



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, July 19, 2022 – 8:45 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of July 11

Approval of vouchers 

- 1b. Approval of payroll for the period ending June 30

Approval of payroll 

- 1c. Approval of minutes for the week of July 11

Approval of minutes 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement amendment A with Washington State Department of Commerce for additional behavioral support in a licensed Youth Shelter/Ancillary Therapeutic Services Facility

Agreement amendment 

- 2b. Agreement with Washington State Administrative Office of the Courts for Becca Programs

Agreement 

- 2c. Agreement with Washington State Military Department State E911 Coordination Office for County dispatch center PenCom costs – NextGeneration 911 technology

Agreement 

- 2d. Agreement with Washington State Military Department State E911 Coordination Office for County dispatch center PenCom costs – 911 coordinator training and meeting attendance

Agreement 

BIDS AND AWARDS

- 3a. Bid opening – Village Lane Sewer Main Project CSP#2

Bid opening 

ADMINISTRATION

- 4a. Resolution appointing Meggan Uecker to the Solid Waste Advisory Committee

Resolution 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

HEARING(S) – Beginning at 10:30 a.m.

- H1. 2022 Mid-Year Budget Status Review

Review 

The following meetings are scheduled for the Board of Commissioners July 18 - 22:

Monday, July 18:

7:30 a.m. ABC Interview

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

Tuesday, July 19:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

1:00 p.m. Board of Health Meeting

Wednesday, July 20:

8:00 a.m. Coffee with Colleen

10:00 a.m. Clallam Transit Meeting

Thursday, July 21:

10:00 a.m. Carlsborg Transfer Station - Public Hearing

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



19
7/19/22

Date of report: July 13, 2022

General	\$145,999.33
Other	\$1,261,477.86
Total	\$1,408,477.19

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

July 11-15, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	3,476.58			
00100.221	Auditor	1,038.45			
00100.241/291	Commissioners (BOCC)	1,552.90			
19914.291	BOCC - Veterans Relief		3,238.32		
19925.291	BOCC - Hotel/Motel		54,167.00		
19941.291	BOCC - Opportunity Fund		48,193.54		
19961.291	BOCC - American Rescue Plan Act		2,100.19		
19991.291	BOCC - Emergency Communications		114,720.34		
00100.331-334	Dept. of Community Develop't (DCD)	3,347.14			
30301.331	DCD - Lower Dungeness Floodplain		614,789.90		
00100.871	District Court I	991.47			
00100.871	District Court I - Jury	241.78			
11301.511	Health & Human Services (HHS)		13,729.13		
00100.511	HHS - Environmental Health	14,269.08			
11341.511	HHS - Foundational Public Hlth Svc		150,514.00		
00100.411	Information Technology (IT)	3,938.95			
00100.851	Juvenile Services	9,507.22			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		85.20		
00100.911/912	Parks Fair Facilities (PFF)	31,150.82			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		9,051.65		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		3,002.88		
30501.911	PFF - Capital Projects		29,116.46		
	Public Works (PW)				
10101.611	PW - Roads		172,856.42		
41401.611	PW - Clallam/Sekiu Sewer		2,341.84		
42401.611	PW - Carlsborg Sewer		719.65		
43401.611	PW - Bullman Beach Water System		292.67		
50301.611	PW - ER&R (Equip't Rental & Revolving)		5,660.41		
00100.811-815,817	Sheriff	22,039.97			
00100.816	Sheriff - Jail Medical	43,977.31			
11003.811	Sheriff - Boating Safety		431.21		
11008.811	Sheriff - OPNET Drug		687.43		
11061.811	Sheriff - 911 Enhanced		3,043.09		
11065.811	Sheriff - OPSCAN Operations		683.42		
11068.811	Sheriff - Stonegarden		31,478.61		
11080.811	Sheriff - Inmate Commissary		370.00		
00100.861	Superior Court	8,764.83			
00100.891	Superior Court Clerk	330.67			
00100.231	Treasurer	779.70			
12201.231	Treasurer - O&M (Operation & Maintenance)		204.50		
00100.931	WSU Extension	1,592.46			
Total		146,999.33	1,261,477.86	-	-

Report Reconciliation		Totals			
Total	1,408,477.19	General Fund	146,999.33		
Final Check Lists	1,408,477.19	Other	1,261,477.86		
Difference	-	Total	1,408,477.19	Use Tax	-

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000023	ADVANCED TRAVEL	AT PAM JUNE	7/7/2022	ADVANCE TRAVEL FOR PAM	224.85	
7/19/2022	0000331	CLALLAM COUNTY AUDITOR	AT LORRIE JUN	7/7/2022	ADVANCE TRAVEL FOR LORRIE	162.25	387.10
			2022-1439986	7/7/2022	AFFIDAVIT OF CORRECTION	205.50	
			2022-1439985	7/7/2022	AFFIDAVIT OF CORRECTION	205.50	411.00
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104273	7/7/2022	CONTRACT OVERAGE CANO	151.86	
			1104274	7/7/2022	CONTRACT OVERAGE CANO	99.58	251.44
7/19/2022	0001641	VERIZON WIRELESS	9909549539	7/7/2022	DATA FOR MOBILE COLLECT	1,094.82	1,094.82
7/19/2022	0018681	WSACA - EDUCATION FUND	REG SITUATION	7/7/2022	8 REGISTRATIONS (\$125 EA)	1,000.00	
			PK REG 7-27-22	7/7/2022	REGISTRATION FOR PAMELA	125.00	1,125.00
7/19/2022	0020849	U S BANK	USB-7-6-2022	7/7/2022	LAND SURVEYOR COURSE F	193.57	193.57
7/19/2022	0033199	LEMAY MOBILE SHREDDING	4753287S185	7/7/2022	DOCUMENT DESTRUCTION	13.65	13.65
Sub total for U S BANK:							3,476.58

0.*

1,408,477.19*+

1,038.45+

220,733.97+

618,137.04+

991.47+

241.78+

178,512.21+

7,404.41+

3,938.95+

9,507.22+

85.20+

71,079.88+

5,660.41+

166,693.94+

3,354.16+

58,733.73+

43,977.31+

8,764.83+

330.67+

984.20+

3,238.32+

1,592.46+

0.*

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Final Check List
CLALLAM COUNTY

Auditor Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1105074	6/15/2022	CLEANING AND MAINTENANC	811.75	
				1104275	6/30/2022	CONTRACT COPIER 10774-1C	97.77	
				1104276	6/30/2022	CONTRACT COPIER 10785-1C	44.52	
				1104278	6/30/2022	CONTRACT COPIER 11455-0C	25.12	
				1104277	6/30/2022	CONTRACT COPIER 10931-0C	19.28	998.44
	7/19/2022	0001641	VERIZON WIRELESS	9909635376	6/24/2022	MIFI FOR KIOSKS	40.01	40.01
Sub total for U S BANK:							1,038.45	

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Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001083	OLYMPIC PEN VISITOR BURE.	2348	7/7/2022	JUNE SERVICES PER CONTR	54,167.00	54,167.00
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104281	7/7/2022	MAINTENANCE & USAGE - 91	21.04	21.04
7/19/2022	0001252	PORT ANGELES, CITY OF	E911 June 2022	7/7/2022	EMERGENCY COMMUNICATI	114,720.34	114,720.34
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	14670	7/7/2022	ARPA CONTRACTT #19961.21	1,100.19	1,100.19
7/19/2022	0001615	UNITED WAY OF CLALLAM CC	United Way July	7/7/2022	ARPA CONTRACT #19961.22.	1,000.00	1,000.00
7/19/2022	0004037	HARPER RIDGEVIEW CHAPEL	HRFC 7/07/2022	7/7/2022	DAVID MURDOCH	1,325.00	1,325.00
7/19/2022	0023330	DEPT OF COMMERCE	CERB-111544	7/7/2022	CONTRACT # T2004-066	48,193.54	48,193.54
7/19/2022	0037766	WEED, RACHEL	RW 6/2022	7/7/2022	RACHEL WEED CLERK TRAIN	126.76	126.76
7/19/2022	0046683	ODP BUSINESS SOLUTIONS,	251107374001	7/7/2022	CLEANER, POST IT NOTES, K	36.60	
			251165246001	7/7/2022	PENS	33.72	
			251165247001	7/7/2022	LEGAL PADS	9.78	80.10
Sub total for U S BANK:							220,733.97

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000360	CLALLAM COUNTY ER&R	2022.152E	7/1/2022	FLEET LEASE JUNE 2022	37.50	37.50
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104286	6/30/2022	#10293 JUNE 2022	150.69	
			1104285	6/30/2022	#10336 JUNE 2022	119.63	
			1104284	6/30/2022	#10051 JUNE 2022	17.41	287.73
7/19/2022	0001203	PEN PRINT INC	6-23-22 2 PVC S	6/23/2022	G145 T3 PVC SIGNS	38.08	38.08
7/19/2022	0001540	SWAIN'S GENERAL STORE IN	300933	6/30/2022	BD OPERATING SUPPLIES	58.71	58.71
7/19/2022	0001641	VERIZON WIRELESS	9909635374	6/24/2022	146 T2 MAY 25-JUNE24, \$105.	158.17	
			9909453479	6/22/2022	INSPECTOR JUNE 2022	26.12	
			9909453480	6/22/2022	LRP JUNE 2022	21.78	206.07
7/19/2022	0004428	LEAR, CATHY	LEAR 6-30-22	6/30/2022	G146 TASK 2 MILEAGE MAY/J	147.42	147.42
7/19/2022	0020849	U S BANK	ICC 6-7-22	6/7/2022	ICC CERTIFICATIONS	247.00	
			ICC 7-1-22	7/1/2022	ICC CERTIFICATIONS	132.00	
			ICC 6-7-22	6/7/2022	ICC CERTIFICATION	126.00	
			CE 6-30-22	6/30/2022	CODE ENF WACR DUES	55.00	
			AMZN 7-4-22	7/4/2022	ADMIN OPERATING SUPPLY	45.14	
			AMZN 7-4-22	7/4/2022	ADMIN OPERATING SUPPLY	33.28	
			AMZN 6-13-22	6/13/2022	ADMIN OPERATING SUPPLY	13.31	651.73
7/19/2022	0028699	SOUND PUBLISHING INC	8069215	6/30/2022	G154 ADVERTISING \$289.14 l	672.57	672.57
7/19/2022	0031887	SCARSELLA BROS INC	PAY APP #6	6/27/2022	G146 TASK 2 PROFESSIONAL	597,447.04	597,447.04
7/19/2022	0036994	SHANNON & WILSON INC	130522	6/20/2022	G146 T2 MAY 15-JUNE 11, 202	17,089.50	17,089.50
7/19/2022	0046683	ODP BUSINESS SOLUTIONS,	252896355001	6/28/2022	G133 \$7.29 - ADMIN \$75.80 :	83.09	83.09
7/19/2022	0046983	MEHLHAFF, JOHN	REF 3-25 & 5-26	7/6/2022	REFUND BPT 2022-260	1,287.20	1,287.20
7/19/2022	0046984	CHASE, TODD	REF 7-1-22	7/6/2022	REFUND BPT2020-590	130.40	130.40
Sub total for U S BANK:							618,137.04

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Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104268	6/30/2022	POE - CANON/IRA615IFZ BLA	70.86	
			1104270	6/30/2022	POE - CANON/IMAGERUNNEI	61.42	
			1104267	6/30/2022	POE - CANON/IR1435 BLACK	41.57	
			1104269	6/30/2022	POE - CANON/IR1435 BLACK	2.26	176.11
7/19/2022	0003410	LEMAY MOBILE SHREDDING	4752899S185	7/1/2022	LEMAY SHREDDING - 65 GAL	13.65	13.65
7/19/2022	0020849	U S BANK	DC1USBank062	7/6/2022	US BANK - CORRECTIONAL C	628.95	628.95
7/19/2022	0021386	STAPLES ADVANTAGE	3510663615	6/18/2022	STAPLES - POST-IT 1 INCH BI	88.20	
			3510663616	6/18/2022	STAPLES - SCOTCH THERMA	76.40	
			3510663614	6/18/2022	STAPLES - PACKING TAPE	8.16	172.76
Sub total for U S BANK:							991.47

DCI Jury

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0039964	RAND, SHARON	DIST122721208	7/1/2022	JURY PAYMENT	29.89	29.89
7/19/2022	0043219	SWANSON, ANDREW	DIST122757391	7/1/2022	JURY PAYMENT	12.34	12.34
7/19/2022	0046972	BAXLEY, JAMES	DIST122735308	7/1/2022	JURY PAYMENT	19.95	19.95
7/19/2022	0046973	TUCKER, JOHN	DIST122734195	7/1/2022	JURY PAYMENT	19.95	19.95
7/19/2022	0046974	VLASAK, ANGELIYAH	DIST122753436	7/1/2022	JURY PAYMENT	12.93	12.93
7/19/2022	0046975	WEIST, WENDY	DIST122752092	7/1/2022	JURY PAYMENT	18.78	18.78
7/19/2022	0046976	CRANOR, RICHARD	DIST122739506	7/1/2022	JURY PAYMENT	19.36	19.36
7/19/2022	0046977	GAUTSCHI, DANIEL	DIST122747080	7/1/2022	JURY PAYMENT	29.31	29.31
7/19/2022	0046978	HILL, HAROLD	DIST122739771	7/1/2022	JURY PAYMENT	31.65	31.65
7/19/2022	0046979	LESURE, LORETTA	DIST122741618	7/1/2022	JURY PAYMENT	11.76	11.76
7/19/2022	0046980	NERI, EMMANUEL	DIST122724877	7/1/2022	JURY PAYMENT	12.93	12.93
7/19/2022	0046981	SCHIMSCHAL, VIKTOR	DIST122761127	7/1/2022	JURY PAYMENT	11.17	11.17
7/19/2022	0046982	STEELE, JILL	DIST122717814	7/1/2022	JURY PAYMENT	11.76	11.76
Sub total for U S BANK:							241.78

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000336	CLALLAM CONSERVATION DISTRICT	NEP21-OSS13	5/5/2022	OSS-NEP PIC OSS COST-SH/	1,522.87	
			EPA22-PIC5	5/5/2022	WQ-PIC IMPLEMENTATION AI	115.58	1,638.45
7/19/2022	0000360	CLALLAM COUNTY ER&R	2022.142E	6/24/2022	OSS-VEHICLE RENT JUNE 20	1,368.00	1,368.00
7/19/2022	0000700	HACH COMPANY	13110803	6/23/2022	WLAB-LAB SUPPLIES	628.80	
			13112705	6/29/2022	WLAB-LAB SUPPLIES	122.96	
			13092919	6/13/2022	WLAB-LAB SUPPLIES	73.79	825.55
7/19/2022	0037201	HEALTHSPACE USA INC	2021-191A	8/13/2021	FOOD-YR2 LICENSE 9/1/21-8/	7,200.00	7,200.00
7/19/2022	0000769	IDEXX DISTRIBUTION INC	3108892766	6/21/2022	WLAB-LAB SUPPLIES	2,477.72	2,477.72
7/19/2022	0000870	KONP RADIO 1450	12519-5	6/30/2022	OSS-JUNE RADIO ADS	425.00	425.00
7/19/2022	0046683	ODP BUSINESS SOLUTIONS, INC	1248626350002	6/28/2022	EHADMIN-OFFICE SUPPLIES	20.88	20.88
7/19/2022	0001617	UNIVERSITY OF WASHINGTON	OTS2629	6/30/2022	WQ-WATER TESTING	313.48	313.48
7/19/2022	0040685	BERRY, ALLISON	AB BT 6-29-22	6/29/2022	HOPS - BUSINESS TRAVEL W	361.26	361.26
7/19/2022	0000825	JOHNSON, ANN	AJ BT 6-30-22	6/30/2022	HOPS - BUSINESS MILEAGE -	196.56	196.56
7/19/2022	0041614	MCLANE, KARISSA	KM BT 7-1-22	7/1/2022	HOPS - BUSINESS MILEAGE -	66.11	66.11
7/19/2022	0001012	MOODY, TINA	TM BT 6-28-22	6/28/2022	HOPS - BUSINESS MILEAGE -	60.84	60.84
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	20704 6-27-22	6/27/2022	HOPS - FORKS OFFICE UTILI	103.10	103.10
7/19/2022	0005367	QUALITY INN UPTOWN INN	1845509	6/15/2022	HOPS - HOTEL LEASING AND	5,866.77	
			1854116	6/24/2022	HOPS - HOTEL LEASING AND	2,816.50	
			1854119	6/24/2022	HOPS - HOTEL LEASING AND	2,354.47	
			1855474	6/26/2022	HOPS - HOTEL LEASING AND	1,738.43	
			1834143	6/2/2022	HOPS - HOTEL LEASING AND	165.09	12,941.26
7/19/2022	0001704	WA ST DEPT OF HEALTH	FPHS-SFY22-R	6/17/2022	FPHS - RETURN OF UNUSED	150,514.00	150,514.00
Sub total for U S BANK:							178,512.21

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Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	7/19/2022	0016373	WESTERN CONFERENCE OF,PENJUN22	7/7/2022	TEAMSTERS PENSION TRUS	7,404.41	7,404.41
Sub total for U S BANK:							7,404.41

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0003410	LEMAY MOBILE SHREDDING	4752898S185	7/6/2022	IT SHREDDING SVCS	24.00	24.00
7/19/2022	0004211	CENTURYLINK	206T313735-07C	7/6/2022	COURTHOUSE T-1	490.14	
			206T222202-07C	7/6/2022	COURTHOUSE T-1 #2	490.14	
			206T211472-07C	7/6/2022	FORKS T-1 LINE	279.32	
			3605651032-07C	7/6/2022	MODEM POOL	133.57	
			206T414008-07C	7/6/2022	SHERIFF COURTHOUSE LINE	56.84	
			206T413216-07C	7/6/2022	JUVIE COURT	41.17	
			206T415684-07C	7/6/2022	ALARMS	4.38	1,495.56
7/19/2022	0023718	AT&T	3604574863LD-C	7/6/2022	JUVIE FAX LINES (3) LONG DI	65.68	
			030602401600-C	7/6/2022	WESTEND TOLLFREE LINE	29.04	94.72
7/19/2022	0030587	B&H PHOTO VIDEO	203496608	7/6/2022	SUPC20220624 (3) 34-IN MON	932.07	
			203374710	7/6/2022	IT20220622C - (4) SURFACE F	851.43	
			203327907	7/6/2022	IT20220621 - WEBCAMS	541.17	2,324.67
Sub total for U S BANK:							3,938.95

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000023	ADVANCED TRAVEL	62322AT	6/23/2022	ADV TRVL-REIMB V. BROOKS	210.00	210.00
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104531	6/30/2022	EQUIP-REPAIR/MAINT	163.20	
			1104532	6/30/2022	EQUIP-REPAIR/MAINT	151.60	
			1104535	6/30/2022	EQUIP-REPAIR/MAINT	21.63	
			1104534	6/30/2022	EQUIP-REPAIR/MAINT	4.48	
			1104533	6/30/2022	EQUIP-REPAIR/MAINT	3.71	344.62
7/19/2022	0001252	PORT ANGELES, CITY OF	63022PA	6/30/2022	UTILITIES-CITY OF PA	3,845.04	3,845.04
7/19/2022	0001262	PORT OF PORT ANGELES	179296	7/1/2022	BUILDING/OFFICE RENTAL-L	2,770.97	2,770.97
7/19/2022	0001509	CORDANT HEALTH SOLUTION	TC-1645006302	6/30/2022	PRO SVCS-DIV	117.40	117.40
7/19/2022	0001547	SYSCO FOOD SERVICES OF	455332883	6/22/2022	DET FOOD	134.12	134.12
7/19/2022	0003687	BROOKS, VALERIE	0067756704391	6/23/2022	TRVL/TRNG-REIMB	30.00	30.00
7/19/2022	0004392	LAWRENCE, MARY	63022ML	6/30/2022	CAP VOL-MILEAGE	7.61	7.61
7/19/2022	0017787	DAIRY FRESH FARMS INC	8182218102	6/30/2022	DET FOOD	56.68	
			8182218212	7/1/2022	DET FOOD	17.52	74.20
7/19/2022	0022041	THOMAS SHERRY, M.S.	4580	6/30/2022	PRO SVCS-SSODA	200.00	
			4581	6/30/2022	PRO SVCS-SSODA	200.00	
			4582	6/30/2022	PRO SVCS-SSODA	200.00	
			4584	6/30/2022	PRO SVCS-SSODA	100.00	
			4583	6/30/2022	PRO SVCS-SSODA	100.00	
			4585	6/30/2022	PRO SVCS-SSODA	100.00	900.00
7/19/2022	0022463	SEQUIM HIGH SCHOOL	7622SHS	7/6/2022	RESTITUTION	510.00	510.00
7/19/2022	0028699	SOUND PUBLISHING INC	PDN956555	6/15/2022	ADVERTISING-LEGAL NOTICI	146.94	146.94
7/19/2022	0041605	HOME DEPOT PRO	689620755	6/7/2022	DET SUPPLIES	206.05	206.05
7/19/2022	0046683	ODP BUSINESS SOLUTIONS,	249657971001	6/20/2022	OFFICE SUPPLIES	111.43	
			250684259001	6/24/2022	OFFICE SUPPLIES	78.30	
			249672067001	6/18/2022	OFFICE SUPPLIES	20.54	210.27
Sub total for U S BANK:							9,507.22

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Final Check List
CLALLAM COUNTY

Nox Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	7/19/2022	0001641	VERIZON WIRELESS	9909635378	7/6/2022	PHONE BILL; GEN = 42.60, RI	85.20	85.20
Sub total for U S BANK:							85.20	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000034	AIR FLO HEATING CO	83193128	7/7/2022	2203FAC CH HVAC REBUILD I	946.56	
			83618728	7/7/2022	2203FAC CH HVAC REPAIR	744.19	1,690.75
7/19/2022	0000091	ANGELES MILLWORK & LUMB	313196	7/7/2022	1906CH PRESSURE WASH MI	195.46	
			312742	7/7/2022	JUV SET SET CEMENT PURP	79.76	
			312662	7/7/2022	JUV COPPER COIL NEED VAL	42.98	
			313203	7/7/2022	2205UP JUV FLUID COOLER I	17.60	
			313173	7/7/2022	FG PVC PRIMER CEMENT CC	17.09	
			312915	7/7/2022	FG WHIRLING SPRINKLER FC	16.35	369.24
7/19/2022	0000290	CED/STUSSER - SEATTLE	5948-1022230	7/7/2022	FG BRDG BAR KIT NEUTRAL	43.66	43.66
7/19/2022	0000427	CRESCENT WATER ASSOCIA	459 6/22	7/7/2022	FWB JUNE WATER	578.21	
			507 6/22	7/7/2022	SC JUNE WATER	194.46	772.67
7/19/2022	0000546	EXPRESS SERVICES, INC	27440720	7/7/2022	CH COVID WK END 7/3/22 M	1,675.80	
			27403232	7/7/2022	CH COVID WK END 6/26/22 M	1,298.75	2,974.55
7/19/2022	0000750	HOME DEPOT CREDIT SERV	113394	7/7/2022	DRA WHITEWOOD STAKES F	221.24	
			8615166	7/7/2022	SMPK LINER TRAY ROLLER C	41.33	262.57
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1103878	7/7/2022	2208UP PROS OFFICE MOVE	2,469.76	
			1105039	7/7/2022	2201UP AUD EXP PROJ FURN	326.40	
			1104313	7/7/2022	ADM COPIER SERV	84.41	2,880.57
7/19/2022	0001198	PART WORKS INC, THE	inv82314	7/7/2022	CH SEAL KIT	471.45	
			INV82220	7/7/2022	CH LAV FACE	180.40	
			INV82282	7/7/2022	CH VOLUTE GASKET	24.33	676.18
7/19/2022	0001252	PORT ANGELES, CITY OF	60387-153008 6,	7/7/2022	FG JUNE UTIL	729.68	
			60387-154442 6,	7/7/2022	FG JUNE UTIL	486.24	
			60387-153004 6,	7/7/2022	FG JUNE UTIL	302.18	
			60387-154714 6,	7/7/2022	FG JUNE UTIL	244.25	
			60327-152976 6,	7/7/2022	CIB JUNE UTIL	227.67	
			60387-152668 6,	7/7/2022	FG JUNE UTIL	214.43	
			60387-153006 6,	7/7/2022	FG JUNE UTIL	196.18	
			60387-152998 6,	7/7/2022	FG JUNE UTIL	193.70	
			60387-154282 6,	7/7/2022	FG JUNE UTIL	188.72	
			60387-159546 6,	7/7/2022	FG JUNE UTIL	85.35	
			60387-158232 6,	7/7/2022	FG JUNE UTIL	55.77	
			60387-153000 6,	7/7/2022	FG JUNE UTIL	36.45	
			60387-154634 6,	7/7/2022	FG JUNE UTIL	36.45	2,997.07

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001258	PORT ANGELES POWER EQU	5123447	7/7/2022	SMPK CHAINSAW REPAIR AN	169.05	
			97993131	7/7/2022	SC EQUIPMENT SUPPLIES	144.22	
			97993226	7/7/2022	CDJ LOOP HANDLE BAR SUS	28.19	341.46
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	75463 6/22	7/7/2022	SC JUNE ELECT	595.48	
			22650 6/22	7/7/2022	CB JUNE ELECT & WATER	268.22	
			13575 6/22	7/7/2022	SC JUNE ELECT	227.04	
			13572 6/22	7/7/2022	SC JUNE ELECT	226.30	
			43120 6/22	7/7/2022	RH JUNE ELECT	223.44	
			13573 6/22	7/7/2022	SC JUNE ELECT	123.04	
			57419 6/22	7/7/2022	DL JUNE ELECT	93.04	
			13424 6/22	7/7/2022	SMPK FWB JUNE ELECT	58.91	
			44963 6/22	7/7/2022	RH IRR JUNE ELECT	30.97	
			13571 6/22	7/7/2022	SC UNMETERED LIGHT	20.89	
			126922 6/22	7/7/2022	SMPK LKPLSNT UNMETEREC	14.06	
			54219 6/22	7/7/2022	SMPK W LKPLSNT UNMETER	14.06	1,895.45
7/19/2022	0001331	RAINBOW SWEEPERS, INC.	43978	7/7/2022	2210UP JUV SECURITY FENC	843.50	843.50
7/19/2022	0001420	SECURITY SERVICES NW INC	123132	7/7/2022	3RD ST OVERNIGHT SECURI	1,250.00	
			123133	7/7/2022	3RD ST OVERNIGHT SECURI	618.15	1,868.15
7/19/2022	0001472	SOLMAR WATER SYSTEM, IN	RH 6/22	7/7/2022	RH MAY JUNE WATER	72.93	72.93
7/19/2022	0001540	SWAIN'S GENERAL STORE IN	298916	7/7/2022	CH TANK SPRAYER BLUE MA	85.19	
			300877	7/7/2022	SC TRASH BAGS TRAP KIT W	73.68	
			300542	7/7/2022	JAIL HARDWARE FOR WINDC	71.23	
			299836	7/7/2022	SC SHOWER CURTAIN BRUS	51.04	
			300339	7/7/2022	CH RUBBER PASTE FOR WAI	38.05	
			301108	7/7/2022	CH DRAIN UNCLOGGER	23.87	
			299864	7/7/2022	FG GORILLA GLUE RUSTOLE	23.84	
			300282	7/7/2022	CH SCREWS FOR DOOR HIN	4.50	371.40
7/19/2022	0001576	THURMAN SUPPLY	812244	7/7/2022	JUV PIPE SEAL VALVE BRAS	62.41	
			807753	7/7/2022	JUV VINYL HOSE WASHER HI	56.49	
			804240	7/7/2022	DRA ROUND SEAT	27.50	
			813245	7/7/2022	CH FLAG TAPE BRASS COUP	10.97	
			805146	7/7/2022	DRA ROUND SEAT CREDIT RI	-27.50	
			803642	7/7/2022	SC CREDIT RETURN BREAK	-95.96	33.91
7/19/2022	0001577	TK ELEVATOR	3006706495	7/7/2022	CH ELEVATOR MAINTENANC	2,022.04	2,022.04
7/19/2022	0001586	TRAFFIC SAFETY SUPPLY CO	INV049834	7/7/2022	CH SIGNS	364.30	364.30

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001641	VERIZON WIRELESS	9909549536	7/7/2022	ADM CH FG JUV CELL PHONI	333.03	333.03
7/19/2022	0001718	WA ST DEPT OF REVENUE	Q2 2022	7/7/2022	FG Q2 2022 LEASEHOLD EXC	2,087.90	2,087.90
7/19/2022	0001767	WEST WASTE & RECYCLING	252473	7/7/2022	CDJ CB LKPLSNT JUNE GAR	392.86	392.86
7/19/2022	0001769	WESTERN DETENTION PROD	20221654	7/7/2022	2008FAC JAIL DOOR REPAIR	894.30	894.30
7/19/2022	0004322	ANDGAR CORPORATION	16354	7/7/2022	JUV HEAT PUMP FLUID COOL	25,459.20	25,459.20
7/19/2022	0004448	DAREN'S POINT S TIRE & AUT	0089977	7/7/2022	JUV LAWN MOWER TIRE TUE	10.83	10.83
7/19/2022	0006434	WRAY, RIC	Harbor Freigh 34	7/7/2022	JUV 7PC NUT DRIVER SET RI	8.69	8.69
7/19/2022	0022563	MARTIN, REED	923559	7/7/2022	CH CLOCK TOWER MAINTEN	275.00	275.00
7/19/2022	0026936	SITKUM TREE SERVICE	795	7/7/2022	SC HAZARDOUS TREE REMC	5,000.00	5,000.00
7/19/2022	0026957	LEITZ FARMS INC	47579	7/7/2022	SMPK WEED KILLER	190.04	
			47358	7/7/2022	DRA GARBAGE CAN	35.83	225.87
7/19/2022	0028699	SOUND PUBLISHING INC	8069183	7/7/2022	FG 2022 FAIR ADVERTS PDN	2,405.00	
			8065475	7/7/2022	DRA SC FG ADVERTS PDN SE	2,160.00	
			8066180	7/7/2022	FG EVERETT HERALD ADVEF	460.00	5,025.00
7/19/2022	0035842	CLALLAM CO PARKS CREDIT	Jun 2022	7/7/2022	DRA SC JUNE 2022 CC FEES	1,157.78	1,157.78
7/19/2022	0036323	BUCK'S NORTHWEST LANDS	2826	7/7/2022	1710CH LANDSCAPE CLEANL	2,404.48	
			2821	7/7/2022	1710CH COURTHOUSE LAND	598.40	3,002.88
7/19/2022	0044095	STRAIT WATER MANAGEMEN	2022014	7/7/2022	CDJ WATER SYSTEM INSPEC	455.00	455.00
7/19/2022	0046669	SCHNEIDER ELECTRIC BUILD	890570	7/7/2022	2011FAC JAIL CONTROL BOA	6,271.14	6,271.14
Sub total for U S BANK:							71,079.88

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Final Check List
CLALLAM COUNTY

Public Works ER&R Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000099	A-1 AUTO PARTS	1387499	6/30/2022	Hyd.adapters; 5 gal.auto shutof	51.17	51.17
7/19/2022	0000172	BAXTER A/P OFFICE	15663-25569	7/6/2022	Air filter - PA 150	53.49	53.49
7/19/2022	0000332	CLALLAM CO AUDITORS TAX	.06/22SUT-50301	6/30/2022	06/22 SALES AND USE TAX	254.74	254.74
7/19/2022	0000361	CLALLAM COUNTY ROAD DEF	2022.039R	7/6/2022	Reimb.Thurmans: wall thermos	41.33	41.33
7/19/2022	0000377	PACWEST MACHINERY LLC	20355968	6/30/2022	Blades - PA 1040	153.93	153.93
7/19/2022	0000555	FASTENAL COMPANY	WAPOR88889	6/23/2022	STD 921723017 - PA	58.69	58.69
7/19/2022	0000599	FORKS OUTFITTERS	27JUN2022	6/27/2022	Tap plugs - LC 108	16.47	
			22JUN2022	6/22/2022	Ziplock bags - LC	11.70	
			24JUNE2021 CF	6/24/2021	CR dup.pymt: Flex tubing - LC	-8.66	19.51
7/19/2022	0000772	INDUSTRIAL HYDRAULICS INC	A338899	5/21/2022	2" cases, PSI gauges - PA 552	190.57	190.57
7/19/2022	0001036	MURREYS OLYMPIC DISPOS	A7190406S112	7/1/2022	Garbage service - SQ	192.08	192.08
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104341	6/30/2022	Billable copies - Engineering 62	281.26	
			1104342	6/30/2022	Billable copies - Admin. 6553	150.19	
			1104343	6/30/2022	Billable copies - ER&R	22.71	454.16
7/19/2022	0001187	PAPE MACHINERY INC	13681329	6/24/2022	Bushings,seals,pin fasteners.. -	1,576.70	1,576.70
7/19/2022	0001255	PRICE FORD LINCOLN MERCI	5044059	6/30/2022	Pump asy - water - PA S328	127.30	127.30
7/19/2022	0001405	LES SCHWAB TIRE CENTERS	38100491183	6/29/2022	Dismount & mount; tube - PA 3	204.52	204.52
7/19/2022	0001767	WEST WASTE & RECYCLING	254316	6/30/2022	Sanican, 410 Frontier - CB	120.00	
			252310	6/30/2022	Garbage collection, 51 Bedrock	72.00	
			252311	6/30/2022	Garbage collection 410 Frontier	36.00	228.00
7/19/2022	0001781	WHITEHEADS AUTO PARTS IN	229559	6/30/2022	Super clean degreaser - LC	91.07	
			229467	6/29/2022	Fuel filters - LC Stores	82.13	
			228874	6/23/2022	3/8x4-1/2 G8; 5w30 qts-LC 165	65.47	
			228934	6/23/2022	RTU Ext Life gals - LC 452	62.89	
			228759	6/22/2022	Non Chlor brake clean - LC	62.37	
			229989	7/6/2022	5w30 qts-LC 167	57.73	
			228875	6/23/2022	5w20 oil quarts - LC 178	57.68	479.34
7/19/2022	0017663	ARAMARK UNIFORM SVCS IN	5120035020	6/30/2022	Laundry services - SQ	16.32	
			5120037481	7/5/2022	Laundry services - PA	16.32	
			5120034967	6/30/2022	Laundry services - WE	16.28	48.92
7/19/2022	0021386	STAPLES ADVANTAGE	8066789529	7/2/2022	Copy Paper - PA Stores	205.41	205.41

Bank : apbank U S BANK			(Continued)				
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0022435	RACE STREET AUTO PARTS	592280	7/7/2022	Oil filters - PA Stores	65.54	
			591527	6/30/2022	Oil filters - PA Stores	32.77	
			591937	7/5/2022	Air filter - PA FG117	30.77	
			591984	7/5/2022	Mirror - PA 233	30.49	
			591391	6/29/2022	Replacement glass - PA 166	21.46	181.03
7/19/2022	0023338	CENTRAL WELDING SUPPLY	PT 143641	6/30/2022	Tips, contact .045; Profax - SQ	47.87	47.87
7/19/2022	0029108	WA ST DEPT OF LICENSING	0014086DD 22 C	6/30/2022	2022 DYED DIESEL TAX Q2	389.52	389.52
7/19/2022	0036553	BRAKE & CLUTCH SUPPLY INC	677668	6/28/2022	Monitor Gemineye 7.0 - PA 242	547.58	547.58
7/19/2022	0043469	PETROCARD	452655-IN	6/28/2022	Oil pads - LC	132.35	
			452734-IN	6/29/2022	Washer fluid - LC	22.20	154.55
Sub total for U S BANK:							5,660.41

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000039	ALBINA FUEL	0293104-IN	6/27/2022	CHIP SEALING OIL - SQ	5,949.16	5,949.16
7/19/2022	0000091	ANGELES MILLWORK & LUMB	313258	7/7/2022	MAINTENANCE SUPPLIES - C	164.86	
			313359	7/8/2022	ENGINEER SUPPLIES	32.07	196.93
7/19/2022	0000172	BAXTER A/P OFFICE	15663-24114	6/16/2022	MAINTENANCE SUPPLIES - P	24.86	24.86
7/19/2022	0000196	BILLS PLUMBING & SANIKAN	IS3652258	7/1/2022	07/01/22~08/01/22 ELWHA KIC	260.00	260.00
7/19/2022	0000332	CLALLAM CO AUDITORS TAX	.06/22SUT-10101	6/30/2022	06/22 SALES AND USE TAX -	86.07	86.07
7/19/2022	0000363	CLALLAM COUNTY SHERIFF	2022Q3TRAFFP	7/1/2022	2022 Q3 TRAFFIC POLICING	125,000.00	125,000.00
7/19/2022	0000546	EXPRESS SERVICES, INC	27403230-10101	6/29/2022	06/20/22~06/26/22 ROADS	5,294.78	5,294.78
7/19/2022	0000714	HARTNAGEL BLDG SUPPLY IN	839095	7/7/2022	MAINTENANCE SUPPLIES - P	1,233.35	
			399696	7/5/2022	MAINTENANCE SUPPLIES - S	477.41	1,710.76
7/19/2022	0000885	LAKESIDE INDUSTRIES, INC	201661	6/30/2022	MAINTENANCE SUPPLIES - L	12,333.21	
			200622	6/25/2022	MAINTENANCE SUPPLIES - L	6,325.63	
			200621	6/25/2022	MAINTENANCE SUPPLIES - L	1,581.89	
			201662	6/30/2022	MAINTENANCE SUPPLIES - P	249.53	20,490.26
7/19/2022	0001036	MURREYS OLYMPIC DISPOS	A7192872S112	7/1/2022	06/22 ELWHA KIOSK GARBAG	255.02	255.02
7/19/2022	0001148	OLYMPIC SPRINGS INC	349463	6/30/2022	MAINTENANCE SUPPLIES - L	19.48	19.48
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1103984	6/28/2022	MAINTENANCE SUPPLIES - P	966.14	
			1104082	6/30/2022	MAINTENANCE SUPPLIES - P	178.98	1,145.12
7/19/2022	0001586	TRAFFIC SAFETY SUPPLY COIN	V050380	6/29/2022	MAINTENANCE SUPPLIES - P	872.55	872.55
7/19/2022	0001614	UNITED STATES DOSIMETRY	03105	6/30/2022	2022 Q3 DOSIMETRY	394.99	394.99
7/19/2022	0001635	UTILITIES UNDERGROUND LC	2060248	6/30/2022	06/22 EXCAVATION NOTIFICA	264.45	264.45
7/19/2022	0001781	WHITEHEADS AUTO PARTS IN	229466	6/29/2022	MAINTENANCE SUPPLIES - L	340.60	340.60
7/19/2022	0016373	WESTERN CONFERENCE OF	06/22TEAMPEN	6/30/2022	06/22 TEAMSTER PENSION (E	507.30	507.30
7/19/2022	0017663	ARAMARK UNIFORM SVCS IN	5120037485	7/5/2022	LAUNDRY SERVICE - PA	16.32	
			5120034964	6/30/2022	LAUNDRY SERVICE - LC	16.28	
			5120035019	6/30/2022	LAUNDRY SERVICE - SQ	16.27	48.87
7/19/2022	0027399	BLAKE SAND & GRAVEL INC	17027	6/8/2022	MAINTENANCE SUPPLIES - S	90.70	90.70
7/19/2022	0030069	GOOD2GO!	38889356	6/15/2022	#161 TACOMA NARROWS	7.25	
			38889481	6/15/2022	#402 TACOMA NARROWS	7.25	14.50
7/19/2022	0038374	IRONCLAD COMPANY	12813	5/19/2022	MAINTENANCE SUPPLIES - S	310.09	310.09
7/19/2022	0041654	CONSTRUCTION INSPECTION	1627	7/1/2022	MATERIAL TESTING - C1256	896.14	896.14
7/19/2022	0043469	PETROCARD	C945531	6/30/2022	06/22 FUEL CHARGES	63.22	63.22
7/19/2022	0044551	GREEN PRO SOLUTIONS	22309	7/5/2022	MAINTENANCE SUPPLIES - P	2,458.09	2,458.09

Sub total for U S BANK: 166,693.94

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000074	AM TEST, INC.	127970	6/30/2022	TESTING SERVICES - WWTP	460.00	460.00
7/19/2022	0000332	CLALLAM CO AUDITORS TAX	06/22SUT-41401	6/30/2022	06/22 SALES AND USE TAX	429.99	429.99
7/19/2022	0000594	DECKER CITY HARDWARE, TI	717523	7/1/2022	MAINTENANCE SUPPLIES - V	185.27	
			716797	6/27/2022	MAINTENANCE SUPPLIES - V	157.29	342.56
7/19/2022	0046122	DUSTIN, COLE	DUSTIN063022	6/30/2022	MILEAGE EXPENSE REIMBUF	62.50	62.50
7/19/2022	0000546	EXPRESS SERVICES, INC	27403230-41401	6/29/2022	06/20/22~06/26/22 WWTP	612.00	612.00
7/19/2022	0000677	GRAINGER INC	9346387138	6/15/2022	MAINTENANCE SUPPLIES - V	64.58	64.58
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	23193-062822	6/28/2022	05/24/22~06/20/22 HWY 112	288.14	288.14
7/19/2022	0001767	WEST WASTE & RECYCLING	0000252318	6/30/2022	06/22 WWTP GARBAGE SER\	36.00	36.00
7/19/2022	0001781	WHITEHEADS AUTO PARTS IN	229665	7/2/2022	MAINTENANCE SUPPLIES - V	46.07	46.07
7/19/2022	0000332	CLALLAM CO AUDITORS TAX	06/22SUT-42401	6/30/2022	06/22 SALES AND USE TAX	157.59	157.59
7/19/2022	0000360	CLALLAM COUNTY ER&R	2022.146E	6/23/2022	06/22 EQUIPMENT RENT	117.89	117.89
7/19/2022	0000361	CLALLAM COUNTY ROAD DEF	2022.034R	6/22/2022	05/16/22~06/15/22 EMPLOYEE	236.35	236.35
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	119586-062722	6/27/2022	05/16/22~06/20/22 1453 W WA	107.78	107.78
7/19/2022	0001641	VERIZON WIRELESS	9909574920	6/23/2022	06/22 CELL CHARGES	100.04	100.04
7/19/2022	0000546	EXPRESS SERVICES, INC	27403230-43401	6/29/2022	06/20/22~06/26/22 BBWA	292.67	292.67
Sub total for U S BANK:							3,354.16

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202206	6/30/2022	DATABASE INTERFACE FEE	54.40	54.40
7/19/2022	0000159	BOB BARKER CO INC	INV1785098	6/30/2022	LAUNDRY BAGS	190.26	190.26
7/19/2022	0000363	CLALLAM COUNTY SHERIFF	CCSO SG19-85	5/3/2022	STONEGARDEN FY19 OFFICE	15,322.37	
			CCSO SG19-82	4/20/2022	STONEGARDEN FY19 TIME -	1,556.97	
			CCSO SG19-86	5/9/2022	STONEGARDEN FY19 TIME -	1,385.32	18,264.66
7/19/2022	0000608	FRANZ FAMILY BAKERIES	117101001982	6/9/2022	FOOD	415.20	
			117101002079	6/30/2022	FOOD	332.30	
			117101001959	6/4/2022	FOOD	302.30	
			117101002016	6/16/2022	FOOD	251.55	
			117101002050	6/23/2022	FOOD	192.00	1,493.35
7/19/2022	0000709	HARBOR SAW & SUPPLY	712294	6/30/2022	POLYCUT BLADES	47.83	47.83
7/19/2022	0000810	JERRYS SMALL ENGINES	56160	6/30/2022	FLAGGING RIBBON	38.08	38.08
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104853	6/30/2022	MAINTENANCE AGREEMENT	580.88	
			1104856	6/30/2022	MAINTENANCE AGREEMENT	386.64	
			1104854	6/30/2022	MAINTENANCE AGREEMENT	377.20	
			1103856	6/22/2022	LASER CATRIDGE	105.63	
			1104862	6/30/2022	MAINTENANCE AGREEMENT	90.30	
			1104851	6/30/2022	MAINTENANCE AGREEMENT	60.94	
			1104855	6/30/2022	MAINTENANCE AGREEMENT	37.34	
			1104852	6/30/2022	MAINTENANCE AGREEMENT	27.20	
			1104858	6/30/2022	MAINTENANCE AGREEMENT	22.16	
			1104861	6/30/2022	MAINTENANCE AGREEMENT	21.96	
			1104864	6/30/2022	MAINTENANCE AGREEMENT	20.39	
			1104857	6/30/2022	MAINTENANCE AGREEMENT	17.76	
			1104860	6/30/2022	MAINTENANCE AGREEMENT	11.62	
			1104863	6/30/2022	MAINTENANCE AGREEMENT	9.94	1,769.96
7/19/2022	0001252	PORT ANGELES, CITY OF	76431	7/1/2022	E911 REIMBURSEMENT - MAY	3,043.09	3,043.09
7/19/2022	0001300	PUBLIC UTILITY DISTRICT	115366-Jul22	6/27/2022	UTILITIES - EDWARDS RD	320.49	
			139411-Jul22	6/27/2022	UTILITIES - MT PLEASANT CA	9.00	329.49
7/19/2022	0001547	SYSCO FOOD SERVICES OF	455332886	6/22/2022	FOOD & SUPPLIES	2,487.73	
			455307876	6/8/2022	FOOD & SUPPLIES	2,172.56	
			455294748	6/1/2022	FOOD & SUPPLIES	2,064.20	
			455344369	6/29/2022	FOOD & SUPPLIES	2,033.86	
			455320290	6/15/2022	FOOD	1,605.09	10,363.44

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001641	VERIZON WIRELESS	9909549535	6/23/2022	CELL PHONE SERVICE	673.02	673.02
7/19/2022	0001650	VIKING SEW & VAC	740350	7/2/2022	HEMMING OF PANTS - HUNTI	81.60	81.60
7/19/2022	0001701	WA ST DEPT OF FISH & WILD	1227119	4/19/2022	STONEGARDEN FY19 OFFIC	10,517.90	10,517.90
7/19/2022	0001734	WA ST PATROL	I22007445	7/5/2022	BACKGROUND CHECKS	511.25	511.25
7/19/2022	0001767	WEST WASTE & RECYCLING	0000252477	6/30/2022	WASTE DISPOSAL - SLIP POI	72.00	72.00
7/19/2022	0002929	WA ST TREASURER, ATTN: S	2nd Qtr 2022	7/6/2022	WA STATE'S PERCENTAGE O	93.00	93.00
7/19/2022	0003410	LEMAY MOBILE SHREDDING	4752901S185	7/1/2022	SHREDDING	40.95	
			4752895S185	7/1/2022	SHREDDING	13.65	54.60
7/19/2022	0004211	CENTURYLINK	206-T30-9144-Ju	6/23/2022	DATA CONNECTION	467.51	
			206-T31-9138-Ju	6/23/2022	DATA CONNECTION	55.17	522.68
7/19/2022	0005360	COSTCO MEMBERSHIP	0001118648745C	7/7/2022	MEMBERSHIP RENEWAL	240.00	240.00
7/19/2022	0021386	STAPLES ADVANTAGE	3511143149	6/25/2022	OFFICE SUPPLIES	217.32	217.32
7/19/2022	0031732	LOWER ELWHA POLICE DEPT	361	2/14/2022	STONEGARDEN FY19 OFFIC	1,403.43	
			362	2/15/2022	STONEGARDEN FY19 OFFIC	1,292.62	2,696.05
7/19/2022	0037247	HAIR BY NICOLE	070522	7/5/2022	INMATE HAIRCUTS	370.00	370.00
7/19/2022	0041605	HOME DEPOT PRO	692430648	6/22/2022	JAIL & KITCHEN SUPPLIES	1,365.10	
			692205370	6/22/2022	JAIL SUPPLIES - BLACK NITR	554.44	
			692190028	6/22/2022	JAIL SUPPLIES - BLACK NITR	138.61	2,058.15
7/19/2022	0042636	HARBOR FOODSERVICE	453563	6/20/2022	FOOD	3,653.51	3,653.51
7/19/2022	0043469	PETROCARD	C945532	6/30/2022	FUEL FOR OPNET, BOATING	981.08	981.08
7/19/2022	0044691	VERIZON CONNECT FLEET U	306000032124	7/1/2022	VEHICLE TRACKING SUBSCR	99.88	99.88
7/19/2022	0046683	ODP BUSINESS SOLUTIONS,	251419061001	6/24/2022	OFFICE SUPPLIES - EMD	98.10	
			246981638001	6/27/2022	OFFICE SUPPLIES - EMD	89.70	
			246988166001	6/27/2022	OFFICE SUPPLIES - EMD	57.58	
			251397453001	6/24/2022	OFFICE SUPPLIES - EMD	35.44	
			251419068001	6/24/2022	OFFICE SUPPLIES - EMD	16.31	297.13
Sub total for U S BANK:							58,733.73

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000815	JIM'S PHARMACY	Jims 7.7.22	6/27/2022	INMATE MEDICINE	734.19	734.19
7/19/2022	0001136	OLYMPIC MEDICAL CENTER	OMC 7.7.22	7/7/2022	INMATE MEDICAL	3,225.07	3,225.07
7/19/2022	0004826	OLYMPIC MEDICAL PHYSICIAN	71229585880	7/7/2022	INMATE MEDICAL	79.94	79.94
7/19/2022	0017535	COST LESS SENIOR SERVICE	18765 July 2022	7/7/2022	INMATE MEDICINE	5,203.59	5,203.59
7/19/2022	0024978	CORRECTIONAL HEALTHCARE	INV0094576	7/1/2022	NURSING CONTRACT	34,582.68	34,582.68
7/19/2022	0041537	MCKESSON MEDICAL-SURGI	19540353	6/29/2022	CLINIC SUPPLIES	94.03	
			19536678	6/29/2022	CLINIC SUPPLIES	32.20	
			19537219	6/29/2022	CLINIC SUPPLIES	25.61	151.84
Sub total for U S BANK:							43,977.31

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Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0029825	MARCOUX, ELIZABETH "BETTMAR	1783275	7/1/2022	18-3-00237-05, IN RE DEAN/C	281.25	281.25
7/19/2022	0039420	MUCKLEY, TIFFANY	MUC1783276	7/1/2022	JUNE 2022, MILEAGE FOR DE	203.58	203.58
7/19/2022	0045731	RODRIGUEZ, JAMES ARTHUR	10224	7/1/2022	21-4-00141-05, GUARDIANSHI	650.00	
			10225	7/1/2022	22-4-00136-05, GUARDIANSHI	300.00	
			10226	7/1/2022	22-4-00046-05, GUARDIANSHI	250.00	1,200.00
7/19/2022	0046965	WARREN, MICHELLE	WAR1783277	7/1/2022	JUNE 2022, MILEAGE FOR DE	5.85	5.85
7/19/2022	0046970	MIXTECO/INDIGENA COMMUN	5408	7/1/2022	20-1-00265-05, ST. .V	7,074.15	7,074.15
Sub total for U S BANK:							8,764.83

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Final Check List
CLALLAM COUNTY

Clerk

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104091	7/7/2022	CLERK'S OFFICE TONER/SUF	212.25	
			1104280	7/7/2022	CLERK'S OFFICE CONTRACT	51.58	
			1104279	7/7/2022	CLERK'S OFFICE CONTRACT	39.54	303.37
7/19/2022	0033199	LEMAY MOBILE SHREDDING	4752900S185	7/7/2022	CLERK'S OFFICE SHRED - JU	27.30	27.30
Sub total for U S BANK:							330.67

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202206	7/6/2022	MONTHLY SUBSCRIPTION	115.43	115.43
7/19/2022	0000331	CLALLAM COUNTY AUDITOR	22-145221	7/6/2022	DFL REMOVAL RECORDING 2	204.50	204.50
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104321	7/6/2022	CANON COPIER MAINTENAN	186.15	186.15
7/19/2022	0041157	WHITE, JENNIFER	113-3349043-80	7/6/2022	OFFICE EQUIPMENT	301.28	301.28
7/19/2022	0046683	ODP BUSINESS SOLUTIONS,	251586198001	7/6/2022	OFFICE SUPPLIES	155.87	
			251586833001	7/6/2022	OFFICE SUPPLIES	20.97	176.84
Sub total for U S BANK:							984.20

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07/13/2022 11:03:29AM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/19/2022	0000360	CLALLAM COUNTY ER&R	2022.153E	7/6/2022	ER&R RENTAL OF ER&R VEH	435.58	435.58
7/19/2022	0000546	EXPRESS SERVICES, INC	27440728	7/6/2022	EXPRESS SERVICES	456.84	456.84
7/19/2022	0001179	PACIFIC OFFICE EQUIPMENT	1104339	7/6/2022	POE	348.08	348.08
7/19/2022	0001641	VERIZON WIRELESS	9909549540	7/6/2022	VERIZON	351.96	351.96
Sub total for U S BANK:							1,592.46

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7/6/2022	0000360	CLALLAM COUNTY ER&R	ER&R 7/6/22	7/6/2022	VEHICLE RENTAL	58.32	58.32
7/6/2022	0001179	PACIFIC OFFICE EQUIPMENT	POE 7/6/22	7/6/2022	VET CENTER PRINTER	254.83	254.83
7/6/2022	0001300	PUBLIC UTILITY DISTRICT	TB7322 7/6/22	7/6/2022	UTILITIES	289.97	
			DW7488 7/6/22	7/6/2022	UTILITIES	135.20	425.17
7/6/2022	0003792	JAMES & ASSOCIATES INC	CJ3137 7/6/22	7/6/2022	RENT	850.00	850.00
7/6/2022	0020849	U S BANK	FM1155 7/6/22 S	7/6/2022	FOOD	150.00	
			LP6817 7/6/22 V	7/6/2022	FOOD	150.00	
			MB8950 7/6/22 V	7/6/2022	FOOD	150.00	
			MG9761 7/6/22 V	7/6/2022	FOOD	150.00	
			MJ3268 7/6/22 V	7/6/2022	FOOD	150.00	
			NW3421 7/6/22 V	7/6/2022	FOOD	150.00	
			PD1598 7/6/22 V	7/6/2022	FOOD	150.00	
			RM1064 7/6/22 S	7/6/2022	FOOD	150.00	
			SE2067 7/6/22 S	7/6/2022	FOOD	150.00	
			WT0047 7/6/22 V	7/6/2022	FOOD	150.00	
			TR1745 7/6/22 V	7/6/2022	FOOD	100.00	
			TR1745 7/6/22 S	7/6/2022	FOOD	50.00	1,650.00
Sub total for U S BANK:							3,238.32



1b
7/19/22

Payroll Ending: 6/30/2022

Gross Earnings:	\$1,642,324.43
Benefits Paid:	\$848,374.03
Total Expenditures:	\$2,490,698.46

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 11th DAY OF July 2022

A handwritten signature in cursive script, reading "Sandra L. Williams".

SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: July 8, 2022					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: June 2022					
General Fund	00100	800,918.20	318,193.08	141	1,119,111.28
Sheriff: Boating Safety/VRF	11003/04	923.70	135.94	2	1,059.64
Sheriff: OPNET	11008	5,231.94	2,243.85	1	7,475.79
HHS	11301	13,383.78	6,277.27	4	19,661.05
HHS-Homeless Task Force	11322	2,611.96	1,172.20	1	3,784.16
Chem Depend/Mental Health	11323	2,611.97	1,172.21	1	3,784.18
HHS-Dev Disabilities	11331	5,716.26	2,369.47	1	8,085.73
Law Library	11401	570.48	49.78	1	620.26
Auditor-Doc Preservation	12401	502.74	42.29	1	545.03
Noxious Weed Control	13001	6,213.38	2,684.15	1	8,897.53
HR Risk Management	50401	6,257.58	576.56	4	6,834.14
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		844,941.99	334,916.80		1,179,858.79
SEMI-MONTHLY: 6/16-30/2022					
General Fund	00100	552,209.17	352,245.79	195	904,454.96
HHS	11301	23,219.80	16,895.20	10	40,115.00
Prosecutor-Local Crime Victim	11701	4,917.55	3,375.49	2	8,293.04
Treasurer- O&M	12201	1,243.97	971.84	1	2,215.81
Auditor-Doc Preservation	12401	2,055.90	1,619.88	2	3,675.78
Noxious Weed Control	13001	4,423.87	3,371.83	2	7,795.70
Veterans Relief	19914	4,468.99	3,346.18	2	7,815.17
American Rescue Plan Act	19961	4,544.40	2,282.22	1	6,826.62
HR-Risk Management	50401	12,595.50	6,970.09	4	19,565.59
HR-Worker's Compensation	50501	1,594.57	817.00	2	2,411.57
Wellness Benefit/Transit Passes	50601		93.00	2	93.00
SM TOTALS		611,273.72	391,988.52		1,003,262.24
ROADS: 6/16-30/2022 TOTALS					
PW - Roads	10101	151,157.39	99,466.82	65	250,624.21
PW - Flood Control	10135	2,982.96	1,635.85	2	4,618.81
PW - Solid Waste	40201	828.18	444.35	2	1,272.53
Clallam Bay/Seki Sewer	41401	9,232.61	5,431.86	9	14,664.47
PW - Carlsborg Sewer M&O	42401	1,480.91	848.76	7	2,329.67
ER&R	50301	20,426.67	13,567.57	12	33,994.24
Wellness Benefit/Transit Passes	50601		73.50	1	73.50
ROADS TOTALS		186,108.72	121,468.71		307,577.43
TOTALS		\$1,642,324.43	\$848,374.03		\$2,490,698.46

Prepared by:

Angi Klahn, Deputy Auditor

COPY

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07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 141

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		607,965.11	16,619.00	v	VACATION		56,552.93	1,416.00
vp	VACATION PAYOFF		26,969.13	738.96	o15s	OVERTIME X 1.5 - SHERIFF DEPT		25,728.67	430.00
h	HOLIDAY		21,031.32	547.90	s	SICK		20,156.65	576.00
fh	FLOATING HOLIDAY		13,441.03	374.60	spt	SICK PAYOFF - TERMINATION 10%		5,603.31	1,602.32
o15j	OVERTIME x 1.5 - JUV DETENTION		3,351.51	80.50	hazpay	HAZARD PAY		2,476.07	
accred	ACCREDITATION PAY		2,452.33		ohjd	OT HOLIDAY - JUV DETENTION		1,698.84	42.00
bsba	BS/BA EDUCATION INCENTIVE		1,593.45		aaas	AA/AS EDUCATION INCENTIVE		1,395.89	
aute	AUTO ALLOWANCE ELECTED		1,360.00		fhp	FLOATING HOLIDAY PAID		1,247.35	42.55
cu	COMP USED		1,242.10	41.00	detpay	DETECTIVE PAY		1,081.16	
auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00		fl	FUNERAL LEAVE		1,008.17	32.00
covid	covid SICK		798.90	24.00	oth	OVERTIME X 1.5 - HOURLY		747.23	56.50
flxu	FLEX TIME USED (NO RUN BAL)		380.87	8.75	o25h	OT X 2.5 - HRS OVER HOL PAY		325.05	5.00
oc1	ON CALL SHIFT DAY		316.75	10.00	phsm	PHONE STIPEND SMART PHONE		280.00	
aspj	ACTING SUPERVISOR PAY JUVENILE		181.66	132.00	aspd	SHERIFF ACTING SUP PAY DEPUTY		166.98	85.00
oh15	OVERTIME HOLIDAY X 1.5		156.02	4.00	wep	WEST END PAY		100.00	
asp	SHERIFF ACTING SUPERVISOR PAY		52.71	32.00	phns	PHONE STIPEND		30.00	
swapt	SICK PAYOFF - TERMINATION 10%		7.01	0.41					
					Totals:			800,918.20	22,900.49

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		75,896.77	socsec	SOCIAL SECURITY		47,787.68
pers2	PERS 2 RETIREMENT		23,698.67	icm457	ICMA DEFERRED COMP		21,250.01
401a	401A DEFERRED COMPENSATION		15,169.52	leoff2	LEOFF 2 RETIREMENT		14,770.89
medtx	MEDICARE TAX		11,176.24	medpre	HEALTH INSURANCE PRE TAX		10,811.40
h457	MASSMUTUAL 457		6,980.10	psers	PSERS RETIREMENT		6,328.89
pers3	PERS 3 RETIREMENT		4,631.85	fmlatx	WA Paid Family & Medical Leave		3,445.58
n457	NATIONWIDE 457		2,940.92	udteam	UNION DUES - TEAMSTERS		2,396.00
aflpre	AFLAC PRE TAX		935.38	l&i	L&I - SELF INSURED		892.74
udpd	UNION DUES - 1619 D		865.60	ltdshr	LTD - SHERIFF		755.88
genpre	SUN LIFE PRE TAX		741.19	udmp	UNION DUES - 1619 MP		662.20
udcd	UNION DUES - 1619 CD C		523.49	udps	UNION DUES - 1619 S		501.90
hr125	HEALTH REIMBURSEMENT		490.65	udlc	UNION DUES - 1619 LC		361.20
udcs	UNION DUES - 1619 CS		301.00	n457rt	ROTH-NATIONWIDE 457		300.00
aflaft	AFLAC POST TAX		275.81	dshs	DSHS CHILD SUPPORT		200.00
uw	UNITED WAY		160.00	colaft	COLONIAL LIFE INS. POST TAX		145.68
colpre	COLONIAL LIFE INS. PRE TAX		88.12	wsatf	1619CD WSATF DUES		60.00
shrfcf	SHERIFF COFFEE FUND		45.63	shrfnd	SHERIFF EMPLOYEE FUND		25.92

Page: 1

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 141

Deduction Code and Description		Amount
garnfe	GARNISHMENT FEE	1.00

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	132,361.50
vebahr	HRA VEBA	40,334.69
401a	401A DEFERRED COMPENSATION	13,400.92
psers	PSERS RETIREMENT	10,116.46
l&i	L&I - SELF INSURED	8,967.39
fmlatx	WA Paid Family & Medical Leave	1,260.24
genpre	SUN LIFE PRE TAX	292.00

Deduction Code and Description		Amount
Totals:		255,617.91

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	47,787.68
pers2	PERS 2 RETIREMENT	35,757.63
medtx	MEDICARE TAX	11,176.24
leoff2	LEOFF 2 RETIREMENT	9,177.71
pers3	PERS 3 RETIREMENT	6,860.64
unemp	UNEMPLOYMENT	699.98
Totals:		318,193.08

Gross Earnings by Fund:	800,918.20	22,900.49
Total Fund Deductions:	255,617.91	
Fund Net:	545,300.29	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 3

Fund Worked : 11003
Emps : 2

Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	923.70	15.00

Totals:	923.70	15.00
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Deduction Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	78.79
socsec SOCIAL SECURITY	56.43
medtx MEDICARE TAX	13.20
n457 NATIONWIDE 457	7.49
ltdshr LTD - SHERIFF	4.19
l&i L&I - SELF INSURED	0.78
shrfrnd SHERIFF EMPLOYEE FUND	0.08

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	77.27
h457 MASSMUTUAL 457	15.40
hr125 HEALTH REIMBURSEMENT	9.35
udpd UNION DUES - 1619 D	6.80
fmlatx WA Paid Family & Medical Leave	4.06
shrfcf SHERIFF COFFEE FUND	0.37
Totals:	274.21

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	56.43
l&i L&I - SELF INSURED	14.94
fmlatx WA Paid Family & Medical Leave	1.49

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	48.96
medtx MEDICARE TAX	13.20
unemp UNEMPLOYMENT	0.92
Totals:	135.94

Gross Earnings by Fund:	923.70	15.00
Total Fund Deductions:	274.21	
Fund Net:	649.49	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 4

Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,782.80	162.50	h	HOLIDAY		235.46	8.00
s	SICK		88.30	3.00	v	VACATION		73.58	2.50
accrd	ACCREDITATION PAY		51.80						
Totals:								5,231.94	176.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	412.84
socsec	SOCIAL SECURITY	318.79
medtx	MEDICARE TAX	74.56
fmlatx	WA Paid Family & Medical Leave	22.99
shrfrnd	SHERIFF EMPLOYEE FUND	5.00

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	332.75
medpre	HEALTH INSURANCE PRE TAX	90.10
udlc	UNION DUES - 1619 LC	60.20
l&i	L&I - SELF INSURED	8.39
Totals:		1,325.62

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,275.00
socsec	SOCIAL SECURITY	318.79
l&i	L&I - SELF INSURED	25.59
unemp	UNEMPLOYMENT	5.23

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	536.27
medtx	MEDICARE TAX	74.56
fmlatx	WA Paid Family & Medical Leave	8.41
Totals:		2,243.85

Gross Earnings by Fund:	5,231.94	176.00
Total Fund Deductions:	1,325.62	
Fund Net:	3,906.32	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 5

Fund Worked : 11301
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,340.46	411.10	v	VACATION		792.08	32.00
h	HOLIDAY		503.34	19.20	fl	FUNERAL LEAVE		472.34	16.00
fh	FLOATING HOLIDAY		188.93	6.40	s	SICK		86.63	3.50
					Totals:			13,383.78	488.20

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,059.35
icm457	ICMA DEFERRED COMP	628.81
medpre	HEALTH INSURANCE PRE TAX	479.40
udteam	UNION DUES - TEAMSTERS	177.00
fmlatx	WA Paid Family & Medical Leave	58.80

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	800.07
pers2	PERS 2 RETIREMENT	532.42
medtx	MEDICARE TAX	187.11
pers3	PERS 3 RETIREMENT	129.97
l&i	L&I - SELF INSURED	21.21
Totals:		4,074.14

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,765.00
socsec	SOCIAL SECURITY	800.07
401a	401A DEFERRED COMPENSATION	219.42
l&i	L&I - SELF INSURED	146.29
unemp	UNEMPLOYMENT	13.39

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	858.05
pers3	PERS 3 RETIREMENT	266.43
medtx	MEDICARE TAX	187.11
fmlatx	WA Paid Family & Medical Leave	21.51
Totals:		6,277.27

Gross Earnings by Fund:	13,383.78	488.20
Total Fund Deductions:	4,074.14	
Fund Net:	9,309.64	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 6

Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,454.10	85.50	h	HOLIDAY		114.81	4.00
s	SICK		43.05	1.50					
Totals:								2,611.96	91.00

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	277.23	pers2	PERS 2 RETIREMENT	166.12
socsec	SOCIAL SECURITY	157.61	icm457	ICMA DEFERRED COMP	104.48
medpre	HEALTH INSURANCE PRE TAX	69.90	medtx	MEDICARE TAX	36.86
udteam	UNION DUES - TEAMSTERS	32.51	fmlatx	WA Paid Family & Medical Leave	11.47
l&i	L&I - SELF INSURED	4.40			
				Totals:	860.58

Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	637.50	pers2	PERS 2 RETIREMENT	267.72		
socsec	SOCIAL SECURITY	157.61	401a	401A DEFERRED COMPENSATION	52.24		
medtx	MEDICARE TAX	36.86	l&i	L&I - SELF INSURED	13.47		
fmlatx	WA Paid Family & Medical Leave	4.19	unemp	UNEMPLOYMENT	2.61		
					Totals:	1,172.20	
					Gross Earnings by Fund:	2,611.96	91.00
					Total Fund Deductions:	860.58	
					Fund Net:	1,751.38	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 7

Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,454.10	85.50	h	HOLIDAY		114.81	4.00
s	SICK		43.06	1.50					
Totals:								2,611.97	91.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	277.21
socsec	SOCIAL SECURITY	157.61
medpre	HEALTH INSURANCE PRE TAX	69.90
udteam	UNION DUES - TEAMSTERS	32.49
l&i	L&I - SELF INSURED	4.42

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	166.12
icm457	ICMA DEFERRED COMP	104.48
medtx	MEDICARE TAX	36.86
fmlatx	WA Paid Family & Medical Leave	11.48
Totals:		860.57

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	637.50
socsec	SOCIAL SECURITY	157.61
medtx	MEDICARE TAX	36.86
fmlatx	WA Paid Family & Medical Leave	4.20

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	267.73
401a	401A DEFERRED COMPENSATION	52.24
l&i	L&I - SELF INSURED	13.46
unemp	UNEMPLOYMENT	2.61
Totals:		1,172.21

Gross Earnings by Fund:	2,611.97	91.00
Total Fund Deductions:	860.57	
Fund Net:	1,751.40	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 8

Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,676.94	144.00	v	VACATION		779.49	24.00
h	HOLIDAY		259.83	8.00					
					Totals:			5,716.26	176.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		577.54	h457	MASSMUTUAL 457		500.00		
pers2	PERS 2 RETIREMENT		363.55	socsec	SOCIAL SECURITY		341.71		
medpre	HEALTH INSURANCE PRE TAX		204.80	medtx	MEDICARE TAX		79.92		
udteam	UNION DUES - TEAMSTERS		73.00	fmlatx	WA Paid Family & Medical Leave		25.11		
l&i	L&I - SELF INSURED		7.43						
				Totals:			2,173.06		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,210.00	pers2	PERS 2 RETIREMENT		585.92		
socsec	SOCIAL SECURITY		341.71	401a	401A DEFERRED COMPENSATION		114.33		
medtx	MEDICARE TAX		79.92	l&i	L&I - SELF INSURED		22.68		
fmlatx	WA Paid Family & Medical Leave		9.19	unemp	UNEMPLOYMENT		5.72		
				Totals:			2,369.47		
				Gross Earnings by Fund:			5,716.26		176.00
				Total Fund Deductions:			2,173.06		
				Fund Net:			3,543.20		

Page: 8

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 9

Fund Worked : 11401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		570.48	29.50					
					Totals:			570.48	29.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		35.37	fedtx	FEDERAL WITHHOLDING TAX		20.80		
medtx	MEDICARE TAX		8.27	fmlatx	WA Paid Family & Medical Leave		2.51		
l&i	L&I - SELF INSURED		1.52						
				Totals:			68.47		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		35.37	medtx	MEDICARE TAX		8.27		
l&i	L&I - SELF INSURED		4.65	fmlatx	WA Paid Family & Medical Leave		0.92		
unemp	UNEMPLOYMENT		0.57						
				Totals:			49.78		
				Gross Earnings by Fund:			570.48		29.50
				Total Fund Deductions:			68.47		
				Fund Net:			502.01		

Page: 9

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 10

Fund Worked : 12401
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	287.28	16.00

Earnings Code & Description	Amount	Hours
swa SICK - WA PART-TIME	215.46	12.00
Totals:	502.74	28.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	31.17
fmlatx WA Paid Family & Medical Leave	2.21

Deduction Code and Description	Amount
medtx MEDICARE TAX	7.29
l&i L&I - SELF INSURED	0.83
Totals:	41.50

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	31.17
l&i L&I - SELF INSURED	2.52
unemp UNEMPLOYMENT	0.50

Benefit Code and Description	Amount
medtx MEDICARE TAX	7.29
fmlatx WA Paid Family & Medical Leave	0.81
Totals:	42.29

Gross Earnings by Fund:	502.74	28.00
Total Fund Deductions:	41.50	
Fund Net:	461.24	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 11

Fund Worked : 13001
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
v	VACATION	3,313.82	96.00	r	REGULAR	2,209.22	64.00	
s	SICK	345.19	10.00	h	HOLIDAY	345.15	10.00	
						Totals:	6,213.38	180.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount			
icm457	ICMA DEFERRED COMP	2,000.00	fedtx	FEDERAL WITHHOLDING TAX	654.87			
pers2	PERS 2 RETIREMENT	395.17	socsec	SOCIAL SECURITY	382.43			
401a	401A DEFERRED COMPENSATION	310.67	medtx	MEDICARE TAX	89.44			
udmp	UNION DUES - 1619 MP	60.20	medpre	HEALTH INSURANCE PRE TAX	45.10			
fmlatx	WA Paid Family & Medical Leave	27.30	l&i	L&I - SELF INSURED	8.26			
						Totals:	3,973.44	
Benefit Code and Description		Amount	Benefit Code and Description		Amount			
medpre	HEALTH INSURANCE PRE TAX	1,320.00	pers2	PERS 2 RETIREMENT	636.87			
socsec	SOCIAL SECURITY	382.43	401a	401A DEFERRED COMPENSATION	124.27			
l&i	L&I - SELF INSURED	89.95	medtx	MEDICARE TAX	89.44			
vebahr	HRA VEBA	25.00	fmlatx	WA Paid Family & Medical Leave	9.98			
unemp	UNEMPLOYMENT	6.21						
						Totals:	2,684.15	
						Gross Earnings by Fund:	6,213.38	180.00
						Total Fund Deductions:	3,973.44	
						Fund Net:	2,239.94	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 12

Fund Worked : 50401
Emps : 4

Earnings Code & Description	Amount	Hours
r REGULAR	6,257.58	219.00

Earnings Code & Description	Amount	Hours
Totals:	6,257.58	219.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	488.47
medtx MEDICARE TAX	90.73
l&i L&I - SELF INSURED	11.30

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	387.97
fmlatx WA Paid Family & Medical Leave	27.49
Totals:	1,005.96

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	387.97
l&i L&I - SELF INSURED	81.54
unemp UNEMPLOYMENT	6.27

Benefit Code and Description	Amount
medtx MEDICARE TAX	90.73
fmlatx WA Paid Family & Medical Leave	10.05
Totals:	576.56

Gross Earnings by Fund:	6,257.58	219.00
Total Fund Deductions:	1,005.96	
Fund Net:	5,251.62	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 13

Fund Worked : 65101
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	7,346.01	200.00

Earnings Code & Description	Amount	Hours
Totals:	7,346.01	200.00

Deduction Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	524.26
fd1457 DRS 457 DEFERRED COMP FIRE 1	400.00
socsec SOCIAL SECURITY	74.40
fmlf1 WA Paid Family & Medical Leave	32.27

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	462.36
medtx MEDICARE TAX	106.52
l&i1 L&I - FIRE 1	66.85
Totals:	1,666.66

Benefit Code and Description	Amount
leoff2 LEOFF 2 RETIREMENT	325.74
socsec SOCIAL SECURITY	74.40

Benefit Code and Description	Amount
medtx MEDICARE TAX	106.52
Totals:	506.66

Gross Earnings by Fund:	7,346.01	200.00
Total Fund Deductions:	1,666.66	
Fund Net:	5,679.35	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 14

Fund Worked : 65151
Emps : 13

Earnings Code & Description	Amount	Hours
REGULAR	8,740.35	183.00

Earnings Code & Description	Amount	Hours
Totals:	8,740.35	183.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	541.92
medtx MEDICARE TAX	126.75

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	527.97
fmlf5 WA Paid Family & Medical Leave	38.40
Totals:	1,235.04

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	541.92

Benefit Code and Description	Amount
medtx MEDICARE TAX	126.75
Totals:	668.67

Gross Earnings by Fund:	8,740.35	183.00
Total Fund Deductions:	1,235.04	
Fund Net:	7,505.31	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Fund Worked : 65161
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			249.23	17.20					
					Totals:			249.23	17.20
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec SOCIAL SECURITY			15.45	medtx MEDICARE TAX			3.61		
fmlf6 WA Paid Family & Medical Leave			1.10						
				Totals:			20.16		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec SOCIAL SECURITY			15.45	medtx MEDICARE TAX			3.61		
				Totals:			19.06		
				Gross Earnings by Fund:			249.23	17.20	
				Total Fund Deductions:			20.16		
				Fund Net:			229.07		

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 16

Fund Worked : 65171
Emps : 12

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
r REGULAR	11,680.00	286.83	bhu BENEFIT HOURS USED - TAX DIST	1,153.09	24.00
			Totals:	12,833.09	310.83
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	904.67		leof#4 LEOFF 2 RETIREMENT FIRE 4	721.30	
socsec SOCIAL SECURITY	271.40		medtx MEDICARE TAX	186.12	
l&if4 L&I - FIRE 4	71.01		fmlf4 WA Paid Family & Medical Leave	56.37	
			Totals:	2,210.87	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
leof#4 LEOFF 2 RETIREMENT FIRE 4	448.17		socsec SOCIAL SECURITY	271.40	
medtx MEDICARE TAX	186.12				
			Totals:	905.69	
			Gross Earnings by Fund:	12,833.09	310.83
			Total Fund Deductions:	2,210.87	
			Fund Net:	10,622.22	

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 17

Fund Worked : 67101
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,916.30	226.50	ott	OVERTIME - TAXING DIST		1,259.25	36.50
					Totals:			6,175.55	263.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		641.23		socsec	SOCIAL SECURITY		382.88	
pers2	PERS 2 RETIREMENT		335.35		medtx	MEDICARE TAX		89.55	
l&iagn	L&I - AGNEW		71.50						
					Totals:			1,520.51	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		540.46		socsec	SOCIAL SECURITY		382.88	
medtx	MEDICARE TAX		89.55		fmlagn	WA Paid Family & Medical Leave		27.13	
					Totals:			1,040.02	
					Gross Earnings by Fund:			6,175.55	263.00
					Total Fund Deductions:			1,520.51	
					Fund Net:			4,655.04	

Fund Worked : 67121
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,430.00	67.00					
					Totals:			2,430.00	67.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		150.66	medtx	MEDICARE TAX		35.24		
fmlcln	WA Paid Family & Medical Leave		10.68						
				Totals:			196.58		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		150.66	medtx	MEDICARE TAX		35.24		
				Totals:			185.90		
				Gross Earnings by Fund:			2,430.00	67.00	
				Total Fund Deductions:			196.58		
				Fund Net:			2,233.42		

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07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 19

Fund Worked : 67141
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			5,676.80	230.00					
					Totals:			5,676.80	230.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		351.96		pers2h	PERS 2 RETIREMENT - HIGHLAND		279.64	
fedtx	FEDERAL WITHHOLDING TAX		200.81		medtx	MEDICARE TAX		82.31	
l&ihig	L&I - HIGHLAND IRRIGATION		61.45		fmlhig	WA Paid Family & Medical Leave		24.95	
					Totals:			1,001.12	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2h	PERS 2 RETIREMENT - HIGHLAND		450.67		socsec	SOCIAL SECURITY		351.96	
medtx	MEDICARE TAX		82.31						
					Totals:			884.94	
					Gross Earnings by Fund:			5,676.80	230.00
					Total Fund Deductions:			1,001.12	
					Fund Net:			4,675.68	

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07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Fund Worked : 67701
Emps : 5

Earnings Code & Description			Earnings Code & Description		
		Amount	Hours		
r	REGULAR	8,709.00	354.50		
				Totals:	
					8,709.00 354.50
Deduction Code and Description			Deduction Code and Description		
		Amount			Amount
socsec	SOCIAL SECURITY	539.96	fedtx	FEDERAL WITHHOLDING TAX	352.18
medtx	MEDICARE TAX	126.29	fmlbld	WA Paid Family & Medical Leave	38.27
				Totals:	
					1,056.70
Benefit Code and Description			Benefit Code and Description		
		Amount			Amount
socsec	SOCIAL SECURITY	539.96	medtx	MEDICARE TAX	126.29
				Totals:	
					666.25
				Gross Earnings by Fund:	8,709.00 354.50
				Total Fund Deductions:	1,056.70
				Fund Net:	7,652.30

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 21

Fund Worked : 67731
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		34,901.99	1,185.25	bhu	BENEFIT HOURS USED - TAX DIST		3,155.24	101.25
ott	OVERTIME - TAXING DIST		170.16	4.00					
					Totals:			38,227.39	1,290.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,479.00	socsec	SOCIAL SECURITY		2,370.10		
pers2s	PERS 2 RETIREMENT - SUNLAND		2,364.86	medtx	MEDICARE TAX		554.31		
medsun	HEALTH INSURANCE SUNLAND		375.74	l&isun	L&I - SUNLAND		223.12		
fmlsun	WA Paid Family & Medical Leave		167.93						
				Totals:			8,535.06		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medsun	HEALTH INSURANCE SUNLAND		10,518.56	pers2s	PERS 2 RETIREMENT - SUNLAND		3,811.30		
socsec	SOCIAL SECURITY		2,370.10	medtx	MEDICARE TAX		554.31		
				Totals:			17,254.27		
				Gross Earnings by Fund:			38,227.39		1,290.50
				Total Fund Deductions:			8,535.06		
				Fund Net:			29,692.33		

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 22

Fund Worked : - Totals -
Emps : 209

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	727,647.75	20,586.38	v	VACATION	61,511.90	1,570.50
vp	VACATION PAYOFF	26,969.13	738.96	o15s	OVERTIME X 1.5 - SHERIFF DEPT	26,652.37	445.00
h	HOLIDAY	22,604.72	601.10	s	SICK	20,762.88	595.50
fh	FLOATING HOLIDAY	13,629.96	381.00	spt	SICK PAYOFF - TERMINATION 10%	5,603.31	1,602.32
bhu	BENEFIT HOURS USED - TAX DIST	4,308.33	125.25	o15j	OVERTIME x 1.5 - JUV DETENTION	3,351.51	80.50
accred	ACCREDITATION PAY	2,504.13		hazpay	HAZARD PAY	2,476.07	
ohjd	OT HOLIDAY - JUV DETENTION	1,698.84	42.00	bsba	BS/BA EDUCATION INCENTIVE	1,593.45	
fl	FUNERAL LEAVE	1,480.51	48.00	ott	OVERTIME - TAXING DIST	1,429.41	40.50
aaas	AA/AS EDUCATION INCENTIVE	1,395.89		aute	AUTO ALLOWANCE ELECTED	1,360.00	
fhp	FLOATING HOLIDAY PAID	1,247.35	42.55	cu	COMP USED	1,242.10	41.00
detpay	DETECTIVE PAY	1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00	
covid	covid SICK	798.90	24.00	oth	OVERTIME X 1.5 - HOURLY	747.23	56.50
fixu	FLEX TIME USED (NO RUN BAL)	380.87	8.75	o25h	OT X 2.5 - HRS OVER HOL PAY	325.05	5.00
oc1	ON CALL SHIFT DAY	316.75	10.00	phsm	PHONE STIPEND SMART PHONE	280.00	
swa	SICK - WA PART-TIME	215.46	12.00	aspj	ACTING SUPERVISOR PAY JUVENILE	181.66	132.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	166.98	85.00	oh15	OVERTIME HOLIDAY X 1.5	156.02	4.00
wep	WEST END PAY	100.00		asp	SHERIFF ACTING SUPERVISOR PAY	52.71	32.00
phns	PHONE STIPEND	30.00		swapt	SICK PAYOFF - TERMINATION 10%	7.01	0.41
				Totals:		935,329.41	27,310.22

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	85,310.57	socsec	SOCIAL SECURITY	55,155.57
pers2	PERS 2 RETIREMENT	25,990.15	icm457	ICMA DEFERRED COMP	24,087.78
401a	401A DEFERRED COMPENSATION	15,480.19	leoff2	LEOFF 2 RETIREMENT	15,373.94
medtx	MEDICARE TAX	13,111.18	medpre	HEALTH INSURANCE PRE TAX	11,770.60
h457	MASSMUTUAL 457	7,495.50	psers	PSERS RETIREMENT	6,328.89
pers3	PERS 3 RETIREMENT	4,761.82	fmlatx	WA Paid Family & Medical Leave	3,639.00
n457	NATIONWIDE 457	2,948.41	udteam	UNION DUES - TEAMSTERS	2,711.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,364.86	l&i	L&I - SELF INSURED	961.28
aflpre	AFLAC PRE TAX	935.38	udpd	UNION DUES - 1619 D	872.40
ltdshr	LTD - SHERIFF	760.07	genpre	SUN LIFE PRE TAX	741.19
udmp	UNION DUES - 1619 MP	722.40	leoff#4	LEOFF 2 RETIREMENT FIRE 4	721.30
udcd	UNION DUES - 1619 CD C	523.49	udps	UNION DUES - 1619 S	501.90
hr125	HEALTH REIMBURSEMENT	500.00	udlc	UNION DUES - 1619 LC	421.40
fd1457	DRS 457 DEFERRED COMP FIRE 1	400.00	medsun	HEALTH INSURANCE SUNLAND	375.74
udcs	UNION DUES - 1619 CS	301.00	n457rt	ROTH-NATIONWIDE 457	300.00
pers2h	PERS 2 RETIREMENT - HIGHLAND	279.64	aflaft	AFLAC POST TAX	275.81

Page: 22

pyLDFnd
07/06/2022 2:24:54PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/01/2022 to 06/30/2022-1 Cycle m

Page: 23

Fund Worked : - Totals -
Emps : 209

Deduction Code and Description		Amount
I&isun	L&I - SUNLAND	223.12
fmlsun	WA Paid Family & Medical Leave	167.93
colaft	COLONIAL LIFE INS. POST TAX	145.68
I&iagn	L&I - AGNEW	71.50
I&i1	L&I - FIRE 1	66.85
wsatf	1619CD WSATF DUES	60.00
shrfcf	SHERIFF COFFEE FUND	46.00
fmlbld	WA Paid Family & Medical Leave	38.27
shrfnd	SHERIFF EMPLOYEE FUND	31.00
fmlcln	WA Paid Family & Medical Leave	10.68
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
dshs	DSHS CHILD SUPPORT	200.00
uw	UNITED WAY	160.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
I&if4	L&I - FIRE 4	71.01
I&ihig	L&I - HIGHLAND IRRIGATION	61.45
fmlf4	WA Paid Family & Medical Leave	56.37
fmlf5	WA Paid Family & Medical Leave	38.40
fmlf1	WA Paid Family & Medical Leave	32.27
fmlhig	WA Paid Family & Medical Leave	24.95
fmlf6	WA Paid Family & Medical Leave	1.10

Totals: 287,718.16

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	141,206.50
vebahr	HRA VEDA	40,359.69
401a	401A DEFERRED COMPENSATION	13,963.42
medsun	HEALTH INSURANCE SUNLAND	10,518.56
leoff2	LEOFF 2 RETIREMENT	9,552.41
pers3	PERS 3 RETIREMENT	7,127.07
fmlatx	WA Paid Family & Medical Leave	1,330.99
pers2h	PERS 2 RETIREMENT - HIGHLAND	450.67
genpre	SUN LIFE PRE TAX	292.00

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	55,155.57
pers2	PERS 2 RETIREMENT	39,450.65
medtx	MEDICARE TAX	13,111.18
psers	PSERS RETIREMENT	10,116.46
I&i	L&I - SELF INSURED	9,382.48
pers2s	PERS 2 RETIREMENT - SUNLAND	3,811.30
unemp	UNEMPLOYMENT	744.01
leoff#4	LEOFF 2 RETIREMENT FIRE 4	448.17
fmlagn	WA Paid Family & Medical Leave	27.13

Totals: 357,048.26

Grand Total Gross Earnings: 935,329.41 27,310.22

Grand Total Deductions: 287,718.16

Grand Total Net: 647,611.25

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07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Semi-Monthly Page: 1

Fund Worked : 00100
Emps : 195

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		430,530.35	13,468.17	h	HOLIDAY		39,179.13	1,253.52
v	VACATION		30,088.29	868.84	fh	FLOATING HOLIDAY		13,481.76	455.90
s	SICK		12,922.37	450.45	o15s	OVERTIME X 1.5 - SHERIFF DEPT		8,664.18	175.50
wep	WEST END PAY		4,800.00		covid	covid SICK		2,730.59	108.50
cu	COMP USED		1,555.56	56.17	accred	ACCREDITATION PAY		1,016.19	
ohjd	OT HOLIDAY - JUV DETENTION		990.37	24.50	fl	FUNERAL LEAVE		964.12	24.00
o15j	OVERTIME x 1.5 - JUV DETENTION		877.09	21.25	auto	AUTO ALLOWANCE CONTRACTUAL		850.00	
hazpay	HAZARD PAY		834.95		aute	AUTO ALLOWANCE ELECTED		680.00	
oth	OVERTIME X 1.5 - HOURLY		664.62	51.25	bsba	BS/BA EDUCATION INCENTIVE		588.25	
fto	FTO PREMIUM		163.36	85.00	phsm	PHONE STIPEND SMART PHONE		160.00	
uapr	URINE ANALYSIS PREMIUM		118.50		aaas	AA/AS EDUCATION INCENTIVE		112.42	
detpay	DETECTIVE PAY		97.00		aspj	ACTING SUPERVISOR PAY JUVENILE		96.00	72.00
asp	SHERIFF ACTING SUPERVISOR PAY		34.07	24.00	phns	PHONE STIPEND		10.00	
					Totals:			552,209.17	17,139.05

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	43,831.63
medpre	HEALTH INSURANCE PRE TAX	28,452.07
401a	401A DEFERRED COMPENSATION	10,154.03
medtx	MEDICARE TAX	7,465.21
psers	PSERS RETIREMENT	3,402.02
h457	MASSMUTUAL 457	3,057.96
fmlatx	WA Paid Family & Medical Leave	2,407.84
genpre	SUN LIFE PRE TAX	1,349.96
dc125	DEPENDENT CARE	832.66
dshs	DSHS CHILD SUPPORT	762.38
rth457	ROTH-ICMA DEFERRED COMP	649.45
udpd	UNION DUES - 1619 D	436.20
udcd	UNION DUES - 1619 CD C	361.20
udlc	UNION DUES - 1619 LC	329.65
colaft	COLONIAL LIFE INS. POST TAX	267.51
udtint	TEAMSTERS INIT FEE or ADJ	100.00
trnspp	TRANSIT PASS PREMIUM	73.50
udcs	UNION DUES - 1619 CS	30.10
shrfdnd	SHERIFF EMPLOYEE FUND	21.80
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	31,920.46
pers2	PERS 2 RETIREMENT	23,894.93
icm457	ICMA DEFERRED COMP	7,956.30
leoff2	LEOFF 2 RETIREMENT	4,510.96
pers3	PERS 3 RETIREMENT	3,268.48
udteam	UNION DUES - TEAMSTERS	2,874.86
aflpre	AFLAC PRE TAX	2,035.22
n457	NATIONWIDE 457	997.50
hr125	HEALTH REIMBURSEMENT	775.83
l&i	L&I - SELF INSURED	725.66
ltdshr	LTD - SHERIFF	581.23
pers1	PERS 1 RETIREMENT	413.84
udmp	UNION DUES - 1619 MP	361.20
aflaft	AFLAC POST TAX	318.80
uw	UNITED WAY	235.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80
udps	UNION DUES - 1619 S	35.85
shrfcf	SHERIFF COFFEE FUND	25.00
trnspr	TRANSIT PASS REGULAR	19.50

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 195

Totals: 185,033.59

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	235,000.59
socsec SOCIAL SECURITY	31,920.46
vebahr HRA VEBA	8,800.39
psers PSERS RETIREMENT	5,438.01
pers3 PERS 3 RETIREMENT	4,974.07
fmlatx WA Paid Family & Medical Leave	880.72
unemp UNEMPLOYMENT	515.78

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	38,507.97
401a 401A DEFERRED COMPENSATION	9,718.84
medtx MEDICARE TAX	7,465.21
l&i L&I - SELF INSURED	5,025.15
leoff2 LEOFF 2 RETIREMENT	2,802.82
pers1 PERS 1 RETIREMENT	706.97
genpre SUN LIFE PRE TAX	488.81

Totals: 352,245.79

Gross Earnings by Fund: 552,209.17 17,139.05

Total Fund Deductions: 185,033.59

Fund Net: 367,175.58

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		20,424.38	731.70	h	HOLIDAY		2,093.47	75.20
v	VACATION		369.55	16.00	s	SICK		307.43	10.50
oth	OVERTIME X 1.5 - HOURLY		24.97	1.50					
Totals:								23,219.80	834.90

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,693.80
pers2	PERS 2 RETIREMENT	1,476.79
401a	401A DEFERRED COMPENSATION	630.28
medtx	MEDICARE TAX	309.42
udteam	UNION DUES - TEAMSTERS	155.00
fmlatx	WA Paid Family & Medical Leave	102.02
aflaft	AFLAC POST TAX	68.40
udmp	UNION DUES - 1619 MP	60.20

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,487.55
socsec	SOCIAL SECURITY	1,323.09
icm457	ICMA DEFERRED COMP	555.76
rth457	ROTH-ICMA DEFERRED COMP	278.82
aflpre	AFLAC PRE TAX	117.91
udtint	TEAMSTERS INIT FEE or ADJ	100.00
hr125	HEALTH REIMBURSEMENT	68.00
l&i	L&I - SELF INSURED	38.74
Totals:		8,465.78

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	12,150.00
socsec	SOCIAL SECURITY	1,323.09
medtx	MEDICARE TAX	309.42
vebahr	HRA VEBA	50.00
unemp	UNEMPLOYMENT	23.22

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	2,380.03
401a	401A DEFERRED COMPENSATION	349.04
l&i	L&I - SELF INSURED	273.10
fmlatx	WA Paid Family & Medical Leave	37.30
Totals:		16,895.20

Gross Earnings by Fund:	23,219.80	834.90
Total Fund Deductions:	8,465.78	
Fund Net:	14,754.02	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,516.00	181.50	h HOLIDAY	401.55	16.00
			Totals:	4,917.55	197.50

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	312.76
fedtx FEDERAL WITHHOLDING TAX	287.22
401a 401A DEFERRED COMPENSATION	127.49
udmp UNION DUES - 1619 MP	60.20
l&i L&I - SELF INSURED	8.26

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	293.72
medpre HEALTH INSURANCE PRE TAX	180.10
medtx MEDICARE TAX	68.69
fmlatx WA Paid Family & Medical Leave	21.60
Totals:	1,360.04

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,370.00
socsec SOCIAL SECURITY	293.72
401a 401A DEFERRED COMPENSATION	51.00
l&i L&I - SELF INSURED	25.20
unemp UNEMPLOYMENT	4.92

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	504.05
medtx MEDICARE TAX	68.69
vebahr HRA VEBA	50.00
fmlatx WA Paid Family & Medical Leave	7.91
Totals:	3,375.49

Gross Earnings by Fund:	4,917.55	197.50
Total Fund Deductions:	1,360.04	
Fund Net:	3,557.51	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 5

Fund Worked : 12201
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	664.39	28.20	cu	COMP USED	240.31	10.20
fh	FLOATING HOLIDAY	226.18	9.60	h	HOLIDAY	113.09	4.80
				Totals:		1,243.97	52.80

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	122.88
fedtx	FEDERAL WITHHOLDING TAX	71.28
401a	401A DEFERRED COMPENSATION	37.32
udteam	UNION DUES - TEAMSTERS	15.90
l&i	L&I - SELF INSURED	1.46

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	79.12
socsec	SOCIAL SECURITY	69.52
medtx	MEDICARE TAX	16.26
fmlatx	WA Paid Family & Medical Leave	5.47
Totals:		419.21

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	726.00
socsec	SOCIAL SECURITY	69.52
medtx	MEDICARE TAX	16.26
fmlatx	WA Paid Family & Medical Leave	2.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	127.50
401a	401A DEFERRED COMPENSATION	24.88
l&i	L&I - SELF INSURED	4.44
unemp	UNEMPLOYMENT	1.24
Totals:		971.84

Gross Earnings by Fund:	1,243.97	52.80
Total Fund Deductions:	419.21	
Fund Net:	824.76	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 6

Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		973.26	38.13	s	SICK		839.71	39.25
h	HOLIDAY		186.90	8.00	cu	COMP USED		56.03	2.63
					Totals:			2,055.90	88.01

Deduction Code and Description			Amount	Deduction Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		188.57	afipre	AFLAC PRE TAX		162.83
401a	401A DEFERRED COMPENSATION		140.86	fedtx	FEDERAL WITHHOLDING TAX		122.06
pers3	PERS 3 RETIREMENT		119.73	socsec	SOCIAL SECURITY		105.68
pers2	PERS 2 RETIREMENT		41.17	udteam	UNION DUES - TEAMSTERS		26.24
icm457	ICMA DEFERRED COMP		24.99	medtx	MEDICARE TAX		24.72
fmlatx	WA Paid Family & Medical Leave		9.03	l&i	L&I - SELF INSURED		1.96
				Totals:			967.84

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		1,226.26	pers3	PERS 3 RETIREMENT		144.38
socsec	SOCIAL SECURITY		105.68	pers2	PERS 2 RETIREMENT		66.34
401a	401A DEFERRED COMPENSATION		41.13	medtx	MEDICARE TAX		24.72
l&i	L&I - SELF INSURED		6.01	fmlatx	WA Paid Family & Medical Leave		3.30
unemp	UNEMPLOYMENT		2.06				
				Totals:			1,619.88
				Gross Earnings by Fund:			2,055.90
				Total Fund Deductions:			967.84
				Fund Net:			1,088.06

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 7

Fund Worked : 13001
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,968.17	161.00	h	HOLIDAY		434.88	18.00
s	SICK		20.82	1.00					
Totals:								4,423.87	180.00

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	384.90
socsec	SOCIAL SECURITY	250.42
401a	401A DEFERRED COMPENSATION	183.71
udmp	UNION DUES - 1619 MP	30.10
fmlatx	WA Paid Family & Medical Leave	19.43

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	281.36
fedtx	FEDERAL WITHHOLDING TAX	196.93
medtx	MEDICARE TAX	58.56
udteam	UNION DUES - TEAMSTERS	23.50
l&i	L&I - SELF INSURED	8.21
Totals:		1,437.12

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,395.00
socsec	SOCIAL SECURITY	250.42
401a	401A DEFERRED COMPENSATION	88.48
vebahr	HRA VEBA	25.00
unemp	UNEMPLOYMENT	4.42

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	453.45
l&i	L&I - SELF INSURED	89.39
medtx	MEDICARE TAX	58.56
fmlatx	WA Paid Family & Medical Leave	7.11
Totals:		3,371.83

Gross Earnings by Fund:	4,423.87	180.00
Total Fund Deductions:	1,437.12	
Fund Net:	2,986.75	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 8

Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,990.76	145.00	h	HOLIDAY		414.88	15.00
s	SICK		63.35	2.00					
					Totals:			4,468.99	162.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		284.23		fedtx	FEDERAL WITHHOLDING TAX		277.19	
socsec	SOCIAL SECURITY		277.08		401a	401A DEFERRED COMPENSATION		180.95	
medtx	MEDICARE TAX		64.80		udmp	UNION DUES - 1619 MP		30.10	
udteam	UNION DUES - TEAMSTERS		27.00		fmlatx	WA Paid Family & Medical Leave		19.64	
l&i	L&I - SELF INSURED		8.26						
					Totals:			1,169.25	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		2,395.00		pers2	PERS 2 RETIREMENT		458.07	
socsec	SOCIAL SECURITY		277.08		401a	401A DEFERRED COMPENSATION		89.38	
medtx	MEDICARE TAX		64.80		l&i	L&I - SELF INSURED		25.20	
vebahr	HRA VEBA		25.00		fmlatx	WA Paid Family & Medical Leave		7.18	
unemp	UNEMPLOYMENT		4.47						
					Totals:			3,346.18	
					Gross Earnings by Fund:			4,468.99	162.00
					Total Fund Deductions:			1,169.25	
					Fund Net:			3,299.74	

Page: 8

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 9

Fund Worked : 19961
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,194.86	96.00	h	HOLIDAY		349.54	8.00
					Totals:			4,544.40	104.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		589.79		pers2	PERS 2 RETIREMENT		289.02	
socsec	SOCIAL SECURITY		269.06		medpre	HEALTH INSURANCE PRE TAX		204.80	
medtx	MEDICARE TAX		62.92		fmlatx	WA Paid Family & Medical Leave		19.97	
l&i	L&I - SELF INSURED		4.13		Totals:			1,439.69	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,210.00		pers2	PERS 2 RETIREMENT		465.80	
socsec	SOCIAL SECURITY		269.06		vebahr	HRA VEBA		250.00	
medtx	MEDICARE TAX		62.92		l&i	L&I - SELF INSURED		12.60	
fmlatx	WA Paid Family & Medical Leave		7.30		unemp	UNEMPLOYMENT		4.54	
					Totals:			2,282.22	
					Gross Earnings by Fund:			4,544.40	104.00
					Total Fund Deductions:			1,439.69	
					Fund Net:			3,104.71	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 10

Fund Worked : 50401
Emps : 4

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	10,780.41	236.63	h HOLIDAY	1,286.55	26.00
s SICK	358.54	14.00	auto AUTO ALLOWANCE CONTRACTUAL	170.00	
			Totals:	12,595.50	276.63

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	1,333.48	h457 MASSMUTUAL 457	1,064.54
socsec SOCIAL SECURITY	771.65	medpre HEALTH INSURANCE PRE TAX	461.48
pers2 PERS 2 RETIREMENT	385.93	aflpre AFLAC PRE TAX	222.32
medtx MEDICARE TAX	180.47	icm457 ICMA DEFERRED COMP	163.82
401a 401A DEFERRED COMPENSATION	147.85	genpre SUN LIFE PRE TAX	133.87
fmlatx WA Paid Family & Medical Leave	55.34	l&i L&I - SELF INSURED	13.43
shrfcf SHERIFF COFFEE FUND	5.00	shrfrnd SHERIFF EMPLOYEE FUND	1.00
		Totals:	4,940.18

Benefit Code and Description	Amount	Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	3,695.00	socsec SOCIAL SECURITY	771.65
h457 MASSMUTUAL 457	651.65	pers2 PERS 2 RETIREMENT	621.96
401a 401A DEFERRED COMPENSATION	439.23	vebahr HRA VEBA	406.25
medtx MEDICARE TAX	180.47	l&i L&I - SELF INSURED	105.71
genpre SUN LIFE PRE TAX	65.50	fmlatx WA Paid Family & Medical Leave	20.24
unemp UNEMPLOYMENT	12.43		
		Totals:	6,970.09

Gross Earnings by Fund:	12,595.50	276.63
Total Fund Deductions:	4,940.18	
Fund Net:	7,655.32	

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 11

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,419.41	33.07	h	HOLIDAY		129.08	2.80
v	VACATION		46.08	0.55					
					Totals:			1,594.57	36.42
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		151.72	icm457	ICMA DEFERRED COMP		112.43		
401a	401A DEFERRED COMPENSATION		107.82	pers2	PERS 2 RETIREMENT		100.25		
socsec	SOCIAL SECURITY		94.86	medpre	HEALTH INSURANCE PRE TAX		53.84		
medtx	MEDICARE TAX		22.18	genpre	SUN LIFE PRE TAX		15.78		
fmlatx	WA Paid Family & Medical Leave		7.01	l&i	L&I - SELF INSURED		1.45		
shrfnd	SHERIFF EMPLOYEE FUND		0.20						
				Totals:			667.54		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		423.51	pers2	PERS 2 RETIREMENT		163.44		
socsec	SOCIAL SECURITY		94.86	401a	401A DEFERRED COMPENSATION		54.00		
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		22.18		
genpre	SUN LIFE PRE TAX		6.69	l&i	L&I - SELF INSURED		4.41		
fmlatx	WA Paid Family & Medical Leave		2.56	unemp	UNEMPLOYMENT		1.60		
				Totals:			817.00		
				Gross Earnings by Fund:			1,594.57	36.42	
				Total Fund Deductions:			667.54		
				Fund Net:			927.03		

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 12

Fund Worked : 50601
Emps : 2

<u>Benefit Code and Description</u>	<u>Amount</u>
trnspp TRANSIT PASS PREMIUM	73.50

<u>Benefit Code and Description</u>	<u>Amount</u>
trnspr TRANSIT PASS REGULAR	19.50

Totals: 93.00

Gross Earnings by Fund: 0.00

Total Fund Deductions:

Fund Net:

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 13

Fund Worked : - Totals -
Emps : 215

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		481,461.99	15,119.40	h	HOLIDAY		44,589.07	1,427.32
v	VACATION		30,503.92	885.39	s	SICK		14,512.22	517.20
fh	FLOATING HOLIDAY		13,707.94	465.50	o15s	OVERTIME X 1.5 - SHERIFF DEPT		8,664.18	175.50
wep	WEST END PAY		4,800.00		covid	COVID SICK		2,730.59	108.50
cu	COMP USED		1,851.90	69.00	auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
accred	ACCREDITATION PAY		1,016.19		ohjd	OT HOLIDAY - JUV DETENTION		990.37	24.50
fl	FUNERAL LEAVE		964.12	24.00	o15j	OVERTIME x 1.5 - JUV DETENTION		877.09	21.25
hazpay	HAZARD PAY		834.95		oth	OVERTIME X 1.5 - HOURLY		689.59	52.75
aute	AUTO ALLOWANCE ELECTED		680.00		bsba	BS/BA EDUCATION INCENTIVE		588.25	
fto	FTO PREMIUM		163.36	85.00	phsm	PHONE STIPEND SMART PHONE		160.00	
uapr	URINE ANALYSIS PREMIUM		118.50		aaas	AA/AS EDUCATION INCENTIVE		112.42	
detpay	DETECTIVE PAY		97.00		aspj	ACTING SUPERVISOR PAY JUVENILE		96.00	72.00
asp	SHERIFF ACTING SUPERVISOR PAY		34.07	24.00	phns	PHONE STIPEND		10.00	
					Totals:		611,273.72		19,071.31

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	48,348.85
medpre	HEALTH INSURANCE PRE TAX	31,742.44
401a	401A DEFERRED COMPENSATION	11,710.31
medtx	MEDICARE TAX	8,273.23
h457	MASSMUTUAL 457	4,122.50
pers3	PERS 3 RETIREMENT	3,388.21
fmlabx	WA Paid Family & Medical Leave	2,667.35
genpre	SUN LIFE PRE TAX	1,499.61
rth457	ROTH-ICMA DEFERRED COMP	928.27
dc125	DEPENDENT CARE	832.66
dshs	DSHS CHILD SUPPORT	762.38
udmp	UNION DUES - 1619 MP	541.80
pers1	PERS 1 RETIREMENT	413.84
udcd	UNION DUES - 1619 CD C	361.20
colaft	COLONIAL LIFE INS. POST TAX	267.51
udtint	TEAMSTERS INIT FEE or ADJ	200.00
trnspp	TRANSIT PASS PREMIUM	73.50
udcs	UNION DUES - 1619 CS	30.10
shrfnd	SHERIFF EMPLOYEE FUND	23.00
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	35,375.54
pers2	PERS 2 RETIREMENT	27,145.56
icm457	ICMA DEFERRED COMP	8,813.30
leoff2	LEOFF 2 RETIREMENT	4,510.96
psers	PSERS RETIREMENT	3,402.02
udteam	UNION DUES - TEAMSTERS	3,122.50
aflpre	AFLAC PRE TAX	2,538.28
n457	NATIONWIDE 457	997.50
hr125	HEALTH REIMBURSEMENT	843.83
l&i	L&I - SELF INSURED	811.56
ltdshr	LTD - SHERIFF	581.23
udpd	UNION DUES - 1619 D	436.20
aflaft	AFLAC POST TAX	387.20
udlc	UNION DUES - 1619 LC	329.65
uw	UNITED WAY	235.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80
udps	UNION DUES - 1619 S	35.85
shrfcf	SHERIFF COFFEE FUND	30.00
trnspr	TRANSIT PASS REGULAR	19.50

Page: 13

pyLDFnd
07/05/2022 3:47:36PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle sc

Page: 14

Fund Worked : - Totals -
Emps : 215

			Totals:		205,900.24		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	261,591.36	pers2	PERS 2 RETIREMENT	43,748.61		
socsec	SOCIAL SECURITY	35,375.54	401a	401A DEFERRED COMPENSATION	10,855.98		
vebahr	HRA VEBA	9,650.39	medtx	MEDICARE TAX	8,273.23		
l&i	L&I - SELF INSURED	5,571.21	psers	PSERS RETIREMENT	5,438.01		
pers3	PERS 3 RETIREMENT	5,118.45	leoff2	LEOFF 2 RETIREMENT	2,802.82		
fmlatx	WA Paid Family & Medical Leave	975.62	pers1	PERS 1 RETIREMENT	706.97		
h457	MASSMUTUAL 457	651.65	unemp	UNEMPLOYMENT	574.68		
genpre	SUN LIFE PRE TAX	561.00	trnspp	TRANSIT PASS PREMIUM	73.50		
trnspr	TRANSIT PASS REGULAR	19.50					
			Totals:		391,988.52		
			Grand Total Gross Earnings:		611,273.72	19,071.31	
			Grand Total Deductions:		205,900.24		
			Grand Total Net:		405,373.48		

pyLDFnd
07/01/2022 2:15:20PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Roads

Page: 1

Fund Worked : 10101
Emps : 65

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	103,206.94	3,361.00	h	HOLIDAY	17,891.04	582.00
v	VACATION	14,572.56	414.50	fh	FLOATING HOLIDAY	5,724.79	189.50
o15r	OVERTIME X 1.5 - ROADS DEPT	4,513.20	103.00	s	SICK	4,184.08	147.00
cu	COMP USED	1,668.27	59.50	phns	PHONE STIPEND	600.00	
cpr	COMP TIME PAID - PW ROADS	131.61	5.00	c15r	COMP EARNED X 1.5 ROADS	-1,335.10	-32.00
				Totals:		151,157.39	4,829.50

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	12,607.90
socsec	SOCIAL SECURITY	8,931.75
icm457	ICMA DEFERRED COMP	3,053.93
401a	401A DEFERRED COMPENSATION	1,825.17
h457	MASSMUTUAL 457	740.46
c13gar	CHAPTER 13 GARNISHMENT	538.00
aflpre	AFLAC PRE TAX	213.65
l&i	L&I - SELF INSURED	192.32
hr125	HEALTH REIMBURSEMENT	100.00
uw	UNITED WAY	52.77
trnspp	TRANSIT PASS PREMIUM	16.99

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	8,953.10
medpre	HEALTH INSURANCE PRE TAX	6,620.87
medtx	MEDICARE TAX	2,088.87
udteam	UNION DUES - TEAMSTERS	1,530.54
fmlatx	WA Paid Family & Medical Leave	663.27
pers3	PERS 3 RETIREMENT	479.90
n457	NATIONWIDE 457	195.63
udmp	UNION DUES - 1619 MP	185.45
aflaft	AFLAC POST TAX	73.60
colpre	COLONIAL LIFE INS. PRE TAX	31.49
garnfe	GARNISHMENT FEE	0.50
Totals:		49,096.16

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	67,133.41
socsec	SOCIAL SECURITY	8,943.49
l&i	L&I - SELF INSURED	2,506.85
pers3	PERS 3 RETIREMENT	982.93
vebahr	HRA VEGA	200.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	14,449.16
401a	401A DEFERRED COMPENSATION	2,765.89
medtx	MEDICARE TAX	2,091.62
fmlatx	WA Paid Family & Medical Leave	242.86
unemp	UNEMPLOYMENT	150.61
Totals:		99,466.82

Gross Earnings by Fund:	151,157.39	4,829.50
Total Fund Deductions:	49,096.16	
Fund Net:	102,061.23	

pyLDFnd
07/01/2022 2:15:20PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 2

Fund Worked : 10135
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	2,982.96	66.50			
			Totals:	2,982.96	66.50

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	262.99
socsec SOCIAL SECURITY	181.26
medpre HEALTH INSURANCE PRE TAX	58.48
udmp UNION DUES - 1619 MP	22.74
l&i L&I - SELF INSURED	3.12
afipre AFLAC PRE TAX	1.12

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	189.66
401a 401A DEFERRED COMPENSATION	145.18
medtx MEDICARE TAX	42.39
fmlatx WA Paid Family & Medical Leave	13.11
icm457 ICMA DEFERRED COMP	1.57
uw UNITED WAY	1.01
Totals:	922.63

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	968.50
socsec SOCIAL SECURITY	181.26
l&i L&I - SELF INSURED	45.50
vebahr HRA VEBA	25.00
unemp UNEMPLOYMENT	2.99

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	305.75
401a 401A DEFERRED COMPENSATION	59.66
medtx MEDICARE TAX	42.39
fmlatx WA Paid Family & Medical Leave	4.80
Totals:	1,635.85

Gross Earnings by Fund:	2,982.96	66.50
Total Fund Deductions:	922.63	
Fund Net:	2,060.33	

pyLDFnd
07/01/2022 2:15:20PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 3

Fund Worked : 40201
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			828.18	21.50					
					Totals:			828.18	21.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2 PERS 2 RETIREMENT			52.65		socsec SOCIAL SECURITY			47.59	
medpre HEALTH INSURANCE PRE TAX			42.68		fedtx FEDERAL WITHHOLDING TAX			35.84	
trnspp TRANSIT PASS PREMIUM			17.42		medtx MEDICARE TAX			11.13	
udmp UNION DUES - 1619 MP			7.47		fmlatx WA Paid Family & Medical Leave			3.64	
l&i L&I - SELF INSURED			1.03		icm457 ICMA DEFERRED COMP			0.70	
aflpre AFLAC PRE TAX			0.50		uw UNITED WAY			0.45	
					Totals:			221.10	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre HEALTH INSURANCE PRE TAX			294.31		pers2 PERS 2 RETIREMENT			84.89	
socsec SOCIAL SECURITY			47.59		medtx MEDICARE TAX			11.13	
l&i L&I - SELF INSURED			3.56		fmlatx WA Paid Family & Medical Leave			1.33	
unemp UNEMPLOYMENT			0.83		401a 401A DEFERRED COMPENSATION			0.71	
					Totals:			444.35	
					Gross Earnings by Fund:			828.18	21.50
					Total Fund Deductions:			221.10	
					Fund Net:			607.08	

Page: 3

pyLDFnd
07/01/2022 2:15:20PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 4

Fund Worked : 41401
Emps : 9

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	8,626.20	253.00	o15r	OVERTIME X 1.5 - ROADS DEPT	566.41	10.00
phns	PHONE STIPEND	40.00					
Totals:						9,232.61	263.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	636.63
socsec	SOCIAL SECURITY	544.85
medtx	MEDICARE TAX	127.46
udteam	UNION DUES - TEAMSTERS	91.66
n457	NATIONWIDE 457	54.37
trnspp	TRANSIT PASS PREMIUM	22.52
udmp	UNION DUES - 1619 MP	11.77
affpre	AFLAC PRE TAX	2.24

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	584.56
medpre	HEALTH INSURANCE PRE TAX	420.18
401a	401A DEFERRED COMPENSATION	107.65
icm457	ICMA DEFERRED COMP	60.10
fmlatx	WA Paid Family & Medical Leave	40.56
l&i	L&I - SELF INSURED	11.80
h457	MASSMUTUAL 457	5.82
uw	UNITED WAY	2.02
Totals:		2,724.19

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,510.22
socsec	SOCIAL SECURITY	544.85
medtx	MEDICARE TAX	127.46
fmlatx	WA Paid Family & Medical Leave	14.86

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	942.25
l&i	L&I - SELF INSURED	180.45
401a	401A DEFERRED COMPENSATION	102.57
unemp	UNEMPLOYMENT	9.20
Totals:		5,431.86

Gross Earnings by Fund:	9,232.61	263.00
Total Fund Deductions:	2,724.19	
Fund Net:	6,508.42	

pyLDFnd
07/01/2022 2:15:20PM
Check Date: 07/08/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 5

Fund Worked : 42401
Emps : 7

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,480.91	40.50			
			Totals:	1,480.91	40.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	96.20		pers2 PERS 2 RETIREMENT	93.98	
socsec SOCIAL SECURITY	86.32		medpre HEALTH INSURANCE PRE TAX	70.64	
401a 401A DEFERRED COMPENSATION	25.05		medtx MEDICARE TAX	20.19	
trnspp TRANSIT PASS PREMIUM	16.57		icm457 ICMA DEFERRED COMP	9.02	
udmp UNION DUES - 1619 MP	7.97		udteam UNION DUES - TEAMSTERS	7.60	
fmlatx WA Paid Family & Medical Leave	6.50		h457 MASSMUTUAL 457	2.13	
l&i L&I - SELF INSURED	1.83		afipre AFLAC PRE TAX	1.74	
uw UNITED WAY	1.57		aflaft AFLAC POST TAX	0.94	
			Totals:	448.25	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	558.95		pers2 PERS 2 RETIREMENT	151.81	
socsec SOCIAL SECURITY	86.32		medtx MEDICARE TAX	20.19	
401a 401A DEFERRED COMPENSATION	14.54		l&i L&I - SELF INSURED	13.07	
fmlatx WA Paid Family & Medical Leave	2.39		unemp UNEMPLOYMENT	1.49	
			Totals:	848.76	
			Gross Earnings by Fund:	1,480.91	40.50
			Total Fund Deductions:	448.25	
			Fund Net:	1,032.66	

Page: 5

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 6

Fund Worked : 50301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		18,501.33	626.00	v	VACATION		1,260.98	40.00
h	HOLIDAY		256.43	8.00	s	SICK		157.93	6.00
tlss	TOOL STIPEND		150.00		phns	PHONE STIPEND		100.00	
					Totals:			20,426.67	680.00

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,350.68
socsec	SOCIAL SECURITY	1,192.72
icm457	ICMA DEFERRED COMP	297.73
udteam	UNION DUES - TEAMSTERS	212.20
401a	401A DEFERRED COMPENSATION	108.66
fmlatx	WA Paid Family & Medical Leave	90.56
udmp	UNION DUES - 1619 MP	35.50
colpre	COLONIAL LIFE INS. PRE TAX	12.07
garnfe	GARNISHMENT FEE	0.50

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,327.75
pers2	PERS 2 RETIREMENT	1,135.55
medtx	MEDICARE TAX	278.94
pers3	PERS 3 RETIREMENT	125.82
dshs	DSHS CHILD SUPPORT	102.00
aflpre	AFLAC PRE TAX	39.15
l&i	L&I - SELF INSURED	30.11
uw	UNITED WAY	7.18
Totals:		6,347.12

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	9,304.61
socsec	SOCIAL SECURITY	1,180.98
401a	401A DEFERRED COMPENSATION	320.86
pers3	PERS 3 RETIREMENT	258.80
unemp	UNEMPLOYMENT	20.20

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,809.32
l&i	L&I - SELF INSURED	363.75
medtx	MEDICARE TAX	276.19
fmlatx	WA Paid Family & Medical Leave	32.86
Totals:		13,567.57

Gross Earnings by Fund:	20,426.67	680.00
Total Fund Deductions:	6,347.12	
Fund Net:	14,079.55	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Fund Worked : 50601
Emps : 1

<u>Benefit Code and Description</u>		<u>Amount</u>
tnspp	TRANSIT PASS PREMIUM	73.50

<u>Benefit Code and Description</u>	<u>Amount</u>
Totals:	73.50

Gross Earnings by Fund: 0.00
Total Fund Deductions:
Fund Net:

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 65

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		135,626.52	4,368.50	h	HOLIDAY		18,147.47	590.00
v	VACATION		15,833.54	454.50	fh	FLOATING HOLIDAY		5,724.79	189.50
o15r	OVERTIME X 1.5 - ROADS DEPT		5,079.61	113.00	s	SICK		4,342.01	153.00
cu	COMP USED		1,668.27	59.50	phns	PHONE STIPEND		740.00	
tlss	TOOL STIPEND		150.00		cpr	COMP TIME PAID - PW ROADS		131.61	5.00
c15r	COMP EARNED X 1.5 ROADS		-1,335.10	-32.00					
Totals:								186,108.72	5,901.00

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		14,990.24	pers2	PERS 2 RETIREMENT		11,009.50
socsec	SOCIAL SECURITY		10,984.49	medpre	HEALTH INSURANCE PRE TAX		8,540.60
icm457	ICMA DEFERRED COMP		3,423.05	medtx	MEDICARE TAX		2,568.98
401a	401A DEFERRED COMPENSATION		2,211.71	udteam	UNION DUES - TEAMSTERS		1,842.00
fmlatx	WA Paid Family & Medical Leave		817.64	h457	MASSMUTUAL 457		748.41
pers3	PERS 3 RETIREMENT		605.72	c13gar	CHAPTER 13 GARNISHMENT		538.00
udmp	UNION DUES - 1619 MP		270.90	aflpre	AFLAC PRE TAX		258.40
n457	NATIONWIDE 457		250.00	l&i	L&I - SELF INSURED		240.21
dshs	DSHS CHILD SUPPORT		102.00	hr125	HEALTH REIMBURSEMENT		100.00
aflaft	AFLAC POST TAX		74.54	trnspp	TRANSIT PASS PREMIUM		73.50
uw	UNITED WAY		65.00	colpre	COLONIAL LIFE INS. PRE TAX		43.56
garnfe	GARNISHMENT FEE		1.00				
Totals:							59,759.45

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		81,770.00	pers2	PERS 2 RETIREMENT		17,743.18
socsec	SOCIAL SECURITY		10,984.49	401a	401A DEFERRED COMPENSATION		3,264.23
l&i	L&I - SELF INSURED		3,113.18	medtx	MEDICARE TAX		2,568.98
pers3	PERS 3 RETIREMENT		1,241.73	fmlatx	WA Paid Family & Medical Leave		299.10
vebahr	HRA VEBA		225.00	unemp	UNEMPLOYMENT		185.32
trnspp	TRANSIT PASS PREMIUM		73.50				
Totals:							121,468.71

Grand Total Gross Earnings:	186,108.72	5,901.00
Grand Total Deductions:	59,759.45	
Grand Total Net:	126,349.27	

Page: 8

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Labor Distribution Totals By Fund
CLALLAM COUNTY
06/16/2022 to 06/30/2022-1 Cycle s

Page: 9

Fund Worked : - Totals -
Emps : 65



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of July 11 – 15, 2022

LC
7/19/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, July 11, 2022. Present were Commissioners Johnson and Peach and Administrator Sill. Commissioner Ozias was excused.

Items of discussion per the agenda published July 7 were:

- Calendar/Correspondence
- Agreement amendment A with Washington State Department of Commerce for additional behavioral support in a licensed Youth Shelter/Ancillary Therapeutic Services Facility
- Agreement with Washington State Administrative Office of the Courts for Becca Programs
- Agreement with Washington State Military Department State E911 Coordination Office for County dispatch center PenCom costs – NextGeneration 911 technology
- Agreement with Washington State Military Department State E911 Coordination Office for County dispatch center PenCom costs – 911 coordinator training and meeting attendance
- Letter of support for Recreation and Conservation RCO Grant application 22-1483 Olympic Discovery Trail, Anderson Lake State Park Trail extension and trailhead
- Resolution appointing Meggan Uecker to the Solid Waste Advisory Committee
- Discussion of proposed supplemental appropriations to be considered on July 26
- Discussion of proposed budget emergencies to be considered on July 26

Meeting concluded at 9:44 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10 a.m., Tuesday, July 12, 2022. Also present were Commissioner Peach and Administrator Sill. Commissioner Ozias was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CBPm to adopt the agenda as presented, CRJs, mc

PUBLIC COMMENT

- Jeff Bohman, Port Angeles, commented on item 1c

CONSENT AGENDA

- 1a Approval of vouchers for the week of July 5
- 1b Approval of minutes for the week of July 5
- 1c Letter of support for Recreation and Conservation RCO Grant application 22-1483 Olympic Discovery Trail, Anderson Lake State Park Trail extension and trailhead

ACTION TAKEN: CBPm to adopt the consent agenda, CRJs, mc

REPORTS AND PRESENTATIONS

- Dr. Berry, Clallam County Health Officer, provided a COVID update
- CBP commented on Clallam Bay / Sekiu Fun Days, Board of Natural Resources Meeting, carbon credits
- CRJ commented on Olympic Area Agency on Aging, timberland transfer

CONTRACTS AND AGREEMENTS

- 2a Agreement with Prosecutors' Association for collective bargaining July 1, 2022-June 30, 2024

ACTION TAKEN: CBPm to approve, CRJs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of July 11 – 15, 2022

Page 2

- 2b Agreement with Washington State Recreation and Conservation Office for the McDonald Creek Fish Passage Restoration Project

ACTION TAKEN: CBPm to approve, CRJs, mc

- 2c Agreement amendment 2 with Department of Ecology for Marine Resources Committee Operations

ACTION TAKEN: CBPm to approve, CRJs, mc

- 2d Agreement with Olympic Peninsula Visitor Bureau for 2022 Hotel/Motel Tax Funds

ACTION TAKEN: CBPm to approve, CRJs, mc

- 2e Agreement with Peninsula Trails Coalition for 2022 Hotel/Motel Tax Funds

ACTION TAKEN: CBPm to approve, CRJs, mc

ADMINISTRATION

- 3a Resolution extending acting County Engineer for an interim period, not to exceed six months

ACTION TAKEN: CBPm to adopt, CRJs, mc

BUDGET

- 4a Notice that the following supplemental appropriations will be adopted by Resolution on July 26:
Sheriff – Operations

- Reimbursement from FY2019 Operation Stonegarden Grant for patrol overtime and grant coordinator regular time related to grant activities for the months of December 2021 – March 2022/\$48,003
- Receipt of State funding from FY2022-2023 Registered Sex Offender Address and Residency Verification Program that will be spend in FY2022. The remainder will be received and spent in FY2023/\$22,674

Juvenile Services – Additional funding for FY2020-2021 plus funding received for FY2022-2023 to help support 1 FTE for SCRC/Ancillary Therapeutic Services (ATS) treatment support services for youth in Secure Crisis Residential Center (SCRC)/\$37,971

ACTION TAKEN: CBPm to issue notice, CRJs, mc

- 4b Resolution calling for a hearing to be held July 26 at 10:30 a.m. for the following debatable emergencies:

Parks & Facilities – Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in April and May, 2022 expected to be reimbursed through FEMA/\$13,155

District Court – Funding for PERS Plan 2 retirement for Judge David Neupert going back to beginning of his term January 14, 2019/\$77,416

HHS – Operations – Repayment of funds provided to Serenity House for bathroom improvements relating to the shelter expansion in 2021 (1 of 2)/\$370,100

General Fund Reserves

- Additional funding for veteran assistance (1 of 2)/\$36,000
- Additional funding for the proposed land acquisition adjacent to Cline Spit (1 of 2)/\$120,000
- Repayment of funds provided to Serenity House for bathroom improvements relating to the shelter expansion in 2021 (2 of 2)/\$370,100

NonDept – Veterans Relief – Additional funding for veteran assistance (2 of 2)/\$36,000

Parks & Facilities – Capital Projects - Additional funding for the proposed land acquisition adjacent to Cline Spit (2 of 2)/\$120,000

Hearing Examiner – Additional funding to cover the cost of hearings in May, and any additional hearings that will occur from June through the end of this year/\$41,925

ACTION TAKEN: CBPm to adopt, CRJs, mc

PUBLIC COMMENT

- Ed Telenick, Sequim, commented on Hearing Examiner process

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of July 11 – 15, 2022
Page 3

Meeting concluded at 10:38 a.m. and continued to 9 a.m., Monday, July 18, 2022.

There are no Zoom chat logs for the week of July 18.

The Board of Commissioners attended a WSAC Virtual update, Coffee with Colleen, KONP Radio Show during the week of July 11.

PASSED AND ADOPTED this 19th day of July 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

29
7/19/22



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **Juvenile Services**

WORK SESSION ☒ Meeting Date: **07/11/2022**

REGULAR AGENDA ☒ Meeting Date: **07/19/2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - #851.22.004-A | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other Discussion only |

Documents exempt from public disclosure attached: ☐

Executive summary:

Contract Amendment between the Department of Commerce and Clallam County Juvenile & Family Services for additional Behavioral Support in a licensed Youth Shelter/Ancillary Therapeutic Services (ATS) facility to serve youth, ages 12-17 to provide behavioral health support for youth in crisis. The funding will enhance mental and substance use related support that is trauma informed, culturally competent, client driven, and evidence based. Services will include individual, group or a combination.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Budget change would be necessary; revenue for services

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve

County Official signature & print name:

Jody Jacobsen *Jody Jacobsen*

Name of Employee/Stakeholder attending meeting: Jody Jacobsen

Relevant Departments: _____

Date submitted: 6/29/2022

* Work Session/Reg Meeting - Submit 2 single sided/not stapled copies + 2 AIS and 3 originals (stapled) + AIS
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Amendment

Contract Number: 22-46302-104

Amendment Number: A

Washington State Department of Commerce
Community Services and Housing Division
Housing Assistance Unit
OHY Core Programs

861,22,004-A

1. Contractor Clallam County Juvenile and Family Services 1912 W. 18 th Street Port Angeles, WA 98363		2. Contractor Doing Business As (optional)	
3. Contractor Representative (only if updated) Cindy Hanson Administrative Specialist (360) 565-2646 chanson@co.clallam.wa.us		4. COMMERCE Representative (only if updated) Karen Danz Program Manager 360-725-2976 karen.danz@commerce.wa.gov PO Box 42525 1011 Plum St SE Olympia, WA 98504-2525	
5. Original Contract Amount (and any previous amendments) \$508,954	6. Amendment Amount \$75,942	7. New Contract Amount \$584,896	
8. Amendment Funding Source Federal: State: X Other: N/A:		9. Amendment Start Date July 1, 2022	10. Amendment End Date June 30, 2023
11. Federal Funds (as applicable): N/A	Federal Agency: N/A	CFDA Number: N/A	
12. Amendment Purpose: The purpose of this amendment is to increase ATS funding, adjust funding to account for increases in housing and services across the state, and update contract terms.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

FOR CONTRACTOR	FOR COMMERCE
Signature _____	Diane Klontz, Assistant Director Community Services and Housing Division
Print Name and Title _____	Date _____
Date _____	APPROVED AS TO FORM ONLY
APPROVED AS TO FORM ONLY	Sandra Adix _____
Elizabeth Stanley _____	Assistant Attorney General
Deputy Prosecuting Attorney	3/20/2014 _____
6/28/2022 _____	Date _____
Date	

Amendment

This Contract is amended as follows:

Attachment B Budget

Budget Category	FY 22 Amount	FY 23 Amount	FY 22 Amount (Amended)	SCRC FY23 (Amended)	ATS FY23 (Amended)
Admin	\$38,172	\$38,172	\$38,172	\$36,832	\$908.04
Program Operations	\$216,305	\$216,305	\$216,305	\$208,714	\$83,964.96
Facilities	\$0	\$0	\$0	\$0	\$0
Total	\$254,477	\$254,477	\$254,477	\$245,546	\$84,873

Grant Total: \$584,896

Additional Term

FRAUD AND OTHER LOSS REPORTING

Contractor/Grantee shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
7/19/22

Department: **Juvenile Services**

WORK SESSION ☒ Meeting Date: **07/11/2022**

REGULAR AGENDA ☒ Meeting Date: **07/19/2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 851.22.005 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Contract renewal with Administrative Office of the Courts (AOC) for Becca Program. The purpose of this Agreement is to engage the services of Juvenile Services to process Truancy, At Risk Youth and Child in Need of Services programs and services.

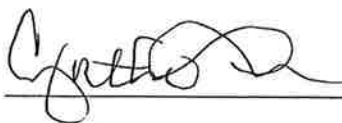
Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Resulting revenue has already been figured into the budget. No action needed.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review and sign.

County Official signature & print name: _____

 Cynthia Hanson

Name of Employee/Stakeholder attending meeting: Jody Jacobsen/Kimberly Burns

Relevant Departments: _____

Date submitted: 07/06/2022

* Work Session/Reg. Meeting - Submit 2 single sided/not stapled copies, AIS for each, 3 originals (2 stapled) + AIS
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

INTERAGENCY AGREEMENT IAA23826
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
CLALLAM COUNTY JUVENILE COURT
FOR
BECCA PROGRAMS AND SERVICES

THIS AGREEMENT is entered into by and between the Administrative Office of the Courts (AOC) and CLALLAM County Juvenile Court (Contractor).

PURPOSE

The purpose of this Agreement is to engage the services of the Contractor to administer Truancy, At Risk Youth and Child in Need of Services (Becca) programs and services within its jurisdiction and according to the intent of the Becca legislation chapter 13.32A RCW.

Funds received by the Contractor under this Agreement may only be used to supplement, not supplant, any other local, state or federal funds received by the Contractor.

STATEMENT OF WORK

The Contractor will administer Truancy, At Risk Youth (ARY) and Child in Need of Services (CHINS) programs within the Contractor's jurisdiction pursuant to chapter 13.32A, RCW.

The Contractor shall submit summary reports to AOC documenting Becca activities. These reports shall provide the number of petitions broken down as follows:

- a. CHINS petitions;
- b. ARY petitions; and,
- c. Truancy petitions.

The Becca Bi-Annual Report to the Administrative Office of the Courts shall be **submitted electronically**. The required form for bi-annual reporting, which is incorporated in this agreement, is located on the Inside Courts website under Court Resources> Court Management and choose the "Becca Bi-Annual Report to AOC".

Reporting schedule:

Period	Report Due
07/01/22 - 12/31/22	01/31/23
01/01/23 - 06/30/23	07/31/23

Failure to submit a report by the due date may adversely affect state funding of the Becca program.

If you have questions, please contact the AOC Program Manager Sondra Hahn at Sondra.Hahn@courts.wa.gov or (360) 705-5276.

PERIOD OF PERFORMANCE

The execution of this Agreement shall constitute a ratification of an earlier verbal agreement between the parties that is now set forth in writing. Accordingly, the beginning date of performance under this Agreement is **July 1, 2022** regardless of the date of execution and it shall end on **June 30, 2023**, except for any remaining obligations of the Contractor as may exist.

COMPENSATION

- a. Contractor shall be reimbursed a maximum of \$142,030 for costs incurred during the period of performance. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount in writing, except as governed by the REVENUE SHARING section of this agreement.
- b. Contractor shall receive payment for actual costs (within the amount identified) which are associated with the processing and case management of CHINS, ARY and Truancy referrals/petitions. Contractor shall use BECCA Cost Guidelines (Exhibit A) as a guide for determining what costs should be reimbursed.
- c. Contractor shall not be reimbursed until properly-completed monthly A-19 invoice and Becca Monthly Detail Report (Exhibit B) is received and approved by AOC.
- d. If this agreement is terminated, Contractor shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- e. Contractor shall submit invoices to AOC monthly.
- f. Payment will be made by the AOC upon receipt of a properly-completed Washington State form A-19 and Becca Monthly Detail Report (Exhibit B). Invoices are to be sent via email to AOC Financial Services at payables@courts.wa.gov. AOC will remit payment to the Contractor in a total amount not to exceed the value of this contract.
- g. Payments will be considered timely if made by the AOC within 30 days of receipt of a properly prepared invoice by the AOC or receipt of satisfactory services, whichever is later.
- h. Contractor shall maintain sufficient backup documentation of direct costs expenses under this Agreement.
- i. Allocated administrative court costs must be applied at a rate that is set forth and supported by a documented internal administrative rate plan that has been approved by the designated authority at the Superior Court and is readily accessible for review by AOC or the State Auditor.

REVENUE SHARING

AOC, in its sole discretion and upon notice, may reallocate funding among county Becca programs. If it appears Contractor may not expend the maximum contract amount, AOC may reduce the maximum contract amount. AOC may increase the maximum contract amount if additional funds become available through this revenue sharing program.

OTHER PROVISIONS FOR SERVICES

a. Background Check/Criminal History

In accordance with Chapters 110-700 WAC, and 43.20A RCW, the Contractor is required to conduct background check/criminal history clearance for all employees, subcontractors and/or volunteers who may or will have regular access to any client/juvenile, prior to any access under this Agreement.

In addition, Contractor may be required to conduct background check/criminal history clearance for employees, subcontractors and/or volunteers who may or will have limited access to any client/juvenile, prior to any access under this Agreement.

The Contractor shall, based on the results from the criminal background check, determine whether each employee, volunteer, and subcontractor is suitable for access to clients/juveniles.

Contractor shall affirmatively acknowledge that it has met these requirements and submit that acknowledgement to AOC. Contractor shall also document the background check/criminal history clearance process it employs.

b. Sexual Misconduct

Contractor shall ensure that all employees, subcontractors and/or volunteers are knowledgeable about the requirements of RCW 13.40.570 and of the crimes set forth in Chapter 9A.44 RCW, "Sexual Offenses."

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration of this Agreement and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by AOC. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, video and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties. This clause does not apply to the provisions of the REVENUE SHARING section in this Agreement.

TERMINATION

a. Termination for Convenience

Except as otherwise provided in this Agreement, either party may terminate this Agreement by providing written notice of such termination to the other specifying the effective date thereof, at least five (5) calendar days prior to such date. If this contract is so terminated, the AOC shall be liable only for payment for work completed and accepted prior to the effective date of termination.

b. Termination for Cause

If either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other party.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Statement of work; and
- c. Any other provisions of the Agreement including materials incorporated by attachment or reference.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, the AOC may terminate the Agreement under the "Termination for Convenience" clause, without the five day notice requirement, subject to renegotiation under those new funding limitations and conditions. AOC, at its discretion, may also elect to amend the Agreement to reflect a budget reduction without terminating the contract as long as AOC gives notice of the budget reduction to the other party and the other party agrees to the amendment. The other party understands that refusing to agree to a budget reduction amendment will necessitate termination of this agreement.

COUNTERPARTS

Each party agrees that a facsimile (FAX) or scanned transmission of any original document shall have the same effect as the original. Any signature required on an original shall be completed and sent to the other party, as applicable, when a facsimile copy has been signed. The parties agree that signed facsimile or scanned copies of documents shall be given full effect as if an original.

CONTRACT MANAGEMENT

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement:

AOC Project Manager	Contractor Project Manager
Sondra Hahn Court Program Analyst PO Box 41170 Olympia, WA 98504-1170 Sondra.Hahn@courts.wa.gov (360) 705-5276	Jody Jacobsen Juvenile Court Administrator 1912 W 18th St Port Angeles, WA 98363-5121 jjacobsen@clallamcountywa.gov 360-565-2639

ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be considered to exist or to bind any of the parties to this Agreement unless otherwise stated in this Agreement.

AGREED:

THE ADMINISTRATIVE OFFICE
OF THE COURTS

CLALLAM
Board of Commissioners
COUNTY JUVENILE COURT

Signature _____ Date _____

Christopher Stanley

Name

Chief Financial and Management Officer

Title

Signature _____ Date _____

CH

~~Jody Jacobsen~~

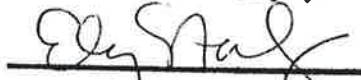
Mark Ozias

Name

Chair

Title

Approved as to form only by:



Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

EXHIBIT A

BECCA COST GUIDELINES

A. PURPOSE and SCOPE

This document establishes the allowable cost guidelines for Becca reimbursements. It also sets forth the required documentation needed to support a reimbursement request. This supporting documentation needs to be retained at the local level and should not be submitted to AOC.

B. GENERAL

Becca allowable costs are only those costs associated with "processing and case management of truancy, children in need of services, and at-risk youth referrals." See ESSB 5092 Section 115 (2)(a) and (b) (2021).

The guidelines below take into consideration the financial needs of courts for processing and case management of Becca referrals and allows for reimbursement for expenses related to such activities. These guidelines are consistent to the legislative restrictions and guidelines placed on Becca funding.

C. ROLES AND RESPONSIBILITIES

1. Court Project Manager

- Person designated by the court to manage the Becca contract according to its terms including report preparation, scope of work, and performance
- Submits invoices and other required documentation in an accurate and timely manner
- Keeps all supporting documentation for audit purposes for at least six years after contract expires

2. AOC Project Manager

- Acts as central contact with the court
- Approves invoices and submitted supporting documentation for Becca reimbursement
- Forwards cost and budget questions received from the courts to the AOC Comptroller
- Reviews all reports required under the Becca agreement

3. Management Services Director

- Resolves policy and procedural issues related to Becca funding

4. AOC Comptroller

- Determines Becca annual fund allocation based on monies received from the legislature; see Allocation Process section for allocation process details
- Responds to cost and budget questions
- Periodically audits Courts to ensure reimbursement requests are supported; see Audit Process section for audit procedures

5. Contract Manager

- Drafts, reviews, and approves Becca agreements
- Answers questions regarding compliance with the agreements
- Provides advice on interpretation of agreement

6. State Auditor

- Audits Courts and AOC for compliance with Becca

D. ALLOWABLE COSTS AND SUPPORTING DOCUMENTATION

1. Staff/FTE (salaries and benefits)

- Judicial Officer (i.e. judges, commissioners, and pro tems) - Time records and dockets regarding Becca processing and case management must be kept locally. A judicial officer computation rate will be supplied by AOC, and will be the same for all superior court judges or pro tems hearing Becca cases. The reimbursement for the judge or pro tem can only be for half the judge's hourly salary. If the judicial officer is a commissioner, reimbursement will be for a commissioner rate supplied by AOC or the actual cost, whichever is less.
- Other court staff (e.g. clerks, court project managers, Becca counselors or case managers, office staff) payroll record/time and attendance records related to the processing and case management of a Becca referral must be kept locally. If the employee is not assigned fulltime to Becca then compensation reimbursement must be proportioned to the amount of time the employee processes Becca referrals and must be documented by time and attendance records. NOTE: This does not mean that timesheets must be completed to track the time spent on Becca. Document the process for determining the amount of time the person(s) spend on Becca duties. For example, keep track of time for at least a week and then determine the percentage to be charged.
- An Administrative Rate is allowed but an internal administrative rate must be documented and approved by the court administrator. This internal administrative rate must be documented with the formula used to

determine the rate. Documentation must be on file locally and available to AOC and State Auditor. The vendor invoices must also be on file locally.

2. Professional Services

- General - Detailed vendor invoice to include detailed description of work performed, contract number, hours, and hourly rate or time and attendance cards must be kept locally. All work must be related to the filing, processing, case management, or direct services related to Becca cases and invoice must be approved by authorizing authority (i.e. court administrator or his or her delegate) before inclusion in reimbursement request. However, these documents do not need to accompany the invoice to AOC. They should be readily available for audit purposes.
- Defense Attorney – Invoice must identify the specific Becca cases for which reimbursement is requested, hours worked, and the hourly or flat rate that was charged. These documents do not need to accompany the invoice to AOC. They should be readily available for audit purposes.
- Prosecutor - Invoice to include a breakdown of billable hours/rates working on filed Becca cases or invoice based on a per Becca petition cost to process along with rationale and explanation on how petition cost was determined. These documents do not need to accompany the invoice to AOC. They should be readily available for audit purposes.

3. Goods

- Supplies
 - Actual Costs - Supplies should be necessary for Becca case processing or management and may include consumable supplies. Vendor invoices should be kept locally for audit purposes.
 - Costs Allocated by Internal Administrative Rate - Supplies may be allocated, but an internal administrative rate must be documented and approved by the court administrator. This internal administrative rate must be documented with the formula used to determine the rate. Documentation must be on file and available to AOC and State Auditor. The vendor invoices must be on file locally.

4. Equipment

- Actual Costs - Reimbursement request does not need to include the vendor invoice if directly related to Becca; however, it must be kept locally and equipment is used solely for case processing or management. Any major purchase must be approved by AOC Project Manager prior to purchase. Major purchase is defined as purchase of an item where the cost is greater than \$500 or where the service/maintenance period on the equipment is greater than one year and could exceed \$500 in total

maintenance costs. Vehicle and other high cost items are not allowable purchases.

- The purchase of printers and laptops is allowable within the existing contract allocation as long as the equipment is only provided to perform Becca work.
- Costs Allocated by an Internal Administrative Rate – Equipment costs may be allocated, but reimbursement request must be documented by an internal administrative rate specific to the court and approved by the court administrator. The internal administrative rate documentation must be on file and available to AOC and State Auditor. The vendor invoice must also be on file.

5. Training

- Reimbursement for attending the annual Becca Conference is provided, not to exceed the published AOC travel and per diem rates.

6. Travel

- Travel/Expense Vouchers for travel to and from the annual Becca Conference and services specifically related to Becca case processing or management. Reimbursement is limited to the published AOC travel and per diem rates.
 - Supporting Documentation –All travel reimbursement requests must be kept locally for audit purposes.
 - All travel expenses must be within the travel costs permitted by the AOC at the time of travel.

7. Detention

- Verification of detention days ordered and days served. Rate for detention costs cannot be billed at a daily rate that is higher than that charged to other courts purchasing beds nor should they be higher than the "actual" daily detention costs. If billing occurs based on a daily rate, records of actual costs should be kept on file to substantiate daily rate. If a rate is used for billing, the rate calculation must be kept locally for audit purposes.

Becca Allocation Process

Each biennium, an appropriation is provided by the WA State Legislature to the AOC to offset the costs associated with the processing and case management of Becca referrals. The appropriations are provided from the State General Fund (SGF) as proviso, and are partitioned by fiscal year. In the 2021-2023 Biennium, the amounts provided were \$7 million per fiscal year.

Allocation of the funding is based on caseload data from each county for CHINS, ARY, and Truancy filings. The CHINS and ARY filing data is available through the AOC online caseload reports. Truancy data is researched and uploaded by the AOC Comptroller.

The AOC Comptroller maintains an allocation spreadsheet (model) that utilizes this caseload data to create a percentage of total statewide filings for each county, based on a moving average of three-year filings of each case type.

After updated CHINS, ARY, and Truancy data is collected, the data is loaded into the model which in turn uses a formula to create the statewide percentages by county. The percentages are applied to the appropriation amount by fiscal year, thus producing the allocation amounts that are available to counties. The formula is developed according to provisions set forth in the 2021-2023 omnibus operating budget. Specifically the operating budget states, in part:

“The administrator for the courts, in conjunction with the juvenile court administrators, shall develop an equitable funding distribution formula. The formula must neither reward counties with higher than average per-petition/referral processing costs nor shall it penalize counties with lower than average per-petition/referral processing costs.”

Audit Process

The AOC Comptroller will periodically audit court Becca reimbursement requests to ensure requests are supported.

Each year, the AOC Comptroller will randomly select several courts/counties for audit. On-site audits are not required by the State Auditor's Office (SAO), but the AOC and AOC Comptroller reserve the right to schedule on-site audits if desired or required.

The AOC Comptroller (or designee) will review payroll records, invoices, travel vouchers, and any other records of expenses related to Becca reimbursement requests. The AOC Comptroller will ensure that expenses detailed on any of these (or other) reimbursement request documents are supported by required approval and signature of appropriate county staff, and that the expenses detailed are in support of Becca in that county.

Following this review, the AOC Comptroller (or designee) will contact the court if reimbursement request(s) do not meet the criteria and file the attached report in the AOC Becca audit file. See next page for sample report.

State of Washington
Administrative Office of the Courts

I, [AOC Comptroller name], have reviewed the Becca reimbursement documents and supporting documentation provided by [county and county designee name] for the time period Fiscal Year [20XX], and do hereby declare that:

☐ Documentation is in compliance with Becca cost reimbursement requirements.

☐ Documentation is not in compliance with Becca cost reimbursement requirements. The following corrective action must be taken:

Summary/detail of corrective action and completion provided here.

Signed

AOC Comptroller/Designee

Date

BECCA MONTHLY DETAIL REPORT

Exhibit B Report

Administrative Office of the Courts
(submit monthly with A-19 invoice)

COURT: _____

MONTH/YEAR: _____

STAFF/FTE

- Judicial officer salary & benefits
- Other court staff salary & benefits

 _____ Total \$ _____ -

PROFESSIONAL SERVICES

- General vendor services
- Defense attorney
- Other (specify)

 _____ Total \$ _____ -

GOODS

- Supplies
- Communication (Telephone/Postage)
- Other (Computer/Licenses)

 _____ Total \$ _____ -

EQUIPMENT

- Computer Set-Up
- Other (specify)

 _____ Total \$ _____ -

TRAINING

- Becca-specific

 _____ Total \$ _____ -

TRAVEL

- Mileage
- Per Diem

 _____ Total \$ _____ -

DETENTION

- Daily rate detention costs or actual costs

_____ Total \$ _____ -

GRAND TOTAL

\$ _____ -



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2C
7/19/22

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 07/11/22

REGULAR AGENDA ☒ **Meeting Date:** 07/19/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11061-22-01 |
| ☐ Resolution | ☐ Proclamation ☒ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Contract #E22-299 with the Washington State Military Department State E911 Coordination Office (SECO) to provide reimbursement to the County's dispatch center (PenCom) for costs related to modernization of the 911 System to make it compatible with future NextGeneration 911 technology requirements. Total contract amount is \$147,722 for the period 07/01/21-08/15/23. There is a \$36,000 match which will be contributed by PenCom.

Budgetary impact: If a budget action is required, has it been submitted and a copy attached? ☒

A budget change form is submitted to account for this funding in the Sheriff's Nine-One-One Enhanced fund #11061.811

Recommended action:

It is recommended that the Board approve and sign the Contract.

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

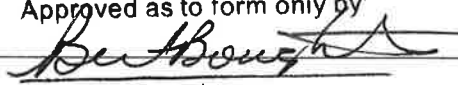
Name of Employee/Stakeholder attending meeting: Karl Hatton, PenCom Deputy Director

Relevant Departments: Sheriff's Office

Date submitted: 07/06/22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

SECO COUNTY Equipment Contract SFY 2022/23
CONTRACT FACE SHEET

1. Contractor Name and Address: Clallam County Agency (COUNTY) 321 East 5th Street Port Angeles, Washington 98362		2. Contract Amount: \$147,722	3. Contract Number E22-299
4. Contractor's Contact Person, phone number: Karl Hatton / 360.417.4911 khatton@cityofpa.us		5. Contract Start Date July 1, 2021	6. Contract End Date August 15, 2023
7. MD Program Manager/phone number: Teresa Lewis/253.512.7481 teresa.lewis@mil.wa.gov		8. Unique Entity Identifier Number (UEI #): JV6JJNELRBS5	9. UBI # (state revenue): 054-004-559
10. Funding Authority: Washington State Military Department and State 911 Funds			
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66	12. Program Index# & Obj/SubObj: 79282 / NZ	13. CFDA # & Title: NA	14. TIN or SSN: 91-6001298
15. Service Districts: (BY LEGISLATIVE DIST): 24th (BY CONGRESSIONAL DIST): 6th		16. Service Area by County(ies): Clallam County	17. Women/Minority-Owned, State Certified? ☐ N/A ☐ NO ☐ YES, OMWBE #
18. Contract Classification: ☐ Personal Services ☐ Client Services ☒ Public/Local Gov't ☐ Collaborative Research ☐ A/E ☐ Other		19. Contract Type (check all that apply): ☒ Contract ☐ Grant ☐ Agreement ☐ Intergovernmental (RCW 39.34) ☐ Interagency	
20. Contractor Selection Process: ☒ "To all who apply & qualify" ☐ Competitive Bidding ☐ Sole Source ☐ A/E RCW ☐ N/A ☐ Advertised? ☐ YES ☒ NO		21. Contractor Type (check all that apply): ☐ Private Organization/Individual ☐ For-Profit ☒ Public Organization/Jurisdiction ☐ Non-Profit ☐ VENDOR ☐ SUBRECIPIENT ☒ OTHER	
22. BRIEF DESCRIPTION: <i>This is a reimbursement contract. Reimbursement is limited to the maximum equipment contract amount, services, and other listed budget categories on an actual cost basis for certain eligible, approved, and incurred equipment expenses as described in WAC 118-66 and the Washington State Military Department (DEPARTMENT) State 911 Coordination Office (SECO) policies, incorporated herein by reference in the amounts described in the Budget Sheet (Attachment E).</i>			
IN WITNESS THEREOF, the DEPARTMENT and COUNTY (Parties) have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Equipment Contract Reimbursement Schedule (Attachment D), Budget Sheet (Attachment E), and the Equipment Maintenance Certification Log (Attachment F) govern the rights and obligations of the Parties to this Contract.			
In the event of an inconsistency in this Contract, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) Applicable State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, and (e) Any other provisions of the Contract incorporated by reference. This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the Parties hereto.			
WHEREAS, the Parties hereto have executed this Contract on the day and year last specified below.			
FOR THE DEPARTMENT:		FOR THE COUNTY:	
Signature _____ Date _____ Regan Anne Hesse, Chief Financial Officer Washington State Military Department		Signature _____ Date _____ Mark Ozias, Chair Clallam County Board of Commissioners	
APPROVED AS TO FORM Dierk Meierbachtol (signature on file) 3/14/2022 Assistant Attorney General		Approved as to form only by  Bert Dee Boughton Civil Deputy Prosecuting Attorney Clallam County	

SPECIAL TERMS AND CONDITIONS**I. INTRODUCTION:**

The DEPARTMENT through the State 911 Coordination Office (SECO) coordinates and facilitates the implementation and operation of 911 emergency communications throughout the state. It is authorized to enter into agreements for statewide services and to reimburse the COUNTY for eligible expenses from appropriated excise tax revenue retained in the state 911 Account.

II. KEY PERSONNEL:

The individuals listed below shall be considered Key Personnel; however, either party may designate a substitute by advance written notification to the other party.

COUNTY:		DEPARTMENT:	
Name	Karl Hatton	Name	Teresa Lewis
Title	Deputy Director / 911 Coordinator	Title	SECO County Assistance Program Manager
E-Mail	khatton@cityofpa.us	E-Mail	teresa.lewis@mil.wa.gov
Phone	360.417.4911	Phone	253.512.7481

III. ADMINISTRATIVE REQUIREMENTS:

The Parties shall use the following to determine allowable cost principles: State Office of Financial Management (OFM) Regulations-State Administrative and Accounting Manual (SAAM) and the Local Government Budget and Accounting Reporting System (BARS).

IV. ELIGIBLE EXPENSES AND PRIORITIES ESTABLISHED BY THE LEGISLATURE:

Priorities for expenditure of state 911 funds have been established by both the state legislature and the DEPARTMENT:

- A. RCW 38.52.540(1) provides that funds from the state E911 Account should be "used only to support the statewide coordination and management of the enhanced 911 system, for the implementation of wireless enhanced 911 statewide, for the modernization of enhanced 911 emergency communications systems statewide, and to help supplement, within available funds, the operational costs of the system, including adequate funding of counties to enable implementation of wireless enhanced 911 service and reimbursement of radio communications service companies for costs incurred in providing wireless enhanced 911 service pursuant to negotiated contracts between the counties or their agents and the radio communications service companies";
- B. RCW 38.52.540(3) provides that the State E911 Coordinator is "authorized to enter into statewide agreements to improve the efficiency of enhanced 911 services for all counties and shall specify by rule the additional purposes for which moneys, if available, may be expended from this account";
- C. RCW 38.52.545 provides that "In specifying rules defining the purposes for which available state enhanced 911 may be expended, the state enhanced 911 coordinator, with the advice and assistance of the enhanced 911 advisory committee, must consider base needs of individual counties for specific assistance. Priorities for available enhanced 911 funding are as follows: (1) To assure that 911 dialing is operational statewide; (2) To assist counties as necessary to assure that they can achieve a basic service level for 911 operations; and (3) To assist counties as practicable to acquire items of a capital nature appropriate to modernize 911 systems and increase 911 effectiveness";
- D. WAC 118-66-020 reiterates the E911 funding purposes and priorities established by the legislature;
- E. WAC 118-66-040 describes County eligibility for funding; and
- F. WAC 118-66-045 describes WSP eligibility for funding; and

- G. WAC 118-66-050 lists expenses that “may be eligible for reimbursement based on a reasonable prioritization by the state 911 coordinator” and “in accordance with the purposes and priorities established by statute and regulation”.

V. THE PARTIES AGREE THAT THE FOLLOWING ELIGIBLE EXPENSES AND PRIORITIES ARE ESTABLISHED IN CONTRACT:

- A. Consistent with the statutes and regulations cited herein, this Contract allows reimbursement solely for certain approved eligible expenses described in WAC 118-66 incurred by the COUNTY, in support of 911 calls originating in the county, including eligible expenses in the following prioritization: (1) 911 statewide dialing; (2) 911 basic service; and (3) capital items. Payment for 911 statewide dialing will be made, contingent upon available funding, only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66. In the event of the unavailability or loss of state funding, responsibility for the continued operation of the statewide 911 network, and all related costs, will be transferred to the individual counties, on a pro rata basis. This Contract contains one category of eligible expenses:
1. Equipment expenses are only reimbursed pursuant to this Contract. Equipment expenses consist of statewide dialing, basic service, and capital items listed in WAC 118-66 and defined in the SECO Policies and set out in Section VII D of this Contract. Equipment funding is only available when the COUNTY has:
 - a. Imposed the maximum county enhanced 911 tax allowed under RCW 82.14B.030(1) and RCW 82.14B.030(2); and
 - b. Expended its local revenue on eligible 911 expenses and needs additional reimbursement assistance to meet its eligible operational expenses; and
 - c. Eligible enhanced 911 expenses as described in WAC 118-66-040; and
 - d. A 911 system that is completely enhanced for wireline and wireless 911 services.

B. Expenses.

1. General Reimbursement Requirements for COUNTY:
 - a. Contingent upon funding availability, reimbursement will be made only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66;
 - b. Approved eligible expenses will be reimbursed at amounts not to exceed limits established in SECO Policy as provided in Section VII D of this Contract;
 - c. In the event funding will not cover all contract eligible amounts, individual line items will be funded in full or not at all;
 - d. Funding is for primary Public Safety Answering Points (PSAP) only, unless otherwise specified in applicable DEPARTMENT policy as provided in Section VII D of this Contract;

2. Ineligible Items:

Expenses not listed in WAC 118-66-050(1), (2) and/or (3), and not directly associated with the equipment of the 911 System, are not eligible for state financial assistance or reimbursement under this Contract.

3. Expense Documentation and Approval:

- a. COUNTY must submit documentation of eligible expenses to the DEPARTMENT, including identification of vendor, warrant number, date, and applicable 911 eligible expense categorization as set out in Section VII E below;
- b. COUNTY must submit eligible Expense Reports and/or requests for reimbursement (including additional hard copy documentation required by an “Action Plan” due to audit findings), so they are received by the DEPARTMENT by the last day following the month in which payment was made;
- c. Expenses contained in Expense Reports not submitted by the last day following payment, including additional hard copy documentation as required by “Action Plans”, will not be reimbursed;

- d. Expense Reports will be processed in the order received by the DEPARTMENT;
- e. The DEPARTMENT may request additional documentation and/or information from the COUNTY pertaining to reimbursement requests, and any delay in providing the requested information may result in delay in reimbursement or reduced reimbursement;
- f. Prior to purchasing or leasing any equipment or software, COUNTY must submit a written quote to the DEPARTMENT for review and approval. Without prior written approval the purchase or lease will not be eligible for reimbursement by the DEPARTMENT.

VI. PERFORMANCE PERIOD AND PAYMENT:

Payment by the DEPARTMENT to the COUNTY shall only be made as reimbursement for eligible expenses approved by the DEPARTMENT and incurred between **July 1, 2021, and June 30, 2023** (the Performance Period). Work started prior to July 1, 2021, and/or not complete by June 30, 2023, will be considered outside the Performance Period and therefore not eligible for reimbursement. The COUNTY shall not request payment in anticipation of expenditures not yet incurred.

VII. THE COUNTY AGREES TO:

- A. **Local Funding:** The COUNTY warrants that it has authorized collection of the local 911 excise tax authorized under RCW 82.14B.030(1), RCW 82.14B.030(2) and/or RCW 82.14B.030(3) and that these funds are being used for wireline and/or wireless eligible expenses listed in WAC 118-66 to operate the 911 system in the county. Consistent with RCW 38.52.540(2), the COUNTY will not request, receive, or expend funds under this Contract for wireline and wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(1) for switched access lines. The COUNTY further warrants that it will not request, receive, or expend funds under this Contract for wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(2) for radio access lines.
- B. **Use of Funding:** The COUNTY warrants that the funds provided by the DEPARTMENT, as described in the Budget attached as Attachment E, shall be used by the COUNTY solely for reimbursement of those approved incurred eligible expenses as described in WAC 118-66 and the SECO policies incorporated herein that are necessary to operate 911 countywide. Reimbursement shall be made consistent with SECO policies, as set out in Section VII D of this Contract, for approved expenses described in WAC 118-66 that are incurred during the Performance Period.
- C. **Consolidation:** If the COUNTY receives funds under this Contract in support of a consolidated Primary Public Safety Answering Point (PSAP), the COUNTY warrants to maintain and operate the consolidated PSAP for three (3) years from the date of the consolidation and thereafter for the life of this Contract. Failure to comply with this requirement requires the COUNTY to repay all funds and will result in a recapture of funds as provided in the General Terms and Conditions. For purposes of this Contract, a consolidated PSAP is one operated by or on behalf of a county as the primary PSAP for all operations of 911 call-taking and call transfer activities in that county. The consolidated PSAP may also be engaged in, pursuant to interlocal agreement, the dispatching of public safety resources serving several jurisdictions. A primary PSAP is one that initially answers all 911 calls within the county.
- D. **SECO 911 Policies:** The COUNTY agrees to abide by all of the following SECO Policies, as written and/or amended, available at the [SECO Laws and Regulations](#) website and incorporated by reference:
 - SECO County/WSP Communications Equipment Contract/Federal Grant Policy (PDF);
 - SECO Statewide Services Support Policy (PDF);
 - SECO Salaries and Benefits Summary (PDF).
- E. **Reimbursement Requests and Reporting Requirements:** Not more often than monthly, the COUNTY shall submit invoice vouchers (Form A-19) to the DEPARTMENT requesting reimbursement for expenses. The COUNTY agrees to use forms and/or systems provided by the DEPARTMENT for necessary reports.

In addition to any reports as may be required elsewhere in this Contract, the COUNTY shall prepare and submit the following reports to the DEPARTMENT's Key Personnel:

<u>Financial Reports</u>	<u>#/Copies</u>	<u>Completion Date</u>
Expense Reports	1	No later than 30 days following the end of the month
Mid-Year Budget Review	1	January 31, of each year
SECO Equipment Grant – Quarterly Progress Report	4/8	Required quarterly (every three months)
Final Reimbursement Request	1	July 31, 2023

All contract work must not start prior to July 1, 2021, and must be delivered, installed, completed, and accepted by June 30, 2023. The COUNTY may submit the final report by July 31, 2023, as described above. Final billing not received by July 31, 2023, will not be processed.

- F. **Reallocation of Funds:** The COUNTY is allowed to reallocate funds within the equipment category as needed. Budget categories are as specified or defined on the budget sheet of the Contract. Any changes to budget categories other than in compliance with this paragraph will not be reimbursed.
- G. **Compliance with Law:** The COUNTY will comply with all state and federal laws applicable to counties.
- H. **Equipment Management:** All equipment purchased under this Contract by the COUNTY will be recorded and maintained in the COUNTY's equipment inventory system.
 - 1. All equipment purchases reimbursed through this Contract will be owned by and will be the sole responsibility of the COUNTY.
 - 2. The COUNTY shall be responsible for any and all operational and maintenance expenses and for the safe operation of its equipment, including any and all liability rising for the equipment's use. The COUNTY shall develop an appropriate maintenance schedule and procedure to ensure the equipment is well maintained and kept in good operating condition, for the purpose of reducing the need for future reimbursements from the state 911 Account.
 - 3. The COUNTY shall maintain equipment records that include the following: a description of the property; the manufacturer's serial number, model number, or other identification number; the source of the equipment; the property's title holder; the acquisition date; the cost of the equipment; the location, use, and condition of the equipment at the date the information was reported; and disposition data, including the date of disposal and sale price of the property.
 - 4. Records for equipment shall be retained by the COUNTY for a period of six years from the date of the equipment's disposition, replacement, or transfer. If any litigation, claim, or audit commences before the expiration of the six-year period, the records shall be retained by the COUNTY until all litigation, claims, or audit findings involving the records have been resolved.
 - 5. The COUNTY shall take a physical inventory of the equipment and reconcile the results with the property records at least once every two years. Any differences between quantities determined by the physical inspection and those shown in the records shall be investigated by the COUNTY to determine the cause of the difference. The COUNTY shall, in connection with the inventory, verify the existence of the equipment, current utilization of the equipment, and continued need for the equipment by the COUNTY.
 - 6. The COUNTY shall develop a control system to ensure adequate safeguards to prevent loss, damage, and theft of the property. Any loss, damage or theft shall be investigated, and a report generated and sent to the DEPARTMENT.
- I. **Responsibility for Project/Statement of Work/Work Plan:** While the DEPARTMENT undertakes to assist the COUNTY with the project/statement of work/work plan (project) by providing state excise tax funds pursuant to this Contract, the project itself remains the sole responsibility of the COUNTY. The DEPARTMENT accepts no responsibility to the COUNTY, or to any third party, other than as is expressly set out in this Contract.

The responsibility for the design, development, construction, implementation, operation, and maintenance of the project, as these phrases are applicable to this project, is solely that of the

COUNTY, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the COUNTY shall ensure that all applicable Federal, State, and local permits and clearances are obtained.

The COUNTY shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the COUNTY in connection with this Contract. The COUNTY shall not look to the DEPARTMENT, or to any state agency, or to any of their employees or agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation, and/or maintenance of a project.

VIII. THE MILITARY DEPARTMENT AGREES TO:

- A. Within thirty (30) days of receipt and approval of signed, dated invoice vouchers (state form A-19), and upon satisfactory completion of tasks and documentation of costs as required under this Contract, the DEPARTMENT will reimburse the COUNTY up to the maximum of **\$147,722**, or actual cost, whichever is lower, pursuant to the schedule set out in the SECO County Communications Equipment Contract Reimbursement Schedule (Attachment D) and as authorized by this Contract and WAC 118-66.
- B. If a question arises about the requested reimbursement, the COUNTY will be notified via e-mail and/or telephone call and will have five (5) working days to provide the requested information. If information satisfactory to the DEPARTMENT has not been provided within that time, the expense in question will be subtracted and the balance of approved eligible incurred expenses will be processed for reimbursement.
- C. Conditioned upon the COUNTY's fulfillment of its obligations under this Contract, the DEPARTMENT will provide ESINet services to the COUNTY within available funds.

GENERAL TERMS & CONDITIONS

- 1) **DEFINITIONS:** As used throughout this Contract, the following terms shall have the meanings set forth below:
 - a. **"DEPARTMENT"** shall mean the Washington State Military DEPARTMENT (WMD), or any of the officers or other officers lawfully representing that DEPARTMENT and includes the State 911 Coordination Office (SECO).
 - b. **"COUNTY/WSP"** shall mean the named county or the Washington State Patrol Communications Division performing services under this Contract or grant. It shall include any subcontractor retained by the COUNTY/WSP as permitted under the terms of this Contract.
 - c. **"Subcontractor"** shall mean one, not in the employment of the COUNTY/WSP, who is performing all or part of those services under this Contract under a separate contract with the COUNTY/WSP. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.
 - d. **"PSAP"** means Public Safety Answering Point as defined in WAC 118-66.
 - e. **"WAC"** is defined and used herein to mean the Washington Administrative Code.
 - f. **"RCW"** is defined and used herein to mean the Revised Code of Washington.
- 2) **ACCESS TO PUBLIC RECORDS:**
 - a. The Parties acknowledge that the DEPARTMENT is subject to the Public Records Act, Chapter 42.56 RCW, and that records prepared, owned, used, or retained by the DEPARTMENT relating to the conduct of government or the performance of any governmental or proprietary function are available for public inspection or copying, except as exempt under RCW 42.56 or other statute which exempts or prohibits disclosure of specific information or records.
 - b. The COUNTY shall provide access to data generated under this Contract to the DEPARTMENT and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the COUNTY's reports, including computer models and methodology for those models.
 - c. Access to Data - State law prohibits state agencies from entering into agreements when the contractor could charge additional costs to the agency, the Joint Legislative Audit and Review Committee, or the Office of the State Auditor for access to data generated under the Contract. Therefore, all such data will be provided at no additional expense. For the purposes of this requirement, "data" includes all information that supports the findings, conclusions, and recommendations of the contractor's reports, including computer models and methodology for those models.
- 3) **ADVANCE PAYMENTS PROHIBITED:** No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the DEPARTMENT.
- 4) **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336,** 42 U.S.C. 12101 et seq. (also referred to as the "ADA") and its' implementing regulations at 28 CFR Part 35. The COUNTY must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.
- 5) **ATTORNEY'S FEES:** Except as provided in the section entitled "Recapture Provisions", in the event of litigation or other action brought to enforce the terms of this Contract or alternate dispute resolution process, each party agrees to bear its own attorney's fees and costs.
- 6) **COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES:** The COUNTY shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, and/or policies. This obligation includes, but is not limited to, nondiscrimination laws and/or policies; the ADA; ethics laws

and policies; Covenant Against Contingent Fees (e.g., Federal Acquisition Regulation 48 CFR Sec. 52.203-5); Public Disclosure (RCW 42.56); and safety and health regulations. In the event of the COUNTY's noncompliance or refusal to comply with any applicable law, regulation, executive order or policy, the DEPARTMENT may rescind, cancel, or terminate the Contract in whole or in part in its sole discretion. The COUNTY is responsible for all costs or liability arising from its failure to comply with applicable law, regulation, executive order, or policy.

- 7) **CONTRACT MODIFICATIONS:** The Parties may, from time to time, request changes to the Contract. All mutually agreed changes shall be incorporated by written amendment. No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the Parties and any oral understanding or agreements shall not be binding.,
- 8) **COUNTY NOT EMPLOYEE OF DEPARTMENT:** The COUNTY, and/or employees, subcontractors or agents performing under this Contract, are not employees or agents of the DEPARTMENT in any manner whatsoever. The COUNTY will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington for any reason, nor will the COUNTY make any claim, demand, or application to or for any right, privilege or benefit applicable to an officer or employee of the DEPARTMENT or of the State of Washington, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under RCW 41.06. It is understood that if the COUNTY is another state agency, the officers and employees are employed by the State of Washington in their own right.
- 9) **DISCLOSURE:** The use or disclosure by any Party of any information concerning the DEPARTMENT, or its ESINet provider, for any purpose not directly connected with the administration of the DEPARTMENT's or the COUNTY's responsibilities with respect to services provided under this Contract is prohibited except by prior written consent of the DEPARTMENT or as required to comply with RCW 42.56, the Public Records Act, or a court order. Disclosure of any information concerning the ESINet is controlled by the Non-Disclosure Agreement between the Parties
- 10) **DISPUTES:** Except as otherwise provided in this Contract, when a bona fide dispute arises between the Parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The Parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the COUNTY, and a third party mutually agreed upon by both Parties. The team shall, by majority vote, resolve the dispute. The Parties agree that this dispute process shall be final and there will be no appeal of the decision.
- 11) **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws of the State of Washington. In the event of a lawsuit involving this Contract, venue shall be proper only in Thurston County. The COUNTY, by execution of this Contract, acknowledges the jurisdiction of the courts of Washington in this matter.
- 12) **HOLD HARMLESS:** The COUNTY agrees to defend, hold harmless, and indemnify the State of Washington and the DEPARTMENT, their officers, agents, employees, and assigns against any and all damages or claims from damages resulting or allegedly resulting from the COUNTY's performance or activities hereunder, including the performance of any subcontractor(s).
- 13) **INSURANCE, INDUSTRIAL COVERAGE:** Prior to performing work under this Contract, the COUNTY shall provide industrial insurance coverage for the COUNTY's employees, as may be required by Title 51 RCW. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for a consultant or any subcontractor or employee of the COUNTY, which may arise during the performance of services under this Contract. Before the start of any work required by this Contract, the COUNTY shall deliver to the DEPARTMENT certificates of insurance reflecting that the COUNTY has obtained all the insurance coverage required by this section.
- 14) **INSURANCE, GENERAL COVERAGE:** The DEPARTMENT and its officers, employees, and agents, while acting in good faith within the scope of their official duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against the DEPARTMENT and its employees, officers, and agents in the performance of their official duties in good faith under this Contract will be paid from the tort claims liability account as

provided in RCW 4.92.130. COUNTY hereby notifies the DEPARTMENT that as a County Government of the State of Washington and in accordance with Washington law, COUNTY has full loss coverage for itself, its officers, employees, and agents, through self insurance and/or the purchase of insurance. Upon the DEPARTMENT's request, COUNTY will provide the DEPARTMENT with details of its self-insured retention, proof of its additional insurance, and all loss coverage. This program of self-insurance and/or purchased insurance includes general liability, automobile liability, workers compensation and employers' liability.

- 15) **LEGAL RELATIONS:** To the extent permitted by applicable law, each party to this Contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.
- 16) **LIABILITY:** To the extent permitted by applicable law, each party to this Contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.
- 17) **LIMITATION OF AUTHORITY:** Only the assigned Authorized Signature for the DEPARTMENT or an assigned delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this Contract is not effective or binding unless made in writing and signed by the authorized person.
- 18) **LOSS OF FUNDING:** In the event funding from state or federal sources is withdrawn, reduced, or limited in any way after the effective date of the Contract, the DEPARTMENT may suspend or terminate or renegotiate the Contract without cause under the "Termination" clause and without the thirty (30) day notice requirement.
- 19) **NONASSIGNABILITY:** Neither this Contract, nor any claim arising under this Contract, nor the work to be provided under this Contract, and any claim arising thereunder, shall be assigned, or delegated by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.
- 20) **NONDISCRIMINATION:** During the performance of this Contract, the COUNTY shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:
 - a. Nondiscrimination in Employment: The COUNTY shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, citizenship or immigration status, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. This requirement does not apply, however, to a religious corporation, association, educational institution, or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution, or society of its activities.
 - b. The COUNTY shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, creed, color, national origin, citizenship or immigration status, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment, or recruitment selection for training, including apprenticeships and volunteers.
- 21) **RECAPTURE PROVISION:** In the event the COUNTY fails to expend funds under this Contract in accordance with applicable federal, state, and local laws and/or the provisions of the Contract, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Contract termination. Repayment by the COUNTY of funds under this recapture provision shall occur within thirty (30) days of demand.

In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs thereof, including attorney fees from the Contractor.

22) **RECORDS, MONITORING AND AUDIT ACCESS:**

- a. The COUNTY shall perform under the terms of the Contract, and the DEPARTMENT may conduct reasonable and necessary monitoring of the COUNTY's performance.
- b. To permit such monitoring, the COUNTY shall maintain books, records, documents, and other evidence and accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the DEPARTMENT, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or agreement.
- c. The COUNTY will retain all books, records, documents, and other materials relevant to this Contract for six (6) years from the date final payment is made hereunder and make them available for inspection by persons authorized under this provision.
- d. The DEPARTMENT or the State Auditor or any of their representatives and federal officials so authorized by law, rule, regulation, or agreement shall have full access to and the right to examine during normal business hours and as often as the DEPARTMENT or the State Auditor may deem necessary, all of the COUNTY's records with respect to all matters covered in this Contract. Such rights last for six (6) years from the date final payment is made hereunder.
- e. The COUNTY shall cooperate with and freely participate in any monitoring, audit or evaluation activities conducted by the DEPARTMENT that are pertinent to the intent of this Contract.

23) **SEVERABILITY:** If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, and to this end the provisions of this Contract are declared to be severable.

24) **SUB-CONTRACTING:** The COUNTY shall comply with all applicable procurement laws, rules, and requirements. This will include the use of a competitive procurement process in the award of any contracts with its contractors and sub-contractors that are entered into under this Contract. All contracts and sub-contracting agreements, entered into, pursuant to this Contract shall incorporate this Contract by reference.

25) **TERMINATION:**

- a. If, through any cause, the COUNTY or its contractors or sub-contractors shall fail to fulfill in a timely and proper manner its obligations under this Contract or if the COUNTY or its sub-contractors shall violate any of its covenants, agreements, or stipulations of this Contract, the DEPARTMENT shall thereupon have the right to terminate this Contract and withhold the remaining allocation if such default or violation is not corrected within thirty (30) days after submitting written notice to the COUNTY describing such default or violation.
- b. Notwithstanding any provisions of this Contract, either party may terminate this Contract without cause by providing written notice of such termination, specifying the effective date thereof, at least thirty (30) days prior to such date. If this Contract is so terminated, the DEPARTMENT shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination. Upon notice of such termination, the DEPARTMENT reserves the right to suspend all or part of the Contract, withhold further payments, and prohibit the COUNTY from incurring additional obligations of funds.

- c. Reimbursement for eligible expenses incurred by the COUNTY prior to the effective date of such termination shall be as the DEPARTMENT reasonably determines.
- d. The DEPARTMENT may unilaterally terminate or suspend all or part of this Contract without cause, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Contract.

- 26) **TRAVEL AND SUBSISTENCE REIMBURSEMENT:** If reimbursement of travel or subsistence expenses are included as part of this Contract, they shall be paid in accordance with rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended. The COUNTY is required to provide to the DEPARTMENT copies of receipts for any travel related expenses other than meals and mileage that are authorized under this Contract.
- 27) **TREATMENT OF ASSETS:** Upon successful completion of the terms of this Contract, all assets, including equipment, purchased through this Contract will be owned by the COUNTY unless otherwise specified by the funding source. The COUNTY shall be responsible for any and all operation and maintenance expenses and for the safe operation of said equipment including all questions of liability.
- 28) **WAIVER OF DEFAULT:** Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of the Contract shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Contract unless stated to be such in writing, signed by the Director or Contracts Administrator, and attached to the original Contract.

STATEMENT OF WORK
SECO COUNTY EQUIPMENT CONTRACT - SFY2022/23
July 1, 2021 – June 30, 2023

BASIC LEVEL OF OPERATING SERVICES

- Maintenance Deliverables
 - The County will maintain the equipment per manufacturer's recommendations.
 - The County will complete and return to the DEPARTMENT the equipment maintenance certification log (See Attachment F).

EQUIPMENT

- Equipment purchases are limited to eligible expenses outlined in WAC 118-66 and in accordance with Budget Sheet (See Attachment E).
- Capital equipment purchases must be pre-approved by the SECO.

SECO EQUIPMENT CONTRACT REIMBURSEMENT SCHEDULE

ELIGIBLE ITEM		STATE REIMBURSEMENT
CPD6	NG911 Modernization	Costs related to modernization of the 911 System as authorized and pre-approved by the State 911 Coordinator.
S1	Customer Premise Equipment (CPE) /Telephone System	Purchase or lease and installation of the hardware and software components required to support a CPE/ Telephone system including spares kit that are compliant or compatible with future NG911 Technology requirements.
S1.2	CPE CPU	Replacement of CPE system Central Processing Units (CPU) at the call receiver workstation based on a five-year life cycle.
S1.3	CPE Server	Replacement of CPE system call processing server at the backroom CPE, based on a five-year life cycle.
S2	ANI/ALI Display Equipment	Replacement of ANI/ALI display equipment. Capped at \$500 per approved PSAP call receiver workstation, based on a five-year life cycle.
S3	PSAP Mapping	Hardware and software capable of converting latitude and longitude (and, when available, altitude) to a map display at the 911 call receiver workstation. Can be part of CPE, Computer Aided Dispatch (CAD) or standalone system, but only eligible under one category.
S3.2	Data migration to new mapping platform/software	Migration to new mapping platform or software is capped at \$15,000 per PSAP.
S3.3	PSAP Mapping CPU	Replacement of PSAP Mapping System Central Processing Units (CPU) at the call receiver workstation based on a five-year life cycle. <i>For stand-alone systems, only.</i>
S3.4	PSAP Mapping Server	For the mapping administrator to manipulate the mapping data prior to movement to the mapping system, based on a five-year life cycle.
B1	Uninterruptible Power Supply (UPS)	Purchase or lease and installation of the hardware and software components required to support PSAP WAC eligible equipment which should provide a minimum of 30 minutes of operations.
B1.2	UPS Battery Replacement	Replacement of batteries, to include an entire battery bank.
B7.1	911 GIS Modernization	Hardware, software, and services used by the 911 MSAG/Mapping/GIS Coordinator to create, edit, and maintain GIS Data used in call routing and synchronization of ALI & GIS data. Calculated at \$10,000 (per contract year).
B8	Instant Call Check	Equipment that records 911 call conversations for immediate playback on demand. One per approved PSAP call receiver workstation, telephone only (i.e. no radio) may be part of CPE system.

B9	Mapping Display Equipment	Equipment capable of displaying 911 call locations on a map. Capped at \$500 per approved PSAP call receiver workstation based on five-year life cycle.
B10	911 Management Information Systems (MIS)	Equipment that collects, stores, and collates 911 call data into reports and statistics.
B11	Call Detail Recorder or Printer	Purchase or lease and installation of the hardware and software components required to support the call detail recorder or printer.
C1	Logging Recorder for 911 Calls	Purchase or lease and installation of the hardware and software components required for basic logging/voice recorder as recommended by NENA standards.
C2	Computer-Aided Dispatch (CAD) System Hardware and Software	Purchase or lease and installation of the hardware and software basic components. At a minimum shall consist of hardware, call entry module, Teletype interface and ANI/ALI controllers. CAD could also include PSAP Mapping.
C2.3	CAD CPU	Replacement of CAD CPU at the PSAP call receiver workstation based on a five-year life cycle.
C2.4	CAD Server	Replacement of CAD call processing server based on a five-year life cycle.
C2.5	CAD Display Equipment	Replacement of display equipment is capped at \$1,000 per approved PSAP call receiver workstation, based on a five-year life cycle.
C3	Auxiliary Generator	Purchase or lease and installation of an auxiliary generator to support 911 telephone services for back-up purposes. Shall not exceed \$40,000 and the expense must be pro-rated if used for other than PSAP operations.
C4	Clock Synchronizer	Purchase or lease and installation of the hardware and software necessary to integrate master clock signaling to the PSAP's electronic systems.
C5	Console Furniture	Purchase of console furniture for 911 call receiving equipment is capped at \$15,000 per approved call receiver workstation with a ten-year life cycle.

BUDGET SHEET
SECO COUNTY EQUIPMENT CONTRACT – SFY2022/23
July 1, 2021 – June 30, 2023

	SFY2022/23
Capital Equipment	\$ 183,722
County Match Amount	\$ 36,000
TOTAL CONTRACT NOT TO EXCEED	\$ 147,722

EQUIPMENT MAINTENANCE CERTIFICATION LOG
SECO COUNTY EQUIPMENT CONTRACT – SFY2022/23
 July 1, 2021 – June 30, 2023

Clallam County certifies that all maintenance has been scheduled and completed on an annual basis for the following equipment:

<u>Equipment</u>	<u>Vendor/ Inhouse</u>	<u>Vendor Name</u>	<u>Anticipated/Scheduled Timeframe</u>
Customer Premise Equipment (CPE)			
PSAP Mapping			
Uninterruptible Power Supply (UPS)			
Instant Call Check			
911 Management Information System (MIS)			
Call Detail Recorder/Printer			
Logging Recorder			
Computer-Aided Dispatch System			
Auxiliary Generator			
Clock Synchronizer			
Call Receiver Console Furniture			

 Signature (name and title)

 Date

SIGNATURE AUTHORIZATION FORM
WASHINGTON STATE MILITARY DEPARTMENT
CAMP MURRAY, WASHINGTON 98430-5122

NEW FORM WILL REPLACE PREVIOUS FORMS

NAME OF ORGANIZATION <u>CLALLAM COUNTY</u>	DATE SUBMITTED <i>Insert date submitted</i>
PROJECT DESCRIPTION FY22-23 SECO Equipment Contract	CONTRACT NUMBER E22 - 299

1. AUTHORIZING AUTHORITY		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT (A-19)		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE

Please complete form with any new contract or any time personnel changes.
Submit one original to State E911 Office

Hoffman, Alice

From: Susan Craig <Scraig@cityofpa.us>
Sent: Monday, June 27, 2022 2:03 PM
To: Hoffman, Alice
Subject: FW: FY22-23 SECO Equipment Contract and SAF for signature
Attachments: E22-299 Clallam County FY22-23SECO Equip.pdf; ClallamCounty FY23 SAF - EQUIPContracts.xls

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Alice – We received a new grant for the purchase of a new updated phone system for PenCom.

It looks like the contract needs to be signed by Mark Ozias.

If you need anything else from me or further information, please let me know.

Susan Craig

Administrative Communications Supervisor, CPRO
PenCom/Port Angeles Police Department
360 417 4910
scraig@cityofpa.us

From: Lewis, Teresa (MIL) <Teresa.Lewis@mil.wa.gov>
Sent: Friday, June 24, 2022 3:44 PM
To: Karl Hatton <Khatton@cityofpa.us>; Susan Craig <Scraig@cityofpa.us>
Cc: dave.fuller@clark.wa.gov; Mike Worden <mworden@co.okanogan.wa.us>; Wasserman, Adam R (MIL) <Adam.Wasserman@mil.wa.gov>; Leneweaver, William A (MIL) <Andy.Leneweaver@mil.wa.gov>; Sturgeon, Janice (MIL) <Janice.Sturgeon@mil.wa.gov>
Subject: FY22-23 SECO Equipment Contract and SAF for signature
Importance: High

Happy Friday Karl & Susan,

EQUIPMENT Contract Documents Attached– **Please Confirm Receipt of This Email**

Attached for signature is your FY22-23 SECO Equipment Contract, along with a blank Signature Authorization Form (SAF). If you have any questions after reviewing the attachments, please contact Teresa Lewis (253) 512-7481 or Teresa.lewis@mil.wa.gov or Janice Sturgeon (253) 512-7013 or Janice.Sturgeon@mil.wa.gov as soon as possible.

CHANGE IN PROCESS: For efficiency, the Military Department's Contracts Office will now accept **scanned, signed** contracts, amendments, SAF, and other contract attachments. Please sign

(wet signature), scan (in color), and email all documents to contracts.office@mil.wa.gov and cc the SECO ECAP Manager at teresa.lewis@mil.wa.gov and Janice.Sturgeon@mil.wa.gov .

(Please note, the Contracts Office cannot accept digital signatures, such as Adobe E-Signatures or DocuSign, at this point in time.)

Please have one copy of the contract signed by the appropriate authority in your organization.

Once the contract has been executed, you will receive a fully signed *scanned* copy by e-mail for your files.

If you prefer to receive an originally signed paper copy of the contract by mail for your records, submit the signed, required documents to: Contracts Office, Military Department, 1 Militia Drive, Camp Murray, WA 98430. (If printing the contract, please do *not* print double-sided. Our Contracts Office is unable to accept any double-sided documents and will ask you to re-submit.) It is being requested that you submit the contract either by email or mail but not both.

Thank you in advance and have a wonderful weekend, Teresa

PS: DO NOT FORGET TO FILLOUT AND SIGN ALL DOCUMENTS/ATTACHMENTS IN THE CONTRACT.

Teresa C. Lewis

SECO County Assistance Program Manager

State 911 Coordination Office (SECO)

Washington State Emergency Management Division (EMD)

Washington Military Department

Teresa.Lewis@mil.wa.gov

Office: 253.512.7481



NOTICE: This email and any attachments may be subject to disclosure as a public record under the Public Records Act, RCW Chapter 42.56

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 07/06/22

Budget Hearing/Meeting Date: 08/30/22

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11061.811	Budget Name	Sheriff – Nine-One-One Enhanced
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811	Sheriff– Nine-One-One Enhanced	33401.80.0033	Enhanced 911 from Emergency Management	168,747
Total				168,747

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811	Sheriff– Nine-One-One Enhanced	52870.41.0570	E911 Reimbursements to PenCom	168,747
Total				168,747

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of reimbursement from Washington State Military Department, State E911 Coordination Office, for County Coordinator Professional Development Contract #E23-005 (\$21,025) and Equipment Contract #E22-299 (\$147,722). The remainder of #E23-005 will be accounted for in FY2023 (\$21,025).

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2d
7/19/22

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 07/11/22

REGULAR AGENDA ☒ **Meeting Date:** 07/19/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|---|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11061-22-02 | |
| ☐ Resolution | ☐ Proclamation | ☒ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Contract #E23-005 with the Washington State Military Department State E911 Coordination Office (SECO) to provide reimbursement to the County's dispatch center (PenCom) for costs related to 911 Coordinator training and meeting attendance, 911 interpretive services, 911 public education, 911 call taker training, 911 technical salaries/benefits/training, and some NG911 phone system modernization costs. Total contract amount is \$42,050 for the period 07/01/22-08/15/23.

Budgetary impact: If a budget action is required, has it been submitted and a copy attached? ☒

A budget change form is submitted to account for this funding in the Sheriff's Nine-One-One Enhanced fund #11061.811

Recommended action:

It is recommended that the Board approve and sign the Contract.

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

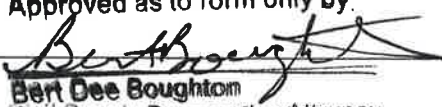
Name of Employee/Stakeholder attending meeting: Karl Hatton, PenCom Deputy Director

Relevant Departments: Sheriff's Office

Date submitted: 07/06/22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

SECO COUNTY Coordinator Professional Development (CPD) Contract SFY2023
CONTRACT FACE SHEET

1. Contractor Name and Address: Clallam County Agency (COUNTY) 321 East 5th Street Port Angeles, Washington 98362		2. Contract Amount: \$42,050	3. Contract Number E23-005
4. Contractor's Contact Person, phone number: Karl Hatton/360.417.4911 khatton@cityofpa.us		5. Contract Start Date July 1, 2022	6. Contract End Date August 15, 2023
7. MD Program Manager/phone number: Teresa Lewis / 253.512.7481 teresa.lewis@mil.wa.gov		8. Unique Entity Identifier(UEI #): JV6JJNELRBS5	9. UBI # (state revenue): 054-004-559
10. Funding Authority: Washington State Military Department and State 911 Funds			
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66	12. Program Index# & Obj/SubObj: 7928A and 79281 NZ	13. CFDA # & Title: NA	14. TIN or SSN: 91-6001298
15. Service Districts: (BY LEGISLATIVE DIST): 24th (BY CONGRESSIONAL DIST): 6th		16. Service Area by County(ies): CLALLAM	17. Women/Minority-Owned, State Certified? ☒ N/A ☐ NO ☐ YES, OMWBE #
18. Contract Classification: ☐ Personal Services ☐ Client Services ☒ Public/Local Gov't ☐ Collaborative Research ☐ A/E ☐ Other		19. Contract Type (check all that apply): ☒ Contract ☐ Grant ☐ Agreement ☐ Intergovernmental (RCW 39.34) ☐ Interagency	
20. Contractor Selection Process: ☒ "To all who apply & qualify" ☐ Competitive Bidding ☐ Sole Source ☐ A/E RCW ☐ N/A ☐ Advertised? ☐ YES ☒ NO		21. Contractor Type (check all that apply): ☐ Private Organization/Individual ☐ For-Profit ☒ Public Organization/Jurisdiction ☒ Non-Profit ☐ VENDOR ☐ SUBRECIPIENT ☒ OTHER	
22. BRIEF DESCRIPTION: This is a reimbursement contract per WAC 118-66-050 and the Washington State Military Department (DEPARTMENT) State 911 Coordination Office (SECO) policies, which are incorporated by reference. Reimbursements amounts are detailed in the attached Budget Sheet (Attachment E).			
IN WITNESS THEREOF , the DEPARTMENT and COUNTY (Parties) have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Contract Reimbursement Schedule (Attachment D), and the Budget Sheet (Attachment E), govern the rights and obligations of the Parties to this Contract.			
In the event of an inconsistency in this Contract, unless otherwise provided, the inconsistency shall be resolved by giving precedence in the following order: (a) Applicable State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, and (e) Any other provisions of the contract incorporated by reference.			
This Contract contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the Parties hereto.			
WHEREAS, the Parties hereto executed this Contract on the day and year last specified below.			
FOR THE DEPARTMENT:		FOR THE COUNTY:	
Signature _____ Date _____ Regan Anne Hesse, Chief Financial Officer Washington State Military Department		Signature _____ Date _____ Mark Ozias, Chairman Clallam County Board of Commissioners	
APPROVED AS TO FORM Dierk Meierbachtol (signature on file) 5/9/2022 Assistant Attorney General		Approved as to form only by:  Bert Dee Boughton Civil Deputy Prosecuting Attorney Clallam County	

SPECIAL TERMS AND CONDITIONS**I. INTRODUCTION:**

The DEPARTMENT, through the State 911 Coordination Office (SECO), coordinates and facilitates the implementation and operation of 911 emergency communications throughout the state. It is authorized to enter into agreements for statewide services and to reimburse COUNTY for eligible expenses from appropriated excise tax revenue retained in the state 911 account.

II. KEY PERSONNEL:

The individuals listed below shall be considered Key Personnel; however, either party may designate a substitute by advance written notification to the other party.

COUNTY:

DEPARTMENT:

Name:	Karl Hatton	Name:	Teresa Lewis
Title:	Deputy Director / 911 Coordinator	Title:	SECO 911 County Assistance Program Manager
E-Mail:	khatton@cityofpa.us	E-Mail:	teresa.lewis@mil.wa.gov
Phone:	360.417.4911	Phone:	253.512.7481

III. ADMINISTRATIVE REQUIREMENTS:

The Parties shall use the following to determine allowable cost principles: State Office of Financial Management (OFM) Regulations-State Administrative and Accounting Manual (SAAM) and the Local Government Budget and Accounting Reporting System (BARS).

IV. ELIGIBLE EXPENSES AND PRIORITIES ESTABLISHED BY THE LEGISLATURE:

Priorities for expenditure of state 911 funds have been established by both the state legislature and the DEPARTMENT:

- A. RCW 38.52.540(1) provides that funds from the state 911 account should be "used to support the priorities established in RCW 38.52.545, procure, fund, and manage the statewide 911 emergency communications system network, purchase goods and services that support the counties and Washington state patrol public safety answering points in providing 911 baseline level of service statewide, assist the counties and Washington state patrol public safety answering points to provide 911 emergency communications systems and associated administrative and operational costs acquire 911 hardware, software, and technology appropriate to support a 911 emergency communications system, 911 emergency communications training and police education, support the statewide coordination and management of the 911 emergency communications system, and for modernization needs as technology evolves of the 911 emergency communications systems statewide";
- B. RCW 38.52.540(3) provides that the State 911 Coordinator is "authorized to enter into statewide agreements to improve the efficiency of the 911 emergency communications system and shall specify by rule the additional purposes for which moneys, if available, may be expended from this account";
- C. RCW 38.52.545 provides that "In specifying rules defining the purposes for which available state 911 moneys may be expended, the state 911 coordinator, with the advice and assistance of the 911 advisory committee, must consider needs necessary to provide a baseline level of 911 service by individual counties and their designated Washington state patrol public safety answering points. Priorities for available 911 emergency communications system funding are as follows: (1) To procure, fund, and manage the statewide 911 network and supporting services, and assure that 911 dialing is operational statewide; (2) To assist counties and Washington state patrol public safety answering points to provide 911 emergency communications systems and associated administrative and operational costs as necessary to assure that they can achieve a baseline level of service for 911 operations; and (3) To assist counties and their designated Washington state patrol public safety answering points to acquire 911 hardware, software, and technology to support a 911 emergency communications system baseline level of service";
- D. WAC 118-66-020 reiterates the 911 funding purposes and priorities established by the legislature;

- E. WAC 118-66-040 describes COUNTY eligibility for funding; and
- F. WAC 118-66-050 lists expenses that “may be eligible for reimbursement based on a reasonable prioritization by the state 911 coordinator” and “in accordance with the purposes and priorities established by statute and regulation”.

V. THE PARTIES AGREE THAT THE FOLLOWING ELIGIBLE EXPENSES AND PRIORITIES ARE ESTABLISHED IN CONTRACT:

- A. Consistent with the statutes and regulations cited herein, this Contract allows reimbursement solely for certain approved eligible expenses described in WAC 118-66 incurred by the COUNTY, in support of 911 calls originating in the county, including eligible expenses in the following prioritization: (1) 911 statewide dialing, (2) 911 baseline level of service, and (3) capital items. This Contract includes Statewide Services that benefit all counties and does not require local revenue to be expended prior to reimbursement through county contracts. Statewide services reimbursed through this Contract include:
 - 1. Coordinator Professional Development (CPD), including travel expenses for attending the following: Advisory Committee meetings, Advisory Committee briefings, Advisory Committee Subcommittee meetings, three Coordinator Forums, State Supported training, and National Conference attendance;
 - 2. Reimbursement of selected Public Education expenses, selected 911 salaries, benefits and training;
 - 3. 911 Call Receiver training; pre-approved NG911 modernization expenses and interpretative services;
 - 4. Connection to the Emergency Services Internet Protocol Network (ESINet).
 - a. Payment for ESINet services and the originating network trunking, are contingent upon available funding, only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66-050.
 - b. To receive ESINet services, the county must enter into, and require all staff for all PSAPs operated within the county, a non-disclosure agreement with SECO for confidential information.
 - c. In the event of the unavailability or loss of state funding, responsibility for the continued operation of the statewide 911 network, and all related costs, including the ESINet, will be transferred to the individual counties, on a pro rata basis
- B. Expenses.
 - 1. General Reimbursement Requirements for COUNTY:
 - a. Contingent upon funding availability, reimbursement will be made only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66;
 - b. Approved eligible expenses will be reimbursed at amounts not to exceed limits established in SECO Policy, as provided in Section VII D of this Contract;
 - c. In the event, funding will not cover all contract eligible amounts, individual line items will be funded in full or not at all;
 - d. Funding is for use in the primary Public Safety Answering Points (PSAPs) only, unless otherwise specified in applicable DEPARTMENT policy, as provided in Section VII D of this Contract;
 - 2. Ineligible Items:

Expenses not listed in WAC 118-66-050(1), (2) and/or (3), and not directly associated with the operation of the 911 emergency communications system are not eligible for state financial assistance or reimbursement under this Contract.
 - 3. Expense Documentation and Approval:
 - a. COUNTY must submit documentation of eligible expenses to the DEPARTMENT, including identification of vendor, warrant number, date, and applicable 911 eligible expense categorization as set out in Section VII E below;
 - b. COUNTY must submit eligible Monthly Expense Reports and/or requests for reimbursement, (including additional hard copy documentation required by an “Action Plan” due to audit findings), so they are received by the DEPARTMENT by the last day following the month in which payment was made;

- c. Expenses contained in Monthly Expense Reports not submitted by the last day following payment, including additional hard copy documentation as required by "Action Plans", will not be reimbursed;
- d. Monthly Expense Reports will be processed in the order received by the DEPARTMENT;
- e. The DEPARTMENT may request additional documentation and/or information from COUNTY pertaining to reimbursement requests, and any delay in providing the requested information may result in delay in reimbursement or reduced reimbursement;
- f. All approved training expenses must be submitted as a whole after the training has been attended, with the exception of conference registration fee(s), which may be submitted for reimbursement in advance.
- g. Training expenses are exempt from the 30-day submittal requirement but must be submitted for reimbursement within 90 days of the actual training.
- h. Prior to purchasing or leasing any equipment or software, the COUNTY must submit a written quote to the DEPARTMENT for review and approval. Without prior written approval, the purchase or lease will not be eligible for reimbursement by the DEPARTMENT.

VI. PERFORMANCE PERIOD AND PAYMENT:

Payment by the DEPARTMENT to the COUNTY shall only be made as reimbursement for eligible expenses approved by the DEPARTMENT and incurred between **July 1, 2022** and **June 30, 2023** (the Performance Period). Work started prior to July 1, 2022, and/or not complete by June 30, 2023, will be considered outside the Performance Period and therefore not eligible for reimbursement. The COUNTY shall not request payment in anticipation of expenditures not yet incurred.

VII. THE COUNTY AGREES TO:

- A. **Local Funding:** The COUNTY warrants that it has authorized collection of the local 911 excise tax authorized under RCW 82.14B.030(1), RCW 82.14B.030(2) and/or RCW 82.14B.030(3) and that these funds are being used for wireline and/or wireless eligible expenses listed in WAC 118-66 to operate the 911 system in the county. Consistent with RCW 38.52.540(2), the COUNTY will not request, receive, or expend funds under this Contract for wireline and wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(1) for switched access lines. The COUNTY further warrants that it will not request, receive, or expend funds under this Contract for wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(2) for radio access lines.
- B. **Use of Funding:** The COUNTY warrants that the funds provided by the DEPARTMENT as described in the Budget Sheet (Attachment E), shall be used by the COUNTY solely for reimbursement of those approved incurred eligible expenses as described in WAC 118-66 and the SECO policies incorporated herein that are necessary to operate 911 countywide. Reimbursement shall be made consistent with SECO policies, as set out in Section VII D of this Contract, for approved expenses described in WAC 118-66 that are incurred during the Performance Period.
- C. **Consolidation:** If the COUNTY receives funds under this Contract in support of a consolidated Primary Public Safety Answering Point (PSAP), the COUNTY warrants to maintain and operate the consolidated PSAP for three (3) years from the date of the consolidation and thereafter for the life of this Contract. Failure to comply with this requirement requires the COUNTY to repay all funds and will result in a recapture of funds as provided in the General Terms and Conditions. For purposes of this Contract, a consolidated PSAP is one operated by or on behalf of a county as the primary PSAP for all operations of 911 call-taking and call transfer activities in that county. The consolidated PSAP may also be engaged in, pursuant to interlocal agreement, the dispatching of public safety resources serving several jurisdictions. A primary PSAP is one that initially answers all 911 calls within the county.
- D. **SECO Policies:** The COUNTY agrees to abide by all of the following SECO Policies, as written and/or amended, available at [SECO Policies Link](#) and incorporated by reference:
 - SECO County Contract Policy (PDF)
 - SECO Public Education Policy (PDF)
 - SECO Statewide Services Support Policy (PDF)
 - SECO Salaries and Benefits Summary (PDF)

- E. **Reimbursement Requests and Reporting Requirements:** Not more often than monthly, the COUNTY shall submit invoice vouchers (Form A-19) to the DEPARTMENT requesting reimbursement for expenses. The COUNTY agrees to use forms and/or systems provided by the DEPARTMENT for necessary reports.

In addition to any reports as may be required elsewhere in this Contract, the COUNTY shall prepare and submit the following reports to the DEPARTMENT's Key Personnel:

<u>Financial Reports</u>	<u>#/Copies</u>	<u>Completion Date</u>
Monthly Expense Reports	1	No later than the last day following the end of the month.
Local Travel Policy/Procedures	1	30 days after signatures on this Contract and then annually.
3rd Quarter Review	1	March 31, of each year
Training Certification(s)	1	June 30, of each year
Final Reimbursement Request	1	July 31, 2023

All contract work must not start prior to July 1, 2022, and must be delivered, installed/completed, and accepted by June 30, 2023. The COUNTY may submit the final report by July 31, 2023, as described above. Final billing not received by July 31, 2023, will not be processed.

- F. **Attendance Obligations:** The COUNTY agrees to send the designated 911 personnel to the following events:

- Advisory Committee Meetings: The COUNTY agrees to send the 911 Coordinator or designee to as many of the Advisory Committee meetings as possible each contract period, but no less than three-quarters of the scheduled Advisory Committee meetings per contract period; and
- Advisory Committee Briefings: The COUNTY agrees to send the 911 Coordinator or designee to as many of the Advisory Committee briefings as possible each contract period, but no less than half of the scheduled Advisory Committee meetings per contract period; and
- Coordinator Forums: The COUNTY agrees to send the 911 Coordinator or designee and additional appropriate 911 representatives to the Spring, Summer, and Fall Coordinator Forums of each contract period; and
- Public Education Training: The COUNTY agrees to send the 911 Public Education Coordinator or appropriate 911 representative to attend the Public Education Forum or a public education class per contract period and participate in half of the scheduled Public Education Subcommittee meetings; and
- Training Coordinator Training: The COUNTY agrees to send the 911 Training Coordinator or appropriate 911 representative to attend the Training Forum or a training class per contract period and participate in half of the scheduled Training Subcommittee meetings, in accordance with the Statement of Work (Attachment C).
- GIS Coordinator: The COUNTY agrees to send the 911 GIS Coordinator or appropriate 911 representative to participate in sixty-six percent of the schedule GIS Workgroup meetings, in accordance with the Statement of Work (Attachment C).

- G. **Reallocation of Funds:** The COUNTY is allowed to reallocate funds within the coordinator professional development category as needed. Budget categories are as specified or defined on the budget sheet of the Contract. Any changes to budget categories other than in compliance with this paragraph will not be reimbursed.

- H. **Compliance with Law:** The COUNTY will comply with all state and federal laws applicable to counties.

VIII. THE MILITARY DEPARTMENT AGREES TO:

- A. Within thirty (30) days of receipt and approval of signed, dated invoice vouchers (state form A-19), and upon satisfactory completion of tasks and documentation of costs, as required under this Contract, the DEPARTMENT will reimburse the COUNTY up to the maximum of **\$42,050**, or actual cost, whichever is lower, pursuant to the schedule set out in the SECO Contract Reimbursement Schedule (Attachment D) and as authorized by this Contract and WAC 118-66.

- B. If a question arises about the requested reimbursement, the COUNTY will be notified via e-mail and/or telephone call and will have five (5) working days to provide the requested information. If information satisfactory to the DEPARTMENT has not been provided within that time, the expense in question will be subtracted and the balance of approved eligible incurred expenses will be processed for reimbursement.
- C. Conditioned upon the COUNTY's fulfillment of its obligations under this Contract, the DEPARTMENT will provide ESINet services to the COUNTY within available funds.

GENERAL TERMS & CONDITIONS

- 1) **DEFINITIONS:** As used throughout this Contract the following terms shall have the meanings set forth below:
 - a. **"DEPARTMENT"** shall mean the Washington State Military DEPARTMENT (WMD), or any of the officers or other officers lawfully representing that DEPARTMENT and includes the State 911 Coordination Office (SECO).
 - b. **"COUNTY"** shall mean the named county performing services under this Contract or grant. It shall include any subcontractor retained by the COUNTY as permitted under the terms of this Contract.
 - c. **"Subcontractor"** shall mean one, not in the employment of the COUNTY, who is performing all or part of those services under this Contract under a separate contract with the COUNTY. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.
 - d. **"PSAP"** means Public Safety Answering Point as defined in WAC 118-66.
 - e. **"WAC"** is defined and used herein to mean the Washington Administrative Code.
 - f. **"RCW"** is defined and used herein to mean the Revised Code of Washington.
- 2) **ACCESS TO PUBLIC RECORDS:**
 - a. The Parties acknowledge that the DEPARTMENT is subject to the Public Records Act, Chapter 42.56 RCW, and that records prepared, owned, used, or retained by the DEPARTMENT relating to the conduct of government or the performance of any governmental or proprietary function are available for public inspection or copying, except as exempt under RCW 42.56 or other statute which exempts or prohibits disclosure of specific information or records.
 - b. The COUNTY shall provide access to data generated under this Contract to the DEPARTMENT and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the COUNTY's reports, including computer models and methodology for those models.
 - c. Access to Data - State law prohibits state agencies from entering into agreements when the contractor could charge additional costs to the agency, the Joint Legislative Audit and Review Committee, or the Office of the State Auditor for access to data generated under the Contract. Therefore, all such data will be provided at no additional expense. For the purposes of this requirement, "data" includes all information that supports the findings, conclusions, and recommendations of the contractor's reports, including computer models and methodology for those models.
- 3) **ADVANCE PAYMENTS PROHIBITED:** No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the DEPARTMENT.
- 4) **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, 42 U.S.C. 12101 et seq.** (also referred to as the "ADA") and its implementing regulations at 28 CFR Part 35. The COUNTY must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.
- 5) **ATTORNEY'S FEES:** Except as provided in the section entitled "Recapture Provisions", in the event of litigation or other action brought to enforce the terms of this Contract or alternate dispute resolution process, each party agrees to bear its own attorney's fees and costs.
- 6) **COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES:** The COUNTY shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, and/or policies. This obligation includes, but is not limited to, nondiscrimination laws and/or policies; the ADA; ethics in laws and policies; Covenant Against Contingent Fees (e.g., Federal Acquisition Regulation 48 CFR Sec. 52.203-5); Public Disclosure (RCW 42.56); and safety and health regulations. In the event of the COUNTY's noncompliance or refusal to comply with any applicable law, regulation, executive order, or policy, the DEPARTMENT may rescind, cancel, or terminate the Contract in whole or in part in its sole discretion. The COUNTY is responsible for all costs or liability arising from its failure to comply with applicable law, regulation, executive order, or policy.
- 7) **CONTRACT MODIFICATIONS:** The Parties may, from time to time, request changes to the Contract. All mutually agreed changes shall be incorporated by written amendment. No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the Parties, and any oral understanding or agreements shall not be binding. It is mutually agreed and understood that the

COUNTY is allowed to reallocate funds within the coordinator professional development section as needed.

- 8) **COUNTY'S EMPLOYEES NOT EMPLOYEES OF DEPARTMENT:** The COUNTY, and/or employees, sub-contractors, or agents performing under this Contract, are not employees or agents of the DEPARTMENT in any manner whatsoever. The COUNTY will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington for any reason, nor will the COUNTY make any claim, demand, or application to or for any right, privilege, or benefit applicable to an officer or employee of the DEPARTMENT or of the State of Washington, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege, or benefit which would accrue to a civil service employee under RCW 41.06. It is understood that if the COUNTY is another state agency, the officers and employees are employed by the State of Washington in their own right.
- 9) **DISCLOSURE:** The use or disclosure by any Party of any information concerning the DEPARTMENT, or its ESINet provider, for any purpose not directly connected with the administration of the DEPARTMENT's or the COUNTY's responsibilities with respect to services provided under this Contract is prohibited except by prior written consent of the DEPARTMENT or as required to comply with, RCW 42.56, the Public Records Act or court order. Disclosure of any information concerning the ESINet is controlled by the Non-Disclosure Agreement between the Parties.
- 10) **DISPUTES:** Except as otherwise provided in this Contract, when a bona fide dispute arises between the Parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The Parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the COUNTY, and a third party mutually agreed upon by both Parties. The team shall, by majority vote, resolve the dispute. The Parties agree that this dispute process shall be final and there will be no appeal of the decision.
- 11) **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws of the State of Washington. In the event of a lawsuit involving this Contract, venue shall be proper only in Thurston County. The COUNTY, by execution of this Contract, acknowledges the jurisdiction of the courts of Washington in this matter.
- 12) **HOLD HARMLESS:** The COUNTY agrees to defend, hold harmless, and indemnify the State of Washington and the DEPARTMENT, their officers, agents, employees, and assigns against any and all damages or claims from damages resulting or allegedly resulting from the COUNTY's performance or activities hereunder, including the performance of any subcontractor(s).
- 13) **INSURANCE, INDUSTRIAL COVERAGE:** Prior to performing work under this Contract, the COUNTY shall provide industrial insurance coverage for the COUNTY's employees, as may be required by Title 51 RCW. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for a consultant or any subcontractor or employee of the COUNTY, which may arise during the performance of services under this Contract. Before the start of any work required by this Contract, the COUNTY shall deliver to the DEPARTMENT certificates of insurance reflecting that the COUNTY has obtained all the insurance coverage required by this section.
- 14) **INSURANCE, GENERAL COVERAGE:** The DEPARTMENT and its officers, employees, and agents, while acting in good faith within the scope of their official duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against the DEPARTMENT and its employees, officers, and agents in the performance of their official duties in good faith under this Contract will be paid from the tort claims liability account as provided in RCW 4.92.130. COUNTY hereby notifies the DEPARTMENT that as a County Government of the State of Washington and in accordance with Washington law, COUNTY has full loss coverage for itself, its officers, employees, and agents, through self-insurance and/or the purchase of insurance. Upon the DEPARTMENT's request, COUNTY will provide the DEPARTMENT with details of its self-insured retention, proof of its additional insurance, and all loss coverage. This program of self-insurance and/or purchased insurance includes general liability, automobile liability, workers compensation, and employers' liability.
- 15) **LEGAL RELATIONS:** To the extent permitted by applicable law, each party to this Contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.

- 16) **LIABILITY:** To the extent permitted by applicable law, each party to this Contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.
- 17) **LIMITATION OF AUTHORITY:** Only the assigned Authorized Signature for the DEPARTMENT or an assigned delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this Contract is not effective or binding unless made in writing and signed by the authorized person.
- 18) **LOSS OF FUNDING:** In the event funding from state or federal sources is withdrawn, reduced, or limited in any way after the effective date of the Contract, the DEPARTMENT may suspend or terminate, or renegotiate the Contract without cause under the "Termination" clause and without the thirty (30) day notice requirement.
- 19) **NONASSIGNABILITY:** Neither this Contract, nor any claim arising under this Contract, nor the work to be provided under this Contract, and any claim arising thereunder, shall be assigned, or delegated by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.
- 20) **NONDISCRIMINATION:** During the performance of this Contract, the COUNTY shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:
- a. Nondiscrimination in Employment: The COUNTY shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, citizenship or immigration status, family with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of trained dog guide or service animal by a person with a disability. This requirement does not apply, however, to a religious corporation, association, educational institution, or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution, or society of its activities.
 - b. The COUNTY shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, creed, color, national origin, citizenship or immigration status, family with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of trained dog guide or service animal by a person with a disability. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment, or recruitment selection for training, including apprenticeships and volunteers.
- 21) **RECAPTURE PROVISION:** In the event the COUNTY fails to expend funds under this Contract in accordance with applicable federal, state, and local laws and/or the provisions of the Contract, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Contract termination. Repayment by the COUNTY of funds under this recapture provision shall occur within thirty (30) days of demand.
- In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs thereof, including attorney fees from the Contractor.
- 22) **RECORDS, MONITORING, AND AUDIT ACCESS:**
- a. The COUNTY shall perform under the terms of the Contract and the DEPARTMENT may conduct reasonable and necessary monitoring of the COUNTY's performance.
 - b. To permit such monitoring, the COUNTY shall maintain books, records, documents, and other evidence, and accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the DEPARTMENT, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or agreement.
 - c. The COUNTY will retain all books, records, documents, and other materials relevant to this Contract for six (6) years from the date final payment is made hereunder and make them available for inspection by persons authorized under this provision.

- d. The DEPARTMENT or the State Auditor or any of their representatives and federal officials so authorized by law, rule, regulation, or agreement shall have full access to and the right to examine during normal business hours and as often as the DEPARTMENT or the State Auditor may deem necessary, all of the COUNTY's records with respect to all matters covered in this Contract. Such rights last for six (6) years from the date final payment is made hereunder.
 - e. The COUNTY shall cooperate with and freely participate in any monitoring, audit or evaluation activities conducted by the DEPARTMENT that are pertinent to the intent of this Contract.
- 23) **SEVERABILITY:** If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, and to this end the provisions of this Contract are declared to be severable.
- 24) **SUB-CONTRACTING:** The COUNTY shall comply with all applicable procurement laws, rules, and requirements. This will include the use of a competitive procurement process in the award of any contracts with its contractors and sub-contractors that are entered into under this Contract. All contracting and sub-contracting agreements entered into pursuant to this Contract shall incorporate this Contract by reference.
- 25) **TERMINATION:**
- a. If, through any cause, the COUNTY or its contractors or sub-contractors shall fail to fulfill in a timely and proper manner its obligations under this Contract or if the COUNTY or its contractors or sub-contractors shall violate any of its covenants, agreements, or stipulations of this Contract, the DEPARTMENT shall there upon have the right to terminate this Contract and withhold the remaining allocation if such default or violation is not corrected within thirty (30) days after submitting written notice to the COUNTY describing such default or violation.
 - b. Notwithstanding any provisions of this Contract, either party may terminate this Contract without cause by providing written notice of such termination, specifying the effective date thereof, at least thirty (30) days prior to such date. If this Contract is so terminated, the DEPARTMENT shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination. Upon notice of such termination, the DEPARTMENT reserves the right to suspend all or part of the Contract, withhold further payments, and prohibit the COUNTY from incurring additional obligations of funds.
 - c. Reimbursement for eligible expenses incurred by the COUNTY prior to the effective date of such termination shall be as the DEPARTMENT reasonably determines."
 - d. The DEPARTMENT may unilaterally terminate or suspend all or part of this Contract without cause, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Contract.
- 26) **TRAVEL AND SUBSISTENCE REIMBURSEMENT:** If reimbursement of travel or subsistence expenses are included as part of this Contract, they shall be paid in accordance with rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended. The COUNTY is required to provide to the DEPARTMENT copies of receipts for any travel related expenses other than meals and mileage that are authorized under this Contract.
- 27) **TREATMENT OF ASSETS:** Upon successful completion of the terms of this Contract, all assets, including equipment, purchased through this contract will be owned by the COUNTY unless otherwise specified by the funding source. The COUNTY shall be responsible for any and all operation and maintenance expenses and for the safe operation of said equipment including all questions of liability.
- 28) **WAIVER OF DEFAULT:** Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of the Contract shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Contract unless stated to be such in writing, signed by the Director or Contracts Administrator and attached to the original Contract.

**STATEMENT OF WORK
SECO COUNTY CPD CONTRACT - SFY2023
July 1, 2022 – June 30, 2023**

CPD1 911 Coordinator

1. Coordinate 911 within the county, act as a designated point of contact for the SECO, monitor the 911 system, and report 911 outages to the SECO.
2. 911 Coordinator or pre-approved/designated alternate attend 75% of Advisory Committee (AC) meetings held per contract period.
3. 911 Coordinator or pre-approved/designated alternate attend 50% of Advisory Committee (AC) briefings held per contract period.
4. 911 Coordinator or pre-approved/designated alternate attend all three (3) Coordinator Forums per contract period. If forum is virtual, 911 Coordinator or preapproved/designated alternate will participate in at least the coordinator/director roundtable meeting and one training session.
5. Cooperate with and freely participate in monitoring or evaluation activities by the SECO and State Auditor.
6. Retain all contract records for six (6) years after contract closure.

CPD 4 MSAG/Mapping/GIS Coordinators

1. Maintain, deliver, and improve GIS data (Road Centerlines and Address Points) for location validation (LVF).
 - a. Site Structure Address Points (SSAP) data MUST be submitted. By the end of the contract period (June 30), SSAPs published must at least be equivalent to 10% of the total number of ALI records.
 - b. To check the total SSAP required, no later than August 31 of the contract period, the GIS Coordinator will report to the SECO GIS Manager the number of ALI Records they have.
2. ALI discrepancy reports (DR) WILL be submitted via Comtech's ALI DBMS.
3. 90% of all Spatial MSAG location validation change (LVF) requests (CR) MUST be acknowledged within three (3) business days of being notified via email, and the remainder acknowledged with 10 business days. Acknowledgement of CRs is made by logging into the ALI DBMS and making a status change or entering a comment on CR.
4. Required GIS data layers pass critical quality checks and are published at least quarterly. More frequently is recommended and preferred, but not required.
5. Participate in 66% of any scheduled GIS Workgroup meetings held during the contract period.

CPD4 IT Coordinator

1. Participate in the selection, installation, and/or maintenance of 911 equipment/software (IE: CPE, CAD, Net Clock, network, network security).
2. Submit certification that the county has provided a minimum of 16 hours of training for their IT personnel related to security and maintenance of equipment that touches the ESINet, during the current contract period.

CPD5 Call Receiver Training

1. Submit certification that all telecommunicators/call receivers have received a minimum of 24-hours of continuing education, during the current contract period.

CPD3 Public Education

1. Attend a 911 Public Education forum or a public education class (in person or virtual) to enhance job skills.
2. Participate in 50% of any scheduled 911 Public Education Subcommittee meetings. Participation can be in-person, virtual, or participation on a work group/project.
3. Submit an annual report that outlines the agency's public education activities and highlights any changes the agency has made to the program during the contract period.
4. Utilize messaging consistent with content created by the 911 Public Education Subcommittee.

CPD2/CPD5 Training Coordinator

1. Attend a 911 Training Coordinator Forum or a training class (in person or virtual) to enhance job skills.
2. Participate in 50% of any scheduled 911 Training Subcommittee meetings. Participation can be in-person, virtual, or participation on a work group/project.

SECO CONTRACT REIMBURSEMENT SCHEDULE
SECO COUNTY CPD CONTRACT - SFY2023
July 1, 2022 – June 30, 2023

SECO CONTRACT REIMBURSEMENT SCHEDULE

More detailed information regarding reimbursements can be found in the following SECO Policies: SECO County Contract, SECO Public Education, SECO Statewide Services Support, and SECO Salary and Benefits Summary.

Due to 911 modernization initiatives, important time-critical information is shared at meetings. Therefore, it is crucial the 911 Coordinator or designee attend all meetings, if possible.

Understanding that scheduling conflicts occur, if the 911 Coordinator is unable to attend a meeting/forum/training and would like to send a representative on their behalf to fulfill contractual obligations, a written request via email must be submitted to the SECO County Assistance Program Manager, prior to attending and incurring expenses.

COORDINATOR PROFESSIONAL DEVELOPMENT (CPD) EXPENSES SECTION

CPD benefits all counties and do not require local revenue to be used prior to state reimbursement. The following are reimbursed through both the BSO and CPD contracts.

ELIGIBLE ITEM		STATE REIMBURSEMENT
CPD1	Meeting Attendance	<u>Advisory Committee (AC) Meetings:</u> Travel reimbursement expenses for the 911 Coordinator or pre-approved designee to attend all AC meetings. 911 Coordinator or pre-approved designee must attend 75% of all AC meetings held. Attendees other than AC members, 911 Coordinator or pre-approved designee will not be reimbursed for travel expenses for attending AC meetings. <u>AC Subcommittee Meetings:</u> Travel reimbursement expenses for all Subcommittee members to participate in subcommittee meetings. No more than one county representative per subcommittee, except standing subcommittees as designated in the AC By-Laws. <u>Coordinator Forums:</u> Travel reimbursement expenses for a total of two PSAP/911 employees to attend Spring, Summer, and Fall Coordinator Forums. One of the attendees must be the 911 Coordinator or pre-approved designee. <u>Communications Training Officer (CTO) Workshops:</u> Travel reimbursement expenses for one CTO per county to attend a CTO Workshop per contract period. <u>SECO supported:</u> Travel reimbursement expenses for the 911 Coordinator and/or a PSAP/911 employee to attend training, meetings, or events the SECO determines to have an overall benefit as designated in writing. 911 Coordinators may request SECO Supported designation by email to the SECO County Assistance Program Manager.
CPD2	911 Coordinator Training	The 911 Coordinator or pre-approved designee and a PSAP/911 employee is authorized up to \$6,000 (per contract period) to attend national NG911 related conferences, trainings, and/or training materials to enhance job skills. For counties with a population of 1.5 million or more the authorized amount for the 911 Coordinator is doubled for an additional person to attend training \$12,000 (per contract period)

CPD3	911 Public Education	Up to \$5,000 (per contract period) is authorized for expenses directly related to public education training and training materials, for informing the public of the capabilities, limitations, and proper use of 911 and public education materials. <i>(See: SECO Public Education Policy)</i>
CPD4	911 Technical Salaries/Benefits and Training	Up to \$13,500 (per contract period) is authorized for salaries/ benefits, training, and training material expenses for the following positions: MSAG, Mapping/GIS, and/or Information Technology Coordinator(s). Backfill salary is not eligible under this line item. Expenses must directly link to the support and maintenance of WAC eligible 911 equipment.
CPD5	911 Call Receiver Training	Total training funds calculated at \$500 (per contract period) per full-time call receiver and training coordinator at the primary PSAP(s) with a cap not to exceed 30 call receivers (or \$15,000) per county. These funds are to be used for training and training materials that support the roles and functions of the call receiver and the 911 Training Coordinator. Training maybe internal or external. Funds may also be used for a new hire call receiver salary while in training status up to \$2,000 per new hire (this is the only time regular salary can be claimed for call receivers under this line item), 911 Training Coordinator regular salary, overtime, and CTO; and call receivers overtime and backfill while in training status. <u>Regionalized Counties</u>, only the Host County is eligible for this line item.
CPD6	NG911 Modernization	Costs related to modernization of the 911 System as authorized and pre-approved by the State 911 Coordinator. Including, but not limited to, pre-approved software necessary for the MSAG/GIS data synchronization, text to 911 security/authentication fobs (capped at 1 per authorized call taking position), and other pre-approved expenses related to text-to-911 implementation. Should there be additional funds available following the fulfillment of BSO, WSP, and CPD contracts, the SECO may authorize additional funds for each of the 39 counties and the WSP to be used solely for the purpose of NG911 MSAG/GIS Modernization.
CPD7	911 Interpretive Services	Costs incurred for use of interpretive services to facilitate 911 call taking.

BUDGET SHEET
SECO COUNTY CPD CONTRACT– SFY2023
July 1, 2022 – June 30, 2023

	SFY2023
Coordinator Professional Development (CPD)	\$ 42,050
TOTAL CONTRACT NOT TO EXCEED	\$ 42,050

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 07/06/22

Budget Hearing/Meeting Date: 08/30/22

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11061.811	Budget Name	Sheriff – Nine-One-One Enhanced
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811	Sheriff– Nine-One-One Enhanced	33401.80.0033	Enhanced 911 from Emergency Management	168,747
Total				168,747

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811	Sheriff– Nine-One-One Enhanced	52870.41.0570	E911 Reimbursements to PenCom	168,747
Total				168,747

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of reimbursement from Washington State Military Department, State E911 Coordination Office, for County Coordinator Professional Development Contract #E23-005 (\$21,025) and Equipment Contract #E22-299 (\$147,722). The remainder of #E23-005 will be accounted for in FY2023 (\$21,025).

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

39
7/19/22

Department: Public Works

WORK SESSION ☐ Meeting Date

REGULAR AGENDA ☒ Meeting Date: 07/19/2022

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Bid Opening |
- Documents exempt from public disclosure attached: ☐

Executive summary:

This item is the bid opening for the Village Lane Sewer Main Extension project in Carlsborg.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This project is budgeted.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

It is recommended that the Commissioners publicly open the bids received, if any, then refer them to Public Works for review, tabulation and recommendation of award at their next meeting on July 26th.

County Official signature & print name: Mary Peterson, Mary Peterson for Joe Donisi

Name of Employee/Stakeholder attending meeting: Joe Donisi & Nick Dostie

Relevant Departments: Public Works

Date submitted: 07/14/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

NOTICE OF INVITATION FOR BIDS

69
6/28/22

SEALED BIDS will be received by the Board of Clallam County Commissioners at 223 East Fourth Street, Room 150, Port Angeles, Washington until 10:00 a.m., Tuesday, **July 19, 2022**, at which time they will be publicly opened and read aloud for:

The work includes the installation of 728 lineal feet of 8-inch diameter SDR 35 D3034 gasketed PVC, four 6-inch diameter side sewer stub-outs, five 48-inch diameter Type-1 manholes, and other related work.

Complete plans and specifications may be obtained from the office of the Public Works Department, Courthouse, 223 E. 4th St., Ste. 6, Port Angeles, WA 98362, (360) 417-2319. Questions regarding this project may be directed to Nick Dostie at (360) 417-2306.

The sealed bids must be clearly marked on the outside of the envelope, "**BID PROPOSAL – Village Lane Sewer Main Project, CSP#2**". Address bid proposal to: Board of Clallam County Commissioners, 223 E. 4th St., Ste. 4, Port Angeles, WA 98362 or hand-deliver to 223 E. 4th St., Room 150, Port Angeles, Washington. Bid documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will bids received by facsimile or e-mail.

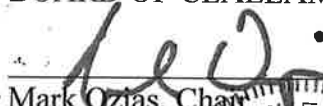
Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any and all bids and to waive informalities in the process or to accept the bid which in its estimation best serves the interests of Clallam County.

Clallam County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

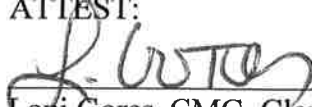
The attached contract plans, these contract provisions and the Standard Specifications for the above-described project are hereby

APPROVED THIS 28 DAY OF June, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

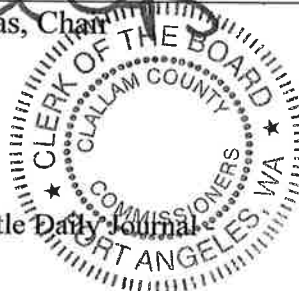

Mark Ozias, Chair

ATTEST:


Loni Gores, CMC, Clerk of the Board

Please Publish: Peninsula Daily News/Seattle Daily Journal
Please Bill: Clallam County Public Works

July 1 & 8





49
7/19/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 7/11/22**

REGULAR AGENDA ☒ **Meeting Date: 7/19/22**

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Solid Waste Advisory Committee due to the retirement of Ann Soule, the City of Sequim Alternate representative position.

The City of Sequim notified the Board of Commissioners of the appointment of their new City of Sequim Alternate representative, Meggan Uecker.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Public Works

Relevant Departments: Board of Commissioners, Public Works

Date submitted: 7-5-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE SOLID WASTE ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Solid Waste Advisory Committee due to the retirement of Ann Soule, the City of Sequim Alternate representative position.
2. The City of Sequim notified the Board of Commissioners of the appointment of their new City of Sequim Alternate representative, Meggan Uecker.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Meggan Uecker** is appointed to serve as the City of Sequim Alternate representative for a standing term.

PASSED AND ADOPTED this 19th day of July 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H1
7/19/22

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** **07/19/2022**
(Public Hearing)

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

JUNE 2022 MID-YEAR REVIEW OF FINANCIAL RESULTS AND REVISED PROJECTION FOR 2022—EXECUTIVE SUMMARY:

June 2022 YTD General Fund Results

As required under Section 9.50 of our County's Home Rule Charter, the June YTD General Fund Mid-Year Financial Review compared to the same period in 2021 is attached along with comparison to the original budget for 2022 and a revised annual projection for 2022.

YTD June 2022 General Fund Revenue totaled \$22,012k as compared to \$22,503k in 2021, representing a decrease of \$491k. Excluding YTD COVID related reimbursements of \$63k in 2022 and \$606k in 2021, YTD non-COVID revenues increased of \$52k or 0.2% from prior year. YTD expenditures in June were \$22,981k (which includes \$73k of COVID-related costs) as compared to \$21,363k in 2021 (which includes \$747k of COVID-related costs) for an overall increase of \$1,618k, and a non-COVID increase of \$2,292k or 11.1%. Excluding COVID-related revenues/expenditures, the General Fund generated an operating deficit of (\$959k), as compared to a surplus of \$1,281k in June 2021, a decrease of \$2,240k. Including COVID-related activity, the General Fund generated an operating deficit for YTD June 2022 of (\$970k). The General Fund finished June with an ending Fund Balance reserve of \$14,560k, or \$1,104k lower than prior year.

Please refer to the attached schedule that provides further detail of the major factors that make up these changes and performance to budget.

* Work Session Meeting - Submit 1 single sided/not stapled copy
review).docx

Agenda Item Summary How Did We Do--June 2022 (mid year

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2021

REVENUES

Revenues overall (excluding COVID reimbursements) were at 47% of the 2022 budget for June YTD, trailing last year's 54.7%. Year-over-year decreases were seen in several categories, with the exception of Taxes, Licenses & Permits, Intergovernmental and Timber Sales.

Taxes YTD thru June were up \$594k or 4.9% over prior year, but continue to lag as % budget in June, coming in at 53.2% as compared to last year's 58.5%, which was driven mainly due to the exceptionally high retail sales tax growth seen in 2021 that led to significant outperformance to budget last year. If one adjusts for this by comparing YTD June 2021 tax revenue to total actual tax revenue for the 2021 calendar year, YTD June 2021 Taxes were at approximately 55%, which is still slightly ahead of June YTD 2022 pacing to budget. Sales taxes growth continued to moderate in 2022 compared to the double-digit growth seen in 2021, growing at a more modest 1.9% in June which is the second consecutive month where growth has been below the 5% growth we expected for this year, however we are still pacing up year-to-date +9.8% YTD compared to last year (largely due to audit-related prior year sales taxes collected early this year).

Licensing & Permits also were up slightly for June YTD (at 56.5% of budget vs 55.5% in prior year), mainly as a result of modest growth in building permit revenue which is up 3.5% to prior year.

Intergovernmental Revenue stood at 54.4% of budget (vs. 62.1% in 2021) mainly due to the delayed timing of receipt of the \$1.386 million in ARPA Supplemental PILT funding budgeted in 2022, as partly offset by the earlier than expected receipt of \$597k in PUD Privilege Tax that is normally paid to the County in July.

Charges for Goods & Services stood at 37.4% of budget (as compared to 44% in prior year) and were down \$363k to prior year mainly due to timing of payments received under our court services interagency agreements and by lower pacing Department of Correction jail bed revenues (down \$131k or 81% to prior year) due to continued reduced jail occupancy, and a 34.5% or \$108k decline in building plan revenues YTD thru June as offset by higher election services revenues received to-date.

Fines & Penalties also were pacing behind budget compared to prior year (43% vs 60.7%) due to 42% and 48% declines in District Court 1 and District Court 2 infraction revenue to last year.

Misc Revenue is pacing behind last year relative to budget vs last year (48.4% vs 60.4%) due mainly to the continued drop in investment interest income since the latter half of 2021, and a modest drop off in camping fee reservations YTD relative to last year's unusually strong bookings driven by COVID restrictions that have since lifted and a delay in implementing camping fee increases originally planned in 2022.

Non Revenues, consisting of sales, use, and lodging tax collected by Parks, Fair & Facilities for the state, are also down considerably to last year as a result in a change in the accounting for these funds outside of the General Fund that occurred at the end of 2021 but which was not reflected in the 2022 budget.

COVID/FEMA reimbursement revenue of \$63k has been received thus far in 2022, as compared to \$606k rec'd at this time last year.

* Work Session Meeting - Submit 1 single sided/not stapled copy
review).docx

Agenda Item Summary How Did We Do--June 2022 (mid year

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2021

EXPENDITURES

Expenditures (excluding COVID) for June 2022 YTD came in at 44.3% of our annual budget, pacing below last year's of 46.9%. All expenditure categories are pacing or below their paces to budget in comparison with prior year. The year-over-year \$2,204k increase in non-COVID expenditures was mainly due to increases in **(1)** Payroll (up \$772k or 5.2%) driven by the step/COLA increases, additional pay resulting from last year's renewal of County collective bargaining agreements, and staffing changes, **(2)** a \$1,200k increase in Transfers Out due to higher transfers made to Dungeness Off Channel Reservoir (\$404k), IT Capital Projects (\$273k), Parks & Facilities Capital Projects (\$543k), and Local Crime Witness (\$77k), as offset by lower Transfers Out relating to Bullman Beach (\$75k), Lower Dungeness Floodplain (\$104k), Flood Control (\$61k), and HHS (\$385k lower due to funding provided last year to support the Serenity House expansion project), **(3)** a \$129k budgeted increase in Payment to the Risk Management Fund for higher risk pool insurance costs, and **(4)** increases in Services and Supplies costs of \$90k and \$56k, respectively, with the increase in Services mainly due to payment timing differences relating to support of the Clallam Conservation District, higher professional services costs related to CBG broadband and cable franchise renewal work, higher coroner and Superior Court professional services, higher repairs & maintenance costs, high travel and higher communications, as mostly offset by higher indirect charges assessed by the General Fund, lower indigent defense costs (due to timing) and decreases in other areas.

2022 PROJECTION—GENERAL FUND

Turning to the forecast, revenue and expenditure forecasted for 2022 have been updated from our last forecast, with notable changes made to our sales tax growth assumptions for the balance of the year as well as changes affecting our Goods & Services and Transfers In revenue streams, and Transfers Out on the expenditure side. These changes are outlined in more detail as follows:

PROJECTED REVENUES-- General Fund total revenues are projected to total \$46,864k, an increase of \$52k over the 2022 budget and an increase of \$40k from our last forecast. This is reflective of several changes made as follows:

Taxes--are now projected to exceed budget by \$89k, which is a \$246k reduction from our last forecast. Based on two consecutive months of 2% growth observed in May and June, it appears a cooling of our sales tax growth has occurred. In addition to difficult year-over-year comparisons with 2021 seeing double digit sales tax growth driven by a rebounding economy and unprecedented federal stimulus which has largely expired, we believe this slowing in the sales tax growth rate may be indicative of strained consumer disposable income as continued 8-9% overall inflation and double digit inflation for non-sales tax generating household costs (i.e. housing costs, food, fuel) are placing greater strain on discretionary retail spending.

Coupled with declining consumer confidence (currently reported at lowest level since February 2021), rising interest rates and continued supply chain issues continuing to hinder big ticket spending (auto sales which are projected to fall an additional 24% in 2022 from prior year for example), and increasing concerns regarding a possible recession, it appears sales tax growth for the remainder of the year may be muted. As a result, for the 2nd half of the year, assumed sales tax growth has been reduced to 2.5% from the 5% budgeted, resulting in a revised sales tax revenue growth rate for the year now projected at 5.6%. As the impact of inflationary pressures and the economic impact of recent geopolitical events become clearer as the year unfolds, we will continue to revisit sales taxes

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Agenda Item Summary How Did We Do--June 2022 (mid year

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Revised: 3-04-2021

as more data points and trends become available. All other non-sales tax revenues are forecasted consistent with the 2022 budget at this time.

License & Permits—projected to beat budget by \$31k or 2.9% mainly due to stronger building permit revenues.

Intergovernmental—currently projected to meet budget.

Goods & Services -- are now expected to miss budget by (\$440k) due to a \$340k reduction in Jail bed usage by the Department of Corrections as revenues are to-date pacing 81% down from prior year and \$100k in lower pacing building plan revenues.

Fines & Penalties-- is now forecasted to underperform budget by \$192k or -23% based on 42%-48% declines seen in DC1 and DC2 infraction fines & penalties observed thus far this year.

Miscellaneous Revenue-- is projected to underperform budget by -7% based on trends relating to interest income and lower parks camping revenues resulting from a decline camping bookings as compared to the extraordinarily strong bookings seen in 2021 and a delay in implementing budgeted campground fee rate increases.

Timber Revenues are now expected to fall short of budget by \$111k or 15% based on recent revised timber forecasts received from the DNR.

Non Revenues have been reduced -\$75k to reflect a change in the accounting of sales, use and lodging tax funds collected by the Parks, Fair and Facilities department from the operation of the County's campgrounds (note that this revenue reduction is offset by a similar decrease in forecasted Services expenditures, making this a cash flow neutral change to the General Fund).

Transfers In are now projected to be \$870k higher than budget (and \$370k higher than the prior forecast) due to the unbudgeted return of \$370k of funding to the General Fund from assistance provided in 2021 to Serenity House in support of a shelter expansion project during COVID), as well as a \$500k increase in working capital funding being provided to the Dungeness Off Channel Reservoir which will be returned to the General Fund as grant reimbursements for this project are received (this is offset by a corresponding increase in Transfers Out to this project of \$500k, making this a cash fund neutral change absent any project payment/grant reimbursement timing differences).

PROJECTED EXPENDITURES-- General fund expenditures (including COVID/FEMA-related costs) are projected to total \$48,756k, a \$1,158k reduction from our last forecast and underspending to our budget by \$2,948k driven by savings forecasted primarily in Payroll, Benefits, Supplies, Services, and Transfers Out as described below:

Payroll and Benefits--of this projected underspend to budget, approximately \$2,098k is related to projected underspend in the area of non-COVID payroll and benefits based on the multi-year trend where due to turnover, retirements, delays in filling open positions, and other dark-time, we have historically underspent our budgeted payroll costs by 4-5% annually. This amount of projected savings in payroll and benefits is compares favorably with the \$1,732k placeholder estimated savings discussed during the presentation of our 2022 budget.

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Agenda Item Summary How Did We Do--June 2022 (mid year

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Supplies & Services--based on trends, non-COVID Supplies are projected to come in \$188k below budget, while Services are projected to come in \$488k below budget. The underspend in Services is partly due to the \$75k decrease in sales, use and lodging tax costs due to the change in accounting for such costs discussed earlier where such payments to the State are no longer paid from the General Fund, and trend-based savings observed thus far this year.

Transfers Out are now forecasted \$335k lower than budget (and \$895k lower than our last forecast) due to a \$1 million reduction in Capital Projects transfers to support the construction of a new EOC facility which will likely be delayed to next year, as offset by a \$500k increase in bridge funding being provided to the Dungeness Off Channel Reservoir project due to spill over of 2021 costs and timing of Ecology grant reimbursements, a \$120k increase in Capital Projects Transfers related to the planned acquisition of park land adjacent to the Cline spit, as well as due to a \$60k increase in Transfers to the Prosecuting Attorney Local Crime Victim Compensation fund.

COVID-related facility mitigation costs totaling \$94k are reflected in this forecast, which assumes COVID mitigation costs continue through the end of the 3rd quarter and are expected to be mainly reimbursed under the FEMA grant.

All other cost categories are forecasted at or near their 2022 budget amounts at this time.

NET DEFICIT OF REVENUES TO EXPENDITURES--Based on these revenue and expenditure assumptions, I am projecting a General Fund operating deficit (excluding COVID related revenues/costs) of (\$2,098k) for 2022, which is \$3,094k better than our 2022 budgeted deficit of (\$5,192k) and a \$1,178k improvement from my last forecast. When including a COVID-related surplus of \$206k, our overall General Fund deficit for 2021 is expected to total (\$1,892k), as compared to a budgeted deficit of (\$4,892k).

PROJECTED ENDING FUND BALANCE--\$13,637k, or 28% of forecasted non-COVID expenditures, as compared to \$10,637k budgeted based on final 2021 results.

Risk Factors NOT Currently Reflected in this Forecast:

- **ARPA Supplemental PILT Funds**--it is worth noting that no changes have yet been made to our Intergovernmental revenue forecast to reflect the possible reduction in the budgeted \$1.386 million of ARPA Section 605 Supplemental PILT funds which we are awaiting for further guidance from WSAC/NACO on whether this payment from Treasury is still expected to be paid in full in 2022 or at a reduced amount which could potentially significantly impact the forecast for the General Fund. This issue will continue to be monitored and the forecast adjusted as needed;
- **Inflationary and Supply Chain Impacts on Capital Projects and Operating Expenditures**--inflation remains at levels not seen in over 40 years. While I believe there is considerable budgetary flex in our 2022 General Fund budget to absorb much of these inflation-impacted cost increases, delays in completing projects on time due to labor and materials availability constraints are likely to occur, and while too preliminary to know at this point until more planned projects go out for bid, higher than budgeted costs for completing certain capital projects are also a risk. In addition, certain grant-funded projects--notably the Lower Dungeness Floodplain project and Dungeness Off Channel Reservoir project--are

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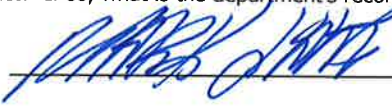
Revised: 3-04-2021

seeing higher than expected bids for certain construction and planning phases of the project due to inflationary, supply chain, and constrained contractor capacity that may lead to project costs exceeding the grant funding available, resulting in changes in scope of the project, implementation of other measures, which may potentially create the need to allocate other County funding to close the funding gaps in these projects. As several of our planned capital projects rely on funding from many fund sources, including the General Fund, higher costs could require an increase in the funding needed to be transferred from these funds to complete these projects.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This is an informational presentation that by itself has no specific budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?) None

County Official signature & print name:  Mark Lane

Name of Employee/Stakeholder attending meeting: Mark Lane

Relevant Departments: Finance

Date submitted:

July 13, 2022

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Clallam County General Fund Results June 2022

REVENUE--June 2022 YTD Revenue totaled \$22,012k as compared to \$22,503k in 2021, representing a decrease of \$491k. June 2022 YTD Revenues came in at 47% of our annual revenue budget, trailing 54.7% in 2021. If one excludes CARES/FEMA reimbursements, revenue was at 47.2% of budget (vs 53.9% in 2021), and increased \$52k or 0.2% from prior year. Year-over-year decreases were seen in several categories, with the exception of Taxes, Licenses & Permits, Intergovernmental, and Timber Sales. Taxes YTD thru June continue to lag as % budget in June, coming in at 53.2% as compared to last year's 58.5%, which was driven mainly due to the exceptionally high retail sales tax growth seen in 2021 that led to significant outperformance to budget last year. If one adjusts for this by comparing YTD June 2021 tax revenue to total actual tax revenue for the 2021 calendar year, YTD June 2021 Taxes were at approximately 55%, which is still slightly ahead of June YTD 2022 pacing to budget. Sales taxes growth continued to moderate in 2022 compared to the double-digit growth seen in 2021, growing at a more modest 1.9% in June which is the second consecutive month where growth has been below the 5% growth we expected for this year, however we are still pacing up year-to-date +9.8% YTD compared to last year (largely due to audit-related prior year sales taxes collected early this year). Licensing & Permits also were up slightly for June YTD (at 56.5% of budget vs 55.5% in prior year), mainly as a result of modest growth in building permit revenue which are up 3.5% to prior year. YTD Intergovernmental Revenue stood at 54.4% of budget (vs. 62.1% in 2021) mainly due to the delayed timing of receipt of the \$1.386 million in ARPA Supplemental PILT funding budgeted in 2022, as partly offset by the earlier than expected receipt of \$597k in PUD Privilege Tax that is normally paid to the County in July. Charges for Goods & Services stood at 37.4% of budget (as compared to 44% in prior year) and were down \$363k to prior year mainly due to timing of payments received under our court services interagency agreements and by lower pacing Department of Correction jail bed revenues (down \$131k or 81% to prior year) due to continued reduced jail occupancy, and a 34.5% or \$108k decline in building plan revenues YTD thru June as offset by higher election services revenues received to-date. Fines & Penalties also were pacing behind budget compared to prior year (43% vs 60.7%) due to 42% and 48% declines in District Court 1 and District Court 2 infraction revenue to last year. Misc Revenue is pacing behind last year relative to budget vs last year (48.4% vs 60.4%) due mainly to the continued drop in investment interest income since the latter half of 2021, and a modest drop off in camping fee reservations YTD relative to last year's unusually strong bookings driven by COVID restrictions that have since lifted and a delay in implementing camping fee increases originally planned in 2022. Non Revenues, consisting of sales, use, and lodging tax collected by Parks, Fair & Facilities for the state, is also down considerably to last year as a result in a change in the accounting for these funds outside of the General Fund that occurred at the end of 2021 but which was not reflected in the 2022 budget. \$63k of COVID/FEMA reimbursement revenue has been received thus far in 2022, as compared to \$606k rec'd at this time last year.

EXPENDITURES--for YTD June 2022 totaled \$22,981k (including \$73k of COVID related costs) as compared to \$21,363k (including \$747k of COVID costs) in 2021 for an increase of \$1,618k including COVID costs, and an increase of \$2,292k or 11% excluding COVID costs). Expenditures (excluding COVID) for June 2022 YTD came in at 44.3% of our annual budget, pacing below last year's of 46.9%. All expenditure categories are pacing or below their paces to budget in comparison with prior year. The year-over-year \$2,204k increase in non-COVID expenditures was mainly due to increases in (1) Payroll (up \$772k or 5.2%) driven by the step/COLA increases, additional pay resulting from last year's renewal of County collective bargaining agreements, and staffing changes, (2) a \$1,200k increase in Transfers Out due to higher transfers made to Dungeness Off Channel Reservoir (\$404k), IT Capital Projects (\$273k), Parks & Facilities Capital Projects (\$543k), and Local Crime Witness (\$77k), as offset by lower Transfers Out relating to Bullman Beach (\$75k), Lower Dungeness Floodplain (\$104k), Flood Control (\$61k), and HHS (\$385k lower due to funding provided last year to support the Serenity House expansion project), (3) a \$129k budgeted increase in Payment to the Risk Management Fund for higher risk pool insurance costs, and (4) increases in Services and Supplies costs of \$90k and \$56k, respectively, with the increase in Services mainly due to payment timing differences relating to support of the Clallam Conservation District, higher professional services costs related to CBG broadband and cable franchise renewal work, higher coroner and Superior Court professional services, higher repairs & maintenance costs, high travel and higher communications, as mostly offset by higher indirect charges assessed by the General Fund, lower indigent defense costs (due to timing) and decreases in other areas.

OPERATING SURPLUS/(DEFICIT) AND ENDING RESERVES--For June 2022 YTD, the General Fund generated an operating deficit between revenue and expenditures (excluding COVID/CAREs) of (\$959k), a \$2,240k decrease from last year's operating surplus of \$1,281k. After including a COVID-related net revenue to expenditure deficit of YTD of (\$10k), the General Fund generated an operating deficit of (\$970k) for June 2022 YTD. The General Fund finished June 2022 with an ending fund balance reserve of \$14,560k, which is \$1,104k lower than at this time last year.

2022 FORECAST--Turning to the forecast, revenue and expenditure forecasted for 2022 have been updated from our last forecast, with notable changes made to our sales tax growth assumptions for the balance of the year as well as changes affecting our Goods & Services and Transfers In revenue streams, and Transfers Out on the expenditure side. It is worth noting that no changes have yet been made to our Intergovernment revenue forecast to reflect the possible reduction in the budgeted additional \$1.386 million ARPA Section 605 PILT funds allocated to the County by the federal government, which we are awaiting further guidance from WSAC/NACO on whether this payment from Treasury is still expected to be paid in full in 2022 or at a reduced amount which could potentially significantly impact the forecast for the General Fund.

Clallam County General Fund Results
June 2022

PROJECTED REVENUE--General Fund total revenues are projected to total \$46,864k, an increase of \$52k over the 2022 budget and an increase of \$40k from our last forecast. Tax revenue is now projected to exceed budget by \$89k, which is a \$246k reduction from our last forecast. Based on two consecutive months of 2% growth observed in May and June, it appears a cooling of our sales tax growth has occurred. In addition to difficult year-over-year comparisons with 2021 seeing double digit sales tax growth driven by a rebounding economy and unprecedented federal stimulus which has largely expired, we believe this slowing in the sales tax growth rate may be indicative of strained consumer disposable income as continued 8-9% overall inflation and double digit inflation for non-sales tax generating household costs (i.e. housing costs, food, fuel) are placing greater strain on discretionary retail spending. Coupled with declining consumer confidence (currently reported at lowest level since February 2021), rising interest rates and continued supply chain issues continuing to hinder big ticket spending (auto sales which are projected to fall an additional 24% in 2022 from prior year for example), and increasing concerns regarding a possible recession, it appears sales tax growth for the remainder of the year may be muted. As a result, for the 2nd half of the year, assumed sales tax growth has been reduced to 2.5% from the 5% budgeted, resulting in a revised sales tax revenue growth rate for the year now projected at 5.6%. Goods & Services are now expected to miss budget by (\$440k) due to a \$340k reduction in Jail bed usage by the Department of Corrections as revenues are to-date pacing 81% down from prior year and \$100k in lower pacing building plan revenues. Based on 42%-48% declines seen in DC1 and DC2 fines & penalties observed thus far this year, Fines & Penalties revenue is now forecasted to underperform budget by -23%. Misc Revenue is projected to underperform budget by -7% based on trends relating to interest income and lower parks camping revenues resulting from a decline camping bookings as compared to the extraordinarily strong bookings seen in 2021 and a delay in implementing budgeted campground fee rate increases. Timber Revenues are expected to fall short of budget by 15% based on recent revised timber forecasts received from the DNR. As discussed previously, Non Revenues forecasted have been reduced -\$75k to reflect a change in the accounting of sales, use and lodging tax funds collected by the Parks, Fair and Facilities department from the operation of the County's campgrounds (no net impact to the General Fund). Transfers In are now projected to be \$870k higher than budget (and \$370k higher than the prior forecast) due to the unbudgeted return of \$370k of funding to the General Fund from assistance provided in 2021 to Serenity House in support of a shelter expansion project during COVID), as well as a \$500k increase in working capital funding being provided to the Dungeness Off Channel Reservoir which will be returned to the General Fund as grant reimbursements for this project are received (this is offset by a corresponding increase in Transfers Out to this project of \$500k, making this a cash fund neutral change absent any project payment/grant reimbursement timing differences).

PROJECTED EXPENDITURES--2022 Expenditures are projected to total \$48,756k, a \$1,158k reduction from our last forecast and underspending to our budget by \$2,948k driven by savings forecasted primarily in Payroll, Benefits, Supplies, Services, and Transfers Out. Payroll and Benefits costs are expected to come in approx \$2,098k below budget, mainly due to historic underspend to our personnel budgets due to unbudgeted darktime in our staffing levels as discussed previously. Non-COVID Supplies and Services are projected to come in \$188k and \$488k below budget, respectively, based on trend savings and the previously mentioned change in accounting of sales, use and lodging tax payments made to the State where such payments are no longer paid from the General Fund. COVID-related costs expected to be mainly reimbursed under the FEMA grant are projected total \$94k, which assumes such COVID mitigation costs continue through the end of the 3rd quarter. Transfers Out are now forecasted \$335k lower than budget (and \$895k lower than our last forecast) due to a \$1 million reduction in Capital Projects transfers to support the construction of a new EOC facility which will likely be delayed to next year, as offset by a \$500k increase in bridge funding being provided to the Dungeness Off Channel Reservoir project due to spill over of 2021 costs and timing of Ecology grant reimbursements, a \$120k increase in Capital Projects Transfers related to the planned acquisition of park land adjacent to the Cline spit, as well as due to a \$60k increase in Transfers to the Prosecuting Attorney Local Crime Victim Compensation fund. The General Fund is now projected to end 2022 with a net operating deficit of (\$1,892k) as compared to (\$4,892k) budgeted, leaving an expected ending reserve balance for the General Fund of \$13,637k, which is \$3,000k higher than originally budgeted.

June 2022 YTD--vs Annual Budget (rounded to thousands)

	2022	2022	Budget	2022	2021
	YTD Actual	Original Budget	Remaining	% of Annual Budget Achieved YTD	% of Annual Budget Achieved YTD
REVENUES:					
Taxes	12,815	24,093	11,278	53.2%	58.5%
Licenses & Permits	596	1,055	459	56.5%	55.5%
Intergovernmental Revenues	3,924	7,214	3,289	54.4%	62.1%
Charges for Goods & Services	3,093	8,276	5,184	37.4%	44.0%
Fines & Penalties	359	833	475	43.0%	60.7%
Misc Revenue (Interest Inc, Camping Fees, etc)	862	1,782	920	48.4%	60.4%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	2	78	76	2.7%	75.8%
Other Financing Sources (Timber Sales, other)	257	740	483	34.8%	34.5%
Transfers In	40	2,440	2,400	1.6%	14.7%
Total Revenue--Excluding CARES/FEMA	21,948	46,512	24,564	47.2%	53.9%
Total Revenue--CARES/FEMA	63	300	237	21.1%	114.6%
Total Revenue	22,012	46,812	24,800	47.0%	54.7%

Clallam County General Fund Results
June 2022

	2022	2022	Budget	2022	2021
	YTD Actual	Original Budget	Remaining	% of Annual Budget Achieved YTD	% of Annual Budget Achieved YTD
EXPENDITURES:					
Payroll	11,018	24,620	13,602	44.8%	46.0%
Payroll--COVID	0	0	0	--	--
Benefits	4,440	10,018	5,578	44.3%	45.3%
Benefits--COVID	0	0	0	--	--
Supplies	528	1,518	991	34.8%	38.0%
Supplies--COVID	1	0	-1	--	--
Services	3,118	7,606	4,488	41.0%	46.4%
Services--COVID	73	0	-73	--	--
Capital	77	363	286	21.2%	34.0%
Capital--COVID	0	0	0	--	69.8%
Transfer Out --COVID	0	0	0	--	86.6%
Transfers Out	2,362	6,213	3,852	38.0%	41.8%
Payment to Risk Pool	1,366	1,366	0	100.0%	99.7%
Total Expenditures--excluding COVID	22,908	51,704	28,797	44.3%	46.9%
Total Expenditures--COVID	73	0	-73	--	109.2%
Total Expenditures	22,981	51,704	28,723	44.4%	47.8%
Net Operating Surplus (Deficit)--Excluding COVID	-959	-5,192			
Net Operating Surplus (Deficit)--COVID	-10	300			
Net Operating Surplus (Deficit)	-970	-4,892			
Fund Balance	14,560	10,637	3,923		

June 2022 YTD--vs Prior Year YTD (rounded to thousands)

	2022	2021	Variance--\$	Variance--%
	YTD Actual	YTD Actual		
REVENUES:				
Taxes	12,815	12,221	594	4.9%
Licenses & Permits	596	583	13	2.2%
Intergovernmental Revenues	3,924	3,312	613	18.5%
Charges for Goods & Services	3,093	3,456	-363	-10.5%
Fines & Penalties	359	552	-193	-35.0%
Misc Revenue (Interest Inc, Camping Fees, etc)	862	1,233	-370	-30.0%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	2	55	-52	-96.1%
Other Financing Sources (Timber Sales, other)	257	216	41	19.2%
Transfers In	40	270	-230	-85.2%
Total Revenue--Excluding CARES/FEMA	21,948	21,897	52	0.2%
Total Revenue--CARES/FEMA	63	606	-543	-89.5%

Clallam County General Fund Results
June 2022

Total Revenue	22,012	22,503	-491	-2.2%
EXPENDITURES:				
Payroll	11,018	10,363	655	6.3%
Payroll--COVID	0	9	-9	-100.0%
Benefits	4,440	4,323	117	2.7%
Benefits--COVID	0	1	-1	-100.0%
Supplies	528	472	56	11.8%
Supplies--COVID	1	31	-30	-97.2%
Services	3,118	3,027	90	3.0%
Services--COVID	73	129	-56	-43.7%
Capital	77	32	45	138.9%
Capital--COVID	0	63	-63	-100.0%
Transfer Out --COVID	0	515	-515	-100.0%
Transfers Out	2,362	1,162	1,200	103.2%
Payment to Risk Pool	1,366	1,237	129	10.4%
Total Expenditures--excluding COVID	22,908	20,616	2,292	11.1%
Total Expenditures--COVID	73	747	-674	-90.2%
Total Expenditures	22,981	21,363	1,618	7.6%
Net Operating Surplus (Deficit)--Excluding COVID	-959	1,281	-2,240	-174.9%
Net Operating Surplus (Deficit)--COVID	-10	-141	131	-92.9%
Net Operating Surplus (Deficit)	-970	1,140	-2,109	-185.1%
Fund Balance	14,560	15,664	-1,104	

Major Revenue Differences between YTD 2022 and 2021 (rounded to thousands)

Tax--Juvenile Justice sales tax	52	
Tax--Property tax	79	
Tax--Sales taxes (other than Juvenile Justice)	439	9.8%
Licensing & Permits--Building Permits (up 3.5%)	15	
Intergovernmental--PILT, Criminal Justice, Other Excise Taxes (increase due to \$597k PUD Privilege Tax being rec'd in March this year vs July last year)	673	
Intergovernmental--Grants	-60	
Intergovernmental--COVID/FEMA Reimbursements	-543	
Goods & Services--Interagency Services--Court Consolidation pymt timing, Roads & Other Policing Agreements timing/reduction, State Dpt Corrections trailing prior year (down \$131k or 81%)	-224	
Goods & Services--Building Plan Check Revenues (down 36.8% to prior year)	-108	
Goods & Services Election Services Revenue	114	
Goods & Services--WSU Environmental Services (timing)	-91	
Fines and Penalties (down 35%, with DC 1 and DC 2 down 42% and 48%)	-193	
Miscellaneous--Investment & Delinquent tax interest	-305	

Clallam County General Fund Results
June 2022

Miscellaneous--Parks' Camping Revenues	-53
Non-Revenue--Transfer of PFF Sales & Use Tax Revenue out of General Fund to State Fiduciary Fund	-52
Timber revenue	41
Transfers In (due timing of Lower Dungeness Floodplain related transfers	-230
Everything else (rounded to thousands)	-44 **
Total Revenue Increase/(Decrease) over Prior Year	-491

Major Expense Differences between YTD 2021 and YTD 2020 (rounded to thousands)

Payroll/Benefits--prior year estimated impact of retirements and newly elected officials that led to conversion of payouts of accrued leave balances or partial conversion of leave balances to VEBA payments.	-1
Payroll--increase due to changes in personnel, step/COLA increases, effect of new collective bargaining agreements enacted in July 2021, and other non-retirement factors	657
Benefits--due to changes in benefit costs following collective bargaining increases in Jan 2022 and July 2021, as offset by personnel changes	116
Services (increase mainly in higher repairs & maintenance costs (+\$128k), higher communication services (\$56k), higher travel (\$46k), as offset by lower professional services (\$68k) and higher indirect services costs charged by the General Fund (\$65k).	90
Risk Management Assessment for Insurance Pool	129
Transfers (increase mainly due to higher transfers to Dungeness Off Channel Reservoir (\$404k), IT Capital Projects (\$273k), Transfers to Capital Projects (\$543k), Local Crime Witness (\$77k), as partly offset by decreases due to \$75k Bullman Beach transfer, \$104k in higher Lower Dungeness Floodplain transfers in 2021, lower transfers to Flood Control (\$61k), and lower transfers to HHS (\$385k higher in 2021 due to Serenity House facility expansion)	1,200
Decrease in COVID Related Costs Incurred by the General Fund (relating to lower FEMA funded costs incurred by the General Fund in 2022)	-674
Net Other Expenditure Changes	100
Total Expenditure Increase/(Decrease) over Prior Year	1,618

Clallam County General Fund Results
June 2022

June 2022 Full Year Projection vs Annual Budget (rounded to thousands)

	2022 Projected	2022 Original Budget	Over/(Under) Budget
REVENUES:			
Taxes	24,182	24,093	89
Licenses & Permits	1,086	1,055	31
Intergovernmental Revenues	7,214	7,214	0
Charges for Goods & Services	7,836	8,276	-440
Fines & Penalties	641	833	-192
Misc Revenue (Interest Inc, Camping Fees, etc)	1,663	1,782	-119
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	3	78	-75
Other Financing Sources (Timber Sales, other)	629	740	-111
Transfers In	3,310	2,440	870
Intergovernmental--CARES/FEMA Reimbursements	300	300	0
Total Revenue--Excluding CARES/FEMA	46,564	46,512	52
Total Revenue--CARES/FEMA	300	300	0
Total Revenue	46,864	46,812	52
EXPENDITURES:			
Payroll	23,223	24,620	-1,397
Payroll--COVID	0	0	0
Benefits	9,317	10,018	-701
Benefits--COVID	0	0	0
Supplies	1,330	1,518	-188
Supplies--COVID	1	0	1
Services	7,118	7,606	-488
Services--COVID	93	0	93
Capital	430	363	67
Capital--COVID	0	0	0
Transfer Out --COVID	0	0	0
Transfers Out	5,878	6,213	-335
Payment to Risk Pool	1,366	1,366	0
Total Expenditures--excluding COVID	48,662	51,704	-3,042
Total Expenditures--COVID	94	0	94
Total Expenditures	48,756	51,704	-2,948
Net Operating Surplus (Deficit)--Excluding COVID	-2,098	-5,192	3,094
Net Operating Surplus (Deficit)--COVID	206	300	-94
Net Operating Surplus (Deficit)	-1,892	-4,892	3,000
Fund Balance	13,637	10,637	3,000