



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES OF MAY 4, 2026

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Paula Hunt called the meeting to order at 4:36 p.m., Monday, May 4, 2026. Also present were Bryon Monohon, Nancy Messmer, Lindsey Sehmel and Derrick Eberle. Frank Maybury and Mike Doherty were excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Eberle moved to approve as presented, Sehmel seconded, motion carried

APPROVAL OF MINUTES

- April 6, 2026

ACTION TAKEN: Monohon moved to approve as presented, Eberle seconded, motion carried (Sehmel abstained)

BUSINESS ITEMS

- Discussion of courthouse tour and history presentation on June 1

Hunt reported that the courthouse tour has a cap of 10 citizens on a tour at a time. She also noted that the County may have the single point entry activated by June so once citizens enter in the evening hours they can't wander around the courthouse without staff members. There will be a brief HAB business meeting, opening remarks from Hunt, presentation from Mike Doherty and tours on June 1, 2026. All tour participants will be required to complete a waiver form. HAB Members held discussion.

- Discussion of time capsule project

Hunt reported that the time capsule is like the current time capsule that is currently located in the historical lobby. She noted that the time capsule qualifies for HAB funding if it is part of a heritage project with historical items being placed in the time capsule. HAB Members held discussion. Hunt noted that not included in the cost would be the plaque on the front of the time capsule.

- Discussion about 2nd call for application for HAB Funding

Hunt reminded the HAB Members that the Board voted to not fund any more applications for 2026 but the purpose of the HAB is to fund historical projects. Hunt reviewed a draft timeline for a 2nd call for HAB funding. Sehmel commented that to reach more applicants the publication for the 2nd call for funding applications should be pushed to after the June 1 courthouse tours so more folks can be reached. HAB Members held discussion regarding a 2nd call for funding applications.

ACTION TAKEN: Sehmel moved to approve a 2nd call for HAB funding applications for fiscal year 2026 with a due date of June 26, 2026, Monohon seconded, motion carried (Hunt voted no)

The Clerk of the Board returned on May 11, 2026 and reviewed schedules in the BOCC Office. It was determined that June 26, 2026 due date didn't work for staff in the BOCC Office. The Clerk of the Board published the notice for the first available due date for staff which was June 23, 2026 at 12 p.m.

- Discussion about outreach

HAB Members held discussion on outreach to the public on what the HAB does and what funding opportunities are available.

Monohon recommended attending the Clallam County Fair.

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Sehmel recommended doing a flyer or pamphlet handout on Clallam County history. Sehmel noted that there may be funding available through the State Department of Archaeology and History Grant.

Messmer commented that the HAB purpose is more than giving away money. The HAB is advocating for historical restoration, historical projects and connecting people together. Monohon commented that the HAB would have to piggyback off another department booth at the Fair if the HAB was to do outreach at the Fair.

Hunt commented that she can talk to the Olympic National Park to see if they have any plans of doing a talk about historical places in the park such as the Beaumont Cabin which was recently renovated.

Hunt commented that there could be a HAB PowerPoint put together for members to take to a service group such as Soroptimist. Messmer added that it would be nice to add updates and pictures on prior funded projects.

- Discussion about board trips this summary

Hunt commented that she organized the last 2 trips so she would like someone else to help organize the next board trips.

Monohon commented that he would like to tour the Port Angeles Underground Tour.

Hunt commented that she would like to tour the bunkers out by Salt Creek. Monohon said there are several things in the Joyce area that can be combined in one tour.

Members will discuss the board trips again in July or August.

GOOD OF THE ORDER

- Eberle provided an update on Restore the 4
- Messmer provided an update on the Cowan Ranch
- Hunt commented that Messmer is receiving a community service award on Wednesday

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on the time capsule

NEXT MEETING DATES: June 1, 2026 at 4:30 p.m.

ADJOURNMENT: The meeting adjourned at 5:45 p.m.