



**MEETING NOTICE:
CLALLAM COUNTY OPPORTUNITY FUND ADVISORY BOARD**

Friday, June 5, 2026, 1:00 PM
141 W. First St, Port Angeles, WA 98362

For Immediate Release June 1, 2026. The Clallam County Economic Development Council announces that the Clallam County Opportunity Fund Advisory Board will hold a board meeting at 1:00 PM on Friday, June 5th, 2026, at the Clallam EDC office at 141 W. First St, Port Angeles, WA 98362 and via Zoom.

Also presented via Zoom:

<https://zoom.us/j/94675687350?pwd=Z4ToAxqDBMicPhgwfnN6SoEROygsBWu.1>

Meeting ID: 946 7568 7350

Passcode: 263458

Meeting Agenda:

1. Review of an application from the Dry Creek Water Association, a Washington State-regulated Group A public water system serving approximately 584 connections in Clallam County. The application is seeking Opportunity Funds to help cover the cost of relocating critical water infrastructure along Edgewood Drive in Port Angeles. The relocation is required due to Clallam County widening Edgewood Drive and adding new turn lanes to support increased development in the area, including industrial and commercial growth within the City of Port Angeles and the western Urban Growth Area. The project includes relocating and modifying existing water distribution lines and a pressure-reducing valve vault to maintain safe and reliable water service during and after roadway construction.

For more information about this topic, contact:

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Clallam County Opportunity Fund Board Agenda

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141 W. First St, Port Angeles, WA 98362
or via Zoom:

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- 1) Call to Order
- 2) Roll Call
- 3) Introductory Remarks and Orientation from Chair
- 4) Approval of January 7, 2026 Minutes

Meeting Minutes – OFB

Date: Wednesday January 7, 2026

Time: 1:15 PM – 3:00 PM

Location: 141 W 1st Street, Port Angeles, WA 98362

1. Call to Order

1:16 PM – Quorum assessed - Chair Barnard called the meeting to order with introductory remarks and orientation.

2. Roll Call

1:17 PM – Roll call conducted by Lorie Fazio - Clallam EDC

Present: Alan Barnard (Chair), Bill Hermann, Pete Tjemslund, Eileen Cummings, Johanna Bartee, Joe Murray, (joined the meeting at 1:52 PM)

Guests: Lorie Fazio (EDC), Mitch Koonz (EDC), Roy Mann (EDC), Ron Garcelon (Clallam County) Mark Lane (Clallam County) Colleen McAleer(EDC) Dr. Sally Hulling (EDO) MBA, Timothy Dalton (Clallam County)

Chair Barnard – Established Quorum 5/7members present.

3. Board Elections

1:18 PM – Chair Barnard requested nominations or volunteers for Chair and Vice Chair Positions.

Motion: Director Cummings moved to nominate Alan Barnard for Chair.

Seconded: Director Bartee.

Outcome: Motion passed unanimously.

Motion: Director Cummings moved to nominate Bill Hermann for Vice Chair.

Seconded: Director Bartee

Outcome: Motion passed unanimously.

4. Introduction of the meeting content

1:20 PM – Chair Barnard

5. Approval of Minutes

1:23 PM – Chair Barnard requests approval of the minutes from the September 16, 2025, meeting.

Motion: Director Tjemsland moved to approve the minutes.

Seconded: Director Hermann.

Outcome: Motion passed unanimously.

6. Report by Program Facilitator – Use of funds and any other known upcoming OFB applications

1:24 PM – Program facilitator Koonz –

Question to the board: Is anyone aware of a conflict of interest? None noted.

Review of **5.40.040 Use of proceeds & 5.40.060 Responsibilities of Opportunity Fund Board.**

Meeting for review of an application from the Clallam County Public Works Department for a short-term working capital loan to fund the next phase of sewer inflow and infiltration pipe replacements in Clallam Bay/Sekiu until project costs are reimbursed through an Ecology grant. The Clallam County Public Works Department has received a funding package through the DOE's Clean Water State Revolving Fund (CWSRF) program.

The EDC reviewed the Clallam County Public Works Department application and found it to be complete and suitable for funding under the program guidelines.

7. Review of current Opportunity Fund Balance

1:26 PM – Mark Lane (CFO-Clallam County)

Explanation of the source of Opportunity Funds

Projected 2026 ending balance \$2,603,458.

8. Report by Program Facilitator - Koonz on any other known upcoming OFB applications

1:27 PM There have been some minor inquiries, but we are not aware of any additional incoming Opportunity fund Board applications at this time

9. Application Presentation

1:33 PM – Ron Garcelon (Clallam County) Project Background Clallam Bay/Sekiu Sewer 1/1 Pipe Replacement Phase 2

Discussion & Questions – Loan terms, repayment, capacity, and anticipated obstacles to repayment or project completion

10. Open Public Meeting

1:56PM – Chair Barnard opened the public meeting.

11. Public Input or Application rebuttal

1:57 PM – Chair Barnard opened the floor for public comment.

1:58 PM – With no public comment or written statements. Chair Barnard closed the public hearing.

12. OFB Members questions and debate

1:59 PM – Chair Barnard - Board Directors and the Program Administrator discussion on Working Capital Loan Application

13. Motion for Grant Allocations

2:00 PM – Motion: Director Murray made the following motion: The Opportunity Fund Board recommends the Board of Clallam County Commissioners authorize the execution of a loan in the amount of \$1,000,000, bearing interest at the Local Government Investment Pool (LGIP) rate in effect at the date of loan inception, to be repaid within 18 months. The loan proceeds will be used to fund improvements for the next phase of sewer inflow and infiltration pipe replacement at the Wastewater Treatment Plants located in Clallam Bay and Sekiu. Referencing Grant Agreement #WQC-2026-CLACPW-00271

Seconded: Director Tjemsland

Discussion – Director Hermann recommended to add Grant Agreement reference # to the motion
Chair Barnard asked Lorie Fazio to read the motion aloud.

The motion was approved by unanimous vote of the participating members: All in favor

14. Adjournment

2:05 PM – Chair Barnard thanks the Clallam EDC for their work for the OFB, asked for a motion to adjourn the meeting.

2:06 PM

Motion to Adjourn: Director Hermann

Seconded: Director Tjemsland

Outcome: Motion passed unanimously.

5) Report from Program Administrator

6) Review of most current Opportunity Fund Balance and budgeted revenues and expenses

7) Report by Administrator on any other known upcoming OFB applications

8) Application Review

Review of an application from the Dry Creek Water Association, a Washington State-regulated Group A public water system serving approximately 584 connections in Clallam County. The application is seeking Opportunity Funds to help cover the cost of relocating critical water infrastructure along Edgewood Drive in Port Angeles. The relocation is required due to Clallam County widening Edgewood Drive and adding new turn lanes to support increased development in the area, including industrial and commercial growth within the City of Port Angeles and the western Urban Growth Area. The project includes relocating and modifying existing water distribution lines and a pressure-reducing valve vault to maintain safe and reliable water service during and after roadway construction.

9) Opportunity for Public Input in person and virtually.

10) Application rebuttal, if any.

11) Close of public meeting.

12) OFB Members questions and debate.

13) Motion for disposition.

14) Adjourn Meeting.