



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Tuesday, May 30, 2023 – 8:45 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration ? 9 a.m.

1. Calendar/Correspondence
2. Request for waiver of bid / RFP / quote requirement for purchase of a used 2021 Nissan V200 Compact Cargo Van for mobile harm reduction services

Request 

3. Discussion and next steps on funding for maintaining programs and investments for Consolidated Homeless Grant to Serenity House of Clallam County

Discussion and Next Steps 

4. Pre-application questionnaire with FEMA for Hazard Mitigation Grant Program

Pre-application questionnaire 

Public Works

5. Presentation regarding Dungeness Reservoir Project

Presentation 

General Discussion/Items for Future Agendas

- * Department of Transportation Highway 101 Project Discussion (June 26 at 9 a.m.)
- * Department of Natural Resources Quarterly Report Meeting (June 26 at 1 p.m.)
- * Department of Natural Resources Quarterly Report Meeting (August 21 at 1 p.m.)
- * Small Business Development Center update (August 28)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



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AGENDA ITEM SUMMARY

MAY 30 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: May 30, 2022**

REGULAR AGENDA ☒ **Meeting Date: June 6, 2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Waiver |

Documents exempt from public disclosure attached: ☐

Executive summary:

Health and Human Services Department is requesting to utilize funds from Foundational Public Health Services to purchase a used 2021 Nissan Compact Cargo Van for Health and Human Services.

As part of this request, Health and Human Services is requesting that the Board of County Commissioner's grant a waiver of Bid/RFP/Quote Requirement, pursuant to Clallam County Code Chapter 3.12, and Administrative Policy 560.

Due to market conditions, the inventory shortage of vehicles are at low levels, and Washington State Department of Enterprise Services was not able to provide a vehicle until Fall of 2023. The decision to search for a used vehicle was an option to secure a vehicle before the grant funding expired (June 2023).

Attached is the quote from Wilder Automotive & Request for Waiver.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Support staff's request.

County Official signature & print name:  KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: May 24, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Wilder Automotive Waiver - Work Session

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



**REQUEST FOR WAIVER OF
BID/RFP/QUOTE REQUIREMENT**

Department: **Health and Human Services**

Date: May 24, 2023

Contract Number: 11301-23-WA

Pursuant to Clallam County Code Chapter 3.12, and Administrative Policy 560, a waiver of the Bid/RFP/Quote requirement for purchases of goods or services is requested.

Goods or Services to be Purchased: Used 2021 Nissan NV200 Compact Cargo Van. The van will be used for mobile harm reduction services.

Cost of Purchase: \$32,936

Vendor to be Awarded Contract:

Wilder Auto

I certify that after diligent inquiry, to the best of my knowledge the vendor indicated above is the sole provider of the goods/services detailed in this document.

By: 
County Official Signature

Approved this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Wilder Auto

You Can Count On Us!

Wilder Auto Center | 53 Jetta Way | Port Angeles, WA 98362

Wilder Toyota Scion | 43 Jetta Way | Port Angeles, WA 98362

Wilder RV | 1536 East Front Street | Port Angeles, WA 98362

360-452-3888

800-927-9395

www.wilderauto.com

BUYER **Clallam County Health And Human Services**

RES. PHONE (360) 417-2523

BUS. PHONE ()

ADDRESS **111 E 3rd St**

CITY **Port Angeles** COUNTY

STATE **WA** ZIP **98362**

STOCK NO.	YEAR	NEW	USED	COLOR	MAKE	MODEL	VIN NUMBER
C9642A	2021		☒		Nissan	NV200 Compact	3N6CM0KN3MK694043
Title Brands/Comments (if applicable):				REBUILT	JUNK	SALVAGE/REBUILT	DESTROYED
							OTHER

LICENSE NO. WA. 0	TAB 0	EXP 0
ODOMETER READING	19,664	

NOTICE TO BUYER REGARDING THE AIRBAGS ON THIS VEHICLE:

an "on/off switch" has been installed on the airbag(s)
the airbag(s) have been deactivated

A. USED VEHICLE TRADE-IN		
YEAR	MAKE	MODEL
MILEAGE	VIN#	
BALANCE OWED TO:		
LIENHOLDER'S ADDRESS		

B. SECOND VEHICLE TRADE-IN		
YEAR	MAKE	MODEL
MILEAGE	VIN#	
BALANCE OWED TO:		
LIENHOLDER'S ADDRESS		

Gross trade-in allowance for (A)	\$	N/A
Less estimated balance owed on (A)	\$	N/A
Gross trade-in allowance for (B)	\$	N/A
Less estimated balance owed on (B)	\$	N/A
*ESTIMATED NET ALLOWANCE ON TRADE-IN(S):	\$	N/A

(carry over to line 5)
*Buyer acknowledges that the payoff and/or lien balance on the trade-in vehicle as described above is only an estimated figure, subject to verification and confirmation from the lienholder as to the exact dollar amount. In the event the payoff/lien balance exceeds the above-stated amount, such additional amount shall, at the option of the Dealer, be added to the total cash price of the vehicle and shall be paid to the dealer on request or added to the amount being financed.

X
SIGNATURE (DO NOT INITIAL)

1. BASE PRICE OF VEHICLE	29,903.00
2. DEALER ADDED OPTIONS:	N/A N/A N/A N/A N/A N/A
3. BASE PRICE OF VEHICLE AND OPTIONS (1 PLUS 2)	29,903.00
4. ESTIMATED Vehicle Excise Tax, License, Title and Registration Fees, Bank Title Lien Release Fee \$ (including \$3.00 Arbitration Fee on New Cars) (\$2.50 Dealer Administrative Fee)	171.50
5. DOWN PAYMENT (Not receipt for cash received.)	(A) CASH N/A (B) REBATE N/A
6. ESTIMATED Net Trade-In Allowance	N/A
7. TOTAL CREDITS (5 + 6)	N/A
8. SALES TAX [Calculated on the difference between Cash Price of Vehicle and Options (Line 3 above) and Gross Trade-in Allowance]	2,661.37
9. DOCUMENTARY SERVICES FEE	200.00
10. SERVICE CONTRACT	N/A
11. MAINTENANCE CONTRACT	N/A
12. SALES TAX [For Service Contract and/or Maintenance Contract]	N/A
13. INSURANCE (Life, Disability, etc.)	N/A
14. OTHER	N/A N/A
15. TOTAL CASH PRICE OF VEHICLE (3 + 4 + 8 + 9 + 10 + 11 + 12 + 13 + 14)	32,935.87
16. UNPAID BALANCE OF CASH PRICE DUE ON DELIVERY (15 - 7)	32,935.87
17. UNPAID BALANCE - AMOUNT FINANCED (15 - 7)	32,935.87

FINANCING CONDITION IF A RETAIL INSTALLMENT CONTRACT OR NOTE AND SECURITY AGREEMENT IS SIGNED IN CONJUNCTION WITH THIS BUYER'S ORDER (COLLECTIVELY, THE "AGREEMENT"), THE AGREEMENT IS BINDING UPON EXECUTION. PROVIDED HOWEVER, THAT THE DEALER WILL HEREAFTER ASSESS THE BUYER'S CREDITWORTHINESS AND IF THE DEALER DOES NOT HEREAFTER APPROVE FINANCING ON ACCOUNT OF THE BUYER'S CREDITWORTHINESS AND SUBSEQUENTLY NOTIFIES BUYER OF SUCH DISAPPROVAL, THIS AGREEMENT IS VOID, EXCEPT AS PROVIDED IN PARAGRAPH 6 ON THE REVERSE SIDE HEREOF.

ARBITRATION PROVISION THIS ARBITRATION PROVISION GREATLY AFFECTS YOUR LEGAL RIGHTS IN ANY DISPUTE WITH US. PLEASE READ IT CAREFULLY BEFORE SIGNING. YOU OR WE SHALL, SUBJECT TO THE TERMS HEREOF, HAVE ANY DISPUTE BETWEEN US DECIDED BY ARBITRATION AND NOT IN COURT OR BY A JURY TRIAL. IF A DISPUTE IS ARBITRATED, YOU WILL GIVE UP YOUR RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER ON ANY CLASS CLAIM YOU MAY HAVE AGAINST US INCLUDING ANY RIGHT TO CLASS ARBITRATION OR ANY CONSOLIDATION OF INDIVIDUAL ARBITRATIONS. DISCOVERY AND RIGHTS TO APPEAL IN ARBITRATION ARE GENERALLY MORE LIMITED THAN IN A LAWSUIT, AND OTHER RIGHTS THAT YOU AND WE WOULD HAVE IN COURT MAY NOT BE AVAILABLE IN ARBITRATION. THE INFORMATION THAT YOU AND WE MAY OBTAIN IN DISCOVERY FROM EACH OTHER IN ARBITRATION IS GENERALLY MORE LIMITED THAN IN A LAWSUIT.

All disputes between the Parties and/or their designees ("Parties"), whether in contract, tort or otherwise - including the interpretation and scope of this provision, and the arbitrability of the claim or dispute, between you and us or our employees, agents, successors or assigns, that arise out of or relate to this Agreement or any resulting transactions shall, at your or our election, be resolved by neutral, binding arbitration, and not by a court action, in accordance with the laws of the State of Washington. Any claim or dispute is to be arbitrated by a single arbitrator on an individual basis and not as a class action. You expressly waive any right you may have to arbitrate a class action. If the Parties do not agree on a single arbitrator within ten (10) days following demand therefore, then the arbitrator shall be appointed by Washington Arbitration & Mediations Service. The Parties recognize, acknowledge and agree that the designated arbitrator will be an independent individual, not affiliated or related to either, and that any dispute between the Parties will not be heard and decided by a judge or jury.

You are responsible for the cost of the arbitration filing fee up to the amount of the filing fee for Superior Court. We will pay any balance of the arbitration filing fee in excess of that amount, and are also responsible for paying any arbitration costs you would not otherwise be responsible for had you filed your claim in Superior Court. We are not required to pay any costs or fees you would otherwise be required to pay had you filed your claim in Superior Court, including but not limited to: deposition fees, expert and fact witness fees, attorney's fees (not otherwise recoverable as specifically provided for but limited by statute), reproduction costs, and costs related to electronic discovery. The arbitrator's decision and/or award shall be final and binding on all parties, and may be sued upon or enforced in any court of competent jurisdiction.

You and we retain the right to self-help remedies, such as repossession, and the right to seek remedies in either bankruptcy court or small claims court for disputes within those courts' jurisdiction, unless such action is transferred, removed, or appealed to a different court. This clause shall survive any termination, payoff, or transfer of this Agreement. If any part of this Arbitration Provision, other than waivers of class action rights, is deemed or found to be unenforceable for any reason, the remainder shall remain enforceable.

By setting forth his or her initials, Buyer acknowledges that this Buyer's Order contains the above arbitration provision, and agrees that he or she has read and agrees to the same:

BUYER

CO-BUYER

BUYER AGREES THAT THIS AGREEMENT INCLUDES ALL OF THE TERMS AND CONDITIONS ON THE FRONT AND BACK SIDE HEREOF, THAT THIS AGREEMENT CANCELS AND SUPERSEDES ANY PRIOR AGREEMENT INCLUDING ORAL AGREEMENTS AND, AS OF THE DATE BELOW, COMPRISES, WITH ANY RETAIL INSTALLMENT CONTRACT, SERVICE CONTRACT, INSURANCE CONTRACT, AND OTHER AGREEMENTS AND ACKNOWLEDGMENTS SIGNED CONTEMPORANEOUS HERewith, THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT RELATING TO THE SUBJECT MATTERS COVERED BY THIS AGREEMENT. BY SIGNING THIS AGREEMENT, BUYER ACKNOWLEDGES THAT BUYER HAS READ ITS TERMS AND HAS RECEIVED A TRUE COPY OF THIS AGREEMENT. IF THIS ORDER IS FOR A USED VEHICLE, THE INFORMATION ON THE WINDOW FORM OF THE VEHICLE IS ALSO A PART OF THIS ORDER AND OVERRIDES ANY CONTRARY PROVISIONS OF THIS ORDER.

5/23/2023

WILDER AUTO

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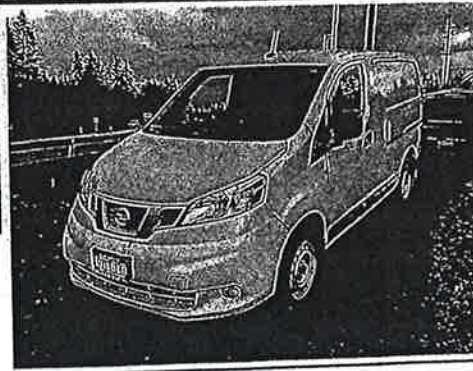
888.877.0057

Clallam County, WA 98322

Dealership Address: 10000 Highway 101, Clallam County, WA 98322

HOME TOYOTA SCION HONDA NISSAN VOLKSWAGEN CHRYSLER JEEP DODGE RAM WILDER RV

exclusively for Clallam County
By: Lauren Decker



May 22, 2023

VEHICLE INFORMATION

STOCK # C9642A

VIN # 3N6CM0KN3MK694043

MILEAGE 19490

ENGINE 2.0

TRANS. Automatic

YEAR 2021

MAKE Nissan

MODEL NV200 Compact Cargo

STYLE I4 SV

COLOR

Kelley Blue \$31,024.00

Internet Price \$29,903.00

Trade Value \$0.00

Factory Cash \$0.00

+ Tax \$2,661.37

Documentary Fee \$200.00

+ Payoff \$0.00

+ Fees \$171.50

Balance Due \$32,935.87

VEHICLE EQUIPMENT LIST

4-Cyl 2.0 Liter	Bluetooth Connection
ABS (4-Wheel)	Camera: Backup/Rear
Air Bags (Side): Front	Cruise Control
Air Bags: Dual Front	Daytime Running Lights
Air Bags: Head Curtain	FWD
Air Conditioning	Hill Start Assist
Alarm System	Keyless Entry
AM/FM Stereo	Power Door Locks
Automatic CVT w/Xtronic	Power Steering
Auxiliary Audio Input	Power Windows

-- All payments and rate quotes are approximate and subject to approved credit --

Clallam County Acceptance

Dealer Signature



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

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MAY 30 2023

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** May 30, 2023

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Discussion and Guidance |

Documents exempt from public disclosure attached: ☐

Executive summary: Clallam County has the opportunity to opt-in to receive \$81,633 fiscal year 2024 and \$81,633 in fiscal year 2025 for a total of \$163,267 as identified in the 2023-2025 Operating Budget for Washington State. This funding is for maintaining programs and investments which are primarily funded through document recording fees pursuant to RCW 36.22.178, 36.22.179, and 36.22.1791. If Clallam County chooses to opt-out of this funding, it would be directed through the Consolidated Homeless Grant (CHG) to Serenity House of Clallam County for any allowable CHG/System Demonstration Grant (SDG) activity and any allowable activity pursuant to uses of local document recording fees.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None currently.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Discussion and guidance as to where the funding should be directed.

County Official signature & print name:  Jennifer Oppelt

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo and Jenny Oppelt

Relevant Departments: Health and Human Services

Date submitted: May 24, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy WA Operating Budget funding Opportunity - Agenda Item Summary 05.30.23

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



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AGENDA ITEM SUMMARY

MAY 30 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff's Office

WORK SESSION ☒ **Meeting Date:** May 30, 2023

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Grant Application/ Questionnaire |

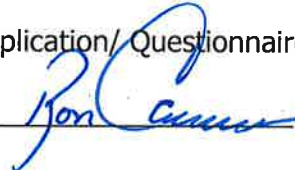
Documents exempt from public disclosure attached: ☐

Executive summary:

The Emergency Management Division of the Sheriff's Office would like to apply for a FEMA grant in the amount of \$150,000 to be used to update the County's Multi-Jurisdictional Hazard Mitigation Plan. The current plan that FEMA has approved expires on January 26, 2025.

Budgetary impact: ☒ **No Budget Impact**

Recommended action: Approval of Grant Application/ Questionnaire

County Official signature & print name:  Undersheriff Ron Cameron

Name of Employee/Stakeholder attending meeting: Undersheriff Ron Cameron, Diane Harvey

Relevant Departments: Sheriff's Office

Date submitted: 05/24/23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Clallam County

Grant Application Information

DEPARTMENT: **Sheriff's Department
Emergency Management Div.**

DATE SUBMITTED TO W/S: **05/24/23**

GRANT NAME: **Hazard Mitigation Grant Program**

APPLICATION DEADLINE: **06/09/23**

ISSUING AGENCY: **FEMA through WA EMD (as Administrator)**

IS THIS A RENEWAL? **No**

LENGTH OF GRANT: **One year**

RENEWAL POSSIBLE? **No**

TOTAL AWARD: **\$150,000**

ANNUAL AMOUNT: **\$150,000**

MATCH REQUIRED? **Yes, 12.5% (County); 12.5% (WA State)**

MATCH AMOUNT: **\$25,000
(County);
\$25,000
(WA)**

DESCRIPTION OF GRANT AND PURPOSE: The purpose of this grant is to fund the Emergency Management Division efforts to update the County's Multi-Jurisdictional Hazard Mitigation Plan. This Plan was approved by FEMA and expires on January 26, 2025. Local hazard mitigation plans form the foundation of a community's long-term strategy to reduce disaster losses, address vulnerabilities to hazard threats, formulate actions to increase whole community resiliency and break the cycle of disaster damage, reconstruction and repetitive damage. With this update, the County seeks to fully incorporate climate change data and trend projections into its hazards assessment, analyzing risks, vulnerabilities and fully updating its mitigation projects and other actions to reduce losses from the identified hazards, including identifying climate adaption actions. Much emphasis will be placed on achieving equitable outcomes by employing a whole-community approach ensuring a planning process that is inclusive for all stakeholders in our community, including socially vulnerable populations. There will be extensive public outreach and the update of the plan will involve numerous operational area stakeholders (emergency management, fire, hospital, local government agencies, Tribal representatives, Health and Human Services, Community Development, Public Works departments of Clallam County) working collaboratively in a similar fashion as the current plan was created.

EXPLAIN HOW THIS GRANT WILL BE USED FOR THE GOOD OF CLALLAM COUNTY CITIZENS: This grant will be used to engage expert services for the update process, both in analyzing data and assisting Emergency Management in conducting public outreach throughout the County.

DOES THE GRANT ACTIVITY FURTHER THE DEPARTMENT'S MISSION OR CORE FUNCTIONS? HAS IT BEEN A PART OF LONG-TERM DEPARTMENT OR COUNTY GOALS? This grant supports one of the long-term missions of the Emergency Management Division of the Sheriff's Office: to mitigate hazards in our community and prepare for response and recovery efforts in the event of a disaster incident.

DOES THE GRANT ACTIVITY INCREASE AN EXISTING SERVICE OR ADD A NEW SERVICE? TO WHAT DEGREE? IF THE GRANT WERE NOT AVAILABLE, WOULD THE SERVICE HAVE BEEN NECESSARY?
No.

WHAT MEASUREMENTS (PERFORMANCE MEASURES) WILL BE USED TO EVALUATE THE SUCCESS OF THE ACTIVITIES PROVIDED BY THE GRANT? WILL PERFORMANCE MEASURES BE DEVELOPED?
This grant is necessary because the County is required to have a FEMA approved hazard mitigation plan if it wishes to apply for certain federal grants.

DOES THE GRANT ACTIVITY CREATE A NEW SERVICE OR LEVEL OF SERVICE WHICH IS EXPECTED TO BE CONTINUED FROM LOCAL FUNDING AT THE END OF THE GRANT PERIOD? No.

IF MATCHING FUNDS ARE REQUIRED, WHERE WILL THEY COME FROM? DOES THE DEPARTMENT HAVE EXISTING RESOURCES TO COVER MATCH REQUIREMENTS? FROM WHERE? Matching funds from the County will be comprised of the time employed by operational area representatives and County staff during the update process valued at their hourly rate including fringe. The previous grant for creating a hazard mitigation plan utilized the same type of soft dollar match.

WILL THE ACTIVITY IN THIS GRANT HAVE IMPACTS ON OTHER DEPARTMENTS? HAS THIS BEEN DISCUSSED? DO OTHER DEPARTMENTS HAVE SUFFICIENT RESOURCES TO DEAL WITH ADDITIONAL IMPACTS? This grant will inform DCD in its efforts to create an updated Comprehensive Plan.

WILL NEW POSITIONS BE ADDED? IF SO, HOW MANY AND WHAT TYPE ARE EXPECTED? ARE ALL WAGES AND BENEFITS PAID IN THE GRANT? WHAT WILL HAPPEN TO THE POSITIONS WHEN THE GRANT PERIOD ENDS?

No new positions will be added.

DOES YOUR DEPARTMENT HAVE SUFFICIENT RESOURCES TO ADMINISTER THE GRANT? PROVIDE FOR TIMELY REIMBURSEMENT AND ACTIVITY REPORTS? Yes.

ARE THERE IMPACTS TO THE COUNTY IF THE GRANT IS NOT RECEIVED? WHAT ARE THEY?

If the grant is not received, we will need to identify another grant or request general funds as part of next year's budget.

ARE INDIRECT COSTS ALLOWABLE ON THIS GRANT? IF SO, ARE THERE LIMITATIONS? WILL THEY BE CHARGED AND ALLOCATED AS INDIRECT?

No.

ARE THERE OTHER ACTIVITIES (GRANT OR OTHERWISE) THAT ARE BUDGETED FOR THIS YEAR THAT WILL NOT BE COMPLETED IF THIS GRANT IS APPROVED?

No.

WHAT BUDGET CHANGES ARE NECESSARY? INCLUDE REVENUES AND EXPENDITURES.

No budget changes are necessary.

OTHER COMMENTS



ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE

Rich Sill, ADMINISTRATOR

APPROVAL

Submit in **duplicate** to the Board of Commissioners for Work Session discussion and approval by the Administrator prior to application for any grant. The approved form must be included with the grant contract when it is submitted to the Board for approval. Refer to Administrative Policies 120 and 562.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
MAY 30 2023

Department: Public Works

WORK SESSION ☒ **Meeting Date: 5-30-23**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance
Funding for the Dungeness Reservoir | ☐ Final Ordinance | ☒ Other: Update on the Congressional Direct |

Documents exempt from public disclosure attached: ☐

Executive summary:

Last year Clallam County Public Works applied for a 2023 FY Appropriation through Senator Murray's Office to fund a component of the Dungeness Reservoir project. The County has secured the \$2,727,870 Congressional Direct Funding to pipe the Highland Irrigation Main Canal to increase capacity to 25 cfs and reduce infiltration and evaporation of the irrigation water. The Congressional funding was sent to USDA Natural Resources Conservation Service (NRCS) to distribute the funds. After some negotiations with NRCS, a process has been developed for Clallam County to use the funding. The first step will be for Clallam County to request that NRCS conduct a Preliminary Investigation Feasibility Report (PIFR) for the project. The PIFR will be paid for by NRCS. The PIFR will take about 6-9 months. A draft letter requesting NRCS to conduct the PIFR is being generated and will need to be moved forward by other staff.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The assistance through NRCS program requires no match and no County funds. The PIFR will be paid by NRCS. The watershed plan and construction of the piping of the Highland Irrigation District's Main Canal will be paid with the Congressional Direct Funding secured. There is no budgetary impact except for staff time, which can be paid through other grant funding or used as in-kind match for other aspects of the Dungeness Reservoir project.

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

There is no action required at this time. A letter requesting NRCS for technical assistance on this portion of the Dungeness Reservoir project will be brought before the BOCC in the next few weeks.

County Official signature & print name: Joe Donisi JOE DONISI

Name of Employee/Stakeholder attending meeting: Carol L. Creasey _____

Relevant Departments: Public Works _____

Date submitted: 5-24-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)