

# **MINUTES**

Behavioral Health Advisory Board  
Clallam County Courthouse  
Virtual and In Person  
BOCC Meeting Room 160  
September 14, 2021  
3:00 pm-5:00 pm

*Voting Members Present:* Amy Miller, Bruce Fernie, Christina Miko, Don Lawley, Don Wenzl, John DeBoer, Tayler McCrorie, Helen Kenoyer, Grace Bell, Tom Stokes, Viola Ware

*Non-voting members present:* Kevin LoPiccolo, Stephanie Lewis, Wendy Sisk, Kristina Bullington, Kirsten Pool

*Absent:* Travis Hedin, Jody Jacobsen

*General Attendance:* Jenny Oppelt, Christine Dunn, Daniel Montana, Elizabeth Stanley, G'Neil Ashley, Amanda Tjemsland, Ken Dubuc

## **1. WELCOME AND INTRODUCTIONS**

The meeting was called to order at 3:05pm

## **2. AGENDA**

Approved – no modifications

## **3. MINUTES - Approval of the August 10, 2021 meeting**

Approved with 2 changes:

- Date of Agenda corrected to August 10, 2021
- Adding language that Grace Bell has been added to the RFP review committee

## **4. OLD BUSINESS**

- Covid 19 Impacts
  - Amy Miller mentioned the unfortunate timing of the SDC closure and Covid-19 surge
  - Wendy Sisk reports that PBH is meeting Covid-19 challenges by meeting in smaller groups/larger spaces and patients have nearly doubled. Difficult times for staff that are unable to take the personal time needed to re-charge due to rise in patients and decrease in personnel.

## **5. NEW BUSINESS**

- Presentations:
  - Clallam County Behavioral Health Fund Data – Presented by Amanda Tjemsland of Kitsap Public Health District
    - Kitsap County began collecting data mid-2019 thus 2020 was the first continuous year of data collection
    - While many have been served, challenges included user tracking ability, input consistency, and Covid-19 restrictions and closures.
    - Full Evaluation Summaries by program will be available shortly. Amanda reported formats can change and welcomed input.
- Bylaw Review
  - Discussion surrounding board members receiving BH funds participating in the RFP review process.
    - Robust conversation surrounding board members that are affiliated with funded agencies participating the in the RFP review process. Concerns discussed:
      - a. County Prosecuting Attorney, Elizabeth Stanley, provided some background on potential conflicts, as follows. Elizabeth also mentioned she would need to understand the memberships/Charter/Bylaws better to provide further opinion.
        - i. Direct Conflict: Financial gain for member
        - ii. Remote Interest: Board member or employee is affiliated with a potentially benefitting business
        - iii. Impropriety: Appearance of potential harm based on competing business
      - b. Don Lawley recalled the Charter and need to follow, requested it be used for future review and mentioned that the Commissioners may need to be brought into the discussion.
      - c. Grace Bell recalled that the non-voting members were created because they were “standing” members, however, further discussion determined that this is not consistent with today’s membership.
      - d. The use of the County’s Notice of Conflict form and how that assists in informing who is eligible to participate in the RFP review process.
    - Not hearing that any change is being requested, no motions were brought forward to change the process, however, there was a request to add the Bylaws and Charter to the next Agenda.

## **6. NEXT MEETING AGENDA**

- October 12th

- Review voting and non-voting membership in relation to the bylaws. Requests that the Charter and Bylaws be included with the Agenda
- Members requested Jenny to find a funded program to present
- Summary of 2022-23 proposals received

**7. PUBLIC COMMENT**

None

**8. ANNOUNCEMENTS**

- Per Jenny: Three weeks before the RFP responses are due.

**9. ADJOURN: Meeting adjourned at 4:45pm**

Next meeting: October 12, 2021  
Virtual Recommended  
Clallam County BOCC Meeting Room

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| <p><b>Voting Members:</b> Grace Bell, Jesse Charles, John DeBoer, Bruce Fernie, Travis Hedin, Helen Kenoyer, Don Lawley, Tayler McCrorie, Christina Miko, Amy Miller, Tom Stokes, Viola Ware, Don Wenzl</p> <p><b>Non-Voting Members:</b> Kristina Bullington, Jody Jacobson, Stephanie Lewis, Kevin LoPiccolo, Kirsten Poole, Wendy Sisk</p> |
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