



AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, August 17, 2021 – 9:00 a.m.

****ATTENTION****

In response to the current Governors order Clallam County is now operating under the Washington Ready Plan. To be in compliance with the Washington Ready Plan and to reduce the spread of COVID the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained
for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must follow current face covering guidelines.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure current masking and social distancing practices are enforced and practiced by all event attendees.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of August 9

Approval of vouchers 

- 1b. Approval of payroll for the period ending July 30

Approval of payroll 

- 1c. Approval of minutes for the week of August 9

Approval of minutes 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with Washington State Department of Commerce – Office of Crime Victims Advocacy Community Services and Housing Division for Victim Witness Assistance Grant Program

Agreement 

- 2b. Agreement amendment 22 with Department of Health for Shellfish Program, Group A water system testing and mosquito trapping testing

Agreement 

- 2c. Land purchase agreement with PCC Farmland Trust dba Washington Farmland Trust to purchase right of way for the Towne Road Dike Relocation Project

Agreement 

BIDS AND AWARDS

- 3a. Notice of call for bids to be received no later than 10 a.m., Tuesday, September 7, 2021 for Carpet Replacement - Superior Court II Courtroom and Hallway Project

Notice of call for bids 

- 3b. Request for proposals to be received no later than 3 p.m., Monday, October 4, 2021 for Behavioral Health Proposals 2022

Request for proposals 

ADMINISTRATION

- 4a. Resolution closing the Treasurer's Office Petty Cash Fund

Resolution 

BUDGET

- 5a. Notice the Preliminary 2022 Clallam County Budget will be available September 7, 2021

Notice 

- 5b. Notice that the following budget revisions will be adopted by Resolution on August 31: Parks & Facilities - Reallocation of funds to pay wages for one Seasonal Ranger hired through Express Personnel for four months/\$13,862

Notice 

- 5c. Notice that the following supplemental appropriations will be adopted by Resolution on August 31:
Non Departmental - Additional funds from FEMA COVID-19 Relief funding projected to be received this year/\$400,000
Sheriff - Jail - Additional funds from Washington State Department of Ecology Solid Waste Management Community Litter Cleanup Program for cleanup crew supervisor and tool costs/\$31,000
Sheriff - Nine-One-One Enhanced - Additional funding from reimbursement from Washington State Military Department, State E911 Coordination Office for County Coordinator Professional
Development Contracts #E21-010 and #E22-012/\$43,480
Health and Human Services - Environmental Health
• Additional funding from the Department of Health Consolidated Contract #22 for the shellfish program, Group A water system, and mosquito trapping/\$11,000
• Additional funding from Department of Health Consolidated Contract #21 for the BEACH program/\$6,500
Public Works - Flood Control - Additional funding from Washington State Department of Ecology for Stormwater Discharge Phase 1 consultant costs/\$30,000

Notice

- 5d. Resolution calling for a hearing to be held August 31 at 10:30 a.m. for the following debatable emergencies:
General Fund Reserves
• Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (1 of 4)/\$300,000
• Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (4 of 4)/\$300,000
Department of Community Development - Dungeness Reservoir
• Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (2 of 4)/\$300,000
• Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (3 of 4)/\$300,000
Treasurer - REET Electronic Technology - Additional funding to migrate Harris Govern Tax Assessment Software from old server to new server/\$2,800
Clerk - Additional Funding for costs relating to resentencing and refunding Legal Financial obligations as a result of the Supreme Court Blake decision/\$75,000
Human Resources - Workers' Compensation Claims - Additional funding to cover the Department of Labor & Industries costs for 2021/\$50,000
Human Resources - Unemployment Compensation - Additional funding to cover unanticipated costs due to fraudulent claims during COVID pandemic/\$20,000
Auditor - Additional funding to expend balance of CTCL COVID response funds received in 2020 and return unused funds to the granting entity/\$23,943
Non Departmental - Opportunity Fund - Additional funding from Opportunity Fund to fund higher portion of Clallam County Economic Development Council's personnel costs/\$230,000
Parks & Facilities - Additional funding for expenses related to COVID-19 for services expenditures incurred in July, 2021 expected to be reimbursed through FEMA/\$9,022

Resolution

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners August 16 - 20:

Monday, August 16:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual COVID Update

Tuesday, August 17:

10:00 a.m. Board Meeting

1:30 p.m. Board of Health

Friday, August 20:

10:00 a.m. Emergency Management Meeting

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
8/17/24

Date of report: August 11, 2021

General	\$151,325.85
Other	\$329,905.12
Total	\$481,230.97

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS 14 DAY OF APRIL 2021.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

Aug. 9 - 13, 2021

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	1,858.67			
00100.221	Auditor	40,760.83			
19914.291	BOCC - Veterans Relief		2,700.00		
00100.331-334	Dept. of Community Develop't (DCD)	921.20			
30301.331	DCD - Lower Dungeness Floodplain		15,631.54		
00100.881	District Court II	3,153.50			
11301.511	Health & Human Services (HHS)		15,637.40		
00100.511	HHS - Environmental Health	1,368.00			
11323.511	HHS - Chem Dep/Mental Hlth		51,953.65		
11324.511	HHS - Affordable Housing		689.16		
11331.511	HHS - Developmental Disabilities		36,161.20		
00100.461	Human Resources (HR)	229.63			
50401.461	HR - Risk Management		1,616.06		
00100.411	Information Technology (IT)	8,845.54			
30701.411	IT - Capital Projects		4,713.55		
00100.851	Juvenile Services	7,046.61			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		734.39		
00100.911/912	Parks Fair Facilities (PFF)	18,610.43			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		2,074.98		
30501.911	PFF - Capital Projects		197.15		
00100.841-843	Prosecuting Attorney	8,314.85			
	Public Works (PW)				
10101.611	PW - Roads		141,751.57		
41401.611	PW - Clallam/Seki Sewer		2,225.43		
42401.611	PW - Carlsborg Sewer		8,286.09		
43401.611	PW - Bullman Beach Water System		261.28		
50301.611	PW - ER&R (Equip't Rental & Revolving)		44,284.04		
00100.811-815	Sheriff	24,968.89			
00100.816	Sheriff - Jail Medical	34,169.51			
11065.811	Sheriff - OPSCAN Operations		502.47		
11080.811	Sheriff - Inmate Commissary		70.00		6.16
00100.861	Superior Court	10.28			
00100.891	Superior Court Clerk	589.64			
00100.231	Treasurer	227.22			
12201.231	Treasurer - O&M (Operation & Maintenance)		409.00		
00100.931	WSU Extension	251.05			
Total		151,325.85	329,898.96	-	6.16

Report Reconciliation		Totals			
Total	481,224.81	General Fund	151,325.85		
Final Check Lists	481,224.81	Other	329,905.12		
Difference	-	Total	481,230.97	Use Tax	6.16

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
8/5/2021	SWANSONS SERVICES CORP.	1474985	ewaknitz	70.00	6.16	70.00
Totals:				70.00	6.16	70.00

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001641	VERIZON WIRELESS	9884778484	8/5/2021	DATA FOR MOBILE APPRAISA	240.06	240.06
8/17/2021	0020849	U S BANK	USB 8-5-21	8/5/2021	FEE FOR PROCTORED EXAM	1,535.90	1,535.90
8/17/2021	0021386	STAPLES ADVANTAGE	8063006430	8/5/2021	COPY PAPER	82.71	82.71
Sub total for U S BANK:							1,858.67

0.00
481,224.81*
2,700.00+
251.05+
636.22+
10.28+
589.64+
34,169.51+
25,541.36+
10,772.80+
44,284.04+
135,252.57+
8,314.85+
19,398.91+
734.39+
7,046.61+
18,006.83+
1,845.69+
7,982.65+
101,361.67+
3,153.50+
16,552.74+
40,760.83+
1,858.67+
0.00

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084396	7/30/2021	CONTRACT COPIER 10785-09	79.10	
			1084398	7/30/2021	CONTRACT COPIER 11455-02	30.67	
			1084397	7/30/2021	CONTRACT COPIER 10931-08	9.92	119.69
8/17/2021	0001641	VERIZON WIRELESS	9884859433	7/24/2021	MIFI	40.03	40.03
8/17/2021	0019068	K & H PRINTERS INC	61047	7/30/2021	PRINTING AND BINDING 2021	32,347.68	32,347.68
8/17/2021	0028699	SOUND PUBLISHING INC	2593862	7/18/2021	LVP PRINTING FOR 8-3-2021	7,729.31	7,729.31
8/17/2021	0042751	COCHNAUER, AME	Cochnauer 8-2-2	8/2/2021	WEST END DROP BOX PICK U	103.82	
			Cochnauer 7-30-	7/30/2021	EAST END DROP BOX PICK L	18.14	
			Cochnauer 8-3-2	8/3/2021	EAST END DROP BOX PICK L	18.14	140.10
8/17/2021	0043251	ROBINSON, CYNTHIA	Robinson 7-28-2	7/28/2021	WEST END DROP BOX PICK I	103.82	
			Robinson 7-29-2	7/29/2021	EAST END DROP BOX PICK L	18.14	121.96
8/17/2021	0044251	FANE, ALEX	Fane 8-4-2021	8/4/2021	WEST END DROP BOX PICK I	103.82	
			Fane 8-2-21	8/2/2021	EAST END DROP BOX PICK L	18.14	121.96
8/17/2021	0044625	DARLING, DELORES	Darling 7-30-21	7/30/2021	WEST END DROP BOX PICK I	103.82	
			Darling 7-28-21	7/28/2021	EAST END DROP BOX PICK L	18.14	
			Darling 8-4-21	8/4/2021	EAST END DROP BOX PICK L	18.14	140.10
Sub total for U S BANK:							40,760.83

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Final Check List
CLALLAM COUNTY

DCD Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000799	JAMESTOWN SKLALLAM TRIE	2132-6	7/27/2021	G146 TASK 6 PROFESSIONAL	15,631.54	15,631.54
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1083600	7/13/2021	G145 TASK 1 OFFICE FURNIT	356.86	
			1084405	7/30/2021	#8631 JULY 2021	247.22	
			1084408	7/30/2021	#10293 JULY 2021	110.04	
			1084407	7/31/2021	#10336 JULY 2021	66.97	
			1084406	7/31/2021	#10051 PROFESSIONAL SER\	17.41	798.50
8/17/2021	0001540	SWAIN'S GENERAL STORE IN	288689	7/2/2021	ADMIN OPERATING SUPPLIE	7.52	7.52
8/17/2021	0001641	VERIZON WIRELESS	9884685843	7/22/2021	INSPECTOR JULY 2021	26.58	
			9884685844	7/22/2021	LRP JULY 2021	22.27	48.85
8/17/2021	0020849	U S BANK	GRAINGER 7-8-	7/8/2021	BD OPERATING SUPPLY	53.33	53.33
8/17/2021	0021923	FIRST RACE CAR WASH	JULY 2021	7/31/2021	BD PROFESSIONAL SERVICE	13.00	13.00
Sub total for U S BANK:							16,552.74

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Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1083684	8/3/2021	OFFICE FURNITURE	3,016.30	3,016.30
8/17/2021	0001641	VERIZON WIRELESS	9884859432	8/3/2021	PROBATION CELL PHONE JU	54.32	54.32
8/17/2021	0002298	JOHN D BLACK, PLLC	22299	8/3/2021	CONFLICT COUNSEL MCGEE	70.00	70.00
8/17/2021	0003410	LEMAY MOBILE SHREDDING	4710831	8/3/2021	JULY SHRED BIN TIP	12.88	12.88
Sub total for U S BANK:							3,153.50

Final Check List
CLALLAM COUNTY

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000360	CLALLAM COUNTY ER&R	2021.188E	7/22/2021	OSS-MONTHLY VEHICLE REN	1,368.00	1,368.00
8/17/2021	0022148	CENTURYLINK BUSINESS SE	235206953	7/24/2021	HOPS- FORKS 800 LINE	8.29	8.29
8/17/2021	0000546	EXPRESS SERVICES, INC	25756482	7/21/2021	HOPS-PUBLIC HEALTH ASSIS	998.87	998.87
8/17/2021	0000593	FORKS, CITY OF	080121-3801.0	8/1/2021	HOPS-FORKS OFFICE WATER	64.44	64.44
8/17/2021	0003418	LAUREL BLACK DESIGN, INC.	11976	8/2/2021	HOPS-COVID COMMUNICATI	625.00	625.00
8/17/2021	0042813	LAW, LISA	072921-MILEAG	7/29/2021	HOPS-BUSINESS MILEAGE 7/	133.17	133.17
8/17/2021	0006483	LOWER ELWHA HOUSING AU	080321	8/3/2021	HOPS-RENTAL ASSISTANCE	297.00	297.00
8/17/2021	0000984	MERCK SHARP & DOHME CO	7015492339	8/4/2021	HOPS-PH VACCINE	1,424.74	1,424.74
8/17/2021	0040427	NORPOINT GROUP LLC	1195 NPG	8/1/2021	HOPS-SDC SECURITY SERVI	4,690.00	4,690.00
8/17/2021	0014683	PROPERTIES BY LANDMARK	080321	8/3/2021	HOPS-RENTAL ASSISTANCE	600.00	600.00
8/17/2021	0001300	PUBLIC UTILITY DISTRICT	072621-20704	8/3/2021	HOPS-FORKS OFFICE ELECT	83.94	83.94
8/17/2021	0001508	STERICYCLE, INC	3005638223	8/4/2021	HOPS-SYRINGE DISPOSAL S	157.54	
			3005633715	7/12/2021	HOPS-SYRINGE DISPOSAL S	131.08	288.62
8/17/2021	0001767	WEST WASTE & RECYCLING	221392	7/31/2021	HOPS-FORKS OFFICE TRASH	38.09	38.09
8/17/2021	0001821	ZENOVIC & ASSOCIATES	19086	7/30/2021	HOPS-SERENITY HOUSE ADI	1,937.50	1,937.50
8/17/2021	0000365	CLALLAM COUNTY SUPERIO	FCCSCA 7-27-21	7/27/2021	CD/MH - DRUG COURT - MAY	33,639.28	33,639.28
8/17/2021	0030719	REFLECTIONS COUNSELING,	11323-21-RCSG	7/26/2021	CD/MH - CRISIS INTERVENTI	15,175.05	
			11323-21-RCSG	7/26/2021	CD/MH - SUBSTANCE USE DI	3,139.32	18,314.37
8/17/2021	0000591	FORKS ABUSE PROGRAM	11324-19-FAP 6-	7/16/2021	AH - EMERGENCY SHELTER	689.16	689.16
8/17/2021	0000396	CONCERNED CITIZENS	11331-20-CCEC	7/26/2021	DDD-JUNE 2021 ENHANCED	1,777.82	1,777.82
8/17/2021	0025990	NONDEPARTMENTAL, CLALLA	21MB009-1-DDC	7/20/2021	DDD-Q2 POSTAGE	20.88	20.88
8/17/2021	0001685	W.I.S.E	9341	6/30/2021	DDD-TECHNICAL ASSISTANC	34,362.50	34,362.50
Sub total for U S BANK:							101,361.67

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08/10/2021 2:46:44PM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	8/17/2021	0016373	WESTERN CONFERENCE OF,PENJUL21	8/9/2021	TEAMSTERS PENSION TRUS	7,982.65	7,982.65
Sub total for U S BANK:							7,982.65

HR

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	8/17/2021	0001136	OLYMPIC MEDICAL CENTER	97120525927000	8/5/2021 97120525927000	725.75	
				97120539677300	8/5/2021 97120539677300	348.00	
				97120539684300	8/5/2021 97120539684300	250.00	1,323.75
	8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084437	8/5/2021 INVOICE 1084437	229.63	
				1084436	8/5/2021 INVOICE 1084436	55.10	284.73
	8/17/2021	0001641	VERIZON WIRELESS	9884778483	8/5/2021 INVOICE 9884778483	50.21	50.21
	8/17/2021	0001734	WA ST PATROL	122000184	8/5/2021 INVOICE L22000184	187.00	187.00
Sub total for U S BANK:							1,845.69

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000084	ANGELES COMMUNICATIONS	33774	8/3/2021	COV: SUPC20210614 - RELO	172.06	172.06
8/17/2021	0000268	WAVE BUSINESS	103951201-0008	8/3/2021	CPI COMBINED FIBER	6,376.18	6,376.18
8/17/2021	0000674	GOVCONNECTION, INC.	71569747	8/3/2021	IT20210713 -CISCO NETWORK	2,716.90	
			71569622	8/3/2021	IT20210707 - IT MONITORS F	1,164.71	
			71547334	8/3/2021	IT20210707 - MONITORS	831.94	4,713.55
8/17/2021	0001156	OLYPEN INC	210725-0029	8/3/2021	CLALLAM DIA	80.00	80.00
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084013	8/3/2021	HHS20210615A - COPIER PUE	4,447.74	4,447.74
8/17/2021	0001641	VERIZON WIRELESS	9884859430	8/3/2021	IT DATA PLANS & CELL PHON	794.19	794.19
8/17/2021	0004211	CENTURYLINK	206T222202-08C	8/3/2021	COURTHOUSE T-1 (#2)	490.14	
			206T313736-08C	8/3/2021	COURTHOUSE T-1	490.14	
			206T211472-08C	8/3/2021	FORKS T-1	233.16	
			206T414008-08C	8/3/2021	SHERIFF COURTOUSE LINE	56.84	
			206T413216-08C	8/3/2021	JUVIE COURT	41.17	
			206T415684-08C	8/3/2021	ALARMS	4.38	1,315.83
8/17/2021	0023718	AT&T	3604574863LD-(	8/3/2021	JUVIE FAX (3) LONG DIST	72.51	
			03060240160011	8/3/2021	WEST-END TOLL FREE LINE	24.97	97.48
8/17/2021	0043864	ZOOM VIDEO COMMUNICATIO	INV99057492	8/3/2021	COV: JUVI20210309 - JUVI ZC	9.80	9.80
Sub total for U S BANK:							18,006.83

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001113	OFFICE DEPOT, INC	184537098001	7/27/2021	DET SUPPLIES	66.25	
			184536912001	7/26/2021	OFFICE SUPPLIES	64.52	130.77
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084636	7/30/2021	EQUIP-REPAIR/MAINT	157.11	
			1084637	7/30/2021	EQUIP-REPAIR/MAINT	94.29	
			1084635	7/30/2021	EQUIP-REPAIR/MAINT	34.17	
			1084639	7/30/2021	EQUIP-REPAIR/MAINT	7.03	
			1084638	7/30/2021	EQUIP-REPAIR/MAINT	3.38	295.98
8/17/2021	0001262	PORT OF PORT ANGELES	172398	8/1/2021	BUILDING/OFFICE RENTAL-L	2,572.86	2,572.86
8/17/2021	0001273	PREVENTION WORKS	80221PW	8/2/2021	REGISTRATION	400.00	400.00
8/17/2021	0001509	CORDANT HEALTH SOLUTION	TC-1645007312	7/31/2021	PRO SVCS-DIV	186.95	186.95
8/17/2021	0017787	DAIRY FRESH FARMS INC	8082120915	7/28/2021	PRO SVCS-DIV	115.38	
			8082121606	8/4/2021	DET FOOD	39.89	155.27
8/17/2021	0022041	THOMAS SHERRY, M.S.	4362	7/31/2021	PRO SVCS-SSODA	300.00	
			4359	7/31/2021	PRO SVCS-SSODA	200.00	
			4363	7/31/2021	PRO SVCS-SSODA	200.00	
			4360	7/31/2021	PRO SVCS-SSODA	200.00	
			4361	7/31/2021	PRO SVCS-SSODA	200.00	1,100.00
8/17/2021	0037194	SENSIBA, VICKI	72321VS	7/23/2021	REGISTRATION	54.67	54.67
8/17/2021	0041147	AMERIGAS PROPANE LP	3124916407	7/28/2021	UTILITIES	1,930.88	1,930.88
8/17/2021	0041605	HOME DEPOT PRO	630418796	7/22/2021	DET SUPPLIES-CR	219.23	219.23
Sub total for U S BANK:							7,046.61

Nox Weeds

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000677	GRAINGER INC	1420108083	8/3/2021	QUICK COUPLING KEY, WAT	23.16	23.16
8/17/2021	0000679	GRANT, FRED	Grant2021 4-27	8/3/2021	BOARD MEETING	21.06	21.06
8/17/2021	0001641	VERIZON WIRELESS	9884137924	8/3/2021	GEN=1.22, FS=1.22	2.44	2.44
8/17/2021	0009870	ADOLPHSEN, ERIC	Adolphsen2021	8/3/2021	BOARD MEETINGS	26.43	26.43
8/17/2021	0025990	NONDEPARTMENTAL, CLALLA	21MB010	8/3/2021	2ND QUARTER POSTAGE	3.06	3.06
8/17/2021	0026655	PAUL, BRUCE	Paul2021 7-27	8/3/2021	BOARD MEETING	58.24	58.24
8/17/2021	0040378	MIKE Z'S GUIDE SERVICE	Zavadlov2021 7	8/3/2021	GUIDE SERVICE SOLDUCRIV	600.00	600.00
Sub total for U S BANK:							734.39

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000091	ANGELES MILLWORKS & LUM	293596	8/5/2021	CDJ DECKING MATERIAL	406.27	406.27
8/17/2021	0000427	CRESCENT WATER ASSOCIA	507 6/21	8/5/2021	SC JUNE WATER	1,420.96	
			507 7/21	8/5/2021	SC JULY WATER	1,073.90	2,494.86
8/17/2021	0000427	CRESCENT WATER ASSOCIA	459 6/21	8/5/2021	FWB JUNE WATER	50.00	
			459 7/21	8/5/2021	FWB JULY WATER	50.00	100.00
8/17/2021	0000546	EXPRESS SERVICES, INC	25781257	8/5/2021	CH SC COVID EVENING CUS	3,554.88	
			25756472	8/5/2021	CH SC COVID, EVENING CUS	2,702.88	6,257.76
8/17/2021	0000677	GRAINGER INC	9950549486	8/5/2021	CH FUSE CLASS FOR HCH B	434.33	
			9009153827	8/5/2021	2112UP CH EXTERIOR SIGNS	197.15	
			9973452973	8/5/2021	CH VOLTAGE DET, MULTIBIT	65.37	
			9005110458	8/5/2021	CH CABLE TIES BATTERIES	34.65	
			9965226344	8/5/2021	CH DISPOSAL AND DRAIN CL	19.16	750.66
8/17/2021	0000699	HAASE WOODWORKS, INC.	1455	8/5/2021	FG CABINETS	1,764.74	1,764.74
8/17/2021	0001074	NEW PIG CORP	4942444-00	8/5/2021	1906CH FRAMELESS STORM	840.84	840.84
8/17/2021	0001198	PART WORKS INC, THE	inv69921	8/5/2021	1906CH HOSE DELUXE ROTA	856.40	
			inv69502	8/5/2021	JUV VACUUM BREAKER REP	97.82	954.22
8/17/2021	0001252	PORT ANGELES, CITY OF	60387-154442 7,	8/5/2021	FG JULY UTIL	448.21	
			60387-153004 7,	8/5/2021	FG JULY UTIL	385.00	
			60387-152668 7,	8/5/2021	FG JULY UTIL	382.49	
			60387-153008 7,	8/5/2021	FG JULY UTIL	382.28	
			60387-153006 7,	8/5/2021	FG JULY UTIL	362.12	
			60387-154714 7,	8/5/2021	FG JULY UTIL	246.60	
			60327-152976 7,	8/5/2021	CIB JULY UTIL	216.83	
			60387-152998 7,	8/5/2021	FG JULY UTIL	149.64	
			60387-154282 7,	8/5/2021	FG JULY UTIL	125.57	
			60387-159546 7,	8/5/2021	FG JULY UTIL	76.06	
			60387-153000 7,	8/5/2021	FG JULY UTIL	34.43	
			60387-154634 7,	8/5/2021	FG JULY UTIL	33.99	
			60387-158232 7,	8/5/2021	FG JULY UTIL	31.90	2,875.12

Bank : apbank U S BANK			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	8/17/2021	0001300	PUBLIC UTILITY DISTRICT	75463 7/21	8/5/2021	SC JULY ELECT	781.09	
				13572 7/21	8/5/2021	SC JULY ELECT	402.31	
				13575 7/21	8/5/2021	SC JULY ELECT	224.10	
				22650 7/21	8/5/2021	CB JULY ELECT & WATER	219.37	
				13573 7/21	8/5/2021	SC JULY ELECT	152.67	
				57419 7/21	8/5/2021	DL JULY ELECT	91.80	
				13424 7/21	8/5/2021	FWB JULY ELECT	55.82	
				13571 7/21	8/5/2021	SC JULY UNMETERED LIGHT	19.41	
				126922 7/21	8/5/2021	LKPLSNT JULY UNMETERED	13.78	
				54219 7/21	8/5/2021	W LKPLSNT JULY UNMETERED	13.78	1,974.13
	8/17/2021	0001540	SWAIN'S GENERAL STORE IN	995438	8/5/2021	M (2) UNIFORM PANT DAVID E	86.76	
				289837	8/5/2021	CH GREASE & GUN, DEX CO	78.90	
				289782	8/5/2021	CH KEYS FOR PAPER TOWEL	22.65	188.31
	8/17/2021	0001576	THURMAN SUPPLY	765769	8/5/2021	FG DUCTLESS RANGE HOOD	61.07	
				765777	8/5/2021	JAIL 16-14 BLUE FEMALE 1/4	20.45	81.52
	8/17/2021	0001641	VERIZON WIRELESS	9884778481	8/5/2021	JUV CH ADM FG SMARTPHONE	301.26	301.26
	8/17/2021	0001641	VERIZON WIRELESS	9885032280	8/5/2021	CH CUSTODIAN CELLPHONE	31.48	31.48
	8/17/2021	0001769	WESTERN DETENTION PROD	20212018	8/5/2021	2008FAC JAIL LOCKS	377.74	377.74
Sub total for U S BANK:							19,398.91	

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Final Check List
CLALLAM COUNTY

Prosecutor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001113	OFFICE DEPOT, INC	181621150001	8/5/2021	OFFICE SUPPLIES	130.57	
			181646048001	8/5/2021	OFFICE SUPPLIES	5.71	136.28
8/17/2021	0001136	OLYMPIC MEDICAL CENTER	9712045539030	8/5/2021	CORONER	225.00	225.00
8/17/2021	0001641	VERIZON WIRELESS	9884778482	8/5/2021	CORONER CELL PHONES	953.57	953.57
8/17/2021	0045620	KITSAP CO PROSECUTING ATAPPELLATE202		8/5/2021	APPELLATE SERVICES	7,000.00	7,000.00
Sub total for U S BANK:							8,314.85

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08/11/2021 8:48AM

Check History Listing
CLALLAM COUNTY

Public Works - Roads

Page: 1

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
	08/10/2021	0000039 ALBINA FUEL			0286868-IN	07/26/2021	19,639.23	
					0286618-IN	07/22/2021	19,626.54	
					0287008-IN	07/28/2021	19,336.26	
					0286628-IN	07/22/2021	19,259.25	
					0287020-IN	07/28/2021	18,076.88	
					0286762-IN	07/25/2021	4,827.26	
					0286789-DM	07/25/2021	380.80	
					0286788-DM	07/25/2021	299.21	
					0286737-DM	07/25/2021	217.60	101,663.03
	08/10/2021	0000091 ANGELES MILLWORKS &			293540	08/03/2021	35.89	35.89
	08/10/2021	0017663 ARAMARK UNIFORM SVI			512000109608	07/29/2021	16.27	
					512000109665	07/29/2021	16.27	32.54
	08/10/2021	0000352 INFORMATION TECHNOI			604	07/29/2021	13,749.98	13,749.98
	08/10/2021	0000360 CLALLAM COUNTY ER&F			2021.199E	08/05/2021	20.00	20.00
	08/10/2021	0000594 TRUE VALUE DECKER C			659540	07/26/2021	31.45	
					657305	07/14/2021	28.19	
					657227	07/13/2021	27.02	86.66
	08/10/2021	0000546 EXPRESS SERVICES, INI			25781256-10101	07/27/2021	8,141.06	8,141.06
	08/10/2021	0000709 HARBOR SAW & SUPPLY			663168	07/14/2021	99.86	99.86
	08/10/2021	0000377 PACWEST MACHINERY I			20348655	07/30/2021	5,548.80	5,548.80
	08/10/2021	0001540 SWAIN'S GENERAL STOI			289490	07/26/2021	48.86	48.86
	08/10/2021	0001551 TACOMA SCREW PRODL			140012019-01 R	07/29/2021	1,126.09	1,126.09
	08/10/2021	0001641 VERIZON WIRELESS			9884685842-R	07/22/2021	360.43	360.43
	08/10/2021	0001721 CASHIER WA ST DEPT C			ATB10719108	07/19/2021	3,759.47	3,759.47
	08/10/2021	0016373 TEAMSTERS PENSION T			07/21TEAMPENEXP	07/31/2021	579.90	579.90

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08/11/2021 8:48AM

Check History Listing
CLALLAM COUNTY

Page: 2

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
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apbank Total: 135,252.57

14 checks in this report

Total Checks: 135,252.57

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000043	ALDERSON AUTO BODY, INC	11694	8/2/2021	Repair and refinish - PA 22	1,572.68	1,572.68
8/17/2021	0000524	ENVIRO-CLEAN EQUIPMENT,	21-55245	7/23/2021	Belt, W/3" C-Clean 18" Cntr - P,	3,193.80	3,193.80
8/17/2021	0000546	EXPRESS SERVICES, INC	25781256-50301	7/27/2021	Personnel services - PA ER&R	1,286.09	1,286.09
8/17/2021	0000599	FORKS OUTFITTERS	19JUL2021	7/19/2021	Battery pk Lith M18 - LC 20-SM	86.79	
			21JUL2021	7/21/2021	Natural rodent repel - LC	20.60	107.39
8/17/2021	0000810	JERRYS SMALL ENGINES	50258	7/26/2021	Flat pulley - LC SCP11	21.65	21.65
8/17/2021	0000848	PAPE KENWORTH NORTHWE	10744649	7/26/2021	Inj, Celect 94, & 94N1 - PA 243	1,116.51	
			10744974	7/27/2021	Gaskets, Eng Break, Rocker L -	51.81	1,168.32
8/17/2021	0000897	LAWSON PRODUCTS INC	9308642084	7/22/2021	Top Lock Nut Class 10 Zinc - P/	29.83	29.83
8/17/2021	0001036	MURREYS OLYMPIC DISPOS	A6717649	8/1/2021	Garbage service - SQ	192.08	192.08
8/17/2021	0001126	OLYMPIC REGION CLEAN AIR	23525	8/2/2021	ORCAA registration fee - CB 20	272.00	
			23526	8/2/2021	ORCAA registration fee - CH 20	272.00	
			23527	8/2/2021	ORCAA registration fee - PA 20	272.00	
			23528	8/2/2021	ORCAA registration fee - LC 20	272.00	
			23924	8/2/2021	ORCAA registration fee - SQ 20	272.00	1,360.00
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084460	7/30/2021	Billable copies - Engineering 62	211.35	
			1084461	7/30/2021	Billable copies - Admin. 6553	177.37	
			1084462	7/30/2021	Billable copies - PA Shop	15.60	404.32
8/17/2021	0001187	PAPE MACHINERY INC	12857268	7/24/2021	Weldment, cyl., bushings, nuts...-	12,247.46	12,247.46
8/17/2021	0001255	PRICE FORD LINCOLN MERCI	671103/1	8/2/2021	A/C service & repair - PA S346	387.85	
			671001/1	7/29/2021	Shifting & fluid leak problems - l	167.50	555.35
8/17/2021	0001426	SEQUIM, CITY OF	1295.0/0801202	8/1/2021	Utility charges (water & sewer) -	201.18	201.18
8/17/2021	0001641	VERIZON WIRELESS	9884685842 E	7/22/2021	PA Sign Shop Laptop line - PA	80.02	80.02
8/17/2021	0001762	WEST END MOTORS INC	1064	7/22/2021	Flat repair - LC 178	21.70	21.70
8/17/2021	0001767	WEST WASTE & RECYCLING	223626	7/31/2021	Sanican - CB	120.00	
			221308	7/31/2021	Garbage collection - LC	72.00	
			221309	7/31/2021	Garbage collection - CB	36.00	228.00

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0001781	WHITEHEADS AUTO PARTS	IN200731	7/14/2021	5W20 quarts - LC 178	88.80	
			200828	7/15/2021	Super clean degreaser - LC	70.24	
			199340 CORR	6/30/2021	CORR: Bulk Oil, Quarts 5W20 -	44.40	
			201391	7/20/2021	Oil filters - LC Stores	40.28	
			200709	7/14/2021	Wiper blades 22 - LC 155	30.36	
			200664	7/13/2021	Air filter - LC 415	30.00	
			200637	7/13/2021	RTU Ext Life Gal - LC 415	15.17	
			201271	7/19/2021	Steel scratch brush, brush kit -	7.93	
			201449	7/21/2021	Spark plug - LC 2114	2.70	
			199340-CR	6/30/2021	CR: Quarts 5W20 - LC 147	-44.40	285.48
8/17/2021	0006886	SYSTEMS FOR PUBLIC SAFE	140189	7/30/2021	Liberty II I/O board - PA S335	426.15	426.15
8/17/2021	0017663	ARAMARK UNIFORM SVCS	IN512000104610	7/22/2021	Laundry services - LC	16.28	
			512000109610	7/29/2021	Laundry services - LC	16.28	32.56
8/17/2021	0022435	RACE STREET AUTO PARTS	546350	7/27/2021	Gripper kit,core deps, br.drums	1,472.18	1,472.18
8/17/2021	0029108	WA ST DEPT OF LICENSING	0014086D 21 Q2	7/29/2021	2021 Dyed Diesel Tax Q2 S301	21.11	21.11
8/17/2021	0030295	WESTERN PETERBILT INC	023P21873	7/27/2021	Filter - PA 417	90.66	
			023P21876	7/27/2021	Filter, fuel spin-on - PA 417	81.61	172.27
8/17/2021	0040272	MATT'S TOOLS USA LLC	119629	8/3/2021	Stylus Pro USB w/120V AC - PA	86.76	86.76
8/17/2021	0043469	PETROCARD	150807-IN	7/26/2021	Unleaded fuel purchase - CH	11,849.67	
			419774-IN	7/26/2021	Unleaded fuel purchase - PA	3,703.02	
			193592-IN	7/23/2021	Bulk oils - SQ Hyd.,15W40,5W	3,153.26	
			193755	8/2/2021	Antifreeze - PA Stores	411.71	19,117.66
Sub total for U S BANK:							44,284.04

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Final Check List
CLALLAM COUNTY

Public Works

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000546	EXPRESS SERVICES, INC	25781256-41401	7/27/2021	07/19/21~07/25/21 WWTP	508.91	508.91
8/17/2021	0001300	PUBLIC UTILITY DISTRICT	23193-072821	7/28/2021	06/21/21~07/23/21 HWY 112	245.52	245.52
8/17/2021	0001767	WEST WASTE & RECYCLING	0000221317	7/31/2021	07/21 WWTP GARBAGE SER\	36.00	36.00
8/17/2021	0020614	WOOD HAWK, INC	1920	7/28/2021	SEPTIC WASTE TRANSPORT	1,435.00	1,435.00
8/17/2021	0001300	PUBLIC UTILITY DISTRICT	119586-072621	7/26/2021	06/18/21~07/21/21 1453 W WA	66.38	66.38
8/17/2021	0001426	SEQUIM, CITY OF	4405.0.0721 US	7/31/2021	07/21 USAGE	6,074.67	
			4405.0.0721 BS	7/31/2021	07/21 BASE	2,045.00	8,119.67
8/17/2021	0001641	VERIZON WIRELESS	9884803899	7/23/2021	07/21 MACHINE TO MACHINE	100.04	100.04
8/17/2021	0000546	EXPRESS SERVICES, INC	25781256-43401	7/27/2021	07/19/21~07/25/21 BBWA	261.28	261.28
Sub total for U S BANK:							10,772.80

Final Check List
CLALLAM COUNTY

Sheriff

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000546	EXPRESS SERVICES, INC	25781262	7/27/2021	CALL CENTER REP	894.00	
			25756477	7/21/2021	CALL CENTER REP	894.00	1,788.00
8/17/2021	0000608	FRANZ FAMILY BAKERIES	117101000483	7/29/2021	FOOD FOR KITCHEN	194.34	
			117101000467	7/26/2021	FOOD FOR KITCHEN	170.80	
			117101000433	7/19/2021	FOOD FOR KITCHEN	152.60	
			117101000399	7/12/2021	FOOD FOR KITCHEN	150.15	
			117101000448	7/22/2021	FOOD FOR KITCHEN	147.94	
			117101000415	7/15/2021	FOOD FOR KITCHEN	144.52	
			117101000354	7/1/2021	FOOD FOR KITCHEN	124.00	
			117101000371	7/6/2021	FOOD FOR KITCHEN	116.25	
			117101000387	7/9/2021	FOOD FOR KITCHEN	93.00	1,293.60
8/17/2021	0000628	GALLS LLC	018873845	7/21/2021	VESTS - SWANSON, BRYANT	4,347.64	4,347.64
8/17/2021	0001165	ORKIN PEST CONTROL INC	214585619	8/5/2021	PEST CONTROL	132.37	132.37
8/17/2021	0001300	PUBLIC UTILITY DISTRICT	115366 Aug 202	7/26/2021	UTILITIES EDWARDS RD	209.85	209.85
8/17/2021	0001543	SWANSONS SERVICES CORP	1474985	7/22/2021	INDIGENT PAKS	70.00	70.00
8/17/2021	0001547	SYSCO FOOD SERVICES OF	355734418	7/21/2021	FOOD & SUPPLIES FOR KITC	1,452.91	
			355707506	7/7/2021	FOOD & SUPPLIES FOR KITC	1,160.80	
			355748748	7/28/2021	FOOD & SUPPLIES FOR KITC	578.55	
			355719479	7/14/2021	FOOD & SUPPLIES FOR KITC	236.54	
			355710748	7/9/2021	CREDIT FOR RETURNED KIT	-16.03	3,412.77
8/17/2021	0001641	VERIZON WIRELESS	9884778480	8/3/2021	CELL PHONE SERVICE	672.34	672.34
8/17/2021	0001677	WA ASSOC OF SHERIFFS & P	INV029941	7/29/2021	ACCREDITATION APPLICATIC	2,606.00	2,606.00
8/17/2021	0001767	WEST WASTE & RECYCLING	0000221479	7/31/2021	TRASH SERVICE	72.00	72.00
8/17/2021	0003461	BENEDICT, WILLIAM	7.15.21	8/5/2021	MILEAGE	251.44	251.44
8/17/2021	0004211	CENTURYLINK	206-T30-9144 Ai	7/23/2021	DATA CONNECTION 7.23.21-8	340.52	
			206-T31-9138 Ai	7/23/2021	DATA CONNECTION 7.23.21-8	55.17	395.69
8/17/2021	0028925	JONES & BARTLETT LEARNIN	318461	7/28/2021	NIMS FIELD GUIDES	3,798.20	3,798.20
8/17/2021	0037042	OFFICE DEPOT	182399465001	7/26/2021	EMD SUPPLIES	526.48	
			185351046001	7/27/2021	OFFICE SUPPLIES	49.67	576.15
8/17/2021	0041605	HOME DEPOT PRO	631532967	7/28/2021	JAIL SUPPLIES	324.47	
			631532975	7/28/2021	JAIL SUPPLIES	324.47	
			629566134	7/19/2021	CLEANING SUPPLIES	111.76	
			631335486	7/28/2021	JAIL SUPPLIES	14.84	775.54
8/17/2021	0041993	MORGAN, NELSON	7.11.21	7/11/2021	TRAVEL- MORGAN	394.79	394.79

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	8/17/2021	0042636	HARBOR FOODSERVICE				
			322852	7/26/2021	FOOD FOR KITCHEN	1,818.27	
			316813	7/12/2021	FOOD, JAIL & KITCHEN SUPP	1,660.34	
			319838	7/19/2021	FOOD FOR KITCHEN	883.25	
			313862	7/5/2021	FOOD FOR KITCHEN	383.12	4,744.98
					Sub total for U S BANK:		25,541.36

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000815	JIM'S PHARMACY	JIMS 8.5.21	7/27/2021	INMATE MEDICINE	99.01	99.01
8/17/2021	0001136	OLYMPIC MEDICAL CENTER	OMC 8.5.21	8/5/2021	INMATE MEDICAL	2,512.05	2,512.05
8/17/2021	0004826	OLYMPIC MEDICAL PHYSICIAN	71227327130	8/5/2021	INMATE MEDICAL	41.00	41.00
8/17/2021	0017535	COST LESS SENIOR SERVICE	18765 July 2021	7/1/2021	INMATE MEDICINE	3,956.10	3,956.10
8/17/2021	0024978	CORRECTIONAL HEALTHCARE	INV0083663	8/2/2021	NURSING CONTRACT	27,432.70	27,432.70
8/17/2021	0025115	RADIA INC PS	Z874CC2	8/5/2021	INMATE MEDICAL	9.57	9.57
8/17/2021	0041537	MCKESSON MEDICAL-SURGICAL	18352058	7/22/2021	CLINIC SUPPLIES	119.08	119.08
Sub total for U S BANK:							34,169.51

apChkLst
08/11/2021 10:20:11AM

Final Check List
CLALLAM COUNTY

Clerk

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1083510	8/4/2021	JURY PRINTER SERVICE	115.60	
				1084400	8/4/2021	CLERK'S OFFICE CONTRACT	48.08	
				1084399	8/4/2021	CLERK'S OFFICE CONTRACT	37.37	201.05
	8/17/2021	0001674	WACO	21-CONF-005	8/4/2021	WACO CONFERENCE REGIS	365.00	365.00
	8/17/2021	0033199	LEMAY MOBILE SHREDDING	4710843	8/4/2021	CLERK'S OFFICE SHREDDING	23.59	23.59
Sub total for U S BANK:							589.64	

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08/11/2021 11:23:49AM

Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0045617	DEWEY, CATHERINE	DEW1719719	8/5/2021	20-1-00155-05, ST. V. LARRAN	10.28	10.28
Sub total for U S BANK:							10.28

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Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
8/17/2021	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202107	8/5/2021	MONTHLY SUBSCRIPTION FE	115.43	115.43
8/17/2021	0000331	CLALLAM COUNTY AUDITOR	21-132572	8/5/2021	RECORD TREASURER'S DEE	204.50	
			21-132727	8/5/2021	DFL REMOVAL RECORDING 2	204.50	409.00
8/17/2021	0001179	PACIFIC OFFICE EQUIPMENT	1084444	8/5/2021	COPY MACHINE MAINTENAN	111.79	111.79
Sub total for U S BANK:							636.22

Veterans

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	8/4/2021	0005544	PARK MANAGERS LLC	MD6930 8/4/21	8/4/2021 RENT	500.00	500.00
	8/4/2021	0020849	U S BANK	KR4397 8/4/21	V 8/4/2021 FOOD	250.00	
				MD6930 8/4/21	S 8/4/2021 FOOD	150.00	
				NW3421 8/4/21	S 8/4/2021 FUEL	150.00	
				PD1598 8/4/21	V 8/4/2021 FOOD	150.00	
				RM1064 8/4/21	S 8/4/2021 FUEL	150.00	
				SA6243 8/4/21	S 8/4/2021 FOOD	150.00	
				SD3988 8/4/21	V 8/4/2021 FOOD	75.00	
				SD3988 8/4/21	S 8/4/2021 FUEL	75.00	
				HW1004 8/4/21	S 8/4/2021 FUEL	50.00	1,200.00
8/4/2021	0045619	DOUGLAS, LEVI	BG6299 8/4/21	V 8/4/2021 FOOD	150.00		
			MB8950 8/4/21	V 8/4/2021 FOOD	150.00		
			MD5127 8/4/21	V 8/4/2021 FOOD	150.00		
			MG9761 8/4/21	V 8/4/2021 FOOD	150.00		
			SR6243 8/4/21	V 8/4/2021 FOOD	150.00		
			VA5478 8/4/21	V 8/4/2021 FOOD	150.00		
			HW1004 8/4/21	V 8/4/2021 FOOD	100.00		1,000.00
Sub total for U S BANK:							2,700.00

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Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
8/17/2021	0001641	VERIZON WIRELESS	9884778485	8/2/2021	VERIZON MONTHLY EMPLOY	251.05	251.05
Sub total for U S BANK:							251.05



1b
8/17/21

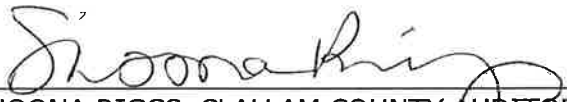
Payroll Ending: 7/30/2021

Gross Earnings:	\$1,604,656.75
Benefits Paid:	\$799,168.31
Total Expenditures:	\$2,403,825.06

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 6th DAY OF August 2021


SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: August 10, 2021					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: July 2021					
General Fund	00100	811,210.23	304,928.77	165	1,116,139.00
Sheriff: Boating Safety/VRF	11003/04	2,342.54	341.63	4	2,684.17
Sheriff: OPNET	11008	5,575.10	2,205.03	2	7,780.13
Sheriff: OPSCAN	11065				0.00
Sheriff: Stonegarden	11068				0.00
Sheriff: Port Security	11069				0.00
HHS	11301	17,563.46	8,217.50	5	25,780.96
HHS-Alcohol/Drug	11321				0.00
HHS-Dev Disabilities	11331	8,395.10	3,810.06	2	12,205.16
Law Library	11401	632.03	55.19	1	687.22
Prosecutor-Local Crime Victim	11701				0.00
Treasurer- O&M	12201				0.00
Treasurer-REET Electronic Tech	12231				0.00
Auditor-Doc Preservation	12401	1,208.61	106.31	1	1,314.92
Noxious Weed Control	13001	6,061.83	2,599.96	1	8,661.79
Dist Court 1 - Probation	13501				0.00
DCD Lwr Dungeness Floodplain	30301	6,919.55	2,869.12	2	9,788.67
Dungeness Reservoir	30401				0.00
HR Risk Management	50401	6,307.98	584.98	5	6,892.96
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		866,216.43	325,718.55		1,191,934.98
SEMI-MONTHLY: 7/16-31/2021					
General Fund	00100	516,806.19	327,533.08	191	844,339.27
Sheriff: Boating Safety	11003				0.00
Sheriff: OPNET	11008				0.00
Sheriff: OPSCAN	11065				0.00
Sheriff: Stonegarden	11068				0.00
Sheriff: Port Security	11069				0.00
HHS	11301	22,542.02	16,349.81	12	38,891.83
HHS-Alcohol/Drug	11321				0.00
HHS-Homeless Task Force	11322	782.18	733.00	1	1,515.18
Chem Depend/Mental Health	11323	782.18	732.96	1	1,515.14
HHS-Dev Disabilities	11331				0.00
Law Library	11401				0.00
HHS-Dev Disabilities	11331				0.00
Prosecutor-Local Crime Victim	11701	2,487.61	1,673.77	1	4,161.38
Treasurer- O&M	12201	1,183.91	932.37	1	2,116.28
Auditor-Doc Preservation	12401	1,972.28	1,558.28	2	3,530.56
Noxious Weed Control	13001	1,585.52	1,506.63	1	3,092.15
Veterans Relief	19914	4,253.76	3,203.46	2	7,457.22
Dist Court 1 - Probation	13501				0.00
DCD Lwr Dungeness Floodplain	30301	562.91	372.85	1	935.76
HR-Risk Management	50401	12,109.72	6,633.61	4	18,743.33
HR-Worker's Compensation	50501	1,577.03	795.08	2	2,372.11
Wellness Benefit/Transit Passes	50601	191.32			191.32
SM TOTALS		566,836.63	362,024.90		928,861.53
ROADS: 6/16-30/2021 TOTALS					
PW - Roads	10101	145,779.08	97,019.82	59	242,798.90
PW - Flood Control	10135	3,468.06	1,888.93	3	5,356.99
Dungeness Reservoir	30401				0.00
PW - Carlsborg Sewer Project	30801				0.00
PW - Solid Waste	40201	227.12	131.50	1	358.62
Clallam Bay/Seki Sewer	41401	9,764.21	4,163.02	10	13,927.23
PW - Carlsborg Sewer M&O	42401	568.12	342.62	4	910.74
ER&R	50301	11,797.10	7,878.97	8	19,676.07
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		171,603.69	111,424.86		283,028.55
TOTALS		\$1,604,656.75	\$799,168.31		\$2,403,825.06

Prepared by:

Angi Klahn, Deputy Auditor

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Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 165

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	607,369.69	17,467.22	v	VACATION	71,322.24	1,887.30
o15s	OVERTIME X 1.5 - SHERIFF DEPT	29,727.95	497.19	fh	FLOATING HOLIDAY	25,028.08	734.75
h	HOLIDAY	23,126.68	640.79	vp	VACATION PAYOFF	17,499.82	511.56
s	SICK	14,139.45	664.63	hazpay	HAZARD PAY	2,582.31	
covid	covid SICK	2,457.36	83.00	accred	ACCREDITATION PAY	2,277.67	
fhp	FLOATING HOLIDAY PAID	1,921.09	52.00	bsba	BS/BA EDUCATION INCENTIVE	1,517.31	
aute	AUTO ALLOWANCE ELECTED	1,360.00		ohjd	OT HOLIDAY - JUV DETENTION	1,253.30	36.00
detpay	DETECTIVE PAY	1,252.70		aaas	AA/AS EDUCATION INCENTIVE	1,238.25	
spr	SICK PAYOFF RETIREMENT 20%	1,107.54	300.88	cu	COMP USED	1,081.62	32.50
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		o15j	OVERTIME x 1.5 - JUV DETENTION	949.65	25.00
oth	OVERTIME X 1.5 - HOURLY	751.95	64.00	phsm	PHONE STIPEND SMART PHONE	560.00	
fl	FUNERAL LEAVE	486.04	13.00	flxu	FLEX TIME USED (NO RUN BAL)	332.23	8.00
swa	SICK - WA PART-TIME	260.77	11.25	asp	SHERIFF ACTING SUPERVISOR PAY	214.17	132.00
wep	WEST END PAY	100.00		oc1	ON CALL SHIFT DAY	90.44	3.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	66.90	34.50	aspj	ACTING SUPERVISOR PAY JUVENILE	57.99	48.00
phns	PHONE STIPEND	40.00		spt	SICK PAYOFF - TERMINATION 10%	17.03	6.55
				Totals:		811,210.23	23,253.12

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	75,867.54	socsec	SOCIAL SECURITY	48,162.67
pers2	PERS 2 RETIREMENT	22,700.51	h457	MASSMUTUAL 457	15,934.65
leoff2	LEOFF 2 RETIREMENT	15,283.29	401a	401A DEFERRED COMPENSATION	15,191.19
medpre	HEALTH INSURANCE PRE TAX	13,937.46	icm457	ICMA DEFERRED COMP	13,555.54
medtx	MEDICARE TAX	11,263.86	psers	PSERS RETIREMENT	6,254.88
pers3	PERS 3 RETIREMENT	3,597.07	udteam	UNION DUES - TEAMSTERS	2,696.50
fmlatx	WA Paid Family & Medical Leave	2,012.82	n457	NATIONWIDE 457	1,893.62
aflpre	AFLAC PRE TAX	1,394.88	ltdshr	LTD - SHERIFF	1,107.89
rth457	ROTH-ICMA DEFERRED COMP	1,000.00	l&i	L&I - SELF INSURED	956.05
udpd	UNION DUES - 1619 D	883.19	gatlaw	GORDON, AYLWORTH & TAMI, PC	824.59
genpre	SUN LIFE PRE TAX	690.68	udcd	UNION DUES - 1619 CD C	582.50
udmp	UNION DUES - 1619 MP	532.98	hr125	HEALTH REIMBURSEMENT	507.00
udps	UNION DUES - 1619 S	482.01	udlc	UNION DUES - 1619 LC	444.75
leofcu	LEOFF RETIREMENT CATCH UP	382.09	aflaft	AFLAC POST TAX	356.75
pers1	PERS 1 RETIREMENT	323.21	n457rt	ROTH-NATIONWIDE 457	300.00
udcs	UNION DUES - 1619 CS	233.00	dc125	DEPENDENT CARE	154.17
uw	UNITED WAY	150.00	colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12	wsatf	1619CD WSATF DUES	60.00

Page: 1

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Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 165

<u>Deduction Code and Description</u>	<u>Amount</u>
shrfcf SHERIFF COFFEE FUND	50.63
garnfe GARNISHMENT FEE	20.00

<u>Deduction Code and Description</u>	<u>Amount</u>
shrfrnd SHERIFF EMPLOYEE FUND	32.93
perscu PERS RETIREMENT CATCH UP	1.16
Totals:	260,055.86

<u>Benefit Code and Description</u>	<u>Amount</u>
medpre HEALTH INSURANCE PRE TAX	139,182.77
pers2 PERS 2 RETIREMENT	36,584.91
401a 401A DEFERRED COMPENSATION	13,817.32
psers PSERS RETIREMENT	9,998.15
leoff2 LEOFF 2 RETIREMENT	9,496.06
fmlatx WA Paid Family & Medical Leave	1,165.58
pers1 PERS 1 RETIREMENT	552.15
leofcu LEOFF RETIREMENT CATCH UP	237.08

<u>Benefit Code and Description</u>	<u>Amount</u>
socsec SOCIAL SECURITY	48,162.67
vebahr HRA VEBA	18,712.84
medtx MEDICARE TAX	11,263.86
l&i L&I - SELF INSURED	9,523.96
pers3 PERS 3 RETIREMENT	5,163.69
unemp UNEMPLOYMENT	723.89
genpre SUN LIFE PRE TAX	345.00
perscu PERS RETIREMENT CATCH UP	-1.16
Totals:	304,928.77

Gross Earnings by Fund:	811,210.23	23,253.12
Total Fund Deductions:	260,055.86	
Fund Net:	551,154.37	

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08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 3

Fund Worked : 11003
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
o15s	OVERTIME X 1.5 - SHERIFF DEPT		2,342.54	38.50					
					Totals:			2,342.54	38.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		249.81		leoff2	LEOFF 2 RETIREMENT		199.82	
socsec	SOCIAL SECURITY		144.07		medtx	MEDICARE TAX		33.69	
h457	MASSMUTUAL 457		33.38		icm457	ICMA DEFERRED COMP		23.81	
ltdshr	LTD - SHERIFF		15.58		udpd	UNION DUES - 1619 D		12.30	
udps	UNION DUES - 1619 S		6.24		fmlatx	WA Paid Family & Medical Leave		5.94	
401a	401A DEFERRED COMPENSATION		5.73		afipre	AFLAC PRE TAX		3.17	
l&i	L&I - SELF INSURED		2.17		shrfcf	SHERIFF COFFEE FUND		0.37	
shrfnd	SHERIFF EMPLOYEE FUND		0.07						
					Totals:			736.15	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		144.07		leoff2	LEOFF 2 RETIREMENT		124.16	
l&i	L&I - SELF INSURED		33.92		medtx	MEDICARE TAX		33.69	
fmlatx	WA Paid Family & Medical Leave		3.44		unemp	UNEMPLOYMENT		2.35	
					Totals:			341.63	
					Gross Earnings by Fund:			2,342.54	38.50
					Total Fund Deductions:			736.15	
					Fund Net:			1,606.39	

Page: 3

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Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 4

Fund Worked : 11008
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,799.51	166.75	s	SICK		495.33	17.25
h	HOLIDAY		229.72	8.00	accred	ACCREDITATION PAY		50.54	
					Totals:			5,575.10	192.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		403.21	socsec	SOCIAL SECURITY		337.81		
pers2	PERS 2 RETIREMENT		324.64	medpre	HEALTH INSURANCE PRE TAX		126.60		
medtx	MEDICARE TAX		79.01	udlc	UNION DUES - 1619 LC		58.25		
fmlatx	WA Paid Family & Medical Leave		14.12	l&i	L&I - SELF INSURED		8.61		
shrfnd	SHERIFF EMPLOYEE FUND		5.00	Totals:			1,357.25		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,225.00	pers2	PERS 2 RETIREMENT		523.20		
socsec	SOCIAL SECURITY		337.81	medtx	MEDICARE TAX		79.01		
l&i	L&I - SELF INSURED		26.26	fmlatx	WA Paid Family & Medical Leave		8.18		
unemp	UNEMPLOYMENT		5.57	Totals:			2,205.03		
				Gross Earnings by Fund:			5,575.10		192.00
				Total Fund Deductions:			1,357.25		
				Fund Net:			4,217.85		

Page: 4

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Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 5

Fund Worked : 11301
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		13,368.34	510.65	v	VACATION		2,071.23	82.50
fh	FLOATING HOLIDAY		976.43	38.40	h	HOLIDAY		684.40	27.20
s	SICK		436.55	16.00	oth	OVERTIME X 1.5 - HOURLY		26.51	2.25
					Totals:			17,563.46	677.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,445.53	socsec	SOCIAL SECURITY		1,043.65		
pers2	PERS 2 RETIREMENT		802.43	icm457	ICMA DEFERRED COMP		785.81		
medpre	HEALTH INSURANCE PRE TAX		730.40	medtx	MEDICARE TAX		244.08		
udteam	UNION DUES - TEAMSTERS		227.00	pers3	PERS 3 RETIREMENT		132.49		
fmlatx	WA Paid Family & Medical Leave		44.50	l&i	L&I - SELF INSURED		26.34		
				Totals:			5,482.23		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		4,840.00	pers2	PERS 2 RETIREMENT		1,293.23		
socsec	SOCIAL SECURITY		1,043.65	401a	401A DEFERRED COMPENSATION		303.75		
pers3	PERS 3 RETIREMENT		271.60	medtx	MEDICARE TAX		244.08		
l&i	L&I - SELF INSURED		177.86	fmlatx	WA Paid Family & Medical Leave		25.76		
unemp	UNEMPLOYMENT		17.57						
				Totals:			8,217.50		
				Gross Earnings by Fund:			17,563.46	677.00	
				Total Fund Deductions:			5,482.23		
				Fund Net:			12,081.23		

Page: 5

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08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 6

Fund Worked : 11331
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		6,682.46	220.89	v	VACATION		1,327.57	45.25
h	HOLIDAY		385.07	12.80					
					Totals:			8,395.10	278.94
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		679.74		pers2	PERS 2 RETIREMENT		533.93	
h457	MASSMUTUAL 457		500.00		socsec	SOCIAL SECURITY		482.16	
dc125	DEPENDENT CARE		312.49		medpre	HEALTH INSURANCE PRE TAX		305.79	
icm457	ICMA DEFERRED COMP		187.50		udteam	UNION DUES - TEAMSTERS		118.75	
medtx	MEDICARE TAX		112.76		fmlatx	WA Paid Family & Medical Leave		21.26	
l&i	L&i - SELF INSURED		11.39		Totals:			3,265.77	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		2,131.26		pers2	PERS 2 RETIREMENT		860.49	
socsec	SOCIAL SECURITY		482.16		401a	401A DEFERRED COMPENSATION		167.90	
medtx	MEDICARE TAX		112.76		l&i	L&i - SELF INSURED		34.79	
fmlatx	WA Paid Family & Medical Leave		12.31		unemp	UNEMPLOYMENT		8.39	
					Totals:			3,810.06	
					Gross Earnings by Fund:			8,395.10	278.94
					Total Fund Deductions:			3,265.77	
					Fund Net:			5,129.33	

Page: 6

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 7

Fund Worked : 11401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		632.03	33.50					
					Totals:			632.03	33.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		39.19	fedtx	FEDERAL WITHHOLDING TAX		30.29		
medtx	MEDICARE TAX		9.16	l&i	L&I - SELF INSURED		1.73		
fmlatx	WA Paid Family & Medical Leave		1.60						
				Totals:			81.97		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		39.19	medtx	MEDICARE TAX		9.16		
l&i	L&I - SELF INSURED		5.28	fmlatx	WA Paid Family & Medical Leave		0.93		
unemp	UNEMPLOYMENT		0.63						
				Totals:			55.19		
				Gross Earnings by Fund:			632.03		33.50
				Total Fund Deductions:			81.97		
				Fund Net:			550.06		

Page: 7

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 8

Fund Worked : 12401
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
REGULAR		1,208.61	69.00				
				Totals:		1,208.61	69.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	74.93		medtx	MEDICARE TAX	17.53	
fedtx	FEDERAL WITHHOLDING TAX	16.28		l&i	L&I - SELF INSURED	3.56	
fmlatx	WA Paid Family & Medical Leave	3.06					
				Totals:		115.36	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	74.93		medtx	MEDICARE TAX	17.53	
l&i	L&I - SELF INSURED	10.87		fmlatx	WA Paid Family & Medical Leave	1.77	
unemp	UNEMPLOYMENT	1.21					
				Totals:		106.31	
				Gross Earnings by Fund:		1,208.61	69.00
				Total Fund Deductions:		115.36	
				Fund Net:		1,093.25	

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 9

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r REGULAR			5,778.58	204.00	h HOLIDAY			283.25	10.00
					Totals:			6,061.83	214.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
icm457	ICMA DEFERRED COMP		2,000.00		fedtx	FEDERAL WITHHOLDING TAX		638.91	
pers2	PERS 2 RETIREMENT		385.53		socsec	SOCIAL SECURITY		370.77	
401a	401A DEFERRED COMPENSATION		303.09		medtx	MEDICARE TAX		86.71	
medpre	HEALTH INSURANCE PRE TAX		81.60		udmp	UNION DUES - 1619 MP		58.25	
fmlatx	WA Paid Family & Medical Leave		15.36		l&i	L&I - SELF INSURED		8.26	
					Totals:			3,948.48	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,270.00		pers2	PERS 2 RETIREMENT		621.34	
socsec	SOCIAL SECURITY		370.77		401a	401A DEFERRED COMPENSATION		121.24	
l&i	L&I - SELF INSURED		89.95		medtx	MEDICARE TAX		86.71	
vebahr	HRA VEBA		25.00		fmlatx	WA Paid Family & Medical Leave		8.89	
unemp	UNEMPLOYMENT		6.06						
					Totals:			2,599.96	
					Gross Earnings by Fund:			6,061.83 214.00	
					Total Fund Deductions:			3,948.48	
					Fund Net:			2,113.35	

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 10

Fund Worked : 30301
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,536.86	130.40	s	SICK		1,163.34	30.60
fl	FUNERAL LEAVE		646.31	17.00	h	HOLIDAY		314.52	8.80
v	VACATION		258.52	6.80					
					Totals:			6,919.55	193.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		534.69	socsec	SOCIAL SECURITY		415.83		
pers3	PERS 3 RETIREMENT		284.39	401a	401A DEFERRED COMPENSATION		284.39		
h457	MASSMUTUAL 457		148.75	medpre	HEALTH INSURANCE PRE TAX		127.51		
medtx	MEDICARE TAX		97.26	hr125	HEALTH REIMBURSEMENT		85.00		
pers2	PERS 2 RETIREMENT		78.36	udmp	UNION DUES - 1619 MP		49.52		
icm457	ICMA DEFERRED COMP		24.64	fmlatx	WA Paid Family & Medical Leave		17.54		
udteam	UNION DUES - TEAMSTERS		15.75	l&i	L&I - SELF INSURED		9.24		
				Totals:			2,172.87		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,369.51	pers3	PERS 3 RETIREMENT		582.97		
socsec	SOCIAL SECURITY		415.83	401a	401A DEFERRED COMPENSATION		138.39		
pers2	PERS 2 RETIREMENT		126.29	l&i	L&I - SELF INSURED		100.53		
medtx	MEDICARE TAX		97.26	vebahr	HRA VEBA		21.25		
fmlatx	WA Paid Family & Medical Leave		10.16	unemp	UNEMPLOYMENT		6.93		
				Totals:			2,869.12		
				Gross Earnings by Fund:			6,919.55		193.60
				Total Fund Deductions:			2,172.87		
				Fund Net:			4,746.68		

Page: 10

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 11

Fund Worked : 50401
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			6,307.98	254.50					
					Totals:			6,307.98	254.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		494.79	socsec	SOCIAL SECURITY		391.10		
medtx	MEDICARE TAX		91.48	fmlatx	WA Paid Family & Medical Leave		15.98		
l&i	L&I - SELF INSURED		13.14						
				Totals:			1,006.49		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		391.10	medtx	MEDICARE TAX		91.48		
l&i	L&I - SELF INSURED		86.84	fmlatx	WA Paid Family & Medical Leave		9.25		
unemp	UNEMPLOYMENT		6.31						
				Totals:			584.98		
				Gross Earnings by Fund:			6,307.98	254.50	
				Total Fund Deductions:			1,006.49		
				Fund Net:			5,301.49		

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 12

Fund Worked : 65101
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			7,346.01	200.00					
					Totals:			7,346.01	200.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		524.26		fedtx	FEDERAL WITHHOLDING TAX		471.44	
fd1457	DRS 457 DEFERRED COMP FIRE 1		400.00		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40		l&i1	L&I - FIRE 1		64.92	
fmlf1	WA Paid Family & Medical Leave		18.61		Totals:			1,660.15	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		325.74		medtx	MEDICARE TAX		106.52	
socsec	SOCIAL SECURITY		74.40		Totals:			506.66	
					Gross Earnings by Fund:			7,346.01	200.00
					Total Fund Deductions:			1,660.15	
					Fund Net:			5,685.86	

Page: 12

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 13

Fund Worked : 65151
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			6,897.86	171.60	ott OVERTIME - TAXING DIST			480.20	10.00
					Totals:			7,378.06	181.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx FEDERAL WITHHOLDING TAX			523.53	socsec SOCIAL SECURITY			457.44		
medtx MEDICARE TAX			106.99	fmlf5 WA Paid Family & Medical Leave			18.69		
				Totals:			1,106.65		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec SOCIAL SECURITY			457.44	medtx MEDICARE TAX			106.99		
				Totals:			564.43		
				Gross Earnings by Fund:			7,378.06	181.60	
				Total Fund Deductions:			1,106.65		
				Fund Net:			6,271.41		

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 14

Fund Worked : 65161
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
REGULAR		253.26	18.50				
				Totals:		253.26	18.50
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
socsec	SOCIAL SECURITY	15.70		medtx	MEDICARE TAX	3.67	
fmlf6	WA Paid Family & Medical Leave	0.64					
				Totals:		20.01	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	15.70		medtx	MEDICARE TAX	3.67	
				Totals:		19.37	
				Gross Earnings by Fund:		253.26	18.50
				Total Fund Deductions:		20.01	
				Fund Net:		233.25	

Page: 14

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 15

Fund Worked : 65171
Emps : 13

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,550.50	269.50					
					Totals:			11,550.50	269.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		744.77	leof#4	LEOFF 2 RETIREMENT FIRE 4		682.40		
socsec	SOCIAL SECURITY		220.15	medtx	MEDICARE TAX		167.51		
l&if4	L&I - FIRE 4		74.31	fmlf4	WA Paid Family & Medical Leave		29.25		
				Totals:			1,918.39		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
leof#4	LEOFF 2 RETIREMENT FIRE 4		424.00	socsec	SOCIAL SECURITY		220.15		
medtx	MEDICARE TAX		167.51						
				Totals:			811.66		
				Gross Earnings by Fund:			11,550.50		269.50
				Total Fund Deductions:			1,918.39		
				Fund Net:			9,632.11		

Page: 15

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 16

Fund Worked : 67101
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,709.80	270.50	ott	OVERTIME - TAXING DIST		1,584.00	48.00
bhu	BENEFIT HOURS USED - TAX DIST		352.00	16.00					
					Totals:			7,645.80	334.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		771.16		socsec	SOCIAL SECURITY		474.04	
pers2	PERS 2 RETIREMENT		354.00		medtx	MEDICARE TAX		110.87	
l&iagn	L&I - AGNEW		82.57						
					Totals:			1,792.64	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		570.52		socsec	SOCIAL SECURITY		474.04	
medtx	MEDICARE TAX		110.87		fmlagn	WA Paid Family & Medical Leave		19.37	
					Totals:			1,174.80	
					Gross Earnings by Fund:			7,645.80	334.50
					Total Fund Deductions:			1,792.64	
					Fund Net:			5,853.16	

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 17

Fund Worked : 67121
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,150.00	60.00					
					Totals:			2,150.00	60.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		133.30	medtx	MEDICARE TAX		31.18		
fmlcln	WA Paid Family & Medical Leave		5.45						
				Totals:			169.93		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		133.30	medtx	MEDICARE TAX		31.18		
				Totals:			164.48		
				Gross Earnings by Fund:			2,150.00	60.00	
				Total Fund Deductions:			169.93		
				Fund Net:			1,980.07		

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 18

Fund Worked : 67141
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			5,150.08	260.00					
					Totals:			5,150.08	260.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
socsec	SOCIAL SECURITY		319.31	pers2h	PERS 2 RETIREMENT - HIGHLAND		225.79		
fedtx	FEDERAL WITHHOLDING TAX		138.68	medtx	MEDICARE TAX		74.68		
l&ihig	L&I - HIGHLAND IRRIGATION		69.84	fmlhig	WA Paid Family & Medical Leave		13.04		
				Totals:			841.34		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2h	PERS 2 RETIREMENT - HIGHLAND		363.88	socsec	SOCIAL SECURITY		319.31		
medtx	MEDICARE TAX		74.68						
				Totals:			757.87		
				Gross Earnings by Fund:			5,150.08	260.00	
				Total Fund Deductions:			841.34		
				Fund Net:			4,308.74		

Page: 18

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 19

Fund Worked : 67701
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			6,924.50	280.50					
					Totals:			6,924.50	280.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		429.32		fedtx	FEDERAL WITHHOLDING TAX		260.12	
medtx	MEDICARE TAX		100.41		fmlbld	WA Paid Family & Medical Leave		17.54	
					Totals:			807.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		429.32		medtx	MEDICARE TAX		100.41	
					Totals:			529.73	
					Gross Earnings by Fund:			6,924.50	280.50
					Total Fund Deductions:			807.39	
					Fund Net:			6,117.11	

Page: 19

pyLDFnd
08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 20

Fund Worked : 67731
Emps : 10

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
r	REGULAR	39,964.55	1,327.25	bhp	BENEFIT HOURS PAID - TAX DIST	7,356.60	167.50	
bhu	BENEFIT HOURS USED - TAX DIST	3,764.36	132.00	ott	OVERTIME - TAXING DIST	2,129.85	50.25	
						Totals:	53,215.36	1,677.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount			
fedtx	FEDERAL WITHHOLDING TAX	5,035.46	socsec	SOCIAL SECURITY	3,358.39			
pers2s	PERS 2 RETIREMENT - SUNLAND	2,891.40	medtx	MEDICARE TAX	785.42			
medsun	HEALTH INSURANCE SUNLAND	342.79	l&isun	L&I - SUNLAND	305.41			
fmlsun	WA Paid Family & Medical Leave	137.22				Totals:	12,856.09	
Benefit Code and Description		Amount	Benefit Code and Description		Amount			
medsun	HEALTH INSURANCE SUNLAND	9,466.63	pers2s	PERS 2 RETIREMENT - SUNLAND	4,659.88			
socsec	SOCIAL SECURITY	3,358.39	medtx	MEDICARE TAX	785.42			
						Totals:	18,270.32	
						Gross Earnings by Fund:	53,215.36	1,677.00
						Total Fund Deductions:	12,856.09	
						Fund Net:	40,359.27	

Page: 20

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Fund Worked : - Totals -
Emps : 232

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		736,630.62	21,914.76	v	VACATION		74,979.56	2,021.85
o15s	OVERTIME X 1.5 - SHERIFF DEPT		32,070.49	535.69	fh	FLOATING HOLIDAY		26,004.51	773.15
h	HOLIDAY		25,023.64	707.59	vp	VACATION PAYOFF		17,499.82	511.56
s	SICK		16,234.67	728.48	bhp	BENEFIT HOURS PAID - TAX DIST		7,356.60	167.50
ott	OVERTIME - TAXING DIST		4,194.05	108.25	bhu	BENEFIT HOURS USED - TAX DIST		4,116.36	148.00
hazpay	HAZARD PAY		2,582.31		covid	covid SICK		2,457.36	83.00
accred	ACCREDITATION PAY		2,328.21		fhp	FLOATING HOLIDAY PAID		1,921.09	52.00
bsba	BS/BA EDUCATION INCENTIVE		1,517.31		aute	AUTO ALLOWANCE ELECTED		1,360.00	
ohjd	OT HOLIDAY - JUV DETENTION		1,253.30	36.00	detpay	DETECTIVE PAY		1,252.70	
aaas	AA/AS EDUCATION INCENTIVE		1,238.25		fl	FUNERAL LEAVE		1,132.35	30.00
spr	SICK PAYOFF RETIREMENT 20%		1,107.54	300.88	cu	COMP USED		1,081.62	32.50
auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00		o15j	OVERTIME x 1.5 - JUV DETENTION		949.65	25.00
oth	OVERTIME X 1.5 - HOURLY		778.46	66.25	phsm	PHONE STIPEND SMART PHONE		560.00	
flxu	FLEX TIME USED (NO RUN BAL)		332.23	8.00	swa	SICK - WA PART-TIME		260.77	11.25
asp	SHERIFF ACTING SUPERVISOR PAY		214.17	132.00	wep	WEST END PAY		100.00	
oc1	ON CALL SHIFT DAY		90.44	3.00	aspd	SHERIFF ACTING SUP PAY DEPUTY		66.90	34.50
aspj	ACTING SUPERVISOR PAY JUVENILE		57.99	48.00	phns	PHONE STIPEND		40.00	
spt	SICK PAYOFF - TERMINATION 10%		17.03	6.55					
					Totals:			967,830.00	28,485.76

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	88,305.95	socsec	SOCIAL SECURITY	56,944.23
pers2	PERS 2 RETIREMENT	25,179.40	h457	MASSMUTUAL 457	16,616.78
icm457	ICMA DEFERRED COMP	16,577.30	leoff2	LEOFF 2 RETIREMENT	16,007.37
401a	401A DEFERRED COMPENSATION	15,784.40	medpre	HEALTH INSURANCE PRE TAX	15,309.36
medtx	MEDICARE TAX	13,522.79	psers	PSERS RETIREMENT	6,254.88
pers3	PERS 3 RETIREMENT	4,013.95	udteam	UNION DUES - TEAMSTERS	3,058.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,891.40	fmlatx	WA Paid Family & Medical Leave	2,152.18
n457	NATIONWIDE 457	1,893.62	aflpre	AFLAC PRE TAX	1,398.05
ltdshr	LTD - SHERIFF	1,123.47	l&i	L&I - SELF INSURED	1,040.49
rth457	ROTH-ICMA DEFERRED COMP	1,000.00	udpd	UNION DUES - 1619 D	895.49
gatlaw	GORDON, AYLWORTH & TAMI, PC	824.59	genpre	SUN LIFE PRE TAX	690.68
leoff#4	LEOFF 2 RETIREMENT FIRE 4	682.40	udmp	UNION DUES - 1619 MP	640.75
hr125	HEALTH REIMBURSEMENT	592.00	udcd	UNION DUES - 1619 CD C	582.50
udlc	UNION DUES - 1619 LC	503.00	udps	UNION DUES - 1619 S	488.25
dc125	DEPENDENT CARE	466.66	fd1457	DRS 457 DEFERRED COMP FIRE 1	400.00
leofcu	LEOFF RETIREMENT CATCH UP	382.09	aflaft	AFLAC POST TAX	356.75

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08/06/2021 12:28:14PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/01/2021 to 07/31/2021-1 Cycle m

Page: 22

Fund Worked : - Totals -
Emps : 232

Deduction Code and Description		Amount
medsun	HEALTH INSURANCE SUNLAND	342.79
l&isun	L&I - SUNLAND	305.41
udcs	UNION DUES - 1619 CS	233.00
uw	UNITED WAY	150.00
fmlsun	WA Paid Family & Medical Leave	137.22
l&iagn	L&I - AGNEW	82.57
l&ihig	L&I - HIGHLAND IRRIGATION	69.84
wsatf	1619CD WSATF DUES	60.00
shrfnd	SHERIFF EMPLOYEE FUND	38.00
garnfe	GARNISHMENT FEE	20.00
fmlf1	WA Paid Family & Medical Leave	18.61
fmlhig	WA Paid Family & Medical Leave	13.04
perscu	PERS RETIREMENT CATCH UP	1.16

Deduction Code and Description		Amount
pers1	PERS 1 RETIREMENT	323.21
n457rt	ROTH-NATIONWIDE 457	300.00
pers2h	PERS 2 RETIREMENT - HIGHLAND	225.79
colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&if4	L&I - FIRE 4	74.31
l&i1	L&I - FIRE 1	64.92
shrfcf	SHERIFF COFFEE FUND	51.00
fmlf4	WA Paid Family & Medical Leave	29.25
fmlf5	WA Paid Family & Medical Leave	18.69
fmlbld	WA Paid Family & Medical Leave	17.54
fmlcln	WA Paid Family & Medical Leave	5.45
fmlf6	WA Paid Family & Medical Leave	0.64

Totals: 299,395.02

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	150,018.54
pers2	PERS 2 RETIREMENT	40,579.98
401a	401A DEFERRED COMPENSATION	14,548.60
l&i	L&I - SELF INSURED	10,090.26
leoff2	LEOFF 2 RETIREMENT	9,945.96
pers3	PERS 3 RETIREMENT	6,018.26
fmlatx	WA Paid Family & Medical Leave	1,246.27
pers1	PERS 1 RETIREMENT	552.15
pers2h	PERS 2 RETIREMENT - HIGHLAND	363.88
leofcu	LEOFF RETIREMENT CATCH UP	237.08
perscu	PERS RETIREMENT CATCH UP	-1.16

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	56,944.23
vebahr	HRA VEBA	18,759.09
medtx	MEDICARE TAX	13,522.79
psers	PSERS RETIREMENT	9,998.15
medsun	HEALTH INSURANCE SUNLAND	9,466.63
pers2s	PERS 2 RETIREMENT - SUNLAND	4,659.88
unemp	UNEMPLOYMENT	778.91
leoff#4	LEOFF 2 RETIREMENT FIRE 4	424.00
genpre	SUN LIFE PRE TAX	345.00
fmlagn	WA Paid Family & Medical Leave	19.37

Totals: 348,517.87

Grand Total Gross Earnings: 967,830.00 28,485.76

Grand Total Deductions: 299,395.02

Grand Total Net: 668,434.98

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 1
Semi-Monthly

Fund Worked : 00100
Emps : 191

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		436,434.56	14,581.64	v	VACATION		32,549.70	974.50
o15s	OVERTIME X 1.5 - SHERIFF DEPT		12,871.18	267.00	fh	FLOATING HOLIDAY		12,044.51	390.65
s	SICK		10,507.33	347.43	covid	covid SICK		2,650.52	112.00
cu	COMP USED		2,399.10	90.47	accrd	ACCREDITATION PAY		1,043.52	
hazpay	HAZARD PAY		957.33		fl	FUNERAL LEAVE		688.18	32.00
aute	AUTO ALLOWANCE ELECTED		680.00		auto	AUTO ALLOWANCE CONTRACTUAL		680.00	
oth	OVERTIME X 1.5 - HOURLY		666.01	49.75	bsba	BS/BA EDUCATION INCENTIVE		584.31	
retr	RETRO PAY		557.04		vp	VACATION PAYOFF		405.20	16.78
aaas	AA/AS EDUCATION INCENTIVE		291.66		phsm	PHONE STIPEND SMART PHONE		280.00	
uapr	URINE ANALYSIS PREMIUM		262.00		aspd	SHERIFF ACTING SUP PAY DEPUTY		67.57	38.00
asp	SHERIFF ACTING SUPERVISOR PAY		57.28	40.00	aspcs	SHERIFF ACTING SUPERVISOR PAY		52.80	44.00
oc1	ON CALL SHIFT DAY		35.86	1.00	spt	SICK PAYOFF - TERMINATION 10%		20.53	8.50
phns	PHONE STIPEND		20.00						
					Totals:			516,806.19	16,993.72

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	40,420.55	medpre	HEALTH INSURANCE PRE TAX	30,927.56
socsec	SOCIAL SECURITY	29,541.21	pers2	PERS 2 RETIREMENT	21,369.89
401a	401A DEFERRED COMPENSATION	10,257.91	icm457	ICMA DEFERRED COMP	7,314.44
medtx	MEDICARE TAX	6,908.88	leoff2	LEOFF 2 RETIREMENT	4,770.73
psers	PSERS RETIREMENT	3,886.75	pers3	PERS 3 RETIREMENT	2,967.37
h457	MASSMUTUAL 457	2,800.24	udteam	UNION DUES - TEAMSTERS	2,669.31
aflpre	AFLAC PRE TAX	2,225.75	fmlatx	WA Paid Family & Medical Leave	1,299.15
genpre	SUN LIFE PRE TAX	963.32	dshs	DSHS CHILD SUPPORT	962.38
dc125	DEPENDENT CARE	866.00	ltdshr	LTD - SHERIFF	768.69
l&i	L&I - SELF INSURED	745.58	n457	NATIONWIDE 457	706.09
rth457	ROTH-ICMA DEFERRED COMP	616.96	hr125	HEALTH REIMBURSEMENT	574.16
a&aco	AUDIT & ADJUSTMENT CO INC	465.55	udpd	UNION DUES - 1619 D	459.94
udcd	UNION DUES - 1619 CD C	436.95	pers1	PERS 1 RETIREMENT	373.63
aflaft	AFLAC POST TAX	368.46	udmp	UNION DUES - 1619 MP	349.56
udlc	UNION DUES - 1619 LC	288.99	uw	UNITED WAY	264.16
colaft	COLONIAL LIFE INS. POST TAX	209.44	udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80	udps	UNION DUES - 1619 S	34.88
udcs	UNION DUES - 1619 CS	27.83	shrfcf	SHERIFF COFFEE FUND	25.00
garnfe	GARNISHMENT FEE	21.50	shrfnd	SHERIFF EMPLOYEE FUND	16.76
wsatf	1619CD WSATF DUES	10.00	perscu	PERS RETIREMENT CATCH UP	1.21

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 191

				Totals:	177,113.58		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	217,647.48	pers2	PERS 2 RETIREMENT	34,421.78		
socsec	SOCIAL SECURITY	29,543.65	401a	401A DEFERRED COMPENSATION	9,440.02		
vebahr	HRA VEBA	8,145.42	medtx	MEDICARE TAX	6,909.46		
psers	PSERS RETIREMENT	6,231.80	l&i	L&I - SELF INSURED	5,400.72		
pers3	PERS 3 RETIREMENT	4,574.86	leoff2	LEOFF 2 RETIREMENT	2,964.22		
fmlatx	WA Paid Family & Medical Leave	752.41	pers1	PERS 1 RETIREMENT	638.28		
unemp	UNEMPLOYMENT	480.00	genpre	SUN LIFE PRE TAX	380.83		
perscu	PERS RETIREMENT CATCH UP	2.15					
					Totals:	327,533.08	
					Gross Earnings by Fund:	516,806.19	16,993.72
					Total Fund Deductions:	177,113.58	
					Fund Net:	339,692.61	

Page: 2

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		17,641.81	721.30	fh	FLOATING HOLIDAY		2,186.73	74.00
v	VACATION		2,039.47	56.35	vp	VACATION PAYOFF		327.54	9.84
s	SICK		196.03	10.10	oth	OVERTIME X 1.5 - HOURLY		117.68	9.00
spt	SICK PAYOFF - TERMINATION 10%		32.76	9.84					
					Totals:			22,542.02	890.43
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,323.44	socsec	SOCIAL SECURITY		1,305.56		
icm457	ICMA DEFERRED COMP		1,269.69	medpre	HEALTH INSURANCE PRE TAX		1,259.59		
fedtx	FEDERAL WITHHOLDING TAX		1,126.23	401a	401A DEFERRED COMPENSATION		748.08		
medtx	MEDICARE TAX		305.34	udteam	UNION DUES - TEAMSTERS		203.89		
afipre	AFLAC PRE TAX		145.21	pers3	PERS 3 RETIREMENT		137.30		
aflaft	AFLAC POST TAX		82.36	hr125	HEALTH REIMBURSEMENT		80.00		
udmp	UNION DUES - 1619 MP		58.26	fmlatx	WA Paid Family & Medical Leave		57.12		
l&i	L&I - SELF INSURED		41.96	Totals:			8,144.03		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		11,653.99	pers2	PERS 2 RETIREMENT		2,132.90		
socsec	SOCIAL SECURITY		1,305.56	401a	401A DEFERRED COMPENSATION		428.58		
medtx	MEDICARE TAX		305.34	l&i	L&I - SELF INSURED		277.45		
pers3	PERS 3 RETIREMENT		140.73	vebahr	HRA VEBA		50.00		
fmlatx	WA Paid Family & Medical Leave		33.09	unemp	UNEMPLOYMENT		22.17		
				Totals:			16,349.81		
				Gross Earnings by Fund:			22,542.02	890.43	
				Total Fund Deductions:			8,144.03		
				Fund Net:			14,397.99		

Page: 3

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 4

Fund Worked : 11322
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
REGULAR		782.18	27.25				
				Totals:		782.18	27.25
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
medpre	HEALTH INSURANCE PRE TAX	116.30		pers2	PERS 2 RETIREMENT	49.75	
socsec	SOCIAL SECURITY	41.29		401a	401A DEFERRED COMPENSATION	23.47	
udteam	UNION DUES - TEAMSTERS	16.25		fedtx	FEDERAL WITHHOLDING TAX	15.94	
medtx	MEDICARE TAX	9.66		fmlatx	WA Paid Family & Medical Leave	1.98	
l&i	L&I - SELF INSURED	1.41					
				Totals:		276.05	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
medpre	HEALTH INSURANCE PRE TAX	580.00		pers2	PERS 2 RETIREMENT	80.18	
socsec	SOCIAL SECURITY	41.29		401a	401A DEFERRED COMPENSATION	15.65	
medtx	MEDICARE TAX	9.66		l&i	L&I - SELF INSURED	4.29	
fmlatx	WA Paid Family & Medical Leave	1.15		unemp	UNEMPLOYMENT	0.78	
				Totals:		733.00	
				Gross Earnings by Fund:		782.18	27.25
				Total Fund Deductions:		276.05	
				Fund Net:		506.13	

Page: 4

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 5

Fund Worked : 11323
Emps : 1

Earnings Code & Description	Amount	Hours
REGULAR	782.18	27.25

Deduction Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	116.30
socsec SOCIAL SECURITY	41.28
udteam UNION DUES - TEAMSTERS	16.25
medtx MEDICARE TAX	9.65
l&i L&I - SELF INSURED	1.40

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	580.00
socsec SOCIAL SECURITY	41.28
medtx MEDICARE TAX	9.65
fmlatx WA Paid Family & Medical Leave	1.15

Earnings Code & Description	Amount	Hours
Totals:	782.18	27.25

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	49.74
401a 401A DEFERRED COMPENSATION	23.46
fedtx FEDERAL WITHHOLDING TAX	15.93
fmlatx WA Paid Family & Medical Leave	1.98
Totals:	275.99

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	80.17
401a 401A DEFERRED COMPENSATION	15.64
l&i L&I - SELF INSURED	4.29
unemp UNEMPLOYMENT	0.78
Totals:	732.96

Gross Earnings by Fund:	782.18	27.25
Total Fund Deductions:	275.99	
Fund Net:	506.19	

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 6

Fund Worked : 11701
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,487.61	95.00					
					Totals:			2,487.61	95.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		232.33	pers2	PERS 2 RETIREMENT		158.21		
socsec	SOCIAL SECURITY		154.23	401a	401A DEFERRED COMPENSATION		124.38		
medtx	MEDICARE TAX		36.07	udmp	UNION DUES - 1619 MP		29.13		
fmlatx	WA Paid Family & Medical Leave		6.30	l&i	L&I - SELF INSURED		4.13		
				Totals:			744.78		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,135.00	pers2	PERS 2 RETIREMENT		254.98		
socsec	SOCIAL SECURITY		154.23	401a	401A DEFERRED COMPENSATION		49.75		
medtx	MEDICARE TAX		36.07	vebahr	HRA VEBA		25.00		
l&i	L&I - SELF INSURED		12.60	fmlatx	WA Paid Family & Medical Leave		3.65		
unemp	UNEMPLOYMENT		2.49						
				Totals:			1,673.77		
				Gross Earnings by Fund:			2,487.61	95.00	
				Total Fund Deductions:			744.78		
				Fund Net:			1,742.83		

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 7

Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,183.91	52.80	covid	covid SICK		1,076.28	48.00
s	SICK		-470.87	-21.00	v	VACATION		-605.41	-27.00
					Totals:			1,183.91	52.80
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		120.24	pers2	PERS 2 RETIREMENT		64.87		
fedtx	FEDERAL WITHHOLDING TAX		56.41	socsec	SOCIAL SECURITY		55.79		
401a	401A DEFERRED COMPENSATION		30.60	medtx	MEDICARE TAX		13.05		
udteam	UNION DUES - TEAMSTERS		12.92	fmlatx	WA Paid Family & Medical Leave		2.57		
l&i	L&I - SELF INSURED		2.41						
				Totals:			358.86		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		696.01	pers2	PERS 2 RETIREMENT		121.35		
socsec	SOCIAL SECURITY		64.76	401a	401A DEFERRED COMPENSATION		23.68		
medtx	MEDICARE TAX		15.14	l&i	L&I - SELF INSURED		8.53		
fmlatx	WA Paid Family & Medical Leave		1.73	unemp	UNEMPLOYMENT		1.17		
				Totals:			932.37		
				Gross Earnings by Fund:			1,183.91	52.80	
				Total Fund Deductions:			358.86		
				Fund Net:			825.05		

Page: 7

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 8

Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,941.78	86.94	s	SICK		21.53	0.75
cu	COMP USED		8.97	0.31					
					Totals:			1,972.28	88.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		216.36	afpre	AFLAC PRE TAX		162.82		
401a	401A DEFERRED COMPENSATION		134.08	pers3	PERS 3 RETIREMENT		113.97		
fedtx	FEDERAL WITHHOLDING TAX		113.15	socsec	SOCIAL SECURITY		98.78		
pers2	PERS 2 RETIREMENT		40.16	udteam	UNION DUES - TEAMSTERS		25.38		
icm457	ICMA DEFERRED COMP		25.00	medtx	MEDICARE TAX		23.10		
fmlatx	WA Paid Family & Medical Leave		5.00	l&i	L&I - SELF INSURED		4.49		
				Totals:			962.29		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,176.26	pers3	PERS 3 RETIREMENT		137.43		
socsec	SOCIAL SECURITY		98.78	pers2	PERS 2 RETIREMENT		64.73		
401a	401A DEFERRED COMPENSATION		39.44	medtx	MEDICARE TAX		23.10		
l&i	L&I - SELF INSURED		13.69	fmlatx	WA Paid Family & Medical Leave		2.88		
unemp	UNEMPLOYMENT		1.97						
				Totals:			1,558.28		
				Gross Earnings by Fund:			1,972.28	88.00	
				Total Fund Deductions:			962.29		
				Fund Net:			1,009.99		

Page: 8

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 9

Fund Worked : 13001
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,585.52	80.00				
				Totals:	1,585.52	80.00	
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
medpre	HEALTH INSURANCE PRE TAX	232.60		pers2	PERS 2 RETIREMENT	100.84	
socsec	SOCIAL SECURITY	83.88		401a	401A DEFERRED COMPENSATION	47.57	
udteam	UNION DUES - TEAMSTERS	22.50		medtx	MEDICARE TAX	19.62	
l&i	L&I - SELF INSURED	4.13		fmlatx	WA Paid Family & Medical Leave	4.02	
				Totals:	515.16		
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
medpre	HEALTH INSURANCE PRE TAX	1,160.00		pers2	PERS 2 RETIREMENT	162.52	
socsec	SOCIAL SECURITY	83.88		l&i	L&I - SELF INSURED	44.98	
401a	401A DEFERRED COMPENSATION	31.71		medtx	MEDICARE TAX	19.62	
fmlatx	WA Paid Family & Medical Leave	2.33		unemp	UNEMPLOYMENT	1.59	
				Totals:	1,506.63		
Gross Earnings by Fund:						1,585.52	80.00
Total Fund Deductions:						515.16	
Fund Net:						1,070.36	

Page: 9

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 10

Fund Worked : 19914
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	4,253.76	154.00

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	270.54
fedtx FEDERAL WITHHOLDING TAX	173.98
medtx MEDICARE TAX	61.68
udteam UNION DUES - TEAMSTERS	26.00
l&i L&I - SELF INSURED	8.67

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,295.00
socsec SOCIAL SECURITY	263.74
medtx MEDICARE TAX	61.68
vebahr HRA VEBA	25.00
unemp UNEMPLOYMENT	4.25

Earnings Code & Description	Amount	Hours
Totals:	4,253.76	154.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	263.74
401a 401A DEFERRED COMPENSATION	172.23
udmp UNION DUES - 1619 MP	29.13
fmlatx WA Paid Family & Medical Leave	10.77
Totals:	1,016.74

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	436.02
401a 401A DEFERRED COMPENSATION	85.07
l&i L&I - SELF INSURED	26.46
fmlatx WA Paid Family & Medical Leave	6.24
Totals:	3,203.46

Gross Earnings by Fund:	4,253.76	154.00
Total Fund Deductions:	1,016.74	
Fund Net:	3,237.02	

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 11

Fund Worked : 30301
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		502.13	15.70	s	SICK		35.19	1.10
v	VACATION		25.59	0.80					
					Totals:			562.91	17.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
icm457	ICMA DEFERRED COMP		60.00	fedtx	FEDERAL WITHHOLDING TAX		44.59		
medpre	HEALTH INSURANCE PRE TAX		36.32	pers2	PERS 2 RETIREMENT		35.81		
socsec	SOCIAL SECURITY		31.58	401a	401A DEFERRED COMPENSATION		16.90		
aflpre	AFLAC PRE TAX		10.40	medtx	MEDICARE TAX		7.39		
genpre	SUN LIFE PRE TAX		6.87	fmlatx	WA Paid Family & Medical Leave		1.43		
l&i	L&I - SELF INSURED		0.83						
				Totals:			252.12		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		234.01	pers2	PERS 2 RETIREMENT		57.70		
socsec	SOCIAL SECURITY		31.58	vebahr	HRA VEBA		25.00		
401a	401A DEFERRED COMPENSATION		11.25	medtx	MEDICARE TAX		7.39		
l&i	L&I - SELF INSURED		2.52	genpre	SUN LIFE PRE TAX		2.00		
fmlatx	WA Paid Family & Medical Leave		0.83	unemp	UNEMPLOYMENT		0.57		
				Totals:			372.85		
				Gross Earnings by Fund:			562.91	17.60	
				Total Fund Deductions:			252.12		
				Fund Net:			310.79		

Page: 11

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 12

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,097.31	234.94	s	SICK		613.83	10.00
v	VACATION		613.35	18.00	fh	FLOATING HOLIDAY		555.92	16.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		retr	RETRO PAY		59.31	
					Totals:			12,109.72	278.94
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,269.05	h457	MASSMUTUAL 457		1,012.21		
socsec	SOCIAL SECURITY		736.87	medpre	HEALTH INSURANCE PRE TAX		543.61		
pers2	PERS 2 RETIREMENT		374.51	aflpre	AFLAC PRE TAX		222.32		
medtx	MEDICARE TAX		172.34	icm457	ICMA DEFERRED COMP		162.72		
401a	401A DEFERRED COMPENSATION		140.73	genpre	SUN LIFE PRE TAX		95.62		
fmlatx	WA Paid Family & Medical Leave		30.69	uw	UNITED WAY		20.00		
l&i	L&I - SELF INSURED		13.43	shrfcf	SHERIFF COFFEE FUND		5.00		
shrfnd	SHERIFF EMPLOYEE FUND		1.00	perscu	PERS RETIREMENT CATCH UP		0.61		
				Totals:			4,800.71		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		3,532.51	socsec	SOCIAL SECURITY		736.87		
h457	MASSMUTUAL 457		620.25	pers2	PERS 2 RETIREMENT		603.58		
vebahr	HRA VEBA		406.25	401a	401A DEFERRED COMPENSATION		359.82		
medtx	MEDICARE TAX		172.34	l&i	L&I - SELF INSURED		105.71		
genpre	SUN LIFE PRE TAX		65.49	fmlatx	WA Paid Family & Medical Leave		17.77		
unemp	UNEMPLOYMENT		11.95	perscu	PERS RETIREMENT CATCH UP		1.07		
				Totals:			6,633.61		
				Gross Earnings by Fund:			12,109.72	278.94	
				Total Fund Deductions:			4,800.71		
				Fund Net:			7,309.01		

Page: 12

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 13

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,181.76	30.73	s	SICK		156.54	3.30
fh	FLOATING HOLIDAY		122.04	1.60	retr	RETRO PAY		59.31	
v	VACATION		57.38	2.00					
					Totals:			1,577.03	37.63

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		151.34	icm457	ICMA DEFERRED COMP		112.30
401a	401A DEFERRED COMPENSATION		102.48	pers2	PERS 2 RETIREMENT		99.13
socsec	SOCIAL SECURITY		93.22	medpre	HEALTH INSURANCE PRE TAX		66.50
medtx	MEDICARE TAX		21.81	genpre	SUN LIFE PRE TAX		12.08
fmlatx	WA Paid Family & Medical Leave		4.01	l&i	L&I - SELF INSURED		1.45
perscu	PERS RETIREMENT CATCH UP		0.61	shrfnd	SHERIFF EMPLOYEE FUND		0.19
				Totals:			665.12

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		406.00	pers2	PERS 2 RETIREMENT		161.64
socsec	SOCIAL SECURITY		93.22	401a	401A DEFERRED COMPENSATION		52.60
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		21.81
genpre	SUN LIFE PRE TAX		6.68	l&i	L&I - SELF INSURED		4.41
fmlatx	WA Paid Family & Medical Leave		2.32	unemp	UNEMPLOYMENT		1.58
perscu	PERS RETIREMENT CATCH UP		1.07				
				Totals:			795.08

Gross Earnings by Fund:	1,577.03	37.63
Total Fund Deductions:	665.12	
Fund Net:	911.91	

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08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 14

Fund Worked : 50601
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
well	WELLNESS INCENTIVE	191.32	318.86				
				Totals:		191.32	318.86
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	19.53		psers	PSERS RETIREMENT	11.88	
socsec	SOCIAL SECURITY	11.41		401a	401A DEFERRED COMPENSATION	7.42	
medpre	HEALTH INSURANCE PRE TAX	7.36		medtx	MEDICARE TAX	2.67	
aflaft	AFLAC POST TAX	1.78		udcs	UNION DUES - 1619 CS	1.30	
fmlatx	WA Paid Family & Medical Leave	0.49		l&i	L&I - SELF INSURED	0.18	
shrfnd	SHERIFF EMPLOYEE FUND	0.05					
				Totals:		64.07	
				Gross Earnings by Fund:		191.32	318.86
				Total Fund Deductions:		64.07	
				Fund Net:		127.25	

Page: 14

Fund Worked : - Totals -
Emps : 209

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		478,874.51	16,107.55	v	VACATION		34,680.08	1,024.65
fh	FLOATING HOLIDAY		14,909.20	482.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT		12,871.18	267.00
s	SICK		11,059.58	351.68	covid	covid SICK		3,726.80	160.00
cu	COMP USED		2,408.07	90.78	accrred	ACCREDITATION PAY		1,043.52	
hazpay	HAZARD PAY		957.33		auto	AUTO ALLOWANCE CONTRACTUAL		850.00	
oth	OVERTIME X 1.5 - HOURLY		783.69	58.75	vp	VACATION PAYOFF		732.74	26.62
fl	FUNERAL LEAVE		688.18	32.00	aute	AUTO ALLOWANCE ELECTED		680.00	
retr	RETRO PAY		675.66		bsba	BS/BA EDUCATION INCENTIVE		584.31	
aaas	AA/AS EDUCATION INCENTIVE		291.66		phsm	PHONE STIPEND SMART PHONE		280.00	
uapr	URINE ANALYSIS PREMIUM		262.00		well	WELLNESS INCENTIVE		191.32	318.86
aspd	SHERIFF ACTING SUP PAY DEPUTY		67.57	38.00	asp	SHERIFF ACTING SUPERVISOR PAY		57.28	40.00
spt	SICK PAYOFF - TERMINATION 10%		53.29	18.34	aspcs	SHERIFF ACTING SUPERVISOR PAY		52.80	44.00
oc1	ON CALL SHIFT DAY		35.86	1.00	phns	PHONE STIPEND		20.00	
					Totals:			566,836.63	19,061.48

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		43,639.03	medpre	HEALTH INSURANCE PRE TAX		33,642.74
socsec	SOCIAL SECURITY		32,458.84	pers2	PERS 2 RETIREMENT		23,936.89
401a	401A DEFERRED COMPENSATION		11,829.31	icm457	ICMA DEFERRED COMP		8,944.15
medtx	MEDICARE TAX		7,591.26	leoff2	LEOFF 2 RETIREMENT		4,770.73
psers	PSERS RETIREMENT		3,898.63	h457	MASSMUTUAL 457		3,812.45
pers3	PERS 3 RETIREMENT		3,218.64	udteam	UNION DUES - TEAMSTERS		2,992.50
aflpre	AFLAC PRE TAX		2,766.50	fmlatx	WA Paid Family & Medical Leave		1,425.51
genpre	SUN LIFE PRE TAX		1,077.89	dshs	DSHS CHILD SUPPORT		962.38
dc125	DEPENDENT CARE		866.00	l&i	L&I - SELF INSURED		830.07
ltdshr	LTD - SHERIFF		768.69	n457	NATIONWIDE 457		706.09
hr125	HEALTH REIMBURSEMENT		654.16	rth457	ROTH-ICMA DEFERRED COMP		616.96
udmp	UNION DUES - 1619 MP		466.08	a&aco	AUDIT & ADJUSTMENT CO INC		465.55
udpd	UNION DUES - 1619 D		459.94	aflaft	AFLAC POST TAX		452.60
udcd	UNION DUES - 1619 CD C		436.95	pers1	PERS 1 RETIREMENT		373.63
udlc	UNION DUES - 1619 LC		288.99	uw	UNITED WAY		284.16
colaft	COLONIAL LIFE INS. POST TAX		209.44	udtint	TEAMSTERS INIT FEE or ADJ		100.00
colpre	COLONIAL LIFE INS. PRE TAX		96.80	udps	UNION DUES - 1619 S		34.88
shrfcf	SHERIFF COFFEE FUND		30.00	udcs	UNION DUES - 1619 CS		29.13
garnfe	GARNISHMENT FEE		21.50	shrfdnd	SHERIFF EMPLOYEE FUND		18.00
wsatf	1619CD WSATF DUES		10.00	perscu	PERS RETIREMENT CATCH UP		2.43

pyLDFnd
08/05/2021 12:03:53PM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle sc

Page: 16

Fund Worked : - Totals -
Emps : 209

Totals: 195,189.50

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	241,096.26
socsec SOCIAL SECURITY	32,458.84
vebahr HRA VEBA	8,720.42
psers PSERS RETIREMENT	6,231.80
pers3 PERS 3 RETIREMENT	4,853.02
fmlatx WA Paid Family & Medical Leave	825.55
h457 MASSMUTUAL 457	620.25
genpre SUN LIFE PRE TAX	455.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	38,577.55
401a 401A DEFERRED COMPENSATION	10,553.21
medtx MEDICARE TAX	7,591.26
l&i L&I - SELF INSURED	5,905.65
leoff2 LEOFF 2 RETIREMENT	2,964.22
pers1 PERS 1 RETIREMENT	638.28
unemp UNEMPLOYMENT	529.30
perscu PERS RETIREMENT CATCH UP	4.29

Totals: 362,024.90

Grand Total Gross Earnings: 566,836.63 19,061.48

Grand Total Deductions: 195,189.50

Grand Total Net: 371,647.13

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08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Roads

Page: 1

Fund Worked : 10101
Emps : 59

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		116,928.93	3,846.25	o15r	OVERTIME X 1.5 - ROADS DEPT		19,263.18	482.75
v	VACATION		10,599.14	306.00	fh	FLOATING HOLIDAY		5,366.31	173.50
s	SICK		2,006.73	56.50	phns	PHONE STIPEND		690.00	
cu	COMP USED		390.06	11.75	cpr	COMP TIME PAID - PW ROADS		325.79	13.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		c15r	COMP EARNED X 1.5 ROADS		-9,961.06	-253.75
					Totals:			145,779.08	4,636.00

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		12,169.76	pers2	PERS 2 RETIREMENT		8,579.85
socsec	SOCIAL SECURITY		8,494.73	medpre	HEALTH INSURANCE PRE TAX		7,811.97
icm457	ICMA DEFERRED COMP		2,722.26	medtx	MEDICARE TAX		1,986.64
udteam	UNION DUES - TEAMSTERS		1,489.22	401a	401A DEFERRED COMPENSATION		1,295.17
h457	MASSMUTUAL 457		853.35	c13gar	CHAPTER 13 GARNISHMENT		538.00
aflpre	AFLAC PRE TAX		517.32	pers3	PERS 3 RETIREMENT		480.39
fmlatx	WA Paid Family & Medical Leave		368.30	n457	NATIONWIDE 457		250.00
l&i	L&I - SELF INSURED		227.11	udmp	UNION DUES - 1619 MP		192.79
hr125	HEALTH REIMBURSEMENT		116.84	aflaft	AFLAC POST TAX		114.56
uw	UNITED WAY		49.39	colpre	COLONIAL LIFE INS. PRE TAX		33.04
genpre	SUN LIFE PRE-TAX		31.26	perscu	PERS RETIREMENT CATCH UP		5.02
garnfe	GARNISHMENT FEE		0.50	Totals:			48,327.47

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		65,075.65	pers2	PERS 2 RETIREMENT		13,870.16
socsec	SOCIAL SECURITY		8,517.53	l&i	L&I - SELF INSURED		3,252.64
401a	401A DEFERRED COMPENSATION		2,596.88	medtx	MEDICARE TAX		1,991.96
pers3	PERS 3 RETIREMENT		984.06	vebahr	HRA VEBA		325.00
fmlatx	WA Paid Family & Medical Leave		213.87	unemp	UNEMPLOYMENT		145.05
genpre	SUN LIFE PRE TAX		38.31	perscu	PERS RETIREMENT CATCH UP		8.71
				Totals:			97,019.82

Gross Earnings by Fund:	145,779.08	4,636.00
Total Fund Deductions:	48,327.47	
Fund Net:	97,451.61	

Page: 1

pyLDFnd
08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 2

Fund Worked : 10135
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,468.06	80.75					
					Totals:			3,468.06	80.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		301.00	pers2	PERS 2 RETIREMENT		220.21		
socsec	SOCIAL SECURITY		208.02	401a	401A DEFERRED COMPENSATION		163.45		
medpre	HEALTH INSURANCE PRE TAX		104.66	medtx	MEDICARE TAX		48.65		
udmp	UNION DUES - 1619 MP		25.98	fmlatx	WA Paid Family & Medical Leave		8.79		
aflpre	AFLAC PRE TAX		7.97	h457	MASSMUTUAL 457		4.36		
l&i	L&I - SELF INSURED		3.78	icm457	ICMA DEFERRED COMP		1.70		
uw	UNITED WAY		1.12	aflaft	AFLAC POST TAX		1.01		
genpre	SUN LIFE PRE TAX		0.77						
				Totals:			1,101.47		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,125.44	pers2	PERS 2 RETIREMENT		355.47		
socsec	SOCIAL SECURITY		208.02	401a	401A DEFERRED COMPENSATION		70.49		
medtx	MEDICARE TAX		48.65	l&i	L&I - SELF INSURED		46.36		
vebahr	HRA VEB		25.00	fmlatx	WA Paid Family & Medical Leave		5.09		
unemp	UNEMPLOYMENT		3.47	genpre	SUN LIFE PRE TAX		0.94		
				Totals:			1,888.93		
				Gross Earnings by Fund:			3,468.06		80.75
				Total Fund Deductions:			1,101.47		
				Fund Net:			2,366.59		

Page: 2

pyLDFnd
08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 3

Fund Worked : 40201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			227.12	7.25					
					Totals:			227.12	7.25
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		29.34		pers2	PERS 2 RETIREMENT		14.26	
socsec	SOCIAL SECURITY		13.88		icm457	ICMA DEFERRED COMP		4.48	
afipre	AFLAC PRE TAX		3.28		medtx	MEDICARE TAX		3.25	
uw	UNITED WAY		2.96		udmp	UNION DUES - 1619 MP		2.15	
fmlatx	WA Paid Family & Medical Leave		0.58		l&i	L&I - SELF INSURED		0.31	
					Totals:			74.49	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		85.05		pers2	PERS 2 RETIREMENT		23.28	
socsec	SOCIAL SECURITY		13.88		401a	401A DEFERRED COMPENSATION		4.54	
medtx	MEDICARE TAX		3.25		l&i	L&I - SELF INSURED		0.94	
fmlatx	WA Paid Family & Medical Leave		0.33		unemp	UNEMPLOYMENT		0.23	
					Totals:			131.50	
					Gross Earnings by Fund:			227.12	7.25
					Total Fund Deductions:			74.49	
					Fund Net:			152.63	

Page: 3

pyLDFnd
08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 4

Fund Worked : 41401
Emps : 10

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	5,717.55	153.75	o15r	OVERTIME X 1.5 - ROADS DEPT	4,006.66	72.50
phns	PHONE STIPEND	40.00					
Totals:						9,764.21	226.25

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,229.03
socsec	SOCIAL SECURITY	599.77
medtx	MEDICARE TAX	140.27
401a	401A DEFERRED COMPENSATION	74.24
h457	MASSMUTUAL 457	56.24
fmlatx	WA Paid Family & Medical Leave	25.22
udmp	UNION DUES - 1619 MP	6.32
uw	UNITED WAY	3.57

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	629.48
medpre	HEALTH INSURANCE PRE TAX	257.91
icm457	ICMA DEFERRED COMP	88.59
udteam	UNION DUES - TEAMSTERS	59.90
aflpre	AFLAC PRE TAX	30.83
l&i	L&I - SELF INSURED	11.47
aflaft	AFLAC POST TAX	4.04
genpre	SUN LIFE PRE TAX	3.06
Totals:		3,219.94

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,130.46
socsec	SOCIAL SECURITY	588.02
medtx	MEDICARE TAX	137.53
fmlatx	WA Paid Family & Medical Leave	14.32
genpre	SUN LIFE PRE TAX	3.75

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	996.72
l&i	L&I - SELF INSURED	163.61
401a	401A DEFERRED COMPENSATION	118.88
unemp	UNEMPLOYMENT	9.73
Totals:		4,163.02

Gross Earnings by Fund:	9,764.21	226.25
Total Fund Deductions:	3,219.94	
Fund Net:	6,544.27	

pyLDFnd
08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 5

Fund Worked : 42401
Emps : 4

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	568.12	17.25			
			Totals:	568.12	17.25
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	67.84		pers2 PERS 2 RETIREMENT	47.71	
socsec SOCIAL SECURITY	44.57		medpre HEALTH INSURANCE PRE TAX	33.69	
icm457 ICMA DEFERRED COMP	27.00		h457 MASSMUTUAL 457	18.07	
401a 401A DEFERRED COMPENSATION	10.63		medtx MEDICARE TAX	10.43	
udteam UNION DUES - TEAMSTERS	7.25		aflpre AFLAC PRE TAX	2.38	
uw UNITED WAY	2.14		fmlatx WA Paid Family & Medical Leave	1.92	
udmp UNION DUES - 1619 MP	1.56		aflaft AFLAC POST TAX	1.21	
l&i L&I - SELF INSURED	0.90				
			Totals:	277.30	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	224.33		pers2 PERS 2 RETIREMENT	58.24	
socsec SOCIAL SECURITY	33.52		401a 401A DEFERRED COMPENSATION	11.36	
medtx MEDICARE TAX	7.85		l&i L&I - SELF INSURED	5.91	
fmlatx WA Paid Family & Medical Leave	0.84		unemp UNEMPLOYMENT	0.57	
			Totals:	342.62	
			Gross Earnings by Fund:	568.12	17.25
			Total Fund Deductions:	277.30	
			Fund Net:	290.82	

Page: 5

pyLDFnd
08/03/2021 11:56:37AM
Check Date: 08/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 6

Fund Worked : 50301
Emps : 8

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,533.37	378.75	tlss	TOOL STIPEND		120.00	
phns	PHONE STIPEND		100.00		o15r	OVERTIME X 1.5 - ROADS DEPT		43.73	1.00
					Totals:			11,797.10	379.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,038.07	medpre	HEALTH INSURANCE PRE TAX		895.77		
socsec	SOCIAL SECURITY		670.33	pers2	PERS 2 RETIREMENT		604.18		
dshs	DSHS CHILD SUPPORT		410.00	icm457	ICMA DEFERRED COMP		175.16		
medtx	MEDICARE TAX		156.78	udteam	UNION DUES - TEAMSTERS		110.13		
pers3	PERS 3 RETIREMENT		106.99	401a	401A DEFERRED COMPENSATION		102.21		
hr125	HEALTH REIMBURSEMENT		45.66	afipre	AFLAC PRE TAX		33.62		
udmp	UNION DUES - 1619 MP		33.37	fmlatx	WA Paid Family & Medical Leave		29.91		
l&i	L&I - SELF INSURED		17.72	colpre	COLONIAL LIFE INS. PRE TAX		10.52		
uw	UNITED WAY		5.82	garufe	GARNISHMENT FEE		0.50		
				Totals:			4,446.74		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		5,414.07	pers2	PERS 2 RETIREMENT		966.58		
socsec	SOCIAL SECURITY		670.33	401a	401A DEFERRED COMPENSATION		230.68		
pers3	PERS 3 RETIREMENT		220.07	l&i	L&I - SELF INSURED		191.58		
medtx	MEDICARE TAX		156.78	fmlatx	WA Paid Family & Medical Leave		17.30		
unemp	UNEMPLOYMENT		11.58						
				Totals:			7,878.97		
				Gross Earnings by Fund:			11,797.10	379.75	
				Total Fund Deductions:			4,446.74		
				Fund Net:			7,350.36		

Fund Worked : - Totals -
Emps : 61

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		138,443.15	4,484.00	o15r	OVERTIME X 1.5 - ROADS DEPT		23,313.57	556.25
v	VACATION		10,599.14	306.00	fh	FLOATING HOLIDAY		5,366.31	173.50
s	SICK		2,006.73	56.50	phns	PHONE STIPEND		830.00	
cu	COMP USED		390.06	11.75	cpr	COMP TIME PAID - PW ROADS		325.79	13.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		tlss	TOOL STIPEND		120.00	
c15r	COMP EARNED X 1.5 ROADS		-9,961.06	-253.75					
					Totals:			171,603.69	5,347.25

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	14,835.04	pers2	PERS 2 RETIREMENT	10,095.69
socsec	SOCIAL SECURITY	10,031.30	medpre	HEALTH INSURANCE PRE TAX	9,104.00
icm457	ICMA DEFERRED COMP	3,019.19	medtx	MEDICARE TAX	2,346.02
udteam	UNION DUES - TEAMSTERS	1,666.50	401a	401A DEFERRED COMPENSATION	1,645.70
h457	MASSMUTUAL 457	932.02	afipre	AFLAC PRE TAX	595.40
pers3	PERS 3 RETIREMENT	587.38	c13gar	CHAPTER 13 GARNISHMENT	538.00
fmlatx	WA Paid Family & Medical Leave	434.72	dshs	DSHS CHILD SUPPORT	410.00
udmp	UNION DUES - 1619 MP	262.17	l&i	L&I - SELF INSURED	261.29
n457	NATIONWIDE 457	250.00	hr125	HEALTH REIMBURSEMENT	162.50
afflat	AFLAC POST TAX	120.82	uw	UNITED WAY	65.00
colpre	COLONIAL LIFE INS. PRE TAX	43.56	genpre	SUN LIFE PRE TAX	35.09
perscu	PERS RETIREMENT CATCH UP	5.02	garnfe	GARNISHMENT FEE	1.00
			Totals:		57,447.41

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	74,055.00	pers2	PERS 2 RETIREMENT	16,270.45
socsec	SOCIAL SECURITY	10,031.30	l&i	L&I - SELF INSURED	3,661.04
401a	401A DEFERRED COMPENSATION	3,032.83	medtx	MEDICARE TAX	2,346.02
pers3	PERS 3 RETIREMENT	1,204.13	vebahr	HRA VEBA	350.00
fmlatx	WA Paid Family & Medical Leave	251.75	unemp	UNEMPLOYMENT	170.63
genpre	SUN LIFE PRE TAX	43.00	perscu	PERS RETIREMENT CATCH UP	8.71
			Totals:		111,424.86

Grand Total Gross Earnings: 171,603.69 5,347.25
Grand Total Deductions: 57,447.41
Grand Total Net: 114,156.28

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Labor Distribution Totals By Fund
CLALLAM COUNTY
07/16/2021 to 07/31/2021-1 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 61



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of August 9 - 13, 2021

1C
8/17/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, August 9, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill.

Items of discussion per the agenda published August 4 were:

- Calendar/Correspondence
- Conservation Futures discussion
- Agreement with Clallam County Economic Development Council for American Rescue Plan Act funds
- Resolution closing the Treasurer's Office Petty Cash Fund
- Agreement with Washington State Department of Commerce – Office of Crime Victims Advocacy Community Services and Housing Division for Victim Witness Assistance Grant Program
- Notice of call for bids to be received no later than 10 a.m., Tuesday, September 7, 2021 for Carpet Replacement - Superior Court II Courtroom and Hallway Project
- Agreement amendment 22 with Department of Health for Shellfish Program, Group A water system testing and mosquito trapping testing
- Request for proposals to be received no later than 3 p.m., Monday, October 4, 2021 for Behavioral Health Proposals 2022
- Land purchase agreement with PCC Farmland Trust dba Washington Farmland Trust to purchase right of way for the Towne Road Dike Relocation Project
- Charter Review Recommendations response discussion
- Notice the Preliminary 2022 Clallam County Budget will be available September 7, 2021

Meeting adjourned at 12 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10 a.m., Tuesday, August 10, 2021. Also present were Commissioner Peach, and Administrator Sill. Commissioner Ozias is excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CBPm to adopt the agenda as presented, CRJs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on American Recovery Plan Act
- Kenneth Reandeau, commented on American Recovery Plan Act

CONSENT AGENDA

1a Approval of vouchers for the week of August 2

1b Approval of minutes for the week of August 2

ACTION TAKEN: CBPm to adopt the consent agenda as presented, CRJs, mc

REPORTS AND PRESENTATIONS

- CBP commented on Joyce Days, Military Service Day, Clallam Bay Food Bank
- CRJ commented on Trust Land Transfer Meeting, Affordable Housing

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of August 9 – 13, 2021
Page 2

CONTRACTS AND AGREEMENTS

2a Agreement with Washington State Department of Social and Health Services for adult Developmental Disability services

ACTION TAKEN: CBPm to approve, CRJs, mc

2b Agreement with Justice Systems Corporation for the Clallam County Courthouse Jail Control Room Upgrade and Improvement Project

ACTION TAKEN: CBPm to approve, CRJs, mc

2c Agreement with Clallam County Economic Development Council for American Rescue Plan Act funds

ACTION TAKEN: CBPm to approve, CRJs, mc

ADMINISTRATION

3a Resolution appointing Paul Cunningham to the Peninsula Housing Authority Board of Commissioners

ACTION TAKEN: CBPm to adopt, CRJs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the Charter Review recommendation responses, Infrastructure Bill
- Kenneth Reandeau, Port Angeles, commented on County facilities, Charter Review recommendation responses, Department of Community Development

Meeting concluded at 10:22 a.m. and continued to 9 a.m., Monday, August 16.

There are no Zoom chat logs for the week of August 9.

The Board of Commissioners attended a WSAC Virtual Assembly – COVID 19 update and KSQM Radio Show during the week of August 9.

PASSED AND ADOPTED this seventeenth day of August 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
8/17/21

Department: Prosecuting Attorney's Office

WORK SESSION ☒ **Meeting Date:** 08/09/2021

REGULAR AGENDA ☒ **Meeting Date:** 08/17/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 117.21.001 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Signature requested on the grant agreement with the Office of Crime Victim Advocacy for funding provided through the Victim/Witness Assistance Grant Program. This grant will fund about 65% of the salary and benefits of one of our Victim Witness Coordinator and is an invaluable resource for our office. There are no match requirements and funds must be used to maintain and enhance the service our office provides to victims and witnesses of crimes.

****PLEASE NOTE FINAL SIGNATURE WILL BE FILED ELECTRONICALLY****

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Revenues and expenditures have already been factored into the 2021 budget, so no changes are expected.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign the face sheet. Return to the Prosecuting Attorney's Office to my attention.

County Official signature & print name: Mark Nichols 

Name of Employee/Stakeholder attending meeting: Christi Wojnowski

Relevant Departments: Prosecuting Attorney's Office

Date submitted: August 4, 2021

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary - VW Grant
Revised: 3-04-2019



Grant Agreement with

Clallam County Prosecuting Attorney's Office

through

Office of Crime Victims Advocacy
Community Services and Housing Division

For

SFY 2022 Victim/Witness Assistance Grant

Start date: 07/01/2021

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TABLE OF CONTENTS

Face Sheet	1
Special Terms and Conditions	2
1. Acknowledgement of Federal Funding	2
2. All subawards ("subgrants") must have specific federal authorization	2
3. Applicability of Part 200 Uniform Requirements	2
4. Billing Procedures and Payment.....	3
5. Compensation	3
6. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees).....	4
7. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events	4
8. Compliance with DOJ Grants Financial Guide.....	5
9. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 385	5
10. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 425	5
11. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 545	5
12. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019).....	5
13. Computer Networks	6
14. Determination of suitability to interact with participating minors	6
15. Discrimination Findings	6
16. Effect of failure to address audit issues	6
17. Employment eligibility verification for hiring under the award	6
18. Encouragement of policies to ban text messaging while driving	7
19. Examination of Records	7
20. FFATA reporting: Subawards and executive compensation.....	8
21. Grant Management	8
22. Grant Modification	8
23. Insurance.....	8
24. National VOCA Training	9
25. OJP Training Guiding Principles	9
26. Non-supplanting certification.....	9
27. Potential Imposition of Additional Requirements	10
28. Providing Services to Limited English Proficiency (LEP) Individuals.....	10
29. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS	10
30. Reclassification of various statutory provisions to a new Title 34 of the United States Code	10
31. Reporting.....	11
32. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct	11
33. Requirements of the award; remedies for non-compliance or for materially false statements.....	11
34. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)	12
35. Required training for Point of Contact and all Financial Points of Contact	12
36. Requirements related to "de minimis" indirect cost rate	12
37. Requirement for data on performance and effectiveness under the award.....	13
38. Requirements related to System for Award Management and Universal Identifier Requirements	13
39. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ.....	13
40. Requirement to report potentially duplicative funding	13
41. Requirement to report actual or imminent breach of personally identifiable information (PII)	14
42. Restrictions on "lobbying"	14
43. Restrictions and certifications regarding non-disclosure agreements and related matters	14
44. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000	15
45. Subcontractor Data Collection	15
46. Unreasonable restrictions on competition under the award; association with federal government....	16
47. VOCA Funds	16

48. VOCA Requirements	16
49. Order of Precedence	17
General Terms and Conditions	18
1. Definitions	18
2. Access to Data	18
3. Advance Payments Prohibited	18
4. All Writing Contained Herein	19
5. Amendments	19
6. Americans With Disabilities Act (Ada)	19
7. Assignment	19
8. Attorneys' Fees	19
9. Audit	19
10. Certification Regarding Debarment, Suspension or Ineligibility and Voluntary Exclusion	19
11. Confidentiality/Safeguarding Of Information	20
12. Conflict Of Interest	21
13. Copyright Provisions	21
14. Disputes	22
15. Duplicate Payment	22
16. Governing Law And Venue	22
17. Indemnification	22
18. Independent Capacity Of The Grantee	23
19. Indirect Costs	23
20. Industrial Insurance Coverage	23
21. Laws	23
22. Licensing, Accreditation And Registration	23
23. Limitation Of Authority	23
24. Noncompliance With Nondiscrimination Laws	23
25. Pay Equity	24
26. Political Activities	24
27. Procurement Standards For Federally Funded Programs	24
28. Publicity	25
29. Recapture	25
30. Records Maintenance	25
31. Registration With Department Of Revenue	26
32. Right Of Inspection	26
33. Savings	26
34. Severability	26
35. Site Security	26
36. Subgranting/Subcontracting	26
37. Survival	27
38. Taxes	27
39. Termination For Cause	27
40. Termination For Convenience	27
41. Termination Procedures	27
42. Treatment Of Assets	28
43. Waiver	29

Attachment A - Scope of Work

Attachment B - Budget

Attachment C - Equal Employment Opportunity Plan Certification

Attachment D - Victims of Crime Act (VOCA) Program Rule ([available here](#)).

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FACE SHEET

Grant Number: 22-31101-504

Washington State Department of Commerce
Community Services and Housing Division
Office of Crime Victims Advocacy
SFY 2022 Victim/Witness Assistance Grant

1. Grantee Clallam, County Of 223 E 4TH ST STE 3 PORT ANGELES WA 98362		2. Grantee Doing Business As (optional) Clallam County Prosecuting Attorney's Office	
3. Grantee Representative Christi Wojnowski Manager of Administration & Support cwojnowski@co.clallam.wa.us (360) 417-2297		4. COMMERCE Representative Susanne Guinn Program Coordinator Phone: (360) 725-2894 Fax: (360) 586-7176 susanne.guinn@commerce.wa.gov PO Box 42525 98504-8304 1011 Plum Street SE Olympia WA 98501	
5. Grant Amount \$62,230.00	6. Funding Source Federal: ☒ State: ☒ Other: ☐ N/A: ☐	7. Start Date 07/01/2021	8. End Date 06/30/2022
9. Federal Funds (as applicable) \$21131.00	Federal Agency: Department of Justice, Office for Victims of Crime	CFDA Number: 16.575	Indirect Rate (if applicable):
10. SWV # SWV0000200-12	11. UBI # 601639015	12. DUNS # 075739235	
13. Grant Purpose To provide funding that strengthens Victim/Witness Assistance program activities. COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment A – Scope of Work; Attachment B – Budget; Attachment C –Equal Employment Opportunity Plan Certification; Attachment D - Victims of Crime Act (VOCA) Program Rule; and Grantee's Application for funding.			
FOR GRANTEE Signature _____ Name _____ Title _____ Date _____		FOR COMMERCE _____ Diane Klontz, Assistant Director _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

1. ACKNOWLEDGEMENT OF FEDERAL FUNDING

Federal Award Date: 9/17/2020

Federal Award Period: 10/1/2019 – 9/30/2023

Federal Award Identification Number (FAIN): 2020-V2-GX-0022

Total Amount of the Federal Award: \$38,159,052

Awarding Official: Department of Justice, Office of Justice Programs, Office for Victims of Crime

Amount obligated by this action: \$21131.00

The Grantee agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Grantee describing programs or projects funded in whole or in part with federal funds under this Grant, shall contain the following statements:

"This project was supported by Grant No. 2020-V2-GX-0022 awarded by Office for Victims of Crime, US Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the Office for Victims of Crime, US Department of Justice. Grant funds are administered by the Office of Crime Victims Advocacy, Washington State Department of COMMERCE."

In the event a correction is required to the Acknowledgement of Federal Funding, an administrative change will be processed. A change to the Acknowledgement of Federal Funding will not affect your budget or scope of work and notice will be provided.

This subaward may not be used for research and development purposes.

2. ALL SUBAWARDS ("SUBGRANTS") MUST HAVE SPECIFIC FEDERAL AUTHORIZATION

As applicable. The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -
- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

3. APPLICABILITY OF PART 200 UNIFORM REQUIREMENTS

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF425), unless a different retention period applies -- and to which the

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE at least quarterly, but not more often than monthly.

The Grantee shall submit all requests for reimbursement via COMMERCE's online invoicing system. The invoice shall include the Invoice Documentation Form.

COMMERCE will pay Grantee upon acceptance of program activities provided and receipt of properly completed invoices.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Grant shall be made by COMMERCE.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The grantee must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Grant, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

5. COMPENSATION

COMMERCE shall pay an amount not to exceed (\$62,230.00) for the performance of all things necessary for or incidental to the performance of work as set forth in Attachment A - Scope of Work. Grantee's compensation for services rendered shall be based on the following rates or in accordance with Attachment B – Budget.

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Grantee shall provide a non-federal match for the Victims of Crime Act portion of this Grant. The total match to be provided shall be at least \$5,283.00. All funds designated as match are restricted to the same uses as VOCA federal funds. Match funds may be expended in a greater proportion to grant funds, however, all match funds must be expended prior to the close of this Grant. Expenditures of match funds must be identified on the invoice voucher form.

Transfer of funds between line item budget categories must be approved by the Office of Crime Victims Advocacy (OCVA) program staff. A cumulative amount of these transfers exceeding ten (10) percent of the total program budget shall be subject to justification and negotiation between the Grantee and OCVA, including approval from the Grantee's signature authority and the relevant OCVA Section Manager.

Payment will be on a reimbursement basis only.

Consultant fees may not exceed \$650 per day or \$81.25 per hour for the Victims of Crime Act portion of this Grant (excluding travel and subsistence costs).

Travel expenses incurred or paid by Grantee shall be reimbursed at a rate not to exceed the current state rate and in accordance with the State of Washington Office of Financial Management Travel Regulations. Current travel rates may be accessed at <https://ofm.wa.gov/sites/default/files/public/resources/travel/colormap.pdf>.

The Grantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs Financial Guide, which can be found at https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

Funds payable under this Grant include federal Victims of Crime Act (VOCA) victim assistance grant funds (CFDA Number 16.575).

In performance of the services, requirements, and activities set forth herein, the Grantee shall comply with all applicable federal requirements of the Victims of Crime Act Rule <https://www.federalregister.gov/documents/2016/07/08/2016-16085/victims-of-crime-act-victim-assistance-program>.

6. COMPLIANCE WITH 41 U.S.C. 4712 (INCLUDING PROHIBITIONS ON REPRISAL; NOTICE TO EMPLOYEES)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Grantee shall contact COMMERCE; COMMERCE is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

7. COMPLIANCE WITH APPLICABLE RULES REGARDING APPROVAL, PLANNING, AND REPORTING OF CONFERENCES, MEETINGS, TRAININGS, AND OTHER EVENTS

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

8. COMPLIANCE WITH DOJ GRANTS FINANCIAL GUIDE

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

9. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION - 28 C.F.R. PART 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice.

Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

10. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION - 28 C.F.R. PART 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

11. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION - 28 C.F.R. PART 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

12. COMPLIANCE WITH GENERAL APPROPRIATIONS-LAW RESTRICTIONS ON THE USE OF FEDERAL FUNDS (FY 2020)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions may be set out in applicable appropriations acts are indicated at <http://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here.

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

13. COMPUTER NETWORKS

Grantee understands and agrees that it cannot use any federal funds to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

14. DETERMINATION OF SUITABILITY TO INTERACT WITH PARTICIPATING MINORS

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ) (or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

15. DISCRIMINATION FINDINGS

The recipient assures that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this award, the recipient will forward a copy of the findings to the Office for Civil Rights of OJP.

16. EFFECT OF FAILURE TO ADDRESS AUDIT ISSUES

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) and COMMERCE may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

17. EMPLOYMENT ELIGIBILITY VERIFICATION FOR HIRING UNDER THE AWARD

As applicable. The recipient (and any subrecipient at any tier) must—

1. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).
2. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both—
 1. (1) this award requirement for verification of employment eligibility, and
 2. (2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

3. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).
4. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.everify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

"United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to COMMERCE, before award acceptance.

18. ENCOURAGEMENT OF POLICIES TO BAN TEXT MESSAGING WHILE DRIVING

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

19. EXAMINATION OF RECORDS

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Grantee authorizes Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.

The State will further ensure that all VOCA subgrantees will authorize representatives of OVC and OCFO access to and the right to examine all records, books, paper or documents related to the VOCA grant.

20. FFATA REPORTING: SUBAWARDS AND EXECUTIVE COMPENSATION

As applicable. The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

COMMERCE submits FFATA information on behalf of all Grantees.

21. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Grant.

The Representative for COMMERCE and their grant information are identified on the Face Sheet of this Grant.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

22. GRANT MODIFICATION

Notwithstanding any provision of this grant to the contrary, at any time during the grant period, COMMERCE may, by written notification to the Grantee and without notice to any known guarantor or surety, make changes within the general scope of the program activities to be performed under this Grant. All other modifications shall not be valid unless made in writing and signed by the parties. Any oral understandings and agreements not incorporated herein, unless made in writing and signed by the parties hereto, shall not be binding.

Notwithstanding any provision of this grant to the contrary, at any time during the grant period, COMMERCE may analyze grant expenditures as a proportion of the grant budget. If COMMERCE determines, in its sole discretion, that the grant funding is underutilized, COMMERCE, in its sole discretion, may unilaterally modify the grant to reduce the balance of the grant budget. Funds de-obligated by COMMERCE as a result of a budget reduction may be made available to other grantees for the provision of eligible program activities.

23. INSURANCE

The Grantee shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Grantee or Subgrantee/subcontractor, or agents of either, while performing under the terms of this Grant. Failure to maintain the required insurance coverage may result in termination of this Grant.

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. Except for Professional Liability or Errors and Omissions Insurance, the insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Grantee shall instruct the insurers to give COMMERCE thirty (30) calendar days advance notice of any insurance cancellation, non-renewal or modification.

The Grantee shall submit to COMMERCE within fifteen (15) calendar days of a written request by COMMERCE, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Grant, if required or requested, the Grantee shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

The Grantee shall provide, at COMMERCE's request, copies of insurance instruments or certifications from the insurance issuing agency. The copies or certifications shall show the insurance coverage, the designated beneficiary, who is covered, the amounts, the period of coverage, and that COMMERCE will be provided thirty (30) days advance written notice of cancellation.

The Grantee shall provide insurance coverage that shall be maintained in full force and effect during the term of this Grant, as follows:

Commercial General Liability Insurance Policy. Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Grant activity but no less than \$1,000,000 per occurrence. Additionally, the Grantee is responsible for ensuring that any Subgrantee/subcontractor provide adequate insurance coverage for the activities arising out of subgrants/subcontracts.

Automobile Liability. In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Grantee or its Subgrantee/subcontractor, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

Professional Liability, Errors and Omissions Insurance. The Grantee shall maintain Professional Liability or Errors and Omissions Insurance. The Grantee shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the Grantee and licensed staff employed or under contract to the Grantee. The state of Washington, its agents, officers, and employees need *not* be named as additional insureds under this policy.

24. NATIONAL VOCA TRAINING

As applicable. The recipient agrees to ensure that at least one key grantee official attends the annual VOCA National Training Conference. Any recipient unable to attend must get prior approval by OVC in writing.

COMMERCE attends this training to meet this federal requirement; Grantees should not plan to attend the training event, attendance is not eligible.

25. OJP TRAINING GUIDING PRINCIPLES

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

26. NON-SUPPLANTING CERTIFICATION

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

No VOCA Grant funds will be used to supplant existing state, local, or other non-federal funding already in place to support current services. VOCA Grant funds will be used to increase the total amount of funds used for crime victim assistance. Violation of the non-supplanting requirement can result in a range of penalties, including suspension of future funds under this grant, recoupment of monies provided under this grant, and civil and/or criminal penalties.

27. POTENTIAL IMPOSITION OF ADDITIONAL REQUIREMENTS

As applicable. The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high risk" for purposes of the DOJ high-risk grantee list.

DOJ monitors and evaluates risk for COMMERCE, and COMMERCE monitors and evaluates risk for Grantees. Grantee agrees to comply with any additional requirements that may be imposed if COMMERCE has designated the Grantee as "high risk" via risk assessment and monitoring procedures.

28. PROVIDING SERVICES TO LIMITED ENGLISH PROFICIENCY (LEP) INDIVIDUALS

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <https://www.lep.gov>.

29. RECIPIENT INTEGRITY AND PERFORMANCE MATTERS: REQUIREMENT TO REPORT INFORMATION ON CERTAIN CIVIL, CRIMINAL, AND ADMINISTRATIVE PROCEEDINGS TO SAM AND FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

30. RECLASSIFICATION OF VARIOUS STATUTORY PROVISIONS TO A NEW TITLE 34 OF THE UNITED STATES CODE

As applicable. On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

31. REPORTING

Grantees will submit quarterly reports on SFY 2022 Victim/Witness Assistance Grant activities via InfoNet. Grantees must collect and maintain data that measure the performance and effectiveness of work done under this grant.

If providing direct services or outreach, the Grantee shall submit data quarterly in the InfoNet data collection system, relative to the provision of SFY 2022 Victim/Witness Assistance Grant services. Report data will be due in InfoNet no later than the fifteenth day following the end of each quarter.

The Grantee shall submit non-personally identifying demographic, service and compliance data required by state funding sources in the InfoNet data collection system. The Grantee shall maintain documentation and records that support the data reported in InfoNet.

The Grantee shall establish and maintain written procedures for the security of InfoNet use at its site. Procedures shall include:

- Only authorized staff are provided access to the InfoNet data and files;
- Staff are informed of the need for security and confidentiality of data and files maintained in or available through the InfoNet system; and
- That the Grantee shall notify the Department Program Coordinator for this grant when an employee is no longer authorized to access the InfoNet system.

This information on the activities supported by the grant funding will assist in assessing the effects that the VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

32. REPORTING POTENTIAL FRAUD, WASTE, AND ABUSE, AND SIMILAR MISCONDUCT

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

33. REQUIREMENTS OF THE AWARD; REMEDIES FOR NON-COMPLIANCE OR FOR MATERIALLY FALSE STATEMENTS

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award.

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

34. REQUIREMENTS PERTAINING TO PROHIBITED CONDUCT RELATED TO TRAFFICKING IN PERSONS (INCLUDING REPORTING REQUIREMENTS AND OJP AUTHORITY TO TERMINATE AWARD)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

35. REQUIRED TRAINING FOR POINT OF CONTACT AND ALL FINANCIAL POINTS OF CONTACT

As applicable. The State Administering Agency (COMMERCE) fulfills the requirements in this section. Grantees should not anticipate completing the OJP financial management and grant administration training.

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

36. REQUIREMENTS RELATED TO "DE MINIMIS" INDIRECT COST RATE

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

As applicable. A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Recipient requirement to notify OJP is for COMMERCE. Grantees must work with their COMMERCE grant manager regarding requirements related to "de minimis" indirect cost rate.

37. REQUIREMENT FOR DATA ON PERFORMANCE AND EFFECTIVENESS UNDER THE AWARD

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award.

The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Grantees report data to their COMMERCE grant manager at susanne.guinn@commerce.wa.gov. See "Reporting" Special Term and Condition. COMMERCE will report this data to OJP.

38. REQUIREMENTS RELATED TO SYSTEM FOR AWARD MANAGEMENT AND UNIVERSAL IDENTIFIER REQUIREMENTS

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

39. REQUIREMENT TO DISCLOSE WHETHER RECIPIENT IS DESIGNATED "HIGH RISK" BY A FEDERAL GRANT-MAKING AGENCY OUTSIDE OF DOJ

As applicable. If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

40. REQUIREMENT TO REPORT POTENTIALLY DUPLICATIVE FUNDING

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

As applicable. If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly contact their COMMERCE grant manager at susanne.guinn@commerce.wa.gov.

COMMERCE must notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

41. REQUIREMENT TO REPORT ACTUAL OR IMMINENT BREACH OF PERSONALLY IDENTIFIABLE INFORMATION (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach. Grantees reports this information to COMMERCE, COMMERCE reports to OJP.

42. RESTRICTIONS ON "LOBBYING"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Grantee (or Subgrantee) would or might fall within the scope of these prohibitions, the Grantee is to contact COMMERCE for guidance, and may not proceed without the express prior written approval of COMMERCE.

43. RESTRICTIONS AND CERTIFICATIONS REGARDING NON-DISCLOSURE AGREEMENTS AND RELATED MATTERS

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information),

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--
 - a. it represents that--
 - i. it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - ii. it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

44. SPECIFIC POST-AWARD APPROVAL REQUIRED TO USE A NONCOMPETITIVE APPROACH IN ANY PROCUREMENT CONTRACT THAT WOULD EXCEED \$250,000

As applicable. The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

45. SUBCONTRACTOR DATA COLLECTION

Grantee will submit reports, in a form and format to be provided by COMMERCE and at intervals as agreed by the parties, regarding work under this Grant performed by subcontractors and the portion of

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

Grant funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

46. UNREASONABLE RESTRICTIONS ON COMPETITION UNDER THE AWARD; ASSOCIATION WITH FEDERAL GOVERNMENT

As applicable. SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

47. VOCA FUNDS

As applicable. The Victims of Crime Act (VOCA) of 1984 states that VOCA funds are available during the federal fiscal year of the award, plus the following three fiscal years. At the end of this period, VOCA funds will be deobligated. OVC has no discretion to permit extensions beyond the statutory period. (E.g., VOCA funds awarded in FY 2017, are available until the end of FY 2020).

COMMERCE manages this funding period requirement, Grantees must adhere to the grant period on the Grant Face Sheet.

48. VOCA REQUIREMENTS

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

As applicable. The recipient assures that the State and its subrecipients will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required. Specifically, the State certifies that funds under this award will:

- a) be awarded only to eligible victim assistance organizations, 34 U.S.C. 20103(a)(2);
- b) not be used to supplant State and local public funds that would otherwise be available for crime victim assistance, 34 U.S.C. 20103(a)(2); and
- c) be allocated in accordance with program guidelines or regulations implementing 34 U.S.C. 20103(a)(2)(A) and 34 U.S.C. 20103(a)(2)(B) to, at a minimum, assist victims in the following categories: sexual assault, child abuse, domestic violence, and underserved victims of violent crimes as identified by the State.

49. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- Attachment C – Equal Employment Opportunity Plan Certification
- Attachment D - Victims of Crime Act (VOCA) Program Rule
- SFY 2022 Victim/Witness Assistance Grant Application for Funding as submitted and approved by COMMERCE

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

1. DEFINITIONS

As used throughout this Grant, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Grant" or "Agreement" means the entire written agreement between COMMERCE and the Grantee, including any Exhibits, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.
- E. "Modified Total Direct Costs (MTDC)" shall mean all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000.
- F. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- G. "State" shall mean the state of Washington.
- H. "Subgrantee/subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee/subcontractor" refers to any tier.
- I. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.
- J. "Vendor" is an entity that agrees to provide the amount and kind of services requested by COMMERCE; provides services under the grant only to those beneficiaries individually determined to be eligible by COMMERCE and, provides services on a fee-for-service or per-unit basis with contractual penalties if the entity fails to meet program performance standards.

2. ACCESS TO DATA

In compliance with RCW 39.26.180, the Grantee shall provide access to data generated under this Grant to COMMERCE, the Joint Legislative Audit and Review Committee, and the Office of the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Grantee's reports, including computer models and the methodology for those models.

3. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Grant shall be made by COMMERCE.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

4. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

5. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

6. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

7. ASSIGNMENT

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

8. ATTORNEYS' FEES

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorney's fees and costs.

9. AUDIT

If the Grantee is a subrecipient and expends \$750,000 or more in federal awards from any and/or all sources in any fiscal year, the Grantee shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Grantee shall:

- A. Submit to COMMERCE the reporting package specified in OMB Super Circular 2 CFR 200.501, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor.
- B. Submit to COMMERCE follow-up and developed corrective action plans for all audit findings.

If the Grantee is a subrecipient and expends less than \$750,000 in federal awards from any and/or all sources in any fiscal year, the Grantee shall notify COMMERCE they did not meet the single audit requirement.

The Grantee shall send all single audit documentation to auditreview@commerce.wa.gov.

10. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR INELIGIBILITY AND VOLUNTARY EXCLUSION—PRIMARY AND LOWER TIER COVERED TRANSACTIONS

- A. Grantee, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:
 - 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - 2. Have not within a three-year period preceding this Grant, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and
 4. Have not within a three-year period preceding the signing of this Grant had one or more public transactions (Federal, State, or local) terminated for cause of default.
- B. Where the Grantee is unable to certify to any of the statements in this Grant, the Grantee shall attach an explanation to this Grant.
- C. The Grantee agrees by signing this Grant that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.
- D. The Grantee further agrees by signing this Grant that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

LOWER TIER COVERED TRANSACTIONS

- a) The lower tier Grantee certifies, by signing this Grant that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - b) Where the lower tier Grantee is unable to certify to any of the statements in this Grant, such contractor shall attach an explanation to this Grant.
- E. The terms **covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded**, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact COMMERCE for assistance in obtaining a copy of these regulations.

11. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
1. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
 2. All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
 3. All personal information in the possession of the Grantee that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

- C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

12. CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the COMMERCE may, in its sole discretion, by written notice to the Grantee terminate this contract if it is found after due notice and examination by COMMERCE that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The Grantee and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the program subject to this Agreement including but not limited to formulating or drafting the legislation, participating in grant procurement planning and execution, awarding and/or monitoring grants, during the 24 month period preceding the start date of this Grant. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by COMMERCE that a conflict of interest exists, the Grantee may be disqualified from further consideration for the award of a Grant.

In the event this grant is terminated as provided above, COMMERCE shall be entitled to pursue the same remedies against the Grantee as it could pursue in the event of a breach of the contract by the Grantee. The rights and remedies of COMMERCE provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which COMMERCE makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this grant.

13. COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

14. DISPUTES

Except as otherwise provided in this Grant, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Director of COMMERCE, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Grantee's name, address, and Contract number; and
- be mailed to the Director and the other party's (respondent's) Grant Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Grant shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

15. DUPLICATE PAYMENT

COMMERCE shall not pay the Grantee, if the Grantee has charged or will charge the State of Washington or any other party under any other Grant, subgrant/subcontract, or agreement, for the same services or expenses.

16. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

17. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, agencies of the state and all officials, agents and employees of the state, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Grantee's obligation to indemnify, defend, and hold harmless includes any claim by Grantee's agents, employees, representatives, or any subgrantee/subcontractor or its employees.

Grantee expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to Grantee's or any subgrantee's/subcontractor's performance or failure to perform the Grant. Grantee's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

18. INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Grant. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or COMMERCE. The Contractor will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

19. INDIRECT COSTS

The Grantee shall provide their indirect cost rate that has been negotiated between their entity and the Federal Government. If no such rate exists a de minimis indirect cost rate of 10% of modified total direct costs (MTDC) will be used.

20. INDUSTRIAL INSURANCE COVERAGE

The Grantee shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Grantee fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Grantee the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Grantee to the accident fund from the amount payable to the Grantee by COMMERCE under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Grantee.

21. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations, and policies of local, state, and federal governments, as now or hereafter amended.

22. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

23. LIMITATION OF AUTHORITY

Only the Authorized Representative or the Authorized Representative's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver or any clause or condition of this contract is not effective or binding unless made in writing and signed by the Agent

24. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Grant, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Grantee's non-compliance or

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

refusal to comply with any nondiscrimination law, regulation or policy, this Grant may be rescinded, canceled or terminated in whole or in part, and the Grantee may be declared ineligible for further Grants with COMMERCE. The Grantee shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

The funds provided under this contract may not be used to fund religious worship, exercise, or instruction. No person shall be required to participate in any religious worship, exercise, or instruction in order to have access to the facilities funded by this grant.

25. PAY EQUITY

The Grantee agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are "similarly employed" if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Grantee may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - (i) A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - (ii) A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - (iii) A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Grant may be terminated by the Department, if the Department or the Department of Enterprise services determines that the Contractor is not in compliance with this provision.

26. POLITICAL ACTIVITIES

Political activity of Grantee's employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

27. PROCUREMENT STANDARDS FOR FEDERALLY FUNDED PROGRAMS

A Grantee which is a local government or Indian Tribal government must establish procurement policies and procedures in accordance with 2 CFR Part 200, for all purchases funded by this Grant.

A Grantee which is a nonprofit organization shall establish procurement policies in accordance with 2 CFR Part 200, for all purchases funded by this Contract.

The Grantee's procurement system should include at least the following:

- A. A code or standard of conduct that shall govern the performance of its officers, employees, or agents engaged in the awarding of contracts using federal funds.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

B. Procedures that ensure all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition.

C. Minimum procedural requirements, as follows:

- i. Follow a procedure to assure the avoidance of purchasing unnecessary or duplicative items.
- ii. Solicitations shall be based upon a clear and accurate description of the technical requirements of the procured items.
- iii. Positive efforts shall be made to use small and minority-owned businesses.
- iv. The type of procuring instrument (fixed price, cost reimbursement) shall be determined by the Contractor, but must be appropriate for the particular procurement and for promoting the best interest of the program involved.
- v. Contracts shall be made only with reasonable subgrantees/subcontractors who possess the potential ability to perform successfully under the terms and conditions of the proposed procurement.
- vi. Some form of price or cost analysis should be performed in connection with every procurement action.
- vii. Procurement records and files for purchases shall include all of the following:
 - 1) Contractor selection or rejection.
 - 2) The basis for the cost or price.
 - 3) Justification for lack of competitive bids if offers are not obtained.
- viii. A system for contract administration to ensure Contractor conformance with terms, conditions and specifications of this Contract, and to ensure adequate and timely follow-up of all purchases.

D. Contractor and Subgrantee/subcontractor must receive prior approval from COMMERCE for using funds from this Contract to enter into a sole source contract or a contract where only one bid or proposal is received when value of this Contract is expected to exceed \$5,000.

Prior approval requests shall include a copy of proposed contracts and any related procurement documents and justification for non-competitive procurement, if applicable.

28. PUBLICITY

The Grantee agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE's name is mentioned, or language used from which the connection with the state of Washington's or COMMERCE's name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

29. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grant.

30. RECORDS MAINTENANCE

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grant.

The Grantee shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

31. REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Grantee shall complete registration with the Washington State Department of Revenue.

32. RIGHT OF INSPECTION

The Grantee shall provide right of access to its facilities to COMMERCE, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Grant.

33. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

34. SEVERABILITY

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

35. SITE SECURITY

While on COMMERCE premises, Grantee, its agents, employees, or subcontractors shall conform in all respects with physical, fire or other security policies or regulations.

36. SUBGRANTING/SUBCONTRACTING

The Grantee may only subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Grantee shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subcontractor to assure fiscal

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

conditions of this Grant. In no event shall the existence of a subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

37. SURVIVAL

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

38. TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Grantee's income or gross receipts, any other taxes, insurance or expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.

39. TERMINATION FOR CAUSE

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this Grant. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the GRANTEE or a decision by COMMERCE to terminate the Grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are, in addition to any other rights and remedies, provided by law.

40. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

41. TERMINATION PROCEDURES

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this Grant, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Grant. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

1. Stop work under the Grant on the date, and to the extent specified, in the notice;
2. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
3. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;
4. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
5. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;
6. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
7. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which COMMERCE has or may acquire an interest.

42. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Grant.
- B. The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the Grantee to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
FEDERAL FUNDS**

- D. The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Grant

All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

43. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

SCOPE OF WORK
SFY 2022 Victim/Witness Assistance Grant
07/01/2021 through 06/30/2022

Clallam County Prosecuting Attorney's Office shall furnish goods and services necessary to accomplish the activities under the SFY 2022 Victim/Witness Assistance Grant grant funding during the grant period.

This Grant is not a benefit or entitlement to the Grantee. It is not to be used to acquire property or services for the federal government's direct benefit. The principle purpose of this Grant is to provide funding for Clallam County Prosecuting Attorney's Office to accomplish a public purpose.

Funding from this Grant must be used to support the services outlined and approved in the SFY 2022 Victim/Witness Assistance Grant funding application.

DATA REQUIREMENTS

Grantees will submit quarterly reports on SFY 2022 Victim/Witness Assistance Grant activities to their grant manager.

Report data will be due in InfoNet no later than the fifteenth day following the end of each quarter.

DELIVERABLES

1. Reports – As described in Special Terms and Conditions
2. Audit – If required, audit must be received no later than nine (9) months after the end of the Grantee's fiscal year
3. Vouchers – Must be submitted at least quarterly

PERFORMANCE MEASURES

Provision of the deliverables listed above will be measured using the following performance measures:

1. 90% of required reports will be submitted on time
2. 100% of required audits will be completed on time

BUDGET

Budget	Total
Salaries	\$43,680.00
Benefits	\$18,550.00
Goods and Services	\$0.00
Indirect	\$0.00
Total	\$62,230.00

Transfer of funds between line item budget categories must be approved by the Office of Crime Victims Advocacy (OCVA) program staff. A cumulative amount of these transfers exceeding ten (10) percent of the total program budget shall be subject to justification and negotiation between the Grantee and OCVA, including approval from the Grantee's signature authority and the relevant OCVA Section Manager.

Travel expenses incurred or paid by Grantee shall be reimbursed at a rate not to exceed the current state rate and in accordance with the State of Washington Office of Financial Management Travel Regulations. Current rates for travel may be accessed at <https://ofm.wa.gov/sites/default/files/public/resources/travel/colormap.pdf>.

Any purchase over \$5,000 must be pre-approved by COMMERCE.

CERTIFICATION FORM**Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements**

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three.

Recipient's Name: Clallam, County Of	
Address: 223 E 4TH ST STE 3 PORT ANGELES, WA 98362	
Is agency a ☐ Direct or ☒ Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? ☐ Yes ☒ No
DUNS Number: 075739235	Vendor Number (only if direct recipient): N/A
Name and Title of Contact Person: Christi Wojnowski, Manager of Administration & Support	
Telephone Number: (360) 417 2297	E Mail Address: cwojnowski@co.clallam.wa.us

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply:

- | | | |
|---|---|--|
| ☐ Less than fifty employees. | ☐ Indian tribe. | ☐ Medical institution. |
| ☐ Nonprofit Organization. | ☐ Educational institution. | ☐ Receiving an award less than \$25,000 |

I, _____ [responsible official], certify that [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302. I further certify that _____ [recipient] will comply with all applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient has fifty or more employees and is receiving a single award or, subaward of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

Tammy Sullenger [responsible official],
certify that Clallam County [recipient]

Which has fifty or more employees and is receiving a single award for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

Clallam County

[organization],

223 E 4th Street, Suite 16, Port Angeles, WA 98362

[address].

Tammy Sullenger, HR Analyst Tammy Sullenger 8/4/2024
Print or Type Name and Title Signature Date

Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

[responsible official],

certify that _____ [recipient],

which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

Print or Type Name and Title

Signature

Date

Certification of Federal Award Requirements

Funding for this grant is comprised of Federal Victims of Crime Act (VOCA) funds. Applicants must meet the following conditions in order to receive grant funding:

1. Data Universal Numbering System (DUNS)

In general, the Office of Management and Budget requires that all applicants (other than individuals) for federal funds include a DUNS number in their application for a new award or a supplement to an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and differentiating entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866-705-5711 to obtain a DUNS number or apply online at www.dnb.com. A DUNS number is usually received within 1-2 business days.

Agency's federal DUNS Number:	075739235
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2. System for Award Management (SAM) Registration

The applicant organization must acquire or renew registration with the System for Award Management (SAM). SAM is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the SAM database. Applicants must update or renew their SAM registration annually to maintain an active status. Information about SAM registration procedures can be accessed at www.sam.gov.

Applicant is certifying registration in the System for Award Management (SAM) is complete and up to date.

3. Audit Requirements

Federal Grant Funds Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

Applicant is certifying it will comply with this audit requirement.

4. Executive Compensation Data

In certain circumstances recipients of federal funds must report the names and total compensation of their five most highly compensated executives. Answer the following questions to determine if you have to submit this information.

In the agency's preceding fiscal year, did the organization

- a) receive 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements:

Yes or No? Respond in text box below:

No

- b) and \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes or No? Respond in text box below:

No

If you answered "yes" to both 4.a) and 4.b), please provide the names/compensation of five (5) most highly compensated executives of the recipient of award funds:

1.
2.
3.
4.
5.

5. Internal Revenue Service (IRS) 501(c)(3) Determination Letter

VOCA funding requires that nonprofit organizations verify their nonprofit status by providing a copy of their Internal Revenue Service (IRS) 501(c)(3) determination letter. A nonprofit organization is as described in section 501 (c)(3) of the Internal Revenue Code of 1986 and is exempt from taxation under section 501(a) of that Code. See 42 U.S.C § 13925(b)(16)(B).

Unless submitted previously, nonprofit organizations applying for funding must submit a copy of Internal Revenue Service to OCVA with this application.

6. Computer Networks

The applicant understands and agrees that it cannot use VOCA Grant funds to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

7. Non-Supplanting Certification

The applicant understands and agrees that no VOCA Grant funds will be used to supplant existing state, local, or other non-federal funding already in place to support current services. VOCA Grant funds will be used to increase the total amount of funds used for crime victim assistance. Violation of the non-supplanting requirement can result in a range of penalties, including suspension of future funds under this grant, recoupment of monies provided under this grant, and civil and/or criminal penalties.

8. ADA Requirement (FOR NON-TRIBAL GRANTEEES ONLY)

Does the location where services are primarily provided comply with ADA requirements for accessibility?

Yes or No? Respond in text box below. If no, provide information on how this is addressed:

Yes

By signing this document below, the applicant certifies that that agency is qualified to receive the funds. As the duly authorized representative of the applicant, I hereby acknowledge that the applicant will comply with the above requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Commerce, Office of Crime Victims Advocacy will rely if a grant is issued.

Christi Wojnowski
Signature

8/3/2021
Date

Christi Wojnowski Manager of Administration & Support
Typed Name and Title of Authorized Representative

Civil Rights Certifications

The applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, requirements, and any conditions of the recipient's grant. If a grant is made, the grantee and subgrantees, if any, will be subject to statutory prohibitions on discrimination.

1. Discrimination on the Basis of National Origin – Limited English Proficient (LEP) Individuals

To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, applicants must take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access to services and legal protections. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Assistance in understanding grant recipient's obligations under the law may be found in the Department of Justice's *Guidance to Federal Financial Assistance Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficiency Persons* (LEP Guidance), which can be found at 67 Fed. Reg. 41455 (June 18, 2002). Additional assistance regarding LEP obligations and information may be found at www.lep.gov.

2. Federal Non-Discrimination Requirements

The applicant will comply with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control Act and Safe Streets Act of 1968 (42 U.S.C. § 3789d);
- the Victims of Crime Act (42 U.S.C. § 10604(e));
- the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b));
- the Civil Rights Act of 1964 (42 U.S.C. § 2000(d));
- the Rehabilitation Act of 1973 (29 U.S.C. § 794);
- the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34);
- the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86);
- the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07);
- 28 C.F.R. Part 42 (U.S. Department of Justice Regulations – Nondiscrimination, Equal Employment Opportunity, Policies and Procedures);
- Executive Order 13279 (equal protection of the law for-faith based and community organizations); and
- 28 C.F.R. Part 38 ((U.S. Department of Justice Regulations – Equal Treatment for Faith Based Organizations).

The applicant shall further comply with federal law prohibiting grant recipients from retaliating against individuals taking action or participating in action to secure rights protected by federal law.

3. Civil Rights Provision - Prohibition of Discrimination for Recipients of Federal Funds

The applicant assures compliance of all applicable nondiscrimination requirements of the Victims of Crime Act. No person in any state shall, on the grounds of race, color, religion, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or denied employment in connection with any program or activity receiving federal financial assistance, pursuant to the following statutes and regulations: Section 809(c), Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 U.S.C. 3789d, and Department of Justice Nondiscrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, et seq.; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; Subtitle A, Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq. and Department of Justice regulations on disability

discrimination, 28 CFR Part 35 and Part 39; Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681-1683; and the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101, et seq.

4. Federal Civil Rights Training

Recipients of financial assistance from the Department of Justice, such as Victims of Crime Act (VOCA) funds, either awarded directly or through another recipient, must comply with the federal statutes and regulations that prohibit discrimination based on race, color, national origin, sex, religion, age, and disability in VOCA-funded programs or activities.

As part of its training efforts, the Office for Civil Rights at the Office of Justice Programs has developed an online civil rights training curriculum for recipients. This training, which consists of six segments and accompanying self-tests, is designed to provide recipients with an overview of applicable nondiscrimination laws and the general civil rights obligations that are tied to grants awarded by the Department of Justice. The OCR offers this online version of its training program to ensure that recipients who are unable to participate in an in-person training session can still receive valuable technical assistance.

All six Civil Rights training programs are available at <http://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm>

The recipient must view the online training at least once every two years. By signing this certification, the applicant acknowledges the viewing of OJP Civil Rights Non-Discrimination training.

5. Notification of Findings of Discrimination or Non-Compliance

In the event a state or federal court or a state or federal administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, age, disability, or sex against the Grantee or a program partner or participant receiving grant funds, the Grantee will forward a copy of the finding to the U.S. Department of Justice, Office of Justice Programs, Office of Civil Rights (OCR), and the Department of Commerce (COMMERCE).

The Grantee shall include a statement clearly stating whether or not the finding is related to any grant activity supported with a grant in which U.S. Department of Justice funds are involved, and identify all open grants utilizing U.S. Department of Justice funding by grant number and program title.

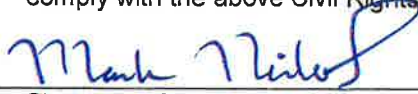
6. Equal Employment Opportunity Program (EEOP)

The Grantee will determine whether it is required to formulate an Equal Employment Opportunity Program (EEOP), in accordance with 28 C.F.R. 42.301 et. seq. If the Grantee is not required to formulate an EEOP, it will submit a certificate form to the Washington State Department of Commerce (COMMERCE) indicating that it is not required to develop an EEOP. If the Grantee is required to develop an EEOP but not required to submit the EEOP to the OCR, the Grantee will submit a certification to COMMERCE certifying that it has an EEOP on file which meets the applicable requirements. If the Grantee is awarded a grant of \$500,000 or more and has 50 or more employees, it will submit a copy of its EEOP to the OCR and COMMERCE. Non-profit organizations, federally recognized Indian Tribes, and medical and educational institutions are exempt from the EEOP requirement, but are required to submit a certification form to COMMERCE to claim the exemption. Information about civil rights obligations of Grantees can be found at <http://www.ojp.usdoj.gov/ocr/>.

7. Grantee Duty to Ensure Subcontractor Compliance

The Grantee is required to ensure compliance with these requirements by any program partner or participant receiving funding under this grant.

As the duly authorized representative of the grantee, I hereby certify that the Grantee will comply with the above Civil Rights requirements specified in this Certification



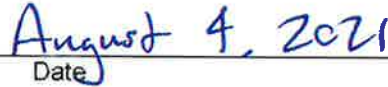
Signature of Authorized Official

Prosecuting Attorney

Title of Authorized Official

Clallam County Prosecuting Attorney's
Office

Name of Agency



Date

Jillian Munger Victim Witness Coordinator

Name and Title of Person who completed OJP Civil Rights Non-Discrimination Training (see #4)

10/1/2019

Most Recent Date Online Training was completed

Recipients must view the online training at a minimum of every two years for the duration
VOCA funding is received.

Certification Regarding Debarment, Suspension, Ineligibility, And Voluntary Exclusion

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Christi Wojnowski Manager of Administration & Support

Name and Title of Authorized Representative

Christi Wojnowski

Signature

8/3/2021

Date

Clallam County Prosecuting Attorney's Office

Name of Organization

223 E 4TH ST STE 3 PORT ANGELES WA 98362

Address of Organization

CERTIFICATION REGARDING DUNS AND COMPLIANCE IN REGISTERING

(Sub-Recipient)

I certify that Clallam County Prosecuting Attorney's Office has DUNS# 075739235.

And I agree to comply with registration in the System for Award Management (SAM).

Christi Wojnowski Manager of Administration & Support

Name and Title of Authorized Representative

Christi Wojnowski

Signature

8/3/2021

Date

Clallam County Prosecuting Attorney's Office

Name of Organization

223 E 4TH ST STE 3 PORT ANGELES WA 98362

Address of Organization

Certification Regarding Lobbying

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a federal contract, grant, or cooperative agreement of \$100,000 or more; or Federal loan of \$150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 or not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that;

- A. No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a member of Congress, in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- B. If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here _____ and complete and submit "Disclosure of Lobbying Activities", in accordance with its instructions. OCVA will provide this form, if needed.
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Christi Wojnowski Manager of Administration & Support

Name and Title of Authorized Representative

Christi Wojnowski

Signature

8/3/2021

Date _____

Clallam County Prosecuting Attorney's Office

Name of Organization

223 E 4TH ST STE 3 PORT ANGELES WA 98362

Address of Organization

Certification of Suitability to Interact with Participating Minors

To assist OCVA in monitoring new grant requirements for federal funds, please complete this form to certify that your organization has completed the required background checks for all covered individuals that interact with any minor in the course of activities under your grant (employees paid by the grant, volunteers used as match under the grant, and volunteers supporting grant-covered activities).

Grantees are required to have documentation that the search was conducted, and this should be maintained in accordance with your document retention policies.

Grantee Name: Clallam County Prosecuting Attorney's Office

Grant Number: 22-31101-504

For full list of requirements, Click [Here](#) | [OCVA FAQ is here](#)

Background checks must include:

- Public sex offender and child abuse websites/registries
- Criminal history registries and similar repositories of criminal history records
- An eligible fingerprint search/background check has been completed

If the applicant determines that no minors will be served by staff being directly charged or staff/volunteers used as match for this federally funded grant, the search is not required.

Applicant hereby certifies that the recipient (and any subrecipients) have complied with the above regulations, as applicable.

Signature of Authorized Official



Printed Name of Authorized Official Mark Nichols Prosecuting Attorney

Date

August 4, 2021

Request for Volunteer Requirement Waiver

Current VOCA program guidelines requires that grant recipients must use volunteers as a condition of receiving funds unless the state administrator determines there is a compelling reason to waive this requirement. A "compelling reason" may be a statutory or contractual provision concerning liability or confidentiality of counselor/victim information, which bars using volunteers for certain positions, or the inability to recruit and maintain volunteers after a sustained and aggressive effort.

If an applicant requests a waiver of the volunteer requirement, the section below must be completed providing a compelling reason why the use of volunteers is not feasible for the agency.

I am requesting a waiver for the use of volunteers for my VOCA project/program.

Yes or No? Respond in text box below:

Yes

If you are requesting a volunteer waiver, provide detailed explanation for your request in the following section. Waivers may only be requested in the following situations:

1. In the case of statutory or contractual provisions that prohibits the use of volunteers. (Attach a copy of the applicable statute or contract.)
2. In the case of a lack of volunteers. If you list this as a reason for the waiver request, you must document the efforts made to recruit volunteers.

Our agency is requesting a waiver for the following reason/s:

The volunteer requirement would place an undue burden on our program due to:

- *Lack of staff time to screen, interview, and train volunteers.
- *Lack of staff time to supervise volunteers.
- *Limited volunteer opportunities within the Clallam County Prosecuting Attorney's Office due to:
 - *High caseloads.
 - *Limited staff time to guide and supervise volunteers.
 - *Costs due to on-line systems of cases that would require offices to secure a workspace and purchase a license and computer for volunteers.

Subgrant Award Report (SAR)

Complete the information below, this will be used by OCVA to complete the federal Subgrant Award Report (SAR) which collects basic information on subgrant recipients and program activities that will be implemented with VOCA plus match funds.

How to video is here: <https://vimeo.com/365156967>

1. Organization Name: **Attorney's Office** **Clallam County Prosecuting**
2. VOCA Crime Victim Assistance Funds Awarded in this grant: **\$21131.00**
3. Sub-Grant Number (number assigned to your contract): **22-31101-504**

4. Budget and Staffing

Indicate below the requested information based on the subrecipient's current fiscal year. Report the total budget available to the victim services program, by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services programs. For example, if VOCA funds are awarded to support a victim advocate unit in a prosecutor's office, only report the budget for the victim advocate unit.

Information Requested	Response	Explanation (as required)
A. Total budget for all victimization programs and services.	\$ 214,770	<i>The amount reported is for the current fiscal year. Include the subaward amount for this contract/grant..</i>
B. Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year.	State funds:\$41,099 Local funds:\$136,123 Other federal funds:\$16,417 Other non-federal:\$	<i>Identify by source the amount of funds allocated to the victimization programs/services budget of the subgrantee agency.</i> DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY <i>OTHER FEDERAL includes all federal funding except the subaward amount reported in Question 2.</i>
C. Total <u>number of paid staff</u> for all subgrantee victimization program and/or services	Total Paid Staff: 2 <i>Enter Whole Number</i>	Count each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.
D. Number of <u>staff hours</u> funded through this VOCA award (plus match) for subgrantee's victimization programs and/or services	Number of Hours: 1560	<i>Total COUNT of hours to work by all staff supporting the work of this VOCA subaward plus match.</i>
E. Number of <u>volunteer staff</u> supporting the work of this VOCA award (plus match) for subgrantee's victimization programs and/or services	Volunteer Staff <i>Enter Whole Number</i>	<i>COUNT each volunteer staff once. DO NOT prorate based on FTE.</i>
F. Number of <u>volunteer hours</u> supporting the work of this VOCA award (plus match) for subgrantee's victimization programs	Number of Hours	<i>Total count of hours to work by all volunteers supporting the work of this VOCA subaward plus match.</i>



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
8/17/21

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** August 9, 2021

REGULAR AGENDA ☒ **Meeting Date:** August 17, 2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11301-18-CONCON, Amendment #22 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Attached is Consolidated Contract Amendment #22 between Department of Health and Clallam County Health and Human Services, which adds supplemental funding to the HHS 2021 budget for the following:

- Shellfish program to provide testing and sampling of recreational shellfish areas, in the amount of \$4,000.
- Group A water system testing, in the amount of \$4,000.
- Mosquito trapping to test for the West Nile Virus, in the amount of \$3,000.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and move to regular BOCC meeting for final signature.

County Official signature & print name:  KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: August 4, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy 11301-18-CONCON, Amendment #22 Agenda Item Summary
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

**CLALLAM COUNTY HEALTH & HUMAN SERVICES
2018 – 2021 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH18239

AMENDMENT NUMBER: 22

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and CLALLAM COUNTY HEALTH & HUMAN SERVICES, a Local Health Jurisdiction, hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, attached and incorporated by this reference, are amended as follows:

- ☒ Adds Statements of Work for the following programs:
 - Recreational Shellfish Activities - Effective July 1, 2021
 - Zoonotic Disease Program-WNV Mosquito Surveillance - Effective July 1, 2021
- ☒ Amends Statements of Work for the following programs:
 - COVID-19 Coordinated Response - Effective July 1, 2020
 - Emergency Preparedness & Response COVID-19 Local CARES - Effective March 1, 2020
 - Office of Drinking Water Group A Program - Effective January 1, 2018
 - Recreational Shellfish Activities - Effective July 1, 2019
- ☐ Deletes Statements of Work for the following programs:

2. Exhibit B-22 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-21 Allocations as follows:

- ☒ Increase of \$11,000 for a revised maximum consideration of \$7,291,448.
- ☐ Decrease of _____ for a revised maximum consideration of _____.
- ☐ No change in the maximum consideration of _____.
Exhibit B Allocations are attached only for informational purposes.

3. Exhibit C-21 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C-20.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

Date

Date

APPROVED AS TO FORM ONLY
Assistant Attorney General

**2018-2021 CONSOLIDATED CONTRACT
EXHIBIT A
STATEMENTS OF WORK
TABLE OF CONTENTS**

DOH Program Name or Title: COVID-19 Coordinated Response - Effective July 1, 2020.....	3
DOH Program Name or Title: Emergency Preparedness & Response COVID-19 Local CARES - Effective March 1 2020	16
DOH Program Name or Title: Office of Drinking Water Group A Program - Effective January 1, 2018	19
DOH Program Name or Title: Recreational Shellfish Activities - Effective July 1, 2019	24
DOH Program Name or Title: Recreational Shellfish Activities - Effective July 1, 2021	26
DOH Program Name or Title: Zoonotic Disease Program–WNV Mosquito Surveillance - Effective June 1, 2021	28

AMENDMENT #22

Exhibit A
Statement of Work
Contract Term: 2018-2021

DOH Program Name or Title: COVID-19 Coordinated Response - Effective July 1, 2020

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Revision Revision # (for this SOW) 3

Funding Source ☒ Federal Subrecipient ☐ State ☐ Other ☒ Federal *Contractor	Federal Compliance (check if applicable) ☒ FFATA (Transparency Act) ☐ Research & Development	Type of Payment ☒ Reimbursement ☐ Fixed Price
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Period of Performance: July 1, 2020 through December 31, 2021

Statement of Work Purpose: The purpose of this statement of work is to provide supplemental funding for the LHJ to ensure adequate culturally and linguistically responsive testing, investigation and contact tracing resources to limit the spread of COVID-19

NOTE: Pending execution of a new consolidated contract term or an extension to the 2018-2021 consolidated contracts which currently end December 31, 2021, DOH plans to continue the task activities and funding as noted in the task(s) below in a new or revised statement of work effective January 1, 2022.

Revision Purpose: The purpose of this revision is to revise deliverable due dates, correct the BARS Revenue Code, move a portion of the funding to COVID-19 VACCINES, add a link for allowable activities under Program Specific Requirements, and update DOH Program Contact information for COVID-19 Vaccine Services-Task 3; update DOH Fiscal Contact information and add special language for DCHS COVID-19 Response-Task 1 and 2; and extend the funding period from April 20, 2021 to July 20, 2021 for MASS VACCINATION FEMA 100%-Task 4. This revision also includes a task funding guide for all tasks under Program Specific Requirements.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change None	Total Consideration
				Start Date	End Date			
BITV-COVID ED LHJ ALLOCATION-CARES	21.019	333.21.01	1897129V	07/01/20	12/31/21	411,368	0	411,368
FEMA-75 COVID LHJ ALLOCATION	97.036	333.97.03	1897129W	07/01/20	12/30/20	0	0	0
FFY21 COVID19 VACCINE SERVICES-CARES	93.268	333.93.26	74310209	07/01/20	12/31/21	369,385	-354,803	14,582
FFY20 ELC EDE LHJ ALLOCATION	93.323	333.93.32	1987120D	01/15/21	12/30/21	782,083	0	782,083
FFY19 ELC COVID ED LHJ ALLOCATION	93.323	333.93.32	1987129G	01/01/21	12/31/21	349,731	0	349,731
*MASS VACCINATION FEMA 100%	97.036	333.97.03	934V0200	01/21/21	07/20/21	0	0	0
COVID 19 VACCINES	93.268	333.93.26	74310229	07/01/20	12/31/21	0	354,803	354,803
TOTALS						1,912,567	0	1,912,567

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Participate in public health emergency preparedness and response activities for COVID-19. This may include surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications and or other preparedness and response activities for COVID-19. Examples of key activities include: - Incident management for the response - Testing				

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	- Case Investigation/Contact Tracing - Sustainable isolation and quarantine - Care coordination - Surge management - Data reporting <i>Previous funding provided by DOH for COVID response (federal Crisis Cooperative Agreement funding, state Disaster Recovery Account funding) must be fully utilized before these funds can be accessed. The total state funding consideration is for the period of December 31, 2020 through June 30, 2021.</i> NOTE: The purpose of this agreement is to supplement existing funds for local health jurisdictions to carry out surveillance, epidemiology, case investigations and contact tracing, laboratory capacity, infection control, mitigation, communications, community engagement, and other public health preparedness and response activities for COVID-19. DCHS COVID-19 Response - Tasks 1 and 2 – Unspent ELC funding can be carried forward into new contract term effective January 1, 2022.				
1	Establish a budget plan and narrative to be submitted to the Department of Health (DOH) Contract Manager. DOH will send the "Budget narrative Template", "Budget Guidance" and any other applicable documents that may be identified. DOH does recognize the public health response goes beyond December 2021 and authorizes local health jurisdictions the ability to maximize funding streams available to them by using short term funding first to have longer term funding available to continue to support the local health jurisdiction response activities beyond December 2021 as applicable.		Submit the budget plan and narrative using the template provided.	Within 30 days of receiving any new award for DCHS COVID-19 Response tasks.	Reimbursement of actual costs incurred, not to exceed \$1,240,866 total. \$411,368 BITV-COVID ED LHJ ALLOCATION-CARES Funding (MI 1897129V)
2	1) LHJ Active monitoring activities. In partnership with WA DOH and neighboring Tribes, the LHJ must ensure adequate culturally and linguistically responsive testing, investigation and contact tracing resources to limit the spread disease. LHJs must conduct the following activities in accordance with the guidance to be provided by DOH. a. Allocate enough funding to ensure the following Contact Tracing and Case Investigation Support: Hire a minimum of 1.0 data entry FTE to assure system requirements for task 2.1 a. i. Contact tracing 1. Strive to maintain the capacity to surge a minimum of five (5) contact tracers for every 100,000 people in the jurisdiction, as		Data collected and reported into DOH systems daily. Enter all contact tracing data in CREST following guidance from-DOH.	Enter performance metrics daily into DOH identified systems Quarterly performance reporting updates	\$782,083 FFY20 ELC EDE LHJ ALLOCATION Funding (MI 1897120D) <i>Funding end date 7/31/2023</i> \$349,731 FFY19 ELC COVID ED LHJ ALLOCATION Funding (MI 1897129G) <i>Funding end date 10/18/2022</i>

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	needed, based on disease rates. DOH Have staff that reflect the demographic makeup of the jurisdiction and who can provide culturally and linguistically competent and responsive services. In addition, or alternatively, enter into an agreement(s) with Tribal, community-based and/or culturally-specific organizations to provide such services. DOH centralized investigations will count towards this minimum. 2. Ensure all contact tracing staff are trained in accordance with DOH investigative guidelines and data entry protocols. 3. Coordinate with Tribal partners in conducting contact tracing for Tribal members. 4. Ensure contact tracing and case investigations activities meet DOH case and Contact Tracing Metrics. (Metrics to be determined collaboratively by DOH, LHJs and Tribes.) Work with DOH to develop a corrective action plan if unable to meet metrics. 5. Perform daily monitoring for symptoms during quarantine period of contacts ii. Case investigation 1. Strive to maintain the capacity to surge a minimum of five (5) case investigators and contact tracers for every 100,000 people in the jurisdiction, as needed, based on disease rates. DOH centralized investigation will count toward this minimum. 2. Enter all case investigation and outbreak data in WDRS following DOH guidance. a) Strive to enter all case investigation and outbreak data into <i>CREST</i> as directed by DOH.		Enter all case investigation data in WDRS-following guidance from-DOH.		

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	b) Ensure all staff designated to utilize WDRS have access and are trained in the system. c) Include if new positive cases are tied to a known existing positive case or indicate community spread. d) Conduct case investigation and monitor outbreaks. e) Coordinate with Tribal partners in conducting case investigations for tribal members. 3. Ensure contact tracing and case investigation activities meet DOH Case and Contact Tracing Metrics. (Metrics to be determined collaboratively by DOH, LHJs, and Tribes.) Work with DOH to develop a corrective action plan if unable to meet metrics. b. Testing i. Work with partners and Tribes to ensure testing is available to every person within the jurisdiction meeting current DOH criteria for testing and other local testing needs. ii. Work with partners and Tribes to ensure testing is provided in a culturally and linguistically responsive manner with an emphasis on making testing available to disproportionately impacted communities and as a part of the jurisdiction's contact tracing strategy. iii. Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH on testing locations and volume as requested. c. Surveillance FTE support at a minimum of .5 FTE Epidemiologist to support daily reporting needs below. i. Ensure all COVID positive lab test results from LHJ are entered in to WDRS by 1) entering data directly in to WDRS, 2) sending test results to DOH to enter, or 3) working with DOH and		Maintain a current list of entities providing COVID-19 testing and at what volume. Provide reports to DOH Contract manager on testing locations and volume as requested.		

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	entities conducting tests to implement an electronic method for test result submission. ii. Maintain records of all COVID negative lab test results from the LHJ and enter into WDRS when resources permit or send test results to DOH. iii. Collaborate with Tribes to ensure Tribal entities with appropriate public health authority have read/write access to WDRS and CREST to ensure that all COVID lab results from their jurisdictions are entered in WDRS or shared with the LHJ or DOH for entry. d. Tribal Support. Ensure alignment of contact tracing and support for patients and family by coordinating with local tribes if a patient identified as American Indian/Alaska Native and/or a member of a WA tribe. e. Support Infection Prevention and control for high-risk populations i. Migrant and seasonal farmworker support. Partner with farmers, agriculture sector and farmworker service organizations to develop and execute plans for testing, quarantine and isolation, and social service needs for migrant and seasonal farmworkers. ii. Congregate care facilities: In collaboration with the state licensing agency (DSHS), support infection prevention assessments, testing, Infection control and isolation and quarantine protocols in congregate care facilities. iii. High risk businesses or community-based operations. In collaboration with state licensing agencies and Labor and Industries, partner with food processing and manufacturing businesses to ensure adequate practices to prevent COVID-19 exposure, conduct testing and respond to outbreaks. iv. Healthcare: Support infection prevention and control assessments, testing, cohorting, and isolation procedures. Provide educational resources to a variety of healthcare setting		Quarterly performance updates related to culturally and linguistic competency and responsiveness, tribal support, infection prevention and control for high-risk populations, community education and regional active monitoring activities. Performance update should include status of all projects listed.		

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	types (e.g., nursing homes, hospitals, dental, dialysis). v. Non-healthcare settings that house vulnerable populations: In collaboration with state corrections agency (DOC) and other state partners, support testing, infection control, isolation and quarantine and social services and wraparound supports for individuals living or temporarily residing in congregate living settings, including detention centers, prisons, jails, transition housing, homeless shelters, and other vulnerable populations. vi. Schools: In collaboration with OSPI and local health jurisdictions, support infection prevention and control and outbreak response in K-12 and university school settings. f. Ensure adequate resources are directed towards ~~H2A~~ housing facilities within communities, fishing industries and long-term care facilities to prevent and control disease transmission. Funds can be used to hire support staff, provide incentives or facility-based funding for onsite infection prevention efforts, etc. g. Community education. Work with Tribes and partners to provide culturally and linguistically community outreach and education related to COVID-19. h. Establish sustainable isolation and quarantine measures. i. Have at least one (1) location identified and confirmed through contract/formal agreement that can support isolation and quarantine adequate to the population for your jurisdiction with the ability to expand; alternatively, establish with an adjacent jurisdiction a formal agreement to provide the isolation and quarantine capacity adequate to the population for your jurisdiction with the ability to expand.		Quarterly performance updates to include name, address and capacity of identified location that can support isolation and quarantine, date of exercise to be conducted and confirmation of appropriate planning and coordination as required.		

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	ii. Conduct at least one (1) exercise per year with the identified isolation and quarantine site to include a minimum of: confirmation of wrap around services (food service/delivery, laundry service, water/septic, garbage, ambulance service, cleaning/sanitation), facility intake and discharge procedures, transport procedures, and staffing. iii. Planning must incorporate transfer or receipt of isolation and quarantine patients to from adjacent jurisdictions or state facilities in the event of localized increased need. iv. Planning must incorporate triggers and coordination to request state isolation and quarantine support either through mobile teams or the state facility to include site identification and access), facility intake and discharge procedures, transport procedures, and staffing. v. Planning must incorporate transfer or receipt of isolation and quarantine patients to from adjacent jurisdictions or state facilities in the event of localized increased need. vi. Planning must incorporate triggers and coordination to request state isolation and quarantine support either through mobile teams or the state facility to include site identification and access				
COVID-19 Vaccine Services - Task 3 – will be extended through June 30, 2022 in new contract term effective January 1, 2022. Any unspent funds may be carried forward.					
3.A	Identify activity/activities to support COVID vaccine response in your community, using the examples below as a guideline. Example 1: Develop and implement communication strategies with health care providers, community, and/or other partners to help build vaccine confidence broadly and among groups anticipated to receive early vaccination, as well as dispel vaccine misinformation. Document and provide a plan that shows the communication strategies used with health care providers and other partners and the locally identified population anticipated to reach.		Summary of the engagement strategies to be used with health care providers and other partners, and the locally identified population to be reached.	January 31, Annually	Reimbursement of actual costs incurred, not to exceed: ~~\$14,582~~ \$369,385 FFY21 COVID19 VACCINE SERVICES-CARES Funding (MI 74310209)

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Example 2: Engage in other vaccination planning activities such as partnership development, provider education, vaccination point of dispensing (POD) planning, tabletop exercises, engagement with communities, leaders, non-traditional provider, or vulnerable populations to develop strategies to ensure equitable access to vaccination services				S354,803 COVID 19 VACCINES Funding (MI 7-310229)
3.B	Implement the communication strategies or other activities, working with health care providers and other partners to reach the locally identified population, support providers in vaccination plans, and support equitable access to vaccination services.		Mid-term written report describing activity/activities and progress made to-date and strategies used (template to be provided)	~~March 31~~ June 30, Annually	
3.C	Catalog activities and conduct an evaluation of the strategies used		Final written report, showing the strategies used and the final progress of the reach (template to be provided)	~~June 30~~ December 31, Annually	
Regional Incident Management Team (IMT) Mass Vaccination Clinics – Task 4					
	*NOTE: Task 4 activities for Mass Vaccination Clinics in this statement of work are NOT CONSIDERED SUBRECIPIENT but are as a CONTRACTOR of DOH. DOH reimbursement provided for local mass vaccination clinic (see definition below) planning, implementation and operations in coordination between Unified Command and the Regional IMT to administer the vaccine as efficiently, quickly, equitably, and safely in all regions of Washington State. State Supported, Regionally Coordinated, Locally Implemented. Definition: Mass vaccination clinics defined as those outside of the usual healthcare delivery method such as pop-up clinics, mobile clinics, non-clinical facility (fairgrounds, arenas, etc.). Leaders Intent about this work from DOH is included as an attachment. Guidance on vaccination protocols must be followed as provided by DOH and CDC.				*Reimbursement of eligible costs. MASS VACCINATION FEMA 100% Funding (MI 934V0200) (See Program Specific Requirements for Mass Vaccination Task 4 below)

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
4.A	Local health jurisdiction (LHJ) will coordinate planning and implementation of mass vaccination clinics/sites provided within the county(s) with a regional incident management team/organization as approved by DOH. Request for regional IMT should be submitted through the normal process through WebEOC. Local health jurisdiction is the coordinating agency for the mass vaccination plan within the county. Regional IMT will be under the delegation authority of DOH and they are to provide support and coordination for all efforts around vaccine planning, resource support and general guidance and information sharing in order to regionally coordinate efforts. Local jurisdictions will maintain all decisional authority around vaccination planning and execution within their jurisdiction/district. Provide any information as requested by the regional IMT.		Submit to DOH a mass vaccination plan including: • type of site, • site locations, • throughput, • considerations made to ensure equity to historically marginalized populations, • and to the extent possible a regional map of sites/locations.	Within 30 days of contract amendment execution.	
4.B	Funding for eligible Mass Vaccination activities are reimbursed on actual costs as outlined in the DOH guidance to provide the services and to carry out the mission. Funding will be dependent on full participation in the LHJ and IMT processes and all documentation will be required to be provided to fully close out funding requests by the end of the mission period of performance. Allowable costs include expenses such as facility rentals, staff to conduct planning, management, support and operation of the site, medical personnel for vaccinations, site security personnel, wrap around services for staff (meals, travel, lodging), equipment (which must be pre-approved by IMT/DOH if it exceeds \$5,000 each), supplies for vaccinations and site operation. LHJs should provide narratives to help assist IMT and DOH finance know what expenditures were necessary to carry out the mission.		Submit estimated budget for the mass vaccination plan. Monthly Cost Summary Spreadsheet to the IMT/IMO by the fifth of the following month.	Within 30 days of contract amendment execution. Monthly	

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
4.C	Vaccination data – will be maintained according to current state and federal requirements. Vaccine Registration Systems – If a local jurisdiction or region does not have a registration system(s) the include internet based, phone option and other methods to ensure equitable registration, the state PrepMod system and tools will be available for use.		Submission of vaccine use into WA IIS database within 24hrs of use. Jurisdiction/Regions will ensure a fair and equitable process for registration of eligible Washingtonians across all available modalities.	Daily	
4.D	Regularly report on vaccinations sites and operational activities (number of vaccinations, personnel to operate the site, challenges, successes to share for learning across the public health system).		Provide monthly situation report to IMT/IMO on status of implementation of mass vaccination plan, or more frequently if that is the LHJ procedure. Sites operating for the time period, vaccines administered by site for the time period, estimated costs for the time period, any challenges/successes of note, including assistance requested.	Monthly	

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Special Requirements**Federal Funding Accountability and Transparency Act (FFATA)**

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Specific Requirements/Narrative

<i>DCHS COVID-19 Response - Tasks 1 and 2</i>	<i>BITV-COVID ED LHJ ALLOCATION-CARES FFY19 ELC COVID ED LHJ ALLOCATION FFY20 ELC EDE LHJ ALLOCATION</i>
<i>COVID-19 Vaccine Services - Task 3</i>	<i>FFY21 COVID 19 VACCINE SERVICES-CARES COVID 19 VACCINES</i>
<i>Regional Incident Management Team (IMT) Mass Vaccination Clinics – Task 4</i>	<i>MASS VACCINATION FEMA 100%</i>

DCHS COVID-19 Response - Tasks 1 and 2

Restrictions on Funds: Indirects are NOT allowable for CARES funding from September 2, 2020 forward – LHJ can charge administrative activities as direct costs but not incur indirects from September 2, 2020 through December 30, 2020 for activities funded with CARES funds (COVID LOCAL CARES - COVID LHJ OFM ALLOCATION-CARES, BITV-COVID ED LHJ ALLOCATION-CARES, FEMA-75 COVID LHJ ALLOCATION)

- o Since the federal guidance was not updated until September 2, 2020, DOH understands that indirects could be charged from March–August 2020.

Payment: Upon approval of deliverables and receipt of an invoice voucher, DOH will reimburse for actual allowable costs incurred. Billings for services on a monthly fraction of the budget will not be accepted or approved.

Submission of Invoice Vouchers: The LHJ shall submit correct monthly A19-1A invoice vouchers for amounts billable under this statement of work to DOH by the 25th of the following month or on a frequency no less often than quarterly.

COVID-19 Vaccine Services - Task 3 – allowable activities <https://www.doh.wa.gov/Portals/1/Documents/9240/AllowableUseFedOpsFunds.pdf>

Mass Vaccination – Task 4Program Manual, Handbook, Policy References

Emergency Response Plan (or equivalent)

Medical Countermeasure/Mass Vaccination Plan

Restrictions on Funds (what funds can be used for which activities, not direct payments, etc.):

Non-mass vaccination efforts are not allowable through this funding stream.

Duplication of billing (sending request for reimbursement) to entities outside of this agreement is prohibited.

Indirect rates are not applicable to these funds.

Special References (RCWs, WACs, etc.)

County Health Emergency Documentation if applicable

Monitoring Visits (frequency, type):

Occasional visits from DOH or IMT/IMO personnel for the purpose of monitoring and surveillance of mass vaccination activities may be expected.

AMENDMENT #22

Definitions

Mass vaccination clinic are those outside of the usual healthcare delivery methods such as pop-up clinics, mobile clinics, non-clinical facility clinics (i.e., fairgrounds, arenas, etc.).

Special Billing Requirements:

Monthly invoices must be submitted timely to the regional IMT/Organization for review/approval prior to submission to DOH for reimbursement.

Contract (MI) Code: 934V0200 General Mass Vaccination

BARS Revenue Code: 333.97.03 Mass Vaccination Reimbursement

Special Instructions:

The LHJ is considered a CONTRACTOR of DOH not a subrecipient for this portion of the statement of work. An allocation of funds is not provided as these FEMA funds are only available as reimbursement of costs associated with implementation of the mass vaccination plan.

Detailed documentation must be maintained as directed by the regional IMT/Organization and DOH to substantiate costs associated with these activities for submission to FEMA upon request by DOH.

Eligible costs from the timeframe of January 21, 2021 through ~~April 24, 2021~~ July 20, 2021 include facility rentals, medical and support staff for planning, management, support, and operations; as well as wrap-around services for staff (i.e., meals, travel, lodging). Regular and overtime pay associated with this project is allowable for all staff working under this project and must be billed as a direct charge; timesheets are required documentation and must be available upon request by DOH. Indirect rates are not applicable to these funds. Eligible equipment includes facility infection control measures, personal protective equipment (PPE), storage equipment, coolers, freezers, temperature monitoring devices, portable vaccine units for transportation, supplies such as emergency medical supplies (for emergency medical care needs that may arise in the administration of the vaccine), containers for medical waste, as well as proper storage as needed for canisters of liquid nitrogen or dry ice. Eligible equipment purchase costs should not exceed \$5,000 per piece. Equipment over \$5,000 a piece must be preapproved by the IMT and should be leased rather than purchased. Any diversion from the list of pre-approved expenses will require a narrative on the purchase rationale and will be subject to IMT approval prior to reimbursement. Timesheets are required documentation for all activities related to this project. Staff time-in / time-out must be recorded, as well as a brief description of their activities. A general description of activities is acceptable for those working at the vaccine site; more detailed/specific description is required for those not working at the vaccine site.

DOH Program Contact

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DOH, PHOCIS

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~~DOH BITV-COVID ED LHJ Allocation-CARES Fiscal Contact (Tasks 1 and 2)~~

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~~DOH, Office of Program Financial Management~~

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DOH BITV-COVID ED LHJ Allocation-CARES and DOH ELC Allocation Fiscal Contact (Tasks 1 and 2)

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DOH COVID19 Vaccine Services Program Contacts (Task 3)

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Department of Health
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Sonja Morris, ~~Program Manager COVID-19~~
~~Operations Supervisor~~
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DOH General Mass Vaccination Program and Fiscal Contact (Task 4)

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AMENDMENT #22

Exhibit A
Statement of Work
Contract Term: 2018-2021

DOH Program Name or Title: Emergency Preparedness & Response COVID-19 Local CARES - Effective March 1 2020

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Revision Revision # (for this SOW) 2

Period of Performance: March 1, 2020 through December 31, 2021

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient	☒ FFATA (Transparency Act)	☒ Reimbursement
☐ State	☐ Research & Development	☐ One-Time Distribution
☐ Other		

Statement of Work Purpose: The purpose of this statement of work is to provide additional funding to supplement existing funds for LHJs to prevent, prepare for, and respond to the COVID-19 disease outbreak.

Revision Purpose: The purpose of this revision is to extend the period of performance from July 31, 2021 to December 31, 2021, extend the end of the funding period from June 30, 2021 to December 31, 2021, and add report (deliverables) due dates.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only) Start Date End Date	Current Consideration	Change None	Total Consideration
COVID LHJ OFM Allocation-CARES	21.019	333.21.01	934E0200	03/01/20 12/31/21	1,520,200	0	1,520,200
TOTALS					1,520,200	0	1,520,200

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Federal Funds Participate in public health emergency preparedness and response activities for COVID-19. This may include surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and or other preparedness and response activities for COVID-19. The CARES Act (Coronavirus Relief Fund) provides that payments from the Fund may only be used to cover costs that: 1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);		Complete Federal Funding Certification (provided by DOH). Activity report(s) on template to be provided DOH.	September 30, 2020 September 30, 2020 October 31, 2020 November 30, 2020 December 31, 2020 January 30, 2021 February 28, 2021 March 31, 2021 April 30, 2021 May 31, 2021 June 30, 2021 July 31, 2021 August 31, 2021	Reimbursement for actual costs not to exceed total funding consideration amount.

2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and; Were incurred during the period that begins on March 1, 2020 and ends on ~~June 30, 2021~~ <i>December 31, 2021.</i> The guidance on the Department of the Treasury's interpretation of these limitations on the permissible use of Fund payments can be found at this link: ~~https://home.treasury.gov/policy-issues/coronavirus-state-and-local-governments~~ <i>Coronavirus Relief Fund U.S. Department of the Treasury</i> DOH will provide additional guidance and technical assistance. Note: The purpose of this agreement is to supplement existing funds for local health jurisdictions to carry out surveillance, epidemiology, case investigations and contact tracing, laboratory capacity, infection control, mitigation, communications, community engagement, and other public health preparedness and response activities for COVID-19. Existing funds for COVID-19 public health response activities may not be displaced by these funds and reallocated for other organizational expenses. No funds from this agreement shall be used to supplant existing federal, state or local funds nor any funding allocations or commitments made before August 31, 2020. DOH does recognize the public health response goes beyond December 2020 and authorizes local health jurisdictions the ability to maximize funding streams available to them by using short term funding first to have longer term funding available to continue to support the local health jurisdiction response activities beyond December 2020 as applicable.			<i>September 30, 2021 October 31, 2021 November 30, 2021 December 31, 2021</i> Final Report: ~~July 30, 2021~~ <i>January 31, 2022.</i> <i>This report will reflect costs incurred through December 31, 2021. No billable costs are allowed after December 31, 2021.</i> Frequency and due dates of reports may change based on federal requirements. DOH will notify LHJ of any changes via email. A final activity report is required prior to DOH releasing the final amount of funding.	
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***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative

Deliverables are to be submitted to the ConCon deliverables mailbox at concondeliverables@doh.wa.gov

Special Requirements

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Restrictions on Funds (what funds can be used for which activities, not direct payments, etc)

Please reference the Code of Federal Regulations:

https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=1&SID=58ffddb5363a27f26e9d12ccec462549&ty=HTML&h=L&mc=true&r=PART&n=pt2.1.200#se2.1.200_1439

Allowable Activities -

See information about allowable activities at US Department of the Treasury – ~~CARES Act Provides Assistance for State, Local, and Tribal Governments~~ *Coronavirus Relief Fund*:

<https://home.treasury.gov/policy-issues/cores-state-and-local-governments>
Coronavirus Relief Fund U.S. Department of the Treasury

DOH Program Contact

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AMENDMENT #22

Exhibit A
Statement of Work
Contract Term: 2018-2021

DOH Program Name or Title: Office of Drinking Water Group A Program -
Effective January 1, 2018

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Revision **Revision # (for this SOW)** 8

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Contractor	☐ FFATA (Transparency Act)	☐ Reimbursement
☒ State	☐ Research & Development	☒ Fixed Price
☐ Other		

Period of Performance: January 1, 2018 through December 31, 2021

Statement of Work Purpose: The purpose of this statement of work is to provide funding to the LHJ for conducting sanitary surveys and providing technical assistance to small community and non-community Group A water systems.

Revision Purpose: The purpose of this revision is to move unspent funding for Sanitary Survey and Technical Assistance from Yr 22 to Yr 23; to provide additional Sanitary Survey and Technical Assistance funding in Year 23; revise previous Amendment distribution between Yr 23 SS and SS State; revise Special Billing Requirements and Special Instructions.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding (LHJ Use Only)	Period Only	Current Consideration	Change Increase (+)	Total Consideration
Yr 20 SRF - Local Asst (15%) (FS) SS	N/A	346.26.64	24139220	01/01/18	12/31/18	0	0	0
Sanitary Survey Fees (FO-SW) SS-State	N/A	346.26.65	24232522	01/01/18	12/31/21	9,400	2,000	11,400
Yr 20 SRF - Local Asst (15%) (FS) TA	N/A	346.26.66	24139220	01/01/18	12/31/18	0	0	0
Yr 21 SRF - Local Asst (15%) (FS) SS	N/A	346.26.64	24139221	01/01/18	06/30/19	4,200	0	4,200
Yr 21 SRF - Local Asst (15%) (FS) TA	N/A	346.26.66	24139221	01/01/18	06/30/19	652	0	652
Yr 22 SRF - Local Asst (15%) (FO-SW) SS	N/A	346.26.64	24239222	01/01/19	12/31/20	5,200	-329	4,871
Yr 22 SRF - Local Asst (15%) (FO-SW) TA	N/A	346.26.66	24239222	01/01/19	12/31/20	2,642	-1,392	1,250
Yr 23 SRF - Local Asst (15%) (FO-SW) SS	N/A	346.26.64	24239223	01/01/21	12/31/21	5,600	2,329	7,929
Yr 23 SRF - Local Asst (15%) (FO-SW) TA	N/A	346.26.66	24239223	01/01/21	12/31/21	1,000	1,392	2,392
TOTALS						28,694	4,000	32,694

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Trained LHJ staff will conduct sanitary surveys of small community and non-community Group A water systems identified by the DOH Office of Drinking Water (ODW) Regional Office.		Provide Final* Sanitary Survey Reports to ODW Regional Office. Complete Sanitary Survey Reports shall include:	Final Sanitary Survey Reports must be received by the ODW Regional Office within 30 calendar days of	Upon ODW acceptance of the Final Sanitary Survey Report, the LHJ shall be paid \$400 for each sanitary survey of a non-community system with three or fewer connections.

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	See Special Instructions for task activity.		1. Cover letter identifying significant deficiencies, significant findings, observations, recommendations, and referrals for further ODW follow-up. 2. Completed Small Water System checklist. 3. Updated Water Facilities Inventory (WFI). 4. Photos of water system with text identifying features 5. Any other supporting documents. *Final Reports reviewed and accepted by the ODW Regional Office.	conducting the sanitary survey.	Upon ODW acceptance of the Final Sanitary Survey Report, the LHJ shall be paid \$800 for each sanitary survey of a non-community system with four or more connections and each community system. Payment is inclusive of all associated costs such as travel, lodging, per diem. Payment is authorized upon receipt and acceptance of the Final Sanitary Survey Report within the 30-day deadline. Late or incomplete reports may not be accepted for payment.
2	Trained LHJ staff will conduct Special Purpose Investigations (SPI) of small community and non-community Group A water systems identified by the ODW Regional Office. See Special Instructions for task activity.		Provide completed SPI Report and any supporting documents and photos to ODW Regional Office.	Completed SPI Reports must be received by the ODW Regional Office within 2 working days of the service request.	Upon acceptance of the completed SPI Report, the LHJ shall be paid \$800 for each SPI. Payment is inclusive of all associated costs such as travel, lodging, per diem. Payment is authorized upon receipt and acceptance of completed SPI Report within the 2 working day deadline. Late or incomplete reports may not be accepted for payment.

AMENDMENT #22

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3	Trained LHJ staff will provide direct technical assistance (TA) to small community and non-community Group A water systems identified by the ODW Regional Office. See Special Instructions for task activity.		Provide completed TA Report and any supporting documents and photos to ODW Regional Office.	Completed TA Report must be received by the ODW Regional Office within 30 calendar days of providing technical assistance.	Upon acceptance of the completed TA Report, the LHJ shall be paid for each technical assistance activity as follows: • Up to 3 hours of work: \$250 • 3-6 hours of work: \$500 • More than 6 hours of work: \$750 Payment is inclusive of all associated costs such as consulting fee, travel, lodging, per diem. Payment is authorized upon receipt and acceptance of completed TA Report within the 30-day deadline. Late or incomplete reports may not be accepted for payment.
4	LHJ staff performing the activities under tasks 1, 2 and 3 must have completed the mandatory Sanitary Survey Training. See Special Instructions for task activity.		Prior to attending the training, submit an "Authorization for Travel (Non-Employee)" DOH Form 710-013 to the ODW Program Contact below for approval (to ensure that enough funds are available).	Annually	LHJ shall be paid mileage, per diem, lodging, and registration costs as approved on the pre-authorization form in accordance with the current rates listed on the OFM Website http://www.ofm.wa.gov/resources/travel.asp

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative**Special References (RCWs, WACs, etc)**

Chapter 246-290 WAC is the set of rules that regulate Group A water systems. By this statement of work, ODW contracts with the LHJ to conduct sanitary surveys (and SPIs, and provide technical assistance) for small community and non-community water systems with groundwater sources. ODW retains responsibility for conducting sanitary surveys (and SPIs, and provide technical assistance) for small community and non-community water systems with surface water sources, large water systems, and systems with complex treatment.

LHJ staff assigned to perform activities under tasks 1, 2, and 3 must be trained and approved by ODW prior to performing work. See special instructions under Task 4, below.

Special Billing Requirements

The LHJ shall submit quarterly invoices within 30 days following the end of the quarter in which work was completed, noting on the invoice the quarter and year being billed for. Payment cannot exceed a maximum accumulative fee of ~~\$24,400~~ \$28,400 for Task 1, and \$4,294 for Task 2, Task 3 and Task 4 combined during the contracting period, to be paid at the rates specified in the Payment Method/Amount section above. When invoicing for sanitary surveys, bill half to BARS Revenue Code 346.26.64 and half to BARS Revenue Code 346.26.65.

When invoicing for Task 1, submit the list of WS Name, ID #, Amount Billed, Survey Date and Letter Date that you are requesting payment.

When invoicing for Task 2-3, submit the list of WS Name, ID #, TA Date and description of TA work performed, and Amount Billed.

When invoicing for Task 4, submit receipts and the signed pre-authorization form for non-employee travel to the ODW Program Contact below and a signed A19-1A Invoice Voucher to the DOH Grants Management, billing to BARS Revenue Code 346.26.66 under Technical Assistance (TA).

Special Instructions**Task 1**

Trained LHJ staff will evaluate the water system for physical and operational deficiencies and prepare a Final Sanitary Survey Report which has been accepted by ODW. Detailed guidance is provided in the *Field Guide for Sanitary Surveys, Special Purpose Investigations and Technical Assistance* (Field Guide). The sanitary survey will include an evaluation of the following eight elements: source; treatment; distribution system; finished water storage; pumps, pump facilities and controls; monitoring, reporting and data verification; system management and operation; and certified operator compliance. If a system is more complex than anticipated or other significant issues arise, the LHJ may request ODW assistance.

- No more than 1 surveys of non-community systems with three or fewer connections to be completed between January 1, 2018 and December 31, 2018.
- No more than 10 surveys of non-community systems with four or more connections and all community systems to be completed between January 1, 2018 and December 31, 2018.
- No more than 6 surveys of non-community systems with four or more connections and all community systems to be completed between January 1, 2019 and December 31, 2019.
- No more than 2 surveys of non-community systems with three or fewer connections to be completed between January 1, 2020 and December 31, 2020.
- No more than 6 surveys of non-community systems with four or more connections and all community systems to be completed between January 1, 2021 and December 31, 2021.
- No more than 0 surveys of non-community systems with three or fewer connections to be completed between January 1, 2020 and December 31, 2020.
- No more than 7 12 surveys of non-community systems with four or more connections and all community systems to be completed between January 1, 2021 and December 31, 2021.

The process for assignment of surveys to the LHJ, notification of the water system, and ODW follow-up with unresponsive water systems; and other roles and responsibilities of the LHJ are described in the Field Guide.

Task 2

Trained LHJ staff will perform Special Purpose Investigations (SPIs) as assigned by ODW. SPIs are inspections to determine the cause of positive coliform samples or the cause of other emergency conditions. SPIs may also include sanitary surveys of newly discovered Group A water systems. Additional detail about conducting SPIs is described in the Field Guide. The ODW Regional Office must authorize in advance any SPI conducted by LHJ staff.

Task 3

Trained LHJ staff will conduct Technical assistance as assigned by ODW. Technical Assistance includes assisting water system personnel in completing work or verifying work has been addressed as required, requested, or advised by the ODW to meet applicable drinking water regulations. Examples of technical assistance activities are described in the Field Guide. The ODW Regional Office must authorize in advance any technical assistance provided by the LHJ to a water system.

Task 4

LHJ staff assigned to perform activities under tasks 1, 2, and 3 must be trained and approved by ODW prior to performing work. LHJ staff performing the activities under tasks 1, 2 and 3 must have completed, with a passing score, the ODW Online Sanitary Survey Training and the ODW Sanitary Survey Field Training. LHJ staff performing activities under tasks 1, 2, and 3 must attend the Annual ODW Sanitary Survey Workshop, and are expected to attend the Regional ODW LHJ Drinking Water Meetings.

If required trainings, workshops or meetings are not available, not scheduled, or if the LHJ staff person is unable to attend these activities prior to conducting assigned tasks, the LHJ staff person may, with ODW approval, substitute other training activities to be determined by ODW. Such substitute activities may include one-on-one training with ODW staff, co-surveys with ODW staff, or other activities as arranged and pre-approved by ODW. LHJ staff may not perform the activities under tasks 1, 2, and 3 without completing the training that has been arranged and approved by ODW.

Program Manual, Handbook, Policy References

<http://www.doh.wa.gov/Portals/1/Documents/Pubs/331-486.pdf>

DOH Program Contact

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DOH Fiscal Contact

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**Exhibit A
Statement of Work
Contract Term: 2018-2021**

DOH Program Name or Title: Recreational Shellfish Activities -
Effective July 1, 2019

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Revision Revision # (for this SOW) 3

Funding Source ☐ Federal <Select One> ☒ State ☐ Other	Federal Compliance (check if applicable) ☐ FFATA (Transparency Act) ☐ Research & Development	Type of Payment ☒ Reimbursement ☐ Fixed Price
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Period of Performance: July 1, 2019 through June 30, 2021

Statement of Work Purpose: The purpose of this statement of work is to provide funds for shellfish harvesting safety.

Revision Purpose: The revision adds \$2,000 for biotoxin monitoring activities through June 30, 2021.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding (LHJ Use Only) Start Date	Period Only End Date	Current Consideration	Change Increase (+)	Total Consideration
Rec. Shellfish/Biotoxin	N/A	334.04.93	26402600	07/01/19	06/30/21	6,500	2,000	8,500
TOTALS						6,500	2,000	8,500

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Biotoxin Monitoring - Collect samples on schedule according to Department of Health (DOH) Biotoxin Monitoring Plan, coordinate deviations from the schedule with DOH, notify DOH in advance if samples cannot be collected. - Post / remove recreational shellfish warning and / or classification signs on beaches and restock cages as needed. - This may also include recruiting, training, and coordination of volunteers, and fuel reimbursement funds for volunteer biotoxin monitoring.		Submit report on DOH approved format of activities for the year, including the number and names of beaches posted for classification.	Email Report to DOH by: December 31, 2020 (See Special Instructions below.)	~~\$5,900~~ \$7,900
2	Outreach - Staff educational booths at local events. - Distribute safe shellfish harvesting information.		Submit report including the number of events staffed, and amount of educational materials distributed.	Email Report to DOH by: December 31, 2020 (See Special Instructions below.)	\$600

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at:

<http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative

Program Manual, Handbook, Policy References

Department of Health's Biotoin Monitoring Plan

Special References (RCWs, WACs, etc)

Chapter 246-280 WAC

<http://www.doh.wa.gov/CommunityandEnvironment/Shellfish/RecreationalShellfish>

<http://www.doh.wa.gov/AboutUs/ProgramsandServices/EnvironmentalPublicHealth/EnvironmentalHealthandSafety/ShellfishProgram/Biotoxins>

Special Instructions

Report for work done the previous year must be submitted via email to Liz Maier by December 31, 2020.

The report format will be provided by DOH and may be modified throughout the period of performance via email announcement.

DOH Program Contacts:

Liz Maier, Office of Environmental Health and Safety, PO Box 47824, Olympia WA 98504-7824; 360.236.3308; liz.maier@doh.wa.gov

Kristy Warner, Office of Environmental Health and Safety, PO Box 47824, Olympia WA 98504-7824; 360.701.7537; kristy.warner@doh.wa.gov

DOH Fiscal Contact: Taylor Warren, Office of Financial Management; PO Box 47850, Olympia, WA 98504-7850; 360.236.3348; taylor.warren@doh.wa.gov

AMENDMENT #22

Exhibit A
Statement of Work
Contract Term: 2018-2021

DOH Program Name or Title: Recreational Shellfish Activities - Effective July 1, 2021

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Original Revision # (for this SOW)

Funding Source ☐ Federal <Select One> ☒ State ☐ Other	Federal Compliance (check if applicable) ☐ FFATA (Transparency Act) ☐ Research & Development	Type of Payment ☒ Reimbursement ☐ Fixed Price
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Period of Performance: July 1, 2021 through December 31, 2021

Statement of Work Purpose: The purpose of this statement of work is to provide funds for shellfish harvesting safety.

Revision Purpose: N/A

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only) Start Date End Date	Current Consideration	Change Increase (+)	Total Consideration
Rec. Shellfish/Biotoxin	N/A	334.04.93	26402600	07/01/21 12/31/21	0	2,000	2,000
TOTALS					0	2,000	2,000

Task Number	Task/Activity/Description	*May Support PIAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Biotoxin Monitoring - Collect samples on schedule according to Department of Health (DOH) Biotoxin Monitoring Plan, coordinate deviations from the schedule with DOH, notify DOH in advance if samples cannot be collected. - Post / remove recreational shellfish warning and / or classification signs on beaches and restock cages as needed. - This may also include recruiting, training, and coordination of volunteers, and fuel reimbursement funds for volunteer biotoxin monitoring.		Submit report on DOH approved format of activities for the year, including the number and names of beaches posted for classification.	Email Report to DOH by: December 31, 2021 (See Special Instructions below.)	\$1,850
2	Outreach - Staff educational booths at local events. - Distribute safe shellfish harvesting information.		Submit report including the number of events staffed, and amount of educational materials distributed.	Email Report to DOH by: December 31, 2021 (See Special Instructions below.)	\$150

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at:
<http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative

Program Manual, Handbook, Policy References
Department of Health's Biotxin Monitoring Plan

Special References (RCWs, WACs, etc)

Chapter 246-280 WAC

<http://www.doh.wa.gov/CommunityandEnvironment/Shellfish/RecreationalShellfish>

<http://www.doh.wa.gov/AboutUs/ProgramsandServices/EnvironmentalPublicHealth/EnvironmentalHealthandSafety/ShellfishProgram/Biotoxins>

Special Instructions

Report for work done the previous year must be submitted via email to Liz Maier by December 31, 2021.

The report format will be provided by DOH and may be modified throughout the period of performance via email announcement.

DOH Program Contacts:

Liz Maier, Office of Environmental Health and Safety, PO Box 47824, Olympia WA 98504-7824; 360.236.3308; liz.maier@doh.wa.gov

Kristy Warner, Office of Environmental Health and Safety, PO Box 47824, Olympia WA 98504-7824, 360.701.7537; kristy.warner@doh.wa.gov

DOH Fiscal Contact: Taylor Warren, Office of Financial Management; PO Box 47850, Olympia, WA 98504-7850; 360.236.3348; taylor.warren@doh.wa.gov

Exhibit A
Statement of Work
Contract Term: 2018-2021

DOH Program Name or Title: Zoonotic Disease Program-WNV Mosquito Surveillance - Effective June 1, 2021

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH18239

SOW Type: Original Revision # (for this SOW)

Funding Source	Federal Compliance (check if applicable)	Type of Payment
☒ Federal Subrecipient	☒ FFATA (Transparency Act)	☒ Reimbursement
☐ State	☐ Research & Development	☐ Fixed Price
☐ Other		

Period of Performance: June 1, 2021 through December 31, 2021

Statement of Work Purpose: The purpose of this statement of work is for Clallam County Health and Human Services (CCHHS) to conduct weekly mosquito surveillance for West Nile virus (WNV) in Clallam County during mosquito season, June through September. The detection of the virus in mosquito populations serves as an early warning of disease risk in the localized area. It alerts the local health department to strengthen educational outreach and mosquito control to minimize the health impact of mosquito-borne disease on communities. In addition, data generated by surveillance advances our understanding of the emergence and spread of vector mosquitoes and pathogens in western Washington.

Revision Purpose: N/A

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
FFY20 Vector-borne T2&3 Epi ELC FPH	93.323	333.93.32	1882120B	Start Date	End Date	0	3,000	3,000
TOTALS						0	3,000	3,000

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.	Conduct weekly mosquito trapping at two (2) site locations in Clallam County. - Purchase of dry ice, as needed - Set and collect traps Record field data on DOH-provided reporting forms, including zero catch information		Submit weekly collection of mosquitoes along with completed corresponding data reporting forms for trapping events to DOH. Should no mosquitoes be collected during a trapping event, the data reporting form documenting the effort is to be emailed to the DOH Program contact	Weekly by Wednesday during mosquito season, June through September.	Reimbursement up to \$3,000 (including staff time, transportation, and costs related to mosquito surveillance activities)

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Special Requirements

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

DOH Program Contact

Mary Chan, MPH

Zoonotic, Vectorborne, and Cross-cutting Program Epidemiologist

Office of Communicable Disease Epidemiology

Division of Disease Control and Health Statistics

Washington State Department of Health

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206-364-1060 (Fax) | www.doh.wa.gov

Clallam County Health & Human Services

EXHIBIT B-22
ALLOCATIONS
Contract Term 2018-2021

Contract Number: CLH18239
Date: May 14, 2021

Indirect Rate as of January 2018 through December 2018: 34.23%
Indirect Rate as of January 2019 through December 2020: 25.77%
Indirect Rate as of January 2021 through December 2021: 33.33%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY21 USDA WIC Program Mgmt CSS	217WAWA7W1003	Amd 19	10.557	333.10.55	10/01/20	09/30/21	10/01/20	09/30/21	\$2,450	\$2,450	\$425,820
FFY21 USDA WIC Program Mgmt CSS	217WAWA7W1003	Amd 15	10.557	333.10.55	10/01/20	12/31/20	10/01/20	12/31/20	(\$60,750)	\$0	
FFY21 USDA WIC Program Mgmt CSS	217WAWA7W1003	Amd 6	10.557	333.10.55	10/01/20	12/31/20	10/01/20	12/31/20	\$2,120		
FFY21 USDA WIC Program Mgmt CSS	217WAWA7W1003	N/A	10.557	333.10.55	10/01/20	12/31/20	10/01/20	12/31/20	\$58,630		
FFY20 USDA WIC Program Mgmt CSS	207WAWA7W1003	Amd 15	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	(\$243,000)	\$0	
FFY20 USDA WIC Program Mgmt CSS	207WAWA7W1003	Amd 6	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$8,480		
FFY20 USDA WIC Program Mgmt CSS	207WAWA7W1003	N/A	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$234,520		
FFY19 CSS USDA WIC Program Mgmt	187WAWA7W1003	Amd 6	10.557	333.10.55	10/01/18	09/30/19	10/01/18	09/30/19	\$2,610	\$242,380	
FFY19 CSS USDA WIC Program Mgmt	187WAWA7W1003	Amd 5	10.557	333.10.55	10/01/18	09/30/19	10/01/18	09/30/19	\$5,250		
FFY19 CSS USDA WIC Program Mgmt	187WAWA7W1003	N/A	10.557	333.10.55	10/01/18	09/30/19	10/01/18	09/30/19	\$234,520		
FFY18 CSS USDA WIC Program Mgmt	187WAWA7W1003	Amd 2	10.557	333.10.55	01/01/18	09/30/18	10/01/17	09/30/18	\$5,100	\$180,990	
FFY18 CSS USDA WIC Program Mgmt	187WAWA7W1003	N/A	10.557	333.10.55	01/01/18	09/30/18	10/01/17	09/30/18	\$175,890		
FFY22 USDA WIC Client Svs Contracts	NGA Not Received	Amd 19	10.557	333.10.55	10/01/21	12/31/21	10/01/21	12/31/21	\$60,995	\$60,995	\$592,815
FFY21 USDA WIC Client Svs Contracts	217WAWA7W1003	Amd 19	10.557	333.10.55	10/01/20	09/30/21	10/01/20	09/30/21	\$182,985	\$243,735	
FFY21 USDA WIC Client Svs Contracts	217WAWA7W1003	Amd 15, 19	10.557	333.10.55	10/01/20	09/30/21	10/01/20	09/30/21	\$60,750		
FFY21 USDA WIC Client Svs Contracts	207WAWA7W1003	Amd 18	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$42,435	\$288,085	
FFY20 USDA WIC Client Svs Contracts	207WAWA7W1003	Amd 15	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$243,000		
FFY20 USDA WIC Client Svs Contracts	207WAWA7W1003	Amd 12	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$2,650		
FFY20 USDA WIC Nutrition Ed	207WAWA7W1003	Amd 17	10.557	333.10.55	10/01/19	09/30/20	10/01/19	09/30/20	\$1,665	\$1,665	\$1,665
FFY20 USDA FMNP Prog Mgmt	207WAWA7Y8604	Amd 16	10.572	333.10.57	10/01/19	09/30/20	10/01/19	09/30/20	\$555	\$555	\$1,781
FFY19 CSS USDA FMNP Prog Mgmt	197WAWA7Y8604	Amd 8	10.572	333.10.57	01/01/19	09/30/19	10/01/18	09/30/19	\$615	\$615	
FFY18 CSS USDA FMNP Prog Mgmt	187WAWA7Y8604	Amd 2	10.572	333.10.57	01/01/18	09/30/18	10/01/17	09/30/18	\$611	\$611	
FFY16 Cascades USDA WIC Prog Mgmt-MIS	16157WAWA6W522	Amd 6, 8	10.578	333.10.57	10/01/18	09/30/19	03/11/16	09/30/19	\$3,510	\$3,510	\$3,510
FFY19 MIS Tech Grant	197WAWA1G5212	Amd 8	10.578	333.10.57	10/01/19	09/30/20	10/01/18	09/30/20	\$1,310	\$1,310	\$1,310
BITV-COVID Ed LHJ Allocation-CARES	NGA Not Received	Amd 19, 22	21.019	333.21.01	07/01/20	12/31/21	07/01/20	12/31/21	\$308,526	\$411,368	\$411,368
BITV-COVID Ed LHJ Allocation-CARES	NGA Not Received	Amd 17, 19, 22	21.019	333.21.01	07/01/20	12/31/21	07/01/20	12/31/21	\$102,842		
COVID LHJ OFM Allocation-CARES	NGA Not Received	Amd 17, 19, 22	21.019	333.21.01	03/01/20	12/31/21	03/01/20	12/31/21	\$1,520,200	\$1,520,200	\$1,520,200
SS Community Outreach PN	NGA Not Received	Amd 18, 21	21.019	333.21.01	07/01/20	06/30/21	07/01/20	06/30/21	\$20,000	\$20,000	\$20,000
PS SSI I-5 BEACH Task 4	01J18001	Amd 7	66.123	333.66.12	03/01/19	10/31/19	07/01/17	10/31/19	\$4,700	\$4,700	\$9,400
PS SSI I-5 BEACH Task 4	01J18001	Amd 1	66.123	333.66.12	03/01/18	10/31/18	07/01/17	06/30/19	\$4,700	\$4,700	

Clallam County Health & Human Services

EXHIBIT B-22
ALLOCATIONS
Contract Term 2018-2021

Contract Number: CLH18239
Date: May 14, 2021

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Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA *	BARS Revenue Code **	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
PS SSI 1-5 OSS Task 4	01J18001	Amd 12, 19	66.123	333.66.12	05/01/19	12/31/21	07/01/17	06/30/23	\$240,000	\$240,000	\$393,700
PS SSI 1-5 OSS Task 4	01J18001	Amd 2	66.123	333.66.12	01/01/18	03/31/19	07/01/17	06/30/23	\$22,866	\$153,700	
PS SSI 1-5 OSS Task 4	01J18001	N/A	66.123	333.66.12	01/01/18	03/31/19	07/01/17	06/30/23	\$130,834		
PS SSI 1-5 PIC Task 4	01J18001	Amd 19	66.123	333.66.12	11/01/20	12/31/21	07/01/17	06/30/23	\$322,815	\$322,815	\$518,447
PS SSI 1-5 PIC Task 4	01J18001	Amd 2, 8, 10	66.123	333.66.12	01/01/18	11/30/19	07/01/17	06/30/23	\$8,832	\$195,632	
PS SSI 1-5 PIC Task 4	01J18001	N/A, Amd 8, 10	66.123	333.66.12	01/01/18	11/30/19	07/01/17	06/30/23	\$186,800		
PS SSI 1-5 Subaward Process Task 4	01J18001	Amd 12	66.123	333.66.12	05/01/19	12/31/20	07/01/16	08/31/23	(\$240,000)	\$0	\$0
PS SSI 1-5 Subaward Process Task 4	01J18001	Amd 9	66.123	333.66.12	05/01/19	12/31/20	07/01/16	08/31/23	\$240,000		
FFY20 Swimming Beach Act Grant IAR (ECY)	01J49701	Amd 21	66.472	333.66.47	03/01/21	10/31/21	12/15/19	10/31/21	\$6,500	\$6,500	\$25,400
FFY20 Swimming Beach Act Grant IAR (ECY)	01J49701	Amd 15	66.472	333.66.47	03/01/20	10/31/20	12/15/19	10/31/21	\$8,100	\$8,100	
FFY19 Swimming Beach Act Grant IAR (ECY)	01J49701	Amd 7	66.472	333.66.47	03/01/19	10/31/19	12/15/18	10/31/19	\$5,400	\$5,400	
FFY18 Swimming Beach Act Grant IAR (ECY)	00J75501	Amd 1	66.472	333.66.47	03/01/18	10/31/18	12/15/17	12/14/18	\$5,400	\$5,400	
FFY17 EPR PHEP BP1 LHJ Funding	NU90TP921889-01	Amd 2	93.069	333.93.06	01/01/18	06/30/18	07/01/17	07/02/18	\$20,391	\$44,198	\$44,198
FFY17 EPR PHEP BP1 LHJ Funding	NU90TP921889-01	N/A	93.069	333.93.06	01/01/18	06/30/18	07/01/17	07/02/18	\$23,807		
FFY18 EPR PHEP BP1 Supp LHJ Funding	NU90TP921889-01	Amd 5	93.069	333.93.06	07/01/18	06/30/19	07/01/18	06/30/19	\$1,062	\$58,979	\$58,979
FFY18 EPR PHEP BP1 Supp LHJ Funding	NU90TP921889-01	Amd 4	93.069	333.93.06	07/01/18	06/30/19	07/01/18	06/30/19	\$57,917		
FFY20 PHEP BP2 LHJ Funding	NU90TP922043	Amd 18	93.069	333.93.06	07/01/20	06/30/21	07/01/20	06/30/21	\$23,592	\$58,979	\$117,958
FFY20 PHEP BP2 LHJ Funding	NU90TP922043	Amd 17, 18	93.069	333.93.06	07/01/20	06/30/21	07/01/20	06/30/21	\$35,387		
FFY19 PHEP BP1 LHJ Funding	NU90TP922043	Amd 10	93.069	333.93.06	07/01/19	06/30/20	07/01/19	06/30/20	\$58,979	\$58,979	
FFY20 Overdose Data to Action Prev	NU17CE925007	Amd 19	93.136	333.93.13	09/01/20	08/31/21	09/01/20	08/31/21	\$28,415	\$116,054	\$176,914
FFY20 Overdose Data to Action Prev	NU17CE925007	Amd 17, 19	93.136	333.93.13	09/01/20	08/31/21	09/01/20	08/31/21	\$87,639		
FFY19 Overdose Data to Action Prev	NU17CE925007	Amd 11	93.136	333.93.13	09/01/19	08/31/20	09/01/19	08/31/20	\$60,860	\$60,860	
FFY18 Prescription Drug OD-Supp	NU17CE002734	Amd 4	93.136	333.93.13	09/01/18	08/31/19	09/01/18	08/31/19	\$57,707	\$57,707	\$99,107
FFY17 Prescription Drug OD-Supp	U17CE002734	N/A	93.136	333.93.13	01/01/18	08/31/18	09/01/17	08/31/18	\$41,400	\$41,400	
FFY18 Suicide Prevention Works	U79SM061734	Amd 7	93.243	333.93.24	09/30/18	09/29/19	09/30/18	09/29/19	\$20,000	\$120,000	\$220,000
FFY18 Suicide Prevention Works	U79SM061734	Amd 5	93.243	333.93.24	09/30/18	09/29/19	09/30/18	09/29/19	\$100,000		
FFY17 Suicide Prevention Works	SM061734	Amd 3	93.243	333.93.24	03/01/18	09/29/18	09/30/17	09/30/18	\$100,000	\$100,000	
FFY17 317 Ops	5NH231P000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$1,277	\$1,277	\$1,277
FFY17 AFIX	5NH231P000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$3,640	\$3,640	\$3,640

Clallam County Health & Human Services

EXHIBIT B-22
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Contract Term 2018-2021

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					Start Date	End Date	Start Date	End Date			
FFY21 COVID19 Vaccine Services-CARES	NH23IP922619	Amd 22	93.268	333.93.26	07/01/20	12/31/21	07/01/20	12/31/21	(\$354,803)	\$14,582	\$14,582
FFY21 COVID19 Vaccine Services-CARES	NH23IP922619	Amd 20	93.268	333.93.26	07/01/20	12/31/21	07/01/20	12/31/21	\$354,803		
FFY21 COVID19 Vaccine Services-CARES	NH23IP922619	Amd 19, 20	93.268	333.93.26	07/01/20	12/31/21	07/01/20	12/31/21	\$14,582		
COVID19 Vaccines	NGA Not Received	Amd 22	93.268	333.93.26	07/01/20	12/31/21	07/01/20	12/31/21	\$354,803	\$354,803	\$354,803
FFY17 Increasing Immunization Rates	NH23IP000762	Amd 3, 4	93.268	333.93.26	07/01/18	06/30/19	07/01/18	06/30/19	\$5,600	\$5,600	\$5,600
FFY20 PPHF Ops	NH23IP922619	Amd 15	93.268	333.93.26	07/01/19	06/30/20	07/01/19	06/30/20	(\$500)	(\$500)	\$500
FFY20 PPHF Ops	NH23IP922619	Amd 9	93.268	333.93.26	07/01/19	06/30/20	07/01/19	06/30/20	\$500	\$500	
FFY17 PPHF Ops	NH23IP000762	Amd 4	93.268	333.93.26	07/01/18	06/30/19	04/01/18	06/30/19	\$500	\$500	
FFY21 VFC Ops	NH23IP922619	Amd 16	93.268	333.93.26	07/01/20	12/31/21	07/01/20	06/30/21	\$2,800	\$2,800	\$10,813
FFY20 VFC Ops	NH23IP922619	Amd 9	93.268	333.93.26	07/01/19	06/30/20	07/01/19	06/30/20	\$5,600	\$5,600	
FFY17 VFC Ops	5NH23IP000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$2,413	\$2,413	
FFY19 COVID CARES	NU50CK000515	Amd 16, 19	93.323	333.93.32	06/01/20	12/31/21	06/01/20	12/31/21	\$118,242	\$118,242	\$118,242
FFY19 ELC COVID Ed LHJ Allocation	NU50CK000515	Amd 20	93.323	333.93.32	01/01/21	12/31/21	01/01/21	12/31/21	\$349,731	\$349,731	\$349,731
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 20	93.323	333.93.32	01/15/21	12/31/21	01/15/21	12/31/21	\$782,083	\$782,083	\$782,083
FFY20 Vector-borne T2&3 Epi ELC FPH	NGA Not Received	Amd 22	93.323	333.93.32	06/01/21	12/31/21	06/01/21	12/31/21	\$3,000	\$3,000	\$3,000
FFY20 CDC COVID-19 Crisis Resp LHJ-Tribe	NU90TP922069	Amd 14, 19, 20	93.354	333.93.35	01/20/20	12/31/21	01/01/20	12/31/21	\$130,871	\$130,871	\$130,871
FFY21 MCHBG LHJ Contracts	B0440169	Amd 18	93.994	333.93.99	10/01/20	09/30/21	10/01/20	09/30/21	\$66,916	\$66,916	\$250,935
FFY20 MCHBG LHJ Contracts	B04MC32578	Amd 10	93.994	333.93.99	10/01/19	09/30/20	10/01/19	09/30/20	\$66,916	\$66,916	
FFY19 MCHBG LHJ Contracts	B04MC32578	Amd 4	93.994	333.93.99	10/01/18	09/30/19	10/01/18	09/30/19	\$66,916	\$66,916	
FFY18 MCHBG LHJ Contracts	B04MC31524	N/A	93.994	333.93.99	01/01/18	09/30/18	10/01/17	09/30/18	\$50,187	\$50,187	
FEMA-75 COVID LHJ Allocation	NGA Not Received	Amd 19	97.036	333.97.03	07/01/20	12/30/20	07/01/20	12/30/20	(\$308,526)	\$0	\$0
FEMA-75 COVID LHJ Allocation	NGA Not Received	Amd 17	97.036	333.97.03	07/01/20	12/30/20	07/01/20	12/30/20	\$308,526		
Zoonotics-GFS		Amd 9	N/A	334.04.91	07/01/19	06/30/20	07/01/19	06/30/21	\$2,095	\$2,095	\$2,600
Zoonotics-GFS		Amd 9	N/A	334.04.91	06/01/19	06/30/19	07/01/17	06/30/19	\$505	\$505	
FY20/21 COVID-19 Disaster Response Acct		Amd 14, 19	N/A	334.04.92	01/20/20	06/30/21	01/01/20	06/30/21	\$119,129	\$119,129	\$119,129

Clallam County Health & Human Services

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SFY2 Lead Environments of Children		Amd 8	N/A	334.04.93	07/01/18	06/30/19	07/01/18	06/30/19	(\$1,000)	\$500	\$2,000
SFY2 Lead Environments of Children		Amd 4	N/A	334.04.93	07/01/18	06/30/19	07/01/18	06/30/19	\$1,500		
SFY1 Lead Environments of Children		Amd 1	N/A	334.04.93	01/01/18	06/30/18	07/01/17	06/30/18	\$1,500	\$1,500	
Rec Shellfish/Biototoxin		Amd 22	N/A	334.04.93	07/01/21	12/31/21	07/01/21	12/31/21	\$2,000	\$2,000	\$15,750
Rec Shellfish/Biototoxin		Amd 22	N/A	334.04.93	07/01/19	06/30/21	07/01/19	06/30/21	\$2,000	\$8,500	
Rec Shellfish/Biototoxin		Amd 19	N/A	334.04.93	07/01/19	06/30/21	07/01/19	06/30/21	\$1,500		
Rec Shellfish/Biototoxin		Amd 16, 19	N/A	334.04.93	07/01/19	06/30/21	07/01/19	06/30/21	\$2,000		
Rec Shellfish/Biototoxin		Amd 9, 16, 19	N/A	334.04.93	07/01/19	06/30/21	07/01/19	06/30/21	\$3,000		
Rec Shellfish/Biototoxin		N/A	N/A	334.04.93	01/01/18	06/30/19	07/01/17	06/30/19	\$5,250	\$5,250	
Small Onsite Management (ALEA)		Amd 9, 19	N/A	334.04.93	07/01/20	06/30/21	07/01/19	06/30/21	\$15,000	\$15,000	\$104,088
Small Onsite Management (ALEA)		Amd 9	N/A	334.04.93	07/01/19	06/30/20	07/01/19	06/30/21	\$45,000	\$45,000	
Small Onsite Management (ALEA)		Amd 9	N/A	334.04.93	01/01/18	06/30/19	07/01/17	06/30/19	\$29,088	\$44,088	
Small Onsite Management (ALEA)		N/A	N/A	334.04.93	01/01/18	06/30/19	07/01/17	06/30/19	\$15,000		
Wastewater Management-GFS		Amd 19	N/A	334.04.93	01/01/21	06/30/21	07/01/19	06/30/21	\$30,000	\$30,000	\$45,912
Wastewater Management-GFS		Amd 9	N/A	334.04.93	07/01/18	06/30/19	07/01/17	06/30/19	(\$29,088)	\$11,213	
Wastewater Management-GFS		Amd 6	N/A	334.04.93	07/01/18	06/30/19	07/01/17	06/30/19	(\$4,699)		
Wastewater Management-GFS		N/A	N/A	334.04.93	07/01/18	06/30/19	07/01/17	06/30/19	\$45,000		
Wastewater Management-GFS		Amd 6	N/A	334.04.93	01/01/18	06/30/18	07/01/17	06/30/19	\$4,699	\$4,699	
FPHS Funding for LHJs		Amd 17, 19	N/A	336.04.25	07/01/20	06/30/21	07/01/19	06/30/21	\$87,313	\$129,313	\$300,626
FPHS Funding for LHJs		Amd 10, 19	N/A	336.04.25	07/01/20	06/30/21	07/01/19	06/30/21	\$42,000		
FPHS Funding for LHJs		Amd 17	N/A	336.04.25	07/01/19	06/30/20	07/01/19	06/30/21	\$87,313	\$129,313	
FPHS Funding for LHJs		Amd 10	N/A	336.04.25	07/01/19	06/30/20	07/01/19	06/30/21	\$42,000		
FPHS Funding for LHJs Dir		Amd 3	N/A	336.04.25	07/01/18	06/30/19	07/01/17	06/30/19	\$42,000	\$42,000	
YR 20 SRF - Local Asst (15%) (FS) SS		Amd 3	N/A	346.26.64	01/01/18	12/31/18	07/01/15	12/31/18	(\$3,000)	\$0	\$0
YR 20 SRF - Local Asst (15%) (FS) SS		N/A, Amd 3	N/A	346.26.64	01/01/18	12/31/18	07/01/15	12/31/18	\$3,000		
YR 21 SRF - Local Asst (15%) (FS) SS		Amd 10	N/A	346.26.64	01/01/18	06/30/19	07/01/17	06/30/19	(\$2,800)	\$4,200	\$4,200
YR 21 SRF - Local Asst (15%) (FS) SS		Amd 6, 10	N/A	346.26.64	01/01/18	06/30/19	07/01/17	06/30/19	\$4,000		
YR 21 SRF - Local Asst (15%) (FS) SS		Amd 3, 6, 10	N/A	346.26.64	01/01/18	06/30/19	07/01/17	06/30/19	\$3,000		
YR 22 SRF - Local Asst (15%) (FO-SW) SS		Amd 22	N/A	346.26.64	01/01/19	12/31/20	01/01/19	06/30/21	(\$329)	\$4,871	\$4,871
YR 22 SRF - Local Asst (15%) (FO-SW) SS		Amd 15	N/A	346.26.64	01/01/19	12/31/20	01/01/19	06/30/21	(\$400)		
YR 22 SRF - Local Asst (15%) (FO-SW) SS		Amd 12	N/A	346.26.64	01/01/19	12/31/20	01/01/19	06/30/21	\$2,800		
YR 22 SRF - Local Asst (15%) (FO-SW) SS		Amd 10, 12	N/A	346.26.65	01/01/19	12/31/20	01/01/19	06/30/21	\$2,800		

Clallam County Health & Human Services

EXHIBIT B-22
ALLOCATIONS
Contract Term 2018-2021

Contract Number: CLH18239
Date: May 14, 2021

Indirect Rate as of January 2018 through December 2018: 34.23%
Indirect Rate as of January 2019 through December 2020: 25.77%
Indirect Rate as of January 2021 through December 2021: 33.33%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
YR 23 SRF - Local Asst (15%) (FO-SW) SS		Amd 22	N/A	346.26.64	01/01/21	12/31/21	09/01/20	12/31/21	\$2,329	\$7,929	\$7,929
YR 23 SRF - Local Asst (15%) (FO-SW) SS		Amd 20	N/A	346.26.64	01/01/21	12/31/21	09/01/20	12/31/21	\$5,600		
Sanitary Survey Fees (FO-SW) SS-State		Amd 22	N/A	346.26.65	01/01/18	12/31/21	07/01/17	12/31/21	\$2,000	\$11,400	\$11,400
Sanitary Survey Fees (FO-SW) SS-State		Amd 15, 22	N/A	346.26.65	01/01/18	12/31/21	07/01/17	12/31/21	(\$400)		
Sanitary Survey Fees (FO-SW) SS State		Amd 12, 22	N/A	346.26.65	01/01/18	12/31/21	07/01/17	12/31/21	\$2,800		
Sanitary Survey Fees (FO-SW) SS State		Amd 6, 12, 22	N/A	346.26.65	01/01/18	12/31/21	07/01/17	12/31/21	\$4,000		
Sanitary Survey Fees (FO-SW) SS State		N/A, Amd 3, 6, 12, 22	N/A	346.26.65	01/01/18	12/31/21	07/01/17	12/31/21	\$3,000		
YR 20 SRF - Local Asst (15%) (FS) TA		Amd 3	N/A	346.26.66	01/01/18	12/31/18	07/01/17	12/31/18	(\$2,000)	\$0	\$0
YR 20 SRF - Local Asst (15%) (FS) TA		N/A, Amd 3	N/A	346.26.66	01/01/18	12/31/18	07/01/17	12/31/18	\$2,000		
YR 21 SRF - Local Asst (15%) (FS) TA		Amd 10	N/A	346.26.66	01/01/18	06/30/19	07/01/17	06/30/19	(\$3,348)	\$652	\$652
YR 21 SRF - Local Asst (15%) (FS) TA		Amd 6, 10	N/A	346.26.66	01/01/18	06/30/19	07/01/17	06/30/19	\$2,000		
YR 21 SRF - Local Asst (15%) (FS) TA		Amd 3, 6, 10	N/A	346.26.66	01/01/18	06/30/19	07/01/17	06/30/19	\$2,000		
YR 22 SRF - Local Asst (15%) (FO-SW) TA		Amd 22	N/A	346.26.66	01/01/19	12/31/20	01/01/19	06/30/21	(\$1,392)	\$1,250	\$1,250
YR 22 SRF - Local Asst (15%) (FO-SW) TA		Amd 15	N/A	346.26.66	01/01/19	12/31/20	01/01/19	06/30/21	(\$1,358)		
YR 22 SRF - Local Asst (15%) (FO-SW) TA		Amd 12	N/A	346.26.66	01/01/19	12/31/20	01/01/19	06/30/21	\$2,000		
YR 22 SRF - Local Asst (15%) (FO-SW) TA		Amd 10, 12	N/A	346.26.66	01/01/19	12/31/20	01/01/19	06/30/21	\$2,000		
YR 23 SRF - Local Asst (15%) (FO-SW) TA		Amd 22	N/A	346.26.66	01/01/21	12/31/21	09/01/20	12/31/21	\$1,392	\$2,392	\$2,392
YR 23 SRF - Local Asst (15%) (FO-SW) TA		Amd 20	N/A	346.26.66	01/01/21	12/31/21	09/01/20	12/31/21	\$1,000		
TOTAL									\$7,291,448	\$7,291,448	
Total consideration:	\$7,280,448									GRAND TOTAL	\$7,291,448
	\$11,000										
GRAND TOTAL	\$7,291,448									Total Fed	\$6,668,649
										Total State	\$622,799

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit C-21 Schedule of Federal Awards

AMENDMENT #22

Date: May 14, 2021

CLALLAM COUNTY-HEALTH & HUMAN-SW0000200-00
 CONTRACT CLH18239-Clallam County Health & Human Services
 CONTRACT PERIOD: 01/01/2018-12/31/2021

Chart of Account Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY22 USDA WIC CLIENT SVS CONTRACTS	333.10.55	NGA Not Received	NGA Not Received	10/01/21	12/31/21	\$60,995	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	NGA Not Received	NGA Not Received
FFY21 USDA WIC PROGRAM MGMT CSS	333.10.55	10/01/20	\$11,664,919	10/01/20	09/30/21	\$2,450	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	217WAWA7W1003	WOMEN, INFANTS AND CHILDREN (2 YR)
FFY21 USDA WIC CLIENT SVS CONTRACTS	333.10.55	10/01/20	\$11,664,919	10/01/20	09/30/21	\$243,735	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	217WAWA7W1003	WOMEN, INFANTS AND CHILDREN (2 YR)
FFY20 USDA WIC NUTRITION ED	333.10.55	10/01/19	\$6,161,312	10/01/19	09/30/20	\$1,665	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	207WAWA7W1003	WOMEN, INFANTS AND CHILDREN
FFY20 USDA WIC CLIENT SVS CONTRACTS	333.10.55	10/01/19	\$6,161,312	10/01/19	09/30/20	\$288,085	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	207WAWA7W1003	WOMEN, INFANTS AND CHILDREN
FFY19 CSS USDA WIC PROGRAM MGMT	333.10.55	10/01/17	\$40,101,357	10/01/18	09/30/19	\$242,380	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	187WAWA7W1003	WOMEN, INFANTS AND CHILDREN
FFY18 CSS USDA WIC PROGRAM MGMT	333.10.55	10/02/17	\$27,576,710	01/01/18	09/30/18	\$180,990	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	187WAWA7W1003	USDA-WIC ADMIN
FFY20 USDA FMNP PROG MGMT	333.10.57	10/01/19	\$129,791	10/01/19	09/30/20	\$555	10.572	WIC Farmers' Market Nutrition Program (FMNP)	Department of Agriculture Food and Nutrition Service	207WAWA7Y8604	COMMODITY ASSISTANCE PROGRAM
FFY19 CSS USDA FMNP PROG MGMT	333.10.57	10/01/18	\$130,973	01/01/19	09/30/19	\$615	10.572	WIC Farmers' Market Nutrition Program (FMNP)	Department of Agriculture Food and Nutrition Service	197WAWA7Y8604	COMMODITY ASSISTANCE PROGRAM
FFY18 CSS USDA FMNP PROG MGMT	333.10.57	10/01/17	\$85,117	01/01/18	09/30/18	\$611	10.572	WIC Farmers' Market Nutrition Program (FMNP)	Department of Agriculture Food and Nutrition Service	187WAWA7Y8604	COMMODITY ASSISTANCE PROGRAM
FFY19 MIS TECH GRANT	333.10.57	01/28/19	\$2,209,026	10/01/19	09/30/20	\$1,310	10.578	WIC Grants to States (WGS)	Department of Agriculture Food and Nutrition Service	197WAWA1G5212	WIC CONTINGECY
FFY16 CASCADES USDA WIC PROG MGMT-MIS	333.10.57	03/11/16	\$2,224,476	10/01/18	09/30/19	\$3,510	10.578	WIC Grants to States (WGS)	Department of Agriculture Food and Nutrition Service	16157WAWA0W522	WOMEN, INFANTS AND CHILDREN WIC SAM PROJECTS
SS COMMUNITY OUTREACH PN	333.21.01	NGA Not Received	NGA Not Received	07/01/20	06/30/21	\$20,000	21.019	Coronavirus Relief Fund	Department of the Treasury	NGA Not Received	NGA Not Received
COVID LHJ OFM ALLOCATION-CARES	333.21.01	NGA Not Received	NGA Not Received	03/01/20	12/31/21	\$1,520,200	21.019	Coronavirus Relief Fund	Department of the Treasury	NGA Not Received	NGA Not Received
BITV-COVID ED LHJ ALLOCATION-CARES	333.21.01	NGA Not Received	NGA Not Received	07/01/20	12/31/21	\$411,368	21.019	Coronavirus Relief Fund	Department of the Treasury	NGA Not Received	NGA Not Received

Exhibit C-21 Schedule of Federal Awards

AMENDMENT #22

Date: May 14, 2021

CLALLAM COUNTY-HEALTH & HUMAN-SWV0000200-00
CONTRACT CLH18239-Clallam County Health & Human Services
CONTRACT PERIOD: 01/01/2018-12/31/2021

Chart of Account Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
PS SSI 1-5 PIC TASK 4	333.66.12	08/02/16	\$5,000,000	01/01/18	12/31/21	\$518,447	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	01J18001	PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD
PS SSI 1-5 OSS TASK 4	333.66.12	08/02/16	\$5,000,000	01/01/18	12/31/21	\$393,700	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	01J18001	PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD
PS SSI 1-5 BEACH TASK 4	333.66.12	08/02/16	\$9,200,000	03/01/18	10/31/19	\$9,400	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	01J18001	PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD
FFY20 SWIMMING BEACH ACT GRANT IAR (ECY)	333.66.47	09/26/19	\$237,000	03/01/20	10/31/21	\$14,600	66.472	Beach Monitoring and Notification Program Implementation Grants	Environmental Protection Agency Office of Water	01J49701	MARINE SWIMMING BEACH MONITORING AND PUBLIC NOTIFICATION
FFY19 SWIMMING BEACH ACT GRANT IAR (ECY)	333.66.47	12/01/18	\$91,991	03/01/19	10/31/19	\$5,400	66.472	Beach Monitoring and Notification Program Implementation Grants	Environmental Protection Agency Office of Water	01J49701	MARINE SWIMMING BEACH MONITORING AND PUBLIC NOTIFICATION
FFY18 SWIMMING BEACH ACT GRANT IAR (ECY)	333.66.47	12/15/17	\$91,990	03/01/18	10/31/18	\$5,400	66.472	Beach Monitoring and Notification Program Implementation Grants	Environmental Protection Agency Office of Water	00J75501	MARINE SWIMMING BEACH MONITORING AND PUBLIC NOTIFICATION
FFY20 PHEP BP2 LHJ FUNDING	333.93.06	06/12/20	\$11,365,797	07/01/20	06/30/21	\$58,979	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP922043	PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) COOPERATIVE AGREEMENT
FFY19 PHEP BP1 LHJ FUNDING	333.93.06	06/29/19	\$11,307,904	07/01/19	06/30/20	\$58,979	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP922043	PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) COOPERATIVE AGREEMENT
FFY18 EPR PHEP BP1 SUPP LHJ FUNDING	333.93.06	08/01/18	\$11,062,782	07/01/18	06/30/19	\$58,979	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP921889-01	HOSPITAL PREPAREDNESS PROGRAM AND PUBLIC HEALTH EMERGENCY PREPAREDNESS COOPERATIVE AGREEMENT
FFY17 EPR PHEP BP1 LHJ FUNDING	333.93.06	07/18/17	\$11,062,782	01/01/18	06/30/18	\$44,198	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP921889-01	HPP AND PHEP COOPERATIVE AGREEMENT
FFY20 OVERDOSE DATA TO ACTION PREV	333.93.13	11/06/20	\$4,390,240	09/01/20	08/31/21	\$116,054	93.136	Injury Prevention and Control Research and State and Community Based Programs	Department of Health and Human Services Centers for Disease Control and Prevention	NU17CE925007	WASHINGTON STATE DEPARTMENT OF HEALTH OVERDOSE DATA TO ACTION
FFY19 OVERDOSE DATA TO ACTION PREV	333.93.13	08/12/19	\$4,390,240	09/01/19	08/31/20	\$60,860	93.136	Injury Prevention and Control Research and State and Community Based Programs	Department of Health and Human Services-Centers for Disease Control and Prevention-National Center for Injury Prevention and	NU17CE925007	WASHINGTON STATE DEPARTMENT OF HEALTH OVERDOSE DATA TO ACTION
FFY18 PRESCRIPTION DRUG OD-SUPP	333.93.13	06/31/17	\$6,223,623	09/01/18	08/31/19	\$57,707	93.136	Injury Prevention and Control Research and State and Community Based Programs	Department of Health and Human Services Centers for Disease Control and Prevention	NU17CE002734	PRESCRIPTION DRUG OVERDOSE FOR STATES
FFY17 PRESCRIPTION DRUG OD-SUPP	333.93.13	03/16/16	\$4,031,632	01/01/18	08/31/18	\$41,400	93.136	Injury Prevention and Control Research and State and Community Based Programs	Department of Health and Human Services Centers for Disease Control and Prevention	U17CE002734	PRESCRIPTION DRUG OVERDOSE FOR STATES
FFY16 SUICIDE PREVENTION WORKS	333.93.24	09/30/14	\$3,679,752	09/30/18	09/29/19	\$120,000	93.243	Substance Abuse and Mental Health Services Projects of Regional and National Significance	Department of Health and Human Services Substance Abuse and Mental Health Services Administration	U79SM061734	SUICIDE PREVENTION WORKS

Exhibit C-21 Schedule of Federal Awards

AMENDMENT #22

Date: May 14, 2021

CLALLAM COUNTY HEALTH & HUMAN-SWV0000200-00
CONTRACT CLH18239-Clallam County Health & Human Services
CONTRACT PERIOD: 01/01/2018-12/31/2021

Chart of Account Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY17 SUICIDE PREVENTION WORKS	333.93.24	09/30/14	\$2,943,772	03/01/18	09/29/18	\$100,000	93.243	Substance Abuse and Mental Health Services Projects of Regional and National Significance	Department of Health and Human Services Substance Abuse and Mental Health Services Administration	SM061734	SUICIDE PREVENTION WORKS
FFY21 VFC OPS	333.93.26	07/01/20	\$9,082,252	07/01/20	12/31/20	\$2,800	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NH23IP922619	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN PROGRAM
FFY21 COVID19 VACCINE SERVICES-CARES	333.93.26	01/15/21	\$68,807,053	07/01/20	12/31/21	\$14,582	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NH23IP922619	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN PROGRAM
FFY20 VFC OPS	333.93.26	07/01/19	\$9,234,835	07/01/19	06/30/20	\$5,600	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NH23IP922619	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN PROGRAM
FFY17 VFC OPS	333.93.26	03/03/17	\$1,201,605	01/01/18	06/30/18	\$2,413	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 PPHF OPS	333.93.26	06/29/18	\$3,634,512	07/01/18	06/30/19	\$500	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NH23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 INCREASING IMMUNIZATION RATES	333.93.26	06/29/18	\$1,722,443	07/01/18	06/30/19	\$5,600	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NH23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 AFIX	333.93.26	03/03/17	\$1,672,289	01/01/18	06/30/18	\$3,640	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 317 OPS	333.93.26	03/03/17	\$575,969	01/01/18	06/30/18	\$1,277	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
COVID19 VACCINES	333.93.26	NGA Not Received	NGA Not Received	07/01/20	12/31/21	\$354,803	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	NGA Not Received	NGA Not Received
FFY20 VECTOR-BORNE T&S EPI ELC FPH	333.93.32	NGA Not Received	NGA Not Received	06/01/21	12/31/21	\$3,000	93.323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)-Building and Strengthening Epidemiology, Laboratory and	Department of Health and Human Services Centers for Disease Control and Prevention	NGA Not Received	NGA Not Received
FFY20 ELC EDE LHJ ALLOCATION	333.93.32	01/14/21	*****	01/15/21	12/31/21	\$782,083	93.323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)-Building and Strengthening Epidemiology, Laboratory and	Department of Health and Human Services Centers for Disease Control and Prevention	HU50CK0000515	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)-BUILDING AND STRENGTHENING EPIDEMIOLOGY,
FFY19 ELC COVID ED LHJ ALLOCATION	333.93.32	01/01/21	*****	01/01/21	12/31/21	\$349,731	93.323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)-Building and Strengthening Epidemiology, Laboratory and	Department of Health and Human Services Centers for Disease Control and Prevention	HU50CK0000515	EPIDEMIOLOGY & LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)-BUILDING & STRENGTHENING EPIDEMIOLOGY,
FFY19 COVID CARES	333.93.32	04/23/20	\$22,581,799	06/01/20	12/31/21	\$118,242	93.323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)-Building and Strengthening Epidemiology, Laboratory and	Department of Health and Human Services Centers for Disease Control and Prevention	HU50CK0000515	EPIDEMIOLOGY & LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)-BUILDING & STRENGTHENING EPIDEMIOLOGY,
FFY20 CDC COVID-19 CRISIS RESP LHJ-TRIBE	333.93.35	03/16/20	\$13,230,789	01/20/20	12/31/21	\$130,871	93.354	Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response	Department of Health and Human Services Centers for Disease Control and Prevention	HU90TP922069	CDC COOPERATIVE AGREEMENT FOR EMERGENCY RESPONSE: PUBLIC HEALTH CRISIS RESPONSE CDC-RFA-TP18-1802

Exhibit C-21 Schedule of Federal Awards

AMENDMENT #22

Date: May 14, 2021

CLALLAM COUNTY-HEALTH & HUMAN-SWV0000200-00
CONTRACT CLH18239-Clallam County Health & Human Services
CONTRACT PERIOD: 01/01/2018-12/31/2021

Chart of Account Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY21 MCHBG LHJ CONTRACTS	333.93.99	02/08/21	\$2,662,201	10/01/20	09/30/21	\$66,916	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B0440165	MATERNAL AND CHILD HEALTH SERVICES BLOCK GRANT
FFY20 MCHBG LHJ CONTRACTS	333.93.99	11/14/18	\$2,225,977	10/01/19	09/30/20	\$66,916	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B04MC32578	MATERNAL AND CHILD HEALTH SERVICES BLOCK GRANT
FFY19 MCHBG LHJ CONTRACTS	333.93.99	11/14/18	\$2,225,977	10/01/18	09/30/19	\$66,916	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B04MC32578	MATERNAL AND CHILD HEALTH SERVICES BLOCK GRANT
FFY18 MCHBG LHJ CONTRACTS	333.93.99	10/20/17	\$1,650,528	01/01/18	09/30/18	\$50,187	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B04MC31524	MATERNAL AND CHILD HEALTH SERVICES
TOTAL						\$6,588,648					

CLALLAM COUNTY BUDGET CHANGE FORM

COPY

RECEIVED
CLALLAM CO. FINANCE

JUL 26 2021



Date Submitted: 7-23-21

Budget Hearing/Meeting Date: 8-31-21 ✓

☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS – Environmental Health ✓
--------------------------	-------------	-------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	33404.91.0050 ✓	DOH WNV Mosquito Testing	3,000
00100.511 ✓	HHS – Env Health ✓	33404.93.0000 ✓	Shellfish Con Con	4,000
00100.511 ✓	HHS – Env Health ✓	34626.64.0000 ✓	Group A Water Systems – Part 1	2,000
00100.511 ✓	HHS – Env Health ✓	34626.65.0000 ✓	Group A Water Systems – Part 2	2,000
Total				11,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	56252.31.0020 ✓	Operating Supplies	1,000
00100.511 ✓	HHS – Env Health ✓	56252.31.0075 ✓	Laboratory Supplies	1,000
00100.511 ✓	HHS – Env Health ✓	56259.42.0020 ✓	Postage	1,000
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	8,000
Total				11,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Supplemental funding is being received from the Department of Health. Consolidated Contract #22 adds \$4,000 for the shellfish program to provide testing and sampling of recreational shellfish areas; adds \$4,000 for Group A water system testing; and adds \$3,000 to perform mosquito trapping to test for the West Nile Virus.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2C
8/17/21

Department: Public Works/Roads

WORK SESSION ☒ **Meeting Date:** 08/09/2021

REGULAR AGENDA ☒ **Meeting Date:** 08/17/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 101-21-014 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County Public Works/Road Department needs to purchase Right of Way for the Towne Road Dike Relocation project. The County is purchasing 0.53 acres from PCC Farmlands for this project.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

698-1606 \$6941.00

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners review, approve and sign this agreement

County Official signature & print name: Mary Peterson for Ross Tyler, P.E.

Name of Employee/Stakeholder attending meeting: Ross Tyler, Linda Capps

Relevant Departments: Roads

Date submitted: 08/03/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

COUNTY ROAD NAME Towne Road Dike Relocation CRP 698-1606
NO. 52270
PROPERTY OWNERS **PCC Farmland Trust dba Washington Farmland Trust, a**
Washington nonprofit corporation, on Tax
Parcel No's. 043136450560, 043136450570, 043136450575

CLALLAM COUNTY ROAD DEPARTMENT
Land Purchase Agreement

In exchange for deeded land in the matter of the above said County Road Project, Clallam County shall provide the following:

Existing County R/W 0.59 acres RCW 36.86.010 = \$0.00
Land: 0.53 acres as per AOS dated 5/4/20 = \$6,184.00
TCE: 0.26 acres as per AOS dated 5/4/20 = \$757.00
Total \$6,941.00

Clallam County will construct a drainage tile system on TPN 043136450560 as illustrated.

The undersigned property owners hereby authorize and grant Clallam County the right to provide the above agreement, together with the right to enter upon their remaining lands as may be necessary to perform any of the above. There are no other agreements written or oral other than those stated herein.

Signed at Seattle, Washington this 29 day of June, 2021.

PCC Farmland Trust DBA Washington
Property Owner Farmland Trust Property Owner

Property Owner

PO Box 2206
Address; Street or Box No.

Seattle WA 98111
City State Zip

John M. Payne, Jr.
R/W Agent or Witness

Property Owner

Address; Street or Box No.

City State Zip

R/W Agent or Witness

Reviewed By:

Joe Donia 8-3-21
Assistant Engineer Date

R. Tyler, P.E. 8/3/21
County Engineer Date

Deputy Prosecuting Attorney Date

Approved By:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair Date

Randy Johnson Date

Bill Peach Date

WHEN RECORDED RETURN TO
Clallam County Road Department

Statutory Warranty Deed

THE GRANTOR **PCC Farmland Trust dba Washington Farmland Trust, a Washington nonprofit corporation**

for and in consideration of \$10.00 and other valuable consideration, conveys and warrants to **CLALLAM COUNTY, a political subdivision, by and through its road department** the following described real estate, together with all after acquired title of the grantor(s) therein, situate in the County of Clallam, State of Washington, being a portion of Tax Parcel Nos. 043136450560 043136450570, 043136450575. Subject, however, to existing easements for public roads and highways, public utilities, railroads and pipelines.

SEE PCC FARMLAND TRUST LEGAL DESCRIPTIONS
"A", "B" and "C" ATTACHED

Dated June 23 20 21

GRANTOR

PCC Farmland Trust dba Washington Farmland Trust

By: Melissa Campbell

Name: Melissa Campbell

Its: Executive Director

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Melissa Campbell is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the **Executive Director of PCC Farmland Trust dba Washington Farmland Trust, a Washington nonprofit corporation** to be the free and voluntary act of such party for the uses and purposes therein mentioned.

Given under my hand and official seal this 28th day of June, 20 21.

John Milton Payne, Jr.
Notary Public in and for the State of Washington,
residing at Lynnwood, Washington
My appointment expires: 02/20/2024

JOHN MILTON PAYNE JR
Notary Public
State of Washington
Commission # 20103410
My Comm. Expires Feb 20, 2024



PCC FARMLAND TRUST DESCRIPTION "A"
TPN 043136-450560
08/04/2021

THAT PORTION OF THE SMALLEY DONATION LAND CLAIM IN SECTION 36, TOWNSHIP 31 NORTH, RANGE 4 WEST, W.M., CLALLAM COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE ABERNATHY DONATION LAND CLAIM FROM WHICH THE NORTHWEST CORNER OF THE SMALLEY DONATION LAND CLAIM BEARS NORTH $01^{\circ}56'37''$ EAST, A DISTANCE OF 950.35 FEET; THENCE NORTH $01^{\circ}56'37''$ EAST, ALONG THE WEST LINE OF SAID SMALLEY DLC, A DISTANCE OF 208.50 FEET TO THE INTERSECTION WITH THE SOUTH LINE OF PARCEL B PER BOOK 49 OF SURVEYS, PAGE 97 AND THE WEST OF SAID SMALLEY DLC BEING THE TRUE POINT OF BEGINNING; THENCE NORTH $01^{\circ}56'37''$ EAST, ALONG SAID WEST LINE, A DISTANCE OF 385.51 FEET TO THE INTERSECTION WITH THE NORTH LINE OF SAID PARCEL AND SAID WEST LINE; THENCE NORTH $89^{\circ}40'38''$ EAST, ALONG THE NORTH LINE THEREOF, A DISTANCE OF 201.67 FEET, THENCE SOUTH $59^{\circ}31'35''$ WEST, A DISTANCE OF 48.98 FEET, THENCE SOUTH $46^{\circ}34'19''$ WEST, A DISTANCE OF 63.46 FEET; THENCE SOUTH $30^{\circ}01'53''$ WEST, A DISTANCE OF 84.60 FEET; THENCE SOUTH $18^{\circ}37'20''$ WEST, A DISTANCE OF 96.35 FEET, THENCE SOUTH $05^{\circ}07'53''$ WEST, A DISTANCE OF 147.18 FEET; THENCE SOUTH $01^{\circ}42'38''$ WEST, A DISTANCE OF 7.24 TO THE SOUTH LINE OF SAID PARCEL; THENCE NORTH $89^{\circ}23'33''$ WEST, ALONG THE SOUTH LINE THEREOF, A DISTANCE OF 39.95 TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF CLALLAM, STATE OF WASHINGTON.

AS DESCRIBED, CONTAINING 0.68 ACRES.

ALL BEARINGS AND DISTANCES ARE RELATIVE TO THE WASHINGTON COORDINATE SYSTEM GRID, NORTH ZONE, NAD 83(91) PER BOOK 40 OF SURVEYS, PAGE 43.



08/04/2021



PCC FARMLAND TRUST LEGAL DESCRIPTION "B"
TPN 043136-450570
09/20/2019

THAT PORTION OF THE SMALLEY DONATION LAND CLAIM IN SECTION 36, TOWNSHIP 31 NORTH, RANGE 4 WEST, W.M., CLALLAM COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE ABERNATHY DONATION LAND CLAIM FROM WHICH THE NORTHWEST CORNER OF THE SMALLEY DONATION LAND CLAIM BEARS NORTH 01°56'37" EAST, A DISTANCE OF 950.35 FEET; THENCE NORTH 01°56'37" EAST, ALONG THE WEST LINE OF SAID SMALLEY DLC, A DISTANCE OF 208.50 FEET TO THE INTERSECTION WITH THE NORTH LINE OF PARCEL 6 PER BOOK 8 OF SURVEYS, PAGE 44 AND THE WEST OF SAID DLC; THENCE SOUTH 89°23'33" EAST, ALONG SAID NORTH LINE, A DISTANCE OF 39.95 FEET; THENCE SOUTH 01°42'38" WEST, A DISTANCE OF 255.13 FEET TO THE SOUTH LINE OF SAID PARCEL 6, THENCE NORTH 88°38'56" WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 40.98 FEET TO SAID WEST LINE; THENCE NORTH 01°56'37" EAST, ALONG SAID WEST LINE, A DISTANCE OF 46.12 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF CLALLAM, STATE OF WASHINGTON.

AS DESCRIBED, CONTAINING 0.24 ACRES.

ALL BEARINGS AND DISTANCES ARE RELATIVE TO THE WASHINGTON COORDINATE SYSTEM GRID, NORTH ZONE, NAD 83(91) PER BOOK 40 OF SURVEYS, PAGE 43.



09/20/2019



PCC FARMLAND TRUST LEGAL DESCRIPTION "C"
TPN 043136-450575
11/01/2019

THAT PORTION OF THE SMALLEY DONATION LAND CLAIM IN SECTION 36, TOWNSHIP 31 NORTH, RANGE 4 WEST, W.M., CLALLAM COUNTY, WASHINGTON DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE ABERNATHY DONATION LAND CLAIM FROM WHICH THE NORTHWEST CORNER OF THE SMALLEY DONATION LAND CLAIM BEARS NORTH 01°56'37" EAST, A DISTANCE OF 950.35 FEET; THENCE SOUTH 01°56'37" WEST, ALONG THE WEST LINE OF SAID SMALLEY DLC, A DISTANCE OF 46.12 FEET TO THE INTERSECTION WITH THE NORTH LINE OF PARCEL 7 PER BOOK 8 OF SURVEYS, PAGE 44 AND THE WEST OF SAID SMALLEY DLC BEING THE TRUE POINT OF BEGINNING; THENCE SOUTH 88°38'56" EAST, ALONG SAID NORTH LINE, A DISTANCE OF 40.98 FEET; THENCE SOUTH 01°42'38" WEST, A DISTANCE OF 213.94 FEET, THENCE NORTH 89°08'14" WEST, A DISTANCE OF 41.85 FEET TO SAID WEST LINE; THENCE NORTH 01°56'37" EAST, ALONG SAID WEST LINE, A DISTANCE OF 214.31 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF CLALLAM, STATE OF WASHINGTON.

AS DESCRIBED, CONTAINING 0.20 ACRES.

ALL BEARINGS AND DISTANCES ARE RELATIVE TO THE WASHINGTON COORDINATE SYSTEM GRID, NORTH ZONE, NAD 83(91) PER BOOK 40 OF SURVEYS, PAGE 43.



11/01/2019

WHEN RECORDED RETURN TO
Clallam County Road Department

TEMPORARY CONSTRUCTION EASEMENT

THE GRANTOR **PCC Farmland Trust dba Washington Farmland Trust, a Washington nonprofit corporation**

for and in consideration of \$10.00 and other valuable consideration grants and conveys to **CLALLAM COUNTY, a political subdivision, by and through its road department,** a temporary easement and right of way in, on, over, under, upon and across the hereinafter described lands, situate in the County of Clallam, State of Washington, the land described below, for a period not to exceed four years, beginning with date of possession of the land is granted to Clallam County, for use by Clallam County, its representatives, agents, and contractors as a work area, including the right to borrow and/or deposit fill, spoil and waste material thereon move, store and remove equipment and supplies, and erect and remove temporary structures on the land and to perform any other work necessary and incident to the construction of the Project, together with the right to trim, cut, fell and remove there from all trees, underbrush, obstructions, and any other vegetation, structures, or obstacles within the limits of the right of way; reserving, however, to the landowners, their heirs and assigns, all such rights and privileges as may be used without interfering with or abridging the rights and easement hereby acquired; subject, however, to existing easements for public roads and highways, public utilities, railroads and pipelines. Being a portion of Tax Parcel No. 043136450560

See Legal Attached

Dated June 28 20 21

GRANTOR:

PCC Farmland Trust dba Washington Farmland Trust

By: [Signature]

Name: Melissa Campbell

Its: Executive Director

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Melissa Campbell is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the **Executive Director of PCC Farmland Trust dba Washington Farmland Trust, a Washington nonprofit corporation** to be the free and voluntary act of such party for the uses and purposes therein mentioned.

Given under my hand and official seal this 28th day of June, 20 21.

[Signature]
Notary Public in and for the State of Washington,
residing at Lynnwood, Washington
My appointment expires: 02/20/2024

JOHN MILTON PAYNE JR
Notary Public
State of Washington
Commission # 20103410
My Comm. Expires Feb 20, 2024



CONSTRUCTION EASEMENT DESCRIPTION

TPN 043136-450560

04/28/2020

THAT PORTION OF PARCEL B OF SURVEY RECORDED IN BOOK 49 OF SURVEYS, PAGE 97, RECORDS OF CLALLAM COUNTY, WASHINGTON, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 31 NORTH, RANGE 4 WEST, W.M., DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE ABERNATHY DONATION LAND CLAIM FROM WHICH THE CENTER OF SECTION 36 BEARS NORTH $01^{\circ}56'37''$ EAST, A DISTANCE OF 1,243.19 FEET; THENCE CONTINUING NORTH $01^{\circ}56'37''$ EAST, A DISTANCE OF 208.50 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL B; THENCE SOUTH $89^{\circ}23'33''$ EAST, ALONG THE SOUTH LINE THEREOF, A DISTANCE OF 39.95 FEET; THENCE NORTH $01^{\circ}42'38''$ EAST, A DISTANCE OF 7.24 FEET; THENCE NORTH $05^{\circ}07'53''$ EAST, A DISTANCE OF 147.18 FEET; THENCE NORTH $18^{\circ}37'20''$ EAST, A DISTANCE OF 55.23 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH $89^{\circ}51'36''$ EAST, A DISTANCE OF 551.82 FEET; THENCE NORTH $00^{\circ}39'40''$ WEST, A DISTANCE OF 20.47 FEET; THENCE NORTH $89^{\circ}51'36''$ WEST, A DISTANCE OF 544.69 FEET; THENCE SOUTH $18^{\circ}37'20''$ WEST, A DISTANCE OF 21.58 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN CLALLAM COUNTY, STATE OF WASHINGTON.



04/28/2020

Capps, Linda

From: Hilary Aten <haten@wafarmlandtrust.org>
Sent: Tuesday, August 03, 2021 12:23 PM
To: Beals, Alice M (DFW); Capps, Linda
Subject: RE: Towne Road-USFWS Approval

Excellent, thank you Alice! Linda, this document serves to clear our contingency of WDFW approval for closing and recording on the sale to Clallam County. However, this document does not itself need to be recorded, we will maintain a copy in our files. Please feel free to do the same in your files, as needed.

In the meantime, we are now ready to close and record the sale with the documents you have in hand.

Please let me know if you have any questions, thanks again!

Hilary Aten (she/her)
Conservation & Stewardship Director

WASHINGTON FARMLAND TRUST

Direct: (206)777-4043 | Mobile: (205)617-8184

Visit us online at wafarmlandtrust.org
Please take note of my new email address



From: Beals, Alice M (DFW) <Alice.Beals@dfw.wa.gov>
Sent: Tuesday, August 3, 2021 11:17 AM
To: Capps, Linda <lcapps@co.clallam.wa.us>; Hilary Aten <haten@wafarmlandtrust.org>
Subject: RE: Towne Road-USFWS Approval

Attached is the letter signed by WDFW approving the Washington Farmland Trust transfer to the County.

Alice Beals

Lands Agent, Region 6
Washington Dept. of Fish & Wildlife
48 Devonshire Rd, Montesano, WA 98563
WORKING REMOTELY:
cell (360) 490-9030
alice.beals@dfw.wa.gov

Although the tone of email is always hard to interpret, be assured my messages are always sent with good intentions!

From: Capps, Linda <lcapps@co.clallam.wa.us>
Sent: Tuesday, August 3, 2021 10:58 AM
To: 'Hilary Aten' <haten@wafarmlandtrust.org>



July 22, 2021

Washington Dept. of Fish & Wildlife
Real Estate Services
600 Capitol Way North
Olympia, WA 98501-1091

SENT VIA EMAIL

RE: Delta Farm Conservation Easement - Lower Dungeness Floodplain Realignment Project
To whom it may concern,

Clallam County is proposing to acquire 0.53 acres in the ~~northeast~~ ^{northwest} corner of the Delta Farm property, owned by Washington Farmland Trust and under a conservation easement held by WDFW, to facilitate the Lower Dungeness Floodplain Realignment Project in partnership with the U.S. Army Corps of Engineers, Department of Ecology's Floodplain by Design Program, the Jamestown S'Klallam Tribe, among many others. We have been working with the County for many years for on this project, which is a high priority in the Dungeness River watershed to restore critical floodplain function and assist with salmon recovery efforts. In the Trust's reading WDFW's Deed of Conservation Easement (Recording # 20021092397), this proposed acquisition is clearly in support of enhancing the stated conservation values, specifically:

A portion of the property possesses natural, fish and wildlife, and open space values, herein called conservation values, of importance to the Grantors, Grantee and the people of Clallam County and the State of Washington, and in particular is part of the headwaters of the Dungeness River riparian corridor having valuable riparian habitat for fish and a wetland of great importance for numerous wildlife species which Grantee is actively seeking to preserve through acquisition of fee simple title and acquisition of conservation easements.¹

Washington Farmland Trust is supportive of the project and its benefit to the greater function of the Dungeness River and its floodplain system, and would like to move forward with the partial transfer to Clallam County, although the terms outlined in the WDFW-held easement deed, specifically restrictions

¹ As defined in the Recitals, Pgs 1-2

on subdivision², do not appear to permit the division of the protected property for the proposed project. Further, several other terms would likely conflict with the proposed infrastructure without explicit written permission from WDFW including restrictions on construction³, and alteration of land⁴, among others.

We understand that on June 25, 2021, the Washington State Fish & Wildlife Commission approved the release of the .53 acres from the conservation easement in support of this County project. We are writing this letter to request the written approval from Washington Department of Fish and Wildlife, to proceed with the proposed property transfer and allow for the associated construction activities from the project impacting the Delta Farm property, in light of the terms outlined in the conservation easement.

We are happy to answer any questions to the best of our knowledge and look forward to working with you on completion of the Lower Dungeness Floodplain Realignment project.

Sincerely,



Hilary Aten
Conservation & Stewardship Director

CC: Alice Beals, Lands Agent – Region 6
Nash Huber, Farm Tenant

² Section 3 (a) – Subdivision. “The legal or ‘de facto’ division, subdivision, or partitioning of the Property from its current configuration [shall be prohibited]”

³ Section 3 (b) – Construction. “The placement or construction of any buildings, structures or other improvements of any kind (including, without limitation, pipelines, wells, septic systems, drain fields, fences, roads, and parking areas), temporary or permanent, are prohibited except as expressly provided. Existing improvements, including roads, trails, culverts, corrals, ditches and/or canals, water pipelines, etc., which are needed for the approved activities are allowed and may be maintained for their intended purposes”

⁴ Section 3 (e) - Alteration of Land. “The alteration of the surface of the land, including without limitation, the excavation, fill or removal of soil, sand, gravel, rock, peat, or sod or any changes in topography that would alter or interfere with the natural distribution of flood flows on the Dungeness River floodplain; except as deemed necessary by Grantee to preserve or protect the conservation values of the Property and as may be allowed under Section 4”

The grant of 0.53 acre of right of way to Clallam County is hereby
APPROVED BY WASHINGTON DEPARTMENT OF FISH & WILDLIFE:



Cynthia Wilkerson
Lands Division Manager

Date: 7/30/21



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

39
01/17/21

Department: Parks, Fair & Facilities

WORK SESSION ☒ Meeting Date: 08.09.2021

REGULAR AGENDA ☒ Meeting Date: 08.17.2021

Required originals approved and attached? ☐

Will be provided on:

Item summary:

- | | | |
|---|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # 301 21003 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Notice of Call For Bids |

Documents exempt from public disclosure attached: ☐

Executive summary:

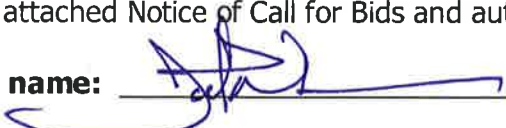
This is a Notice of Call for Bids for the Carpet Replacement in Superior Court II Courtroom and Hallway Project.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Yes. Funding for this project is approved in the 2021 REET I Projects fund.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

I recommend the Board approve the attached Notice of Call for Bids and authorize the Chair to sign.

County Official signature & print name:  Joel G. Winborn

Name of Employee/Stakeholder attending meeting: Joel G. Winborn (via ZOOM)

Relevant Departments: Superior Court II/Parks, Fair & Facilities

Date submitted: 07.23.2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

CLALLAM COUNTY PARKS, FAIR & FACILITIES DEPARTMENT

NOTICE OF CALL FOR BIDS

SEALED BIDS will be received by the Board of Clallam County Commissioners 223 East Fourth Street, Room 150, Port Angeles, Washington until **10:00 a.m. on Tuesday, September 7, 2021** for:

**CARPET REPLACEMENT
-SUPERIOR COURT II COURTROOM & HALLWAY-**

Complete drawings and specifications may be obtained from Pen Print, Inc., Phone 360.457.3404. All bidding and related questions should be directed to **Joel G. Winborn at (360) 417.2429 or Email at jwinborn@co.clallam.wa.us (preferred).**

The sealed bids must be clearly marked on the outside of the envelope, "**BID PROPOSAL – CARPET REPLACEMENT – SUPERIOR COURT II COURTROOM & HALLWAY**". Address bid proposal to: Board of Clallam County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Bid documents received late by the Commissioners' Office, delivered to other offices, received by fax or email or by any other means will not be considered. **Late bids will be returned unopened.** Note: All Bids shall include a 5% Bid Bond on a form approved by Clallam County.

Clallam County hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any or all bids and to waive minor informalities in the process or to accept the bid, which in its estimation best serves the interests of Clallam County.

Bidders on Washington State Dept. of Labor & Industries or federal debarment list are prohibited from bidding on this project

Construction Timeframe: November 9th-30th, 2021

There will be an on-site walk-through conducted Tuesday, August 31, 2021 at 2:00 PM. All interested bidders are to meet at the site, located at 223 East 4th Street, Port Angeles, WA, on the second floor of the courthouse in the Lobby near the elevator. This will be the only opportunity for bidders to review the as-built conditions. The facility will be occupied and operational during the site Pre-Bid meeting. Bring any tools, equipment, etc., needed for personal documentation. Owner's Representative will be on site to answer questions and provide access for bidders.

APPROVED this _____ day of _____ 2021.

**BOARD OF CLALLAM COUNTY
COMMISSIONERS:**

ATTEST:

Mark Ozias, Chair

Loni Gores, Clerk of the Board

Publish: **August 22 & 29, 2021 (PDN)**

END OF SECTION 00100

Bill: Parks, Fair + Facilities



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3b
8/17/21

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** 8.9.21

REGULAR AGENDA ☒ **Meeting Date:** 8.17.21

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other RFP Release Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County Health and Human Services will be submitting to the BOCC an RFP for Behavioral Health and related services that are responsive to the priorities listed in the RFP. Date of release for the RFP is scheduled to be August 17, 2021. The funding period will be a two year cycle of January 2022 through December 31, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Funding for the selected proposals is in the HHS 2022 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Release the RFP notice for publication.

County Official signature & print name: KEVIN LePecq

Name of Employee/Stakeholder attending meeting: Jenny Oppelt

Relevant Departments: Health and Human Services

Date submitted: August 4, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



Clallam County Behavioral Health Programs 2022 Request for Proposals

January 1, 2022 – December 31, 2023

DEADLINE: October 4, 2021

CLALLAM COUNTY BEHAVIORAL HEALTH PROGRAMS
2022 REQUEST FOR PROPOSALS (RFP)
Behavioral Health Sales Tax

TABLE OF CONTENTS

Request for Proposal Summary.....	3
Request for Proposal Timeline.....	5
I. APPLICANT ELLIGABILITY.....	6
II. AVAILABLE FUNDING.....	6
III. PERIOD OF PERFORMANCE.....	6
IV. BEHAVIORAL HEALTH SALES TAX.....	7
V. DEFINITIONS.....	8
VI. PURPOSE AND SCOPE OF PROJECT.....	10
VII. ANTICIPATED SCOPE OF WORK.....	11
VIII. MINIMAL TECHNICAL REQUIREMENTS.....	12
IX. GRANT PROPOSALS.....	12
X. REVIEW AND SELECTION CRITERIA.....	15
XI. PROPOSAL TERMS AND CONDITIONS AND INSURANCE REQUIRMENTS.....	16
XII. ATTAHMENTS.....	21
• ATTACHMENT A – Grant Summary Page.....	23
• ATTACHMENT B – Narrative Template for Grant Proposal.....	24
• ATTACHMENT C – Evaluation Worksheet.....	25
• ATTACHMENT D – Project Budget Form 2022.....	27
– Project Budget Form 2023.....	29

CLALLAM COUNTY BEHAVIORAL HEALTH REQUEST FOR PROPOSAL SUMMARY
Behavioral Health (AKA CD/MH or Hargrove) Sales Tax

The Clallam County Health and Human Services Department is requesting proposals for behavioral health programs and services for the period January 1, 2022 through December 31, 2023. The local Behavioral Health Advisory Board, appointed per Resolution 55, 2006 prioritized and selected the following service areas for 2022 - 2023 funding:

- 1. Unfunded or underfunded Behavioral Health Services and Supports**
- 2. Western Clallam County Behavioral Health Services**
- 3. Prevention and Early Intervention for Behavioral Health.**
- 4. Behavioral Health Housing & Shelter**

Funding will be available for the period January 1, 2022 through December 31, 2023 as follows:

January 1, 2022 – December 31, 2022	\$1,000,000
January 1, 2023 – December 31, 2023	\$1,000,000

Your proposal/application must have one category selected. Only one category can be selected for each application. You must submit more than one application if you are proposing multiple projects.

Voluntary Bidder's Questions and Answers will be posted to the Health and Human Services Website

All questions regarding RFP content or process must be received by Clallam County Health and Human Services in writing (joppelt@co.clallam.wa.us) no later than September 3, 2021 at 5 P.M. Written responses to questions raised by written inquiry will be posted to www.clallam.net/HHS no later than September 10, 2021 at 5pm. Responses will only be provided in written format and posted. It is solely the Bidder's responsibility to access posted questions and answers.

PROPOSAL DEADLINE: Monday October 4th, at 3:00 p.m. (See Section VIII)

PROPOSALS MUST BE RECEIVED IN THE CLALLAM COUNTY BOARD OF COMMISSIONERS' OFFICE NO LATER THAN 3:00 P.M. ON MONDAY, OCTOBER 4, 2021, WHETHER HAND DELIVERED (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID) OR BY U.S. MAIL. NO LATE PROPOSALS WILL BE ACCEPTED.

EACH PROPOSAL MUST BE:

- 1. IN A SEPARATE ENVELOPE**
- 2. THREE RING HOLE PUNCHED**
- 3. ONE (1) ORIGINAL**
AND
- 4. EIGHT (8) COPIES**
- 5. THE OUTSIDE OF THE ENVELOPE SHALL BE MARKED "Behavioral Health Proposal 2022"**
- 6. AN ELECTRONIC PDF VERSION OF THE PROPOSAL MUST BE SENT TO JENNY OPPELT AT joppelt@co.clallam.wa.us**

A Mandatory Virtual Interview with the RFP Review Committee will be held the week of November 1st – 5th time TBD. Bidders will be contacted to schedule a virtual interview.

BACKGROUND

In 2005, Washington State approved legislation allowing counties to raise their local sales tax by one-tenth of one percent to augment state funding of substance use disorder and mental health programs and services. In March, 2006, the Clallam County Board of Commissioners approved an ordinance authorizing a 1/10th of one percent sales and use tax for substance use, mental health, and therapeutic court programs. This sales and use tax shall be known throughout this document as “Behavioral Health Tax”. The goal of this tax is to prevent and reduce the impacts of disabling substance use and mental health disorders by creating and investing in effective services and programs. Behavioral Health Tax must be used solely for the purpose of providing for the operation or delivery of substance use or mental health treatment programs and services and for the operation or delivery of therapeutic court programs and services.

SCOPE OF WORK

Proposals for Behavioral Health Sales Tax must address one of the four priority areas of service and be a component of a coordinated substance use disorder or mental health treatment program or service.

- 1. Unfunded or underfunded Behavioral Health Services and Supports Including but not limited to:**
Treatment services, case management, recovery supports
- 2. Western Clallam County Behavioral Health Services**
- 3. Prevention and Early Intervention for Behavioral Health**
Programs must demonstrate linkages to mental health and/or substance use disorder programs
- 4. Behavioral Health Housing & Shelter**
Shelter/housing options seeking to prioritize behavioral health outcomes
For example: sober living, short-term shelter, transitional and permanent housing solutions

This Request for Proposal is available on the Internet at <http://www.clallam.net/HHS> or by contacting Jenny Oppelt at: Clallam County Health & Human Services; Phone: 360.417.2431; Email: joppelt@co.clallam.wa.us. The Clallam County Health & Human Services Department reserves the right to make unilateral modifications to this RFP to address changes on the state and/or local level.

REQUEST FOR PROPOSAL (RFP) TIMELINE

Behavioral Health Sales Tax

Date	Activity
July 13, 2021	Behavioral Health Advisory Committee Meeting – Priorities Confirmed at Retreat
3 rd Week of Aug, 2021	RFP Released
September 3, 2021	Voluntary Bidders Conference questions due to joppelt@co.clallam.wa.us by 5pm
September 10, 2021	Voluntary Bidders Conference answers posted to HHS website (http://www.clallam.net/HHS/) by 5pm
October 4, 2021	Proposals due to Board of Commissioners by 3:00 p.m.
October 5, 2021	Proposals opened and accepted at BOCC meeting
Nov 1 – 5, 2021	MANDATORY virtual interviews with RFP Review Committee - Rating sheets completed/finalized - Preliminary recommendations made
November 9, 2021	Behavioral Health Advisory Committee Meeting Recommended Proposals on Agenda for Approval
November 15, 2021	Work Session with BOCC for funding recommendations
December 7- 18	Contracts to County Prosecutor for approval if required
December 20, 2021	Contracts to providers and returned to HHS with signatures
December 28, 2021	BOCC regular meeting for contract final approval
January 1, 2022	Contract period begins

Note – All dates are subject to change – Updated August 2021

I. APPLICANT ELIGIBILITY

This RFP is seeking interested providers, both public and private, with applicable licensure, experience and infrastructure to provide Behavioral Health Services (formerly known as Chemical Dependency and Mental Health Services) within Clallam County.

If an organization is proposing to offer **behavioral health treatment** services, they must be authorized to provide these services, and/or subcontract with organizations authorized to provide these services.

Requirements for providing behavioral health treatment include:

An agency must be licensed through the Washington State Department of Health or Health Care Authority as directed under House Bill 1388. An agency must meet the requirements of chapter 246-341 WAC and 388-877-065 WAC through 388-877-0680 WAC, applicable local and state rules, and state and federal statutes.

Or,

An individual must be licensed through the Washington State Department of Health as an advanced social worker, a licensed independent clinical social worker, a licensed mental health counselor, or a licensed marriage and family therapist. An individual must meet the requirements of 18.225 RCW and practice within their scope of work.

All licensed individuals and/or organizations must maintain their licensure through the duration of the project.

II. AVAILABLE FUNDING

Funding will be available for the period January 1, 2022 through December 31, 2023 as follows:

January 1, 2022 – December 31, 2022	\$1,000,000
January 1, 2023 – December 31, 2023	\$1,000,000

Funding must be requested and used within each funding period. There is no carry over of unused funds into the next funding period or cycle. Each proposal requires a budget completed for EACH funding period. For example, if you have a proposal for the entire 2 years, you must submit 2 budgets (one for each period as outlined above).

III. PERIOD OF PERFORMANCE

Funding under this grant program is allocated for a 24 month fund cycle. The period of performance for services solicited under this RFP begins January 1, 2022 and ends December 31, 2023. Carryover of unspent funds into the next program year is not permissible. Similarly, unspent funds in one funding cycle will not carryover to future fund cycles. In addition, initial funding is not an assurance or guarantee of ongoing operational funding after the contract period. Proposers are cautioned not to assume a commitment to future funding based on the receipt of

funds in prior years. The funding process is competitive and funding recommendations are made based on the relative merits of all proposals received in each yearly cycle.

IV. BEHAVIORAL HEALTH SALES TAX

In 2005, Washington State approved legislation allowing counties to raise local sales tax by one-tenth of one percent to augment state funding of mental health and substance use disorder programs and services (including, but not limited to, treatment services, case management, and housing that are a component of a coordinated substance use disorder or mental health treatment program or service) and for the operation or delivery of therapeutic court programs or services.

1. Board of Commissioners Goals

In September 2013, the Clallam County Board of Commissioners passed a resolution authorizing a sales and use tax for Mental Health, Substance use Disorder, and Therapeutic Court Programs. This sales and use tax shall be known as “Behavioral Health Sales Tax”. The goal of this tax is to prevent and reduce the impacts of disabling substance use and mental disorders by creating and investing in effective, data-driven programs for a continuum system of care.

Clallam County seeks to assure that funds collected are expended in an accountable and transparent manner, and with measures to determine the effectiveness of these publicly-funded investments. The County will require appropriate oversight, accountability, and status and progress reports for programs supported with the Behavioral Health Sales Tax. Each funded project or program will be partially evaluated according to performance measures for outcomes and cost effectiveness.

Programs shall achieve the following policy goals:

- Improve the health status and wellbeing of Clallam County residents.
- Reduce the incidence and severity of behavioral health disorders in adults and youth in Clallam County.
- Reduce the number of youth and adults suffering from substance use and mental health disorders from initial involvement with the criminal justice system.
- Reduce the number of people in Clallam County who re-cycle through our criminal justice systems, including jails and prisons.
- Reduce the number of people in Clallam County who use costly interventions including hospitals, emergency rooms, and crisis services.

2. Collective Impact

The Clallam County Board of Commissioners have recognized Collective Impact as a framework for making it possible for local service providers to work together to help solve complex social problems, such as behavioral health disorders. It is an innovative and structured approach to making collaboration work across government, business, philanthropy, non-profit organizations and citizens to achieve significant and lasting social change. Collective Impact is a significant shift from the social sector’s current paradigm of

"isolated impact" because the underlying premise of Collective Impact is that no single organization can create large-scale, lasting social change alone. Systemic social problems cannot be solved by simply scaling or replicating one organization or program.

V. DEFINITIONS

Behavioral Health - Means the prevention, treatment of, and recovery from any or all of the following disorders: Substance use disorders, mental health disorders, or problem and pathological gambling disorders.

Best Practice - Method or technique that has been generally accepted as superior to any alternatives because it produces results that are superior to those achieved by other means or because it has become a standard way of doing things.

Collective Impact - Collective impact is a process that occurs when organizations from different sectors agree to solve a specific social problem using a common agenda, aligning their efforts, and using common measures of success.

Continuum of Care - The continuum of care describes the delivery of health care over a period of time. An integrated system of health care that follows a patient through time or through a range of services.

Evidence-Based Programs - Programs, services, strategies, activities, or approaches which have been shown through scientific research and evaluation to be effective at preventing and/or delaying an untoward outcome.

In-Kind Contributions - In-kind contributions include goods or services, other than cash. Examples of in-kind include:

- Goods, like computers, software, furniture, and office equipment, for use by your organization or for special event auctions
- Services, like meeting space, photocopy and mail services, and administrative/financial support
- Expertise, like legal, tax, or business advice; marketing and website development; and strategic planning
- Cash equivalents, like stocks, bonds, mutual funds

Innovative Programs – Programs that introduce new ideas, methods and concepts that have not yet been researched or have some scientific research or data showing positive outcomes.

Matching Funds – Contributions of cash or assets in the form of money.

Measurable Outcomes - Outcomes are benefits or changes for individuals or populations during or after participating in program activities. Outcomes may relate to behavior, skills, knowledge, attitude, values, condition, or other attributes. To measure outcomes, you must be able to provide evidence that the outcome was or was not achieved. Below is an example of an individual measurable outcome objective:

- 90% of participants successfully completing the program will not reoffend during the subsequent 18 months.
- 85% of participants remain substance free (for example, no positive UA results) during the current quarter.

Medicaid – The federally funded social health care program for families and individuals with limited resources. In Washington State, Medicaid is called Apple Health.

Model Fidelity - The strategies that monitor and enhance the accuracy and consistency of an intervention to ensure it is implemented as designed, and that each component is delivered in a comparable manner to all study participants over time.

Promising Programs - Programs, services, strategies, activities, or approaches that have some scientific research or data showing positive outcomes in delaying an untoward outcome, but do not have enough evidence to support generalizable conclusions.

Return on Investment (ROI) - A performance measure used to evaluate the efficiency of an investment or to compare the efficiency of several different investments. ROI measures the amount of return on an investment relative to the investment's cost. To calculate ROI, the benefit (or return) of an investment is divided by the cost of the investment, and the result is expressed as a percentage or a ratio.

Supplanting - Means to “replace” or “take the place of.” Existing funds for a project and its activities may not be displaced by Behavioral Health Sales Tax funds and reallocated for other organizational expenses. Behavioral Health Sales Tax funds must not replace those funds that have been appropriated for the same purpose.

Sustainability - Refers to the continuation of a project's goals, principles, and efforts to achieve desired outcomes. Although many grantees think that guaranteeing the sustainability of a project means finding the resources to continue it “as is” beyond the grant period, ensuring sustainability really means making sure that the goals of the project continue to be met through activities that are consistent with the current conditions and workforce development needs of the region, including the needs of both workers and industry.

Sustainability Plan – Developing an action plan to increase the likelihood of program sustainability.

Behavioral Health Sales Tax – A sales and use tax for Mental Health, Substance Use, and Therapeutic Court Programs.

VI. PURPOSE AND SCOPE OF PROJECT

The purpose of this Request for Proposals is to fund a county-wide infrastructure for behavioral health treatment programs and services that benefits Clallam County youth and adults who are impacted by substance use and mental health disorders. Approximately \$2,000,000.00 for a 24-month period will be allocated for projects or programs which address the 2022 recommendations approved by the Behavioral Health Advisory Committee. Proposals must identify one of the four priority areas recommended by the Behavioral Health Advisory Committee.

Program Evaluation, Evidence Based programs and Collective Impact have been identified as improving and increasing the quality of program delivery. Although it is not a requirement to use Evidence Based programs, it is highly desirable.

1. Program Evaluation

Funded organizations must participate in a program evaluation for Behavioral Health Sales Tax Programs in the form of a quarterly data report which will be required within 30 days of the end of each quarter. The quarterly report will be recorded on a form created by the Kitsap Public Health District contracted Epidemiologist. Grantees must have performance measures developed for each proposal. The emphasis should be on capturing data at regular intervals that can be used to determine whether Behavioral Health Sales Tax funded programs met expectations of the proposed project. Evaluation efforts must include standardized data collection and reporting processes that show outcomes of services provided.

See below for following types of information:

- Quantity of services (outputs) ***required***
- Level of change occurring among participants (outcomes) ***required***
- Return-on-investment or cost-benefit (system savings) ***required***
- Various demographics **“highly recommended”**
- Adherence to the model (fidelity) ***required if applicable***
- Common measures (to be identified by Clallam County HHS and the Behavioral Health Advisory Committee). Common measures will be identified in the provider contract.

2. Evidence-Based Programs

The Board of Commissioners' are committed to supporting programs and organizations who use Evidence-Based Programs (EBP) that have been accepted as a best practice in the field of mental health, substance use disorder, and therapeutic courts and demonstrate fidelity to evidence-based standards. Promising Programs and Best Practice Programs include services, strategies, activities, or approaches that have some scientific research or data showing positive outcomes in delaying an untoward outcome, but do not have enough evidence to support generalizable conclusions. Innovative Programs introduce new ideas, methods and concepts that have not yet been researched. Promising, Best Practice and Innovative Programs will be considered for funding, but must include a robust evaluation process. Preference will be given to evidence-based programs that maintain fidelity.

3. Collective Impact

Partnerships can be mutually beneficial and Collective Impact approach calls for multiple organizations or entities from different sectors to abandon their own agenda in favor of a common agenda, shared measurement and alignment of effort. By working together with behavioral health partners from different sectors of the community, Clallam County can transform a fragmented system of behavioral health programs into a coordinated system that is working towards improving the overall health of the community.

VII. ANTICIPATED SCOPE OF WORK

Clallam County Health and Human Services Department is requesting proposals for Behavioral Health Sales Tax programs along a continuum of care including prevention, intervention, treatment and recovery support services.

West End Behavioral Health Treatment – Group; Individual or family counseling services provided in a non-residential substance use or mental health treatment facility. Includes services associated with case planning, case consultation and referral services, and other support services for the purpose of engaging and retaining clients in treatment or maintaining clients in treatment. Proposals must show that the services cannot be paid or covered by another source and why patients do not qualify for other resources (such as Medicaid). Proposals will indicate services for individuals within the West End of the County.

Behavioral Health Housing and Shelter - Includes a focus on providing support needs of people with substance use and mental health disorders for them to access housing and shelter. Examples of Housing/Shelter Services may include:

- Subsidized housing and support services for individuals with behavioral health disorders that are homeless or at risk of homelessness.
- Establish stabilization transition housing for individuals with behavioral health disorders moving from jail to treatment.

These are only examples and not an all-inclusive list of services.

Prevention and Early Intervention - This may include evidence-based mental health and substance use early prevention and intervention parent programs; community and school-based curriculums; and coordinated outreach and education to school aged children and youth. Programs must demonstrate linkages to mental health and/or substance use disorder programs.

Unfunded or Underfunded Behavioral Health Services - Proposals must show that the services cannot be paid or covered by another source and why patients do not qualify for other resources (such as Medicaid) or are underfunded. Group; Individual or family counseling services provided in a non-residential substance use or mental health treatment facility. Includes services associated with case planning, case consultation and referral services, and other support services for the purpose of engaging and retaining clients in treatment or maintaining clients in treatment.

VIII. MINIMAL TECHNICAL REQUIREMENTS

All responses to this Request for Proposals (RFP) must be complete and meet the following minimum technical requirements to be further reviewed. All proposals shall be on plain white bond paper (8.5 x 11 inches) using 12 font with 1 inch margins and stapled once in the upper left corner. Pages should be numbered, including all attachments. Pages may be double sided. Binder clips may be used to keep pages together. Also, an electronic PDF version of the proposal must be sent to Jenny Oppelt at joppelt@co.clallam.wa.us. **The original (1) proposal and eight (8) additional copies, including all supporting material**, must be three hole punched, sealed in an envelope or box, and submitted to:

MAILING ADDRESS:

Clallam County Board of Commissioners
Attn: Behavioral Health 2022
223 East 4th Street; Suite #4
Port Angeles, WA 98362

PHYSICAL ADDRESS:

Clallam County Board of Commissioners
Clallam County Courthouse
Attn: Behavioral Health PROPOSAL 2022
223 East 4th Street; Room 150
Port Angeles, WA 98362

Please clearly mark the mailing address on the box or envelope. Proposals must be **received BY 3:00 p.m. Monday, October 4, 2021 at the physical address (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID).** Proposals not received by the deadline will not be considered for review. If a proposal is mailed to a location or office that is not designated for receipt of the proposal and, as a result, the designated office does not receive the proposal by the deadline, the proposal will be considered late and ineligible for review.

IX. GRANT PROPOSALS

All grant proposals will be screened and rated based on the following Narrative information.

Instructions for Completing the Grant Proposal Project Narrative:

Using Attachment B: Narrative Template for Grant Proposals, please provide the following information. The Narrative is limited up to 8 pages (excluding attachments).

Narrative Information

1. Organizational Capacity

20 Points

A. Organizational Governance

Provide a description of your internal governance and leadership structure. Provide a description of your basic managerial and fiscal structure including program management, accounting and internal controls. Summarize the results of your Agency's (or your unit of financial independence) most recent audit and/or administrative inspection. Include description of any disallowed costs, questioned costs and administrative findings. Explain your plan or response to any findings.

B. History of Project Management

Provide evidence and examples of similar projects implemented and managed which demonstrates the ability of the organization to successfully implement and manage publicly funded projects in a timely manner, within budget, and consistent with funding requirements.

C. Staffing Capacity

Provide a complete list of staff positions for the project, including the Project Director and other key personnel, showing the role of each and their level of effort and qualifications. Discuss how key staffs have demonstrated experience with and understand the service needs of the mentally ill or substance abusing population.

2. Community Needs and Benefit

30 Points

A. Needs Assessment and Target Population

What do you identify as the community need? How do you quantify and measure the need? The statement of need should include a clearly established baseline for the project with data and identified point in time when the data was collected (if data is available). What is the target population you intend to serve, and what is that populations' unmet need or gap in services you propose to address? How many people in Clallam County are in need of the service you propose, and what method did you use to estimate that number? How many individuals within this target population will you serve during the grant period?

B. Outreach

Describe your outreach plan for your target population and how it ensures that eligible persons learn about and have access to your program.

C. Link between Community Need and Gaps in Service

Describe how the identified need is consistent with meeting Community Need and Gaps in Service in Clallam County.

3. Project Description

40 Points

A. Project Design

Describe your project. Include what services you will provide, when you will provide them and where services will be delivered. Provide a timeline for implementation.

B. Evaluation

Describe your plan for program evaluation, including data collection, management and analysis. Use the Evaluation Worksheet (**Attachment C**) to describe: 1) Goals; 2) Activities and; 3) Objectives. Objectives must be measurable and include both outputs and outcomes. One output should be the number of individuals served. Outcomes are benefits or changes for program participants and may relate to behavior, skills, knowledge, attitude, values, conditions, or other attributes.

C. Evidence-Based, Promising, or Best Practices

What evidence-based, promising, or best practice(s) will you use to serve your target population? Please describe the practice(s) briefly and provide one or more resource that details evidence or support for the practice.

Promising and best practices will be considered for funding, but must include a robust evaluation process.

D. Innovative Practices

What innovative practice(s) will you use to serve your target population? Please describe the practice(s) briefly and provide one or more resource that details support for the practice. Robust evaluation process must be included.

E. Community Collaboration, Integration and Collective Impact

Describe any other organizations that will participate in this project and their roles and responsibilities. Describe how this project will be integrated with other programs in the community that are working to achieve the identified goals and outcomes and establish mutually beneficial programming. What kind of impact will the project have?

4. Project Financial Feasibility

10 Points

A. Budget Narrative

Provide a narrative justification of the items included in your proposed budget (**Attachment D**) and a description of existing resources and other support you expect to receive for the proposed project. Provide clear evidence that the project scope will not supplant current project funding, and confirm that other funding sources are exhausted prior to the utilization of these funds.

B. Additional Resources and Sustainability

Describe how the project leverages other federal, state, local or private financial and/or in-kind resources. Funding under this grant program is allocated for a 24-month period. Initial funding is not an assurance or guarantee of ongoing operational funding. Describe the organization's plan to sustain basic levels of service after the conclusion of the grant period. What efforts will be made to secure other funding to support services?

Copy of your most recent financial audit. Include any responses to any findings, etc.

Grant Proposal Checklist

ONE (1) ORIGINAL PROPOSAL AND EIGHT (8) COMPLETE COPIES ARE REQUIRED (all three ring hole punched).

Grant Proposals must include the following required components in the following order:

- ☐ **Attachment A – Grant Summary Page**
Directions – Complete Attachment A. Limited up to one page.
- ☐ **Attachment B – Narrative Template for Grant Proposals**
Directions – Using Attachment B: Narrative Template for Grant Proposal, provide responses to all Narrative questions including Organizational Capacity, Community Needs and Benefit, Project Description and Project Financial Feasibility. Limited up to 10 pages. Attach copy of your most recent financial audit. Include any responses to any findings, etc.
- ☐ **Attachment C – Evaluation Worksheet**
Directions – Using Attachment C, submit detailed information in response to Narrative sections: Community Needs and Benefit and Project Description.
- ☐ **Attachment D – Project Budget Form**
Directions – Project budget must include all expenses, in detail, for the proposed budget. All funds being requested need to be identified and any match or in-kind going towards the project. Staffing should include salaries and benefits separately and include titles of all staff. Indirect may be applied only to salaries in any project and cannot exceed 10% of total salaries.

No other attachments are to be submitted and will not be reviewed.

X. REVIEW AND SELECTION CRITERIA

The Clallam County Behavioral Health Advisory Committee will convene a review committee and evaluate eligible proposals and make recommendations to the Clallam County Board of Commissioners. Only individuals who do not have a conflict of interest will participate on the review committee.

Grant Proposals will be evaluated as per section IX. GRANT PROPOSAL of this RFP packet. The review committee will convene to develop written questions they have regarding each proposal. Proposers will be notified of the date and time to appear before the committee for a question and answer session. Proposers will give a 5-10 minute summary of their proposed project and then have time to address the questions from the committee. The sessions are used to further the evaluation process and clarify questions raised by the written proposals. Be prepared to respond to questions about the proposal related to project design, community collaboration and the budget. Please bring the persons within the organization that can provide a response to such questions.

All applicants will be notified in writing of the acceptance or rejection of their proposals. If a proposal is not selected for funding, the organization may resubmit a proposal at the next grant cycle.

1. Important factors include:

- a. The degree the proposal addresses gaps in services.
- b. Effectiveness of proposed services demonstrated by strategies to obtain realistic projected measurable outcomes.
- c. Proposal cost versus services provided.
- d. Efficacy of program design and the degree to which the agency demonstrates an understanding of the program/project requested by the RFP.
- e. Compliance of proposal with the requirements contained within the RFP.
- f. Evidence of successful collaboration with other organizations in the community that provide similar or complementary services that will assist in making the project a success.

In evaluating each proposal, the County reserves the right to consider past County contract performance if the provider has had a contract for services in the past.

2. Unacceptable Proposals

Some examples of what would constitute an unacceptable proposal are those which meet at least one of the following criteria:

- a. Does not address the essential requirements as part of the *Project Narrative Questions* in the RFP.
- b. Does not address the essential requirements of the particular project.
- c. Demonstrates that the applicant does not understand the requirements of the RFP or the project.
- d. Deficient in approach.
- e. Contains inappropriate or unreasonable costs.
- f. Does not meet the deadline for submittal.
- g. Does not meet the prescribed number of copies for submittal.

XI. PROPOSAL TERMS AND CONDITIONS AND INSURANCE REQUIREMENTS

A. Authorship

All proposals submitted become the property of Clallam County, and it is understood and agreed that the bidder claims no proprietary rights to the ideas contained therein.

B. Subcontracting

Proposers must include any plans for subcontracting of services or activities of the programs. It is understood that the contractor(s) is held responsible for the satisfactory accomplishment of the service or activities included in such subcontract. Clallam County reserves the right to approve all subcontractors.

C. Rejection of Proposal

No applications (Proposals) submitted under this Request for Proposals (RFP) will be returned for correction or clarification. If the application is incomplete, it will be rejected. Verbal, alternative, and late proposals will not be considered for selection. Clallam County reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with all qualified sources, or to cancel in part, or in its entirety, this RFP if it is in the best interest of Clallam County to do so.

D. Appeal Process

Any agency may appeal the selection of proposals by filing a complaint, in writing, to the Clallam County Behavioral Health Committee. The Committee will meet to review all complaints and render a decision of how to proceed. If a decision is rendered that is not agreeable to the agency, they may file a complaint with the Clallam County Board of Commissioners.

E. Cancellation of Award

Clallam County reserves the right to cancel an award immediately if new State Laws or policy determinations make it necessary to substantially change the project purpose or content, or prohibit such a project, or if the funds became unavailable.

F. Price Warranty

The proposer warrants that the rates quoted for services in response to this RFP are not unreasonably greater than the rates for the same services performed by the same individuals under any other existing contracts or grants.

G. Waivers

The right is reserved by Clallam County to waive specific terms and conditions contained in this Request for Proposals (RFP). It shall be understood that any proposal is predicated upon the acceptance of all terms and conditions in the RFP unless the proposer has obtained such a waiver.

H. Nondiscrimination in Programs and Employment

It is the policy of Clallam County to encourage and support equal opportunity in employment.

No person shall, on the grounds of race, color, religion, sex, handicap, sexual orientation, national origin, age, citizenship, political affiliation or belief, be denied employment or benefits, or be discriminated against as a participant, administrator, or staff person under any program or activity receiving funds under Clallam County.

In compliance with Department of Labor Regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended, no qualified handicapped individual shall be discriminated against in the admission, access, treatment, or employment in any program or activity.

The proposer agrees to comply with all provisions of the Americans with Disabilities Act and regulations interpreting or enforcing such Act.

The proposer agrees to provide equal opportunity in the administration of the contract, and its subcontracts, purchase orders or other agreements, and in the delivery of services to applicants/participants.

The proposer agrees to make every feasible effort to remove artificial barriers to employment, including, but not limited to, the elimination of sex stereotyping in employment and architectural barriers for the handicapped. Every effort shall be made to employ members of the eligible population in the staffing and administration of the project.

I. Addenda to the Request for Proposals

In the event it becomes necessary to revise any part of this RFP, addenda will be provided to all proposers who received the RFP.

J. Limitation

This Request for Proposals does not commit Clallam County to award a contract, to pay any costs incurred in the preparation of a proposal to this request, or to procure or contract for services or supplies.

K. Signature

The proposal shall be signed by an official authorized to bind the bidder and shall provide the following information: name, title, address, and telephone number of individual(s) with authority to negotiate and contractually bind the bidder, and who may be contacted during the period of proposal evaluation.

L. Contract Award

Clallam County may award a contract based on proposals received; therefore, each proposal should be submitted in the most favorable terms from a budgetary,

technical, and programmatic standpoint. Clallam County reserves the right to request additional data, discussion or presentation in support of written proposals.

M. Insurance Requirements

The Contractor shall purchase and maintain such insurance as will provide protection from claims set forth below which may arise out of or result from Contractor's operations under this Agreement whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- a. Claims under Workers' Compensation, disability benefit and similar employee benefit acts which are applicable to the work to be performed.
- b. Claims for damages because of bodily injury, occupational sickness or disease, or death of employees under any applicable employer's liability law.
- c. Claims for damages because of bodily injury or death of any person other than employees.
- d. Claims for damages insured by usual personal injury liability coverage.
- e. Claims for damages because of injury to or destruction of tangible property, including loss of use therefrom.
- f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

1. COVERAGE FORMS

- a. With respect to Workers' Compensation insurance in the state of Washington, the Contractor shall secure its liability for industrial injury to its employees in accordance with the provisions of Title 51 of the Revised Code of Washington. If the Contractor is qualified as a self-insurer in accordance with Chapter 51.14 of the Revised Code of Washington, the Contractor shall so certify by a letter signed by a corporate officer. Such letter shall set forth the limits of any excess insurance covering its employees.

With respect to the performance of this Agreement as to claims against the County, its officers, elected and appointed officials, employees, agents, and volunteers, the Contractor expressly waives its immunity under RCW, Title 51, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to defend, indemnify and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds. As with other provisions of this

Agreement, this provision was mutually negotiated between the parties to this Agreement.

- b. General Liability insurance shall be written on an insurance industry standard Commercial General Liability Occurrence policy form, and shall provide insurance for bodily injury and property damage liability to include the following: premises and operations; blanket contractual liability insuring obligations assumed under this section; explosion, collapse and underground hazard perils; broad form property damage; and personal injury liability. In addition, the following coverage extensions shall also be included: Amendment of Contractual Liability for Personal Injury Liability, Per Project Aggregate limits, and Stop Gap Employers Liability.

The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds with respect to work performed by or for Contractor on behalf of the County.

Contractor's General Liability insurance shall be primary with respect to the County, and any third party liability coverage maintained by the County shall be excess and non-contributory with respect to Contractor's insurance.

- c. If automobiles are used in the rendering of services, auto liability insurance shall be written on an insurance industry standard Business Auto Liability policy form or equivalent. Covered autos shall be designated as "Symbol 1" - Any Auto.

The County, its officers, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds on the policy.

- d. Errors and Omissions liability insurance, providing coverage for claims for professional acts, errors or omissions arising out of services performed by Contractor, shall be written on a Professional Liability policy form appropriate to the Contractor's profession. Contractor shall maintain professional liability coverage for a period of at least thirty-six months following completion of Contractor's work.

If such policy is written on a claims made form, the retroactive date shall be prior to or coincidental with the date of this Agreement. The policy shall state that coverage is provided on a claims made coverage basis, and shall also state the retroactive date.

- 2. Contractor's liability insurance, as required by subparagraphs above shall be written for not less than the following limits of liability:

- a. Workers' Compensation
Statutory Bodily Injury including Death by Accident or Disease

- b. Stop Gap Employers' Liability
 - \$1,000,000 Bodily Injury including Death by Accident - Each Accident
 - \$1,000,000 Bodily Injury including Death by Disease - Policy Limit
 - \$1,000,000 Bodily Injury including Death by Disease – Each Employee
 - c. General Liability - Bodily Injury, Personal Injury & Property Damage
 - \$2,000,000 General Aggregate
 - \$2,000,000 Products and Completed Operations Aggregate
 - \$1,000,000 Personal Injury
 - \$1,000,000 Each Occurrence
 - d. Automobile Liability
 - \$1,000,000 Bodily Injury including Death and Property Damage - Per Accident
 - e. Professional Liability
 - \$ 2,000,000 Per Occurrence
 - \$ 2,000,000 Annual Aggregate
 - or
 - \$ 1,000,000 Per Occurrence
 - \$ 3,000,000 Annual Aggregate
3. Certificates of Insurance evidencing the above coverages that identify the County as an additional insured must be filed with the County prior to commencement of the work. Such certificates shall state that the County, its officers, elected and appointed officials, employees, agents and volunteers have been named as additional insureds on all the liability policy forms, and that the general liability policy provides primary coverage as respects the County and any third party liability coverage maintained by the County shall be excess and non-contributory with respect to Contractor's insurance. In addition, such certificates shall provide the County with 30 days prior written notice in case of cancellation or non-renewal, except 10 days for non-payment of premium.

Acceptance by the County of deficient evidence of insurance does not constitute a waiver of contract requirements as provided by the conditions of this contract Agreement.

The County may, upon the Contractor's failure to comply with all provisions of this contract relating to insurance, withhold payment or compensation that would otherwise be due to the Contractor.

If the proof of insurance or certificate indicating the County is an "additional insured" to a policy obtained by the Contractor refers to an endorsement (by number or name) but does not provide the full text of that endorsement, then it shall be the obligation of the Contractor to obtain the full text of that endorsement and forward that full text to the County with 30 days of the execution of the contract.

XIII. ATTACHMENTS

(Attachments available in Word Document format)

ATTACHMENT A – Grant Summary Page

ATTACHMENT B – Narrative Template for Grant Proposals

ATTACHMENT C – Evaluation Worksheet

ATTACHMENT D – Project Budget Form 2022

Project Budget Form 2023

**2022 – 2023 GRANT SUMMARY PAGE
BEHAVIORAL HEALTH RFP
CLALLAM COUNTY**

Organization Name: _____

Proposal Title: _____

Please Check One: ☐ West End Behavioral Health Services
☐ SUD/MH Housing and Shelter
☐ Prevention/Early Intervention
☐ Unfunded/Underfunded Behavioral Health

Proposal Summary:

Requested Funds Amount 2022: \$ _____

2023: \$ _____

Matching/In-kind Funds Amount 2022: \$ _____

2023: \$ _____

Street Address:

City: _____ State: _____ Zip: _____

Primary Contact: _____ Phone: _____ E-Mail: _____

Non-Profit Status: 501C3 of the Internal Revenue Code? ☐ Yes ☐ No

Federal Tax ID Number: _____

- If incorporated, attach a list of the members of the Board of Directors, including names and addresses.
- If not incorporated (sole proprietor or partnership), attach a list of the names and addresses of the principals.

Signature Print Name Title Date

**2022 – 2023 NARRATIVE TEMPLATE FOR GRANT PROPOSALS
BEHAVIORAL HEALTH RFP
CLALLAM COUNTY**

All Proposals will be screened and rated based on the following Narrative information using the template below. The Narrative is limited up to 10 pages.

1. Organizational Capacity

- A. Organizational Governance
- B. History of Project Management
- C. Staffing Capacity

2. Community Needs and Benefit

- A. Needs Assessment
- B. Outreach
- C. Community Need (Gaps in Services)

3. Project Description

- A. Project Design
- B. Evaluation
 - Goals
 - Activities
 - Objectives
- C. Evidence-based or Promising Practices (Explain)
- D. Innovative Practices (Explain if applicable)
- E. Community Collaboration, Integration and Collective Impact

4. Project Financial Feasibility

- A. Budget Narrative
- B. Additional Resources and Sustainability
- C. Copy of your most recent financial audit. Include any responses to any findings, etc.

2022 - 2023 EVALUATION WORKSHEET

BEHAVIORAL HEALTH RFP
CLALLAM COUNTY**INSTRUCTIONS:**

Evaluation is the collection of information about a program in a systematic and defined manner to demonstrate success, identify areas for improvement and lessons learned. Every program has at least one end goal and might have several – one or more activities are required to make progress toward meeting the goal. Progress is measured with one or more objectives that might cover an output (number of something) or outcome (change over time) due to the program.

DEFINITIONS:

Goal:	A broad statement or a desired, longer-term, outcome of a program. A program can have one or multiple goals. Each goal has a one or more related specific objectives that, if met, will collectively achieve the stated goal.
Activity:	Actions taken or work performed to produce specific outputs and outcomes.
Objective:	A statement of a desired program result that meets the criteria of being SMART (specific, measurable, achievable, realistic, and time-bound).
Output:	Results of program activities; the direct products or deliverables of program activities; such as number of: sessions completed, people served, materials distributed.
Outcome:	Effect of a program (change) - can be in: participant satisfaction; knowledge, attitude, skill; practice or behavior; overall problem; or a measure of return-on-investment or cost-benefit. Identify any measures that are “fidelity” measures for an evidence based practice.
Reporting:	How and from where will data be collected? How will you measure your desired/stated output/outcome to show success and/or progress?

ATTACHEMENT C

PROJECT NAME: Click here to enter text.

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE Output/Outcome	E. SOURCE/REPORTING How will you measure your stated output/outcome to indicated success and/or progress? (Every 6 months)
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Behavioral Health Funds January 1, 2022 – December 31, 2022 PROJECT BUDGET FORM					
Agency Name: _____		Project Name: _____			
Enter the Associated Cost of your Project					
Personnel/Benefits	Proposed Cost	FTE	Requested Funds	Matching Funds	Comments
Title of Staff					
Title of Staff					
Title of Staff					
Title of Staff					
Title of Staff					
Indirect (max. 10%)					
Total Benefits					
SUBTOTAL	\$ -	0.00	\$ -	\$ -	
Supplies and Equipment	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	

ATTACHEMENT D

Program/Other	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
Operations & Maintenance	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
OTHER EXPENSES	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
TOTAL	\$ -	0.00	\$ -	\$ -	

Behavioral Health Funds January 1, 2023– December 31, 2023 PROJECT BUDGET FORM					
Agency Name: _____			Project Name: _____		
Enter the Associated Cost of your Project					
Personnel/Benefits	Proposed Cost	FTE	Requested Funds	Matching Funds	Comments
Title of Staff					
Title of Staff					
Title of Staff					
Title of Staff					
Title of Staff					
Indirect (max. 10%)					
Total Benefits					
SUBTOTAL	\$ -	0.00	\$ -	\$ -	
Supplies and Equipment	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	

ATTACHEMENT D

Program/Other	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
Operations & Maintenance	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
OTHER EXPENSES	Proposed Cost		Requested Funds	Matching Funds	Comments
Describe					
Describe					
Describe					
Describe					
Describe					
SUBTOTAL	\$ -		\$ -	\$ -	
TOTAL	\$ -	0.00	\$ -	\$ -	

REQUEST FOR PROPOSALS/QUALIFICATIONS

Clallam County is soliciting proposals from interested parties to provide Substance Use, Mental Health, and related services throughout Clallam County for the period January 1, 2022 through December 31, 2023.

Sealed proposals must be clearly marked on the outside of the envelope **“Behavioral Health PROPOSAL 2022”**. Mailing address for proposal is: Board of Clallam County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362, or hand-delivered (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID) to 223 East 4th Street, Room 150 (County Commissioner’s Office), Port Angeles, Washington. **Proposals MUST be received by 3:00 p.m., Monday, October 4, 2021**, whether by mail or by hand deliver. Submittals made in an incorrect format will not be considered. Proposals will be opened publicly and acknowledged at the Board of Clallam County Commissioners’ Meeting on Tuesday, October 5, 2021.

An RFP application and information packet is available on the Clallam County website at www.clallam.net/HHS or a hardcopy may be obtained Monday through Friday, 9:00 a.m. – 4:00 p.m., in the Health and Human Services Department, 111 East 3rd Street (upper floor), Port Angeles, Washington (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID). Telephone 360.417.2431 or email joppelt@co.clallam.wa.us for packets.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS _____ day of _____, 2021

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Loni Gores, Clerk of the Board

Mark Ozias, Chair

c: Department

Publish: August 22 and August 29, 2021

Bill: Health and Human Services



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

49
8/17/21

Department: Treasurer

WORK SESSION ☒ Meeting Date: 8/9/2021

REGULAR AGENDA ☒ Meeting Date: 8/17/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Resolution closing the Treasurer's Office petty cash imprest fund of \$100.00 The Treasurer has determined that this fund is unused and no longer necessary. It is requesting to have this fund terminated.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No budgetary impact, money to be returned to the Treasurer's Office.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the resolution to close the Treasurer's Petty Cash Imprest Fund.

County Official signature & print name: Teresa Marchi Teresa Marchi

Name of Employee/Stakeholder attending meeting: Teresa Marchi

Relevant Departments: Treasurer/Auditor

Date submitted: Aug 2, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

CLOSING THE TREASURER'S OFFICE PETTY CASH FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Treasurer's Office has a petty cash fund in the amount of \$100 that is no longer necessary and requests to have this fund terminated.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Close the Treasurer's petty cash fund with the \$100 balance to be returned to the Treasurer.

PASSED AND ADOPTED this _____ day of August, 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

59
8/17/21

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 08/09/2021

REGULAR AGENDA ☒ **Meeting Date:** 08/17/2021

Required Originals Approved and Attached? ☒
Will Be Provided On:

Item Summary:*

- ☐ Call for Hearing
- ☐ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

Contract #

☐ Budget Item

☒ Other: Notice of 2022 Preliminary Budget

Documents exempt from public disclosure attached: ☐

Executive Summary:

To comply with state law and the Clallam County Charter, effective September 7, 2021, the Board of County Commissioners will have available in their office, a true copy of the Preliminary 2022 Clallam County Budget.

Approval requested to issue notice that the Preliminary 2022 Clallam County Budget will be presented on Tuesday, September 7, 2021.

Budgetary Impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

No budgetary impact at this time.

Recommended Action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval to issue notice that the Preliminary 2022 Clallam County Budget will be presented on Tuesday, September 7, 2021.

County Official signature & print name: Debi Cook 

Name of Employee attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 07/28/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN, in order to comply with state law and the County Home Rule Charter, effective September 7, 2021 the Board of Clallam County Commissioners will have available in their office, a true copy of the Preliminary 2022 Clallam County Budget. This document may be inspected during normal office hours (8 a.m. to 4:30 p.m.) on weekdays at the Clallam County Commissioners' Office, 223 East 4th Street, Room 150, Port Angeles or at www.clallam.net.

Copies of the preliminary budget by line item may be requested through the Public Records Department at www.clallam.net.

IN ADDITION, public meetings on the Preliminary 2022 Clallam County Budget will be held in conjunction with the Six-year Road Plan as follows:

September 8	Red Lion Hotel Meeting Room, Port Angeles – 11:30 a.m.
September 29	Blakeslee's Bar & Grill, Forks – 12 p.m.
October 26	Seven Cedars Hotel, Sequim – 11:30 a.m.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

Dated this 17th day of August 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Loni Gores, Clerk of the Board

Publish: August 22, 2021 and August 29, 2021 – Peninsula Daily News
August 25, 2021 – Sequim Gazette
August 26, 2021 – Forks Forum

Bill: Commissioners' Office



Sh
8/17/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 08/16/21

REGULAR AGENDA ☒ **Meeting Date:** 08/17/21

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on August 31, 2021.

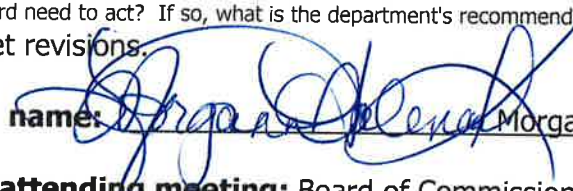
Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Parks & Facilities – \$13,862

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice – Budget revisions.

County Official signature & print name:  Morgann Halencak

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: August 10, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on August 31, 2021 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Parks & Facilities – Reallocation of funds to pay wages for one Seasonal Ranger hired through Express Personnel for four months/\$13,862

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: August 17, 2021

Mark Ozias, Chair

Publish: August 22 and 29, 2021

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: August 6, 2021 ✓

Budget Hearing/Meeting Date: August 31, 2021

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911. ✓	Budget Name	Parks & Facilities ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.10.0600 ✓	Extra Help	\$13,862
Total				\$13,862 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.41.1030 ✓	Personnel Services	\$13,862
Total				\$13,862 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To reallocate funds to pay wages for one Seasonal Ranger hired through Express Personnel for four months. The funds were allocated to the Extra Help expenditure line, however these wages are paid from the Personnel Services expenditure line directly to Express Personnel.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

John W.

8/6/21

[Signature]

114



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5C
8/17/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 08/16/21

REGULAR AGENDA ☒ Meeting Date: 08/17/21

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

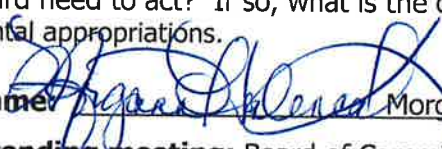
Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on August 31, 2021

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Non Departmental - \$400,000
Sheriff – Jail - \$31,000
Sheriff – Nine-One-One - \$43,480
Health and Human Services – Environmental Health - \$11,000
Health and Human Services – Environmental Health - \$6,500
Public Works – Flood Control - \$30,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name:  Morgann Halencak, Deputy Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: August 10, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on August 31, 2021 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

Non Departmental – Additional funds from FEMA COVID-19 Relief funding projected to be received this year/\$400,000

Sheriff – Jail – Additional funds from Washington State Department of Ecology Solid Waste Management Community Litter Cleanup Program for cleanup crew supervisor and tool costs/\$31,000

Sheriff – Nine-One-One Enhanced – Additional funding from reimbursement from Washington State Military Department, State E911 Coordination Office for County Coordinator Professional Development Contracts #E21-010 and #E22-012/\$43,480

Health and Human Services – Environmental Health

- Additional funding from the Department of Health Consolidated Contract #22 for the shellfish program, Group A water system, and mosquito trapping/\$11,000
- Additional funding from Department of Health Consolidated Contract #21 for the BEACH program/\$6,500

Public Works – Flood Control – Additional funding from Washington State Department of Ecology for Stormwater Discharge Phase 1 consultant costs/\$30,000

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: 17 August 2021

Mark Ozias, Chair

Publish: August 22 and 29

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/16/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.291 ✓	Budget Name	NonDepartmental ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.291 ✓	NonDepartmental ✓	33397.00.9100 ✓	FEMA COVID-19 Relief Funds	400,000
Total				400,000 ✓

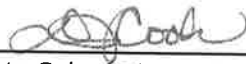
EXPENDITURES

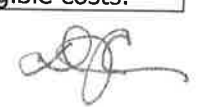
BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	400,000
Total				400,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

FEMA COVID-19 Relief funding projected to be received this year based on 2020 through September, 2021 eligible costs.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




CLALLAM COUNTY BUDGET CHANGE FORM

JUL 15 2021



Date Submitted: 07/15/21

Budget Hearing/Meeting Date: 08/31/21 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	0100.815 ✓	Budget Name	Sheriff - Jail ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff – Jail ✓	33403.10.0010 ✓	Community Litter Clean-Up Agreement Grant	31,000
Total				31,000 ✓

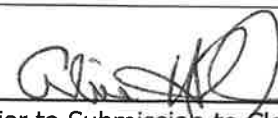
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff – Jail ✓	59423.64.0010 ✓	Machinery and Equipment	2,000
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	29,000
Total				31,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reimbursement from Washington State Department of Ecology Solid Waste Management Community Litter Cleanup Program Agreement for FY2021 litter cleanup crew supervisor and tool costs. The remainder of the funding will be spent and reimbursed in FY2022.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



JUL 15 2021



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 07/15/21

Budget Hearing/Meeting Date: 08/31/21 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11061.811 ✓	Budget Name	Sheriff – Nine-One-One Enhanced ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811 ✓	Sheriff– Nine-One-One Enhanced ✓	33401.80.0033 ✓	Enhanced 911 from Emergency Management	43,480
Total				43,480 ✓

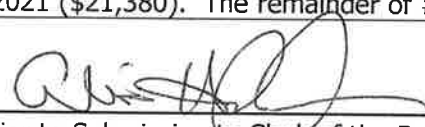
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11061.811 ✓	Sheriff– Nine-One-One Enhanced ✓	52870.41.0570 ✓	E911 Reimbursements to PenCom	43,480
Total				43,480 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Receipt of reimbursement from Washington State Military Department, State E911 Coordination Office, for County Coordinator Professional Development Contract #E21-010 remaining from FY2020 that was expended and reimbursed (\$22,100) over the original FY2021 budgeted amount, and new Contract #E22-012 for the amount expected to be expended and reimbursed in FY2021 (\$21,380). The remainder of #E22-012 will be accounted for in FY2022 (\$21,380).

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JUL 26 2021



Date Submitted: 7-28-21

Budget Hearing/Meeting Date: 8-31-21 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS – Environmental Health ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	33404.91.0050 ✓	DOH WNV Mosquito Testing	3,000
00100.511 ✓	HHS – Env Health ✓	33404.93.0000 ✓	Shellfish Con Con	4,000
00100.511 ✓	HHS – Env Health ✓	34626.64.0000 ✓	Group A Water Systems – Part 1	2,000
00100.511 ✓	HHS – Env Health ✓	34626.65.0000 ✓	Group A Water Systems – Part 2	2,000
Total				11,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	56252.31.0020 ✓	Operating Supplies	1,000
00100.511 ✓	HHS – Env Health ✓	56252.31.0075 ✓	Laboratory Supplies	1,000
00100.511 ✓	HHS – Env Health ✓	56259.42.0020 ✓	Postage	1,000
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	8,000
Total				11,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Supplemental funding is being received from the Department of Health. Consolidated Contract #22 adds \$4,000 for the shellfish program to provide testing and sampling of recreational shellfish areas; adds \$4,000 for Group A water system testing; and adds \$3,000 to perform mosquito trapping to test for the West Nile Virus.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

AUG 06 2021



Date Submitted: 8/3/21

Budget Hearing/Meeting Date: 8/31/21

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS – Environmental Health ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	33366.47.2000 ✓	EPA Swimming Beach Act Grant	6,500
Total				6,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	56252.31.0075 ✓	Laboratory Supplies	1,000
00100.511 ✓	HHS – Env Health ✓	56259.42.0020 ✓	Postage	1,000
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	4,500
Total				6,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #21 adds \$6,500 for the BEACH program to provide testing and sampling of recreational county beaches.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

110

AUG 06 2021

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 08.04.21

Budget Hearing/Meeting Date: 08.31.21 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10135.611 ✓	Budget Name	Public Works – Flood Control
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW-Flood Control ✓	33366.12.3200 ✓	EPA LID Stormwater Discharge Phase 1	\$30,000
Total				\$30,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW-Flood Control ✓	55310.41.7777 ✓	PW – Other Services & Charges	\$30,000
Total				\$30,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

New Washington State Department of Ecology grant LID for Stormwater Discharge in Clallam County, Phase 1 revenue, consultant costs.

County Official Approval: R. Tyler
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5d
8/17/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 08/16/21

REGULAR AGENDA ☒ Meeting Date: 08/17/21

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

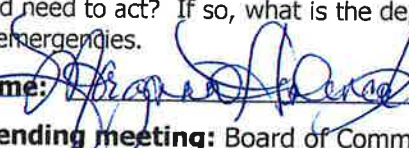
Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on August 31, 2021

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

General Fund Reserves - \$300,000
General Fund Reserves - \$300,000
Department of Community Development – Dungeness Reservoir - \$300,000
Department of Community Development – Dungeness Reservoir - \$300,000
Treasurer – REET Electronic Technology - \$2,800
Clerk - \$75,000
Human Resources – Workers' Compensation Claims - \$50,000
Human Resources – Unemployment Compensation - \$20,000
Auditor - \$23,943
Non Departmental – Opportunity Fund - \$230,000
Parks & Facilities - \$9,022

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name:  Morgann Halencak, Deputy Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: August 10, 2021

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Debatables 08-17-21
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2021

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

General Fund Reserves

- Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (1 of 4)/\$300,000
- Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (4 of 4)/\$300,000

Department of Community Development – Dungeness Reservoir

- Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (2 of 4)/\$300,000
- Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project (3 of 4)/\$300,000

Treasurer – REET Electronic Technology – Additional funding to migrate Harris Govern Tax Assessment Software from old server to new server/\$2,800

Clerk – Additional Funding for costs relating to resentencing and refunding Legal Financial obligations as a result of the Supreme Court Blake decision/\$75,000

Human Resources – Workers' Compensation Claims – Additional funding to cover the Department of Labor & Industries costs for 2021/\$50,000

Human Resources – Unemployment Compensation – Additional funding to cover unanticipated costs due to fraudulent claims during COVID pandemic/\$20,000

Auditor – Additional funding to expend balance of CTCL COVID response funds received in 2020 and return unused funds to the granting entity/\$23,943

Non Departmental – Opportunity Fund – Additional funding from Opportunity Fund to fund higher portion of Clallam County Economic Development Council's personnel costs/\$230,000

Parks & Facilities - Additional funding for expenses related to COVID-19 for services expenditures incurred in July, 2021 expected to be reimbursed through FEMA/\$9,022

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held August 31, 2021 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 17th day of August 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: August 22, 2021

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/12/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293 ✓	Budget Name	General Fund Reserves ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	300,000
Total				300,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	59714.00.0090 ✓	Transfer to Dungeness Reservoir	300,000
Total				300,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project. (1 of 4)

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

A handwritten signature, possibly "J. Cook", written in dark ink.

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/12/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293 ✓	Budget Name	General Fund Reserves ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	39714.00.0100 ✓	Transfer from Dungeness Reservoir	300,000
Total				300,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	300,000
Total				300,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project. (4 of 4)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

[Handwritten signature]

100

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/12/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30401.331 ✓	Budget Name	DCD - Dungeness Reservoir ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30401.331 ✓	DCD - Dungeness Reservoir ✓	39714.00.0090 ✓	Transfer from General Fund Reserves	300,000
Total				300,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30401.331 ✓	DCD - Dungeness Reservoir ✓	55310.41.0020 ✓	Professional Services	300,000
Total				300,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding to provide bridge working capital for the Dungeness Off-Channel Reservoir Project. (2 of 4)

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/12/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30401.331 ✓	Budget Name	DCD - Dungeness Reservoir ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30401.331 ✓	DCD - Dungeness Reservoir ✓	50800.00.0000	Ending Fund Balance	300,000
Total				300,000 ✓

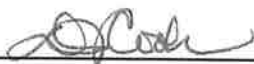
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30401.331 ✓	DCD - Dungeness Reservoir ✓	59714.00.0100 ✓	Transfer to General Fund Reserve	300,000
Total				300,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Repayment of funds used to provide bridge working capital for the Dungeness Off-Channel Reservoir Project. (3 of 4)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




JUL 22 2021

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/22/2021

Budget Hearing/Meeting Date: 8/31/2021

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	12231.231 ✓	Budget Name	Treasurer – REET Electronic Technology ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
12231.231 ✓	Treasurer – REET Electronic Technology	50800.00.0000	Ending Fund Balance	2,800
Total				2,800 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
12231.231 ✓	Treasurer – REET Electronic Technology	51422.48.0050 ✓	Computer Systems Maintenance	2,800
Total				2,800 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Migrate Harris Govern Tax and Assessment Software from old server to new server because of continuing problems with old server.

County Official Approval: Teressa Marecki
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

104

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

JUL 30 2021



Date Submitted: 7/29/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.891 ✓	Budget Name	Clerk ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	75,000
Total				75,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.891 ✓	Clerk ✓	51861.49.0190 ✓	Blake LFO Settlements	75,000
Total				75,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Estimated additional funding for costs relating to resentencing and refunding of Legal Financial Obligations (LFO) as a result of the Supreme Court Blake decision.

County Official Approval: _____

N. Bohren

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



²⁸
Date Submitted: 7/22/2021

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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Budget Number xxxxx.xxx.	50501.461 ✓	Budget Name	HR – Workers' Compensation Claims ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR – Workers' Compensation ✓ Claims	50800.00.0000 ✓	Ending Fund Balance	50,000
Total				50,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR – Workers' Compensation ✓ Claims	51768.41.1006 ✓	Department of Labor and Industry	50,000
Total				50,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The monies budgeted for the HR-Risk Management Workers Compensation was not adequate to cover the Department of Labor & Industries costs for 2021.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 7/22/2021

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50701.461 ✓	Budget Name	HR – Unemployment Compensation ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50701.461 ✓	HR – Unemployment Compensation ✓	50800.00.0000	Ending Fund Balance	20,000
Total				20,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50701.461 ✓	HR – Unemployment Compensation ✓	51771.20.0040 ✓	Unemployment Compensation	20,000
Total				20,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unanticipated costs due to fraudulent claims during COVID pandemic.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

106

AUG 06 2021



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 8/2/2021

Budget Hearing/Meeting Date: 8/31/2021

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	23,943
Total				23,943

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.31.0010 ✓	Office Supplies	727
00100.221 ✓	Auditor ✓	51440.35.0010 ✓	Small Tools and Minor Equipment	4,061
00100.221 ✓	Auditor ✓	51440.41.0020 ✓	Professional Services	583
00100.221 ✓	Auditor ✓	51440.48.0040 ✓	Equipment - Repair and Maintenance	3,210
00100.221 ✓	Auditor ✓	51440.49.0060 ✓	Registration	460
00100.221 ✓	Auditor ✓	51440.49.0090 ✓	Miscellaneous Expense	14,902
Total				23,943 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To expend balance of CTCL COVID Response grant funds received in 2020 and to return unused funds (\$14,902) to the granting entity.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 8/06/2021 ✓

Budget Hearing/Meeting Date: 8/31/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19941.291 ✓	Budget Name	NonDept – Opportunity Fund
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – Opportunity Fund ✓	50800.00.0000 ✓	Ending Fund Balance	230,000
Total				230,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – Opportunity Fund ✓	55210.41.0113 ✓	Economic Development Council	230,000
Total				230,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding needed from Opportunity Fund to fund a higher portion of the Clallam County Economic Development Council's personnel costs, including additional staffing costs relating to the EDC's administration of the Lifeboat3 Program that is funded through a \$3 million American Rescue Plan Act subrecipient agreement. Utilizing Opportunity Funds for this purpose will enable more ARPA funding to be available for Lifeboat3 small business and nonprofit financial assistance grants.

County Official Approval: Cool
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

 Cool
 Cool

CLALLAM COUNTY BUDGET CHANGE FORM

AUG 06 2021



Date Submitted: August 6, 2021

Budget Hearing/Meeting Date: August 31, 2021

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
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- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911. ✓	Budget Name	Parks & Facilities ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Reserves	50800.00.0000 ✓	Ending Fund Balance	\$9,022
	General Fund			
	Reserves			
Total				\$9,022 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911. ✓	Parks & Facilities ✓	57680.41.1030 ✓	Personnel Services	\$9,022
Total				\$9,022 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To pay for additional expenses related to the Covid 19 virus event in Clallam County that were paid from the Parks and Facilities budget in 2021. This is to cover the goods and services expenditures incurred in July 2021, and are expected to be reimbursed through FEMA reimbursements.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature] 08/04/2021

[Signature]

[Signature]

112