



AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, May 31, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of May 23

Approval of vouchers 

1b. Approval of payroll for the week of May 15

Approval of payroll 

1c. Approval of minutes for the week of May 23

Approval of minutes 

REPORTS AND PRESENTATIONS

* Recognizing Darrell Bryant for his service to Clallam County

CONTRACTS AND AGREEMENTS

2a. Statement of work agreement with Verkada Development Services for new door control system and security cameras

Statement of work agreement 

ADMINISTRATION

- 3a. Resolution authorizing expenditure from the Hotel/Motel Tax Fund for the approved 2022 Lodging Tax Funding Applications (2nd call).

Resolution 

COMMUNITY DEVELOPMENT

- 4a. Notice of call for bids to be received no later than 10 a.m. Tuesday, June 21, 2022 for McDonald Creek Irrigation and Fish Passage Improvement Project

Notice of call for bids 

- 4b. Applicant resolution and authorization with Washington State Recreation and Conservation Office for Morse Creek Feasibility Study.

Applicant resolution and authorization 

BUDGET

- 5a. Resolution adopting the following Budget Revisions:
Sheriff - Emergency Services - Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853
Parks & Facilities - REET - Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

Budget revisions 

- 5b. Resolution adopting the following Supplemental Appropriations:
Sheriff - Emergency Services - Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823
Parks & Facilities - REET - Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007
Sheriff - Operations - Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

Supplemental appropriations 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

HEARING(S) – Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures/\$17,121
Human Resources - Workers compensation Claims - Additional funding for insurance premium increase of 28%/\$60,000
Human Resources - Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000
General Fund Reserves - Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for

ending fund balances (1 of 2)/\$60,000

Prosecuting Attorney - Local Crime Victim Compensation - Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

Budget emergencies 

H2. Resolution on the proposed vacation of a portion of Lincoln Avenue in Clark's Addition

Resolution 

H3. Resolution for allocation of Surface Transportation Block Grant (STBG) Program Federal Funding

Resolution 

PUBLIC COMMENT – Please limit comments to three minutes

The following meetings are scheduled for the Board of Commissioners May 30 - June 3:

Monday, May 30:

Courthouse Closed - Memorial Day

Tuesday, May 31:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

Thursday, June 2:

10:30 a.m. Meeting with Representative Kilmer

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



19
5/31/22

Date of report: May 25, 2022

General	\$170,070.68
Other	\$203,235.54
Total	\$373,306.22

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

May 23 - 27, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	12,706.51			
	Commissioners (BOCC)				
19914.291	BOCC - Veterans Relief		2,019.73		
19961.291	BOCC - American Rescue Plan Act		1,000.00		
00100.331-334	Dept. of Community Develop't (DCD)	1,658.30			
30301.331	DCD - Lower Dungeness Floodplain		99,639.25		
00100.871	District Court I	3,017.90			
00100.871	District Court I - Jury	713.53			
11301.511	Health & Human Services (HHS)		8,074.95		
00100.511	HHS - Environmental Health	813.12			
00100.513	HHS - Admin	234.82			
11331.511	HHS - Developmental Disabilities		4,740.00		
00100.461	Human Resources (HR)	6,338.54			
50401.461	HR - Risk Management		2,716.06		
00100.411	Information Technology (IT)	85,576.26			
00100.851	Juvenile Services	4,525.96			
00100.911/912	Parks Fair Facilities (PFF)	10,823.56			
30201.911	PFF - REET 2 (Real Estate Excise Tax)		500.00		
30501.911	PFF - Capital Projects		5,939.83		
	Public Works (PW)				
10101.611	PW - Roads		29,300.15		
10135.611	PW - Flood Control		1,210.00		
30901.331	PW - Carlsborg Water Mitigation		1,888.50		
41401.611	PW - Clallam/Seki Sewer		6,645.64		
42401.611	PW - Carlsborg Sewer		468.87		
43401.611	PW - Bullman Beach Water System		589.89		
50301.611	PW - ER&R (Equip't Rental & Revolving)		18,886.28		
00100.811-815,817	Sheriff	17,655.67			
00100.816	Sheriff - Jail Medical	223.75			
11003.811	Sheriff - Boating Safety		50.79		
11008.811	Sheriff - OPNET Drug		9.00		
11061.811	Sheriff - 911 Enhanced		16,963.08		
11065.811	Sheriff - OPSCAN Operations		1,235.18		
11080.811	Sheriff - Inmate Commissary		187.19		6.15
00100.861	Superior Court	25,730.02		52.74	
12905.861	Superior Court - Dispute Resolution		645.00		
12911.861	Superior Court - Courthouse Facilitator		520.00		
Total		170,017.94	203,229.39	52.74	6.15

Report Reconciliation		Totals			
Total	373,247.33	General Fund	170,070.68		
Final Check Lists	373,247.33	Other	203,235.54		
Difference	-	Total	373,306.22	Use Tax	58.89

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
5/17/2022	COMPLETE TESTING SOLUTIONS LLC	27724	lfors	576.81	50.76	576.81
5/17/2022	UNIVERSITY OF ALASKA	ANLC 19-1410	lfors	22.50	1.98	22.50
5/20/2022	SWANSONS SERVICES CORP.	1589385	jkoon	69.84	6.15	69.84
Totals:				669.15	58.89	669.15

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	5/31/2022	0021386	STAPLES ADVANTAGE	8066183270	5/19/2022	COPY PAPER	113.69	113.69
	5/31/2022	0029534	HARRIS GOVERN	TAMN00001767	5/19/2022	PACS SOFTWARE MAINTENA	12,592.82	12,592.82
Sub total for U S BANK:							12,706.51	

0**
12,706.51+
1,000.00+
101,297.55+
3,017.90+
713.53+
13,862.89+
3,104.22+
5,950.38+
85,576.26+
4,525.96+
17,263.39+
18,886.28+
29,300.15+
10,802.90+
36,100.91+
223.75+
26,895.02+
2,019.73+
373,247.33*+
0**

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05/24/2022 11:55:59AM

Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	5/31/2022	0001615	UNITED WAY OF CLALLAM CC	United Way May	5/6/2022	ARPA CONTRACT #19961.22.0	1,000.00
							1,000.00
						Sub total for U S BANK:	1,000.00

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000360	CLALLAM COUNTY ER&R	2022.074E	4/25/2022	VEHICLE LEASE APRIL 2022	1,200.00	1,200.00
5/31/2022	0000546	EXPRESS SERVICES, INC	27128112	5/4/2022	CE BURKHARDT 3.5 HRS ON	131.43	131.43
5/31/2022	0001586	TRAFFIC SAFETY SUPPLY CO	INV048724	5/5/2022	BD LETTERS ADU	326.87	326.87
5/31/2022	0036994	SHANNON & WILSON INC	129386	5/3/2022	G146 TASK 2 3/13-4/9/22 PRO	99,639.25	99,639.25
Sub total for U S BANK:							101,297.55

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Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000352	CLALLAM COUNTY DEPT OF,	2022-002	5/17/2022	CC ITD - ADOBE ACROBAT PI	181.65	181.65
5/31/2022	0001344	REDWOOD TOXICOLOGY LAE769715		5/6/2022	REDWOOD TOXICOLOGY - B	325.50	325.50
5/31/2022	0001509	CORDANT HEALTH SOLUTIONTC-1631004302:		4/30/2022	CORDANT - RANDOM UA'S	530.72	530.72
5/31/2022	0003410	LEMAY MOBILE SHREDDING 4744995S185		5/1/2022	LEMAY SHREDDING	14.65	14.65
5/31/2022	0004931	HANSEN, ELIZABETH EHDC1-Travel		5/12/2022	ELIZABETH HANSEN - PROBA/	433.48	433.48
5/31/2022	0021386	STAPLES ADVANTAGE 8066183264		5/7/2022	STAPLES - OFFICE SUPPLIES	131.95	131.95
5/31/2022	0038091	GALE, LISA LHDC1-Travel		5/12/2022	LISA HARDY PROBATION TR/	499.95	499.95
5/31/2022	0045752	WELLNESS INTEGRATED SVCblashe 2022		3/11/2022	PA21-331&332-SHELLY BARTI	900.00	900.00
Sub total for U S BANK:							3,017.90

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0019015	LOVING, BEVERLEY	DIST122725854	5/1/2022	JURY PAYMENT	26.38	26.38
5/31/2022	0030882	BELL, KEVIN	DIST122767092	5/1/2022	JURY PAYMENT	29.31	29.31
5/31/2022	0033428	VIHINEN, DARLENE	DIST122741901	5/1/2022	JURY PAYMENT	52.76	52.76
5/31/2022	0037911	MOODY, RAY	DIST122760822	5/1/2022	JURY PAYMENT	26.38	26.38
5/31/2022	0039352	ELLIS, WILLIAM	DIST122754777	5/1/2022	JURY PAYMENT	45.69	45.69
5/31/2022	0046763	LINK, DUSTY	DIST122751765	5/1/2022	JURY PAYMENT	11.76	11.76
5/31/2022	0046764	ANDERS, AUTUMN	DIST122752520	5/1/2022	JURY PAYMENT	24.68	24.68
5/31/2022	0046765	LIPMAN, TINA	DIST122766264	5/1/2022	JURY PAYMENT	24.63	24.63
5/31/2022	0046766	LONGO, SHARON	DIST122729848	5/1/2022	JURY PAYMENT	13.51	13.51
5/31/2022	0046767	MARTIN, CHRISTINE	DIST122744998	5/1/2022	JURY PAYMENT	33.99	33.99
5/31/2022	0046768	MIRANDA, DOUGLAS	DIST122721017	5/1/2022	JURY PAYMENT	12.93	12.93
5/31/2022	0046769	MITTELSTADT, GLORIA	DIST122723832	5/1/2022	JURY PAYMENT	63.29	63.29
5/31/2022	0046770	NIMZ, DEANA	DIST122753456	5/1/2022	JURY PAYMENT	44.57	44.57
5/31/2022	0046771	OSHRY, GAIL	DIST122759463	5/1/2022	JURY PAYMENT	27.02	27.02
5/31/2022	0046772	RUSSELL, STEVEN	DIST122743851	5/1/2022	JURY PAYMENT	38.67	38.67
5/31/2022	0046773	BAILEY, MATTHEW	DIST122758704	5/1/2022	JURY PAYMENT	11.17	11.17
5/31/2022	0046774	SMITH, VALLEY	DIST122763988	5/1/2022	JURY PAYMENT	31.06	31.06
5/31/2022	0046775	BENITEZ, MABEL	DIST122738433	5/1/2022	JURY PAYMENT	12.93	12.93
5/31/2022	0046776	CARTER, JOSEPH	DIST122736731	5/1/2022	JURY PAYMENT	90.20	90.20
5/31/2022	0046777	FORO, HARRISON	DIST122742994	5/1/2022	JURY PAYMENT	35.74	35.74
5/31/2022	0046778	HAASE, KARIN	DIST122748136	5/1/2022	JURY PAYMENT	29.89	29.89
5/31/2022	0046779	JACOBSEN, SANDRA	DIST122730711	5/1/2022	JURY PAYMENT	26.97	26.97

Sub total for U S BANK: 713.53

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000335	CLALLAM COUNTY DEPT OF	PIC NEP 2022 0	5/13/2022	OSS-APRIL 2022 DOH PIC GF	711.48	
5/31/2022	0046683	ODP BUSINESS SOLUTIONS,	PIC 2022 04	5/3/2022	WQ-APRIL 2022 SEQUIM BAY,	101.64	813.12
			241676953001	4/29/2022	HADM - OFFICE SUPPLIES - T	120.65	
5/31/2022	0000296	CENTURYLINK	241676953002	5/2/2022	HDAM - OFFICE SUPPLIES -	114.17	234.82
5/31/2022	0000546	EXPRESS SERVICES, INC	CL 5-6-22	5/6/2022	HOPS - FORKS OFFICE PHON	292.80	292.80
			27167305	5/11/2022	HOPS - EXTRA HELP EMPLO	1,614.99	
5/31/2022	0046687	HARIK, SAMANTHA	27128122	5/4/2022	HOPS - EXTRA HELP EMPLO	1,023.36	2,638.35
5/31/2022	0021279	KITSAP COUNTY HEALTH DIS	SH BT 5-16-22	5/16/2022	HOPS - BUSINESS MILEAGE (	65.52	65.52
5/31/2022	0046683	ODP BUSINESS SOLUTIONS,	KPHD 5-9-22	5/9/2022	HOPS - EDIDEMIOLOGY SER	49.00	49.00
			241218101001	4/29/2022	HOPS - LASER JET PRINTER	183.87	
5/31/2022	0015513	OLYMPIC PENINSULA COMM	241560986001	4/29/2022	HOPS - OFFICE SUPPLIES	37.07	220.94
5/31/2022	0039629	OPPELT, JENNIFER	LOPCC 5-9-22	5/9/2022	HOPS - LINKAGE TO CARE C	4,257.00	4,257.00
5/31/2022	0001508	STERICYCLE, INC	JO BT 5-10-22	5/10/2022	HOPS - BUSINESS MILEAGE	66.69	66.69
			3005990656	4/25/2022	HOPS - SYRINGE DISPOSAL	208.52	
5/31/2022	0001499	TAYLOR COMMUNICATIONS	3006000981	4/30/2022	HOPS - SYRINGE DISPOSAL	100.18	308.70
5/31/2022	0001017	MORNINGSIDE INC	II50246375	5/11/2022	HOPS - BIRTH CERTIFICATE I	175.95	175.95
			SSD-04/22	5/10/2022	DDD-SSD APRIL 2022	1,845.00	
			PASD-4/22	5/10/2022	DDD-PASD APRIL 2022	1,695.00	
			QVSD-04/22	5/10/2022	DDD-QVSD APRIL 2022	1,200.00	4,740.00
Sub total for U S BANK:							13,862.89

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000546	EXPRESS SERVICES, INC	27194340	5/20/2022	INVOICE 27194340	184.45	184.45
5/31/2022	0001680	WA COUNTIES RISK POOL	C2022409	5/20/2022	INVOICE C2022409	183.00	183.00
5/31/2022	0002050	DOYLE, JERRY	WSLEA 22 - JD	5/20/2022	WSLEA CONF 22 JERRY DOY	98.65	98.65
5/31/2022	0003940	SULLENGER, TAMMY	WSLEA 22 TS	5/20/2022	WSLEA 2022 TAMMY SULLEN	124.15	124.15
5/31/2022	0020849	U S BANK	11436172789834	5/20/2022	114-3617278-9834649	165.36	165.36
5/31/2022	0025324	CEDAR GROVE COUNSELING	16076	5/20/2022	INVOICE 16076	550.00	550.00
5/31/2022	0033193	ASSN OF WASHINGTON CITIE	96093	5/20/2022	INVOICE 966093	500.00	500.00
5/31/2022	0035753	LOOMIS ARMORED US, LLC	13004420	5/20/2022	INVOICE 13004420	888.61	888.61
5/31/2022	0039492	MASON, DAWN	50722	5/20/2022	INVOICE 50722	410.00	410.00
Sub total for U S BANK:							3,104.22

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Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000522		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 DE	170.10	170.10
5/31/2022	0002036		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 DL	1,097.96	1,097.96
5/31/2022	0002038		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 DR	148.50	148.50
5/31/2022	0002041		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 DS	1,727.34	1,727.34
5/31/2022	0002042		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 RC	703.94	703.94
5/31/2022	0002047		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 RS	148.50	148.50
5/31/2022	0022748		LEOFF MAY 22	5/20/2022	LEOFF MAY 22 FD	1,954.04	1,954.04
Sub total for U S BANK:							5,950.38

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000268	WAVE BUSINESS	103951201-0009	5/18/2022	COMBINED CPI FIBER	5,943.53	5,943.53
5/31/2022	0000296	CENTURYLINK	406569255-0518	5/18/2022	FORKS T-1 LINE	643.79	
			300425321-0518	5/18/2022	FORKS TO FORKS T-1	477.92	
			406389122-0518	5/18/2022	FORKS SHERIFF #2	299.02	
			300561295-0518	5/18/2022	CLALLAM BAY DISPATCH	75.68	
			300511193-0518	5/18/2022	FORKS COURTROOM FAX	67.33	
			406493163-0518	5/18/2022	PENCOM RINGDOWN	66.08	1,629.82
5/31/2022	0000546	EXPRESS SERVICES, INC	27101389	5/18/2022	GIS20220518 (2 OF 3) S. LUNDSTED	991.25	
			27128137	5/18/2022	GIS20220518 (3 OF 3) S. LUNDSTED	971.43	
			27167321	5/18/2022	GIS20220518 - S. LUNDSTED	713.70	2,676.38
5/31/2022	0001179	PACIFIC OFFICE EQUIPMENT	1100852	5/18/2022	TAG 9312 - COPY COUNTS B	1,027.57	
			1100705	5/18/2022	IT20220429A - (2) SIT/STAND I	855.39	
			1100853	5/18/2022	TAG 8510 COPY COUNTS IT I	320.76	2,203.72
5/31/2022	0003410	LEMAY MOBILE SHREDDING	4744994S185	5/18/2022	IT SHREDDING SERVICE	27.81	27.81
5/31/2022	0004211	CENTURYLINK	3605651032-051	5/18/2022	MODEM POOL	133.57	
			3606832263-051	5/18/2022	SEQUIM SHERIFF #2	99.71	
			3606832192-051	5/18/2022	SEQUIM SHERIFF #1	63.64	296.92
5/31/2022	0023718	AT&T	3604574397LD-(	5/18/2022	JUVIE COURTROOM FAX LO	44.91	44.91
5/31/2022	0037119	KNOWBE4, INC.	INV177022	5/18/2022	PERS20220518 - YEAR 2 OF 3	6,564.68	6,564.68
5/31/2022	0041047	ZOHO CORPORATION	68084398	5/18/2022	IT20220425 - SERVICEDESK F	10,896.32	10,896.32
5/31/2022	0041798	BUDD, JOSHUA	042922-JB	5/18/2022	IT20220429C - MILEAGE REIM	198.94	198.94
5/31/2022	0043864	ZOOM VIDEO COMMUNICATIONS	INV124749480	5/18/2022	IT20220518 - ZOOM DID LINE	9.80	9.80
5/31/2022	0044890	BRITE COMPUTERS	INV25204	5/18/2022	SHER20220118 (10 GETACS)	54,995.68	54,995.68
5/31/2022	0046762	GORDASH, ALEXANDER	INV051722-AG	5/18/2022	IT20220517C - BUSINESS MIL	87.75	87.75
Sub total for U S BANK:							85,576.26

Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000363	CLALLAM COUNTY SHERIFF	C22-016	5/17/2022	DET MEALS	678.60	678.60
5/31/2022	0000628	GALLS LLC	021114513	5/9/2022	UNIFORMS & CLOTHING	42.92	42.92
5/31/2022	0001547	SYSCO FOOD SERVICES OF	455254815	5/11/2022	DET FOOD & SUPPLIES	619.44	619.44
5/31/2022	0003688	BURNS, KIMBERLY	87560P	5/15/2022	FOOD	94.67	94.67
5/31/2022	0017787	DAIRY FRESH FARMS INC	8182213113	5/11/2022	DET FOOD	20.78	20.78
5/31/2022	0041147	AMERIGAS PROPANE LP	3136652740	5/14/2022	UTILITIES	1,911.28	1,911.28
5/31/2022	0041605	HOME DEPOT PRO	684765225	5/10/2022	DET SUPPLIES	261.44	261.44
5/31/2022	0046683	ODP BUSINESS SOLUTIONS,	240400483001	5/3/2022	OFFICE SUPPLIES	596.13	
			240446034001	5/4/2022	OFFICE SUPPLIES	138.67	
			240446043001	5/2/2022	OFFICE SUPPLIES	82.23	
			240446064001	5/3/2022	OFFICE SUPPLIES	59.60	
			240446062001	4/30/2022	OFFICE SUPPLIES	20.20	896.83
Sub total for U S BANK:							4,525.96

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Final Check List
CLALLAM COUNTY

Parks Fair Facilities Page: 1

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000091	ANGELES MILLWORKS & LUM	35823	5/18/2022	CH BOILER MATERIALS & LAI	2,175.70	
			309469	5/18/2022	CB MATERIALS FOR TRAIL BI	101.48	
			309117	5/18/2022	JUV MISC SHOP SUPPLIES	95.50	
			309320	5/18/2022	SC ALL PURPOSE SPRAYER	35.89	
			309171	5/18/2022	DL NUTS AND BOLTS FOR PI	6.95	2,415.52
5/31/2022	0000196	BILLS PLUMBING & SANIKAN	3650860	5/18/2022	SC SANIKANS	340.00	
			s3650794	5/18/2022	FWB SANIKAN	105.00	
			s3651067	5/18/2022	DRA SANIKAN	100.00	
			s3650539	5/18/2022	RH SANIKAN	100.00	
			s3650572	5/18/2022	SMPK RDG SANIKAN	100.00	745.00
5/31/2022	0000329	CO-OP FARM AND GARDEN,	167209	5/18/2022	JUV FERTILIZER	190.32	190.32
5/31/2022	0000546	EXPRESS SERVICES, INC	27167298	5/18/2022	CH SC COVID WK END 5/8/22	3,016.32	3,016.32
5/31/2022	0000674	GOVCONNECTION, INC.	72750439	5/18/2022	2201UP AUD EXT PROJ DESK	420.86	420.86
5/31/2022	0000677	GRAINGER INC	9288502728	5/18/2022	2207UP LAW LIBRARY MOVE	220.78	
			9288734230	5/18/2022	2207UP LAW LIBRARY MOVE	174.08	
			9310925376	5/18/2022	2207UP FAC LAW LIBRARY M	130.19	
			9307396441	5/18/2022	M LABEL TAPE CARTRIDGES	82.40	
			9307752452	5/18/2022	JAIL PROPELLER FOR HEATE	10.95	618.40
5/31/2022	0001083	OLYMPIC PEN VISITOR BURE	2337	5/18/2022	SC DRA CDJ ADVERT 2022 W	1,050.00	1,050.00
5/31/2022	0001300	PUBLIC UTILITY DISTRICT	43120 4/22 a	5/18/2022	RH APRIL ELECT	302.70	
			44963 4/22	5/18/2022	RH IRR APRIL ELECT	31.06	
			67069 5/22	5/18/2022	SMPK CLINE UNMETERED LI	23.59	
			43120 3/22	5/18/2022	RH MARCH ELECT CREDIT	-103.60	253.75
5/31/2022	0001331	RAINBOW SWEEPERS, INC.	43721	5/18/2022	2210UP JUV POND SECURITY	4,993.92	4,993.92
5/31/2022	0001540	SWAIN'S GENERAL STORE IN	298646	5/18/2022	SC RAKES	65.18	
			298684	5/18/2022	SC TRASH BAGS & CANS	63.68	
			289744	5/18/2022	SC ROOF MOSS DETERRANT	56.51	
			298783	5/18/2022	CDJ 16X20 TARP	52.19	
			298571	5/18/2022	DL SMPK RDG SD CARDS FO	43.45	
			298976	5/18/2022	SC LINE TRIMMER	23.90	
			298743	5/18/2022	JUV CYLINDER PROPANE MA	22.78	
			298665	5/18/2022	JUV BLAKLEEN	19.49	
			298380	5/18/2022	SMPK NUTS BOLTS FOR SIGI	11.03	
			298776	5/18/2022	JUV REMOVR LINT	5.41	363.62

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0001708	WA ST DEPT OF LABOR &, INI	299102	5/18/2022	CH JAIL ANNUAL OPERATING	312.40	312.40
5/31/2022	0004211	CENTURYLINK	36068358474451	5/18/2022	DRA TELEPHONES & INTERN	137.33	137.33
5/31/2022	0004211	CENTURYLINK	36092835409201	5/18/2022	CDJ TELEPHONES	98.36	98.36
5/31/2022	0004211	CENTURYLINK	36092834415931	5/18/2022	SC TELEPHONES	69.96	69.96
5/31/2022	0028474	CONSOLIDATED ELECTRICAL	5948-1012276	5/18/2022	CH RETROFIT COLOR SELEC	21.76	21.76
5/31/2022	0033438	AHBL INC	131679	5/18/2022	1710CH CH LANDSCAPE CIVI	500.00	500.00
5/31/2022	0038074	SWETLOW, WILLIAM	Walmart 04322	5/18/2022	CDJ 2 TOASTERS FOR CABIN	65.01	65.01
5/31/2022	0041504	IML SECURITY SUPPLY	3235669	5/18/2022	CH 7PIN THROW MEMBER LC	63.01	63.01
5/31/2022	0041765	CALL LUKE LLC	7005022	5/18/2022	SC RODENT SERVICE; BAIT S	95.48	95.48
5/31/2022	0044161	MAYDA & SONS MECHANICAL	70495	5/18/2022	JAIL REFRIGERATOR SERVIC	1,592.37	1,592.37
5/31/2022	0046679	ARYE JUAREZ DESIGN	Arye 04.25.22	5/18/2022	FG DESIGN HOURS FOR VEN	240.00	240.00
Sub total for U S BANK:							17,263.39

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000047	ALLFORM WELDING	160964	4/20/2022	Replace corner post - PA 240	4,020.23	4,020.23
5/31/2022	0000091	ANGELES MILLWORKS & LUM	310264	5/17/2022	5" Timberlok screws - PA 1063	110.95	110.95
5/31/2022	0000099	A-1 AUTO PARTS	1376503	4/21/2022	Shifter boot, Large - SQ 251	41.33	41.33
5/31/2022	0000299	CERTIFIED LABORATORIES	7762260	4/29/2022	Pro-Brite gallons, fuel surchg -	363.57	363.57
5/31/2022	0000599	FORKS OUTFITTERS	12MAY2022	5/12/2022	Linkchain quick, screw eyes - L	16.22	
			17MAY2022	5/17/2022	Hasp fxd stpl 2 1/2"; 3-1/ - LC 4	9.31	25.53
5/31/2022	0000677	GRAINGER INC	9276840874	4/12/2022	Marking wands - LC	115.72	115.72
5/31/2022	0000772	INDUSTRIAL HYDRAULICS INC	A338516	4/21/2022	Crimp fittings - LC Stores	277.26	277.26
5/31/2022	0000848	PAPE KENWORTH NORTHWE	219145	3/8/2022	Program & calibration - PA 202,	2,565.89	
			11194822	4/15/2022	Valve-TP-5 Trac - PA Stores	549.79	
			11227905	5/4/2022	Fuel pump; gasket, supp - PA 9	496.23	
			11194827	4/15/2022	Valve-TP-5 Trac - PA 207	253.76	
			11194825	4/15/2022	Valve-TP-5 Trac - PA 203	253.76	
			11227587	5/4/2022	Coveralls-High DS06 - PA 552	85.36	
			11236471	5/10/2022	Coveralls-high - PA 552	85.36	4,290.15
5/31/2022	0001059	NC MACHINERY CO	PACS0121000	5/9/2022	Strips - PA 438	1,236.68	1,236.68
5/31/2022	0001187	PAPE MACHINERY INC	713686	5/9/2022	PMB service, corrosion issue -	224.79	
			13553833	5/12/2022	Blades - PA SCP120	194.93	419.72
5/31/2022	0001255	PRICE FORD LINCOLN MERCI	5043488	5/18/2022	Seat cushion pad - PA S342	135.46	
			5043309	5/6/2022	Relays - PA 183	47.76	183.22
5/31/2022	0001405	LES SCHWAB TIRE CENTERS	38000726217	5/12/2022	Winter changeovers - PA 180	108.46	108.46
5/31/2022	0001551	TACOMA SCREW PRODUCTS	140040506-00	4/19/2022	Dr.bits, washers, gloss/Pr paint-	562.40	
			140035130-01	3/1/2022	3/4" polypropylene rope - SQ	272.15	
			140041295-00	4/21/2022	H.shrink tube drawer ass't,wire-	198.82	
			140036962-02	5/3/2022	AWG multi-conductor jacket wir	186.56	
			140027996-00 C	12/1/2021	Duplicate pymt:Nylon tie wraps	-41.25	
			140027610-00 C	11/23/2021	Duplicate pymt: Grit, mini discs-	-92.48	1,086.20
5/31/2022	0001586	TRAFFIC SAFETY SUPPLY CO	INV048889	5/11/2022	1-sided HIP sheeted blanks - P/	1,084.67	1,084.67
5/31/2022	0001641	VERIZON WIRELESS	9905888837	5/7/2022	Comm:242434923-00001- 5 F	293.54	293.54

Final Check List
CLALLAM COUNTY

Bank : apbank U S BANK			(Continued)				
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0001781	WHITEHEADS AUTO PARTS	IN224627	5/4/2022	Strobes,lamps,plugs,3wr - LC S	632.73	
			225237	5/11/2022	Air filter - LC 738	86.13	
			225236	5/11/2022	Oil filters - LC 415	30.60	
			221626	3/30/2022	Oil filters - LC Stores	19.23	
			225646	5/16/2022	Circuit tester - LC 108	14.65	
			225648	5/16/2022	Air filter - LC 738	14.35	797.69
5/31/2022	0003457	FREIGHTLINER NORTHWEST	PA302137732:01	5/4/2022	Valve-water 5/8 hose - PA 408	50.49	50.49
5/31/2022	0004448	DAREN'S POINT S TIRE & AU	189327	5/16/2022	235/75r15xl Cooper tire - {A 15	162.56	162.56
5/31/2022	0005032	OWEN EQUIPMENT COMPAN	'106228	5/12/2022	ANG-4M centerbo, curtain - PA	212.10	
			109295	5/12/2022	ANG-4M centerboard, curtain -	191.79	403.89
5/31/2022	0017663	ARAMARK UNIFORM SVCS	IN5120004591	5/17/2022	Laundry services - PA	34.74	34.74
5/31/2022	0021386	STAPLES ADVANTAGE	3505951427	4/23/2022	Cleaner, office supplies, etc - P	189.22	
			3502958249	3/19/2022	14" commercial clock - PA 20-B	31.54	
			3505951426	4/23/2022	Fragrance dispenser - PA 20-B	18.81	
			3459977658	10/24/2020	Paper return credit - PA 20-B20	-48.17	
			80652342-2	4/30/2022	#4 wire, tissue, Expo fine - PA C	-58.23	133.17
5/31/2022	0022435	RACE STREET AUTO PARTS	585862	5/16/2022	Filters: oil, fuel, air - PA 1063	244.04	
			583889	5/2/2022	Hose ends - SQ 450	115.49	
			583890	5/2/2022	Hose ends - SQ 453	108.36	
			584894	5/9/2022	Relays - SQ 401	90.77	
			585041	5/10/2022	Oil/air filters; wipers, w.fluid-SQ	71.32	
			583884	5/20/2022	Coolane filter - PA Stores	68.59	
			584986	5/10/2022	Cabin air filter - SQ 106	21.89	
			585983	5/17/2022	Air, oil filters - SQ S346	21.63	
			582048	4/18/2022	Oil filter, washer fluid - SQ 454	20.49	
			583893	5/2/2022	HD wipers - SQ 251	18.80	
			581621	4/14/2022	Oil filter, washer fluid - SQ 140	10.13	791.51
5/31/2022	0023338	CENTRAL WELDING SUPPLY	PT 851112	5/9/2022	251 CF Oxygen - PA	73.67	73.67
5/31/2022	0037478	KENT D BRUCE CO, LLC	10265	3/29/2022	TigerTough seat cover set - PS	372.10	
			10266	3/29/2022	TigerTough seat cover set - PS	372.10	
			10267	3/29/2022	TigerTough seat cover set - PS	372.10	
			10268	3/29/2022	TigerTough seat cover set - PS	372.10	1,488.40
5/31/2022	0038943	SIX ROBBLEES INC	23P1206	5/11/2022	700P-15-729 w/688 - PA 747	1,235.33	1,235.33
5/31/2022	0040272	MATT'S TOOLS USA LLC	125930	5/17/2022	Green nitrile diamond gloves - F	57.60	57.60

Sub total for U S BANK: 18,886.28

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Final Check List
CLALLAM COUNTY

Public Works Roads Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000377	PACWEST MACHINERY LLC	20354758	5/7/2022	MAINTENANCE RENTAL - PA	17,054.20	17,054.20
5/31/2022	0000546	EXPRESS SERVICES, INC	27167297-10101	5/11/2022	05/02/22~05/08/22 ROADS	5,584.43	5,584.43
5/31/2022	0000709	HARBOR SAW & SUPPLY	704196	5/12/2022	MAINTENANCE SUPPLIES - P	541.81	
			702066	4/28/2022	MAINTENANCE SUPPLIES - P	225.17	766.98
5/31/2022	0001300	PUBLIC UTILITY DISTRICT	11816-051622	5/16/2022	04/11/22~05/11/22 OLD OLY/KI	59.76	59.76
5/31/2022	0004211	CENTURYLINK	6812667-050722	5/7/2022	360-681-2667 726B	191.88	
			6835282-050822	5/8/2022	360-683-5282 747B	127.28	319.16
5/31/2022	0017663	ARAMARK UNIFORM SVCS IN	5120004593	5/17/2022	LAUNDRY SERVICE - PA	16.32	
			5120006518	5/19/2022	LAUNDRY SERVICE - LC	16.28	
			5120006551	5/19/2022	LAUNDRY SERVICE - SQ	16.27	48.87
5/31/2022	0022435	RACE STREET AUTO PARTS	581492	4/13/2022	MAINTENANCE SUPPLIES - S	126.32	126.32
5/31/2022	0029002	3M	9416640693	5/13/2022	MAINTENANCE SUPPLIES - P	2,992.59	2,992.59
5/31/2022	0041605	HOME DEPOT PRO	682124695	4/26/2022	MAINTENANCE SUPPLIES - D	1,425.86	
			682124706	4/26/2022	MAINTENANCE SUPPLIES - D	140.48	1,566.34
5/31/2022	0042623	COMMERCIAL DRIVER SCHO	052022	5/19/2022	HAZMAT ENDORSEMENT TR	781.50	781.50
Sub total for U S BANK:							29,300.15

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Final Check List
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Public Works

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000594	DECKER CITY HARDWARE, TI	708643	5/13/2022	MAINTENANCE SUPPLIES - V	363.87	363.87
5/31/2022	0000546	EXPRESS SERVICES, INC	27167297-41401	5/11/2022	05/02/22~05/08/22 WWTP	495.72	495.72
5/31/2022	0001781	WHITEHEADS AUTO PARTS IN	225418	5/13/2022	MAINTENANCE SUPPLIES - V	54.55	54.55
5/31/2022	0045452	WILSON ENGINEERING LLC	16925	4/25/2022	CLALLAM BAY SEWER VALUE	5,731.50	5,731.50
5/31/2022	0000348	CLALLAM COUNTY DEPT OF,	22-0170	5/2/2022	TESTING SERVICES	620.00	
			22-0130	4/11/2022	TESTING SERVICES	590.00	1,210.00
5/31/2022	0039043	ROBINSON NOBLE	22-0357	5/3/2022	30901 PROJECT MANAGEME	1,888.50	1,888.50
5/31/2022	0001300	PUBLIC UTILITY DISTRICT	119587-051622	5/16/2022	04/08/22~05/10/22 971 CARLS	468.87	468.87
5/31/2022	0000546	EXPRESS SERVICES, INC	27167297-43401	5/11/2022	05/02/22~05/08/22 BBWA	589.89	589.89
Sub total for U S BANK:							10,802.90

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000091	ANGELES MILLWORKS & LUM	310088	5/13/2022	GROUND CORD CONNECTOI	8.91	8.91
5/31/2022	0000296	CENTURYLINK	300421654-May	5/6/2022	TELEPHONE SERVICE 5/6/2	221.42	
			406092135-May	5/6/2022	DATA CONNECTION 5/6/22 -	1,235.18	1,456.60
5/31/2022	0000354	CLALLAM COUNTY SEWER DI	1481-May22	5/11/2022	CLALLAM BAY/SEKIU SEWER	56.50	56.50
5/31/2022	0000551	FAMILY SHOE STORE INC	0591-16	5/13/2022	UNIFORM - MARTIN	190.35	190.35
5/31/2022	0000628	GALLS LLC	020835601	4/4/2022	UNIFORM - KELLAS	179.52	
			021057130	5/2/2022	UNIFORM - MCKELLAR	134.32	
			021110051	5/6/2022	CREDIT MEMO	-179.52	
			021109862	5/6/2022	UNIFORM - MORGAN, J	16.27	150.59
5/31/2022	0000787	INTOXIMETERS INC	707738	5/16/2022	ALCO-SENSE FST PORTABI	1,538.45	1,538.45
5/31/2022	0000812	JIFFY CLEANERS	051722	5/17/2022	UNIFORM CLEANINGS	400.02	400.02
5/31/2022	0001140	OLYMPIC PRINTERS INC	29748	5/11/2022	BUSINESS CARDS - 13 PEOP	442.82	
			30036	5/11/2022	600 SHIPPING LABELS	112.06	554.88
5/31/2022	0001252	PORT ANGELES, CITY OF	82495-151160-M	5/6/2022	UTILITIES - FRONT ST 3/30/2	421.54	
			75928	5/11/2022	E911 REIMBURSEMENT - MAI	16,963.08	17,384.62
5/31/2022	0001300	PUBLIC UTILITY DISTRICT	88052-May22	5/12/2022	UTILITIES - KITFOX LN 4/11	50.79	
			138358-May22	5/12/2022	POLE CAMERA	9.00	59.79
5/31/2022	0001543	SWANSONS SERVICES CORP	1589385	5/5/2022	INDIGENT PACKS	69.84	69.84
5/31/2022	0001547	SYSCO FOOD SERVICES OF	15539877P	4/2/2022	CREDIT MEMO	-112.85	
			455190380	4/6/2022	FOOD	962.46	
			455201595	4/13/2022	FOOD	658.96	
			455214704	4/20/2022	FOOD	1,649.78	
			455227998	4/27/2022	FOOD & SUPPLIES	1,868.45	5,026.80
5/31/2022	0001650	VIKING SEW & VAC	740318	5/17/2022	PATCHES ON UNIFORM SHIR	13.06	13.06
5/31/2022	0001697	WA ST CRIMINAL JUSTICE	201136205	5/5/2022	TUITION FOR CLARK'S TRAIN	300.00	300.00
5/31/2022	0003431	HI-TECH SECURITY, INC.	66305	5/12/2022	REPAIR & MAINTENANCE OF	146.88	146.88
5/31/2022	0005027	KELLAS, TRACEY	051722	5/17/2022	UNIFORM - KELLAS	135.61	135.61
5/31/2022	0005477	WENZL, DON	040822	4/8/2022	REIMBURSE FOR TV AND WA	326.38	
			052022	5/20/2022	REIMBURSEMENT FOR TV SC	150.00	476.38
5/31/2022	0006886	SYSTEMS FOR PUBLIC SAFE	141507	5/11/2022	INSTALL VISOR	1,088.22	1,088.22

Final Check List
CLALLAM COUNTY

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0017787	DAIRY FRESH FARMS INC	8182209610	4/6/2022	FOOD	291.15	
			8182209813	4/8/2022	FOOD	86.70	
			8182210321	4/13/2022	FOOD	409.04	
			8182211017	4/20/2022	FOOD	415.63	
			8182211717	4/27/2022	FOOD	439.88	1,642.40
5/31/2022	0019508	HAM RADIO OUTLET, INC.	P1-378008	5/12/2022	RADIO & EQUIPMENT	667.82	667.82
5/31/2022	0019836	LEADSONLINE LLC	326811	5/15/2022	LEADSONLINE TOTALTRACK	3,167.00	3,167.00
5/31/2022	0033486	LN CURTIS & SONS INC	INV595401	5/12/2022	UNIFORM - DIXON	43.36	
			INV595410	5/12/2022	UNIFORM - BROOKS,S	33.62	
			INV595063	5/11/2022	UNIFORM - MORGAN,N	228.48	305.46
5/31/2022	0041605	HOME DEPOT PRO	684765191	5/10/2022	KITCHEN SUPPLIES	49.17	
			684765483	5/10/2022	JAIL SUPPLIES	439.24	
			683462311	5/4/2022	KITHCEN SUPPLIES	42.23	530.64
5/31/2022	0044161	MAYDA & SONS MECHANICAL	0000070499	5/12/2022	REPAIR & MAINTENANCE OF	614.73	614.73
5/31/2022	0046683	ODP BUSINESS SOLUTIONS,	243951517001	5/9/2022	OFFICE SUPPLIES - JAIL	115.36	115.36
Sub total for U S BANK:							36,100.91

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Final Check List
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Sheriff Jail Med

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0004826	OLYMPIC MEDICAL PHYSICIAN	71229275170	5/19/2022	INMATE MEDICAL	69.51	
			71229284120	5/19/2022	INMATE MEDICAL	69.51	
			71229275180	5/19/2022	INMATE MEDICAL	60.51	199.53
5/31/2022	0025115	RADIA INC PS	Z9FLCE	5/19/2022	INMATE MEDICAL	19.14	
			Z9FLCIG	5/19/2022	INMATE MEDICAL	5.08	24.22
Sub total for U S BANK:							223.75

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/31/2022	0000716	HAYDEN, JOHN F	JH 05-22	5/16/2022	MAY 2022 - CHINS/YAR ATTOF	2,333.33	2,333.33
5/31/2022	0002298	JOHN D BLACK, PLLC	JB 05-22	5/16/2022	MAY 2022 - JUVENILE OFFEN	700.00	700.00
5/31/2022	0001607	KAREN L UNGER, P.S.	KU 05-22	5/16/2022	MAY 2022 - ADULT CRIMINAL	3,000.00	3,000.00
5/31/2022	0023383	PAYNE LAW, PS	WP 05-22	5/16/2022	MAY 2022 - ADULT CRIMINAL	3,000.00	3,000.00
5/31/2022	0045731	RODRIGUEZ, JAMES ARTHUR	JR 05-22	5/16/2022	MAY 2022 - CONTEMPT/SUPP	600.00	600.00
5/31/2022	0020134	STANLEY B MYERS, JR, ATTO	SM 05-22	5/16/2022	MAY 2022 - ADULT CRIMINAL	3,000.00	3,000.00
5/31/2022	0021617	WOLFLEY LAW OFFICE P.S.	LW 05-22	5/16/2022	MAY 2022 - ADULT CRIMINAL	3,000.00	3,000.00
			JW 05-22T	5/16/2022	MAY 2022 - TRUANCY ATTORI	1,050.00	4,050.00
5/31/2022	0046689	COMPLETE TESTING SOLUTI	27724	5/17/2022	5/05/22-DRUG TESTING SUPP	576.81	576.81
5/31/2022	0001037	MUSCATEL, KENNETH, PHD	3081	5/17/2022	22-1-00033-05, ST. V. CHAPM	4,000.00	4,000.00
5/31/2022	0001148	OLYMPIC SPRINGS INC	91691011	5/17/2022	4/30/22-WATER FOR JURY RC	38.95	38.95
5/31/2022	0041838	OXFORD HOUSE OHANA	OX1775282	5/17/2022	5/10/22-RENT-FOR DC PARTI	525.00	525.00
5/31/2022	0001179	PACIFIC OFFICE EQUIPMENT	1101975	5/17/2022	5/17/22-TONER CARTRIDGE (	135.92	135.92
5/31/2022	0046756	PENA, KONNING MAURICIO	001	5/17/2022	20-1-00265-05, ST. V.	2,970.00	2,970.00
5/31/2022	0046114	ROWLAND, KRISTIN	ROW1775287	5/17/2022	21-4-00368-05, IN RE GOIN, G	112.50	112.50
5/31/2022	0046758	UNIVERSITY OF ALASKA	ANLC 19-1410	5/17/2022	4/05/22-ALASKA FLAG, ICWA/I	22.50	22.50
5/31/2022	0020805	WATTS, JOHN	01200729	5/17/2022	5/17/22-SEATAC PARKING, J.V	87.94	87.94
5/31/2022	0026699	WATTS, JOHNNY	WAT1775291	5/17/2022	5/12/22-DRUG COURT GRADI	46.99	46.99
5/31/2022	0001764	WEST PAYMENT CENTER, TH	846214613	5/17/2022	APRIL 2022 - LIBRARY PLAN I	265.04	
			846379320	5/17/2022	MAY 2022 - LIBRARY PLAN LA	265.04	530.08
5/31/2022	0000357	CLALLAM-JEFFERSON CO PR	04-22 CF	5/13/2022	APRIL 2022 - COURT FACILIT	520.00	520.00
5/31/2022	0001212	PENINSULA DISPUTE RESOL	104-22 PDRC	5/13/2022	APRIL 2022 - PDRC SURCHAF	645.00	645.00

Sub total for U S BANK: 26,895.02

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05/18/2022 3:54:51PM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5/24/2022	0001300	PUBLIC UTILITY DISTRICT	BP0572 5/18/22	5/18/2022	UTILITIES	169.73	169.73
5/24/2022	0020849	U S BANK	DT2904 5/18/22	5/18/2022	FOOD	250.00	
			BR4125 5/18/22	5/18/2022	FOOD	150.00	
			HJ8531 5/18/22	5/18/2022	FUEL	150.00	
			KJ9210 5/18/22	5/18/2022	FOOD	150.00	
			HD3470 5/18/22	5/18/2022	FOOD	100.00	
			HN7796 5/18/22	5/18/2022	FOOD	100.00	
			HD3470 5/18/22	5/18/2022	FUEL	50.00	950.00
5/24/2022	0036690	SHEELER DENTURE CLINIC	RG4186 5/18/22	5/18/2022	MEDICAL	900.00	900.00
Sub total for U S BANK:							2,019.73



1b
5/31/22

Payroll Ending: 5/15/2022

Gross Earnings:	\$741,903.35
Benefits Paid:	\$152,956.07
Total Expenditures:	\$894,859.42

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 20th DAY OF May 2022

A handwritten signature in cursive script that reads "Sandra L. Williams".

SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for semi-monthly payroll: May 25, 2022

Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employee s Paid by Fund #	Total Expenditures
COUNTY (Semi-Monthly)					
General Fund	00100	521,610.21	105,069.79	195	626,680.00
Sheriff: Boating Safety	11003	18,394.21	3,939.19	9	22,333.40
HHS	11301				0.00
HHS-Alcohol/Drug	11321				0.00
HHS-Homeless Task Force	11322				0.00
HHS-CD/MH	11323				0.00
HHS-Dev Disabilties	11331				0.00
Prosecutor-Local Crime Victim	11701	4,917.55	969.27	2	5,886.82
Treasurer- O&M	12201	1,130.88	233.51	1	1,364.39
Auditor-Doc Preservation	12401	1,869.01	386.54	2	2,255.55
Noxious Weed Control	13001	3,578.19	800.12	2	4,378.31
Veterans Relief	19914	4,275.81	885.97	2	5,161.78
American Rescue Plan Act	19961	4,544.40	837.88	1	5,382.28
HR-Risk Management	50401	12,574.59	2,861.70	4	15,436.29
HR-Workers Compensation	50501	1,573.67	344.19	2	1,917.86
Wellness Benefit/Transit Passes	50601				0.00
		574,468.52	116,328.16	690,796.68	
ROADS					
PW - Roads	10101	132,680.30	29,223.55	57	161,903.85
PW - Flood Control	10135	4,823.93	1,035.62	5	5,859.55
Dungeness Reservoir	30401				0.00
PW - Carlsborg Sewer Project	30801				0.00
PW - Solid Waste	40201	1,044.70	194.47	2	1,239.17
Clallam Bay/Sekiu Sewer	41401	7,543.61	1,606.17	8	9,149.78
PW - Carlsborg Sewer M&O	42401	1,590.51	312.57	6	1,903.08
ER&R	50301	19,751.78	4,255.53	11	24,007.31
Wellness Benefit/Transit Passes	50601				0.00
		167,434.83	36,627.91	204,062.74	
TOTALS		741,903.35	152,956.07	894,859.42	

Prepared by:

Angela D Klahn, Deputy Auditor

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05/20/2022 9:41:28AM
Check Date: 05/25/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

Semi-Monthly Page: 1

Fund Worked : 00100
Emps : 195

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		445,283.79	13,589.83	s	SICK		22,098.55	710.48
v	VACATION		19,913.26	579.42	fh	FLOATING HOLIDAY		8,830.17	266.00
covid	covid SICK		8,700.26	265.00	o15s	OVERTIME X 1.5 - SHERIFF DEPT		7,317.42	147.75
fl	FUNERAL LEAVE		1,497.12	56.00	cu	COMP USED		1,327.84	39.40
oth	OVERTIME X 1.5 - HOURLY		1,210.30	85.00	accrd	ACCREDITATION PAY		946.60	
hazpay	HAZARD PAY		800.14		auto	AUTO ALLOWANCE CONTRACTUAL		680.00	
aute	AUTO ALLOWANCE ELECTED		680.00		bsba	BS/BA EDUCATION INCENTIVE		576.09	
mil	MILITARY LEAVE		399.02	16.00	phsm	PHONE STIPEND SMART PHONE		280.00	
jd	JURY DUTY		272.11	12.75	cp	COMP TIME PAID - COUNTY		190.71	6.81
o15j	OVERTIME x 1.5 - JUV DETENTION		164.30	4.00	uapr	URINE ANALYSIS PREMIUM		128.00	
aaas	AA/AS EDUCATION INCENTIVE		112.42		detpay	DETECTIVE PAY		97.00	
asp	SHERIFF ACTING SUPERVISOR PAY		59.42	37.50	aspj	ACTING SUPERVISOR PAY JUVENILE		45.69	36.00
					Totals:			521,610.21	15,851.94

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		44,909.86	socsec	SOCIAL SECURITY		32,087.71
pers2	PERS 2 RETIREMENT		22,731.69	401a	401A DEFERRED COMPENSATION		9,566.59
icm457	ICMA DEFERRED COMP		7,828.38	medtx	MEDICARE TAX		7,504.44
leoff2	LEOFF 2 RETIREMENT		4,076.97	pers3	PERS 3 RETIREMENT		3,209.68
psers	PSERS RETIREMENT		3,206.91	h457	MASSMUTUAL 457		3,114.40
udteam	UNION DUES - TEAMSTERS		2,930.35	fmlatx	WA Paid Family & Medical Leave		2,273.39
n457	NATIONWIDE 457		997.50	dshs	DSHS CHILD SUPPORT		762.38
l&i	L&I - SELF INSURED		721.75	rth457	ROTH-ICMA DEFERRED COMP		604.23
udpd	UNION DUES - 1619 D		399.85	pers1	PERS 1 RETIREMENT		372.58
udmp	UNION DUES - 1619 MP		361.20	udcd	UNION DUES - 1619 CD C		361.20
udlc	UNION DUES - 1619 LC		320.25	udtint	TEAMSTERS INIT FEE or ADJ		200.00
udps	UNION DUES - 1619 S		35.85	udcs	UNION DUES - 1619 CS		30.10
garnfe	GARNISHMENT FEE		1.00	Totals:			148,608.26

Benefit Code and Description			Amount	Benefit Code and Description			Amount
pers2	PERS 2 RETIREMENT		36,633.21	socsec	SOCIAL SECURITY		32,087.71
401a	401A DEFERRED COMPENSATION		9,253.51	medtx	MEDICARE TAX		7,504.44
psers	PSERS RETIREMENT		5,126.12	l&i	L&I - SELF INSURED		5,056.16
pers3	PERS 3 RETIREMENT		4,922.24	leoff2	LEOFF 2 RETIREMENT		2,533.18
fmlatx	WA Paid Family & Medical Leave		831.46	pers1	PERS 1 RETIREMENT		636.49

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Check Date: 05/25/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

Fund Worked : 00100
Emps : 195

<u>Benefit Code and Description</u>	<u>Amount</u>
unemp UNEMPLOYMENT	485.27

<u>Benefit Code and Description</u>	<u>Amount</u>
Totals:	105,069.79

Gross Earnings by Fund:	521,610.21	15,851.94
Total Fund Deductions:	148,608.26	
Fund Net:	373,001.95	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 11301
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		16,019.09	597.00	fh	FLOATING HOLIDAY		1,780.81	58.00
v	VACATION		423.77	14.00	s	SICK		166.58	8.00
oth	OVERTIME X 1.5 - HOURLY		3.96	0.25					
					Totals:			18,394.21	677.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,169.89	fedtx	FEDERAL WITHHOLDING TAX		1,149.19		
socsec	SOCIAL SECURITY		1,140.43	icm457	ICMA DEFERRED COMP		930.90		
401a	401A DEFERRED COMPENSATION		653.11	medtx	MEDICARE TAX		266.71		
udteam	UNION DUES - TEAMSTERS		183.50	fmlatx	WA Paid Family & Medical Leave		80.83		
udmp	UNION DUES - 1619 MP		60.20	l&i	L&I - SELF INSURED		33.10		
				Totals:			5,667.86		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,885.42	socsec	SOCIAL SECURITY		1,140.43		
401a	401A DEFERRED COMPENSATION		367.64	medtx	MEDICARE TAX		266.71		
l&i	L&I - SELF INSURED		231.02	fmlatx	WA Paid Family & Medical Leave		29.56		
unemp	UNEMPLOYMENT		18.41						
				Totals:			3,939.19		
				Gross Earnings by Fund:			18,394.21	677.25	
				Total Fund Deductions:			5,667.86		
				Fund Net:			12,726.35		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,917.55	172.50			
			Totals:	4,917.55	172.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
pers2 PERS 2 RETIREMENT	312.76		fedtx FEDERAL WITHHOLDING TAX	308.83	
socsec SOCIAL SECURITY	304.89		401a 401A DEFERRED COMPENSATION	127.49	
medtx MEDICARE TAX	71.30		udmp UNION DUES - 1619 MP	60.20	
fmlatx WA Paid Family & Medical Leave	21.60		l&i L&I - SELF INSURED	8.26	
			Totals:	1,215.33	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2 PERS 2 RETIREMENT	504.05		socsec SOCIAL SECURITY	304.89	
medtx MEDICARE TAX	71.30		401a 401A DEFERRED COMPENSATION	51.00	
l&i L&I - SELF INSURED	25.20		fmlatx WA Paid Family & Medical Leave	7.91	
unemp UNEMPLOYMENT	4.92				
			Totals:	969.27	
			Gross Earnings by Fund:	4,917.55	172.50
			Total Fund Deductions:	1,215.33	
			Fund Net:	3,702.22	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 12201
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	777.48	33.00	s SICK	339.26	14.40
cu COMP USED	14.14	0.60			
			Totals:	1,130.88	48.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	73.73
socsec SOCIAL SECURITY	70.13
medtx MEDICARE TAX	16.40
fmlatx WA Paid Family & Medical Leave	4.97

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	71.93
401a 401A DEFERRED COMPENSATION	33.92
udteam UNION DUES - TEAMSTERS	15.90
l&i L&I - SELF INSURED	1.80
Totals:	288.78

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	115.91
401a 401A DEFERRED COMPENSATION	22.62
l&i L&I - SELF INSURED	5.50
unemp UNEMPLOYMENT	1.13

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	70.13
medtx MEDICARE TAX	16.40
fmlatx WA Paid Family & Medical Leave	1.82
Totals:	233.51

Gross Earnings by Fund:	1,130.88	48.00
Total Fund Deductions:	288.78	
Fund Net:	842.10	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 12401
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,481.16	61.87	s SICK	387.85	18.12
			Totals:	1,869.01	79.99
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	145.10		401a 401A DEFERRED COMPENSATION	128.05	
socsec SOCIAL SECURITY	115.88		pers3 PERS 3 RETIREMENT	108.85	
pers2 PERS 2 RETIREMENT	37.42		medtx MEDICARE TAX	27.10	
udteam UNION DUES - TEAMSTERS	26.25		icm457 ICMA DEFERRED COMP	25.00	
fmlatx WA Paid Family & Medical Leave	8.22		l&i L&I - SELF INSURED	3.19	
			Totals:	625.06	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers3 PERS 3 RETIREMENT	131.25		socsec SOCIAL SECURITY	115.88	
pers2 PERS 2 RETIREMENT	60.32		401a 401A DEFERRED COMPENSATION	37.38	
medtx MEDICARE TAX	27.10		l&i L&I - SELF INSURED	9.75	
fmlatx WA Paid Family & Medical Leave	3.00		unemp UNEMPLOYMENT	1.86	
			Totals:	386.54	
			Gross Earnings by Fund:	1,869.01	79.99
			Total Fund Deductions:	625.06	
			Fund Net:	1,243.95	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 13001
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	3,161.73	120.00	fh FLOATING HOLIDAY	416.46	20.00
			Totals:	3,578.19	140.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
pers2 PERS 2 RETIREMENT	227.58		socsec SOCIAL SECURITY	221.85	
fedtx FEDERAL WITHHOLDING TAX	152.34		401a 401A DEFERRED COMPENSATION	145.60	
medtx MEDICARE TAX	51.89		udmp UNION DUES - 1619 MP	27.73	
udteam UNION DUES - TEAMSTERS	23.50		fmlatx WA Paid Family & Medical Leave	15.72	
l&i L&I - SELF INSURED	7.23		Totals:	873.44	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2 PERS 2 RETIREMENT	366.77		socsec SOCIAL SECURITY	221.85	
l&i L&I - SELF INSURED	78.71		401a 401A DEFERRED COMPENSATION	71.57	
medtx MEDICARE TAX	51.89		fmlatx WA Paid Family & Medical Leave	5.75	
unemp UNEMPLOYMENT	3.58		Totals:	800.12	
			Gross Earnings by Fund:	3,578.19	140.00
			Total Fund Deductions:	873.44	
			Fund Net:	2,704.75	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,082.63	142.00	s	SICK		193.18	8.00
					Totals:			4,275.81	150.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		271.94	socsec	SOCIAL SECURITY		265.10		
fedtx	FEDERAL WITHHOLDING TAX		256.18	401a	401A DEFERRED COMPENSATION		175.15		
medtx	MEDICARE TAX		62.00	udmp	UNION DUES - 1619 MP		30.10		
udteam	UNION DUES - TEAMSTERS		27.00	fmlatx	WA Paid Family & Medical Leave		18.79		
l&i	L&I - SELF INSURED		7.85	Totals:			1,114.11		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		438.27	socsec	SOCIAL SECURITY		265.10		
401a	401A DEFERRED COMPENSATION		85.52	medtx	MEDICARE TAX		62.00		
l&i	L&I - SELF INSURED		23.94	fmlatx	WA Paid Family & Medical Leave		6.87		
unemp	UNEMPLOYMENT		4.27	Totals:			885.97		
				Gross Earnings by Fund:			4,275.81	150.00	
				Total Fund Deductions:			1,114.11		
				Fund Net:			3,161.70		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2022 to 05/15/2022-2 Cycle sc

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Fund Worked : 19961
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,749.08	49.00	v	VACATION		1,346.49	24.00
s	SICK		448.83	8.00					
					Totals:			4,544.40	81.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		634.94	pers2	PERS 2 RETIREMENT		289.02		
socsec	SOCIAL SECURITY		281.75	medtx	MEDICARE TAX		65.89		
fmlatx	WA Paid Family & Medical Leave		19.97	l&i	L&I - SELF INSURED		4.13		
				Totals:			1,295.70		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		465.80	socsec	SOCIAL SECURITY		281.75		
medtx	MEDICARE TAX		65.89	l&i	L&I - SELF INSURED		12.60		
fmlatx	WA Paid Family & Medical Leave		7.30	unemp	UNEMPLOYMENT		4.54		
				Totals:			837.88		
				Gross Earnings by Fund:			4,544.40		81.00
				Total Fund Deductions:			1,295.70		
				Fund Net:			3,248.70		

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Labor Distribution Totals By Fund
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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		12,362.36	266.75	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
fh	FLOATING HOLIDAY		42.23	1.50					
					Totals:			12,574.59	268.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,482.70	h457	MASSMUTUAL 457		1,064.54		
socsec	SOCIAL SECURITY		821.05	pers2	PERS 2 RETIREMENT		384.60		
medtx	MEDICARE TAX		192.03	icm457	ICMA DEFERRED COMP		163.82		
401a	401A DEFERRED COMPENSATION		147.85	fmlatx	WA Paid Family & Medical Leave		55.25		
l&i	L&I - SELF INSURED		13.42						
				Totals:			4,325.26		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		821.05	h457	MASSMUTUAL 457		651.65		
pers2	PERS 2 RETIREMENT		619.82	401a	401A DEFERRED COMPENSATION		438.82		
medtx	MEDICARE TAX		192.03	l&i	L&I - SELF INSURED		105.71		
fmlatx	WA Paid Family & Medical Leave		20.21	unemp	UNEMPLOYMENT		12.41		
				Totals:			2,861.70		
				Gross Earnings by Fund:			12,574.59		268.25
				Total Fund Deductions:			4,325.26		
				Fund Net:			8,249.33		

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Fund Worked : 50501
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	1,573.67	33.40

Earnings Code & Description	Amount	Hours
Totals:	1,573.67	33.40

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	162.72
401a 401A DEFERRED COMPENSATION	107.81
socsec SOCIAL SECURITY	97.88
fmlatx WA Paid Family & Medical Leave	6.92

Deduction Code and Description	Amount
icm457 ICMA DEFERRED COMP	112.42
pers2 PERS 2 RETIREMENT	98.91
medtx MEDICARE TAX	22.89
l&i L&I - SELF INSURED	1.43
Totals:	610.98

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	161.30
401a 401A DEFERRED COMPENSATION	53.59
l&i L&I - SELF INSURED	4.41
unemp UNEMPLOYMENT	1.58

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	97.88
medtx MEDICARE TAX	22.89
fmlatx WA Paid Family & Medical Leave	2.54
Totals:	344.19

Gross Earnings by Fund:	1,573.67	33.40
Total Fund Deductions:	610.98	
Fund Net:	962.69	

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Fund Worked : - Totals -
Emps : 214

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		492,408.54	15,065.35	s	SICK		23,634.25	767.00
v	VACATION		21,683.52	617.42	fh	FLOATING HOLIDAY		11,069.67	345.50
covid	covid SICK		8,700.26	265.00	o15s	OVERTIME X 1.5 - SHERIFF DEPT		7,317.42	147.75
fl	FUNERAL LEAVE		1,497.12	56.00	cu	COMP USED		1,341.98	40.00
oth	OVERTIME X 1.5 - HOURLY		1,214.26	85.25	accrd	ACCREDITATION PAY		946.60	
auto	AUTO ALLOWANCE CONTRACTUAL		850.00		hazpay	HAZARD PAY		800.14	
aute	AUTO ALLOWANCE ELECTED		680.00		bsba	BS/BA EDUCATION INCENTIVE		576.09	
mil	MILITARY LEAVE		399.02	16.00	phsm	PHONE STIPEND SMART PHONE		280.00	
jd	JURY DUTY		272.11	12.75	cp	COMP TIME PAID - COUNTY		190.71	6.81
o15j	OVERTIME x 1.5 - JUV DETENTION		164.30	4.00	uapr	URINE ANALYSIS PREMIUM		128.00	
aaas	AA/AS EDUCATION INCENTIVE		112.42		detpay	DETECTIVE PAY		97.00	
asp	SHERIFF ACTING SUPERVISOR PAY		59.42	37.50	aspj	ACTING SUPERVISOR PAY JUVENILE		45.69	36.00
					Totals:		574,468.52	17,502.33	

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	49,275.59
pers2	PERS 2 RETIREMENT	25,595.74
icm457	ICMA DEFERRED COMP	9,060.52
h457	MASSMUTUAL 457	4,178.94
pers3	PERS 3 RETIREMENT	3,318.53
udteam	UNION DUES - TEAMSTERS	3,206.50
n457	NATIONWIDE 457	997.50
dshs	DSHS CHILD SUPPORT	762.38
udmp	UNION DUES - 1619 MP	539.43
pers1	PERS 1 RETIREMENT	372.58
udlc	UNION DUES - 1619 LC	320.25
udps	UNION DUES - 1619 S	35.85
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	35,406.67
401a	401A DEFERRED COMPENSATION	11,085.57
medtx	MEDICARE TAX	8,280.65
leoff2	LEOFF 2 RETIREMENT	4,076.97
psers	PSERS RETIREMENT	3,206.91
fmlatx	WA Paid Family & Medical Leave	2,505.66
l&i	L&I - SELF INSURED	802.16
rth457	ROTH-ICMA DEFERRED COMP	604.23
udpd	UNION DUES - 1619 D	399.85
udcd	UNION DUES - 1619 CD C	361.20
udtint	TEAMSTERS INIT FEE or ADJ	200.00
udcs	UNION DUES - 1619 CS	30.10
Totals:		164,624.78

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	41,250.87
401a	401A DEFERRED COMPENSATION	10,381.65
l&i	L&I - SELF INSURED	5,553.00
pers3	PERS 3 RETIREMENT	5,053.49
fmlatx	WA Paid Family & Medical Leave	916.42

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	35,406.67
medtx	MEDICARE TAX	8,280.65
psers	PSERS RETIREMENT	5,126.12
leoff2	LEOFF 2 RETIREMENT	2,533.18
h457	MASSMUTUAL 457	651.65

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Emps : 214

Benefit Code and Description	Amount
pers1 PERS 1 RETIREMENT	636.49

Benefit Code and Description	Amount
unemp UNEMPLOYMENT	537.97

Totals: 116,328.16

Grand Total Gross Earnings: 574,468.52 17,502.33

Grand Total Deductions: 164,624.78

Grand Total Net: 409,843.74

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Labor Distribution Totals By Fund
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Roads

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Fund Worked : 10101
Emps : 57

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		114,249.72	3,626.00	v	VACATION		7,145.45	216.75
s	SICK		5,374.93	171.50	o15r	OVERTIME X 1.5 - ROADS DEPT		3,336.65	78.00
fh	FLOATING HOLIDAY		1,654.21	54.00	cu	COMP USED		1,508.51	59.00
covid	covid SICK		600.18	20.00	c15r	COMP EARNED X 1.5 ROADS		-1,189.35	-31.00
					Totals:			132,680.30	4,194.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		11,351.56	socsec	SOCIAL SECURITY		8,231.39		
pers2	PERS 2 RETIREMENT		7,823.65	icm457	ICMA DEFERRED COMP		2,861.28		
medtx	MEDICARE TAX		1,925.14	401a	401A DEFERRED COMPENSATION		1,687.80		
udteam	UNION DUES - TEAMSTERS		1,508.22	h457	MASSMUTUAL 457		719.72		
fmlatx	WA Paid Family & Medical Leave		582.91	c13gar	CHAPTER 13 GARNISHMENT		538.00		
pers3	PERS 3 RETIREMENT		483.79	n457	NATIONWIDE 457		240.62		
l&i	L&I - SELF INSURED		195.39	udmp	UNION DUES - 1619 MP		173.43		
dshs	DSHS CHILD SUPPORT		13.07	garnfe	GARNISHMENT FEE		0.56		
				Totals:			38,336.53		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		12,608.04	socsec	SOCIAL SECURITY		8,230.85		
l&i	L&I - SELF INSURED		2,653.89	401a	401A DEFERRED COMPENSATION		2,468.03		
medtx	MEDICARE TAX		1,925.01	pers3	PERS 3 RETIREMENT		991.77		
fmlatx	WA Paid Family & Medical Leave		213.21	unemp	UNEMPLOYMENT		132.75		
				Totals:			29,223.55		
				Gross Earnings by Fund:			132,680.30	4,194.25	
				Total Fund Deductions:			38,336.53		
				Fund Net:			94,343.77		

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Fund Worked : 10135
Emps : 5

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	3,867.00	88.75	v	VACATION	845.08	17.00
h	HOLIDAY	397.68	8.00	s	SICK	111.85	2.25
fh	FLOATING HOLIDAY	-397.68	-8.00				
				Totals:		4,823.93	108.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	427.83		pers2	PERS 2 RETIREMENT	306.25	
socsec	SOCIAL SECURITY	298.54		401a	401A DEFERRED COMPENSATION	204.19	
medtx	MEDICARE TAX	69.81		udmp	UNION DUES - 1619 MP	32.36	
fmlatx	WA Paid Family & Medical Leave	21.16		icm457	ICMA DEFERRED COMP	13.20	
udteam	UNION DUES - TEAMSTERS	8.14		l&i	L&I - SELF INSURED	5.30	
h457	MASSMUTUAL 457	3.75					
				Totals:		1,390.53	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
pers2	PERS 2 RETIREMENT	494.45		socsec	SOCIAL SECURITY	299.08	
401a	401A DEFERRED COMPENSATION	95.05		medtx	MEDICARE TAX	69.94	
l&i	L&I - SELF INSURED	64.51		fmlatx	WA Paid Family & Medical Leave	7.76	
unemp	UNEMPLOYMENT	4.83					
				Totals:		1,035.62	
Gross Earnings by Fund:						4,823.93	108.00
Total Fund Deductions:						1,390.53	
Fund Net:						3,433.40	

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Fund Worked : 40201
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			1,044.70	24.00					
					Totals:			1,044.70	24.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2 PERS 2 RETIREMENT			66.45		socsec SOCIAL SECURITY			64.77	
fedtx FEDERAL WITHHOLDING TAX			53.92		medtx MEDICARE TAX			15.15	
udmp UNION DUES - 1619 MP			9.43		fmlatx WA Paid Family & Medical Leave			4.59	
l&i L&I - SELF INSURED			1.30		icm457 ICMA DEFERRED COMP			0.78	
					Totals:			216.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2 PERS 2 RETIREMENT			107.08		socsec SOCIAL SECURITY			64.77	
medtx MEDICARE TAX			15.15		l&i L&I - SELF INSURED			3.96	
fmlatx WA Paid Family & Medical Leave			1.68		unemp UNEMPLOYMENT			1.05	
401a 401A DEFERRED COMPENSATION			0.78						
					Totals:			194.47	
					Gross Earnings by Fund:			1,044.70	24.00
					Total Fund Deductions:			216.39	
					Fund Net:			828.31	

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Fund Worked : 41401
Emps : 8

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,156.55	210.75	v	VACATION		302.10	8.00
o15r	OVERTIME X 1.5 - ROADS DEPT		84.96	1.50					
					Totals:			7,543.61	220.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		544.01	pers2	PERS 2 RETIREMENT		479.76		
socsec	SOCIAL SECURITY		467.70	medtx	MEDICARE TAX		109.39		
udteam	UNION DUES - TEAMSTERS		82.52	icm457	ICMA DEFERRED COMP		67.80		
fmlatx	WA Paid Family & Medical Leave		33.16	401a	401A DEFERRED COMPENSATION		21.34		
udmp	UNION DUES - 1619 MP		12.18	h457	MASSMUTUAL 457		11.23		
l&i	L&I - SELF INSURED		10.87	n457	NATIONWIDE 457		9.38		
				Totals:			1,849.34		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		773.22	socsec	SOCIAL SECURITY		467.70		
l&i	L&I - SELF INSURED		153.09	medtx	MEDICARE TAX		109.39		
401a	401A DEFERRED COMPENSATION		83.10	fmlatx	WA Paid Family & Medical Leave		12.12		
unemp	UNEMPLOYMENT		7.55						
				Totals:			1,606.17		
				Gross Earnings by Fund:			7,543.61		220.25
				Total Fund Deductions:			1,849.34		
				Fund Net:			5,694.27		

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Fund Worked : 42401
Emps : 6

Earnings Code & Description	Amount	Hours
r REGULAR	1,590.51	40.00

Earnings Code & Description	Amount	Hours
Totals:	1,590.51	40.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	117.22
socsec SOCIAL SECURITY	98.62
401a 401A DEFERRED COMPENSATION	10.24
udmp UNION DUES - 1619 MP	9.73
fmlatx WA Paid Family & Medical Leave	7.01

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	101.16
medtx MEDICARE TAX	23.06
icm457 ICMA DEFERRED COMP	10.05
udteam UNION DUES - TEAMSTERS	7.30
l&i L&I - SELF INSURED	1.99
Totals:	386.38

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	163.03
medtx MEDICARE TAX	23.06
401a 401A DEFERRED COMPENSATION	11.33
unemp UNEMPLOYMENT	1.59

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	98.62
l&i L&I - SELF INSURED	12.36
fmlatx WA Paid Family & Medical Leave	2.58
Totals:	312.57

Gross Earnings by Fund:	1,590.51	40.00
Total Fund Deductions:	386.38	
Fund Net:	1,204.13	

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Fund Worked : 50301
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		18,263.20	607.50	fh	FLOATING HOLIDAY		892.71	30.00
v	VACATION		332.66	13.00	s	SICK		263.21	10.00
					Totals:			19,751.78	660.50
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,303.35	socsec	SOCIAL SECURITY		1,224.63		
pers2	PERS 2 RETIREMENT		1,152.63	icm457	ICMA DEFERRED COMP		304.80		
medtx	MEDICARE TAX		286.42	udteam	UNION DUES - TEAMSTERS		231.32		
401a	401A DEFERRED COMPENSATION		95.68	dshs	DSHS CHILD SUPPORT		88.93		
fmlatx	WA Paid Family & Medical Leave		86.78	pers3	PERS 3 RETIREMENT		81.46		
udmp	UNION DUES - 1619 MP		33.77	l&i	L&I - SELF INSURED		30.29		
garnfe	GARNISHMENT FEE		0.44						
				Totals:			4,920.50		
Benefit Code and Description			Amount				Amount		
pers2	PERS 2 RETIREMENT		1,857.56	socsec	SOCIAL SECURITY		1,224.63		
l&i	L&I - SELF INSURED		356.06	401a	401A DEFERRED COMPENSATION		312.32		
medtx	MEDICARE TAX		286.42	pers3	PERS 3 RETIREMENT		167.00		
fmlatx	WA Paid Family & Medical Leave		31.75	unemp	UNEMPLOYMENT		19.79		
				Totals:			4,255.53		
				Gross Earnings by Fund:			19,751.78	660.50	
				Total Fund Deductions:			4,920.50		
				Fund Net:			14,831.28		

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Fund Worked : - Totals -
Emps : 65

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	146,171.68	4,597.00	v	VACATION	8,625.29	254.75
s	SICK	5,749.99	183.75	o15r	OVERTIME X 1.5 - ROADS DEPT	3,421.61	79.50
fh	FLOATING HOLIDAY	2,149.24	76.00	cu	COMP USED	1,508.51	59.00
covid	covid SICK	600.18	20.00	h	HOLIDAY	397.68	8.00
c15r	COMP EARNED X 1.5 ROADS	-1,189.35	-31.00				
				Totals:		167,434.83	5,247.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	13,797.89
pers2	PERS 2 RETIREMENT	9,929.90
medtx	MEDICARE TAX	2,428.97
udteam	UNION DUES - TEAMSTERS	1,837.50
h457	MASSMUTUAL 457	734.70
c13gar	CHAPTER 13 GARNISHMENT	538.00
n457	NATIONWIDE 457	250.00
dshs	DSHS CHILD SUPPORT	102.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	10,385.65
icm457	ICMA DEFERRED COMP	3,257.91
401a	401A DEFERRED COMPENSATION	2,019.25
fmlatx	WA Paid Family & Medical Leave	735.61
pers3	PERS 3 RETIREMENT	565.25
udmp	UNION DUES - 1619 MP	270.90
l&i	L&I - SELF INSURED	245.14
garnfe	GARNISHMENT FEE	1.00
Totals:		47,099.67

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	16,003.38
l&i	L&I - SELF INSURED	3,243.87
medtx	MEDICARE TAX	2,428.97
fmlatx	WA Paid Family & Medical Leave	269.10

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	10,385.65
401a	401A DEFERRED COMPENSATION	2,970.61
pers3	PERS 3 RETIREMENT	1,158.77
unemp	UNEMPLOYMENT	167.56
Totals:		36,627.91

Grand Total Gross Earnings:	167,434.83	5,247.00
Grand Total Deductions:	47,099.67	
Grand Total Net:	120,335.16	



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of May 23 – 27, 2022

1C
5/31/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, May 23, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published May 19 were:

- Calendar/Correspondence
- Letter of support for the Master Gardener Foundation
- Briefing and notice of call for bids to be received no later than 10 a.m. Tuesday, June 21, 2022 for McDonald Creek Irrigation and Fish Passage Improvement Project
- Resolution authorizing expenditure from the Hotel/Motel Tax Fund for the approved 2022 Lodging Tax Funding Applications (2nd call)

Meeting concluded at 9:20 a.m. and continued to a joint meeting with the City of Port Angeles.

JOINT MEETING

The joint meeting convened at 1 p.m., Monday, May 23, 2022. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill and City of Port Angeles Council Members Carr, French, McCaughan, Suggs, Mayor Dexter, Deputy Mayor Meyer and City Manager West. Council Member Schromen-Wawrin was excused.

WELCOME

1. Introductions and introductory remarks – Mayor Kate Dexter & Commissioner Mark Ozias
2. Project parameters including funding and timing – Dale Jackson

EXECUTIVE SESSION

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

- Real estate discussion

The Board and Council recessed into an executive session at 1:46 p.m. to discuss real estate. Present were Commissioners Ozias, Johnson and Peach, Human Resources Director/Administrator Sill, Undersheriff Cameron, Project Coordinator Jackson, Lead Right-of-Way Agent Capps, Right-of-Way Agent Moore, Chief Financial Officer Lane, Council Members Carr, French, McCaughan, Suggs, Mayor Dexter, Deputy Mayor Meyer and City Manager West, Police Chief Smith, City Attorney Cowgill, Fire Department Debuc, and PenCom Hatton. Council Member Schromen-Wawrin was excused.

ACTION TAKEN: CRJm to recess to an executive session for 1 hour, CBPs, mc

Board and Council recessed into an executive session at 1:46 p.m.

Board and Council convened in open session at 2:41 p.m.

CMO noted no action will be taken.

The executive session concluded at 2:41 p.m. and continued the joint meetings business topics.

Board and Council recessed at 2:41 p.m. and reconvened at 2:45 p.m.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of May 23 – 27, 2022
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BUSINESS TOPICS

1. Site selection due diligence requirements
2. Partnership and interface with the City and County
 - o Staffing
3. Communications with the public
4. Next steps

ACTION TAKEN: French moved to designate Clallam County as the lead agency for the OAC contract and director staff to work with Clallam County officials to draft a MOU outlining the relationship in regards to the joint communications project, Carr seconded, mc

ACTION TAKEN: CRJm to designate Clallam County as the lead agency for the OAC contract and director staff to work with City of Port Angeles officials to draft a MOU outlining the relationship in regards to the joint communications project, CBPs, mc

Meeting concluded at 4:06 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, May 24, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on item 1c

CONSENT AGENDA

- 1a Approval of vouchers for the week of May 16
- 1b Approval of minutes for the week of May 16
- 1c North Olympic Land Trust letter of support for acquisitions 22-1524 and 22-1533 Mid Valley Farm and Dungeness Hub Nash's
- 1d Letter of support for the Master Gardener Foundation
- 1e Proclamation recognizing Olympic Peninsula Humane Society

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CRJ read the Proclamation recognizing Olympic Peninsula Humane Society
 - o Luanne Hinkle, Executive Director, commented on the Proclamation
- CRJ commented on small business funding
- CBP commented on Joyce Farmers Market, Dungeness Off-channel Reservoir Project, Legislative Steering Committee priorities
- CMO commented on Habitat for Humanity building class, Community Health Assessment, Olympic Coast National Marine Sanctuary, shellfish and fish population

CONTRACTS AND AGREEMENTS

- 2a Contract amendment with Peninsula Community Health Services to allow continued support to help assist the Health and Human Services Care Navigator with the State Opioid Response

ACTION TAKEN: CRJm to approve, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of May 23 – 27, 2022
Page 3

- 2b Contract amendment 4 with Department of Health to add supplemental funding for WIC Farmer's Market Nutritional Program, Prevention Drug Overdose, Covid-19 Vaccine Services and Maternal Child Health Program

ACTION TAKEN: CRJm to approve, CBPs, mc

- 2c Agreement with Washington State Department of Transportation for asphalt resurfacing of S. Airport Road between U.S. 101 and W. Edgewood Drive

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

- 3a Resolution authorizing expenditures from the Conservation Futures Fund for approved 2022 Applications

ACTION TAKEN: CRJm to adopt, CBPs, mc

- 3b Notice of call for applications to be received no later than 3 p.m. Tuesday, June 14, 2022 for Hotel Leasing and Rapid Re-housing funding

ACTION TAKEN: CRJm to adopt, CBPs, mc

- 3c Resolution to restructure the Board of Health membership positions

ACTION TAKEN: CRJm to adopt, CBPs, mc

Meeting concluded at 10:31 a.m. and continued to 9 a.m., Tuesday, May 31, 2022.

There are no Zoom chat logs for the week of May 23.

The Board of Commissioners attended a WSAC Virtual update, Virtual Joint meeting with the City of Port Angeles, Coffee with Colleen and Forks Chamber meeting during the week of May 23.

PASSED AND ADOPTED this 31st day of May 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

29
5/31/22



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Information Technology

WORK SESSION ☒ **Meeting Date: 05/31/2022**

REGULAR AGENDA ☒ **Meeting Date: 05/31/2022**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

☐ Call for Hearing

☐ Resolution

☐ Draft Ordinance

☒ Contract/Agreement/MOU - C

☐ Proclamation

☐ Final Ordinance

CDWG

Contract# 411.22.005
Verkada Security Cameras & Door Access

☐ Budget Item

☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

The county is deploying a new door access control system and security cameras to improve physical security. This project will replace obsolete equipment, improve the quality of security footage, and provide software tools to improve incident investigation. We need approval on a professional services installation contract to move this project forward.

Budgetary impact:

The Facilities 2022 budget has funding for this installation contract.

Recommended action:

Approve and sign the Verkada installation SOW to facilitate completion of this project.

County Official signature & print name: Mark Doten

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Mark Doten – Information Technology

Relevant Departments: Board of Commissioners, Facilities, and Information Technology

Date submitted: 05/25/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



STATEMENT OF WORK

Project Name:	Verkada Deployment Services-CCTV & Access Control Installation	Seller Representative: Sean McLellan T: (206) 218-3956 E: seanmcl@cdw.com
Customer Name:	Clallam County	
CDW Affiliate:	CDW Government LLC	
Subcontractor:	EKC Enterprises, Inc.	Solution Architect: Daniel Cisneros Sr. Field Solution Architect
Date:	May 03, 2022	
Drafted By	Michelle Caron, Service Contract Specialist	

This statement of work ("Statement of Work" or "SOW") is made and entered into on the last date that this SOW is fully executed as set forth below ("SOW Effective Date") by and between the undersigned, CDW Government LLC ("Provider," and "Seller,") and Clallam County ("Customer," and "Client,").

This SOW shall be governed by that certain ITPS Master Contract 08215 between CDW Government LLC and Washington State Department of Enterprise Services dated the 1st day of June, 2017, as amended (the "Agreement"). If there is a conflict between this SOW and the Agreement, then the Agreement will control, except as expressly amended in this SOW by specific reference to the Agreement.

PROJECT DESCRIPTION

PROJECT SCOPE

Installation & Configuration of the below noted CCTV & ACS Hardware Components & Cabling Infrastructure as defined per Facility Site Survey and as well Prelim Design reviewed and detailed by Customer Representative.

PROVIDER RESPONSIBILITIES

Provider is responsible for the following:

CLALLAM COUNTY COURTHOUSE – CCTV INSTALLATION

1. Furnish & Install Associated J-Hook Supports to properly support Facility Structured Cabling per EIA/TIA & BICSI Requirements.
2. Furnish & Install Conduit Raceway where required for proper Cable Pathway & Routing.
3. Furnish & Install Cat 6 UTP/CMR Cabling from Camera Field Locations to Associated MDF/IDF Closets.
4. Remove all Existing unused CCTV Cabling and Cameras as required.
5. Install the Following CCTV Hardware at the below noted locations: (Hardware by CDW / Install by EKC).
 - a. Exterior: (13 Locations):
 - i. Existing:
 1. (2) CD62-30E-HW – 4K Fixed Dome Cameras with associating Mounting Hardware.
 - ii. New:
 1. (10) CD62-30E-HW – 4K Fixed Dome Cameras with associating Mounting Hardware.
 2. (1) CD41-30E-HW – 5MP Fixed Dome Cameras with associating Mounting Hardware.
 - b. Interior: (44 Locations):
 - i. Existing:
 1. (11) CD41-30-HW – 5MP Fixed Dome Cameras with associating Mounting Hardware.
 - ii. New:
 1. (33) CD52-256-HW – 5MP Varifocal Dome Cameras with associating Mounting Hardware.
6. Perform End to End Cable Terminations & Labeling on all Newly Installed Cat 6 UTP Cable.
7. Perform Cable Certification in Compliance with EIA/TIA, ANSI & BICSI Industry Standards.
8. Perform CCTV Programming & Configuration per the above noted quantities.
9. Perform Verification Testing with the Facility Representative for Final Acceptance Testing.
10. Perform End User Training.

CLALLAM COUNTY COURTHOUSE – CCTV INSTALLATION – PARKING LOT

1. Furnish & Install Associated J-Hook Supports to properly support Facility Structured Cabling per EIA/TIA & BICSI Requirements.
2. Furnish & Install Cat 6 UTP/CMR/OSP Cabling from Camera Field Locations to Associated MDF/IDF Closets.
3. Install the Following CCTV Hardware at the below noted locations: (Hardware by CDW / Install by EKC):
 - a. Exterior: (15 Locations):
 - i. New:
 1. (11) CD51-30E-HW – 5MP Varifocal Dome Cameras with associating Mounting Hardware.
 2. (4) CF81-30E-HW – 12MP Fisheye Cameras with associating Mounting Hardware.
 3. (15) PTP Nano Station Wireless Bridge with associated Mounting Hardware.
 4. (2) PTMP Nano Beam Wireless Receiver with associated Mounting Hardware.
 5. (17) 35W PoE Injectors.
 6. (15) 12" x 12" x 6" NEMA 4X Pole Mount Enclosures.
 7. (15) Pole Mount Enclosure Kits.
4. Perform End to End Cable Terminations & Labeling on all Newly Installed Cat 6 UTP Cable.
5. Perform Cable Certification in Compliance with EIA/TIA, ANSI & BICSI Industry Standards.
6. Perform CCTV Programming & Configuration per the above noted quantities.
7. Perform Verification Testing with the Facility Representative for Final Acceptance Testing.
8. Perform End User Training.

CLALLAM COUNTY COURTHOUSE – ACCESS CONTROL INSTALLATION

1. Furnish & Install Conduit Raceway & J-Hook Supports to properly route and manage associated Access Control Cabling.
2. Furnish & Install associated Access Control Cabling to support the quantity of the below noted Access Control Door Locations.
3. Furnish & Install the following Access Control Hardware on Facility Doors: (56 Locations):
 - a. Existing: (31 Locations):
 - i. (8) AC41 - 4 Door ACS Control Boards (Hardware by CDW / Install by EKC).
 - ii. (16) ACC-BAT-4AH – Battery Backup (Hardware by CDW / Install by EKC).
 - iii. (31) AC31 Proximity Card Readers (Hardware by CDW / Install by EKC).
 - iv. Repurpose the following Hardware Components:
 1. Cabling.
 2. Power Supplies.
 3. Electrified Hardware.
 4. Door Position Switches.
 5. PIR Request to Exit Devices.
 - b. New: (25 Locations):
 - i. (8) AC41 - 4 Door ACS Control Boards (Hardware by CDW / Install by EKC).
 - ii. (16) ACC-BAT-4AH – Battery Backup (Hardware by CDW / Install by EKC).
 - iii. (25) AC31 Proximity Card Readers (Hardware by CDW / Install by EKC).
 - iv. (25) Electric Door Strikes / Mag Locks.
 - v. (25) PIR Request to Exit Devices.
 - vi. (25) Door Position Switches.
 - vii. (4) 6AMP Power Supplies.
 - viii. (8) 12VDC 8AH Batteries.
4. Perform End to End Cable Terminations & Labeling on all Newly Installed Cat 6 UTP & Access Control Cable.
5. Perform Cable Certification in Compliance with EIA/TIA, ANSI & BICSI Industry Standards.
6. Perform Access Control Programming & Configuration per the above noted quantities.
7. Perform Verification Testing with the Facility Representative for Final Acceptance Testing.
8. Perform End User Training.

NOTE: Provider will provide a dedicated project manager for the project. Seller PM will monitor and schedule the project for the duration of the project.

CUSTOMER RESPONSIBILITIES

Customer is responsible for the following:

1. Provisions & Configuration of LAN Ports on Owner Provided Switch for Access Control & CCTV Connectivity.

PROJECT ASSUMPTIONS

1. Provide Project Work Schedule to identify deliverable milestones.
2. Provide access to associated work areas as required during normal operating hours.
3. Provide Staging Area for Equipment & Material.
4. Conduit Installation for Access Control Requirements to be performed by EC.

OUT OF SCOPE

Tasks outside this SOW include, but are not limited to:

1. Permits, SOW/Performance Bonding, Utility Fees or Structural Calculations.
2. Grounding & Bonding.
3. Plywood Backboards
4. Network Equipment: Rack/Cabinets, Patch Panels, Cable Managers, Copper & Fiber Patch Cords, Switches, WAPS, Routers, Servers, Workstations, etc.
5. Premium Time or Accelerated Work Schedules.
6. Corrections to any found deficient hardware or components that are not code complaint.
7. 120VAC Power at Light Poles, ACS Panel Enclosures, Power Supplies, etc.
8. GFCI Receptacles within NEMA 4X Enclosures at Light Poles Designated for Camera Placement.
9. Site Conduit Pathway for LV Systems.
10. Hazardous Material Abatement.

Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW or Change Order.

ITEM(S) PROVIDED TO CUSTOMER

ITEM	DESCRIPTION	FORMAT
Commissioning Report	Verification Testing Reports and As-Built information	PDF

GENERAL RESPONSIBILITIES AND ASSUMPTIONS

- Customer is responsible for providing all access that is reasonably necessary to assist and accommodate Seller's performance of the Services.
- Customer will provide in advance and in writing, and Seller will follow, all applicable Customer's facility's safety and security rules and procedures.
- Customer is responsible for security at all Customer-Designated Locations; Seller is not responsible for lost or stolen equipment, other than solely as a result of Seller's gross negligence and willful misconduct.
- This SOW can be terminated by either party without cause upon at least fourteen (14) days' advance written notice.

CONTACT PERSONS

Each Party will appoint a person to act as that Party's point of contact ("**Contact Person**") as the time for performance nears and will communicate that person's name and information to the other Party's Contact Person.

Customer Contact Person is authorized to approve materials and Services provided by Seller, and Seller may rely on the decisions and approvals made by the Customer Contact Person (except that Seller understands that Customer may require a different person to sign any Change Orders amending this SOW). The Customer Contact Person will manage all communications with Seller, and when Services are performed at a Customer-Designated Location, the Customer Contact Person will be present or available. The Parties' Contact Persons shall be authorized to approve changes in personnel and associated rates for Services under this SOW.

CHANGE MANAGEMENT

This SOW may be modified or amended only in a writing signed by both Customer and Seller, generally in the form provided by Seller ("**Change Order**"). Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW or Change Order.

In the event of a conflict between the terms and conditions set forth in a fully executed Change Order and those set forth in this SOW or a prior fully executed Change Order, the terms and conditions of the most recent fully executed Change Order shall prevail.

PROJECT SCHEDULING

Customer and Seller, who will jointly manage this project, will together develop timelines for an anticipated schedule (“**Anticipated Schedule**”) based on Seller’s project management methodology. Any dates, deadlines, timelines or schedules contained in the Anticipated Schedule, in this SOW or otherwise, are estimates only, and the Parties will not rely on them for purposes other than initial planning.

The following scheduling scenarios that trigger delays and durations to extend beyond what’s been planned may require a Change Order:

- Site preparation, such as power, cabling, physical access, system access, hardware/software issues, etc. must be completed in a timely manner.
- Project tasks delegated to Customer PMs/Engineers/Techs/Management/Resources must be completed in a timely manner. For example, in the event a project’s prioritization is demoted, and Customer resources are reallocated causing the project’s schedule to extend on account of experiencing interruptions to its momentum requiring complete stop(s) and start(s).
- External projects/dependencies that may have significant impact on the timeline, schedule and deliverables. It is Seller’s assumption that every reasonable attempt will be made to mitigate such situations.

TOTAL FEES

The total fees due and payable under this SOW (“**Total Fees**”) include both fees for Seller’s performance of work (“**Services Fees**”) and any other related costs and fees specified in the Expenses section (“**Expenses**”).

Seller will invoice for Total Fees. Customer will pay invoices containing amounts authorized by this SOW in accordance with the terms of the Agreement. Unless otherwise specified, taxes will be invoiced but are not included in any numbers or calculations provided herein. Any objections to an invoice must be communicated to the Seller Contact Person within fifteen (15) days after receipt of the invoice.

SERVICES FEES

Services Fees hereunder are **FIXED FEES**, meaning that the amount invoiced for the Services will be \$372,770.66. The invoiced amount of Services Fees will equal the amount of fees applicable to each completed project milestone (see Table below).

Table – Services Fees:

MILESTONE	PERCENTAGE	FEE
Signed SOW	50%	\$186,385.33
Completion of Project	50%	\$186,385.33
Totals	100%	\$372,770.66

EXPENSES

Neither travel time nor direct expenses will be billed for this project.

TRAVEL NOTICE

Two (2) weeks’ advance notice from Customer is required for any necessary travel by Seller personnel.

CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the locations specified on the attached Exhibit (“**Customer-Designated Locations**”).

SIGNATURES

In acknowledgement that the parties below have read and understood this Statement of Work and agree to be bound by it, each party has caused this Statement of Work to be signed and transferred by its respective authorized representative.

This SOW and any Change Order may be signed in separate counterparts, each of which shall be deemed an original and all of which together will be deemed to be one original. Electronic signatures on this SOW or on any Change Order (or copies of signatures sent via electronic means) are the equivalent of handwritten signatures.

CDW GOVERNMENT LLC

CLALLAM COUNTY

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Mailing Address:

200 N. Milwaukee Ave.

Vernon Hills, IL 60061

Mailing Address:

EXHIBIT A

CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the following locations ("Customer-Designated Locations")

LOCATION(S)	ADDRESS
Clallam County	223 East 4th St., Port Angeles, WA 98362



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

39
5/31/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 5-23-22

REGULAR AGENDA ☒ Meeting Date: 5-31-22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

The Lodging Tax Advisory Committee (LTAC) announced an opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas.

The LTAC met on May 12, 2022 to review an application and make a recommendation to the Board of Commissioners.

Approve and sign resolution authorizing an expenditure from the Hotel/Motel Tax Fund for the approved 2022 Lodging Tax Funding applications 2nd call.
Contract will be completed at later date.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Hotel/Motel Tax fund:

Lincoln Park BMX Association \$19,570
Peninsula Trails Coalition \$20,000
Port Angeles Waterfront Center \$145,000
Forks Chamber of Commerce \$53,638
Olympic Peninsula Visitor Bureau \$15,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution authorizing expenditure from the Hotel/Motel Tax Fund for the approved 2021 Lodging Tax Funding applications.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Relevant Departments: Board of Commissioners, Finance – Mark Lane, Budget Director – Debi Cook,
Treasurer's Office, Auditor's Office

Date submitted: May 12, 2022

Lodging Tax app approval 2022 2nd call 5-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



RESOLUTION _____, 2022

AUTHORIZING EXPENDITURE FROM THE HOTEL/MOTEL TAX FUND
FOR THE APPROVED 2022 LODGING TAX FUNDING APPLICATIONS (2ND CALL)

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects Hotel/Motel Tax pursuant to RCW 67.28.
2. State statute requires an advisory committee to review all proposed expenditures from the Hotel/Motel Tax Fund and make recommendations to the Board of Commissioners.
3. The Lodging Tax Committee received proposals from Clallam County Gem & Mineral Association, Lincoln Park BMX Association, Peninsula Trails Coalition, Sequim-Dungeness Valley Chamber of Commerce, Port Angeles Marathon Association, Dungeness River Nature Center, Port Angeles Waterfront Center, Forks Chamber of Commerce, and Olympic Peninsula Visitor Bureau.
4. The Lodging Tax Advisory Committee met on May 12, 2022 to review applications and make a recommendation to the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Lodging Tax Advisory Committee.
2. Authorizes a one-time expenditure from the Hotel/Motel Tax Fund to be allocated as follows:
Lincoln Park BMX Association \$19,570
Peninsula Trails Coalition \$20,000
Port Angeles Waterfront Center \$145,000
Forks Chamber of Commerce \$53,638
Olympic Peninsula Visitor Bureau \$15,000

PASSED AND ADOPTED this 31st day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

File:
A22.169
Finance Office – Lane/Cook,
Treasurer's Office
Auditor's Office



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

49
5/31/22

Department: DCD

WORK SESSION ☒ Meeting Date: 5/23/2022

REGULAR AGENDA ☒ Meeting Date: 5/31/2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Invitation to bid |

Documents exempt from public disclosure attached: ☐

Executive summary:

McDonald Creek Irrigation and Fish Passage Improvement Project will begin construction in the summer of 2022. Attached is the Invitation to Bid for the project.

The McDonald Creek Fish Passage project will rectify a long -known fish passage barrier and improves habitat conditions, sediment and wood transport. The project will improve fish passage and enhance conditions for fish and wildlife while maintaining and improving Agnew Irrigation District's ability to divert water for irrigation according to their senior water right. This will be achieved by removing the Denil fishway, installing a new fish ladder and rock weirs below the dam, and modifying the dam. The existing diversion canal will be replaced by a buried pipeline with a new head gate and debris rack and the existing fish screen will be relocated.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

100% grant funded by USFWS grant #F18AC00619 and RCO grant 20-1142R. 0% County match.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please issue the invitation to bid.

County Official signature & print name:

Lori Kennedy for Mary Ellen Wimborn
Lori Kennedy

Name of Employee/Stakeholder attending meeting: _____ Rebecca Mahan _____

Relevant Departments: _____ DCD _____

Date submitted: 5/18/2022

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary for bid (002)
Revised: 3-04-2019

NOTICE OF INVITATION FOR BIDS

SEALED BIDS will be received by the Board of Clallam County Commissioners at 223 East Fourth Street, Room 150, Port Angeles, Washington until 10:00 a.m., Tuesday, June 21, 2022, at which time they will be publicly opened and read aloud for the **McDonald Creek Irrigation and Fish Passage Improvement Project**.

The work includes the improvement of irrigation infrastructure along McDonald Creek upstream (south) of the Highway 101 crossing and restoration of approximately 190 feet of the McDonald Creek stream channel to improve fish passage and habitat conditions and ensure reliability of water supply for irrigation. The project will improve water supply to a portion of the Agnew Irrigation District delivery system that is currently served through a diversion on McDonald Creek approximately 450 feet upstream of Highway 101.

Complete drawings and specifications may be obtained from the office of the Clallam County Community Development Department, Courthouse, 223 E. 4th St., Ste. 5, Port Angeles, WA 98362, (360) 417-2277. Questions regarding this project may be directed to Rebecca Mahan at (360) 417-2322.

The sealed bids must be clearly marked on the outside of the envelope, "**BID PROPOSAL for McDonald Creek Irrigation and Fish Passage Improvement Project**". Address bid proposal to: Board of Clallam County Commissioners, 223 E. 4th St., Ste. 4, Port Angeles, WA 98362 or hand-deliver to 223 E. 4th St., Room 150, Port Angeles, Washington. Bid documents delivered to other offices and received late by the Commissioners' Office will not be considered, nor will bids received by facsimile or e-mail.

Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any and all bids and to waive informalities in the process, or to accept the bid which in its estimation best serves the interests of Clallam County.

Clallam County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

The attached contract drawings, the contract provisions, and specifications for the above-described project are hereby

APPROVED THIS _____ DAY OF _____, 20____

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Loni Gores, CMC, Clerk of the Board

Please Publish: Peninsula Daily News/Seattle Daily Journal of Commerce
Please Bill: Clallam County Department of Community Development

June 3, 10, 17
June 3, 10, 17



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4b
5/31/21

Department: DCD

WORK SESSION ☒ Meeting Date: 5.31.2022

REGULAR AGENDA ☒ Meeting Date: 5.31.2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County has been working with the Four Seasons Ranch Homeowners Association regarding a possible feasibility study and we are applying to the state's Estuary & Salmon Restoration Program for grant funding to conduct the study. A resolution is needed to apply for this grant. The application deadline is June 1, 2022.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budgetary impact at this time. This is a grant application only.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please sign the resolution.

County Official signature & print name: Lori Kennedy for Mary Ellen Winborn
Lori Kennedy for Mary Ellen Winborn

Name of Employee/Stakeholder attending meeting: Rebecca Mahan

Relevant Departments: DCD

Date submitted: 5.25.2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Applicant Resolution/Authorization

Organization Name (sponsor) Clallam County

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) Morse Creek Feasibility Study

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Mark Ozias
Project contact (day-to-day administering of the grant and communicating with the RCO)	Rebecca Mahan
RCO Grant Agreement (Agreement)	Mark Ozias
Agreement amendments	Mark Ozias
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Linda Capps

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only-If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only-If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

59
5/31/22

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 05/31/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on May 31, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853

Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: May, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

ADOPTING A BUDGET REVISION FOR THE DEPARTMENT/FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, the following facts create a need for the budget revision shown below:

Sheriff – Emergency Services – Reallocation of funding to help cover the purchase cost of two license plate reader units/\$9,853

Parks & Facilities – REET – Reallocation of funds to help cover the additional expense of the Access Control System Project/\$227,000

2. The Budget Director has verified the accounting method for the budget revision listed and approved them by numbering and initialing the attached Budget Change Form.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the revision within the fund, department, or program budget shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 31st day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Budget Director
Treasurer
Affected Department(s)

APR 06 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 04/06/2022 ✓

Budget Hearing/Meeting Date: 05/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or revisions within departments
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff –Emergency Services ✓
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REVENUE/SOURCE

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	52510.31.0020 ✓	Operating Supplies	8,853 ✓
00100.817 ✓	Sheriff – Emergency Services ✓	52510.43.0020 ✓	Travel – Training	1,000 ✓
				9,853 ✓

EXPENDITURES

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	59425.64.0010 ✓	Machinery and Equipment	9,853 ✓
				9,853 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Using the grant contract E22-111 (SHSP FY21) in connection with grant contract #E21-056 (SHSP FY20) which is already allocated in the Emergency Services budget, we request to move a portion of the #E21-056 funding to help cover the cost of the purchase of two license plate reader units. The purchase of law enforcement equipment is allowed under both grant contracts.

County Official Approval: W. A. Benedict
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

A handwritten signature in dark ink, appearing to be "W. A. Benedict".

42

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/02/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities - REET ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.62.1325 ✓	Replace Courthouse VAV Air System Boxes	47,000
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2035 ✓	Jail Control Board	180,000
Total				227,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2125 ✓	Courthouse Access Control Systems	227,000
Total				227,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Due to bids for the Courthouse Access Control System and Security Camera Project being higher than expected, this Budget Revision is needed to reallocate funds from the Jail Control Board Project & VAV Air System Project, which are coming in under budget, to cover the additional expense of the Access Control System Project.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signatures]

49



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Sh
5/31/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 5-31-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on May 31, 2022

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823

Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007

Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

Sheriff – Emergency Services – Partial funding to purchase two license plate reader units, funding for Clallam Grant Coordinator salary and benefits and County indirect rate based on Grant Coordinator salary amount/\$13,823

Parks & Facilities – REET – Additional funding to supplement larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems/\$35,007

Sheriff – Operations – Remainder of the COVID Emergency Supplemental Funding Grant that was not spent in FY2020 or FY2021/\$13,520

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 31st day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

c: Budget Director
Treasurer
Affected Department(s)

APR 06 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 04/06/2022 ✓

Budget Hearing/Meeting Date: 05/31/2022 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or revisions within departments
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff –Emergency Services ✓
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REVENUE/SOURCE

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	33397.06.7001 ✓	Region 2 Homeland Security Grant	13,823
				13,823 ✓

EXPENDITURES

BUDGET NUMBER	DEPT NAME	BARS NUMBER	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	52510.41.5130 ✓	Sheriff	1,630
00100.817 ✓	Sheriff – Emergency Services ✓	59425.64.0010 ✓	Machinery and Equipment	11,650
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	543
				13,823 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of amount to be spent in calendar year 2022 from #E22-111 (SHSP FY21) State Homeland Security Program grant contract from Washington State Military Department to (partially) fund the purchase of two license plate reader units, and to fund Clallam grant coordinator salary and benefits for time spent on SHSP grant management, and to fund County indirect rate based on grant coordinator salary amount.

County Official Approval: W. J. Bonedat
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]
[Signature]
41

APR 13 2022



CLALLAM COUNTY BUDGET CHANGE FORM

4/13/2022

Date Submitted: 4/08/2022

Budget Hearing/Meeting Date: 5/31/2022

- X **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30101.911 ✓	Budget Name	Parks & Facilities - REET ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	33401.20.0085 ✓	AOC Court Security Equipment Grant	35,007
Total				35,007 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30101.911 ✓	Parks & Facilities - REET ✓	59419.63.2125 ✓	Courthouse Access Control Systems	35,007
Total				35,007 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funds from the Administrative Office for the Courts for the Court Security Equipment Grant. This additional funding will supplement the larger project to upgrade the Courthouse Access Control Card Readers, Recording and Camera Systems.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

47

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

APR 28 2022



Date Submitted: 04/25/22

Budget Hearing/Meeting Date: 05/31/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or revisions within departments
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	33116.03.4000 ✓	COVID Emergency Supplemental Funding Grant	13,520
				13,520 ✓

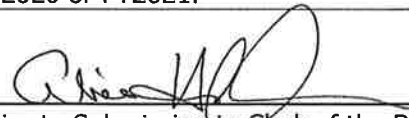
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff - Operations ✓	52123.10.0010 ✓	Regular Time	150
00100.811 ✓	Sheriff - Operations ✓	52122.35.0010 ✓	Small Tools and Minor Equipment	5,000
00100.811 ✓	Sheriff - Operations ✓	52122.31.0020 ✓	Operating Supplies	5,000
00100.811 ✓	Sheriff - Operations ✓	52122.48.0040 ✓	Equipment Repair and Maintenance	3,320
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	50
				13,520 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of Department of Justice Bureau of Justice Assistance FY20 Coronavirus Emergency Supplemental Funding Program Grant #2020-VD-BX-1581 awarded in FY2020 for reimbursement of equipment and personal protective equipment costs associated with law enforcement response to the COVID19 and other coronavirus events. \$13,520 is the remainder of the funding that was not spent in FY2020 or FY2021.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



48



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

HI
5/31/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 5/31/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on May 31, 2022.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in March, 2022 expected to be reimbursed through FEMA/\$17,121

Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/\$60,000

Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000

General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/\$60,000

Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 5-31-22
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



BUDGET RESOLUTION _____, 2022

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on May 31, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

Parks & Facilities - Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in March, 2022 expected to be reimbursed through FEMA/\$17,121

Human Resources – Workers compensation Claims – Additional funding for insurance premium increase of 28%/\$60,000

Human Resources – Additional funding for the Administrative Specialist position that was approved in the BOCC work session on April 11, 2022/\$70,000

General Fund Reserves – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (1 of 2)/\$60,000

Prosecuting Attorney – Local Crime Victim Compensation – Additional funding to address shortfall of revenue for Local Crime Victim Compensation, maintain current staffing levels and meet policy requirements for ending fund balances (2 of 2)/\$60,000

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 31st day of May 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

Bill Peach

c: Budget Director
Treasurer
Affected Department

CLALLAM COUNTY BUDGET CHANGE FORM

APR 04 2022

5/31/2022



Date Submitted: ~~March 31, 2022~~ 4/4/2022

Budget Hearing/Meeting Date: ~~April 26, 2022~~

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911. ✓	Budget Name	Parks & Facilities ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund ✓ Reserves	50800.00.0000 ✓	Ending Fund Balance	\$ 17,121
Total				\$ 17,121 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.31.0035 ✓	Cleaning and Sanitation Supplies	\$ 363
00100.911. ✓	Parks & Facilities ✓	57680.41.1030 ✓	Personnel Services	\$ 16,758
Total				\$ 17,121 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To pay for additional expenses related to the Covid 19 virus event in Clallam County that were paid from the Parks and Facilities budget in 2022. This is to cover the goods and services expenditures incurred in March 2022, and are expected to be reimbursed through FEMA reimbursements.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

03/31/2022

[Signature]

40

MAY 04 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/4/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50501.461 ✓	Budget Name	HR-Workers Compensation Claims ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR-Workers Compensation Claims ✓	50800.00.0000 ✓	Ending Fund Balance	\$60,000
Total				\$60,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR-Workers Compensation Claims ✓	51768.46.0055 ✓	Excess Insurance Premium/Surety	\$60,000
Total				\$60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There was an unanticipated premium increase of 28% that was not allocated in the current budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

50

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

MAY 04 2022



Date Submitted: 5/4/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.461 ✓	Budget Name	Human Resources ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	\$70,000
Total				\$70,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.461 ✓	Human Resources ✓	51810.10.0010 ✓	Regular Time	\$45,000
00100.461 ✓	Human Resources ✓	51810.20.0020 ✓	Benefits	\$25,000
Total				\$70,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

A full-time benefitted Administrative Specialist position was approved in the BOCC WorkSession on April 11, 2022. This request is to fund the position within the Human Resources budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/09/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293 ✓	Budget Name	General Fund Reserves ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	60,000
Total				60,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	59712.00.0030 ✓	Transfer to Local Crime Victim Comp	60,000
Total				60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There is a significant decrease in Victim Penalty Assessment revenue forecasted for the Pros Attny – Local Crime Victim Comp fund this year due to lingering impacts of the pandemic, the State vs Blake ruling and other related complications that are negatively affecting this key revenue stream. Additional funding from the General Fund Reserves is needed to address the shortfall, to maintain current staffing levels and to meet policy requirements for ending fund balances. (1 of 2)

County Official Approval: Mark Miller
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]
[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/09/2022 ✓

Budget Hearing/Meeting Date: 5/31/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11701.841	Budget Name	Pros Attny – Local Crime Victim Compensation
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841 ✓	Pros Attny – Local Crime Victim Compensation ✓	39712.00.0030 ✓	Transfer from General Fund Reserves	60,000
Total				60,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11701.841 ✓	Pros Attny – Local Crime Victim Compensation ✓	50800.00.0000 ✓	Ending Fund Balance	60,000
Total				60,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

There is a significant decrease in Victim Penalty Assessment revenue forecasted for the Pros Attny – Local Crime Victim Comp fund this year due to lingering impacts of the pandemic, the State vs Blake ruling and other related complications that are negatively affecting this key revenue stream. Additional funding from the General Fund Reserves is needed to address the shortfall, to maintain current staffing levels and to meet policy requirements for ending fund balances. (2 of 2)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H2
5/31/21

Department: Public Works/Road

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** May 31, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Public Hearing & Engineer's Recommendation |

Documents exempt from public disclosure attached: ☐

Executive summary:

This item is the public hearing to consider the vacation a portion of the platted Lincoln Avenue, North of Hwy 101, adjacent to Smith Plaza.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners accept the public input, if any, then review the Engineer's recommendation, then approve this vacation and sign a resolution at their next regularly scheduled meeting date stating the conditions of the vacation.

County Official signature & print name: Mary Peterson, Mary Peterson for Joe Donisi, P.E.

Name of Employee/Stakeholder attending meeting: Linda Capps, Kaia Moore

Relevant Departments: Public Works/Road

Date submitted: 05/25/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H3
5/31/21

Department: Public Works/Roads Department

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** May 31, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: Clallam County is the lead agency to select eligible local projects for funding from the County's regional allocation of the federal Surface Transportation Block Grant (STBG) program. The Washington State Department of Transportation (WSDOT) administers the STBG program. STBG funds allocated by WSDOT for the County to select and program local projects is currently estimated at approximately \$1,158,000 annually over the next-four years.

The STBG Program provides for federal funding to preserve and improve the conditions and performance on eligible federal aid highways; bridge and tunnel projects on any public road; pedestrian, bicycle and recreational trails; transit capital projects; ferry boats and terminal facilities; and other eligible activities under 23 U.S.C 133. STBG funding can pay for 86.5% of an eligible project phase costs.

The County Public Works Department administers the application process with final project review and selection by the Board of Clallam County Commissioners. Clallam County selects projects for programming our regional allocation of STBG funding, but does not distribute or administer STBG federal funding for selected projects. That is done thru WSDOT thru agreements with the local agency whose project is selected for STBG funding.

The Public Works/Road Department issued a call for project applications for Federal Fiscal Year (FFY) 2022 Surface Transportation Block Grant (STBG) Program federal funding on April 13, 2022 to local transportation agencies. The following two projects were received by the May 6 deadline:

- City of Sequim: N. Sequim Ave Arterial Overlay Project, Between Washington St. to Deytona Ave. *STBG Funding Request: \$776,311 (for construction)*
- Jamestown S'Klallam Tribe: Construction of 3,700 feet segment of the Olympic Discovery Trail between W. Michigan Road/Pierce Rd. to Old Blyn Highway. *STBG Funding Request: \$400,000 (for construction)*

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

County Resolution 36, 2021 shows the current local selected projects programmed for STBG funding. Related to Resolution 36, the City of Sequim submitted a letter dated April 29, 2022 that the \$550,000 of STBG funds programmed for the US 101 East Sequim Corridor Improvement Project are no longer needed due to the state appropriation of \$30.5 million dollars under the "Move Ahead Washington" transportation package adopted earlier this year for this project. Removal of this project from local STBG funds will allow for the \$550,000 to be re-programmed towards other projects.

Attached are the City of Sequim and Jamestown S'Klallam Tribe applications. Also, attached is the Resolution 36 (2021), the City of Sequim letter related to US 101 East Sequim Corridor Improvement Project, and the recent STBG call for projects and related background information.

The Board held a work session on the two applications on May 16 and issued a call on May 17 to hold May 31 public hearing on the applications.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Following the public hearing on the two STBG funding request applications, the Department recommends that decision on the applications and updates to County STBG programmed projects be adopted by Resolution. A Draft Resolution is attached for Board consideration. The Department recommends approval of the two project applications and updates to County STBG programmed projects as supported by the Draft Resolution. At their May 4 meeting, the Clallam County Trails Advisory Committee approved a motion to support the Jamestown S' Klallam Tribe application for STBG funding to for the Olympic Discovery Trail improvement project between Pierce Rd. and Old Blyn Highway.

County Official signature & print name: _____

 Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works/Roads

Date submitted: May 25, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

ALLOCATION OF REGIONAL SURFACE TRANSPORTATION BLOCK GRANT (STBG)
PROGRAM FEDERAL FUNDING

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Surface Transportation Block Grant (STBG) Program is a federal-aid transportation program that may be used for a wide range of projects such as construction and repair of eligible federal aid roads (e.g., collectors and arterials); bridge and tunnel projects on any public roads; transit capital projects; pedestrian, bicycle and recreational trail projects; ferry boats and terminal facilities; and other eligible transportation improvement projects under 23 U.S.C 133.
2. The federal participation rate for STBG funding on projects is 86.5%.
3. The STBG federal-aid transportation funding is administered by the Washington State Department of Transportation (WSDOT).
4. Clallam County is the lead agency responsible to conduct a process to select and prioritize eligible local transportation projects for the programming of available STBG funding allocated to the County by the state.
5. To secure and receive STBG funding, the local agency/sponsor of any projects selected by the County for programming must enter into an agreement with WSDOT to "obligate" the federal funding. Obligation is the federal government's commitment to reimburse the federal share of eligible project costs.
6. WSDOT allocation of STBG funding to Clallam County to select and program local projects is currently estimated at approximately \$1,158,000 annually over the next-four years.
7. Clallam County approved and programmed STBG funding allocations to support project phases of six local projects in 2021 (Resolution 36, 2021). Two of the projects have been completed, three projects have proceeded with preliminary engineering and/or construction phases, and one project no longer needs STBG funding.
8. The following two local projects have commenced preliminary engineering and are currently programmed for STBG funding allocations (Resolution 36, 2021) for the construction phase:
 - \$386,760 City of Forks Bogachiel Way Overlay Project [Construction Phase]
 - \$825,000 Clallam County Olympic Discovery Trail—Forks Calawah River Park to Sitkum-Sol Duc Road Project [Construction Phase].
9. The City of Sequim submitted a letter to Clallam County dated April 29, 2022 that their \$550,000 of STBG funds previously programmed for the US 101 East Sequim Corridor Improvement Project are no longer needed due to the state appropriation of \$30.5 million dollars under the "Move Ahead Washington" transportation package adopted earlier this year for this project. Removal of this project from local STBG funds will allow for the \$550,000 to be re-programmed by the County towards other eligible local projects.

10. The Public Works/Road Department issued a call for project applications for Federal Fiscal Year (FFY) 2022 Surface Transportation Block Grant (STBG) Program federal funding on April 13, 2022 to local transportation agencies. The following two projects were received by the May 6 deadline totaling \$1,176,311 with the indication they are ready to proceed to construction in FFY 2022:

- City of Sequim: N. Sequim Ave Arterial Overlay Project, Between Washington St. to Daytona Ave. STBG Funding Request: \$776,311 [Construction Phase]
- Jamestown S'Klallam Tribe: Construction of the Olympic Discovery Trail between W. Michigan Road/Pierce Rd. to Old Blyn Highway. STBG Funding Request: \$400,000 [Construction Phase]

11. The two applications are for local projects eligible for STBG funding, and are for projects supported by the local agency's adopted Six-Year Transportation Improvement Program (TIP).

12. The Board held a public hearing on May 31, 2022 on the allocation of STBG funding related to the applications described above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The Board of Clallam County Commissioners approves the following projects and agencies receive the below regional allocation of Surface Transportation Block Grant (STBG) Program federal-aid funding as summarized below:

Agency	Project	Federal Fiscal Year (FFY)	Allocation	Phase
Sequim	N. Sequim Ave Arterial Overlay Project	2022	\$776,311	Construction
Jamestown S' Klallam Tribe	Olympic Discovery Trail--W. Michigan Road/Pierce Rd. to Old Blyn Highway	2022	\$400,000	Construction
Forks	Bogachiel Way Overlay	2022, 2023	\$386,760	Construction
Clallam County	Olympic Discovery Trail—Forks Calawah River Park to Sitkum-Sol Duc Rd.	2022, 2023	\$825,000	Construction

PASSED AND ADOPTED this _____ day of _____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

Clallam County FFY 2022 Surface Transportation Block Grant (STBG) Funding Application

Instructions

Please complete application in the space provided. Attachments are optional, but if added please do not exceed five (8.5 x 11 size only) pages (not counting vicinity map and any letter of support). Attachments should be limited to provide supplemental information (e.g., photos, maps, illustrations, cross-sections). If you have any questions, contact Steve Gray, Clallam County Transportation Program Manager, at 360-417-2290.

A. GENERAL INFORMATION

Project Title: Olympic Discovery Trail Michigan School Road Segment

Agency/Sponsor: Jamestown S'Klallam Tribe

Contact Person/Title: Wendy Clark-Getzin, Tribal Transportation Program Manager

Telephone: 360-681-5622 Email: wclark@jamestowntribe.org

B. PROJECT TYPE (Mark all Categories that Apply)

Many types of projects are eligible for STBG funding. Roadway construction must be functionally classified as collector or above unless the project meets the exceptions under 23 U.S.C. 133. For more information, refer to application packet.

B.1: Indicate below the project type(s) you are seeking STBG funding for:

Construction of a pedestrian bike facility per 23 USC §133 (b)(7 and 24) Wetland monitoring per USACE requirements, 23 USC §133 (b)(3)

B.2. Functional Class (Road Projects Only): N/A

C. PROJECT DESCRIPTION

Briefly describe the proposed project, the need, and anticipated benefits. Describe project location and attach a vicinity map (8.5" x 11"), if applicable.

See attached:

VICINITY MAP – ODT_Michigan_to_OBH

Proposed Project Description

The Jamestown S’Klallam Tribe proposes to improve over 3,700 feet of Olympic Discovery Trail (ODT) in Clallam County, Washington from Michigan School Road to Old Blyn Highway. This segment of the ODT is a part of an overall 130-mile non-motorized, multi-use trail (bicycle, pedestrian, equestrian) system that spans from Port Townsend, Washington, to the Pacific Ocean. Approximately 78 miles of the 130 miles have been completed. Portions of the trail that have not been developed require users to ride on the narrow shoulder of the state highway. Completed trail sections consist of a separated shared-use path that offers all ages and types of riders an opportunity to use the trail system in a safe and low conflict experience.

As detailed in the Vicinity Map, the proposed project is to build a 3,700 ft section of the ODT along an existing old railroad ROW, which is owned by the Jamestown S’Klallam Tribe. All of the trails will be on tribal land, except for the final ~100 ft, which will cross an intersection owned by Clallam County Roads. The proposed project will connect to the existing Olympic Discovery Trail using Washington State Department of Transportation (WSDOT) trail standard specifications. Olympic Discovery Trail systems must have a 10-ft wide paved surface to provide for two way-traffic from both bikes and pedestrians and a 4-ft gravel path for equestrian riders. To construct this segment of the trail, work will include clearing and grubbing to expose the existing railroad berm of the portion of the ODT connection. The trail profile will require a balance of cuts and fills to maintain the required grades. The trail will require cuts as much as 2 feet in depth to 2 feet in height of fill. Once the trail subgrade is built, crushed surfacing will be placed and compacted for the surfacing and paved with asphalt.

Need & Purpose

This project is needed because non-motorized users are required to navigate on a 2-ft unprotected shoulder of US 101 between Michigan School Road and Old Blyn Highway making it unsafe for recreational users and motor vehicles. The purpose of this project is to provide recreational users of all ages and abilities a safe place to travel separated from the state highway.

Beneficiaries

Trail improvements that are proposed will enhance the accessibility and safety of a segment of the Olympic Discovery Trail system. The project segment is currently unpaved and does not meet shared use path designation standards. Trail riders who cannot travel on the unpaved surface are currently forced to use the narrow shoulders of the parallel US 101 Highway.

The Olympic Discovery Trail is a tourist attraction, drawing visitors both nationwide and internationally. Communities and businesses along the length of the Olympic Discovery Trail not only benefit from the use of the trail but also provide increased tourism and regional interest.

D. SUMMARY FINANCIAL INFORMATION

Total Estimated Project Cost: \$ 969,773

Federal Fiscal Year (FFY) 2022 STBG Request:* \$ 400,000

***Note:** Requires project/project phase obligation by September 30, 2022. **CAN DO with Transfer**

Will this project likely require seeking STBG funding beyond FFY 2022? Yes or **No**

E. DETAILED FINANCIAL INFORMATION

Project Cost by Phase: Complete the section for your project type. Specify costs only for the project phase(s) applicable to this proposal. Do not include costs for prior or subsequent phases of work.

Project Type	STBG Funding Request	Total Costs
Infrastructure Projects		
Preliminary Engineering/Design	\$0	\$105,550
Right-of-Way	\$0	\$0
Construction	\$400,000	\$799,223
Non-Infrastructure Projects		
Program/Services		
Planning/Study		
Vehicles		
Other: Wetland Monitoring per USACE requirements	\$0	\$65,000
TOTALS	\$400,000	\$969,773

STBG Funding Request and Other Project Revenue:

Funding Source	Amount
Federal STBG Funding Request	\$400,000
Local Funding: General	\$65,000
State Funding	\$0
Other Funding: TTP	\$504,773
Total Project Revenue	\$969,773

Toll Credits: Is this project requesting use of toll credits to serve as the match?* Yes or No

*See WSDOT Policy for Allocation and Use of Toll Credits.

Matching Funds: The federal participation rate for STBG funding is 86.5%. Applications not requesting use of toll credits must provide the 13.5% non-federal share. If applicable, list the source, status, and amount of all matching funds.

Source of Funds	Current Status	Amount
ALL ELIGIBLE MATCHING FUNDS	(secured or reasonably expected)	
Tribal General Funds	Reasonably Expected	\$65,000
TAP – 2016, transferred by RSA	Secured	\$182,308
TTP Allocation	Secured	\$322,465

F. PROJECT ELEMENTS

The information requested in this section is based upon the state transportation system policy goals under RCW 47.04.280 and addressed in the *Washington Transportation Plan – 2040 and Beyond* and *Peninsula Regional Transportation Plan 2040*. These goals are **NOT** in any order of priority, and not every project is expected to align with each policy goal area.

F.1 Economic Vitality

Goal: Promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy? If applicable, briefly describe how the proposal supports this goal.

This Project is in strong alignment with the North Olympic Peninsula 2021-2025 CEDS, which emphasizes the development of recreation tourism and non-motorized transportation infrastructure and, specifically, completion of the Olympic Discovery Trail:

- Goal 1, A Diversified, Resilient Economy, sub-goal Tourism, strategy 4: *Invest in recreation tourism infrastructure.*
- Goal 3, Strengthened and Sustainable Infrastructure, sub-goal Transportation, strategy 4: *Increase the use of non-motorized transportation through development of more walkable and bikeable communities (including completion of the Olympic Discovery Trail).*
- Goal 4, Protected and Enhanced Natural and Cultural Assets, sub-goal Natural Environment - Recreation, strategy 5: *Complete the Olympic Discovery Trail.*

The Project is an extension of the other Tribal Lands ODT investment for recreation and non-motorized access to the Jamestown S'Klallam reservation and trust properties with recreational, cultural and natural resources in nearby Sequim Bay basin.

According to the RCO Economic Analysis of Outdoor Recreation in Washington State, for every \$1 million spent on outdoor recreation, 10 jobs are supported. Since 2015, the outdoor recreation industry has shown growth and places on par with Washington's aerospace industry. Practically speaking, Jamestown S'Klallam Tribe receives announcements from the local trails advocacy group about commercial user groups scheduling summer tours. The Tour sponsor complains about the unfinished ODT on the Miller Peninsula. They worry about detouring to US101 and making difficult highway crossings. The commercial activity brings an entourage of jobs for hotels, campgrounds, entertainment, restaurants/bars, and other creature comforts required for a vacation tour. As of March 2022, seven hundred tour group riders are scheduled to ride this summer. When the ODT Trail is complete in 2024, this ridership number for outdoor recreation will accelerate. The capacity of tour groups underestimate the demand. Registration websites close due to the influx of registrants. In 2019, outdoor recreation expenditures were upwards of \$6,000 per county resident. The Project intends to increase this per capita metric.

F.2 Preservation and Maintenance

Goal: Maintain, preserve, and extend the life and utility of prior investments in transportation systems and services. If applicable, briefly describe existing conditions and the type of preservation and maintenance efforts the proposal will perform.

This Project has been designed with long-term maintenance and preservation in consideration. The alignment is the original railroad grade, however many areas are impacted by drainage and wetlands. The plans prepare for excavation and stabilization of the trail. The 10-foot wide trail surface will be paved. A narrow area near Old Blyn Hwy road vacation will be converted to a small parking lot with preservation and low maintenance considerations.

F.3 Safety

Goal: Provide for and improve the safety and security of transportation customers and the transportation system. If applicable, briefly describe the factors that contribute to the safety risks and how the proposal will mitigate (e.g., countermeasures) the safety issues.

This project separates the trail alignment from the local road and state highway. The former railroad grade alignment is not close to vehicles and will keep the trail user safe. The trail design standards follow AASHTO best practices for bicycle facilities. The trail surface will be ADA compliant.

F.4 Mobility & Multimodal Transportation System

Goal: Improve the predictable movement of goods and people, including congestion relief and improved freight mobility. Goal: Move toward an integrated multimodal transportation system that increases travel options, reducing the need to drive alone and vehicle miles reduced. If applicable, briefly describe how the proposal meets these goals.

The Trail alignment is currently used by locals for recreation and commuting. The pathway is useable for experienced riders, walkers and equestrians. Locals use the trail for commuting to Blyn basin and Pacific Northwest National Laboratory. The 7 Cedars Resort rents E-bikes to guests and visitors. The Hotel shuttle can be requested for one-way travel or drop-off. Clallam Transit (CTS) and Jefferson Transit (JTA) have bus stops along the ODT on tribal lands. The major rest stop in Blyn is the best place to see three routes converge in a transfer point with bike racks on all buses. The Tribe continues to look for way to work with the transit agencies to improve bus access to East Clallam County. Route 50 Sequim to Blyn Campuses will expand with a grant from Tribal Transit. This will create more accessibility within the system and provide more opportunities to access the ODT by riding a bus one-way and riding a bike the opposite way.

F.5 Environment & Health

Goal 1: Enhance quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment. If applicable, briefly describe how the proposal meets this goal.

Health

The trail project closes a gap in the ODT system in East Clallam County. There is an opportunity to park and ride from the County line to the Blyn Campus. Shorter rides can be accommodated from Old Blyn Highway. The trail ride hardness factor is for the general population from age 8 to 80. The topography is level to accommodate ADA compliant shared path.

Environmental

A regulated wetland has received permits from the EPA/USACE. The wetland will be mitigated at the Knapp Road JST location previously used for the ODT expansion. Wetland monitoring is required on an annual basis during the establishment period, 5 to 10 years. No stream crossings are necessary. No cultural resources (Section 106) have been identified.

F.6 Stewardship

Goal: Continuously improve the quality, effectiveness, and efficiency of the transportation system. If applicable, briefly describe how the proposal meets this goal such as incorporating multiple modes, providing system efficiency benefits (e.g., travel time, emission, congestion, or operational/maintenance costs reductions), or other expected improvements.

Olympic Discovery Trail- Michigan School Road to Old Blyn Highway Project consists of constructing an approx. 3,700-ft shared use paved trail of 10-feet wide surface. This multi-use trail will span along a former railroad grade just north of US101. Parts of the segment were formally the Old Blyn Highway, decommissioned with the building of US101. Construction work includes erosion control, clearing and grubbing, earthwork, culvert installations, crushed rock surfacing, signing, restoration and mitigation plantings, pavement markings, and hot mix asphalt trail surfacing, bollards and other miscellaneous work for preparing the site for safe travel. Saving former ROW and preserving the pre-existing railroad grade is the best stewardship method to keep costs efficient. No relocation or demolition of structures will be necessary. The corridor is monitored for noxious weeds. Several non-profit groups will remove Scot's Broom and other problem vegetation. Peninsula Trails Coalition hotline assists the Tribe in stewardship for illegal dumping, obstacles and trees falling along the shared pathway.

G. Project Readiness and Delivery Information:

Is this project adopted in your local Transportation Improvement Program?	X	Yes		No
Is this project in the 2022-2027 Regional Transportation Improvement Program?	X	Yes		No
Is this project already in the 2022-2025 Statewide Transportation Improvement Plan (STIP)?* Was in the STIP 21-24. Currently in the Washington State Tribal TIP, (Office of Federal Lands Highway)	X	Yes	X	No

***Note:** Projects need to be in the STIP prior to project obligation.

Below briefly describe the readiness of your project to proceed (or the steps that will be taken) to obligate your project in FFY 2022—see application packet for information on project obligation.

The Project has asked to be restored to the current WA-STIP to be prepared for transfer of funds from STBG-Flex to FHWA Tribal Transportation Program (TTP).

The Project is completely permitted with USACE and the County.

The Project has PSE bid package and contract manual.

All lands are held in Trust.

No demolition of structures required. No known geological conditions.

Matching funds are secured. TTP funds are eligible match.

Contractor available to perform work when weather is suitable.

H. Certification Acceptance (CA)

Projects are to be administered by a state approved Certification Acceptance (CA) agency—see Washington State Department of Transportation (WSDOT) Local Agency Guidelines Manual. If an agency does not have CA status, the following two options are available for administration of STBG federal funded projects: (1) Non-CA agency enters into agreement with a CA agency to administer all aspects of the project (requires approval of the WSDOT Region Local Programs Engineer); or (2) the WSDOT Region Local Programs Engineer acts as the CA Agency (requires approved plan between Region Local Program Engineer and the agency).

Applicant is a CA Agency:

☐

Yes

☒

No

If No, please indicate who will act as the project CA Agency:

Funds will be transferred to FHWA TTP for self governance

I. Application Acknowledgment and Authorization

The project as described is financially feasible and the costs reflect current planning level estimates of what is needed to accomplish the work described. If awarded STBG funds, the match revenue and project obligation year described reflects a realistic commitment and schedule. Our agency/organization is aware that failure to meet the obligation deadline may result in funds being reallocated to a different project, possibly resulting in delays or loss of funding to this project.

Agencies/organizations that use federal funds must comply with administrative and project compliance requirements over which the Lead Agency (Clallam County) has no control. The costs and schedule for this proposal were developed with this awareness of federal requirements. The Lead Agency is not responsible for cost overruns or delays that may be attributed to the use of federal funds.

Our agency/organization further acknowledges that if our project is selected for STGB funding we are responsible for:

- Abiding by all current state and federal policies and procedures for project phase obligation, transfer of funds and federal project implementation over which the Lead Agency (Clallam County) has no control.
- Providing the required matching funds.
- Meeting project phase obligation timing commitments.
- Providing for all ineligible project costs or cost overruns.

Jessica Payne, COO 5-5-22
Authorized Signature Date

Jessica Payne, Chief Operating Officer
Print Name, Title

APPLICATION DEADLINE: MAY 6, 2022

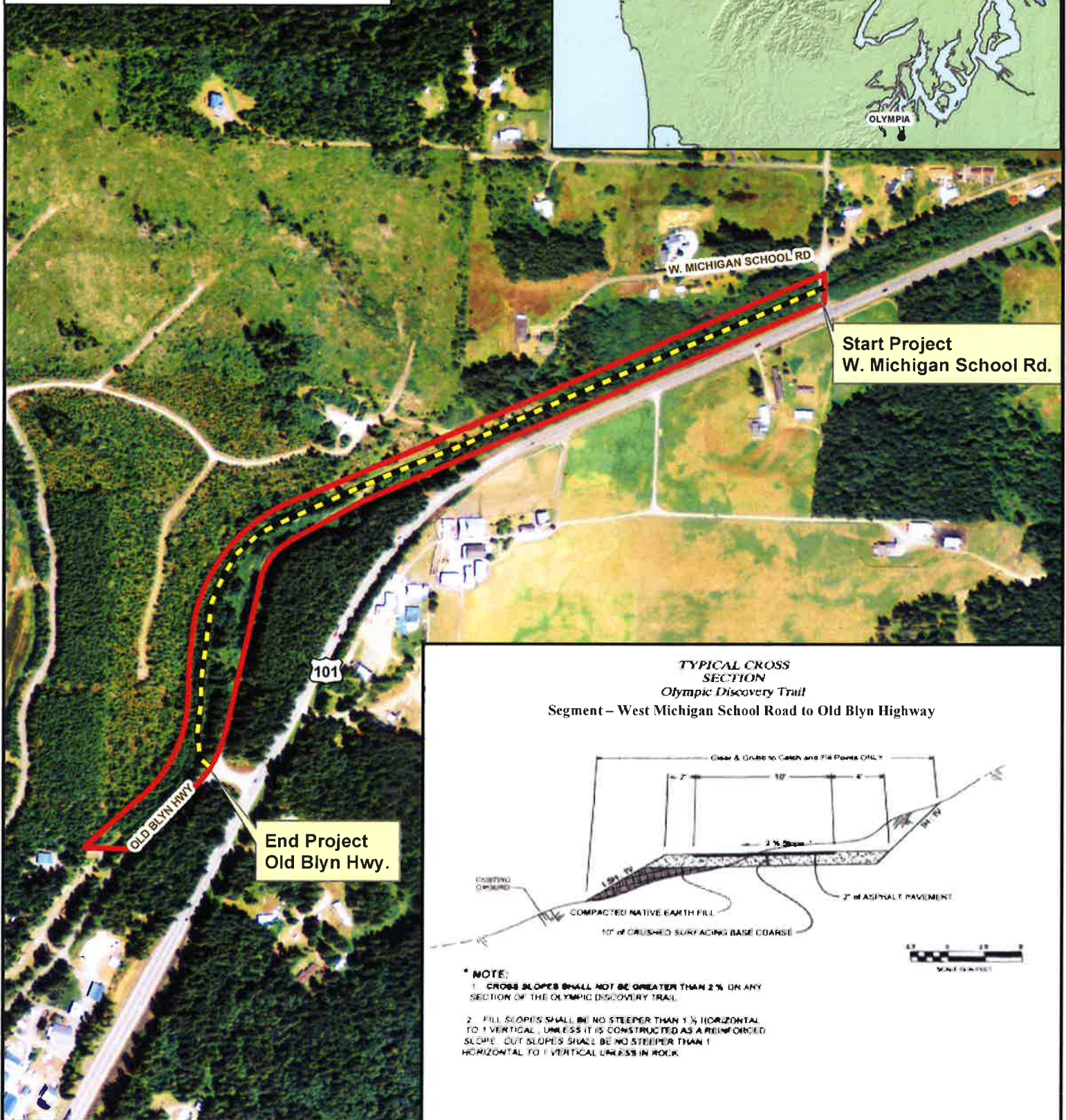
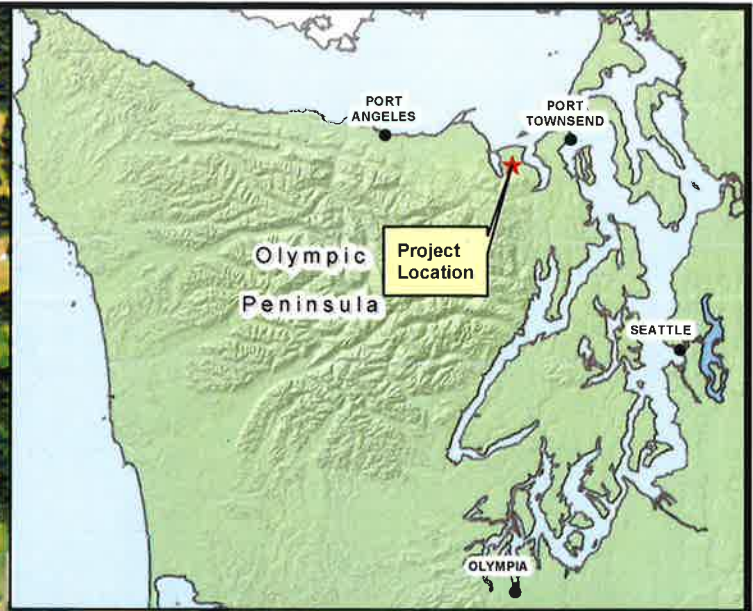
*Email completed application packets to Steve Gray, Clallam County Transportation Program
Manager, at: sgray@co.clallam.wa.us*

West Michigan School Road to Old Blyn Highway Olympic Discovery Trail

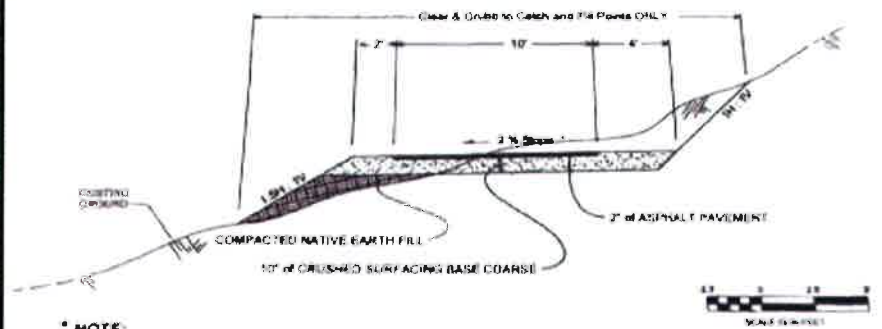
 Proposed Olympic Discovery Trail

 Jamestown S'Klallam property

 Feet
0 250 500 1,000



TYPICAL CROSS SECTION Olympic Discovery Trail Segment – West Michigan School Road to Old Blyn Highway



- * NOTE:**
1. CROSS SLOPES SHALL NOT BE GREATER THAN 2% ON ANY SECTION OF THE OLYMPIC DISCOVERY TRAIL.
 2. FILL SLOPES SHALL BE NO STEEPER THAN 1% (HORIZONTAL TO 1 VERTICAL), UNLESS IT IS CONSTRUCTED AS A REINFORCED SLOPE. CUT SLOPES SHALL BE NO STEEPER THAN 1 HORIZONTAL TO 1 VERTICAL UNLESS IN ROCK.





March 29, 2022

Maiea Sellers, Acting Regional Director
U.S. Economic Development Administration
915 Second Avenue
Jackson Federal Building, Room 1890
Seattle, WA 98174

Dear Director Sellers,

The Peninsula Regional Transportation Planning Organization (PRTPO) is pleased to submit this letter in support of the Jamestown S'Klallam Tribe's **Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project**. The Tribe is a long-time partner in coordinated efforts to build out the trail. An award of \$323,000 from the EDA will enable the Tribe to complete nearly three-quarters of a mile of the ODT, as this renowned trail facility is known across the region.

The ODT extends over 135 miles, from Port Townsend to La Push. About 90 miles of dedicated trail facility has been constructed to date; US 101 and other existing roadways provide interim continuity where there are gaps. The ODT connects rural and tribal communities and provides access to the wealth of outdoor recreation opportunities the region is known for. It offers a safe and scenic alternative to US 101 for walk and bike travel. Completion of the trail is a priority for PRTPO members. The ODT is a major attraction in a region with a strong tourism economy. The trail attracts visitors from the Seattle metro area and other locales, and is an important influence on this region's small rural economies.

In its capacity as the Regional Transportation Planning Organization for the four-county Peninsula region, PRTPO regularly directs its Transportation Alternatives discretionary funding to ODT projects, most recently in 2020 when it funded engineering and design work for the Tribe. The EDA has an opportunity to support a truly construction-ready project with demonstrated appeal. The Tribe has secured all necessary permits, and contract plans, specifications, and estimates are complete. Construction of this segment can be completed quickly, expanding public access and providing greater non-motorized route continuity for residents and visitors alike.

This project is fully consistent with the PRTPO 2040 Regional Transportation Plan and addresses a gap identified in the 2019 Regional Non-Motorized Connectivity Study. Completing this segment of the regionally significant Olympic Discovery Trail will have far-reaching benefit in the Jamestown S'Klallam community and beyond.

On behalf of PRTPO and communities throughout the Peninsula region, I urge your support for this important project.

Sincerely,

A handwritten signature in black ink, appearing to read "Bek Ashby".

Bek Ashby
Chair, Peninsula Regional Transportation Planning Organization

Cc: Honorable Ron Allen, Jamestown S'Klallam Tribe
Representative Derek Kilmer, US House of Representatives
Senator Patty Murray, US Senate
Senator Maria Cantwell, US Senate
Laura Ives, EDA Representative

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Jefferson County Chamber
of Commerce

Jefferson Land Trust

Jefferson PUD

Lumber Traders

North Olympic Land Trust

Pacific Northwest National
Laboratory

Port Angeles Business Association

Port of Port Angeles

Port Townsend Foundry

Sequim-Dungeness Valley
Chamber of Commerce

The Food Co-op of Port Townsend

WSU Jefferson County Extension



PO Box 2526, Port Angeles, WA 98362 • www.noprcd.org • 360-477-1593

March 31, 2022

Maiea Sellers, Acting Regional Director
915 Second Avenue
Jackson Federal Building, Room 1890
Seattle, WA 98174

Dear Ms. Sellers:

As the regional Economic Development District for Jefferson and Clallam counties in Washington, the North Olympic Peninsula Resource Conservation & Development Council (NODC) is pleased to support the Jamestown S'Klallam Tribe's request for funding of their Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project from the 2021 EDA ARPA Indigenous Communities grant program.

The 10-foot wide, 3,700 lineal feet paved trail will be constructed on the original Chicago, Milwaukee, St. Paul & Pacific Railroad grade. New construction will fill a physical gap in the highly acclaimed recreational trail on tribal trust lands. The project site runs parallel and separated from US 101, an undivided regional rural corridor with heavy truck traffic. The trail termini connect trail users to existing Pierce Road - county line ODT segment and to Old Blyn Highway where the Tribe is actively pursuing the completion of the last 0.64-mile ODT gap on tribal lands. All permits are issued, and contract plans are complete making this a truly shovel ready project.

This project is in strong alignment with the North Olympic Peninsula 2021-2025 CEDS, which emphasizes the development of recreation tourism and non-motorized transportation infrastructure and, specifically, completion of the Olympic Discovery Trail:

- Goal 1, A Diversified, Resilient Economy, sub-goal Tourism, strategy 4: Invest in recreation tourism infrastructure.
- Goal 3, Strengthened and Sustainable Infrastructure, sub-goal Transportation, strategy 4: Increase the use of non-motorized transportation through development of more walkable and bikeable communities (including completion of the Olympic Discovery Trail).
- Goal 4, Protected and Enhanced Natural and Cultural Assets, sub-goal Natural Environment - Recreation, strategy 5: Complete the Olympic Discovery Trail.

On behalf of NODC, I strongly encourage EDA to fund this important project.

Sincerely,

Karen Affeld
Executive Director

The NODC prohibits discrimination in its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status

Maiea Sellers, Acting Regional Director
Economic Development Administration
915 Second Avenue
Jackson Federal Building, Room 1890
Seattle, WA 98174

March 31, 2022

Re: Jamestown S’Klallam Tribe’s Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project

Dear Ms. Sellers,

Rails-to-Trails Conservancy strongly supports the application from the Jamestown S’Klallam Tribe for EDA-ARPA Indigenous Communities funding for the Olympic Discovery Trail Michigan School Road to Old Blyn Highway Project.

This project will fill a key gap in the Olympic Discovery Trail on tribal trust lands. The project will also be a segment of the Great American Rail-Trail, a cross-country multi-use trail that extends between Washington state and Washington, D.C. The Olympic Discovery Trail is a proud host trail of the Great American Rail-Trail, and the Jamestown S’Klallam Tribe have been important leaders in developing their sections of the trail across the Olympic Peninsula and across the country.

The Great American Rail-Trail will extend 3,700 miles when it is completed. It is already over 53% complete with more than 2,000 miles completed on the ground with more off-road, separated trail miles being completed every year. Sections like the Michigan School Road to Old Blyn Highway Project are important in closing key gaps and making the trail across the country a reality.

We hope the EDA funds this request to support the Jamestown S’Klallam Tribe in their mission to provide trail access to tribal members and visitors alike.

Sincerely,

Kevin Belanger, AICP
Great American Rail-Trail Project Manager

Clallam County FFY 2022 Surface Transportation Block Grant (STBG) Funding Application

Instructions

Please complete application in the space provided. Attachments are optional, but if added please do not exceed five (8.5 x 11 size only) pages (not counting vicinity map and any letter of support). Attachments should be limited to provide supplemental information (e.g., photos, maps, illustrations, cross-sections). If you have any questions, contact Steve Gray, Clallam County Transportation Program Manager, at 360-417-2290.

A. GENERAL INFORMATION

Project Title: N. Sequim Ave. Arterial Overlay, Washington St. to Daytona Ave.

Agency/Sponsor: City of Sequim

Contact Person/Title: Don Ctibor, City Engineer & Deputy Public Works Director

Telephone: 360-582-2474 Email: dctibor@sequimwa.gov

B. PROJECT TYPE (Mark all Categories that Apply)

Many types of projects are eligible for STBG funding. Roadway construction must be functionally classified as collector or above, unless the project meets the exceptions under 23 U.S.C. 133. For more information, refer to application packet.

B.1: Indicate below the project type(s) you are seeking STBG funding for:

This is a highway pavement preservation construction project, according to 23 U.S.C. 133.

N. Sequim Ave. is the highest volume north-south arterial through Sequim, providing connection from Highway 101 through the downtown core, serving the greater Clallam County region as it becomes Sequim-Dungeness Way.

B.2. Functional Class (Road Projects Only): ___Urban Minor Arterial___

C. PROJECT DESCRIPTION

Briefly describe the proposed project, the need, and anticipated benefits. Describe project location and attach a vicinity map (8.5" x 11"), if applicable.

Location: N. Sequim Avenue from the intersection of Washington St. to a point approximately 530 LF north of Hendrickson Road. (see attached vicinity map)

This pavement preservation project will overlay the pavement on the section of N. Sequim Ave., Sequim's main north-south arterial through the city. The current pavement condition index value is 57 for a significant segment of the proposed project length. (PCI curves are attached).

The project is a downtown main street providing local connection to public facilities, commercial businesses, and residential areas, serving as a part of the main north-south route for through traffic between Highway 101, Old Olympic and the greater Clallam County region as it becomes Sequim-Dungeness Way. It also serves as a segment of the Olympic Discovery Trail (ODT).

Project benefits center on the value of extending the pavement life for this vital corridor before high-cost, full-depth reconstruction is required. It is beneficial to conduct the work in 2022 to avoid added cost as well as the economic impacts associated with the extended time traffic would be disrupted for full-depth reconstruction.

The current pavement condition is appropriate for an overlay treatment and the chosen segment has a minimal number of obstructions and impediments or code deficiencies to be corrected prior to overlay. New pavement markings will be installed, clarifying traffic flow options and improving safety. Smoother pavement conditions improve safety for traffic, including ODT bicyclists.

This part of N. Sequim Ave. warrants immediate attention because of

(1) high volume use: the project site is the main route in/out of the city from/to the north and is used by the greater North Olympic Peninsula area for access to the Sequim School District's multi-school, field and administrative campus; commercial areas and residential developments adjacent N. Sequim Ave. as well as a key portion of the numerous regional and local transit routes to the Sequim Transit Center.

(2) heavy use: This is the major local delivery route servicing the school district campus, downtown and other commercial zones, residential areas, farms and construction areas in the city as well as the greater Clallam County region as it becomes Sequim-Dungeness Way.

D. SUMMARY FINANCIAL INFORMATION

Total Estimated Project Cost: \$897,469.00

Federal Fiscal Year (FFY) 2022 STBG Request:* \$776,310.69

***Note:** Requires project/project phase obligation by September 30, 2022.

Will this project likely require seeking STBG funding beyond FFY 2022? Yes or **No**

If yes, what is the total anticipated STBG funding request? _____

E. DETAILED FINANCIAL INFORMATION

Project Cost by Phase: Complete the section for your project type. Specify costs only for the project phase(s) applicable to this proposal. Do not include costs for prior or subsequent phases of work.

Project Type	STBG Funding Request	Total Costs
<u>Infrastructure Projects</u>		
Preliminary Engineering/Design		
Right-of-Way		
Construction	\$776,310.69	\$897,469.00
<u>Non-Infrastructure Projects</u>		
Program/Services		
Planning/Study		
Vehicles		
Other: _____		
TOTALS	\$776,310.69	\$897,469.00

STBG Funding Request and Other Project Revenue:

Funding Source	Amount
Federal STBG Funding Request	\$776,310.69
Local Funding	\$121,158.32
State Funding	\$0
Other Funding	\$0
Total Project Revenue	\$897,469.00

Toll Credits: Is this project requesting use of toll credits to serve as the match?* Yes or **No**

*See WSDOT Policy for Allocation and Use of Toll Credits.

Matching Funds: The federal participation rate for STBG funding is 86.5%. Applications not requesting use of toll credits must provide the 13.5% non-federal share. If applicable, list the source, status, and amount of all matching funds.

Source of Funds	Current Status (secured or reasonably expected)	Amount
Construction: Local (REET)	Secured	\$121,158.32

F. PROJECT ELEMENTS

The information requested in this section is based upon the state transportation system policy goals under RCW 47.04.280 and addressed in the *Washington Transportation Plan – 2040 and Beyond* and *Peninsula Regional Transportation Plan 2040*. These goals are **NOT** in any order of priority, and not every project is expected to align with each policy goal area.

F.1 Economic Vitality

Goal: Promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy? If applicable, briefly describe how the proposal supports this goal.

This proposal aligns with Economic Vitality goals by:

- Supporting existing commercial activity served directly by this section of N Sequim Ave.
 - Sequim School District's multi-school campus (three schools serving K-12), Administrative & Food Service offices and sports facilities
 - Downtown core retail area & adjacent community businesses & services
 - Public facilities including the Sequim Civic Center and library
- Enhancing the movement of people and goods from the broader region accessing this retail and housing corridor
- Supporting development of remaining vacant residential and commercial lots in the vicinity

F.2 Preservation and Maintenance

Goal: Maintain, preserve, and extend the life and utility of prior investments in transportation systems and services. If applicable, briefly describe existing conditions and the type of preservation and maintenance efforts the proposal will perform.

This proposal aligns with Preservation and Maintenance goals by:

- Extending the service life of N. Sequim Ave., subject to high wear-and-tear:
 - High loading from freight vehicles
 - High volume since it serves a regional population
- Maximizing prior investments in this section of pavement by doing an overlay before full-depth reconstruction is needed
- Adhering to our CIP
- Making ongoing maintenance more efficient
- Aligning with other projects on this corridor including a funded overlay in '23 for an adjacent segment of N. Sequim and a roundabout safety and traffic flow intersection improvement along this route as it becomes Sequim-Dungeness Way.

F.3 Safety

Goal: Provide for and improve the safety and security of transportation customers and the transportation system. If applicable, briefly describe the factors that contribute to the safety risks and how the proposal will mitigate (e.g., countermeasures) the safety issues.

This proposal aligns with Safety goals by:

- Updating street markings which will also improve visibility
 - Crosswalks
 - Lane lines
 - Center turn lane
 - Transit stops
- Eliminating rough surfaces and large cracks for vehicle and bicycle traffic. A section of this project serves as a segment of the ODT.

F.4 Mobility & Multimodal Transportation System

Goal: Improve the predictable movement of goods and people, including congestion relief and improved freight mobility. Goal: Move toward an integrated multimodal transportation system that increases travel options, reducing the need to drive alone and vehicle miles reduced. If applicable, briefly describe how the proposal meets these goals.

Through pavement preservation we ensure the continued operation of N. Sequim Ave. into the future, which functions to achieve Mobility & Multimodal goals. This timely project:

- Supports access by the regional population as well as freight to/from the commercial hub surrounding this project
- Supports public transit riders through preservation and maintenance of regional and local bus routes
- Enhances safety by updating street markings
 - Highly visible markings will enhance safety
 - Improved safety will encourage active transportation including ped/bike
- Enhances safety for ODT bicycle users by eliminating rough surfaces, encouraging use of this regional multimodal trail for commuting and recreation
- Complements existing pedestrian facilities on both the west and east sides of N. Sequim Ave., which are in good condition
- Complements 2023 overlay of N. Sequim Ave. that will occur between the northern end point of this project to city limits for improved throughway between Highway 101 to Sequim-Dungeness Way

F.5 Environment & Health

Goal 1: Enhance quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment. If applicable, briefly describe how the proposal meets this goal.

This proposal aligns with Environment & Health goals by:

- Avoiding full-depth reconstruction for the 2,400-foot length of roadway means savings in capital construction *as well as ongoing operations & maintenance* in several areas
 - Materials
 - Emissions / air quality
 - Waste (avoiding throwing away most or all asphalt or aggregate)
 - Energy
 - Cost (both labor and expenses)
- Maintaining the ODT bicycle route for regional enjoyment of pedal powered transportation
- Maintaining key portions of regional public transit routes

F.6 Stewardship

Goal: Continuously improve the quality, effectiveness, and efficiency of the transportation system. If applicable, briefly describe how the proposal meets this goal such as incorporating multiple modes, providing system efficiency benefits (e.g., travel time, emission, congestion, or operational/maintenance costs reductions), or other expected improvements.

This proposal aligns with Stewardship goals by:

- Addressing/reducing the increasing maintenance needs of a deteriorating surface
- Conserving maintenance dollars
- Conserving resources by taking care of what we've got rather than allowing it to deteriorate
- Avoiding travel delays and increased air pollution that can result from slower traffic navigating rough, degraded roadways
- Preservation of the key north-south arterial corridor for multi-modal benefits

G. Project Readiness and Delivery Information:

Is this project adopted in your local Transportation Improvement Program?	☒	Yes	☐	No
Is this project in the 2022-2027 Regional Transportation Improvement Program?	☐	Yes	☒	No
Is this project already in the 2022-2025 Statewide Transportation Improvement Plan (STIP)?*	☐	Yes	☒	No

***Note:** Projects need to be in the STIP prior to project obligation.

Below briefly describe the readiness of your project to proceed (or the steps that will be taken) to obligate your project in FFY 2022—see *application packet for information on project obligation*.

1. Submit request for amendment of the STIP to include the project – May 2022
2. In-house design* – May-June 2022
3. Submit to PRPTO Executive Board for RTIP inclusion—June 2022
4. Submit funding package to WSDOT – by August 1, 2022

*Each year the City delivers a pavement preservation program and is well-versed with the process, including contracting and public notification aspects. Also, the design effort will be straightforward.

H. Certification Acceptance (CA)

Projects are to be administered by a state approved Certification Acceptance (CA) agency—see Washington State Department of Transportation (WSDOT) Local Agency Guidelines Manual. If an agency does not have CA status, the following two options are available for administration of STBG federal funded projects: (1) Non-CA agency enters into agreement with a CA agency to administer all aspects of the project (requires approval of the WSDOT Region Local Programs Engineer); or (2) the WSDOT Region Local Programs Engineer acts as the CA Agency (requires approved plan between Region Local Program Engineer and the agency).

Applicant is a CA
Agency:

☐

Yes

☒

No

I. Application Acknowledgment and Authorization

The project as described is financially feasible and the costs reflect current planning level estimates of what is needed to accomplish the work described. If awarded STBG funds, the match revenue and project obligation year described reflects a realistic commitment and schedule. Our agency/organization is aware that failure to meet the obligation deadline may result in funds being reallocated to a different project, possibly resulting in delays or loss of funding to this project.

Agencies/organizations that use federal funds must comply with administrative and project compliance requirements over which the Lead Agency (Clallam County) has no control. The costs and schedule for this proposal were developed with this awareness of federal requirements. The Lead Agency is not responsible for cost overruns or delays that may be attributed to the use of federal funds.

Our agency/organization further acknowledges that if our project is selected for STGB funding we are responsible for:

- Abiding by all current state and federal policies and procedures for project phase obligation, transfer of funds and federal project implementation over which the Lead Agency (Clallam County) has no control.
- Providing the required matching funds.
- Meeting project phase obligation timing commitments.
- Providing for all ineligible project costs or cost overruns.



Authorized Signature

5-5-2022

Date

Don Clibor Deputy Public Works Director/City Engineer

Print Name, Title

APPLICATION DEADLINE: MAY 6, 2022

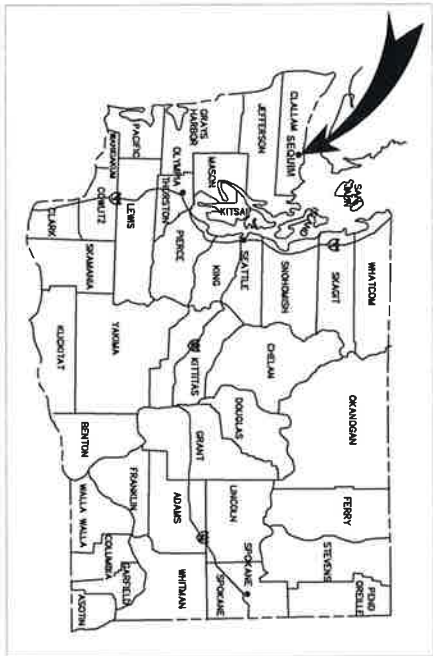
**Email completed application packets to Steve Gray, Clallam County
Transportation Program Manager, at: sgray@co.clallam.wa.us**

CLALLAM COUNTY

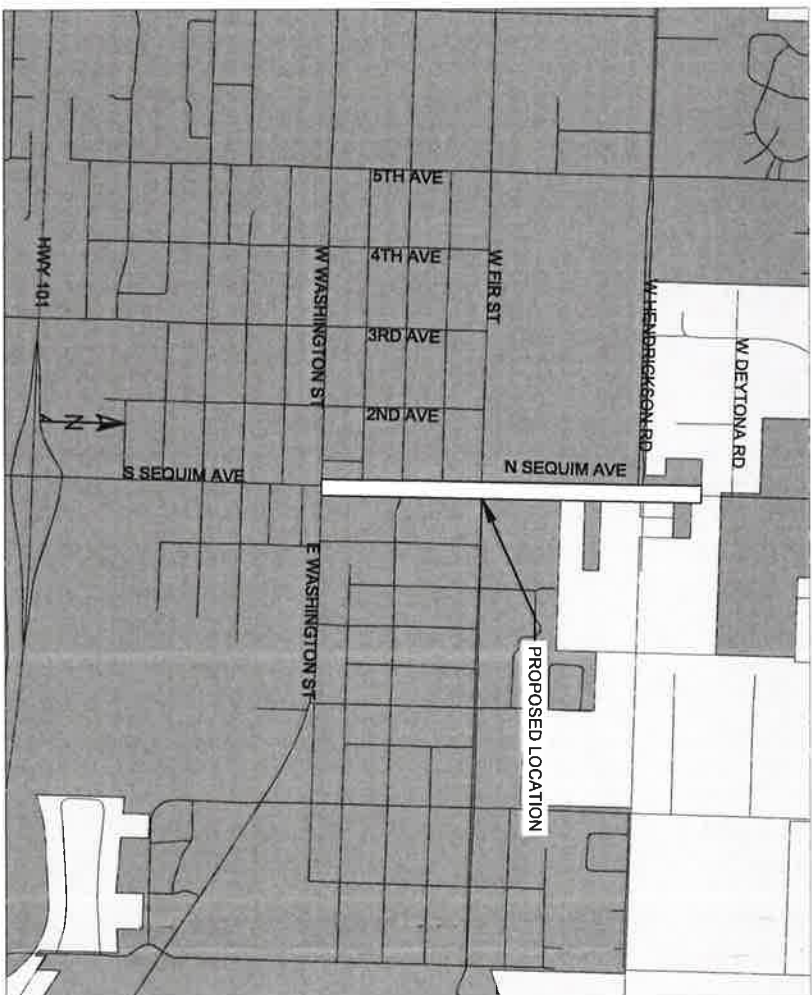
WASHINGTON

N SEQUIM AVENUE PAVEMENT REHABILITATION

CITY PROJECT NO. STR-064RR



VICINITY MAP
NOT TO SCALE



LOCATION MAP
NOT TO SCALE

SHEET: JOB NO.: DATE:	CITY OF SEQUIM CLALLAM COUNTY WASHINGTON N SEQUIM AVENUE PAVEMENT REHABILITATION						DATE: APRIL 2022 SCALE: NOTED DRAWN: KIC CHECKED: --- APPROVED: ---		 CITY OF SEQUIM
	No		REVISION		DATE		APPROVED		



CITY OF SEQUIM		DATE: APRIL 2022	
CLALLAM COUNTY	WASHINGTON	SCALE:	NOTED:
N SEQUIM AVENUE PAVEMENT REHABILITATION		DRAWN:	KIC
SHEET: OF:		CHECKED:	APPROVED:
JOB NO.:		DATE:	APPROVED:
DWG.:		REVISION:	DATE:

N Sequim Avenue Pavement Rehabilitation

No.	Item	Quantity		Unit Price	Amount
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Milling/Planing	16,250	SY	\$6.00	\$97,500.00
3	HMA CL. 1/2" PG 58H-22	1,380	TON	\$190.00	\$262,200.00
4	Sawcutting	360	LF	\$3.00	\$1,080.00
5	Protect Monument	3	EA	\$400.00	\$1,200.00
6	Adjust Manhole	6	EA	\$1,500.00	\$9,000.00
7	Adjust Valve Box	21	EA	\$600.00	\$12,600.00
8	Flaggers	500	HR	\$75.00	\$37,500.00
9	Traffic Control Supervisor	1	LS	\$10,000.00	\$10,000.00
10	Other Traffic Control Labor	50	HR	\$75.00	\$3,750.00
11	Project Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
12	Minor Changes	1	CALC	\$15,000.00	\$15,000.00
13	SPCC Plan	1	LS	\$1,500.00	\$1,500.00
14	Inlet protection	27	EA	\$61.00	\$1,647.00
15	Paint Line	8,650	LF	\$2.00	\$17,300.00
16	Plastic Stop Line	12	LF	\$40.00	\$480.00
17	Plastic Crosswalk Line	3,560	SF	\$20.00	\$71,200.00
18	Plastic Traffic Arrow	34	EA	\$500.00	\$17,000.00
19	Plastic Bicycle Lane Symbol	11	EA	\$650.00	\$7,150.00
20	Temporary Pavement Markings	8,650	LF	\$0.50	\$4,325.00
20	Root Pruning	1	LS	\$15,000.00	\$15,000.00
Subtotal					\$645,432.00
Project Contingency (10%)					\$64,543.20
Total Construction + Contingency					\$709,975.20
***Agency PM & Construction Administration (25%)					\$177,493.80
State PM and Administration					\$10,000.00
Total Project Cost					\$897,469.00
Total Project Cost (rounded)					\$897,469.00

***Agency CM and administration costs are based on a percentage of historical construction costs used to complete similar CM efforts

FHWA (86.5%)	\$776,310.69
Local (13.5%)	\$121,158.32



City of Sequim
152 W. Cedar St.
615 N. 5th Ave.
Sequim, WA 98382
(360) 683-4908

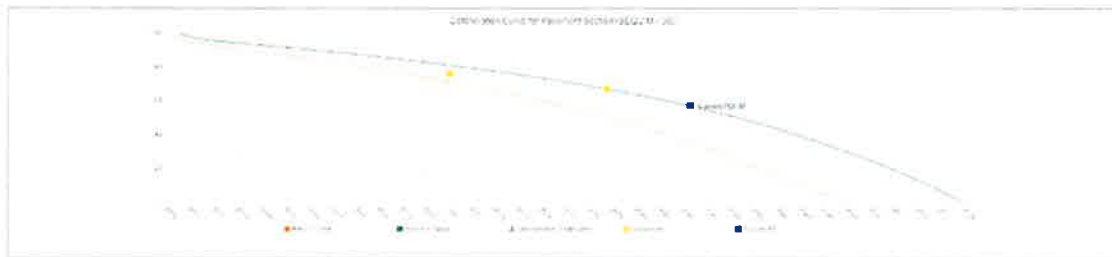
Section Summary

Printed: 4/29/2022

Street ID: SEQUIM	Begin Location: FIR ST
Section ID: 060	End Location: #760 SEQUIM AVE
Street Name: N SEQUIM AVE	No. Lanes: 3
Functional Class: Collector	Length (ft): 1,867
Surface Type: AC	Width (ft): 41
General Code:	Area (sq ft): 76,547
Area ID:	Slab Length: 0.00
Funding Source:	Slab Width: 0.00
Parking Lot Type:	# of Slabs: 0
Comments:	



Constructed: 07/01/2000



Other History

Transact Date	Transact Type	Attribute	Value
3/15/2012 11:50:17 AM	Attribute change	User 1	Water
3/15/2012 11:50:17 AM	Attribute change	User 2	Sewer

Inspection History

Inspection Date: 02/01/2012		Section PCI: 76		
Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐
4	50.00	2050.00	☐	☐

Inspection Date: 10/01/2018		Section PCI: 67		
Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐

Criteria: Section = N SEQUIM AVE - SEQUIM

1

MTC StreetSaver

Inspection Date: 10/01/2018		Section PCI: 67		
Inspection #	Length	Area	No Distresses	Special
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐
4	50.00	2050.00	☐	☐



City of Sequim
152 W. Cedar St.,
615 N. 5th Ave.
Sequim, WA 98382
(360) 683-4908

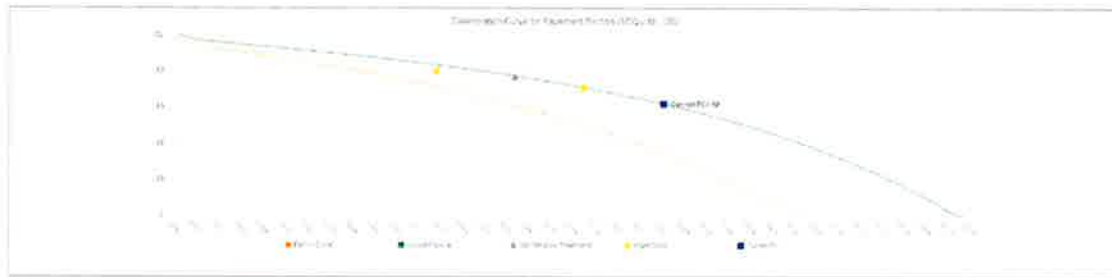
Section Summary

Printed: 4/29/2022

Street ID: SEQUIM	Begin Location: WASHINGTON ST
Section ID: 050	End Location: FIR ST
Street Name: N SEQUIM AVE	No. Lanes: 2
Functional Class: Collector	Length (ft): 1,292
Surface Type: AC	Width (ft): 41
General Code:	Area (sq ft): 52,972
Area ID:	Slab Length: 0.00
Funding Source:	Slab Width: 0.00
Parking Lot Type:	# of Slabs: 0
Comments:	



Constructed: 07/01/2000



Other History

Transact Date	Transact Type	Attribute	Value
3/15/2012 11:49:40 AM	Attribute change	User 1	Water
3/15/2012 2:55:20 PM	Attribute change	User 2	0

Inspection History

Inspection Date: 02/01/2012 Section PCI: 80

Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐
3	50.00	2050.00	☐	☐

Inspection Date: 10/01/2018 Section PCI: 71

Inspection #	Length	Area	No Distresses	Special
1	50.00	2050.00	☐	☐
2	50.00	2050.00	☐	☐

Criteria: Section = N SEQUIM AVE - SEQUIM

1

MTC StreetSaver

Inspection Date: 10/01/2018 Section PCI: 71

Inspection #	Length	Area	No Distresses	Special
3	50.00	2050.00	☐	☐

Maintenance Rehabilitation History

Maint. Date	Treatment	Sq. Ft.	Thickness	PCI after M&R	Cost Maint.
09/01/2015	DEEP PATCH	782	3	77	\$0