



AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, June 27, 2023 – 10:00 a.m.

EXECUTIVE SESSION - June 27, 2023 at 8 a.m.

Pursuant to RCW 42.30.110, an executive session will be held at 8 a.m., Tuesday, June 27, 2023 in the Commissioners Board Room, 223 East 4th Street, Port Angeles, Room 160. No Zoom option will be available.

An executive session is needed for the purpose of reviewing application materials (qualifications) and testing results on the three finalists for the Clallam County Administrator position.

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

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Executive Session

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of June 19

Approval of vouchers

- 1b. Approval of minutes for the week of June 19

Approval of minutes 

- 1c. Proclamation recognizing Korean War Remembrance Day

Proclamation 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with Jamestown S?Klallam Tribe for Lower Dungeness River Floodplain

Agreement 

- 2b. Agreement with Sound Law Center, LLC for Hearing Examiner and Code Enforcement Services

Agreement 

ADMINISTRATION

- 3a. Request to approve the quote provided by Axon Enterprise, Inc. for the Body Worn Camera Program

Request 

- 3b. Letter of approval of application and fee waiver fee \$150 for Clallam Bay / Sekiu Fun Days assembly permit applications

Letter 

BUDGET

- 4a. Resolution adopting the following Budget Revisions:
Parks and Facilities - Capital Projects - Transform existing shower facility into a fully functional
Mother's Lounge/\$30,000
HHS - Operations - Foundational Public Health Services (FPHS) Lifecourse funding to be used
for furnishing employee workstations and public service areas at the Harm Reduction Health Center/\$36,032
HHS - Foundational Public Health Services
? Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (1 of 2)/\$274,800
? Funding for the following HRHC - Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (1 of 2)/\$49,168
Sheriff - Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of May 2023/\$20,570
Information Technology - Reallocation of current budgeted IT funds to more relevant BARS accounts and amounts/\$592,283
Geographic Information System - Reallocation of current budgeted GIS funds to more relevant BARS accounts and amount/\$7,500

Resolution 

- 4b. Resolution adopting the following Supplemental Appropriations:
HHS - Operations
? Receipt of funding from the Washington State Department of Health for drug users' health program supplies/\$7,500
? Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (2 of 2)/\$274,800
? Funding for the following HRHC - Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (2 of 2)/\$49,168
HHS Environmental Health - Receipt of funding from the Washington State Department of Health to perform mosquito trapping for West Nile Virus identification/\$3,000
Sheriff - OPNET Drug - Reimbursement for purchase of (1) digital currency counter that will adequately scan paper currency in a format suitable for retaining evidentiary value/\$9,850
Public Works - Road - Waterline and Sewer line work reimbursements from utility owners Dry Creek Water Association and the Lower Elwha Klallam Tribe/\$515,640

Resolution 

- 4c. Call for hearing to be held Tuesday, July 18, 2023 at 10:30 a.m. for the Mid-Year 2023 Budget

Call for hearing 

HEARING(S) ? Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
Parks and Facilities - Funding for wages and benefits associated with the reclassification of the Administrative Specialist IV position to Administrative Operations Coordinator and pay equalization of the Facilities Maintenance Supervisor and eight Maintenance workers/\$35,000
NonDepartmental - Additional funding for a new Escrow Holding & Clearing account to be utilized to facilitate disbursement of earnest funds for real estate purchases by the County/\$30,000

Resolution 

- H2. Proposed vacation of a portion of Hermison Road

Vacation 

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

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The following meetings are scheduled for the Board of Commissioners June 26 - 30:

Monday, June 26:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

1:00 p.m. Department of Natural Resources Meeting

Tuesday, June 27:

8:00 a.m. Executive Session

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

3:00 p.m. William Shore Memorial Pool District Meeting

Wednesday, June 28:
8:00 a.m. Coffee with Colleen

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

JUN 27 2023

ES
@
8am

Department: Human Resources / BOCC

Executive Session ☒ Meeting Date: 6-27-23 at 8 a.m.

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other – Executive Session |

Executive summary:

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Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

An executive session is needed for purposes of reviewing application materials (credentials) and testing results on the three finalists for the Clallam County Administrator position.

County Official signature & print name: Tom Reyes Tom Reyes, Deputy Administrator

Relevant Departments: BOCC, Human Resources/Risk

Date submitted: 6-14-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Executive Session Administrator 6-27-23
Revised: 3-04-2019



1a
JUN 27 2023

Date of report: June 21, 2023

General	\$189,586.25
Other	\$440,219.71
Total	\$629,805.96

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

June 19 - 23, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	12,868.09			
00100.221	Auditor	4,514.09			
12401.221	Auditor - Document Preservation		9.42		
00100.241/291	Commissioners (BOCC)	17,667.88			
19914.291	BOCC - Veterans Relief		1,898.78		
19961.291	BOCC - American Rescue Plan Act		26,060.52		
00100.331-334	Dept. of Community Develop't (DCD)	4,175.58		101.51	
30301.331	DCD - Lower Dungeness Floodplain		3,296.00		
00100.871	District Court I	4,111.96		220.00	
00100.881	District Court II	1,309.91			
11301.511	Health & Human Services (HHS)		56,536.61		
00100.511	HHS - Environmental Health	6,219.75		68.45	
00100.513	HHS - Admin	366.34			
11322.511	HHS - Homeless Task Force		2,785.88		
11323.511	HHS - Chem Dep/Mental Hlth		15,137.82		
11331.511	HHS - Developmental Disabilities		107,961.53		
00100.461	Human Resources (HR)	3,899.49			
50401.461	HR - Risk Management		56,008.16		
00100.411	Information Technology (IT)	62,098.66			
30701.411	IT - Capital Projects		20,075.69		
00100.851	Juvenile Services	15,489.92		26.40	
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		2,480.27		
	Public Works (PW)				
10101.611	PW - Roads		124,677.34		
30901.331	PW - Carlsborg Water Mitigation		107.50		
41401.611	PW - Clallam/Seki Sewer		3,254.31		
43401.611	PW - Bullman Beach Water System		499.58		
50301.611	PW - ER&R (Equip't Rental & Revolving)		4,481.58		
00100.811-815,817	Sheriff	37,554.10		658.96	
00100.816	Sheriff - Jail Medical	5,053.52			
11008.811	Sheriff - OPNET Drug		3,204.06		
11065.811	Sheriff - OPSCAN Operations		9,003.03		
11080.811	Sheriff - Inmate Commissary		668.11		5.02
00100.861	Superior Court	3,750.00			
12905.861	Superior Court - Dispute Resolution		815.00		
12911.861	Superior Court - Courthouse Facilitator		640.00		
00100.231	Treasurer	7,407.63			
12201.231	Treasurer - O&M (Operation & Maintenance)		613.50		
00100.931	WSU Extension	2,024.01			
Total		188,510.93	440,214.69	1,075.32	5.02

VISA Current Charges:

Statement Date:

Report Reconciliation		Totals			
Total	628,725.62	General Fund	189,586.25		
Final Check Lists	628,725.62	Non-GF	440,219.71		
Difference	-	VISA Charges	-		
		Total	629,805.96	Use Tax	1,080.34

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

COPY

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
6/27/2023	ADCOASTERS	CLC-001	lkennedy	1,153.50	101.51	1,153.50
6/27/2023	CHARM-TEX	060723	jkoon	403.90	35.54	403.90
6/27/2023	DATAGAIN INC	11420	sromero4	2,500.00	220.00	2,500.00
6/27/2023	LEXIPOL LLC	#INVLEX17642	jkoon	7,084.32	623.42	7,084.32
6/27/2023	MICROTECH SCIENTIFIC	30265	jcharles	777.87	68.45	777.87
6/27/2023	SWANSONS SERVICES CORP.	1727926	jkoon	57.00	5.02	57.00
6/27/2023	U S BANK	3784	moliver3	180.00	15.84	180.00
6/27/2023	U S BANK	03791-0019720	moliver3	119.99	10.56	119.99
Totals:				12,276.58	1,080.34	12,276.58

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0020849	U S BANK	USB 6-2023	6/13/2023	BUSINESS CARDS FOR MATT	37.82	37.82
6/27/2023	0029534	HARRIS GOVERN	TAMN00003129	6/13/2023	PACS SOFTWARE MTC QRTL	12,830.27	12,830.27
Sub total for U S BANK:							12,868.09

0.*
628,725.62*+
2,024.01+
1,898.78+
8,021.13+
5,205.00+
5,053.52+
21,279.89+
18,864.41+
10,285.00+
3,753.89+
60,171.50+
60,891.16+
8,203.76+
2,480.27+
15,489.92+
82,174.35+
59,907.65+
366.34+
185,141.59+
3,500.00+
1,309.91+
4,111.96+
7,471.58+
43,728.40+
4,523.51+
12,868.09+
0.*

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06/21/2023 8:31:45AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0003410	LEMAY MOBILE SHREDDING	4795993S185	6/1/2023	DOCUMENT SHREDDING	9.42	9.42
6/27/2023	0035750	SECRETARY OF STATE	613	6/7/2023	VOTEWA MAINTENANCE ANC	4,514.09	4,514.09
Sub total for U S BANK:							4,523.51

BOCC

Bank.: apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000716	HAYDEN, JOHN F	July-23	6/15/2023	SUPERIOR COURT CONFLIC	2,333.00	2,333.00
6/27/2023	0001607	KAREN L UNGER, P.S.	July-23	6/15/2023	SUPERIOR COURT CONFLIC	4,000.00	4,000.00
6/27/2023	0021617	WOLFLEY LAW OFFICE P.S.	July-23	6/15/2023	SUPERIOR COURT CONFLIC	4,000.00	
			July-23 JW	6/15/2023	SUPERIOR COURT CONFLIC	1,050.00	5,050.00
6/27/2023	0023383	PAYNE LAW, PS	July-23	6/15/2023	SUPERIOR COURT CONFLIC	4,000.00	
			00743	6/15/2023	JUDGE ORDER 23-8-00020-05	450.00	
			00740	6/15/2023	JUDGE ORDER 23-8-00017-05	375.00	
			00742	6/15/2023	JUDGE ORDER 22-8-00059-05	375.00	5,200.00
6/27/2023	0044211	PORT ANGELES FOOD BANK	12 2022 Inc	6/15/2023	ARPA CONTRACT # 19961.22.	26,060.52	26,060.52
6/27/2023	0046342	NW LAW, PLLC	July-23	6/15/2023	DISTRICT COURT I CONFLIC	1,000.00	1,000.00
6/27/2023	0046683	ODP BUSINESS SOLUTIONS	L313853471001	6/15/2023	BOWLS, RUBBERBANDS, DU	84.88	84.88
Sub total for U S BANK:							43,728.40

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001179	PACIFIC OFFICE EQUIPMENT	12212	5/31/2023	#12212 MAY 2023 BUILDING	832.32	
			1122644	5/31/2023	#10293 MAY 2023 ADMIN	260.71	
			1122643	5/31/2023	#10336 MAY 2023 PLANNING	188.95	
			1122642	5/31/2023	#10551 MAY 2023 CODE ENF.	17.41	1,299.39
6/27/2023	0001716	DEPT OF ENTERPRISE SVCS	731124325	6/5/2023	ADMIN/BLDG/CE OPERATING	110.62	110.62
6/27/2023	0003410	LEMAY MOBILE SHREDDING	4796660S185	6/1/2023	ADMIN PROFESSIONAL SERV	15.07	15.07
6/27/2023	0004048	NOXIOUS WEED BOARD	DCD JAN-JUNE	6/12/2023	G FBD T3 NOXIOUS WEED C	3,296.00	3,296.00
6/27/2023	0021923	FIRST RACE CAR WASH	413253	6/6/2023	MAY 2023 DCD INSPECTORS	15.00	15.00
6/27/2023	0046683	ODP BUSINESS SOLUTIONS	L316406179001	5/31/2023	ADMIN OPERATING SUPPLIE	53.62	
			316405970001	5/24/2023	ADMIN OPERATING SUPPLY	15.33	
			316406182001	5/30/2023	ADMIN OPERATING SUPPLY	13.05	82.00
6/27/2023	0048753	BIOANALYSTS INC	2023-3047	6/1/2023	G133 PROFESSIONAL SERVI	1,500.00	1,500.00
6/27/2023	0048762	ADCOASTERS	CLC-001	6/6/2023	G145 TASK 2 OUTREACH	1,153.50	1,153.50
Sub total for U S BANK:							7,471.58

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06/21/2023 8:49:16AM

Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001540	SWAIN'S GENERAL STORE IN	313947	6/13/2023	SWAINS - MENTAL HEALTH C	928.72	928.72
6/27/2023	0026382	NEUPERT, DAVE	2023dmcja	6/13/2023	2023 DMCJA SPRING PORGR	683.24	683.24
6/27/2023	0048756	DATAGAIN INC	11420	6/13/2023	DATAGAIN - MENTAL HEALTH	2,500.00	2,500.00
Sub total for U S BANK:							4,111.96

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06/21/2023 8:52:57AM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001179	PACIFIC OFFICE EQUIPMENT	1122629	6/27/2023	CANON IRA4845 MAINTENAN	32.59	
			1122628	6/27/2023	CANON IR1025 MAINTENANC	27.15	59.74
6/27/2023	0001641	VERIZON WIRELESS	9935721763	6/27/2023	PROBATION CELL JUNE	54.37	54.37
6/27/2023	0019100	PLUMLEY, WILLIAM L	671473	6/27/2023	SPANISH INTERPRETER PAB	60.00	60.00
6/27/2023	0048754	HANIFY, BRUCE	2023-2	6/27/2023	JUDICIAL CONFERENCE TRA	1,135.80	1,135.80
Sub total for U S BANK:							1,309.91

apChkLst
06/21/2023 9:16:55AM

Final Check List
CLALLAM COUNTY

HHS(1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0029280	GRAY, JOHN	HRHC 07-2023-	5/30/2023	HOPS - 1/2 LEASE PAYMENT I	1,750.00	1,750.00
6/27/2023	0048729	CLEVINGER, WILLIAM	HRHC 07-2023-	5/30/2023	HOPS - 1/2 LEASE PAYMENT I	1,750.00	1,750.00
Sub total for U S BANK:							3,500.00

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0036231	FISHER SCIENTIFIC COMPAN	3258067	5/25/2023	WATER LAB - LAB SUPPLIES	338.36	
			3565348	6/7/2023	WATER LAB - LAB SUPPLIES	284.56	622.92
6/27/2023	0000700	HACH COMPANY	13609515	6/7/2023	WATER LAB - LAB SUPPLIES	645.36	645.36
6/27/2023	0000769	IDEXX DISTRIBUTION INC	3130435257	6/6/2023	WATER LAB - LAB SUPPLIES	2,850.16	
			3130435256	6/6/2023	WATER LAB - LAB SUPPLIES	234.19	3,084.35
6/27/2023	0047235	KOWAL, KATIE	KK Reimb 6-14-2	6/14/2023	WATER QUALITY - PIC OPEN	125.20	125.20
6/27/2023	0001920	MICROTECH SCIENTIFIC	30265	6/7/2023	WATER LAB - LAB SUPPLIES	777.87	777.87
6/27/2023	0020849	U S BANK	7298 6-6-23 1	6/6/2023	ADMIN - HOTEL MURANO - W	369.01	
			7298 6-6-23 4	6/6/2023	ADMIN - HOLIDAY INN EXPRE	322.61	
			7298 6-6-23 5	6/6/2023	FOOD - EB DE-ESCALATION	135.23	
			4878 6-6-23 4	6/6/2023	ONSITE - FACEBK - EH JOB C	49.98	
			4878 6-6-23 1	6/6/2023	ONSITE - SWAIN'S GENERAL	43.53	
			7298 6-6-23 3	6/6/2023	ADMIN - HOTEL MURANO - W	20.95	
			4878 6-6-23 3	6/6/2023	ONSITE - SAFEWAY #1492 - C	14.75	
			7298 6-6-23 2	6/6/2023	ADMIN - WSDOT GOOD TO G	5.50	
			4878 6-6-23 2	6/6/2023	ONSITE - CHEVRON 0352395	2.49	964.05
6/27/2023	0046883	AL-HAKIM, ELISA	LA 05-05-23	5/5/2023	HOPS - SPOONS AND FORKS	17.90	17.90
6/27/2023	0048760	B & R PAINTING	BRP 061323	6/13/2023	HOPS - HRHC PAINTING	5,331.20	5,331.20
6/27/2023	0048727	BURTON FLOORING INC	BF 05-25-23	5/25/2023	HOPS - HRHC FLOORING	6,020.47	6,020.47
6/27/2023	0000546	EXPRESS SERVICES, INC	29093219	5/31/2023	HOPS - EXTRA HELP EMPLO	2,281.60	2,281.60
6/27/2023	0000577	FIRST STEP FAMILY SUPPOR	FSFSC 05-23	6/9/2023	HOPS - HOTEL LEASING & RE	20,222.32	
			FSFSC 04-23	6/9/2023	HOPS - HOTEL LEASING & RE	7,322.32	27,544.64
6/27/2023	0046683	ODP BUSINESS SOLUTIONS	L315361113001	5/30/2023	HOPS - PAPER, BATTERIES	113.53	
			315364943001	5/30/2023	HOPS - FILE FOLDERS, BATT	82.51	
			315362883001	5/27/2023	HOPS - SHREDDER BAGS	43.26	239.30
6/27/2023	0015513	OLYMPIC PENINSULA COMMLO	PCC 05-23	6/6/2023	HOPS - HOTEL LEASING & RE	1,679.91	1,679.91
6/27/2023	0030719	REFLECTIONS COUNSELING,	RCSG 04-23	6/10/2023	HOPS - HOTEL LEASING & RE	7,512.62	7,512.62
6/27/2023	0020849	U S BANK	4318-1 06-06-23	6/6/2023	HOPS - PAINT FOR HRHC BUI	1,151.37	
			4326-2 06-06-23	6/6/2023	HOPS - BUILDING INSPECTIC	500.00	
			4326-3 06-06-23	6/6/2023	HOPS - VACCINE COOLER PA	412.64	
			4326-1 06-06-23	6/6/2023	HOPS - WA STATE IMMUNIZA	150.00	
			4969 06-06-23	6/6/2023	HOPS - USPS BOX RENTAL 1	78.00	
			4318-2 06-06-23	6/6/2023	HOPS - CLALLAM PRIDE BAN	76.16	
			4318-3 06-06-23	6/6/2023	HOPS - CLALLAM PRIDE WEA	40.80	2,408.97

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000224	BOYS & GIRLS CLUB OF OLYM	11322-21-BGCO	6/12/2023	HTF - LIFE SKILLS TRAINING	2,785.88	2,785.88
6/27/2023	0001509	CORDANT HEALTH SOLUTION	TC-9901210531	5/31/2023	CD/MH - LIFT COURT - MAY 2	68.67	68.67
6/27/2023	0021279	KITSAP COUNTY HEALTH DIS	KPHD 6-8-23	6/8/2023	CD/MH - CD/MH SERVICES - M	2,698.75	2,698.75
6/27/2023	0000937	LUTHERAN COMMUNITY SER	113232223LCSN	6/8/2023	CD/MH - HEALTHY FAMILIES -	872.00	872.00
6/27/2023	0015513	OLYMPIC PENINSULA COMML	11323-22-23-OP	6/6/2023	CD/MH - REDISCOVERY	11,498.40	11,498.40
6/27/2023	0048743	BORGGARD, STEPHANIE	SR 6-1-23	6/1/2023	DDD - PROJECT SAFER - FEE	530.00	530.00
6/27/2023	0001462	CLALLAM MOSAIC	11331-22-CMP2	6/10/2023	DDD - CLALLAM PARENT TO I	1,200.00	1,200.00
6/27/2023	0000396	CONCERNED CITIZENS	CC State 6-7-23	6/7/2023	DDD - STATE CONTRACT - M	37,096.50	
			1601829	5/31/2023	DDD - STABILIZATION FUNDII	33,892.90	
			1601826	5/30/2023	DDD - MENTORSHIP QA TRAI	9,009.00	
			1601825	5/30/2023	DDD - NEW CI REFERRAL - M	6,000.00	
			CC SSD 5-23	6/6/2023	DDD - SSD - MAY 2023	120.00	86,118.40
6/27/2023	0048321	MCFARLAND, REBECCA	1000	6/1/2023	DDD - PROJECT SAFER - JAN	1,200.00	1,200.00
6/27/2023	0001017	MORNINGSIDE INC	11331-22-MSEO	6/12/2023	DDD - EYE ON EMPOWERME	2,204.02	
			S-INV105102	6/8/2023	DDD - QUALITY ASSURANCE	1,134.00	
			MS State 2-23	6/7/2023	DDD - PASD - MAY 2023	1,125.00	4,463.02
6/27/2023	0046494	PAVE	11331-22-PAVEF	5/27/2023	DDD - FAMILY NAVIGATION AI	1,749.43	
			11331-22-PAVEF	5/27/2023	DDD - FAMILY NAVIGATION AI	1,483.42	
			11331-22-PAVEF	5/27/2023	DDD - FAMILY NAVIGATION AI	1,322.26	4,555.11
6/27/2023	0017530	PIERCE JONES & ASSOCIATE	PJA SSD 5-23	6/12/2023	DDD - SSD - MAY 2023	3,150.00	
			PJA QVSD 5-23	6/12/2023	DDD - QVSD - MAY 2023	3,045.00	
			PJA PASD 5-23	6/12/2023	DDD - PASD - MAY 2023	2,370.00	8,565.00
6/27/2023	0001685	W.I.S.E	10051	5/31/2023	DDD - PROFESSIONAL SERVI	1,330.00	1,330.00
Sub total for U S BANK:							185,141.59

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0020849	U S BANK	4910 06-06-23	6/6/2023	HADM - AMAZON - NICHE CU	161.72	161.72
6/27/2023	0039629	OPPELT, JENNIFER	JO BT 060623	6/6/2023	HADM - BUSINESS MILEAGE	51.09	51.09
6/27/2023	0046683	ODP BUSINESS SOLUTIONS	L315370368001	5/26/2023	HADM - WHITE BOARD	110.97	
			315368207001	5/30/2023	HADM - ERASER, STAPLE RE	34.53	
			315370367001	5/30/2023	HADM - NOTEBOOK	5.54	
			315370369001	5/31/2023	HADM - ERASER	2.49	153.53
Sub total for U S BANK:							366.34

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Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001297	PUBLIC SAFETY TESTING INC	2023-544	6/13/2023	INV 2023-544	39.00	39.00
6/27/2023	0001680	WA COUNTIES RISK POOL	C20230528	6/13/2023	INV C20230528	10,232.43	
			C20230542	6/13/2023	INV C20230542	3,927.50	
			C20230517	6/13/2023	INV C20230517	614.74	14,774.67
6/27/2023	0003940	SULLENGER, TAMMY	PRIMA 23 TS	6/13/2023	PRIMA 23 TAMMY SULLENGE	284.78	284.78
6/27/2023	0004990	REYES, TOM	PRIMA 23 TR	6/13/2023	PRIMA 2023 TOM REYES	420.81	420.81
6/27/2023	0019415	BACKES, MICHAEL	PRE-EMP MB C	6/13/2023	PRE EMP CIVIL SVC MB	554.24	
			PRIMA 23 MB	6/13/2023	PRIMA CONF 23 MIKE BACKE	203.50	757.74
6/27/2023	0020849	U S BANK	188	6/13/2023	JOB FAIR - CCSO	500.00	
			PRIMA FLIGHT -	6/13/2023	PRIMA FLIGHT - M BACKES	417.80	
			1337-8376	6/13/2023	1337-8376	345.00	
			1744-4877	6/13/2023	1744-4877	249.00	
			79402727	6/13/2023	79402727	163.20	
			114-5072736-54	6/13/2023	114-5072736-5420236	153.83	
			2023-37 1	6/13/2023	CIVIL DPA ADVERTISING	125.00	
			21177	6/13/2023	ADMINISTRATOR ADVERTISII	125.00	
			114-8671707-72	6/13/2023	114-8671707-7207424	103.35	
			NEOGOV 95.80	6/13/2023	NEOGOV 95.80	95.80	
			X9N4PN6BWSF	6/13/2023	X9N4PN6BWSF	75.00	
			XDNZTT2HXV5	6/13/2023	XDNZTT2HXVS	75.00	
			466743595	6/13/2023	466743595	75.00	
			WAPRO 20 KG	6/13/2023	WAPRO 23 KG	65.00	
			4792041S185	6/13/2023	INV 4792041S185	29.14	
			301239293	6/13/2023	301239293	24.95	
			TXVZ5P90	6/13/2023	TXVZ5P90	20.75	
			8635500330669	6/13/2023	PRO FLASH DRIVE	16.16	
			300692528	6/13/2023	300692528	14.95	
			300692316	6/13/2023	300692316	14.95	
			300699662	6/13/2023	300699662	14.95	
			300699663	6/13/2023	300699663	14.95	
			300752572	6/13/2023	300752572	14.95	
			300774985	6/13/2023	300774985	14.95	
			854T8K0ZKSH1	6/13/2023	854Y8K0XKDJ1F2BE	12.00	2,760.68
6/27/2023	0025324	CEDAR GROVE COUNSELING	16610	6/13/2023	INV 16610	400.00	400.00

Bank : apbank U S BANK

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
6/27/2023	0040072	STRATEGIC GOVERNMENT R	2023-106401	6/13/2023	INV 2023-106401	1,975.00	1,975.00
6/27/2023	0042558	NEOGOV	35391	6/13/2023	INV 35391	35,270.68	
			35921	6/13/2023	INV 35921	2,317.44	37,588.12
6/27/2023	0048504	MENKE JACKSON BEYER LLP	5/23 482	6/13/2023	ACCT 482 5/2023	906.85	906.85
Sub total for U S BANK:							59,907.65

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000268	WAVE BUSINESS	103951201-0010	6/27/2023	COMBINED FIBER	3,757.10	3,757.10
6/27/2023	0000289	CDW GOVERNMENT, INC.	KC99825	6/27/2023	IT20230302A - SWITCHES DA	17,332.16	
			BF88304	6/27/2023	PARKS20220623 - CABLING	996.26	
			SE2304804	6/27/2023	IT20230614	210.00	18,538.42
6/27/2023	0000296	CENTURYLINK	406389122-0614	6/27/2023	FORKS SHERIFF #2	311.82	
			300511193-0614	6/27/2023	FORKS COURTROOM FAX	70.96	
			40649363-06142	6/27/2023	PENCOM RINGDOWN	69.85	
			300561295-0614	6/27/2023	CLALLAM BAY DISPATCH	66.23	518.86
6/27/2023	0000663	GLOBAL KNOWLEDGE TRNG	6028438	6/27/2023	IT20230511 - IT DEPT TRAININ	10,000.00	10,000.00
6/27/2023	0000674	GOVCONNECTION, INC.	74122070	6/27/2023	IT20230504 SYMANTEC	11,546.73	
			74083463	6/27/2023	PROS20230508 - CORONER V	994.14	12,540.87
6/27/2023	0000918	LINCOLN STREET STATION	215608	6/27/2023	IT POSTAGE	24.40	24.40
6/27/2023	0001156	OLYPEN INC	230420-0071	6/27/2023	FIBER INTERNET 12 MOS (PL	10,776.00	
			230612-0139	6/27/2023	FIBER INTERNET (PUD) DIA	7.61	10,783.61
6/27/2023	0001179	PACIFIC OFFICE EQUIPMENT	1122639	6/27/2023	TAG 9312 - BOCC COPY COU	504.15	
			1122641	6/27/2023	TAG 12306 - COPY COUNTS	63.37	567.52
6/27/2023	0001603	TYLER TECHNOLOGIES INC.	045-417692	6/27/2023	IT20230510A - ENERGGOV COI	1,610.24	1,610.24
6/27/2023	0003410	LEMAY MOBILE SHREDDING	4795999S185	6/27/2023	IT SHRED SVCS	36.00	36.00
6/27/2023	0004211	CENTURYLINK	3604527831-061	6/27/2023	MAIN COURTHOUSE	1,439.63	
			3604172850-061	6/27/2023	DID ROLLOVER (PRI ACCT)	425.98	
			3604529079-061	6/27/2023	PUBLIC HEALTH 3RD ST	334.12	
			3604521625-061	6/27/2023	TELEPHONE SWITCH MAINT	63.33	2,263.06

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	6/27/2023	0020849	U S BANK	218380	6/27/2023	IT20230503 - GLOBAL KNOWL	790.00	
				1149359519982	6/27/2023	IT20230518B - RAM & SSDS	532.99	
				MOVAVI05023	6/27/2023	IT20230614B - MOVAVI, 1 YR F	326.35	
				218378	6/27/2023	IT20230614A - GLOBAL KNOW	295.00	
				1142586439694	6/27/2023	IT20230515 - OFC SUPPLIES	213.04	
				B1-408493127	6/27/2023	HUGHESNET - CLALLAM BAY	164.97	
				1141291710791	6/27/2023	IT20230601B	108.78	
				1148655629*306	6/27/2023	IT20230524A	81.53	
				1146633844553	6/27/2023	IT20230518B - FLASHDRIVES	71.25	
				1146436612086	6/27/2023	IT20230518A	50.69	
				1142955002536	6/27/2023	IT20230515A - HEPA FILTERS	49.96	
				1132518270138	6/27/2023	REFUND / RETURN CREDIT	-46.01	
				1127959822340	6/27/2023	REFUND - RETURN CREDIT	-161.43	2,477.12
6/27/2023	0041047	ZOHO CORPORATION	69104435	6/27/2023	IT20230512A - MANAGE ENGI	10,896.32		
			2369097	6/27/2023	IT20230421 - MANAGE ENGIN	4,853.57		15,749.89
6/27/2023	0045293	LUMEN	644085065	6/27/2023	LEVEL 3 TRUNK 1	2,012.54		2,012.54
6/27/2023	0046884	BLUEBEAM INC	1634059	6/27/2023	IT20230531 - BLUEBEAM, USE	1,294.72		1,294.72
Sub total for U S BANK:								82,174.35

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000270	CAPTAIN TS	44553	6/6/2023	UNIFORMS & CLOTHING	69.02	69.02
6/27/2023	0000628	GALLS LLC	024667267	6/1/2023	UNIFORMS & CLOTHING	76.24	76.24
6/27/2023	0000815	JIM'S PHARMACY	45119	6/12/2023	MED SUPPLIES	1.59	1.59
6/27/2023	0017787	DAIRY FRESH FARMS INC	8122316417	6/13/2023	DET FOOD	83.73	83.73
6/27/2023	0020849	U S BANK	949107	5/17/2023	AWARDS AND RECOGNITION	625.00	
			63832787	5/12/2023	TRVL TRNG-COMFORT SUITE	558.80	
			361216	5/18/2023	TRV BUS-ENZIAN INN	471.66	
			361217	5/18/2023	TRV BUS-ENZIAN INN	471.66	
			126347-0	5/11/2023	TRVL BUS-OXFORD SUITES \	339.21	
			003682	5/9/2023	DET FOOD & SUPPLIES -COS	278.54	
			116724	4/1/2023	SOFTWARE LICENSE-RELIAT	217.61	
			117207	6/1/2023	SOFTWARE LICENSE-RELIAT	217.61	
			116961	5/1/2023	SOFTWARE LICENSE-RELIAT	217.59	
			068278	5/30/2023	DET FOOD & MED SUP-COST	197.79	
			016325	6/5/2023	DET FOOD & MED SUP-COST	196.15	
			067106	5/18/2023	AWARDS AND RECOGNITION	195.00	
			3784	6/1/2023	SOFTWARE LICENSE-CASA M	180.00	
			062735	5/11/2023	AWARDS AND RECOGNITION	150.00	
			03791-0019720	5/20/2023	SUBSCRIPTIONS-CANVA	119.99	
			061575	5/9/2023	DET FOOD & SUPPLIES & ME	109.31	
			00095891	5/10/2023	AWARDS AND RECOGNITION	100.00	
			085109	5/11/2023	AWARDS AND RECOGNITION	80.00	
			105249	5/11/2023	TRV BUS-CONOCO	78.00	
			037170	5/10/2023	FOOD-COSTCO	54.46	
			062726	5/18/2023	TRV BUS-FRED MEYER FUEL	54.45	
			034149	5/30/2023	DET FOOD-WALMART	49.32	
			017182	5/22/2023	FOOD-COSTCO	44.86	
			2000109-036892	5/25/2023	AWARDS AND RECOGNITION	43.53	
			R-0595148	6/1/2023	LICENSE AND CERTIFICATIOI	42.00	
			R-0595137	6/1/2023	LICENSE AND CERTIFICATIOI	42.00	
			E/0450240	5/11/2023	TRVL BUS-YAKIMA CHEVRON	41.51	
			067615	5/11/2023	AWARDS AND RECOGNITION	40.00	
			024612462	5/25/2023	UNIFORMS & CLOTHING	39.76	
			594859	5/9/2023	TRVL TRNG-CIRCLE K FUEL	36.26	

Bank : apbank U S BANK			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
			VP G5549POH	5/18/2023	OP SUPPLIES-VISTA PRINT	34.80		
			E/0942761	5/22/2023	TRV BUS-CHEVRON	30.00		
			114-0197257-55	5/3/2023	OFFICE SUPPLIES-AMAZON	29.96		
			093762	5/30/2023	DET FOOD-FRANZ	29.70		
			067106-2	5/18/2023	OP SUPPLIES-WALMART	22.13		
			4795997S185	6/1/2023	PRO SVCS-LEMAY MOBILE SI	21.05	5,459.71	
6/27/2023	0020849	U S BANK	033187	6/5/2023	DET FOOD & SUPPLIES-WALI	15.86		
			019053	5/22/2023	FOOD-WALMART	14.80		
			085109-2	5/11/2023	OP SUPPLIES-WALMART	14.23		
			140930	5/12/2023	TRVL TRNG-VILLAGE MERCA	10.63	55.52	
6/27/2023	0039847	LUQUETTA-COLE, MERCY	063023MLC	6/7/2023	CAP VOL-MILEAGE	28.82		
			053123MLC	6/7/2023	CAP VOL-MILEAGE	13.10	41.92	
6/27/2023	0041537	MCKESSON MEDICAL-SURGI	20735632	6/8/2023	MED SUPPLIES	118.05	118.05	
6/27/2023	0041605	HOME DEPOT PRO	749603692	6/9/2023	DET SUPPLIES	630.91		
			749380002	6/8/2023	DET SUPPLIES	95.05	725.96	
6/27/2023	0042355	BRILEY, JUDITH	053123JB	6/1/2023	CAP VOL-MILEAGE	43.23	43.23	
6/27/2023	0048357	SANDERS, AMANDA	CPWIMAY23	6/13/2023	PRO SVCS	8,814.95	8,814.95	
Sub total for U S BANK:							15,489.92	

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06/21/2023 10:35:12AM

Final Check List
CLALLAM COUNTY

Nox Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001540	SWAIN'S GENERAL STORE IN	314029	6/15/2023	WADER BOOTS; KW = \$108.6	108.66	
			313980	6/14/2023	SUPPLIES FOR FS TREATMEI	100.59	
			313796	6/9/2023	HEAVY-DUTY GLOVES FOR II	26.92	236.17
6/27/2023	0020849	U S BANK	13201853	6/7/2023	FS HERBICIDE; FS = 1109.76	1,109.76	
			13202011	6/7/2023	RDS HERBICIDE; RDS = \$844	844.61	
			13202024	6/7/2023	DCD HERBICIDE; DCD = \$289	289.73	2,244.10
					Sub total for U S BANK:		2,480.27

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06/21/2023 10:41:30AM

Final Check List
CLALLAM COUNTY

Public Works ER+R Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000091	ANGELES MILLWORK & LUMB	333217	6/12/2023	Fasteners - PA 1063	21.32	21.32
6/27/2023	0000172	BAXTER A/P OFFICE	15663-47113	6/13/2023	XAB 9741 - PA 206	15.38	15.38
6/27/2023	0000354	CLALLAM COUNTY SEWER DI	2023.002CBS	6/12/2023	2nd Qtr '23 Shop Rent - CB	450.00	450.00
6/27/2023	0001255	PRICE FORD LINCOLN MERCI	5048997	6/10/2023	Convertyr, Hego Sensor, Adapt	966.67	
			5049043	6/13/2023	Exhaust Sensor - PA 160	131.18	
			5049064	6/14/2023	Sindow Moulding - PA S331	105.23	
			5049029	6/13/2023	Evaporator Avle Asy - PA 45	48.14	1,251.22
6/27/2023	0001405	LES SCHWAB TIRE CENTERS	38000803659	6/14/2023	Tires - PA 205	2,940.25	2,940.25
6/27/2023	0001551	TACOMA SCREW PRODUCTS	100207958-00EF	6/12/2023	Floor Absorbent - PA	1,009.85	1,009.85
6/27/2023	0001576	THURMAN SUPPLY	859424	6/8/2023	Hoes End, Shut Off,, Adapter -	37.88	37.88
6/27/2023	0001720	WA ST DEPT OF REVENUE	4559-001-0002-2	6/14/2023	Underground Storage Tank Lice	821.52	
			4559-001-0001-2	6/14/2023	Underground Storage Tank Lice	617.39	1,438.91
6/27/2023	0001781	WHITEHEADS AUTO PARTS IN	259259	6/12/2023	5w30 - LC 119	59.30	59.30
6/27/2023	0004211	CENTURYLINK	4766812B/06052	6/5/2023	Phone Service 812B - CH 20-FI	94.87	94.87
6/27/2023	0017663	ARAMARK UNIFORM SVCS IN	5120260125	6/13/2023	Laundry Services - PA	35.05	
			5120257593	6/8/2023	Laundry Services -SQ	16.34	
			5120257580	6/8/2023	Laundry Services - LC	16.30	67.69
6/27/2023	0021386	STAPLES ADVANTAGE	8070580883-ER	6/10/2023	8.5x11 Paper - PA Stores	234.57	234.57
6/27/2023	0022435	RACE STREET AUTO PARTS	633970-23	6/1/2023	Brake Rotor, PA S359	263.27	
			634874-23	6/8/2023	Battery - PA 116	107.62	
			634876-23	6/8/2023	Battery Test Clip = Pa 116	21.72	
			635550-23	6/14/2023	Hing and Bushing - PA CDP2	17.19	
			635593-23	6/14/2023	Hinge and Bushing - PA CDP2	17.19	426.99
6/27/2023	0036098	O'REILLY AUTO PARTS	2750-438779	6/12/2023	AC Condenser - PA S309	155.53	155.53
Sub total for U S BANK:							8,203.76

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06/21/2023 11:03:20AM

Final Check List
CLALLAM COUNTY

Public Works Roads Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000056	ALPINE PRODUCTS INC	TM-216979	6/9/2023	MAINTENANCE SUPPLIES- P/	4,847.15	
			TM-216980	6/9/2023	MAINTENANCE SUPPLIES-SC	4,040.83	8,887.98
6/27/2023	0000091	ANGELES MILLWORK & LUMB	BK33114	6/9/2023	SUPPLIES	111.48	
			333495	6/14/2023	MAINTENANCE SUPPLIES-PA	39.80	
			333340	6/13/2023	MAINTENANCE SUPPLIES-PA	32.63	
			333346	6/13/2023	MANTENANCE SUPPLIES- EN	25.02	208.93
6/27/2023	0000196	BILLS PLUMBING & SANIKAN	IS3660630	6/1/2023	ODT SANIKANS	310.00	
			S3660995	6/15/2023	SANIKAN 1453 WASHINGTON	100.00	
			S3660903	6/11/2023	CHANGE MOVE FROM PA GR	50.00	460.00
6/27/2023	0000363	CLALLAM COUNTY SHERIFF	2023Q3CHNGN	6/15/2023	2023 Q2 CHAIN GANG	23,059.61	23,059.61
6/27/2023	0000546	EXPRESS SERVICES, INC	29093214-10101	5/31/2023	EXPRESS EMPLOYMENT 05/2	4,479.57	4,479.57
6/27/2023	0000885	LAKESIDE INDUSTRIES, INC	233826	6/3/2023	LAKESIDE-OLY PEN ASPHALT	11,924.74	
			233825	6/3/2023	LAKESIDE OLY PEN ASPHALT	288.70	12,213.44
6/27/2023	0001148	OLYMPIC SPRINGS INC	9909345-10101	5/31/2023	LC DRINKING WATER 05/31	48.60	48.60
6/27/2023	0001156	OLYPEN INC	230611-0012	6/12/2023	PA OLS DUES 6/22-7/22	40.50	40.50
6/27/2023	0001300	PUBLIC UTILITY DISTRICT	30702-060523	6/5/2023	66 LOWER DAM RD 04/30-05/	50.34	50.34
6/27/2023	0001551	TACOMA SCREW PRODUCTS	100207958-1010	6/12/2023	MAINTENANCE SUPPLIES-PA	504.92	504.92
6/27/2023	0001721	WA ST DEPT OF TRANSPORT	RE-313-ATB303	3/13/2023	REPAIR/REPLACE SRT GUAR	5,261.40	5,261.40
6/27/2023	0001740	WSU EXTENSION OF CLALLA	JO623	6/13/2023	OAKES -WEED MANAGEMEN	5,166.88	5,166.88
6/27/2023	0004211	CENTURYLINK	6812667-6723	6/7/2023	360-681-2667 726B 06/07/23	199.54	199.54
6/27/2023	0016373	WESTERN CONFERENCE OF	TEAMSTERS051	5/1/2023	TEAMSTERS PENSION TRUS	174.60	174.60
6/27/2023	0017663	ARAMARK UNIFORM SVCS IN	5120260126	6/13/2023	LAUNDRY SERVICE-PA	16.32	
			5120257579	6/8/2023	LAUNDRY SERVICE-LC	16.29	
			5120257592	6/8/2023	LAUNDRY SERVICE-SQ	16.29	48.90
6/27/2023	0020849	U S BANK	908-9559449-10	6/1/2023	AMAZON-10101 SUPPLIES	85.95	85.95
Sub total for U S BANK:							60,891.16

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06/21/2023 10:45:41AM

Final Check List
CLALLAM COUNTY

Public Works (1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000377	PACWEST MACHINERY LLC	20362896	5/10/2023	2020 VOLVO ASPHALT ROLLE	63,786.18	
			20355626 ADJ	7/14/2022	ER&R ADJUSTMENT FOR OV	-11.88	
			20355246 ADJ	6/16/2022	ER&R ADJUSTMENT FOR OV	-548.81	
			20355044 ADJ	6/9/2022	ER&R ADJUSTMENT FOR OV	-3,161.49	60,064.00
6/27/2023	0039043	ROBINSON NOBLE	23-0407	6/5/2023	CARLSBORG WATER RIGHT	107.50	107.50
Sub total for U S BANK:							60,171.50

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000074	AM TEST, INC.	133953	6/9/2023	SAMPLE TESTING -WWTP	500.00	
			133959	6/14/2023	SAMPLE TESTING-WWTP	500.00	1,000.00
6/27/2023	0028699	SOUND PUBLISHING INC	8103127	5/31/2023	SOUND PUBLISHING INC ADV	279.04	279.04
6/27/2023	0038547	TROJAN TECHNOLOGIES	200/12058	5/31/2023	SUPPLIES- WWTP	1,975.27	1,975.27
6/27/2023	0000546	EXPRESS SERVICES, INC	43401-06/23-4	5/31/2023	EXPRESS 5/22-5/28 CROSS	386.09	386.09
6/27/2023	0046324	WALTER E NELSON CO, OF WA	926083	5/30/2023	SUPPLIES FOR BULLMAN BE	113.49	113.49
Sub total for U S BANK:							3,753.89

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06/21/2023 11:18:34AM

Final Check List
CLALLAM COUNTY

Sheriff(1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	6/27/2023	0040427	NORPOINT GROUP LLC	1313 NPG	6/16/2023	CL CO COURTHOUSE & JUVE	10,285.00	10,285.00
Sub total for U S BANK:							10,285.00	

Sheriff(2)

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000091	ANGELES MILLWORK & LUMB	333418	6/13/2023	SOME KIND OF OUTLET	25.01	25.01
6/27/2023	0000159	BOB BARKER CO INC	#INV1902387	5/8/2023	FEMININE NECESSITIES	671.12	671.12
6/27/2023	0000296	CENTURYLINK	406092135-Jun2	6/6/2023	DATA CONNECTION	1,236.30	1,236.30
6/27/2023	0000296	CENTURYLINK	300421654-Jun2	6/6/2023	DATA CONNECTION	224.93	224.93
6/27/2023	0004211	CENTURYLINK	360-417-5383-Ju	6/2/2023	INTERNET	65.00	65.00
6/27/2023	0000306	CHARM-TEX	060723	6/7/2023	JAIL SUPPLIES	403.90	403.90
6/27/2023	0000354	CLALLAM COUNTY SEWER DI	1481-Jun23	6/12/2023	CLALLAM BAY/SEKIU SEWER	56.50	56.50
6/27/2023	0000436	CXTEC	7193148	5/26/2023	REDUNDANT POWER SUPPL	415.89	415.89
6/27/2023	0000459	DAY WIRELESS SYSTEMS INC	#INV778488	6/5/2023	TROOPER MDT ANTENNA	1,071.68	1,071.68
6/27/2023	0021923	FIRST RACE CAR WASH	413252	5/31/2023	CAR WASHES	221.00	221.00
6/27/2023	0000628	GALLS LLC	024698920	6/5/2023	UNIFORM - SOTEBEER	319.65	
			024712796	6/6/2023	UNIFORM - CLERICI	112.33	
			024689796	6/2/2023	UNIFORM - MINNOCH	91.39	
			024698926	6/5/2023	UNIFORM - MINNOCH	50.86	574.23
6/27/2023	0020862	GERMAN, NANCY	Jul 2023	6/13/2023	LEASE AGREEMENT	2,388.15	2,388.15
6/27/2023	0037247	HAIR BY NICOLE	061323	6/13/2023	INMATE HAIRCUTS	250.00	250.00
6/27/2023	0003410	LEMAY MOBILE SHREDDING	4796002S 185	6/1/2023	SHREDDING	57.28	
			4795996S 185	6/1/2023	SHREDDING	15.07	72.35
6/27/2023	0017788	LEXIPOL LLC	#INVLEX17642	6/11/2023	ANNUAL CORRECTIONS POL	7,084.32	7,084.32
6/27/2023	0033486	LN CURTIS & SONS INC	INV713371	6/9/2023	PACARDS FOR MULTIPLE OF	104.28	104.28
6/27/2023	0001148	OLYMPIC SPRINGS INC	358109	5/22/2023	WATER	146.06	
			357753	5/8/2023	WATER	136.33	
			358403	5/31/2023	WATER COOLER RENT	43.30	325.69
6/27/2023	0001300	PUBLIC UTILITY DISTRICT	22794-Jun23	6/1/2023	UTILITIES - FRONTIER #1	124.53	
			96237-Jun23	6/1/2023	UTILITIES - FRONTIER #2	52.33	
			65837-Jun23	6/1/2023	MORSE CREEK HOOKUP	50.34	227.20
6/27/2023	0001298	PUBLIC UTILITY DISTRICT NO	14741000-Jun23	6/5/2023	UTILITIES - OPSCAN TOWER	50.27	50.27
6/27/2023	0024819	QUILEUTE TRIBE	Jul 2023	6/13/2023	LEASE AGREEMENT	1,200.00	1,200.00
6/27/2023	0001426	SEQUIM, CITY OF	Jul 2023	6/13/2023	LEASE AGREEMENT	1,100.00	1,100.00
6/27/2023	0021386	STAPLES ADVANTAGE	3539108121	5/27/2023	CLEANING SUPPLIES	30.66	30.66
6/27/2023	0001543	SWANSONS SERVICES CORP	1727926	6/1/2023	INDIGENT PACKS	57.00	57.00
6/27/2023	0006886	SYSTEMS FOR PUBLIC SAFE	144059	5/10/2023	PATROL CAR MAINTENANCE	181.92	181.92
6/27/2023	0001677	WA ASSOC OF SHERIFFS & P	DUES 2023-006	5/31/2023	ASSOCIATE DUES - BUNDY	75.00	75.00
6/27/2023	0000268	WAVE BUSINESS	3401-1032293-0	6/1/2023	CABLE TV - INMATES	333.62	333.62

Bank : apbank U S BANK

(Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
6/27/2023	0000268	WAVE BUSINESS	3401-1032290-0	6/1/2023	CABLE TV - ADMIN & JAIL	286.32	286.32
6/27/2023	0000268	WAVE BUSINESS	3401-1240306-0	6/1/2023	INTERNET - EDWARDS ROAD	132.07	132.07
Sub total for U S BANK:							18,864.41

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06/21/2023 11:31:38AM

Final Check List
CLALLAM COUNTY

Sheriff (3)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001439	SHERIFFS ADVANCED TRAVE	5337	5/5/2023	STACY SAMPSON	88.50	
			5335	5/5/2023	BRANDON STOPPANI	88.50	
			5338	5/5/2023	JEFF WATERHOUSE	88.50	
			5336	5/5/2023	BRIAN KNUTSON	29.50	295.00
6/27/2023	0020849	U S BANK	0097-Jun6	6/6/2023	CLEARWATER,AMAZON,HARI	4,564.63	
			4530-Jun23	6/6/2023	MUIR COMMUNICATIONS	4,236.24	
			6236-Jun23	6/6/2023	HOME DEPOT, NEWEGG, GR	3,036.32	
			6528-Jun23	6/6/2023	MARRIOTT, AMAZON, WAPRO	2,098.10	
			7275-Jun23	6/6/2023	SYMBOLARTS, LIVE VIEW	1,649.89	
			8739-Jun23	6/6/2023	HOMEWOOD SUITES, TOTAL	1,344.24	
			6730-Jun23	6/6/2023	HILTON HOTELS	1,191.56	
			0037-Jun23	6/6/2023	DOC NEELY'S,AMAZON,HOMI	1,188.76	
			4738-Jun23	6/6/2023	CHEVRON, GOOD2GO, SHRE	649.82	
			0945-Jun23	6/6/2023	GOOD2GO, FAIRFIELD INN,W	627.73	
			7400-Jun23	6/6/2023	SIMPLISAFE, SHORE POWER	397.60	20,984.89
Sub total for U S BANK:							21,279.89

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06/21/2023 11:53:01AM

Final Check List
CLALLAM COUNTY

Sheniff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0001136	OLYMPIC MEDICAL CENTER	OMC-6.14.23	6/14/2023	INMATE MEDICAL	4,432.30	4,432.30
6/27/2023	0003268	CHINOOK PHARMACY INC.	Apr23	6/14/2023	INMATE MEDS	440.97	440.97
6/27/2023	0004826	OLYMPIC MEDICAL PHYSICIAN	71231648600	6/14/2023	INMATE MEDICAL	43.34	43.34
6/27/2023	0025115	RADIA INC PS	ZASEEJM	6/14/2023	INMATE MEDICAL	97.10	
			ZASEEJS	6/14/2023	INMATE MEDICAL	23.50	
			ZASEEIV	6/14/2023	INMATE MEDICAL	6.21	
			ZASL59F	6/14/2023	INMATE MEDICAL	5.24	
			ZASEEIF	6/14/2023	INMATE MEDICAL	4.86	136.91
Sub total for U S BANK:							5,053.52

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06/21/2023 11:59:07AM

Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	6/27/2023	0000357	CLALLAM-JEFFERSON CO PRCF 07-23	6/14/2023	JULY 2023 - COURT FACILITA	3,750.00	3,750.00
	6/27/2023	0000357	CLALLAM-JEFFERSON CO PR05-23 CF	6/15/2023	MAY 2023 - COURT FACILITAT	640.00	640.00
	6/27/2023	0001212	PENINSULA DISPUTE RESOL05-23 PDRC	6/15/2023	MAY 2023 - PDRC SURCHARG	815.00	815.00
Sub total for U S BANK:							5,205.00

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06/21/2023 12:04:36PM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0000331	CLALLAM COUNTY AUDITOR	23-154160	6/12/2023	CURRENT USE & DFL REMO\	613.50	613.50
6/27/2023	0029534	HARRIS GOVERN	TAMN00003130	6/12/2023	MAINTENANCE AGREEMENT	7,407.63	7,407.63
Sub total for U S BANK:							8,021.13

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06/14/2023 3:11:16PM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/14/2023	0001300	PUBLIC UTILITY DISTRICT	WD6825 6/14/23	6/14/2023	UTILITIES	448.78	448.78
6/14/2023	0004037	HARPER RIDGEVIEW CHAPEL	SA5176 6/14/23	6/14/2023	DEATH BENIFIT	800.00	800.00
6/14/2023	0020849	U S BANK	MG9761 6/14/23	6/14/2023	FOOD	150.00	
			PD1598 6/14/23	6/14/2023	FOOD	150.00	
			RM4929 6/14/23	6/14/2023	FUEL	150.00	
			JJ2522 6/14/23	6/14/2023	FOOD	100.00	
			JJ9950 6/14/23	6/14/2023	FUEL	100.00	650.00
Sub total for U S BANK:							1,898.78

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06/21/2023 12:09:27PM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/27/2023	0020849	U S BANK	06062023	6/27/2023	US BANK MAY 2023	164.01	164.01
6/27/2023	0045254	SLEDGEHAMMER MARKETIN(25-A		6/27/2023	SLEDGEHAMMER MARKETIN	1,860.00	1,860.00
Sub total for U S BANK:							2,024.01



16
JUN 27 2023

BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of June 19 – 23, 2023

EXECUTIVE SESSION – June 20, 2023 at 7:30 a.m.

Pursuant to RCW 42.30.110, an executive session will be held at 7:30 a.m., Tuesday, June 20, 2023 in the Commissioners Board Room, 223 East 4th Street, Port Angeles, Room 160. No Zoom option will be available.

The Board of County Commissioners will discuss with the Prosecuting Attorney's Office potential litigation related to Clallam County Code enforcement.

Per RCW 42.30.110(i), the Board may recess into executive session "to discuss with legal counsel representing the agency litigation . . . to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

The Board convened in open session at 7:31 a.m. to discuss Office potential litigation related to Clallam County Code enforcement. Present were Commissioners Ozias, French and Johnson, Chief Civil Deputy Boughton, Sheriff King, and Director of Department of Community Development Emery.

ACTION TAKEN: CRJm to recess to executive session for 1 hour, CMFs, mc

The board recessed into executive session at 7:32 a.m.

The board convened in open session at 8:17 a.m.

ACTION TAKEN: CRJm to approve the Prosecuting Attorney's Office and Department of Community Development to explore and potentially initiate a Superior Court action, CMFs, mc

Meeting concluded at 8:19 a.m.

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Tuesday, June 20, 2023. Present were Commissioners Ozias, Johnson and French and Acting Deputy Administrator Doten. Administrator Sill and Deputy Administrator Reyes were excused.

Items of discussion per the agenda published June 15 were:

- Calendar/Correspondence
- Request to approve the quote provided by Axon Enterprise, Inc. for the Body Worn Camera Program
- Agreement with Jamestown S'Klallam Tribe for Lower Dungeness River Floodplain
- Agreement with Sound Law Center, LLC for Hearing Examiner and Code Enforcement Services

Meeting concluded at 9:37 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, June 20, 2023. Also present were Commissioners Johnson and French and Acting Deputy Administrator Doten. Administrator Sill and Deputy Administrator Reyes were excused.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of June 19 – 23, 2023
Page 2

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on County Administrator process
- Ed Telenick, Sequim, commented on code enforcement (see attached)

CONSENT AGENDA

- 1a Approval of vouchers for the week of June 12
- 1b Approval of payroll for the period ending June 15
- 1c Approval of minutes for the week of June 12
- 1d Letter of support for Natural Resources Conservation Service for the Dungeness Reservoir Project

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

REPORTS AND PRESENTATIONS

- CRJ commented on Flag Ceremony, Department of Natural Resources
- CMF commented on Peninsula Regional Transportation, Fairground parking lot controls, Olympic Community Action Program housing tour
- CMO commented on Olympic Medical Center Roundtable, Sequim Pride Event

CONTRACTS AND AGREEMENTS

- 2a Lease agreement with William H. Clevenger and John A. Gray for the property located at 325 ½ West 2nd Street for the Harm Reduction Health Center

ACTION TAKEN: CRJm to approve, CMFs, mc, CRJ abstained

- 2b Agreement with North Olympic Regional Veteran's Housing Network for Homelessness Funds/\$80,000

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2c Agreement with North Olympic Regional Veteran's Housing Network for Homelessness Funds/\$140,000

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2d Agreement with Healthy Families of Clallam County for Homelessness Funds/\$107,702.95

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2e Agreement with Healthy Families of Clallam County for Homelessness Funds/\$72,720

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2f Agreement with Forks Abuse Program DBA Mariposa House for Homelessness Funds/\$64,527.75

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2g Agreement with Boys and Girls Club's of the Olympic Peninsula for Homelessness Funds/\$76,048

ACTION TAKEN: CRJm to approve, CMFs, mc, CRJ abstained

- 2h Agreement with Olympic Community Action Programs for Homelessness Funds/\$47,740

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2i Agreement with Reflections Counseling Services Group for Homelessness Funds/\$104,500

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2j Agreement with Serenity House of Clallam County for Homelessness Funds/\$46,446

ACTION TAKEN: CRJm to approve, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of June 19 – 23, 2023
Page 3

2k Agreement with Serenity House of Clallam County for Homelessness Funds/\$588,202
ACTION TAKEN: CRJm to approve, CMFs, mc

2l Agreement with The Answer for Youth (TAFY) for Homelessness Funds/\$28,152
ACTION TAKEN: CRJm to approve, CMFs, mc

2m Agreement with The Answer for Youth (TAFY) for Homelessness Funds/\$56,681.30
ACTION TAKEN: CRJm to approve, CMFs, mc

2n Agreement with Peninsula Housing Authority for Homelessness Funds/\$25,000
ACTION TAKEN: CRJm to approve, CMFs, mc

ADMINISTRATION

3a Resolution appointing Mindy Mady and Cindy Kelly to the Fair Advisory Board
ACTION TAKEN: CRJm to adopt, CMFs, mc

PUBLIC COMMENT

- Ed Telenick, Sequim, commented on Harm Reduction Center
- Ed Bowen, Clallam Bay, Homelessness Funding, Veteran's support

The meeting concluded at 10:49 a.m. and continued to 9 a.m., Monday, June 26, 2023.

There are no Zoom chat logs for the week of June 19.

The Board of Commissioners attended Board of Health Meeting, Coffee with Colleen, and Clallam Transit Meeting during the week of June 19.

PASSED AND ADOPTED this 27th day of June 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded

From: Ed telenick
Sent: Tuesday, June 20, 2023 8:23 AM
To: ed telenick
Subject: public record

JUNE 20, 2023
Public comment
Ed Telenick

Good morning Commissioners,

I am speaking this morning about my ongoing concerns and the lack of CE in Clallam county. It appears there was another executive session regarding potential litigation involving CE this morning. I have no idea what this is about but am not at all surprised that there are ongoing problems with this department and expect many more given the way in which they operate

The Board decided to keep CE in the DCD at the new Directors request, instead of moving it into the CCSO where they at least had some staffing. There was also an MOU that was prepared that was supposed to create accountability for the perspective departments

We were told that it would we were entering a new era of interdepartmental cooperation and accountability. It was understandable that this would take some time but what we have observed over the past 7 months shows that nothing has fundamentally changed. The new Director said he would follow the Codes and Judges binding orders but has proven to our neighborhood that those were only campaign promises.

Instead of actually dealing with serial violators CE is still ignoring serious issues and instead actually rewards those people by offering free dump vouchers, vehicle affidavits and who knows what else. While compliance may be the goal it is the owners responsibility and not CE's to buy their compliance using taxpayers funds when repeated and less punitive measures don't work.

This distorted way of solving problems is not limited to just CE.

A similar tactic is used in EH for the OSS program. Law abiding citizens are now paying additional taxes to cover the cost of septic system education and repair while also getting to pay for a professional inspection. HOWEVER, if a person actually lets their system fail the County will step in, pay for their inspections, repairs and who knows what else. It is a perfect way to incentivize people to let their systems fail. Harm reduction is another perfect example of rewarding bad behaviors without personal accountability

The County has hundreds of open cases that in some CE cases date back decades using anywhere between .4 and 1.6 employees to deal with the entire County. Additionally now they are going to be tasked with monitoring the new sign ordinance, the new landscaping ordinance, in addition to the hundreds of open cases that they enabling instead of enforcing. The MOU will remain unenforced because all of the departments that are supposed to be working together are understaffed. Even if they were working with CCSO, EH and the PAO they are hamstringing them by failing to take the lead in some of these cases by enabling chronic situations with little hope of compliance.

Today you are renewing a contract for Sound law center for HE services that includes among other things, serious code enforcement issues. This County has ignored dozens of Judges orders and I see no evidence that anything is going to change because there doesn't seem to be a willingness to follow through on anything. You are also signing off on a lease with the new harm Reduction center that is going to create the same mess that exists at the Lincoln Safeway and behind the Liberty Bell.

Despite provisions prohibiting dumping, litter, etc. it will likely end up just like so many of the CE cases that go unenforced.

planning to renew

unwillingness to
enforce his orders.

Until this County undergoes a fundamental shift in how they deal with these types of issues you are only kicking the can down the road and disenfranchising the people in this community who are increasingly frustrated with how government rewards the criminals at the expense of the rest of us.

ED TEENIK

Sent from [Mail](#) for Windows



**PROCLAMATION
RECOGNIZING KOREAN WAR REMEMBRANCE DAY
JUNE 27, 2023**

WHEREAS, The Korean War erupted on June 25, 1950 when the Democratic People's Republic of Korea Army (NPRK – North Korea) invaded the Republic of South Korea (ROK); and

WHEREAS, three days later, Harry S. Truman ordered U.S. troops to support the United Nations Security Council Resolution calling for several nations to give military aid to defend South Korea; and

WHEREAS, between June 25th to December 31, 1950, 22,789 U.S. personnel were killed in action, 28,634 U.S. personnel were wounded in action, 8,177 U.S. personnel were missing in action and 2,701 U.S. personnel died as prisoners of war; and

WHEREAS, battles that took place between June 25th to December 31, 1950 were: Anju, Bowling Alley, Chonggoko, Chosin Reservoir, Chungju, Chonan, Funchilin Pass, Han River, Hadong, Hagaru, Hongdam, Hungnam, Hamhung, Inchon, Kum River, Kunsang, Kunu-ri, Koto-ri, Mason, Nakton Bulge/Perimeter, Osan, Pusan Perimeter, Pyongyang, Suncheon, Sukchow, Sinuju, Suwon, Taejon, Taegu, Usan and Yongsan, and

WHEREAS, the truce was signed two and a half years later. The war tenuously ended on July 27, 1953, leaving 33,628 personnel of the U.S. Armed Forces losing their lives with over 2,000 personnel losing their lives during the conflict period after the truce was signed; and

WHEREAS, more than 6 million Americans served during the Korean War, 122,000 were from Washington State. 528 Washington State residents and 6 Clallam County residents were killed in action between 1950 and 1953; and

WHEREAS, in 2006 Clallam County Chapter created plaque which included the names of the six Clallam County Veterans that is currently displayed at the Veterans Memorial Center. The names listed are:

Robert Guy Price – U.S. Marine KIA November 30, 1950
Jack D. Sanders – U.S. Army KIA September 16, 1950
Melvin E. Constable – U.S. Army KIA February 15, 1951
Virgil L. Fisher – U.S. Army KIA April 5, 1951
Herman H. Hodge – U.S. Army KIA September 29, 1950
George A. Svicarovich – U.S. Marine KIA December 6, 1950

NOW, THEREFORE BE IT PROCLAIMED the Board of Clallam County Commissioners hereby declare June 27, 2023 as Korean War Remembrance Day and urge all citizens to join me in remembering the thousands of American service personnel who made the ultimate sacrifice during and after the Korean War.

Signed this 27th day of June 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

29
JUN 27 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: DCD

WORK SESSION ☒ Meeting Date: 6/20/2023

REGULAR AGENDA ☒ Meeting Date: 6/27/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract #334.23.004 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Jamestown S'Klallam Tribe (JST) will work with the Clallam County Habitat Biologists to plan, coordinate, and implement adaptive management measures to improve geomorphic and fish habitat conditions on the recently reconnected lower Dungeness River floodplain. The Tribe proposes to construct approximately 9 engineered log jams (ELJs) in a floodplain flow path that is likely to become perennial next winter. This work will occur prior to June 30th, 2023. The ELJs will provide significant salmon habitat features and roughen the floodplain to increase dynamic stability of the evolving anastomosing channel pattern. Work will be done in the dry using ground-based equipment.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ NA
No budgetary impact

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The DCD requests signature by Mark Ozias on the RCO Grant Agreement.

Please sign. This contract was reviewed and approved by Dee Boughton.

County Official signature & print name:

Bruce W. Emery Bruce Emery

Name of Employee/Stakeholder attending meeting: Cathy Lear, Bruce Emery, Rebecca Mahan_____

Relevant Departments: _____DCD_____

Date submitted: 6/12/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



PERSONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Jamestown S'Klallam Tribe

Address: 1033 Old Blyn Highway
Sequim WA 98382

Phone N°: 360-683-1109
(hereinafter called "Contractor").

This Agreement is comprised of:

- ☒ Attachment A - Scope of Work
- ☒ Attachment B – Compensation
- ☒ Attachment C - General Conditions
- ☒ Attachment D - Special Terms and Conditions
- ☐ Attachment E (specify) –

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Agreement shall commence on the 1 day of June 2023 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the 30 day of June 2023.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 13day of June2023.

CONTRACTOR

BOARD OF CLALLAM COUNTY COMMISSIONERS

W. Ron Allen

Mark Ozias, Chair

Print name: W. Ron Allen

Title: Tribal Chairman/CEO

Date: June 9, 2023

ATTEST:

Loni Gores, Clerk of the Board

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

Burt Bough

Originals: BOCC
Vendor
Initiating Department

Copies: 5

SCOPE OF WORK

The Jamestown S'Klallam Tribe (JST) will work with the Clallam County Habitat Biologists to plan, coordinate, and implement adaptive management measures to improve geomorphic and fish habitat conditions on the recently reconnected lower Dungeness River floodplain. The Tribe proposes to construct approximately 9 engineered log jams (ELJs) in a floodplain flow path that is likely to become perennial next winter. This work will occur prior to June 30th, 2023. The ELJs will provide significant salmon habitat features and roughen the floodplain to increase dynamic stability of the evolving anastomosing channel pattern. Work will be done in the dry using ground-based equipment.

Tasks and Deliverables:

- JST to survey ELJ locations
- JST to contract with engineering services, construction contractors, and procure wood from a vendor.
- JST and the design contractor to oversee construction of up to 9 ELJs on the tribally owned floodplain parcel at Rivers Edge
- JST to provide County with any information required for grant reporting and financial documentation.
- All invoices will be submitted prior to June 30th, 2023 for County to bill grant.

2023 Dungeness Floodplain Adaptive Management Budget Breakdown	Cost
2 Large ELJs @ \$50,000 each (12 log)	\$ 100,000
6 Small ELJs @ \$25,000 each (7 log)	\$ 150,000
A & E (Design, construction documents)	\$ 20,000
Construction Oversight	\$ 8,400
Mobilization	\$ 20,000
Survey	\$ 4,000
Channel Grading	\$ 27,600
Total Project Cost	\$ 330,000

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of Three hundred and thirty thousand \$330,000.00 for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) _____.

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers, and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers, and computer. Reimbursement for airfare, mileage, meals and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify): _____

GENERAL CONDITIONS

1. Scope of Contractor's Services. The Contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Attachment A during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. Accounting and Payment for Contractor Services. Payment to the Contractor for services rendered under this Agreement shall be as set forth in Attachment B. Unless specifically stated in Attachment B, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

The County shall compensate the Contractor through the County voucher system for the Contractor's service pursuant to the fee schedule set forth in Attachment B.

3. Delegation and Subcontracting. Contractor's services are deemed personal and no portion of this contract may be delegated or subcontracted to any other individual, firm or entity without the express and prior written approval of the County Project Manager.
4. Independent Contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer/employee or master/servant.

The Contractor acknowledges that the entire compensation for this Agreement is specified in Attachment B and the Contractor is not entitled to any county benefits including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental or other insurance benefits, or any other rights or privileges afforded to Clallam County employees. The Contractor represents that it maintains a separate place of business, serves clients other than the County, will report all income and expense accrued under this contract with the Internal Revenue Service on a business tax schedule, and has a tax account with the State of Washington Department of Revenue for payment of all sales and use and Business and Occupation taxes collected by the State of Washington.

In the event that either the state or federal government determines that an employer/employee or master/servant relationship exists rather than an independent contractor relationship such that Clallam County is deemed responsible for federal withholding, social security contributions, workers compensation and the like, the Contractor agrees to reimburse Clallam County for any payments made or required to be made by Clallam County. Should any payments be due to the Contractor pursuant to this Agreement, the Contractor agrees that reimbursement may be made by deducting from such future payments a pro rata share of the amount to be reimbursed.

Notwithstanding any determination by the state or federal government that an employer/employee or master/servant relationship exists, the Contractor, its officers, employees and agents, shall not be entitled to any benefits that Clallam County provides to its employees.

5. No Guarantee of Employment. The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
6. Regulations and Requirements. This Agreement shall be subject to all federal, state, and local laws, rules, and regulations.
7. Right to Review. This contract is subject to review by any federal or state auditor. The County shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County Project Manager. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials that the County deems pertinent to the

Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination, and shall make them available for such review, within Clallam County, State of Washington, upon request, during reasonable business hours.

8. Modifications. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
9. Termination for Default. If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall not be entitled to receive any further payments under the contract. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

10. Termination for Public Convenience. The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.
11. Termination Due to Insufficient Funds. If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this contract upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.
12. Termination Procedure. The following provisions apply in the event that this Agreement is terminated:
 - (a) The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
 - (b) The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
 - (c) If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.
13. Defense and Indemnity Agreement.
 - (a) The Contractor agrees to hold harmless, indemnify and defend the County, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability,

loss, expenses, damages and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property (including loss of use thereof) or business (including economic loss), caused by or arising out of the Contractor's acts, errors or omissions in the performance of the Contract. Provided, however, that the Contractor's obligation under this provision will not extend to injury, sickness, disability, death or damage caused by or arising out of the sole negligence of the County, its officers, officials, employees or agents.

(b) With regard to any claim against the County, its officers, officials, employees and agents by any employee of the Contractor, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section will not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. It is clearly agreed and understood by the parties to the Contract that the Contractor expressly waives any immunity the Contractor might have had under such laws. By executing the Contract, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties as is required by RCW 4.24.115, and that the provisions of this Section will be incorporated, as relevant, into any contract the Contractor makes with any subcontractor or agent performing work under the Contract.

(c) The Contractor's obligations under these provisions include, but are not limited to, investigating, adjusting, and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the Contractor, the Contractor's employees, agents or subcontractors.

14. Industrial Insurance Waiver. With respect to the performance of this Agreement and as to claims against the County, its appointed and elected officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. Along with the other provisions of this Agreement, this waiver is mutually negotiated by the parties to this Agreement.
15. Venue and Choice of Law. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action shall be in the courts of the State of Washington in and for the County of Clallam. This Agreement shall be governed by the law of the State of Washington.
16. Withholding Payment. In the event the County Project Manager determines that the Contractor has failed to perform any obligation under this Agreement within the times set forth in this Agreement, then the County may withhold from amounts otherwise due and payable to Contractor the amount determined by the County as necessary to cure the default, until the County Project Manager determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to termination or damages, provided that the County promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than ten (10) days after it determines to withhold amounts otherwise due. A determination of the County Project Manager set forth in a notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provision of the Disputes clause of this Agreement. The County may act in accordance with any determination of the County Project Manager which has become conclusive under this clause, without prejudice to any other remedy under the Agreement, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount paid or incurred from amounts due or to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to the Contractor by reason of good faith withholding by the County under this clause.

17. Rights and Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.
18. Contractor Commitments, Warranties and Representations. Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.
19. Patent/Copyright Infringement. Contractor will defend, indemnify and save harmless County, its appointed and elected officers, agents and employees from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of the Contractor's alleged infringement on any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County, its appointed and elected officers, agents and employees in any action. Such defense and payments are conditioned upon the following:
- (a) That Contractor shall be notified promptly in writing by County of any notice of such claim.
 - (b) Contractor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement, is made, provided no reduction in performance or loss results to the County.
20. Disputes:
- (a) General. Differences between the Contractor and the County, arising under and by virtue of the contract documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Project Manager shall be final and conclusive 30 days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Administrator a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Project Manager are in error.

In connection with any appeal under this clause, the Contractor and County shall have the opportunity to submit written materials and argument and to offer documentary evidence in support of the appeal. Oral argument and live testimony will not be permitted. The decision of the County Administrator for the determination of such appeals shall be final and conclusive. Reviews of the appellate determination shall be brought in the Superior Court of Clallam County within 15 days of mailing of the written appellate determination. Pending final decision of the dispute, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.
 - (b) Notice of Potential Claims. The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Project Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall

keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

(c) Detailed Claim. The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership of Items Produced. All writings, programs, data, art work, music, maps, charts, tables, illustrations, records or other written, graphic, analog or digital materials prepared by the Contractor and/or its consultants or subcontractors, in connection with the performance of this Agreement shall be the sole and absolute property of the County and constitute "work made for hire" as that phrase is used in federal and/or state intellectual property laws and Contractor and/or its agents shall have no ownership or use rights in the work.
22. Recovery of Payments to Contractor. The right of the Contractor to retain monies paid to it is contingent upon satisfactory performance of this Agreement, including the satisfactory completion of the project described in the Scope of Work (Attachment A). In the event that the Contractor fails, for any reason, to perform obligations required of it by this Agreement, the Contractor may, at the County Project Manager's sole discretion, be required to repay to the County all monies disbursed to the Contractor for those parts of the project that are rendered worthless in the opinion of the County Project Manager by such failure to perform.

Interest shall accrue at the rate of 12 percent (12%) per annum from the time the County Project Manager demands repayment of funds.

23. Project Approval. The extent and character of all work and services to be performed under this Agreement by the Contractor shall be subject to the review and approval of the County Project Manager. For purposes of this Agreement, the County Project Manager is:

Name: Cathy Lear
Title: Habitat Biologist
Address: 223 East 4th Street, Suite 5
Telephone: 360.417.2361
E-mail: Cathy.lear@clallamcountywa.gov
Fax: 360.417.2443

In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the County Project Manager as to the extent and character of the work to be done shall govern subject to the Contractor's right to appeal that decision as provided herein.

24. Non-Discrimination. The Contractor shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
25. Subcontractors. In the event that the Contractor employs the use of any subcontractors, the contract between the Contractor and the subcontractor shall provide that the subcontractor is bound by the terms of this Agreement between the County and the Contractor. The Contractor shall insure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.

26. No Third Party Beneficiaries. This agreement is intended for the benefit of only the County and Contractor. This agreement does not confer any benefits, rights, or privileges upon any third party.
27. Standard of Care. The Contractor shall perform its duties hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession as the Contractor currently practicing under similar circumstances. The Contractor shall, without additional compensation, correct those services not meeting such a standard.
28. Time is of the Essence. Time is of the essence in the performance of this contract unless a more specific time period is set forth in either the Special Terms and Conditions or Scope of Work.
29. Notice. Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, any notices shall be given by the Contractor to the County Project Manager. Notice to the Contractor for all purposes under this Agreement shall be given to the person executing the Agreement on behalf of the Contractor at the address identified on the signature page.
30. Severability. If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.
31. Precedence. In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:
 - (a) Applicable federal, state, and local statutes, ordinances, and regulations;
 - (b) Scope of Work (Attachment A) and Compensation (Attachment B);
 - (c) Special Terms and Conditions (Attachment D); and
 - (d) General Conditions (Attachment C).
32. Waiver. Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed by the parties hereto.
33. Attorney Fees. In the event that litigation must be brought to enforce the terms of this agreement, the prevailing party shall be entitled to be paid reasonable attorney fees.
34. Construction. This agreement has been mutually reviewed and negotiated by the parties and should be given a fair and reasonable interpretation and should not be construed less favorably against either party.
35. Survival. Without being exclusive, Paragraphs 4, 7, 13-19, 21-22 and 31-35 of these General Conditions shall survive any termination, expiration, or determination of invalidity of this Agreement in whole or in part. Any other Paragraphs of this Agreement which, by their sense and context, are intended to survive shall also survive.
36. Entire Agreement. This written contract represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.

SPECIAL TERMS AND CONDITIONS

1. **Reporting.** The Contractor shall submit written progress reports to the County Project Manager as set forth below:

- ☐ With each request for payment.
- ☐ Monthly.
- ☐ Quarterly.
- ☐ Semi-annually.
- ☐ Annually.
- ☒ Project completion.
- ☐ Other (specify):

Progress reports shall include, at a minimum, the following:

Reports shall include any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.



2. **Insurance.** The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

- ☐ **COMMERCIAL GENERAL LIABILITY:**

Bodily injury, including death	\$1,000,000	per occurrence
	\$	aggregate
Property damage	\$	per occurrence
	\$	aggregate
- ☐ **ERRORS AND OMISSIONS or PROFESSIONAL LIABILITY with an Extended Reporting Period Endorsement (two year tail)**

	\$	per occurrence
--	----	----------------
- ☐ **WORKERS COMPENSATION:**

	Statutory amount
--	------------------

- ☐ AUTOMOBILE: coverage on owned, non-owned, rented and hired vehicles
- | | | |
|---|----|----------------|
| Bodily injury, liability, including death | \$ | per occurrence |
| | \$ | aggregate |
| Property damage liability | \$ | per occurrence |
| | \$ | aggregate |
- ☐ BUSINESS AUTOMOBILE LIABILITY: \$ per occurrence

If the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period Endorsement is not required.

Any such policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within 20 days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the County is an "additional insured" to a policy obtained by the Consultant in order to comply with this agreement refers to an endorsement (by number, abbreviation or name) but does not provide the full text of that endorsement, then it shall be the obligation of the Consultant to obtain the full text of that endorsement and forward that full text to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

- ☐ 3. Liquidated Damages. For delays in timely completion of the work to be done or missed milestones of the work in progress, the Contractor shall be assessed _____ Dollars (\$) per day as liquidated damages and not as a penalty because the County finds it impractical to calculate the actual cost of delays. Liquidated damages will not be assessed for any days for which an extension of time has been granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire project.

- ☐ 4. Other (specify):.



2b

AGENDA ITEM SUMMARY

JUN 27 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 6/20/2023

REGULAR AGENDA ☒ **Meeting Date:** 6/27/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 361.23.001 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Personal Services Agreement with Sound Law Center to provide Hearings Examiner & Code Enforcement services. As agreed during the 2023 budget process, this 6 month contract was intended to give us time to work with Andrew Reeves on a new contract with updated business information and billing schedule which will be brought to the Board for discussion soon.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Funding for this contract is already included in the 2023 Budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please review and approve the contract.

County Official signature & print name:  Debi Cook

Name of Employee/Stakeholder attending meeting: Debi Cook

Relevant Departments: BOCC, Finance, DCD

Date submitted: 6/13/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



PERSONAL SERVICES AGREEMENT

Contract Number: 361.23.001

THIS AGREEMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Sound Law Center, LLC; Attn: Andrew Reeves, Managing Attorney

Address: 4500 Ninth Ave NE, Suite 300

Seattle, WA 98105

Telephone: 206.233.1908

(hereinafter called "Contractor").

This Agreement is comprised of:

- ☒ Attachment A – Scope of Work
- ☒ Attachment B – Compensation
- ☒ Attachment C – General Conditions
- ☒ Attachment D – Special Terms and Conditions
- ☐ Attachment E – (specify)

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Agreement shall commence on the 1st day of January 2023 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the 30th day of June 2023.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 1st day of January 2023

SOUND LAW CENTER

BOARD OF CLALLAM COUNTY COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Andrew Reeves", written over a horizontal line.

Mark Ozias, Chair

Print name: Andrew Reeves

Title: Managing Attorney

Date: January 1, 2023

ATTEST:

Loni Gores, Clerk of the Board

Originals: BOCC
Vendor

Copies: 5

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

The Contract Hearing Examiner conducts administrative and quasi-judicial hearings on appeals of departmental decisions and a variety of land use permits requested within unincorporated areas of Clallam County and renders a decision. Andrew Reeves shall serve as the County's primary Hearing Examiner. However, other Sound Law Center hearing officers are available on an as-needed basis in the event of conflicts. Public hearings and appeal hearings are scheduled on an as-needed basis, with two hearing days each month and no more than two hearings per day. Hearings are normally held in the Commissioners' Board Room at the Clallam County Courthouse in Port Angeles, Washington. The Contract Hearing Examiner determines whether a site visit is needed for each application, following a review of all the information submitted. Specific responsibilities include, but are not limited to:

1. Holding public hearings and issuing decisions in accordance with applicable land use laws and regulations, County Ordinances, and Administrative Policies on all land use applications and appeals within the jurisdiction of the hearing examiner. A decision shall include any written determination including a decision on reconsideration.
2. As assigned by the Clallam County Administrator, Board of Health or Health Officer, holding public hearings and issuing decisions on appeals of interpretations of the International Building, Mechanical, Plumbing and Fire codes; appeals of the Environmental Health Administrator's decisions regarding on-site sewage disposal permits; and appeals of code enforcement decisions, and other administrative decisions.
3. Clallam County requires the Contract Hearing Examiner to issue a written decision within 10 working days of the close of the record for each hearing. The Hearing Examiner is also required to respond to all requests for reconsideration. Hearings are considered "complete" for purposes of payment as set forth in Attachment B (1) when a final determination has been issued.
4. Prior to beginning work, the Contract Hearing Examiner is required to procure and maintain, at their expense, comprehensive automobile liability insurance at statutorily required limits, and workers compensation coverage, if applicable, as required by the State of Washington for the duration of the contract.
5. Identifying all Conflict of Interest issues will be the sole responsibility of the Hearing Examiner, who shall immediately notify the Department of Community Development and the County Administrator in writing when a conflict determination has been made so that another Contract Hearing Examiner can be appointed in a timely manner.
6. Providing updates on developments and changes in land use, environmental, public disclosure, and administrative law, as requested by the Board of County Commissioners, Planning Commission, or Department of Community Development. Fees for these seminars shall not exceed \$1,500 quarterly.
7. Reviewing and updating the County's Hearing Examiner Rules of Procedure, at \$150/hour not to exceed \$1,500.
8. Preparation of an annual report for the Board of County Commissioners, detailing opinion types, costs, and methods to improve the Hearing Examiner system at \$150/hour not to exceed \$1,500.

COMPENSATION

1. ☒ a. FIXED FEE FOR SERVICE: For services rendered, the County shall pay to the Contractor a fixed fee of TWO THOUSAND two HUNDRED and FIFTY DOLLARS AND NO CENTS (\$2,250.00) for the completed work on all land use applications as set forth in Attachment "A." Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

AND

☒ **b. HOURLY RATES:** For services rendered on all administrative appeal hearings and decisions or non-quasi-judicial tasks as set forth in Attachment "A" the County shall compensate the Contractor at the following hourly rates:

<i>Name/Position</i>	<i>Hourly Rate</i>
Sound Law Center	\$150/hour

Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested.

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers, and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify): _____

3. The County shall remit payment to the Contractor within 30 days of receiving the Contractor's monthly invoice.

GENERAL CONDITIONS

1. Scope of Contractor's Services. The Contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Attachment A during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. Accounting and Payment for Contractor Services. Payment to the Contractor for services rendered under this Agreement shall be as set forth in Attachment B. Unless specifically stated in Attachment B, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

The County shall compensate the Contractor through the County voucher system for the Contractor's service pursuant to the fee schedule set forth in Attachment B.

3. Delegation and Subcontracting. Contractor's services are deemed personal and no portion of this contract may be delegated or subcontracted to any other individual, firm, or entity without the express and prior written approval of the County Project Manager.
4. Independent Contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer/employee or master/servant.

The Contractor acknowledges that the entire compensation for this Agreement is specified in Attachment B and the Contractor is not entitled to any county benefits including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental or other insurance benefits, or any other rights or privileges afforded to Clallam County employees. The Contractor represents that it maintains a separate place of business, serves clients other than the County, will report all income and expense accrued under this contract with the Internal Revenue Service on a business tax schedule, and has a tax account with the State of Washington Department of Revenue for payment of all sales and use and Business and Occupation taxes collected by the State of Washington.

In the event that either the state or federal government determines that an employer/employee or master/servant relationship exists rather than an independent contractor relationship such that Clallam County is deemed responsible for federal withholding, social security contributions, workers compensation and the like, the Contractor agrees to reimburse Clallam County for any payments made or required to be made by Clallam County. Should any payments be due to the Contractor pursuant to this Agreement, the Contractor agrees that reimbursement may be made by deducting from such future payments a pro rata share of the amount to be reimbursed.

Notwithstanding any determination by the state or federal government that an employer/employee or master/servant relationship exists, the Contractor, its officers, employees and agents, shall not be entitled to any benefits that Clallam County provides to its employees.

5. No Guarantee of Employment. The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
6. Regulations and Requirements. This Agreement shall be subject to all federal, state, and local laws, rules, and regulations.
7. Right to Review. This contract is subject to review by any federal or state auditor. The County shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County Project Manager. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials that the County deems pertinent to the

Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination, and shall make them available for such review, within Clallam County, State of Washington, upon request, during reasonable business hours.

8. Modifications. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
9. Termination for Default. If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall not be entitled to receive any further payments under the contract. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

10. Termination for Reasonable Cause. The County may terminate the contract in whole or in part for reasonable cause whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or reasonable cause, shall not constitute a breach of contract by the County.
11. Termination Due to Insufficient Funds. If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this contract upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.
12. Termination Procedure. The following provisions apply in the event that this Agreement is terminated:
 - (a) The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
 - (b) The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
 - (c) If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.
13. Defense and Indemnity Agreement. The Contractor agrees to defend, indemnify and save harmless the County, its appointed and elected officers, agents and employees, from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or

appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the Contractor, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

14. Industrial Insurance Waiver. With respect to the performance of this Agreement and as to claims against the County, its appointed and elected officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. Along with the other provisions of this Agreement, this waiver is mutually negotiated by the parties to this Agreement.
15. Venue and Choice of Law. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action shall be in the courts of the State of Washington in and for the County of Clallam. This Agreement shall be governed by the law of the State of Washington.
16. Withholding Payment. In the event the County Project Manager determines that the Contractor has failed to perform any obligation under this Agreement within the times set forth in this Agreement, then the County may withhold from amounts otherwise due and payable to Contractor the amount determined by the County as necessary to cure the default, until the County Project Manager determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to termination or damages, provided that the County promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than 10 days after it determines to withhold amounts otherwise due. A determination of the County Project Manager set forth in a notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provision of the Disputes clause of this Agreement. The County may act in accordance with any determination of the County Project Manager which has become conclusive under this clause, without prejudice to any other remedy under the Agreement, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount paid or incurred from amounts due or to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to the Contractor by reason of good faith withholding by the County under this clause.
17. Rights and Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.
18. Contractor Commitments, Warranties and Representations. Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.
19. Patent/Copyright Infringement. Contractor will defend, indemnify and save harmless County, its appointed and elected officers, agents and employees from and against all loss or expense, including

but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of the Contractor's alleged infringement on any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County, its appointed and elected officers, agents and employees in any action. Such defense and payments are conditioned upon the following:

(a) That Contractor shall be notified promptly in writing by County of any notice of such claim.

(b) Contractor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement, is made, provided no reduction in performance or loss results to the County.

20. Disputes:

(a) General. Differences between the Contractor and the County, arising under and by virtue of the contract documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Project Manager shall be final and conclusive 30 days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Administrator a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Project Manager are in error.

In connection with any appeal under this clause, the Contractor and County shall have the opportunity to submit written materials and argument and to offer documentary evidence in support of the appeal. Oral argument and live testimony will not be permitted. The decision of the County Administrator for the determination of such appeals shall be final and conclusive. Reviews of the appellate determination shall be brought in the Superior Court of Clallam County within 15 days of mailing of the written appellate determination. Pending final decision of the dispute, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

(b) Notice of Potential Claims. The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Project Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

(c) Detailed Claim. The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership of Items Produced. All writings, programs, data, art work, music, maps, charts, tables, illustrations, records or other written, graphic, analog or digital materials prepared by the Contractor and/or its consultants or subcontractors, in connection with the performance of this Agreement shall be the sole and absolute property of the County and constitute "work made for hire" as that phrase is used in federal and/or state intellectual property laws and Contractor and/or its agents shall have no ownership or use rights in the work.

22. Recovery of Payments to Contractor. The right of the Contractor to retain monies paid to it is contingent upon satisfactory performance of this Agreement, including the satisfactory completion of the project described in the Scope of Work (Attachment A). In the event that the Contractor fails, for any reason, to perform obligations required of it by this Agreement, the Contractor may, at the County Project Manager's sole discretion, be required to repay to the County all monies disbursed to the Contractor for those parts of the project that are rendered worthless in the opinion of the County Project Manager by such failure to perform.

Interest shall accrue at the rate of 12 percent (12%) per annum from the time the County Project Manager demands repayment of funds.

23. Project Approval. The extent and character of all work and services to be performed under this Agreement by the Contractor shall be subject to the review and approval of the County Project Manager. For purposes of this Agreement, the County Project Manager is:

Name: Rich Sill

Title: County Administrator

Address: 223 East 4th Street, Suite 4, Port Angeles, WA 98362

Telephone: 360.417.2242

E-mail: rsill@co.clallam.wa.us

Fax: 360-417-2493

In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the County Project Manager as to the extent and character of the work to be done shall govern subject to the Contractor's right to appeal that decision as provided herein.

24. Non-Discrimination. The Contractor shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
25. Subcontractors. In the event that the Contractor employs the use of any subcontractors, the contract between the Contractor and the subcontractor shall provide that the subcontractor is bound by the terms of this Agreement between the County and the Contractor. The Contractor shall insure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.
26. Third Party Beneficiaries. This agreement is intended for the benefit of the County and Contractor and not for the benefit of any third parties.
27. ***Standard of Care. The Contractor shall perform its duties hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession as Contractor currently practicing under similar circumstances. The Contractor shall, without additional compensation, correct those services not meeting such a standard.***
28. Time is of the Essence. Time is of the essence in the performance of this contract unless a more specific time period is set forth in either the Special Terms and Conditions or Scope of Work.
29. Notice. Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, any notices shall be given by the Contractor to the County Project Manager. Notice to the Contractor for all purposes under this Agreement shall be given to the

person executing the Agreement on behalf of the Contractor at the address identified on the signature page.

30. Severability. If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.
31. Precedence. In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:
 - (a) Applicable federal, state and local statutes, ordinances and regulations;
 - (b) Scope of Work (Attachment A) and Compensation (Attachment B);
 - (c) Special Terms and Conditions (Attachment D); and
 - (d) General Conditions (Attachment C).
32. Waiver. Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed by the parties hereto.
33. Attorney Fees. In the event that litigation must be brought to enforce the terms of this agreement, the prevailing party shall be entitled to be paid reasonable attorney fees.
34. Construction. This agreement has been mutually reviewed and negotiated by the parties and should be given a fair and reasonable interpretation and should not be construed less favorably against either party.
35. Survival. Without being exclusive, Paragraphs 4, 7, 13-19, 21-22 and 31-35 of these General Conditions shall survive any termination, expiration or determination of invalidity of this Agreement in whole or in part. Any other Paragraphs of this Agreement which, by their sense and context, are intended to survive shall also survive.
36. Entire Agreement. This written contract represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.

SPECIAL TERMS AND CONDITIONS

☒ 1. Reporting. The Contractor shall submit written progress reports to the County Project Manager as set forth below:

- ☐ With each request for payment.
- ☐ Monthly.
- ☐ Quarterly.
- ☐ Semi-annually.
- ☒ Annually.
- ☐ Project completion.
- ☐ Other (specify):

Progress reports shall include, at a minimum, the following:

Reports shall include any problems, delays, or adverse conditions that will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.

☒ 2. Insurance. The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

- ☒ **COMMERCIAL GENERAL LIABILITY:**

Bodily injury, including death.	\$1,000,000	per occurrence
	\$1,000,000	aggregate
Property damage	\$100,000	per occurrence
	\$300,000	aggregate
- ☒ **ERRORS AND OMISSIONS or PROFESSIONAL LIABILITY with an Extended Reporting Period**

Endorsement (two year tail).	\$1,000,000	per occurrence
------------------------------	-------------	----------------
- ☒ **WORKERS COMPENSATION:**

	Statutory amount
--	------------------

- ☒ AUTOMOBILE: coverage on owned, non-owned, rented and hired vehicles
- | | | |
|---|-----------|----------------|
| Bodily injury, liability, including death | \$250,000 | per occurrence |
| | \$500,000 | aggregate |
| Property damage liability | \$100,000 | per occurrence |
| | \$300,000 | aggregate |
- ☐ BUSINESS AUTOMOBILE LIABILITY: \$ per occurrence

If the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period Endorsement is not required.

Any such insurance carried by the Contractor shall be primary over any insurance carried by Clallam County and the Contractor shall ensure that such insurance is primary. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within twenty (20) days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify and hold harmless shall apply to any liability beyond the scope of insurance coverage.

- ☒ 3. Liquidated Damages. Not applicable.
- ☐ 4. Other (specify):.



3a
JUN 27 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff's Office

WORK SESSION ☒ **Meeting Date:** 6/20/23

REGULAR AGENDA ☒ **Meeting Date:** 6/27/23

Required originals approved and attached? ☒
Will be provided on:

Item summary:

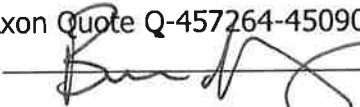
- | | |
|---|---|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 811-23-06 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Purchase Order |

Documents exempt from public disclosure attached: ☐

Executive summary: As was previously discussed at work session May 8, the Sheriff's Office will be implementing a Body Worn Camera program. Our hiring process is currently underway to fill the approved new FTE, so we would like to also initiate the purchase of the equipment at this time. It will be 6 - 12 weeks of lead time to receive equipment and schedule the vendor-provided training, so we would like to start that process now to hopefully coincide with the new hire.

Budgetary impact: Costs of the equipment purchase will be paid by the Risk Pool claims management line. Axon Body Cameras are part of Sourcewell Purchasing Contract #010720-AXN.

Recommended action: Board approval of Axon Quote Q-457264-45090.781KH

County Official signature & print name:  Brian King, Sheriff

Name of Employee/Stakeholder attending meeting: Chief Amy Bundy

Relevant Departments: Sheriff's Office, Risk Pool

Date submitted: 6/14/23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-457264-45090.781KH

Issued: 06/13/2023

Quote Expiration: 06/28/2023

Estimated Contract Start Date: 07/15/2023

Account Number: 127518

Payment Terms: N45

Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business;Delivery;Invoice;Other-223 E 4th St 223 E 4th St Port Angeles, WA 98362-3000 USA	Clallam County Sheriff's Office - WA 223 E 4th St Port Angeles WA 98362-3000 USA Email:	Kyle Hunt Phone: Email: huntk@axon.com Fax: (480) 930-4484	Brian King Phone: (360) 417-2544 Email: bking@co.clallam.wa.us Fax: (360) 417-2498

Quote Summary

Program Length	60 Months
TOTAL COST	\$210,257.50
ESTIMATED TOTAL W/ TAX	\$224,324.85

Discount Summary

Average Savings Per Year	\$4,919.20
TOTAL SAVINGS	\$24,596.00

Payment Summary

Date	Subtotal	Tax	Total
Jul 2023	\$42,051.50	\$2,813.47	\$44,864.97
Jul 2024	\$42,051.50	\$2,813.47	\$44,864.97
Jul 2025	\$42,051.50	\$2,813.47	\$44,864.97
Jul 2026	\$42,051.50	\$2,813.47	\$44,864.97
Jul 2027	\$42,051.50	\$2,813.47	\$44,864.97
Total	\$210,257.50	\$14,067.35	\$224,324.85

Quote Unbundled Price:	\$234,853.50
Quote List Price:	\$216,607.50
Quote Subtotal:	\$210,257.50

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	60	\$69.79	\$34.66	\$34.66	\$10,398.00	\$915.00	\$11,313.00
BWCamTAP	Body Worn Camera TAP Bundle	35	60	\$36.17	\$32.50	\$32.50	\$68,250.00	\$6,005.95	\$74,255.95
A la Carte Hardware									
AB3C	AB3 Camera Bundle	35			\$749.00	\$749.00	\$26,215.00	\$2,306.90	\$28,521.90
AB3MBD	AB3 Multi Bay Dock Bundle	5			\$1,638.90	\$1,638.90	\$8,194.50	\$721.10	\$8,915.60
A la Carte Software									
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	60		\$24.00	\$24.00	\$50,400.00	\$0.00	\$50,400.00
ProLicense	Pro License Bundle	5	60		\$39.00	\$42.25	\$12,675.00	\$1,115.40	\$13,790.40
BasicLicense	Basic License Bundle	35	60		\$15.00	\$16.25	\$34,125.00	\$3,003.00	\$37,128.00
A la Carte Services									
85144	AXON STARTER	1			\$9,950.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$210,257.50	\$14,067.35	\$224,324.85

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	39	07/01/2023
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	39	07/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	35	07/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1	07/01/2023
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	5	07/01/2023
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	5	07/01/2023
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	5	07/01/2023
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	5	01/01/2026
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	36	01/01/2026
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	5	07/01/2028
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	36	07/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	35	07/15/2023	07/14/2028
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	35	07/15/2023	07/14/2028
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	15	07/15/2023	07/14/2028
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	07/15/2023	07/14/2028
A la Carte	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	07/15/2023	07/14/2028

Services

Bundle	Item	Description	QTY
A la Carte	85144	AXON STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	35	07/15/2023	07/14/2028
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	1	07/15/2023	07/14/2028
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	5	07/01/2024	07/14/2028

Payment Details

Jul 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	\$10,080.00	\$0.00	\$10,080.00
Year 1	85144	AXON STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	AB3C	AB3 Camera Bundle	35	\$5,243.00	\$461.38	\$5,704.38
Year 1	AB3MBD	AB3 Multi Bay Dock Bundle	5	\$1,638.90	\$144.22	\$1,783.12
Year 1	BasicLicense	Basic License Bundle	35	\$6,825.00	\$600.60	\$7,425.60
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$2,079.60	\$183.00	\$2,262.60
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	35	\$13,650.00	\$1,201.19	\$14,851.19
Year 1	ProLicense	Pro License Bundle	5	\$2,535.00	\$223.08	\$2,758.08
Invoice Upon Fulfillment	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$0.00	\$0.00	\$0.00
Total				\$42,051.50	\$2,813.47	\$44,864.97

Jul 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	\$10,080.00	\$0.00	\$10,080.00
Year 2	85144	AXON STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	AB3C	AB3 Camera Bundle	35	\$5,243.00	\$461.38	\$5,704.38
Year 2	AB3MBD	AB3 Multi Bay Dock Bundle	5	\$1,638.90	\$144.22	\$1,783.12
Year 2	BasicLicense	Basic License Bundle	35	\$6,825.00	\$600.60	\$7,425.60
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$2,079.60	\$183.00	\$2,262.60
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	35	\$13,650.00	\$1,201.19	\$14,851.19
Year 2	ProLicense	Pro License Bundle	5	\$2,535.00	\$223.08	\$2,758.08
Total				\$42,051.50	\$2,813.47	\$44,864.97

Jul 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	\$10,080.00	\$0.00	\$10,080.00
Year 3	85144	AXON STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	AB3C	AB3 Camera Bundle	35	\$5,243.00	\$461.38	\$5,704.38
Year 3	AB3MBD	AB3 Multi Bay Dock Bundle	5	\$1,638.90	\$144.22	\$1,783.12
Year 3	BasicLicense	Basic License Bundle	35	\$6,825.00	\$600.60	\$7,425.60
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$2,079.60	\$183.00	\$2,262.60
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	35	\$13,650.00	\$1,201.19	\$14,851.19
Year 3	ProLicense	Pro License Bundle	5	\$2,535.00	\$223.08	\$2,758.08
Total				\$42,051.50	\$2,813.47	\$44,864.97

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	\$10,080.00	\$0.00	\$10,080.00
Year 4	85144	AXON STARTER	1	\$0.00	\$0.00	\$0.00
Year 4	AB3C	AB3 Camera Bundle	35	\$5,243.00	\$461.38	\$5,704.38

Jul 2026**Invoice Plan**

	Item	Description	Qty	Subtotal	Tax	Total
Year 4	AB3MBD	AB3 Multi Bay Dock Bundle	5	\$1,638.90	\$144.22	\$1,783.12
Year 4	BasicLicense	Basic License Bundle	35	\$6,825.00	\$600.60	\$7,425.60
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$2,079.60	\$183.00	\$2,262.60
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	35	\$13,650.00	\$1,201.19	\$14,851.19
Year 4	ProLicense	Pro License Bundle	5	\$2,535.00	\$223.08	\$2,758.08
Total				\$42,051.50	\$2,813.47	\$44,864.97

Jul 2027**Invoice Plan**

	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	35	\$10,080.00	\$0.00	\$10,080.00
Year 5	85144	AXON STARTER	1	\$0.00	\$0.00	\$0.00
Year 5	AB3C	AB3 Camera Bundle	35	\$5,243.00	\$461.38	\$5,704.38
Year 5	AB3MBD	AB3 Multi Bay Dock Bundle	5	\$1,638.90	\$144.22	\$1,783.12
Year 5	BasicLicense	Basic License Bundle	35	\$6,825.00	\$600.60	\$7,425.60
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$2,079.60	\$183.00	\$2,262.60
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	35	\$13,650.00	\$1,201.19	\$14,851.19
Year 5	ProLicense	Pro License Bundle	5	\$2,535.00	\$223.08	\$2,758.08
Total				\$42,051.50	\$2,813.47	\$44,864.97

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcewell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

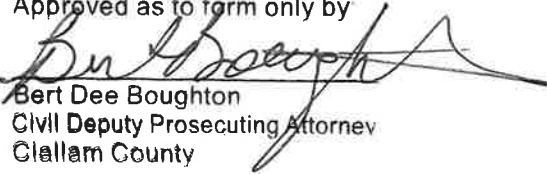
Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

6/13/2023

Approved as to form only by


Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Glenn County





30
JUN 27 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 6-26-23

REGULAR AGENDA ☒ Meeting Date: 6-27-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Review and approval requested |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam Bay / Sekiu Fun Days Representative Diana Leiza has submitted a written application for Assembly Permit, a required under CCC 15.02, for the 2022 Clallam Bay / Sekiu Fun Days, to be held July 7-9, 2023.

The Clallam Bay / Sekiu Fun Days Committee is also requesting the application fee be waived in the amount of \$150 due to limited funds.

Review Assembly Permit Application and approve the letter of approval for event.

Review request for waiver of Assembly Permit Application fee of \$150.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review Assembly Permit Application and approve the letter of approval for event.

Review request for waiver of Assembly Permit Application fee of \$150.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Diana Leiza – Clallam Bay / Sekiu Fun Days representative

Relevant Departments: Board of Commissioners

Date submitted: 6-13-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Clallam Bay Sekiu Fun Days Assembly Permit 6-27-23

Revised: 3-04-2019



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
MIKE FRENCH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

Rich Sill County Administrator

File: A52.42
A72

June 27, 2023

Clallam Bay/Sekiu Fun Days Committee
Attn: Diana Leiza
P.O. Box 225
Clallam Bay, WA 98362

RE: Clallam Bay/Sekiu Fun Days 2023

Dear Ms. Leiza:

Your assembly permit application/checklist has been vetted by the Board of Commissioners, Health and Human Service/Environmental Health Department, Fire District, Emergency Management and the Sheriff's Office and it was approved.

We are happy to tell you that the Board approved your permit and fee waiver for the Clallam Bay / Sekiu Fun Days 2023.

If we may be of any further assistance, please don't hesitate to contact us.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French



RECEIVED
CLALLAM CO. COMMISSIONERS

JUN 12 2023

Date Submitted: _____

Date approved by Board of Commissioners: _____

1...2...3...A...

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/ Sekiu Fun Days- 2023

Address: PO Box 225 Clallam Bay, WA 98326

Telephone: 360-640-0171 D. Leiza e-mail: fundays@clallambaysekiu

Type of Event: Community Festival fundays.info

Location of Event: Clallam Bay & Sekiu

Date(s)/Time(s) of Event: Friday 4:00 pm thru Sunday - July 7-9

Entry Fee: 0 Proceeds to: CB-Seki Fun Days

Number of Attendees: ≤ 1,000 Minors Present? yes or no Alcohol Service? yes or no
circle one circle one circle one

Food Service? yes or no Provided by: private vendors - must
circle one concessions have proper Food Handler perm.

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted	✓ CR		
Water supply	✓ CR		
Toilets and washing facilities	✓ CR		
Food preparation and food service facilities	✓ CR		
Other	✓ CR		
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted			
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: We have written permission
to use Clallam Bay School property
Have contacted Sgt Ed Anderson, C.C. Sheriff
Dept, Clallam library.

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.



Date Submitted: _____
Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/ Sekiu Fun Days 2023
Address: PO Box 225 Clallam Bay, WA 98326
Telephone: 360-640-0171 D. Leiza e-mail: fundays@clallambaysekiu
Type of Event: Community Festival fundays.info
Location of Event: Clallam Bay & Sekiu
Date(s)/Time(s) of Event: Friday 4:00 pm thru Sunday - July 7-9
Entry Fee: 0 Proceeds to: CB-Seki Fun Days
Number of Attendees: 5,000 Minors Present? yes or no Alcohol Service? yes or no
Food Service? yes or no circle one Provided by: private vendors - must circle one
concessions have proper Food Handler perm. &

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available	<u>HYD</u>		
Fire prevention standards per State law	<u>HYD</u>		
Other	<u>HYD</u>		
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF			
Sufficient written documentation/plan submitted	Approved	Conditional*	Denied
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: We have written permission
to use Clallam Bay School property
Have contacted Sgt Ed Anderson, CC Sheriff
Dept, Clallam library.

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.



RECEIVED
CLALLAM CO. COMMISSIONERS
JUN 12 2023

Date Submitted: _____
Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: Clallam Bay/ Sekiu Fun Days 2023
Address: PO Box 225 ~ Clallam Bay, WA 98326
Telephone: 360-640-0171 D. Leiza e-mail: fundays@clallambaysekiu
Type of Event: Community Festival fundays.info
Location of Event: Clallam Bay & Sekiu
Date(s)/Time(s) of Event: Friday 4:00 pm thru Sunday - July 7-9
Entry Fee: 0 Proceeds to: CB-Seki Fun Days
Number of Attendees: ≤ 1,000 Minors Present? yes or no circle one Alcohol Service? yes or no circle one
Food Service? yes or no circle one Provided by: private vendors - must
concessions have proper Food Handler perm.

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted	<i>[Signature]</i>		
Traffic/crowd control	<i>[Signature]</i>	<i>[Signature]</i>	
Parking facilities (drawing required)	<i>[Signature]</i>		
Other			

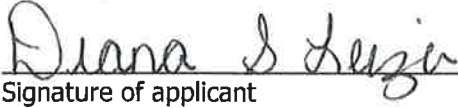
*Comments or Conditions: We have written permission
to use Clallam Bay School property
Have contacted Sgt Ed Anderson, C.C. Sheriff
Dept, Clallam library.
Sgt Anderson is still receiving commitments from area LE
Agencies to assist w/ parade traffic control but confident we
will find them

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

WRITTEN PERMISSION TO ENTER PREMISES

In compliance with CCC 15.02.15.02.050(6), I hereby permit law enforcement and public health and fire control officers of the county to come upon the premises for which the permit has been granted for the purpose of inspection and enforcement of the terms and conditions under which the permit is granted.



Signature of applicant

Signature of property owner

RECEIVED
CLALLAM CO. COMMISSIONERS

JUN 12 2023

1...2...3...A...

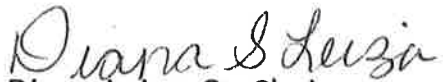
June 2, 2023

Dear Commissioners: French, Ozias, and Johnson:

We, the Clallam Bay/Sekiu Fun Days Committee, are requesting a waiver of the assembly application fee. This is Clallam Bay/Sekiu's second year of Fun Days since the pandemic. Last year was fairly well attended. We are adding several new events including a corn hole tournament, and color run for our children. As you know we are a non-profit community group and resources are limited to donations for expenses.

As you can see from our application, we have a fun, family-oriented weekend of events scheduled. Please come and join in the fun.

Thank you for considering this request.


Diana Leiza, Co-Chairperson

CB/Sekiu Fun Days

June 1, 2023

Clallam County Commissioners

Dear Commissioners French, Ozias and Johnson:

I am writing this letter on behalf of Clallam Bay-Sekiu Fun Days Committee. This community celebration has been held annually the second week of July – except during the Pandemic – since 1983 – this is our 41st year.

Once again, we have great community support and participation, including but not limited to Clallam Bay School, Messy Palette's Art Club, Visitor Center, local businesses, Forks businesses, community members, Clallam Library, Coast Guard, our local fire and EMS department and Clallam County Sheriff's dept.

The three-day event will take place on Friday, July 7 through Sunday, July 9. Our kick-off event will be on Friday with a community potluck to be held at one of the CB School buildings along with live music. Following the potluck Mariposa House (Counseling service from Forks) will be hosting a street dance with DJ.

On Saturday, July 8, we start our day with a poker run. This annual event is well attended and gives families an opportunity to ride bikes through a designated course. Also included Saturday is the kiddie and grand parade. This year our Honor Guard will be represented by the Coast Guard from the Neah Bay station. Following the parade there will

be a live auction, hosted by Dixie and Judy from Unique Junk. Venders will be set up around the downtown area.

Also on Saturday and Sunday, the Messy Palettes Art Club will sponsor the annual arts, craft and quilt show at the Sekiu Community Center. The community quilt club will hold an open house also in Sekiu. An exciting day of auctioning will occur after the parade at the school bus garage. Our local home bakers make the most fabulous blackberry pies that are the hit of the auction. Our library will be open on Saturday with specific activities for kids and an area if folks just need a break. hopefully the weather will cooperate.

We will end our weekend with a 5K Fun Run and Kids Color Run (see attached map).

Parking will be available at the school and local park. Sanikans and handwash stations will be located at main events and at school. Also, restroom facilities are located at the county park and visitor center.

The main events will take place downtown – I have attached a map of our events. The Fun Days Booth will be set up at the bus garage, with information, water, etc. The local fire department, EMS, will have a first aid booth set up at this location also.

A copy of the insurance policy which names Clallam County as additional insured and insured at the appropriate minimum insurance requirements in the amount of \$100,000,000 bodily injury per person and \$100,000,000 property damage is included.

Clallam County District 5 Fire/EMS department and volunteers will help with crowd control along with Clallam County Sheriff's Department.

Respectfully submitted,

Diana Leiza, Chair

Jennifer Hamilton, Co-Chair

Clallam Bay/Sekiu Fun Days 2022

Permit Application

Water Supply:

- a. There is a water faucet available at the Bus Garage – the site of the main events.

Bottled water will be available throughout the event – including the bus garage, Weel Road parade area and County Park.

Toilets and Washing Facilities:

- b. The county park restrooms located within the Fun Days location will be open and available for use. There are also restrooms located at the Visitor Center and Mini Mart.

Sanikans will be located in the following locations: Two Sanikans (one for female and one male – both appropriately designated) will be located at the bus garage (the main events location) with hand washing stations. There will also be a Sanikan located at Weel Road – the site for parade registration.

There will be hand sanitizer containers located at the Fun Days Booth.

Food Preparation and Food Service Facilities:

- c. All vendors requesting a spot at Fun Days event will have necessary county vendor permit and food handler permits as required. Documentation along with vendor application must be submitted to Fun Days Vendor Committee prior to event.

The Community Potluck will be Friday evening at 6:00 pm at the Clallam Bay School Building. Volunteers with food handler permit(s) will be present and assisting with potluck.

2. Clallam County Civil Defense and CCFD #5:

Please see attached email from Chief Quinones, CCFD#5. Fire and Rescue vehicles and personnel will be located at specific locations during the Fun Days Events.

Washington State Patrol Lieutenant and Clallam County Sheriff Office have been notified of parade and Fun Run. Maps of parade and Fun Run will be submitted to both agencies closer to the event date.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Scott W Erlwein Ins Agcy Inc
1601 E Front St
Ste C
Port Angeles WA 98362

CONTACT NAME: Kelsey

PHONE (A/C, No, Ext): 360.417.2663

FAX (A/C, No): 360.209.8105

E-MAIL ADDRESS: kelsey.se.agency@gmail.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Mount Vernon Fire Insurance Company

26522

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

CLALLAM BAY SEKIU FUN DAYS
DIANA LEIZA
PO BOX 225
CLALLAM BAY WA 98326

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			SE 2017914	07/07/2023	07/09/2023	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY	Y	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
	☐ CLAIMS-MADE ☒ OCCUR		MED EXP (Any one person) \$ 1,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY \$ 1,000,000				
☒ POLICY ☐ PRO-JECT ☐ LOC			GENERAL AGGREGATE \$ 2,000,000				
							PRODUCTS - COMP/OP AGG \$ SEE L-535
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						
	☐ NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR						
	☐ CLAIMS-MADE						
	☐ DED ☐ RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Festival, Parade, Vendor Booths - NO Rides
Clallam Bay and Sekiu, WA - <1000 attendees

If further information is needed, please email me directly at:
kelsey.se.agency@gmail.com
or call, 360.417.2663 Kelsey

CERTIFICATE HOLDER**CANCELLATION**

CLALLAM COUNTY PARKS, REC. & FACILITIES
CLALLAM BAY PARK
223 EAST FOURTH STREET
PORT ANGELES WA 98362

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kelsey Turley



Diana Sue <leizadiana@gmail.com>

Fun days

1 message

Clallam County Fire District 5 <cclallam@centurytel.net>

To: dleiza <leizadiana@gmail.com>

To whom it may concern,

All Fire Department apparatus will be available for the parade and the fun days events after.

Thank you

Heather Quinones

Clallam Bay Fire Dist 5

Fire Chief

360-963-2371(w)

360-640-5338(c)

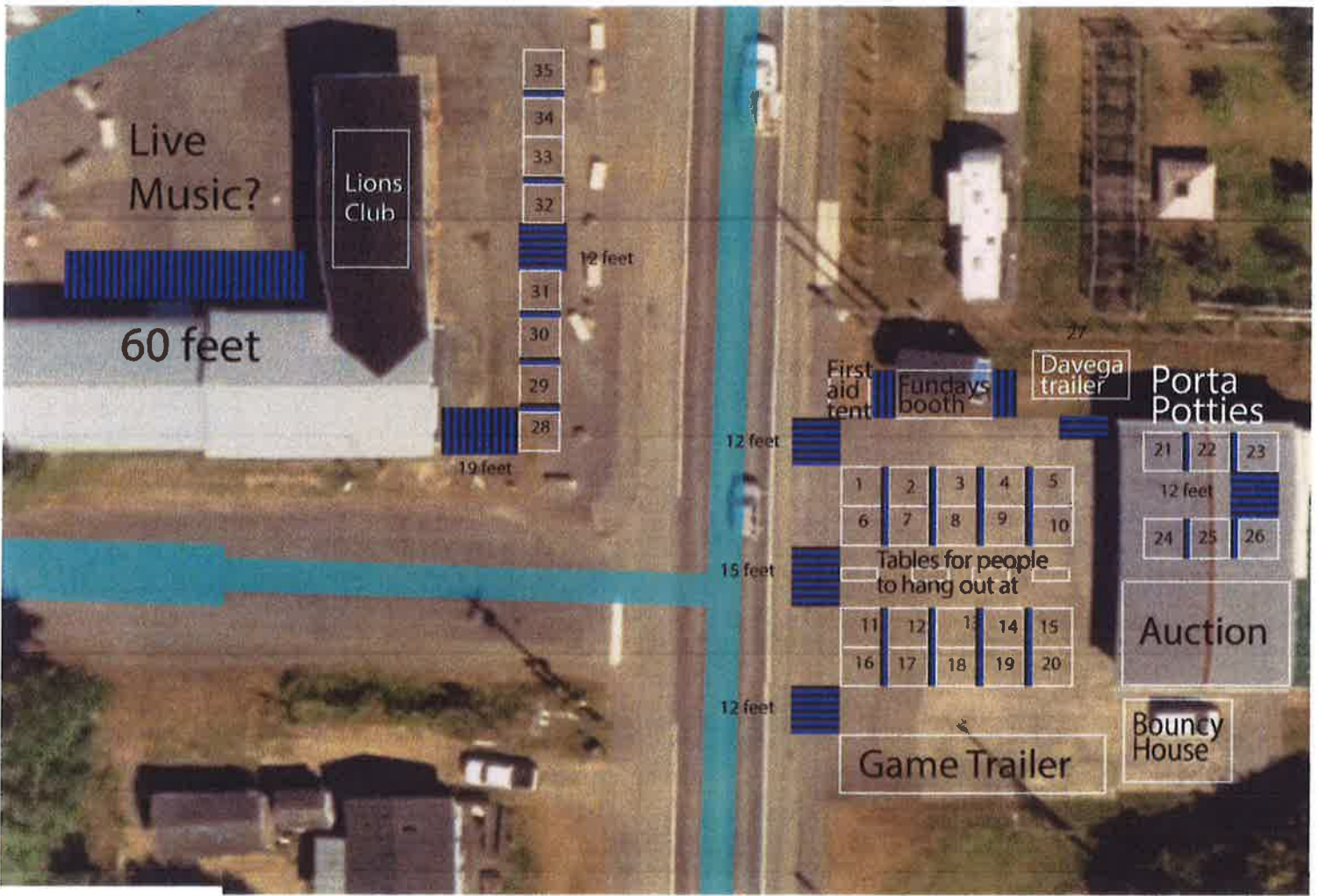
Parking for 2023 Clallam Bay/Sekiun Fun Days

Parking for Friday, July 8th through Sunday, July 10 will be as follows:

Parking on side of Hwy 112 on Friday, Sat (after parade, approximately 12:30) and Sunday. Parking also available on side streets.

Parking spaces available at Clallam Bay School, will be marked. (31 marked spots in front of school, and 41 marked on back side of school).

Parking available at Clallam County Park (35 marked spots).





Clallam Bay/Seki Fundays

Come Join Us July 8-10 to celebrate Clallam Bay/Seki Fundays!

More details will be added as we get closer!

Friday July 8th

- Potluck
- Art show
- Crafts with open house
- Clallam Bay/Seki Historic slide show
- Vendors

Saturday July 9th

- Vendors
- Clallam Bay/Seki
- Art show
- Clallam Bay/Seki
- Clallam Bay/Seki
- Clallam Bay/Seki
- Clallam Bay/Seki
- Clallam Bay/Seki
- Clallam Bay/Seki
- Clallam Bay/Seki

Sunday July 10th

- Art show
- Fun Run
- Scavenger hunt

Consent with us on Facebook

Report on Facebook

Website by: [unintelligible]



Main venue Clallam Bay

Clallam Bay, WA

Directions

Get to Clallam Bay

Highway 101, Box 100, Clallam Bay, WA 98576

Consent with us on Facebook

Report on Facebook

Website by: [unintelligible]



Booth and vendor information

Want to set up a booth at Clallam Bay/Seki Fundays?

Download a PDF using the link below print it out and fill it out. Completed applications should be emailed along with your payment to the PO box at the top of the form.

Vendor booth application 2017

Please note: All food vendors will need a food vendor license permit. This is a requirement from the health department.

Consent with us on Facebook

Report on Facebook

Website by: [unintelligible]

CLALLAM BAY/SEKI FUNDAYS WEBSITE (PHONE VIEW)

Friday, July 8

Friends of the Clallam Bay Library Book Sale



Old Local photos sale



Photo contest



Vendors



Saturday July 9th

Vendors



Photo Contest



Old Local Photos Sale



Scavenger Hunt



Poker Ride



Grand Parade

Live Auction

Agate Hunt

Free Kids Games

Art Show

Friends of the Clallam Bay Library Book Sale

Quilt Open House

Kite Festival

Live Music

Fireworks

Clallam Bay/Sekiin Historical Slideshow

Blackberry Junction will be in the Park on Saturday! To see who else will be there check out "Live Music"



Sunday July 10th

Beach clean up

Agate Hunt

Vendors



[Connect with us on Facebook!](#)

[Become a vendor!](#)

Website by [RaineeGrace design](#)



PO Box 225 , Clallam Bay, WA 98326

VENDOR APPLICATION

Powered locations come with 110-volt outlets only. No 220-volt outlets are available. If you are going to be using multiple outlets for cooking, we encourage you to bring a *quiet* generator or portable gas range in case the outlets in your space are unable to handle the load of your appliances.

Vendor space size is approximately 10'x10'

Space is reserved for applications returned complete with payment and copy of your vending/food permits. Specific locations are not reserved. Please indicate all electrical/space needs clearly on your application.

All vendors are required to check in with the Vendor Coordinator (Diana Leiza) or Fun Days Chairperson (Rachelle Nicholas) prior to setup.

Arrangements for accommodations or RV's should be made in advance. There are no spaces or facilities available in the vendor area, but there are facilities within the community.

All vendors serving food must have a Food Handler's Permit within plain view.

Fun Days reserves the right to refuse any application. No vendor is allowed to set up in areas other than those assigned without prior approval from the Vendor Coordinator or Fun Days Chairperson.

No refunds will be made.

Setup is permitted after 8:00 am on Friday or by Fun Days Chairperson. The Fun Days Chairperson or Vendor Coordinator will be available throughout the festival for any Vendor needs.

For more information contact Vendor Coordinator, Diana Leiza (360-640-0171 or email – leizadiana@gmail.com) or through our website *input address*

Please print legibly and complete application in its entirety:

In consideration of the acceptance of this application, the applicant agrees to save and hold harmless the officers,

Name:	Cell Number:
Mailing Address:	
City, State, Zip:	
Electricity: Yes ☐ No ☐	
Booth Name:	
Type of Merchandise:	
Number of Spaces:	

employees and agents of the festival, Clallam County, DOT, State of Washington, and private property owners from any loss or damage to persons and/or property caused by operation and or behavior of applicants unit in connection with festival activities and further agrees to find said personnel harmless from any claims for such damage.

Signature: _____ Date: _____

LOCATIONS WILL BE ASSIGNED BY FUN DAYS COMMITTEE.

FEE: \$35 (NON ELECTRICAL) \$50 (ELECTRIC)

XXXXX
JJJJJJ

Eagle Crest

11/24



Bus
Garage

Frontier
+5

County Park

31

Hwy 112

2000

Once Parade passed
Traffic
Detour
8th St +
down
Back onto Hwy
112

Parade begins at
Wheel Road &
ends at Bogichiel
Road ≈ 4 miles

Detail
GB Pres.Ch
8th St

Free Dept

Boogie

~~X~~ parade
~~X~~ end
I. I.

\$500

Van TRUE SK Fun Run Fred & Cam
Fun Days Fun Run } Jenni Sprague
Fire Station Sign up

Start - 10:00
Sign up at 9:00
Charlie Creek Rd

Honor Guard
Jerry Bow
Super

At Fire Hall

Start on CC Rd
at start Luv

* go N on CC Rd
thru closed off Rd
to Eagle Crest Rd

down EC Rd to 101
101 w/ cross guard
to side walk

Stop sign
event
ahead sign
↳ Dan Ahren

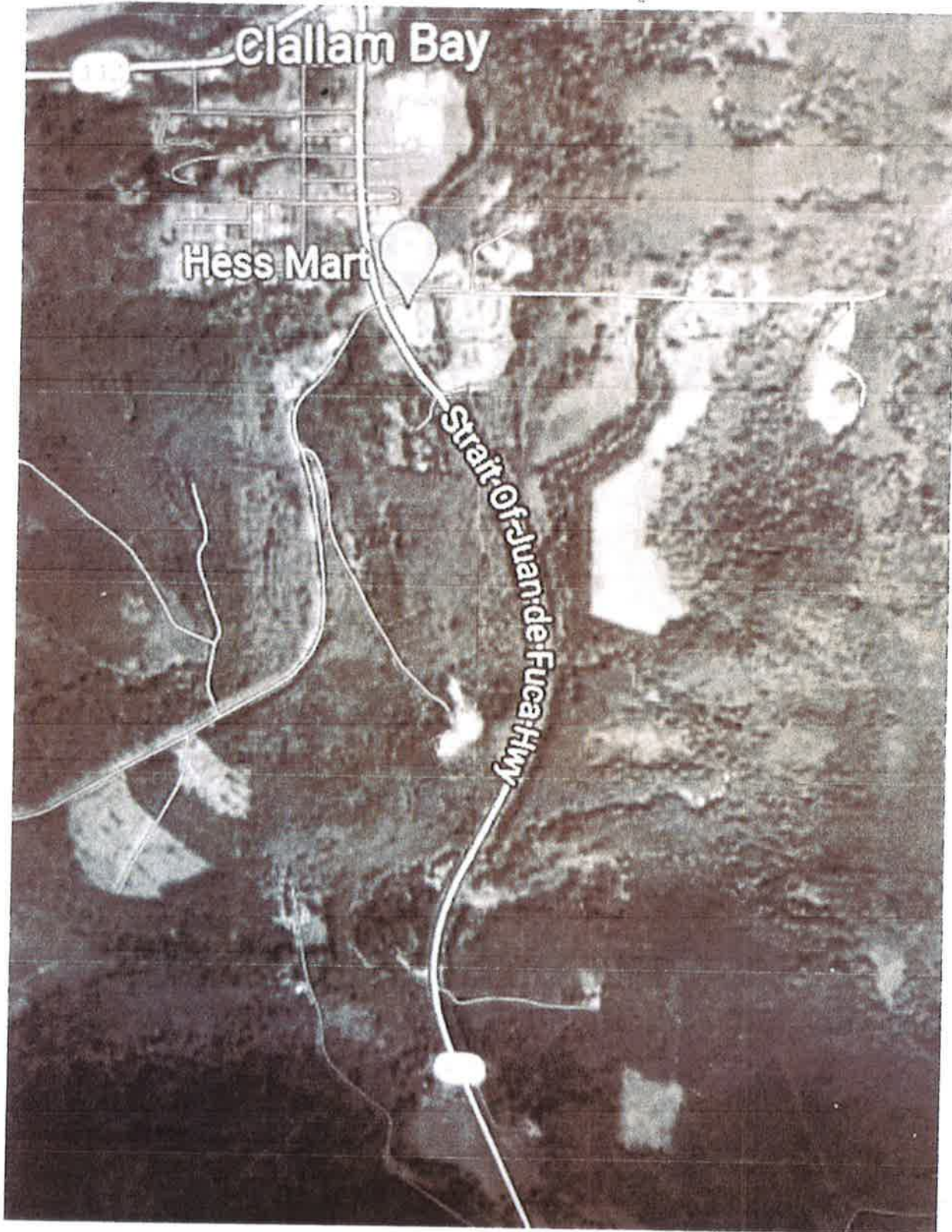
Person on both sides
w/ slow, stop sign

turn to on Frontier St
down Fr St.

& around

to Salt air down to Fisherman
Back to Frontier Finish Line -

Fun Run



Furn Kun





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

49
JUN 27 2023

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 6-27-23

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on June 27, 2023.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Revisions 6-27-23
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2023

ADOPTING A BUDGET REVISION FOR THE DEPARTMENT/FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, the following facts create a need for the budget revision shown below:

Parks and Facilities – Capital Projects – Transform existing shower facility into a fully functional Mother's Lounge/\$30,000

HHS – Operations – Foundational Public Health Services (FPHS) Lifecourse funding to be used for furnishing employee workstations and public service areas at the Harm Reduction Health Center/\$36,032

HHS – Foundational Public Health Services

- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (1 of 2)/\$274,800
- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (1 of 2)/\$49,168

Sheriff – Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of May 2023/\$20,570

Information Technology – Reallocation of current budgeted IT funds to more relevant BARS accounts and amounts/\$592,283

Geographic Information System - Reallocation of current budgeted GIS funds to more relevant BARS accounts and amount/\$7,500

2. The Budget Director has verified the accounting method for the budget revision listed and approved them by numbering and initialing the attached Budget Change Form.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the revision within the fund, department, or program budget shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 27th day of June 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

c: Budget Director
Treasurer
Affected Department(s)

MAY 25 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/25/2023
June 2, 2023

Budget Hearing/Meeting Date: June 27, 2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30501.911. ✓	Budget Name	Parks and Facilities – Capital Projects ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911. ✓	Parks and Facilities – <i>Capital Projects</i>	59419.63.2145 ✓	Courthouse Security/Safety Assessment	\$30,000 ✓
Total				\$30,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911. ✓	Parks and Facilities – <i>Capital Projects</i>	59419.62.2210 ✓	Courthouse Building Repair/Improvements	\$30,000
Total				\$30,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Transform existing shower facility into an fully functional Mother's Lounge.

County Official Approval: *R. M. [Signature]*

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

74

JUN 3 1 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/30/23 Budget Hearing/Meeting Date: June 27, 2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.41.0020 ✓	Professional Services	25,000 ✓
11301.511 ✓	HHS Operations ✓	56210.31.0085 ✓	Immunization Vaccine / Supplies	5,000 ✓
11301.511 ✓	HHS Operations ✓	56210.41.4410 ✓	Advertising	6,032 ✓
Total				36,032 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.62.2265 ✓	Harm Reduction Ctr Repairs / Improvements	36,032 ✓
Total				36,032 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised for expenditures that are occurring in the FPHS funding for the HRHC – Harm Reduction Health Center. This revision will allow the use of FPHS Lifecourse funding to be utilized ~~to~~ for furnishing employee workstations and public service areas at the HRHC.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

MAY 31 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/30/23 Budget Hearing/Meeting Date: June 27, 2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	Budget Name	HHS – Foundational Public Health Services ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.49.0230 ✓	Unanticipated Projects	274,800 ✓
Total				274,800 ✓

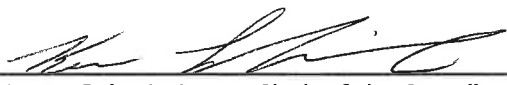
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511	HHS – FPHS ✓	56210.41.5075 ✓	Interfund: HHS Operations	274,800
Total				274,800 ✓

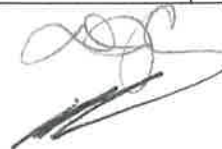
Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being modified to reallocate FPHS – Fundamental Public Health Funding from unanticipated projects into the Interfund: HHS Operations line. The funding is to be used for the following Forks Health Department related costs: building purchase \$229,800; inspection and related costs \$5,000.; HVAC System \$25,000; flooring \$15,000. (1 OF 2)

County Official Approval: 

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



77

MAY 31 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/30/23 Budget Hearing/Meeting Date: June 27, 2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	Budget Name	HHS – Foundational Public Health Services ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.49.0230 ✓	Unanticipated Projects	49,168
Total				49,168 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS ✓	56210.41.5075 ✓	Interfund: HHS Operations	49,168
Total				49,168 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being modified to reallocate FPHS – Fundamental Public Health Funding from unanticipated projects into the Interfund: HHS Operations line. The funding is to be used for the following HRHC – Harm Reduction Health Center costs: HVAC System \$23,000; Flooring \$15,000; Painting \$7,000; Copy Machine \$4,168. (1 of 2)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)


79

CLALLAM COUNTY BUDGET CHANGE FORM

JUN 01 2023



Date Submitted: 5/31/23

Budget Hearing/Meeting Date: 6/27/23 ✓

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815 ✓	Budget Name	Sheriff – Jail ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff - Jail ✓	52360.10.0010 ✓	Regular Time	20,570 ✓
Total				20,570 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff - Jail ✓	52360.41.1030 ✓	Personnel Services	20,570 ✓
Total				20,570 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Contracted costs for Norpoint Services to provide Courthouse security for the month of May 2023 total \$20,570. These costs are not budgeted, so we need to transfer budget from our staff salary lines into the professional services line. The staff salary lines have extra budget based on open positions that we are currently in the process of filling.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

82

JUN 05 2023

CLALLAM COUNTY BUDGET CHANGE FORM

6/06/2023

Date Submitted: 5/30/2023

Budget Hearing/Meeting Date: 6/27/2023



- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.411 ✓	Budget Name	Information Technology ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.411 .	Information Tech .	51888.31.0010 ✓	Office Supplies	1,000
00100.411 .	Information Tech .	51888.31.0054 ✓	Training Supplies	200
00100.411 .	Information Tech .	51888.35.0010 ✓	Small Tools and Minor Equipment	1,000
00100.411 .	Information Tech .	51888.35.0040 ✓	Copier/Fax Replacement	4,000
00100.411 .	Information Tech .	51888.42.0010 ✓	Telephone	12,500
00100.411 .	Information Tech .	51888.42.0016 ✓	County Phone - Regular and Fax	103,446
00100.411 .	Information Tech .	51888.42.0018 ✓	County Scan System	14,000
00100.411 .	Information Tech .	51888.42.0030 ✓	High Speed Voice/Data Communications	113,500
00100.411 .	Information Tech .	51888.43.0015 ✓	Travel - Special Meetings	1,500
00100.411 .	Information Tech .	51888.45.0015 ✓	Vehicle Rental/Lease	500
00100.411 .	Information Tech .	51888.48.0040 ✓	Equipment - Repair and Maintenance	5,000
00100.411 .	Information Tech .	51888.48.0080 ✓	Network Routers, Switches	73,700
00100.411 .	Information Tech .	51888.48.0105 ✓	Phone System Maintenance/Support	65,000
00100.411 .	Information Tech .	51888.48.0120 ✓	IT Copier and Multimedia Center	7,600
00100.411 .	Information Tech .	51888.48.0130 ✓	Hardware Maintenance	65,000
00100.411 .	Information Tech .	51888.48.0140	Software Renewal	109,337
00100.411 .	Information Tech .	51888.49.0040 ✓	Dues	500
00100.411 .	Information Tech .	51888.49.0041 ✓	Subscriptions	500
00100.411 .	Information Tech .	51888.49.0060 ✓	Registration	14,000
Total				592,283 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.411 .	Information Tech .	51888.31.0033 ✓	Furnishings	2,000
00100.411 .	Information Tech .	51888.31.0205 ✓	Technology Peripherals & Consumables	4,000
00100.411 .	Information Tech .	51888.35.0080 ✓	Network Equipment	200
00100.411 .	Information Tech .	51888.41.2000 ✓	System/Network Monitoring	5,500
00100.411 .	Information Tech .	51888.41.2005 ✓	AdHoc Support & Software Services	15,000
00100.411 .	Information Tech .	51888.41.2006 ✓	VOiP Licensing & Support	69,000
00100.411 .	Information Tech .	51888.42.0011 ✓	Mobile Phone & Data Plans	21,500
00100.411 .	Information Tech .	51888.42.0032 ✓	High Speed Data	60,000
00100.411 .	Information Tech .	51888.42.0033 ✓	Phone - Landline & VOiP Service	99,000
00100.411 .	Information Tech .	51888.43.0010 ✓	Travel - Business	7,000
00100.411 .	Information Tech .	51888.43.0020 ✓	Travel - Training	10,000
00100.411 .	Information Tech .	51888.48.0051 ✓	Network Maintenance/Support	35,000

00100.411 -	Information Tech -	51888.48.0100 ✓	Support Line and Software Services	6,000
00100.411 .	Information Tech .	51888.48.0151 ✓	Video Conferencing Maintenance/Support	40,000
00100.411 \	Information Tech \	51888.48.0152 ✓	Website & Webhosting Maintenance/Support	16,000
00100.411 ,	Information Tech -	51888.48.0153 ✓	IT Service Platforms Maintenance/Support	20,000
00100.411-	Information Tech -	51888.48.0154 ✓	Information Security Maintenance/Support	73,700
00100.411 ~	Information Tech *	51888.48.0155 ✓	SaaS - Software as a Service	103,383
00100.411 *	Information Tech .	51888.48.0161 ✓	MS Office365	5,000
Total				592,283 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION: *IT*

ACCOUNTS

Reallocation of current budgeted funds to more relevant BARS *names* and amounts.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signatures]

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JUN 05 2023



Date Submitted: 5/30/2023

Budget Hearing/Meeting Date: 6/27/2023

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.421 ✓	Budget Name	Geographic Information System
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.421 ✓	GIS ✓	51881.43.0020 ✓	Travel – Training	1,500
00100.421 ✓	GIS ✓	51881.49.0060 ✓	Registration	6,000
Total				7,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.421 ✓	GIS ✓	51881.31.0033 ✓	Furnishings	1,000
00100.421 ✓	GIS ✓	51881.35.0010 ✓	Minor Tools and Equipment	500
00100.421 ✓	GIS ✓	51881.48.0155 ✓	SaaS – Software as a Service	6,000
Total				7,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

 1 GIS ACCOUNTS
 Reallocation of current budgeted funds to more relevant BARS names and amounts.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

 85



46
JUN 27 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 6-27-23**

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on June 27, 2023.
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Supplementals 6-27-23
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2023

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

HHS - Operations

- Receipt of funding from the Washington State Department of Health for drug users' health program supplies/\$7,500
- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (2 of 2)/\$274,800
- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (2 of 2)/\$49,168

HHS Environmental Health – Receipt of funding from the Washington State Department of Health to perform mosquito trapping for West Nile Virus identification/\$3,000

Sheriff – OPNET Drug – Reimbursement for purchase of (1) digital currency counter that will adequately scan paper currency in a format suitable for retaining evidentiary value/\$9,850

Public Works – Road – Waterline and Sewer line work reimbursements from utility owners Dry Creek Water Association and the Lower Elwha Klallam Tribe/\$515,640

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 27 day of June 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, Clerk of the Board

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

MAY 23 2023



Date Submitted: May 19, 2023

Budget Hearing/Meeting Date: June 27, 2023

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	33404.91.0060 ✓	DOH Drug Users Health Program	7,500
Total				7,500 ✓

EXPENDITURES

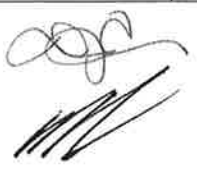
BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.31.0020 ✓	Operating Supplies	2,500
11301.511 ✓	HHS Operations ✓	56210.31.0087 ✓	Public Health Clinic Supplies	5,000
Total				7,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

New funding is being received from the Washington State Department of Health for drug users health program supplies. These supplies will be used for participants at the harm reduction health center.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



71

MAY 31 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/31/2023 Budget Hearing/Meeting Date: June 27, 2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	34620.00.0214 ✓	Interfund: FPHS Administration	274,800
Total				274,800 ✓

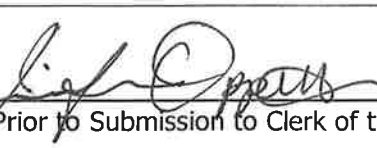
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.62.2260 ✓	Forks HHS Building Purchase	229,800
11301.511 ✓	HHS Operations ✓	59462.62.2255 ✓	Forks Building Repairs / Improvements	45,000
Total				274,800 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding from the FPHS – Foundational Public Health Services Lifecourse funding is being added to the budget to purchase the building that houses the Forks Health Department (229,800). Included is the HVAC 25,000; flooring 15,000; inspection, and related costs 5,000. (2 of 2)

County Official Approval:  05.31.23
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

MAY 31 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/30/23 Budget Hearing/Meeting Date: June 27, 2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS - Operations ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	34620.00.0214 ✓	Interfund: FPHS Administration	49,168
Total				49,168 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	59462.62.2265 ✓	Harm Reduction Ctr Repairs/ Improvements	49,168
Total				49,168 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding from the FPHS – Foundational Public Health Services Lifecourse funding is being added to the budget to make improvements to prepare for the opening of the Harm Reduction Health Center. Included is the HVAC \$23,000; Flooring \$15,000; Painting \$7,000; and a Copy Machine \$4,168. (2 OF 2)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)


80

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

MAY 22 2023



Date Submitted: May 19, 2023

Budget Hearing/Meeting Date: June 27, 2023

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS Environmental Health ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	33393.32.3030 ✓	Vector-Borne Dott Vector-borne T2#3	3,000
Total				3,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health ✓	56253.31.0020 ✓	Operating Supplies	3,000
Total				3,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Revenue is being received from the Washington State Department of Health to perform mosquito trapping for West Nile Virus identification.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

72

JUN 01 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 5/31/23

Budget Hearing/Meeting Date: 6/27/23

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11008.811	Budget Name	Sheriff – OPNET Drug
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811	Sheriff – OPNET Drug	33316.73.8000	Narcotics Task Force Program	9,850
Total				9,850

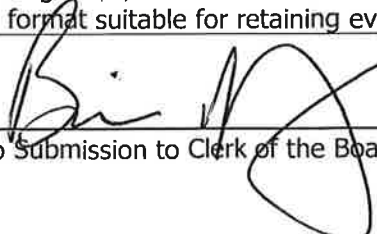
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811	Sheriff – OPNET Drug	59421.64.0010	Machinery and Equipment	9,850
Total				9,850

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Washington State Commerce Department allocated additional funds in the form of a grant amendment to our Drug Task Force JAG grant. This additional funding of \$9,850 is to reimburse our purchase of (1) digital currency counter that will adequately scan paper currency in a format suitable for retaining evidentiary value.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)


83

MAY 30 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 05.26.23

Budget Hearing/Meeting Date: 06.27.23 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10101.611 ✓	Budget Name	Public Works – Roads ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	34410.00.0000 ✓	Road Maintenance and Repair Services	\$515,640
Total				\$515,640 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	59530.63.7777	PW – Capital Other Improvements	\$515,640
Total				\$515,640 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Waterline and Sewer line work expenditure portions of CRP 1256 (Dry Creek Road Safety Improvements) that were not eligible for grant reimbursement are being reimbursed to the County by the utility owners: Dry Creek Water Association for \$190,143.53 and the Lower Elwha Klallam Tribe for \$325,496.54

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



JUN 27 2023 UC

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date: 06/26/2023**

REGULAR AGENDA ☒ **Meeting Date: 06/27/2023**

Required Originals Approved and Attached? ☒
Will Be Provided On:

Item Summary:*

- ☒ Call for Hearing
- ☐ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

- Contract #
- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive Summary:

The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 18, 2023 at 10:30 AM, or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Port Angeles, Washington. The public hearing is to consider public testimony on the Mid-Year Review of the 2023 Clallam County Budget, per Clallam County Home Rule Charter, Section 9.50.

Public comments are encouraged. Submit written comments to the address above before the hearing or present comments in person at the public hearing.

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

No budgetary impact.

Recommended Action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval of the call for public hearing to be held Tuesday, July 18, 2023 at 10:30 AM regarding the Mid-Year 2023 Budget Review.

County Official signature & print name: Debi Cook 

Name of Employee attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 6/22/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**PUBLIC HEARING
NOTICE OF MID-YEAR 2023 BUDGET REVIEW**

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, July 18, 2023 at 10:30 AM, or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Port Angeles, Washington. The public hearing is to consider public testimony on the mid-year review of the 2023 Clallam County Budget, per Clallam County Home Rule Charter, Section 9.50.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

Publish: July 1, 2023 and July 08, 2023
Bill: Board of Commissioners

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair



AGENDA ITEM SUMMARY

JUN 27 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 6/27/23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on June 27, 2023.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 6-27-23
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2023

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on June 27, 2023, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

Parks and Facilities – Funding for wages and benefits associated with the reclassification of the Administrative Specialist IV position to Administrative Operations Coordinator and pay equalization of the Facilities Maintenance Supervisor and eight Maintenance workers/\$35,000

NonDepartmental – Additional funding for a new Escrow Holding & Clearing account to be utilized to facilitate disbursement of earnest funds for real estate purchases by the County/\$30,000

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 27 day of June 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, Clerk of the Board

c: Budget Director
Treasurer
Affected Department

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

MAY 15 2023



Date Submitted: May 8, 2023 Budget Hearing/Meeting Date: June 27, 2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911. ✓	Budget Name	Parks and Facilities ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293.	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	\$35,000
Total				\$ 35,000 ✓

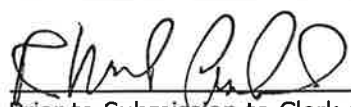
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.10.0010 ✓	Regular Time	\$32,300
00100.911. ✓	Parks & Facilities ✓	57680.20.0020 ✓	Benefits	\$ 2,700
Total				\$ 35,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To fund additional wages and benefits associated with the reclassification of the Administrative Specialist IV position to Administrative Operations Coordinator, effective May 1, 2023. Additionally, to fund the pay equalization of the Facilities Maintenance Supervisor and eight Maintenance Workers to be consistent with similar positions in the Roads Department, approved in late 2022 after the 2023 Budget was finalized.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



73

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 6/01/2023 ✓

Budget Hearing/Meeting Date: 6/27/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
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- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.291 ✓	Budget Name	NonDepartmental ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	30,000
Total				30,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.291 ✓	NonDepartmental ✓	58990.49.0300 ✓	Escrow Holding & Clearing	30,000
Total				30,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding for a new Escrow Holding & Clearing account to be utilized to facilitate disbursement of earnest funds for real estate purchases by the County.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




81

42



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 06/27/2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other Public Hearing |

Documents exempt from public disclosure attached: ☐

Executive summary:

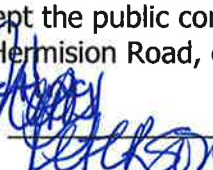
This item is a hearing to receive comments from the public, for or against a petition received to vacate a portion of Hermison Road, in Forks, Washington. Hermison Road in the relation to the South line of Government Lot 8 (SE ¼ SE ¼) of Section 19, Township 28 North, Range 14 West, W.M., Clallam County, Washington, as more particularly described on the attached recorded Record of Survey (Exhibit A) AFN# 2022-1441619.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

We recommend that the Commissioners accept the public comment for or against this vacation, then sign the resolution to vacate this portion of Hermison Road, once all conditions are met.

at a future meeting
County Official signature & print name:  Mary Peterson for Joe Donisi, P.E.

Name of Employee/Stakeholder attending meeting: Linda Capps

Relevant Departments: Roads

Date submitted: 06-21-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary-Vacate Hermison Rd. Hearing
Revised: 3-04-2019



Clallam County Public Works Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

360-417-2379 Fax: 360-417-2513 E-mail: Roads@clallamcountywa.gov

In the matter of a petition by Katherine Kenison
for the vacation of Hermison Road

To the Board of Clallam County Commissioners:

Dear Board Members:

I have examined the county right-of-way known as Hermison Road in the relation to the South line of Government Lot 8 (SE ¼ SE ¼) of Section 19, Township 28 North, Range 14 West, W.M., Clallam County, Washington, as more particularly described on the attached recorded Record of Survey (Exhibit A) AFN# 2022-1441619.

Said portion of right of way has been petitioned by [Kathryn Kenison](#) to be vacated because said portion of the county road is useless as part of the general road system and that the public will be benefited by its vacation. I hereby submit my report:

I have visited this site. This section of Hermison Road is the existing county right of way. There is no recorded deed or easement for the property, it appears to be right of use only. According to the county road logs, this has always been a one lane road, though it has been chip sealed in the past. It only accesses the petitioner's property and does not go to navigable water. This road is also fenced just off the pavement on both sides with no shoulders or turnarounds, which makes it very difficult for maintenance.

It is my opinion that the right of way has no value to the county road system now or in the future. I spoke to the West end Road Supervisor and he agrees that vacating Hermison Road would be beneficial.

Therefore, it is my opinion that the public would benefit from the vacation and abandonment of this right of way and that it should be vacated and abandoned.

If the commissioners decide to vacate that portion of right of way, compensation will be owed to the county per Ordinance No. 745, 2003 (CCC Chapter 9.04). The portion of Hermison Road to be vacated is right of use. Road records, confirmed by the county road crew, indicate that the road was chip sealed twice in the last 30 years. The costs associated with the improvements on the road are \$0.38 per square foot for the road length of 700 feet at a width of 11 feet which brings us to a total of \$2926 for the improvements made maintaining the road. I would recommend that the Commissioners waive the land value and set compensation for the road vacation at the cost of improvements.

Respectfully submitted,

A handwritten signature in blue ink that reads "Joe Donisi".

Joe Donisi, P.E.
County Engineer



CR RESOLUTION 3, 2023

4a
MAY 30 2023

CALL FOR HEARING ON THE PROPOSED VACATION OF A PORTION OF HERMISON ROAD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A petition has been received seeking to vacate a portion of county right of way, alleging that the right-of-way is useless as a part of the general road system and that the public will be benefited from its vacation.

Said right of way petitioned to be abandoned is described as follows:

Hermison Road in the relation to the South line of Government Lot 8 (SE ¼ SE ¼) of Section 19, Township 28 North, Range 14 West, W.M., Clallam County, Washington, as more particularly described on the attached recorded Record of Survey (Exhibit A) AFN# 2022- 1441619.

Together with and subject to easements, right-of-way, conditions, encumbrances, and restriction of records, if any.

2. RCW 36.87 sets the requirements for the Board to consider vacation and abandonment of public rights of way and these requirements have been met.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. Hereby declares its intent to vacate and abandon right of way described above.
2. Instructs the County Engineer to examine the above described right of way and to report his opinion as to whether the right of way should be vacated and abandoned, whether the right of way is in use or has been in use, the condition of the right of way, whether it will be advisable to preserve it for the county road system in the future, whether the public will be benefited by the vacation and abandonment, and all other facts, matters, and things which will be of importance to the board, prior to the public hearing date set below.
3. Instructs publication, posting, and notification procedures be followed as per RCW 36.87.
4. Sets a public hearing to consider the vacation request, to be held in the Commissioners' Meeting Room, Room 160, Clallam County Courthouse, 223 E. 4th Street, Port Angeles, Washington, on Tuesday, June 27, 2023 at 10:30 a.m.

PASSED AND ADOPTED this 30 day of may 2023

ATTEST:

L. Gores
Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS

Ex used
Mark Ozias, Chair

Randy Johnson
Randy Johnson

Mike French
Mike French

PLEASE PUBLISH: 6/9/2023 & 6/16/2023

PLEASE BILL: Clallam County Public Works Dept.