



AGENDA
CLALLAM COUNTY
ANIMAL SOLUTIONS ADVISORY COMMITTEE
223 East 4th Street, Emergency Operations Center
Port Angeles, Washington
July 7, 2026 – 2:00 p.m.

Animal Solutions Advisory Committee meetings will be available virtually.

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use Webinar ID: 890 7069 6643 and Passcode: 881561

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/89070696643?pwd=NLQD04pjXD6qHeTFajbz04m2PqGFb7.1> and use Webinar ID: 890 7069 6643 and Passcode: 881561

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Sheriff's Office at 360-417-2393 or elizabeth.biasell@clallamcountywa.gov

- I. **CALL TO ORDER, ROLL CALL**
- II. **REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES FOR THE MEETING ON: 06/02/2026**
- IV. **PUBLIC COMMENT**
- V. **BUSINESS**
 - **Discussion with Jefferson County Humane Society**
 - **Continued conversation – puppy sale ordinances**
 - **Open Door School microchip scanning stations**
- VI. **FUTURE AGENDA ITEMS**
- VII. **PUBLIC COMMENT**
- VIII. **ADJOURNMENT**



CLALLAM COUNTY ANIMAL SOLUTIONS ADVISORY COMMITTEE MINUTES of June 2, 2026

MEETING OF THE ANIMAL SOLUTIONS ADVISORY COMMITTEE (ASAC)

Sheriff's Office representative Elizabeth Biasell called the meeting to order at 2:04 p.m., June 2, 2026 in the Emergency Operations Center (EOC).

Members also present were:

Barbara Brabant Meagan Karnes Carolyn Brock (pending appointment)
Ed Bauck Mel Marshall Linda Allen Danette Grady Mike Hill
Brock Stone (pending appointment) Paul Stehr-Green (pending appointment)
Derek Miller (filling in representation for PAPD)

Members absent were:

John Southard Amy Bundy Danielle Hursh Jason Viada Shayna Robnett
Randy Johnson Kimberlie Kitts Brian Smith Megan Overton
Mark Ozias

Non-members present were:

Lorraine Shore (CCSO) Mary Schaeffer (RISE) Cathy Cokely (WAG)
Martha & Shelby Vaughn (FoxBell) Jessica Elliott (OVCF)

MEETING AGENDA

No revisions were sought.

APPROVAL OF MINUTES

The minutes for the meeting on 05/05/2026 were unanimously approved.

BUSINESS ITEMS

- Discussion with Olympic View Community Foundation – Jessica Elliott
 - They could do the fiscal tracking if we want to create a community fund
 - It could be based on funds that are invested and the profits are used to support the funds mission, or it could be set up as direct fundraising and spending
 - OVCF can help write grants, track donors and do donor outreach, write charitable receipts
 - They would need to tailor the service contract and fees based on what we decide to set up
 - We should research other options to make sure any fees associated make sense
 - GoFundMe charges fees as well
 - We should make a subcommittee to research options and talk further with OVCF to refine our goals
 - Ed, Barb, and Mel volunteered
 - We'll need to have a budget goal for each spay/neuter clinic
 - We didn't get good numbers on this from our last one as so many of the supplies were donated.
 - Carolyn thinks she might have cost estimates we could use, based on how they track supply costs and inventory each clinic they hold.
 - We don't want fundraising for a community fund to detract from each shelter/agency's own fundraising
 - Having something collaborative is more appealing for grants or donors however

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- Update on memberships
 - Membership applications for Brock Stone and Carolyn Brock were recommended for appointment as at-large members, the Board of Commissioners should approve that soon
 - Paul will be appointed as well, in one of the specific OPHS seats. He'll replace Megan Overton, who has been unable to attend due to work conflicts.
 - We still have many tribal seats available if anybody knows someone who'd like to join us!
- Carolyn's feedback from the Big Fix:
 - Citizens didn't get out of their cars, just passed the paperwork and their animal along to clinic volunteers
 - They used duplicate number tags to keep papers/animals/kennels together
 - Animals were sedated while in their kennels to reduce anxiety
 - Sleeping animals and awake animals were completely separated
 - All the volunteers were assigned to shifts and duties and didn't wander around
 - They had food/leashes/toys/meds for people to collect with their animals if they needed
 - There were 3 days of surgeries, probably a total of 250, 300, 200 each day
 - 9 vet tables
 - It was first come/first serve, and some of the people had lined up the night before and slept there with lots of dogs in their cars with them
- Ordinances
 - The City of Sequim is working on a new animals ordinance, Mike Hill will get it for us to see
 - It makes a business license required to sell animals in the city, including out of personal vehicles
 - Any ordinance the county passes would only apply in the county, same for City of PA or Sequim, none of our ordinances are enforceable within the others' boundaries
 - We need to make sure we're allowing responsible breeding and the language allows transferring an animal vs selling an animal
 - If we wanted to track how many times an animal was loose we'd all need to use the same database
 - Meagan uses free software she thinks we could all use and update if an animal got microchipped for being loose
 - If Meagan's software doesn't work, we could potentially use a Google Doc?
 - We'd need to use track changes on our current ordinance, rather than just starting from scratch
- Pets in the emergency room
 - The ambulance companies bring animals with their owners a lot
 - People refuse to get in an ambulance if they have to abandon their dog
 - The nurses end up having to take care of them in the ER/offices
 - We need a process in place to fix this
 - PA needs to work on an agreement for temporary housing with a shelter, so they can have somewhere to take a dog. Then the ambulances would just need to know the steps to get ahold of PAPD to take the dog

FUTURE AGENDA ITEMS

- Draft revisions - Puppy sale ordinances
- Draft revisions - Microchipping strays ordinances
- Community funding foundation set up

PUBLIC COMMENT

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NEXT MEETING – July 7, 2026 at 2:00 p.m.

ADJOURNMENT

Meeting concluded at 3:50 p.m.

DRAFT