



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of August 16 - 20, 2021

1b
8/24/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, August 16, 2021. Present were Commissioners Ozias and Peach and Administrator Sill. Commissioner Johnson is excused.

Items of discussion per the agenda published August 12 were:

- Calendar/Correspondence
- Treasurer's Office request to hire a Fiscal Specialist II position
- Agreement with the Washington State Administrative Office of the Courts for support of the Family and Juvenile Court Improvement Plan
- Agreement with the Washington State Administrative Office of the Courts for the purpose of reimbursement costs associated with hiring of attorneys to represent a parent or court visitor
- Agreement with Children's Home Society of Washington for Parents for Parents Program
- Resolution authorizing action on current use assessment (CUA) applications pursuant to Clallam County Code Chapter 27.08, Open Space
- Clallam County Broadband Team request to appoint Clallam County as the lead applicant for grant application process
- Resolution appointing Walter Morton to the Clallam Bay / Sekiu Community Action Team
- Discussion and request to adjustment American Rescue Plan Act funds for Food Support for Local Banks category
- Discussion on proposed budget revisions to be considered on August 31
- Discussion of proposed supplemental appropriations to be considered on August 31
- Discussion of proposed budget emergencies to be considered on August 31

Meeting adjourned at 10:44 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, August 17, 2021. Also present were Commissioners Johnson and Peach, and Deputy Administrator Reyes.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- BOCC Commissioners, commented on the mask mandate
- Vonda French, Port Angeles, commented on washing hands – COVID
- Kenneth Reandeau, Port Angeles, commented on COVID, Emergency Operation Center, Climate Change, pandemic, drought, Clallam County Treasurer position request, Department of Community Development positions, Walter Morton appointment to Clallam Bay / Sekiu Community Action Team, Clallam Bay Food Bank, Clallam Bay Fire Department issues, sewer rate increase

CONSENT AGENDA

- 1a Approval of vouchers for the week of August 9
- 1b Approval of payroll for the period ending July 30
- 1c Approval of minutes for the week of August 9

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CBPs, mc

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REPORTS AND PRESENTATIONS

- CBP commented on Quileute Tribe silt removal, Lifeboat Program
- CRJ commented on North Olympic Legislative Alliance Meeting, trust transfers, affordable housing
- CMO commented on KSQM Radio Show, Canvassing Board, Clallam County Auditor Shoona Riggs

CONTRACTS AND AGREEMENTS

- 2a Agreement with Washington State Department of Commerce – Office of Crime Victims Advocacy
Community Services and Housing Division for Victim Witness Assistance Grant Program

ACTION TAKEN: CRJm to approve, CBPs, mc

- 2b Agreement amendment 22 with Department of Health for Shellfish Program, Group A water system
testing and mosquito trapping testing

ACTION TAKEN: CRJm to approve, CBPs, mc

- 2c Land purchase agreement with PCC Farmland Trust dba Washington Farmland Trust to purchase
right of way for the Towne Road Dike Relocation Project

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

- 3a Notice of call for bids to be received no later than 10 a.m., Tuesday, September 7, 2021 for Carpet
Replacement - Superior Court II Courtroom and Hallway Project

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 3b Request for proposals to be received no later than 3 p.m., Monday, October 4, 2021 for Behavioral
Health Proposals 2022

ACTION TAKEN: CRJm to issue notice, CBPs, mc

ADMINISTRATION

- 4a Resolution closing the Treasurer's Office Petty Cash Fund

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

- 5a Notice the Preliminary 2022 Clallam County Budget will be available September 7, 2021

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 5b Notice that the following budget revisions will be adopted by Resolution on August 31:
Parks & Facilities – Reallocation of funds to pay wages for one Seasonal Ranger hired through
Express Personnel for four months/\$13,862

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 5c Notice that the following supplemental appropriations will be adopted by Resolution on August 31:
Non Departmental – Additional funds from FEMA COVID-19 Relief funding projected to be received
this year/\$400,000
Sheriff – Jail – Additional funds from Washington State Department of Ecology Solid Waste
Management Community Litter Cleanup Program for cleanup crew supervisor and tool
costs/\$31,000
Sheriff – Nine-One-One Enhanced – Additional funding from reimbursement from Washington
State Military Department, State E911 Coordination Office for County Coordinator Professional
Development Contracts #E21-010 and #E22-012/\$43,480

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Health and Human Services – Environmental Health

- Additional funding from the Department of Health Consolidated Contract #22 for the shellfish program, Group A water system, and mosquito trapping/\$11,000
- Additional funding from Department of Health Consolidated Contract #21 for the BEACH program/\$6,500

Public Works – Flood Control – Additional funding from Washington State Department of Ecology for Stormwater Discharge Phase 1 consultant costs/\$30,000

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 5d Resolution calling for a hearing to be held August 31 at 10:30 a.m. for the following debatable emergencies:

General Fund Reserves

- Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (1 of 4)/\$300,000
- Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (4 of 4)/\$300,000

Department of Community Development – Dungeness Reservoir

- Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (2 of 4)/\$300,000
- Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (3 of 4)/\$300,000

Treasurer – REET Electronic Technology – Additional funding to migrate Harris Govern Tax Assessment Software from old server to new server/\$2,800

Clerk – Additional Funding for costs relating to resentencing and refunding Legal Financial obligations as a result of the Supreme Court Blake decision/\$75,000

Human Resources – Workers' Compensation Claims – Additional funding to cover the Department of Labor & Industries costs for 2021/\$50,000

Human Resources – Unemployment Compensation – Additional funding to cover unanticipated costs due to fraudulent claims during COVID pandemic/\$20,000

Auditor – Additional funding to expend balance of CTCL COVID response funds received in 2020 and return unused funds to the granting entity/\$23,943

Non Departmental – Opportunity Fund – Additional funding from Opportunity Fund to fund higher portion of Clallam County Economic Development Council's personnel costs/\$230,000

Parks & Facilities - Additional funding for expenses related to COVID-19 for services expenditures incurred in July, 2021 expected to be reimbursed through FEMA/\$9,022

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Vonda French, Port Angeles, commented on the Superior Court Carpet Replacement Project
- Kenneth Reandeau, Port Angeles, commented on Highway 112, thanked all Clallam County Employees for their hard work

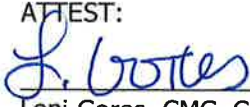
Meeting concluded at 10:40 a.m. and continued to 9 a.m., Monday, August 23.

There are no Zoom chat logs for the week of August 16.

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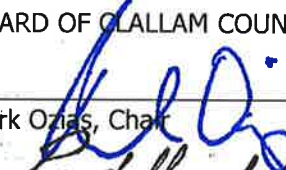
The Board of Commissioners attended a WSAC Virtual Assembly – COVID 19 update, Board of Health Meeting and Emergency Management Meeting during the week of August 9.

PASSED AND ADOPTED this twenty-fourth day of August 2021

ATTEST:

Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded