



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, June 17, 2024 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration ? 9 a.m.

1. [Calendar/Correspondence](#)
2. [Resolution appointing Christopher Rumble to the Marine Resources Committee](#)
[Resolution](#)
3. [Briefing and call for hearing to be held on Tuesday, July 9, 2024 at 10:30 a.m. regarding amending Chapter 5.100 Consolidated Fee Schedule Sheriff's Department Civil Processes Fee Schedule 400-A](#)
[Call for hearing](#)

Public Works

4. [Agreement with Wild Salmon Center for replacement of culverts under Bear Creek Road](#)
[Agreement](#)
5. [Letter and WS-4 Form for planning assistance related to Highland Irrigation District](#)
[Letter and WS-4 Form](#)

Board of Commissioners

6. [Pre-application questionnaire and call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding collaborative grant application with CIE for HUD CDBG Funding \(1d\)*](#)
[Pre-application questionnaire](#)

7. Agreement amendment 1 with Clallam County Economic Development Council for North Olympic Peninsula Recompete Coalition

Agreement amendment 1 

8. Resolution authorizing expenditure from the Affordable Housing Sales and Use Tax Fund for Peninsula Housing Authority/\$1,500,000

Resolution 

9. Discussion regarding a joint meeting with the Opportunity Fund Board

Discussion and next steps 

Department of Natural Resources - 1 p.m.

? Quarterly income report

Report 

General Discussion/Items for Future Agendas

- A. Department of Natural Resources Meeting (June 17 at 1 p.m.)
- B. Department of Natural Resources Meeting (August 19 at 1 p.m.)
- C. Department of Transportation Highway 101 Project Discussion (September 9 at 9 a.m.)
- D. Joint Meeting with Port of Port Angeles (October 28 at 11 a.m. ? hosted at BOCC)
- E. Department of Natural Resources Meeting (November 18 at 1 p.m.)
- F. Department of Transportation Highway 101 Project Discussion (December 9 at 9 a.m.)

EXECUTIVE SESSION - June 17, 2024 at 3 p.m.

The Board of County Commissioners, pursuant to RCW 42.30.080, has scheduled a special meeting to be held at 3 p.m., Monday, June 17, 2024 in the Commissioner's Board Room, 223 East 4th Street, Port Angeles, Room 160.

The purpose of the special meeting is to facilitate an Executive Session with the Prosecuting Attorney's Office, per RCW 42.30.110. No virtual option will be available.

The Executive Session is to discuss the following item(s):

*** The purchase or sale of real estate**

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

Executive Session 

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

JUN 17 2024

Department: BOCC

WORK SESSION ☒ Meeting Date: 6/17/24

REGULAR AGENDA ☒ Meeting Date: 6/25/24

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Marine Resources Committee due to the expiration of a term.

A press release was issued during April 2024 soliciting applications from interested citizens. Two applications were received.

The Director of the Department of Community Development endorses the appointment of Christopher Rumble to the Marine Resources Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Department of Community Development – Rebecca Mahan

Relevant Departments: Board of Commissioners, Department of Community Development

Date submitted: 6-7-24

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2024

APPOINTING A MEMBER TO THE MARINE RESOURCES COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Marine Resources Committee due to the expiration of a term.
2. A press release was issued during April 2024 soliciting applications from interested citizens. Two applications were received.
3. The Director of the Department of Community Development endorses the appointment of Christopher Rumple to the Marine Resources Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Christopher Rumple** is appointed to serve as the Development Community representative for a term ending December 31, 2027.

PASSED AND ADOPTED this 25 day of June 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Mark Ozias

A22.164
Appointee
DCD



3
JUN 17 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 6/17/24**

REGULAR AGENDA ☒ **Meeting Date: 6/25/24**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Sheriff's Office Civil Fees established within County Code have not been updated since 2009. While RCW 36.18.040 establishes the minimum amount a Sheriff's Office shall collect for each service, it also allows the County authority to set amounts appropriate to offset administrative and operational costs. The Sheriff's Office would like to propose that several fees be increased slightly to accommodate increased costs while still remaining highly comparable with the costs for service in our comparable counties. Several fees should also be reworded to help clarify their purpose. At this time we'd like to Call for Hearing so that the public may provide feedback to the Board on the proposed revisions.

Budgetary impact: None

Recommended action: BOCC approval

County Official signature & print name: Brian King, Sheriff

A handwritten signature in black ink, appearing to read "Brian King", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Beth Waknitz

Relevant Departments: Sheriff

Date submitted: 6/12/24

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule -
Sheriff's Department Civil Processes Fee Schedule 400-A

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 9, 2024 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Ordinance listed above. The proposed Ordinance is available on the County website:

<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4,
Port Angeles, WA 98362-3015
Telephone: 360.417.2256

FORMAL IDENTIFICATION: Amending Clallam County Cod Chapter 5.100 Consolidated Fee Schedule
Sheriff's Department Civil Processes Fee Schedule 400-A

SECTION-BY-SECTION SUMMARY OF PROPOSED CHANGES:

Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Sheriff's Department Civil Processes Fee Schedule 400-A

A full copy of the proposed changes can be found on the County website:

<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Publish: June 28, 2024
Bill: Sheriff's Office

Loni Gores, MMC, Clerk of the Board

Ordinance _____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Sheriff's Department Civil Processes Fee Schedule 400-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.100.400, Fees for the Sheriff's Department Civil Processes Fee Schedule 400-A are amended to read as follow:

See attached Sheriff's Department Civil Processes Fee Schedule 400-A.

ADOPTED this _____ day of _____ 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French, Chair

SHERIFF'S DEPARTMENT CIVIL FEE SCHEDULE 400-A EFFECTIVE 202409		
SERVICE	FEE	REFERENCE
Service of documents to one defendant Summons and complaint, notice and complaint, summons and petition, notice of small claim on one defendant at any location	\$30 ²⁰ plus mileage	RCW 36.18.040
Additional defendant served at the same location Summons and complaint, notice and complaint, summons and petition, notice of small claim on two or more defendants at the same residence	\$25 plus mileage	RCW 36.18.040
Making a return of service, besides mileage traveled	\$1 ⁵⁰	RCW 36.18.040
Levying each writ of attachment or writ of execution upon real or personal property	Hourly rate ^{1 and/or 2} plus mileage, minimum 1 hour	RCW 36.18.040
Filing copy of writ of attachment or writ of execution with Auditor	\$20 plus Auditor's filing fee	RCW 36.18.040
Serving writ of possession or restitution without aid of the County	Hourly rate ¹ \$40 plus mileage	RCW 36.18.040
Serving writ of possession or restitution with aid of the County	Hourly rate ^{1 and/or 2} plus mileage, minimum 1 hour	RCW 36.18.040
Serving an arrest warrant in any action or proceeding	\$50 plus mileage	RCW 36.18.040
Executing any other writ or process in a civil action or proceeding	Hourly rate ^{1 and/or 2} plus mileage, minimum 1 hour	RCW 36.18.040
Mileage going or returning from any place of service or attempted service	\$0.58 per mile ER&R rate for patrol vehicle; \$10 minimum charge	RCW 36.18.040
Service of a document within jurisdictional area known as C1 (Sequim)	Mileage from Sequim detachment plus \$15 \$40 fixed mileage from Port Angeles office to Sequim Detachment not including actual mileage traveled from Detachment to place of service	RCW 36.18.040
Service of a document within the jurisdictional areas known as C3 (Beaver, Forks, LaPush) and C4 (Clallam Bay, Neah Bay, Seiku)	Mileage from West End detachment plus \$20 \$45 fixed mileage from Port Angeles office to West End Detachment not including actual mileage traveled	RCW 36.18.040

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SHERIFF'S DEPARTMENT CIVIL FEE SCHEDULE 400-A EFFECTIVE 202409		
SERVICE	FEE	REFERENCE
	from Detachment to place of service	
Deed to lands sold upon execution or order of sale or other decree of court	\$50 paid by purchaser	RCW 36.18.040
Copies made of papers when insufficient copies are furnished	\$1 for first page and \$0.50 for each additional page	RCW 36.18.040(1)(k)
Service of any other document and supporting papers for which no other fee is provided herein	\$25	RCW 36.18.040
Posting notice of sale or postponement	\$15 plus mileage	RCW 36.18.040
Publication of Notice	Rate set by newspaper	RCW 35A.65.020
Certificate or bill of sale of property; or certificate of redemption	\$50	RCW 36.18.040
Conducting sale of property	Hourly rate¹ and ² \$40 per hour spent at a sheriff's sale	RCW 36.18.040
Fingerprinting for non-criminal purposes	\$10 for each person up to two sets; \$3 for each additional set	RCW 36.18.040
Good Conduct Letter Internal criminal history records check	\$10 or \$15 if notarized	RCW 36.18.040
¹ Hourly rate for clerical staff Civil Deputy	\$35.46¹ 67.01	RCW 36.18.040
¹ Overtime rate for Civil Deputy clerical staff	\$53.19¹ 92.83	RCW 36.18.040
² Hourly rate for commissioned Deputy deputies	\$44.67² 75.93	RCW 36.18.040
² Overtime rate for commissioned deputies Deputy	\$62.50² 106.21	RCW 36.18.040

¹ Calculated at civil deputy pay scale, top step wage including benefits, plus indirect operating costs

² Calculated at average deputy wage including benefits, plus operating costs pay scale, top step, plus indirect costs

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AGENDA ITEM SUMMARY

JUN 17 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date: 06/17/2024**

REGULAR AGENDA ☒ **Meeting Date: 06/25/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # <u>101-24-010</u> | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

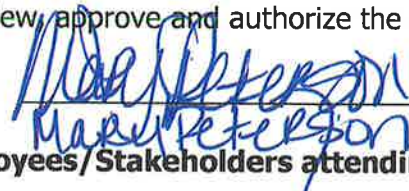
This item is a Memorandum of Understanding with Wild Salmon Center. The purpose of this MOU is to formalize the partnership between Wild Salmon Center and Clallam County in replacing culvert infrastructure under a county owned public road in a joint effort to support fish passage improvements to our local watershed.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The 2024 Road Fund budget includes the necessary monies required for this work. A reimbursable agreement will follow which was also considered in the budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

We recommend that the Commissioners review, approve and authorize the Chair to sign the MOU.

County Official signature & print name: , Joe Donisi

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Public Works

Date submitted: 06/12/2024

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

101-24-010

**MEMORANDUM OF UNDERSTANDING
BETWEEN
WILD SALMON CENTER
AND
CLALLAM COUNTY
FOR REPLACEMENT OF CULVERTS UNDER BEAR CREEK ROAD**

This Memorandum of Understanding (MOU) is entered into by and between Wild Salmon Center, hereinafter referred to as “WSC” and Clallam County, hereinafter referred to as the “County”.

1. Background

WSC is undertaking the design and construction of a habitat restoration project on Anton Creek and Cedar Creek in the Sappho area of Clallam County (the “Project”). These streams are tributary to Bear Creek which is a tributary to the Sol Duc River. The Project consists of two culvert replacements on Bear Creek Road which have been identified as fish barriers. The County is the holder of interest(s) in the roadbed for Bear Creek Road. WSC has completed the design and construction is planned for the summer of 2024.

2. Purpose

The purpose of this MOU is to formalize the partnership between WSC and the County in replacing culvert infrastructure under a county owned public road in a joint effort to support fish passage improvements to our local watershed.

3. Term of MOU

This MOU is effective upon the day and date last signed by the duly authorized representatives of the parties to this MOU and shall remain in effect until the Project has been constructed and all final inspections by the parties have been completed.

4. Modification and Termination of Agreement

This agreement may be modified only by written instrument executed by the parties.

This agreement may be terminated after the material breach of one of the parties, if the breaching party has not corrected/cured the breach within 30 days notice of the breach. This agreement may also be terminated for convenience by either party after 60 days notice to the other party.

5. Wild Salmon Center will:

- Manage all aspects of the Project related to restoring fish passage at these fish passage barrier sites in Clallam County. Work in county right-of-way shall

restore the area to as good or better condition compared to its condition prior to the work.

- Organize meetings and communications with Clallam County staff to align efforts through project completion. WSC or their consultant will organize and facilitate meetings and updates related to design reviews, permit compliance, pre-construction planning, construction updates during construction, and post-construction monitoring and reporting.
- Contract with a qualified construction contractor and be responsible for all costs associated with construction.
- Provide construction oversight via WSC's consultant, who is also the Engineer of Record.
- Inform the County on project funding and permitting requirements, including monitoring and reporting.
- Remain the sponsor of the fish passage project through the completion and the reporting period.
- WSC agrees to hold harmless, indemnify and defend the County, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, loss, expenses, damages and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property (including loss of use thereof) or business (including economic loss), caused by or arising out of MSC's acts, errors or omissions in the performance of the agreement. Provided, however, that the MSC's obligation under this provision will not extend to injury, sickness, disability, death or damage caused by or arising out of the sole negligence of the County, its officers, officials, employees or agents. Any contract between MSC and contractors shall include the same or similar provision requiring any contractor(s) to indemnify the County.

6. Clallam County will:

- Assist WSC in the pre-construction phase with landowner outreach, Right of Way and/or easement negotiations, and permit notification(s) to permit agencies.
- Provide progress reports on a semi-annual basis through construction of the Project.
- Conduct site visits at a minimum of once per year for five years following completion of construction to monitor the sites' conditions and notify WSC within five business days of any concerns related to site conditions, safety, or fish passability.
- Provide estimates of annual operations, maintenance and/or liability costs as required by the NOAA funding award:
 - Pre-implementation: Calculate the expected average annual operating, maintenance, and/or liability costs over the next 5 year period if the barrier were to remain in place.

- Post-implementation: Calculate the expected average annual operating, maintenance, and/or liability costs over the next 5 year period with the barrier removed.

7. **Wild Salmon Center and Clallam County mutually agree:**

- Regularly collaborate and be responsive to project needs to complete construction and restore fish passage at the site.
- Work together to complete all necessary monitoring and reporting requirements associated with the NOAA funding award: Federal Award Identification Number (FAIN): NA23NMF4630024, and Washington State Recreation and Conservation Office Agreement Project Number 21-1475.
- Provide updates on a timely basis and as needed to address unforeseen challenges and project needs to successfully complete the project.

8. **Primary Points of Contact for Collaboration:**

For Clallam County:

Jason O'Dell

Engineer, Department of Public Works

jason.odell@clallamcountywa.gov

(360) 417-2434

For Wild Salmon Center:

Betsy Krier

Washington Habitat Project Manager, Wild Salmon Center

bkrier@wildsalmoncenter.org

(360) 986-6380

SIGNATORIES:

WILD SALMON CENTER

Kathy Holler, Chief Financial Officer, Wild Salmon Center

Date

CLALLAM COUNTY

Mike French

Chair, Board of County Commissioners

Date

Approved as to form only by



Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

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JUN 17 2024

Department: Public Works

WORK SESSION ☒ Meeting Date: June 17, 2024

REGULAR AGENDA ☒ Meeting Date: June 25, 2024

Required originals approved and attached? ☐

Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This letter and accompanying WS-4 form is a request to the USDA Natural Resources Conservation District (NRCS) for planning assistance, specifically for a watershed plan that needs to be developed in order for the NRCS to fund pipe upgrades on the Highland Irrigation District's (HID) main canal. \$2.72 million of funding for the upgrade comes from a 2023 FY Appropriation Request of Senator Murray's office, with the NRCS acting as the pass-through agency. Work is being conducted through the NRCS PL-566 Small Watershed Program. The NRCS is also funding a Preliminary Investigation Findings Report (PIFR) as part of the PL-566 programmatic requirements, which was brought to the BOCC on June 20, 2023. Both the watershed plan and the PIFR are for the HID main canal piping itself, not the whole Dungeness Off-Channel Reservoir project. Piping of the main canal will enhance delivery to the off-channel reservoir by increasing capacity of the current canal from 15 cfs to 25-35 cfs while preventing evaporation and infiltration losses, which in turn will divert less water from the Dungeness.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The assistance through PL-566 requires no match and no County funds. There is no budgetary impact except for staff time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the letter of request and sign where indicated on both the letter and Form WS-4 .

County Official signature & print name: Steve Gray

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Steve Gray, Deputy Director; Rhiana Barkie, Project Coordinator

Date submitted: 12 June 2024

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

NRCS Watershed Plan BOCC Agenda Item Summary
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

State: WA County: Clallam Watershed: 17110020—Dungeness-Elwha

Project Name: Highland Irrigation District Main Canal Pipeline

Sponsor's Name:	Clallam County		
Sponsor's Mailing Address:	223 E Fourth Street, Port Angeles, WA, 98362		
Contact Name:	Rhiana Barkie	Phone:	(360) 417-2424
Title:	Project Coordinator	Email:	rhiana.barkie@clallamcountywa.gov
Sponsor Website:	https://www.clallamcountywa.gov/188/Dungeness-Off-Channel-Reservoir		

Description of the existing condition in the watershed that would be addressed through a Watershed Flood Prevention Operations program project.

The Dungeness Streamflow Restoration Off-Channel Reservoir is a climate change resiliency and habitat restoration project designed to restore flows to the Dungeness River in the late summer by storing water from the river during winter and spring when flows are more plentiful and available. The stored water will be used for irrigation later in the year in place of water withdrawn directly from the river when flows are at their lowest. The project goal is to restore up to 25 cfs streamflow to the Dungeness River during low-flow season, an increase of as much as 50%. River water will be diverted during winter/spring high flows and conveyed through the Highland Irrigation District (HID) main canal at River Mile 10.5, when flow is above the instream flow rule, into a climate-resilient off-stream reservoir.

Potential benefits of a Watershed Flood Prevention Operations program project.

Piping of the HID main canal will increase it's capacity from 15 cfs to 25 cfs and prevent evaporation and infiltration losses. This will make the pipe more efficient, leading to less withdrawals from the Dungeness River. More remaining in-stream flow means greater positive impacts to the 4 ESA-listed salmon and steelhead species in the river.

**Watershed Programs Standard Memorandum
Preliminary Investigation – Feasibility Report
Sponsor Authority and Role Declaration**

**Form Number: WS-4
Version 2021-03-04**

State: WA County: Clallam Watershed: 17110020—Dungeness-Elwha
Project Name: Highland Irrigation District Main Canal Pipeline

SPONSOR WILL:

- Assist in the locally led planning effort: YES ☒ NO ☐
- Obtain needed land rights including the use of power of eminent domain, if necessary: YES ☐ NO ☒
- Provide local cost-share funds and/or in-kind services to provide the required portion of total project costs: YES ☐ NO ☒
- Provide Funds for continuing Operation and Maintenance actions: YES ☐ NO ☒
- Obtain required permits and approvals at Sponsor cost: YES ☒ NO ☐
- Provide leadership to help ensure adequate conservation land treatment measures are maintained on at least 50% of the watershed area above retention reservoirs: N/A ☒ YES ☐ NO ☐
- Before being credited with the value of any in-kind contribution for any in-kind services and/or acquisition of land rights, Sponsor will sign a Memorandum of Understanding (MOU) with NRCS: YES ☐ NO ☒

Authorized Representative of Sponsor

Name (printed): Mike French Title: Commissioner District 3

Signature: _____ Date: _____

May 14, 2024

Roylene Comes at Night
State Conservationist
Natural Resources Conservation Service
11707 E, Sprague Ave, Suite 301
Spokane Valley, WA 99206-6125

Dear Ms. Comes at Night:

We request NRCS Watershed Program planning assistance for a potential Public Law (PL) 566 project in Clallam County [17110020—Dungeness-Elwha]. The project would pipe approximately 1.5 miles of Highland Irrigation District's (HID) main canal to increase its capacity from 15 cfs to 25-35cfs and prevent evaporation and infiltration losses, making the system more efficient. This would result in less water diverted from the channel with positive benefits to salmon habitat.

We are a county and an irrigation district with a legal interest in or responsibility for the watershed project proposed. We understand, as sponsors of a PL 566 planning effort, that our responsibilities will include:

- Assisting in the locally led planning effort,
- Obtaining any necessary real property rights, if necessary,
- Obtaining any needed water rights, and regulatory permits at the Sponsor's cost,
- Highland Irrigation District to provide for any required operation and maintenance of the completed measures.

We look forward to working with NRCS staff to complete a Watershed Plan utilizing the PL-566 Program.

The names, addresses, and telephone numbers of the administrative and technical contact persons in our organizations are as follows:

Clallam County Public Works

Rhiana Barkie
Project Coordinator
223 E Fourth Street, Suite 6
rhiana.barkie@clallamcounty.wa.gov
(360) 417-2424

Steve Gray
Deputy Director
223 E Fourth Street, Suite 6
steve.gray@clallamcounty.wa.gov
(360) 417-2290

Highland Irrigation District

Hal Costello
President

costello@hiddist.com
1-425-444-8955

Ben Smith-Director
Project Coordinator
ben@hiddist.com
360-460-9499

Please contact them for any additional information that you might need in assessing our request.

Sincerely,

A handwritten signature in cursive script, appearing to read "H Costello".

Hal Costello
President, Highland Irrigation District

Mike French
Commissioner District 3



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AGENDA ITEM SUMMARY

JUN 17 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: June 17, 2024**

REGULAR AGENDA ☒ **Meeting Date: June 18, 2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Pre Application Questionnaire |

Documents exempt from public disclosure attached: ☐

Executive summary: The Center for Inclusive Entrepreneurship (CIE) is an established microenterprise development organization. CIE's mission is to address the gap in entrepreneurship and business ownership support for low/mod income individuals on the North Peninsula who have been historically excluded from business ownership opportunities. For almost five years CIE has operated its Community Enterprise program in Clallam and Jefferson Counties providing inclusive, accessible, no-cost business training and one-on-one technical assistance to emerging entrepreneurs and early-stage microenterprises (businesses with fewer than 5 employees).

- 1) CIE requires ongoing funding to maintain its proven programs on the North Peninsula. CIE is requesting Clallam County to apply for a \$250,000 Community Development Block Grant for Microenterprise Assistance available through the Washington Department of Commerce to be passed through to CIE under subrecipient contract to extend CIE's North Peninsula programs.
- 2) CIE is asking for a public hearing request per the grant submission via the Washington State Department of Commerce.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached? ☒**

None at this time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approval of Pre Grant and Approval of Public Hearing Request.

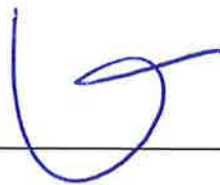
* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Clallam County Agenda Item Summary CDBG
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

County Official signature & print name: Una Wirkebau



Name of Employee/Stakeholder attending meeting: Mike Skinner, CIE Executive Director & Una Wirkebau, Recompete Plan Coordinator

Relevant Departments: BOCC/ Recompete

Date submitted: June 11, 2024

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Clallam County

Grant Application Information

DEPARTMENT: **BOCC**

DATE SUBMITTED TO W/S:

GRANT NAME: **CDBG Microbusiness Assistance** APPLICATION DEADLINE: **Rolling**

ISSUING AGENCY: **WA Dept of Commerce**

IS THIS A RENEWAL? **NO**

LENGTH OF GRANT: **1-3 YEARS**

RENEWAL POSSIBLE? **NO**

TOTAL AWARD: **\$250,000**

ANNUAL AMOUNT: **\$250,000**

MATCH REQUIRED? **NO**

MATCH AMOUNT: **N/A**

DESCRIPTION OF GRANT AND PURPOSE:

Through the Washington Department of Commerce, Community Development Block Grant (CDBG) General Purpose grants are open on an ongoing basis, as funds are available, to assist eligible Washington State small cities, towns, and counties carry out community development projects that principally benefit low-and moderate-income persons. The Washington State CDBG Program is funded by the U.S. Department of Housing and Urban Development (HUD). General Purpose grants include CDBG Microenterprise Assistance grants for nonprofits providing business training and one-on-one technical assistance to LMI individuals starting microenterprises and getting them ready to grow.

The Center for Inclusive Entrepreneurship (CIE) is an established microenterprise development organization. CIE's mission is to address the gap in entrepreneurship and business ownership support for low/mod-income individuals on the North Peninsula who have been historically excluded from business ownership opportunities. For almost five years CIE has operated its Community Enterprise program in Clallam and Jefferson Counties providing inclusive, accessible, no-cost business training and one-on-one technical assistance to emerging entrepreneurs and early-stage microenterprises (businesses with fewer than 5 employees). CIE requires ongoing funding to maintain its proven programs on the North Peninsula. CIE requests that Clallam County apply for a \$250,000 CDBG for Microenterprise Assistance available through the Washington Department of Commerce to be passed through to CIE under a subrecipient contract to extend CIE's North Peninsula programs.

EXPLAIN HOW THIS GRANT WILL BE USED FOR THE GOOD OF CLALLAM COUNTY CITIZENS:

Grant funds will be used to support our two full-time North Peninsula business advisors who will provide no-cost, inclusive, and accessible business startup training and ongoing one-on-one technical assistance to help at least 200 LMI North Peninsula residents who are emerging entrepreneurs or early-stage microenterprise owners working to start a new microenterprise or get an existing microenterprise ready to grow. With CIE's help, at least 30 new businesses will be launched or expanded, creating at least 45 new living-wage jobs. Grant funds will leverage other funding for administrative support, including contract

management, community engagement, program coordination, marketing and outreach, and indirect costs.

DOES THE GRANT ACTIVITY FURTHER THE DEPARTMENT'S MISSION OR CORE FUNCTIONS? HAS IT BEEN A PART OF LONG TERM DEPARTMENT OR COUNTY GOALS?

In 2020, the County provided a \$30,000 grant to CIE payable over three years to help CIE establish the North Peninsula Community Enterprise Program, evidencing the program is consistent with the County's long-term economic and business development goals.

DOES THE GRANT ACTIVITY INCREASE AN EXISTING SERVICE OR ADD A NEW SERVICE? TO WHAT DEGREE? IF THE GRANT WERE NOT AVAILABLE, WOULD THE SERVICE HAVE BEEN NECESSARY?

The grant activity would continue CIE's current North Peninsula Community Enterprise Program for at least one year. Without additional funding, CIE would need to significantly reduce or eliminate its work on the North Peninsula in 2025.

WHAT MEASUREMENTS (PERFORMANCE MEASURES) WILL BE USED TO EVALUATE THE SUCCESS OF THE ACTIVITIES PROVIDED BY THE GRANT? WILL PERFORMANCE MEASURES BE DEVELOPED?

CIE business advisors rigorously track participant demographics, activities, and progress, using a secure and confidential proprietary online client management system.

CIE will use the following quantitative indicators to evaluate the success of the activities provided by the grant:

- the number of people participating in and completing training,
- the number of participants receiving one-on-one technical assistance
- the type of technical assistance provided,
- the number of hours providing technical assistance (per client and in aggregate),
- the number of businesses launched,
- the number of businesses strengthened,
- the number of new jobs created or retained,
- the amount of increased revenue, and
- the number and aggregate amount of capital infusion.

All data will be updated quarterly through online surveys and one-on-one client check-in interviews. In addition to statistical data collection, participants complete evaluation surveys at the conclusion of each training and each technical assistance segment. The project team will carefully review these evaluations to ensure prompt attention to participant issues or concerns as well as continual program improvement. Periodic progress reports on program goals, objectives, and outcomes will be prepared by the project team to be shared with funders and partners.

DOES THE GRANT ACTIVITY CREATE A NEW SERVICE OR LEVEL OF SERVICE WHICH IS EXPECTED TO BE CONTINUED FROM LOCAL FUNDING AT THE END OF THE GRANT PERIOD?

Although not renewable, and if the grant-funded activities were successfully implemented, the County's application for additional grant funding at the end of the grant period would likely receive favorable consideration for another round of funding.

IF MATCHING FUNDS ARE REQUIRED, WHERE WILL THEY COME FROM? DOES THE DEPARTMENT HAVE EXISTING RESOURCES TO COVER MATCH REQUIREMENTS? FROM WHERE?

Not Applicable.

WILL THE ACTIVITY IN THIS GRANT HAVE IMPACTS ON OTHER DEPARTMENTS? HAS THIS BEEN DISCUSSED? DO OTHER DEPARTMENTS HAVE SUFFICIENT RESOURCES TO DEAL WITH ADDITIONAL IMPACTS? Beyond applying for the grant and facilitating the public comment periods, the grant is expected to have a minimal impact on the County's administrative staff. Under a sub-recipient contract between the County and CIE, CIE will lead grant administration, preparing quarterly reports and invoices for the County's review, managing the project to ensure project milestones, deliverables, and objectives are met, and managing the funding to ensure all expenses are allowable, documented, and within budget. CIE will be available any time to meet with County staff to discuss the grant-funded activities and troubleshoot potential issues.

WILL NEW POSITIONS BE ADDED? IF SO, HOW MANY AND WHAT TYPE ARE EXPECTED? ARE ALL WAGES AND BENEFITS PAID IN THE GRANT? WHAT WILL HAPPEN TO THE POSITIONS WHEN THE GRANT PERIOD ENDS?

Administering the grant is not expected to require the County to add new positions.

DOES YOUR DEPARTMENT HAVE SUFFICIENT RESOURCES TO ADMINISTER THE GRANT? PROVIDE FOR TIMELY REIMBURSEMENT AND ACTIVITY REPORTS?

CIE's Executive Director, working with the Business Advisors and the Program Coordinator, have sufficient resources to administer the grant, including timely reimbursement and activity reports.

ARE THERE IMPACTS TO THE COUNTY IF THE GRANT IS NOT RECEIVED? WHAT ARE THEY?

Without additional funding, CIE would need to significantly reduce or eliminate its work on the North Peninsula in 2025. There is no other program on the North Peninsula with local business advisors providing no-cost business startup training and one-on-one support for LMI emerging entrepreneurs and existing early-stage microenterprises. The alternative would be the Small Business Development Center, which focuses on established and bankable small businesses poised to scale and create new jobs or startups with a high likelihood of success.

ARE INDIRECT COSTS ALLOWABLE ON THIS GRANT? IF SO, ARE THERE LIMITATIONS? WILL THEY BE CHARGED AND ALLOCATED AS INDIRECT?

The County's indirect costs would be according to its indirect cost rate agreement. The County must submit the indirect rate approval letter from the federal cognizant agency or a "Certification of Indirect Costs" rate proposal per 2 CFR 200. Alternatively, a de minimis indirect cost rate of 10% of modified total direct costs (MTDC) may be used per Uniform Grant Guidance at 2 CFR 200.68). CIE does not have an indirect cost rate agreement and will include in the project budget indirect costs equal to 10% of the total direct costs of the grant-funded activities.

ARE THERE OTHER ACTIVITIES (GRANT OR OTHERWISE) THAT ARE BUDGETED FOR THIS YEAR THAT WILL NOT BE COMPLETED IF THIS GRANT IS APPROVED?

CIE has sufficient funding to continue the North Peninsula Community Enterprise Program through the end of 2024.

WHAT BUDGET CHANGES ARE NECESSARY? INCLUDE REVENUES AND EXPENDITURES.

The grant is not expected to require changes to the County's budget.

OTHER COMMENTS

ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE

Todd Mielke, ADMINISTRATOR

APPROVAL

Submit in **duplicate** to the Board of Commissioners for Work Session discussion and approval by the Administrator prior to application for any grant. The approved form must be included with the grant contract when it is submitted to the Board for approval. Refer to Administrative Policies 120 and 562.

PUBLIC HEARING

Collaborative grant application with CIE for HUD CDBG funding

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 2, 2024 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider a collaborative pass through grant application with CIE for HUD CDBG funding.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2256

SUMMARY OF PROPOSAL:

Collaborative grant application for HUD CDBG funding to use Clallam County as a pass through for \$250,000 for CIE to continue microenterprise support throughout the Peninsula.

Publish: June 21, 2024

Bill: Board of Commissioners/ Recompete

Loni Gores, MMC, Clerk of the Board



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AGENDA ITEM SUMMARY

JUN 17 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: June 17, 2024**

REGULAR AGENDA ☒ **Meeting Date: June 25, 2024**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 245.24.013 Amendment #1 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County as Lead Applicant on behalf of North Olympic Peninsula Recompete Coalition (NOPRC) has received grant funding from the Washington State Department of Commerce to assist in the application process for EDA's Phase 2 Distressed Areas Recompete Pilot Program. The Secure Federal Funding Initiative (SFFI) grant from Commerce can fund the following activities:

- Research – Prime Age Employment Gap information.
- Economic Impact Reports – ADU
- Barge Economic Feasibility Analysis
- Purchase of IMPLAN Software Subscription
- Professional Grant Writing & Technical Services
- Technical Services for Capacity Building for Underserved Areas

This Amendment 1 will increase funding by \$10,000 for overall amount of \$170,000. Funding will also be moved between items to better line up with the needs of the project.

The subaward to Clallam EDC is to provide the following:

- Economic Impact ADU Study \$115,000 – Remains unchanged.
- Professional Grant Writing & Technical Services \$15,000 – increased to \$35,000.
- Direction and Analysis of ESD & DSHS with WSU/SESRC \$30,000 – reduced to \$20,000.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

* Work Session Meeting - Submit 1 single sided/not stapled copy
6.25.2024

Agenda Item Summary- EDC Subaward Amendment 1 6.17.2024

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

The has already been budgeted with the SFFI grant.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Staff recommends the approval of the subaward agreement.

County Official signature & print name: Angi Klahn



Names of Relevant Departments/Employees/Stakeholders attending meeting:

Angi Klahn, _____

Date submitted: 6/12/2024

* Work Session Meeting - Submit 1 single sided/not stapled copy
6.25.2024

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



SFFI SUBRECIPIENT AGREEMENT AMENDMENT #1

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and Clallam County Economic Development Council, an Associate Economic Development ("ADO") within Clallam County ("Subrecipient"), and changes the following attachments to the agreement entered into on June 4, 2024.

This Amendment is comprised of the text found on Attachment 1.

The term of this Amendment shall commence on the 25th day of June, 2024, and shall terminate as provided elsewhere in the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on this day of 20 .

SUBRECIPIENT

A handwritten signature in black ink, appearing to read "Colleen McAleer".

Print name: Colleen McAleer

Title: Executive Director

Date: June 12, 2024

CLALLAM COUNTY BOARD OF COMMISSIONERS

Mike French, Chair

Originals: BOCC
Clallam EDC
Finance Department

A handwritten signature in black ink, appearing to read "Dee Boughton".

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY. APPROVED BY DEE BOUGHTON ON

AMENDMENTS TO THE ORIGINAL AGREEMENT

Item 2, page 2, is amended to read as follows:

2. SFFI Funds. The County agrees to provide the Subrecipient a total sum not to exceed \$170,000 of SFFI funding to facilitate the following projects related to the Recompete efforts:
 - a. \$115,000 for the Economic Impact Reports for ADU studies as specified based on eligibility criteria outlined in Attachment A and the Scope of Work #1 provided in Attachment B.
 - b. \$35,000 for technical grant writing and design presentation of the Recompete grant application based on eligibility criteria outlined in Attachment A and the Scope of Work #2 provided in Attachment B.
 - c. \$20,000 for the technical support, direction, and guidance of the staff Economist to analyze the data provided by ESD/DSHS.

Attachment B – Scope of Work 2**Project Description – Technical Grant Writing and Design Presentations**

Timing: March 18, 2024 to June 30, 2024

Final Deliverable: Completed grant application due 4/25/2024.
Possible other grant application market materials to be determined.

Subrecipient to provide technical grant writing services and design services to assist in the grant writing process for NOPRC's Distressed Area Recompete Pilot Project application. These services are to be provided by EDC employees and other outside contractors as need to complete the project by the April 25, 2024, deadline.

In addition to the application, the subrecipient will help design and create marketing materials to be used to raise awareness, present at the virtual site visit, and outline the projects of the NOPRC plan during the application review process.

All other terms and conditions of the original subaward agreement entered into on June 4, 2024, not described or mentioned here remain unchanged and continue to have their full force and effect.



JUN 17 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 06/17/2024**

REGULAR AGENDA ☒ **Meeting Date: 06/25/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: This is an Affordable Sales and Used Tax Grant Resolutions with Peninsula Housing Authority (PHA) allocating Affordable Sales and Use Tax 1406/1590 funding in an amount not to exceed \$1,500,000 to assist with the creation of a 24-unit Multi-Family located at 7th and Gales in the Unincorporated County UGA of Port Angeles. This project will support Clallam County individuals making 60 percent of Area Median Income or less and meeting the requirement set forth by the RCW's guiding the 1590 funding allocation.

Budgetary impact: No Budget adjustment needed, this will be a line item in the FY 2025 budget.

Recommended action:

1. The Housing Solutions Committee is making the recommendation to the Clallam County Board of County Commissioners for a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred Thousand dollars (\$1,500,000.000) for FY 2025 Budget contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15th, 2026.

County Official signature & print name: Timothy Dalton 

Names of Relevant Departments/Employees/Stakeholders attending meeting:

Timothy Dalton, Housing and Grant Resource Director/Sarah Martinez, Exec. Dir. Peninsula Housing Authority

Date submitted: 06/12/2024

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary PHA 7th and Gales Affordable Sales and Use Tax grant Resolution

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



RESOLUTION _____, 2024

AUTHORIZING EXPENDITURE FROM THE AFFORDABLE HOUSING SALES AND USE TAX
FUND FOR THE APPROVED 2024 AFFORDABLE HOUSING TAX FUNDING
APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

Whereas The County collects Affordable Housing Sales and Use Tax 1406/1590 Tax pursuant to RCW 82.14.540 (1406) and RCW 82.14.530 (1590) County to expend Affordable Housing Sales and Use Tax Funds received by the County to assist in providing Affordable and Supportive Housing to county residents at or below 60% or Area Median Income with the following needs:

- a) Persons with behavioral health disabilities.
 - b) Veterans.
 - c) Senior citizens.
 - d) Persons who are homeless or at-risk of being homeless, including families with children.
 - e) Unaccompanied homeless youth or young adults.
 - f) Persons with disabilities.
 - g) Domestic violence survivors.
1. Resolution No. 32-2022 assigns responsibility to the Clallam County Housing Solutions Committee to provide guidance and support for the administration of the Clallam County Affordable Housing Sales and Use Tax 1406/1590 Grant fund and make recommendations to the Board of Clallam County Commissioners.
 2. The Clallam County Housing Solution Committee received an application in April of 2024 from Peninsula Housing Authority for construction of a 24-unit Multi-family Apartment Complex located at 7th and Gales in Port Angeles, WA called Eklund at Gales in the amount of One Million Five Hundred Thousand dollars (\$1,500,000.000).
 3. The Housing Solutions Committee met on June 7, 2024, hereby makes the following recommendation to the Clallam County Board of County Commissioners for a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred Thousand dollars (\$1,500,000.000) for FY 2025 Budget contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15th, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Clallam County Housing Solutions Committee recommendation and hereby authorizes a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred-Thousand-dollar (\$1,500,000.000) contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15, 2026.

PASSED AND ADOPTED this ___ day of June 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mark Ozias



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JUN 17 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BoCC

WORK SESSION ☒ Meeting Date: 6/17/24

REGULAR AGENDA ☐ Meeting Date:

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Opportunity Fund Board Chair has requested a joint meeting between the Opportunity Fund Board and the Board of County Commissioners, to discuss policy considerations and process considerations.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?) **Schedule a joint meeting between the Opportunity Fund Board and the BoCC, and discuss possible agenda items for the joint meeting.**

County Official signature & print name: Commissioner Mike French 

Name of Employee/Stakeholder attending meeting: Mike French

Relevant Departments: BoCC, Finance

Date submitted: 6/7/24

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Clallam County

CLALLAM COUNTY MEETING PARTICIPATION

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link:
<https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

DAR 6/17/24
@ 1pm

Clallam County

2024 Quarterly Income Report – Quarter 1

The Washington State Department of Natural Resources manages more than 600,000 acres of state forestlands in Washington. State forestlands generate revenue that helps support counties and local services. The lands are located in 21 counties, though the amount of acreage of trust land varies considerably by county. This report provides county-specific information regarding quarterly revenue from state forestlands.

ALL REVENUE¹ distributed to Clallam County in Calendar Quarter 1 (January 1 - March 31, 2024). Due to the specific date monies are received by the Department and the cutoff dates used by the State Treasurer for wire transfers, the revenue for the current period may be different than actual remittances received by the county.

\$1,317,279.65

ALL REVENUE¹ accrued for Clallam County this calendar year, 2024, as of March 31, 2024. For reporting purposes, DNR follows the modified accrual basis of accounting per Generally Accepted Accounting Principles (GAAP). Under this measurement focus, revenues are recognized and recorded when they become both measurable and available, i.e., when invoiced.

\$706,493.00

NET VALUE² of State Forestland timber in Clallam County under contract as of March 31, 2024.

\$11,035,295.03

[Click here](#) for 10-Year Revenue History.

[Click here](#) for detail about timber sales under contract.

¹ All revenue refers to distributions from timber and non-timber sources.

² Net value of timber includes the estimated value of timber currently under contract and does not include the estimated value from non-timber sources.

There are two types of state forestlands: State Forest Transfer lands, and State Forest Purchase lands.

1. **State Forest Transfer Lands.** These are lands acquired by counties through tax foreclosures that were subsequently turned over to the state. The Department of Natural Resources currently manages more than 538,000 acres of these forestlands in trust for 20 counties. Revenue from State Forestlands is distributed in accordance with RCW 79.64.110. Based on population, Skamania and Wahkiakum Counties have different distribution requirements compared with other counties.
2. **State Forest Purchase Lands.** State-issued bonds were used to acquire certain parcels of forestland from private owners. Typically, these forestlands had been logged and were in need of active management. Allocation of revenue from these lands was determined when purchase was authorized, as follows: 26.5 percent to the county in which the property is located; 50 percent to DNR for management expenses; and the remaining 23.5 percent to the State General Fund.

State Forestlands

Current as of 04/09/2021

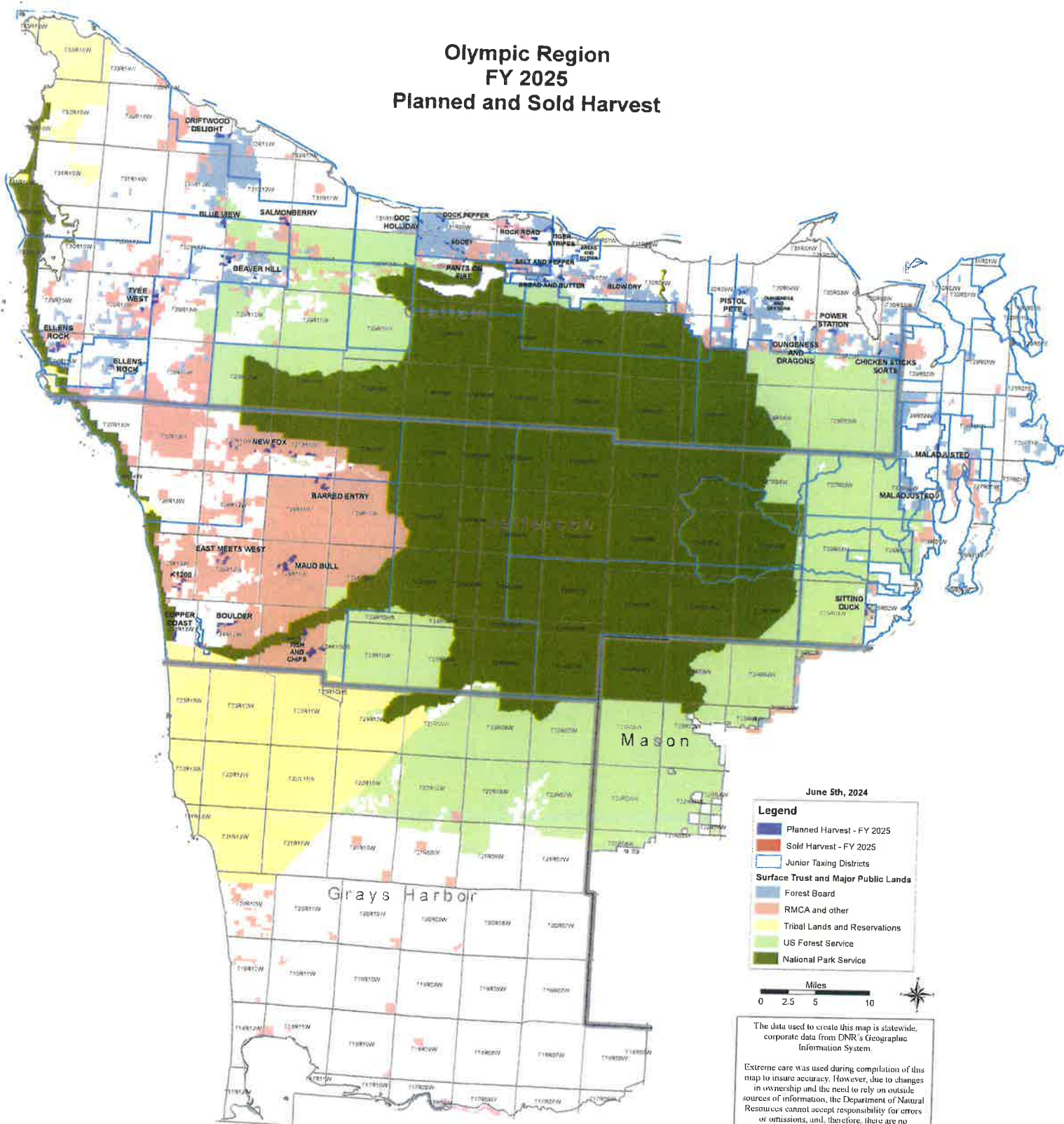
	State Forest Transfer	State Forest Purchase	Total Acres
Clallam	93,018	242	93,260
Clark	26,497	3,850	30,347
Cowlitz	11,083	275	11,358
Grays Harbor	2,315	29,033	31,348
Jefferson	14,706	16	14,722
King	22,908	0	22,908
Kitsap	7,561	79	7,640
Kittitas	0	3	3
Klickitat	20,360	41	20,401
Lewis	39,999	3,069	43,067
Mason	28,344	561	28,905
Okanogan	42	0	42
Pacific	14,839	8,163	23,002
Pierce	8,880	3,339	12,219
Skagit	86,146	2	86,148
Skamania	37,917	4,461	42,378
Snohomish	62,480	1,681	64,161
Stevens	160	41	201
Thurston	20,019	23,531	43,550
Wahkiakum	12,405	0	12,405
Whatcom	29,241	996	30,237
Total Acres	538,918	79,384	618,302

Table 2: STATE FORESTLANDS - TIMBER SALES UNDER CONTRACT

1. **Complete the following information:**
 a. **Company Name:** _____
 b. **Company Address:** _____
 c. **Company City/State/Zip:** _____
 d. **Company Phone:** _____
 e. **Company Fax:** _____
 f. **Company E-mail:** _____
 g. **Company Website:** _____
 h. **Company DUNS Number:** _____
 i. **Company SIC Code:** _____
 j. **Company NAICS Code:** _____
 k. **Company Industry:** _____
 l. **Company Description:** _____
 m. **Company Products/Services:** _____
 n. **Company Employees:** _____
 o. **Company Revenue:** _____
 p. **Company Assets:** _____
 q. **Company Liabilities:** _____
 r. **Company Net Worth:** _____
 s. **Company Cash Flow:** _____
 t. **Company Profit/Loss:** _____
 u. **Company Tax Status:** _____
 v. **Company Tax ID Number:** _____
 w. **Company EIN:** _____
 x. **Company State Tax ID Number:** _____
 y. **Company Federal Tax ID Number:** _____
 z. **Company Other Tax ID Number:** _____
 aa. **Company Other Identification Number:** _____
 ab. **Company Other Contact Information:** _____
 ac. **Company Other Comments:** _____
 ad. **Company Other:** _____
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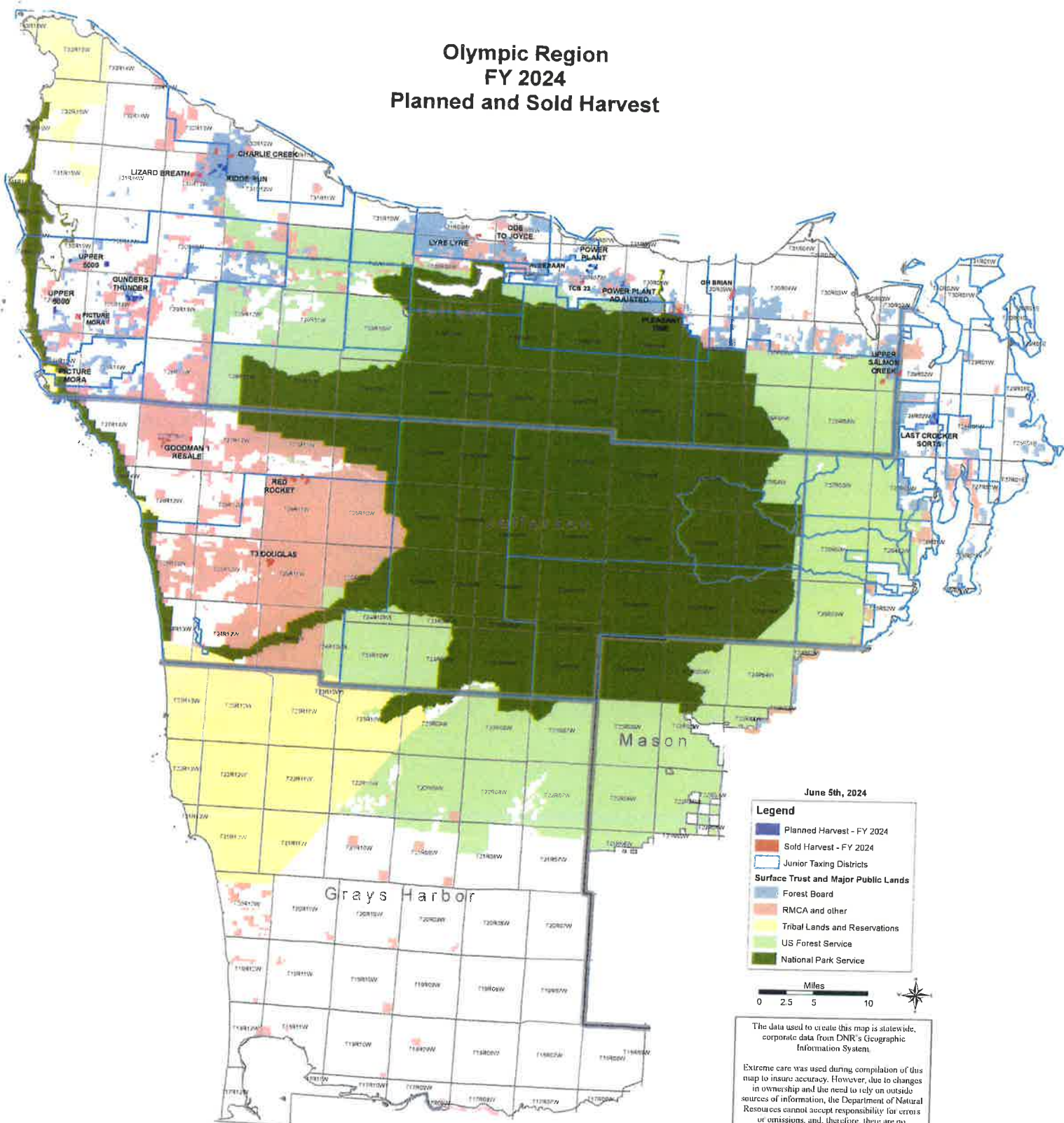
NOTE: This table shows revenue from timber only, it does not include non-timber revenue. * This revenue is distributed by the county in accordance with RCW 79.64.110

Olympic Region FY 2025 Planned and Sold Harvest



WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES
HILARY S. PRANZ | COMMISSIONER OF PUBLIC LANDS

Olympic Region FY 2024 Planned and Sold Harvest



WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES
HILARY S. PRANZY, COMMISSIONER OF PUBLIC LANDS

CLALLAM COUNTY REVENUE PROJECTIONS FOR 2024 (ALL NUMBERS ARE ESTIMATES AND ARE SUBJECT TO CHANGE)

SALES CURRENTLY UNDER CONTRACT.																									
SALE NAME	CONTRACT NO.	SALE TYPE	SALE DATE	EXP. DATE	Total Volume	TOTAL VALUE	% COUNTY	Total Value to County	TAX DIST.		PREVIOUS YEARS		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		PROJECTED 2nd - 4TH QUARTER	Yearly Total Wired		SALE TOTAL WIRE TO COUNTY	2025 under contract
													Projected	Wired to County	Projected	Wired to County	Projected	Wired to County	Projected	Wired to County					
WILLEY RIDGE	C3000098103	LUMP SUM	4/28/2021	10/31/2024	8797	\$630,000	12.54%	\$59,252	302-100%		\$9,243		\$0	\$5,550	\$0		\$38,534		\$0		\$38,534	\$5,550		\$14,793	\$5,925
WHISKY CK. LIMIT-EXTENDEDx2	C3000099241	LUMP SUM	8/26/2020	1/31/2024	9692	\$2,710,419.57	70.56%	\$1,434,354	102-9.14%		\$117,939		\$0	\$9	\$0		\$13,151		\$0		\$13,151	\$9		\$117,949	\$0
									153-90.86%		\$1,172,424		\$0	\$93	\$0		\$130,738		\$0		\$130,738	\$93		\$1,172,517	\$0
									151-10.47%		\$150,740		\$0	\$0	\$0		\$0		\$0		\$0	\$0		\$150,740	\$9,724
SALTY VIEW- EXTENDED	C3000100653	LUMP SUM	2/24/2021	10/31/2024	8628	\$2,387,841	85.02%	\$1,522,607	102-19.51%		\$270,892		\$0	\$0	\$0		\$0		\$0		\$0	\$0		\$270,892	\$18,119
									153-70.02%		\$1,008,103		\$0	\$0	\$0		\$0		\$0		\$0	\$0		\$1,008,103	\$65,028
									202-100%		\$143,010		\$0	\$19,325	\$0		\$20,000		\$0		\$20,000	\$19,325		\$162,335	\$0
CENTER 21 THIN	C3000100662	WEIGHT SCALE	12/15/2021	10/31/2024	4652	\$707,187.32	30.00%	\$159,117	101-55.17%		\$927,003		\$0	\$0	\$0		\$0		\$0		\$0	\$0		\$927,003	\$101,349
BLACK DIAMOND-EXTENDED	C3000102024	LUMP SUM	11/30/2021	10/31/2024	5469	\$2,449,393.48	100.00%	\$1,837,045	102-44.83%		\$753,263		\$0	\$0	\$0				\$0		\$0	\$0		\$753,263	\$82,354
									102-18.03%		\$22,511		\$0	\$3,677	\$3,606		\$3,606		\$3,606		\$10,818	\$3,677		\$26,188	\$57,106
									202-33.64%		\$42,001		\$0	\$6,861	\$6,728		\$6,728		\$6,728		\$20,184	\$6,861		\$48,861	\$106,548
TREES A CROWD VDT	C3000102250	WIEGHT SCALE	6/15/2022	10/31/2025	3639	\$781,989	89%	\$521,978	153-48.33%		\$60,342		\$0	\$9,856	\$9,666		\$9,666		\$9,666		\$9,666	\$9,856		\$70,198	\$153,076
RIO	C3000103161	LUMP SUM	8/24/2022	10/31/2024	1898	\$905,490	100%	\$679,117	101-94.02		\$489,971		\$0	\$0	\$0		\$62,668		\$0		\$62,668	\$0		\$489,971	\$0
									102-5.98		\$122,492		\$0	\$0	\$0		\$3,986		\$0		\$3,986	\$0		\$122,492	\$0
MORSE SIEBERT DIVIDE	C3000102260	LUMP SUM	10/26/2022	10/31/2024	1827	\$621,156	25%	\$116,467	176-66.18%		\$205,485		\$0	\$189,035	\$79,354		\$0		\$0		\$79,354	\$189,035		\$394,520	\$52,646
BIG MACK	C3000103761	LUMP SUM	1/25/2023	10/31/2025	3003	\$1,060,659	100%	\$795,494	202-33.82%		\$104,916		\$0	\$96,602	\$40,552		\$0		\$0		\$40,552	\$96,602		\$201,518	\$26,903
									202-74.21		\$530,582.00		\$0	\$424,466	\$0		\$0		\$0		\$424,466	\$955,048	\$0		
LOST AND FOUND SORTS	VARIOUS	SORT	6/14/2023	5/31/2024	5679	\$1,135,800	98%	\$834,813	203-25.79%		\$184,392.00		\$0	\$147,514	\$0		\$0		\$0		\$0	\$147,514		\$331,906	\$0
ON THE LINE	C3000102018	LUMP SUM	6/14/2023	10/31/2025	4944	2103204.23	100%	\$1,577,403	153-100%		N/A		\$0	\$0	\$0		\$300,000		\$300,000		\$600,000	\$0		\$0	\$977,403
POWER PLANT	C3000104354	LUMP SUM	7/26/2023	10/31/2024	1217	\$656,798	100%	\$492,598	102-100%		N/A		\$0	\$0	\$0		\$200,000		\$243,339		\$443,339	\$0		\$0	\$49,259
TCB 23	C000103864	LUMP SUM	7/26/2023	12/31/2024	1048	\$342,779	83%	\$213,380	102-100%		N/A		\$0	\$0	\$0		\$100,000		\$92,042		\$192,042	\$0		\$0	\$21,338
UPPER SALMON CREEK	C3000103770	LUMP SUM	8/30/2023	10/31/2025	6915	\$3,245,147	27%	\$657,142	203-100%		N/A		\$0	\$95,201	\$0		\$100,000		\$100,000		\$200,000	\$95,201		\$95,201	\$361,942
ALDERAAN	C000104353	LUMP SUM	8/30/2023	10/31/2025	1216	\$295,852	100%	\$221,889	151-8.9%		N/A		\$0	\$6,516	\$7,120		\$4,048		\$0		\$11,168	\$6,516		\$6,516	\$2,064
									152-15.9%		N/A		\$0	\$11,641	\$12,720		\$7,232		\$0		\$19,952	\$11,641		\$11,641	\$3,687
									153-75.2%		N/A		\$0	\$55,058	\$60,160		\$34,204		\$0		\$94,364	\$55,058		\$55,058	\$17,438
PLEASANT TIME	C3000105177	LUMP SUM	10/25/2023	10/31/2025	4305	\$1,798,000	14%	\$188,790	102-100%		N/A		\$0	\$114,977	\$0		\$73,813				\$73,813	\$114,977		\$114,977	\$0
PICTURE MORA	C300103765	LUMP SUM	10/25/2023	10/31/2025	5755	\$1,717,586	100%	\$1,288,189	502-65.4%		N/A		\$0	\$28,569	\$32,700		\$65,400		\$65,400		\$163,500	\$28,569		\$28,569	\$650,407
									506-34.6%		N/A		\$0	\$15,114	\$17,300		\$34,600		\$34,600		\$86,500	\$15,114		\$15,114	\$344,099
									202-100%		\$31,938.00		\$0	\$3,366	\$0		\$0		\$0		\$0	\$3,366		\$35,304	CLOSED
BLYN SALVAGE	C3000104699	LUMP SUM	3/29/2023	CLOSED	241	\$123,423	100%	\$92,567	153-100%		N/A		\$0	\$0	\$0		\$200,000		\$200,000		\$400,000	\$0		\$0	\$1,770,720
ODE TO JOYCE	C3000100666	LUMP SUM	11/15/2023	10/31/2025	6240	\$2,894,293	100%	\$2,170,720	302-100%		N/A		\$0	\$0	\$0		\$0		\$20,000		\$20,000	\$0		\$0	\$36,137
LIZARD BREATH	C000103773	LUMP SUM	12/13/2023	10/31/2025	4930	\$91,280	82%	\$56,137	153-100%		N/A		\$0	\$0	\$0		\$0		\$100,000		\$100,000	\$0		\$0	\$322,100
LYRE LYRE	C3000104811	LUMP SUM	1/24/2024	10/31/2025	2167	\$840,000	67%	\$422,100	176-73.9%		N/A		\$0	\$0	\$0		\$184,750		\$369,750		\$369,750	\$0		\$0	\$170,225
OH BRIAN	C3000104795	LUMP SUM	2/28/2024	10/31/2025	3028	\$973,793	100%	\$730,345	202-26.1%		N/A		\$0	\$0	\$0		\$65,250		\$65,250		\$130,500	\$0		\$0	\$60,120
CHARLIE CK	C3000104805	LUMP SUM	2/28/2024	10/31/2025	4623	\$706,403	100%	\$529,802	302-100%		N/A		\$0	\$0	\$0		\$0		\$125,000		\$125,000	\$0		\$0	\$404,802
GUNDER THUNDER	C3000105580	LUMP SUM	3/27/2024	10/31/2025	3444	\$1,079,854	75%	\$607,418	502-100%		N/A		\$0	\$0	\$0		\$0		\$0		\$0	\$0		\$0	\$607,418
RIDGE RUN	C3000103766	LUMP SUM	5/29/2024	10/31/2026	5629	\$745,747	100%	\$559,310	302-100%		N/A		\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0	\$559,310
					TOTALS	103,357	\$30,258,347	\$	17,208,725		\$6,388,433		\$0	\$1,246,300	\$320,670	\$0	\$1,658,374	\$0	\$1,550,381	\$0	\$3,529,425	\$1,246,300		\$7,634,733	\$7,048,894

SALES PROJECTED TO BE SOLD IN CALANDAR YEAR 2024 (ALL NUMBERS ARE ESTIMATES AND ARE SUBJECT TO CHANGE)

SALT AND PEPPER	C3000103769	LUMP SUM	6/12/2024	10/31/2026	2417	\$828,000	100%	\$621,000	102-40%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$248,400		
									151-60%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
UPPER 5000	C3000104821	LUMP SUM	6/12/2024	10/31/2026	5175	\$992,000	100%	\$744,000	502-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$744,000		
BLUE VIEW	C3000103762	LUMP SUM	7/24/2024	10/31/2025	3162	\$123,000	100%	\$92,250	502-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,250		
PISTOL PETE SORTS	C3000104814	LUMP SUM	7/24/2024	3/14/2025	3687	\$1,101,318	97%	\$801,209	202-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$801,209		
DOC HOLLIDAY	C3000103767	LUMP SUM	8/28/2024	10/31/2026	2308	\$519,300	100%	\$389,475	151-20%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,895		
									153-80%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
ELLENS ROCK	C3000104809	LUMP SUM	8/28/2024	10/31/2027	4040	\$909,000	71%	\$484,043	502-70%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$338,830		
									506-30%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
DUNGNESS AND DRAGONS	TBD	LUMP SUM	10/23/2024	TBD	24478	\$619,500	88%	\$408,870	202-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$408,870		
DRIFTWOOD DELIGHT	TBD	LUMP SUM	12/18/2024	TBD	3667	\$770,070	100%	\$577,553	302-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$577,553		
BEAVER HILL	TBD	LUMP SUM	12/18/2024	TBD	5589	\$1,257,525	93%	\$877,124	503-100%	N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$877,124		
			TOTALS		270.310	69,462,008		40,579,700		12,776,866	\$0	\$2,492,601	\$641,340	\$0	\$3,316,748	\$0	\$3,100,762	\$0	\$7,058,850	\$2,492,601	\$15,269,467	\$20,260,040

ALL NUMBERS ARE ESTIMATES AND ARE SUBJECT TO CHANGE

All revenue figures are for calendar years, and already have DNR management fees deducted.

			QTR 1 2024
All Revenue:			\$1,317,278.58
Non-timber:			\$70,978.19
	Com. Sites		\$61,434.16
	ROW/RUP		\$0.00
	LEASES		\$791.53
	SPECIAL FOREST PROD.		\$8,752.50
Timber:			\$1,246,300.39



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

ES
JUN 17 2024
@
3pm

Department: BOCC - Administrator

Executive Session ☒ Meeting Date: June 17, 2024 at 3 p.m.

Item summary:

☒ Other – Executive Session

Executive summary:

The Board of County Commissioners, pursuant to RCW 42.30.080, has scheduled a special meeting to be held at 3 p.m., Monday, June 17, 2024 in the Commissioner's Board Room, 223 East 4th Street, Port Angeles, Room 160.

The purpose of the special meeting is to facilitate an Executive Session with the Prosecuting Attorney's Office, per RCW 42.30.110. No virtual option will be available.

The Executive Session is to discuss the following item(s):

- ☒ The purchase or sale of real estate
- ☐ Evaluate the qualifications of an applicant for public employment, or to review the performance of a public employee
- ☐ Agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party...
- ☐ Collective bargaining...during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. (RCW 42.30.140)

The Board of County Commissioners will take no action while in Executive Session but reserves the right to take action at the conclusion of the Executive Session once it is back in open session.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Executive Session to discuss property.

County Official signature & print name:  Administrator Mielke

Name of Relevant Department/Employee/Stakeholder attending meeting: Board of Commissioners, Prosecuting Attorney's Office, Risk Management, Finance Department, Sheriff's Office, Real Estate Agent.

Date submitted: 6-5-24

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Executive Session Property 6-17-24

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256