



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, May 17, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of May 9

Approval of vouchers 

- 1b. Approval of payroll for the week of April 30

Approval of payroll 

- 1c. Approval of minutes for the week of May 9

Approval of minutes 

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with Small Business Development Center for business advising and technical assistance to small business

Agreement 

ADMINISTRATION

- 3a. Resolution appointing Jai Lust to the Trails Advisory Committee

Resolution 

- 3b. Resolution to change membership positions on the Behavioral Health Advisory Board

Resolution 

- 3c. Resolution removing the Regional Administrator Salish Behavioral Health Organization member position on the Behavioral Health Advisory Board

Resolution 

BUDGET

- 4a. Resolution creating a new Public Works Broadband Infrastructure Capital Projects, a Capital Projects Fund

Resolution 

- 4b. Notice that the following budget revisions will be adopted by Resolution on May 31:
Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853
Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

Notice of hearing 

- 4c. Notice that the following supplemental appropriations will be adopted by Resolution on May 31:
Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823
Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007
Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

Notice of hearing 

- 4d. Resolution calling for a hearing to be held May 31 at 10:30 a.m. for the following debatable emergencies:
Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures/\$17,121
Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/\$60,000
Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000
General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/\$60,000
Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

PUBLIC WORKS

- 5a. Notice of hearing to be held Tuesday, May 31, 2022 at 10:30 a.m. to approve two local projects for Surface Transportation Block Grant program in FY2022

Notice of hearing 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners May 16 - 20:

Monday, May 16:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

Tuesday, May 17:

10:00 a.m. Board Meeting

1:00 p.m. Board of Health Meeting

Wednesday, May 18:

10:00 a.m. Clallam Transit Meeting

Thursday, May 19:

9:30 a.m. Habitat for Humanity Build Class Ribbon Cutting Kick-off

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



la
5/17/22

Date of report: May 11, 2022

General	\$167,165.53
Other	\$349,213.60
Total	\$516,379.13

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

May 9 - 13, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	631.34			
00100.241/291	Commissioners (BOCC)	30,218.68			
19925.291	BOCC - Hotel/Motel		54,167.00		
00100.331-334	Dept. of Community Develop't (DCD)	1,643.28			
30301.331	DCD - Lower Dungeness Floodplain		175.94		
00100.871	District Court I	7,082.69			
00100.881	District Court II	326.86			
11301.511	Health & Human Services (HHS)		17,096.29		
00100.511	HHS - Environmental Health	6,078.60			
00100.513	HHS - Admin	1,831.09			
11322.511	HHS - Homeless Task Force		26,856.20		
11323.511	HHS - Chem Dep/Mental Hlth		64,010.79		
11331.511	HHS - Developmental Disabilities		59,878.60		
00100.461	Human Resources (HR)	546.35			
50401.461	HR - Risk Management		4,422.33		
50501.461	HR - Workers Compensation		42.68		
00100.851	Juvenile Services	8,301.94			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		253.79		
00100.911/912	Parks Fair Facilities (PFF)	18,754.10			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		211.42		
30501.911	PFF - Capital Projects		4,230.75		
	Public Works (PW)				
10101.611	PW - Roads		91,868.06		
41401.611	PW - Clallam/Seki Sewer		4,194.51		
42401.611	PW - Carlsborg Sewer		472.07		
43401.611	PW - Bullman Beach Water System		595.91		
50301.611	PW - ER&R (Equip'l Rental & Revolving)		18,162.38		
00100.811-815,817	Sheriff	36,606.84			
00100.816	Sheriff - Jail Medical	33,068.84			
11003.811	Sheriff - Boating Safety		226.98		
11008.811	Sheriff - OPNET Drug		1,430.76		
11065.811	Sheriff - OPSCAN Operations		752.14		
11080.811	Sheriff - Inmate Commissary		165.00		
00100.861	Superior Court	17,614.83		43.82	
00100.891	Superior Court Clerk	432.52			
00100.231	Treasurer	2,025.08			
00100.931	WSU Extension	1,958.67			
Total		167,121.71	349,213.60	43.82	-

Report Reconciliation		Totals			
Total	516,335.31	General Fund	167,165.53		
Final Check Lists	516,335.31	Other	349,213.60		
Difference	-	Total	516,379.13	Use Tax	43.82

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
5/5/2022	SONICLEAR	72683	lfors	498.00	43.82	498.00
Totals:				498.00	43.82	498.00

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100844	5/5/2022	CONTRACT OVERAGE CANO	181.85	
			110843	5/5/2022	CONTRACT OVERAGE CANO	170.99	352.84
5/17/2022	0001641	VERIZON WIRELESS	9904889488	5/5/2022	DATA FOR MOBILE COLLECTI	240.06	240.06
5/17/2022	0021386	STAPLES ADVANTAGE	8066019361	5/5/2022	SHARPIES	38.44	38.44
Sub total for U S BANK:							631.34

0.*

516,335.31*+

2,025.08+

1,958.67+

432.52+

17,614.83+

33,068.84+

39,181.72+

5,262.49+

86,571.31+

18,162.38+

21,910.92+

253.79+

8,301.94+

6,582.10+

5,011.36+

9,212.99+

166,538.58+

326.86+

7,082.69+

1,819.22+

84,385.68+

631.34+

0.*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001083	OLYMPIC PEN VISITOR BURE	2342	5/5/2022	APRIL SERVICES PER CONT	54,167.00	54,167.00
5/17/2022	0001113	OFFICE DEPOT, INC	239487242001	5/5/2022	PAPER	55.37	
			235194522001	5/5/2022	PAPER: NOT RECEIVED, CRE	55.37	
			240610709001	5/5/2022	CREDIT MEMO FOR PAPER N	-55.37	55.37
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100851	5/5/2022	MAINTENANCE & USAGE - 91	43.31	43.31
5/17/2022	0006131	DUNGENESS RIVER AUDUBO	Res 41, 2022	5/5/2022	HISTORIC PRESERVATION FL	4,000.00	4,000.00
5/17/2022	0019737	SEQUIM MUSEUM & ARTS	Res 41, 2022	5/5/2022	HISTORIC PRESERVATION FL	5,000.00	5,000.00
5/17/2022	0035888	CASCADIA CONSULTING GRC	8780	5/5/2022	GREENHOUSE GAS INVENTC	5,720.00	5,720.00
5/17/2022	0042745	NORTH OLYMPIC PENINSULA	Res 41, 2022	5/5/2022	HISTORIC PRESERVATION FL	2,500.00	2,500.00
5/17/2022	0042889	PORT ANGELES FINE ARTS C	Res 41, 2022	5/5/2022	HISTORIC PRESERVATION FL	7,950.00	7,950.00
5/17/2022	0044207	NORTH OLYMPIC HISTORY C	Res 41, 2022	5/5/2022	HISTORIC PRESERVATION FL	4,950.00	4,950.00
Sub total for U S BANK:							84,385.68

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.099E	5/3/2022	APRIL 2022 DUNG.RES \$22.50	67.50	67.50
5/17/2022	0001113	OFFICE DEPOT, INC	240760824001	4/26/2022	BD OPERATING SUPPLY	87.03	87.03
5/17/2022	0001149	OLYMPIC STATIONERS INC	96773	4/15/2022	STREAMKEEPERS OFFICE SI	120.22	
			96790	4/28/2022	G145 TASK 1 OFFICE SUPPLY	120.22	240.44
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100855	4/29/2022	#10336 APRIL 2022	257.12	
			1100856	4/29/2022	10293 APRIL 2022	246.53	
			1100854	4/29/2022	#10051 APRIL 2022	21.74	
			1100119	4/1/2022	#8631 APRIL 2022	-108.80	416.59
5/17/2022	0001641	VERIZON WIRELESS	9904976398	4/24/2022	G146 T1 \$105.94 - CE \$52.23	158.17	
			9904792035	4/22/2022	INSPECTOR APRIL 2022	26.12	
			9904792036	4/22/2022	LRP APRIL 2022	21.78	206.07
5/17/2022	0020849	U S BANK	FISHER SCI 4-2	4/27/2022	EH PIC STREAMKEEPERS OF	75.23	
			WWU 4-19-22	4/19/2022	REGISTRATION LEAR 2022	70.00	145.23
5/17/2022	0021923	FIRST RACE CAR WASH	DCD APRIL 2022	4/30/2022	INSPECTOR APRIL 2022	14.00	14.00
5/17/2022	0028699	SOUND PUBLISHING INC	8062015	4/30/2022	48140985 APRIL 2022	540.36	540.36
5/17/2022	0046684	THURSTON, ROBIN	REF 3-11-22	4/20/2022	REFUND BPT2022-00226	102.00	102.00
Sub total for U S BANK:							1,819.22

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Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100840	4/29/2022	CANON/IMAGERUNNER ADV/	157.09	
			1100838	4/29/2022	CANON/IRA615IFZ - BLACK T	96.21	
			1100837	4/29/2022	CANON/IR1435 - BLACK TONE	57.89	
			1100839	4/29/2022	CANON/IR1435 - BLACK TONE	4.63	315.82
5/17/2022	0020134	STANLEY B MYERS, JR, ATTO	SM 05-22DC	5/5/2022	CONFLICT ATTORNEY - STAN	1,000.00	1,000.00
5/17/2022	0020849	U S BANK	CC042022	4/12/2022	MENTAL HEALTH COURT TR/	4,766.87	4,766.87
5/17/2022	0046342	NW LAW, PLLC	ZM 05-22DC	5/5/2022	CONFLICT ATTORNEY - ZACH	1,000.00	1,000.00
Sub total for U S BANK:							7,082.69

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05/10/2022 1:27:36PM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000296	CENTURYLINK	May2022CentLin	5/4/2022	TELEPHONE SERVICES - MA	106.56	106.56
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100842	5/4/2022	CANON IRA400 MAINTENANC	69.69	
			1099062	5/4/2022	CANON IR400 MAINTENANCE	41.95	
			1100841	5/4/2022	CANON IR1025 MAINTENANC	27.13	
			1099061	5/4/2022	CANON IR1025 MAINTENANC	27.13	165.90
5/17/2022	0001641	VERIZON WIRELESS	9904976399	5/4/2022	PROBATION OFFICER CELL	54.40	54.40
Sub total for U S BANK:							326.86

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05/11/2022 11:30:40AM

Final Check List
CLALLAM COUNTY

HHS (1) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0041869	ABSOLUTE EARTHWORKS	OSS-042622	4/21/2022	OSS-SOILS REFUND MCDON	211.00	211.00
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.075E	4/26/2022	OSS-APRIL VEHICLE RENT	1,368.00	1,368.00
5/17/2022	0000870	KONP RADIO 1450	12519-3	4/29/2022	OSS-APRIL RADIO ADS	425.00	425.00
5/17/2022	0001113	OFFICE DEPOT, INC.	233633917002	4/19/2022	OSS-OFFICE SUPPLIES	88.10	88.10
5/17/2022	0019712	OLYMPIC MAILING SERVICES	22-57136	4/27/2022	OSS-POSTCARD MAILING	1,115.42	1,115.42
5/17/2022	0001632	U S POSTMASTER	OSS-042722	4/27/2022	OSS-POSTAGE FOR OSS MAI	1,791.08	1,791.08
5/17/2022	0001700	WA ST DEPT OF ECOLOGY	LAU-WA-H421-2	4/25/2022	WLAB-LAB ACCREDITATION	1,080.00	1,080.00
5/17/2022	0037042	OFFICE DEPOT	237964047001	4/14/2022	HADM - PRINTERS	1,287.10	
			239023861001	4/18/2022	HADM - PRINTER - DIRECTOF	543.99	1,831.09
5/17/2022	0022148	CENTURYLINK BUSINESS SE	289312907	4/24/2022	HOPS - FORKS OFFICE 1-800	7.59	7.59
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.098E	5/3/2022	HOPS - PH VEHICLE RENTAL	32.00	32.00
5/17/2022	0000546	EXPRESS SERVICES, INC	27074113	4/20/2022	HOPS - EXTRA HELP EMPLO	1,742.91	1,742.91
5/17/2022	0000593	FORKS, CITY OF	CF 5-1-22	5/1/2022	HOPS - FORKS OFFICE UTILI	67.98	67.98
5/17/2022	0000660	GLAXOSMITHKLINE PHARMA	8253704424	4/13/2022	HOPS - VACCINES	3,458.34	3,458.34
5/17/2022	0046687	HARIK, SAMANTHA	SH BT 4-26-22	4/26/2022	HOPS - BUSINESS MILAGE 3/	62.72	62.72
5/17/2022	0000825	JOHNSON, ANN	AJ BT 4-25-22	4/25/2022	HOPS - BUSINESS MILAGE 3/	268.52	268.52
5/17/2022	0041614	MCLANE, KARISSA	KM BT 4-26-22	4/26/2022	HOPS - BUSINESS MILAGE 4/	63.28	63.28
5/17/2022	0001012	MOODY, TINA	TM BT4-21-22	4/21/2022	HOPS - BUSINESS MILAGE 4/	62.72	62.72
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	20704 4-26-22	4/26/2022	HOPS - FORKS OFFICE UTILI	148.93	148.93
5/17/2022	0005367	QUALITY INN UPTOWN INN	1783643	4/6/2022	HOPS - ISOLATION ROOM	1,080.30	
			1783727	4/6/2022	HOPS- ISOLATION ROOM	356.86	
			1786089	4/8/2022	HOPS - ISOLATION ROOM	175.06	
			1794924	4/20/2022	HOPS - ISOLATION ROOM	175.06	
			1786514	4/9/2022	HOPS - ISOLATION ROOM	87.53	1,874.81
5/17/2022	0001508	STERICYCLE, INC	3005979748	4/11/2022	HOPS - SYRINGE DISPOSAL	55.41	55.41
5/17/2022	0001767	WEST WASTE & RECYCLING	0000246609	4/30/2022	HOPS - GARBAGE COLLECTI	38.09	38.09
5/17/2022	0001433	SERENITY HOUSE OF CLALLA	11322-21-SHSO	4/25/2022	HTF - SHELTER FUNDING FO	22,124.00	
			11322-21-SHCM	4/25/2022	HTF - FAMILY SHELTER CASE	2,047.13	24,171.13
5/17/2022	0026762	THE ANSWER FOR YOUTH	11322-21-BTG 3	4/27/2022	HTF - BRIDGING THE GAP 10	2,685.07	2,685.07
5/17/2022	0000353	CLALLAM COUNTY DEPT OF,	1stQ2022	4/27/2022	CD/MH - HARGROVE SERVIC	56,852.00	56,852.00
5/17/2022	0000938	LUTHERAN COMMUNITY SER	113232223LCSN	4/20/2022	CD/MH - HEALTHY FAMILIES -	3,626.30	
			113232223LCSN	4/20/2022	CD/MH - CHILD CHECK - FEBI	2,164.49	5,790.79
5/17/2022	0001433	SERENITY HOUSE OF CLALLA	11323-22-23-SH	4/25/2022	CD/MH - ADMINISTRATION OI	1,368.00	1,368.00

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001017	MORNINGSIDE INC	STATE-03/22	4/20/2022	DDD-MARCH 2022 STATE	46,617.00	
			S-INV103254	4/19/2022	DDD-WISE TRAININGS MARC	2,129.40	48,746.40
5/17/2022	0017530	PIERCE JONES & ASSOCIATE	20224	5/2/2022	DDD-COST BENEFIT ANALYS	4,163.00	
			20230	5/2/2022	DDD-JANUARY 2022 WISE TR	3,574.20	
			20225	5/2/2022	DDD-JULY 2021 WISE TRAINII	1,008.00	
			20226	5/2/2022	DDD-AUGUST 2021 WISE TR	659.40	
			20227	5/2/2022	DDD-SEPTEMBER 2021 WISE	491.40	
			20229	5/2/2022	DDD-DECEMBER 2021 WISE	483.00	
			20232	5/2/2022	DDD-MARCH 2022 WISE TRA	378.00	
			20228	5/2/2022	DDD-OCTOBER 2021 WISE TI	207.20	
			20231	5/2/2022	DDD-FEBRUARY 2022 WISE T	168.00	11,132.20
Sub total for U S BANK:							166,538.58

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05/11/2022 1:13:45PM

Final Check List
CLALLAM COUNTY

HHS (2)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	5/17/2022	0005367	QUALITY INN UPTOWN INN	1803312	4/29/2022	HOPS - ISOLATION ROOM	9,212.99	9,212.99
Sub total for U S BANK:							9,212.99	

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001113	OFFICE DEPOT, INC	242143899001	5/4/2022	INVOICE 242143899001	42.68	
			239376282001	5/4/2022	INVOICE 239376282001	26.10	
			242144205001	5/4/2022	INVOICE 242144205001	16.87	85.65
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100885	5/4/2022	INVOICE 1100885	310.21	
			1100884	5/4/2022	INVOICE 1100884	38.34	348.55
5/17/2022	0001641	VERIZON WIRELESS	9904889487	5/4/2022	INVOICE 9904889487	150.84	150.84
5/17/2022	0001680	WA COUNTIES RISK POOL	28	5/4/2022	INVOICE 28	1,288.50	1,288.50
5/17/2022	0001734	WA ST PATROL	I22006099	5/4/2022	INVOICE I22006099	319.00	319.00
5/17/2022	0020849	U S BANK	PAT GRAMZ 3/2	5/4/2022	PAT FOR ADULT CORRECTIO	62.00	62.00
5/17/2022	0025115	RADIA INC PS	DOS 3222022 EI	5/4/2022	DIS 3222022 EM	35.00	35.00
5/17/2022	0034245	CASTLE BRANCH INC	0841779-IN	5/4/2022	INVOICE 0841779-IN	538.65	538.65
5/17/2022	0037692	SEBRIS BUSTO JAMES	76072	5/4/2022	INVOICE 76072	140.00	140.00
5/17/2022	0039492	MASON, DAWN	42522	5/4/2022	INVOICE 42522	180.00	
			42822	5/4/2022	INVOICE 42822	60.00	240.00
5/17/2022	0045292	BATES, JERRY	00025	5/4/2022	INVOICE 00025	1,750.00	1,750.00
5/17/2022	0046676	MALARKEY, CLAIRE	DRIV ABS REIM	5/4/2022	DRIV ABS REIM CM	13.39	13.39
5/17/2022	0046685	ETHERTON, LARRY	DRIV ABS REIM	5/4/2022	DRIV ABS REIM LE	13.39	13.39
5/17/2022	0046686	ETHERTON, JANICE	DRIV ABS REIM	5/4/2022	DRIV ABS REIM JE	13.00	13.00
5/17/2022	0046688	BYRD, ROBERT	VOL DRIV ABS F	5/4/2022	VOL DRIV ABS REIM RB	13.39	13.39
Sub total for U S BANK:							5,011.36

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Final Check List
CLALLAM COUNTY

HR Payroll

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5/17/2022	0016373	WESTERN CONFERENCE OF,PENAPR22		5/6/2022	TEAMSTERS PENSION TRUS	6,582.10	6,582.10
Sub total for U S BANK:							6,582.10

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000371	CLALLAM TRANSIT SYSTEM	2022-J04	4/30/2022	PRO SVCS	110.50	110.50
5/17/2022	0000628	GALLS LLC	020933767	4/15/2022	UNIFORMS & CLOTHING	42.92	42.92
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1101093	4/29/2022	EQUIP-REPAIR/MAINT	287.56	
			1101094	4/29/2022	EQUIP-REPAIR/MAINT	182.75	
			1101097	4/29/2022	EQUIP-REPAIR/MAINT	28.89	
			1101096	4/29/2022	EQUIP-REPAIR/MAINT	11.06	
			1101095	4/29/2022	EQUIP-REPAIR/MAINT	6.14	516.40
5/17/2022	0001262	PORT OF PORT ANGELES	177914	5/1/2022	BUILDING/OFFICE RENTAL-L/	2,770.97	2,770.97
5/17/2022	0001509	CORDANT HEALTH SOLUTION	TC-1645004302	4/30/2022	PRO SVCS-DIV	143.20	143.20
5/17/2022	0001705	WA ST DEPT OF HEALTH	42922DOH	4/29/2022	PRO SVCS-DIV	1,478.00	1,478.00
5/17/2022	0001723	WSDOT/WA ST FERRIES	*RK390845	4/30/2022	TRAVEL/BUSINESS	78.15	78.15
5/17/2022	0001734	WA ST PATROL	I22006045	5/3/2022	PRO SVCS-FINGERPRINTS	33.00	33.00
5/17/2022	0002527	PORT ANGELES CHAMBER OF	93642	4/28/2022	DUES/MEMBERSHIPS	135.00	135.00
5/17/2022	0003688	BURNS, KIMBERLY	42922KB	5/2/2022	TRVL BUS-REIMB	197.25	197.25
5/17/2022	0017787	DAIRY FRESH FARMS INC	8182210807	4/18/2022	DET FOOD	28.90	28.90
5/17/2022	0023367	DERRY, ALICE	43022AD	4/13/2022	CAP VOL-MILEAGE	234.00	234.00
5/17/2022	0028699	SOUND PUBLISHING INC	PDN952188	4/13/2022	ADVERTISING-LEGAL NOTICI	184.86	184.86
5/17/2022	0041147	AMERIGAS PROPANE LP	3136096968	4/30/2022	UTILITIES	2,106.80	2,106.80
5/17/2022	0045746	MONTGOMERY, RACHEL	04465B	5/1/2022	OP SUPPLIES	241.99	241.99
Sub total for U S BANK:							8,301.94

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000679	GRANT, FRED	Grant2022 4-26	5/4/2022	BOARD MEETING	22.00	22.00
5/17/2022	0001540	SWAIN'S GENERAL STORE IN	298847	5/4/2022	FIELD SUPPLIES - SAFETY GI	127.66	127.66
5/17/2022	0009870	ADOLPHSEN, ERIC	Adolphsen2022	5/4/2022	BOARD MEETING	13.81	13.81
5/17/2022	0026655	PAUL, BRUCE	Paul2022 4-26	5/4/2022	BOARD MEETING	60.84	60.84
5/17/2022	0046335	PEACOCK, DAN	Peacock2022 4-	5/4/2022	BOARD MEETING	17.08	17.08
5/17/2022	0046488	STONEMAN, ROBERTA	Stoneman2022	5/4/2022	BOARD MEETING	12.40	12.40
Sub total for U S BANK:							253.79

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000047	ALLFORM WELDING	2254	5/5/2022	CH 2X2" ALUMINUM ANGLE	12.76	12.76
5/17/2022	0000087	ANGELES ELECTRIC INC	18367	5/5/2022	2201UP AUD ELECT EXP ELE	4,230.75	4,230.75
5/17/2022	0000091	ANGELES MILLWORKS & LUM	309071	5/5/2022	SC RAGS	21.81	21.81
5/17/2022	0000290	CED/STUSSER - SEATTLE	5948-1018500	5/5/2022	CH DIMMABLE LED 120V RET	286.29	
			5948-1019388	5/5/2022	SC 120V BUTTON AND CONT	33.63	319.92
5/17/2022	0000546	EXPRESS SERVICES, INC	27101366	5/5/2022	SC CH COVID WK END 4/24/2	2,874.95	
			27128113	5/5/2022	SC CH COVID WK END 5/1/22	2,770.52	
			27074105	5/5/2022	CH SC COVID WK END 4/17/2	2,152.52	7,797.99
5/17/2022	0000677	GRAINGER INC	9297301401	5/5/2022	FG DIGITAL HVAC MULTIMET	325.86	
			9288947444	5/5/2022	2011FAC JAIL CONTROL BRD	211.42	
			9293719879	5/5/2022	CH MUTIBIT SCREWDRIVER	106.10	643.38
5/17/2022	0000714	HARTNAGEL BLDG SUPPLY IN	835823	5/5/2022	CH STEP LADDER	162.74	
			835675	5/5/2022	CB BOLTS WASHERS BITS NI	59.24	221.98
5/17/2022	0000725	HEARTLINE, THE	a18461	5/5/2022	JUV 9 YDS BARK	342.72	342.72
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100883	5/5/2022	ADM COPIER SERV	164.28	
			1100857	5/5/2022	FG COPIER SERV	146.65	310.93
5/17/2022	0001198	PART WORKS INC, THE	inv80014	5/5/2022	JAIL P TRAP PLUMBING PART	243.43	
			inv79932	5/5/2022	CH HOSE BIBB WALL	100.12	
			inv79765	5/5/2022	CH PLUMBING REPAIR KIT	40.22	383.77
5/17/2022	0001472	SOLMAR WATER SYSTEM, IN	RH 2-4/22	5/5/2022	RH MARCH APRIL 2022 WATE	79.00	79.00
5/17/2022	0001641	VERIZON WIRELESS	9904889485	5/5/2022	CH ADM FG JUV CELLPHONE	251.40	251.40
5/17/2022	0001730	WASHINGTON STATE FAIRS	A022-118Dues	5/5/2022	FG 2022 COUNTY FAIRS DUE	500.00	500.00
5/17/2022	0001767	WEST WASTE & RECYCLING	246691	5/5/2022	CDJ CB LKPLSNT GARBAGE	393.86	393.86
5/17/2022	0035592	CAMPLIFE INC	12577022	5/5/2022	DRA SC ONLINE RESERVATIC	1,940.50	1,940.50
5/17/2022	0035842	CLALLAM CO PARKS CREDIT	WorldPay Apr20	5/5/2022	DRA SC APRIL 2022 ONLINE C	1,584.13	1,584.13
5/17/2022	0036323	BUCK'S NORTHWEST LANDS	2791	5/5/2022	CH LANDSCAPE MAINTENAN	598.40	598.40
5/17/2022	0036418	PA FAR WEST MACHINE &,	HY04252-3867c	5/5/2022	CH FLAT BAR MACHINE SHO	285.00	285.00
5/17/2022	0037398	ACCURATE ELECTRIC UNLIM	17341	5/5/2022	JUV ELECTRICIAN SERVICES	1,475.60	1,475.60
5/17/2022	0041605	HOME DEPOT PRO	682124664	5/5/2022	CH TOP CHLOR BLEACH	517.02	517.02
Sub total for U S BANK:							21,910.92

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5/17/2022	0000099	A-1 AUTO PARTS	1378847	5/5/2022	Repl lens - SQ 905	18.04	18.04
5/17/2022	0000172	BAXTER A/P OFFICE	15663-21011	5/2/2022	Lube spin-on, air filter - PAa 116	60.22	
			15663-21239	5/5/2022	Air filter - PA 183	53.49	
			15663-21146	5/4/2022	Fuel filter - PA 904	26.66	140.37
5/17/2022	0000332	CLALLAM CO AUDITORS TAX	04/22SUT-50301	4/30/2022	04/22 SALES AND USE TAX	76.85	76.85
5/17/2022	0000658	GLASS ACTION INC	1009954	4/27/2022	Remove/install D.side ft. window	135.63	135.63
5/17/2022	0000677	GRAINGER INC	9270798383	4/6/2022	Fire hose - PA 233	309.83	309.83
5/17/2022	0000772	INDUSTRIAL HYDRAULICS INC	A338630	4/28/2022	Solenoid valve - LC 617	484.95	
			A338519	4/21/2022	Crimp fittings - PA Stores	326.39	
			A338518	4/21/2022	Hose live swivel - LC 617	286.44	
			S338629	4/28/2022	Solenoid valve - LC 617	263.62	
			A338517	4/21/2022	Hose live swivel - LC 617	198.13	1,559.53
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100912	4/29/2022	Billable copies - Admin. 6553	365.30	
			1100911	4/29/2022	Billable copies - Engineering 62	363.21	
			1100913	4/29/2022	Billable copies - ER&R	20.35	748.86
5/17/2022	0001187	PAPE MACHINERY INC	13496288	5/3/2022	Windshield, weatherstrips - PA	1,184.65	
			13469664	4/29/2022	Bumpers, "D" - PA 803	1,031.86	
			13437346	4/29/2022	Brake, park - PA 415	260.22	2,476.73
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	9896-04262022	4/26/2022	Electric util.chgs, 160 Grant Rd	497.34	
			109032-0426202	4/26/2022	Electric utility charges-G.Pit Rd	50.40	547.74
5/17/2022	0001307	PULLTARPS MFG	PT237504-1	1/24/2022	Spring arm kit w/bent upper arm	1,446.64	1,446.64
5/17/2022	0001405	LES SCHWAB TIRE CENTERS	38000723026	4/26/2022	Tires: 11R-24.5/16 BI-850 - PA	2,962.35	
			38000723361	4/28/2022	Replace damaged wheel - LC 7	268.25	3,230.60
5/17/2022	0001449	SIMPSON'S USED PARTS LLC	43305	5/3/2022	Emergency brake - PA CG5	54.25	54.25
5/17/2022	0001551	TACOMA SCREW PRODUCTS	140041190-00	4/21/2022	Rec. white cloth rags - PAa	620.16	
			140041804-00	4/28/2022	Nuts,washers,br.fittings,screws	501.96	
			140036962-01	4/28/2022	Jacketed wires, cross link wires	216.79	
			140042924-00	5/5/2022	Absorbent pads, gray - PA	179.24	
			140041977-00	4/28/2022	Jacketed wire, locking nuts - SC	139.23	
			310017577-00	4/28/2022	Bonded trailer wire - SQ	113.69	
			140042786-00	5/5/2022	Air fresheners - PA 20-B201	42.21	
			140041296-00	4/21/2022	Flat head socket c/s - PA	15.32	1,828.60
5/17/2022	0001641	VERIZON WIRELESS	9904792034-E	4/22/2022	PA Sign Shop Laptop line - PA	80.02	80.02

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001762	WEST END MOTORS INC	1361	4/21/2022	Mount, balance tires - LC 175	86.80	
			1355	4/4/2022	Balance & rotation - LC 178	43.40	130.20
5/17/2022	0001767	WEST WASTE & RECYCLING	248798	4/30/2022	Sanican, 410 Frontier - CB	120.00	
			246524	4/30/2022	Garbage collection, 51 Bedrock	72.00	
			246525	4/30/2022	Garbage collection 410 Frontier	36.00	228.00
5/17/2022	0001781	WHITEHEADS AUTO PARTS IN	223939	4/26/2022	CB radio - LC Stores	188.76	
			223806	4/25/2022	Fuel filters - LC Stores	106.57	295.33
5/17/2022	0004448	DAREN'S POINT S TIRE & AU	189086	4/28/2022	Eagle Enforcer A/W tires-PA Str	1,406.04	1,406.04
5/17/2022	0017663	ARAMARK UNIFORM SVCS IN	512000306944	5/23/2022	Laundry services - PA	35.62	
			512000302580	4/26/2022	Laundry services - PA	16.32	
			512000303922	4/28/2022	Laundry services - SQ	16.32	
			512000303905	4/28/2022	Laundry services - WE	16.28	84.54
5/17/2022	0022435	RACE STREET AUTO PARTS	583152	4/26/2022	Fuel, oil, and air filterrs - PA CG	144.38	
			571081	1/27/2022	Air filter - SQ 205	94.12	
			584226	5/4/2022	Oil filters - PA Stores	65.54	
			582903	4/25/2022	Hyd. filter, fuel & air filters - P 4	65.24	
			584201	5/4/2022	Fuel filters, fuel spin-on-PA /Sto	51.75	
			584125	5/3/2022	Belt, air conditioning - PA 552	46.12	
			584126	5/3/2022	Serpentine belt - PA 552	46.12	
			584166	5/3/2022	Antifreeze - PA 11	43.50	
			584207	5/4/2022	Air filter - PA 408	38.60	
			583040	4/26/2022	Air & oil filters - PA 111	23.95	
			584200	5/4/2022	Fuel filter - PA 904	19.12	
			582970	4/25/2022	R.Forest mist, fresheners - PA	17.36	
			583897	5/2/2022	Cabin air filters - PA Stores	16.41	
			583898	5/2/2022	OI filters - PA Stores	16.39	
			582971	4/25/2022	3 Pk bourbon fresheners - PA	4.34	
			570177	1/21/2022	Core credit - PA CDP2	-19.58	673.36
5/17/2022	0030295	WESTERN PETERBILT INC	032P34279	4/25/2022	Rubber cab floormats - PA 206	1,536.59	1,536.59
5/17/2022	0036337	NORTHWEST AUTOMOTIVE S	730664	5/5/2022	Wash mitts - PA	16.29	16.29
5/17/2022	0042872	PROPANE NORTHWEST	1506997301	4/28/2022	Propane delivery - SQ	530.75	530.75
5/17/2022	0043469	PETROCARD	444708-IN	4/21/2022	FR 4210D 20 GPM system - LC	607.59	607.59
Sub total for U S BANK:							18,162.38

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000023	ADVANCED TRAVEL	KING042822	4/28/2022	ADVANCED TRAVEL REIMB -	369.95	369.95
5/17/2022	0000091	ANGELES MILLWORKS & LUM	309492	5/4/2022	MAINTENANCE SUPPLIES- O	961.54	
			309398	5/3/2022	MAINTENANCE SUPPLIES- O	21.72	983.26
5/17/2022	0000244	BRUCH & BRUCH CONSTRUC	0211020-IN	10/11/2021	MAINTENANCE SUPPLIES - S	2,560.60	2,560.60
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.096E	5/2/2022	04/22 MONTHLY TRUCK REN	16,297.83	
			2022.090E	5/2/2022	04/22 GRAVEL USAGE	11,103.36	
			2022.088E	5/2/2022	04/22 SIGNS USED FROM INV	10,046.38	
			2022.089E	5/2/2022	04/22 RENTAL OF FACILITIES	8,000.00	
			2022.091E	5/2/2022	04/22 ITEMS FROM ER&R INV	3,347.26	
			2022.085E	5/2/2022	04/22 ER&R MECHANICS TIMI	363.00	49,157.83
5/17/2022	0000546	EXPRESS SERVICES, INC	27101365	4/27/2022	04/18/22~04/24/22 ROADS	3,988.99	3,988.99
5/17/2022	0000885	LAKESIDE INDUSTRIES, INC	193753	4/23/2022	HMA COMMERCIAL - SQ	5,591.77	
			193751	4/23/2022	EZ STREET ASPHALT - LC	1,472.06	
			193752	4/23/2022	EZ STREET ASPHALT - PA	955.04	8,018.87
5/17/2022	0001148	OLYMPIC SPRINGS INC	347855	4/30/2022	MAINTENANCE SUPPLIES - L	19.42	19.42
5/17/2022	0001149	OLYMPIC STATIONERS INC	96793	5/5/2022	FIELD SUPPLIES - SURVEY	26.92	26.92
5/17/2022	0001551	TACOMA SCREW PRODUCTS	140042201-00	4/28/2022	MAINTENANCE SUPPLIES - P	111.45	111.45
5/17/2022	0001635	UTILITIES UNDERGROUND LC	2040247	4/30/2022	04/22 EXCAVATION NOTIFICA	243.81	243.81
5/17/2022	0001641	VERIZON WIRELESS	9904792034-101	4/22/2022	04/22 CELL CHARGES	354.75	354.75
5/17/2022	0001721	WA ST DEPT OF TRANSPORT	ATB20314049	3/14/2022	LAB SERVICES AND TESTING	18,125.54	
			ATB20214054	2/14/2022	LAB SERVICES AND TESTING	1,147.00	
			ATB20418047	4/18/2022	LAB SERVICES AND TESTING	588.19	19,860.73
5/17/2022	0016373	WESTERN CONFERENCE OF	04/22TEAMPEN	4/30/2022	04/22 TEAMSTER PENSION (E	378.60	378.60
5/17/2022	0017663	ARAMARK UNIFORM SVCS IN	512000306946	5/3/2022	LAUNDRY SERVICE - PA	16.32	16.32
5/17/2022	0021386	STAPLES ADVANTAGE	3506804375	4/30/2022	OFFICE SUPPLIES - ACCT	67.43	67.43
5/17/2022	0022435	RACE STREET AUTO PARTS	584106	5/3/2022	MAINTENANCE SUPPLIES - P	72.98	
			583892	5/2/2022	MAINTENANCE SUPPLIES - S	61.99	134.97
5/17/2022	0038717	KING, MATT	KING2042822	4/28/2022	TRAVEL EXPENSE REIMBURS	202.02	202.02
5/17/2022	0040041	FRONTIER PRECISION INC	252038	4/27/2022	MAINTENANCE REPAIR - SUF	26.39	26.39
5/17/2022	0045842	CINTAS CORPORATION #2	5093947960	5/1/2022	MAINTENANCE SUPPLIES - S	49.00	49.00

Sub total for U S BANK: 86,571.31

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000332	CLALLAM CO AUDITORS TAX	04/22SUT-41401	4/30/2022	04/22 SALES AND USE TAX	333.82	333.82
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.093E	5/2/2022	04/22 STORES	250.75	
			2022.086E	5/2/2022	04/22 ER&R MECHANICS	132.00	382.75
5/17/2022	0046122	DUSTIN, COLE	864908	4/13/2022	OWTP1-B CLASS REIMBURSI	25.00	25.00
5/17/2022	0001258	PORT ANGELES POWER EQU	97987993	4/28/2022	MAINTENANCE SUPPLIES - V	33.56	33.56
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	23007-042522	4/25/2022	03/21/22~04/20/22 176 FRONT	769.64	
			23193-042722	4/27/2022	03/25/22~04/25/22 HWY 112	308.71	
			22991-042522	4/25/2022	03/21/22~04/20/22 15180 HWY	199.65	
			23221-042522	4/25/2022	03/21/22~04/20/22 12901 HWY	193.07	
			23040-042522	4/25/2022	03/21/22~04/20/22 FRONT ST	180.11	1,651.18
5/17/2022	0001540	SWAIN'S GENERAL STORE IN	298618	4/28/2022	MAINTENANCE SUPPLIES - V	201.00	201.00
5/17/2022	0001641	VERIZON WIRELESS	99074792034-41	4/22/2022	04/22 CELL CHARGES	66.20	66.20
5/17/2022	0001767	WEST WASTE & RECYCLING	0000246532	4/30/2022	04/22 WWTP GARBAGE SER\	36.00	36.00
5/17/2022	0020614	WOOD HAWK, INC	1962	5/1/2022	WASTE TRANSFER	1,465.00	1,465.00
5/17/2022	0000332	CLALLAM CO AUDITORS TAX	04/22SUT-42401	4/30/2022	04/22 SALES AND USE TAX	309.35	309.35
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	119586-042622	4/26/2022	03/22/22~04/19/22 1453 W WA	62.64	62.64
5/17/2022	0001641	VERIZON WIRELESS	99049135341	4/23/2022	04/22 CELL CHARGES	100.08	100.08
5/17/2022	0000331	CLALLAM COUNTY AUDITOR	22-143268	5/2/2022	LIEN FILING - WINN	18.00	18.00
5/17/2022	0000546	EXPRESS SERVICES, INC	27101365-43401	4/27/2022	04/18/22~04/24/22 BBWA	510.64	510.64
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	24561-042522	4/25/2022	03/22/22~04/19/22 BULLMAN E	67.27	67.27

Sub total for U S BANK: 5,262.49

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.087E	5/2/2022	LABOR ON OPNET VEHICLE	594.00	
			2022.101E	5/3/2022	RENTAL & MILEAGE OF VEH	101.74	
			2022.094E	5/2/2022	FUEL FOR SAR VEHICLE	70.05	765.79
5/17/2022	0000491	DOOLEY ENTERPRISES INC	62795	4/19/2022	AMMUNITION	4,278.86	4,278.86
5/17/2022	0000546	EXPRESS SERVICES, INC	27101370	4/27/2022	CALL CENTER REPRESENTA	447.00	447.00
5/17/2022	0000608	FRANZ FAMILY BAKERIES	117101001688	4/7/2022	FOOD	287.80	
			117101001755	4/21/2022	FOOD	257.40	
			117101001719	4/14/2022	FOOD	237.36	
			117101001787	4/28/2022	FOOD	194.26	976.82
5/17/2022	0000628	GALLS LLC	021022642	4/27/2022	UNIFORM - MCKELLAR	10.46	10.46
5/17/2022	0000672	GOOD SOURCE	SI0538645	4/27/2022	FOOD	4,273.60	4,273.60
5/17/2022	0000786	INTERSTATE BATTERY SYSTE	1905701065478	4/22/2022	BATTERIES	156.60	156.60
5/17/2022	0000918	LINCOLN STREET STATION	Account1-May22	5/3/2022	SHIPPING CHARGES	198.79	198.79
5/17/2022	0001140	OLYMPIC PRINTERS INC	29993	4/27/2022	GREETING CARDS	462.40	
			29968	4/27/2022	DIVERSION NOTICES	105.54	567.94
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100435	4/20/2022	STACKABLE GUEST CHAIRS	4,210.56	
			1100364	4/19/2022	OFFICE FURNITURE - WENZL	1,256.86	
			1101414	4/29/2022	MAINTENANCE AGREEMENT	551.03	
			1098777	3/29/2022	LASER CARTRIDGES	393.30	
			1101415	4/29/2022	MAINTENANCE AGREEMENT	390.76	
			1101417	4/29/2022	MAINTENANCE AGREEMENT	217.77	
			1100017	4/8/2022	LASER CARTRIDGE	144.63	
			1101423	4/29/2022	MAINTENANCE AGREEMENT	106.66	
			11001412	4/29/2022	MAINTENANCE AGREEMENT	68.83	
			1101413	4/29/2022	MAINTENANCE AGREEMENT	45.33	
			1101416	4/29/2022	MAINTENANCE AGREEMENT	40.14	
			1101419	4/29/2022	MAINTENANCE AGREEMENT	34.55	
			1101422	4/29/2022	MAINTENANCE AGREEMENT	30.25	
			1101424	4/29/2022	MAINTENANCE AGREEMENT	29.64	
			1101425	4/29/2022	MAINTENANCE AGREEMENT	21.85	
			1101421	4/29/2022	MAINTENANCE AGREEMENT	17.38	
			1101418	4/29/2022	MAINTENANCE AGREEMENT	3.99	7,563.53
5/17/2022	0001300	PUBLIC UTILITY DISTRICT	115366-May22	4/26/2022	UTILITIES - EDWARDS RD 3/	440.95	
			139411-May22	4/26/2022	POLE CAMERA	9.00	449.95

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001641	VERIZON WIRELESS	9904889484	4/23/2022	CELL PHONE SERVICE	757.97	757.97
5/17/2022	0001723	WSDOT/WA ST FERRIES	RK390847	4/30/2022	FERRY RECEIPTS	119.50	119.50
5/17/2022	0001734	WA ST PATROL	I22006385	5/3/2022	BACKGROUND CHECKS	1,028.00	1,028.00
5/17/2022	0001767	WEST WASTE & RECYCLING	0000246695	4/30/2022	DISPOSAL OF GARBAGE - SL	72.00	72.00
5/17/2022	0003431	HI-TECH SECURITY, INC.	66245	5/2/2022	2ND QUARTER 2022 MAINTEN	913.92	913.92
5/17/2022	0004211	CENTURYLINK	206-T30-9144-M	4/23/2022	DATA CONNECTION 4/23/22 -	467.51	
			206-T31-9138-M	4/23/2022	DATA CONNECTION 4/23/22 -	55.17	522.68
5/17/2022	0019100	PLUMLEY, WILLIAM L	671031	4/11/2022	INTERPRETATION SERVICE	90.00	90.00
5/17/2022	0020819	7 CEDARS CASINO, FOOD & E	E1-10535	4/2/2022	CCSO AWARDS DINNER	4,884.00	4,884.00
5/17/2022	0021386	STAPLES ADVANTAGE	3505951385	4/23/2022	USB 256GB FLASH DRIVES	376.99	376.99
5/17/2022	0021923	FIRST RACE CAR WASH	043022	4/30/2022	CAR WASHES	120.00	120.00
5/17/2022	0037042	OFFICE DEPOT	238638112001	4/25/2022	OFFICE SUPPLIES	42.36	
			238643146001	4/23/2022	OFFICE SUPPLIES	25.12	67.48
5/17/2022	0037247	HAIR BY NICOLE	042622	4/26/2022	INMATE HAIRCUTS	165.00	165.00
5/17/2022	0040067	MELVIN, GAIL	9ANMDC6RT22	4/26/2022	REGISTRATION FOR PASTOR	378.00	378.00
5/17/2022	0041605	HOME DEPOT PRO	682390828	4/27/2022	JAIL SUPPLIES	713.73	
			682151329	4/27/2022	JAIL & KITCHEN SUPPLIES	524.07	
			682196449	4/27/2022	KITCHEN SUPPLIES	327.05	
			681585188	4/22/2022	JAIL & KITCHEN SUPPLIES	77.35	1,642.20
5/17/2022	0042636	HARBOR FOODSERVICE	420214	4/4/2022	FOOD	3,514.04	
			429007	4/25/2022	FOOD	2,129.09	
			423101	4/11/2022	FOOD	1,984.76	7,627.89
5/17/2022	0043469	PETROCARD	C906706	4/30/2022	FUEL FOR OPNET, BOAT AND	561.35	561.35
5/17/2022	0044691	VERIZON CONNECT FLEET U	621000026046	5/2/2022	VEHICLE TRACKING SUBSCR	99.88	99.88
5/17/2022	0044891	GRIFFON, JAMES	042622	4/26/2022	MILEAGE	65.52	65.52
Sub total for U S BANK:							39,181.72

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000815	JIM'S PHARMACY	Jims 4.26.22	4/26/2022	INMATE MEDICINE	484.89	484.89
5/17/2022	0004826	OLYMPIC MEDICAL PHYSICIAN	71229182470	5/5/2022	INMATE MEDICAL	69.59	69.59
5/17/2022	0017535	COST LESS SENIOR SERVICE	18765 May2022	5/1/2022	INMATE MEDICINE	4,843.26	4,843.26
5/17/2022	0024978	CORRECTIONAL HEALTHCARE	INV0092384	5/2/2022	NURSING CONTRACT	27,432.70	27,432.70
5/17/2022	0041537	MCKESSON MEDICAL-SURGI	19324550	4/27/2022	CLINIC SUPPLIES	87.17	
			19332570	4/28/2022	CLINIC SUPPLIES	53.82	
			19311947	4/22/2022	CLINIC SUPPLIES	49.48	
			19324864	4/27/2022	CLINIC SUPPLIES	18.91	
			19345785	5/3/2022	CLINIC SUPPLIES	18.48	
			19314641	4/25/2022	CLINIC SUPPLIES	6.58	
			19343867	5/3/2022	CLINIC SUPPLIES	3.96	238.40
Sub total for U S BANK:							33,068.84

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000494	DRAKES U-BAKE PIZZA & SUE	DRA1772904	5/5/2022	20-1-00044-05, ST. V. SCHNEI	233.60	
			DRA1772903	5/5/2022	19-1-00032-05, ST. V. BAUER,	202.31	
			DRA1772902	5/5/2022	19-1-00032-05, ST. V. BAUER,	197.57	
			DRA1772914	5/5/2022	20-1-00265-05, ST. V. COMON	165.20	798.68
5/17/2022	0000959	MCBRIDE PSYCHOLOGICAL SMCB	1772912	5/5/2022	22-8-00003-05, ST. V. REESE,	4,000.00	4,000.00
5/17/2022	0001037	MUSCATEL, KENNETH, PHD	2957	5/5/2022	19-1-00298-05, ST. V. DIETZ, E	4,750.00	4,750.00
5/17/2022	0001113	OFFICE DEPOT, INC	234523132001	5/5/2022	3/31/22-WIRELESS MOUSE &	159.24	159.24
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100905	5/5/2022	4/2022-CONTRACT COST, CA	111.16	
			1100908	5/5/2022	4/2022-CONTRACT COST RA	79.45	
			1100907	5/5/2022	5/01/22-CONTRACT BASE RA	27.20	
			1100903	5/5/2022	5/2022-CONTRACT BASE RAT	27.20	
			1100906	5/5/2022	5/2022-CONTRACT BASE RAT	19.80	
			1100649	5/5/2022	4/27/22-HEADSET LIFTER FOI	16.32	
			1100904	5/5/2022	4/2022-CONTRACT COST, CA	8.78	289.91
5/17/2022	0001509	CORDANT HEALTH SOLUTION	TC-2094003312	5/5/2022	MARCH 2022 - DRUG COURT	36.80	36.80
5/17/2022	0002298	JOHN D BLACK, PLLC	22363	5/5/2022	21-1-00035-05, ST. V. MAHLUI	150.00	
			22362	5/5/2022	21-1-00335-05, ST. V. MAHLUI	75.00	225.00
5/17/2022	0017667	SONICLEAR	72683	5/5/2022	2022-2023, SONICLEAR LICEN	498.00	498.00
5/17/2022	0020949	ABUAN, ALBERT A, ATTORNE	ABU1772886	5/5/2022	22-4-00118-05, IN RE LYONS, I	1,031.00	1,031.00
5/17/2022	0021617	WOLFLEY LAW OFFICE P.S.	29	5/5/2022	19-3-00072-05, IN RE DERRIC	241.00	
			27	5/5/2022	17-1-00089-1, ST. V. GILBERT	75.00	316.00
5/17/2022	0028620	SCHODOWSKI, ALEXANDRE	ASCH1772928	5/5/2022	21-8-00045-05, IN RE UHLIG, I	1,593.75	1,593.75
5/17/2022	0034723	HANEY INVESTIGATION SERV	HAN1772905	5/5/2022	21-1-00237-05, ST. V. BUSH, E	588.00	588.00
5/17/2022	0037934	MATTHEW BENDER & CO INC	3096189	5/5/2022	2022-2023 CONTRACT RENE	213.24	
			31023029	5/5/2022	4/19/22-WA SUP CT RPTS BD	34.54	247.78
5/17/2022	0039420	MUCKLEY, TIFFANY	MUC1772910	5/5/2022	APRIL 2022 - MILEAGE/TRAVE	203.58	203.58
5/17/2022	0046114	ROWLAND, KRISTIN	ROW1772926	5/5/2022	22-4-00097-05, IN RE CLARK,	1,080.00	
			ROW1772923	5/5/2022	21-3-00352-05, IN RE ROMO, (	843.75	
			ROW1772924	5/5/2022	21-4-00485-05, IN RE COX/LE	90.00	2,013.75
5/17/2022	0046604	PLECHER, JOHN T	45808	5/5/2022	22-4-00152-05, IN RE IYNDELL	728.34	728.34
5/17/2022	0046625	KRISTIN DEVERIN INTERPRE	2022-1	5/5/2022	22-4-00152-05, IN RE IYNDELL	135.00	135.00
Sub total for U S BANK:							17,614.83

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Final Check List
CLALLAM COUNTY

Clerk

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100850	5/5/2022	CLERK'S OFFICE CONTACT #	71.61	
			1100849	5/5/2022	CLERK'S OFFICE CONTRACT	57.56	129.17
5/17/2022	0030683	WSACC	CLKSUMMERC	5/5/2022	CLERK'S SUMMER CONFERE	275.00	275.00
5/17/2022	0033199	LEMAY MOBILE SHREDDING	4744996S185	5/5/2022	CLERK'S OFFICE SHRED	28.35	28.35
Sub total for U S BANK:							432.52

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100891	5/4/2022	COPIER MAINTENANCE CON	304.00	304.00
5/17/2022	0021407	MASTER'S TOUCH, LLC, THE	E81634	5/3/2022	DELINQUENT NOTICE POSTA	960.00	960.00
5/17/2022	0037042	OFFICE DEPOT	240814454001	5/3/2022	OFFICE EQUIPMENT	454.25	
			240814608001	5/3/2022	OFFICE SUPPLIES	292.91	
			240814609001	5/3/2022	OFFICE SUPPLIES	13.92	761.08
Sub total for U S BANK:							2,025.08

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/17/2022	0000360	CLALLAM COUNTY ER&R	2022.100E	5/4/2022	RENTAL OF ER&R VEHICLES	459.02	459.02
5/17/2022	0000546	EXPRESS SERVICES, INC	27128123	5/4/2022	EXPRESS SERVICES	543.39	543.39
5/17/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100909	5/5/2022	PACIFIC OFFICE EQUIPMENT	608.68	608.68
5/17/2022	0001641	VERIZON WIRELESS	9904889489	5/4/2022	VERIZON	251.40	251.40
5/17/2022	0046675	CARSON, DANIELLE	4.27.22	5/4/2022	DANIELLE CARSON TRAVEL (	41.18	41.18
5/17/2022	0046691	OLYMPIC UNITARIAN UNIVER	5122	5/5/2022	OLYMPIC UNITARIAN UNIVER	55.00	55.00
Sub total for U S BANK:							1,958.67



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5/17/22

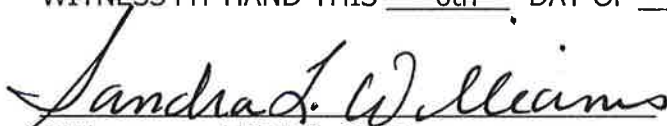
Payroll Ending: 4/30/2022

Gross Earnings:	\$1,553,221.16
Benefits Paid:	\$798,404.95
Total Expenditures:	\$2,351,626.11

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 6th DAY OF May 2022


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: May 10, 2022					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: April 2022					
General Fund	00100	753,620.31	281,163.13	143	1,034,783.44
Sheriff: Boating Safety/VRF	11003/04	140.56	20.49	1	161.05
Sheriff: OPNET	11008	4,994.14	2,200.12	1	7,194.26
HHS	11301	13,060.90	6,207.26	4	19,268.16
HHS-Homeless Task Force	11322	2,296.23	1,105.41	1	3,401.64
Chem Depend/Mental Health	11323	2,296.25	1,105.40	1	3,401.65
HHS-Dev Disabilities	11331	5,456.43	2,319.59	1	7,776.02
Law Library	11401	599.48	52.30	1	651.78
Auditor-Doc Preservation	12401	1,238.85	108.24	1	1,347.09
Noxious Weed Control	13001	6,213.38	2,684.15	1	8,897.53
HR Risk Management	50401	7,422.13	674.42	4	8,096.55
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		797,338.66	297,640.51		1,094,979.17
SEMI-MONTHLY: 4/16-30/2022					
General Fund	00100	534,074.01	346,789.29	196	880,863.30
HHS	11301	18,382.32	14,804.96	9	33,187.28
Prosecutor-Local Crime Victim	11701	4,917.55	3,375.49	2	8,293.04
Treasurer- O&M	12201	1,130.88	952.26	1	2,083.14
Auditor-Doc Preservation	12401	1,869.00	1,586.01	2	3,455.01
Noxious Weed Control	13001	3,537.55	1,959.25	2	5,496.80
Veterans Relief	19914	4,275.81	3,305.97	2	7,581.78
American Rescue Plan Act	19961	4,544.40	2,152.68	1	6,697.08
HR-Risk Management	50401	12,574.59	6,965.89	4	19,540.48
HR-Worker's Compensation	50501	1,573.67	812.80	2	2,386.47
Wellness Benefit/Transit Passes	50601				0.00
SM TOTALS		586,879.78	382,704.60		969,584.38
ROADS: 4/16-30/2022 TOTALS					
PW - Roads	10101	130,625.82	92,582.39	58	223,208.21
PW - Flood Control	10135	6,314.78	3,929.99	10	10,244.77
PW - Solid Waste	40201	1,163.68	623.11	1	1,786.79
Clallam Bay/Seki Sewer	41401	8,453.85	5,216.24	8	13,670.09
PW - Carlsborg Sewer M&O	42401	1,339.91	782.92	5	2,122.83
ER&R	50301	21,104.68	14,925.19	13	36,029.87
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		169,002.72	118,059.84		287,062.56
TOTALS		\$1,553,221.16	\$798,404.95		\$2,351,626.11

Prepared by:

Angi Klahn, Deputy Auditor

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Check Date: 05/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
04/01/2022 to 04/30/2022-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 143

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		627,715.03	16,409.45	v	VACATION		43,067.06	1,064.82
o15s	OVERTIME X 1.5 - SHERIFF DEPT		21,945.09	378.75	s	SICK		17,951.25	506.62
fh	FLOATING HOLIDAY		16,489.02	448.50	vp	VACATION PAYOFF		6,658.20	205.00
o15j	OVERTIME x 1.5 - JUV DETENTION		3,878.37	94.50	hazpay	HAZARD PAY		2,441.24	
accred	ACCREDITATION PAY		2,397.42		covid	covid SICK		1,651.94	47.50
aaas	AA/AS EDUCATION INCENTIVE		1,395.89		aute	AUTO ALLOWANCE ELECTED		1,360.00	
bsba	BS/BA EDUCATION INCENTIVE		1,342.37		cu	COMP USED		1,259.46	37.25
detpay	DETECTIVE PAY		1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
oth	OVERTIME X 1.5 - HOURLY		645.01	56.75	phsm	PHONE STIPEND SMART PHONE		560.00	
flxu	FLEX TIME USED (NO RUN BAL)		431.97	9.50	fto	FTO PREMIUM		303.02	159.00
swa	SICK - WA PART-TIME		219.37	8.00	aspj	ACTING SUPERVISOR PAY JUVENILE		143.41	120.00
wep	WEST END PAY		100.00		asp	SHERIFF ACTING SUPERVISOR PAY		88.78	55.50
phns	PHONE STIPEND		40.00		oc1	ON CALL SHIFT DAY		30.78	1.00
spt	SICK PAYOFF - TERMINATION 10%		26.34	8.11	aspd	SHERIFF ACTING SUP PAY DEPUTY		20.08	10.00
retr	RETRO PAY		-641.95						
Totals:								753,620.31	19,620.25

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	69,412.71
pers2	PERS 2 RETIREMENT	20,914.88
leoff2	LEOFF 2 RETIREMENT	13,955.45
medpre	HEALTH INSURANCE PRE TAX	10,761.50
psers	PSERS RETIREMENT	6,187.61
pers3	PERS 3 RETIREMENT	4,373.31
n457	NATIONWIDE 457	2,848.41
aflpre	AFLAC PRE TAX	988.03
ltdshr	LTD - SHERIFF	804.13
genpre	SUN LIFE PRE TAX	779.05
hr125	HEALTH REIMBURSEMENT	567.00
udps	UNION DUES - 1619 S	500.86
pers1	PERS 1 RETIREMENT	319.56
udcs	UNION DUES - 1619 CS	301.00
dshs	DSHS CHILD SUPPORT	200.00
colaft	COLONIAL LIFE INS. POST TAX	145.68
wsatf	1619CD WSATF DUES	60.00
shrfd	SHERIFF EMPLOYEE FUND	26.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	44,835.88
401a	401A DEFERRED COMPENSATION	14,758.98
icm457	ICMA DEFERRED COMP	12,229.14
medtx	MEDICARE TAX	10,485.86
h457	MASSMUTUAL 457	5,962.33
fmlatx	WA Paid Family & Medical Leave	3,237.80
udteam	UNION DUES - TEAMSTERS	2,430.00
l&i	L&I - SELF INSURED	869.70
udpd	UNION DUES - 1619 D	799.70
udmp	UNION DUES - 1619 MP	662.20
udcd	UNION DUES - 1619 CD C	541.80
udlc	UNION DUES - 1619 LC	361.20
aflaft	AFLAC POST TAX	305.85
n457rt	ROTH-NATIONWIDE 457	300.00
uw	UNITED WAY	160.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
shrfd	SHERIFF COFFEE FUND	46.00
garnfe	GARNISHMENT FEE	1.00

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Labor Distribution Totals By Fund
CLALLAM COUNTY
04/01/2022 to 04/30/2022-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 143

				Totals:	231,220.74		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	135,957.10	socsec	SOCIAL SECURITY	44,835.88		
pers2	PERS 2 RETIREMENT	33,707.23	401a	401A DEFERRED COMPENSATION	13,243.76		
medtx	MEDICARE TAX	10,485.86	psers	PSERS RETIREMENT	9,890.67		
leoff2	LEOFF 2 RETIREMENT	8,671.01	l&i	L&I - SELF INSURED	8,651.01		
pers3	PERS 3 RETIREMENT	6,550.21	vebahr	HRA VEBA	6,427.04		
fmlabx	WA Paid Family & Medical Leave	1,184.19	unemp	UNEMPLOYMENT	678.26		
pers1	PERS 1 RETIREMENT	545.91	genpre	SUN LIFE PRE TAX	335.00		
					Totals:	281,163.13	
					Gross Earnings by Fund:	753,620.31	19,620.25
					Total Fund Deductions:	231,220.74	
					Fund Net:	522,399.57	

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Fund Worked : 11003
Emps : 1

Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	140.56	2.00

Totals:	140.56	2.00
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Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	20.21
socsec SOCIAL SECURITY	8.67
medtx MEDICARE TAX	2.03
udps UNION DUES - 1619 S	1.04
fmlatx WA Paid Family & Medical Leave	0.62

Deduction Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	11.99
401a 401A DEFERRED COMPENSATION	5.57
icm457 ICMA DEFERRED COMP	1.75
ltdshr LTD - SHERIFF	0.65
l&i L&I - SELF INSURED	0.12
Totals:	52.65

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	8.67
medtx MEDICARE TAX	2.03
fmlatx WA Paid Family & Medical Leave	0.23

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	7.45
l&i L&I - SELF INSURED	1.97
unemp UNEMPLOYMENT	0.14
Totals:	20.49

Gross Earnings by Fund:	140.56	2.00
Total Fund Deductions:	52.65	
Fund Net:	87.91	

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Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,444.33	151.00	cu	COMP USED		235.46	8.00
s	SICK		176.60	6.00	v	VACATION		88.30	3.00
accred	ACCREDITATION PAY		49.45						
					Totals:			4,994.14	168.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		386.12	pers2	PERS 2 RETIREMENT		317.63		
socsec	SOCIAL SECURITY		304.05	medpre	HEALTH INSURANCE PRE TAX		90.10		
medtx	MEDICARE TAX		71.11	udlc	UNION DUES - 1619 LC		60.20		
fmlatx	WA Paid Family & Medical Leave		21.94	l&i	L&I - SELF INSURED		8.20		
shrfnd	SHERIFF EMPLOYEE FUND		5.00						
				Totals:			1,264.35		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,275.00	pers2	PERS 2 RETIREMENT		511.90		
socsec	SOCIAL SECURITY		304.05	medtx	MEDICARE TAX		71.11		
l&i	L&I - SELF INSURED		25.04	fmlatx	WA Paid Family & Medical Leave		8.03		
unemp	UNEMPLOYMENT		4.99						
				Totals:			2,200.12		
				Gross Earnings by Fund:			4,994.14	168.00	
				Total Fund Deductions:			1,264.35		
				Fund Net:			3,729.79		

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Fund Worked : 11301
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,010.53	399.00	fh	FLOATING HOLIDAY		782.99	30.40
v	VACATION		640.84	23.00	s	SICK		626.54	23.00
					Totals:			13,060.90	475.40

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,028.35
icm457	ICMA DEFERRED COMP	612.02
medpre	HEALTH INSURANCE PRE TAX	479.40
udteam	UNION DUES - TEAMSTERS	177.00
fmlatx	WA Paid Family & Medical Leave	57.38

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	780.05
pers2	PERS 2 RETIREMENT	516.82
medtx	MEDICARE TAX	182.44
pers3	PERS 3 RETIREMENT	126.09
l&i	L&I - SELF INSURED	20.59
Totals:		3,980.14

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,765.00
socsec	SOCIAL SECURITY	780.05
401a	401A DEFERRED COMPENSATION	212.96
l&i	L&I - SELF INSURED	141.36
unemp	UNEMPLOYMENT	13.06

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	832.92
pers3	PERS 3 RETIREMENT	258.48
medtx	MEDICARE TAX	182.44
fmlatx	WA Paid Family & Medical Leave	20.99
Totals:		6,207.26

Gross Earnings by Fund:	13,060.90	475.40
Total Fund Deductions:	3,980.14	
Fund Net:	9,080.76	

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Fund Worked : 11322
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Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,880.04	65.50	fl FUNERAL LEAVE	330.08	11.50
s SICK	86.11	3.00			
			Totals:	2,296.23	80.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	214.96
socsec SOCIAL SECURITY	138.04
medpre HEALTH INSURANCE PRE TAX	69.90
medtx MEDICARE TAX	32.28
l&i L&I - SELF INSURED	3.39

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	146.04
icm457 ICMA DEFERRED COMP	91.84
udteam UNION DUES - TEAMSTERS	32.50
fmlatx WA Paid Family & Medical Leave	10.09
Totals:	739.04

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	637.50
socsec SOCIAL SECURITY	138.04
medtx MEDICARE TAX	32.28
fmlatx WA Paid Family & Medical Leave	3.69

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	235.36
401a 401A DEFERRED COMPENSATION	45.92
l&i L&I - SELF INSURED	10.32
unemp UNEMPLOYMENT	2.30
Totals:	1,105.41

Gross Earnings by Fund:	2,296.23	80.00
Total Fund Deductions:	739.04	
Fund Net:	1,557.19	

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Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,880.05	65.50	fl	FUNERAL LEAVE		330.09	11.50
s	SICK		86.11	3.00					
Totals:								2,296.25	80.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	214.96
socsec	SOCIAL SECURITY	138.03
medpre	HEALTH INSURANCE PRE TAX	69.90
medtx	MEDICARE TAX	32.28
l&i	L&I - SELF INSURED	3.37

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	146.04
icm457	ICMA DEFERRED COMP	91.86
udteam	UNION DUES - TEAMSTERS	32.50
fmlatx	WA Paid Family & Medical Leave	10.09
Totals:		739.03

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	637.50
socsec	SOCIAL SECURITY	138.03
medtx	MEDICARE TAX	32.28
fmlatx	WA Paid Family & Medical Leave	3.69

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	235.37
401a	401A DEFERRED COMPENSATION	45.93
l&i	L&I - SELF INSURED	10.31
unemp	UNEMPLOYMENT	2.29
Totals:		1,105.40

Gross Earnings by Fund:	2,296.25	80.00
Total Fund Deductions:	739.03	
Fund Net:	1,557.22	

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Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,196.60	160.00	v	VACATION		259.83	8.00
					Totals:			5,456.43	168.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		524.01		h457	MASSMUTUAL 457		500.00	
pers2	PERS 2 RETIREMENT		347.03		socsec	SOCIAL SECURITY		325.60	
medpre	HEALTH INSURANCE PRE TAX		204.80		medtx	MEDICARE TAX		76.15	
udteam	UNION DUES - TEAMSTERS		73.00		fmlatx	WA Paid Family & Medical Leave		23.97	
l&i	L&I - SELF INSURED		8.26		Totals:			2,082.82	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,210.00		pers2	PERS 2 RETIREMENT		559.28	
socsec	SOCIAL SECURITY		325.60		401a	401A DEFERRED COMPENSATION		109.13	
medtx	MEDICARE TAX		76.15		l&i	L&I - SELF INSURED		25.20	
fmlatx	WA Paid Family & Medical Leave		8.77		unemp	UNEMPLOYMENT		5.46	
					Totals:			2,319.59	
					Gross Earnings by Fund:			5,456.43	168.00
					Total Fund Deductions:			2,082.82	
					Fund Net:			3,373.61	

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Fund Worked : 11401
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	599.48	31.00

Totals:	599.48	31.00
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Deduction Code and Description	Amount
socsec SOCIAL SECURITY	37.17
medtx MEDICARE TAX	8.69
l&i L&I - SELF INSURED	1.60

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	23.70
fmlatx WA Paid Family & Medical Leave	2.63
Totals:	73.79

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	37.17
l&i L&I - SELF INSURED	4.88
unemp UNEMPLOYMENT	0.60

Benefit Code and Description	Amount
medtx MEDICARE TAX	8.69
fmlatx WA Paid Family & Medical Leave	0.96
Totals:	52.30

Gross Earnings by Fund:	599.48	31.00
Total Fund Deductions:	73.79	
Fund Net:	525.69	

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Fund Worked : 12401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,167.03	65.00	swa	SICK - WA PART-TIME		71.82	4.00
					Totals:			1,238.85	69.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		76.81		medtx	MEDICARE TAX		17.96	
fedtx	FEDERAL WITHHOLDING TAX		15.97		fmlatx	WA Paid Family & Medical Leave		5.44	
l&i	L&I - SELF INSURED		3.35					Totals:	119.53
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		76.81		medtx	MEDICARE TAX		17.96	
l&i	L&I - SELF INSURED		10.24		fmlatx	WA Paid Family & Medical Leave		1.99	
unemp	UNEMPLOYMENT		1.24					Totals:	108.24
					Gross Earnings by Fund:			1,238.85	69.00
					Total Fund Deductions:			119.53	
					Fund Net:			1,119.32	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,512.12	122.00	fh	FLOATING HOLIDAY		961.58	26.00
v	VACATION		739.68	20.00					
					Totals:			6,213.38	168.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
icm457	ICMA DEFERRED COMP		2,000.00		fedtx	FEDERAL WITHHOLDING TAX		654.87	
pers2	PERS 2 RETIREMENT		395.17		socsec	SOCIAL SECURITY		382.43	
401a	401A DEFERRED COMPENSATION		310.67		medtx	MEDICARE TAX		89.44	
udmp	UNION DUES - 1619 MP		60.20		medpre	HEALTH INSURANCE PRE TAX		45.10	
fmlatx	WA Paid Family & Medical Leave		27.30		l&i	L&I - SELF INSURED		8.26	
					Totals:			3,973.44	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,320.00		pers2	PERS 2 RETIREMENT		636.87	
socsec	SOCIAL SECURITY		382.43		401a	401A DEFERRED COMPENSATION		124.27	
l&i	L&I - SELF INSURED		89.95		medtx	MEDICARE TAX		89.44	
vebahr	HRA VEBA		25.00		fmlatx	WA Paid Family & Medical Leave		9.98	
unemp	UNEMPLOYMENT		6.21						
					Totals:			2,684.15	
								Gross Earnings by Fund:	6,213.38
								Total Fund Deductions:	3,973.44
								Fund Net:	2,239.94
									168.00

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Fund Worked : 50401
Emps : 4

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	7,422.13	255.50			
			Totals:	7,422.13	255.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	734.85		socsec SOCIAL SECURITY	460.17	
medtx MEDICARE TAX	107.62		fmlatx WA Paid Family & Medical Leave	32.61	
l&i L&I - SELF INSURED	13.18		Totals:	1,348.43	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	460.17		medtx MEDICARE TAX	107.62	
l&i L&I - SELF INSURED	87.28		fmlatx WA Paid Family & Medical Leave	11.92	
unemp UNEMPLOYMENT	7.43		Totals:	674.42	
			Gross Earnings by Fund:	7,422.13	255.50
			Total Fund Deductions:	1,348.43	
			Fund Net:	6,073.70	

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Fund Worked : 65101
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			7,346.01	200.00					
					Totals:			7,346.01	200.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		524.26		fedtx	FEDERAL WITHHOLDING TAX		462.36	
fd1457	DRS 457 DEFERRED COMP FIRE 1		400.00		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40		l&i1	L&I - FIRE 1		66.85	
fmlf1	WA Paid Family & Medical Leave		32.27						
					Totals:			1,666.66	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		325.74		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40						
					Totals:			506.66	
					Gross Earnings by Fund:			7,346.01	200.00
					Total Fund Deductions:			1,666.66	
					Fund Net:			5,679.35	

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Fund Worked : 65151
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			6,440.20	165.00					
					Totals:			6,440.20	165.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx FEDERAL WITHHOLDING TAX			507.09	socsec SOCIAL SECURITY			399.30		
medtx MEDICARE TAX			93.42	fmlf5 WA Paid Family & Medical Leave			28.29		
				Totals:			1,028.10		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec SOCIAL SECURITY			399.30	medtx MEDICARE TAX			93.42		
				Totals:			492.72		
				Gross Earnings by Fund:			6,440.20	165.00	
				Total Fund Deductions:			1,028.10		
				Fund Net:			5,412.10		

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Fund Worked : 65171
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			13,486.85	293.00					
					Totals:			13,486.85	293.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx FEDERAL WITHHOLDING TAX			819.70		leof#4 LEOFF 2 RETIREMENT FIRE 4			721.30	
socsec SOCIAL SECURITY			311.92		medtx MEDICARE TAX			195.57	
l&if4 L&I - FIRE 4			76.26		fmIf4 WA Paid Family & Medical Leave			59.27	
					Totals:			2,184.02	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leof#4 LEOFF 2 RETIREMENT FIRE 4			448.17		socsec SOCIAL SECURITY			311.92	
medtx MEDICARE TAX			195.57						
					Totals:			955.66	
					Gross Earnings by Fund:			13,486.85	293.00
					Total Fund Deductions:			2,184.02	
					Fund Net:			11,302.83	

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Fund Worked : 67101
Emps : 3

Earnings Code & Description		Amount	Hours
r	REGULAR	4,813.80	222.50
bhu	BENEFIT HOURS USED - TAX DIST	184.00	8.00

Earnings Code & Description		Amount	Hours
ott	OVERTIME - TAXING DIST	1,569.75	45.50
Totals:		6,567.55	276.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	674.40
pers2	PERS 2 RETIREMENT	345.59
l&iagn	L&I - AGNEW	73.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	407.19
medtx	MEDICARE TAX	95.23
Totals:		1,595.41

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	556.96
medtx	MEDICARE TAX	95.23

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	407.19
fmlagn	WA Paid Family & Medical Leave	28.85
Totals:		1,088.23

Gross Earnings by Fund:	6,567.55	276.00
Total Fund Deductions:	1,595.41	
Fund Net:	4,972.14	

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Fund Worked : 67121
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,150.00	75.00					
					Totals:			2,150.00	75.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		133.30		medtx	MEDICARE TAX		31.18	
fmlcln	WA Paid Family & Medical Leave		9.45						
					Totals:			173.93	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		133.30		medtx	MEDICARE TAX		31.18	
					Totals:			164.48	
					Gross Earnings by Fund:			2,150.00	75.00
					Total Fund Deductions:			173.93	
					Fund Net:			1,976.07	

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Fund Worked : 67141
Emps : 3

Earnings Code & Description	Amount	Hours
r REGULAR	5,476.80	220.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	339.56
fedtx FEDERAL WITHHOLDING TAX	200.81
l&ihig L&I - HIGHLAND IRRIGATION	60.51

Benefit Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	450.67
medtx MEDICARE TAX	79.41

Earnings Code & Description	Amount	Hours
Totals:	5,476.80	220.00

Deduction Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	279.64
medtx MEDICARE TAX	79.41
fmlhig WA Paid Family & Medical Leave	24.07
Totals:	984.00

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	339.56
Totals:	869.64

Gross Earnings by Fund:	5,476.80	220.00
Total Fund Deductions:	984.00	
Fund Net:	4,492.80	

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Fund Worked : 67701
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,735.00	226.50					
					Totals:			5,735.00	226.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		355.57		fedtx	FEDERAL WITHHOLDING TAX		157.58	
medtx	MEDICARE TAX		83.16		fmlbid	WA Paid Family & Medical Leave		25.19	
					Totals:			621.50	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		355.57		medtx	MEDICARE TAX		83.16	
					Totals:			438.73	
					Gross Earnings by Fund:			5,735.00	226.50
					Total Fund Deductions:			621.50	
					Fund Net:			5,113.50	

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Labor Distribution Totals By Fund
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Fund Worked : 67731
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		31,503.04	1,015.50	bhu	BENEFIT HOURS USED - TAX DIST		1,603.83	54.00
					Totals:			33,106.87	1,069.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		2,102.90		socsec	SOCIAL SECURITY		2,052.65	
pers2s	PERS 2 RETIREMENT - SUNLAND		2,028.14		medtx	MEDICARE TAX		480.05	
medsun	HEALTH INSURANCE SUNLAND		279.65		l&isun	L&I - SUNLAND		192.54	
fmlsun	WA Paid Family & Medical Leave		145.46		Totals:			7,281.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medsun	HEALTH INSURANCE SUNLAND		7,415.84		pers2s	PERS 2 RETIREMENT - SUNLAND		3,268.61	
socsec	SOCIAL SECURITY		2,052.65		medtx	MEDICARE TAX		480.05	
					Totals:			13,217.15	
					Gross Earnings by Fund:			33,106.87	1,069.50
					Total Fund Deductions:			7,281.39	
					Fund Net:			25,825.48	

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Labor Distribution Totals By Fund
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Emps : 204

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		742,779.04	20,141.45	v	VACATION		44,795.71	1,118.82
o15s	OVERTIME X 1.5 - SHERIFF DEPT		22,085.65	380.75	s	SICK		18,926.61	541.62
fh	FLOATING HOLIDAY		18,233.59	504.90	vp	VACATION PAYOFF		6,658.20	205.00
o15j	OVERTIME x 1.5 - JUV DETENTION		3,878.37	94.50	accred	ACCREDITATION PAY		2,446.87	
hazpay	HAZARD PAY		2,441.24		bhu	BENEFIT HOURS USED - TAX DIST		1,787.83	62.00
covid	covid SICK		1,651.94	47.50	ott	OVERTIME - TAXING DIST		1,569.75	45.50
cu	COMP USED		1,494.92	45.25	aaas	AA/AS EDUCATION INCENTIVE		1,395.89	
aute	AUTO ALLOWANCE ELECTED		1,360.00		bsba	BS/BA EDUCATION INCENTIVE		1,342.37	
detpay	DETECTIVE PAY		1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
fl	FUNERAL LEAVE		660.17	23.00	oth	OVERTIME X 1.5 - HOURLY		645.01	56.75
phsm	PHONE STIPEND SMART PHONE		560.00		flxu	FLEX TIME USED (NO RUN BAL)		431.97	9.50
fto	FTO PREMIUM		303.02	159.00	swa	SICK - WA PART-TIME		291.19	12.00
aspj	ACTING SUPERVISOR PAY JUVENILE		143.41	120.00	wep	WEST END PAY		100.00	
asp	SHERIFF ACTING SUPERVISOR PAY		88.78	55.50	phns	PHONE STIPEND		40.00	
oc1	ON CALL SHIFT DAY		30.78	1.00	spt	SICK PAYOFF - TERMINATION 10%		26.34	8.11
aspd	SHERIFF ACTING SUP PAY DEPUTY		20.08	10.00	retr	RETRO PAY		-641.95	
					Totals:			877,647.94	23,642.15

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	78,155.55	socsec	SOCIAL SECURITY	51,560.79
pers2	PERS 2 RETIREMENT	23,129.20	401a	401A DEFERRED COMPENSATION	15,075.22
icm457	ICMA DEFERRED COMP	15,026.61	leoff2	LEOFF 2 RETIREMENT	14,491.70
medtx	MEDICARE TAX	12,270.40	medpre	HEALTH INSURANCE PRE TAX	11,720.70
h457	MASSMUTUAL 457	6,462.33	psers	PSERS RETIREMENT	6,187.61
pers3	PERS 3 RETIREMENT	4,499.40	fmlatx	WA Paid Family & Medical Leave	3,429.87
n457	NATIONWIDE 457	2,848.41	udteam	UNION DUES - TEAMSTERS	2,745.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,028.14	aflpre	AFLAC PRE TAX	988.03
l&i	L&I - SELF INSURED	940.02	ltdshr	LTD - SHERIFF	804.78
udpd	UNION DUES - 1619 D	799.70	genpre	SUN LIFE PRE TAX	779.05
udmp	UNION DUES - 1619 MP	722.40	leof#4	LEOFF 2 RETIREMENT FIRE 4	721.30
hr125	HEALTH REIMBURSEMENT	567.00	udcd	UNION DUES - 1619 CD C	541.80
udps	UNION DUES - 1619 S	501.90	udlc	UNION DUES - 1619 LC	421.40
fd1457	DRS 457 DEFERRED COMP FIRE 1	400.00	pers1	PERS 1 RETIREMENT	319.56
aflaft	AFLAC POST TAX	305.85	udcs	UNION DUES - 1619 CS	301.00
n457rt	ROTH-NATIONWIDE 457	300.00	medsun	HEALTH INSURANCE SUNLAND	279.65
pers2h	PERS 2 RETIREMENT - HIGHLAND	279.64	dshs	DSHS CHILD SUPPORT	200.00
l&isun	L&I - SUNLAND	192.54	uw	UNITED WAY	160.00

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Deduction Code and Description		Amount
colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&iagn	L&I - AGNEW	73.00
l&ihig	L&I - HIGHLAND IRRIGATION	60.51
fmlf4	WA Paid Family & Medical Leave	59.27
fmlf1	WA Paid Family & Medical Leave	32.27
fmlf5	WA Paid Family & Medical Leave	28.29
fmlhig	WA Paid Family & Medical Leave	24.07
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
fmlsun	WA Paid Family & Medical Leave	145.46
l&if4	L&I - FIRE 4	76.26
l&i1	L&I - FIRE 1	66.85
wsatf	1619CD WSATF DUES	60.00
shrfcf	SHERIFF COFFEE FUND	46.00
shrfnd	SHERIFF EMPLOYEE FUND	31.00
fmlbld	WA Paid Family & Medical Leave	25.19
fmlcln	WA Paid Family & Medical Leave	9.45

Totals: 261,128.97

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	144,802.10
pers2	PERS 2 RETIREMENT	37,275.89
medtx	MEDICARE TAX	12,270.40
l&i	L&I - SELF INSURED	9,057.56
medsun	HEALTH INSURANCE SUNLAND	7,415.84
vebahr	HRA VEBA	6,452.04
fmlabx	WA Paid Family & Medical Leave	1,254.44
pers1	PERS 1 RETIREMENT	545.91
leof#4	LEOFF 2 RETIREMENT FIRE 4	448.17
fmlagn	WA Paid Family & Medical Leave	28.85

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	51,560.79
401a	401A DEFERRED COMPENSATION	13,781.97
psers	PSERS RETIREMENT	9,890.67
leoff2	LEOFF 2 RETIREMENT	9,004.20
pers3	PERS 3 RETIREMENT	6,808.69
pers2s	PERS 2 RETIREMENT - SUNLAND	3,268.61
unemp	UNEMPLOYMENT	721.98
pers2h	PERS 2 RETIREMENT - HIGHLAND	450.67
genpre	SUN LIFE PRE TAX	335.00

Totals: 315,373.78

Grand Total Gross Earnings:	877,647.94	23,642.15
Grand Total Deductions:	261,128.97	
Grand Total Net:	616,518.97	

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Labor Distribution Totals By Fund
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Fund Worked : 00100
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		455,548.98	13,901.22	v	VACATION		19,097.84	522.88
s	SICK		17,272.02	524.23	fh	FLOATING HOLIDAY		11,730.41	330.00
o15s	OVERTIME X 1.5 - SHERIFF DEPT		10,264.27	194.25	vp	VACATION PAYOFF		8,369.12	227.60
retr	RETRO PAY		2,002.89		covid	covid SICK		1,520.55	48.00
fhp	FLOATING HOLIDAY PAID		1,363.21	36.00	accrd	ACCREDITATION PAY		966.74	
fl	FUNERAL LEAVE		839.34	24.00	hazpay	HAZARD PAY		801.17	
oth	OVERTIME X 1.5 - HOURLY		756.89	54.50	auto	AUTO ALLOWANCE CONTRACTUAL		680.00	
aute	AUTO ALLOWANCE ELECTED		680.00		cu	COMP USED		631.09	20.44
bsba	BS/BA EDUCATION INCENTIVE		576.09		phsm	PHONE STIPEND SMART PHONE		280.00	
uapr	URINE ANALYSIS PREMIUM		229.00		aaas	AA/AS EDUCATION INCENTIVE		178.06	
detpay	DETECTIVE PAY		97.00		spt	SICK PAYOFF - TERMINATION 10%		66.54	33.57
aspj	ACTING SUPERVISOR PAY JUVENILE		45.69	36.00	phns	PHONE STIPEND		30.00	
oc1	ON CALL SHIFT DAY		26.59	1.00	o15j	OVERTIME x 1.5 - JUV DETENTION		20.52	0.50
					Totals:		534,074.01	15,954.19	

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		42,959.09	socsec	SOCIAL SECURITY		30,765.48
medpre	HEALTH INSURANCE PRE TAX		28,301.04	pers2	PERS 2 RETIREMENT		22,690.53
401a	401A DEFERRED COMPENSATION		9,506.12	icm457	ICMA DEFERRED COMP		7,850.36
medtx	MEDICARE TAX		7,195.28	leoff2	LEOFF 2 RETIREMENT		4,810.07
pers3	PERS 3 RETIREMENT		3,166.50	h457	MASSMUTUAL 457		3,017.17
psers	PSERS RETIREMENT		2,990.05	udteam	UNION DUES - TEAMSTERS		2,804.84
fmlatx	WA Paid Family & Medical Leave		2,328.17	aflpre	AFLAC PRE TAX		2,035.23
genpre	SUN LIFE PRE TAX		1,310.96	n457	NATIONWIDE 457		997.50
dc125	DEPENDENT CARE		832.66	dshs	DSHS CHILD SUPPORT		762.38
l&i	L&I - SELF INSURED		745.16	hr125	HEALTH REIMBURSEMENT		675.83
rth457	ROTH-ICMA DEFERRED COMP		604.22	ltdshr	LTD - SHERIFF		536.52
udpd	UNION DUES - 1619 D		436.20	udcd	UNION DUES - 1619 CD C		421.40
pers1	PERS 1 RETIREMENT		372.58	udmp	UNION DUES - 1619 MP		358.13
udlc	UNION DUES - 1619 LC		319.19	aflaft	AFLAC POST TAX		318.80
colaft	COLONIAL LIFE INS. POST TAX		267.51	uw	UNITED WAY		235.00
udtint	TEAMSTERS INIT FEE or ADJ		150.00	colpre	COLONIAL LIFE INS. PRE TAX		96.80
udps	UNION DUES - 1619 S		35.85	shrfcf	SHERIFF COFFEE FUND		25.00
shrfnd	SHERIFF EMPLOYEE FUND		21.80	perscu	PERS RETIREMENT CATCH UP		16.95
garnfe	GARNISHMENT FEE		1.00	Totals:		179,961.37	

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Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	233,916.74
socsec SOCIAL SECURITY	30,765.48
vebahr HRA VEBA	8,750.39
l&i L&I - SELF INSURED	5,232.64
psers PSERS RETIREMENT	4,779.47
fmlatx WA Paid Family & Medical Leave	851.53
unemp UNEMPLOYMENT	489.27
perscu PERS RETIREMENT CATCH UP	29.95

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	36,566.78
401a 401A DEFERRED COMPENSATION	9,281.26
medtx MEDICARE TAX	7,195.28
pers3 PERS 3 RETIREMENT	4,859.50
leoff2 LEOFF 2 RETIREMENT	2,988.69
pers1 PERS 1 RETIREMENT	636.50
genpre SUN LIFE PRE TAX	445.81

Totals: 346,789.29

Gross Earnings by Fund: 534,074.01 15,954.19

Total Fund Deductions: 179,961.37

Fund Net: 354,112.64

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Labor Distribution Totals By Fund
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Fund Worked : 11301
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		17,573.11	645.32	s	SICK		722.08	30.00
cu	COMP USED		87.13	2.75					
Totals:								18,382.32	678.07

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,489.00
socsec	SOCIAL SECURITY	1,035.86
icm457	ICMA DEFERRED COMP	930.90
medtx	MEDICARE TAX	242.27
aflpre	AFLAC PRE TAX	117.91
aflaft	AFLAC POST TAX	68.40
udmp	UNION DUES - 1619 MP	60.20

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,169.14
fedtx	FEDERAL WITHHOLDING TAX	950.98
401a	401A DEFERRED COMPENSATION	653.11
udteam	UNION DUES - TEAMSTERS	183.50
fmlatx	WA Paid Family & Medical Leave	80.78
hr125	HEALTH REIMBURSEMENT	68.00
l&i	L&I - SELF INSURED	34.54
Totals:		7,084.59

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,940.00
socsec	SOCIAL SECURITY	1,035.86
medtx	MEDICARE TAX	242.27
vebahr	HRA VEBA	50.00
unemp	UNEMPLOYMENT	18.40

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,884.20
401a	401A DEFERRED COMPENSATION	367.64
l&i	L&I - SELF INSURED	237.05
fmlatx	WA Paid Family & Medical Leave	29.54
Totals:		14,804.96

Gross Earnings by Fund:	18,382.32	678.07
Total Fund Deductions:	7,084.59	
Fund Net:	11,297.73	

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Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,917.55	157.00					
					Totals:			4,917.55	157.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		312.76	socsec	SOCIAL SECURITY		293.72		
fedtx	FEDERAL WITHHOLDING TAX		287.22	medpre	HEALTH INSURANCE PRE TAX		180.10		
401a	401A DEFERRED COMPENSATION		127.49	medtx	MEDICARE TAX		68.69		
udmp	UNION DUES - 1619 MP		60.20	fmlatx	WA Paid Family & Medical Leave		21.60		
l&i	L&I - SELF INSURED		8.26						
				Totals:			1,360.04		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,370.00	pers2	PERS 2 RETIREMENT		504.05		
socsec	SOCIAL SECURITY		293.72	medtx	MEDICARE TAX		68.69		
401a	401A DEFERRED COMPENSATION		51.00	vebahr	HRA VEBA		50.00		
l&i	L&I - SELF INSURED		25.20	fmlatx	WA Paid Family & Medical Leave		7.91		
unemp	UNEMPLOYMENT		4.92						
				Totals:			3,375.49		
				Gross Earnings by Fund:			4,917.55		157.00
				Total Fund Deductions:			1,360.04		
				Fund Net:			3,557.51		

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Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,130.88	48.00					
					Totals:			1,130.88	48.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		122.88		pers2	PERS 2 RETIREMENT		71.92	
socsec	SOCIAL SECURITY		62.50		fedtx	FEDERAL WITHHOLDING TAX		58.99	
401a	401A DEFERRED COMPENSATION		33.92		udteam	UNION DUES - TEAMSTERS		15.90	
medtx	MEDICARE TAX		14.62		fmlatx	WA Paid Family & Medical Leave		4.97	
l&i	L&I - SELF INSURED		2.51						
					Totals:			388.21	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		726.00		pers2	PERS 2 RETIREMENT		115.91	
socsec	SOCIAL SECURITY		62.50		401a	401A DEFERRED COMPENSATION		22.62	
medtx	MEDICARE TAX		14.62		l&i	L&I - SELF INSURED		7.66	
fmlatx	WA Paid Family & Medical Leave		1.82		unemp	UNEMPLOYMENT		1.13	
					Totals:			952.26	
					Gross Earnings by Fund:			1,130.88	48.00
					Total Fund Deductions:			388.21	
					Fund Net:			742.67	

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,478.01	62.44	s	SICK		256.11	12.00
cu	COMP USED		76.04	3.56	v	VACATION		58.84	2.00
					Totals:			1,869.00	80.00

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	188.56
401a	401A DEFERRED COMPENSATION	128.06
fedtx	FEDERAL WITHHOLDING TAX	102.93
pers2	PERS 2 RETIREMENT	37.42
icm457	ICMA DEFERRED COMP	25.00
fmlatx	WA Paid Family & Medical Leave	8.21

Deduction Code and Description		Amount
aflpre	AFLAC PRE TAX	162.82
pers3	PERS 3 RETIREMENT	108.85
socsec	SOCIAL SECURITY	94.09
udteam	UNION DUES - TEAMSTERS	26.26
medtx	MEDICARE TAX	22.00
l&i	L&I - SELF INSURED	3.22
Totals:		907.42

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,226.26
socsec	SOCIAL SECURITY	94.09
401a	401A DEFERRED COMPENSATION	37.38
l&i	L&I - SELF INSURED	9.84
unemp	UNEMPLOYMENT	1.86

Benefit Code and Description		Amount
pers3	PERS 3 RETIREMENT	131.26
pers2	PERS 2 RETIREMENT	60.32
medtx	MEDICARE TAX	22.00
fmlatx	WA Paid Family & Medical Leave	3.00
Totals:		1,586.01

Gross Earnings by Fund:	1,869.00	80.00
Total Fund Deductions:	907.42	
Fund Net:	961.58	

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Fund Worked : 13001
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Earnings Code & Description	Amount	Hours
r REGULAR	3,537.55	140.00

Earnings Code & Description	Amount	Hours
Totals:	3,537.55	140.00

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	224.99
medpre HEALTH INSURANCE PRE TAX	204.80
401a 401A DEFERRED COMPENSATION	48.76
udmp UNION DUES - 1619 MP	27.73
fmlatx WA Paid Family & Medical Leave	15.54

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	206.64
fedtx FEDERAL WITHHOLDING TAX	141.57
medtx MEDICARE TAX	48.33
udteam UNION DUES - TEAMSTERS	23.00
l&i L&I - SELF INSURED	8.26
Totals:	949.62

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,210.00
socsec SOCIAL SECURITY	206.64
medtx MEDICARE TAX	48.33
fmlatx WA Paid Family & Medical Leave	5.68

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	362.60
l&i L&I - SELF INSURED	89.96
401a 401A DEFERRED COMPENSATION	32.50
unemp UNEMPLOYMENT	3.54
Totals:	1,959.25

Gross Earnings by Fund:	3,537.55	140.00
Total Fund Deductions:	949.62	
Fund Net:	2,587.93	

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Labor Distribution Totals By Fund
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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,592.83	125.00	s	SICK		489.80	14.00
fh	FLOATING HOLIDAY		193.18	8.00					
					Totals:			4,275.81	147.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		271.94	socsec	SOCIAL SECURITY		265.10		
fedtx	FEDERAL WITHHOLDING TAX		256.18	401a	401A DEFERRED COMPENSATION		175.15		
medtx	MEDICARE TAX		62.00	udmp	UNION DUES - 1619 MP		30.10		
udteam	UNION DUES - TEAMSTERS		27.00	fmlatx	WA Paid Family & Medical Leave		18.79		
l&i	L&I - SELF INSURED		7.85	Totals:			1,114.11		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,395.00	pers2	PERS 2 RETIREMENT		438.27		
socsec	SOCIAL SECURITY		265.10	401a	401A DEFERRED COMPENSATION		85.52		
medtx	MEDICARE TAX		62.00	vebahr	HRA VEBA		25.00		
l&i	L&I - SELF INSURED		23.94	fmlatx	WA Paid Family & Medical Leave		6.87		
unemp	UNEMPLOYMENT		4.27	Totals:			3,305.97		
				Gross Earnings by Fund:			4,275.81	147.00	
				Total Fund Deductions:			1,114.11		
				Fund Net:			3,161.70		

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Fund Worked : 19961
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Earnings Code & Description	Amount	Hours
r REGULAR	4,544.40	83.50

Earnings Code & Description	Amount	Hours
Totals:	4,544.40	83.50

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	605.50
socsec SOCIAL SECURITY	273.48
medtx MEDICARE TAX	63.96
l&i L&I - SELF INSURED	4.13

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	289.02
medpre HEALTH INSURANCE PRE TAX	133.40
fmlatx WA Paid Family & Medical Leave	19.97
Totals:	1,389.46

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,075.00
socsec SOCIAL SECURITY	273.48
medtx MEDICARE TAX	63.96
fmlatx WA Paid Family & Medical Leave	7.30

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	465.80
vebahr HRA VEBA	250.00
l&i L&I - SELF INSURED	12.60
unemp UNEMPLOYMENT	4.54
Totals:	2,152.68

Gross Earnings by Fund:	4,544.40	83.50
Total Fund Deductions:	1,389.46	
Fund Net:	3,154.94	

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Fund Worked : 50401
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	12,309.00	255.38	auto	AUTO ALLOWANCE CONTRACTUAL	170.00	
v	VACATION	95.59	2.50				
Totals:						12,574.59	257.88

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,329.17
socsec	SOCIAL SECURITY	770.36
pers2	PERS 2 RETIREMENT	384.60
medtx	MEDICARE TAX	180.17
401a	401A DEFERRED COMPENSATION	147.85
fmlatx	WA Paid Family & Medical Leave	55.25
shrfcf	SHERIFF COFFEE FUND	5.00

Deduction Code and Description		Amount
h457	MASSMUTUAL 457	1,064.54
medpre	HEALTH INSURANCE PRE TAX	461.48
afipre	AFLAC PRE TAX	222.32
icm457	ICMA DEFERRED COMP	163.82
genpre	SUN LIFE PRE TAX	133.87
l&i	L&I - SELF INSURED	13.43
shrfnd	SHERIFF EMPLOYEE FUND	1.00
Totals:		4,932.86

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,695.00
h457	MASSMUTUAL 457	651.65
401a	401A DEFERRED COMPENSATION	438.82
medtx	MEDICARE TAX	180.17
genpre	SUN LIFE PRE TAX	65.50
unemp	UNEMPLOYMENT	12.41

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	770.36
pers2	PERS 2 RETIREMENT	619.82
vebahr	HRA VEBA	406.25
l&i	L&I - SELF INSURED	105.71
fmlatx	WA Paid Family & Medical Leave	20.20
Totals:		6,965.89

Gross Earnings by Fund:	12,574.59	257.88
Total Fund Deductions:	4,932.86	
Fund Net:	7,641.73	

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Fund Worked : 50501
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Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,478.08	28.07	v VACATION	95.59	2.50
			Totals:	1,573.67	30.57

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	147.41
401a 401A DEFERRED COMPENSATION	107.81
socsec SOCIAL SECURITY	93.57
medtx MEDICARE TAX	21.88
fmlatx WA Paid Family & Medical Leave	6.92
shrfnd SHERIFF EMPLOYEE FUND	0.20

Deduction Code and Description	Amount
icm457 ICMA DEFERRED COMP	112.42
pers2 PERS 2 RETIREMENT	98.91
medpre HEALTH INSURANCE PRE TAX	53.84
genpre SUN LIFE PRE TAX	15.78
l&i L&I - SELF INSURED	1.44
Totals:	660.18

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	423.50
socsec SOCIAL SECURITY	93.57
vebahr HRA VEBA	43.75
genpre SUN LIFE PRE TAX	6.69
fmlatx WA Paid Family & Medical Leave	2.53

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	161.30
401a 401A DEFERRED COMPENSATION	53.59
medtx MEDICARE TAX	21.88
l&i L&I - SELF INSURED	4.41
unemp UNEMPLOYMENT	1.58
Totals:	812.80

Gross Earnings by Fund:	1,573.67	30.57
Total Fund Deductions:	660.18	
Fund Net:	913.49	

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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		506,110.39	15,445.93	v	VACATION		19,347.86	529.88
s	SICK		18,740.01	580.23	fh	FLOATING HOLIDAY		11,923.59	338.00
o15s	OVERTIME X 1.5 - SHERIFF DEPT		10,264.27	194.25	vp	VACATION PAYOFF		8,369.12	227.60
retr	RETRO PAY		2,002.89		covid	covid SICK		1,520.55	48.00
fhp	FLOATING HOLIDAY PAID		1,363.21	36.00	accred	ACCREDITATION PAY		966.74	
auto	AUTO ALLOWANCE CONTRACTUAL		850.00		fl	FUNERAL LEAVE		839.34	24.00
hazpay	HAZARD PAY		801.17		cu	COMP USED		794.26	26.75
oth	OVERTIME X 1.5 - HOURLY		756.89	54.50	aute	AUTO ALLOWANCE ELECTED		680.00	
bsba	BS/BA EDUCATION INCENTIVE		576.09		phsm	PHONE STIPEND SMART PHONE		280.00	
uapr	URINE ANALYSIS PREMIUM		229.00		aaas	AA/AS EDUCATION INCENTIVE		178.06	
detpay	DETECTIVE PAY		97.00		spt	SICK PAYOFF - TERMINATION 10%		66.54	33.57
aspj	ACTING SUPERVISOR PAY JUVENILE		45.69	36.00	phns	PHONE STIPEND		30.00	
oc1	ON CALL SHIFT DAY		26.59	1.00	o15j	OVERTIME x 1.5 - JUV DETENTION		20.52	0.50
					Totals:			586,879.78	17,576.21

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	46,839.04	socsec	SOCIAL SECURITY	33,860.80
medpre	HEALTH INSURANCE PRE TAX	31,135.10	pers2	PERS 2 RETIREMENT	25,551.23
401a	401A DEFERRED COMPENSATION	10,928.27	icm457	ICMA DEFERRED COMP	9,082.50
medtx	MEDICARE TAX	7,919.20	leoff2	LEOFF 2 RETIREMENT	4,810.07
h457	MASSMUTUAL 457	4,081.71	pers3	PERS 3 RETIREMENT	3,275.35
udteam	UNION DUES - TEAMSTERS	3,080.50	psers	PSERS RETIREMENT	2,990.05
fmlatx	WA Paid Family & Medical Leave	2,560.20	aflpre	AFLAC PRE TAX	2,538.28
genpre	SUN LIFE PRE TAX	1,460.61	n457	NATIONWIDE 457	997.50
dc125	DEPENDENT CARE	832.66	l&i	L&I - SELF INSURED	828.80
dshs	DSHS CHILD SUPPORT	762.38	hr125	HEALTH REIMBURSEMENT	743.83
rth457	ROTH-ICMA DEFERRED COMP	604.22	ltdshr	LTD - SHERIFF	536.52
udmp	UNION DUES - 1619 MP	536.36	udpd	UNION DUES - 1619 D	436.20
udcd	UNION DUES - 1619 CD C	421.40	aflaft	AFLAC POST TAX	387.20
pers1	PERS 1 RETIREMENT	372.58	udlc	UNION DUES - 1619 LC	319.19
colaft	COLONIAL LIFE INS. POST TAX	267.51	uw	UNITED WAY	235.00
udtint	TEAMSTERS INIT FEE or ADJ	150.00	colpre	COLONIAL LIFE INS. PRE TAX	96.80
udps	UNION DUES - 1619 S	35.85	shrfcf	SHERIFF COFFEE FUND	30.00
shrfdnd	SHERIFF EMPLOYEE FUND	23.00	perscu	PERS RETIREMENT CATCH UP	16.95
garnfe	GARNISHMENT FEE	1.00			
			Totals:		198,747.86

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Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	257,977.50
socsec SOCIAL SECURITY	33,860.80
vebahr HRA VEBA	9,575.39
l&i L&I - SELF INSURED	5,749.01
psers PSERS RETIREMENT	4,779.47
fmlatx WA Paid Family & Medical Leave	936.38
pers1 PERS 1 RETIREMENT	636.50
genpre SUN LIFE PRE TAX	518.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	41,179.05
401a 401A DEFERRED COMPENSATION	10,370.33
medtx MEDICARE TAX	7,919.20
pers3 PERS 3 RETIREMENT	4,990.76
leoff2 LEOFF 2 RETIREMENT	2,988.69
h457 MASSMUTUAL 457	651.65
unemp UNEMPLOYMENT	541.92
perscu PERS RETIREMENT CATCH UP	29.95

Totals: 382,704.60

Grand Total Gross Earnings: 586,879.78 17,576.21

Grand Total Deductions: 198,747.86

Grand Total Net: 388,131.92

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Fund Worked : 10101
Emps : 58

Earnings Code & Description		Amount	Hours
r	REGULAR	110,529.98	3,520.00
s	SICK	5,629.49	186.00
fh	FLOATING HOLIDAY	1,417.78	46.00
cu	COMP USED	953.12	33.25
c15r	COMP EARNED X 1.5 ROADS	-894.47	-22.00

Totals: 130,625.82 4,119.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	10,196.97
socsec	SOCIAL SECURITY	7,691.08
icm457	ICMA DEFERRED COMP	2,748.44
401a	401A DEFERRED COMPENSATION	1,606.30
h457	MASSMUTUAL 457	726.27
c13gar	CHAPTER 13 GARNISHMENT	538.00
afipre	AFLAC PRE TAX	217.51
l&i	L&I - SELF INSURED	190.21
hr125	HEALTH REIMBURSEMENT	96.37
uw	UNITED WAY	55.95
dshs	DSHS CHILD SUPPORT	11.45

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	7,732.74
medpre	HEALTH INSURANCE PRE TAX	6,306.87
medtx	MEDICARE TAX	1,798.65
udteam	UNION DUES - TEAMSTERS	1,465.03
fmlatx	WA Paid Family & Medical Leave	573.86
pers3	PERS 3 RETIREMENT	424.25
n457	NATIONWIDE 457	203.29
udmp	UNION DUES - 1619 MP	182.16
aflaft	AFLAC POST TAX	72.68
colpre	COLONIAL LIFE INS. PRE TAX	31.23
garnfe	GARNISHMENT FEE	0.55

Totals: 42,869.86

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	64,252.11
socsec	SOCIAL SECURITY	7,691.08
401a	401A DEFERRED COMPENSATION	2,406.71
pers3	PERS 3 RETIREMENT	868.56
vebahr	HRA VEGA	200.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	12,455.04
l&i	L&I - SELF INSURED	2,570.34
medtx	MEDICARE TAX	1,798.65
fmlatx	WA Paid Family & Medical Leave	209.89
unemp	UNEMPLOYMENT	130.01

Totals: 92,582.39

Gross Earnings by Fund: 130,625.82 4,119.00
Total Fund Deductions: 42,869.86
Fund Net: 87,755.96

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Fund Worked : 10135
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,922.89	132.00	v	VACATION		845.08	17.00
fh	FLOATING HOLIDAY		397.68	8.00	s	SICK		149.13	3.00
					Totals:			6,314.78	160.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	529.56
socsec	SOCIAL SECURITY	376.75
401a	401A DEFERRED COMPENSATION	215.76
icm457	ICMA DEFERRED COMP	64.43
udteam	UNION DUES - TEAMSTERS	28.99
l&i	L&I - SELF INSURED	7.79
h457	MASSMUTUAL 457	3.75
uw	UNITED WAY	0.91

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	391.10
medpre	HEALTH INSURANCE PRE TAX	234.77
medtx	MEDICARE TAX	88.13
udmp	UNION DUES - 1619 MP	31.94
fmlatx	WA Paid Family & Medical Leave	27.75
pers3	PERS 3 RETIREMENT	7.76
hr125	HEALTH REIMBURSEMENT	3.63
Totals:		2,013.02

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,540.09
socsec	SOCIAL SECURITY	376.75
l&i	L&I - SELF INSURED	109.97
vebahr	HRA VEBA	25.00
fmlatx	WA Paid Family & Medical Leave	10.14

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	631.21
401a	401A DEFERRED COMPENSATION	126.31
medtx	MEDICARE TAX	88.13
pers3	PERS 3 RETIREMENT	16.06
unemp	UNEMPLOYMENT	6.33
Totals:		3,929.99

Gross Earnings by Fund:	6,314.78	160.00
Total Fund Deductions:	2,013.02	
Fund Net:	4,301.76	

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Fund Worked : 40201
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,163.68	28.00			
			Totals:	1,163.68	28.00

Deduction Code and Description	Amount	Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	74.01	socsec SOCIAL SECURITY	68.27
medpre HEALTH INSURANCE PRE TAX	62.64	fedtx FEDERAL WITHHOLDING TAX	49.03
medtx MEDICARE TAX	15.97	udmp UNION DUES - 1619 MP	10.48
fmlatx WA Paid Family & Medical Leave	5.12	l&i L&I - SELF INSURED	1.44
		Totals:	286.96

Benefit Code and Description	Amount	Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	412.18	pers2 PERS 2 RETIREMENT	119.28
socsec SOCIAL SECURITY	68.27	medtx MEDICARE TAX	15.97
l&i L&I - SELF INSURED	4.38	fmlatx WA Paid Family & Medical Leave	1.87
unemp UNEMPLOYMENT	1.16		
		Totals:	623.11
		Gross Earnings by Fund:	1,163.68
		Total Fund Deductions:	286.96
		Fund Net:	876.72

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Fund Worked : 41401
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Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	7,432.13	219.75	o15r	OVERTIME X 1.5 - ROADS DEPT	679.62	12.00
v	VACATION	302.10	8.00	phns	PHONE STIPEND	40.00	
				Totals:		8,453.85	239.75

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	564.66
socsec	SOCIAL SECURITY	499.22
medtx	MEDICARE TAX	116.76
icm457	ICMA DEFERRED COMP	64.59
n457	NATIONWIDE 457	46.71
l&i	L&I - SELF INSURED	11.67
aflpre	AFLAC PRE TAX	2.97
pers3	PERS 3 RETIREMENT	0.85

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	533.54
medpre	HEALTH INSURANCE PRE TAX	398.62
udteam	UNION DUES - TEAMSTERS	92.61
401a	401A DEFERRED COMPENSATION	61.63
fmlatx	WA Paid Family & Medical Leave	37.14
udmp	UNION DUES - 1619 MP	8.03
uw	UNITED WAY	2.47
colpre	COLONIAL LIFE INS. PRE TAX	0.09
Totals:		2,441.56

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,458.29
socsec	SOCIAL SECURITY	499.22
medtx	MEDICARE TAX	116.76
fmlatx	WA Paid Family & Medical Leave	13.59
pers3	PERS 3 RETIREMENT	1.74

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	860.68
l&i	L&I - SELF INSURED	166.04
401a	401A DEFERRED COMPENSATION	91.51
unemp	UNEMPLOYMENT	8.41
Totals:		5,216.24

Gross Earnings by Fund:	8,453.85	239.75
Total Fund Deductions:	2,441.56	
Fund Net:	6,012.29	

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Fund Worked : 42401
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,339.91	34.50					
					Totals:			1,339.91	34.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		85.03	fedtx	FEDERAL WITHHOLDING TAX		80.65		
socsec	SOCIAL SECURITY		79.04	medpre	HEALTH INSURANCE PRE TAX		63.62		
medtx	MEDICARE TAX		18.49	icm457	ICMA DEFERRED COMP		15.35		
401a	401A DEFERRED COMPENSATION		10.89	udmp	UNION DUES - 1619 MP		8.22		
fmlatx	WA Paid Family & Medical Leave		5.90	udteam	UNION DUES - TEAMSTERS		5.85		
h457	MASSMUTUAL 457		4.68	aflaft	AFLAC POST TAX		1.86		
l&i	L&I - SELF INSURED		1.73	aflpre	AFLAC PRE TAX		1.37		
uw	UNITED WAY		1.23						
				Totals:			383.91		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		523.74	pers2	PERS 2 RETIREMENT		137.34		
socsec	SOCIAL SECURITY		79.04	medtx	MEDICARE TAX		18.49		
401a	401A DEFERRED COMPENSATION		10.59	l&i	L&I - SELF INSURED		10.22		
fmlatx	WA Paid Family & Medical Leave		2.15	unemp	UNEMPLOYMENT		1.35		
				Totals:			782.92		
				Gross Earnings by Fund:			1,339.91		34.50
				Total Fund Deductions:			383.91		
				Fund Net:			956.00		

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Fund Worked : 50301
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		18,055.10	595.50	fh	FLOATING HOLIDAY		2,242.12	80.00
v	VACATION		344.32	12.75	o15r	OVERTIME X 1.5 - ROADS DEPT		253.14	5.50
tlss	TOOL STIPEND		150.00		phns	PHONE STIPEND		60.00	
					Totals:			21,104.68	693.75

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,509.08
socsec	SOCIAL SECURITY	1,211.89
icm457	ICMA DEFERRED COMP	314.53
udteam	UNION DUES - TEAMSTERS	246.02
401a	401A DEFERRED COMPENSATION	121.80
dshs	DSHS CHILD SUPPORT	90.55
udmp	UNION DUES - 1619 MP	30.07
colpre	COLONIAL LIFE INS. PRE TAX	12.24
garnfe	GARNISHMENT FEE	0.45

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,284.51
pers2	PERS 2 RETIREMENT	1,156.61
medtx	MEDICARE TAX	283.45
pers3	PERS 3 RETIREMENT	132.39
fmlatx	WA Paid Family & Medical Leave	92.73
aflpre	AFLAC PRE TAX	36.55
l&i	L&I - SELF INSURED	30.00
uw	UNITED WAY	4.44
Totals:		6,557.31

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,548.59
socsec	SOCIAL SECURITY	1,211.89
401a	401A DEFERRED COMPENSATION	333.41
pers3	PERS 3 RETIREMENT	272.41
unemp	UNEMPLOYMENT	20.94

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,869.29
l&i	L&I - SELF INSURED	351.30
medtx	MEDICARE TAX	283.45
fmlatx	WA Paid Family & Medical Leave	33.91
Totals:		14,925.19

Gross Earnings by Fund:	21,104.68	693.75
Total Fund Deductions:	6,557.31	
Fund Net:	14,547.37	

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Labor Distribution Totals By Fund
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Fund Worked : - Totals -
Emps : 65

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		143,443.69	4,529.75	v	VACATION		9,732.39	286.50
s	SICK		5,778.62	189.00	fh	FLOATING HOLIDAY		4,057.58	134.00
o15r	OVERTIME X 1.5 - ROADS DEPT		3,845.43	84.50	covid	COVID SICK		1,196.36	40.00
cu	COMP USED		953.12	33.25	phns	PHONE STIPEND		740.00	
tlss	TOOL STIPEND		150.00		c15r	COMP EARNED X 1.5 ROADS		-894.47	-22.00
					Totals:			169,002.72	5,275.00

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		12,705.38	pers2	PERS 2 RETIREMENT		9,973.03
socsec	SOCIAL SECURITY		9,926.25	medpre	HEALTH INSURANCE PRE TAX		8,575.60
icm457	ICMA DEFERRED COMP		3,207.34	medtx	MEDICARE TAX		2,321.45
401a	401A DEFERRED COMPENSATION		2,016.38	udteam	UNION DUES - TEAMSTERS		1,838.50
fmlatx	WA Paid Family & Medical Leave		742.50	h457	MASSMUTUAL 457		734.70
pers3	PERS 3 RETIREMENT		565.25	c13gar	CHAPTER 13 GARNISHMENT		538.00
udmp	UNION DUES - 1619 MP		270.90	aflpre	AFLAC PRE TAX		258.40
n457	NATIONWIDE 457		250.00	l&i	L&I - SELF INSURED		242.84
dshs	DSHS CHILD SUPPORT		102.00	hr125	HEALTH REIMBURSEMENT		100.00
aflaft	AFLAC POST TAX		74.54	uw	UNITED WAY		65.00
colpre	COLONIAL LIFE INS. PRE TAX		43.56	garnfe	GARNISHMENT FEE		1.00
				Totals:			54,552.62

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		81,735.00	pers2	PERS 2 RETIREMENT		16,072.84
socsec	SOCIAL SECURITY		9,926.25	l&i	L&I - SELF INSURED		3,212.25
401a	401A DEFERRED COMPENSATION		2,968.53	medtx	MEDICARE TAX		2,321.45
pers3	PERS 3 RETIREMENT		1,158.77	fmlatx	WA Paid Family & Medical Leave		271.55
vebahr	HRA VEGA		225.00	unemp	UNEMPLOYMENT		168.20
				Totals:			118,059.84
				Grand Total Gross Earnings:			169,002.72
				Grand Total Deductions:			54,552.62
				Grand Total Net:			114,450.10

Page: 7



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of May 9 – 13, 2022

LC
5/17/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, May 9, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published May 12 were:

- Calendar/Correspondence
- Resolution to change membership positions on the Behavioral Health Advisory Board
- Resolution removing the Regional Administrator Salish Behavioral Health Organization member position on the Behavioral Health Advisory Board
- Letter of support to the United States Department of Transportation for Port of Port Angeles
- Agreement with Small Business Development Center for business advising and technical assistance to small business
- Resolution appointing Jai Lust to the Trails Advisory Committee
- Resolution creating a new Public Works Broadband Infrastructure Capital Projects, a Capital Projects Fund

Meeting concluded at 9:58 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, May 10, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Rondi Smith, Port Angeles, commented on Department of Community Development, alpaca rescue zoning regulations (see attached)
- Amber Miller, Sequim, commented on agricultural regulations language, Alpaca Youth Program
- Margaret Miller, Sequim, commented on the Alpaca Youth Program
- AnnaBell Miller, Sequim, commented on the Alpaca Youth Program
- Angela Jeziorski, Sequim, commented on the alpaca rescue (see attached)
- Mark Soderlind, Forks, commented on the Rain Forest Mobile Home Park
- Tereasa Staley, Forks, commented on the Rain Forest Mobile Home Park

HEARING(S)

H1 Ordinance extending the duration of the cable television franchises held by WaveDivision I, LLC and WaveDivision III, LLC, now DBA Astound

- ARS read the agenda item summary into the record
- Mark Lane, Chief Financial Officer, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - David von Moritz, Astound
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of May 9 – 13, 2022
Page 2

CONSENT AGENDA

- 1a Approval of vouchers for the week of May 2
- 1b Approval of minutes for the week of May 2
- 1c Letter of support to the United States Department of Transportation for Port of Port Angeles
- 1d Proclamation recognizing June 2022 as Ride Transit Month
- 1e Proclamation recognizing the week of May 9-15, 2022 as Peace Officers' Memorial Week

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CRJ read the Proclamation recognizing the week of May 9-15, 2022 as Peace Officers' Memorial Week
- CRJ commented on Housing Solutions Committee Meeting
- CMO read the Proclamation recognizing June 2022 as Ride Transit Month
- CBP commented on Makah Tribal Council General Manager Vince Cooke passing, Forks Veterans Stand Down 2022, Forks Mobile Home Rain Forest, land use planning, Board of Natural Resources Meeting

COMMUNITY DEVELOPMENT

- 2a Notice of call for bids to be received no later than 10 a.m. Tuesday, June 7, 2022 for Lower Dungeness River Floodplain Restoration & Levee/Road Realignment – Phase 2

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC WORKS

- 3a Resolution authorizing temporary closure of a portion of Towne Road

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Christy Cox, Port Angeles, commented on small farming permitting
- Kenneth Reandeau, Port Angeles, commented on the discussions that took place during the meeting, resources and executive session.
- Cheryl Sidler, Sequim, commented on process to address topics

Meeting concluded at 10:57 a.m. and continued to 11 a.m. May 10, 2022 executive session regarding Emergency Operations Center property purchase.

EXECUTIVE SESSION

The Board convened in open session at 11:01 a.m. to discuss Emergency Operations Center property purchase. Present were Commissioners Ozias, Johnson and Peach, Human Resources Director/Administrator Sill, Deputy Human Resources Director/Administrator Reyes, Chief Civil Deputy Prosecuting Attorney Stanley, Undersheriff Cameron, Chief Criminal Deputy King, Project Coordinator Jackson, Lead Right-of-Way Agent Capps, Right-of-Way Agent Moore, Chief Financial Officer Lane

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

ACTION TAKEN: CRJm to recess to executive session for 45 minutes, CBPs, mc

Board recessed into executive session at 11:04 a.m.

Board convened in open session at 11:49 a.m.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of May 9 – 13, 2022
Page 3

CMO noted no action will be taken.

Meeting concluded at 11:49 a.m. and continued to 9 a.m., Monday, May 16, 2022.

There are no Zoom chat logs for the week of May 9.

The Board of Commissioners attended a WSAC Virtual update, Timber Counties Caucus Meeting, KONP Radio Show, Bell Ringing Ceremony and KSQM Radio Show during the week of May 9.

PASSED AND ADOPTED this 17th day of May 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

Commissioners

CUP2022-00009

Greg Winkle
Rondi Smith
P. O. Box 1045
Port Angeles, Wa 98362

RE: Conditional Use PERMIT FOR RECREATIONAL OUTDOOR ACTIVITY

ADDRESS 669 N. Lees Creek Road,
Port Angeles, Wa 98362

To Whom it may concern:

We own 21 acres of attached parcels. We were given incorrect information from DCD that has been provided allowing us to operate a recreational outdoor activity business.

Our plan is to be allowed to do exactly what the allowed use of "Recreational Outdoor Activity" defined in County Code Definitions.

"77 Outdoor Oriented Recreational Facilities meaning buildings, land, alterations, facilities which are intended to provide for recreational activity including but not limited to campgrounds...."

We would operate a business in compliance with the State of Washington definition of Agritourism RCW 4.24.830

Agritourism—Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

(1) "Agritourism activity" means any activity carried out on a farm or ranch whose primary business activity is agriculture or ranching and that allows members of the general public, for recreational, entertainment, or educational purposes, to view or enjoy rural activities including, but not limited to: Farming; ranching; historic, cultural, and on-site educational programs; recreational farming programs that may include on-site hospitality services; guided and self-guided tours; petting zoos; farm festivals; corn mazes; harvest-your-own operations; hayrides; barn parties; horseback riding; fishing; and camping..

This would be our complete operation. I have attached a drawing of a property layout that show animal pens, driveway access, parking spaces amply to provide all our activities, two porta potties maintained daily, potable water access is from County Water, no fires are allowed on the property, and there are three egresses by foot on three adjoining properties.

The activity is an Allowed Use under our VLD, zoning.

RK Smith

RECEIVED
CLALLAM CO. COMMISSIONERS

MAY 10 2022

1...2...3...A...

Public comment

Rondi Smith

8/10/22

Property Information	Owner Name / Situs	Legal Description
PID: 65571	(235551) RONDI SMITH AND GREG BRUCE WINKLE	MCNUTT SP LOT 4 V29 P85
GEO ID: 0630121390600000	E BAY ST	Nbhd: 4001000 (Bayview Res)
Tax Area: 0102	PORT ANGELES, WA 98362	

Property

Farm & Ag

State Code: 83 Create Date: 3/6/2009
 DBA:
 Type: R (Real) Cycle: 4
 Mortgage Co:
 Neighborhood: 4001000(Bayview Res)
 Primary Use: 8300 Legal Acres: 18.7600

Values

Impr: \$0 New Const: \$0
 Land: \$242,708 Current Use: \$2,964
 Mkt: \$242,708 Appraised: \$2,964
 Living: 0 Price/Sq Ft: \$0

Frozen

Impr: \$0 Year:
 Land: \$0
 Total: \$0

Situs

E BAY ST
 PORT ANGELES, WA 98362

Owner Name & Address [100.0000000000 %]

RONDI SMITH AND GREG BRUCE WINKLE
 PO BOX 1045
 PORT ANGELES, WA 98362
 Phone:
 Agent:
 Exemptions:
 Notice Printed: 10/29/2021

Default Image

READ, ENTER, ENCLOSED FOR APPROVAL

10/29/2021

33155

PROPERTY TAX

OWNER: RONDI SMITH AND GREG BRUCE WINKLE

ADDRESS: PO BOX 1045, PORT ANGELES, WA 98362

LEGAL DESCRIPTION: MCNUTT SP LOT 4 V29 P85

NEIGHBORHOOD: 4001000 (Bayview Res)

PRIMARY USE: 8300

LEGAL ACRES: 18.7600

VALUES:

Impr	\$0
Land	\$242,708
Mkt	\$242,708
Living	0
New Const	\$0
Current Use	\$2,964
Appraised	\$2,964
Price/Sq Ft	\$0

FROZEN:

Impr	\$0
Land	\$0
Total	\$0

SITUS:

E BAY ST
 PORT ANGELES, WA 98362

NOTARIAL CERTIFICATE

NOTARY PUBLIC

DATE: 10/29/2021

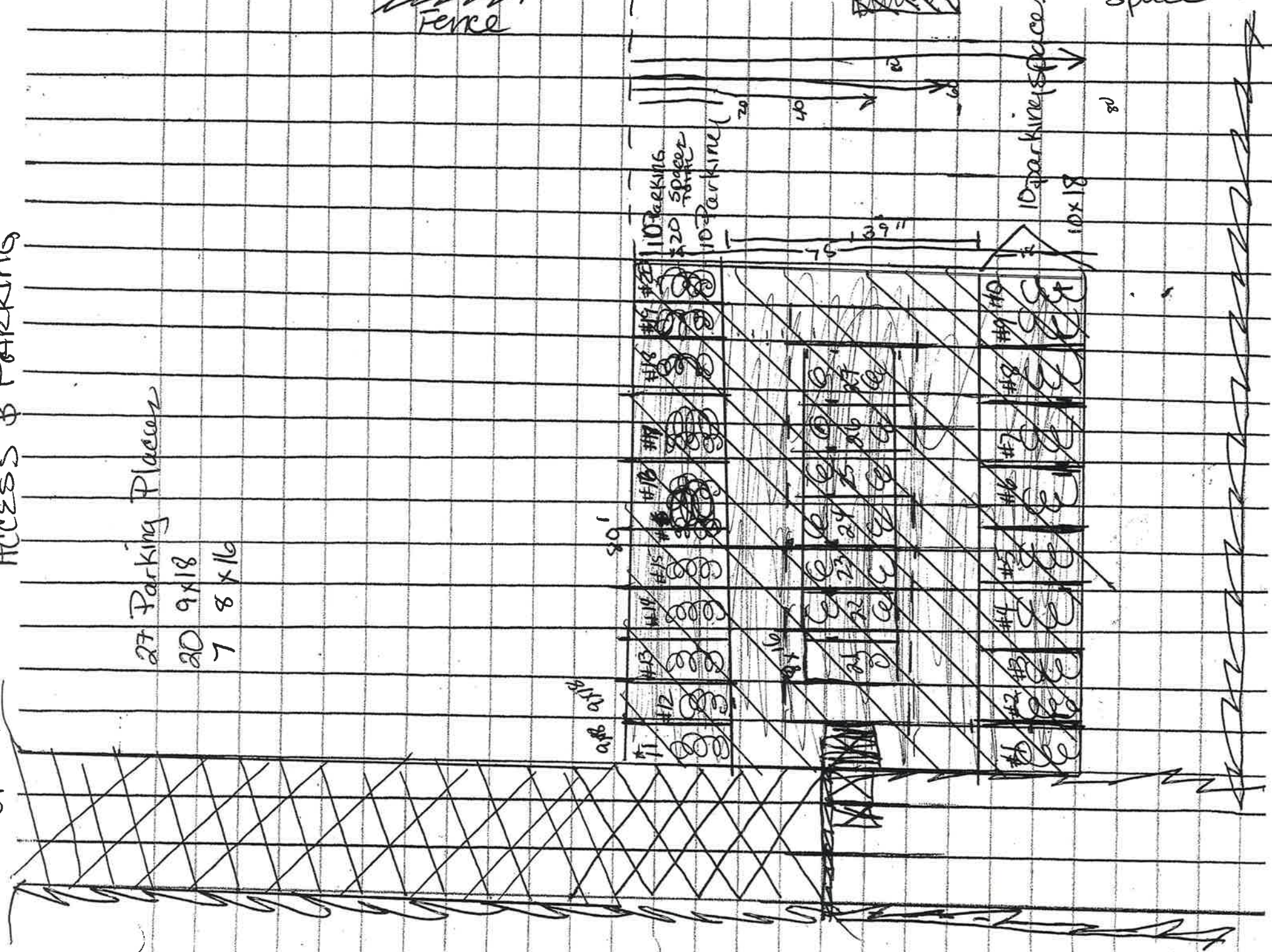
SIGNATURE: [Signature]

LEES' CREEK ROAD

ACCESS & PARKING

27 Parking Places

20 9x18
7 8x16



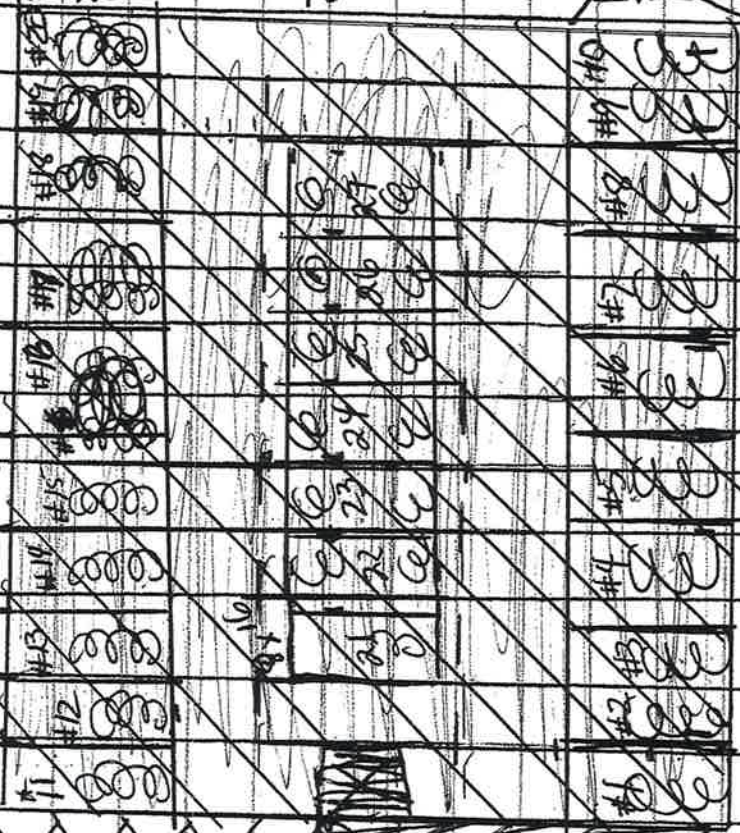
Pressed Gravel
Fence

Potted Plant

10 parking spaces
10x18

10 parking spaces
10x18

10x16
8x16



Conservation Plan Map

Client(s): GREGORY B WINKLE
 Location: 669 N. Lee's Creek Road
 Clallam County, Washington
 Approximate Acres: 20.30

Assisted By: JUSTIN URRESTI
 NRCS
 PORT ANGELES SERVICE CENTER

Land Units: Tract 1009, Fields 1,3

Tract	Land Unit	Practice Name	Planned Amt	Planned Date
1009	3	Nutrient Management (590)	15.7	2022

T-1009
 Pasture Field 1
 4.6 acres

See map page 2 for detailed
 description of contract items.

CIN 3 (590)
 3a Basic NM with manure and/or Compost (non-organic/organic)
 15.7 acres

T-1009
 Pasture
 Field 3
 15.7 acres

USDA-NRCS-NGCE & USDA-FSA-APFO

0 188 Feet

Prepared with assistance from USDA-Natural Resources Conservation Service

white area open for outdoor activities

Practice Schedule
 PLUs

Conservation Practice
 Points

Conservation
 Practice Lines

Conservation Practice
 Polygons

Nutrient Management
 (590)

Waste Storage Facility
 (313)

Fence (382)

Heavy Use Area
 Protection (561)

N

— Fence
 — Proposed

Tree/Bushes
 X PARKING

— Tributary
 (Fishing and
 report non
 fish)

(65) "Medical hardship dwelling" means a mobile home or manufactured home, as defined by WAC 296-150M-0020, allowed to provide temporary housing in cases of documented medical hardship.

(66) "Medical service facility" means a licensed medical physician's clinic or outpatient care clinic where overnight accommodations are not provided.

(67) "Mineral extraction" means activities involved in the extraction and processing of minerals from the earth for industrial, commercial, or construction uses, excluding water. For the purpose of this chapter, removal of solid materials from the earth is not deemed mineral extraction until the activity collectively results in more than three acres of land being disturbed or that results in pit walls more than 30 feet high and steeper than one horizontal to one vertical. This definition does not include disturbances greater than three acres of land during any time period if the cumulative area that has not been rehabilitated according to the State's reclamation requirements outlined in Chapter 78.44 RCW is less than three acres. Farming, road construction, mineral exploration testing and site preparation for construction shall not be deemed mineral extraction activities.

(68) "Mineral Resource Land Overlay District" or "MRLOD" means an overlay designation given to the location of a surface mine or proposed surface mine. A surface mine located upon land having the MRLOD designation may operate there without first obtaining a conditional use permit, if one would otherwise be required in the absence of MRLOD designation. Such a surface mine is and remains subject to the regulations listed in Chapter 33.52 CCC and all other applicable development regulations.

(69) "Minimum lot size" means the smallest parcel size upon which a dwelling may be placed or constructed; provided, that roads and open spaces which are dedicated to the public and tidelands shall be excluded when calculating lot size; provided, that lots in the Rural (R1) zoning district may include roads dedicated to the public as part of a land division in the minimum lot size calculation.

(70) "Mini-storage/self-storage" means any real property designed and used for the purpose of renting or leasing individual storage space to occupants for the purpose of storing and removing personal property. A self-service storage facility is not a public warehouse.

(71) "Mixed-use" means development that combines two or more different land uses on the same lot or contiguous lots in the same zone, such as retail uses and residential uses.

(72) "Mobile home park" means a lot or parcel of land occupied by two or more mobile homes on a rent or lease basis, and approved by Clallam County pursuant to County regulations.

(73) "Motel/hotel" means a structure which provides overnight, short-term boarding to transient guests and not defined as a bed and breakfast inn facility.

(74) "Multiple-family dwelling" means a building containing three or more dwelling units.

(75) "Nonconforming use or structure" means a lawful structure or use existing at the time this title or any amendment thereto becomes effective, which does not conform to the requirements of the zone in which it is located.

(76) "Off-street parking" means any space specifically allocated to the parking of motor vehicles that is not located within a public right of way, travel lane, service drive, or any

77) outdoor - oriented recreational facilities" meaning

★ facilities which are intended to provide for recreational activity including, but not limited to, campgrounds, boat launching facilities, golf courses and ball fields.

(78) "Outdoor shooting range" means a facility, commercial, public or private, and use, part of which occurs outdoors, which is established for the purpose of recreational shooting and hunter education/training. An "outdoor shooting range" includes the discharge of firearms for any lawful purposes. Accessory uses which directly relate to the use of the site as an outdoor shooting range such as campgrounds and indoor retailing of shooting supplies are included.

(79) "Parking space" means an area set aside for the parking of one motor vehicle.

(80) "Performance standards" means criteria that are established and must be met before a particular use will be permitted. These measures are designed to guide development of property and include, but are not limited to, open space requirements, water and wastewater requirements, buffer zones, screening, size and height limits for buildings, noise, vibration, glare, heat, air or water contaminants, and traffic.

(81) "Permitted use" means an activity or structure which is either allowed in a zone pursuant to this chapter without conditions or formal action by the County, or is identified as a conditional use.

(82) "Person" means a man, woman, firm, association, partnership, political subdivision, government agency, corporation or any other human entity whatsoever.

(83) "Preferred use" means the use that is the most appropriate lawful use for a particular parcel because that use best furthers the public policy behind the zoning or overlay designation applicable to that particular parcel.

(84) "Primary dwelling unit" means a structure consistent with the definition of "single-family dwelling," as set forth in this section; provided, that this definition applies to those single-family residential structures on parcels where an accessory dwelling unit, consistent with the standards of Chapter 33.50 CCC, is also present.

(85) "Primitive campground" means a campground for day use and overnight accommodations by tenters only (no recreational vehicles or tent-trailers). A primitive campground is also an outdoor-oriented recreation use, unless specified in each zoning district.

(86) "Professional office" means a structure accommodating the following professional offices: medical, dental, chiropractic, accounting, consulting, cosmetologist, real estate offices or such other offices of persons required to be licensed by the State of Washington following completion of required training.

(87) "Public building" means a building or improvement which is used or owned by a governmental agency.

(88) "Public improvement" means a facility which is used or owned by a governmental agency.

(89) "Race track" means an area devoted to the racing of motor and nonmotorized vehicles or animals, and all improvements normally associated with racing such as off-street parking, patron seating, concessions, and a fixed race track.

(90) "Restaurant" means a business in which food is prepared and sold for consumption.

(91) "Research facility" means an improvement devoted to or supporting research

CONSERVATION PROGRAM CONTRACT

Participant: GREGORY B WINKLE	Program and Contract Number: EQIP 2018 7405462204M
County and State: CLALLAM County, WA	Subaccount: FY22 Statewide URBAN Conservation
Watershed: Ennis Creek-Frontal Port Angeles Harbor	This agreement is effective on the date signed by the Natural Resources Conservation Service obligating official unless specified otherwise in the applicable Appendix and extends through 12/31/2024

1. The undersigned participants enter into this contract with the Natural Resources Conservation Service (NRCS) to implement and/or maintain specific conservation practices, as set forth in the Conservation Plan Schedule of Operations (NRCS-CPA-1155) on the property as identified on the plan map. In consideration for the implementation and/or maintenance of the practices, the NRCS will make payments to the participant(s) in the amount(s) described in the Schedule of Operations as outlined in the Appendix.
2. This agreement is comprised of this Conservation Program Contract form NRCS-CPA-1202. The NRCS-CPA-1202 Appendix and the NRCS-CPA-1155 Plan Schedule of Operations and plan map are hereby fully incorporated into this document and are binding upon the participant(s). The NRCS-CPA-1155 may be modified through execution of a Modification form (NRCS-CPA-1156) by both NRCS and the participant and becomes a part of the contract when both parties have agreed to and signed the Modification.
3. The participant(s) agree:
 - A) to implement and maintain conservation practices for the life of this agreement in compliance with the plan or schedule of operations and in accordance with the standards, specifications, and other special program criteria obtained from NRCS;
 - B) to forfeit further payments under this agreement and refund the United States, in amounts determined by NRCS, any payments received hereunder upon NRCS determination that participant(s) have violated the material terms of this agreement or accept such payment adjustments as NRCS may deem appropriate if NRCS decides that the participant's violation does not warrant termination of the agreement; and
 - C) to forfeit all rights to further payments under the agreement and refund to the United States, in amounts determined by NRCS, payments received hereunder if the subject land is transferred to a non-participant during the term of this agreement, unless the third party agrees to assume this agreement, and the NRCS consents to the modification.

4. CONTRACT PARTICIPANTS

Name, Address, Telephone GREGORY B WINKLE PO BOX 1045 PORT ANGELES, WA 98362	SSN or TAX ID if applicable *****5361
Signature on File	Payment Shares 100.00%
Date	
Signature required for modifications ☒ Yes ☐ No	Signature acceptable for payments ☒ Yes ☐ No

5. CONTRACT OBLIGATIONS

2022	2023									Total
\$1,493	\$16,239									\$17,732
										\$17,732

CONSERVATION PROGRAM CONTRACT

Participant: GREGORY B WINKLE	Program and Contract Number: EQIP 2018 7405462204M
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6. NRCS APPROVING OFFICIALS

Application Approval JOSHUA HALL USDA electronic signature; manual signature not required. Date: 4/26/2022	Contract Obligation Date:
--	---

PRIVACY ACT STATEMENT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C 522a). Furnishing this information is voluntary; however failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other state or federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer and lender.

copy
Rough Draft

Rondi Smith & Greg Winkle
P. O. Box 1045
Port Angeles, Wa 98362

Property ID 65571

On 06/28/2021 @ 11:40AM, Greg Winkle & myself walked into the County Offices and applied for a driveway permit, paid for a well permit, and went to the DCD zoning desk. I know this because I have the dates of the permit requests.

At that time I went to the zoning desk and asked to speak to someone to confirm my zoning. Last month I went into the Clallam County Office to get assistance with several things.

1. A permit for a well
2. A driveway permit to connect a road to County road
3. A legal address for our farm
4. To access whether our farm agricultural activities were allowable or required to be permitted.

I spoke to a women who sat at a desk to the immediate left of the help desk. I was sent to her to ask for specific allowable uses for our property.

She explained she was new at her job. The exact date of this conversation will coincide of our filing for the above noted permits.

She printed off our zoning per our location and parcel id.
<https://clallam.county.codes/CCC/33.13.030> which included our list of allowable, conditional, and prohibited allowance. At that point we knew that our property was in the Port Angeles Urban Growth Area.

Mary Ellen Winborn wrote this on facebook when we made a posting:

This is a text book example of how misunderstandings on both sides of an issue can get out of hand.
The OPL/ARN owner did not realize when she asked the DCD planner that her property was in the Port Angeles Urban Growth Center. Had she known and the planner knew, the OPL/ARN owner would have immediately known she needed a condition use permit (CUP) to operate her non-profit business legally. To make the non-profit use legal, a CUP is the most cost effective logical way to do so. However, the owner does not want to apply for this simple \$2,400 remedy. Yes, \$2,400 is a lot of money, but it is small compared to legal fees and fines.

1-16

The DCD clerk highlighted the agricultural activities an allowed activity of Outdoor Recreational Activities.

2012/03/1

Urban Very Low Density (UL-1)

The purpose of the Urban Very Low Density zoning district is to provide for single-family housing at very low urban densities in areas with development limitations and to establish areas where residential development is free from encroachment of commercial and industrial activities.

(1) Allowed Land Uses. The following land uses should be allowed outright in the Urban Very Low Density zoning district:

•Agricultural activities

- Bed and breakfast inns
- Child daycare center
- Churches
- Duplexes
- Family daycare providers

•Home enterprises

- Lodges
- Planned unit developments
- Single-family dwellings
- Timber harvesting

(2) Conditional Land Uses. The following land uses should be permitted in the Urban Very Low Density zoning district through a special permitting process with public input and a determination that the proposed use is consistent with applicable land use regulations and the character of the neighborhood:

- Cemeteries
- Commercial greenhouses and plant nurseries
- Home-based industries
- Public outdoor-oriented recreational activity
- Schools

I asked the clerk what the definition was of agricultural activities and Outdoor-orientated recreational activity was. She printed me out the document below,.

Farmland Development

Regulations,

1. Background. One of the June 15, 2005 "Initial Recommendations" of the Clallam County Agriculture Commission to the Clallam County Planning Commission is that the "County amend the uses permitted on Agricultural Lands. These uses are ancillary to the agricultural use and would be subject to health and safety regulations, appropriate access, available parking, size restrictions, etc...

- ß On-farm retail stands, including the sale of regionally produced agricultural products*
- ß Construction of greenhouses and other farm buildings for retail and/or wholesale agricultural production*
- ß On farm processing of agricultural products*
- ß Making and selling compost*
- ß Farm restaurants*
- ß Agri-tourism activities*
- ß Campgrounds and camping facilities*
- ß Permanent and temporary housing for farm workers*
- ß Construction, repair and maintenance of farm machinery*
- ß Temporary educational seminars*
- ß Bed and breakfast establishments"*

Currently, "agricultural activities" are an Allowed use in all County zoning districts. "Agriculture" is broadly defined in the County zoning code at CCC 33.03.010(7)

Allowed under our zoning with a conditional use permit is a campground etc

Definitions

For the purpose of this title, certain terms or words herein shall be interpreted as specifically defined in this chapter. All other words in this title shall carry the meanings as specified in the latest edition of Webster's New Collegiate Dictionary. Words or phrases not listed here have neither been amended or repealed by the ordinance codified in this section and remain as currently enacted.

(77) "Outdoor-oriented recreation facilities" means buildings, land alterations, or other facilities which are intended to provide for recreational activity including, but not limited to, campgrounds, boat launching facilities, golf courses and ball fields.

I asked her, as long as it falls into one of the definitions, I do not need a permit? She said yes, and confirmed my question.

I proceeded with finalizing and paying for all my permits knowing that I did due diligence of approvals and filing permits to abide by County Requirements.

On our own, we also contacted Meghan Adamire, from the Clallam Conservation District to help us in developing a farm plan that would include meeting requirements of multiple agencies to ensure all our operations met Clallam, State and any federal requirements. That plan is currently being developed with our agricultural activities included and the contract has been finalized with the Fed's as attached.

Greg and I developed a "Olympic Alpacas" which was a farm business including animal husbandry, Agricultural Activities, and Agrotourism as defined in the Clallam County Comprehensive Plan.

HISTORY

It became apparent that the DCD clerk gave me definitions above that were not valid and shortly after we started operating out business, DCD sent us a code violation and told us to Cease and Desist our operation. Our operation was exactly what DCD provided us documents and verified allowed activities.

On 08/10/21 4:42 pm, I wrote an email to Holden DCD:

"In closure, I was given incorrect information in the form of County documents provided to me by the zoning clerk....

From day one I have asserted a claim of error on the County. I provided copies of the two documents I received, one by attachment and one by reference of the VLD allowable uses. There is time line on exactly when I was there. I know that Clallam County Employees can verify I was there and that they had to help this new girl to locate the parcel number on your mapping system. She apologized and told me she was new."

Holen replied later that the document the clerk handed me was a mistake of identification of the definitions of what the county allowed under agricultural activities and that document was not accurate for my zoning.

He Wrote, "It should be noted that Farmland Development Regulations we discussed (the form I was given) on the phone earlier today were advisory recommendations made to the County by the Clallam County Agriculture Commission, but were never adopted or codified."

On 8/11/2021 I sent an email to **Donnella Clark**,

"The fact that the County is refusing to even discuss the fact that your representative gave me incorrect information and approval of activities which you now state I can't do is maddening. I would like to know how the County intends to deal with this. A shut down of the approved County camping under agricultural activities, will cause my business substantial financial harm.

I have spent thousands of dollars in materials, gates, web site design, signage, equipment, labor, as well as 100+ hours of our own labor to operate camping operation"....."I would like a letter on how the County will handle this situation and how they intend to compensate my loss for their negligence. The County can mitigate damages by allowing my camping to continue until the conditional use permit is approved."

Donnell replied Primitive Camping is not allowed in your zoning. Primitive campgrounds are a prohibited use in the VLD zone, and County staff is unlikely to recommend approval of a campground as a public outdoor-oriented recreational activity due to its similarity to a primitive campground. She went on to explain that even with a CUP we probably would not be allowed to offer camping. "(85) "Primitive campground" means a campground for day use and overnight accommodations by tenters only (no recreational vehicles or tent-trailers). A primitive campground is also an outdoor-oriented recreation use, unless specified in each zoning district."

I replied to her, "Camping by definition, and not primitive, is defined under 13.03.77 and is allowed with a Conditional Use Permit in the Outdoor Recreation Activity definition which does include camping.

I replied to Donnell with, "I am filling out a conditional use permit for the camping. Please send me a letter which states that the previous letter stating that camping is a non allowed activity in my zoning was incorrect and I am allowed camping under Outdoor Activities with a conditional use permit."

1ST TIME AGREED TO FILL OUT CUP:

On 08/11/2021 I HAD AGREED TO FILL OUT A CUP AS SOON AS SHE SENT ME CLARIFICATION ON CAMPING RELATED TO OUTDOOR ACTIVITIES."

On 8/12/2021 I again tried to fill out the CUP but sent the following letter to clearly understand DCD's letter which contradicted code:

CHIQUE ANTIQUES Owner
Thu 8/12/2021 10:13 PM

To:

- Clark, Donella
- From Rondi Smith

I appreciate your letter. My first priority is to work with the County and come up with an amicable plan to meet reasonable standards for our business. However, it seems there is confusion on items I previously addressed and I would appreciate your response to each one.

- 1. Please address the error the County made regarding camping definition under Agricultural activities and how they will address this problem since we afforded these services after the official approval. Also please address how the County plans to mitigate damages.*
- 2. Can you confirm or deny the definition of dry or primitive camping is camping without water, bathrooms, trash receptacles.*
- 3. Can you confirm or deny that Outdoor Recreational Activities includes by Clallam County definition camping, as an activity.*
- 4. Can you confirm or deny that Outdoor Recreational Activities is an allowable use with a CUP.*
- 5. Can you confirm or deny that the definition in the Outdoor Recreational Activities says "camping" not dry camping.*

I cannot fill out the CUP without these definitions and I need to turn that in. My plan was to have it complete by tomorrow, but until these items are defined, I am unable to complete. She never replied.

On 08/16/2021 I requested an appointment to sit down with the DCD Director to discuss the error the county made. NO REPLY again.

The issue became no apparent that they would not accept of mitigate damages because of their error and now we were trying to identify camping as an agricultural activity and DCD told me if it doesn't have a definition, it has to have a CUP.

I then copied the definition of Agricultural Activities RCA 4.20.830 which defines under State Law that "Agrotourism means an activity carried out on the farm ...primary business activity is agriculture....and allows general public for outdoor recreational, entertainment, educational purposes to enjoy rural activities not limited to :on site educational programs, tours, zoos, petting zoos, farm festivals and camping." and sent that to Donella.

I believed that Preemptive law prevails on the State definition when County has no definition,

Preemptive law is where the State law overrules lower level law. Yes the County code does say anything undefined needs a CUP but because of Preemptive law, the definition exists. I asked her based on this to close my case.

On the below date, I received this from the county.

From: Clark, Donella <DClark@co.clallam.wa.us>

Sent: Thursday, August 19, 2021 1:01:08 PM

To: 'CHIQUE ANTIQUES Owner' <CHIQUEANTIQUES@msn.com>

Subject: RE: STATE LEGISLATURE DEFINITION OF AGRICULTURAL ACTIVITIES

This bill merely deals with liability of agrotourism, adding the definition, but does not change any local zoning laws.

Could you provide me with Tom's full name, department and contact information, because it sounds like he may be giving people incorrect information. I have contacted our local extension agent and the conservation district for clarification on this legislation and know that we had worked with both agencies years ago to amend our codes, but never passed anything.

Donella K Clark

Principal Planner

Clallam County Department of Community Development

223 E 4th St, Suite 5

Port Angeles, WA 98362

I never heard anything else back from Donella regarding the clarification on this legislation. The bill was never meant to change any zoning laws, it was only used in a definition of a term that was defined by State. I went on with business as usual after she never provided documentation otherwise.

On March, 14, 2022 I received a code violation again out of the blue. There was no prior contact or continuation of the written statement that DCD was going to follow up and respond later.

CHIQUÉ ANTIQUES Owner

Mon 3/14/2022 5:55 PM

To:

• AnnetteFricker@co.clallam.WA.Us

Annette, I have sent you the final letter that was sent to the County last year. It was left that since the County doesn't have a definition of Agritourism, that the Governors signed definition as his own determination of what agrotourism is called.

I left it last year with Donella to provide a definition of agrotourism as defined by the County which stipulates the State definition.

She was not able to provide that and the whole stop and desist thing was stalled.

We had also contacted the Washington farm bureau and they also agreed on the same thing and in fact their governmental lobbyist was at the hearing where Governor Ensley signed the definition because of all the covid phase and what qualified as Agrotourism by State law.....

I know you recently have gotten this case but we are still waiting for the County to provide proof that the Governors definition, which includes camping, tours, and agricultural events, are included should not be recognized through Clallam County.

If you would like me to send you all the files between the governors office, the Farm Bureau, and the County, please let me know.

As by law, we are in compliance of State Law, as well of county, which by Statute allows us to participate in Agrotourism, or Agricultural activities (which I already have provided the County previously). Please provide us with anything contradicting the Governors office definition and we would sincerely look at that. Because as of today's date, the County never has provided us anything elsee

In mid March (I have requested all documents of interoffice correspondence and will soon know the exact date) I had a phone conversation with DCD Director, and stated that I needed some time to figure out my options considering this violation was due to the County's error and I wanted to go in front of the hearing examiner. ***She specifically stated that the next hearing would be to short for me to be on so I would be put on the next hearing which would be in June she thought.***

On 04/05/2022 I wrote a letter to Annette stating that I just got her letter regarding the hearing examiner (I was notified I had a hearing in less than two weeks) and there is no way I can be ready in two weeks. She called me back and stated that her records showed she mailed it out on the 24 Of March and even though I did not physically receive it until the 5th, she told me, "it is not my fault you don't check your mail".

I specifically wrote her in my letter to allow me more than two week to prepare for a hearing and "verify that we have been moved to another hearing date since two weeks is not adequate time to prepare for a hearing..

Later on 4/05/2022 I wrote,

Tue 4/5/2022 3:03 PM

To:

- CodeEnforcement@co.clallam.wa.us

...I have sent a letter trying to resolve this issue of the error was on the County that we started this business. I have made a couple proposals to the County's error. I would welcome any other resolutions you might have. If I need to go to the Hearing examiner I will supply all the information.... For almost a year I have asked the County for a damage's resolution. To date nothing has been done. I hope we can agree that now we are at the get a lawyer stage and sue for damages of business income loss for up to 10 years, which half a year was \$50,000 and a full year will be \$100,000 lose and the ten years we are now looking at \$1,100,000 Damages....

I started researching Agrotourism in County Code. I was able to find a reference in the Comprehensive plan and sent this letter.

TO: Clallam County Community Division Planning FR: Rondi Smith Reference file
:#06-30-12-13-9060 In our discussions I googled Agritourism in the county code. What
popped up multiple times are lavender farms.

I found the code discussion of agritourism relating to all the lavender farms and how the county specifically explain under Section 31.02 under 5 section (b) Agritourism. Clallam County's lavender industry is another example of the market niches farmers can identify and develop to make their farms profitable and sustainable. Our lavender farmers produce a wide array of value-added lavender products and have developed an agritourism industry to complement the sales of lavender products by selling the experience of visiting lavender farms and the region through festivals, farm tours, and other events. Other types of farming can also benefit by cultivating tourists on the farm such as U-pick berry farms and corn mazes that are popular with locals as well as tourists, farm stays in which visitors pay to work on farms, and farm educational events. Agritourism also benefits other local businesses such as lodging and food service, thus multiplying its economic impact. So here in stated by definition of use in your code, Agritourism includes selling the experience of visiting lavender farms and the region through festivals, farm tours, and other events.... Other types of farming can also benefit by cultivating tourists on the farm such....locals as well as tourists, farm stays.... and farm educational events. Agritourism also benefits other local businesses such as lodging and food service, thus multiplying its economic impact.

In the letter I received from your department on 03/7/2022, it was stated that the "Festival" planned on our property would require a CUP. It appears under the Agritourism heading stated in code above that "selling experiences, through festivals, farm tours, farm stays and other events" is an Agritoursim allowed. I personally have gone through every single lavender farm who is listed in Clallam County. I have researched what each operation land zone is and if they all require a conditional use permit for camping, outdoor offered recreational experience, and other non allowed activities.

On April 5th at 3:16, I received this.

From: Fricker, Annette <annette.fricker@co.clallam.wa.us>
Sent: Tuesday, April 5, 2022 3:16:01 PM
To: 'CHIQUEANTIQUES@msn.com' <CHIQUEANTIQUES@msn.com>
Cc: zCodeEnforcement <CodeEnforcement@co.clallam.wa.us>
Subject: CMP2021-00120 - Olympic Alpaca Rescue

Good Morning Ms. Smith,

,,,,,I have discussed this case very thoroughly with my director, and the planning department. It is not feasible at this time to move the Hearings Examiner date backward, as it will be a considerable amount of time after the event you are hoping to run. We hope to have a solution together in order to have your event up and running by Memorial Day weekend, when it is originally planned. If you would like to submit a completed application for a Conditional Use Permit, we can remove this case from the Hearings Examiners schedule. I have also clarified that we are not allowed to waive the fee for the Conditional Use permit, no matter the circumstances.

At this point it became clear the only reason that the County would not allow me time to prepare for my hearing was to stop the Memorial Day Event as stated above. It was not about due process at all.

On 4/08/2022 I was not able to attend a meeting I set up with Annette at her office due to an emergency. I wrote a letter stating I was not able to make it and inadvertently sent it to myself instead of her, and resent it to her.

She sent this email to me which I thought was very passive aggressive, "

From: Fricker, Annette <annette.fricker@co.clallam.wa.us>
Sent: Friday, April 8, 2022 10:45 AM
To: 'CHIQUEANTIQUES@msn.com' <CHIQUEANTIQUES@msn.com>
Subject: Meeting Cancelled CMP2021-00120

Good Morning Ms. Smith,

Our appointment for 10:00-12:00 today has been cancelled. I have been awaiting your arrival and have yet to hear from you. I have checked the hallways and other departments and have been unable to find you. We are now 45 minutes past our meeting time. With the complexity of this case, and your request that you have "at least 2 hours" to discuss, I do not believe we will have enough time to continue discussions in regard to this matter before the scheduled end of our appointment time.

At that time, I felt aggression in her further correspondence and emails. I wrote her again

Wed 4/13/2022 9:42 AM

To:

- Fricker, Annette

Cc:

- Clark, Donella
- the County has given me except to fill out the conditional use permit.

.....From day one I have followed through with the direction the County has given me

I do not think you can fathom the stress that I am having. I stay up at night worrying about how to correctly fill out all the paperwork and then I am told something different.

I wouldn't be in this position if the document uploaded to the County was mistakenly not documented as draft....

Later I researched code allowable assistance that the DCD director can apply to situations at her discretion. DCD director also specifically can mitigate damages and can also stop a code violation in special circumstances. I felt this was a special circumstance.

CHIQUE ANTIQUES Owner

Wed 4/13/2022 12:18 PM

To:

- Clark, Donella;
- Fricker, Annette
- Cc:
- Winborn, Mary Ellen

I am requesting that as code states that MS. WIMBORNE allow a stay on the code violation as she is allowed to do, to:

Allow due process that I can apply for rezoning classification. I understand the process allows an internal review before being accepted. I would like to have:(I wanted to submit a rezone application after research that I felt our situation complies with the Comprehensive Plan for Clallam County).

I requested If I can get a decision on this please in writing.

I received this in written from Annette

From: Fricker, Annette <annette.fricker@co.clallam.wa.us>
Sent: Wednesday, April 13, 2022 1:03:18 PM
To: 'CHIQUE ANTIQUES Owner' <chiqueantiques@msn.com>; Clark, Donella <DClark@co.clallam.wa.us>
Cc: Winborn, Mary Ellen <mwinborn@co.clallam.wa.us>
Subject: RE: rezone application

Ms. Smith,

....In the meantime, as you are currently violating the Clallam County Code, there will be no "Stay" on your violations until there is progress towards voluntary compliance. I would be happy to put together a voluntary compliance agreement to be signed, **however the only way to come into compliance is to either A) cease ALL TYPES of camping, as well as ceasing all events, and event advertisements; or B) Apply for a Conditional Use Permit.**

Wed 4/13/2022 2:59 PM

To:

- Fricker, Annette;
- Clark, Donella

Cc:

- Winborn, Mary Ellen

Please verify or disclaim that under code the Director has the right to determine processes in the code violation process.

I have asked this question before and it has not been answered.

I have agreed on compliance with one of three options. Hearing examiner, rezoning and CUP.

I cannot proceed to do any of these until my options are clearly defined....

it is 5 business days to the examiner and I think I should have the right to be prepared. I am trying to do this.

I wrote again on the 13th 7 days before the hearing:

To:

- Fricker, Annette;
- Clark, Donella

Cc:

- Winborn, Mary Ellen

I need to please reiterate how it is so important to me to have the last questions answered so I can proceed with a determination prior to the hearing examiner on what I need to have information wise and/or a final resolution direction.

Again bottom line is I want to determine all my options prior to deciding which option I am going to do. This is what my first phone conversation with Ms. Winborn was. This is a written determination of a position on the directors allowed ability regarding power of code violation specifics, (if there could be a stay on the violation if a compliance contract is signed, and a CUP application filed).

If you cannot specifically answer this, please also let me know.

The next day I emailed again:

CHIQUE ANTIQUES Owner

Thu 4/14/2022 12:54 PM

To:

- Fricker, Annette;
- Clark, Donella

Cc:

- Winborn, Mary Ellen

.... As I continue to ask if the director of DCD has authority for not only Abatement of the violation...

The department has authority under code 20.08 to allow remedy of solutions I have specifically requested. I have requested that the Director be allowed to remedy a stay while I apply for a rezoning and or a CUP.

The question has still not been answered and was requested almost a week ago.

I have now less than a week to meet for the hearing examiner yet the DCD has refused to answer the question regarding Directors code ability regarding authority.

I will absolutely not be prepared for the hearing in less than a week. You have not answered the questions I need to resolve this violation nor have you allowed a remedy of satisfaction after proof of your error which cause the actual violation.

I am formally requesting that my hearing be postponed. If it is not postponed I shall appeal the meeting findings based on three letters now of request for allowed CDC authority.....

The DCD does also have the authority on ruling on unapproved measures which is exactly the proposed code which was never reapplied for passage.

... I will not be able to attend the hearing examiner, have formally requested a future date, and will appeal if not allowed for the above stated reasons.

The DCD director finally writes me back and states that she can push back the hearing date after I sent her multiple requests to postpone or clarify. I then made arrangements to go early to get set up to the Oregon Ag Fest. Our rescue sponsors a youth group and they for the first time were able to show their rescue animals at this show in Oregon.

On the day of the hearing, DCD director sends me an email stating, "I hope you are going to attend the hearing."

I wrote her back immediately and asked her why she would tell me to attend when I have an email from her stating that she could postpone the hearing.

Her words were exactly this, "I told you I could but I didn't". She then later explains that she told me she could postpone the hearing but we never set a date which made no sense because Annette had sent me another email stating that she could postpone the hearing also if we both agreed (by code).

DCD and Code violation tried to tell me because I did not send them an email saying "Yes I Agree" to the postponement, that the postponement wasn't allowed because code defines both DCD and requester had to agree to the postponement. After 4 continual emails asking for continuance, I would think that would be clear enough and it was apparent this was their way of putting in front of the hearing without allowing me to represent myself and them getting a default. I have never dealt with any agency who would go this low until now.

As of this date, I am presenting a copy of this document to the planning commission and anyone else who wants to have a factual time line of events. Tomorrow I am handing in my completed CUP request, paying the fee that the County refuses to waive even though they erred, and publishing a copy of this for others to review.

p150616

Donnella Clark wrote me an email stating that our Fiber Fest, which we had agreed to remove vendors that were not selling anything not produced on the farm, even if it were an educational event planned on Memorial Day Weekend, would be a code violation because "schools" are not an allowed activity on our zoning. The definition by code of county is that a school is a physical building where school is taught.

I spoke to Commissioner Johnson and he said he differed with her definition and if that were the case, the whole county would have to shut down 4-h events, FFA events. He told me he was going over to speak to her about this.

Two days ago I requested clarification from her that indeed we can have an agricultural educational event on our property. I have heard nothing to date.

It also needs to be stated that I have tried to apply for a conditional use permit but needed clarification multiple times documented. But from the above letter sent to me by Annette, April 13, tomorrow we will be in compliance as we are applying our Conditional Use Permit.

R K Smith

7/16/16



EMERALD
20 years old

Olympic Peninsula Animal Rescue

Saves lives of these animals that have been neglected and left to fend for themselves on acreage and not given the care they need. Here they are brought back to health if needed and put up for adoption to great homes that we take very thorough measures to ensure they are going to good and safe homes.

If the animals are medically unable to be adopted they will live out the remainder of their lives with us and get the treatment and care they need with us, from all of the kids and volunteers.

Public Comment
Angela Jeziorski
5/10/22

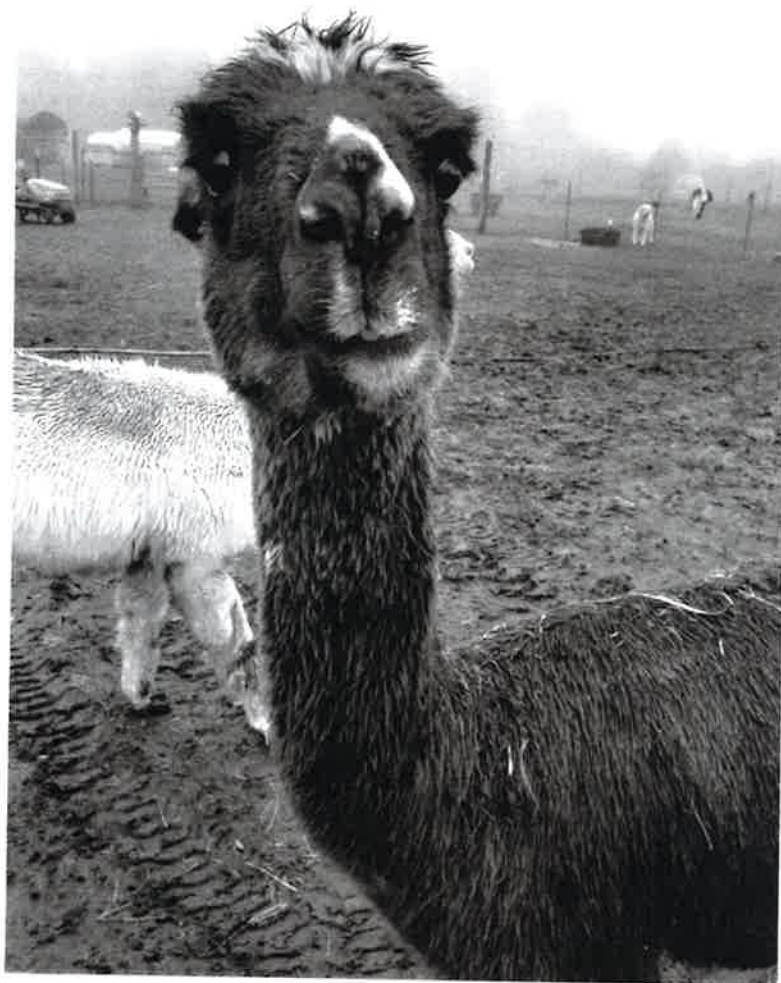
CASCADE LLAMA SHOW, SALEM OREGON APRIL 2022



All of the kids won ribbons at this event.

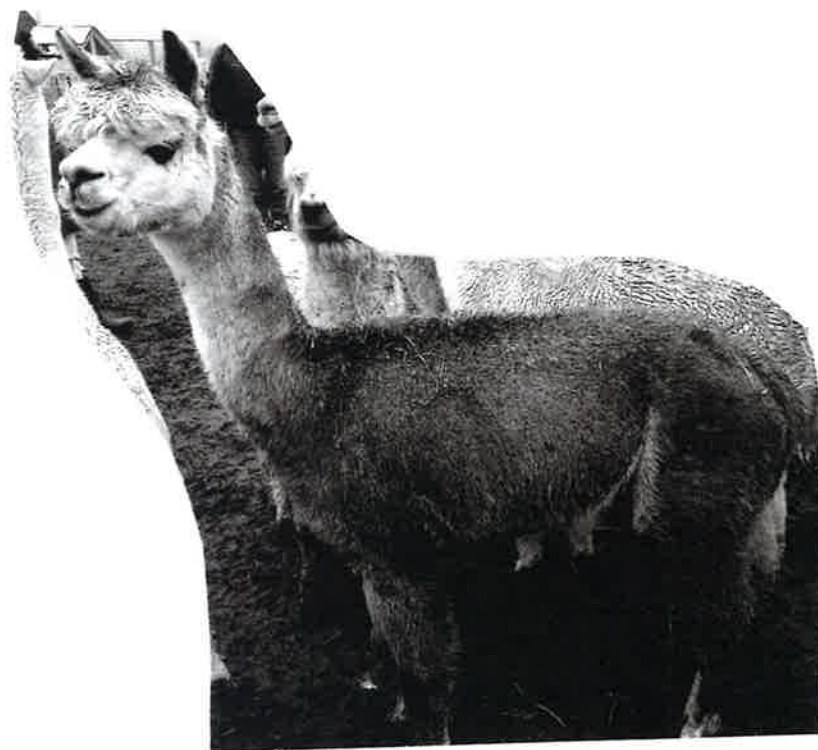
1st. 3rd. 4th 5th & 6th place Ribbons, each child won more than one ribbon.

Their faces say it all.



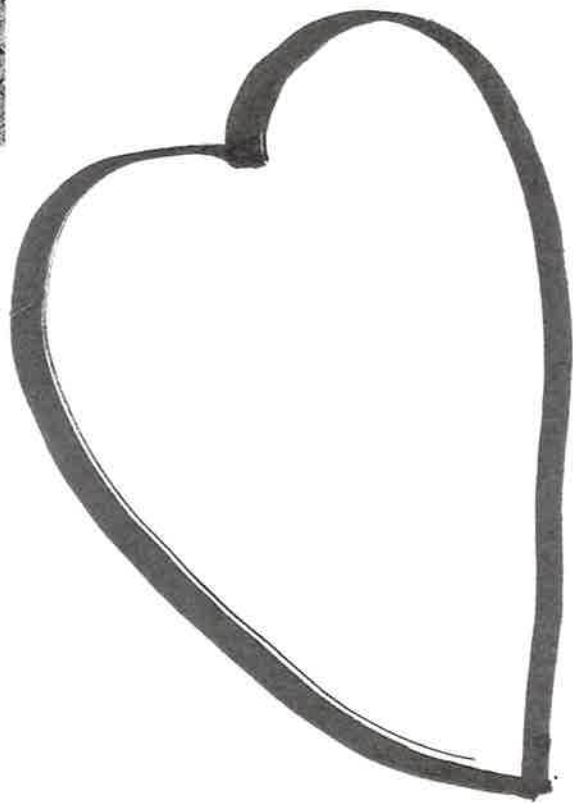
TEDDY

CARLOTTA

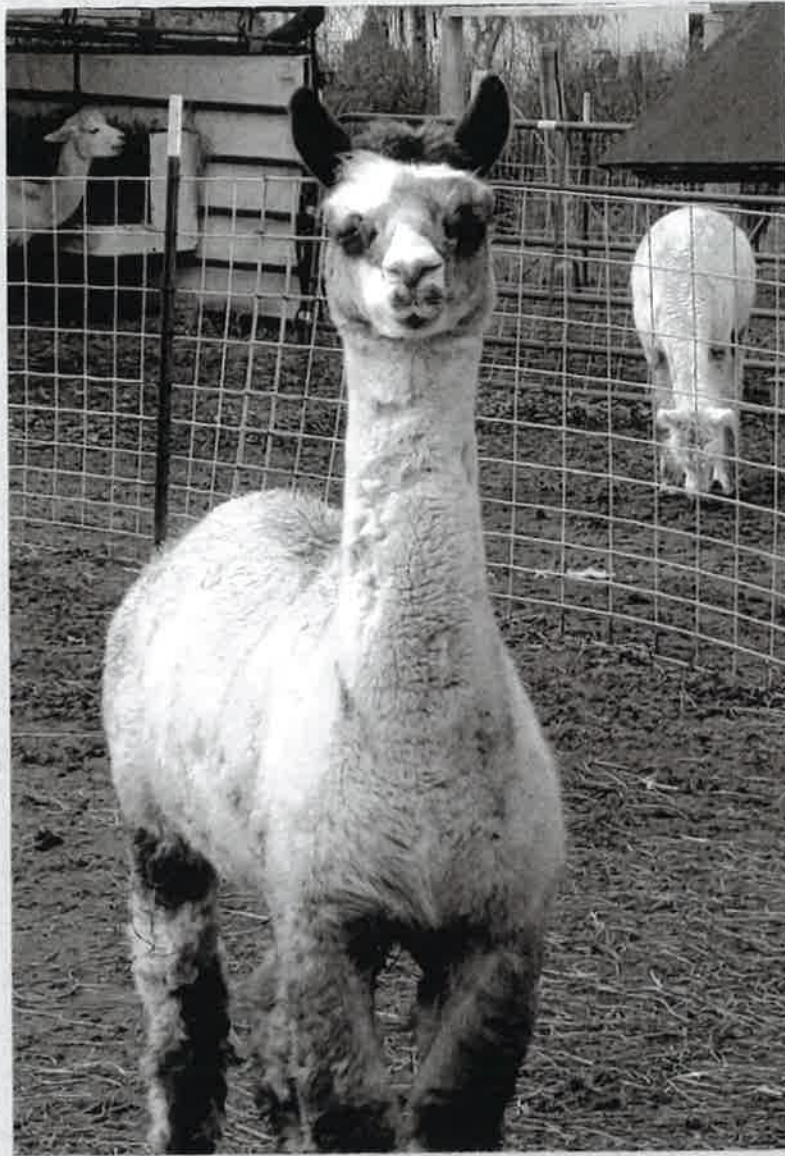




Aiden



Veniz



Olympic Peninsula Animal Rescue

Saves lives of these animals that have been neglected and left to fend for themselves on acreage and not given the care they need. Here they are brought back to health if needed and put up for adoption to great homes that we take very thorough measures to ensure they are going to good and safe homes.

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CASCADE LLAMA SHOW, SALEM OREGON APRIL 2022

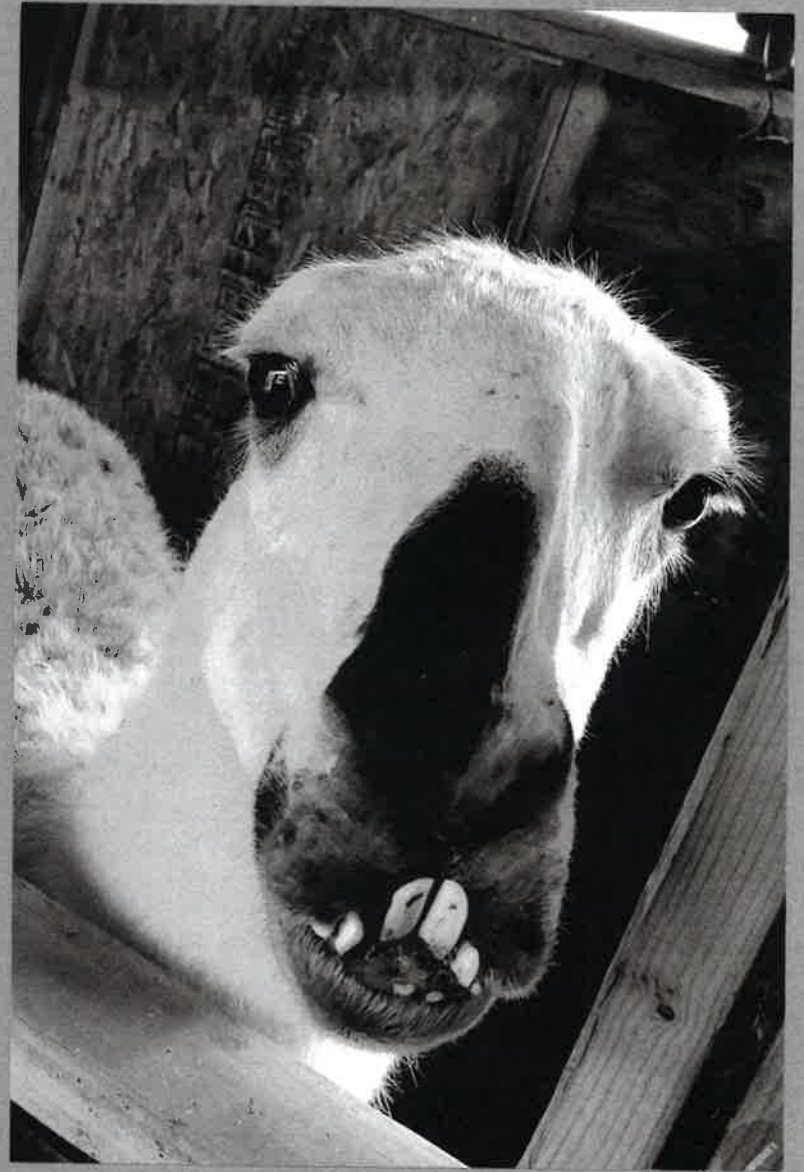
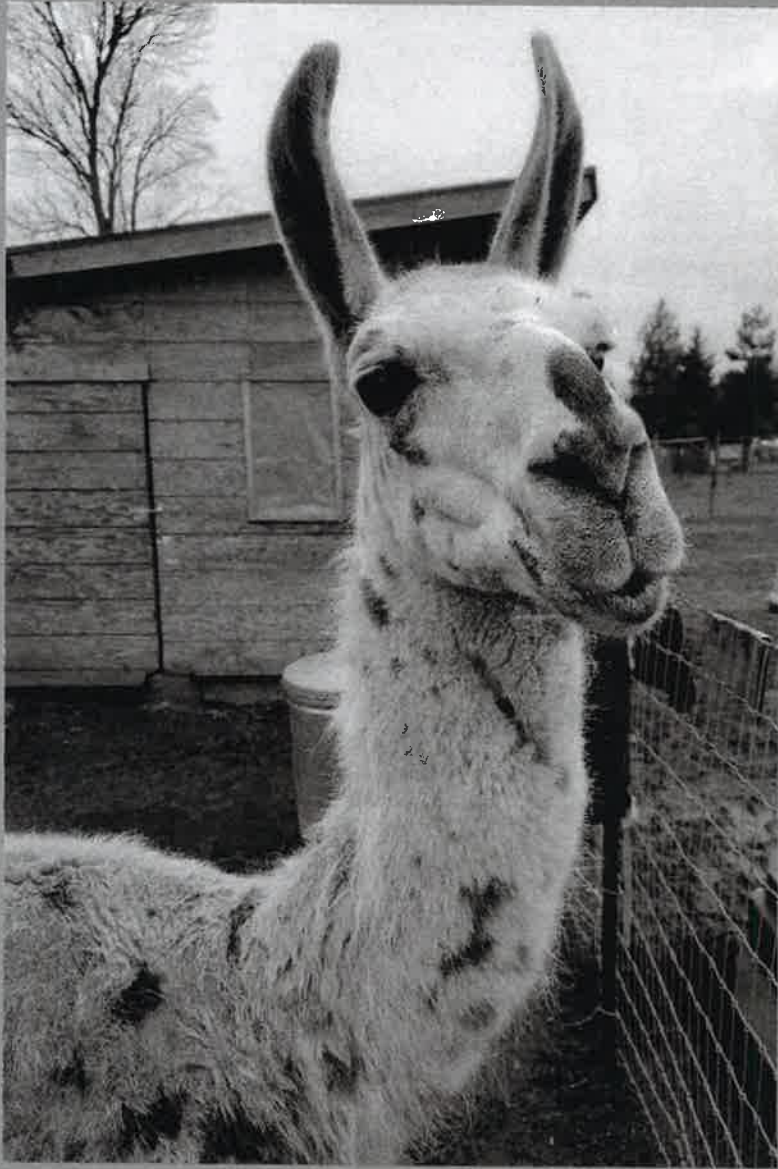


All of the kids won ribbons at this event.

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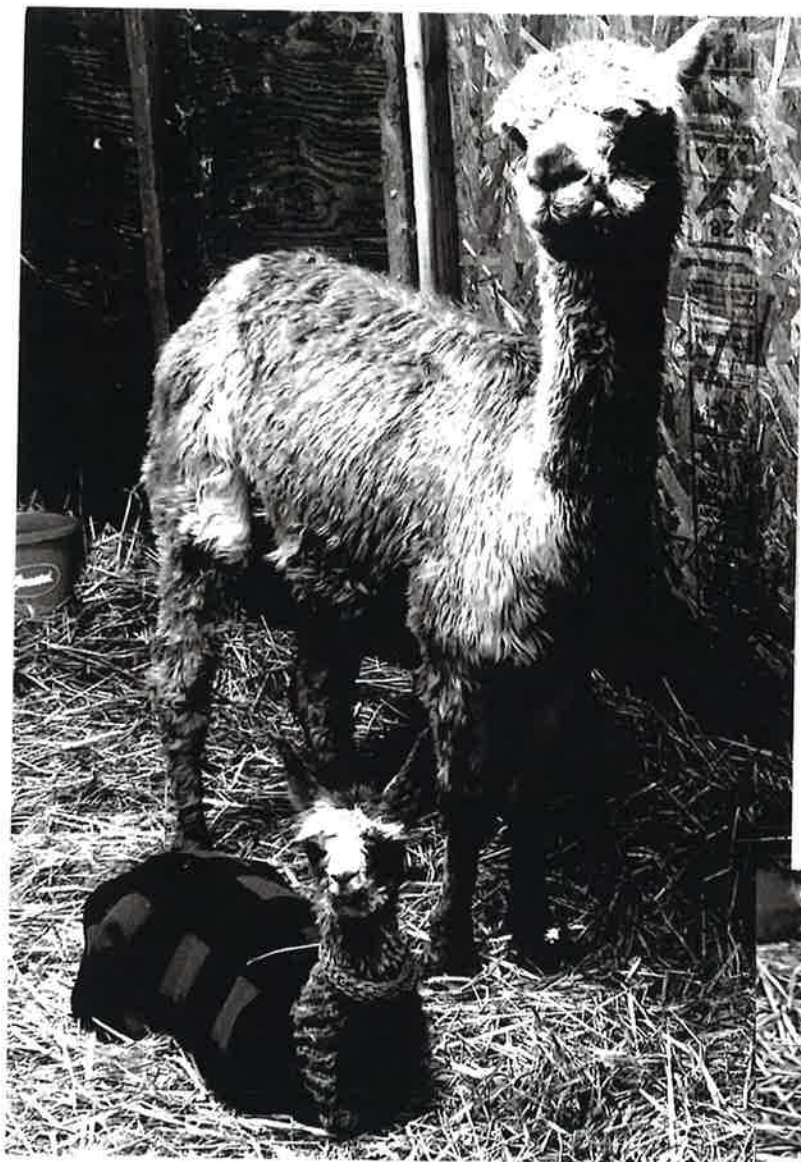
Their faces say it all.

Morning
Llama



"Steve the Pirate"

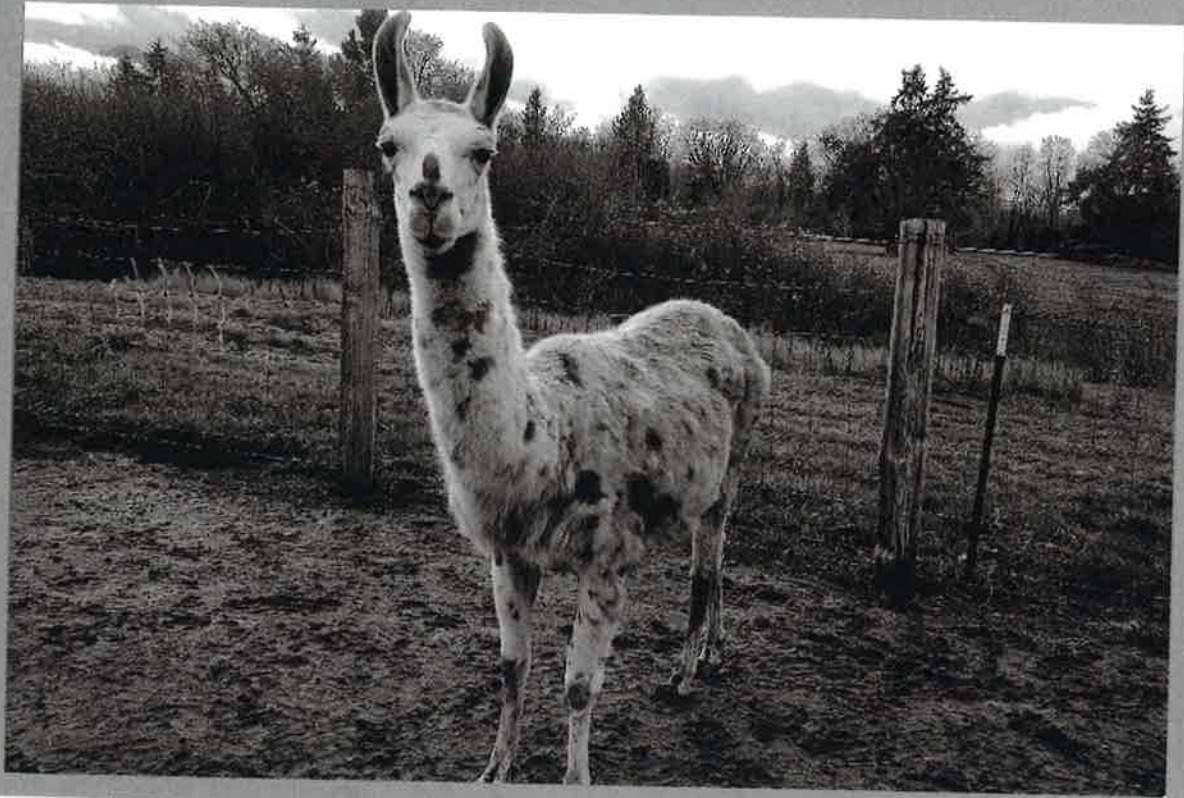
Received together? standing together



momma
Francis
? Baby
Tiana



3 months
OLD
Born at the
Rescue



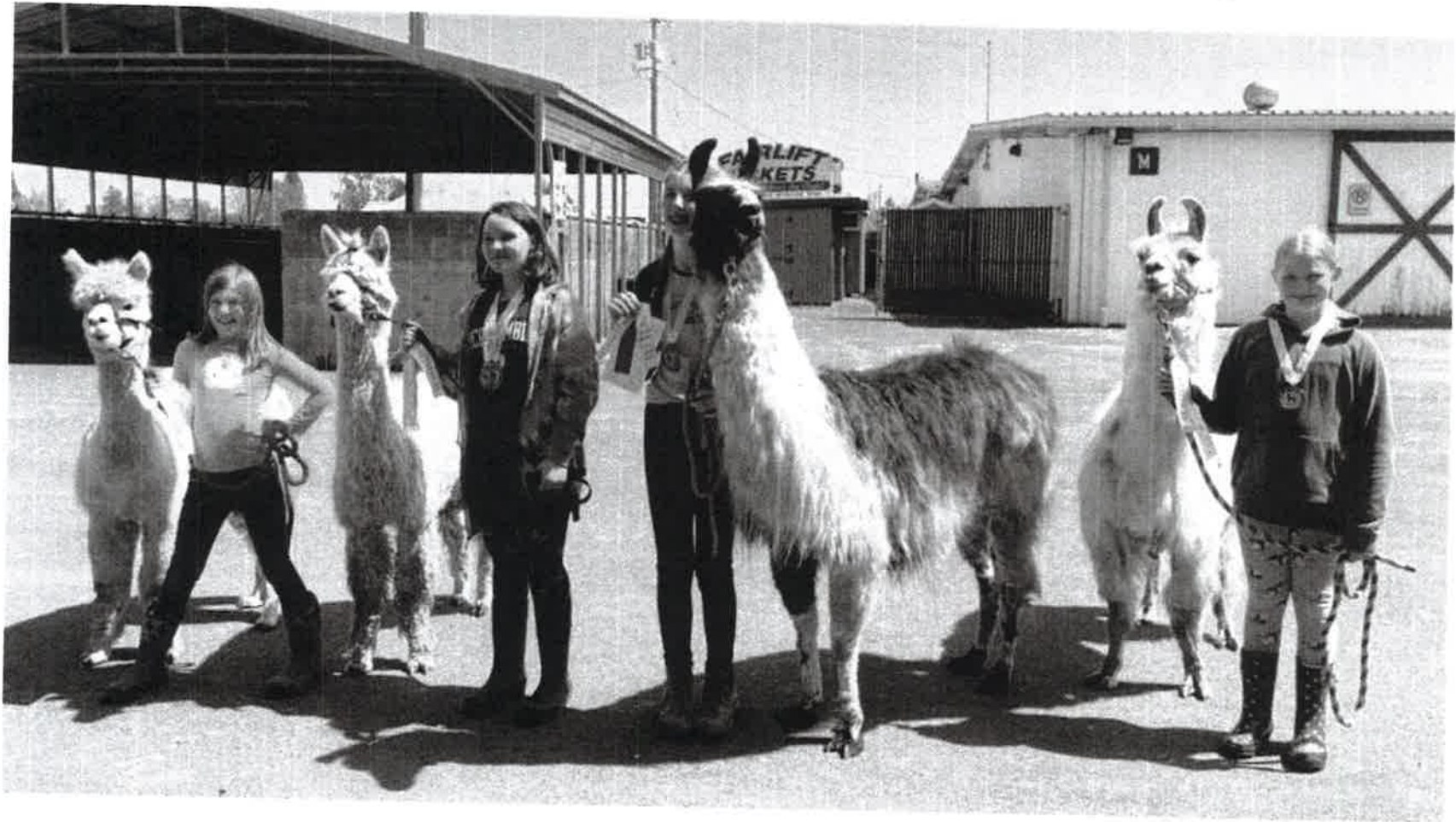
MOMMA LLAMA

Olympic Peninsula Animal Rescue

Saves lives of these animals that have been neglected and left to fend for themselves on acreage and not given the care they need. Here they are brought back to health if needed and put up for adoption to great homes that we take very thorough measures to ensure they are going to good and safe homes.

If the animals are medically unable to be adopted they will live out the remainder of their lives with us and get the treatment and care they need with us, from all of the kids and volunteers.

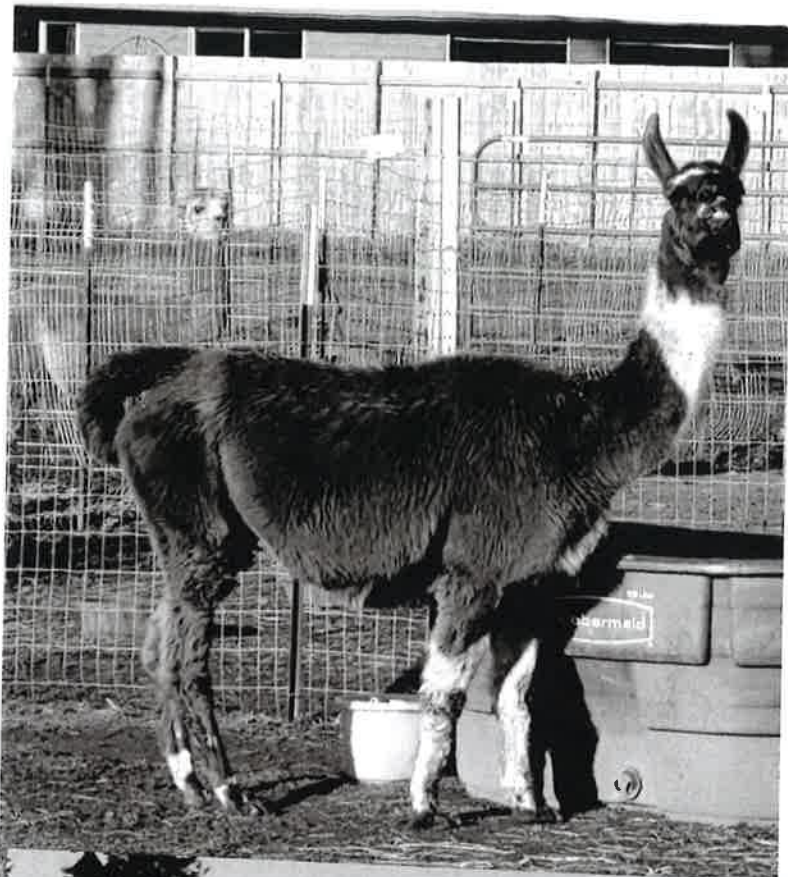
CASCADE LLAMA SHOW, SALEM OREGON APRIL 2022



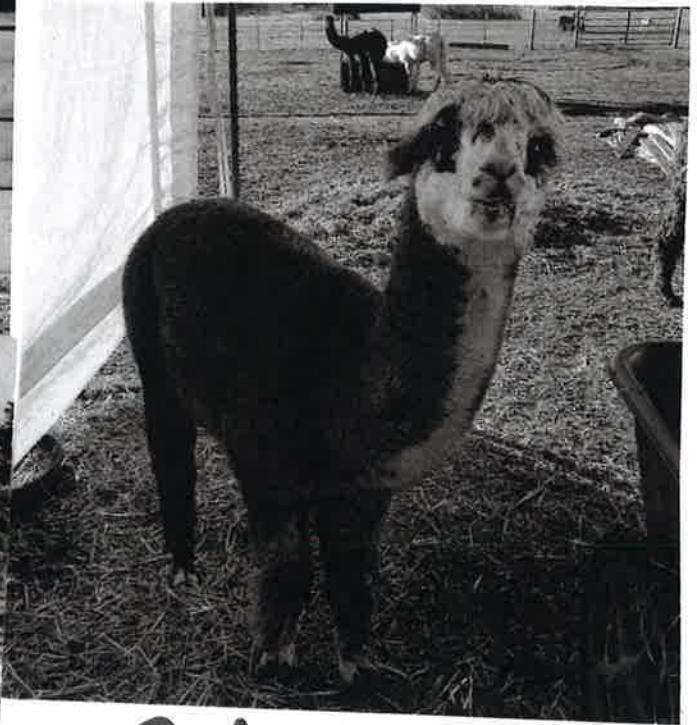
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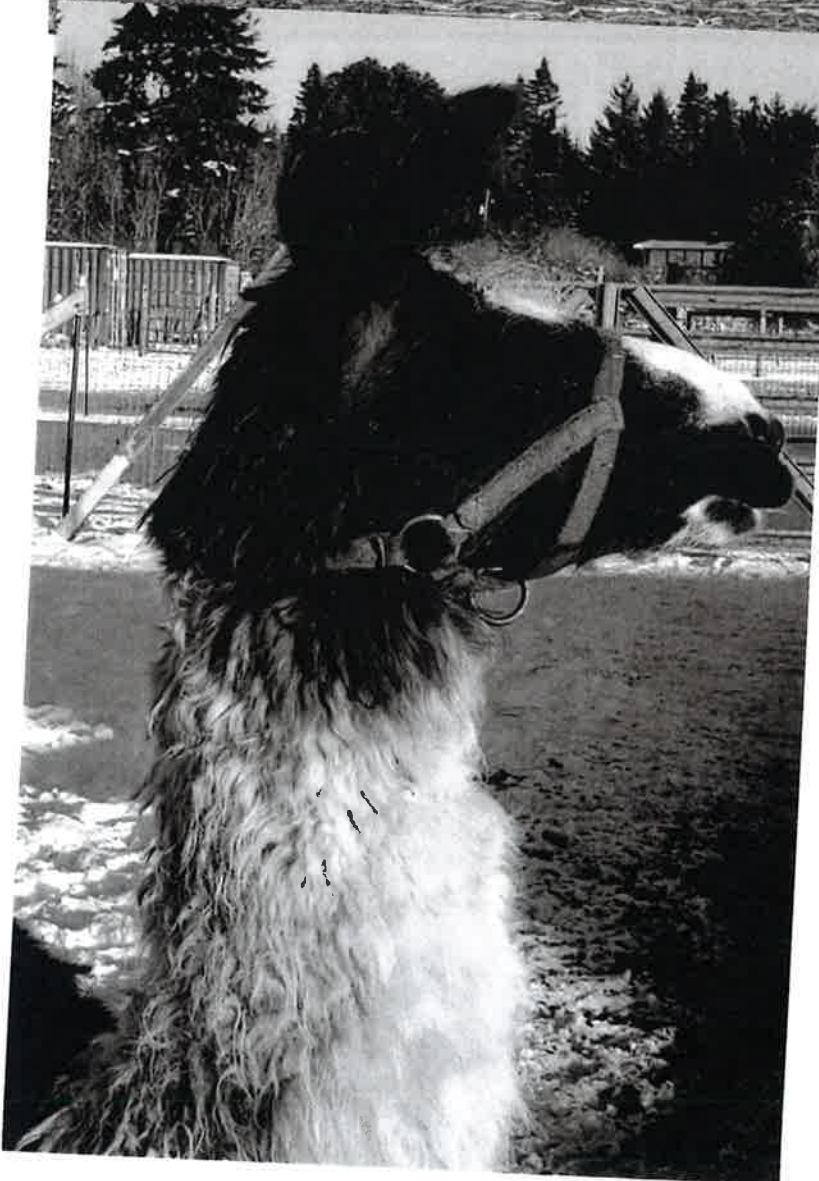
Their faces say it all.



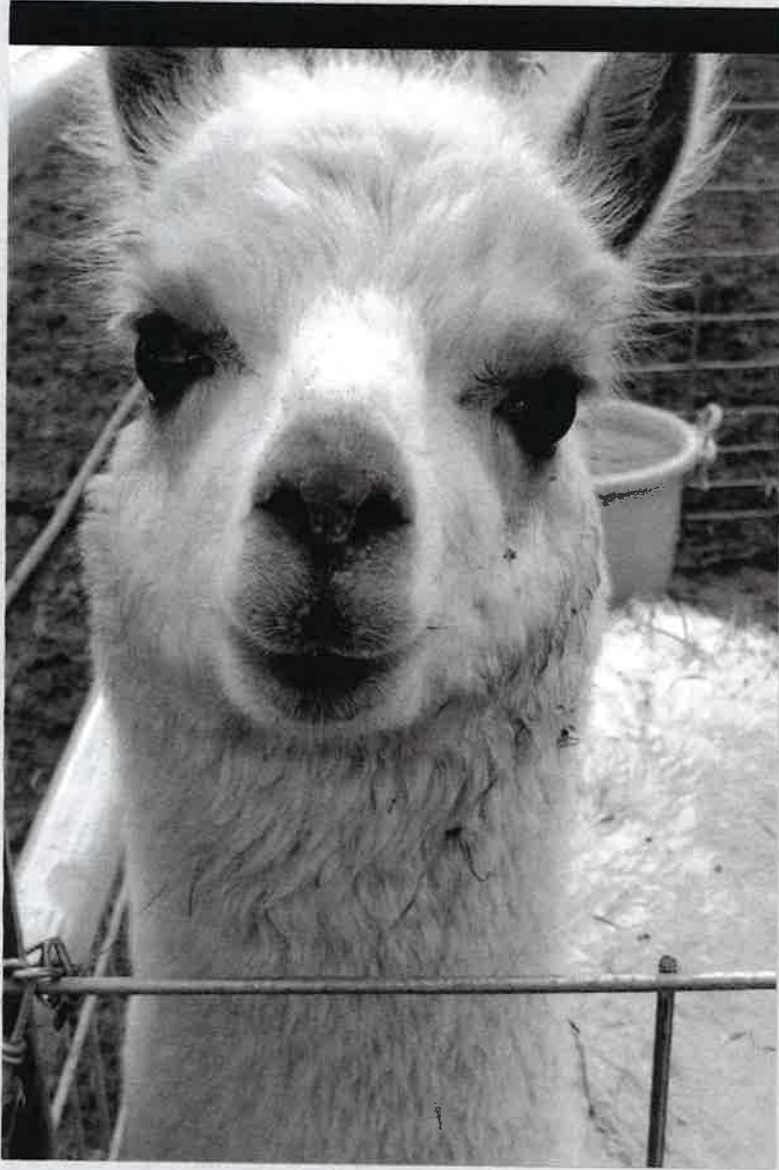
SABRINA



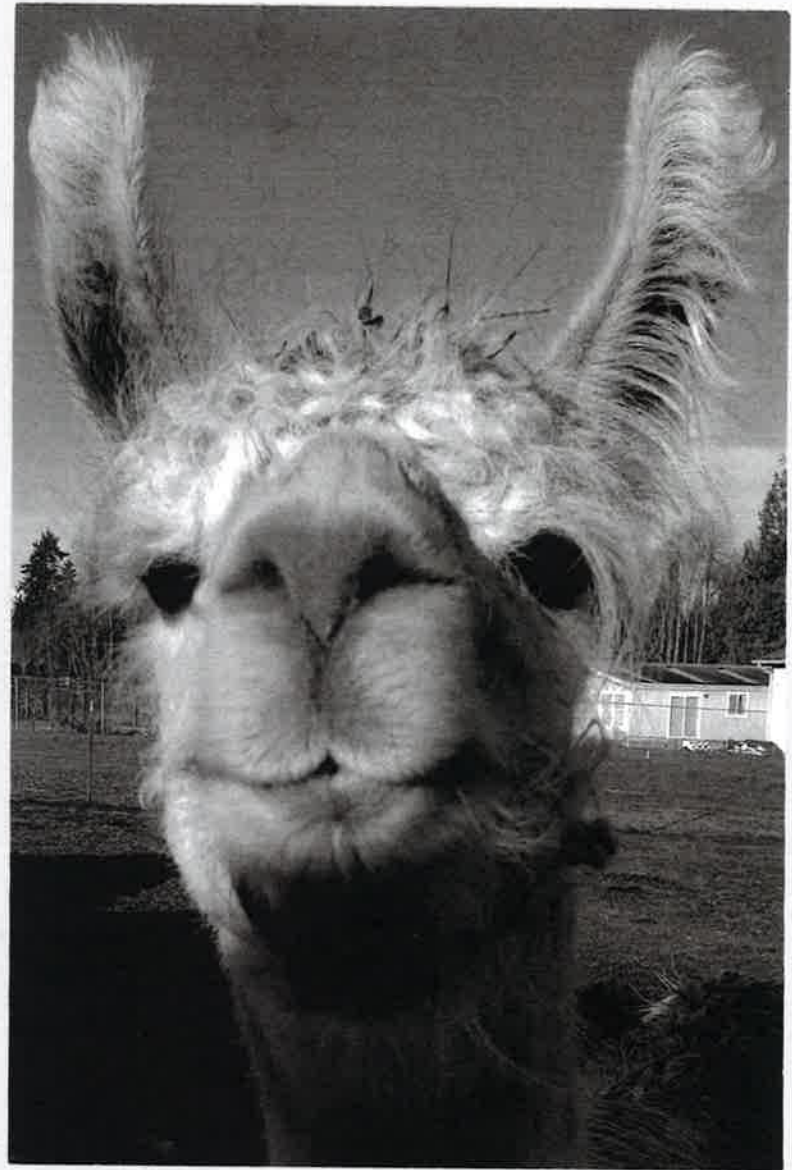
PATCHES



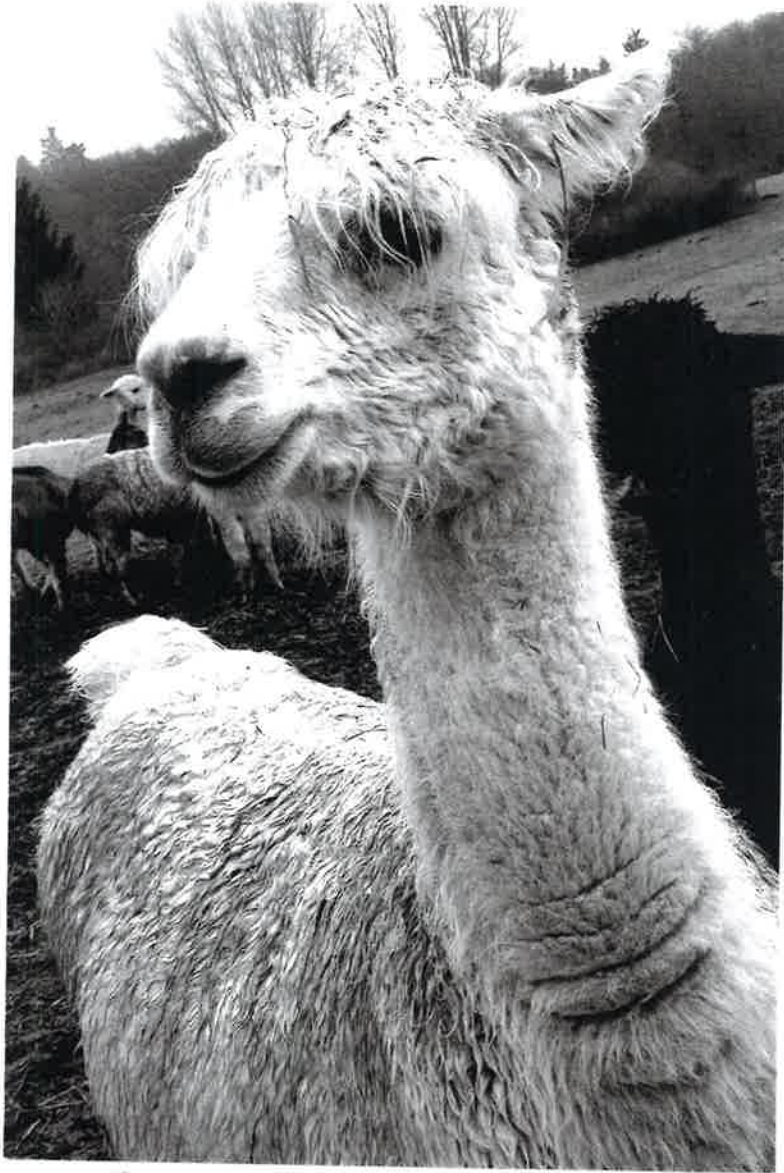
HARRY POTTER
1st PRIZE Ribbon
WINNER



INEZ



BLIZZARD



GATE KEEPER
&
PROTECTOR OF
The Female Herd



SISSY



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
5/17/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 5-9-22

REGULAR AGENDA ☒ Meeting Date: 5-17-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing

☒ Contract/Agreement/MOU - Contract # 19941.22.003

☐ Resolution

☐ Proclamation

☐ Budget Item

☐ Draft Ordinance

☐ Final Ordinance

☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

Small Business Development Center SBDC is requesting an agreement with Clallam County for the amount of \$20,000 per year for a 3 year term.

The agreement sets forth the terms and conditions for the SBDC's provision of small business advising and technical assistance to small business in the Clallam county service area.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
\$20,000 per year for a 3 year term.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Recommend approval of agreement.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Small Business Development Center

Relevant Departments: Board of Commissioners, Finance Department

Date submitted: May 4, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

Small Business Development Center agreement 5-17-22

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

COOPERATIVE AGREEMENT
BETWEEN
WASHINGTON STATE UNIVERSITY
AND
CLALLAM COUNTY

19941.22.003

This agreement (the AGREEMENT) is made and entered into between Washington State University, an institution of higher education and an agency of the state of Washington (WSU), by and through its Small Business Development Center (SBDC), and Clallam County. In this AGREEMENT, the above entities are jointly referred to as PARTIES.

1. PURPOSE

This AGREEMENT sets forth the terms and conditions for the SBDC's provision of small business advising and technical assistance to small business in the Clallam county service area.

2. RESPONSIBILITIES OF THE PARTIES

A. SBDC will provide the following to the Clallam County under the terms and conditions of this AGREEMENT:

1. WSU SBDC Business Advisor(s) certified by the SBDC to assist Clallam County in business development and job creation in Clallam County;
2. Regular communication on the activities of the WSU SBDC Business Advisor serving the community;
3. Site-license and permissions for the WSU SBDC Business Advisor to use WSU's network Client Information System;
4. Professional development, network collaboration, marketing support and travel allowance;
5. Quarterly reports using the standard SBDC impact scorecard format year to date:
 - a. Clients
 - b. Advising hours with clients
 - c. Capital formation
 - d. Jobs created and/or retained
 - e. Business starts

6. Report quarterly to Clallam County at regularly scheduled organizational meetings.

B. Clallam County will provide at its expense the following to the SBDC:

1. Clallam County will make appropriate client referrals to the SBDC Advisor.

3. EFFECTIVE DATE AND DURATION

Subject to its other provisions, this AGREEMENT shall be effective January 1, 2022, and shall be completed three (3) years from the Effective Date. This AGREEMENT may be renewed for additional one (1) year periods upon mutual written agreement of the PARTIES.

4. COMPENSATION

A. Compensation under this AGREEMENT shall be a fixed price contract as follows: Clallam County shall reimburse SBDC Five Thousand Dollars and no/100 (\$5,000.00) per quarter to defray operational costs and salary and benefit costs. For the avoidance of doubt, the maximum compensation to be paid under this AGREEMENT shall be Twenty Thousand Dollars and no/100 (\$20,000.00) per year.

B. Other expenses reimbursed under this AGREEMENT shall be: None.

5. BILLING AND PAYMENT

A. SBDC shall submit properly executed and documented bills or vouchers on a quarterly basis to:

Rich Sill
County Administrator
Clallam County
223 E. 4th Street, Suite 4
Port Angeles, WA 98362

Invoicing and Payments:
Debi Cook
Budget Director
Clallam County
223 E. 4th Street, Suite 4
Port Angeles, WA 98362

- B. Payments for the amounts invoiced shall be made by Clallam County within ninety (90) days of receipt of invoice and shall be addressed to:

Washington State University
Sponsored Program Services
PO Box 641025
Pullman, WA 99164-1025

6. TERMINATION

- A. For Convenience: Either PARTY may terminate this AGREEMENT for any reason upon not less than thirty (30) days prior written notice to the other PARTY, and the PARTIES shall be liable only for obligations incurred up to the date of such termination.
- B. For Change In Funding: In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in a manner that materially affects SBDC's ability to perform under this AGREEMENT, SBDC may terminate this AGREEMENT upon fifteen (15) days' written notice, subject to renegotiation under those new funding limitations and conditions.

7. AMENDMENTS

This AGREEMENT may be amended by mutual agreement of the PARTIES. Such amendments shall not be binding unless they are in writing, signed by personnel authorized to bind each of the PARTIES, and attached to this AGREEMENT.

8. DISPUTE RESOLUTION

In the event that a dispute arises under this AGREEMENT that the PARTIES cannot resolve, the dispute shall be determined by a Dispute Panel in the following manner: Each PARTY to this AGREEMENT shall appoint one member to the Dispute Panel. The members so appointed shall jointly appoint one additional member to the Dispute Panel to make a panel of three members. The Dispute Board so constituted shall review the facts, contract terms and applicable statutes and rules, and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the PARTIES. The PARTIES shall share equally the costs, if any, for the services of the Dispute Panel.

9. HOLD HARMLESS

Each PARTY to this AGREEMENT shall be responsible for its own acts and/or omissions and those of its officers, employees and agents in the performance of this AGREEMENT. No PARTY to this AGREEMENT shall be responsible for the acts and omissions of those not a party to this AGREEMENT.

10. INDEPENDENT CAPACITY

The employees or agents of each PARTY who are engaged in the performance of this AGREEMENT shall continue to be employees and agents of that PARTY and shall not be considered for any purpose to be employees or agents of the other PARTY. All salaries, wages (including overtime), taxes, insurance, fringe benefits, and payroll obligations of SBDC's personnel shall be the responsibility of SBDC.

11. GOVERNANCE

This AGREEMENT is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this AGREEMENT shall be construed to conform to those laws.

12. NOTICE

The contact person for all communications regarding the performance of *this* AGREEMENT shall be:

A. For SBDC:
Duane Fladland, Director
Small Business Development Center
901 East 2nd Ave., Suite 210
Spokane, WA 99202
Telephone: (509) 358-7767
Fax Number: 509-358-7764

B. For Clallam County:
Rich Sill
County Administrator
Clallam County
223 E. 4th Street, Suite 4
Port Angeles, WA 98362

13. SEVERABILITY

If any provision of this AGREEMENT or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this AGREEMENT which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this AGREEMENT, and to this end the provisions of this AGREEMENT are declared to be severable.

14. WAIVER

A failure by either PARTY to exercise its rights under this AGREEMENT shall not preclude that PARTY from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this AGREEMENT unless stated to be such in writing signed by an authorized representative of the PARTY and attached to this AGREEMENT.

15. ASSIGNMENT

The rights and obligations of the PARTIES hereunder may not be assigned in whole or in part without the express prior written consent of the other PARTY.

16. ENTIRE AGREEMENT

This AGREEMENT contains all the terms and conditions agreed upon by the PARTIES. No other understandings, oral or otherwise, regarding the subject matter of this AGREEMENT shall be deemed to exist or to bind any other PARTIES hereto.

17. SIGNATURES

The PARTIES affirm that the individuals signing this AGREEMENT have been granted the authority to do so, and by their signature affirm that the PARTIES will comply with the terms and conditions of this AGREEMENT.

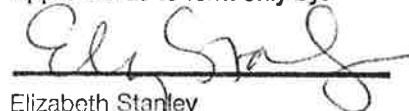
WASHINGTON STATE UNIVERSITY

By _____

Clallam County Board of Commissioners

By _____
Mark Ozias, Chair

Approved as to form only by:



Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

3a
5/17/22



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 5-9-22

REGULAR AGENDA ☒ Meeting Date: 5-17-22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Trails Advisory Committee.

The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.

Public Works / Road Department endorses the appointment of Jai Lust to the Trails Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Steve Gray – Public works / Road Department

Relevant Departments: Public Works/Roads/BOCC

Date submitted: 4-29-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE TRAILS ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Trails Advisory Committee due to the expiration of term.
2. A press release was issued during the month of January 2022 soliciting applications. One application was received.
3. The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.
4. Public Works / Road Department endorses the appointment of Jai Lust to the Trails Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That **Jai Lust** is appointed to the U.S. Forest Service (ex-officio member) position for the current term expiring on December 31, 2022 and an additional term expiring December 31, 2023.

PASSED AND ADOPTED this 17th day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3b
5/17/22

Department: Health & Human Services – Behavioral Health Advisory Board

WORK SESSION ☒ **Meeting Date:** 5/9/2022

REGULAR AGENDA ☒ **Meeting Date:** 5/17/2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Behavioral Health Advisory Board (BHAB) met on April 12, 2022 for a final vote on changes to the membership of the board. These changes reflect the continued effort of the BHAB to express transparency in the role it plays in making recommendations to the Board of County Commissioners (BOCC) and on future funding from the 1/10 of 1% sales tax authorized by RCW 82.14.460 passed in 2005 by the Washington State Legislature Session and by Clallam County Ordinance number 791 adopted March 28, 2006 and by Clallam County Code Chapter 5.05. These changes include: all county employee held positions on the BHAB be moved to non-voting status, county positions have been edited to include a "designated representative" to allow for more flexibility in each represented department, the non-voting position held by the Director of Clallam County Health & Human Services will be held by the Deputy Director and the Regional Administrator for the Salish Behavioral Services Organization position was eliminated.

Budgetary impact: None **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: Sign resolution that will reflect above changes to the membership of the Behavioral Health Advisory Board.

County Official signature & print name:  Jenny Oppelt

Name of Employee/Stakeholder attending meeting: Christine Dunn and Jenny Oppelt

Relevant Departments: Clallam County Health & Human Services

Date submitted: May 3, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

MEMBER POSITION CHANGES TO THE BEHAVIORAL HEALTH ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Clallam County established the Behavioral Health Program Fund Advisory Board on June 27, 2006 (Resolution 55).
2. The board was established to advise the Board of Commissioners on administration of the funding received from the imposed tax.
3. Following a meeting of the Board on April 12, 2022, this resolution was created to reflect membership and voting changes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. All members of the Behavioral Health Advisory Board will serve three year staggered terms.
2. The Behavioral Health Advisory Board consists of a maximum of eighteen (18) members who are appointed by the Clallam County Board of Commissioners for three (3) year terms, with no term limits.
3. Behavioral Health Advisory Board members should identify themselves as having a conflict of interest when applicable. The identified member should recuse themselves from voting on the issues currently being considered. Clallam County Health & Human Services will collect conflict of interest forms from all members on a yearly basis.
4. All County held positions will be moved to a non-voting status in the interest of transparency. Verbiage has been added to allow for county positions to be a designated representative to allow more flexibility in each department. The non-voting position held by the Director of Clallam County Health & Human Services will be held by the Deputy Director of Clallam County Health & Human Services. The position held by the Regional Administrator Salish Behavioral Health Administrative Services Organization has been eliminated.

Non-Voting Members

Deputy Director of Clallam County Health & Human Services (standing)
Designated representative of Juvenile Services (standing)
Designated representative of the Therapeutic Courts (standing)
Designated Sheriff's Office representative (standing)

Categorical Voting Members

Designated Hospital Districts' representative
Designated representative of cities' law enforcement
Designated Tribal representative
Designated representative from the Department of Children, Youth and Family Services
Designated representative from an agency that delivers subsidized mental health services
Designated representative from an agency that delivers subsidized substance use disorders services
A private provider of mental health services not contracting for funding under RCW 82.14.460 (often referred to as "Hargrove" funding)
A private provider of substance use disorders services not contracting for funding under RCW 82.14.460 (often referred to as "Hargrove" funding)
An advocate for substance use disorders/mental health services

A consumer/past consumer of substance use disorder services
A consumer/past consumer of mental health services
Two community at-large positions
A representative of services for the homeless

PASSED AND ADOPTED this _____ day of May, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Bill Peach

Loni Gores, Clerk of the Board

Randy Johnson

**BYLAWS OF THE
CLALLAM COUNTY
BEHAVIORAL HEALTH ADVISORY BOARD**

ARTICLE I. NAME

The name of this organization shall be the Clallam County Behavioral Health Advisory Board hereafter referred to as Behavioral Health Advisory Board.

ARTICLE II. PURPOSE

The purpose of the Behavioral Health Advisory Board is to advise and make recommendations to the Board of County Commissioners (hereafter referred to as BOCC) on the implementation and the future funding from the 1/10 of 1 percent sales tax authorized by RCW 82.14.460 passed in 2005 by the Washington State Legislature Session and by Clallam County Ordinance number 791 adopted March 28, 2006 and by Clallam County Code Chapter 5.05. In addition the Behavioral Health Advisory Board will advise and make recommendations to the BOCC on provision of services in Clallam County to be funded by the sales tax. The Behavioral Health Advisory Board does not have the authority to enforce policy or create rules outside its jurisdiction.

The Behavioral Health Advisory Board provides an important link between the public and the BOCC. Committee members provide important information about community needs and opinions that can affect Clallam County policies and lead to improved services for county citizens with substance use disorders or mental health issues.

The Behavioral Health Advisory Board's main purposes and responsibilities are:

- **Planning and Goal Setting:**
Planning the expenditure of available funding based on goals set as a part of the community needs.
- **Communication with the BOCC:**
Behavioral Health Advisory Board advises the BOCC on various issues of concern to people with substance use disorders or mental health issues.
- **Oversight Role:**
Behavioral Health Advisory Board performs an Oversight Role regarding the work of the Behavioral Health Advisory Board in assisting the County, providing oversight of the services and programming offered through the 1/10 of 1 cent sales tax revenues. It also provides an avenue for various community members to voice their concerns and suggestions for services to people with substance use disorders or mental health issues. The Behavioral Health Advisory Board is also responsible for exploring long-range issues and recommending initiatives to respond to them.

- Inform and Educate Community Members:
Members of the Behavioral Health Advisory Board assist HHS staff in monitoring and evaluating the various programs that receive money from the 1/10 of 1 percent fund.
- In addition, members of the Behavioral Health Advisory Board will:
Promote both diversity and unity in discussions and decisions.
Take responsibility for educating themselves about the needs and preferences of people with substance use disorders and mental health issues.
Listen to the community for information that may be of value to the work of the County and communicate that information to the Behavioral Health Advisory Board and/or HHS staff.

ARTICLE III. REPRESENTATION

Membership: The Behavioral Health Advisory Board shall consist of no more than ~~19~~ 18 members. The membership shall consist of the following:

- Four standing members with unlimited terms and ~~15-14~~ categorical members with staggered three year terms.
- Non-voting members are:
 - Deputy Director of Clallam County Health & Human Services (standing)
 - Designated representative ~~Director~~ of Juvenile Services (standing)
 - Designated Representative ~~representative~~ of the Superior Therapeutic Courts (standing)
 - ~~Designated representative from an agency that delivers subsidized mental health services~~
 - ~~Designated representative from an agency that delivers subsidized substance use disorders services~~
 - Designated Sheriff's Office representative (standing)
 - ~~Regional Administrator Salish Behavioral Health Administrative Services Organization (standing)~~
- Categorical voting members
 - Designated Hospital Districts' representative
 - Designated representative of cities' law enforcement
 - Designated Tribal representative
 - Designated representative from the ~~Division of Child and Family Services~~ Department of Children, Youth and Family Services
 - ~~Designated Sheriff's Office representative~~
 - Designated representative from an agency that delivers subsidized mental health services
 - Designated representative from an agency that delivers subsidized substance use disorders services

- A private provider of mental health services not contracting for funding under RCW 82.14.460 (often referred to as “Hargrove” funding).
- A private provider of substance use disorders services not contracting for funding under RCW 82.14.460 (often referred to as “Hargrove” funding).
- An advocate for substance use disorders/mental health services
- A consumer/past consumer of substance use disorders services
- A consumer/past consumer of mental health services
- Two community at-large positions
- A representative of services for the homeless
- All non-voting members are not counted for purposes of establishing a quorum. Voting members must be residents of Clallam County or represent services in Clallam County. Additional representation by HHS staff may be part of the board in a non-voting capacity.

Appointment: Members of the Behavioral Health Advisory Board are appointed by the BOCC. When notified by HHS, BOCC will announce openings on the Behavioral Health Advisory Board through press releases and HHS email distribution lists. Persons wishing to serve as a member of the Behavioral Health Advisory Board will send an application to Clallam County Human Resources. The application will be forwarded to HHS and BOCC for Behavioral Health Advisory Board and staff review. Recommendations for appointment by the Behavioral Health Advisory Board will be forwarded to the BOCC. Final authority for such appointments will rest with the BOCC.

Terms: Appointed members shall serve for three-year terms. Members may serve more than one term, including consecutive terms. All suitable applicants, including ~~the the incumbent-~~ may be considered for the open position. If no suitable replacement applies for membership, members may apply to extend their service on the board for another term. Terms may be adjusted as necessary to maintain staggered expiration dates.

Incumbents: Incumbent members desiring to serve another term must so indicate by submitting a written request and application to HHS staff and BOCC, confirming their desire for reappointment. No appointments will be made automatically.

Alternates: Each non-voting member to Behavioral Health Advisory Board may designate an alternate. Alternates must be designated in writing by a letter addressed to the HHS staff and chair.

Vacancies: When a vacancy occurs, the vacancy shall be published in an official county newspaper by means of a press release naming the type of vacancy, where to pick up an application and the closing date for accepting applications. Vacancies will also be advertised via HHS email distribution lists. If no applications are received by the expiration of the application period, or if applicants fail to receive majority support of the Behavioral Health Advisory Board, the BOCC

may solicit individuals to serve and may appoint members without another open application period.

Filling Mid-Term Vacancies: Should a mid-term vacancy occur for any reason, the BOCC may appoint a replacement member to complete the remainder of the term.

Qualifications: Behavioral Health Advisory Board members shall be appointed on the basis of representation from groups as indicated in the section on representation.

Absences: Behavioral Health Advisory members shall notify the HHS staff liaison in advance if unable to attend any regular meeting of the Board. Examples of excused absences are illness, vacation, work out of town, and furlough days. Unexcused absences examples are no communication with CCHHS staff liaison and not attending meeting. Standing and appointed members may be removed from membership by action of the BOCC for lack of attendance. Lack of attendance is considered any of the following:

- ~~6-3~~excused absences in a calendar year,
- ~~3-2~~ unexcused absences in a calendar year or
- 2 consecutive unexcused absences

The Behavioral Health Advisory Board shall recommend to the BOCC for action to be taken to remove a member, as per the bylaws.

Removal of Members: The BOCC, by majority vote, may remove any member of the Behavioral Health Advisory Board without cause. Members removed by the BOCC shall be so notified.

ARTICLE IV. OFFICERS

Chairperson: The presiding officer of the Behavioral Health Advisory Board shall be the Chair. The Chair shall be elected from members of the Behavioral Health Advisory Board. The Chair shall be selected for a term of two years from the date of election in even years. Behavioral Health Advisory Board members may serve consecutive terms as chair. Chair shall preside over all meetings.

Co-chair: The current Deputy Director of Clallam County Health & Human Services shall be the Co-chair.

ARTICLE V. RULES OF BUSINESS

The most recent revision of Robert's Rules of Order shall serve as the parliamentary authority in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Behavioral Health Advisory Board may adopt. The Behavioral Health Advisory Board shall adopt the following meeting agenda:

Call to order

Roll Call/Introductions

Minutes of previous meeting(s)

Public forum: Limited at the pleasure of the Chair

Old business

New business

Next meeting agenda

ARTICLE VI. COMMITTEES

The Behavioral Health Advisory Board will suggest the creation of subcommittees and the Chair solicits volunteers for the subcommittees from the Behavioral Health Advisory Board or members of the community from time to time as the Chair shall deem necessary. The subcommittee recommendation(s) shall be taken to the Behavioral Health Advisory Board for final review and approval, if any.

ARTICLE VII. MEETINGS

Regular meeting: Regular meetings of the Behavioral Health Advisory Board shall be scheduled and held **bi-monthly**. Additional meetings may be scheduled as needed. Any regular meeting of the Behavioral Health Advisory Board may be cancelled with the concurrence of a majority of the voting members of the Board.

Special Meeting: The chair or two-thirds of the voting members of the Behavioral Health Advisory Board may call a special meeting of the Behavioral Health Advisory Board as set forth in RCW 42.30.080.

Quorum: A quorum shall consist of a majority of the filled voting positions on Behavioral Health Advisory Board. A quorum shall be required to transact business at any regular or special meeting.

Minutes: Written minutes of each Behavioral Health Advisory Board meeting shall be prepared and approved by the Behavioral Health Advisory Board at the subsequent regular meeting. Accessible formats of minutes shall be made available upon request.

Meetings Open to Public: All regular and special meetings of the Behavioral Health Advisory Board shall be open to the public in accordance with RCW 42.30 and Clallam County Policy and Procedure 952, Boards and Committees.

Public Records Act: The Behavioral Health Advisory Board will make public records such as meeting minutes, procedural rules and statements of general policy, and other records, written or electronic, pertaining to the business of the committee available for public inspection and

copying as required by RCW 42.56. Exemptions to disclosure are very limited and are specifically identified in statute.

ARTICLE VIII. VOTING

Actions Requiring a Vote: Each voting member of the Behavioral Health Advisory Board shall be entitled to one vote on all actions of the Behavioral Health Advisory Board that require a vote. An affirmative vote of a majority of voting Behavioral Health Advisory Board members present shall be required to pass an action or recommendation from the Behavioral Health Advisory Board, provided that a quorum of the Behavioral Health Advisory Board is present. Proxy votes are not allowed.

The Chair and Voting: The Chair, if representing a voting member position on the Behavioral Health Advisory Board, may vote when ~~her/his~~ their vote would affect the outcome, to make or break a tie.

Voting by secret ballot is prohibited by the Open Meetings Act, RCW 42.30.060. Voting will generally be by a show of hands. Votes will be recorded by the number of yea, nay, and abstention votes.

Members of the Behavioral Health Advisory Board having personal, family, professional or pecuniary interest on an action item that may be deemed to establish a conflict shall declare the conflict and refrain from ~~discussing or~~ voting on such matters. See Article IX.

ARTICLE IX. CONFLICT OF INTEREST

Conflict of interest: Given the professional context of the situation, as well as the parameters of the professional community, it is not possible to avoid all conflicts of interest on this advisory board. Essential input and expertise may come from any member of the board, sometimes particularly from members experiencing dual roles.

However, in service to accountability to the community it is essential that any and all potential conflicts of interests, real or perceived, be transparently acknowledged and addressed with a firm set of guidelines and bylaws. Members of the Behavioral Health Advisory Board having personal, family, professional or pecuniary interest on an action item that may be deemed to establish a conflict shall declare the conflict and refrain from ~~discussing or~~ voting on such matters.

Good faith disclosure: Each member should prepare and submit a formal statement of any and all potential dual roles and conflicts of interest. This information should be compiled as a list and distributed to all Behavioral Health Advisory Board members as well as any interested or concerned community members. This list should be reviewed and updated annually (Sample form attached.)

Information to be disclosed should include the following:

Employment or any other association with any entity that is currently receiving 1/10th of 1 percent tax monies, or could potentially receive funding in the future.

Financial investments and/or interests in any activity or entity involved or potentially involved in 1/10th of 1 percent projects.

Existing professional or personal associations with funded projects or personnel.

Personal convictions which could potentially interfere with impartiality in discussing and voting on any particular issue.

Procedure to be followed: before any major discussion brought before the Behavioral Health Advisory Board, an inquiry should be made of the board members present, regarding any potential conflicts, with discussions as deemed appropriate.

Behavioral Health Advisory Board members should identify themselves as having a conflict of interest when applicable. After any questions pertinent to that particular board member, the identified member should recuse ~~him or herself~~ themselves from ~~not only~~ voting on the issues currently being considered, ~~but also from all discussion and/or debate around the issues at hand before voting occurs.~~

At no point should a Behavioral Health Advisory Board member ever be inquiring or advocating for funds or decisions in favor of any entity in which ~~he or she~~ they represents or in which ~~he or she~~ they ~~has~~ have some other interest or involvement.

Consistent violations may lead to recommendation for removal from the Behavioral Health Advisory Board. Contested conflicts and/or violations may require outside consultation as deemed appropriate by either the majority vote of the Behavioral Health Advisory and/or the BOCC.

ARTICLE X. MISCELLANEOUS

General Public Comments: At each meeting, according to the usual order of business, the Chair shall call for general comments from the public. Persons wishing to comment shall give their name. The Chair may establish time limits for individuals who wish to speak.

ARTICLE X. AMENDMENTS TO BYLAWS

These bylaws can be amended at any regular meeting of the Behavioral Health Advisory Board by a majority vote, provided the amendment has been submitted in writing to the Behavioral Health Advisory Board at least ten (10) days prior to said meeting.

Adopted the 8th-12th day of ~~January~~ April, ~~2019~~ 2022



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3c
5/17/22

Department: Health & Human Services – Behavioral Health Advisory Board

WORK SESSION ☒ **Meeting Date: 05.09.22**

REGULAR AGENDA ☒ **Meeting Date: 05.17.22**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

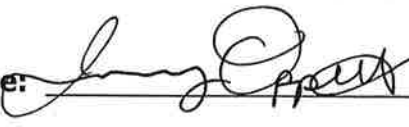
- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Behavioral Health Advisory Board (BHAB) met on April 12, 2022 for a final vote on changes to the membership of the board. The BHAB voted to eliminate the position of Regional Administrator Salish Behavioral Health Administration Services Organization (SBHASO). That position is currently held by Stephanie Lewis of the SBHASO. The BHAB is asking that Stephanie Lewis be removed from the BHAB as that position will be eliminated.

Budgetary impact: None If a budget action is required, has it been submitted and a copy attached? ☐

Recommended action: Sign resolution to remove Stephanie Lewis from the Behavioral Health Advisory Board.

County Official signature & print name:  Jenny Oppelt

Name of Employee/Stakeholder attending meeting: Christine Dunn and Jenny Oppelt

Relevant Departments: Clallam County Health & Human Services

Date submitted: 5/3/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

MEMBER POSITION CHANGES TO THE BEHAVIORAL HEALTH ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Clallam County established the Behavioral Health Program Fund Advisory Board on June 27, 2006 (Resolution 55).
2. The board was established to advise the Board of Commissioners on administration of the funding received from the imposed tax.
3. Following a meeting of the Behavioral Health Advisory Board on April 12, 2022, the Board voted in changes to membership. This resolution was created to reflect a membership change.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Regional Administrator Salish Behavioral Health Organization – Stephanie Lewis** (non-voting) position be removed from membership on the Behavioral Health Advisory Board.

PASSED AND ADOPTED this _____ day of May, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Bill Peach

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

**BYLAWS OF THE
CLALLAM COUNTY
BEHAVIORAL HEALTH ADVISORY BOARD**

ARTICLE I. NAME

The name of this organization shall be the Clallam County Behavioral Health Advisory Board hereafter referred to as Behavioral Health Advisory Board.

ARTICLE II. PURPOSE

The purpose of the Behavioral Health Advisory Board is to advise and make recommendations to the Board of County Commissioners (hereafter referred to as BOCC) on the implementation and the future funding from the 1/10 of 1 percent sales tax authorized by RCW 82.14.460 passed in 2005 by the Washington State Legislature Session and by Clallam County Ordinance number 791 adopted March 28, 2006 and by Clallam County Code Chapter 5.05. In addition the Behavioral Health Advisory Board will advise and make recommendations to the BOCC on provision of services in Clallam County to be funded by the sales tax. The Behavioral Health Advisory Board does not have the authority to enforce policy or create rules outside its jurisdiction.

The Behavioral Health Advisory Board provides an important link between the public and the BOCC. Committee members provide important information about community needs and opinions that can affect Clallam County policies and lead to improved services for county citizens with substance use disorders or mental health issues.

The Behavioral Health Advisory Board's main purposes and responsibilities are:

- **Planning and Goal Setting:**
Planning the expenditure of available funding based on goals set as a part of the community needs.
- **Communication with the BOCC:**
Behavioral Health Advisory Board advises the BOCC on various issues of concern to people with substance use disorders or mental health issues.
- **Oversight Role:**
Behavioral Health Advisory Board performs an Oversight Role regarding the work of the Behavioral Health Advisory Board in assisting the County, providing oversight of the services and programming offered through the 1/10 of 1 cent sales tax revenues. It also provides an avenue for various community members to voice their concerns and suggestions for services to people with substance use disorders or mental health issues. The Behavioral Health Advisory Board is also responsible for exploring long-range issues and recommending initiatives to respond to them.

- Inform and Educate Community Members:
Members of the Behavioral Health Advisory Board assist HHS staff in monitoring and evaluating the various programs that receive money from the 1/10 of 1 percent fund.
- In addition, members of the Behavioral Health Advisory Board will:
Promote both diversity and unity in discussions and decisions.
Take responsibility for educating themselves about the needs and preferences of people with substance use disorders and mental health issues.
Listen to the community for information that may be of value to the work of the County and communicate that information to the Behavioral Health Advisory Board and/or HHS staff.

ARTICLE III. REPRESENTATION

Membership: The Behavioral Health Advisory Board shall consist of no more than ~~19~~ 18 members. The membership shall consist of the following:

- Four standing members with unlimited terms and ~~15~~ 14 categorical members with staggered three year terms.
- Non-voting members are:
 - Deputy Director of Clallam County Health & Human Services (standing)
 - Designated representative ~~Director~~ of Juvenile Services (standing)
 - Designated Representative ~~representative~~ of the Superior Therapeutic Courts (standing)
 - ~~— Designated representative from an agency that delivers subsidized mental health services~~
 - ~~— Designated representative from an agency that delivers subsidized substance use disorders services~~
 - Designated Sheriff's Office representative (standing)
 - ~~— Regional Administrator Salish Behavioral Health Administrative Services Organization (standing)~~
- Categorical voting members
 - Designated Hospital Districts' representative
 - Designated representative of cities' law enforcement
 - Designated Tribal representative
 - Designated representative from the ~~Division of Child and Family Services~~ Department of Children, Youth and Family Services
 - ~~— Designated Sheriff's Office representative~~
 - Designated representative from an agency that delivers subsidized mental health services
 - Designated representative from an agency that delivers subsidized substance use disorders services

- A private provider of mental health services not contracting for funding under RCW 82.14.460 (often referred to as “Hargrove” funding).
- A private provider of substance use disorders services not contracting for funding under RCW 82.14.460 (often referred to as “Hargrove” funding).
- An advocate for substance use disorders/mental health services
- A consumer/past consumer of substance use disorders services
- A consumer/past consumer of mental health services
- Two community at-large positions
- A representative of services for the homeless
- All non-voting members are not counted for purposes of establishing a quorum. Voting members must be residents of Clallam County or represent services in Clallam County. Additional representation by HHS staff may be part of the board in a non-voting capacity.

Appointment: Members of the Behavioral Health Advisory Board are appointed by the BOCC. When notified by HHS, BOCC will announce openings on the Behavioral Health Advisory Board through press releases and HHS email distribution lists. Persons wishing to serve as a member of the Behavioral Health Advisory Board will send an application to Clallam County Human Resources. The application will be forwarded to HHS and BOCC for Behavioral Health Advisory Board and staff review. Recommendations for appointment by the Behavioral Health Advisory Board will be forwarded to the BOCC. Final authority for such appointments will rest with the BOCC.

Terms: Appointed members shall serve for three-year terms. Members may serve more than one term, including consecutive terms. All suitable applicants, including ~~the incumbent~~ may be considered for the open position. If no suitable replacement applies for membership, members may apply to extend their service on the board for another term. Terms may be adjusted as necessary to maintain staggered expiration dates.

Incumbents: Incumbent members desiring to serve another term must so indicate by submitting a written request and application to HHS staff and BOCC, confirming their desire for reappointment. No appointments will be made automatically.

Alternates: Each non-voting member to Behavioral Health Advisory Board may designate an alternate. Alternates must be designated in writing by a letter addressed to the HHS staff and chair.

Vacancies: When a vacancy occurs, the vacancy shall be published in an official county newspaper by means of a press release naming the type of vacancy, where to pick up an application and the closing date for accepting applications. Vacancies will also be advertised via HHS email distribution lists. If no applications are received by the expiration of the application period, or if applicants fail to receive majority support of the Behavioral Health Advisory Board, the BOCC

may solicit individuals to serve and may appoint members without another open application period.

Filling Mid-Term Vacancies: Should a mid-term vacancy occur for any reason, the BOCC may appoint a replacement member to complete the remainder of the term.

Qualifications: Behavioral Health Advisory Board members shall be appointed on the basis of representation from groups as indicated in the section on representation.

Absences: Behavioral Health Advisory members shall notify the HHS staff liaison in advance if unable to attend any regular meeting of the Board. Examples of excused absences are illness, vacation, work out of town, and furlough days. Unexcused absences examples are no communication with CCHHS staff liaison and not attending meeting. Standing and appointed members may be removed from membership by action of the BOCC for lack of attendance. Lack of attendance is considered any of the following:

- ~~6-3~~excused absences in a calendar year,
- ~~3-2~~unexcused absences in a calendar year or
- 2 consecutive unexcused absences

The Behavioral Health Advisory Board shall recommend to the BOCC for action to be taken to remove a member, as per the bylaws.

Removal of Members: The BOCC, by majority vote, may remove any member of the Behavioral Health Advisory Board without cause. Members removed by the BOCC shall be so notified.

ARTICLE IV. OFFICERS

Chairperson: The presiding officer of the Behavioral Health Advisory Board shall be the Chair. The Chair shall be elected from members of the Behavioral Health Advisory Board. The Chair shall be selected for a term of two years from the date of election in even years. Behavioral Health Advisory Board members may serve consecutive terms as chair. Chair shall preside over all meetings:

Co-chair: The current Deputy Director of Clallam County Health & Human Services shall be the Co-chair.

ARTICLE V. RULES OF BUSINESS

The most recent revision of Robert's Rules of Order shall serve as the parliamentary authority in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Behavioral Health Advisory Board may adopt. The Behavioral Health Advisory Board shall adopt the following meeting agenda:

Call to order

Roll Call/Introductions

Minutes of previous meeting(s)

Public forum: Limited at the pleasure of the Chair

Old business

New business

Next meeting agenda

ARTICLE VI. COMMITTEES

The Behavioral Health Advisory Board will suggest the creation of subcommittees and the Chair solicits volunteers for the subcommittees from the Behavioral Health Advisory Board or members of the community from time to time as the Chair shall deem necessary. The subcommittee recommendation(s) shall be taken to the Behavioral Health Advisory Board for final review and approval, if any.

ARTICLE VII. MEETINGS

Regular meeting: Regular meetings of the Behavioral Health Advisory Board shall be scheduled and held bi-monthly. Additional meetings may be scheduled as needed. Any regular meeting of the Behavioral Health Advisory Board may be cancelled with the concurrence of a majority of the voting members of the Board.

Special Meeting: The chair or two-thirds of the voting members of the Behavioral Health Advisory Board may call a special meeting of the Behavioral Health Advisory Board as set forth in RCW 42.30.080.

Quorum: A quorum shall consist of a majority of the filled voting positions on Behavioral Health Advisory Board. A quorum shall be required to transact business at any regular or special meeting.

Minutes: Written minutes of each Behavioral Health Advisory Board meeting shall be prepared and approved by the Behavioral Health Advisory Board at the subsequent regular meeting. Accessible formats of minutes shall be made available upon request.

Meetings Open to Public: All regular and special meetings of the Behavioral Health Advisory Board shall be open to the public in accordance with RCW 42.30 and Clallam County Policy and Procedure 952, Boards and Committees.

Public Records Act: The Behavioral Health Advisory Board will make public records such as meeting minutes, procedural rules and statements of general policy, and other records, written or electronic, pertaining to the business of the committee available for public inspection and

copying as required by RCW 42.56. Exemptions to disclosure are very limited and are specifically identified in statute.

ARTICLE VIII. VOTING

Actions Requiring a Vote: Each voting member of the Behavioral Health Advisory Board shall be entitled to one vote on all actions of the Behavioral Health Advisory Board that require a vote. An affirmative vote of a majority of voting Behavioral Health Advisory Board members present shall be required to pass an action or recommendation from the Behavioral Health Advisory Board, provided that a quorum of the Behavioral Health Advisory Board is present. Proxy votes are not allowed.

The Chair and Voting: The Chair, if representing a voting member position on the Behavioral Health Advisory Board, may vote when ~~her/his~~ their vote would affect the outcome, to make or break a tie.

Voting by secret ballot is prohibited by the Open Meetings Act, RCW 42.30.060. Voting will generally be by a show of hands. Votes will be recorded by the number of yea, nay, and abstention votes.

Members of the Behavioral Health Advisory Board having personal, family, professional or pecuniary interest on an action item that may be deemed to establish a conflict shall declare the conflict and refrain from ~~discussing or~~ voting on such matters. See Article IX.

ARTICLE IX. CONFLICT OF INTEREST

Conflict of interest: Given the professional context of the situation, as well as the parameters of the professional community, it is not possible to avoid all conflicts of interest on this advisory board. Essential input and expertise may come from any member of the board, sometimes particularly from members experiencing dual roles.

However, in service to accountability to the community it is essential that any and all potential conflicts of interests, real or perceived, be transparently acknowledged and addressed with a firm set of guidelines and bylaws. Members of the Behavioral Health Advisory Board having personal, family, professional or pecuniary interest on an action item that may be deemed to establish a conflict shall declare the conflict and refrain from ~~discussing or~~ voting on such matters.

Good faith disclosure: Each member should prepare and submit a formal statement of any and all potential dual roles and conflicts of interest. This information should be compiled as a list and distributed to all Behavioral Health Advisory Board members as well as any interested or concerned community members. This list should be reviewed and updated annually (Sample form attached.)

Information to be disclosed should include the following:

Employment or any other association with any entity that is currently receiving 1/10th of 1 percent tax monies, or could potentially receive funding in the future.

Financial investments and/or interests in any activity or entity involved or potentially involved in 1/10th of 1 percent projects.

Existing professional or personal associations with funded projects or personnel.

Personal convictions which could potentially interfere with impartiality in discussing and voting on any particular issue.

Procedure to be followed: before any major discussion brought before the Behavioral Health Advisory Board, an inquiry should be made of the board members present, regarding any potential conflicts, with discussions as deemed appropriate.

Behavioral Health Advisory Board members should identify themselves as having a conflict of interest when applicable. After any questions pertinent to that particular board member, the identified member should recuse ~~him or herself~~ themselves from ~~not only~~ voting on the issues currently being considered, ~~but also from all discussion and/or debate around the issues at hand before voting occurs.~~

At no point should a Behavioral Health Advisory Board member ever be inquiring or advocating for funds or decisions in favor of any entity in which ~~he or she~~ they represents or in which ~~he or she~~ they has ~~have~~ some other interest or involvement.

Consistent violations may lead to recommendation for removal from the Behavioral Health Advisory Board. Contested conflicts and/or violations may require outside consultation as deemed appropriate by either the majority vote of the Behavioral Health Advisory and/or the BOCC.

ARTICLE X. MISCELLANEOUS

General Public Comments: At each meeting, according to the usual order of business, the Chair shall call for general comments from the public. Persons wishing to comment shall give their name. The Chair may establish time limits for individuals who wish to speak.

ARTICLE X. AMENDMENTS TO BYLAWS

These bylaws can be amended at any regular meeting of the Behavioral Health Advisory Board by a majority vote, provided the amendment has been submitted in writing to the Behavioral Health Advisory Board at least ten (10) days prior to said meeting.

Adopted the ~~8th-12th~~ day of ~~January~~ April, ~~2019~~ 2022



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

40
5/17/22

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 5/09/2022

REGULAR AGENDA ☒ **Meeting Date:** 5/17/2022

Required Originals Approved and Attached? ☒
Will Be Provided On:

Item Summary:*

- | | | |
|--|---|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU** | Contract # |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |
- Documents exempt from public disclosure attached: ☐

Executive Summary:

This resolution approves the creation of the new PW – Broadband Infrastructure Capital Projects, a capital projects fund (30805.611).

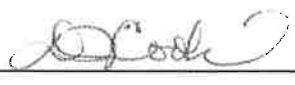
The County will be receiving \$20,600,000 WA State funding, as well as, \$1,787,000 of American Rescue Plan Act funding for Clallam County Broadband Infrastructure Capital Projects. This new funding will require periodic reporting to State and Federal agencies. Creation of this new fund allows the County to meet all accounting and reporting requirements.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

Budget changes will be processed in June, 2022.

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Please review and approve.

County Official signature & print name: Debi Cook 

Name of Employee attending meeting: Debi Cook, Mark Lane

Relevant Departments: BOCC, Finance

Date Submitted: 5/03/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

CREATION OF NEW PW - BROADBAND INFRASTRUCTURE CAPITAL PROJECTS, A
CAPITAL PROJECTS FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County will be receiving approximately \$20,600,000 WA State grant funding, as well, \$1,787,000 of American Rescue Plan Act funding for Clallam County Broadband Infrastructure Capital Projects.
2. These funds will require periodic reporting to State and Federal agencies.
3. Creation of this fund will allow the County to better meet anticipated accounting and reporting requirements for this new funding, help preserve year-to-year comparability of other County funds financial results, and enhance visibility of how such funds are used for purposes of our annual audit, internal reporting to the Board of County Commissioners, and external reporting to the public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. PW – Broadband Infrastructure Capital Projects (30805), a Capital Projects Fund, is now established.

PASSED AND ADOPTED this _____ day of May, 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

46
5/17/22



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 05/16/22

REGULAR AGENDA ☒ Meeting Date: 05/17/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on May 31, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853

Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: May, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on May 31, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853

Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: May 17, 2022

Mark Ozias, Chair

Publish: May 21

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

APR 06 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 04/06/2022 ✓

Budget Hearing/Meeting Date: 05/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or revisions within departments
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff –Emergency Services ✓
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REVENUE/SOURCE

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	52510.31.0020 ✓	Operating Supplies	8,853 ✓
00100.817 ✓	Sheriff – Emergency Services ✓	52510.43.0020 ✓	Travel – Training	1,000 ✓
				9,853 ✓

EXPENDITURES

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	59425.64.0010 ✓	Machinery and Equipment	9,853 ✓
				9,853 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Using the grant contract E22-111 (SHSP FY21) in connection with grant contract #E21-056 (SHSP FY20) which is already allocated in the Emergency Services budget, we request to move a portion of the #E21-056 funding to help cover the cost of the purchase of two license plate reader units. The purchase of law enforcement equipment is allowed under both grant contracts.

County Official Approval: W. Benedict
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

A handwritten signature in black ink, appearing to be "W. Benedict".

42

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/02/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities - REET ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.62.1325 ✓	Replace Courthouse VAV Air System Boxes	47,000
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2035 ✓	Jail Control Board	180,000
Total				227,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2125 ✓	Courthouse Access Control Systems	227,000
Total				227,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to bids for the Courthouse Access Control System and Security Camera Project being higher than expected, this Budget Revision is needed to reallocate funds from the Jail Control Board Project & VAV Air System Project, which are coming in under budget, to cover the additional expense of the Access Control System Project.

County Official Approval: Tom Bue
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

[Handwritten signature]

49



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4c
5/17/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 5/16/22

REGULAR AGENDA ☒ Meeting Date: 5/17/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on May 31, 2022
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823

Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007

Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on May 31, 2022 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823

Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007

Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: May 17, 2022

Mark Ozias, Chair

Publish: May 21

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)



Budget Hearing/Meeting Date: 05/31/2022

41

APR 13 2022



CLALLAM COUNTY BUDGET CHANGE FORM

4/13/2022

Date Submitted: 4/08/2022

Budget Hearing/Meeting Date: 5/31/2022 ✓

- X **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities - REET ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	33401.20.0085 ✓	AOC Court Security Equipment Grant	35,007
Total				35,007 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2125 ✓	Courthouse Access Control Systems	35,007
Total				35,007 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funds from the Administrative Office for the Courts for the Court Security Equipment Grant. This additional funding will supplement the larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

APR 28 2022



Date Submitted: 04/25/22

Budget Hearing/Meeting Date: 05/31/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or revisions within departments
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	33116.03.4000 ✓	COVID Emergency Supplemental Funding Grant	13,520
				13,520 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	52123.10.0010 ✓	Regular Time	150
00100.811 ✓	Sheriff - Operations ✓	52122.35.0010 ✓	Small Tools and Minor Equipment	5,000
00100.811 ✓	Sheriff - Operations ✓	52122.31.0020 ✓	Operating Supplies	5,000
00100.811 ✓	Sheriff - Operations ✓	52122.48.0040 ✓	Equipment Repair and Maintenance	3,320
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	50
				13,520 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of Department of Justice Bureau of Justice Assistance FY20 Coronavirus Emergency Supplemental Funding Program Grant #2020-VD-BX-1581 awarded in FY2020 for reimbursement of equipment and personal protective equipment costs associated with law enforcement response to the COVID19 and other coronavirus events. \$13,520 is the remainder of the funding that was not spent in FY2020 or FY2021.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

48



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4d
5/17/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 5/16/22

REGULAR AGENDA ☒ Meeting Date: 5/17/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on May 31, 2022

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in March, 2022 expected to be reimbursed through FEMA/\$17,121

Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/\$60,000

Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000

General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/\$60,000

Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 5-17-22
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2022

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures/\$17,121

Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/\$60,000

Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000

General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/\$60,000

Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held May 31, 2022 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 17th day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: May 21, 2022

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

APR 04 2022

5/31/2022



Date Submitted: March 31, 2022

Budget Hearing/Meeting Date: April 26, 2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911. ✓	Budget Name	Parks & Facilities ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund ✓ Reserves	50800.00.0000 ✓	Ending Fund Balance	\$ 17,121
Total				\$ 17,121 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.31.0035 ✓	Cleaning and Sanitation Supplies	\$ 363
00100.911. ✓	Parks & Facilities ✓	57680.41.1030 ✓	Personnel Services	\$ 16,758
Total				\$ 17,121 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To pay for additional expenses related to the Covid 19 virus event in Clallam County that were paid from the Parks and Facilities budget in 2022. This is to cover the goods and services expenditures incurred in March 2022, and are expected to be reimbursed through FEMA reimbursements.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

03/31/2022

[Signature]

40

MAY 04 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/4/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50501.461 ✓	Budget Name	HR-Workers Compensation Claims ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR-Workers Compensation Claims ✓	50800.00.0000 ✓	Ending Fund Balance	\$60,000
Total				\$60,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR-Workers Compensation Claims ✓	51768.46.0055 ✓	Excess Insurance Premium/Surety	\$60,000
Total				\$60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There was an unanticipated premium increase of 28% that was not allocated in the current budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

MAY 04 2022



Date Submitted: 5/4/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.461 ✓	Budget Name	Human Resources ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	\$70,000
Total				\$70,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.461 ✓	Human Resources ✓	51810.10.0010 ✓	Regular Time	\$45,000
00100.461 ✓	Human Resources ✓	51810.20.0020 ✓	Benefits	\$25,000
Total				\$70,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

A full-time benefitted Administrative Specialist position was approved in the BOCC WorkSession on April 11, 2022. This request is to fund the position within the Human Resources budget.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/09/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293 ✓	Budget Name	General Fund Reserves ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund ✓ Reserves	50800.00.0000 ✓	Ending Fund Balance	60,000
Total				60,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund ✓ Reserves	59712.00.0030 ✓	Transfer to Local Crime Victim Comp	60,000
Total				60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There is a significant decrease in Victim Penalty Assessment revenue forecasted for the Pros Attny – Local Crime Victim Comp fund this year due to lingering impacts of the pandemic, the State vs Blake ruling and other related complications that are negatively affecting this key revenue stream. Additional funding from the General Fund Reserves is needed to address the shortfall, to maintain current staffing levels and to meet policy requirements for ending fund balances. (1 of 2)

County Official Approval: Mark Miller
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/09/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11701.841	Budget Name	Pros Attny – Local Crime Victim Compensation
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841 ✓	Pros Attny – Local Crime Victim Compensation ✓	39712.00.0030 ✓	Transfer from General Fund Reserves	60,000
Total				60,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841 ✓	Pros Attny – Local Crime Victim Compensation ✓	50800.00.0000 ✓	Ending Fund Balance	60,000
Total				60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There is a significant decrease in Victim Penalty Assessment revenue forecasted for the Pros Attny – Local Crime Victim Comp fund this year due to lingering impacts of the pandemic, the State vs Blake ruling and other related complications that are negatively affecting this key revenue stream. Additional funding from the General Fund Reserves is needed to address the shortfall, to maintain current staffing levels and to meet policy requirements for ending fund balances. (2 of 2)

County Official Approval: Mark Zwick
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5a
5/17/22

Department: Public Works/Roads Department

WORK SESSION ☒ **Meeting Date: May 16, 2022**

REGULAR AGENDA ☒ **Meeting Date: May 17, 2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: Clallam County is the lead agency to select eligible local projects for funding from the County's regional allocation of the federal Surface Transportation Block Grant (STBG) program. The Washington State Department of Transportation (WSDOT) administers the STBG program. STBG funds allocated by WSDOT for the County to select and program local projects is currently estimated at approximately \$1,158,000 annually over the next-four years.

The STBG Program provides for federal funding to preserve and improve the conditions and performance on eligible federal aid highways; bridge and tunnel projects on any public road; pedestrian, bicycle and recreational trails; transit capital projects; ferry boats and terminal facilities; and other eligible activities under 23 U.S.C 133. STBG funding can pay for 86.5% of an eligible project phase costs.

The County Public Works Department administers the application process with final project review and selection by the Board of Clallam County Commissioners. Clallam County selects projects for programming our regional allocation of STBG funding, but does not distribute or administer STBG federal funding for selected projects. That is done thru WSDOT thru agreements with the local agency whose project is selected for STBG funding.

The Public Works/Road Department issued a call for project applications for Federal Fiscal Year (FFY) 2022 Surface Transportation Block Grant (STBG) Program federal funding on April 13, 2022 to local transportation agencies. The following two projects were received by the May 6 deadline:

- City of Sequim: N. Sequim Ave Arterial Overlay Project, Between Washington St. to Daytona Ave. *STBG Funding Request: \$776,311 (for construction)*
- Jamestown S'Klallam Tribe: Construction of 3,700 feet segment of the Olympic Discovery Trail between W. Michigan Road/Piece Rd. to Old Blyn Highway. *STBG Funding Request: \$400,000 (for construction)*

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

County Resolution 36, 2021 shows the current local selected projects programmed for STBG funding. Related to Resolution 36, the City of Sequim submitted a letter dated April 29, 2022 that the \$550,000 of STBG funds programmed for the US 101 East Sequim Corridor Improvement Project are no longer needed due to the state appropriation of \$30.5 million dollars under the "Move Ahead Washington" transportation package adopted earlier this year for this project. Removal of this project from local STBG funds will allow for the \$550,000 to be re-programmed towards other projects.

Attached are the City of Sequim and Jamestown S'Klallam Tribe applications. Also, attached is the Resolution 36 (2021), the City of Sequim letter related to US 101 East Sequim Corridor Improvement Project, and the recent STBG call for projects and related background information.

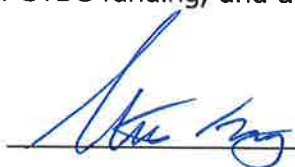
Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review the attached applications and approve a call for a May 31, 2022 public hearing to consider approval of the two local projects for STBG funding in FFY 2022. Approval of the projects will need to be by Resolution. Both projects are eligible for STBG funding, and are recommended for funding consideration by the Department.

County Official signature & print name: _____

 Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works/Roads

Date submitted: May 11, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Allocation of Regional Surface Transportation Block Grant (STBG) Program Federal Funding

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, May 31, 2022 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider approval of two submitted local transportation improvement projects for regional allocation of Federal Fiscal Year (FFY) 2022 Surface Transportation Block Grant (STBG) Program federal funding. The projects are being proposed by transportation agencies in Clallam County. The applications received are available on the Public Works-Roads Division web page at www.clallam.net/Roads or a free copy can be mailed to you upon request.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: Resolution on Allocation of Regional STBG Program Federal Funding.

SUMMARY OF PROPOSED PROJECTS FOR STBG FEDERAL FUNDING ALLOCATIONS

<u>Agency</u>	<u>Project</u>	<u>FFY</u>	<u>Allocation</u>	<u>Phase</u>
City of Sequim	N. Sequim Ave. Arterial Overlay Project, between Washington St to Deytona Ave.	2022	\$776,311	Construction
Jamestown S' Klallam Tribe	Construction of an approximately 3,700 foot segment of the Olympic Discovery Trail between W. Michigan Rd/Piece Rd. to Old Blyn Highway	2022	\$400,000	Construction

Publish: May 21 & 28, 2022
Bill: Clallam County Public Works

Loni Gores, CMC, Clerk of the Board

Clallam County FFY 2022 Surface Transportation Block Grant (STBG) Funding Application

Instructions

Please complete application in the space provided. Attachments are optional, but if added please do not exceed five (8.5 x 11 size only) pages (not counting vicinity map and any letter of support). Attachments should be limited to provide supplemental information (e.g., photos, maps, illustrations, cross-sections). If you have any questions, contact Steve Gray, Clallam County Transportation Program Manager, at 360-417-2290.

A. GENERAL INFORMATION

Project Title: N. Sequim Ave. Arterial Overlay, Washington St. to Deytona Ave.

Agency/Sponsor: City of Sequim

Contact Person/Title: Don Ctibor, City Engineer & Deputy Public Works Director

Telephone: 360-582-2474 Email: dctibor@sequimwa.gov

B. PROJECT TYPE (Mark all Categories that Apply)

Many types of projects are eligible for STBG funding. Roadway construction must be functionally classified as collector or above, unless the project meets the exceptions under 23 U.S.C. 133. For more information, refer to application packet.

B.1: Indicate below the project type(s) you are seeking STBG funding for:

This is a highway pavement preservation construction project, according to 23 U.S.C. 133.

N. Sequim Ave. is the highest volume north-south arterial through Sequim, providing connection from Highway 101 through the downtown core, serving the greater Clallam County region as it becomes Sequim-Dungeness Way.

B.2. Functional Class (Road Projects Only): Urban Minor Arterial

C. PROJECT DESCRIPTION

Briefly describe the proposed project, the need, and anticipated benefits. Describe project location and attach a vicinity map (8.5" x 11"), if applicable.

Location: N. Sequim Avenue from the intersection of Washington St. to a point approximately 530 LF north of Hendrickson Road. (see attached vicinity map)

This pavement preservation project will overlay the pavement on the section of N. Sequim Ave., Sequim's main north-south arterial through the city. The current pavement condition index value is 57 for a significant segment of the proposed project length. (PCI curves are attached).

The project is a downtown main street providing local connection to public facilities, commercial businesses, and residential areas, serving as a part of the main north-south route for through traffic between Highway 101, Old Olympic and the greater Clallam County region as it becomes Sequim-Dungeness Way. It also serves as a segment of the Olympic Discovery Trail (ODT).

Project benefits center on the value of extending the pavement life for this vital corridor before high-cost, full-depth reconstruction is required. It is beneficial to conduct the work in 2022 to avoid added cost as well as the economic impacts associated with the extended time traffic would be disrupted for full-depth reconstruction.

The current pavement condition is appropriate for an overlay treatment and the chosen segment has a minimal number of obstructions and impediments or code deficiencies to be corrected prior to overlay. New pavement markings will be installed, clarifying traffic flow options and improving safety. Smoother pavement conditions improve safety for traffic, including ODT bicyclists.

This part of N. Sequim Ave. warrants immediate attention because of

(1) high volume use: the project site is the main route in/out of the city from/to the north and is used by the greater North Olympic Peninsula area for access to the Sequim School District's multi-school, field and administrative campus; commercial areas and residential developments adjacent N. Sequim Ave. as well as a key portion of the numerous regional and local transit routes to the Sequim Transit Center.

(2) heavy use: This is the major local delivery route servicing the school district campus, downtown and other commercial zones, residential areas, farms and construction areas in the city as well as the greater Clallam County region as it becomes Sequim-Dungeness Way.

D. SUMMARY FINANCIAL INFORMATION

Total Estimated Project Cost: \$897,469.00

Federal Fiscal Year (FFY) 2022 STBG Request:* \$776,310.69

***Note:** Requires project/project phase obligation by September 30, 2022.

Will this project likely require seeking STBG funding beyond FFY 2022? Yes or **No**

If yes, what is the total anticipated STBG funding request? _____

E. DETAILED FINANCIAL INFORMATION

Project Cost by Phase: Complete the section for your project type. Specify costs only for the project phase(s) applicable to this proposal. Do not include costs for prior or subsequent phases of work.

Project Type	STBG Funding Request	Total Costs
Infrastructure Projects		
Preliminary Engineering/Design		
Right-of-Way		
Construction	\$776,310.69	\$897,469.00
Non-Infrastructure Projects		
Program/Services		
Planning/Study		
Vehicles		
Other: _____		
TOTALS	\$776,310.69	\$897,469.00

STBG Funding Request and Other Project Revenue:

Funding Source	Amount
Federal STBG Funding Request	\$776,310.69
Local Funding	\$121,158.32
State Funding	\$0
Other Funding	\$0
Total Project Revenue	\$897,469.00

Toll Credits: Is this project requesting use of toll credits to serve as the match?* Yes or **No**

*See WSDOT Policy for Allocation and Use of Toll Credits.

Matching Funds: The federal participation rate for STBG funding is 86.5%. Applications not requesting use of toll credits must provide the 13.5% non-federal share. If applicable, list the source, status, and amount of all matching funds.

Source of Funds	Current Status (secured or reasonably expected)	Amount
Construction: Local (REET)	Secured	\$121,158.32

F. PROJECT ELEMENTS

The information requested in this section is based upon the state transportation system policy goals under RCW 47.04.280 and addressed in the *Washington Transportation Plan – 2040 and Beyond* and *Peninsula Regional Transportation Plan 2040*. These goals are **NOT** in any order of priority, and not every project is expected to align with each policy goal area.

F.1 Economic Vitality

Goal: Promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy? If applicable, briefly describe how the proposal supports this goal.

This proposal aligns with Economic Vitality goals by:

- Supporting existing commercial activity served directly by this section of N Sequim Ave.
 - Sequim School District’s multi-school campus (three schools serving K-12), Administrative & Food Service offices and sports facilities
 - Downtown core retail area & adjacent community businesses & services
 - Public facilities including the Sequim Civic Center and library
- Enhancing the movement of people and goods from the broader region accessing this retail and housing corridor
- Supporting development of remaining vacant residential and commercial lots in the vicinity

F.2 Preservation and Maintenance

Goal: Maintain, preserve, and extend the life and utility of prior investments in transportation systems and services. If applicable, briefly describe existing conditions and the type of preservation and maintenance efforts the proposal will perform.

This proposal aligns with Preservation and Maintenance goals by:

- Extending the service life of N. Sequim Ave., subject to high wear-and-tear:
 - High loading from freight vehicles
 - High volume since it serves a regional population
- Maximizing prior investments in this section of pavement by doing an overlay before full-depth reconstruction is needed
- Adhering to our CIP
- Making ongoing maintenance more efficient
- Aligning with other projects on this corridor including a funded overlay in '23 for an adjacent segment of N. Sequim and a roundabout safety and traffic flow intersection improvement along this route as it becomes Sequim-Dungeness Way.

F.3 Safety

Goal: Provide for and improve the safety and security of transportation customers and the transportation system. If applicable, briefly describe the factors that contribute to the safety risks and how the proposal will mitigate (e.g., countermeasures) the safety issues.

This proposal aligns with Safety goals by:

- Updating street markings which will also improve visibility
 - Crosswalks
 - Lane lines
 - Center turn lane
 - Transit stops
- Eliminating rough surfaces and large cracks for vehicle and bicycle traffic. A section of this project serves as a segment of the ODT.

F.4 Mobility & Multimodal Transportation System

Goal: Improve the predictable movement of goods and people, including congestion relief and improved freight mobility. Goal: Move toward an integrated multimodal transportation system that increases travel options, reducing the need to drive alone and vehicle miles reduced. If applicable, briefly describe how the proposal meets these goals.

Through pavement preservation we ensure the continued operation of N. Sequim Ave. into the future, which functions to achieve Mobility & Multimodal goals. This timely project:

- Supports access by the regional population as well as freight to/from the commercial hub surrounding this project
- Supports public transit riders through preservation and maintenance of regional and local bus routes
- Enhances safety by updating street markings
 - Highly visible markings will enhance safety
 - Improved safety will encourage active transportation including ped/bike
- Enhances safety for ODT bicycle users by eliminating rough surfaces, encouraging use of this regional multimodal trail for commuting and recreation
- Complements existing pedestrian facilities on both the west and east sides of N. Sequim Ave., which are in good condition
- Complements 2023 overlay of N. Sequim Ave. that will occur between the northern end point of this project to city limits for improved throughway between Highway 101 to Sequim-Dungeness Way

F.5 Environment & Health

Goal 1: Enhance quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment. If applicable, briefly describe how the proposal meets this goal.

This proposal aligns with Environment & Health goals by:

- Avoiding full-depth reconstruction for the 2,400-foot length of roadway means savings in capital construction *as well as ongoing operations & maintenance* in several areas
 - Materials
 - Emissions / air quality
 - Waste (avoiding throwing away most or all asphalt or aggregate)
 - Energy
 - Cost (both labor and expenses)
- Maintaining the ODT bicycle route for regional enjoyment of pedal powered transportation
- Maintaining key portions of regional public transit routes

F.6 Stewardship

Goal: Continuously improve the quality, effectiveness, and efficiency of the transportation system. If applicable, briefly describe how the proposal meets this goal such as incorporating multiple modes, providing system efficiency benefits (e.g., travel time, emission, congestion, or operational/maintenance costs reductions), or other expected improvements.

This proposal aligns with Stewardship goals by:

- Addressing/reducing the increasing maintenance needs of a deteriorating surface
- Conserving maintenance dollars
- Conserving resources by taking care of what we've got rather than allowing it to deteriorate
- Avoiding travel delays and increased air pollution that can result from slower traffic navigating rough, degraded roadways
- Preservation of the key north-south arterial corridor for multi-modal benefits

G. Project Readiness and Delivery Information:

Is this project adopted in your local Transportation Improvement Program?	x	Yes		No
Is this project in the 2022-2027 Regional Transportation Improvement Program?		Yes	x	No
Is this project already in the 2022-2025 Statewide Transportation Improvement Plan (STIP)?*		Yes	x	No

***Note:** Projects need to be in the STIP prior to project obligation.

Below briefly describe the readiness of your project to proceed (or the steps that will be taken) to obligate your project in FFY 2022—see *application packet for information on project obligation*.

1. Submit request for amendment of the STIP to include the project – May 2022
2. In-house design* – May-June 2022
3. Submit to PRPTO Executive Board for RTIP inclusion—June 2022
4. Submit funding package to WSDOT – by August 1, 2022

*Each year the City delivers a pavement preservation program and is well-versed with the process, including contracting and public notification aspects. Also, the design effort will be straightforward.

H. Certification Acceptance (CA)

Projects are to be administered by a state approved Certification Acceptance (CA) agency—see Washington State Department of Transportation (WSDOT) Local Agency Guidelines Manual. If an agency does not have CA status, the following two options are available for administration of STBG federal funded projects: (1) Non-CA agency enters into agreement with a CA agency to administer all aspects of the project (requires approval of the WSDOT Region Local Programs Engineer); or (2) the WSDOT Region Local Programs Engineer acts as the CA Agency (requires approved plan between Region Local Program Engineer and the agency).

Applicant is a CA
Agency:

☐ Yes

☒ No

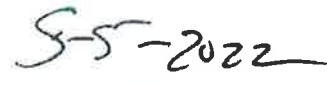
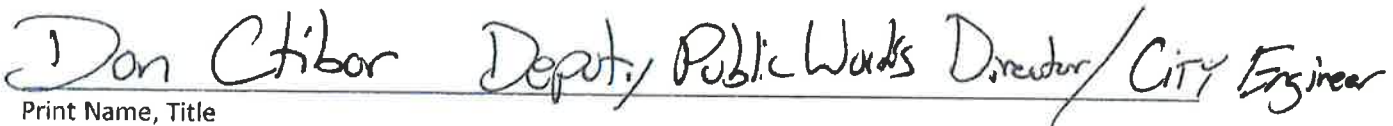
I. Application Acknowledgment and Authorization

The project as described is financially feasible and the costs reflect current planning level estimates of what is needed to accomplish the work described. If awarded STBG funds, the match revenue and project obligation year described reflects a realistic commitment and schedule. Our agency/organization is aware that failure to meet the obligation deadline may result in funds being reallocated to a different project, possibly resulting in delays or loss of funding to this project.

Agencies/organizations that use federal funds must comply with administrative and project compliance requirements over which the Lead Agency (Clallam County) has no control. The costs and schedule for this proposal were developed with this awareness of federal requirements. The Lead Agency is not responsible for cost overruns or delays that may be attributed to the use of federal funds.

Our agency/organization further acknowledges that if our project is selected for STGB funding we are responsible for:

- Abiding by all current state and federal policies and procedures for project phase obligation, transfer of funds and federal project implementation over which the Lead Agency (Clallam County) has no control.
- Providing the required matching funds.
- Meeting project phase obligation timing commitments.
- Providing for all ineligible project costs or cost overruns.


Authorized Signature
Date
Print Name, Title

APPLICATION DEADLINE: MAY 6, 2022

**Email completed application packets to Steve Gray, Clallam County
Transportation Program Manager, at: sgray@co.clallam.wa.us**

CITY OF
SEQUIM

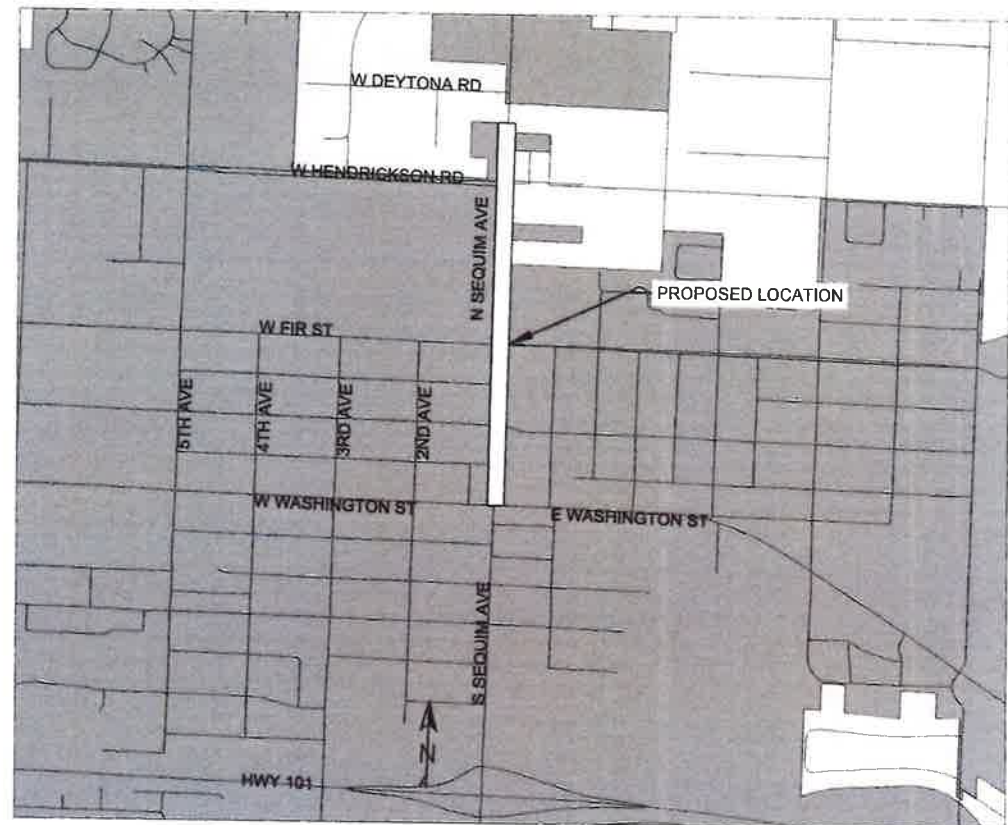
WASHINGTON

DATE: APRIL 2022	SCALE:	NOTED:
	DRAWN:	KIC
	CHECKED:	
	APPROVED:	

No.	REVISION	DATE	APPRO



CITY OF SEQUIM
CLALLAM COUNTY WASHINGTON
N SEQUIM AVENUE PAVEMENT
REHABILITATION

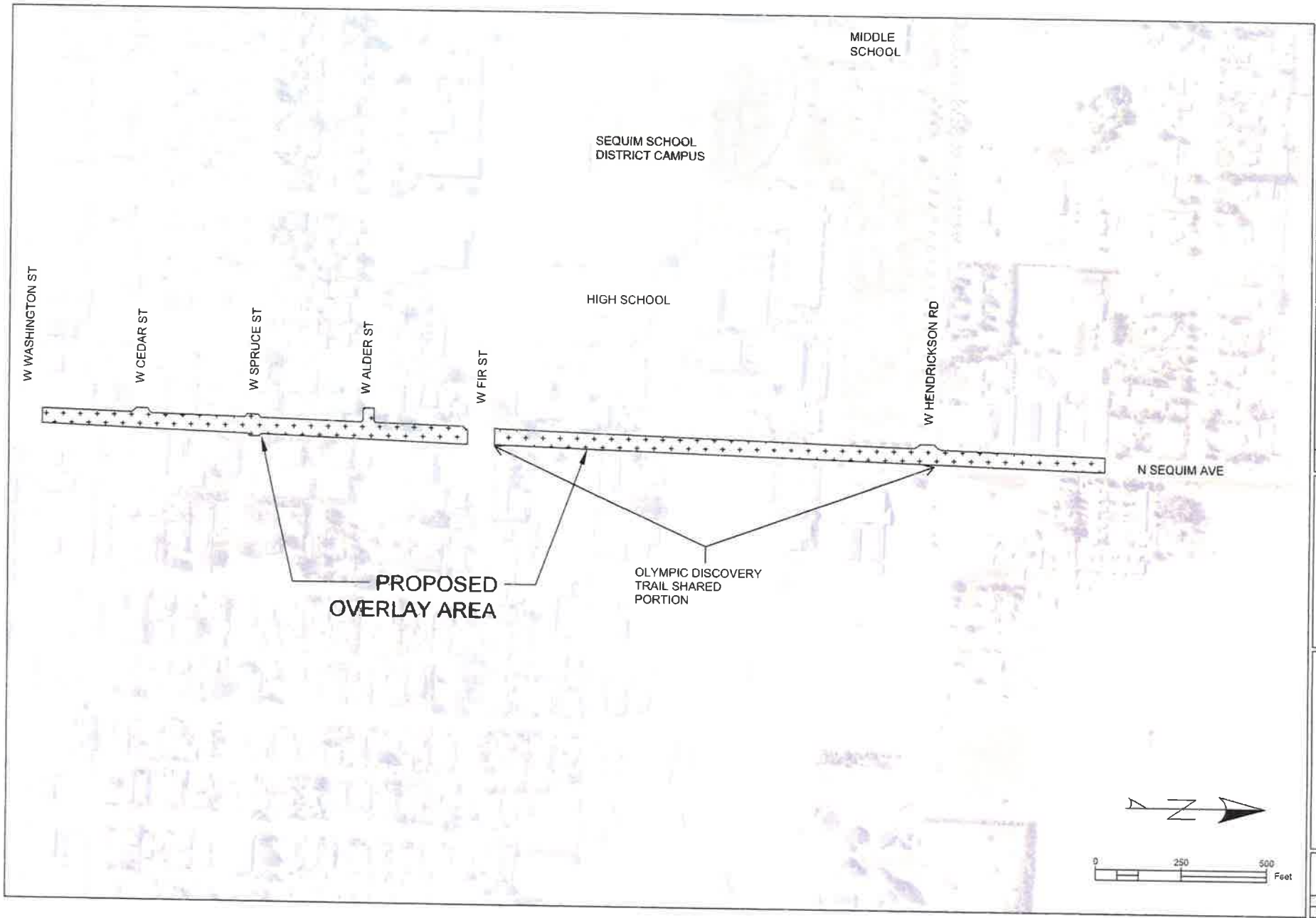


SHEET:

OF:

NO.:

NO.:



CITY OF SEQUIM 	
DATE: APRIL 2022	NOTED: _____
SCALE: _____	DRAWN: RIG
CHECKED: _____	APPROVED: _____
NO.	REVISION
DATE	APPROVED
CITY OF SEQUIM CLALLAM COUNTY WASHINGTON N SEQUIM AVENUE PAVEMENT REHABILITATION	
SHEET: _____ OF: _____ JOB NO.: _____ DWG: _____	

N Sequim Avenue Pavement Rehabilitation

No.	Item	Quantity		Unit Price	Amount
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Milling/Planing	16,250	SY	\$6.00	\$97,500.00
3	HMA CL. 1/2" PG 58H-22	1,380	TON	\$190.00	\$262,200.00
4	Sawcutting	360	LF	\$3.00	\$1,080.00
5	Protect Monument	3	EA	\$400.00	\$1,200.00
6	Adjust Manhole	6	EA	\$1,500.00	\$9,000.00
7	Adjust Valve Box	21	EA	\$600.00	\$12,600.00
8	Flaggers	500	HR	\$75.00	\$37,500.00
9	Traffic Control Supervisor	1	LS	\$10,000.00	\$10,000.00
10	Other Traffic Control Labor	50	HR	\$75.00	\$3,750.00
11	Project Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
12	Minor Changes	1	CALC	\$15,000.00	\$15,000.00
13	SPCC Plan	1	LS	\$1,500.00	\$1,500.00
14	Inlet protection	27	EA	\$61.00	\$1,647.00
15	Paint Line	8,650	LF	\$2.00	\$17,300.00
16	Plastic Stop Line	12	LF	\$40.00	\$480.00
17	Plastic Crosswalk Line	3,560	SF	\$20.00	\$71,200.00
18	Plastic Traffic Arrow	34	EA	\$500.00	\$17,000.00
19	Plastic Bicycle Lane Symbol	11	EA	\$650.00	\$7,150.00
20	Temporary Pavement Markings	8,650	LF	\$0.50	\$4,325.00
20	Root Pruning	1	LS	\$15,000.00	\$15,000.00
Subtotal					\$645,432.00
Project Contingency (10%)					\$64,543.20
Total Construction + Contingency					\$709,975.20
***Agency PM & Construction Administration (25%)					\$177,493.80
State PM and Administration					\$10,000.00
Total Project Cost					\$897,469.00
Total Project Cost (rounded)					\$897,469.00

***Agency CM and administration costs are based on a percentage of historical construction costs used to complete similar CM efforts

FHWA (86.5%)	\$776,310.69
Local (13.5%)	\$121,158.32



City of Sequim
152 W. Cedar St.
615 N. 5th Ave.
Sequim, WA 98382
(360) 683-4908

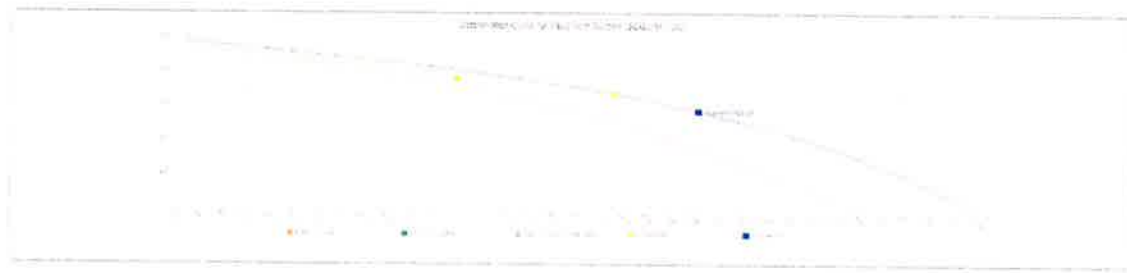
Section Summary

Printed: 4/29/2022

Street ID: SEQUIM	Begin Location: FIR ST
Section ID: 060	End Location: #760 SEQUIM AVE
Street Name: N SEQUIM AVE	No. Lanes: 3
Functional Class: Collector	Length (ft): 1,867
Surface Type: AC	Width (ft): 41
General Code:	Area (sq ft): 76,547
Area ID:	Slab Length: 0.00
Funding Source:	Slab Width: 0.00
Parking Lot Type:	# of Slabs: 0
Comments:	



Constructed: 07/01/2000



Other History

Transact Date	Transact Type	Attribute	Value
3/15/2012 11:50:17 AM	Attribute change	User 1	Water
3/15/2012 11:50:17 AM	Attribute change	User 2	Sewer

Inspection History

Inspection Date: 02/01/2012		Section PCI: 76		
Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐
4	50.00	2050.00	☐	☐

Inspection Date: 10/01/2018		Section PCI: 67		
Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐

Criteria: Section = N SEQUIM AVE - SEQUIM

1

MTC StreetSaver

Inspection Date: 10/01/2018		Section PCI: 67		
Inspection #	Length	Area	No Distresses	Special
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐
4	50.00	2050.00	☐	☐



City of Sequim
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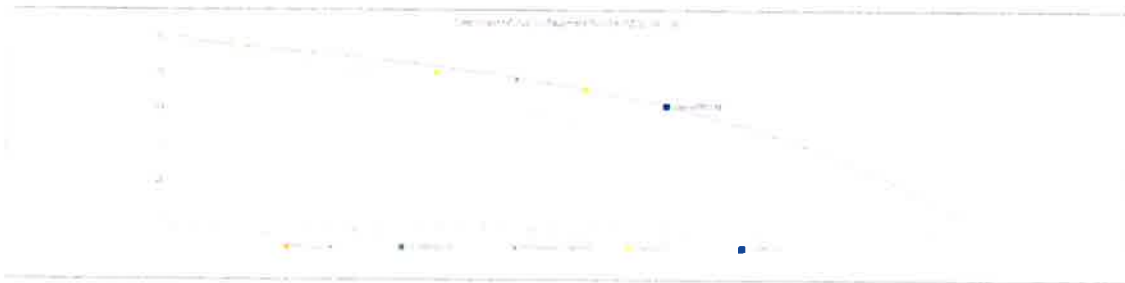
Section Summary

Printed: 4/29/2022

Street ID: SEQUIM	Begin Location: WASHINGTON ST
Section ID: 050	End Location: FIR ST
Street Name: N SEQUIM AVE	No. Lanes: 2
Functional Class: Collector	Length (ft): 1,292
Surface Type: AC	Width (ft): 41
General Code:	Area (sq ft): 52,972
Area ID:	Slab Length: 0.00
Funding Source:	Slab Width: 0.00
Parking Lot Type:	# of Slabs: 0
Comments:	



Constructed: 07/01/2000



Other History

Transact Date	Transact Type	Attribute	Value
3/15/2012 11:49:40 AM	Attribute change	User 1	Water
3/15/2012 2:55:20 PM	Attribute change	User 2	0

Inspection History

Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐

Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐

Criteria: Section = N SEQUIM AVE - SEQUIM

1

MTC StreetSaver

Inspection #	Length	Area	No Distresses	Special
3	50.00	2050.00	☐	☐

Maintenance Rehabilitation History

Maint. Date	Treatment	Sq. Ft.	Thickness	PCI after M&R	Cost Maint.
09/01/2015	DEEP PATCH	782	3	77	\$0

Clallam County FFY 2022 Surface Transportation Block Grant (STBG) Funding Application

Instructions

Please complete application in the space provided. Attachments are optional, but if added please do not exceed five (8.5 x 11 size only) pages (not counting vicinity map and any letter of support). Attachments should be limited to provide supplemental information (e.g., photos, maps, illustrations, cross-sections). If you have any questions, contact Steve Gray, Clallam County Transportation Program Manager, at 360-417-2290.

A. GENERAL INFORMATION

Project Title: Olympic Discovery Trail Michigan School Road Segment
Agency/Sponsor: Jamestown S'Klallam Tribe
Contact Person/Title: Wendy Clark-Getzin, Tribal Transportation Program Manager
Telephone: 360-681-5622 Email: wclark@jamestowntribe.org

B. PROJECT TYPE (Mark all Categories that Apply)

Many types of projects are eligible for STBG funding. Roadway construction must be functionally classified as collector or above unless the project meets the exceptions under 23 U.S.C. 133. For more information, refer to application packet.

B.1: Indicate below the project type(s) you are seeking STBG funding for:

Construction of a pedestrian bike facility per 23 USC §133 (b)(7 and 24) Wetland monitoring per USACE requirements, 23 USC §133 (b)(3)

B.2. Functional Class (Road Projects Only): N/A

C. PROJECT DESCRIPTION

Briefly describe the proposed project, the need, and anticipated benefits. Describe project location and attach a vicinity map (8.5" x 11"), if applicable.

See attached:

VICINITY MAP – ODT_Michigan_to_OBH

Proposed Project Description

The Jamestown S’Klallam Tribe proposes to improve over 3,700 feet of Olympic Discovery Trail (ODT) in Clallam County, Washington from Michigan School Road to Old Blyn Highway. This segment of the ODT is a part of an overall 130-mile non-motorized, multi-use trail (bicycle, pedestrian, equestrian) system that spans from Port Townsend, Washington, to the Pacific Ocean. Approximately 78 miles of the 130 miles have been completed. Portions of the trail that have not been developed require users to ride on the narrow shoulder of the state highway. Completed trail sections consist of a separated shared-use path that offers all ages and types of riders an opportunity to use the trail system in a safe and low conflict experience.

As detailed in the Vicinity Map, the proposed project is to build a 3,700 ft section of the ODT along an existing old railroad ROW, which is owned by the Jamestown S’Klallam Tribe. All of the trails will be on tribal land, except for the final ~100 ft, which will cross an intersection owned by Clallam County Roads. The proposed project will connect to the existing Olympic Discovery Trail using Washington State Department of Transportation (WSDOT) trail standard specifications. Olympic Discovery Trail systems must have a 10-ft wide paved surface to provide for two way-traffic from both bikes and pedestrians and a 4-ft gravel path for equestrian riders. To construct this segment of the trail, work will include clearing and grubbing to expose the existing railroad berm of the portion of the ODT connection. The trail profile will require a balance of cuts and fills to maintain the required grades. The trail will require cuts as much as 2 feet in depth to 2 feet in height of fill. Once the trail subgrade is built, crushed surfacing will be placed and compacted for the surfacing and paved with asphalt.

Need & Purpose

This project is needed because non-motorized users are required to navigate on a 2-ft unprotected shoulder of US 101 between Michigan School Road and Old Blyn Highway making it unsafe for recreational users and motor vehicles. The purpose of this project is to provide recreational users of all ages and abilities a safe place to travel separated from the state highway.

Beneficiaries

Trail improvements that are proposed will enhance the accessibility and safety of a segment of the Olympic Discovery Trail system. The project segment is currently unpaved and does not meet shared use path designation standards. Trail riders who cannot travel on the unpaved surface are currently forced to use the narrow shoulders of the parallel US 101 Highway.

The Olympic Discovery Trail is a tourist attraction, drawing visitors both nationwide and internationally. Communities and businesses along the length of the Olympic Discovery Trail not only benefit from the use of the trail but also provide increased tourism and regional interest.

D. SUMMARY FINANCIAL INFORMATION

Total Estimated Project Cost: \$ 969,773

Federal Fiscal Year (FFY) 2022 STBG Request:* \$ 400,000

***Note:** Requires project/project phase obligation by September 30, 2022. **CAN DO with Transfer**

Will this project likely require seeking STBG funding beyond FFY 2022? Yes or **No**

E. DETAILED FINANCIAL INFORMATION

Project Cost by Phase: Complete the section for your project type. Specify costs only for the project phase(s) applicable to this proposal. Do not include costs for prior or subsequent phases of work.

Project Type	STBG Funding Request	Total Costs
Infrastructure Projects		
Preliminary Engineering/Design	\$0	\$105,550
Right-of-Way	\$0	\$0
Construction	\$400,000	\$799,223
Non-Infrastructure Projects		
Program/Services		
Planning/Study		
Vehicles		
Other: Wetland Monitoring per USACE requirements	\$0	\$65,000
TOTALS	\$400,000	\$969,773

STBG Funding Request and Other Project Revenue:

Funding Source	Amount
Federal STBG Funding Request	\$400,000
Local Funding: General	\$65,000
State Funding	\$0
Other Funding: TTP	\$504,773
Total Project Revenue	\$969,773

Toll Credits: Is this project requesting use of toll credits to serve as the match?* Yes or No

*See WSDOT Policy for Allocation and Use of Toll Credits.

Matching Funds: The federal participation rate for STBG funding is 86.5%. Applications not requesting use of toll credits must provide the 13.5% non-federal share. If applicable, list the source, status, and amount of all matching funds.

Source of Funds	Current Status	Amount
ALL ELIGIBLE MATCHING FUNDS	(secured or reasonably expected)	
Tribal General Funds	Reasonably Expected	\$65,000
TAP – 2016, transferred by RSA	Secured	\$182,308
TTP Allocation	Secured	\$322,465

F. PROJECT ELEMENTS

The information requested in this section is based upon the state transportation system policy goals under RCW 47.04.280 and addressed in the *Washington Transportation Plan – 2040 and Beyond* and *Peninsula Regional Transportation Plan 2040*. These goals are **NOT** in any order of priority, and not every project is expected to align with each policy goal area.

F.1 Economic Vitality

Goal: Promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy? If applicable, briefly describe how the proposal supports this goal.

This Project is in strong alignment with the North Olympic Peninsula 2021-2025 CEDS, which emphasizes the development of recreation tourism and non-motorized transportation infrastructure and, specifically, completion of the Olympic Discovery Trail:

- Goal 1, A Diversified, Resilient Economy, sub-goal Tourism, strategy 4: *Invest in recreation tourism infrastructure.*
- Goal 3, Strengthened and Sustainable Infrastructure, sub-goal Transportation, strategy 4: *Increase the use of non-motorized transportation through development of more walkable and bikeable communities (including completion of the Olympic Discovery Trail).*
- Goal 4, Protected and Enhanced Natural and Cultural Assets, sub-goal Natural Environment - Recreation, strategy 5: *Complete the Olympic Discovery Trail.*

The Project is an extension of the other Tribal Lands ODT investment for recreation and non-motorized access to the Jamestown S'Klallam reservation and trust properties with recreational, cultural and natural resources in nearby Sequim Bay basin.

According to the RCO Economic Analysis of Outdoor Recreation in Washington State, for every \$1 million spent on outdoor recreation, 10 jobs are supported. Since 2015, the outdoor recreation industry has shown growth and places on par with Washington's aerospace industry. Practically speaking, Jamestown S'Klallam Tribe receives announcements from the local trails advocacy group about commercial user groups scheduling summer tours. The Tour sponsor complains about the unfinished ODT on the Miller Peninsula. They worry about detouring to US101 and making difficult highway crossings. The commercial activity brings an entourage of jobs for hotels, campgrounds, entertainment, restaurants/bars, and other creature comforts required for a vacation tour. As of March 2022, seven hundred tour group riders are scheduled to ride this summer. When the ODT Trail is complete in 2024, this ridership number for outdoor recreation will accelerate. The capacity of tour groups underestimate the demand. Registration websites close due to the influx of registrants. In 2019, outdoor recreation expenditures were upwards of \$6,000 per county resident. The Project intends to increase this per capita metric.

F.2 Preservation and Maintenance

Goal: Maintain, preserve, and extend the life and utility of prior investments in transportation systems and services. If applicable, briefly describe existing conditions and the type of preservation and maintenance efforts the proposal will perform.

This Project has been designed with long-term maintenance and preservation in consideration. The alignment is the original railroad grade, however many areas are impacted by drainage and wetlands. The plans prepare for excavation and stabilization of the trail. The 10-foot wide trail surface will be paved. A narrow area near Old Blyn Hwy road vacation will be converted to a small parking lot with preservation and low maintenance considerations.

F.3 Safety

Goal: Provide for and improve the safety and security of transportation customers and the transportation system. If applicable, briefly describe the factors that contribute to the safety risks and how the proposal will mitigate (e.g., countermeasures) the safety issues.

This project separates the trail alignment from the local road and state highway. The former railroad grade alignment is not close to vehicles and will keep the trail user safe. The trail design standards follow AASHTO best practices for bicycle facilities. The trail surface will be ADA compliant.

F.4 Mobility & Multimodal Transportation System

Goal: Improve the predictable movement of goods and people, including congestion relief and improved freight mobility. Goal: Move toward an integrated multimodal transportation system that increases travel options, reducing the need to drive alone and vehicle miles reduced. If applicable, briefly describe how the proposal meets these goals.

The Trail alignment is currently used by locals for recreation and commuting. The pathway is useable for experienced riders, walkers and equestrians. Locals use the trail for commuting to Blyn basin and Pacific Northwest National Laboratory. The 7 Cedars Resort rents E-bikes to guests and visitors. The Hotel shuttle can be requested for one-way travel or drop-off. Clallam Transit (CTS) and Jefferson Transit (JTA) have bus stops along the ODT on tribal lands. The major rest stop in Blyn is the best place to see three routes converge in a transfer point with bike racks on all buses. The Tribe continues to look for way to work with the transit agencies to improve bus access to East Clallam County. Route 50 Sequim to Blyn Campuses will expand with a grant from Tribal Transit. This will create more accessibility within the system and provide more opportunities to access the ODT by riding a bus one-way and riding a bike the opposite way.

F.5 Environment & Health

Goal 1: Enhance quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment. If applicable, briefly describe how the proposal meets this goal.

Health

The trail project closes a gap in the ODT system in East Clallam County. There is an opportunity to park and ride from the County line to the Blyn Campus. Shorter rides can be accommodated from Old Blyn Highway. The trail ride hardness factor is for the general population from age 8 to 80. The topography is level to accommodate ADA compliant shared path.

Environmental

A regulated wetland has received permits from the EPA/USACE. The wetland will be mitigated at the Knapp Road JST location previously used for the ODT expansion. Wetland monitoring is required on an annual basis during the establishment period, 5 to 10 years. No stream crossings are necessary. No cultural resources (Section 106) have been identified.

F.6 Stewardship

Goal: Continuously improve the quality, effectiveness, and efficiency of the transportation system. If applicable, briefly describe how the proposal meets this goal such as incorporating multiple modes, providing system efficiency benefits (e.g., travel time, emission, congestion, or operational/maintenance costs reductions), or other expected improvements.

Olympic Discovery Trail- Michigan School Road to Old Blyn Highway Project consists of constructing an approx. 3,700-ft shared use paved trail of 10-foot wide surface. This multi-use trail will span along a former railroad grade just north of US101. Parts of the segment were formally the Old Blyn Highway, decommissioned with the building of US101. Construction work includes erosion control, clearing and grubbing, earthwork, culvert installations, crushed rock surfacing, signing, restoration and mitigation plantings, pavement markings, and hot mix asphalt trail surfacing, bollards and other miscellaneous work for preparing the site for safe travel. Saving former ROW and preserving the pre-existing railroad grade is the best stewardship method to keep costs efficient. No relocation or demolition of structures will be necessary. The corridor is monitored for noxious weeds. Several non-profit groups will remove Scot's Broom and other problem vegetation. Peninsula Trails Coalition hotline assists the Tribe in stewardship for illegal dumping, obstacles and trees falling along the shared pathway.

G. Project Readiness and Delivery Information:

Is this project adopted in your local Transportation Improvement Program?	X	Yes		No
Is this project in the 2022-2027 Regional Transportation Improvement Program?	X	Yes		No
Is this project already in the 2022-2025 Statewide Transportation Improvement Plan (STIP)?* Was in the STIP 21-24. Currently in the Washington State Tribal TIP, (Office of Federal Lands Highway)	X	Yes	X	No

***Note:** Projects need to be in the STIP prior to project obligation.

Below briefly describe the readiness of your project to proceed (or the steps that will be taken) to obligate your project in FFY 2022—see application packet for information on project obligation.

The Project has asked to be restored to the current WA-STIP to be prepared for transfer of funds from STBG-Flex to FHWA Tribal Transportation Program (TTP).

The Project is completely permitted with USACE and the County.

The Project has PSE bid package and contract manual.

All lands are held in Trust.

No demolition of structures required. No known geological conditions.

Matching funds are secured. TTP funds are eligible match.

Contractor available to perform work when weather is suitable.

H. Certification Acceptance (CA)

Projects are to be administered by a state approved Certification Acceptance (CA) agency—see Washington State Department of Transportation (WSDOT) Local Agency Guidelines Manual. If an agency does not have CA status, the following two options are available for administration of STBG federal funded projects: (1) Non-CA agency enters into agreement with a CA agency to administer all aspects of the project (requires approval of the WSDOT Region Local Programs Engineer); or (2) the WSDOT Region Local Programs Engineer acts as the CA Agency (requires approved plan between Region Local Program Engineer and the agency).

Applicant is a CA Agency:

☐

Yes

☒

No

If No, please indicate who will act as the project CA Agency:

Funds will be transferred to FHWA TTP for self governance

I. Application Acknowledgment and Authorization

The project as described is financially feasible and the costs reflect current planning level estimates of what is needed to accomplish the work described. If awarded STBG funds, the match revenue and project obligation year described reflects a realistic commitment and schedule. Our agency/organization is aware that failure to meet the obligation deadline may result in funds being reallocated to a different project, possibly resulting in delays or loss of funding to this project.

Agencies/organizations that use federal funds must comply with administrative and project compliance requirements over which the Lead Agency (Clallam County) has no control. The costs and schedule for this proposal were developed with this awareness of federal requirements. The Lead Agency is not responsible for cost overruns or delays that may be attributed to the use of federal funds.

Our agency/organization further acknowledges that if our project is selected for STGB funding we are responsible for:

- Abiding by all current state and federal policies and procedures for project phase obligation, transfer of funds and federal project implementation over which the Lead Agency (Clallam County) has no control.
- Providing the required matching funds.
- Meeting project phase obligation timing commitments.
- Providing for all ineligible project costs or cost overruns.

Jessica Payne, COO 5-5-22
Authorized Signature Date

Jessica Payne, Chief Operating Officer
Print Name, Title

APPLICATION DEADLINE: MAY 6, 2022

Email completed application packets to Steve Gray, Clallam County Transportation Program Manager, at: sgray@co.clallam.wa.us

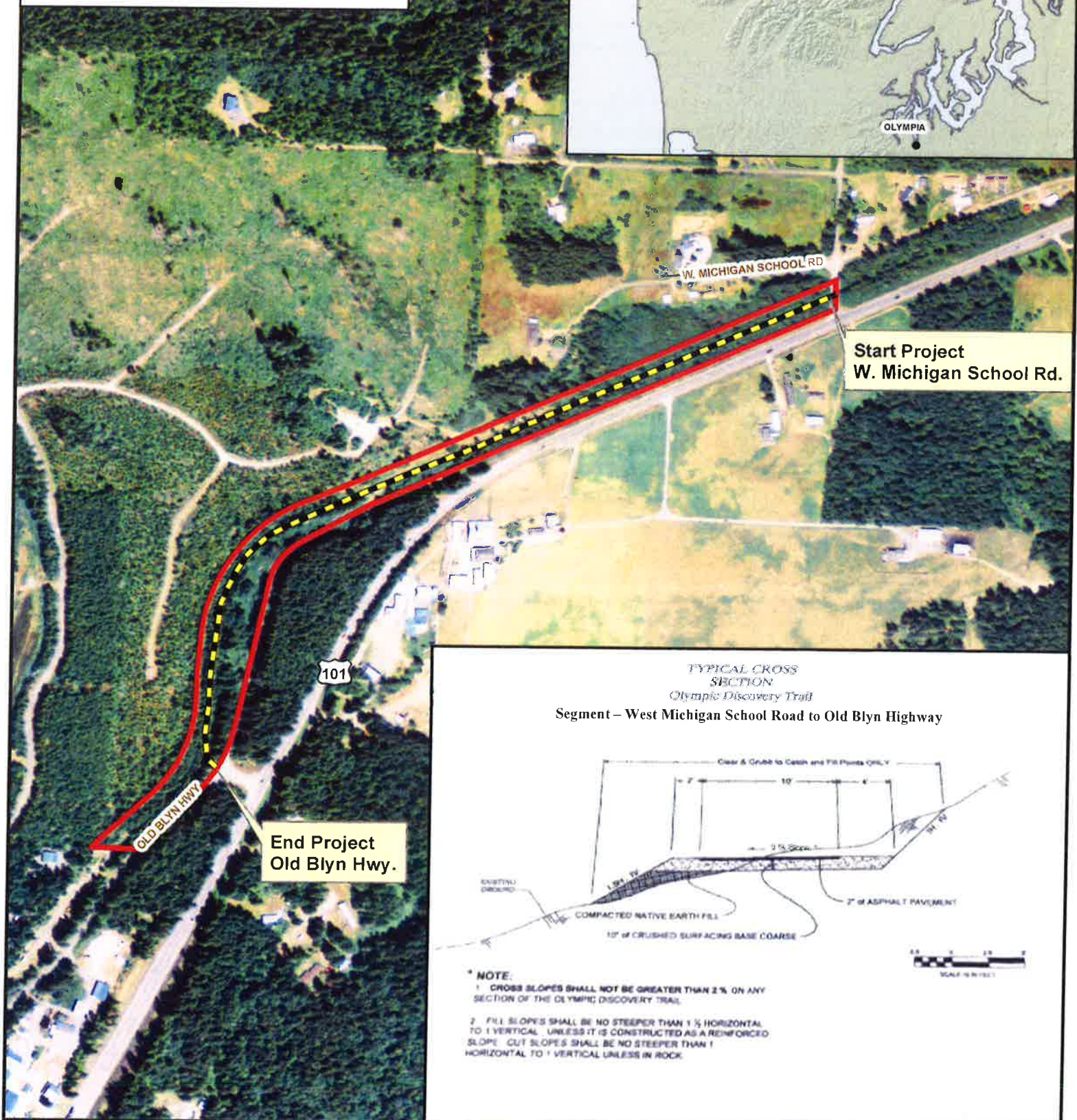
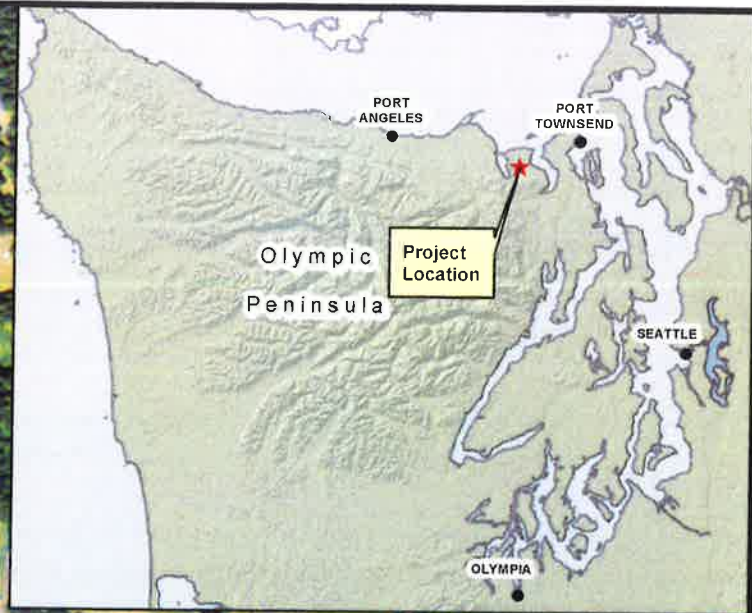
West Michigan School Road to Old Blyn Highway Olympic Discovery Trail



 Proposed Olympic Discovery Trail

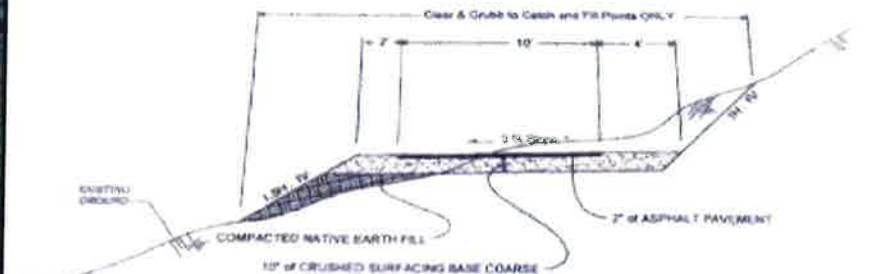
 Jamestown S'Klallam property

 Feet
0 250 500 1,000



TYPICAL CROSS SECTION Olympic Discovery Trail

Segment – West Michigan School Road to Old Blyn Highway



* NOTE:

1. CROSS SLOPES SHALL NOT BE GREATER THAN 2% ON ANY SECTION OF THE OLYMPIC DISCOVERY TRAIL.
2. FILL SLOPES SHALL BE NO STEEPER THAN 1 1/2 HORIZONTAL TO 1 VERTICAL, UNLESS IT IS CONSTRUCTED AS A REINFORCED SLOPE. CUT SLOPES SHALL BE NO STEEPER THAN 1 HORIZONTAL TO 1 VERTICAL UNLESS IN ROCK.

 SCALE IS 1/4\"/>



March 29, 2022

Maiea Sellers, Acting Regional Director
U.S. Economic Development Administration
915 Second Avenue
Jackson Federal Building, Room 1890
Seattle, WA 98174

Dear Director Sellers,

The Peninsula Regional Transportation Planning Organization (PRTPO) is pleased to submit this letter in support of the Jamestown S'Klallam Tribe's **Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project**. The Tribe is a long-time partner in coordinated efforts to build out the trail. An award of \$323,000 from the EDA will enable the Tribe to complete nearly three-quarters of a mile of the ODT, as this renowned trail facility is known across the region.

The ODT extends over 135 miles, from Port Townsend to La Push. About 90 miles of dedicated trail facility has been constructed to date; US 101 and other existing roadways provide interim continuity where there are gaps. The ODT connects rural and tribal communities and provides access to the wealth of outdoor recreation opportunities the region is known for. It offers a safe and scenic alternative to US 101 for walk and bike travel. Completion of the trail is a priority for PRTPO members. The ODT is a major attraction in a region with a strong tourism economy. The trail attracts visitors from the Seattle metro area and other locales, and is an important influence on this region's small rural economies.

In its capacity as the Regional Transportation Planning Organization for the four-county Peninsula region, PRTPO regularly directs its Transportation Alternatives discretionary funding to ODT projects, most recently in 2020 when it funded engineering and design work for the Tribe. The EDA has an opportunity to support a truly construction-ready project with demonstrated appeal. The Tribe has secured all necessary permits, and contract plans, specifications, and estimates are complete. Construction of this segment can be completed quickly, expanding public access and providing greater non-motorized route continuity for residents and visitors alike.

This project is fully consistent with the PRTPO 2040 Regional Transportation Plan and addresses a gap identified in the 2019 Regional Non-Motorized Connectivity Study. Completing this segment of the regionally significant Olympic Discovery Trail will have far-reaching benefit in the Jamestown S'Klallam community and beyond.

On behalf of PRTPO and communities throughout the Peninsula region, I urge your support for this important project.

Sincerely,

A handwritten signature in black ink, appearing to read "Bek Ashby". The signature is fluid and cursive.

Bek Ashby
Chair, Peninsula Regional Transportation Planning Organization

Cc: Honorable Ron Allen, Jamestown S'Klallam Tribe
Representative Derek Kilmer, US House of Representatives
Senator Patty Murray, US Senate
Senator Maria Cantwell, US Senate
Laura Ives, EDA Representative

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Laboratory

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Port of Port Angeles

Port Townsend Foundry

Sequim-Dungeness Valley

Chamber of Commerce

The Food Co-op of Port Townsend

WSU Jefferson County Extension



NORTH OLYMPIC DEVELOPMENT COUNCIL

PO Box 2526, Port Angeles, WA 98362 • www.noprdd.org • 360-477-1593

March 31, 2022

Maiea Sellers, Acting Regional Director

915 Second Avenue

Jackson Federal Building, Room 1890

Seattle, WA 98174

Dear Ms. Sellers:

As the regional Economic Development District for Jefferson and Clallam counties in Washington, the North Olympic Peninsula Resource Conservation & Development Council (NODC) is pleased to support the Jamestown S'Klallam Tribe's request for funding of their Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project from the 2021 EDA ARPA Indigenous Communities grant program.

The 10-foot wide, 3,700 lineal feet paved trail will be constructed on the original Chicago, Milwaukee, St. Paul & Pacific Railroad grade. New construction will fill a physical gap in the highly acclaimed recreational trail on tribal trust lands. The project site runs parallel and separated from US 101, an undivided regional rural corridor with heavy truck traffic. The trail termini connect trail users to existing Pierce Road - county line ODT segment and to Old Blyn Highway where the Tribe is actively pursuing the completion of the last 0.64-mile ODT gap on tribal lands. All permits are issued, and contract plans are complete making this a truly shovel ready project.

This project is in strong alignment with the North Olympic Peninsula 2021-2025 CEDS, which emphasizes the development of recreation tourism and non-motorized transportation infrastructure and, specifically, completion of the Olympic Discovery Trail:

- Goal 1, A Diversified, Resilient Economy, sub-goal Tourism, strategy 4: Invest in recreation tourism infrastructure.
- Goal 3, Strengthened and Sustainable Infrastructure, sub-goal Transportation, strategy 4: Increase the use of non-motorized transportation through development of more walkable and bikeable communities (including completion of the Olympic Discovery Trail).
- Goal 4, Protected and Enhanced Natural and Cultural Assets, sub-goal Natural Environment - Recreation, strategy 5: Complete the Olympic Discovery Trail.

On behalf of NODC, I strongly encourage EDA to fund this important project.

Sincerely,

Karen Affeld
Executive Director

The NODC prohibits discrimination in its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status

Maiea Sellers, Acting Regional Director
Economic Development Administration
915 Second Avenue
Jackson Federal Building, Room 1890
Seattle, WA 98174

March 31, 2022

Re: Jamestown S’Klallam Tribe’s Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project

Dear Ms. Sellers,

Rails-to-Trails Conservancy strongly supports the application from the Jamestown S’Klallam Tribe for EDA-ARPA Indigenous Communities funding for the Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project.

This project will fill a key gap in the Olympic Discovery Trail on tribal trust lands. The project will also be a segment of the Great American Rail-Trail, a cross-country multi-use trail that extends between Washington state and Washington, D.C. The Olympic Discovery Trail is a proud host trail of the Great American Rail-Trail, and the Jamestown S’Klallam Tribe have been important leaders in developing their sections of the trail across the Olympic Peninsula and across the country.

The Great American Rail-Trail will extend 3,700 miles when it is completed. It is already over 53% complete with more than 2,000 miles completed on the ground with more off-road, separated trail miles being completed every year. Sections like the Michigan School Road to Old Blyn Highway Project are important in closing key gaps and making the trail across the country a reality.

We hope the EDA funds this request to support the Jamestown S’Klallam Tribe in their mission to provide trail access to tribal members and visitors alike.

Sincerely,

Kevin Belanger, AICP
Great American Rail-Trail Project Manager



RESOLUTION 36, 2021

H1
4/13/24

ALLOCATION OF REGIONAL SURFACE TRANSPORTATION BLOCK GRANT (STBG)
PROGRAM FEDERAL FUNDING

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Surface Transportation Block Grant (STBG) Program is a federal-aid transportation program that may be used for a wide range of projects such as construction and repair of eligible federal aid roads (e.g., collectors and arterials); bridge and tunnel projects on any public roads; transit capital projects; pedestrian, bicycle and recreational trail projects; ferry boats and terminal facilities; and other eligible transportation improvement projects under 23 U.S.C 133.
2. The federal participation rate for STBG funding on projects is 86.5%.
3. The STBG federal-aid transportation funding is administered by the Washington State Department of Transportation (WSDOT).
4. Clallam County is the lead agency responsible to conduct a process to select and prioritize eligible local transportation projects for the programming of available STBG funding allocated to the County by the state.
5. To secure and receive STBG funding, the local agency/sponsor of any projects selected by the County for programming must enter into an agreement with WSDOT to "obligate" the federal funding. Obligation is the federal government's commitment to reimburse the federal share of eligible project costs.
6. Clallam County's total STBG funding allocation available to program in Federal Fiscal Year (FFY) 2021 is \$2,228,656. For FFY 2022 – 2024, the estimated STBG available allocation is \$1,052,594 annually.
7. The County previously approved regional STBG funding allocations for local transportation improvement projects totaling \$1,080,000 that have been programmed for FFY 2021, but where the funding has not yet been obligated (i.e., secured under agreement with WSDOT).
8. The Clallam County Public Works – Road Department issued a call for projects on January 25, 2021, to local transportation agencies for STBG project funding requests for FFY 2021 and FFY 2022, and received five applications by the March 5, 2021 deadline totaling \$1,590,983 for FFY 2021 funding and \$1,211,760 for FFY 2022 funding as summarized below:

STBG FFY 2021 Applications

- \$57,803 City of Forks Bogachiel Way Overlay Project [Preliminary Engineering Phase]
- \$633,180 City of Sequim W. Washington St. Arterial Overlay (River Rd. to 9th Avenue) [Construction Phase]
- \$350,000 Clallam County Sequim-Dungeness Way and Woodcock Road Roundabout [Construction Phase]
- \$550,000 City of Port Angeles Race Street Complete Street – Phase 1 [Preliminary Engineering and Construction Phases]

STBG FFY 2022 Applications

- \$386,760 City of Forks Bogachiel Way Overlay Project [Construction Phase]
 - \$825,000 Clallam County Olympic Discovery Trail—Forks Calawah River Park to Sitkum-Sol Duc Road Project [Construction Phase].
9. The County previously approved a \$550,000 STBG allocation for the US 101 East Sequim Corridor Improvement Project that is currently programmed for FFY 2021, but not yet obligated (Resolution

44, 2020). At this time, it is unknown whether engineering design will commence this year, or when the regional STBG allocation will be needed, for this state project.

10. The County previously approved a \$500,000 STBG allocation for the Port Angeles Race Street Complete Street Project-Phase I that is currently programmed for FFY 2021, but not yet obligated (Resolution 64, 2020). The City is expected to obligate this funding and commence construction this year. The City is requesting an additional \$550,000 to complete Phase 1 construction based on revised engineering cost estimates.
11. The City of Forks project application requesting \$444,563 for the Bogachiel Overlay Project is an update of the City's \$169,000 STBG funding request for engineering and construction previously approved by the County (Resolution 36, 2017) based on revised engineering estimates.
12. All five applications are for local projects eligible for STBG funding, and are for projects supported by the local agency's adopted Six-Year Transportation Improvement Program (TIP).
13. The Board held a public hearing on April 13, 2021 on the allocation of STBG funding related to the transportation improvement projects described above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The Board of Clallam County Commissioners approves the following projects and agencies receive the below regional allocation of Surface Transportation Block Grant (STBG) Program federal-aid funding for Federal Fiscal Year (FFY) 2021 – 2023 as summarized below:

<u>Agency</u>	<u>Project</u>	<u>FFY</u>	<u>Allocation</u>	<u>Phase</u>
Forks	Bogachiel Way Overlay	2021	\$57,803	Preliminary Engineering
Sequim	W. Washington St. Arterial Overlay	2021	\$633,180	Construction
Port Angeles	Race Street Complete Street-Phase 1	2021	\$32,000 ¹	Preliminary Engineering
Port Angeles	Race Street Complete Street-Phase 1	2021	\$518,000 ¹	Construction
Clallam County	Sequim-Dungeness Way and Woodcock Road Roundabout	2021	\$350,000	Construction
Forks	Bogachiel Way Overlay	2022	\$386,760	Construction
Clallam County	Olympic Discovery Trail—Forks Calawah River Park to Sitkum-Sol Duc Rd.	2022	\$825,000	Construction
Sequim	US 101 East Sequim Corridor Improvement Project (Simdars Rd. Interchange to Palo Alto Rd.)	2023	\$550,000 ²	Preliminary Engineering

¹Port Angeles total FFY 2021 STBG allocation for this project is \$1,050,000 due to a prior allocation of \$500,000 under Resolution 64, 2020.

²Sequim received County approval of this \$550,000 STBG allocation under Resolution 44, 2020. Due to uncertainty of project start by the state, planned project programming is moved to FFY 2023.

PASSED AND ADOPTED this 13 day of April 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores
Loni Gores, Clerk of the Board





152 W. Cedar Street, Sequim, WA 98382
PH (360) 683-4139 FAX (360) 681-3448

April 29, 2022

Steve Gray, Transportation Program Manager
321 E. 4th St., Ste. 6
Port Angeles, WA 98362

RE: Notification that US 101 East Sequim Corridor Improvement Project receives legislative appropriation for full WSDOT led project for Surface Transportation Block Grant management

Steve:

The City of Sequim (City) wants to ensure that Clallam County is aware of a legislative appropriation of approximately \$30.5 million dollars to the Washington State Department of Transportation (WSDOT) in FY2022 Supplemental Budget funding for the US 101 East Sequim Corridor Improvement Project, including completion of the Simdars Rd. Interchange, a Frontage Rd. from Simdars to Happy Valley and realignment with Palo Alto Rd. This news is important for Clallam County's management of the Surface Transportation Block Grant (STBG) program.

In 2020, the City received allocation under CR Resolution 44, 2020 of \$550,000 in STBG support to match the City's and state legislative appropriation at that time. However, the full support received by the state legislature in 2022 allows for this STBG allocation to be reconsidered under the Clallam County's Obligation Authority (OA).

We are excited that the legislature and WSDOT has provided full support for this important project and appreciate the ongoing commitment of local agencies like Clallam County to ensure this regional project is completed.

Please accept this letter as notification for Clallam County's ongoing management of STBG funds.

Respectfully,

Don Ctibor
City of Sequim Engineer & Deputy Public Works Director



Clallam County Public Works/Road Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

360-417-2290 Fax: 360-417-2513 E-mail: sgray@co.clallam.wa.us

April 12, 2022

RE: 2022 Surface Transportation Block Grant (STBG) Program Applications—First Call for Projects

Clallam County is the lead agency to select and award eligible local projects for funding from the County's regional allocation of the federal Surface Transportation Block Grant (STBG) Program under the Fixing America's Surface Transportation (FAST) Act. Information on the federal FAST Act is available from the Federal Highway Administration (FHWA) at:

<https://www.fhwa.dot.gov/fastact/>

The Clallam County region currently is allocated by the Washington State Department of Transportation (WSDOT) an estimated annual appropriation of \$1,158,000 of STBG funding that is available to program for eligible local projects. The Clallam County Public Works Department facilitates an application process for STBG funds. Final project review and selection is by the Board of County Commissioners (BOCC) following a public hearing.

Eligible Entities: Local entities with the responsibility for the oversight of transportation and recreational trails facilities, programs and services provided within Clallam County including: the cities of Sequim, Port Angeles, and Forks; Clallam County government; Port of Port Angeles, Clallam Transit, and Tribal governments.

Eligible Projects: Many types of projects are eligible including, but not limited to: projects that preserve and improve the conditions and performance on federal aid highways; bridge and tunnel projects on any public road; pedestrian, bicycle and recreational trails; transit capital projects; ferry boats and terminal facilities; and other eligible activities under 23 U.S.C 133.

How to Apply: Complete the Clallam County FFY 2022 STBG Application.

Federal STBG Funding: The federal participation rate for STBG federal funding share is 86.5%.

Obligation of Funding: Projects must be ready to proceed in Federal Fiscal Year (FFY) 2022. Ready to proceed means that you can obligate (i.e., obtain WSDOT and FHWA authorization) STBG funds by **September 30, 2022**.

IMPORTANT: If your project will not be ready, or you likely cannot complete the steps required to obligate STBG federal funding by September 30, 2022, please wait to submit your project proposal(s) for the a Second Call for Project Applications for FFY 2023-2026 that will be issued by Clallam County in September 2022.

Application Deadline: May 6, 2022

Where to Send Applications:

Email Application to: Steve Gray, Clallam County Transportation Program Manager, at:
sgray@co.clallam.wa.us

Mail or Hand Deliver to:
Clallam County Public Works/Road Department
223 East Fourth Street, Suite 6
Port Angeles, WA 98362-3000

IMPORTANT: *Application delivery by email is preferred. If you mail or hand deliver your application, it must be received by the Clallam County Public Works Department prior to 4:30 pm (close of business) on May 6, 2022.*

Application Review Schedule: The Board of County Commissioners (BOCC) will hold a work session and public hearing on applications received per the following tentative work session and public hearing schedule:

- BOCC Work Session: Monday, May 16, 2022 at 9:00 a.m. (or shortly thereafter)
- BOCC Public Hearing: Tuesday, May 31 or June 7, 2022 at 10:30 a.m. (or shortly thereafter)

Applicants will be notified of any changes to the above schedule. It is anticipated that the BOCC will select projects for STBG funding allocations either on the day of the hearing or in early-June.

More about STBG and Federal Funding: Refer to the below materials that are part of the application packet for more information on STBG and federal funding:

- STBG Federal Funding Considerations (Use of toll credits for match, project obligation/authorization, state transportation improvement programs, certification acceptance agency requirements, and other requirements for use of federal funds.)
- 2016 FHWA Implementation Guidance Memorandum (contains more information on eligibility requirements)
- WSDOT policy for allocation and use of toll credits (December 30, 2021)

Please contact me if you have any questions.

Sincerely,

Steve Gray
Transportation Program Manager
360-775-1340
Email: sgray@co.clallm.wa.us

STBG Federal Funding Considerations

Federal Share/Matching Funds/Use of Toll Credits

The federal participation rate for STBG funding is 86.5%.

The Washington State Department of Transportation (WSDOT) allows local agencies to use "toll credits" for most federally funded projects (including STBG projects) to serve as the match for the federal funds on a project. Toll credits are not money and do not bring any funds to a project. They are a matching tool available to any state that generates revenues from tolling facilities to allow for 100% federal funding if the project/project phase is fully funded with Federal Highway Administration (FHWA) funds. If a project includes state grants or other local funds, it does not qualify for toll credits because the non-federal match is presumably not a barrier to using federal funds. For more information on use of toll credits and related requirements, refer to the WSDOT Policy for Allocation and use of Toll Credits (dated December 30, 2021) included with the application materials and contact WSDOT-Local Programs with any questions.

The downside of use of toll credits is that that it will impact the County's total regional STBG funding allocation available for local projects. This means available STBG funding resources for local projects will not go as far at 100% funding levels as when a local match is provided. The County lead agency will accept applications for STBG funding that propose using toll credits to receive 100% federal funding.

Project Authorization/Obligation

Clallam County only selects projects for programming our regional allocation of STBG funding. The County does not distribute or administer federal funding for selected projects. That is done by WSDOT-Local Programs.

If your project is selected, you ***must*** obligate STBG federal funds for your project/project phase. Obligation is the federal government's commitment to reimburse the federal share of eligible project costs. To "obligate" a project for STBG funding requires entering into a local agency agreement (LAA) with WSDOT-Local Programs. Consult the WSDOT Local Agency Guidelines (LAG) Manual for more information on required information and forms that must be submitted to enter into a LAA with WSDOT-Local Programs.

IMPORTANT: For this current 2022 call for projects, the project should be ready to proceed in Federal Fiscal Year (FFY) 2022. Ready to proceed means that you can obligate STBG funds in Federal Fiscal Year (FFY) 2022. The FFY is between October 1 and September 30.

If your project will not be ready, or you likely cannot complete all the required steps to obligate STBG federal funding by September 2022, it is recommended to submit your project proposal(s) during the a Second 2022 Call for Project Applications for FFY 2023-2026 STBG funding that will be issued by Clallam County in September 2022.

If your project is selected, you will need to submit your project LAA package to WSDOT for project authorization/obligation as soon as possible. It is highly recommended to submit by August 1 to allow time for WSDOT review and to correct omissions/errors before FHWA's September FFY closing date. Failure to meet the FFY 2022 obligation deadline may result in a loss or change in timing to the availability of STBG funding for your project.

Once your project is obligated WSDOT-Local Programs and FHWA expect regular progress to avoid risk of loss of funding. Progress is tracked by required project reporting and billings.

Inclusion in Local, Regional and State Transportation Improvement Programs

Prior to project authorization/obligation, the project will need to be included in the 2022-2027 State Transportation Improvement Program (STIP). The project will also need to be in the Regional Transportation Improvement Program (RTIP) and your locally adopted transportation improvement program.

State Transportation Improvement Program (STIP)

Projects receiving federal funding must be in (or added to) the STIP. If your project is not already in the 2022-2025 STIP, you will need to do a STIP amendment. STIP amendment due dates are the third Friday of every month. Information on the STIP and STIP amendment process can be found at: <https://wsdot.wa.gov/business-wsdot/support-local-programs/delivering-your-project>

If you have questions on how to enter information into web-based, STIP or on the STIP amendment process contact Nancy Huntley, WSDOT Statewide Programming Engineer, at 360-705-7337 or at nancy.huntley@wsdot.wa.gov

Regional Transportation Improvement Program (RTIP)

For a project to be part of the STIP, it must also be in (or added to) the RTIP approved by the Peninsula Regional Transportation Planning Organization (PRTPO).

IMPORTANT: *If your project is not in the 2022-2027 RTIP, you will need approval of an amendment from the PRTPO Executive Board. To start this process: (1) enter your project into the STIP and submit for processing as soon as possible; (2) inform the PRTPO Coordinator your project is pending STIP and PRTPO approval; and (3) coordinate with the PRTPO Coordinator on getting your project scheduled before the PRTPO Executive Board. The PRTPO Executive Board meets quarterly. This means for the FFY 2022 STBG funding round you will need to get on either their June 17 or August 19 meeting agendas. It is highly recommended that you target the June 17 PRTPO Executive Board meeting date. Request for RTIP amendments should be submitted to the PRTPO Coordinator as soon as possible, but a minimum of 14 calendar days before the PRTPO Executive Board meeting.*

For more information and to coordinate RTIP amendments contact one of the PRTPO Coordinator's below:

Thera Black
PRTPO Coordinator
(360) 878-0353
TheraB@PeninsulaRTPO.org

Edward Coviello
PRTPO Coordinator — Lead Planning Agency
(360) 824-4919 | Fax (360) 377-7086
EdwardC@kitsaptransit.com

Certification Acceptance

Projects using STBG federal funding must be administered by a state approved Certification Acceptance (CA) agency. If an agency does not have CA status, the following two options are available for administration of STBG federal funded projects: (1) Non-CA agency enters into agreement with a CA agency to administer all aspects of the project (requires approval of the WSDOT Region Local Programs Engineer); or (2) the WSDOT Region Local Programs Engineer acts as the CA Agency (requires approved plan between Region Local Program Engineer and the agency). For more information, refer to Chapter 13 of the WSDOT LAG Manual and also the information on the WSDOT web page at: <https://wsdot.wa.gov/business-wsdot/support-local-programs/delivering-your-project/certification-acceptance>

Requirements for Use of Federal Funding

Agencies that use federal funds must comply with all state and federal administrative and project compliance requirements over which Clallam County has no control over. Consult the WSDOT LAG Manual for more information. The LAG Manual provides policies and standards for local agencies to follow when using Federal Highway Administration (FHWA) funds for transportation projects and can be downloaded at: <https://wsdot.wa.gov/business-wsdot/support-local-programs/delivering-your-project>