



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, June 18, 2024 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of June 10

Approval of vouchers 

- 1b. Approval of payroll for the period ending May 31

Approval of payroll 

- 1c. Approval of minutes for the week of June 10

Approval of minutes 

- 1d. Call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding collaborative grant application with CIE for HUD CDBG Funding

Call for hearing 

- 1e. Call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding an Ordinance titled ?911 Addressing System?

Call for hearing 

- 1f. Call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding an Ordinance titled Carlsborg Urban Growth Area

Call for hearing 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with City of Port Angeles for emergency notification system

Agreement 

- 2b. Agreement amendment 12 with Shannon and Wilson, Inc. for Towne Road Levee Surfacing Project

Agreement amendment 12 

- 2c. Agreement with U.S. Coast Guard for Slip Point Lighthouse property maintenance

Agreement 

ADMINISTRATION

- 3a. Resolution authorizing an expenditure from the Clallam County Heritage Advisory Board Grant Fund to the Quileute Tribal School/\$2,500

Resolution 

PUBLIC WORKS

- 4a. Approval of plans and call for notice of bids to be received no later than Tuesday, July 9, 2024 at 10 a.m. regarding Sekiu Main Sewer Replacement Phase I

Approval of plans and call for notice of bids 

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

**The following meetings are scheduled for the Board of Commissioners June 17-21:
Meetings below are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, June 17:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update (Virtually with WSAC)

1:00 p.m. Department of Natural Resources Meeting

3:00 p.m. Executive Session

Tuesday, June 18:

7:30 a.m. PABA Meeting (113 S Del Guzzi Dr., Port Angeles)

10:00 a.m. Board Meeting

1:30 p.m. Board of Health Meeting

Wednesday, June 19:

Courthouse Closed - Juneteenth

Thursday, June 20:

1:00 p.m. Timber Counties Caucus (Virtually with WSAC)

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
JUN 18 2024

Date of report: June 12, 2024

General Fund	\$221,282.99
Other Funds	\$1,044,121.53
Total	\$1,265,404.52

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2024.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MIKE FRENCH, Chair

RANDY JOHNSON

MARK OZIAS

TODD MIELKE, County Administrator

Weekly Expenditures

June 10 - 14, 2024

Fund #	Department	Expenditures		Use Tax	
		General Fund (GF)	Other Funds	General Fund (GF)	Other Funds
00100.211	Assessor	16,388.77			
00100.221	Auditor	4,582.01			
00100.241/291/831	Commissioners (BOCC)	64,133.78			
19914.291	BOCC - Veterans Relief		2,765.30		
19925.291	BOCC - Hotel/Motel		245,166.63		
19941.291	BOCC - Opportunity Fund		366,379.31		
19951.291	BOCC - Affordable Housing Sales Tax		52.35		
19961.291	BOCC - American Rescue Plan Act		86,798.50		
00100.331-334	Dept. of Community Develop't (DCD)	9,719.28			
30301.331	DCD - Lower Dungeness Floodplain		137.63		
00100.871	District Court I	714.93			
00100.881	District Court II	1,697.01		65.59	
11301.511	Health & Human Services (HHS)		49,194.26		
00100.511	HHS - Environmental Health	775.66			
00100.513	HHS - Admin	53.60			
11322.511	HHS - Homeless Task Force		35,784.37		
11323.511	HHS - Chem Dep/Mental Hlth		9,491.85		
11324.511	HHS - Affordable Housing		1,903.73		
11331.511	HHS - Developmental Disabilities		132,958.20		
50401.461	Human Resources - Risk Management		3,745.14		
00100.851	Juvenile Services	7,522.25			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		577.41		
00100.911/912	Parks Fair Facilities (PFF)	33,308.55			
00100.841-843	Prosecuting Attorney	8,355.88			
	Public Works (PW)				
10101.611	PW - Roads		45,090.29		
41401.611	PW - Clallam/Sekiu Sewer		6,694.82		
42401.611	PW - Carlsborg Sewer		18,326.93		
43401.611	PW - Bullman Beach Water System		292.85		
50301.611	PW - ER&R (Equip't Rental & Revolving)		36,256.37		
00100.811-815,817	Sheriff	35,467.16			
00100.816	Sheriff - Jail Medical	8,921.33			
11003.811	Sheriff - Boating Safety		409.80		
11008.811	Sheriff - OPNET Drug		989.80		
11065.811	Sheriff - OPSCAN Operations		570.42		
11068.811	Sheriff - Stonegarden		231.07		
00100.861	Superior Court	8,798.48			
00100.861	Superior Court Jury	1,907.71			
00100.891	Superior Court Clerk	5,043.26			
00100.231	Treasurer	13,827.74			
12201.231	Treasurer - O&M (Operation & Maintenance)		304.50		
Total		221,217.40	1,044,121.53	65.59	-

VISA statement balance:	
Statement date:	

Report Reconciliation		Totals			
Total	1,265,338.93	General Fund	221,282.99		
Final Check Lists	1,265,338.93	Other Non-GF	1,044,121.53		
Difference	-	VISA charges	-		
		Total	1,265,404.52	Use Tax	65.59

COPY

Prepared by: _____
Sara DeBiddle, Clallam County Auditor's Office

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
6/18/2024	ANDERSON RESOURCE GROUP	6556	mdowning	737.01	65.59	737.01
Totals:				737.01	65.59	737.01

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	6/18/2024	0000947	MARSHALL & SWIFT, BOECH, M&S RES COST	6/6/2024	MARSHALL AND SWIFT RESII	853.99	853.99
	6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT 1141698	6/6/2024	CONTRACT OVERAGE CANO	162.12	
			1141699	6/6/2024	CONTRACT OVERAGE CANO	150.57	312.69
	6/18/2024	0001641	VERIZON WIRELESS 9964929912	6/6/2024	DATA FOR MOBILE APPRAISA	1,176.71	1,176.71
	6/18/2024	0029534	HARRIS GOVERN TAMN00004896	6/6/2024	PACS QTLY MTC	14,045.38	14,045.38
Sub total for U S BANK:							16,388.77

0.*

1,265,338.95*

14,132.24+

2,765.30+

5,043.26+

1,907.71+

8,798.48+

8,921.33+

37,668.25+

25,314.60+

38,790.54+

56,256.37+

3,416.88+

4,939.00+

31,781.10+

577.41+

7,522.25+

7,827.20+

3,745.14+

230,161.67+

1,697.01+

714.93+

9,856.91+

762,530.57+

4,582.01+

16,388.77+

0.*

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06/12/2024 8:11:38AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141701	5/31/2024	CONTRACT COPIER 11455-05	54.79	
			1141703	5/31/2024	CONTRACT COPIER 11730-02	43.81	
			1141700	5/31/2024	CONTRACT COPIER 10931-11	36.68	
			1141702	5/31/2024	CONTRACT COPIER 11689-02	28.42	163.70
6/18/2024	0040004	CLEAR BALLOT GROUP INC	CBG32810	5/31/2024	TRAINING FOR ELECTION ST	4,356.00	4,356.00
6/18/2024	0049863	SOULA, BRYNNA	Soula 5-29-24	5/29/2024	MILEAGE TO VAAC MEETING	62.31	62.31
Sub total for U S BANK:							4,582.01

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000546	EXPRESS SERVICES, INC	30698549	6/5/2024	STREAMKEEPERS DATABASE	63.73	63.73
6/18/2024	0001083	OLYMPIC PEN VISITOR BUREAU	2439	6/5/2024	MAY 2024 SERVICES PER CO	66,666.63	66,666.63
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141707	6/5/2024	MAINTENANCE & USAGE - 10	141.20	
			1141706	6/5/2024	MAINTENANCE & USAGE - 91	0.32	141.52
6/18/2024	0001207	PENINSULA COLLEGE	MSC-000002916	6/5/2024	RECOMPETE SDG GRANT RE	25,000.00	25,000.00
6/18/2024	0001632	U S POSTMASTER	JURY 10/2024	6/5/2024	1,000 SUMMONS @ .53	530.00	530.00
6/18/2024	0001641	VERIZON WIRELESS	9965019311	6/5/2024	CELL PHONE - TIMOTHY DAL	52.35	52.35
6/18/2024	0001817	OLYMPIC PENINSULA YMCA	YMCA MAY 2024	6/5/2024	SERVICES PER CONTRACT #	65,711.98	65,711.98
6/18/2024	0002447	GIBBS, GORDON	GIBBS APRIL	6/5/2024	BOE MTG 4/10	78.39	78.39
6/18/2024	0015513	OLYMPIC PENINSULA COMM	ARPA OPCC AP	6/5/2024	ARPA - HHS MEDICAL RESPIR	21,022.79	21,022.79
6/18/2024	0023330	WA ST DEPT OF COMMERCE	PWTFNT-35692	6/6/2024	CONTRACT PC12-951-067 PR	366,379.31	366,379.31
6/18/2024	0024819	QUILEUTE TRIBE	245-24-014	6/6/2024	QUILEUTE TRIBE ILA CONTR.	10,000.00	10,000.00
6/18/2024	0028699	SOUND PUBLISHING INC	8136815	6/6/2024	BUDGET CHANGES	501.32	501.32
6/18/2024	0033510	OZIAS, MARK	CMO 5/15/2024	6/5/2024	CMO TRAVEL, WSAC LEG ST	108.01	108.01
6/18/2024	0046683	ODP BUSINESS SOLUTIONS	L369211287001	6/5/2024	BINDER CLIPS, INDEX, TABS, F	170.16	170.16
6/18/2024	0047087	TURNER, REBECCA	RT 5/31/2024	6/5/2024	AICPA MEMBERSHIP - REBEC	350.00	
			RT 6/6/2024	6/6/2024	MILEAGE - MEET WITH PHA &	1.88	351.88
6/18/2024	0049397	WA FESTIVALS & EVENTS AS	RES 40 WA FES	6/6/2024	SERVICES PER CONTRACT 1	157,500.00	157,500.00
6/18/2024	0049596	LAW OFFICES OF ALEX SIDLES	SIDLES-CLALLA	6/5/2024	CUP2024-00007, LDV2024-000	10,952.50	
			SIDLES-CLALLA	6/5/2024	LDV2023-00003, CUP2024-000	6,300.00	17,252.50
6/18/2024	0049858	PORT ANGELES YOUTH BASK	RES 40 PA YOU	6/6/2024	SERVICES PER CONTRACT 1	21,000.00	21,000.00
6/18/2024	0049860	HOH INDIAN TRIBE	245-24-017	6/6/2024	HOH TRIBE ILA CONTRACT 2	10,000.00	10,000.00
Sub total for U S BANK:							762,530.57

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141712	5/31/2024	#10293 ADMIN MAY 2024	250.00	
			114711	5/24/2024	#10336 LRP MAY 2024	201.74	
			1141713	5/31/2024	#12212 BLDG MAY 2024	123.62	
			1141710	5/31/2024	#10051 CE MAY 2024	31.77	607.13
6/18/2024	0001641	VERIZON WIRELESS	9965019308	5/24/2024	G157 \$106.14 MAY 2024 CELL	443.12	443.12
6/18/2024	0004428	LEAR, CATHY	LEAR 5-31-24	5/31/2024	G157 TRAVEL/MILEAGE	31.49	31.49
6/18/2024	0020849	U S BANK	INTL CODE COL	5/30/2024	CODE BOOKS 2024	4,440.34	
			AMZN 5/23/24	5/23/2024	CE OPERATING SUPPLIES	424.67	
			AMZN 6-4-24	6/4/2024	G145 TASK 1 OPERATING SU	108.80	
			JP STORAGE 6-	6/3/2024	G145 TASK 1 SITE RENTAL	80.00	
			VERILUX 5/17/2	5/17/2024	EQ OPERATING SUPPLY	39.18	
			AMZN 5-29-24	5/29/2024	CP OPERATING SUPPLY	28.29	5,121.28
6/18/2024	0026563	MAHAN, REBECCA	MAHAN 5-31-24	5/31/2024	G133 \$62.45 G145 T2 \$62.44	165.36	165.36
6/18/2024	0028699	SOUND PUBLISHING INC	8136816	5/31/2024	MAY 2024 ADVERTISING	61.42	61.42
6/18/2024	0028740	REBEKAH BROOKS CONTRAC	NOPL 2024-00	6/4/2024	G133 MAY 2024 PROFESSION	600.00	
			24-005	6/3/2024	G145 TASK 1 MAY 2024 PROF	300.00	900.00
6/18/2024	0031795	SOUND BUILDING SYSTEM IN	REF 4-10-24	5/31/2024	REFUND BPT2024-00500	304.00	304.00
6/18/2024	0042760	COCHNAUER, TIM	COCHNAUER 5	5/31/2024	G145 TASK 2 MILEAGE	201.00	
			COCHNAUER 5	5/22/2024	G145 TASK 2 OPERATING SU	19.57	220.57
6/18/2024	0044148	WHIDBEY AUDUBON SOCIETY	CLALLAM CTY 2	6/3/2024	G145 TASK 2 PROFESSIONAL	500.00	500.00
6/18/2024	0046683	ODP BUSINESS SOLUTIONS	L365303133001	5/29/2024	ADMIN OFFICE SUPPLIES	46.37	46.37
6/18/2024	0046884	BLUEBEAM INC	1936202	5/15/2024	BLUEBEAM SUBSCRIPTION F	1,295.91	1,295.91
6/18/2024	0049644	KALAGHER, AMELIA	KALAGHER 5-3	5/31/2024	G145 TASK 4 \$62.44 LRP \$97.	160.26	160.26
Sub total for U S BANK:							9,856.91

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06/12/2024 8:37:58AM

Final Check List
CLALLAM COUNTY

District Court I Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141693	5/31/2024	POE - CANON/IRA615IFZ, BLA	128.92	
			1141695	5/31/2024	POE - CANON/IMAGERUNNEF	46.57	
			1141694	5/31/2024	POE - CANON/IR1435, BLACK	0.52	176.01
6/18/2024	0001641	VERIZON WIRELESS	9965019312	5/24/2024	MENTAL HEALTH COURT CEL	114.70	114.70
6/18/2024	0003410	LEMAY MOBILE SHREDDING	4842639S185	6/1/2024	LEMAY SHREDDING	15.84	15.84
6/18/2024	0049334	CLIAWAIVED INC	103841	6/4/2024	MENTAL HEALTH COURT UA	408.38	408.38
Sub total for U S BANK:							714.93

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06/12/2024 8:41:32AM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0018197	ANDERSON RESOURCE GRO	6556	6/18/2024	JURRY SUMMONS	737.01	737.01
6/18/2024	0019100	PLUMLEY, WILLIAM L	690871	6/18/2024	SPANISH INTERPRETER - PR	900.00	
			690875	6/18/2024	SPANISH INTERPRETER	60.00	960.00
Sub total for U S BANK:							1,697.01

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0036231	FISHER SCIENTIFIC COMPAN	1502122	4/15/2024	WATER LAB - LAB SUPPLIES	219.51	219.51
6/18/2024	0046683	ODP BUSINESS SOLUTIONS	L368454137001	5/20/2024	ONSITE - OFFICE SUPPLIES	61.15	61.15
6/18/2024	0033217	RADIO PACIFIC, INC	24050119	5/31/2024	ONSITE - KONP RADIO SPOT	495.00	495.00
6/18/2024	0049777	ANGELES LAWN	753206	6/1/2024	HOPS - HRHC LAWN MOWING	326.70	326.70
6/18/2024	0049775	BEACHAM, SAMANTHA	SB REIMB 05-29	5/29/2024	HOPS - NURSING LICENSE R	138.00	138.00
6/18/2024	0048727	BURTON FLOORING INC	12483	5/20/2024	HOPS - PH FLOORING - SEAL	8,132.38	8,132.38
6/18/2024	0022148	CENTURYLINK BUSINESS SE	688854927	5/24/2024	HOPS - FORKS 1-800 LINE	8.62	8.62
6/18/2024	0048729	CLEVINGER, WILLIAM	HRHC 07-2024-1	6/3/2024	HOPS - HRHC 1/2 LEASE PAY	1,750.00	1,750.00
6/18/2024	0049643	DUNCAN, KYRISSA	KD BT 05-31-24	5/31/2024	HOPS - BUSINESS MILEAGE -	6.03	6.03
6/18/2024	0000546	EXPRESS SERVICES, INC	30803114	5/29/2024	HOPS - EXTRA HELP	1,279.20	
			30826371	6/5/2024	HOPS - EXTRA HELP	1,023.36	2,302.56
6/18/2024	0049792	FEDERAL CONTRACTS CORP	PSI118421	5/29/2024	HOPS - GENERATOR LIGHT T	24,623.38	24,623.38
6/18/2024	0000599	FORKS OUTFITTERS	FO 05-17-24	5/17/2024	HOPS - DRYWALL ANCHORS	5.65	5.65
6/18/2024	0000593	FORKS, CITY OF	CF 06-01-24	6/1/2024	HOPS - FORKS OFFICE UTILI	78.28	78.28
6/18/2024	0049142	GALLETINE, MADISON	MG BT 06-04-24	6/4/2024	HOPS - BUSINESS MILEAGE -	75.04	75.04
6/18/2024	0029280	GRAY, JOHN	HRHC 07-2024-	6/3/2024	HOPS - HRHC 1/2 LEASE PAY	1,750.00	1,750.00
6/18/2024	0000825	JOHNSON, ANN	AJ BT 05-31-24	5/31/2024	HOPS - BUSINESS MILEAGE -	75.04	75.04
6/18/2024	0049862	KARAN, LARISSA	LK BT 05-29-24	5/29/2024	HOPS - BUSINESS MILEAGE -	68.74	68.74
6/18/2024	0048759	MAXWELL, ADRIENNE	11	5/31/2024	HOPS - WIC DIETICIAN - MAY	2,550.00	2,550.00
6/18/2024	0046683	ODP BUSINESS SOLUTIONS	L368483782001	5/23/2024	HOPS - TRASH CANS	142.41	
			368532539001	5/23/2024	HOPS - COPY PAPER	85.87	
			368553642001	5/23/2024	HOPS - DOOR MAT	39.77	
			368452510001	5/21/2024	HOPS - CLIPBOARDS	35.60	
			368451944001	5/20/2024	HOPS - LABEL TAPE	22.78	326.43
6/18/2024	0049315	PAMELA JANE WALKER MS RI	5	5/31/2024	HOPS - WIC SERVICES - MAY	3,105.00	3,105.00
6/18/2024	0046389	QUALITY TINTING & GLASS D	121505	5/28/2024	HOPS - WINDOW TINTING	369.46	369.46
6/18/2024	0039179	REITER, BRUCE	BR REIM 05-29-	5/29/2024	HOPS - REPEATER PROJECT	1,460.74	1,460.74
6/18/2024	0049218	SQUEAKY CLEAN SERVICES	355	6/4/2024	HOPS - CLEANING/SANITIZIN	1,000.00	
			354	6/4/2024	HOPS - CLEANING/SANITIZIN	800.00	1,800.00
6/18/2024	0044209	WARREN, KIM	KW BT 06-03-24	6/3/2024	HOPS - BUSINESS MILEAGE -	5.90	
			KW BT 06-03-24	6/3/2024	HOPS - BUSINESS MILEAGE -	5.63	11.53
6/18/2024	0001767	WEST WASTE & RECYCLING	0000319195	5/31/2024	HOPS - GARBAGE COLLECTI	76.17	76.17
6/18/2024	0033201	WESTSIDE PIZZA	WP 05-31-24	5/31/2024	HOPS - GROUP SUPPORT SL	154.51	154.51
6/18/2024	0039629	OPPELT, JENNIFER	JO BT 06-03-24	6/3/2024	HADM - BUSINESS MILEAGE	53.60	53.60

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0032029	NORTH OLYMPIC REGIONAL,	11322-23-NORV	5/21/2024	HTF - SARGE'S PLACE - APRI	3,725.04	3,725.04
6/18/2024	0001433	SERENITY HOUSE OF CLALLA	11322-23-SHSA	5/31/2024	HTF - SHELTER FUNDING FO	30,497.00	30,497.00
6/18/2024	0026762	THE ANSWER FOR YOUTH	11322-23-BTG 5	6/3/2024	HTF - BRIDGING THE GAP 10	1,562.33	1,562.33
6/18/2024	0032029	NORTH OLYMPIC REGIONAL,	11324-23-NORV	5/21/2024	AH - UTILIITIES & REMODELI	1,903.73	1,903.73
6/18/2024	0000396	CONCERNED CITIZENS	CC STATE 4-24	5/29/2024	DDD - STATE CONTRACT - AF	70,470.25	
			1602158	5/31/2024	DDD - COMMUNITY INCLUSIC	10,000.00	
			1602154	4/30/2024	DDD - IE INFRASTRUCTURE :	4,889.15	
			1602155	4/30/2024	DDD - OVERSERVED HOURS	1,181.25	86,540.65
6/18/2024	0001017	MORNINGSIDE INC	MS STATE 4-24	5/29/2024	DDD - STATE CONTRACT - AF	36,382.50	
			S-INV106693	5/30/2024	DDD - IE INFRUSTRUCTURE :	7,934.85	
			S-INV106680	5/24/2024	DDD - OVERSERVED HOURS	594.97	
			S-INV106685	5/24/2024	DDD - OVERSERVED HOURS	510.50	
			S-INV106683	5/24/2024	DDD - OVERSERVED HOURS	367.50	
			S-INV106681	5/24/2024	DDD - OVERSERVED HOURS	177.00	
			S-INV106686	5/24/2024	DDD - OVERSERVED HOURS	169.99	
			S-INV106682	5/24/2024	DDD - OVERSERVED HOURS	143.74	
			S-INV106684	5/24/2024	DDD - OVERSERVED HOURS	84.00	
			S-INV106694	5/30/2024	DDD - OVERSERVED HOURS	52.50	46,417.55
6/18/2024	0001509	CORDANT HEALTH SOLUTION	TC-9901210430:	5/30/2024	CD/MH - LIFT COURT - APRIL	72.99	72.99
6/18/2024	0001430	SEQUIM SCHOOL DISTRICT #	11323-24-SSD 4	5/21/2024	CD/MH - EDUCATION AND EA	9,418.86	9,418.86
Sub total for U S BANK:							230,161.67

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001136	OLYMPIC MEDICAL CENTER	97120887773700	6/4/2024	PRE EMPLOYMENT	1,182.00	
			97120887200900	6/4/2024	PRE EMPLOYMENT	148.00	1,330.00
6/18/2024	0001641	VERIZON WIRELESS	9964929911	6/4/2024	CELL PHONES	302.34	302.34
6/18/2024	0001734	WA ST PATROL	I2406635	6/4/2024	PRE EMPLOYMENT	264.00	264.00
6/18/2024	0025115	RADIA INC PS	DOS 41824 RB I	6/4/2024	DOS 41824 RB III	123.60	
			DOS 41824 RB	6/4/2024	DOS 41824 RB	115.20	
			DOS 41824 RB I	6/4/2024	DOS 41824 RB II	35.00	273.80
6/18/2024	0045292	BATES, JERRY	00086	6/4/2024	PRE EMPLOYMENT POLYGR/	1,575.00	1,575.00
Sub total for U S BANK:							3,745.14

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Final Check List
CLALLAM COUNTY

HR Payroll

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	6/18/2024	0016373	WESTERN CONFERENCE OF,PENMAY24	6/7/2024	TEAMSTERS PENSION TRUS	7,827.20	7,827.20
Sub total for U S BANK:							7,827.20

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000628	GALLS LLC	027942016	5/15/2024	UNIFORMS & CLOTHING	477.08	477.08
6/18/2024	0001262	PORT OF PORT ANGELES	PS-INV104924	6/1/2024	BUILDING/OFFICE RENTAL-L	3,045.69	3,045.69
6/18/2024	0001509	CORDANT HEALTH SOLUTION	TC-1645005312	5/31/2024	PRO SVCS-DIV	224.85	224.85
6/18/2024	0001734	WA ST PATROL	I2406582	6/3/2024	PRO SVCS-FINGERPRINTS	66.00	66.00
6/18/2024	0001736	WA SUP OF PUBLIC INSTRU	C36523	5/31/2024	DET FOOD	163.44	163.44
6/18/2024	0003688	BURNS, KIMBERLY	053024KB	5/30/2024	TRVL TRN-REIMB	59.25	
			053124KB	5/31/2024	TRVL TRN-REIMB	51.75	111.00
6/18/2024	0003701	MAYNARD, MIKE	060324MM	6/3/2024	TRVL BUS-REIMB MAYNARD	14.75	14.75
6/18/2024	0003702	MCBRIDE, MIKE	060324MMC	6/3/2024	TRVL BUS-REIMB MCBRIDE	14.75	14.75
6/18/2024	0017787	DAIRY FRESH FARMS INC	8122415618	6/4/2024	DET FOOD	148.82	148.82
6/18/2024	0041147	AMERIGAS PROPANE LP	3164994516	5/31/2024	UTILITIES	2,554.95	2,554.95
6/18/2024	0045712	RAUCH, NANCY	053124NR	5/28/2024	CAP VOL-MILEAGE	470.34	470.34
6/18/2024	0048811	ANDERSON, EILEEN	053124EA	5/29/2024	CAP VOL-MILEAGE	48.24	48.24
6/18/2024	0049855	COORDINATED CARE	CL-047727657	5/17/2024	MISC-REIMB	182.34	182.34
Sub total for U S BANK:							7,522.25

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Final Check List
CLALLAM COUNTY

Nox Weeds

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001140	OLYMPIC PRINTERS INC	34799	6/3/2024	LMD JUNE 2024 NEWSLETTE	209.09	209.09
6/18/2024	0001540	SWAIN'S GENERAL STORE IN	328407	6/3/2024	BINOCULARS FOR PIT SURVI	163.21	
			328409	6/3/2024	RAIN PANTS FOR INSPECTOI	59.75	222.96
6/18/2024	0001641	VERIZON WIRELESS	9965019310	5/24/2024	PHONE BILL; RDS = \$53.07	138.53	138.53
6/18/2024	0048872	OAKES, JOSEPH	Oakes2024 6-3	6/3/2024	BATTERIES FOR GPS UNIT	6.83	6.83
Sub total for U S BANK:							577.41

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Final Check List
CLALLAM COUNTY

Parks Fair Facilities Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000090	ANGELES MACHINE WORKS	I79533	6/6/2024	FG AL LATCH FOR WILDER TI	209.90	209.90
6/18/2024	0000091	ANGELES MILLWORK & LUMB	353278	6/6/2024	CH AXIS EXT WOOD	56.04	
			126169	6/6/2024	FG MED ALUM RIVET FOR WI	9.35	65.39
6/18/2024	0000172	BAXTER A/P OFFICE	126169	6/6/2024	FG CIRCUIT TESTER	17.13	17.13
6/18/2024	0000290	CED/STUSSER - SEATTLE	5948-1054617	6/6/2024	CH 5W LAMP	58.81	
			59481054956	6/6/2024	FG DIRECT DRIVE	21.78	80.59
6/18/2024	0000427	CRESCENT WATER ASSOCIA	1507 5/24	6/6/2024	SC MAY WATER	473.88	473.88
6/18/2024	0000427	CRESCENT WATER ASSOCIA	1459 5/24	6/6/2024	FWB MAY WATER	55.00	55.00
6/18/2024	0000561	FERGUSON ENTERPRISES IN	2650195	6/6/2024	FG PVC EPDM,	128.71	
			2651192	6/6/2024	FG 1X3 SS REP CLMP 1X6 CL	86.05	214.76
6/18/2024	0000677	GRAINGER INC	9129340494	6/6/2024	SMPK STEEL FLEX CPLNG	140.88	
			9132929176	6/6/2024	CH CAGE NUT BATTERY	32.71	
			9129013703	6/6/2024	CH MACH SCREW BUTTON	10.33	183.92
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141736	6/6/2024	ADM COPIER SERV	202.83	
			1141714	6/6/2024	FG COPIER SERV	90.62	293.45
6/18/2024	0001252	PORT ANGELES, CITY OF	60387-154442 5/	6/6/2024	FG MAY UTIL	1,920.14	
			60327-152976 5/	6/6/2024	WSU MAY UTIL & GARBAGE	836.97	
			60387-154282 5/	6/6/2024	FG MAY UTIL	454.49	
			60387-153008 5/	6/6/2024	FG MAY UTIL	367.11	
			60387-153004 5/	6/6/2024	FG MAY UTIL	349.25	
			60387-152668 5/	6/6/2024	FG MAY UTIL & GARBAGE	328.89	
			60387-152998 5/	6/6/2024	FG MAY UTIL	306.17	
			60387-153006 5/	6/6/2024	FG MAY UTIL	274.64	
			60387-154714 5/	6/6/2024	FG MAY UTIL	268.36	
			60387-159546 5/	6/6/2024	FG MAY ELECT	100.45	
			60387-158232 5/	6/6/2024	FG MAY ELECT	48.35	
			60387-153000 5/	6/6/2024	FG MAY UTIL	42.51	
			60387-154634 5/	6/6/2024	FG MAY UTIL	42.51	5,339.84
6/18/2024	0001258	PORT ANGELES POWER EQU	98034999	6/6/2024	FG TRIMMER LINE	29.32	29.32

Bank : apbank U S BANK			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
6/18/2024	0001300	PUBLIC UTILITY DISTRICT	22216 5/24	6/6/2024	CDJ MAY ELECT	762.85		
			75463 5/24	6/6/2024	SC MAY ELECT	600.78		
			13572 5/24	6/6/2024	SC MAY ELECT	358.84		
			13575 5/24	6/6/2024	SC MAY ELECT	262.07		
			22650 5/24	6/6/2024	CB MAY ELECT & WATER	257.21		
			13573 5/24	6/6/2024	SC MAY ELECT	153.26		
			57419 5/27	6/6/2024	DL MAY ELECT	91.04		
			13424 5/24	6/6/2024	FWB MAY ELECT	53.96		
			13571 5/24	6/6/2024	SC UNMETERED LIGHT	21.61		
			126922 5/24	6/6/2024	SMPK LKPLSNT UNMETEREC	14.54		
			54219 5/24	6/6/2024	SMPK W LKPLSNT UNMETER	14.54	2,590.70	
6/18/2024	0001540	SWAIN'S GENERAL STORE IN	327914	6/6/2024	FG TIEDOWN FOR WILDER S	35.87		
			328210	6/6/2024	FG MIRROR HOLDER KIT MO	19.54		
			328283	6/6/2024	FG SPRY PNT FOR WILDER S	17.22		
			328462	6/6/2024	CH AM BLK STHR STRIP TAPI	14.75	87.38	
6/18/2024	0001576	THURMAN SUPPLY	904691	6/6/2024	CDJ PVC TEE ELBOW BUSHII	41.76		
			904862	6/6/2024	CH POLE SWITCH	15.76	57.52	
6/18/2024	0001641	VERIZON WIRELESS	9964929909	6/6/2024	FG ADM CH CELLPHONE FG	261.58	261.58	
6/18/2024	0001767	WEST WASTE & RECYCLING	0000319274	6/6/2024	CDJ CB LKPLSNT MAY GARB,	371.88	371.88	
6/18/2024	0032999	PLATT	5f03069	6/6/2024	FG PHI 33TB WAG 222 FOR V	442.25		
			5f13350	6/6/2024	FG PHI 33TB FOR WILDER ST	52.53		
			5f35356	6/6/2024	FG 33TB FOR WILDER STAGE	26.27	521.05	
6/18/2024	0035592	CAMPLIFE INC	18333558	6/6/2024	DRA SC ONLINE RESERVATIC	1,814.50	1,814.50	
6/18/2024	0035842	CLALLAM CO PARKS CREDIT	WorldPay May 21	6/6/2024	DRA SC MAY CC FEES	2,472.95	2,472.95	
6/18/2024	0036323	BUCK'S NORTHWEST LANDS	3216	6/6/2024	CH LANDSCAPE MAINTENAN	1,131.52	1,131.52	
6/18/2024	0041295	C & C TIMBER INC	4541	6/6/2024	DRA FIREWOOD FOR RESAL	1,482.00	1,482.00	
6/18/2024	0041605	HD SUPPLY	806964177	6/6/2024	FG BATH TISS BROOM LINER	5,434.73		
			805625019	6/6/2024	FG HAND SANITIZER	4,810.66		
			807200936	6/6/2024	CH BATH TISS LINERS HND T	1,572.68		
			806717864	6/6/2024	CDJ FLDG TBL	876.28		
			805624921	6/6/2024	FG HANDSANITIZER	481.07		
			807661723	6/6/2024	CH MPFRAME MOP HND TL	359.82		
			807440151	6/6/2024	CDJ GERM CLNR	239.14		
			806950705	6/6/2024	CDJ DEGREASR TRIGGER SF	115.33		
			807659578	6/6/2024	CDJ DEGRSR CREDIT RETUF	-107.90	13,781.81	

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
6/18/2024	0041765	CALL LUKE LLC	4555	6/6/2024	SC OUTSIDER PERIM PREV T	144.84	
			4548	6/6/2024	CH REFILL BAIT STATIONS	100.19	245.03
Sub total for U S BANK:							31,781.10

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Final Check List
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Prosecutor (1) Page: 1

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001136	OLYMPIC MEDICAL CENTER	Hadden5.14.24	6/6/2024	CORONER LAB TESTS - HADI	139.00	139.00
6/18/2024	0045735	PACIFIC NW FORENSIC PATH	2024-CO-134	6/6/2024	JORDAN WYNN AUTOPSY	2,100.00	2,100.00
6/18/2024	0048448	PACIFIC NORTHWEST FOREN	Lacsina 5.19.24	6/6/2024	AUTOPSIES - REZINAS AND F	2,700.00	2,700.00
Sub total for U S BANK:							4,939.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000546	EXPRESS SERVICES, INC	30803115	6/6/2024	EXPRESS SERVICES	356.18	
			30826372	6/6/2024	EXPRESS SERVICES	259.04	615.22
6/18/2024	0001641	VERIZON WIRELESS	9964929910	6/6/2024	CELL PHONES	1,047.41	1,047.41
6/18/2024	0004368	NICHOLS, MARK	NICHOLS06/06/	6/6/2024	TRAVEL REIMBURSEMENT	489.25	489.25
6/18/2024	0046683	ODP BUSINESS SOLUTIONS	L367379652001	6/6/2024	OFFICE SUPPLIES	44.64	
			366986784001	6/6/2024	OFFICE SUPPLIES	43.51	
			367919277001	6/6/2024	OFFICE SUPPLIES	37.24	
			367379504001	6/6/2024	OFFICE SUPPLIES	32.66	
			367379651001	6/6/2024	OFFICE SUPPLIES	31.42	
			367919648001	6/6/2024	OFFICE SUPPLIES	23.01	
			366996466001	6/6/2024	OFFICE SUPPLIES	21.75	
			367919648002	6/6/2024	OFFICE SUPPLIES	9.98	
			367379647001	6/6/2024	OFFICE SUPPLIES	6.26	250.47
6/18/2024	0049638	SPRINGFIELD, ERIC	SPRINGFIELD6/	6/6/2024	TRAVEL REIMBURSEMENT	1,014.53	1,014.53
Sub total for U S BANK:							3,416.88

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000091	ANGELES MILLWORK & LUMB	353777	6/3/2024	Propane - PA 830	21.54	21.54
6/18/2024	0000290	CED/STUSSER - SEATTLE	5948-1054927	6/5/2024	Lamp - PA 20-B101	84.94	84.94
6/18/2024	0000332	CLALLAM CO AUDITORS TAX	.05/24-SUT 5030	5/31/2024	Sales and Use Tax - ERR S365	191.50	191.50
6/18/2024	0000599	FORKS OUTFITTERS	28MAY2024-1	5/28/2024	Hoses - LC	38.39	38.39
6/18/2024	0000772	INDUSTRIAL HYDRAULICS INC	A348116	5/31/2024	O Rings - PA	31.69	31.69
6/18/2024	0001036	MURREYS OLYMPIC DISPOS	A8138328S112	6/1/2024	Garbage Services - SQ	244.14	244.14
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141763	5/31/2024	Billable Copies - Engineering 62	266.89	
			1141764	5/31/2024	Billable Copies - Admin 6553	211.43	
			1141762	5/31/2024	Billable Copies - ER&R	33.61	511.93
6/18/2024	0001187	PAPE MACHINERY INC	15320438	5/28/2024	Window Pane - PA 336	793.27	
			15320390	5/24/2024	Weather Stripping - PA 619	247.47	
			15332506	5/29/2024	Freight - PA 451	24.67	1,065.41
6/18/2024	0001255	PRICE FORD LINCOLN MERCI	5053994	6/5/2024	Valve, ASY, Compressor ASY, I	747.80	
			5053913	5/30/2024	Screen ASY, Gasket - PA 150	84.71	832.51
6/18/2024	0001405	LES SCHWAB TIRE CENTERS	38100582888	5/7/2024	Tires - SQ 453	5,093.82	
			38100582463	5/4/2024	Tires - PA 733	293.03	
			38100583893	5/15/2024	Flat Repair - PA 205	54.44	5,441.29
6/18/2024	0001426	SEQUIM, CITY OF	1295.0/0601202	6/1/2024	Utility Charges (Water & Sewer)	248.73	248.73
6/18/2024	0001551	TACOMA SCREW PRODUCTS	140112791-00	5/29/2024	Roll Pins, Tapers, Ties, Rope - I	513.29	513.29
6/18/2024	0001641	VERIZON WIRELESS	9964834337ERF	5/22/2024	PA Sign Shop Laptop Line -PA	80.02	80.02
6/18/2024	0001767	WEST WASTE & RECYCLING	0000321509	5/31/2024	Sanican, 410 Frontier St - CB	120.00	
			0000319114	5/31/2024	Garbage Collection, 51 Bedrock	72.00	
			0000319115	5/31/2024	Garbage Collection, 410 Frontie	36.00	228.00
6/18/2024	0001781	WHITEHEADS AUTO PARTS IN	287183	5/28/2024	Tape, Bolts - LC 449	25.46	
			287255	5/29/2024	Lights - LC 402	22.33	47.79
6/18/2024	0003431	HI-TECH SECURITY, INC.	100794	5/28/2024	Reset Fire Alarm - PA 20-B201	163.35	163.35
6/18/2024	0004211	CENTURYLINK	3623528/052424	5/24/2024	Phone services - ER&R 169B P	41.20	41.20
6/18/2024	0005032	OWEN EQUIPMENT COMPAN	'00115165	5/30/2024	Pumps, Gaskets - PA 401	3,256.25	3,256.25

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0022435	RACE STREET AUTO PARTS	674470-24	6/4/2024	Rotors, Pads - SQ 140	457.15	
			674409-24	6/4/2024	LED, Strobes - PA 150	398.73	
			674138-24	5/30/2024	Air Filter - PA Stores	75.55	
			673441-24	5/24/2024	Belt, Fuel Filter - SQ 846	61.34	
			674461-24	6/3/2024	Urethane - PA 336	60.46	
			673800-24	5/28/2024	Tool Box - SQ 460	51.47	
			674538-24	6/4/2024	Catalytic Cleaner - SQ 140	47.89	
			673799-24	5/28/2024	Greese Gun - SQ 460	32.66	
			674712-24	6/5/2024	Batteries - PA	27.40	1,212.65
6/18/2024	0036098	O'REILLY AUTO PARTS	2750-490959	5/14/2024	Wiper Blades, Filters - PA 20-HI	42.38	42.38
6/18/2024	0036418	PA FAR WEST MACHINE &, HY	0524-C4987C	5/1/2024	Repairs - PA 453	1,034.25	1,034.25
6/18/2024	0038262	WILDER AUTO CENTER	6196139	5/16/2024	Repairs - PA 20-HHS, HHS!	220.23	220.23
6/18/2024	0039486	LEGACY POWER SYSTEMS	242302350011	5/31/2024	Maintenance - PA 20-B300	7,421.29	7,421.29
6/18/2024	0040272	MATT'S TOOLS USA LLC	143240	6/4/2024	Gloves - PA	21.78	21.78
6/18/2024	0042872	PROPANE NORTHWEST	1212846674	3/6/2024	Propane - LC	121.44	121.44
6/18/2024	0043469	PETROCARD	0521007-IN	6/3/2024	Unleaded - CH	10,903.92	
			0520679-IN	5/30/2024	Unleaded - LC	1,867.33	
			0520430-IN	5/23/2024	Tube - LC	201.68	12,972.93
6/18/2024	0045842	CINTAS CORPORATION #2	5213902333	5/30/2024	First Aid Supplies - PA	96.09	
			5213902374	5/30/2024	First Aid Supplies - PA	21.27	117.36
6/18/2024	0049733	VESTIS SERVICES LLC	5120477766	6/4/2024	Laundry Services - LC	17.42	
			5120475249	5/30/2024	Laundry Services - SQ	16.34	
			5120477780	6/4/2024	Laundry Services - PA	16.33	50.09
Sub total for U S BANK:							36,256.37

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Final Check List
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Public Works Roads Page: 1

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000085	ANGELES CONCRETE PRODL	29930	5/15/2024	MAINTENANCE SUPPLIES- P/	103.21	103.21
6/18/2024	0000205	BLAKE TILE & STONE INC	2405-523303-1	5/23/2024	MAINTENANCE SUPPLIES- P/	3,085.44	3,085.44
6/18/2024	0000546	EXPRESS SERVICES, INC	30826373-10101	6/5/2024	05/27-06/2 EXPRESS EMPLOY	3,340.60	3,340.60
6/18/2024	0000677	GRAINGER INC	9140098568	6/4/2024	MAINTENANCE SUPPLIES - S	149.49	
			9128138048	5/22/2024	MAINTENANCE SUPPLIES- LC	94.63	244.12
6/18/2024	0000709	HARBOR SAW & SUPPLY	801158	6/6/2024	MAINTENANCE SUPPLIES - S	435.60	
			801157	6/6/2024	MAINTENANCE SUPPLIES - P	105.63	
			801156	6/6/2024	MAINTENANCE SUPPLIES - P	65.29	606.52
6/18/2024	0000885	LAKESIDE INDUSTRIES, INC	271802	5/25/2024	LAKESIDE OLY PEN ASPHALT	7,169.59	
			271801	5/25/2024	LAKESIDE OLY PEN ASPHALT	6,952.95	14,122.54
6/18/2024	0001586	TRAFFIC SAFETY SUPPLY COIN	V070549	5/31/2024	TRAFFIC SAFTEY SUPPLIES	3,620.40	
			INV070468	5/29/2024	TRAFIC SAFTEY SUPPLY	1,977.16	5,597.56
6/18/2024	0001635	UTILITIES UNDERGROUND LC	4050249	5/31/2024	05/2024 UTILITIES UNDERGR	275.88	275.88
6/18/2024	0001641	VERIZON WIRELESS	9964834337-101	5/22/2024	04/23-5/22 VERIZON	474.54	474.54
6/18/2024	0002816	MCGINLEY, JUSTIN W	MCGINLEYREIM	5/22/2024	TRAVEL REIMBURSEMENT -M	18.50	18.50
6/18/2024	0021386	STAPLES ADVANTAGE	6003884856	6/1/2024	OFFICE SUPPLIES	96.66	96.66
6/18/2024	0027292	WA AUDIOLOGY SERVICES IN	63413	6/5/2024	MAINTENANCE SUPPLIES	4,883.24	4,883.24
6/18/2024	0036418	PA FAR WEST MACHINE &, HY	0524-C5015C	5/24/2024	MAINTENANCE SUPPLIES	519.02	519.02
6/18/2024	0037389	ORSBORN, SHELDON TYLER OR	SBORREIM5	5/22/2024	TRAVEL REIMBURSEMENT -C	28.17	28.17
6/18/2024	0041654	CONSTRUCTION INSPECTION	1966-1	5/31/2024	CONSTRUCTION INSPECTIOI	1,034.84	1,034.84
6/18/2024	0043469	PETROCARD	C474298	5/31/2024	FUEL CONSUMED - LC	26.92	26.92
6/18/2024	0049034	WSP USA INC	400035327	5/23/2024	ELWHA RIVER BRIGE LOAD F	337.98	337.98
6/18/2024	0049733	VESTIS SERVICES LLC	5120477779	6/4/2024	LAUNDRY SERVICE-PA	16.33	
			5120475250	5/30/2024	LAUNDRY SERVICE-SQ	16.30	
			5120477767	6/4/2024	LAUNDRY SERVICE- LC	16.28	48.91
6/18/2024	0049859	ARROW CONSTRUCTION SU	F13364	5/15/2024	MAINTENANCE SUPPLIES-PA	2,911.91	
			13347	5/15/2024	MAINTENANCE SUPPLIES-PA	1,033.98	3,945.89
Sub total for U S BANK:							38,790.54

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0037716	CASCADE COLUMBIA DISTRIE	897091	5/28/2024	WWTP SUPPLIES	2,504.87	2,504.87
6/18/2024	0000332	CLALLAM CO AUDITORS TAX	.05/24-SUT 4140	5/31/2024	05/2024 SALES AND USE TAX	562.13	562.13
6/18/2024	0027283	COAST CONTROLS AND AUT	00055116	4/26/2024	COAST CONTROLS YEARLY S	850.00	850.00
6/18/2024	0000594	DECKER CITY HARDWARE, TI	829501	5/31/2024	WWTP MAINTENANCE SUPP	215.11	215.11
6/18/2024	0046122	DUSTIN, COLE	DUSTINREIM53	5/31/2024	REIM C DUSTIN WATER COLI	229.99	229.99
6/18/2024	0000839	K & L SUPPLY INC	46432	5/30/2024	WWTP MAINTENANCE SUPP	1,377.74	1,377.74
6/18/2024	0001081	NORTHERN TOOL & EQUIPME	79012847	5/13/2024	WWTP MAINTENANCE SUPP	152.03	152.03
6/18/2024	0001148	OLYMPIC SPRINGS INC	367302	5/31/2024	WWTP DRINKING WATER	77.76	77.76
6/18/2024	0001300	PUBLIC UTILITY DISTRICT	23193-052824	5/28/2024	04/17-05/16 HWY 112- ACROS	322.53	322.53
6/18/2024	0001641	VERIZON WIRELESS	9964834337-414	5/22/2024	04/23-5/22 CLALLM BAY SEKIL	66.66	66.66
6/18/2024	0001722	WA ST DEPT OF TRANSPORT	.05690RNO2	3/6/2024	05690R AMEND NO 02 FEES \	300.00	300.00
6/18/2024	0001767	WEST WASTE & RECYCLING	0000319122	5/31/2024	GARBAGE SERVICE-WWTP	36.00	36.00
6/18/2024	0000332	CLALLAM CO AUDITORS TAX	.05/24-SUT 4240	5/31/2024	SALES AND USE TAX	169.23	169.23
6/18/2024	0001426	SEQUIM, CITY OF	90-062700-6124	6/1/2024	4/23-5/23 SEWER USAGE	9,854.47	
			C24-5	6/4/2024	05/24 CARLSBORG MONTHY	4,159.59	
			90-062700-524B	6/1/2024	4/23-5/23 SEWER BASE	2,364.00	
			C24-2023	6/4/2024	2023 CARLSBORG-FLUSHING	1,779.64	18,157.70
6/18/2024	0000546	EXPRESS SERVICES, INC	30826373-43401	6/5/2024	05/27-06/02 EXPRESS CROSS	292.85	292.85
Sub total for U S BANK:							25,314.60

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202405	5/31/2024	PERSON SEARCHES	54.45	54.45
6/18/2024	0000403	COPY CAT GRAPHICS & SIGN	060224	6/2/2024	GRAPHICS FOR ANIMAL CON	1,252.35	1,252.35
6/18/2024	0000608	FRANZ FAMILY BAKERIES	117101005499	5/28/2024	FOOD	252.00	
			117101005381	5/2/2024	FOOD	184.68	
			117101005475	5/23/2024	FOOD	151.20	
			117101005431	5/13/2024	FOOD	134.40	
			117101005444	5/16/2024	FOOD	117.60	
			117101005399	5/6/2024	FOOD	100.80	
			117101005412	5/9/2024	FOOD	84.00	1,024.68
6/18/2024	0000628	GALLS LLC	027765712	4/25/2024	UNIFORMS - CHORLEY AND F	198.25	
			027933766	5/14/2024	UNIFORMS - WATERHOUSE,	92.57	
			028052107	5/28/2024	DUTY GEAR - LOUCKS	54.25	
			027845517	5/3/2024	UNIFORMS - CHORLEY AND F	48.14	
			027988076	5/20/2024	UNIFORMS - ROTHWEILER	28.88	
			028035811	5/24/2024	UNIFORMS - ROTHWEILER	24.07	446.16
6/18/2024	0000672	GOOD SOURCE	SI0562297	5/19/2024	FOOD	1,400.36	1,400.36
6/18/2024	0000890	LANGUAGE LINE SERVICES, I	11314737	5/31/2024	INTERPRETATION SERVICES	3.33	3.33
6/18/2024	0001148	OLYMPIC SPRINGS INC	367198	5/29/2024	WATER	136.45	
			366931	5/14/2024	WATER	107.21	
			367403	5/31/2024	WATER COOLER RENT	43.34	287.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1140914	4/30/2024	FURNITURE FOR JAIL MEDIC	1,343.83	
			1140922	5/1/2024	FURNITURE FOR JAIL MEDIC	869.02	
			1142295	5/31/2024	MAINTENANCE AGREEMENT	364.67	
			1142306	5/31/2024	MAINTENANCE AGREEMENT	305.82	
			1142307	5/31/2024	MAINTENANCE AGREEMENT	193.95	
			1142302	5/31/2024	MAINTENANCE AGREEMENT	87.38	
			1142301	5/31/2024	MAINTENANCE AGREEMENT	74.54	
			1142300	5/31/2024	MAINTENANCE AGREEMENT	58.16	
			1142294	5/31/2024	MAINTENANCE AGREEMENT	53.66	
			1142297	5/31/2024	MAINTENANCE AGREEMENT	49.01	
			1142299	5/31/2024	MAINTENANCE AGREEMENT	43.21	
			1142304	5/31/2024	MAINTENANCE AGREEMENT	32.01	
			1142296	5/31/2024	MAINTENANCE AGREEMENT	25.47	
			1142303	5/31/2024	MAINTENANCE AGREEMENT	17.66	
			1142305	5/31/2024	MAINTENANCE AGREEMENT	12.28	3,530.67
6/18/2024	0001540	SWAIN'S GENERAL STORE IN	328276	5/30/2024	UNIFORM - MORGAN,J	195.88	
			328281	5/30/2024	FORCED ENTRY TOOL	31.55	227.43
6/18/2024	0001547	SYSKO FOOD SERVICES OF	555694777	5/22/2024	FOOD & KITCHEN SUPPLIES	2,562.91	
			555333433	5/8/2024	FOOD & KITCHEN SUPPLIES	2,552.93	
			555680565	5/15/2024	FOOD	2,517.17	
			555651664	5/1/2024	FOOD	1,578.27	
			555708408	5/29/2024	FOOD	1,191.96	
			555672846	5/11/2024	CREDIT FOR MISSING CHIPS	-38.29	10,364.95
6/18/2024	0001603	TYLER TECHNOLOGIES INC.	130-147056	5/15/2024	LIVESCAN SERVICES	2,526.48	2,526.48
6/18/2024	0001641	VERIZON WIRELESS	9964929908	5/23/2024	CELL PHONE SERVICE	462.58	462.58
6/18/2024	0001723	WSDOT/WA ST FERRIES	RK425765	5/31/2024	FERRY RECEIPTS	89.00	89.00
6/18/2024	0001734	WA ST PATROL	I2406428	6/3/2024	BACKGROUND CHECKS	696.75	696.75
6/18/2024	0001767	WEST WASTE & RECYCLING	0000319277	5/31/2024	GARBAGE DISPOSAL - SLIP F	72.00	72.00
6/18/2024	0004211	CENTURYLINK	206-T30-9144-JL	5/23/2024	DATA CONNECTION	467.95	
			333959233	5/24/2024	DATA CONNECTION	56.89	524.84
6/18/2024	0017787	DAIRY FRESH FARMS INC	8082412313	5/2/2024	FOOD	385.72	
			8082413711	5/16/2024	FOOD	373.42	
			8082415114	5/30/2024	FOOD	353.56	
			8082413010	5/9/2024	FOOD	329.05	
			8082414408	5/23/2024	FOOD	296.34	1,738.09

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0026698	JOHNSON, LINDA	052124	5/21/2024	OPNET PETTY CASH REIMBL	232.94	232.94
6/18/2024	0028803	TOMKO, RICHARD	041524	4/15/2024	SHIPPING CHARGE	45.58	45.58
6/18/2024	0031949	LOUCKS, MICHAEL	053024	5/30/2024	ACADEMY GEAR	80.34	80.34
6/18/2024	0033486	LN CURTIS & SONS INC	INV827272	5/23/2024	BULLET PROOF VEST - HAGE	3,752.04	
			INV820302	5/3/2024	LESS THAN LETHAL FORCE C	2,890.97	
			INV827241	5/23/2024	BULLET PROOF VEST - DEMO	1,865.46	
			INV826093	5/21/2024	UNIFORM - WAKNITZ	106.60	
			INV813853	4/16/2024	UNIFORM - WAKNITZ	104.42	
			INV826155	5/21/2024	UNIFORM - WAKNITZ	101.28	
			INV796306	2/27/2024	UNIFORM - HEINER	67.35	
			INV826232	5/21/2024	UNIFORM - LIM	25.05	8,913.17
6/18/2024	0042636	HARBOR FOODSERVICE	778724	5/13/2024	FOOD	1,559.40	
			780295	5/14/2024	CREDIT MEMO	-50.74	1,508.66
6/18/2024	0043469	PETROCARD	C474299	5/31/2024	FUEL FOR OPNET, BOATING	1,325.62	1,325.62
6/18/2024	0044691	VERIZON CONNECT FLEET U:617000057904	617000057904	6/3/2024	VEHICLE TRACKING SUBSCF	99.98	99.98
6/18/2024	0045809	CHORLEY, JUSTINE	5-23-24	5/23/2024	REIMBURSEMENT FOR MEAL	42.34	42.34
6/18/2024	0046493	VANOVER, TAMARA	052124	5/21/2024	TRAVEL - ANAHEIM, CA	351.50	351.50
6/18/2024	0049401	8TH STREET CAR WASH	CCS-052524	5/25/2024	CAR WASHES	367.00	367.00
Sub total for U S BANK:							37,668.25

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Final Check List
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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000815	JIM'S PHARMACY	011042-5.25.24	5/25/2024	INMATE MEDICINE	2,619.59	2,619.59
6/18/2024	0001508	STERICYCLE, INC	8007237433	5/24/2024	BIO HAZARD WASTE	65.75	65.75
6/18/2024	0017535	COST LESS SENIOR SERVICE	18765-5.31.24	5/31/2024	INMATE MEDICINE	5,936.63	5,936.63
6/18/2024	0041537	MCKESSON MEDICAL-SURGI	22183553	6/3/2024	INMATE MED CLINIC SUPPLIE	252.65	252.65
6/18/2024	0048022	SOUND INPATIENT PHYSICIAN	ZC4XH1P	5/4/2024	INMATE MEDICAL	46.71	46.71
Sub total for U S BANK:							8,921.33

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000600	HALBERG, LACEY	1995242HALBEI	6/5/2024	23-1-00317-05, ST.V . WEATHI	221.82	221.82
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141756	6/5/2024	5/2024, CONTRACT COST RA	84.07	
			1141759	6/5/2024	5/2024,CONTRACT COST RAT	33.99	
			1141754	6/5/2024	6/2024, CONTRACT BASE RA	32.67	
			1141758	6/5/2024	6/2024, CONTRACT BASE RA	27.23	
			1141755	6/5/2024	5/2024, CONTRACT COST RA	22.02	
			1141757	6/5/2024	6/2024-CONTRACT BASE RAT	18.03	218.01
6/18/2024	0001764	WEST PAYMENT CENTER, TH	850329232	6/5/2024	JUNE 2024 - LAW LIBRARY PL	303.60	303.60
6/18/2024	0020949	ALBERT AABUAN PLLC	1995239ABUAN	6/5/2024	23-4-00537-05, IN RE DAVIS, L	955.00	955.00
6/18/2024	0021517	TUCKER, CHRISTIE	1995258TUCKE	6/5/2024	21-3-00251-05, IN RE LEE/PEF	1.25	1.25
6/18/2024	0029825	MARCOUX, ELIZABETH "BETT	1995300MARCC	6/6/2024	23-4-00264-05, IN RE GEORGI	967.50	967.50
6/18/2024	0033156	JESSE ACOSTA	1995240ACOST	6/5/2024	23-1-00158-05, ST. V. IBARRA	438.00	438.00
6/18/2024	0039420	MUCKLEY, TIFFANY	1995245MUCKL	6/5/2024	MAY 2024, MILEAGE REIMBUI	233.16	233.16
6/18/2024	0039499	LAW OFFICE OF DEREK G ME	1995246MEDIN	6/5/2024	24-4-00051-05, IN RE RODRIG	1,010.00	1,010.00
6/18/2024	0041631	DATA FORENSICS LAB	240010	6/5/2024	22-1-00054-05, ST. V. FLORES	705.60	705.60
6/18/2024	0046756	PENA, KONNING MAURICIO	000063	6/5/2024	24-8-00031-05, ST. V. ORNEL	171.00	
			000062	6/5/2024	24-1-00038-05, ST. V. GOMEZ	135.00	
			000064	6/5/2024	24-7-00061-05, IN RE GONZAL	135.00	441.00
6/18/2024	0046965	WARREN, MICHELLE	1995259WARRE	6/5/2024	MAY 2024, MILEAGE REIMBUI	26.80	26.80
6/18/2024	0049210	SHINZATO-FISCHER, LICIA	WA-180	6/5/2024	23-1-00271-05, ST. V. JONES,	276.74	276.74
6/18/2024	0049740	TAIT GRAY COUNSELING	102	6/5/2024	23-8-00100-05, ST. V. HARRIS	3,000.00	3,000.00
Sub total for U S BANK:							8,798.48

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Final Check List
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Clerk

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141705	6/6/2024	CLERK'S OFFICE CONTRACT	139.19	
			1141704	6/6/2024	CLERK' S OFFICE CONTRAC	59.15	198.34
6/18/2024	0005313	JURY SYSTEMS INC	6571	6/6/2024	JURY+ ANNUAL MAINT RENE	4,765.00	4,765.00
6/18/2024	0033199	LEMAY MOBILE SHREDDING	4842640S185	6/6/2024	CLERK'S OFFICE SHRED	31.68	31.68
6/18/2024	0049587	PORTER, CHARDONNEY	CPORTERMAYJ	6/6/2024	CLERK TRAVEL -JUVENILE C	48.24	48.24
Sub total for U S BANK:							5,043.26

Clerk Jury

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0016590	HJELMESETH, DANIEL	SUPCT2483026	5/1/2024	JURY PAYMENT	16.03	16.03
6/18/2024	0025785	BARKER, MARY	SUPCT2484385	5/1/2024	JURY PAYMENT	32.78	32.78
6/18/2024	0036214	CASTELL, PHILIP	SUPCT2484121	5/1/2024	JURY PAYMENT	36.13	36.13
6/18/2024	0038146	MUNGER, JILLIAN	SUPCT2485403	5/1/2024	JURY PAYMENT	14.69	14.69
6/18/2024	0039568	FLINT, CAROLYN	SUPCT2484766	5/1/2024	JURY PAYMENT	31.44	31.44
6/18/2024	0041893	HOWELL, PAULA	SUPCT2482692	5/1/2024	JURY PAYMENT	14.02	14.02
6/18/2024	0045563	MASSEY, DAVID	SUPCT2482468	5/1/2024	JURY PAYMENT	40.10	40.10
6/18/2024	0046731	RICHARDSON, GUY	SUPCT2483371	5/1/2024	JURY PAYMENT	14.02	14.02
6/18/2024	0046903	VARON, MICHAEL	SUPCT2486355	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049801	CONNOR, DERRICK	SUPCT2483964	5/1/2024	JURY PAYMENT	10.67	10.67
6/18/2024	0049802	ALLEY, RHONDA	SUPCT2483995	5/1/2024	JURY PAYMENT	35.46	35.46
6/18/2024	0049803	CORZO, SILVIA	SUPCT2482392	5/1/2024	JURY PAYMENT	43.50	43.50
6/18/2024	0049804	DAVIS, BENJAMIN	SUPCT2487597	5/1/2024	JURY PAYMENT	44.12	44.12
6/18/2024	0049805	DAVIS, GRETHA	SUPCT2485111	5/1/2024	JURY PAYMENT	34.12	34.12
6/18/2024	0049806	DESPAIN, BRADLEY	SUPCT2483524	5/1/2024	JURY PAYMENT	70.92	70.92
6/18/2024	0049807	DOOLITTLE, BRIAN	SUPCT2484870	5/1/2024	JURY PAYMENT	16.03	16.03
6/18/2024	0049808	EPLER, ERIC	SUPCT2485564	5/1/2024	JURY PAYMENT	15.36	15.36
6/18/2024	0049809	FERRIE, GENNA	SUPCT2483938	5/1/2024	JURY PAYMENT	12.01	12.01
6/18/2024	0049810	FISCHER, JULIE TIFFANY	SUPCT2486516	5/1/2024	JURY PAYMENT	12.01	12.01
6/18/2024	0049811	GAY, JOEL	SUPCT2482657	5/1/2024	JURY PAYMENT	19.38	19.38
6/18/2024	0049812	APPEL, CALVIN	SUPCT2483183	5/1/2024	JURY PAYMENT	33.45	33.45
6/18/2024	0049813	GILBERT TAYLOR, NANCY	SUPCT2487142	5/1/2024	JURY PAYMENT	28.76	28.76
6/18/2024	0049814	GREEN, SANDRA	SUPCT2483853	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049815	GYOVAL, SHARON	SUPCT2482554	5/1/2024	JURY PAYMENT	21.39	21.39
6/18/2024	0049816	HARPER, THOMAS	SUPCT2483689	5/1/2024	JURY PAYMENT	20.00	20.00
6/18/2024	0049817	HASKIN, LINDA	SUPCT2486700	5/1/2024	JURY PAYMENT	28.76	28.76
6/18/2024	0049818	HAYS, ROBERT	SUPCT2486671	5/1/2024	JURY PAYMENT	20.72	20.72
6/18/2024	0049819	HENDERSON, DAVID	SUPCT2482601	5/1/2024	JURY PAYMENT	54.84	54.84
6/18/2024	0049820	HENDERSON, WILLIAM	SUPCT2485724	5/1/2024	JURY PAYMENT	28.76	28.76
6/18/2024	0049821	HOLT, SAMANTHA LIANE	SUPCT2482761	5/1/2024	JURY PAYMENT	32.78	32.78
6/18/2024	0049822	HUTCHINSON, GARY	SUPCT2482832	5/1/2024	JURY PAYMENT	28.76	28.76
6/18/2024	0049823	JADASOHN, LINDA	SUPCT2485008	5/1/2024	JURY PAYMENT	14.69	14.69
6/18/2024	0049824	LANDES, BRADLEY	SUPCT2483080	5/1/2024	JURY PAYMENT	30.72	30.72
6/18/2024	0049825	LAWRENCE, SANDRA	SUPCT2484699	5/1/2024	JURY PAYMENT	10.00	10.00

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0049826	LIDBACK, MELISSA	SUPCT2482772	5/1/2024	JURY PAYMENT	25.41	25.41
6/18/2024	0049827	LORENTZEN, JANE	SUPCT2483054	5/1/2024	JURY PAYMENT	13.35	13.35
6/18/2024	0049828	MAIKE, MICHELLE	SUPCT2483609	5/1/2024	JURY PAYMENT	18.04	18.04
6/18/2024	0049829	MC COOL, JOSHUA	SUPCT2485369	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049830	BURKE, ROY	SUPCT2484446	5/1/2024	JURY PAYMENT	28.04	28.04
6/18/2024	0049831	MCDONALD, GORDON	SUPCT2484403	5/1/2024	JURY PAYMENT	32.06	32.06
6/18/2024	0049832	MCINTOSH, DIANNE	SUPCT2484513	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049833	MILLER, JOSEPH	SUPCT2484099	5/1/2024	JURY PAYMENT	62.88	62.88
6/18/2024	0049834	NELSON, KIRK	SUPCT2483778	5/1/2024	JURY PAYMENT	84.32	84.32
6/18/2024	0049835	OSTRYE, COLLEEN	SUPCT2486047	5/1/2024	JURY PAYMENT	35.46	35.46
6/18/2024	0049836	OWEN, DEAN	SUPCT2486751	5/1/2024	JURY PAYMENT	65.56	65.56
6/18/2024	0049837	PAYNE, KARI	SUPCT2485800	5/1/2024	JURY PAYMENT	31.44	31.44
6/18/2024	0049838	RIVERS, TAYAH	SUPCT2482406	5/1/2024	JURY PAYMENT	11.34	11.34
6/18/2024	0049839	CARON, GAIL	SUPCT2485321	5/1/2024	JURY PAYMENT	30.10	30.10
6/18/2024	0049840	SCHAAFSMA, JACQUE	SUPCT2482892	5/1/2024	JURY PAYMENT	31.44	31.44
6/18/2024	0049841	SENFF, REBECCA	SUPCT2482604	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049842	SHAY, KAREN	SUPCT2485231	5/1/2024	JURY PAYMENT	40.10	40.10
6/18/2024	0049843	SHORT, KAREN	SUPCT2486083	5/1/2024	JURY PAYMENT	35.46	35.46
6/18/2024	0049844	SIMPSON, EVELYN	SUPCT2486522	5/1/2024	JURY PAYMENT	12.01	12.01
6/18/2024	0049845	SQUIER, DAVID	SUPCT2483293	5/1/2024	JURY PAYMENT	68.24	68.24
6/18/2024	0049846	THATCHER, FREDERICK	SUPCT2486677	5/1/2024	JURY PAYMENT	29.43	29.43
6/18/2024	0049847	WESTON, CYNTHIA	SUPCT2482241	5/1/2024	JURY PAYMENT	30.10	30.10
6/18/2024	0049848	WOLFLEY, AUSTIN	SUPCT2484927	5/1/2024	JURY PAYMENT	10.00	10.00
6/18/2024	0049849	CARROLL, JAMES	SUPCT2484882	5/1/2024	JURY PAYMENT	31.44	31.44
6/18/2024	0049850	WOODS, RYAN	SUPCT2483286	5/1/2024	JURY PAYMENT	12.01	12.01
6/18/2024	0049851	WYATT, KAY	SUPCT2482899	5/1/2024	JURY PAYMENT	31.44	31.44
6/18/2024	0049852	ZIMMEL, GARY	SUPCT2483442	5/1/2024	JURY PAYMENT	14.02	14.02
6/18/2024	0049853	CASTLEMAN, ELLEN	SUPCT2482344	5/1/2024	JURY PAYMENT	36.80	36.80
6/18/2024	0049854	CHURCHILL, MICHAEL	SUPCT2483024	5/1/2024	JURY PAYMENT	36.80	36.80

Sub total for U S BANK: 1,907.71

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/18/2024	0000331	CLALLAM COUNTY AUDITOR	24-163347	6/4/2024	CURRENT USE REMOVAL RE	304.50	304.50
6/18/2024	0001179	PACIFIC OFFICE EQUIPMENT	1141743	6/5/2024	CANON COPIER SERVICE AG	232.15	232.15
6/18/2024	0001674	WACO	24-CONF-001	6/4/2024	CONFERENCE REGISTRATIO	425.00	425.00
6/18/2024	0021407	MASTER'S TOUCH, LLC, THE	90612	6/4/2024	DELINQUENT POSTCARD MA	516.13	
			P90612	6/4/2024	DELINQUENT POSTCARD PO	-376.34	139.79
6/18/2024	0029534	HARRIS GOVERN	TAMN00004897	6/4/2024	PACS SOFTWARE MAINTENA	8,155.80	8,155.80
6/18/2024	0047752	THREE+ONE COMPANY LLC	3579	6/4/2024	CASH FLOW/INVESTMENT SI	4,875.00	4,875.00
Sub total for U S BANK:							14,132.24

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Final Check List
CLALLAM COUNTY

Veterans

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	6/5/2024	0001300	PUBLIC UTILITY DISTRICT	KG7898 6/5/24	6/5/2024 UTILITIES	215.30	215.30
	6/5/2024	0020849	U S BANK	SF3028 6/5/24 V	6/5/2024 FOOD	150.00	
				TB7322 6/5/24 V	6/5/2024 FOOD	150.00	
				WG6056 6/5/24	6/5/2024 FOOD	150.00	
				BG6299 6/5/24 V	6/5/2024 FOOD	100.00	
				BR8834 6/5/24 V	6/5/2024 FOOD	100.00	
				ES5021 6/5/24 V	6/5/2024 FOOD	100.00	
				MA8469 6/5/24 V	6/5/2024 FOOD	100.00	
				NW3421 6/5/24	6/5/2024 FUEL	100.00	
				SE2067 6/5/24 S	6/5/2024 FOOD	100.00	
				SW8839 6/5/24	6/5/2024 FOOD	100.00	
				TM2565 6/5/24 S	6/5/2024 FOOD	100.00	1,250.00
	6/5/2024	0049749	DEPOE, JACOB	DB2450 6/5/24	6/5/2024 RENT	500.00	500.00
	6/5/2024	0049861	SCANLIN CREMATION & BURIAL	RC8003 6/5/24	6/5/2024 DEATH BENIFIT	800.00	800.00
Sub total for U S BANK:							2,765.30



12
JUN 18 2024

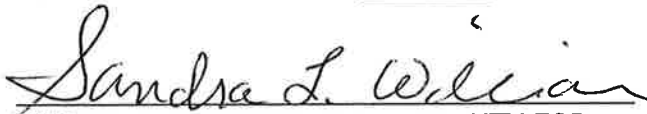
Payroll Ending: 5/31/2024

Gross Earnings:	\$1,831,181.84
Benefits Paid:	\$945,107.89
Total Expenditures:	\$2,775,889.73

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 10th DAY OF June 2024


SANDRA L. WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: June 10, 2024					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: May 2024					
General Fund	00100	753,586.26	290,624.00	121	1,044,210.26
Sheriff: Boating Safety/VRF	11003/04	753.35	130.66	1	884.01
Sheriff: OPNET	11008	6,035.39	2,453.40	1	8,488.79
HHS	11301	35,611.02	15,133.29	8	50,744.31
HHS-Homeless Task Force	11322	2,851.54	1,252.79	1	4,104.33
Chem Depend/Mental Health	11323	2,851.58	1,252.74	1	4,104.32
HHS-Dev Disabilities	11331	6,595.69	2,610.55	1	9,206.24
Law Library	11401	579.07	51.53	1	630.60
Auditor-Doc Preservation	12401	1,301.56	116.65	1	1,418.21
HR Risk Management	50401	7,297.10	703.73	4	8,000.83
MONTHLY TOTALS		817,462.56	314,329.34		1,131,791.90
SEMI-MONTHLY: 5/16-31/2024					
General Fund	00100	739,796.68	449,204.12	220	1,189,000.80
HHS	11301	28,441.07	18,812.04	11	47,253.11
Prosecutor-Local Crime Victim	11701	5,650.69	3,659.47	2	9,310.16
Treasurer- O&M	12201	1,274.99	1,032.66	1	2,307.65
Auditor-Doc Preservation	12401	2,317.11	1,785.60	2	4,102.71
Noxious Weed Control	13001	5,240.37	3,786.11	2	9,026.48
Veterans Relief	19914	5,015.71	3,627.39	2	8,643.10
Affordable Housing Sales Tax	19951	4,559.67	2,177.42	1	6,737.09
HR-Risk Management	50401	11,044.01	5,532.63	3	16,576.64
HR-Worker's Compensation	50501	1,864.62	894.89	2	2,759.51
SM TOTALS		805,204.92	490,512.33		1,295,717.25
ROADS: 5/16-31/2024 TOTALS					
General Fund	00100	400.00		2	400.00
PW - Roads	10101	165,583.17	113,750.26	63	279,333.43
PW - Flood Control	10135	3,727.48	2,183.80	3	5,911.28
PW - Broadband Infrastructure	30805	107.74	54.09	1	161.83
PW - Solid Waste	40201	1,114.10	615.36	3	1,729.46
Clallam Bay/Sekiu Sewer	41401	12,867.12	7,179.64	8	20,046.76
PW - Carlsborg Sewer M&O	42401	1,000.42	574.45	5	1,574.87
ER&R	50301	23,714.33	15,908.62	10	39,622.95
ROADS TOTALS		208,514.36	140,266.22		348,380.58
TOTALS		\$1,831,181.84	\$945,107.89		\$2,775,889.73

Prepared by:



Sherry Price, Deputy Auditor

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2024 to 05/31/2024-1 Cycle m

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Fund Worked : 00100
Emps : 121

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	583,622.11	15,060.35	v	VACATION	34,589.47	943.35
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	23,186.33	226.50	h	HOLIDAY	20,111.86	502.40
s	SICK	17,795.35	405.49	o15s	OVERTIME X 1.5 - SHERIFF DEPT	17,597.69	260.50
fh	FLOATING HOLIDAY	17,391.71	408.62	vp	VACATION PAYOFF	15,560.30	392.63
adml	ADMINISTRATIVE LEAVE PAID	7,643.33	168.00	accred	ACCREDITATION PAY	1,921.33	
o15j	OVERTIME x 1.5 - JUV DETENTION	1,808.95	43.25	ohjd	OT HOLIDAY - JUV DETENTION	1,651.95	36.00
aute	AUTO ALLOWANCE ELECTED	1,360.00		bsba	BS/BA EDUCATION INCENTIVE	1,222.48	
aaas	AA/AS EDUCATION INCENTIVE	1,075.83		oth	OVERTIME X 1.5 - HOURLY	1,071.36	75.50
well	WELLNESS INCENTIVE	1,067.00	2,745.40	fl	FUNERAL LEAVE	1,052.87	39.50
detpay	DETECTIVE PAY	910.69		auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
spt	SICK PAYOFF - TERMINATION 10%	649.52	243.63	phsm	PHONE STIPEND SMART PHONE	280.00	
swa	SICK - WA PART-TIME	256.06	9.00	fto	FTO PREMIUM	238.44	113.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	222.14	107.00	cu	COMP USED	183.46	5.00
aspj	ACTING SUPERVISOR PAY JUVENILE	128.60	96.00	aspcs	SHERIFF ACTING SUPERVISOR PAY	113.61	56.00
wep	WEST END PAY	100.00		asp	SHERIFF ACTING SUPERVISOR PAY	70.76	39.50
phns	PHONE STIPEND	20.00		swapt	SICK PAYOFF - TERMINATION 10%	3.06	0.06
Totals:						753,586.26	21,976.68

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	72,267.58	socsec	SOCIAL SECURITY	44,647.30
pers2	PERS 2 RETIREMENT	26,191.41	401a	401A DEFERRED COMPENSATION	16,825.00
leoff2	LEOFF 2 RETIREMENT	13,237.76	medpre	HEALTH INSURANCE PRE TAX	12,219.19
icm457	ICMA DEFERRED COMP	11,808.41	medtx	MEDICARE TAX	10,441.74
psers	PSERS RETIREMENT	4,825.46	h457	MASSMUTUAL 457	4,666.28
pers3	PERS 3 RETIREMENT	4,311.76	fmlatx	WA Paid Family & Medical Leave	3,887.62
wacare	WA Long-Term Care	3,397.91	n457	NATIONWIDE 457	2,530.42
udteam	UNION DUES - TEAMSTERS	2,395.93	l&i	L&I - SELF INSURED	1,228.87
h457rt	ROTH-EMPOWER 457	1,000.00	aflpre	AFLAC PRE TAX	952.82
genpre	SUN LIFE PRE TAX	837.70	ltdshr	LTD - SHERIFF	712.32
udmp	UNION DUES - 1619 MP	703.45	udpd	UNION DUES - 1619 D	652.28
hr125	HEALTH REIMBURSEMENT	625.00	udps	UNION DUES - 1619 S	523.02
colaft	COLONIAL LIFE INS. POST TAX	468.48	leofcu	LEOFF RETIREMENT CATCH UP	458.17
udlc	UNION DUES - 1619 LC	319.75	aflaft	AFLAC POST TAX	274.80
udcd	UNION DUES - 1619 CD C	209.85	udcs	UNION DUES - 1619 CS	191.85
rth457	ROTH-ICMA DEFERRED COMP	191.34	garnfe	GARNISHMENT FEE	185.19
uw	UNITED WAY	140.00	colpre	COLONIAL LIFE INS. PRE TAX	85.56
wsatf	1619CD WSATF DUES	40.00	shrccf	SHERIFF COFFEE FUND	38.00

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Fund Worked : 00100
Emps : 121

Deduction Code and Description		Amount
shrfnd	SHERIFF EMPLOYEE FUND	19.00

Deduction Code and Description		Amount
Totals:		243,511.22

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	126,269.08
pers2	PERS 2 RETIREMENT	36,780.13
vebahr	HRA VEBA	17,751.44
medtx	MEDICARE TAX	10,441.74
psers	PSERS RETIREMENT	7,098.37
fmlatx	WA Paid Family & Medical Leave	1,555.02
leofcu	LEOFF RETIREMENT CATCH UP	285.75

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	44,647.30
l&i	L&I - SELF INSURED	17,878.35
401a	401A DEFERRED COMPENSATION	12,514.33
leoff2	LEOFF 2 RETIREMENT	8,256.14
pers3	PERS 3 RETIREMENT	5,609.07
unemp	UNEMPLOYMENT	1,298.28
genpre	SUN LIFE PRE TAX	239.00
Totals:		290,624.00

Gross Earnings by Fund:	753,586.26	21,976.68
Total Fund Deductions:	243,511.22	
Fund Net:	510,075.04	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2024 to 05/31/2024-1 Cycle m

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Fund Worked : 11003
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
o15s	OVERTIME X 1.5 - SHERIFF DEPT	753.35	10.00				
				Totals:		753.35	10.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	108.34	leoff2	LEOFF 2 RETIREMENT	64.26		
socsec	SOCIAL SECURITY	46.52	401a	401A DEFERRED COMPENSATION	28.19		
medtx	MEDICARE TAX	10.88	icm457	ICMA DEFERRED COMP	8.16		
udps	UNION DUES - 1619 S	5.13	wacare	WA Long-Term Care	4.37		
fmlatx	WA Paid Family & Medical Leave	3.98	ltdshr	LTD - SHERIFF	3.04		
l&i	L&I - SELF INSURED	0.92					
			Totals:		283.79		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
socsec	SOCIAL SECURITY	46.52	leoff2	LEOFF 2 RETIREMENT	40.08		
l&i	L&I - SELF INSURED	30.08	medtx	MEDICARE TAX	10.88		
fmlatx	WA Paid Family & Medical Leave	1.59	unemp	UNEMPLOYMENT	1.51		
			Totals:		130.66		
			Gross Earnings by Fund:		753.35		10.00
			Total Fund Deductions:		283.79		
			Fund Net:		469.56		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2024 to 05/31/2024-1 Cycle m

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Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,196.20	160.00	s	SICK		259.81	8.00
h	HOLIDAY		259.81	8.00	fh	FLOATING HOLIDAY		259.81	8.00
accred	ACCREDITATION PAY		59.76						
					Totals:			6,035.39	184.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		531.04		pers2	PERS 2 RETIREMENT		383.85	
socsec	SOCIAL SECURITY		365.68		medpre	HEALTH INSURANCE PRE TAX		137.30	
medtx	MEDICARE TAX		85.52		udlc	UNION DUES - 1619 LC		63.95	
wacare	WA Long-Term Care		35.01		fmlatx	WA Paid Family & Medical Leave		31.90	
l&i	L&I - SELF INSURED		13.47		shrfrnd	SHERIFF EMPLOYEE FUND		5.00	
					Totals:			1,652.72	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,375.00		pers2	PERS 2 RETIREMENT		575.17	
socsec	SOCIAL SECURITY		365.68		medtx	MEDICARE TAX		85.52	
l&i	L&I - SELF INSURED		27.20		fmlatx	WA Paid Family & Medical Leave		12.76	
unemp	UNEMPLOYMENT		12.07		Totals:			2,453.40	
					Gross Earnings by Fund:			6,035.39	184.00
					Total Fund Deductions:			1,652.72	
					Fund Net:			4,382.67	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2024 to 05/31/2024-1 Cycle m

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Fund Worked : 11301
Emps : 8

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	31,483.50	967.30	h	HOLIDAY	1,373.45	43.20
s	SICK	1,209.39	40.00	v	VACATION	1,036.91	35.00
sc15	HHS SCANNING PROJ OT X 1.5	358.56	5.75	cp	COMP TIME PAID - COUNTY	149.21	5.18
				Totals:		35,611.02	1,096.43
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	3,019.67	socsec	SOCIAL SECURITY	2,139.18		
pers2	PERS 2 RETIREMENT	1,763.84	medpre	HEALTH INSURANCE PRE TAX	1,101.83		
icm457	ICMA DEFERRED COMP	783.81	401a	401A DEFERRED COMPENSATION	602.41		
medtx	MEDICARE TAX	500.29	udteam	UNION DUES - TEAMSTERS	334.07		
pers3	PERS 3 RETIREMENT	260.69	wacare	WA Long-Term Care	206.54		
fmlatx	WA Paid Family & Medical Leave	188.25	l&i	L&I - SELF INSURED	82.11		
udmp	UNION DUES - 1619 MP	63.95	rth457	ROTH-ICMA DEFERRED COMP	8.66		
afipre	AFLAC PRE TAX	3.78	colpre	COLONIAL LIFE INS. PRE TAX	2.56		
afraft	AFLAC POST TAX	1.01			Totals:	11,062.65	
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	7,970.00	pers2	PERS 2 RETIREMENT	2,643.00		
socsec	SOCIAL SECURITY	2,139.18	401a	401A DEFERRED COMPENSATION	648.79		
l&i	L&I - SELF INSURED	563.62	medtx	MEDICARE TAX	500.29		
pers3	PERS 3 RETIREMENT	496.88	fmlatx	WA Paid Family & Medical Leave	75.30		
unemp	UNEMPLOYMENT	71.23	vebahr	HRA VEBA	25.00		
			Totals:		15,133.29		
			Gross Earnings by Fund:		35,611.02		1,096.43
			Total Fund Deductions:		11,062.65		
			Fund Net:		24,548.37		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/01/2024 to 05/31/2024-1 Cycle m

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Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,522.83	79.62	s	SICK		154.46	4.87
h	HOLIDAY		126.73	4.00	v	VACATION		47.52	1.50
					Totals:			2,851.54	89.99
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		281.28	pers2	PERS 2 RETIREMENT		181.35		
socsec	SOCIAL SECURITY		171.17	icm457	ICMA DEFERRED COMP		114.07		
medpre	HEALTH INSURANCE PRE TAX		90.69	medtx	MEDICARE TAX		40.04		
udteam	UNION DUES - TEAMSTERS		35.50	fmlatx	WA Paid Family & Medical Leave		15.08		
l&i	L&I - SELF INSURED		6.70	Totals:			935.88		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		687.49	pers2	PERS 2 RETIREMENT		271.76		
socsec	SOCIAL SECURITY		171.17	401a	401A DEFERRED COMPENSATION		57.04		
medtx	MEDICARE TAX		40.04	l&i	L&I - SELF INSURED		13.54		
fmlatx	WA Paid Family & Medical Leave		6.04	unemp	UNEMPLOYMENT		5.71		
				Totals:			1,252.79		
				Gross Earnings by Fund:			2,851.54	89.99	
				Total Fund Deductions:			935.88		
				Fund Net:			1,915.66		

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Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,522.84	79.63	s	SICK		154.47	4.88
h	HOLIDAY		126.74	4.00	v	VACATION		47.53	1.50
					Totals:			2,851.58	90.01
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		281.26	pers2	PERS 2 RETIREMENT		181.37		
socsec	SOCIAL SECURITY		171.18	icm457	ICMA DEFERRED COMP		114.06		
medpre	HEALTH INSURANCE PRE TAX		90.71	medtx	MEDICARE TAX		40.03		
udteam	UNION DUES - TEAMSTERS		35.50	fmlatx	WA Paid Family & Medical Leave		15.07		
l&i	L&I - SELF INSURED		6.71	Totals:			935.89		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		687.51	pers2	PERS 2 RETIREMENT		271.75		
socsec	SOCIAL SECURITY		171.18	401a	401A DEFERRED COMPENSATION		57.02		
medtx	MEDICARE TAX		40.03	l&i	L&I - SELF INSURED		13.53		
fmlatx	WA Paid Family & Medical Leave		6.02	unemp	UNEMPLOYMENT		5.70		
				Totals:			1,252.74		
				Gross Earnings by Fund:			2,851.58	90.01	
				Total Fund Deductions:			935.89		
				Fund Net:			1,915.69		

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Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,735.38	160.00	v	VACATION		573.54	16.00
h	HOLIDAY		286.77	8.00					
					Totals:			6,595.69	184.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
h457	MASSMUTUAL 457		700.00		fedtx	FEDERAL WITHHOLDING TAX		628.31	
pers2	PERS 2 RETIREMENT		419.49		socsec	SOCIAL SECURITY		393.66	
medpre	HEALTH INSURANCE PRE TAX		246.40		medtx	MEDICARE TAX		92.07	
udteam	UNION DUES - TEAMSTERS		81.00		wacare	WA Long-Term Care		38.26	
fmlatx	WA Paid Family & Medical Leave		34.86		l&i	L&I - SELF INSURED		13.47	
					Totals:			2,647.52	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,310.00		pers2	PERS 2 RETIREMENT		628.57	
socsec	SOCIAL SECURITY		393.66		401a	401A DEFERRED COMPENSATION		131.91	
medtx	MEDICARE TAX		92.07		l&i	L&I - SELF INSURED		27.20	
fmlatx	WA Paid Family & Medical Leave		13.95		unemp	UNEMPLOYMENT		13.19	
					Totals:			2,610.55	
					Gross Earnings by Fund:			6,595.69	184.00
					Total Fund Deductions:			2,647.52	
					Fund Net:			3,948.17	

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Fund Worked : 11401
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	579.07	28.50				
				Totals:		579.07	28.50
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	35.90		medtx	MEDICARE TAX	8.40	
fedtx	FEDERAL WITHHOLDING TAX	7.91		wacare	WA Long-Term Care	3.36	
fmlatx	WA Paid Family & Medical Leave	3.06		l&i	L&I - SELF INSURED	2.40	
				Totals:		61.03	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	35.90		medtx	MEDICARE TAX	8.40	
l&i	L&I - SELF INSURED	4.85		fmlatx	WA Paid Family & Medical Leave	1.22	
unemp	UNEMPLOYMENT	1.16					
				Totals:		51.53	
				Gross Earnings by Fund:		579.07	28.50
				Total Fund Deductions:		61.03	
				Fund Net:		518.04	

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Fund Worked : 12401
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,301.56	69.00				
				Totals:		1,301.56	69.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	80.70		medtx	MEDICARE TAX	18.87	
wacare	WA Long-Term Care	7.55		fmlatx	WA Paid Family & Medical Leave	6.88	
l&i	L&I - SELF INSURED	5.81					
				Totals:		119.81	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	80.70		medtx	MEDICARE TAX	18.87	
l&i	L&I - SELF INSURED	11.73		fmlatx	WA Paid Family & Medical Leave	2.75	
unemp	UNEMPLOYMENT	2.60					
				Totals:		116.65	
				Gross Earnings by Fund:		1,301.56	69.00
				Total Fund Deductions:		119.81	
				Fund Net:		1,181.75	

Fund Worked : 50401
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	7,297.10	214.00				
				Totals:		7,297.10	214.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
socsec	SOCIAL SECURITY	452.42	fedtx	FEDERAL WITHHOLDING TAX	428.10		
medtx	MEDICARE TAX	105.81	wacare	WA Long-Term Care	41.29		
fmlatx	WA Paid Family & Medical Leave	38.58	l&i	L&I - SELF INSURED	18.01		
			Totals:		1,084.21		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
socsec	SOCIAL SECURITY	452.42	l&i	L&I - SELF INSURED	115.48		
medtx	MEDICARE TAX	105.81	fmlatx	WA Paid Family & Medical Leave	15.43		
unemp	UNEMPLOYMENT	14.59					
			Totals:		703.73		
			Gross Earnings by Fund:		7,297.10		214.00
			Total Fund Deductions:		1,084.21		
			Fund Net:		6,212.89		

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Fund Worked : 65101
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		8,575.21	200.00					
					Totals:			8,575.21	200.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fd1457	DRS 457 DEFERRED COMP FIRE 1		700.00		leoff2	LEOFF 2 RETIREMENT		629.11	
fedtx	FEDERAL WITHHOLDING TAX		523.87		medtx	MEDICARE TAX		124.34	
socsec	SOCIAL SECURITY		74.40		l&i1	L&I - FIRE 1		68.18	
fmlf1	WA Paid Family & Medical Leave		45.32		wacfd1	WA Long-Term Care		42.78	
					Totals:			2,208.00	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		392.36		medtx	MEDICARE TAX		124.34	
socsec	SOCIAL SECURITY		74.40						
					Totals:			591.10	
					Gross Earnings by Fund:			8,575.21	200.00
					Total Fund Deductions:			2,208.00	
					Fund Net:			6,367.21	

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Fund Worked : 65151
Emps : 14

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	11,420.05	272.00				
				Totals:		11,420.05	272.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	862.97		socsec	SOCIAL SECURITY	708.05	
medtx	MEDICARE TAX	165.61		wacfd5	WA Long-Term Care	66.22	
fmlf5	WA Paid Family & Medical Leave	60.38					
				Totals:		1,863.23	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	708.05		medtx	MEDICARE TAX	165.61	
				Totals:		873.66	
				Gross Earnings by Fund:		11,420.05	272.00
				Total Fund Deductions:		1,863.23	
				Fund Net:		9,556.82	

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Fund Worked : 65161
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	268.62	16.50				
				Totals:		268.62	16.50
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	16.65		medtx	MEDICARE TAX	3.90	
wacfd6	WA Long-Term Care	1.56		fmlf6	WA Paid Family & Medical Leave	1.42	
				Totals:		23.53	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	16.65		medtx	MEDICARE TAX	3.90	
				Totals:		20.55	
						Gross Earnings by Fund:	268.62 16.50
						Total Fund Deductions:	23.53
						Fund Net:	245.09

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Fund Worked : 65171
Emps : 16

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	17,158.72	353.42				
				Totals:		17,158.72	353.42
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	1,117.28		leof#4	LEOFF 2 RETIREMENT FIRE 4	814.68	
socsec	SOCIAL SECURITY	471.70		medtx	MEDICARE TAX	248.80	
wacfd4	WA Long-Term Care	99.56		fmlf4	WA Paid Family & Medical Leave	90.70	
l&if4	L&I - FIRE 4	86.62		volret	VOL FIRE FIGHTER RETIREMENT	30.00	
				Totals:		2,959.34	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
leof#4	LEOFF 2 RETIREMENT FIRE 4	508.10		socsec	SOCIAL SECURITY	471.70	
medtx	MEDICARE TAX	248.80					
				Totals:		1,228.60	
				Gross Earnings by Fund:		17,158.72	353.42
				Total Fund Deductions:		2,959.34	
				Fund Net:		14,199.38	

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Fund Worked : 67101
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		6,861.00	303.50	ott	OVERTIME - TAXING DIST		1,518.00	44.00
					Totals:			8,379.00	347.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		721.87	socsec	SOCIAL SECURITY		519.50		
pers2	PERS 2 RETIREMENT		365.70	medtx	MEDICARE TAX		121.51		
l&iagn	L&I - AGNEW		98.01	wacagn	WA Long-Term Care		48.60		
				Totals:			1,875.19		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		547.98	socsec	SOCIAL SECURITY		519.50		
medtx	MEDICARE TAX		121.51	fmlagn	WA Paid Family & Medical Leave		44.29		
				Totals:			1,233.28		
				Gross Earnings by Fund:			8,379.00		347.50
				Total Fund Deductions:			1,875.19		
				Fund Net:			6,503.81		

Fund Worked : 67121
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			2,595.50	55.00					
					Totals:			2,595.50	55.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec SOCIAL SECURITY			160.92		medtx MEDICARE TAX			37.64	
waccln WA Long-Term Care			15.06		fmcln WA Paid Family & Medical Leave			13.73	
					Totals:			227.35	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec SOCIAL SECURITY			160.92		medtx MEDICARE TAX			37.64	
					Totals:			198.56	
					Gross Earnings by Fund:			2,595.50	55.00
					Total Fund Deductions:			227.35	
					Fund Net:			2,368.15	

Fund Worked : 67141
Emps : 3

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	8,370.80	356.00				
				Totals:		8,370.80	356.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	745.83		socsec	SOCIAL SECURITY	518.99	
pers2h	PERS 2 RETIREMENT - HIGHLAND	318.94		dshshi	DSHS CHILD SUPPORT (HIGHLAND)	125.00	
medtx	MEDICARE TAX	121.38		l&ihig	L&I - HIGHLAND IRRIGATION	107.91	
wachig	WA Long-Term Care	48.56		fmlhig	WA Paid Family & Medical Leave	44.25	
				Totals:		2,030.86	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	518.99		pers2h	PERS 2 RETIREMENT - HIGHLAND	477.91	
medtx	MEDICARE TAX	121.38					
				Totals:		1,118.28	
				Gross Earnings by Fund:		8,370.80	356.00
				Total Fund Deductions:		2,030.86	
				Fund Net:		6,339.94	

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Fund Worked : 67701
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	8,772.00	385.75				
				Totals:	8,772.00	385.75	
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	543.86		medtx	MEDICARE TAX	127.19	
fedtx	FEDERAL WITHHOLDING TAX	56.43		wacbl	WA Long-Term Care	50.88	
fmlbld	WA Paid Family & Medical Leave	46.37					
				Totals:	824.73		
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	543.86		medtx	MEDICARE TAX	127.19	
				Totals:	671.05		
				Gross Earnings by Fund:	8,772.00	385.75	
				Total Fund Deductions:	824.73		
				Fund Net:	7,947.27		

Fund Worked : 67731
Emps : 9

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	38,791.73	1,171.00	bhu	BENEFIT HOURS USED - TAX DIST	3,231.06	97.50
ott	OVERTIME - TAXING DIST	993.79	22.00				
				Totals:		43,016.58	1,290.50
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	2,988.50		socsec	SOCIAL SECURITY	2,667.03	
pers2s	PERS 2 RETIREMENT - SUNLAND	2,656.61		sun457	DRS 457 DEFERRED COMP SUNLAND	1,100.00	
medtx	MEDICARE TAX	623.75		medsun	HEALTH INSURANCE SUNLAND	463.33	
wacsun	WA Long-Term Care	249.51		fmlsun	WA Paid Family & Medical Leave	227.40	
l&isun	L&I - SUNLAND	211.31					
				Totals:		11,187.44	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
medsun	HEALTH INSURANCE SUNLAND	11,732.16		pers2s	PERS 2 RETIREMENT - SUNLAND	3,980.76	
socsec	SOCIAL SECURITY	2,667.03		medtx	MEDICARE TAX	623.75	
				Totals:		19,003.70	
				Gross Earnings by Fund:		43,016.58	1,290.50
				Total Fund Deductions:		11,187.44	
				Fund Net:		31,829.14	

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Fund Worked : - Totals -
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Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	743,074.22	19,931.57	v	VACATION	36,294.97	997.35
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	23,186.33	226.50	h	HOLIDAY	22,285.36	569.60
s	SICK	19,573.48	463.24	o15s	OVERTIME X 1.5 - SHERIFF DEPT	18,351.04	270.50
fh	FLOATING HOLIDAY	17,651.52	416.62	vp	VACATION PAYOFF	15,560.30	392.63
adml	ADMINISTRATIVE LEAVE PAID	7,643.33	168.00	bhu	BENEFIT HOURS USED - TAX DIST	3,231.06	97.50
ott	OVERTIME - TAXING DIST	2,511.79	66.00	accred	ACCREDITATION PAY	1,981.09	
o15j	OVERTIME x 1.5 - JUV DETENTION	1,808.95	43.25	ohjd	OT HOLIDAY - JUV DETENTION	1,651.95	36.00
aute	AUTO ALLOWANCE ELECTED	1,360.00		bsba	BS/BA EDUCATION INCENTIVE	1,222.48	
aaas	AA/AS EDUCATION INCENTIVE	1,075.83		oth	OVERTIME X 1.5 - HOURLY	1,071.36	75.50
well	WELLNESS INCENTIVE	1,067.00	2,745.40	fl	FUNERAL LEAVE	1,052.87	39.50
detpay	DETECTIVE PAY	910.69		auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
spt	SICK PAYOFF - TERMINATION 10%	649.52	243.63	sc15	HHS SCANNING PROJ OT X 1.5	358.56	5.75
phsm	PHONE STIPEND SMART PHONE	280.00		swa	SICK - WA PART-TIME	256.06	9.00
fto	FTO PREMIUM	238.44	113.00	aspd	SHERIFF ACTING SUP PAY DEPUTY	222.14	107.00
cu	COMP USED	183.46	5.00	cp	COMP TIME PAID - COUNTY	149.21	5.18
aspj	ACTING SUPERVISOR PAY JUVENILE	128.60	96.00	aspcs	SHERIFF ACTING SUPERVISOR PAY	113.61	56.00
wep	WEST END PAY	100.00		asp	SHERIFF ACTING SUPERVISOR PAY	70.76	39.50
phns	PHONE STIPEND	20.00		swapt	SICK PAYOFF - TERMINATION 10%	3.06	0.06
				Totals:		926,019.04	27,219.28

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	84,570.24	socsec	SOCIAL SECURITY	54,184.81
pers2	PERS 2 RETIREMENT	29,487.01	401a	401A DEFERRED COMPENSATION	17,455.60
leoff2	LEOFF 2 RETIREMENT	13,931.13	medpre	HEALTH INSURANCE PRE TAX	13,886.12
medtx	MEDICARE TAX	12,917.77	icm457	ICMA DEFERRED COMP	12,828.51
h457	MASSMUTUAL 457	5,366.28	psers	PSERS RETIREMENT	4,825.46
pers3	PERS 3 RETIREMENT	4,572.45	fmlatx	WA Paid Family & Medical Leave	4,225.28
wacare	WA Long-Term Care	3,734.29	udteam	UNION DUES - TEAMSTERS	2,882.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,656.61	n457	NATIONWIDE 457	2,530.42
l&i	L&I - SELF INSURED	1,378.47	sun457	DRS 457 DEFERRED COMP SUNLAND	1,100.00
h457rt	ROTH-EMPOWER 457	1,000.00	aflpre	AFLAC PRE TAX	956.60
genpre	SUN LIFE PRE TAX	837.70	leof#4	LEOFF 2 RETIREMENT FIRE 4	814.68
udmp	UNION DUES - 1619 MP	767.40	ltdshr	LTD - SHERIFF	715.36
fd1457	DRS 457 DEFERRED COMP FIRE 1	700.00	udpd	UNION DUES - 1619 D	652.28
hr125	HEALTH REIMBURSEMENT	625.00	udps	UNION DUES - 1619 S	528.15
colaft	COLONIAL LIFE INS. POST TAX	468.48	medsun	HEALTH INSURANCE SUNLAND	463.33
leofcu	LEOFF RETIREMENT CATCH UP	458.17	udlc	UNION DUES - 1619 LC	383.70

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Deduction Code and Description		Amount
pers2h	PERS 2 RETIREMENT - HIGHLAND	318.94
wacsun	WA Long-Term Care	249.51
l&isun	L&I - SUNLAND	211.31
rth457	ROTH-ICMA DEFERRED COMP	200.00
garnfe	GARNISHMENT FEE	185.19
dshshi	DSHS CHILD SUPPORT (HIGHLAND)	125.00
wacfd4	WA Long-Term Care	99.56
fmlf4	WA Paid Family & Medical Leave	90.70
l&if4	L&I - FIRE 4	86.62
wacfd5	WA Long-Term Care	66.22
wacbfd	WA Long-Term Care	50.88
wachig	WA Long-Term Care	48.56
fmlf1	WA Paid Family & Medical Leave	45.32
wacfd1	WA Long-Term Care	42.78
shrfcf	SHERIFF COFFEE FUND	38.00
shrfnd	SHERIFF EMPLOYEE FUND	24.00
fmlcln	WA Paid Family & Medical Leave	13.73
fmlf6	WA Paid Family & Medical Leave	1.42

Deduction Code and Description		Amount
aflaft	AFLAC POST TAX	275.81
fmlsun	WA Paid Family & Medical Leave	227.40
udcd	UNION DUES - 1619 CD C	209.85
udcs	UNION DUES - 1619 CS	191.85
uw	UNITED WAY	140.00
l&ihig	L&I - HIGHLAND IRRIGATION	107.91
l&iagn	L&I - AGNEW	98.01
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&i1	L&I - FIRE 1	68.18
fmlf5	WA Paid Family & Medical Leave	60.38
wacagn	WA Long-Term Care	48.60
fmlbld	WA Paid Family & Medical Leave	46.37
fmlhig	WA Paid Family & Medical Leave	44.25
wsatf	1619CD WSATF DUES	40.00
volret	VOL FIRE FIGHTER RETIREMENT	30.00
waccln	WA Long-Term Care	15.06
wacfd6	WA Long-Term Care	1.56

Totals: 285,494.39

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	138,299.08
pers2	PERS 2 RETIREMENT	41,718.36
vebahr	HRA VEBA	17,776.44
medtx	MEDICARE TAX	12,917.77
leoff2	LEOFF 2 RETIREMENT	8,688.58
pers3	PERS 3 RETIREMENT	6,105.95
fmlatx	WA Paid Family & Medical Leave	1,690.08
leof#4	LEOFF 2 RETIREMENT FIRE 4	508.10
leofcu	LEOFF RETIREMENT CATCH UP	285.75
fmlagn	WA Paid Family & Medical Leave	44.29

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	54,184.81
l&i	L&I - SELF INSURED	18,685.58
401a	401A DEFERRED COMPENSATION	13,409.09
medsun	HEALTH INSURANCE SUNLAND	11,732.16
psers	PSERS RETIREMENT	7,098.37
pers2s	PERS 2 RETIREMENT - SUNLAND	3,980.76
unemp	UNEMPLOYMENT	1,426.04
pers2h	PERS 2 RETIREMENT - HIGHLAND	477.91
genpre	SUN LIFE PRE TAX	239.00

Totals: 339,268.12

Grand Total Gross Earnings: 926,019.04 27,219.28

Grand Total Deductions: 285,494.39

Grand Total Net: 640,524.65

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Fund Worked : - Totals -
Emps : 193

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Labor Distribution Totals By Fund
CLALLAM COUNTY
05/16/2024 to 05/31/2024-1 Cycle sc

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Fund Worked : 00100
Emps : 220

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	562,151.54	16,814.32	h	HOLIDAY	46,614.32	1,375.96
v	VACATION	32,971.68	871.48	s	SICK	23,998.41	756.11
fh	FLOATING HOLIDAY	18,600.52	547.50	vp	VACATION PAYOFF	14,826.23	423.86
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	13,489.02	165.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT	10,516.58	179.13
extr	EXTRA PAY BEYOND SALARY	2,600.61		cu	COMP USED	1,725.44	57.01
ohjd	OT HOLIDAY - JUV DETENTION	1,436.64	36.00	accred	ACCREDITATION PAY	1,333.70	
well	WELLNESS INCENTIVE	1,323.14	3,213.92	oth	OVERTIME X 1.5 - HOURLY	1,171.40	90.00
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		spr	SICK PAYOFF RETIREMENT 20%	1,008.69	151.50
stby	STANDBY PAY	784.30	20.00	aute	AUTO ALLOWANCE ELECTED	680.00	
spt	SICK PAYOFF - TERMINATION 10%	613.20	158.86	fl	FUNERAL LEAVE	594.06	24.00
o20m	OT X 2.0 - CORR MANDATORY/SHRF	490.12	7.50	bsba	BS/BA EDUCATION INCENTIVE	443.62	
detpay	DETECTIVE PAY	299.70		o25h	OT X 2.5 - HRS OVER HOL PAY	269.50	4.00
o15j	OVERTIME x 1.5 - JUV DETENTION	186.04	4.25	phsm	PHONE STIPEND SMART PHONE	180.00	
aaas	AA/AS EDUCATION INCENTIVE	166.07		uapr	URINE ANALYSIS PREMIUM	83.00	
fto	FTO PREMIUM	80.76	40.00	aspj	ACTING SUPERVISOR PAY JUVENILE	46.80	36.00
phns	PHONE STIPEND	40.00		biling	BILINGUAL INCENTIVE	31.40	
aspd	SHERIFF ACTING SUP PAY DEPUTY	20.19	10.00				
Totals:						739,796.68	24,986.65

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	60,035.09	socsec	SOCIAL SECURITY	42,754.31
medpre	HEALTH INSURANCE PRE TAX	39,836.15	pers2	PERS 2 RETIREMENT	32,599.23
401a	401A DEFERRED COMPENSATION	16,788.82	icm457	ICMA DEFERRED COMP	11,656.21
medtx	MEDICARE TAX	9,999.12	leoff2	LEOFF 2 RETIREMENT	5,813.66
psers	PSERS RETIREMENT	5,777.18	rth457	ROTH-ICMA DEFERRED COMP	4,061.65
fmlatx	WA Paid Family & Medical Leave	3,886.58	wacare	WA Long-Term Care	3,799.74
udteam	UNION DUES - TEAMSTERS	3,448.23	pers3	PERS 3 RETIREMENT	3,079.71
genpre	SUN LIFE PRE TAX	2,132.98	aflpre	AFLAC PRE TAX	1,524.13
n457	NATIONWIDE 457	1,487.50	l&i	L&I - SELF INSURED	1,401.14
dshs	DSHS CHILD SUPPORT	1,287.47	hr125	HEALTH REIMBURSEMENT	1,237.49
h457	MASSMUTUAL 457	1,231.16	dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00
ltdshr	LTD - SHERIFF	715.36	udpd	UNION DUES - 1619 D	573.45
udcd	UNION DUES - 1619 CD C	544.63	dc125	DEPENDENT CARE	416.66
udlc	UNION DUES - 1619 LC	415.74	adv	ADVANCE REPAYMENT	411.81
evggar	EVERGREEN FIN GARNISHMENT	385.77	udmp	UNION DUES - 1619 MP	383.76
usdtr	US DEPARTMENT OF TREASURY	380.79	colaft	COLONIAL LIFE INS. POST TAX	292.78
aflaft	AFLAC POST TAX	255.53	pers1	PERS 1 RETIREMENT	230.29

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Fund Worked : 00100
Emps : 220

Deduction Code and Description		Amount
leofcu	LEOFF RETIREMENT CATCH UP	227.60
uw	UNITED WAY	95.00
udcs	UNION DUES - 1619 CS	63.96
shrfnd	SHERIFF EMPLOYEE FUND	26.80
garufe	GARNISHMENT FEE	3.00

Deduction Code and Description		Amount
udtint	TEAMSTERS INIT FEE or ADJ	120.00
colpre	COLONIAL LIFE INS. PRE TAX	74.31
udps	UNION DUES - 1619 S	37.73
shrfcf	SHERIFF COFFEE FUND	19.00

Totals: 260,261.52

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	287,856.61
socsec	SOCIAL SECURITY	42,754.31
401a	401A DEFERRED COMPENSATION	13,858.77
medtx	MEDICARE TAX	9,999.12
pers3	PERS 3 RETIREMENT	4,540.74
fmlatx	WA Paid Family & Medical Leave	1,554.51
genpre	SUN LIFE PRE TAX	624.79
leofcu	LEOFF RETIREMENT CATCH UP	-571.11

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	48,106.16
l&i	L&I - SELF INSURED	16,130.16
vebahr	HRA VEBA	10,483.48
psers	PSERS RETIREMENT	8,498.39
leoff2	LEOFF 2 RETIREMENT	3,625.87
unemp	UNEMPLOYMENT	1,376.54
pers1	PERS 1 RETIREMENT	365.78

Totals: 449,204.12

Gross Earnings by Fund: 739,796.68 24,986.65

Total Fund Deductions: 260,261.52

Fund Net: 479,535.16

Fund Worked : 11301
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		24,697.84	853.00	h	HOLIDAY		2,311.67	80.00
sc15	HHS SCANNING PROJ OT X 1.5		701.03	14.75	s	SICK		341.04	12.00
v	VACATION		214.47	7.00	fh	FLOATING HOLIDAY		175.02	8.00
					Totals:			28,441.07	974.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,251.58	pers2	PERS 2 RETIREMENT		1,808.86		
fedtx	FEDERAL WITHHOLDING TAX		1,696.52	socsec	SOCIAL SECURITY		1,617.89		
401a	401A DEFERRED COMPENSATION		778.86	medtx	MEDICARE TAX		378.37		
udteam	UNION DUES - TEAMSTERS		267.15	wacare	WA Long-Term Care		164.96		
fmlatx	WA Paid Family & Medical Leave		150.34	aflpre	AFLAC PRE TAX		94.64		
l&i	L&I - SELF INSURED		73.33	h457	MASSMUTUAL 457		28.10		
				Totals:			9,310.60		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		13,100.00	pers2	PERS 2 RETIREMENT		2,710.45		
socsec	SOCIAL SECURITY		1,617.89	401a	401A DEFERRED COMPENSATION		482.50		
l&i	L&I - SELF INSURED		405.82	medtx	MEDICARE TAX		378.37		
fmlatx	WA Paid Family & Medical Leave		60.14	unemp	UNEMPLOYMENT		56.87		
				Totals:			18,812.04		
				Gross Earnings by Fund:			28,441.07	974.75	
				Total Fund Deductions:			9,310.60		
				Fund Net:			19,130.47		

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Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,284.61	112.00	v	VACATION		1,424.30	48.00
s	SICK		470.89	16.00	h	HOLIDAY		470.89	16.00
					Totals:			5,650.69	192.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		492.80	pers2	PERS 2 RETIREMENT		359.38		
socsec	SOCIAL SECURITY		319.79	fedtx	FEDERAL WITHHOLDING TAX		203.87		
medtx	MEDICARE TAX		74.79	udteam	UNION DUES - TEAMSTERS		66.50		
fmlatx	WA Paid Family & Medical Leave		29.87	wacare	WA Long-Term Care		16.79		
l&i	L&I - SELF INSURED		9.43	Totals:			1,573.22		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,620.00	pers2	PERS 2 RETIREMENT		538.52		
socsec	SOCIAL SECURITY		319.79	l&i	L&I - SELF INSURED		83.12		
medtx	MEDICARE TAX		74.79	fmlatx	WA Paid Family & Medical Leave		11.95		
unemp	UNEMPLOYMENT		11.30	Totals:			3,659.47		
				Gross Earnings by Fund:			5,650.69	192.00	
				Total Fund Deductions:			1,573.22		
				Fund Net:			4,077.47		

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Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,159.08	48.00	h	HOLIDAY		115.91	4.80
					Totals:			1,274.99	52.80
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		147.84		pers2	PERS 2 RETIREMENT		81.09	
socsec	SOCIAL SECURITY		69.88		401a	401A DEFERRED COMPENSATION		38.25	
udtint	TEAMSTERS INIT FEE or ADJ		30.00		fedtx	FEDERAL WITHHOLDING TAX		27.79	
medtx	MEDICARE TAX		16.35		wacare	WA Long-Term Care		7.40	
fmlatx	WA Paid Family & Medical Leave		6.74		l&i	L&I - SELF INSURED		4.05	
					Totals:			429.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		786.01		pers2	PERS 2 RETIREMENT		121.51	
socsec	SOCIAL SECURITY		69.88		401a	401A DEFERRED COMPENSATION		25.50	
medtx	MEDICARE TAX		16.35		l&i	L&I - SELF INSURED		8.16	
fmlatx	WA Paid Family & Medical Leave		2.70		unemp	UNEMPLOYMENT		2.55	
					Totals:			1,032.66	
					Gross Earnings by Fund:			1,274.99	52.80
					Total Fund Deductions:			429.39	
					Fund Net:			845.60	

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,864.63	79.51	v	VACATION		247.30	8.00
h	HOLIDAY		193.10	8.00	cu	COMP USED		8.21	0.38
s	SICK		3.87	0.13					
					Totals:			2,317.11	96.02
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		221.40	pers2	PERS 2 RETIREMENT		147.36		
fedtx	FEDERAL WITHHOLDING TAX		137.92	socsec	SOCIAL SECURITY		129.94		
401a	401A DEFERRED COMPENSATION		47.26	medtx	MEDICARE TAX		30.37		
udteam	UNION DUES - TEAMSTERS		27.12	icm457	ICMA DEFERRED COMP		25.00		
wacare	WA Long-Term Care		13.43	fmlatx	WA Paid Family & Medical Leave		12.26		
l&i	L&I - SELF INSURED		6.75						
				Totals:			798.81		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,335.01	pers2	PERS 2 RETIREMENT		220.81		
socsec	SOCIAL SECURITY		129.94	401a	401A DEFERRED COMPENSATION		46.34		
medtx	MEDICARE TAX		30.37	l&i	L&I - SELF INSURED		13.62		
fmlatx	WA Paid Family & Medical Leave		4.89	unemp	UNEMPLOYMENT		4.62		
				Totals:			1,785.60		
				Gross Earnings by Fund:			2,317.11	96.02	
				Total Fund Deductions:			798.81		
				Fund Net:			1,518.30		

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Fund Worked : 13001
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,408.89	151.25	h	HOLIDAY		577.77	20.00
v	VACATION		253.71	10.00					
					Totals:			5,240.37	181.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		473.70	fedtx	FEDERAL WITHHOLDING TAX		340.72		
pers2	PERS 2 RETIREMENT		333.28	socsec	SOCIAL SECURITY		295.53		
401a	401A DEFERRED COMPENSATION		216.35	medtx	MEDICARE TAX		69.12		
udmp	UNION DUES - 1619 MP		31.98	wacare	WA Long-Term Care		30.39		
udteam	UNION DUES - TEAMSTERS		28.50	fmlatx	WA Paid Family & Medical Leave		27.70		
l&i	L&I - SELF INSURED		12.63	Totals:			1,859.90		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,595.00	pers2	PERS 2 RETIREMENT		499.41		
socsec	SOCIAL SECURITY		295.53	l&i	L&I - SELF INSURED		175.68		
401a	401A DEFERRED COMPENSATION		104.81	medtx	MEDICARE TAX		69.12		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		11.08		
unemp	UNEMPLOYMENT		10.48	Totals:			3,786.11		
				Gross Earnings by Fund:			5,240.37	181.25	
				Total Fund Deductions:			1,859.90		
				Fund Net:			3,380.47		

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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,370.84	145.60	h	HOLIDAY		431.63	14.40
s	SICK		213.24	8.00					
					Totals:			5,015.71	168.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		319.00	socsec	SOCIAL SECURITY		310.97		
fedtx	FEDERAL WITHHOLDING TAX		308.43	401a	401A DEFERRED COMPENSATION		199.61		
medtx	MEDICARE TAX		72.72	udteam	UNION DUES - TEAMSTERS		68.50		
wacare	WA Long-Term Care		29.09	fmlatx	WA Paid Family & Medical Leave		26.52		
l&i	L&I - SELF INSURED		12.26						
				Totals:			1,347.10		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,620.00	pers2	PERS 2 RETIREMENT		478.00		
socsec	SOCIAL SECURITY		310.97	401a	401A DEFERRED COMPENSATION		100.32		
medtx	MEDICARE TAX		72.72	l&i	L&I - SELF INSURED		24.75		
fmlatx	WA Paid Family & Medical Leave		10.60	unemp	UNEMPLOYMENT		10.03		
				Totals:			3,627.39		
				Gross Earnings by Fund:			5,015.71		168.00
				Total Fund Deductions:			1,347.10		
				Fund Net:			3,668.61		

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Fund Worked : 19951
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,926.48	64.00	fh	FLOATING HOLIDAY		731.57	16.00
s	SICK		365.81	8.00	h	HOLIDAY		365.81	8.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00						
Totals:								4,559.67	96.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		518.49	medpre	HEALTH INSURANCE PRE TAX		327.30		
pers2	PERS 2 RETIREMENT		279.18	socsec	SOCIAL SECURITY		258.75		
401a	401A DEFERRED COMPENSATION		219.48	medtx	MEDICARE TAX		60.52		
genpre	SUN LIFE PRE TAX		58.96	wacare	WA Long-Term Care		26.45		
fmlatx	WA Paid Family & Medical Leave		24.10	l&i	L&I - SELF INSURED		6.74		
Totals:								1,779.97	
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,185.00	pers2	PERS 2 RETIREMENT		418.34		
socsec	SOCIAL SECURITY		258.75	vebahr	HRA VEBA		125.00		
401a	401A DEFERRED COMPENSATION		87.79	medtx	MEDICARE TAX		60.52		
l&i	L&I - SELF INSURED		13.60	genpre	SUN LIFE PRE TAX		10.00		
fmlatx	WA Paid Family & Medical Leave		9.64	unemp	UNEMPLOYMENT		8.78		
Totals:								2,177.42	
Gross Earnings by Fund:								4,559.67	96.00
Total Fund Deductions:								1,779.97	
Fund Net:								2,779.70	

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Fund Worked : 50401
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		9,679.35	204.75	h	HOLIDAY		875.49	18.00
s	SICK		176.54	2.88	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
v	VACATION		142.63	2.00					
Totals:								11,044.01	227.63

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,349.22
h457	MASSMUTUAL 457	621.26
pers2	PERS 2 RETIREMENT	256.16
medtx	MEDICARE TAX	156.56
icm457	ICMA DEFERRED COMP	80.55
fmlatx	WA Paid Family & Medical Leave	58.38
shrfcf	SHERIFF COFFEE FUND	5.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	669.47
medpre	HEALTH INSURANCE PRE TAX	567.67
aflpre	AFLAC PRE TAX	222.32
genpre	SUN LIFE PRE TAX	125.19
wacare	WA Long-Term Care	64.06
l&i	L&I - SELF INSURED	15.16
shrfnd	SHERIFF EMPLOYEE FUND	1.00
Totals:		4,192.00

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,835.00
h457	MASSMUTUAL 457	652.46
pers2	PERS 2 RETIREMENT	383.83
medtx	MEDICARE TAX	156.56
l&i	L&I - SELF INSURED	30.60
unemp	UNEMPLOYMENT	21.75

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	669.47
401a	401A DEFERRED COMPENSATION	422.87
vebahr	HRA VEBA	281.25
genpre	SUN LIFE PRE TAX	55.50
fmlatx	WA Paid Family & Medical Leave	23.34
Totals:		5,532.63

Gross Earnings by Fund:	11,044.01	227.63
Total Fund Deductions:	4,192.00	
Fund Net:	6,852.01	

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Labor Distribution Totals By Fund
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Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		959.23	24.75	v	VACATION		727.80	8.80
h	HOLIDAY		143.68	2.80	s	SICK		33.91	0.88
					Totals:			1,864.62	37.23
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
icm457	ICMA DEFERRED COMP		217.22	fedtx	FEDERAL WITHHOLDING TAX		193.37		
pers2	PERS 2 RETIREMENT		117.53	401a	401A DEFERRED COMPENSATION		116.60		
socsec	SOCIAL SECURITY		110.27	medpre	HEALTH INSURANCE PRE TAX		70.34		
medtx	MEDICARE TAX		25.78	genpre	SUN LIFE PRE TAX		20.97		
fmlatx	WA Paid Family & Medical Leave		9.86	wacare	WA Long-Term Care		6.21		
l&i	L&I - SELF INSURED		1.69	shrfdnd	SHERIFF EMPLOYEE FUND		0.20		
				Totals:			890.04		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		458.49	pers2	PERS 2 RETIREMENT		177.71		
socsec	SOCIAL SECURITY		110.27	401a	401A DEFERRED COMPENSATION		61.11		
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		25.78		
genpre	SUN LIFE PRE TAX		6.71	fmlatx	WA Paid Family & Medical Leave		3.95		
unemp	UNEMPLOYMENT		3.72	l&i	L&I - SELF INSURED		3.40		
				Totals:			894.89		
				Gross Earnings by Fund:			1,864.62	37.23	
				Total Fund Deductions:			890.04		
				Fund Net:			974.58		

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Fund Worked : - Totals -
Emps : 239

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	615,502.49	18,497.18	h	HOLIDAY	52,100.27	1,547.96
v	VACATION	35,981.89	955.28	s	SICK	25,603.71	804.00
fh	FLOATING HOLIDAY	19,507.11	571.50	vp	VACATION PAYOFF	14,826.23	423.86
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	13,489.02	165.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT	10,516.58	179.13
extr	EXTRA PAY BEYOND SALARY	2,600.61		cu	COMP USED	1,733.65	57.39
ohjd	OT HOLIDAY - JUV DETENTION	1,436.64	36.00	auto	AUTO ALLOWANCE CONTRACTUAL	1,360.00	
accred	ACCREDITATION PAY	1,333.70		well	WELLNESS INCENTIVE	1,323.14	3,213.92
oth	OVERTIME X 1.5 - HOURLY	1,171.40	90.00	spr	SICK PAYOFF RETIREMENT 20%	1,008.69	151.50
stby	STANDBY PAY	784.30	20.00	sc15	HHS SCANNING PROJ OT X 1.5	701.03	14.75
aute	AUTO ALLOWANCE ELECTED	680.00		spt	SICK PAYOFF - TERMINATION 10%	613.20	158.86
fl	FUNERAL LEAVE	594.06	24.00	o20m	OT X 2.0 - CORR MANDATORY/SHRF	490.12	7.50
bsba	BS/BA EDUCATION INCENTIVE	443.62		detpay	DETECTIVE PAY	299.70	
o25h	OT X 2.5 - HRS OVER HOL PAY	269.50	4.00	o15j	OVERTIME x 1.5 - JUV DETENTION	186.04	4.25
phsm	PHONE STIPEND SMART PHONE	180.00		aaas	AA/AS EDUCATION INCENTIVE	166.07	
uapr	URINE ANALYSIS PREMIUM	83.00		fto	FTO PREMIUM	80.76	40.00
aspj	ACTING SUPERVISOR PAY JUVENILE	46.80	36.00	phns	PHONE STIPEND	40.00	
biling	BILINGUAL INCENTIVE	31.40		aspd	SHERIFF ACTING SUP PAY DEPUTY	20.19	10.00
				Totals:		805,204.92	27,012.33

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	64,811.42	socsec	SOCIAL SECURITY	46,536.80
medpre	HEALTH INSURANCE PRE TAX	44,388.78	pers2	PERS 2 RETIREMENT	36,301.07
401a	401A DEFERRED COMPENSATION	18,405.23	icm457	ICMA DEFERRED COMP	11,978.98
medtx	MEDICARE TAX	10,883.70	leoff2	LEOFF 2 RETIREMENT	5,813.66
psers	PSERS RETIREMENT	5,777.18	fmlatx	WA Paid Family & Medical Leave	4,232.35
wacare	WA Long-Term Care	4,158.52	rth457	ROTH-ICMA DEFERRED COMP	4,061.65
udteam	UNION DUES - TEAMSTERS	3,906.00	pers3	PERS 3 RETIREMENT	3,079.71
genpre	SUN LIFE PRE TAX	2,338.10	h457	MASSMUTUAL 457	1,880.52
aflpre	AFLAC PRE TAX	1,841.09	l&i	L&I - SELF INSURED	1,543.18
n457	NATIONWIDE 457	1,487.50	dshs	DSHS CHILD SUPPORT	1,287.47
hr125	HEALTH REIMBURSEMENT	1,237.49	dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00
ltdshr	LTD - SHERIFF	715.36	udpd	UNION DUES - 1619 D	573.45
udcd	UNION DUES - 1619 CD C	544.63	dc125	DEPENDENT CARE	416.66
udmp	UNION DUES - 1619 MP	415.74	udlc	UNION DUES - 1619 LC	415.74
adv	ADVANCE REPAYMENT	411.81	evggar	EVERGREEN FIN GARNISHMENT	385.77
usdtr	US DEPARTMENT OF TREASURY	380.79	colaft	COLONIAL LIFE INS. POST TAX	292.78
aflaft	AFLAC POST TAX	255.53	pers1	PERS 1 RETIREMENT	230.29

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Deduction Code and Description		Amount
leofcu	LEOFF RETIREMENT CATCH UP	227.60
uw	UNITED WAY	95.00
udcs	UNION DUES - 1619 CS	63.96
shrfd	SHERIFF EMPLOYEE FUND	28.00
garnfe	GARNISHMENT FEE	3.00

Deduction Code and Description		Amount
udtint	TEAMSTERS INIT FEE or ADJ	150.00
colpre	COLONIAL LIFE INS. PRE TAX	74.31
udps	UNION DUES - 1619 S	37.73
shrfcf	SHERIFF COFFEE FUND	24.00

Totals: 282,442.55

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	315,391.12
socsec	SOCIAL SECURITY	46,536.80
401a	401A DEFERRED COMPENSATION	15,190.01
medtx	MEDICARE TAX	10,883.70
pers3	PERS 3 RETIREMENT	4,540.74
fmlatx	WA Paid Family & Medical Leave	1,692.80
genpre	SUN LIFE PRE TAX	697.00
pers1	PERS 1 RETIREMENT	365.78

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	53,654.74
l&i	L&I - SELF INSURED	16,888.91
vebahr	HRA VEBA	10,958.48
psers	PSERS RETIREMENT	8,498.39
leoff2	LEOFF 2 RETIREMENT	3,625.87
unemp	UNEMPLOYMENT	1,506.64
h457	MASSMUTUAL 457	652.46
leofcu	LEOFF RETIREMENT CATCH UP	-571.11

Totals: 490,512.33

Grand Total Gross Earnings: 805,204.92 27,012.33

Grand Total Deductions: 282,442.55

Grand Total Net: 522,762.37

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Labor Distribution Totals By Fund
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Fund Worked : 00100
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
well	WELLNESS INCENTIVE	400.00	877.00				
				Totals:		400.00	877.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	25.54	pers2	PERS 2 RETIREMENT	24.08		
socsec	SOCIAL SECURITY	23.22	medtx	MEDICARE TAX	5.43		
icm457	ICMA DEFERRED COMP	3.82	udteam	UNION DUES - TEAMSTERS	2.22		
fmlatx	WA Paid Family & Medical Leave	2.12	udmp	UNION DUES - 1619 MP	1.46		
wacare	WA Long-Term Care	1.16	l&i	L&I - SELF INSURED	0.71		
fedtx	FEDERAL WITHHOLDING TAX	0.33					
					Totals:	90.09	
					Gross Earnings by Fund:	400.00	877.00
					Total Fund Deductions:	90.09	
					Fund Net:	309.91	

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Fund Worked : 10101
Emps : 63

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	121,125.67	3,747.00	h	HOLIDAY	16,626.61	518.40
v	VACATION	14,104.49	416.00	s	SICK	5,707.37	172.50
fh	FLOATING HOLIDAY	4,867.56	128.50	o15r	OVERTIME X 1.5 - ROADS DEPT	1,888.92	36.00
cu	COMP USED	1,302.70	45.00	adml	ADMINISTRATIVE LEAVE PAID	560.14	20.00
phns	PHONE STIPEND	530.00		auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
cpr	COMP TIME PAID - PW ROADS	112.99	3.00	c15r	COMP EARNED X 1.5 ROADS	-1,583.28	-29.00
				Totals:		165,583.17	5,057.40

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	11,819.10
pers2	PERS 2 RETIREMENT	9,932.13
icm457	ICMA DEFERRED COMP	3,523.11
medtx	MEDICARE TAX	2,258.02
fmlatx	WA Paid Family & Medical Leave	876.43
h457	MASSMUTUAL 457	663.30
l&i	L&I - SELF INSURED	330.02
udmp	UNION DUES - 1619 MP	176.10
genpre	SUN LIFE PRE TAX	102.41
uw	UNITED WAY	41.20
garnfe	GARNISHMENT FEE	0.50

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,029.00
socsec	SOCIAL SECURITY	9,654.67
401a	401A DEFERRED COMPENSATION	2,851.50
udteam	UNION DUES - TEAMSTERS	1,712.69
wacare	WA Long-Term Care	844.63
pers3	PERS 3 RETIREMENT	431.67
dshs	DSHS CHILD SUPPORT	221.00
udtint	TEAMSTERS INIT FEE or ADJ	107.00
aflaft	AFLAC POST TAX	74.54
aflpre	AFLAC PRE TAX	23.37
		Totals: 55,672.39

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	75,626.18
socsec	SOCIAL SECURITY	9,664.40
401a	401A DEFERRED COMPENSATION	3,202.42
pers3	PERS 3 RETIREMENT	819.59
fmlatx	WA Paid Family & Medical Leave	350.93
genpre	SUN LIFE PRE TAX	77.64

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	14,877.61
l&i	L&I - SELF INSURED	6,091.24
medtx	MEDICARE TAX	2,260.30
vebahr	HRA VEGA	450.00
unemp	UNEMPLOYMENT	329.95
		Totals: 113,750.26

Gross Earnings by Fund:	165,583.17	5,057.40
Total Fund Deductions:	55,672.39	
Fund Net:	109,910.78	

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Fund Worked : 10135
Emps : 3

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,279.48	33.25	v	VACATION	1,088.00	32.00
fh	FLOATING HOLIDAY	1,088.00	32.00	h	HOLIDAY	272.00	8.00
Totals:						3,727.48	105.25

Deduction Code and Description		Amount	Deduction Code and Description		Amount
401a	401A DEFERRED COMPENSATION	326.40	fedtx	FEDERAL WITHHOLDING TAX	254.67
medpre	HEALTH INSURANCE PRE TAX	242.07	socsec	SOCIAL SECURITY	215.85
pers2	PERS 2 RETIREMENT	211.33	medtx	MEDICARE TAX	50.48
udmp	UNION DUES - 1619 MP	32.56	wacare	WA Long-Term Care	21.62
fmlatx	WA Paid Family & Medical Leave	19.70	pers3	PERS 3 RETIREMENT	19.55
icm457	ICMA DEFERRED COMP	12.91	l&i	L&I - SELF INSURED	7.38
genpre	SUN LIFE PRE TAX	4.36	uw	UNITED WAY	2.64
aflpre	AFLAC PRE TAX	0.80	Totals:		1,422.32

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,413.19	pers2	PERS 2 RETIREMENT	316.73
socsec	SOCIAL SECURITY	215.85	401a	401A DEFERRED COMPENSATION	78.59
medtx	MEDICARE TAX	50.48	pers3	PERS 3 RETIREMENT	38.50
l&i	L&I - SELF INSURED	26.82	vebahr	HRA VEBA	25.00
fmlatx	WA Paid Family & Medical Leave	7.88	unemp	UNEMPLOYMENT	7.46
genpre	SUN LIFE PRE TAX	3.30	Totals:		2,183.80

Gross Earnings by Fund:	3,727.48	105.25
Total Fund Deductions:	1,422.32	
Fund Net:	2,305.16	

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Fund Worked : 30805
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	107.74	2.00				
				Totals:		107.74	2.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	7.97	socsec	SOCIAL SECURITY	6.39		
pers3	PERS 3 RETIREMENT	5.21	medpre	HEALTH INSURANCE PRE TAX	3.94		
icm457	ICMA DEFERRED COMP	3.13	medtx	MEDICARE TAX	1.49		
genpre	SUN LIFE PRE TAX	1.16	wacare	WA Long-Term Care	0.63		
fmlatx	WA Paid Family & Medical Leave	0.57	uw	UNITED WAY	0.51		
l&i	L&I - SELF INSURED	0.14					
			Totals:		31.14		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	27.94	pers3	PERS 3 RETIREMENT	10.27		
socsec	SOCIAL SECURITY	6.39	l&i	L&I - SELF INSURED	3.44		
401a	401A DEFERRED COMPENSATION	3.23	medtx	MEDICARE TAX	1.49		
genpre	SUN LIFE PRE TAX	0.88	fmlatx	WA Paid Family & Medical Leave	0.23		
unemp	UNEMPLOYMENT	0.22					
			Totals:		54.09		
			Gross Earnings by Fund:		107.74		2.00
			Total Fund Deductions:		31.14		
			Fund Net:		76.60		

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Fund Worked : 40201
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,114.10	27.25					
					Totals:			1,114.10	27.25
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		85.81		socsec	SOCIAL SECURITY		65.47	
pers2	PERS 2 RETIREMENT		62.21		medpre	HEALTH INSURANCE PRE TAX		55.83	
401a	401A DEFERRED COMPENSATION		26.07		medtx	MEDICARE TAX		15.30	
udmp	UNION DUES - 1619 MP		8.23		pers3	PERS 3 RETIREMENT		6.51	
wacare	WA Long-Term Care		6.47		icm457	ICMA DEFERRED COMP		6.09	
fmlatx	WA Paid Family & Medical Leave		5.88		uw	UNITED WAY		1.98	
l&i	L&I - SELF INSURED		1.92		afipre	AFLAC PRE TAX		1.49	
genpre	SUN LIFE PRE TAX		1.45						
					Totals:			350.71	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		366.21		pers2	PERS 2 RETIREMENT		93.34	
socsec	SOCIAL SECURITY		65.47		l&i	L&I - SELF INSURED		32.88	
401a	401A DEFERRED COMPENSATION		23.63		medtx	MEDICARE TAX		15.30	
pers3	PERS 3 RETIREMENT		12.84		fmlatx	WA Paid Family & Medical Leave		2.36	
unemp	UNEMPLOYMENT		2.23		genpre	SUN LIFE PRE TAX		1.10	
					Totals:			615.36	
					Gross Earnings by Fund:			1,114.10	27.25
					Total Fund Deductions:			350.71	
					Fund Net:			763.39	

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Fund Worked : 41401
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		9,443.39	254.20	o15r	OVERTIME X 1.5 - ROADS DEPT		1,175.18	19.75
s	SICK		900.91	24.00	v	VACATION		666.97	19.00
h	HOLIDAY		640.67	16.00	phns	PHONE STIPEND		40.00	
					Totals:			12,867.12	332.95
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		775.15	pers2	PERS 2 RETIREMENT		772.54		
socsec	SOCIAL SECURITY		749.89	medpre	HEALTH INSURANCE PRE TAX		548.09		
medtx	MEDICARE TAX		175.38	401a	401A DEFERRED COMPENSATION		146.34		
udteam	UNION DUES - TEAMSTERS		97.00	icm457	ICMA DEFERRED COMP		90.36		
wacare	WA Long-Term Care		73.36	fmlatx	WA Paid Family & Medical Leave		66.86		
udmp	UNION DUES - 1619 MP		22.79	l&i	L&I - SELF INSURED		22.57		
pers3	PERS 3 RETIREMENT		13.03	uw	UNITED WAY		5.19		
afipre	AFLAC PRE TAX		4.34	genpre	SUN LIFE PRE TAX		2.90		
				Totals:			3,565.79		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		4,357.62	pers2	PERS 2 RETIREMENT		1,196.76		
socsec	SOCIAL SECURITY		763.38	l&i	L&I - SELF INSURED		428.28		
medtx	MEDICARE TAX		178.53	401a	401A DEFERRED COMPENSATION		174.71		
fmlatx	WA Paid Family & Medical Leave		27.20	pers3	PERS 3 RETIREMENT		25.67		
unemp	UNEMPLOYMENT		25.29	genpre	SUN LIFE PRE TAX		2.20		
				Totals:			7,179.64		
				Gross Earnings by Fund:			12,867.12	332.95	
				Total Fund Deductions:			3,565.79		
				Fund Net:			9,301.33		

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Fund Worked : 42401
Emps : 5

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,000.42	26.55				
				Totals:		1,000.42	26.55
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	79.62	socsec	SOCIAL SECURITY	58.66		
pers2	PERS 2 RETIREMENT	56.58	medpre	HEALTH INSURANCE PRE TAX	51.45		
401a	401A DEFERRED COMPENSATION	21.65	medtx	MEDICARE TAX	13.71		
icm457	ICMA DEFERRED COMP	6.49	udmp	UNION DUES - 1619 MP	5.98		
wacare	WA Long-Term Care	5.81	fmlatx	WA Paid Family & Medical Leave	5.30		
pers3	PERS 3 RETIREMENT	5.21	uw	UNITED WAY	2.57		
udteam	UNION DUES - TEAMSTERS	2.31	aflpre	AFLAC PRE TAX	2.29		
l&i	L&I - SELF INSURED	1.77	genpre	SUN LIFE PRE TAX	1.16		
				Totals:	320.56		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	358.26	pers2	PERS 2 RETIREMENT	85.07		
socsec	SOCIAL SECURITY	58.66	l&i	L&I - SELF INSURED	22.40		
401a	401A DEFERRED COMPENSATION	21.08	medtx	MEDICARE TAX	13.71		
pers3	PERS 3 RETIREMENT	10.27	fmlatx	WA Paid Family & Medical Leave	2.12		
unemp	UNEMPLOYMENT	2.00	genpre	SUN LIFE PRE TAX	0.88		
				Totals:	574.45		
Gross Earnings by Fund:						1,000.42	26.55
Total Fund Deductions:						320.56	
Fund Net:						679.86	

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Fund Worked : 50301
Emps : 10

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	20,803.35	656.25	h	HOLIDAY	2,147.64	68.00
s	SICK	339.73	10.00	tlss	TOOL STIPEND	150.00	
v	VACATION	130.81	4.00	cu	COMP USED	82.80	2.50
phns	PHONE STIPEND	60.00					
Totals:						23,714.33	740.75

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,837.68
socsec	SOCIAL SECURITY	1,355.61
401a	401A DEFERRED COMPENSATION	347.57
udteam	UNION DUES - TEAMSTERS	240.28
wacare	WA Long-Term Care	137.55
dshs	DSHS CHILD SUPPORT	102.00
udmp	UNION DUES - 1619 MP	40.70
uw	UNITED WAY	10.91

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,493.97
fedtx	FEDERAL WITHHOLDING TAX	1,310.17
medtx	MEDICARE TAX	317.04
icm457	ICMA DEFERRED COMP	225.70
fmlatx	WA Paid Family & Medical Leave	125.34
l&i	L&I - SELF INSURED	53.94
aflpre	AFLAC PRE TAX	12.11
garnfe	GARNISHMENT FEE	0.50
Totals:		7,611.07

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,750.60
socsec	SOCIAL SECURITY	1,355.61
401a	401A DEFERRED COMPENSATION	419.69
fmlatx	WA Paid Family & Medical Leave	50.17

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	2,239.96
l&i	L&I - SELF INSURED	728.55
medtx	MEDICARE TAX	317.04
unemp	UNEMPLOYMENT	47.00
Totals:		15,908.62

Gross Earnings by Fund:	23,714.33	740.75
Total Fund Deductions:	7,611.07	
Fund Net:	16,103.26	

Page: 8

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Check Date: 06/10/2024

Labor Distribution Totals By Fund
CLALLAM COUNTY
05/16/2024 to 05/31/2024-1 Cycle s

Page: 9

Fund Worked : - Totals -
Emps : 69

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	154,874.15	4,746.50	h	HOLIDAY	19,686.92	610.40
v	VACATION	15,990.27	471.00	s	SICK	6,948.01	206.50
fh	FLOATING HOLIDAY	5,955.56	160.50	o15r	OVERTIME X 1.5 - ROADS DEPT	3,064.10	55.75
cu	COMP USED	1,385.50	47.50	phns	PHONE STIPEND	630.00	
adml	ADMINISTRATIVE LEAVE PAID	560.14	20.00	well	WELLNESS INCENTIVE	400.00	877.00
auto	AUTO ALLOWANCE CONTRACTUAL	340.00		tlss	TOOL STIPEND	150.00	
cpr	COMP TIME PAID - PW ROADS	112.99	3.00	c15r	COMP EARNED X 1.5 ROADS	-1,583.28	-29.00
				Totals:		208,514.36	7,169.15

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	14,332.82
pers2	PERS 2 RETIREMENT	12,552.84
icm457	ICMA DEFERRED COMP	3,871.61
medtx	MEDICARE TAX	2,836.85
fmlatx	WA Paid Family & Medical Leave	1,102.20
h457	MASSMUTUAL 457	663.30
l&i	L&I - SELF INSURED	418.45
udmp	UNION DUES - 1619 MP	287.82
udtint	TEAMSTERS INIT FEE or ADJ	107.00
uw	UNITED WAY	65.00
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	12,793.60
socsec	SOCIAL SECURITY	12,129.76
401a	401A DEFERRED COMPENSATION	3,719.53
udteam	UNION DUES - TEAMSTERS	2,054.50
wacare	WA Long-Term Care	1,091.23
pers3	PERS 3 RETIREMENT	481.18
dshs	DSHS CHILD SUPPORT	323.00
genpre	SUN LIFE PRE TAX	113.44
aflaft	AFLAC POST TAX	74.54
aflpre	AFLAC PRE TAX	44.40
		Totals: 69,064.07

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	92,900.00
socsec	SOCIAL SECURITY	12,129.76
401a	401A DEFERRED COMPENSATION	3,923.35
pers3	PERS 3 RETIREMENT	917.14
fmlatx	WA Paid Family & Medical Leave	440.89
genpre	SUN LIFE PRE TAX	86.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	18,809.47
l&i	L&I - SELF INSURED	7,333.61
medtx	MEDICARE TAX	2,836.85
vebahr	HRA VEB	475.00
unemp	UNEMPLOYMENT	414.15
		Totals: 140,266.22

Grand Total Gross Earnings:	208,514.36	7,169.15
Grand Total Deductions:	69,064.07	
Grand Total Net:	139,450.29	

Page: 9

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Check Date: 06/10/2024

Labor Distribution Totals By Fund
CLALLAM COUNTY
05/16/2024 to 05/31/2024-1 Cycle s

Page: 10

Fund Worked : - Totals -
Emps : 69



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of June 10-14, 2024

JUN 18 2024

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, June 10, 2024. Present were Commissioners French, Ozias and Johnson. Administrator Mielke was excused.

Items of discussion per the agenda published June 5 were:

- Calendar/Correspondence
- Discussion with Department of Transportation regarding Highway 101 Projects
- Agreement with City of Port Angeles for emergency notification system
- Pre-application questionnaire and letter authorizing for Defense Community Infrastructure Program
- Agreement with U.S. Coast Guard for Slip Point Lighthouse property maintenance
- Presentation regarding Juvenile & Family Services Child Advocate Program
- Approval of plans and call for notice of bids to be received no later than Tuesday, July 9, 2024 at 10 a.m. regarding Sekiu Main Sewer Replacement Phase I
- Agreement amendment 12 with Shannon and Wilson, Inc. for Towne Road Levee Surfacing Project
- Briefing and call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding an Ordinance titled "911 Addressing System"
- Briefing and call for hearing to be held on Tuesday, July 2, 2024 at 10:30 a.m. regarding an Ordinance titled Carlsborg Urban Growth Area
- Code Enforcement update
- Resolution authorizing an expenditure from the Clallam County Heritage Advisory Board Grant Fund to the Quileute Tribal School/\$2,500
- Agreement with Lower Elwha Klallam Tribe for North Olympic Peninsula Recompete Coalition
- Agreement with Jamestown S'Klallam Tribe for North Olympic Peninsula Recompete Coalition
- Discussion of proposed supplemental appropriations to be considered on June 25

Meeting concluded at 11:36 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, June 11, 2024. Also present were Commissioners Ozias and Johnson and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMOs, mc

PUBLIC COMMENT

- John Worthington, Sequim, commented on item 2c, 2d, 2f, 2g
- Ed Telenick, Sequim, commented on work session item 11 (see attached)
- Everett Zentz, Port Angeles, commented on internet data

CONSENT AGENDA

- 1a Approval of vouchers for the week of June 3
- 1b Approval of minutes for the week of June 3
- 1c Letter authorizing for Defense Community Infrastructure Program
- 1d Call for hearing to be held on Tuesday, June 25, 2024 at 10:30 a.m. regarding a resolution authorizing a grant from the Opportunity Fund to Clallam County Public Works – Clallam Bay/Sekiu System Pump Station Replacement Project
- 1e Resolution modifying change funds for the Health and Human Services Department
- 1f Resolution Appointing Jesse Major as the Public Records Officer

ACTION TAKEN: CRJm to adopt the consent agenda, CMOs, mc

REPORTS AND PRESENTATIONS

- CRJ commented on Marine Center Ceremony, Maritime Festival,
- CMO commented on fire, elections, FEMA, security, emergency operations center, Washington Association of Counties update.
- CMF commented on Opportunity Fund Board joint meeting, Olympic Community Action Program

CONTRACTS AND AGREEMENTS

2a Agreement with Signature Roof Services, LLC for the Fairgrounds Art Barn Roof Replacement Project
ACTION TAKEN: CRJm to approve, CMOs, mc

2b Agreement amendment 1 with Norpoint Protective Services for Courthouse security

ACTION TAKEN: CRJm to approve, CMOs, mc

2c Interlocal agreement with City of Forks, City of Port Angeles and City of Sequim for Climate Planning Grant

ACTION TAKEN: CRJm to approve, CMOs, mc

2d Agreement amendment 18 with Department of Health for WIC Programs and Group A Water Systems

ACTION TAKEN: CRJm to approve, CMOs, mc

2e Agreement amendment 1 with Department of Health for Developmental Disabilities

ACTION TAKEN: CRJm to approve, CMOs, mc

2f Agreement with Lower Elwha Klallam Tribe for North Olympic Peninsula Recompete Coalition

ACTION TAKEN: CRJm to approve, CMOs, mc

2g Agreement with Jamestown S'Klallam Tribe for North Olympic Peninsula Recompete Coalition

ACTION TAKEN: CRJm to approve, CMOs, mc

COMMUNITY DEVELOPMENT

3a Call for hearing to be held on Tuesday, June 25, 2024 at 10:30 a.m. regarding an Ordinance titled Agricultural Uses

ACTION TAKEN: CRJm to issue notice, CMOs, mc

PUBLIC WORKS

4a Request of waiver of Bid/RFP/Quote requirement and approval of quote for the Olympic Adventure Trail OAT Whiskey Creek Bridge Replacement Project

ACTION TAKEN: CRJm to approve, CMOs, mc

BUDGET

5a Notice that the following supplemental appropriations will be considered by Resolution on June 25:

Sheriff – Operations – Additional funding from Washington State Department of Commerce for programs supporting STOP (Services, Training, Officers, and Prosecutors) Violence Against Women to be used for deputies to participate in approve classes in support of the grant mission/\$4,000

Auditor – Additional funding for Security Services from Norpoint Protective Services for the Elections Division from July – December 2024/\$43,780

ACTION TAKEN: CRJm to issue notice, CMOs, mc

PUBLIC COMMENT

- Jeff Worthington, Sequim, commented on North Olympic Development Council
- Ed Telenick, Sequim, commented on Port Angeles School kids tour (see attached)
- Warren Phillips, Port Angeles, commented on item 3a
- Everett Zentz, Port Angeles, commented on his court case (see attached)
- Karin Cummins, Sequim, commented on vouchers and noise ordinance
- John Joseph, commented on his son and Behavioral Health Advisory Board
- Jeff Tozzer, Sequim, commented on Towne Road
- Denise Lapio, Sequim, commented on Henderson Nevada graduation

Meeting concluded at 11:02 a.m. and continued to an executive session at 1:30 p.m. regarding litigation.

EXECUTIVE SESSION

The Board convened in open session at 1:30 p.m. to discuss litigation. Present were Commissioners Ozias, French and Johnson, Prosecuting Attorney Office Boughton, Administrator Mielke, Finance Department Lane, Health and Human Services LoPiccolo.

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CMOs, mc

The Board recessed into executive session at 1:31 p.m.

The Board convened in open session at 2:00 p.m.

ACTION TAKEN: CRJm to approve Clallam County enter into agreement on the Kroger settlement and authorize chair to sign, CMOs, mc

ACTION TAKEN: CRJm to approve Clallam County enter into MOU with State of Washington regarding civil conversion and authorize chair to sign, CMOs, mc

Meeting concluded at 2:02 p.m. and continued to 9 a.m., Monday, June 17.

The Board of Commissioners attended WSAC Virtual Update, Cascadia Water Meeting, KONP Radio Show, KSQM Radio Show, and Flag Day Ceremony during the week of June 10.

PASSED AND ADOPTED this 18th day of June 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m	moved
mc	motion carried
s	seconded

Submitted to Public Record

6/11/24

Ed Telench
Public Comment
6/11/24

I am speaking this morning about the Code Enforcement report from yesterday's work session. Since no efforts have been made to include a public comment period during those work sessions and since it doesn't appear this report will be presented during the Board meeting, I am going to fact check some of Mr. Emery's presentation.

Mr. Emery was correct in stating that he is required to provide a quarterly CE report as per the MOU, and that he was late in doing so. Since April of 2023 this was only the second such report that I could find. Had I not brought this before the BOCC last month I seriously doubt it would have ever been prepared for yesterday's work session.

Mr. Emery was also correct in stating that he does not have the authority to override HE orders of fines, yet that doesn't stop himself or his Staff from doing so. They simply falsify data, make excuses or completely ignore their own threats. There is no one to hold them to account because CE hearings are ordered by DCD, not the BOCC that pays for it. If they don't want to pursue a case, they simply ignore the judge's orders.

Regardless, the HE has no reason to follow up unless it is brought before him a second time. This gives the DCD the freedom to selectively decide what to enforce and what to ignore. They arbitrarily prioritize cases and decide what constitutes mental illness and poverty. They pass out vouchers or waivers as the solution to repeat violators while the rest of us get to jump through a myriad of requirements and fees trying to follow the same codes that they themselves ignore when convenient.

In January, Director Emery presented incorrect information about the number of CE hearings that were held and had to walk that back when it turned out to be untrue. He initially reported 7 hearings but the total was actually zero.

Yesterday he reported that there were \$115,000 in assessed fines for the first quarter of 2024 and that there was a total of \$242,250 in collections proceedings during that same time frame. In his January presentation he stated there were \$250,750 in both assessed fines and in collections for 2023. In both cases there were zero dollars collected so how is it that the total amount in collections actually DECREASED if no cases were taken to Superior Court, no liens were filed, and he did not have the authority to waive HE ordered fines?

My point is that Mr. Emery seems comfortable presenting misinformation, so why should anybody believe any of the numbers he presents? Don't you guys wonder how much of the other data that he is providing is wrong.

Yesterday Mr. Emery engaged in another session of magical thinking where somehow his new crack team of CE officers and an Administrative Assistant were going to solve all of the CE problems. He was praised for reducing the average time for resolution from 460 days to 433 days and liens were discussed like they were some sort of brilliant revelation.

Maybe you should reread the MOU you signed where specific protocols state that both DCD and EH shall turn their high priority cases over to the Sheriff after 30 days for non-compliance. Mr. Emery said he looks at high priority cases after 90 days. Perhaps this is part of the reason neighbors wait years or decades for resolution.

Commissioners, you guys asked a few good questions yesterday but most of those questions were answered with hopeful but unrealistic answers or deflected altogether. It was clear that they did not satisfy you and certainly did not satisfy me, who has had my life turned upside because of this dysfunctional Department.

I understand that you are not Mr. Emery's keeper but you do control the purse strings for his Department, pay for the Hearings Examiner (if there even is one) and you are signatories to the MOU that he submitted.

I would ask that you formally request that Director Emery present these quarterly reports to the public during these Board Meetings (like he did last time) and that the public be allowed to comment on them just as we do for other Agenda items that are presented. As an elected official he should face the same level of public accountability that you do.

Thank You.

Ed Telenick

APRIL 18, 2023

MOU - Emery
p. 4-5

4/18/23

Examiner Order). The PAO is also essential in providing updates on case law and guidance on proper investigation and enforcement procedures.

III. PLANNED ACTIONS

Recognizing the foregoing purpose and considerations, the Parties hereby stipulate, and agree as follows:

a. To execute the Code Enforcement Program as envisioned and articulated in County Code, including:

- i. As articulated under Title 20, CCC, and Section 4.25 of the County Charter, the Department of Community Development shall be the lead enforcement entity concerning zoning, land divisions, environmental policy, building and fire codes, watershed planning, floodplains, and junk vehicles.
- ii. Also as articulated under Section 4.35 of the County Charter, the Department of Health and Human Services shall be the lead enforcement entity concerning public health. Additionally, the Health Officer is authorized pursuant to RCW 70.05.070 to enforce all state health statutes and all local health regulations.

b. To provide support for the Code Enforcement Program consistent with each department's core functions and competencies, including:

- i. The DCD and EH shall provide continued reciprocal support in the efforts of field investigation and evidence collection, where convenient and within the scope of each other's duties, during each department's own field investigation efforts.
- ii. The DCD and EH shall provide subject-area expert testimony and support for the prosecution of violations for which administrative remedies have failed to garner compliance.
- iii. The CCSO shall provide safety escort for code enforcement field personnel while investigating properties with known or suspected individuals with the potential to cause physical harm. It is recognized that safety escort is dependent on CCSO Deputy availability and

typically requires advance scheduling. All parties agree to follow reasonable practices in requesting and accommodating escorted visits within staffing limits and available schedules.

- iv. The CCSO shall provide for the execution of warrants for arrest as determined by court order.
 - v. The CCSO shall provide assistance when deputy availability exists for the abatement of junk vehicles under CCC 19.60. The need for this assistance will be reduced as additional code enforcement staff become certified in VIN processing.
 - vi. The PAO agrees to provide legal advice to code enforcement staff in relation to their duties. Said services will be limited to staff availability and work capacity within the context of existing duties.
 - vii. All parties agree to maintain open channels of communication and to continue to provide input of core competencies to the code enforcement program. Central to this effort is the continuation of monthly code enforcement meetings involving representatives of all parties. Support shall include subject expert input to help prioritize and facilitate best practices for achieving abatement of violations, safety in interacting with targets of investigation, and refinement of procedures for processing of code enforcement cases. Said meetings shall also be open to representatives from the Office of the Clallam County Commissioners.
- c. To follow a specific protocol for priority one code enforcement complaints and solid waste violations under CC title 41.11.070 or 41.11.080, as follows:
- i. Any high-priority code enforcement case that has been brought before the Hearing Examiner, where an administrative order has been issued and for 30 days thereafter no compliance has occurred, shall be referred by the DCD Director to the Clallam County Sheriff who shall then determine how to best address the non-compliance, including, but not limited to, making a referral to the PAO to bring injunctive, declaratory, or a criminal action as necessary to enforce the provisions of the Clallam County Code or any state law violations.
 - ii. Any solid waste violation where the Health Officer has determined to impose penalties under Section 41.11.130, CCC and those penalties

Public Comment
Everett Zentz
6/11/24

To be
served

In District Court 1 of Clallam County, Washington

Brian Frank Selk
Petitioner

7/18/94
DOB

No. Y23-795

vs.

Everett Zentz
Respondent

DOB

NOTICE OF HEARING

(NTHG)

(Optional Use)

(Clerk's Action Required)

TO: Everett Zentz

(Name of Petitioner/Respondent) Brian Selk

has filed a motion for the following relief (name of Petition/Motion):

Petition for Protection Order

A hearing will be held on (date) October 13th at 1:30 [] a.m. ☒ p.m.
at (location) Clallam County District Court to determine whether the requested

relief should be granted. IF YOU DO NOT APPEAR, THE COURT MAY ENTER AN
ORDER GRANTING THE RELIEF REQUESTED.

Dated: 10/02/23

COUNTY CLERK

By: [Signature]

Deputy Clerk

This document must be served on the other party, and
proof of service must be in the court file prior to the hearing.



Incident Report

Print Date/Time: 09/28/2023 08:49
Login ID: cjacobi

Port Angeles Police Department
ORI Number: WA0050100

Incident: 2023-00017622

Incident Date/Time: 9/25/2023 12:18:19 PM
Location: 111 E 2ND ST
Port Angeles WA 98362
Phone Number: (360)215-8428
Report Required: No
Prior Hazards: No
LE Case Number:

Incident Type: THH - Threats & Harassment
Venue: Port Angeles
Source: Telephone
Priority: 4
Status: Routine
Nature of Call:

Unit/Personnel

Unit	Personnel
PA490	7131-Swanson

Person(s)

No.	Role	Name	Address	Phone	Race	Sex	DOB
1	Reporting party	SELK, BRIAN		(360)215-8428			

Vehicle(s)

Role	Type	Year	Make	Model	Color	License	State
------	------	------	------	-------	-------	---------	-------

Disposition(s)

Disposition	Count
-------------	-------

Property

Date	Code	Type	Make	Model	Description	Tag No.	Item No.
------	------	------	------	-------	-------------	---------	----------

[] Rifle/Shotgun (how many) 4/a



[] Other firearm/s (describe)

unknown - 4/a

CAD Narrative

09/25/2023 : 13:30:55 nswanson Narrative: reeffer zents SR. not home advised his wife to have him contact me

09/25/2023 : 12:42:17 nswanson Narrative: Collecting video of the event at the address

09/25/2023 : 12:21:02 iharrington Narrative: RP @ NM DOOR FOR CONTACT

09/25/2023 : 12:20:13 iharrington Narrative: REQ PHONE CALL

09/25/2023 : 12:20:10 iharrington Narrative: RP HAS TALKED WITH MANAGEMENT AND NOTHING IS HAPPENING

09/25/2023 : 12:20:01 iharrington Narrative: SUSPECT: EVERETT ZENTZ

09/25/2023 : 12:19:06 iharrington Narrative: RP WORKS AT FRONT DESK

09/25/2023 : 12:18:57 iharrington Narrative: RP HAVING ISSUE WITH MAINTENANCE MAN - TOLD RP HE WAS GOING TO BEAT HIM UP FOR "BEING A MEXICAN"

Read & submitted to public record

June 11, 2024

ED TELENICK

Commissioners,

Ed Telenick

Public Comment

6/11/24

I wasn't able to attend last week's meeting in person but watched the portion of the meeting where a bunch of school kids were ushered in and supposedly learned how our County government works.

I wish you would have told them what they witnessed bears no semblance to what really happens during the portion of the meeting they missed and that the Commissioners don't routinely step down and engage them for photos and conversation.

I wish you would have told them in real life that they would have no opportunity to ask questions or be given more than 3 minutes to comment on issues that directly impact their lives.

I wish you would have told them that their commissioners do not answer their emails, or just meet with them at their request.

I wish you would have told them you will barely lift a finger to help them unless what they ask for also meets your personal goals or those of your political allies and campaign donors.

I wish you would have told them that if they live in America they are already over \$106,000 in debt and that if the 34.8 trillion-dollar debt they are inheriting was laid out end to end in dollar bills it would reach to the sun and back over 17 times.

I wish you would have told them that you will never have enough money no matter how many trees you cut or taxes you impose because you always spend all the money you can lay your hands on.

I wish you would have told them that without the grants that keep this County afloat they would likely have few programs to support them and many of those grants are increasing that debt they are inheriting.

I wish you would have told them that they stand a better chance of obtaining help in Clallam County if they remain in poverty versus taking on a minimum wage job; and that the dream of obtaining affordable housing is actually increased if they stay below a certain income threshold.

I wish you would have told them that the Public School Review ranks their County as a 3 out of 10 and in the bottom 50 percent of Washington State schools.

I wish you would have told them that according to 2023 Clallam County census data their families live on medium incomes are 20K below the State average while the Administrator who shepherded them into the classroom alone makes more than 3 times their average family income.

I wish you would have told them that as juveniles, they are twice as likely to be arrested or commit suicide as the National average because they live in Clallam County and that their chances of a premature death are higher simply because they live here.

I wish you would have told them that you are more than willing to write proclamations supporting Sasquatch for them but do very little to assure a future where they will have clean water and a livable planet because you pick and choose what science evidence to believe.

I wish you would have told them that if they decide to become addicted to opioids that they have access to all kinds of benefits with no strings attached and that they live in the perfect County for that lifestyle.

I wish you would have told them that if they do decide to become juvenile delinquents that they can receive free legal support and will not likely face prosecution unless they do something really bad.

More than anything I wish you would have told them that the future we handed them looks pretty bleak and if they want to see things changed, they need to hold their leaders responsible and ask the hard questions like the one young man did when he asked Commissioner Johnson if was telling the truth?

Top 10 Best Clallam County Public Schools (2024)

All
(30)

High
(16)

Middle
(16)

Elementary
(23)

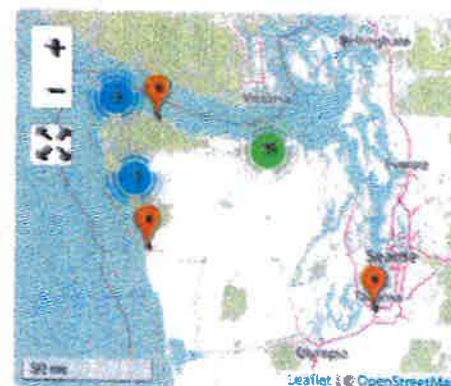
Pre-K
(11)

For the 2024 school year, there are 30 public schools serving 9,710 students in Clallam County, WA (there are 6 private schools, serving 519 private students). 95% of all K-12 students in Clallam County, WA are educated in public schools (compared to the WA state average of 91%).

The top ranked public schools in Clallam County, WA are Hamilton Elementary School, Greywolf Elementary School and Port Angeles High School. Overall testing rank is based on a school's combined math and reading proficiency test score ranking.

Clallam County, WA public schools have an average math proficiency score of 39% (versus the Washington public school average of 50%), and reading proficiency score of 54% (versus the 59% statewide average). Schools in Clallam County have an average ranking of 3/70, which is in the bottom 50% of Washington public schools.

Minority enrollment is 36% of the student body (majority Hispanic), which is less than the Washington public school average of 50% (majority Hispanic).



2023 Community Health Assessment Update: Health Status Assessment

CLALLAM COUNTY HEALTH & HUMAN SERVICES

AUGUST 15TH, 2023

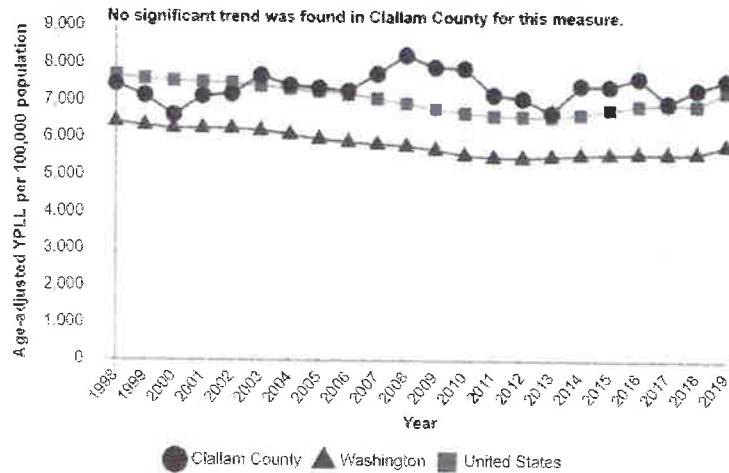


Key Takeaways

- Premature death is a significant health outcome in Clallam County. Factors that contribute to the premature death rate: high rates of injury death, suicide, accidental overdose, firearm fatalities and motor vehicle crashes.
- Clallam citizens report higher than average rates of poor mental and physical health days.
- Almost half of all motor vehicle deaths involved alcohol.
- Further analysis and breakdown at the local level for mortality causes and rates is needed.
- Other factors – what stood out to you?

Health Outcomes (Length of Life)

Premature death in Clallam County, WA
Years of Potential Life Lost (YPLL): county, state and national trends



Notes:
Each year represents a 3-year average around the middle year
(e.g. 2015 is the middle year of 2014-2016)

	Clallam	WA State	National
Years of potential life lost before age 75 per 100,000 population (age-adjusted)	7600	5800	7300

YPLL (Years of Potential Life Lost) - a number used to represent the impact of premature death on a community, calculated by estimating the average years a person would have lived (based on life expectancy) if they had not died prematurely.

Clallam County – Additional Census Data

	Clallam	WA State
Owner-occupied housing unit rate	71.9%	63.6%
Median value of owner-occupied housing units	\$290,700	\$397,600
Median selected monthly owner costs with a mortgage	\$1,574	\$2,064
Median selected monthly owner costs without a mortgage	\$516	\$646
Median gross rent	\$1,007	\$1,439
Median household income (in 2021 dollars)	\$60,044	\$82,400
Per capita income in the past 12 months (in 2021 dollars)	\$34,647	\$43,817
Estimated percent of population living in poverty	12%	9.9%
Persons living with a disability under the age of 65	13.8%	8.9%

SOURCE: U.S. CENSUS BUREAU (2023). QUICK FACTS, CLALLAM COUNTY, WASHINGTON.

Health Factors (Social & Economic)

Indicator	Clallam	WA State	National
Median Household Income	\$62,600	\$84,200	\$69,700
Living Wage	\$44.84	\$49.71	\$45.00
Children Eligible for Free or Reduced Lunch	48%	42%	53%
Child Care Cost Burden	30%	27%	27%
Homicide Deaths per 100,000 population	4	3	6
Suicide Deaths per 100,000 population	26	16	14
Firearm Fatalities per 100,000 population	19	11	12
Motor Vehicle Crash Deaths per 100,000 population	13	8	12
Juvenile Arrests	47	20	24

BOCC Mail Correspondences Received from other Jurisdictions



Daughters of the
American Revolution

NEWS

Michael Trebert (MTC) DAR Chapter
Forks, Joyce, Port Angeles, Sequim

FOR IMMEDIATE RELEASE

June 3, 2024

Media Contact: Kristine Konopaski

Michael Trebert DAR Chapter-Chair of the Flag of United States of America

Phone: 360-460-2098

Email: kwk1an19@gmail.com

Flag Day Ceremony, Friday- June 14, 2024 at 4pm

Port Angeles, Washington:

Clallam County Michael Trebert Daughters of the American Revolution (DAR) and the Clallam County Veterans Association (CCVA) will offer the 3rd annual public U.S. Flag Retirement Ceremony on National Flag Day in Port Angeles. The 30 minute public ceremony will be held on the southwest grassy lawn area outside at the NW Veterans Resource Center located at 216 S. Francis Street in Port Angeles. The ceremony is on Friday, June 14th starting at 4:00 pm.

Local Veterans will be paired with children to respectfully burn cotton Flags that have been turned into the NW Veterans Resource Center throughout the year. The ceremony will be completed by the Port Angeles Jr. American Citizen children, "Jr.American Eagles". The Jr. American Eagle children have sorted many flags this year to identify 100% cotton flags for retirement in the city limits and have learned proper flag etiquette.

The Public is invited to observe and ANY LOCAL Veteran is invited to attend and participate to help teach children the respectful retirement of the USA Flag in Port Angeles city limits.

The Port Angeles Legion Riders Post 29 will provide a Flag Line while the flags are retired. The ceremony is open to the public with refreshments to follow the ceremony.

###

== WASHINGTON SECRETARY OF STATE ==
Elections Division

RECEIVED
CLALLAM CO. COMMISSIONERS

JUN 03 2024

1...2...3...A...

5/30/2024

Mark Ozias
Clallam County Commissioner
223 East 4th Street
Port Angeles, WA 98362

Dear Mr. Ozias,

You have been named in the enclosed statement submitted to the Office of the Secretary of State for inclusion in the 2024 Voters' Pamphlet.

This letter serves as official notice per RCW 29A.32.090, also enclosed. You have the option to petition the Superior Court of Thurston County to require the statement to be rejected.

Regards,

Office of the Secretary of State
Voters' Pamphlet Staff
voterspamphlet@sos.wa.gov | 360- 902-4180

Enclosed: copy of applicable candidate statement(s), copy of RCW 29A.32.090

X8241TYL

Nate Tyler
(Prefers Democratic Party)

Elected Experience

Makah Tribal Council — 12 years (chair, vice chair, treasurer)

Other Professional Experience

U.S. Marines, served in the First Gulf War and Somalia. Small business owner. Logger. Police officer. Commercial fisherman.

Education

Studied welding at Everett Community College

Community Service

Foster parent to at-risk children; boys' and girls' junior and senior high school sports coach. Boys and Girls Club National Advisory Committee member; CDC Tribal Advisory Committeemember; board member, North Olympic Regional Veterans Housing Network; board member, Substance Abuse and Mental Health Services Administration (SAMHSA); Clallam County Sheriff's Community Advisory Board member; Chairman, Skagit Valley Dental Therapy Program.

Statement

Peninsula born and raised, Nate returned home after serving in the Marines to address our concerns, from addiction to climate change. He improved veterans' healthcare, and will fight for better rural healthcare, including reproductive care access. He successfully lobbied Congress for the Great American Outdoors Act to protect and restore public lands, waters, and national parks.

Endorsed by Commissioner of Public Lands Hilary Franz, State Rep. Mike Chapman, Clallam County Commissioners Mike French and Mark Ozias, Native American Caucus of WA Dems, VoteVets, Clallam County Democrats, Coastal Trollers Association, ILWU 23 and 27, American Federation of Teachers, and Sage Leaders.

For more information

(360) 640-2721

info@votenatetyler.com

<https://votenatetyler.com/>

RCW 29A.32.090

Arguments — Rejection, dispute.

(1) If in the opinion of the secretary of state any argument or statement offered for inclusion in the voters' pamphlet in support of or opposition to a measure or candidate contains obscene matter or matter that is otherwise prohibited by law from distribution through the mail, the secretary may petition the superior court of Thurston county for a judicial determination that the argument or statement may be rejected for publication or edited to delete the matter. The court shall not enter such an order unless it concludes that the matter is obscene or otherwise prohibited for distribution through the mail.

(2) A candidate's statement submitted for inclusion in the voters' pamphlet shall not contain false or misleading statements about the candidate's opponent. A false or misleading statement shall be considered "libel or defamation per se" if the statement tends to expose the candidate to hatred, contempt, ridicule, or obloquy, or to deprive him or her of the benefit of public confidence or social intercourse, or to injure him or her in his or her business or occupation. If a candidate believes his or her opponent has libeled or defamed him or her, the candidate may commence an action under subsection (3) of this section.

(3)(a) A person who believes that he or she may be defamed by an argument or statement offered for inclusion in the voters' pamphlet in support of or opposition to a measure or candidate may petition the superior court of Thurston county for a judicial determination that the argument or statement may be rejected for publication or edited to delete the defamatory statement.

(b) The court shall not enter such an order unless it concludes that the statement is untrue and that the petitioner has a very substantial likelihood of prevailing in a defamation action.

(c) An action under this subsection (3) must be filed and served no later than the tenth day after the deadline for the submission of the argument or statement to the secretary of state.

(d) If the secretary of state notifies a person named or identified in an argument or statement of the contents of the argument or statement within three days after the deadline for submission to the secretary, then neither the state nor the secretary is liable for damages resulting from publication of the argument or statement unless the secretary publishes the argument or statement in violation of an order entered under this section. Nothing in this section creates a duty on the part of the secretary of state to identify, locate, or notify the person.

(4) Parties to a dispute under this section may agree to resolve the dispute by rephrasing the argument or statement, even if the deadline for submission to the secretary has elapsed, unless the secretary determines that the process of publication is too far advanced to permit the change. The secretary shall promptly provide any such revision to any committee entitled to submit a rebuttal argument. If that committee has not yet submitted its rebuttal, its deadline to submit a rebuttal is extended by five days. If it has submitted a rebuttal, it may revise it to address the change within five days of the filing of the revised argument with the secretary.

(5) In an action under this section the committee or candidate must be named as a defendant, and may be served with process by certified mail directed to the address contained in the secretary's records for that party. The secretary of state shall be a nominal party to an action brought under subsection (3) of this section, solely for the purpose of determining the content of the voters' pamphlet.

The superior court shall give such an action priority on its calendar.

[2009 c 222 § 3; 2003 c 111 § 809. Prior: 1999 c 260 § 8. Formerly RCW 29.81.280.]

Notes:

Intent -- Findings -- 2009 c 222: See note following RCW 42.17A.335.

== WASHINGTON SECRETARY OF STATE ==
Elections Division

RECEIVED
CLALLAM CO. COMMISSIONERS

JUN 03 2024

1...2...3...A...

5/30/2024

Mike French
Clallam County Commissioner
223 East 4th Street
Port Angeles, WA 98362

Dear Mr. French,

You have been named in the enclosed statement submitted to the Office of the Secretary of State for inclusion in the 2024 Voters' Pamphlet.

This letter serves as official notice per RCW 29A.32.090, also enclosed. You have the option to petition the Superior Court of Thurston County to require the statement to be rejected.

Regards,

Office of the Secretary of State
Voters' Pamphlet Staff
voterspamphlet@sos.wa.gov | 360- 902-4180

Enclosed: copy of applicable candidate statement(s), copy of RCW 29A.32.090

X8241TYL

Nate Tyler
(Prefers Democratic Party)

Elected Experience

Makah Tribal Council — 12 years (chair, vice chair, treasurer)

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Foster parent to at-risk children; boys' and girls' junior and senior high school sports coach. Boys and Girls Club National Advisory Committee member; CDC Tribal Advisory Committee member; board member, North Olympic Regional Veterans Housing Network; board member, Substance Abuse and Mental Health Services Administration (SAMHSA); Clallam County Sheriff's Community Advisory Board member; Chairman, Skagit Valley Dental Therapy Program.

Statement

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Endorsed by Commissioner of Public Lands Hilary Franz, State Rep. Mike Chapman, Clallam County Commissioners Mike French and Mark Ozias, Native American Caucus of WA Dems, VoteVets, Clallam County Democrats, Coastal Trollers Association, ILWU 23 and 27, American Federation of Teachers, and Sage Leaders.

For more information

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The superior court shall give such an action priority on its calendar.

[2009 c 222 § 3; 2003 c 111 § 809. Prior: 1999 c 260 § 8. Formerly RCW 29.81.280.]

Notes:

Intent -- Findings -- 2009 c 222: See note following RCW 42.17A.335.



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JUN 07 2024

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STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

June 5, 2024

Dear City, Town, and County Officials:

Enclosed for your review is an information packet that includes the preliminary April 1, 2024, population estimates developed by the Office of Financial Management.

Preliminary population estimates are being sent to the highest elected official in all local jurisdictions, city population contact persons, county and commissioner executives, county planners and regional planning agencies. **The figures are provided for administrative review only and are subject to change. These population estimates should not be released to the public or to the press under any circumstances until they are finalized and released on OFM's website on June 28, 2024.**

Please evaluate your jurisdiction's 2024 population estimate based on housing and population changes from 2020 to 2024. When reviewing your estimate please consider that many jurisdictions experienced substantial housing growth this year driven by the demand for housing earlier this decade. While population growth continues to be strong, it is lagging behind housing growth.

For questions or concerns regarding your city's estimate, please email us at pop.estimated@ofm.wa.gov or contact your OFM analyst directly. **Requests for revisions and supporting documentation must be received by close of business, June 20, 2024.** By statute, OFM must finalize and release these figures on or before July 1, 2024.

OFM will post the official April 1, 2024, population estimates on our website at: <http://www.ofm.wa.gov/pop/april1>. If you do not have internet access, please email pop.estimated@ofm.wa.gov to request a paper or PDF copy.

If you have further questions, please contact me at 360-870-7974 or email me at mike.mohrman@ofm.wa.gov.

Sincerely,

Mike Mohrman, State Demographer
Forecasting and Research Division

Enclosures



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

ld
JUN 18 2024

Department: BOCC

WORK SESSION ☒ **Meeting Date:** June 17, 2024

REGULAR AGENDA ☒ **Meeting Date:** June 18, 2024

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Pre Application Questionnaire |

Documents exempt from public disclosure attached: ☐

Executive summary: The Center for Inclusive Entrepreneurship (CIE) is an established microenterprise development organization. CIE's mission is to address the gap in entrepreneurship and business ownership support for low/mod income individuals on the North Peninsula who have been historically excluded from business ownership opportunities. For almost five years CIE has operated its Community Enterprise program in Clallam and Jefferson Counties providing inclusive, accessible, no-cost business training and one-on-one technical assistance to emerging entrepreneurs and early-stage microenterprises (businesses with fewer than 5 employees).

- 1) CIE requires ongoing funding to maintain its proven programs on the North Peninsula. CIE is requesting Clallam County to apply for a \$250,000 Community Development Block Grant for Microenterprise Assistance available through the Washington Department of Commerce to be passed through to CIE under subrecipient contract to extend CIE's North Peninsula programs.
- 2) CIE is asking for a public hearing request per the grant submission via the Washington State Department of Commerce.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒

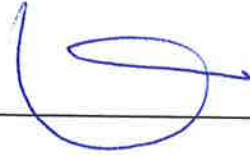
None at this time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approval of Pre Grant and Approval of Public Hearing Request.

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

County Official signature & print name: Una Wirkebau



Name of Employee/Stakeholder attending meeting: Mike Skinner, CIE Executive Director & Una Wirkebau, Recompete Plan Coordinator

Relevant Departments: BOCC/ Recompete

Date submitted: June 11, 2024

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Collaborative grant application with CIE for HUD CDBG funding

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 2, 2024 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider a collaborative pass through grant application with CIE for HUD CDBG funding.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2256

SUMMARY OF PROPOSAL:

Collaborative grant application for HUD CDBG funding to use Clallam County as a pass through for \$250,000 for CIE to continue microenterprise support throughout the Peninsula.

Publish: June 21, 2024

Bill: Board of Commissioners/ Recompete

Loni Gores, MMC, Clerk of the Board

Clallam County

Grant Application Information

DEPARTMENT: **BOCC**

DATE SUBMITTED TO W/S:

GRANT NAME: **CDBG Microbusiness Assistance** APPLICATION DEADLINE: **Rolling**

ISSUING AGENCY: **WA Dept of Commerce**

IS THIS A RENEWAL? **NO**

LENGTH OF GRANT: **1-3 YEARS**

RENEWAL POSSIBLE? **NO**

TOTAL AWARD: **\$250,000**

ANNUAL AMOUNT: **\$250,000**

MATCH REQUIRED? **NO**

MATCH AMOUNT: **N/A**

DESCRIPTION OF GRANT AND PURPOSE:

Through the Washington Department of Commerce, Community Development Block Grant (CDBG) General Purpose grants are open on an ongoing basis, as funds are available, to assist eligible Washington State small cities, towns, and counties carry out community development projects that principally benefit low-and moderate-income persons. The Washington State CDBG Program is funded by the U.S. Department of Housing and Urban Development (HUD). General Purpose grants include CDBG Microenterprise Assistance grants for nonprofits providing business training and one-on-one technical assistance to LMI individuals starting microenterprises and getting them ready to grow.

The Center for Inclusive Entrepreneurship (CIE) is an established microenterprise development organization. CIE's mission is to address the gap in entrepreneurship and business ownership support for low/mod-income individuals on the North Peninsula who have been historically excluded from business ownership opportunities. For almost five years CIE has operated its Community Enterprise program in Clallam and Jefferson Counties providing inclusive, accessible, no-cost business training and one-on-one technical assistance to emerging entrepreneurs and early-stage microenterprises (businesses with fewer than 5 employees). CIE requires ongoing funding to maintain its proven programs on the North Peninsula. CIE requests that Clallam County apply for a \$250,000 CDBG for Microenterprise Assistance available through the Washington Department of Commerce to be passed through to CIE under a subrecipient contract to extend CIE's North Peninsula programs.

EXPLAIN HOW THIS GRANT WILL BE USED FOR THE GOOD OF CLALLAM COUNTY CITIZENS:

Grant funds will be used to support our two full-time North Peninsula business advisors who will provide no-cost, inclusive, and accessible business startup training and ongoing one-on-one technical assistance to help at least 200 LMI North Peninsula residents who are emerging entrepreneurs or early-stage microenterprise owners working to start a new microenterprise or get an existing microenterprise ready to grow. With CIE's help, at least 30 new businesses will be launched or expanded, creating at least 45 new living-wage jobs. Grant funds will leverage other funding for administrative support, including contract

management, community engagement, program coordination, marketing and outreach, and indirect costs.

DOES THE GRANT ACTIVITY FURTHER THE DEPARTMENT'S MISSION OR CORE FUNCTIONS? HAS IT BEEN A PART OF LONG TERM DEPARTMENT OR COUNTY GOALS?

In 2020, the County provided a \$30,000 grant to CIE payable over three years to help CIE establish the North Peninsula Community Enterprise Program, evidencing the program is consistent with the County's long-term economic and business development goals.

DOES THE GRANT ACTIVITY INCREASE AN EXISTING SERVICE OR ADD A NEW SERVICE? TO WHAT DEGREE? IF THE GRANT WERE NOT AVAILABLE, WOULD THE SERVICE HAVE BEEN NECESSARY?

The grant activity would continue CIE's current North Peninsula Community Enterprise Program for at least one year. Without additional funding, CIE would need to significantly reduce or eliminate its work on the North Peninsula in 2025.

WHAT MEASUREMENTS (PERFORMANCE MEASURES) WILL BE USED TO EVALUATE THE SUCCESS OF THE ACTIVITIES PROVIDED BY THE GRANT? WILL PERFORMANCE MEASURES BE DEVELOPED?

CIE business advisors rigorously track participant demographics, activities, and progress, using a secure and confidential proprietary online client management system.

CIE will use the following quantitative indicators to evaluate the success of the activities provided by the grant:

- the number of people participating in and completing training,
- the number of participants receiving one-on-one technical assistance
- the type of technical assistance provided,
- the number of hours providing technical assistance (per client and in aggregate),
- the number of businesses launched,
- the number of businesses strengthened,
- the number of new jobs created or retained,
- the amount of increased revenue, and
- the number and aggregate amount of capital infusion.

All data will be updated quarterly through online surveys and one-on-one client check-in interviews. In addition to statistical data collection, participants complete evaluation surveys at the conclusion of each training and each technical assistance segment. The project team will carefully review these evaluations to ensure prompt attention to participant issues or concerns as well as continual program improvement. Periodic progress reports on program goals, objectives, and outcomes will be prepared by the project team to be shared with funders and partners.

DOES THE GRANT ACTIVITY CREATE A NEW SERVICE OR LEVEL OF SERVICE WHICH IS EXPECTED TO BE CONTINUED FROM LOCAL FUNDING AT THE END OF THE GRANT PERIOD?

Although not renewable, and if the grant-funded activities were successfully implemented, the County's application for additional grant funding at the end of the grant period would likely receive favorable consideration for another round of funding.

IF MATCHING FUNDS ARE REQUIRED, WHERE WILL THEY COME FROM? DOES THE DEPARTMENT HAVE EXISTING RESOURCES TO COVER MATCH REQUIREMENTS? FROM WHERE?

Not Applicable.

WILL THE ACTIVITY IN THIS GRANT HAVE IMPACTS ON OTHER DEPARTMENTS? HAS THIS BEEN DISCUSSED? DO OTHER DEPARTMENTS HAVE SUFFICIENT RESOURCES TO DEAL WITH ADDITIONAL IMPACTS? Beyond applying for the grant and facilitating the public comment periods, the grant is expected to have a minimal impact on the County's administrative staff. Under a sub-recipient contract between the County and CIE, CIE will lead grant administration, preparing quarterly reports and invoices for the County's review, managing the project to ensure project milestones, deliverables, and objectives are met, and managing the funding to ensure all expenses are allowable, documented, and within budget. CIE will be available any time to meet with County staff to discuss the grant-funded activities and troubleshoot potential issues.

WILL NEW POSITIONS BE ADDED? IF SO, HOW MANY AND WHAT TYPE ARE EXPECTED? ARE ALL WAGES AND BENEFITS PAID IN THE GRANT? WHAT WILL HAPPEN TO THE POSITIONS WHEN THE GRANT PERIOD ENDS?

Administering the grant is not expected to require the County to add new positions.

DOES YOUR DEPARTMENT HAVE SUFFICIENT RESOURCES TO ADMINISTER THE GRANT? PROVIDE FOR TIMELY REIMBURSEMENT AND ACTIVITY REPORTS?

CIE's Executive Director, working with the Business Advisors and the Program Coordinator, have sufficient resources to administer the grant, including timely reimbursement and activity reports.

ARE THERE IMPACTS TO THE COUNTY IF THE GRANT IS NOT RECEIVED? WHAT ARE THEY?

Without additional funding, CIE would need to significantly reduce or eliminate its work on the North Peninsula in 2025. There is no other program on the North Peninsula with local business advisors providing no-cost business startup training and one-on-one support for LMI emerging entrepreneurs and existing early-stage microenterprises. The alternative would be the Small Business Development Center, which focuses on established and bankable small businesses poised to scale and create new jobs or startups with a high likelihood of success.

ARE INDIRECT COSTS ALLOWABLE ON THIS GRANT? IF SO, ARE THERE LIMITATIONS? WILL THEY BE CHARGED AND ALLOCATED AS INDIRECT?

The County's indirect costs would be according to its indirect cost rate agreement. The County must submit the indirect rate approval letter from the federal cognizant agency or a "Certification of Indirect Costs" rate proposal per 2 CFR 200. Alternatively, a de minimis indirect cost rate of 10% of modified total direct costs (MTDC) may be used per Uniform Grant Guidance at 2 CFR 200.68). CIE does not have an indirect cost rate agreement and will include in the project budget indirect costs equal to 10% of the total direct costs of the grant-funded activities.

ARE THERE OTHER ACTIVITIES (GRANT OR OTHERWISE) THAT ARE BUDGETED FOR THIS YEAR THAT WILL NOT BE COMPLETED IF THIS GRANT IS APPROVED?

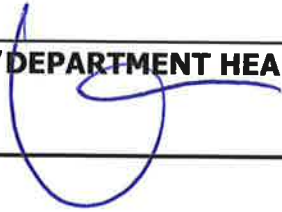
CIE has sufficient funding to continue the North Peninsula Community Enterprise Program through the end of 2024.

WHAT BUDGET CHANGES ARE NECESSARY? INCLUDE REVENUES AND EXPENDITURES.

The grant is not expected to require changes to the County's budget.

OTHER COMMENTS

ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE



Todd Mielke, ADMINISTRATOR

APPROVAL

Submit in **duplicate** to the Board of Commissioners for Work Session discussion and approval by the Administrator prior to application for any grant. The approved form must be included with the grant contract when it is submitted to the Board for approval. Refer to Administrative Policies 120 and 562.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

JUN 18 2024

Department: DCD

WORK SESSION ☒ Meeting Date: 6-10-2024

REGULAR AGENDA ☒ Meeting Date: 6-18-2024

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clallam County Planning Commission has completed their review and public hearing process regarding a proposed ordinance for the creation of a 911 Addressing System. The original ordinance for "Creation of a 911 Addressing System" was adopted in 1991 and was last updated on 3/23/1993. This ordinance was adopted to enable implementation of a 911 addressing system. It was anticipated that a permanent 911 ordinance would be adopted as stated in the Purpose statement of that ordinance, but no permanent ordinance was ever created.

Changes in the County structure along with new federal requirements for PenCom in administering addresses introduced an opportunity to relook at the ordinance and identify a permanent 911 addressing system for unincorporated Clallam County. DCD has been working with PenCom, Information Technology (GIS Division), and Public Works to create a draft ordinance and to refine current workflows in designating and sharing addresses. The intention of the ordinance is to provide the rules and responsibilities to be designated by the County Board of Commissioners associated with the creation, correction, and sharing of addresses.

The Planning Commission held a public hearing on May 15, 2024 and voted 7-0 to forward the ordinance to the Board of Commissioners with a caveat that a single point of contact be appointed in the ordinance. For consideration by the Board DCD staff recommends language to designate the County Administrator as the addressing authority.

The Board may now review the ordinance for adoption and move forward with their public hearing process.

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review ordinance and approve a call for hearing to take place July 2, 2024.

County Official signature & print name: Bruce W. Emery Bruce Emery

Name of Employee/Stakeholder attending meeting: Donella Clark, Principal Planner

Relevant Departments: DCD, IT GIS, Pencom

Date submitted: 6-5-2024

-
- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda6-10-24
Revised: 3-04-2019

PUBLIC HEARING
Proposed Ordinance titled "911 Addressing System"

NOTICE IS HEREBY GIVEN that the Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 2, 2024 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The hearing may also be attended by Zoom by going to <https://zoom.us/join> or by calling 253-215-8782 and then enter Meeting ID: 875 561 7844 Passcode: 12345. The purpose of the public hearing is to receive public testimony on proposed changes to the Clallam County Health and General Welfare code, repealing and replacement Chapter 19.40 "Creation of a 911 Addressing System" and renaming the Chapter as "911 Addressing System".

SUMMARY OF PROPOSAL: Clallam County is proposing an Ordinance establishing the rules and responsibilities in association with the creation, correction, and sharing of addresses.

HOW TO COMMENT: All persons wishing to comment are welcome to either submit their written comments before the hearing is commenced or present written and/or oral comments in person during the public hearing. Written comments should be sent to the Clallam County Board of Commissioners, 223 East 4th Street, Suite 4, Port Angeles, WA 98362-3015.

DOCUMENTS AND INFORMATION: Copy of the Ordinance is available for review at the Clallam County Department of Community Development located in the Clallam County Courthouse at 223 E. 4th Street, Port Angeles, WA or <https://www.clallamcountywa.gov/178/Community-Development-DCD>

In compliance with the Americans with Disabilities Act (ADA), appropriate aids and/or reasonable accommodations will be made available upon request. Requests must be received by the Commissioner's office (Phone: 360-417-2233; see address above) at least 7 days prior to the hearing. The facility is considered "barrier free" and accessible to those with physical disabilities.

Publish: June 15 and 22

Bill: Dept. of Community Development

Loni Gores, Clerk of the Board

LETTER OF TRANSMITTAL

To: Clallam County Board of Commissioners

From: Clallam County Planning Commission

Subject: Transmittal to BOCC: Findings and Conclusions regarding an Ordinance about Addressing

Dear Commissioners:

The Clallam County Planning Commission has completed its review and public hearing process regarding an Ordinance proposing an ordinance to replace Chapter 19.40 and creating a permanent 911 Addressing System. The Planning Commission completed its review and approved its final recommendations to forward to the BOCC at its meeting on May 15, 2024. As Chairman of the Clallam County Planning Commission, having first received the authorization of the Commission, I am transmitting herewith the findings and recommendations of the Commission on this proposed Ordinance:

FINDINGS OF FACT:

1. Clallam County is proposing an Ordinance to replace the existing "Creation of a 911 Addressing System" code which was adopted in 1991 and updated in 1993 with a new permanent 911 addressing ordinance. The address will provide the rules and responsibilities associated with the creation of addresses and the creation and storage of data to assist in the process.
2. DCD initiated discussions with Pencom, County IT GIS, and the Road Department in 2023 to develop the ordinance based on current practices and workflows.
3. DCD introduced the addressing ordinance to the Planning Commission on September 6, 2023 requesting their opinions and thoughts on scheduling a public hearing.
4. The Board of County Commissioners were introduced to the ordinance on November 27, 2023 discussing the issues of enforcement and appeals.
5. A SEPA Threshold Determination of Non-Significance was issued on February 6, 2024. The comment period on the DNS ended February 21, 2024.
6. The Planning Commission scheduled a public hearing on April 17, 2024. The hearing was postponed upon the request of IT GIS to have more time to provide comment.
7. The Planning Commission held their hearing on May 15, 2024. The only comment was from Pencom regarding their support of the ordinance and a

request for designation of an addressing authority to provide a point of contact and ultimate decision maker if issues arise. A vote was held recommending the ordinance with the designation of an authority to be determined by the Commissioners be forwarded to the BOCC for consideration; the vote passed unanimously.

Based on the above facts and findings the Planning Commission adopts and transmits the Addressing Ordinance and following conclusion to the Clallam County Board of Commissioners.

CONCLUSION: The Clallam County Planning Commission concludes that the proposed Ordinance shall be included to:

1. Repeal and Replace Chapter 19.40 of the Clallam County Code, Creation of a 911 Addressing System, with a new Chapter 19.40 called 911 Addressing System.
2. Designate an authority to administer the code providing a point of contact and ultimate decision maker if issues arise.

The Planning Commission recommends approval by the BOCC and as Chair of the Commission, has directed me as its duly authorized agent to transmit this recommendation to the BOCC.

 - Clallam County Planning Commission. 5/2/2024

Steve Gale, Chairman

Date

Ordinance _____

An ordinance repealing and replacing Chapter 19.40 of the Clallam County Code,
Creation of a 911 Addressing System, and renaming the Chapter as 911 Addressing System

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 19.40.010, Purpose, is created to read as follows:

The purpose of this chapter is to promote public health and safety by establishing a uniform system for addressing properties and structures and naming roads in the unincorporated areas of Clallam County as a component of the 911 emergency response system and maintaining a system of data to produce and maintain those addresses. This chapter is intended to promote and aid in the timely and efficient response of emergency services through the proper coordination and identification of E911 addresses.

Section 19.40.020, Administration and authority, is created to read as follows:

This chapter shall be administered by the County Administrator or designee in coordination with Peninsula Communications (PenCom 911).

Section 19.40.0320, Definitions, is created to read as follows:

The following terms when used in this chapter have the following meanings:

(1) "Address" or "Site Address (SITUS)" means a property location identification that includes the following elements: address number; street name pre-directional; street name pre-type; street name; street name post-type; unit; postal community name, State, and Postal Code, as applicable.

(2) "Address distance" means the distance, for address purposes, along the road centerline from the designated origin (or false origin) of the road.

(3) "Address sign" means an individual address placard placed at a required location identifying the site address.

(4) "Driveway" means a vehicular access serving property and is not a named road. . Some driveways will be shared and serve as access to several individual driveways and will require posting additional address signs to assist emergency responders in identifying the access to the address.

(5) "Easement" or "Access Easement" is the interest in land owned by another person, consisting in the right to use the land for ingress and egress, allowing one or more persons to travel across another's land to get to a nearby location.

(6) "False Origin" is the addition of a fixed distance to all measurements made on a given road, as if that road originated at a different point.

(7) "Master Address Database" means the database maintained by Clallam County containing all of the official E911 addresses assigned by the County.

(8) "Master Address Guide" refers to the document developed to define the procedures and processes creating, changing, and appeal addresses, consistent with this Chapter.

(9) "Primary address" means the address of a property without the address elements and would include an address number and street name. .

(10) "Primary access" means the driveway or other access to a given site most likely to be recognized and used, especially by emergency service providers.

(11) "Private Road" or "Private Street" refers to a named easement or right-of-way listed on the private road registry owned and maintained by anyone other than a public authority.

(12) "Road Origin" for the purpose of address determination measurements, each public and private road shall have an "origin" designated in accordance with CCC 19.40.030.

(13) "Right-of-Way" refers to a legal right of passage over another persons' ground. Public right-of-way refers to any street, avenue, boulevard, road, highway, sidewalk, alley, or easement owned, leased, or controlled by a governmental entity. Private right-of-way is owned, managed, and/or maintained by anyone other than a public authority.

(14) "Road" means any named public street or private street on which the primary access for the parcel/lot originates.

(15) "Roadway" is the paved, improved, or proper driving portion used for vehicular travel.

(16) "Road Centerline (RCL)" refers to vector line data that represent the actual location of the roadway geographic center of road rights-of-way on transportation networks.

(17) "Road Index" means the official list of all county and private roads and their origin points and lengths maintained by the County Engineer.

(18) "Shared Driveway" see the definition of Driveway above.

(19) "Site Structure Address Point (SSAP)" is the geospatial representation of the location of a site or structure and its corresponding physical address.

Section 19.40.0430, Designation of Addresses, is created to read as follows:

(1) *Assignment.* An address shall be assigned to every property/parcel that contains a structure or property improvement, upon request by the landowner.

(a) Requests for an address or change to an address may be made to Clallam County on forms provided and shall be submitted with the appropriate fee. A site plan of the structure(s) to be addressed and location of the driveway shall be submitted with the application. The owner of a multi-unit address site will be asked to supply a map or drawing locating each unit adequately for guiding emergency response. Additional information may be requested to determine access to the property.

(b) The addressing application shall be processed, and an address assigned by Clallam County. A recommended address number assignment shall be shared with Pencom 911 GIS prior to the approval of the addressing application and requires joint approval by Clallam County and the Pencom 911 GIS. Clallam County will make the final decision of the address in case of conflict.

(c) The landowner shall be notified an address has been assigned and an address placard provided to finalize the process. If a landowner fails to pick up the address placard within one year of the address assignment the application is deemed withdrawn and the address will not be incorporated into the database as a valid address.

(2) *Address Number.* All address numbers will consist of at least two (2) digits when assigned.

(a) *Distance from Road Origin.* All address number digits outside of an existing city addressing grid except the final digit indicate the address distance in hundredths of miles from the origin road to the primary access to the parcel.

(i) Each road shall have a designated origin. A road's origin will be the beginning point of the road as accessed from another road, from major to minor roads, and from proximity to US 101, SR 112, and the nearest city or town and determined by the County Road Department. These road origins shall be established and maintained by Clallam County. The precise point of

origin for address measurement along a road will be determined by the centerline of the intersecting road or highway.

(ii) A false origin may be added as a fixed distance to all measurements made on a given road, as if that road originated at a different point. It may be used adjacent to an urban address grid such that a road which does not originate at the grid baseline will be projected back to the baseline and measured as if it did originate at the baseline. The purpose of using a false origin will be to prevent address number conflicts around an urban address grid.

(b) *Final Digit.* The final digit will indicate on which side of the road the site is located, and its relative distance from that road. It may also differentiate sites with driveways closer to each other than 0.01 miles, or individual driveways off a shared driveway.

(i) *Side of Road.* When proceeding in the direction of increasing numbers, the last digit will be odd if the address is located on the left side of the road; it will be even if the address is located on the right side of the road.

(ii) *Relative Distance from Address Road.* A final digit of either 0, 1, 2, or 3 will indicate that the site is near the road with either a short driveway or no driveway, or relatively near the road on a multiple access driveway. A final digit of either 6, 7, 8, or 9 will indicate that the location is accessed by a long driveway. A final digit of 4 or 5 may be used for intermediate locations. On shared driveways, the final digit of any address will not be greater than an address located beyond that address on the same driveway. If the addition or relocation of addresses makes it impossible to meet this condition, the driveway must be named and addressed as a separate road.

(iii) Adjacent driveways sharing the same address distance. If adjacent driveways are closer than 0.01 mi. (52.8 ft.) and must share the same distance number, the address(es) on the driveway nearest the origin of the address road will generally have a lower final digit than the address(es) on the far driveway, wherever possible.

(3) *Roads.* Every address shall include the official or registered name of the public or private road that provides access to the site. The road name will include the road type designator and directional if applicable.

(a) *Road Names.* All private and County roads within the jurisdiction of unincorporated Clallam County shall be provided with names and shall be identified in the road index maintained by Clallam County. A single route will not change names and shall maintain the same name throughout the entire length of the road. For example, a private road extending from the end of a County road will retain the same name as the County road. Also, a single road making a turn that will not later become an intersection will not change names at the turn. The County shall avoid duplication of road names, homophones, or names that may cause confusion for emergency responders.

(i) Private road names may be posted and used for addressing purposes only if they are registered with Clallam County. A private road name will not be registered if its similarity to an existing public or private road name is sufficient to confuse emergency response or mail delivery. Signing of an unregistered road name in such a way that interferes with emergency response is prohibited.

(ii) A private road name will not be registered until a reasonable effort has been made to assure that there is no significant opposition to the new name, or that it is acceptable to a majority of its residents and property owners. The road name shall be short (less than 50 characters), limited to a few words, shall be easy to read, spell, and be remembered by those reporting an emergency. The name should not be a homonym, contain a road type or a directional (ie. North Ave), contain complicated or offensive words or use unconventional spelling, be a name that could be mispronounced or misspelled (ie. Goa Way Ln), nor be a one-word name that could be confused

with a two-word name (ie. Clearlake). If there is no available road name which is acceptable to a clear majority of those served by the road, the County Road Department may choose a name.

(iii) Driveways with four (4) primary addresses shall be considered private roads and named through the County Road Department. Driveways serving fewer than four (4) existing or potential primary addresses may be named and addressed as private roads if there are unique conditions that prevent the normal method of addressing on a shared driveway from functioning adequately in that situation, such as exceeding in one-quarter mile in length.

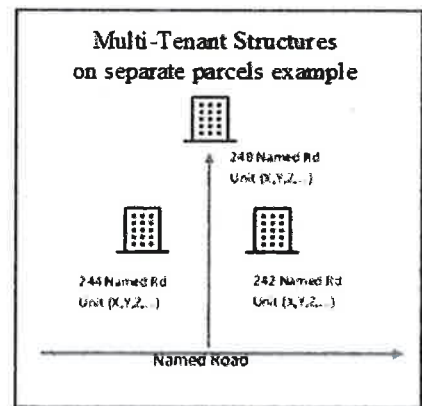
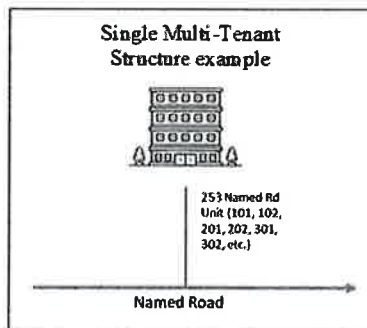
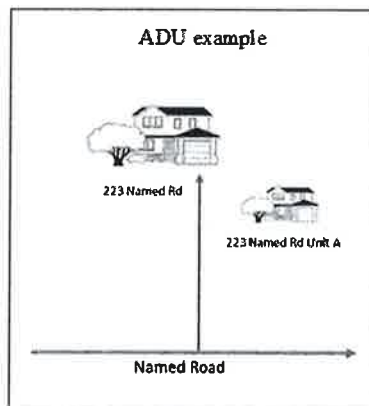
(iv) During a land division, any proposed shared access for four (4) or more lots shall be designated as a private road and named through the County Road Department during the platting process.

(b) Road Type. Every road name will include the road type designator following the road name, except numbered highways, which may include the designator before the highway number. The list of agreed designators are listed in the Master Addressing Guide.

(c) Optional Directional Prefix. If a road extends in two (2) directions from its origin, the addresses on each portion will include a directional prefix (N, S, E, or W) before the road name, indicating which direction that portion of the road extends from the designated origin. Addresses on each portion will be based on the distance from the common origin point.

(4) *Optional Unit Number.* Any addressed site which includes apartments, business suites, spaces, accessory dwelling unit (ADU), or multiple addressable structure(s), may be required to provide a unit letter and/or number in the address in the following manner:

(a) Any addressed site which includes an accessory dwelling unit (ADU) will be addressed with the main house as the primary address number and a "Unit A" designation for the ADU, both attached and detached.



(b) When a property contains multiple structures requiring address designations (ie. woodshop at a greater distance from the primary residence or a home-enterprise) an individual address may be created for all additional structures with a unit letter/number designators. An address placard will be required to be posted at the driveway entrance to the structures and the structures clearly marked with the unit designators.

(c) Duplexes and Triplexes on a single parcel that share access shall be assigned one primary address with a unit designation for each unit. A single placard shall be placed at the access point. The individual units shall be identified by a unit number and/or letter at each individual driveway. If the individual units have separate accesses onto the parcel, each unit shall be assigned unique primary addresses and placards will be placed at each access point.

(d) Multi-Tenant Buildings such as apartments and other multi-tenant structures on a single parcel that share access shall be assigned one primary address for each structure and individual unit designations. An address placard will be placed at the access point. Each structure will need to be identified with 12-inch numbers affixed to the front of the structure, the individual unit number will consist of the floor designation (if applicable) in the left-most positions with 2 characters to the right for unit designation (ie. unit designation 102 = floor 1, unit 2). These shall be clearly marked with an easily read sign. Multi-tenant buildings on separate parcels shall be assigned unique address numbers, following the rules of shared driveways or roadways, and have the individual units as described previously.

(e) Business buildings comprised of individual stores, suites, offices or other units will be addressed similarly to Multi-Tenant Buildings.

(f) New Mobile Home Parks shall name their internal road(s) as private roads and each lot shall be assigned a primary address. Existing mobile home parks with no internal road names shall maintain a single primary address for the park with individual unit numbers assigned to each lot and clearly signed.

(5) *Use of Existing City Addressing Systems.* Recognizing that it is in the mutual interest of all jurisdictions to prevent addressing conflicts, municipalities within Clallam County are respectfully requested to maintain compatibility with the above guidelines in the course of any future annexations, and any modification to, or implementation of their own addressing ordinances. Wherever practical, the existing address systems of the municipalities in Clallam County will be incorporated as components of the Clallam County 911 addressing system. Permanent boundaries will be established for the extension of each urban address grid beyond the current city limits of each municipality. Addressing within that boundary will be compatible with the municipality's addressing system.

Section 19.40.0540, Signage, is created to read as follows:

(1) *Roads.* All public and private roads in Clallam County which serve addressable properties or structures will be signed in accordance with the standards of the Clallam County Road Department. Private road signs will identify the road as private. Signs will be provided and installed by the Road Department upon request and submittal of appropriate fees.

(2) *Address Placards.* Each addressed site will be provided with a sign showing the address number in white reflectorized numbers on a green reflectorized background distributed by Clallam County. Where deemed necessary, additional address signs may be provided to identify individual sites on a common driveway at no additional cost from the base fee. Signs shall be placed prior to the first inspection if issued for purposes of a building permit. Replacement placards will be provided for a fee.

(a) The sign shall be posted by the landowner as follows:

- Post must be on the same side of the road as the access or driveway and no further than 20 feet from the access/driveway;
- Placement of the post shall be such that the address sign is oriented perpendicular to the road, extending toward the road from the post like a flag;
- The sign-post should be about 4-10 feet from the edge of the drivable surface of the road;
- The post can be next to a fence, hedge, or other barrier with the sign extending toward the road, but the address sign shall not be obscured;

- The final address post height should be about 40 inches above the road (mailbox height), this will result in driving the standard 5-foot post approximately 20 inches into the ground. Remember to follow Utility Locate procedures before driving in to the full depth.
- For a shared driveway, a post should be placed at the road with all the addresses using the driveway posted in numerical order. Then, where each individual driveway splits from the shared driveway, an additional post and placard should be placed for the individual address in the same manner as detailed above.

Section 19.40.0650, Corrections, is created to read as follows:

- (1) Existing road names shall not be required to be changed unless they pose a risk to the ability to dispatch emergency services to a property.
- (2) Errors. When an address is identified that does not meet E911 standards, the landowner will be contacted by the County that a new address will be assigned. Official notice shall be sent to the landowner that the address has been changed and that a new placard is available for pick-up. A new placard will be assigned without a fee, unless not collected by the landowner, at which point a fine may be imposed. Response from emergency responders will be affected if an incorrect address and/or incorrect address placard remain.
- (3) Readdressing. During the addressing of parcels corrections may be necessary to accommodate the new address, such as naming a shared driveway or renumbering existing addresses. The County will contact landowners affected and inform them that a correction is required. The process to name the private road will also be provided when necessary. Once the new addresses are assigned, replacement placard(s) will be provided without a fee to all existing addresses requiring reassignment, unless the landowner fails to collect the address, at which point a fine may be imposed. Official notice shall be sent to all affected landowners that their address(es) has(have) been changed and that a new placard is available for pick-up. Response from emergency responders could be affected by use of an incorrect address and incorrect address placard.
- (4) Changes to property. It shall be the responsibility of the property owner to notify Clallam County of any changes to the property that may require additional address numbers or reassignment of address numbers. This shall include changes in the location of the driveway or replacement of structures in new areas of the property which would necessitate a new address assignment. A request for an address shall be made to the County on forms provided and shall be submitted with the appropriate fee.

Section 19.40.0760, Information Provisions, is created to read as follows:

Effectiveness of the E911 addressing system requires the coordination and cooperation of County departments and other public agencies. A Master Address Guide shall be developed and maintained to ensure the procedure for administering an address and protocol for information sharing is met by the various agencies and departments involved in the issuance and maintenance of addresses. A database of all assigned addresses within the unincorporated County shall be maintained by the County.

- (1) Emergency response agencies will be notified in a timely manner of all permanent or corrected addresses assigned, and all newly registered road names.
- (2) The Postal Service will be notified in a timely manner of all newly registered road names and permanent or corrected addresses assigned by the County.

(3) Each landowner will be notified in a timely manner when an E911 address is assigned or re-assigned. It is the responsibility of the landowner to place their address placard in the correct location to ensure property emergency response. A newly assigned address will not be considered valid until the address placard is collected for placement.

(4) Clallam County will maintain a map available to the public of all public roads and registered private roads with correct road centerlines.

Section 19.40.0870, Violations, is created to read as follows:

Violations of this Title may result in the removal or placement of signs at a cost to the landowner or a may result in a fine, and the violation could potentially cost a life. Addresses are necessary for public safety and violations may affect response from emergency responders. If a property presents an incorrect address or no address placard, emergency response may be affected during an emergency. Correct placement of your address placard could save your life.

Section 19.40.0980, Immunity, is created to read as follows:

Clallam County shall be held harmless and immune from any and all civil liability for any actions taken pursuant to this chapter, or for any failure to take action to enforce the provisions of this chapter. It is not the purpose or intent of this chapter to create on the part of Clallam County any special duties, obligations, or relationships with specific individuals. This chapter has been enacted for the welfare of the public as a whole.

Section 19.40.10090, Severability, is created to read as follows:

If any provision of this chapter or its application to any person or circumstances is held invalid, the remainder of this chapter or the application of the provision to other persons or circumstances shall not be affected.

ADOPTED this _____ day of _____ 20____

BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair

ATTEST:

Member

Loni Gores, MMC, Clerk of the Board

Member

**State Environmental Policy Act (SEPA) WAC 197-11
DETERMINATION OF NON-SIGNIFICANCE**

Proposal: Amendments to the Health and General Welfare Title proposing a permanent 911 Addressing System, CCC 19.40

Applicant: Donella Clark, Principal Planner for
Clallam County Department of Community Development
223 East 4th Street, Suite 5
Port Angeles, WA 98362

NOTICE IS HEREBY GIVEN, pursuant to RCW 36.70.580, that the Clallam County Planning Commission (PC) will schedule a public hearing for Wednesday, March 21, at 6:00 p.m. in Room 160 of the Clallam County Courthouse, 223 East Fourth Street, Port Angeles, WA 98362. To appear by Zoom please visit <https://zoom.us/join> or call (888) 475-4499 or (253) 215-8782, then enter Meeting ID: 857 7304 5582 and Passcode: 12345.

The purpose of the hearing is to receive public testimony on the adoption of the following proposed amendment of the Clallam County Development Regulations pertaining to the 911 Addressing System. Upon completion of the public hearing process, the Planning Commission will forward its recommendations to the Board of Clallam County Commissioners for its consideration and further action. Interested parties are invited to attend the public hearing(s) and make their views known to the Planning Commission.

Any interested person or party may submit written or oral comments on the proposal. Comments can be submitted at the public hearing or in advance of the public hearing. Upon completion of the public hearing process, the Planning Commission will forward its recommendations to the Board of Clallam County Commissioners for its consideration and further action. For more information consult the Planning Commission Agenda for the March 21st meeting. You can also visit our offices at 223 E. 4th St., Suite 5, Port Angeles, WA 98362, Monday through Friday, between 8:00 a.m. - 4:30 p.m. Please contact Donella Clark, project planner at (360) 417-2594, or by email at donella.clark@clallamcountywa.gov if you have any questions or comments.

Description of Proposal: The proposed standards will be a replacement to the existing "Creation of 911 Addressing System" and create a permanent addressing system for unincorporated Clallam County. The purpose of this chapter is to promote public health and safety by establishing a uniform system for addressing properties and structures and naming roads in the unincorporated areas of Clallam County as a component of the 911 emergency response system and maintaining a system of data to produce and maintain those addresses. This chapter is intended to promote and aid in the timely and efficient response of emergency services through the proper coordination and identification of E911 addresses.

Location of Proposal: This proposal would apply throughout the unincorporated portions of Clallam County.

SEPA: The updates to the Comprehensive Plan and development regulations are a non-project action (per WAC 197-11-704(2)(b)). Phased review is a component of a non-project action. The lead agency determines the appropriate scope and level of detail of environmental review to coincide with meaningful points in the planning and decision-making processes. Environmental review may be phased if it assists agencies and the public to focus on issues that are ready for decision and exclude from consideration issues not yet ready. Broader

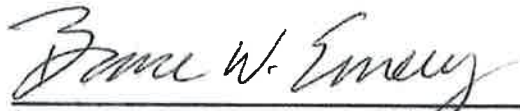
environmental documents may be followed by narrower documents such as site specific analysis (project specific) per WAC 197-11-060(5) of SEPA Rules. When project actions to implement these regulations are proposed, these project actions will be subject to further environmental review.

Clallam County is the lead agency for this proposal. Clallam County has determined that the proposed amendments to the Comprehensive Plan and Development Regulations would not have a probable significant adverse impact on the environment based on a review of a completed environmental checklist, proposed amendments Comprehensive Plan and Development Regulations pertaining to mineral lands, and other information on file with Clallam County.

This Determination of Non-Significance (DNS) for this non-project action is issued February 6, 2024 under WAC 197-11-340(2).

Comments on this DNS must be submitted by **February 21, 2024**.

Signature:

A handwritten signature in dark ink, appearing to read "Bruce W. Emery", is written over a horizontal line.

Bruce Emery, Responsible Official
Department of Community Development (DCD)
223 E. 4th Street, Suite 5, Port Angeles, WA 98362

This may be the only opportunity to comment on the environmental impacts of the proposal. Unless the Responsible Official withdraws the threshold determination pursuant to WAC 197-11-340(3)(a), the threshold determination shall be final at the end of the comment period. Agencies and interested parties will be notified if the threshold determination is withdrawn. The threshold determination may be appealed as part of the Board of County Commissioner's final decision regarding adoption of the amendments to the Development Regulations pertaining to Recreational Uses. Contact the Responsible Official for SEPA appeal procedures.

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in "Part B: Environmental Elements" that do not contribute meaningfully to the analysis of the proposal.

A. Background Find help answering background questions

1. **Name of proposed project, if applicable:**
2. **Name of applicant:** Clallam County
3. **Address and phone number of applicant and contact person:** Donella Clark, Project Planner, 223 E 4th St Clallam County Courthouse Suite 5, Port Angeles, WA 98362
donella.clark@clallamcountywa.gov, 360-417-2594
4. **Date checklist prepared:** February 5, 2024
5. **Agency requesting checklist:** Clallam County
6. **Proposed timing or schedule (including phasing, if applicable):** Planning Commission Public Hearing scheduled for March 20, 2024 with a vote on a recommendation to the Board of County Commissioners and public hearing to follow.
7. **Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.** No.
8. **List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.** Final Environmental Impact Statement (FEIS) for adoption of Clallam County Comprehensive Plan and Regional Comprehensive Planning, Zoning Ordinance Title 33 adopted by Ordinance 581 on December 19, 1995 and amendments.
9. **Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.** No. Changes to the interim addressing ordinance are due in part to the NG911 regulations for addressing networks.
10. **List any government approvals or permits that will be needed for your proposal, if known.** None.
11. **Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)** This is a non-project action amending the current Chapter of the Clallam County Code related to Addressing. The proposed ordinance is intended to update the codes in relation to the designation of addresses and the processes for corrections.
12. **Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section,**

township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. The Addressing Code will apply throughout unincorporated Clallam County.

B. Environmental Elements

1. Earth [Find help answering earth questions](#)

- a. General description of the site:** This proposal is a non-project action that will apply to all areas of the unincorporated County.

Circle or highlight one: Flat, rolling, hilly, steep slopes, mountainous, other: All.

- b. What is the steepest slope on the site (approximate percent slope)?** Any.
- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)?** If you know the classification of agricultural soils, specify them, and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils. All soil types.
- d. Are there surface indications or history of unstable soils in the immediate vicinity?** If so, describe. This is a non-project action so this is not applicable.
- e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed.** Indicate source of fill. This is a non-project action so this is not applicable.
- f. Could erosion occur because of clearing, construction, or use?** If so, generally describe. The proposed amendments are part of the County Health and General Welfare Title. Site specific development will be reviewed at the time of the proposal and determined to be compliant with existing County regulations.
- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?** This is a non-project action so this is not applicable.
- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any.** This is a non-project action so this is not applicable.

2. Air [Find help answering air questions](#)

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed?** If any, generally describe and give approximate quantities if known. This is a non-project action regarding the standards for Addressing property within unincorporated Clallam County.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. There is nothing that would indicate an effect.

c. Proposed measures to reduce or control emissions or other impacts to air, if any. Site specific development will be reviewed at the time of the proposal and determined to be compliant with existing County regulations.

3. Water [Find help answering water questions](#)

a. Surface Water: [Find help answering surface water questions](#)

- 1. Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into. This is a non-project action so this is not applicable.**
- 2. Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. Site specific development will be reviewed in the context of the County's development and Critical Area regulations and is not applicable to this non-project action.**
- 3. Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. None.**
- 4. Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known. No.**
- 5. Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. This is a non-project action, site specific information is not required until a sign construction project is proposed.**
- 6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. No.**

b. Ground Water: [Find help answering ground water questions](#)

- 1. Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give a general description, purpose, and approximate quantities if known. This is a non-project action so this is not applicable.**
- 2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. This is a non-project action so this is not applicable.**

c. Water Runoff (including stormwater):

- 1. Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.** Site specific development will be reviewed for compliance with Clallam County Codes at the time of permitting.
- 2. Could waste materials enter ground or surface waters? If so, generally describe.** No.
- 3. Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.** Site specific development will be reviewed for compliance with Clallam County Codes at the time of permitting.
- 4. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any.** The need for stormwater and soil impact mitigation will be determined at the time of permitting.

4. Plants [Find help answering plants questions](#)

a. Check the types of vegetation found on the site: All

- ☐ **deciduous tree: alder, maple, aspen, other**
- ☐ **evergreen tree: fir, cedar, pine, other**
- ☐ **shrubs**
- ☐ **grass**
- ☐ **pasture**
- ☐ **crop or grain**
- ☐ **orchards, vineyards, or other permanent crops.**
- ☐ **wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other**
- ☐ **water plants: water lily, eelgrass, milfoil, other**
- ☐ **other types of vegetation**

- b. What kind and amount of vegetation will be removed or altered?** Site specific development will be reviewed for compliance with Clallam County Codes at the time of permitting.
- c. List threatened and endangered species known to be on or near the site.** There may be ESA listed species located within Clallam County associated with this non-project area.
- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.** None.
- e. List all noxious weeds and invasive species known to be on or near the site.** There could be all types of noxious weeds on sites located within this non-project action.

5. Animals Find help answering animal questions

- a. List any birds and other animals that have been observed on or near the site or are known to be on or near the site. All could exist in this non-action project area.

Examples include:

- Birds: hawk, heron, eagle, songbirds, other:
- Mammals: deer, bear, elk, beaver, other:
- Fish: bass, salmon, trout, herring, shellfish, other:

- b. List any threatened and endangered species known to be on or near the site. There may be all ESA listed species in this non-action project area.
- c. Is the site part of a migration route? If so, explain. The area within this non-project action may be a migration route.
- d. Proposed measures to preserve or enhance wildlife, if any. None specified per this non-project action.
- e. List any invasive animal species known to be on or near the site. There may be all types listed in this non-project area.

6. Energy and Natural Resources Find help answering energy and natural resource questions

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc. This is a non-project action and not applicable.
- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe. This is a non-project action so this is not applicable.
- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any. None.

7. Environmental Health Find help with answering environmental health questions

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur because of this proposal? If so, describe. No.

1. Describe any known or possible contamination at the site from present or past uses. This is a non-project action and not site specific.

- a. Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity. None.
- b. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project. None.

c. Describe special emergency services that might be required. None.

d. Proposed measures to reduce or control environmental health hazards, if any.
None.

b. Noise

1. What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? This is a non-project action so there is no site specific information.

2. What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site)? This is a non-project action so this is not applicable.

3. Proposed measures to reduce or control noise impacts, if any. None.

8. Land and Shoreline Use [Find help answering land and shoreline use questions](#)

a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. This is a non-project action so there is no site specific information until placement is proposed.

b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses because of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? This is a non-project action so this is not applicable.

1. Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how? This is a non-project action so this is not applicable.

c. Describe any structures on the site. Not applicable to this non-project action.

d. Will any structures be demolished? If so, what? Review of site specific improvements will occur at the project stage.

e. What is the current zoning classification of the site? This is a non-project action and review of zoning classifications will be complete at time of development.

f. What is the current comprehensive plan designation of the site? This is a non-project action and will apply to all Comprehensive Plan designations throughout unincorporated Clallam County.

- g. **If applicable, what is the current shoreline master program designation of the site?** This is a non-project action and there is no site specific information.
- h. **Has any part of the site been classified as a critical area by the city or county? If so, specify.** This is a non-project action and there is no site specific information.
- i. **Approximately how many people would reside or work in the completed project?**
Review of site specific improvements will occur at the project stage.
- j. **Approximately how many people would the completed project displace?** None.
- k. **Proposed measures to avoid or reduce displacement impacts, if any.** None.
- l. **Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.** This is a non-project action and there is no site specific information.
- m. **Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any.** This is a non-project action and there is no site specific information.

9. Housing [Find help answering housing questions](#)

- a. **Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.** None.
- b. **Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.** None.
- c. **Proposed measures to reduce or control housing impacts, if any.** None.

10. Aesthetics [Find help answering aesthetics questions](#)

- a. **What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?** This is a non-project action and there is no site specific information.
- b. **What views in the immediate vicinity would be altered or obstructed?** This is a non-project action and there is no site specific information.
- c. **Proposed measures to reduce or control aesthetic impacts, if any.** This is a non-project action and there is no site specific information.

11. Light and Glare [Find help answering light and glare questions](#)

- a. **What type of light or glare will the proposal produce? What time of day would it mainly occur?** This is a non-project action and there is no site specific information.
- b. **Could light or glare from the finished project be a safety hazard or interfere with views?**
No.

- c. **What existing off-site sources of light or glare may affect your proposal?** This is a non-project action and there is no site specific information.
- d. **Proposed measures to reduce or control light and glare impacts, if any.** The standards proposed are intended to reduce light and glare created by signs.

12. Recreation Find help answering recreation questions

- a. **What designated and informal recreational opportunities are in the immediate vicinity?** This is a non-project action and there is no site specific information.
- b. **Would the proposed project displace any existing recreational uses? If so, describe.** This is a non-project action and there is no site specific information.
- c. **Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any.** None.

13. Historic and Cultural Preservation Find help answering historic and cultural preservation questions

- a. **Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.** This is a non-project action and there is no site specific information.
- b. **Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.** Review of the specific placement will ensure historical features are protected.
- c. **Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.** This is a non-project action and there is no site specific information.
- d. **Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.** None associated with the proposed Ordinance.

14. Transportation Find help with answering transportation questions

- a. **Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.** This is a non-project action and there is no site specific information.
- b. **Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?** Placement of will be reviewed at the time of placement.

- c. **Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle, or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private). This is a non-project action and will not require any improvements to transportation facilities.**
- d. **Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. No.**
- e. **How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates? None.**
- f. **Will the proposal interfere with, affect, or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe. No.**
- g. **Proposed measures to reduce or control transportation impacts, if any. None.**

15. Public Services Find help answering public service questions

- a. **Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe. No.**
- b. **Proposed measures to reduce or control direct impacts on public services, if any. None.**

16. Utilities Find help answering utilities questions

- a. **Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other: This is a non-project action and there is no site specific information.**
- b. **Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. This is a non-project action and there is no site specific information.**

C. Signature Find help about who should sign

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

X 

Type name of signee: Donella Clark

Position and agency/organization: Principal Planner, Clallam County Department of
Community Development

Date submitted: 2/5/2024

D. Supplemental sheet for nonproject actions [Find help for the nonproject actions worksheet](#)

IT IS NOT REQUIRED to use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. **How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?** The proposed amendments to the Health and General Welfare Title will not increase increase discharge to water, emissions to air or produce any release of toxic or hazardous substances or noise.
 - **Proposed measures to avoid or reduce such increases are:** Nothing proposed as there will be nothing produced through adoption of the amended ordinance.
2. **How would the proposal be likely to affect plants, animals, fish, or marine life?** The proposed ordinance provides regulations for the designation of addresses of property and will not affect plants, animals, fish or marine life.
 - **Proposed measures to protect or conserve plants, animals, fish, or marine life are:** Nothing proposed.
3. **How would the proposal be likely to deplete energy or natural resources?** The proposed regulations would not deplete energy or natural resources.
 - **Proposed measures to protect or conserve energy and natural resources are:** Nothing proposed.

4. **How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?** It will likely have no affect. Future development will be reviewed in the context of other County regulations, which includes protective measures to shoreline and critical areas.
- **Proposed measures to protect such resources or to avoid or reduce impacts are:**
The proposed amended ordinance does not propose specific protective measures to avoid impacts.
5. **How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?** The proposed ordinance is for the designation of addresses.
- **Proposed measures to avoid or reduce shoreline and land use impacts are:** Nothing proposed.
6. **How would the proposal be likely to increase demands on transportation or public services and utilities?** The ordinance is intended to provide a coordinated addressing scheme to help emergency services locate parcels within unincorporated Clallam County and will not create a demand on transportation or public services and utilities.
- **Proposed measures to reduce or respond to such demand(s) are:** None.
7. **Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.** The intent of the proposed ordinance is to promote public health and safety by establishing a uniform system for addressing properties and structures and naming roads as a component of the 911 emergency response system.



12
JUN 18 2024

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: DCD

WORK SESSION ☒ **Meeting Date: 6-10-2024**

REGULAR AGENDA ☒ **Meeting Date: 6-18-2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☒ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Department of Community Development received a request to amend the Clallam County Zoning code regarding the setbacks within the Carlsborg Residential zones CR-II, CR-III and CN. The applicant is requesting the front yard setbacks be reduced for residences from the current 15-feet to 10- feet (garages would require a 20-foot setback), reduction of the existing 10-foot side yard setbacks to 5-feet, and the current 15-feet in the rear to 10-feet. The applicant contends that the proposed amendment will promote growth through the utilization of urban standards within an area that provides urban densities.

The Planning Commission completed their public hearing and final recommendations to forward to the Board of County Commissioners at their May 15, 2024 meeting. The Planning Commission and staff reviewed a variety of urban zones that exist within the County Code, the Sequim Municipal Code, and the City of Port Angeles Code as a comparison for the appropriateness of the request. Within the UGA of Port Angeles, side yard setbacks are noted as 8-feet. All of these zones require an 8-foot side-yard setback, and allow up to 15 dwelling units per acre with a minimum lot size of 4,840 sqf in the most dense zone (MD). The City of Sequim allows a minimum lot size of 5,400 sqft in their residential zones and a 6-foot side yard setback. In the City of Port Angeles's R7 and RHD zones a 5-foot side yard setback is allowed. These two zones are high density zones allowing 24 dwelling units per acre and 10 dwelling units per acre. Mid-density residential zones in Port Angeles require a 7-foot setback. Carlsborg allows for a range of densities from 4 dwelling units to 10 per acre in all of the residential zones.

The Board of County Commissioners shall now hold their public hearing on the request and decide if they approve the recommended changes to the Carlsborg Urban Growth Area Chapter 33.20.

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review ordinance and approve a call for hearing to take place July 2, 2024.

County Official signature & print name: Bruce W. Emery, Bruce Emery

Name of Employee/Stakeholder attending meeting: Donella Clark, Principal Planner

Relevant Departments: DCD

Date submitted: 6-5-2024

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Proposed amendments to Ordinance titled "Carlsborg Urban Growth Area"

NOTICE IS HEREBY GIVEN that the Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 2, 2024 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The hearing may also be attended by Zoom by going to <https://zoom.us/join> or by calling 253-215-8782 and then enter Meeting ID: 875 561 7844 Passcode: 12345. The purpose of the public hearing is to receive public testimony on proposed changes to the Clallam County Zoning code, Chapter 33.20, Carlsborg Urban Growth Area.

SUMMARY OF PROPOSAL: The Department of Community Development received a request to amend the Clallam County Zoning code regarding the setbacks within the Carlsborg Residential zones CR-II, CR-III and CN. The applicant is requesting the front yard setbacks be reduced for residences from the current 15-feet to 10- feet (garages would require a 20-foot setback), reduction of the existing 10-foot side yard setbacks to 5-feet, and the current 15-feet in the rear to 10-feet. Clallam County is proposing to amend the setbacks in the CR-I, CR-II, and CR-III zones to a side yard setback of 6-feet and rear yard setback of 10- feet.

HOW TO COMMENT: All persons wishing to comment are welcome to either submit their written comments before the hearing is commenced or present written and/or oral comments in person during the public hearing. Written comments should be sent to the Clallam County Board of Commissioners, 223 East 4th Street, Suite 4, Port Angeles, WA 98362-3015.

DOCUMENTS AND INFORMATION: Copy of the Ordinance is available for review at the Clallam County Department of Community Development located in the Clallam County Courthouse at 223 E. 4th Street, Port Angeles, WA or <https://www.clallamcountywa.gov/178/Community-Development-DCD>

In compliance with the Americans with Disabilities Act (ADA), appropriate aids and/or reasonable accommodations will be made available upon request. Requests must be received by the Commissioner's office (Phone: 360-417-2233; see address above) at least 7 days prior to the hearing. The facility is considered "barrier free" and accessible to those with physical disabilities.

Publish: June 15 and 22

Bill: Dept. of Community Development

Loni Gores, Clerk of the Board

LETTER OF TRANSMITTAL

To: Clallam County Board of Commissioners

From: Clallam County Planning Commission

Subject: Transmittal to BOCC: Findings and Conclusions regarding proposed Type B Text Amendment regarding setbacks in the Carlsborg Urban Growth Area, application REZ2024-00003, Logan Hammond

Dear Commissioners:

The Clallam County Planning Commission has completed its review and public hearing process regarding a proposed Type B text amendment to revise some of the setbacks within some of the zones in the Carlsborg Urban Growth Area proposed by Logan Hammond. The Planning Commission completed its review and approved its final recommendations to forward to the BOCC at its meeting on May 15, 2024. I am transmitting herewith the findings and recommendations of the Commission on this proposed Ordinance:

FINDINGS OF FACT:

1. DCD received a request to amend the Clallam County Zoning code regarding the setbacks within the Carlsborg Residential zones CR-II, CR-III, and CN. The applicant was requesting the front yard setbacks be reduced for residences from the current 15-feet to 10- feet (garages would require a 20-foot setback), reduction of the existing 10-foot side yard setbacks to 5-feet, and the current 15-feet in the rear to 10-feet. The applicant contends that the proposed amendment will promote growth through the utilization of urban standards within an area that provides urban densities.
2. At the March 6, 2024 Planning Commission meeting DCD presented a comparison of setbacks within other Urban Growth Areas in Clallam County and the Cities of Sequim and Port Angeles with the requested revision and advised on the implications of changing the setbacks throughout the three zones in Carlsborg. Staff advised the Planning Commission to maintain the current front and rear yard setbacks and consider reducing the side yards to 6 or 7-feet. Following discussion the Planning Commission advised staff to review the text amendment for a 6-yard side yard setback and 10-foot rear yard setback.
3. Staff presented the Planning Commission with a staff report and an amended ordinance for changes to the setbacks in the CR-I, CR-II, and CR-III zones to a 6-foot side yard and 10-foot rear yard setback at the March 20, 2024. The Planning Commission requested staff to analyze the concept of a staggered setback for garages.
4. DCD issued a SEPA Threshold Determination of Non-Significance on March 28, 2024 with a comment period ending April 15, 2024.

5. At the April 10, 2024 meeting staff advised the Commission that a request for staggered setbacks would not be supported by current County policies or other zoning regulations. Type B revisions to development standards are only allowed when a change to the comprehensive plan are consistent with the implementation of the Comprehensive Plan.
6. The Planning Commission held their public hearing on May 15, 2024. No public comment was received on the proposed revision to setbacks. A vote was held recommending the ordinance be forwarded to the BOCC for consideration; the vote passed 6 votes for and 1 abstention.
7. Based on the above facts and findings, and the attached draft ordinance amending Chapter 33.20, Carlsborg Urban Growth Area, the Planning Commission adopts and transmits the following conclusion to the Clallam County Board of Commissioners.

CONCLUSION: The Clallam County Planning Commission concludes that the proposed revisions to the Carlsborg Urban Growth Area Ordinance shall be revised to:

1. Amend the side yard setbacks within the CR-I, CR-II, and CR-III zones from 10-feet to 6-feet.
2. Amend the rear yard setbacks within the CR-I, CR-II, and CR-III zones from 15-feet to 10-feet.

The Planning Commission recommends approval by the BOCC and as Chair of the Commission, has directed me as its duly authorized agent to transmit this recommendation to the BOCC.

 Steve Gale, Chair
Date 5/21/24

Ordinance _____

An Ordinance amending Chapter 33.20 of the Clallam County Code,
Carlsborg Urban Growth Area

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 33.20.050, Bulk and dimensional standards, is amended to read as follows:

(1) *Bulk and Dimensional Purpose.* In recognition of the varied topography and geographical relationships within the Carlsborg UGA, and for the safety and general welfare of the public, bulk, dimensional and general requirements for the zoning districts shall be required as a necessary part of the development review process. All permitted uses and conditional uses, except as otherwise established in an approved planned unit development, shall comply with the requirements of this section.

(2) *Bulk, Dimensional and General Requirements.* Bulk, dimensional, and general requirements are herewith established and shall be provided in accordance with the minimum standards set forth in Table (A) of this subsection. Additional criteria are provided in subsection (3) of this section. Bulk and dimensional standards measure the spatial, four-dimensional limitations of the site, including building height and size, if any, and minimum lot width, lot area, lot size and residential density is also subject to CCC 33.20.050(3), Exception and CCC 33.20.060 Development Standards.

Table 33.20.050(2)(A). Bulk, Dimensional and General Requirements:

Carlsborg Residential, Commercial, and Mixed Zones

Zone	Minimums								Maximums	
	Lot Size	Lot Width	Required Setbacks ¹						Building Height	Residential Density
			Front			Side (each)	Rear	Minimum Residential Density		
			Access Road	Collector Road	Arterial					
CR-I	None	None	15 ft.	15 ft.	60 ft.	6+10 ft.	10+5 ft.	4 dwelling units per acre ³	36 ft.	6 dwelling units per acre
CR-II	None	None	15 ft.	15 ft.	60 ft.	6+10 ft.	10+5 ft.	4 dwelling units per acre ³	36 ft.	8 dwelling units per acre
CR-III	None	None	15 ft.	15 ft.	60 ft.	6+10 ft.	10+5 ft.	4 dwelling units per acre ³	36 ft.	10 dwelling units per are
CN	None	None	15 ft.	15 ft.	None	Zero ²	Zero ²	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre
CGC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable

Zone	Minimums								Maximums	
	Lot Size	Lot Width	Required Setbacks ¹						Building Height	Residential Density
			Front			Side (each)	Rear	Minimum Residential Density		
			Access Road	Collector Road	Arterial					
CI	0.5 acre ²	50 ft.	Zero ²	Zero ²	Zero ²	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable
CC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	4 swelling units per acre ³	36 ft.	10 swelling units per acre

¹Where required setbacks under the International Building Code adopted by Clallam County differ from the minimum setbacks established in CCC 33.03, the more restrictive regulation shall apply.

²Subject to the International Building Code, side and rear yard setbacks shall be a minimum of 15 feet when abutting a residential zone.

³See Section 33.20.070, minimum density standards.

(3) *Exceptions.* The bulk, dimensional and general requirements set forth in subsection (2) of this section shall apply to specifically permitted and conditional uses tabulated in CCC 33.20.040, excepting the following:

(a) The maximum building height provided in subsection (2) of this section shall not apply to antennas; provided, that antennas are setback from all exterior property lines at a minimum ratio of one foot of setback for every three feet of vertical height measured from grade.

(b) Antennas, satellite dishes, or other communications devices shall not be located in the front setback area.

(c) No structures excepting signs, fences and berms shall be placed within the front setback area.

(d) Planned unit developments approved consistent with this title and CCC Title 29, Land Division Code, may specifically waive setback, bulk, height or dimensional requirements which differ from the standards.

(4) *Clearance.* In all cases, corner lots shall maintain a triangular safety zone consisting of an area in which no physical obstruction, such as a structure, fence, tree or shrub higher than 36 inches above grade shall be permitted. Such triangular area shall have one angle formed by the front lot line and the side lot line separating the lot from the side street, the length of which lot line sides of the triangle shall be 15 feet. The third side of the triangle shall be a line connecting the two lot lines at the 15-foot point to each.

(5) *Road Classification.* The purpose of establishing road classifications is to clarify the setbacks for development activities consistent with the requirements of this section. The following road designations shall apply to the following streets maintained by either Clallam County or Washington Department of Transportation that are within the Carlsborg UGA; all roads not specifically listed shall be classified as local access roads:

Arterials	Collectors
State Route 101	Atterberry Rd. Carlsborg Rd. E. Runnion Rd. Hooker Rd. Mill Rd. Taylor Cut-Off Rd.

ADOPTED this _____ day of _____ 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French,

ATTEST:

Sandy Johnson

Loni Gores, MMC, Clerk of the Board

Marie Jones

DRAFT



Staff Report

Clallam County Department of Community Development

Date: May 8, 2024
To: Clallam County Planning Commission
From: DCD Planning Division
Re: Zoning Code Amendment Application 2023-00003 – Logan Hammon

REQUEST

Logan Hammon submitted an application to request a Comprehensive Plan Land Use Text amendment to change the setbacks within the CR-II, CR-III and CN zones within the Carlsborg Urban Growth Area. The applicant is requesting the front yard setbacks be reduced for residences from the current 15-feet to 10-feet (garages would require a 20-foot setback), reduction of the existing 10-foot side yard setbacks to 5-feet, and the current 15-feet in the rear to 10-feet.

APPLICATION SUMMARY

The full application submitted is provided in Appendix A. The application meets the process criteria for a Type B revision to the development standards only if it does not require a change to the comprehensive plan, including correcting errors, clarifying or revising development standards, or adopting new development standards that are consistent with the implementation of the comprehensive plan. A request for staggered setbacks will require additional conversations and changes to the comprehensive plan to accommodate. None of the current County policies or other zoning regulations support a staggered setback approach and will therefore not be considered for this application.

BACKGROUND

Carlsborg was designated an Urban Growth Area in the year 2000. The current setbacks in CCC 33.20.050 were updated in 2016 following a year's long review between DCD staff and the Carlsborg Community Advisory Committee and the Board of Commissioners that modified the standards in order to increase the density in Carlsborg to accommodate urban growth. Setbacks were altered as part of that review.

ZONING AMENDMENT CRITERIA OF APPROVAL CCC 33.35.090

The Planning Commission and Board of County Commissioners (BOCC) are required to evaluate the amendment with regard to six criteria contained under CCC 33.35.090 in the Zoning Code, and at CCC 31.08.370 in the Comprehensive Plan. These six criteria, or "Required Showing for an Amendment," provide the scope of consideration that the Planning Commission and BOCC must respond to in order to determine if the proposed amendment should be approved. The following summarizes staff's preliminary analysis with regard to the required showing for amendment.

Criterion 1. The proposed amendment is consistent with the spirit and intent of the Clallam County Comprehensive Plan.

The goals and policies adopted by the Board of County Commissioners in the Clallam County Comprehensive Plan, the various Regional Plans, and the Clallam County Zoning Code provide the framework for land use decisions in Clallam County. The Carlsborg Urban Growth Area is part of the Sequim-Dungeness Planning Region and is referenced in the Comprehensive Plan under Title 31.03.350 attached as Appendix B. For the full text of the County's Code, go to <https://clallam.county.codes>

The vision of Carlsborg is for a mix of commercial, industrial, and residential land uses along with the existing historic community. Public water is intended to be supplied by the PUD and sewage disposal by the Carlsborg Sewer. Residential zoning is the predominant land use. The residential zones are categorized by Low, Medium, and High with a density of 4 as the minimum and up to 10 dwelling units per acre in the high-density zone. The purpose of the Carlsborg Village Center (CN) zone is for high-density residential development and small-scale commercial uses intended to reinforce the established scale and ambiance of the historic neighborhood. Specific designation of setbacks is not discussed, but the intent is to provide urban standards and provisions to safeguard residential areas from commercial/industrial developments. Reduction of the setbacks would appear to align with the vision of Carlsborg in providing urban standards.

Conclusion: The modification of setbacks to a more urban scale meets the intent of the Comprehensive Plan. A change to the setbacks that would affect design standards, ie staggered setbacks for garage versus living space and other structure, will require a policy change that is not currently supported by the Comprehensive Plan. There is no other standard the County could draw from to support anything more than a standard setback. Staff recommends no change to the front yard setback as a reduction is not supported by any other urban jurisdiction.

Criterion 2. The proposed amendment is consistent with the spirit and intent of the Clallam County Zoning Code and with interlocal agreements, transportation, parks and recreation, capital facility, utility, watershed, and other applicable land use and environmental plans and policies adopted by the County.

The spirit and intent of the Clallam County Zoning Code is defined under the purpose statement of CCC 33.01.020. This section identifies a clear link between the Zoning Code and the Comprehensive Plan in that the Zoning Code is to "*direct the future growth and development of the County consistent with the Comprehensive Plan*"; and "*implement the goals and policies of the Comprehensive Plan in a manner which protects private property rights and in the least intrusive manner possible.*"

The current setbacks in the residential zones of Carlsborg appear to match the rural side-yard setbacks of the County's zoning code.

The purpose of the zones being proposed for changes are described in CCC 33.20.030:

(1) Carlsborg Urban Residential – Low (CR-I). The purpose of the Carlsborg Urban Residential Low designation is to provide a density of four to six dwelling units per acre for areas of single-

family residential development that are generally free from encroachment of commercial and industrial activities.

(2) Carlsborg Urban Residential – Medium (CR-II). The purpose of the Carlsborg Urban Residential Medium designation is to provide a density of four to eight dwelling units per acre for areas of single- and multifamily residential development that are generally free from encroachment of commercial and industrial activities.

(3) Carlsborg Urban Residential – High (CR-III). The purpose of the Carlsborg Urban Residential High designation is to provide a density of four to 10 dwelling units per acre for areas of single- and multifamily residential development that are generally free from encroachment of commercial and industrial activities.

(4) Carlsborg Village Center (CN) is intended to provide for high-density residential development and small-scale commercial uses that can be located within and serve residential neighborhoods within the historic village center of Carlsborg. The standards for the district are intended to reinforce the established scale and ambiance of neighborhood retail that is oriented toward the pedestrian while ensuring adequate transit and automobile access. The purpose of the Village Center is to promote local orientation and to limit adverse impacts on nearby residential areas.

Comparison of setbacks within Carlsborg with other UGAs and the cities of Port Angeles and Sequim shows that the side yards vary from 5-feet to 8-feet, whereas the side yard setbacks in Carlsborg is reflective of the Rural setbacks throughout the County. The Carlsborg Village Center currently maintains zero setbacks except when abutting residential zones, then a 15-foot setback is required. Because this zone allows both commercial and residential development, and is intended for high-density uses, an increase to 6-feet and 10-feet does not align with the policy goals of the zoning code. Development in the CN zone should be allowed to be closer together within the zone, but provide protection of residential zones through the required 15-foot setback.

Conclusion: A reduction in both side-yard setbacks and rear-yard setbacks in the CR-I, CR-II, and CR-III zones would be in keeping with the urban densities of the UGA and will provide opportunities for developers to meet more urban densities that are encouraged in the Urban Growth Area of Carlsborg. A change from standard zoning should require a policy discussion, and could have unintended consequences for the construction of other housing types.

An increase in setbacks from zero in the CN zone would apply to commercial development which does not align with the protections provided by requiring a 15-foot setback when adjacent to residential development and reduces the opportunity for a variety of high-density residential development opportunities that could utilize zero setbacks, such as townhouses. The protections provided and the opportunities of six-foot side yard and 10-foot rear yard setbacks already exist in the CN zone, as long as they are not adjacent to residential zones.

Criterion 3. The proposed amendment will not be detrimental to the public health, safety and welfare.

Development of the subject property, if granted the amendment, would be conditioned to meet all regulations of the subdivision code, environmental health regulations, stormwater requirements, and building regulations which would adequately protect public health, safety and welfare and may provide additional residential opportunities.

Criterion 4. The proposed amendment is necessary due to changed conditions or circumstances from the time the property was given its present designation which warrants consideration of a different land use [and zoning] designation.

The request for a reduction to setbacks will provide opportunities for higher densities within the Urban Growth Area of Carlsborg. It is unclear why the setbacks were not altered during review of the urban standards in 2016. Several of the zones were granted a zero side and rear setback in commercial zones in Carlsborg with the footnote that 15-feet should be maintained when adjacent to residential development in order to protect residential development from encroachment of commercial and very high-density residential development.

Criterion 5. The proposed amendment will not result in probable significant adverse impact to the adequacy of public facilities and services including, but not limited to transportation, sewer, water, storm water, utilities, and parks required to meet urban or rural needs, and will not place uncompensated burdens upon existing and planned services.

Approval of reduction of setbacks would increase the potential for residential development within the UGA of Carlsborg, the intended purpose of this area. Approval of any subsequent land use application would be subject to review under applicable land use and environmental health regulations, including the availability and adequacy of public facilities and services. The Carlsborg UGA is provided sewer and public water in order to meet urban development needs.

Criterion 6. The cumulative effects of all proposed amendments have been assessed and determined to be consistent with the spirit and intent of the Clallam County Comprehensive Plan.

In taking action on the applicant's request for reduced setbacks the cumulative effects have been assessed and determined to be consistent with the spirit and intent of the Comprehensive Plan if no changes are made to the front yard setback, and a proposal of 6-feet for the side yard, and 10-feet for the rear are considered. Zoning designations control what uses are allowed or prohibited on a particular piece of property and the setbacks are in place to provide space between development on properties. Increasing the front yard setback for garages to 25-feet or even 20-feet may have unintended consequences for the design of other housing types other than single-family residences. A 25-foot setback for garages would create 10-feet of unusable space on the driveway, which is not enough to park an additional vehicle.

STAFF RECOMMENDATION

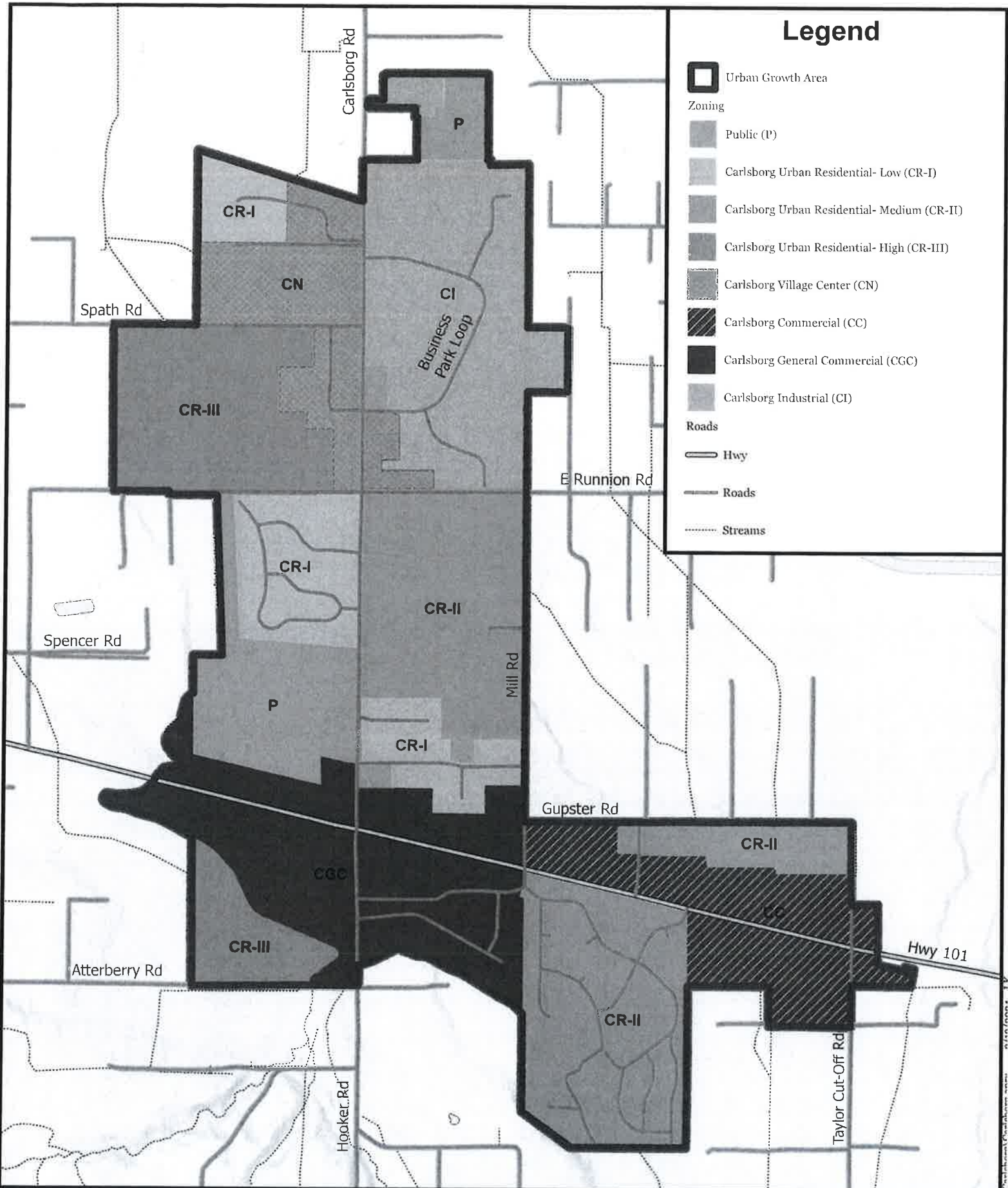
The Planning Commission must evaluate the amendment with regard to six criteria contained at CCC 33.35.090 in the Zoning Code, and at CCC 31.08.370 in the Comprehensive Plan. Based on the above analysis, Planning Division staff believes that amending the side yard setback to 6-feet and rear setback to 10-feet in the CR-I, CR-II, and CR-III zones is supported by existing policies and the spirit and intent of the Clallam County Comprehensive Plan.

Reference List:

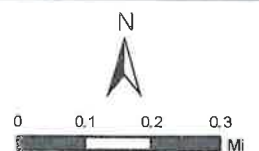
Map 1 Carlsborg zoning map

Appendix A: Application and Justification

Appendix B: Carlsborg Comprehensive Plan and Zoning excerpts



Carlsborg UGA Zoning



Appendix A



Clallam County
Department of Community Development
223 East 4th Street, Suite 5, Port Angeles, WA 98362
(v) 360-417-2420 ✧ (f) 360-417-2443
email: dcdplan@co.clallam.wa.us

APPLICANT INFORMATION

Name Logan Hammon
Mailing Address PO Box 2024
City Kingston St. WA Zip 98346
Phone Number 360-271-3052 Business
Phone _____
Email (Optional): Logan@LoganDevelopmentinc.com

AGENT INFORMATION (If applicable)

Name _____
Mailing Address _____
City _____ St. _____ Zip _____
Phone Number _____ Contact Person _____
Email (Optional): _____

CODE SECTION(S) SUBJECT TO PROPOSED AMENDMENT: _____

TABLE 33.20.050(2)(A). BULK, DIMENSIONAL AND GENERAL REQUIREMENTS FOR ZONES CR-II, CR-III AND CN.

TEXT CHANGE: (Show all proposed additions and/or deletions of text.)

See attached existing and proposed table



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EXPLANATION: (Explain how proposed change meets all the required showing for amendment for zoning (CCC 33.35.090) and comprehensive plan (CCC 31.08.370) amendments – see attached)

Section 33.35.090, Required showing for an amendment.

The Planning Commission and the Board of County Commissioners shall determine that a proposed amendment is consistent with all the following criteria before approval

(1) The proposed amendment is consistent with the County Comprehensive Plan.

The proposed amendment is consistent with the County Comprehensive Plan, as it promotes growth.

(2) The proposed amendment is consistent with interlocal agreements, transportation, parks and recreation, capital facility, utility, watershed, and other applicable land use and environmental plans adopted by the County.

The proposed amendment does not change any of the densities planned for the zones, only the setbacks within the lot. Therefore, it should not have any effect.

(3) The proposed amendment will not be detrimental to the public health, safety, and welfare.

The proposed amendment does not change any of the densities planned for the zones, only the setbacks within the lot. Therefore, it should not have any effect.

(4) The proposed amendment is necessary due to changed conditions or circumstances from the time the property was given its present designation which warrants consideration of a different land use designation. This criterion only applies to Comprehensive Plan and zoning map amendments.

The proposed amendment is not a Comprehensive Plan or zoning map amendment.

(5) The proposed amendment will not result in probable significant adverse impacts to the adequacy of public facilities and services including, but not limited to, transportation, sewer, water, storm water, utilities, and parks required to meet urban or rural needs, and will not place uncompensated burdens upon existing and planned services.

The proposed amendment does not change any of the densities planned for the zones, only the setbacks within the lot. Therefore, it should not have any effect.

Section 31.08.370 Required showing for an amendment.

The Planning Commission and the Board of County Commissioners shall determine that a proposed amendment is consistent with all the following criteria before approval:

1. The proposed amendment is consistent with the spirit and intent of this title.

The proposed amendment provides better utilization of urban densities, more flexibility for home types, and overall is consistent with typical urban development.

2. The proposed amendment is consistent with the spirit and intent of CCC Title 33, Zoning, and with interlocal agreements, transportation, parks and recreation, capital facility, utility, watershed, and other applicable land use and environmental plans and policies adopted by the County.

The proposed amendment provides better utilization of urban densities, more flexibility for home types, and overall is consistent with typical urban development.



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3. The proposed amendment will not be detrimental to the public health, safety, and welfare. The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.
4. The proposed amendment is necessary due to changed conditions or circumstances from the time the property was given its present designation which warrants consideration of a different land use designation. This criterion only applies to Comprehensive Plan and zoning map amendments. The proposed amendment is not a Comprehensive Plan or zoning map amendment.
5. The proposed amendment will not result in probable significant adverse impacts to the adequacy of public facilities and services including but not limited to, transportation, sewer, water, storm water, utilities, and parks required to meet urban or rural needs, and will not place uncompensated burdens upon existing and planned services.
The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.
6. The cumulative effects of proposed amendments have been assessed and determined to be consistent with the spirit and intent of this title.
The proposed amendment provides better utilization of urban densities, more flexibility for home types, and overall is consistent with typical urban development.

You must provide a completed Environmental Checklist.

REZ____-____ DATE RECEIVED_____ RECEIPT #_____

Criteria for Approval: In considering an application for comprehensive plan and zoning amendment, the Planning Commission and Board of County Commissioners are obligation to evaluate the amendment with regard to specific criteria contained in Section 33.35.090 of the Zoning Code, and Section 31.08.370 of the Comprehensive Plan. An amendment application should address these criteria. These criteria, or "Required Showing for an Amendment" provide the scope of consideration that the Planning Commission and Board must respond to in order to determine if a rezone is to be approved. The required showing includes the following:

Section 33.35.090, Required showing for an amendment.

The Planning Commission and the Board of County Commissioners shall determine that a



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proposed amendment is consistent with all the following criteria before approval:

- (1) The proposed amendment is consistent with the County Comprehensive Plan.
- (2) The proposed amendment is consistent with interlocal agreements, transportation, parks and recreation, capital facility, utility, watershed, and other applicable land use and environmental plans adopted by the County.
- (3) The proposed amendment will not be detrimental to the public health, safety, and welfare.
- (4) The proposed amendment is necessary due to changed conditions or circumstances from the time the property was given its present designation which warrants consideration of a different land use designation. This criterion only applies to Comprehensive Plan and zoning map amendments.
- (5) The proposed amendment will not result in probable significant adverse impacts to the adequacy of public facilities and services including, but not limited to, transportation, sewer, water, storm water, utilities, and parks required to meet urban or rural needs, and will not place uncompensated burdens upon existing and planned services.

Section 31.08.370 Required showing for an amendment.

The Planning Commission and the Board of County Commissioners shall determine that a proposed amendment is consistent with all the following criteria before approval:

- (1) The proposed amendment is consistent with the spirit and intent of this title. (2) The proposed amendment is consistent with the spirit and intent of CCC Title 33, Zoning, and with interlocal agreements, transportation, parks and recreation, capital facility, utility, watershed, and other applicable land use and environmental plans and policies adopted by the County.
- (3) The proposed amendment will not be detrimental to the public health, safety, and welfare.
- (4) The proposed amendment is necessary due to changed conditions or circumstances from the time the property was given its present designation which warrants consideration of a different land use designation. This criterion only applies to Comprehensive Plan and zoning map amendments.
- (5) The proposed amendment will not result in probable significant adverse impacts to the adequacy of public facilities and services including, but not limited to, transportation, sewer, water, storm water, utilities, and parks required to meet urban or rural needs, and will not place uncompensated burdens upon existing and planned services.
- (6) The cumulative effects of proposed amendments have been assessed and determined to be consistent with the spirit and intent of this title.

Existing: Table 33.20.050(2)(A)

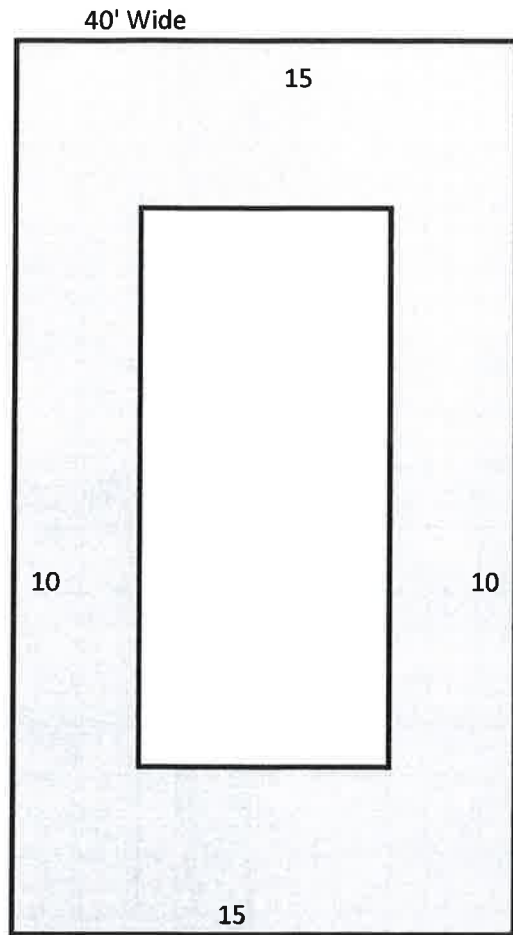
Zone	Minimums								Maximums	
	Lot Size	Lot Width	Required Setbacks ¹					Minimum Residential Density	Building Height	Residential Density
			Front			Side (each)	Rear			
			Access Road	Collector Road	Arterial					
CR-I	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.	6 dwelling units per acre
CR-II	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.	8 dwelling units per acre
CR-III	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre
CN	None	None	15 ft.	15 ft.	None	Zero ²	Zero ²	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre
CGC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable
CI	0.5 acre ²	50 ft.	Zero ²	Zero ²	Zero ²	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable
CC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre

Proposed: Table 33.20.050(2)(A)

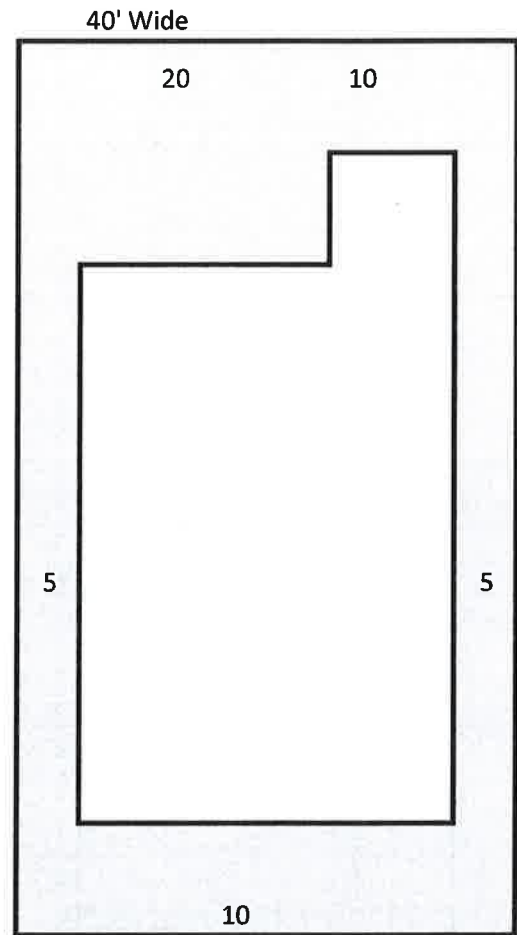
Zone	Minimums							Maximums		
	Lot Size	Lot Width	Required Setbacks ¹					Minimum Residential Density	Building Height	Residential Density
			Front			Side (each)	Rear			
			Access Road	Collector Road	Arterial					
CR-I	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.	6 dwelling units per acre
CR-II	None	None	~~15 ft.~~ *	~~15 ft.~~ *	60 ft.	~~10 ft.~~ 5 ft	~~15 ft.~~ 10 ft	4 dwelling units per acre ³	36 ft.	8 dwelling units per acre
CR-III	None	None	~~15 ft.~~ *	~~15 ft.~~ *	60 ft.	~~10 ft.~~ 5 ft	~~15 ft.~~ 10 ft	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre
CN	None	None	~~15 ft.~~ *	~~15 ft.~~ *	None	~~Zero²~~ 5 ft	~~Zero²~~ 10 ft	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre
CGC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable
CI	0.5 acre ²	50 ft.	Zero ²	Zero ²	Zero ²	Zero ²	Zero ²	Not Applicable	36 ft.	Not Applicable
CC	None	50 ft.	45 ft.	50 ft.	60 ft.	Zero ²	Zero ²	4 dwelling units per acre ³	36 ft.	10 dwelling units per acre

* 10 ft to front of the house, 20 ft to the garage.

Existing



Proposed



- * Under Existing, you can't park cars in the driveway. Under Proposed you can.
- * Much more attractive front.
- * Much more efficient use of space.

Style of home

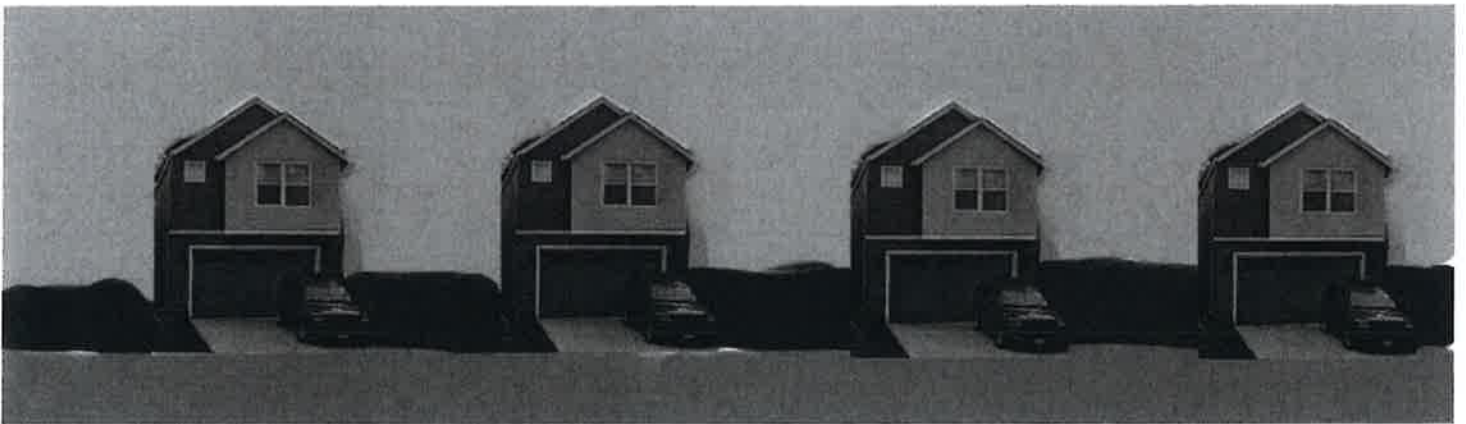
Existing Code



Proposed Code



Home Spacing with Existing Code



Home Spacing with Proposed Code



Appendix B

31.03.350 Carlsborg urban growth area.

The purpose of this section is to establish land use designations and policies for the unincorporated Carlsborg UGA.

(1) *Community Vision.*

(a) *Policy 1.* In setting forth the 560-acre Carlsborg UGA, the Board of County Commissioners recognizes the Carlsborg community's historic mix of commercial, industrial and residential land uses, allows for continued development and economic growth, and seeks consistency with various state and local land use laws, while continuing to respect the character of the community.

(b) *Policy 2.* The 20-year vision for the Carlsborg UGA is for continued commercial, industrial and residential growth consistent with established land use policies and regulations.

(i) Residential growth will continue the historic housing pattern (i.e., single- and multiple-family dwellings). New residential housing will provide for the needs of a wide range of residents to maintain a dynamic community.

(ii) General commercial activities will continue to be developed along portions of the Highway 101 Corridor, and less intense commercial activities along Carlsborg Road. These activities will provide a range of retail and wholesale services and products for local and regional residents, tourists, and others.

(iii) Industrial activities will continue to be developed within the Carlsborg Industrial Park and Idea Development (north of the Industrial Park). These activities will provide industrial, commercial and manufacturing services fundamental to the economic vitality of the community and Clallam County.

(iv) The area immediately southwest of the intersection of Spath and Carlsborg roads (commonly referred to as the Carlsborg historic village), contains a unique mixture of older commercial and residential properties located on small parcels. The County will continue to work with the community to maintain the historic and cultural value of this area. Development and redevelopment will reflect a human-scale, pedestrian-friendly character enhanced by amenities such as restaurants, shops, sidewalks, lighting, trail connections, and public restrooms.

(c) *Policy 3.* The commercial and industrial activities within the Carlsborg UGA will generate revenue through the creation of family wage jobs. These activities will be conducted in a manner which promotes community viability blending well with the local character while maintaining environmental stewardship for the benefit of residents, workers, customers, and the entire community. These activities will also be planned for and conducted in a manner consistent with the guidance provided by the Growth Management Act.

(d) *Policy 4.* Environmental quality will be maintained and enhanced through groundwater, well and stream protection measures.

(i) Public water systems operated by Clallam County PUD No. 1 will be extended throughout the UGA as expeditiously as possible. New development will connect to public water. However, existing individual wells and systems that are maintained and operated in accordance with local and State health regulations shall be allowed to continue indefinitely.

(ii) New development will connect to the Carlsborg Sewer System consistent with the 2014 Carlsborg Wastewater Treatment Plan, as amended, and the adopted sewer connection standards found in Chapter 13.12 CCC, Carlsborg Sewer System.

(iii) Development served by existing on-site septic systems should be encouraged to connect to the Carlsborg Sewer System through incentives and other programs.

(iv) The public-private development of green belts and open spaces and the enhancement of Matriotti Creek as a wildlife corridor will be encouraged.

(e) *Policy 5.* The UGA is part of a regional transportation network, including Highway 101, whereby coordination between local planning and regional transportation planning should be done in order to continue to provide a safe and efficient transportation network.

(f) *Policy 6.* To enhance multi-modal opportunities, linkages and improvements shall be encouraged with a service extension along Carlsborg Road to the Village Center. The multi-modal transit opportunities should include a transit stop and a park and ride lot.

(g) *Policy 7.* Non-motorized transportation and pedestrian usage will be enhanced by installing sidewalks and paths throughout the UGA within walking distance of Greywolf School, along Highway 101, and major arterials and collectors including along Carlsborg/Hooker, Atterbury, Taylor Cutoff, Mill, Heath, East Runnion, and Spath Roads. In addition, non-motorized opportunities should be established adjacent to Matriotti Creek with connections to the Olympic Discovery Trail, residential areas, and the Village Center.

(h) *Policy 8.* Residential zoning is the predominant land use within the UGA and residential areas abut or surround commercial and industrial zones. Carlsborg residents are drawn by the natural beauty of the area; the accessibility of area amenities; and the low to moderate cost of living. New commercial and industrial development should respect the needs and views of adjacent residential areas. Consideration should be given to design elements such as buffers and screening between residential, commercial and industrial zones to protect residents from inordinate noise, light, glare and obstruction of views.

(2) *Urban Growth Area Boundaries.* Policy 9. The Carlsborg UGA is composed of three areas: Highway Commercial, Carlsborg Village Center, and Urban Residential. These areas are depicted on the official land use map and are more generally described as follows:

(a) Highway Commercial – generally defined as that area adjacent to the Highway 101 corridor between Matriotti Creek on the west and Gilbert/Taylor Cutoff Road on the east, excluding that portion on the south side of Highway 101 beginning at Parkwood Manufactured Housing Community, LLC. East of Parkwood Manufactured Housing Community, LLC, to Taylor Cutoff

Road is commercial. This also includes those existing businesses on the east side of the intersections of Gilbert/Taylor Cutoff Road and Highway 101, as well as the commercial areas along Hooker Road between Highway 101 and Atterberry Road.

(b) Carlsborg Village Center – generally defined as that area adjacent to Carlsborg Road between Runnion Road and the Olympic Discovery Trail (including the industrial parks), and property abutting Streit Road between Spath and W. Runnion, and no further east than the boundary of the Carlsborg Industrial Park. This area also includes those properties on the north side of Runnion Road, east of the Carlsborg/Runnion Road intersection.

(c) Urban Residential – generally defined as those lands not described above and east of or including Matriotti Creek, west of Taylor Cutoff Road, south of Spath Road and north of Atterberry Road.

(3) *Background Data.* Policy 10. Considerable information was obtained in the course of developing the Carlsborg neighborhood plan. The information includes existing and forecast population and 20-year built-out potential.

(a) The population in the Carlsborg neighborhood was 856 in 2013, and is forecast to be about 1,288 in 2030, and 1,971 in 2050 based on a 2.15 percent annual rate of growth as identified in the 2014 Sewer Facility Plan.

(b) *Land Supply Needs.* Based on expected population growth, the community should expect a total of approximately 225 new dwelling units within the 20-year planning period.

(c) *Water.* The PUD provides water service to portions of the Carlsborg UGA. Additionally, private wells and group water systems provide service within the UGA.

(d) Sanitary sewer service is anticipated by the fall of 2017. This system will require gravity sewer mains connecting to a pump station in Carlsborg and force mains (pressure sewer lines) to the City of Sequim via Highway 101 bridge to a point of connection with the City of Sequim collection system at Grant Road. From there, Carlsborg wastewater will be conveyed in a common sewer to the City of Sequim Water Reclamation Facility.

(4) *Public Services and Facilities.*

(a) *Water.* Policy 11. The following policies guide water service delivery to this neighborhood:

(i) The PUD shall be the public water purveyor within the Carlsborg UGA.

(ii) New land divisions shall require connection to the PUD water system, or another approved water system which meets the level of service standards set by the Carlsborg Capital Facilities Plan.

(iii) Existing lots or buildings are not required to hook up to the PUD water system.

(b) *Sewage Disposal*. Policy 12. The following policies shall guide sewage disposal within the area:

(i) Clallam County shall utilize the 2014 Carlsborg Wastewater Facilities Plan, as amended, to assist in guiding development and expansion of the Carlsborg Sewer System.

(ii) All new on-site septic systems and repairs of failed systems shall utilize enhanced treatment technologies in order to achieve a minimum 50 percent reduction in nitrate discharge. In identifying appropriate treatment methods, consideration shall be given to the latest technology available that has demonstrated reliable treatment and removal of biological and chemical contaminants.

(iii) Clallam County shall adopt and periodically update policies and requirements for connections to the Carlsborg Sewer System found in Chapter 13.12 CCC.

(5) *Critical Areas*.

(a) *Policy 13*. The Dungeness River and various wetlands within and near the UGA shall be protected from encroachment of urban development consistent with the Clallam County Critical Areas Ordinance.

(b) *Policy 14*. The County shall continue efforts to work with the Carlsborg community to protect and enhance Matriotti Creek for fish and wildlife habitat, and promote environmental education.

(c) *Policy 15*. A large portion of the Carlsborg UGA is within an area having a critical recharging effect on aquifers used for potable water.

(i) With the development and construction of a sanitary sewer system, properties with on-site septic systems will be encouraged to connect to sewer. The decrease in on-site septic use will reduce groundwater contamination from this source.

(ii) All new development and redevelopment shall adhere to stormwater run-off best management practices that include the use of low impact development techniques, best management agricultural practices, and homeowner maintenance practices (e.g., lawn fertilizer, disposal of pet wastes) to ensure aquifer contamination is minimized.

(iii) Any commercial and industrial land uses with hazardous substances, such as gas and oil, shall require spill containment and other measures to assure continued water quality protection.

(6) *Open Space and Greenbelts*. Policy 16. Matriotti Creek shall be considered as an open space corridor and greenbelt within the UGA. Consideration should be given to public access (e.g., trails) along the creek only with the mutual agreement of property owners.

(7) *Transportation*.

(a) *Non-motorized Transportation.* Policy 17. Non-motorized trails, paths and sidewalks are required within walking distance of Greywolf School, and in the vicinity of Highway 101, Carlsborg Road, Olympic Discovery Trail, and Matriotti Creek, in order to enhance foot and bicycle transportation between residential, commercial, recreation areas and public schools. A sidewalk and trail plan, as specified in the Carlsborg Capital Facilities Plan, shall be implemented as a condition of new developments and/or through an improvement district or grant project approved by the Board of Clallam County Commissioners.

(b) *Policy 18.* Traffic circulation shall be improved through and within the Carlsborg UGA. This should include maintaining a level of service of “C” throughout the UGA.

(c) The County shall consider the 2008 Carlsborg Area Transportation Study as it relates to overall traffic improvements within the Carlsborg UGA.

(d) The County shall continue efforts in identifying road and traffic enhancements through the Six-Year Transportation Improvement Program.

(e) *Highway 101.* Policy 19. New development along the highway corridor shall address congestion and conflict along with the need for regional mobility of traffic along Highway 101 by considering alternate and safe access to the development, including but not limited to: constructing a frontage road along Highway 101 or combining access with existing, adjacent access locations where feasible.

(f) *Policy 20.* Highway 101 is the primary highway that provides the main through-corridor for all vehicle traffic between Sequim and Port Angeles, and all points to the east and west of those communities. The County recognizes that the maintenance, operation and/or modifications to SR 101 are under the jurisdiction of the Washington State Department of Transportation (WSDOT). However, the County also has an inherently vested interest in the safe and efficient traffic flow on SR 101 for commercial, private and emergency vehicular traffic throughout its length, including the section that passes through the Carlsborg UGA. The County shall work with the WSDOT to develop a plan for the Carlsborg/Highway 101 Corridor that:

(i) Identifies intersection improvements and access restrictions/frontage road improvements that are needed to improve safety and enhance regional mobility;

(ii) Ensures that installation of additional traffic signals along Highway 101 shall only be considered by WSDOT after all other reasonable alternatives have been determined to be infeasible;

(iii) Ensures that all other highway improvements within the corridor are developed consistent with all other County land use goals and policies as specified in the Comprehensive Plan, Zoning Code and Capital Facilities Plan, as now or hereafter amended.

(g) *Policy 21.* The County and WSDOT shall jointly review access permits to insure that new access is minimized to the greatest degree feasible. New access is to be directed to existing intersections with preference to those that are signalized.

(h) *Policy 22.* To accommodate new development, frontage roads may need to be developed by property owners with assistance of Clallam County through the Road Improvement District program in the following locations: (i) between Greywolf School and Highway 101 west of Carlsborg Road, and (ii) between Parkwood Manufactured Housing Community, LLC, and Hooker Road via Valley Center Place and Harrison Road (private roads).

(i) *Regional County Roads.* Policy 23. Carlsborg Road is considered to have regional significance to the County. The County shall work to ensure that this road continues to function as a regionally significant component of the transportation system.

(j) *Other County Roads.* Policy 24. Improvements to County roads identified in this area are specified in the Carlsborg Capital Facilities Plan and include: Mill Road, E. Runnion Road and Spath Road. These improvements (road widening) are for safety purposes only.

(8) *Development Standards.*

(a) *Policy 25.* It is the general goal to improve the appearance of Highway 101 commercially zoned properties and the Carlsborg Village area through improvements to building appearance, landscaping, parks and trails. The following guidelines should be followed:

(i) The County should investigate obtaining an improvement district and/or grant funding to assist with these efforts. Landscaping of new commercial and industrial developments shall include street trees and landscape plantings along the roadside edge of the developments.

(ii) New development will be designed so that buildings and parking areas are situated on parcels in ways that improve access and safety for pedestrians and transit.

(iii) In conjunction with area property owners, the County should investigate the need for special zoning standards and financial incentives (tax credits, grants, etc.) that will assist in the preservation and redevelopment of the historic village of Carlsborg.

(iv) All new development shall incorporate adequate internal pedestrian circulation features (sidewalks, trails, pathways) that emphasize safety and connections to community features (historic village, Greywolf School, Highway 101, commercial areas, industrial parks, parks, Olympic Discovery Trail, etc.).

(v) The County shall work with the Carlsborg community to seek additional recreation opportunities, including trails and potential neighborhood parks should be explored. These facilities shall be connected through the development and implementation of a sidewalk/trail plan with mutual agreement from affected property owners.

(vi) Additional zoning standards shall be developed for the UGA to include minimum lot size and width and height, off-street parking, signage, and buffer provisions to safeguard residential areas from commercial/industrial developments.

(b) *Policy 26.* Water supply shall be provided consistent with the following:

(i) All new land divisions shall connect to an approved public water supply. Approved public water supply shall consist of either of the following:

(A) Clallam County PUD Carlsborg water system;

(B) Existing Group A public water systems (i.e., private systems with more than 15 service connections) provided that such system shall:

1. Comply with design and water quality standards established by State law (Chapters 246-290 and 246-291 WAC), as now or hereafter amended, and

2. Provide level of service (LOS) equal to or greater than that specified in the 2000 Carlsborg Capital Facilities Plan, as amended.

(ii) Existing individual wells and community water systems shall be allowed to continue indefinitely; provided, they comply with State and County health code requirements for potable water. When existing systems fail to meet these standards, and when the landowner is unable to rectify the deficiency, the land owner shall be required to connect to the PUD system or other approved community water system. To rectify a deficiency, the landowner may make structural or facility repairs, or deepen or replace an existing well, which must be drilled at a minimum into the middle aquifer.

(iii) Existing individual wells or community systems shall not be expanded or altered in any way that would result in the expansion of the system or service area without full compliance with all criteria of this section.

(iv) New community water systems in the Carlsborg UGA shall be permitted only if they meet or exceed the criteria for Group A water systems (15 or more connections), and demonstrate consistency with the level of service established in the Carlsborg CFP.

(c) *Land Use Designations/Boundaries.* Policy 27. Land use designations for the Carlsborg UGA shall only be amended consistent with the following:

(i) In order to help provide consistency and certainty for landowners, the Carlsborg UGA shall not be comprehensively reevaluated for changes in land use designations for a period of 10 years from the date of adoption of this policy.

(ii) Amendments to land use designations involving individual parcels or groups of parcels shall be reviewed consistent with CCC 31.08.370 (Required Showing for an Amendment).

(iii) The boundaries of the Carlsborg UGA may be reviewed and considered for expansion only after it can be demonstrated that population growth rates and land supply projections did not provide sufficient urban lands within the Carlsborg UGA to accommodate needed future growth.

(9) *Land Uses.*

(a) *Policy 28.* The Carlsborg Land Use Map shall serve as the official zoning map for the unincorporated Carlsborg UGA. Land use zones established are shown in Table 1 below:

Table 1. Conversion Table of Comprehensive Plan and Zoning Designations

Comprehensive Plan Designation	Zoning Designation	Zoning Symbol
Carlsborg Urban Residential – Low	Carlsborg Urban Residential – Low	CR-I
Carlsborg Urban Residential – Medium	Carlsborg Urban Residential – Medium	CR-II
Carlsborg Urban Residential – High	Carlsborg Urban Residential – High	CR-III
Carlsborg Village Center	Carlsborg Village Center	CN
Carlsborg General Commercial	Carlsborg General Commercial	CGC
Carlsborg Commercial	Carlsborg Commercial	CC
Carlsborg Industrial	Carlsborg Industrial	CI

(b) *Policy 29.* The purpose of land use zones established under this section is as follows:

(i) *Carlsborg Urban Residential – Low (CR-I).* The purpose of the Carlsborg Urban Residential Low designation is to provide a density of four to six dwelling units per acre for single-family residential development that is generally free from encroachment of commercial and industrial activities.

(ii) *Carlsborg Residential – Medium (CR-II).* The purpose of the Carlsborg Urban Residential Medium designation is to provide a density of four to eight dwelling units per acre for areas of single- and multifamily residential development that is generally free from encroachment of commercial and industrial activities.

(iii) *Carlsborg Residential – High (CR-III).* The purpose of the Carlsborg Urban Residential High designation is to provide a density of four to 10 dwelling units per acre for areas of single- and multifamily residential development that is generally free from encroachment of commercial and industrial activities.

(iv) *Carlsborg Village Center (CN).* The purpose of the Carlsborg Village Center designation is to provide for high-density residential development and small scale commercial uses that can be located and serve residential neighborhoods within the historic village center of Carlsborg. The standards for the district are intended to reinforce the established scale and ambiance of neighborhood retail oriented toward the pedestrian while ensuring adequate transit and automobile access. The Village Center designation is intended to promote local orientation and to limit adverse impacts on nearby residential areas.

(v) *Carlsborg General Commercial (CGC).* The purpose of the Carlsborg General Commercial designation is to provide for a wide range of moderate-scale commercial activities that provide for neighborhood, regional, and tourist-related goods and services for both residents and the traveling public.

(vi) *Carlsborg Industrial (CI)*. The purpose of the Carlsborg Industrial designation is to allow for low nuisance, low intensity industrial uses.

(vii) *Carlsborg Commercial (CC)*. The purpose of the Carlsborg Commercial designation is to provide for a limited area of high-density residential development and low impact neighborhood commercial activities.

Chapter 33.20

CARLSBORG URBAN GROWTH AREA

Sections:

- 33.20.010** **Carlsborg urban growth area zoning – Purpose.**
- 33.20.020** **Establishment of land use zones.**
- 33.20.030** **Purpose of districts.**
- 33.20.040** **Use tables.**
- 33.20.040** **Bulk and dimensional standards.**
- 33.20.050** **Development standards – Purpose and intent.**
- 33.20.060** **Minimum residential density standards.**

SOURCE:	ADOPTED:
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Ord. <u>701</u>	12/05/00
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AMENDED SOURCE:	ADOPTED:
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Ord. <u>766</u>	12/21/04
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Ord. <u>919</u>	11/29/16
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33.20.010 Carlsborg urban growth area zoning – Purpose.

The purpose of this chapter is to establish zoning controls for the unincorporated Carlsborg UGA consistent with the adopted Sequim-Dungeness Regional Comprehensive Plan.

33.20.020 Establishment of land use zones.

The Carlsborg Land Use Map, as amended, shall serve as the official zoning map for the unincorporated Carlsborg UGA. Land use zones established to implement the comprehensive plan land use designations on the Carlsborg Land Use Map, as amended, are shown in Table 33.20.020(A):

**Table 33.20.020(A). Conversion Table of Comprehensive Plan and
Zoning Designations**

Comprehensive Plan Designation	Zoning Designation	Zoning Symbol
Carlsborg Urban Residential – Low	Carlsborg Urban Residential – Low	CR-I
Carlsborg Urban Residential – Medium	Carlsborg Urban Residential – Medium	CR-II
Carlsborg Urban Residential – High	Carlsborg Urban Residential – High	CR-III
Carlsborg Village Center	Carlsborg Village Center	CN
Carlsborg General Commercial	Carlsborg General Commercial	CGC
Carlsborg Commercial	Carlsborg Commercial	CC
Carlsborg Industrial	Carlsborg Industrial	CI

33.20.030 Purpose of districts.

The purposes of land use zones established under CCC 33.20.020 are as follows:

- (1) *Carlsborg Urban Residential – Low (CR-I)*. The purpose of the Carlsborg Urban Residential Low designation is to provide a density of four to six dwelling units per acre for areas of single-family residential development that are generally free from encroachment of commercial and industrial activities.
- (2) *Carlsborg Urban Residential – Medium (CR-II)*. The purpose of the Carlsborg Urban Residential Medium designation is to provide a density of four to eight dwelling units per acre for areas of single- and multifamily residential development that are generally free from encroachment of commercial and industrial activities.
- (3) *Carlsborg Urban Residential – High (CR-III)*. The purpose of the Carlsborg Urban Residential High designation is to provide a density of four to 10 dwelling units per acre for areas of single- and multifamily residential development that are generally free from encroachment of commercial and industrial activities.
- (4) *Carlsborg Village Center (CN)* is intended to provide for high-density residential development and small scale commercial uses that can be located within and serve residential neighborhoods within the historic village center of Carlsborg. The standards for the district are intended to reinforce the established scale and ambiance of neighborhood retail that is oriented toward the pedestrian while ensuring adequate transit and automobile access. The purpose of the Village Center is to promote local orientation and to limit adverse impacts on nearby residential areas.
- (5) *Carlsborg General Commercial (CGC)*. The purpose of the Carlsborg General Commercial designation is to provide for a wide range of moderate-scale commercial activities that provide for neighborhood, regional, and tourist-related goods and services for both residents and the traveling public.

(6) *Carlsborg Industrial (CI)*. The purpose of the Carlsborg Industrial designation is to allow for low nuisance uses.

(7) *Carlsborg Commercial (CC)*. The purpose of the Carlsborg Commercial designation is to provide for a limited area of high-density residential development and low impact, neighborhood commercial activities.

33.20.040 Use tables.

This section establishes whether a specific use is an allowed, conditional, or prohibited land use under the various land use zones established under CCC 33.20.020 and 33.20.030. Allowed, conditional, and prohibited land uses are represented as "A," "C," and "X," respectively, as shown in Table 33.20.040(A).

- (1) With the exception of conditional land uses, as regulated in Chapter 33.27 CCC, only those allowed land uses appearing in the use table of this section are deemed to be consistent with the comprehensive plan and in the interests of public health, safety, and general welfare of residents of the unincorporated Carlsborg UGA.
- (2) No land, building, or structure shall be used and no building or structure shall be erected which is intended or designed to be used, in whole or in part, for any of the uses listed as "conditional land uses" without the specific approval of Clallam County pursuant to Chapter 33.27 CCC.
- (3) Any person may request that an unclassified use be authorized as similar to an allowed or conditional land use pursuant to CCC 33.40.050, General Requirements. Unclassified uses may be allowed through the issuance of a conditional land use pursuant to CCC 33.05.010, Land Use Zones.
- (4) Pursuant to the procedures and criteria set forth in CCC 26.10.555, the Administrator may determine that a proposed unclassified use is prohibited based on a written finding that such use is similar to a prohibited land use and does not meet the purpose of the land use zone under CCC 33.20.030, Purpose of Districts.

Table 33.20.040(A).

Zoning District Use	CR-I	CR-II	CR-III	CN	CC	CGC	CI
Accessory use	A	A	A	A	A	A	A
Agriculture	A	A	A	A	A	A	A
Asphalt plant	X	X	X	X	X	X	C
Bed and breakfast	C	C	C	A	A	X	X
Business park	X	X	X	A	A	A	A
Cemetery	X	X	X	X	C	X	X
Child daycare center	X	X	X	A	A	A	X
Church	C	C	C	A	A	A	X
Commercial greenhouse	X	X	X	A(*)	A(*)	A(*)	A(*)

Commercial horse facility	X	X	X	A	A	A	C
Commercial storage	X	X	X	C	A(*)	A(*)	X
Duplex	X	A	A	A	A	X	X
Family daycare provider	A	A	A	A	A	X	X
Financial institution	X	X	X	A(*)	A	A	X
Gas station	X	X	X	A(*)	A(*)	A(*)	A(*)
Grocery store	X	X	X	A(*)	A(*)	A(*)	X
Group homes (16 or fewer persons)	C	C	C	A	A	X	X
Group homes (17 or more persons)	C	C	C	A	A	X	X
Home-based industry	C	C	C	A	A	X	X
Home enterprise	A	A	A	A	A	X	X
Indoor shooting range	X	X	X	X	X	C	X
Industrial use	X	X	X	X	X	C	A(*)
Kennels/boarding	X	X	X	C	C	C	X
Lodge	X	X	X	A	A	A	X
Mini-storage/self-storage	X	X	X	X	A	A	X
Marijuana producer/processor	X	X	X	X	X	X	A
Marijuana retail	X	X	X	A	X	A	X
Medical service facility	X	X	X	A	A	A	X
Mobile home park	X	A	A	C	C	X	X
Motel/hotel	X	X	X	A	A	A	X
Multiple-family dwelling	X	A	A	C	C	X	X
Outdoor-oriented recreation facility	X	X	X	A(*)	A(*)	A(*)	X
Planned unit development	A	A	A	A	A	X	X
Professional office	X	X	X	A	A	A	X
Research facility	X	X	X	C	C	A(*)	A(*)
Restaurant	X	X	X	A(*)	A(*)	A(*)	X
Retail use (not listed)	X	X	X	A	A	A	X
RV park	X	X	X	A(*)	A(*)	A(*)	X
School	X	X	X	A	A	A	X
Single-family dwelling	A	A	A	A	A	X	X
Tavern	X	X	X	A(*)	A(*)	A(*)	X
Tourist shop	X	X	X	A	A	A	X
Vehicular repair	X	X	X	A(*)	A(*)	A(*)	X
Veterinarian clinic/kennels	X	X	X	A(*)	A(*)	A(*)	X
Wholesale commercial use	X	X	X	X	C	C	A
Wood manufacturing	X	X	X	A(*)	A(*)	A(*)	A(*)
Wood manufacturing, small-scale	X	X	X	A(*)	A(*)	A(*)	A(*)
Wrecking yard	X	X	X	X	X	X	A(*)

(*) – Note: A conditional use permit is required for applicable uses when any portion of the subject parcel abuts residentially zoned property. In addition to the criteria for review and approval specified under CCC 33.27.040 (Conditional Use Permit), project review shall also include particular attention to the following to ensure adequate buffering and protection for residential uses: (1) sound levels and time of day of anticipated sound impacts; (2) objectionable odors; (3) light and glare; and (4) aesthetic impacts from buildings, parking, loading docks, storage areas, trash bins, and other operational or structural aspects of the development that could result in impacts to neighboring residences. The expansion of pre-existing uses subject to this requirement shall be exempt from the conditional use permit process; provided, the subject structure(s) in which the use occurs is not expanded by more than 10 percent within any three-year period, as measured by the exterior dimensions of the foundation of the enclosed structure(s).

A – Allowed Land Use C – Conditional Land Use X – Prohibited Land Use

33.20.050 Bulk and dimensional standards.

(1) *Bulk and Dimensional Purpose.* In recognition of the varied topography and geographical relationships within the Carlsborg UGA, and for the safety and general welfare of the public, bulk, dimensional and general requirements for the zoning districts shall be required as a necessary part of the development review process. All permitted uses and conditional uses, except as otherwise established in an approved planned unit development, shall comply with the requirements of this section.

(2) *Bulk, Dimensional and General Requirements.* Bulk, dimensional, and general requirements are herewith established and shall be provided in accordance with the minimum standards set forth in Table (A) of this subsection. Additional criteria are provided in subsection (3) of this section. Bulk and dimensional standards measure the spatial, four-dimensional limitations of the site, including building height and size, if any, and minimum lot width, if any. Lot size and residential density is also subject to CCC 33.20.050(3), Exceptions, and CCC 33.20.060, Development Standards.

Table 33.20.050(2)(A). Bulk, Dimensional and General Requirements:
Carlsborg Residential, Commercial, and Mixed Zones

Zone	Minimums								
	Lot Size	Lot Width	Required Setbacks ¹					Minimum Residential Density	Bui He
			Front			Side (each)	Rear		
			Access Road	Collector Road	Arterial				
CR-I	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.
CR-II	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per acre ³	36 ft.
CR-III	None	None	15 ft.	15 ft.	60 ft.	10 ft.	15 ft.	4 dwelling units per	36 ft.

- 1 Where required setbacks under the International Building Code adopted by Clallam County differ from the minimum setbacks established in Chapter 33.03 CCC the more restrictive regulation shall apply.
- 2 Subject to the International Building Code, side and rear yard setbacks shall be a minimum of 15 feet when abutting a residential zone.
- 3 See CCC 33.20.070, minimum density standards.

(3) *Exceptions.* The bulk, dimensional and general requirements set forth in subsection (2) of this section shall apply to specifically permitted and conditional uses tabulated in CCC 33.20.040, excepting the following:

- (a) The maximum building height provided in subsection (2) of this section shall not apply to antennas; provided, that antennas are set back from all exterior property lines at a minimum ratio of one foot of setback for every three feet of vertical height as measured from grade.
- (b) Antennas, satellite dishes, or other communication devices shall not be located in the front setback area.
- (c) No structures excepting signs, fences and berms shall be placed within the front setback area.
- (d) Planned unit developments approved consistent with this title and CCC Title 29, Land Division Code, may specifically delineate setback, bulk, height or dimensional requirements which differ from these standards.

(4) *Sight Clearance.* In all zones, corner lots shall maintain a triangular safety zone consisting of an area in which no physical obstruction, such as a structure, fence, tree or shrub higher than 36 inches above grade shall be permitted. Such triangular area shall have one angle formed by the front lot line and the side lot line separating the lot from the side street, the length of which lot line sides of the triangle shall be 15 feet. The third side of the triangle shall be a line connecting the two lot lines at the 15-foot point on each.

(5) *Road Classifications.* The purpose of establishing road classifications is to clarify the setbacks for development activities consistent with the requirements of this section. The following road designations shall apply to the following streets maintained by either Clallam County or Washington Department of Transportation that are within the Carlsborg UGA; all roads not specifically listed shall be classified as local access roads:

Arterials	Collectors
State Route 101	Atterberry Rd. Carlsborg Rd. E. Runnion Rd. Hooker Rd. Mill Rd. Taylor Cutoff Rd.

33.20.060 Development standards – Purpose and intent.

Development standards are established to ensure the compatibility of uses permitted within the Carlsborg UGA and to ensure the protection of the public health, safety and general welfare. All uses located within the Carlsborg UGA shall be subject to the development standards, as applicable, set forth in this section.

- (1) Sewage disposal shall be provided consistent with the following:
 - (a) New land divisions and development shall connect to the Carlsborg sewer system consistent with Chapter 13.12 CCC, Carlsborg Sewer System.
 - (b) Pursuant to Chapter 13.12 CCC, all new, and repair or replacement of failed, on-site or community septic systems shall require that the developer install enhanced treatment technologies that demonstrate greater than 50 percent reduction of nitrate discharge as compared to conventional treatment systems. Additionally, all new or replacement of existing on-site or community septic systems shall, at a minimum, meet Treatment Standard II per the Washington Department of Health standards for on-site sewage treatment, as now or hereafter amended. In identifying appropriate treatment methods, consideration shall be given to the latest technology available that has demonstrated reliable treatment of biological and chemical contaminants.
- (2) Water supply shall be provided and consistent with the following:
 - (a) All new land divisions shall connect to an approved public water supply. Approved public water supply shall consist of either of the following:
 - (i) Clallam County PUD Carlsborg water system;
 - (ii) Existing Group A public water systems (i.e., private systems with more than 15 service connections); provided, that such system shall:
 - (A) Comply with design and water quality standards established by state law (Chapters 246-290 and 246-291 WAC), as now or hereafter amended, and
 - (B) Provide level of service (LOS) equal to or greater than that specified in the 2000 Carlsborg CFP (Chapter 4).
 - (b) Existing individual wells and community water systems shall be allowed to continue indefinitely; provided, that they are consistent with State and County health code requirements for potable water. Existing systems that fail to meet these standards and are unable to rectify the deficiency within a reasonable time period shall be required to obtain connection from the PUD system or other approved community water system. To rectify a deficiency, the landowner may make structural or facility repairs, or deepen or replace an existing well, which must be drilled at a minimum into the middle aquifer.
 - (c) Existing individual wells or community systems shall not be expanded or altered in any way that would result in the expansion of the system or service area without full compliance with all criteria of this section.
 - (d) New community water systems in the Carlsborg UGA shall be permitted only if they meet or exceed the criteria for Group A water systems (15 or more connections), and demonstrate consistency with the LOS established in the Carlsborg Capital Facilities Plan. Vacant parcels

which were lawfully established prior to the effective date of this chapter shall be allowed the use of private, individual wells.

(3) *Landscaping.* Landscaping for commercial, industrial, mixed use, duplex, and multifamily developments shall comply with Chapter 33.53 CCC, Landscaping Requirements. The use of existing native and/or drought-tolerant landscape materials shall be utilized whenever possible, and may be used in lieu or in combination with existing plantings to demonstrate substantial consistency with the plant and screening standards of Chapter 33.53 CCC. The landscaping plan shall also demonstrate compliance with the following performance standards:

- (a) Landscaped areas between public roads and parking shall be provided;
- (b) Outside storage, garbage, recycling and maintenance facilities, and loading dock areas shall be screened from view from public roads and neighboring properties;
- (c) Commercial/industrial development abutting residential areas shall include a landscape plan that describes tree/shrub species, size of plant materials, and the use of fencing, berms, or solid walls so that noise, light, and aesthetic impacts to residential properties are adequately minimized and/or mitigated.

(4) *Off-Street Parking.* Parking for commercial, industrial, mixed use, duplex, and multifamily developments shall comply with Chapter 33.55 CCC, Parking Standards. The parking plan shall also demonstrate compliance with the following performance standards:

- (a) Duplexes and multifamily residences shall provide no less than 1.5 parking spaces per unit. Parking areas shall be located behind or under buildings where practicable; except that, attached garages shall be allowed for duplexes.
- (b) The number of access points from parking areas to public streets shall be minimized or shall be shared (where possible) within a development.
- (c) Parking areas shall include landscaping, fencing and/or berming substantially equivalent to the standards in Chapter 33.55 CCC when abutting existing single-family residences or residential zoning districts.
- (d) Where practicable, parking for commercial developments should be located to the rear of the development site.
- (e) Parking lighting shall not create off-site glare, and shall utilize “cut-off” type fixtures that ensure glare will be downward facing and/or shielded and directed away from neighboring properties.

(5) *Sidewalks.* Developers of new commercial, industrial, mixed use, residential subdivisions, duplex, and multifamily developments proposed adjacent to or within the vicinity of proposed pedestrian facilities as depicted in the Carlsborg UGA Sidewalk and Trail Plan, shall be required to construct or contribute to the construction of pedestrian facilities, consistent with the requirements of the Clallam County Sidewalk and Trail Plan for Carlsborg, when adopted. Sidewalk and other pedestrian facilities shall be a required element for all application site plans processed by the Department of Community Development. For developments occurring prior to the adoption of the Sidewalk and Trail Plan, all such proposals shall be required to construct or contribute to the construction of pedestrian facilities, as determined by the County Engineer and the Department of Community Development, in accordance with the following standards:

- (a) *Highway 101 Corridor or within 500 Feet of Highway 101 – Minimum Sidewalk Development Standards.* Sidewalks shall be constructed consistent with the City and County Design Standards, 1995 Edition, as amended. Where sidewalk depths of adjacent properties are inconsistent, a

transition area shall be provided to avoid hazardous conditions, as approved by the County Engineer (or his/her designee).

- (b) *Other Roads – Minimum Sidewalk Development Standards.* For development more than 500 feet from the right-of-way of SR 101 and abutting roads indicated in Figure 10-2 of the CFP as requiring sidewalks, the owner of the subject property shall dedicate to the County right-of-way, all area abutting the County roadway to a width sufficient to accommodate road improvement and maintenance needs as determined by the County Road Engineer, and a minimum six feet to accommodate sidewalk/pedestrian facilities.
- (c) *Trails – Minimum Trail Development.* For development abutting or containing land indicated in Figure 10-2 of the CFP as requiring trails, the owner of the subject property shall dedicate to the County right-of-way all area along the designated trail to a width of 10 feet to the County right-of-way for pedestrian facilities.
- (d) In review of site plans for sidewalk and trail facilities, the County Road Department and Department of Community Development shall consider the location of existing pedestrian facilities, the topographic and geographic setting of the subject parcel in relation to adjacent parcels, available space sufficient to accommodate pedestrian facilities, and the character of the vicinity of the subject property. The purpose of this review shall be to ensure pedestrian facilities are designed and developed consistently, safely, and provide for logical connectivity to other pedestrian facilities and community features.
- (6) *Signage.* Signs shall comply with the standards set forth in Chapter 33.57 CCC, Sign Requirements.
- (7) *Site Planning.* Commercial, industrial, mixed use, duplex, and multifamily developments shall provide:
 - (a) Compliance with CCC 31.03.350, Carlsborg UGA, and the Carlsborg CFP;
 - (b) Safe ingress and egress, and pedestrian and vehicular circulation;
 - (c) Adequate stacking or vehicle queuing room at driveways and street intersections, which shall be based on engineered traffic studies and calculations as required by the County Engineer (or his/her designee);
 - (d) Shared access and circulation to minimize road approaches, where practicable;
 - (e) Off-site traffic controls, devices, or improvements, including traffic signals, intersection improvements, and/or turning lanes as required by the County Engineer, consistent with the Comprehensive Plan;
 - (f) Separation of service vehicle access and parking from customer circulation and parking;
 - (g) Limited use of on-site circulation and parking areas as “cut-throughs”;
 - (h) Design of residential subdivisions, duplex and multifamily developments to orient to public or private streets and to provide pedestrian and vehicular connections to existing nearby neighborhoods and community features. The following standards are required:
 - (i) For developments proposing multiple structures of phased development, all buildings shall face an internal street or other access shall be developed,
 - (ii) Each building shall be provided with direct pedestrian access from a street fronting the building and from established parking areas.

- (8) *Services.* Commercial, industrial, mixed use, duplex, and multifamily developments shall at a minimum include mailboxes, garbage and recycling pickup, pedestrian walkways and parking area lighting. In addition, the following performance standards shall be met:
- (a) Adequate safe pedestrian walkways shall be established within the project, which shall be designed to be in conformance with ADA (Americans with Disabilities Act) regulations.
 - (b) Street lighting shall be provided along walkways adjacent to and within the development. Lighting shall not create glare, and shall be downward facing and/or shielded and directed away from neighboring properties.
 - (c) Security lighting shall be provided in parking and designated outdoor recreation areas. Security lighting shall minimize glare, shall be downward facing and/or shielded, and shall be directed away from neighboring properties.
 - (d) Garbage, maintenance and recycling facilities shall be screened.
 - (e) Pedestrian connections to adjacent development shall be provided, where practicable, in public rights-of-way, or along designated trail corridors.

33.20.070 Minimum residential density standards.

- (1) *Purpose.* The purpose and intent of this section is to establish a process to transition or phase development at urban densities where a full range of urban services is not yet available. It serves to establish an urban residential development pattern over time by protecting land that is needed for urban development when an urban level of service is made available. This process allows low-density development to occur below the desired level in a manner that will not impede the redevelopment of the area when urban services become available.
- (2) *Minimum Residential Density Required.* Proposed residential land divisions must meet the minimum required density standards for the zone classification referenced in Table 33.20.050(2)(A) in which the property is located. The Administrator may approve residential land divisions and development less than the minimum residential density, subject to approval of a phased development, pursuant to Chapter 29.19 CCC, or the shadow plat requirements listed below.
- (3) *Shadow Platting Requirements.* Shadow platting must be used to satisfy the minimum density requirements. The applicant must demonstrate that the proposed development plan would not preclude the provision of adequate access and infrastructure to future development that would allow for the eventual compliance with the density requirement through future redevelopment of the property.
- (a) The shadow plat is drawn to the same specifications of a preliminary plat or short plat showing the lots, blocks, utility corridors, and streets necessary to serve the lots that will be developed at the time of development approval as well as delineating the future lots and the major transportation routes and utility corridors that will be necessary to serve the remainder of the lots that will be developed once urban services are available and re-division is proposed to retain the required urban density.
 - (b) A shadow plat must be submitted and approved prior to any development of the parcel.

- (c) The shadow plat must consider the extension of utilities and future transportation corridors and/or extensions of the existing street network that may be necessary to serve adjacent properties.
- (d) The property may not be further divided until such time as the property is served with water and sewer services.

**State Environmental Policy Act (SEPA) WAC 197-11
DETERMINATION OF NON-SIGNIFICANCE**

Proposal: Amendments to residential zoning within UGA of Carlsborg (CR-I, CR-II, and CR-III), CCC 33.20

Applicant: Donella Clark, Principal Planner for
Clallam County Department of Community Development
223 East 4th Street, Suite 5
Port Angeles, WA 98362

NOTICE IS HEREBY GIVEN, pursuant to RCW 36.70.580, that the Clallam County Planning Commission (PC) has scheduled a public hearing for Wednesday, May 1, 2024 at 6:00 p.m. in Room 160 of the Clallam County Courthouse, 223 East Fourth Street, Port Angeles, WA 98362. To appear by Zoom please visit <https://zoom.us/join> or call (888) 475-4499 or (253) 215-8782, then enter Meeting ID: 857 7304 5582 and Passcode: 12345.

The purpose of the hearing is to receive public testimony on the adoption of the following proposed amendment of the Clallam County Development Regulations pertaining to setbacks within the residential zones in the Carlsborg UGA, CR-I, CR-II, and CR-III, reducing the side-yard setback to 6-feet and the rear-yard setback to 10-feet.

Any interested person or party may submit written or oral comments on the proposal. Comments can be submitted at the public hearing or in advance of the public hearing. Upon completion of the public hearing process, the Planning Commission will forward its recommendations to the Board of Clallam County Commissioners for its consideration and further action. For more information consult the Planning Commission Agenda for the May 1st meeting. You can also visit our offices at 223 E. 4th St., Suite 5, Port Angeles, WA 98362, Monday through Friday, between 8:00 a.m. - 4:30 p.m. Please contact Donella Clark, project planner at (360) 417-2594, or by email at donella.clark@clallamcountywa.gov if you have any questions or comments.

Description of Proposal: The proposed standards will be a revision to the side- and rear-yard setbacks within the CR-I, CR-II, and CR-III zones within the Carlsborg Urban Growth Area.

Location of Proposal: This proposal would apply to properties within these three zones within Carlsborg.

SEPA: The updates to the Comprehensive Plan and development regulations are a non-project action (per WAC 197-11-704(2)(b)). Phased review is a component of a non-project action. The lead agency determines the appropriate scope and level of detail of environmental review to coincide with meaningful points in the planning and decision-making processes. Environmental review may be phased if it assists agencies and the public to focus on issues that are ready for decision and exclude from consideration issues not yet ready. Broader environmental documents may be followed by narrower documents such as site specific analysis (project specific) per WAC 197-11-060(5) of SEPA Rules. When project actions to implement these regulations are proposed, these project actions will be subject to further environmental review.

Clallam County is the lead agency for this proposal. Clallam County has determined that the proposed amendments to the Comprehensive Plan and Development Regulations would not have a probable significant adverse impact on the environment based on a review of a

completed environmental checklist, proposed amendments Comprehensive Plan and Development Regulations pertaining to the Carlsborg Urban Growth area and Zoning, and other information on file with Clallam County.

This Determination of Non-Significance (DNS) for this non-project action is issued March 28, 2024 under WAC 197-11-340(2).

Comments on this DNS must be submitted by **April 15, 2024**.

Signature:



Bruce Emery, Responsible Official
Department of Community Development (DCD)
223 E. 4th Street, Suite 5, Port Angeles, WA 98362

This may be the only opportunity to comment on the environmental impacts of the proposal. Unless the Responsible Official withdraws the threshold determination pursuant to WAC 197-11-340(3)(a), the threshold determination shall be final at the end of the comment period. Agencies and interested parties will be notified if the threshold determination is withdrawn. The threshold determination may be appealed as part of the Board of County Commissioner's final decision regarding adoption of the amendments to the Development Regulations pertaining to Recreational Uses. Contact the Responsible Official for SEPA appeal procedures.

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

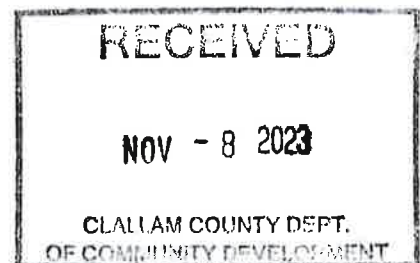
The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in "Part B: Environmental Elements" that do not contribute meaningfully to the analysis of the proposal.



A. Background Find help answering background questions

1. Name of proposed project, if applicable:

Does not apply

2. Name of applicant:

Logan Hammon

3. Address and phone number of applicant and contact person:

31483 Commercial Ave NE, Kingston, WA 98346 (360)271-3052

4. Date checklist prepared:

10/24/2023

5. Agency requesting checklist:

Clallam County DCD

6. Proposed timing or schedule (including phasing, if applicable):

Does not apply

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

Does not apply

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

Does not apply

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

Does not apply

10. List any government approvals or permits that will be needed for your proposal, if known.

Does not apply

11. Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

Does not apply

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

Does not apply

B. Environmental Elements

1. Earth Find help answering earth questions

a. General description of the site:

Does not apply

Circle or highlight one: Flat, rolling, hilly, steep slopes, mountainous, other:

Does not apply

b. What is the steepest slope on the site (approximate percent slope)?

Does not apply

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them, and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.

Does not apply

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

Does not apply

e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.

Does not apply

f. Could erosion occur because of clearing, construction, or use? If so, generally describe.

Does not apply

- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?**

Does not apply

- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any.**

Does not apply

2. Air [Find help answering air questions](#)

a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.

Does not apply

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

Does not apply

c. Proposed measures to reduce or control emissions or other impacts to air, if any.

Does not apply

3. Water [Find help answering water questions](#)

a. Surface Water: [Find help answering surface water questions](#)

1. Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

Does not apply

2. Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

Does not apply

3. Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

Does not apply

- 4. Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known.**

Does not apply

- 5. Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.**

Does not apply

- 6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.**

Does not apply

b. Ground Water: [Find help answering ground water questions](#)

- 1. Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give a general description, purpose, and approximate quantities if known.**

Does not apply

- 2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.**

Does not apply

c. Water Runoff (including stormwater):

- 1. Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.**

Does not apply

- 2. Could waste materials enter ground or surface waters? If so, generally describe.**

Does not apply

- 3. Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.**

Does not apply

- 4. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any.**

Does not apply

4. Plants Find help answering plants questions Does not apply

a. Check the types of vegetation found on the site:

- ☐ deciduous tree: alder, maple, aspen, other
- ☐ evergreen tree: fir, cedar, pine, other
- ☐ shrubs
- ☐ grass
- ☐ pasture
- ☐ crop or grain
- ☐ orchards, vineyards, or other permanent crops.
- ☐ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- ☐ water plants: water lily, eelgrass, milfoil, other
- ☐ other types of vegetation

b. What kind and amount of vegetation will be removed or altered?

Does not apply

c. List threatened and endangered species known to be on or near the site.

Does not apply

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.

Does not apply

e. List all noxious weeds and invasive species known to be on or near the site.

Does not apply

5. Animals Find help answering animal questions

List any birds and other animals that have been observed on or near the site or are known to be on or near the site. Does not apply

Examples include:

- **Birds:** hawk, heron, eagle, songbirds, other:
- **Mammals:** deer, bear, elk, beaver, other:
- **Fish:** bass, salmon, trout, herring, shellfish, other:

- a. List any threatened and endangered species known to be on or near the site.

Does not apply

- b. Is the site part of a migration route? If so, explain.

Does not apply

- c. Proposed measures to preserve or enhance wildlife, if any.

Does not apply

- d. List any invasive animal species known to be on or near the site.

Does not apply

6. Energy and Natural Resources [Find help answering energy and natural resource questions](#)

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

Does not apply

- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

Does not apply

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.

Does not apply

7. Environmental Health [Find help with answering environmental health questions](#)

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur because of this proposal? If so, describe.

Does not apply

1. Describe any known or possible contamination at the site from present or past uses.

Does not apply

- a. Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.**

Does not apply

- b. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.**

Does not apply

- c. Describe special emergency services that might be required.**

Does not apply

- d. Proposed measures to reduce or control environmental health hazards, if any.**

Does not apply

b. Noise

- 1. What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?**

Does not apply

- 2. What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site)?**

Does not apply

- 3. Proposed measures to reduce or control noise impacts, if any.**

Does not apply

8. Land and Shoreline Use [Find help answering land and shoreline use questions](#)

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.**

Does not apply

- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses because of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?**

Does not apply

- 1. Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how?**

Does not apply

- c. Describe any structures on the site.**

Does not apply

d. Will any structures be demolished? If so, what?

Does not apply

e. What is the current zoning classification of the site?

Does not apply

f. What is the current comprehensive plan designation of the site?

Does not apply

g. If applicable, what is the current shoreline master program designation of the site?

Does not apply

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

Does not apply

i. Approximately how many people would reside or work in the completed project?

Does not apply

j. Approximately how many people would the completed project displace?

Does not apply

k. Proposed measures to avoid or reduce displacement impacts, if any.

Does not apply

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.

Does not apply

- m. **Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any.**

Does not apply

9. Housing [Find help answering housing questions](#)

- a. **Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.**

The code amendment will allow for more efficient use of the land, which is consistent with urban densities. It will also allow for varying types of housing.

- b. **Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.**

Does not apply

- c. **Proposed measures to reduce or control housing impacts, if any.**

Does not apply

10. Aesthetics Find help answering aesthetics questions

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

Does not apply

- b. What views in the immediate vicinity would be altered or obstructed?

Does not apply

- c. Proposed measures to reduce or control aesthetic impacts, if any.

Does not apply

11. Light and Glare Find help answering light and glare questions

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

Does not apply

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

Does not apply

- c. What existing off-site sources of light or glare may affect your proposal?

Does not apply

- d. Proposed measures to reduce or control light and glare impacts, if any.

Does not apply

12. Recreation Find help answering recreation questions

- a. What designated and informal recreational opportunities are in the immediate vicinity?

Does not apply

- b. Would the proposed project displace any existing recreational uses? If so, describe.

Does not apply

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any.**

Does not apply

13. Historic and Cultural Preservation Find help answering historic and cultural preservation questions

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.

Does not apply

- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.

Does not apply

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.

Does not apply

- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

Does not apply

14. Transportation Find help with answering transportation questions

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.

Does not apply

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?

Does not apply

- c. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle, or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).

Does not apply

- d. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.**

Does not apply

- e. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?**

The proposal may allow for more units; however, it will still be consistent with the allowed densities per the zone.

- f. Will the proposal interfere with, affect, or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.

Does not apply

- g. Proposed measures to reduce or control transportation impacts, if any.

Does not apply

15. Public Services Find help answering public service questions

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.

Does not apply

- b. Proposed measures to reduce or control direct impacts on public services, if any.

Does not apply

16. Utilities Find help answering utilities questions

- a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other:

Does not apply

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

Does not apply

C. Signature Find help about who should sign

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

X 

Type name of signee: Logan Hammon

Position and agency/organization: Private Proponent

Date submitted: 10/24/2023

D. Supplemental sheet for nonproject actions [Find help for the nonproject actions worksheet](#)

IT IS NOT REQUIRED to use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to avoid or reduce such increases are:**

N/A

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to protect or conserve plants, animals, fish, or marine life are:**

N/A

3. How would the proposal be likely to deplete energy or natural resources?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to protect or conserve energy and natural resources are:**

N/A

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to protect such resources or to avoid or reduce impacts are:**

N/A

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to avoid or reduce shoreline and land use impacts are:**

N/A

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.

- **Proposed measures to reduce or respond to such demand(s) are:**

N/A

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The project may allow more units per acre; however, they will not exceed the densities already in the code. Therefore, no new impacts will be created.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
JUN 18 2024

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 6/10/24

REGULAR AGENDA ☒ **Meeting Date:** 6/18/24

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 817-24-02 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: Since 2013 the City of Port Angeles and Clallam County have shared Emergency Notification Services to alert citizens of hazards or emergency events. These alerts can be tailored to reach select citizens affected or everyone within the county, and can be customized for issues ranging from boil water advisories to road closures or mud slides. Both parties share the cost of the service, with the County administering the vendor contract and the City reimbursing 50% of the cost. Both parties equally use the system and are responsible for training their own staff. This agreement renews the terms for another five years.

Budgetary impact: Already budgeted as this replaces a previous agreement.

Recommended action: BOCC approval

County Official signature & print name: Brian King, Sheriff

A handwritten signature in black ink, appearing to be "B. King", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Beth Waknitz

Relevant Departments: Sheriff

Date submitted:

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**INTERLOCAL AGREEMENT BETWEEN THE
CITY OF PORT ANGELES
AND
CLALLAM COUNTY**

FOR THE PURCHASE AND MAINTENANCE OF AN EMERGENCY NOTIFICATION SYSTEM

1. **THIS AGREEMENT**, is made and entered into this ____ day of _____, 2024, by and between THE CITY OF PORT ANGELES , (hereinafter referred to as the CITY), and CLALLAM COUNTY , (hereinafter referred to as the COUNTY) pursuant to RCW 39.34. The CITY and the COUNTY (hereafter collectively referred to as the PARTIES) agree to purchase and deploy an emergency notification system that serves all of Clallam County area.
2. **THE PURPOSE OF THIS AGREEMENT IS** to memorialize the terms under which the CITY and COUNTY will jointly purchase, deploy, and maintain an emergency notification system . Both PARTIES agree to use and maintain the system and train their respective operators.
3. **BUDGET AND FINANCING:** The CITY and COUNTY will equally share the cost of the system. The COUNTY will hold the contract with the vendor, and the COUNTY will pay the entire annual contract amount. The COUNTY will submit to the CITY an invoice for fifty percent (50%) of the cost, up to \$9,000. The CITY will pay the invoice within 30 days of receipt.
4. **DURATION:** The term of this Agreement shall be one year from the date of the last signature affixed hereto. This Agreement shall automatically renew for four (4) successive one-year terms on the anniversary date of the last signature unless otherwise terminated in accord with Section 10 below.
5. **CONTACT PERSONS:** The CITY'S contact person for the Agreement is the Port Angeles Police Department Deputy Director. The COUNTY'S contact person for the Agreement is the Clallam County Undersheriff.
6. **INDEMNIFICATION:** The CITY shall defend, indemnify and hold harmless the COUNTY and its elected officials, officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the CITY, its officers, agents, and employees, or any of them in connection with its/their performance under the terms of this agreement.

The COUNTY shall defend, indemnify and hold harmless the CITY and its elected officials, officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the COUNTY, its officers, agents, and employees, or any of them in connection with its/their performance under the terms of this agreement.

7. **DISPUTE RESOLUTION:** In the event that a dispute arises under this Agreement that cannot be resolved through good faith negotiation, it shall be resolved in the following manner; the CITY shall appoint a member to the Dispute Board, the COUNTY shall appoint a member to the Dispute Board; CITY and COUNTY will jointly appoint a member to the Dispute Board. In the event CITY and COUNTY are unable to jointly agree on a third member to serve on the Dispute Board, either party may petition the Superior Court for Clallam County to appoint a third member to the Dispute Board. Parties shall be responsible for any costs associated with their appointed Dispute Board member, and shall split the cost evenly for



the third member. The Dispute Board shall evaluate and adjudicate the dispute. The determination of the Dispute Board shall be final and binding the parties hereto.

8. **RESPONSIBILITIES:** The COUNTY agrees to administrate the contract and invoice the CITY for the contract amount per Paragraph 3. The COUNTY shall record this Agreement with County Auditor's office, or otherwise list this agreement on the COUNTY's website or other electronically retrievable public source. Each party will be responsible for selecting and training employees in the proper use of the system, ensuring its use complies with all laws, including the Public Records Act, and maintaining the appropriate records regarding its use of the system.
9. **AGREEMENT ALTERATIONS AND AMENDMENTS:** The CITY and the COUNTY may mutually amend this Agreement. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind the CITY and the COUNTY.
10. **TERMINATION:** Either party may terminate this Agreement upon written notice delivered by hand or via US first class mail to the designated contact person. Such notice must be deposited in the mail or delivered within 30 (thirty) days of the end of a contract year. If this Agreement is so terminated, the terminating party shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement through the end of the current contract year. In the event of termination, the parties agree that ownership of the Service shall vest with the COUNTY.
11. **COMPLETE EXPRESSION:** This Agreement, and any written attachments or amendments thereto, constitutes the complete agreement of the parties and any oral representations or understanding not incorporated herein is excluded.
12. **ALL WRITINGS CONTAINED HEREIN:** IN WITNESS WHEREOF, CITY and COUNTY have signed this Agreement as of the date and year written below:

CITY OF PORT ANGELES



Nathan A West, City Manager
City of Port Angeles
321 East 5th Street
Port Angeles, WA 98362

Date: 5/13/2024

DocuSigned by:

E5FC5FBD4113427

APPROVED AS TO FORM:

CLALLAM COUNTY

Mike French, Chair
Board of Clallam County Commissioners
223 East 4th Street, Suite 12
Port Angeles, WA 98362

Date: _____



30/05/2024

APPROVED AS TO FORM:

ATTEST:

Loni Gores, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

JUN 18 2024

Department: DCD

WORK SESSION ☒ Meeting Date: June 10, 2024

REGULAR AGENDA ☒ Meeting Date: June 18, 2024

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 344.16.005-12 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: This item is for Amendment 12 to update Clallam County's contract with Shannon & Wilson (S&W) for continued project engineering services and to provide for project oversight for the completion of the lower Towne Road levee surfacing project, including: production of construction documents, field inspection and support of construction activities, completion of as-built drawings at the conclusion of the project, and completion of the facility O&M Plan—also at the completion of the project. Details of deliverables are included in the attached Amendment 12 document.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budgetary impact. Funds have already been allocated for 2024 expenditure. Sources include REET, County Road Fund, and the existing project grant.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners review and approve the enclosed Amendment 12 contract during their June 18, 2024, regular meeting.

County Official signature & print name: Bruce W. Emery, Bruce Emery

Name of Employee/Stakeholder attending meeting: Joe Donisi & Bruce Emery

Relevant Departments: DCD & Public Works

Date submitted: June 5, 2024

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



PERSONAL SERVICES AGREEMENT AMENDMENT 12

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Shannon and Wilson, Inc.
Address: 400 North 34th Street Suite 100
Seattle WA 98103
Phone No: 206.695.6941

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on June 28, 2016 and last amended May 30, 2023. All general conditions and special terms and conditions set forth in the June 28, 2016 contract, are incorporated herein and remain in full force and effect.

This Amendment is comprised of:

- ☒ Attachment A – Scope of Work
- ☒ Attachment B – Compensation

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 18th day of June 2024 and shall, unless terminated as provided elsewhere in the Agreement, end on the 31st day of December 2024.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 18th day of June 2024.

CONTRACTOR

CLALLAM COUNTY BOARD OF COMMISSIONERS



Mike French, Chair

Print name: Gus Kays

Title: Senior Associate Engineer

Date: May 30, 2024

Originals: BOCC
Vendor
Initiating Department


THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF SERVICES

Background

Following a public input process, Clallam County (County) has committed to a surfacing plan for the top of the Dungeness levee to include both a road for public vehicular use and a pedestrian connection between the North Levee and the Rivers Edge Levee. This additional work requires a revision to the County Lower Dungeness River Floodplain Restoration & Levee/Road Realignment Project (Project). This scope of services describes work to be performed by Shannon & Wilson (S&W) and its subcontractors to provide engineering support to design new and redesign previous elements of the Project; produce construction documents for 2024 construction of the Project Phase 3; and support during construction including field engineer, inspector field observation, survey and permit support for upcoming Bid and Construction Phases of the Project. Anticipated 2024 design and construction elements include but are not limited to:

1. Levee regrading and preparation in advance of County-performed final asphalt surfacing for Towne Road and a pedestrian connection between the North Levee and Rivers Edge Levee.
2. Guardrail installation
3. Stormwater treatment
4. Realignment of the Anderson Road – Sequim Dungeness Way intersection
5. Moment slab construction on the Towne Road MSE wall

Additional Tasks are listed below:

- Task 400 – Shannon and Wilson Road and Trail Design and Bid Assistance
- Task 401 – Shannon and Wilson Construction Engineering
- Task 402. Shannon and Wilson O&M Plan
- Task 403. Shannon and Wilson As-built drawings
- Task 410 – HDR Road and Trail Design and Bid Assistance
- Task 411 – HDR Construction Engineering
- Task 420 – Johnston Land Surveying Construction Support
- Task 421 – Johnston Land Surveying As-built Survey

The scope of services provides a narrative of task budgets for the design and permit services through Contract Amendment No. 11 (Task 226). All other remaining tasks and budgets through Amendment 11 are considered complete and closed. The budget presented in this amendment represents funds required to complete this scope of work as of the Amendment No. 12 execution date.

TASK 226. PHASE 2 PERMITTING ASSISTANCE

The following tasks and services are added to Task 226 (Phase 2 Permitting Assistance) by S&W during the Phase 3 of the construction Project.

- Provide permit assistance and support throughout the construction contract including the following tasks.
- Develop and submit permit modifications based on Phase 3 final design and coordinate with permitting agencies and stakeholders as required.
- Review and assist County with environmental permit compliance for construction phase.
- Provide input to permit related RFIs.
- Provide permit as-built report for regulatory agency submittal.

This task is amended to include permitting coordination for changes to the Phase 3 construction plans and an additional \$17,100 in additional support.

TASK 400. SHANNON AND WILSON PHASE 3 DESIGN AND BID ASSISTANCE

This task describes work to be performed by S&W to provide engineering support for construction document production and redesign of 2024 design elements as needed. Elements anticipated to be completed during the 2024 construction contract are listed above.

The following bid-phase services will be provided:

- Assistance with contract final review and bid advertisement.
- Answer Contractor calls and attend calls with the County during Bid Phase.
- Answer Contractor questions and Requests for Information (RFIs) and issue up to five addenda during Bid Phase.
- Review and provide comments and tabulate Contractor bids / costs at bid opening.
- Maintain copies of current construction contract documents and files for County and S&W.

TASK 401. SHANNON AND WILSON CONSTRUCTION ENGINEERING

The following tasks and services will be provided by S&W during the 2024 construction Project.

- Coordination of engineering and field observation services including invoicing and project management.
- Review and provide written comments on submittals, plans and shop drawings.
- Review and provide written responses to Requests for Information (RFIs).
- Review and provide written responses to Submittals.
- Review Requests for Approval of Materials (RAMs).
- Review and Issue Change Order Amendments (with County approval).
 - Review field activities for contract specification compliance.
 - Develop a project levee operations and maintenance plan.
- Provide on-site field construction observations for:
 - Excavations and subgrade preparation, including geosynthetic cutting.
 - Guardrail installation through geosynthetic layers.
 - Fill placement and compaction.
 - Erosion control BMPs.
- Provide memorandum of site visit documenting what was observed, discussed, reviewed to determine the Work observed is in general conformance with the requirements of the Contract Documents for work associated with the Project. Document activities observed making notes of deficiencies and any issues requiring resolution.
- Perform Quality Control field sampling and laboratory testing not to exceed \$5,000
- Field observer participates in on-site construction meetings on as-needed basis as requested by the County or Engineer.
- Project manager and lead engineer to attend Pre-construction and weekly contractor meetings (assumes 50% are video conference).
- Coordination on closeout of project including final invoicing and delivery of final CAD files to Client.

TASK 402. SHANNON AND WILSON O&M PLAN

The following tasks and services will be provided by S&W during the 2024 construction Project.

- Finalize Levee Operations and Maintenance (O&M) Plan for the Dungeness Setback Levee following completion of the Phase 3 construction.

TASK 403. SHANNON AND WILSON AS-BUILT DRAWINGS

The following tasks and services will be provided by S&W during the 2024 construction Project.

- Coordinate with subcontractors as required.
- Prepare as-built plans following Phase 3 construction.

TASK 410. HDR PHASE 3 DESIGN AND BID ASSISTANCE

This scope of services describes work to be performed by HDR to provide engineering support for construction document production and redesign of Phase 3 design elements:

- Redesign of plans for roadway grading/paving, guardrails, intersection design, and stormwater treatment and conveyance to accommodate levee re-grading for trail and roadway.
- Provide plans showing fill placement areas for removed levee surface grading.
- Provide new structural designs, plans & details for concrete barriers with moment slabs placed above MSE walls. Revise MSE wall coping detail and/or elevation sheets to incorporate the barrier and moment slabs above the walls. (Assumes 3 total details required.)
- Update contract specification special provisions to reflect new conditions and elements of work.
- Provide updated Engineer's Opinion of Probable Construction Costs (OPCC).
- Coordinate with Prime and County during redesign through series of weekly meeting calls (up to 12).
- The following bid-phase services will be provided:
 - Assistance with contract final review and bid advertisement.
 - Answer Contractor questions and attend calls with the County during Bid Phase.
 - Answer Contractor questions and RFIs and issue up to two addenda during Bid Phase.
 - Review and provide comments on tabulated Contractor bids / costs at bid opening.
 - Maintain copies of current construction contract documents and design CAD files for County and S&W.

TASK 411. HDR CONSTRUCTION ENGINEERING

Provide engineering support during construction phase including response to RFIs or questions, review of RAMs, and participation in weekly management calls. Provide periodic construction field observation services during construction phase of guardrail, compost amended vegetated filter strips (CAVFS), parking lots, turnarounds, recreational trail, and moment barrier.

- Coordination of engineering and field observation services including invoicing and project management.
- Review up to 8 submittals. This review could be for response to RFI's, submitted shop drawing review, or RAMs review. Each submittal review is anticipated to take 8 hours or less.

- Review and assist with up to 2 change orders (Assumed at up to 20 hours of effort for design changes per change).
- Lead engineer to participate in weekly 1-hour construction coordination call / meeting.
- Provide engineer field observation for up to six (6) single day site visits.
 - Provide memorandum of site visit documenting what was observed, discussed, reviewed to determine the Work observed is in general conformance with the requirements of the Contract Documents for work associated with the Project.
 - Document activities observed making note of deficiencies and any issues requiring resolution.
- Participate in weekly construction or County requested meetings during working hours. (Assumed virtual, up to 8 one-hour meetings.)
- Coordination on closeout of project including final invoicing and delivery of final CAD files to Client.

TASK 420 – JOHNSTON LAND SURVEYING CONSTRUCTION SUPPORT

The Contractor is assigned survey responsibility for the construction contract including reestablishing survey control, grade staking, and construction quality control. Johnston Land Surveying and / or S&W will provide survey for the following items upon request:

- Professional Land Survey check / reestablish project survey control points and property corners.
- Verifying the clearing limits / construction line limits.
- Grade checks for quality control and pay surveys upon request.
- Settlement plate survey checks.
- Provide material quantity survey or measurement checks.
- Other miscellaneous survey.
- Project management and coordination for survey activities.

TASK 421– JOHNSTON LAND SURVEYING ASBUILT SURVEY

Johnston Land Surveying will provide As-built survey following completion of 2024 construction. Professional Land Survey will be performed for the following:

- Levee prism topography
- Stormwater facilities including catch basin and pipe inverts
- Guardrail installations
- Edge of new surfacing
- Settlement plate elevations

DELIVERABLES

The following deliverables will be provided:

- Draft 2024 Plans, technical specifications, and construction cost estimate (PS&E) reconfiguration and redesign
- Final 2024 Plans, technical specifications, and construction cost estimate (PS&E) reconfiguration and redesign
- Written responses to bid questions and associated addenda.
- Written responses to RFIs.
- Written comments on review of record of materials requests and submittals.
- Written summaries with documentation of change order requests.
- Daily field inspections reports (goal of submitting within 24-hours of field observations).
- Meeting and call notes.
- Survey notes and CAD files.
- As-built Survey files and As-built Drawings

ASSUMPTIONS

The following is a list of assumptions:

- Redesign includes a signed intersection at the Sequim-Dungeness Way and Anderson Road.
- Stormwater treatment will use Compost Amended Vegetated Filter Strips (CAVFS) and Biofiltration Swales. Conveyance will use sheet flow and piped conveyance using (maximum) 4 inlets.
- Guardrail will be limited to the landward/Meadowbrook creek side of the levee and the areas around existing MSE walls. No additional grading outside these areas will be designed to accommodate future guardrail placement.
- County staff and their Technical Team will perform reviews and provide a single set of written comments on draft PS&E within 2 days of the draft submittal.
- The Consultant will discuss responses to comments with the County prior to finalizing the documents.
- Construction field observation support will be provided on-site either at five (5) eight (8)-hour days/week or four (4) ten (10)-hour days per week with time included to travel to/from the site (weekly) for 10 weeks of construction.
- The Contractor is assigned survey responsibility for the construction contract including reestablishing survey control, grade staking, settlement surveys, pay surveys and record drawing redlines. Consultant surveys are limited to those described above, unless otherwise requested by the County or Engineer.

- The Contractor will provide testing of materials as required in the contract specifications. The Consultant will allocate \$5,000 for additional quality assurance materials testing at the request of the engineer.
- County will coordinate and perform all public outreach.
- Any Engineer's Opinion of Probable Construction Costs provided by the Consultant is made on the basis of information available to the Consultant and on the basis of Consultant's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since the Consultant has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, the Consultant does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost the Consultant prepares.
- Consultant's observation of the work performed under the construction contract shall not relieve Contractor from responsibility for performing work in accordance with applicable contract documents.
- Consultant shall not control or have charge of, and shall not be responsible for construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction.
- Consultant shall not be responsible for the acts or omissions of construction Contractor(s) or other parties on the project.
- Levee USACE Certification/FEMA accreditation and LOMR effort if requested will be included in a following amendment.

SCHEDULE

The assumed contract schedule is as follows:

- March 27th, April 5th (Rev 1), and April 10th (Rev 2), 2024 – Phase 3 Project Bid Documents Submitted to Clallam County
- April 12th, 2024 – Bid Advertisement
 - 3 weeks for bids
- May 7th, 2024 – Bids Due
- May 28th, 2024 – Contract Award
- June – August, 2024 – Phase 3 Construction

COST ESTIMATE

Our fee and the terms under which our services are offered will be in accordance with the enclosed Standard General Terms and Conditions for 2024 (see enclosed). Cost estimate totals are shown in the enclosed tables.

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of Five hundred thirty two thousand five DOLLARS and eighty CENTS (\$532,005.80) for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) _____.

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify): _____

Project Name: Amendment 12

Project No.: 107504

Budget Summary

Date: 5/30/2024

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Task 400: Shannon and Wilson Road and Trail Design and Bid Assistance								
400.0	PM/Meetings	\$ 9,760.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,760.00
400.1	Sub Coordination	\$ 8,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,140.00
400.2	Plans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400.3	Specs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400.4	Construction Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400.5	Bid Support	\$ 9,580.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,580.00
Task Subtotal		\$ 27,480.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,480.00

Task 401: Shannon and Wilson Construction Engineering								
401.0	PM/meetings	\$ 14,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,200.00
401.1	Plans/Shop Drawings	\$ 5,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,080.00
401.2	Requests for Information	\$ 9,380.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,380.00
401.3	Submittals	\$ 11,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,200.00
401.4	Requests for Approval of Materials	\$ 3,880.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,880.00
401.5	Change Orders	\$ 13,480.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,480.00
401.6	Pay Apps	\$ 13,680.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,680.00
401.7	Site Inspection	\$ 148,160.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,160.00
401.8	Weekly Meeting	\$ 19,110.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,110.00
Task Subtotal		\$ 238,170.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,170.00

Task 402: Shannon and Wilson O&M Plan								
402.0	O&M Plan	\$ 10,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,800.00
Task Subtotal		\$ 10,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,800.00

Task 403: Shannon and Wilson As-built Drawings								
403.0	PM/Meetings	\$ 3,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300.00
403.1	Sub Coordination	\$ 5,595.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,595.00
403.2	Plans	\$ 14,060.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,060.00
Task Subtotal		\$ 22,955.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,955.00

Task 410: HDR Road and Trail Design and Bid Assistance								
410.0	Project Setup & MGMT and weekly meetings	\$ -	\$ 18,327.06	\$ -	\$ -	\$ -	\$ -	\$ 18,327.06
410.1	Revise plans, specs, opinion of cost estimate	\$ -	\$ 30,631.48	\$ -	\$ -	\$ -	\$ -	\$ 30,631.48
410.2	Bid support & structural	\$ -	\$ 21,951.98	\$ -	\$ -	\$ -	\$ -	\$ 21,951.98
410.3	Design change for concrete curb, raise path, CAVFS layers	\$ -	\$ 12,251.33	\$ -	\$ -	\$ -	\$ -	\$ 12,251.33
Task Subtotal		\$ -	\$ 83,161.85	\$ -	\$ -	\$ -	\$ -	\$ 83,161.85

Task 411: HDR Construction Engineering								
411.0	Submittal review (8)	\$ -	\$ 20,298.38	\$ -	\$ -	\$ -	\$ -	\$ 20,298.38
411.1	Change Order review (2)	\$ -	\$ 10,461.40	\$ -	\$ -	\$ -	\$ -	\$ 10,461.40
411.2	Weekly PM Calls	\$ -	\$ 2,692.38	\$ -	\$ -	\$ -	\$ -	\$ 2,692.38
411.3	Weekly Construction Calls	\$ -	\$ 5,384.24	\$ -	\$ -	\$ -	\$ -	\$ 5,384.24
411.4	Engineer Field Visits (8)	\$ -	\$ 21,913.04	\$ -	\$ -	\$ -	\$ -	\$ 21,913.04
411.5	Field Observation (6 weeks)	\$ -	\$ 3,259.20	\$ -	\$ -	\$ -	\$ -	\$ 3,259.20
411.6	Coordination and Closeout	\$ -	\$ 5,330.31	\$ -	\$ -	\$ -	\$ -	\$ 5,330.31
Task Subtotal		\$ -	\$ 69,338.95	\$ -	\$ -	\$ -	\$ -	\$ 69,338.95

Task 420: Johnston Land Surveying Construction Support								
420.0	Pre Con and Con Survey	\$ 2,880.00	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ 18,880.00
Task Subtotal		\$ 2,880.00	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ 18,880.00

Task 421: Johnston Land Surveying As-built Survey								
421.0	As-built Survey	\$ 2,880.00	\$ -	\$ 26,500.00	\$ -	\$ -	\$ -	\$ 29,380.00
Task Subtotal		\$ 2,880.00	\$ -	\$ 26,500.00	\$ -	\$ -	\$ -	\$ 29,380.00

TOTALS	\$ 337,005.00	\$ 152,500.80	\$ 42,500.00	\$ -	\$ -	\$ -	GRAND TOTAL	\$ 532,005.80
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Budget Breakdown: Shannon & Wilson

No.	Task/Subtask Name	Sr. Vice President	Senior Associate	Associate	Senior Prof. III	Senior Prof. II	Senior Prof. I	Prof. IV	Prof. III	Senior Tech. Svcs.	Senior Office Svcs.	Total # Hours	Labor Cost	Invoiced ODCs	Total \$
	Billing Rates	\$310.00	\$250.00	\$230.00	\$205.00	\$190.00	\$170.00	\$155.00	\$140.00	\$160.00	\$155.00				
Task 226 - Shannon and Wilson Permitting Assistance															
226	Design Changes Permitting		6	72			62				8	148	\$ 29,840.00	\$ 2,000.00	\$ 31,840.00
	Subtotal Hours	0	6	72	0	0	62	0	0	0	8	148			
	Subtotal \$	\$ -	\$ 1,500.00	\$ 16,560.00	\$ -	\$ -	\$ 10,540.00	\$ -	\$ -	\$ -	\$ 1,240.00		\$ 29,840.00	\$ 2,000.00	\$ 31,840.00
Task 400: Shannon and Wilson Road and Trail Design and Bid Assistance															
400.0	PM/Meetings		16		16			16				48	\$ 9,760.00	\$ -	\$ 9,760.00
400.1	Sub Coordination		12		16			12				40	\$ 8,140.00	\$ -	\$ 8,140.00
400.2	Plans											0	\$ -	\$ -	\$ -
400.3	Specs											0	\$ -	\$ -	\$ -
400.4	Construction Cost											0	\$ -	\$ -	\$ -
400.5	Bid Support		12		20			16				48	\$ 9,580.00	\$ -	\$ 9,580.00
	Subtotal Hours	0	40	0	52	0	0	44	0	0	0	136			
	Subtotal \$	\$ -	\$ 10,000.00	\$ -	\$ 10,660.00	\$ -	\$ -	\$ 6,820.00	\$ -	\$ -	\$ -		\$ 27,480.00	\$ -	\$ 27,480.00
Task 401: Shannon and Wilson Construction Engineering															
401.0	PM/Meetings	4	42		12							58	\$ 14,200.00	\$ -	\$ 14,200.00
401.1	Plans/Shop Drawings	2	8		12							22	\$ 5,080.00	\$ -	\$ 5,080.00
401.2	Requests for Information	6	12		16			8				42	\$ 9,380.00	\$ -	\$ 9,380.00
401.3	Submittals	6	16		20			8				50	\$ 11,200.00	\$ -	\$ 11,200.00
401.4	Requests for Approval of Materials		4		8			8				20	\$ 3,680.00	\$ -	\$ 3,680.00
401.5	Change Orders		16		16			40				72	\$ 13,480.00	\$ -	\$ 13,480.00
401.6	Pay Apps		12		40			16				72	\$ 13,680.00	\$ -	\$ 13,680.00
401.7	Site Inspection	20	32		32							84	\$ 132,360.00	\$ 15,800.00	\$ 148,160.00
401.8	Weekly Meeting		42		42			720				84	\$ 19,110.00	\$ -	\$ 19,110.00
	Subtotal Hours	38	184	0	198	0	0	800	0	0	0	1220			
	Subtotal \$	\$ 11,780.00	\$ 46,000.00	\$ -	\$ 40,590.00	\$ -	\$ -	\$ 124,000.00	\$ -	\$ -	\$ -		\$ 222,370.00	\$ 15,800.00	\$ 238,170.00
Task 402: Shannon and Wilson O&M Plan															
402.0	O&M Plan		12		32			8				52	\$ 10,800.00	\$ -	\$ 10,800.00
	Subtotal Hours	0	12	0	32	0	0	8	0	0	0	52			
	Subtotal \$	\$ -	\$ 3,000.00	\$ -	\$ 6,560.00	\$ -	\$ -	\$ 1,240.00	\$ -	\$ -	\$ -		\$ 10,800.00	\$ -	\$ 10,800.00
Task 403: Shannon and Wilson As-built Drawings															
403.0	PM/Meetings		6		5			5				16	\$ 3,300.00	\$ -	\$ 3,300.00
403.1	Sub Coordination		16		4			5				25	\$ 5,595.00	\$ -	\$ 5,595.00
403.2	Plans		10		8			64				82	\$ 14,060.00	\$ -	\$ 14,060.00
	Subtotal Hours	0	32	0	17	0	0	74	0	0	0	123			
	Subtotal \$	\$ -	\$ 8,000.00	\$ -	\$ 3,485.00	\$ -	\$ -	\$ 11,470.00	\$ -	\$ -	\$ -		\$ 22,955.00	\$ -	\$ 22,955.00
Task 410: HDR Road and Trail Design and Bid Assistance															
410	Project Setup & MGMT and weekly meetings											0	\$ -	\$ -	\$ -
410.1	Revise plans, specs, opinion of cost estimate											0	\$ -	\$ -	\$ -
410.2	Bid support & structural											0	\$ -	\$ -	\$ -
410.3	Design change for concrete curb, raise path, CAVIS layers											0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 411: HDR Construction Engineering															
411	Submittal review (8)											0	\$ -	\$ -	\$ -
411.1	Change Order review (2)											0	\$ -	\$ -	\$ -
411.2	Weekly PM Calls											0	\$ -	\$ -	\$ -
411.3	Weekly Construction Calls											0	\$ -	\$ -	\$ -
411.4	Engineer Field Visits (6)											0	\$ -	\$ -	\$ -
411.5	Field Observation (6 weeks)											0	\$ -	\$ -	\$ -
411.6	Coordination and Closeout											0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 420: Johnston Land Surveying Construction Support															
420	Pre Con and Con Survey		6			4		4				14	\$ 2,880.00	\$ -	\$ 2,880.00
	Subtotal Hours	0	6	0	0	4	0	4	0	0	0	14			
	Subtotal \$	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 760.00	\$ -	\$ 620.00	\$ -	\$ -	\$ -		\$ 2,880.00	\$ -	\$ 2,880.00
Task 421: Johnston Land Surveying As-built Survey															
421	As-built Survey		6			4		4				14	\$ 2,880.00	\$ -	\$ 2,880.00
	Subtotal Hours	0	6	0	0	4	0	4	0	0	0	14			
	Subtotal \$	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 760.00	\$ -	\$ 620.00	\$ -	\$ -	\$ -		\$ 2,880.00	\$ -	\$ 2,880.00

Budget Breakdown: HDR

No.	Task/Subtask Name	Proj Account	Transpo Eng	Storm Eng	QC Mang	PM	PM 2	Road CAD	CADD	Bridge Engineer	Total # Hours	Labor Cost	Invoked ODCs	Total \$
	Billing Rates	\$119.81	\$208.58	\$198.82	\$400.03	\$322.05	\$265.63	\$169.02	\$121.98	\$270.14				
Task 226 - Shannon and Wilson Permitting Assistance														
226	Design Changes Permitting										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 400: Shannon and Wilson Road and Trail Design and Bid Assistance														
400	PM/Meetings										0	\$ -	\$ -	\$ -
400.1	Sub Coordination										0	\$ -	\$ -	\$ -
400.2	Plans										0	\$ -	\$ -	\$ -
400.3	Specs										0	\$ -	\$ -	\$ -
400.4	Construction Cost										0	\$ -	\$ -	\$ -
400.5	Bid Support										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 401: Shannon and Wilson Construction Engineering														
401.0	PM/Meetings										0	\$ -	\$ -	\$ -
401.1	Plans/Shop Drawings										0	\$ -	\$ -	\$ -
401.2	Requests for Information										0	\$ -	\$ -	\$ -
401.3	Submittals										0	\$ -	\$ -	\$ -
401.4	Requests for Approval of Materials										0	\$ -	\$ -	\$ -
401.5	Change Orders										0	\$ -	\$ -	\$ -
401.6	Pay Apps										0	\$ -	\$ -	\$ -
401.7	Site Inspection										0	\$ -	\$ -	\$ -
401.8	Weekly Meeting										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 402: Shannon and Wilson O&M Plan														
402.0	O&M Plan										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 403: Shannon and Wilson As-built Drawings														
403.0	PM/Meetings										0	\$ -	\$ -	\$ -
403.1	Sub Coordination										0	\$ -	\$ -	\$ -
403.2	Plans										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 410: HDR Road and Trail Design and Bid Assistance														
410	Project Setup & MGMT and weekly meetings	8	16	16	2	8	20			8	78	\$ 18,327.06	\$ -	\$ 18,327.06
410.1	Revise plans, specs, opinion of cost estimate		40	60		6		22	22	7	157	\$ 30,497.68	\$ 133.80	\$ 30,631.48
410.2	Bid support & structural		6	6		4	6	20	20	40	102	\$ 21,951.98	\$ -	\$ 21,951.98
410.3	Design change for concrete curbs, raise path, CAVFS layers	1	12	16		8	8	6	6		57	\$ 12,251.33	\$ -	\$ 12,251.33
	Subtotal Hours	9	74	98	2	26	34	48	48	55	394			
	Subtotal \$	\$ 1,078.29	\$ 15,434.92	\$ 19,464.36	\$ 800.06	\$ 8,373.30	\$ 9,031.42	\$ 8,112.96	\$ 5,855.04	\$ 14,857.70		\$ 81,028.05	\$ 133.80	\$ 81,161.85
Task 411: HDR Construction Engineering														
411	Submittal review (8)		15	30			8		8	30	91	\$ 20,298.38	\$ -	\$ 20,298.38
411.1	Change Order review (7)		14	14					8	14	50	\$ 10,461.40	\$ -	\$ 10,461.40
411.2	Weekly PM Calls						2			8	10	\$ 2,692.38	\$ -	\$ 2,692.38
411.3	Weekly Construction Calls		8	8			8			24	24	\$ 5,384.24	\$ -	\$ 5,384.24
411.4	Engineer Field Visits (6)		24	24			12			22	82	\$ 18,908.24	\$ 3,004.80	\$ 21,913.04
411.5	Field Observation (6 weeks)		8	8							16	\$ 3,259.20	\$ -	\$ 3,259.20
411.6	Coordination and Closeout		8		1		12		2	2	25	\$ 5,330.31	\$ -	\$ 5,330.31
	Subtotal Hours	8	69	84	1	0	42	0	18	76	298			
	Subtotal \$	\$ 958.48	\$ 14,392.02	\$ 16,700.88	\$ 400.03	\$ -	\$ 11,156.46	\$ -	\$ 2,195.64	\$ 20,530.64		\$ 66,334.15	\$ 3,004.80	\$ 69,338.95
Task 420: Johnston Land Surveying Construction Support														
420	Pre Con and Con Survey										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Task 421: Johnston Land Surveying As-built Survey														
421	As-built Survey										0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -

Budget Breakdown: Johnston Land Survey

No.	Task/Subtask Name	Principal Surveyor	Senior Project Manager	Project Surveyor	Survey Technician	2 Man Survey Crew								Total # Hours	Labor Cost	Involved ODCs	Total \$
	Billing Rates	\$148.00	\$138.00	\$108.00	\$100.00	\$208.00											
Task 226 - Shannon and Wilson Permitting Assistance																	
226	Design Changes Permitting													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 400: Shannon and Wilson Road and Trail Design and Bid Assistance																	
400	PM/Meetings													0	\$ -	\$ -	\$ -
400.1	Sub Coordination													0	\$ -	\$ -	\$ -
400.2	Plans													0	\$ -	\$ -	\$ -
400.3	Specs													0	\$ -	\$ -	\$ -
400.4	Construction Cost													0	\$ -	\$ -	\$ -
400.5	Bid Support													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 401: Shannon and Wilson Construction Engineering																	
401.0	PM/Meetings													0	\$ -	\$ -	\$ -
401.1	Plans/Shop Drawings													0	\$ -	\$ -	\$ -
401.2	Requests for Information													0	\$ -	\$ -	\$ -
401.3	Submittals													0	\$ -	\$ -	\$ -
401.4	Requests for Approval of Materials													0	\$ -	\$ -	\$ -
401.5	Change Orders													0	\$ -	\$ -	\$ -
401.6	Pay Apps													0	\$ -	\$ -	\$ -
401.7	Site Inspection													0	\$ -	\$ -	\$ -
401.8	Weekly Meeting													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 402: Shannon and Wilson O&M Plan																	
402.0	O&M Plan													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 403: Shannon and Wilson As-built Drawings																	
403.0	PM/Meetings													0	\$ -	\$ -	\$ -
403.1	Sub Coordination													0	\$ -	\$ -	\$ -
403.2	Plans													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 410: HDR Road and Trail Design and Bid Assistance																	
410	Project Setup & MGMT and weekly meetings													0	\$ -	\$ -	\$ -
410.1	Revise plans, specs, opinion of cost estimate													0	\$ -	\$ -	\$ -
410.2	Bid support & structural													0	\$ -	\$ -	\$ -
410.3	Design change for concrete curb, raise path, CAVFS layers													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 411: HDR Construction Engineering																	
411	Submittal review (6)													0	\$ -	\$ -	\$ -
411.1	Change Order review (2)													0	\$ -	\$ -	\$ -
411.2	Weekly PM Calls													0	\$ -	\$ -	\$ -
411.3	Weekly Construction Calls													0	\$ -	\$ -	\$ -
411.4	Engineer Field Visits (6)													0	\$ -	\$ -	\$ -
411.5	Field Observation (6 weeks)													0	\$ -	\$ -	\$ -
411.6	Coordination and Closeout													0	\$ -	\$ -	\$ -
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 420: Johnston Land Surveying Construction Support																	
420	Pre Con and Con Survey													0	\$ -	\$ 16,000.00	\$ 16,000.00
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00	\$ 16,000.00
Task 421: Johnston Land Surveying As-built Survey																	
421	As built Survey													0	\$ -	\$ 26,500.00	\$ 26,500.00
	Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Subtotal \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,500.00	\$ 26,500.00



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

26
JUN 18 2024

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 6/10/24

REGULAR AGENDA ☒ **Meeting Date:** 6/18/24

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 811-24-10 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Slip Point Lighthouse property in Clallam Bay is owned by the Coast Guard, who has allowed Clallam County to use the property since the 80's. Through the years Sheriff's deputies and parks staff have lived on site in the historic lighthouse keepers house, but due to environmental concerns with that structure, our use is now only for storage of lawn maintenance equipment and deputy office work and storage space. This lease renews this relationship for a no-cost lease so long as the County assumes continuing maintenance of the property. Our Facilities department has established a robust and enthusiastic volunteer group who will be dedicated to upkeep on the site once this lease is authorized. The term of this lease is for five years ending 1/31/2029.

Budgetary impact: None, contract has no budgetary impact.

Recommended action: BOCC approval

County Official signature & print name: Brian King, Sheriff

A handwritten signature in blue ink, appearing to read "Brian King", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Sheriff King

A handwritten signature in blue ink, appearing to read "Sheriff King", written over a horizontal line.

Relevant Departments: Sheriff, Facilities

Date submitted: 6-5-24

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

U.S. DEPARTMENT OF HOMELAND SECURITY - U.S. COAST GUARD Form SILC-1100 (05/2021)	REVOCABLE LICENSE FOR NON-FEDERAL USE OF FEDERAL REAL PROPERTY	LICENSE NUMBER: HSCG89-22-6-0052
Pursuant to 14 U.S.C. § 504(a)(14), the United States of America, acting by and through the Commandant of the U.S. Coast Guard, grants to the Licensee named herein a non-exclusive and revocable license, at will, affecting the property described and for the purpose designated below, subject to all of the general conditions and special conditions as set forth herein.		
1. COAST GUARD ACTIVITY <i>(Property location)</i> Coast Guard Light Station, Slip Point, Washington	2. LICENSE EFFECTIVE TERM <i>(Inclusive)</i> FROM: 2/1/24 TO: 1/31/29	
3. DESCRIPTION OF PROPERTY AFFECTED <i>[the "Premises"]</i> RPUID Number(s) 22013 As shown on Exhibit "A", attached hereto and made a part hereof. Coast Guard Slip Point Light Station, Washington		
4. PURPOSE OF LICENSE <i>(Specific use)</i> Use of 2.8 acres, more or less, including Duplex Quarters Units A and B, Equipment Building, Shop, garage and Paint Shed. Purpose is for office space and a temporary holding facility. The holding facility shall only be used for a maximum of 3 hours per individual.		
5. CONSIDERATION <i>(Check here if applicable)</i> ☐ The Licensee shall pay a fee of \$ _____ per _____, payable in advance, which is based on Fair Market Value for the use of the Premises. Payments shall reference the License No. above and be sent to: Bank of America, Lockbox 530249 (ART/OTHERS), 1075 Loop Rd., Atlanta, GA 30337-6002.		
6. LICENSOR U.S. Department of Homeland Security U.S. Coast Guard Civil Engineering Unit Oakland - 1301 Clay St, Ste 700N, Oakland, CA 94612	NAME AND OFFICIAL TITLE <i>(Type)</i> STEVEN P. HEIMES Real Estate Contracting Officer DATE	SIGNATURE
PRIMARY POINT OF CONTACT Beverly Freitas	TELEPHONE 571-607-1094	EMAIL beverly.j.freitas@uscg.mil
7. LICENSEE** <i>(Give Full Name and Address)</i> Clallam County Sheriff's Department 223 East Fourth Street Port Angeles, Washington 98362-3098	NAME AND OFFICIAL TITLE <i>(Type)</i> MIKE FRENCH Chair of the Board of Clallam County Commissioners DATE	SIGNATURE
PRIMARY POINT OF CONTACT Elizabeth Waknitz	TELEPHONE 360-417-2393	EMAIL elizabeth.waknitz@clallamcountywa.gov

****If Licensee is other than an individual:** I certify that I am an officer or managing member of the entity named herein as Licensee and that the person who accepted this License was duly authorized by the Licensee's governing body to accept this License on behalf of the Licensee.

SPECIAL AND GENERAL CONDITIONS

8. SPECIAL CONDITIONS. By the acceptance of this license, the Licensee agrees to abide and be bound by the following SPECIAL CONDITIONS:

As shown on Exhibit "B" , attached hereto and made part hereof. ☐ No Special Conditions.

9. GENERAL CONDITIONS. By the acceptance of this license, the licensee agrees to abide and be bound by the following:

a) **COMPLIANCE WITH LAWS AND ORDINANCES.** In the exercise of any privilege granted by this License, Licensee, its agents, employees, guests, or invitees, shall, at no cost to the Licensor, comply with all applicable federal, state, tribal, local government, and municipal laws, statutes, ordinances, rules, regulations, codes, decrees, orders and other such requirements (collectively, Laws) including without limitation Laws regarding wages and hours, health, safety, building codes, emergencies, security, and accessibility of the Premises. The Licensor may inspect the premises as needed to confirm Licensee's compliance. In particular:

- (1) The Licensee shall comply and ensure its agents, employees, guests, or invitees comply with 41 C.F.R. 102-74 Subpart C "Conduct on Federal Property".
- (2) Licensee is responsible for obtaining any necessary licenses, permits and other permissions, including without limitation for fire and life safety requirements, to engage in its activities. Licensor is not responsible for obtaining such licenses, permits and other permissions for Licensee or for allowing Licensee to use Licensor's licenses, permits and other permissions for Licensee's activities.
- (3) The Licensee agrees that no person will be discriminated against in connection with the use made by the Licensee of the property on the grounds of age, sex, handicap, religion, race, color or national origin, nor will any person be denied the benefits of or be subjected to discrimination under any program or activity held, conducted or sponsored by the Licensee in that any activity, program or use made of the property by the Licensee will be in compliance with the provisions of Title VI of the Civil Rights Act of 1964 and all other applicable regulations. The Licensee will obtain from each person or firm, who through contractual or other arrangements with the Licensee, provides services, benefits or performs work on the property, a written agreement whereby the person or firm agrees to assume the same obligations with respect to nondiscrimination as those imposed upon the Licensee by law and will furnish a copy of such agreement to the Licensor.
- (4) In its access and use of the Premises, Licensee shall comply with all applicable environmental requirements including requirements concerning regulating the quality of the environment and the protection and enhancement of environmental quality, pollution control and abatement, safe drinking water, and solid and hazardous waste. Responsibility for compliance with such requirements rests exclusively with Licensee, including liability for any fines, penalties, or other similar enforcement costs. The Licensee's obligations pursuant to this paragraph shall survive the termination of this License.
- (5) In its access and use of the Premises, Licensee shall comply with all applicable laws regarding occupational safety and health, the handling and storage of hazardous materials, and the proper handling and disposal of hazardous wastes and hazardous substances. Responsibility for the costs of proper handling and disposal of hazardous wastes and hazardous substances discovered on the Premises, including those hazardous wastes and hazardous substances generated by the Licensee, is governed by applicable law. The terms hazardous materials, hazardous wastes, and hazardous substances are as defined in Federal Water Pollution Control Act, Comprehensive Environmental Response, Compensation, and Liability Act of 1980, Solid Waste Disposal Act, the Clean Air Act, and Toxic Substances Control Act, and their implementing regulations, as they have been or may be amended from time to time. The Licensee's obligations pursuant to this paragraph shall survive the termination of this License.
- (6) The Licensee shall use all required means to protect the environment and natural resources from any damage arising from the Licensee's use of the premises and activities incident to such use. The Licensee may not unlawfully pollute the air, ground, or water, nor create a public nuisance. If any damage results to the environment or natural resources, the Licensee shall restore the environment or damaged resources. The Licensee shall be solely responsible for all environmental cleanup cost and any claims for damage done to any natural resources, resulting from the Licensee's use of the premises and activities incident to such use. The Licensee shall indemnify the Licensor and hold it harmless from any claims for environmental cleanup or natural resource damage that may be made against the Licensor resulting from the Licensee's use of the premises and activities incident to such use. Except as agreed upon by the Licensor and the Licensee or reasonably demonstrated by appropriate investigation and analysis, all contamination, degradation or other damage to the environment or natural resources at the premises will be presumed to be the responsibility of the Licensee, including any contamination, degradation or other damage existing at the time this License becomes effective. The Licensee's obligations pursuant to this paragraph shall survive the termination of this License.
- (7) In its access and use of the Premises, Licensee shall not remove or disturb, or cause or Licensee to be removed or disturbed, any historical, archaeological, architectural, or other cultural artifacts, relics, vestiges, remains, or objects of antiquity. In the event Licensee discovers such items on the Premises, Licensee shall cease its activities at the site and immediately notify the Installation Commander and protect the site and the material from further disturbance until the Installation Commander gives clearance to proceed. Any costs resulting from this delay shall be the responsibility of Licensee. The Licensee's obligations pursuant to this paragraph shall survive the termination of this License.
- (8) If the term of this License is greater than one (1) year, the Licensee shall provide reports to the Licensor, on an annual basis on the anniversary date of the commencement of this License, demonstrating that Licensee is in compliance with all statutory and regulatory requirements such as: the National Environmental Policy Act, 42 U.S.C. §§ 4321 et seq.; Federal Water Pollution Control Act (aka the Clean Water Act), 33 U.S.C. §§ 1251 et seq.; the Safe Drinking Water Act, 42 U.S.C. §§ 300f et seq.; the Clean Air Act, 42 U.S.C. §§ 7401 et seq.; the Solid Waste Disposal Act, as amended (aka Resource Conservation and Recovery Act), 42 U.S.C. §§ 6901 et seq.; the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq.; the Coastal Zone Management Act, 16 U.S.C. §§ 1445 et seq.; the Federal Insecticide Fungicide, and Rodenticide Act, 7 U.S.C. §§ 136 et seq.; the

GENERAL CONDITIONS CONTINUED

National Historic Preservation Act, 16 U.S.C. §§ 470 et seq.; the Endangered Species Act, 16 U.S.C. §§ 1531 et seq.; the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. §§ 9601 et seq.; and the Asbestos Hazard Emergency Response Act (AHERA), 15 U.S.C. §§ 2641 et seq. Such reports shall include copies of Licenses, consultation records and other appropriate documentation. In addition, upon request by the Licensor, the Licensee shall provide the Licensor with copies of any documentation or other records reasonably necessary to ensure compliance with the Licensee's obligations under this License. The Licensee's obligations pursuant to this paragraph shall survive the termination of this License.

(b) **CONDITION OF PREMISES.** Licensee has inspected and knows the condition of the Premises. The Premises are granted in an "as is, where is" condition without any warranty, representation, or obligation on the part of Licensor to make any alterations, repairs, improvements, or corrections to defects whether patent or latent. At such times and for such part of the Premises as Licensor may determine, the Licensee shall execute a Physical Condition Report to reflect the condition of the Premises prior to the Premises being disturbed by the activities of Licensee, which shall be used to indicate the condition of the Premises prior to the activities of the Licensee in comparison with the condition of the Premises subsequent to the activities of Licensee to ensure Licensee returns the Premises to the condition required by this License.

(c) **RESTORATION OF PREMISES.** On or before the date of expiration of this License or within 30 days after its abandonment by the Licensee or termination by the Licensor, Licensee shall vacate the Premises, remove its property therefrom, and restore the Premises to their original condition without expense to the United States. Such restoration shall include, if applicable, removal of contamination caused by Licensee. The obligations of Licensee, including those regarding remediation of environmental damage and removal of any structures, facilities, and equipment installed by Licensee, shall remain in effect after the termination of this License, until restoration has been completed to the satisfaction of the Licensor.

(d) **PREMISES SUBJECT TO LICENSOR CONTROL.** The Licensee's use of the Premises shall be subject to the control of and is governed by such regulations and orders as have been lawfully promulgated or approved by the Secretary of Homeland Security, the Commandant of the U.S. Coast Guard, or by any designated military commander or other official responsible for the Premises (the "Installation Commander"). Violation of any such regulations, orders, or conditions may result in the termination of this License. The Licensee's rights shall be subject to such rules and regulation as may be promulgated by the Licensor to ensure that the exercise of such rights shall not unreasonably interfere with the Licensor's activities or security on Licensor's Property.

(e) **OTHER GRANTS OF ACCESS.** This License is subject to all outstanding easements, rights-of-way, leases, permits, licenses, and uses for any purpose with respect to the Premises. Licensor reserves the right to grant additional easements, rights-of-way, leases, permits, and licenses, and make additional uses with respect to the Premises without regard to this License.

(f) **PROTECTION OF PREMISES.** In the exercise of the privileges pursuant to this License, Licensee shall, at all times, protect, repair, and maintain the Premises in good order and condition at its own expense and without cost or expense to Licensor. Licensee shall exercise due diligence in protecting the Premises against damage or destruction by fire, vandalism, theft, weather, environmental damage or contamination, or other causes related to Licensee's activities. If this License gives possession of United States property, the Licensee shall at all times keep the Premises in a sanitary condition satisfactory to Licensor.

(g) **DAMAGE.** Licensee shall not destroy, displace or damage United States property in the exercise of the privilege granted by this License without the prior written consent of the Licensor and the express agreement of the Licensee promptly to replace, return, repair and restore any such property to a condition satisfactory to the Licensor upon demand. Any interference with the use of or damage or destruction to property under control of the Licensor, incident to the exercise of the rights and privileges herein granted shall be promptly corrected by Licensee to the satisfaction of Licensor. If Licensee fails to promptly correct such damage or destruction within a reasonable time after being notified to do so by Licensor, the Licensor may correct such damage or destruction and Licensee shall be liable for the costs of such correction.

(h) **ALTERATIONS TO PREMISES.** The Licensee shall not make any substantive alterations, additions, improvements, construction or destruction to, upon, over or under the Premises of any kind or character, except such as are specifically authorized herein.

(i) **LICENSOR PROPERTY.** Any United States property which must be removed by the Licensee in the exercise of the privilege granted by this License shall be stored, relocated or removed from the site, and returned to its original location upon termination of this License, at the sole cost and expense of the Licensee, only as approved and directed in writing by the Licensor.

(j) **LICENSEE PROPERTY.** Any property of the Licensee installed or located on the property affected by the Licensee shall be removed upon thirty (30) days written notice from Licensor.

(k) **OPERATION.** The Licensee shall confine activities on the property strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from marring or impairing the appearance of said property, obstructing access thereto, interfering with the transaction of United States business and the convenience of the public, or jeopardizing the safety of persons or property, or causing justifiable public criticism.

(l) **INTERFERENCE.** In the exercise of the rights granted by this License, the Licensee shall not in any way interfere with: operation and equipment under the control of the Licensor; navigational aids or equipment; or equipment or other property authorized, installed, and operated in the vicinity. The equipment, property, or fixtures installed and operated by Licensee pursuant to this License shall not in any way pose any hazard to life, health, or safety. The Licensee shall at no time permit or allow: any interference with the Licensor's operations or access rights; or access to any Licensor equipment or facilities, including but not limited to aids to navigation or radio beacons.

(m) **CONTROLLED SUBSTANCES AND ALCOHOLIC BEVERAGES.** Licensee shall not permit or allow any controlled substances or any alcoholic beverages to be brought onto, possessed, used, solicited, transferred, or sold on the installation, except for evidence seized during performance of official law enforcement duties.

(n) **SOLICITATIONS.** Licensee, its officers, employees, contractors, agents and guests and the participants in its activities may not engage in any activities while on the Premises that may reasonably be construed as the solicitation of funds for private or commercial interests, including fund raising for nonprofit organization or causes.

(o) **EXPENSE.** Any cost, expense or liability connected with or in any manner incident to the granting, exercise, enjoyment or relinquishment of this license shall be assumed and discharged by the Licensee. The Licensee's use and occupancy of the premises shall be without cost or expense to the Licensor.

(p) **INSURANCE.** At all times this License shall be in effect, the Licensee, at no expense to the Licensor, shall carry and maintain, and require its contractors, if any, of any tier performing work on the Premises to carry and maintain, the following insurances, which shall name the Licensor as an additional insured:

GENERAL CONDITIONS CONTINUED

(1) Comprehensive general liability insurance on an "occurrence basis" against claims for "personal injury," including without limitation, bodily injury, death, or property damage, occurring upon, in, or about the Premises including any buildings thereon and adjoining sidewalks, streets, and passageways, such insurance to afford immediate minimum protection at all times during the term of this License, with limits of liability in amounts approved from time to time by Licensor, but not less than ONE MILLION DOLLARS (\$1,000,000) in the event of bodily injury and death to any one or more persons in one accident, and not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for property damage. Such insurance shall also include coverage against liability for bodily injury or property damage arising out of the acts or omissions by or on behalf of Licensee by an invitee or any other person or organization, or involving any owned, non-owned, or hired automotive equipment in connection with Licensee's activities.

(2) If and to the extent required by law, workers' compensation and employer's liability or similar insurance in form and amounts required by law.

All policies of insurance which this License requires Licensee to carry and maintain or cause to be carried or maintained pursuant to this License shall be affected under valid and enforceable policies, in such forms and amounts as may be required under this License, issued by insurers of recognized responsibility. All such policies of insurance shall be for the mutual benefit of Licensor and Licensee. Each such policy shall provide that any losses shall be payable notwithstanding any act or failure to act or negligence of Licensee or Licensor or any other person; provided that no cancellation, reduction in amount, or material change in coverage thereof shall be effective until at least sixty (60) days after receipt by Licensor of written notice thereof; provided that the insurer shall have no right of subrogation against Licensor; and be reasonably satisfactory to Licensor in all other respects. In no circumstances will Licensee be entitled to assign to any third party rights of action which Licensee may have against Licensor. The foregoing notwithstanding, any cancellation of insurance coverage based on nonpayment of the premium shall be effective after fifteen (15) days written notice to Licensor. Licensee understands and agrees that cancellation of any insurance coverage required to be carried and maintained by Licensee under this Section will constitute a failure to comply with the terms of the License.

Licensee shall deliver or cause to be delivered upon execution of this License, and thereafter not less than fifteen (15) days prior to the expiration date of each policy furnished pursuant to this paragraph, to Licensor a certificate of insurance evidencing the insurance required by this License.

(q) **LIABILITY AND INDEMNIFICATION.** Licensor shall not be responsible for damage to property or injuries to persons which may arise from or be attributable or incident to, the condition or state of repair of the Premises, due to its use and occupation by Licensee. Licensee agrees that it assumes all risks of loss or damage to property and injury or death to persons, whether to its officers, employees, contractors or any tier, agents, invitees, or others by reason of or incident to Licensee's use of the Premises, and its activities conducted under this License. Licensee shall, at its expense, pay any settlements of or judgments on claims arising out of its use of the Premises. Licensee shall indemnify and hold Licensor harmless against any and all judgments, expenses, and taxes. Liabilities, claims, and charges of whatever kind or nature that may arise as a result of the activities of Licensee, whether tortious, contractual, or other, except to the extent such claim or charges is cognizable under the Federal Tort Claims Act. The Licensee shall save, hold, indemnify and keep harmless the United States, its agents, and employees from and against any and all payments, expenses, costs, attorney's fees, and from and against any and all claims and liability for losses or damage to property or injuries to persons or death, directly or indirectly due to the exercise by the Licensee, its agents, employees, guests, or invitees, of the privilege granted by this License, or any other act or omission of Licensee, including failure to comply with the obligations of this License.

(r) **TRANSFER, ASSIGNMENT, LEASING OR DISPOSAL.** Licensee shall not transfer, permit, license, assign, lease, or dispose of in any way (including, but not limited to, sale, merger, consolidation, receivership, or other means) this License or any interest therein or the Premises or any portion thereof, or otherwise create any interest therein.

(s) **LIENS AND MORTGAGES.** Licensee shall not engage in any financing or other transaction creating any mortgage upon the Premises, place or suffer to be placed upon the Premises any lien or other encumbrance or suffer any levy or attachment to be made on Licensee's interest in the Premises under this License. On the date of the execution or filing of record of any such mortgage, encumbrance, or lien, regardless of whether or when it is foreclosed or otherwise enforced, this License shall terminate without further action by Licensor.

(t) **GUARANTEE DEPOSIT / BOND.** Any deposit which may be required to guarantee compliance with the terms and conditions of this License shall be in the form of a certified check, cashier's check or postal money order in the amount designated above, payable to Licensor. Any bond required by this License shall be in the amount designated above, executed in manner and form and with sureties satisfactory to Licensor.

(u) **AVAILABILITY OF FUNDS.** The obligations of Licensor under this License shall be subject to the availability of appropriated funds. No appropriated funds are obligated by this License.

(v) **VARIATIONS AND MODIFICATIONS.** The Licensee shall promptly comply with such further conditions and requirements as Licensor may hereafter prescribe in writing. The Licensee shall not vary or depart from the terms of this License without prior written consent of Licensor. This License may only be modified or amended in writing, which shall be duly executed by the authorized representatives of the parties.

(w) **TERMINATION.** This License may be terminated at will and in the Licensor's sole discretion and such termination shall not create any liability on the part of Licensor for Licensee's costs, anticipated profits or fees, and costs of construction, installation, maintenance, upgrade, and removal of facilities, or any other costs, profits, or fees, and any such costs and anticipated profits or fees will not be recoverable from Licensor.

(x) **ENTIRE AGREEMENT.** It is expressly understood and agreed that this written instrument embodies the entire agreement between the Parties regarding the use of the Premises by the Licensee, and there are no understandings or agreements, verbal or otherwise, between the Parties except as expressly set forth herein.

(y) **SECTION AND PARAGRAPH HEADINGS.** The headings containing in this License, its Attachments, and Exhibits are to facilitate reference only and shall not in any way conflict with the construction or interpretation of the rest of the text and meaning of the License.

(z) **CONFLICT BETWEEN GENERAL AND SPECIAL CONDITION(S).** If any special condition(s) conflict with any general condition(s), then the general condition(s) shall be null and void to the minimum extent necessary to give effect to the special condition(s).

(aa) No advertisements, commercial, political or otherwise, will be placed by Licensee or allowed on the Licensor's property.

///

EXHIBIT
A



REVOCABLE LICENSE FOR NON-FEDERAL USE OF FEDERAL REAL PROPERTY

1. LICENSE NO.

HSCG89-22-6-0052

9. **SPECIAL CONDITIONS.** By the acceptance of this license, the Licensee agrees to abide and be bound by the following SPECIAL CONDITIONS:

1. Licensee shall indemnify and hold harmless Licensor against any and all claims or law suits arising from any aspect of the Clallam County Sheriff's Department use of the property.
2. Licensee shall notify all of its officers, employees, contractors, agents and guests of the terms of this license and that they are required to comply with all applicable terms.
3. Licensee shall not be allowed to hold an individual in the holding facility beyond a three (3) hour period.
4. Licensee, at its own expense, shall have the responsibility to protect, maintain and keep in good order the licensed property. The obligation includes responsibility for all costs incurred for any maintenance and repair in connection with Licensee's occupancy hereunder. Licensee shall be responsible for assuring EPA sewage pollution requirements are met for occupancy and any necessary repairs or alterations shall be at the Licensee's expense. The Licensee shall maintain all grounds within the licensed property including the mowing and watering of grass and control of litter. In short, Licensee's use of the licensed property shall be without expense to the Licensor.
5. No permanent interest in the real property subject to this license shall vest in the Licensee.
6. No overnight camping or parking of private vehicles is allowed on the property.
7. Licensee shall control all access to the licensed premises and no unauthorized vehicles will be allowed on the premises.
8. Licensee is not responsible for any prior contamination, degradation, or other damage existing at the time this License became effective.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

JUN 18 2024

WORK SESSION ☒ Meeting Date: 6-10-24

REGULAR AGENDA ☒ Meeting Date: 6-18-24

Item Summary:

- | | | |
|--|---|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU** | Contract # |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive Summary:

The County collects a surcharge for preservation of historical documents pursuant to RCW 36.22.170.

Pursuant to Resolution No. 2-2020 the Clallam County Board of Commissioners established a Clallam County Heritage Grant Fund that will be funded with a portion of document recording fees collected by the Clallam County Auditor as authorized in 2005 under RCW 36.22.170, HB 1386. According to the legislation, these funds are to be used for projects that "promote historical preservation or historical programs, which may include preservation of historic documents."

Resolution No. 2-2020 assigns responsibility to the Clallam County Heritage Advisory to provide guidance and support for the administration of the Clallam County Heritage Grant fund.

Request to approve and sign resolution authorizing expenditure from the Heritage Advisory Grant fund for the approved request.

Contracts for each of the applicants will be prepared and executed at a later date.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

Quileute Tribal School - \$2,500

Port Angeles Fine Arts Center - \$5,000

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution authorizing expenditure from the Heritage Advisory Grant Fund.

County Official Signature: Loni Gores Loni Gores, Clerk

Date Submitted: June 4, 2024

* Submit original and 5 copies

** Submit 3 originals and 5 copies



RESOLUTION _____, 2024

AUTHORIZING AN EXPENDITURE FROM THE CLALLAM COUNTY
HERITAGE ADVISORY BOARD GRANT FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects a surcharge for preservation of historical documents pursuant to RCW 36.22.170.
2. Pursuant to Resolution No. 2-2020 the Clallam County Board of Commissioners established a Clallam County Heritage Grant Fund that will be funded with a portion of document recording fees collected by the Clallam County Auditor as authorized in 2005 under RCW 36.22.170, HB 1386. According to the legislation, these funds are to be used for projects that "promote historical preservation or historical programs, which may include preservation of historic documents."
3. Resolution No. 2-2020 assigns responsibility to the Clallam County Heritage Advisory to provide guidance and support for the administration of the Clallam County Heritage Grant fund.
4. The Heritage Advisory Board issued a notice calling for applications to be submitted for grant funding for historic preservation purposes through the Heritage Advisory Grant fund on January 10, 2024.
5. The Heritage Advisory Board met during the months of April, May and June to review application for funding from the Heritage Advisory Board Grant Program and made a recommendation to the Board of Commissioners.
6. The Heritage Advisory Board recommends a one-time expenditure to the Quileute Tribal School.
7. At the Board of Commissioners (BOCC) work session on June 10, 2024 the Clerk of the Board provided an update to the BOCC on the applications received and recommendation forwarded. It was noted that the Port Angeles Fine Arts Center was also eligible for funding but the HAB opted not to forward a funding recommendation to the BOCC due to previously receiving fundings for the same project.
8. The BOCC discussed the Port Angeles Fine Arts Center request and recommended partially funding the request.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Heritage Advisory Board.
2. Authorizes a one-time expenditure from the Heritage Advisory Grant Fund to be allocated as follows:
Quileute Tribal School - \$2,500
Port Angeles Fine Arts Center - \$5,000
3. A contract for the applicant will be prepared and executed in order to memorialize the decision to spend Heritage Advisory Board grant funds for historic preservation purposes.

PASSED AND ADOPTED this 18th day of June 2024

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

Randy Johnson

Mike French, Chair

ATTEST:

Loni Gores, MMC, Clerk of the Board

Cc: File A22.161
Finance Department – Lane & Hill
Treasurer's Office
Auditor's Office



4a

AGENDA ITEM SUMMARY

JUN 18 2024

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works- Roads

WORK SESSION ☒ **Meeting Date: 06/10/2024**

REGULAR AGENDA ☒ **Meeting Date: 06/18/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Call for Bids |

Documents exempt from public disclosure attached: ☐

Executive summary:

This item is the Notice of Invitation to Bid for the Sekiu Sewer Main Replacement: Phase I Project. This project includes the replacement of approximately 650 feet of sewer line, in several segments along SR112.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This item is budgeted as a part of the Capital Improvement Program.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

We ask that the Commissioners sign the front page of the plan sheets and authorize the Chair to sign the Notice of Invitation for Bids for a scheduled bid opening on July 9th.

County Official signature & print name:

Mary Peterson
Mary Peterson, for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi & Bonnie Laubach

Relevant Departments: Public Works

Date submitted: 06/05/2024

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

NOTICE OF INVITATION FOR BIDS

SEALED BIDS will be received by the Board of Clallam County Commissioners at 223 East Fourth Street, Room 150, Port Angeles, Washington until 10:00 a.m., Tuesday, **July 9, 2024**, at which time they will be publicly opened and read aloud for:

The replacement of 650 feet of sewer line in several segments along SR 112 between milepost 13.2 and milepost 16.8 on the downtown Sekiu waterfront, and other related work.

Complete plans and specifications may be obtained from the office of the Public Works Department, Courthouse, 223 E. 4th St., Ste. 6, Port Angeles, WA 98362, (360) 417-2319. Questions regarding this project may be directed to Bonnie Laubach at (360) 417-2311.

The sealed bids must be clearly marked on the outside of the envelope, "**BID PROPOSAL – SEKIU MAIN SEWER REPLACEMENT- PHASE I**". Address bid proposal to: Board of Clallam County Commissioners, 223 E. 4th St., Ste. 4, Port Angeles, WA 98362 or hand-deliver to 223 E. 4th St., Room 150, Port Angeles, Washington. Bid documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will bids received by facsimile or e-mail.

Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any and all bids and to waive informalities in the process or to accept the bid which in its estimation best serves the interests of Clallam County.

Clallam County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The attached contract plans, these contract provisions and the Standard Specifications for the above-described project are hereby

APPROVED THIS _____ DAY OF _____, 20__.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Loni Gores, CMC, Clerk of the Board

Please Publish: Peninsula Daily News/Seattle Daily Journal -
Please Bill: Clallam County Public Works

June 21 & 28

SEKIU SEWER MAIN REPLACEMENT

PHASE 1:

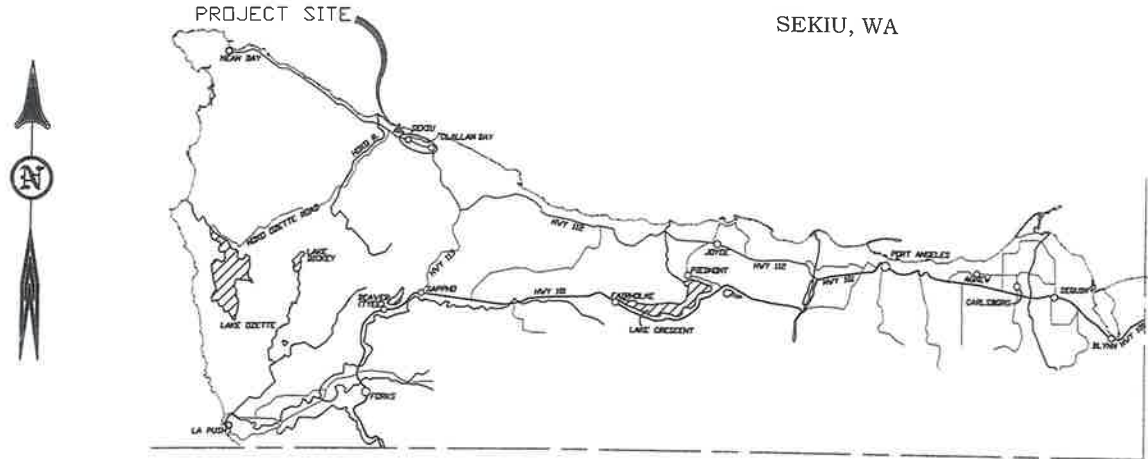
Hwy 112: MP 13.2 to MP 13.45 ; MP 14.35; MP 16.8;

Downtown Sekiu Waterfront

SECTIONS 19 in T32N, R12W, W.M. & SECTIONS 24 & 13 in T32N, R13W, W.M.

PUBLIC WORKS WASTE WATER SYSTEM CIP # 6 & 8

SEKIU, WA



PLAN SHEET INDEX

SHEET 1:	COVER SHEET
SHEET 2:	SHEET INDEX AND PIPE TABLES
SHEET 3-5:	SNOB HILL SEWER MAIN REPLACEMENT
SHEET 6:	CLALLAM BAY MANHOLE REPLACEMENTS
SHEET 7-8:	SEKIU WATERFRONT SLIP LINING
SHEET D1-D4:	TYPICAL SEWER DETAILS
SHEET D5-D8:	TRAFFIC CONTROL PLAN

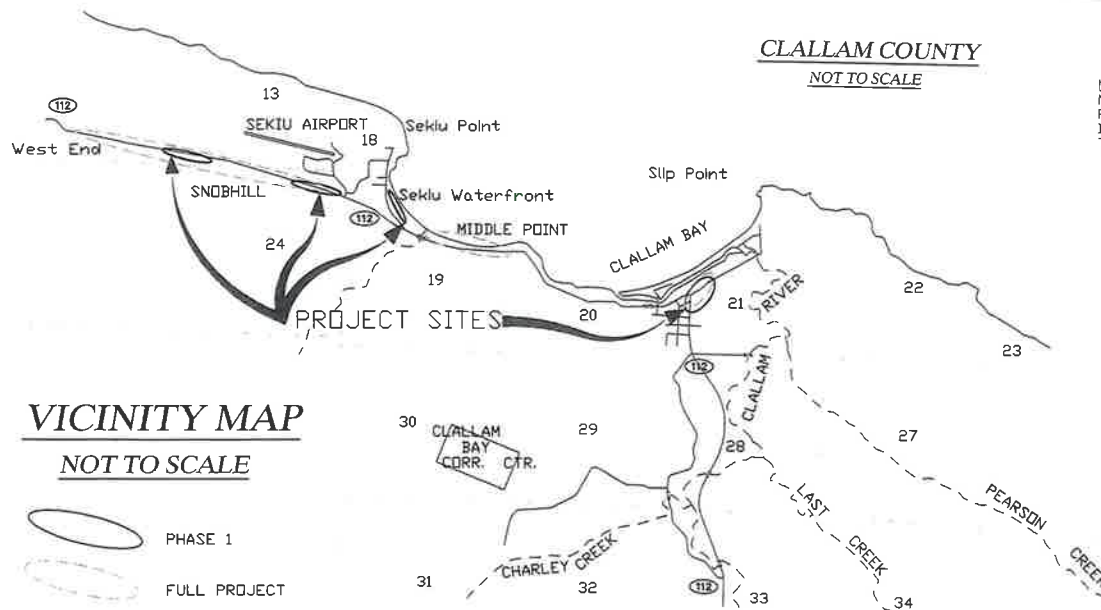
CLALLAM COUNTY

JOE DONISI, PE
COUNTY ENGINEER

DESIGNED BY B. LAUBACH, EIT
REVIEWED BY J. DONISI, PE
PRINT DATE: June 5, 2024

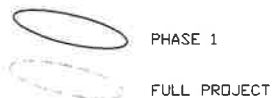
CLALLAM COUNTY

NOT TO SCALE



VICINITY MAP

NOT TO SCALE



NOTE:
NOT ALL PRIVATE ROADS,
PUBLIC ROADS, AND WATER
BODIES ARE SHOWN ON
THIS VICINITY MAP.



SEKIU SEWER MAIN REPLACEMENT: PHASE 1

JOE DONISI, PE
COUNTY ENGINEER
DATE: 6-5-24

BOARD OF CLALLAM COUNTY COMMISSIONERS

MIKE FRENCH, CHAIR

RANDY JOHNSON, MEMBER

MARK OZIAS, MEMBER

DATE

SHEET I OF 14

