



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Tuesday, July 6, 2021 – 8:00 a.m.

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must follow current face covering guidelines.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure current masking and social distancing practices are enforced and practiced by all event attendees.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

Administration – 9 a.m.

1. Calendar/Correspondence
2. Agreement with Sequim School District for provision of Transition Program Training

Agreement 

3. Request to increase one of the Property and Evidence Managers to full-time Human Resources

Request 

Human Resources

4. Agreement with the Washington State Council of County and City Employees, Local 1619-LC for contract extension (2c)*

Agreement 

5. Agreement with the Washington State Council of County and City Employees, Local 1619-MP for contract extension (2d)*

Agreement 

6. Agreement with the Washington State Council of County and City Employees, Local 1619-D for contract extension (2e)*

Agreement 

7. Agreement with the Washington State Council of County and City Employees, Local 1619-D for contract extension (2f)*

Agreement 

8. Agreement with Teamsters for contract extension (2g)*

Agreement 

Continued Work Session - 11 a.m. * American Rescue Plan Act

Continued Work Session -11 a.m. 

General Discussion/Items for Future Agendas

- A. Lake Sutherland – Wake Boat discussion (July 12)
- B. Continued Work Session (July 12 – Canceled)
- C. SMP Continued Hearing (July 13 at 10:30 a.m. and 5 p.m.)
- D. Olympic National Forest update (August 2 at 10:30 a.m.)
- E. 10,000 Years Institute update (August 2)
- F. Noise Ordinance (TBD)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.

- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
7/6/21

Department: Health & Human Services

WORK SESSION ☒ Meeting Date: July 6, 2021

REGULAR AGENDA ☒ Meeting Date: July 13, 2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11331-20-SSD | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The attached Interagency Agreement is between Clallam County Health and Human Services and Sequim School District for provision of Transition Program Training. The Agreement is effective September 1, 2020 to August 31st, 2021 for a maximum consideration of \$50,000.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Funds are in the HHS budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve and sign.

County Official signature & print name: KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: KEVIN LoPiccolo

Relevant Departments: _____

Date submitted: 6/29/21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

INTERAGENCY AGREEMENT**Between****CLALLAM COUNTY****And****SEQUIM SCHOOL DISTRICT**

This Agreement is entered into between Clallam County Department of Health and Human Services, hereinafter referred to as "**the County**" and Sequim School District hereinafter referred to as "**the District**" in consideration of the mutual benefits, terms, and conditions hereinafter specified.

Section 1. Purpose

Clallam County Department of Health and Human Services, through this Agreement will contract with Sequim School District to perform as described in **Attachment A**.

Section 2. Term

This Agreement shall commence on September 1, 2020, and will terminate on August 31, 2021.

Section 3. Scope of Work

The District agrees to participate in the services, identified on **Attachment A**.

- A. The District supports the County's Developmental Disabilities program goals and objectives.
- B. The County shall provide monthly progress reports from Vocational Provider Vendors as detailed in **Attachment A**.

Section 4. Compensation

The County shall be paid by the District for completed work under this Agreement as follows:

- A. Payment for Transition Services as outlined in **Attachment B** shall not exceed \$50,000.00 without an express written amendment signed by both parties to this agreement. In the event that expected or actual funding from any funding source is withdrawn, reduced, or limited in any way after the effective date of this agreement, this contract may be renegotiated or terminated as provided herein.
- B. County shall bill and the District will pay for Transition Services for a maximum consideration of \$50,000.00.

- C. The Vocational Provider Vendors may submit invoices to the County for Transition services completed by August 31, 2021. The County will review such invoices, and upon reasonable approval thereof, payment will be made to the vendor in the amount approved. Payment will not be unreasonably withheld and the Vendor will be given a reasonable opportunity to correct any work reasonably determined by the County to be defective. Invoices for services will be submitted on a monthly basis, due by the 10th of the month following delivery of services. No invoices received more than 60 days following the end of the month of service will be paid.
- D. The County will make final payment of any balance due the Vendor promptly upon its ascertainment and verification after the completion of the services under this Agreement and its reasonable acceptance by the County. Payment will not be unreasonably withheld and the vendor will be given a reasonable opportunity to correct any work reasonably determined by the County to be defective.
- E. The County, District and Vendor records and accounts pertaining to this agreement are to be kept available for inspection by representatives of the County and state for a period of six (6) years after final payments. Copies shall be made available upon request.
- F. Each invoice submitted by the Vendor to the County for Vendor provided services in fulfillment of this contract shall reflect the number of hours utilized in fulfilling the obligations of the Vendor under this contract and shall also include detailed expenses related to fulfillment of this contract as described in Attachment A, Section County, Item 7f.

Section 5. Compliance with Laws

The District, County and Vendor shall, in participating in the services contemplated by this agreement, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations, applicable to the services to be rendered under this Agreement.

Section 6. Indemnification

Each party agrees to defend and indemnify the other party and its elected and appointed officials, officers, and employees against all claims, losses, damages, suits and expenses, including reasonable attorneys' fees and costs, to the extent they arise out of, or result from, the negligence or willful misconduct of the indemnitor or its elected or appointed officials, officers, and employees in the performance of this Agreement. The indemnitor's duty to defend and indemnify extends to claims by the elected or appointed officials, officers, employees or

agents of the indemnitor or of any contractor or subcontractor of indemnitor. The indemnitor waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington solely for the purposes of this provision and acknowledges that this waiver was mutually negotiated. This provision shall survive the expiration or termination of this Agreement.

Section 7. Insurance

The District shall obtain and keep in force during the terms of the Agreement, or as otherwise required

- A. Commercial Automobile Liability Insurance providing bodily injury and property damage liability coverage for all owned and non owned vehicles assigned to or used in the performance of the work for a combined single limit of not less than \$1,000,000 each occurrence.
- B. District shall provide proof of insurance to the County, in care of, Kelley Lawrence, County Coordinator for Developmental Disabilities, 111 E. 3rd Street, Port Angeles, WA 98362, prior to commencing services.
- C. The District shall participate in the Worker's Compensation and Employer's Liability Insurance Program as may be required by the State of Washington.
- D. Each party certifies that it is self-insured, is a member of a risk pool, or maintains insurance of not less than \$1,000,000.00 of combined single limit coverage. The County shall pay for losses for which it is found liable. The District shall pay for losses for which it is found liable.

Section 8. Independence

The District and the County agree that all parties are independent with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither party shall be entitled to any benefits accorded employees by virtue of the services provided under this agreement. Neither party shall be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to employee of the other party's employees.

Section 10. Reporting

The Vocational Provider Vendor will provide a report to the County for payment for services provided. This report will be submitted with the appropriate invoice.

Section 11. Termination

A. Termination for Convenience

Either party may terminate this Agreement for convenience, including because of a change in available funding, by providing at least 30 days' advance written notice to the other party.

B. Termination for Default

In the event of a default by either party under this Agreement, the nondefaulting party may give written notice to the defaulting party that it intends to terminate this Agreement if the default is not cured within 30 days of the date of the notice or such longer period of time as may be reasonable under the circumstances. If the default is not cured within that time, the nondefaulting party may then notify the defaulting party in writing that this Agreement is terminated. In the event of such termination, the nondefaulting party shall have all rights and remedies available to it under general law.

C. General Termination Provision

Whenever this Agreement is terminated in accordance with this Section 11, the District shall be entitled to payment for training completed. An equitable adjustment in the contract price for partially completed items of training will be made, but such adjustment shall not include provision for loss of deleted or uncompleted training.

Section 12. Modification

This Agreement may be modified at any time by written agreement of all parties.

Section 13. Integrated Agreement

This Agreement together with Attachments or addenda represents the entire and integrated agreement between the County and the District and supersedes all prior negotiations, representations, or agreements written or oral, between the parties. This Agreement may be amended only by written instrument signed by both County and District.

Section 14. Notice

Whenever a notice is required or permitted to be given under this Agreement, it shall be provided as follows:

If to the County:

Clallam County Department of Health and Human Services
111 E. 3rd Street
Port Angeles, WA 98362
Attention: Kelley Lawrence, County Coordinator for Developmental Disabilities

If to the District:

Sequim School District
503 N. Sequim Ave.
Sequim, WA 98382
Attention: Jayne Pryne, Interim Superintendent

Either party may change its address for notice by providing written notice to the other party.

Approved this _____ day of _____, 2020

BOARD OF COUNTY COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

Mark Ozias, Chair

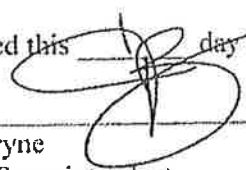
ATTEST:

Clerk of the Board

Approved as to form only by:

David Alvarez 2/19/21
David Alvarez
Chief Civil Deputy Prosecuting Attorney
Clallam County

Approved this _____ day of March, ~~2020~~ 2021



Jayne Pryne
Interim Superintendent
Sequim School District

ATTACHMENT "A" (SCOPE OF WORK)

The County will provide Transition planning services that focus on providing vocational training and/or supported employment opportunities to eligible District students between the ages of eighteen and twenty-one, with a specific focus on the last two years of school.

Transition Services:

District:

The District will be responsible for the overall coordination of activities for eligible Sequim School District students including Individualized Education Programs (IEP's) and Transition Services. The District will be responsible to provide:

1. A list that identifies all students who should receive transition planning services.
 - a. Student has accessed the District's on and off campus and community vocational opportunities.
 - b. Student's DDD eligibility is confirmed.
 - c. Student is between the ages of 18-21, with a priority of those students in their final two years of high school.
 - d. Student and family have completed a Person Centered Plan (PCP) and/or has a clearly articulated Post School Outcome goal as noted on IEP.
 - e. Student has applied for services with the Division of Vocational Rehabilitation (DVR).
 - f. Through the IEP* process, the student and parent are presented the Transition Services option and Written Responsibilities/Commitment to the Program. **IEP potential team members may include the student, parent, CCDD Representative, DDD Case Manager, School IEP Case Manager, DVR Counselor, Vocational Teacher(s), Transition Specialist and/or LSS Administrator.*
 - g. A Transition Service Level Request for each student for the school year from September 1 until June 30th each year. A separate request will be initiated prior to June 30th each year for all students approved for extended school year services by their IEP Team.
2. Team Meeting and notification to the student's chosen vocational provider.
 - a. IEP Case Manager will assume continued responsibility for setting up meetings. **IEP team members may include those outlined above in section 1, item f, in addition to the identified vocational provider.*
 - b. IEP Case Manager will have available all vocational materials and data (PCP, FVE, student portfolio, current IEP, current reevaluation).
 - c. Ensure that a County-supported Vendor has been selected and student/family has selected the Vocational Provider they would like to work with.
 - d. Contractual services formally begin.

- e. IEP Case Manager will document and notify County of extended school year approvals prior to June 30th of each contract year to assure funding for services during July and August of that school year.
- 3. Collaborative staff that will identify each student's Transition planning services needs in writing.
 - a. Including identified activities, steps for implementation, student/staff involved and projected timelines.
 - b. Discuss and determine roles of participants.

County:

The County will be responsible for the coordination of selected Vocational Services from Vendors as indicated by the Sequim School District for eligible students. The County will be responsible to provide:

1. A point of contact for the District.
2. Training to the District staff on Clallam County Developmental Disabilities adult services.
3. Resource materials.
4. Vendor Selection services to student and family to assist in their informed choice of a Vocational Provider. These services include:
 - Orientation to Vendor Selection services and the available array of services and providers in Clallam County who are willing to work with the Sequim School District.
 - Planning assistance for interview process.
 - Logistical supports for interviews.
 - De-briefing supports.
 - Written notice is provided to student/family, Sequim School District, Clallam County Health & Human Services and Vocational Provider regarding the selection of the Vocational Provider.
5. Benefit Analysis services when requested.
6. Match Sequim School District funding with Clallam County Millage Funds
7. Qualified Vocational Providers who will:
 - a. Collaborate with District staff and keep them informed of activities, progress and timelines as outlined in the IEP;

- b. Effectively communicate with the student's family and their case manager, informing them of activities, progress and timelines as outlined in the IEP;
- c. Develop individualized vocational services plan when needed;
- d. Develop individualized budget to implement the vocational services plan and submit to District Administrator and County staff;
- e. Work closely with District staff for purposes of transportation needs. Qualified Vocational Providers may only transport students in the private vehicles of staff according to their contract agreement with the County; and
- f. Provide monthly written progress reports according to County format to Clallam County Health & Human Services which include:
 - 1. Direct service hours to the student.
 - 2. Hours of service on behalf of the student including but not limited to scheduling transportation, name and date employer(s) contacted (initial and follow-up) and job development.
 - 3. Student's wages earned.
 - 4. Hours worked.
 - 5. Progress on work skills and behaviors as identified and outlined on IEP.

ATTACHMENT "B"
(COMPENSATION)

1. Supplemental Billing Procedures

- a. The County shall bill the District monthly for each authorized student. Transition planning services reimbursement rates are as follows:

Vendor Selection Services

1. Clallam County will provide these services at no cost to the Sequim School District.

Employment Services

1. Standard rates:

- Maximum of 20 hours per month of support provided to individual student.
- \$30.00 per hour of support provided to individual student; maximum of \$600.00/month per student.

2. Individualized rates will be pre-authorized by the District in writing.

Benefit Analysis Services

1. Standard Rate: \$35.00 per hour per student

Maximum of 2 hours. Additional hours pre-authorized by the District in writing.

- b. The County will provide student monthly written progress reports according to County specified format with each invoice.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
7/6/21

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 07/06/21

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☒ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Sheriff's Office has an upcoming vacancy in one of our part-time fully benefited Property and Evidence Manager positions. We request to discuss with the Board the possibility to increase this position to full-time fully benefited to best meet the operational needs of the department. A Position Request Need Assessment Questionnaire has been completed with the details of this request and is attached.

Budgetary impact: If a budget action is required, has it been submitted and a copy attached? ☐

The budgetary impact in year 2022 is estimated to be a difference of \$24,232 to move one position from part-time to full-time. However, the added cost of working the two part-time positions extra hours and paying an Extra-Help position in evidence equaled \$24,227 in year 2020 making the net difference almost zero.

Recommended action:

Request approval by the Board to increase one of the Property and Evidence Managers from part-time fully benefited to full-time fully benefited at this time. This will allow us to advertise and recruit for a full-time position rather than a part-time position.

County Official signature & print name: W.L. Benedict Sheriff W.L. Benedict

Name of Employee/Stakeholder attending meeting: Sheriff Benedict and Alice Hoffman

Relevant Departments: Sheriff's Office

Date submitted: 06/30/21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



CLALLAM COUNTY
Human Resources Department
County Courthouse
223 E. 4th St., Suite 16
Port Angeles, WA 98362-3015
Phone: (360) 417-2242
Fax: (360) 417-2550

RICH SILL, COUNTY ADMINISTRATOR | HR DIRECTOR

POSITION REQUEST NEED ASSESSMENT QUESTIONNAIRE

In order to move forward with your hiring request (PRF), please submit your answers to the questions below that will assist in the decision making process for approval of the position.

(1) Not filling the position will have a direct, significant and measurable impact on revenue generation for the County; Yes ☐ No ☒

If Yes, Please Explain:

(2) Not filling the position will significantly impede the provision and quality of mandated services vital to the operation of the County and its citizens; Yes ☐ No ☒

If Yes, Please Explain:

(3) Position opening created by promotion (where we need to back fill the role to enable the promoted person to fulfill their new duties) where there is no capacity for the promoted person or other department personnel to retain/absorb the promoted person's prior duties;

Yes ☐ No ☒

If Yes, Please Explain:

(4) Position's salary and benefits are fully funded through grant funds; Yes ☐ No ☒

If Yes, Please Explain:

(5) Position is required to be filled in order to perform specific duties required by contractual commitments the County has under an existing contract/agreement for which there is no other available personnel to perform those duties without significantly impairing the delivery of mandated services; Yes ☐ No ☒

If Yes, Please Explain:

(6) Not filling the position will put the department at significant risk of violating RCW or other regulatory requirements; Yes ☒ No ☐

If Yes, Please Explain: **A moderate risk yes. Many of the WASPC Accreditation Standards pertain to the management of the property and evidence room. If the function is understaffed, there is a risk that standards and RCW may not be met due to lack of dedicated staff time assigned to intake, custody, control, transport for review, disposal, return to owner, and overall chain of custody documentation.**

(7) Not filling the position will lead to additional overtime, extra help, excessive turnover, or professional services costs being incurred that equal or exceed the cost savings of not filling the position;

Yes ☐ No ☒

If Yes, Please Explain:



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RICH SILL, COUNTY ADMINISTRATOR | HR DIRECTOR

(8) The position is being filled with an acting or provisional appointment; Yes ☐ No ☒

If Yes, Please Explain:

(9) The position will be funded through the end result of a department reorganization effort; Yes ☐ No ☒

If Yes, Please Explain:

(10) The position is a budgeted seasonal worker position; Yes ☐ No ☒

(11) Is the position budgeted and do you have sufficient budget remaining within your department budget to fund the full cost and benefits of the position? Yes ☒ No ☐

Please Explain: The department has 2 budgeted part-time fully benefited (.5 FTE) Evidence Manager positions. One .5 FTE is resigning effective August 31, 2021. We desire to replace the one vacantiing .5 FTE position with 1 full-time benefited position. That will increase staffing of the evidence function from two .5 FTEs who work alternating weeks to 1.00 FTE working 40 hours per week and one .5 FTE who works every other week with the 1.00 FTE. This will allow for increased and budgeted coverage in the evidence room bringing consistency in processes and more efficiencies handling the constant intake and disposal of property items.

Currently, we try to stay at around 9,000 items stored at 5 different locations. Keeping the number down to that level is challenging and requires the assistance of other staff members not assigned to the evidence room function. We utilize other staff to perform research to stay current on identifying items that are no longer needed for evidence and are ready for disposal or release, and to perform owner notification and other such paperwork. Some work managing property requires a 2 person detail so we use other staff members not assigned to the evidence room and an Extra-Help position. Examples of 2 person details are drug and other evidence disposals which require witness verification. Gathering and moving large items, or large volume of items, for release or purging is easier in many ways with 2 staff members.

The property managers are often off-site working and not available to help property owners in-person or on the phone when they seek to retrieve their property. This creates a negative experience for folks who have already experienced trauma when separated from their property or when a loved one is retrieving property from a deceased owner. If the property managers were better able to stay caught up on returning phone calls, scheduling appointments, contacting deputies or the Prosecutor for authorization to release items, in addition to physically handling the property this will be noticeably beneficial to the public.

The goal is to provide a level of staffing that allows for 1 FTE to be on staff in the evidence room during business hours and available to handle the re-active and administrative aspects of the day-to-day evidence functions. And to provide a .5 FTE every other week to schedule 2 person details so we can have scheduled on-site and off-site purge and reorganization events, inventorying days, and and have dedicated administrative time every other week to pro-actively research items for disposal, update procedures and forms, perform database auditing, and other such paperwork that is never ending and for which time is currently limited.

In addition, this increase of a .5 FTE to a full-time FTE will free up time that the Undersheriff and Chief Civil Deputy are currently dedicating to assist in the evidence room as back-up managers, and free up time Administrative Records staff and an Extra-Help position are dedicating to perform administrative function.



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This equates to a savings of time for those positions to be used to perform duties related to their own areas of assignment and expertise.

The difference in cost to increase the currently budgeted one .5 FTE up 1 FTE is calculated to be \$9,212 in 2021. We have open positions to cover this cost. The difference is calculated to be \$24,232 for year 2022 based on current Schedule figures. However, there will be a savings realized in that we will not need to utilize an extra help position in evidence with the addition of an extra .5 FTE. We will not need to have the two .5 FTE Evidence Managers work extra hours for 2 person details and leave coverage.

Savings to be had using full year 2020 as an example:

In 2020, the extra help position worked 540 hours totalling \$10,019.

Between the two .5 FTE positions they worked an extra 336 hours totalling \$14,208 in salary and benefits according to Eden payroll. (According to Eden budget, the salary and benefit lines for those positions is an overage of \$8,011.78 between the Schedule A budget and actual expenditures.)

Total extra cost to adequately cover Evidence functions equalled \$24,227 in year 2020 (or \$18,031 if you use the \$8,012 amount).

The net difference in 2022 between the budgeted amount of \$24,232 and the saving amount (based on 2020 expenditures) of \$24,227 is almost Zero to actual salary and benefit expenditures.

We were fortunate to have available funding in open positions to cover the needs in evidence in 2020 and in current year 2021. However, we do need to formally request the funding for future years.

Please include the following additional documents with your request and completed questionnaire:

1. Current (including the requested position) Organizational Chart
2. Schedule A
3. Other supporting schedules/analysis/documents as needed for each question requiring an explanation

SIGNATURE

WJ Benedict

Department Head/Elected Official Requestor

6.19.21

Date

Position	Employee Name	Union Status	Hours Per Week	As of January 1 Range Step	Monthly Salary	Step Increase Month	Salary Adjustment "A"	Current Adopted Salary	Future Budgeted Salary	FICA/Medicare 0.0765	Plan Retirement 0.0533	401A Match/Contribution %	Employee Medical Insurance	Unemployment @ 0.2%	Industrial Insurance Rate	Expense	Future Estimated Comp	Yearly COLA 1.5%	Paid Days in a Year			
Property Room											0.1297	%	Expense	Insurance								
2021 (Pieper working 8 months, New Hire working 4 months)																						
Property and Evidence Manager	Current - full benefits (.5 FTE)	LC	20.00	50	9	2,344	7	2,391	28,377	18,846	1,442	P2	2,444	0.02	377	8,980	38	0.1339	140	32,267	426	261
Property and Evidence Manager	New Hire - full benefits (1 FTE)	LC	40.00	50	1		9	3,926	0	15,704	1,201	P2	2,037	0.02	314	4,640	31	0.1339	280	24,207	236	261
														adjusted for Jul 2021 COLA 2%		13,620		Total amt		56,474		

2021 (both working all year)

Property and Evidence Manager	Current - full benefits (.5 FTE)	LC	20.00	50	9	2,344	7	2,391		28,377	28,945	2,214	P2	3,754	0.02	579	13,620	58	0.1339	140	49,310	426	261		
Property and Evidence Manager	New Hire - full benefits (1 FTE)	LC	40.00	50	1	3,848	7	3,926		0	47,523	3,636	P2	6,164	0.02	950	13,620	95	0.1339	280	72,268	700	261		
																				adjusted for Jul 2021 COLA 2%			Difference: 15,794 diff		

2022 (both working all year)

Property and Evidence Manager	Current - full benefits (.5 FTE)	LC	20.00	50	9	2,463	13	0	0	28,377	30,113	2,304	P2	3,906	0.02	602	14,520	60	0.1339	140	51,645	443	261					
Property and Evidence Manager	New Hire - full benefits (1 FTE)	LC	20.00	50	1	4,043	9	4,144	0	30,113	49,842	3,813	P2	6,465	0.02	997	14,520	100	0.1339	140	75,877	734	261					
																				adjusted for Jan 2022 COLA 3%			Difference			24,232 diff		

2020 - Hours and wages	Extra-Help	540 hrs
2021 - Jan thru May Hrs & Wages	Extra-Help	138 hrs

Paid	\$10,019
Paid	\$2,595

Labor Distribution Report
CLALLAM COUNTY
Pay Year 2020

Account #	Employee #	Employee Name	Amount	Hours
Fund: 00100 - General Fund				
Department: 811				
Account #: E 00100.811.52180.10.0010 - Regular Time				
E 00100.811.52180.10.0010 - Regular Time	001657		32,892.57	1,175.94
		Account #: E 00100.811.52180.10.0010	32,892.57	1,175.94
Account #: E 00100.811.52180.10.0100 - Premiums				
E 00100.811.52180.10.0100 - Premiums	001657		570.00	
		Account #: E 00100.811.52180.10.0100	570.00	0.00
Account #: E 00100.811.52180.10.0500 - Overtime				
E 00100.811.52180.10.0500 - Overtime	001657		253.71	6.00
		Account #: E 00100.811.52180.10.0500	253.71	6.00
Account #: E 00100.811.52180.20.0020 - Benefits				
E 00100.811.52180.20.0020 - Benefits	001657		19,795.07	
		Account #: E 00100.811.52180.20.0020	19,795.07	0.00
		Department: 811	53,511.35	1,181.94
		Fund: 00100	53,511.35	1,181.94

Employee #1
 .5 FTE Evidence Manager
 Budgeted for 1040 hrs annually.

-1040
 142
 extra h

142 hrs x \$28.00 = \$3,976 salary

142 hrs x \$16.75 = \$2,379 benefits

\$6,355 Total

Labor Distribution Report
CLALLAM COUNTY
Pay Year 2020

Account #	Employee #	Employee Name	Amount	Hours
Fund: 00100 - General Fund				
Department: 811				
Account #: E 00100.811.52180.10.0010 - Regular Time				
E 00100 811 52180 10 0010 - Regular Time	000282		32,793.89	1,233.23
		Account #: E 00100.811.52180.10.0010	32,793.89	1,233.23
Account #: E 00100.811.52180.10.0500 - Overtime				
E 00100 811 52180 10 0500 - Overtime	000282		39.78	1.00
		Account #: E 00100.811.52180.10.0500	39.78	1.00
Account #: E 00100.811.52180.20.0020 - Benefits				
E 00100 811 52180 20 0020 - Benefits	000282		17,132.96	
		Account #: E 00100.811.52180.20.0020	17,132.96	0.00
		Department: 811	49,966.43	1,234.23
		Fund: 00100	49,966.43	1,234.23

Employee #2

.5 FTE Evidence Manager
Budgeted for 1040 hrs annually.

194 hrs x \$26.60 = \$5,160 salary
194 hrs x \$13.88 = \$2,693 benefits
\$7,853 Total

- 1040
194

pyLaborDist
6/14/2021 4:28:18PM

Labor Distribution Report
CLALLAM COUNTY
Pay Year 2020

Page: 1

Account #	Employee #	Employee Name	Amount	Hours
Fund: 00100 - General Fund				
Department: 811				
Account #: E 00100.811.52123.10.0600 - Extra Help				
E 00100.811 52123 10.0600 - Extra Help	002258		9,207.18	540.25
		Account #: E 00100.811.52123.10.0600	9,207.18	540.25
Account #: E 00100.811.52123.20.0020 - Benefits				
E 00100.811 52123 20 0020 - Benefits	002258		812.16	
		Account #: E 00100.811.52123.20.0020	812.16	0.00
		Department: 811	10,019.34	540.25
		Fund: 00100	10,019.34	540.25

Extra-help employee working in Evidence. All paid time is evidence related.

Page: 1



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
7/6/21
RC

Department: Human Resources

WORK SESSION ☒ Meeting Date: 7/6/2021

REGULAR AGENDA ☒ Meeting Date: 7/6/2021

Required originals approved and attached? ☒ Not Signed
Will be provided on: 7/6/2021

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

In accordance with Collective Bargaining protocols and the 6-30-21 expiration of the 2020-2021 Contract Extension Agreements from the original 2018-2020 Collective Bargaining Agreements (CBA), staff has completed negotiations with the bargaining units of 1619 CD (Corrections Deputies), 1619 D (Patrol Deputies), 1619 LC (Limited Commission), 1619 MP (Managerial & Professional), and Teamsters and have ratified a three-year contract extension agreement with each commencing July 1, 2021 and expiring on June 30, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2021 budgetary impacts will be discussed at the worksession.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the ratified proposed contract extension agreements as negotiated and presented.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes - Rich Sill

Relevant Departments: All Departments

Date submitted: 6/30/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**Agreement
By and Between
Clallam County**

And

**The Washington State Council of
County and City Employees, Local 1619-LC
For the Period**

July 1, 2021 – June 30, 2024

Contract Extension Agreement

Limited Commission

**Clallam County/AFSCME 1619-LC
Contract Extension Agreement
2021-2024**

Clallam County ("the County") and AFSCME Local 1619-LC ("the Union") have by mutual agreement modified the Collective Bargaining Agreement (to include current Extension Agreement expiring June 30, 2021) as follows:

Article 1 – Term of Agreement. Revise as follows:

This AGREEMENT shall be effective as of July 1, 2021 and shall continue in full force and effect through June 30, 2024.

This AGREEMENT shall supersede all previous agreements signed between the County and the Union relating to wages and conditions of employment. This agreement shall take effect on July 1, 2021 or the first of the month following ratification and signature by both parties, whichever is later.

Article 12.10 – Health and Welfare Coverage, revise as follows:

- A. During the life of this Agreement, the County will provide Health Care Insurance for employees and their dependents who meet hours of eligibility as specified in Article 2 and in the Teamster Trust. Lump sum payments made upon termination of employment are not payments which result in eligibility in the next month.
- B. Effective July 1, 2021, the County shall pay up to one thousand one hundred sixty dollars (\$1160.00) monthly toward the medical, dental, vision, life, AD&D, time loss, dependent life, and/or disability waiver premium costs for benefits elected by the bargaining unit. Premium costs above this amount shall be paid by the employee by way of payroll deduction. Twenty-five dollars (\$25.00) of the Employer increased monthly premium above is in lieu of the twenty-five dollars (\$25.00) previous employee HRA VEBA contribution.

Effective January 1, 2022, the County's monthly contribution toward the premium costs for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand two hundred ten dollars (\$1210.00).

Effective January 1, 2023, the County's monthly contribution toward the premium costs for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand two hundred sixty dollars (\$1260.00).

Effective January 1, 2024, the County's monthly contribution toward the premium costs for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand three hundred ten dollars (\$1310.00).

**Clallam County/AFSCME 1619-LC
Contract Extension Agreement
2021-2024**

The bargaining unit may reopen this Article periodically to change the specified Teamster medical benefit plans provided to the group to different selection of plans, provided that the change occurs at a time and in a manner which is permissible under Teamster Trust guidelines and the County's participation agreement, provided that, if the cost of such selection exceeds County contribution identified above, 100% of such excess cost shall be paid by the employee. Both parties reserve the right to reopen this Article 12.10 concerning the cost of insurance benefits, plan design, and the employee and County share of the cost of insurance benefits. If reopened, the parties will schedule bargaining during the months of November and December. The parties shall exchange proposals and data in advance and shall not be required to meet for more than one (1) day of bargaining. The result of negotiations will be either an agreement reached by the parties in bargaining or the agreement reflected in this Article with respect to costs (unless a prior agreement of the parties is reached which is more advantageous to the employees in which case that agreement shall be continued in the following year.) If the bargaining unit elects a change in insurance plans, the change shall become effective prospectively and only in accordance with and as permitted by Teamster trust guidelines.

The bargaining unit has elected as of July 2021:

Teamster Medical Plan Z

Teamster Dental Plan A

Teamster Vision Plan EXT

The Union and the Employer agree that monthly contributions to the Teamsters Trust shall be distributed as follows: the Dental Plan, the Vision Plan, and then the Medical Plan.

Article 12 – Employee Benefits:

(New) Article – 12.16 COVID Leave.

Effective July 1, 2021, regular full-time employees (defined as thirty-seven and one-half (37.5) hours/week or more) shall be eligible for up to an additional eighty (80) hours of paid sick leave during the 2021 calendar year for absences caused by COVID-related illness or mandatory quarantine because of COVID infection or exposure. This is a contingent benefit and shall have no cash out value should the benefit not be utilized by an employee, nor shall there be carryover of unused COVID leave into the next calendar year. This benefit is retroactive to January 1, 2021 and requires that a physician or the Clallam County Health Officer provide verification to Human Resources.

**Clallam County/AFSCME 1619-LC
Contract Extension Agreement
2021-2024**

(New) Article – 12.17 COVID Vaccine Benefit.

Each full-time employee (defined as thirty-seven and one-half (37.5) hours/week or more) who presents proof of completed COVID vaccination treatment to the Human Resources Department (through presentation of a vaccine record from an accredited state agency or health care provider) shall receive sixteen (16) hours of floating holiday in the calendar year in which the employee completed vaccine treatment. This is a one-time benefit and shall have no cash out value nor shall there be carryover of unused hours into the next calendar year.

No further changes to Article 12

Article 13.1 – Wages, revise as follows:

The January 2021 wage scale shall be adjusted progressively to reflect yearly Cost of Living Adjustments:

- July 1, 2021, one percent (1 %) Cost of Living Adjustment
- January 1, 2022, two and one half percent (2.5%) Cost of Living Adjustment
- January 1, 2023, two and one half percent (2.5%) Cost of Living Adjustment
- January 1, 2024, two and one half percent (2.5%) Cost of Living Adjustment

(New) Article – 13.5 Length of Service Medical Contribution

To recognize continuous length of service with the County (defined as length of service with the County without a break in service of one hundred eighty (180) consecutive days or more), the County shall provide an additional monthly medical premium contribution on behalf of each eligible regular full-time (minimum thirty-seven and one-half (37.5) hours per week or more) employee based on length of service at the rate below. Any eligible employee receiving an evaluation having an overall rating of less than satisfactory/meets standards/meets expectations shall have this benefit suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

- Completion of ten (10) years (anniversary date beginning 11th year of service): Sixty-five dollars (\$65.00)/month
- Completion of fifteen (15) years (anniversary date beginning 16th year of service): One hundred dollars (\$100.00)/month
- Completion of twenty (20) years or more (anniversary date beginning 21st year of service): One hundred thirty-five dollars (\$135.00)/month

Longevity Language deleted from Bargaining Agreement in exchange for Length of Service

**Clallam County/AFSCME 1619-LC
Contract Extension Agreement
2021-2024**

Medical Contribution language (New 13.5) and COLA's identified in 13.1.

Article – 13.7 Accreditation Pay

To recognize the high standards met, and the efforts involved in the accreditation process, as of July 1, 2021 each employee covered under this Agreement shall receive an additional one percent (1%) monthly accreditation premium pay calculated from the employee's base salary. In the event management does not seek accreditation renewal, or fails the accreditation process, the premium pay shall end on the expiration date of the existing accreditation certification. Accreditation premium pay shall remain in place so long as any portion of the Sheriff's Office (patrol or jail) is accredited.

No further changes to Article 13

Date Signed
by Union: _____

THE WASHINGTON STATE COUNCIL OF
COUNTY AND CITY EMPLOYEES,
LOCAL 1619-LC

Jackie Koon, Local President

Aaron Cole, AFSCME Representative

APPROVED AS TO FORM:

Matt Lynch, Employment Counsel

Date signed
by County: _____

CLALLAM COUNTY
BOARD OF COMMISSIONERS

Mark Ozias, Chair

Bill Peach

Randy Johnson

ATTEST:

Loni Gores
Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
7/6/21
201

Department: Human Resources

WORK SESSION ☒ Meeting Date: 7/6/2021

REGULAR AGENDA ☒ Meeting Date: 7/6/2021

Required originals approved and attached? ☒ Not Signed
Will be provided on: 7/6/2021

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

In accordance with Collective Bargaining protocols and the 6-30-21 expiration of the 2020-2021 Contract Extension Agreements from the original 2018-2020 Collective Bargaining Agreements (CBA), staff has completed negotiations with the bargaining units of 1619 CD (Corrections Deputies), 1619 D (Patrol Deputies), 1619 LC (Limited Commission), 1619 MP (Managerial & Professional), and Teamsters and have ratified a three-year contract extension agreement with each commencing July 1, 2021 and expiring on June 30, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2021 budgetary impacts will be discussed at the worksession.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the ratified proposed contract extension agreements as negotiated and presented.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes – Rich Sill

Relevant Departments: All Departments

Date submitted: 6/30/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**Agreement
By and Between
Clallam County**

And

**The Washington State Council of
County and City Employees, Local 1619-MP
For the Period**

July 1, 2021 – June 30, 2024

Contract Extension Agreement

MANAGERIAL AND PROFESSIONAL

CONTRACT EXTENSION AGREEMENT
Clallam County/AFSCME 1619-MP
2021-2024

Clallam County ("the County") and AFSCME Local 1619-M&P ("the Union") have by mutual agreement modified the Collective Bargaining Agreement (to include current Extension Agreement expiring June 30, 2021) as follows:

Article 1 – Term of Agreement. Revise as follows:

This AGREEMENT shall be effective as of July 1, 2021 and shall continue in full force and effect through June 30, 2024.

This AGREEMENT shall supersede all previous agreements signed between the County and the Union relating to wages and conditions of employment. This Agreement shall take effect on July 1, 2021 or the first of the month following ratification and signature by the parties, whichever is later.

Article 10.2 – Earned Leave, add a Memorandum of Understanding:

Employees may carry over an additional five (5) days (forty (40) hours) of vacation from calendar year 2020 into calendar year 2021, for a total maximum earned leave carryover of up to sixty-five (65) days (five hundred twenty (520) hours). The additional five (5) days of carryover vacation must be used by December 31, 2021. The fifty (50) day cash out provision of Article 10.2 shall continue to apply. This will expire December 31, 2021 and any unused vacation carryover will expire on that date.

Article 10.3 – Health and Welfare Coverage, revise as follows:

10.3 Health and Welfare Coverage. During the life of this Agreement, the County will provide Health Care Insurance for employees and their dependents who meet hours of eligibility as specified in Article 2 and in the Teamster Trust. Hours worked in one month qualify an employee for insurance in the following month under the Teamster plan. Lump sum payments made upon termination of employment are not payments which result in eligibility in the next month.

Effective July 1, 2021, the County shall pay up to one thousand one hundred thirty five dollars (\$1135.00) monthly toward the medical, dental, vision, life, AD&D, time loss, dependent life, and/or disability waiver premium costs for benefits elected by the bargaining unit. Premium costs above this amount shall be paid by the employee by way of payroll deduction. Effective January 1, 2022, the County shall pay up to one thousand one hundred eighty-five dollars (\$1185.00) towards a new employer cap. Effective January 1, 2023, the County will pay up to one thousand two hundred thirty five dollars (\$1235.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction. Effective January 1, 2024, the County will pay up to one thousand two hundred eighty five dollars (\$1285.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction.

CONTRACT EXTENSION AGREEMENT
Clallam County/AFSCME 1619-MP
2021-2024

Effective July 1, 2019, in lieu of an increase in the County's contribution towards the premium costs for the benefits identified above, the County shall contribute \$25 monthly to an HRA VEBA. The bargaining unit has elected:

Teamster Medical Plan Z

Teamster Dental Plan A

Teamster Vision Plan EXT

Both parties reserve the right to reopen this Article 10.3 concerning the cost of insurance benefits, plan design, and the employee and County share of the cost of insurance benefits. If reopened, the parties will schedule bargaining during the months of November and December or in a timely manner. Bargaining will occur between the County and AFSCME 1619MP. The parties shall exchange proposals and data in advance and shall not be required to meet for more than one day of bargaining. The result of negotiations will be either an agreement reached by the parties in bargaining or the agreement reflected in this article with respect to costs.

(New) Article 10.7 – Length of Service Contribution:

To recognize continuous length of service with the County (defined as length of service with the County without a break in service of one hundred eighty (180) consecutive days or more), the County shall provide an additional monthly medical contribution on behalf of each eligible regular full-time employee (minimum thirty-seven and one-half (37.5) hours per week) based on length of service at the rate below. Any eligible employee receiving an evaluation having an overall rating less than satisfactory/meets standards/meets expectations shall have this benefit suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

- Completion of ten (10) years (anniversary date beginning 11th year of service) – Sixty-five dollars (\$65.00)/month
- Completion of fifteen (15) years (anniversary date beginning 16th year of service) – One hundred dollars (\$100.00)/month
- Completion of 20+ years (anniversary date beginning 21st year of service) – One hundred thirty-five dollars (\$135.00)/month

(New) Article 10.8 – COVID-19 Leave:

Effective July 1, 2021, regular full-time employee (defined as thirty seven and one-half (37.5) hours/week) shall be eligible for up to an additional eighty (80) hours of paid sick leave during the 2021 calendar year for absences caused by COVID-19 related illness or mandatory quarantine because of COVID-19 infection or exposure. This is a contingent benefit and shall have no cash-out value should the benefit not be utilized by an employee, nor shall there be carryover of unused COVID-19 leave into the next calendar year. This benefit is retroactive to January 01, 2021 and requires that a physician or the Clallam County Health Officer provide verification to Human Resources.

CONTRACT EXTENSION AGREEMENT
Clallam County/AFSCME 1619-MP
2021-2024

(New) Article 10.9 – COVID-19 Vaccine Benefit:

Each full-time employee (defined as thirty seven and one-half (37.5) hours/week) who presents proof of completed COVID-19 vaccination treatment to the Human Resources Department (through presentation of a vaccine record from an accredited state agency or health care provider) shall receive sixteen (16) hours of floating holidays in the calendar year in which the employee completed vaccine treatment. This is a one-time benefit and shall have no cash-out value nor shall there be carryover of unused hours into the next calendar year.

No changes to the rest of Article 10.

Article 11.1 – Wages, revise as follows:

As of January 1, 2014, employees shall be paid at the appropriate range and step of the Salary Plan attached as Appendix B, which represents the wage established for FLSA salaried and exempt County employees not represented through collective bargaining for 2014. The Appendix B schedule has been computed as 95% of the 2013 forty (40) hour salary schedule after restoration of concessions, which then was increased by one percent (1%). The January 2021 wage scale shall be adjusted progressively as follows to reflect yearly COLA's:

- July 1, 2021, one percent (1%) Cost of Living Adjustment
- January 1, 2022, two and one half percent (2.5%) Cost of Living Adjustment
- January 1, 2023, two and one half percent (2.5%) Cost of Living Adjustment
- January 1, 2024, two and one half percent (2.5%) Cost of Living Adjustment

The base salary provided for in this Article shall not be reduced during the term of this Agreement, provided however that if grant funding is reduced, the salary of bargaining unit employees whose position(s) are funded by the grant may be reduced as a partial layoff as necessary to maintain the grant funded program within revenues provided by the grantor. The hours of an employee so affected shall be reduced accordingly. (footnote remains in contract)

No changes to the rest of Article 11.

CONTRACT EXTENSION AGREEMENT
Clallam County/AFSCME 1619-MP
2021-2024

Date Signed
by Union: _____

Date signed
by County: _____

THE WASHINGTON STATE COUNCIL OF
COUNTY AND CITY EMPLOYEES,
LOCAL 1619-MP

CLALLAM COUNTY
BOARD OF COMMISSIONERS

Mary Peterson, Local President

Mark Ozias, Chair

Aaron Cole, AFSCME Representative

Bill Peach

Randy Johnson

APPROVED AS TO FORM:

ATTEST:

Matt Lynch, Employment Counsel

Loni Gores
Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

6
7/6/21
2c

Department: Human Resources

WORK SESSION ☒ Meeting Date: 7/6/2021

REGULAR AGENDA ☒ Meeting Date: 7/6/2021

Required originals approved and attached? ☒ Not Signed
Will be provided on: 7/6/2021

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

In accordance with Collective Bargaining protocols and the 6-30-21 expiration of the 2020-2021 Contract Extension Agreements from the original 2018-2020 Collective Bargaining Agreements (CBA), staff has completed negotiations with the bargaining units of 1619 CD (Corrections Deputies), 1619 D (Patrol Deputies), 1619 LC (Limited Commission), 1619 MP (Managerial & Professional), and Teamsters and have ratified a three-year contract extension agreement with each commencing July 1, 2021 and expiring on June 30, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2021 budgetary impacts will be discussed at the worksession.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the ratified proposed contract extension agreements as negotiated and presented.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes – Rich Sill

Relevant Departments: All Departments

Date submitted: 6/30/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agreement

By and Between

Clallam County

And

The Washington State Council of

County and City Employees, Local 1619-D

For the Period

July 1, 2021 – June 30, 2024

Contract Extension Agreement

Patrol Deputy

**Contract Extension Agreement
Clallam County/AFSCME 1619-D
7/1/2021 – 6/30/2024**

Clallam County (“the County”) and AFSCME 1619-D (“the Union”) have, by mutual agreement, modified the collective bargaining agreement extension expiring June 30, 2021, as follows:

Article 1 – Term of Agreement. Revise as follows:

This AGREEMENT shall be effective as of July 1, 2021 and shall continue in full force and effect through June 30, 2024.

This AGREEMENT shall supersede previous agreements and MOU’s signed between the County and the Union on the Articles below regarding wages and conditions of employment. This agreement shall take effect on July 1, 2021 or the first of the month following ratification and signature by both parties, whichever is later.

Article 11.2 – Overtime

Wages shall be paid at the overtime rate as required by the Fair Labor Standards Act and Washington law. As a general rule, any work performed in excess of forty (40) hours per week shall be paid at the rate of time and one half (1-1/2) the regular rate of pay, or paid in the form of compensatory time off in accordance with the compensatory time provisions of this article. All overtime shall be authorized by the employee’s supervisor and approved by the Sheriff’s designee.

Notwithstanding the foregoing, hours worked in responding to emergency call-outs from an off-duty status shall be paid at the overtime rate of pay; any deviation from a deputy’s regular and scheduled shift hours directed by a supervisor shall be paid at the overtime rate; and, all self-initiated time worked related to police community caretaker, public safety and priority enforcement actions shall be paid at the overtime rate.

2080 hours is to be used for purposes of calculating overtime.

No Further Changes to Article 11

Article 12.9 – Health and Welfare Coverage. Revise as follows:

- A. During the life of this Agreement, the County will provide health care insurance for employees and their dependents who meet hours of eligibility as specified in Article 2 and in the Teamster Trust. Hours worked in one month qualify an employee for insurance in the following month under the Teamster plan. Lump sum payments made upon termination of employment are not payments which result in eligibility in the next month.

During the life of this Agreement, the County shall provide the Teamster HMO Plan or the Teamsters Medical Benefits described in pertinent documents of the

**Contract Extension Agreement
Clallam County/AFSCME 1619-D
7/1/2021 – 6/30/2024**

Washington Teamster Trust, as specified below:

TEAMSTER TRUST MEDICAL BENEFIT PLAN:

- Teamsters Medical Plan Z
- Washington Teamsters Dental Plan B
- Teamsters Vision Care Trust
- Teamsters Plan A Life and AD&D

Effective July 1, 2021, the County's medical contribution (Cap) shall be \$1344.20. If the County's contribution exceeds the cost of the above plans, the difference shall be placed into the employee's Health Reimbursement Account (HRA). Any increases to the cost of the benefit plans above the cap shall be shared equally (50/50) by the County and employees. Employees will pay the balance through the County's reduction of the amount of contribution specified in section (F) of this Article relating to Health Reimbursement Account.

Employer medical contribution cap increases \$50 on 1/1/22 to \$1,394.20

Employer medical contribution cap increases \$50 on 1/1/23 to \$1,444.20

Employer medical contribution cap increases \$50 on 1/1/24 to \$1,494.20

The bargaining unit may reopen this Article periodically to change the specified Teamster medical benefit plans provided to the group to different selection of plans, provided that the change occurs at a time and in a manner which is permissible under Teamster Trust guidelines and the County's participation agreement, provided that, if the cost of such selection exceeds the cost of the plans identified above, 100% of such excess cost shall be paid by the employee. In the course of such bargaining, the parties may also bargain concerning the increase or reduction in the amount of contribution made by the County to the employees' HRA accounts in order to equalize the health and welfare benefits provided and related costs assumed by the County for bargaining unit employees.

- F. **Health Reimbursement Account.** During January of each year of the term of this Agreement, and not thereafter unless otherwise agreed in writing, the County shall contribute the first of twelve (12) equal monthly HRA contributions which shall be made during the year for the benefit of employees. Effective July 1, 2021, the monthly HRA contribution (currently \$91.03) shall increase by seventeen dollars (\$17) to one hundred and eight dollars and three cents (\$108.03). The additional seventeen dollars (\$17) reflects the difference between the medical cap ((\$1,344.20) and actual cost of the Employee selected medical

Contract Extension Agreement
Clallam County/AFSCME 1619-D
7/1/2021 – 6/30/2024

package (\$1,327.20). This contribution is subject to the application of reduction(s), and/or addition(s), specified in the foregoing Article 12.9(A) relating to the employees' responsibility for a portion of increases to premium, or, excess dollars between the cost of medical plans selected and the County medical cap.

The County HRA plan document shall be owned by the employee. The amounts paid by the County to an employee's HRA described in this Article 12.9 (F) shall be in addition to other amounts described in separate articles and sections of this Agreement.

- G. **COVID Leave** (New). Effective July 1, 2021, regular full-time employees (defined as thirty-seven and one-half (37.5) hours/week or more) shall be eligible for up to an additional eighty (80) hours of paid sick leave during the 2021 calendar year for absences caused by COVID-related illness or mandatory quarantine because of COVID infection or exposure. This is a contingent benefit and shall have no cash out value should the benefit not be utilized by an employee, nor shall there be carryover of unused COVID leave into the next calendar year. This benefit is retroactive to January 1, 2021 and requires that a physician or the Clallam County Health Officer provide verification to Human Resources.
- H. **COVID Vaccine Benefit** (New). Each full-time employee (defined as thirty-seven and one-half (37.5) hours/week or more) who presents proof of completed COVID vaccination treatment to the Human Resources Department (through presentation of a vaccine record from an accredited state agency or health care provider) shall receive sixteen (16) hours of floating holiday in the calendar year in which the employee completed vaccine treatment. This is a one-time benefit and shall have no cash out value nor shall there be carryover of unused hours into the next calendar year.

No Further Changes to Article 12

Article 13.1 – Wages

Effective July 01, 2021, Patrol Deputies shall move to the new 9-step wage scale attached as Appendix A. This wage scale reflects a one and a half percent (1.5) COLA adjustment over the old 5-step (steps A-E) wage scale. During the life of this contract the following Cost of Living Adjustments (COLA) shall occur:

- January 01, 2022 – Additional two and one half percent (2.5%) increase over July 01, 2021 wage schedule
- January 01, 2023 – Additional two and one half percent (2.5%) increase over January 01, 2022 wage schedule

**Contract Extension Agreement
Clallam County/AFSCME 1619-D
7/1/2021 – 6/30/2024**

- January 01, 2024 – Additional two and one half percent (2.5%) increase over January 01, 2023 wage schedule

Longevity steps occur at 10, 15, and 20 years (based on time as a Clallam County Patrol Deputy) as follows:

- 10 Years – Additional one and half percent (1.5%) based on top step nine (9)
- 15 Years – Additional three percent (3%) based on top step nine (9)
- 20 Years – Additional four and one half (4.5%) percent based on top step nine (9)

For the duration of the contract, any other Clallam County bargaining unit who receive a COLA increase which is more than the increase as agreed upon above, Local 1619-D employees shall receive the difference for that calendar year.

Article 13.6 – Section 401(a) Plan Match

Effective July 1, 2021, the County shall match into a 401 (a) Plan elected by the employee two and a half percent (2.5%) of base salary provided the employee contributed a like amount into an IRC 457 or 401(a) match and save plan.

Article – 13.12 – Accreditation Pay

To recognize the high standards met, and the efforts involved in the accreditation process, as of July 1, 2021 each employee covered under this Agreement shall receive an additional one percent (1%) monthly accreditation premium pay calculated from the employee's base salary. In the event management does not seek accreditation renewal, or fails the accreditation process, the premium pay shall end on the expiration date of the existing accreditation certification. Accreditation premium pay shall remain in place so long as any portion of the Sheriff's Office (patrol or jail) is accredited. Any eligible employee receiving an evaluation having an overall rating less than satisfactory/meets standards/meets expectations shall have accreditation pay suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

No Further Changes to Article 13

**Contract Extension Agreement
Clallam County/AFSCME 1619-D
7/1/2021 – 6/30/2024**

Date Signed
by Union: _____

Date signed
by County: _____

THE WASHINGTON STATE COUNCIL OF
COUNTY AND CITY EMPLOYEES,
LOCAL 1619-MP

CLALLAM COUNTY
BOARD OF COMMISSIONERS

Marc Titterness, Local President

Mark Ozias, Chair

Aaron Cole, AFSCME Representative

Bill Peach

Randy Johnson

APPROVED AS TO FORM:

ATTEST:

Matt Lynch, Employment Counsel

Loni Gores
Clerk of the Board

APPENDIX A

Clallam w/1.5% COLA

July 1 - Step 6-9

Added @ 1.5% per

step - 1.5% Patrol

Deputy Long. @ 10

Yr, 15 Yr, and 20 Yr

Year 1	5038.05
Year 2	5290.00
Year 3	5554.44
Year 4	5832.22
Year 5	6123.85
Year 6	6215.71
Year 7	6308.94
Year 8	6403.58
Year 9	6499.63
Year 10	6597.13
Year 11	6597.13
Year 12	6597.13
Year 13	6597.13
Year 14	6597.13
Year 15	6694.62
Year 16	6694.62
Year 17	6694.62
Year 18	6694.62
Year 19	6694.62
Year 20	6792.11
Year 21	6792.11
Year 22	6792.11
Year 23	6792.11
Year 24	6792.11
year 25	6792.11

Longevity is calculated from top step (9)

Step 10 - 1.5% above base

Step 15 - 3% above base

Step 20 - 4.5% above base



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

7
7/6/21
28

Department: Human Resources

WORK SESSION ☒ Meeting Date: 7/6/2021

REGULAR AGENDA ☒ Meeting Date: 7/6/2021

Required originals approved and attached? ☒ Not Signed
Will be provided on: 7/6/2021

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

In accordance with Collective Bargaining protocols and the 6-30-21 expiration of the 2020-2021 Contract Extension Agreements from the original 2018-2020 Collective Bargaining Agreements (CBA), staff has completed negotiations with the bargaining units of 1619 CD (Corrections Deputies), 1619 D (Patrol Deputies), 1619 LC (Limited Commission), 1619 MP (Managerial & Professional), and Teamsters and have ratified a three-year contract extension agreement with each commencing July 1, 2021 and expiring on June 30, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2021 budgetary impacts will be discussed at the worksession.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the ratified proposed contract extension agreements as negotiated and presented.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes – Rich Sill

Relevant Departments: All Departments

Date submitted: 6/30/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agreement

By and Between

Clallam County

And

**The Washington State Council of
County and City Employees, Local 1619-CD**

For the Period

July 1, 2021 – June 30, 2024

Contract Extension Agreement

Corrections Deputies

Clallam County/AFSCME 1619-CD
Contract Extension Agreement
7/1/2021 – 6/30/2024

Clallam County (“the County”) and AFSCME Local 1619-CD (“the Union”) have, by mutual agreement, modified the Collective Bargaining Agreement and Extension Agreement, now in effect and expiring June 30, 2021 and shall remain in full force and effect except for updates as follows:

Article 1 – Term of Agreement. Revise as follows:

This AGREEMENT shall be effective as of July 1, 2021 and shall continue in full force and effect through June 30, 2024.

This AGREEMENT shall supersede all previous agreements signed between the County and the Union relating to wages and conditions of employment. This Agreement shall take effect on July 1, 2021 or the first of the month following ratification and signature by the parties, whichever is later.

Article 12.10 – Health Insurance Coverage and Employee Welfare, Paragraph A, revise as follows:

- A. During the life of this Agreement, the County will provide health care insurance for employees and their dependents who meet hours of eligibility as specified in Article 2 and in the Teamster Trust. Hours worked in one month qualify an employee for insurance in the following month under the Teamster plan. Lump sum payments made upon termination of employment are not payments, which result in eligibility in the next month.

During the life of this Agreement, the County shall provide the Teamster HMO Plan or the Teamsters Medical Benefits described in pertinent documents of the Washington Teamster Trust, as specified below:

TEAMSTER TRUST MEDICAL BENEFIT PLAN:

- Teamsters Medical Plan Z
- Washington Teamsters Dental Plan B
- Teamsters Vision Care Trust

Effective January 1, 2021, the employer shall contribute up to one thousand three hundred thirty five dollars and sixty cents (\$1,335.60). The bargaining unit has elected to reduce their HRA/VEBA contribution to no less than seventy-five dollars to cover their cost of the medical benefits identified above. Any additional costs for which the employee is responsible for shall be done by payroll deduction unless elected otherwise by the bargaining unit. If the County’s contribution exceeds the cost of the above plans, the difference shall be placed into a Health Reimbursement Account (HRA) established by the County.

Clallam County/AFSCME 1619-CD
Contract Extension Agreement
7/1/2021 – 6/30/2024

The current Employer contribution to the Employee HRA/VEBA is thirteen dollars and sixty-six cents (\$13.66) plus thirty-six dollars and thirty-four cents (\$36.34) by the Employee (by payroll deduction) for a total HRA/VEBA contribution of fifty dollars (\$50.00). As of July 01, 2021, the Employer contribution shall reflect an increase in the amount of seventeen dollars (\$17), for a new total of thirty dollars and sixty-six cents (\$30.66). The seventeen dollars (\$17) reflects the difference between the medical cap (\$1,335.60) and actual cost of Employee selected medical package (currently \$1,318.60). The Employee contribution shall increase to forty-four dollars and thirty-four cents (44.34) for a combined Employer/Employee HRA/VEBA contribution of seventy-five dollars (\$75). This account will be owned by the employee.

Effective January 1, 2022, the County's monthly contribution toward the premium cost for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand three hundred eight-five dollars and sixty cents (\$1385.60).

Effective January 1, 2023, the County's monthly contribution toward the premium cost for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand four hundred thirty-five dollars and sixty cents (\$1435.60).

Effective January 1, 2024, the County's monthly contribution toward the premium cost for benefits will increase by fifty dollars (\$50.00), making the new employer cap one thousand four hundred eighty-five dollars and sixty cents (\$1485.60).

HRA contributions will continue to be made on a monthly basis.

The County shall continue to pay premium costs up to the stated dollar amount plus fifty percent (50%) of benefit cost in excess of the cap. Increases for which the employee is responsible will first result in a reduction of the HRA contribution to cover such cost.

The bargaining unit may reopen this Article periodically to change the specified Teamster medical benefit plans provided to the group to different selection of plans, provided that the change occurs at a time and in a manner which is permissible under Teamster Trust guidelines and the County's participation agreement, provided that, if the cost of such selection exceeds the cost of the plans identified above, 100% of such excess cost shall be paid by the employee. In the course of such bargaining, the parties may also bargain concerning the increase or reduction in the amount of contribution made by the County to the employees' HRA accounts in order to equalize the health and welfare benefits provided and related costs assumed by the County for bargaining unit employees.

Clallam County/AFSCME 1619-CD
Contract Extension Agreement
7/1/2021 – 6/30/2024

(New) Article 12.15 – COVID Leave.

Effective July 1, 2021, regular full-time employees (defined as thirty-seven and one-half (37.5) hours/week or more) shall be eligible for up to an additional eighty (80) hours of paid sick leave during the 2021 calendar year for absences caused by COVID-related illness or mandatory quarantine because of COVID infection or exposure. This is a contingent benefit and shall have no cash out value should the benefit not be utilized by an employee, nor shall there be carryover of unused COVID leave into the next calendar year. This benefit is retroactive to January 1, 2021 and requires that a physician or the Clallam County Health Officer provide verification to Human Resources.

(New) Article 12.16 – COVID Vaccine Benefit.

Each full-time employee (defined as thirty-seven and one-half (37.5) hours/week or more) who presents proof of completed COVID vaccination treatment to the Human Resources Department (through presentation of a vaccine record from an accredited state agency or health care provider) shall receive sixteen (16) hours of floating holiday in the calendar year in which the employee completed vaccine treatment. This is a one-time benefit and shall have no cash out value nor shall there be carryover of unused hours into the next calendar year.

No further changes to Article 12

Article 13.1 – Wages, revise as follows:

Effective July 01, 2021, Corrections Deputies shall move to the new 9-step wage scale attached as Appendix A. This wage scale reflects a one and a half percent (1.5%) COLA adjustment and is based on eighty five percent (85%) of the Patrol Deputies wage scale. During the life of this contract, the following Cost of Living Adjustments (COLA) shall occur:

- January 01, 2022 – Additional two and one half percent (2.5%) increase over July 01, 2021 wage schedule
- January 01, 2023 – Additional two and one half percent (2.5%) increase over January 01, 2022 wage schedule
- January 01, 2024 – Additional two and one half percent (2.5%) increase over January 01, 2023 wage schedule

The following positions will receive a hazard pay premium of one percent (1%) whenever the County Administrator and/or the Clallam County Board of Commissioners have issued a Declaration of Emergency so long as the Declaration of Emergency remains in effect: Corrections Deputy.

Clallam County/AFSCME 1619-CD
Contract Extension Agreement
7/1/2021 – 6/30/2024

Article 13.6 – Longevity.

Longevity of one and one half percent (1.5%) after the tenth (10th) year anniversary of employment at Clallam County Corrections shall be computed based on top step nine (9) of new wage scale and paid by the County. Longevity of three percent (3%) based after the fifteen (15th) year anniversary of employment at Clallam County Corrections shall be computed based on top step nine (9) of new wage scale and paid by the County. Longevity of four and one half percent (4.5%) after twenty (20th) year anniversary of employment at Clallam County Corrections shall be computed based on top step nine (9) of new wage scale and paid by the County.

(New) Article 13.10 – Accreditation Pay.

To recognize the high standards met, and the efforts involved in the accreditation process, as of July 1, 2021 each employee covered under this Agreement shall receive an additional one percent (1%) monthly accreditation premium pay calculated from the employee's base salary. In the event management does not seek accreditation renewal, or fails the accreditation process, the premium pay shall end on the expiration date of the existing accreditation certification. Accreditation premium pay shall remain in place so long as any portion of the Sheriff's Office (patrol or jail) is accredited. Any eligible employee receiving an evaluation having an overall rating less than satisfactory/meets standards/meets expectations shall have accreditation pay suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

No changes to the rest of Article 13.

**Clallam County/AFSCME 1619-CD
Contract Extension Agreement
7/1/2021 – 6/30/2024**

Date Signed
by Union: _____

Date signed
by County: _____

THE WASHINGTON STATE COUNCIL OF
COUNTY AND CITY EMPLOYEES,
LOCAL 1619-MP

CLALLAM COUNTY
BOARD OF COMMISSIONERS

Mark Raemer, Local President

Mark Ozias, Chair

Aaron Cole, AFSCME Representative

Bill Peach

Randy Johnson

APPROVED AS TO FORM:

ATTEST:

Matt Lynch, Employment Counsel

Loni Gores
Clerk of the Board

APPENDIX A

Payscale	Patrol Deputies	Corrections Deputies (85% of Deputies)
Year 1	5038.05	4282.34
Year 2	5290	4496.50
Year 3	5554.44	4721.27
Year 4	5832.22	4957.39
Year 5	6123.85	5205.27
Year 6	6215.71	5283.35
Year 7	6308.94	5362.60
Year 8	6403.58	5443.04
Year 9	6499.63	5524.69
Year 10	6597.13	5607.56
Year 11	6597.13	5607.56
Year 12	6597.13	5607.56
Year 13	6597.13	5607.56
Year 14	6597.13	5607.56
Year 15	6694.62	5690.43
Year 16	6694.62	5690.43
Year 17	6694.62	5690.43
Year 18	6694.62	5690.43
Year 19	6694.62	5690.43
Year 20	6792.11	5773.29
Year 21	6792.11	5773.29
Year 22	6792.11	5773.29
Year 23	6792.11	5773.29
Year 24	6792.11	5773.29
year 25	6792.11	5773.29

Longevity is calculated from top step (9)

Step 10 - 1.5% above base

Step 15 - 3% above base

Step 20 - 4.5% above base



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

8
7/6/21
29

Department: Human Resources

WORK SESSION ☒ Meeting Date: 7/6/2021

REGULAR AGENDA ☒ Meeting Date: 7/6/2021

Required originals approved and attached? ☒ Not Signed
Will be provided on: 7/6/2021

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

In accordance with Collective Bargaining protocols and the 6-30-21 expiration of the 2020-2021 Contract Extension Agreements from the original 2018-2020 Collective Bargaining Agreements (CBA), staff has completed negotiations with the bargaining units of 1619 CD (Corrections Deputies), 1619 D (Patrol Deputies), 1619 LC (Limited Commission), 1619 MP (Managerial & Professional), and Teamsters and have ratified a three-year contract extension agreement with each commencing July 1, 2021 and expiring on June 30, 2024.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
2021 budgetary impacts will be discussed at the worksession.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the ratified proposed contract extension agreements as negotiated and presented.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes – Rich Sill

Relevant Departments: All Departments

Date submitted: 6/30/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**Agreement
By and Between
Clallam County
And
Teamsters Local Union No. 589
For the Period**

July 1, 2021 – June 30, 2024

Contract Extension Agreement

Teamsters

**Contract Extension Agreement
Clallam County/Teamsters Local 589
7/1/2021 – 6/30/2024**

Clallam County (“the County”) and Teamsters Local 589 (“the Union”) have, by mutual agreement, modified the collective bargaining agreement expiring June 30, 2021, as follows:

ARTICLE 1 – TERM OF AGREEMENT. Revise as follows:

This AGREEMENT shall be effective as of July 1, 2021 and shall continue in full force and effect through June 30, 2024.

This AGREEMENT shall supersede all previous agreements signed between the County and the Union relating to wages and conditions of employment. This agreement shall take effect on July 1, 2021 or the first of the month following ratification and signature by both parties, whichever is later.

ARTICLE 21 – COMPENSATION. Revise as follows:

A. Wages

The Teamster Salary Schedule is attached and marked as Appendix A. Appendix A reflects a one percent (1%) Cost of Living Adjustment over the January 1, 2021 wage schedule, to be effective July 1, 2021. Bargaining unit wages shall remain as set forth in Addendum A through December 31, 2021. Thereafter, the wage scale shall be increased as follows:

- January 1, 2022, two percent (2%) Cost of Living Adjustment
- January 1, 2023, two percent (2%) Cost of Living Adjustment
- January 1, 2024, two percent (2%) Cost of Living Adjustment

Appendix B contains Teamster wage rate schedules for employees covered by Addendum C who are participants in the WCTPT.

In addition to the above increases, the following positions will receive a hazard pay premium of one percent (1%) whenever a Declaration of Emergency has been issued by the County Administrator and/or the Clallam County Board of Commissioners for so long as the Declaration of Emergency remains in effect: Senior Juvenile Corrections Officer, Juvenile Corrections Officer and Juvenile Corrections Officer – On Call.

No changes to the rest of Article 21.

**Contract Extension Agreement
Clallam County/Teamsters Local 589
7/1/2021 – 6/30/2024**

ARTICLE 20 – HEALTH BENEFITS. Revise as follows:

- A. During the life of this Agreement, the County will provide Health Care Insurance for eligible employees and their dependents. Employees shall be eligible for benefits under this Article 20 during the month following any month in which the sum of the employee's hours worked, paid time off and authorized time off is eighty (80) hours or more. The County shall remit premium to the Trust by the fifteenth of the month following any month when hours establish eligibility. Coverage commences according to the terms of the Plan Document. Severance payments of vacation under Article 14(E) are not payments, which result in eligibility in the next month.

Employees who are enrolled in the plans of the Washington Teamsters Welfare Trust as of December, 2006 and employees hired thereafter shall have the Teamsters Medical Benefit Plans as described in pertinent documents of the Washington Teamsters Trust as revised by the Trust periodically, and as revised or changed by the Trust:

TEAMSTER MEDICAL BENEFIT PLANS AS OF July 1, 2021:

The bargaining unit has elected:

Teamsters Dental Plan B

Teamsters Vision Ext

Teamsters Medical Plan B

Effective July 1, 2021, the County will pay up to one thousand one hundred sixty dollars (\$1160.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction. Effective January 1, 2022, the County will pay up to one thousand two hundred ten dollars (\$1210.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction. Effective January 1, 2023, the County will pay up to one thousand two hundred sixty dollars (\$1260.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction. Effective January 1, 2024, the County will pay up to one thousand three hundred ten dollars (\$1310.00) toward the cost of insurance and the employee shall pay the difference by payroll deduction.

- B. To recognize continuous length of service with the County (defined as length of service with the County without a break in service of one hundred eighty (180) consecutive days or more), the County shall provide an additional monthly medical contribution on behalf of each eligible regular full-time employee (minimum thirty-seven and one-half (37.5) hours per week) based on length of service at the rate below. Any eligible employee receiving an evaluation having an overall rating less than satisfactory/meets standards/meets expectations shall have this benefit suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

**Contract Extension Agreement
Clallam County/Teamsters Local 589
7/1/2021 – 6/30/2024**

- Completion of ten (10) years (anniversary date beginning 11th year of service) – Sixty-five dollars (\$65.00)/month
- Completion of fifteen (15) years (anniversary date beginning 16th year of service) – One hundred dollars (\$100.00)/month
- Completion of 20+ years (anniversary date beginning 21st year of service) – One hundred thirty-five dollars (\$135.00)/month

No changes to the rest of Article 20.

ADDENDUM D – COVID

1. COVID Leave. Effective July 1, 2021, regular full-time employee (defined as thirty seven and one-half (37.5) hours/week) shall be eligible for up to an additional eighty (80) hours of paid sick leave during the 2021 calendar year for absences caused by COVID-related illness or mandatory quarantine because of COVID infection or exposure. This is a contingent benefit and shall have no cash-out value should the benefit not be utilized by an employee, nor shall there be carryover of unused COVID leave into the next calendar year. This benefit is retroactive to January 01, 2021 and requires that a physician or the Clallam County Health Officer provide verification to Human Resources.
2. COVID Vaccine Benefit. Each full-time employee (defined in paragraph 1, above) who presents proof of completed COVID vaccination treatment to the Human Resources Department (through presentation of a vaccine record from an accredited state agency or health care provider) shall receive sixteen (16) hours of floating holidays in the calendar year in which the employee completed vaccine treatment. This is a one-time benefit and shall have no cash-out value nor shall there be carryover of unused hours into the next calendar year.

**Contract Extension Agreement
Clallam County/Teamsters Local 589
7/1/2021 – 6/30/2024**

Date Signed: _____

TEAMSTERS LOCAL UNION NO. 589

Mark Fuller, Secretary-Treasurer

Date Signed: _____

CLALLAM COUNTY
BOARD OF COMMISSIONERS

Mark Ozias , Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores
Clerk of the Board

APPROVED AS TO FORM:

Matthew Lynch, Employment Counsel

APPENDIX A

1-1-21+1.00%

7-1-21 Teamster, FLSA Exempt, 1619MP, 1619LC, DPA

Range	Period	1	2	3	4	5	6	7	8	9
26	Hourly	12.398	12.708	13.025	13.350	13.685	14.025	14.377	14.736	15.105
	40 Hr Monthly	2,148.84	2,202.55	2,257.63	2,314.06	2,371.92	2,431.21	2,491.99	2,554.30	2,618.15
	Annual	25,786.08	26,430.63	27,091.52	27,768.75	28,463.01	29,174.58	29,903.87	30,651.58	31,417.84
27	Hourly	12.708	13.025	13.350	13.685	14.025	14.377	14.736	15.105	15.483
	40 Hr Monthly	2,202.55	2,257.63	2,314.06	2,371.92	2,431.21	2,491.99	2,554.30	2,618.15	2,683.61
	Annual	26,430.63	27,091.52	27,768.75	28,463.01	29,174.58	29,903.87	30,651.58	31,417.84	32,203.35
28	Hourly	13.025	13.350	13.685	14.025	14.377	14.736	15.105	15.483	15.869
	40 Hr Monthly	2,257.63	2,314.06	2,371.92	2,431.21	2,491.99	2,554.30	2,618.15	2,683.61	2,750.70
	Annual	27,091.52	27,768.75	28,463.01	29,174.58	29,903.87	30,651.58	31,417.84	32,203.35	33,008.38
29	Hourly	13.350	13.685	14.025	14.377	14.736	15.105	15.483	15.869	16.266
	40 Hr Monthly	2,314.06	2,371.92	2,431.21	2,491.99	2,554.30	2,618.15	2,683.61	2,750.70	2,819.46
	Annual	27,768.75	28,463.01	29,174.58	29,903.87	30,651.58	31,417.84	32,203.35	33,008.38	33,833.49
30	Hourly	13.685	14.025	14.377	14.736	15.105	15.483	15.869	16.266	16.673
	40 Hr Monthly	2,371.92	2,431.21	2,491.99	2,554.30	2,618.15	2,683.61	2,750.70	2,819.46	2,889.95
	Annual	28,463.01	29,174.58	29,903.87	30,651.58	31,417.84	32,203.35	33,008.38	33,833.49	34,679.37
31	Hourly	14.025	14.377	14.736	15.105	15.483	15.869	16.266	16.673	17.090
	40 Hr Monthly	2,431.21	2,491.99	2,554.30	2,618.15	2,683.61	2,750.70	2,819.46	2,889.95	2,962.19
	Annual	29,174.58	29,903.87	30,651.58	31,417.84	32,203.35	33,008.38	33,833.49	34,679.37	35,546.29
32	Hourly	14.377	14.736	15.105	15.483	15.869	16.266	16.673	17.090	17.517
	40 Hr Monthly	2,491.99	2,554.30	2,618.15	2,683.61	2,750.70	2,819.46	2,889.95	2,962.19	3,036.25
	Annual	29,903.87	30,651.58	31,417.84	32,203.35	33,008.38	33,833.49	34,679.37	35,546.29	36,434.96
33	Hourly	14.736	15.105	15.483	15.869	16.266	16.673	17.090	17.517	17.954
	40 Hr Monthly	2,554.30	2,618.15	2,683.61	2,750.70	2,819.46	2,889.95	2,962.19	3,036.25	3,112.15
	Annual	30,651.58	31,417.84	32,203.35	33,008.38	33,833.49	34,679.37	35,546.29	36,434.96	37,345.78
34	Hourly	15.105	15.483	15.869	16.266	16.673	17.090	17.517	17.954	18.404
	40 Hr Monthly	2,618.15	2,683.61	2,750.70	2,819.46	2,889.95	2,962.19	3,036.25	3,112.15	3,189.95
	Annual	31,417.84	32,203.35	33,008.38	33,833.49	34,679.37	35,546.29	36,434.96	37,345.78	38,279.44
35	Hourly	15.483	15.869	16.266	16.673	17.090	17.517	17.954	18.404	18.865
	40 Hr Monthly	2,683.61	2,750.70	2,819.46	2,889.95	2,962.19	3,036.25	3,112.15	3,189.95	3,269.69
	Annual	32,203.35	33,008.38	33,833.49	34,679.37	35,546.29	36,434.96	37,345.78	38,279.44	39,236.23
36	Hourly	15.869	16.266	16.673	17.090	17.517	17.954	18.404	18.865	19.335
	40 Hr Monthly	2,750.70	2,819.46	2,889.95	2,962.19	3,036.25	3,112.15	3,189.95	3,269.69	3,351.44
	Annual	33,008.38	33,833.49	34,679.37	35,546.29	36,434.96	37,345.78	38,279.44	39,236.23	40,217.25
37	Hourly	16.266	16.673	17.090	17.517	17.954	18.404	18.865	19.335	19.819
	40 Hr Monthly	2,819.46	2,889.95	2,962.19	3,036.25	3,112.15	3,189.95	3,269.69	3,351.44	3,435.21
	Annual	33,833.49	34,679.37	35,546.29	36,434.96	37,345.78	38,279.44	39,236.23	40,217.25	41,222.50
38	Hourly	16.673	17.090	17.517	17.954	18.404	18.865	19.335	19.819	20.315
	40 Hr Monthly	2,889.95	2,962.19	3,036.25	3,112.15	3,189.95	3,269.69	3,351.44	3,435.21	3,521.10
	Annual	34,679.37	35,546.29	36,434.96	37,345.78	38,279.44	39,236.23	40,217.25	41,222.50	42,253.23
39	Hourly	17.090	17.517	17.954	18.404	18.865	19.335	19.819	20.315	20.823
	40 Hr Monthly	2,962.19	3,036.25	3,112.15	3,189.95	3,269.69	3,351.44	3,435.21	3,521.10	3,609.12
	Annual	35,546.29	36,434.96	37,345.78	38,279.44	39,236.23	40,217.25	41,222.50	42,253.23	43,309.44
40	Hourly	17.517	17.954	18.404	18.865	19.335	19.819	20.315	20.823	21.342
	40 Hr Monthly	3,036.25	3,112.15	3,189.95	3,269.69	3,351.44	3,435.21	3,521.10	3,609.12	3,699.35
	Annual	36,434.96	37,345.78	38,279.44	39,236.23	40,217.25	41,222.50	42,253.23	43,309.44	44,392.23

*Ranges 1-25 are excluded due to WA State Minimum Wage Law

2018=\$11.50/hour 2019=\$12.00/hour 2020=\$13.50

*1619LC hired prior to 7/1/2018 will be paid an additional 5% in their respective range/step

I-I-21+1.00%

7-I-21 Teamster, FLSA Exempt, 1619MP, 1619LC, DPA

Range	Period	1	2	3	4	5	6	7	8	9
41	Hourly	17.954	18.404	18.865	19.335	19.819	20.315	20.823	21.342	21.876
	40 Hr Monthly	3,112.15	3,189.95	3,269.69	3,351.44	3,435.21	3,521.10	3,609.12	3,699.35	3,791.85
	Annual	37,345.78	38,279.44	39,236.23	40,217.25	41,222.50	42,253.23	43,309.44	44,392.23	45,502.16
42	Hourly	18.404	18.865	19.335	19.819	20.315	20.823	21.342	21.876	22.423
	40 Hr Monthly	3,189.95	3,269.69	3,351.44	3,435.21	3,521.10	3,609.12	3,699.35	3,791.85	3,886.64
	Annual	38,279.44	39,236.23	40,217.25	41,222.50	42,253.23	43,309.44	44,392.23	45,502.16	46,639.64
43	Hourly	18.865	19.335	19.819	20.315	20.823	21.342	21.876	22.423	22.984
	40 Hr Monthly	3,269.69	3,351.44	3,435.21	3,521.10	3,609.12	3,699.35	3,791.85	3,886.64	3,983.80
	Annual	39,236.23	40,217.25	41,222.50	42,253.23	43,309.44	44,392.23	45,502.16	46,639.64	47,805.65
44	Hourly	19.335	19.819	20.315	20.823	21.342	21.876	22.423	22.984	23.559
	40 Hr Monthly	3,351.44	3,435.21	3,521.10	3,609.12	3,699.35	3,791.85	3,886.64	3,983.80	4,083.40
	Annual	40,217.25	41,222.50	42,253.23	43,309.44	44,392.23	45,502.16	46,639.64	47,805.65	49,000.75
45	Hourly	19.819	20.315	20.823	21.342	21.876	22.423	22.984	23.559	24.147
	40 Hr Monthly	3,435.21	3,521.10	3,609.12	3,699.35	3,791.85	3,886.64	3,983.80	4,083.40	4,185.49
	Annual	41,222.50	42,253.23	43,309.44	44,392.23	45,502.16	46,639.64	47,805.65	49,000.75	50,225.87
46	Hourly	20.315	20.823	21.342	21.876	22.423	22.984	23.559	24.147	24.751
	40 Hr Monthly	3,521.10	3,609.12	3,699.35	3,791.85	3,886.64	3,983.80	4,083.40	4,185.49	4,290.11
	Annual	42,253.23	43,309.44	44,392.23	45,502.16	46,639.64	47,805.65	49,000.75	50,225.87	51,481.33
47	Hourly	20.823	21.342	21.876	22.423	22.984	23.559	24.147	24.751	25.370
	40 Hr Monthly	3,609.12	3,699.35	3,791.85	3,886.64	3,983.80	4,083.40	4,185.49	4,290.11	4,397.36
	Annual	43,309.44	44,392.23	45,502.16	46,639.64	47,805.65	49,000.75	50,225.87	51,481.33	52,768.35
48	Hourly	21.342	21.876	22.423	22.984	23.559	24.147	24.751	25.370	26.004
	40 Hr Monthly	3,699.35	3,791.85	3,886.64	3,983.80	4,083.40	4,185.49	4,290.11	4,397.36	4,507.31
	Annual	44,392.23	45,502.16	46,639.64	47,805.65	49,000.75	50,225.87	51,481.33	52,768.35	54,087.78
49	Hourly	21.876	22.423	22.984	23.559	24.147	24.751	25.370	26.004	26.654
	40 Hr Monthly	3,791.85	3,886.64	3,983.80	4,083.40	4,185.49	4,290.11	4,397.36	4,507.31	4,619.99
	Annual	45,502.16	46,639.64	47,805.65	49,000.75	50,225.87	51,481.33	52,768.35	54,087.78	55,439.88
50	Hourly	22.423	22.984	23.559	24.147	24.751	25.370	26.004	26.654	27.320
	40 Hr Monthly	3,886.64	3,983.80	4,083.40	4,185.49	4,290.11	4,397.36	4,507.31	4,619.99	4,735.49
	Annual	46,639.64	47,805.65	49,000.75	50,225.87	51,481.33	52,768.35	54,087.78	55,439.88	56,825.91
51	Hourly	22.984	23.559	24.147	24.751	25.370	26.004	26.654	27.320	28.003
	40 Hr Monthly	3,983.80	4,083.40	4,185.49	4,290.11	4,397.36	4,507.31	4,619.99	4,735.49	4,853.87
	Annual	47,805.65	49,000.75	50,225.87	51,481.33	52,768.35	54,087.78	55,439.88	56,825.91	58,246.42
52	Hourly	23.559	24.147	24.751	25.370	26.004	26.654	27.320	28.003	28.704
	40 Hr Monthly	4,083.40	4,185.49	4,290.11	4,397.36	4,507.31	4,619.99	4,735.49	4,853.87	4,975.21
	Annual	49,000.75	50,225.87	51,481.33	52,768.35	54,087.78	55,439.88	56,825.91	58,246.42	59,702.51
53	Hourly	24.147	24.751	25.370	26.004	26.654	27.320	28.003	28.704	29.421
	40 Hr Monthly	4,185.49	4,290.11	4,397.36	4,507.31	4,619.99	4,735.49	4,853.87	4,975.21	5,099.60
	Annual	50,225.87	51,481.33	52,768.35	54,087.78	55,439.88	56,825.91	58,246.42	59,702.51	61,195.16
54	Hourly	24.751	25.370	26.004	26.654	27.320	28.003	28.704	29.421	30.155
	40 Hr Monthly	4,290.11	4,397.36	4,507.31	4,619.99	4,735.49	4,853.87	4,975.21	5,099.60	5,227.09
	Annual	51,481.33	52,768.35	54,087.78	55,439.88	56,825.91	58,246.42	59,702.51	61,195.16	62,725.05
55	Hourly	25.370	26.004	26.654	27.320	28.003	28.704	29.421	30.155	30.910
	40 Hr Monthly	4,397.36	4,507.31	4,619.99	4,735.49	4,853.87	4,975.21	5,099.60	5,227.09	5,357.75
	Annual	52,768.35	54,087.78	55,439.88	56,825.91	58,246.42	59,702.51	61,195.16	62,725.05	64,293.02

*Ranges 1-25 are excluded due to WA State Minimum Wage Law

2018=\$11.50/hour 2019=\$12.00/hour 2020=\$13.50

*1619LC hired prior to 7/1/2018 will be paid an additional 5% in their respective range/step

I-1-21+1.00%

7-1-21 Teamster, FLSA Exempt, 1619MP, 1619LC, DPA

Range	Period	1	2	3	4	5	6	7	8	9
56	Hourly	26.004	26.654	27.320	28.003	28.704	29.421	30.155	30.910	31.683
	40 Hr Monthly	4,507.31	4,619.99	4,735.49	4,853.87	4,975.21	5,099.60	5,227.09	5,357.75	5,491.70
	Annual	54,087.78	55,439.88	56,825.91	58,246.42	59,702.51	61,195.16	62,725.05	64,293.02	65,900.45
57	Hourly	26.654	27.320	28.003	28.704	29.421	30.155	30.910	31.683	32.476
	40 Hr Monthly	4,619.99	4,735.49	4,853.87	4,975.21	5,099.60	5,227.09	5,357.75	5,491.70	5,629.00
	Annual	55,439.88	56,825.91	58,246.42	59,702.51	61,195.16	62,725.05	64,293.02	65,900.45	67,548.04
58	Hourly	27.320	28.003	28.704	29.421	30.155	30.910	31.683	32.476	33.287
	40 Hr Monthly	4,735.49	4,853.87	4,975.21	5,099.60	5,227.09	5,357.75	5,491.70	5,629.00	5,769.72
	Annual	56,825.91	58,246.42	59,702.51	61,195.16	62,725.05	64,293.02	65,900.45	67,548.04	69,236.61
59	Hourly	28.003	28.704	29.421	30.155	30.910	31.683	32.476	33.287	34.120
	40 Hr Monthly	4,853.87	4,975.21	5,099.60	5,227.09	5,357.75	5,491.70	5,629.00	5,769.72	5,913.97
	Annual	58,246.42	59,702.51	61,195.16	62,725.05	64,293.02	65,900.45	67,548.04	69,236.61	70,967.69
60	Hourly	28.704	29.421	30.155	30.910	31.683	32.476	33.287	34.120	34.973
	40 Hr Monthly	4,975.21	5,099.60	5,227.09	5,357.75	5,491.70	5,629.00	5,769.72	5,913.97	6,061.82
	Annual	59,702.51	61,195.16	62,725.05	64,293.02	65,900.45	67,548.04	69,236.61	70,967.69	72,741.84
61	Hourly	29.421	30.155	30.910	31.683	32.476	33.287	34.120	34.973	35.846
	40 Hr Monthly	5,099.60	5,227.09	5,357.75	5,491.70	5,629.00	5,769.72	5,913.97	6,061.82	6,213.37
	Annual	61,195.16	62,725.05	64,293.02	65,900.45	67,548.04	69,236.61	70,967.69	72,741.84	74,560.43
62	Hourly	30.155	30.910	31.683	32.476	33.287	34.120	34.973	35.846	36.743
	40 Hr Monthly	5,227.09	5,357.75	5,491.70	5,629.00	5,769.72	5,913.97	6,061.82	6,213.37	6,368.71
	Annual	62,725.05	64,293.02	65,900.45	67,548.04	69,236.61	70,967.69	72,741.84	74,560.43	76,424.57
63	Hourly	30.910	31.683	32.476	33.287	34.120	34.973	35.846	36.743	37.661
	40 Hr Monthly	5,357.75	5,491.70	5,629.00	5,769.72	5,913.97	6,061.82	6,213.37	6,368.71	6,527.93
	Annual	64,293.02	65,900.45	67,548.04	69,236.61	70,967.69	72,741.84	74,560.43	76,424.57	78,335.10
64	Hourly	31.683	32.476	33.287	34.120	34.973	35.846	36.743	37.661	38.603
	40 Hr Monthly	5,491.70	5,629.00	5,769.72	5,913.97	6,061.82	6,213.37	6,368.71	6,527.93	6,691.13
	Annual	65,900.45	67,548.04	69,236.61	70,967.69	72,741.84	74,560.43	76,424.57	78,335.10	80,293.54
65	Hourly	32.476	33.287	34.120	34.973	35.846	36.743	37.661	38.603	39.567
	40 Hr Monthly	5,629.00	5,769.72	5,913.97	6,061.82	6,213.37	6,368.71	6,527.93	6,691.13	6,858.41
	Annual	67,548.04	69,236.61	70,967.69	72,741.84	74,560.43	76,424.57	78,335.10	80,293.54	82,300.86
66	Hourly	33.287	34.120	34.973	35.846	36.743	37.661	38.603	39.567	40.557
	40 Hr Monthly	5,769.72	5,913.97	6,061.82	6,213.37	6,368.71	6,527.93	6,691.13	6,858.41	7,029.86
	Annual	69,236.61	70,967.69	72,741.84	74,560.43	76,424.57	78,335.10	80,293.54	82,300.86	84,358.30
67	Hourly	34.120	34.973	35.846	36.743	37.661	38.603	39.567	40.557	41.570
	40 Hr Monthly	5,913.97	6,061.82	6,213.37	6,368.71	6,527.93	6,691.13	6,858.41	7,029.86	7,205.60
	Annual	70,967.69	72,741.84	74,560.43	76,424.57	78,335.10	80,293.54	82,300.86	84,358.30	86,467.26
68	Hourly	34.973	35.846	36.743	37.661	38.603	39.567	40.557	41.570	42.610
	40 Hr Monthly	6,061.82	6,213.37	6,368.71	6,527.93	6,691.13	6,858.41	7,029.86	7,205.60	7,385.74
	Annual	72,741.84	74,560.43	76,424.57	78,335.10	80,293.54	82,300.86	84,358.30	86,467.26	88,628.82
69	Hourly	35.846	36.743	37.661	38.603	39.567	40.557	41.570	42.610	43.676
	40 Hr Monthly	6,213.37	6,368.71	6,527.93	6,691.13	6,858.41	7,029.86	7,205.60	7,385.74	7,570.39
	Annual	74,560.43	76,424.57	78,335.10	80,293.54	82,300.86	84,358.30	86,467.26	88,628.82	90,844.67
70	Hourly	36.743	37.661	38.603	39.567	40.557	41.570	42.610	43.676	44.768
	40 Hr Monthly	6,368.71	6,527.93	6,691.13	6,858.41	7,029.86	7,205.60	7,385.74	7,570.39	7,759.65
	Annual	76,424.57	78,335.10	80,293.54	82,300.86	84,358.30	86,467.26	88,628.82	90,844.67	93,115.76

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2018=\$11.50/hour 2019=\$12.00/hour 2020=\$13.50

*1619LC hired prior to 7/1/2018 will be paid an additional 5% in their respective range/step

I-1-21+1.00%

7-1-21 Teamster, FLSA Exempt, I619MP, I619LC, DPA

Range	Period	1	2	3	4	5	6	7	8	9
71	Hourly	37.661	38.603	39.567	40.557	41.570	42.610	43.676	44.768	45.886
	40 Hr Monthly	6,527.93	6,691.13	6,858.41	7,029.86	7,205.60	7,385.74	7,570.39	7,759.65	7,953.62
	Annual	78,335.10	80,293.54	82,300.86	84,358.30	86,467.26	88,628.82	90,844.67	93,115.76	95,443.48
72	Hourly	38.603	39.567	40.557	41.570	42.610	43.676	44.768	45.886	47.034
	40 Hr Monthly	6,691.13	6,858.41	7,029.86	7,205.60	7,385.74	7,570.39	7,759.65	7,953.62	8,152.47
	Annual	80,293.54	82,300.86	84,358.30	86,467.26	88,628.82	90,844.67	93,115.76	95,443.48	97,829.64
73	Hourly	39.567	40.557	41.570	42.610	43.676	44.768	45.886	47.034	48.209
	40 Hr Monthly	6,858.41	7,029.86	7,205.60	7,385.74	7,570.39	7,759.65	7,953.62	8,152.47	8,356.27
	Annual	82,300.86	84,358.30	86,467.26	88,628.82	90,844.67	93,115.76	95,443.48	97,829.64	100,275.20
74	Hourly	40.557	41.570	42.610	43.676	44.768	45.886	47.034	48.209	49.414
	40 Hr Monthly	7,029.86	7,205.60	7,385.74	7,570.39	7,759.65	7,953.62	8,152.47	8,356.27	8,565.17
	Annual	84,358.30	86,467.26	88,628.82	90,844.67	93,115.76	95,443.48	97,829.64	100,275.20	102,782.10
75	Hourly	41.570	42.610	43.676	44.768	45.886	47.034	48.209	49.414	50.649
	40 Hr Monthly	7,205.60	7,385.74	7,570.39	7,759.65	7,953.62	8,152.47	8,356.27	8,565.17	8,779.31
	Annual	86,467.26	88,628.82	90,844.67	93,115.76	95,443.48	97,829.64	100,275.20	102,782.10	105,351.72
76	Hourly	42.610	43.676	44.768	45.886	47.034	48.209	49.414	50.649	51.916
	40 Hr Monthly	7,385.74	7,570.39	7,759.65	7,953.62	8,152.47	8,356.27	8,565.17	8,779.31	8,998.80
	Annual	88,628.82	90,844.67	93,115.76	95,443.48	97,829.64	100,275.20	102,782.10	105,351.72	107,985.59
77	Hourly	43.676	44.768	45.886	47.034	48.209	49.414	50.649	51.916	53.214
	40 Hr Monthly	7,570.39	7,759.65	7,953.62	8,152.47	8,356.27	8,565.17	8,779.31	8,998.80	9,223.77
	Annual	90,844.67	93,115.76	95,443.48	97,829.64	100,275.20	102,782.10	105,351.72	107,985.59	110,685.23
78	Hourly	44.768	45.886	47.034	48.209	49.414	50.649	51.916	53.214	54.543
	40 Hr Monthly	7,759.65	7,953.62	8,152.47	8,356.27	8,565.17	8,779.31	8,998.80	9,223.77	9,454.36
	Annual	93,115.76	95,443.48	97,829.64	100,275.20	102,782.10	105,351.72	107,985.59	110,685.23	113,452.30
79	Hourly	45.886	47.034	48.209	49.414	50.649	51.916	53.214	54.543	55.908
	40 Hr Monthly	7,953.62	8,152.47	8,356.27	8,565.17	8,779.31	8,998.80	9,223.77	9,454.36	9,690.73
	Annual	95,443.48	97,829.64	100,275.20	102,782.10	105,351.72	107,985.59	110,685.23	113,452.30	116,288.74
80	Hourly	47.034	48.209	49.414	50.649	51.916	53.214	54.543	55.908	57.306
	40 Hr Monthly	8,152.47	8,356.27	8,565.17	8,779.31	8,998.80	9,223.77	9,454.36	9,690.73	9,932.98
	Annual	97,829.64	100,275.20	102,782.10	105,351.72	107,985.59	110,685.23	113,452.30	116,288.74	119,195.80
81	Hourly	48.209	49.414	50.649	51.916	53.214	54.543	55.908	57.306	58.740
	40 Hr Monthly	8,356.27	8,565.17	8,779.31	8,998.80	9,223.77	9,454.36	9,690.73	9,932.98	10,181.32
	Annual	100,275.20	102,782.10	105,351.72	107,985.59	110,685.23	113,452.30	116,288.74	119,195.80	122,175.83
82	Hourly	49.414	50.649	51.916	53.214	54.543	55.908	57.306	58.740	60.208
	40 Hr Monthly	8,565.17	8,779.31	8,998.80	9,223.77	9,454.36	9,690.73	9,932.98	10,181.32	10,435.86
	Annual	102,782.10	105,351.72	107,985.59	110,685.23	113,452.30	116,288.74	119,195.80	122,175.83	125,230.35
83	Hourly	50.649	51.916	53.214	54.543	55.908	57.306	58.740	60.208	61.712
	40 Hr Monthly	8,779.31	8,998.80	9,223.77	9,454.36	9,690.73	9,932.98	10,181.32	10,435.86	10,696.76
	Annual	105,351.72	107,985.59	110,685.23	113,452.30	116,288.74	119,195.80	122,175.83	125,230.35	128,361.17
84	Hourly	51.916	53.214	54.543	55.908	57.306	58.740	60.208	61.712	63.255
	40 Hr Monthly	8,998.80	9,223.77	9,454.36	9,690.73	9,932.98	10,181.32	10,435.86	10,696.76	10,964.17
	Annual	107,985.59	110,685.23	113,452.30	116,288.74	119,195.80	122,175.83	125,230.35	128,361.17	131,570.08
85	Hourly	53.214	54.543	55.908	57.306	58.740	60.208	61.712	63.255	64.837
	40 Hr Monthly	9,223.77	9,454.36	9,690.73	9,932.98	10,181.32	10,435.86	10,696.76	10,964.17	11,238.29
	Annual	110,685.23	113,452.30	116,288.74	119,195.80	122,175.83	125,230.35	128,361.17	131,570.08	134,859.44

*Ranges 1-25 are excluded due to WA State Minimum Wage Law

2018=\$11.50/hour 2019=\$12.00/hour 2020=\$13.50

*1619LC hired prior to 7/1/2018 will be paid an additional 5% in their respective range/step

1-1-21+1.00%

7-1-21 Teamster, FLSA Exempt, 1619MP, 1619LC, DPA

Range	Period	1	2	3	4	5	6	7	8	9
86	Hourly	54.543	55.908	57.306	58.740	60.208	61.712	63.255	64.837	66.456
	40 Hr Monthly	9,454.36	9,690.73	9,932.98	10,181.32	10,435.86	10,696.76	10,964.17	11,238.29	11,519.24
	Annual	113,452.30	116,288.74	119,195.80	122,175.83	125,230.35	128,361.17	131,570.08	134,859.44	138,230.91
87	Hourly	55.908	57.306	58.740	60.208	61.712	63.255	64.837	66.456	68.119
	40 Hr Monthly	9,690.73	9,932.98	10,181.32	10,435.86	10,696.76	10,964.17	11,238.29	11,519.24	11,807.23
	Annual	116,288.74	119,195.80	122,175.83	125,230.35	128,361.17	131,570.08	134,859.44	138,230.91	141,686.70
88	Hourly	57.306	58.740	60.208	61.712	63.255	64.837	66.456	68.119	69.822
	40 Hr Monthly	9,932.98	10,181.32	10,435.86	10,696.76	10,964.17	11,238.29	11,519.24	11,807.23	12,102.41
	Annual	119,195.80	122,175.83	125,230.35	128,361.17	131,570.08	134,859.44	138,230.91	141,686.70	145,228.90
89	Hourly	58.740	60.208	61.712	63.255	64.837	66.456	68.119	69.822	71.566
	40 Hr Monthly	10,181.32	10,435.86	10,696.76	10,964.17	11,238.29	11,519.24	11,807.23	12,102.41	12,404.96
	Annual	122,175.83	125,230.35	128,361.17	131,570.08	134,859.44	138,230.91	141,686.70	145,228.90	148,859.57
90	Hourly	60.208	61.712	63.255	64.837	66.456	68.119	69.822	71.566	73.356
	40 Hr Monthly	10,435.86	10,696.76	10,964.17	11,238.29	11,519.24	11,807.23	12,102.41	12,404.96	12,715.08
	Annual	125,230.35	128,361.17	131,570.08	134,859.44	138,230.91	141,686.70	145,228.90	148,859.57	152,580.94
91	Hourly	61.712	63.255	64.837	66.456	68.119	69.822	71.566	73.356	75.190
	40 Hr Monthly	10,696.76	10,964.17	11,238.29	11,519.24	11,807.23	12,102.41	12,404.96	12,715.08	13,032.96
	Annual	128,361.17	131,570.08	134,859.44	138,230.91	141,686.70	145,228.90	148,859.57	152,580.94	156,395.50
92	Hourly	63.255	64.837	66.456	68.119	69.822	71.566	73.356	75.190	77.070
	40 Hr Monthly	10,964.17	11,238.29	11,519.24	11,807.23	12,102.41	12,404.96	12,715.08	13,032.96	13,358.79
	Annual	131,570.08	134,859.44	138,230.91	141,686.70	145,228.90	148,859.57	152,580.94	156,395.50	160,305.45
93	Hourly	64.837	66.456	68.119	69.822	71.566	73.356	75.190	77.070	78.996
	40 Hr Monthly	11,238.29	11,519.24	11,807.23	12,102.41	12,404.96	12,715.08	13,032.96	13,358.79	13,692.75
	Annual	134,859.44	138,230.91	141,686.70	145,228.90	148,859.57	152,580.94	156,395.50	160,305.45	164,313.03
94	Hourly	66.456	68.119	69.822	71.566	73.356	75.190	77.070	78.996	80.972
	40 Hr Monthly	11,519.24	11,807.23	12,102.41	12,404.96	12,715.08	13,032.96	13,358.79	13,692.75	14,035.07
	Annual	138,230.91	141,686.70	145,228.90	148,859.57	152,580.94	156,395.50	160,305.45	164,313.03	168,420.85
95	Hourly	68.119	69.822	71.566	73.356	75.190	77.070	78.996	80.972	82.997
	40 Hr Monthly	11,807.23	12,102.41	12,404.96	12,715.08	13,032.96	13,358.79	13,692.75	14,035.07	14,385.95
	Annual	141,686.70	145,228.90	148,859.57	152,580.94	156,395.50	160,305.45	164,313.03	168,420.85	172,631.41
96	Hourly	69.822	71.566	73.356	75.190	77.070	78.996	80.972	82.997	85.071
	40 Hr Monthly	12,102.41	12,404.96	12,715.08	13,032.96	13,358.79	13,692.75	14,035.07	14,385.95	14,745.61
	Annual	145,228.90	148,859.57	152,580.94	156,395.50	160,305.45	164,313.03	168,420.85	172,631.41	176,947.35
97	Hourly	71.566	73.356	75.190	77.070	78.996	80.972	82.997	85.071	87.198
	40 Hr Monthly	12,404.96	12,715.08	13,032.96	13,358.79	13,692.75	14,035.07	14,385.95	14,745.61	15,114.24
	Annual	148,859.57	152,580.94	156,395.50	160,305.45	164,313.03	168,420.85	172,631.41	176,947.35	181,370.87
98	Hourly	73.356	75.190	77.070	78.996	80.972	82.997	85.071	87.198	89.378
	40 Hr Monthly	12,715.08	13,032.96	13,358.79	13,692.75	14,035.07	14,385.95	14,745.61	15,114.24	15,492.11
	Annual	152,580.94	156,395.50	160,305.45	164,313.03	168,420.85	172,631.41	176,947.35	181,370.87	185,905.30
99	Hourly	75.190	77.070	78.996	80.972	82.997	85.071	87.198	89.378	91.611
	40 Hr Monthly	13,032.96	13,358.79	13,692.75	14,035.07	14,385.95	14,745.61	15,114.24	15,492.11	15,879.42
	Annual	156,395.50	160,305.45	164,313.03	168,420.85	172,631.41	176,947.35	181,370.87	185,905.30	190,552.99
100	Hourly	77.070	78.996	80.972	82.997	85.071	87.198	89.378	91.611	93.902
	40 Hr Monthly	13,358.79	13,692.75	14,035.07	14,385.95	14,745.61	15,114.24	15,492.11	15,879.42	16,276.39
	Annual	160,305.45	164,313.03	168,420.85	172,631.41	176,947.35	181,370.87	185,905.30	190,552.99	195,316.72

*Ranges 1-25 are excluded due to WA State Minimum Wage Law

2018=\$11.50/hour 2019=\$12.00/hour 2020=\$13.50

*1619LC hired prior to 7/1/2018 will be paid an additional 5% in their respective range/step

**Letter of Understanding
Between Teamsters Local Union No. 589 and Clallam County**

Teamsters Local Union Number 589 (Union) and Clallam County (Employer) agree to the following language changes to the contract extension effective July 01, 2021 through June 30, 2024:

ARTICLE 21 - COMPENSATION

- January 01, 2022, a two and one half percent (2.5%) Cost of Living Adjustment (COLA) shall be made to the July 01, 2021 Teamsters pay schedule (replaces two percent COLA language).
- January 01, 2023, a two and one half percent (2.5%) Cost of Living Adjustment (COLA) shall be made to the January 01, 2022 Teamsters pay schedule (replaces two percent COLA language).
- January 01, 2024, a two and one half (2.5) Cost of Living Adjustment (COLA) shall be made to the January 01, 2023 Teamsters pay schedule (replaces two percent COLA language).

No further changes to Article 21.

Date Signed: _____

Date Signed: _____

TEAMSTERS LOCAL UNION NO. 589

CLALLAM COUNTY

BOARD OF COMMISSIONERS

Mark Fuller, Secretary-Treasurer

Mark Ozias , Chair

Randy Johnson

Bill Peach

APPROVED AS TO FORM:

ATTEST:

Matthew Lynch, Employment Council

Loni Gores, Clerk of the Board



MEETING INFORMATION

CLALLAM COUNTY BOARD OF COMMISSIONERS

Continued
work session
7/6/21 @
8am
XXXX
11 a.m.

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must follow current face covering guidelines.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure current masking and social distancing practices are enforced and practiced by all event attendees.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

CONTINUED WORK SESSION

☒ Meeting Date: 7-6-21 – 11 a.m.

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Discussion and next steps |

Documents exempt from public disclosure attached: ☐

Executive summary:

ARPA Funds Short-Term Needs, Priorities and Opportunities:

The Commissioners are working to identify both short-term (between now and the end of the year) and longer-term (through 2026) needs, priorities and opportunities for use of American Rescue Plan Act funding in our identified focus areas of child care, local business support, behavioral health, food systems, housing/homelessness, and rural broadband. (Additional areas of focus include public health, cost recovery and others that will be discussed at future meetings.)

Today's discussion will focus on *initial short-term needs, priorities and opportunities* within each focus area and it is anticipated that the conversation will help to shape some of the early funding that will be used to support community needs.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Today's discussion will focus on *initial short-term needs, priorities and opportunities* within each focus area and it is anticipated that the conversation will help to shape some of the early funding that will be used to support community needs.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Various Groups

Relevant Departments: Various Departments

Date submitted: June 22, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

COVID American Rescue Plan Act 7-6-21.docx

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

ARPA REQUEST

Hungry Bear Café – Water System

Gores, Alanna

From: Jason Baar <jasonb@strait-water.com>
Sent: Saturday, June 26, 2021 2:08 PM
To: Ozias, Mark; Johnson, Randy; Gores, Alanna; Gores, Alanna; Peach, Bill
Subject: ARPA request- Hungry Bear Cafe

Commissioners,

I am assisting Gary Johnson with guidance on his water system. As he has technology limitations I am forwarding you his letter of request below

6/25/2021

Dear County Commissioners,

I own a private water system in Beaver WA. This system serves a home, motel with 10 units, 12 RV sites and a restaurant. This area of the county has been hit harder by the COVID shutdowns and created struggles for our businesses and livelihood.

In addition to this, we have new Washington State Department of Health requirements for an outstanding issue related to source water assessments, certified operator requirements, and possible engineering and construction of a source water disinfection system.

We do not have a budget for this new system and this would create an additional hardship even though we understand the importance of taking the steps needed to provide safe drinking water.

Our goal is to provide safe drinking water to the community that uses our water. With already struggling with COVID limitations we would respectfully request consideration and the ability to apply for American Rescue Plan Act funds if available to assist with these challenges.

We can provide costs estimates for the extra system modifications required, but please let us know how we can be a part of this County effort.

Sincerely,

Gary and Debra Johnson

Hungry Bear Cafe

Post Office Box 236

Beaver, Washington 98305

Gores, Alanna

From: Jason Baar <jasonb@strait-water.com>
Sent: Tuesday, June 29, 2021 9:12 AM
To: Gores, Alanna
Subject: Hungry Bear Cafe cost estimate
Attachments: Hungry Bear Cafe cost estimate 34870.docx; Hungry Bear Cafe_34870_Source Disinfection Directive_3-10-2021.pdf

Loni,

Please find attached the Hungry Bear cost estimate for the chlorination system that will likely need to be installed. I have also attached the DOH directive for reference.

Please let me know if you need any further information and thank you, Jason

>

>

Cost Estimates for Hungry Bear Café Permanent Source Disinfection

June 28, 2021

Engineering design work	\$2000
State DOH Project submittal cost	\$410
Installation (Integrity Pumps)	\$1480
Chlorine injection pump (USA BB) Blue-White Flexflo A1F4-6T Part#351743	\$979
NSF CL2 Tank and Source Flow meter	\$401.46
Misc plumbing supplies/ fixtures	\$1000
Total estimated project costs	\$6270.46

Certified operator WDS responsible for management \$450/month
Monthly sample and reporting
(additional required service with disinfection system)

These are estimated project costs for the installation of a source water disinfection system with required engineering to meet the CT-6 requirement. These costs represent the best information available at the time of this estimate. Additionally, Hungry Bear Café will need to train or hire a certified operator to oversee the daily operation of the system.



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
SOUTHWEST DRINKING WATER OPERATIONS
P.O. Box 47823 Olympia, Washington 98504-7823
PHONE (360) 236-3030 FAX (360) 236-3029

March 10, 2021

Gary and Debra Johnson
Hungry Bear Cafe
Post Office Box 236
Beaver, Washington 98305

Subject: Hungry Bear Cafe, ID #34870, Clallam County; Source Disinfection Status

Dear Gary and Debra Johnson:

Disinfection treatment was added to your system when it was classified as a Group B water system. The treatment was highly recommended because of the construction of the dug well next to a spring.

Since you are currently adding chlorine to disinfect your water, you must:

- Maintain a detectable residual disinfectant concentration, 0.2 milligrams per liter (mg/L), in all active parts of the distribution system.
- Measure and record on Office of Drinking Water (ODW) forms (six monthly forms enclosed) residual levels five days per week at representative sites in the distribution system.
- Submit the disinfection treatment report (DTR) forms to ODW on a monthly basis, by the 10th of each month, by e-mail at sw.treatment.reports@doh.wa.gov or mail to the address on the form.

The April 2021 disinfection treatment report must be submitted by May 10, 2021. Starting with April's report, failure to submit a monthly DTR form on time will result in a reporting violation.

Sources that are chemically disinfected may be masking the presence of any potential problems. We have determined that spring sources, shallow well sources, and those with a history of unsatisfactory coliform results, are at high risk. **As the owner of a shallow interval,**

susceptible groundwater source, with only one raw water coliform sample, you have two options. You must either install permanent source disinfection per WAC 246-290-451, or begin assessment source monitoring to confirm that such treatment is not necessary.

If you choose to install and operate source disinfection:

This determination means that source S02 must be disinfected to comply with WAC 246-290-451(4) and (6). Permanent, continuous disinfection and maintaining a residual disinfectant concentration (C) and the corresponding disinfection contact time (T) so the product of them, CT, is 6 or greater, prior to the first service connection is required for this source. A Washington State-licensed professional engineer must design the disinfection system. A project report and construction documents must be submitted to ODW for review and approval. Also, please submit a corrective action plan for submitting the required documents for the design of the disinfection system and installation to ODW by June 1, 2021.

Hire or contract a certified operator, per WAC 246-292, to manage the water system and ensure treatment is functioning as designed by June 1, 2021. Per Chapter 246-292 WAC, the system is required to retain an operator certified as a Water Distribution Specialist. The requirement is due to the disinfection treatment requirement. The operator is responsible for daily oversight of system operations and to ensure drinking water regulations are met. A list of operators available to provide these services is available on the ODW website at <https://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater>.

If you choose assessment source monitoring, per WAC 246-290-300(3)(i), you must begin monitoring in June 2021.

To comply with this requirement, you must collect a monthly raw water coliform source sample for the duration of 12 months. These samples should be reported to ODW by the 10th of the following month and are separate from your monthly distribution coliform samples.

Further treatment determinations would be made based on the outcome of the source coliform results. Disinfection meeting WAC 246-290-451 may still be required per this option. If *E. coli* is detected, you would need to provide 4-log treatment, per WAC 246-290-453, or provide an alternative source of water.

To prepare for assessment source monitoring:

1. Ensure a proper raw water source sample tap is installed.
2. Review your last sanitary survey and correct any identified deficiencies.
3. Review your sample collection procedures - remembering to properly disinfect the sample tap prior to collection.
4. Finally, do a visual inspection and eliminate any openings that could allow insects, animals, or other debris to enter your source. Be sure to check the following:

- a. The dug well hatch is watertight. The hatch has an overhanging edge and a neoprene-type seal.
- b. Surface water is directed away from the dug well area by a diversion ditch.
- c. The dug well is at least 100 feet from source of contamination, such as septic tanks, drain fields, sewers, manure, or garbage.

Thank you for your efforts to document the water quality of your source S02 and ultimately protect public health. If you have questions regarding this letter, you can reach me at (360) 236-3034 or by e-mail at jocelyne.gray@doh.wa.gov.

Sincerely,

A handwritten signature in cursive script, reading "Jocelyne Gray".

Jocelyne Gray, P.E.
Office of Drinking Water, Regional Engineer

Enclosures

cc: Clallam County Health Department
Charese Gainor, ODW
Connor Lockwood, ODW



SOURCE DISINFECTION TREATMENT PLANT REPORT FORM

Water System Name		Hungry Bear Café		Month/Year	
County	Ciallam	ID#:	34870	Report submitted by	
Treatment Plant #	34870001	Source(s)#	02	Operator Certificate#	
Requirements:				Telephone #	
Maximum flow rate: 30 gpm				Signature:	
Cl ₂ Residual: 0.40 mg/L at entry point; 0.2 mg/L in distribution					
Monitoring required: 5 days per week					

Date	Water Production Gallons or ft ³	Chlorine Solution Used		Treated Water Quality				
	Source Meter Reading	Tank Level (Gallons/Pounds)	Volume Used (Gallons/Pounds)	Cl ₂ Residual @ Entry (mg/L)	Distribution Cl ₂ Residual (mg/L)	Distribution Sample Location	Troubleshooting Notes Also record additional residual readings following a low or zero residual reading	Sampler Initial
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Total	0			0	0	← Total number of measurements collected		
Max				0.0	0.0			
Min				0.0	0.0			

Send report by the 10th of the following month to your Regional Office. See instructions page.

Water Treatment Summary (completed by the operator)

Number of days treatment plant produced water:	
Number of days entry point free chlorine residual fell below minimum residual:	
Number of days distribution free chlorine residual fell below minimum residual:	

ARPA REQUEST

BLACK DIAMOND WATER DISTRICT

June 23, 2021

Clallam County Board of Commissioners
223 East 4th Street
Port Angeles, WA 98362



Honorable County Commissioners,

The Black Diamond Water District (BDWD) hereby requests consideration to be included in the process for disbursement of American Rescue Plan Act funds.

For the short term, we would request consideration for funds related to BDWD customers past due accounts for water service resulting from inability to pay due to the impacts of the COVID-19 pandemic. BDWD currently has 11 past due accounts.

Additionally, it is understood that these funds are to be directed to governments or special purpose districts in order to assist with programs to the benefit of the community which may have been impacted by COVID. These funds included consideration for districts that perform specific functions such as providing water.

Black Diamond Water District is a special purpose district with the function of providing affordable water to the residences of Clallam County.

Black Diamond Water District, as with all water systems, has several planned projects within its Water System Plan. The **Waterline Bridge Crossing** project for which we are requesting assistance has criteria that differentiates its need outside routine system upgrades and long-range planning.

- This project affects all 222 connections/ 447 water users
- It does not include any expansion of service
- It is of a critical and immediate nature
- Could meet the criteria of an State Revolving Fund Loan project with increased water user rates for repayment
- Is not included in the current budget and would require the district seeking alternate funds
- Repayment of this project would require a rate increase to the water users
- Rates for BDWD are already above average for the region

BDWD Forest Service Road 3030 Waterline Bridge Crossing

This project was initiated in 2020 due to the changes made by the DNR to their access road and included the construction of a new bridge over the Little River. The construction of the bridge greatly assisted the District with access to the water intake plant but due to its relocation down the river now necessitates the relocation/replacement of the current transmission line. This water line is currently suspended over the north branch of the Little River without adequate support structure and is highly vulnerable to both natural and human caused events, in addition to being past its life expectancy. Black Diamond Water District solicited a cost estimate from Zenovic and Associates (Attachment A) for replacing the crossing to the new bridge on January 20, 2021 with the total project cost being **\$62,537.28**

Black Diamond Water District would request being a recipient of ARPA funds for this project and is available for any meetings or workshops that will be open to attendance.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Baar", is written over a horizontal line.

Jason Baar, District Manager

Black Diamond Water District
Phone: (360) 452-5816
bdwd.manager@gmail.com
304 E 8th Street
Port Angeles, WA, 98362

CONCEPTUAL COST ESTIMATE
BDWD - FS 3030 WATERLINE BRIDGE CROSSING

Zenovic & Associates, Inc.
 Seth Rodman, P.E.
 JOB. NO. 21033
 January 20, 2021

ITEM	ITEM DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	TOTAL COST
PREPARATION / MISCELLANEOUS					
1	MOBILIZATION	LS	\$7,000.00	1	\$7,000.00
2	POTHOLE EXISTING UTILITIES	LS	\$500.00	1	\$500.00
3	SCAFFOLDING/WORK ACCESS	LS	\$5,500.00	1	\$5,500.00
4	PROJECT CLEANUP/CLOSEOUT	LS	\$1,000.00	1	\$1,000.00
TESC					
5	SILT FENCE	LF	\$5.00	60	\$300.00
6	TESC MAINTENANCE	LS	\$1,000.00	1	\$1,000.00
UTILITIES					
7	4" SWPE WATER MAIN (IN GROUND)	LF	\$55.00	60	\$3,300.00
8	4" SWPE WATER MAIN (ON BRIDGE)	LF	\$55.00	120	\$6,600.00
9	8" SWPE SLEEVE	LF	\$75.00	120	\$9,000.00
10	U-BOLTS FOR PIPE RESTRAINT	EA	\$100.00	11	\$1,100.00
11	4" GATE VALVES	EA	\$1,200.00	2	\$2,400.00
12	CONNECTION TO EXISTING MAIN	EA	\$500.00	2	\$1,000.00
TOTAL IMPROVEMENT COSTS:					\$38,700.00
CONTINGENCIES(30%)					\$11,610.00
SALES TAX (8.8%)					\$4,427.28
ENGINEERING					\$7,800.00
TOTAL PROJECT COST					\$62,537.28

ARPA REQUEST
BEAVER WATER SYSTEM

Clallam County Board of Commissioners

223 East 4th Street

Port Angeles, WA 98362

To Whom it May Concern,

We would like to introduce ourselves; we are Jonas and Carrie Merrill. We are the new owners of a 90-year-old building that was a staple grocery store in our rural community. The well water system came with the building along with eight other tenants who depend on this system. We are applying for the grant to help provide our customers and tenants safe and reliable drinking water. The Beaver Water system also supplies water to our Post Office and Fire Department. There are additionally six private tenants who depend on the water system. Once our grocery store opens the water system will be moved from a Class B to a Class A system due to the number of people served. The water system is very old and has not had much upkeep. The Grocery Store has been closed since September of 2019 and the tenants have not paid so there is no money for us to begin addressing concerns. The water system is separate from the store does not have enough reserves if any equipment were to fail. This is also a depressed area and covid has made it very difficult for the tenants to pay into the water system. The water system is not for personal profit and is meant for tenant and store customer safety.

We have had some estimates on what we need help with. We need water meters and shut off valves for each tenant. For this project the estimation would be 12,000-15,000. This would able us to tell if there is a possible water leak. Or if a tenant needs to shut off their personal water for construction work. This would allow the water system as a whole to not have to shut off for the entire community.

I also contacted Integrity Pumps of Sequim, who are familiar with our water system. They gave us a life expectancy of the pump of 5-10 years left. A new pump would cost around \$20,000.

Since upgrading from a Class B to Class A, monthly and yearly water testing samples and operator certification will be mandatory. This cost will be anywhere from \$3,600-5000 per year.

We will also need a generator for the well pump as we have several power outages. Our large old growth and rain forest contribute to long power outages. If the electricity is out then the pump will not work so therefore the store and all the tenants will not have water. The estimate for the appropriate generator is \$4000-5000.

The total requested funds for the required rehabilitation would be estimated at \$45,000.

This water system provides service to multiple users and service types; however, we do not have the customer base to update all the critical items.

We would request consideration for funds from the American Rescue Plan Act. Prior to our ownership of both the store and water system in 2019, it was noted that there were several items needing attention by the DOH. We purchased the store as our primary business. The water system is a separate entity for the community, and as we have come to realize, will require significant rehabilitation.

Our concern is that during power outages, extended loss in pressure can result in backflow situations. There is no backup pump, and the plumbing in the well house is in need of replacement.

We would be happy to provide detailed analysis of critical components and estimates of items that are essential to reliable function.

We appreciate the opportunity to request funds and would like to be included in the process. Again, our community has felt the impacts of COVID even more and any relief preventing increased water rates would be of immense help.

Thank you for your consideration, and please let us know how we can be a part of this process,

Jonas and Carrie Merrill
PO Box 128
Beaver WA 98305
3603273535

ARPA REQUEST

Dry Creek Water

Gores, Alanna

From: Cindy Kelly <drycreekwater@gmail.com>
Sent: Monday, June 14, 2021 11:38 AM
To: Colleen McAleer
Cc: Ozias, Mark; Peach, Bill; Johnson, Randy
Subject: Hello from Cindy Kelly
Attachments: Clallam County Recovery 2021 \$\$\$.docx

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Hi Colleen and County Commissioners

Attached is the breakdown of delinquent accounts balances that water purveyors are dealing with currently. Thank you Mark, Randy and Bill for the previous CARES \$\$ that you provided to our Dry Creek Water customers and the other water purveyors. The assistance you provided to our families and businesses was very helpful and appreciated.

Enjoyed your work session today.

Please feel free to contact me if you have any questions. Have a fabulous week. Thank you for all your work on behalf of all of us.

Cindy Kelly
360.452-2780
360.460.9549
drycreekwater@gmail.com

Bell Woods Water System, 1 customer, \$312.00

Pedersen Family LLC - 2 water systems - Dungeness Bay Plat & Jamestown on Wilcox Lane, 11 customers, \$1,702.15

Solmar Water System, 19 customers, \$3,004.00

Vistas Inc Water System, 3 customers, \$441.90

West Sequim Bay Water System, 4 customers, \$1,219.13

Dry Creek Water Association, 60 customers, \$6,561.21

Crescent Water Association, 30 customers, \$10,820.97

Forks Trailer Court and businesses, 6 customers \$8,000.00

=====

Totals

\$32,061.36

ARPA REQUEST

NORTH OLYMPIC REGIONAL

VETERAN'S HOUSING NETWORK



NORTH OLYMPIC REGIONAL VETERAN'S HOUSING NETWORK

250 ASH AVENUE, FORKS, WASHINGTON 98331

PHONE: 360.374.5252 FAX: 360.327.3601

www.sargesveteransupport.org Federal ID: 91-2046528

June 25, 2021

Commissioner Randy Johnson
Commissioner Mark Ozias
Commission Bill Beach
Clallam County Courthouse
223 E. 4th Street, #4
Port Angeles, WA 98362

RE: Clallam County American Rescue Plan Act Funds Request for Hobucket House

Dear Honorable Commissioners:

North Olympic Regional Veteran's Housing Network (NORVHN) is building a 7-bedroom stick built modular group home, called "Hobucket House". This home will be for disabled, homeless Veterans and will be located at 251 Ash Avenue in Forks. Our builder is currently constructing the modular stick-built home in Auburn, WA and will be transporting it to Forks in September, 2021 to secure to our foundation. Our non-profit has secured \$876,293 from the Washington State Department of Commerce, but due to CoVid-19, there has been a dramatic cost impact for the cost of materials. Due to this, our build costs have increased by \$50,000 since December 2020 (when we were awarded the funds).

We respectfully request \$50,000 of the Clallam County designated ARPA funds to complete the build of Hobucket House and bring this house to Forks. The ARPA funds will ensure that 7 homeless Veterans will have a permanent residence with case management attached by October, 2021 and that NORVHN will not be strapped financially due to CoVid-19 related cost increase.

If you have any questions, please do not hesitate to call me at 360-640-0012.

Thank you for your consideration, we deeply appreciate your work within community and your support of our projects.

Respectfully,

Cheri A. Tinker, MSW
Executive Director

ARPA REQUEST

Peninsula Housing Authority



Peninsula Housing Authority
Serving Clallam and Jefferson Counties
2603 S. Francis Street, Port Angeles WA 98362
(360) 452-7631 • (360) 452-9468 Fax

June 22, 2021

Clallam County Board of Commissioners
223 E 4th Street
Port Angeles, WA 98362

Dear County Commissioners,

The Peninsula Housing Authority has administered the Mutual Self-Help Building Program in Clallam County for over 15 years. During that time more than 100 low-income families have become successful home owners with construction assistance from the Housing Authority and a no-down, low-interest loan from USDA-Rural Development (USDA-RD).

In this current COVID climate, our active build in Forks has experienced a significant increase in the cost of construction materials which is jeopardizing the successful completion of their affordable homes. The PHA is faced with halting the progress of these homes due to these increases in materials as their approved construction budgets cannot afford these increases. Recognizing current federal funding opportunities have provided rental and utility assistance to individuals impacted by the pandemic, it appears that financially assisting these families in the completion of their affordable homes on schedule would be an eligible use.

The Department of Treasury's guidance for the American Rescue Plan Act (ARPA) funds allows for the county to enter into sub-recipient agreements with entities like the Peninsula Housing Authority in an effort to distribute the funds as quickly and flexibly as possible. The Housing Authority would manage the distribution of the funds and provide protections and safeguards to ensure that each family would only receive the amount needed to complete their home. In addition, should a family decide to sell, refinance or transfer ownership within 5 years of completion, these monies would be paid back in full to the Housing Authority for distribution through our Down Payment Assistance Program (DPA) to another eligible family in another build group.

Therefore, the Peninsula Housing Authority is requesting a grant in the amount of \$210,000 in ARPA funds to directly assist 6 families in our Forks Mutual Self-Help build. Without the additional funds, these families do not have the ability to complete their homes with the current budget approved and financed through USDA-RD.

Thank you for considering this recommendation and we look forward to the dialogue.

Sincerely,



Sarah T. Martinez
Executive Director
Peninsula Housing Authority
2603 S Francis Street
Port Angeles, WA 97362

ARPA REQUEST

**Habitat for Humanity of
Clallam County**



We build strength, stability, self-reliance and shelter.

June 11, 2021

Clallam County Courthouse
Attn: Commissioner Randy Johnson
223 E 4th Street, #4
Port Angeles, WA 98362

RE: Clallam County ARPA (American Rescue Plan Act) Funds Request

Dear Commissioner Johnson,

Habitat Clallam's new home construction is a homeownership program, which allows our family partners to build personal wealth and stability and establish their permanent place in our community. As a result of the State wide shut down in 2020 due to COVID-19 our Habitat Stores were closed March – May, the loss of revenue for 2nd Qtr. 2020 over 2nd Qtr. 2019 was 153%, severely impacting our cash flow.

In July of 2019, our Affiliate made a commitment to complete 8-homes in 3-years at our Maloney Heights 14-home community in Port Angeles. In light of the fact that prior to this commitment our Affiliate built 1-home every 12 to 18 months this was an ambitious goal, however, to date we have completed 5-homes. In November 2020, we selected 2-more family partners (homes 6 & 7 of 8) and in March 2021, we began site work on their homes. However, the spiraling cost of building material has forced Habitat Clallam to put one of these homes on hold, causing a local family to continue living in substandard housing with 2-children.

To further support our case, here are two articles substantiating the current high cost of construction materials.

- <https://www.visualcapitalist.com/visualizing-explosion-lumber-prices-50k/>
- https://angelesmillwork.com/may-lumber-commodities-report/?fbclid=IwAR3iZ-zypZQ5YoB_AU_gFC8V7NGhVKxNdO1YXJmkzkLiGBHnaL_Mg6ntB9g
- In addition, I have attached the 2020 and 2021 Habitat home materials estimate from our local vendor Angeles Millwork & Lumber Company. One line item comparison example from these 2-estimates – in July 2020 1-sheet of 4x8 OSB cost \$25.60 in June 2021 \$99.60 an increase of \$74 per sheet, this is just one example of the unprecedented increase of cost of materials.

REQUEST:

Habitat Clallam is requesting \$100,000 of the Clallam County designated ARPA funds to build one Habitat home for a Clallam County resident in 2021. The ARPA funds will ensure that current partner family will not be put on hold for long and Habitat Clallam will not exhaust our limited cash position by paying for construction materials at the current high market prices.

Respectfully,


Colleen Robinson



We build strength, stability, self-reliance and shelter.

Chief Executive Officer

ANGELES MILLWORK & LUMBER COMPANY INC.
1601 SOUTH C ST
PORT ANGELES, WA 98363
TOLL FREE 1-888-457-6610
PHONE: (360) 457-8581
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PAGE NO 1

CUST NO: 102685 JOB NO: 000 PURCHASE ORDER: FAITH REFERENCE: TERMS: NET 10TH CLERK: 91 DATE / TIME: 7/20/20 8:12

SOLD TO:
 HABITAT FOR HUMANITY
 OF CLALLAM COUNTY
 PO BOX 1479
 PORT ANGELES WA 98362

SHIP TO: EXP. DATE: 7/19/24

TERMINAL: 582

SALESPERSON: 91 MIKE DEESE
 TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 994372

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
1					SUBFLOOR					
2		3	RL	109554	5.5"X50' SILL SEALER		3	6.59	/RL	19.77
3		10	PC	PT2616	2 X 6 -16' PRESSURE TREATED .15		160	1098.50	/MF	175.76
4		50	EA	BP123HDG	BEARING PLATE 1/2" - 3" x 3" HDG		50	0.72	/EA	36.00
5		4	PC	PT2420	2 X 4 -20' PRESSURE TREATED .15		53.33	1144.19	/MF	61.02
6		4	PC	PT2416	2 X 4 -16' PRESSURE TREATED .15		42.66	1111.49	/MF	47.42
7		8	EA	DF2420	2 X 4-20' #2 PREMIUM DOUG FIR		106.66	970.00	/MF	103.47
8		8	EA	DF2416	2 X 4-16' #2 PREMIUM DOUG FIR		85.33	969.99	/MF	82.77
9		36	EA	DF248	2 X 4-8' #2 PREMIUM DOUG FIR		191.99	921.49	/MF	176.93
10		1	EA	TIM468	4 X 6-8' #1 GREEN FIR TIMBER		16	1310.81	/MF	20.97
11										
12					SUBTOTAL:					724.11
13										
14					FLOOR SYSTEM					
15		1	EA	999	ENG. FLOOR PACKAGE		1	1893.48	/EA	1,893.48
16		34	PC	OSB34EG	3/4" 4'X8' T&G OSB EDGE GOLD SUB		1088	876.93	/MF	954.10
17		12	EA	SF450	SUBFLOOR ADHESIVE 28 OZ		12	4.54	/EA	54.48
18										
19					SUBTOTAL:					2,902.06
20										
21					WALL FRAMING					
22					EXTERIOR					
23		24	EA	DF2620	2 X 6-20' #2 PREMIUM DOUG FIR		480	925.33	/MF	444.16
24		150	EA	DF2692	2 X 6-92-5/8" STUD D/F PREMIUM		1200	767.92	/MF	921.50
25		1	EA	TIM4108	4 X 10-8' #1 GREEN FIR TIMBER		26.66	1448.26	/MF	38.62
26		1	EA	TIM41012	4 X 10-12' #1 GREEN FIR TIMBER		40	1448.27	/MF	57.93
27		1	EA	TIM41016	4 X 10-16' #1 GREEN FIR TIMBER		53.33	1448.26	/MF	77.24
28		38	PC	OSB7169	7/16" 4' X 9' OSB SHEATHING		1368	538.64	/MF	736.86
29		12	EA	HDU2SDS25	SIMPSON HDU2-SDS2.5 HOLDDOWN		12	19.10	/EA	229.20
30										
31					INTERIOR					
32		24	EA	DF2414	2 X 4-14' #2 PREMIUM DOUG FIR		223.99	970.00	/MF	217.28
33		100	EA	DF2492	2 X 4-92-5/8" STUD D/F PREMIUM		533.33	922.84	/MF	492.18
34		12	EA	DF2614	2 X 6-14' #2 PREMIUM DOUG FIR		168	925.33	/MF	155.46

Continued...



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PAGE NO 2

CUST NO: 102685 JOB NO: 000 PURCHASE ORDER: FAITH REFERENCE: TERMS: NET 10TH CLERK: 91 DATE / TIME: 7/20/20 8:12

SOLD TO:
 HABITAT FOR HUMANITY
 OF CLALLAM COUNTY
 PO BOX 1479
 PORT ANGELES WA 98362

SHIP TO:

EXP. DATE: 7/19/24

TERMINAL: 582

SALESPERSON: 91 MIKE DEESE
 TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 994372

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
35		50	EA	DF2692	2 X 6-92-5/8" STUD D/F PREMIUM		400	767.92	/MF	307.17
36										
37					SUBTOTAL:					3,677.60
38										
39					ROOF FRAMING					
40		1	EA	999	TRUSS PACKAGE		1	4449.35	/EA	4,449.35
41		12	EA	DF248	2 X 4-8' #2 PREMIUM DOUG FIR		63.99	921.49	/MF	58.98
42		9	EA	DF2620	2 X 6-20' #2 PREMIUM DOUG FIR		180	925.33	/MF	166.56
43		9	PC	PF54820	5/4 X 8-20' SPF KD PRIME FASCIA		150.03	2286.20	/MF	343.00
44		60	PC	OSB716	7/16" 4' X 8' OSB SHEATHING		1920	485.86	/MF	932.85
45		250	EA	PSCL716	SIMPSON 7/16 PLYWOOD CLIP		250	0.08	/EA	20.00
46		36	EA	H25A	SIMPSON H2.5A HURRICANE TIES		36	0.35	/EA	12.60
47										
48					SUBTOTAL					5,983.34
49										
50					SIDING/TRIM					
51		1	RL	HW9150LWE	GRIPRITE HOUSEWRAP 9'X150' 1350		1	109.14	/RL	109.14
52		1	EA	HWT178165	1-7/8"X 165' G.R. HOUSEWRAP TAPE		1	11.09	/EA	11.09
53		5	PC	PF54410	5/4 X 4-10' SPF KD PRIME FASCIA		20.83	2385.56	/MF	49.70
54		5	PC	PF54310	5/4 X 3-10' SPF KD PRIME FASCIA		15.65	2318.40	/MF	36.28
55		1	PC	PF2210	2 X 2-10' SPF KD PRIME FASCIA		3.33	1826.20	/MF	6.09
56		1	PC	PF54410	5/4 X 4-10' SPF KD PRIME FASCIA		4.16	2385.56	/MF	9.94
57		16	PC	PF54416	5/4 X 4-16' SPF KD PRIME FASCIA		106.66	2385.56	/MF	254.46
58		2	PC	PF54420	5/4 X 4-20' SPF KD PRIME FASCIA		16.80	2385.56	/MF	40.08
59		10	EA	Z1W	Z-METAL 1" X 10' WHITE 2" BK		10	5.94	/EA	59.40
60		2	EA	5003100	4" X 75' VYCOR PLUS WINDOW TAPE		2	21.27	/EA	42.54
61		1	EA	5003105	6"X75' VYCOR PLUS WINDOW TAPE		1	24.97	/EA	24.97
62		1	BU	4LATHPC	LATH WOOD FIR 4'		1	15.00	/BU	15.00 Q
63					DISCOUNT: 9.09%					
64		4	EA	HP48CM	1/BUNDLE (50 pcs)- \$15.00 pe					
65		10	PC	ACX12	HARDIE PANEL CEDAR MILL 4' x 8'		128	1425.08	/MF	182.41
66		10	EA	SV201WH	1/2" 4' X 8' ACX PLYWOOD		320	1301.09	/MF	416.35
					8' WHT CONT. SOFFIT VENT (50)		10	5.94	/EA	59.40

(PAUL ARNDT)

TAXABLE 14603.96
 NON-TAXABLE 0.00
 SUBTOTAL 14603.96

TAX AMOUNT 1285.15

TOTAL 15889.11



TOT WT: 16302.08

X

Received By

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PAGE NO 1

CUST NO: 102685 JOB NO: 000 PURCHASE ORDER: HABITAT 2021 REFERENCE: TERMS: NET 10TH CLERK: 91 DATE / TIME: 6/9/21 10:35

SOLD TO:
 HABITAT FOR HUMANITY
 OF CLALLAM COUNTY
 PO BOX 1479
 PORT ANGELES WA 98362

SHIP TO:

EXP. DATE: 4/28/22

TERMINAL: 582

SALESPERSON: 05 PAUL STUMBAUGH
 TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 69040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
1										
2					** FOUNDATION BY OTHERS **					
3										
4					** SUBFLOOR MATERIALS **					
5		10	PC	PT2616	2 X 6 -16' PRESSURE TREATED 15		160	2659.02	/MF	425.44
6		3	RL	109554	5.5"X50' SILL SEALER		3	6.59	/RL	19.77
7		50	EA	BP123HDG	BEARING PLATE 1/2" - 3" x 3" HDG		50	0.86	/EA	43.00
8		3	PC	PT2416	2 X 4 -16' PRESSURE TREATED 15		31.99	2632.63	/MF	84.24
9		5	EA	DF2420	2 X 4-20' #2 PREMIUM DOUG FIR		66.66	2483.20	/MF	165.55
10		6	EA	DF248	2 X 4-8' #2 PREMIUM DOUG FIR		31.99	2483.20	/MF	79.46
11		1	EA	TIM468	4 X 6-8' #1 KD FIR TIMBER		16	3041.09	/MF	48.66
12		10	EA	03639	ROD COUPLER NUT 1/2 - 13		10	1.58	/EA	15.80
13		5	EA	731006	1/2"-13 X 36" ALLTHREAD		5	5.09	/EA	25.45
14										
15										
16					SUBFLOOR SUBTOTAL					907.37
17										
18					** FLOOR SYSTEM **					
19		821	LF	RFPI209	I-JOIST RFPI20 9-1/2" x 1-3/4"		821	3.49	/LF	2,865.29
20		9	EA	RIM91216OSB	30/26 1/41		9	54.04	/EA	486.36
21		34	PC	OSB34EG	RIM OSB 1-1/4" x 9-1/2" x 16'		1088	3112.20	/MF	3,386.07
22		12	EA	SF450	3/4" 4'X8' T&G OSB EDGE GOLD SUB		12	4.54	/EA	54.48
23					SUBFLOOR ADHESIVE 28 OZ					
24										
25					FLOOR SUBTOTAL					6,792.20
26										
27					** WALL FRAMING **					
28					EXTERIOR-					
29		35	EA	DF2616	2 X 6-16' #2 PREMIUM DOUG FIR		560	2489.02	/MF	1,393.85
30		154	EA	DF2692	2 X 6-92-5/8" STUD D/F PREMIUM		1232	2607.36	/MF	3,212.27
31		1	EA	TIM4108	4 X 10-8' #1 KD FIR TIMBER		26.66	3125.54	/MF	83.35
32		2	EA	TIM41016	4 X 10-16' #1 KD FIR TIMBER		106.66	3125.55	/MF	333.39
33		1	EA	TIM41020	4 X 10-20' #1 KD FIR TIMBER		66.66	3125.55	/MF	208.37

Continued...

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PAGE NO 2

CUST NO: 102685 JOB NO: 000 PURCHASE ORDER: HABITAT 2021 REFERENCE: TERMS: NET 10TH CLERK: 91 DATE / TIME: 6/9/21 10:35

SOLD TO:
 HABITAT FOR HUMANITY
 OF CLALLAM COUNTY
 PO BOX 1479
 PORT ANGELES WA 98362

SHIP TO:

EXP. DATE: 4/28/22

TERMINAL: 582

SALESPERSON: 05 PAUL STUMBAUGH
 TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 69040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
34		36	PC	OSB7169	7/16" 4' X 9' OSB SHEATHING		1296	3072.30	/MF	3,981.70
35		10	EA	DTT2Z	SIMPSON DECK POST CONNECTOR		10	10.22	/EA	102.20
36		4	EA	SO001869480030	MSTA36		4	2.161	/EA	8.64
37										
38					INTERIOR WALLS-					
39		44	EA	DF2414	2 X 4-14' #2 PREMIUM DOUG FIR		410.66	2483.20	/MF	1,019.77
40		165	EA	DF2492	2 X 4-92-5/8" STUD D/F PREMIUM		879.99	2513.27	/MF	2,211.68
41		1	EA	218473	POCKET DOOR FRM JOHNSON 1500		1	85.49	/EA	85.49
42										
43										
44					WALL FRAMING SUBTOTAL					12,640.71
45										
46					** PORCH/LANDING **					
47		2	EA	12ABP	PIER PLAIN SMALL HOLE 12" x 12"		2	4.39	/EA	8.78
48		2	EA	5675200	4 x 4 ADJ PIER BRKT GALV		2	8.36	/EA	16.72
49		1	PC	PT446	4 X 4 - 6' PRESSURE TREATED		8	2443.35	/MF	19.55
50		1	PC	PT468	4 X 6 - 8' PRESSURE TREATED .15		16	2499.77	/MF	40.00
51		2	EA	BC4Z	ZMAX - BC4Z POST CAPS/BASES		2	6.97	/EA	13.94
52		1	PC	PT2612	2 X 6 -12' PRESSURE TREATED .15		12	2659.02	/MF	31.91
53		3	PC	PT268	2 X 6 - 8' PRESSURE TREATED .15		24	2659.02	/MF	63.82
54		2	EA	LUS26Z	ZMAX - LUS26Z JOIST HANGER		2	1.20	/EA	2.40
55		1	BX	6373116	3-5/8" LEDGERLOK 12 / BOX		1	17.09	/BX	17.09
56		1	PC	PT21210	2 X 12 -10' PRESSURE TREATED .15		20	2710.89	/MF	54.22
57		4	EA	LSCZ	ZMAX LSCZ STAIR STRINGER CONNECT		4	2.13	/EA	8.52
58		10	PC	RED54412	5/4 X 4-12' R.E. KD TKC DECKING		50	2981.35	/MF	149.07
59										
60										
61					LANDING SUBTOTAL					426.02
62										
63										
64					** ROOF FRAMING **					
65										
66										
67		68	EA	H25A	SIMPSON H2.5A HURRICANE TIES		68	0.36	/EA	24.48

Continued...

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68		12	EA	COM1416	1 X 4-16' #3 COMMON ESLP		63.99	1809.32	/MF	115.80
69		8	EA	DF2420	2 X 4-20' #2 PREMIUM DOUG FIR		106.66	2483.20	/MF	264.87
70		10	PC	PF54616	5/4 X 6-16' SPF KD PRIME FASCIA		100	5527.36	/MF	552.74
71		45	PC	OSB716	7/16" 4' X 8' OSB SHEATHING		1440	2763.84	/MF	3,979.93
72		1	BO	PSCL716	SIMPSON 7/16 PLYWOOD CLIP		1	20.00	/BO	20.00
73					1/BOX (250 pcs)- \$20.00 per B					
74										
75										
76					ROOF FRAMING SUBTOTAL					4,957.82
77										
78					** SOFFIT MATERIALS **					
79		19	EA	HSV248CM	HARDIE SOFFIT VENTED CM 24" x 8'		304	1772.84	/MF	538.94
80										
81										
82					SOFFIT SUBTOTAL					538.94
83										
84					** HOUSEWRAP & VYCOR **					
85		1	RL	HW9150LWE	GRIPRITE HOUSEWRAP 9'X150' 1350		1	109.14	/RL	109.14
86		1	EA	HWT178165	1-7/8"X 165' G R. HOUSEWRAP TAPE		1	11.09	/EA	11.09
87		2	EA	5003100	4" X 75' VYCOR PLUS WINDOW TAPE		2	21.27	/EA	42.54
88		1	EA	5003105	6"X75' VYCOR PLUS WINDOW TAPE		1	24.97	/EA	24.97
89										
90										
91					HOUSEWRAP SUBTOTAL					187.74
92										
93					** EXTERIOR DOORS **					
94					CODEL STEEL PREHUNG DOORS					
95		1	EA	SO001069040094	3068 S-C62 LHS 6-9/16 JAMB		1	381.86	/EA	381.86
96		1	EA	SO001069040095	3068 S-C61 1/2 LITE LHS		1	384.203	/EA	384.20
97					BOTH- 2 BORE, BRNZ ADJ SILL					
98										
99										
100					EXTERIOR DOOR SUBTOTAL					766.06
101										

Continued...

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SALESPERSON: 05 PAUL STUMBAUGH
TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 69040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
102					** JELD-WEN WINDOWS **					
103					BUILDER SERIES WHITE VINYL					
104					U-VALUE= 0.30					
105		1	EA	SO001069040102	4036 XO SLIDER		1	217.35	/EA	217.35
106		3	EA	SO001069040103	4040 XO SLIDER		3	234.144	/EA	702.43
107		1	EA	SO001069040104	5046 XO SLIDER		1	283.865	/EA	283.87
108		2	EA	SO001069040105	3050 SINGLE HUNG		2	237.371	/EA	474.74
109										
110										
111					WINDOWS SUBTOTAL					1,678.39
112										
113					** SIDING & TRIM **					
114		19	PC	PF54410	5/4 X 4-10' SPF KD PRIME FASCIA		79 16	5485.04	/MF	434.23
115		1	PC	PF54412	5/4 X 4-12' SPF KD PRIME FASCIA		5	5485.04	/MF	27.43
116		2	BU	4LATHPC	LATH WOOD FIR 4'		2	22.50	/BU	45.00 Q
117					2/BUNDLE (50 pcs)- \$22.50 per					
118		192	EA	HP825	HARDIE PLANK CM 8-1/4" x 12'		1584	1258.56	/MF	1,993.56
119		1	EA	3066395	BEAR SKINS 6" X 12" 50/PAD GRAY		1	24.04	/EA	24.04
120		4	EA	Z1W	Z-METAL 1" X 10' WHITE 2" BK		4	9.34	/EA	37.36
121										
122										
123					SIDING & TRIM SUBTOTAL					2,561.62
124										
125					** INTERIORS **					
126					DOORS-					
127		1	EA	SO001069040126	DOOR PACKAGE- 10 DOORS		1	1487.628	/EA	1,487.63
128					6-PANEL HOLLOW CORE TEXT					
129					4-9/16" PRIMED JAMB					
130					1 BORE					
131										
132					WINDOW TRIM-					
133		4	PC	MDF178	MDF 1 X 7 ULTRA LITE 8'		4	14.25	/PC	57.00
134		2	PC	MDF138	MDF 1 X 3 ULTRA LITE 8'		2	6.43	/PC	12.86
135		1	PC	MDF1312	MDF 1 X 3 ULTRA LITE 12'		1	9.65	/PC	9.65

Continued...

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 TAX: A1 MILLWORKS-CHARGE RETA

ESTIMATE: 69040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
136										
137					DOOR TRIM-					
138		5	PC	MDF148	MDF 1 X 4 ULTRA LITE 8'		5	8.73	/PC	43.65
139		1	PC	MDF1410	MDF 1 X 4 ULTRA LITE 10'		1	9.65	/PC	9.65
140		44	PC	MDF138	MDF 1 X 3 ULTRA LITE 8'		44	6.43	/PC	282.92
141		9	PC	MDF158	MDF 1 X 5 ULTRA LITE 8'		9	9.65	/PC	86.85
142		2	PC	MDF1210	MDF 1 X 2 ULTRA LITE 10'		2	5.51	/PC	11.02
143										
144					BASE-					
145		27	PC	MDF1412	MDF 1 X 4 ULTRA LITE 12'		27	11.49	/PC	310.23
146										
147					CLOSET MATERIALS-					
148		1	EA	MEL128	12" X 8' WHITE MELAMINE		1	16.27	/EA	16.27
149		1	EA	MEL1210	12" X 10' WHITE MELAMINE		1	21.55	/EA	21.55
150		1	EA	MEL1610	16" X 10' WHITE MELAMINE		1	26.83	/EA	26.83
151		5	PC	MDF1210	MDF 1 X 2 ULTRA LITE 10'		5	5.51	/PC	27.55
152		2	EA	MEL148	4" X 8' CLEAT WHITE MELAMINE		2	8.79	/EA	17.58
153		5	EA	237922	ADJUSTABLE SHELF BRACKET		5	4.59	/EA	22.95
154		3	PK	234838	1-3/8" POLE SOCKET SET WHT		3	1.95	/PK	5.85
155										
156					DOOR HARDWARE-					
157		2	EA	217651	F51 FLAIR 505 ENTRY		2	43.22	/EA	86.44
158		2	EA	211605	B60 DEADBOLT 505		2	30.02	/EA	60.04
159		4	EA	217624	F40 FLAIR 605 PRIV		4	22.74	/EA	90.96
160		2	EA	217526	F10 FLAIR 605 PASS		2	22.74	/EA	45.48
161		1	EA	210617	POCKET DOOR LATCH / PULL BRASS		1	13.59	/EA	13.59
162		3	CD	229563	WARDROBE DR HANDLE PULL		3	3.67	/CD	11.01
163										
164										
165					INTERIORS SUBTOTAL					2,757.56
166										
167		1	EA	EST	NOTICE !!! NOTICE !!! NOTICE !!!		1	0.001	/EA	
168					PLEASE EXAMINE THIS ESTIMATE					
169					CAREFULLY, IT IS BASED ON					

Continued...

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ESTIMATE: 69040

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
170					INFORMATION SUBMITTED BY THE					
171					CUSTOMER ALL CUSTOMERS SHOULD					
172					REVIEW AND CONFIRM ACTUAL					
173					QUANTITIES PRIOR TO ORDERING.					
174					ANGELES MILLWORK AND HARTNAGEL					
176					BUILDING SUPPLY DO NOT					
176					GUARANTEE					
177					THE ACCURACY OR COMPLETENESS					
178					FOR					
179					THE MATERIAL REQUIRED TO					
180					COMPLETE THE JOB.					
181										
182					ESTIMATES ARE VALID FOR 7 DAYS					
183					AND					
184					PRICES ARE SUBJECT TO CHANGE					
185					BASED					
186					ON MARKET CONDITIONS.					
187										
188					THANK YOU FOR YOUR BUSINESS!					
189										
190		1	EA	SO001069040190	TRUSS POACKAGE		1	4333.20	/EA	4,333.20

TAXABLE 38547.63
 NON-TAXABLE 0.00
 SUBTOTAL 38547.63

TAX AMOUNT 3392.19

TOTAL 41939.82

TOT WT: 16472.01

X

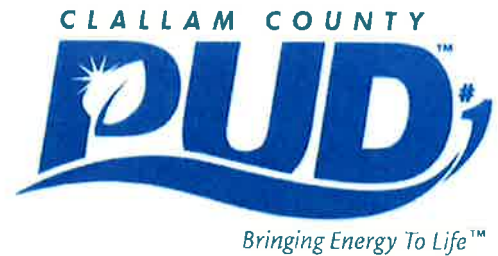
Received By

ARPA REQUEST

Clallam County PUD

May 24, 2021

Clallam County Board of Commissioners
223 East 4th Street
Port Angeles, WA 98362



Dear County Commissioners,

The Department of Treasury recently released guidance for allocating American Rescue Plan Act (ARPA) funds. Disbursement of those funds will be directly from the Treasury to Clallam County. The Treasury's rules for the State and Local Fiscal Recovery Funds specifically references special districts as eligible for funding transfers. The guidance states: *"By permitting these transfers, Congress recognized the importance of providing flexibility to governments seeking to achieve the greatest impact with their funds, including by working with other levels or units of government or private entities to assist recipient governments in carrying out their programs. This includes special-purpose districts that perform specific functions in the community, such as fire, water, sewer, or mosquito abatement districts."*

Therefore, Clallam PUD is requesting to be a sub-recipient for a portion of the ARPA funds directly related to the authorized purposes as outlined in the Treasury guidance. For your reference, we have outlined, within this letter, a synopsis of each by category of the infrastructure projects for which we request fund transfers. Included are the benefits and a funding request for each.

The funding allocations we are requesting are within the scope of two of the five stated ARPA categories:

1. Investing in water, sewer, and broadband infrastructure, making investments to improve access to clean drinking water, supporting wastewater and stormwater infrastructure, and expanding access to broadband internet; and
2. Replacing lost public sector revenue, in this case, \$350,000 in utility arrearages due to the inability of COVID-affected ratepayers to pay their bills.

Broadband Infrastructure Projects

These projects would facilitate access to broadband in underserved areas within Clallam County.

1. **Lost Mountain to Texas Valley - \$140,975.** An extension of fiber from Taylor Cutoff Road to the end of Lost Mountain Road would fulfill ISP provider requests (Nikola Broadband and OlyPen Internet) for extensions into this area. Extending fiber into Texas Valley would provide for three access point locations, which could service approximately 92 residences with wireless.
2. **Lake Dawn Broadband Project - \$444,341.** This project would be a complete fiber build from Lauridsen Boulevard to Lake Dawn. Fiber would extend to two poles around the lake where for the last eleven years homeowners have repeatedly requested options for other than the ISDN's and DSL that they currently have. Nikola Broadband has indicated they would be able to wirelessly link an estimated 35 of 42 residences.

Commissioners: Will Purser, District No. 1 • Rick Paschall, District No. 2 • Jim Waddell, District No. 3 General Manager: Doug Nass

SCADA Clean Drinking Water Projects

A supervisory control and data acquisition (SCADA) system of software and hardware elements allows utilities to control industrial processes locally or at remote locations. The SCADA upgrades below would enable Clallam PUD to monitor, gather, interpret and react quickly to real-time water quality data, thus improving and enhancing access to clean drinking water for County residents and businesses.

3. **Evergreen Water System Upgrade - \$30,120.** This would update a SCADA controller as well as real-time data acquisition and control for pump station equipment, which would then connect to and fully integrate with the existing four reservoirs within the Evergreen water system, and would integrate any needed future upgrades and remote changes as well. This water system includes 729 residential connections and four commercial connections.
4. **Panoramic Heights Water System - \$11,680.** At this time there are not any SCADA electronics onsite to log or alert us to quality issues within this water system. Currently, crew visit the site a few days per week to manually log water production and to perform chemical dosing. This project would add SCADA to the water system and would enable us to continually monitor and control it remotely. This water system includes 17 residential connections.
5. **Hoko Pump Station - \$122,410.** Communications to this pump station are problematic and as a result, limits the District's ability to monitor the system in real-time and limits our system control options. This project would establish a link between pump stations with generators connected by fiber, which would allow for continuous connectivity, monitoring, and controlling. This water system includes 318 residential connections and 81 commercial connections, including the Sekiu Wastewater Treatment Plant, Clallam Bay Wastewater Treatment Plant, Clallam Bay Corrections Center, Clallam Bay Medical Clinic, Clallam Bay High and Elementary K-12 School (District #401), a US Post Office, and Fire District #5.

Investments in Water Infrastructure

6. **Island View Drought Mitigation Project - \$250,000.** This project would improve the reliability of water supplies for the District's Island View Water System during a drought. The source of water for this system is Olsen Creek. The frequency of droughts has been increasing and is a predicted outcome of climate change. During recent late-summer droughts, the creek dried up, diversions from the creek ceased, and potable water had to be trucked in from Sekiu via a portable water tank mounted on a flatbed truck. Only about 1,600 gallons can be carried by the truck due to load limits. A minimum of two loads per day need to be trucked during drought conditions. If a dedicated water truck with a 7,500 gallon capacity were available, the District could supply Island View more efficiently, and possibly other small water systems as well on Highway 112 in one trip, while also reducing crew travel time, overtime, and fatigue. This water system includes 31 residential connections and 3 commercial connections.



7. **Carlsborg Water System Expansion Project - \$775,000.** Clallam County and the District are collaborating on expanding the water system to serve the entire Carlsborg Urban Growth Area (UGA). The County has been working on acquiring additional water rights to allow for this expansion. The water will enable construction of affordable housing and provide jobs and economic opportunities through commercial/industrial development, which would benefit the County.
- To comply with the Dungeness River Instream Flow Rule, the County projected future water demands and developed a mitigation plan for the new water uses. The plan entailed drilling a new deep well to reduce environmental impacts of increased well pumping. The District will design and construct the well site and transmission line to Carlsborg at an estimated cost of \$7,750,000. To cover the high cost of construction, the District will likely impose a surcharge or assessment, which will be a disincentive for developers. Therefore, the District requests one tenth the of the cost estimate, or \$775,000, to reduce transference of costs to landowners and to increase incentives to developers.

Utility Arrears

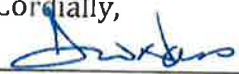
8. **PUD is requesting \$350,000 to be allocated toward utility arrearages** due to the inability of COVID-affected ratepayers to pay their bills. As of the date of this letter the PUD has over \$630,000 in total arrearages and we ask the Commissioners to allocate the necessary funding in order to continue to provide much needed relief to the residents of Clallam County. Doing so would mitigate the effects of higher rate increases to residents and unnecessarily burdening ratepayers who are already struggling. It would also enable us to move forward with already-planned utility projects.

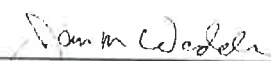
In summary, we are recommending for Clallam PUD an ARPA allocation of:

- **\$585,316** investment in broadband infrastructure construction to facilitate access to and expansion of better quality broadband to the underserved areas of Clallam County;
- **\$164,210** investment in SCADA projects to improve and enhance access to clean drinking water;
- **\$1,025,000** investment in water infrastructure projects for a) drought mitigation, and b) to facilitate the construction of affordable housing and through commercial/industrial development provide jobs and economic opportunities in the Carlsborg Urban Growth Area. (UGA); and
- **\$350,000** to resolve current utility arrearages and thus prevent passing costs along to already burdened ratepayers.

Allocating funding for the above projects will help lead the County out of pandemic phase and into a strong future. We thank you for considering our recommendation, and we look forward to your response.

Cordially,


Doug Nass, General Manager


James Waddell, Commissioner


Will Purser, Commissioner


Rick Paschall, Commissioner



ARPA REQUESTS

Forks Community Food Bank

June 29, 2021

Forks Community Food Bank
PO Box 1862
181 Bogachiel Way
Forks, WA 98331

Attention: Gores, Alanna

The Forks Community Food Bank is in need of a walk in freezer that will be used to accommodate the volume of food we are distributing to the west end of Clallam County. We are submitting a request for ARPA Funds to purchase, retrofit and install the freezer. The amount of funds needed for the project will be \$35,000.00. I am attaching the bids and costs that we have been able to secure to date though these do not cover the entire project, we are waiting for a bid on the insulated floor that is needed. Our short term goal is to continue to manage and secure the amount of food that we are receiving and distributing through this pandemic. Our long term goal is to make sure we are prepared for the future and any disaster that may befall the west end.

Thank you for your time and consideration.

Yours Sincerely,
Pat Soderlind
Executive Director
Forks Community Food Bank

CenturyLink Webmail

soderlind@centurylink.net

RE: freezer quote

From : Gary Shako <gary.shako@src.us>
Subject : RE: freezer quote
To : Pat Soderlind <soderlind@centurylink.net>

Mon, Jun 28, 2021 12:51 PM

3 attachments

HI Mark,

I have the Freezer Box Configured like this:

8'6"x13'x8' tall
Floorless Freezer
(1) 62x78 Freezer Swing Door with Heavy Duty Threshold / Strip Curtain
RL300-HE Refrigeration outdoor remote
Cam Lock Ceilings
Pressure Relief Port

Total Cost \$15,400.00 I will send you the quote and drawing as soon as it comes back.

I made the door a bit larger for you to accommodate bulky pallets. FYI For freezer Doors you will have a threshold at the bottom of the door. I made it heavy duty, but the kind of use you are describing will likely have you replacing the threshold after continuous use.

Unfortunately I cannot give or provide specs on insulated concrete, I don't have any. We are not in the concrete business and the only thing I can tell you is that you will need to call a cement contractor and tell them you need insulated concrete for a walk-in freezer. If I had any other details I could give you Mark I certainly would.

Quote and drawing to come soon

Gary

Gary Shako
New Business Development



SRC Refrigeration
6620 Nineteen Mile Road, Sterling Heights, MI 48314
Toll Free: 800.521.0398 Ext. 160
Direct Line: 586.580.0308
Fax: 586.254.0485

		OVERALL CONDITIONS: BOX HEIGHT: 8'-0" (96") CEILING: CAMLOCK FLOOR: NONE F - FREEZER (1) - 4' LIGHT FIXTURE													
		PANEL CONSTRUCTION: EXTERIOR FINISH: WHITE INTERIOR FINISH: WHITE FOAM TYPE: 4" XPS SINGLESPAN CEILING													
		SRC DOORS CALLOUTS: D1 - (1) 62" x 78" OVERLAP - FREEZER STRIP CURTAINS													
		* ALL SRC SWING DOORS (B) ARE APPROVED WITH CLOSURE NET OPENINGS:													
		GLASS:													
		*TRIM KIT INCLUDED FOR ALL ANTHONY DOORS REFRIGERATION: R1 - 3.0 HP - CONDENSING UNIT LOW TEMP OUTDOOR RL300-HE													
CONTRACTOR GENERAL NOTES: CONTRACTOR IS RESPONSIBLE TO ENSURE ALL WORK CONFORMS WITH APPLICABLE FEDERAL, STATE AND LOCAL LAWS, CODES AND REGULATIONS. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL DIMENSIONS PRIOR TO SAVING SALES AGREEMENT. CONTRACTOR IS RESPONSIBLE FOR ALL STRUCTURAL SUPPORT INCLUDING MULTISPAN CEILING SUPPORTS. CONTRACTOR IS RESPONSIBLE FOR FOLLOWING WALK-IN INSTALLATION INSTRUCTIONS THAT HAVE BEEN PROVIDED. ALL DIMENSIONS ARE TO FINISH FACE OF MATERIAL UNLESS OTHERWISE SPECIFIED.	CUSTOMER: FORKS COMMUNITY FOOD BANK BY SIGNING THIS DRAWING CUSTOMER AGREES THAT THIS DRAWING AND RELATED INFORMATION WILL BE BUILT TO THE SPECIFICATIONS PROVIDED. CUSTOMER SIGNATURE: _____ DATE: _____	UNITS: INCH DO NOT SCALE DRAWING	<table border="1"> <tr> <td colspan="2"> SRC WALK-IN COOLERS </td> <td> INQUIRY - INFORMATION - ORDER 800.321.2398 - MADE IN THE U.S.A. www.src-walkincoolers.com </td> <td> MOTOR CITY CROWLERS </td> </tr> <tr> <td> SALES ASSOCIATE: GARY </td> <td> DATE DRAWN: 6/28/21 </td> <td> DESIGN ENG: RBH </td> <td> PROJ. ENG: </td> </tr> <tr> <td colspan="3"> JOB NUMBER: 102636 </td> <td> REVISION: 1 </td> </tr> </table>	SRC WALK-IN COOLERS		INQUIRY - INFORMATION - ORDER 800.321.2398 - MADE IN THE U.S.A. www.src-walkincoolers.com	MOTOR CITY CROWLERS	SALES ASSOCIATE: GARY	DATE DRAWN: 6/28/21	DESIGN ENG: RBH	PROJ. ENG: 	JOB NUMBER: 102636			REVISION: 1
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SRC Refrigeration
6620 19 Mile Rd
Sterling Heights, MI 48314
(800)-521-0398 FAX (586)-254-0485
www.srcrefrigeration.com

SALES AGREEMENT 102636

VERSION # 1
DATE 6/28/2021

BILL TO

Forks Community Food Bank
PO Box 1862
Forks, WA 98331

SHIP TO

Will Advise Once Provided
, WA

MODEL WSF - SRC Series IV Walk-In Storage Freezer

SIZE 8'6"x13'x8'

Quantity	Description
	<u>SRC Cabinet Features Include</u>
	4" thick PPC® (Premium Panel Construction) high-density extruded insulation freezer panels ; exceeds EISA energy standards. PPC® eliminates need for perimeter wood framing providing higher R-value Panels include National approvals - UL-NSF Approved / Smoke & Flame Spread per ASTM E84 testing Premium white metal finish in/out (no extra charge)
	Internal cam locking ceiling to wall system for a moisture proof tight seal - helpful with tight overhead installations
	Floorless construction in freezer; "H" flat bottom (radius floor coving if required by others) - Insulated freezer slab with thermal breaks provided by customer
1	62"x78" UL approved heavy duty entry door package (freezer door with heat). 60" net opening UL approved Energy saving vapor proof CFL lamp pre-wired to exterior indicator light switch Easy to read dial thermometer (3) Heavy duty chrome cam lift self closing hinges, with additional self actuating door closure Dart mount magnetic door seal gaskets for a firm tight door seal Aluminum diamond tread kick plates on lower portion of door (interior & exterior)
1	Vinyl Strip 6" Curtain Kit 60" x 78" - Heavy-weight PVC freezer grade material with nylon string reinforcement - "Easimount" bar hanger - made in the U.S.A.
	Heated pressure relief port
1	SRC Manufactured Aluminum Door Threshold Plate Kit
	Floorless construction in cooler; NSF Vinyl floor screed supplied in standard lengths.
1	4' Long 7500 Lumen LED ceiling light fixture in sealed watertight poly-carbonate housing. UL approved for wet locations. Low profile design is ideal for walk-in coolers & freezers. Bulb life rated 50,000 + hours. 5 year warranty on complete fixture.

SRC Refrigeration Systems Include



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Quantity	Description
----------	-------------

1	RL300-HE; 3HP High-efficiency Scroll refrigeration system, Low temp -10°F operation, indoor/outdoor remote.
---	---

Pre-assembled air-cooled condensing unit with installed drier, pressure controls and service valves

Outdoor condensing units include low ambient protection, weatherhood and crankcase heater

(1) Low Profile electric-defrost evaporator coil with 208-230V high-efficiency (EC style) fan motors & heaters.

High-efficiency control system, defrost occurs on demand only

Equipment is UL approved and fully compliant with Federal EISA & EPA standards. Multi-refrigerant compatible

All control components, filter driers and /or valves provided as part of system

Select electrical voltage and phase of condensing unit: (208-230v, 1 or 3 phase)

Warranties: 5 Year Compressor Motor, 1 Year Parts, No Labor warranty ("self install")

Customer is responsible for all installation and future repair/replacement labor expense.

See electrical requirements summary and CAD drawings for electrical details

Terms	Total ***Delivered Price*** Of Above Materials	\$ 15,400.00
	50% Deposit; Balance Due 1 Week Prior to Shipping	
Delivery	Approx 5-6 Weeks; Sooner If Possible (Scheduling Team Will Send Dates - COVID - 19 Delays Possible)	
	WA State Sales Tax Included in above amount	\$ 1,271.54
Quantity	Additional Optional Items	

SRC Sales Tech Gary Shako

Thank you for your business!

Shipping Information:

Cooler panels ship from Michigan via common carrier.

Refrigeration components and display doors ship via common carrier. Common carrier truck drivers are not required to unload freight. You will be responsible to receive and inspect your equipment. If you discover any damage, it will be necessary to report it on the freight bill you sign. Call SRC Logistics Department at 800-521-0398 for details.

Exclusive SRC Customer Benefits:

Complete custom drawing package for owners approval provided upon receipt of deposit

SRC Refrigeration will provide required voltage, amperage & wire diagrams for electrician's use at time of order.

All required electric connections by others unless shown above.



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SIZE 8'6"x13'x8'

Quantity	Description
----------	-------------

Detailed CAD (showing panel layout - shipped with cooler) provided for future expansion

Compressor warranty certified will be mailed upon receipt of final payment

Product warranty certificates enclosed with acknowledgement of order

Environmentally safe materials used in insulation and compressors

SRC Refrigeration works with a multi-source network of vendors insuring your delivery date is met

EISA Compliance:

All walk-in panels manufactured by SRC Refrigeration are compliant with the Federal Energy Independence & Security Act of 2007 (public law 110-140) Title III; section 312, regarding walk-in coolers and freezers. It is the customer's responsibility to specify EISA compliant equipment for vendor supplied items (refrigeration system components, electrical accessories, strip curtains, etc.)

Additional Product Notes:

Unless otherwise shown above, refrigeration systems have been designed for normal holding temperatures only. Product load, usage, ambient conditions above 95°F, personnel, box and compressor location can affect sizing. Please advise SRC Refrigeration if special requirements apply.



BBB Rating: A+

Decide with Confidence:

SRC REFRIGERATION SALES AGREEMENT TERMS AND CONDITIONS

PROJECT # 102636 VERSION # 1

ACCEPTANCE Buyer accepts these terms and conditions by signing below. If Buyer fails to execute the Sales Agreement, then Buyer will be deemed to accept by paying any portion of the sales price.

ENTIRE AGREEMENT This document, together with any attachments, constitutes the entire agreement between the parties and supersedes all prior agreements: no understanding, modification, trade custom or prior course of dealing at variance with these terms and conditions will bind SRC. This document may only be amended in writing signed by both parties.

PRICE PROTECTION Prices quoted in this order are guaranteed for 90 days unless stated otherwise. SRC reserves the right to correct typographical errors in the quoted prices at any time.

DAMAGE DURING DELIVERY Buyer assumes all risk of loss once the Goods are delivered to a delivery carrier. Buyer agrees to look exclusively to the delivery carrier for damages that occur during delivery.

C.O.D. Buyer must pay the outstanding balance of the sales price upon delivery. All payments must be made with cash or certified funds. SRC will not accept a personal or business check.

DELAY IN PERFORMANCE SRC will exercise its best efforts to manufacture and install the Goods in a timely manner, but Buyer acknowledges that the estimate of shipment and delivery is approximate only and SRC shall have no liability for loss of use or for any direct, indirect or consequential damages resulting from any delay in shipment or delivery. SRC is not responsible for any delay, failure or omissions due to any cause beyond its control, such as labor strikes, shortage of materials, inclement weather, interruption in electrical service, acts of God, war or similar events.

INSPECTION Buyer must inspect the Goods upon delivery and provide SRC with written notice of any defects. Otherwise Buyer waives its right to object to the condition of the Goods.

CLEARED AREA/DEBRIS Buyer agrees to clear an area where the Goods are to be installed. All shipping debris to be disposed of by customer.

INSTALLATION AREA The Goods are designed to operate on a smooth, level, immovable surface. An unlevel floor or shift in the structure housing the equipment may cause an errant door alignment or seal, panel separation or equipment malfunctions. SRC will not be liable for any damage associated with an unlevel surface or structural movement.

MECHANICAL REQUIREMENTS Unless stated otherwise, Buyer is responsible for all utility services such as electrical connections, water lines and approved drainage, roof penetrations for outdoor motors and must secure all necessary tradesmen required for the installation of the goods.

PERMITS Buyer is responsible for obtaining all permits for the installation or operation of the Goods.

TAXES Federal, state and local taxes (unless otherwise shown on this document) are not included and are Buyer's responsibility. SRC may bill Buyer separately at any time for any such charge as SRC may be requested to collect or pay.

INITIAL USE The Goods must be operated for at least 48 hours prior to placing any product in the unit. Buyer should thoroughly review all equipment manuals and instructions and contact SRC with any questions.

POTENTIAL FOR MOLD SRC IS NOT RESPONSIBLE FOR MOLD ACCUMULATION OR DAMAGE RESULTING FROM MOLD IN, ON OR AROUND THE COOLER OR ITS CONTENTS OR FOR ANY PERSONAL INJURY CLAIM DUE TO EXPOSURE TO MOLD.

ADDITIONAL CHARGES In addition to the outstanding balance of the sales price, Buyer agrees to pay the following prior to delivery:

Any actual costs SRC incurs transporting or storing the Goods if Buyer fails to pay the outstanding balance upon delivery or the Goods cannot be installed for any other reason outside the control of SRC, its agents or subcontractors;

Any actual costs SRC incurs if the Goods cannot be installed due to Buyer's error, omission or lack of preparation of the installation area;

A commercially reasonable charge for deliveries outside the continental United States, which includes ocean freight, documentation, port and tariff charges;

A commercially reasonable charge for deliveries or installation requested outside the normal business hours (Monday-Friday, 8:00 a.m.-5:00 p.m.) or requiring a specific start or stop time;

A commercially reasonable charge for additional equipment or labor required to handle stairways, inadequate door openings, structural obstacles or long delivery routes when direct access to installation site is not available; and

A commercially reasonable charge for removal of crating and packing materials if requested by Buyer.

A service charge on any unpaid balance beyond terms from the date of the invoice at the rate of 1.5% per month (18% per annum) or the maximum rate allowed by law if less than 1.5% per month.

LIMITED WARRANTY: THERE IS NO WARRANTY OF MERCHANTABILITY OR WARRANTY THAT THE GOODS WILL BE FIT FOR A PARTICULAR PURPOSE. BUYER AGREES THAT ITS WARRANTIES ARE LIMITED TO THOSE EXPRESSLY STATED IN THE SALES CATALOGS FOR GOODS ACTUALLY PURCHASED. EXPRESS WARRANTIES EXTEND ONLY TO THE BUYER AND AUTOMATICALLY TERMINATE UPON TRANSFER OF BUSINESS OR GOODS, UNLESS SRC AGREES OTHERWISE IN WRITING.

WAIVER OF WARRANTY: ALL EXPRESS WARRANTIES ARE AUTOMATICALLY WAIVED IF BUYER ATTEMPTS TO REPAIR THE GOODS, EITHER PERSONALLY OR THROUGH ITS EMPLOYEES, AGENTS OR SUBCONTRACTORS, WITHOUT FIRST PROVIDING SRC WITH NOTICE OF THE MALFUNCTION AND A REASONABLE OPPORTUNITY TO REPAIR.

BUYER'S REMEDY: BUYER'S SOLE REMEDY IS FOR SRC TO REPAIR DEFECTIVE GOODS AND REPLACE THE SAME IF REASONABLE REPAIR EFFORTS FAIL, OR OTHERWISE, AT SRC'S OPTION, TO REFUND THE PURCHASE PRICE. BUYER ALSO AGREES THAT SRC SHALL NOT BE RESPONSIBLE FOR BUYER'S CONSEQUENTIAL OR INCIDENTAL DAMAGES, INCLUDING BY WAY OF EXAMPLE ONLY, REPAIR OR REPLACEMENT COSTS THROUGH ANYONE OTHER THAN SRC, LOSS OF ANTICIPATED PROFITS, LOSS OF PRODUCT, PUNITIVE/EXEMPLARY DAMAGES OR NON-ECONOMIC DAMAGES.

GOVERNING LAW: Michigan law shall govern any dispute between the parties pertaining to this document or the Goods.

JURISDICTION: Any dispute between the parties involving this document or the Goods shall be filed in Macomb County, Michigan.

SRC'S DAMAGES: SRC shall receive actual, consequential and incidental damages, costs, interest and attorney fees if Buyer violates these terms and conditions. Should the Buyer's account become delinquent, SRC may cancel all credit privileges and begin collection efforts. In the event collection efforts become necessary, the Buyer agrees to pay any and all costs including but not limited to: interest, late fees, collection agency fees, reasonable attorney fees and court costs.

CANCELLATIONS: Buyer agrees to pay 25% of sales price on stock items & 50% on custom orders, plus freight charges, if any order is canceled.

SUBROGATION CLAUSE: Buyer agrees to purchase and maintain insurance which permits a waiver of liability and contains a waiver of subrogation. If Buyer has an insured loss, then Buyer agrees to release Seller and its agents for any claim for such loss to the extent of any recovery under its insurance even if Seller's goods or workmanship may have caused or contributed to the loss.

ACCEPTED BY:

SIGNATURE

COMPANY

Date

ESTIMATE

**Sandmire Concrete & Drains
LLC**

351 Trillium Ave
Forks, WA 98331

daynesandmire@yahoo.com
+1 3607287891

Forks Food Bank

Bill to

Forks Food Bank
181 Bogachiel Way Forks, WA
98331

Estimate details

Estimate no. : 1008
Estimate date : 06/28/2021

Product or service

Rate

Amount

1. **Removal of Product**

Removal of pre existing materials and disposal

20 hrs x \$80.00

\$1,600.00

2. **products**

Installation of new concrete

40 hrs x \$80.00

\$3,200.00

3. **products**

Parts and Materials

\$3,305.60

Total

\$8,105.60

Note to customer

With taxes the total estimate is \$8818.24

Thank you for your business!

MOODY
CONSTRUCTION
General Contractor
PO Box 2401
Forks, WA. 98331
360-640-0925
Licensed*Bonded*Insured
Moodyc*032mn

Forks Food Bank
181 Bogachiel Way
Forks, WA 98331
Remodel Bid
6/28/2021

Contact: Sena Engeseth

Email: senamarie1980@hotmail

Job Location: 181 Bogachiel Way

Job Description: Demo interior wall, remove existing interior door, reinstall interior door, install support strap on loft, cleanup and disposal

• Demo existing wall	8hrs @ 55.00hr	440.00
• Remove interior door	1hr @ 55.00hr	55.00
• Reinstall interior door	1hr @ 55.00hr	55.00
• Framing and drywall to finish around reinstalled interior door		540.00
• Painting		275.00
• Cleanup	3hrs@ 55.00hr	165.00
• Disposal		190.00

Line total	1,720.00
P/OH	344.00
Subtotal	2,064.00
WSST	175.44
Bid Total	\$2,239.44

ARPA REQUESTS
CLALLAM BAY/SEKIU
FOOD BANK

Gores, Alanna

From: Peach, Bill
Sent: Monday, June 28, 2021 3:42 PM
To: Gores, Alanna
Subject: Fwd: Funding - New Hope Food Bank - New Building

Sent from my iPhone

Begin forwarded message:

From: Alice Langebartel <cbaog01@gmail.com>
Date: June 27, 2021 at 4:00:08 PM PDT
To: "Peach, Bill" <bpeach@co.clallam.wa.us>, Danny Ahrens <dgahrens54@hotmail.com>, Tom Hull <tomhull777@gmail.com>
Subject: **Funding - New Hope Food Bank - New Building**

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Mr. Bill Peach,

My name is Alice Langebartel and I am the Secretary/Coordinator for the New Hope Food Bank in Clallam Bay-Sekiu, WA area. We have been collecting donations in order to build a new food bank building as we have outgrown our current single-wide mobile home, which needs extensive remodeling in order to continue to use this facility much longer. We are strictly a volunteer organization.

A couple of the Board Members suggested that I reach out to you in order to see if we could procure a donation or grant funding for about \$50,000 from Clallam County. These funds would put the New Hope Food Bank very close to being able to reach our funding goal and building a new facility. The price of lumber and materials has certainly skyrocketed this year and we realized we needed to increase our donation requests. We have been able to obtain approximately \$25,000 but would need a great deal more to reach approximately \$60-\$75,000.

While the pandemic certainly put a crunch on all of us, we have been able to receive much more food and produce, but really lack the storage space for the generous food donations from different state and federal programs, which means our community families, individuals and children have benefited from the generous food donations this year and last year.

Please contact me at the information below and let me know if this is something you can help us with. We would certainly be appreciative of any assistance available in Clallam County. Thank you for your time and consideration.

Sincerely,

Alice M. Langebartel, Sec/Coord.
New Hope Food Bank
PO Box 336
Clallam Bay, WA 98326
(360) 963-2452 Home/FAX
(360) 640-1440 Cell
cbaog01@gmail.com

ARPA REQUESTS

Westend Sportsmen's Club

Gores, Alanna

From: David <david@landsendimages.com>
Sent: Monday, June 28, 2021 5:17 PM
To: Gores, Alanna
Subject: Re: Grant Possibilities

Alanna,

Here's our input (with numbers below). Randy Mesenbrink will be our voice on July 6, as he has the greatest knowledge of the club and it's impact.

The Westend Sportsmen's Club (WESC) remains the only legal shooting facility on the West End, active since before 1950. The Club's Range supports trap shooters and rifle/pistol shooters, providing a safe and comfortable facility with targets out to 100 yards. Shooters of each discipline can practice and sight-in for recreational and hunting purposes. Our rifle/pistol range is also handicap accessible. WESC also provides the range for the Coast Guard's quarterly firearms training, providing a classroom and shooting range. Our facilities are also used for Washington State Fish and Wildlife certified Hunter Education courses and handgun specific training open to the public.

Our club has been supported by Bingo to cover basic expenses, ie: heat, lights, building and grounds maintenance, insurance (over \$6300 annually), the Kids' Fishing Day, and property taxes, to name a few, totaling more than \$13,000 per year. The Covid-19 Virus cutoff our means of support, beginning in March 2020. Restrictions tied to the virus may be loosening but expenses to continue bingo under revised covid guidelines is going to raise the cost of doing business. In that light, we are asking for a grant of \$25,000 to assist WESC's viability in 2022.

Thank you,

WESC Secretary,

Dave Youngberg
360 374 9880

Our income via member dues: \$4085

Expenses: \$13,033

Breakdown:

Equipment repair - \$400	Club forms, printing - \$357
Clubhouse Cleaner - \$1300	Building Repair - \$829
Kid's Fishing Day - \$500	Insurance - \$6315
Phone - \$720	Postage - \$385
Property Tax - \$1527	Propane - \$700

ARPA REQUEST

Forks VFW Post 9106

Gores, Alanna

From: Eugene Fraker <eugenefraker@gmail.com>
Sent: Tuesday, June 29, 2021 3:04 PM
To: Gores, Alanna
Subject: FORKS VFW POST 9106 FUNDING

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Green Category

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Good afternoon Alanna.

I am writing today as Quartermaster of VFW POST 9106 in Forks, Washington.

We have lost our major source of income (Bingo) due to Covid like many other places.

As best we can figure, we lost nearly \$30,000 of revenue.

We recently began working with Clallam County Veterans Services Officer's. The VFW POST 9106 is providing CCVSO access to our building, office space and internet for veterans outreach in Forks and surrounding areas.

We incur approximately \$1150 in monthly expenses for utilities etc.

We are seeking relief to replace lost funds to continue our Veteran Outreach which we all know is very important.

Thank you to the Commissioners for their consideration.

Eugene C Fraker
Quartermaster
VFW POST 9106
PO Box 1116
Forks, WA 98331

ARPA REQUEST

Forks Feeding the 5000

Gores, Alanna

From: Eugene Fraker <eugenefraker@gmail.com>
Sent: Tuesday, June 29, 2021 3:11 PM
To: Gores, Alanna
Subject: Re: Feeding 5000 Funding

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Green Category

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Alanna,

I realized I didn't enclose an address for Feeding 5000, I've added it below.

WOPBA -Feeding 5000
C/O Eugene Fraker
PO Box 2431
Forks, WA 98331
360 640 9206

On Tue, Jun 29, 2021, 14:45 Eugene Fraker <eugenefraker@gmail.com> wrote:
Good Day Alanna,

I am Eugene Fraker representing the FEEDING 5000 in Forks.

We feed from 120-200 each Tuesday in Forks at the Community Kitchen.

We have given away over 10,000 meals in the past 12 months.

We have a need for kitchen cookware, carts, outside seating, PPE, covered space and food that we are unable obtain from weekly donations.

We have a need for \$18,000.

We thank the Commissioners for their consideration and support of Feeding 5000.

Eugene Fraker
Food Director and Executive Chef of Feeding 5000