



WORK SESSION and ACTION ITEMS

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street, Room 160
Port Angeles, Washington
July 3, 2023

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

- 1 Calendar/Correspondence

Board of Commissioners

- 2 Resolution reappointing Fred Grant to the Noxious Weed Control Board
- 3 Letter to Health Care Authority for Salish to administer the Criminal Justice Treatment Account Funds

Community Development

- 4 Briefing and request to adopt an Ordinance amending Clallam County Code Chapter 33.57 Signs
- 5 Final approval of a Eklund Heights 3 & 4 Subdivision

Public Comment

Action Items

Consent Agenda

- 1a Approval of vouchers for the weeks of June 26
- 1b Approval of payroll for period ending June 15
- 1c Approval of minutes for the week of June 26

Administration

- 2a Briefing and request to approve a Lost Note and Deed of Trust Affidavit, Request for Full Reconveyance, and Substitution of Trustee for Deed of Trust with Burt H. Rickard

**The following meetings are scheduled for the Board of Commissioners
July 3 – 7**

Monday, July 3:

9:00 a.m. Work Session
10:00 a.m. Board Meeting
12:00 p.m. WSAC Virtual Update

Tuesday, July 4:

Independence Day observed – Courthouse closed

Wednesday, July 5:

8:00 a.m. Coffee with Colleen
2:30 p.m. Habitat Clallam's Sequim Build Site Visit

Friday, July 7:

9:00 a.m. Housing Solutions Committee Meeting

General Discussion/Items for Future Agendas

- Department of Transportation Highway 101 Project Discussion (June 26 at 9 a.m.)
- Department of Natural Resources Quarterly Report Meeting (June 26 at 1 p.m.)
- Department of Natural Resources Quarterly Report Meeting (August 21 at 1 p.m.)
- Small Business Development Center update (August 28)
- Department of Transportation Highway 101 Project Discussion (September 25 at 9 a.m.)
- Joint Meeting with the Port of Port Angeles (October 23 at 11 a.m. at BOCC)
- Department of Natural Resources Quarterly Report Meeting (November 20 at 1 p.m.)
- Department of Transportation Highway 101 Project Discussion (December 11 at 9 a.m.)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
7/3/23

Department: BOCC

WORK SESSION ☒ Meeting Date: 7-3-23

REGULAR AGENDA ☒ Meeting Date: 7-11-23

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists on the Noxious Weed Control Board due to the expiration of a term.

A press release was issued April 2023 soliciting applications from interested citizens. The current member with the expiring term was notified. No applications were received.

The member whose term is expiring notified the Commissioners' Office that they would like to be considered for reappointment.

Christina St. John – Noxious Weed Coordinator endorses the reappointment of Fred Grant to the Noxious Weed Control Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution reappointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Noxious Weed Coordinator – Christina St. John

Relevant Departments: Board of Commissioners and Noxious Weed

Date submitted: 6-28-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

REAPPOINTING A MEMBER TO THE
NOXIOUS WEED CONTROL BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Noxious Weed Control Board due to the expiration of a term.
2. A press release was issued April 2023 soliciting applications from interested citizens. The current member with the expiring term was notified. No applications were received.
3. The member whose term is expiring notified the Commissioners' Office that they would like to be considered for reappointment.
4. Christina St. John – Noxious Weed Coordinator endorses the reappointment of Fred Grant to the Noxious Weed Control Board.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Fred Grant** is reappointed to the Geographic Area 1 position for a term expiring on July 1, 2027.

PASSED AND ADOPTED this 11th day of July 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Mike French



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
7/3/23

Department: BOCC

WORK SESSION ☒ **Meeting Date: 7-3-23**

REGULAR AGENDA ☒ **Meeting Date: 7-11-23**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Letter |

Documents exempt from public disclosure attached: ☐

Executive summary:

Criminal Justice Treatment Account Administration:
Historically, Behavioral Health Organizations have been tasked with administering Criminal Justice Treatment Account (CJTA) funds. Now, individual counties are being given the option to administer their own CJTA funds or to continue to defer administration to the regional Behavioral Health Organizations or their successors, known as BH-ASO's.
Discussion regarding Criminal Justice Treatment funds continuing to flow through the Salish Behavioral Health Administrative Services Organization.
Issue a letter to the State of Washington Division of Behavioral Health and Recovery.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Discussion and approval of letter to State of Washington Health Care Authority.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners, Superior Court Clerk's Office, Drug Court, Superior Court Judges, Department of Health and Human Service

Date submitted: June 26, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
MIKE FRENCH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: Commissioners@clallamcountywa.gov

Rich Sill, County Administrator

File: A72

July 11, 2023

Michele Gayle – Criminal Justice Behavioral Health Administrator
Division of Behavioral Health and Recovery
P.O. Box 45502
Olympia, WA 98504-5502

Re: Criminal Justice Treatment Account funds

Dear Michele Gayle:

We are writing in response to your letter dated June 15, 2023 providing Counties with the opportunity to administer Criminal Justice Treatment Account funds, rather than have those funds flow through our local Behavioral Health Organization.

Clallam County has discussed this issue with the Salish Behavioral Health Administrative Services Organization as well as with our Therapeutic Courts, and we have chosen at this time to have these funds continue to flow through the Salish Behavioral Health Administrative Services Organization.

Thank you for the opportunity to provide input on the administration of this funding stream.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French



**STATE OF WASHINGTON
HEALTH CARE AUTHORITY**

626 8th Avenue, SE • P.O. Box 45502 • Olympia, Washington 98504-5502

June 15, 2023

Dear Commissioners:

SUBJECT: Administration of the Criminal Justice Treatment Account (RCW 71.24.580)

The Criminal Justice Treatment Account (CJTA) funds are provided for substance use disorder treatment and recovery support services for individuals in the criminal legal system. In 2016 CJTA funding was administered through the Behavioral Health Organizations (BHOs). In 2018, the Washington State Legislature provided County governments with the Right of First Refusal, giving the option for counties to administer CJTA funding by contracting directly with the Washington State Health Care Authority.

Guidelines under 71.24.580 RCW require that counties/regions submit an implementation spending plan which captures how the funding will be utilized. For the upcoming biennium, each county/region will be required to submit an updated plan by October 1, 2023. There are data and fiscal reporting that would also have to be coordinated through the County. State policy allows up to 10 percent of the funds to be used for administrative costs, to include fiscal and data reporting, associated with administering CJTA funding.

Please submit your response indicating if your county intends to administer CJTA dollars or defer to the current arrangements with the administrative service organization on July 15, 2023. Please send your response, or if you have any questions, directly to Michele Gayle, Criminal Justice Behavioral Health Administrator, via email at Michele.Gayle@hca.wa.gov.

Sincerely,

Keri L. Waterland, Ph.D., MAOB
Division Director
Division of Behavioral Health and Recovery

By email

cc: Teesha Kirschbaum, Deputy Division Director, DBHR, HCA
Michael Langer, Deputy Division Director, DBHR, HCA
Tony Walton, Adult Substance Use and Treatment Section Manager, DBHR, HCA
Michele Gayle, Criminal Justice Behavioral Health Administrator, DBHR, HCA
Behavioral Health Administrative Service Organizations Administrators



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
7/13/23

Department: DCD

WORK SESSION ☒ Meeting Date: 7-3-2023

REGULAR AGENDA ☐ Meeting Date:

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☒ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clallam County Board of County Commissioners held public hearings on April 11, 2023 and May 2, 2023 regarding the Planning Commission recommended draft of the sign ordinance. The Board requested the Planning Commission review the draft sign ordinance and make a final recommendation on the following concerns:

- Clarify the term "alter" to reflect a permit is not needed for refacing the sign or changing the content.
- Review the impacts requiring monument signs and moving away from pole signs will have on businesses and the economic cost of landscaping around the signage. BOCC wondered if there was a way to incentivize the requirements for monument signs over pole signs instead.
- Consider the public comments and decide if electronic signs should be prohibited, if standards should be written for the UGA only, or if electronic signs should be allowed with standards in all commercially zoned properties in the County.
- Review the language regarding the enforcement section.

The Clallam County Planning Commission completed their review, voting 6-2 to forward the proposed sign ordinance which adds a definition for "alter", requires monument signs over pole signs, prohibits electronic signs, and removes the second paragraph of the enforcement section.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Adopt the proposed Sign Ordinance

County Official signature & print name:

 Bruce Emery

Name of Employee/Stakeholder attending meeting: Donella Clark, Principal Planner

Relevant Departments: __DCD__

Date submitted: 6-28-2023

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- * Work Session Meeting - Submit 1 single sided/not stapled copy
 - ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda 7-3-2023
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

LETTER OF TRANSMITTAL

To: Clallam County Board of Commissioners

From: Clallam County Planning Commission

Subject: Transmittal to BOCC: Findings and Conclusions regarding revisions to Title 33.57 Signs

Dear Commissioners:

The Clallam County Planning Commission has reviewed the concerns raised by the Board of County Commissioners regarding the proposed sign ordinance and discussed if electronic signs should be prohibited. At the June 7, 2023 meeting the Planning Commission approved a final recommendation to forward to the BOCC. As Chair of the Clallam County Planning Commission, having first received the authorization of the Commission, I am transmitting herewith the findings and recommendations of the Commission on this proposed Ordinance:

FINDINGS OF FACT:

1. The Board of County Commissioners held two public hearings regarding the recommended draft sign ordinance forwarded from the Planning Commission on April 11, 2023 and May 2, 2023.
2. Based on public comments received and concerns raised by the Board they requested the Planning Commission to review the draft sign ordinance and make a final recommendation on the following concerns:
 - Clarify the term “alter” to reflect a permit is not needed for refacing the sign or changing the content.
 - Review the impacts requiring monument signs and moving away from pole signs will have on businesses and the economic cost of landscaping around the signage. BOCC wondered if there was a way to incentivize the requirements for monument signs over pole signs instead.
 - Consider the public comments and decide if electronic signs should be prohibited, if standards should be written for the UGA only, or if electronic signs should be allowed with standards in all commercially zoned properties in the County.
 - Review the language regarding the enforcement section.
3. The Planning Commission discussed with DCD staff the Board’s concerns at their May 17, 2023 meeting. Changes were made to the ordinance to address the term “alter”, language was removed in the enforcement section, and no changes were made regarding incentivizing monument signs over pole signs since this was the intent of the recommendations in the ordinance. Staff was requested to develop standards to address the concerns regarding electronic signs and bring back to another meeting for discussion.

4. At the June 7, 2023 meeting the Planning Commission discussed electronic signs and the proposed language presented by Staff.
5. With a vote of 6-2, the Planning Commission passed a motion to forward former draft sign ordinance addressing the Board's concerns back to the BOCC. This vote reaffirmed the Commission's stance on prohibiting all electronic signs with the exception of numeric price per unit of a fixed items such as gas prices and menu board signs at drive-through restaurants.
6. Based on the above facts and findings, and the attached proposed revisions to CCC 33.57 Signs, the Planning Commission adopts and transmits the following conclusion to the Clallam County Board of Commissioners.

CONCLUSION: The Clallam County Planning Commission concludes that the proposed Ordinance shall be included in the zoning code to:

1. Update the Goals and Intent into a Purpose Section to better reflect the purpose of the sign code.
2. Add definitions (17) to help identify different types of signs previously undefined.
3. Review the list of Exempt and Prohibited signs to ensure content neutral standards.
4. Clarify permitting requirements and provisions to require inclusion of drawings and details of the proposed sign.
5. Addition of standards proposed for both commercial/industrial freestanding and façade signs, incorporating design standards to integrate a top, middle and base, requiring landscaping, integrating architectural features, and prohibiting electronic/digital signs.
6. Removal of specific zones listed in the code.
7. Clarify section regarding legal nonconforming signs and remove the section regarding special variance provisions. Variances are identified in a separate section of the Zoning code and are not specifically needed in the sign code.
8. Outline Enforcement action, clarifying the process in an effort to streamline the process to ensure compliance of the code.
9. Prohibit electronic signs within Clallam County.

The Planning Commission recommends approval by the BOCC and as Chair of the Commission, has directed me as its duly authorized agent to transmit this recommendation to the BOCC.

 
Steve Gale, Chair Date

An ordinance amending Clallam County Code Chapter 33.57 Signs

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 33.57.010. ~~Goals and intent~~Purpose is amended to read as follows:

~~— (1) The goals of these sign regulations are:~~

~~(1a) To exempt certain signs from permitting requirements, prohibit specific signs as listed herein, and to establish minimum standards and permitting requirements for signs neither prohibited or allowed outright; encourage the effective use of signs as a means of communication in the County;~~

~~(b) To maintain and enhance the visual environment and the County's ability to attract sources of economic development and growth;~~

~~(2e) To minimize excessive lighting in rural Clallam County along designated scenic highways;~~

~~(3d) To maintain and enhance-not impede scenic views along the County's scenic highways;~~

~~(4e) To improve traffic and pedestrian safety and to eliminatemimize distractions to vehicle drivers;~~

~~(5f) To minimize the potential adverse effects of signs on nearby public and private property;~~

~~(6) To prevent damage and personal injury from signs improperly constructed;~~

~~(7g) To ensure compliance with the Scenic Vistas Act and the Growth Management Act; and~~

~~(8h) To enable the fair and consistent enforcement of these sign regulations.~~

~~This chapter is adopted under the zoning authority of the County in furtherance of the more general purposes set forth in this title.~~

~~— (2) It is the intent of this chapter that signs may be erected, placed, established, painted, created or maintained in the County only in conformance with the standards, procedures, exemptions and other requirements of this chapter. The intent of this chapter, as more specifically set forth herein, is:~~

~~— (a) To permit a variety of types of signs in commercial and industrial zones and a limited variety of signs in other zones, subject to the standards of this chapter;~~

~~— (b) To permit certain signs which are small, unobtrusive, and incidental to the principal use of the lots on which they are located; provided, that these types of signs are not portable signs which often cause safety problems due to blockage of vehicle/pedestrian sight lines and are further subject to the substantive requirements of this chapter;~~

~~— (c) To bring existing, nonconforming signs which exceed an area/height/number cap set in this chapter into compliance with these standards after a set period of time in order to further the goals and intent set forth in this chapter;~~

~~— (d) To prohibit signs not expressly permitted by this chapter; and~~

~~— (e) To provide for monitoring and compliance with the provisions of this chapter. This chapter distinguishes between signs by their structural type and duration of use but to the maximum extent possible does not distinguish between signs by their content. Certain types of signs are classified as temporary if they are only up for a short and specified period of time. Signs required by law, public signs required for safety, and public signage, the purpose of which is to inform the traveling public of public roadside facilities, are exempt from the ordinance requirements.~~

Section 33.57.020. Definitions is amended to read as follows:

Except where specifically defined herein, all words used in this chapter shall carry their customary meanings. Words used in the present tense include the future, and the plural includes the singular. The word "shall" is mandatory; the word "may" denotes a use of administrative discretion in making a

decision. The words “used” or “occupied” shall be considered as though followed by the words “or intended, maintained, arranged or designated to be used or occupied.”

(1) “Abandoned sign” means a sign that, for a period of more than six (6) months, no longer correctly identifies, exhorts, or advertises any person, business, lessor, lessee owner, product or activity conducted or available on or off the premises on which the sign is located. Signage on a property which is continuously listed for sale or lease shall not be considered abandoned. ~~for a period of six (6) months after which it shall be considered abandoned and subject to conformance with this chapter.~~

(2) “Administrator” means the Director of the Clallam County Department of Community Development or ~~their~~ his/her designee.

(3) “Advertising” means to announce publicly by emphasizing a printed notice or to call public attention to desirable qualities so as to arouse a desire to buy or patronize. This also includes logos, borders, backgrounds and accents.

~~(4) “A-frame sign” or “Sandwich Board sign” means two usually hinged boards not permanently attached to the ground and generally oriented to pedestrians.~~

~~(5) “Alter” means to change the structure of a sign in height, foundation, size, weight, materials or design in a manner that would require issuance of a building permit, not merely the change of copy. This definition specifically excludes the content or message present in the sign.~~

~~(6) “Animation” means the manipulation of electronic images in order to create moving images; or a sign depicting action, motion, light, or color changes through electrical or mechanical means.~~

~~(7) “Awning” means a shelter extending from the exterior wall of a building and composed of nonrigid materials except for the supporting framework.~~

~~(8) “Backlit sign” means a sign whose face is illuminated from behind.~~

~~(9) “Banner sign” means a flexible substrate on which copy or graphics are displayed. These signs can be mounted to a structure with a cord, rope, cable, or a similar method, or that may be supported by stakes in the ground. These signs are considered a temporary sign unless affixed to a building.~~

(104) “Building frontage” means the linear frontage of a building facing an abutting public or private street. When a building fronts on multiple streets, the building frontage shall be the one building front that would result in the greatest linear frontage.

~~(11) “Copy” means the words, logos, symbols, or message displayed on a sign.~~

~~(12) “Digital or Electronic components” means changeable copy that uses illumination (LED-light emitting diodes, LCD-light crystal display, plasma display, individual light bulbs) to display or project copy.~~

~~(13) “Electronic sign” means a changeable sign that generally uses a matrix of illumination elements (such as light emitting diodes (LED), liquid crystal display (LCD), plasma display, individual light bulbs, or other digital analog electronic media) capable of displaying words, symbols, figures, images, or graphics that can be electronically programmed to change automatically.~~

~~(14) “Exterior illuminated sign” means a sign illuminated by a light source that is directed toward and shines on the face of a sign.~~

~~(5) “Community event sign” means a temporary informational sign that pertains exclusively to a specific upcoming event sponsored by a nonprofit organization or by a governmental entity and is removed soon after the event.~~

~~(6) “Construction sign” means a temporary informational sign that identifies the architect, engineers, contractors, suppliers or grant agencies involved in construction project or announces the character of the building and is removed soon after completion of construction.~~

~~(7) "Election sign" means any sign which serves to influence, is intended to influence, or appears to be of the type which is commonly erected to influence, an election or ballot proposition.~~

(158) "Facade sign" means a sign which is attached parallel to and within nine (9) inches of the wall of a building, or vertical face of an awning or parapet which is supported by and confined within the limits of such wall, awning or parapet and which displays only one sign surface. "Facade sign" also includes signs affixed to (within nine (9) inches at one point) or painted on an awning, canopy or roof so long as they do not extend above the primary roofline or more than eight (8) feet from the outside edge of the building. Soft drink dispensing machines will be considered a facade sign if located within nine (9) inches of the building.

~~(16) "Fade" means a mode of message transition on a digital sign accomplished by varying light intensity or color, where the first message gradually grows faint and disappears.~~

~~(17) "Feather, Flutter, Flag, or Blade sign" means a freestanding portable sign that contains a harpoon-style pole or staff driven into the ground for support that resembles a sail or flag made of fabric, or nylon, or a flexible material.~~

(189) "Flashing sign" means a sign or a portion thereof which changes light intensity or switches on and off in a repetitive pattern at less than one-minute intervals, or uses electrical energy to provide motion or the optical illusion of motion.

(1940) "Freestanding sign" means a sign which is supported by permanent uprights, pole or braces to the ground and which is not connected to a building.

(2044) "Grade" means the average elevation of the natural ground surface immediately below the sign before construction, exclusive of any filling, berming, mounding or excavating solely for the purpose of locating the sign; and provided, that when the elevation of the natural ground surface of a freestanding/monument sign is below the grade of the edge of the adjacent roadway, then the height of a freestanding or monument sign shall be measured from the grade at the outer edge of the roadway nearest the proposed sign location.

(2142) "Grand opening sign" means a temporary sign of no more than thirty (30) days' duration announcing the new opening of a store or a complete change in ownership or product line sold.

~~(2243) "Illuminated sign" means any sign illuminated in any manner by an on-site artificial light source. These signs include both exterior-illuminated and backlit signs.~~

~~(23) "Illegal sign" means any sign placed without proper approval or permits as required by any applicable zoning or building code and also any sign placed contrary to the terms of time limits of any permit, or out of compliance with any applicable code.~~

~~(24) "Legal Nonconforming sign" means any sign in existence within the County on the date of adoption of Ordinance 694 codified in the year 2000 which did not conform to all applicable laws in effect on the date the sign was originally erected. Also, those signs permitted under Ordinance 694 that do not conform to the standards herein.~~

~~(25) "Marquee" means a permanent, roof-like canopy with an integral sign that extends from part or all of the building face that may or may not project over a public right-of-way.~~

~~(26) "Memorial sign" means a sign memorializing a person, event, or significance related to a site, building, or structure.~~

(2744) "Monument sign" means a ground-related, freestanding sign which is attached to the ground or to its base on grade by a solid sign structure and which structure extends from the ground or base to the sign face at the same or greater width as the sign face. Banner signs on fences are considered a form of monument sign and are only allowed to be placed temporarily. Signs on fences are considered a form of monument sign.

(2845) "Multiple-business complex" means a group of structures housing at least two (2) separate businesses or agencies operating under separate State tax numbers, or a single structure

containing more than one business with separating walls and at least one outside or inside access for each business which shares a common lot, access and/or parking facility operating under separate State tax numbers.

~~— (16) “Multiple-business complex sign” means a sign that is designated to identify a multiple business complex including directory signs for businesses within the complex.~~

(2917) “Mural” means an outdoor wall painting on a building which consists exclusively of paint applied to the wall or to framework attached within nine (9) inches of the wall and which contains no advertising.

(3018) “Noise” means any intended or unintended sound created by the sign or its installed equipment which exceeds forty (40) decibels as measured from the nearest point adjacent to the property or place of business, whichever is closer.

~~(19) “Nonconforming sign” means any sign in existence within the County on the date of adoption of the ordinance codified in this chapter which does not conform with the provisions of this chapter, but which did conform to all applicable laws in effect on the date the sign was originally erected.~~

(31) “Permanent sign” means a sign attached to a building, structure, or the ground, in a manner that enables the sign to resist environmental loads, such as wind, and precludes ready removal or movement of the sign.

(3220) “Portable sign” or “Movable sign” means any ~~moveable~~ sign which is not permanently affixed to the ground or a structure or building. This definition includes movable reader boards, outdoor soft drink dispensers located farther than nine (9) inches from a building and sandwich boards that are placed so as to be seen from public right-of-ways.

(3321) “Primary roofline” means the roofline under which a majority of the square footage of the business is located.

(3422) “Real estate sign” means a temporary sign advertising real estate for sale, rent or lease.

(35) “Rotating sign” means a moving sign that physically revolves about an axis.

(36) “Sidewalk sign” means a moveable sign not secured or attached to the ground or surfaces upon which it is located, supported by its own frame.

(3723) “Sign” means any object, device, fixture, placard, banner, structure or portion thereof, including any letters, figures, design, symbol, trademark or device that uses any color, form, graphic, illumination, symbol or writing intended to advertise, announce the purpose of, or identify the purpose of a person or entity, or to attract attention to any message, activity, service, place, subject, person, firm, corporation, public performance, article, machine or merchandise or to communicate information of any kind to the public, and which is visible from any right-of-way open to the public. Lighting that highlights an architectural feature of a building and does not consist of lettering, symbols or graphics shall not be considered a sign.

(3824) “Sign area” means the ~~entire~~ face of the sign, including advertising surface, backlit surface, but does not include and any framing, trim or molding, or supporting structure, but does not include the supporting structure. Sign area is measured by multiplying the maximum horizontal width by the maximum vertical width. The surface area of a sign painted on a wall, awning or roof shall be measured by multiplying the maximum width of the copy by the maximum length of the copy. Sign areas may also be calculated by measuring the smallest square, circle, rectangle, triangle or combination thereof that will encompass the extreme limits of the advertising copy, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, including an awning. Supportive framework which contains no written copy or other advertising and is clearly incidental to the display itself shall not be included in sign area calculations; provided, that the sign support structure shall be

the minimum necessary to support the sign. For the purpose of this chapter the total sign area of any two (2) faced sign with parallel faces or V-type sign having an interior angle of forty-five (45) degrees or less shall be calculated as the area of the larger of the two (2) faces or one face if equal in size. All other multiple-faced or paneled signs shall be the total area of all faces or panels combined.

(3925) "Sign surface" means any surface of a sign upon which there is lettering, logos, symbols, or other advertising.

(4026) "Sign height" means the vertical distance from grade to the highest point of a sign or any projection thereof.

(4127) "Sign structure" means any structure that supports or is capable of supporting any sign as defined in this chapter. A sign structure may be a pole or poles, or may be an integral part of a building. Structures that perform a separate use, such as a telephone booth, bus shelter, recycling or used goods container, etc., shall not be considered a sign structure. Sign structures shall be the minimum necessary to support the sign and shall not depict any product being advertised.

(4228) "Street" means a public or private way open to the general public for the purpose of vehicular traffic, including all classes of roadways and easements.

(4329) "Temporary sign" means a nonpermanent sign intended for use for a short period of time, ~~which includes election signs, construction signs, real estate signs, grand opening signs, community event signs and residential yard sale signs.~~

(4430) "Under common ownership" describes a situation where one person, corporation, legal entity or related legal entities owns contiguous properties occupied by closely related businesses in which case these businesses will be considered to be one business, operating on one property for the purpose of applying this chapter (i.e., a car dealership may cover multiple contiguous parcels and have several related businesses on these parcels but shall be considered to be "under common ownership" for the purpose of interpreting the provisions of this chapter).

(4534) "Vehicular signs" are signs affixed or painted on work vehicles, tractor-trailers, busses, vans or other vehicles.

(46) "Window sign" is any sign viewable through and/or affixed in any manner to a window or exterior glass that is intended to be viewable from the exterior. These signs count toward the square footage of façade signs.

Section 33.57.030060. Exempt signs is amended to read as follows:

The following types of signs shall be exempt from the standards established within this code and from the ~~certificate of compliance requirements~~ permitting requirements of this chapter; provided, that ~~the any~~ standards in this section are met:

(1) Official notices authorized by a court, public body or public safety official, provided they are removed within seven (7) days after conclusion of the subject of notification;

(2) Directional, warning or information signs authorized by federal, State or municipal governments or signs required by law not exceeding 200 square feet of sign area and twenty (20) feet in height. Directional signs located within State or County right-of-way shall be administered by State standards for directional signs and, if within Clallam County right-of-way, shall be administered by the Motorist Informational Sign Ordinance, Chapter 9.21 CCC;

(3) Memorial plaques, building identification signs and building cornerstones which are cut or carved into a masonry surface or when made of noncombustible material and made an integral part of the building or structure. Plaques, tablets, or inscriptions indicating the name of a building, its date of erection, or other commemorative information, which are an integral part of the building structure or are attached flat to the face of the building, and which are not illuminated, except incidentally from light sources used for other purposes;

(4) Sculptures, murals, landscape features, fountains, mosaics, religious symbols, and design features which do not incorporate advertising or identification;

(5) The flag of a recognized government or noncommercial institution such as a school;

(6) Traffic or pedestrian control signs or signals, or signs indicating scenic or historic points of interest which are erected by, or on the order of, a public officer in the performance of his/her public duty;

(7) Exterior signs or displays not visible from streets or ways open to the public;

(8) "No trespassing," "no dumping," "no parking," "private," and other informational warning signs which shall not exceed four (4) square feet in surface area and eight (8) feet maximum height above grade;

(9) Commercial or residential address signs with lettering not exceeding twelve (12) inches in height and newspaper boxes located within ten (10) feet of an existing commercial/industrial building; ~~and~~

~~(10) Election signs no greater than thirty-two (32) square feet in area and five (5) feet in height above grade. Signs erected in anticipation of an election (for the purpose of advertising a candidate or proposal) shall be no greater than thirty-two (32) square feet in area and ten (10) feet in height above grade and shall be compliant with WAC 468-66-050 regarding removal;~~

~~(11) Replacement of legal nonconforming signs if not changed in height, shape, size, lighting/illumination and does not affect the structure of the sign;~~

~~(12) Painting, cleaning, refacing, or replacement of defective parts;~~

~~(13) Signs at a construction site, no more than three signs and no greater than 32 square feet each, that may identify the architect, engineers, contractors, supplies, or grant agencies involved in the construction project or announces the character of the building. Signs not permitted shall be removed fourteen days after construction is complete;~~

~~(14) Signs advertising real estate for sale, rent, or lease, no greater than thirty-two (32) square feet, and removed after the real estate transaction is complete;~~

~~(15) Grand opening or closing displays, such as temporary banners, flags, or balloons, are allowed to remain for a period of fourteen days from setup of the display, to announce the opening of a completely new business, new management, or closing of the business;~~

~~(16) Banner signs displayed for 3 months as a temporary monument sign used by businesses within commercial zones. Banner signs shall not be used as permanent monument signs. Banner signs affixed to a wall shall be required to be permitted as façade signs.~~

~~(17) One feather/flutter/flag/blade sign placed per 200 feet of road frontage. If fronting two or more roads the total of the road frontages determines the number of signs allowed to be used. The sign(s) shall remain in good condition with no rips, tears, frayed edges or be sun-faded.~~

~~(18) Portable signs used to provide traffic and directional information during events or for agricultural businesses that do not block safety sign lines of motorists pulling into or out from a business or within safety sight triangles on corner lots, and are removed immediately upon conclusion of the event or the end of the harvest season.~~

Section 33.57.040070. Prohibited signs is amended to read as follows:

The following signs or displays are prohibited, ~~except as otherwise specifically allowed within this chapter and subject to enforcement action and/or removal by the County. Prohibited signs are subject to removal by the County at the owner's or user's expense.~~

(1) Signs which, by reason of their size, location, movement, content, coloring or manner of illumination may be confused with or construed as a traffic control sign, signal, or device, or the light of an emergency or radio equipment vehicle; or which obstruct the visibility of any street sign or signal device;

(2) Signs erected, altered or relocated without a permit issued by the County or any other governmental agency that requires a permit under law;

(32) Signs identifying activities, products, businesses or services which have been discontinued for more than six (6) months on the premises upon which the signs are located;

(43) Private signs on public utility poles;

(5) Any sign that interferes with safe sight distances (determined by the County Road Department) at an intersection or causes an intersection to be illuminated;

(64) Portable signs, except if placed as an exempt sign as listed in section 33.57.030, but that shall not due to fact that they are often placed where they block safety sight lines of motorists pulling into or out from a business or within safety sight triangles on corner lots;

(5) Signs erected, altered or relocated without a permit issued by the County or any other governmental agency that requires a permit under law;

(76) Signs that rotate or have a part or parts that move or revolve shall not be permitted in any zone except for the face of a clock less than six (6) square feet in size;

(87) Signs or advertising displays consisting of clusters of posters, banners not affixed to a building wall, pennants, ribbons, streamers, strings of lights other than holiday lights used exclusively for decorative purposes, spinners, twirlers or propellers, flashing signs, rotating or blinking lights, chasing or oscillating lights, light projections on other natural or manmade surfaces, television type video, flares, balloons, inflatable signs, bubble machines and similar devices of carnival nature, or containing elements creating sound greater than 40 decibels as measured from the nearest adjacent property or business boundary shall not be permitted in any zone;

(9) Banner signs that do not meet the exemption listed under 33.57.030;

(10) Pennants, ribbons, streamers, strings of lights other than holiday lights used exclusively for decorative purposes, spinners, twirlers or propellers, flashing signs, rotating or blinking lights, chasing or oscillating lights, light projections on other natural or manmade surfaces, television type video, flares, balloons, inflatable signs, bubble machines and similar devices of carnival nature, or containing elements creating sound greater than 40 decibels as measured from the nearest adjacent property or business boundary shall not be permitted in any zone;

(11) Parking of vehicles with the sole intent to remain stationary for more than three days for purposes of using the signage in or on the vehicle as advertising. Parking of registered vehicles on property with a company message is not considered intentionally advertising;

(812) Signs within the public right-of-way unless erected by Clallam County or the State of Washington. These signs are subject to removal by the Clallam County Road Department.

(13) Electronic signs.

Section 33.57.050030. Permitting Certificate of compliance is amended to read as follows:

No sign may be erected, relocated, constructed, or altered within the areas of the County under Clallam County jurisdiction without a permit obtained from the Clallam County Department of Community Development. A certificate of compliance for a sign is used to track sign installations for record keeping and to ensure all signs erected after passage of this chapter are in conformance with the chapter. No sign may be erected within the areas of the County under Clallam County jurisdiction without a certificate of compliance obtained from the Clallam County Department of Community Development unless specifically it is a temporary sign or an exempt sign under this code (CCC 33.57.03033.57.080). Painting, cleaning, refacing, or replacement of defective parts may be completed without a permit; however, replacement of the sign structure will need to be reviewed by the building department to determine if a building permit is required in accordance with the International Building Code. No nonconforming sign maintenance, except exchanging the area of existing advertising copy for a business not changing land use category or repainting to freshen faded

or damaged advertising copy shown on the face of the sign for a business not changing land use category or changing lighting tubes/bulbs with bulbs of the same or lesser intensity, is allowed without a certificate of compliance.

The application for permitting a sign shall include drawings and details of the proposed sign, associated support structure and method of attachment, drawing of all exterior lighting (if any), a site plan with location of all proposed and existing signs, and dimensions of all existing signs.

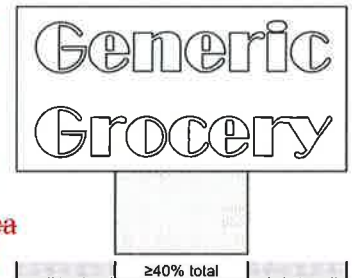
Section 33.57.060040. Commercial and industrial sign standards is amended to read as follows:

The following standards shall apply to signs placed on property zoned commercial or industrial: There are only four (4) basic types of signs that are used by business and industry. Those four (4) types include signs that are attached to the building (facade), signs that are set apart from the building (freestanding/monument), vehicular signs and temporary signs that are needed when certain conditions are met. Any sign that cannot be configured to qualify as one of these four (4) sign types and is not an exempt sign is prohibited in all zones. The time, place, number and manner regulations of these four (4) types of signs is as follows:

— (1) The total area of signage attached to any face of the building(s) in one or more facade signs shall not exceed the square footage limit for a facade signage of one square foot of sign area for each linear foot of building frontage facing a single public or private road. No facade sign may extend above the primary roofline or project more than eight (8) feet from the roofline edge of the building. For multiple business complexes each business within a plaza may have one facade sign attached to the commercial structure that is limited to one square foot of sign area per linear foot of each businesses building frontage.

(12) FA freestanding sign, or monument signs, shall meet the following standards:

- a. Shall be designed so they appear firmly anchored to the ground with a base width at least forty percent (40%) of the total sign width;
- b. Integrates a top, middle, and base element;
- c. One sign permitted for each business not part of a multiple-business complex; within a commercial or industrial zone shall be limited to one sign for each area of land under common ownership that is not the site of a multiple-business complex.
- d. Shall be designed as an integrated architectural feature of the site and include durable high-quality materials that complement the design of on-site buildings;
- e. Located outside of the public right-of-way;
- f. Shall include one square foot of decorative landscaped area around the base of the sign per one square foot of sign area. Landscaping shall include ground cover and/or non-invasive shrubs, and encourage the use of native, drought-tolerant plantings;
- g. This one sign (either freestanding or monument) shall not exceed thirty-two (32) square feet of sign area and shall not exceed ten (10) feet in height above grade. Except for multiple-business complexes advertising multiple businesses;
- h. Multiple-business complex signs shall be limited to one freestanding sign or one monument sign may be used to advertise the plaza or complex name and the businesses within the complex. This sign shall be limited to one sign not exceeding the signage area limit of 100 square feet and whose height shall not exceed ten (10) feet in height above grade shall be used to advertise the complex name and the businesses within the complex. The business complex name shall be distinct from the names of the tenants, and can be included on a distinctive sign cap. The sign may not



be used entirely for only on tenant unless it is limited to 32 square feet. Individual tenants in a multiple-business complex may not erect individual freestanding signs.

- i. Sign copy shall not exceed fourteen (14) feet in height above grade and the structure shall be maximum fifteen (15) feet above grade;
- j. Sign may be internally or externally illuminated and shall have a steady, stationary, fully shielded light source with a brightness of no greater than 0.3 foot candles at the property line and shall contain no electronic/digital components, unless displaying a numeric price per unit of a fixed item, such as the current price of gasoline at a gas station;
- k. Illumination of a business's fleet or outside inventory shall be considered advertising and shall not exceed brightness of no greater than 0.3 foot candle at the property line.

(2) Façade sign(s) shall meet the following standards:

- a. The total area of signage attached to any face of the building(s) shall not exceed a total of one square foot of sign area for each linear foot of the building frontage facing a single public or private road. Banner signs affixed to a wall count toward the total square footage for façade signs. For multiple-business complexes each business within a plaza may have one façade sign attached to the commercial structure, limited to one square foot of sign area per linear foot of each businesses building frontage;
- b. Shall not extend above the building parapet soffit, eave line, or primary roofline of the building;
- c. The sign frame shall be concealed or integrated into the building's architectural character in terms of form, color, and materials;
- d. Marquee, awning, and window signs will be considered façade signs;
- e. Shall be placed a minimum of eight feet above a sidewalk or walkway;
- f. Sign may be internally or externally illuminated and shall have a steady, stationary, fully shielded light source with a brightness of no greater than 0.3 foot candles at the property line and shall contain no electronic/digital components, unless displaying a numeric price per unit of a fixed item, such as the current price of gasoline at a gas station.

~~(3) Vehicular signage visible from a State scenic and recreational highway shall be limited to thirty-two (32) square feet and vehicular signage shall be set back from the lot line or right of public use line that fronts on the State scenic and recreational highway a minimum of fifty (50) feet. Firm identification signage and other signage at the minimum sizes required by State or federal law on commercial/industrial vehicles shall not be calculated as part of the thirty-two (32) square foot signage limitation. Work vehicles making a delivery or making a service call away from the home base of the business are not subject to this provision, as the purpose of this provision is to prevent vehicular signs from being used as a form of long-term freestanding sign. Likewise, local franchise holders for national moving van companies are not subject to the square footage limitation of this provision, as the local franchise holder has no control over the size of signage on the vehicles.~~

~~—————(4) When the conditions for a temporary sign are met, one temporary sign may also be allowed on a commercial/industrial property. Conditions present to qualify for a temporary sign would include the sale of property/business, a grand opening, construction of a business, and when advertising a community event. Such signage is limited to one unlit thirty-two (32) square foot sign that shall not exceed five (5) feet in height above grade.~~

~~(5) Externally illuminated signs shall not exceed background area average illumination levels when measured five (5) feet beyond any vertical surface of the sign; lighting fixtures shall be~~

carefully located, aimed and shielded so that light is only directed on to the sign surface with a light source that is not directly visible from the adjacent roadway. Internally illuminated signs using 800 milliamp ballasts shall not have lamps spaced closer than twelve (12) inches apart or if using 425 milliamp ballast shall not be closer than six (6) inches apart.

~~(6) Commercial/Industrial zoning includes the following zoning districts~~

~~Zone Name~~	~~Zoning Symbol~~
~~Light Industrial~~	~~LI~~
~~Industrial~~	~~M~~
~~Commercial~~	~~GC~~
~~Tourist Commercial~~	~~TC~~
~~Western Region Rural Center~~	~~WRC~~
~~Urban Center~~	~~UC~~
~~Urban Regional Commercial~~	~~URC~~
~~Urban Neighborhood Commercial~~	~~UNC~~
~~Rural Center~~	~~CEN~~
~~Rural Limited Commercial~~	~~RLC~~
~~Rural Neighborhood Commercial~~	~~RNC~~
~~Carlsborg Commercial~~	~~CC~~
~~Rural Village~~	~~RV~~
~~Rural Commercial~~	~~RC~~
~~Sequim General Retail District~~	~~S(GC)~~
~~Sequim Light Manufacturing~~	~~S(LM)~~
~~Sequim Bypass Commercial~~	~~S(BC)~~
~~Sequim Neighborhood Commercial~~	~~S(NC)~~

Section 33.57.070050. Residential/Resource zoning district sign standards is amended to read as follows:

The following standards shall apply to signs placed on property zoned residential or resource:

There are only four (4) basic types of signs that are used in residential/resource zones. Those four (4) types include signs that are attached to the building (facade), signs that are set apart from the building (freestanding/monument), vehicular signs and temporary signs that are needed when certain conditions are met. Any sign that cannot be configured to qualify as one of these four (4) sign types and is not an exempt sign is prohibited in all zones. The time, place, number and manner regulations of these four types of signs is as follows:

(1) ~~Freestanding, monument and facade signage in Residential/Resource zoning districts, regardless of use, is limited to one unlit sign freestanding or facade sign;~~

~~(2) Sign shall contain no electronic or digital components or be illuminated;~~

~~(3) Sign shall be no more than of one type with a maximum of six (6) square feet of signage; on residentially zoned property and no more than and provided, that within a Commercial Forest zoning district (CF) the maximum sign size is twenty (20) square feet of signage on resource zoned property; -~~

~~(42) Freestanding sign If the one sign allowed is a freestanding sign or monument sign, it shall not exceed five (5) feet in height above grade and shall be unlit. no facade sign may extend above the primary roofline.~~

~~(3) Vehicular signage visible from a County road or State scenic and recreational highway shall be limited to a total of thirty-two (32) square feet and vehicular signage shall be set back from the lot line or public right of use line that fronts on the State scenic and recreational highway a minimum of 100 feet. On parcels that predate the effective date of this chapter that cannot meet the 100-foot vehicular sign setback due to lack of lot depth, vehicular signs can be parked within twenty (20) feet of the lot line farthest from the scenic and recreational highway. Firm identification signage and other signage at the minimum sizes required by State or federal law on commercial/industrial vehicles shall not be calculated as part of the thirty-two (32) square foot signage limitation. Work vehicles making a delivery or making a service call away from the home base of the business are not subject to this provision, as the purpose of this provision is to prevent vehicular signs from being used as a form of long-term freestanding signs.~~

~~(4) When the conditions for a temporary sign are met, one temporary sign may also be allowed on a Residential/Resource property. Conditions present to qualify for a temporary sign would include property/home sale and when advertising a community event. Such signage is limited to one unlit six (6) square foot sign for a property/home sale, construction sign and community event and shall not exceed five (5) feet in height above grade.~~

~~(5) Residential/Resource Zoning includes the following zoning districts~~

~~Zone Name~~	~~Zoning Symbol~~
~~Urban Moderate Density~~	~~MD~~
~~Urban Very Low/Urban Low Density~~	~~VLD/LD~~
~~Urban Low Density~~	~~LD~~
~~Urban Very Low Density~~	~~VLD~~
~~Urban Residential Low~~	~~URL~~

Zone Name	Zoning Symbol
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Urban Residential High	URH
Rural Low Mixed	RLM
Rural Character Conservation 3	RCC3
Rural Character Conservation 5	RCC5
Quillayute Residential	QR
Western Regional Rural	RW1
Rural	R1
Rural Suburban Community	RSC
Western Regional Rural Moderate	RW2
Rural Moderate	R2
Western Regional Rural Low	RW5
Rural Low	R5
Rural Very Low	R20
Commercial Forest/Mixed Use 5	CFM5
Commercial Forest/Mixed Use 20	CFM20
Commercial Forest	CF
Agricultural Retention	AR
Public Land	P
Airport Overlay District	AO
Open Space Overlay/Open Space Corridors	OS
Sequim Urban Residential 1	S(R-1)
Sequim Urban Residential 2	S(R-2)
Sequim Urban Residential 3	S(R-3)

~~Zone Name~~	~~Zoning Symbol~~
~~Sequim Urban Residential — IV~~	~~S(R-IV)~~
~~Sequim Mixed Use~~	~~S(MU)~~

Section 33.57.080. Legal Nonconforming signs is amended to read as follows:

It is the intent of this section to ensure that nonconforming signs are brought into compliance with standards with the standards of this code. ~~of exceptional size and height are reduced in size and height in accord with this section and to ensure that nonconforming signs are retrofitted into conforming signs as expeditiously and fairly as possible while avoiding any unreasonable invasion of established property rights.~~ The following standards apply to nonconforming signs:

(1) ~~Residential/Resource Zones.~~ A nonconforming sign shall not be altered in height, shape, size, lighting/illumination, or affect the base or support without conforming with the provision of this chapter. No off-premise sign shall add electronic/digital components to a sign and existing electronic/digital signs shall be no greater than 0.3 foot candles above ambient light (includes day and night) and shall remain static for a minimum of 10 seconds, changing instantaneously to avoid startling flashing of lights, and shall transition without animation;

(2) A nonconforming sign may be maintained as long as the nonconformity of the sign is not increased.

(3) Properties with nonconforming signage shall only be allowed new or replacement signage requiring a permit after an equivalent number of nonconforming signs on the property are brought into conformance with standards of this chapter.

(a) ~~Existing, legally erected, nonconforming freestanding signs greater than 128 square feet in area and/or taller than fifteen (15) feet shall be reduced to this standard (128 square feet in area/fifteen (15) feet in height).~~

(b) ~~A property whose commercial use predates the existence of a zoning code in Clallam County shall be able to retain one existing, legally erected, nonconforming freestanding sign between thirty-two (32) square feet and 100 square feet in area and fifteen (15) feet in height but any sign larger than this standard shall be reduced to this standard. All existing, legally erected, nonconforming facade signage may be retained but shall not be enlarged in area or changed in location.~~

(c) ~~All existing, legally erected, nonconforming, freestanding signs not covered in subsections (1)(a) or (1)(b) of this section which are greater than twenty (20) square feet in area and/or taller than five (5) feet shall be reduced to this standard.~~

~~(2) Commercial/Industrial Zones.~~

(a) ~~Existing, legally erected, nonconforming, freestanding signs greater than 128 square feet in area and/or taller than fifteen (15) feet shall be reduced to this standard (128 square feet in area/fifteen (15) feet in height).~~

(b) ~~A property with one or more existing, legally erected, nonconforming, freestanding sign(s) larger than 128 square feet covered by subsection (2)(a) of this section, that also has a secondary sign larger than thirty-two (32) square feet but smaller than 128 square feet may retain such secondary, existing nonconforming, freestanding sign; provided, that if it is greater than sixty-four (64) square feet in size and fifteen (15) feet in height then it must be reduced to this standard.~~

(c) A property with no existing, legally erected, nonconforming, freestanding sign(s) larger than 128 square feet may retain one existing, legally erected, nonconforming freestanding sign between thirty-two (32) square feet and 100 square feet in size and fifteen (15) feet in height but any sign larger than this standard shall be reduced to this standard if a single sign or the standards below if more than one sign exceeds this standard.

(d) All existing nonconforming, freestanding signs not covered in subsections (2)(a), (2)(b), (2)(c) or (2)(e) of this section shall be reduced to the new sign standard of thirty-two (32) square feet in area and ten (10) feet in height.

(e) All existing, legally erected, nonconforming facade signage erected prior to the passage of the 1993 sign code may be retained but shall not be enlarged in area or changed in location.

(3) Clallam County passed a comprehensive sign code in 1993. Since the 1993 sign code did not require nonconforming signs to come into compliance, all owners of legally erected, nonconforming signs have already had at least seven (7) years to amortize their signs. Nonconforming signs which must be brought into conformance with the area and/or height standards of this chapter may elect to do so after an amortization period that begins either, on the date of the original sign building permit and runs for a term of one year for every \$1,000 of project value claimed on the original sign building permit, or alternatively, two (2) years from the effective date of this chapter whichever is greater.

(4) Any sign which was nonconforming under the sign code adopted in 1993 (formerly Chapter 9.26 CCC) or under this code that has been enlarged shall be subject to conformance with the standards of this code without the amortization periods provided in subsection (3) of this section for legally established nonconforming signs after the notice specified in this title is provided to the owner. If the enlarged portions of the sign are not removed within the period specified in the notice, the entire sign becomes a prohibited sign subject to immediate conformance with the area and height requirements of this code.

(5) Any sign erected after the passage of the 1993 sign code (formerly Chapter 9.26 CCC) that was a prohibited sign under the 1993 sign code shall be subject to removal by the County after the notice specified in this title is provided to the owner.

(6) Properties with nonconforming signage shall only be allowed to erect new or replacement signage requiring a certificate of compliance after bringing an equivalent number of nonconforming signs on the property into conformance with the standards of this chapter.

(7) A change in commercial or industrial land use as determined from review of land uses listed for each zone or change in a conditional use or a change of use under Section 3.405 of the Uniform Building Code shall require all signage to come into conformance with the new sign standards of this chapter.

(8) Nonconforming signs which have had the entire sign face area taken down to the ground as a result of natural disaster or which are removed as a result of loss of lease or are removed as a result of a construction project shall not be re-erected without bringing them into conformance with this chapter. No work on an undamaged, existing nonconforming sign that brings such sign into greater conformance with this code shall be considered to be a sign removal requiring conformance with the standards for new signage.

(9) A sign or sign structure removed by the County shall be held not less than thirty (30) days after notice to the owner by the County during which period it may be recovered by the owner upon paying the County for cost of removal and storage, and upon payment of any imposed fine. If not recovered within the thirty (30) day period, the sign or sign structure is hereby declared abandoned and title thereto shall be vested in the County for disposal in any manner permitted by law.

(10) All existing illuminated signs, other than facade signs, located in Rural Commercial, Rural Limited Commercial and Rural Neighborhood Commercial zoning districts and which:

~~— (a) Are within 600 feet of the outer boundary of a designated scenic and recreational highway; and~~

~~— (b) Do not advertise a business that is open during the entire time the sign is illuminated, shall be allowed a five (5) year amortization period after which lighting to these signs must be set by timer to be off when the business closes in order to further the goal in CCC 33.57.010(1)(c).~~

~~— (11) To encourage the retrofit of nonconforming signs to the standards of this chapter, Clallam County establishes an incentive program to assist owners of such signs. The County will make available, on a competitive basis, the total sum of \$30,000 for a program to assist the owners of nonconforming signs to replace or retrofit such signs into a sign that meets the standards of this code. The \$30,000 County funding set aside for this program may also be used as a match to scenic byway grant funding available to remove outdoor advertising signs.~~

Section 33.57.090. Signage visible from a scenic highway is amended to read as follows:

A permit or other written approval is required from the Washington State Department of Transportation prior to review of certain types of sign permits by Clallam County for those areas within 600 feet of a designated scenic and recreational highway to show conformance with the Scenic Vistas Act and the Highway Advertising Control Act (Chapter 468-66 WAC).

Section 33.57.100. Variances is amended to read as follows:

~~— Applications for a variance from the standards established by this code shall be processed as Type III permits as set forth in Chapter 26.10 CCC and the review criteria outlined in Chapter 33.30 CCC, Variances. Variances shall not be permitted for modification to the number of signs and sign types specified in this chapter. Sign size variances shall not exceed 10 percent of the standard required unless it can be demonstrated that the sign qualifies as a community landmark sign and must show that the increase is required to allow the sign owner to purchase a standardized sign required by a national manufacturer who does not offer signs in a conforming size. A sign size (area) variance of less than 10 percent in area that meets the preceding criteria shall be processed as a Type II administrative variance as set forth in Chapter 26.10 CCC. Sign height variances over the 10 percent limit are available to those business owners that can demonstrate that their nonconforming sign qualifies as a community landmark sign. A community landmark sign must predate the effective date of this code by at least 20 years, have advertised the same business under the same name for all of that time, have become an important cultural landmark to County residents and would be difficult to retrofit to the nonconforming sign standard without destroying the unique character of the sign.~~

Section 33.57.~~100~~110. Review of Administrator's action (appeals) is amended to read as follows:

Any person aggrieved by the granting, denying or rescinding of a decision of the Administrator made under this chapter may seek review from the Hearing Examiner in accordance with Chapters 33.33 and 26.10 CCC. The request must be in writing setting forth the basis of the appeal and must be accompanied by the appropriate fees outlined in Chapter 5.100 CCC.

Section 33.57.110. Enforcement is amended to read as follows:

The provisions of this title are subject to enforcement and penalty provisions contained in CCC Title 20, Code Compliance, except to the extent preempted by State or Federal law, and except to the extent preempted by any contrary enforcement and penalty provisions contained in this title.

Section 33.57.120. Severability is amended to read as follows:

If any provision of this chapter or its application to any person or circumstance is held invalid, the remainder of this chapter or the application to other persons or circumstances shall not be affected.

ADOPTED this ____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Mike French



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
7/3/23

Department: DCD

WORK SESSION ☒ Meeting Date: 7-3-2023

REGULAR AGENDA ☒ Meeting Date: 7-11-2023

Required originals approved and attached? ☐
Will be provided on: 7-11-2023

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other FINAL PLAT |

Documents exempt from public disclosure attached: ☐

Executive summary: The Housing Authority is requesting final approval of a 13-lot subdivision that will create 12 residential lots and one lot that will contain a 25-unit apartment building within the Urban Growth Area of the City of Port Angeles. The lots will front along 7th Avenue which was constructed during the first phase of the Housing Authority's development. An open record hearing was conducted on June 17, 2022 and a final decision was issued by the Hearing Examiner on August 29, 2022. Environmental Health, Roads, and Planning have reviewed the final documents and determined that conditions for final approval have been met.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Signature of the Board

County Official signature & print name: Bruce W. Emery Bruce Emery

Name of Employee/Stakeholder attending meeting: Donella Clark, Principal Planner

Relevant Departments: DCD

Date submitted: 6-28-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**BEFORE THE HEARING EXAMINER
FOR CLALLAM COUNTY**

In the Matter of the Application of	)	Nos. LDV2022-00017; VAR2022-00001
	)	
Annie O'Rourke, on behalf of the	)	Peninsula Housing Authority
Peninsula Housing Authority	)	Preliminary Subdivision and Variance
	)	
For Approval of a Preliminary Subdivision	)	DECISION ON COUNTY'S REQUEST
<u>Zoning Variance</u>	)	<u>FOR RECONSIDERATION</u>

TO: Parties of Interest

BACKGROUND

On July 6, 2022, the Hearing Examiner approved the request of Annie O'Rourke, on behalf of the Peninsula Housing Authority, for a preliminary subdivision to create a 13-lot subdivision that would consist of six single-family residential lots, six townhouse unit lots, and a 25-unit apartment building lot, on an approximately 1.9-acre undeveloped parcel, located to the southwest of the intersection of North Gales Street and East 7th Avenue, in the Port Angeles area of unincorporated Clallam County. The Hearing Examiner also approved the request for a variance from the eight-foot side setback requirement of Clallam County Code 33.13.060(6)(b) to permit the three proposed two-unit townhome structures to be built on property lines, which would allow for each townhome unit and underlying lot to be individually owned.

REQUEST FOR RECONSIDERATION

Clallam County (County) filed a timely Request for Reconsideration of the decision addressing two of the decision conditions. The County requested that:

- Condition 5 should be clarified that stormwater for the future development of the apartment complex will be reviewed at the time of permitting and is not required to be implemented prior to final of the land division [sic]. Condition 5 could be written to state "A revision to the existing stormwater plan shall be approved by the Road Department and implemented to address creation of single-family lots prior to final plat approval, and design and implementation of the stormwater plan for future development of the apartment complex will be reviewed at the time of development."
- Condition 8 should be revised to indicated sewer is approved by the City not the County. Changing that a "letter from the Public Works Department following construction, inspection, and approval by the County prior to final plat approval" should instead read "approval by the City" instead of County. The County further noted that the County's staff report incorrectly noted that the County would

*Decision on Request for Reconsideration
Clallam County Hearing Examiner
Peninsula Housing Authority Preliminary Subdivision and Variance
Nos. LDV2022-00017; VAR2022-00001*

provide approval of final installation and that this was discussed during the hearing.

DECISION

The Applicant did not submit any objections to the County's proposed clarifications of Conditions 5 and 8. Because the proposed condition changes reflect the intent of the County's Road Department and sewer approval clarification of the staff report at the hearing, the County's request is **GRANTED**. To avoid confusion, attached is a revised Preliminary Subdivision and Variance decision with the requested changes to Conditions 5 and 8 using ~~strikeouts~~ for stricken language and underlining for added language.

DECIDED this 29th day of August 2022.



ANDREW M. REEVES
Hearing Examiner
Sound Law Center

Attached: Findings, Conclusions, and Decision, Peninsula Housing Authority Preliminary Subdivision and Variance, Nos. LDV2022-00017; VAR2022-00001 (Revised)

**BEFORE THE HEARING EXAMINER
FOR CLALLAM COUNTY**

In the Matter of the Application of	)	Nos. LDV2022-00017; VAR2022-00001
	)	
Annie O'Rourke, on behalf of the	)	Peninsula Housing Authority
Peninsula Housing Authority	)	Preliminary Subdivision and Variance
	)	
For Approval of a Preliminary Subdivision	)	FINDINGS, CONCLUSIONS,
<u>And Zoning Variance</u>	)	AND DECISION

SUMMARY OF DECISION

The request for a preliminary subdivision to create a 13-lot subdivision that would consist of six single-family residential lots, six townhouse unit lots, and a 25-unit apartment building lot, on an approximately 1.9-acre undeveloped parcel, located to the southwest of the intersection of North Gales Street and East 7th Avenue, in the Port Angeles area of unincorporated Clallam County, is **APPROVED**. The associated request for a variance from the eight-foot side setback requirement of Clallam County Code 33.13.060(6)(b) to permit the three proposed two-unit townhome structures to be built on property lines, which would allow for each townhome unit and underlying lot to be individually owned, is also **APPROVED**. Conditions are necessary to mitigate specific impacts of the proposal.

SUMMARY OF RECORD

Hearing Date:

The Hearing Examiner held a hearing on the request on June 17, 2022, utilizing a hybrid approach allowing for live participation or participation by remote access technology.

Testimony:

The following individuals presented testimony under oath at the open record hearing:

Donella Clark, County Principal Planner
Annie O'Rourke, Applicant Representative
Paul Stigen
Mark McCann
Miranda Wilson

Exhibits:

The following exhibits were admitted into the record:

1. Staff Report, dated June 8, 2022
2. Land Division Application, dated April 22, 2022; Variance Application, dated April 22, 2022, with Zoning Variance Criteria and Justification

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Peninsula Housing Authority Preliminary Subdivision and Variance
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3. Site plan, dated March 28, 2022; vicinity map; zoning map
4. Email from Annie O'Rourke to Donella Clark, dated May 3, 2022, with email string;
Email from Annie O'Rourke to Donella Clark, dated June 2, 2022, with email string
5. Eklund Subdivision, Vol. 15, Page 42 (No. 2008-1216728), recorded February 26, 2008
6. Statutory Warranty Deed (No. 2007-1209759), recorded September 27, 2007
7. Stormwater recommendation for Eklund Heights, email from Seth Rodman, P.E.,
Zenovic & Assoc. Inc., to Annie O'Rourke, dated December 8, 2021, with email string
8. Hazardous Materials Site Assessment Phase I, Westech Company, dated November 2021
9. Drainage Report Addendum, Quadra Engineering, Inc., dated June 11, 2008
10. Hearing Examiner's Findings of Fact, Conclusions of Law, and Decision – Lee Eklund
Preliminary Plat (No. LDV2007-00037), dated July 20, 2007
11. SEPA Determination of Nonsignificance, issued May 23, 2022; County Staff
Memorandum, dated May 20, 2022
12. SEPA Environmental Checklist, dated April 19, 2022
13. Comment from Clallam County Building Department, dated April 26, 2022
14. Comment from Clallam County Fire Marshal, dated April 27, 2022
15. Comment from Clallam County Environmental Health Services, dated April 25, 2022
16. Comment from Clallam County Road Department, dated May 12, 2022
17. Notice Materials:
 - a. Notice of Complete Application, dated April 29, 2022
 - b. Declaration of Mailing, with County Memorandum, dated May 26, 2022; Site
Plan, dated March 28, 2022; mailing labels; parcel map
 - c. Notice of Application and Declaration of Posting, dated June 1, 2022; Notice of
Public Hearing, dated April 15, 2022
 - d. Legal Invoice (No. PDN955593), *Peninsula Daily News*, dated May 25, 2022;
Affidavit of Publication, *Peninsula Daily News*, dated June 1, 2022; and
Classified Proof, *Peninsula Daily News*, published May 28, 2022
18. Email from Annette Warren to Annie O'Rourke, dated June 16, 2022, with email string

The Hearing Examiner enters the following findings and conclusions based upon the admitted testimony and exhibits:

FINDINGS

Background

1. On July 20, 2007, former Clallam County Hearing Examiner Christopher Melly approved a preliminary plat to subdivide three parcels totaling approximately 4.97 acres into 11 lots for the phased development of single-family and multifamily residences (Eklund Heights Subdivision). Phase 1 included the development of nine single-family lots (Lots 2 – 10) on the northern portion of the property, which was completed in 2009. Phase 2 was proposed to include the development of a 13-unit multifamily apartment building on Lot 1 at the northwest corner of the property, as well a 37-unit multifamily apartment building on Lot 11, which is located on the southern half of the property. Development

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of Lot 1 with the 13-unit apartment building was completed in 2015. Lot 11 remains undeveloped and is the subject of the preliminary subdivision and zoning variance request described in detail below. *Exhibit 1, Staff Report, pages 1 and 2; Exhibit 5; Exhibit 10; Exhibit 12.*

Application and Notice

2. Annie O'Rourke, on behalf of Peninsula Housing Authority (Applicant), requests preliminary subdivision approval to divide an approximately 1.9-acre parcel (Lot 11) into 13 lots that would consist of 6 single-family residential lots, 6 townhouse unit lots, and a 25-unit apartment building lot. The 12 single-family and townhome residential lots would vary in size from 4,971 square feet to 5,740 square feet, and the lot housing the two-story apartment complex would measure 19,245 square feet. The lots would front and take access from East 7th Avenue, which was constructed as part of the previous subdivision development and provides a connection to North Gales Street to the east. The Applicant also requests a variance from the eight-foot side setback requirement of Clallam County Code 33.13.060(6)(b) to permit the three proposed two-unit townhome structures to be built on property lines, which would allow for individual ownership of each townhome unit and underlying lot. The property is located to the southwest of the intersection of North Gales Street and East 7th Avenue, in the Port Angeles area of unincorporated Clallam County.¹ *Exhibit 1, Staff Report, page 1; Exhibit 2; Exhibit 3; Exhibit 5; Exhibit 10.*
3. Clallam County (County) determined that the application was complete on April 29, 2022. On May 26, 2022, the County mailed or emailed notice of the application and associated open record hearing to property owners within 300 feet of the subject property and to reviewing government departments and agencies. On May 28, 2022, the County published notice of the application and hearing in the *Peninsula Daily News*. The County posted notice of the application and hearing at the property on June 1, 2022. The County's notice materials stated that comments on the proposal could be submitted up to the open record hearing scheduled for June 17, 2022. *Exhibit 1, Staff Report, page 3; Exhibit 17.*
4. The County received one comment on the proposal from a neighboring resident in response its notice materials, via telephone conversation. The neighboring resident expressed support for the proposed development but raised concerns about overflow parking in light of the 26 off-street parking spaces that would be provided for the 25-unit apartment complex. The neighboring resident also inquired about whether a fence would be constructed along the southern property line. The County responded that on-street parking is allowed along East 7th Avenue and that there are no County standards that would require fencing. *Exhibit 1, Staff Report, pages 3 and 4.*

¹ The parcel is identified by tax parcel number 063012-690110. *Exhibit 1, Staff Report, page 1.* A legal description of the property is included with the statutory warranty deed. *Exhibit 6.*

5. The County received the following comments on the proposal from reviewing departments:
- The County Road Department noted that a comprehensive engineered drainage plan would be required prior to development, that the approach for the apartment building would need to be 24 feet wide to accommodate simultaneous ingress and egress, and that all necessary road mitigation requirements were completed as a part of the initial Eklund Heights land division in 2007, and no further mitigation is required.
 - The County Environmental Health Division noted that the Applicant would be required to submit a water availability letter and that each lot would require a sewer permit.
 - The County Building Division noted that it had no concerns about the proposed zero lot line two-family dwellings, provided that the shared common wall between dwelling units would meet the fire-resistance requirements of the International Building Code and that sprinkler system requirements would be met. County Building Official Annette Warren later approved the Applicant's proposal to create 2-hour fire resistant rated walls separating the townhome units.
 - The Clallam County Fire Marshal commented that the location of the nearest fire hydrants and current fire flow rates available would need to be provided, as well as any required Fire Apparatus access lanes shown on the site plan.

Exhibit 1, Staff Report, pages 3 and 4; Exhibits 13 through 16; Exhibit 18.

Environmental Review

6. The County Department of Community Development (DCD) acted as lead agency and analyzed the environmental impacts of the proposal, as required by the State Environmental Policy Act (SEPA), Chapter 43.21C Revised Code of Washington (RCW). DCD reviewed the Applicant's environmental checklist and other information on file and determined that the proposal would not have a probable significant adverse impact on the environment. Accordingly, the County issued a Determination of Nonsignificance (DNS) on May 20, 2022, with a comment deadline of June 6, 2022. The County did not receive any comments on the DNS. The DNS stated that it may be appealed to the superior court, together with this final permit decision, consistent with the requirements of the Land Use Petition Act (LUPA), Chapter 36.70C RCW. *Exhibit 1, Staff Report, pages 3 and 13; Exhibit 6; Exhibit 7; Exhibit 12.*

Existing Site, Comprehensive Plan, and Zoning

7. As noted above, the approximately 1.9-acre subject property consists of Lot 11 of the previously approved Eklund Heights Subdivision. The project site was previously forested but was cleared sometime between 2006 and 2009 and now consists of an undeveloped relatively flat open field with mixed grasses and weeds. Infrastructure improvements serving the property, including the construction of East 7th Avenue, street

frontage improvements along North Gales Street, sidewalks, utilities, and drainage were constructed during development of the other lots within the Eklund Heights Subdivision. *Exhibit 1, Staff Report, page 2; Exhibit 8.*

8. The County Comprehensive Plan designates the property as within the Gales Addition neighborhood of the Port Angeles Urban Growth Area (UGA). *Clallam County Code (CCC) 31.04.310*. County staff analyzed the proposal for consistency with the goals and policies of the Comprehensive Plan and determined that the proposal would be consistent with such goals and policies, identifying the following County-wide goals and policies of the Comprehensive plan as relevant to the proposal:
- It is expected that net densities will increase as urban growth and development occurs within the UGA, and the UGA boundary should be established toward this objective. Included in this principle is the requirement that urban growth areas develop specific strategies and programs to encourage infill development and redevelopment of identified underdeveloped lands. [*CCC 31.02.230(4).*]
 - Clallam County should consider the following strategies to encourage the retention and creation of affordable housing: . . . Zoning and subdivision provisions that broaden the range of affordable housing choices through expanded opportunities such as townhouses, condominiums, multiplex rental housing, multi-story housing, and high-density cottage units clustered around common green spaces; and low-density attached units mixed with large open-space remainder lots. [*CCC 31.02.520(3)(b).*]
 - Clallam County should consider the following strategies to encourage the retention and creation of affordable housing: . . . Incentives, such as density bonuses, that would allow residential developments to be financially viable even with a partial set-aside of below-market-rate units. [*CCC 31.02.520(3)(e).*]

Exhibit 1, Staff Report, pages 9 and 10.

9. County staff also identified the following Comprehensive Plan goals and policies, specific to the Port Angeles regional planning area, as relevant to the proposal:
- The urban area of Port Angeles provides a mixture of employment, residential, commercial, cultural and recreational opportunities. Much of the new development and redevelopment which occurred after 1995 took place within the existing urban growth area of Port Angeles where infrastructure was in place or could be easily extended. Today, there is still ample room for development within that original urban growth area. Port Angeles is the ultimate supplier of services within the urban growth area. [*CCC 31.04.240(3).*]
 - The Port Angeles region enjoys a healthy and stable economy, emphasizing diversity in the range of goods produced and services

provided. Businesses continue to locate in the urban growth area because of the high quality of life, provision of business infrastructure, the emphasis on superior schools, and the ability of a tightly knit community to provide a safe living environment for all. Residents and business interests trust their local governments to follow through on solutions because the plans and promises made to manage growth in 1995 have been followed and changes to the original plan occur as a result of demonstrated community need. Change is accepted and proceeds in an orderly fashion based on the growth management plan. [CCC 31.04.240(3).]

- Clallam County should encourage the development of affordable housing opportunities in urban areas. Affordable housing in urban areas will be provided through the following techniques: . . . Multifamily developments will be encouraged to locate in the urban growth areas where transit access, availability of facilities/utilities and other factors important to multifamily development can be provided. [CCC 31.04.125(2)(a).]
- Multifamily developments within urban growth areas should be allowed in all residential zones where density exceeds seven units per acre. Areas zoned at lesser densities in urban areas are usually heavily impacted by wetlands and other physical constraints which would severely constrain multifamily development. [CCC 31.04.125(13).]
- The County should ensure that development standards do not discourage the provision of affordable housing. [CCC 31.04.125(14).]

Exhibit 1, Staff Report, pages 9 and 10.

10. In addition, County staff identified the following Comprehensive Plan goals and policies, specific to the Gales Addition neighborhood, as relevant to the proposal:

- The Gales Addition neighborhood is bounded by the city limits to the west, Lee's Creek to the east, Highway 101 to the south and the Strait to the north. [CCC 31.04.320(2).]
- Urban moderate density land use shall be established in the area between the urban neighborhood commercial designation and an east-west extension of 7th Avenue. This designation would allow redevelopment of moderate density dwellings within walking distance of public transit on Highway 101 and provide affordable housing opportunities for area residents. [CCC 31.04.320(3)(b).]
- The area north of an east-west extension of 7th Avenue shall be designated urban low density residential which allows up to nine units per acre and is usually a mix of single-family and duplex units. This designation supports the current single-family residential character of this portion of the neighborhood. [CCC 31.04.320(3)(c).]
- Water service is provided in this portion of the urban growth area by the PUD and the City. Further land divisions should be permitted only when

PUD or City water is extended pursuant to a UGA Urban Services and Development Agreement or upon annexation. [CCC 31.04.320(7)(a).]

- Sewer service is not available in this portion of the urban growth area. There are areas of poor soils with limitations for on-site sewage disposal systems. The City of Port Angeles should provide sewer service to new land divisions in Gales Addition under utility extension agreements or upon annexation. [CCC 31.04.320(7)(b).]

Exhibit 1, Staff Report, page 11.

11. The property is zoned Urban Moderate Density (MD). The purpose of the MD zone is to “provide areas of moderately high density urban development within urban growth areas.” CCC 33.13.060. Single-family dwellings, duplexes, and multi-family dwellings are allowed uses in the MD zone. CCC 33.13.060(1). The County code does not specifically list townhouses as a permitted use. County staff determined, however, that each proposed two-unit townhome would fall under the definition of a *duplex*, which is defined under the code as “two dwelling units having a common roof,” and would therefore be allowed in the MD zone. CCC 33.03.010(33). The MD zone provides for a minimum residential density of 4 dwelling units per acre and a maximum density of 15 dwelling units per acre. The proposal to subdivide the approximately 1.9-acre parcel for development of 37 dwelling units would exceed the maximum density allowed in the MD zone. County staff determined, however, that the density allotted for the parcel as part of the previously approved Eklund Heights subdivision should apply and, therefore, the proposal to maintain the 37 dwelling units approved for parcel as part of that previous subdivision would be consistent with the density requirements for the MD zone. The MD zone requires minimum lot sizes of 4,840 square feet. CCC 33.13.060(5). The smallest proposed lot would measure 4,860 square feet, in accord with this requirement. The County would review the proposed development for compliance with applicable setback requirements at the building permitting stage. CCC 33.13.060(6). As noted above and discussed in detail later in this decision, the Applicant requests a variance from the side setback requirement to allow the townhome structures to be located on property lines to accommodate individual unit ownership. Land divisions within the MD zone are generally required to connect to public sewer and water. CCC 33.13.060(7)(b)-(c). County staff determined that this requirement would be met. *Exhibit 1, Staff Report, pages 1, 2, and 13; Exhibit 3; Exhibit 10.*
12. Surrounding land uses consists of residential development at various densities and housing types, with surrounding properties ranging from 0.17-acre to half-acre lots. Adjacent properties to the east, south, and west, are within the MD zoning district, and adjacent properties to the north are zoned Urban Low Density and consist of the previous approved Eklund Heights subdivision development. *Exhibit 1, Staff Report, page 2; Exhibit 3.*

Critical Areas

13. The Clallam County Critical Areas Code, Chapter 27.12 CCC, was adopted to implement the environmental protection policies of the County's Comprehensive Plan and the critical area protection requirements of the Growth Management Act, Chapter 36.70A RCW. The County's Critical Areas Map indicates that the project is located within a Critical Aquifer Recharge Area (CARA). CCC 27.12.615 provides performance standards for certain development activities within a CARA, including land divisions. The proposed development would connect to public water and sewer systems, and County staff determined, therefore, that a hydrologic study would not be required and that there are no concerns about the proposed development affecting the CARA. No other critical areas were identified on the property. *Exhibit 1, Staff Report, pages 2, 9, 13, 14, and 16.*
14. Westech Company prepared a Hazardous Materials Site Assessment Phase I (HMSAP) for the Applicant, dated November 2021. Westech reviewed agency files, as well as an Environmental Data Resources Geo-Check report, and identified 16 hazardous facilities located within 0.25 to 1 mile of the site and 13 hazardous facilities located within 0.25 miles of the site. Westech determined that none of these sites posed an excessive or significant risk to the site. The HMSAP recommended, however, that the Applicant check on the progress of hazardous facilities undergoing clean-up. *Exhibit 8.*

Subdivision Requirements

Traffic, Access, and Parking

15. The Applicant's environmental checklist states that the proposal would generate an additional 30 roundtrips per day. The property would be accessed from East 7th Avenue, a county road constructed as part of the previously approved Eklund Heights subdivision. East 7th Avenue contains sidewalks all the way to North Gales Street, which also contains a sidewalk that was constructed as part of the previous Eklund Heights subdivision. Each residential lot would accommodate two on-site parking spaces. The proposed apartment building would accommodate 26 parking spaces. On-street parking along the south side of East 7th Avenue is allowed but would be reduced due to project driveways accessing East 7th Avenue. County staff reviewed the proposal and determined that it would comply with minimum access requirements and applicable street standards, and that adequate parking would be provided to serve the development. *Exhibit 1, Staff Report, page 1; Exhibit 3; Exhibit 5; Exhibit 10; Exhibit 12.*

Stormwater

16. Zenovic & Associates, Inc. (Z&A), prepared a stormwater recommendation for the proposal, dated December 8, 2021. Z&A reviewed the proposed subdivision layout and the Phase 1 Environmental Site Assessment and determined that the site would be well-suited for infiltration of stormwater runoff through the use of subsurface drainage systems. Stormwater runoff would be addressed by drywells for the single-family homes

and two-unit townhomes. The apartment building would also be addressed via drywells as designed by an engineer. Quadra Engineering prepared a drainage report addendum concerning site testing on May 22, 2008, which showed that the soils have a much higher infiltration rate than indicated by the USDA Soil Survey of Clallam County Area, Washington and that these rates would allow each parcel to have a smaller drywell than originally designed. Groundwater would be diverted around buildings via foundation drains that run to the stormwater drywells. The Applicant would be required to submit a revision to the existing stormwater management plan prior to final plat approval. All drainage and erosion control improvements would be required to be installed prior to final plat approval. The common drainage facilities would be maintained by the Applicant, a designee approved by the County, or a lot owners' association. *Exhibit 1, Staff Report, pages 8, 13, and 14; Exhibit 7; Exhibit 9; Exhibit 12.*

Utilities and Services

17. The Applicant proposes to connect the lots to an existing PUD group water system. Water availability would be required to be approved by County Environmental Health, and a distribution system would be required to be provided to all lots within the subdivision, prior to final plat approval. The Applicant proposes to utilize the City of Port Angeles public sewer system. Sewer distribution lines were installed for the development north of East 7th Avenue as part of the previous Eklund Heights subdivision development, and the Applicant would install distribution lines to each proposed lot to connect to the public sewer system. Prior to final plat approval, underground utilities would be installed to each lot. RCW 58.17.110(2) requires that appropriate provisions are made for the public health, safety, and general welfare, including sidewalks and other planning features that assure safe walking conditions for students who walk to and from school. The County did not provide information regarding the location of local schools. East 7th Avenue, however, contains sidewalks all the way to North Gales Street, which also contains a sidewalk that was constructed as part of the previous development phases. Accordingly, County staff determined that safe walking conditions exist for any students residing within the proposed development. *Exhibit 1, Staff Report, pages 1, 8, and 18; Exhibit 3; Exhibit 5; Exhibit 10.*

Landscaping

18. CCC 33.53.030(3) provides that new multifamily residential dwellings containing more than four dwelling units shall provide a five-foot visual buffer along all street frontages. A landscaping plan showing a five-foot landscaping buffer along both North Gales Street and East 7th Avenue would be required during the development of the apartment building to ensure that this requirement would be met. *Exhibit 1, Staff Report, page 13.*

Variance Request

19. As noted above, the Applicant requests a variance from the eight-foot side setback requirement of CCC 33.13.060(6)(b) to allow the three proposed two-unit townhome

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structures to be built on property lines in order to accommodate individual unit and lot ownership. The Applicant submitted a project narrative with its application materials addressing the criteria for a variance under CCC 33.30.030, which asserts:

- The reduced setback variance is justified due to the higher residential zoning and lot size standards. These standards do not create a special circumstance but do allow for flexibility in meeting the density requirements given the critical situation of affordable housing in the county. Townhouses are generally less expensive to construct, accommodating a greater range of incomes in homeownership.
- Granting the requested variance would not be materially detrimental to public health because the building code has special provisions for the construction of zero-lot-line structures (townhouses), which are designed to protect both residents of the zero-lot-lines structures and adjacent neighbors by prescribing minimum fire rating standards for shared walls along property lines.
- Granting the variance would not materially compromise the goals and policies of the Comprehensive Plan because the “purpose of the Urban Moderate Density zoning district is [to] provide areas of moderately high density urban development within urban growth areas.” The MD zone allows single-family residences, duplexes, and multiple-family residential development that is free from encroachment of commercial and industrial activities. Allowing for this form of construction would accommodate appropriate densities while ensuring for public safety through application of the building code, would accommodate a greater cross section of landowners, and would establish a residential character of buffer between the detached single-family dwellings on the north side of East 7th Avenue and apartment buildings that are greater in mass, scale, and density. East 7th Avenue is in the urban growth area, is currently served by city sewer and PUD water, and connects to roads and sidewalks providing quality affordable living close to jobs, shopping, and a main thoroughfare with public transit.
- Granting the variance would not offer special privileges. As townhouses become more prevalent in the region, it is expected that the zoning code will allow this form of construction outright. The size of the proposed lots and dwelling units would be comparable to other lots and dwelling units in the area.

Exhibit 2.

20. County staff also reviewed the proposal for consistency with the requirements for a variance and determined:
 - The request is to allow a zero side yard setback in order to allow townhouse development. Townhouses are generally less expensive to construct and allow people with less income the ability to afford home ownership. The Peninsula Housing Authority’s mission is to help a variety of people to be housed and to have the opportunity to own homes in the community. Strict application of the side setback requirements for the MD zone would preclude townhouse

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development. Duplexes are an allowed use, and the only difference between a two-unit townhome and a duplex is the placement of the property line between the two units that would allow individuals to own each half of the building and the associated surrounding property. This special circumstance would allow the Peninsula Housing Authority the flexibility to reduce the costs of development and provide different clientele the ability to own homes.

- Provisions of the building code would require the construction of the townhomes to meet fire prevention standards. The townhome structures would be constructed similar to duplexes, which are building types allowed outright in the MD zone and in various other residential zones throughout the city. Placement of the property line in a manner separating the two units would not be detrimental or injurious and would help members of the public obtain home ownership who would otherwise not be able to afford it.
- The Comprehensive Plan encourages development of affordable housing opportunities in urban areas and states that zoning and subdivision provisions should broaden the range of affordable housing choices, listing as appropriate townhouses, condominiums, and clustered units around common green space. The Comprehensive Plan specifically states that the County should ensure development standards do not discourage provision of affordable housing. CCC 31.04.125(14). The current zoning regulations do not accommodate the individual ownership of townhouse units, which appears to be in direct conflict with the Comprehensive Plan. Accordingly, approval of the variance would meet the spirit of the Comprehensive Plan and would provide the Housing Authority the opportunity to reduce the cost of construction so that people with variety of income levels can become homeowners.
- The requested variance would not constitute a grant of special privilege. There are zoning regulations in various zones in the County that allow zero lot setbacks, especially in urban areas. Duplexes can be built in various residential zones, including the MD zone, and the two-unit townhome building type would differ from a duplex only in that it would provide an ability to individually own the property rather than providing only a rental opportunity. The reduction in the setback would also provide for lower cost in the construction of the structure, while ensuring safety through the application of building codes.

Exhibit 1, Staff Report, pages 14 and 15.

Testimony

21. County Principal Planner Donella Clark testified generally about the application and how it would be consistent with the Comprehensive Plan and would meet the criteria for a preliminary subdivision and for a zoning variance. She provided an overview of the proposal, noting that it involves only the request for a preliminary subdivision and for a zoning variance from side setback requirements, with detailed review of the planned development for the platted lots to occur during the building permit process. Ms. Clark

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described the history of the site, noting that the subject property was created as part of the previously approved Eklund Heights subdivision. She explained that the subject property was originally intended to house a 37-unit apartment building but that the Applicant decided that a mix of single-family residences, townhomes, and a smaller, 25-unit apartment building would be a better use of the property. Ms. Clark noted that the proposed density of 37 dwelling units on the approximately 1.9-acre property would be allowed through the prior subdivision permitting 37 units on the lot, stressing that the Applicant is deviating from the prior approved project only by changing the housing types for the 37 dwelling units.

Ms. Clark explained that the municipal code does not recognize townhomes as a defined use but that the proposed structures would meet the definition of duplexes, which are allowed outright in the MD zone. Ms. Clark explained that a zoning variance is necessary to allow the townhome units to be individually owned rather than rented. She noted that there is already a comprehensive drainage plan in place as part of the Eklund Heights subdivision development, which would need to be modified to account for revised development proposal. Ms. Clark stated that all of the infrastructure required for the subdivision has been completed as part of the previous Eklund Heights development apart from public water and sewer connections to the proposed lots, which would be required prior to final plat approval. She stressed that the proposed setback variance would allow for townhome unit ownership, which she stated would further goals and policies of the Comprehensive Plan encouraging the provision of affordable housing opportunities. *Testimony of Ms. Clark.*

22. Applicant Representative Annie O'Rourke testified that the Applicant received preliminary plat approval in 2007 to subdivide an approximately 5-acre property into 11 lots, completed development of the northern portion of the property with nine single-family residences in 2009, and completed development of a 13-unit apartment building at the northwest corner of the property in 2015. She explained that the Applicant originally proposed to develop the southern portion of the property (Lot 11) with a 37-unit apartment complex but has since determined that the current proposal to develop the property with a mix of housing types would be more desirable in light of public funding issues and the need to quickly construct more affordable housing units in the area. Ms. O'Rourke explained how the proposal would provide adequate off-street parking spaces, noting that the existing 13-unit apartment building to the northwest provides only 17 parking spaces and often has vacant spaces within the parking lot. She explained that the Applicant does not intend to create a homeowners' association, noting that maintenance of common elements of the townhome structures would likely be addressed through covenants, conditions, and restrictions and/or maintenance agreements. *Testimony of Ms. O'Rourke.*

23. Paul Stigen testified that he lives on nearby property, and he inquired about whether the proposal would include development of a play area. *Testimony of Mr. Stigen.*
24. Mark McCann testified that he has concerns about the amount of off-street parking spaces proposed for the 25-unit apartment building. He also inquired about whether the proposed development would include a children's play area. *Testimony of Mr. McCann.*
25. Miranda Wilson testified that she lives on nearby property and has concerns about the existing road and sidewalk conditions. She inquired about whether the proposed development would be required to construct road and sidewalk improvements. *Testimony of Ms. Wilson.*
26. Ms. O'Rourke testified in response to the inquiries and concerns raised by members of the public at the hearing. She stated that she understands concerns about providing only 26 off-street parking spaces for the proposed 25-unit apartment building but noted that the parking demands associated with affordable housing are less than those associated with market-rate housing, explaining that the Applicant has found that approximately 75 percent of families utilizing their housing program own one vehicle, with the remaining 25 percent not owning any vehicles. Ms. O'Rourke further explained that the proposed apartment units would be studio or one-bedroom units that would likely have only one tenant. She stated that a play area would not be included with the development, explaining that the yards associated with the proposed single-family residences and townhomes would have adequate room for play areas and that the studio and one-bedroom apartment units would likely house only a single tenant without children. Ms. O'Rourke noted that required road improvements were completed with the previous Eklund Heights subdivision development, which included sidewalk installation along all public rights-of-way bordering the parcel. *Testimony of Ms. O'Rourke.*
27. Ms. Clark similarly testified that all required road improvements were completed as part of the previous development, including required sidewalk installation. She suggested that any issues with existing road conditions be brought to the attention of the County Road Department. *Testimony of Ms. Clark.*

Staff Recommendation

28. Ms. Clark testified that County staff recommends approval of the preliminary subdivision and zoning variance with conditions designed to ensure the proposal complies with municipal code requirements and mitigates project impacts. Ms. O'Rourke testified that the Applicant understands and would comply with County staff's recommended conditions. *Exhibit 1, Staff Report, pages 16 through 19; Testimony of Ms. Clark; Testimony of Ms. O'Rourke.*

CONCLUSIONS

Jurisdiction

The Hearing Examiner has jurisdiction to hear and decide subdivision applications. CCC 26.04.060; CCC 29.13.200. The Hearing Examiner has jurisdiction to hear and decide variance applications. The Hearing Examiner may approve, approve with conditions, or deny a variance application based on the decision criteria, staff report, public comments, and discussion of the issues. CCC 33.30.030.

Criteria for Review

Preliminary Subdivision Criteria

Under Chapter 29.10 CCC, review and preliminary determination for a land division requires consistency with the following:

1. The standards of Title 29 CCC, Subdivisions;
2. The Comprehensive Plan;
3. The Zoning Code;
4. The Shoreline Master Program;
5. The Floodplain Management Code;
6. The Environmental Policy Code;
7. The Critical Areas Code;
8. The Consolidated Permit Process Code;
9. The public health, safety, welfare, use and interest.

CCC 29.10.100.

The state subdivision criteria, codified at Chapter 58.17 RCW, are as follows:

A proposed subdivision and dedication shall not be approved unless the city, town, or county legislature body makes written findings that: (a) appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and schoolgrounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school; and (b) the public use and interest will be served by the platting of such subdivision and dedication.

RCW 58.17.110(2).

Variance Criteria

Under CCC 33.30.030, the Hearing Examiner may approve a variance from the provisions of the County's zoning ordinances when all of the following are shown:

- (1) That because of special circumstances applicable to subject property including size, shape, topography and location, the strict application of this regulation would deprive subject property owner of rights and

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privileges enjoyed by other property owners in the vicinity and within the same zone as set forth in the official zoning map;

- (2) That the granting of the variances will not be materially detrimental to the public health or injurious to property or improvements thereon;
- (3) That the granting of the variance will not materially compromise the goals and policies of the Comprehensive Plan or the spirit of this regulation; and
- (4) That approval of the variance will not constitute a grant of special privilege.

. . . [T]he Hearing Examiner may attach such conditions, including, but not limited to, those specified in CCC 33.27.040(2) to its approval as will assure that the development will conform to the spirit and intent of this regulation and the County Comprehensive Plan and be compatible with adjacent land uses.
CCC 33.30.030.

The criteria for review adopted by the Clallam County Board of Commissioners are designed to implement the requirement of Chapter 36.70B RCW to enact the Growth Management Act. In particular, RCW 36.70B.040 mandates that local jurisdictions review proposed development to ensure consistency with County development regulations, considering the type of land use, the level of development, infrastructure, and the characteristics of development. *RCW 36.70B.040.*

Conclusions Based on Findings Preliminary Plat

1. **With conditions, the preliminary subdivision would be consistent with the criteria of approval established under Chapter 29.10 CCC.** The Comprehensive Plan designates the property as within the Gales Addition neighborhood of the Port Angeles UGA. The proposal to subdivide the property to accommodate development of affordable housing that would include six single-family residences, six townhome units, and a 25-unit apartment complex would be consistent with goals and policies of the Comprehensive Plan promoting affordable housing opportunities in residential urban areas at appropriate densities and through various building types. The property is zoned Urban Moderate Density (MD), which is intended to “provide areas of moderately high density urban development within urban growth areas.” *CCC 33.13.060.* Single-family dwellings, duplexes, and multi-family dwellings are allowed uses in the MD zone. Although the County code does not address townhomes, County staff determined that the proposed townhome structures fall under the definition of duplexes, which are allowed outright in the MD zone. As discussed in further detail in Conclusion 3, the proposal meets the criteria for a variance to allow for zero lot lines for the proposed townhomes, which would allow for individual townhome unit ownership. With the approved variance, the

proposed development would comply with dimensional requirements for the MD zone, including requirements related to minimum lot sizes. The County would review the proposed development for compliance with applicable setback requirements at the building permitting stage.

The approximately 1.9-acre property was created as part of the previously approved Eklund Heights subdivision and is the only remaining undeveloped lot within the approved subdivision. As part of the previous preliminary subdivision approval, the Applicant had proposed to develop the approximately 1.9-acre lot with a 37-unit apartment complex. County staff determined that the current proposal to maintain the 37 dwelling units on the property, but through the provision of different building types, would comply with the density requirements for the MD zone. Previously completed development associated with the Eklund Heights subdivision included the construction of East 7th Avenue, which would provide access to the proposed lots from North Gales Street to the east, and included street frontage improvements along North Gales Street. These improvements included the installation of sidewalks, which would ensure safe walking conditions for students residing in the subdivision. The Applicant proposes to provide two off-street parking spaces for each residential lot and 26 off-street parking spaces for the 25-unit apartment building. In addition, on-street parking is available along East 7th Avenue. County staff reviewed the proposal and determined that it would comply with minimum access requirements and applicable street standards.

Water service would be provided by an existing PUD group water system, and sewer service would be provided by the City of Port Angeles. The Applicant would be required to extend public water and sewer utilities to each lot. The County would verify that adequate water and sewer would be available to the proposed lots prior to final plat approval. The Applicant would be required to submit and receive approval of a landscaping plan demonstrating that a five-foot visual landscaping buffer would be provided along North Gales Street and East 7th Avenue for the proposed apartment building. Stormwater management for the site was previously designed as part of the Eklund Heights subdivision, and the Applicant would be required to submit and receive approval of a revised drainage plan addressing the newly proposed development prior to final plat approval. The property is located within a CARA. County staff reviewed the proposal and determined that the proposed development would not affect the CARA. No other critical areas were identified on the property.

Conditions, as detailed below, are necessary to ensure that the Applicant properly records the plat; ensures consistency with submitted plans; provides certificates of water and sewer availability; ensures all utilities are properly installed and common facilities are maintained; obtains all necessary inspections; develops the proposal in a timely manner; and meets all other federal, state, and local requirements and requirements for subdivision approval. *Findings 1, 2, 6 – 28.*

2. **With conditions, the proposed subdivision would be consistent with development regulations, considering land use type, development level, infrastructure, and development characteristics, such as development standards, as required by Chapter 58.17 RCW.** The County provided reasonable notice and opportunity to comment on the proposed preliminary plat. The County did not receive any written comments on the proposal from members of the public in response to its notice materials. Members of the public, however, testified at the hearing and raised concerns about existing street and sidewalk conditions and about whether adequate off-street parking would be provided for the proposed 25-unit apartment building. As discussed above in Conclusion 1, all required street and sidewalk improvements were constructed as part of the previous Eklund Heights subdivision development and County staff determined that the proposal would comply with minimum access requirements and applicable street standards. County staff also determined that the proposed off-street parking spaces for the entire development proposal would be adequate. In addition, Applicant Representative Annie O'Rourke explained at the hearing that parking demands associated with affordable housing are less than those associated with market-rate housing. She further explained that the proposed apartment units would be studio or one-bedroom units that would not be anticipated to accommodate parking for multiple vehicles. Comments from reviewing departments and agencies were incorporated in County staff's recommended conditions for approval, which the Hearing Examiner adopts in this decision as conditions of preliminary subdivision approval.

The County analyzed the environmental impacts of the proposal, as required by SEPA, determined that the proposal would not have a probable significant adverse impact on the environment, and issued a Determination of Nonsignificance. County staff determined that, with conditions, the proposal would be consistent with all applicable County requirements, including the applicable Comprehensive Plan, municipal code, and development standards. The public interest would be served by the platting of the subdivision. As noted in Conclusion 1 and detailed below, conditions are necessary to ensure that the proposal meets all criteria required for preliminary plat approval as well as all other local, state, and federal requirements. *Findings 1 – 28.*

Zoning Variance

3. **With conditions, the proposal would meet the specific criteria for a zoning variance under CCC 33.30.030.** The Applicant requests a variance from the eight-foot side setback requirement of CCC 33.13.060(6)(b) to allow the three proposed two-unit townhome structures to be built on property lines and therefore allow for each townhome unit and underlying lot to be individually owned. Although the County Comprehensive Plan specifically promotes the development of townhouses to create affordable housing opportunities, the current County code does not recognize this housing type. The County code does list the similar housing type of duplexes as permitted outright in the MD zone

but requires eight-foot side setbacks that would prevent individual unit ownership. Accordingly, a variance from the side setback requirement is necessary to allow for the development of townhome units consistent with the Applicant's mission to provide affordable housing options and with the intent of the Comprehensive Plan. Construction of the townhome structures would be required to comply with applicable building code requirements, including requirements related to fire safety, which would ensure that the structures would not be materially detrimental to the public health or injurious to property or improvements in the vicinity.

As noted above, duplexes are allowed outright in the MD zone, and the only difference between such duplex structures and the proposed two-unit townhomes would be the location of the property line along the shared wall, which would allow for individual unit ownership. The requested variance allowing for the zero lot line setback would not be a grant of special privilege. There are zoning regulations in various zones in the County that allow zero lot setbacks, particularly in urban areas, and the similar duplex building type is allowed outright in the MD zone. Conditions, as detailed below, are necessary to ensure that the proposed residential structures are constructed in conformance with submitted plans, that the Applicant obtains all necessary permits, and that the Applicant complies with all other local, state, and federal regulations. *Findings 1 – 4, 6 – 28.*

DECISION

Based on the preceding findings and conclusions, the request for a preliminary subdivision to create a 13-lot subdivision that would consist of six single-family residential lots, six townhouse unit lots, and a 25-unit apartment building lot and the associated request for a variance from the eight-foot side setback requirement of CCC 33.13.060(6)(b) to permit the three proposed two-unit townhome structures to be built on property lines, on an approximately 1.9-acre undeveloped parcel located southwest of the intersection of North Gales Street and East 7th Avenue is **APPROVED**, with the following conditions:²

1. The conditions developed for this application were based on information provided by the Applicant and other elements of the public record. The Applicant is proposing a 13-lot subdivision with six of the lots allowed to have zero side yard setback to accommodate construction of three townhouses. Potable water will be provided to each lot by the PUD#1 and sewage will be removed from the site through the City of Port Angeles Sewer. Access to the site will be provided by East 7th Avenue. This decision and conditions of approval are subject to change if information provided by the Applicant or their authorized representative proves inaccurate.

² Conditions include both legal requirements applicable to all developments and requirements to mitigate the specific impacts of this development.

2. A final Mylar shall be submitted, approved, and finalized prior to construction of the residential homes and the multi-family complex in conformance with Chapter 29.20 CCC and shall include the location of all roads, sidewalks, utilities, and fire hydrants. The complete plat number and existing parcel numbers must appear at the top right corner of the final plat as follows:

Plat No. LDV2022-00017
Parcel No. 063012-690110

3. A note on the plat shall indicate that the purpose of the proposal is for residential and multi-family development.
4. The Applicant shall obtain building permits for the construction of each of the structures. A landscaping plan will be required to be submitted and approved with the multi-family complex in compliance with Chapter 33.53 CCC. Road approaches shall also be submitted and approved for each of the proposed development permits.
5. A revision to the existing stormwater plan shall be approved by the Road Department and implemented prior to final plat approval.
6. Prior to final plat approval, the Applicant shall provide Water Availability Verification (WAV) to the Environmental Health Division. The application shall be accompanied by a letter from the Clallam County PUD#1 stating that the distribution system has been installed in accordance with their requirements and specifications. Water mains must be installed to each lot.
7. The location of all hydrants shall be noted on the final plat and all distances verified by a surveyor. Hydrants shall be installed as specified in Table A of CCC 21.02.035. The Applicant should consult the Clallam County Fire Marshal for further information. Approval of the hydrant placement by the Fire Marshal shall be submitted prior to final plat approval.
8. Connection to the City of Port Angeles Sewer is required. The Applicant shall provide an "installed as design" letter from the Public Works Department following construction, inspection, and approval by the County prior to final plat approval.
9. In accordance with CCC 29.30.700, the responsibility for the maintenance and operation of any common facilities, including roads, shall be determined prior to final plat approval. Said facilities may be maintained and operated by the land divider, a lot owners' association, or a public agency or a private agency consistent with applicable state requirements. However, no public or private agency has been designated for the maintenance of common facilities and is therefore not being considered as part of this

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proposal. If said common facilities are to be owned and managed by a lot owners' association, said lot owners' association shall be established prior to final approval. The association is responsible for operating and maintaining all common facilities which have been dedicated or deeded to it by the land divider. The bylaws of the association shall authorize, at a minimum, the following responsibilities and authorities:

- To enforce covenants and conditions required by this Title, or in the lot owner's association.
- To levy and collect assessments against all lots to adequately accomplish the association's responsibilities.
- To collect money from unit owners to finance future improvements.
- To collect delinquent assessments through the courts, including money to pay for the costs of court action.
- To enter into contracts to build, maintain and manage common facilities required by this Title.
- To allow amendments to the bylaws for improvements required by this Title require a land division alteration to be submitted, approved and finalized in accordance with this Title.

10. If a homeowners' association is formed, the final plat shall include a statement that requires indefinite existence of the association and automatic membership in the association upon assumption of ownership of a lot within the plat. The association bylaws shall be submitted and approved by the Administrator prior to final approval. The bylaws required for this section shall be separate from any bylaws or private covenants established by the subdivider. Any private covenants or restrictions proposed by the subdivider shall not be included with any required bylaws set forth by Title 29 of the Clallam County Code.
11. Prior to final plat approval, underground utilities must be installed to each lot by the land divider including, but not limited to electrical and telephone. Television cable is optional, provided that if cable service is installed, it must be installed underground. Reservation of all required utility easements must be assured and clearly shown on the face of the final plat.
12. All required improvements shall be installed by the land divider after the County has granted preliminary approval and prior to final approval in accordance with the following procedures:
 - Underground utilities, sanitary sewers, and storm drains installed in the road right-of-way shall be constructed before surfacing of streets. Stubs for service connections for underground utilities and sanitary sewers shall be placed so as to avoid disturbance of street improvements when service connections are made.

- A drawing showing required improvements as constructed shall be signed by the designer or installer, retained by the land divider and shall be submitted and filed with the Road Department upon completion of the improvements.
 - Lot Grading: Grading and filling of lots in a land division having an average slope of ten (10) percent or more shall be in compliance with the most recent edition of the Uniform Building Code adopted by Clallam County, and shall comply with the Chapter 27.12 CCC and the Clallam County Drainage Manual, if applicable.
 - Minimum improvements required by this Title shall be installed at the expense of the land divider prior to final approval.
 - The County Public Works Department shall inspect and approve all required construction prior to final approval.
13. Prior to inspection of the required improvements, the Applicant shall submit a completed *Affidavit of Improvements* and *Improvement Inspection Request* (forms available at the Clallam County Department of Community Development).
 14. The Applicant shall submit a Certificate of Title dated no earlier than 30 days prior to submitting for final plat approval.
 15. The above requirements are subject to change if proposed lot sizes or any other information provided by the Applicant or their authorized representative proves inaccurate.
 16. Current year property taxes (year in which the subdivision is to receive final approval) and any delinquent assessments for which the property may be liable to be paid in full to the Clallam County Treasurer.
 17. Upon completion of all of the above requirements, the Applicant shall submit the certificate of title and three (3) copies of the proposed final plat and appropriate fees for review by the Administrator for final approval.
 18. All certification stamps and signatures shall be in permanent black ink.
 19. The Clallam County Auditor will only accept a final plat which shall consist of one or more pages, each 18 inches wide by 24 inches, clearly and legibly drawn on polyester base (mylar) film with a minimum thickness of three mil. All drawing and lettering on the final plat shall be in permanent black ink. The only acceptable alternative is photographically processed mylar film copies (photographically processed means fixed line silver based photopositive chemical process). The following processes are not acceptable: Diazo (ammonia) process mylar, electrostatic mylar, wash off (wet erasable) mylar, sepia paper, pencil on mylar or tracing paper.

20. As the legislative authority for Clallam County, the Board of Commissioners shall grant final approval upon finding that the Applicant has complied with all requirements and conditions consistent with this chapter. The Administrator shall forward a final subdivision along with a statement on whether or not all requirements have been met, including a recommendation to the Board for its action. The Board shall take action on final subdivisions at its next regularly scheduled meeting.
21. A final plat which meets all of the requirements of Title 29 of the CCC and of this decision shall be submitted to the Administrator for processing and approval within five (5) years of the date of this preliminary land division approval. The final plat may be presented to the County at any time during the period of preliminary approval. The preliminary approval shall be null and void unless a final plat is approved and recorded during the original five-year approval period.

DECIDED this 6th day of July 2022.



ANDREW M. REEVES
Hearing Examiner
Sound Law Center



19
7/3/23

Date of report: June 28, 2023

General	\$185,341.50
Other	\$297,135.89
Total	\$482,477.39

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

June 26 - 30, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	111.60			
00100.221	Auditor	714.36			
00100.241/291	Commissioners (BOCC)	76.71			
19914.291	BOCC - Veterans Relief		963.80		
19961.291	BOCC - American Rescue Plan Act		12,796.30		
00100.331-334	Dept. of Community Develop't (DCD)	659.90			
30301.331	DCD - Lower Dungeness Floodplain		6,687.23		196.83
11301.511	Health & Human Services (HHS)		6,441.40		
00100.511	HHS - Environmental Health	28,190.03			
00100.513	HHS - Admin	825.96			
00100.461	Human Resources (HR)	629.76			
50401.461	HR - Risk Management		783.20		
50501.461	HR - Workers Compensation		429.76		
00100.411	Information Technology (IT)	1,708.30			
00100.851	Juvenile Services	4,507.45			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		16.04		
00100.911/912	Parks Fair Facilities (PFF)	80,843.80			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		21,254.29		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		1,131.52		
30501.911	PFF - Capital Projects		4,760.52		
00100.841-843	Prosecuting Attorney	20,212.12			
	Public Works (PW)				
10101.611	PW - Roads		218,304.37		
41401.611	PW - Clallam/Seki Sewer		2,013.97		
42401.611	PW - Carlsborg Sewer		534.91		
43401.611	PW - Bullman Beach Water System		921.16		
50301.611	PW - ER&R (Equip't Rental & Revolving)		18,394.58		
00100.811-815,817	Sheriff	42,711.96			
00100.816	Sheriff - Jail Medical	2,999.38			
11003.811	Sheriff - Boating Safety		50.43		
11008.811	Sheriff - OPNET Drug		140.89		
11065.811	Sheriff - OPSCAN Operations		1,275.29		
11080.811	Sheriff - Inmate Commissary		36.21		3.19
00100.931	WSU Extension	1,150.17			
Total		185,341.50	296,935.87	-	200.02

VISA Current Charges:

Statement Date:

Report Reconciliation		Totals			
Total	482,277.37	General Fund	185,341.50		
Final Check Lists	482,277.37	Non-GF	297,135.89		
Difference	-	VISA Charges	-		
		Total	482,477.39	Use Tax	200.02

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
7/3/2023	FORESTRY SUPPLIERS INC	416755-00	lkennedy	2,236.72	196.83	2,236.72
7/3/2023	SWANSONS SERVICES CORP.	1730580	jkoon	36.21	3.19	36.21
Totals:				2,272.93	200.02	2,272.93

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0021386	STAPLES ADVANTAGE	8070575856	6/21/2023 OFFICE SUPPLIES AND BUS (	111.60	111.60
Sub total for U S BANK:							111.60

0.*
0.*
0.*
111.60+
714.36+
12,873.01+
7,347.13+
35,457.39+
1,803.72+
39.00+
1,708.30+
4,507.45+
16.04+
107,990.13+
20,212.12+
18,394.58+
221,774.41+
44,214.78+
2,999.38+
963.80+
1,150.17+
482,277.37*+
0.*
0.*

apChkLst
06/28/2023 9:20:20AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0046683	ODP BUSINESS SOLUTIONS	L310620849001	4/29/2023	DOL REMOVABLE TAPE	687.31	
			310625632001	5/1/2023	IVORY PAPER, FOLDERS, PEI	27.05	714.36
Sub total for U S BANK:							714.36

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CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000382	CODE PUBLISHING COMPANY	GC0010999	6/22/2023	MUNICIPAL CODE, WEB UPD,	76.71	76.71
7/3/2023	0015513	OLYMPIC PENINSULA COMM	LARPA OPCC 6/2	6/22/2023	ARPA - HHS MEDICAL RESPIT	12,796.30	12,796.30
Sub total for U S BANK:							12,873.01

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.171E	6/15/2023	G146 \$33.00/G133 \$41.80 VEI	311.30	
			2023.174E	6/15/2023	G146 \$22.00/G133 \$46.20 MAY	203.50	514.80
7/3/2023	0000546	EXPRESS SERVICES, INC	29135576	6/7/2023	CE BURKHARDT 2 HRS	75.10	75.10
7/3/2023	0000589	FORESTRY SUPPLIERS INC	416755-00	6/12/2023	G146 TASK 2 MONITORING S	2,236.72	2,236.72
7/3/2023	0026563	MAHAN, REBECCA	MAHAN 6-21-23	6/21/2023	G146 TASK 2 MONITORING S	641.84	641.84
7/3/2023	0039090	GUSSMAN, JOHN	2148	5/22/2023	G146 TASK 2 PROFESSIONAL	329.00	329.00
7/3/2023	0044771	SHORE ROAD NURSERY	5/1/23 TO 6/13/2	6/14/2023	G146 TASK 3 PROFESSIONAL	353.60	353.60
7/3/2023	0045812	GREEN, JOEL	GREEN 6-15-23	6/15/2023	G146 TASK 2 MONITORING E	424.21	424.21
7/3/2023	0047237	BFI NATIVE SEEDS LLC	230641	6/20/2023	G146 TASK 3 NATIVE SEED M	2,646.86	2,646.86
7/3/2023	0048771	KANNING, HEIDI	REF 6-14-23	6/15/2023	REFUND BPT2023-00526	125.00	125.00
Sub total for U S BANK:							7,347.13

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000296	CENTURYLINK	CL 06-06-23	6/6/2023	HOPS - FORKS OFFICE PHON	307.08	307.08
7/3/2023	0000546	EXPRESS SERVICES, INC	29135581	6/7/2023	HOPS - EXTRA HELP	1,168.48	1,168.48
7/3/2023	0001508	STERICYCLE, INC	3006495696	5/31/2023	HOPS - SYRINGE DISPOSAL	215.97	215.97
7/3/2023	0001641	VERIZON WIRELESS	9936016827-1	5/28/2023	HOPS - J OPPELT CELL PHON	898.09	898.09
7/3/2023	0015513	OLYMPIC PENINSULA COMMLOPCC 06-06-23		6/6/2023	HOPS - SUDP	3,078.90	3,078.90
7/3/2023	0016427	MCKESSON MEDICAL-SURGIK20735364		6/8/2023	HOPS - SANITIZING WIPES	139.94	139.94
7/3/2023	0033201	WESTSIDE PIZZA	WP 06-02-23	6/2/2023	HOPS - HRHC SUPPORT GRC	104.34	104.34
7/3/2023	0042813	LAW, LISA	LL BT 06-16-23	6/16/2023	HOPS - BUSINESS TRAVEL	78.60	78.60
7/3/2023	0048774	AMAZING MOVERS 360	AM 06-07-23	6/7/2023	HOPS - MOVING - HRHC REC	450.00	450.00
7/3/2023	0000336	CLALLAM CONSERVATION DI	NEP21-OSS26	6/5/2023	ONSITE - 05/2023 DOH NEP P	1,653.61	
			EPA23-PIC5	6/5/2023	WATER QUALITY - 05/2023 DC	1,370.28	3,023.89
7/3/2023	0036231	FISHER SCIENTIFIC COMPAN	3719702	6/13/2023	WATER LAB - LAB SUPPLIES	186.01	186.01
7/3/2023	0002523	GARCELON, JENNIFER	JG BT 6-21-23	6/21/2023	ADMIN - WSALPHO 2023 SUM	119.50	119.50
7/3/2023	0046683	ODP BUSINESS SOLUTIONS L315836885001		6/6/2023	ONSITE - OFFICE SUPPLIES	72.87	72.87
7/3/2023	0001179	PACIFIC OFFICE EQUIPMENT	1123715	6/14/2023	ADMIN - FURNITURE REPLAC	24,787.76	24,787.76
7/3/2023	0001641	VERIZON WIRELESS	99360116827	5/28/2023	WQ - K KOWAL CELL PHONE	329.42	329.42
7/3/2023	0046683	ODP BUSINESS SOLUTIONS L315859048001		6/6/2023	HADM - ORGANIZER	98.99	
			31585951101	6/6/2023	HADM - MOUSE	16.31	
			315859519001	6/5/2023	HADM - TABS	4.11	119.41
7/3/2023	0039629	OPPELT, JENNIFER	JO Reimb 06-20	6/20/2023	HADM - JO - BUSINESS TRAV	377.13	377.13
Sub total for U S BANK:							35,457.39

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	7/3/2023	0000546	EXPRESS SERVICES, INC	29172908	6/21/2023	INVOICE 29172908	368.90	368.90
	7/3/2023	0001136	OLYMPIC MEDICAL CENTER	9712076703390	6/21/2023	97120767033901	140.50	140.50
	7/3/2023	0001179	PACIFIC OFFICE EQUIPMENT	1123746	6/21/2023	INV 1123746	429.76	429.76
	7/3/2023	0025115	RADIA INC PS	60010024931	6/21/2023	DOS 8252022	273.80	273.80
	7/3/2023	0037692	SEBRIS BUSTO JAMES	79193	6/21/2023	INV 79193	590.76	590.76
Sub total for U S BANK:							1,803.72	

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Final Check List
CLALLAM COUNTY

HR Payroll

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0045162	UNITED STATES TREASURY	PCORI1876359	6/22/2023 PCORI FEES 2022 RHS PLAN	39.00	39.00
Sub total for U S BANK:							39.00

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	7/3/2023	0000674	GOVCONNECTION, INC.	74087685	7/3/2023	DCD20230508 - SURFACE TYI	157.83	157.83
	7/3/2023	0004211	CENTURYLINK	3604574863-062	7/3/2023	JUVIE FAX LINES (3)	306.79	
				3605651032-062	7/3/2023	MODEM POOL	139.88	
				3606832263-062	7/3/2023	SEQUIM SHERIFF #2	104.14	
				3604574397-062	7/3/2023	JUVIE COURTROOM FAX	69.64	
				3606832192-062	7/3/2023	SEQUIM SHERIFF #1	66.88	
				3604570323-062	7/3/2023	PA SHOP MAINT SHOP	63.33	
				3604576843-062	7/3/2023	JUVIE PHONE SWITCH	63.33	813.99
	7/3/2023	0023718	AT&T	3604574397-062	7/3/2023	JUVIE COURTROOM FAX LOI	47.78	47.78
	7/3/2023	0030587	B&H PHOTO VIDEO	213923717	7/3/2023	PROS20230607 - CORONER F	688.70	688.70
Sub total for U S BANK:							1,708.30	

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0000363	CLALLAM COUNTY SHERIFF	C23-021	6/15/2023	DET MEALS	2,311.05
	7/3/2023	0000628	GALLS LLC	024750698	6/9/2023	UNIFORMS & CLOTHING	339.29
				024679391	6/2/2023	UNIFORMS & CLOTHING	193.66
				024750694	6/9/2023	UNIFORMS & CLOTHING	171.90
				024750699	6/9/2023	UNIFORMS & CLOTHING	110.57
				024750707	6/9/2023	UNIFORMS & CLOTHING	76.24
	7/3/2023	0001547	SYSKO FOOD SERVICES OF	555016116	6/14/2023	DET FOOD & SUPPLIES	643.01
	7/3/2023	0017787	DAIRY FRESH FARMS INC	8122317110	6/20/2023	DET FOOD	69.65
	7/3/2023	0041147	AMERIGAS PROPANE LP	3151795213	6/20/2023	UTILITIES	449.68
	7/3/2023	0041605	HOME DEPOT PRO	750969933	6/19/2023	DET SUPPLIES	78.56
				750323172	6/14/2023	DET SUPPLIES	63.84
Sub total for U S BANK:							4,507.45

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0001540	SWAIN'S GENERAL STORE IN314245	6/21/2023	GLOVES; RDS = \$16.04	16.04	16.04
Sub total for U S BANK:							16.04

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000034	AIR FLO HEATING CO	97431848	6/22/2023	2009FAC VAV AIR SYS BOX DI	913.92	913.92
7/3/2023	0000087	ANGELES ELECTRIC INC	19932	6/22/2023	2303FG SEC LT PWR WIRE P	4,127.28	4,127.28
7/3/2023	0000091	ANGELES MILLWORK & LUMB	332678	6/22/2023	SC STAIN SEALER & PAINT SI	634.53	
			333585	6/22/2023	FG AXIS EXT WOOD BITS HD	63.56	
			332927	6/22/2023	2303FG SEC LT PWR MTR M>	26.43	
			K92661	6/22/2023	2301CH RSTR JV BLD DRIL BI	20.60	
			333132	6/22/2023	FG CEILING HOOK	2.56	747.68
7/3/2023	0000196	BILLS PLUMBING & SANIKAN	ls3660617	6/22/2023	SC SANIKANS	350.00	
			s3660906	6/22/2023	FWB SANIKAN	105.00	
			s3660661	6/22/2023	RH SANIKAN	100.00	
			s3660702	6/22/2023	RDG SANIKAN	100.00	
			s3661233	6/22/2023	DRA SANIKANS	100.00	755.00
7/3/2023	0000331	CLALLAM COUNTY AUDITOR	23-152694 bal	6/22/2023	2006FAC RECORDING FEE B	203.50	203.50
7/3/2023	0000359	CLALLAM COUNTY PUBLIC W	2023.167e	6/22/2023	FG RENTAL D CRAWFORD TF	210.12	210.12
7/3/2023	0000359	CLALLAM COUNTY PUBLIC W	1480 5/23	6/22/2023	CB MAY SEWER	57.90	57.90
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.166e	6/22/2023	Q2 2023 ERR	35,358.21	35,358.21
7/3/2023	0000561	FERGUSON ENTERPRISES IN	1539765-1	6/22/2023	2303FG SEC LT PWR PVC EP	122.27	122.27
7/3/2023	0000677	GRAINGER INC	9741344759	6/22/2023	CH BATTERIES	316.46	
			9741133871	6/22/2023	CH PLSTC SHEET	95.28	
			9740310058	6/22/2023	CH MAILBOX LOCK	8.31	
			9732065538	6/22/2023	CH MINI BULB	2.85	422.90
7/3/2023	0000700	HACH COMPANY	13608950	6/22/2023	2305UP CDJ RPR IMPRV TUR	4,557.02	4,557.02
7/3/2023	0000714	HARTNAGEL BLDG SUPPLY IN	853805	6/22/2023	SMPK ALGAE RESIST	36.55	
			853447	6/22/2023	SMPK SOCKET ADAPT SOCK	19.50	56.05
7/3/2023	0000725	HEARTLINE, THE	a19318	6/22/2023	FG TRUCK RENTAL FOR REP	783.36	783.36
7/3/2023	0000750	HOME DEPOT CREDIT SERVI	9514318	6/22/2023	CH SHERIFF WINDOW FILM	107.64	107.64
7/3/2023	0001074	NEW PIG CORP	24010692-00	6/22/2023	CH STORM DRAIN FILTERS	1,097.48	
			4057241-00	6/22/2023	CH ABSORBANT ROLL	82.51	1,179.99
7/3/2023	0001156	OLYPEN INC	230610-0016	6/22/2023	DRA DSL INTERNET	23.95	23.95
7/3/2023	0001252	PORT ANGELES, CITY OF	63871-98716 05	6/20/2023	CH MAY UTIL & GARBAGE	21,923.60	
			63871-147906 0	6/20/2023	CH MAY UTIL & GARBAGE	4,889.86	
			60327-89776 05	6/20/2023	3RD ST MAY UTIL & GARBAGI	944.21	27,757.67

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0001253	PORT ANGELES SOLID WAST 1132375	6/22/2023	JUV DUMP FEE	71.77	
			1132413	6/22/2023	JUV DUMP FEE	54.31	
			1132524	6/22/2023	JUV DUMP FEE	11.64	
			1132532	6/22/2023	JUV DUMP FEE	9.73	
			1130655	6/22/2023	JUV DUMP FEE	9.21	
			1129877	6/22/2023	JUV DUMP FEE	8.70	165.36
	7/3/2023	0001258	PORT ANGELES POWER EQU98014870	6/22/2023	SMPK ANTI CORROSION SPR	14.11	14.11
	7/3/2023	0001300	PUBLIC UTILITY DISTRICT 43120 05/23	6/20/2023	RH MAY ELECT	184.61	
			25837 5/23	6/20/2023	DRA MAY ELECT	163.19	
			25839 5/23	6/20/2023	DRA MAY ELECT	158.64	
			25840 6/23	6/20/2023	DRA MAY ELECT	150.77	
			25838 5/23	6/20/2023	DRA MAY ELECT	51.54	
			44963 05/23	6/20/2023	RH IRR MAY ELECT	31.15	
			67069 6/23	6/20/2023	SMPK CLINE SPT UNMETERE	23.62	763.52
	7/3/2023	0001540	SWAIN'S GENERAL STORE IN 313891	6/20/2023	JV WEED & FEED LAWN FOO	92.35	
			313420	6/20/2023	SC TRASH BAGS WSTBSKT V	50.60	
			313580	6/20/2023	SC PROTECTION GLASSES L	32.37	
			313989	6/20/2023	FG LAWN & GARDEN FOOD	28.26	
			314067	6/20/2023	CH KEY	6.46	210.04
	7/3/2023	0001576	THURMAN SUPPLY 860358	6/20/2023	JUV PVC FITTINGS FOR CAM	50.00	
			860224	6/20/2023	DRA STRAINERS	16.35	66.35
	7/3/2023	0001586	TRAFFIC SAFETY SUPPLY CO IN V059501	6/20/2023	DRA CUSTOM UNATTENDED	307.36	307.36
	7/3/2023	0004211	CENTURYLINK 3606835847 445	6/22/2023	DRA TELEPHONES	141.36	141.36
	7/3/2023	0004211	CENTURYLINK 3609283540 820	6/22/2023	CDJ TELEPHONE	140.56	140.56
	7/3/2023	0004211	CENTURYLINK 3609283441 593	6/22/2023	DRA TELEPHONES	72.99	72.99
	7/3/2023	0004322	ANDGAR CORPORATION 17746a	6/22/2023	2009FAC VAV AIR SYST BOX I	4,912.32	
			17746b	6/22/2023	2009FAC CH VAV AIR SYST B	4,803.52	9,715.84
	7/3/2023	0017412	TERRY'S LOCK & SAFE INC 8254	6/20/2023	2301CH RSTR JV BLD SAFE L	119.90	119.90
	7/3/2023	0027135	SHERWIN WILLIAMS INC 7565-7	6/20/2023	JAIL PAINT	31.52	31.52
	7/3/2023	0027917	COMMERCIAL REPAIR 597235	6/22/2023	FG FREEZER REPAIR LABOR	344.84	344.84
	7/3/2023	0028699	SOUND PUBLISHING INC 8103313	6/20/2023	FG 2023 FAIR DISC KITSAP VI	1,972.25	
			8103030	6/20/2023	DRA SC ADVERT ONE TANK, '	1,575.00	3,547.25
	7/3/2023	0030634	ALLPLAY SYSTEMS LLC 2023-124F	6/22/2023	SC BUCKET SWING	384.55	384.55
	7/3/2023	0032999	PLATT 4b83007	6/22/2023	2301CH RSTR JV BLD LFU BL	398.65	398.65
	7/3/2023	0034689	RESPONSE TECHNOLOGIES I IN V906	6/20/2023	CH PROTECTION PLAN	3,450.00	3,450.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0036323	BUCK'S NORTHWEST LANDS	3006	6/22/2023	1710CH NEW LANDSCAPE BE	1,131.52	1,131.52
7/3/2023	0041504	IML SECURITY SUPPLY	3681357	6/22/2023	2301CH RSTR JV BLD ELECT	856.66	
			3671249	6/22/2023	2301CH RSTR JV BLD DOOR	381.26	
			3673860	6/22/2023	2301CH RSTR JV BLG ELECT	153.55	1,391.47
7/3/2023	0041605	HOME DEPOT PRO	745492926	6/22/2023	2301CH RSTR JV BLD INSTAI	2,170.56	
			750770752	6/22/2023	2301CH RSTR JV BLD CHAIR	1,867.66	
			749379962	6/22/2023	CDJ GLOVES LINERS BATH T	1,720.65	
			750969917	6/22/2023	SC TRIG SPRYR SNTZR REFI	832.17	
			749603643	6/22/2023	CH BATH TISS LINERS MULTI	579.73	
			747927648	6/22/2023	2301CH RSTR JV BLD MICRO	379.71	7,550.48
7/3/2023	0041995	CASCADIA WATER LLC	3401 5/23	6/22/2023	DRA APRIL MAY WATER	658.00	658.00
Sub total for U S BANK:							107,990.13

Prosecutor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000546	EXPRESS SERVICES, INC	29172922	6/22/2023	EXPRESS SERVICES	453.32	
			29093229	6/22/2023	EXPRESS SERVICES	323.80	
			29135591	6/22/2023	EXPRESS SERVICES	323.80	1,100.92
7/3/2023	0001154	OLYMPIC VIEW PROPERTIES LEASE	06/22/23	6/22/2023	FAMILY SUPPORT LEASE 3RI	5,520.00	5,520.00
7/3/2023	0001179	PACIFIC OFFICE EQUIPMENT	1122389	6/22/2023	CORONER DESK	1,517.76	
			1122675	6/22/2023	POE CONTRACT	280.23	
			1122674	6/22/2023	POE CONTRACT	178.76	
			1122676	6/22/2023	POE CONRACT	141.65	
			1122677	6/22/2023	POE CONTRACT	48.31	2,166.71
7/3/2023	0001641	VERIZON WIRELESS	9935634770	6/22/2023	VERIZON BILL	1,415.70	1,415.70
7/3/2023	0003431	HI-TECH SECURITY, INC.	70171	6/22/2023	ANNUAL SECURITY FEE	391.55	391.55
7/3/2023	0045696	THURSTON COUNTY CORON	CCC-06012023	6/22/2023	CORONER	750.00	750.00
7/3/2023	0045735	PACIFIC NW FORENSIC PATH	2023-CO-158	6/22/2023	CORONER	2,100.00	2,100.00
7/3/2023	0046683	ODP BUSINESS SOLUTIONS	L315797790001	6/22/2023	OFFICE SUPPLIES	380.53	
			310521546001	6/22/2023	OFFICE SUPPLIES	92.51	
			310505905001	6/22/2023	OFFICE SUPPLIES	87.02	560.06
7/3/2023	0047008	CINCOTTO, KARI	CINCOTTO6/22/	6/22/2023	MILEAGE REIMBURSEMENT	36.68	36.68
7/3/2023	0048776	CAROLE JENNY MD MBA	JENNY06/22/202	6/22/2023	EXPERT WITNESS	6,170.50	6,170.50
Sub total for U S BANK:							20,212.12

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000090	ANGELES MACHINE WORKS	I77912	6/13/2023	Surface Manifolds - 150	271.73	271.73
7/3/2023	0000091	ANGELES MILLWORK & LUMB	333877	6/20/2023	Propane - PA 831	25.69	25.69
7/3/2023	0000099	A-1 AUTO PARTS	1437553	6/13/2023	Spun Gold Wash Mitt - SQ 20-E	60.91	
			1437616	6/13/2023	V Belt - SQ 454	58.31	119.22
7/3/2023	0000175	BEAR CAT MFG INC	122776	5/31/2023	Pulse Sensor - SQ 905	1,295.27	1,295.27
7/3/2023	0000592	FORKS AUTO ELECTRIC	934795	6/12/2023	Vehicle Battery - LC 225	608.16	
			934797	6/12/2023	9-845 S/P - LC 225	159.53	767.69
7/3/2023	0000599	FORKS OUTFITTERS	13JUN2023	6/13/2023	Level 3 Line - LC	5.42	5.42
7/3/2023	0000772	INDUSTRIAL HYDRAULICS INC	A343892	6/16/2023	Telescopic Cylinder, Hoist-PA St	2,035.78	
			A343819	6/9/2023	Repairs: Pump, Bearing, Valve, Se	1,022.63	
			A343893	6/16/2023	Straights and Reducers Adptr -	710.17	3,768.58
7/3/2023	0001187	PAPE MACHINERY INC	14489962	6/2/2023	Shaft Axle - PA Stores	703.37	
			14536864	6/15/2023	Wiring Harness - PA SCP120	60.13	763.50
7/3/2023	0001251	PORT ANGELES AUTO GLASS	0073494	6/14/2023	Windshield - PA S331	734.40	
			0073493	6/13/2023	Windshield - PA 22	542.91	1,277.31
7/3/2023	0001252	PORT ANGELES, CITY OF	52934/4358 6/23	6/10/2023	Utility Charges - PA	3,575.18	3,575.18
7/3/2023	0001255	PRICE FORD LINCOLN MERCI	5049099	6/15/2023	Window Moulding - PA S331	110.88	
			5049131	6/17/2023	Bolts, Oil Level Tube - PA 150	48.59	159.47
7/3/2023	0001385	SAFETY-KLEEN CORP	91387349	5/25/2023	Solvent - PA	176.60	176.60
7/3/2023	0001463	SNAP-ON TOOLS	06142319635	6/14/2023	BHX WRset, Mini Grinder - PA	66.37	66.37
7/3/2023	0001551	TACOMA SCREW PRODUCTS	140080736-00	6/7/2023	Nylon Tubing - PA	268.27	
			140079696-00	6/7/2023	Angle Grinder - SQ 20-SMTOO	151.38	
			140080310-00	6/5/2023	Roll Towels - PA	53.27	
			140080909-00	6/7/2023	Grease Fittings - LC	8.80	481.72
7/3/2023	0001781	WHITEHEADS AUTO PARTS IN	259392	6/13/2023	Flx 6PT 15mm - LC 20-SMTOC	28.23	28.23
7/3/2023	0017663	ARAMARK UNIFORM SVCS IN	5120261608	6/15/2023	Laundry Services - SQ	16.34	
			5120266352	6/22/2023	Laundry Services - SQ	16.34	
			5120264486	6/20/2023	Laundry Services - PA	16.31	
			5120261584	6/15/2023	Laundry Services - LC	16.30	
			5120266339	6/22/2023	Laundry Services - WE	16.30	81.59

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
	7/3/2023	0022435	RACE STREET AUTO PARTS	636452-23	6/21/2023	Oil Filters - PA Stores	196.09	
				635527-23	6/14/2023	Bladerunner Belts - PA 155MP	181.50	
				634735-23	6/7/2023	Wiper Blades, Filters - PA 106	137.91	
				636510-23	6/23/2023	Filters:Air, Fuel, Hydrlic-PA Store	129.69	
				634632-23	6/6/2023	Fleetrunner Belt - PA 243	32.29	
				634893-23	6/8/2023	Return/Credit - PA 44	-19.58	657.90
7/3/2023	0027284	MOTION INDUSTRIES INC	WA08-00214554	5/26/2023	Hi Volume Roller - PA 1768, 176	119.48	119.48	119.48
7/3/2023	0038943	SIX ROBBLEES INC	23P3869	3/8/2023	Hydraulic Fluid - PA 200	303.65	303.65	303.65
7/3/2023	0042561	ALL BATTERY SALES & SERVICE	22076359	6/20/2023	Battery - PA Stores	328.47	328.47	328.47
7/3/2023	0046926	SNAP ON CREDIT	MODIS 0610202	6/10/2023	Monthly subscription Modis Edg	81.40	81.40	81.40
7/3/2023	0047582	WEST HILLS FORD MAZDA	808594/2	6/13/2023	Repairs - PA S340	4,040.11	4,040.11	4,040.11
Sub total for U S BANK:								18,394.58

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000091	ANGELES MILLWORK & LUMB	333952	6/21/2023	MAINTENANCE SUPPLIES - P	51.14	
			332844	6/6/2023	SUPPLIES- TRL	27.50	78.64
7/3/2023	0017663	ARAMARK UNIFORM SVCS IN	5120264487	6/20/2023	LAUNDRY SERVICE-PA	16.32	
			5120261582	6/15/2023	LAUNDRY SERVICE -LC	16.30	
			5120261606	6/15/2023	LAUNDRY SERVICE-SQ	16.30	
			5120266338	6/22/2023	LAUNDRY SERVICE - LC	16.29	65.21
7/3/2023	0004211	CENTURYLINK	3835282-060823	6/8/2023	CENTURYLINK 360-683-5282	133.76	133.76
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.188E	6/21/2023	05/23 MONTHLY TRUCK REN	19,427.54	
			2023.186E	6/21/2023	05/23 RENTAL OF FACILITIES	8,000.00	
			2023.185E	6/21/2023	05/23 SIGNS USED FROM INV	6,704.63	
			2023.176E	6/21/2023	05/23 ITEMS FROM INVENTOI	5,917.58	
			2023.187E	6/21/2023	05/23 GRAVEL USAGE	761.77	
			2023.183E	6/21/2023	05/23 MECHANICS COSTS	165.00	40,976.52
7/3/2023	0000363	CLALLAM COUNTY SHERIFF	2023Q3TRAFFP	7/1/2023	2023 Q3 TRAFFIC POLICING	125,000.00	125,000.00
7/3/2023	0000546	EXPRESS SERVICES, INC	29172907-10101	6/14/2023	EXPRESS EMPLOYMENT 06/1	4,795.26	
			29135576-10101	6/7/2023	EXPRESS EMPLOYEE 05/29-C	3,894.47	8,689.73
7/3/2023	0041163	FICKETT STRUCTURAL SOLU	22060-02	2/20/2023	BRIDGE INSPECTION SERVIC	6,131.88	6,131.88
7/3/2023	0030069	GOOD2GO!	336047530	5/7/2023	BRIDGE TOLL - ACCOUNTING	6.50	6.50
7/3/2023	0000885	LAKESIDE INDUSTRIES, INC	234471	6/10/2023	LAKESIDE OLY PEN ASPHALT	14,548.63	14,548.63
7/3/2023	0037389	ORSBORN, SHELDON TYLER	80100001	5/26/2023	CDL PHYSICAL REIMBURSEM	175.00	175.00
7/3/2023	0001861	POWERSCREEN OF WASHIN	(RSA000354-1	6/5/2023	CHIP SCREENER RENTAL	20,634.00	20,634.00
7/3/2023	0021386	STAPLES ADVANTAGE	3540671490	6/17/2023	OFFICE SUPPLIES - THUMB I	165.59	165.59
7/3/2023	0001551	TACOMA SCREW PRODUCTS	140080737-00	6/7/2023	MAINTENANCE SUPPLIES - P	166.21	
			140080797-00	6/7/2023	MAINTENANCE SUPPLIES - P	1,009.32	
			140080312-00	6/5/2023	MAINTENANCE SUPPLIES - L	523.38	1,698.91
7/3/2023	0000074	AM TEST, INC.	134022	6/21/2023	SAMPLE TESTING-WWTP	500.00	500.00
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.178E	6/21/2023	05/23 FUEL	48.97	48.97
7/3/2023	0020614	WOOD HAWK, INC	2041	6/18/2023	SEPTIC WASTE TRANSPORT	1,465.00	1,465.00
7/3/2023	0004211	CENTURYLINK	457-4719-61423	6/14/2023	360-457-4719 856B 6/14/23	81.20	81.20
7/3/2023	0001300	PUBLIC UTILITY DISTRICT	119587-061423	6/14/2023	PUD 971 CARLSBORG RD 5/9	453.71	453.71
7/4/2023	0000546	EXPRESS SERVICES, INC	29172907-43401	6/14/2023	EXPRESS 05/29-6/11 CROSS	921.16	921.16
Sub total for U S BANK:							221,774.41

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000159	BOB BARKER CO INC	#INV1911993	6/9/2023	INMATE UNIFORMS	614.44	614.44
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.170E	6/15/2023	MILEAGE FOR LEY & CHASTA	284.21	284.21
7/3/2023	0000459	DAY WIRELESS SYSTEMS INC	#INV777235	5/26/2023	CALIBRATION OF RADARS IN	2,978.40	2,978.40
7/3/2023	0000539	EVERGREEN COLLISION, SEC	54886	5/16/2023	TOWING	620.73	620.73
7/3/2023	0000593	FORKS, CITY OF	2635	6/2/2023	PRISONER BOARD BILL	10,900.80	10,900.80
7/3/2023	0000812	JIFFY CLEANERS	061123	6/11/2023	UNIFORM CLEANINGS	213.91	213.91
7/3/2023	0001252	PORT ANGELES, CITY OF	78780	1/11/2023	SEX OFFENDER ADDRESS VI	4,646.91	
			82495-151160-Jt	6/10/2023	UTILITIES - FRONT ST	493.03	5,139.94
7/3/2023	0001300	PUBLIC UTILITY DISTRICT	88052-Jun23	6/12/2023	UTILITIES - KITFOX LN	50.43	50.43
7/3/2023	0001426	SEQUIM, CITY OF	3rd QTR 2022-2t	6/22/2023	SEX OFFENDER ADDRESS VI	774.49	774.49
7/3/2023	0001543	SWANSONS SERVICES CORP	1730580	6/8/2023	INDIGENT PACKS	36.21	36.21
7/3/2023	0001641	VERIZON WIRELESS	9937380350	6/15/2023	CELL PHONE SERVICE	4,347.50	4,347.50
7/3/2023	0001677	WA ASSOC OF SHERIFFS & P	#INV031195	5/31/2023	FULL CONFERENCE REGIST	2,075.00	2,075.00
7/3/2023	0001828	NIKOLA ENGINEERING INC	48775	6/21/2023	END POINTS	1,179.20	1,179.20
7/3/2023	0004211	CENTURYLINK	360-457-2911-Jt	6/14/2023	TELEPHONE SERVICE	69.64	
			360-457-9044-Jt	6/14/2023	TELEPHONE SERVICE	69.64	
			206-Z14-0050-Jt	6/14/2023	TELEPHONE SERVICE	69.06	208.34
7/3/2023	0021386	STAPLES ADVANTAGE	3540198787	6/10/2023	DATA STICKS	299.09	
			3540198788	6/10/2023	COPY PAPER	221.91	
			3540198786	6/10/2023	STAPLES ONE TOUCH PLUS,	100.67	621.67
7/3/2023	0029000	MINKS, SHAUN	060623	6/6/2023	UNIFORM ITEMS PERSONAL	168.41	168.41
7/3/2023	0029266	NI GOVERNMENT SERVICES	I23052909221	6/6/2023	SATELLITE PHONE SERVICE	49.48	49.48
7/3/2023	0041605	HOME DEPOT PRO	749139317	6/7/2023	JAIL SUPPLIES	820.03	
			748957842	6/7/2023	JAIL SUPPLIES	140.33	960.36
7/3/2023	0046683	ODP BUSINESS SOLUTIONS	L313374774001	6/1/2023	OFFICE SUPPLIES	198.04	198.04
7/3/2023	0048775	NOWICKI, TERRENCE	062223	6/22/2023	REIMBURSEMENT TO HOME	12,793.22	12,793.22
Sub total for U S BANK:							44,214.78

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/4/2023	0001136	OLYMPIC MEDICAL CENTER	6.22.23	6/22/2023	INMATE MEDICAL	1,440.08	1,440.08
7/4/2023	0001254	PORT ANGELES FIRE DEPAR	115-2023-000019	6/22/2023	INMATE MEDICAL 5.10.23	175.03	175.03
7/4/2023	0001453	K BEN SKERBECK DDS PS, PE	Skerbeck-6.15.2	6/22/2023	INMATE MEDICAL	829.00	
			Skerbeck-5.30.2	6/22/2023	INMATE MEDICAL	324.00	1,153.00
7/4/2023	0001508	STERICYCLE, INC	3006497473	6/22/2023	BIO HAZARD WASTE	10.36	10.36
7/4/2023	0003268	CHINOOK PHARMACY INC.	Chinook 6/7/23	6/7/2023	INMATE MEDS	136.04	136.04
7/4/2023	0025115	RADIA INC PS	ZASUXB2	6/22/2023	INMATE MEDICAL 5.27.23	32.82	
			ZAS95SQ	6/22/2023	INMATE MEDICAL 1.4.23	23.50	
			ZATNJIE	6/22/2023	INMATE MEDICAL	23.50	
			ZAS95TA	6/22/2023	INMATE MEDICAL 1.4.23	5.05	84.87
Sub total for U S BANK:							2,999.38

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06/22/2023 10:51:23AM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6/22/2023	0000360	CLALLAM COUNTY ER&R	ER&R 6/22/23	6/22/2023	VEHICLE RENTAL	63.80	63.80
6/22/2023	0020849	U S BANK	VK5992 6/22/23	6/22/2023	FUEL	150.00	
			AT4817 6/22/23	6/22/2023	FOOD	100.00	
			GA1302 6/22/23	6/22/2023	FOOD	100.00	
			LR7552 6/22/23	6/22/2023	FOOD	100.00	
			LV9835 6/22/23	6/22/2023	FOOD	100.00	
			RA5095 6/22/23	6/22/2023	FUEL	100.00	
			SE2067 6/22/23	6/22/2023	FOOD	100.00	
			UA6931 6/22/23	6/22/2023	FOOD	100.00	
			LV9835 6/22/23	6/22/2023	FOOD	50.00	900.00
Sub total for U S BANK:							963.80

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06/28/2023 12:57:22PM

Final Check List
CLALLAM COUNTY

WSU Ext

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/3/2023	0000360	CLALLAM COUNTY ER&R	2023.173E	7/3/2023	CLALLAM COUNTY PUBLIC V	638.10	
			2023.169E	7/3/2023	CLALLAM COUNTY PUBLIC V	97.90	736.00
7/3/2023	0005470	ROME, CLEA	6523cr	7/3/2023	CLEA ROME TRAVEL EXPENS	316.25	316.25
7/3/2023	0029267	MOULTON, LAUREL	62023lm	7/3/2023	REIMBURSEMENT	97.92	97.92
Sub total for U S BANK:							1,150.17



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7/3/23

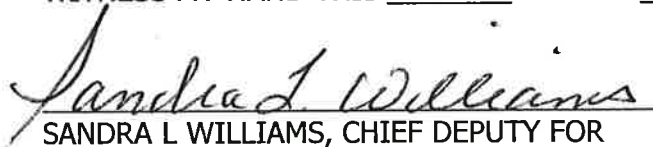
Payroll Ending: 6/15/2023

Gross Earnings:	\$864,009.59
Benefits Paid:	\$190,432.67
Total Expenditures:	\$1,054,442.26

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 27th DAY OF June 2023


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

(County Administrator)

COPY

Payroll and Benefits Paid for semi-monthly payroll: June 23, 2023

Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employee s Paid by Fund #	Total Expenditures
COUNTY (Semi-Monthly)					
General Fund	00100	622,572.45	134,639.14	208	757,211.59
Sheriff: Boating Safety/VRF	11003/04	485.78	90.00	1	575.78
HHS	11301	20,095.69	4,261.63	10	24,357.32
Prosecutor-Local Crime Victim	11701	5,253.84	1,036.93	2	6,290.77
Treasurer- O&M	12201	1,243.90	260.09	1	1,503.99
Auditor-Doc Preservation	12401	2,037.77	423.27	2	2,461.04
Noxious Weed Control	13001	2,814.50	647.67	1	3,462.17
Veterans Relief	19914	4,622.92	962.13	2	5,585.05
Affordable Housing Sales Tax	19951	4,348.15	874.36	1	5,222.51
HR-Risk Management	50401	13,337.03	3,110.55	4	16,447.58
HR-Workers Compensation	50501	1,744.57	382.40	2	2,126.97
		678,556.60	146,688.17		825,244.77
ROADS					
PW - Roads	10101	143,398.50	34,260.65	58	177,659.15
PW - Flood Control	10135	1,340.06	306.68	4	1,646.74
PW - Solid Waste	40201	642.74	134.20	3	776.94
Clallam Bay/Sekiu Sewer	41401	15,858.76	3,628.88	14	19,487.64
PW - Carlsborg Sewer M&O	42401	714.92	152.92	7	867.84
ER&R	50301	23,498.01	5,261.17	15	28,759.18
		185,452.99	43,744.50		229,197.49
TOTALS		864,009.59	190,432.67		1,054,442.26

Prepared by:



Sherry Price, Deputy Auditor

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06/21/2023 10:19:28AM
Check Date: 06/23/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle sc

Page: 1

Fund Worked : 00100
Emps : 208

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	533,535.23	15,964.49	v VACATION	21,724.04	656.90
s SICK	18,177.65	549.64	fh FLOATING HOLIDAY	14,273.75	480.50
o25v OT X 2.5 - CORR VOLUNTEER/SHRF	9,684.18	124.25	o15s OVERTIME X 1.5 - SHERIFF DEPT	7,872.39	149.25
sc15 HHS SCANNING PROJ OT X 1.5	4,454.92	111.50	cu COMP USED	2,308.78	74.32
vp VACATION PAYOFF	1,538.50	65.84	oth OVERTIME X 1.5 - HOURLY	1,383.09	107.00
mil MILITARY LEAVE	1,183.74	40.00	accred ACCREDITATION PAY	1,155.15	
stby STANDBY PAY	1,021.55	27.00	auto AUTO ALLOWANCE CONTRACTUAL	850.00	
aute AUTO ALLOWANCE ELECTED	680.00		bsba BS/BA EDUCATION INCENTIVE	462.49	
o15j OVERTIME x 1.5 - JUV DETENTION	447.38	12.25	fl FUNERAL LEAVE	386.49	16.00
uapr URINE ANALYSIS PREMIUM	337.25		phsm PHONE STIPEND SMART PHONE	200.00	
spt SICK PAYOFF - TERMINATION 10%	197.20	84.09	h HOLIDAY	174.26	5.50
aspi ACTING SUPERVISOR PAY JUVENILE	104.30	84.00	detpay DETECTIVE PAY	100.92	
oc1 ON CALL SHIFT DAY	97.09	3.00	oc2 ON CALL NON-SHIFT DAY	94.65	1.00
asp SHERIFF ACTING SUPERVISOR PAY	69.41	44.00	aaas AA/AS EDUCATION INCENTIVE	58.04	
			Totals:	622,572.45	18,600.53

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	52,918.86	socsec SOCIAL SECURITY	38,317.54
pers2 PERS 2 RETIREMENT	27,774.20	401a 401A DEFERRED COMPENSATION	12,622.07
icm457 ICMA DEFERRED COMP	9,812.38	medtx MEDICARE TAX	8,961.37
leoff2 LEOFF 2 RETIREMENT	4,982.76	psers PSERS RETIREMENT	4,207.99
fmlatx WA Paid Family & Medical Leave	3,599.31	pers3 PERS 3 RETIREMENT	3,566.74
udteam UNION DUES - TEAMSTERS	3,338.97	rth457 ROTH-ICMA DEFERRED COMP	2,446.85
n457 NATIONWIDE 457	1,487.50	l&i L&I - SELF INSURED	1,273.96
h457 MASSMUTUAL 457	1,196.36	dshs DSHS CHILD SUPPORT	637.38
udpd UNION DUES - 1619 D	515.41	medpre HEALTH INSURANCE PRE TAX	454.60
pers1 PERS 1 RETIREMENT	423.01	udmp UNION DUES - 1619 MP	385.63
udcd UNION DUES - 1619 CD C	370.56	udlc UNION DUES - 1619 LC	369.04
evggar EVERGREEN FIN GARNISHMENT	341.10	udtint TEAMSTERS INIT FEE or ADJ	100.00
udps UNION DUES - 1619 S	36.63	udcs UNION DUES - 1619 CS	30.88
garnfe GARNISHMENT FEE	0.50		
		Totals:	180,171.60

Benefit Code and Description	Amount	Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	44,617.44	socsec SOCIAL SECURITY	38,317.54
401a 401A DEFERRED COMPENSATION	11,408.36	l&i L&I - SELF INSURED	10,811.57

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 208

Benefit Code and Description	Amount
medtx MEDICARE TAX	8,961.37
pers3 PERS 3 RETIREMENT	5,459.98
medpre HEALTH INSURANCE PRE TAX	2,520.00
pers1 PERS 1 RETIREMENT	732.52

Benefit Code and Description	Amount
psers PSERS RETIREMENT	6,777.41
leoff2 LEOFF 2 RETIREMENT	3,095.95
fmlatx WA Paid Family & Medical Leave	1,347.64
unemp UNEMPLOYMENT	589.36

Totals: 134,639.14

Gross Earnings by Fund: 622,572.45 18,600.53

Total Fund Deductions: 180,171.60

Fund Net: 442,400.85

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06/21/2023 10:19:28AM
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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle sc

Page: 3

Fund Worked : 11004
Emps : 1

Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	485.78	10.00

Totals: 485.78 10.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	59.49
socsec SOCIAL SECURITY	30.12
udpd UNION DUES - 1619 D	4.41
l&i L&I - SELF INSURED	0.75

Deduction Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	41.44
medtx MEDICARE TAX	7.04
fmlatx WA Paid Family & Medical Leave	2.83

Totals: 146.08

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	30.12
l&i L&I - SELF INSURED	25.54
fmlatx WA Paid Family & Medical Leave	1.06

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	25.75
medtx MEDICARE TAX	7.04
unemp UNEMPLOYMENT	0.49

Totals: 90.00

Gross Earnings by Fund: 485.78 10.00

Total Fund Deductions: 146.08

Fund Net: 339.70

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06/21/2023 10:19:28AM
Check Date: 06/23/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle sc

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Fund Worked : 11301
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		15,787.70	558.75	sc15	HHS SCANNING PROJ OT X 1.5		2,608.87	66.00
cu	COMP USED		538.71	16.50	v	VACATION		470.34	21.50
s	SICK		431.64	13.50	fh	FLOATING HOLIDAY		249.69	7.50
jd	JURY DUTY		8.74	0.25					
					Totals:			20,095.69	684.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,637.46	pers2	PERS 2 RETIREMENT		1,278.08		
socsec	SOCIAL SECURITY		1,245.94	401a	401A DEFERRED COMPENSATION		426.45		
medtx	MEDICARE TAX		291.39	udteam	UNION DUES - TEAMSTERS		242.00		
rth457	ROTH-ICMA DEFERRED COMP		117.18	fmlatx	WA Paid Family & Medical Leave		116.98		
icm457	ICMA DEFERRED COMP		58.28	l&i	L&I - SELF INSURED		51.58		
h457	MASSMUTUAL 457		33.61	Totals:			5,498.95		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,087.95	socsec	SOCIAL SECURITY		1,245.94		
medtx	MEDICARE TAX		291.39	401a	401A DEFERRED COMPENSATION		286.79		
l&i	L&I - SELF INSURED		285.65	fmlatx	WA Paid Family & Medical Leave		43.80		
unemp	UNEMPLOYMENT		20.11	Totals:			4,261.63		
				Gross Earnings by Fund:			20,095.69	684.00	
				Total Fund Deductions:			5,498.95		
				Fund Net:			14,596.74		

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Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,237.07	141.00	v	VACATION		750.71	26.00
s	SICK		258.33	9.00	oth	OVERTIME X 1.5 - HOURLY		7.73	0.50
					Totals:			5,253.84	176.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		334.15	fedtx	FEDERAL WITHHOLDING TAX		332.58		
socsec	SOCIAL SECURITY		325.74	401a	401A DEFERRED COMPENSATION		135.24		
medtx	MEDICARE TAX		76.19	udteam	UNION DUES - TEAMSTERS		67.50		
fmlatx	WA Paid Family & Medical Leave		30.58	l&i	L&I - SELF INSURED		11.15		
				Totals:			1,313.13		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		545.87	socsec	SOCIAL SECURITY		325.74		
medtx	MEDICARE TAX		76.19	401a	401A DEFERRED COMPENSATION		54.09		
l&i	L&I - SELF INSURED		18.32	fmlatx	WA Paid Family & Medical Leave		11.46		
unemp	UNEMPLOYMENT		5.26						
				Totals:			1,036.93		
				Gross Earnings by Fund:			5,253.84		176.50
				Total Fund Deductions:			1,313.13		
				Fund Net:			3,940.71		

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Fund Worked : 12201
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
r	REGULAR	1,243.90	52.80					
						Totals:	1,243.90	52.80
Deduction Code and Description		Amount		Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	145.26		pers2	PERS 2 RETIREMENT	79.11		
socsec	SOCIAL SECURITY	77.12		401a	401A DEFERRED COMPENSATION	62.20		
medtx	MEDICARE TAX	18.04		udteam	UNION DUES - TEAMSTERS	15.90		
fmlatx	WA Paid Family & Medical Leave	7.24		l&i	L&I - SELF INSURED	4.18		
						Totals:	409.05	
Benefit Code and Description		Amount		Benefit Code and Description		Amount		
pers2	PERS 2 RETIREMENT	129.24		socsec	SOCIAL SECURITY	77.12		
401a	401A DEFERRED COMPENSATION	24.88		medtx	MEDICARE TAX	18.04		
l&i	L&I - SELF INSURED	6.86		fmlatx	WA Paid Family & Medical Leave	2.71		
unemp	UNEMPLOYMENT	1.24						
						Totals:	260.09	
						Gross Earnings by Fund:	1,243.90	52.80
						Total Fund Deductions:	409.05	
						Fund Net:	834.85	

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Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,426.00	64.00	v	VACATION		484.49	17.89
s	SICK		122.60	5.89	cu	COMP USED		4.68	0.23
					Totals:			2,037.77	88.01
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		139.12	pers2	PERS 2 RETIREMENT		129.60		
socsec	SOCIAL SECURITY		126.35	401a	401A DEFERRED COMPENSATION		41.22		
medtx	MEDICARE TAX		29.55	udteam	UNION DUES - TEAMSTERS		26.13		
icm457	ICMA DEFERRED COMP		25.00	fmlatx	WA Paid Family & Medical Leave		11.86		
l&i	L&I - SELF INSURED		5.12	Totals:			533.95		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		211.72	socsec	SOCIAL SECURITY		126.35		
401a	401A DEFERRED COMPENSATION		40.74	medtx	MEDICARE TAX		29.55		
l&i	L&I - SELF INSURED		8.43	fmlatx	WA Paid Family & Medical Leave		4.43		
unemp	UNEMPLOYMENT		2.05	Totals:			423.27		
				Gross Earnings by Fund:			2,037.77		88.01
				Total Fund Deductions:			533.95		
				Fund Net:			1,503.82		

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,814.50	93.00					
					Totals:			2,814.50	93.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		226.37		pers2	PERS 2 RETIREMENT		179.00	
socsec	SOCIAL SECURITY		174.50		401a	401A DEFERRED COMPENSATION		140.73	
medtx	MEDICARE TAX		40.81		udmp	UNION DUES - 1619 MP		30.88	
fmlatx	WA Paid Family & Medical Leave		16.38		l&i	L&I - SELF INSURED		6.33	
					Totals:			815.00	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		292.43		socsec	SOCIAL SECURITY		174.50	
l&i	L&I - SELF INSURED		74.69		401a	401A DEFERRED COMPENSATION		56.29	
medtx	MEDICARE TAX		40.81		fmlatx	WA Paid Family & Medical Leave		6.13	
unemp	UNEMPLOYMENT		2.82						
					Totals:			647.67	
					Gross Earnings by Fund:			2,814.50	93.00
					Total Fund Deductions:			815.00	
					Fund Net:			1,999.50	

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Fund Worked : 19914
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	4,622.92	161.60				
				Totals:		4,622.92	161.60
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
pers2	PERS 2 RETIREMENT	294.02		socsec	SOCIAL SECURITY	286.63	
fedtx	FEDERAL WITHHOLDING TAX	278.51		401a	401A DEFERRED COMPENSATION	186.49	
medtx	MEDICARE TAX	67.03		udteam	UNION DUES - TEAMSTERS	65.00	
fmlatx	WA Paid Family & Medical Leave	26.91		l&i	L&I - SELF INSURED	12.78	
				Totals:		1,217.37	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
pers2	PERS 2 RETIREMENT	480.32		socsec	SOCIAL SECURITY	286.63	
401a	401A DEFERRED COMPENSATION	92.46		medtx	MEDICARE TAX	67.03	
l&i	L&I - SELF INSURED	20.99		fmlatx	WA Paid Family & Medical Leave	10.08	
unemp	UNEMPLOYMENT	4.62					
				Totals:		962.13	
Gross Earnings by Fund:						4,622.92	161.60
Total Fund Deductions:						1,217.37	
Fund Net:						3,405.55	

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Fund Worked : 19951
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,178.15	88.00	auto AUTO ALLOWANCE CONTRACTUAL	170.00	
			Totals:	4,348.15	88.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	579.69		socsec SOCIAL SECURITY	269.59	
pers2 PERS 2 RETIREMENT	265.73		401a 401A DEFERRED COMPENSATION	208.91	
medtx MEDICARE TAX	63.05		fmlatx WA Paid Family & Medical Leave	25.31	
l&i L&I - SELF INSURED	6.33		Totals:	1,418.61	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2 PERS 2 RETIREMENT	434.11		socsec SOCIAL SECURITY	269.59	
401a 401A DEFERRED COMPENSATION	83.56		medtx MEDICARE TAX	63.05	
l&i L&I - SELF INSURED	10.39		fmlatx WA Paid Family & Medical Leave	9.48	
unemp UNEMPLOYMENT	4.18		Totals:	874.36	
			Gross Earnings by Fund:	4,348.15	88.00
			Total Fund Deductions:	1,418.61	
			Fund Net:	2,929.54	

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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,455.08	261.81	v	VACATION		1,085.90	32.25
s	SICK		626.05	12.50	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
					Totals:			13,337.03	306.56
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,739.66				870.94		
h457	MASSMUTUAL 457		557.41				412.62		
medtx	MEDICARE TAX		203.70				166.97		
401a	401A DEFERRED COMPENSATION		155.33				77.63		
l&i	L&I - SELF INSURED		20.53						
							Totals:	4,204.79	
Benefit Code and Description			Amount				Amount		
socsec	SOCIAL SECURITY		870.94				693.99		
pers2	PERS 2 RETIREMENT		674.06				463.72		
medtx	MEDICARE TAX		203.70				161.90		
fmlatx	WA Paid Family & Medical Leave		29.07				13.17		
							Totals:	3,110.55	
							Gross Earnings by Fund:	13,337.03	306.56
							Total Fund Deductions:	4,204.79	
							Fund Net:	9,132.24	

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Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			1,744.57	36.11					
					Totals:			1,744.57	36.11
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		208.53		icm457	ICMA DEFERRED COMP		160.64	
401a	401A DEFERRED COMPENSATION		113.70		pers2	PERS 2 RETIREMENT		109.90	
socsec	SOCIAL SECURITY		108.47		medtx	MEDICARE TAX		25.37	
fmlatx	WA Paid Family & Medical Leave		10.15		l&i	L&I - SELF INSURED		2.20	
					Totals:			738.96	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		181.25		socsec	SOCIAL SECURITY		108.47	
401a	401A DEFERRED COMPENSATION		58.13		medtx	MEDICARE TAX		25.37	
fmlatx	WA Paid Family & Medical Leave		3.80		l&i	L&I - SELF INSURED		3.63	
unemp	UNEMPLOYMENT		1.75						
					Totals:			382.40	
					Gross Earnings by Fund:			1,744.57	36.11
					Total Fund Deductions:			738.96	
					Fund Net:			1,005.61	

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Fund Worked : - Totals -
Emps : 224

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		581,045.12	17,421.56	v	VACATION		24,515.48	754.54
s	SICK		19,616.27	590.53	fh	FLOATING HOLIDAY		14,523.44	488.00
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		9,684.18	124.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT		8,358.17	159.25
sc15	HHS SCANNING PROJ OT X 1.5		7,063.79	177.50	cu	COMP USED		2,852.17	91.05
vp	VACATION PAYOFF		1,538.50	65.84	oth	OVERTIME X 1.5 - HOURLY		1,390.82	107.50
auto	AUTO ALLOWANCE CONTRACTUAL		1,190.00		mil	MILITARY LEAVE		1,183.74	40.00
accred	ACCREDITATION PAY		1,155.15		stby	STANDBY PAY		1,021.55	27.00
aute	AUTO ALLOWANCE ELECTED		680.00		bsba	BS/BA EDUCATION INCENTIVE		462.49	
o15j	OVERTIME x 1.5 - JUV DETENTION		447.38	12.25	fl	FUNERAL LEAVE		386.49	16.00
uapr	URINE ANALYSIS PREMIUM		337.25		phsm	PHONE STIPEND SMART PHONE		200.00	
spt	SICK PAYOFF - TERMINATION 10%		197.20	84.09	h	HOLIDAY		174.26	5.50
aspi	ACTING SUPERVISOR PAY JUVENILE		104.30	84.00	detpay	DETECTIVE PAY		100.92	
oc1	ON CALL SHIFT DAY		97.09	3.00	oc2	ON CALL NON-SHIFT DAY		94.65	1.00
asp	SHERIFF ACTING SUPERVISOR PAY		69.41	44.00	aaas	AA/AS EDUCATION INCENTIVE		58.04	
jd	JURY DUTY		8.74	0.25					

Totals: 678,556.60 20,297.11

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	58,265.53
pers2	PERS 2 RETIREMENT	30,856.41
icm457	ICMA DEFERRED COMP	10,223.27
leoff2	LEOFF 2 RETIREMENT	5,024.20
fmlatx	WA Paid Family & Medical Leave	3,925.18
pers3	PERS 3 RETIREMENT	3,566.74
h457	MASSMUTUAL 457	1,787.38
l&i	L&I - SELF INSURED	1,394.91
udpd	UNION DUES - 1619 D	519.82
pers1	PERS 1 RETIREMENT	423.01
udcd	UNION DUES - 1619 CD C	370.56
evggar	EVERGREEN FIN GARNISHMENT	341.10
udps	UNION DUES - 1619 S	36.63
garnfe	GARNISHMENT FEE	0.50

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	41,832.94
401a	401A DEFERRED COMPENSATION	14,092.34
medtx	MEDICARE TAX	9,783.54
psers	PSERS RETIREMENT	4,207.99
udteam	UNION DUES - TEAMSTERS	3,755.50
rth457	ROTH-ICMA DEFERRED COMP	2,564.03
n457	NATIONWIDE 457	1,487.50
dshs	DSHS CHILD SUPPORT	637.38
medpre	HEALTH INSURANCE PRE TAX	454.60
udmp	UNION DUES - 1619 MP	416.51
udlc	UNION DUES - 1619 LC	369.04
udtint	TEAMSTERS INIT FEE or ADJ	100.00
udcs	UNION DUES - 1619 CS	30.88

Totals: 196,467.49

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	49,654.39

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	41,832.94

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Benefit Code and Description	Amount
401a 401A DEFERRED COMPENSATION	12,569.02
medtx MEDICARE TAX	9,783.54
pers3 PERS 3 RETIREMENT	5,459.98
medpre HEALTH INSURANCE PRE TAX	2,520.00
pers1 PERS 1 RETIREMENT	732.52
unemp UNEMPLOYMENT	645.05

Benefit Code and Description	Amount
l&i L&I - SELF INSURED	11,427.97
psers PSERS RETIREMENT	6,777.41
leoff2 LEOFF 2 RETIREMENT	3,121.70
fmlatx WA Paid Family & Medical Leave	1,469.66
h457 MASSMUTUAL 457	693.99

Totals: 146,688.17

Grand Total Gross Earnings: 678,556.60 20,297.11

Grand Total Deductions: 196,467.49

Grand Total Net: 482,089.11

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Fund Worked : 10101
Emps : 58

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	128,689.15	4,092.00	v VACATION	7,533.92	239.00
fh FLOATING HOLIDAY	2,584.05	94.00	o15r OVERTIME X 1.5 - ROADS DEPT	2,569.89	57.50
s SICK	1,938.13	59.00	cu COMP USED	1,514.58	52.50
auto AUTO ALLOWANCE CONTRACTUAL	340.00		fl FUNERAL LEAVE	333.18	12.50
vp VACATION PAYOFF	237.51	10.00	cpr COMP TIME PAID - PW ROADS	48.43	1.50
spt SICK PAYOFF - TERMINATION 10%	36.81	15.50	c15r COMP EARNED X 1.5 ROADS	-2,427.15	-51.50
			Totals:	143,398.50	4,582.00

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	12,403.34	socsec SOCIAL SECURITY	9,022.01
pers2 PERS 2 RETIREMENT	8,859.59	icm457 ICMA DEFERRED COMP	2,733.90
medtx MEDICARE TAX	2,109.94	401a 401A DEFERRED COMPENSATION	2,008.16
udteam UNION DUES - TEAMSTERS	1,516.04	fmlatx WA Paid Family & Medical Leave	846.62
h457 MASSMUTUAL 457	550.15	c13gar CHAPTER 13 GARNISHMENT	538.00
l&i L&I - SELF INSURED	326.33	pers3 PERS 3 RETIREMENT	279.99
dshs DSHS CHILD SUPPORT	262.00	udmp UNION DUES - 1619 MP	140.55
udtint TEAMSTERS INIT FEE or ADJ	89.86	garnfe GARNISHMENT FEE	1.00
		Totals:	41,687.48

Benefit Code and Description	Amount	Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	14,258.94	socsec SOCIAL SECURITY	8,894.93
l&i L&I - SELF INSURED	5,234.31	401a 401A DEFERRED COMPENSATION	2,760.62
medtx MEDICARE TAX	2,080.23	pers3 PERS 3 RETIREMENT	576.34
fmlatx WA Paid Family & Medical Leave	312.51	unemp UNEMPLOYMENT	142.77
		Totals:	34,260.65

Gross Earnings by Fund:	143,398.50	4,582.00
Total Fund Deductions:	41,687.48	
Fund Net:	101,711.02	

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Fund Worked : 10135
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,340.06	28.00					
					Totals:			1,340.06	28.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		117.19		socsec	SOCIAL SECURITY		83.26	
pers3	PERS 3 RETIREMENT		48.26		icm457	ICMA DEFERRED COMP		32.22	
pers2	PERS 2 RETIREMENT		21.34		medtx	MEDICARE TAX		19.47	
h457	MASSMUTUAL 457		9.88		401a	401A DEFERRED COMPENSATION		8.37	
fmlatx	WA Paid Family & Medical Leave		7.81		l&i	L&I - SELF INSURED		1.83	
udmp	UNION DUES - 1619 MP		1.58		udteam	UNION DUES - TEAMSTERS		0.17	
					Totals:			351.38	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers3	PERS 3 RETIREMENT		103.80		socsec	SOCIAL SECURITY		83.26	
401a	401A DEFERRED COMPENSATION		38.45		pers2	PERS 2 RETIREMENT		35.43	
l&i	L&I - SELF INSURED		22.00		medtx	MEDICARE TAX		19.47	
fmlatx	WA Paid Family & Medical Leave		2.93		unemp	UNEMPLOYMENT		1.34	
					Totals:			306.68	
					Gross Earnings by Fund:			1,340.06	28.00
					Total Fund Deductions:			351.38	
					Fund Net:			988.68	

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Fund Worked : 40201
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			642.74	16.50					
					Totals:			642.74	16.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		57.57		socsec	SOCIAL SECURITY		39.84	
pers2	PERS 2 RETIREMENT		37.72		401a	401A DEFERRED COMPENSATION		13.98	
medtx	MEDICARE TAX		9.32		udmp	UNION DUES - 1619 MP		5.22	
icm457	ICMA DEFERRED COMP		3.98		fmlatx	WA Paid Family & Medical Leave		3.75	
pers3	PERS 3 RETIREMENT		2.41		l&i	L&I - SELF INSURED		1.11	
					Totals:			174.90	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		61.58		socsec	SOCIAL SECURITY		39.84	
401a	401A DEFERRED COMPENSATION		13.36		medtx	MEDICARE TAX		9.32	
pers3	PERS 3 RETIREMENT		5.19		l&i	L&I - SELF INSURED		2.86	
fmlatx	WA Paid Family & Medical Leave		1.41		unemp	UNEMPLOYMENT		0.64	
					Totals:			134.20	
					Gross Earnings by Fund:			642.74	16.50
					Total Fund Deductions:			174.90	
					Fund Net:			467.84	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 41401
Emps : 14

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		13,678.29	410.00	o15r	OVERTIME X 1.5 - ROADS DEPT		1,250.47	23.75
v	VACATION		619.25	16.00	s	SICK		310.75	8.00
					Totals:			15,858.76	457.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,048.27	socsec	SOCIAL SECURITY		956.02		
pers2	PERS 2 RETIREMENT		952.97	401a	401A DEFERRED COMPENSATION		266.42		
medtx	MEDICARE TAX		223.61	udteam	UNION DUES - TEAMSTERS		133.42		
fmlatx	WA Paid Family & Medical Leave		89.73	icm457	ICMA DEFERRED COMP		89.67		
l&i	L&I - SELF INSURED		33.07	udmp	UNION DUES - 1619 MP		30.01		
pers3	PERS 3 RETIREMENT		20.51	h457	MASSMUTUAL 457		16.47		
udtint	TEAMSTERS INIT FEE or ADJ		10.14	Totals:			3,870.31		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,603.63	socsec	SOCIAL SECURITY		983.36		
l&i	L&I - SELF INSURED		469.16	401a	401A DEFERRED COMPENSATION		248.13		
medtx	MEDICARE TAX		230.00	pers3	PERS 3 RETIREMENT		44.12		
fmlatx	WA Paid Family & Medical Leave		34.59	unemp	UNEMPLOYMENT		15.89		
				Totals:			3,628.88		
				Gross Earnings by Fund:			15,858.76	457.75	
				Total Fund Deductions:			3,870.31		
				Fund Net:			11,988.45		

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle s

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Fund Worked : 42401
Emps : 7

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		714.92	20.75					
					Totals:			714.92	20.75
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		67.19		socsec	SOCIAL SECURITY		44.35	
pers2	PERS 2 RETIREMENT		40.70		401a	401A DEFERRED COMPENSATION		11.37	
icm457	ICMA DEFERRED COMP		10.39		medtx	MEDICARE TAX		10.37	
fmlatx	WA Paid Family & Medical Leave		4.17		pers3	PERS 3 RETIREMENT		3.62	
udmp	UNION DUES - 1619 MP		3.53		udteam	UNION DUES - TEAMSTERS		3.36	
l&i	L&I - SELF INSURED		1.46						
					Totals:			200.51	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		66.50		socsec	SOCIAL SECURITY		44.35	
401a	401A DEFERRED COMPENSATION		15.05		medtx	MEDICARE TAX		10.37	
pers3	PERS 3 RETIREMENT		7.79		l&i	L&I - SELF INSURED		6.57	
fmlatx	WA Paid Family & Medical Leave		1.56		unemp	UNEMPLOYMENT		0.73	
					Totals:			152.92	
					Gross Earnings by Fund:			714.92	20.75
					Total Fund Deductions:			200.51	
					Fund Net:			514.41	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 50301
Emps : 15

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		19,801.55	644.25	cpr	COMP TIME PAID - PW ROADS		1,549.82	48.00
o15r	OVERTIME X 1.5 - ROADS DEPT		1,322.32	28.50	v	VACATION		449.17	14.00
s	SICK		284.21	10.00	cu	COMP USED		90.94	3.00
					Totals:			23,498.01	747.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,403.16	pers2	PERS 2 RETIREMENT		1,392.19		
socsec	SOCIAL SECURITY		1,357.15	medtx	MEDICARE TAX		317.42		
401a	401A DEFERRED COMPENSATION		258.71	icm457	ICMA DEFERRED COMP		219.31		
udteam	UNION DUES - TEAMSTERS		210.51	fmlatx	WA Paid Family & Medical Leave		127.42		
dshs	DSHS CHILD SUPPORT		102.00	l&i	L&I - SELF INSURED		51.02		
udmp	UNION DUES - 1619 MP		35.27	garnfe	GARNISHMENT FEE		0.50		
					Totals:			5,474.66	
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,441.47	socsec	SOCIAL SECURITY		1,456.89		
l&i	L&I - SELF INSURED		583.72	401a	401A DEFERRED COMPENSATION		363.62		
medtx	MEDICARE TAX		340.74	fmlatx	WA Paid Family & Medical Leave		51.21		
unemp	UNEMPLOYMENT		23.52						
					Totals:			5,261.17	
					Gross Earnings by Fund:			23,498.01	747.75
					Total Fund Deductions:			5,474.66	
					Fund Net:			18,023.35	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2023 to 06/15/2023-2 Cycle s

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Fund Worked : - Totals -
Emps : 65

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		164,866.71	5,211.50	v	VACATION		8,602.34	269.00
o15r	OVERTIME X 1.5 - ROADS DEPT		5,142.68	109.75	fh	FLOATING HOLIDAY		2,584.05	94.00
s	SICK		2,533.09	77.00	cu	COMP USED		1,605.52	55.50
cpr	COMP TIME PAID - PW ROADS		1,598.25	49.50	auto	AUTO ALLOWANCE CONTRACTUAL		340.00	
fl	FUNERAL LEAVE		333.18	12.50	vp	VACATION PAYOFF		237.51	10.00
spt	SICK PAYOFF - TERMINATION 10%		36.81	15.50	c15r	COMP EARNED X 1.5 ROADS		-2,427.15	-51.50
					Totals:			185,452.99	5,852.75

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		15,096.72	socsec	SOCIAL SECURITY		11,502.63
pers2	PERS 2 RETIREMENT		11,304.51	icm457	ICMA DEFERRED COMP		3,089.47
medtx	MEDICARE TAX		2,690.13	401a	401A DEFERRED COMPENSATION		2,567.01
udteam	UNION DUES - TEAMSTERS		1,863.50	fmlatx	WA Paid Family & Medical Leave		1,079.50
h457	MASSMUTUAL 457		576.50	c13gar	CHAPTER 13 GARNISHMENT		538.00
l&i	L&I - SELF INSURED		414.82	dshs	DSHS CHILD SUPPORT		364.00
pers3	PERS 3 RETIREMENT		354.79	udmp	UNION DUES - 1619 MP		216.16
udtint	TEAMSTERS INIT FEE or ADJ		100.00	garnfe	GARNISHMENT FEE		1.50
				Totals:			51,759.24

Benefit Code and Description			Amount	Benefit Code and Description			Amount
pers2	PERS 2 RETIREMENT		18,467.55	socsec	SOCIAL SECURITY		11,502.63
l&i	L&I - SELF INSURED		6,318.62	401a	401A DEFERRED COMPENSATION		3,439.23
medtx	MEDICARE TAX		2,690.13	pers3	PERS 3 RETIREMENT		737.24
fmlatx	WA Paid Family & Medical Leave		404.21	unemp	UNEMPLOYMENT		184.89
				Totals:			43,744.50

Grand Total Gross Earnings:	185,452.99	5,852.75
Grand Total Deductions:	51,759.24	
Grand Total Net:	133,693.75	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : 67141
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
ott	OVERTIME - TAXING DIST		918.00	34.00	r	REGULAR		180.00	10.00
					Totals:			1,098.00	44.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		68.08		medtx	MEDICARE TAX		15.92	
l&ihig	L&I - HIGHLAND IRRIGATION		13.37		fmlhig	WA Paid Family & Medical Leave		6.39	
					Totals:			103.76	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		68.08		medtx	MEDICARE TAX		15.92	
					Totals:			84.00	
					Gross Earnings by Fund:			1,098.00	44.00
					Total Fund Deductions:			103.76	
					Fund Net:			994.24	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
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Fund Worked : - Totals -
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
ott	OVERTIME - TAXING DIST		918.00	34.00	r	REGULAR		180.00	10.00
					Totals:			1,098.00	44.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		68.08	medtx	MEDICARE TAX		15.92		
l&ihig	L&I - HIGHLAND IRRIGATION		13.37	fmlhig	WA Paid Family & Medical Leave		6.39		
				Totals:			103.76		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		68.08	medtx	MEDICARE TAX		15.92		
				Totals:			84.00		
				Grand Total Gross Earnings:			1,098.00	44.00	
				Grand Total Deductions:			103.76		
				Grand Total Net:			994.24		

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167/3/23

BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of June 26 – 30, 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, June 26, 2023. Present were Commissioners Ozias and Johnson and Deputy Administrator Reyes. Commissioner French and Administrator Sill were excused.

Items of discussion per the agenda published June 22 were:

- Calendar/Correspondence
- Discussion with Department of Transportation regarding Highway 101 Project
- Discussion regarding Energy Futures Steering Committee
- Update regarding Joint Public Safety Facility Project
- Presentation regarding Resilient Fairchild Airport Microgrid Feasibility Study
- Update regarding the Community Health and Food Access Programming
- Agreement amendment 1 with Washington Water Trust regarding Dungeness Off-Channel Reservoir Project
- Briefing and request to approve a Lost Note and Deed of Trust Affidavit, Request for Full Reconveyance, and Substitution of Trustee for Deed of Trust with Burt H. Rickard
- Resolution appointing Juanita Weissenfels, Joseph Mocer, and Joyce Stuart to the Homelessness Task Force
- Resolution appointing Greg Waters and John Kent to the Crescent Community Advisory Council
- Resolution reappointing Eric Adolphsen and Bruce Paul to the Noxious Weed Control Board
- Letter of approval of application and fee waiver fee \$150 for Clallam Bay / Sekiu Fun Days assembly permit applications
- Review the "How Did We Do" reports comparing each month's actual performance
- Call for hearing to be held Tuesday, July 18, 2023 at 10:30 a.m. for the Mid-Year 2023 Budget Review

Meeting concluded at 12:22 p.m.

EXECUTIVE SESSION – June 27, 2023 at 8 a.m.

Pursuant to RCW 42.30.110, an executive session will be held at 8 a.m., Tuesday, June 27, 2023 in the Commissioners Board Room, 223 East 4th Street, Port Angeles, Room 160. No Zoom option will be available.

An executive session is needed for the purpose of reviewing application materials (qualifications) and testing results on the three finalists for the Clallam County Administrator position.

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The Board convened in open session at 8 a.m. to discuss application materials (qualifications) and testing results on the three finalists for the Clallam County Administrator position. Present were Commissioners Ozias, French and Johnson, Deputy Human Resources/Administrator/Risk Reyes, Auditor Riggs, Public Work/Road Department Gray, WSU Extension Office Rome, Department of Community Development Emery, Assessor Rushton and Health and Human Services LoPiccolo.

ACTION TAKEN: CRJm to recess to executive session for 1 hour, CMFs, mc

The board recessed into executive session at 8:02 a.m.

The board convened in open session at 9:02 a.m.

ACTION TAKEN: CRJm to approve that the County extends an offer to the number one applicant subject to an employment contract and other appropriate vetting, CMFs, mc

Meeting concluded at 9:09 a.m.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of June 26-30, 2023
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REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, June 27, 2023. Also present were Commissioner Johnson and Deputy Administrator Reyes. Commissioner French and Administrator Sill were excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item 2a, County Administrator Tours and executive session
- Ed Telenick, Sequim, commented on Korean War Veteran's, item 2b (see attached)
- Apryl Cramer, Port Angeles, commented on item 2b

CONSENT AGENDA

- 1a Approval of vouchers for the week of June 19
- 1b Approval of minutes for the week of June 19
- 1c Proclamation recognizing Korean War Remembrance Day

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMOs, mc

REPORTS AND PRESENTATIONS

- CRJ read the Proclamation recognizing Korean War Remembrance Day
- CMO commented on Sequim Realtors Meeting, WSU Extension new location, thanks to the Facilities Team for their work on setting up the WSU location

CONTRACTS AND AGREEMENTS

- 2a Agreement with Jamestown S'Klallam Tribe for Lower Dungeness River Floodplain

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2b Agreement with Sound Law Center, LLC for Hearing Examiner and Code Enforcement Services

ACTION TAKEN: CRJm to approve, CMOs, mc

ADMINISTRATION

- 3a Request to approve the quote provided by Axon Enterprise, Inc. for the Body Worn Camera Program

ACTION TAKEN: CRJm to approve, CMOs, mc

- 3b Letter of approval of application and fee waiver fee \$150 for Clallam Bay / Sekiu Fun Days assembly permit applications

ACTION TAKEN: CRJm to approve, CMOs, mc

BUDGET

- 4a Resolution adopting the following Budget Revisions:

Parks and Facilities – Capital Projects – Transform existing shower facility into a fully functional Mother's Lounge/\$30,000

HHS – Operations – Foundational Public Health Services (FPHS) Lifecourse funding to be used for furnishing employee workstations and public service areas at the Harm Reduction Health Center/\$36,032

HHS – Foundational Public Health Services

- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (1 of 2)/\$274,800
- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (1 of 2)/\$49,168

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of June 26-30, 2023
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Sheriff – Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of May 2023/\$20,570

Information Technology – Reallocation of current budgeted IT funds to more relevant BARS accounts and amounts/\$592,283

Geographic Information System - Reallocation of current budgeted GIS funds to more relevant BARS accounts and amount/\$7,500

ACTION TAKEN: CRJm to adopt, CMOs, mc

4b Resolution adopting the following Supplemental Appropriations:

HHS - Operations

- Receipt of funding from the Washington State Department of Health for drug users' health program supplies/\$7,500
- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (2 of 2)/\$274,800
- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (2 of 2)/\$49,168

HHS Environmental Health – Receipt of funding from the Washington State Department of Health to perform mosquito trapping for West Nile Virus identification/\$3,000

Sheriff – OPNET Drug – Reimbursement for purchase of (1) digital currency counter that will adequately scan paper currency in a format suitable for retaining evidentiary value/\$9,850

Public Works – Road – Waterline and Sewer line work reimbursements from utility owners Dry Creek Water Association and the Lower Elwha Klallam Tribe/\$515,640

ACTION TAKEN: CRJm to adopt, CMOs, mc

4c Call for hearing to be held Tuesday, July 18, 2023 at 10:30 a.m. for the Mid-Year 2023 Budget

ACTION TAKEN: CRJm to issue notice, CMOs, mc

HEARING(S)

H1 Consideration of resolution adopting the following Debatable Emergencies:

Parks and Facilities – Funding for wages and benefits associated with the reclassification of the Administrative Specialist IV position to Administrative Operations Coordinator and pay equalization of the Facilities Maintenance Supervisor and eight Maintenance workers/\$35,000

NonDepartmental – Additional funding for a new Escrow Holding & Clearing account to be utilized to facilitate disbursement of earnest funds for real estate purchases by the County/\$30,000

- Reyes read the agenda item into the record

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- The following provided comment:

- Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

H2 Proposed vacation of a portion of Hermison Road

- Reyes read the agenda item into the record

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- CMO noted no one testimony

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item H1 Escrow Holding & Clearing Fund, Clallam County Administrator process, Korean War Remembrance Day Proclamation, Korean War Memorial Highway signage upgrade
- Nina Sarmiento, Port Angeles, commented on Power Plant and TCB 23 – Elwha River
- Mary Telenick, Sequim, commented on property and County issues (see attached)
- Ed Telenick, Sequim, commented on property and County issues

The meeting concluded at 10:56 a.m. and continued to 9 a.m., Monday, July 3, 2023.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of June 26-30, 2023
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There are no Zoom chat logs for the week of June 26.

The Board of Commissioners attended WSAC Virtual Update, Department of Natural Resources Meeting, William Shore Memorial Pool District Meeting, and Coffee with Colleen during the week of June 26.

PASSED AND ADOPTED this 3rd day of July 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded

DRAFT

*Submitted for public record
June 27, 2023*

*Mary + Ed Telenick
Public comment
June 27, 2023*

From: Ed telenick
Sent: Monday, June 5, 2023 10:07 AM
To: andrew@soundlawcenter.com
Cc: tpaulhunter@gmail.com; info@soundlawcenter.com; Emery, Bruce; Reyes, Tom; Commissioners@ClallamCountyWA.gov
Subject: concern about the HE process in Clallam County

Good morning Mr. Reeves,

I attended the recent Hearings Examiner session (CUP 2023-00006/CUP2023-00005) that was conducted last week, as an observer. I have also attended several land use Hearings submitted by petitioners as well as those initiated by Code Enforcement for non compliance issues.

My interest in following these Hearings was piqued because of concerns that I have had since 2021, when you ruled on a Code Enforcement Case CMP 2020-00130.

The testimony provided to you during that Hearing was very thorough and well documented by J. Majors who was a Code Enforcement (CE) officer at that time. He provided considerable evidence for two chronic violations (junk vehicles and building code violations) that you used in determining the course of action that was supposed to be followed. It included accruing fines for non compliance in removing junk vehicles by a certain date and obtaining a building permit by a much later date. As citizens we were not allowed to provide testimony that would have refuted some of the false testimony that was given by the respondent but that is not my motivation for writing this letter.

Ultimately, neither of these deadlines were met and thousands of dollars in fines were accrued but never collected. The real problem occurred because Donella Clark and Annette Warren arbitrarily overrode your orders and bypassed the entire intent of your decision. They also falsified and distorted the truth about the underlying issue which created a situation where an unsafe structure was knowingly rebuilt without permits or proper oversight.

This time frame on the second infraction was extended for 7 months because Ms. Clark retracted her initial determination that no permit would be issued until a Boundary line that was bisecting the home was removed. Ms. Warren then allowed that home to be worked on despite your orders that it was not to be worked on or occupied; stating there were only minor corrections needed on a failed 2004 permit when she had photographic proof of the damage that CE submitted to you.

In addition, Anastasia White who became the acting CE supervisor after the entire CE team quit, issued a second CV later that summer for additional vehicle dumps on an open junk vehicle case when it was clear that this was a chronic problem that had full enforcement authority. She also failed to act on the building code infractions despite the respondent also continuing to violate your orders, even after the extended permit deadline. Ms. White is now the Clerk for Clallam County Hearings Examiner and your primary contact with regards to HE determinations.

During that time (and to this date) ongoing infractions have jeopardized an entire neighborhood and resulted in damage to a Critical Area while the County is comfortable covering it up hoping it will disappear.

I have come to learn over the past 2 years that your orders are frequently not followed or enforced; whether it be for Code infractions, landscaping requirements or other protections to sensitive ecosystems in various land use cases. I understand that you are not responsible for actions taken after your determination but you do have a responsibility to consider the actions of the Staff who are failing to perform their jobs within a County that has clearly been embroiled in multiple controversies and lawsuits as a result of ignoring your orders. One would think that you would consider the ethical responsibility you have to citizens that you supposedly represent.

Here's the problem that I observed after the recent HE meeting after the cameras were turned off.

You had a discussion with Bruce Emery, Donella Clark and Katherine Connors regarding your interest in providing future services offered by your law firm. I have no problem with a discussion that includes contract issues with SoundLawCenter but it was clear that there was a very comfortable relationship between yourself and Clallam County Staff; particularly with regards to some of the same Staff members who have provided you with false information and/or arbitrarily overridden your decisions on other cases as well.

During the recent Hearing you stated that you don't "rubber stamp" these things, but I certainly left the meeting that day feeling that there was little semblance of independence in your determinations, and that petitioners have no chance of getting a fair and impartial rulings if they are not supported by Staff recommendations. Especially, when such a cozy relationship exists with Staff who lie, misrepresent or override your determinations.

I was assured that a new era was dawning with the election of a new Director of Community Development and the recent MOU calling for interdepartmental cooperation, but his unwavering support of Staff indicates he is just as determined to support this dysfunctional government while it's citizens suffer injustice.

I had really hoped that a Hearings Examiner located outside of Clallam County would provide a counterbalance to what occurs here, but so far there is little evidence to support that hope. I have copied the language of the role of the Hearings Examiner from the Clallam County webpage and encourage you to read it and consider it along with this letter.

"The Hearings Examiner's role is to assure fairness and due process protection for all involved in the hearing process. It is his/her responsibility to render land-use decisions in accordance with local, state and federal regulations. No one may contact a Hearing Examiner for the purposes of influencing a decision."

Thanks for taking the time to read this and please thoughtfully consider my concerns. I have always been impressed with the thoughtfulness that you put into your determinations but would hope that you also recognize your ethical obligation to serve the citizens of Clallam County as an independent judge. I also encourage you to assure that Staff input is verified and reinforce that the resultant decisions are meant to be followed. At the end of the day this directly impacts your reputation as well as our faith in government.

Ed Telenick

who believed in lawsuits if at all avoidable. Besides we can't even afford our own attorney to defend our own property much less take on the county so we are stuck.

This county creates problems between neighbors and then washes their hands of them, leaving us to fend for ourselves. This should never happen to citizens and yet it did and does! What happened to for liberty and justice for all?

Thank you,
Mary Telenick

From: Ed telenick
Sent: Tuesday, June 27, 2023 9:30 AM
To: ed telenick
Subject:

Sent from [Mail](#) for Windows

Commissioners,

My name is Mary Telenick and I live in Sequim Washington.

I am speaking today because of what the county has done to us. I spoke to you last year before the new DCD director was elected and was told to be patient but if anything things are worse for us now.

We are retired seniors living on a fixed income who have only asked to live in peace on our own property where we have lived for 30 years. In 2020 our dreams were destroyed by a person who has yet to spend one night in this neighborhood. Initially, we tried to work with both our neighbor and the County to solve a simple boundary issue between our own two properties and the neighbor, to fix a problem that had been known for decades.

As a result we have become embroiled in a lawsuit that nearly resulted in the loss of our own well and has cost us a years worth of our salary. The county says it is not responsible for that lawsuit, which we agree with, but they did contribute to the problem and bypassed so many of their own laws that has made this much worse than it should have been.

They have also ended up targeting us for merely trying to see that laws are followed. Instead they actually rewarded the person who has violated dozens of laws and looked the other way while an unsafe house was completely ignored and criminals were allowed to live in the house or in trailers with no water, sanitation and who wreaked havoc in the neighborhood.

I have to carry a stun gun around our property because I'm fearful of walking alone in the woods. I have had to leash my own dog on my own property because the neighbors dogs, which have included several pitbulls run free on our property. I have seen garbage floating down a creek that is supposed to be protected and worry that our trees will be poached if we leave our home. Our tenant has threatened to leave because of the situation. He has also tried to involve the County but his concerns are largely ignored and he doesn't even bother to reach out to you these days. That tenant pays a significant portion of our monthly income.

My husband has spent hundreds of hours trying to work with the county towards a resolution but in the end it just got us targeted. Both of us are suffering from the stress. He is now on blood pressure medicine, antidepressants and we both need to take medicine to help us sleep. This situation has negatively impacted our marriage of 42 years because of the financial burden and other tolls this type of situation created.

Now we are trapped in a settlement agreement that will not be completed because the county attached rules to the neighbor before the boundary line will be signed off on that have nothing to do with us. This county has ruined a portion of our lives by ignoring laws, judges orders and environmental protections when we did NOTHING wrong. We have been told to sue the county but we have never been people



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

29
7/3/23

Department: DCD

WORK SESSION ☒ Meeting Date: June 26, 2023

REGULAR AGENDA ☒ Meeting Date: July 3, 2023

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Burt H. Rikard Reconveyance |

Documents exempt from public disclosure attached: ☐

Executive summary:

Per the Clallam County Treasurer's Office, a Deed of Trust was recorded 3/13/1997, AFN 751755 Volume 1173 Page 566 & subsequently re-recorded on 8-14-2001, 2001-1068680 for Parcel #043022 229070 0000, owned by Burt H. Rickard. The property is located at 351 Joslin Road, Sequim, Washington. Payments were received by the Clallam County Treasurer's Office for the Water Quality Cleanup Fund and the Deed of Trust was paid in full per the terms of the document.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
The Title Company has collected all of the fees associated with the conveyance.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve the substitution of Trustee to be Clallam Title Company, the Lost Note Affidavit, and Reconveyance Request.

County Official signature & print name:  Bruce Emery

Name of Employee/Stakeholder attending meeting: Lori Kennedy, Lisa Partridge

Relevant Departments: DCD and the Treasurer

Date submitted: 6-14-2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Request for Full Reconveyance

The undersigned beneficiary is the legal owner and holder of the promissory note in the original sum of **\$3,883.08**, secured by that certain Deed of Trust dated **January 7, 1994** in which **Burt H. Rickard** is grantor, and **Clallam Title Company** is trustee, filed for record on **August 14, 2001**, as Auditor's File No. **2001-1068680**, records of **Clallam** County, Washington.

The note and all other indebtedness secured by said Deed of Trust having been fully satisfied, the note and Deed of Trust are herewith surrendered to you for cancellation and reconveyance.

You are therefore requested, upon payment of all sums owing to you, to reconvey without warranty, to the person(s) entitled thereto, the right, title and interest now held by you thereunder.

Dated: **March 15, 2023**

Clallam County, Washington
(Beneficiary)

By _____
Clallam County Board of Commissioners
Mark Ozias, Chair

By _____

AFTER RECORDING MAIL TO:
Clallam Title Company
204 S. Lincoln
Port Angeles, WA 98362

SUBSTITUTION OF TRUSTEE

Whereas, **Olympic Peninsula Title Company**, a Corporation, is the Original Trustee, and the undersigned, **Clallam County, Washington**, is the present beneficiary under that certain Deed of Trust executed by **Burt H. Rickard**, as Grantors on **January 7, 1994**, said Deed of Trust was recorded in the office of the county recorder of **Clallam County** on **August 14, 2001** under recording number **2001-1068680**, and covers real property situated in the county of **Clallam**, State of Washington. Legal Description contained in said Deed of Trust.

Whereas the undersigned Beneficiary hereby substitute a new trustee under said Deed of Trust in the place and stead of said Trustee:

Now therefore, the undersigned Beneficiary hereby substitutes and appoints **Clallam Title Company**, whose address is **204 S. Lincoln, Port Angeles, WA 98362** as Successor Trustee under said Deed of Trust.

Dated March 15, 2023

Clallam County, Washington
(Beneficiary)

By: _____
Clallam County Board of Commissioners
Mark Ozias, Chair

By: _____

STATE OF Washington }
COUNTY OF Clallam } ss.

I certify that I know or have satisfactory evidence that Mark Ozias, Chair of Clallam County Board of Commissioners (is/are) the person(s) who appeared before me, and said person(s) acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in this instrument.

Dated: _____

Notary name printed or typed:
Notary Public in and for the State of
Residing at
My appointment expires:

LOST NOTE AND DEED OF TRUST AFFIDAVIT

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

Clallam County, Washington Being first duly sworn, deposes and say:

That certain NOTE dated January 7, 1994 , in the principle sum of \$3,883.08, and the DEED OF TRUST securing said NOTE executed by Burt H. Rickard in favor of Clallam County, Washington, have been lost, misplaced or destroyed.

That said DEED OF TRUST securing said NOTE is executed by Burt H. Rickard, as GRANTOR, with Clallam Title Company, Inc. as TRUSTEE, and Clallam County, Washington, as BENEFICIARY, recorded August 14, 2001, under auditor's file no. **2001-1068680**, record of Clallam County, Washington.

That in consideration of the issuance by Clallam Title Company, of it's RECONVEYANCE of said DEED OF TRUST without the surrender to it of the aforementioned NOTE or of the DEED OF TRUST securing said NOTE for cancellation and retention, affiants hereby agree to hold **Clallam Title Company**, free and clear of all liability and responsibility of any loss, damage and expense that may arise or that Clallam Title Company, may suffer by reason of the issuance of such Reconveyance without having possession of the original NOTE or the original DEED OF TRUST. Further affiant sayeth not.

Clallam County Board of Commissioners
Mark Ozias, Chair

STATE OF Washington)
COUNTY OF Clallam) ss.

I certify that I know or have satisfactory evidence that Mark Ozias, Chair of Clallam County Board of Commissioners (is/are) the person(s) who appeared before me, and said person(s) acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in this instrument.

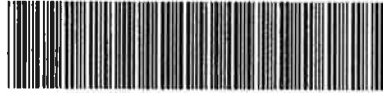
Dated: _____

Notary name printed or typed:
Notary Public in and for the State of
Residing at
My appointment expires:

FILE FOR RECORD AT THE REQUEST

of Treasurer
RECORDED IN BOOK 1068680

2001 AUG 14 PM 2:10



2001 1068680

Clallam
County

Deed of Trust, Rerecord

August 13, 2001

Grantor (Borrower), Burt H. Rickard

Beneficiary (Lender), Clallam County

To correct legal description initially recorded on March 20, 1997. Lot 1 should not have been included in this description. The description should read:

Parcel# 04 30 22 229070 0000

Lot 2 of short plat recorded in Volume 25 of Short Plats, Page 37, under Clallam County Auditor's File No. 690384, being a portion of the Northwest quarter of the Northwest quarter of Section 22, Township 30 North, Range 4 West, W.M.

Situate in Clallam County, State of Washington.

Burt H. Rickard
Burt H. Rickard, (Borrower)

Ruth M. Gerdon
Ruth M. Gerdon, Clallam County Treasurer

Burt H. Rickard and Ruth M. Gerdon are known to me and appeared before me on August 13, 2001.

Judith A. Scott
Notary Public JUDITH A. SCOTT



CLALLAM COUNTY
WATER QUALITY CLEANUP FUND

DEED OF TRUST

(Non-Agricultural)

751755 /

FILED ON RECORD AT THE REQUEST
OF C66 DED
RECORDED IN BOOK 1173 PAGE 566
CLALLAM COUNTY, WASH.

57 MAR 13 AM 9:09

1173 566

CLALLAM COUNTY, WASH.

BY KM DEPUTY

This Deed of Trust, hereinafter referred to as Security Instrument, is made on the 7th day of January, 1994. The Grantor, hereinafter referred to as Borrower, is BURT H. RICKARD. The Trustee, hereinafter referred to as Trustee, is OLYMPIC PENINSULA TITLE COMPANY of Clallam County. The Beneficiary, hereinafter referred to as Lender, is Clallam County, Washington, which is a political subdivision of the State of Washington, and whose address is 223 E. 4th Street, City of Port Angeles, County of Clallam, State of Washington. Borrower owes Lender the principal sum of THREE THOUSAND EIGHT HUNDRED EIGHTY THREE DOLLARS AND 08/100 (\$3883.08). This debt is evidenced by Borrower's Promissory Note executed on the 7th day of January, 1994, hereinafter referred to as the Note, which provides for payment terms. This loan is designated as Loan No. WQCF93-0017. This Security Instrument secures to Lender: (a) the repayment of the debt evidenced by the Note, with interest, and all renewals, extensions, and modifications; (b) the performance of Borrower's covenants and agreements under this Security Instrument and the Promissory Note. For this purpose, Borrower irrevocably grants and conveys to Trustee, in trust, with power of sale, the following described property located in Clallam County, Washington, to-wit:

SEE ATTACHED EXHIBIT A TO DEED OF TRUST

commonly known as 351 JOSLIN ROAD, SEQUIM, WA 98382 and which is hereinafter referred to as Property Address, together with all the improvements now or hereafter erected on the property, and all easements, rights, appurtenances, rents, royalties, mineral, oil and gas rights and profits, water rights and stock and all fixtures now or hereafter a part of the property. All replacements and additions shall also be covered by this Security Instrument. All of the foregoing is referred to in this Security Instrument as the "Property."

Borrower covenants that Borrower is lawfully seized of the estate hereby conveyed and has the right to grant and convey the Property and that the Property is unencumbered, except for encumbrances of record. Borrower warrants and will defend generally the title to the Property against all claims and demands, subject to any encumbrances of record. Borrower and Lender covenant and agree as follows:

SECTION I
PAYMENT OF PRINCIPAL AND INTEREST

Borrower shall promptly pay when due the principal of and interest on the debt evidenced by the Note.

RECEIVED

MAR 20 1997

CLALLAM COUNTY

DEED OF TRUST

PAGE 1 OF 9

BOOK 1173 PAGE 566

SECTION II APPLICATION OF PAYMENTS

Unless applicable law provides otherwise, all payments received by Lender under Section I hereof shall be applied in constant proportion to the principal and interest (if interest is charged).

SECTION III CHARGES; LIENS

Borrower shall pay all taxes, assessments, charges, fines and impositions attributable to the Property that may attain priority over this Security Instrument, and leasehold payments or ground rents, if any. Borrower shall pay these obligations on time directly to the person owed payments.

Borrower shall promptly discharge any lien which has priority over this Security Instrument unless Borrower: (a) agrees in writing to the payment of the obligation secured by the lien in a manner acceptable to Lender; (b) contests in good faith the lien by, or defends against enforcement of the lien in, legal proceedings which in the Lender's opinion operate to prevent the enforcement of the lien; or (c) secures from the holder of the lien an agreement satisfactory to Lender subordinating the lien to this Security Instrument. If Lender determines that any part of the Property is subject to a lien which may attain priority over this Security Instrument, Lender may give Borrower a notice identifying the lien. Borrower shall satisfy the lien or take one or more of the actions set forth above within ten (10) calendar days of the giving of notice.

SECTION IV PRESERVATION AND MAINTENANCE OF PROPERTY; LEASEHOLDS

Borrower shall not destroy, damage or substantially change the Property, allow the Property to deteriorate or commit waste.

Borrower shall be in default if any forfeiture action or proceeding, whether civil or criminal, is begun that in Lender's good faith judgement could result in forfeiture of the Property or otherwise materially impair the lien created by this Security Instrument or Lender's security interest. Borrower may cure such a default and reinstate, as provided in Section XVII, by causing the action or proceeding to be dismissed with a ruling that, in Lender's good faith determination, precludes forfeiture of the Borrower's interest in the Property or other material impairment of the lien created by this Security Instrument or Lender's security interest. Borrower shall also be in default if Borrower, during the loan application process, gave materially false or inaccurate information or statements to Lender (or failed to provide Lender with any material information) in connection with the loan evidenced by the Note. If this Security Instrument is on a leasehold, Borrower shall comply with all the provisions of the lease. If Borrower acquires fee title to the Property, the leasehold and the fee title shall not merge unless Lender agrees to the merger in writing.

SECTION V HAZARD OR PROPERTY INSURANCE

Borrower shall keep the improvements now existing or hereafter erected on the Property insured against loss by fire, hazards included within the term "extended coverage" and any other hazards, including floods or flooding, for which the Lender requires insurance. This insurance shall be maintained in the amounts and for the periods that Lender requires. The insurance carrier providing the insurance shall be chosen by Borrower subject to Lender's approval which shall not be unreasonably withheld. If Borrower fails to maintain coverage described above, Lender may, at Lender's option, obtain coverage to protect Lender's rights in the Property in accordance with Section IX.

All insurance policies and renewals shall be acceptable to Lender and shall include a standard mortgage clause. Lender shall have the right to hold the policies and renewals. If Lender requires, Borrower shall promptly give to Lender all receipts of paid premiums and renewal notices. In the event of loss, Borrower shall give prompt notice to the insurance carrier and Lender. Lender may make proof of loss if not made promptly by Borrower.

Unless Lender and Borrower otherwise agree in writing, insurance proceeds shall be applied to restoration or repair of the Property damaged, if the restoration or repair is economically feasible and Lender's security is not lessened. If the restoration or repair is not economically feasible or Lender's security would be lessened, the insurance proceeds shall be applied to the sums secured by this Security Instrument, whether or not then due, with any excess paid to Borrower. If Borrower abandons the Property, or does not answer within thirty (30) calendar days a notice from the Lender that the insurance carrier has offered to settle a claim, then Lender may collect the insurance proceeds. Lender may use the proceeds to repair or restore the Property or to pay sums secured by this Security Instrument, whether or not then due. The 30-day period will begin when the notice is given.

Unless Lender and Borrower otherwise agree in writing, any application of proceeds in principal shall not extend or postpone the due date of the monthly payment referred to in Section I and/or change the amount of the payments. If under Section XVIII the Property is acquired by Lender, Borrower's right to any insurance policies and proceeds resulting from damage to the Property prior to the acquisition shall pass to Lender to the extent of the sums secured by this Security Instrument immediately prior to the acquisition.

SECTION VI INSPECTION

Lender or its agent may make reasonable entries upon and inspections of the Property. Lender shall give Borrower notice in writing at least twenty-four hours prior to an inspection specifying reasonable cause for the inspection.

SECTION VII HAZARDOUS SUBSTANCES

Borrower shall not cause or permit the presence, use, disposal, storage, or release of any Hazardous Substances on or in the Property. Borrower shall not do, nor allow anyone else to do, anything affecting the Property that is in violation of any Environmental Law. The preceding two sentences shall not apply to the presence, use, or storage on the Property of small quantities of Hazardous Substance that are generally recognized to be appropriate to normal residential uses and to maintenance of the Property.

Borrower shall promptly give Lender written notice of any investigation, claim, demand, lawsuit or other action by any governmental or regulatory agency or private party involving the Property and any Hazardous Substance or any Environmental Law of which Borrower has actual knowledge. If Borrower learns or is notified by any governmental or regulatory authority that any removal or remediation of any Hazardous Substance affecting the Property is necessary, Borrower shall promptly take all necessary remedial action in accordance with Environmental Law.

As used in this Section, "Hazardous Substances" are those substances defined as toxic or hazardous substances by Environmental Law and the following substances: gasoline, kerosene, other flammable or toxic petroleum products, toxic pesticides and herbicides, volatile solvents, materials containing asbestos or formaldehyde, and radioactive materials. As used in this Section, "Environmental Law" means federal laws and laws of the jurisdiction(s) where the property is located that relate to health, safety or environmental protection.

SECTION VIII BORROWER NOT RELEASED; FORBEARANCE BY LENDER NOT A WAIVER

Extension of the time for payment or modification of amortization of the sums secured by this Security Instrument granted by Lender to any successor in interest of Borrower shall not operate to release the liability of the original Borrower or Borrower's successors in interest. Lender shall not be required to commence proceedings against any successor in interest or refuse to extend time for payment or otherwise modify amortization of the sums secured by this Security Instrument by reason of any demand made by the original Borrower or Borrower's successors in interest. Any forbearance by Lender in exercising any right or remedy shall not be a waiver of or preclude the exercise of any right or remedy.

SECTION IX PROTECTION OF LENDER'S RIGHTS IN THE PROPERTY

If Borrower fails to perform the covenants and agreements contained in this Security Instrument, or there is a legal proceeding that may significantly affect the Lender's rights in the Property (such as a proceeding in bankruptcy, probate, for condemnation or forfeiture, or to enforce laws or regulations), then Lender may do and pay for whatever is necessary to protect the value of the Property and Lender's rights in the Property. Lender's actions may include paying any sums secured by a lien which has priority over this Security Instrument, appearing in court, paying reasonable attorney's fees and entering on the Property to make repairs. Although Lender may take action under this Section, Lender does not have to do so.

Any amounts disbursed by Lender under this Section shall become additional debt of Borrower secured by this Security Instrument. Unless Borrower and Lender agree to other terms of payment, these amounts shall bear interest from the date of disbursement at the rate of 7% simple, lump sum interest, and shall be payable upon notice from Lender to Borrower requesting payment.

SECTION X SUCCESSORS AND ASSIGNS BOUND; JOINT AND SEVERAL LIABILITY; CO-SIGNERS

The covenants and agreements of this Security Instrument shall bind and benefit the successors and assigns of Lender and Borrower, subject to the provision of Section XVI hereof. Borrower's covenants and agreements shall be joint and several.

Any Borrower who co-signs this Security Instrument but does not execute the Note: (a) is co-signing this Security Instrument only to mortgage, grant and convey that Borrower's interest in the Property under the terms of this Security Instrument; (b) is not personally obligated to pay the sums secured by this Security Instrument; and (c) agrees that Lender and any other Borrower may agree to extend, modify, forbear, or make any accommodations with regard to the terms of this Security Instrument or the Note without that Borrower's consent.

SECTION XI LOAN CHARGES

If the loan secured by this Security Instrument is subject to a law which sets maximum loan charges, and that law is finally interpreted so that the interest or other loan charges collected or to be collected in connection with the loan exceed the permitted limits, then: (a) any such loan charge shall be reduced by the amount necessary to reduce the charge to the permitted limit; and (b) any sums already collected from Borrower that exceeded permitted limits will be refunded to Borrower, if required by law or regulation. Lender may choose to make this refund by reducing the principal owed under the Note or by making a direct payment to Borrower. If a refund reduces principal, the reduction will be treated as a partial prepayment without any prepayment charge under the Note.

SECTION XII LEGISLATION AFFECTING LENDER'S RIGHTS

If enactment or expiration of applicable laws had the effect of rendering any provision of the Note or this Security Instrument unenforceable according to its terms, Lender at its option, may require immediate payment in full of all sums secured by this Security Instrument and may invoke any remedies permitted by Section XVIII hereof. If Lender exercises this option, Lender shall take the steps specified in the second paragraph of Section XVI hereof.

SECTION XIII NOTICES

Any notice to Borrower provided for in this Security Instrument shall be given by delivering it or by mailing it by first class mail unless applicable law requires use of another method. The notice shall be directed to the Property Address or any other address Borrower designates by written notice to Lender.

Any notice to Lender shall be given by first class mail to Lender's address stated herein or any other address Lender designates by notice to Borrower. Any notice provided for in this Security Instrument shall be deemed to have been given to Borrower or Lender when given as provided in this paragraph.

SECTION XIV GOVERNING LAW; SEVERABILITY

This Security Instrument shall be governed by federal law and the law of the jurisdiction(s) in which the Property is located. In the event that any provision or clause of this Security Instrument or the Note conflicts with applicable law, such conflict shall not affect other provisions of this Security Instrument or the Note which can be given effect without the conflicting provision. To this end the provisions of this Security Instrument and the Note are declared to be severable.

SECTION XV BORROWER'S COPY

Borrower shall be given one conformed copy of the Note and of this Security Instrument.

SECTION XVI TRANSFER OF THE PROPERTY OR A BENEFICIAL INTEREST IN BORROWER

If all or any part of the Property or any interest in it is sold or transferred (or if a beneficial interest in Borrower is sold or transferred and Borrower is not a natural person) without Lender's prior written consent, Lender may, at its option, require immediate payment in full of all sums as indicated by the Note and secured by this Security Instrument. However, this option shall not be exercised by Lender if exercise is prohibited by federal or other applicable law as of the date of this Security Instrument.

If Lender exercises this option, Lender shall give Borrower notice of acceleration. The notice shall provide a period of not less than thirty (30) calendar days from the date the notice is delivered or mailed within which Borrower may pay all sums secured by this Security Instrument. If Borrower fails to pay these sums prior to the expiration of this period, Lender may invoke any remedies permitted by this Security Instrument without further notice or demand on Borrower.

SECTION XVII BORROWER'S RIGHT TO REINSTATE

If Borrower meets certain conditions, Borrower shall have the right to have enforcement of this Security Instrument discontinued at any time prior to the earlier of: (a) five (5) business days (or such other period as applicable law may specify for reinstatement) before sale of the Property pursuant to any power of sale contained in this Security Instrument; or (b) entry of a judgment enforcing this Security Instrument. Those conditions are that Borrower: (a) pays the Lender all sums that then would be due under this Security Instrument and that no acceleration has occurred on the Note; (b) cures any default of any other covenants or agreements; (c) pays all expenses incurred in enforcing this Security Instrument, including, but not limited to, reasonable attorney's fees; and (d) takes such action as Lender may reasonably require to assure that the lien of this Security Instrument, Lender's rights in the Property and Borrower's obligation to pay the sums secured by this Security Instrument shall continue unchanged. Upon reinstatement by

Borrower, this Security Instrument and the obligations secured hereby shall remain fully effective as if no acceleration had occurred. However, this right to reinstate shall not apply in the case of acceleration under Sections XII or XVI hereof.

SECTION XVIII ACCELERATION; REMEDIES

Lender shall give notice to Borrower prior to acceleration following Borrower's breach of any covenant or agreement in this Security Instrument (but not prior to acceleration under Sections XII or XVI hereof unless applicable law provides otherwise). The notice shall specify: (a) the default; (b) the action required to cure the default; (c) a date, not less than thirty (30) calendar days from the date the notice is given to Borrower, by which the default must be cured; and (d) that failure to cure the default on or before the date specified in the notice may result in acceleration of the sums secured by this Security Instrument and sale of the Property at public auction at a date not less than one hundred twenty (120) calendar days in the future. The notice shall further inform Borrower of the right to reinstate after acceleration, the right to bring a court action to assert the non-existence of a default or any other defense of Borrower to acceleration and sale, and any other matters required to be included in the notice by applicable law. If the default is not cured on or before the date specified in the notice, Lender, at its option, may demand and may invoke the power of sale and any other remedies permitted by applicable law. Lender shall be entitled to collect all expenses incurred in pursuing the remedies provided in this paragraph, including, but not limited to, reasonable attorney's fees and costs of title evidence.

If Lender invokes the power of sale, Lender shall give written notice to Trustee of the occurrence of an event of default and of Lender's election to cause the Property to be sold. Trustee and Lender shall take such action regarding notice of sale and shall give such notices to Borrower and to other persons as applicable law may require. After the time required by applicable law and after publication of the notice of sale, Trustee, without demand on Borrower, shall sell the Property at public auction to the highest bidder at the time and place and under the terms designated in the notice of sale in one or more parcels and in any order Trustee determines. Trustee may postpone sale of the Property for a period or periods permitted by applicable law by public announcement at the time and place fixed in the notice of sale. Lender or its designee may purchase the Property at any sale.

Trustee shall deliver to purchaser Trustee's deed conveying the Property without any covenant or guaranty, expressed or implied. The recitals in the Trustee's deed shall be prima facie evidence of the truth of the statements therein. Trustee shall apply the proceeds of the sale in the following order: (a) to all expenses of the sale, including, but not limited to, reasonable Trustee's and attorney's fees; (b) to all sums secured by this Security Instrument; and (c) any excess to the person or persons legally entitled to it or to the clerk of the superior court of the county in which the sale took place.

SECTION XIX LENDER IN POSSESSION

Upon acceleration under Section XVIII hereof, or abandonment of the Property, Lender (in person, by agent or by judicially appointed receiver) shall be entitled to enter upon, take possession of and manage the Property and to collect the rents of the Property including those past due. Any rents collected by Lender or the receiver shall be applied first to payment of the costs of management of the Property and

collections of rents, including, but not limited to receiver's fees, premiums on receiver's bonds, and reasonable attorney's fees, and then to the sums secured by this Security Instrument.

SECTION XX CONDEMNATION

The proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of any part of the Property, or for conveyance in lieu of condemnation, are hereby assigned and shall be paid to Lender.

In the event of a total taking of the Property, the proceeds shall be applied to the sums secured by this Security Instrument, whether or not then due, with any excess paid to Borrower. Unless Borrower and Lender otherwise agree in writing, in the event of a partial taking of the Property in which the fair market value of the Property immediately before the taking is equal to or greater than the amount of the sums secured by this Security Instrument immediately before the taking, the sums secured by this Security Instrument shall be reduced by the amount of the proceeds multiplied by the following fraction: (a) the total amount of the sums secured immediately before the taking, divided by (b) the fair market value of the Property immediately before the taking. Any balance shall be paid to Borrower. In the event of a partial taking of the Property in which the fair market value of the Property immediately before the taking is less than the amount of sums secured immediately before the taking, unless Borrower and Lender otherwise agree in writing or unless applicable law otherwise provides, the proceeds shall be applied to the sums secured by this Security Instrument whether or not the sums are then due.

If the Property is abandoned by Borrower, or if, after notice by Lender to Borrower that the condemnor offers to make an award or settle a claim for damages, Borrower fails to respond to Lender within thirty (30) calendar days after the date the notice is given, Lender is authorized to collect and apply the proceeds, at its option, either to restoration or repair of the Property or to the sums secured by this Security Instrument, whether or not then due.

Unless Lender and Borrower otherwise agree in writing, any application of proceeds to principal shall not extend or postpone the due date of the monthly payment referred to in Section I or change the amount of such payments.

SECTION XXI RECONVEYANCE

Upon payment of all sums secured by this Security Instrument, Lender shall request Trustee to reconvey the Property and shall surrender this Security Instrument and all notes evidencing debt secured by this Security Instrument to Trustee. Trustee shall reconvey the Property without warranty and without charge to the person or persons legally entitled to it. Such person or persons shall pay any recordation costs.

SECTION XXII
SUBSTITUTE TRUSTEE

In accordance with applicable law, Lender may from time to time appoint a successor trustee to any Trustee appointed hereunder who has ceased to act. Without conveyance of the Property, the successor trustee shall succeed to all the title, power and duties conferred upon Trustee herein and by applicable law.

SECTION XXIII
USE OF PROPERTY

The Property is not used principally for agricultural and/or farming purposes.

DATED this 7th day of January, 1994.

By signing below, Borrower accepts and agrees to the terms and covenants contained in this Deed of Trust.

X Burt H. Rickard

Signature(s) of Borrower(s)



ss.

Before me, a Notary Public in and for the County and State aforesaid, on the 7th day of January, 1994, personally appeared Burt H. Rickard to me known to be the person(s) described in and who executed the within instrument, and acknowledged to me that they signed and sealed the within instrument as their free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year first above in this Certificate written.

Winifred M. Sinta

NOTARY PUBLIC in and for
the State of Washington, residing at
Port Angeles, Washington.

Commission Expires 4-15-96

CLALLAM COUNTY
WATER QUALITY CLEANUP FUND

WQCF93-0017

DEED OF TRUST
EXHIBIT "A"

LEGAL DESCRIPTION

PARCEL # 04-30-22-229070 BURT H. RICKARD

RD DNR.

LOTS 1 AND 2 OF SHORT PLAT RECORDED IN VOLUME 25 OF SHORT PLATS, PAGE 37, UNDER CLALLAM COUNTY AUDITOR'S FILE NO. 690384, BEING A PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 30 NORTH, RANGE 4 WEST, W.M.

SITUATE IN CLALLAM COUNTY, STATE OF WASHINGTON

Kennedy, Lori

From: Partridge, Lisa
Sent: Wednesday, March 29, 2023 7:30 AM
To: Kennedy, Lori
Subject: FW: Rickard Deed of Trust

FYI

Lisa Partridge
Senior Accountant

Clallam County Treasurer
Phone: 360-417-2254 **FAX:** 360-417-2252
223 E 4th St Suite 3 Port Angeles WA 98362
Web: <https://www.ClallamCountyWA.gov/Treasurer>
Email: lisa.partridge@clallamcountywa.gov

From: Partridge, Lisa
Sent: Thursday, March 16, 2023 11:29 AM
To: tasha@clallamtitle.com
Subject: Rickard Deed of Trust

Hi Tasha,

Here's what I know:

A Deed of Trust was recorded 3/13/1997, AFN 751755 Volume 1173 Page 566, and subsequently re-recorded on 8/14/2001, 2001-1068680.

Parcel #043022 229070 0000 was owned by Burt H. Rickard

Property located at 351 Joslin Road, Sequim

Payments were received by the Clallam County Treasurer's Office for the Water Quality Cleanup Fund, paying Deed of Trust in full per the terms of the document.

The recording of a reconveyance of referenced Deed of Trust by Clallam County will be forthcoming.

Let me know if you have questions or if there is something more that I can do.

Lisa Partridge
Senior Accountant

Clallam County Treasurer
Phone: 360-417-2254 **FAX:** 360-417-2252
223 E 4th St Suite 3 Port Angeles WA 98362
Web: <https://www.ClallamCountyWA.gov/Treasurer>
Email: lisa.partridge@clallamcountywa.gov

Clallam County Treasurer

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223 E 4th St Suite 3 Port Angeles WA 98362

Web: <https://www.ClallamCountyWA.gov/Treasurer>

Email: lisa.partridge@clallamcountywa.gov

From: Tasha Kellen <tasha@clallamtitle.com>

Sent: Friday, March 17, 2023 2:45 PM

To: Partridge, Lisa <lisa.partridge@clallamcountywa.gov>

Cc: Paulette Waldron <paulette@clallamtitle.com>

Subject: 141354PW - 351 Joslin Rd - Rickard

Hi Lisa,

It's my understanding that Lori Kennedy (I'm not sure how she spells her name) is who handles the reconveyances. I am assuming she will be who needs to sign the attached documents. We have collected all fees associated to the reconveyance, and will prepare and record it once these documents are signed and we can pick up the originals.

Are you able to print these and put them on her desk or forward this email to her? I believe she is back in the office on the 21st. 😊

Happy St Patrick's Day! 🍀

Thank you,

Tasha Kellen

Escrow Assistant



Part of the Horizon Title Group with services in Clallam, Jefferson, Mason, San Juan, Pacific, and Kitsap Counties

204 S. Lincoln St • P.O. Box 248
Port Angeles, WA 98362
Phone: 360-457-2000
Fax: 360-457-9330

205 W. Washington St • P.O. Box 1990
Sequim, WA 98382
Phone: 360-683-2000
Fax: 360-683-1215

Email: tasha@clallamtitle.com

New Orders Email: patitle@clallamtitle.com

Port Angeles Escrow: escrow@clallamtitle.com

Sequim Escrow: sequim@clallamtitle.com

Website: www.clallamtitle.com

We must receive wire transfers and written release to record by 1:30 to guarantee same day recording.

ATTENTION: WE DO NOT EVER EMAIL OUR WIRING INSTRUCTIONS. PLEASE CALL OUR OFFICE USING PREVIOUSLY KNOWN CONTACT INFORMATION TO VERIFY OUR INSTRUCTIONS PRIOR TO WIRING ANY FUNDS TO US.

Disclaimer: This message is intended for the sole use of the addressee, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the addressee you are hereby notified that you may not use, copy, disclose, or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete this message.