



AGENDA

CLALLAM COUNTY LODGING TAX ADVISORY COMMITTEE

**223 East 4th Street, Room 160
Port Angeles, Washington
September 10, 2026 – 2 p.m.**

Lodging Tax Advisory Committee meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

- I. CALL TO ORDER, ROLL CALL**
- II. REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MINUTES FOR THE MEETING ON:**
 - April 9, 2026
- V. BUSINESS**
 - a. Review of financial report – Mark Lane
 - b. Approval of 2027 call for LTAC funding applications notice
 - c. Funding follow-up report requirements
 - d. Top Left Trails Coop 2026 LTAC funding extension request
 - e. Review 2025 funding reports
- VI. PUBLIC COMMENT**
- VII. ADJOURNMENT**

LTAC

Draft Minutes

April 9, 2026



CLALLAM COUNTY LODGING TAX ADVISORY COMMITTEE MINUTES OF APRIL 9, 2026

MEETING OF THE LODGING TAX ADVISORY BOARD (LTAC)

Chair Commissioner Johnson called the meeting to order at 2 p.m., Thursday, April 9, 2026. Also, present were Beth Pratt, Christi Baron, Sean Coleman, Lissy Andros, Katie Fenner, Craig Jaeger, and Victoria Jones.

REQUESTS FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Andros moved to adopt the agenda as presented, Coleman seconded, motion carried

APPROVAL OF MINUTES

- January 8, 2026

ACTION TAKEN: Andros moved to approve the minutes, Fenner seconded, motion carried

BUSINESS ITEMS

a. 2026 Port Angeles Rowing Series update

Sean Halberg reported that the series works better if they hold the event at Lake Crescent instead of Lake Sutherland. He indicated it would save the County \$2,000 for LTAC funding. No objections from the LTAC Members on the change of location.

b. Review of financial LTAC projections

Commissioner Johnson provided a financial update. LTAC Members held discussion.

c. Review/vote/make recommendation on 2026 Hotel/Motel Lodging Tax Funding requests

Commissioner Johnson provided a brief explanation on the review process for applications. He requested each applicant give a brief explanation of the requests submitted. LTAC Members reviewed the request amounts and provided feedback. Commissioner Johnson read the final recommended amounts into the record.

The Sequim Prairie Garden Club request was ineligible for funding.

The Joyce Daze Wild Blackberry Festival pulled their funding request.

The Clallam County Fair request was not funded.

<u>Applicant</u>	<u>Recommended Amount</u>
Clallam Bay Sekiu Visitors Center	\$15,000
Sequim City Band	\$5,000
Sequim Community Broadcasting KSQM	\$7,000
Port Angeles Chamber of Commerce	\$30,000
Juan de Fuca Foundation for the Arts	\$17,000
Sequim-Dungeness Valley Chamber of Commerce	\$11,000
Port Angeles Waterfront District	\$50,000
West End Thunder	\$30,000
Clallam County Public Works	\$2,000
Olympic Peninsula Fungi Fest	\$25,000
Clallam County Parks	\$90,000

CLALLAM COUNTY LODGING TAX ADVISORY BOARD
MINUTES of April 9, 2026
Page 2

ACTION TAKEN: Coleman moved to approve the Clallam Bay Sekiu Visitors Center funding request for \$15,000, Pratt seconded, motion carried

ACTION TAKEN: Andros moved to approve the Sequim City Band funding request for \$5,000, Jaeger seconded, motion carried

ACTION TAKEN: Andros moved to approve the Sequim Community Broadcasting KSQM funding request for \$7,000, Jaeger seconded, motion carried

ACTION TAKEN: Andros moved to approve the Port Angeles Chamber of Commerce funding request for \$30,000, Jaeger seconded, motion carried (Commissioner Johnson and Coleman recused)

ACTION TAKEN: Andros moved to approve the Juan de Fuca Foundation for the Arts funding request for \$17,000, Jaeger seconded, motion carried

ACTION TAKEN: Andros moved to approve the Sequim-Dungeness Valley Chamber of Commerce funding request for \$11,000, Fenner seconded, motion carried (Pratt recused)

ACTION TAKEN: Andros moved to approve the Port Angeles Waterfront District funding request for \$50,000, Coleman seconded, motion carried (Fenner recused)

ACTION TAKEN: Andros moved to approve the West End Thunder funding request for \$30,000, Coleman seconded, motion carried

ACTION TAKEN: Andros moved to approve the Clallam County Public Works funding request for \$2,000, Coleman seconded, motion carried

ACTION TAKEN: Andros moved to approve the Olympic Peninsula Fungi Fest funding request for \$25,000, Coleman seconded, motion carried

ACTION TAKEN: Andros moved to approve the Clallam County Parks funding request for \$90,000, Coleman seconded, motion carried

NEXT MEETING – September 10, 2026

ADJOURNMENT - Meeting concluded at 4:56 p.m.

LTAC

Financial Report

CLALLAM COUNTY
HOTEL/MOTEL TAX--FUND 19925
STATEMENT OF SOURCES, USES AND RESERVES
YTD AUGUST 2026 ACTUALS & 2026 BUDGET WITH 5 YEAR LOOK BACK

	BUDGET	PROJECTIONS	ACTUALS--CURRENT YEAR WITH 5 YEAR LOOK BACK					ACTUALS--YTD PRIOR YEAR	
	2026 ADJUSTED BUDGET (BASED ON CURRENT COMMITMENTS AND BUDGET REVISIONS APPROVED BY BOCC)	PROJECTED 2026 --LTAC REVENUE UP +14.5% FOR YEAR (YTD JULY +23.2%, SEPTEMBER- DECEMBER UP +2.5%)	2026	2025	2024	2023	2022	2025	% CHANGE VS PRIOR YEAR
REVENUE (SOURCES OF FUNDING)									
291.31331.00.0030 HOTEL/MOTEL TRANSIENT LODGING TAX	1,093,000	1,147,858	733,229	1,025,161	1,008,014	893,313	833,512	620,645	18.1%
291.31331.00.0040 HOTEL/MOTEL LODGING ADDITIONAL TAX	1,056,000	1,225,441	749,651	1,046,864	1,008,819	843,524	818,151	582,678	28.7%
TOTAL REVENUE (SOURCES)	2,149,000	2,373,299	1,482,880	2,072,025	2,016,833	1,736,837	1,651,662	1,203,323	23.2%
% CHANGE VS PRIOR YEAR	3.7%	14.5%	23.2%	2.7%	16.1%	5.2%	11.2%		
% CHANGE VS PRIOR YEAR--EXCLUDING CARES	3.7%	14.5%	23.2%	2.7%	16.1%	5.2%	11.2%		
EXPENDITURES (USES OF FUNDING)									
291.55730.41.0116 CLALLAM BAY-SEKIU CHAMBER OF COMMERCE	-	-	-	-	-	-	12,000	1,205	-100.0%
291.55730.41.0117 CHAMBERS OF COMMERCE	-	-	1,282	1,205	1,205	1,567	1,567	30,220	-95.8%
291.55730.41.0121 OLYMPIC PENINSULA VISITOR BUREAU	850,000	850,000	579,167	983,334	809,167	848,334	652,500	650,000	-10.9%
291.55730.41.0568 CITY OF SEQUIM	5,000	5,000	5,000	-	-	-	-	-	-
291.55730.41.5110 PARKS/FAIR/FACILITIES	139,000	139,000	-	46,120	112,802	35,520	43,753	-	-
291.55730.41.5120 PUBLIC WORKS	656,557	656,557	174,891	20,594	84,400	-	-	-	-
291.55730.41.0118 FEIRO MARINE LIFE CENTER	32,000	32,000	32,000	30,220	29,495	-	-	-	-
291.55730.41.0154 GHOSTLIGHT PRODUCTIONS	17,000	17,000	17,000	-	-	-	-	-	-
291.55730.41.0156 TOP LEFT TRAILS	80,000	80,000	80,000	-	-	-	-	-	-
291.55730.41.0157 WASHINGTON'S NATIONAL PARK FUND	15,000	15,000	15,000	-	-	-	-	-	-
291.55730.49.0158 PORT ANGELES WATERFRONT DISTRICT	50,000	50,000	50,000	25,000	-	-	-	25,000	100.0%
291.55730.49.0160 PA CHAMBER OF COMMERCE	30,000	30,000	30,000	30,000	30,000	-	85,000	30,000	0.0%
291.55730.49.0161 NEAH BAY CHAMBER OF COMMERCE	53,810	53,810	53,810	25,000	35,230	20,000	-	25,000	115.2%
291.55730.49.0162 FORKS CHAMBER OF COMMERCE	65,000	65,000	65,000	40,000	35,000	35,000	53,638	40,000	62.5%
291.55730.49.0164 OLYMPIC THEATER ARTS	37,463	37,463	37,463	-	14,210	-	-	-	-
291.55730.49.0166 OLYMPIC PENINSULA FUNGUS FESTIVAL	25,000	25,000	25,000	21,000	12,500	-	-	21,000	19.0%
291.55730.49.0167 PORT ANGELES FINE ARTS	35,000	35,000	35,000	30,000	15,000	-	-	30,000	16.7%
291.55730.41.0168 CLALLAM TRANSIT SYSTEM	-	-	-	-	15,600	-	-	-	-
291.55730.41.0169 CLALLAM BAY/SEKIU VISITORS' CENTER	15,000	15,000	15,000	15,000	15,000	-	-	15,000	0.0%
291.55730.49.0170 PORT ANGELES MARATHON ASSOCIATION	45,260	45,260	45,260	38,630	29,355	15,000	-	38,630	17.2%
291.55730.49.0171 PORT ANGELES BASEBALL	-	-	-	-	-	-	60,000	-	-
291.55730.49.0172 PENINSULA ADVENTURE SPORTS	12,500	12,500	12,500	7,500	-	-	-	7,500	66.7%
291.55730.49.0173 DUNGENESS CRAB & SEAFOOD FESTIVAL	59,500	59,500	59,500	55,000	-	-	15,550	55,000	8.2%
291.55730.49.0174 PENINSULA TRAILS COALITION	79,000	79,000	79,000	50,000	55,200	10,000	20,000	40,441	95.3%
291.55730.49.0175 LINCOLN PARK BMX ASSOCIATION	35,300	35,300	35,300	40,000	39,806	30,000	119,570	40,000	-11.8%
291.55730.49.0176/181 PORT ANGELES WATERFRONT CENTER	321,164	321,164	321,164	260,000	400,000	45,000	145,000	260,000	23.5%
291.55730.41.0177 PORT ANGELES YOUTH BASKETBALL	-	-	-	-	21,000	-	-	-	-
291.55730.41.0178 WASHINGTON FESTIVAL AND EVENTS	-	-	-	-	157,500	-	-	-	-
291.55730.41.0179 STORMKING FC	-	-	-	-	41,600	-	-	-	-
291.55730.49.0180 JUAN DE FUCA FESTIVAL	57,000	57,000	57,000	40,000	9,500	8,000	7,000	40,000	42.5%
291.55730.49.0182 CLALLAM BAY SLIPPOINT LIGHTHOUSE	-	-	-	10,000	-	-	-	10,000	-100.0%
291.55730.49.0183 PORT ANGELES CONCERTS ON THE PIER	12,000	12,000	12,000	11,000	-	-	-	11,000	9.1%
291.55730.49.0184 GOPA LLC	15,000	15,000	15,000	10,000	-	-	-	10,000	50.0%
291.55730.49.0186 NORTH OLYMPIC BASEBALL AND SOFTBALL	27,553	27,553	27,553	35,000	-	-	-	35,000	-21.3%
291.55730.49.0187 SEQUIM CITY BAND	5,000	5,000	5,000	-	-	-	-	-	-
291.55730.49.0188 SEQUIM COMMUNITY BROADCASTING	7,000	7,000	7,000	-	-	-	-	-	-
291.55730.49.0189 SEQUIM-DUNGENESS CHAMBER OF COMMERCE	11,000	11,000	11,000	-	-	-	-	-	-
291.55730.49.0191 WEST END THUNDER	30,000	30,000	30,000	-	-	-	-	-	-
291.55730.49.0193 SOURCEONE DISPLAYS	-	-	-	-	-	5,000	-	-	-
291.55730.49.0194 HURRICANE RIDGE WINTER SPORTS	60,000	60,000	60,000	90,000	45,000	30,000	-	90,000	-33.3%
291.55730.49.0195 OLYMPIC PENINSULA ROWING ASSOCIATION	12,000	12,000	12,000	15,000	20,000	20,000	-	15,000	-20.0%
291.55730.49.0196 SEQUIM IRRIGATION FESTIVAL	15,000	15,000	15,000	16,400	12,500	-	-	16,400	-8.5%
291.55730.49.0197 IAN'S RIDE	10,000	10,000	10,000	-	5,000	-	-	-	-
291.55730.49.0198 PORT ANGELES CITY BALLET	-	-	-	10,000	7,500	-	-	10,000	-100.0%
291.55730.49.0230 UNANTICIPATED PROJECTS (PRIOR YEARS INCLUDE "KEEP THE LIGHTS ON" FUNDING PROVIDED)	-	-	-	-	-	-	-	-	-
291.55730.49.9149 Copy Machine	-	-	-	-	650	-	-	-	-
TOTAL EXPENDITURES (USES)	2,920,107	2,920,107	2,029,890	1,956,003	2,054,220	1,103,421	1,215,578	1,546,396	31.3%
EXCESS OF REVENUE(SOURCES) OVER EXPENDITURES(USES)	(771,107)	(546,808)	(547,011)	116,022	(37,387)	633,416	436,084	(343,073)	59.4%
ENDING FUND BALANCE/RESERVES	1,686,629	1,910,928	1,910,725	2,457,736	2,341,714	2,379,101	1,745,685	1,998,641	-4.4%

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CLALLAM COUNTY
HOTEL/MOTEL TAX--FUND 19925
2026 TAX REVENUE REFORECAST

	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	July 2026	August 2026	September 2026	October 2026	November 2026	December 2026	2026
	Actual	Actual	Actual*	Actual**	Actual	Actual	Actual	Actual	Projection	Projection	Projection	Projection	Projected
Hotel/Motel Transient Lodging Tax	43,913	43,615	63,220	62,730	87,236	85,641	158,375	188,499	133,348	123,767	95,194	62,320	1,147,858
Hotel/Motel Transient Lodging Additional	43,768	43,615	63,220	62,730	89,808	100,292	157,500	188,718	147,375	142,086	124,010	62,320	1,225,441
TOTAL HOTEL/MOTEL TAX REVENUE	87,682	87,230	126,441	125,460	177,044	185,933	315,875	377,216	280,723	265,853	219,204	124,640	2,373,299
YOY % CHANGE--MONTH	12.2%	8.9%	-4.3%	319.6%	22.6%	11.3%	20.7%	21.7%	2.5%	2.5%	2.5%	2.5%	14.5%
YOY % CHANGE--CUMULATIVE	12.2%	10.5%	3.8%	33.2%	29.9%	25.0%	23.8%	23.2%	19.4%	16.9%	15.3%	14.5%	14.5%

ORIGINAL BUDGET SCENARIO 1--UP 3.7% FROM 2025 ACTUAL (%s BELOW REFLECT 60 DAY LAG BETWEEN ACTIVITY AND TAX COLLECTION)													
YOY % CHANGE	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	11.2%	7.9%	4.6%	3.2%	3.7%
TAX REVENUE	78,958	80,910	133,469	30,201	145,808	168,667	264,224	313,120	304,548	279,826	223,786	125,484	2,149,000

SCENARIO 2--+14.5% FOR YEAR (YTD JULY +23.2%, SEPTEMBER-DECEMBER UP +2.5%)													
YOY % CHANGE	12.2%	8.9%	-4.3%	319.6%	22.6%	11.3%	20.7%	21.7%	2.5%	2.5%	2.5%	2.5%	14.5%
TAX REVENUE	\$ 87,682	\$ 87,230	\$ 126,441	\$ 125,460	\$ 177,044	\$ 185,933	\$ 315,875	\$ 377,216	\$ 280,723	\$ 265,853	\$ 219,204	\$ 124,640	\$ 2,373,299

* March 2026 reflects a -4.3% decline based on year-over-year comparison to March 2025 which reflected results that were prior to the pre-tariff/political turmoil and its impact on Canadian tourism (which was not as high as the -22% projected for March in last forecast)
**April 2026 LTAC revenues increased significantly from April 2025 due to a \$75k multi-year negative audit adjustment made by DOR for a company that over-remitted LTAC revenues that significantly negatively impacted April 2025 results.

LTAC

2027 LTAC Notice



Clallam County Lodging Tax Advisory Committee REQUEST FOR 2027 LODGING TAX FUNDING APPLICATIONS

The Lodging Tax Advisory Committee announces an opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of county funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas. Applications may be submitted by any non-profit entity, any public entity, or any group of eligible organizations (RCW 67.28).

Applications will be received at 223 East 4th Street, Room 150, Port Angeles, Washington until 12 p.m., on October 1, 2026.

The sealed applications must be clearly marked on the outside of the envelope, "**2027 Lodging Tax Funding Applications**" and received in the Commissioner's Office no later than 12 p.m. on October 1, 2026. Commissioners Office LTAC, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Applications delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. **Submittals made in an incorrect format will not be considered.**

A current applications may be obtained Monday through Friday, 8 a.m. to 4:30 p.m., from:

Loni Gores, Clerk of the Board
Clallam County Board of Commissioners
223 East Fourth Street, Suite 4
Port Angeles, WA 98362
loni.gores@clallamcountywa.gov or 360.417.2256 or
<https://www.clallamcountywa.gov/757/Lodging-Tax-Advisory-Committee-LTAC>

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS 10th day of September 2026

ATTEST:

Lodging Tax Advisory Committee

Loni Gores, MMC, Clerk of the Board

Mark Ozias, LTAC

Publish: September 15 and 17 (PDN) &
September 16 (SQ Gazette) & September 17 (Forks Forum)

Bill: Board of Commissioners – Lodging Tax Advisory Committee

LTAC

Funding Follow-up Report Requirements

Board Member:

Per RCW 67.28.1816 <https://app.leg.wa.gov/rcw/default.aspx?cite=67.28.1816> , all lodging tax grant recipients must report actual travel/attendance figures to the county, and then the county in turn report to JLARC and make those reports available to Council and the LTAC.

Below is a proposed list of requirements, modeled in part on what other cities / counties in Washington State require.

1. Organization name, event/activity name, date(s), and amount awarded vs. amount actually spent.
2. Attendance figures (the three RCW-required categories): number staying overnight in paid accommodations; number traveling 50+ miles one-way (day or overnight); number from out-of-state or out-of-country.
3. Brief description of the methodology used to count/estimate attendance (e.g., registration counts, hotel room-block data, surveys).
4. Itemized expenditure summary — how the lodging tax award was actually spent, by line item, matched against the budget submitted in the application. Receipts of paid invoices.
5. Samples or links to marketing materials produced (can be attached separately; doesn't count against the one page).
6. A 2–3 sentence outcome summary comparing results to the goals stated in the application.
7. Preparer name, title, and date.

Board Member:

1. A short intro paragraph on the performance of your event or project as compared to the stated goals.
2. An updated summary *with the actual numbers as compared to* estimated numbers from the table “Item 6. Tourism-Impact Estimate” of the initial application submitted.
3. Closing paragraph(s) including but not limited to:
 - a. Any constructive feedback for the LTAC committee throughout this funding process.
 - b. Information on how the Clallam County LTAC funds assisted in the event or project.

Board Member:

1. Did they stay on or under budget?
2. Did their reporting show that their lodging night goal was reached?
3. What would they do differently in the future?
4. Which jurisdictions contributed to the event with lodging taxes?

Board Member:

1. Did they spend the funds on what they asked for? Can there be an audit done?
2. Financial backup needed in recap.

DRAFT

LTAC

2026

Top Left Trails Request

Re: Request for Extension of Dry Hill LTAC Funding Through 2027

Dear Commissioner Johnson and Members of the Lodging Tax Advisory Committee,

Thank you again for your support of Top Left Trails Co-op and for fully funding our 2026 Lodging Tax application for \$80,000 to improve the Dry Hill and Colville trail systems. We greatly appreciate your investment in recreation-based tourism in Clallam County.

We are writing to request an extension of the \$38,200 allocated to the Dry Hill Trail Rebuild Project through December 31, 2027. A detailed budget is attached; Dry Hill funds highlighted.

As outlined in our original application, the Dry Hill rebuild is dependent on the Washington State Department of Natural Resources' planned timber harvest. Due to current timber market conditions, the Dry Hill timber sale is on hold and logging has not yet occurred. At this point, there is not enough time to complete the rebuild of three trails within the LTAC 2026 funding period, even if logging proceeds this year.

The scope, purpose, and tourism benefits of the project remain unchanged. We are simply requesting an extension so the project can be completed as originally intended once DNR goes through with the timber sale and the logging is complete.

Overall Project Status Update - LTAC Funds 2026:

Colville Trails – Completed

The Colville portion of our application has been successfully completed. The new bike skills park reopened in April 2026 and has quickly become a popular destination for both local residents and visiting riders. The improvements have expanded riding opportunities for beginners, youth, and families while enhancing the visitor experience for people traveling to Port Angeles.

Dry Hill Trails – Awaiting DNR Timber Harvest

Our team stands ready to move forward on the Dry Hill project as soon as logging is complete. An extension through 2027 will allow us to deliver the project the Committee originally approved.

Thank you for your consideration of this request and for your continued support of outdoor recreation in Clallam County.

Sincerely,

Marianne Condруп

Director of Finance & Operations

Top Left Trails Co-op

marianne@toplefttrails.org



Top Left Trails Co-op – Lodging Tax Application

Executive Summary and Required Supplemental Questions

Executive Summary

Top Left Trails Co-op is a volunteer-driven nonprofit organization that designs, builds, and maintains mountain bike trails in and around Port Angeles. For decades, our community has built and cared for trails at Dry Hill, Colville, Kelly Peak, Mt. Pleasant and beyond, drawing thousands of visitors each year. Without ever asking for public funds, we have built over 70 trails, spent 14,000+ hours on new trail development and 4,800+ hours on trail maintenance, and we plan to keep going!

We are now seeking \$80,000 from the Clallam County Lodging Tax Fund to support two high-impact tourism projects:

1. **Dry Hill Trails Rebuild Project** – Rebuilding up to three key downhill mountain bike trails lost to upcoming logging activities. We furthermore plan to rebuild the climbing access trail as a multi-use trail open to hikers, trail runners, *and* cyclists. The DNR is committing some resources, but the bulk of the rebuild will be on the shoulders of Top Left and willing volunteers.
2. **Colville Trails Revitalization Project** – Repairing existing trails and pump track, and planning to construct a new skills park designed to attract riders of all ages and families. This will eventually create the first true mountain bike skills park in Port Angeles.

Together, these projects will enhance visitor access, expand recreation opportunities, and preserve two cornerstone trail systems in unincorporated Clallam County. Losing large parts of the existing Dry Hill network would result in a significant decline in current overnight visitors and tourism spending, underscoring the urgency of these reinvestments.

In parallel, Top Left Trails is applying for \$10,000 from the City of Port Angeles Lodging Tax Fund for a separate marketing project focused on video storytelling, content creation, and trail signage. That effort will amplify the *visibility* of Port Angeles' mountain biking opportunities and drive regional tourism, complementing the infrastructure investments in this application.

By combining strategic marketing with critical facility improvements, these projects will sustain and grow year-round mountain biking tourism to Port Angeles. Our work aligns perfectly with the top 5 short term goals in the Olympic Peninsula Tourism Master Plan and we hope the committee will fund our project. Thank you for your time and consideration!



Top Left Trails Co-op
Itemized Budget - LTAC Funds

Top Left Trails Co-op		2026		Notes
Itemized Budget - LTAC Funds		Amount	% of total	
Revenue				
LTAC Funds - Clallam County		80,000	100%	
Total Revenue		80,000		
Expenses				
Dry Hill				
Equipment Transportation	1,500	2%	Delivery fee - Transporting machinery to/from Dry Hill	
Equipment Rental	7,200	9%	Excavator - 2 months rental incl insurance and tax	
Equipment Operator	26,500	33%	212 hrs at prevailing wage including payroll tax and employee expenses	
Fuel	1,500	2%	Diesel and gas for machinery	
Meals	1,500	2%	Food and drink for 6-7 community work parties	
Colville				
Equipment Transportation	1,500	2%	Delivery fee - Transporting machinery to/from Colville	
Equipment Rental	5,240	7%	Excavator - 1 month rental incl insurance and tax. Sanikan rental 12 months.	
Equipment Operator	13,750	17%	110 hrs at prevailing wage including payroll tax and employee expenses	
Fuel	600	1%	Diesel and gas for machinery	
Meals	1,200	2%	Food and drink for 3 community work parties	
Shared Costs - Dry Hill & Colville				
Equipment Purchases	5,250	7%	Mikasa Multiquip MVC64VH Plate Compactor. Two STIHL MSA 300 C-O Battery Chainsaw	
Tools, Supplies & Consumables	5,900	7%	Two STIHL AP 500 S Lithium-Ion Batteries. Makita battery grease gun for excavator maintenance. Hand tools and consumables (chain saw chains, grease, gloves, towels etc).	
Insurance	4,500	6%	General Liability annual insurance required for projects	
Admin & Payroll	3,250	4%	Accounting, surveying, reporting, payroll software	
Other	610	1%	Miscellaneous	
Total Expenses		80,000		
Operating Profit (Loss)		0		

LTAC

2025

Funding Reports

2024 LTAC Report Update



CLALLAM COUNTY
Parks, Fair, & Facilities Department
223 E. 4th St., Suite 7
Port Angeles, WA 98362-3000
Phone: (360) 417-2291
Email: web_parks@clallamcountywa.gov
Website: www.clallamcountywa.gov

DON CRAWFORD | DIRECTOR
RICK MCFARLEN | DEPUTY DIRECTOR

August 29, 2025

To: Clallam County LTAC Committee

From: Don Crawford

Subject: Final Report 2024 LTAC Grant Clallam Bay County Park Beach Access Project

LTAC Contract# 19925.24.0.29 Clallam Bay County Park Beach Access Ramp was completed on July 9th, 2025, two days before the scheduled Clallam Bay / Sekiu Fun Days Celebration.

The Community requested a formal ribbon-cutting ceremony on Saturday, July 19th, at 12 noon. In attendance were Commissioners French and Johnson and Administrator Mielke.

While there is no accompanying quantitative data to gauge any increase in park usage, the consensus among businesses adjacent to the park is that there has been a noticeable uptick in visitors, and that these visitors have significantly increased the duration of their visits.

The project budget was \$75,000; however, the actual cost exceeded the budget by a couple of thousand dollars. The excess was coded to the general fund within the departmental budget.



LODGING TAX FUNDING APPLICATION 2024

GUIDELINES

Clallam County lodging tax paid by visitors is a consumer tax on lodging charges for periods of less than 30 consecutive days for hotels, motels, rooming houses, private campgrounds, RV parks, and similar facilities within the unincorporated areas of Clallam County.

This application is for applicable large-scale events, projects or infrastructure improvements only. Minimum grant is \$5,000. Marketing requests should be directed to the Olympic Peninsula Visitor Bureau (OPVB) Tourism Enhancement Grant program.

- I **AMOUNT of Lodging Tax Requested:** \$ 75,000.00
- II **Agency/Organization Name:** Clallam County Parks, Fair, & Facilities
Organization is ☒ Government Entity ☐ 501(c)3 ☐ 501(c)6 ☐ Other
Federal Tax ID No. 91-6001298 UBI Number 054004559
- III **Project/Activity/Event:** Design, Fabricate and install an enlarged ramp to reestablish Beach Access at Clallam Bay County Park
- IV **Representative Contact Information:**
Name, Title Don Crawford, Director
Mailing Address 223 East Fourth Street, Suite 7 Port Angeles, WA 98362-3000
Phone(s) 360.417.2291
Email Donald.crawford@clallamcountywa.gov

- V **Service Categories, check all applicable:**
- ☐ Tourism Promotion/Marketing (individual marketing request, contact OPVB)
- ☐ Operation of a Special Event/Festival designed to attract tourists
- ☐ Operation of a Tourism-Related Facility owned or operated by Non-Profit Organization
- ☒ Operation and/or Capital Expenditure of a Tourism-Related Facility owned by a Municipality

CERTIFICATION

- I am the authorized agent of the Agency/Organization applying for Lodging Tax funding. I understand and affirm that:
- If awarded, my organization intends to enter into a contract with Clallam County and meet all specified requirements of that contract.
- My Agency/Organization is required to submit a report documenting economic impact results in a format determined by Clallam County.

Signature

Don Crawford

Print or Type Name

Date: 3.15.2024

LODGING TAX APPLICATION – REQUIRED SUPPLEMENTAL QUESTIONS

(You may use this Supplemental Questions form or type the questions and answers on separate sheets)

1. How will the project/program help increase the number of people traveling to Clallam County for business or pleasure on a trip?

Clallam Bay Spit Community Beach County Park is a must-visit destination for recreational and tourist activities in Clallam Bay. With easy access to a magnificent one-mile stretch of sand/gravel saltwater beach and the Clallam River, this park is perfect for picnics, birdwatching, and marine animal spotting. The park offers a full-service restroom and a picnic area, making it an ideal break spot on the Highway 112 National Scenic Byway.

The 33-acre park's unique location, where the Clallam River's nutrient-rich waters meet the Strait of Juan de Fuca, creates a dynamic landscape that attracts shore and marine birds. Visitors can watch feeding osprey and eagles along the mile-long beach and spot marine animals. With easy parking, public access to the river and beach, and plenty of trees, Clallam Bay Spit and Community Beach County Park is a crowd-free spot with much to love.

Unfortunately, a winter storm rendered the beach access bridge inoperable several years ago. We are excited to propose a project to design and fabricate a 65-foot ramp extension to reconnect the existing bridge to the beach. Once completed, visitors can fully enjoy all that Clallam Bay Spit Community Beach County Park offers.

2. How will the project/program help increase paid overnight accommodation in Clallam County?

The economy of Clallam Bay and the nearby Sekiu heavily depends on tourism. However, due to the unavailability of convenient beach access, visitors tend to shorten their stay and travel to other beach access points. This results in lost overnight accommodations, and businesses located adjacent to the park, such as the Sunsets West Co-op, rely heavily on lengthy park visits, which an operable beach access bridge can provide.

3. How will the project/program encourage visitors to come from a distance greater than 50 miles, either for the day or for an overnight visit? If so, please describe how.

Most Clallam Bay Spit Community Beach County Park visitors travel more than 50 miles and find the beach inaccessible, frustrating them and residents alike. Beach access is the draw to Clallam Bay.

4. How will the project/program encourage visitors to come from another country or state?

Visitors to Clallam Bay stop for gas, restrooms, and beach access. Beach access encourages them to stick around, spend money, stay overnight, and spread the word about the region's charm.

5. If the project/program is an event, please provide the name, date(s) and estimated attendance. N/A

6. 2024 Tourism-Impact Estimate

(Actual must be completed by applicants who had a Clallam County Lodging Tax Contract in 2023)

State law governing the distribution of lodging tax funds requires they be used primarily to encourage visitors from out of the area, so do your best!

As a direct result of your proposed tourism-related service, please provide:	2024 Estimate	2023 Actual	Methodology
a. Overall attendance at your event/activity/facility	1,557,534		Extrapolation from a recent survey
b. Number of people who travel more than 50 miles for your event/activity/facility	1,261,602		Extrapolation from a recent survey
c. Of the people who travel more than 50 miles, the number of people who travel from another country or state.	14,694		Extrapolation from a recent survey
d. Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.			
e. Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed-breakfast, RV park, in the unincorporated Clallam County area.			
f. Number of paid lodging room nights resulting from your event/activity/facility.			

7. Is there a host hotel for your event? If yes, please identify. N/A

8. Describe the prior success of your event/activity/facility in attracting tourists.

In a recent survey of 636 individuals, roughly 20% of respondents said that they had visited Clallam Bay Spit Community Beach County Park in the past year. 88.05% of respondents indicated that walking/hiking was their primary activity. 22.16% of those respondents are from outside of Clallam County. Of the 495 in-county respondents, 401, or 81%, live greater than 50 miles away from the park. Of the 141 respondents who live outside the county, roughly 42% travel over 100 miles from Clallam Bay. 7 % of non-county respondents live over 200 miles from Clallam Bay. One respondent lives in Germany.

9. Describe your target tourist audience (location, demographics, etc.)

The survey described above indicates that the largest percentage of respondents come from the eastern side of Clallam County and that the next largest percentage are located in the counties surrounding Puget Sound in Western Washington.

10. Describe how you will promote your event/activity/facility to attract tourists.
Because the largest percentage of county park users identify walking/hiking as their number one activity, The shoreline beach access of Clallam Bay Spit Community Beach County Park is the primary draw. Without beach access, the only significant activity identified is the use of the restrooms at 70.91%.
11. Describe how the event/activity/facility will help promote lodging establishments, restaurants, and businesses located in the unincorporated area of Clallam County.
Expansive 1-mile beach access is the primary draw to Clallam Bay. Reestablishing beach access is crucial to extending visitor stays.
12. Are you applying for Lodging Tax funds from another community (yes or no)? If yes, attach a copy of the other jurisdiction(s) application(s). No
13. What is the overall budget for your event/activity/facility? \$ 75,000
14. What percent of the budget are you requesting from the Clallam County Lodging Tax Fund? 100%
15. Please describe your plans for securing the remaining funds necessary to complete your event/activity/facility.
N/A

APPLICATION INSTRUCTIONS – GENERAL GUIDELINES

APPLICATION DEADLINE: Applications must be received at the Board of County Commissioner's Office, 223 East 4th Street, Suite 4, Port Angeles WA 98362-3015 (Clallam County Courthouse, main level, Room 150) until 12 p.m., Friday, March 15, 2024.

The Clallam County Lodging Tax Advisory Committee (LTAC) will review 2024 Lodging Tax funding proposals in a public meeting as determined at the Clallam County Courthouse, Commissioner's Boardroom 160. Applicants will be notified and attendance by the applicant's representative is required for presentation and questions. Following review, LTAC will forward its recommendation to the Board of County Commissioners.

APPLICATION, SUPPLEMENTAL QUESTIONS, INFORMATION SUBMITTAL:

Submit the original application and one copy to:

Clallam County Lodging Tax Advisory Committee
Board of Commissioner's Office
223 East 4th Street, Suite 4
Port Angeles WA 98362-3015

Submittals made in an incorrect format will not be considered.

The sealed applications must be clearly marked on the outside "2024 Lodging Tax Funding Application." All copies need to be single sided and not stapled and no folders. All documents/brochures must be printed on 8.5 x 11 letter size paper to be accepted.

Documents delivered to other offices and received late by the Commissioner's Office will not be considered nor will ones received by email.

Required Additional Information – In addition to the application and supplemental questions answers, it is required that you attach the following:

- An itemized budget for your event/activity/facility (income and expense).
- Description and budget showing the intended use of the amount requested from the Clallam County Lodging Tax Fund.
- If the applicant is a non-profit organization, a copy of your agency/organization's current non-profit corporate registration with the Washington Secretary of State, and current annual budget.

Optional Information - Brochures/information concerning your event/activity/facility, in particular, items showing recent tourism promotion efforts. Brochures/information must be printed on 8.5 x 11 sized paper, single sided and not stapled copies to be accepted.

Contract Requirement – In order to be a recipient of Lodging Tax funds, a contract is required between Clallam County and the receiving Agency/applicant.

Post Reporting

Reporting Requirements enacted by the Washington State Legislature in 2013 (RCW 67.28.1816) requires the County to file an annual report to the State of Washington Joint Legislative Audit and Review Committee regarding the use of funds for the year including a requirements to quantify how many individuals were attracted from more than fifty miles away and spent the night in paid lodging, and the reporting of expenditures and activities shall meet those requirements. It is required that all recipients submit a post-event activity report that provides information to the Clallam County Administrator as specified by the contract.

GUIDELINES

Clallam County lodging tax paid by visitors is a consumer tax on lodging charges for periods of less than 30 consecutive days for hotels, motels, rooming houses, private campgrounds, RV parks, and similar facilities within the unincorporated areas of Clallam County. CCC 5.13.020 Special fund.

Eligibility

Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas. Applications may be submitted by any non-profit entity, any public entity, or any group of eligible organizations (RCW 67.28).

Appropriate Uses

The guiding principle for the use of lodging taxes is that they must be used for activities, operations and expenditures designed to increase tourism. Specifically, lodging taxes can be used for:

- Tourism marketing;
- Marketing and operations of special events and festivals designed to attract visitors;
- Operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district; or
- Operations of tourism-related facilities owned/operated by nonprofit organizations (RCW 67.28.1816).

A tourism-related facility is a real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is (a) owned by a public entity, nonprofit organization (including a non-profit business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce) and (b) used to support tourism, performing arts, or to accommodate tourist activities (RCW 67.28.080) The guiding principle is that the facilities should be used by tourists.

Tourism Marketing and Operations includes activities defined as "tourism promotion" in state law (RCW 67.28.080)

- Advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming visitors;
- Developing strategies to expand tourism;
- Operating tourism promotion agencies; and
- Funding the marketing or operation of special events and festivals designed to attract visitors.

HIGH PRIORITY may be given to tourism activities that:

- Have a demonstrated potential or high potential from the Committee's perspective to result in overnight stays by visitors in lodging establishments for projected nonpeak periods within unincorporated Clallam County.
- Promote Clallam County events, activities, and places in the unincorporated area of Clallam County to potential visitors from outside the County.
- Have demonstrated a high potential from the Committee's perspective to result in documented economic benefit to Clallam County.
- Have demonstrated history of success or are proposed by a group with a demonstrated history or high potential of success with similar activities.
- Minimize duplication of services where appropriate and encourage cooperative marketing and/or includes an element of cooperation or partnership.
- Provide, maintain, operate, or enhance County-owned tourism facilities or infrastructure.

Lodging Tax Advisory Committee Considerations

In developing its recommendations, the Committee considers:

- The estimated amount of Lodging Tax Fund available for the coming year as provided by the County's Finance Director.
- Completeness of the proposal information.
- % of the proposal request to the event/facility promotions budget and overall revenues
- % of increase over prior year Clallam County Lodging Tax funded proposals, if any.
- Projected economic impact within the unincorporated area of Clallam County, in particular projected overnight stays in this area lodging establishments.
- The applicant's financial stability.



Project:

Reestablishment of Beach Access at Clallam Bay Spit Community Beach County Park

Background and Pictures.

The Clallam Bay Spit beach is highly dynamic. In the past 25 years, beach access requirements have shifted from a few feet to 60' and, at present, are moderating to approximately 40'. Providing the proposed 65' bridge ramp will accommodate present needs while county staff can develop a more durable long-term solution. The proposed and the existing ramps will be integrated into the solution.

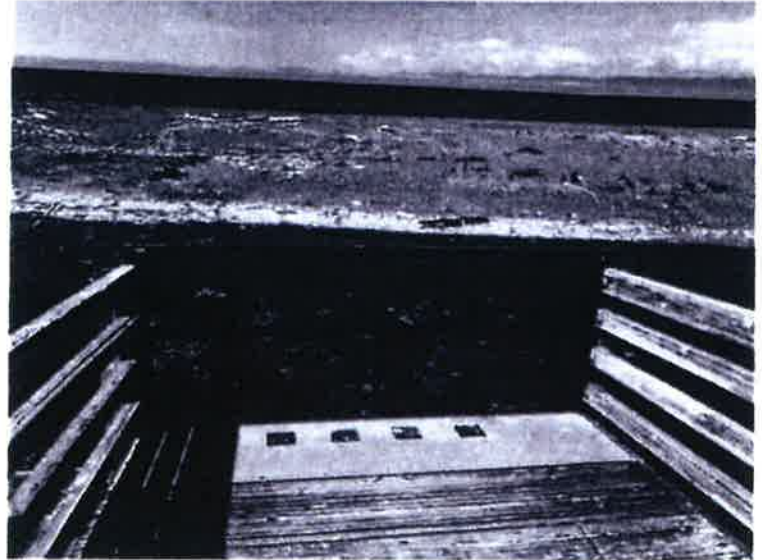
The picture to the right (approximately 2016) shows beach access utilizing a 30' ramp to span the distance between the bridge's end and the beach.



Winter storm 2023. The picture highlights the dynamic of the beach.



Present condition of beach access bridge. The existing ramp is 30' short of spanning the void to provide beach access.



The Long-term Goal

A future proposal suggests designing and building a sizeable observation deck at the end of the current bridge. This platform will serve as the starting point for two ramps, one measuring 30 feet and the other 65 feet, that will lead to the beach. The ramps will have flotation devices to adapt to varying tidal conditions. This plan will require significant resources for the design, permit acquisition, construction, and building processes, and it may take several years to complete.

BUDGET- Reestablish Beach Access at Clallam Bay Spit Community Beach County Park, Clallam Bay, WA

Project Scope

Design, Fabricate, Deliver and Install One (1) each 4'-6" (clear inside guardrails) x 65'-0" Aluminum Bridge, to include:

Item	Description	Price
1	Truss design. 100psf live load, L/360 deflection.	
2	Fibergrate Ecograte ADA compliant, 62% open, molded, skid resistant, fiberglass deck.	
3	One (1) each 4" toe rail – both sides.	
4	Horizontal mid rails – less than 4" openings – both sides. Internal handrail – both sides.	
5	Fixed hinge – one end.	
6	UHMW skids – one end.	
7	One (1) each top transition plate, 1'-0" x 4'-6" x 0.250" – metalized surface.	
8	One (1) each bottom transition plate, 3'-0" x 4'-6" x 0.375" – metalized surface.	
9	Drawings for review / approval.	
10	Stamped Washington engineering calculations for review / approval	
11	Estimated freight – FOB job site truck, Clallam Bay, Washington	
12	Installation	
13	Contingency 7%	\$5,000
Total Budget		\$75,000

Note: once approved, project must be bid out and formally contracted which will extend the duration of the project possibly until spring 2025.



PERSONAL SERVICES AGREEMENT

2h
MAY 28 2024

Contract 19925.24.029

THIS AGREEMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Parks, Fair and Facilities
Address: 223 E 4th St., Suite 7
Port Angeles, WA 98362
Phone No: 360-417-2429

(hereinafter called "Contractor").

This Agreement is comprised of:

- ☒ Attachment A - Scope of Work
- ☒ Attachment B - Compensation
- ☐ Attachment C - General Conditions
- ☒ Attachment D - Special Terms and Conditions
- ☐ Attachment E (specify) -

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Agreement shall commence on the 30th day of April 2024 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the 31st day of December 2024.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 28 day of May 2024.

CONTRACTOR

Clallam County Parks, Fair and Facilities
Director Don Crawford

CLALLAM COUNTY BOARD OF COMMISSIONERS

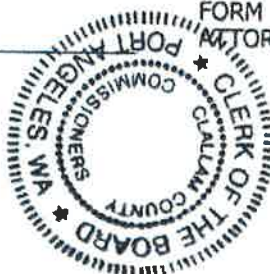
Mike French, Chair

Date: MAY 20, 2024

ATTEST:

Loni Gores, Clerk of the Board

Originals: BOCC
Vendor
Initiating Department
Copies: 5



THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

The lodging tax grant will be used to assist with the funding for design, fabricate and install an enlarged ramp to reestablish beach access at the Clallam Bay County Park.

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of 75,000 for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☒ annually; ☐ at completion of project; ☐ other (specify) _____.

Request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested.

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) _____.

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers, and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers, and computer. Reimbursement for airfare, mileage, meals and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify): _____

SPECIAL TERMS AND CONDITIONS

1. Reporting. The Contractor shall submit written progress reports to the County Project Manager as set forth below:

- ☐ With each request for payment.
- ☐ Monthly.
- ☐ Quarterly.
- ☐ Semi-annually.
- ☒ Annually.
- ☐ Project completion.
- ☐ Other (specify):

Progress reports shall include, at a minimum, the following:

Reports shall include any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.



2. Insurance. The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

☐ **COMMERCIAL GENERAL LIABILITY:**

Bodily injury, including death	\$	per occurrence
	\$	aggregate
Property damage	\$	per occurrence
	\$	aggregate

☐ **ERRORS AND OMISSIONS or PROFESSIONAL LIABILITY with an Extended Reporting Period Endorsement (two year tail)** \$ per occurrence

☐ **WORKERS COMPENSATION:** Statutory amount

- ☐ AUTOMOBILE: coverage on owned, non-owned, rented and hired vehicles
- | | | |
|---|----|----------------|
| Bodily injury, liability, including death | \$ | per occurrence |
| | \$ | aggregate |
| Property damage liability | \$ | per occurrence |
| | \$ | aggregate |
- ☐ BUSINESS AUTOMOBILE LIABILITY: \$ per occurrence

If the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period Endorsement is not required.

Any such policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within 20 days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the County is an "additional insured" to a policy obtained by the Consultant in order to comply with this agreement refers to an endorsement (by number, abbreviation or name) but does not provide the full text of that endorsement, then it shall be the obligation of the Consultant to obtain the full text of that endorsement and forward that full text to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

- ☐ 3. Liquidated Damages. For delays in timely completion of the work to be done or missed milestones of the work in progress, the Contractor shall be assessed _____ Dollars (\$) per day as liquidated damages and not as a penalty because the County finds it impractical to calculate the actual cost of delays. Liquidated damages will not be assessed for any days for which an extension of time has been granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire project.

- ☐ 4. Other (specify):.

FABRICATION NOTES

1. BREAK ALL SHARP EDGES
2. PROVIDE 1/4" DRAIN HOLES IN BOTTOM END OF ALL POSTS & SIDE DIAGONALS AND AT BOTTOM OF BOTH ENDS OF ALL CHORDS, BRIDGES, BOTTOM DIAGONALS AND HANDRAILS.

GENERAL STRUCTURAL NOTES

CONFORMS TO 2015 AND 2020 ADM AND 2022 WA STATE BUILDING CODE BASED ON 2021 IRC.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR STRUCTURAL STABILITY DURING CONSTRUCTION. THE STRUCTURE SHOWN ON THE DRAWINGS HAS BEEN DESIGNED FOR STABILITY IN THE FINAL CONFIGURATION ONLY.

LIVE LOAD: 100 PSF
DEFLECTION: L/360

STRUCTURAL MATERIAL (UNLESS OTHERWISE SPECIFIED):

ALUMINUM SHAPES AND PIPE: 6061-T6, MILL FINISH
ALUMINUM TRANSITION PLATES: 5052-H32
ALUMINUM HANDRAIL AND RETURNS: 6063-T563
STEEL PLATE, CHANNEL AND ANGLE: ASTM A36
STEEL HSS: ASTM A500 GRADE B (F_y = 46 KSI)
STEEL W-BEAM: ASTM A992 GRADE 50
STEEL PIPE: ASTM A53 GRADE B
GALVANIZING: ASTM A123
SANDBLASTING: SSPC SP 6-63
WOOD TREATED WITH CHEMONITE (ACZA) PER AWWA STANDARDS

STRUCTURAL WELDING FABRICATION SHALL BE IN ACCORDANCE WITH THE AA SPECIFICATIONS FOR ALUMINUM STRUCTURES WELD USING ALUMINUM FILLER METAL ER5356. FABRICATION, WELDING, WELDING PROCEDURES AND INSPECTION SHALL CONFORM TO AWS D1.2:2014 AND AWS D1.1:2010, AS APPLICABLE, UNLESS OTHERWISE NOTED.

UHMW INDICATES ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE



CUSTOMER SIGNATURE:

DATE:

SIGN AND DATE ABOVE INDICATING ACCEPTANCE AND APPROVAL OF THE PROJECT SUBMITTAL PACKAGE IN ITS ENTIRETY. THIS MUST BE SIGNED AND DATED IN ORDER FOR TOPPER INDUSTRIES L.L.C. TO PROCEED WITH FABRICATION. ANY AND ALL CHANGES NOT INITIATED BY TOPPER INDUSTRIES L.L.C. AFTER ACCEPTANCE WILL RESULT IN A CHANGE ORDER AND MAY RESULT IN THE DELAY OF THE PROJECT.

Ronald G. Korman

Designed & signed by Ronald G. Korman
Date: 7/12/2024
Topper Industries L.L.C.
8348-01 12 12 44 5040700



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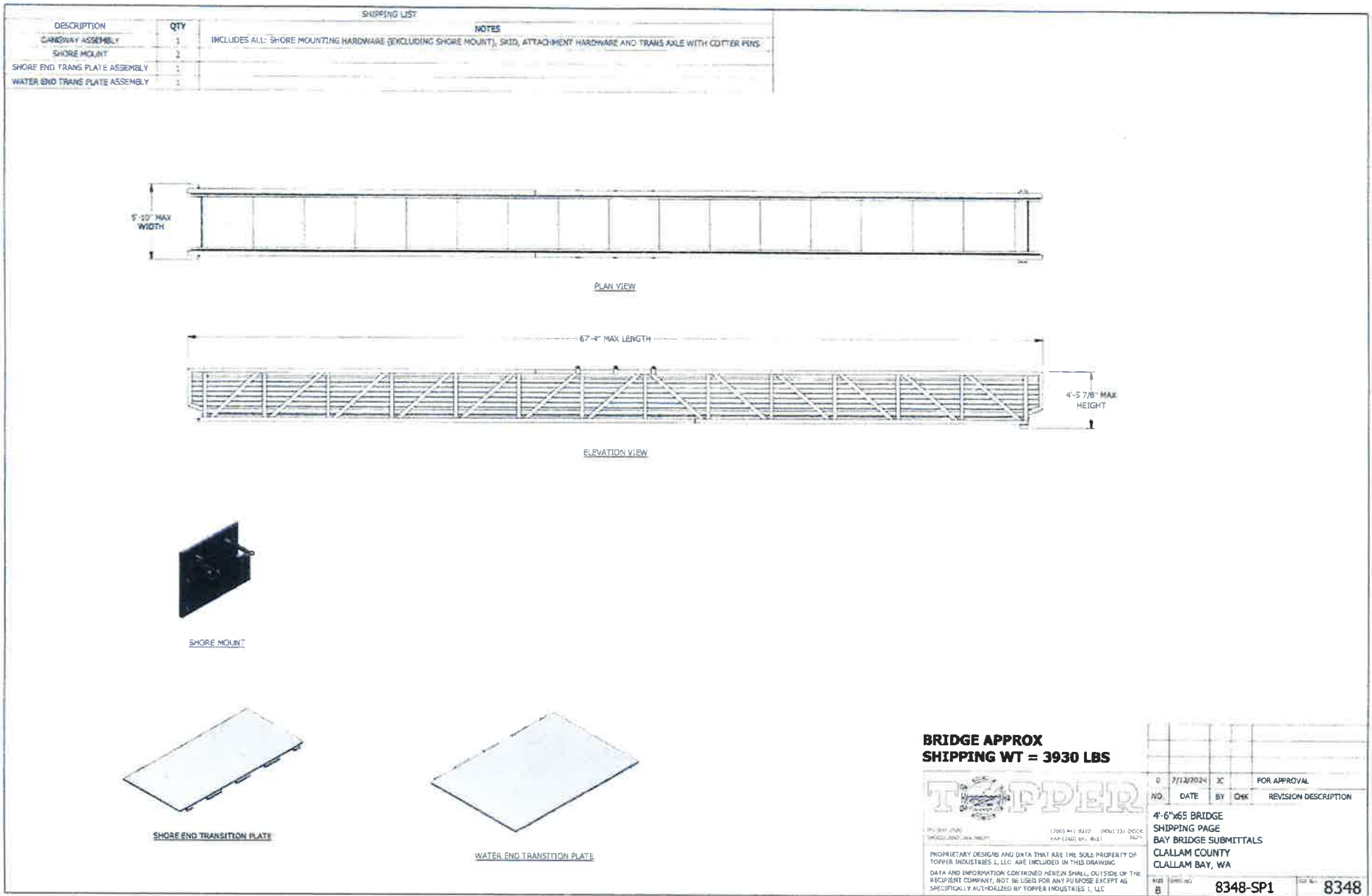
4'-6"x65' BRIDGE
COVER SHEET
BAY BRIDGE SUBMITTALS
CLALLAM COUNTY
CLALLAM BAY, WA

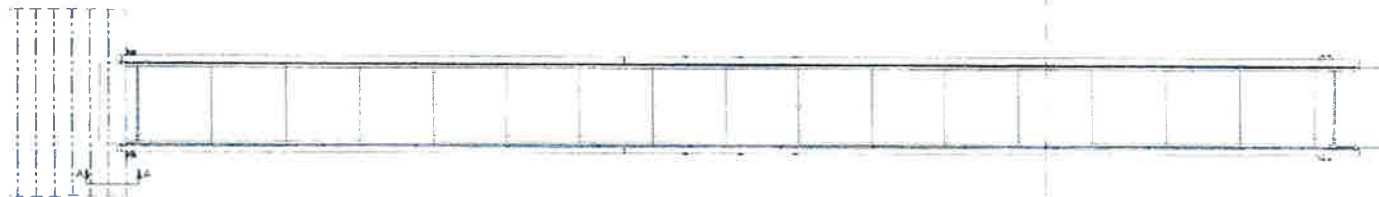
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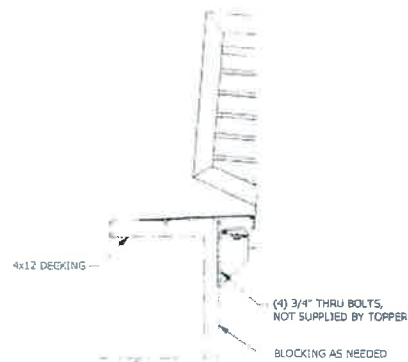




PLAN VIEW



ELEVATION VIEW



SECTION A-A

8 3/4x26 1/2 GLB CENTER STRINGER

**CUSTOMER IS RESPONSIBLE FOR VERIFYING
ABUTMENT IS ADEQUATE TO SUPPORT THE
STATED REACTION AND MOMENT ON SHEET A400**

**INSTALLATION
THIS PROJECT IS BIDDER DESIGN.
APPROVED TOPPER DRAWINGS
SUPERCEDE BID DRAWINGS.**

NOTES
1. CUSTOMER IS RESPONSIBLE FOR PLACING
WHEEL RUN-OFF PLATES AT CORRECT LOCATIONS.



HO BOM 2405 (200) 841 4370 (400) 331 0000
WOODLAND, WASHINGTON 98096

PREPARED BY DESIGN AND DATA THAT ARE THE SOLE PROPERTY OF
TOPPER INDUSTRIES, LLC ARE INCLUDED IN THIS DRAWING

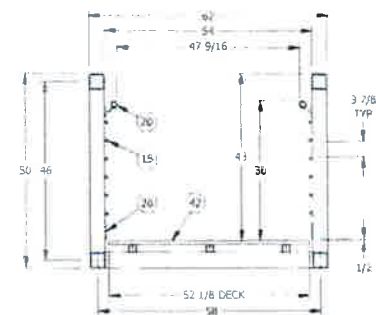
DATA AND INFORMATION CONTAINED HEREIN SHALL, OUTSIDE OF THE
RECIPIENT COMPANY, NOT BE USED FOR ANY PURPOSE EXCEPT AS
SPECIFICALLY AUTHORIZED BY TOPPER INDUSTRIES, LLC

NO.	DATE	BY	CHK	REVISION DESCRIPTION
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4'-6"x65 BRIDGE
SITE ELEVATIONS
BAY BRIDGE SUBMITTALS
CLALLAM COUNTY
CLALLAM BAY, WA

8348-A100 8348

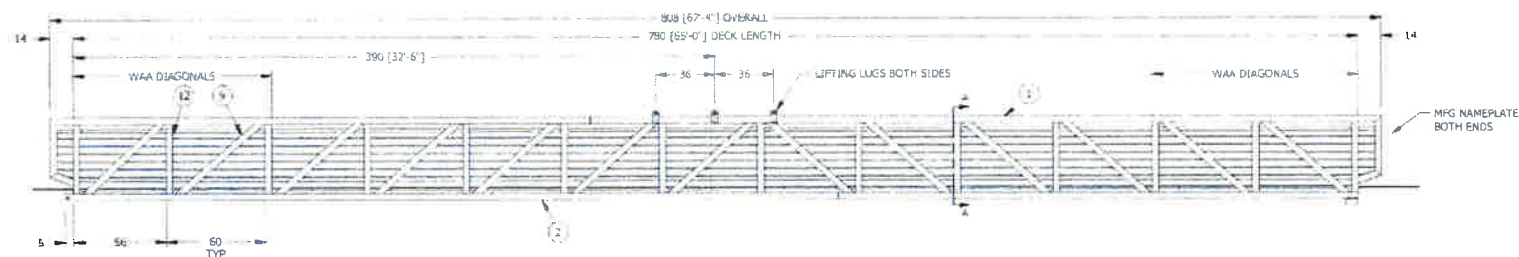
MAJOR COMPONENT LIST					
ITEM	COMPONENT	DESCRIPTION	MATERIAL	SIZE	NOTE
1	TOP CHORD	SQUARE TUBE	ALUMINUM	4x4x.250	
2	BOTTOM CHORD	SQUARE TUBE	ALUMINUM	4x4x.250	
7	BOTTOM DIAGONAL	SQUARE TUBE	ALUMINUM	4x4x.125	
9	SIDE DIAGONAL	SQUARE TUBE	ALUMINUM	4x4x.125	WELD ALL AROUND 1ST & 2ND BAYS BOTH ENDS
11	BRIDGE	SQUARE TUBE	ALUMINUM	4x4x.125	WELD ALL AROUND TO CHORDS
12	POST	SQUARE TUBE	ALUMINUM	4x4x.125	
23	DECK SUPPORT	SQUARE TUBE	ALUMINUM	2x2x.125	
25	MIDRAIL	PIPE	ALUMINUM	1/2" SCH 40	
26	HANDRAIL	PIPE	ALUMINUM	1 1/4" SCH 40	
26	TOERAIL	FLAT BAR	ALUMINUM	1/4x4FB	
42	DECK	DECK, FIBERGRATE, 52% OPEN, LT GRAY, QUARTZ GRIT	FIBERGLASS	1x18	



SECTION A-A



PLAN VIEW
(NOT SHOWING DECK, MIDRAIL, TOERAIL AND TRANSITION PLATES)



ELEVATION VIEW

**BRIDGE APPROX
SHIPPING WT = 3930 LBS**

NOTES

1. UNLESS OTHERWISE SPECIFIED:
- DIMENSIONS ARE IN INCHES.

2. REFERENCE DWGS:

- A201 FOR PARTS LIST
- A210 FOR WELD DETAILS
- A220 FOR SHORE END DETAILS, DECK, HANDRAIL, TOERAIL AND MIDRAIL ATTACHMENT DETAILS
- A230 FOR SKID AND LIFTING LUG DETAILS
- A300 FOR TRANSITION PLATE DETAILS
- A400 FOR SHORE MOUNT DETAILS



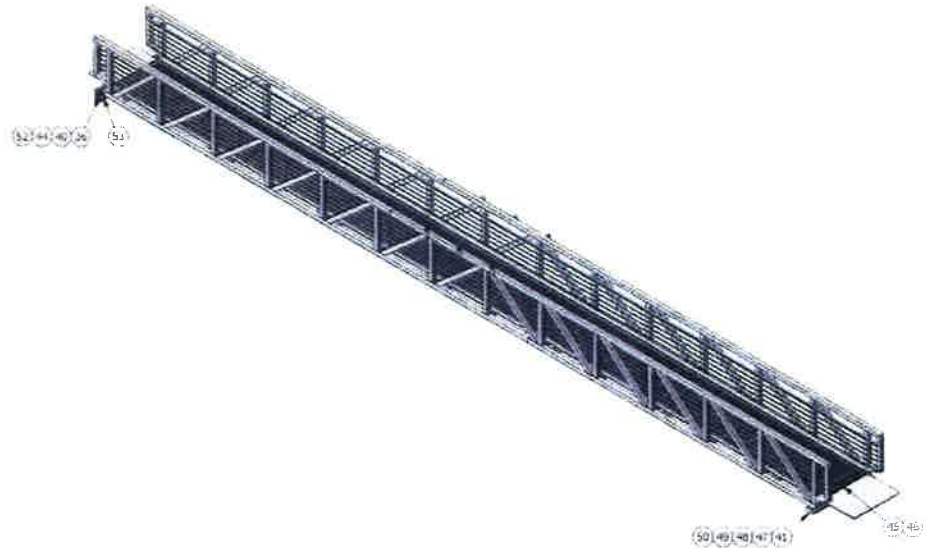
PROPRIETARY DESIGNS AND DATA THAT ARE THE SOLE PROPERTY OF TOPPER INDUSTRIES, LLC ARE INCLUDED IN THIS DRAWING. DATA AND INFORMATION CONTAINED HEREIN SHALL BE USED FOR THE EXCLUSIVE COMPANY, NOT BE USED FOR ANY PURPOSE (EXCEPT AS SPECIFICALLY AUTHORIZED BY TOPPER INDUSTRIES, LLC).

FOR APPROVAL			
NO	DATE	BY	CHK
0	7/12/2024	JC	
REVISION DESCRIPTION			
4'-6"x6" BRIDGE PLAN, ELEVATION AND SECTION VIEWS BAY BRIDGE SUBMITTALS CLALLAM COUNTY CLALLAM BAY, WA			
W/A	DATE	BY	CHK
B			

8348-A200

8348

ITEM	DESCRIPTION	PARTS LIST	MATERIAL	SIZE	BOLT LENGTH
1	SQUARE TUBE		ALUMINUM	4x4x.250	
2	SQUARE TUBE		ALUMINUM	4x4x.250	
3	SQUARE TUBE		ALUMINUM	4x4x.250	
4	SQUARE TUBE		ALUMINUM	4x4x.250	
5	SQUARE TUBE		ALUMINUM	4x4x.250	
6	SQUARE TUBE		ALUMINUM	4x4x.250	
7	SQUARE TUBE		ALUMINUM	4x4x.125	
8	SQUARE TUBE		ALUMINUM	4x4x.125	
9	SQUARE TUBE		ALUMINUM	4x4x.125	
10	SQUARE TUBE		ALUMINUM	4x4x.125	
11	SQUARE TUBE		ALUMINUM	4x4x.125	
12	SQUARE TUBE		ALUMINUM	4x4x.125	
13	SQUARE TUBE		ALUMINUM	2x2x.125	
14	SQUARE TUBE		ALUMINUM	2x2x.125	
15	PIPE		ALUMINUM	1/2" SCH 40	
16	PIPE		ALUMINUM	1/2" SCH 40	
17	PIPE		ALUMINUM	1/2" SCH 40	
18	TRANS BARREL		ALUMINUM	1/2" SCH 40	
19	TRANS BARREL		ALUMINUM	1/2" SCH 40	
20	PIPE		ALUMINUM	1 1/4" SCH 40	
21	PIPE		ALUMINUM	1 1/4" SCH 40	
22	90 RETURN, 00010		ALUMINUM	1 1/4" SCH 40	
23	PIPE, BOSS		ALUMINUM	1 1/2" SCH 40	
24	LIFTING EYE REINFORCEMENT DISK		ALUMINUM	1/4x3FB	
25	FLAT BAR, END CAP, 00133		ALUMINUM	1/4x3 1/2FB	
26	FLAT BAR		ALUMINUM	1/4x4FB	
27	FLAT BAR		ALUMINUM	1/4x4FB	
28	TRANS MOUNT		ALUMINUM	1/4x4FB	
29	FLAT BAR		ALUMINUM	1/4x4FB	
30	FIXED END SKID PLATE, 00104		ALUMINUM	3/8x8FB	
31	SPLICE BLOCK ASSEMBLY		ALUMINUM	4x4x.250	
32	TRANS PLATE		ALUM 5052-H32	3/8x36	
33	TRANS PLATE, 0" BREAK		ALUM 5052-H32	1/4x24	
34	HANDRAIL BRACKET, 1 1/4, 00011		ALUMINUM	TOPPER	
35	TRANS AXLE		ALUMINUM	1/2" DIA	
36	BUSHING, ISO, 4" CHORD, 00009		UHMW, WHT	1 1/2" OD x 1 1/16" ID	
37	PLATE		STEEL A36	1/4x1 1/2	
38	PLATE		STEEL A36	5/8x14	
39	PLATE		STEEL A36	2/4x6	
40	HINGE PIN		STEEL A142	1" DIA	
41	LUMBER		S4S FIR	4x8	
42	DECK, FIBERGRATE, 62% OPEN, LT GRAY, QUARTZ GRIT		FIBERGLASS	1x12	
43	DECK, FIBERGRATE, 62% OPEN, LT GRAY, QUARTZ GRIT		FIBERGLASS	1x12	
44	WASHER, FLAT, STRUCTURAL		STEEL HDG	1"	
45	DECK CLIP, 2, 00009		316SS	1"x7/16"	
46	SCREW, SELF DRILLING, PAN HD, SQ DRW, SIMPSON S10T-100PD		305SS	#10	1 1/2"
47	BOLT, HEX		316SS	1/2-13 UNC	3 1/2"
48	NUT, HEX		316SS	1/2-13 UNC	
49	WASHER, FLAT		316SS	1/2"	
50	WASHER, LOCK		316SS	3/16"	
51	COTTER PIN		316SS	3/16"	
52	COTTER PIN		316SS	1/4"	
53	PIN, RING GRIP QUICK RELEASE		STEEL, ZINC	3/8 DIA	



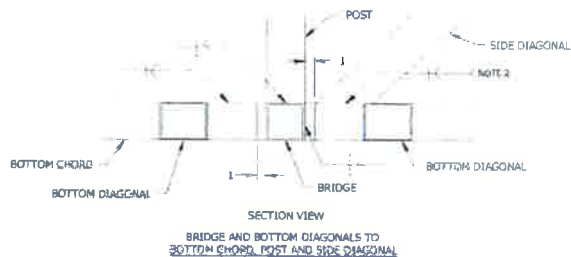
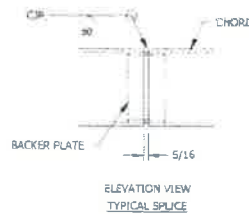
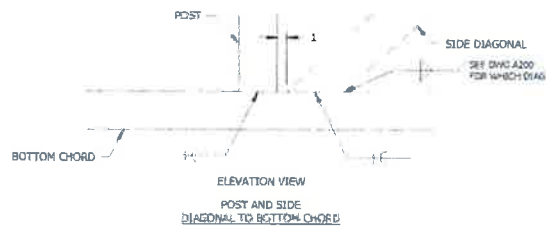
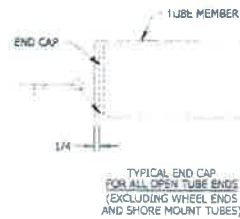
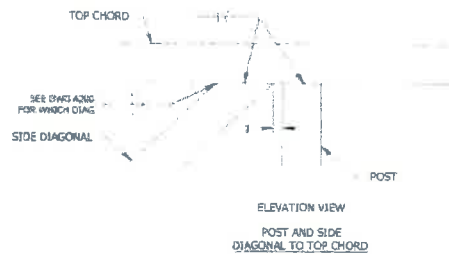
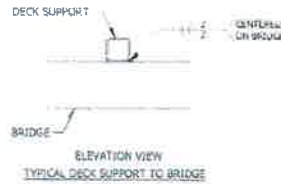
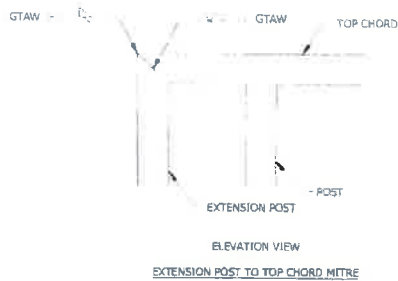
NAME PLATE SPECIFICATIONS:
1. MATERIAL IS ANODIZED ALUMINUM, .020" THICK, ADHESIVE BACKED & RIVETED, BACKGROUND COLOR BLUE
2. BRIDGE DATA STAMPED



FOR APPROVAL
NO DATE BY CHK REVISION DESCRIPTION
4'-6"x65' BRIDGE
PARTS LIST
BAY BRIDGE SUBMITTALS
CLALLAM COUNTY
CLALLAM BAY, WA

NO	DATE	BY	CHK	REVISION DESCRIPTION
8	7/12/2024	JC		

8348-A201 8348



NOTES

1. UNLESS OTHERWISE SPECIFIED:
- DIMENSIONS ARE IN INCHES.
- WELDING IS DONE USING GMAW (GAS METAL ARC WELDING).
- WELD SIZE IS EQUAL TO THICKNESS OF THINNER PART WELDED, MAX 5/16".
2. IF BOTTOM & SIDE MEMBERS INTERSECT AT CHORD, APPLY FILLET WELD.
3. REFERENCE DWG A201 FOR PARTS LIST.

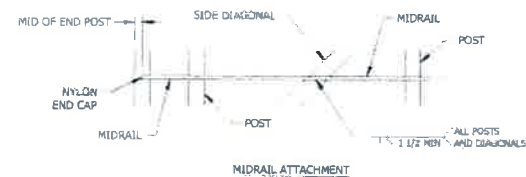
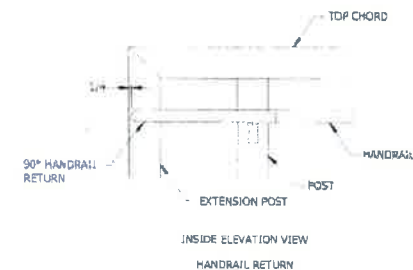
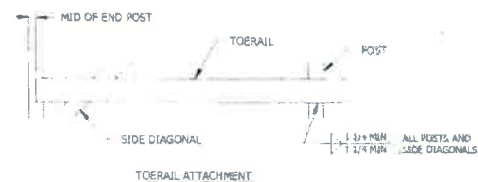
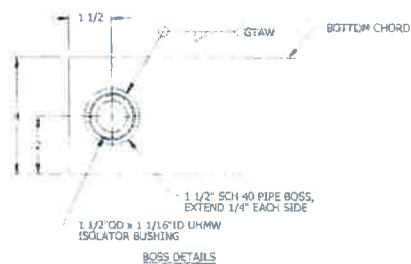
TOPPER

PO BOX 3100
WOODLAND, WA 98674

PHONE: 360-661-1111 FAX: 360-661-1112
WWW.TOPPERINDUSTRIES.COM

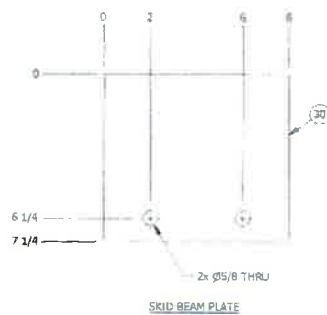
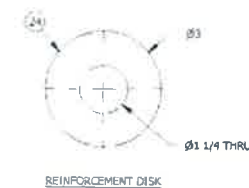
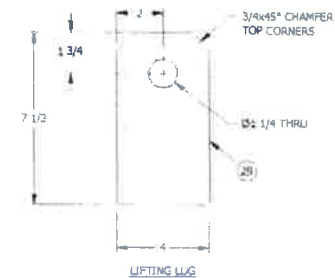
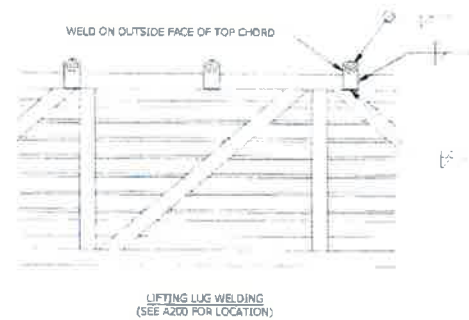
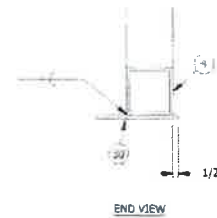
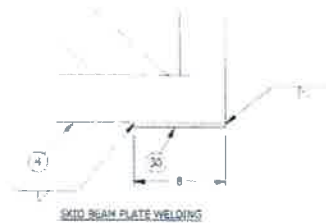
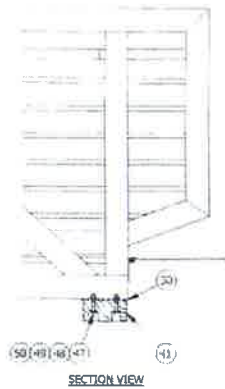
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FOR APPROVAL			
NO.	DATE	BY	CHK
	7/12/2024	JC	
4'-6"x65' BRIDGE			
WELD DETAILS			
BAY BRIDGE SUBMITTALS			
CLALLAM COUNTY			
CLALLAM BAY, WA			
DATE	7/12/24	8348-A210	8348



- NOTES**
1. UNLESS OTHERWISE SPECIFIED:
 - DIMENSIONS ARE IN INCHES
 - WELDING IS DONE USING GMAW (GAS METAL ARC WELDING).
 - WELD SIZE IS EQUAL TO THICKNESS OF THINNER PART WELDED, MAX 5/16"
 2. ALL HANDRAIL SPLICES HAVE AN INTERNAL PIPE SPLICE CONNECTOR, PLUG WELDED ONE SIDE ON BOTTOM.
 3. REFERENCE DWG A201 FOR PARTS LIST

	DATE 7/12/2024 JC		FOR APPROVAL
	NO	DATE	BY CHK
4'-6"x6S BRIDGE - SHORE END, HANDRAIL, MIDRAIL AND DECK DETAILS BAY BRIDGE SUBMITTALS CLALLAM COUNTY CLALLAM BAY, WA			
PROJECT: 891-A220 (805) 332 0625 142 (130) 811 8021 2625			
POLICY: IF THIS MATERIAL, AND/OR THE ARTS ARE TO BE USED IN ANY TOPPERS INDUSTRY, LLC ARE INCLUDED IN THIS DRAWING DATA AND INFORMATION CONTAINED HEREIN SHALL, OUTSIDE OF THE RESIDENT COMPANY, NOT BE USED FOR ANY PURPOSES EXCEPT AS SPECIFICALLY AUTHORIZED BY TOPPERS INDUSTRIES, LLC.			
M/B		8348-A220	
8348		8348	

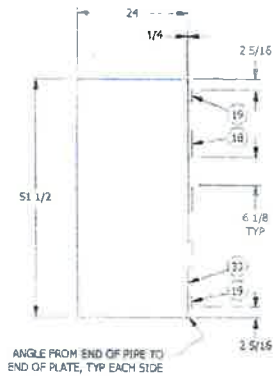


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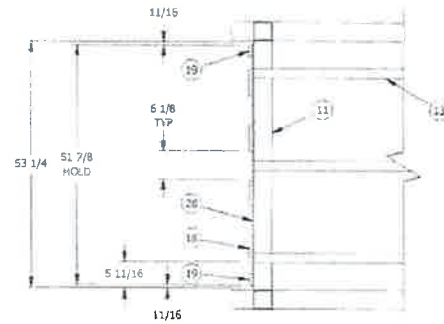
- UNLESS OTHERWISE SPECIFIED:
- DIMENSIONS ARE IN INCHES
- WELDING IS DONE USING GMAW (GAS METAL ARC WELDING).
- WELD SIZE IS EQUAL TO THICKNESS OF THINNER PART WELDED, MAX 5/16"
- REFERENCE DWG A201 FOR PARTS LIST.

		0	7/12/2024	JC	FOR APPROVAL	
		NO	DATE	BY	CHK	REVISION DESCRIPTION
4'-6"x65 BRIDGE SKID AND LIFTING LUG DETAILS BAY BRIDGE SUBMITTALS CLALLAM COUNTY CLALLAM BAY, WA		8348-A230				

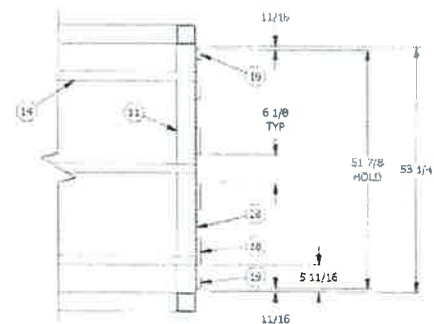
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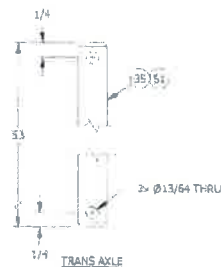
SHORE END TRANSITION PLATE



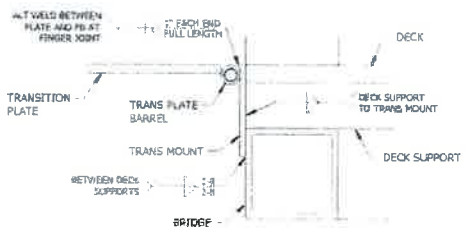
PLAN VIEW



WATER END TRANSITION PLATE



TRANS AXLE



TYPICAL WELD DETAILS

- NOTES
- UNLESS OTHERWISE SPECIFIED:
 - DIMENSIONS ARE IN INCHES
 - WELDING IS DONE USING GMAW (GAS METAL ARC WELDING)
 - WELD SIZE IS EQUAL TO THICKNESS OF THINNER PART WELDED, MAX 5/16"
 - METALIZE TOP SURFACE OF TRANSITION PLATES: GRADE 2, MEDIUM
 - BULLNOSE LEADING EDGE OF TRANSITION PLATE
 - REFERENCE DWG A201 FOR PARTS LIST

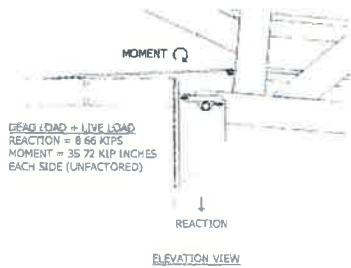
TOPPER

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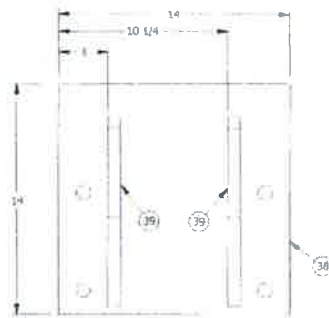
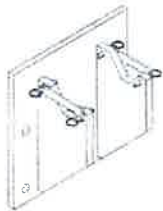
(360) 841-4000 (800) 232-0008 FAX (360) 841-0071 3023

NO.	DATE	BY	CHK	REVISION DESCRIPTION
0	7/12/2024	JC		FOR APPROVAL
4'-6"x65' BRIDGE TRANSITION PLATES BAY BRIDGE SUBMITTALS CLALLAM COUNTY CLALLAM BAY, WA				
8				8348-A300

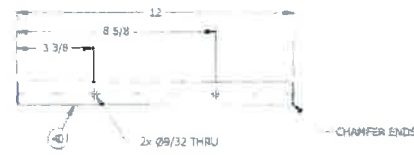
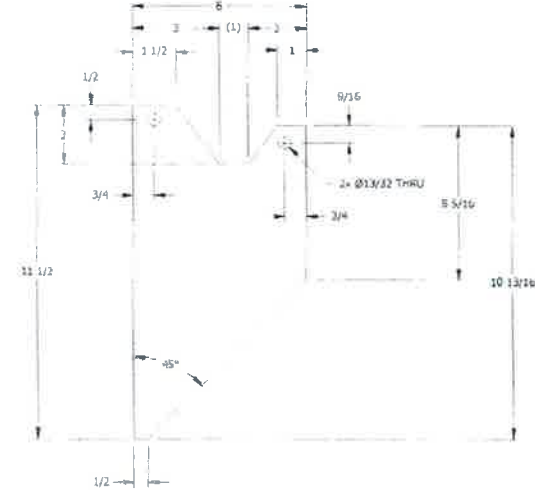
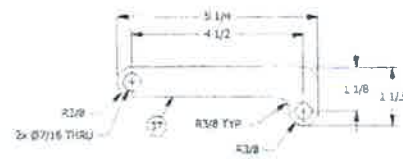
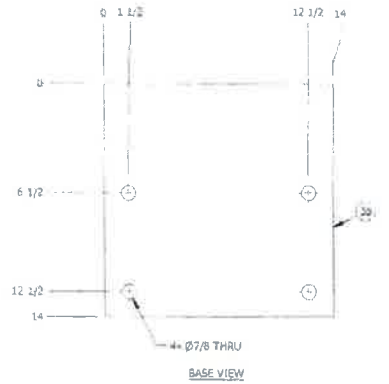
8348



DEAD LOAD + LIVE LOAD
REACTION = 8.66 KIPS
MOMENT = 35.72 KIP INCHES
EACH SIDE (UNFACTORED)



FRONT VIEW



- NOTES
1. UNLESS OTHERWISE SPECIFIED:
- DIMENSIONS ARE IN INCHES
- WELD SIZE IS EQUAL TO THICKNESS
OF THINNER PART WELDED, MAX 5/16"
 2. GALVANIZE STEEL TO ASTM A123
 3. USE OVERSIZED TAP FOR STEEL TO BE GALVANIZED.
 4. REFERENCE DWG A201 FOR PARTS LIST

TOPPER

PO BOX 2406
WOODLAND, WA 98674

TEL: (360) 831-1234
FAX: (360) 831-1235

PROPRIETARY DESIGNS AND DATA THAT ARE THE SOLE PROPERTY OF
TOPPER INDUSTRIES 1, LLC ARE INCLUDED IN THIS DRAWING

DATA AND INFORMATION CONTAINED HEREIN SHALL, OUTSIDE OF THE
RECIPIENT COMPANY, NOT BE USED FOR ANY PURPOSE EXCEPT AS
SPECIFICALLY AUTHORIZED BY TOPPER INDUSTRIES 1, LLC.

FOR APPROVAL			
NO.	DATE	BY	CHK
0	7/12/2024	JC	
REVISION DESCRIPTION			
4'-6"x65 BRIDGE SHORE MOUNTS BAY BRIDGE SUBMITTALS CLALLAM COUNTY CLALLAM BAY, WA			
8	8	8348-A400	8348



**PERSONAL SERVICES AGREEMENT
AMENDMENT 1**

2c
NOV 05 2024

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Parks, Fair and Facilities
Address: 223 E 4th St., Suite 7
Port Angeles, WA 98362
Phone No: 360-417-2429

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on month, day, year.

This Amendment is comprised of:

☒ Extension of the termination date to 5/30/2025

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 30th day of April 2024 and shall, unless terminated as provided elsewhere in the Agreement, end on the 30th day of May 2025.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 5th day of November 2024.

CONTRACTOR

Handwritten signature of Don Crawford in blue ink.

Clallam County Parks, Fair and Facilities
Director Don Crawford

Date: 11/5/24 2024

CLALLAM COUNTY ADMINISTRATOR

Handwritten signature of Mike French in blue ink.
Mike French, Chair

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

The lodging tax grant will be used to assist with the funding for design, fabricate and install an enlarged ramp to reestablish beach access at the Clallam Bay County Park.

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of \$75,000 for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☒ annually; ☐ at completion of project; ☐ other (specify)

Request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested.

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) .

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) .

In no event shall Contractor be compensated in excess of DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):



**PERSONAL SERVICES AGREEMENT
AMENDMENT 2**

jk
APR 29 2025

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Parks, Fair and Facilities
Address: 223 E 4th St., Suite 7
Port Angeles, WA 98362
Phone N^o: 360-417-2429

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on month, day, year.

This Amendment is comprised of:

☒ Extension of the termination date to 8/31/2025

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 29th day of April 2025 and shall, unless terminated as provided elsewhere in the Agreement, end on the 31st day of August 2025.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 29th day of April 2025.

CONTRACTOR

Handwritten signature of Don Crawford in blue ink.

Clallam County Parks, Fair and Facilities
Director Don Crawford

CLALLAM COUNTY ADMINISTRATOR

Handwritten signature of Mike French in blue ink.

Mike French, Chair

Date: April 15, 2025

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of \$75,000 for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☒ annually; ☐ at completion of project; ☐ other (specify)

Request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested.

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) .

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) .

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):

SCOPE OF WORK

The lodging tax grant will be used to assist with the funding for design, fabricate and install an enlarged ramp to reestablish beach access at the Clallam Bay County Park.

Crawford, Donald

From: Earley, Melissa
Sent: Wednesday, October 9, 2024 3:09 PM
To: Turner, Rebecca; Hill, Eleanor
Cc: Crawford, Donald
Subject: Clallam Bay Beach Ramp Capital Project - LTAC Funds

Hi Rebecca and Eleanor,

Earlier this year we received an LTAC award of \$75,000 for the Clallam Bay Bridge Beach Ramp (Capital) project. To date, we have spent \$14,755 and do not anticipate spending any more in 2024.

As this project will need to extend into 2025, could we move the unspent award of \$60,245 to 2025?

revstat.rpt
10/09/2024 2:54PM
Periods: 1 through 12

Revenue Status Report

Page: 1

CLALLAM COUNTY
1/1/2024 through 12/31/2024

30501 Parks and Facilities - Capital Projects

911 Parks and Facilities

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Pct Rcvd
911.33397 03 6122 FEMA-4582-DR-WA Severe Storm Nov 2022	0.00	25,172.72	25,172.72	-25,172.72	0.00
911.33401 80 2200 State Portion FEMA - Nov 2022 Storm	0.00	4,039.76	4,039.76	-4,039.76	0.00
911.33402 70 0045 RCO Camp David Jr Aquatics Program	0.00	17,754.47	17,754.47	-17,754.47	0.00
911.33402 70 0220 RCO Lake Pleasant Piling Replacement	110,000.00	15,394.81	15,394.81	94,605.19	14.00
911.36700 00 0000 Contributions and Donations	0.00	75,000.00	75,000.00	-75,000.00	0.00
911.39718 00 0030 Transfer from General Fund	411,596.00	411,596.00	411,596.00	0.00	100.00
Total Parks and Facilities - Capital Projects	521,596.00	548,957.76	548,957.76	-27,361.76	105.25
Grand Total	521,596.00	548,957.76	548,957.76	-27,361.76	105.25

revdetl.rpt
10/09/2024 2:59PM
Periods: 1 through 12

Revenue Detail Report
CLALLAM COUNTY
01/01/2024 through 12/31/2024

Page: 1

30501 Parks and Facilities - Capital Projects
911 Parks and Facilities

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Pct Rcvd
911 33397 03 6122 FEMA 4682-DR-WA Severe Storm Nov 2022	0 00	0 00	0 00	0 00	0 00
5/31/2024 genlml GJ 052401A		25,172.72			
911 33397 03 6122 FEMA-4682-DR-WA Severe Storm Nov 2022	0 00	25 172.72	25 172.72	-25 172.72	0 00
911 33401 80 2200 State Portion FEMA - Nov 2022 Storm	0 00	0 00	0 00	0 00	0 00
5/31/2024 genlml GJ 052401A		4,039.76			
911 33401 80 2200 State Portion FEMA - Nov 2022 Storm	0 00	4 039.76	4 039.76	-4 039.76	0 00
911 33402 10 0200 WSDA Fair Program Grant	0 00	0 00	0 00	0 00	0 00
911 33402 70 0045 RCO Camp David Jr Aquatics Program	0 00	0 00	0 00	0 00	0 00
8/20/2024 gl_cr GJ Trx 83676		17,754.47			
911 33402 70 0045 RCO Camp David Jr Aquatics Program	0 00	17 754.47	17,754.47	-17 754.47	0 00
911 33402 70 0220 RCO Lake Pleasant Piling Replacement	110 000 00	0 00	0 00	110 000 00	0 00
2/26/2024 gl_cr GJ Trx 79339		15,394.81			
911 33402 70 0220 RCO Lake Pleasant Piling Replacement	110 000 00	15,394.81	15,394.81	94 605.19	14 00
911 36700 00 0000 Contributions and Donations	0 00	0 00	0 00	0 00	0 00
8/28/2024 gl_cr GJ Trx 92209		75,000.00			
911 36700 00 0000 Contributions and Donations	0 00	75 000.00	75 000.00	-75 000.00	0 00
911 36700 00 0080 Clallam Bay Park Beach Ramp	0 00	0 00	0 00	0 00	0 00
911 39718 00 0030 Transfer from General Fund	411 596 00	0 00	0 00	411 596 00	0 00
1/31/2024 genlml GJ 012406D		411 596 00			
911 39718 00 0030 Transfer from General Fund	411 596 00	411 596 00	411 596 00	0 00	100 00
Total Parks and Facilities - Capital Projects	521 596 00	548 957.76	548,957.76	-27 361.76	105.25
Grand Total	521,596.00	548,957.76	548,957.76	-27,361.76	105.25

exptstat.rpt
10/09/2024 3:04PM
Periods: 1 through 11

Expenditure Status Report
CLALLAM COUNTY
1/1/2024 through 11/30/2024

Page: 1

30501 Parks and Facilities - Capital Projects
911 Parks and Facilities

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
59476 Capital Outlays						
59476 60 Capital Outlays						
59476 62 0100 Unanticipated Projects	121 000 00	54 228.89	54 228.89	0 00	66 771.11	44.82
59476 62 1905 Fairgrounds - Dog Barn	0 00	65 100.36	65 100.36	0 00	-65 100.36	0 00
59476 62 2240 Office Space Reconfiguration	200 000 00	46 096.03	46 096.03	0 00	153 903.97	23.05
59476 62 2245 Lake Pleasant Repair/Improvements	140 000 00	109 347.35	109 347.35	0 00	30 652.65	78.11
59476 62 2250 Camp David Repair/Improvements	0 00	17 858.32	17 858.32	0 00	-17 858.32	0 00
59476 63 0848 Clallam Bay Park Beach Ramp	0 00	14 755.01	14 755.01	0 00	-14 755.01	0 00
59476 63 2145 Courthouse Security/Safety Assessment	150 000 00	0 00	0 00	0 00	150 000 00	0 00
59476 63 2248 Courthouse Fuel Tank Repair/Maintenance	10 000 00	0 00	0 00	0 00	10 000 00	0 00
59476 63 2250 Jail Cell Door Repair/Improvements	20 000 00	54.45	54.45	0 00	19 945.55	0.27
Total Capital Outlays	641 000 00	307 440.41	307 440.41	0 00	333 559.59	47.96
59773 Transfers Out						

Melissa Earley
Administrative Operations Coordinator
Clallam County Parks, Fair & Facilities
223 E. 4th Street, Ste. 7, Port Angeles, WA 98362
NEW: 360.565.2659
NEW: Melissa.Earley@clallamcountywa.gov

2025 LTAC Report Updates

Neah Bay Chamber

SEP 26 2025

1...2...3...A...



Neah Bay Chamber of Commerce

September 25, 2025

PO Box 249

Neah Bay, Washington 98357

The Neah Bay Chamber of Commerce was granted \$25,000 in 2025 for operations of the Neah Bay Chamber of Commerce Visitors Center. Please find the final report as required

Lodging Tax Funding Final Report

Funding Usage

The funding was used to pay our Neah Bay Chamber of Commerce Visitors Center employee Barbara Vogel. She is paid \$18.00 an hour with benefits. Barbara is a year-round full-time employee.

Please find the required statistics information listed below.

1. A. The attendance at our facility January 1, to September 13, 2025 is 6,500 visitors. The Visitor Center has a sign-in sheet that each visitor fills out. We share this information with Olympic Peninsula Tourism Commission. By the end of 2025, we hope to realize 8,000 visitors.

2026 estimation is 8,000 visitors

- b. An estimated 6,450 visitors traveled 50 miles or more based on the sign in sheet at the Visitors Center.

2026 estimation is 8,000

- c. 447 people were from other countries. 2,414 were from other us states.

2026 estimation is 500 from foreign countries and 2,500 from other states.

- D. An estimated 4,800 people stayed in Clallam County Incorporated areas. On the Makah reservation also part of Clallam County and 1,378 visitors stayed in the Neah Bay community.

2026 estimation is 5,000 for Clallam County areas and 1,500 for Neah Bay

- E. 4,806 people stayed at Clallam County businesses. 1,259 stayed in Neah Bay.

2026 estimation is 5,000 visitors at Clallam County businesses and 1,300 for Neah Bay.

Respectfully Submitted, Melissa Peterson

Handwritten signature and initials

Neah Bay Chamber of Commerce Visitor's Center

Earnings Statement

PO Box 249 Neah Bay, Washington 98357

Employees Name	Social Sec ID	Employee Number	Check Number	Pay Period	Pay Date
Barbara Vogel	xxx- xx -2537	001	3833	9/2/25 9/13/25	9/16/25
Income	Rate	Hours	Current total	Deductions	Current total

Gross Income \$18.00 80 \$1,440

Fed \$144
FICA SS \$89.28
Medicare \$20.88

Sick Leave Available 38 hours 4 hours deducted

YTD Gross	YTD Deductions	YTD Net	Total	Deductions	Net Pay
\$ 26,496.00	\$4,643.44	\$20,416.54		\$254.16	\$1,185.81

Gores, Loni

Peninsula Adventure Sports

From: Lorrie Mittmann <lorrie.mittmann@gmail.com>
Sent: Friday, November 21, 2025 10:23 AM
To: Gores, Loni
Subject: 2025 post-event report
Attachments: CC LTAC 2025 Post-Event Report.pdf

Hi Loni!

Thank you so much for your help in the meeting last week! I clearly should have read the packet sooner, given that I was shown as partially ineligible by mistake!

Anyway, here is my post-event report for 2025 events award. Given this year (awarded last year for events this year) was my first award, I'm hoping you can let me know if I got this right? It didn't say anything about including receipts but I did that, but can remove and resend if that was not needed. Let me know!

Best Regards,
Lorrie Mittmann
Peninsula Adventure Sports
(360)775-4620

The LTAC Committee has requested to include the following information in reports:
-1-2-page summary of the original request and how the event went

The race series for Peninsula Adventure Sports was a success for 2025. Each event went off very well, with all racers and guests having a great time. I even had cooperative weather this year! For the most part anyway. Cooperative enough that it didn't ruin the fun.

I had guests from many states (as many as 12-15 different states for OAT Run and GOAT Run).

I made some great new partnerships in 2025 that I'm excited about. One was with Field Hall/ Citizen Air for Big Hurt. They held their Banff World Mountain Film Festival on the same weekend as Big Hurt. How fitting to have an adventure race the same weekend as an adventure film festival! Although it was coincidental for 2025, we have already met and are intentionally partnering for 2026!

For OAT Run, I have started a partnership with the Boys & Girls Club for rental of their van and bus, in order to alleviate from of the cost increases from Puget Sound Excursions, and hopefully for 2026 increase my racer limit and improve attendance. I am more happy to give rental money to a local charity than to give it to a company that has increased prices 68% since taking ownership of the shuttles that have provided service locally for countless years.

For Salt Creek 24, I am now co-directing the race in partnership with the Rain Bear Running Club, which was so wonderful this year!

I am also so very excited to continue partnerships (including monetary contributions for their work!) with the following non-profit/volunteer groups: Olympic Peninsula Rowing Association, Peninsula Trails Coalition, Port Scandalous Roller Derby, Community Boating Program, Port Angeles High School Key Club, Sequim High School Cross Country, Port Angeles High School Junior ROTC, Crescent Bay Lions Club, Clallam County ARES (Amateur Radio Emergency Services), Clallam County CERT (Sequim), Peninsula College Foundation (for athletic teams that volunteer at Little Hurt) and Back Country Horsemen - Peninsula Chapter. 4PA operates my beer gardens (keeping the profits) and I rent tents from Hurricane Ridge Ski Club, a fundraiser for them.

Buy local! I hire as many local service businesses as I can for my races - in addition to the shuttle companies listed above, I hire Bills Plumbing, We Promote You Marketing

(swag, Port Angeles rep), Norpoint Medical, local photographers, Convergence Design and Apparel, and I hire a number of local people to work at my races.

- How the funds were spent - detailed itemized budget for funding spent

	<u>Awarded</u>	<u>Spent</u>	<u>Expense</u>
Frosty Moss:	\$2,000	\$1,755	Sanicans (Bill's Plumbing)
OAT Run:	\$1,500	\$4,835	Shuttles (Puget Sound Excursions)
GOAT Run:	\$1,500	\$3,840	Shuttles (Puget Sound Excursions)
Big Hurt	\$1,500	\$1,225	Sanicans
		\$896.25	Hurricane Ridge tents
Salt Creek 24:	\$1,000	\$700	Sanicans
		\$300	Clallam County Parks permit

-Recap of overnight stays/visitors including:

- **Overall attendance**

2,427 athletes and non-racing guests who came to the Olympic Peninsula with them (based on survey questions asked as part of the registration process)

- **Number of folks who traveled more than 50 miles**

1,465

- **Number of folks who traveled more the 50 miles who traveled from another country or state**

253

- **Number of folks who traveled more than 50 minutes who stayed overnight in the unincorporated Clallam County area**

1,025

- **Number of folks who stayed overnight in paid accommodations e.g., hotel, motel, B&B, RV Parks in the unincorporated Clallam County area**

980

- **Number of paid lodging room nights resulting from your event/activity**

648

- **Estimated number of overnight stays**

671

- **Did folks attending the event mostly stay in the County or City**

Unknown - I could ask that question as part of registration, but I'm not sure that the racers would know if they were in or out of city limits.

-If actual numbers were less than predicted is there a reason why

My numbers were overall slightly down from predicted and from 2024 actual. I am on a Race Director forum and also have spoken to other race directors I know and have that many have seen the same thing for 2025. One theory is that there was a post-covid "bubble" where we all had sudden increases in participants - everyone eager to get back to racing after race cancellations. They missed us! Now it is normalizing back to pre-covid norms.

I did hold steady for Frosty Moss Relay. I was UP for Salt Creek 24 and Little Hurt was up 45% (yay! Get our youth active and outdoors!). I was down for OAT Run and GOAT Run and Big Hurt. In addition to the reason mentioned above, OAT Run and GOAT Run were down also due to the loss of a shuttle bus - Puget Sound transport sold one without warning. In addition, we did not have our contingent of Canadian runners, an issue you know of quite well I imagine. Big Hurt was down, for a variety of additional reasons - one was the loss of kayak rentals from Elevate Outdoors - they no longer rent kayaks. I did find a replacement rental out of Brinnon (Hood Canal Adventures) but they

didn't have the same quantity. Also, 20% of my decrease was due to loss of Canadians. Which is especially frustrating for Big Hurt as I *just* got them to start attending the event in a bigger quantity last year!

-Any additional information you would like the LTAC Committee to know regarding your event

I do not have additional information, but I do want to thank the committee for their continued support. Not just of my event, but for all of the worthy groups receiving funds. It is a hard job to give out that much money! But it is important to distribute that money (vs keeping a large reserve) as that money benefits the community at large in so many ways - it compounds past the actual recipient in providing local economic benefit, not just for hotels and restaurants, but in hired services (like I list above), local supplies/purchases, hired workers, and contributions to other non-profit partners involved in the events.

-Did you have any unspent funds

No, I do not have any unspent funds

BILL'S PLUMBING & SANITARIAN

P.O. BOX 282
SEQUIM, WA 98382
(360) 683-7996

Invoice

DATE	INVOICE #
3/17/2025	S36945266

BILL TO
LORRIE MITTMANN PENINSULA ADVENTURE SPORTS LLC 434 W. 11TH ST PORT ANGELES, WA 98362

P.O. NO.	TERMS	PROJECT
FROSTY MOSS	Net 15	

QUANTITY	DESCRIPTION	RATE	AMOUNT
8	RE: FROSTY MOSS RELAY 2025 MAAX UNITS 3/14-3/17 2 -@ CAMP CREEK TRAILHEAD 1 -@ 2918 RD PULLOUT 1 -@ FIELD ACROSS SOLDUC 1 -@ END EDEN VALLEY RD 1 -@ 1.8 MI UP JOYCE ACCESS RD 1 -@ ELWHA/KACEE WAY 1 -@ OLD CASTAWAYS	165.00	1,320.00
3	MAAX UNIT 3/14-3/17 ALONG TRAIL @ WSB RD, ROBIN HILL & WILD CURRANT RD DELIVERY/PICK UP INCLUDED	145.00 0.00	435.00 0.00
THANK YOU FOR CHOOSING US TO BE PART OF YOUR EVENT....WE APPRECIATE YOUR BUSINESS			
		Total	81,755.00

All Credit Card transactions are subject to a 4% processing fee....
NO PRORATE OF UNITS
THANK YOU WE APPRECIATE YOUR BUSINESS



Invoice

473689

OAT Run
Lorri Mittmann

4/14/2025

Phone #

360-775-4620

Contact: Tess Bentley

Phone #: 360-452-2328

Email: Tess@pugetsoundexcursions.com
Email: Lorrie.mittman@gmail.com

Charter Details

Charter Date: April 12, 2025	Destination: Trailhead locations in Joyce Area
Start Location: Extreme Sports Park 2917 W Edgewood Dr Port Angeles, WA 98363	

Additional Trip Details:

Pick up at Extreme Sports Park - Trails with return trip

Vehicle Details

Terms: Net30 Terms

2801 2701

3201 1301

Darrly, Scott, Mozelle, Bradley

A 1.5% interest fee will apply to unpaid balance after 30 days

Pricing Details

		Remit Payment to:	Puget Sound Excursions
	\$ 4,835.00		PO Box 99
			Port Angeles, WA 98362
TOTAL Due:	\$ 4,835.00		Check, Money Order, Credit Card w/fee



Invoice

478868

Lorrie Mittmann
360-582-1620

Contact: Tess Bentley

Phone #: 360-452-2328

Email: Tess@pugetsoundexcursions.com

Email: mittmann@gmail.com

Charter Details

Charter Date: September 6, 2025	Destination: Joyce Access Rd
Start Location: Joyce Strip Mall	

Additional Trip Details:

Vehicle Details

Terms

Bus: 1301 2701 2801 3201

Drivers: Vienna Bradley, Darryl Scott

Net30 payment schedule 1.5% interest will apply

Pricing Details

Rate / hrs		Remit Payment to:	Puget Sound Excursions
\$160.00 / 24	\$ 3,840.00	Total due does not	PO Box 99
		include gratuity	Port Angeles, WA 98362
TOTAL Due:	\$ 3,840.00	for drivers	Check, Money Order, Credit Card w/fee

BILL'S PLUMBING & SANIKAN

P.O. BOX 282
SEQUIM, WA 98382
(360) 683-7996

Invoice

DATE	INVOICE #
9/29/2025	83699284

BILL TO
LORRIE MITTMANN PENINSULA ADVENTURE SPORTS LLC 434 W. 11TH ST PORT ANGELES, WA 98362

P.O. NO.	TERMS	PROJECT
BIG HURT	Net 15	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	RE: BIG HURT 2025 9/26-9/29/25		
5	MAAX UNITS WATERFRONT PARK-PORT ANGELES PEBBLE BEACH	175.00	875.00
2	MAAX UNITS UP SIX PACK OFF LITTLE RIVER RD- DELIVERY/PICK UP INCLUDED	175.00	350.00
	THANK YOU FOR CHOOSING US TO BE PART OF YOUR SPECIAL EVENT....WE APPRECIATE YOUR BUSINESS		
		Total	\$1,225.00

All Credit Card transactions are subject to a .4% processing fee...
NO PRORATE OF UNITS
THANK YOU WE APPRECIATE YOUR BUSINESS

Hurricane Ridge Ski Team Tent Rentals 2025

Invoice number -- 7

P.O. number --

Rental date -- 9/26/25

Customer name --

Customer contact phone # -

Customer email address --

Event -- Big Hurt

Number of tents - 2	@ \$250 per tent	\$500.00
---------------------	------------------	----------

Feet of ski team fence -- 400'	@ \$0.50 per foot	\$200.00
--------------------------------	-------------------	----------

Feet of marathon fence -- 492'	@ \$0.25 per foot	\$123.00
--------------------------------	-------------------	----------

Sub total -	\$823.00
-------------	----------

Tax @ 8.9% -	\$73.25
--------------	---------

Total --	\$896.25
----------	----------

Please send payment to:

Hurricane Ridge Ski Team

1405 w 11th st

Port Angeles, Wa 98363

BILL'S PLUMBING & SANIKAN

P.O. BOX 282
SEQUIM, WA 98382
(360) 683-7996

Invoice

DATE	INVOICE #
10/14/2025	S3699949

BILL TO

LORRIE MITTMANN
PENINSULA ADVENTURE SPORTS LLC
434 W. 11TH ST
PORT ANGELES, WA 98362

P.O. NO.**TERMS****PROJECT**

Net 15

QUANTITY	DESCRIPTION	RATE	AMOUNT
4	RE: SALT CREEK 25 RUN MAAX UNITS @ SALT CREEK 10/4-10/27/25 DELIVERY/PICK UP INCLUDED THANK YOU FOR CHOOSING US TO BE PART OF YOUR SPECIAL EVENT...	175.00	700.00
		Total	\$700.00

All Credit Card transactions are subject to a 4% processing fee....
NO PRORATE OF UNITS
THANK YOU WE APPRECIATE YOUR BUSINESS

Proof of payment:

Clallam County Public Works 2025 Lodging Tax Fund Update

Project/Round 1: ODT- Barker Rd to Sequim Bay State Park Resurfacing

Narrative-

- This segment of trail was built approximately 20 years ago, to typical standards of much of the Discovery Trail. Built on former railroad right of way, the trail is 10 feet wide, with an approximate asphalt depth of 2 inches. Much of the trail surface has stayed in relatively good shape, with little visible wear to the surface, minimal slumping, or general degradation to the tread. However, root intrusion has caused extensive damage to much of the trail built on the former rail grade in the area. In particular, approximately 1600 linear feet of trail from Barker Rd to the border with Sequim Bay State Park was noted as particularly bad, with complaints from the public being common.
- A plan to repair the degraded trail was developed, including an experimental installation of non-permeable root barriers parallel to the edges of the trail. The barriers can be installed without disturbing the trail surface in other areas to hopefully prevent future damage from root intrusion.
- Funding for a total of \$131,371.60 was applied for through the Clallam County Lodging Tax Board. This funding is intended to cover the cost of repairs to the trail, in addition to the purchase of a backhoe attachment for the Trails Maintenance Tractor.
- Due to the competitive nature of the application, CCPW was not entirely funded. \$100,000 of the \$131,371.60 was awarded.
- The backhoe attachment was purchased in February of 2025 for a total of \$10,893.04
- CCPW has struggled to devise a plan to complete the needed repairs with the limited funding that is available. However, a plan has been devised.
 - CCPW's 2026 LTAX application mainly consists of trail resurfacing. Having a single contractor complete both projects concurrently will save substantial money.
 - CCPW staff will complete the trenching and installation of the root barrier, rather than a contractor led approach
 - Contractors will be requested to mill existing surface, rather than an excavation and haul of existing surface, saving money on excavation and haul.

- An extension has been received for this project, CCPW expects that work will be completed within the Spring of 2026.

Budget:

Project Component	Estimated Cost	Actual Cost	Other
Repaving & Root barrier installation	\$119,371.60	TBD	See attached table for estimated budget breakdown
John Deere 270B Backhoe	\$12,000	\$10,893.04	
			Remaining Budget-\$89,106.96

Project/Round 2: Trail Maintenance and Survey Utility E-Bike

Narrative-

- A need for transporting the Trails Maintenance Head/Volunteer Coordinator and the Trails Coordinator was identified. Work on the Adventure Trail can take hours, as many locations are miles from the nearest road access.
- Work on the Discovery Trail is also often better suited to a bicycle, as a car or truck on the trail can be quite disruptive to trail users.
- A powerful utility and maintenance bike, along with accessories, was selected as an ideal candidate.
- A total of \$9,794 was applied for, and received, from the Lodging Tax Advisory Committee.
- After receiving the funding, an inquiry was made to the company regarding the bike. We were informed that Local Governments receive a substantial discount, which allowed CCPW to purchase a greater quantity of tools, spare parts, extra battery and safety equipment.
- The grant was closed out in December, with a remaining balance of \$93.42

Budget:

Project Component	Estimated Cost (Minus Tax)	Actual Cost (Minus Tax)	Other
QuietKat Apex XD	\$6999	\$5,600	
All-Terrain Cargo Trailer	\$369	\$315	
Pivot Pro Vehicle Hitch	\$699.99	\$545	Total of bike, trailer and hitch with tax: ~\$7035
Accessories and Tools	~\$1000	~\$2665	Extra battery, bike racks, helmets, spare parts, tool kits, etc.



2025 Olympic Peninsula Fungi Festival

Season Summary and Economic Impact Report

Event Overview

The 2025 Olympic Peninsula Fungi Festival was held across multiple locations in Clallam County, including the Clallam County Fairgrounds, Field Arts and Events Hall, Salt Creek Recreation Area, Forks-area forestlands, and sites along the Elwha River. The festival brought together mushroom enthusiasts, researchers, families, educators, tribal partners, and visitors from across the United States and Canada.

Total gate count for the 2025 festival was 3,861 attendees. As with any manually collected gate data, there is a reasonable margin of error; however, undercounts and accidental double-counts typically balance each other, making this a reliable indicator of total attendance.

The 2025 programming expanded beyond previous years with additional forays, a strengthened research component, and a highly successful keynote dinner in downtown Port Angeles.

Partnerships and Collaborations

The festival continued to build strong relationships with regional tribes, research institutions, and conservation organizations. Key partners included:

The Elwha Tribe

National Park Service

The Biodiversity Collective

Oregon State University

The Burke Museum

Peninsula College

North Olympic Land Trust

Black Ball Ferry Line

These partnerships supported field research, educational talks, public programming, marketing, volunteer engagement, and ecological restoration initiatives.

Programming and Event Highlights

The 2025 festival featured a wide range of educational and recreational offerings designed to serve both the scientific community and the general public.

Key Highlights

A keynote dinner at Field Arts and Events Hall featuring a keynote speaker, mushroom poet, and a live painter. The evening emphasized the intersection of art, ecology, and mycology.

A North Olympic Land Trust foray in Forks, Washington.

A truffle dog foray west of Port Angeles.

An Art Walk and guided exploration at Salt Creek Recreation Area.

The Elwha Fungal Diversity Project, which generated 1,692 research-grade observations representing 381 species, with additional identifications expected after DNA sequencing.

Vendors, Volunteers, and Local Reinvestment

The festival hosted 38 vendors and welcomed approximately 40 volunteers. OPFF strongly prioritizes reinvesting in the local community, sourcing nearly all goods and services from the Olympic Peninsula whenever possible.

Attendee Geographic Distribution

Ticketing data indicates attendance from Washington, Oregon, California, Montana, Colorado, Alaska, Louisiana, Connecticut, Ohio, New York, Virginia, and Alberta, Canada. Nearly one-third of ticket purchasers were from out of state or international locations.

Conservative Economic Impact Estimate

Approximately 80 percent of attendees traveled from outside the local 50-mile radius, equating to roughly 3,100 out-of-area visitors.

Overnight Visitors: Reduced assumption of 30 percent staying overnight, average stay of 1.6 nights, and spending of \$185 per day results in an estimated \$447,630.

Day-Trip Visitors: Estimated 2,931 attendees spending \$70 each for a total of \$205,170.

Vendor and Volunteer Spending: Estimated at \$3,120.

Total estimated conservative economic impact: approximately \$650,000.

Research and Educational Outcomes

The Elwha Fungal Diversity Project produced 1,692 observations and 381 species identifications during the festival period, creating one of the most significant fungal datasets for the region.

Marketing and Outreach

Marketing expanded through a new partnership with Black Ball Ferry Line. While Canadian ticket sales remained modest, the effort created new volunteer engagement and strengthened cross-border visibility.

Challenges and Areas for Improvement

Weather affected some outdoor activities. Future plans include enhanced slip-prevention measures and expanded capacity for high-demand forays.

Conclusion

The 2025 Olympic Peninsula Fungi Festival demonstrated strong growth in attendance, geographic reach, scientific engagement, and economic impact. With an estimated conservative regional economic benefit of approximately \$650,000, the festival remains a significant cultural and economic contributor to the Olympic Peninsula.

2025 income and expense report

Income

Income category	Total revenue
Presentation pass	\$ 8,622.47
VIP pass	\$ 9,091.87
keynote dinner	\$ 8,742.68
Camping	\$ 2,260.35
Elwha Field trip	\$ 2,501.49
Tincture workshop	\$ 1,647.51
Dye workshop	\$ 1,195.54
Wild cloning	\$ 1,063.02
cultivation of medicinals	\$ 555.98
Truffle Dog foray	\$ 706.10
Larry evans foray	\$ 638.03
Extraction workshop	\$ 708.58
Art in the field	\$ 263.60
seniors and psychedelics	\$ 164.35
UV mushrooms	\$ 333.56
needle felting	\$ 227.75
Documentary	\$ 98.61
 Ticket total	 \$ 38,821.49
 Sponsorship	 \$ 17,700.00
 Grants	 \$ 38,000.00
 Vendor spaces	 \$ 3,250.00
 Fungi BINGO	 \$ 1,300.00
 Merchandise sales	 \$ 7,194.00
 Total revenue generated	 \$ 106,265.49

Expenses	City of PA LTAC	
Merchandise	\$ 7,303.75	\$ 4,560.00
Team meetings/meals with clie	\$ 2,598.48	
 Travel for marketing & training	 \$ 4,747.09	

Telluride lodging - Marketing an	\$	1,424.13		
Quinault Lodging - Marketing	\$	330.10		
Banking fees	\$	40.23		
Rental vehicles	\$	2,384.97		
Speaker travel	\$	1,470.36		
Speaker lodging	\$	6,154.73		
Poster and shirt design	\$	3,000.00		
Google ad campaigns	\$	1,748.90		
Elwha tribal education	\$	502.50		
Olympic Hiking Co tansport	\$	2,400.00		
CPR training	\$	105.00		
Fairgrounds Rental	\$	4,867.50	\$	4,867.50
Field Hall rental	\$	3,394.88		
Venue rental salt creek	\$	115.00		
The Hub venue rental	\$	500.00		
Fairgrounds camping	\$	1,340.00	\$	572.50
Special events	\$	289.94		
Parking	\$	170.20		
Software subscriptions	\$	874.81		
Sound and lights	\$	800.00		
Local sponsorships	\$	345.00		
Temp tattoos	\$	125.98		
production supplies	\$	3,579.43		
storage unit	\$	710.00		
Starlink (office)	\$	1,980.00		

Social media management	\$	6,095.60
volunteer snacks	\$	664.45
Event wristbands	\$	537.58
Server stipeneds	\$	300.00
Office space	\$	1,135.96
Taxes and liscensing	\$	4,203.24
Books and literature	\$	121.13
special events insurance	\$	761.33
domain hosting	\$	449.84
Sponsor perks	\$	118.07
Garbage	\$	407.19
Radio ads	\$	2,504.00
Printing services	\$	1,362.32
Postage	\$	16.59
Tent Permit	\$	405.40
Mushrooms for dinner	\$	1,240.44
Misc dinner supplies	\$	332.74
Catering for keynote	\$	1,200.00
Poster distribution	\$	752.16
VIP lunch supplies	\$	426.51
honorariums for speakers	\$	13,965.00
DNA sequencing	\$	2,400.00
Research lodging	\$	2,506.74
Research coordinating	\$	1,000.00

OPFF team stipeneds	\$	5,500.00
Post festival celebration	\$	1,035.00
Director salary	\$	2,500.00
coasters for keynote	\$	337.50

Total expenses	\$	105,581.77
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Current proffit Margin	\$	683.72	\$	10,000.00
Merch to be sold	\$	1,950.00		
Proffit Margin potential	\$	2,633.72		

To: Board of Clallam County Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362

From: Port Angeles Marathon Association
PO Box 431
Port Angeles, WA 98362

Re: LTAC 2025 Progress Report
Contract: **19925.25.001**

Port Angeles Marathon Association

Dear Ms. Gores:

Port Angeles Marathon Association was awarded \$38,630 from the LTAC Committee for the 2025 Port Angeles Marathon Association. Here is how the funds were used.

The following items are included in this grant re-cap:

- Executive Director's narrative of the events
- Billing Report for Reimbursement (Date, Transaction ID, Amount, Payment Status)
- Positive Comments from 2025

If you have any questions please feel free to contact me.

Victoria Jones
585.451-0014
victoria@nodm.com
www.nodm.com

Executive Director's Narrative

Elwha Bridge Run 5K / 10K

The **7th Annual Run the Peninsula – Elwha Bridge Run 5K / 10K** was a strong and successful event, maintaining consistent registration numbers and demonstrating continued interest and support from our running community.

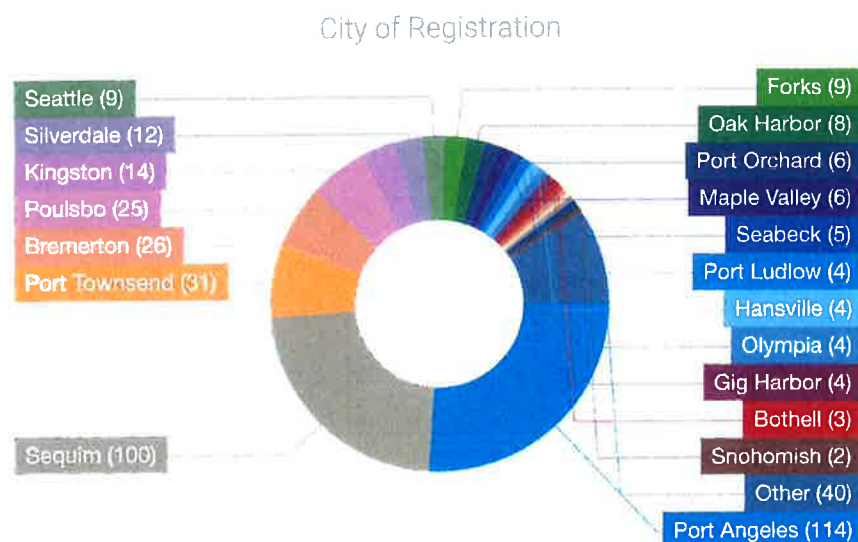
The race took place on **February 1, 2025**, with **339 on-site participants** and a total of **438 registered runners**. Both the 5K and 10K races began at the **Lower Elwha Bridge** and followed an **out-and-back course heading east on the Olympic Discovery Trail**. This scenic route continues to be a favorite among participants.

Due to limited parking at the starting location, we partnered with **Puget Sound Express** and **Extreme Sports Park (ESP)** to provide shuttle transportation and off-site parking. ESP offers ample space, allowing room for future growth of the event.

Our marketing efforts focused heavily on **social media and our website**, using high-quality photography to showcase the beauty of the course and the experience of the event—because, as they say, *a picture is worth a thousand words*. We were pleased to see an increase in on-site registrations, a clear indicator that our outreach efforts are keeping the event top of mind for runners throughout the region.

The **Run the Peninsula** website (www.runthepeninsula.com) and **North Olympic Discovery Marathon** website work in tandem to promote all our events and provide consistent visibility for the Olympic Peninsula as a premier running destination.

The chart below displays participant registrations by city. Cities with fewer than two registrants are not shown.



Railroad Bridge Run 5K / 10K

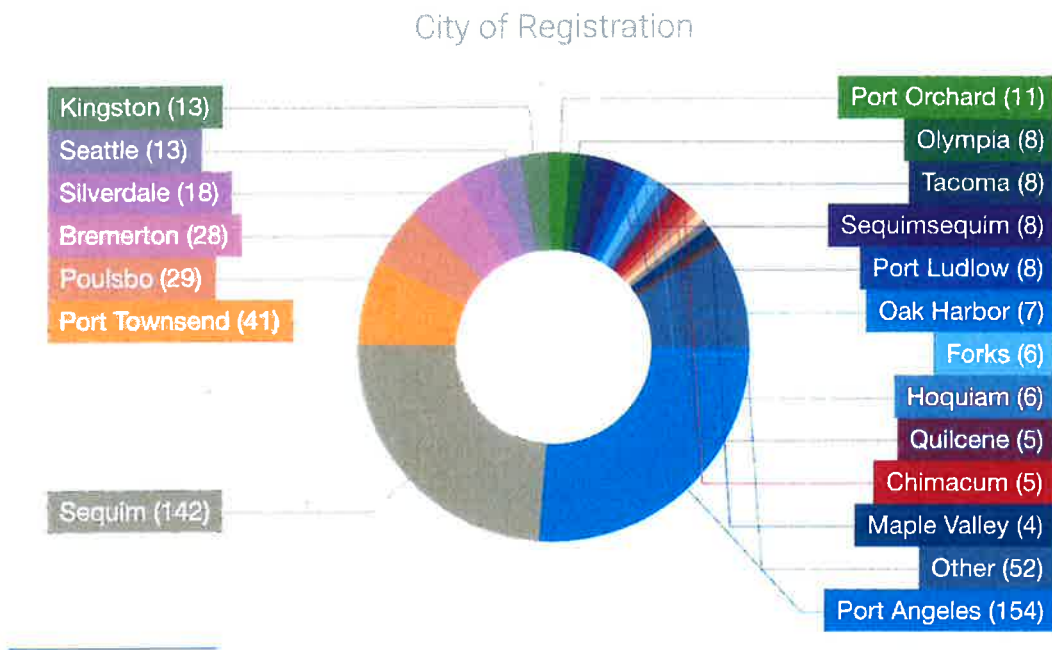
The **7th Annual Run the Peninsula – Railroad Bridge Run 5K / 10K** was a successful and well-attended event, continuing to grow in popularity and participation. We were especially excited to host this year's race at the newly completed **Railroad Bridge Park and Dungeness River Nature Center**, providing a beautiful and meaningful setting for both runners and spectators.

Held on **April 26, 2025**, the event welcomed **588 participants**, marking an increase of more than 100 runners compared to 2024. The **5K and 10K races both began at the Railroad Bridge**, taking runners west along the scenic **Olympic Discovery Trail** on an **out-and-back course**. The route showcased the natural beauty of the area, with the iconic bridge and river as a backdrop, creating an unforgettable race experience.

The new facilities at the **Audubon Center** enhanced the overall event atmosphere, providing space for community gathering, educational engagement, and logistical ease. Feedback from participants was overwhelmingly positive, highlighting both the course and the upgraded venue as key elements of the day's success.

As with our other Run the Peninsula races, we utilized **targeted digital marketing**, relying on social media platforms and our website to drive registration and visibility. Our consistent messaging and compelling visuals help position the Olympic Peninsula as a must-visit destination for runners of all levels.

The chart below shows registered participants by city. Locations with fewer than three participants are grouped under "Other." This diversity in participation continues to reflect the regional appeal of our events and the strength of our community engagement.



North Olympic Discovery Marathon – 23rd Annual Event

The 23rd Annual North Olympic Discovery Marathon was once again a resounding success, bringing together runners from across the country for a memorable weekend of racing, community, and celebration. We welcomed a total of **2,238 participants**, maintaining strong numbers in line with our 2024 attendance. This year's breakdown included:

- 321 Kids Marathon participants
- 426 in the 5K
- 233 in the 10K
- 763 in the Half-Marathon
- 269 in the Marathon
- 72 in the Marathon Walk
- 16 Relay Teams

All events were met with overwhelmingly positive feedback, thanks to the incredible support of our dedicated volunteers and the thoughtful planning that ensured a smooth and enjoyable experience for all.

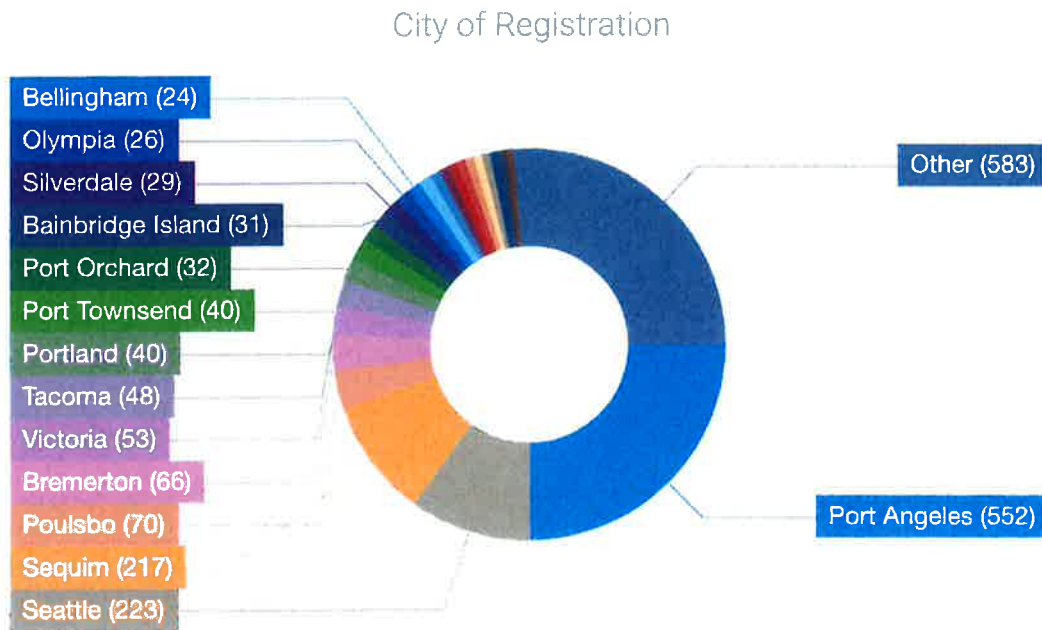
The **Marathon start at 7 Cedars Casino** was a standout moment of the weekend. We are proud to continue our partnership with the Jamestown S'Klallam Tribe to offer marathon participants a unique and meaningful start to their race. The **Half-Marathon** once again began at **Agnew Soccer Fields on Barr Road**, offering runners beautiful views along the Olympic Discovery Trail.

Now in its fourth year, holding the **5K and 10K races on Saturday** proved to be a popular and strategic choice. These out-and-back courses started and finished at the Port Angeles City Pier, and many participants enjoyed the opportunity to run in events on both Saturday and Sunday.

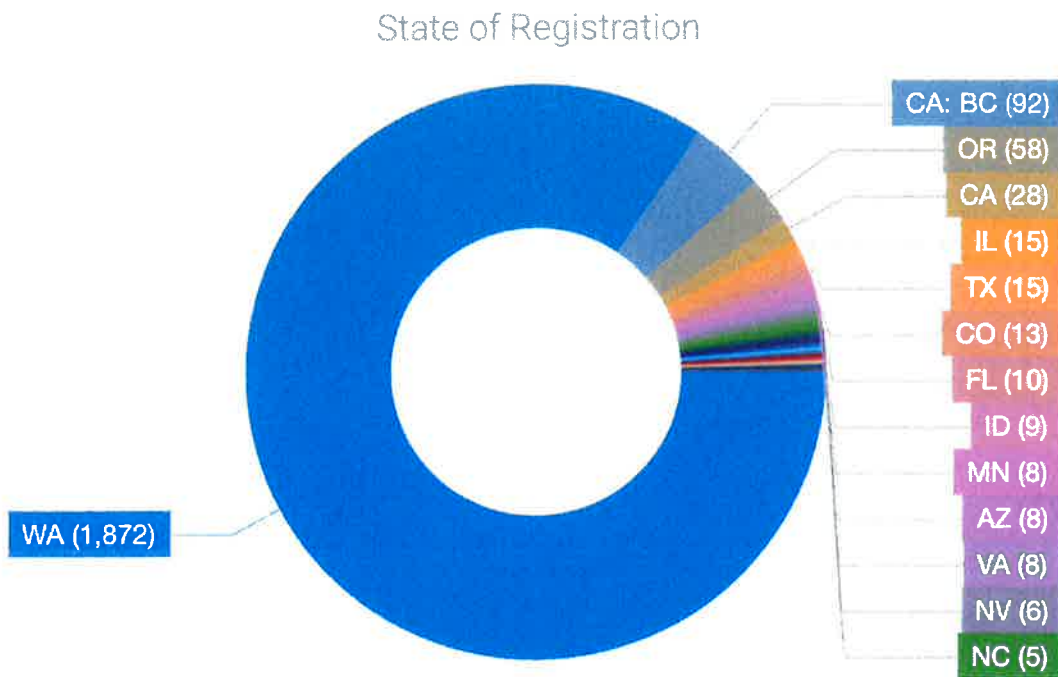
Our **2025 marketing efforts** focused heavily on digital platforms, including social media and our website. We also returned to a more **nationwide promotional strategy**, helping to expand our reach and attract participants from across the country.

We were especially excited to welcome **95 participants from Canada**, up from **92 in 2024**, despite offering **12 Canadian runners free deferrals to our 2026 event** due to ongoing travel concerns. To further support our Canadian participants, we also offered **parity pricing (on-par payment)** to help offset exchange rate challenges. The Port Angeles Marathon Association values our long-standing and meaningful relationship with the **Victoria Marathon** and remains committed to nurturing that partnership. We are proud of this cross-border connection and will continue to support and collaborate with our friends and fellow runners from Canada.

Below is a chart displaying participant registrations by city. Cities listed under "Other" had fewer than 24 registrants each.



The chart below shows participant registrations for the 2024 North Olympic Discovery Marathon by state. This year's event proudly welcomed runners from **40 U.S. states** (only states with 5 or more participants are displayed in the chart). In addition, we were thrilled to host international participants from **five countries: Canada, Australia, Cyprus, Mexico, and the United Kingdom**.



Grant Receipt Summary

Submitted by: Port Angeles Marathon Association
 To: Clallam County
 Purpose: Reimbursement for Operations Grant - \$38,630
 Date Submitted:

December 30, 2025

<u>Date</u>	<u>Company / Business</u>	<u>Details</u>	<u>Method Paid</u>	<u>Amount</u>
Various Dates	Puget Sound Transfer & Storage	Monthly \$510 Storage	ECheck	\$6,120.00
Various Dates	Road Runners Club	2025 Insurance	ECheck	\$4,708.30
2/5/2025	Puget Sound Excursions	Elwha Busses	ECheck	\$1,925.00
2/5/2025	Bill's Plumbing & Sanikan	Elwha Sanikan	ECheck	\$465.00
2/14/2025	Blackfish Timing	Elwha Timing	ECheck	\$2,276.40
5/5/2025	Bill's Plumbing & Sanikan	Railroad Bridge Sanikan	ECheck	\$435.00
5/8/2025	Blackfish Timing	Railroad Bridge Timing	ECheck	\$2,391.60
6/12/2025	Puget Sound Excursions	NODM Busses	ECheck	\$7,816.90
6/25/2025	Bill's Plumbing & Sanikan	NODM Sanikan	ECheck	\$5,100.00
10/13/2025	Bill's Plumbing & Sanikan	Spruce Sankian	ECheck	\$550.00
10/13/2025	Puget Sound Excursions	Spruce Busses	ECheck	\$1,850.00
10/1/2025	Boys & Girls Club	Spruce Busses	ECheck	\$1,240.00
11/15/2025	Bell Lap Productions LLC	Spruce Timing	ECheck	\$1,514.39
12/6/2025	Boys & Girls Club	Jamestown Busses	ECheck	\$1,240.00
12/25/2025	Bill's Plumbing & Sanikan	Jamestown Sanikan	ECheck	\$700.00
12/26/2025	Kandy Timing	Jamestown Timing	ECheck	\$1,755.00
Total:				\$40,087.59

2025 Positive Feedback

I want to congratulate you on organizing such a wonderful event. Your wonderful team of organizers, sponsors, volunteers, pre-race dinner... you've got this event mastered! Everything was amazing! So pleased I was able to attend. Thank you!! - Sharon M.

I participated in and completed the half marathon in Sequim/Port Angeles yesterday. It was awesome! I want to say thank you to everyone that made it possible - Jessica P.

Just want to say thank you for a great event yesterday. There was such a great vibe about it and the number of complimentary comments we received about participating was fantastic. The boys team also really enjoyed it (they signed up on our recommendation) Louis H. from Canada

Yesterday's event was fun. The shirt is fantastic! I always marvel at the beauty along the coastline and it reminded me how I felt when finishing the half in years past. You do a fantastic job as a Race Director; you are thorough and compassionate and put your best into ensuring a quality event. Thank you again for a job well done and look forward to 2026! Nancy L.

Hey Victoria, just wanted to say what a great event y'all put on. For my little slice of life on the half marathon, it went by without a hitch and they were happy faces from beginning to the end. Grant H.

To Victoria Jones and all the Volunteers for NODM. Thank you for the Superbly organized race! Porta poties showed up just when I needed them. You run the best race in the area! The finish line is exceptional. Plan to attend next year. - Jeff D.

Thank you!! Best marathon weekend with the most AMAZING Volunteers!! - Heather B.

Amazing race day! I keep coming back because is such a well run event and a favorite of mine. Thank you to all the volunteers! - Analyse D.

Way to go! You guys are amazing! Thanks for all your hard work to make this such a great event!- Twyla L.

The volunteers made it fun. Since it was warm and sunny, I wore my cowboy hat and my Texas shorts overalls. The banter with the spectators was hilarious. So fun! 26.2 done. Already looking forward to next year!! - Johnny B.

We've been doing this event for several years now, and I really want to go on record and say that this is a really well organized event, and is the gold standard that I use to compare other events to. THANK YOU for putting on such a terrific weekend, that embraces runners of all ages and skill levels, and creates a really great weekend overall. Much respect! 🤔👏👏❤️ - Brandon W.

Such a well run event! Our volunteers are the BEST too! Always something NEW every year. Shirts, finishing medals, awards are specialized. Thank you and see you next year. - Tiare W.

My son and I are both thankful for all of the volunteers- the day could not have been better! Kale M.

Such a great team! You all knocked it out of the park again this year! - Trisha H.

Well done everyone involved with this Major Event, from what I saw it was organized and conducted beautifully. As a humble volunteer our part of supporting the event was made easier by your excellent planning and support of us volunteers. I'll work with you people ANYTIME! - Dennis B.

Thank you all for an epic race weekend. [Ainsley's Angels in Washington State](#) had a great weekend of inclusion. See you next year if you'll have us back. ❤️ Chuck M.

You guys are Rockstars! What an amazing race weekend! Thank you. Also, thank you to the amazing volunteers. IGS signs along Morse Creek cracked me up - Troop T.

Participant care for this race was PHENOMENAL!!!! Best I've ever experienced! Thank you to all the volunteers. 13.1 DONE! 🏃 - Nicki J.

Thank you to all of the amazing volunteers! It was a great event; your support and smiles was critical to help us through a long run on a hot day. - Jamie W.

The volunteers were absolutely amazing!! So many smiles and cheers along the way. Thank you for a great race! - Rachel R.

A special day for us. Father/Daughter teaming up to take down 1st place in our age groups for the 5k. Thanks for giving us a way to get the kids involved in this sport. Brady W.

Gores, Loni

From: Jerome Oakes <jromdwa@gmail.com>
Sent: Sunday, January 11, 2026 8:33 AM
To: Gores, Loni
Subject: HRWSEF 2025 County LTAC Funding Report
Attachments: PNL2025 (2).pdf

Dear Clallam County Lodging Tax Committee Members,

Please accept this Progress Report for Hurricane Ridge Winter Sports Education Foundation (HRWSEF) related to our 2025 Clallam County Lodging Tax Fund Grant of **\$90,000** for operations.

HRWSEF used the **\$90,000** to support our operational expenses. Payroll expenses totalled **\$160,383.16** and total expenses were **\$366,136.16**. (P&L statement attached)

The 2025 season was successful with good snowpack and above average operating days. Based on an on-hill survey and winter shuttle ridership data we came up with the numbers below for our operating season.

As a direct result of your proposed tourism related service, please provide:	2026 Estimate	2025 Actual	Methodology
a. Overall attendance at your event/activity/facility	5200	5041	survey/estimates/shuttle records
b. Number of people who travel more than 50 miles for your event/activity/facility	2000	2027	40% of visits per surveys
c. Of the people who travel more than 50 miles, the number of people who travel from another country or state.	350	329	10% of out of area visitors estimated
d. Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.	500	459	Shuttle survey and on hill survey
e. Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed breakfast, RV park, in the unincorporated Clallam County area.	300	258+	5.5% of riders stayed in hotel 2024

f. Number of paid lodging room nights resulting from your event/activity/facility.	500	258+	Survey and estimates
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We did not have any additional unspent funds.

The HRWSEF greatly appreciated Clallam County LTAC funding in 2025 and we look forward to continued tourism promotion during the all important winter season for unincorporated Clallam County!

Thanks to the committee and staff for your time in reviewing this progress report. We appreciate all efforts to improve the quality of life in unincorporated Clallam County. Please let me know if you need any additional information.

Sincerely,

Jerry
Jerome R. Oakes, MD
Board of Directors, HRWSEF, Secretary
jromdwa@gmail.com
Cell: 360-477-6077

8:59 AM

Hurricane Ridge Winter Sports Education Foundation

Profit & Loss

01/08/26

Accrual Basis

January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
Sponsorships	16,000.00
Donation	8,845.35
Resale Items	1,233.13
Contributions Income	
Restricted	3,000.00
Total Contributions Income	3,000.00
Direct Public Support	
Corporate Contributions	2,700.00
Royalties from RogerOakes'Book	84.84
Total Direct Public Support	2,784.84
Van Wrap Income	12,300.00
Discount	-131.34
Fundraising Events	
Dungeness Crab & Seafood Fest	5,812.55
Pub Crawl	883.54
Movie	8,570.19
Winterfest	
Winterfest Fundraising Income	65,039.59
Winterfest - Other	1,491.27
Total Winterfest	66,530.86
Total Fundraising Events	81,797.14
Grants	
City of PA Lodging Tax Grant	59,300.00
Clallam County Lodging TaxGrant	90,000.00
Olympic Peninsula Visitors Bure	3,900.00
Grants - Other	66,700.00
Total Grants	219,900.00
Indy Pass Holders Pay Outs	3,154.42
Investments	
Interest-Savings, Short-term CD	1.18
Total Investments	1.18
LIFT TICKETS	
All Lifts Ticket	41,104.84
4th & 5th Ride Free	0.00
BUNNY TICKETS	5,359.99
INTERMEDIATE FULL DAY	24,150.97
INTERMEDIATE HALF DAY	2,952.96
POMA FULL DAY	513.00
POMA HALF DAY	2,255.17
Tube 20 Rides Punch Card	48.01
Tube punch card 10 Rides	9,840.81
Upgrade	434.88
Total LIFT TICKETS	86,660.63
Miscellaneous Income	8,872.91
Other Types of Income	0.25
Passes	
Mervin Individual Season Pass	2,100.00
Total Passes	2,100.00
Prepurchased Lift Tickets	350.00
Private Mountain Rental	6,000.00

8:59 AM

01/08/26

Accrual Basis

Hurricane Ridge Winter Sports Education Foundation

Profit & Loss

January through December 2025

	Jan - Dec 25
SEASON PASS	
BM FAMILY PASS	1,274.26
BM INDIVIDUAL PASS	615.10
BUTCH'S PASS	1,200.00
FAMILY SEASON PASS	24,476.63
FAMILY SEASON PASS Add'l Member	378.45
INDIVIDUAL SEASON PASS	11,865.80
SKI PATROL FAMILY PASS	692.08
SEASON PASS - Other	576.25
Total SEASON PASS	41,078.57
Ski Bus	
Special Ski School Class	-0.01
Total Ski Bus	-0.01
SKI SCHOOL	
Avalanche class adult	650.00
Group Lessons	
SB/SKI LESSONS - 3 Week	4,130.00
TODDLER LESSONS	365.82
Total Group Lessons	4,495.82
PRIVATE LESSONS	
1 Person private lesson	2,431.05
2 People Private Lesson	1,540.25
3 People Private Lesson	433.02
Private Lesson Additional Hour	73.06
Total PRIVATE LESSONS	4,477.38
SKI SCHOOL - Other	-776.49
Total SKI SCHOOL	8,846.71
SKI TEAM	
SKI SWAP	15,327.39
TENT RENTAL	7,150.00
TENT RENTAL - FENCING	810.41
TENT RENTAL - SIDES	1,395.00
Total SKI TEAM	24,682.80
Uncategorized Income	4,933.42
Total Income	532,410.00
Cost of Goods Sold	
Items for Resale	1,133.28
Total COGS	1,133.28
Gross Profit	531,276.72
Expense	
Consulting	459.90
*Reconciliation Discrepancies	-0.01
Advertising	590.75
Appreciation Award	411.39
Automobile Expense	700.00
Bank Service Charges	
Merchant Service Fees	4,459.36
Bank Service Charges - Other	232.40
Total Bank Service Charges	4,691.76

8:59 AM

Hurricane Ridge Winter Sports Education Foundation

Profit & Loss

01/08/26

Accrual Basis

January through December 2025

	Jan - Dec 25
Casual Labor	534.50
Computer software up-grade	42.35
Customer Transportation	26,740.00
Dues and Subscriptions	1,332.93
Education/Seminar/Registrations	822.00
Equipment Repairs/Maintenance	16,855.84
Facilities and Equipment	
Equip Rental and Maintenance	512.66
Total Facilities and Equipment	512.66
Fuel	11,385.21
Fund Raising Expenses	
Van Wrap Expenses	485.92
Misc. Fundraising Expenses	6,689.76
Movie Fundraiser	1,268.00
Winterfest	
Merchant Service Fees	2,401.61
Food/Beverage	15,881.41
Facilities & Operations	2,749.54
Media/Print	900.00
Unassigned Expenses	2,448.88
Winterfest - Other	12,084.43
Total Winterfest	36,465.87
Fund Raising Expenses - Other	73.95
Total Fund Raising Expenses	44,983.50
Insurance	
Automobile Insurance	34.00
Liability Insurance	33,930.07
Total Insurance	33,964.07
Interest Expense	
Finance Charge	5.50
Total Interest Expense	5.50
Licenses and Permits	1,622.30
Miscellaneous	250.00
Mountain Operations	
Ski Patrol	14,160.00
Mountain Operations - Other	7,487.74
Total Mountain Operations	21,647.74
NPS Concession Fee	-250.00
Office Supplies & Postage	259.68
Operations	
Postage, Mailing Service	724.52
Printing and Copying	76.23
Supplies	661.13
Operations - Other	383.40
Total Operations	1,845.28
Payroll Expenses	
Payroll Expense - Wages	10,325.65
Payroll Expenses - Ski Team	7,458.38
Payroll Expenses - Other	142,599.13
Total Payroll Expenses	160,383.16
Payroll taxes	3,230.96

8:59 AM

Hurricane Ridge Winter Sports Education Foundation
Profit & Loss
January through December 2025

01/08/26

Accrual Basis

	Jan - Dec 25
Professional Fees	
Accounting	3,001.00
Total Professional Fees	3,001.00
Promotional Expense	412.57
Refunds	936.98
Repairs	
Equipment Repairs	233.44
Total Repairs	233.44
Sales Tax Expense	
B & O	489.82
Total Sales Tax Expense	489.82
Ski School Expense	
Ski School Clinics	2,355.80
Total Ski School Expense	2,355.80
SKI TEAM EXPENSES	
All Run Fundraisers	4,953.69
SKI SWAP	10,968.01
SKI TEAM MISCELLANEOUS	274.98
Total SKI TEAM EXPENSES	16,196.68
Supplies	
MOC Supplies	529.65
Total Supplies	529.65
Telephone	
Internet	1,538.16
Telephone - Other	131.59
Total Telephone	1,669.75
Travel and Meetings	
Conference, Convention, Meeting	768.19
Total Travel and Meetings	768.19
Web Hosting	81.00
Website Design	6,439.68
Total Expense	366,136.03
Net Ordinary Income	165,140.69
Other Income/Expense	
Other Income	
Interest Income	3,158.46
Total Other Income	3,158.46
Net Other Income	3,158.46
Net Income	168,299.15



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**Clallam County Lodging Tax Advisory Committee
Tour de Lavender 2025 – LTAC Grant Report
Contract Number: 19925.25.028**

Thursday, January 14, 2026

To: The Clallam County Lodging Tax Advisory Committee

1. Event Summary

Original Request Overview

The Peninsula Trails Coalition (PTC) was awarded \$10,000 to support the 2025 Tour de Lavender, an annual cycling event held in the Sequim–Dungeness Valley in partnership with local lavender farms. The PTC received \$10,000 of that request. The purpose of the request was support for event management, rental payments due to the participating farms, rental of tents, and purchase of banners and other supplies.

The Tour de Lavender is designed as a destination event, drawing cyclists and their guests from outside the Olympic Peninsula for a summer weekend that coincides with peak lavender bloom. Marketing emphasized out-of-area outreach, overnight stays, and connections to lodging options throughout the county. This is an event that directly encourage overnight visitation to unincorporated Clallam County and increase awareness of the Olympic Discovery Trail and regional agritourism assets.

We are deeply grateful for the support of the Clallam County Lodging Tax fund and the opportunities this grant provided to continue growing this event that brings substantial tourism and recreation revenue to the North Olympic Peninsula.

How the Event Went

The August 2, 2025 Tour de Lavender event was successfully completed and represented the largest iteration of the event to date. The event attracted record participation, strong out-of-area visitation, and substantial overnight stays. Riders and guests engaged with local businesses, lodging providers, and lavender farms throughout the weekend. Participant feedback and attendance levels indicate that the event met and, in several areas, exceeded performance expectations.

2. Use of LTAC Funds – Itemized Budget

All awarded funds were expended on eligible costs. The following expenses were supported through LTAC funding.

Expenditure Item	Amount
Event Management (Peninsula Adventure Sports)	\$8,000.00
Farms Management (a contractor who worked with the farms)	\$2,000.00
Total Eligible Expenses	\$10,000.00

3. Visitor Attendance and Overnight Stays

Overall Attendance

- Total paid registrants: **1,118** including riders from 17 states plus Canada
- Total riders who attended: **1,014** (11% no-show rate, within normal range)
- Non-riding guests accompanying riders: **175**
- **Total event-related attendance: 1,189.** This is the most riders the event has seen.

Visitors Traveling More Than 50 Miles

- Riders traveling more than 50 miles: **861**
- Non-riding guests traveling more than 50 miles: **145**
- **Total visitors from more than 50 miles away: 1,006**

Out-of-State / Out-of-Country Visitors

- Visitors from another state or country: **168**
- Canadian participation: 15 registrants (13 attended). It's worth noting that the number of participants from Canada was down. We had 40-45 in previous years.

Overnight Stays in Unincorporated Clallam County

- Number of attendees who stayed in paid lodging (including hotels, motels, B&Bs, RV parks, and campgrounds): **629**

Based participant feedback, attendees primarily stayed **within Clallam County**, including both unincorporated areas and nearby cities, with strong utilization of campgrounds, RV parks, and lodging options near Sequim and along the Olympic Discovery Trail.

Paid Lodging Room Nights

- Estimated paid lodging room nights resulting from the event: **629+ room nights** (based on minimum one-night stays; actual room nights likely higher due to multi-night stays)

4. Comparison to Predicted Numbers

Attendance and overnight stays met or exceeded expectations. One notable variance was a lower number of Canadian participants compared to previous years (13 attendees versus 40–45 historically). This decline did not materially affect overall attendance due to strong growth from other out-of-area markets.

5. Additional Information for the Lodging Tax Advisory Committee

- This was the largest Tour de Lavender event to date, demonstrating continued growth in destination appeal and participation.
- Approximately 82 participants indicated they also attended Ride the Hurricane the same weekend, reinforcing the Olympic Peninsula as a multi-event cycling destination.
- Marketing efforts included social media, targeted outreach to bike clubs outside the region, print materials, and partnerships with regional tourism entities.
- The event generated meaningful exposure for Clallam County's agritourism and outdoor recreation assets.

6. Unspent Funds

There were no unspent LTAC funds associated with this grant award.



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**Clallam County Lodging Tax Advisory Committee
ODT Enhancement, Marketing and Visitor Services
Contract Number: 19925.25.013**

Thursday, January 14, 2026

To: The Clallam County Lodging Tax Advisory Committee

1. Summary

The Peninsula Trails Coalition (PTC) was awarded \$40,000 in LTAC funds to advance marketing of and enhance visitors' experiences on the Olympic Discovery Trail (ODT), including the Olympic Adventure Trail (OAT), both of which bring people to Clallam County for many reasons. Our community trail is a place of health and wellness; a hub of economic and environmental revitalization; and a network of safe transportation and recreation alternatives.

This request included funding to cover the cost of portable toilets (sanicans) throughout the County, to purchase mobile Eco-Counters that can be moved to various locations to help measure trail usage in areas without a permanent Eco-Counter, funding for the third year of the Trail Ambassador Program, and funding to print the next edition of the Olympic Adventure Trail maps.

A significant portion of this funding was used towards the third year of the Trail Ambassador program. The program provided many benefits including enhancing the overall experience for trail users, identifying trail conditions warranting our attention, part-time employment for younger generations, generating social media material, and generally functioning as a mobile visitor center.

We are deeply grateful for the support of the Clallam County Lodging Tax fund and the opportunities this grant provided to continue growing the use of the Olympic Discovery Trail and bringing substantial tourism and recreation revenue to the North Olympic Peninsula.

2. Use of LTAC Funds – Itemized Budget

All awarded funds were expended on eligible costs. The following expenses were supported through LTAC funding.

Expenditure Item	Amount
Trail Ambassador	
Field Ambassadors (complete surveys and interact with visitors to the Olympic Discovery Trail)	\$12,207.50
Lead Ambassador (to schedule, coordinate and manage the project)	\$5,547.50

Expenditure Item	Amount
Trail Ambassador Consultant (to update the survey instrument and refine Trail Ambassador deployment)	\$6,422.50
Supplies and Equipment	\$4,549.34
Trail Ambassador Sub-total	\$28,726.84
Bills Plumbing – Portable toilets throughout the County	\$14,515.07
Pyro Nano Eco-Counters	\$4,296.11
Reprinting of the OAT map	\$828.51
Total Eligible Expenses	\$48,366.53

3. Visitor Attendance and Overnight Stays

Overall Attendance: 873,485

This is based on eco-counters located throughout Clallam County. In 2025, 6 additional eco-counters were placed throughout the County resulting in greater accuracy of reporting.

Visitors Traveling More Than 50 Miles: 344,091

Out-of-State / Out-of-Country Visitors: 286,743

Overnight Stays in Unincorporated Clallam County

- Number of attendees who stayed in paid lodging (including hotels, motels, B&Bs, RV parks, and campgrounds): 223,659

Paid Lodging Room Nights: 57,349

4. Comparison to Predicted Numbers

Overall attendance exceeded projections because, at the time of the 2025 lodging tax application, only 2023 data were available. In addition, fewer eco-counters were deployed countywide in 2023. The installation of six additional counters in 2025 significantly improved data coverage and accuracy, resulting in an increase from the projected 100,000 visits (based on 2023 data) to 873,485 recorded visits in 2025.

The remaining metrics are based on trends identified through three years of data collected by the Trail Ambassador program. All of these metrics show consistent growth over time.

5. Additional Information for the Lodging Tax Advisory Committee

Six Nano Eco-Counters were procured with funding from the City of Port Angeles and Clallam County's Lodging Tax Advisory Committee (LTAC) to expand and improve countywide trail-use monitoring. One counter installed at the Eagle Creek location was vandalized and is no longer operational, resulting in a data gap for that monitoring site. To mitigate this impact, we plan to place a larger order for additional Nano units later this year. Site selection and unit placement will be evaluated to ensure that a replacement counter provides comparable spatial coverage and trail-use data to the vandalized unit.

6. Unspent Funds

There were no unspent LTAC funds associated with this grant award.



403 S. Lincoln St. #4, PMB 4, Port Angeles, WA 98362 // lincolnparkbmx@gmail.com // lpbmx.com

January 15, 2026

Clallam County Lodging Tax Advisory Committee
Board of Commissioner's Office
223 East Fourth Street, Suite 4
Port Angeles, WA 98362

RE: LTAC Grant Recap 2025
Lincoln Park BMX Association- Pumptrack and Infield Improvements

Dear Commissioner Johnson;

Attached is our report/recap for Infield improvements and modular pumptrack used by Lincoln Park BMX Track. We received a County LTAC grant for it in the amount of \$40,000. The attached spending for the project was \$120,224.40, with breakdown attached. There were also approximately 600 volunteer hours worked on the project as well. Portion of the modular pump track was also taken to the Kids Day as part of the Irrigation festival, the Chamber 4th of July event and the Clallam County Fair. This year was a record year as we held 116 events and had 48,200 people attend our facility.

Thank you, Commissioner Johnson and the LTAC Committee for believing in us and the estimated lodging stays are attached to the report.

A handwritten signature in blue ink, appearing to read "Sean Coleman".

Sean Coleman
President/Track Operator
Lincoln Park BMX Association



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2025 Tourism-Impact

As a direct result of your proposed tourism-related service, please provide:	2025 Actual	2025 Estimated	Methodology
a. Overall attendance at your event/activity/facility	48,200	22000	Direct Registration data combined with USABMX historical factors/Placer.ai
b. Number of people who travel more than 50 miles for your event/activity/facility	9,323	4000	Direct Registration data combined with USABMX historical factors & Placer.ai
c. Of the people who travel more than 50 miles, the number of people who travel from another country or state.	288	50	Direct Registration data combined with USABMX historical factors.
d. Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.	2,350 total 1410 county	1000	Placer.ai with Radius model, combined with direct registration data.
e. Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed-breakfast, RV park, in the unincorporated Clallam County area.	1762 total 1080 county	800	75% of (d) ½ for county plus fairgrounds.
f. Number of paid lodging room nights resulting from your event/activity/facility.	686 total 480 county	500	Placer.ai data adjusted with Sports ETA's person/room standard Plus, Fairgrounds count.

Attendance estimates combine direct registration counts, **Placer.ai mobile analytics**, and **direct USA BMX registration to validated spectator-to-athlete ratios**, **ChatGPT to analyze out of town riders and frequency**. This more precise data underscores the stronger-than-expected draw of our event, reflecting its growing impact on **tourism, lodging demand, and local economic activity**.

INFIELD IMPROVEMENTS AND BALANCE BIKE TRACK

Turf- Blake Tile & Stone	17,000 sf	\$	3.15	\$	56,602.00
Crushed Rock	90 tons	\$	32.00	\$	2,880.00
Rental Equipment (skidsteer/Forklift)	1	\$	3,500.00	\$	3,500.00
Modular Pumptrack, USA (Velocity Loop)	1	\$	35,882.55	\$	35,882.55
		Total-		\$	98,864.55

Date	Type	No.	Payee	Category	Total
07/11/2025	Expense	2507542982	Blake Tile & Stone	2025 Improvements	\$ 465.55
04/14/2025	Expense	1484	JJC Resources LLC	2025 Improvements	\$ 2,227.40
04/14/2025	Expense	1488	JJC Resources LLC	2025 Improvements	\$ 559.46
04/14/2025	Expense	1487	Lakeside Industries	2025 Improvements	\$ 29,403.00
03/25/2025	Expense	1486	Blake Tile & Stone	2025 Improvements	\$ 4,000.00
03/12/2025	Expense	1481	Blake Tile & Stone	2025 Improvements	\$ 45,396.60
03/05/2025	Expense		The Home Depot	2025 Improvements	\$ 160.31
03/05/2025	Expense		Blake Tile & Stone	2025 Improvements	\$ 179.52
03/03/2025	Expense	1478	Modular Pumptrack USA	2025 Improvements	\$ 18,916.28
01/29/2025	Expense		Modular Pumptrack USA	2025 Improvements	\$ 18,916.28
Total-					\$ 120,224.40

USA BMX Facility Usage Rate Data	
2025 Lincoln Park BMX	
Year	2025
Memberships	
Total Paid Memberships	384
Free Trial Memberships	111
Total ALL Memberships	495
Open Event Count	
Total Single Point Races	38
Total Open Practice Events	25
Total Local Open Events	63
Open Event Participants	
Average Participant Registration per Practice	61
Average Participant Registration per Single Point Race	113
Total Participants for all Open Events	5,819
Other Local Event Participation	
Total League/Clinics/Birthday Parties	48
Average Participants for League/Clinics/Birthday Parties	19
Total Participants for Lesson/Clinics/Birthday Parties	912
Total Participation of Local Events	
Total Annual Participants of All Local Events	6,731
Special Event Participation	
Race For Life Participants	76
Bob Warnike Scholarship Race Participants	72
Earned Double Participants	104
State Championship Qualifier Participants	433
State Championship Finals Participants	
Regional Qualifier (Gold Cup) Participants	419
Total Participants Special Events	1104
Total Events 2025	116
Total Annual Participants of Events	7,835
Spectator to Participant Ratio	5.15 to 1
Total Annual Spectators	40,365
Total Annual Attendees (Participants+Spectators)	48,200

Key Usage Data		2025
Total Memberships		495
Total Events		116
Total Event participants		7835
Total Event Spectators		40365
Total Facility Attendance		48200

Total Annual Volunteer Hours	3300+
-------------------------------------	--------------

Using Usabmx entries, Placer.ai, & Chatgpt to analyze

Metric	Local	50+ Miles	Total
Rider Trips	6319	1516	7835
Spectator Trips	34558	7807	42365
Total People Visits	38877	9323	48200
Estimated Room Nights (50+ mi, incl. spectators)		940	940
Estimated Hotel Room Stays (approx bookings)		686	686
Estimated Ecomonic Impact		\$ 756,000.00	\$ 756,000.00
Room Nights Detail: WA (50+ mi)		685	685
Room Nights Detail: Out-of-State (USA)		138	138

2025 Lincoln Park BMX

Apr 1 - Dec 1, 2025

Property:



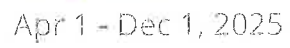
Lincoln Park BMX Track

S L St &, W Lauridsen Blvd, WA 98363



Scan to view on placer.ai platform







2025 Lincoln Park BMX

Apr 1 - Dec 1, 2025

Metrics

Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA

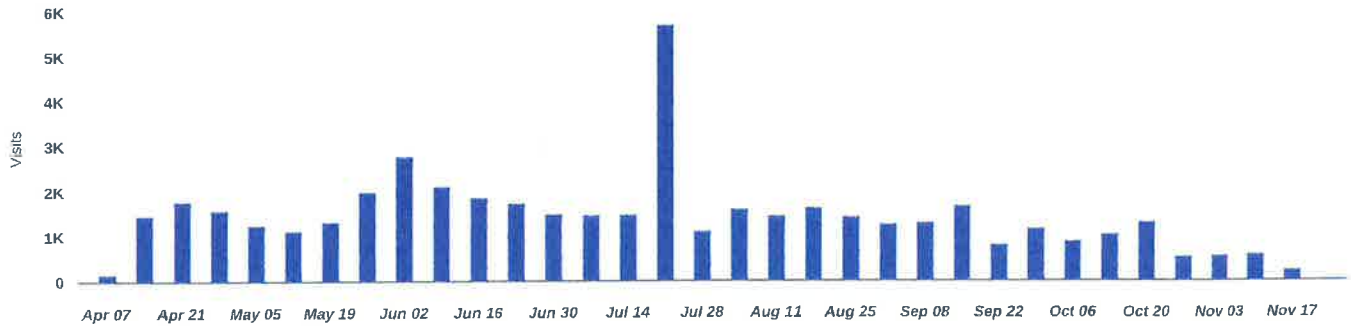
Visits	48.2K	Avg. Dwell Time	134 Min
Visitors	7.2K	Panel Visits	1.9K
Visit Frequency	6.72		

Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)



Visits Trend

Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA



Weekly | Visits | Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





2025 Lincoln Park BMX

Apr 1 - Dec 1, 2025

Market Landscape



Home locations are obfuscated for privacy and randomly placed within a census block. They do not represent actual home addresses.

Jan 1st, 2025 - Nov 30th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)



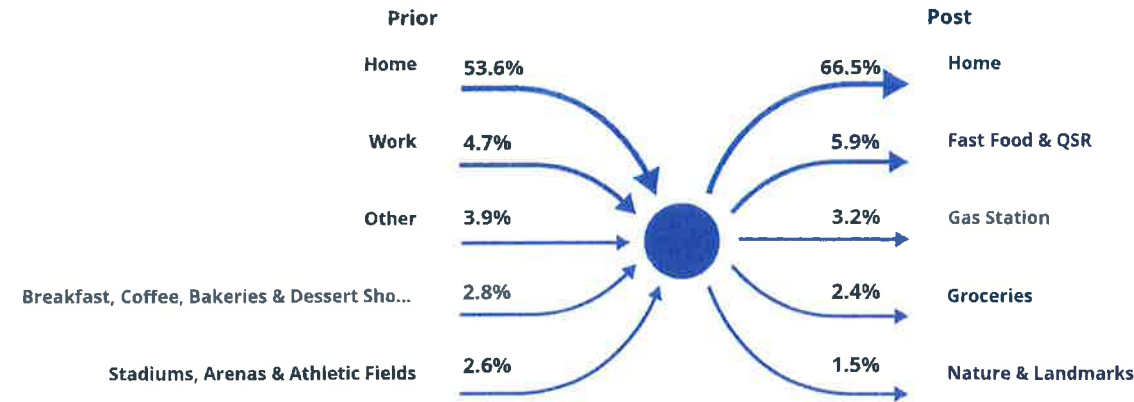


2025 Lincoln Park BMX

Apr 1 - Dec 1, 2025

Visitor Journey

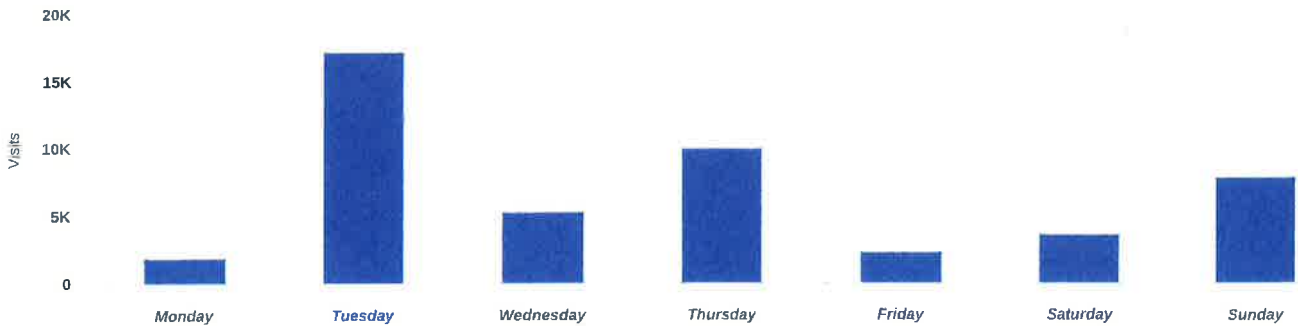
Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA



Show by: Category | Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)

Daily Visits

Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA



Visits | Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)

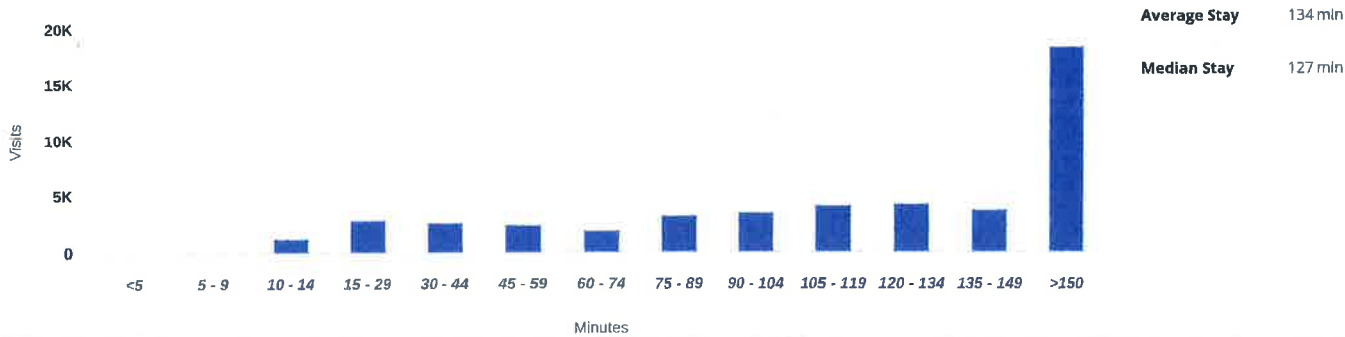


2025 Lincoln Park BMX

Apr 1 - Dec 1, 2025

Visit Duration

Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA



Visits | Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)



Visitor Journey - Routes

Lincoln Park BMX Track
S L St &, W Lauridsen Blvd, WA



To protect individual privacy, the beginning points shown for each route are approximations and do not represent actual home locations.

Journey Direction: To Property | Apr 1st, 2025 - Dec 1st, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





January 26, 2026

Dear Lodging Tax Advisory Committee:

Feiro Marine Life Center is extremely grateful for the award of \$30,220 for the Operation of a Tourism-Related Facility owned or operated by a Non-Profit Organization.

This grant was an enormous support in keeping our guest services and exhibits staffed with knowledgeable personnel to greet visitors, provide learning opportunities, and recommend other stops during their stays, including restaurants, County parks and other tourist attractions.

Together, these two staff greeted 17,742 guests on site in the exhibits, ranging from 5 to 6 days per week, 4 to 6 hours per day. 10,645 (60%) came from outside of 50 miles away (estimate based on sign-in logs). The large majority of these folks signing in from more than 50 miles away were during the summer months, when visitors are traditionally staying in paid accommodations, however we also see a bump from out of town visitors during shoulder season school holidays, including winter break, spring break, and three-day weekends such as MLK Jr. Day.

We provide physically accessible and age-appropriate interactions with marine creatures and information about our Olympic Peninsula coast. The fact that it is 'always low tide' at Feiro means that visitors to our area can almost always see local intertidal creatures, no matter the tide level or weather outdoors. Our guest services staff not only engage the guests in conversation, but work with our 73 volunteers (a new record high number) to ensure our animals and facilities are well cared for.

In 2025, guest engagement extended beyond animal identification to highlight advanced animal care, rare species, and conservation-focused education. Pacific spiny lumpsuckers were a major highlight, representing the first time in over a decade the species was

exhibited at Feiro and the first successful rearing of their young, drawing interest from both visitors and other marine center colleagues. Guests also learned about animal life cycles through multiple births, including live-bearing shiner perch, moon jellies, northern clingfish, and six-arm sea stars, while popular nudibranch displays supported ongoing intertidal education. Rare species such as zebra leaf slugs camouflaged in eelgrass, along with uncommon fishes and invertebrates, expanded learning opportunities, and volunteer-led conversations about advanced care, including a copper rockfish's eye surgery and pressure-chamber treatment, demonstrated Feiro's commitment to high standards of animal welfare and public education.

Guests also are interested in mammal and seabird activity on our coast, including where to see seals, orcas and whales, and seabirds.

Having a visible destination for all things coastal enhances a guest's trip to our region, and allows them to have meaningful conversations with knowledgeable staff and volunteers.

Expense Report

Guest Services Staffing

1309 hours @ \$17.68 part-time permanent staff member(Wilson) \$23,656
271 hours @ \$16.66, part-time temporary staff member (McQueen) \$4,515
8% fringe benefits = \$2,254

Total Period Expenditures \$30,425

Total Grant Award \$30,220

Sincerely,

A handwritten signature in black ink, appearing to read 'Mel Williams', with a long horizontal flourish extending to the right.

Melissa Williams
Executive Director

Clallam County LTAC 2025 Grant Funding Report

Date: January 25, 2026

Project: Sequim Irrigation Festival 2025 Traveling Float

Organization: Sequim Irrigation Festival

130th "Where History Flows & Futures Grow"

Grant Amount: \$16,400

Scope of Work:

The lodging tax grant will assist with the funding of the Sequim Irrigation Festival 2025 traveling float for the fixed amount of \$16,400.

Summary of Project accomplished:

The Sequim Irrigation Festival 2025 Traveling Float was designed and custom constructed by Festival volunteers and completed in March 2025. The traditional celebration roll-out and reveal took place on March 22, 2025 during the annual Kickoff Dinner and Auction. By exemplifying the creative expression of the 2025 Festival theme, Where History Flows & Futures Grow, the float showcased a steampunk design of extensive moving elements of pipes, shooting steam and moving wings anchored by a realistic Zeppelin air craft.

Over the course of six months beginning in April and ending in September 2025, the float participated in 12 parades throughout northwest Washington. A complete listing of the parades attended is provided as Attachment B. In total, the float trailer truck and Royalty van each traveled over 1400 miles, received 8 awards and appeared in front of an estimated 500,000 parade spectators. B

Use of Funds/Completion of Traveling Float Project:

Total Project Expense: \$19,254.27

County LTAC Funds Expenditures: \$16,400.00

Sequim Irrigation Festival Funds: \$ 2,854.27

	Float Construction Expenses	Traveling Float Expenses	Total Project Funds
County LTAC funds	\$6,023.00	\$10,377.00	\$16,400.00
Sequim Irrigation Festival	\$0	\$2,854.27	\$ 2,854.27
Totals	\$6,023.00	\$13,231.27	\$19,254.27

Due to the great number of different vendors and lodging establishments involved over the course of six months of parades a detailed listing of itemized expenses is not included. A copy of the unaudited December 31, 2025 Financial Report for the Sequim Irrigation Festival is provided as Attachment A. A listing of the itemized detailed expenditures is available upon request.

2025 Tourism Impact Estimate

Documenting overnight stays attributable to the outreach accomplished by the Irrigation Festival Travel float and the efforts of the Ambassador Royalty and Float Support Team during their participation at each parade and festival has been challenging for the Festival due to the unique nature of the project, as the parades are held over a six month period of time. Just as with printed marketing material, tourism web sites and social media efforts, determining the specific detailed results of outreach of the traveling float is difficult to quantify.

The original attendance predictions submitted in the 2025 Clallam County LTAC application were based on estimated attendance at just the Sequim Irrigation Festival. The estimate of actual attendance below is based on the successful participation of the Traveling Float in 12 parades, with 6 of those parades having locations more than 50 miles from Clallam County. In addition to the individual personal outreach of the Traveling Float at these locations, further outreach was achieved due local media coverage in each location. During the 2025 season, the Sequim Irrigation Festival Royalty Ambassadors and Float were featured in the Tacoma News Tribune and on television on KIRO TV for receiving the Emerald City First Class Award at Seafair.

Parades in cities over 50 miles from Clallam County:

The Festival Traveling Float participated in 6 parades in cities/counties over 50 miles away:

City	Population	Festival	Award
Tacoma/Pierce County	940,000	Daffodil Festival	President's Award
Mason County	70,500	Forest Festival	Grand Sweepstakes
Marysville	76,000	Strawberry Festival	President's Award
McCleary	2,000	Bear Festival	Creative Award
Seattle	800,000	SeaFair Torch Light Parade	Emerald City First Class Award
Leavenworth	2,500	Autumn Leaf	Der Burgerbmeister (Mayor's)

	Predicted (1)	Estimate of actual	Method(s)
Overall Attendance (spectators) at 12 parades	-	500,000	Structured estimate including various media reports
Overall Attendance (spectators) at 6 parades (50+ miles from Clallam County)	-	457,000	Structured estimate including various media reports
Overall Attendance (estimate of Visitors to Clallam County)	7,000	50,000	Structured Estimate (10% of overall attendance at parades visit Clallam County)
Attendance, 50+ Miles	300	22,000	Structured Estimate (5% of the 50+ miles visitors visit Clallam County)
Attendance, out of state, Out of country	30	2,200	Structured Estimate (10% of those from 50+ miles are out of state/country)
Attendance, Paid for Overnight Lodging	60	15,400	Structured Estimate (70% of those 50+ miles paid for lodging)
Attendance, Did not pay for Overnight Lodging	30	6,600	Structured Estimate (30% of those 50+ miles attendance)
Paid Lodging nights	250	7,700	Structured Estimate (Assumes 2 person per room; 1 night)

Please advise if there are suggestions or actions the SIF volunteers can do to provide more detailed information to document the success of the Traveling Float outreach.

The Sequim Irrigation Festival Board, Committee Members, and Royalty Ambassadors extend our sincere thank you to the Clallam County Lodging Tax Committee for their support for the Festival and our Traveling Float. Your support funded the vast majority of the costs incurred by the Irrigation Festival Traveling Float attracting out of area visitors to not only the Sequim Irrigation Festival but to the variety of creative and entertaining events held year round in Clallam County.



Michelle Rhodes, Director, Sequim Irrigation Festival

Sequim Irrigation Festival 2025 – Attachment A

Itemized Expense Details Available upon request

Jan - Dec 25

Income

090.00 PR & Marketing	
Sponsors	2,000.00
Grants (City of Sequim 2025 LTAC - Marketing Materials & Festival Flags)	5,000.00
Total 090.00 PR & Marketing	7,000.00
093.00 Equipment Rentals	
Stage & Table Rentals	484.75
093.00 Equipment Rentals - Other	90.00
Total 093.00 Equipment Rentals	574.75
020.13 Products	
Product Sponsor	2,750.00
Product Sales	6,237.48
Total 020.13 Products	8,987.48
020.14 Pins & Buttons	1,702.21
095.0 Other Irrigation Festival	
Misc. Income	78.00
Total 095.0 Other Irrigation Festival	78.00
010.00 Innovative Arts&Craft	
Vendor Booth	3,457.05
Workshops	0.00
Total 010.00 Innovative Arts&Craft	3,457.05
012.00 Trashion Show	
Sponsors	1,000.00
Total 012.00 Trashion Show	1,000.00
015.00 Family Fun Days	
Entry Fees	792.06
Sponsors	6,005.00
Total 015.00 Family Fun Days	6,797.06
018.00 Fun Run	
Entry Fees	4,023.00
Sponsors	1,000.00
Total 018.00 Fun Run	5,023.00
020.12 Parade	
Entry and Vendors	2,127.76
Sponsors	2,500.00
Miscellaneous Parade	100.00
Total 020.12 Parade	4,727.76
025.00 Kid's Parade	500.00
030.00 Float Construction	
Grants Clallam County 2025 LTAC	6,300.00
Total 030.00 Float Construction	6,300.00
031.00 Float Display	
Grants Clallam County 2025 LTAC	10,100.00
Total 031.00 Float Display	10,100.00

040.50 Jr. Royalty	
Sponsors	<u>300.00</u>
Total 040.50 Jr. Royalty	300.00
045.00 Pageant	
Tickets	2,195.00
Sponsors	<u>3,900.00</u>
Total 045.00 Pageant	6,095.00
048.00 Kickoff Dinner	
Donations	7,050.00
Auction	34,620.99
Sponsorships	5,000.00
Tickets	<u>10,316.81</u>
Total 048.00 Kickoff Dinner	56,987.80
055.00 Pioneers	
Sponsors	<u>600.00</u>
Total 055.00 Pioneers	600.00
070.00 Crazy Days Breakfst	
Crazy Days Tickets	954.98
Sponsorships	<u>1,000.00</u>
Total 070.00 Crazy Days Breakfst	1,954.98
71.0 CCW Entertainment	
Sponsors	<u>1,000.00</u>
Total 71.0 CCW Entertainment	1,000.00
72.0 Crazy Callen Weekend	
Grants	3,000.00
Food Vendors	1,880.00
Sponsors	1,475.00
Sponsors - Entertainment	<u>5,000.00</u>
Total 72.0 Crazy Callen Weekend	11,355.00
080.10 Car Show	
Entry Fees & Vendors	5,568.56
Sponsors	1,000.00
Other	<u>614.15</u>
Total 080.10 Car Show	7,182.71
098.0 Grants - City Services	14,000.00
Interest on Accounts	<u>2,186.43</u>
Total Income	<u>157,909.23</u>
	157,909.23

Expenses

085.0 Administrative	
Bookkeeping	3,000.00
Dues and Subscriptions	710.00
Inspections	928.56
Insurance	
Umbrella	1,758.00

Liability	
Directors	1,028.00
Liability - Other	<u>7,961.00</u>
Total Liability	8,989.00
Auto	<u>5,060.00</u>
Total Insurance	15,807.00
Licenses and Permits	270.00
Office Expenses	43.40
Postage and Delivery	188.00
Professional Fees	<u>728.97</u>
Total 085.0 Administrative	21,675.93
89.0 Volunteers	38.56
90.01 PR & Marketing	
Banner Display-SID	0.00
Website Related	3,612.55
Advertising	6,352.13
Logo Design	0.00
Marketing Materials	7,981.81
Marketing Design	1,040.00
Other	<u>75.00</u>
Total 90.01 PR & Marketing	19,061.49
93.0 Equipment Expense	4,848.00
94.0	
Vehicles	
Vehicle Maintenance	4,599.35
Tabs & License renewals	311.75
Signs for Vehicle & Float	<u>266.80</u>
Total 94.0 Vehicles	5,177.90
20.13 Products	
Clothing	4,635.53
Other	<u>96.47</u>
Total 20.13 Products	4,732.00
20.14 Pins & Buttons	4,107.94
10.00 Innovative Arts& Craft	
Marketing Materials	0.00
Infrastructure	0.00
Signage & Decorating	0.00
Prizes and Awards	50.00
Other	<u>45.49</u>
Total 10.00 Innovative Arts& Craft	95.49
12.0 Trashion Show	1,166.87
15.0 Family Fun Days	
Marketing	0.00
Entertainment	1,810.20
Other	<u>350.00</u>
Total 15.0 Family Fun Days	2,160.20
18.00 Fun Run	

Event	566.02
Prizes and Awards	1,052.38
Products	108.00
Infrastructure	0.00
Total 18.00 Fun Run 20.12	1,726.40
Parade	
Awards	409.32
Sanikans	3,850.00
Sound System	800.00
Other	695.33
Total 20.12 Parade	5,754.65
20.51 Kid's Parade	496.33
30.00 Float Construction (Funded by Clallam County 2025 LTAC funds)	
Float Construction Materials	6,023.00
Total 30.00 Float Construction	6,023.00
31.00 Float Display (Funded by Clallam County 2025 LTAC funds)	
Lodging & Meals	9,157.47
Applications & Fees	25.00
Travel Expenses	2,958.97
Float Supplies & Misc.	1,089.83
Total 31.00 Float Display	13,231.27
40.00	
Royalty	
Clothes & Costumes	2,188.81
Lodging & Meals	1,181.76
Other	73.34
Total 40.00 Royalty	3,443.91
40.25 Past Royalty Luncheon	142.61
40.50 Jr. Royalty	475.02
45.00 Pageant	
Advertising	330.00
Appreciation	55.47
Contestant Related	703.40
Copies & Supplies	84.76
Food	149.38
Signage & Decorations	531.83
Other	250.00
Total 45.00 Pageant	2,104.84
48.00 Kick Off Dinner	
Credit Card fees and processing	2,608.16
Advertising & Banner	0.00
Signage & Decorations	86.04
Entertainment	3,137.20
Food	13,098.39
Printing/Supplies/Mailings	0.00
Other	6,787.96
Total 48.00 Kick Off Dinner	25,717.75

49.00 Royalty Scholarship	4,250.00
55.00 Pioneers	41.63
70.00 Crazy Days	
Breakfast	<u>2,078.61</u>
Total 70.00 Crazy Days	2,078.61
71.00 CCW	
Entertainment	<u>800.00</u>
Total 71.00 CCW	800.00
72.00 Crazy Callen Weekend	
Volunteers	3,655.00
Security Services - Grant	3,025.00
Entertainment	3,625.00
Products	30.00
Marketing/Adv./Prizes/Signs	1,800.88
Infrastructure	3,595.72
Other	<u>0.00</u>
Total 72.00 Crazy Callen Weekend	15,731.60
80.10 Car Show	
Volunteers	2,969.79
Products	1,878.65
Awards	569.62
Advertising/Marketing/Printing	0.00
Entertainment	300.00
Other	<u>400.00</u>
Total 80.10 Car Show	6,118.06
95.00 Other Irrigation Festival	
Other	252.16
Sponsor Related Expenses	<u>458.49</u>
Total 95.00 Other Irrigation Festival	710.65
98.0 Grants - City Services	14,000.00
Utilities- Float Shed	2,706.71
Bank Service Charges	68.80
Uncategorized Expenses	<u>2,958.16</u>
Total Expense	<u>171,644.38</u>
	<u>-13,735.15</u>
Net Income	<u><u>-13,735.15</u></u>

Attachment B

2025 Traveling Float Parade Participation & Awards

“Where History Flows & Futures Grow”

Tacoma Daffodil Festival, April 5, 2025, **President’s Award**

SEQUIM IRRIGATION FESTIVAL GRAND PARADE, May 10, 2025

Port Townsend Rhododendron Festival, May 17, 2025, **Grand Sweepstakes Award**

Mason County Forest Festival, May 31, 2025, **Grand Sweepstakes Award**

Marysville Strawberry Festival, June 21, 2025, **President’s Award**

Port Orchard Fathom’s ‘O Fun Festival, June 28, 2025 (*Unable to attend due to vehicle difficulties*)

Port Angeles 4th of July, July 4, 2025

McCleary Bear Festival, July 12, 2025, **Creative Award**

Seafair Torchlight Parade, July 26, 2025, **Emerald City First Class Award**

Joyce Blackberry Daze Festival, August 2, 2025, **1st Place Award**

Hoquiam Loggers Playday, September 6, 2025

Quilcene Fair, September 20, 2025

Leavenworth Autumn Leaf Festival, September 27, 2025 **Der Burgermeister (Mayor’s) Award**

Issaquah Salmon Days, October 4, 2025 (*unable to attend due to multiple conflicts with Sequim High School Homecoming activities*)

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2025 Clallam County LTAC Funding Report

Port Angeles Waterfront District

The Port Angeles Waterfront District applied for \$50,000 in funds and was awarded \$25,000.

We requested funds to push forward action items in our 64-point 5-Year Strategic Action Plan. Specifically we requested funds for a number of projects that would both enhance the physical spaces of the community and push forward some community projects. Because we were only awarded half of our ask, we dropped a few projects as mentioned in the application. The funds awarded went towards the projects mentioned below and the administration of those projects.

We used funds to commission three new murals in the downtown corridor. These contributed to the beautification of the Waterfront District and made the space more enjoyable to exist within.

We brought back hanging flower baskets in the downtown area for summertime. We did this in coordination with the street planters. We upgraded the flower selection for the City planters for 2025.

We commissioned a design package to illustrate the possibilities for upgrading the alleyway between Oak and Laurel, Front and Railroad Ave. This is the first alley that we intend to “beautify.”

Clallam County LTAC Funds Spent	
Murals	\$ 10,000.00
Mural	
Supplies	\$ 2,000.00
Mural	
Installation	\$ 1,250.00
Alleyway	
Feasibility	\$ 7,000.00
Summer Flowers and Planters	\$ 4,750.00
Total	\$ 25,000.00

2025 Overnight Stay/Visitor Numbers	2025 Estimate	2025 Actual	Methodology
Overall attendance at your activities (Halloween, Fall Crawl, Tree Lighting, Art Festival)	1,000,000	1,000,000	Estimate only
Number of people who travel more than 50 miles for your event/activity/facility	600,000	600,000	Estimate only
Of the people who travel more than 50 miles, the number of people who travel from another country or state.	300,000	300,000	Estimate only
Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.	100,000	100,000	Estimate only
Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed-breakfast, RV park, in the unincorporated Clallam County area.	80,000	80,000	Estimate only
Number of paid lodging room nights resulting from your event/activity/facility.	150,000	150,000	Estimate only
Did folks attending the event mostly stay in the County or City	75% City 25% County	75% City 25% County	Estimate only

These funds were very helpful in getting our new organization up and going. As we enter Main Street, we will have a sustainable funding source moving forward.

We view the Waterfront District as a new organization that is working with other organizations in the broader community to amplify both messaging and activities to increase visitation to Clallam County.

We spent all of our funds.

Thank you,



Sam Grello, Executive Director

Port Angeles Waterfront District



THE DUNGENESS CRAB FESTIVAL

✉ rose@crabfestival.org

☎ (360) 504-6233

The Dungeness Crab Festival
PO Box 2403
Port Angeles WA 98362

Re: 2025 Lodging Tax Reimbursement Request

Amount awarded: \$55,000
Amount requested: \$55,000

List of payments made in approved categories:

CATEGORY	BUSINESS	DESCRIPTION	AMOUNT PAID
Operations: Security/EMS	Norpoint Industries LLC	Weekend security and on-site medical	\$8,500.00
Operations: Stages	R90 Lighting	Lighting for stages and tent	\$19,040.08
Sanitation	Bill's Plumbing	Sanikans, hand wash stations, gray water tanks	\$7,275.00
Operations: Infrastructure	Grand Event Rentals	Renting event tents, tables, chairs, banner kits, pipe and drape	\$37,963.61
Insurance	Callis & Associates	Event insurance	\$6,866.00
Sanitation	City of Port Angeles	Garbage service	\$2,429.67
Professional Fees: Accounting	Rinehart & Voyles	Year round accounting, including payroll, quarterlies, and federal filing	\$4,972.50
	TOTAL		\$87,046.86



THE DUNGENESS CRAB FESTIVAL

✉ rose@crabfestival.org

☎ 360) 504-6233

Clallam County Lodging Tax Summary

The 2025 Dungeness Crab Festival was held October 10–12 on the Port Angeles waterfront and welcomed approximately 8–9,000 attendees over the three-day event. Attendance was down from initial projections, largely due to discomfort with national politics and a notable decrease in participation from our Canadian audience, which has historically been a strong visitor segment. Despite losing several thousand anticipated guests, the festival performed well both financially and logistically, meeting core revenue goals and delivering a safe, well-run community event.

Operationally, 2025 represented a year of refinement and stabilization. The festival worked with many of the same contractors, vendors, and partners as in 2024, allowing the event to benefit from established relationships, shared institutional knowledge, and clearer expectations across all teams. While 2024 required a great deal of real-time problem solving and adjustment, 2025 focused on dialing in systems, improving internal processes, and continuing to build a reliable and experienced event crew. These efforts resulted in smoother operations, improved communication, and a stronger overall experience for attendees, vendors, and volunteers.

The festival sold more than 4,000 crab dinners for the event, with over 1,200 dinners purchased by attendees traveling from 50 miles away or more. Post-event audience surveys showed that CrabFest attracted visitors from 41 of the 50 United States, demonstrating its continued reach as a regional and national destination event. Based on geo-fence reports, audience survey data, and post-event analysis, we estimate that the 2025 Dungeness Crab Festival generated approximately 450 paid lodging room nights in unincorporated Clallam County over the three-day weekend. This estimate reflects a conservative adjustment from initial projections due to lower-than-expected attendance and reduced international travel, and aligns with lodging data previously reported within city limits.

2025 Clallam County LTAC Funding Report
Squatchcon Comic & Arts Convention / GOPA LLC

Squatchcon Comic & Arts Convention is a four-day cosplay, fan culture, comics, and gaming event taking place annually in Port Angeles, Washington. Our organization applied for and received Clallam County LTAC funding for the first time to support our 2025 convention which took place April 10-13th.

Our funding request was for \$10,000 to support special guests and featured entertainment at Squatchcon, in the hopes that advertising higher profile guests would support out of area ticket sales.

With the support of Clallam County, we were able to invite several high profile guests to join us at the convention as well as provide high-quality entertainment. Our largest profile guests were master Disney animators Mike and Patty Peraza, whose work shaped much of the art direction and animation Disney produced during their "renaissance" period in the 90s and 00s.

We believe that the benefit of these funds for this purpose is evident: Squatchcon saw a 21.8% total increase in attendance and a 20.5% increase in attendance of guests from 50+ miles away. **However, most significantly, our post-event surveys and hotel discount code usages indicated that the total number of paid lodging nights increased 271% from 70 in 2024 to 260 in 2025.**

We believe this statistic to be direct evidence of increased interest in our event due to higher profile guests and entertainment and look forward to expanding on this success in 2026.

GUEST FEES	VENDOR	EXPENSE	NOTES
	Blake McCabe	\$679.39	Entertainment
	Laura Newman	\$1,200.00	Entertainment - Abracadabra Trip
	Brandon Maynard	\$400.00	Entertainment - DJ
	Donna Barr	\$500.00	Appearance Fee
	Roberta Gregory	\$500.00	Appearance Fee
	Georgia Johnson	\$300.00	Special guest support
	Redline Laser Tag	\$1,750.00	Entertainment (Free Laser Tag Fri/Sat)
	Mike & Patty Peraza	\$2,400.00	Appearance Fee
	TOTAL	\$7,729.39	
FLIGHTS & LODGING	VENDOR	EXPENSE	NOTES

	Red Lion	\$110.49	Blake McCabe Hotel
	Red Lion	\$120.61	Arthur Frey Hotel (Mando Mercs)
	Red Lion	\$219.58	Del Yi Hotel (Mando Mercs)
	Red Lion	\$219.58	Scott Kennedy Hotel (Mando Mercs)
	Red Lion	\$329.37	Donna Barr / Roberta Gregory Hotel
	Red Lion	\$429.18	Mike & Patty Peraza Hotel
	Alaska Air	\$147.96	Airfare Mike & Patty Peraza
	Alaska Air	\$713.18	Airfare Mike & Patty Peraza
	TOTAL	\$2,289.95	

Total recorded: \$10,019.34

We did not have any unspent funds.

2025 Overnight Stay/Visitor Numbers	2025 Estimate	2025 Actual	Methodology
Overall attendance at your activities (Halloween, Fall Crawl, Tree Lighting, Art Festival)	1500	1050	Direct count (ticket sales)
Number of people who travel more than 50 miles for your event/activity/facility	400	276	Direct count (ticket sales)
Of the people who travel more than 50 miles, the number of people who travel from another country or state.	75	43	Direct count (ticket sales, zip codes)
Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.	300	80*	Informal Survey / Structured Estimate (post-event survey and hotel codes)
Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed-breakfast, RV park, in the unincorporated Clallam County area.	200	60*	Informal Survey / Structured Estimate (post-event survey and hotel codes)
Number of paid lodging room nights resulting from your event/activity/facility.	140	260*	Informal Survey / Structured

			Estimate (post-event survey and hotel codes)
Did folks attending the event mostly stay in the County or City	75% City 25% County	75% City 25% County	Informal Survey / Structured Estimate (post-event survey and hotel codes)

While we saw fewer total out of area guests than we predicted, we were surprised by how many out of town guests opted to stay 3+ nights overnight in Clallam County in 2025 versus previous years. We are seeing loyalty from both local and out of town guests, with an estimated 80% rate of return year over year.

What this communicated was a need to engage more deeply with the out of area guests who are already visiting to encourage word of mouth promotion and add-on guests, as well as consistent messaging in our target out-of-area networks (Olympia, Tacoma, Portland, etc.)



Concerts on the Pier

2025 CLALLAM COUNTY LODGING TAX FUND EVENT FINAL REPORT AND EVENT RECAP

Grant amount: \$11,000

Page	Invoicer	Description	Payment Type	Amount
1	Wild Rumors	Artist Fees	Check	\$3,000
1	TribU2	Artist Fees	Check	\$3,000
2	JFFA	Production staff & contractors		\$5,000
Sum of funds spent				\$11,000
3	Director's Report			
4	Tourism Impact			

Account QuickReport

Concerts on the Pier

January-December, 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	FULL NAME	CLEARED	AMOUNT	BALANCE
SVCU Checking									
SVCU Checking	06/16/2025	Check	1032	Sterling Talent, Inc.	Tribu2 Concerts on the Pier August 13, 2025	SVCU Checking	Reconciled	-1,500.00	-1,500.00
SVCU Checking	07/02/2025	Check	1036	Wild Rumours		SVCU Checking	Reconciled	-3,300.00	-4,800.00
SVCU Checking	08/13/2025	Check	1043	Sterling Talent, Inc.	Tribu2 Concerts on the Pier August 13, 2025	SVCU Checking	Reconciled	-1,500.00	-6,300.00
Total for SVCU Checking								-\$6,300.00	
Artist Fee									
Artist Fee	06/16/2025	Check	1032	Sterling Talent, Inc.	Tribu2 - 50% Deposit	Artist Fee		1,500.00	1,500.00
Artist Fee	07/02/2025	Check	1036	Wild Rumours	July 2, 2025 - Concerts on the Pier	Artist Fee		3,000.00	4,500.00
Artist Fee	08/13/2025	Check	1043	Sterling Talent, Inc.	Final Payment	Artist Fee		1,500.00	6,000.00
Total for Artist Fee								\$6,000.00	
Accommodations									
Hospitality									
Hospitality	07/02/2025	Check	1036	Wild Rumours	Hospitality Buyout	Accommodations:Hospitality		300.00	300.00
Total for Hospitality								\$300.00	
Total for Accommodations with sub-accounts								\$300.00	
TOTAL								\$0.00	

Account QuickReport

Concerts on the Pier

June 1-August 31, 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	FULL NAME	CLEARED	AMOUNT	BALANCE
Production Cost									
Production Team									
Production Team	08/27/2025	Check	1061	JFFA	Installment of production fees for 10 concert series to cover staff and contracted event cost.	Production Cost:Production Team		8,000.00	8,000.00
Total for Production Team								\$8,000.00	
Total for Production Cost with sub-accounts								\$8,000.00	
TOTAL								\$8,000.00	

Director's Report & Impact Estimates

Concerts on the Pier is a free weekly summer concert series held on the Port Angeles City Pier from the end of June through the end of August. Created as a welcoming gathering place for both residents and visitors, the series offers professionally produced live music in a highly visible waterfront setting that reflects the character and hospitality of Port Angeles. The 2025 season featured 10 Wednesday evening concerts with a mix of national touring artists and regional favorites, providing a consistent midweek attraction during peak tourism months.

The total cost of the 2025 season was approximately \$63,200, with major expenses including artist fees, professional sound services, and production staffing. Support from County LTAC Funds allowed us to significantly impact the quality of events and as a result, we drew strong crowds every week, even in inclement weather.

Overall attendance for the 2025 season was estimated at approximately 8,000 people. While the concerts serve the local community, they also continue to attract visitors from beyond the immediate area. An estimated 1,000 attendees traveled more than 50 miles to attend, and approximately 650 attendees came from out of state or another country. For many visitors, Concerts on the Pier became a central part of a broader trip that included dining, outdoor recreation, and exploration of the region.

Overnight visitation connected to the series further demonstrates its tourism impact. Approximately 350 attendees stayed in paid overnight accommodations, while an estimated 300 stayed with friends or family. Using conservative assumptions of four or more occupants per room, the series generated approximately 160 paid lodging room nights. While modest on a per-event basis, the cumulative impact of a recurring weekly series encourages longer stays, repeat visits, and deeper engagement with the community.

Attendance and tourism data were calculated using structured estimation methods, including entrance and spot counts, concession sales data, and informal audience surveying. Travel distance and lodging information were gathered through attendee conversations and conservative assumptions to ensure accuracy.

Overall, the 2025 Concerts on the Pier season strengthened community connection while welcoming visitors into a shared, accessible experience. By pairing free, high-quality live music with improved visitor-focused marketing tools, the series continues to support Port Angeles as a vibrant and inviting destination on the Olympic Peninsula.

Tourism Impact:

Number of attendees: 8000

Number of tourists from 50+ miles: 1000

Number of overnight tourists in paid accommodations: 700

Number of overnight tourists in unpaid accommodations: 150

Number from another state/country: 650

Number of room nights generated: 160

We use structured estimates based on Entrance counts, concessions receipts, interviews, and spot counts throughout the event.



Clallam Bay Slip Point Lighthouse Keepers

P.O. Box 43

Clallam Bay, WA 98326

slippointlighthousekeepers@gmail.com

Sarah 360-775-4261

Debra 360-406-1218

Lodging Tax Annual Report for 2025

February 5, 2026

Dear Lodging Tax Advisory Committee:

All of us in our group are extremely grateful for your generous award of \$10,000 to support startup and website development for our nonprofit.

While it did take us some time to fully build the website, we officially went live on December 31, 2025. With your support we have been able to create slippointlighthouse.org, obtain professional banners and brochures for display at public events, and cover essential startup expenses that have allowed us to establish a strong foundation for our work.

The website includes a visitor information section highlighting lodging and restaurant options in the surrounding area, which we believe will generate future interest in both the Slip Point Lighthouse project and the local community. At this early stage, it is difficult to estimate how many visitors, if any, this effort has attracted so far, but we are confident it will serve as a long-term resource and outreach tool.

That said, we have already generated some travel to the area through our regular hosting of monthly meetings and strategy sessions, which brought participants from Port Angeles and Sequim to the Sekiu Community Center. These gatherings have helped build awareness, engagement, and momentum around our mission.

Your investment directly supports our effort to safeguard the historic treasure that is the Slip Point property and the keepers house. We deeply appreciate your confidence in our work. Thank you for helping us take the steps in preserving this remarkable site for future generations.

The following is a breakdown of how we used the money from this award:

Lodging Tax Expenditure	Amount Spent	
Website	5300.00	
Domaine Fee	60.00	
Merchandise	2316.12	
Business Insurance	518.00	2 years
Pro Zoom	347.30	2 years
Professional Banners	280.00	
Business Licensing Fees	452.00	
Misc. Hard Drive and Ink/Printing Fees	526.00	
Reimbursement Home Show/ Mariner Expo Expenses	210.00	
Total Expenditures	\$10,009.42	

Sincerely,
Debra Boynton -Treasurer



2025 CLALLAM COUNTY LODGING TAX FUND EVENT FINAL REPORT AND EVENT RECAP

Grant amount: \$40,000

Page	Description	Payment Type	Amount
1	Breakdown of Award		0
2-3	Expenses	Various	\$40000
Sum of funds spent			\$40,000
4	Director's Report		
5	Tourism Impact		

2025 County LTAC Expenses

Community/Youth	\$5,000.00
Kaydee Ciarlo	\$1,000.00
Mary Shamp	\$440.00
Dan Sullivan	\$440.00
Equipment (partial)	\$710.09
Supplies	\$2,409.91
Community Stage	\$7,500.00
i///u	\$1,000.00
LadyCouch	\$2,500.00
Virginia Louise	\$1,200.00
TapWater	\$2,800.00
GeoFencing	\$2,500.00
Sound Publishing	\$2,500.00
Operations	\$8,000.00
T&C Tunz	\$8,000.00
Artist Fees	\$12,000.00
Victims of Love	\$3,500.00
Brothers Comatose	\$6,000.00
Halie Loren	\$2,500.00
Vendor Recruitment	\$5,000.00
Rose Thompson	\$3,500.00
ZAPP Software	\$1,425.00
Brightlight Solutions	\$75.00

Juan de Fuca Foundation of the Arts

Type		Status		Delivery Method		Date	Customer
		All statuses		Any		All	All
Date	Type	No.	From / To	Memo		Amount	Status
6/23/25	Check	9827	Mary Shamp			\$440.00 (Total expense : \$440.00)	Paid
6/9/25	Check	9819	Sound Publishing Inc.	Invoice #8168419 Account #****2649		\$2,500.00 (Total expense : \$4,405.00)	Paid
6/9/25	Check	9817	Emily Volz	Festival 2025		\$103.44 (Total expense : \$196.94)	Paid
6/9/25	Check	9815	Kari Chance	Reimbursement for Juan de Fuca Create purchases		\$260.72 (Total expense : \$480.72)	Paid
6/2/25	Check	9797	Kathryn Ciarlo			\$1,000.00 (Total expense : \$1,135.39)	Paid
6/2/25	Check	9796	T&C Tunz Sound	Invoice # 25-1050		\$8,000.00 (Total expense : \$9,950.00)	Paid
6/2/25	Check	9795	Dan Sullivan			\$440.00 (Total expense : \$440.00)	Paid
6/2/25	Check	9793	Primrose Dixon			\$3,500.00 (Total expense : \$3,500.00)	Paid
5/25/25	Check	9776	TapWater			\$2,800.00 (Total expense : \$2,800.00)	Paid
5/25/25	Check	9775	Virginia Louise Haladyna			\$1,200.00 (Total expense : \$1,200.00)	Paid
5/25/25	Check	9765	Hallie Loren Gallo			\$2,500.00 (Total expense : \$2,500.00)	Paid
5/25/25	Check	9762	LadyCouch LLC			\$2,500.00 (Total expense : \$2,500.00)	Paid
5/24/25	Check	9742	i///u - Julio Estrada			\$1,000.00 (Total expense : \$1,000.00)	Paid
5/24/25	Check	9731	The Brothers Comatose			\$6,000.00 (Total expense : \$6,000.00)	Paid
5/23/25	Expenditure		Amazon.com	Juan de Fuca Create		\$43.55	Paid
5/23/25	Check	9725	Victims of Love			\$3,500.00 (Total expense : \$4,000.00)	Paid
5/22/25	Expenditure		Amazon.com	Juan de Fuca Create		\$36.34	Paid
5/22/25	Expenditure		Amazon.com	Juan de Fuca Create		\$61.95	Paid
5/19/25	Expenditure		Michael's			\$62.26	Paid
5/14/25	Expenditure		Amazon.com	Juan de Fuca Create		\$70.74	Paid
5/14/25	Expenditure		Printastic			\$1,086.00	Paid
5/11/25	Expenditure		Amazon.com	Juan de Fuca Create		\$457.51	Paid
4/29/25	Expenditure		Amazon.com	2x 10'x20' tents		\$846.94	Paid
4/27/25	Expenditure		Amazon.com	Juan de Fuca Create		\$9.79	Paid
4/23/25	Expenditure		Michael's			\$47.95	Paid
4/7/25	Check	ACH	Bright Light Solutions	Social Media; Invoice 2351		\$75.00 (Total expense : \$1,800.00)	Paid
3/18/25	Expenditure		Amazon.com	Kids Zone		\$17.96	Paid

Date	Type	No.	From / To	Memo	Amount	Status
3/18/25	Expenditure		Amazon.com	Kids Zone	\$144.09	Paid
3/10/25	Check	9706	Party Hats Entertainment		\$400.00	Paid
					(Total expense : \$875.00)	
3/6/25	Expenditure		Temu		\$11.60	Paid
2/20/25	Expenditure		Amazon.com		\$18.50	Paid
2/20/25	Expenditure		Amazon.com		\$369.85	Paid
2/19/25	Expenditure		Amazon.com		\$43.54	Paid
2/17/25	Expenditure		Amazon.com		\$216.62	Paid
1/10/25	Expenditure		Zapp		\$1,425.00	Paid

1-35 of 35

Director's Narrative & Impact Estimates

Support from the Clallam County LTAC grant helped the 2025 Juan de Fuca Festival build on what already works while building and growing our reach. Those funds allowed us to strengthen programming, maintain high production standards, expand free offerings, and better understand visitor behavior, all in ways that supported longer stays and increased overnight visits.

Planning focused on dialing in the details. From artist booking and production logistics to volunteer coordination and partner communication, the goal was a smooth, cohesive experience across the festival.. Strong collaboration with City of Port Angeles departments and local partners helped everything run efficiently while supporting continued growth.

Attendance topped 8,000, with a healthy mix of returning fans and new faces. Using geofencing data alongside ticket and comp information gave us a clearer picture of where people were coming from and how they engaged with the event. While Canadian attendance was still lower than in some previous years, the 2025 lineup and street fair drew new regional audiences, including nearly 1,000 attendees from out of state or another country.

Free programming played a bigger role in 2025 and paid off in a noticeable way. Higher-caliber performers on free stages and expanded youth and community activities kept people on site longer and created a more lively, welcoming atmosphere throughout the weekend. These offerings made it easier for families and visitors to fully enjoy the festival while encouraging multi-day participation.

Tourism impact remained strong. About 1,500 attendees stayed overnight in paid accommodations, with another 700 staying with friends, family, or camping. Altogether, the festival generated an estimated 450 paid room nights, delivering real value to local lodging partners and the broader hospitality sector.

We also made smart investments behind the scenes. Improved data collection sharpened our ability to track impact and plan ahead, while new evergreen videos and short-form content captured the energy of the weekend and will continue to support artist recruitment and future ticket sales.

Overall, the 2025 LTAC funding helped the 2025 Juan de Fuca Festival feel stronger, more accessible, and more impactful. The event continues to be a reliable driver for arts, tourism, and economic activity on the North Olympic Peninsula, and we're well positioned to keep building from here.

Tourism Impact:

Number of attendees: 8019

Number of tourists from 50+ miles: 2534

Number of overnight tourists in paid accommodations: 1500

Number of overnight tourists in unpaid accommodations: 700

Number from another state/country: 959

Number of room nights generated: 450

We use structured estimates based on geofencing data for our main campus (Vern Burton) and ticket sales data.

Olympic Peninsula Rowing Association

Original Request: \$15,000 awarded

Event: Port Angeles Coastal Rowing Series

Consisting of:

- Lake Sutherland Regatta March 3, 2025
- Port Angeles Beach Sprint Regatta July 27, 2025
- Port Angeles Coastal Endurance Regatta October 19, 2025

Attendance:

- Overall attendance: 151 (150 predicted)
- Number of folks who traveled more than 50 miles: 107 (90 predicted)
- Number of folks who traveled more the 50 miles who traveled from another country or state: 4 (15 predicted)
- Number of folks who traveled more than 50 miles who stayed overnight in the unincorporated Clallam County area: 60 (60 predicted)
- Number of folks who stayed overnight in paid accommodations e.g., hotel, motel, B&B, RV Parks in the unincorporated Clallam County area: 60 (60 predicted)
- Number of paid lodging room nights resulting from your event/activity: 59 (40 predicted)
- Estimated number of overnight stays: 60 (60 predicted)
- Did folks attending the event mostly stay in the County or City? In the City

Comments:

In general, numbers were very close to what was predicted. We had less from out of state, partly because in our first year we depended heavily on a handful of Canadians to teach us how to do the event and they came down that first year to be helpful. Opposition to the US tariff policy also likely dissuaded some Canadians from coming. A group from Lake Oswego, OR that has come to the Beach Sprint in each of our previous years did not make the trip this time.

How it went:

The Lake Sutherland Regatta was cold and windy from the east, and since the dock at the boat ramp is too high off the water to launch rowing boats from, we “beach launched” from the Fisher Cove Campsite on the west end of the lake. Unfortunately that area gets the brunt of the east wind, and the March water level is high enough to get people wet at least up to their knees. Furthermore, the racecourse was set up to go between Maple Grove and

the boat ramp, so it was a long row to the start line. Fortunately the out-of-town people that attended were expecting a pretty adventurous outing, but for future Lake Sutherland events we now have a low-freeboard floating dock that will enable everyone to launch from the boat ramp area.

The Beach Sprint Regatta continues to increase in popularity and this year we added an electronic timing system that matches what people have seen at high-level events. That system allows us to incorporate an age-based handicap system, so older rowers get a calculated head start when they duel against younger competitors. We also added racing in quads, which allows more people to participate. Besides Port Angeles, Beach Sprint regattas have been held in Victoria, Vancouver, and now Seattle, and the organizers have been working on creating a series. Direct marketing is getting easier since many of the same people participate year after year and help to spread the word at their local clubs.

Although we also did the Coastal Endurance Regatta in 2024, this year was the first time it has been part of the Sound Rowers series of races, which have a devoted following. Those people enjoyed the event and in the Sound Rowers annual meeting a few weeks after our regatta, several people who missed the race in 2025 said that they definitely wanted to be there in 2026.

Olympic Peninsula Rowing Association

Expenses					
Description	Category	Qty	Unit Price	Extended Price	
Boats					
Purchase of 4 coastal doubles over 5 years (4/5 of \$10000)	Event Operation (Non-ROW and Utility)	1	\$ 7,100.00	\$	7,100.00
Purchase of 4 coastal singles over 5 years (4/5 of \$8000)	Event Operation (Non-ROW and Utility)	1	\$ 7,100.00	\$	7,100.00
Shipping	Event Operation (Non-ROW and Utility)	1	\$ 3,000.00	\$	3,000.00
Purchase of 8 sets of oars over 3 years (8/5 of 1)	Event Operation (Non-ROW and Utility)	4	\$ 700.00	\$	2,800.00
Clinics & Marketing Trips					
Seattle (Golden Gardens Beach Sprint)					
Gas	Marketing - Beyond 50 miles	1	\$ 118.07	\$	118.07
Tacoma Narrows Bridge Toll	Marketing - Beyond 50 miles	1	\$ 8.25	\$	8.25
Races					
Lake Sutherland Regatta 4/12/25					
Referees & VIPs (announcer, etc.)					
Travel	Business Operation (Office and Personnel)	1	\$ 391.16	\$	391.16
Volunteer lunches	Business Operation (Office and Personnel)	1	\$ 250.00	\$	250.00
WDFW Boat Ramp Permit	Business Operation (Office and Personnel)	1	\$ 150.00	\$	150.00
Fisher Cove camping reservation	Business Operation (Office and Personnel)	2	\$ 100.00	\$	200.00
Sanikan	Event Operation (Non-ROW and Utility)	1	\$ 200.00	\$	200.00
Event day gas	Event Operation (Non-ROW and Utility)	1	\$ 35.49	\$	35.49
Regatta Central fees	Marketing - Website	1	\$ 125.94	\$	125.94
Beach Sprint 7/27/2025					
Referees & VIPs (announcer, etc.)					
Hotel Rooms	Business Operation (Office and Personnel)	1	\$ 1,990.65	\$	1,990.65
Travel	Business Operation (Office and Personnel)	1	\$ 1,639.00	\$	1,639.00
Timing system-personnel (CrewTimer)	Business Operation (Office and Personnel)	1	\$ 225.07	\$	225.07
Volunteer lunches	Business Operation (Office and Personnel)	1	\$ 280.00	\$	280.00
Overnight Security	Business Operation (Office and Personnel)	1	\$ 240.00	\$	240.00
Timing system-online (Regatta Master)	Marketing - Website	1	\$ 93.20	\$	93.20
Event day gas	Event Operation (Non-ROW and Utility)	1	\$ 100.95	\$	100.95
Regatta Central fees	Marketing - Website	1	\$ 236.21	\$	236.21
Medals	Event Operation (Non-ROW and Utility)	1	\$ 143.75	\$	143.75
Port Angeles Coastal Regatta (10/19/2025)					
Sound Rowers for Insurance & Ribbons	Event Operation (Non-ROW and Utility)	1	\$ 220.96	\$	220.96
Volunteer lunches	Business Operation (Office and Personnel)	1	\$ 339.67	\$	339.67
Event day gas	Event Operation (Non-ROW and Utility)	1	\$ 58.22	\$	58.22
Regatta Central fees	Marketing - Website	1	\$ 31.13	\$	31.13
Webscorer fees	Marketing - Website	1	\$ 22.85	\$	22.85
Budgeted Cost by Type					
Marketing - Local				\$	-
Marketing - Beyond 50 miles				\$	126.32
Marketing - Website				\$	509.33
Event SWAG				\$	-
Business Operation (Office and Personnel)				\$	5,705.55
Event Operation (Non-ROW and Utility)				\$	13,659.37
ROW and Utility Requirements				\$	-
Other (Describe):				\$	-
Total Expenses				\$	20,000.57

Forks Chamber of Commerce LTAC - 2025 Funding Request Report

Forks Chamber of Commerce applied for and was awarded \$40,000 for Organizational and production costs for the Forever Twilight in Forks Festival.

We spent the funds on lodging in unincorporated Clallam County for special guests, and various rentals including tents, chairs, tables, and other various rentals and the labor involved with those rentals, all going to local vendors.

We have free events and ticketed events including breakfast, dinner, luncheon, two parties, bazaar, author event, and others which require a variety of tables, chairs, lights, decorations, and more. Our vendors are local to Forks and supply everything we need.

We had almost 3000 people join us during the weekend, and many stayed 4-7 days in the Forks area and in unincorporated Clallam County. We had \$411,713.00 in ticket sales, lodging tax grants, and sponsors to fund the event.

We also recorded the busiest September in our history with 10,135 people signing the Visitor Center guest book which is up over 3% from last year which set a record.

Please see our expenses on page 2 and our visitor estimated visitors on page 3.

Thank you for giving us the opportunity to apply for these lodging tax funds and for awarding them. The purpose of our event is to put heads in beds and boost our local economy. This event has helped to strengthen our tourism season at the time when things are falling off (after Labor Day).

This is our budget breakdown:

	Forever Twilight in Forks Festival	
	Admin	21,756.62
	Castmembers (travel, lodging, etc.)	24,267.59
	Event - Paint & Graze	3,180.00
	Event Decorating / Rentals	40,718.98
	Event Decorating / Rentals (Tents)	15,747.00
	Event Food / Beverages / Liquor License	
	Friday Breakfast	6,000.00
	Bella Italia	15,232.48
	Friday Night	8,688.00
	Saturday Night	9,231.00
	Sunday Brunch	10,846.43
	Other (including Cooking Class, Sunday Supper)	6,403.20
	Meet and Mingle	2,070.38
	Event Music / DJ Saturday Night	2,111.46
	Event Parking	100.00
	Event Venue Rental & Cleaning (RAC)	5,099.09
	Event Venue Rental (others)	15,246.50
	Event Venue Bathroom Trailer	4,476.95
	ICN Office Space	3,311.54
	Insurance	1,406.63
	Misc./Sk/Shuttle Services	9,020.93
	Movie Licensing	510.00
	Paypal Fees	13,048.97
	Photobooth/Photography	3,501.86
	Photos	4,153.95
	Prizes/Silent Auction items	1,106.81
	Security	2,150.00
	Special Guests	134,927.54
	Total Forever Twilight in Forks Festival	\$ 364,313.91

As a direct result of your proposed tourism-related service, please provide:	2025 Estimate	2025 Actual	Methodology
a. Overall attendance at your event/activity/facility	2360	2981	Representative Survey
b. Number of people who travel more than 50 miles for your event/activity/facility	2289	2831	Representative Survey
c. Of the people who travel more than 50 miles, the number of people who travel from another country or state.	1648	2066	Representative Survey
d. Of the people who travel more than 50 miles, the number of people who stay overnight in the unincorporated Clallam County area.	869	1136	Representative Survey
e. Of the people staying overnight, the number of people who stay in PAID accommodations e.g. hotel, motel, bed-breakfast, RV park, in the unincorporated Clallam County area.	655	1022	Representative Survey
f. Number of paid lodging room nights resulting from your event/activity/facility.	750	800	Representative Survey

Respectfully submitted by Lissy Andros



director@forkswa.com

From: Quillayute River Resort <communications@resnexus.com>
Sent: Thursday, August 28, 2025 5:22 PM
To: director@forkswa.com
Subject: Quillayute River Resort - #174113



Quillayute River Resort
360.374.7447
www.QRiverResort.com
473 Mora Road
Forks, Washington 98331-9432

RESERVATION INFORMATION (#174113) - LISSY ANDROS

Lissy Andros
Forks Chamber of Commerce
P O BOX 1249
Forks, Washington 98331, United States
director@forkswa.com

360-374-2531
Estimated Arrival - --

Suite#3

\$1,453.00

Wed, Sep 10, 2025 — 2 Adults — \$299.00
Thu, Sep 11, 2025 — 2 Adults — \$285.00
Fri, Sep 12, 2025 — 2 Adults — \$285.00
Sat, Sep 13, 2025 — 2 Adults — \$285.00
Sun, Sep 14, 2025 — 2 Adults — \$299.00
➔ **Depart: Mon, Sep 15, 2025**

Event Space

\$0.00

Thu, Sep 11, 2025 — 30 Adults — \$0.00
Fri, Sep 12, 2025 — 30 Adults — \$0.00
Sat, Sep 13, 2025 — 30 Adults — \$0.00
➔ **Depart: Sun, Sep 14, 2025**

Suite#1

\$1,005.00

Thu, Sep 11, 2025 — 2 Adults — \$335.00
Fri, Sep 12, 2025 — 2 Adults — \$335.00
Sat, Sep 13, 2025 — 2 Adults — \$335.00
➔ **Depart: Sun, Sep 14, 2025**

Suite#2

\$855.00

Thu, Sep 11, 2025 — 2 Adults — \$285.00
Fri, Sep 12, 2025 — 2 Adults — \$285.00
Sat, Sep 13, 2025 — 2 Adults — \$285.00
➡ **Depart: Sun, Sep 14, 2025**

Suite#4

\$1,154.00

Thu, Sep 11, 2025 — 2 Adults — \$285.00
Fri, Sep 12, 2025 — 2 Adults — \$285.00
Sat, Sep 13, 2025 — 2 Adults — \$285.00
Sun, Sep 14, 2025 — 2 Adults — \$299.00
➡ **Depart: Mon, Sep 15, 2025**

Suite#5

\$855.00

Thu, Sep 11, 2025 — 2 Adults — \$285.00
Fri, Sep 12, 2025 — 2 Adults — \$285.00
Sat, Sep 13, 2025 — 2 Adults — \$285.00
➡ **Depart: Sun, Sep 14, 2025**

Suite#6

\$1,154.00

Thu, Sep 11, 2025 — 2 Adults — \$285.00
Fri, Sep 12, 2025 — 2 Adults — \$285.00
Sat, Sep 13, 2025 — 2 Adults — \$285.00
Sun, Sep 14, 2025 — 2 Adults — \$299.00
➡ **Depart: Mon, Sep 15, 2025**

Sub Total:	\$6,476.00
Lodging Tax:	\$129.52
state sales tax:	\$556.92
Tax Total:	\$686.44
Total:	\$7,162.44

PAYMENTS / DEPOSITS

1/10/2025	Check 15227	Lissy Andros	\$2,950.00
8/28/2025	VISA ...5605	Lissy Andros	\$4,212.44

Paid:	\$7,162.44
Due:	\$0.00

REPRINTED
Jerry's Small Engines
 Po Box 976
 Forks, Wa, 98331
 1051 Forks Ave South
 jerryssmallengines@hotmail.com
 360-374-2677

Bill To: Forks Chamber of Commerce
 Forks Chamber of Commerce
 Po Box 1249
 Forks, Wa 98331

Item #	Item Name	Item Description	Qty	Price	Ext Price	Tax
2398	RRR-20-11A-2hr	Chairs (folding)- 24 Hour Rental- RAC	210	\$1.50	\$315.00	T
6985	RRR-20-9E-24hr	20x40 Tent	6	\$1,100.00	\$6,600.00	T
6985	RRR-20-9E-24hr	20x20 Tent	1	\$900.00	\$900.00	T
4484	Labor	Labor	1	\$6,000.00	\$6,000.00	T
4543	RRR-MIS	10x10 Pop Up Tents- RAC	2	\$50.00	\$100.00	T
2401	RRR-20-14A-24hr	Round Tables 60"- 24 Hour Rental RAC	3	\$17.00	\$51.00	T
2405	RRR-20-18-A-24hr	Long Plastic 8ft Table- 24 Hour Rental RAC	10	\$9.00	\$90.00	T
2402	RRR-20-14B-24hr	Round Table 36" (Tall)- 24 Hour Rental- RAC	11	\$17.00	\$187.00	T
4484	Labor	Night security guard Thursday and Friday	16	\$45.95	\$735.20	T
2399	RRR-20-12A-24hr	Chairs)Green- Plastic)- 24 Hour Rental-ROUND HOUSE 10th Next to small BLDG on right hand side of Round HOUSE	100	\$2.00	\$200.00	T
2405	RRR-20-18-A-24hr	Long Plastic 8ft Table- 24 Hour Rental ROUND HOUSE 10th	25	\$9.00	\$225.00	T
2401	RRR-20-14A-24hr	Round Tables 60"- 24 Hour Rental ROUND HOUSE 10th	16	\$17.00	\$272.00	T
2398	RRR-20-11A-2hr	Chairs (folding)- 24 Hour Rental ROUND HOUSE 10th	200	\$1.50	\$300.00	T
4585	DEL-10Y-Trailer	10 Yard Truck With Trailer	6	\$150.00	\$900.00	T

Subtotal: \$16,875.20

Local Sales Tax 8.6 % Tax: + \$1,451.27

RECEIPT TOTAL: \$18,326.47

Account: \$18,326.47

Signature _____
 I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Total Deposit Taken: \$0.00

Balance Outstanding: \$0.00

Previous Account Balance: \$0.00

Account Balance: \$18,326.47

director@forkswa.com

From: Jerry Leppell <jerryssmallengines@hotmail.com>
Sent: Thursday, September 25, 2025 9:56 AM
To: director@ForksWA.com
Subject: Twilight Rentals Invoice
Attachments: Twilight Rentals.pdf

Morning,
Jerry wanted me to e-mail this to you for the supplies that you rented for Twilight weekend.
Thanks,
Rebecca

You guys did an AMAZING job. I was talking to some ladies at Rialto beach on Sunday and they came from Italy and had an asbolute blast.

Jerry's Small Engines
1051 S Forks Ave
Po Box 976
Forks, WA 98331
360-374-2677
360-640-1849

Kim's Creations and Tulle Shed

352 Ski Drive

Forks, WA 98331 US

(360) 640-0777

kim@forksevents.com

www.kimscreationsandtulleshed.com



INVOICE

BILL TO
Chamber of Commerce

INVOICE 1741
DATE 08/01/2025
TERMS Date on Contract
DUE DATE 10/29/2025

ACTIVITY	QTY	RATE	AMOUNT
Supplies trailers, fuel, Ladders, tape, fishing line, tool kit, clamps, batteries, zipties, garbage bags, command strips, misc supplies, spot lights for alley	1	1,300.00	1,300.00
Day Of Package - Forks minimum package for Day of Coordination and Planning Services	1	700.00	700.00
Planning Kim's time planning, meetings, ordering, loading trailers, unloading trailers	36	55.00	1,980.00
Planning Assistant's time planning, meetings, loading trailers, unloading trailers	6	40.00	240.00
Decorating	17.50	22.00	385.00
Decorating	161	30.00	4,830.00
Decorating	36.75	35.00	1,286.25
Decorating	161.50	40.00	6,460.00
Decorating	93	55.00	5,115.00

LABOR & SUPPLIES

SUBTOTAL 22,296.25

TAX (8.6%) 0.00

TOTAL 22,296.25

PAYMENT 22,296.25

BALANCE DUE \$0.00
PAID

\$14,511.09 Clallam Co.
\$ 2475.00 City of Forks



Clallam County LTAC Grant Progress Report 2025

Date: Jan 28, 2026

Organization: Port Angeles Fine Arts Center

Grant Amount: \$30,000

Scope of Work:

The Port Angeles Fine Arts Center received supportive funds to operate a series of seasonal art festivals and special events based in Webster's Woods Sculpture Park. These festivals and their related activities were Summertide Solstice Art Festival on June 14th, Celebration of Shadows Fall Festival on October 18th, and Wintertide Festival of Lights and Light Art Experience running from Nov 28th- Jan 4, 2026 with the festival on Dec 13th.

Grant funds were used to support event staffing/coordination, artists fees for sculpture, Summertide poetry artist stipends, and festival performer fees.

Summary of Work Accomplished:

Our total attendee number across our three festivals was 1705 attendees. This is up from 2024 numbers of 1337. While weather each year creates some fluctuation in attendance numbers, we are very proud of the success of 2025 and excited for growth as we look ahead to 2026. In 2025 we extended our audience reach, added additional partnerships, and expanded our activity offerings at each festival.

Each of our festivals and the artwork or poetry implemented as part of these events helped set the foundation for continued engagement in the park and gallery throughout the year. In 2025, 9155 attendees engaged with us at PAFAC for arts programming and education. We supported nearly 200 artists from around the region in exhibiting and selling their work through our gallery, gift store, Wintertide Makers Market, and Art Park. We additionally, welcomed 31,025 visits from around the world to Webster's Woods Sculpture Park with our peak day of visitation being on the day of the Wintertide Festival with 1079 park visits.

Weather continues to be a large consideration for us and one that annually impacts our overall attendance numbers. This year, we once again faced challenging weather for our fall festival but

had an incredibly lucky end to the year with a perfect weather window for Wintertide Festival. This led to our largest year of attendance yet for this event. It is our hope that our consistent response and ability to run an event in less-than-ideal weather by quickly adapting with tents, additional heating elements and moving elements under cover as needed, has grown our reputation as a safe and fun place to be- even in the rain. As we head into 2026, we feel confident about our ability to draw crowds regardless of weather.

1. Summertide Festival Recap

This year was our seventh year of the Summertide Solstice Art Festival, with 510 people in attendance. The Summertide Festival is designed to celebrate the kickoff of summer and the addition of new sculptures and poetry to Webster's Wood with an afternoon festival for all ages. The festival took place on Saturday, June 14th and included make and take art stations, the annual tradition of solstice crown making, live music with 3 separate acts on stage throughout the day, food and drink vendors, lawn games in our meadow, a live poetry cafe in the courtyard with our poetry in the park writers, and the roll out of our 2025 map with the newest sculptures and poems included.

This year we changed our process which has been to welcome an annual rotation of new outdoor art and instead selected 4 artworks that will remain permanently in the park. This includes two new sitting areas, an artistic backdrop for our future stage, and a bike rack at the entrance of the park.

Additionally, we added 18 new poems for our Poetry in the Park Program in partnership with Olympic Peninsula Authors. OPA annually juries a poetry call and selected poems are posted on signs throughout Webster's Woods. During Summertide, all selected poets are invited to provide a live reading of their poem.

2. Celebration of Shadows Fall Festival Recap

This year was our fifth annual Celebration of Shadows Fall Festival. We welcomed over 550 people to Webster's Woods for the fifth annual Celebration of Shadows Fall Festival on Saturday, October 18th. The festival included three pumpkin carving workshop sessions, a pumpkin carving contest, food and drink vendors, all ages spooky readings in the gallery, art and education stations, and four performances by HeHeHouse Productions in the Community Playhouse.

We sold 36 tickets to the Pumpkin Carving Workshops, welcomed 60 individual entries and 4 groups to the pumpkin contest, our volunteers marked 228 people in the gallery and 563 at the welcome table (recorded from 5:00PM-8:00PM). Our final event attendance of 563 is based on the number reported at the front entrance welcome table.

We welcomed back several partners and added a few new ones as well. The Port Angeles North Olympic Library System (NOLS) Youth Services Librarian read spooky stories in our decorated gallery, providing a fun and age-appropriate element for families and our youngest participants. The involvement of our neighbors and Uptown Arts District partners at the Community Playhouse allowed us to once again host our main performers on the playhouse stage- keeping the performers and audience warm and dry. The Playhouse also contributed a mask making activity station. Our new partners this year included Olympic Nature Experience and the Clallam Resilience Project who hosted shadow puppet making and resilience bracelet activity stations respectively.

Our shadow theater performance this year was by artists at HeHeHouse Productions. The show was specially created for this event and is described as “an original folktale about finding your way in the dark. With themes of resilience, bravery, grief and the balance between light and shadows. It is a story set within the Pacific Northwest, where the winter night is long and cold. Where we are reminded of the light we must create within ourselves in order to traverse the darkest days and once again find the sun.” Attendees were able to choose from four different showtimes.

Our pumpkin carving walk and contest included four categories for submissions, with four opportunities to win a prize in each category. While individual pumpkin entries were similar in number to last year, we did include three more group entries. Prizes were donated by local businesses and organizations, and our pumpkin contest judges included five local artists, three of which we’ve worked with as a part of the Uptown Arts District.

Wintertide Festivities Recap

We are incredibly proud of this year’s Wintertide programming that included the holiday Makers Market, Light Art Experience, and Wintertide Festival of Lights.

The Light Art Experience is a free attraction in Webster’s Woods Sculpture Park lit from 4-8pm nightly. The outdoor exhibition opened on November 28th and ran through January 4th, 2026. **In total we had 6,715 visits to Webster’s Woods Sculpture Park during that time, an average of 177 visits per day.**

The “Nature After Dark” outdoor installations included the return of thirteen favorite sculptures from past years and six new artworks. **The total of nineteen sculptures from ten artists marks our largest Light Art Experience yet.** Over the last five years, we have built this program through park trail improvements and sustained connections with artists. Returning artworks are generally moved to new sites in the park to keep the experience different each year.

The Makers Market attendance increased slightly from 1,390 visits in 2024 to 1,414 in 2025. The Makers Market showcased 33 artists and artisans from Clallam County. We also continued our extended evenings throughout the market. Each Friday, the gallery would stay open until

8pm for evening shopping and visitors could see the lights, shop, and then enjoy complimentary coffee and hot chocolate in our courtyard, complete with seating by our fire tables to warm up.

Additional Wintertide events included two mosaic lantern workshops hosted by artist Cherie LaPorte at the PAFAC and a collaboration with Olympic Coast Creative to host two ceramic lantern workshops under the instruction of artist Ariel Zimman.

Finally, 650* people attended our Wintertide Festival of Lights on December 13th. Returning attractions of the festival included hands-on art stations, live music, fire and glow performances, food and drink vendors, a community inspired lantern parade and temporary lighted works of art in addition to the currently featured light art in the park. New additions this year included Neon Brass Party Band and Sequim Acrobatics. Neon Brass Party, Fractal Phase, and Sequim Acrobatics all performed in our meadow, with Sequim Acrobatics incorporating smaller silhouettes throughout festival grounds as well.

*Attendance was calculated through welcome table tallies and ticket counts.

The 2025 festival was improved by our recent levelling of the meadow space. This provided flat ground for performers and our audience. We also found that the addition of Sequim Acrobatics added a new and exciting element for attendees. Overall, our staff are very pleased with the ease and flow of the event, and proud to report the largest attendance numbers for Wintertide to date.

Potential improvements include more permanent electric infrastructure to support the increase of light art and decorations throughout the park as well as designated performance stage (which is in our plans for capital improvements in 2026 and 2027). Additionally, in order to grow this event, we are in discussions about incorporating our parking lot as an additional programmed space to welcome larger numbers.

PORT ANGELES
FINE ARTS
CENTER

Staff Time \$10,000

	\$15,000 Artist's Commissions (sculpture+performance)
--	---

[illegible]

\$5000 Performing Artists

Grand Total	\$30,302.00
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Overview of Income and Expense for 2025 Festivals and Related Events:

2025 Festivals Budget					
Port Angeles Fine Arts Center					
	Summertime	Fall Festival	Wintertime	Total Festivals	CC LTAX
	2025 Budget	2025 Budget	2025 Budget	2026 Budget	
Ordinary Income/Expense					
Income					
Contributed Income					
4000- OPVB	\$ 2,710.84	\$ 2,416.72	\$ 4,872.44	\$ 10,000.00	
4000 - Government	\$ 12,710.00	\$ 10,000.00	\$ 10,000.00	\$ 32,710.00	30,000
4015 - Donations - individual	\$ 375.00	\$ 1,130.35	100	\$ 1,605.35	
4996- Investment Transfer					
Total Contributed Income	\$15,795.84	\$13,547.07	\$14,972.44	\$44,315.35	30000
Earned Income					
4520 - Gift Store Sales			\$ 33,600.00	\$ 33,600.00	
4510 Admissions			\$ 15,693.00	\$ 15,693.00	
4515 Event Sponsorships	\$ 1,500.00	\$ 3,000.00	\$ 13,500.00	\$ 18,000.00	
4530 - Workshop Registration	\$ 332.64	\$ 1,727.48	\$ 2,060.12		
Total Earned Income	\$1,500.00	\$3,332.64	\$64,520.48	\$69,353.12	
Total Income	\$17,295.84	\$16,879.71	\$79,492.92	\$113,668.47	
Expense					
Personnel Expenses					
5000 - Salaries	\$ 8,000.00	\$ 8,000.00	\$ 20,000.00	\$36,000.00	10000
Total Personnel Expenses					
Program and Operating Expenses					
6000 + 6004 - Artists Commission	\$ 11,500.00		\$ 28,712.91	\$ 40,212.91	15,000
6001 - Teaching Artists		\$ 270.00		\$ 270.00	
6002 - Performing Artists	\$ 2,200.00	\$ 800.00	\$ 7,350.00	\$ 10,350.00	5000
6003 - Artist Expenses			\$ 1,531.11	\$ 1,531.11	
6015 - Marketing & Advertising	\$ 3,170.84	\$ 2,725.52	\$ 6,202.87	\$ 12,099.23	
6035 - Program Supplies	\$ 1,919.46	\$ 1,664.66	\$ 4,013.54	\$ 7,597.66	
6040 - Venue Expenses	\$ 650.00	\$ 1,656.57	\$ 1,993.00	\$ 4,299.57	
6045 - Food and Bev			\$ 500.00	\$ 500.00	
7071- Park Maintenance	\$ 167.40				
7080- Utilities			\$ 139.69		
Total Program Expenses	\$27,607.70	\$15,116.75	\$70,443.12	\$112,860.48	30,000

North Olympic Baseball and Softball (NOBAS) requested Clallam County Lodging Tax funding to support the successful hosting of the 2025 Washington State Cal Ripken Tournament for the 9U, 10U, 11U, and 12U divisions, a highly anticipated annual four-day youth baseball event for families and teams from across Washington. As outlined in our original grant application, the tournament was intended to serve as a catalyst for increased tourism, overnight stays, and economic activity by drawing hundreds of out-of-town participants and spectators to the region.

Our original request focused on covering the total event budget of \$91,761. The budget was built with expenses that were essential to ensuring safe operations, quality facilities, coordinated programming, and strong community partnerships. Our organization was granted \$35,000 and we sought funding from other local and federal sources to subsidize the rest. There was no unspent funds from the County Lodging Tax award.

In 2025, NOBAS hosted the Northwest Washington Cal Ripken State Tournament, welcoming 31 teams and drawing an estimated 2,750 attendees. The majority of participants traveled from outside Clallam County, including teams from Ferndale, Lynden, Wenatchee, and Ephrata. Many families traveled hundreds of miles to participate, demonstrating the tournament's ability to attract visitors from well beyond the 50-mile radius. These families were introduced to the Olympic Peninsula, with many expressing interest in returning for future leisure travel.

The economic impact of the tournament was significant. Families stayed multiple nights to support their players, resulting in increased occupancy at hotels, rental properties, and campgrounds throughout the county. The Red Lion Port Angeles, the event's host hotel, was at full capacity, and the Clallam County Fairgrounds reached capacity for camping reservations. Many visitors arrived early for the opening ceremony and extended their stays after the tournament concluded, further increasing lodging revenue and visitor spending.

During the event, the Port Angeles Waterfront District and surrounding areas were visibly energized by visiting families who frequented local restaurants, shops, and attractions. This influx of visitors generated substantial economic activity and reinforced Clallam County's reputation as a welcoming destination for youth sports and family travel.

The tournament featured a highly successful opening ceremony in partnership with the Port Angeles Lefties at Civic Field. Teams were recognized on the field before attending a Lefties game, creating a memorable experience for young athletes and their families. This collaboration strengthened community ties and enhanced the overall visitor experience.

Games were hosted at Lincoln Park ballfields, which were maintained in excellent condition through partnership with the City of Port Angeles Parks and Recreation

Department. The high quality of the facilities was frequently noted in attendee feedback and contributed to the tournament's professional and organized atmosphere.

To ensure that visitor spending directly benefited local businesses, NOBAS partnered with several local food vendors, including Southern Nibble, Aloha Smoothies, Drake Pizza and Subs, and El Taco Loco. A local family-owned business also operated a merchandise booth, further supporting the local economy. Northwest Rotary supported operations by staffing concession stands and hosting an information booth, providing valuable visitor assistance throughout the event.

Feedback from attendees consistently praised the tournament's organization, the quality of the facilities, and the welcoming nature of the community. Many families noted that they had not previously considered the Olympic Peninsula as a travel destination and were now eager to return. This positive experience is expected to generate lasting word-of-mouth promotion and repeat visitation in future years.

The success of the 2025 tournament demonstrates that NOBAS effectively fulfilled the objectives outlined in its Lodging Tax funding request. The event increased tourism, boosted overnight accommodations, promoted local businesses, and strengthened partnerships across the community. Through strategic use of funding, strong collaboration, and thoughtful event planning, NOBAS delivered a high-quality tournament that produced meaningful economic and promotional benefits for Clallam County.

Overall attendance: 2750

Number of folks who traveled more than 50 miles: 1990

Number of folks who traveled more the 50 miles who traveled from another country or state: Unknown

Number of folks who traveled more than 50 miles who stayed overnight in the unincorporated Clallam County area: 1990

Number of folks who stayed overnight in paid accommodations e.g., hotel, motel, B&B, RV Parks in the unincorporated Clallam County area: 1990

Number of paid lodging room nights resulting from your event/activity: 8955

Estimated number of overnight stays: 8955

Did folks attending the event mostly stay in the County or City: We estimate that the majority of attendees stayed in the County, in locations next to Lincoln Park. There was attendees who stayed in the city, as Red Lion was a host hotel and was at capacity for the tournament, but did not have only tournament attendees registered.

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County LTAC Funding Expenses

Field Maintenance	\$ 2,436.68
Tournament Lodging	\$ 4,835.26
Tournament Mounds	\$ 17,670.74
Tournament Backstop	\$ 924.85
Tournament Bullpens	\$ 9,132.47
Total	\$ 35,000.00



January 29, 2026

Clallam County Lodging Tax Report

Port Angeles Winter Ice Village 2025 Grant

Thank you to the Clallam County Lodging Tax Committee and the Clallam County Board of Commissioners for the grant we received in 2025 to support the ongoing operations of an outdoor, covered ice skating rink in Port Angeles during the holiday season. Because of your support, we were able to provide this activity for an eighth season at low pricing rates that work for both our local population and visitors who we attract to Port Angeles. This grant enabled us to maintain the same prices for kids under 13 years old to skate as when we first opened in 2018 – only \$10 to skate all day, and \$15 if you're a teenager.

Each year, the Winter Ice Village has grown in popularity, while at the same time achieving an impressive percentage of participants who come to Port Angeles from outside of Clallam County to skate and enjoy the village. We are a unique activity in that we require waivers to be signed by anyone going on the ice, and that waiver collects each person's hometown zip code (not their full address). With the full list of zip codes, we can map where everyone has come from (see attached map). These are not estimates – they are actuals, as are the total number of skaters, which increased this year to 13,303 – which beat last year's record total, and nearly 21% of them came from outside of Clallam County (many of those staying overnight).

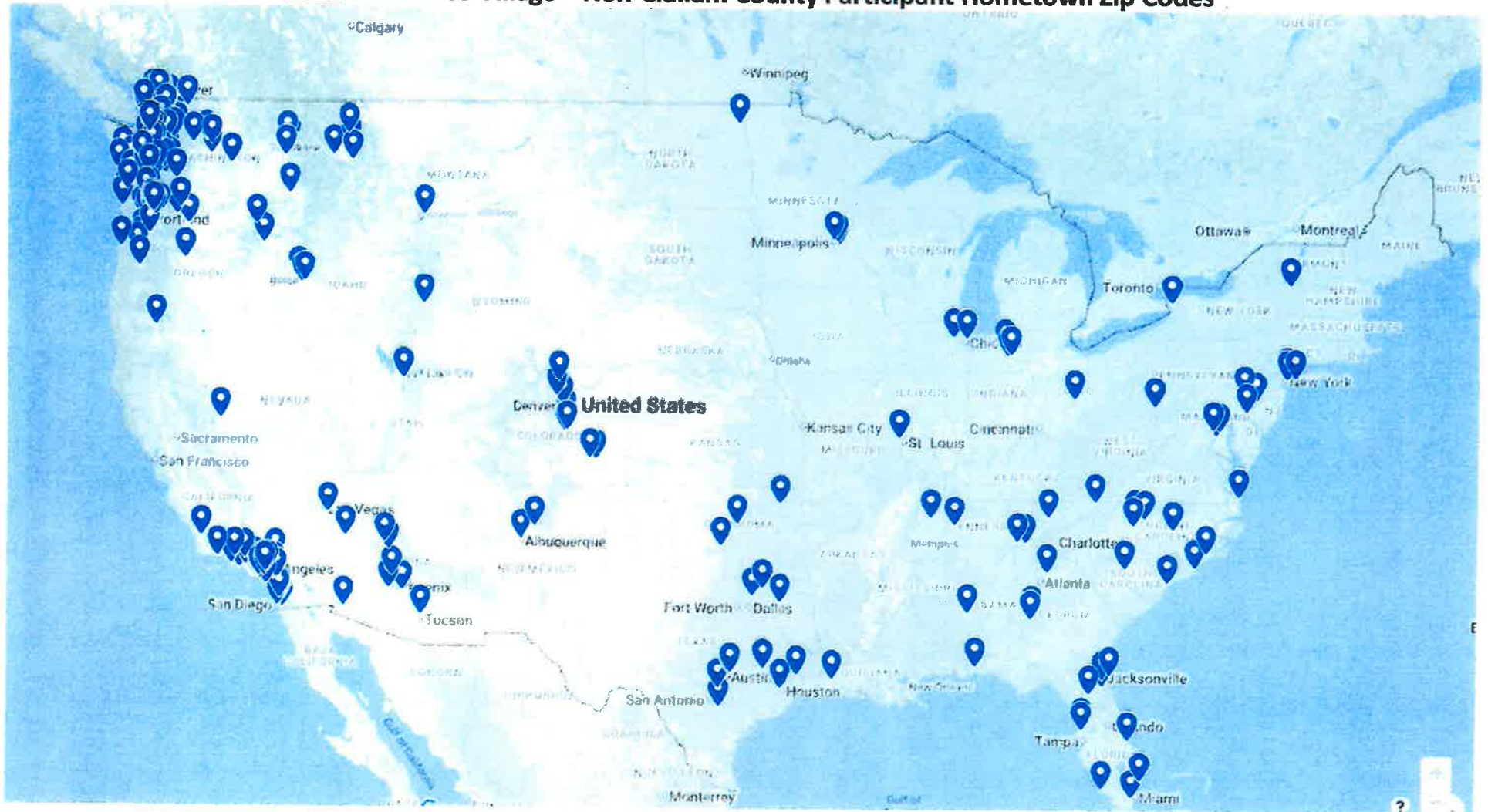
Inflation, however, has continued to make it difficult to keep our prices low. The costs of renting the chiller and shipping items up from Los Angeles that we need to make the ice, for example, have grown to nearly twice it cost us for our first ice rink season. So, the support of Clallam County Lodging Tax dollars has been critical in helping us purchase equipment that we now don't need to rent it, as well as for the past two year's operational costs. Frankly, without Clallam County LTAX support, providing the ice rink the past couple of years would have been financially very difficult, if not impossible.

Our entire county community and our local businesses who benefit greatly from the Port Angeles Winter Ice Village thank you very much for helping with these funds.

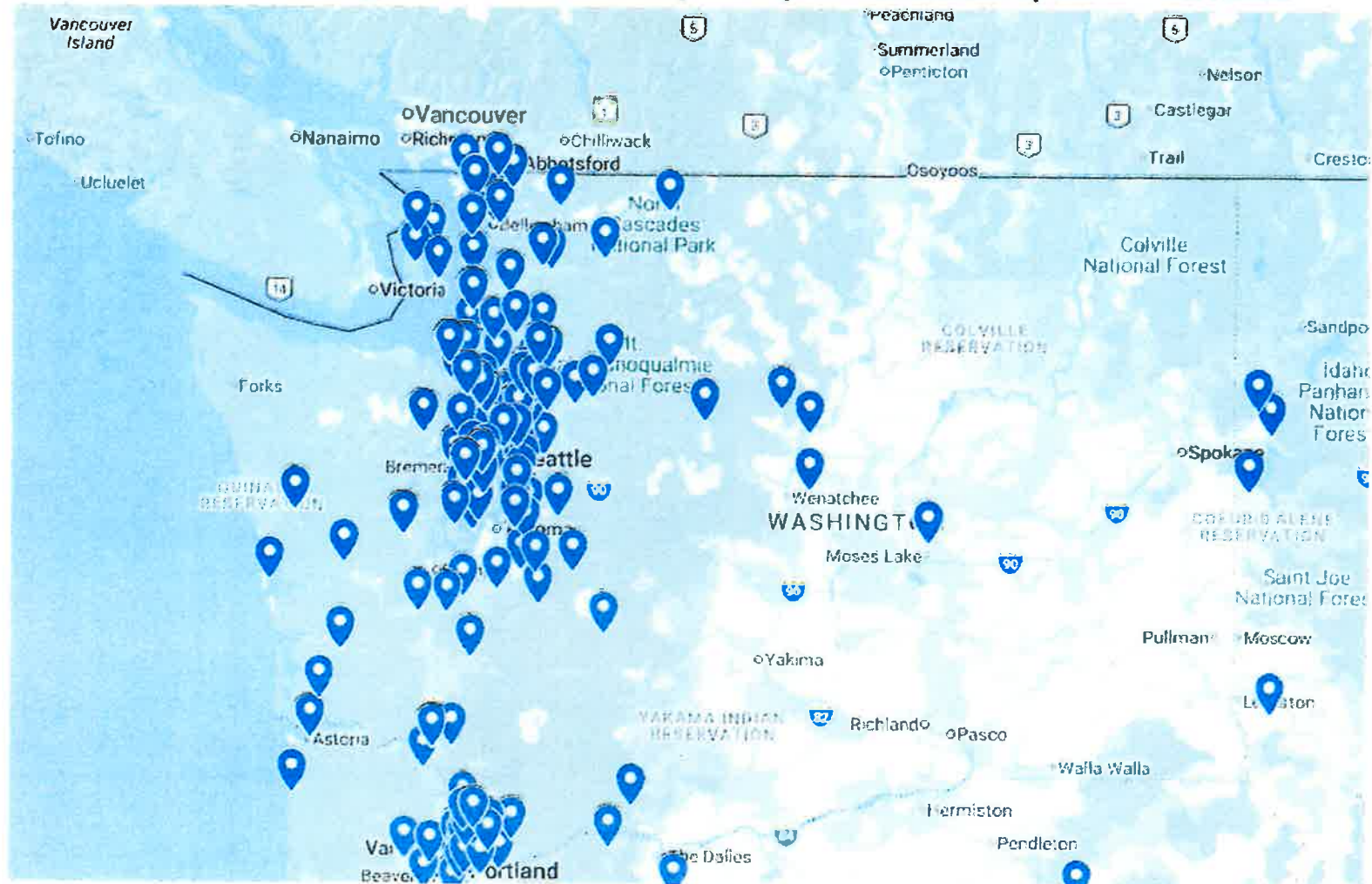
Sincerely,


Marc Abshire
Executive Director

2025 Winter Ice Village – Non-Clallam County Participant Hometown Zip Codes



2025 Winter Ice Village – Non-Clallam County Participant Hometown Zip Codes – WA State



FIELD ARTS & EVENTS HALL

Final Report: Clallam County Lodging Tax Advisory Committee (LTAC) Grant
Field Arts & Events Hall
January 2026

Field Arts & Events Hall (Field Hall) was awarded \$260,000 in Lodging Tax funding for FY25 to support the operation of a tourism-related facility that attracts visitors and enhances economic activity in Clallam County. These funds were utilized to align with the grant's objectives, ensuring increased overnight stays and strengthening the county's hospitality sector. Over the course of 2025, Field Hall continued its emergence as a regional conference and cultural destination, hosting a slate of high-impact events that drew visitors from across the Pacific Northwest, the United States, and Canada. The result has been measurable growth in attendance, overnight stays, and visitor spending, reinforcing Field Hall's role as a key driver of cultural tourism and economic vitality in Clallam County.

2025 Tourism-Impact Report

In 2025, Field Hall recorded substantial growth in attendance and visitor engagement compared to the prior year. Overall attendance at the facility reached 60,018. This represents a 22% increase from 2024.

Overnight stays in Clallam County rose to 8,916 from rental and performance audiences traveling more than 50 miles, with paid lodging room nights totaling 5,307 across the year. These figures reflect the direct impact of Field Hall's programming and marketing efforts in driving multi-night visits to the area, particularly during shoulder and off-peak seasons when local hotels typically see lower occupancy. Verified patron and client testimonials documented stays at the Red Lion Hotel, Quality Inn Uptown, Olympic Lodge, Port Angeles Inn, Super 8 by Wyndham, Holiday Inn Express, and a wide range of bed and breakfasts, Airbnb properties, RV parks and campgrounds throughout the unincorporated areas of the county.

Key Events & Achievements

Washington State Court Judges Conference

The Washington State Court Judges Conference was a defining moment for Field Hall in 2025 and a clear demonstration of the venue's capacity to host major statewide professional gatherings. The multi-day convening brought together legal professionals, court administrators, and judges from across Washington for several days of meetings and continuing education. The conference generated more than 540 room nights across multiple Port Angeles hotels, with significant additional spending on dining, retail, and local services. The event drove substantial revenue to the Red Lion Hotel and other lodging partners in Sequim, validating Field Hall's emerging role as a serious alternative to expensive Seattle-area conference venues. Feedback from conference attendees and organizers was overwhelmingly positive, and the partnership with regional lodging properties established a model for future statewide events.

New England Foundation for the Arts National Theater Project Convening

The New England Foundation for the Arts (NEFA) National Theater Project Convening represented a milestone achievement in attracting national, multi-day conferences to Clallam County. This five-day gathering brought arts professionals from across the United States to Port Angeles, with attendees traveling from states including New York, Massachusetts, Minnesota, California, and beyond. The convening generated more than 250 room nights at local lodging properties and produced significant ancillary spending on restaurants, transportation, and local attractions. Beyond the immediate economic impact, the event positioned Field Hall as a credible national venue for niche professional convenings and generated word-of-mouth promotion within the national arts and cultural sector. Attendee feedback emphasized the unique combination of world-class facilities, the natural beauty of the Olympic Peninsula, and the warm hospitality of the Port Angeles community.

Conference & Rentals Program

Beyond these flagship convenings, Field Hall hosted more than 140 rental events in 2025, including corporate meetings, multi-day retreats, destination weddings, nonprofit galas, and community celebrations. Corporate clients such as First Fed Bank, the Washington State Department of Ecology, and North Olympic Healthcare Network held multi-day gatherings that drew staff and members from across the state. Destination weddings continued to be a cornerstone of the rental program, with multiple weekend celebrations drawing extended families from Florida, Minnesota, Oregon, California, and British Columbia. Wedding parties typically booked blocks of rooms at the Red Lion, Quality Inn, and local Airbnbs, often staying three to five nights and combining the celebration with exploration of Olympic National Park and dining at local establishments such as Kokopelli Grill, Downriggers, and Sabai Thai. Professional event planners and corporate clients consistently described Field Hall as a “world-class venue on the peninsula,” citing its waterfront location, architectural distinction, and professional staff as deciding factors in choosing Port Angeles over urban competitors.

Field Hall Presents Performance Series

The Field Hall Presents performance series continued to attract cultural tourists from across the Pacific Northwest and beyond. Highlights of the 2025 season included American Ballet Theatre, Jim Messina, Cowboy Junkies, Paula Poundstone, MOMIX, Noche Flamenca, Silkroad Ensemble, Jennifer Thomas, and David “Dawg” Grisman’s 80th Birthday celebration. Verified patron testimonials from cities including Seattle, Bellevue, Bainbridge Island, Federal Way, Kent, Mount Vernon, Anacortes, Langley, Olympia, and Port Orchard repeatedly cited Field Hall performances as the primary reason for their trip. Audience members consistently reported staying overnight at local hotels, dining at downtown restaurants, and incorporating additional days of regional exploration into their visits. The David Grisman 80th Birthday concert in particular drew more than 20 percent of attendees from beyond a 50-mile radius, with patrons traveling from across Washington and Oregon for what was described as a once-in-a-lifetime event.

Field Hall continued to deepen partnerships with regional tourism stakeholders to strengthen Clallam County's appeal as a multi-day destination. Through the Greater Port Angeles Conference Committee (GPACC), co-founded by Field Hall's Director of Sales and Red Lion Hotel leadership, the venue worked collaboratively with lodging partners to develop room blocks, package offerings, and cross-promotional opportunities for major conferences and weddings. Partnerships with Black Ball Ferry Line continued to support cross-border tourism from Victoria and Vancouver, with Canadian visitors regularly attending performances as part of extended stays. Marketing collaborations with the Olympic Hiking Co., the Juan de Fuca Foundation for the Arts, and other local cultural and tourism organizations further reinforced the message that a visit to Field Hall is a gateway to the broader Olympic Peninsula experience.

Budget Impact

The FY25 LTAC grant funding was allocated to key operational areas to maximize tourism impact and ensure that Field Hall could continue to attract visitors from beyond Clallam County. Funds were dedicated to marketing and promotion, supporting digital advertising campaigns targeted at regional and national audiences, trade show participation at industry conferences such as the Tourism Summit, Wedding MBA, Cascadia Conference, the Northwest Event Show, and the MPI Global Conference, and sustained outreach to professional event planners and cultural tourists across the Pacific Northwest. LTAC fund provided the resources necessary to maintain the venue at the highest standards expected by national touring artists, corporate clients, and destination wedding parties. Operational costs supported the day-to-day functions essential to year-round operations, including utilities, supplies, software, and insurance.

Port Angeles Waterfront Center

2025 Hotel/Motel Tax Reporting

Organization: Port Angeles Waterfront

Activity Name: Operation of a Tourism-Related Facility owned or operated by a non-profit.

Activity Type: Facility

Start Date: 1/1/2025

End Date: 12/31/2025

Funds Requested: 400,000

Funds Awarded: 260,000

Total Activity Cost: 260,000

	Predicted	Actual (Estimated)	Method*
Overall Attendance	47,000	60,018	Structured Estimate
Attendance, 50+ miles	10,200	10,140	Structured Estimate
Attendance, Out of State, Out of Country	1,200	1,276	Structured Estimate
Attendance, Paid for Overnight Lodging	3,600	5,307	Structured Estimate
Attendance, Did Not Pay for Overnight Lodging	3,600	3,562	Structured Estimate
Paid Lodging nights	9,000	8,916	Structured Estimate

Notes : for total paid lodging nights we took the 5,172 (8% of performance and 20% of rental) and
(Any additional information about this use of lodging tax funds.) multiplied it by 1.25

Was this event affected by the ongoing public health crisis? Yes or No:

Optional brief explanation:

20% of overall attendance was estimated from out of area as many events have very high percentages from out of area and some have lower (5%)

*Methods: Direct Count, Indirect Count, Representative Survey, Informal Survey, Structured Estimate, Other, N/A

OLYMPIC PENINSULA VISITOR BUREAU

2025 LTAC REPORT

2025 YEAR IN REVIEW

Introduction

The Olympic Peninsula Visitor Bureau, working in conjunction with its partners in the Olympic Peninsula Tourism Commission, is the regional destination marketing organization for the Olympic Peninsula. In this role, our aim is to foster a strong, four-season tourism economy for Clallam County and the Olympic Peninsula. We do so through collaboration and partnerships, in creating awareness of and excitement for the destination in our key domestic and international markets, by inspiring and motivating travel to the destination focusing on our non-peak season time periods, and educating potential visitors on the different areas of the OP (encouraging longer or repeat visits), the diversity of activities available and how it all connects.

Clallam County lodging tax funds are the basis of our budget, and we continue to appreciate the support of this Lodging Tax Advisory Committee.

KPIs

Lodging Tax Revenue (2025)

- Unincorporated Clallam County: \$2,072,025 (+2.74% y-o-y)
- Total Clallam County, including Forks, Port Angeles, Sequim: \$4,793,251 (+3.5% y-o-y)
- Note: Total lodging tax collections reported were negatively impacted by a major “claw back” of funds, due to an unnamed lodging operator being issued a refund on previously overpaid lodging taxes. For unincorporated Clallam County that impact was estimated to be close to \$100,000 total. Even with that reduction, both the unincorporated County and the county as a whole had a very positive year.

Olympic National Park Visitation (2025)

- Preliminary year-end recreation visits: 3,907,200 (+6% y-o-y)

Tourism Economics for State of Washington Tourism: Annual Data:

- 2025 is not available until May, 2026. Latest available is 2024 data.
- Clallam County (2024) Tourism Impacts (Source Tourism Economics):
 - Direct Visitor Spending: \$297.6 M (+4.6% y-o-y)
 - Direct State / Local Taxes Generated: \$25.4 M
 - Estimated Visits: 1,410,000
 - Direct Employment: 1,875
 - Direct Labor Income: \$68.1M

Olympic Peninsula Tourism Master Plan – Summary Projects

- Why the Difference is Worth the Distance
 - Woven into 2025 communications
 - Worked with Visit Seattle with selected fam tours that utilized Clallam Strait Shot to come to Port Angeles and surrounding area, to demonstrate ease of carless travel, primarily focused on international travel.

- Working with content creators and influencers to help support the message of ease of travel from Seattle when covering the Olympic Peninsula
 - Local operator created a specific campaign on this topic, which we have helped share
- The Olympic Peninsula is More than Just a Park
 - Woven into 2025 communications
 - In development for 2026: Outdoor Eats marketing campaign
- Staycations and Focus on Spring / Fall / Winter Business
 - Fall Campaign, “The Coast is Clear”. See detail below
 - Local / regional winter campaign developed: Winter Wonders Campaign
- Make Visitors Feel More Welcome
 - Gateway Welcome Sign Project – Phase 1 completed. Collaborative process, including tribal nations. Funding supported by State of WA Tourism Regeneration Grant (\$50K). Design and fabrication completed.
 - Phase 2 in 2026 – Sign installation – logistics underway. Installation expected end of Q1 2026
 - Signage Guidelines and Resources document produced to share with municipalities around the OP to encourage similar or coordinated future welcome signs in other communities for consistency in branding and messaging.
- Transportation and Improving Mobility Across the OP
 - Committee is getting underway. Communications begun between Clallam and Jefferson Counties transportation offices, with preliminary planning on developing sample itineraries for carless travel using public transportation.
- Additional Work: Cross-border collaboration with Vancouver Island on the Juan de Fuca Tourism Corridor Plan. Strategic planning committee established. Olympic Peninsula is represented on the committee by OPVB / OPTC. Initial plan, “Traveling the Bioregion” developed and shared.

Key Marketing Initiatives Recap

Off-Season Marketing Campaign

- Fall 2025, “The Coast is Clear” campaign ran from Sept. 20 – Dec. 20, 2025
- Objective: continue to increase autumn brand and “slow season” awareness, drive traffic to campaign landing page and convert traffic to visitor leads via contest entry
- Campaign supported by co-op partners: Clallam Co, Jefferson Co, Port Angeles, Sequim, Port Townsend and Port Ludlow.
- Target markets: drive markets from I-5 corridor (Bellingham to Eugene), plus key direct flight feeder markets such as Sacramento, San Jose/San Francisco, San Diego, Denver, Phoenix, Los Angeles / Orange Co.
- \$110,000 in paid media (digital, social, OTT, print). 9M campaign impressions(+39%).
- Results:
 - +73% website page views. +82% website sessions.
 - +93% (233K) new users to website
 - Contest entries: 16,626
 - Opt-in Email Leads: 10,274

PR / Media

- We handle media requests from both domestic and international markets. Leads come directly, through our state and Seattle partners, and from direct interaction at trade shows such as IPW and Travel & Words.
- In 2025, we had a reach of 11.2 B. Our monthly average reach was 939 M, across 292 domestic publications. While reach implies potential readers, even if only a small percentage of those materialized, that's still a very large audience.
- Equally important is the consistency and the variety of stories that were covered. Top stories are posted monthly on our website at <https://olympicpeninsula.org/media>. Some highlights from 2025 include:
 - MSN (119 M) – Hidden in an Ancient Forest on Washington's Olympic Peninsula is an Elegant, Historic Lakefront Lodge (Lake Quinault Lodge)
 - AOL (31M) – Best Small Towns to Visit Across America (Port Angeles)
 - Islands Magazine (6.5 M) – WA's secret beach destination is a family-friendly secluded spot with gorgeous views and solitude (Port Williams Beach, Sequim)
 - Forbes (54 M) – 48 Hours in Port Townsend – one of the oldest NW cities (Port Townsend)
 - Miami Herald (4 M) – Best RV Trips in the US (Port Townsend, Sequim, Port Angeles, Olympic National Park)
 - Travel & Leisure (13 M) – 14 Fall Road Trips for Stunning Scenery Around the US (Olympic Peninsula loop)
- Additionally, there are a number of stories covered internationally through our partnership with the Port of Seattle and State of Washington Tourism.

Familiarization Tours

- Focused on both media (traditional media, social media, influencers) and travel trade (tour operators or travel agents, usually from international markets)
- Purpose is to support media story development for the Olympic Peninsula, to develop digital content with proven social media and content creators, and – in the case of travel trade – to help develop new tour product and travel itineraries (primarily for international travelers), or to familiarize sales teams from proven travel companies with the area so they can better represent the area to their customers.
- 2025: We coordinated / supported 15 familiarization tours, ranging in size from single individuals to groups up to ten people. Usually, visits are 1-3 days each on the Olympic Peninsula.
- Markets represented included: USA, UK, France, Germany, Netherlands, Australia, Taiwan, South Korea
- These familiarization tours are usually collaborations with the State of WA Tourism, the Port of Seattle and/or Visit Seattle. They are supported locally by our numerous lodging establishments, local tour operators, and restaurants.
- Two highlights:
 - Spring: Edelweiss Air from Switzerland, in support of the inauguration of their new non-stop ZRH-SEA service
 - 10 people, including senior Edelweiss marketing team, photographer, videographer, and 6 journalists
 - 3 days Seattle, 3 days Olympic Peninsula, including Clallam Co.

- Purpose: to build video and photo assets for marketing Seattle and WA State in support of their inauguration of service. For the journalists to publish stories (print and digital) on the highlights of the destination, to build interest in the PNW, including the Olympic Peninsula.
- We also have use rights for the video and photo assets
- Fall: UK Media Group from U.K.
 - 5 journalists, 1 U.K. marketing representative. Plus our Port of Seattle and SWT reps.
 - Focus was Fall travel: culinary (including CrabFest), culture, outdoor adventure

Consumer Communications

- Monthly direct email newsletter, featuring a rotating area of the Olympic Peninsula, special interest (outdoor recreation, family friendly travel ideas, culinary, etc), plus upcoming events, as well as notices from Olympic National Park and Olympic National Forest
- Monthly mailing list: Year End 2025 – 69,847 (does not include all Fall Campaign leads)
- Average monthly open rate: 30-35%
- Average monthly click-through rate: 1-2% of total

Website (Year End 2024)

- Active Users: 484,890 (+5.5%)
- New Website Users: 466,719 (+5.1%)
- Engaged Sessions: 571,702 (+6.3%)
- Engagement Rate: 96.2%
- User Demographics: 92% USA / 2.5% China / 1.6% Canada / 3.9% Mixed International (Germany, U.K. leading)
- Top users by region (domestic): Washington (32%) / California (15%) / New York (7.5%) / Illinois (6.6%) / Oregon (6%)

Consumer Travel Planning

- Each year, the Olympic Peninsula Tourism Commission produces the *Olympic Peninsula Travel Planner* for consumer distribution. This popular publication aims to inspire travel and assist with trip planning. It highlights each of the partner regions, including narrative, top attractions, and key events. It also features information on the Olympic National Park and Olympic National Forest, as well as state and county parks. It provides a calendar of annual events for trip planning. The Travel Planner is distributed both in print and digital versions.
- Additionally, we produce a smaller, map-centric version with key highlights and QR codes for more information on places to go, things to see, lodging options (all from our website OlympicPeninsula.org). Distribution is primarily in the greater Seattle and Portland metro areas, including the WA State Ferry system, through Certified Folder.
- In 2025, we produced, printed and distributed
 - Direct to consumer / Print: 8,493
 - Digital distribution: 9,942
 - Bulk distribution (visitor information centers on and off the OP, individual businesses, Black Ball Ferry, trade shows, etc): 16,300
 - Contracted distribution with Certified Folder (WA State ferries, SeaTac and Portland Airports, Seattle cruise terminals and greater Seattle area lodging): 100,000

- Outside US Distribution: 221

Tourism Enhancement Grants for Clallam County

- OPVB facilitates the Clallam County lodging tax grants related to tourism marketing through an application process
- In 2025, our budget for Tourism Enhancement Grants was \$125,000, adjusted up to \$150,000
- We awarded \$150,550 to 23 qualified organizations
- Additionally, we awarded an additional \$5,000 to one county visitor information center to help support projects such as collateral and printing costs, website upgrades, other marketing. While all five county VICs were eligible, only the one applied, so some of the allocated funds were reassigned to support the Tourism Enhancement Grant demand.

Budget Recap for 2025 – Actual Expenditures (Preliminary *)

Income	
Clallam Co. LTAC (awarded)	\$1,000,000
State of WA Tourism Grant	\$ 50,000
Other funding	\$ 45,162
Total:	\$1,095,162
Expenses	
Salaries/ Benefits	\$209,881
Office Expenses (rent, utilities, etc.)	\$54,660
General Operations/ Admin	\$95,157
Board Operations	1,315
Industry Participation	\$13,316
Marketing	\$244,298
Community Outreach/ Education/ Training	\$10,281
Tourism Enhancement Grants **	\$102,841 **
(Carry Forward 2024 Grant Payouts)	\$11,400
VIC Operations/ Grants	\$4,886
NEW: Tourism Master Plan Implementation	\$125,449
Total:	\$873,484

*-NOTE: Above are preliminary year-end totals, as of 1/8/2026. Final 2025 billing / payments still in process.

** -NOTE: Total Tourism Enhancement Grants awarded in 2025 was \$150,055. Some final reconciliations still in process.

County Report 2025

Clallam Bay/Sekiu Visitor Center

We supported three activities in 2025 to provide specific information on available business services as well as tourist activities available in the area.

Activities included participation in OPTC mailing program and support operations of the Clallam Bay/Sekiu Visitor Center (located in Clallam Bay), as well as supporting a website(<http://.Clallam Bay.com>).

The Visitor Center hosted approximately 1400 visitors thru Oct . Because of the death of Karen Ashtin, we closed end of Oct thru December 2025. April – Oct was busy and the center. We have volunteers who work about 3 hours each shift. Since we are a volunteer business our hours change depending on volunteer availability.

LTAC funds 2025								\$15,000.00
Expense	June	July	Aug	Sept	Oct	November	December	
Rent	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$2,800.00
Staff Salaries	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00			\$1,250.00
Internet	\$178.13	\$178.07	\$178.07	\$178.07	\$179.47	\$179.47		
PUD	\$146.32	\$134.02	\$145.54			\$288.33	\$166.23	\$454.56
Office Supplies	\$56.44	\$154.80	\$68.04	\$62.70	\$94.86	\$247.83	\$79.88	
Misc	\$90.08	\$116.51	\$25.00	\$50.00	\$100.00	\$34.51	\$299.00	\$715.10
					\$230.76		\$231.87	
Staff meeting				\$474.23				\$474.23
P.O.Box	\$188.00	\$260.00						\$448.00
Building Ins	\$611.00							\$922.23
Olympic Printers					\$2,483.68			\$2,483.68
Olympic Pen Tourism					\$90.00			\$90.00
Totals	\$1,919.97	\$1,493.40	\$1,066.65	\$1,415.00	\$3,828.77	\$1,150.14	\$1,176.98	\$12,050.91
							Balance	\$2,949.09



CLALLAM COUNTY
Parks, Fair, & Facilities Department
223 E. 4th St., Suite 7
Port Angeles, WA 98362-3000
Phone: (360) 417-2291
Email: web_parks@clallamcountywa.gov
Website: www.clallamcountywa.gov

DON CRAWFORD | DIRECTOR
RICK MCFARLEN | DEPUTY DIRECTOR

February 2, 2026

Clallam County Lodging Tax Advisory Committee
Board of Commissioner's Office
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015

RE: 2025 Clallam County Parks, Fair & Facilities (PFF) LTAC Funding Final Report

This document is the final report for the following 2025 LTAC funding

County Fair Logging Show \$5,000.00 (of \$8,500.00 Olympic Peninsula Lumberjack Productions)
The funding was utilized to cover the production cost of the 30th Annual Clallam County Fair Logging Show held on Saturday, August 16th, 2025.

Day Use Seasonal Labor Parks \$41,120.40 (out of a \$44,000 budget)-
The funding subsidized the cost of employing seasonal labor over four months (June - September) to maintain county parks in unincorporated areas of the county's west end, including the parks in Clallam Bay.

Clallam County's Lodging Tax Fund is a vital funding source for County PFF activities, operations, and expenditures to stimulate increased county park tourism in the unincorporated areas of Clallam County for those interested in experiencing the natural beauty of the Olympic Peninsula and the Straits of Juan De Fuca.

The reported expenditures and activities identified in this post-event activity report increased tourism at county parks in Clallam County's unincorporated areas, meeting the requirements of RCW 67.28.1816.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "R McFarlen", written over a light blue grid background.

CLALLAM CO. PARKS, FAIR & FACILITIES DEPT.
223 E. Fourth St., Suite 7, Port Angeles, WA 98362
(360) 417-2291

INVOICE

TO: Clallam County Hotel/Motel Tax Fund
 223 E. Fourth St., Suite 4
 Port Angeles, WA 98362

Date	Invoice
12/31/2025	HM2025-1201

Quantity	Unit	Description	Rate	Amount
<u>REIMBURSEMENT FOR SEASONAL PARK AIDE</u> <u>HIRED TO IMPROVE DAY USE PARKS</u> <u>Stephan Dilts (June 1, 2025 - September 30, 2025)</u>				
171.00	hours	June 2025 Wages	18.770	3,209.67
171.00	hours	June 2025 Benefits	3.2284	552.06
176.00	hours	July 2025 Wages	18.770	3,303.52
176.00	hours	July 2025 Benefits	3.2284	568.20
168.00	hours	August 2025 Wages	19.050	3,200.40
168.00	hours	August 2025 Benefits	3.2516	546.27
184.00	hours	September 2024 Wages	19.050	3,505.20
184.00	hours	September 2024 Benefits	3.2516	598.29
TOTAL BILLING				\$15,483.61

INVOICE

Date	Invoice
12/31/2025	HM2025-1202

176

CLALLAM CO. PARKS, FAIR & FACILITIES DEPT.
223 E. Fourth St., Suite 7, Port Angeles, WA 98362
(360) 417-2291

INVOICE

TO: Clallam County Hotel/Motel Tax Fund
 223 E. Fourth St., Suite 4
 Port Angeles, WA 98362

Date	Invoice
12/31/2025	HM2025-1203

Quantity	Unit	Description	Rate	Amount
<u>REIMBURSEMENT FOR SEASONAL PARK AIDE</u> <u>HIRED TO IMPROVE DAY USE PARKS</u> <u>Mary Valiant (August 1, 2025 - Sept 30, 2025)</u>				
225.00	hours	August 2025 Wages	18.587	4,182.08
225.00	hours	August 2025 Benefits	3.2170	723.83
81.25	hours	September 2025 Wages	18.587	1,510.19
81.25	hours	September 2025 Benefits	3.2130	261.06
176.00	hours	October 2025 Wages	18.587	3,271.31
176.00	hours	October 2025 Benefits	3.2130	565.49
TOTAL BILLING				\$10,513.95

INVOICE

Date	Invoice
12/31/2025	HM2025-1204

[illegible]

Expenditure Detail Report

CLALLAM COUNTY
01/01/2025 through 12/31/2025

00100 General Fund

912 Fair

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
57370 Fairs						
57370.40 Other Services and Charges						
57370.41.0105 Entertainment	24,400.00	0.00	0.00	0.00	24,400.00	0.00
7/29/2025 invoice IN smc25-286		1,019.30				
Line Description: FG logging show hats for conte Document Description : FG LOGGING SHOW HATS FOR CONTESTANTS						
Vendor: 0048306 SERENE MOMENTS CREATIONS Check # 9941957						
8/5/2025 invoice IN 2025 Fair		8,500.00				
Line Description: FG 2025 Fair Logging Show Document Description : FG 2025 FAIR LOGGING SHOW						
Vendor: 0036572 OLYMPIC LUMBERJACK PRODUCTIONS Check # 9942196						
8/5/2025 invoice IN 2025 Fair		2,500.00				
Line Description: FG 2025 Fair Draft Horse Pull Document Description : FG 2025 FAIR DRAFT HORSE PULL ENT						
Vendor: 0001750 WASHINGTON DRAFT HORSE, PULLERS ASSOCIATION Check # 9942210						
12/30/2025 gl_cr GJ Trx 92476		-6,666.67				
Line Description: 107655 Document Description : Tyler Cashiering Transaction						
12/31/2025 genjrnal GJ 122501F		6,666.67				
Line Description: To move R#107655 from exp to r Document Description : 122501F						
57370.41.0105 Entertainment	24,400.00	12,019.30	12,019.30	0.00	12,380.70	49.26
Total General Fund	24,400.00	12,019.30	12,019.30	0.00	12,380.70	49.26
Grand Total	24,400.00	12,019.30	12,019.30	0.00	12,380.70	49.26

2025 LTAC Progress Report

Port Angeles City Ballet

The Port Angeles City Ballet was awarded funding to continue their audience generating productions of full-length ballets at the Donna Morris Theater at Field Hall Arts Center. This funding was integral to creating an elevated performance experience for our audience and dancers, ensuring the continuation of a 50-plus-year tradition of excellence in dance in Port Angeles.

Summary of Accomplishments:

To date, the Port Angeles City Ballet has utilized the \$10,000.00 grant for critical infrastructure upgrades and new outreach programs with PASD that were vital to the success of our Nutcracker ballet production in December 2025.

Optimization of the New Fly System Included:

1. Further funds were added to the refinement of the Half Fly System: We now have a fully weighted pulley system for two backdrops, which has expanded the technical capabilities of the theater. This addition allows for smoother and more professional scene transitions, enhancing the overall production value.
2. Engineering and Structural Personnel: Our production design this season required us to hire an assigned theater engineer to ensure safety and proper installation of the fly system. Their work was instrumental in operating the system during our 2025 Nutcracker production. This engineer will be working with our productions ongoing.
3. Set Enhancements: We were able to rent and create locally made new sets for this year's production, fully capitalizing on the new fly system, creating an immersive experience. We were also able to hire local and pay an all-Port Angeles team of artists to create these new sets.

New PASD Outreach School Show:

1. On Thu, Dec 4, 2025, over 400 local Grade 4 students were bused in from around PASD, in a new program partnership between PACB, JFFA and PASD, which allowed community students to see "The Nutcracker" for free. The grant helped pay for student's transport, the theater day reservation and logistics between the organizations to make the event possible.
2. This new outreach program was received with great enthusiasm by local elementary school faculty and the superintendent of Port Angeles. We plan to continue this outreach program annually with LTAC support.

Impact on the Community and Cultural Landscape:

Attendance: The December 2025 production of The Nutcracker drew a record 2000 attendees, with visitors coming from Clallam County and beyond. Specifically, this year, we had over 100 ticket buyers with addresses from out of region & state (Seattle area, Oregon, California, Utah, Idaho). This number doubled from 2024's numbers. The response was overwhelmingly positive, with many out of state guests sharing that they

chose to attend because of the high-profile social media ballet artists who were hired by PACB as this years' "Nutcracker" professional guest artists. All four Nutcracker performances sold out a week before opening, due to high demand.

Looking Ahead:

The infrastructure upgrades to Field Hall have laid the foundation for future productions and collaborations, and we wish to now continue our trend of hiring high-profile guest artists who will attract out-of-region attendees. The continued expansion of our education outreach program will also greatly benefit local students and provide exposure to classical music and ballet to underprivileged youth every year. The success of our Nutcracker production highlights the potential for expanding our annual performance offerings, drawing larger audiences, and further enriching the cultural fabric of Clallam County. This grant has directly supported the Ballet's mission of preserving a tradition of dance excellence while, fostering community engagement through the arts. The impact is far-reaching, setting the stage for Port Angeles to become a regional hub for classical ballet and cultural events. We are deeply grateful for the support of the LTAC Committee and look forward to continued partnership opportunities to advance the arts in our community.

Kate Robbins
Executive Director, Port Angeles City Ballet