



SPECIAL MEETING AGENDA

CLALLAM COUNTY LAW LIBRARY BOARD

Board of Commissioners Small Conference Room

223 East 4th Street, Room 150

Port Angeles, Washington

August 19, 2026 – 12 p.m.

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: January 14 and April 29, 2026

BUSINESS ITEMS

- Appoint new Board of Trustees President and Vice President
- Law Library launch update
- Pro Bono Lawyers or Paralegal staffing at NOLS
- Additional website resources
- Law Library Annual Report

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – TBD

ADJOURNMENT



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES OF JANUARY 14, 2026

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Commissioner French called the special meeting to order at 12:02 p.m., January 14, 2026. Present were Jesse Medlong and Katie Krueger. Shauna Rogers and Judge Brent Basden were excused. Guest Erin Shield, North Olympic Library System (NOLS) and Todd Mielke, County Administrator, were also in attendance.

APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- November 12, 2025

ACTION TAKEN: Medlong moved to approve the minutes as presented, Krueger seconded, mc

BUSINESS ITEMS

- **Law Library launch update**

Administrator Mielke reminded folks that there were some issues encountered when launching the program. He noted this was not an issue with NOLS but with the LexisNexis Program terms and condition page.

Erin Shield, NOLS, updated that the program is now live to the public in the Port Angeles library branch. There is one minor printing issue, but they do have a workaround so the public can use the system. NOLS is working on some furniture moves in the Forks Branch and once that project is completed, they will launch the Forks library branch location. Shield commented on personal information and third party acknowledge information with the system. NOLS has not issued a press release yet but plans to do so soon. They also plan to issue in their NOLS newsletter once the Forks library branch is running.

Law Library members held discussions.

NEXT MEETING DATES – Gores will work with Judge Basden to schedule the next meeting date in the 2nd quarter.

ADJOURNMENT - Meeting concluded at 12:25 p.m.



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES OF APRIL 29, 2026

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Commissioner French called the special meeting to order at 12:02 p.m., April 29, 2026. Present were Judge Stanley and Jesse Medlong. Shauna Rogers and Katie Krueger were excused. Guest Erin Shield, North Olympic Library System (NOLS) and Todd Mielke, County Administrator, were also in attendance.

APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- January 14, 2026

The minutes will be voted on at the next meeting in September due to the quorum.

ACTION TAKEN: No action taken

BUSINESS ITEMS

- **Law Library launch update**

Erin Shield, North Olympic Library System provided an update on the Law Library Launch. She noted that there have been 32 connections or 292 minutes sessions. Each session is an average of 15-20 minutes long. She mentioned that previously there was discussion to have a Pro Bono Lawyer or Paralegal on staff for a few hours a week to answer questions. Law Library Board Members held discussion regarding the launch and resources to provide to the public.

NEXT MEETING DATES – After the meeting on April 29, 2026 the Clerk of the Board reviewed the Law Library Annual Report requirements and determined the meeting should be held in August so the Law Library Board had time to review the annual report prior to going to the Board of County Commissioners in September. The next meeting date was scheduled for August 19, 2026 at 12 p.m.

ADJOURNMENT - Meeting concluded at 12:26 p.m.