



Clallam County
Parks, Fair & Facilities Department
223 E. Fourth St., Suite 7
Port Angeles, WA 98362

May 28, 2026

To: Clallam County Park Board

A regular meeting of the Clallam County Park and Recreation Advisory Board will be held in the Board of Commissioners Meeting Room in the Main Courthouse Building on **Tuesday, June 2, 2026, at 5:30 p.m.**

*****Attention*****

Park and Recreation Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: **835 9170 1271** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use meeting ID: **835 9170 1271** and passcode: **12345**

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at Melissa.Earley@clallamcountywa.gov

REGULAR MEETING AGENDA

- A. Call to Order
- B. Roll Call
- C. Determination of Quorum
- D. Disposition of Minutes – May 5, 2026 Special and Regular Meetings
- E. Correspondence Received
 - 1. T. Jarmuth – Park User Safety at Salt Creek Recreation Area
 - 2. D. Charles Jr. – Clallam Bay County Park Tribal Art Installation
 - 3. T. DiMartino - Dungeness Recreation Area Seasonal Park Ranger Position

Direct: 360-565-2659
Main Office: 360-417-2291
Melissa.Earley@clallamcountywa.gov

- F. Public Comment on Agenda Items – Please limit comments to 3 minutes.

- G. Unfinished Business
 - 1. Salt Creek Recreation Area – Cascadia Marine Camp Site
 - 2. Parks Capital Repair and Improvement Fund
 - 3. 5-Year Capital Plan

- H. Committee Reports
 - 1. Parks Advisory Board Park Tours
 - 2. Parks Advisory Board Chair Report
 - 3. Parks Advisory Board Bylaw Update – No Report
 - 4. Capital Project Development and Prioritization Matrices

- I. Staff Reports
 - 1. Voice of America Road Realignment Update
 - 2. Dungeness Trails Parking Lot and Signage Update
 - 3. 2026 Dungeness Recreation Area, 5-Year Capital Plan – Shower Upgrade Clarification Memo
 - 4. Clallam County Parks Grant Update v.6

- J. New Business

- K. Board Member Comments

- L. Public Comments on Non-Agenda Items – Please limit comments to 3 minutes.

- M. Adjournment

E1

DATE: May 8, 2026

TO: Don Crawford, Director, Clallam County Parks, Fair & Facilities Department

FROM: Troye Jarmuth, Clallam County Parks Advisory Board Member

SUBJECT: PARK USER SAFETY AT SALT CREEK RECREATION AREA

For several years, I have been aware of the potential safety risks associated with the use of campsites 25-32 at Salt Creek Recreation Area (SCRA). As a member of the Clallam County Parks Advisory Board, I am committed to addressing this issue and ensuring the well-being of campers.

SCRA features 90 campsites with two primary exit routes. Unfortunately, the main exit route is frequently blocked by RVs at the dump station. The second exit route, which morphs into a major arterial road, is situated directly in front of Sites 25-32. This alternative route experiences high speed, high traffic volumes and is characterized by numerous blind spots, further increasing the risk of accidents.

These blind spots arise because camping rigs and tow vehicles park up to the edge of the roadway, utilizing the entire campsite driveway pad. Consequently, any child or dog could run towards the roadway, hidden by the parked vehicle, and be struck by a camper driving out of the campground.

This scenario is highly probable and likely to result in a fatal outcome.

I would like to request that at least one road "hump" be incorporated into the second route.

Troye Jarmuth
Parks Advisory Board Member

E2

Crawford, Donald

From: Darrell Charles <Darrell.Charles@elwha.org>
Sent: Thursday, April 30, 2026 9:16 AM
To: Crawford, Donald; ray colby
Cc: Earley, Melissa; Blaine, Troy; Troye Jarmuth
Subject: Re: [EXTERNAL]RE: Clallam Bay County Park Tribal Art Installation

EXTERNAL: This message originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you Don Crawford for quick response and outlining a plan for this project. I look forward to meeting with Mr Ray Colby and see what options are available and development of this project. Thank you again for guidance and support I will contact Mr Ray Colby directly as well.

Thank you
Darrell Charles Jr
Darrell.charles@elwha.org
564.215.1202

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Sent: Thursday, April 30, 2026 8:54:55 AM
To: Darrell Charles <Darrell.Charles@elwha.org>; ray colby <whadaisld@gmail.com>
Cc: Earley, Melissa <melissa.earley@clallamcountywa.gov>; Blaine, Troy <troy.blaine@clallamcountywa.gov>; Troye Jarmuth <dtjarmuth@gmail.com>
Subject: [EXTERNAL]RE: Clallam Bay County Park Tribal Art Installation

*****CAUTION***:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Charles,

Conceptually, I truly appreciate the idea and your generous offer to place an art installation in a Clallam Bay County Park. There are some logistical details to address, but I am confident everything will come together positively.

a. Since I am new to the tribal considerations involved—and in case there are any concerns—I have copied Mr. Ray Colby, a respected member of the Clallam County Parks Advisory Board and the Makah Tribe, to work directly with you. Ray is someone I trust wholeheartedly, and I believe he will help find a constructive way forward if any obstacles arise.

b. Ray can also assist in identifying the best location within the park. I trust both of you will determine the most suitable spot more effectively than I could.

c. I think it would be beneficial for us to present a proposal to the Clallam County Parks Advisory Board to gain their support. I have included Troye Jarmuth, the PAB Chair, who I am sure will be supportive and encouraging. Once you and Ray conclude your discussions, Ray will reach out to Troye to work out the details of a PAB presentation.

d. I am optimistic that the county can find a way to fund part of the installation. While the expense is modest, I want to be prepared for this unexpected cost.

Darrell, please know that these logistical considerations do not diminish my strong personal support for this project. If you don't hear from Ray within the next few weeks, kindly follow up—I am eager to see this move forward with full consideration.

P.S., I believe the Clallam County Fairgrounds would also be an excellent site for art installations. It could symbolize the significant presence and importance of Native Americans in Clallam County.

With gratitude,

Don Crawford, CGM

Director

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell

From: Darrell Charles <darrellcharles0@gmail.com>

Sent: Wednesday, April 29, 2026 8:02 PM

To: zParksReservations <web_parksreservations@clallamcountywa.gov>

Subject: Clallam bay park

You don't often get email from darrellcharles0@gmail.com. [Learn why this is important](#)

⚠ EXTERNAL: This message originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Im Darrell Charles Jr Master Carver for elwha klallam tribe. I recently got 16ft log and would like to do art installation in Clallam bay park. Preferably in the grass area near the rest room or trail head. The totem figure would be Thunderbird with a person in the bird body. Please let me know if this is possible only cost is concrete and C-channeling and hardware to mount the totem figure. Thank you for your time and look forward to hearing from you.

Darrell Charles Jr

Darrell.charles@elwha.org

564.215.1202

E3

Crawford, Donald

From: Terri DiMartino <girldog2007@gmail.com>
Sent: Tuesday, May 19, 2026 6:36 AM
To: Crawford, Donald
Subject: Re: Please reinstate the Dungeness Recreation Area County Park seasonal Ranger position

▲ **EXTERNAL:** This message originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Mr. Crawford,

Thank you for the information and your email. John Graham contacted to me personally about this. I'm elated that this position is still available.

Please thank the crews that have been mowing the grass along Lotgozell Rd. Their work is much appreciated.

Kindly,
Mrs. Terri DiMartino
Clallam County resident

On Tue, May 12, 2026, 9:22 AM Crawford, Donald <Donald.Crawford@clallamcountywa.gov> wrote:

Good morning, Terry

I assure you that the Clallam County Parks, Fair, & Facilities Department did not eliminate the seasonal park aid at Dungeness Recreation Area. An applicant is scheduled to attend employment orientation early next week. I do acknowledge that the seasonal park aide position has been difficult to fill for a few years, resulting in some positions remaining unfilled. However, budget cuts are not the cause.

I am not sure what the Dungeness Rec Area Camp Ranger meant when they stated that the county is not hiring seasonal park aides. It is not an accurate statement. I will follow up with the ranger to determine what they meant.

Additionally, the county has not reduced the annual parks Operations and Management Budget for several years. We have found some efficiencies in processes and procedures, but that isn't a budget cut.

The commissioners and administrator have been and are supportive of the county parks. We have what we need to operate effectively.

Don Crawford, CGM

Director

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell

From: Gores, Loni <loni.gores@clallamcountywa.gov>
Sent: Monday, May 11, 2026 4:52 PM
To: Ozias, Mark <mark.ozias@clallamcountywa.gov>; Johnson, Randy <randy.johnson@clallamcountywa.gov>; French, Mike <Mike.French@clallamcountywa.gov>; Mielke, Todd <Todd.Mielke@clallamcountywa.gov>
Cc: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Subject: FW: Please reinstate the Dungeness Recreation Area County Park seasonal Ranger position

Loni Gores

Clerk of the Board

Commissioners Office

223 East 4th Street, Suite 4

Port Angeles, WA 98362

Phone: 360-417-2256

From: Terri DiMartino <girldog2007@gmail.com>
Sent: Monday, May 11, 2026 4:45 PM
To: Gores, Loni <loni.gores@clallamcountywa.gov>
Cc: Terri DiMartino <girldog2007@gmail.com>; todd.miekle@clallamcounty.gov
Subject: Please reinstate the Dungeness Recreation Area County Park seasonal Ranger position

 **EXTERNAL:** This message originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Loni,

Please share this important request with the Commissioners. Thank you.

It appears that the county travel budget, membership fees, and the \$800,000 allocation to Habitat for

Humanity of Clallam County are being prioritized over essential services such as public safety, road maintenance, and county park upkeep. I was informed by the Dungeness Recreation Area County Park ranger that the established seasonal position was eliminated for 2026, even though nightly camping fees increased from \$20.00 to \$32.00. This park requires a seasonal ranger; please reinstate this position immediately.

Additionally, I have the following questions:

1. Is the county currently negotiating any county park management agreements with the Jamestown S'Klallam Tribe?
2. Have you contacted the Washington State Department of Natural Resources regarding county revenue loss resulting from the closure of the Bear Creek, Lyre River, and Clearwater campgrounds?

I look forward to your response.

Thank you,
Mrs. Terri DiMartino
Clallam County resident

Crawford, Donald

GI

From: Crawford, Donald
Sent: Friday, May 22, 2026 9:00 AM
To: Troye Jarmuth; French, Mike; Mielke, Todd; Gores, Loni; Earley, Melissa; Clark, Donella; Coward, Todd; Mahan, Rebecca
Cc: 'Forks Forum'; 'Forks Forum-Herald (editor@forksforum.com)'; 'KONP News (news@konp.com)'; 'KONP Radio (todd@konp.com)'; 'KSQM FM (news@ksqmf.com)'; 'Leah Leach (Leah.leach@peninsuladailynews.com)'; 'Mark Lamb'; 'news@peninsuladailynews.com'; 'Pepper Fisher'; 'Sequim Gazette (editor@sequimgazette.com)'
Subject: Proposed Cascadia Marine Trail Camp Site at Salt Creek Recreation Area- June 2nd Parks Advisory Board, 530 pm Clallam Courthouse, Commissioner Board Room
Attachments: Exhibit A - Salt Creek Recreation Area (SCRA_ PROPOSED Cascadia Marine Trail Camp Site.docx; 2018-CMTSignageDDbasedAndree_5-12-18_-2.pdf; Draft-CMT-agency-agreement.pdf; Freshwater Bay to Salt Creek Kayaking Route.docx; Proposed Cascadia Marine Trail campsite Salt Creek Recreation Area (002).pdf; Washington Water Trails Association- Site Amenities Requirements.pdf; WWTABrochureFillable_2023.pdf

On Tuesday, June 2nd, the Clallam County Parks Advisory Board will review a proposal to establish a Cascadia Marine Trail Camp Site at Salt Creek Recreation Area (<https://www.wwta.org/water-trails/cascadia-marine-trail/>).

The current Clallam County Parks Master Plan has been amended to permit this initiative. The Clallam County Department of Community Development has assessed the proposed site and confirmed that it is outside the Shoreline Master Plan jurisdiction and does not conflict with critical areas or buffers. As a result, no shoreline or critical area permits are needed for the campsite's development.

This proposal was previously considered by the Parks Advisory Board in 2024 and received primarily positive public feedback, though some environmental concerns were raised. Interested parties are invited to attend the Board meeting on June 2nd at 5:30 PM in the Clallam Courthouse, Commissioner Board Room. The agenda will include a public comment period before the Board's consideration.

Don Crawford, CGM

Director

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell



Point Ledge Photo by William K. Allen



Willapa Bay Photo by Rob Casey

Right of Public Access to Washington Waterways

Washington is a state rich in water. But anyone who boats, swims, enjoys beach walks, rides waves, or casts lines, knows that accessing these bodies of water is not always easy. All too often the shoreline is posted with "Private, No Trespassing" signs or obstructed by development. A central tenet of WWTa is to protect and expand public access to our waterways. By the late 1980's, the sea kayaking community realized that this 10,000 year tradition of traveling Puget Sound by small boat was threatened by increasing privatization and shoreline development. Concerned paddlers proposed a water trail throughout the United States's second largest estuary. In 1990, WWTa was founded and work began to establish the Cascadia Marine Trail—the first of six water trails across the state. These trails will help ensure that generation after generation will enjoy the natural environment, history, and culture of waterways.



WWTa spearheads work parties along the trail.

Here volunteers labor to remove invasive species from Blind Island, a boat access only island in the north sound—scotch broom, blackberries & English ivy are the usual culprits.

Leave No Trace (LNT)

WWTa partners with the Leave No Trace Center for Outdoor Ethics. LNT principles are science-based and build ethical, pragmatic approaches to resource protection.

Shared core values include:

- *being dedicated to the responsible enjoyment and active stewardship of the outdoors;

- *striving to build key partnerships, supporting environmental education programs;

- *believing that practicing LNT principles is the most effective long-term solution to maintaining the beauty, health, and access to natural lands.



leave no trace

center for outdoor ethics

WWTa KEY GOALS:

Provide safe and legal shorelines to access, launch and land, as well as friendly shores on which to enjoy, rest, camp, or seek refuge when weather conditions change.



Saddlebag Island Photo by WWTa

Washington's Water Trails

Cascadia Marine Trail

National Recreation Trail on the Salish Sea, reaching from the southern inlets of Puget Sound north to Canada, and encompassing trail sites in the San Juan Islands and on Hood Canal.



Lakes-To-Locks Water Trail

A "blue trail" connecting inland lakes, waterways, and ship canals in metropolitan Seattle, in King County. Over 100 public launch and landing points for day-use journeys.



Willapa Bay Water Trail

Southwest Washington's inner coast, a fertile estuary with sandy beaches, old growth cedar and hemlock forests, dune grasslands, and abundant wildlife.



Lower Columbia River Water Trail

An ancient travel route and favorite of modern explorers traversing 146 tidally influenced river miles from Bonneville Dam to the Pacific.



Northwest Discovery Water Trail

A cross-section of the Inland Northwest on the Clearwater, Snake and Columbia Rivers include 367 miles of the region's cultural and natural wonders.



Greater Columbia Water Trail

A 500+ mile water trail network in the Columbia River watershed from the Canadian border through the Hanford Reach on the Similkameen, Okanogan, and Columbia Rivers.



Signage is placed at all water trail sites. This white post is a trail marker—visible from the water to indicate public access sites along the trail. This particular post marks a site on the Cascadia Marine Trail.



WWTA Membership Form



JOIN WWTA online at:
www.wwta.org/donate
or mail this membership form
with payment
to the address below. Thank you!

Individual Membership ☐ \$40

Household Membership ☐ \$55

Sponsoring Membership
☐ \$100 ☐ \$250 ☐ \$500 ☐ \$1,000 ☐ \$5,000

Business or Organizational Membership
☐ \$150 ☐ \$250 ☐ \$500 ☐ \$1,000 ☐ \$5,000

Donation \$ _____

Member Information

Name _____

Additional Names to be included _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Cell Phone _____

Email _____

WWTA membership is tax deductible.
WWTA is a Washington State registered nonprofit 501(c)3

Washington Water Trails Association
4649 Sunnyside Ave N, # 307
Seattle, WA 98103

Your Membership Supports:

- *Public Access:* protect and preserve public access to and from Washington's waterways and shorelines for future generations—lands available for public access currently range between 10 to 30 percent across Washington state
- *Environmental Education:* through hands on work at trail sites, and training classes, we teach Leave No Trace—low-impact recreation skills & ethics
- *Stewardship:* volunteer work parties maintain water trail sites, stewarding shore lands and on-water clean-ups, partnering with state and local agencies and other outdoor organizations
- *Site Stewards:* volunteer paddlers monitor sites along the water trail and report back to WWTA
- *Public Outreach:* instruction through WWTA's Education and Action Team—educators working in the field at clinics and events



Please give us a call or email for more information:

Phone: 206-545-9161

E-mail: wwta@wwta.org

100% recycled paper

Washington Water Trails Association (WWTA)

Preserving Public Access to Washington State Waters



Slater Island. Photo by Kay Blum

The Cascadia Marine Trail | From the Capital to Canada



The Cascadia Marine Trail is a system of campsites for people arriving in human powered boats like canoes, kayaks, stand-up paddleboards, beachable sailboats and rowboats.

The trail continues a 10,000 year tradition of traveling the Salish Sea, through the Puget Sound, Hood Canal and the San Juan Islands.

This National Recreation Trail offers both day-use access and overnight camping sites.

Washington Water Trails, the parent organization, works to establish access, recreational and educational opportunities for people using human and wind-powered, beachable watercraft on Washington State's marine and inland waterways.

Mission Statement:
Through advocacy, education, and stewardship, WWTA protects and promotes public access to Washington's waterways, shorelines, and marine trails for human-powered watercraft.

With our efforts, we want to inspire current and future generations to enjoy and take a greater role in protecting our waterways, and ensuring public access.

Join and see updated trail information on our website.



Contact us:
wwta.org
(206) 545-9161
4649 Sunnyside Avenue North, #307
Seattle, WA 98103

*Not for navigation; conditions can be hazardous.

LETTER OF AGREEMENT
**Between XXXX and Washington Water Trails Association for Water Access and
Camping at XXX Park**

XXXX and Washington Water Trails Association (WWTA) hereby enter into an agreement to designate and maintain a portion of XXX Park for overnight camping in conjunction with the Cascadia Marine Trail.

1. Extent of this agreement:
 - a. This agreement shall continue indefinitely until terminated. Either party may terminate this agreement with or without cause by giving XX days written notice to the other at any time.
 - b. The parties will periodically examine the operation of this agreement in light of their actual experience hereunder. The terms of this agreement, as stated herein, may be supplemented or amended only by written agreement of the parties.
 - c. WWTA shall protect, hold harmless, indemnify and defend, at its own expense, the XXXX from any loss or claim for damages of any nature whatsoever, arising out of the negligence of WWTA or its employees.
2. That part of XXX Park designated for camping use as part of the Cascadia Marine Trail is shown on the map attached hereto as Exhibits "A."
3. Terms of use of the camping sites by boating recreationists arriving in small non-motorized boats under human and/or wind power and that are beachable shall be as follows:
 - a. WWTA may list the site as a public park included in the Cascadia Marine Trail, available for public use with camping available only for parties accessing the sites by water only using human/wind-powered beachable craft.
 - b. Camping at the designated sites will be on a shared basis. The sites may not be reserved in advance.
 - c. Camping will be limited to stays of two (2) or fewer consecutive nights.
 - d. Maximum total party size at each of the designated sites will be XX (8 – 12 recommended) persons.
 - e. WWTA will recruit a volunteer Cascadia Marine Trail Site Steward to monitor the physical aspects of the camping area and supply volunteer work groups for the site as needed. Those groups/individuals will be

assist with development and maintenance of the sites, after consultation with and under the direction of XXXX.

- f. WWTA shall use reasonable efforts to cause the Washington State Parks and Recreation Commission to provide signage for the site conforming to the Cascadia Marine Trail signage.
 - g. The site will be listed in WWTA's Cascadia Marine Trail Guidebook as "No Open Fires." Campers may use cookstoves.
 - h. WWTA will not claim any interest or estate of any kind in the property other than the interest granted in this agreement.
4. The parties acknowledge that use of these facilities by WWTA and the general public shall be subject to the recreational use immunity provisions of RCW 4.24.200-.210.

WASHINGTON WATER TRAILS
ASSOCIATION

XXXX

By _____
_____, Executive Director
Date: _____, 2021

By _____
_____, Director
Date: _____, 2021

EXHIBIT A

(Map showing location of Cascadia Marine Trail Campsite

[TO BE ADDED]



Cascadia Marine Trail (CMT) campsites are designed for human- and wind-powered watercraft users and require at a minimum a designated tent site, a small beach landing area, a restroom (often a pit toilet/latrine), a picnic table, and a fire ring. Many sites are primitive, first-come, first-served, and require a fee, typically \$12-\$14 per night for state park sites.

Required and Typical Site Amenities

- **Small Landing Area:** Access point for kayaks, canoes, or rowboats.
- **Designated Site:** Specific, marked site for overnight camping.
- **Restroom:** Usually a pit toilet, latrine, or composting toilet, according to.
- **Picnic Table & Fire Ring:** Basic campsite equipment, notes.
- **Secure Storage:** Space to secure boats above the high tide line.

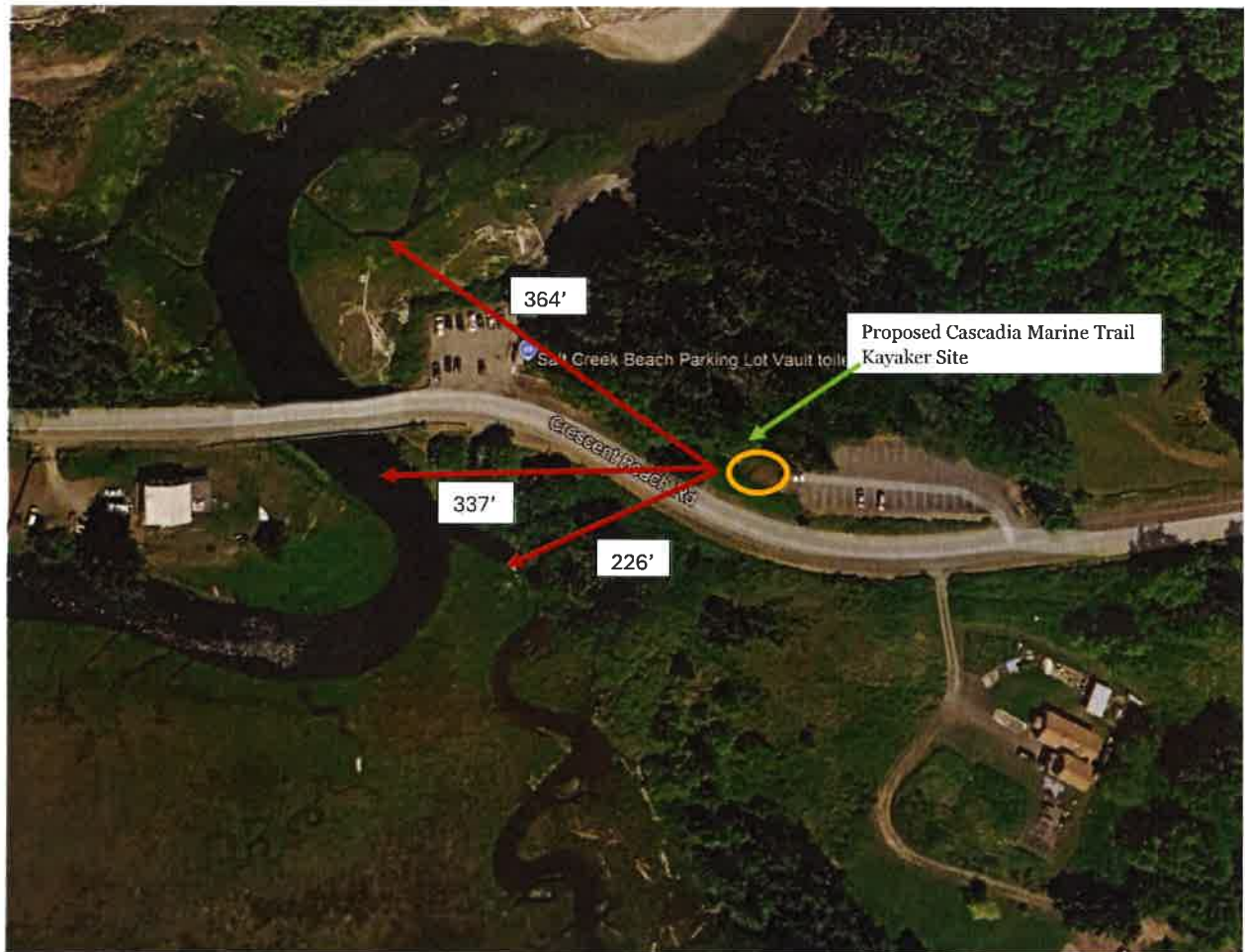
Important Notes for Users

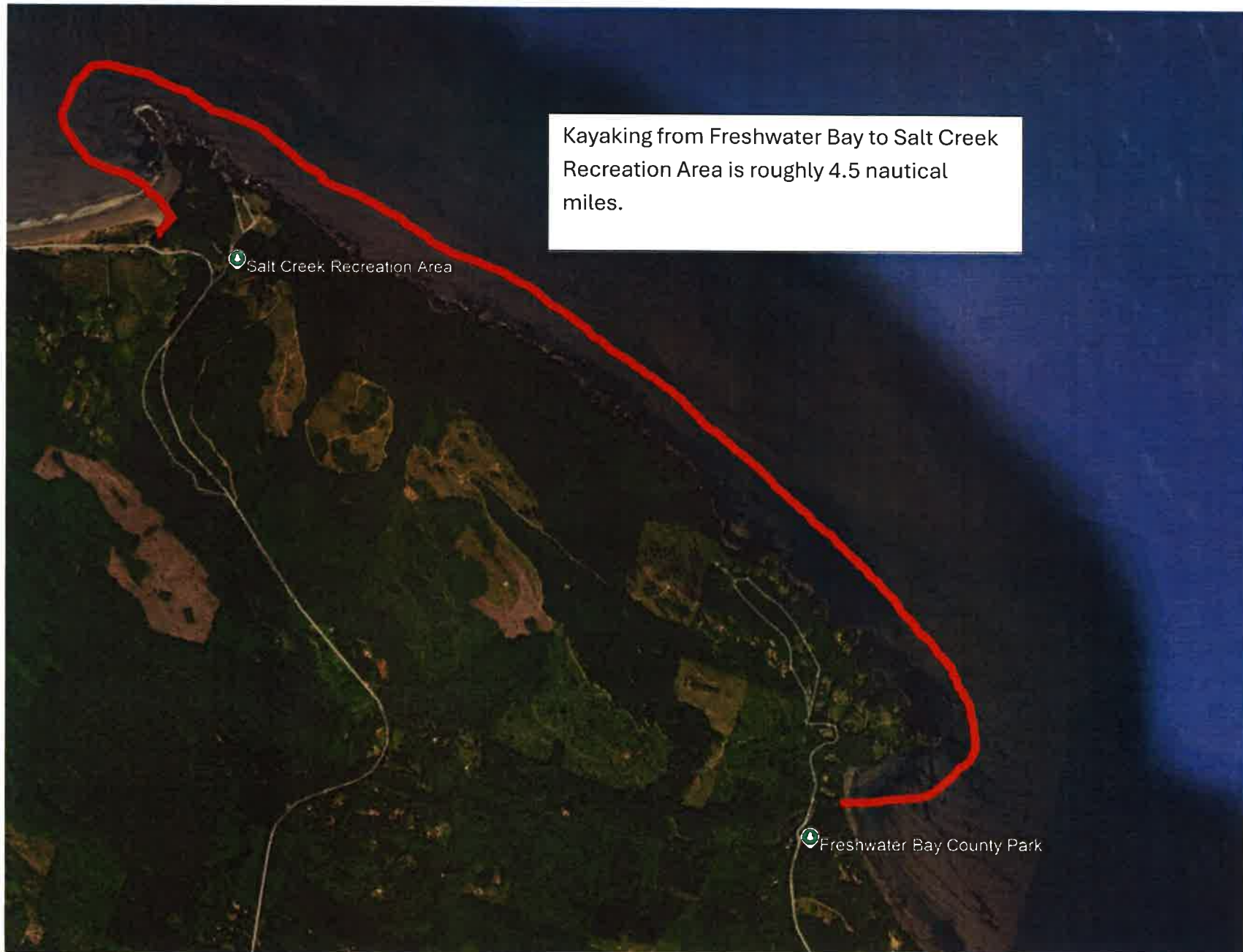
- **Primitive Facilities:** Most CMT sites are primitive; bring all necessary supplies, including water.
- **First-Come, First-Served:** Sites are intended for water trail users, but some may fill up, so maximizing space is required.
- **Fees & Reservations:** Fees apply to many sites; use the [Washington State Parks reservation system](#) for specific spots, notes.
- **Rules:** The [Washington Water Trails Association](#) provides a FAQ page for the [Cascadia Marine Trail](#) that details specific rules.
- **Planning:** Consult [this Cascadia Marine Trail \(PDF\) from Washington State Parks](#) for a list of campsites.

Cascadia Marine Trail- Proposed Camp Site 5.2026 Clallam County, WA Salt Creek Recreation Area

Proposed campsite distance from ordinary high tide

<https://www.cwta.org/water-trails/cascadia-marine-trail/>





Parks and Facilities - Parks Capital Repair & Improvements 30505.911

MISSION STATEMENT

To develop and implement the County's 5-Year Capital Improvement Program, as it specifically relates to county parks, to meet the functional needs, budgetary constraints, and scheduling requirements of our citizens, staff and community in safe and cost effective manner.

County Parks create opportunities for users to engage in recreational activities, foster a connection with nature, enhance their mental and physical well-being, and strengthen family and community bonds. This Fund should help support infrastructure development and amenities that directly serve park users, ensure a positive experience, and encourage repeat visits.

FUNCTION

To provide proactive, professionally managed leadership to prequalify, procure and contract with construction service professionals by providing appropriate solutions and acquisition strategies that support the mission of Clallam County and embrace our partnership within the community. Determinations of capital projects specific to county parks is based on the 5-Year Capital Improvement Plan (CIP).

This Fund was established in 2024 using a portion of campground reservation fees to fund capital improvements in Clallam County Parks and to support projects from the Parks Comprehensive Plan and other unexpected situations as recommended by the Parks Advisory Board.

TRENDS/EVENTS

New Fund in 2024

2024- New CRI Fund is created

2025- Purchased and installed new auto pay kiosks at Salt Creek and Dungeness Recreation areas \$90,000

2026- No funding allocated

2027-

GOALS

1. Complete capital projects on time within budget.
 2. Maintain and improve parks in a pro-active and cost efficient manner.
 3. Use environmentally friendly supplies and systems whenever/wherever possible.
 4. Seek funding assistance through federal, state, and local sources whenever available.
1. Prioritize Park improvements that positively impact the park user's experience.
2. Provide a funding source for Park improvements that may be unlikely to otherwise receive funding. Lend weight to projects containing significant historical, cultural or innovative aspects that emphasize the qualities of the North Olympic Peninsula.
3. Position Clallam County to be successful in strategically seeking assistance through outside sources, such as local, state, federal or private grants or partnerships, including resources for design, engineering, architectural, and/or environmental services.
4. Support new or enhanced park revenue generation that remains considerate of local economic conditions, simplifies administrative tasks, and/or includes forward-looking technologies.

Date: June 3, 2026

To: Board of County Commissioners

From: Clallam County Parks Advisory Board

Subject: Parks and Facilities - Parks Capital Repair and Improvements 30505.911.

Dear Commissioners French, Johnson, and Ozias:

The Clallam County Parks Advisory Board (PAB) would like to express its gratitude to Parks Staff and the Administration and Finance departments for their contributions in the development of the guidelines for the Parks Repair and Improvements (CRI) Fund. The establishment of the Mission Statement, Function, Trends/Events, and Goals for this Fund was a collaborative effort that required repeated meetings and constructive dialogue from all attendees.

In conclusion, the PAB recommends the CRI Fund document **Parks and Facilities - Parks Capital Repair and Improvements 30505.911.** for the Board of County Commissioner's approval.

Sincerely,
Troye Jarmuth
Parks Advisory Board, Chair

Parks and Facilities - Parks Capital Repair & Improvements 30505.911

Mission Statement

County Parks create opportunities for users to engage in recreational activities, foster a connection with nature, enhance their mental and physical well-being, and strengthen family and community bonds. This Fund should help support infrastructure development and amenities that directly serve park users, ensure a positive experience, and encourage repeat visits.

Function

This Fund was established in 2024 using a portion of campground reservation fees to fund capital improvements in Clallam County Parks and to support projects from the Parks Comprehensive Plan and other unexpected situations as recommended by the Parks Advisory Board.

Trends/Events

2024- New CRI Fund is created

2025- Purchased and installed new auto pay kiosks at Salt Creek and Dungeness Recreation areas \$90,000

2026- No funding allocated

2027-

Goals

1. Prioritize Park improvements that positively impact the park user's experience.
2. Provide a funding source for Park improvements that may be unlikely to otherwise receive funding. Lend weight to projects containing significant historical, cultural, or innovative aspects that emphasize the qualities of the North Olympic Peninsula.
3. Position Clallam County to be successful in strategically seeking assistance through outside sources, such as local, state, federal, or private grants or partnerships, including resources for design, engineering, architectural, and/or environmental services.
4. Support new or enhanced park revenue generation that remains considerate of local economic conditions, simplifies administrative tasks, and/or includes forward-looking technologies.

CLALLAM COUNTY CAPITAL OUTLAY PLANNING REQUESTS--5 YEAR PLAN (2026-2030)

FUND/DEPARTMENT: GENERAL/PARKS

30501.911--Parks and Facilities-Capital Projects

NOTE: PLEASE ONLY SCHEDULE CAPITAL REQUESTS OF \$5,000 OR MORE

PRIORITY RANKING LEGEND:

1	Critical Need--Item request vital to ability to operate and/or provide key services; existing capital item being replaced has failed or expected to fail w/in 12 mos.
2	High Need--not critical now; item is needed for effective delivery of services/operations; will become a Critical Need within next 18-24 months
3	Moderate Need--operations/services may continue w/o undue burden; if deferred, item/project will likely need to be addressed w/in 3-5 yrs.

RANK	CAPITAL ITEM OR PROJECT DESCRIPTION	AMT. OF REQUEST	QUOTE REC'D	FUNDING SOURCE			YEAR/S OF CAPITAL OUTLAY					
				GENERAL FUND	OTHER FUND	GRANT/FUNDING	2026	2027	2028	2029	2030	TOTAL
1	Camp David Jr. Lodge Painting	50,000	Yes	\$50,000				\$50,000				\$50,000
1	Freshwater Bay Replace Out Of Order Vault Toilet	140,000	Yes	\$140,000				\$140,000				\$140,000
1	Salt Creek Cpgrd. Mgr. Residence Replacement	100,000	Yes	\$100,000							\$100,00	\$100,000
1	Salt Creek Campground Metal Roof Replacement	150,000	Yes	\$150,000						\$150,000		\$150,000
1	Lake Pleasant - Replace Playground	120,000	Yes	\$120,000				\$120,000				\$120,000
1	Camp David Jr. - Replace Rotting Pile	140,000	Yes	\$140,000				\$140,000				\$140,000
1	Park Master Plan	120,000	No	\$120,000			\$120,000					\$120,000
1	Salt Creek Cascadia Marine Trails Campsite	10,000		\$10,000				\$10,000				\$10,000
2	Clallam Bay Park Pier Extension	80,000	Yes	\$80,000							\$80,000	\$80,000
3	RV Bunk House Model-Robin Hill Farm Park	50,000	No	\$50,000					\$50,000			\$50,000
3	Dungeness Campground Shower Upgrades	35,000	Yes	\$35,000						\$35,000		\$35,000
1	Dungeness Trails sign package	60,000		\$60,000				\$60,000				\$60,000
1	Dungeness Trails Equipment & Vehicle	210,000		\$210,000			\$210,000					\$210,000
1	Dungeness Trails design-permit-construct parking	265,000		\$265,000				\$265,000				\$265,000

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From the **CLALLAM COUNTY COMPREHENSIVE PARK AND RECREATION MASTER PLAN 2025-2026**

DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS

EXCERPTS: HIGH & MODERATE PRIORITY

Plan Modified on December 16, 2025 : Chapter IV, pages 4, 5, 7, 8; Chapter V, pages 18 & 19

Note: Projects less than \$5,000 estimated cost will need to be combined with other projects.

**Com-
plete**

Park and Project

Est. varies 2016-2025

Panorama Vista

- | | |
|--|---------|
| 1. Install drainage system, west side of trail (High) | \$5,200 |
|--|---------|

Three Waters Park

- | | |
|---|-----------|
| 1. Develop parking lot, trail, & signage for river access (High) | \$156,000 |
|---|-----------|

Dungeness Recreation Area (per BOCC approved DRA Master Plan-2011)

- | | |
|--|-------------|
| 1. Phase One: (High; added 2025) | |
| Shower Upgrades | \$35,000 |
| 2. Phase Two: (High) | \$1,300,000 |
| Establish new trails; Construct traffic circle & parking at contact station; Vegetation management; Improve camp loops | |
| 3. Phase Three: (High) | \$850,000 |
| Construct contact station; Upgrade water line; improve group camp | |
| 4. Phase Four: (Moderate) | \$425,000 |
| Relocate road; Relocate manager's residence; Improve day use facilities; possibly construct yurt and bicycle camping areas | |
| 5. Add accessible parking space with viewpoint #2 parking area, The parking lot will need to be expanded (Moderate) | \$10,000 |
| 6. Build an accessible parking space next to the picnic shelter and Pour ramping walkway to the shelter (High) | 3,000 |
| 7. Add accessible parking space with viewpoint #2 parking area, The parking lot will need to be expanded (Moderate) | \$10,000 |
| 8. Build two accessible picnic sites along the bluff trails (Moderate) | 4,000 |
| 9. Replace trail opportunities lost to erosion (High; added 2025) | ??? |
| 10. Upgrade campground showers (High; added 2025) | ??? |

Robin Hill Farm

- | | |
|---|-----------|
| 1. Restroom at Dryke Road lot (High) | \$227,500 |
| 2. Restroom at Pinnell Road lot (Moderate) | \$227,500 |
| 3. Develop ADA accessible restroom at Pinnell Road (Moderate) | \$150,000 |
| 4. Develop bicycle campground (Moderate) | \$330,000 |

CLALLAM COUNTY COMPREHENSIVE PARK AND RECREATION MASTER PLAN 2025-2026 EXCERPTS

DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS HIGH & MODERATE PRIORITY PROJECTS

Agnew Soccer Fields

- | | |
|--|----------|
| 1. Upgrade restroom to meet ADA standards (Moderate) | \$25,000 |
| 2. Develop accessible parking spaces to meet ADA standards (Moderate) | \$60,000 |
| 3. Construct sidewalk from pedestrian entrance gate to picnic shelter and restrooms (Moderate) | \$5,000 |

Freshwater Bay

- | | |
|--|------------------------------|
| 1. Remove out of order vault; replace with CXT restroom (High) | \$120,000 |
| 2. Add a 1'x5' concrete strip on the west side of poles on front of Restrooms (High) | \$250 |
| 3. Add ADA signage to the restroom and main picnic area sign (High) | \$100 |
| 4. Extend picnic tabletops 18"-24" over one end when replacing boards (Mod.) | \$300 |
| 5. Install Cascadia Marine Trails Campsite (no rank; added 2025) | \$10,000 \$12,000 |

Salt Creek Recreation Area

- | | |
|--|----------------------|
| 1. Construct new trail system to adjacent DNR lands and around perimeter of park to connect beach to camp and day use areas, and all tidepool access sites. (Moderate) | \$49,400 |
| 2. Construct second picnic shelter facility. (Moderate) | \$295,750 |
| 3. Construct new restroom drain field for day use activities (Moderate) | \$422,500 |
| 4. Install a map on main information boards or park office that directs disabled individuals to accessible facilities (restroom, viewpoints, etc.) (High) | \$75 |
| 5. Construct a walk or wheel around the gate entrance for access when the gate is closed (High) | \$600 |
| 6. Install a concrete path from the viewpoint to the #1 beach access trail along the bluff fence on an acceptable grade so that users may park at the viewpoint and wheel to the #1 beach overlook and interpretive board (Moderate) | \$3,000 |
| 7. Restroom #2: Add one lever faucet on each side of the restroom (Mod.) | \$300 |
| 8. Restroom #3 Lower Loop: Signage and designated parking spot (High) | \$75 |
| 9. Restroom #3 Add fold down bench in shower units, handrails (High) | \$350 |
| 10. Restroom #3 Add a mirror not to exceed 40" from the floor to the bottom of the mirror (High) | \$250 |
| 11. Restroom #3 Add one faucet on each side with lever operation (High) | \$300 |
| 12. Install new Cascadia Marine Trail Campsite (no rank; added 2025) | \$10,000 |

Clallam Bay

- | | |
|--|---------------------|
| 1. Add overhead lighting at restroom and parking lot area. (High) | \$19,500 |
|--|---------------------|

CLALLAM COUNTY COMPREHENSIVE PARK AND RECREATION MASTER PLAN 2025-2026 EXCERPTS

DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS HIGH & MODERATE PRIORITY PROJECTS

Camp David, Jr.

- | | |
|---|----------|
| 1. Construct chipseal road to beach (High) | \$32,500 |
| 2. Paint the Lodge (High) | \$50,000 |
| 3. Pave trails from Lodge to Crazy House (Moderate) | \$7,500 |
| 4. Build a concrete approach to Crazy House (Moderate) | \$1,000 |
| 5. Build a concrete ramp approach to the Big Dipper (restroom) (Moderate) | \$2,500 |

Lake Pleasant

- | | | |
|--|-----------|-----------|
| 1. Remove existing playground; replace (High) | \$250,000 | \$120,000 |
|--|-----------|-----------|

Dungeness Landing (RCO)

- | | |
|------------------------------------|-----------|
| 1. Replace pilings (High) | \$130,000 |
|------------------------------------|-----------|

Dungeness Trails

- | | |
|---|-----------|
| 1. Wayfinding regulatory & pedestrian signage (High ; added 2025) | \$60,000 |
| 2. Develop two primary parking lots off the shoulder (Mod.; added 2025) | \$208,000 |
| 3. M & O – Equipment & vehicle capitalization (Low; added 2025) | \$92,000 |

- I. Does the project meet A and B or C standards?
 - A. Public Support. Is the project need established and documented through various public support mechanisms, such as opinion surveys, public forums, community group submittals, etc.?
 - B. Plan Support. Is the project clearly identified and recognized as desirable in the current Park Comprehensive Plan?
 - C. Unexpected emergency. If not A or B, does the project qualify for funding due to an emergency need or unplanned, unavoidable exigency?
- II. Consider the following criteria when selecting preferred projects
 1. Distribution. Is this a project that benefits the entire system? (e.g., design and installation of standardized signage or specific upgrades throughout a number of parks)
 2. Efficiency. Is this a project that lowers park operating costs or significantly improves park efficiency? (e.g., internet access for park offices away from the park courthouse office)
 3. Partners. Is this project supported by or affiliated with specific beneficiaries, user groups or other compatible partners (e.g., infrastructure improvement for sports fields or an integrated improvement across ownership boundaries or state, federal or private funding assistance) who may have an interest in and ability to help support the project?
 4. Location. Does the location of the project provide a good balance of benefits for park users throughout county (East, Central or West)?
 5. Equity. Does the project serve a long-needed or underserved community of users that helps with equitable distribution of benefits?
 6. Weight. Does the project serve and/or positively benefit a popularly-defined, large component of park users?
 7. Exceptions. Does the project help an underserved community where there is no other entity likely to serve their need (unincorporated communities, specific-needs clientele, etc.) and the county is a well-positioned, appropriate alternate provider?
 8. Strategic. Is this project a component of a larger objective that will require more time or funding or permissions or other barriers to one-stage completion?
 9. Other. Do other, unrecognized or unexpected factors add value to this project that are not considered as usual and customary criteria?



CLALLAM COUNTY
Parks, Fair, & Facilities Department
223 E. 4th St., Suite 7
Port Angeles, WA 98362-3000
Phone: (360) 417-2291
Email: web_parks@clallamcountywa.gov
Website: www.clallamcountywa.gov

I 3

DON CRAWFORD | DIRECTOR

May 27, 2026

To: Rick Burns (*Vice Chair*), Diane Chung, Ray Colby, Troye Jarmuth (*Chair*), Roger Magee, Anna Plager, Lindsey Sehmel

CC: Melissa Earley

RE: 2026 Dungeness Recreation Area, Five-Year Capital Plan-
Shower Upgrade Clarification

Currently, in the Clallam County 5-YEAR PLAN (2026-2030), there is a capital request titled "Dungeness Recreation Area- *Shower Upgrades*".

The project scope for *Shower Upgrades* is limited to replacing one or possibly two commercial hot water tanks that supply the campground showers. The balance of the bathroom and shower amenities is not slated for upgrading.



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I 4

DON CRAWFORD | DIRECTOR
RICK MCFARLEN | DEPUTY DIRECTOR

Clallam County Parks Grant Update V. 6 May 27, 2026

- **2026 The RCO Community Forest Program (CFP)**
15% Match (\$65,250)
\$435,000 Land Acquisition with Recreation Facility Development- Rain Shadow Phase 2
- **2026 The RCO Community Washington Wildlife and Recreation Program (WWRP-Recreation)**
varied Match (\$111,150)
\$135,000 to remove and replace a derelict vault restroom and position it to allow for the construction of a Cascadia Water Trails campsite- Freshwater Bay
- **2026 The RCO Youth Athletic Facilities (YAF)**
50% Match (\$136,000)
\$168,000 Renovate Outdoor athletic facilities- Agnew Soccer Fields
- **2025 Clallam County LTAC Marketing Grant**
\$90,000 No Match Awarded
- **2026 The RCO Planning for Recreation (PRA)**
Due July 2026 No Match
\$200,000 funding to plan projects in communities that lack adequate outdoor recreation opportunities- Clallam Bay Spit Pier
- **2026 The RCO Boating Facilities Program (BFP)**
Due November 2026 25% Match (\$37,500)
\$150,000.00 Camp David Jr. Piling Replacement
- **2026 The RCO Nonhighway Road Program Grant (NOVA-Trails)**
Due November 2026 No Match
\$200,000 Build DT Trailhead Parking lot & amenities.

Crawford, Donald

From: Crawford, Donald
Sent: Thursday, May 14, 2026 6:48 PM
To: Peter Craig
Cc: 'Dale & Troye Jarmuth'
Subject: RE: PCL Projects List With Lake Aldwell

I submitted the following for specific acquisitions or easements.

Clallam Bay County Parks-

USCG Slip Point Lighthouse Property,
Secure additional tideland and upland parcels or access easements to create
a multi-user trail from USCG Slip Point Lighthouse Property to Sekiu.

Lake Aldwell- Geographic ID: 0730213405000000. Previously, the Lake Aldwell Boat Launch Site- 2.38 acres
Currently administered by Clallam County Roads Department and leased to
WSDOT

Pillar Point County Park-

Secure an additional 15 acres of adjacent upland parcels to expand the
existing park site to better accommodate camping at the upper level.

Don Crawford

Clallam County
Parks, Fair, and Facilities

-----Original Message-----

From: Dale & Troye Jarmuth <dtjarmuth@gmail.com>
Sent: Wednesday, May 13, 2026 8:12 PM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>; Peter Craig <psjcraig@olypen.com>; Troye Jarmuth <dtjarmuth@gmail.com>
Subject: PCL Projects List With Lake Aldwell