



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Tuesday, June 21, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration ? 9 a.m.

1. [Calendar/Correspondence](#)
2. [Letter of approval and request to waive application fee \\$150 for Clallam Bay / Sekiu Fund Days assembly permit applications](#)

[Letter of approval and request to waive application fee](#) 

3. [Letter to US Department of transportation for Dungeness National Wildlife Refuge and Recreation Area \(1c\)*](#)

[Letter](#) 

4. [Pre-application questionnaire with Washington State Department of Commerce for 2022 Festivals and Events Grant Program](#)

[Pre-application questionnaire](#) 

5. [Agreement amendment 1 with Department of Social and Health Services for state and local programs services for persons with developmental disabilities](#)

[Agreement amendment 1](#) 

Public Works

6. [Notice of call for bids to be received no later than Tuesday, July 19, 2022 at 10 a.m. for the Village Lane Sewer Main Project](#)

[Notice of call for bids](#) 

Community Development

7. Request to reject bids on the Lower Dungeness River Floodplain Restoration & Levee Project

Request to reject bids 

8. Agreement amendment 1 with Washington State Recreation and Conservation Office for North Olympic Lead Entity for Salmon

Agreement amendment 1 

Budget

9. Call for hearing to be held Tuesday, July 19, 2022 at 10:30 a.m. for the Mid-Year 2022 Budget Review

Call for hearing 

General Discussion/Items for Future Agendas

- A. Rural Development Initiatives, Inc. update (June 27)
- B. Nuisance Ordinance (June 27)
- C. Department of Natural Resources Meeting (June 27 at 1 p.m.)
- D. Continued Work Session ? Cancelled (July 11)
- E. Housing Solutions Committee Leadership update (August 1)
- F. Small Business Development Center update (August 1)
- G. Continued Work Session ? Topic TBD (August 8 at 1 p.m.)
- H. Department of Natural Resources Meeting (August 22 at 1 p.m.)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
6/21/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 6-21-22

REGULAR AGENDA ☒ Meeting Date: 6-28-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other – Review and approval requested |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam Bay / Sekiu Fun Days Representative Diana Leiza has submitted a written application for Assembly Permit, a required under CCC 15.02, for the 2022 Clallam Bay / Sekiu Fun Days, to be held July 8-10, 2022.

The Clallam Bay / Sekiu Fun Days Committee is also requesting the application fee be waived in the amount of \$150 due to limited funds.

Review Assembly Permit Application and approve the letter of approval for event.

Review request for waiver of Assembly Permit Application fee of \$150.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review Assembly Permit Application and approve the letter of approval for event.

Review request for waiver of Assembly Permit Application fee of \$150.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Diana Leiza – Clallam Bay / Sekiu Fun Days representative

Relevant Departments: Board of Commissioners

Date submitted: 6-9-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

Clallam Bay Sekiu Fun Days Assembly Permit 6-28-22

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Rich Sill County Administrator

File: A52.42
A72

June 28, 2022

Clallam Bay/Sekiu Fun Days Committee
Attn: Diana Leiza
P.O. Box 225
Clallam Bay, WA 98362

RE: Clallam Bay/Sekiu Fun Days 2022

Dear Ms. Leiza:

Your assembly permit application/checklist has been vetted by the Board of Commissioners, Health and Human Service/Environmental Health Department, Fire District, Emergency Management and the Sheriff's Office and it was approved.

We are happy to tell you that the Board approved your permit and fee waiver for the Clallam Bay / Sekiu Fun Days 2022.

If we may be of any further assistance, please don't hesitate to contact us.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

JUN 03 2022



Date Submitted: 1...2...3...A...

Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/Sekiun Fun Days
Address: P.O. Box 225 Clallam Bay, Wa 98326
Telephone: 360 640-0171 e-mail: leizadiana@gmail.com
Type of Event: Community Celebration
Location of Event: Clallam Bay and Sekiun
Date(s)/Time(s) of Event: Friday, July 8 - Sunday, July 10 ^{pm} Fri 6-11 Sat 8-10 Sun 8-5
Entry Fee: N/A Proceeds to: _____
Number of Attendees: ≤ 1,000 Minors Present? yes or no _{circle one} Alcohol Service? yes or no _{circle one}
Food Service? yes or no _{circle one} Provided by: Diana Leiza

Response needed by June 14

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted	<u>RS</u>		
Liability insurance with County named as additional insured	<u>RS</u>		
Surety bond	<u>---</u>		
Permission to enter property received	<u>RS</u>		
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted			
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: _____

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

JUN 03 2022



Date Submitted: 1...2...3...A...

Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/Sekiin Fun Days

Address: P.O. Box 225 Clallam Bay, WA 98526

Telephone: 360 640-0171 e-mail: leizadiana@gmail.com

Type of Event: Community Celebration

Location of Event: Clallam Bay and Sekiin

Date(s)/Time(s) of Event: Friday, July 8 - Sunday, July 10 ^{pm} Fri 6-11 Sat 8-10 Sun 8-5

Entry Fee: N/A Proceeds to: _____

Number of Attendees: 5,000 Minors Present? yes or no circle one Alcohol Service? yes or no circle one

Food Service? yes or no circle one Provided by: Diana Leiza

Response needed by June 14

BOARD OF COMMISSIONERS			
	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted	<u>Wf/JP</u>		
Water supply	<u>Wf/JP</u>		
Toilets and washing facilities	<u>Wf/JP</u>		
Food preparation and food service facilities	<u>Wf/JP</u>		
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted			
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: _____

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

RECEIVED
CLALLAM CO. COMMISSIONERS

JUN 08 2022



Date Submitted: 1...2...3...A...

Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/Sekiwa Fun Days
Address: P.O. Box 225 Clallam Bay, WA 98526
Telephone: 360 640-0111 e-mail: leizadiana@gmail.com

Type of Event: Community Celebration

Location of Event: Clallam Bay and Sekiwa

Date(s)/Time(s) of Event: Friday, July 8 - Sunday, July 10 ^{pm} 12:00-11:00
8:00-10:00
Sun 8-10

Entry Fee: N/A Proceeds to: _____

Number of Attendees: 5,000 Minors Present? yes or no
circle one

Alcohol Service? yes or no
circle one

Food Service? yes or no
circle one

Provided by: Diana Leiza

BOARD OF COMMISSIONERS			
	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability Insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted	X		
Approved fire protection devices and equipment available	X		
Fire prevention standards per State law	X		
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted	X		
Approved fire protection devices and equipment available	X		
Fire prevention standards per State law	X		
Other			

SHERIFF			
Sufficient written documentation/plan submitted	Approved	Conditional*	Denied
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: _____

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

JUN 03 2022



Date Submitted: 1...2...3...A...
Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: _____

Address: _____

Telephone: _____ e-mail: _____

Type of Event: _____

Location of Event: _____

Date(s)/Time(s) of Event: 3 --

Entry Fee: _____ Proceeds to: _____

Number of Attendees: 4 Minors Present? yes or no circle one Alcohol Service? yes or no circle one

Food Service? yes or no circle one Provided by: 1.2.3

Response needed by June 14

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

RC
✓
Vok

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted			
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: _____

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

June 1, 2022

Dear Commissioners Peach, Ozias and Johnson:

We, the Clallam Bay/Sekiu Fun Days Committee, are requesting a waiver of the assembly application fee. We have not had a Fun Days for the past three years, our resources are limited to donations for expenses.

As you can see from our application, we have a fun, family-oriented weekend of events scheduled. Please come and join in the fun.

Thank you for considering this request.

Diana Leiza, Co-Chairperson

CB/Sekiu Fun Days

Clallam County Commissioners

May 28, 2022

Dear Commissioners Peach, Ozias and Johnson:

I am writing this letter on behalf of the Clallam Bay/Sekiu Fun Days community event. This community event has been held annually the second week of July (except during the pandemic) since 1983.

It has been three years since our small community has held this annual event and we are hopeful to continue this year and for years to come. We are excited to bring back all the fun, family-oriented activities. This year we have thirty volunteer community members who have donated their time and talent to provide a this event.

The three (3)-day event will take place on Friday, July 8 through Sunday, July 10. Our kick-off event will be on Friday with a community potluck at the school building along with live music.

On Saturday, events will take place including, but not limited to, a bicycle poker run, and kiddie parade, grand parade and auction. See attached schedule of events for the weekend.

We will end our weekend of events with a 5K Fun Run (see attached map).

There will be an arts, craft and quilt show at the Sekiu Community Center. The community quilt club will hold an open house at the portable building at Clallam Bay School.

An exciting day of auctioning will occur Saturday after the parade at the Clallam Bay bus garage. This annual event has been in existence since

1983, supported by community business, private donations, and donations from businesses on the west end.

There will be ample parking at the school and county park. There will be Sanikans and handwash stations located at the bus garage and Weel Road. There are bathroom facilities located at the park and at the visitor center. There will also be sanikans located on property where live music and the car show will be located.

The main area of events will be downtown Clallam Bay at the school bus garage. Vendor areas will be assigned as necessary for both food and retail sellers. All vendors are required to have appropriate vender and, if applicable, food handler permits, which must be submitted at time of vender application approval. Such permits must also be posted at vendor area. There will be an information booth set up in the bus garage area – see attached schedule. There will be a first aid station available provided by Clallam County District #5 Fire/EMS Department.

A copy of the insurance policy which names Clallam County as additional insured and insured at the appropriate minimum insurance requirements in the amount of \$100,000 bodily injury per person and \$100,000 property damage is included.

Clallam County District #5 Fire/EMS department and volunteers will help with crowd control along with Clallam County Sheriff's Department and volunteers of Clallam Bay/Sekiu Fun Days Committee.

Respectfully submitted,

Diana Leiza, Chair

Barb Hamilton, Co-Chair

Clallam Bay/Sekiu Fun Days 2022

Permit Application

Water Supply:

- a. There is a water faucet available at the Bus Garage – the site of the main events.

Bottled water will be available throughout the event – including the bus garage, Weel Road parade area and County Park.

Toilets and Washing Facilities:

- b. The county park restrooms located within the Fun Days location will be open and available for use. There are also restrooms located at the Visitor Center and Mini Mart.

Sanikans will be located in the following locations: Two Sanikans (one for female and one male – both appropriately designated) will be located at the bus garage (the main events location) with hand washing stations. There will also be a Sanikan located at Weel Road – the site for parade registration.

There will be hand sanitizer containers located at the Fun Days Booth.

Food Preparation and Food Service Facilities:

- c. All vendors requesting a spot at Fun Days event will have necessary county vendor permit and food handler permits as required. Documentation along with vendor application must be submitted to Fun Days Vendor Committee prior to event.

The Community Potluck will be Friday evening at 6:00 pm at the Clallam Bay School Building. Volunteers with food handler permit(s) will be present and assisting with potluck.

2. Clallam County Civil Defense and CCFD #5:

Please see attached email from Chief Quinones, CCFD#5. Fire and Rescue vehicles and personnel will be located at specific locations during the Fun Days Events.

Washington State Patrol Lieutenant and Clallam County Sheriff Office have been notified of parade and Fun Run. Maps of parade and Fun Run will be submitted to both agencies closer to the event date.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Scott W Erlwein Ins Agcy Inc 1601 E Front St Ste C Port Angeles WA 98362		CONTACT NAME: Scott PHONE (A/C, No, Ext): 360.417.2663 E-MAIL ADDRESS: se.insuranceagency@gmail.com FAX (A/C, No): 360.209.8105	
INSURED CLALLAM BAY SEKIU FUN DAYS DIANA LEIZA PO BOX 225 CLALLAM BAY WA 98326		INSURER(S) AFFORDING COVERAGE INSURER A: Mount Vernon Fire Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 26522	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC	Y		SE 2011691	07/08/2022	07/12/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ SEE L-535
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐ OCCUR ☐ CLAIMS-MADE ☐						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A						WC STATUTORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Festival, Parade, Vendor Booths - NO Rides
Clallam Bay and Sekiu, WA - <1000 attendees

IF further information is needed, please email me directly at:
se.insuranceagency@gmail.com
or call, 360.417.2663 Scott

CERTIFICATE HOLDER**CANCELLATION**

CLALLAM COUNTY PARKS, REC. & FACILITIES
CLALLAM BAY PARK
223 EAST FOURTH STREET
PORT ANGELES WA 98362

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott W Erlwein



CLALLAM BAY/SEKIU FUNDAYS WEBSITE (PHONE VIEW)

Clallam Bay/Sekiu Fundays schedule



Friday July 8th	Location	Tentative Time
Potluck	Clallam Bay Bus Barn	5pm
Art Show	Sekiu Community center	TBD
Clallam Bay/Sekiu historic slide show	TBD	7pm
Vendors	Clallam Bay bus barn	TBD
Saturday July 9th	Location	Tentative Time
Vendors	Clallam Bay bus barn	All Day
Quilt/Craft open house	Clallam Bay school	10:00-4:00pm
Art Show	Sekiu Community Center	TBD
Poker Ride	Meet at Clallam Bay School	9am
Kiddie Parade	Start at Wheel Road	10am
Grand Parade	Start at Wheel Road	Follows Kiddie Parade
Kids Game	Clallam Bay School	1:00-3:00pm
Auction	Clallam Bay bus barn	3:00pm
Live Music	Main Venue	All Afternoon
Car Show	Across from Vendors	TBD
Fireworks	Sekiu	10:00pm
Sunday July 10th	Location	Tentative Time
Fun Run	Start at Charlie Creek Road	8:00am Sign Up 9:am Run
Scavenger Hunt	TBD	9:00am Sign Up 10:00am Hunt



PO Box 225 , Clallam Bay, WA 98326

VENDOR APPLICATION

Powered locations come with 110-volt outlets only. No 220-volt outlets are available. If you are going to be using multiple outlets for cooking, we encourage you to bring a *quiet* generator or portable gas range in case the outlets in your space are unable to handle the load of your appliances.

Vendor space size is approximately 10'x10'

Space is reserved for applications returned complete with payment and copy of your vending/food permits. Specific locations are not reserved. Please indicate all electrical/space needs clearly on your application.

All vendors are required to check in with the Vendor Coordinator (Diana Leiza) or Fun Days Chairperson (Rachelle Nicholas) prior to setup.

Arrangements for accommodations or RV's should be made in advance. There are no spaces or facilities available in the vendor area, but there are facilities within the community.

All vendors serving food must have a Food Handler's Permit within plain view.

Fun Days reserves the right to refuse any application. No vendor is allowed to set up in areas other than those assigned without prior approval from the Vendor Coordinator or Fun Days Chairperson.

No refunds will be made.

Setup is permitted after 8:00 am on Friday or by Fun Days Chairperson. The Fun Days Chairperson or Vendor Coordinator will be available throughout the festival for any Vendor needs.

For more information contact Vendor Coordinator, Diana Leiza (360-640-0171 or email – leizadiana@gmail.com) or through our website *input address*

Please print legibly and complete application in its entirety:

In consideration of the acceptance of this application, the applicant agrees to save and hold harmless the officers,

Name:	Cell Number:
Mailing Address:	
City, State, Zip:	
Electricity: Yes ☐ No ☐	
Booth Name:	
Type of Merchandise:	
Number of Spaces:	

employees and agents of the festival, Clallam County, DOT, State of Washington, and private property owners from any loss or damage to persons and/or property caused by operation and or behavior of applicants unit in connection with festival activities and further agrees to find said personnel harmless from any claims for such damage.

Signature: _____ Date: _____

LOCATIONS WILL BE ASSIGNED BY FUN DAYS COMMITTEE.

FEE: \$35 (NON ELECTRICAL) \$50 (ELECTRIC)

Parking

Saturday morning: No parking
on Hwy 112 from Weel
Rd to Bogichiel Rd.

After Parade (approximately
1:00 pm)

Parking available on side
streets & Hwy 112, ~~on~~

Parking Spaces Available

CB library 7th St
15 spots (marked)

County Park:
35 marked spots

Clallam Bay School
Front of School: 31 marked spots
Back of school: 41 marked spots

Total marked Spots: 112 spots

Parade

sheriff
XXXXXX

Eagle Crest

Detour
CB Pres. Ch
8th St

Fire
Dept

Parade begins at
Weel Road &
ends at Bogichiel
Road .4 mile

Once Parade passed
Traffic
Detour
8th St & Bogi.
back onto Hwy
112.

Bogichiel
Rd

end
of
parade

Judge
St.
Hwy 112

.3

County
Park

Frontier
St.

Sunset w
Coop.

Bus
Garage

.2

School Sams
Park

.1

Weel Rd
Parade Line-up

Market
Hess



Diana Sue <leizadiana@gmail.com>

Clallam Parade on SR-12 July 9th 2022

1 message

Steen, William (WSP) <William.Steen@wsp.wa.gov>

Thu, May 26, 2022 at 12:59 PM

To: "Robley, Stephen (WSP)" <Stephen.Robley@wsp.wa.gov>, "leizadiana@gmail.com" <leizadiana@gmail.com>

Cc: "Amorati, Tony (WSP)" <Tony.Amorati@wsp.wa.gov>

Good Afternoon,

On July 12, members of the Clallam Bay community will be having a parade. The parade will be on State Route 112 through the town. The parade members will stage on Weel Road at 0800 and will block the road at 1100 for the parade. The parade will start at Weel road and continue through town and end at Bogachiel St. The community will have fire trucks and vehicles with warning lights on them for safety and travel. Can we have a trooper contact the area at the time the road is blocked to provide assistance.

Community organizers will call WSP communications prior to the road blockage at [360-473-0300](tel:360-473-0300) and advise them the road will be blocked with an expected time of road blockage. Sgt. Robley, your detachment will be working, can you reach out to Ms. Diana Leiza at 360-640-0171 to confirm details.

Thank you, Bill

Lieutenant William Steen

District 8 Field Operations Bureau

[4811 West Werner Road](#)

[Bremerton WA, 98312](#)

360-473-0103 Office

360-485-2908 Cell

"Never Above You, Never Below You, Always Beside You".



Gmail



in:sent



3 of

grand parade (after Honor Guard). Will keep you posted on any changes. I contacted the WA ST Pat their calendar also. I will forward email from St Patrol to you as soon as I receive. My phone number is :



Virus-free. www.avg.com

Reply

Reply all

Forward



N
Hang



Diana Sue <leizadiana@gmail.com>

Fun days

1 message

Clallam County Fire District 5 <cclallam@centurytel.net>

Mon, May 30, 2022 at 3:28 PM

To: dleiza <leizadiana@gmail.com>

To whom it may concern,
All Fire Department apparatus will be available for the parade and the fun days events after.
Thank you

--
Heather Quinones
Clallam Bay Fire Dist 5
Fire Chief
360-963-2371(w)
360-640-5338(c)

\$500

Van TRUE SK Fun Run Fred & Cam
Fun Days Fun Run Jenni Sprague
Fire Station sign up

Start - 10:00
Sign up at 9:00
Charlie Creek Rd

Honor Guard
Jerry Bow
Super

At Fire Hall

Start on CC Rd
at start line

* go N on CC Rd
thru closed off Rd
to Eagle Crest Rd

down EC Rd to 101
101 w/ cross guard
to side walk

stop
sign
event
ahead
sign
↳ Dan
Ahren

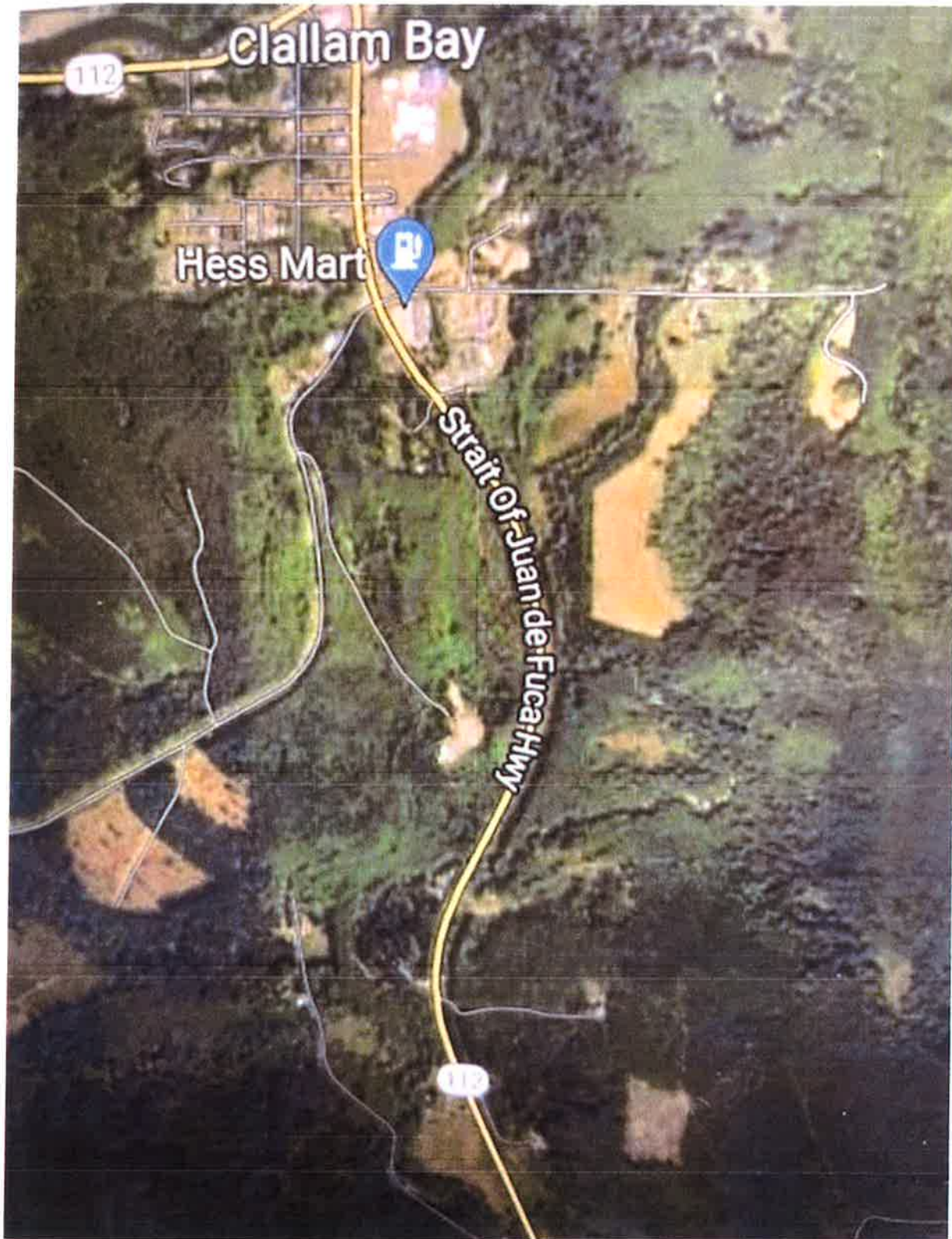
Person on both sides
w/ slow, stop sign

turn rt on Frontier St
down Fr St.

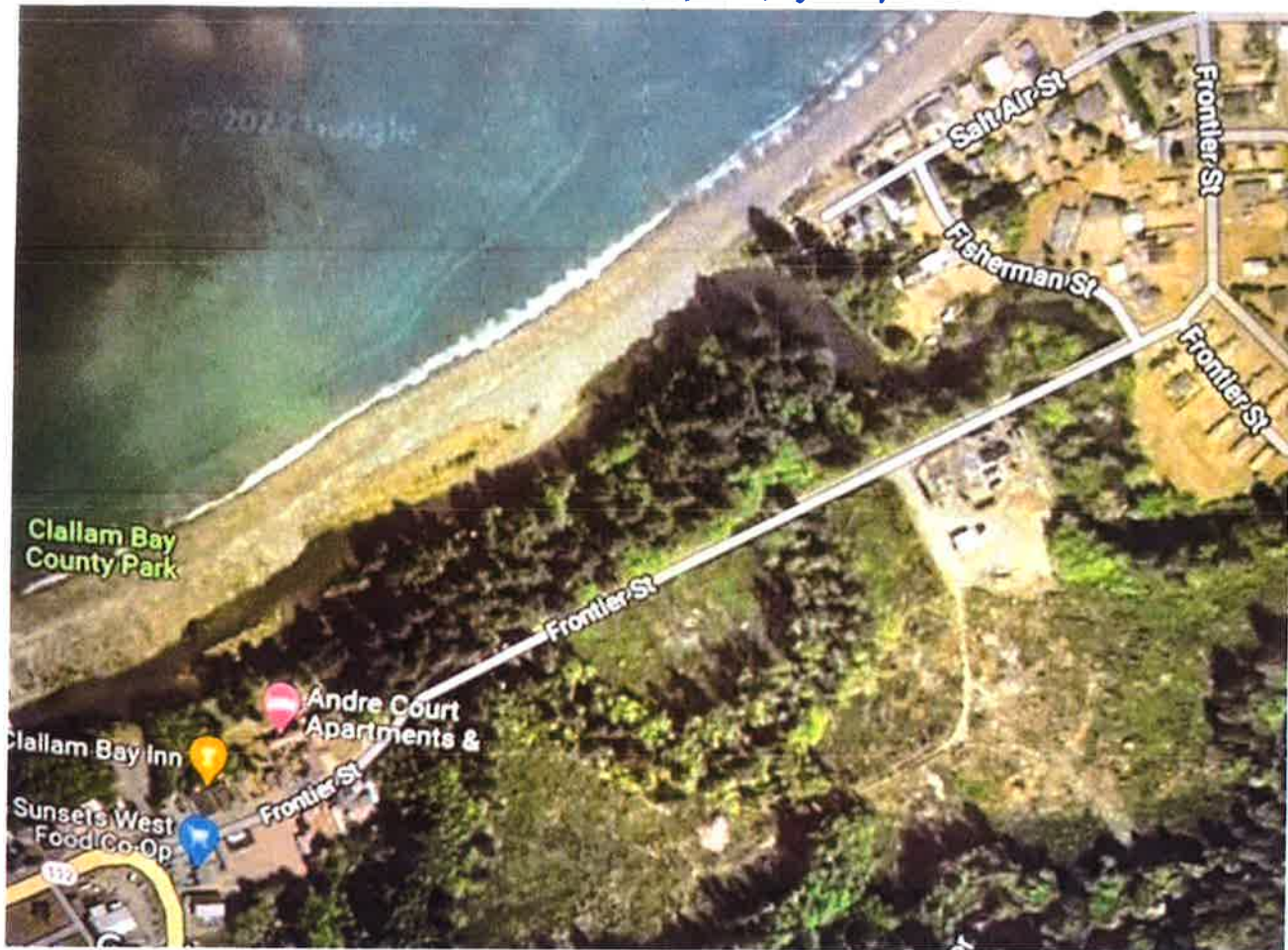
& around

to Salt air down to Fisherman
Back to Frontier Finish Line -

Fun Run



Fun Run





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
6/21/22
IC

Department: Parks, Fair & Facilities

WORK SESSION ☒ **Meeting Date:** 06/21/22

REGULAR AGENDA ☒ **Meeting Date:** 06/21/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | ☐ Budget Item |
| ☐ Resolution | ☐ Proclamation | ☒ Other |
| ☐ Draft Ordinance | ☐ Final Ordinance | |
- Documents exempt from public disclosure attached: ☐

Executive summary: The Federal Highway Administration (FHWA), Western Federal Lands Highway Division (WFL) is working on a project on behalf of the U.S. Fish and Wildlife Service (USFWS) for parking area and restroom improvements at the Dungeness National Wildlife Refuge (DNWR). The project location is at the terminus of the County's Voice of America Road and adjacent to our Dungeness Recreation Area.

Over 90% of the footprint of the current parking area at the DNWR trailhead is on County land. The USFWS has a lease with the County and maintains current parking and trailhead improvements on the County property. USFWS will continue to be responsible for maintenance of the planned parking area and restroom improvements.

The attached Request for Concurrence of Section 4(f) Transportation Enhancement Exception is part of the FHWA's environmental review process to assess impacts to recreation areas, wildlife refuges, and other places. The 4(f) form is an acknowledgment that the County as the landowner concurs that the project will be an enhancement related to public use. The USFWS as manager of the Dungeness Wildlife Refuge also received the 4(f) form and have signed.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budget impact

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Authorize the Chair of the County Commissioners to sign the attached Request for Concurrence of Section 4(f) Transportation Enhancement Exception.

County Official signature & print name:

Name of Employee/Stakeholder attending meeting: Donald Crawford & Steve Gray

Relevant Departments: Parks, Fair & Facilities

Date submitted: June 15, 2022

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

BOCCAagenda_DNWR(6-13-22)
Revised: 3-04-2019



U.S. Department
of Transportation
**Federal Highway
Administration**

Western Federal Lands Highway Division
610 E. Fifth Street
Vancouver, WA 98661
Phone 360-619-7700
Fax 360-619-7846

May 2, 2022

Commissioner Mark Ozias,
Clallam County District 1
Board of County Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362

RE: Dungeness National Wildlife Refuge and Recreation Area, WA Clallam 2016(1)
Request for Concurrence of a Section 4(f) Transportation Enhancement Exception

Dear Commissioner Ozias;

The Federal Highway Administration (FHWA), Western Federal Lands Highway Division (WFL), in partnership with the U.S. Fish and Wildlife Service (USFWS) and Clallam County, Washington (County), is proposing to improve safety, stormwater management, traffic flow, speed, the condition of the parking area, and efficiency of the comfort station at the Dungeness National Wildlife Refuge near the town of Dungeness, Washington.

FHWA has identified the Dungeness National Wildlife Refuge as a 4(f) resource under the U.S. Department of Transportation Act of 1966. Section 4(f) of the Act (now codified at 49 U.S.C. § 303) stipulates that the Secretary of Transportation may approve a transportation project requiring the "use" of the publicly owned land of a public park, recreation area, wildlife and waterfowl refuge, or land of a historic site of National, State, or local significance (as determined by the Federal, State, or local officials having jurisdiction) only under certain circumstances.

Through a 4(f) evaluation of the project, the FHWA has determined that the project qualifies for an exception to the requirement for Section 4(f) approval according to 23 CFR 774.13(g):

(g) Transportation enhancement projects and mitigation activities, where:

- (1) *The use of the Section 4(f) property is solely for the purpose of preserving or enhancing an activity, feature, or attribute that qualifies the property for Section 4(f) protection; and*

As previously noted, the proposed project would improve safety, stormwater management, traffic flow, speed, the condition of the parking area, and efficiency of the comfort station.

An increase in public use is anticipated, so greater vehicle capacity and an increase to safety is needed; improved motorist sight lines, better separation for less congestion between incoming and outgoing vehicles, slower speeds, and easier ingress/egress of parking spaces will be addressed. Stormwater standards have been raised since the original construction and therefore, this location would be brought up to standards through the addition of current construction best management practices. Because funding is limited, a reduction in maintenance costs is also needed; the substitution of a multi-stall, vault toilet for the antiquated comfort station is planned.

(2) The official(s) with jurisdiction over the Section 4(f) resource agrees in writing to paragraph (g)(1) of this section.

This letter serves as the documented agreement, once reviewed and signed by the official with jurisdiction.

In the case of public parks, recreation areas, and wildlife and waterfowl refuges, the officials with jurisdiction are the officials of the agency or agencies that own or administer the property in question and who are empowered to represent the agency on matters related to the property. For the named 4(f) resources, the County has been identified as the owner and the USFWS as the manager. To assist in completing National Environmental Policy Act documentation for the project, FHWA is requesting concurrence by the County that the "use" of the parking area and associated facilities at the Dungeness National Wildlife Refuge is for the purpose of enhancement. If you concur, please sign below and return this letter for our project file.

Mark Ozias, Clallam County District 1 Commissioner

Date

Should you have any questions, please contact Joshua Taylor at 360-619-7633 or by e-mail at joshua.taylor@dot.gov. A separate 4(f) concurrence letter was sent to the USFWS as an official with jurisdiction of the Dungeness National Wildlife Refuge. They have been copied on this letter.

Sincerely,

SCOTT RUSSELL
SMITHLINE

Digitally signed by SCOTT RUSSELL
SMITHLINE
Date: 2022.05.02 15:47:13 -0700

Scott Smithline
Environmental Manager

Cc: Jennifer Brown-Scott, Washington Maritime National Wildlife Refuge Complex Project Leader
Dave Arena, WFL Program Manager
Joshua Taylor, WFL Environmental Specialist



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
6/21/22

Department: Parks, Fair and Facilities

WORK SESSION ☒ **Meeting Date:** 6-21-22

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other: Pre-application questionnaire |

Documents exempt from public disclosure attached: ☐

Executive summary:

Washington Department of Commerce Grant to Support Legacy Festivals and Events. Parks, Fair, and Facilities to utilize grant program to fund the replacement of fairground "first aid" building.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budget impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Clallam County Board of County Commissioners authorize the County Administrator to Sign the Grant Application Information form as submitted.

County Official signature & print name:  Don Crawford, Director

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Parks, Fair and Facilities Department

Relevant Departments: Board of Commissioners, Parks, Fair and Facilities

Date submitted: 6-15-22

* Work Session Meeting - Submit 1 single sided/not stapled copy 2022 Festivals and Events Grant Program Agenda item summary
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Clallam County

Grant Application Information

DEPARTMENT: **Parks, Fair, and Facilities**

DATE SUBMITTED TO W/S: **6.21.2022**

GRANT NAME: **2022 Festivals and Events Grant Program** APPLICATION DEADLINE: **7.1.2022**

ISSUING AGENCY: **Washington State Department of Commerce** IS THIS A RENEWAL? **No**
Washington Festival and Events Association

LENGTH OF GRANT: **6 months**

RENEWAL POSSIBLE? **NO**

TOTAL AWARD: **35,000**

ANNUAL AMOUNT: **N/A**

MATCH REQUIRED? **NO**

MATCH AMOUNT: **N/A**

DESCRIPTION OF GRANT AND PURPOSE:

Grant program supports "legacy-level" community events, including:

- **County Fairs**

"Legacy-level" refers to events that have taken place in the community for five or more years and draw visitors. Grants are designed to either restart and stabilize events suspended in 2020 and 2021, recover from disruptions and losses due to the COVID-19 pandemic, or both.

Covered expenses include deposits on infrastructure (security, temporary fencing, staging, lights, sound equipment, etc.) and staff and labor costs. Grants range from \$5,000 to \$35,000. Award amounts are based on need and demonstrated losses.

The grant program's goals to help communities recover from pandemic losses are to:

- Ensure that legacy festivals restart in a safe, sustainable, and self-sufficient manner while following CDC and state-level health and public safety guidelines.
- Preserve the vibrancy, diversity, and growth of local entertainment and arts communities as an integral part of the state's creative economy.
- Preserve community celebrations of local history, culture, arts, music and identity.

EXPLAIN HOW THIS GRANT WILL BE USED FOR THE GOOD OF CLALLAM COUNTY CITIZENS:

Demolition of existing (1982) dilapidated Fairground "First Aid" building and replacement of a like-sized modular unit replete with electrical, HVAC (for cooling station), enhanced gurney access, matching the fairground building and color schemes.

DOES THE GRANT ACTIVITY FURTHER THE DEPARTMENT'S MISSION OR CORE FUNCTIONS? HAS IT BEEN A PART OF LONG TERM DEPARTMENT OR COUNTY GOALS?

The purpose of the grant application is to:

- A. Take advantage of current COVID- related funding for the purpose of furthering long-term facility renewal needs of the fairground.
- B. Replace a dilapidated existing building with a modern version that will better fulfill the needs of fair – related first responders.
- C. Improve the aesthetics of the fairground thus, improving the fairgoer experience.

DOES THE GRANT ACTIVITY INCREASE AN EXISTING SERVICE OR ADD A NEW SERVICE? TO WHAT DEGREE? IF THE GRANT WERE NOT AVAILABLE, WOULD THE SERVICE HAVE BEEN NECESSARY?

It enhances an existing facility / service with a modicum of increased operational expense to provide cooling.

WHAT MEASUREMENTS (PERFORMANCE MEASURES) WILL BE USED TO EVALUATE THE SUCCESS OF THE ACTIVITIES PROVIDED BY THE GRANT? WILL PERFORMANCE MEASURES BE DEVELOPED?

The replacement building will eliminate much needed but, unfunded building repairs and updating.

DOES THE GRANT ACTIVITY CREATE A NEW SERVICE OR LEVEL OF SERVICE WHICH IS EXPECTED TO BE CONTINUED FROM LOCAL FUNDING AT THE END OF THE GRANT PERIOD?

NO

IF MATCHING FUNDS ARE REQUIRED, WHERE WILL THEY COME FROM? DOES THE DEPARTMENT HAVE EXISTING RESOURCES TO COVER MATCH REQUIREMENTS? FROM WHERE?

N/A

WILL THE ACTIVITY IN THIS GRANT HAVE IMPACTS ON OTHER DEPARTMENTS? HAS THIS BEEN DISCUSSED? DO OTHER DEPARTMENTS HAVE SUFFICIENT RESOURCES TO DEAL WITH ADDITIONAL IMPACTS?

No negative impacts- financial or other to PFF or Other.

WILL NEW POSITIONS BE ADDED? IF SO, HOW MANY AND WHAT TYPE ARE EXPECTED? ARE ALL WAGES AND BENEFITS PAID IN THE GRANT? WHAT WILL HAPPEN TO THE POSITIONS WHEN THE GRANT PERIOD ENDS?

N/A

DOES YOUR DEPARTMENT HAVE SUFFICIENT RESOURCES TO ADMINISTER THE GRANT? PROVIDE FOR TIMELY REIMBURSEMENT AND ACTIVITY REPORTS?

Yes. Relatively minimal direct labor and administrative impacts.

ARE THERE IMPACTS TO THE COUNTY IF THE GRANT IS NOT RECEIVED? WHAT ARE THEY?

No immediate impacts.

ARE INDIRECT COSTS ALLOWABLE ON THIS GRANT? IF SO, ARE THERE LIMITATIONS? WILL THEY BE CHARGED AND ALLOCATED AS INDIRECT?

No.

ARE THERE OTHER ACTIVITIES (GRANT OR OTHERWISE) THAT ARE BUDGETED FOR THIS YEAR THAT WILL NOT BE COMPLETED IF THIS GRANT IS APPROVED?

No

WHAT BUDGET CHANGES ARE NECESSARY? INCLUDE REVENUES AND EXPENDITURES.

N/A

OTHER COMMENTS

I have spoken with the executive director responsible for the grant. They have assured me that our concept is within the limits of the grant parameters.



ELECTED OFFICIAL/DEPARTMENT HEAD SIGNATURE

APPROVAL

Rich Sill, ADMINISTRATOR

Submit in **duplicate** to the Board of Commissioners for Work Session discussion and approval by the Administrator prior to application for any grant. The approved form must be included with the grant contract when it is submitted to the Board for approval. Refer to Administrative Policies 120 and 562.



Washington State
Department of
Commerce



2022 Festivals and Events Grant Program

About this Grant

Washington Festival and Events Association, in partnership with **Washington State Department of Commerce** and **ArtsWA**, is pleased to offer a Festival and Events Grant Program. This program supports "legacy-level" community events, including:

- festivals
- civic and holiday celebrations
- cultural and heritage events
- music festivals
- street and art fairs
- see full list in the application

"Legacy-level" refers to events that have taken place in the community for five or more years and draw visitors. Funding supports events in communities of less than 100,000 residents (based on the 2020 Census). Funding supports the 2022 calendar year. Grants are designed to either restart and stabilize "legacy-level" festival and events suspended in 2020 and 2021, recover from disruptions and losses due to the COVID-19 pandemic, or both. Covered expenses include deposits on infrastructure (security, temporary fencing, staging, lights, sound equipment, etc.) and staff and labor costs. Grants range from \$5,000 to \$35,000. Award amounts are based on need and demonstrated losses.

The grant program's goals to help communities recover from pandemic losses are to:

- Increase business revenue and attendee overnight or extended accommodation stays.
- Generate local tax revenue and restore community-giving programs.
- Support small businesses that depend on seasonal festivals and events to fund their operations and provide community employment opportunities.
- Assist businesses in the tourism, entertainment, and other creative subsectors by ensuring that legacy festivals restart in a safe, sustainable, and self-sufficient manner while following CDC and state-level health and public safety guidelines.
- Preserve the vibrancy, diversity, and growth of local entertainment and arts communities as an integral part of the state's creative economy.
- Stimulate new community sponsorships, in-kind donations, and monetary support to create long-term financial stability.
- Preserve community celebrations of local history, culture, arts, music and identity.

Funding is provided by the Washington State Department of Commerce and administered by Washington Festivals and Events Association in collaboration with the Washington State Arts Commission (ArtsWA).



Washington State
Department of
Commerce



Funding Amounts

Grants will range from \$5,000 to \$35,000, based on need and demonstrated losses.

Important Dates

- Application Period: Ongoing, between June 8 – July 1, 2022
- **Deadline July 1, 2022, 5:00 p.m.**
- Notification of Grant Award: on a rolling basis and by July 25, 2022
- When Funds will be Distributed: on a rolling basis and by October 31, 2022
- Final Report Due: January 2, 2023

Who Is Eligible to Apply?

To be eligible, organizations must meet the following criteria:

- “Legacy-level*” festivals and events in Washington State communities of less than 100,000 residents (based on 2020 Census). **Legacy-level is defined as being held in the community for **five or more** years.*
- Active for-profit or non-profit organizations identified by UBI, EIN, and UEI numbers
- Organizations with demonstrable financial loss due to the COVID-19 pandemic in 2020 and 2021

Who Is Not Eligible to Apply?

- One-off concerts that are not part of an ongoing series
- Events that are online/virtual only
- Festivals or Events not in existence in the last five years
- Events that are exclusive (not open to everyone, or only available to affiliates)
- One-off events or series of events that aren't “festival” in nature. Festivals are loosely defined as an organized series of public events that celebrate culture, heritage, and art.
- Events or festivals that are political or advocacy in nature
- Most sporting events that are primarily spectator-oriented (unless they are part of a Lifestyle festival, such as a rodeo)
- Events or festivals that are under three hours in duration
- Organizations debarred, suspended, ineligible, or voluntarily excluded from receiving federal funds (45 CFR 1169)
- Organizations permanently closed or intend to permanently close in 2022

How recipients selected?

Screening for Eligibility

- Applications are screened by staff to ensure the applicant meets eligibility requirements.

Evaluation and Application Scoring Panel

- Applications are evaluated and scored by staff and/or community members.



Washington State
Department of
Commerce



Funding

- Panel(s) meet to discuss applications and make funding recommendations.

Notification of Award

- Applicants will be notified by July 25, 2022
- Feedback is available if your application is found ineligible for funding.

What is the Criteria Used to Score Applications?

Applications will be reviewed for eligibility and financial need. Awards will be made based on number of applications received and available funds.

What is Required to Apply?

- Grant recipients will be asked to supply tax documents (990, etc., may also include organization budgets) to confirm financial loss and need.
- UBI (Unique Business Identifier) number
- EIN (Federal Employer Identification Number)
- UEI (Unique Entity Identifier) number

How to Apply:

Applications are submitted through our online grant platform, Submittable, until **5:00pm** on the deadline date. Applications are open **June 8, 2022**, through **July 1, 2022 – 5:00 p.m.**

Grant Application Resources

WFEA and ArtsWA will hold public seminars. [Click here to register](#). We hope to see you there.

Additional Information

Contact Us

Bruce Skinner, Executive Director, WFEA, at 360-441-7190 or bruce@wfea.org

About Washington Festival and Events Association

The [Washington Festivals & Events Association](#) (WFEA) is a corporation dedicated to promoting the common business interests of the festivals and events industry in Washington State. The Association seeks to assist members and the special event industry to improve and advance industry standards by providing professional and leadership development, and technical assistance state-wide for the festivals & events industry.

About ArtsWA

ArtsWA is the [Washington State Arts Commission](#). The Arts Commission is a catalyst for the arts, advancing the role of the arts in the lives of individuals and communities throughout the state.

About the Washington State Department of Commerce

The [Washington State Department of Commerce](#)'s mission is to strengthen communities in Washington.



Washington State
Department of
Commerce



Transparency

Let us know if individuals involved with your organization also have an affiliation with WFEA, ArtsWA, or the Washington State Department of Commerce such as staff, commissioners, consultants, contractors, current grant panelists, or the immediate family members, etc. If you have an affiliation, please reach out to Bruce Skinner, Executive Director, WFEA, at 360-441-7190 or bruce@wfea.org.

Appeals

Unsuccessful applicants may appeal in accordance with Washington Administrative Code (WAC) 30.12.036, found here: <http://app.leg.wa.gov/WAC/default.aspx?cite=30-12-036>.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
clallam

Department: Health & Human Services

WORK SESSION ☒ **Meeting Date:** 6/21/22

REGULAR AGENDA ☒ **Meeting Date:** 6/28/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract #11331-21-STATE Amendment #1 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This contract amendment is between Washington State DSHS-Developmental Disabilities Administration and Clallam County. The purpose of the program is to advance the state legislative policy to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. Amendment period date is July 1, 2021 through June 30, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2022 – 2023 Budget increase is \$1,514,493.00.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please approve and sign.

County Official signature & print name:  KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kelley Lawrence

Relevant Departments: Health and Human Services

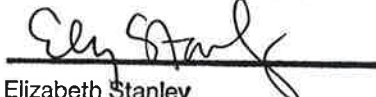
Date submitted: June 15, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

11331-21-State
Amendment #1

 Washington State Department of Social & Health Services <i>Transforming lives</i>		COUNTY PROGRAM AGREEMENT AMENDMENT		DSHS Agreement Number 2163-22716 Amendment No. 01	
This Program Agreement Amendment is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below.				Administration or Division Agreement Number Click here to enter text. County Agreement Number	
DSHS ADMINISTRATION Developmental Disabilities Admin		DSHS DIVISION Division of Developmental Disabilities		DSHS INDEX NUMBER 1215	
		CCS CONTRACT CODE 1215			
DSHS CONTACT NAME AND TITLE Wendi Winchel			DSHS CONTACT ADDRESS PO BOX 45315 Olympia, WA 98504-5315		
DSHS CONTACT TELEPHONE (360) 725-4264		DSHS CONTACT FAX (360) 586-6502		DSHS CONTACT E-MAIL winchwa@dshs.wa.gov	
COUNTY NAME Clallam County Clallam County DDA County Services			COUNTY ADDRESS 111 East 3rd Street Port Angeles, WA 98362-		
COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER 91-6001298			COUNTY CONTACT NAME Kelley Lawrence		
COUNTY CONTACT TELEPHONE (360) 417-2407		COUNTY CONTACT FAX Click here to enter text. 360-452-9605		COUNTY CONTACT E-MAIL klawrence@co.clallam.wa.us	
IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? No				CFDA NUMBERS	
AMENDMENT START DATE 07/01/2021		PROGRAM AGREEMENT END DATE 06/30/2023			
PRIOR MAXIMUM PROGRAM AGREEMENT AMOUNT \$1,514,493.00		AMOUNT OF INCREASE OR DECREASE \$1,514,493.00		TOTAL MAXIMUM PROGRAM AGREEMENT AMOUNT \$3,028,986.00	
REASON FOR AMENDMENT; CHANGE OR CORRECT CHOOSE ONE:					
EXHIBITS. When the box below is marked with a check (4) or an X, the following Exhibits are attached and are incorporated into this Program Agreement Amendment by reference: ☐ Exhibits (specify):					
This Program Agreement Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Program Agreement. No other understandings or representations, oral or otherwise, regarding the subject matter of this Program Agreement Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Program Agreement remain in full force and effect. The parties signing below warrant that they have read and understand this Program Agreement Amendment, and have authority to enter into this Program Agreement Amendment.					
COUNTY SIGNATURE(S)		PRINTED NAME(S) AND TITLE(S)		DATE(S) SIGNED	
DSHS SIGNATURE		PRINTED NAME AND TITLE		DATE SIGNED	

Approved as to form only by:


 Elizabeth Stanley
 Civil Deputy Prosecuting Attorney
 Clallam County

This Program Agreement between the County and the State of Washington Department of Social and Health Services (DSHS) is hereby amended as follows:

1. The **Total Maximum Contract Amount** is hereby increased in the amount of \$1,514,493.00 for a new Contract Amount of \$3,028,986.00.
2. **Section 1. Definitions Specific to Program Agreement**, items o, r, and u are hereby replaced with the following language:
 - o. "Employment Outcome Payment" means a payment to providers for transition students born between specific dates; have high acuity; are authorized for Individual Employment, and student obtains a competitive integrated job within specific timeframes. If the job is a minimum of ten hours of work per week an additional amount will be included in the payment.
 - r. "Job Foundation Report" means a document derived from employment readiness activities performed by students who are between ages 19 through 20 that identifies actionable next steps for employment. The employment service providers developing the Job Foundation report will be supporting students with employment activities on average 35 hours.
 - u. "Quality Assurance" means an adherence to all Program Agreement requirements, including DDA Policy 6.13, Provider Qualifications for Employment and Day Program Services, County Guidelines, and the Criteria for Evaluation, as well as a focus on reasonably expected levels of performance, quality and practice.
3. **Section 4. Credentials and Minimum Requirements**, item h. is hereby replaced with the following language:
 - h. Qualified Service Providers: The County assures that all service providers meet qualifications as outlined in the DDA Policy 6.13, Provider Qualifications for Employment and Day Program Services.
4. **Section 6. Statement of Work**, items k. (4), (5) and (11), t. and u. are hereby replaced with the following language:
 - (4) All Clients will have an individualized employment or Community Inclusion plan to identify Client's preferences. Minimum plan elements are outlined in the reference document "Criteria for Evaluation". A copy of the Client's individualized plan will be provided to the Client, their CRM, guardian, and others as appropriate.
 - (5) Six-month progress reports describing the progress made towards achieving Client's goal will be provided by the service provider to the CRM, participant, and/or guardian, if any, within 30 days following the six-month period. The report will summarize activities and outcomes made towards Client's individualized goal(s).
 - (11) For Group Supported Employment (GSE), Clients must have paid work. The total number of direct service staff hours provided to the group should be equal to or greater than the group's collective amount of authorized service hours. If the direct service staff hours are less than the collective amount, then the provider will be reimbursed only for the number of hours staff actually provide.
 - t. Partnership Project.
 - (1) A Job Foundation document will be completed per guidelines for eligible students. Eligible students are DDA Clients who were born between:

- For fiscal year 2021 9/1/00 through 8/31/01
- For fiscal year 2022 9/1/01 through 8/31/02
- For fiscal year 2023 9/1/02 through 8/31/03
- For fiscal year 2024 9/1/03 through 8/31/04

These students currently attending school and have completed an application to participate in this Value Based Payment (VBP) project. The VBP project application will include the following minimum criteria identified in the sample application found at:

https://www.dshs.wa.gov/sites/default/files/DDA/dda/documents/Job%20Foundation%20Application_040720%20%28002%29.docx

- (2) Qualified providers will collaborate with School District staff to complete the Job Foundation document and then provide a copy to the County. To be a qualified provider for the Partnership Project the Counties must require the provider to have a current contract with the Division of Vocational Rehabilitation; a contract in good standing with the County and cannot be in provisional status; a minimum of two years' experience providing Individual Employment with demonstrated job placement skills. The Job Foundation recommendation will only have actionable next steps towards integrated competitive employment.
- (3) A County participating in the Partnership Project must have the ability to work collaboratively with School Districts to identify DDA students in high school, collect and track information, be proficient in electronic spreadsheets, and ability to evaluate if completed Job Foundation document(s) meet quality standards.

u. Employment Outcome Payment. Providers with transition students born between

- For fiscal year 2023 9/1/00 through 8/31/01
- For fiscal year 2024 9/1/01 through 8/31/02
- For fiscal year 2025 9/1/02 through 8/31/03
- For fiscal year 2026 9/1/03 through 8/31/04

with high acuity and are authorized for Individual Employment, may receive one outcome payment if student obtains a competitive integrated job approved by the County within timeframes described in the chart below. If the County is also the service provider DDA will provide the job approval. If the job is at a minimum of ten hours of work per week an additional amount will be included in the payment.

5. **Section 7. Consideration**, item b. (2) is hereby replaced with the following language:

- (2) Spending Plan: DDA will provide the initial spending plan / Program Agreement Budget / Exhibit B. Funding shall be distributed under State and Medicaid in the revenue section. The planned expenditures for Consumer Supports are based on authorized Clients, their acuity level and work history for a given point in time. The Additional Consumer Support are the Consumer Supports multiplied by a percentage. The spending plan may only be modified by mutual agreement of the parties in writing and shall not require a program agreement amendment.

6. **Section 8. Billing and Payment**, items f. and i. are hereby replaced with the following language:

- f. Program Administration: The County will provide program administration and coordination including such activities as planning, budgeting, contracting, monitoring, and evaluation. Monthly claims for administration can be 1/12 of the maximum amount identified in Exhibit B under Administration or for the actual costs incurred in the given month but will be the lesser of the two. Administration cost

reimbursement will not exceed 7% unless the Assistant Secretary of DDA approves a request for an exception under chapter 388-850 WAC.

- i. Timeliness of and Modification to Billings: All initial invoices with signed documentation must be received by the DDA Region within forty-five (45) calendar days following the last day of the month in which the service is provided. Corrected invoices and documentation including re-posted billing information will be accepted throughout the fiscal year as long as they are received within sixty (60) calendar days of the associated fiscal year unless an extension is approved by the DDA Regional Administrator or designee. Payment will not be made on any invoice submitted past sixty (60) calendar days after the Program Agreement fiscal year.

7. Exhibit B. Program Agreement Budget is hereby replaced with the following Exhibit B1, Program Agreement Budget.

All other terms and conditions of this Program Agreement remain in full force and effect.

Exhibit B1

Program Agreement Budget

Original Budget ☒ Budget Revision
REVENUES

Fiscal Year	Fund Source	Original	1 st Revision	2 nd Revision	3 rd Revision
2022	State only	766,882			
	Medicaid	747,671			
	Total Rev.	\$1,514,493	\$	\$	\$

Fiscal Year	Fund Source	Original	1 st Revision	2 nd Revision	3 rd Revision
2023	State only		766,822		
	Medicaid		747,671		
	Total Rev.		\$1,514,493	\$	\$

FY2023

Account Title / BARS	Job Foundation Funds	PASRR Funds	State Funds	Medicaid Funds	TOTAL
ADMINISTRATION 11,12,13,14	0	2,621	52,958	43,329	98,908
OTHER CONSUMER SUPPORTS 31, 32, 41, 92, 93, 94, 97	0	0	50,935	41,674	92,609
CONSUMER SUPPORT STATE-ONLY 62, 64, 65, 67, 69	0	0	0		0
Child Development 61			0		0
MEDICAID CLIENTS 62, 64, 65, 67, 69 95, 96	0	37,440	642,768	642,768	1,322,976
ROADS to COMMUNITY LIVING 62, 64, 65, 67, 69			0	0	0
TOTAL	0	40,061	746,661	727,771	1,514,493

FY2022

Account Title / BARS	Job Foundation Funds	PASRR Funds	State Funds	Medicaid Funds	TOTAL
ADMINISTRATION 11, 12, 13, 14	0	2,621	52,958	43,329	98,908
OTHER CONSUMER SUPPORTS 31, 32, 41, 92, 93, 94, 97	0	0	50,935	41,674	92,609
CONSUMER SUPPORT STATE-ONLY 62, 64, 65, 67, 69	0	0	0		0
Child Development 61			0		0
MEDICAID CLIENTS 62, 64, 65, 67, 69 95, 96	0	37,440	642,768	642,768	1,322,976
ROADS to COMMUNITY LIVING 62, 64, 65, 67, 69			0	0	0
TOTAL	0	40,061	746,661	727,771	1,514,493

COP federal, state,

Budget Hearing/Meeting Date:

- | | | | |
|---------------------------------|-----------|--------------------|----------------------------------|
| Budget Number xxxxx.xxx. | 11331.511 | Budget Name | HHS – Developmental Disabilities |
|---------------------------------|-----------|--------------------|----------------------------------|

BUDGET NUMBER XXXXX.XXX.	DEPT NAME	BARS NUMBER XXXXX.XX.XXXX	ACCOUNT DESCRIPTION	AMOUNT
11331.511	HHS – Developmental Disabilities	33404.68.1552	DSHS State Grant	188,859
11331.511	HHS – Developmental Disabilities	33404.68.1554	DSHS State Grant Administration	2,620
Total				191,479

BUDGET NUMBER XXXXX.XXX.	DEPT NAME	BARS NUMBER XXXXX.XX.XXXX	ACCOUNT DESCRIPTION	AMOUNT
11331.511	HHS – Developmental Disabilities	56800.41.0350	Developmental Disabilities Services	188,859
11331.511	HHS – Developmental Disabilities	50800.00.0000	Ending Fund Balance	2,620
Total				191,479

Revised: J:\UsersPvt\dcraab\Ky-dc\2022\Budget Supplemental DDD.docx



6
6/21/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date 06/21/2022**

REGULAR AGENDA ☒ **Meeting Date: 06/28/2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Call for Bids |
- Documents exempt from public disclosure attached: ☐

Executive summary:

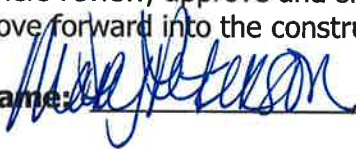
This item is the Call for Bids & Commissioners signatures on the plan sheet cover page for the Village Lane Sewer Main Extension project in Carlsborg.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This project is budgeted.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

It is recommended that the Commissioners review, approve and sign the Notice of Invitation to Bid & plan cover sheet so this project can move forward into the construction phase.

County Official signature & print name:  Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi & Nick Dostie

Relevant Departments: Public Works

Date submitted: 06/15/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

NOTICE OF INVITATION FOR BIDS

SEALED BIDS will be received by the Board of Clallam County Commissioners at 223 East Fourth Street, Room 150, Port Angeles, Washington until 10:00 a.m., Tuesday, **July 19, 2022**, at which time they will be publicly opened and read aloud for:

The work includes the installation of 728 lineal feet of 8-inch diameter SDR 35 D3034 gasketed PVC, four 6-inch diameter side sewer stub-outs, five 48-inch diameter Type-1 manholes, and other related work.

Complete plans and specifications may be obtained from the office of the Public Works Department, Courthouse, 223 E. 4th St., Ste. 6, Port Angeles, WA 98362, (360) 417-2319. Questions regarding this project may be directed to Nick Dostie at (360) 417-2306.

The sealed bids must be clearly marked on the outside of the envelope, "**BID PROPOSAL – Village Lane Sewer Main Project, CSP#2**". Address bid proposal to: Board of Clallam County Commissioners, 223 E. 4th St., Ste. 4, Port Angeles, WA 98362 or hand-deliver to 223 E. 4th St., Room 150, Port Angeles, Washington. Bid documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will bids received by facsimile or e-mail.

Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any and all bids and to waive informalities in the process or to accept the bid which in its estimation best serves the interests of Clallam County.

Clallam County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

The attached contract plans, these contract provisions and the Standard Specifications for the above-described project are hereby

APPROVED THIS _____ DAY OF _____, 20____.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Loni Gores, CMC, Clerk of the Board

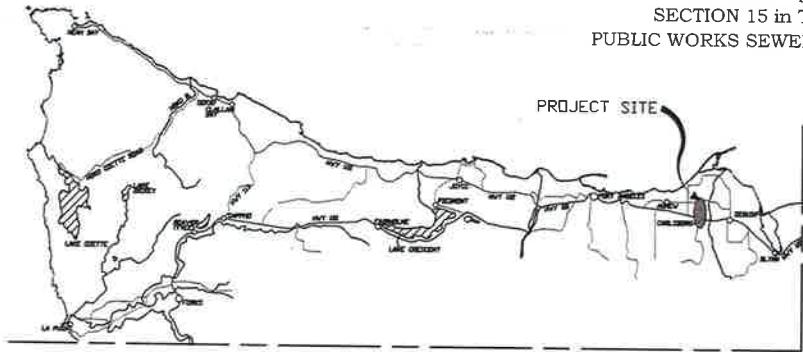
Please Publish: Peninsula Daily News/Seattle Daily Journal -
Please Bill: Clallam County Public Works

July 1 & 8

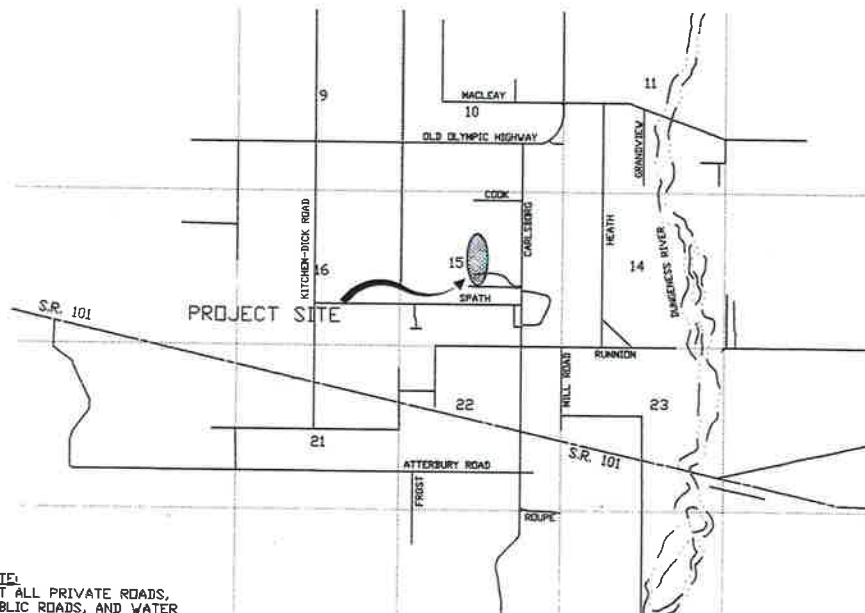
CARLSBORG SEWER MAIN EXTENSION
VILLAGE LANE [PRIVATE ROAD],
SECTION 15 in T30N, R4W, W.M. 2
PUBLIC WORKS SEWER PROJECT # 2

CONSTRUCTION NOTES

1. UTILITY POSITIONS ARE AS RECORDED IN THE SURVEY PERFORMED ON MARCH 2020. UTILITIES MAY BE IN DIFFERENT POSITIONS AT THE TIME OF CONSTRUCTION. THE CONTRACTOR SHALL CONTACT UTILITY LOCATION SERVICES (CALL BEFORE YOU DIG) PRIOR TO BREAKING GROUND OR WHEN PAINTED/FLAGGED LOCATIONS CANNOT BE CLEARLY DELINEATED DUE TO WEATHER, EQUIPMENT INTERFERENCE, OR OTHER UNCONTROLLED CIRCUMSTANCES.
2. MAILBOX SUPPORT TYPE 1 SHALL INCLUDE RELOCATION TO A LOCATION STAKED IN THE FIELD AND OTHER WORK IN SECTION 8-18 OF THE STANDARD SPECIFICATIONS. POSTS FOR ALL TYPE 1 MAILBOX SUPPORTS SHALL BE WOOD.
3. ALL TREES WITHIN THE CLEARING LIMITS SHALL BE REMOVED WITH THOSE MARKED BY THE ENGINEER TO REMAIN. NO ADDITIONAL TREES SHALL BE CUT OR REMOVED WITHOUT THE EXPRESSED WRITTEN CONSENT OF THE ENGINEER.
4. WHERE APPLICABLE, RECONSTRUCT AND PAVE ALL EXISTING DRIVEWAYS TO THE R/W LINES THAT WERE PAVED PRIOR TO CONSTRUCTION. DRIVEWAY WIDTH AT THE RIGHT OF WAY LINE SHALL BE 15' FOR SINGLE FAMILY RESIDENCES UNLESS OTHERWISE DIRECTED. PROVIDE 15' RADIUS ON RETURNS UNLESS STAKED OR DIRECTED OTHERWISE BY THE ENGINEER.
5. EXCESS SOILS NOT SUITABLE FOR TRENCH BACKFILL WILL NEED TO BE DISPOSED OFF SITE TO A CONTRACTOR PROVIDED WASTE SITE. DISPOSAL OF EXCESS SPOILS ONSITE WILL NEED TO BE NEGOTIATED BETWEEN THE CONTRACTOR AND PRIVATE PROPERTY OWNER.



CLALLAM COUNTY
NOT TO SCALE



NOTE:
NOT ALL PRIVATE ROADS,
PUBLIC ROADS, AND WATER
BODIES ARE SHOWN ON
THIS VICINITY MAP.

VICINITY MAP
NOT TO SCALE



05/18/22



VILLAGE LANE
SEWER MAIN EXTENSION

Joe Donisi
JOE DONISI, PE

COUNTY ENGINEER

5-8-22
DATE

BOARD OF CLALLAM
COUNTY COMMISSIONERS

MARK OZIAS, CHAIR

BILL PEACH, MEMBER

RANDY JOHNSON, MEMBER

CLALLAM COUNTY

JOE DONISI, PE
COUNTY ENGINEER

DRAWN BY N. DOSTIE, PE
REVIEWED BY P. MCCLROY

PRINT DATE: May 18, 2022

SHEET 1 OF 7

DATE



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

7
6/21/22

Department: DCD

WORK SESSION ☒ **Meeting Date: 6.21.2022**

REGULAR AGENDA ☒ **Meeting Date: 6.28.2022**

Required originals approved and attached? ☒

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other: Recommend to reject bid |

Documents exempt from public disclosure attached: ☐

Executive summary:

We recommend rejecting the Lower Dungeness River Floodplain Restoration & Levee/Realignment Project – Phase 2 bid provided by DelHur Industries Inc. and dated June 7, 2022.

- The single bid exceeds the engineers' estimate by 47% and exceeds the current level of grant funding for the project.
- We reviewed the bid items and found multiple line items and unit prices that were substantially higher than other recent unit prices from WSDOT and Clallam County bids, and even recent DelHur bids for Phase 1 and the adjacent Rivers Edge Levee project.
- Factors likely driving the Phase 2 bid to be higher than anticipated include:
 - The Phase 2 schedule was aggressive (with liquidated damages) in an effort to meet the requirements of the Jamestown S'Klallam Tribe project and levee removal in summer 2022.
 - The Tribe's levee removal upstream requires the Phase 2 bidder to complete the setback levee earthwork, floodplain restoration, and existing levee removal by September 30, 2022. The bid reflects a premium to meet this requirement.
 - The Phase 1 delays from Scarsella impact the Phase 2 bidder's work at the site through the need to share staging areas and share access routes (e.g. Towne Road, Sequim-Dungeness Way).

We recommend rebidding the project with a relaxed schedule.

- May lead to more interest and more bids, and competition will likely lead to a lower bid
- Without a compressed schedule, the risk associated with penalty and flooding is much less, which will likely lead to a lower bid

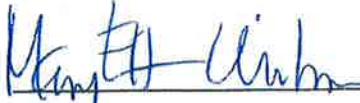
Budgetary impact: No budget impact

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please reject the bid.

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

County Official signature & print name:

 Mary Ellen Winborn

Name of Employee/Stakeholder attending meeting: Cathy Lear, Joe Donisi

Relevant Departments: DCD, Roads

Date submitted: 6.15.2022

-
- * Work Session Meeting - Submit 1 single sided/not stapled copy
 - ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary
Revised: 3-04-2019



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: DCD
WORK SESSION

Meeting Date: 6-21-2022

REGULAR AGENDA Meeting Date:

6-28-2022

Required originals approved and attached?
Will be provided on:

Item summary:

Call for Hearing

Resolution

Draft Ordinance

XX Contract/Agreement/MOU - Contract #

Proclamation

Final Ordinance

Other

Budget Item

Documents exempt from public disclosure attached:

Executive summary:

The Washington State Recreation & Conservation Office has issued an amendment to our grant agreement for an additional \$80,000 in funding for the North Olympic Lead Entity for Salmon for fiscal year 2023 funding. A Resolution of Support and agreement to amend the contract is needed from the Clallam County Board of Commissioners.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

This amount is anticipated in the fiscal year 2023 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please agree to sign the amendment and please sign the required resolution of support.

County Official signature & print name:

Name of Employee/Stakeholder attending meeting: Cheryl Baumann

Relevant Departments: DCD

Date submitted: 6-15-2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Amendment to Grant Agreement

Project Sponsor: Clallam County

Project Number: 21-1212P

Project Title: North Olympic Peninsula LE BN 21-23

Amendment Number: 2

Amendment Type:

Cost Change

Amendment Description:

to amend in \$80,000 for a contract total of \$373,478.00
LE Op \$21,669
LE Cap \$57,331
return bond \$1,000

Project Funding:

The total cost of the project for the purpose of this Agreement changes as follows :

	Old Amount		New Amount	
	Amount	%	Amount	%
RCO - ADMIN-SALMON OP	\$2,000.00	0.68%	\$2,000.00	0.54%
RCO - PSAR-LEAD ENT	\$211,478.00	72.06%	\$211,478.00	56.62%
RCO - SALMON-LE ST	\$80,000.00	27.26%	\$160,000.00	42.84%
Project Sponsor	\$0.00	0.00%	\$0.00	0.00%
Total Project Cost	\$293,478.00	100%	\$373,478.00	100%
Admin Limit	\$0.00	0.00%	\$0.00	0.00%
A&E Limit	\$0.00	0.00%	\$0.00	0.00%

Agreement Terms

In all other respects the Agreement, to which this is an Amendment, and attachments thereto, shall remain in full force and effect. In witness whereof the parties hereto have executed this Amendment.

State Of Washington
Recreation and Conservation Office

Clallam County

BY: _____
Megan Duffy

TITLE: Director

DATE: _____

Pre-approved as to form:

BY: _____ /S/

AGENCY: _____

BY: _____

TITLE: _____

DATE: _____

Project Sponsor: Clallam County
Project Title: North Olympic Peninsula LE BN 21-23

Project Number: 21-1212P
Amendment Number: 2

Assistant Attorney General



Applicant Resolution/Authorization

Organization Name (sponsor) Clallam County

Resolution No. or Document Name Clallam County Resolution

Project(s) Number(s), and Name(s) RCO Project: 21-1212P

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Mark Ozias Chair, Clallam County Commissioners Board Chair
Project contact (day-to-day administering of the grant and communicating with the RCO)	Cheryl Baumann, Clallam County DCD & North Olympic Lead Entity for Salmon Coordinator on Programmatic Actions & Lori Kennedy of Clallam County DCD regarding billing & fiscal.
RCO Grant Agreement (Agreement)	Clallam County Board of Commissioners
Agreement amendments	Clallam County Board of Commissioners
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Clallam County Board of Commissioners

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only-If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only-If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title Chairman, Clallam County Board of Commissioners Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: Clallam County Courthouse, Port Angeles, WA Date: 6/28/2022

Washington State Attorney General's Office

Approved as to form  2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

9
6/12/22

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 06/21/2022

REGULAR AGENDA ☒ **Meeting Date:** 06/28/2022

Required Originals Approved and Attached? ☒

Will Be Provided On:

Item Summary:*

- ☒ Call for Hearing
- ☐ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

- Contract #
- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive Summary:

The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 19, 2022 at 10:30 AM, or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Port Angeles, Washington. The public hearing is to consider public testimony on the Mid-Year Review of the 2022 Clallam County Budget, per Clallam County Home Rule Charter, Section 9.50.

Public comments are encouraged. Submit written comments to the address above before the hearing or present comments in person at the public hearing.

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

No budgetary impact.

Recommended Action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval of the call for public hearing to be held Tuesday, July 19, 2022 at 10:30 AM regarding the Mid-Year 2022 Budget Review.

County Official signature & print name: Debi Cook

A handwritten signature in blue ink, appearing to read "Debi Cook", written over a horizontal line.

Name of Employee attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 6/14/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**PUBLIC HEARING
NOTICE OF MID-YEAR 2022 BUDGET REVIEW**

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 19, 2022 at 10:30 AM, or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Port Angeles, Washington. The public hearing is to consider public testimony on the mid-year review of the 2022 Clallam County Budget, per Clallam County Home Rule Charter, Section 9.50.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

Publish: July 2, 2022 and July 09, 2022
Bill: Board of Commissioners

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair