



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, August 1, 2022 – 8:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

1. Calendar/Correspondence
2. Briefing on an Emergency Resolution 77, 2022 to authorize repair of the Juvenile and Family Services Facility HVAC system

Briefing and Emergency Resolution 

3. Resolution authorizing Don Crawford to sign closing documents for the property located at Cline Spit Road, Sequim

Resolution 

4. Resolution authorizing the Treasurer to open additional investment accounts (2f)*

Resolution 

5. Agreement amendment 1 with Washington State Administrative Office of the courts for Blake decision

Agreement 

Public Works

6. Resolution for vacation of County Right of Way a portion of Lincoln Avenue

Resolution 

7. Letter of support for Wild Salmon Center's Olympic Peninsula Coldwater Connection Campaign Funding

Letter of support 

Board of Commissioners

8. Emergency Resolution for the Lower Dungeness Floodplain Restoration Project (2g)*

Emergency Resolution 

9. Resolution appointing Megan Bekkevar to the Fair Advisory Board

Resolution 

10. Resolution appointing Laura Kasperski to the Port Crescent Pioneer Cemetery Advisory Board

Resolution 

11. Resolution appointing Ann Soule to the Marine Resources Committee

Resolution 

12. Washington State Parks and Recreation Commission update – Hoko River

Update 

13. Small Business Development Center quarterly update

Update 

14. Discussion regarding appointing a Director of Department of Community Development

Discussion 

Document 

General Discussion/Items for Future Agendas

- * **Housing Solutions Committee Leadership update (August 8)**
- * **Continued Work Session - CANCELLED (August 8)**
- * **Department of Natural Resources Meeting (August 22 at 1 p.m.)**
- * **Nuisance Ordinance (August 29)**

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
8/1/22

Department: BOCC/ Parks, Fair and Facilities

WORK SESSION ☒ **Meeting Date:** 8-1-22

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – update only on emergency resolution |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County Juvenile and Family Services Facility has been experiencing significant issues with the 1989 HVAC system. On Monday, July 25, 2022 one of the four compressors on the chiller unit failed. Parks, Fair and Facilities Department contacted Hermanson Company LLC to repair the unit. The contractor estimated \$25,000 to repair the HVAC system.

One Tuesday, July 26, 2022 Clallam County Board of Commissioners approved an emergency Resolution 77, 2022 authorizing repair of the Juvenile and Family Services Facility HVAC system. Parks, Fair and Facilities will brief the BOCC on the HVAC system repair project.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Estimated cost \$25,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Parks, Fair and Facilities will brief the BOCC on the HVAC system repair project.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Rick McFarland – Parks, Fair and Facilities

Relevant Departments: Board of Commissioners and Parks, Fair and Facilities Department

Date submitted: 7-26-22

* Work Session Meeting - Submit 1 single sided/not stapled copy Emergency resolution HVAC system repair juvenile facility 7-26-22
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019



RESOLUTION 77, 2022

EMERGENCY RESOLUTION AUTHORIZING
REPAIR OF THE JUVENILE AND FAMILY SERVICES FACILITY
HVAC SYSTEM

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Clallam County Juvenile and Family Services Facility has been experiencing significant issues with the HVAC system – Trane Heat Pump Model CGWD0604CFOHTD104FFOUTU Serial U93K09165 from 1989.
2. On Monday, July 25, 2022 one of the four compressors on the chiller unit failed.
3. The HVAC system is a critical system not only for Juvenile and Family Services Facility staff but for the Juvenile Detention Center.
4. Parks, Fair and Facilities Department contacted Hermanson Company LLC to repair the unit. The contractor estimated \$25,000 to repair the HVAC system.

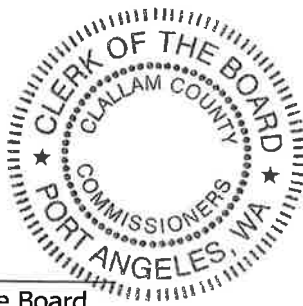
NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Commissioners finds that there is a critical need to repair the HVAC System immediately within the Juvenile and Family Services Facility.

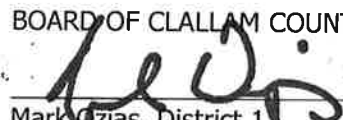
PASSED AND ADOPTED this 26th day of July 2022

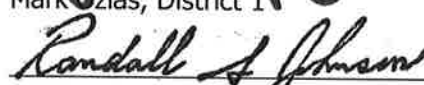
ATTEST:

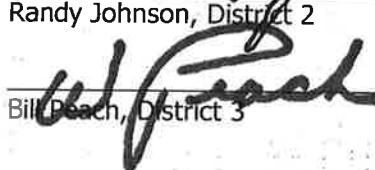

Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, District 1


Randy Johnson, District 2


Bill Beach, District 3



6920 Salashan Pkwy, A-102
PO Box 2708
Ferndale WA 98248
Email: kevinp@andgar.com

Office: (360) 366-9900
Fax: (360) 366-5800
Cell: (360) 319-9947
<http://www.andgar.com>

PROPOSAL

To: Clallam County Courthouse Attn: Stoney Hutto 223 East Fourth Street Pt. Angeles, WA 98362	Phone:	Date: 7.26.2022
	Job Name/Location: Juvenile Detention Emergency Heat Pump Compressor Replacement	
	Fax:	

Juvenile Detention Trane Heat Pump Repair

Model CGWD0604CFOHTD104FFOTU

Serial U93K09165

Provide Replacement Compressor

Provide **all materials** necessary for the following scope of work:

- Recover and dispose of existing refrigerant from circuit with failed compressor, in accord with EPA regulations
- Cut and remove defective compressor from Heat Pump skid. Dispose of in accord with EPA regulations, compressor to be drained of oil and local scrap disposal by Clallam County
- Provide and install a new factory replacement compressor, weld in place, pressurize with dry nitrogen and prove to be leak free
- Install filter drier and clean up components to restore satisfactory conditions to the failed compressor refrigeration circuit
- Replace failed compressor contactor w/new
- Adjust oil charge for tandem compressors on replacement compressor circuit, measured amount from failed compressor to be added to repaired circuit
- Evacuate and charge repaired circuit with new R-22 refrigerant to factory spec's
- Run test both circuits and alternate to confirm proper operation
- No repairs included for other compressor circuit or to the chiller in general
- Work on site requires a 2nd hand provided by the County to assist with heavy lifting and a engine hoist provided for extraction and replacement
- All work provided at Washington State Prevailing wage, February 12, 2021
- Compressor is warranted by Trane for 1 year part replacement only (Note this compressor is no obsolete and replacement may not be available for future replacement, limited units on hand in stock and not be reproduced)

Total estimated cost for this work is NTE \$21,982.00 plus applicable tax

Terms as specified in contract or: Monthly Billings; Net 30 days from invoice

Note: If non-contributory/primary named additional insured is required, our insurance company requires forms CG 0001 and CG 76 35.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:

Kevin E. Pike

Kevin E. Pike

Acceptance of Proposal -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: *Tom Ryan*

Date of Acceptance: *7/27/2022*



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
8/11/22

Department: Parks, Fair and Facilities

WORK SESSION ☒ **Meeting Date:** August 1st

REGULAR AGENDA ☒ **Meeting Date:** August 9th

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other Parcel Acquisition |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Parks Department would like to purchase the tidelands adjacent to the county park on Cline Spit. Purchase of this parcel would increase public enjoyment, allow local/public access and ensure maintenance via the addition to Clallam County Parks.

This parcel meets the criteria outlined in the Clallam County Comprehensive Parks and Recreation (CCCPR) Master Plan, Chapter V – The Action Program, Park Acquisition Priorities and Acquisition Program List. The top two acquisition priorities met are the expansion of existing County owned areas is a general and public benefit through expanded services and buffers

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Fees related to land acquisition.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Designate Don Crawford to sign closing documents

County Official signature & print name: Don Crawford

A handwritten signature in blue ink, appearing to read "Don Crawford".

Name of Employee/Stakeholder attending meeting: Don Crawford

Relevant Departments: Parks, Fair and Facilities

Date submitted: 07/26/22

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary
Revised: 3-04-2019



RESOLUTION _____, 2022

AUTHORIZING DON CRAWFORD TO SIGN CLOSING DOCUMENTS
FOR THE PROPERTY LOCATED AT CLINE SPIT RD. SEQUIM, WA 98382

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Thomas J. and Mariann C. Manley are the sole owners of the real property located at Cline Spit Road, Sequim, WA 98382, Tax Area: 0202-323 Port St. CNTY RDS FD3 FD3EMS L H2 SQP&R, Legal description: TDLDS ABTG E 10' CHAIN OF W 17'CHAIN GOV LOT 4 TX#7212 (THE PROPERTY).
2. At August 1st work session the Board of Clallam County Commissioners (BOCC) met in an open session to discuss and approve moving forward with the purchase of THE PROPERTY.
3. On August 9th the BOCC met in an open session and discussed the purchase and sale agreement of THE PROPERTY and, the Resolution authorizing Don Crawford, Director of Parks, Fair, and Facilities to sign closing documents.
4. Clallam Title Company will be handling the closing of the real estate transaction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Authorizing Don Crawford, Director of Parks, Fair, and Facilities to sign closing documents with Clallam Title Company for the purchase of THE PROPERTY.

PASSED AND ADOPTED this _____ day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

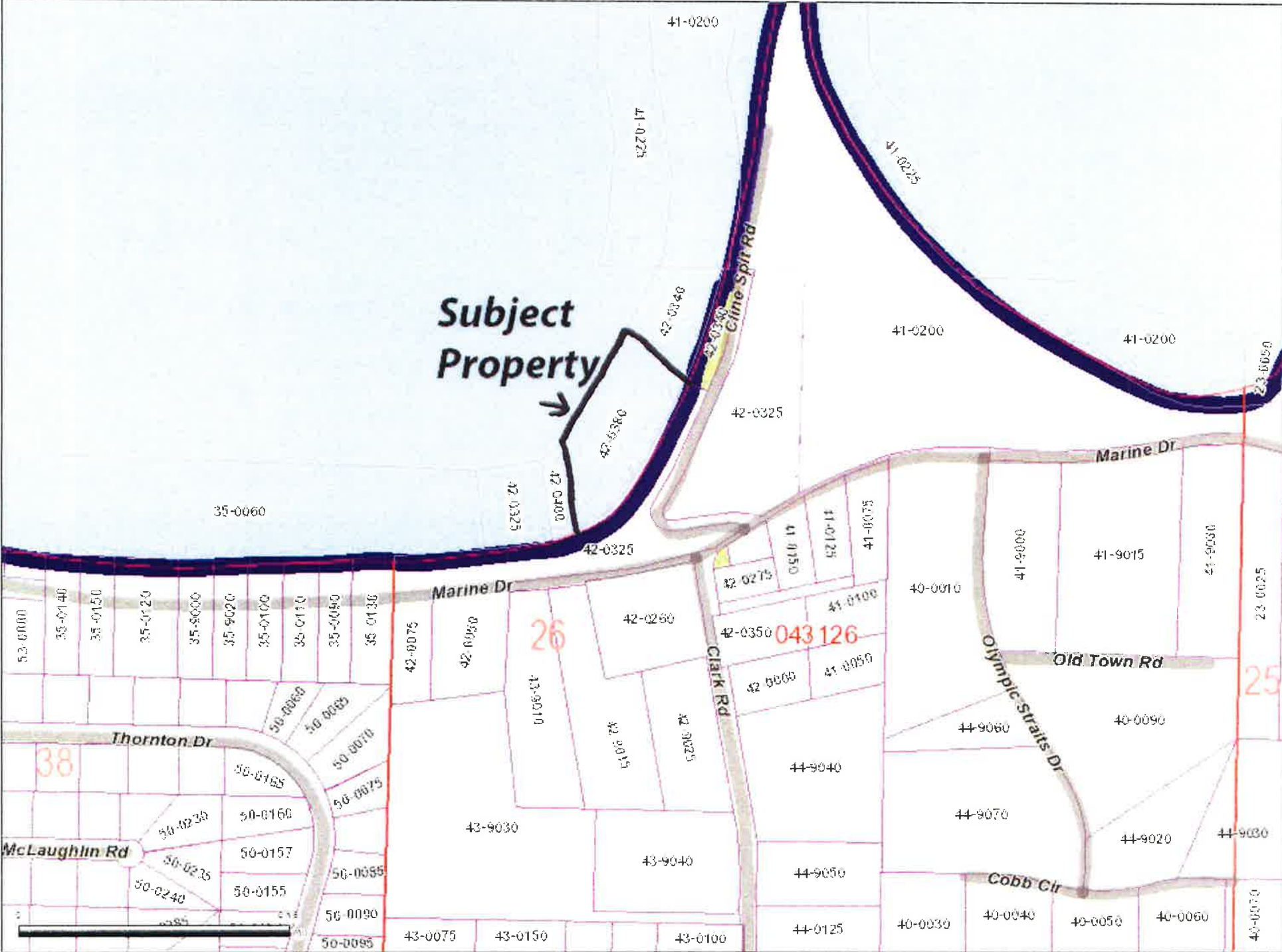
Mark Ozias, Chair

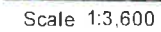
ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach







 Property**Account**

Property ID: 44119
Geographic ID: 0431264203800000
Type: Real
Tax Area: 0202 - 323 PORT ST CNTY RDS FD3 FD3EMS L H2 SQP&R
Open Space: N
Historic Property: N
Multi-Family Redevelopment: N
Township:
Range:

Location

Address: CLINE SPIT RD
SEQUIM, WA 98382
Neighborhood: Lotzgensell Res Marine Ft
Neighborhood CD: 3001010

Owner

Name: THOMAS J AND MARIANN C MANLEY
Mailing Address: 5021 37TH AVE NE
SEATTLE, WA 98105

Legal Description: TD LDS ABTG E 10' CHAIN OF W 17' CHAIN GOV LOT 4 TX#7212
Agent Code:

Land Use Code: 19
DFL: N
Remodel Property: N

Section:

Mapco:

Map ID: 319

Owner ID: 229174
% Ownership: 100.0000000000%

Exemptions:



BUDGET RESOLUTION 23, 2022

H1
7/24/22

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on July 26, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

Parks & Facilities – Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in April and May, 2022 expected to be reimbursed through FEMA/\$13,155
District Court – Funding for PERS Plan 2 retirement for Judge David Neupert going back to beginning of his term January 14, 2019/\$77,416

HHS – Operations – Repayment of funds provided to Serenity House for bathroom improvements relating to the shelter expansion in 2021 (1 of 2)/\$370,100

General Fund Reserves

- Additional funding for veteran assistance (1 of 2)/\$36,000
- Additional funding for the proposed land acquisition adjacent to Cline Spit (1 of 2)/\$120,000
- Repayment of funds provided to Serenity House for bathroom improvements relating to the shelter expansion in 2021 (2 of 2)/\$370,100

NonDept – Veterans Relief – Additional funding for veteran assistance (2 of 2)/\$36,000

Parks & Facilities – Capital Projects – Additional funding for the proposed land acquisition adjacent to Cline Spit (2 of 2)/\$120,000

Hearing Examiner – Additional funding to cover the cost of hearings in May, and any additional hearings that will occur from June through the end of this year/\$41,925

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 26th day of July 2022

ATTEST:

L. Gores
Loni Gores, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Gores
Mark Gores, Chair

Randy Johnson
Randy Johnson

Bill Peach
Bill Peach

c: Budget Director
Treasurer/Affected Department

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 6/30/2022

Budget Hearing/Meeting Date: 7/26/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30501.911	Budget Name	Parks and Facilities - Capital Projects
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911	Parks and Facilities - Capital Projects	39718.00.0030	Transfer from General Fund Reserves	120,000
Total				120,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30501.911	Parks and Facilities - Capital Projects	59419.61.1015	Cline Spit Land Acquisition	120,000
Total				120,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding for the proposed land acquisition adjacent to Cline Spit. (2 of 2)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

7600



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
8/1/22
28

Department: TREASURER

WORK SESSION ☒ Meeting Date: August 1, 2022

REGULAR AGENDA ☒ Meeting Date: August 2, 2022

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

An investment resolution must be adopted as proof that the person signing for investment/banking purposes and all Safekeeping Accounts has proper authority to complete transactions. Through this resolution, we intend to update signor rights to reflect the appropriate Investment Officer, Treasurer, and Chief Deputy in the absence of the Treasurer.

According to the Clallam County Investment Policy Section 4.5 Collateralization and Safekeeping "Securities purchased by the County shall be held in safekeeping by the third party institution designated as primary agent." The Treasurer will be opening a Safekeeping Account with our primary institution, US Bank. Further, according to the same code under Appendix B Division of Responsibilities of Investment Officials, Investment Transactions are the responsibility of the Treasurer, their designated Deputy, and Investment Officer.

It is the Treasurer's intent to open/update a Safekeeping Account to assist in the transition of funds between investments. County funds will be held securely until the time they are re-invested at the direction of the Treasurer and/or Clallam County Finance Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒ **No impact**

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name: Teresa Marchi, Teresa Marchi

Name of Employee/Stakeholder attending meeting: Teresa Marchi, Jeanette Gorr

Relevant Departments: Treasurer

Date submitted: July 27, 2022

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

07.25.22 - Agenda Item Summary
Revised: 3-04-2019



AUTHORIZING THE TREASURER TO OPEN ADDITIONAL INVESTMENT ACCOUNTS.

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Clallam County Treasurer, Teresa Marchi, retains the responsibilities as the custodian of county funds by and through RCW 36.29.022.
2. Section 3.3 of the Clallam County Investment Policy states "...the responsibility of investing the public funds is vested in the County Treasurer...Legal and management responsibility for this investment program resides with the Treasurer of Clallam County who has established procedures of the operation of the investment program. These procedures include explicit delegation of authority to persons responsible for the investment transactions. No other persons shall engage in the investment transactions except as stated in the policy and procedures as established by the County Treasurer. The Treasurer has established internal and reporting controls to supervise the workflow of subordinates."
3. Section 4.5 of the Clallam County Investment Policy continues "Securities (except certificates of deposit) purchased by the County shall be held in safekeeping by the third party institution designated as primary agent."
4. Authorized signors for these accounts, at the direction of the Treasurer, shall be:
 - a. Teresa Marchi, Clallam County Treasurer
 - b. Jeanette Gorr, Accountant/Investment Officer
 - c. Jennifer White, Clallam County Chief Deputy Treasurer
5. Authorized signors are hereby authorized on behalf of and in the name of this County:
 - a. To direct, orally or in writing or electronically or through any other medium agreed to by said officer(s) and the Corporate Treasury Division of US Bank N.A. ("Treasury"), the opening of an investment account and the investment of County funds in securities and/or time deposits with and/or through the Treasury through such account;
 - b. To execute, on behalf of the County, contracts or agreements in connection with such investment account in the usual form provided by the Treasury for such accounts generally;
 - c. To receive in respect of said Investment account confirmations, receipts, notices, demands, reports, and communications of any kind;
 - d. To receive in respect of said investment account money, securities, time deposits, and property of every kind, and to dispose of same;
 - e. To endorse and deliver for deposit, negotiation, transfer, pledge, or sale and to identify or guarantee signatures or endorsements on, notes, certificates of deposit, checks, and securities of all kinds, either belonging to or coming into the possession of the County; and
 - f. To authorize, orally or in writing or through any other medium agreed to by said officer(s) and the Treasury, the debiting and/or crediting by the Treasury of this County Government deposit account(s) at any financial institution for the purpose of effecting such transaction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Clallam County Treasurer, Teresa Marchi, assigns, adopts, and grants the above necessary authorities to: Teresa Marchi, Treasurer; Jeanette Gorr, Accountant/Investment Officer; Jennifer White, Chief Deputy Treasurer.
2. Authorized signors listed are fully authorized and directed to certify to the Treasury the foregoing resolutions and that the provisions thereof are in conformity with the policies and bylaws of this County and to certify to the Treasury the names of the person now holding the

offices referred to above and any changes hereafter in the persons now holding the offices referred to above and any changes hereafter in the persons holding said offices together with specimens of the signature of such present and future officers.

3. Authority granted to these officers shall continue in full force and effect, and the Treasury may rely thereon in dealing with such officers, unless and until written notice of any change in or revocation of such authority shall be delivered to the Treasury by an officer or official of this County, and any action taken by said officers and relied on by the Treasury pursuant to the authority granted herein to its receipt of such written notice shall be fully and conclusively binding on this County.
4. The actions of any officer of this County heretofore taken in opening an investment account with the Treasury and in the investment of County funds through such account, be, and the same hereby are in all respects, ratified, confirmed, and approved.
5. Any prior resolutions of this County authorizing the opening of an investment account with the Treasury and the investment of County funds through such account, be, and the same hereby are, rescinded and superseded as to all such transactions with respect thereto effected after the date of adoption of these resolutions.

PASSED AND ADOPTED this _____ day of _____
20

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
8/1/22

Department: Clerk

WORK SESSION ☒ **Meeting Date: 8-1-2022**

REGULAR AGENDA ☒ **Meeting Date: 8-9-2022**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # Contract # 891.21.002-1 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The purpose of Amendment-1 is to bring the existing Interagency Reimbursement Agreement in line with the amended budget provisos in ESSB 5693; to continue to make reimbursements of costs and LFO payments; and, when appropriate, to change the amount available for reimbursements, all with the objective of assisting Counties that have reimbursed or will reimburse LFOs to defendants whose convictions or sentences in Superior Court and District Court are affected by the State v. Blake decision. The original agreement was approved 10-5-2021.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review and approve Amendment-1 between Clallam County and Washington State Administrative Office of the Courts.

County Official signature & print name: Nikki Botnen, County Clerk *N. Botnen*

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Finance Department, Courts, Prosecuting Attorney's Office

Relevant Departments: Board of Commissioners, Finance Department, Courts, Prosecuting Attorney's Office

Date submitted: 7-27-2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

INTERAGENCY REIMBURSEMENT AGREEMENT AMENDMENT 1
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
Clallam County

THIS REIMBURSEMENT Amendment is entered into by and between the Administrative Office of the Courts (AOC) and Clallam County (County), for the purpose of reimbursing for extraordinary costs that arise from the County's role in operating the state's criminal justice system including resentencing, vacating prior convictions for simple drug possession, making refunds and certifying refunds of legal financial obligations (LFOs) and collection costs under the *Blake* decision.

PURPOSE

The purpose of this Amendment is to bring the existing Interagency Reimbursement Agreement in line with the amended budget provisos in ESSB 5693; to continue to make reimbursements of costs and LFO payments; and, when appropriate, to change the amount available for reimbursements, all with the objective of assisting Counties that have reimbursed or will reimburse LFOs to defendants whose convictions or sentences in Superior Court and District Court are affected by the *State v. Blake* decision. The amount available for reimbursement is set forth below.

Additionally, Subsection b) of section 4. **TERMS OF REIMBURSEMENT** is amended to read as follows:

b) By May 1, 2023, the County agrees to report any allocated funds under either Sections 1A. or 1B. that it will be unable to spend during the term of the contract, or any additional funds it anticipates needing during the term of the contract should additional funds become available. AOC reserves the right to reallocate to other counties funds that are reported to be unable to be spent.

Finally, the Project Manager for AOC is updated.

THE AMENDMENTS

1. The Reimbursement and Period of Performance are amended to read as follows:

REIMBURSEMENT

- A. Extraordinary Expenses Reimbursement. AOC shall reimburse the County AOC shall reimburse the County up to a maximum of \$615,200 for extraordinary judicial, clerk, and prosecution-related costs of that arise from the County's role in operating the state's criminal justice system for the resentencing, vacating prior convictions for simple drug possession and certifying refund of legal financial obligations and collections costs of defendants whose convictions or sentences are affected by the *State v. Blake*

decision incurred during the period of February 25, 2021 to June 30, 2023. No reimbursement will be made under this Agreement for resentencing or vacation costs incurred after June 30, 2023, and any reimbursement requests in excess of this amount stated in this Section 1A will be denied unless AOC has reallocated amounts as provided in Section 4(b) of this Agreement. If additional funding is appropriated by the Legislature for these purposes, the amount of reimbursement under this Agreement may be increased by agreement of the parties.

- B. LFO Reimbursement. AOC will reimburse the County up to a maximum of \$866,416 for payments made by the County during the period February 25, 2021 to June 30, 2023 pursuant to court order which required reimbursement by the State of Washington of legal and financial obligations previously paid by the defendant. No reimbursement will be made under this Agreement for resentencing or vacation costs incurred after June 30, 2023, and any reimbursement requests in excess of this amount stated in this Section 2B will be denied unless the amount is revised after reallocation by AOC as provided in Section 4(b). If additional funding is appropriated by the Legislature for these purposes, the amount of reimbursement under this Agreement may be increased by agreement of the parties. Nothing in this Agreement requires the County to make payments pursuant to a court order when the funds available for reimbursement are less than the amount of the payment.
- C. General. AOC shall provide reimbursement to the County for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.
- D. The maximum combined reimbursement under this contract is the sum of the amounts specified in Subsection 1A and 1B, and subject to modification as set forth herein.

PERIOD OF PERFORMANCE

Performance under this Amendment begins **July 1, 2021**, regardless of the date of execution, and ends on **June 30, 2023**. The period of performance may be amended by mutual agreement of the parties if the Legislature provides additional funding or time for these purposes. The parties recognize and anticipate that in 2023 a centralized LFO Refund Bureau will be established to make direct reimbursements of LFO to persons entitled to refunds.

AGREEMENT MANAGEMENT

The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

AOC Program Manager	Court Program Manager
Sharon Swanson Blake Implementation Manager PO Box 41170 Olympia, WA 98504-1170 360-704-4062 Sharon.Swanson@courts.wa.gov	Name Title Address 1 Address 2 Phone Email

ENTIRE AGREEMENT

All other provisions of the existing Interagency Reimbursement Agreement between the County and AOC that is not modified by this amendment remains in effect. This Amendment together with the Reimbursement Agreement constitutes the entire agreement of the parties.

AGREED:**Administrative Office of the Courts****Clallam County**

		DocuSigned by:	
			7/26/2022
_____ Signature	_____ Date	9C5EE084B8E24C1... Signature	_____ Date

Christopher Stanley

Name

Mark Ozias

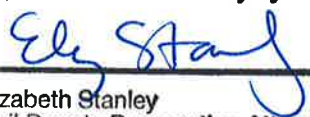
Name

Chief Financial and Management Officer

Title

Chair, Board of Clallam County Commissioners

Title**Approved as to form only by:**


Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County



6
8/1/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Road Department

WORK SESSION ☒ **Meeting Date: August 1st**

REGULAR AGENDA ☒ **Meeting Date: August 9th**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

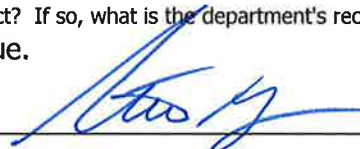
Documents exempt from public disclosure attached: ☐

Executive summary:

The County Road Department would like to vacate platted Lincoln Avenue, North of Hwy 101, adjacent to Smith Plaza. The Call for Hearing was done on 05/31/2022. Payment has been received.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve of Resolution to vacate Lincoln Avenue.

County Official signature & print name: 

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Linda Capps
– Road Department

Relevant Departments: Board of Commissioners and Road Department

Date submitted: 07/26/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



CR RESOLUTION ____, 2022

VACATION OF A COUNTY RIGHT OF WAY-
A PORTION OF LINCOLN AVENUE

1. By **CR Resolution 4, 2022**, the Board of County Commissioners declared its intention to vacate and abandon the following described right of way:

THAT PORTION OF LINCOLN AVENUE, CONVEYED TO CLALLAM COUNTY BY THE PLAT OF CLARK'S ADDITION TO PORT ANGELES ON 08/29/09 IN VOLUME 1 PAGE 119 OF PLATS ABUTTING LOT 1 BLOCK 11 AND ADJOINING VACATED ELWHA STREET OF CLARKS ADDITION TO THE TOWNSITE OF PORT ANGELES IN SECTION 07, TOWNSHIP 30 NORTH, RANGE 5 WEST, W.M., CLALLAM COUNTY, WASHINGTON.
SITUATE IN CLALLAM COUNTY, STATE OF WASHINGTON.
TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHT-OF-WAYS, CONDITIONS, ENCUMBRANCES AND RESTRICTION OF RECORDS, IF ANY.

2. The Board of County Commissioners directed the County Engineer to report upon such vacation and abandonment, which report has been received and considered.
3. A public hearing has been held on MAY 31, 2022 as required by law, so that the public may be heard for or against said vacation and abandonment of the described county right of way.
4. The Board of County Commissioners finds that the public will be benefited by the conditional vacation of the right of way.

NOW THEREFORE BE IT RESOLVED, by the Board of Clallam County Commissioners, meeting in regular session, that the county right of way described below is hereby vacated, insofar as the County has any authority to vacate, EXCEPT that the County retains an easement for the construction, repair, and maintenance of such public utilities and facilities as are now authorized or physically located on the land being vacated. Private easement or other rights may still exist.

THAT PORTION OF LINCOLN AVENUE, CONVEYED TO CLALLAM COUNTY BY THE PLAT OF CLARK'S ADDITION TO PORT ANGELES ON 08/29/09 IN VOLUME 1 PAGE 119 OF PLATS ABUTTING LOT 1 BLOCK 11 AND ADJOINING VACATED ELWHA STREET OF CLARKS ADDITION TO THE TOWNSITE OF PORT ANGELES IN SECTION 07, TOWNSHIP 30 NORTH, RANGE 5 WEST, W.M., CLALLAM COUNTY, WASHINGTON.
SITUATE IN CLALLAM COUNTY, STATE OF WASHINGTON.
TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHT-OF-WAYS, CONDITIONS, ENCUMBRANCES AND RESTRICTION OF RECORDS, IF ANY

PASSED AND ADOPTED this _____ day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

7
8/1/22

Department: Public Works

WORK SESSION ☒ Meeting Date: August 1, 2022

REGULAR AGENDA ☒ Meeting Date: August 9, 2022

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Letter of Support |

Documents exempt from public disclosure attached: ☐

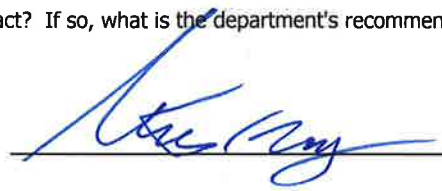
Executive summary: The Wild Salmon Center Olympic Peninsula, Coast Salmon Partnership, and Trout Unlimited are requesting Clallam County's support on a NOAA's Restoring Fish Passage through Barrier Removal federal grant. The proposal if fully-funded is estimated to provide more than five million dollars to support culvert improvement projects that also benefit fish passage at 10 sites on County managed roads in western Clallam County. Attached is a map and description of the proposed culvert sites. Several of the projects are already partially funded by grants received by these partners and the NOAA grant would provide additional funds needed for construction. These types of partnerships with the County have been successful in the past.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No County funds or match is being requested for this grant. If the NOAA grant is awarded, Clallam County Public Works staff would be consulted with to ensure project design (e.g., review design prepared by consultants) and construction meets county road department needs. The anticipated time for consultations can be addressed by existing staff resources.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Sign letter of support.

County Official signature & print name:  Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works

Date submitted: July 27, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493

Email: commissioners@co.clallam.wa.us

RICH SILL, County Administrator

MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

File:

09 August 2022

NOAA Office of Habitat Conservation – Restoration Center
1315 East-West Highway
Silver Spring, MD 20910

RE: NOAA's Restoring Fish Passage through Barrier Removal Letter of Support

Dear NOAA Technical Review Team,

Clallam County is writing to express support for Wild Salmon Center's Olympic Peninsula Coldwater Connection Campaign funding proposal.

Clallam County owns the roads and fish barrier culverts at 10 sites being proposed for correction in this funding proposal. Coldwater Connection Campaign partners (Coast Salmon Partnership, Wild Salmon Center, and Trout Unlimited) have been working with Clallam County staff in developing fish passage projects on Clallam County Roads for many years, and the County supports this proposal to design, implement, and restore fish passage for these locally vetted and prioritized fish barrier sites. Receiving these funds will help expand the capacity of the county to accomplish fish passage corrections without taking away from ongoing planned infrastructure improvements across Clallam County. This work will not only alleviate fish passage concerns but also maintain public access in rural areas by fixing crossings that are vulnerable during high flow storm events.

Partnerships are essential to funding these barrier corrections; Clallam County resources are limited and the need for infrastructure improvement is extensive. This proposal would bring more than \$5 million dollars to Clallam County road projects to accomplish this work, and leverage both private and state restoration funds. Clallam County fully supports Wild Salmon Center's proposal to bring federal funds to these county road projects.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

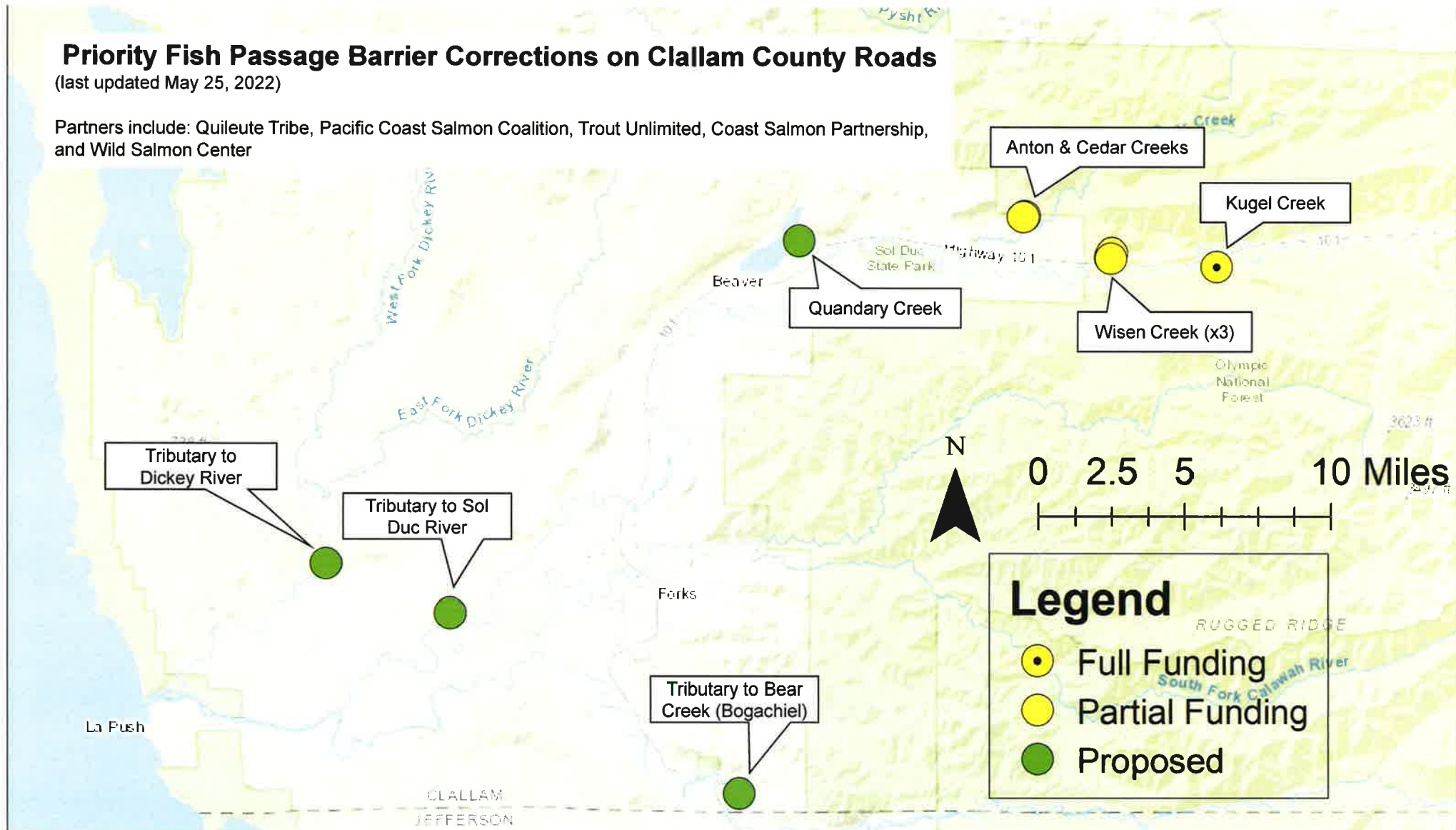
Randy Johnson

Bill Peach

Priority Fish Passage Barrier Corrections on Clallam County Roads

(last updated May 25, 2022)

Partners include: Quileute Tribe, Pacific Coast Salmon Coalition, Trout Unlimited, Coast Salmon Partnership, and Wild Salmon Center



Anton Creek: Bear Creek Road MP 1.74



WDFW Site ID: 20800030, 67% Passable

Upstream Habitat: ~4.5 miles of fish habitat

Species Benefit: Sockeye, Chum, Chinook, Coho, Steelhead, Sea-Run Cutthroat, Resident Trout

Cedar Creek: Bear Creek Road MP 1.78



WDFW Site ID: 20800029, 33% Passable

Upstream Habitat: ~1 mile of fish habitat, includes wetland

Species Benefit: Sockeye, Chum, Chinook, Coho, Steelhead, Sea-Run Cutthroat, Resident Trout

Wisen Creek: Wisen Creek Road MP 0.132, 0.219 and Swede Road MP 0.016



WDFW Site IDs: 997391, 997392, 997390, all 33% Passable

Upstream Habitat: ~1.8 miles of fish habitat

Species Benefit: Sockeye, Chinook, Coho, Steelhead, Sea-Run Cutthroat, Resident Trout

Kugel Creek: Cooper Ranch Road MP 0.236



WDFW Site ID: 20800010, 67% Passable

Upstream Habitat: ~4 miles of fish habitat

Species Benefit: Coho, Steelhead, Sea-Run
Cutthroat, Resident Trout

Quandary Creek: East Lake Pleasant Road MP 0.737



WDFW Site ID: S-313L-05, 33% Passable

Upstream Habitat: 1.22 mile of fish habitat

Species Benefit: Coho, Steelhead, Sea-Run
Cutthroat, Resident Trout

Trib. to Sol Duc River: Quillayute Road MP 1.409



WDFW Site ID: 20800222, 67% Passable

Upstream Habitat: 2.83 miles of fish habitat

Species Benefit: Sockeye, Chum, Chinook, Coho, Steelhead, Sea-Run Cutthroat, Resident Trout

Trib. to Dickey River: Mina Smith Road Road MP 1.547



WDFW Site ID: 20800249, 0% Passable

Upstream Habitat: 1.55 miles of fish habitat

Species Benefit: Chum, Chinook, Coho, Steelhead, Sea-Run Cutthroat, Resident Trout

Trib. to Bear Creek: Undi Road MP 1.343 and 1.601



WDFW Site ID: 20800333, 67% Passable
(20800341 connected hydrologically)

Upstream Habitat: 1.06 miles of fish habitat

Species Benefit: Chum, Chinook, Coho, Steelhead,
Sea-Run Cutthroat, Resident Trout

The culvert fish barriers included in this document were identified as priorities for correction through a stakeholder workgroup process and follow up field verification by the Quileute Tribe and other restoration partners. The barrier list will be updated annually. These barriers are included in the project list maintained by the North Pacific Coast Lead Entity.

For project status information, please contact:

Mara Zimmerman
Executive Director, Coast Salmon Partnership
mara@coastsalmonpartnership.org

Betsy Krier
Fish Habitat Specialist, Wild Salmon Center
bkrier@wildsalmoncenter.org

Luke Kelly
WA Coast Restoration Program Manager
Luke.Kelly@tu.org

Clallam County Fish Barrier Projects - Quillayute River System

Alternatives Analysis
Prelim Design (30%)
Final Design/Permit
Construction

Grant Funded Projects

CWCC ID	WDFW ID	Stream	Trib to	Road	MP	2020	2021	2022	NOAA Grant Period		
									2023	2024	2025
CWCC.05049	20800010	Kugel Creek	Sol Duc River	Cooper Ranch Road	0.236	WCRRI	WCRRI	WCRRI			
CWCC.05052	997392	Wisen Branch Creek	Wisen Creek	Swede Road	0.016		SRFB	SRFB	NFPP/FBRB/NOAA		
CWCC.05053	997390	Wisen Branch Creek	Wisen Creek	Wisen Creek Road	0.219		SRFB	SRFB	NFPP/FBRB/NOAA		
CWCC.05054	997391	Wisen Creek	Sol Duc River	Wisen Creek Road	0.132		SRFB	SRFB	NFPP/FBRB/NOAA		
CWCC.05068	20800029	Cedar Creek	Anton Creek	Bear Creek Road	1.785		RLF		SRFB	NOAA	
CWCC.05070	20800030	Anton Creek	Bear Creek	Bear Creek Road	1.742		RLF		SRFB	NOAA	
CWCC.05256	20800222	Unnamed	Sol Duc River	Quillayute Road	1.409			RLF		NOAA	NOAA
CWCC.05116	S-313L-05	Quandary Creek	Lake Pleasant	East Lake Pleasant	0.737			RLF		NOAA	NOAA
CWCC.05370	20800333	Unnamed	Bear Creek	Undi Road	1.343				RLF	RLF	NOAA
CWCC.05377	20800341	Unnamed	Bear Creek	Undi Road	1.601				RLF	RLF	NOAA
CWCC.05284	20800249	Unnamed	Dickey River	Mina Smith Road	1.547				RLF		NOAA

Funding Sources: Washington Coast Restoration & Resiliency Initiative (WCRRI), Salmon Recovery Funding Board (SRFB), USFWS National Fish Passage Program (NFPP), Fish Barrier Removal Board (FBRB), Resource Legacy Fund (RLF), NOAA Fish Barrier Grant (NOAA)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

8
8/1/22
29

Department: BOCC/DCD/PW

WORK SESSION ☒ **Meeting Date:** 8.1.2022

REGULAR AGENDA ☒ **Meeting Date:** 8.2.2022

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Discussion and request the Board of Commissioners to pass an Emergency Resolution which will help expedite the Lower Dungeness Floodplain Restoration Project.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign the resolution.

County Official signature & print name:  Mark Ozias, Commissioner

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Department of Community - Joel Green/Rebecca Mahan, Joe Donisi - Public Works/Road Department

Relevant Departments: Board of Commissioner, Department of Community Development, Public Works/Road Department

Date submitted: 7-27-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

DECLARING AN EMERGENCY RELATED TO THE
DUNGENESS LEVEE SETBACK PROJECT

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Whereas, Clallam County and the Jamestown S'Klallam Tribe are each working on different sections of large collaborative floodplains restoration projects on the lower Dungeness River with the County working on the northern section (known as the Lower Dungeness Floodplain Restoration) and the Tribe working on the southern section (called the "Rivers Edge" project); and
2. Whereas, the project involves construction of a new levee set back further away from the river, and removal of original levee, to allow for a wider floodplain and the formation of side channels and wetlands, important habitat for salmon, other fish, wildlife, and waterfowl; and
3. Whereas, as part of the Rivers Edge project, a section of original levee was removed prior to completion of the new levee and associated work by the County; and
4. Whereas, removal of this levee section prior to completion of new levee construction by the County was beyond the control of the county, and said removal creates a real danger, and significant and unacceptable flood risk for the community neighboring the lower Dungeness River until construction of the new levee and other work (removal of northern section of original levee, etc.) is completed; and
5. Whereas, there is an urgency to complete this work during the dry season because failure to construct the new levee and associated work prior to the wet season will likely result in material loss and/or damage to property, bodily injury or death if action is not taken immediately; and
6. Whereas, there is additional urgency to expedite project completion so as not to jeopardize the ability to fully utilize the state funding that has been allocated for this project; and
7. Whereas, the original bid for completion of this work was rejected due to insufficient available funding to meet the scope of work outlined in the bid; and
8. Whereas, the Jamestown S'Klallam Tribe has offered financial and other assistance to help complete work on the northern (County) part of the project; and
9. Whereas the County must hire a construction contractor as soon as possible to complete this work, and there isn't time remaining in the dry season for the county to observe the standard competitive bidding process for hiring a contractor,

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Upon finding the foregoing, an Emergency is hereby declared, pursuant to Clallam County policy 560.42b.
2. Pursuant to this resolution, all provisions for the remediation of this emergency found in section 560.42b are available and applicable.

PASSED AND ADOPTED this 2nd day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, District 1

ATTEST:

Randy Johnson, District 2

Loni Gores, CMC, Clerk of the Board

Bill Peach, District 3



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

9
8/1/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 8/1/22

REGULAR AGENDA ☒ Meeting Date: 8/9/22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.

A press release was issued during the month of June 2022 soliciting applications from interested citizens. One application was received.

The Director of Parks, Fair and Facilities supports the appointment of Megan Bekkevar to the Fair Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Parks, Fair & Facilities

Relevant Departments: Board of Commissioners, Parks, Fair & Facilities

Date submitted: 7-22-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE FAIR ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.
2. A press release was issued during the month of June 2022 soliciting applications from interested citizens. One application was received.
3. The Director of Parks, Fair and Facilities supports the appointment of Megan Bekkevar to the Fair Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Megan Bekkevar** is appointed as the At-Large representative for a term ending January 1, 2026.

PASSED AND ADOPTED this 9th day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.159
Parks, Fair, and Facilities
Appointee(s)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

10
8/1/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 8-1-22

REGULAR AGENDA ☒ Meeting Date: 8-9-22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary:

A vacancy exists on the Port Crescent Pioneer Cemetery Advisory Board due to the expiration of a term.

A press release was issued during the month of June 2022 soliciting applications from interested citizens. One application was received.

Bill Peach, Commissioner District 3, supports the appointment of Laura Kasperski to the Port Crescent Pioneer Cemetery Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 7-22-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE
PORT CRESCENT PIONEER CEMETERY ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Port Crescent Pioneer Cemetery Advisory Board due to the expiration of a term.
2. A press release was issued during the month of June 2022 soliciting applications from interested citizens. One application was received.
3. Bill Peach, Commissioner District 3, supports the appointment of Laura Kasperski to the Port Crescent Pioneer Cemetery Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. **Laura Kasperski** is appointed to the Port Crescent Pioneer Cemetery for a term expiring June 30, 2027.

PASSED AND ADOPTED this 9th day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

Bill Peach

c: A22.16
Appointee (s)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

11
8/1/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 8/1/22

REGULAR AGENDA ☒ Meeting Date: 8/9/22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Marine Resources Committee.

A press release was issued during June 2022 soliciting applications from interested citizens. Two applications were received.

The Director of the Department of Community Development endorses the appointment of Ann Soule to the Marine Resources Committee as the District II Alternate representative.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Department of Community Development – Rebecca Mahan

Relevant Departments: Board of Commissioners, Department of Community Development

Date submitted: 7-25-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE MARINE RESOURCES COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Marine Resources Committee.
2. A press release was issued during June 2022 soliciting applications from interested citizens. Two applications were received.
3. The Director of the Department of Community Development endorses the appointment of Ann Soule to the Marine Resources Committee as the District II Alternate representative.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Ann Soule** is appointed to serve as the District II Alternate representative for a term ending December 31, 2023.

PASSED AND ADOPTED this 9th day of August 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

A22.164
Appointee
DCD



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

12
8/1/12

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 8-1-22

REGULAR AGENDA ☐ **Meeting Date:**

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other |

Executive summary:

Washington State Parks and Recreation Commission Update - Hoko River:

The Washington State Parks and Recreation Commission is applying for a grant through the Washington Wildlife and Recreation Program (WWRP) to acquire an approximately 17-acre parcel in Clallam County, adjacent to Hoko River State Park. The county parcel number is 009-133222130050. This acquisition is intended for protection and restoration of the Hoko River.

State law, RCW 79A.15.110, requires notification of the local legislative body of intent to apply for a state grant to acquire real property from the WWRP, administered by the Recreation and Conservation Office (RCO). The law states that the local legislative authority may, at its discretion, submit a letter to the Recreation and Conservation Funding Board (RCFB) identifying its position with regard to the acquisition project. Any letters received will be made available to the governor and the state legislature when the prioritized project list is submitted as part of the RCO's capital budget request.

Nikki Fields, Real Estate Program Manager for the WA Parks and Recreation Commission will provide a brief overview of this potential acquisition.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Nikki Fields, Real Estate Program Manager for the WA Parks and Recreation Commission will provide a brief overview of this potential acquisition.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Nikki Fields, WA Parks and Recreation Commission

Relevant Departments: Board of Commissioners

Date submitted: 7-25-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

Hoko River land acquisition RCO 22-1723 8-1-22

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

Gores, Loni

From: Fields, Nikki (PARKS) <Nikki.Fields@PARKS.WA.GOV>
Sent: Monday, May 2, 2022 12:30 AM
To: Ozias, Mark
Subject: Notice of Property Acquisition in Clallam County--RCO Grant Application #22-1723
Attachments: 22-1723 Hoko Schultz Project Description.pdf; Schultz Parcel Map.pdf; Hoko Regional Location Map.pdf

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

Honorable Commissioner Ozias:

I am writing to inform you that the Washington State Parks and Recreation Commission is applying for a grant through the Washington Wildlife and Recreation Program (WWRP) to acquire an approximately 17-acre parcel in Clallam County, adjacent to Hoko River State Park. The county parcel number is 009-133222130050. This acquisition is intended for protection and restoration of the Hoko River.

State law, RCW 79A.15.110, requires that we notify the local legislative body of our intent to apply for a state grant to acquire real property from the WWRP, administered by the Recreation and Conservation Office (RCO). This email is your notification. The law states that the local legislative authority may, at its discretion, submit a letter to the Recreation and Conservation Funding Board (RCFB) identifying its position with regard to the acquisition project. Any letters received will be made available to the governor and the state legislature when the prioritized project list is submitted as part of the RCO's capital budget request.

The law also states that we must "confer" with local officials on this acquisition. And to meet grant program deadlines, we must complete this prior to July 19, 2022. Please let me know who to contact so that we may open a dialogue.

Attached are a project description, location map, and parcel map of the proposed project.

Please let me know if you have any questions or need additional information about this acquisition proposal. I can be reached at 360-902-8658 or nikki.fields@parks.wa.gov.

Sincerely,



Nikki Fields (she/her)

Real Estate Program Manager| ADA Coordinator

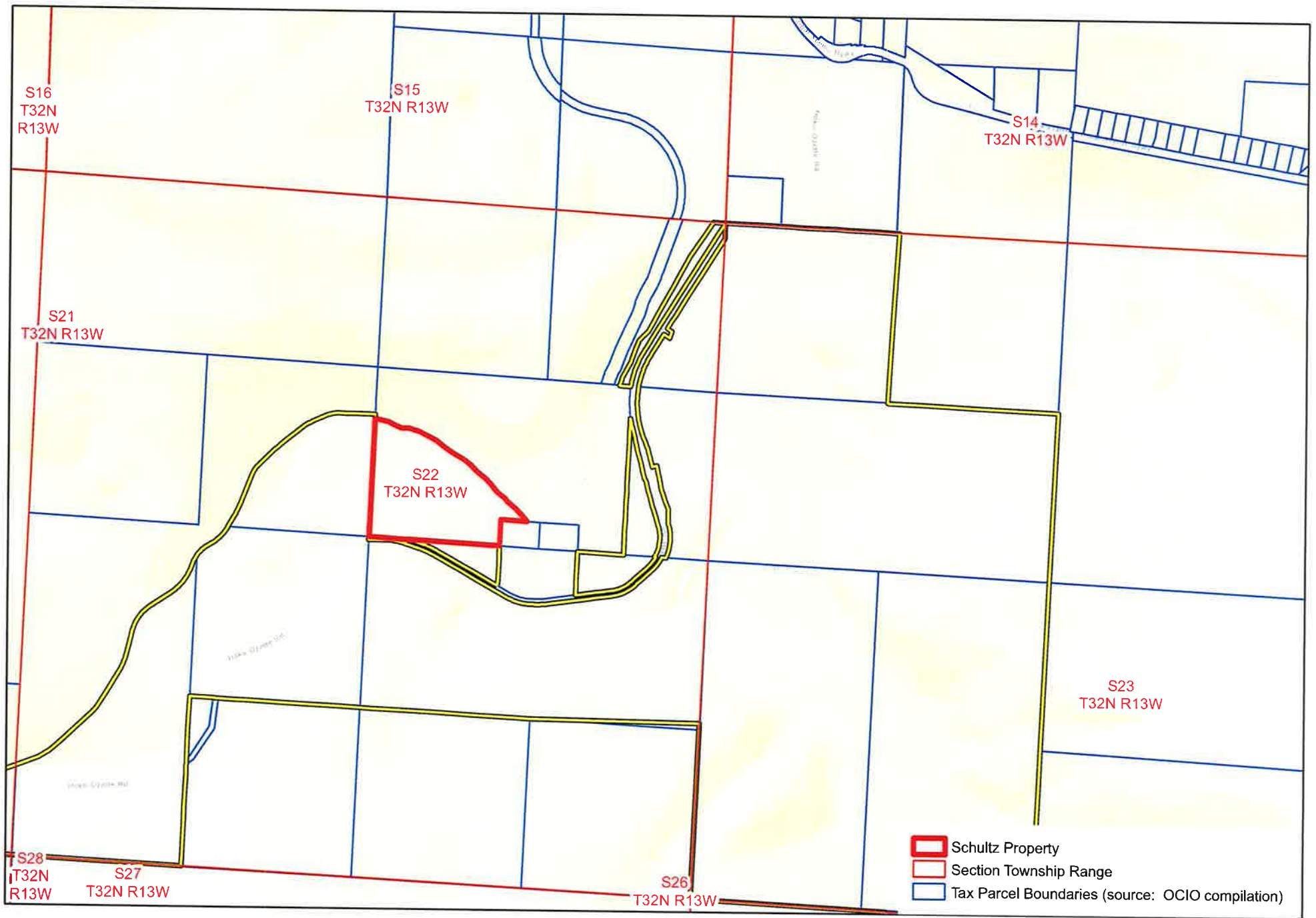
[Washington State Parks and Recreation Commission](https://www.parks.wa.gov/)

P.O. Box 42650 | 1111 Israel Road SW | Olympia, WA 98504-2650

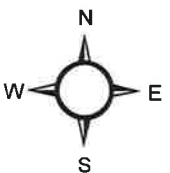
p. 360.902.8658 | Follow us on: [Twitter](https://twitter.com/wsparks) | [Facebook](https://facebook.com/wsparks) | [Instagram](https://instagram.com/wsparks)

Project 22-1723: Hoko River State Park—Schultz Property
Project Description

This project will acquire an approximately 17-acre parcel in Clallam County on the Hoko River, within the long-term boundary of Hoko River State Park. This property is ecologically critical for the protection and restoration of the Hoko River and its floodplain. State Parks is working with the North Olympic Salmon Coalition, the Makah Tribe, and others to improve salmon and wildlife habitat along the Hoko River, and this acquisition will help support these goals.



Hoko River State Park--Schultz Property
Parcel Map





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

13
8/1/22

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 8-1-22

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – update only |

Documents exempt from public disclosure attached: ☐

Executive summary:

Steve Burke – Small Business Development Center will provide a quarterly update.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Quarterly update only.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Steve Burke – Small Business Development Center

Relevant Departments: Board of Commissioners

Date submitted: 7-25-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Small Business Development Center update 8-1-22

Revised: 3-04-2019



Clallam County Report 1st Half of 2022

Steve Burke – steve.burke@wsbdc.org

Clallam County Report 1st Half of 2022

Hiring a New Advisor:

We have been listing and advertising the Port Angeles position since February at this link <https://wsbdc.org/sbdc-business-advisor-multiple/>

This position is a W2 employee of WSU. In the right situation a 1099 consultant may be a consideration.

The minimum requirements are Positions require a Bachelor's degree in business or related field and four (4) years of experience in business ownership, business management and/or program development. A Master's degree in a related field may be substituted for up to one (1) year of the required experience. Covid Vaccination is required.

Clallam County Report 1st Half of 2022

Our Current Situation:

Certified Business Advisor Kristina Hines (Kristina.hines@wsbdc.org), based out of Coupeville is advising clients in Clallam County.

Any small business owner can be connected to an SBDC advisor by emailing Washington@wsbdc.org or by calling 833-492-7232 (833-4WA-SBDC).

The Center for Inclusive Entrepreneurship is a sub recipient center and is funded in part by SBDC/SBA. They have two staff people (Rick Dickenson and Micah Jonet) working with clients in Clallam County.

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

Data Elements	Current Value	Date
CASE TOTALS (Clients)	0	0
Number of Clients Counseled	63	63
Number of New Clients	25	25
Company Status	0	0
Pre-venture/Nascent	15	15
Startups	16	16
In Business	32	32
CASE TOTALS (Total Hours)	0	0
All Prep + Contact Client Hours	370	370
New Client Hours	112	112

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

CASE TOTALS (Impacts)	0	0
Capital Infusion	1,163,491	1,163,491
Number Businesses Created	8	8
Jobs Created	14	14
Jobs Saved/Retained	28	28
Jobs Supported (In Business)	141	141

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

DEMOGRAPHICS (Type of Business, # of Clients)	0	0
Accommodation and Food Services	5	5
Agriculture, Forestry, Fishing and Hunting	7	7
Arts and Entertainment	3	3
Construction	1	1
Educational Services	2	2
Finance and Insurance	0	0
Healthcare and Social Assistance	1	1
Management of Companies and Enterprises	0	0
Manufacturing	5	5
Professional/Technical Services	2	2
Real Estate, Rental and Leasing	0	0
Research and Development	1	1
Retail	5	5
Service	11	11
Technology Services	0	0
Transportation and Warehousing	1	1
Wholesale	0	0
No Response	19	19

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

DEMOGRAPHICS (Business Ownership Gender)	0	0
Male	4	4
Female	16	16
Male/Female	4	4
No Response	39	39
DEMOGRAPHICS (Ethnic Background - Race)	0	0
American Indian or Alaskan Native	6	6
Asian	3	3
Black or African American	0	0
White	44	44
Native Hawaiian or Pacific Islander	0	0
No Response	10	10

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

DEMOGRAPHICS (Ethnicity)	0	0
Hispanic	8	8
Non-Hispanic	43	43
No Response	12	12
DEMOGRAPHICS (Business Ownership Vet. Stat	0	0
Veteran	1	1
Service-Disabled Veteran	1	1
Non-veteran	12	12
No Response	49	49

Clallam County Report 1st Half of 2022

January 1, 2022 to June 30, 2022:

COUNSELING ACTIVITY (Areas of Counseling, #		
Business Accounting/Budget	0	0
Business Plan	3	3
Buy/Sell Business	2	2
Cash Flow Management	4	4
COVID-19 Related	0	0
Financing/Capital	30	30
Human Resources/Employee Mg't	4	4
International Trade	1	1
Managing a Business	2	2
Marketing/Sales	12	12
Start-up Assistance	3	3
No Response	39	39
Other	0	0
	63	63

Clallam County Report 1st Half of 2022

SBDC Training Events:

Main link for all SBDC training events, both live and on demand:

<https://wsbdc.ecenterdirect.com/events>

Sample of upcoming training events:

Are you Ready to Start a Business? August 4th 11:00am

<https://wsbdc.ecenterdirect.com/events/99271883>

Recruitment & Retention Strategies August 16th 1:00pm

<https://wsbdc.ecenterdirect.com/events/99271876>

Business Growth & Development August 23rd 1:00pm

<https://wsbdc.ecenterdirect.com/events/99271886>

Washington SBDC Locations

Find the Nearest Advisor: <https://wsbdc.org/contact-an-advisor/washington@wsbdc.org> or 833-4WA-SBDC





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

14
8/1/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 8-1-22

REGULAR AGENDA ☐ Meeting Date:

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Discussion |

Documents exempt from public disclosure attached: ☐

Executive summary:

Process for Naming a Temporary Director of Community Development:
By function of state law, the Office of The Director of Community Development was vacated on July 1, 2022 when Director Winborn cancelled her voter registration in Clallam County. The Prosecuting Attorney has filed a legal action in Superior Court that will serve to affirm this conclusion, and should the Court do so the County Commissioners will be responsible for appointing a Director of Community Development to serve until the newly-elected Official takes office after this November's election. The Board will have an open conversation about how to move forward immediately pending the Court's ruling.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The Board will have an open conversation about how to move forward immediately pending the Court's ruling.

County Official signature & print name:  Mark Ozias, Commissioner

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Prosecuting Attorney's Office, Human Resources

Relevant Departments: Board of Commissioners, Prosecuting Attorney's Office, Human Resources

Date submitted: 7-28-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Department of Community Development Director 8-1-22
Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

8/11/22

Item 14

Department of Community Development Priorities

- 1) Provide stewardship and preparation of DCD for the voter's choice of incoming DCD Director.
 - Provide leadership to County staff
 - Provide clear work expectations and follow-up
 - Role-model desired work traits
 - Ensure written staff evaluations are current and accurate
 - Evaluate current DCD organizational structure and make recommendations if needed:
 - Ensure positions are aligned with funding sources
 - Ensure there are clear lines of authority and supervisory span of control for each position.
 - Immediately work to fill vacant positions impacting workflow
 - Identify grant-funded positions and evaluate if being compensated through the appropriate budget line.
 - Determine sustainability of these funding sources.
 - Provide daily management of planning, permitting, land use, natural resources, zoning, and code enforcement.
 - Be available to make and take responsibility for decisions 24-7.
 - Take responsibility for the entire 2023 DCD budget analysis/process to ensure it is timely, accurate and sustainable.
 - Evaluate the needs of the public and the department workload to determine appropriate work distribution, responsibilities and efficiency
 - Evaluate the effectiveness of the current county code enforcement model and make recommendations to the BOCC
 - Identify all areas that signature authority existed with the prior DCD director and update that authority
 - Work to create/improve DCD relationships with other department heads/community members

Hand off a well-staffed, accurately budgeted, focused department to the next elected DCD Director.

Rich Meier – 35+ years of community service

- Sergeant – US Army
- Instructor – Santa Ana College: Leadership, Ethics
- County Service –
 - Orange County, CA
 - Sheriff's Department 30 years
 - Supervisor or department manager for 10 years
 - All HR issues
 - Scheduling
 - Payroll
 - Budgets
 - Training
 - Board presentations
 - Member on multiple public committees and positive public inclusion
 - Extensive project management
 - Dispute resolution, problem solving expertise
 - Clallam County
 - Code Enforcement
 - BOCC Analyst and Supervisor
 - CFO assistant through the distribution of COVID funds

➤ Zero long-term work aspirations😊.