



Clallam County Developmental Disabilities Advisory Committee

Minutes for February 10, 2026 · 3:00 – 5:00 p.m.

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E 4th Street · Port Angeles, WA 98362

1. Call to Order

Laura Johns called the meeting to order at 3:01 p.m.

2. Welcome and Introductions

Members Present: Tony Andrus, Pamela Bumgardner, Glen Chipman, Skye Eastman, Pamela Hicks, Laura Johns and Christine Motokane

Members Excused: Terry Barrett and Bobbie Stoneman

Audience: Megan Addison, Shelby Bell, Randi Jones, Erin Kirkland, Jason McNickle, Jennifer Nehr, Monica Meyer, Karen Pierce, Jessica Renner, Alicia Reyes, Chelsea Rider, Carina Robinson, Lambros Rogers, Michelle Simmons, Raandi Simpson, Nicole Sklors, Sarah Winters and Misty Ziegler

County Staff: Jennifer Charles, Don Crawford, Kelley Lawrence, Kevin LoPiccolo, Mike French, Chelsea Reynolds and Aspen Smith

3. Request for Modifications/Approval of Agenda

ACTION TAKEN: Tony motioned; Pamela H. seconded. Motion passed to approve the agenda.

4. Approval of Draft Meeting Minutes for December 9, 2025

ACTION TAKEN: Tony motioned; Pamela B. seconded. Motion passed to approve the minutes from December 9, 2025, without any changes.

5. Public Comment on Agenda Items

Pamela H. provided public comment.

Pamela B. provided public comment.

6. Announcements

a. Upcoming DDAC Guest: Aaron Dickson, Executive Director of Community Employment Alliance (CEA), will discuss what CEA does and major topics and discussions going on in the advocacy world right now at our next DDAC meeting on Tuesday · April 14, 2026

b. Advocacy Day was January 21, 2026 in Olympia – Attendees Christine Motokane, Helen Motokane and Jessica Renner (Jessica will join later in the meeting to share her experience) (See Attachment)

- c. Proclamation will be read on Tuesday · February 17, 2026 at the Clallam County Board of County Commissioners meeting Recognizing March 2026 as Developmental Disability Awareness Month (See Attachment)
- d. January 2026 QVSD Life Skills Monthly Update (See Attachment)
- e. UPDATE: Sexual Health Trainings – Developing content structure and scheduling for Spring Classes
- f. UPDATE: DDAC Agenda invitations (for non-DDAC members) will now include the same packet of information provided to DDAC members (Meeting minutes, Outcome Report and any other items relevant to the meeting agenda)
- g. DDAC Membership Applications: Received “3” applications for membership. Kelley sent email to DDAC asking for volunteers to serve on the “DDAC Membership Interview Committee”. Pam Hicks, Laura Gillis Johns and Bobbie Stoneman (provided Bobbie’s schedule permits) volunteered to serve on the committee. Scheduling of interviews is currently underway.

7. Action Items

- a. Approval of the 2026–2027 DDAC Meeting Calendar (See Attachment)
(Updating Presentation Schedule: Employment/Community Inclusion Providers will now present once a year which allows inviting Guest Speakers to present to DDAC; Presentations from RFP recipients continue and we will hear twice from the two new recipients/programs)
ACTION TAKEN: Pamela H. motioned; Pamela B. seconded. Motion passed to approve the 2026–2027 DDAC Meeting Calendar.
- b. DDAC Leadership: Election of Chairperson and Vice–Chairperson
ACTION TAKEN: Pamela H. motioned to have Laura Johns as Chairperson and Tony Andrus as Vice–Chairperson; Skye seconded. Motion passed to approve Laura John as Chairperson and Tony Andrus as Vice–Chairperson.

8. DDAC Guest Speaker: Jason McNickle, General Manager, Clallam Transit System

Jason provided a presentation on the Clallam Transit System and all the services that are provided to the community. Discussion followed.

9. Community Partner Presentation

Don Crawford, Director, Clallam County Parks, Fair & Facilities; RFP: Clallam County Fair Accommodative Initiative

Don introduced Erin Kirkland who is volunteering to run the Clallam County Fair Accommodative Initiative. Erin provided a presentation on the sensory–friendly spaces and bags that will be created and used for the Clallam County Fair in

August 2026 for individuals who experience an intellectual or developmental disability. These bags and spaces are in collaboration with Kulture City.

10. Project SAFER / Updates

- a. Project SAFER REMINDER: Our Project SAFER Form is now LIVE and available for completion to all who are interested in participating either online or in person at our Health and Human Services ~ Public Health Department located at 111 E 3rd Street on the First Floor. Project SAFER created an informational form for individuals who experience intellectual and developmental disabilities that could be immediately accessed during an encounter with a First Responder. This form will provide valuable information in approaching someone that experiences an intellectual and developmental disability. Individuals may share as little or as much information as they wish to share on the form. It will be securely housed at the Sheriff's Department and be dispatched to all First Responders during an encounter. Available at: www.clallamcountywa.gov/ProjectSAFER
- b. Current Enrollment: 14!!!
- c. Project SAFER Facebook page: Please follow
- d. Next Steps:
 1. Developing plans to market the Project SAFER Form to our community: DDCS, School Districts and Tribal Schools, Providers, Community at large and more
 2. Developing 2026 Project SAFER Priorities

11. County Reports/Updates – Kelley Lawrence

- a. Outcome Report: December 2025 (See Attachment)
Update: Since we will be distributing the Outcome Report to everyone for each meeting we will now orally present the report at a DDAC meeting three times each year: February, June and October
 - *Individual Supported Employment ("ISE")*
 - *Community Inclusion ("CI")*
 - *County Transition Program*
- b. Clallam County Transition Council Update: Next Meeting is Tuesday · February 17, 2026 from 3:30 to 4:30 p.m. (Virtual)

- c. *Clallam County IDD Resource Guide and County DD Website* (Currently being revised and updated), plus, *DD Facebook page*: Please send Resource Guide submissions to Chelsea Reynolds:
chelsea.reynolds@clallamcountywa.gov
 Chelsea will attend DDAC April Meeting to provide preview of Resource Guide
- d. *Clallam County Provider Meeting* (Meets every other month; County, DDCS, Providers and DVR) was held January 22, 2026 and discussed agency processes and systems
- e. *Round-Up Meeting* (Meets every other month; County, DDCS and DVR) was held December 10, 2025 and discussed clients in DVR with a specific Provider, DDCS and County
- f. *Association of County Human Services (ACHS) Meeting* (Meets every other month; All County Coordinators Statewide and DDCS) was held January 14-15, 2026 discussing County implementation of services
- g. *Regional DDCS/County Meeting* (Meets quarterly) was held December 18, 2025 discussing any specific regional information and implementation of services
- h. *Community Inclusion Collaboration Meeting* (Meets monthly; ACHS sub-committee) was held January 23, 2026 to discuss updates and information regarding the Community Inclusion program
- i. Meeting with QVSD Classroom Teacher, Guadalupe Silva, to discuss Transition Program and Project SAFER
- j. Completed County Audits of FY22 with our Clallam County Providers
- k. Preparing for State Audit with DDCS

12. State Agency Reports

- a. Developmental Disability Community Services (DDCS) NEW NAME (formerly Developmental Disabilities Administration (DDA) – Carina Robinson, DDCS/Region 3/A
 Carina updated the Committee about the monthly visits DDCS does to the West End at the Forks and Clallam Bay Library.
- b. Department of Vocational Rehabilitation (DVR) – Lucinda Heidel M.Ed., BCBA, LBA; Vocational Rehabilitation Supervisor
 No update provided.

13. State and Federal Updates – Carina Robinson

14. Future Agenda Items

No future agenda items provided.

15. Public Comment

Don Crawford made public comment about the Fair Seasonal positions.

16. Adjournment

The meeting was adjourned at 5:00 p.m.

Next Meeting: April 14, 2026 · 3:00–5:00 p.m.

Developmental Disabilities Advisory Committee Members: Laura Gillis Johns, Jonathan (Tony) Andrus, Teresa Barrett, Pamela Bumgardner, Glen Chipman, Skye Eastman, Pamela Hicks, Christine Motokane and Bobbie Stoneman

Self-Advocates, Christine Motokane and Jessica Renner had a great meeting with the legislative assistants of Mike Chapman, Steven Tharinger and Adam Bernbaum at Advocacy Day in Olympia!





PROCLAMATION
RECOGNIZING MARCH AS DEVELOPMENTAL DISABILITY AWARENESS MONTH

WHEREAS, intellectual and developmental disabilities are a natural part of the human experience and affects close to 5 million Americans; and

WHEREAS, hundreds of Clallam County residents and their families are successfully living their lives with intellectual and developmental disabilities; and

WHEREAS, every person has valuable strengths, capacity to learn and the potential to make important contributions to their community; and

WHEREAS, people with intellectual and developmental disabilities share with all citizens the desire to achieve personal success through education, meaningful work, and family and community ties; and

WHEREAS, Clallam County residents with and without intellectual and developmental disabilities work together, play together, worship together, learn together and grow together and together enrich the fabric of our communities; and

WHEREAS, we respect, value and salute the daily accomplishments of all our citizens with or without intellectual and developmental disabilities; and

WHEREAS, no disabilities need keep individuals from realizing their full potential nor diminish their right to enjoy and participate within their community; and

WHEREAS, the citizens of Clallam County recognize that their community can grow closer through education, awareness and understanding by recognizing individual abilities, commonalities and differences.

NOW, THEREFORE BE IT PROCLAIMED the Board of Clallam County Commissioners hereby recognize March 2026 as

DEVELOPMENTAL DISABILITY AWARENESS MONTH

and recognize that together we accomplish more and everyone benefits. We also call upon all citizens, government agencies, public and private institutions, business and schools in Clallam County to recognize the ability of individuals with intellectual and developmental disabilities to make significant contributions to their communities and to take time to become acquainted with citizens with intellectual and developmental disabilities and what they have to offer, and to unite the voices of all citizens, with and without intellectual and developmental disabilities into a strong and inclusive Clallam County.

Signed this 17th day of February 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

January Life Skills Monthly Update

January was a busy and engaging month in our Life Skills classroom, with a strong focus on community awareness and transportation. We successfully completed our lesson on community awareness. As part of this unit, students learned about our community of Forks, WA, including important places and the individuals who serve and support our town. Students discussed how different community roles—such as law enforcement, local businesses, and service providers—contribute to public safety and daily life.



We were pleased to welcome Chief Mike Rowley as a guest speaker. Chief Rowley met with students to explain his role in the community, how he supports community members, and how law enforcement helps keep Forks safe. Students were attentive, engaged, and asked thoughtful questions throughout the visit. The experience concluded with a small treat and participation in a Community Helpers Kahoot, reinforcing key concepts in a fun and interactive way. Page 1

After completing our community unit, we began a new lesson on transportation and how to get around Forks. This is an important transition skill aligned with OSPI transition and travel training expectations for students preparing for increased independence after high school. As part of this lesson, we welcomed John Stewart, Mobility Coordinator for the Clallam Transit System, who spoke with students about Clallam Connect, Pingo, and local transit routes. His presentation directly supported what students are currently learning in class and helped make public transportation feel more accessible and realistic.



Moving forward—literally—students will begin completing eligibility applications for Clallam Connect services. Clallam Connect offers specialized, door-to-door transportation for clients with disabilities (no age requirement needed). Once eligibility is confirmed, John Stewart will schedule 1:1 travel training sessions with each student and physically take them on a ride to practice real-world transportation skills.



Students have also been actively working with their job coaches and participating in job shadowing experiences throughout the community. These opportunities allow students to explore employment settings, build workplace skills, and gain confidence. Enjoy the included photos of "Bella" at the Twilight Store, where she practiced job-related responsibilities in a community business setting.



In addition, we have begun cooking instruction, a true and essential life skill. This month, students made chicken fajitas, following their visual recipes from the Ready, Set, Cook curriculum. Students practiced following multi-step visual directions, kitchen safety, teamwork, and independence.



All students are demonstrating continued growth toward their individualized goals. We are especially proud to celebrate two students who recently earned the Golden Crayon Certificate for goal mastery—please see the included photo to help us recognize their hard work and accomplishments.



Moving Forward (February and beyond):

- We will continue transportation lessons and progress toward pedestrian safety, with the goal of conducting community-based travel training.
- Students will participate in continued job coaching and job shadowing opportunities
- Cooking lessons will continue with an emphasis on independence and safety
- Fridays will increasingly focus on community-based instruction and real-world skill practice

Thank you for your continued support as we work together to help students build independence, confidence, and meaningful life skills. Please feel free to reach out with any questions.

FHS Life Skills Teacher/Case Manager,
Guadalupe Silva

Developmental Disabilities Advisory Committee (DDAC)
2026 Meeting Dates
(Occurs the 2nd Tuesday of every other month)

Date	Time	Place
Tuesday, February 10, 2026 Clallam Transit: Jason McNickle Clallam County Parks, Fair & Facilities Department: CP/Clallam County Fair Accommodative Initiative	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)
Tuesday, April 14, 2026 Community Employment Alliance (CEA): Aaron Dickson Monica Meyer Consulting: CP/Bridging Service Gap in Clallam County – A Pilot for Other Counties	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)
Tuesday, June 9, 2026 Pierce Jones: CP/Emergency Preparedness Morningside: SOE	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)
Tuesday, August 11, 2026 Concerned Citizens: CP/Bridging Birth to Three Pierce Jones: SOE/CI	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)
Tuesday, October 13, 2026 Clallam County Parks, Fair & Facilities Department: CP/Clallam County Fair Accommodative Initiative Concerned Citizens: SOE/CI	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)
Tuesday, December 8, 2026 Monica Meyer Consulting: CP/Bridging Service Gap in Clallam County – A Pilot for Other Counties First Step Family Support Center: CP/Supported Parenting Program	3:00 p.m. to 5:00 p.m.	Board of County Commissioners Room and Remote Options (Zoom, Live Stream or By Phone)

CI = Community Inclusion
 CP = Community Provider
 SOE = Spotlight on Employment

Clallam County • Developmental Disabilities • December 2025 Outcome Report •

Community Inclusion (CI): State Contract; Billed @ \$66.00 per hour

Community Inclusion: 89 Participants

Authorized Hours: 1,311

Hours Billed: 942.75

Individualized Supported Employment (ISE): State Contract; Billed @ \$108.00 per hour

Individuals Employment: 108 Participants

Authorized Hours: 1,336

Hours Billed: 1,126.75

Working: 63

Have Jobs: 66

Gross Wages: \$48,380.53

YTD Gross Wages (July 2025 – December 2025): \$279,149.55

YTD Gross Wages (July 2024 – June 2025): \$538,377.21

Clients Concurrently Receiving Community Inclusion (CI) and Individualized Supported Employment (ISE)

51 Participants

County Transition Program: Millage Fund; County/School District Contract/Split Costs; Billed @ \$80.00 per hour

Students: 17 Participants