

MINUTES

Clallam County Planning Commission

Meeting of August 19, 2026, 6:00 PM

- A. CALL TO ORDER: The meeting was called to order at 6:00 p.m.
- B. PLEDGE OF ALLEGIANCE.
- C. ROLL CALL: Members present were Chair Steve Gale, Vice Chair Katina Hester, Ken Reandeau, Ron Long, Thomas Butler, Janice Wilson, and Jane Heilman. Donella Clark, Principal Planner, and Diane Harvey, Code Enforcement Manager, represented staff from the Department of Community Development.
- D. WELCOME: Chair Gale welcomed all in attendance.
- E. APPROVAL OF MINUTES: Ken Reandeau motioned to approve the July 15, 2026 minutes, and Ron Long seconded with a request for a correction to his name. Motion passed.
- F. ANNOUNCEMENTS: None.
- G. PUBLIC COMMENT PERIOD: None.
- H. UNFINISHED BUSINESS: None.
- I. PUBLIC HEARING ITEM: None.
- J. WORK SESSION ITEMS: Diane Harvey presented the changes to Title 20. The main goal of Code Enforcement is to gain compliance. Code Enforcement does not issue citations; fees are assessed by the hearing examiner when a case is brought to that level. Voluntary Compliance Agreements (VCA) generally happen before the hearing in order for the property owner to avoid fines. The changes proposed are to add the ability to charge for the internal expense of writing the VCA. Code Enforcement writes 10-12 VCA's per year. The fees for the hearing are also charged to the County's general fund, and proposed change would allow the Code Enforcement to charge the violator for the cost of the hearing. There is also language to create an amnesty program at the discretion of the DCD Director. The Planning Commissioners had questions regarding assessment of the fines and the fee for the VCA. There were concerns how the fees could invite criticism and favoritism if charged differently. There was also discussion about the amnesty program and the need for guardrails or perhaps another entity like the Board of County Commissioners to review the specifics of the program. Planning Commission recommended staff to revise the draft and bring it back for further discussion.
- K. PUBLIC COMMENT PERIOD: John Wortington explained the different development councils that exist within Clallam County and commented that the Puget Sound Partnership has put forward development plans to channel growth within the Urban Growth Area.
- L. DISCUSSION OF PUBLIC COMMENTS: None.
- M. GOOD OF THE ORDER: None.
- N. ADJOURNMENT: The meeting adjourned at __7:50 p.m.__