AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, May 24, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit https://zoom.us/j/8755617844 and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: http://www.clallam.net/features/meetings.html

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of May 16

Approval of vouchers

1b. Approval of minutes for the week of May 16

Approval of minutes

1c. North Olympic Land Trust letter of support for acquisitions 22-1524 and 22-1533 Mid Valley Farm and Dungeness Hub Nash's

Letter of support

1d. Letter of support for the Master Gardener Foundation

Letter of support

1e. Proclamation recognizing Olympic Peninsula Humane Society

Proclamation

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

2a. Contract amendment with Peninsula Community Health Services to allow continued support to help assist the Health and Human Services Care Navigator with the State Opioid Response

Contract amendment

2b. Contract amendment 4 with Department of Health to add supplemental funding for WIC Farmer's Market Nutritional Program, Prevention Drug Overdose, Covid-19 Vaccine Services and Maternal Child Health Program

Contract amendment

2c. Agreement with Washington State Department of Transportation for asphalt resurfacing of S. Airport Road between U.S. 101 and W. Edgewood Drive

Agreement

ADMINISTRATION

3a. Resolution authorizing expenditures from the Conservation Futures Fund for approved 2022 applications

Resolution

3b. Notice of call for applications to be received no later than 3 p.m. Tuesday, June 14, 2022 for Hotel Leasing and Rapid Re-housing funding

Notice of call for applications

3c. Resolution to restructure the Board of Health membership positions

Resolution

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners May 23 - 27:

Monday, May 23:
9:00 a.m. Work Session
12:00 p.m. WSAC Virtual Update
1:00 p.m. Virtual Joint meeting with City of Port Angeles

Tuesday, May 24:
10:00 a.m. Board Meeting
3:00 p.m. William Shore Memorial Pool District Meeting (cancelled)

Wednesday, May 25:
8:00 coffee with Colleen
12:00 p.m. Forks Chamber Meeting

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

1a
5/24/22

Date of report: May 18, 2022

General	**$173,227.82**
Other	**$928,122.88**
Total	**$1,101,350.70**

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS ____ DAY OF ____________ 2022.

COPY

______________________________COUNTY AUDITOR
SHOONA RIGGS

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

____
MARK OZIAS, Chair

____
BILL PEACH

COPY

____
RANDY JOHNSON

____
RICH SILL (County Administrator)

Weekly Expenditures

May 16 - 20, 2022

Fund #	Department	Expenditures General Fund	Expenditures Other	Use Tax General Fund	Use Tax Other
00100.211	**Assessor**	806.45			
00100.221	**Auditor**	6,690.43			
12401.221	Auditor - Document Preservation		4.09		
00100.241/291	**Commissioners (BOCC)**	45,881.77			
19914.291	BOCC - Veterans Relief		2,450.18		
19941.291	BOCC - Opportunity Fund		368,103.46		
19961.291	BOCC - American Rescue Plan Act		2,655.87		
19991.291	BOCC - Emergency Communications		97,898.28		
00100.331-334	**Dept. of Community Develop't (DCD)**	2,288.81			
11301.511	**Health & Human Services (HHS)**		5,625.09		
00100.511	HHS - Environmental Health	7,345.04			
00100.513	HHS - Admin	40.67			
11322.511	HHS - Homeless Task Force		7,707.46		
11323.511	HHS - Chem Dep/Mental Hlth		3,132.59		
11324.511	HHS - Affordable Housing		2,967.25		
11331.511	HHS - Developmental Disabilities		8,960.00		
00100.461	**Human Resources (HR)**	577.20			
50401.461	HR - Risk Management		1,270.43		
00100.411	**Information Technology (IT)**	10,412.20			
30701.411	IT - Capital Projects		1,359.45		
00100.851	**Juvenile Services**	11,444.84		23.85	
13001/13051	**Noxious Weed/LMD #2** (Lake Mgmt. Dist.)		212.79		
00100.911/912	**Parks Fair Facilities (PFF)**	38,572.18			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		52,707.39		395.97
30501.911	PFF - Capital Projects		5,346.72		
00100.841-843	**Prosecuting Attorney**	19,544.33			
	Public Works (PW)				
10101.611	PW - Roads		284,306.50		
10135.611	PW - Flood Control		295.75		
30401.331	PW - Dungeness Reservoir		12,131.40		
30901.331	PW - Carlsborg Water Mitigation		12,847.21		
40201.611	PW - Solid Waste		759.62		
41401.611	PW - Clallam/Sekiu Sewer		4,852.50		
42401.611	PW - Carlsborg Sewer		5,328.11		
43401.611	PW - Bullman Beach Water System		341.04		
50301.611	PW - ER&R (Equip't Rental & Revolving)		37,181.20		
00100.811-815,817	**Sheriff**	23,171.34		30.09	
00100.816	Sheriff - Jail Medical	881.38			
11003.811	Sheriff - Boating Safety		638.53		
11008.811	Sheriff - OPNET Drug		2,500.06		
11065.811	Sheriff - OPSCAN Operations		298.89		
11068.811	Sheriff - Stonegarden		3,469.82		
11080.811	Sheriff - Inmate Commissary		1,133.87		14.36
00100.861	**Superior Court**	895.00			
00100.861	Superior Court Jury	2,217.34			
00100.231	**Treasurer**	177.36			
12201.231	Treasurer - O&M (Operation & Maintenance)		1,227.00		
00100.931	**WSU Extension**	2,203.29		24.25	
	Total	**173,149.63**	**927,712.55**	**78.19**	**410.33**

Report Reconciliation		Totals			
Total	**1,100,862.18**	**General Fund**	**173,227.82**		
Final Check Lists	**1,100,862.18**	**Other**	**928,122.88**		
Difference	**-**	**Total**	**1,101,350.70**	**Use Tax**	**488.52**

Prepared by: COPY

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
5/9/2022	U S BANK	03389-37854402	dputnam1	39.00	3.43	39.00
5/9/2022	U S BANK	3425	dputnam1	156.00	13.73	156.00
5/9/2022	U S BANK	03403-18143842	dputnam1	76.00	6.69	76.00
5/10/2022	U S BANK	4761-May22	jkoon2	155.45	13.68	669.94
5/11/2022	CHARM-TEX	0280927-IN	jkoon	186.48	16.41	186.48
5/11/2022	SWANSONS SERVICES CORP.	1584942	jkoon	114.21	10.05	114.21
5/11/2022	SWANSONS SERVICES CORP.	1586166	jkoon	49.00	4.31	49.00
5/12/2022	U S BANK	7076422	rraymond	275.58	24.25	581.98
5/24/2022	U S BANK	access floor 114079	mearley	4,499.70	395.97	4,499.70
			Totals:	**5,551.42**	**488.52**	**6,372.31**

apChkLst
05/17/2022 12:10:03PM

Final Check List
CLALLAM COUNTY

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0020849	U S BANK	USB 5-12-2022	5/12/2022	LISA CONTINUING EDUCATIC	607.62	607.62
	5/24/2022	0021386	STAPLES ADVANTAGE	8066099254	5/12/2022	BUSINESS ENVELOPES	198.83	198.83
						Sub total for U S BANK:		806.45

0.*
806.45+
6,694.52+
514,539.38+
2,288.81+
35,778.10+
1,847.63+
3,355.57+
8,416.08+
11,444.84+
212.79+
96,626.29+
19,544.33+
37,181.20+
289,634.61+
31,227.52+
20,857.64+
10,354.87+
881.38+
895.00+
2,217.34+
1,404.36+
2,450.18+
2,203.29+
1,100,862.18*+
0.*

Final Check List
CLALLAM COUNTY

Auditor

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001140	OLYMPIC PRINTERS INC	30066	4/26/2022	#10 WINDOW ENVELOPES 1,	95.74	95.74
	5/24/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100845 & CM3(	4/29/2022	CONTRACT COPIER 10774-1(	975.18	
				1100246	4/14/2022	TANNERS UPGRADED CHAIR	176.28	
				1100846	4/29/2022	CONTRACT COPIER 10785-1(	112.42	
				1100848	4/29/2022	CONTRACT COPIER 11455-03	46.17	
				1100847	4/29/2022	CONTRACT COPIER 10931-09	28.20	1,338.25
	5/24/2022	0001641	VERIZON WIRELESS	9904976400	4/24/2022	MIFI FOR KIOSKS	40.01	40.01
	5/24/2022	0003410	LEMAY MOBILE SHREDDING	4744988S185	5/1/2022	DOCUMENT SHREDDING	4.09	4.09
	5/24/2022	0020849	U S BANK	EKROCD	4/25/2022	SUSAN JOHNSON FLIGHT TI(	531.63	
				60356067	2/25/2022	FINANCE CON KAREN ANGI S	195.00	
				114-1439186-72	4/29/2022	CALCULATOR AND INK ROLLI	88.64	
				KLNTPB788WG	4/21/2022	VOTING RIGHTS REGISTRAT	35.00	
				Riggs Registratic	4/29/2022	VOTING RIGHTS REGISTRAT	35.00	885.27
	5/24/2022	0035750	SECRETARY OF STATE	00012669	2/17/2022	VOTEWA MAINTENANCE ANE	4,134.21	4,134.21
	5/24/2022	0046683	ODP BUSINESS SOLUTIONS,	235165180001	4/14/2022	FOLDERS, ENVELOPE MOIST	148.35	
				235163025001	4/15/2022	STAMP AND METAL SIGN	43.50	
				235165180002	4/29/2022	FINGER PADS	5.10	196.95
							Sub total for U S BANK:	6,694.52

Final Check List
CLALLAM COUNTY

BOCC

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001243	PITNEY BOWES - RESERVE A	11125119 May 2(	5/12/2022	CLALLAM COUNTY POSTAGE	30,000.00	30,000.00
	5/24/2022	0001252	PORT ANGELES, CITY OF	E911 April 2022	5/11/2022	EMERGENCY COMMUNICATI(	97,898.28	97,898.28
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	14605	5/11/2022	ARPA CONTRACTT #19961.21	2,655.87	2,655.87
	5/24/2022	0020849	U S BANK	LG 4/27/2022	5/11/2022	LONI GORES TRAINING	660.00	
				LG 4/15/2022	5/11/2022	LONI GORES TRAINING	420.00	
				ML 4/13/2022	5/11/2022	MARK LANE WCAA ANNUAL (	381.34	
				LG 4/08/2022	5/11/2022	LONI GORES TRAINING	300.00	
				LG 4/8/2022	5/11/2022	LONI GORES TRAINING	180.00	
				WMCA 2022	5/11/2022	WA MUNICIPAL CLERKS ASS(	75.00	
				Pen Awards 4/1!	5/11/2022	DARRELL BRYANT 34 YEARS	20.13	2,036.47
	5/24/2022	0023330	DEPT OF COMMERCE	PWTFNT-35691	5/11/2022	CONTRACT #PC12-951-067	368,103.46	368,103.46
	5/24/2022	0028699	SOUND PUBLISHING INC	8062014	5/11/2022	LODGING TAX APPLICATIONS	541.94	541.94
	5/24/2022	0036677	SOUND LAW CENTER	2738	5/12/2022	CUP2021.00007, CUP2021-00(	9,000.00	9,000.00
	5/24/2022	0041493	LANE, MARK	ML 4/13/2022	5/11/2022	WCAA ANNUAL CONFERENC	300.86	300.86
	5/24/2022	0045432	CBG COMMUNICATIONS, INC	163-03WF2022	5/11/2022	MARCH SERVICES PER CON'	4,002.50	4,002.50
							Sub total for U S BANK:	514,539.38

Final Check List
CLALLAM COUNTY

DCD

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000196	BILLS PLUMBING & SANIKAN	IS3650576	5/10/2022	G145 TASK 2 5/28-6/28/22	160.00	160.00
	5/24/2022	0000700	HACH COMPANY	13010044	4/28/2022	STREAMKEEPERS OPERATIN	137.37	
				13012868	4/29/2022	STREAMKEEPERS OPERATIN	104.54	241.91
	5/24/2022	0001540	SWAIN'S GENERAL STORE IN	298321	4/30/2022	BD OPERATING SUPPLY	81.30	81.30
	5/24/2022	0001641	VERIZON WIRELESS	9904792034	4/22/2022	INSPECTOR APRIL 2022	24.29	24.29
	5/24/2022	0005114	BALLARD, GREG	BALLARD 5-6-22	5/6/2022	CP OPERATING SUPPLY	16.29	16.29
	5/24/2022	0028699	SOUND PUBLISHING INC	8062174	4/30/2022	LRP ADVERTISING	643.00	643.00
	5/24/2022	0039042	OLYMPIC PENINSULA SURVE	REF 3-15-22	5/9/2022	REFUND LDV2022-00011	400.00	400.00
	5/24/2022	0046683	ODP BUSINESS SOLUTIONS,	241895182001	4/29/2022	ADMIN OPERATING SUPPLY	56.02	56.02
	5/24/2022	0046696	FAIVRE, KARL	REF 12-7-21	3/21/2022	REFUND CUP2021-07 & SEPA	400.00	400.00
	5/24/2022	0046747	PRATER, BREANNA	REF 5-2-22	5/2/2022	REFUND BPT2022-00385	266.00	266.00
							Sub total for U S BANK:	2,288.81

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000336	CLALLAM CONSERVATION DI:	NEP21-OSS12	5/4/2022	OSS-3/22 NEP PIC OSS COST	4,322.18	4,322.18
	5/24/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100894	4/29/2022	EHADMIN-COPIER 10272	116.63	
				1100893	4/29/2022	WLAB-WATER LAB COPIER F	34.58	
				1100895	4/29/2022	OSS-COPIER 10297	32.01	183.22
	5/24/2022	0001309	QUALITY CONTROL SERVICE:	67126	4/22/2022	WLAB-ON SITE SERVICE	390.00	390.00
	5/24/2022	0020849	U S BANK	7298-050622	5/6/2022	EHADMIN-NEHA CONFERENC	1,861.00	1,861.00
	5/24/2022	0001617	UNIVERSITY OF WASHINGTO	OTS2613	5/3/2022	WQ-WATER TESTING	429.73	429.73
	5/24/2022	0001641	VERIZON WIRELESS	9904827161	4/23/2022	OSS-JANINE REED CELL PHC	158.91	158.91
	5/24/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100899	4/29/2022	HADM - 2ND FLOOR WEST SI	34.28	
				1100898	4/29/2022	HADM - HHS DIRECTOR	6.39	40.67
	5/24/2022	0000546	EXPRESS SERVICES, INC	27101374	4/27/2022	HOPS - EXTRA HELP EMPLO'	1,846.85	1,846.85
	5/24/2022	0021279	KITSAP COUNTY HEALTH DIS	TBRF051022	5/10/2022	HOPS - TOBACCO GRANT O\	60.00	60.00
	5/24/2022	0042813	LAW, LISA	LL BT 5-6-22	5/6/2022	HOPS - BUSINESS MILAGE 5-	67.28	67.28
	5/24/2022	0003410	LEMAY MOBILE SHREDDING	4745038S185	5/1/2022	HOPS - SHREDDING SERVICI	27.30	27.30
	5/24/2022	0037042	OFFICE DEPOT	241086528001	4/22/2022	HOPS - PRINTERS	919.36	
				241217744001	5/11/2022	HOPS - CREDIT FOR ONE PR	-183.87	735.49
	5/24/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100900	4/29/2022	HOPS - PH COLOR COPIER	102.54	
				1100858	4/29/2022	HOPS - PUBLIC HEALTH COP	33.50	
				1100901	4/29/2022	HOPS - FORKS COLOR PRIN	13.68	
				1100902	4/29/2022	HOPS - FORKS COPIER	8.17	157.89
	5/24/2022	0046749	TYLER, DONALD	DT 5-9-22	5/9/2022	HOPS - VITALS REFUND	27.50	27.50
	5/24/2022	0020849	U S BANK	4326 5-6-22	5/6/2022	HOPS - BONFIRE TRAINING -	1,099.24	
				4910 5-6-22	5/6/2022	HOPS - AMAZON - MASKS	755.28	
				4318 5-6-22	5/6/2022	HOPS - SWAINS - OD2A SUPF	715.87	2,570.39
	5/24/2022	0001641	VERIZON WIRELESS	9905263633	4/28/2022	HOPS - PREVENTION SPECIA	132.39	132.39
	5/24/2022	0000591	FORKS ABUSE PROGRAM	11322-21-FAP 3-	4/28/2022	HTF - WEST END HOPE - MAI	2,359.98	2,359.98
	5/24/2022	0000723	HEALTHY FAMILIES OF CLALL	11322-21-HFCC	5/4/2022	HTF - SAFELY HOME PROJEC	4,155.86	4,155.86
	5/24/2022	0026762	THE ANSWER FOR YOUTH	11322-21-BTG 4	5/9/2022	HTF - BRIDGING THE GAP 10	1,191.62	1,191.62
	5/24/2022	0001509	CORDANT HEALTH SOLUTIOI	TC-9901210430:	4/30/2022	CD/MH - LIFT COURT - APRIL	254.85	254.85
	5/24/2022	0046310	TRANSFORMATIONS BY OLYI	11323-22-23-TO.	5/2/2022	CD/MH - DARE TO DREAM AN	1,717.74	1,717.74
	5/24/2022	0001763	WEST END OUTREACH	11323-22-23-WE	5/5/2022	CD/MH - LOW INCOME BEHA\	1,160.00	1,160.00
	5/24/2022	0000723	HEALTHY FAMILIES OF CLALL	11324-21-HFCC	5/4/2022	AH - EMERGENCY HOUSING	2,967.25	2,967.25
	5/24/2022	0001462	CLALLAM MOSAIC	1331-22-CMP2P	5/9/2022	DDD-4/22 PARENT TO PAREN	1,500.00	1,500.00
	5/24/2022	0000396	CONCERNED CITIZENS	SSD-4/22	5/3/2022	DDD-SSD APRIL 2022	555.00	555.00

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0017530	PIERCE JONES & ASSOCIATE	SSD-4/22	5/9/2022	DDD-SSD APRIL 2022	2,985.00	
				QVSD-04/22	5/9/2022	DDD-QVSD APRIL 2022	2,400.00	
				PASD-4/22	5/9/2022	DDD-PASD APRIL 2022	1,020.00	6,405.00
	5/24/2022	0001685	W.I.S.E	9606	5/6/2022	DDD-APRIL 2022 TECHNICAL	500.00	500.00
							Sub total for U S BANK:	35,778.10

Final Check List
CLALLAM COUNTY

HR

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000918	LINCOLN STREET STATION	CUST 88 5/3/22	5/9/2022	CLALLAM COUNTY HR/CUST	73.89	73.89
	5/24/2022	0020849	U S BANK	140480	5/9/2022	PRIMA DUES	385.00	
				1102476	5/9/2022	ORDER 1102476	342.73	
				114-3758993-10	5/9/2022	114-3758993.1041014	313.20	
				61196633	5/9/2022	INVOICE 61196633	163.20	
				3377855919	5/9/2022	SHRM RICH/BRENDA	158.00	
				112-5654014-21	5/9/2022	112-5654014-2160-0231	78.51	
				12340326303	5/9/2022	12340326303	53.60	
				61400955	5/9/2022	WA ASSOC OF COUNTIES DL	50.00	
				265065726	5/9/2022	265065726	44.95	
				267183924	5/9/2022	267183924	29.95	
				265065727	5/9/2022	265065727	24.95	
				266846526	5/9/2022	266846526	24.95	
				266846525	5/9/2022	266846525	24.95	
				264876072	5/9/2022	2648776072	19.95	
				265569577	5/9/2022	265569577	14.95	
				266329143	5/9/2022	266329143	14.95	
				266329142	5/9/2022	266329142	14.95	
				110801	5/9/2022	110801	14.95	1,773.74
							Sub total for U S BANK:	1,847.63

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0020849	U S BANK	112-0142587-13:	5/11/2022	IT20220419 - (2) DOCKS	611.44	
				112-1407327-70	5/11/2022	BOCC20220412 - AV PARTS	457.28	
				011546245	5/11/2022	IT20220409A - REGISTRATION	380.80	
				112-0811933-90(	5/11/2022	IT20220407D - MONITOR	312.83	
				112-8461203-28	5/11/2022	IT20220429B - OFC SUPPLY	235.65	
				WP32180619	5/11/2022	IT20220420A - OFC SCREEN	193.65	
				3742213-855265	5/11/2022	IT20220413 - OFC CHAIR	190.42	
				011543305	5/11/2022	IT20220407 - PMI MEMBERSH	181.23	
				112-1000495-26(	5/11/2022	IT20220405 - CABLES	159.37	
				B1-392596475	5/11/2022	SHER20220414 - CLALLAM B/	144.86	
				112-3107379-26!	5/11/2022	IT20220407B - WEBCAM	107.71	
				112-9440653-46(	5/11/2022	IT20220428 - TESTING MONIT	73.97	
				112-96111532-1ξ	5/11/2022	IT202200406 - OFC SUPPLY	71.84	
				112.9126303-72	5/11/2022	IT20220420 - MISC OFC SUPF	63.18	
				01426	5/11/2022	GIS20220418 - REGISTRATIOI	50.00	
				01427	5/11/2022	GIS20220418 - (C. THEISMAN	50.00	
				112-5373541-27	5/11/2022	IT20220419A - OFC SUPPLY	41.77	
				4219	5/11/2022	IT20220429D - BUSY LIGHT PI	29.57	3,355.57

Sub total for U S BANK: 3,355.57

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001641	VERIZON WIRELESS	9904976397	4/24/2022	IT CELLS AND DATA PLANS	2,248.08	2,248.08
	5/24/2022	0001706	CONSOLIDATED TECHNOLOG	202204300	5/2/2022	SCAN AND IGN	1,294.95	1,294.95
	5/24/2022	0004211	CENTURYLINK	3604527831 050	5/5/2022	MAIN COURTHOUSE	1,438.56	
				206T222202 042	4/20/2022	COURTHOUSE T-1 #2	490.14	
				206T313735 052	4/23/2022	COURTHOUSE T-1	490.14	
				3604172850 050	5/2/2022	DID ROLLOVER	423.01	
				3604529079 050	5/5/2022	PUBLIC HEALTH	318.20	
				206T211472 042	4/20/2022	FORKS T-1	279.32	
				3604521625 050	5/5/2022	SWITCH MAINT LINE	60.28	
				206T414008 042	4/23/2022	SHER COURTHOUSE LINE	56.84	
				206T413216 042	4/23/2022	JUVIE COURT	41.17	
				206T415684 042	4/23/2022	ALARMS	4.38	3,602.04
	5/24/2022	0022148	CENTURYLINK BUSINESS SE	292433809	5/1/2022	WACC CALLING CARDS	25.81	25.81
	5/24/2022	0023718	AT&T	0510717127001	4/22/2022	JUVIE FAX LINES	68.05	
				0306024016001	4/25/2022	WEST END TOLL FREE	24.66	92.71
	5/24/2022	0045293	LUMEN	292163474	5/12/2022	TRUNKS FOR MAY 2022	1,152.49	1,152.49
						Sub total for U S BANK:		8,416.08

Final Check List
CLALLAM COUNTY

Juv Svcs

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0024840	AVERY, CHAD	5422AC	5/4/2022	TRVL BUS-AVERY REIMBURS	14.75	14.75
	5/24/2022	0017787	DAIRY FRESH FARMS INC	8182212410	5/4/2022	DET FOOD	18.73	
				8182212504	5/5/2022	DET FOOD	17.33	36.06
	5/24/2022	0000672	GOOD SOURCE	SI0538644	4/27/2022	DET FOOD	180.00	180.00
	5/24/2022	0003701	MAYNARD, MIKE	5622MM	5/6/2022	TRVL BUS-REIMB MAYNARD	14.75	14.75
	5/24/2022	0001241	PITNEY-BOWES INC	1020602195	4/27/2022	OFFICE SUPPLIES	206.20	206.20
	5/24/2022	0001252	PORT ANGELES, CITY OF	43022PA	4/30/2022	UTILITIES-CITY OF PA	4,989.56	4,989.56
	5/24/2022	0022041	THOMAS SHERRY, M.S.	4541	4/30/2022	PRO SVCS-SSODA	300.00	
				4539	4/30/2022	PRO SVCS-SSODA	300.00	
				4540	4/30/2022	PRO SVCS-SSODA	300.00	
				4542	4/30/2022	PRO SVCS-SSODA	300.00	
				4544	4/30/2022	PRO SVCS-SSODA	200.00	
				4543	4/30/2022	PRO SVCS-SSODA	200.00	1,600.00
	5/24/2022	0020849	U S BANK	3279678009	4/8/2022	REGISTRATION-EB GUIDING	850.33	
				CXN5FGX7CKW	5/2/2022	REGISTRATION-MEETINGS N	614.00	
				242080418-001	4/30/2020	OP SUPPLIES-OFFICE DEPO	457.27	
				682889	4/29/2022	TRVL BUS-CAMPBELL'S	387.33	
				10V2C3	5/4/2022	TRVL TRNG-BIG SKY RESOR	240.89	
				CEN4	4/28/2022	DUES/MEMBERSHIP-COMOT	240.00	
				EEOPK0VT	3/31/2022	TRVL TRNG-GAYLORD PALM	223.38	
				114112	4/1/2022	SOFTWARE LICENSE-RELIAT	217.59	
				3425	5/1/2022	SOFTWARE LICENSE-CASA M	156.00	
				045805	4/18/2022	DET FOOD & SUPPLIES-COS	155.10	
				022894	4/6/2022	AWARDS AND RECOGNITION	102.16	
				112-5484552-54	4/26/2022	FURNISHINGS-AMAZON	81.59	
				094109	4/12/2022	AWARDS AND RECOGNITION	81.52	
				03403-18143842	4/27/2022	ADVERTISING-CANVA	76.00	
				E/4759132	4/6/2022	TRVL TRNG-212 MARKET & D	66.69	
				00084763	4/27/2022	AWARDS AND RECOGNITION	60.00	
				112-8226709-59	4/26/2022	OP SUPPLIES-AMAZON	47.85	
				111-5073567-82	4/11/2022	AWARDS AND RECOGNITION	41.03	
				8KGV0XQVTGB	4/27/2022	AWARDS AND RECOGNITION	40.00	
				114-0642042-85	4/25/2022	SMALL TOOL & MINOR EQUIF	39.13	
				03389-37854402	4/13/2022	ADVERTISING-CANVA	39.00	

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			EUSP22667944	5/5/2022	TRVL TRNG-ALLIANZ GLOBAI	34.25	
			114-6506956-25	4/25/2022	DET SUP-AMAZON	32.50	
			002169	4/18/2022	DET FOOD-FRANZ	21.42	
			068211	4/27/2022	AWARDS AND RECOGNITION	20.00	
			4744992S185	5/1/2022	PRO SVCS-LEMAY MOBILE SI	16.36	
			077470	4/18/2022	DET FOOD & SUPPLIES-WALI	16.26	
			111-5345591-65	4/9/2022	AWARDS AND RECOGNITION	14.11	
			41922SQSPCE	4/19/2022	SOFTWARE LICENSE-SQUAF	10.88	
			41922SQSPCE1	4/19/2022	SOFTWARE LICENSE-SQUAF	10.88	
			044329	4/28/2022	REGISTRATION-FOOD HANDI	10.00	4,403.52

Sub total for U S BANK: 11,444.84

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000360	CLALLAM COUNTY ER&R	2022.097E	5/10/2022	GEN=127.59	127.59	127.59
	5/24/2022	0001641	VERIZON WIRELESS	9904976402	5/10/2022	GEN=42.60, RDS=42.60	85.20	85.20
							Sub total for U S BANK:	212.79

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000172	BAXTER A/P OFFICE	15663-21214	5/12/2022	FG DIST CAP & ROTOR	38.64	
				15663-21012	5/12/2022	FG GASKET HEX BOLTS HEX	26.85	
				15663-21073	5/12/2022	JUV BELTS	22.26	
				15663-21047	5/12/2022	FG SPARK PLUG	14.54	
				15663-21025	5/12/2022	FG HOSE CLAMP OIL	14.09	116.38
	5/24/2022	0000359	CLALLAM COUNTY PUBLIC W	1480 4/22	5/12/2022	CB APRIL SEWER	113.00	113.00
	5/24/2022	0000427	CRESCENT WATER ASSOCIA	1507 4/22	5/12/2022	SC APRIL WATER	349.43	
				459 4/22	5/12/2022	FWB APRIL WATER	50.00	399.43
	5/24/2022	0000677	GRAINGER INC	9303342704	5/12/2022	1906CH CH PRESSURE WASI	360.92	
				9300196855	5/12/2022	DRA URINAL CLEANER	133.89	
				9298387649	5/12/2022	CH ELECTRICAL SUPPLIES	119.48	
				9303309398	5/12/2022	CH TAPE MEASURE PROPELI	43.71	658.00
	5/24/2022	0000714	HARTNAGEL BLDG SUPPLY IN	836241	5/12/2022	2201UP AUD ELECT EXP CEIL	239.22	
				836186	5/12/2022	SMPK CARRIAGE BOLTS WA:	26.50	265.72
	5/24/2022	0000725	HEARTLINE, THE	a18469	5/12/2022	FG 2 YDS TOP SOIL	113.15	113.15
	5/24/2022	0000750	HOME DEPOT CREDIT SERVI(	1016778	5/12/2022	CDJ WASHING MACHINE	520.06	
				5143794	5/12/2022	DRA SPECTRACIDE GRASS S	181.38	
				4612845	5/12/2022	DRA WEED SEED CHAIN MOT	134.96	
				16934	5/12/2022	SMPK CAUTION TAPE WASHI	104.44	
				1016776	5/12/2022	SMPK SPRAYER WOOD SEAL	102.22	
				144559	5/12/2022	DRA NOXALL GRANULES	76.09	
				516248	5/12/2022	SMPK CONCRETE MIX	53.14	
				6024239	5/12/2022	CDJ QUICKRETE WASHER GI	37.51	
				5024366	5/12/2022	DL NUT & WASHER FOR RR	6.93	1,216.73
	5/24/2022	0001036	MURREYS OLYMPIC DISPOSA	7110131s112	5/12/2022	SC GARBAGE	1,029.58	
				7110116s112	5/12/2022	DRA GARBAGE	672.26	
				7110896s112	5/12/2022	CH RECYCLE	458.18	
				7111470s112	5/12/2022	SC RECYCLE	336.28	
				7111471s112	5/12/2022	DRA RECYCLE	108.99	
				7110985s112	5/12/2022	CH RECYCLE	96.08	
				7110949s112	5/12/2022	VET RECYCLE	36.33	2,737.70
	5/24/2022	0001156	OLYPEN INC	220510-0013	5/12/2022	DRA DSL INTERNET	23.95	23.95

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001252	PORT ANGELES, CITY OF	63871-98716 4/2	5/12/2022	CH APRIL UTIL & GARBAGE	19,842.58	
				63871-147906 4/	5/12/2022	CH APRIL UTIL	3,785.74	
				60327-89776 4/2	5/12/2022	THIRD ST APRIL UTIL & GARE	860.30	
				60387-154442 4/	5/12/2022	FG APRIL UTIL	492.11	
				60387-153004 4/	5/12/2022	FG APRIL UTIL	325.41	
				60387-154282 4/	5/12/2022	FG APRIL UTIL	322.81	
				60387-153008 4/	5/12/2022	FG APRIL UTIL	293.28	
				60327-152976 4/	5/12/2022	CIB APRIL UTIL	282.30	
				60387-152668 4/	5/12/2022	FG APRIL UTIL	270.68	
				60387-154714 4/	5/12/2022	FG APRIL UTIL	242.70	
				60387-153006 4/	5/12/2022	FG APRIL UTIL	199.77	
				60387-152998 4/	5/12/2022	FG APRIL UTIL	186.39	
				60387-159546 4/	5/12/2022	FG APRIL UTIL	93.29	
				60387-153000 4/	5/12/2022	FG APRIL UTIL	54.16	
				60387-154634 4/	5/12/2022	FG APRIL UTIL	54.16	
				60387-158232 4/	5/12/2022	FG APRIL UTIL	36.45	27,342.13
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	22216 4/22	5/12/2022	CDJ APRIL ELECT	982.47	
				75463 4/22	5/12/2022	SC APRIL ELECT	828.44	
				13572 4/22	5/12/2022	SC APRIL ELECT	343.87	
				13575 4/22	5/12/2022	SC APRIL ELECT	338.73	
				22650 4/22	5/12/2022	CB APRIL ELECT & WATER	265.05	
				25837 4/22	5/12/2022	DRA APR ELECT	241.53	
				25839 4/22	5/12/2022	DRA APRIL ELECT	172.38	
				25840 4/22	5/12/2022	DRA APR ELECT	114.76	
				57419 4/22	5/12/2022	DL APRIL ELECT	110.87	
				13573 4/22	5/12/2022	SC APRIL ELECT	96.76	
				25838 4/22	5/12/2022	DRA APR ELECT	51.37	
				13571 4/22	5/12/2022	SC UNMETERED LIGHT	20.89	
				126922 4/22	5/12/2022	LKPLSNT UNMETERED LIGH	14.06	
				54219 4/22	5/12/2022	WLKPLSNT APRIL UNMETERI	14.06	3,595.24

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0020849	U S BANK	access floor 114(	5/12/2022	2007FAC RAISED FLOOR SYS	4,499.70	
				amaz 6629854	5/12/2022	ADM LATERAL FILE CABINET	482.62	
				amaz 7877802	5/12/2022	ADM BOX PEDESTAL CABINE	306.40	
				amaz 2485848	5/12/2022	ADM DESK SHELL	283.96	
				amaz 6426632	5/12/2022	ADM HEAVY DUTY CALCULAT	206.54	
				Workamper 108(	5/12/2022	DRA CAMP HOST AD & MEMB	148.00	
				Viasat CDJ 4/22	5/12/2022	CDJ SATELLITE INTERNET	97.41	
				Galls 20614385	5/12/2022	M LEATHER KEY RING HOLDI	93.51	
				Galls 20610283	5/12/2022	M NAMEPLATES S HUTTO T (	73.11	
				Viasat SC 4/22	5/12/2022	SC SATELLITE INTERNET	70.64	
				workamper 1086	5/12/2022	DRA CAMP HOST AD	49.00	
				amaz 0836257	5/12/2022	ADM FULL MOTION TV WALL	43.51	
				amaz 2158612	5/12/2022	ADM MAGAZINE STYLE FILE I	43.46	
				amaz 2312261	5/12/2022	FG ADJUSTABLE LAPTOP ST/	41.88	
				amaz 3688234	5/12/2022	DRA TONER CARTRIDGES	35.53	
				amaz 4350610	5/12/2022	ADM BUSINESS CARDS	29.64	
				amaz 8045843	5/12/2022	DRA ADHESIVE SECURITY PE	14.13	6,519.04
	5/24/2022	0021430	RED'S ELECTRIC MOTORS IN	37764	5/12/2022	2203FAC CH HVAC REBUILD :	5,443.62	5,443.62
	5/24/2022	0036418	PA FAR WEST MACHINE &, HY	0522-7109h	5/12/2022	1906CH CH PRESSURE WASI	40.78	40.78
	5/24/2022	0037225	JACKSON, DALE	817-21-02 4/22	5/12/2022	2006FAC EOC RELOCATE PR	5,107.50	5,107.50
	5/24/2022	0041765	CALL LUKE LLC	4001021	5/12/2022	CDJ OUTSIDE PERIMTER SPI	162.75	
				1005022	5/12/2022	CH PRODENT BAIT STATION	108.80	271.55
	5/24/2022	0045750	JUSTICE SYSTEMS CORPOR/	21120-090 Pay A	5/12/2022	2011FAC JAIL CONTROL BOA	42,362.37	42,362.37
	5/24/2022	0046693	SEATAC FIRE PROTECTION L	7958	5/12/2022	FG FIRE SPRINKLER INSPEC	300.00	300.00

Sub total for U S BANK: 96,626.29

Final Check List
CLALLAM COUNTY

Prosecutor

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000023	ADVANCED TRAVEL	DEVLIN 5/12/22	5/12/2022	TRAINING REIMBURSEMENT	220.00	220.00
	5/24/2022	0000890	LANGUAGE LINE SERVICES, I	10518618	5/12/2022	LANGUAGE LINE	55.16	55.16
	5/24/2022	0000918	LINCOLN STREET STATION	228440	5/12/2022	POSTAGE	14.77	14.77
	5/24/2022	0001113	OFFICE DEPOT, INC	238522915001	5/12/2022	OFFICE SUPPLIES	121.41	121.41
	5/24/2022	0001154	OLYMPIC VIEW PROPERTIES	2ND QUARTER	5/12/2022	LND QUARTER LEASE	5,340.00	5,340.00
	5/24/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100888	5/12/2022	POE	366.94	
				1100887	5/12/2022	POE CONTRACT	329.87	
				1100889	5/12/2022	POE	290.23	
				1100886	5/12/2022	POE	118.67	
				1100890	5/12/2022	POE	90.65	1,196.36
	5/24/2022	0001641	VERIZON WIRELESS	9904889486	5/12/2022	VERIZON	995.04	995.04
	5/24/2022	0004368	NICHOLS, MARK	NICHOLS5/12/2:	5/12/2022	TRAINING REIMBURSEMENT	351.75	351.75
	5/24/2022	0020849	U S BANK	DEVLIN5/17/22)	5/17/2022	US BANK / HOTEL STAY	603.28	
				94897323	5/12/2022	HOTEL STAY	501.87	
				2825876755943	5/12/2022	OFFICE SUPPLIES	432.42	
				3296792	5/12/2022	HOTEL STAY FOR WACME TF	354.57	
				3296790	5/12/2022	HOTEL STAY	354.57	
				157664	5/12/2022	NOTARY FEE	106.58	
				112065802808981	5/12/2022	OFFICE SUPPLIES	105.68	
				3395412	5/12/2022	OFFICE SUPPLIES	60.91	
				9235439	5/12/2022	OFFICE SUPPLIES	50.02	
				3457854	5/12/2022	OFFICE SUPPLIES	45.97	
				9068258	5/12/2022	OFFICE SUPPLIES	45.59	
				STANLEY5/12/2:	5/12/2022	REGISTRATION FEE	35.00	
				000278686	5/12/2022	NOTARY FEE	30.00	
				1555689	5/12/2022	LEMAY SHREDDING	27.30	
				2650649	5/12/2022	OFFICE SUPPLIES	20.13	
				1555690	5/12/2022	LEMAY SHREDDING	13.65	
				1555688	5/12/2022	LEMAY SHREDDING	13.65	
				340478	5/12/2022	CERTIFIED COPIES	12.49	
				1557237	5/12/2022	LEMAY SHREDDING	4.09	
				DEVLIN5/17/22	5/17/2022	US BANK CREDIT	-150.82	2,666.95

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0024413	OLYMPIC PROCESS SERVICE	4337	5/12/2022	PROCESS SERVICE FEE	165.00	
				4348	5/12/2022	PROCESS SERVICE FEE	165.00	
				4338	5/12/2022	PROCESS SERVICE FEE	165.00	495.00
	5/24/2022	0029872	SEQUIM VALLEY FUNERAL CH	MARCH BILLINC	5/12/2022	CORONER FEES	6,960.00	6,960.00
	5/24/2022	0032090	WOJNOWSKI, CHRISTI	WOJNOWSKI 5/	5/12/2022	TRAINING REIMBURSEMENT	390.76	390.76
	5/24/2022	0033773	DEVLIN, MICHELE	DEVLIN5/12/22	5/12/2022	TRAINING REIMBURSEMENT	100.00	100.00
	5/24/2022	0046752	BOUGHTON, BERT DEE	BOUGHTON 5/1	5/12/2022	TRAINING REIMBURSEMENT	637.13	637.13
							Sub total for U S BANK:	19,544.33

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000091	ANGELES MILLWORKS & LUM	310155	5/16/2022	Propane purchase - PA 830	21.17	21.17
	5/24/2022	0000377	PACWEST MACHINERY LLC	20352897	2/16/2022	Auger ASMM-10' - PA 1063	5,705.61	5,705.61
	5/24/2022	0001036	MURREYS OLYMPIC DISPOSA	7110142S112	5/1/2022	Garbage service - SQ	192.08	192.08
	5/24/2022	0001080	NORSTAR INDUSTRIES INC	60154	5/9/2022	Poly Spinner, shield, bracket - F	1,824.53	1,824.53
	5/24/2022	0001252	PORT ANGELES, CITY OF	152934/4358 AP	5/6/2022	Utility charges - PA	3,719.33	3,719.33
	5/24/2022	0001255	PRICE FORD LINCOLN MERC	5043400	5/11/2022	Sensors: exhaust, hego, exh.ga	489.95	489.95
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	22716/050322	5/3/2022	Elect. utility chg, 384 Frontier-C	144.50	144.50
	5/24/2022	0001720	WA ST DEPT OF REVENUE	4559-001-00022	5/13/2022	Underground Storage tank licer	780.32	
				4559-001-00012	5/13/2022	Underground Storage tank licer	587.74	1,368.06
	5/24/2022	0001781	WHITEHEADS AUTO PARTS IN	224628	5/4/2022	Front brake rotors, pads - LC 1	343.54	
				225152	5/10/2022	Fuel Filters - LC Stores	158.62	
				224698	5/4/2022	Degreaser, adapters - LC	126.08	
				224735	5/5/2022	Brakleen - LC	51.95	
				224421	5/2/2022	Switch - combination - LC 147	48.96	
				224453	5/2/2022	Premium capsules - LC A54	33.61	
				225071	5/9/2022	Syn Brk Cal Grs - LC	9.55	772.31
	5/24/2022	0003457	FREIGHTLINER NORTHWEST	PC302137732:0	5/4/2022	Valve-water 5/8 in. hose - PA 40	50.49	50.49
	5/24/2022	0004211	CENTURYLINK	4766812B/0505	5/5/2022	Phone service 812B - CH 20-FI	90.71	90.71
	5/24/2022	0017663	ARAMARK UNIFORM SVCS IN	512000308868	5/5/2022	Laundry services - SQ	16.32	
				512000311402	5/10/2022	Laundry services - PA	16.32	
				512000308844	5/5/2022	Laundry services - WE	16.28	48.92

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0020849	U S BANK	6048-2130615	4/20/2022	Amzn: GPretty: SecurityFl.lights	358.04	
				6048-00031954	4/6/2022	Elec.Motor.Wholsale: Fan, etc.	176.97	
				0328-0103438	4/5/2022	Amzn: B.Demon: Spool weld. w	150.24	
				6048-9517067	4/20/2022	ShipIQ: SWire thin 12 gauge wi	141.30	
				6048-9489839	4/20/2022	CableCabana: 14/3 bulk cable-I	122.06	
				0328-2513941	4/25/2022	H.Depot: Hem/Doug fir, screws	101.73	
				0328-104200031	5/2/2022	Walmart: Cleaning supplies - S(	97.16	
				1968-083202	5/9/2022	Gerry's Foreign Auto: Wheel - F	95.00	
				6048-7019401-2	4/20/2022	CstmCables: 16/3 Conductor ca	88.97	
				1968-2147419	5/5/2022	Amz: RS Comm: CB ant.spring-	73.05	
				6048-3057032	4/12/2022	Amzn: AL bars,l.nuts,reamer,sc	71.74	
				6048-2365816	4/20/2022	LIPU Ltg: Photo.sens, rec.set- F	65.07	
				0328-6016089	4/21/2022	H.Depot: Solid thin white&black	56.40	
				6048-7019401-1	4/20/2022	Amzn Svcs: Label tape, gr.plug:	55.54	
				6048-3057032 #	4/12/2022	Amzn: M.Player/Mwell: Al. bars-	47.91	
				0328-7625650	4/20/2022	H.Depot: QHE ballast,closet pul	43.56	
				0328-6880230	4/5/2022	Amzn: WeldCity: Welding suppl	40.13	
				0328-1105849	4/21/2022	Amzn:Yileafkau: G.fittings,seals	36.66	
				0328-6025111	4/21/2022	H.Depot: ECS 60W smt bw - S(	23.89	
				6048-3057032 #:	4/12/2022	Amzn: King/Screw.Set screws,	23.83	
				0328-7513415	4/20/2022	H.Depot: Conduit, connector - S	23.54	
				6048-4573859	4/12/2022	Amzn: FastnrDepot: Threaded r	22.76	
				0328-7513401	4/20/2022	H.Depot: Steel boxes - SQ 20-E	12.08	1,927.63
	5/24/2022	0022435	RACE STREET AUTO PARTS	584964	5/10/2022	Air, fuel, and oil filters - PA 163	129.97	
				585098	5/10/2022	Rev Alar - PA 411	112.14	242.11
	5/24/2022	0035531	PUGET SOUND HARDWARE,	I9656	4/19/2022	Keyway cut keys - PA 20B-200	134.69	134.69
	5/24/2022	0042561	ALL BATTERY SALES & SERVI	22071384	5/10/2022	Battery - PA Stores	437.21	437.21
	5/24/2022	0042872	PROPANE NORTHWEST	1507046103	5/4/2022	Propane delivery - LC	116.09	116.09
	5/24/2022	0043469	PETROCARD	446624-IN	5/11/2022	Diesel fuel purchases - PA	16,166.30	
				445794-IN	5/3/2022	Washer fluid - LC	44.38	16,210.68
	5/24/2022	0044018	MASCOTT EQUIPMENT CO	536438	12/29/2021	Probes 101" Model 924B - PA 2	3,574.08	3,574.08
	5/24/2022	0045842	CINTAS CORPORATION #2	5107610866 E	5/9/2022	First Aid supplies - PA	112.56	
				5092767105 EC(	1/25/2022	First Aid supplies - LC	17.68	
				5092767105 E C	1/25/2022	First Aid supplies - LC	-19.19	111.05

Sub total for U S BANK: 37,181.20

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000023	ADVANCED TRAVEL	BROWN042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				CARMI042622	4/26/2022	TRAVEL REIMBURSEMENT - (	369.95	
				FRAKE042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				GORME042622	4/26/2022	TRAVEL REIMBURSEMENT - (	369.95	
				MANEV042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				MORRI042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				NICHO042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				PARKE042622	4/26/2022	TRAVEL REIMBURSEMENT - I	369.95	
				SPRIN042622	4/26/2022	TRAVEL REIMBURSEMENT - !	369.95	
				WILSO042622	4/26/2022	TRAVEL REIMBURSEMENT - \	369.95	3,699.50
	5/24/2022	0000047	ALLFORM WELDING	0160928	4/16/2022	MAINTENANCE SUPPLIES - P	20.54	20.54
	5/24/2022	0000056	ALPINE PRODUCTS INC	TM-208753	5/6/2022	MAINTENANCE SUPPLIES - P	404.74	404.74
	5/24/2022	0000196	BILLS PLUMBING & SANIKAN I	S3650469	5/1/2022	05/22~06/22 ODT SANIKANS	310.00	
				S3650470	5/1/2022	05/22~06/22 ELWHA KIOSK S/	260.00	
				S3650846	5/15/2022	05/22~06/22 SQ SANIKAN	100.00	670.00
	5/24/2022	0000244	BRUCH & BRUCH CONSTRUC	0220502- IN	5/2/2022	MAINTENANCE SUPPLIES - L	4,094.37	4,094.37
	5/24/2022	0000546	EXPRESS SERVICES, INC	27128112-10101	5/4/2022	04/25/22~05/01/22 ROADS	4,050.61	4,050.61
	5/24/2022	0000674	GOVCONNECTION, INC.	72717332	4/20/2022	TONER	2,192.53	2,192.53
	5/24/2022	0000709	HARBOR SAW & SUPPLY	703152	5/4/2022	MAINTENANCE SUPPLIES - L	86.95	
				627586-2	11/11/2020	MAINTENANCE SUPPLIES - L	70.24	
				703333	5/5/2022	MAINTENANCE SUPPLIES - L	53.94	211.13
	5/24/2022	0000885	LAKESIDE INDUSTRIES, INC	C1258 EST1	4/20/2022	C1258 ESTIMATE 1	200,672.83	
				195151	5/7/2022	HMA COMMERCIAL - SQ	32,336.17	
				195149	5/7/2022	HMA COMMERCIAL - PA	18,388.01	
				195150	5/7/2022	EZ STREET ASPHALT - PA	166.36	251,563.37
	5/24/2022	0001036	MURREYS OLYMPIC DISPOSA	7112628S112	5/1/2022	04.22 ELWHA KIOSK GARBAG	255.02	255.02
	5/24/2022	0001156	OLYPEN INC	220511-0015	5/11/2022	05/22~06/22 PA OLS DUES	40.50	40.50
	5/24/2022	0001187	PAPE MACHINERY INC	21270705	4/7/2022	RENTAL EXCAVATOR - PA	3,520.00	
				212720706	4/30/2022	RENTAL EXCAVATOR - PA	1,056.00	4,576.00
	5/24/2022	0001253	PORT ANGELES SOLID WAST	75731	4/30/2022	LITTER PICKUP FEES - SQ	29.10	29.10
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	30702-050422	5/4/2022	04/02/22~05/01/22 66 LOWER	53.53	53.53
	5/24/2022	0001426	SEQUIM, CITY OF	C22-04	4/30/2022	04/22 MAINTENANCE	2,709.77	
				4405.0.0422 BS	4/30/2022	04/22 REGIONAL SEWER BAS	2,312.00	
				4405.0.0422 US	4/30/2022	04/22 REGIONAL SEWER US/	864.89	5,886.66

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	5/24/2022	0001540	SWAIN'S GENERAL STORE IN	298986	5/9/2022	MAINTENANCE SUPPLIES - C	18.46	18.46
	5/24/2022	0001614	UNITED STATES DOSIMETRY	02901	5/2/2022	2021 ANNUAL REPORT	36.65	36.65
	5/24/2022	0001740	WSU EXTENSION OF CLALLA	422	5/9/2022	04/22 REYNOLDS	7,108.85	7,108.85
	5/24/2022	0017663	ARAMARK UNIFORM SVCS IN	23773780	8/25/2021	MAINTENANCE SUPPLIES - S	44.60	
				512000311403	5/10/2022	LAUNDRY SERVICE - PA	16.32	
				512000308842	5/5/2022	LAUNDRY SERVICE - LC	16.28	
				512000313300	5/12/2022	LAUNDRY SERVICE - LC	16.28	
				512000313319	5/12/2022	LAUNDRY SERVICE - SQ	16.28	
				512000308866	5/5/2022	LAUNDRY SERVICE - SQ	16.27	126.03
	5/24/2022	0020849	U S BANK	1968-21130	4/22/2022	EARTEC - MAINTENACE SUPI	894.83	
				3953-0791-04/22	4/6/2022	CENTURYLINK - 300510791	336.56	
				6048-9041825	4/19/2022	AMAZON - DPRA SUPPLIES	316.76	
				3953-980647	5/3/2022	WCI*OLYMPIC DISPOSAL - DI	260.04	
				3953-653001	4/27/2022	INFO CENTER - WA STATE PA	255.00	
				1968-2013841	4/6/2022	AMAZON - ODT MAINT SUPPI	210.80	
				3953-1356-05/22	4/6/2022	CENTURYLINK - 300561356	126.30	
				6048-1016855	4/26/2022	HOME DEPOT - DPRA SUPPL	106.56	
				1968-6441015	4/6/2022	AMAZON - PA MAINT SUPPLIE	87.74	
				0328-6525166	4/11/2022	HOME DEPOT - SQ MAINT SU	84.67	
				7330-04272	4/27/2022	ARCO AMPM - TRAVEL FUEL	64.97	
				6048-89265142	4/29/2022	DIGI-KEY - CARLSBORG SEW	60.45	
				7330-04273	4/27/2022	76 OF SISTERS - TRAVEL FUE	60.25	
				1968-6566629	4/23/2022	AMAZON - LC MAINT SUPPLIE	59.09	
				7330-04271	4/27/2022	HOOD CANAL OUTFITTERS -	56.75	
				3953-7059463	4/6/2022	AMAZON - MONITOR MOUNT	54.39	
				3953-042722JOI	4/27/2022	TROXLER - HAZMAT CERT	49.00	
				BLIND0328-TH2	4/13/2022	THURMANS - SQ MAINT SUPI	41.33	
				3953-PRIME-05/	5/5/2022	AMAZON PRIME - 05/22 SHIPI	16.31	
				3953-1569096	4/25/2022	WCI*SHRED - DOCUMENT DE	13.65	
				BLIND0328-TH1	4/13/2022	THURMANS - SQ MAINT SUPI	-8.70	
				6048-28628CM	4/26/2022	ELECTRIC MOTOR - RETURN	-619.00	2,527.75
	5/24/2022	0021386	STAPLES ADVANTAGE	3507460505	5/2/2022	OFFICE SUPPLIES - STOCK	170.15	
				3507460506	5/7/2022	OFFICE SUPPLIES - MARKER	58.49	228.64
	5/24/2022	0021541	ALLEN PRECISION EQUIPMEI	883383	5/3/2022	FIELD SUPPLIES - SURVEY	79.42	79.42
	5/24/2022	0024323	BROWN, JAMES	BROWN042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0024854	WILSON, MICHAEL	WILSO042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0028699	SOUND PUBLISHING INC	8062061	4/30/2022	04/22 LEGAL NOTICES	451.09	451.09
	5/24/2022	0034946	PARKE, RAYMOND	PARKE042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0040830	HOARD, ED	11106974	5/6/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
	5/24/2022	0041046	MORRIS, TIM	MORRI042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0041409	MANEVAL, JOSEPH	MANEV042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0041522	GORMLEY, COLE	GORML042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0042302	FRAKER, JEREMY	FRAKER042822	4/28/2022	TRAVEL EXPENSE REIMBURS	13.77	13.77
	5/24/2022	0045842	CINTAS CORPORATION #2	5107610866-101	5/9/2022	MAINTENANCE SUPPLIES - P	112.55	
				767105-10101-C	1/25/2022	MAINT SUPPLIES - LC - CORF	17.70	
				767105-10101-C	1/25/2022	MAINT SUPPLIES - LC - CREC	-17.70	112.55
	5/24/2022	0046692	VECTORS INC	PS-INV108334	4/29/2022	EQUIPMENT REPAIR - SURVE	926.18	926.18
							Sub total for U S BANK:	289,634.61

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	5/24/2022	0029528	ADVANCED ANALYTICAL SOL	31243	4/7/2022	TESTING SERVICES - WWTP	492.23	492.23
	5/24/2022	0045842	CINTAS CORPORATION #2	5098861084	3/8/2022	MAINTENANCE SUPPLIES - W	119.42	119.42
	5/24/2022	0027283	COAST CONTROLS AND AUT	00054160	5/5/2022	ANNUAL PLANT FLOW METE	911.40	911.40
	5/24/2022	0000546	EXPRESS SERVICES, INC	27128112-41401	5/4/2022	04/25/22~05/01/22 WWTP	489.60	489.60
	5/24/2022	0001258	PORT ANGELES POWER EQU	53221	5/4/2022	MAINTENANCE SUPPLIES - W	216.99	
				5122882	5/4/2022	MAINTENANCE REPAIR - WW	22.79	
				97988029	4/28/2022	MAINTENANCE SUPPLIES - W	11.78	251.56
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	22718-050322	5/3/2022	03/30/22~04/28/22 410 FRONT	847.07	
				22602-050322	5/3/2022	03/30/22~04/28/22 BOGACHIE	242.17	1,089.24
	5/24/2022	0020849	U S BANK	3953-1116-05/22	4/6/2022	CENTURYLINK - 300561116	238.57	
				3953-4833845	4/18/2022	AMAZON - WWTP SUPPLIES	59.06	
				3953-0246661	4/14/2022	AMAZON - WWTP SUPPLIES	54.35	351.98
	5/24/2022	0001621	USA BLUE BOOK	963456	4/29/2022	MAINTENANCE SUPPLIES - W	1,147.07	1,147.07
	5/24/2022	0000360	CLALLAM COUNTY ER&R	2022.077E	4/25/2022	04/22 COPIES	86.43	
				2022.058E	3/24/2022	03/22 COPIES	54.66	
				2021.326E	12/21/2021	12/21 COPIES	48.78	
				2021.010E	1/27/2022	01/22 COPIES	33.89	223.76
	5/24/2022	0000361	CLALLAM COUNTY ROAD DE	2022.014R	3/24/2022	02/16/22~03/15/22 EMPLOYEE	439.66	
				2022.008R	2/24/2022	01/16/22~02/15/22 EMPLOYEE	65.50	
				2022.019R	4/25/2022	03/16/22~04/15/22 EMPLOYEE	61.96	
				2021.087R	12/21/2021	11/16/21~12/15/21 BENEFITS	-87.80	
				2022.002R	1/26/2022	12/16/21~01/15/22 EMPLOYEE	-442.03	37.29
	5/24/2022	0020849	U S BANK	3953-5764205	4/6/2022	AMAZON - NOTEBOOKS FOR	34.70	34.70
	5/24/2022	0000348	CLALLAM COUNTY DEPT OF,	22-0085	3/11/2022	WATER TESTING - TASK 3	295.00	295.00
	5/24/2022	0000347	CLALLAM COUNTY FLOOD C	2022.001D	3/24/2022	2022 Q1 PAYROLL REIMBURS	11,836.40	11,836.40
	5/24/2022	0000360	CLALLAM COUNTY ER&R	2022.073E	4/25/2022	04/22 COPIES	10.99	10.99
	5/24/2022	0000361	CLALLAM COUNTY ROAD DE	2022.024R	5/6/2022	PAYROLL REIMBURSEMENT -	6,178.22	6,178.22
	5/24/2022	0039043	ROBINSON NOBLE	22-0262	4/5/2022	30901 PROJECT MANAGEME	6,658.00	6,658.00
	5/24/2022	0000360	CLALLAM COUNTY ER&R	2022.078E	4/25/2022	04/22 COPIES	0.21	0.21
	5/24/2022	0000361	CLALLAM COUNTY ROAD DE	2022.015R	3/24/2022	02/16/22~03/15/22 EMPLOYEE	374.04	
				2021.088R	12/21/2021	11/16/21~12/15/21 EMPLOYEE	212.34	
				2022.009R	2/24/2022	01/16/22~02/15/22 EMPLOYEE	182.96	
				2022.020R	4/25/2022	03/16/22~04/15/22 EMPLOYEE	77.83	
				2022.003R	1/26/2022	12/16/21~01/15/22 EMPLOYEE	-87.76	759.41

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000331	CLALLAM COUNTY AUDITOR	22-143268-C1	5/2/2022	LIEN FILING - WINN	19.00	19.00
	5/24/2022	0000348	.CLALLAM COUNTY DEPT OF,	22-0169	5/2/2022	WATER TESTING - BBWA	53.00	53.00
	5/24/2022	0000546	EXPRESS SERVICES, INC	27128112-43401	5/4/2022	04/25/22~05/01/22 BBWA	269.04	269.04
							Sub total for U S BANK:	31,227.52

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202204	4/30/2020	DATABASE INTERFACE FEE	54.40	54.40
	5/24/2022	0000179	BEERS, RICHARD B	Jun 2022	5/11/2022	RENTAL AGREEMENT	525.00	525.00
	5/24/2022	0000268	WAVE BUSINESS	1032293-02-May	5/11/2022	CABLE TV - INMATES 5/1/22	333.62	333.62
	5/24/2022	0000268	WAVE BUSINESS	1032290-02-May	5/11/2022	CABLE TV - OPERATIONS & J	286.32	286.32
	5/24/2022	0000268	WAVE BUSINESS	1240306-01-May	5/11/2022	INTERNET - SAR & OPSCAN	129.27	129.27
	5/24/2022	0000306	CHARM-TEX	0280927-IN	4/14/2022	INMATE CLOTHING	186.48	186.48
	5/24/2022	0000546	EXPRESS SERVICES, INC	27128117	5/4/2022	CALL CENTER REPRESENTA	447.00	447.00
	5/24/2022	0000593	FORKS, CITY OF	2268	5/6/2022	PRISONER BOARD - APR 202	1,815.00	1,815.00
	5/24/2022	0000786	INTERSTATE BATTERY SYSTE	1905702018516	5/4/2022	6V 2.4AH NICD BATTERIES	113.76	113.76
	5/24/2022	0001148	OLYMPIC SPRINGS INC	347736	4/18/2022	WATER	204.49	
				347222	4/1/2022	WATER	194.75	
				347993	4/29/2022	WATER	165.54	
				348135	4/30/2022	WATER COOLER RENT	43.30	608.08
	5/24/2022	0001298	PUBLIC UTILITY DISTRICT NO	14741000-May2	5/4/2022	UTILITIES - OPSCAN TOWER	45.28	45.28
	5/24/2022	0001300	PUBLIC UTILITY DISTRICT	22794-May22	5/3/2022	UTILITIES - FRONTIER ST #1	171.98	
				96237-May22	5/3/2022	UTILITIES - FRONTIER ST #2	52.16	
				65837-May22	5/3/2022	HOOKUP AT MORSE CREEK	50.31	274.45
	5/24/2022	0001426	SEQUIM, CITY OF	Jun 2022	5/11/2022	LEASE AGREEMENT	1,100.00	1,100.00
	5/24/2022	0001543	SWANSONS SERVICES CORP	1584942	4/21/2022	INDIGENT PACKS	114.21	
				1586166	4/28/2022	INDIGENT PACKS	49.00	163.21
	5/24/2022	0001704	WA ST DEPT OF HEALTH	042003000	5/11/2022	CHANGE OF OWNERSHIP LIC	190.00	190.00
	5/24/2022	0001947	CENTRAL RESTAURANT PRO	11989220	3/9/2022	KITCHEN EQUIPMENT	2,718.91	2,718.91
	5/24/2022	0003410	LEMAY MOBILE SHREDDING	4744997S185	5/1/2022	SHREDDING	54.60	
				4744991S185	5/1/2022	SHREDDING	13.65	68.25
	5/24/2022	0004211	CENTURYLINK	360-417-5383-M	5/2/2022	INTERNET SERVICE 05/02/22	65.00	65.00
	5/24/2022	0004212	KING, BRIAN	042422	4/24/2022	TRAVEL - COEUR D'ALENE	304.00	304.00
	5/24/2022	0020862	GERMAN, NANCY	Jun 2022	5/11/2022	LEASE AGREEMENT	2,274.43	2,274.43
	5/24/2022	0021386	STAPLES ADVANTAGE	3506645800	4/30/2022	TONER FOR CANON PRINTE	301.85	301.85
	5/24/2022	0021606	WATCH SYSTEMS LLC	53483	5/5/2022	COMMUNITY NOTIFICATION -	151.03	151.03
	5/24/2022	0024610	WAPRO	5194	5/2/2022	2022 VIRTUAL SPRING CONF	65.00	65.00
	5/24/2022	0024819	QUILEUTE TRIBE	Jun 2022	5/11/2022	LEASE AGREEMENT	1,200.00	1,200.00
	5/24/2022	0033486	LN CURTIS & SONS INC	INV591968	4/29/2022	BPV CARRIERS - 11 DEPUTIE	2,513.28	
				INV588772	4/21/2022	BULLET PROOF VEST - CANN	1,602.62	4,115.90
	5/24/2022	0036359	FINLEY, JEFFREY	042822	4/28/2022	JUMPSTARTER FOR TRANSP	65.27	65.27

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0037246	MITCHELL, KAREN	050222	5/4/2022	MILEAGE FOR PROJECT LIFE	8.78	8.78
	5/24/2022	0037247	HAIR BY NICOLE	051022	5/10/2022	INMATE HAIRCUTS	225.00	225.00
	5/24/2022	0041605	HOME DEPOT PRO	682153267	4/27/2022	KITCHEN SUPPLIES	347.35	
				682659750	4/28/2022	JAIL SUPPLIES	199.97	
				682390810	4/27/2022	KITCHEN SUPPLIES	146.28	693.60
	5/24/2022	0044927	COMMUNITY TECHNOLOGIES	1592	10/1/2021	RECURRING SUPPORT FEES	2,052.84	2,052.84
	5/24/2022	0046683	ODP BUSINESS SOLUTIONS, I	240750480001	4/29/2022	OFFICE SUPPLIES	202.96	
				240396428001	5/3/2022	OFFICE SUPPLIES	53.38	
				240397852001	4/30/2022	OFFICE SUPPLIES	19.57	275.91
						Sub total for U S BANK:		20,857.64

Final Check List
CLALLAM COUNTY

Sheriff (2)

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001439	SHERIFFS ADVANCED TRAVE	5290	4/21/2022	CODY ANDERSON	304.00	
				5291	4/21/2022	LINDA JOHNSON	304.00	
				5287	4/1/2022	ANNE CHASTAIN	129.50	
				5288	4/1/2022	JUSTINE CHORLEY	129.50	
				5289	4/1/2022	THERESA ROTHWEILER	129.50	996.50
	5/24/2022	0020849	U S BANK	4738-May22	5/6/2022	PA POWER, AMAZON, LOVE'S	5,103.80	
				7400	5/6/2022	SIMPLISAFE, AMAZON, SUPE	815.95	
				6730-May22	4/5/2022	HILTON GARDEN INN	795.00	
				0097-May22	5/6/2022	WALMART, AMAZON, PROJE(	675.95	
				4761-May22	5/6/2022	UPS, DOLLARTREE, AMAZON	669.94	
				7275-May22	5/6/2022	WAPRO, COEUR D'LENE HOT	653.36	
				0945-May22	5/6/2022	FIRST STEP, 1ST RACE CAR	243.92	
				6236-May22	5/6/2022	AMAZON	188.97	
				6528-May22	5/6/2022	LEIRA, WAPRO	150.00	
				8739-May22	5/6/2022	TOTAL WIRELESS, DIRECTV	61.48	9,358.37
						Sub total for U S BANK:		10,354.87

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0001136	OLYMPIC MEDICAL CENTER	OMC 5.12.22	5/12/2022	INMATE MEDICAL	399.39	399.39
	5/24/2022	0004826	OLYMPIC MEDICAL PHYSICIAI	71229257590	5/12/2022	INMATE MEDICAL	340.53	
				71229229610	5/12/2022	INMATE MEDICAL	85.78	
				71229266250	5/12/2022	INMATE MEDICAL	27.84	
				71229247100	5/12/2022	INMATE MEDICAL	27.84	481.99
							Sub total for U S BANK:	881.38

Final Check List
CLALLAM COUNTY

Superior Court

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0020849	U S BANK	INV 45122	5/12/2022	4/26/22-NADCP DRUG COURT	895.00	895.00
							Sub total for U S BANK:	895.00

Final Check List
CLALLAM COUNTY

Clerk Jury

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0012037	KOHLER, RICHARD	SUPCT2275754	5/1/2022	JURY PAYMENT	14.68	14.68
	5/24/2022	0029539	KOCHANEK, KIM	SUPCT2272400	5/1/2022	JURY PAYMENT	54.04	54.04
	5/24/2022	0038356	RAMBEAU, BOONCHUAY	SUPCT2274195	5/1/2022	JURY PAYMENT	77.44	77.44
	5/24/2022	0039179	REITER, BRUCE	SUPCT2272406	5/1/2022	JURY PAYMENT	14.10	14.10
	5/24/2022	0039699	TATE, BRIAN	SUPCT2267939	5/1/2022	JURY PAYMENT	49.36	49.36
	5/24/2022	0039718	BOOREN, KEVIN	SUPCT2276187	5/1/2022	JURY PAYMENT	29.89	29.89
	5/24/2022	0039998	HEIKKILA, ERIK	SUPCT2271902	5/1/2022	JURY PAYMENT	14.68	14.68
	5/24/2022	0041283	WELLSFRY, LOIS	SUPCT2275207	5/1/2022	JURY PAYMENT	28.72	28.72
	5/24/2022	0041743	NOLAN, RICHARD	SUPCT2274642	5/1/2022	JURY PAYMENT	29.89	29.89
	5/24/2022	0041817	ROSE, HOLLY	SUPCT2273983	5/1/2022	JURY PAYMENT	18.19	18.19
	5/24/2022	0043107	ZENOBI, MITCHELL	SUPCT2275824	5/1/2022	JURY PAYMENT	41.59	41.59
	5/24/2022	0046700	ABKEN, FAITH	SUPCT2276270	5/1/2022	JURY PAYMENT	27.55	27.55
	5/24/2022	0046701	BOSS, COREY	SUPCT2273527	5/1/2022	JURY PAYMENT	31.06	31.06
	5/24/2022	0046702	CARIKER, FRANK	SUPCT2276510	5/1/2022	JURY PAYMENT	10.59	10.59
	5/24/2022	0046703	CARPENTER, BRIAN	SUPCT2274585	5/1/2022	JURY PAYMENT	19.36	19.36
	5/24/2022	0046704	CHARTERS, KAREN	SUPCT2273112	5/1/2022	JURY PAYMENT	39.25	39.25
	5/24/2022	0046705	COMMEREE, TROY	SUPCT2273014	5/1/2022	JURY PAYMENT	25.21	25.21
	5/24/2022	0046706	CULBERTSON-BREEN, THERE	SUPCT2268000	5/1/2022	JURY PAYMENT	11.17	11.17
	5/24/2022	0046707	EARHART, DOLORES	SUPCT2274440	5/1/2022	JURY PAYMENT	28.72	28.72
	5/24/2022	0046708	ERDMANN, RONALD	SUPCT2273237	5/1/2022	JURY PAYMENT	15.85	15.85
	5/24/2022	0046709	FABISH, ROBERT	SUPCT2274082	5/1/2022	JURY PAYMENT	33.40	33.40
	5/24/2022	0046710	FENUMIAI, ILALIO	SUPCT2272632	5/1/2022	JURY PAYMENT	31.76	31.76
	5/24/2022	0046711	AHMUTY, DAVID	SUPCT2273052	5/1/2022	JURY PAYMENT	12.34	12.34
	5/24/2022	0046712	FINCH, WILLIAM	SUPCT2272557	5/1/2022	JURY PAYMENT	33.40	33.40
	5/24/2022	0046713	GRUENDL, LOIS	SUPCT2272384	5/1/2022	JURY PAYMENT	133.60	133.60
	5/24/2022	0046714	HUGHES, JEFFREY	SUPCT2275119	5/1/2022	JURY PAYMENT	185.08	185.08
	5/24/2022	0046715	JONES, ALAN	SUPCT2271808	5/1/2022	JURY PAYMENT	27.55	27.55
	5/24/2022	0046716	KOONS, KIMBERLY	SUPCT2272686	5/1/2022	JURY PAYMENT	32.23	32.23
	5/24/2022	0046717	KOPP, JAIMZ	SUPCT2274311	5/1/2022	JURY PAYMENT	11.17	11.17
	5/24/2022	0046718	LA MARCHE, JUDITH	SUPCT2270054	5/1/2022	JURY PAYMENT	31.65	31.65
	5/24/2022	0046719	ALSTRUP, NAOMI	SUPCT2271671	5/1/2022	JURY PAYMENT	28.72	28.72
	5/24/2022	0046720	MARX, JENNIFER	SUPCT2272796	5/1/2022	JURY PAYMENT	114.88	114.88
	5/24/2022	0046721	MOREY, DEBORAH	SUPCT2276330	5/1/2022	JURY PAYMENT	180.40	180.40
	5/24/2022	0046722	MURRAY, LINDSAY	SUPCT2273131	5/1/2022	JURY PAYMENT	11.76	11.76

Bank : apbank U S BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0046723	NAYLOR, DAVID	SUPCT2271716	5/1/2022	JURY PAYMENT	24.04	24.04
	5/24/2022	0046724	NELSON, DAVID	SUPCT2274478	5/1/2022	JURY PAYMENT	25.80	25.80
	5/24/2022	0046725	NEWTON, KACI	SUPCT2272657	5/1/2022	JURY PAYMENT	18.19	18.19
	5/24/2022	0046726	NORDBERG, RICHARD	SUPCT2272947	5/1/2022	JURY PAYMENT	13.51	13.51
	5/24/2022	0046727	NUNN, GREG	SUPCT2274129	5/1/2022	JURY PAYMENT	77.44	77.44
	5/24/2022	0046728	PATTON, MITCHELL	SUPCT2274609	5/1/2022	JURY PAYMENT	21.12	21.12
	5/24/2022	0046729	ALWARD, VICKY	SUPCT2275153	5/1/2022	JURY PAYMENT	11.17	11.17
	5/24/2022	0046730	PEDERSEN, CHARLENE	SUPCT2275729	5/1/2022	JURY PAYMENT	36.33	36.33
	5/24/2022	0046731	RICHARDSON, GUY	SUPCT2272741	5/1/2022	JURY PAYMENT	12.93	12.93
	5/24/2022	0046732	RUBIN, SYDNEY	SUPCT2275641	5/1/2022	JURY PAYMENT	10.59	10.59
	5/24/2022	0046733	SAAVEDRA, CRYSTAL	SUPCT2273722	5/1/2022	JURY PAYMENT	38.08	38.08
	5/24/2022	0046734	SAMFORD, JAMES	SUPCT2268267	5/1/2022	JURY PAYMENT	35.74	35.74
	5/24/2022	0046735	SIMPSON, DEBORAH	SUPCT2267386	5/1/2022	JURY PAYMENT	13.51	13.51
	5/24/2022	0046736	ANDERSON, JASON	SUPCT2275038	5/1/2022	JURY PAYMENT	40.00	40.00
	5/24/2022	0046737	TINKER, BONNIE	SUPCT2270270	5/1/2022	JURY PAYMENT	33.40	33.40
	5/24/2022	0046738	TIVALD, JORDIN	SUPCT2274704	5/1/2022	JURY PAYMENT	61.59	61.59
	5/24/2022	0046739	WESSEL, PAUL	SUPCT2276350	5/1/2022	JURY PAYMENT	25.21	25.21
	5/24/2022	0046740	WINTERS, REBECCA	SUPCT2275086	5/1/2022	JURY PAYMENT	10.00	10.00
	5/24/2022	0046741	WISE, SAVANAH	SUPCT2273825	5/1/2022	JURY PAYMENT	40.00	40.00
	5/24/2022	0046742	YADA, CAROL	SUPCT2273637	5/1/2022	JURY PAYMENT	30.48	30.48
	5/24/2022	0046743	BENJAMIN GRIGOLLA, NICOLI	SUPCT2275346	5/1/2022	JURY PAYMENT	11.76	11.76
	5/24/2022	0046744	BLACKBURN, DAVID	SUPCT2275568	5/1/2022	JURY PAYMENT	79.78	79.78
	5/24/2022	0046745	BLACKSHEAR, KRISTINE	SUPCT2273210	5/1/2022	JURY PAYMENT	68.08	68.08
	5/24/2022	0046746	BLACKSMITH, MICHAEL	SUPCT2269136	5/1/2022	JURY PAYMENT	29.31	29.31

Sub total for U S BANK: 2,217.34

Final Check List
CLALLAM COUNTY

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202204	5/12/2022	MONTHLY SUBSCRIPTION FE	115.43	115.43
	5/24/2022	0000331	CLALLAM COUNTY AUDITOR	22-143448	5/12/2022	CURRENT USE REMOVAL RE	204.50	
				22-143449	5/12/2022	CURRENT USE REMOVAL RE	204.50	
				22-143450	5/12/2022	CURRENT USE REMOVAL RE	204.50	
				22-143451	5/12/2022	CURRENT USE REMOVAL RE	204.50	
				22-143452	5/12/2022	DFL REMOVAL RECORDING 2	204.50	
				22-143662	5/12/2022	DFL REMOVAL RECORDING 2	204.50	1,227.00
	5/24/2022	0046683	ODP BUSINESS SOLUTIONS,	241476961001	5/12/2022	OFFICE SUPPLIES	61.93	61.93
							Sub total for U S BANK:	1,404.36

Final Check List
CLALLAM COUNTY

Veterans

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/11/2022	0000268	WAVE BUSINESS	WAVE 5/11/22	5/11/2022	VET CENTER PHONE	77.68	77.68
	5/11/2022	0000360	CLALLAM COUNTY ER&R	ER&R 5/11/22	5/11/2022	VEHICLE RENTAL	91.00	91.00
	5/11/2022	0001179	PACIFIC OFFICE EQUIPMENT	POE 5/11/22	5/11/2022	VET CENTER PRINTER	99.61	99.61
	5/11/2022	0001252	PORT ANGELES, CITY OF	RD5090 5/11/22	5/11/2022	UTILITIES	303.21	303.21
	5/11/2022	0001300	PUBLIC UTILITY DISTRICT	DW7488 5/11/22	5/11/2022	UTLITIES	225.13	
				KG7898 5/11/22	5/11/2022	UTILITIES	103.55	328.68
	5/11/2022	0020849	U S BANK	PD1598 5/11/22	5/11/2022	FOOD	200.00	
				EM2115 5/11/22	5/11/2022	FOOD	150.00	
				FC1973 5/11/22	5/11/2022	FOOD	150.00	
				JJ2522 5/11/22 S	5/11/2022	FOOD	150.00	
				MB8950 5/11/22	5/11/2022	FOOD	150.00	
				MC2576 5/11/22	5/11/2022	FUEL	150.00	
				TM2565 5/11/22	5/11/2022	FOOD	150.00	
				LV9835 5/11/22 \	5/11/2022	FOOD	100.00	
				NW3421 5/11/22	5/11/2022	FUEL	100.00	
				JJ9950 5/11/22 S	5/11/2022	FOOD	75.00	
				JJ9950 5/11/22 V	5/11/2022	FOOD	75.00	
				LV9835 5/11/22 S	5/11/2022	FOOD	50.00	
				NW3421 5/11/22	5/11/2022	FOOD	50.00	1,550.00
							Sub total for U S BANK:	2,450.18

Bank : apbank U S BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	5/24/2022	0000546	EXPRESS SERVICES, INC	27167306	5/12/2022	EXPRESS SERVICES	421.31	421.31
	5/24/2022	0020849	U S BANK	7076422	5/12/2022	US BANK APRIL 2022	581.98	581.98
	5/24/2022	0045254	SLEDGEHAMMER MARKETIN(	12	5/12/2022	SLEDGEHAMMER MARKETIN	1,200.00	1,200.00
							Sub total for U S BANK:	2,203.29

1b
5/24/22

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of May 16 – 20, 2022

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, May 16, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published May 12 were:

- Calendar/Correspondence
- Resolution authorizing expenditures from the Conservation Futures Fund for approved 2022 applications
- Briefing and notice of call for applications to be received no later than 3 p.m. Tuesday, June 14, 2022 for Hotel Leasing and Rapid Re-housing funding
- Contract amendment with Peninsula Community Health Services to allow continued support to help assist the Health and Human Services Care Navigator with the State Opioid Response
- Contract amendment 4 with Department of Health to add supplemental funding for WIC Farmer's Market Nutritional Program, Prevention Drug Overdose, Covid-19 Vaccine Services and Maternal Child Health Program
- Agreement with Washington State Department of Transportation for asphalt resurfacing of S. Airport Road between U.S. 101 and W. Edgewood Drive
- Briefing and notice of hearing to be held Tuesday, May 31, 2022 at 10:30 a.m. to approve two local projects for Surface Transportation Block Grant program in FY2022
- North Olympic Land Trust letter of support for acquisitions 22-1524 and 22-1533 Mid Valley Farm and Dungeness Hub Nash's
- Resolution to restructure the Board of Health membership positions
- Olympic National Forest update
- Discussion on proposed budget revisions to be considered on May 31
- Discussion of proposed supplemental appropriations to be considered on May 31
- Discussion of proposed budget emergencies to be considered on May 31

Meeting concluded at 11:54 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, May 17, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

<u>ACTION TAKEN</u>: CRJm to adopt the agenda as presented, CBPs, mc

CONSENT AGENDA

1a Approval of vouchers for the week of May 9
1b Approval of payroll for the week of April 30
1c Approval of minutes for the week of May 9

<u>ACTION TAKEN</u>: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CBP commented on Code Compliance Committee, KSQM Radio Show with Kevin Gallaci, Washington Association of Counties meeting, Legislative Steering Committee, Timber Counties Caucus meeting
- CRJ commented on Timber Counties Caucus meeting, Department of Natural Resources, Housing Solutions Committee, Lodging Tax Advisory Committee, Mental Health Court, Law Enforcement Recognition
- CMO commented on Washington Association of Counties meeting, Legislative Steering Committee

CONTRACTS AND AGREEMENTS

2a Agreement with Small Business Development Center for business advising and technical assistance to small business

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

3a Resolution appointing Jai Lust to the Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3b Resolution to change membership positions on the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

3c Resolution removing the Regional Administrator Salish Behavioral Health Organization member position on the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

4a Resolution creating a new Public Works Broadband Infrastructure Capital Projects, a Capital Projects Fund

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Notice that the following budget revisions will be adopted by Resolution on May 31:
Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/$9,853
Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/$227,000

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4c Notice that the following supplemental appropriations will be adopted by Resolution on May 31:
Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/$13,823
Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/$35,007
Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/$13,520

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4d Resolution calling for a hearing to be held May 31 at 10:30 a.m. for the following debatable emergencies:
Parks & Facilities – Additional funding for expenses related to COVID-19 for goods and services expenditures/$17,121
Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/$60,000
Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/$70,000
General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/$60,000
Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/$60,000

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

5a Notice of hearing to be held Tuesday, May 31, 2022 at 10:30 a.m. to approve two local projects for Surface Transportation Block Grant program in FY2022

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on report given on Department of Natural Resources, Veterans services issues

Meeting concluded at 10:42 a.m. and continued to 9 a.m., Monday, May 23, 2022.

There are no Zoom chat logs for the week of May 16.

The Board of Commissioners attended a WSAC Virtual update, Board of Health Meeting, Clallam Transit Meeting and Habitat for Humanity Build Class Ribbon Cutting Kick-off during the week of May 16.

PASSED AND ADOPTED this 24th day of May 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS	Administrator Rich Sill	m	moved
CMO	Commissioner Mark Ozias	mc	motion carried
CRJ	Commissioner Randy Johnson	s	seconded
CBP	Commissioner Bill Peach		

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

1C
5/24/22

Department: BOCC

WORK SESSION ☒ **Meeting Date: 5/16/2022**

REGULAR AGENDA ☒ **Meeting Date: 5/24/2022**

Item Summary:*

☐ Call for Hearing	☐ Contract/Agreement/MOU**	Contract #
☐ Resolution	☐ Proclamation	☐ Budget Item
☐ Draft Ordinance	☐ Final Ordinance	☒ Other – Letter of support

Documents exempt from public disclosure attached: ☐

Executive Summary:
The Board of Clallam County Commissioners wish to share our support of North Olympic Land Trust acquisitions 22-1524 and 22-1533 to acquire properties Mid Valley Farm and Dungeness Hub Nash's, WA, Clallam County.
Request the Board of Commissioners to approve a letter of support to the Washington State Recreation and Conservation Office.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐
None.

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)
Request the Board of Commissioners to approve a letter of support to the Washington State Recreation and Conservation Office.

County Official signature & print name: Loni Gores Loni Gores

Name of stakeholder attending meeting: Board of Commissioners, Michele Canale – North Olympic Land Trust

Date Submitted: June 14, 2022

Board of Clallam County Commissioners

MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

Jim Jones, Jr. County Administrator

May 24, 2022

Washington State Recreation and Conservation Office
PO Box 40917
Olympia, WA 98504-0917

RE: Grant Funding for RCO projects #22-1524 and 22-1533

Dear Washington State Recreation and Conservation Office:

The Board of Clallam County Commissioners wish to share our support of North Olympic Land Trust acquisitions 22-1524 and 22-1533 to acquire properties Mid Valley Farm and Dungeness Hub Nash's, WA, Clallam County.

Conserving the 56-acre Mid Valley Farm on the edge of rapidly development Sequim, in integral to the operations of one of only two remaining dairies in the area, Maple View Dairy.

Conservation of the 10-acre Dungeness Hub will ensure that its more than 7.5 acres of prime farm soils and vital packing shed and cold storage will remain available for productions and distribution. The property is at the capstone of over 600 acres of conserved land for farming, water flow, and river restoration in Dungeness.

Thank you for considering the property acquisition grant.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair	Randy Johnson	Bill Peach

NORTH OLYMPIC
Land Trust

Farms • Fish • Forests

602 E. Front St.
P.O. Box 2945 (mailing)
Port Angeles, WA 98362
Phone: (360) 417-1815
NorthOlympicLandTrust.org
info@northolympiclandtrust.org

April 13, 2022

Alanna Gores
Clerk of the Board Commissioners Office
Board of County Commissioners
223 E 4th St #4
Port Angeles, WA 98362

Subject: Notice of Purchase of Conservation Easements in Clallam County, RCO Grant Application #22-1524 Acq, Mid Valley Farm & #22-1533 Acq, The Dungeness Hub-Nash's Organic Produce

Honorable Commissioners:

I am writing to inform you that the North Olympic Land Trust is applying for two farmland preservation grants that are being submitted to the Washington Wildlife and Recreation Program (WWRP) administered by the Recreation and Conservation Office (RCO) in 2022.

Conserving the 56-acre Mid Valley Farm on the edge of rapidly developing Sequim, is integral to the operations of one of only two remaining dairies in the area, Maple View Dairy.

Conservation of the 10-acre Dungeness Hub will ensure that its more than 7.5 acres of prime farm soils and vital packing shed and cold storage will remain available for production and distribution. The property is at the capstone of over 600 acres of conserved land for farming, waterfowl, and river restoration in Dungeness.

We also applied for Conservation Futures funding on March 14th, 2022. When matched with funding secured by the Jamestown S'Klallam Tribe through the State's Floodplains by Design program and planned community fundraising, WWRP funding would ensure the support necessary to protect these farms.

State law, RCW 79A.15.110, requires that we notify the local legislative body of our intent to apply for a state grant to acquire real property from the WWRP, administered by the Recreation and Conservation Office (RCO). This letter is your notification. The law states that the local legislative authority may, at its discretion, submit a letter to the RCO identifying its position with regard to the acquisition project. Any letters received will be made available to the governor and the state legislature when the prioritized project list is submitted as part of the RCO's capital budget request.

The law also states that we must "confer" with local officials on this acquisition. And to meet grant program deadlines, we must complete this prior to July 13, 2022. Please let me know who the appropriate contact(s) is/are so we may open a dialogue. I would also be happy to give a presentation to the Board of County Commissioners on these projects, if you would like.

Enclosed is the application, location map, and parcel map of the proposed project.

Please feel free to contact me to let me know if you have any questions or to request additional information about these acquisition proposals. I can be reached at 360-417-1815 x5 or michele@northolympiclandtrust.org.

Sincerely,

Michele Canale
Land Protection Specialist
360-417-1815 x5

Enclosures

For reference:

RCW 79A.15.110

Review of proposed project application.

State or local agencies or nonprofit nature conservancies shall review the proposed project application and confer with the county or city with jurisdiction over the project area prior to applying for funds for the acquisition of property under this chapter. The appropriate county or city legislative authority may, at its discretion, submit a letter to the board identifying the authority's position with regard to the acquisition project. The board shall make the letters received under this section available to the governor and the legislature when the prioritized project list is submitted under this chapter.

RCW 79A.15.010

"Confer" means a dialogue between project sponsors and local county and city officials with the purpose of early review of potential projects. The dialogue may include any matter relevant to a particular project, which may include but need not be limited to: Project purpose and scope; project elements; estimated project cost; costs and benefits to the community; plans for project management and maintenance; and public access.

Washington State Recreation and Conservation Office

Project Application Report

PROJECT: 22-1524 ACQ, MID VALLEY FARM

Sponsor: North Olympic Land Trust   Program: WWRP - Farmland Preservation   Status: Preapplication

Parties to the Agreement

PRIMARY SPONSOR

North Olympic Land Trust
Address P.O. Box 2945
City Port Angeles **State** WA **Zip** 98362
Org Type Non-Gov-Nonprofit
Vendor # SWV0047632-00
UBI 601280483
Date Org created
Org Notes

link to Organization profile
☐ Org data updated

QUESTIONS - PRIMARY SPONSOR

#1: Is your organization registered as a non-profit with the Washington Secretary of State?
Yes

#1a: Please confirm the Unified Business Identifier (UBI) shown above is correct or provide if blank.

The UBI is correct.

#2: How long has your organization been involved in salmon and habitat conservation?

Since 1990, the Land Trust has been dedicated to the conservation of open spaces, local food, local resources, healthy watersheds and recreational opportunities. Over the past 32 years, the Land Trust has permanently protected more than 3,700 acres of land for farms, fish and forests, including over 670 acres on 20 local farms.

SECONDARY SPONSORS

No records to display

Project Contacts

Contact Name Primary Org	Project Role	Work Phone	Work Email
Beth Auerbach Rec. and Conserv. Office	Project Manager	(360) 280-6103	Beth.Auerbach@rco.wa.gov
Michele Canale North Olympic Land Trust	Project Contact	(360) 417-1815 Ext 5	michele@northolympiclandtrust.org
Michael Auger North Olympic Land Trust	Alt Project Contact	(360) 417-1815 Ext 7	michael@northolympiclandtrust.org
Tom Sanford North Olympic Land Trust	Alt Project Contact	(360) 417-1815 Ext 6	tom@nolt.org

Worksites & Properties

#	Worksite Name
#1	Mid Valley Farm

Acquisition	Property Name
✓	Mid Valley Farm

Worksite Map & Description

Worksite #1: Mid Valley Farm

WORKSITE ADDRESS

Street Address 834 Evans Rd
City, State, Zip Sequim WA 98382

Worksite Details

Worksite #1: Mid Valley Farm

SITE ACCESS DIRECTIONS

The residence is 834 Evans Rd, but you can also park past the residence, by the blacksmith shop.

Questions

#1: Give street address for this worksite if available.

834 Evans Rd, Sequim, WA 98382

Project Location

RELATED PROJECTS

Projects in PRISM

PRISM Number	Project Name	Current Status	Relationship Type	Notes
No related project selected				

Related Project Notes

There are no related projects.

Property Details

Property: Mid Valley Farm (Worksite #1: Mid Valley Farm)

✓**Acquisition** **Planned Acquisition Date** 01/30/2025

LANDOWNER

Name	Gloria A. Davis Family Limited Partnershi
Address	834 Evans Rd
City	Sequim
State	WA Zip 98382
Type	Private

OWNERSHIP

Instrument Type	Easement - Permanent
Purchase Type	Less than fee ownership
Term Length	Perpetuity
# Yrs	
Expiration Date	
Note	

Questions

#1: Will this acquisition project cause the displacement of individuals, families, businesses, or farms? If yes, explain:

No

#2: Will clean-up of hazardous materials be required? (See RCO Manual 3, Acquiring Land).

No

#3: What is the current use and zoning for the property?

The farm is currently leased to Troy and Ben Smith, who have farmed the property for a number of years.

The property includes the landowners' residence, and supporting infrastructure. All are included in the proposed 1.9-acre building envelope.

The property is zoned Rural Neighborhood Conservation, which allows subdivision to 5-acre lots. Our analysis of County codes suggests that the current four lots could be configured to add 9-11 dwelling units to the property.

#4: Has the applicant requested and/or received a "waiver of retroactivity" from the RCO for the property in question? If yes, what was the sellers name, the approval date, and waiver number?

#5: Are there, or will there be, encumbrances that limit the proposed uses for the site (e.g., additional easements, covenants, lease back, life estate, sharecropping agreement, or other)? If yes, explain:

No

#6: Does the applicant hold an option or purchase and sale agreement for the property? If yes, what date will it expire?

No

#7: What agricultural activity (ies) currently occurs on the land? Will it continue?

The farm is currently leased to Troy and Ben Smith. They operate one of two remaining dairy farms in Clallam County, Maple View Dairy. This land is critical to their dairy, enabling them to grow enough feed for their dairy cattle. The Smiths crop rotation includes vegetable seed, hay, corn, and sometimes barley.

The Davis family plans to continue leasing to the Smiths at least for the short term. The Smiths have an active lease, through December 31, 2025.

Project Proposal

Project Description

Conservation of the 56-acre Mid Valley Farm on the edge of rapidly developing Sequim through the purchase of a conservation easement. The farm is 100% prime farmland soils. The easement will prohibit subdivision, maintaining the property as a 56 acre farm, and extinguish 9-11 development rights. Though it is currently 4 legal parcels, it could not be further subdivided and could never be sold separately. This farm is currently integral to the operations of one of only two remaining dairies in the area, Maple View Dairy. This farm also has significance because it provides scenic open space along Evans Road, which many people drive or bike. Many birders enjoy watching large numbers of Trumpeter Swans that regularly use the property along with small populations of Tundra Swans.

Project Questions

#1: Does this application contain state, federal or other grants as part of the "sponsor match"? If "yes," name the grant(s) and date grant will be available.

Yes

We have requested $400,000 from Clallam County Conservation Futures. When matched with funding secured by the Jamestown S'Klallam Tribe through the State's Floodplains by Design program and planned community fundraising, WWRP's allocation would ensure the support necessary to protect these farmlands.

#2: List the date the project was submitted for review to the county or city with jurisdiction over the project area? If submitted, explain which county or city official(s) reviewed the proposal, method of review, which jurisdiction, etc.:

Acquisition Metrics

Project Application Report - 22-1524

Property: Mid Valley Farm (Worksite #1: Mid Valley Farm)

REAL PROPERTY ACQUISITION

Farmland easement

Total cost for Farmland easement

$800,000

Note: $715K (65% of FMV) rounded to $800K - i.e. the highest level we think the appraisal could show of easement value. FMV was estimated to be $825,000-$915,000 on 11/30/2020.

Acres by Acreage Type (Farmland)

	Acres
Lake	0
Riparian	0
Tidelands	0
Uplands	56.00
Wetlands	0
Total	56.00

Acres farmed

	Acres
Available for farming	45.0
Not available for farming	11.0
Total	56.0

Note: Of the ~11 acres, ~8.5 acres is forestland, and 1.9 acres is the building envelope.

Number of development rights acquired

11

Note: It's zoned NC, which allows one dwelling unit per 5 acres. They have 3 legal parcels. One is 29.67 acres, and could have 5 (maybe 6) dwelling units, another is 10.35 acres and could have 2 dwelling units, and the third parcel is 14.86 acres and could have 2 (maybe 3) dwelling units. There are currently no residential structures on the property, just supporting agricultural infrastructure. So, there are 9-11 development rights that could be purchased.

Number of development rights retained

1

Note: For the existing residence.

Number of building envelopes within the easement area

1

Structures that lie within the building envelopes

Residence
Shed
Shop
Other

Note: A residence, a workshop/blacksmith shop, lean-to, long hanger, machine shed, shop, and a storage shed. All are contained in the 1.9 acre building envelope.

Percent of impervious surface

0.08

Note: Currently, we estimate impervious surface to be ~0.079%, 2,928 square feet.

The landowners would like to reserve up to 4% impervious, which is ~ 97,574 sf (or 2.24 acres) based on the Property's overall size of approximately 56 acres.

Select the water rights associated with this property

Adjudicated

Note: The landowners have about 300 shares in the Sequim Prairie Tri Irrigation Company, who have adjudicated water rights.

There is also a well for the landowner's home on the 1-acre parcel, for domestic use. This is "permit-exempt and thus not associated with a water right from Ecology... Since the house was beneficially using the well prior to the Dungeness Rule in 2013, the well would have been grandfathered in by Ecology and exempt from mitigation under the new rule, which requires owners to mitigate for new permit exempt wells" (WWT info).

INCIDENTALS

Appraisal

Total cost for appraisal	$15,000

Appraisal Review

Total cost for appraisal review	$7,000

Closing, Recording, Taxes, Title

Total cost for Closing, Recording, Taxes, Title	$17,790 **Note:** Based on $800,000 for the easement, costs are estimated to be: $737.50*2 for escrow fee $64.90*2 for tax on escrow fee $2,215 for title insurance $194.92 for tax on title insurance $13,345 for excise tax $430 for recording 17,789.72

Cultural resources (Acq)

Total cost for Cultural resources(Acq)	$25,000
Restoration or development plans (yes/no)	No

Environmental Audits

Total cost for environmental audits	$5,000

Signs (Acq)

Total cost for Signs(Acq)	$125
Number of permanent signs that identify site and funding partners	1

Stewardship plan

Total cost for Stewardship plan	$10,000 **Note:** This is the max allowed per manual 10f.
Acres included in the stewardship plan	56.00

Survey (Acq)

Total cost for Survey(Acq)	$25,000

ADMINISTRATIVE COSTS (ACQ)

Administrative costs (Acq)

Total cost for Administrative costs (Acq)	$45,245 **Note:** This is the max 5%.

Project Application Report - 22-1524

Overall Project Metrics

COMPLETION DATE

Projected date of completion — 01/30/2025

Note: We will likely close well before this, but this would be closer to when the grant would expire, if awarded in mid-2023.

PROJECT ACQUISITION

Acquisition Primary Purpose — Farmland Preservation

ACQUISITION COST ESTIMATES

Property: Mid Valley Farm (Worksite #1: Mid Valley Farm)

Property Value Determination: Letter of Opinion

Work Type	Estimated Cost
Appraisal	$15,000
Appraisal Review	$7,000
Closing, Recording, Taxes, Title	$17,790
Cultural resources (Acq)	$25,000
Environmental Audits	$5,000
Farmland easement	$800,000
Signs (Acq)	$125
Stewardship plan	$10,000
Survey (Acq)	$25,000
Subtotal:	$904,915
Administration:	$45,245
Total Estimate For Property:	$950,160

Summary

Total Estimated Costs Without Admin:	$904,915
Total Estimated Admin:	$45,245
Total Estimated Acquisition Costs:	$950,160

Cost Summary

	Estimated Cost	Project %	Admin/AA&E %
Acquisition Costs			
Land/Incidentals	$904,915		
Admin	$45,245		5.00 %
SUBTOTAL	$950,160	100.00 %	
Total Cost Estimate	$950,160	100.00 %	

Funding Request and Match

FUNDING PROGRAM

WWRP - Farmland Preservation	$475,079	49.999895 '

SPONSOR MATCH

Other Monetary Funding — Grant - Conservation Futures

Amount — $400,000.00

Note: We applied March 14, 2022. Funding has not been approved yet.

Funding Organization — Clallam County

Grant Program		Conservation Futures
Other Monetary Funding	Grant - State	
Amount		$75,081.00
Funding Organization		Department of Ecology (ECY)
Grant Program		Floodplains by Design

Match Total: $475,08150.000105
Total Funding Request (Funding + Match): $950,160100.00000C

Cultural Resources

Worksite #1: Mid Valley Farm

#1: Describe existing worksite site conditions. The answer to this question will be used in cultural resource consultation so please provide detailed information.

The property includes the landowners' residence, and supporting agricultural infrastructure. All are included in the proposed 1.9-acre building envelope. All impervious surface, including current and future improvements, are limited to the building envelope.

That building envelope is drawn above as the APE.

There are agricultural access roads outside of the building envelope, and trails in the woods but they are minor. Farming activities will occur in the agricultural area, outside of the building envelope, but other than planting and harvesting, no ground disturbing activities are planned. Those current and future activities are listed below.

The farm is currently leased to Troy and Ben Smith, who have farmed the property for a number of years. In 2021, the entire property was planted with corn for feed for their nearby dairy. The Smiths crop rotation includes vegetable seed, hay, corn, and sometimes barley.

The Smiths have a plan to pasture heifers in the eastern portion of Mid Valley Farm. This area of the farm drains well. They will move their heifers here for pasture and conduct rotational grazing. There are currently no livestock on the property.

Project Permits

Permits and Reviews	Issuing Organization	Applied Date	Received Date	Expiration Date	Permit #
None - No permits Required					

Attachments

Required Attachments	4 out of 5 done
Landowner acknowledgement form	✓
Local Jurisdiction Review for Acquisition Projects	
Map: Parcel map	✓
Photo	✓
Property Designation	✓

PHOTOS (JPG, GIF)

Photos (JPG, GIF)

506103

506105

506106

PROJECT DOCUMENTS AND PHOTOS

Project Documents and Photos

File Type	Attach Date	Attachment Type	Title	Person	File Name, Number Associations	Shared
	03/30/2022	Map: Parcel map	Parcel Map.jpg	MicheleC	Parcel Map.jpg, 506106	✓
	03/30/2022	Photo	IMG_6728.JPG	MicheleC	IMG_6728.jpg, 506105	✓
	03/30/2022	Property Designation	Letter from County re ag designation.pdf	MicheleC	Letter from County re ag designation.pdf, 506104	✓
	03/30/2022	Landowner acknowledgement form	signed landowner acknowledgement form.jpg	MicheleC	signed landowner acknowledgement form.jpg, 506103	

RCO Staff Scores

Criteria	Score	Score Range	Basis	Applicant Challenge	RCO Response
Easement Duration	0	-10.0 to 0.0	Mid Valley Farm (Permanent)		
Match	0	0.0 to 2.0	Above minimum match percent 0.0000%		

Application Status

Application Due Date: 05/03/2022

Status Name	Status Date	Submitted By	Submission Notes
Preapplication	03/23/2022		

I certify that to the best of my knowledge, the information in this application is true and correct. Further, all application requirements due on the application due date have been fully completed to the best of my ability. I understand that if this application is found to be incomplete, it will be rejected by RCO. I understand that I may be required to submit additional documents before evaluation or approval of this project and I agree to provide them.

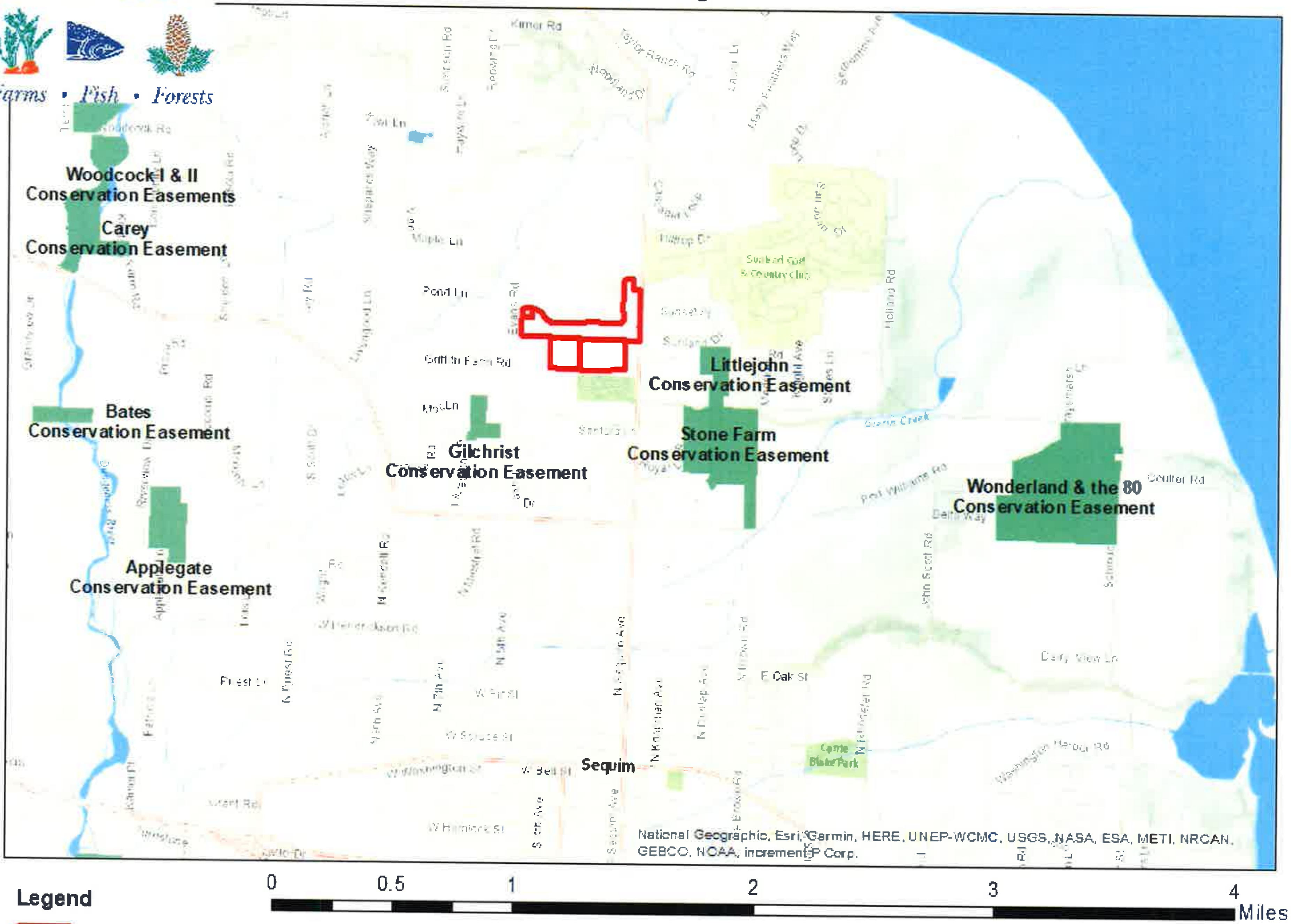
Date of last change: 04/13/2022

NORTH OLYMPIC
Land Trust

Farms • Fish • Forests

Mid Valley Farm
Sequim, Washington

Map created by Michele Canale, North Olympic Land Trust 2/9/2022



Legend

Mid Valley Farm (since 1946)

Conserved land

22-1524 Acq Mid Valley Farm
Parcel Map

NORTH OLYMPIC
Land Trust
Farms • Fish • Forests

Map created by Michele Canale, North Olympic Land Trust 3/30/22

Legend

22-1524 Acq. Mid Valley Farm — Roads

Parcels (Callam Co data)

0 0.04 0.08 0.16 0.24 0.32 Miles

N

WASHINGTON STATE Recreation and Conservation Office

Project Application Report

PROJECT: 22-1533 ACQ, THE DUNGENESS HUB – NASH'S ORGANIC PRODUCE

Sponsor: North Olympic Land Trust Program: WWRP - Farmland Preservation Status: Preapplication

Parties to the Agreement

PRIMARY SPONSOR

North Olympic Land Trust

Address P.O. Box 2945

City Port Angeles **State** WA **Zip** 98362

Org Type Non-Gov-Nonprofit

Vendor # SWV0047632-00

UBI 601280483

Date Org created

Org Notes

link to Organization profile

☐ Org data updated

QUESTIONS - PRIMARY SPONSOR

#1: Is your organization registered as a non-profit with the Washington Secretary of State?

Yes

#1a: Please confirm the Unified Business Identifier (UBI) shown above is correct or provide if blank.

The UBI is correct.

#2: How long has your organization been involved in salmon and habitat conservation?

Since 1990, the Land Trust has been dedicated to the conservation of open spaces, local food, local resources, healthy watersheds and recreational opportunities. Over the past 32 years, the Land Trust has permanently protected more than 3,700 acres of land for farms, fish and forests, including over 670 acres on 20 local farms.

SECONDARY SPONSORS

No records to display

Project Application Report - 22-1533

Project Contacts

Contact Name Primary Org	Project Role	Work Phone	Work Email
Beth Auerbach Rec. and Conserv. Office	Project Manager	(360) 280-6103	Beth.Auerbach@rco.wa.gov
Michele Canale North Olympic Land Trust	Project Contact	(360) 417-1815 Ext 5	michele@northolympiclandtrust.org
Michael Auger North Olympic Land Trust	Alt Project Contact	(360) 417-1815 Ext 7	michael@northolympiclandtrust.org
Tom Sanford North Olympic Land Trust	Alt Project Contact	(360) 417-1815 Ext 6	tom@nolt.org

Worksites & Properties

#	Worksite Name
#1	The Dungeness Hub

Acquisition	Property Name
✓	Nash's Organic Produce

Worksite Map & Description

Worksite #1: The Dungeness Hub

WORKSITE ADDRESS

Street Address	1865 E Anderson Rd		
City, State, Zip	Sequim	WA	98382

Worksite Details

Worksite #1: The Dungeness Hub

SITE ACCESS DIRECTIONS

No special access instructions are needed.

Questions

#1: Give street address for this worksite if available.

1865 E Anderson Rd, Sequim, WA 98382

Project Application Report - 22-1533

Project Location

RELATED PROJECTS

Projects in PRISM

PRISM Number	Project Name	Current Status	Relationship Type	Notes
No related project selected				

Related Project Notes

There are no related projects.

Property Details

Property: Nash's Organic Produce (Worksite #1: The Dungeness Hub)

✓ **Acquisition** **Planned Acquisition Date** 01/30/2025

LANDOWNER

Name	Nash Huber and Patty McManus
Address	230 Simpson Road
City	Sequim
State	WA Zip 98382
Type	Private

OWNERSHIP

Instrument Type	Easement - Permanent
Purchase Type	Less than fee ownership
Term Length	Perpetuity
# Yrs	
Expiration Date	
Note	

Questions

#1: Will this acquisition project cause the displacement of individuals, families, businesses, or farms? If yes, explain:

No

#2: Will clean-up of hazardous materials be required? (See RCO Manual 3, Acquiring Land).

No

#3: What is the current use and zoning for the property?

The landowners, Nash's Organic Produce, grow numerous organic vegetable, grain and seed. There is also an orchard. Additionally, there are 100 laying hens on the property.

About 2 acres of the property is improved for farming purposes, including a packing shed, high tunnels, green houses, and shipping containers. All are included in the proposed building envelope.

The property is zoned Rural Low (R5), which allows subdivision to 4.8-acre lots. This property could be subdivided into 2 lots.

#4: Has the applicant requested and/or received a "waiver of retroactivity" from the RCO for the property in question? If yes, what was the sellers name, the approval date, and waiver number?

#5: Are there, or will there be, encumbrances that limit the proposed uses for the site (e.g., additional easements, covenants, lease back, life estate, sharecropping agreement, or other)? If yes, explain:

No

#6: Does the applicant hold an option or purchase and sale agreement for the property? If yes, what date will it expire?

No

#7: What agricultural activity (ies) currently occurs on the land? Will it continue?

Nash's Organic Produce grows numerous organic vegetable, grain and seed, and in the winter, plants a cover crop (a rye/vetch mix). There is also an orchard, with apple, pear and plum trees. In the two greenhouses, they grow a variety of vegetables, most recently tomatoes and squashes. There are also four high tunnels, where green peppers, summer squashes, basil and other vegetables are currently grown. Vegetables are grown in a rotation. Additionally, there are 100 laying hens on the property.

Project Proposal

Project Description

Conservation of the 9.79 acre Dungeness Hub, owned by Nash's Organic produce, through the purchase of a conservation easement. The easement will prohibit subdivision, maintaining the property as a 9.79 acre farm, and extinguish 2 development rights. It's north of Sequim, in the middle of existing farmland in the Dungeness area, much of which has been conserved. This area has long been considered the agricultural heart of Clallam County. This property is key to the future of farming in Clallam County as it is contains components vital to any viable agricultural business, including a metal packing shed (office space, large walk-in cooler, wash line and storage areas), two greenhouses, four high tunnels, an orchard (apples, pears, plums), and six shipping containers for storage and/or chicken housing. The farm is also proximate to local markets and roadways and contains important, prime agricultural soils.

Project Questions

#1: Does this application contain state, federal or other grants as part of the "sponsor match"? If "yes," name the grant(s) and date grant will be available.

Yes

We have requested $100,000 from Clallam County Conservation Futures. When matched with funding secured by the Jamestown S'Klallam Tribe through the State's Floodplains by Design program and planned community fundraising, WWRP's allocation would ensure the support necessary to protect these farmlands.

#2: List the date the project was submitted for review to the county or city with jurisdiction over the project area? If submitted, explain which county or city official(s) reviewed the proposal, method of review, which jurisdiction, etc.:

Acquisition Metrics

Project Application Report - 22-1533

Property: Nash's Organic Produce (Worksite #1: The Dungeness Hub)

REAL PROPERTY ACQUISITION

Farmland easement

Total cost for Farmland easement

$200,000

Note: 65% of FMV estimate of $300K, rounded to $200K.

Acres by Acreage Type (Farmland)

	Acres
Uplands	9.79
Total	9.79

Acres farmed

	Acres
Available for farming	9.8
Total	9.8

Note: There is about 2 acres with improvements, but they support agriculture, so I include that 2 acres in the farmable area.

-- 3,392 sq ft. packing shed enables this land to be a hub of operations for local agriculture. It includes a large cooler, office space, wash line and storage. Currently, a community farm stand is being run out of it.
-- Four high tunnels , where green peppers, summer squashes, basil and other vegetables are currently grown.
-- Two 100 feet long x 60 feet wide greenhouses. In the two greenhouses, they grow a variety of vegetables, most recently tomatoes and squashes.
-- Six shipping containers for storage and/or chicken housing

Number of development rights acquired: 2

Number of development rights retained: 0

Number of building envelopes within the easement area: 1

Structures that lie within the building envelopes

Shed

Other

Note: -- 3,392 sq ft. packing shed enables this land to be a hub of operations for local agriculture. It includes a large cooler, office space, wash line and storage. Currently, a community farm stand is being run out of it.
-- Four high tunnels , where green peppers, summer squashes, basil and other vegetables are currently grown.
-- Two 100 feet long x 60 feet wide greenhouses. In the two greenhouses, they grow a variety of vegetables, most recently tomatoes and squashes.
-- Six shipping containers for storage and/or chicken housing

Percent of impervious surface

2.67

Note: Currently, there is 2.67% impervious, including hard pack (parking lot and roads), and the 3,392 sq ft packing shed.

Select the water rights associated with this property

Well

Note: There is more than enough water for a viable farming operation. There are two wells on the property which provide irrigation water to the property, along with the Dungeness River and Meadowbrook Creek. Both wells are 130 feet deep. One well is located to the west of the packing shed and one on the eastern portion of the property near Meadowbrook Creek, which was installed about seven years ago for Nash's Organic Produce's Farm Store. The well by the packing shed delivers water at 200 gallons per minute, 24 hours a day, and is used for irrigation and the wash line. The well on the east side near Meadowbrook Creek is leased out to the

Meadowbrook Creek is leased out to the store and Nash Huber doesn't currently use it but has legal access to that water right as well.

INCIDENTALS

Appraisal

Total cost for appraisal: $15,000

Appraisal Review

Total cost for appraisal review: $7,000

Closing, Recording, Taxes, Title

Total cost for Closing, Recording, Taxes, Title: $5,360

Note: Based on an easement value of $200,000, closing will cost $5,360 total, including:
Escrow Fee $875
Tax on Escrow Fee $77
Title Insurance $913
Tax on Title Insurance $80.34
Excise Tax $3,205
Recording $210

Cultural resources (Acq)

Total cost for Cultural resources(Acq): $25,000

Restoration or development plans (yes/no): No

Environmental Audits

Total cost for environmental audits: $5,000

Signs (Acq)

Total cost for Signs(Acq): $125

Number of permanent signs that identify site and funding partners: 1

Stewardship plan

Total cost for Stewardship plan: $10,000

Note: This is the max allowed per manual 10f.

Acres included in the stewardship plan: 9.79

Survey (Acq)

Total cost for Survey(Acq): $40,000

Note: High estimate, but possible because it appears to never have been surveyed.

ADMINISTRATIVE COSTS (ACQ)

Administrative costs (Acq)

Total cost for Administrative costs (Acq): $15,373

Note: Max 5%

Project Application Report - 22-1533

Overall Project Metrics

COMPLETION DATE

Projected date of completion

1/30/2025

Note: We will likely close well before this, but this would be closer to when the grant would expire, if awarded in mid-2023.

PROJECT ACQUISITION

Acquisition Primary Purpose

Farmland Preservation

ACQUISITION COST ESTIMATES

Property: Nash's Organic Produce (Worksite #1: The Dungeness Hub)

Property Value Determination: Letter of Opinion

Work Type	Estimated Cost
Appraisal	$15,000
Appraisal Review	$7,000
Closing, Recording, Taxes, Title	$5,360
Cultural resources (Acq)	$25,000
Environmental Audits	$5,000
Farmland easement	$200,000
Signs (Acq)	$125
Stewardship plan	$10,000
Survey (Acq)	$40,000
Subtotal:	$307,485
Administration:	$15,373
Total Estimate For Property:	$322,858

Summary

Total Estimated Costs Without Admin:	$307,485
Total Estimated Admin:	$15,373
Total Estimated Acquisition Costs:	$322,858

Cost Summary

	Estimated Cost	Project %	Admin/AA&E %
Acquisition Costs			
Land/Incidentals	$307,485		
Admin	$15,373		5.00 %
SUBTOTAL	$322,858	100.00 %	
Total Cost Estimate	$322,858	100.00 %	

Funding Request and Match

FUNDING PROGRAM

WWRP - Farmland Preservation	$161,427	49.999381 '

SPONSOR MATCH

Other Monetary Funding — Grant - Conservation Futures

Amount — $100,000.00

Note: We applied March 14, 2022. Funding has not been approved yet.

Funding Organization — Clallam County

Grant Program		Conservation Futures
Other Monetary Funding	Grant - State	
Amount		$61,431.00
Funding Organization		Department of Ecology (ECY)
Grant Program		Floodplains by Design

Match Total: $161,43150.000619 '

Total Funding Request (Funding + Match): $322,858100.00000C

Cultural Resources

Worksite #1: The Dungeness Hub

#1: Describe existing worksite site conditions. The answer to this question will be used in cultural resource consultation so please provide detailed information.

About 2 acres of the property is improved for farming purposes. The 3,392 sq ft. packing shed enables this land to be a hub of operations for local agriculture. It includes a large cooler, office space, wash line and storage. Currently, a community farm stand is being run out of it.

There are also four high tunnels, two 100 feet long x 60 feet wide greenhouses and six shipping containers for storage and/or chicken housing.

All are included in the proposed 2-acre building envelope, which shows as the APE above.

The landowner, Nash's Organic Produce grows numerous organic vegetable, grain and seed, and in the winter, plants a cover crop (a rye/vetch mix). There is also an orchard, with apple, pear and plum trees. In the two greenhouses, they grow a variety of vegetables, most recently tomatoes and squashes. In the four high tunnels, green peppers, summer squashes, basil and other vegetables are currently grown. Vegetables are grown in a rotation. Additionally, there are currently 100 laying hens on the property which produce local eggs for our community.

Nash's Organic Produce is certified organic.

Project Permits

Permits and Reviews	Issuing Organization	Applied Date	Received Date	Expiration Date	Permit #
None - No permits Required					

Attachments

Required Attachments	3 out of 5 done
Landowner acknowledgement form	
Local Jurisdiction Review for Acquisition Projects	
Map: Parcel map	✓
Photo	✓
Property Designation	✓

PHOTOS (JPG, GIF)

Photos (JPG, GIF)


507153


507752

PROJECT DOCUMENTS AND PHOTOS

Project Documents and Photos

File Type	Attach Date	Attachment Type	Title	Person	File Name, Number Associations	Shared
	04/12/2022	Photo	Improvements in the building envelope	MicheleC	20220204_110749.jpg, 507752	✓
	04/07/2022	Property Designation	Letter from County re ag eligibility.pdf	MicheleC	SIGNED LETTER from County re ag eligibility.pdf, 507154	✓
	04/07/2022	Map: Parcel map	Parcel Map Dungeness Hub.jpg	MicheleC	Parcel Map Dungeness Hub.jpg, 507153	✓

RCO Staff Scores

Criteria	Score	Score Range	Basis	Applicant Challenge	RCO Response
Easement Duration	0	-10.0 to 0.0	Nash's Organic Produce (Permanent)		
Match	0	0.0 to 2.0	Above minimum match percent 0.0000%		

Application Status

Application Due Date: 05/03/2022

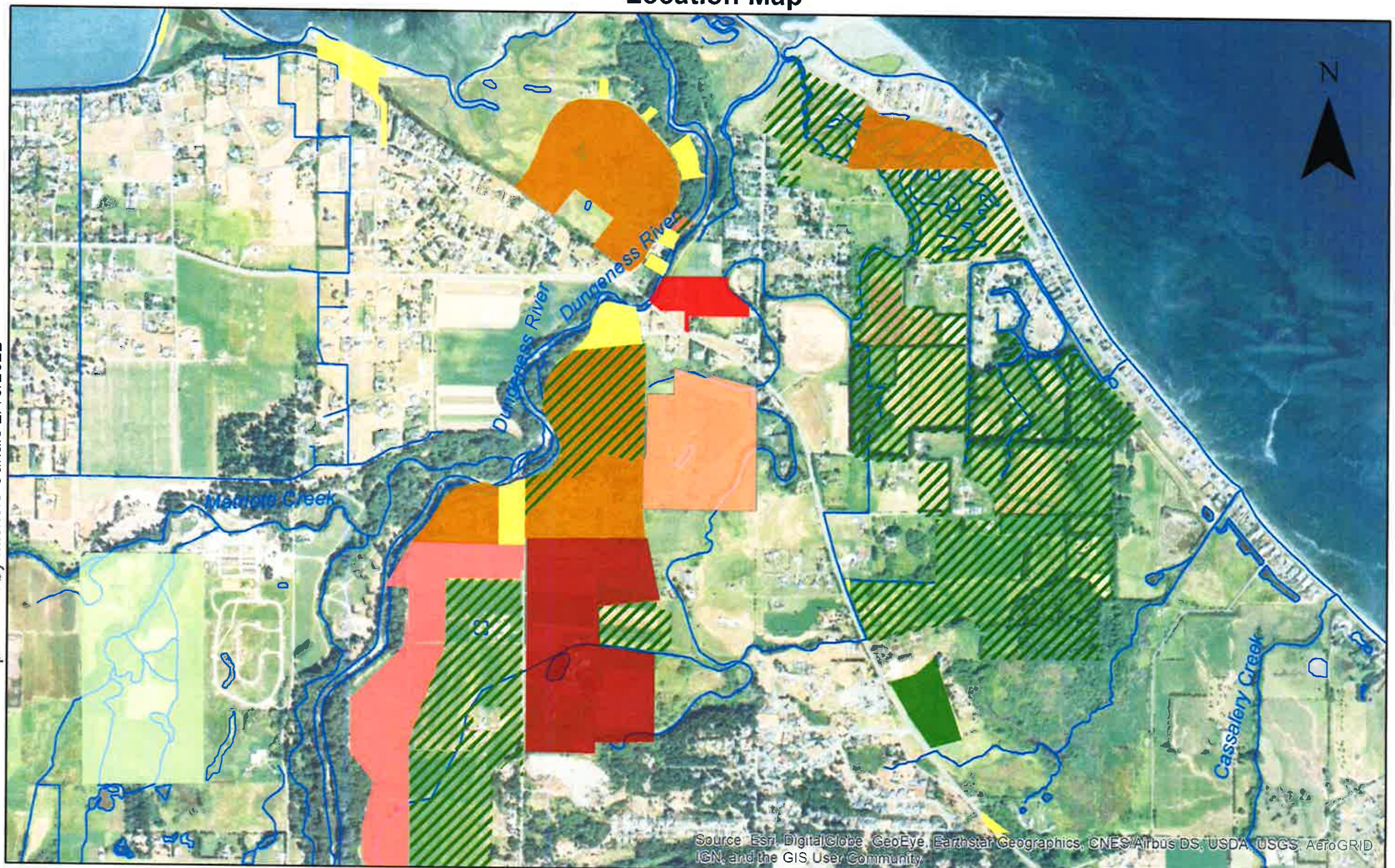
Status Name	Status Date	Submitted By	Submission Notes
Preapplication	03/25/2022		

I certify that to the best of my knowledge, the information in this application is true and correct. Further, all application requirements due on the application due date have been fully completed to the best of my ability. I understand that if this application is found to be incomplete, it will be rejected by RCO. I understand that I may be required to submit additional documents before evaluation or approval of this project and I agree to provide them.

Date of last change: 04/13/2022

Dungeness Hub - Nash's Organic Produce
Location Map

Map created by Michele Canale 2/10/2022



Protected Property

NOLT Conserved Easements

Jamestown S'Klallam Tribe

Clallam County Owned Land

WDFW Owned Land

DOT Owned Land

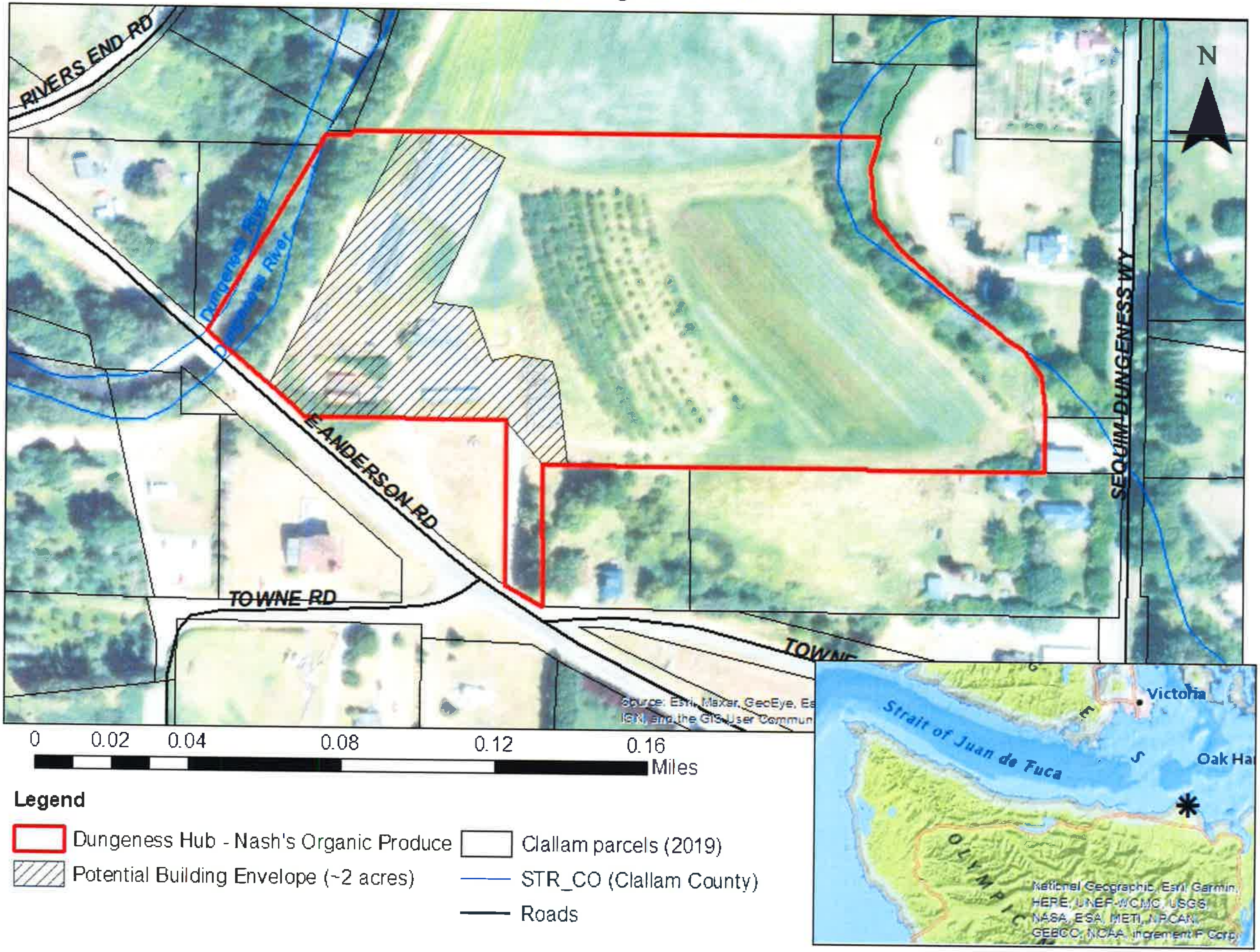
Washington Farmland Trust Owned Land - Delta Farm

NOLT Owned Land

Northern Conservation Farm (Ducks Unlimited)

0 0.125 0.25 0.5 0.75 1 Mil

The Dungeness Hub - Nash's Organic Produce
WWRP grant # 22-1533



Map created by Michele Canale 4/7/2022

1d
5/24/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: WSU Extension

WORK SESSION X Meeting Date: 5.23.22

REGULAR AGENDA X Meeting Date: ~~5.31.22~~ 5.24.22

Required originals approved and attached? Y
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract # 100931.22.002

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance X Other Request for LOS

Documents exempt from public disclosure attached: ☐

Executive summary:

The Master Gardener Foundation of Clallam County is seeking funding from various grant sources, including Benjamin N. Phillips Memorial Fund to assist with the cost of hazardous tree removal of 13 poplars from the Woodcock Demonstration Garden in order to improve the safety of the volunteers and the visiting public, protect the infrastructure of the Woodcock Garden and replace non-native species with more appropriate native trees for the wetland area at Woodcock. Cost of tree removal is $24,600 and MGFCC is seeking funding to cover part of the cost.

We are requesting a Letter of Support from the Commissioners to include in our funding application packets. The template letter is attached.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No budget impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Consider for approval on May 23.

County Official signature & print name: Clea Rome CRome

Name of Employee/Stakeholder attending meeting: Laurel Moulton
Relevant Departments: WSU Extension

Date submitted: 5-18-22

Board of Clallam County Commissioners

MARK OZIAS, _District 1, Chair_
RANDY JOHNSON, _District 2_
BILL PEACH, _District 3_

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

RICH SILL, County Administrator

24 May 2022

To whom it may concern,

The Commissioners of Clallam County, as representatives of the citizens of Clallam County are writing to express support for the Master Gardener Foundation's application to seek funding for removal of hazard trees at the Woodcock Demonstration Garden, their public demonstration garden in Sequim.

Youth and adult citizens and the environment of Clallam County have benefitted from sustainable gardening educational activities provided by Washington State University Extension Master Gardener volunteers for more than 40 years. The Woodcock Demonstration Garden owned and maintained by the Master Gardener Foundation of Clallam County as an outdoor classroom and a food bank garden for the Clallam County Master Gardeners, has been an essential tool for those outreach activities for more than 30 years.

We strongly support funding their application for hazard tree removal. We look forward to the Woodcock Demonstration Garden continuing to be a safe and accessible learning space in our community, and appreciate their proactive effort protect members of the public, volunteers and infrastructure in this garden.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

1e
5/24/22

PROCLAMATION

RECOGNIZING OLYMPIC PENINSULA HUMANE SOCIETY

WHEREAS, The people of Clallam County demonstrate a humanitarian spirit toward all animals. This spirit is exemplified in a variety of ways by the Olympic Peninsula Humane Society staff, municipal associates, volunteers and donors; and

WHEREAS, Since its founding in 1947, the Olympic Peninsula Humane Society (OPHS) has followed a bold mission to provide the highest level of compassion for the animals entrusted in our care; to measurably reduce companion animals' overpopulation and to take a leadership role in promoting humane values and education for the benefit of animals.; and

WHEREAS, OPHS staff and volunteers have been active in Clallam County since 1947, and today, 75 years later, staff and volunteers continue this legacy by:

Providing exceptional care for animals while they await their return to owners or before they are adopted into their forever homes;

saving animals from neglect, abuse, and hoarding environments;

supporting eligible Clallam County residents with subsidized spay or neuter services;

educating Clallam County residents about optimal animal care and training; and

WHEREAS, The work of the OPHS is vital to protecting our community from dangerous animals and protecting animals in times of disaster; and

NOW, THEREFORE BE IT PROCLAIMED the Board of Clallam County Commissioners hereby recognize June 18, 2022 as

OLYMPIC PENINSULA HUMANE SOCIETY DAY

and urge citizens to join in recognizing OPHS staff, volunteers and donors who support this vital work. OPHS encourages citizens to join in their commitment of service to the animals and pet owners in the community.

Signed this 24th day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

____
Randy Johnson

____
Bill Peach

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
5/24/22

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: May 16, 2022**

REGULAR AGENDA ☒ **Meeting Date: May 24, 2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☒ Contract/Agreement/MOU - Contract # 11301-21-SPOKE1

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Client Service Contract Amendment between Peninsula Community Health Services and Clallam County Health and Human Services. This contract amendment will allow continue support to help assist HHS Care Navigator with the State Opioid Response. The contract adds funding in the amount of $53,581.00.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review and move to regular BOCC meeting for final approval.

County Official signature & print name: KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: May 11, 2022

1130l-21-SPOKE1

Peninsula Community Health Services	**CLIENT SERVICE CONTRACT AMENDMENT** **HUB MAT Services** **State Opioid Response**	PCHS Contract Number: 2021-013-CCHHS
This Contract is between Peninsula Community Health Services (PCHS) and the Contractor identified below.		Program Contract Number: 35 Contract Number: 2021-013-CCHHS

CONTRACTOR NAME Clallam County Health & Human Services		CONTRACTOR doing business as (DBA) Clallam County Health & Human Services	
CONTRACTOR ADDRESS 111 East 3rd Street Port Angeles, WA 98362		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 054004559	EMPLOYER INDEX NUMBER 91-6001298
CONTRACTOR CONTACT Kevin LoPiccolo	CONTRACTOR TELEPHONE 360-417-2523	CONTRACTOR FAX 360-452-9605	CONTRACTOR E-MAIL ADDRESS klopiccolo@co.clallam.wa.us

PCHS DEPARTMENT Finance	PCHS CONTRACT CODE 2021-013-CCHHS	PCHS REVENUE SOURCE CODE 8033
PCHS CONTACT NAME AND TITLE Joel Emery Chief Financial Officer	PCHS CONTACT ADDRESS PO Box 960 Bremerton, WA 98337	
PCHS CONTACT TELEPHONE 360-475-6710	PCHS CONTACT FAX 360-373-2096	PCHS CONTACT E-MAIL ADDRESS jemery@pchsweb.org
IS THE CONTRACTOR A SUBRECEIPIENT FOR THE PURPOSES OF THIS CONTRACT? ■ Yes ☐ No		CFDA NUMBER(S) 93.788
CONTRACT START DATE 09/30/2021	CONTRACT END DATE 09/29/2022	CONTRACT MAXIMUM AMOUNT $53,581.00

EXHIBITS. The following Exhibits are attached and are incorporated into this Contract by reference:
■ **Exhibits (specify): No Exhibits**
☐ **Exhibits (specify): Exhibit A – Data Security Requirements**

The terms and conditions of the Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract and have the authority to execute this Contract. This Contract shall be binding by PCHS only upon signature by PCHS.

CONTRACTOR SIGNATURE	PRINTED NAME AND TITLE	DATE SIGNED
PCHS SIGNATURE	PRINTED NAME AND TITLE Jennifer Kreidler-Moss, CEO	DATE SIGNED

Approved as to form only by:
Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

This Contract between Peninsula Community Health Services and the Contractor is hereby amended as follows:

1. Term is amended to extend the end date from September 29,2021 to September 29, 2022.
2. Amend the Contract by adding $53,581.00.
3. Attachment 2, Federal Compliance, Certifications, and Assurances, is updated and incorporated herein
4. Attachment 3, Federal Funding Accountability and Transparency Act Data Collection Form (FFATA), is added and incorporated herein
5. Attachment 4, Substance Abuse and Mental Health Services Administration (SAMHSA) Award Terms, is updated and incorporated herein.
6. Attachment 5, SOR 2020 Special Terms, a new attachment, is added and incorporated herein.
7. Schedule A-1, Statement of Work, is added and incorporated herein.
8. All other terms and conditions of the Contract remain unchanged and in full force and effect.

9. Deliverables:

	Deliverables Table 9/30/2021 – 9/29/2022	
	Deliverable	Due Date
1	Monthly reports to PCHS Hub & Spoke data coordinator including updates on progress and number of unique individuals served, and monthly reports to PCHS Medical Director, including compiled data of spoke referrals and services.	Due by the 10th day of the month following the month in which the services were provided.
2	Provision of services such that the total Hub and all Spokes serve a minimum of 18 unique individuals per month (18 per month x 12 = 216 unique patients) through September 29, 2022.	Due by the last day of the service month.
3	If for any month the Hub & Spokes do not, in total, serve 18 unique individuals, the Contractor shall make every effort to, by the end of the contract period adjust for the month(s) of not achieving 18 individuals so that by the end of the grant contract the Hub & Spokes in total serve 216 unique patients.	Due by the last day of the grant contract, September 29, 2022.
4	Patient retention was maintained in treatment at ninety (90) days at a base rate of **50%** or within a two percent (2%) variance from this base rate. Rate verified by RDA.	September 29, 2022

10. Amend the Contract Special Terms and Conditions:
    a. Federal Award Identification for Subrecipients (reference 2 CFR 200.331)—WA-SOR addresses the Opiate Epidemic by increasing treatment and prevention activities

(i) Sub-recipient name (which must match the name associated with its unique entity identifier);	Clallam County Health & Human Services
(ii) Sub-recipient's unique entity identifier; (DUNS)	075739235
(iii) Federal Identification Number (FIN);	91-6001298
(iv) Federal Award Date (see §200.39 Federal award date);	08/27/2020
(v) Sub-award Period of Performance Start and End Date;	09/30/2021 to 09/29/2022
(vi) Amount of Federal Funds Obligated by this action;	$54,021.00
(vii) Total Amount of Federal Funds Obligated to the sub-recipient;	$99,001.82
(viii) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);	WA-SOR addresses the Opiate Epidemic by increasing treatment and prevention Activities

(ix)	Federal award name and number	Washington State Opioid Response (SOR) Grant 1H79TI083286-01
(x)	Name of Federal awarding agency, pass-through entity, and contact information for awarding official,	SAMHSA, PCHS, Joel Emery, CFO PO Box 960 Bremerton, WA 98337 jaemery@pchsweb.org
(xi)	CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement;	93.788
(xii)	Identification of whether the award is R&D; and	☐Yes ■No
(xiii)	Indirect cost rate for the Federal award (including if the de minimis rate is charged per §200.414 Indirect (F&A) costs).	de minimis (10%) ■Yes ☐No

ATTACHMENT 2
Federal Compliance, Certifications, and Assurances

I. **FEDERAL COMPLIANCE -** The use of federal funds requires additional compliance and control mechanisms to be in place. The following represents the majority of compliance elements that may apply to any federal funds provided under this contract.

a. *Source of Funds* **SOR II**: This Contract is being funded partially or in full through Cooperative Contract number **H79T1083286**, the full and complete terms and provisions of which are hereby incorporated into this Contract. Federal funds to support this Contract are identified by the Catalog of Federal Domestic Assistance (CFDA) number **93.788.**

b. *Period of Availability of Funds* **SOR II**: Pursuant to 45 CFR 92.23, Contractor or Subrecipient may charge to the award only costs resulting from obligations of the funding period specified in **H79T1083286.**

c. *Single Audit Act:* This section applies to subrecipients only. Subrecipient (including private, for-profit hospitals and non-profit institutions) shall adhere to the federal Office of Management and Budget (OMB) Super Circular 2 CFR 200.501 and 45 CFR 75.501. A Subrecipient who expends $750,000 or more in federal awards during a given fiscal year shall have a single or program-specific audit for that year in accordance with the provisions of OMB Super Circular 2 CFR 200.501 and 45 CFR 75.501.

d. *Modifications:* This Contract may not be modified or amended, nor may any term or provision be waived or discharged, including this particular Paragraph, except in writing, signed upon by both parties.
   a. Examples of items requiring PCHS prior written approval include, but are not limited to, the following:
   b. Deviations from the budget and Project plan.
   c. Change in scope or objective of the Contract.
   d. Change in a key person specified in the Contract.
   e. The absence for more than one (1) months or a 25% reduction in time by the Project Manager/Director.
   f. Need for additional funding.
   g. Inclusion of costs that require prior approvals as outlined in the appropriate cost principles.
   h. Any changes in budget line item(s) of greater than twenty percent (20%) of the total budget in this Contract.
   i. No changes are to be implemented by the Sub-awardee until a written notice of approval is received from PCHS.

e. *Sub-Contracting:* The Contractor or Subrecipient shall not enter into a sub-contract for any of the work performed under this Contract.

f. *Condition for Receipt of Peninsula Community Health Services:* Funds provided by PCHS to the Contractor or Subrecipient under this Contract may not be used by the Contractor or Subrecipient as a match or cost-sharing provision to secure other federal monies without prior written approval by PCHS.

g. *Unallowable Costs:* The Contractor or Subrecipient's expenditures shall be subject to reduction for amounts included in any invoice or prior payment made which determined by PCHS not to constitute allowable costs on the basis of audits, reviews, or monitoring of this Contract.

h. *Supplanting Compliance: SABG:* If SABG funds support this Contract, the Block Grant will not be used to supplant State funding of alcohol and other drug prevention and treatment programs. (45 CFR section 96.123(a)(10)).

i. *Citizenship/Alien Verification/Determination:* The Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996 (PL 104-193) states that federal public benefits should be made available only to U.S. citizens and qualified aliens. Entities that offer a service defined as a "federal public benefit" must make a citizenship/qualified alien determination/ verification of applicants at the time of application as part of the eligibility criteria. Non-US citizens and unqualified aliens are not eligible to receive the services. PL 104-193 also includes specific reporting requirements.

j. *Federal Compliance:* The Contractor or Subrecipient shall comply with all applicable State and Federal statutes, laws, rules, and regulations in the performance of this Contract, whether included specifically in this Contract or not.

k. *Civil Rights and Non-Discrimination Obligations:* During the performance of this Contract, the Contractor or Subrecipient shall comply with all current and future federal statutes relating to nondiscrimination. These include but are not limited to: Title VI of the Civil Rights Act of 1964 (PL 88-352), Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681-1683 and 1685-1686), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101- 6107), the Drug Abuse Office and Treatment Act of 1972 (PL 92-255), the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (PL 91-616), §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290dd-3 and 290ee-3), Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), and the Americans with Disability Act (42 U.S.C., Section 12101 et seq.) http://www.hhs.gov/ocr/civilrights.

Peninsula Community Health Services
Finance Department
Post Office Box 960
Bremerton, Washington 98337

II. **CIRCULARS 'COMPLIANCE MATRIX' -** The following compliance matrix identifies the OMB Circulars that contain the requirements which govern expenditure of federal funds. These requirements apply to the PCHS, as the pass-through organization of federal funds and then follow the funds to the sub-awardee Clallam County Health & Human Services. The federal Circulars which provide the applicable administrative requirements, cost principles and audit requirements are identified by sub-awardee organization type.

OMB CIRCULAR ENTITY TYPE	ADMINISTRATIVE REQUIREMENTS	COST PRINCIPLES	AUDIT REQUIREMENTS
State. Local and Indian Tribal Governments and Governmental Hospitals	OMB Super Circular 2 CFR 200.501 and 45 CFR 75.501		
Non-Profit Organizations and Non- Profit Hospitals			
Colleges or Universities and Affiliated Hospitals			
For-Profit Organizations			

III. **STANDARD FEDERAL CERTIFICATIONS AND ASSURANCES -** Following are the Assurances, Certifications, and Special Conditions that apply to all federally funded (in whole or in part) Contracts administered by PCHS.

a. **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION :** The undersigned (authorized official signing for the contracting organization) certifies to the best of his or her knowledge and belief, that the contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals: are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency have not within a 3-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in Section 2 of this certification; and have not within a 3-year period preceding this contract had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the Contractor or Subrecipient not be able to provide this certification, an explanation as to why should be placed after the assurances page in the contract

The contractor agrees by signing this contract that it will include, without modification, the clause above certification in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

b. **CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS:** The undersigned (authorized official signing for the contracting organization) certifies that the contractor will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition; Establishing an ongoing drug-free awareness program to inform employees about

    i. The dangers of drug abuse in the workplace;
    ii. The contractor's policy of maintaining a drug-free workplace;
    iii. Any available drug counseling, rehabilitation, and employee assistance programs; and

iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

2. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by paragraph (I) above;

3. Notifying the employee in the statement required by paragraph (I), above, that, as a condition of employment under the contract, the employee will—
   i. Abide by the terms of the statement; and
   ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

4. Notifying PCHS in writing within ten calendar days after receiving notice under paragraph (III)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every contract officer or other designee on whose contract activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

5. Taking one of the following actions, within thirty (30) calendar days of receiving notice under paragraph (III) (b), with respect to any employee who is so convicted—
   i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

6. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (I) through (V).

   For purposes of paragraph (V) regarding agency notification of criminal drug convictions, PCHS has designated the following central point for receipt of such notices:

   Compliance Officer
   PCHS
   PO Box 960
   Bremerton, WA 98337

c. **CERTIFICATION REGARDING LOBBYING:** Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative Contracts from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative Contract. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative Contract must disclose lobbying undertaken with non-Federal (nonappropriated) funds. These requirements apply to grants and cooperative Contracts EXCEEDING $100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the contracting organization) certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative Contract, and the

extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative Contract.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative Contract, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)

3. The undersigned shall require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subcontracts, and contracts under grants, loans and cooperative Contracts) and that all sub-recipients shall certify and disclose accordingly. *This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

d. **CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA):** The undersigned (authorized official signing for the contracting organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the contracting organization will comply with the Public Health Service terms and conditions of award if a contract is awarded.

e. **CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE:** Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the contracting organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The contracting organization agrees that it will require that the language of this certification be included in any subcontracts which contain provisions for children's services and that all sub-recipients shall certify accordingly.

The Public Health Services strongly encourages all recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

f. **CERTIFICATION REGARDING OTHER RESPONSIBILITY MATTERS**

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective contractor shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective contractor to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.

3. The prospective contractor shall provide immediate written notice to the department or agency to whom this contract is submitted if at any time the prospective contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to whom this contract is submitted for assistance in obtaining a copy of those regulations.

5. The prospective contractor agrees by submitting this contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by Authority.

6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

7. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, PCHS may terminate this transaction for cause or default.

ATTACHMENT 3

Federal Funding Accountability and Transparency Act (FFATA)

Data Collection Form

This Contract is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how federal funds are spent.
To comply with the act and be eligible to enter into this contract, your organization must have a Data Universal Numbering System (DUNS®) number. A DUNS® number provides a method to verify data about your organization. If you do not already have one, you may receive a DUNS® number free of charge by contacting Dun and Bradstreet at www.dnb.com.
Required Information about your organization and this contract will be made available on USASpending.gov by PCHS as required by P.L. 109-282. As a tool to provide the information, PCHS encourages registration with the Central Contractor Registry (CCR) because less data entry and re-entry is required by both PCHS and your organization. You may register with CCR on-line at https://www.uscontractorregistration.com/.

CONTRACTOR

1. Legal Name Clallam County Health & Human Services	2. DUNS Number 075739235
3. Principle Place of Performance 111 East 3rd Street	3a. Congressional District WA 6TH DISTRICT
3b. City Port Angeles	3c. State WA
3d. Zip 98362	3e. Country USA
4. Are you registered in CCR (https://www.uscontractorregistration.com/)? YES (skip to page 2. Sign, date and return) NO	

In the preceding fiscal year did your organization:
a. Receive 80% or more of annual gross revenue from procurement federal contracts, Subcontracts, grants, loans, sub-grants, and/or cooperative agreements; **and**
b. $25,000,000 or more in annual gross revenues from federal procurement contracts, Subcontracts, grants, loans, subgrants, and/or cooperative agreements; **and**
c. The public does not have access to information about the compensation of the executives through periodic reports filed with the IRS or the Security and Exchange Commission per 2 CFR Part 170.330

NO (skip the remainder of this section - Sign, date and return)
YES (You must report the names and total compensation of the top 5 highly compensated officials of your organization).

Name of Official and their total Compensation
1.

2.

3.

Note: "Total compensation" means the cash and noncash dollar value earned by the executive during the sub-recipient's past fiscal year of the following (for more information see 17 CFR 229.402 (c) (2))

ATTACHMENT 4

SAMHSA Award Terms

By drawing or otherwise obtaining funds as a subawardee or contractor of a non-federal entity drawing or otherwise obtaining funds from SAMHSA, a branch of the United States Department of Health and Human Services (HHS), you agree to the following pass-through terms and conditions.

Name	Language
Acceptance of the Terms of an Award	This Subaward is subject to the SAMHSA Fiscal Year 2021 – Award Standard Terms, included directly, or incorporated by reference on the Notice of Award (NoA) support the grant.
Non-Supplanting	Federal award funds must supplement, not supplant, nonfederal funds. All recipients who receive awards under programs that prohibit supplanting by law must ensure that federal funds do not supplant funds that have been budgeted for the same purpose through non-federal sources. Applicants or award recipients may be required to demonstrate and document that a reduction in non-federal resources occurred for reasons other than the receipt of expected receipt of federal funds. Block grant funds (SABG and MHBG) will not be used to supplant state funding of alcohol and other drug prevention programs. See 45 CFR § 98.123
Unallowable Costs	All costs incurred prior to the award issue date and costs not consistent with the funding opportunity, 45 CFR Part 75, and the HHS Grants Policy Statement, are not allowable under this subaward.
Marijuana Restrictions	Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana treatment using marijuana. Treatment in this context includes the treatment or opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. *See, e.g.,* 45 CFR 75.300(a); 21 USC 812(c)(10) and 841. This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA-approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substances under the federal law.
Executive Pay	The Consolidated Appropriations Act, 2021 (Public Law 116-260), signed into law on December 27, 2020 restricts the amount of direct salary to Executive Level II of the Federal Executive Pay scale. Effective January 3, 2021, the salary limitation for Executive Level II is **$199,300**.
Promotional Items	SAMHSA grant funds may not be used for Promotional Items. Promotional Items include but are not limited to: Clothing and commemorative items such as pens, mugs/cups, folders/folios, lanyards, and conference bags.
Acknowledgment of Federal Funding at Conferences and Meetings	When a conference is funded by a grant or cooperative agreement, the recipient must include the following statement in all conference materials (including promotional materials, agenda, and internet sites): *Funding for this conference was made possible 9in part) by (insert grant or cooperative agreement award number) from SAMHSA. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the*

	official policies of the Department of Health and Human Services; nor does mention of trade names, commercial practices, or organizations imply endorsements by the U.S. Government.
Rights in Data and Publications	As applicable, recipients agree to the requirements for intellectual property, rights in data, access to research data, publications, and sharing research tools, and intangible property and copyrights as described in 45 CFR 75.322 and the HHS Grants Policy Statement. PCHS may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under a Federal Award. SAMHSA reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so.
Mandatory Disclosures	Consistent with 45 CFR 75.113, Subrecipients must disclose, in a timely manner, in writing to PCHS and the HHS Office of Inspector General (OIG), all information related to violations, or suspected violations, of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Disclosures must be sent in writing to PCHS and the HHS OIG at the following addresses: U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington DC 20201 Fax: (202) 205-0604 (include "Mandatory Grant Disclosures" in subject line or email) MandatoryGranteeDisclosures@oig.hhs.gov Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 USC 3321)
Lobbying Restrictions	Per 45 CFR §75.215, Subrecipients are subject to the restrictions on lobbying as set forth in 45 CFR part 93. U.S.C. > Title 18 > Part I > Chapter 93 > Section 1913, No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Member or official, at his/her request, or to Congress or such official, through the proper official channels, requests for any legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute as a violation of section 1352 (a) of Title 31.
Drug Free Workplace	The Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.) requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. By signing this Contract, you agree that the grantee will provide a drug-free workplace and will comply with the requirement to notify NIH if an employee is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment. Government wide requirements for Drug-Free Workplace for Financial Assistance are found in 2 CFR part 182; HHS

	implementing regulations are set forth in 2 CFR part 382.400. All recipients of NIH grant funds must comply with
Trafficking Victims Protection Act of 2000 (22 USC 7104(G)), as amended, and 2 CFR Part 175	The Trafficking Victims Protection Act of 2000 authorizes termination of financial assistance provided to a private entity, without penalty to the Federal government, if the recipient or subrecipient engages in certain activities related to trafficking in persons. SAMHSA or PCHS may unilaterally terminate this award, without penalty, if a private entity recipient, or a private entity subrecipient, or their employees: a) Engage in severe forms of trafficking in persons during the period of time that the award is in effect; b) Procure a commercial sex act during the period of time that the award is in effect; or, c) Use forced labor in the performance of the award or subawards under the award. The text of the full award term is available at 2 C.F.R. § 175.15(b). See http://www.gpo.gov/fdsys/pkg/CFR-2012-title2-vol1/pdf/CFR-2012-title2-vol1-sec175-15.pdf
Confidentiality of Alcohol and Drug Abuse Patient Records	The regulations (42 CFR 2) are applicable to any information about alcohol and other drug abuse patients obtained by a "program" (42 CFR 2.11), if the program is federally assisted in any manner (42 CFR 2.12b). Accordingly, all project patient records are confidential and may be disclosed and used only in accordance with 42 CFR Part 2. The Subrecipient is responsible for assuring compliance with these regulations and principles, including responsibility for assuring the security and confidentiality of all electronically transmitted patient material.
Healthy People 2020	Healthy People 2020 is a national initiative led by HHS that set priorities for all SAMHSA programs. The initiative has two major goals: (1) increase the quality and years of a healthy life; and (2) eliminate our country's health disparities. The program consists of 28 focus areas and 467 objectives. SAMHSA has actively participated in the work groups of all the focus areas and is committed to the achievement of the Healthy People 2020 goals. Healthy People 2010 and the conceptual framework for the forthcoming Healthy People 2020 process can be found online at: http://www.healthypeople.gov/
Accessibility Provisions	Recipients of Federal financial assistance (FFA) from HHS must administer their programs in compliance with Federal civil rights law. This means that recipients of HHS funds must ensure equal access to their programs without regard to a person's race, color, national origin, disability, age, and in some circumstances, sex and religion. This includes ensuring your programs are accessible to persons with limited English proficiency. The HHS Office for Civil Rights also provides guidance on complying with civil rights laws enforced by HHS. Please see: http://www.hhs.gov/ocr/civilrights/understanding/section1557/index.html. Recipients of FFA also have specific legal obligations for serving qualified individuals with disabilities. Please see- http://www.hhs.gov/ocr/civilrights/understanding/disability/index.html. Please contact the HHS Office for Civil Rights for more information about obligations and prohibitions under Federal civil rights laws at https://www.hhs.gov/civil-rights/index.html or call 1-800-368-1019 or TDD 1-800- 537-7697. Also note that it is an HHS Departmental goal to ensure access to quality, culturally competent care, including long-term services and supports, for vulnerable populations. For further guidance on providing culturally and linguistically appropriate services, recipients should review the National Standards for Culturally

	and Linguistically Appropriate Services in Health and Health Care at https://minorityhealth.hhs.gov/omh/browse.aspx?lvl=1&lvlid=6.
Legislative Mandates	Certain statutory provisions under P.L. 115-245, Department of Defense and Labor, Health and Human Services, and Education Appropriations Act, 2019, Division B, Title V, Title II, General Provisions limit the use of funds on SAMHSA grants, cooperative agreements, and contract awards. Such provisions are subject to change annually based on specific appropriation language that restricts the use of grant funds. The full text of P.L. 115-245 is available at https://www.congress.gov/bill/115th-congress/housebill/6157/text? Format=txt.
Ad Hoc Submissions	Throughout the project period, SAMHSA may determine that a grant requires submission of additional information beyond the standard deliverables. This information may include, but is not limited to, the following: Payroll Purchase orders Contract documentation Proof of project implementation

SOR 2020 Special Terms

If the funding for this Contract work should fall under the State Opioid Response (SOR) Award Terms outlined below the Contractor must comply with the requirements of those terms as they would apply to PCHS.

1. SOR Award Terms.

1.1 Funds may not be expended through the grant or a subaward by any agency which would deny any eligible client, patient or individual access to their program because of their use of FDA-approved medications for the treatment of substance use disorders (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine monoproduct formulations, naltrexone products including extended-release and oral formulations or long acting products such as extended release injectable or implantable buprenorphine). Specifically, patients must be allowed to participate in methadone treatment rendered in accordance with current federal and state methadone dispensing regulations from an Opioid Treatment Program and ordered by a physician who has evaluated the client and determined that methadone is an appropriate medication treatment for the individual's opioid use disorder. Similarly, medications available by prescription or office-based implantation must be permitted if it is appropriately authorized through prescription by a licensed prescriber or provider. In all cases, MAT must be permitted to be continued for as long as the prescriber or treatment provider determines that the medication is clinically beneficial. Recipients must assure that clients will not be compelled to no longer use MAT as part of the conditions of any programming if stopping is inconsistent with a licensed prescriber's recommendation or valid prescription.

1.2 Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. See, e.g. 45 C.F.R. §75.300(a) (requiring HHS to "ensure that Federal funding is expended ... in full accordance with U.S. statutory ... requirements."); 21 U.S.C. §§ 812(c)(10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana). This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under and FDA-approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

SCHEDULE A
Statement of Work

1. Purpose. Create a strong Treatment and Recovery Support referral network and continue access to MOUD care, by maintaining a Hub and Spoke network to treat OUD with FDA approved medication

2. Definitions Specific to Special Terms. The words and phrases listed below, as used in this Contract, shall each have the following definitions:

"ADAI" means the University of Washington's Alcohol and Drug Abuse Institute, and its employees and authorized agents.
"Agonist" means an FDA-approved opioid agonist medication (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine mono-product formulations) for the maintenance treatment of opioid use disorder.
"Antagonist" means the FDA-approved opioid antagonist medication (e.g., naltrexone products including extended-release and oral formulations) to prevent relapse to opioid use.
"ASAM" means the American Society of Addiction Medicine.
"CLAS" or national "Culturally and Linguistically Appropriate Services" means the standards in health and health care intended to advance health equity, improve quality, and help eliminate health disparities by establishing a blueprint for health and health care organizations.
"Contingency Management" Contingency Management (CM)" means the behavior modification method of providing reinforcement in exchange for objective evidence of a desired behavior.
"DBHR" means the HCA Division of Behavioral Health and Recovery, and its employees and authorized agents.
"DUNS" or "Data Universal Numbering System" means a unique identifier for businesses. DUNS numbers are assigned and maintained by Dun and Bradstreet (D&B) and are used for a variety of purposes, including applying for government contracting opportunities.
"EBP" or "Evidence-based Practice" means a prevention or treatment service or practice that has been validated by some form of documented research evidence and is appropriate for use with individuals with an opioid use disorder.
"EHR or "Electronic Health Records" means a certified electronic health record system that has been tested and certified by an approved Office of National Coordinator for Health Information Technology's (ONC) certifying body and in compliance with RFA requirements.
"FDA" means the U.S. Food and Drug Administration.
"GPRA" means Government Performance Results and Modernization Act. Grantees must comply with the GPRA Modernization Act of 2010.
"HCA" means the Washington State Health Care Authority, and its employees and authorized agents.
"HCV" or "Hepatitis C Virus" means an infection caused by a virus that attacks the liver and leads to inflammation.
"Hub" means a regional center serving a defined geographical area that will support a minimum of five Spokes. Its primary focus is to induct and stabilize individuals with MOUD and to provide prospective patients with an option of administration on-site of at least one opioid agonist (Methadone, Buprenorphine) and one opioid antagonist (Naltrexone, oral and injectable) for individuals with an opioid use disorder. A Hub may be a primary healthcare provider, an office-based opioid treatment program (OBOT), an opiate treatment program (OTP), Federally Qualified Healthcare Center (FQHC), rural health clinic (RHC), Community Health Center, or a full-services behavioral health treatment provider, with existing MOUD capabilities.
"HCN" or "Hub Care Navigator" means the position responsible to provide support and work collaboratively with the Nurse Care Manager. In addition, the HCN will work closely and collaboratively with the Spoke Care Navigator at each Spoke to coordinate patient care, keep the patient engaged with services, address issues related to relapse, and communicate together on patient needs. Duties will also include conducting screenings, scheduling appointments, following up on missed appointments, medication diversion control, grant data recordkeeping and reporting, and making referrals to the appropriate Spoke. The HCN can be a licensed substance use disorder professional (SUDP), behavioral healthcare worker, social worker, primary healthcare worker, or other staff depending on the personnel needs of the Hub.

"Hub Data Collection Coordinator" (Coordinator): The Coordinator is responsible for managing all data collection activities and serves as the liaison between the H&S network, DBHR and RDA. The Coordinator must become competent in all aspects of GPRA data collection required for this project (including completion of SAMHSA GRPA training) and be available and responsive to project evaluators.
"Hub Prescriber/Administrator" means the position responsible to develop, administer, and oversee the program development and ongoing performance of the project. Hubs may use funding to provide oversight and management to an administrator if more appropriate, depending on program business orientation.
"Hub Prescriber" or "Waivered Prescriber" means a physician, physician's assistant (PA), or nurse practitioner (NP) that has obtained and maintained a current DATA 2000 Waiver to prescribe buprenorphine and other medications and address special issues of relevance to individuals such as shared-decision making and accommodating ambivalence about medications.
"HIV" or "Human Immunodeficiency Virus" means the virus that may cause AIDS.
"Induct" means the medically monitored startup of medication when a person with an opioid use disorder has abstained from using opioids for the appropriate amount of time in order to tolerate the utilization of MOUD.
"Integrated Care" means the organized delivery and/or coordination of medical, behavioral or social and recovery support services provided to individual patients in order to produce better overall health outcomes for people who may have multiple healthcare needs.
"MOUD" or "Medication for Opioid Use Disorder" means the use of FDA-approved opioid agonist medications (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine mono-product formulations) for the maintenance treatment of opioid use disorder and the use of opioid antagonist medication (e.g., naltrexone products including extended-release and oral formulations) to prevent relapse to opioid use.
"NCM" or "Nurse Care Manager" means the nurse employed at the Hub and responsible for providing medical support to the prescribing physician or other waivered prescribers. Duties of the NCM includes, but is not limited to patient screening, MOUD education, assisting with MOUD inductions, taking vital signs, drug testing, lab work, medical assessments, charting, care planning, stabilization, maintenance, ongoing coordination of follow-up care, relapse prevention, support for patient self-management, and observation of the patient.
"OUD" means opiate use disorder.
"RDA" means the Department of Social and Health Services, Research and Data Analysis Division, to whom the Contractor will send required patient and program data.
"Report" or "Monthly Report" means and refers to a report that the Contractor will complete on a monthly basis prior to monthly reimbursement.
"Retention" means the percentage of individuals inducted at the H&S who received MOUD in each of the three consecutive months following induction (excluding the induction month). All measures are based on individuals enrolled in Medicaid in the follow-up months
"SAMHSA" means the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, and its employees and authorized agents.
"SPARS" means SAMHSA's Performance Accountability and Reporting System—SPARS is an online data entry, reporting, technical assistance request, and training system to support grantees in reporting timely and accurate data to SAMHSA. This system or an alternative system, which will be defined later, will be required for GRPA reporting.
"Spoke" means a facility that will provide opiate use disorder treatment, behavioral health treatment and/or primary healthcare services, and/or wrap around services, and referrals. Spokes may be federally qualified health centers (FQHCs), opiate treatment agencies, outpatient and residential substance use disorder treatment facilities, withdrawal management facilities, mental health clinics, and integrated behavioral health clinics.
"SCN" or "Spoke Care Navigator" can be a chemical dependency professional (CDP), behavioral healthcare worker, social worker, or a primary healthcare worker depending on the personnel needs of the Spoke site. Depending on the nature of the Spoke's business, this position will conduct screenings, assessments and evaluations, provide education, and referral for MOUD. Spokes must allow patients on MOUD to participate in all treatment and recovery support activities offered by the site.
"Standard Reporting Tool" or "RDA-SRT" means a reporting tool provided by RDA to routinely report on items required by SAMHSA that includes, but is not limited to: treatment requirements, recovery support service requirements, training requirements, and other services and outcomes to be determined.

"Stimulate Use Disorder" means a pattern of amphetamine-type substance, cocaine, or other stimulant use leading to clinically significant impairment or distress. . Practitioners use criteria from the Diagnostic and Statistical Manual of Mental Disorders 5 (DSM-5).
"SUDP" or "Substance Use Disorder Professional" means an individual certified in substance use disorder counseling by the Washington Department of Health Licensing
"SUD" means substance use disorder.
"Sustainability Plan" means a roadmap for achieving long-term stability and maintenance through documentation of strategies allowing for the program activities and partnerships to continue.
"Unique" means a unique individual who is counted once, regardless of the number of times they enter treatment within the same Hub and Spoke entity.
"Warm hand-off" means a transfer of care between two members of the health care team, where the handoff occurs in front of the patient explaining why the other team member can better address a specific issue with the patient and emphasizing the other team member's competence.

3. Work Expectations. Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below. Contractor shall be responsible for:

3.1. Ensuring travel per diem, computers, and office supplies are provided to staff.

3.2. Providing both agonist and antagonist MOUD medications (on-site or in relationship with a pharmacy) in order to facilitate initial induction.

3.3. Using a coordinated team and processes to provide intensive services by developing a central Hub to provide MOUD, and Spokes that provide referrals for MOUD services.

3.4. Identifying, collaborating, and subcontracting with at least five Spokes that are willing to support and embrace MOUD and are responsible for providing integrated care that includes therapy, SUD counseling, outreach, MOUD education, case management, and/or referral services.

3.5. Ensuring policies and procedures are in place to mitigate medication diversion.

3.6. Securing and maintaining release-of-information forms that meets federal confidentiality regulations and allows the release of patient identifying information between Hub and Spokes and to PCHS for the purpose of program monitoring and performance evaluation.

3.7. Ensure retention of patients are maintained in treatment at the base retention rate at ninety (90) days of 50% or within a two percent (2%) variance from this base rate. Case mix of patient demographics may be reviewed during routine contract monitoring to understand the characteristics of case mix change. If this retention rate target is not met, a correction active plan must be submitted to the contract monitor. RDA will calculate retention rates.

3.8. Among patients receiving medication for OUD, provide evidence of a screening for stimulant use disorder, and if screened positive for stimulant use disorder, or a warm hand-off referral to treatment services to address stimulant use disorder either inside or outside the network. All efforts must be documented in the patient's record. Use of Contingency Management may be utilized from grant funds at a rate of no more than $75 per person per year based on two hundred sixteen individuals with stimulant use disorder.

3.9. Ensure viral hepatitis and HIV are addressed with patients entering the Hub and each Spoke network either through on-site testing and treatment or by warm hand-off referral testing and treatment. All efforts must be documented in individual medical records. This information will be collected via GPRA.

3.10. Working collaboratively with ADAI Technical Assistance staff to identify training needs and participate in peer-to-peer and educational learning opportunities including the utilization of EBPs.

3.11. Ensuring the use of the behavioral health reporting system or a certified electronic health record system, and Prescription Monitoring Program, when available and appropriate.

3.12. Ensuring patient assessments are utilized for Hub and Spokes are consistent and transferable across the network.

3.13. Data Collection Requirements shall include:

3.13.1. Hub and Spoke staff will collect specified data on every individual inducted (beginning a new episode of grant-funded MOUD treatment) or who transfers for continued treatment at a hub or spoke MOUD treatment site. The data collection includes completion of a participant log and three structured interviews. These data collection activities will take place under the supervision of the grant's Project Evaluator, who will provide the Hub and Spoke all relevant data collection instruments, training, access to data entry tools, and technical assistance.

3.13.2. The Hub will designate staff (Data Coordinator) responsible for ensuring all data are collected accurately, comprehensively, and in a timely fashion. Any Hub and Spoke staff with sufficient training may contribute to data collection activities, but the Data Coordinator is responsible for oversite of all aspects of SOR-II data collection at the Hub and Spoke, including coordination between

3.13.3. Hub and Spoke must collect the following data:

1) Participant Log: All clients served by the SOR-II funded NCM or care navigators who are inducted at or transferred into a Hub and Spoke clinic must be entered onto the participant log. Upon induction onto MOUD or successful transfer (receives medication/prescription from clinic), Hub and Spoke staff will collect and enter client identifiers, demographics, and basic treatment information into the participant log provided by the Project Evaluator. The Participant Log should be updated at least weekly. Hub and Spoke clinics may provide electronic extracts if they are able to meet specifications provided by the project evaluator. Contracted targets for clients served will be measured using data entered into the Participant Log.

2) GPRA Intake Survey: this interview is required for all individuals who receive MOUD treatment at a hub or spoke clinics. The interview must be completed within four days of (a) the client's induction appointment or (b) receipt of medication for transferred clients already on MOUD. Only one GPRA intake survey (the first enrollment) is required per individual. Hub and Spoke must complete a minimum of 80 percent of eligible intake surveys.

3) The Intake Survey and the surveys listed below must be completed by Hub and Spoke staff in-person (telephone/virtual interviews are permitted if approved by the project evaluator). The survey is based on the GPRA Client Outcome Measures Tool. The project evaluator will provide a modified version of the GPRA tool for use on this project. No later than weekly, Hub staff will enter all surveys into a secure data entry portal provided by the project evaluator.

4) GPRA Six-month Follow-up Survey: the follow-up interview must be completed within one month before to two months after the six month anniversary of the GPRA Intake Survey, whether or not the patient has been discharged. If a GPRA Intake Survey was never competed for an individual, a follow-up is not required. The SOR-II grant includes funding for incentives that may be used to encourage hard-to-reach individuals to complete a follow-up survey. Follow-up surveys are not required after grant funding ends. Hub and Spokes are expected to

complete 80 percent of your follow-up surveys. See “GPRA Intake Survey” data collection and data entry.

5) GPRA Discharge Survey: the discharge survey is to be completed for all individuals who discontinue treatment at the Hub or any Spoke. In these cases an administrative discharge survey, which may be completed without the client’s participation, is permitted for discharged individuals staff are unable to locate. Clients still enrolled at the close of the grant will not require a discharge survey. Discharge surveys should be completed within 15 days of discharge. See “GPRA Intake Survey” for data collection and data entry.

Washington State - SOR Hub and Spoke Budget
Clallam County Health and Human Services - Spoke
2021 - 2022 SPOKE Budget
09/30/2021 - 09/29/2022

Personnel	Credential	Name of Person	Name of Facility	Staff Headcount	FTE %	Annual Monthly Salary	Annualized Salary	Program Total Salary (For 12 Months) @ FTE	Benefits	TOTAL Salary and Benefits	Comments
Spoke - Care Navigator			Clallam Cty	1	0.75	$ 3,999.14	$ 47,990	$ 35,992	$ 10,798	$46,790	Spoke - Care Navigator
Spoke - Care Navigator										$0	
Personnel Total				**1**	**0.75**			**$ 35,992**	**$ 10,798**	**$ 46,790**	
Other Costs/Supplies/Travel										**TOTAL Supply & Other Costs**	
Phone	1 Cell Phone per FTE @ 80 per month	0.75	$960.00							$720	
Office Supplies	$150 per Participant	1	$150.00							$150	
Travel	$50 per FTE per month	0.75	$600.00							$450	
Training	Training as Needed	1.00	$600.00							$600	
Total Supplies and Other Costs										$1,920	
Total CCHHS Budget										**$ 48,710.00**	
Indirect Cost Allocation										$ 4,871.00	
2021-2022 Allocation										**$ 53,581.00**	

Contact Name: KARISSA MCLANE

Phone Number: 360 · 417 - 2612

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
5/24/22

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: May 16, 2022**

REGULAR AGENDA ☒ **Meeting Date: May 24, 2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☒ Contract/Agreement/MOU - Contract # 11301-22-CONCON, Amendment#4

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:
Attached is Consolidated Contract Amendment #4 between Department of Health and Clallam County Health and Human Services, which adds supplemental funding to the HHS 2022 budget for the following programs:

- WIC Farmer's Market Nutritional Program, in the amount of $572.00;
- Prevention Drug Overdose Prevention, in the amount of $34,252;
- COVID-19 Vaccine Services, in the amount of $78,809;
- Maternal Child Health Program, in the amount of $6,077.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?) Approve and move to regular BOCC meeting for final signature.

County Official signature & print name: Kevin LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: May 11, 2022

11301-22-COMCOM

CLALLAM COUNTY HEALTH & HUMAN SERVICES
2022-2024 CONSOLIDATED CONTRACT

CONTRACT NUMBER: CLH31005 **AMENDMENT NUMBER: 4**

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and CLALLAM COUNTY HEALTH & HUMAN SERVICES, a Local Health Jurisdiction, hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL: https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitepages/home.aspx?=e1:9a94688da2d94d3ea80ac7fbc32e4d7c

   ☐ Adds Statements of Work for the following programs:

   ☒ Amends Statements of Work for the following programs:

   COVID-19 Mass Vaccination-FEMA - Effective January 1, 2022
   DCHS-ELC COVID-19 Response - Effective January 1, 2022
   Emergency Preparedness, Resilience & Response-PHEP - Effective January 1, 2022
   Injury & Violence Prevention Overdose Data to Action - Effective January 1, 2022
   Maternal & Child Health Block Grant - Effective January 1, 2022
   Office of Immunization COVID-19 Vaccine - Effective January 1, 2022
   WIC Nutrition Program - Effective January 1, 2022

   ☐ Deletes Statements of Work for the following programs:

2. Exhibit B-4 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-3 Allocations as follows:

   ☒ Increase of **$241,416** for a revised maximum consideration of **$3,501,049**.

   ☐ Decrease of _____ for a revised maximum consideration of _____.

   ☐ No change in the maximum consideration of _____.
   Exhibit B Allocations are attached only for informational purposes.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

CLALLAM COUNTY HEALTH & HUMAN SERVICES	STATE OF WASHINGTON DEPARTMENT OF HEALTH
Signature:	Signature:
Date:	Date:

Approved as to form only by:

Ely Stanley

Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

APPROVED AS TO FORM ONLY
Assistant Attorney General

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: COVID-19 Mass Vaccination-FEMA - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 2

Period of Performance: January 1, 2022 through July 1, 2022

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Contractor ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose of this statement of work is to establish the task activities, funding period, and billing details for cost reimbursement of FEMA-funded mass vaccination clinics in Washington state.

Revision Purpose: The purpose of this revision is to revise activity language in Task 1 and 1A.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change None	Total Allocation
*MASS VACCINATION FEMA 100%	934V0200	97.036	333.97.03	01/01/22	07/01/22	0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**0**	**0**	**0**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.	***NOTE: Task activities for Mass Vaccination Clinics in this statement of work are NOT CONSIDERED SUBRECIPIENT but are as a CONTRACTOR of DOH.** **DOH reimbursement provided for local mass vaccination clinic (see definition below) planning, implementation and operations in coordination between Unified Command and the Regional Incident Management Team (IMT) to administer the vaccine efficiently, quickly, equitably, and safely in all regions of Washington State. State Supported, Regionally Coordinated, Locally Implemented. *The Local Health Jurisdiction submitted a Mass Vaccination plan to the Department of Health for approval.***			*Reimbursement of eligible costs. MASS VACCINATION FEMA 100% Funding (MI 934V0200) (See Program Specific Requirements below)

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Definition: Mass vaccination clinics defined as those outside of the usual healthcare delivery method such as pop-up clinics, mobile clinics, non- clinical facility (fairgrounds, arenas, etc.). Guidance on vaccination protocols must be followed as provided by DOH and CDC. *The Department of Health modeled the State of Washington State Patrol Fire Mobilization framework to quickly implement and carry out the Mass Vaccination effort as outlined by FEMA. This process specifically implements contracting with local jurisdictions once capacity is exceeded to effectively carry out the emergency mission as efficiently, equitably, and quickly as possible on a Statewide basis.*			
1A	*The Department of Health contracted with regional incident management teams and/or regional incident management organizations and works in close coordination and cooperation with* Local health jurisdiction (LHJ) *to support the COVID-19 Mass Vaccination efforts. The LHJ meets with the contract manager at the department a minimum of once a month and has ongoing conversations around planning and scheduling of mass vaccination efforts as needed. DOH* will coordinate *with the LHJ and regional IMT/IMO around* planning and implementation of mass vaccination clinics/sites provided within the county(s) with a regional incident management team/organization as approved by DOH. Request for regional IMT should be submitted through the normal process through WebEOC. *DOH will coordinate with the* LHJ *and regional IMT/IMO regarding carrying out the* ~~is the coordinating agency for the~~ *filed* mass vaccination plan within the county. Regional IMT will be under the delegation authority of DOH and they are to provide support and coordination for all efforts around vaccine planning, resource support and general guidance and information sharing in order to regionally coordinate efforts. Local jurisdictions will maintain all decisional authority around vaccination planning and execution within their jurisdiction/district.	Submit to DOH a mass vaccination plan including: • type of site, • site locations, • throughput, • considerations made to ensure equity to historically marginalized populations, • and to the extent possible a regional map of sites/locations.	Within 30 days of contract amendment execution.	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Provide any information as requested by the regional IMT.			
1B	Funding for eligible Mass Vaccination activities are reimbursed on actual costs as outlined in the DOH guidance to provide the services and to carry out the mission. Funding will be dependent on full participation in the LHJ and IMT processes and all documentation will be required to be provided to fully close out funding requests by the end of the mission period of performance. Allowable costs include expenses such as facility rentals, staff to conduct planning, management, support and operation of the site, medical personnel for vaccinations, site security personnel, wrap around services for staff (meals, travel, lodging), equipment (which must be pre-approved by IMT/DOH if it exceeds $5,000 each), supplies for vaccinations and site operation. LHJs should provide narratives to help assist IMT and DOH finance know what expenditures were necessary to carry out the mission.	Submit estimated budget for the mass vaccination plan. Monthly Cost Summary Spreadsheet to the IMT/IMO by the fifth of the following month.	Within 30 days of contract amendment execution. Monthly	
1C	Vaccination data – will be maintained according to current state and federal requirements. Vaccine Registration Systems – If a local jurisdiction or region does not have a registration system(s) the include internet based, phone option and other methods to ensure equitable registration, the state PrepMod system and tools will be available for use.	Submission of vaccine use into WA IIS database within 24hrs of use. Jurisdiction/Regions will ensure a fair and equitable process for registration of eligible Washingtonians across all available modalities.	Daily	
1D	Regularly report on vaccinations sites and operational activities (number of vaccinations, personnel to operate the site, challenges, successes to share for learning across the public health system).	Provide monthly situation report to IMT/IMO on status of implementation of mass vaccination plan, or more frequently if that is the LHJ procedure. Sites operating for the time period, vaccines administered by site for the time period, estimated costs for the time period, any challenges/successes of note, including assistance requested.	Monthly	

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA)
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

Program Manual, Handbook, Policy References
Emergency Response Plan (or equivalent)
Medical Countermeasure/Mass Vaccination Plan

Billing Requirements:
Monthly invoices must be submitted timely to the regional IMT/Organization for review/approval prior to submission to DOH for reimbursement.
Contract Master Index (MI) Code: 934V0200 General Mass Vaccination
BARS Revenue Code: 333.97.03 Mass Vaccination Reimbursement

Special Instructions:
The LHJ is considered a CONTRACTOR of DOH not a subrecipient for this portion of the statement of work. An allocation of funds is not provided as these FEMA funds are only available as reimbursement of costs associated with implementation of the mass vaccination plan.

Detailed documentation must be maintained as directed by the regional IMT/Organization and DOH to substantiate costs associated with these activities for submission to FEMA upon request by DOH.

Eligible costs from the timeframe of January 1, 2022 through July 1, 2022 include facility rentals, medical and support staff for planning, management, support, and operations; as well as wrap-around services for staff (i.e., meals, travel, lodging). Regular and overtime pay associated with this project is allowable for all staff working under this project and must be billed as a direct charge; timesheets are required documentation and must be available upon request by DOH. Indirect rates are not applicable to these funds. Eligible equipment includes facility infection control measures, personal protective equipment (PPE), storage equipment, coolers, freezers, temperature monitoring devices, portable vaccine units for transportation, supplies such as emergency medical supplies (for emergency medical care needs that may arise in the administration of the vaccine), containers for medical waste, as well as proper storage as needed for canisters of liquid nitrogen or dry ice. Eligible equipment purchase costs should not exceed $5,000 per piece. Equipment over $5,000 a piece must be preapproved by the IMT and should be leased rather than purchased. Any diversion from the list of pre-approved expenses will require a narrative on the purchase rationale and will be subject to IMT approval prior to reimbursement. Timesheets are required documentation for all activities related to this project. Staff time-in / time-out must be recorded, as well as a brief description of their activities. A general description of activities is acceptable for those working at the vaccine site; more detailed/specific description is required for those not working at the vaccine site.

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: DCHS - ELC COVID-19 Response - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: January 1, 2022 through December 31, 2022

Funding Source	**Federal Compliance (check if applicable)**	**Type of Payment**
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose of this statement of work (SOW) is to provide supplemental funding for the LHJ to ensure adequate culturally and linguistically responsive testing, investigation and contract tracing resources to limit the spread of COVID-19.

Revision Purpose: Update Activity Task #2 "Contact Investigation and Contact Tracing" and "Isolation and Quarantine" sections; Update allocations to actual carryforward amounts.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change Decrease (–)	Total Allocation
						0	0	0
FFY19 ELC COVID ED ALLOCATION	1897129G	93.323	333.93.32	01/01/22	10/18/22	68,654	0	68,654
FFY20 ELC EDE LHJ ALLOCATION	1897120E	93.323	333.93.32	01/01/22	12/31/22	490,750	-54,305	436,445
						0	0	0
						0	0	0
						0	0	0
TOTALS						**559,404**	**-54,305**	**505,099**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
Participate in public health emergency preparedness and response activities for COVID-19. This may include surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications and or other preparedness and response activities for COVID-19. Examples of key activities include: • Incident management for the response • Testing • Case Investigation/Contact Tracing • Sustainable isolation and quarantine • Care coordination • Surge management				

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
• Data reporting NOTE: The purpose of this agreement is to supplement existing funds for local health jurisdictions to carry out surveillance, epidemiology, case investigations and contact tracing, laboratory capacity, infection control, mitigation, communications, community engagement, and other public health preparedness and response activities for COVID-19.				
DCHS COVID-19 Response				
1	Establish a budget plan and narrative to be submitted to the Department of Health (DOH) Contract Manager. DOH will send the "Budget narrative Template", "Budget Guidance" and any other applicable documents that may be identified.	Submit the budget plan and narrative using the template provided.	Within 30 days of receiving any new award for DCHS COVID-19 Response tasks.	Reimbursement of actual costs incurred, not to exceed: $68,654 FFY19 ELC COVID ED LHJ ALLOCATION Funding (MI 1897129G) Funding end date 10/18/2022 *$436,445* ~~490,750~~ FFY20 ELC EDE LHJ ALLOCATION Funding (MI 1897120E) Funding end date 7/31/2023
2	1) LHJ Active monitoring activities. In partnership with WA DOH and neighboring Tribes, the LHJ must ensure adequate culturally and linguistically responsive testing, investigation and contact tracing resources to limit the spread disease. LHJs must conduct the following activities in accordance with the guidance to be provided by DOH. a. Allocate enough funding to ensure the following Contact Tracing and Case Investigation Support: Hire a minimum of 1.0 data entry FTE to assure system requirements for task 2.1.a. i. Contact tracing 1. Strive to maintain the capacity to *conduct targeted investigations as appropriate.* ~~*surge a minimum of five (5) case investigators and contact tracers for every 100,000 people in the jurisdiction, as needed, based on disease rates. DOH centralized investigation will count toward this minimum.*~~ 2. Have staff that reflect the demographic makeup of the jurisdiction and who can provide culturally and linguistically competent and responsive services. In addition, or alternatively, enter into an agreement(s) with Tribal, community-based and/or culturally-specific organizations to provide such services. DOH centralized investigations will count towards this minimum. 3. Ensure all contact tracing staff are trained in accordance with DOH investigative guidelines and data entry protocols.	Data collected and reported into DOH systems daily. Enter all contact tracing data in CREST following guidance from-DOH.	Enter performance metrics daily into DOH identified systems Quarterly performance reporting updates	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	4. Coordinate with Tribal partners in conducting contact tracing for Tribal members. 5. Ensure contact tracing and case investigations activities meet DOH case and Contact Tracing Metrics. (Metrics to be determined collaboratively by DOH, LHJs and Tribes.) Work with DOH to develop a corrective action plan if unable to meet metrics. 6. ~~*Perform daily monitoring for symptoms during quarantine period of contacts*~~ ii. Case investigation 1. Strive to maintain the capacity to *conduct targeted investigations as appropriate.* ~~*surge a minimum of five (5) case investigators and contact tracers for every 100,000 people in the jurisdiction, as needed, based on disease rates. DOH centralized investigation will count toward this minimum.*~~ 2. Enter all case investigation and outbreak data in WDRS following DOH guidance. a) Strive to enter all case investigation and outbreak data into *CREST* as directed by DOH. b) Ensure all staff designated to utilize WDRS have access and are trained in the system. c) Include if new positive cases are tied to a known existing positive case or indicate community spread. d) Conduct *targeted* case investigation and monitor outbreaks. e) Coordinate with Tribal partners in conducting case investigations for tribal members. 3. Ensure contact tracing and case investigation activities meet DOH Case and Contact Tracing Metrics. (Metrics to be determined collaboratively by DOH, LHJs, and Tribes.) Work with DOH to develop a corrective action plan if unable to meet metrics. b. Testing	Enter all case investigation data in WDRS following guidance from-DOH.		

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	i. Work with partners and Tribes to ensure testing is available to every person within the jurisdiction meeting current DOH criteria for testing and other local testing needs. ii. Work with partners and Tribes to ensure testing is provided in a culturally and linguistically responsive manner with an emphasis on making testing available to disproportionately impacted communities and as a part of the jurisdiction's contact tracing strategy. iii. Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH on testing locations and volume as requested.	Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH Contract manager on testing locations and volume as requested.		
	c. Surveillance FTE support at a minimum of .5 FTE Epidemiologist to support daily reporting needs below. i. Ensure all COVID positive lab test results from LHJ are entered in to WDRS by 1) entering data directly in to WDRS, 2) sending test results to DOH to enter, or 3) working with DOH and entities conducting tests to implement an electronic method for test result submission. ii. Maintain records of all COVID negative lab test results from the LHJ and enter into WDRS when resources permit or send test results to DOH. iii. Collaborate with Tribes to ensure Tribal entities with appropriate public health authority have read/write access to WDRS and CREST to ensure that all COVID lab results from their jurisdictions are entered in WDRS or shared with the LHJ or DOH for entry.	Ensure all COVID positive test results are entered into WDRS within 2 days of receipt		
	d. Tribal Support. Ensure alignment of contact tracing and support for patients and family by coordinating with local tribes if a patient identified as American Indian/Alaska Native and/or a member of a WA tribe. e. Support Infection Prevention and control for high-risk populations i. Migrant and seasonal farmworker support. Partner with farmers, agriculture sector and farmworker service organizations to develop and	Quarterly performance updates related to culturally and linguistic competency and responsiveness, tribal support, infection prevention and control for high-risk populations, community education and regional active monitoring activities. Performance update should include status of all projects listed.		

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	execute plans for testing, quarantine and isolation, and social service needs for migrant and seasonal farmworkers. ii. Congregate care facilities: In collaboration with the state licensing agency (DSHS), support infection prevention assessments, testing. Infection control and isolation and quarantine protocols in congregate care facilities. iii. High risk businesses or community-based operations. In collaboration with state licensing agencies and Labor and Industries, partner with food processing and manufacturing businesses to ensure adequate practices to prevent COVID-19 exposure, conduct testing and respond to outbreaks. iv. Healthcare: Support infection prevention and control assessments, testing, cohorting, and isolation procedures. Provide educational resources to a variety of healthcare setting types (e.g., nursing homes, hospitals, dental, dialysis). v. Non-healthcare settings that house vulnerable populations: In collaboration with state corrections agency (DOC) and other state partners, support testing, infection control, isolation and quarantine and social services and wraparound supports for individuals living or temporarily residing in congregate living settings, including detention centers, prisons, jails, transition housing, homeless shelters, and other vulnerable populations. vi. Schools: In collaboration with OSPI and local health jurisdictions, support infection prevention and control and outbreak response in K-12 and university school settings. f. Ensure adequate resources are directed towards H2A housing facilities within communities, fishing industries and long-term care facilities to prevent and control disease transmission. Funds can be used to hire support staff, provide incentives or facility-based funding for onsite infection prevention efforts, etc.			

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	g. Community education. Work with Tribes and partners to provide culturally and linguistically responsive community outreach and education related to COVID-19.			
	h. Establish sustainable isolation and quarantine *(I&Q)* measures *in accordance with* ***WAC 246-100-045*** *(Conditions and principles for isolation or quarantine).* i. Have at least one (1) location ~~identified and confirmed~~ *for conducting I&Q operations identified and confirmed. This location should be sufficient for supporting I&Q services that are adequate for the population for your jurisdiction and have an ability to expand if needed.* This can be through contract/formal agreement ~~that can support isolation and quarantine adequate to the population for your jurisdiction with the ability to expand;~~ alternatively, the *jurisdiction may* establish with an adjacent jurisdiction a formal agreement to provide the isolation and quarantine capacity adequate to the population for your jurisdiction with the ability to expand. ii. Maintain ongoing census data for isolation and quarantine for your population. iii. Planning must incorporate transfer or receipt of *people requiring I&Q support* ~~isolation and quarantine patients~~ to *and* from adjacent jurisdictions or state facilities in the event of localized increased need. Planning must incorporate *indicators for activating and surging to meet demand and describe the process for coordinating requests for state I&Q support, either through mobile teams or the state facility.* ~~triggers and coordination to request state isolation and quarantine support either through mobile teams or the state facility to include site identification and access~~	Quarterly performance updates to include name, address and capacity of identified location that can support isolation and quarantine, and confirmation of appropriate planning and coordination as required. Report census numbers to include historic total by month and monthly total for current quarter to date		

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

All work will be performed in accordance with the revised and approved project plans to be submitted to DOH.

Restrictions on Funds (what funds can be used for which activities, not direct payments, etc)
CDC Funding Regulations and Policies
https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf

Monitoring Visits (frequency, type)
The DOH program contact may conduct monitoring visits during the life of this project. The type, duration, and timing of visit will be determined and scheduled in cooperation with the subawardee. The DOH Fiscal Monitoring Unit may conduct fiscal monitoring site visits during the life of this project

Special Billing Requirements
Payment: Upon approval of deliverables and receipt of an invoice voucher, DOH will reimburse for actual allowable costs incurred. Billings for services on a monthly fraction of the budget will not be accepted or approved.

Submission of Invoice Vouchers: The LHJ shall submit correct monthly A19-1A invoice vouchers for amounts billable under this statement of work to DOH by the 25th of the following month or on a frequency no less often than quarterly.

Other: Required activities, deliverables, and funding is for the entire project period: January 2021 through specified date above. Unspent funds and tasks not completed by December 31, 2021 were reauthorized for work in this new consolidated contract term beginning January 1, 2022. It is the LHJ's responsibility to assure that the unspent funding amount carried forward to this statement of work does not exceed the remaining available balance from the 2018-2021 contract.

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: Emergency Preparedness, Resilience & Response - PHEP - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: January 1, 2022 through June 30, 2022

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose of this statement of work is to establish funding and tasks to support and sustain LHJ public health emergency preparedness as part of statewide public health emergency preparedness, resilience and response.

Revision Purpose: The purpose of this revision is to add remaining funds from the previous PHEP statement of work ending 12/31/21.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
FFY21 PHEP BP3 LHJ Funding	31102380	93.069	333.93.06	01/01/22	06/30/22	23,592	32,090	55,682
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**23,592**	**32,090**	**55,682**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Across Domains and Capabilities Complete reporting templates as requested by DOH to comply with program and federal grant requirements, including mid-year and end-of-year reports.	End-of-year report on template provided by DOH. Additional reporting may be required if federal requirements change.	June 30, 2022	Reimbursement for actual costs not to exceed total funding consideration amount.
2	Across Domains and Capabilities 2.1 Submit names, position titles, email addresses and phone numbers of key LHJ staff responsible for this statement of work, including management, Emergency Response Coordinator, and accounting and/or financial staff.	Submit any changes to contact information (submitted in 2021) within 30 days of the change.	Within 30 days of the change.	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	2.2 Submit emergency contacts to be published in the confidential Yellow Book, including but not limited to Administrator, Health Officer, and Emergency Response Coordinator. For each contact include name, role, email, daytime phone number and after-hours phone number.	End-of-year report on template provided by DOH. Note any changes or no change.	June 30, 2022	
3	Across Domains and Capabilities Participate in a site visit with DOH staff to discuss LHJ response capabilities, upon request from DOH. Site visit may be held virtually due to pandemic restrictions.	DOH will maintain documentation of site visit participation.	Upon request from DOH.	
4	Across Domains and Capabilities Develop a budget demonstrating how the LHJ plans to spend funds during this period of performance, using a budget template provided by DOH. Note: 20% of the LHJ's annual allocation will be withheld until this requirement is met. Failure to meet this requirement may result in DOH redirecting funds from the LHJ.	Budget, using template provided by DOH.	Upon request from DOH.	
5	Across Domains and Capabilities Review and provide input to DOH on public health emergency preparedness plans developed by DOH, upon request from DOH.	End-of-year report on template provided by DOH. Input provided to DOH upon request from DOH.	June 30, 2022	
6	Domain 1 Community Resilience Capability 1 Community Preparedness Participate in emergency preparedness events (for example, trainings, meetings, conference calls, and conferences) to advance LHJ, regional, or statewide public health preparedness.	End-of-year report on template provided by DOH. Documentation of training available upon request.	June 30, 2022	
7	Across Domains and Capabilities DOH/EPR anticipates many changes in the next months to years as we incorporate lessons learned from the COVID-19 response. In preparation for these changes, the LHJ **may** use PHEP funding to participate in training and/or learning discussions in the following areas: • Adaptive Leadership • Change Management • Trauma-Informed Change Management • Outward Mindset • Growth Mindset • Racial Equity and/or Social Justice • Community Resilience • Related topics – prior approval from EPR required. Note: Prior approval from DOH/EPR is required for any out-of-state travel.	End-of-year report on template provided by DOH. Note training and briefly describe key learning and any resulting changes in practice and/or policy.	June 30, 2022	
8	Domain 1 Community Resilience Capability 1 Community Preparedness Connect with new and/or existing partners in order to develop working relationships that promote capabilities, capacity and community resilience, including, but not limited to: • Local and/or regional Emergency Manager(s). • Local and/or regional hospitals.	End-of-year report on template provided by DOH. Briefly describe connections, lessons learned, and any changes made.	June 30, 2022	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	• Local and/or regional elected officials. • Local and/or regional organizations that work with vulnerable populations.			
9	Domain 2 Incident Management Capability 3 Emergency Operations Coordination - Training & Exercise Based on availability of training, participate in at least one Foundational Public Health Emergency Preparedness Training provided by region, DOH, DOH-contracted partner, or DOH-approved trainer in person or via webinar. Notes: • This is one or more specific trainings coordinated by DOH. DOH will work with LHJ to implement. • Participation in an activation, exercise or real-world event may be considered additional training, but does not take the place of the requirement to participate in at least one training as described above.	End-of-year report on template provided by DOH.	June 30, 2022	
10	Domain 2 Incident Management Capability 3 Emergency Operations Coordination - Training & Exercise Participate in Integrated Preparedness Planning Workshop (IPPW) unless cancelled. The Workshop is planned for January 2022.	Participation in IPPW unless cancelled.	As requested by DOH.	
11	Domain 2 Incident Management Capability 3 Emergency Operations Coordination 11.1 Provide immediate notification to DOH Duty Officer at 360-888-0838 or hanalert@doh.wa.gov for all response incidents involving use of emergency response plans and/or incident command structures. 11.2 Produce and provide situation reports (sitreps) documenting LHJ activity during all incidents. Sitrep may be developed by the LHJ or another jurisdiction that includes input from LHJ.	End-of-year report on template provided by DOH. Indicate that this was done or that no response incident occurred. 11.1 Notification to DOH Duty Officer within 60 minutes of activation. 11.2 Sitreps submitted to DOH Duty Officer	June 30, 2022	
12	Domain 2 Incident Management Capability 3 Emergency Operations Coordination Complete or participate in After Action Reports (AARs) after each incident or exercise. Note: An AAR may be completed part-way through an extended response, for example, COVID-19.	End-of-year report on template provided by DOH. Briefly describe key lessons learned and changes made and/or planned – or note that no AARs were completed. Submit AAR(s).	June 30, 2022	
13	Domain 2 Incident Management Capability 3 Emergency Operations Coordination Convene a county Emergency Support Function (ESF) 8 AAR for COVID-19. Participants include, but not limited to: • Local Health Officer • Public Health Official(s) • Emergency Manager • Regional Health Care Coalition	End-of-year report on template provided by DOH. Briefly describe key lessons learned and changes made and/or planned. Submit AAR(s).	June 30, 2022	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	• Local and regional hospitals • Federally Qualified Health Center(s) if they are in your county • Accountable Community of Health • Emergency Medical Services Medical Program Director • County Coroner or Medical Examiner Notes: • Follow Homeland Security Exercise and Evaluation Program (HSEEP) guidelines for process and documentation. • Include name, title, and organization of each participant in documentation (AAR). • Outreach may need to be conducted to gather input from entities not able to participate in an AAR meeting. • This may be completed part-way through the COVID-19 response • This AAR may be used to meet the requirement above as well (Task #12).			
14	Domain 3 Information Management Capability 4 Emergency Public Information and Warning - Communication 14.1 Participate in Monthly Public Health Communicator Call/Webinar by joining call/webinar and/or following information on the public health communicator online collaborative workspace (e.g. Basecamp). 14.2 Participate in at least one risk communication drill offered by DOH between July 1, 2021 and June 30, 2022. Drill will occur via webinar, phone and email. DOH will offer one in July 1 – December 31, 2021 and one drill between January 1 – June 30, 2022. 14.3 Conduct a hot wash evaluating LHJ participation in the drill. 14.4 Identifying and implementing communication strategies in real world incident will satisfy need to participate in drill. Conduct a hot wash or After-Action Review (AAR) evaluating LHJ participation in communication strategies during the incident. If, the real-world event response is ongoing, LHJ may opt to conduct a hot wash or AAR evaluating communication strategies to date OR include a summary of communication activities in mid-year and/or end-of year reports and one sample of communication. Note: Participation in a real-world event may meet the requirement for 14.2, 14.3 and 14.4.	End-of-year report on template provided by DOH. 14.3 and 14.4 Hotwash or After-Action Review (AAR) OR summary of communication activities and one sample.	June 30, 2022	
15	Domain 3 Information Management Capability 6 Information Sharing 15.1 Maintain Washington Secure Electronic Communications, Urgent Response and Exchange System (WASECURES) as primary notification system. 15.2 Participate in DOH-led notification drills. 15.3 Conduct at least one LHJ drill using LHJ-preferred staff notification system. Notes: • Registered users must log in quarterly at a minimum. • DOH will provide technical assistance to LHJs on using WASECURES. • LHJ may choose to use another notification system in addition to WASECURES to alert staff during incidents.	End-of-year report on template provided by DOH.	June 30, 2022	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
16	Domain 3 Information Management Capability 6 Information Sharing Provide Essential Elements of Information (EEIs) during incident response upon request from DOH. Note: DOH will request specific data elements from the LHJ during an incident response, as needed to inform decision making by DOH and state leaders, as well as federal partners when requested.	Provide EEIs upon request. Note in end-of-year report that EEIs were provided or none were requested.	Upon request. June 30, 2022	
17	Domain 4 Countermeasures and Mitigation Capability 8 Medical Countermeasures Dispensing Capability 9 Medical Countermeasures Management and Distribution Update and maintain Medical Countermeasure (MCM) Plans for LHJ and/or Region. Notes: • MCM plans include number of local distribution sites and number for which a detailed point-to-point distribution plan from RSS to distribution site has been jointly confirmed by LHJ and DOH. • MCM plans include number of local points of dispensing (PODs) and number for which a detailed point-to-point distribution plan from local distribution site to dispensing site has been jointly confirmed by LHJ and POD operator (nursing home, local agency, public POD, and independent pharmacy). • LHJs are not required to maintain a hub. LHJs may partner with other organizations to centralize distribution. If LHJs opt to maintain a hub, this should be included in the MCM plan. • DOH will provide technical assistance to LHJs on core elements of an MCM plan.	End-of-year report on template provided by DOH. If there is a regional plan, provide input to the RERC. Updated MCM plan	June 30, 2022	
18	Domain 5 Surge Management Capability 10 Medical Surge Engagement with regional Health Care Coalition (HCC) Participate in: - Health Care Coalition (HCC) district meetings and/or inform RERC of jurisdictional input (district meetings can be attended via webinar or in person), as requested by HCC Lead and deemed appropriate by LHJ. - Information sharing process during incidents and at least one planning process or exercise conducted to inform on the roles and responsibilities of public health. - Development of Disaster Clinical Advisory Committee (DCAC) meetings as appropriate. May include identifying local clinical participants, attending meetings via webinar and reviewing planning efforts. - Reviewing HCC plans for alignment with local ESF8 plans.	End-of-year report on template provided by DOH.	June 30, 2022	

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal subrecipient funding.)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act).
The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.
To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.
Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

Special Requirements:
Any subcontract/s must be approved by DOH prior to executing the contract/s.
Submit deliverables to the Emergency Preparedness, Resilience & Response ConCon deliverables mailbox at concondeliverables@doh.wa.gov, unless otherwise specified.

Restrictions on Funds:
Please reference the Code of Federal Regulations:
https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=1&SID=58ffddb5363a27f26e9d12ccec462549&ty=HTML&h=L&mc=true&r=PART&n=pt2.1.200#se2.1.200_1439

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: Injury & Violence Prevention Overdose Data to Action Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: January 1, 2022 through August 31, 2022

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: Clallam County Health & Human Services (CCHHS) will support strategies 5, 6 and 9. CCHHS will reduce unintentional opioid overdoses through improved opioid overdose data-gathering, and by direct outreach and service coordination for people who have a non-fatal overdose. CCHHS will partner with local first responders to develop a comprehensive and timely data-sharing process for opioid overdoses which will augment currently available emergency department data to better understand the scope and direction of the opioid epidemic. This data will be used to develop and implement strategies to strengthen local evidence-based approaches to prevention, intervention and referral to treatment. Develop an overdose fatality review committee.

Revision Purpose: The purpose of this revision is to consolidate unspent OD2A funds from 2019-2021 biennium to the 2022-2024 biennium.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
FFY21 OVERDOSE DATA TO ACTION PREV	77520271	93.136	333.93.13	01/01/22	08/31/22	109,690	34,252	143,942
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**109,690**	**34,252**	**143,942**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.	**Strategy 5: Integration of State and Local Prevention and Response Efforts.** Develop an overdose fatality review committee to review fatal overdoses for missed opportunities for prevention and intervention.	Progress report: Report on process and progress of OFR committee. Once established, report number of OFRs completed, findings, recommendations and next steps/use of findings. Demonstrate how work aligns with Overdose Data to Action (OD2A) logic model.	Quarterly progress reports to DOH for all tasks. Due Dates: September-November due December 10, 2021.	Monthly invoices for actual cost reimbursement will be submitted to DOH. Total of all invoices will not exceed ~~*$109,690*~~ *$143,942* through August 31, 2022.

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
2.	**Strategy 6: Establishing Linkages to Care** by tracking current drug use patterns and overdose history and linking overdose survivors to harm reduction and treatment services through Clallam County staff or subcontractors as needed. Clallam County will collect non-HIPPA data for stimulant overdoses through ESSENCE and only follow up with an individual if the overdose is disclosed in the SSP by those individuals. Clallam County will continue to investigate and track all opioid overdoses.	Progress report: Describe program design, procedures, and policies. Describe successes, challenges, and ongoing changes to program. Demonstrate how work aligns with OD2A logic model.	December-February due March 10, 2022. March-May due June 10, 2022. June-August final report for this funding period due September 30, 2022.	(See Special Billing Requirements below.)
3.	**Strategy 9: Empower individuals to make safer choices.** Through the syringe service program and outreach endeavors with community partners, increase awareness on safer use practices and other harm reduction methods. Clallam County will offer incentives to overdose survivors and SSP participants to help encourage engagement in the program including personal hygiene items and warm clothes and supplies. Clallam County will also work with a media vendor or contractor to implement a paid media plan that will reach individuals who are at risk of overdose due to polysubstance use. Clallam County will also develop education outreach materials which will be designed to promote harm reduction messaging for overdose prevention for both opioids and stimulants. Clallam County will distribute naloxone (DOH provides us with naloxone) and fentanyl test kits to people who use drugs and other community members when appropriate.	Progress report: provide media plan and data of outcomes. Provide a copy of materials developed. Report when of fentanyl test strips are distributed and number of test kits distributed, and any feedback received.		
4.	Participate in quarterly calls with DOH and other grant partners. Share lessons learned and successes. More frequent one on one calls with DOH when needed.	Collaboration with other partners and DOH to improve statewide efforts to address the opioid/all drug epidemic.		

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA)
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

Restrictions on Funds (i.e., disallowed expenses or activities, indirect costs, etc.):

- Subrecipients may not use funds for research.
- Subrecipients may not use funds for clinical care except as allowed by law.
- Subrecipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, subrecipients may not use funds to purchase furniture or equipment.
- No funds may be used for:
  - Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.
  - In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability (https://www.cdc.gov/grants/additionalrequirements/ar-35.html).
  - Program funds cannot be used for purchasing naloxone, implementing or expanding drug "take back" programs or other drug disposal programs (e.g. drop boxes or disposal bags), or directly funding or expanding direct provision of substance abuse treatment programs. Such activities are outside the scope of this Notice of Funding Opportunity (NOFO).

Monitoring Visits (i.e., frequency, type, etc.):
DOH program staff may conduct site visits up to twice per funding year.

Billing Requirements:
Billing on an A19-1A invoice voucher must be received by DOH monthly. A new consolidated contract will begin Jan. 1, 2022 with funds left from this contract.

Special Instructions:
The following funding statement must be used for media (publications, presentations, manuscripts, posters, etc.) created using OD2A funding:
This publication (journal article, etc.) was supported by the Grant or Cooperative Agreement Number, NU17CE925007, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.

Other:
These funds are a continuation of contract CLH18239.

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: Maternal and Child Health Block Grant - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: January 1, 2022 through September 30, 2022

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose of this statement of work (SOW) is tosupport local interventions that impact the target population of the Maternal and Child Health Block Grant.

Revision Purpose: The purpose of the revision is to carry over unspent funds from the Oct-Dec contract for continuation of MCHBG-related activities.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	LHJ Funding Period End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
FFY22 MCHBG LHJ CONTRACTS	78101221	93.994	333.93.99	01/01/22	09/30/22	50,187	6,077	56,264
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**50,187**	**6,077**	**56,264**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
Maternal and Child Health Block Grant (MCHBG) Administration				
1a	Report actual expenditures for the six-month period October 1, 2021 through March 31, 2022	Submit actual expenditures using the MCHBG Budget Workbook to DOH contract manager	May 27, 2022	Reimbursement for actual costs, not to exceed total funding consideration. Action Plan and Progress Reports must only reflect activities paid for with funds provided in this statement of work for the specified funding period. See Program Specific Requirements and Special Billing Requirements.
1b	Develop 2022-2023 MCHBG Budget Workbook for October 1, 2022 through September 30, 2023 using DOH provided template.	Submit MCHBG Budget Workbook to DOH contract manager	September 9, 2022	
Implementation				
2a	Report activities and outcomes of 2022 MCHBG Action Plan using DOH- provided template.	Submit quarterly Action Plan reports to DOH Contract manager	January 15, 2022 April 15, 2022	Reimbursement for actual costs, not to exceed total funding consideration. Action Plan and

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
			July 15, 2022	Progress Reports must only reflect activities paid for with funds provided in this statement of work for the specified funding period. See Program Specific Requirements and Special Billing Requirements.
2b	Develop 2022-2023 MCHBG Action Plan for October 1, 2022 through September 30, 2023 using DOH-provided template.	Submit MCHBG Action Plan to DOH contract manager	Draft August 19, 2022 Final- September 9, 2022	
Children and Youth with Special Health Care Needs (CYSHCN)				
3a	Complete Child Health Intake Form (CHIF) using the CHIF Automated System on all infants and children served by the CYSHCN Program as referenced in CYSHCN Program guidance.	Submit CHIF data into Secure Access Washington website: https://secureaccess.wa.gov	January 15, 2022 April 15, 2022 July 15, 2022	Reimbursement for actual costs, not to exceed total funding consideration. Action Plan and Progress Reports must only reflect activities paid for with funds provided in this statement of work for the specified funding period. See Program Specific Requirements and Special Billing Requirements.
3b	Identify unmet needs for CYSHCN on Medicaid and refer to DOH CYSHCN Program for approval to access Diagnostic and Treatment funds to meet the need.	Submit completed Health Services Authorization forms and Central Treatment Fund requests directly to the CYSHCN Program as needed.	30 days after forms are completed.	
3c	Work with partners to share updated local CYSHCN resources with Within Reach / Help Me Grow (HMG).	Review resources for your local area on ParentHelp123.org annually for accuracy and submit any updates to Within Reach.	September 30, 2022	

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal subrecipient funding.)
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements

Program Manual, Handbook, Policy References:
Children and Youth with Special Health Care Needs Manual -
https://www.doh.wa.gov/ForPublicHealthandHealthcareProviders/PublicHealthSystemResourcesandServices/LocalHealthResourcesandTools/MaternalandChildHealthBlockGrant/ChildrenandYouthWithSpecialHealthCareNeeds

Health Services Authorization (HSA) Form
http://www.doh.wa.gov/Portals/1/Documents/Pubs/910-002-ApprovedHSA.docx

Restrictions on Funds:

1. At least 30% of federal Title V funds must be used for preventive and primary care services for children and at least 30% must be used services for children with special health care needs. [Social Security Law, Sec. 505(a)(3)].
2. Funds may not be used for:
   a. Inpatient services, other than inpatient services for children with special health care needs or high risk pregnant women and infants, and other patient services approved by Health Resources and Services Administration (HRSA).
   b. Cash payments to intended recipients of health services.
   c. The purchase or improvement of land, the purchase, construction, or permanent improvement of any building or other facility, or the purchase of major medical equipment.
   d. Meeting other federal matching funds requirements.
   e. Providing funds for research or training to any entity other than a public or nonprofit private entity.
   f. Payment for any services furnished by a provider or entity who has been excluded under Title XVIII (Medicare), Title XIX (Medicaid), or Title XX (social services block grant).[Social Security Law, Sec 504(b)].
3. If any charges are imposed for the provision of health services using Title V (MCH Block Grant) funds, such charges will be pursuant to a public schedule of charges; will not be imposed with respect to services provided to low income mothers or children; and will be adjusted to reflect the income, resources, and family size of the individual provided the services. [Social Security Law, Sec. 505 (1) (D)].

Monitoring Visits: Telephone calls with DOH contract manager as needed.

Billing Requirements: Payment is contingent upon DOH receipt and approval of all deliverables and an acceptable A19-1A invoice voucher. Payment to completely expend the "Total Consideration" for a specific funding period will not be processed until all deliverables are accepted and approved by DOH. Invoices must be submitted quarterly by the 30th of each month following the quarter in which the expenditures were incurred and must be based on actual allowable program costs. Billing for services on a monthly fraction of the "Total Consideration" will not be accepted or approved.

Special Instructions: Contact DOH contract manager below for approval of expenses not reflected in approved budget workbook.

MCHBG funds may be expended on COVID-19 response activities that align with maternal and child health priorities. Examples may include:

- Providing support in educating the MCH population about COVID-19 through partnerships with other local agencies, medical providers, and health care organizations.
- Working closely with state and local emergency preparedness staff to assure that the needs of the MCH population are represented.
- Funding infrastructure that supports the response to COVID-19. For example, Public Health Nurses who are routinely supported through the Title V program may be able to be mobilized, using Title V funds or separate emergency funding, to support a call center or deliver health services.
- Partnering with parent networks and health care providers to provide accurate and reliable information to all families.
- Engaging community leaders, including faith-based leaders, to educate community members about strategies for preventing illness

Restrictions listed above continue to apply.

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: Office of Immunization COVID-19 Vaccine - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 2

Period of Performance: January 1, 2022 through June 30, 2024

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose of this statement of work (SOW) is to provide funding to conduct COVID-19 vaccine activities.

Revision Purpose: The purpose of this revision is to add a purpose statement for the tasks and to add carryover funds from the 2021 contract. NOTE: either allocations can be used when billing for any activity in this statement of work.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
COVID19 Vaccines R4	74310230	93.268	333.93.26	01/01/22	06/30/24	359,803	0	359,803
COVID 19 Vaccines	74310229	93.268	333.93.26	01/01/22	06/30/24	0	222,730	222,730
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**359,803**	**222,730**	**582,533**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
The purpose of this statement of work is to identify activities and provide funding to support COVID vaccine response outreach, education, and operations. The activities may include other vaccines recommended for the audience population, as long as COVID vaccine is the primary focus and references to other vaccines are secondary.				
3.A	Identify activity/activities to support COVID vaccine response in your community, using the examples below as a guideline. **Example 1:** Develop and implement communication strategies with health care providers, community, and/or other partners to help build vaccine confidence broadly and among groups anticipated to receive early vaccination, as well as dispel vaccine misinformation. Document and provide a plan that shows the communication strategies used with health care providers and other partners and the locally identified population anticipated to reach.	Summary of the engagement strategies to be used with health care providers and other partners, and the locally identified population to be reached.	January 31, Annually	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Example 2: Engage in other vaccination planning activities such as partnership development, provider education, vaccination point of dispensing (POD) planning, tabletop exercises, engagement with communities, leaders, non-traditional provider, or vulnerable populations to develop strategies to ensure equitable access to vaccination services			
3.B	Implement the communication strategies or other activities, working with health care providers and other partners to reach the locally identified population, support providers in vaccination plans, and support equitable access to vaccination services.	Mid-term written report describing activity/activities and progress made to-date and strategies used (template to be provided)	June 30, Annually	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.
3.C	Catalog activities and conduct an evaluation of the strategies used	Final written report, showing the strategies used and the final progress of the reach (template to be provided)	December 31, Annually	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.
3.D	Between January 1, 2022, and June 30, 2022, perform as a vaccine depot to provide COVID vaccine. Duties include ordering and redistributing of COVID-19 vaccine, assure storage space for minimum order sizes, initiating transfer in the Immunization Information System (IIS), coordinate with providers for physical transport of doses, and maintaining inventory of COVID vaccine by manufacturer.	a. Complete a redistribution agreement. b. Report inventory reconciliation page. c. Report lost (expired, spoiled, wasted) vaccine to the IIS. d. Report transfer doses in the IIS and VaccineFinder. e. Monitor and maintain vaccine temperature logs from digital data logger and/or the temperature monitoring system for a minimum of 3 years.	a. Complete by January 31 (if not previously submitted) b. Reconcile and submit inventory once monthly in the IIS. c. Report lost vaccine within 72 hours in the IIS. d. Update within 24 hours from when transfers occur. e. Download as needed (retain temperature data on site for 3 years)	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.
3.E	As needed to meet community needs, expand operations to increase vaccine throughput (i.e., providing vaccinations during evenings, overnight, and on weekends). Activities may include vaccine strike teams, mobile vaccine clinics, satellite clinics, temporary, or off-site clinics to travel and provide vaccination services in non-traditional settings, or to supplement the work of local health departments in underserved communities, and may include administration costs for other vaccines co-administered at the events. These activities may be done by the local health department or in collaboration with community partners. (See Restrictions on Funds below)	Quarterly reports summarizing quantity, type, and frequency of activities	March 31, Annually June 30, Annually	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3.F	At the LHJ discretion, provide incentives to persons receiving COVID vaccine, adhering to *LHJ Guidance for COVID Initiatives Application* requirements and allowable/unallowable use of federal funds.	a. LHJ Incentive Plan Proposal b. Quarterly report that summarizes quantity of incentives purchased and distributed	a. Prior to implementing b. March 31, Annually June 30, Annually	Reimbursement for actual costs incurred, not to exceed total funding consideration amount.

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the DOH Finance SharePoint site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal grant awards.)
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: WIC Nutrition Program - Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services
Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: January 1, 2022 through December 31, 2024

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient ☐ State ☐ Other	☒ FFATA (Transparency Act) ☐ Research & Development	☒ Reimbursement ☐ Fixed Price

Statement of Work Purpose: The purpose is to provide Women, Infants, and Children (WIC) Nutrition Program services by following WIC federal regulations, WIC state office policies and procedures, WIC directives, and other rules. Refer to the Program Specific Requirements section of this document.

Revision Purpose: To add FFY22 USDA FMNP Program Management funds.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date	End Date	Current Allocation	Allocation Change Increase (+)	Total Allocation
FFY22 USDA WIC CLIENT SVS CONTRACTS	76101234	10.557	333.10.55	01/01/22	09/30/22	183,775	0	183,775
FFY23 USDA WIC CLIENT SVS CONTRACTS	76101244	10.557	333.10.55	10/01/22	09/30/23	60,325	0	60,325
FFY22 USDA FMNP PROG MGMT	76540237	10.572	333.10.57	05/01/22	09/30/22	0	572	572
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						**244,100**	**572**	**244,672**

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	**WIC Nutrition Program**			See "Billing Requirements" below.
1.1	Maintain authorized participating caseload at 100% based on quarterly average as determined from monthly caseload management reports generated at state WIC office. The Department of Health (Department) State WIC Nutrition Program has the option of reducing authorized participating caseload and corresponding funding when: 1. Unanticipated funding situations occur. 2. Reallocations are necessary to redistribute caseload statewide. 3. Caseload declines.	Outcomes based on monthly participation data from state WIC caseload management reports.	**Authorized participating caseload for January 2022 through December 2024 = 915**	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.2	Submit the annual Nutrition Services Plan for each year of the contract.	Nutrition Services Plan	First year due 9/30/22 Second year due 9/30/23	Payment withheld if not received by due date.
1.3	Submit the annual Nutrition Services Expenditure Report for each year of the contract.	Nutrition Services Expenditure Report	11/30/22 11/30/23	Payment withheld if not received by due date.
1.4	Tell participants about other health services in the agency. If needed, develop written agreements with other health care agencies and refer participants to these services.	Documentation must be available for review by WIC monitor staff.	Biennial WIC Monitor	
1.5	Provide nutrition education services to participants and caregivers in accordance with federal and state requirements.	Documentation must be available for review by WIC monitor staff.	Biennial WIC Monitor	
1.6	Issue WIC benefits while assuring adequate WIC card security and reconciliation.	Documentation must be available for review by WIC monitor staff.	Biennial WIC Monitor	
1.7	Collect data, maintain records, and submit reports to effectively enforce the non-discrimination laws (Refer to Civil Rights Assurances below).	Documentation must be available for review by WIC monitor staff.	Biennial WIC Monitor	
1.8a	Submit entire WIC and Breastfeeding Peer Counseling Budget Workbook for each year of the contract	Budget Workbook	First year due 9/30/22 Second year due 9/30/23	
1.8b	Submit Rev-Exp Report spreadsheet from the WIC Budget Workbook monthly with A-19	Revenue and Expense Report and A-19	First year due monthly through December 31, 2022 Second year due monthly through December 31, 2023	
2	**Breastfeeding Promotion**			See "Billing Requirements" below.
2.1	Provide breastfeeding promotion activities in accordance with federal and state requirements.	Status report of chosen activities in Nutrition Services Plan. Documentation must be available for review by WIC monitor staff.	First year due 11/30/22 Second year due 11/30/23 Biennial WIC Monitor	
2.2	Work with community partners to improve practices that affect breastfeeding. Choose one or more of the following projects: ▪ Provide staff, health care providers and community partners virtual breastfeeding training resources. ▪ Work with employers who likely employ low-income people to create worksite environments that support breastfeeding. ▪ Work with birthing hospitals to improve maternity care practices that affect WIC participant breastfeeding rates.	Status report of chosen activities in Nutrition Services Plan. Documentation must be available for review by WIC monitor staff.	First year due 8/30/22 Second year due 8/30/23 Biennial WIC Monitor	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	▪ Provide participants access to lactation consultants. Other projects will need pre-approval from the State WIC Office			
3	**Farmers Market Nutrition Program (FMNP)**			See "Billing Requirements" below.
3.1	Distribute all Farmers Market Nutrition Program checks to eligible WIC participants between June and September 30 of current year.	Send completed readable copy of FMNP check registers to State WIC office on a weekly basis following FMNP procedures. Documentation must be available for review by WIC monitor staff.	Weekly June-Sept. 2022 and June-Sept. 2023 All sent by Oct. 1, 2022 and by Oct. 1, 2023 Biennial WIC Monitor	

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To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements
Program Manual, Handbook, Policy References:
The LHJ shall be responsible for providing services according to rules, regulations and other information contained in the following:

- WIC Federal Regulations, USDA, and FNS 7CFR Part 246.
- Washington State WIC Nutrition Program Policy and Procedure Manual
- Office of Management and Budget, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR 200
- Farmers Market Nutrition Program Federal Regulations, USDA, FNS 7CFR Part 248
- Other directives issued during the term of the contract

Staffing Requirements:
The LHJ shall:

- Use Competent Professional Authority staff, as defined by WIC policy, to determine participant eligibility, prescribe an appropriate food package and offer nutrition education based on the participants' needs.
- Use a Registered Dietitian (RD) or other qualified nutritionist to provide nutrition services to high risk participants, to include development of a high-risk care plan. The RD is also responsible for quality assurance of WIC nutrition services. See WIC Policy for qualifications for a Registered Dietitian and other qualified nutritionist.

- Assign a qualified person to be the Breastfeeding Coordinator to organize and direct local agency efforts to meet federal and state policies regarding breastfeeding promotion and support. The Breastfeeding Coordinator must be an International Board Certified Lactation Consultant or attend an intensive lactation management course, or other state approved training.

Restrictions on Funds:
The LHJ shall follow the instructions found in the Policy and Procedure Manual under WIC Allowable Costs and 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Special References:
What is the WIC program?
1. The WIC program in the state of Washington is administered by the Department of Health.
2. The WIC program is a federally funded program established in 1972 by an amendment to the Child Nutrition Act of 1966. The purpose of the program is to provide nutrition and health assessment; nutrition education; nutritious food; breastfeeding counseling; and referral services to pregnant, breastfeeding, and postpartum women, infants, and young children in specific risk categories.
3. Federal regulations governing the WIC program (7 CFR Part 246) require implementation of standards and procedures to guide the state's administration of the WIC program. These regulations define the rights, responsibilities, and legal procedures of WIC employees, participants, persons acting on behalf of a participant, and retailers. They are designed to promote:
   a. High quality nutrition services;
   b. Consistent application of policies and procedures for eligibility determination;
   c. Consistent application of policies and procedures for food benefit issuance and delivery; and
   d. WIC program compliance.
4. The WIC program implements policies and procedures stated in program manuals, handbooks, contracts, forms, and other program documents approved by the USDA Food and Nutrition Service.
5. The WIC program may impose sanctions against WIC participants for not following WIC program rules stated on the WIC rights and responsibilities.
6. The WIC program may impose monetary penalties against persons who misuse WIC benefits or WIC food but who are not WIC participants.

Monitoring Visits:
Program and fiscal monitoring are done on a biennial (every two years) basis and are conducted onsite.
The LHJ must maintain on file and have available for review, audit and evaluation:
- All criteria used for certification, including information on income, nutrition risk eligibility and referrals
- Program requirements
- Nutrition education
- All financial records

Assurances/Certifications:
1. **Computer Equipment Loaned by the Department of Health WIC Nutrition Program**
   In order to perform WIC program activities, the Department requires computer equipment, such as computers, signature pads, document scanners, card readers and printers to be in local WIC clinics or to be transported to mobile clinics. This equipment ("Loaned Equipment") is owned by the Department and loaned to the local agency (Contractor). The Loaned Equipment is supported by the Department. This equipment shall be used for WIC business only or according to WIC Policy and Procedures.

   An inventory of Loaned Equipment is kept by the Department. Each time Loaned Equipment is changed, the parties shall complete the Equipment Transfer Form and the Department updates the inventory. A copy of the Transfer Form will be provided to the contractor. Copies of the updated inventory list may be requested at any time.

   The LHJ agrees to:

a. Defend, protect and hold harmless the Department or any of its employees from any claims, suits or actions arising from the use of this Loaned Equipment.
b. Assume responsibility for any loss or damage from abnormal wear or use, or from inappropriate storage or transportation. The Department may enforce this by:
   1) Requiring reimbursement from the LHJ of the value of the Loaned Equipment at the time of the loss or damage.
   2) Requiring the LHJ to replace the Loaned Equipment with equipment of the same type, manufacturer, and capabilities (as pre-approved by the Department), or
   3) Assertion of a lien against the Contractor's property.
c. Notify the Department immediately of any damage to Loaned Equipment.
d. Notify the Department prior to moving or replacing any Loaned Equipment.

The Department recommends Contractors carry insurance against possible loss or theft.

2. Civil Rights Assurance

a. The LHJ shall perform all services and duties necessary to comply with federal law in accordance with the following Civil Rights Assurance.
b. "The Program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the ground of race, color, national origin, sex, age or handicap, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.
c. "By accepting this assurance, the Program applicant agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, Food and Nutrition Service, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees, as long as it receives assistance or retains possession of any assistance from the Department. The person or persons whose signatures appear on the contract are authorized to sign this assurance on behalf of the Program applicant."

3. 2CFR 200

The LHJ shall comply with all the fiscal and operations requirements prescribed by the state agency as directed by Federal WIC Regulations (7CFR part 246.6), 2CFR part 200, the debarment and suspension requirements of 2CFR part 200.213, if applicable, the lobbying restrictions of 2CFR part 200.245, and FNS guidelines and instructions and shall provide on a timely basis to the state agency all required information regarding fiscal and program information.

Billing Requirements:

1. Definitions

Contract Period: January 1, 2022 - December 31, 2024

Contract Budget Period: The time period for which the funding is budgeted.

- There are four federal budget periods

  January 1, 2022 through September 30, 2022;
  October 1, 2022 through September 30, 2023;
  October 1, 2023 through September 30, 2024;
  October 1, 2024 through December 31, 2024.

2. Billing Information:
   a. Billings are submitted on an A-19-1A invoice. These invoices are provided by the Department in the WIC Budget Workbook and include accounting codes for different budget categories.
   b. A-19s are submitted monthly and must be received by the Department within 60 days following the close of each calendar month. Additional A-19s may be submitted at any time, but must be received within 90 days of the close of the federal budget period.
   c. Funds are allocated by budget categories and by federal budget periods (refer to the budget spreadsheet).

d. Funds are encumbered or spent only during the budget period; no carry forward from previous time periods or borrowing from future time periods is allowed.
e. Payments are limited to the amounts allocated for the budget period for each budget category.
f. Billings are based on actual costs for completed activities. Advance payments are not allowed. Back up documentation must be retained by the LHJ and available for inspection by the Department or other appropriate authorities.
g. Payments will be made only for WIC approved expenditures. Refer to the Washington State WIC Nutrition Program Policy and Procedure Manual Volume 2, Chapter 4 – Allowable Costs and 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
h. If billing for indirect costs, a Cost Allocation Plan or Federal Indirect Cost Agreement must be submitted prior to payment.

Special Instructions:
The LHJ shall:
1. Maintain complete, accurate, and current accounting of all local, state, and federal program funds received and expended.
2. Provide, as necessary, a single audit in accordance with the provisions of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. This circular requires all recipients and sub-recipients of federal funds to have a single audit performed should they spend $750,000 or more of federal grants or awards from all sources. Contractors spending less than $750,000 in federal grants or awards may also be subject to audit.
3. Use Breastfeeding Peer Counseling (BFPC) Program funds only to support the peer counseling program. Once the program is established and peer counselors are trained, the majority of the salary costs must be paid to peer counselors to provide direct services to WIC participants. For a list of allowable costs see Volume 2, Chapter 4 – Allowable Costs. The priority use of BFPC funds is to hire and train peer counselors to provide breastfeeding peer counseling services to WIC participants.

SPECIAL REQUIREMENTS			
Contract Funding Period	**Time Period special requirement funds are available**	**Amount**	**Special Requirement Description**
January 2022 to September 2024	January 2022 to September 2022	$2,800	Added in the USDA WIC Client Services Contracts category to cover training and travel expenses for all local WIC staff to participate in WIC-related trainings.

Other:
Any program requirements that are not followed may be subject to corrective action and may result in monetary fines or repayment of funds.

Clallam County Health & Human Services

Indirect Rate January 1, 2022 through Deecember 31, 2022: 28.94%

EXHIBIT B-4
ALLOCATIONS
Contract Term: 2022-2024

Contract Number: CLH31005
Date: April 1, 2022

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #*	BARS Revenue Code**	Statement of Work LHJ Funding Period Start Date	Statement of Work LHJ Funding Period End Date	DOH Use Only Chart of Accounts Funding Period Start Date	DOH Use Only Chart of Accounts Funding Period End Date	Amount	Funding Period SubTotal	Chart of Accounts Total
FFY23 USDA WIC Client Svs Contracts	NGA Not Received	Amd 1	10.557	333.10.55	10/01/22	09/30/23	10/01/22	09/30/23	$60,325	$60,325	$244,100
FFY22 USDA WIC Client Svs Contracts	202222W100347	Amd 1	10.557	333.10.55	01/01/22	09/30/22	10/01/21	09/30/22	$183,775	$183,775	
FFY22 USDA FMNP Prog Mgmt	**NGA Not Received**	**Amd 4**	**10.572**	**333.10.57**	**05/01/22**	**09/30/22**	**10/01/21**	**09/30/22**	**$572**	**$572**	**$572**
PS SSI 1-5 OSS Task 4	01J18001	Amd 2	66.123	333.66.12	01/01/22	05/31/22	07/01/17	06/30/23	$36,970	$36,970	$36,970
PS SSI 1-5 PIC Task 4	01J18001	Amd 2	66.123	333.66.12	01/01/22	09/30/22	07/01/17	06/30/23	$311,808	$311,808	$311,808
FFY22 Swimming Beach Act Grant IAR (ECY)	NGA Not Received	Amd 2	66.472	333.66.47	03/01/22	10/31/22	01/01/22	11/30/22	$6,500	$6,500	$6,500
FFY21 PHEP BP3 LHJ Funding	**NU90TP922043**	**Amd 4**	**93.069**	**333.93.06**	**01/01/22**	**06/30/22**	**07/01/21**	**06/30/22**	**$32,090**	**$55,682**	**$55,682**
FFY21 PHEP BP3 LHJ Funding	NU90TP922043	Amd 2	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	$23,592		
FFY21 Overdose Data to Action Prev	**NU17CE925007**	**Amd 4**	**93.136**	**333.93.13**	**01/01/22**	**08/31/22**	**09/01/21**	**08/31/22**	**$34,252**	**$143,942**	**$143,942**
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 2	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	$109,690		
COVID19 Vaccines	**NH23IP922619**	**Amd 4**	**93.268**	**333.93.26**	**01/01/22**	**06/30/24**	**07/01/20**	**06/30/24**	**$222,730**	**$222,730**	**$222,730**
COVID19 Vaccines R4	NH23IP922619	Amd 1	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	$359,803	$359,803	$359,803
FFY19 COVID CARES	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	04/22/22	04/23/20	07/31/24	$9,372	$9,372	$9,372
FFY19 ELC COVID Ed LHJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	10/18/22	05/19/20	10/18/22	$68,654	$68,654	$68,654
FFY20 ELC EDE Care Coordination	NGA Not Received	Amd 2	93.323	333.93.32	01/16/22	06/30/22	01/15/21	07/31/23	$81,407	$81,407	$81,407
FFY20 ELC EDE LHJ Allocation	**NU50CK000515**	**Amd 4**	**93.323**	**333.93.32**	**01/01/22**	**12/31/22**	**01/15/21**	**07/31/24**	**($54,305)**	**$436,445**	**$436,445**
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	12/31/22	01/15/21	07/31/24	$490,750		
FFY22 MCHBG LHJ Contracts	**B0445251**	**Amd 4**	**93.994**	**333.93.99**	**01/01/22**	**09/30/22**	**10/01/21**	**09/30/22**	**$6,077**	**$56,264**	**$56,264**
FFY22 MCHBG LHJ Contracts	B0445251	Amd 1	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	$50,187		
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	$7,500	$7,500	$7,500
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	$15,000	$15,000	$37,500
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	$22,500	$22,500	
Wastewater Management-GFS		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	$30,000	$30,000	$30,000
FPHS-LHJ-Proviso (YR2)		Amd 1	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	$690,000	$690,000	$1,380,000
FPHS-LHJ-Proviso (YR1)		Amd 1	N/A	336.04.25	01/01/22	06/30/22	07/01/21	06/30/23	$690,000	$690,000	

Clallam County Health & Human Services

Indirect Rate January 1, 2022 through Deecember 31, 2022: 28.94%

EXHIBIT B-4
ALLOCATIONS
Contract Term: 2022-2024

Contract Number: CLH31005
Date: April 1, 2022

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #*	BARS Revenue Code**	Statement of Work LHJ Funding Period Start Date	Statement of Work LHJ Funding Period End Date	DOH Use Only Chart of Accounts Funding Period Start Date	DOH Use Only Chart of Accounts Funding Period End Date	Amount	Funding Period SubTotal	Chart of Accounts Total
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 1	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	$5,400	$5,400	$5,400
Sanitary Survey Fees (FO-SW) SS-State		Amd 1	N/A	346.26.65	01/01/22	12/31/22	07/01/21	06/30/23	$5,400	$5,400	$5,400
YR24 SRF - Local Asst (15%) (FO-SW) TA		Amd 1	N/A	346.26.66	01/01/22	12/31/22	07/01/21	06/30/23	$1,000	$1,000	$1,000
TOTAL									$3,501,049	$3,501,049	

Total consideration:	$3,259,633
	$241,416
GRAND TOTAL	$3,501,049

GRAND TOTAL	$3,501,049
Total Fed	$2,034,249
Total State	$1,466,800

*Catalog of Federal Domestic Assistance
**Federal revenue codes begin with "333". State revenue codes begin with "334".

COPY

CLALLAM COUNTY 1854

CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 5-12-22 **Budget Hearing/Meeting Date:** 6-28-22

_X_ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

__ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

__ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

__ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

__ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511	**Budget Name**	Health & Human Services

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS – Operations	33310.57.0010	WIC Farmer's Market	572
11301.511	HHS - Operations	33393.13.6000	DOH Prescription Drug Overdose Prevention	34,252
11301.511	HHS - Operations	33393.26.8015	DOH Covid-19 Vaccine Services	78,809
11301.511	HHS - Operations	33393.99.0000	MCH Block Grant	6,077
Total				119,710

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS - Operations	56210.31.0020	Operating Supplies	39,252
11301.511	HHS - Operations	56210.10.0500	Overtime	5,000
11301.511	HHS - Operations	56210.49.0065	License Renewal	19,504
11301.511	HHS – Operations	50800.00.0000	Ending Fund Balance	55,954
Total				119,710

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract Amendment #4 is adding revenue to the HHS Department for the WIC Farmer's Market Nutritional Program, Prescription Drug Overdose Prevention, Covid-19 Vaccine Services, and the Maternal Child Health Program.

County Official Approval: ______________________

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

2C
5/24/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works-Road Division

WORK SESSION ☒ **Meeting Date: May 16, 2022**

REGULAR AGENDA ☒ **Meeting Date: May 24, 2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing
☐ Resolution
☐ Draft Ordinance
☒ Contract/Agreement/MOU - Contract #
☐ Proclamation
☐ Final Ordinance
☐ Budget Item
☒ Other Grant Pre-application Questionnaire

Documents exempt from public disclosure attached: ☐

Executive summary: The Public Works-Road Department received a $1,038,280 federal grant under the 2021 National Highway System (NHS) Asset Management program for resurfacing (asphalt overlay) S. Airport Road between US 101 and W. Edgewood Drive, including the W. Edgewood Drive intersection area. S. Airport Road is an urban arterial located within the western Port Angeles Urban Growth Area. It is approximately 0.68 miles in length with the north 0.11 miles (from Duval Place to W. Edgewood Drive) located inside the city limits. The last significant resurfacing (chip seal) of this road was done 20-years ago. Administration of the NHS funding is by the Washington State Department of Transportation (WSDOT).

The awarded federal funding is for preserving roadways that are part of the NHS. S. Airport Road is the only County-managed segment that is part of the NHS and eligible for this federal funding. This road provides a key direct connection between US 101 and the main entrance to William Fairchild International Airport and surrounding industrial lands and businesses.

The Department has obtained approval of the project into the Regional Transportation Improvement Program (RTIP) and the State Transportation Improvement Program (STIP) administered by the Peninsula Regional Transportation Organization and WSDOT, respectively. The next project step is the preliminary engineering phase. To use NHS federal funding for preliminary engineering requires the County to enter into a local agency agreement (LAA) with WSDOT. Attached is the LAA and project prospectus for Board review and approval and other project information.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No local match required. Federal funding is available at 100% up to the grant award of $1,038,280.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Authorize the Chair of the County Commissioners to sign the attached LAA Agreement and Project Prospectus.

County Official signature & print name: Joe Donisi

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works-Road Division

Date submitted: May 11, 2022

101-22-002

Washington State Department of Transportation

Local Agency Agreement

Agency Clallam County

Address
223 East Fourth Street, Suite 6
Port Angeles, WA 98362-3000

CFDA No. 20.205 - Highway Planning and Construction
(Catalog of Federal Domestic Assistance)

Project No.

Agreement No.

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name South Airport Road Resurfacing   Length 0.682

Termini S. Airport Rd (Milepost 0.00 to 0.682) between US 101 and W. Edgewood Dr., including intersection with W. Edgewood Dr.

Description of Work

Pre-level and overlay, and grind and overlay.

Project Agreement End Date 12/31/2026

Proposed Advertisement Date

Claiming Indirect Cost Rate
✓ Yes ☐ No

Type of Work		Estimate of Funding (1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE 100 % Federal Aid Participation Ratio for PE	a. Agency	20,000.00		20,000.00
	b. Other			
	c. Other			
	d. State			
	e. Total PE Cost Estimate (a+b+c+d)	20,000.00	0.00	20,000.00
Right of Way % Federal Aid Participation Ratio for RW	f. Agency			
	g. Other			
	h. Other			
	i. State			
	j. Total R/W Cost Estimate (f+g+h+i)	0.00	0.00	0.00
Construction % Federal Aid Participation Ratio for CN	k. Contract			
	l. Other			
	m. Other			
	n. Other			
	o. Agency			
	p. State			
	q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	0.00	0.00
	r. Total Project Cost Estimate (e+j+q)	20,000.00	0.00	20,000.00

Agency Official
By

Title

Washington State
Department of Transportation
By Director, Local Program

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction coast (line 5, column 2) in the amount of

$ at $ per month for months.

Local Force or Local Ad and Award

✓ Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on

, , Resolution/Ordinance No.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends $750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S. C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

(1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.

(2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.

(3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.

(4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

(a) Cancel, terminate, or suspend this agreement in whole or in part;

(b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and

(c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

(1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.

(2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.

(3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.

(4) The Secretary is notified by the Federal Highway Administration that the project is inactive.

(5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed $100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Washington State Department of Transportation

Local Agency Federal Aid Project Prospectus

	Prefix	Route	( )
Federal Aid Project Number			
Local Agency Project Number			(WSDOT Use Only)

Date	May 11, 2022
DUNS Number	075739235
Federal Employer Tax ID Number	91-60001298

Agency: Clallam County	CA Agency: ☑ Yes ☐ No	Federal Program Title: ☑ 20.205 ☐ Other

Project Title: South Airport Road Resurfacing	Start Latitude N 48° 6'16.31" / End Latitude N 123°29'11.63	Start Longitude W 48° 6'47.85" / End Longitude W 123°29'20.02"
Project Termini From-To: US 101 — W. Edgewood Drive	Nearest City Name: Port Angeles	Project Zip Code (+4): 98363-8461

Begin Mile Post	End Mile Post	Length of Project	Award Type
0.00	0.682	0.682	☑ Local ☐ Local Forces ☐ State ☐ Railroad

Route ID	Begin Mile Point	End Mile Point	City Number	County Number	County Name
93230	0.00	0.682	0990	05	Clallam

WSDOT Region	Legislative District(s)	Congressional District(s)	Urban Area Number
Olympic Region	24	6	14

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date Month	Year
P.E.	$20,000		$20,000	06	2022
R/W					
Const.	$1,018,280		$1,018,280	05	2023
Total	$1,038,280		$1,038,280		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width	Number of Lanes
Varies 28 to 42 feet	2

The road is a urban minor arterial. The existing over 20-year, BST surface is showing deterioration with the most significant distress in the S. Airport Way and W. Edgewood Drive intersection area.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Pre-level and overlay, and grind and overlay.

Local Agency Contact Person	Title	Phone
Steve Gray	Transportation Program Manager	360-417-2290

Mailing Address	City	State	Zip Code
223 E. Fourth Street	Port Angeles	WA	98362-3000

Project Prospectus

By Joe Donisi
Approving Authority

Title interim County Engineer Date 5/11/22

Agency	Project Title	Date
Clallam County	South Airport Road Resurfacing	May 11, 2022

Type of Proposed Work

Project Type (Check all that Apply)			Roadway Width	Number of Lanes
☐ New Construction	☐ Path / Trail	☐ 3-R	28 to 42 feet	2
☐ Reconstruction	☐ Pedestrian / Facilities	☑ 2-R		
☐ Railroad	☐ Parking	☐ Other		
☐ Bridge				

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☑ Urban ☐ Rural ☐ NHS ☐ Principal Arterial ☑ Minor Arterial ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access	☑ Urban ☐ Rural ☐ NHS ☐ Principal Arterial ☑ Minor Arterial ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access
Terrain	☑ Flat ☐ Roll ☐ Mountain	☑ Flat ☐ Roll ☐ Mountain
Posted Speed	35 mph (Airport Road)	35 mph (W. Edgewood Drive)
Design Speed	40 mph	35 mph
Existing ADT	1,680	3,368
Design Year ADT	2,500	5,000
Design Year	2043	2043
Design Hourly Volume (DHV)	N/A (2R project)	N/A (2R project)

Performance of Work

Preliminary Engineering Will Be Performed By Clallam County	Others %	Agency 100 %
Construction Will Be Performed By Contract (Contractor to be determined later)	Contract 100 %	Agency %

Environmental Classification

☐ Class I - Environmental Impact Statement (EIS)

☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement

☑ Class II - Categorically Excluded (CE)

☑ Projects Requiring Documentation (Documented CE)

☐ Class III - Environmental Assessment (EA)

☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements

Environmental Considerations

Agency	Project Title	Date
Clallam County	South Airport Road Resurfacing	May 11, 2022

Right of Way

☑ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation	☐ Relocation Required

Utilities	**Railroad**
☑ No utility work required	☑ No railroad work required
☐ All utility work will be completed prior to the start of the construction contract	☐ All railroad work will be completed prior to the start of the construction contract
☐ All utility work will be completed in coordination with the construction contract	☐ All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☑ Yes ☐ No

Remarks

S. Airport Road provides access to William R. Fairchild International Airport from US 101.

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency

Date

By ______________________________

Mayor/Chairperson

Washington State Department of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

June 30, 2021

Mr. Ross Tyler, PE
Public Works Director
Clallam County
223 East Fourth Street, Suite 6
Port Angeles, Washington 98362

S. Airport Road
2021 NHS Asset Management Award
Federal Funding

Dear Mr. Tyler:

WSDOT is pleased to advise you that the above-mentioned project was selected to receive funding through the National Highway System (NHS) Asset Management program. The federal funding is limited as shown below:

Title: **S. Airport Road** **$1,038,280**

Scope: Pre-level and overlay, and grind and overlay.
Note: No local match required.

In order to meet federal and state requirements, the following are required:

- Project expenditures incurred before receiving notice from Local Programs of federal fund authorization are not eligible for reimbursement.
- Please refer to the Local Programs webpage for detailed authorization information including: (http://www.wsdot.wa.gov/localprogams/)
  - ✓ Local Agency Guidelines (LAG) manual for detailed requirements;
  - ✓ Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) amendments, as applicable;
  - ✓ Funding and billing forms;
  - ✓ Quarterly Project Report required to be completed by the end of March, June, September, and December each year. To access the database, you will need an account name and password. Your account name is **Clallam Co.** and your password is **ClaCo673.** The password is case sensitive.
- Construction is required to be authorized by August 31, 2023, or the funds lapse.

As a reminder, Local Programs encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible expenditures.

For assistance please contact Bryan Dias, your Region Local Programs Engineer, at 360.357.2631.

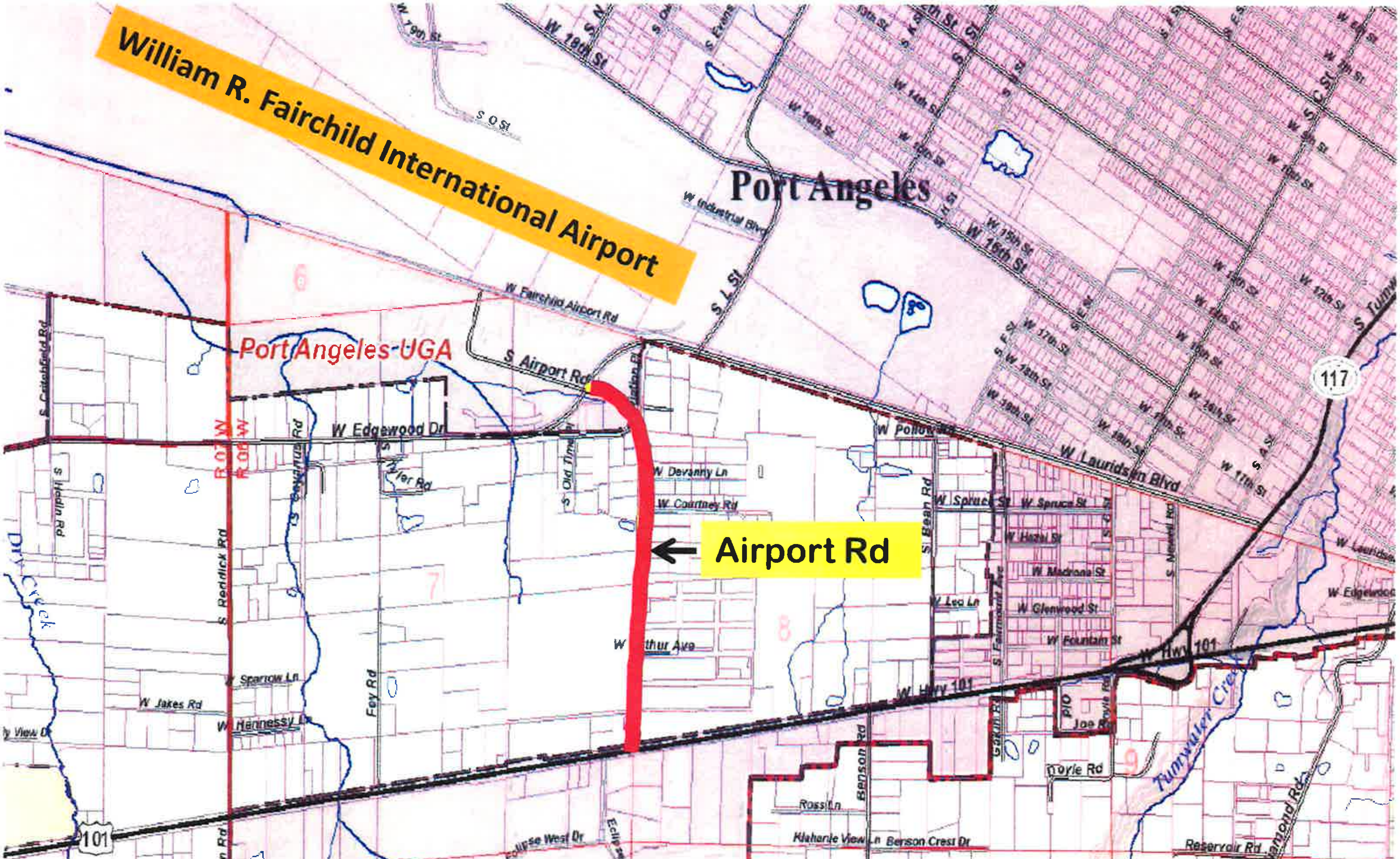
Sincerely,

Stephanie Tax

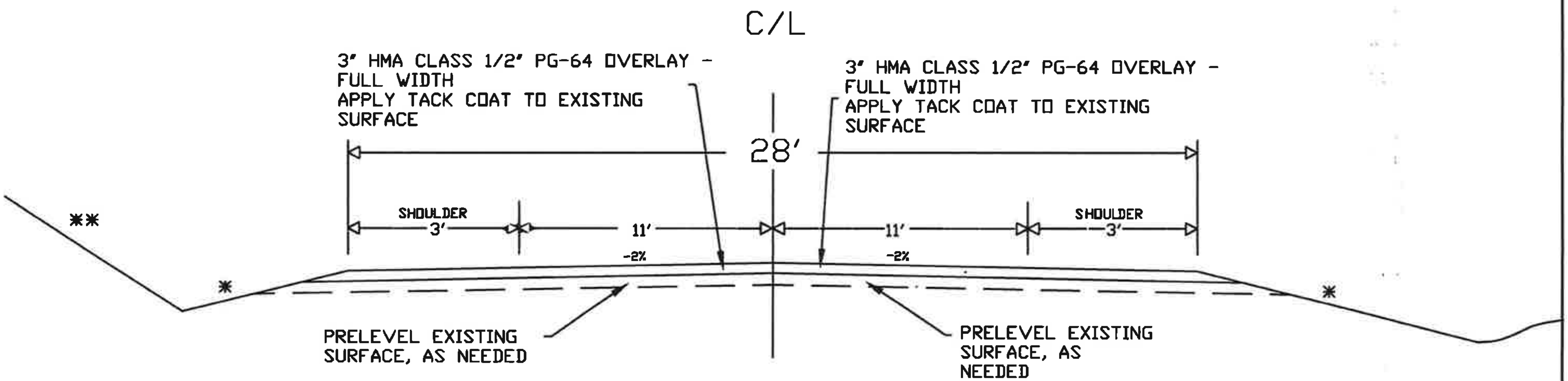
Stephanie Tax
Interim Director
Local Programs

SJT:sas
cc: Bryan Dias, Olympic Region Local Programs Engineer, MS 47440

Airport Road



TYPICAL SECTION
CLALLAM COUNTY



* *EXISTING SLOPE*
** *TYPICALLY 1:1 OR FLATTER*

NO SCALE

CLALLAM COUNTY

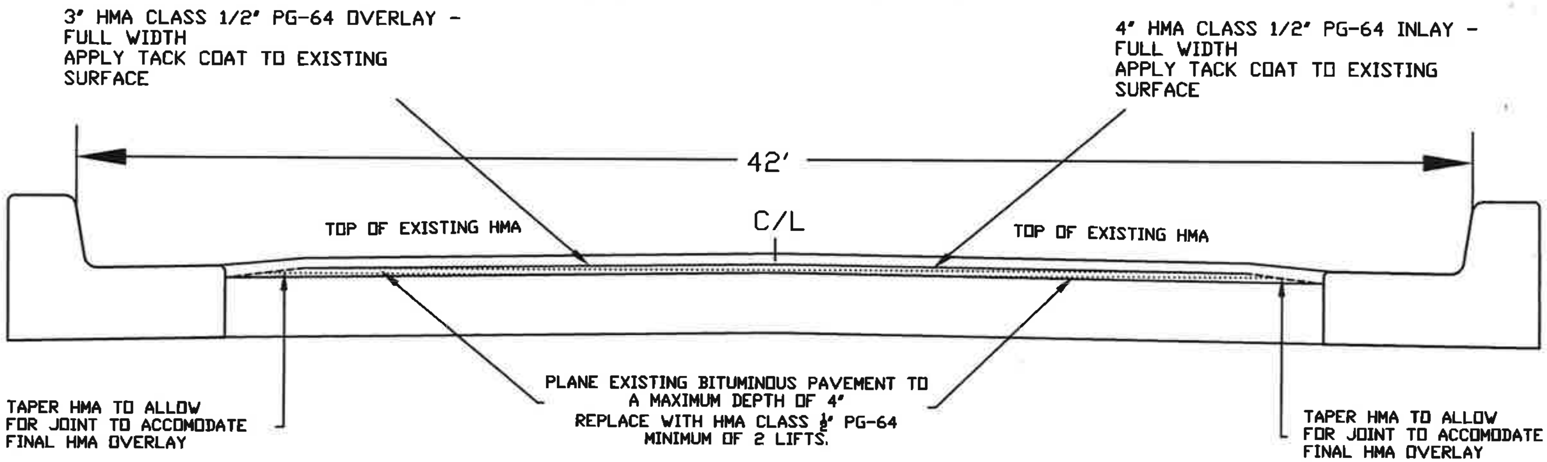
AIRPORT ROAD #93230
MP 0.00 TO 0.57

CLALLAM COUNTY SEGMENT

STANDARD CROSS SECTION

42' HOT MIX ASPHALT

TYPICAL SECTION CURB AREA
CITY OF PORT ANGELES



CLALLAM COUNTY

AIRPORT ROAD #93230
MP 0.57 TO 0.68

CITY OF PORT ANGELES SEGMENT

NO SCALE

CITY OF PORT ANGELES
WASHINGTON, U.S.A.
Public Works & Utilities Department

February 3, 2021

NHS Asset Management Grant Committee,

I am writing to express the City of Port Angeles support and concurrence of Clallam County's Airport Road NHS Asset Management Grant application. Airport Road is vital for regional freight movement between Highway 101 and both William Fairchild International Airport and the Port Angeles Regional Transfer Station.

A 0.11-mile section of Airport Road is within Port Angeles City limits, and we are supportive of the inclusion of this segment in the Clallam County application. Airport Road within City limits has a PCI of 37 and ranks high among City road assets requiring restoration efforts.

The City manages 310 lane miles and utilizes an asset management program to prioritize limited transportation funds to maximize the life expectancy of City roadways. Thank you for your consideration of funding for this important regional project.

Sincerely,

Thomas A. Hunter
Thomas A. Hunter (Feb 3, 2021 18:09 PST)

Thomas A. Hunter
Director of Public Works and Utilities

Phone: 360-417-4800 / **Fax:** 360-417-4542
Website: www.cityofpa.us / **Email:** publicworks@cityofpa.us
321 East Fifth Street Port Angeles, WA 98362-0217

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
5/24/22

Department: BOCC

WORK SESSION ☒ **Meeting Date: 5-16-22**

REGULAR AGENDA ☒ **Meeting Date: 5-24-22**

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Executive summary:
Pursuant to RCW 84.24.230 and Clallam County Ordinance 958 – Clallam County Code Section 5.45, Clallam County adopted and imposed a property tax levy and created a special fund known as the Conservation Futures Fund to which all such levy proceeds shall be credited. The purpose of the fund is to acquire interest or rights in real property in order to maintain, preserve, conserve and otherwise continue in existence adequate open space lands for the production of food, fiber and forest crops, and to assure the use and enjoyment of natural resources and scenic beauty for the economic and social well-being of the county and its citizens.
The Conservation Futures Program Advisory Board shall recommend to the Board of County Commissioners criteria for selection of the projects to be funded, make annual or more frequent recommendation to the Board of County Commissioners for projects to be funded as part of the conservation futures program and shall develop strategic, long-term plans for the program.
The Conservation Futures Program Advisory Board met on May 11, 2022 to review applications and make a recommendation to the Board of Commissioners
Approve and sign resolution authorizing an expenditure from the Conservation Futures Fund for the approved 2022 applications. Contract will be completed at later date.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Conservation Futures Fund:
Charles Nash Huber and Patricia McManus up to $100,000
Gloria A. Davis Family Limited Partnership up to $400,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution authorizing expenditure from the Conservation Futures Fund for the approved 2022 applications.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Relevant Departments: Board of Commissioners, Finance – Mark Lane, Conservation Futures Board Chair – Ricardo Fleischfresser

Date submitted: May 11, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Questions? Call Loni Gores, Clerk of the Board, ext 2256

RESOLUTION __________, 2022

AUTHORIZING EXPENDITURES FROM THE
CONSERVATION FUTURES FUND FOR APPROVED 2022 APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 84.24.230 and Clallam County Ordinance 958 – Clallam County Code Section 5.45, Clallam County adopted and imposed a property tax levy and created a special fund known as the Conservation Futures Fund to which all such levy proceeds shall be credited. The purpose of the fund is to acquire interest or rights in real property in order to maintain, preserve, conserve and otherwise continue in existence adequate open space lands for the production of food, fiber and forest crops, and to assure the use and enjoyment of natural resources and scenic beauty for the economic and social well-being of the county and its citizens.

2. The statute requires the establishment of a Conservation Futures Program Advisory Board.

3. The Conservation Futures Program Advisory Board shall recommend to the Board of County Commissioners criteria for selection of the projects to be funded, make annual or more frequent recommendation to the Board of County Commissioners for projects to be funded as part of the conservation futures program and shall develop strategic, long-term plans for the program.

4. The Conservation Futures Program Advisory Board received two applications from North Olympic Land Trust for Charles Nash Huber and Patricia McManus and Gloria A. Davis Family Limited Partnership.

5. The Conservation Futures Program Advisory Board met on May 11, 2022 to review applications and make a recommendation to the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Conservation Futures Program Advisory Board.

2. Authorizes a one-time expenditure from the Conservation Futures Fund to be allocated as follows:
   Charles Nash Huber and Patricia McManus up to $100,000
   Gloria A. Davis Family Limited Partnership up to $400,000

PASSED AND ADOPTED this 24th day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

____
Randy Johnson

____
Bill Peach

ATTEST:

____
Loni Gores, CMC, Clerk of the Board

A22.33

3b
5/24/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health & Human Services

WORK SESSION ☒ **Meeting Date: 5/16/2022**

REGULAR AGENDA ☒ **Meeting Date: 5/24/2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☐ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☒ Other: Application for Rapid Re-housing Funds

Documents exempt from public disclosure attached: ☐

Executive summary: Clallam County Health & Human Services has received funding from the Washington State Department of Commerce for Hotel Leasing and Rapid Re-housing. The funding is intended for; hotel leasing: emergency shelter - continuous-stay shelter, rent assistance, outreach associated with bringing people into housing, and associated operation and services costs.

Clallam County Health and Human Services is submitting to the BOCC an application for Hotel Leasing and Rapid Re-Housing. The total funding available is $300,000.00. Date of release of the funding application is scheduled to be May 24, 2022. Hotel Leasing and Rapid Re-Housing applications received by Health and Human Services on or before the deadline of June 14, 2022 will be reviewed by the Behavioral Health and Homeless Program Coordinator, Deputy Director, and Director of Health and Human Services using the criteria outlined in the application. The funding period will be July 1, 2022 through June 30, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Funds are in the HHS 2022 budget.

Recommended action: Please approve

County Official signature & print name: Jenny Oppelt Jenny Oppelt

Name of Employee/Stakeholder attending meeting: Christine Dunn & Jenny Oppelt

Relevant Departments: Health & Human Services

Date submitted: 5/10/22

REQUEST FOR PROPOSALS/APPLICATIONS

Clallam County Health & Human Services has received funding from the Washington State Department of Commerce for Hotel Leasing and Rapid Re-housing and is soliciting applications from interested parties working with the homeless population for this funding. The funding is intended for; hotel leasing: emergency shelter - continuous-stay shelter, rent assistance, outreach associated with bringing people into housing, and associated operation and services costs. The funding period will be July 1, 2022 through June 30, 2023.

Mailing address (or hand-delivery) for application is: Clallam County Health & Human Services, Attn: Behavioral Health & Homelessness Program Coordinator, 111 E. 3rd Street, 2nd Floor, Port Angeles, Washington 98362. Applications MUST be received by 3:00 p.m., Tuesday, June 14, 2022, whether by mail or by hand deliver. Submittals made in an incorrect format or late will not be considered.

An application and information packet is available on the Clallam County website at www.clallam.net or www.clallam.net/HHS or a hardcopy may be obtained Monday through Friday, 9:00 a.m. – 4:00 p.m., in the Health and Human Services Department, 111 East 3rd Street (upper floor), Port Angeles, Washington. Telephone 360.417.2582 or email cdunn@co.clallam.wa.us for packets.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit applications in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS ______________________ day of ______________________________, 2022

ATTEST: BOARD OF CLALLAM COUNTY COMMISSIONERS

_____________________________ _____________________________

Loni Gores, CMC, Clerk of the Board Mark Ozias, Chair

cc: Department

Publish: 5/28/22 and 6/4/22
Bill: Health and Human Services

Hotel Leasing and Rapid Re-Housing
Application Instructions & Guidelines 2022
Clallam County

APPLICATION INSTRUCTIONS – GENERAL GUIDELINES

Applications must be received at the Clallam County Health & Human Services Offices, 111 East 3rd Street, 2nd Floor, Port Angeles WA 98362 between May 24, 2022 and June 14, 2022.

APPLICATION DEADLINE: Monday, June 14, 2022 at 3:00 P.M.

The Clallam County Department of Health & Human Services has received funding from the Washington State Department of Commerce for Hotel Leasing and Rapid Re-Housing. The Department of Commerce (Commerce) is making available state document recording fee funds to pay for the leasing of hotel and motel rooms (whole buildings, blocks of room, or individual rooms), repair of damages beyond regular wear and tear to hotel and motel rooms, rent assistance for people experiencing homelessness (rapid re-housing), outreach associated with bringing people into housing, and associated operation and services costs. The total funding available is $300,000.00. The anticipated contract period will be July 1, 2022 to June 30, 2023.

These funds will be administered under Consolidated Homeless Grant (CHG) Guidelines:
https://deptofcommerce.app.box.com/s/4d1ilui45uqljmhlseufez4flxqv1q6b

Permissible Uses of Funding:

Eligible Housing Interventions

- Hotel leasing: Emergency Shelter - Continuous-stay Shelter (defined in CHG guidelines, section 3.1.1.2)
- Rent assistance for people experiencing homelessness: Rapid Re-housing (defined in CHG guidelines, section 3.2.2)
- Rent Payments and Other Housing Costs for Rapid Re-housing (defined in CHG guidelines, section 5.1)

Eligible Costs

- Operations, including services and outreach (defined in CHG guidelines, section 5.3)
- Hotel Leasing, including repair of damages beyond regular wear and tear to hotel and motel rooms (defined in Facility Support Lease Payments and Other Facility Costs as applicable in the CHG guidelines, section 5.2.1 and 5.2.2)
- Rent Payments and Other Housing Costs for Rapid Re-housing (defined in CHG guidelines, section 5.1)

Eligible Households

- Homeless housing status (defined in CHG guidelines, section 4.3.1, or SDG guidelines, section 5.3.1)
- Households entering emergency shelter are exempt from housing status requirements (defined in CHG guidelines, section 4.4)

- Income verification is not required at program entry. After the first 90 days of program participation income must be certified at or below 30 percent of area median income (defined in CHG guidelines, section 4.5 and 9.5 appendix E)

Participants receiving assistance under this funding shall be engaged in ongoing case management services.

The application for Hotel Leasing and Rapid Re-Housing can be found here: http://www.clallam.net/HHS/ and will be accepted between May 24, 2022 and June 14, 2022.

Available Funding: $300,000.00.
This funding is intended to be distributed to multiple proposals.

Submit the application to:

Clallam County Health & Human Services
Attn: Behavioral Health & Homelessness Program Coordinator
111 E 3rd Street, 2nd Floor
Port Angeles WA 98362

APPLICATION DEADLINE: Tuesday, June 14, 2022 at 3:00 P.M.

APPLICATIONS MUST BE RECEIVED IN THE CLALLAM COUNTY HEALTH AND HUMAN SERVICES' OFFICE NO LATER THAN 3:00 P.M. ON TUESDAY, JUNE 14, 2022, WHETHER HAND DELIVERED OR BY U.S. MAIL. NO LATE APPLICATIONS WILL BE ACCEPTED.

All applications must include:

- One (1) original
- Two (2) copies
- ATTACHMENT A – Application Summary
- ATTACHMENT B – Narrative Template
- ATTACHMENT C – Project Budget Form
- Electronic Microsoft Word version of the application must be sent to Christine Dunn at cdunn@co.clallam.wa.us

Documents delivered to other offices and received late by the Health & Human Services Office will not be considered nor will ones only received by e-mail. Submittals made in an incorrect format will not be considered.

Contract Requirement – In order to be a recipient of Hotel Leasing and Rapid Re-Housing Funds, a contract is required between Clallam County and the receiving Agency/applicant.

Reporting – All client data shall be entered into the Department of Commerce Homeless Management Information System (HMIS) under this project for each client contact according to current guidelines.

Application Evaluation Procedure and Criteria

1. Overall impact - (40%) Factors that will be considered when scoring impact include:
    a. Prioritization of the most vulnerable populations.
    b. For hotel programs: likelihood of a successful exit to a situation other than unsheltered homelessness. For rapid re-housing: likelihood of successfully obtaining permanent housing.

c. Connection to the Clallam County Homeless Crisis Response and Housing Plan. http://www.clallam.net/HHS/documents/HTF5YrPlnFNL.pdf
d. Addressing an unmet need in the community.

2. Past experience – (20%) Demonstrated experience operating the proposed program or substantially similar program.
3. Overall project design – (20%) Demonstration of a thoughtful, comprehensive design that considers connection to coordinated entry, supportive services provided to clients, plan for length of stay, and having an exit strategy, as appropriate for each program.
4. Cost effectiveness and overall budget – (20%) Demonstration of full funding for the proposed project and number of households served compared to overall budget.

Hotel Leasing and Rapid Re-Housing applications received by Health and Human Services on or before the deadline of June 14, 2022 will be reviewed by the Behavioral Health and Homeless Program Coordinator, Deputy Director, and Director of Health and Human Services. The review panel will utilize the evaluation criteria above. Staff may communicate directly with the applicant to clarify any aspects of the application. Applicants will be notified by Health and Human Services staff of the acceptance or denial of their application. Applications that are not deemed an appropriate use of funding will be denied.

HOTEL LEASING AND RAPID RE-HOUSING
APPLICATION SUMMARY

Organization Name: ____

Proposal Title: ____

____

Proposal Summary:

Requested Funds Amount: $______________________________

Matching/In-kind Funds Amount: $______________________________

Representative Contact Information:
Name, Title: ____
Mailing Address: ____
Phone(s): ____
Email: ____

This agency is: (please select one of the following)

- ☐ Non-profit organization defined by Section 501(c)(3) of the Internal Revenue Code
- ☐ For-profit entity
- ☐ Public housing authority
- ☐ Government entity

Federal Tax ID Number: ______________________________________

____
Signature Print Name Title Date

HOTEL LEASING AND RAPID RE-HOUSING NARRATIVE

1. PROJECT DESCRIPTION

Name of Project:

Amount Requested: $

Provide a brief description of the project:

A. Provide a brief description of how the funds will be used (hotel/motel leasing, rapid re-housing, outreach efforts, etc.):

B. Provide a summary of the overall impact the project will have in addressing an unmet need in the community:

C. Describe hotel/motel leasing arrangement and any other details about how the program will operate at the hotel/motel:

D. Describe how you verify household income is at or below thirty percent of the area median income:

E. Briefly describe your organization's experience implementing similar activities/projects.

2. IMPACT OF FUNDS

A. Describe how project outcomes will be measured:

B. Are you using any matching funds? If yes, what is the source:

C. Discuss how this project will be sustained after these funds are exhausted:

D. Describe the impact of receiving only a portion of the requested funds:

3. AGENCY CAPABILITY

A. Describe your agency's ability (infrastructure, staff, etc.) to carry out this project:

B. If this is a collaborative project, identify the other partners involved, their role, and your role.

4. BUDGET

Please include a budget narrative that is descriptive or helpful to explain your proposed expenditures in Attachment D.

Hotel Leasing and Rapid Re-Housing Budget
July 1, 2022 - June 30, 2023

PROJECT BUDGET FORM

Agency Name: ______________________

Project Name: ______________________

Enter the Associated Cost of your Project

Acquisition	Proposed Cost	Requested Funds	Matching Funds	Comments
Describe				
Describe				
Describe				
Describe				
SUBTOTAL	$ -	$ -	$ -	
Construction	Proposed Cost	Requested Funds	Matching Funds	Comments
Describe				
Describe				
Describe				
Describe				
SUBTOTAL	$ -	$ -	$ -	
Renovation	Proposed Cost	Requested Funds	Matching Funds	Comments

Describe				
Describe				
Describe				
Describe				
Describe				
SUBTOTAL	$ -	$ -	$ -	
Design/Architecture	Proposed Cost	Requested Funds	Matching Funds	Comments
Describe				
Describe				
Describe				
Describe				
Describe				
SUBTOTAL	$ -	$ -	$ -	
Development Costs	Proposed Cost	Requested Funds	Matching Funds	Comments
Describe				
Describe				
Describe				
Describe				
Describe				
SUBTOTAL	$ -	$ -	$ -	
TOTAL	$ -	$ -	$ -	

3c
5/24/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: HHS/BOCC

WORK SESSION ☒ **Meeting Date: 5-16-22**

REGULAR AGENDA ☒ **Meeting Date: 5-24-22**

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☐ Budget Item

☐ Draft Ordinance ☐ Final Ordinance ☐ Other

Executive summary:
Ordinance 984 was adopted on May 3, 2022 restructuring the Board of Health Membership.
The Board of Health membership consists of the three (3) elected members of the Clallam County Board of Commissioners, one (1) elected city council member, one (1) public health, health care facilities, and providers, one (1) consumer of public health, one (1) tribal representative selected by the American Indian Health Commission, and one (1) community stakeholder, as described in RCW 70.05.035.
Request approval of a Resolution to restructure the Board of Health Membership.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Request approval of a Resolution to restructure the Board of Health Membership.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Kevin LoPiccolo – Health and Human Services

Relevant Departments: Board of Commissioners and Health and Human Services

Date submitted: 5-9-22

RESOLUTION __________, 2022

MEMBER POSITION CHANGES TO THE
CLALLAM COUNTY BOARD OF HEALTH

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Ordinance 984 was adopted on May 3, 2022 restructuring the Board of Health Membership.

2. The Board of Health membership consists of the three (3) elected members of the Clallam County Board of Commissioners, one (1) elected city council member, one (1) public health, health care facilities, and providers, one (1) consumer of public health, one (1) tribal representative selected by the American Indian Health Commission, and one (1) community stakeholder, as described in RCW 70.05.035.

3. Clallam County Policy 952, Board and Committees, established three-year terms when none are specified by ordinance or resolution and the staggering of terms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Membership positons are established as follows:**

One Elected City Council Member – Navarra Carr – term expires December 31, 2022
One Public Health, Health Care Facilities and Providers – Shahida Shahrir – term expires December 31, 2024
One Consumer of Public Health – Vacant – term expires December 31, 2023
One Community Stakeholder – Gerald B. Stephanz, Jr. MD – term expires December 31, 2022
One Tribal Representative – Vacant – term expires December 31, 2024
Commissioner District I – Mark Ozias – standing term
Commissioner District II – Randy Johnson – standing term
Commissioner District III- Bill Peach – standing term

PASSED AND ADOPTED this ______________________ day of May, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mark Ozias, Chair

____
Bill Peach

ATTEST:

____
Loni Gores, Clerk of the Board

____
Randy Johnson