



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of May 24 - 28, 2021

1C
6/1/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, May 24, 2021. Present were Commissioners Johnson and Peach, and Administrator Sill. Commissioner Ozias is excused.

Items of discussion per the agenda published May 20 were:

- Calendar/Correspondence
- Request to approve 2 easements for the SR 101, Ennis Creek – Fish Barrier Removal Project
- Agreement amendment 1 with Department of Ecology for solid waste activities
- Agreement amendment 1 with the Port of Port Angeles to provide temporary shelter space for the Social Distancing Center - COVID
- Agreement amendment 2 with Olympic Peninsula Community Clinic to provide medical and case services at Social Distancing Center – COVID
- Agreement amendment 1 with Norpoint Tactical to provide security services at the Social Distancing Center – COVID
- Pre-application questionnaire for Local Solid Waste Financial Assistance - Solid Waste Enforcement
- Pre-application questionnaire for Local Solid Waste Financial Assistance – Planning/Implementation
- Agreement amendment 2 with AHBL, Inc. for the Stormwater Management and Regulations Outreach Grant
- Resolution authorizing expenditures from the Hotel/Motel Tax Fund for "Keeping the Lights On COVID"
- Resolution authorizing expenditures from the Hotel/Motel Tax Fund for the approved 2021 Lodging Tax Funding Applications requests
- Resolution appointing Nora Martin to the Crescent Community Advisory Council

Meeting adjourned at 10:18 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10 a.m., Tuesday, May 25, 2021. Also present were Commissioner Peach and Administrator Sill. Commissioner Ozias is excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Item 4b added: Resolution Declaring an Emergency for Evacuation of Courthouse – suspicious package

ACTION TAKEN: CBPm to adopt the agenda as modified, CRJs, mc

CONSENT AGENDA

1a Approval of vouchers for the week of May 17

1b Approval of minutes for the week of May 17

ACTION TAKEN: CBPm to adopt the consent agenda, CRJs, mc

REPORTS AND PRESENTATIONS

- CBP commented on road work on Highway 101, Charter Review Recommendations, Joyce Farmers Market.
- CRJ commented on Port Angeles Healthy Youth Coalition, trust land performance recommendations, Habitat for Humanity.
- ARS provided reports from CMO regarding Broadband, Cascadia Water and Charter Review.

CONTRACTS AND AGREEMENTS

2a Memorandum of Understanding with Jamestown S'Klallam Tribe for Class III gaming holding area

ACTION TAKEN: CBPm to approve, CRJs, mc

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2b Agreement with Port Angeles School District for Transition Program Training

ACTION TAKEN: CBPm to approve, CRJs, mc

2c Agreement amendment 3 with State of Washington County Road Administration Board for Laird Road Reconstruction Project

ACTION TAKEN: CBPm to approve, CRJs, mc

2d Agreement amendment 1 with Department of Ecology for solid waste activities

ACTION TAKEN: CBPm to approve, CRJs, mc

BIDS AND AWARDS

3a Bid opening – Jail Control Room Upgrade and Improvement Project

<u>Contractor</u>	<u>Amount</u>
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Just Systems, Inc.	\$752,470
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Corrections Tech Group inc	\$891,563
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ACTION TAKEN: CBPm to forward proposals to the Parks, Fair and Facilities Department for review and recommendation, CRJs, mc

3b Bid opening – 2021 Hot Mix Asphalt Requirements

<u>Contractor</u>	<u>Amount</u>
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Lakeside Industries	\$612,326.40
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ACTION TAKEN: CBPm to forward proposals to the Road/Public Works Department for review and recommendation, CRJs, mc

ADMINISTRATION

4a Notice of hearing to be held Tuesday, June 8, 2021 at 10:30 a.m. for proposed surplus of vehicles

ACTION TAKEN: CBPm to issue, CRJs, mc

4b Resolution Declaring an Emergency for Evacuation of Courthouse – suspicious package

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

5a Resolution adopting the following Budget Reductions:

Department of Community Development – Administration – Budget reduction due to removal of Administrative Specialist II position from DCD Administration (1 of 2)/(\$55,595)

ACTION TAKEN: CRJm to adopt, CBPs, mc

5b Resolution adopting the following Supplemental Appropriations:

Health and Human Services – Operations

- Additional funds from Department of Health for COVID-19 activities/\$65,666
- Additional funds from Department of Health for public health activities and increasing immunization rates/\$25,457
- Additional funds from Department of Health Consolidated Contract #20 for COVID-19 services/\$1,366,617

Health and Human Services – Environmental Health

- Additional funds from Department of Ecology for Solid Hazardous Waste program activities/\$17,754
- Additional funds from Department of Health Consolidated Contract #20 for COVID-19 services/\$60,000
- Additional funds from Department of Health Consolidated Contract #20 for water system technical assistance and sanitary surveys/\$6,600

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Health and Human Services – Administration

- Additional funds from the Department of Health for COVID-19 activities/\$88,589
- Additional funds from Department of Health Consolidated Contract #20 for COVID-19 services/\$60,000

Sheriff – Operation Stonegarden – Additional funds from 2020 Operation Stonegarden Program grant to be expended in FY2021/\$169,763

Department of Community Development – Dungeness Reservoir – Clallam Conservation funding for consulting on the Dungeness Reservoir Project/\$70,000

ACTION TAKEN: CRJm to adopt, CBPs, mc

COMMUNITY DEVELOPMENT

- 6a Update and request a call for hearing to be held Tuesday, June 15, 2021 at 10:30 a.m. on an update of the Clallam County Shoreline Mater Program (SMP) and Administrative Procedures Clallam County Code Title 35, Chapter 35.01, Shoreline Management

ACTION TAKEN: CBPm to issue, CRJs, mc

HEARING(S)

- H1 Consideration of resolution adopting the following Debatable Emergencies:

Sheriff – Operations – Additional funding for salary and benefits for Planner III position moved from DCD – Long Range Planning to Sheriff Operations/\$69,981

Sheriff – VRF Boating Program – Additional funding for unanticipated engine repair costs/\$11,250

Department of Community Development – Permit Center – Additional funding for salary and benefits for added Planner I position (2 of 2)/\$55,595

Non Departmental – Opportunity Fund – Additional funding for the final 2020 Economic Development Council contract invoice not received until 2021/\$20,000

Parks and Facilities – Additional funding for additional expenses related to COVID 19 for goods and services expenditures incurred in April 2021 expected to be reimbursed through FEMA/\$11,139

Parks and Facilities – REET – Additional funding for emergency replacement of commercial jail clothing dryer/\$17,000

General Fund Reserves – Additional funding for Serenity House shelter expansion (1of2)/\$370,000

Health and Human Services – Operations - Additional funding for Serenity House shelter expansion (2 of 2)/\$370,000

- ARS read the agenda item summary into the record.

ACTION TAKEN: CBPm open the public hearing, CRJs, mc

- CBP noted no one signed up to speak

ACTION TAKEN: CBPm to close the public hearing and adopt, CRJs, mc

- H2 Resolution adopting amendments to Policy 560 – Purchasing, Bidding and Contracts

- ARS read the agenda item summary into the record.
- Elizabeth Stanley, Prosecuting Attorney's Office, provided a staff report.

ACTION TAKEN: CBPm open the public hearing, CRJs, mc

- CBP noted no one signed up to speak

ACTION TAKEN: CBPm to close the public hearing and adopt, CRJs, mc

Meeting concluded at 10:37 a.m. and continued to 9 a.m., Tuesday, June 1, 2021.

There are no Zoom chat logs for the week of May 24.

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The Board of Commissioners attended WSAC Virtual Assembly – COVID 19 update, William Shore Memorial Pool District Meeting and a COVID-19 Briefing during the week of May 24.

PASSED AND ADOPTED this first day of June 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

L. Gores
Loni Gores, CMC, Clerk of the Board

Excused

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

