



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, August 28, 2023 – 8:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration ? 9 a.m.

1. [Calendar/Correspondence](#)
2. [Agreement with Department of Ecology for Environmental Justice Pilot Project Grant Agreement](#)
3. [Letter to Olympic National Park regarding Hurricane Ridge winter season Letter](#)
4. [Resolution appointing Adam Bernbaum to the Conservation Futures Program Advisory Board Resolution](#)
5. [Discussion regarding Opioid Settlement Funding recommendation from the Board of Health Discussion](#)

Public Works

6. [Call for hearing to be held Tuesday, September 19, 2023 at 10:30 a.m. regarding an Ordinance adding a Chapter to the Clallam County Code Titled Compost Procurement Policy.](#)
[Call for hearing](#)

Board of Commissioners

7. Department of Natural Resources timber harvest and impact on local mills presentation ? 10 a.m.

Presentation 

Documents - submitted on 8/28/23 

8. Small Business Development Center update ? 11 a.m.

Update 

Budget

9. Review the ?How Did We Do? reports comparing each month?s actual performance

Review 

General Discussion/Items for Future Agendas

- A. Department of Transportation Highway 101 Project Discussion (September 25 at 9 a.m.)
- B. Joint Meeting with the Port of Port Angeles (October 23 at 11 a.m. at BOCC)
- C. Department of Natural Resources Quarterly Report Meeting (November 20 at 1 p.m.)
- D. Department of Transportation Highway 101 Project Discussion (December 11 at 9 a.m.)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

AUG 28 2023

Department: Parks, Fair, & Facilities

WORK SESSION ☒ **Meeting Date: 8.28.2023**

REGULAR AGENDA ☒ **Meeting Date: 9.5.2023**

Required originals approved and attached? ☐
Will be provided on:

Item Summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 10911.23.005 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other: |

Documents exempt from public disclosure are attached: ☐

Executive summary

Department of Ecology-Washington Conservation Corps (WCC) has awarded Clallam County a one-year Environmental Justice Pilot Project Grant that provides WCC field-crew support for selected environmental projects without the cost-share model. This grant will be utilized at Robin Hill Farm County Park to aid with trail restoration.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This grant has no local budgetary impact as it is a grant to supply labor only to assist with the restorative trail work at Robin Hill Farm County Park.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
 Sign Grant Agreement

County Official signature & print name:  Don Crawford, Director

Name of Employee/Stakeholder attending meeting: Don Crawford

Relevant Departments: Board of Commissioners, Parks, Fair & Facilities Department

Date submitted: 8.23.2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



AGREEMENT NO WCC-2380

AGREEMENT BETWEEN

The State of Washington, Department of ECOLOGY
AND

Clallam County Parks (SPONSOR)

THIS AGREEMENT is made and entered into by and between the Department of Ecology, hereinafter referred to as "ECOLOGY", and Clallam County Parks hereinafter referred to as the "SPONSOR."

IT IS THE PURPOSE OF THIS AGREEMENT to provide Washington Conservation Corps (WCC) members to complete environmental or disaster services projects, pursuant to Chapter 43.220 of the Revised Code of Washington.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

Both parties agree to do all things necessary for or incidental to the performance of the work set forth in Appendix "A" attached hereto and incorporated herein.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on 10/1/2023 and be completed on 9/30/2024 unless terminated sooner as provided herein. The WCC Crew is only available to SPONSOR on the dates set forth on the calendar in Appendix "B" attached hereto and incorporated herein.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

ASSURANCES

Parties to this Agreement agree that all activity pursuant to this contract will be in accordance with all the applicable current federal, state and local laws, rules, and regulations.

CONFORMANCE

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

DISPUTES

If a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an

additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, if SPONSOR is a state agency, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

FUNDING AVAILABILITY

ECOLOGY's ability to provide support specified in this contract is contingent on availability of funding. In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the agreement, in whole or part, for convenience, or to renegotiate the agreement subject to new funding limitations and conditions. ECOLOGY may also elect to suspend performance of the agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification restrictions.

GOVERNING LAW AND VENUE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws. This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

INDEMNIFICATION

To the fullest extent permitted by law, each party shall defend, indemnify, and hold harmless the other party, including officials, agents, and employees from and against all claims of third parties, and all associated losses arising out of or resulting from the performance of the contract. "Claim," as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or destruction of tangible property including loss of use resulting therefrom. Parties waive their immunities under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the other party and their agencies, officials, agents or employees.

ORDER OF PRECEDENCE

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

1. Applicable federal and state of Washington statutes, regulations, and rules.
2. Mutually agreed written amendments to this Agreement
3. This Agreement
4. Statement of Work
5. Any other provisions of this Agreement, including materials incorporated by reference.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration of this

Agreement and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties subject to state public disclosure laws.

RESPONSIBILITIES OF THE PARTIES

Each party of this Agreement hereby assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omissions on the part of itself, its employees, its officers, and its agents. Neither party will be considered the agent of the other party to this Agreement.

RIGHTS IN DATA

Unless otherwise provided, data, which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be jointly owned by ECOLOGY and SPONSOR. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

TERMINATION FOR CONVENIENCE

Either party may terminate this Agreement upon 30 days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

AGREEMENT MANAGEMENT

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Agreement.

The Contract Manager for ECOLOGY is: Josiah Downey PO Box 47600 Olympia, WA 98504 (360) 480-2603 Josiah.downey@ecy.wa.gov	The Contract Manager for SPONSOR is: Don Crawford 223 East Fourth Street Suite 7 Port Angeles WA 98362 360-979-8283 donald.crawford@clallamcountywa.gov
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IN WITNESS WHEREOF, the parties have executed this Agreement.

State of Washington
Department of ECOLOGY

SPONSOR

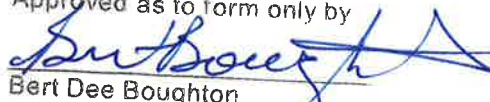
Signature Date

Printed Name, Title

Signature Date

Printed Name, Title

Approved as to form only by


Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

STATEMENT OF WORK
Appendix A

Service summary under WCC's Environmental Justice Pilot:

WCC crews will provide **8 weeks** of service to Sponsor under WCC's Environmental Justice Pilot. Under direction of SPONSOR, crew(s) will perform environmental restoration and recreation enhancement activities in areas of high need. Specific tasks could include invasive control, native species installation, plant nursery care, scientific monitoring, and fence installation or repair.

For crew time provided under WCC's Environmental Justice Pilot, projects assigned to crews must be consistent with the Request for Projects application submitted by the Sponsor. Prior to varying from activities described in the application, Sponsor must receive approval in writing of the WCC regional coordinator.

Estimated value of a WCC crew is \$7,333 per week. When a crew travels overnight, there are additional subsistence costs. Generally, WCC shares costs with partner organizations at a cost share rate. With support from WCC's Environmental Justice Pilot, WCC will provide crew time under this agreement without requiring cost share from Sponsor. Sponsors are required to provide project direction, oversight, materials and specialty tools.

Special terms and conditions:

1. WCC resources (members, supervisors, tools and trucks) will not be utilized to clean public restrooms, monitor, survey, or clear active or abandoned encampments, and/or to clean up hazardous materials including hypodermic needles. If a significant amount of hazardous or unidentifiable material is discovered on a project site, activity will cease until SPONSOR mitigates potential hazards or finds an alternate project site. If active or abandoned encampments prevent WCC activities from taking place at a project site, WCC supervisors and members may contact their partner organization and work with their coordinator on alternative activities. While WCC can share active or abandoned encampment information with project partners when relevant to service activities, WCC personnel will not monitor, survey, or report on encampments directly to regulatory agencies or anyone other than a partner organization.
2. WCC vehicle is not to be used for heavy hauling; the primary use is for transportation of crew, tools, and safety equipment. In the event that WCC vehicles are requested to tow SPONSOR-provided equipment (including rentals), it will only be on a limited basis and SPONSOR is solely responsible for accidental damages, unless damages are caused by WCC negligence.
3. WCC is not responsible for normal wear and tear when project requires the use of SPONSOR-provided tools, equipment, or safety gear.
4. The assignment of members shall not result in the displacement of currently employed workers, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits. Agencies that participate in the program may not terminate, lay-off, or reduce working hours of any employee for the purpose of using a member with available funds. In circumstances where substantial efficiencies or a public purpose may result, participating agencies may use members to carry out essential agency work or contractual functions without displacing current employees.
5. All state holidays and shutdown weeks are non-working days for members. Shutdown weeks are to be used by WCC staff/supervisors for planning purposes. The WCC standard 40-hour schedule is Monday through Thursday from 7:00am to 5:30pm. An alternate schedule may be arranged with prior approval from the WCC.

6. If inclement weather makes a project site inaccessible, then the sponsor should reassign the WCC crew or IP to alternative projects in an accessible location. In inclement weather, WCC crews follow the weather-related guidance (e.g. shut-down, delayed start, early end, etc.) from the regional Ecology office closest to the crew lock-up or IP service location. If the member's assigned location is more than one hour from an Ecology regional office, then WCC follows weather-related guidance of federal, state and local governments. Only WCC can instruct a crew or IP to shut-down due to weather.

ECOLOGY shall:

1. Provide WCC members for the number of weeks specified in this agreement. Full-term crews and Individual Placements are available to SPONSOR for a maximum of 164 days (approximately 41 weeks) during the Federal AmeriCorps program service year (October-September).
2. Enroll members to begin service no sooner than October 2, 2023 and no later than October 16, 2023 to attain a full AmeriCorps scholarship. Member vacancies may be filled with a 1200 hour, three-quarter-term AmeriCorps Education Award beginning January 16, 2024. Any further member enrollment for the remainder of the program year is at the discretion of ECOLOGY and based on availability.
3. In the event of a disaster response deployment, ECOLOGY will make every effort to fulfill SPONSOR needs, including sending additional members, whenever possible. Unless disaster response activities are requested by the sponsor, sponsors are not charged for WCC's emergency and disaster responses.
4. Provide training and development specified in Appendix B: eight days of formal WCC training, a two to four day Orientation Training, one day dedicated to MLK Community Service, one day of training in noxious weed control, and one day for a debrief meeting near the conclusion of the term. Beyond dates included in Appendix B, Ecology will schedule up to six additional days of Supervisor training or meetings during the term. WCC members and supervisors are logging hours on the dates identified for WCC-sanctioned events, but are unavailable to SPONSOR. ECOLOGY will provide a four day Assistant Supervisor training to the designated Assistant Supervisor.
5. Each full-term crew or IP may spend up to two weeks (eight days) with an alternative sponsor during the crew year. These dates will be determined in coordination with their full-term Sponsor.

SPONSOR shall:

1. Guide completion of appropriate projects for number of weeks specified in this agreement by providing logistical, technical and safety-related support necessary for project completion. Provide site orientation for WCC members, site-specific training, and materials beyond basic hand tools to complete tasks. Obtain and ensure adherence to applicable permits as set by local, state, tribal or federal laws and regulations.
2. Help promote the AmeriCorps and WCC brands, logo, slogans and phrases. WCC will provide camera-ready logo. AmeriCorps is a registered service mark of the Corporation for National and Community Service.
3. For a SPONSOR hosting full-term WCC Crew(s), SPONSOR shall provide a secure site to store tools and park crew vehicles that allows access to potable water and restrooms as well as desk and internet access for the crew supervisor. In the event of theft, vandalism, or loss, the SPONSOR shall provide reimbursement (75 percent sponsor share) of expenditures and deductibles.
4. For a SPONSOR that assigns WCC crew(s) to serve with other organizations, SPONSOR shall inform the other organizations of WCC policies, procedures and contract terms.

AmeriCorps Prohibited Activities:

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program, staff and members may not engage in the following activities (see 45 CFR § 2520.65):

- A. Attempting to influence legislation;
- B. Organizing or engaging in protests, petitions, boycotts, or strikes;
- C. Assisting, promoting, or deterring union organizing;
- D. Impairing existing contracts for services or collective bargaining agreements;
- E. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- F. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- G. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- H. Providing a direct benefit to—
 - I. A business organized for profit;
 - II. A labor union;
 - III. A partisan political organization;
 - IV. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - V. An organization engaged in the religious activities described in paragraph 3.g. above, unless AmeriCorps assistance is not used to support those religious activities;
- I. Conducting a voter registration drive or using AmeriCorps funds to conduct a voter registration drive;
- J. Providing abortion services or referrals for receipt of such services; and
- K. Census Activities. AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives.
- L. Election and Polling Activities. AmeriCorps members may not provide services for election or polling locations or in support of such activities
- M. Such other activities as AmeriCorps may prohibit.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-AmeriCorps funds. Individuals should not wear the AmeriCorps logo while doing so

2023-2024 WCC Events Calendar

October							November							December							January						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
(2)	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	(16)	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30	31				
30	31																										

February							March							April							May						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
5	6	7	8	9	10	11	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
26	27	28	29				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

June							July							August							September						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2	1	2	3	4	5	6	7				1	2	3	4							1
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
(10)	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
																					30						

Holiday (Observed) - Day Off

Orientation

Assistant Supervisor Training

MLK- Sup Holiday, Member Service Day

Individual Placement Meeting (Virtual)

Elective Training:

3/4-Term Member Orientation

Extended Management & Ops Meeting

TBD: Supervisor Refresher Trainings

TBD: Spike (2 wks on special assignment)

AmeriCorps Swearing-in (0.5 day - Virtual)

PDPs Due (July: QT members only)

eTime: Hours entered

eTime: Prior pay period approval due

Payday (10th & 25th, varies on weekends)

Production (last Thursday of the month)

Supervisors: Crew interviews

Noxious Weed Control Workshops

3/21 Olympic; 3/28 Central/E. WA;

4/4 S. Puget Sound; 4/11 N. King County/Snohomish;

4/18 S. King County; 4/25 NW

Start (FT/Oct. 3QT=10/2, Jan. 3QT=1/16, QT=6/10)

Credit Card Log Due

End Date (FT/Jan. 3QT/QT=9/5, Oct. 3QT=6/6)

End-of-year Presentations

8/15 Olympic; 8/22 Central/E. WA & S. Puget Sound;
8/29 S. King County & N. King County/Snohomish; 9/5 NW

Shutdown Weeks:

Supervisors: Finalize Interviews/Enrollment

Supervisors: Cross-training

Supervisors: All staff meeting & prep days

Members' Potential Hours (For general guidance only - hours not guaranteed)

October	180
February	160
June	150
Fullterm: Oct. 2-Sept. 5	1860

FT: 1700-hr min, \$6,895 Ed Award

November	150
March	160
July	180
Oct. 3QT: Oct. 2-June 6	1370

3QT: 1200-hr min, \$4,826.5 Ed Award

December	150
April	180
August	170
Jan. 3QT: Jan. 16-Sept. 5	1300

January	180
May	170
September	30
QT: June 10-Sept. 5	490

QT: 450-hr min, \$1,824.07 Ed Award

WCC standard schedule (40 hours/week) is Monday - Sunday



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3

AUG 28 2023

Department: BOCC

WORK SESSION ☒ Meeting Date: 8-28-23

REGULAR AGENDA ☒ Meeting Date: 9-5-23

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Letter |

Executive summary:

Letter to Olympic National Park regarding the importance of keeping Hurricane Ridge open for visitors during the winter season.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review and approve letter to Olympic National Park.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 8-23-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Hurricane Ridge winter season 9-5-23
Revised: 3-04-2019



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
MIKE FRENCH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: Commissioners@clallamcountywa.gov

Todd Mielke, County Administrator

September 5, 2023

Olympic National Park
Attn: Sula Jacobs
3400 Mount Angeles Road
Port Angeles, WA 98362

Re: The Vital Importance of Keeping Hurricane Ridge Open for Visitors During the Winter Season

Dear Sula:

First, we want to thank you and ONP for your extraordinary efforts to open Hurricane Ridge this summer. Hurricane Ridge is one of the great memories our many visitors retain well after visiting the park, and you and your staff are to be commended for making this possible despite all the issues around the disastrous fire at the Ridge.

This community and its businesses are equally concerned about the ability of Olympic National Park to keep Hurricane Ridge open this winter. Winter attractions that bring visitors to our area are not as wide-ranging as the summer season, and in fact this is the most difficult time of year to attract visitors to the peninsula, and the "Ridge" is one of the prime attractions during the winter tourist season. There is also a very important local use element which helps to make this a special place to live.

We also understand that there are major engineering and infrastructure problems that need to be overcome to operate during the winter season. However, as you heard from the many stakeholders the other evening concerning this subject, this community including the Clallam County Commissioners are willing to provide encouragement and support if requested.

Thank you again for reaching out to our community.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

Cc: Kilmer, Murray, Cantwell



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4

Department: BOCC

AUG 28 2023

WORK SESSION ☒ Meeting Date: 8-28-23

REGULAR AGENDA ☒ Meeting Date: 9-5-23

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Conservation Futures Program Advisory Board due to the expiration of a term.

A press release was issued during the month of July 2023 soliciting applications from interested citizens. Two applications were received.

Commissioner Johnson endorses the appointment of Adam Bernbaum to the Conservation Futures Program Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Department of Community Development

Relevant Departments: Board of Commissioners and Department of Community Development

Date submitted: 8-23-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

APPOINTING A MEMBER TO THE
CONSERVATION FUTURES PROGRAM ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Conservation Futures Program Advisory Board due to the expiration of a term.
2. A press release was issued during the month of July 2023 soliciting applications from interested citizens. Two applications were received.
3. Commissioner Johnson endorses the appointment of Adam Bernbaum to the Conservation Futures Program Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Adam Bernbaum** is appointed to serve as the Commissioner District II representative for term ending December 31, 2024.

PASSED AND ADOPTED this 5th of September 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

Mike French

cc: A22.33
Appointee (s)
BOCC



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
AUG 28 2023

Department: Health & Human Services

WORK SESSION ☒ Meeting Date: August 28, 2023

REGULAR AGENDA ☒ Meeting Date: September 5, 2023

Required originals approved and attached?
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Opioid Settlement Funds |

Documents exempt from public disclosure attached: ☐

Executive summary: At the July 18, 2023 meeting, the Clallam County Board of Health (BOH) received a presentation outlining the use of opioid settlement funds for harm reduction health services and jail wraparound services. The BOH held discussion and majority voted to move forward with opioid settlement funds being directed to the Health & Human Services Department for the above-described use. After the BOCC votes on the opioid settlement funds use, the last approval needed will be from the Opioid Abatement Council before funding can be received by Clallam County.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
A supplemental appropriation will be processed when the funding is received.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approval of recommendations from the BOH.

County Official signature & print name:  Jennifer Oppelt

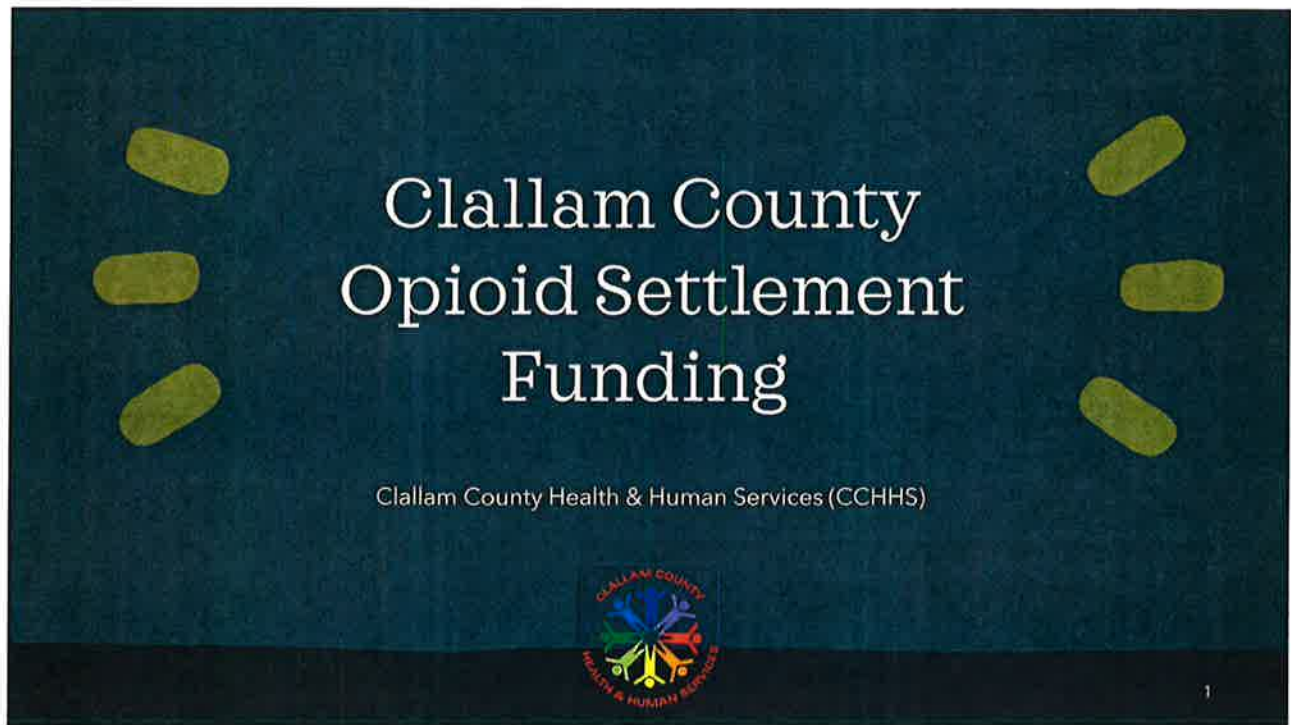
Name of Employee/Stakeholder attending meeting: Jenny Oppelt and Kevin LoPiccolo

Relevant Departments: Health & Human Services

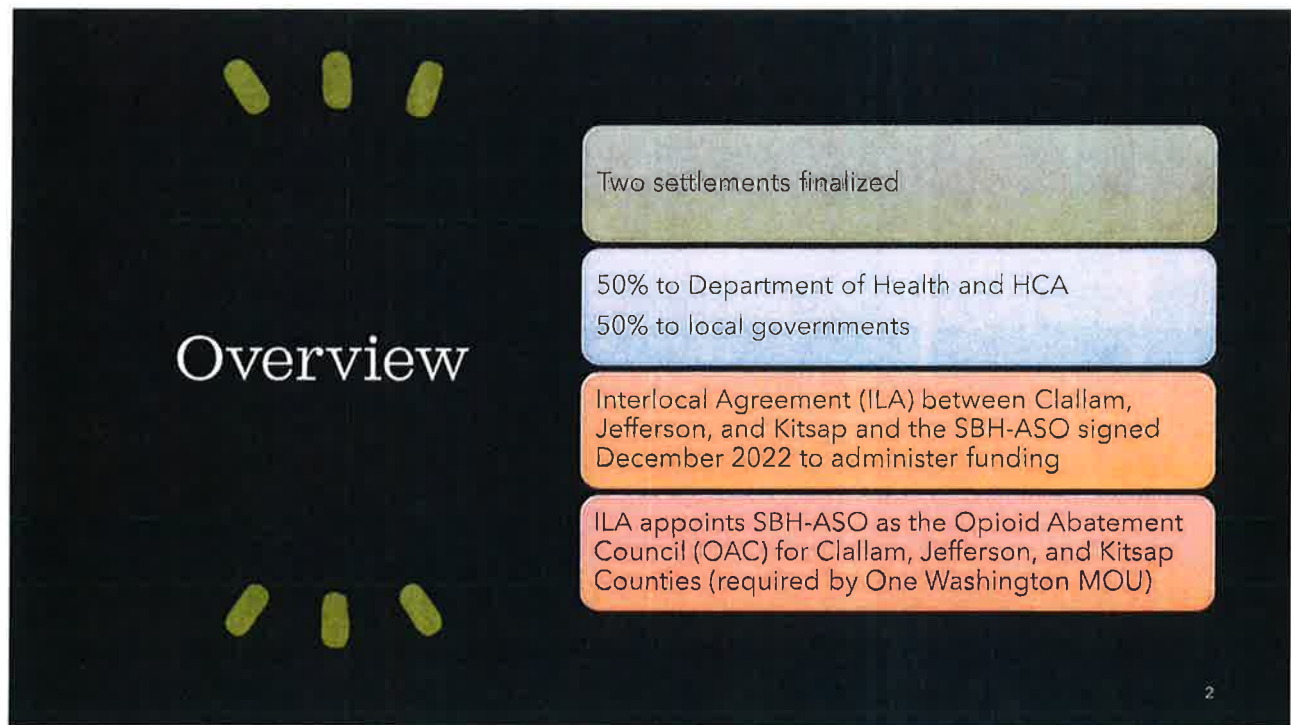
Date submitted: August 23, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Opioid Settlement Funds AIS Sep 28
Revised: 3-04-2019



1



2

Funding Estimate

10% allowable administration cost - SBH-ASO
SBH-ASO may utilize less, depending on structure

Clallam County

Anticipated Total (2 Settlements)

- \$3,561,595.88 over 17 years
- **\$209,505.64 per year**
- \$188,555.08 per year - 10% Admin retained by SBH-ASO
(unused to be returned to the county)

3

3

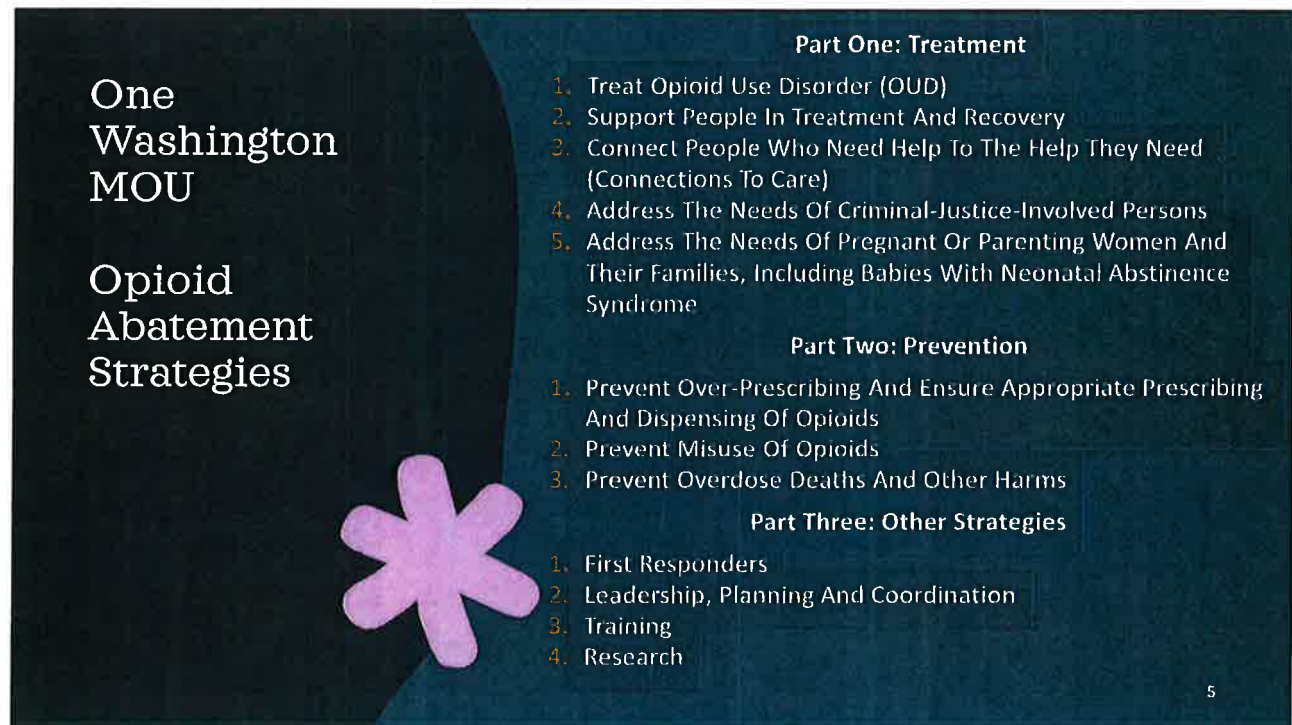
One Washington MOU

Core Strategies

1. Naloxone or other FDA-approved drug to reverse opioid overdose
2. Medication- Assisted Treatment (MAT) distribution and other opioid-related treatment
3. Pregnant & Postpartum Women (expanded screening, wraparound services, and tx for those with SUD)
4. Expanded Treatment for Neonatal Abstinence Syndrome "NAS"
5. Treatment for Incarcerated Population
6. Prevention Programs
7. Expanding Syringe Service Programs
8. Evidence based data collection and research analyzing the effectiveness of the abatement strategies within the state

4

4



**One
Washington
MOU**

**Opioid
Abatement
Strategies**

Part One: Treatment

1. Treat Opioid Use Disorder (OUD)
2. Support People In Treatment And Recovery
3. Connect People Who Need Help To The Help They Need (Connections To Care)
4. Address The Needs Of Criminal-Justice-Involved Persons
5. Address The Needs Of Pregnant Or Parenting Women And Their Families, Including Babies With Neonatal Abstinence Syndrome

Part Two: Prevention

1. Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids
2. Prevent Misuse Of Opioids
3. Prevent Overdose Deaths And Other Harms

Part Three: Other Strategies

1. First Responders
2. Leadership, Planning And Coordination
3. Training
4. Research

5

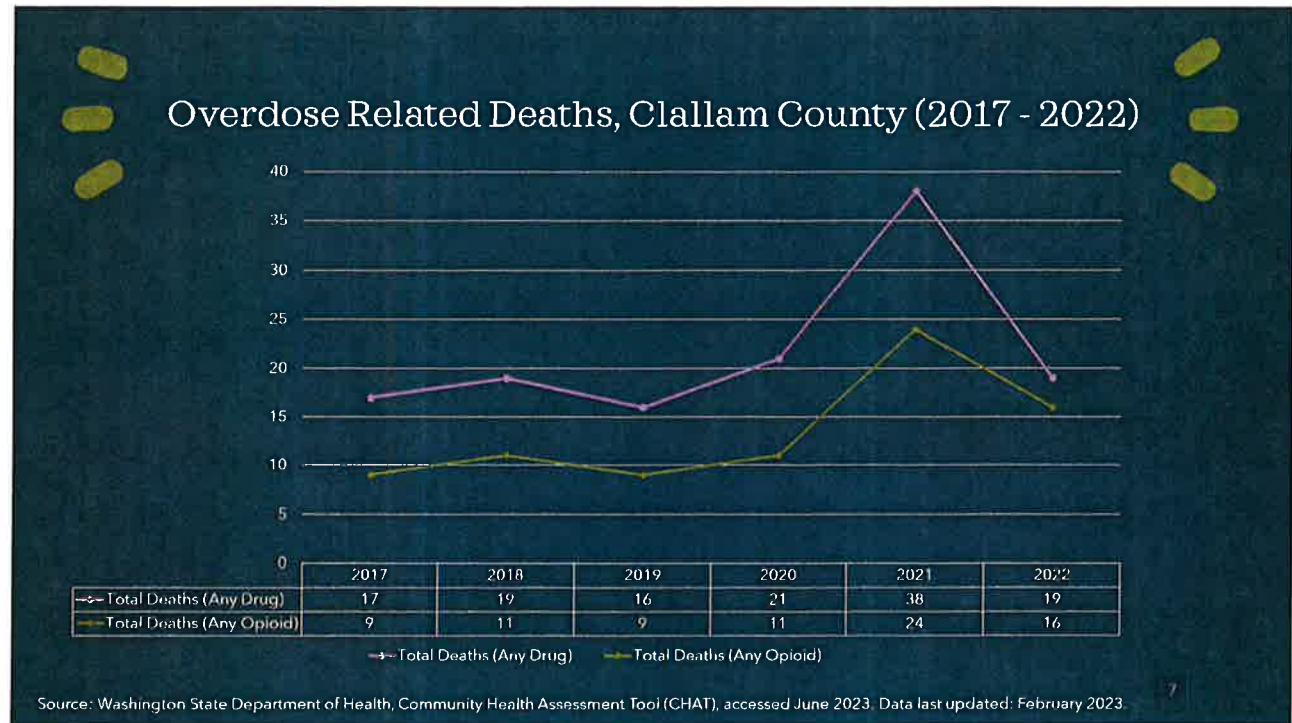
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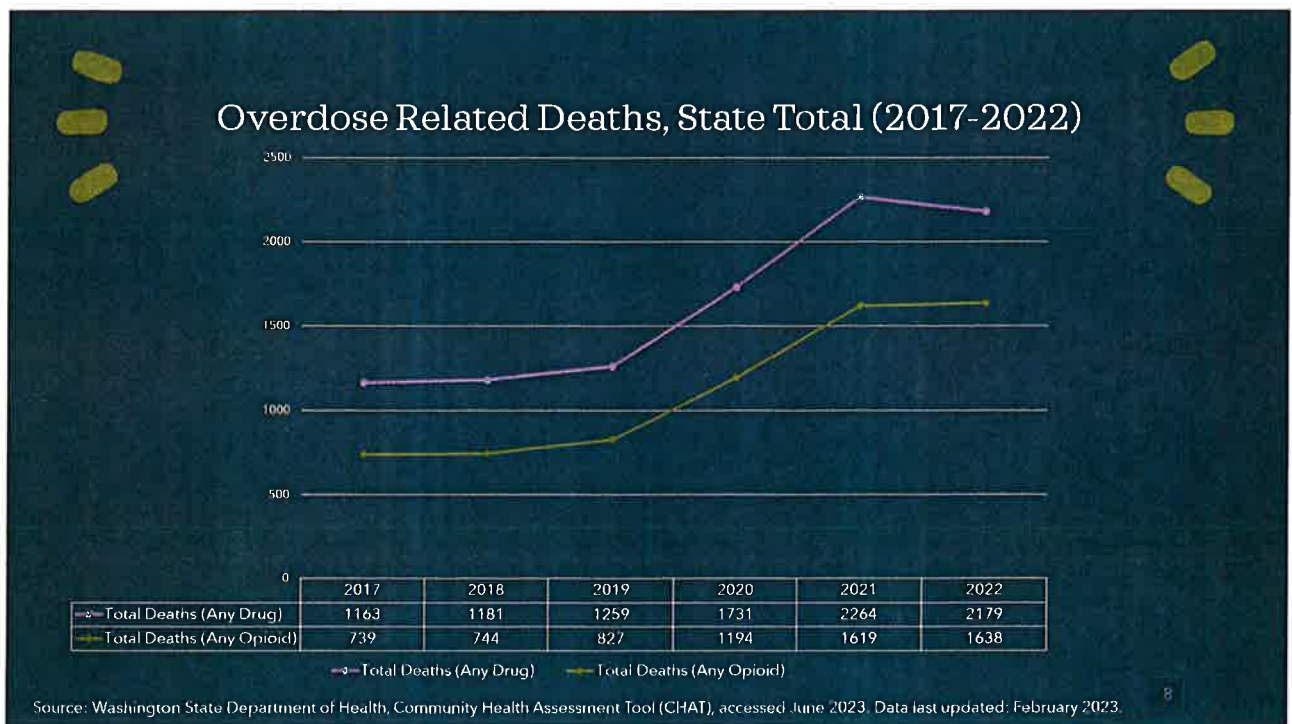
**Clallam County
Data**

6

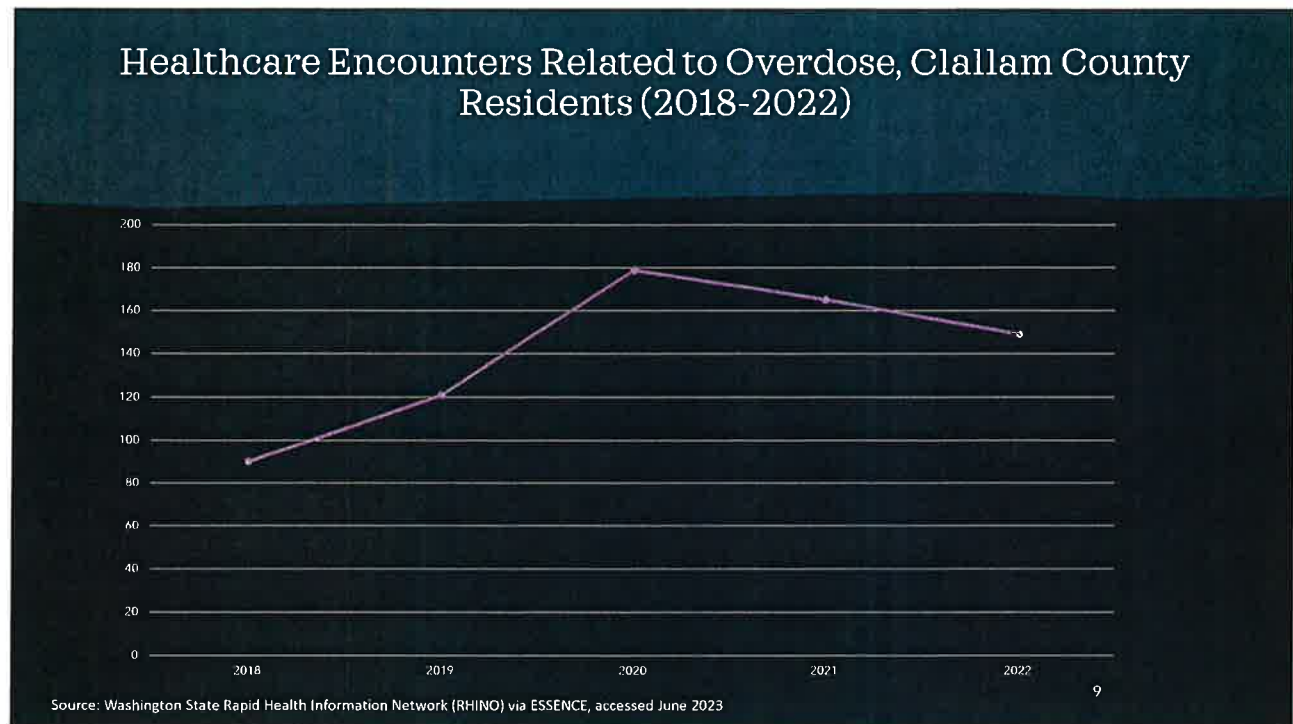
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7



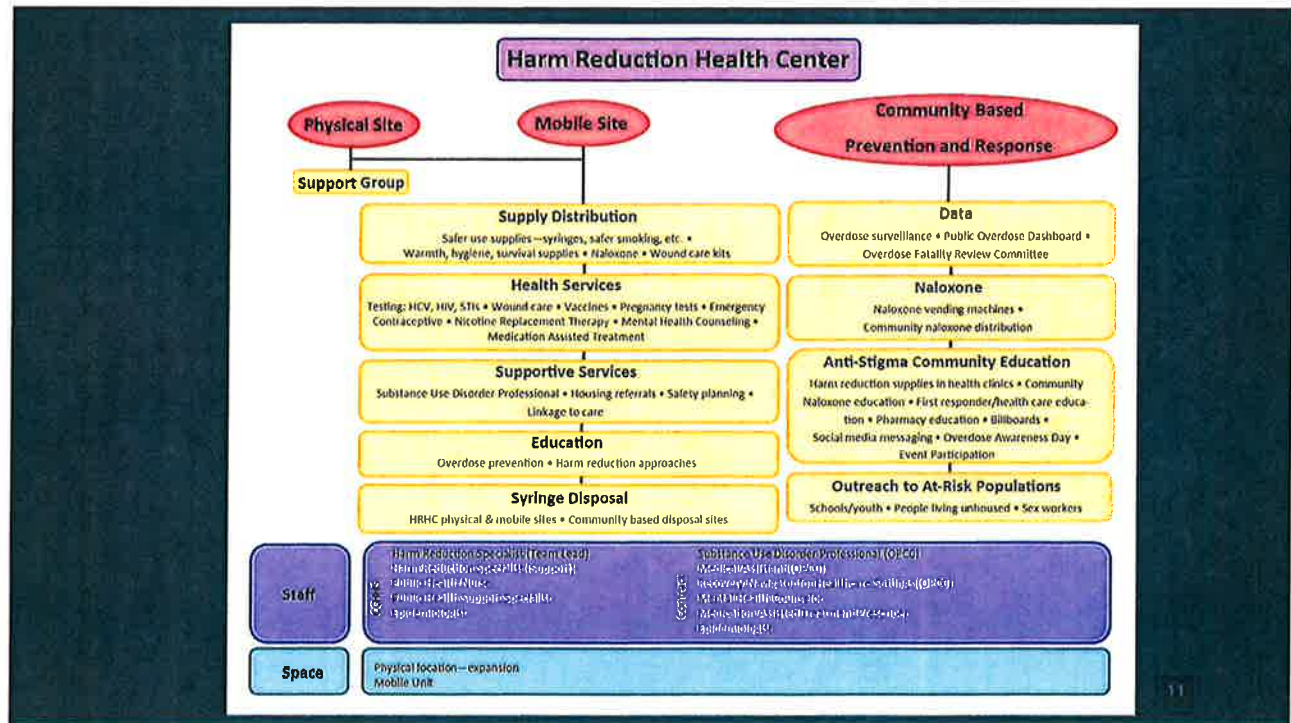
8



9



10



11

HRHC Expansion

- Mobile Services
 - Van
 - Supplies (Naloxone, harm reduction, testing)
 - Mileage costs - \$5,000
- Staff
 - HRHC Program Coordinator (1FTE) - \$31,000 (1/3rd of position)
 - HRHC Prevention Specialist (1FTE)
 - Public Health Support Specialist (1FTE) - \$87,000
- Community Based Prevention / Response
 - Prevention / OD Response - \$6,000
 - Community Events - \$5,000
- Services/Supplies
 - HIV/HCV/STI Testing - \$10,000
 - Wound Care - \$6,000
- Contracted Services
 - Jail Wraparound Services - \$60,000
 - BH Services
 - SUDP
 - MOUD

DRAFT Opioid Settlement Funds Use \$210,000

12

12

Thank You

Dr. Allison Berry, Health Officer
allison.berry@clallamcountywa.gov

Kevin LoPiccolo, Director
kevin.lopiccolo@clallamcountywa.gov

Jenny Oppelt, Deputy Director
jennifer.oppelt@clallamcountnywa.gov



13



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

AUG 28 2023

Department: PUBLIC WORKS

WORK SESSION ☒ Meeting Date: 8/28/2023

REGULAR AGENDA ☒ Meeting Date: 9/5/2023

Required originals approved and attached?
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The department has written a compost procurement ordinance in accordance with the requirements of WA ESSHB 1799 (2022, Organic Materials Management) and RCW 43.19A.150 (adopted 2022) to implement RCW 43.19A.120 (adopted 2020). Most local jurisdictions, including Clallam County, are required to adopt a compost procurement ordinance for the purpose of encouraging diversion of organic materials from landfills. This ordinance establishes definitions of compost related terms; general purchasing provisions, local sourcing requirements; Planning, Education/Outreach and Recording requirements as required by the legislation.

The Clallam County Solid Waste Advisory Committee has been consulted during the writing of this ordinance including discussion, incorporating members comments and finally, by the committee voting to recommend the BOCC approve the ordinance as written.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Budgeted staff time only. Any possible compost procurement will be a trade-off with materials otherwise utilized in a project.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The department recommends the BOCC call for a public hearing on the proposed ordinance September 19, 2023.

County Official signature & print name: Ronald Garcelon 

Name of Employee/Stakeholder attending meeting: Steve Gray & Ronald Garcelon

Relevant Departments: PUBLIC WORKS

Date submitted: Wednesday, August 23, 2023

- * Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary CPO
Revised: 3-04-2019

PUBLIC HEARING

Proposed Clallam County Ordinance

An Ordinance adding a Chapter to the Clallam County Code titled Compost Procurement Policy

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, September 19, 2023, at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider the ordinance listed above. All proposed ordinances are available on the County website <https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: New Ordinance: Compost Procurement Ordinance

SUMMARY OF PROPOSED CHANGES:

- Section 1. Section .010, Purpose, is created**
- Section 2. Section .020, Definitions, is created**
- Section 3. Section .030, General Provisions, is created**
- Section 4. Section .040, Local Purchasing, is created**
- Section 5. Section 050, Planning, is created**
- Section 6. Section 060, Educational Outreach, is created**
- Section 7. Section 070, Reporting, is created**
- Section 8. Section 080, Severability, is created**
- Section 9. Section 090, Effective Date, is created**

Publish: Friday, September 8, 2023

Bill: Clallam County Public Works

Loni Gores, CMC, Clerk of the Board

Ordinance _____
An ordinance adding a Chapter to the Clallam County Code titled
Compost Procurement Policy

Section 1. Section .010, Purpose, is created to read as follows:

(1) Purpose. The purpose of this ordinance is to establish a compost procurement policy in Clallam County per the requirements of WA ESSHB 1799. The primary goal of this law is to increase the diversion of organic materials going to landfills and reduce associated methane emissions. The establishment of compost procurement policies by local jurisdictions will help support the economic viability of compost production and encourage ongoing diversion of organic materials from the waste stream.

Section 2. Section .020, Definitions, is created to read as follows:

(1) “finished compost product” means a product created with “composted material”. Finished composted products include, but are not limited to, 100% compost material or blends that include composted material as a primary ingredient. Mulch is considered a finished composted product if it contains a minimum sixty percent composted material. Bark is not a finished composted product.

(2) “composted material” means an organic solid waste that has been subjected to controlled aerobic degradation at a solid waste facility. Natural decay of organic solid waste under uncontrolled conditions does not result in “composted material” (Per RCW 70A.205.015(3)).

(3) “cost prohibitive” means a product procurement cost that exceeds 10% over the cost of another product that would serve the same purpose.

(4) “product procurement cost” means the cost of the product and all associated transportation and delivery charges

(5) “local compost producer” means a compost facility producing compost meeting the standards required in this ordinance located within the borders of Clallam County

Section 3. Section .030, General Provisions, is created to read as follows:

(1) When compost is an appropriate material, Clallam County shall purchase finished compost products for use in county projects or on county land, provided it is not cost prohibitive to acquire.

(2) Clallam County is not required to use finished compost products if:

- (i) Finished compost products are not available within a reasonable period of time;
- (ii) Finished compost products that are available do not comply with existing purchasing standards; and
- (iii) Available finished compost products do not comply with federal, state or local health, quality, or safety standards.

Section 4. Section .040, Local Purchasing, is created to read as follows:

(1) Clallam County shall purchase finished compost products from local compost producers who are certified by a nationally recognized organization and produce finished compost products derived from municipal solid waste collection. The finished compost product shall meet quality standards adopted by the WA Department of Transportation or adopted by rule by the WA Department of Ecology.

Section 5. Section 050, Planning, is created to read as follows:

In order to meet the general policy, Clallam County shall plan for finished compost product use in the following categories where appropriate:

- (a) Landscaping projects;
- (b) Construction and post-construction soil amendments;

- (c) Applications to prevent erosion, filter stormwater runoff, promote vegetative growth, or improve the stability and longevity of roadways; and
- (d) Low-impact development of green infrastructure to filter pollutants or to keep water on site, or both.

In planning to utilize finished compost products, the county shall consider using finished compost products produced with biosolids and determine whether it is an appropriate material for a given project.

This plan will be reassessed each December 31st of even-numbered years, beginning in 2024 and thereafter as part of the report requirements located in Section 7.

Section 6. Section 060, Educational Outreach, is created to read as follows:

Clallam County shall conduct educational outreach to inform residents about the value of compost and how the jurisdiction uses compost in its operations each year according to RCW 43.19A.150(4).

Section 7. Section 070, Reporting, is created to read as follows:

By December 31, 2024, and each December 31st of even-numbered years thereafter, Clallam County shall report the following information to the WA Department of Ecology:

- (a) Total tons of organic material diverted from landfills each year;
- (b) The volume and cost of finished compost product purchased each year; and
- (c) The sources of the finished composted product purchased.

For compost tracking and reporting, only the volume of the composted material shall be reported based on the percentage of the compost material in a finished compost product. For example, 10 yards of a bioretention soil blend containing 40% compost and 60% sand, shall be reported as 4 yards of composted material used.

Section 8. Section .080, Severability, is created to read as follows:

If any provision of this chapter is held invalid by a court of competent jurisdiction, the remaining provisions shall remain valid.

Section 9. Section .090, Effective date, is created to read as follows:

This chapter shall take effect (i.e., the effective date shall be) the date of adoption of the ordinance codified in this chapter.

ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French



7
AUG 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 8-28-23 at 10am

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Presentation |

Documents exempt from public disclosure attached: ☐

Executive summary:

DNR Timber Harvest and Impact on Local Mills:

The goal of today's presentation is to help the Commission (and public) understand how the volume from DNR timber sales flows to different mills and end uses based on different factors: species type, log size/quality, location/distance to mills, and markets – and how this drives the ability of the industry to compete, produce the range of wood products our society needs, and ultimately the revenue back to DNR (for management) and the beneficiaries to help fund public services.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
DNR Timber Harvest and Impact on Local Mills presentation.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Heath Heikkila, American Forest Resource Council

Relevant Departments: Board of Commissioners

Date submitted: 8-21-23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Pyramid Peak Timber Sale
Clallam County - 32 miles west of Port Angeles
Offered by DNR April 2020
288 Acres
Successful Bid Price \$ 1,751,359

Document was submitted after the
agenda and packet were posted on

Item 7 @ 10am
Rec. 8/20/23

DNR Volume Sold
Hemlock 6,903 MBF
Douglas-fir 2,504 MBF
Red Alder 935 MBF
Red Cedar 505 MBF
Silver Fir 111 MBF
TOTAL 10,958 MBF

	# of Truckloads	# of Employees at location
Destinations of logs from sale		
SPI Shelton	999	293
SPI Burlington via Port of Port Angeles	414	205
Interfor	338	127
Port Angeles Hardwoods	249	92
Alta - PA then transferred to Shelton and/or Morton	70	80
Port Townsend Paper via port Angeles	361	300
Evergreen Fiber (Herman Bros.)	18	120
TOTAL Log truck loads Through 8-15-2023	2449	1217

Average wage of all SPI WA employees in 2022 was \$84,000 + Benefits

Price Paid to get Timber Sale Delivered to Initial Destination of Logs		
Stumpage (price of timber)	\$	1,751,359
Mandatory DNR Road Fees	\$	284,908
Road Building/Maintenance (TLC Excavation)	\$	884,428
Road Use Permit (Merrill & Ring)	\$	30,000
Professional Services	\$	5,395
Logging (Oakes Logging)	\$	1,705,781
Trucking (Various mostly Clallam Based)	\$	1,454,060
Port of PA/Barge/Everett Log yard	\$	322,850
Excise Taxes	\$	108,937
	\$	6,547,718 TOTAL COSTS THROUGH 8-15-2023

Lumber and plywood products made by all mills are distributed throughout North America and beyond.

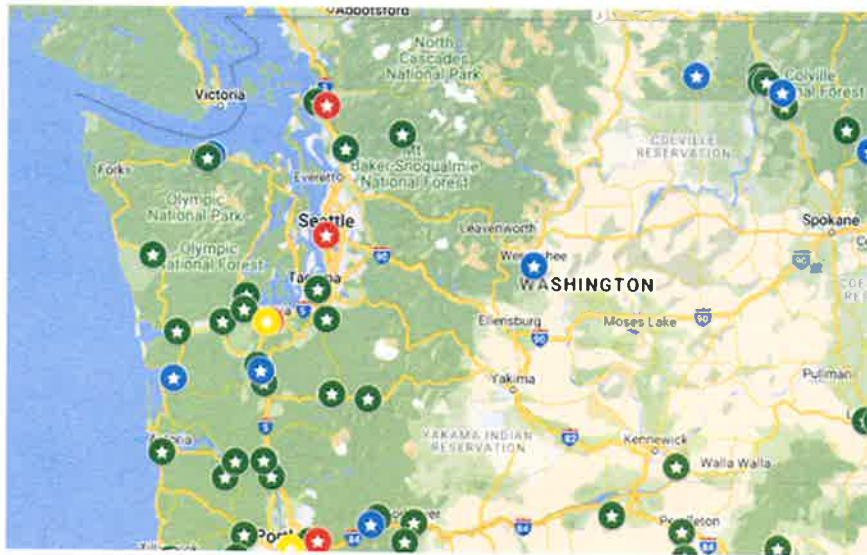
After logs get to the each mill, there are residue products (chips, sawdust, planer shavings, bark) generated in the processing of the lumber. Those products are in turn used internally, or sold to others.

For example out of SPI Shelton on a daily basis we send out approximately 60 truckloads a day of Chips, hog fuel, saw dust, planer shavings, and bark. SPI Shelton also uses Bark and sawdust internally in our boiler on site to generate steam to dry our lumber and we also send hogfuel to our Aberdeen and Burlington facilities that have biomass cogeneration plants generating a combined 48 MgW of green power. Green Power not used to run the mills is sold to Puget Sound Energy and Grays Harbor PUD

Document was submitted after the
agenda and packet were posted on

Item 7 e
10am Rec.
8/28/23

AFRC

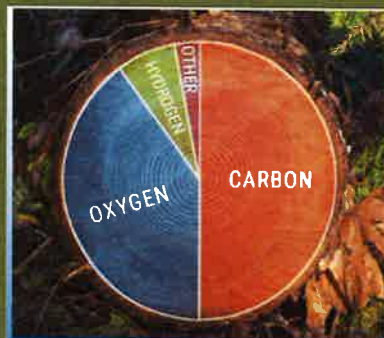


CARBON AND WOOD

International Scientific Consensus

IPCC (2007): "In the long term, a sustainable forest management strategy aimed at maintaining or increasing forest carbon stocks, while producing an annual sustained yield of timber, fiber or energy from the forest, will generate the largest sustained mitigation benefit."

IPCC (2022): "...reduced harvest may lead to gains in carbon storage in forest ecosystems locally, but these gains may be offset through international trade of forest products causing increased harvesting pressure or even degradation elsewhere."

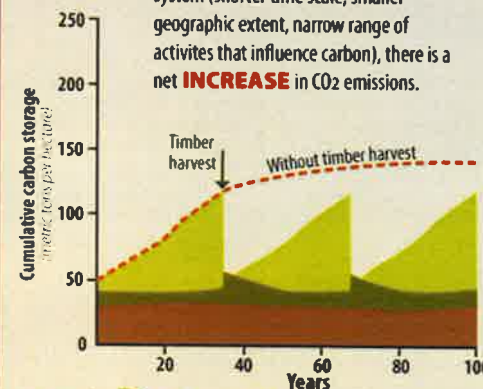


The dry weight of tree wood is composed mostly of solid carbon which remains in this solid stored state until the wood decays or is destroyed by burning.

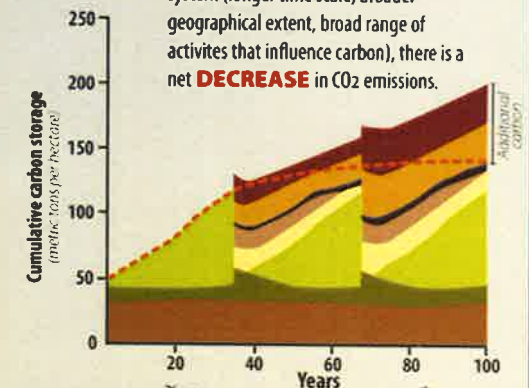
Carbon
BENEFITS
In the Broad View

How Carbon Stacks Up

In the **NARROW VIEW** of the forest system (shorter time scale, smaller geographic extent, narrow range of activities that influence carbon), there is a net **INCREASE** in CO₂ emissions.



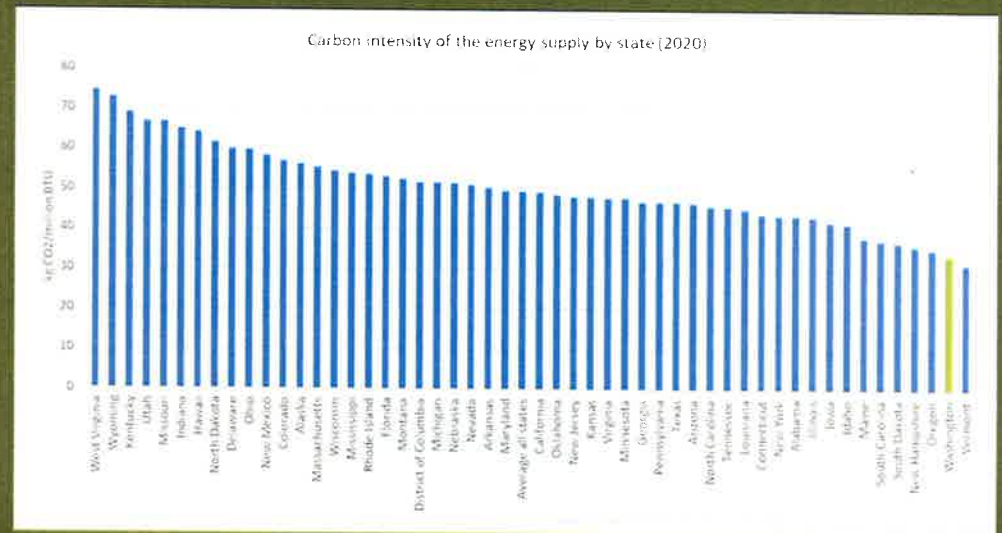
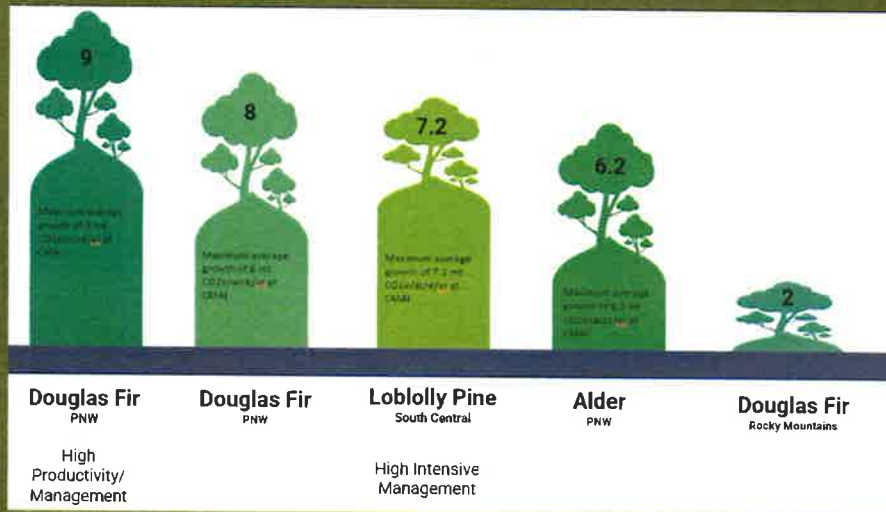
In the **BROAD VIEW** of the forest system (longer time scale, broader geographical extent, broad range of activities that influence carbon), there is a net **DECREASE** in CO₂ emissions.



Different perspectives lead to very different conclusions about management activities. Both graphs represent identical treatments on a hypothetical harvest schedule and timber stand. In the narrow view, the carbon stocks never reach the full carbon storage potential of the ecosystem as seen by the no-harvest line. In the broad view, carbon is stored in various product pools and results in a net increase in carbon storage and net decrease in carbon emissions.

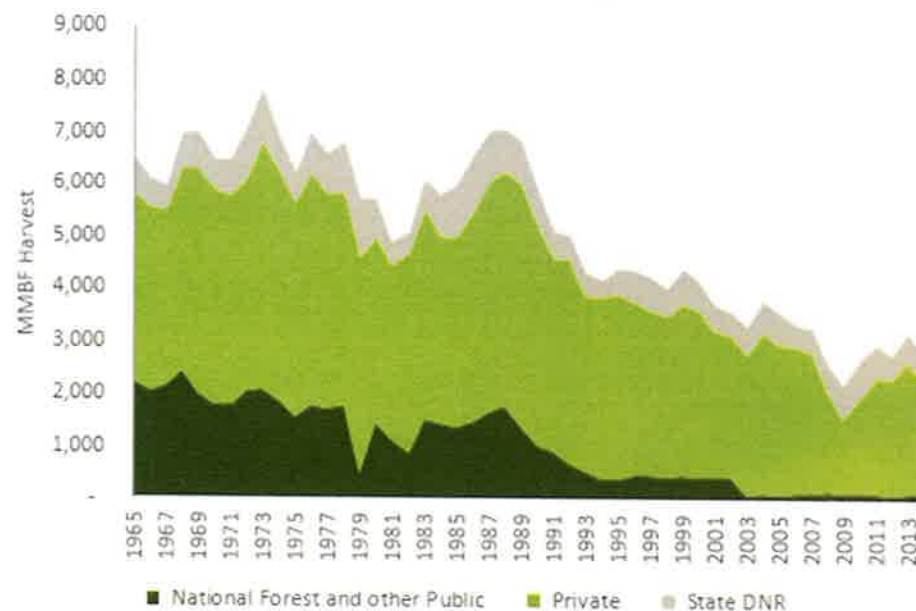
GLOBAL RESOURCE NEEDS, CARBON EMISSIONS

Washington State: Ideal For Growing Forests and Producing Wood Products

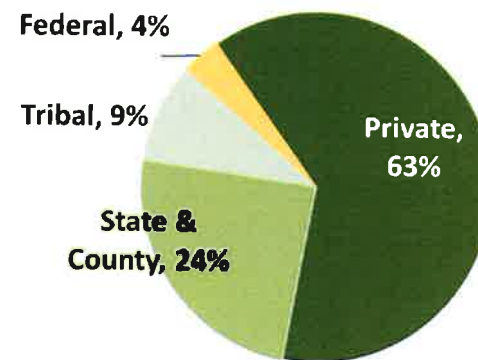


WASHINGTON TIMBER HARVESTS

WA Total Harvest Volume



2021 WA Total Timber Harvest 3 BBF



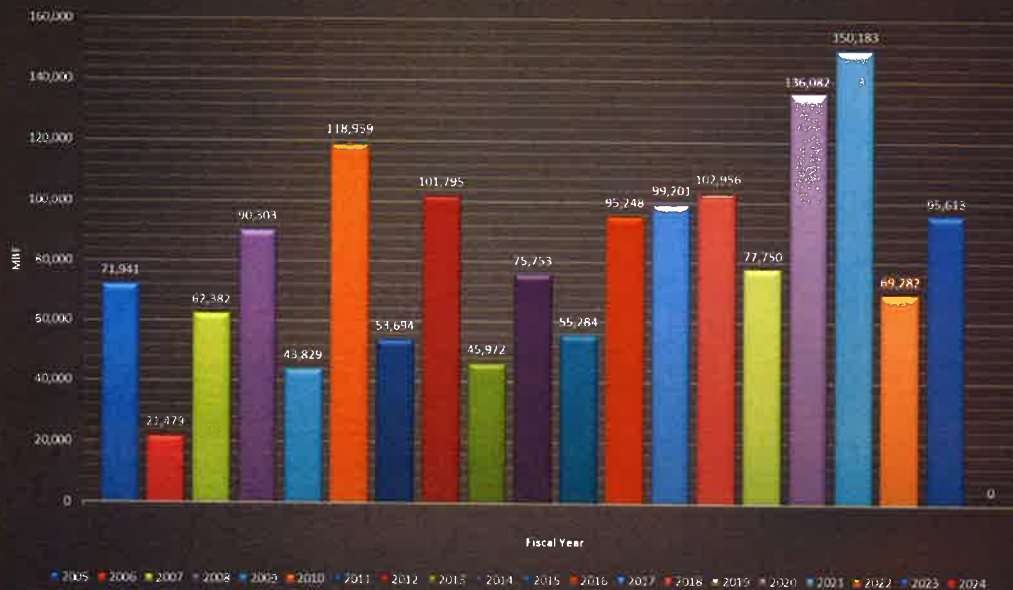
Olympic National Forest Timber Harvests:

1980's - ~250 MMBF/year

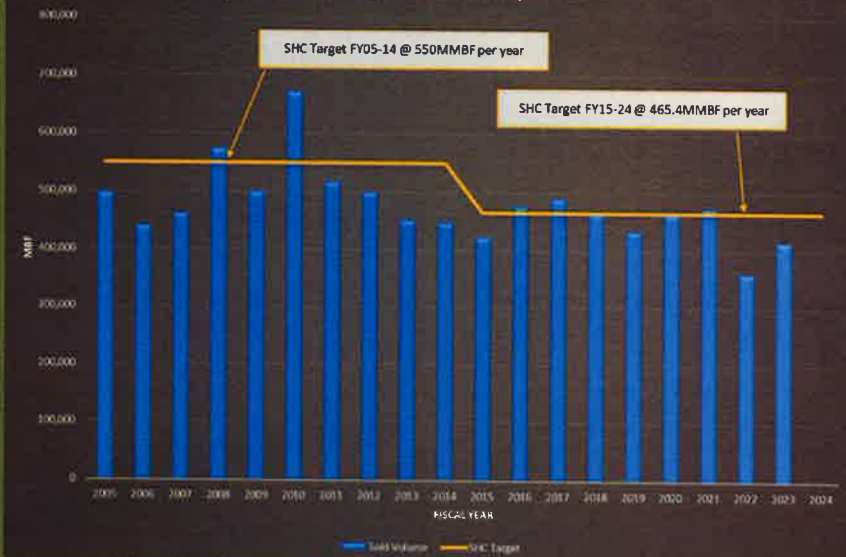
Recent - <20 MMBF/year

DNR TIMBER HARVESTS

Olympic Region DNR Sold Volume FY'05 to FY'24



DNR West Side Sold Volume by Fiscal Year

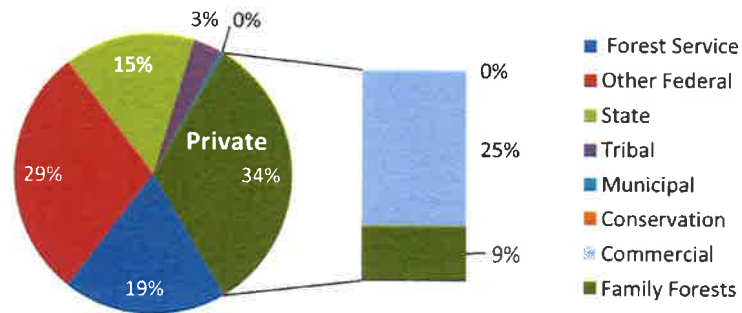


Clallam County State Forest Transfer Lands -
Acres Conserved vs. Operable Acres:

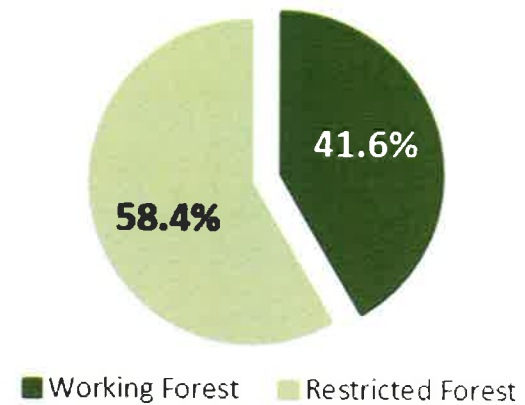
Clallam			
Age Class	Acres Conserved by HCP	Operable Acres	Total Acres
0-9	1,145	10,061	11,206
10-19	667	7,213	7,880
20-39	6,226	15,685	21,912
40-69	15,151	13,165	28,316
70-119	14,426	3,717	18,143
120-169	3,736	1,090	4,827
>=170	497	74	571
Total	41,849	51,006	92,854

CLALLAM COUNTY FORESTLAND

Clallam County Forestland by Ownership



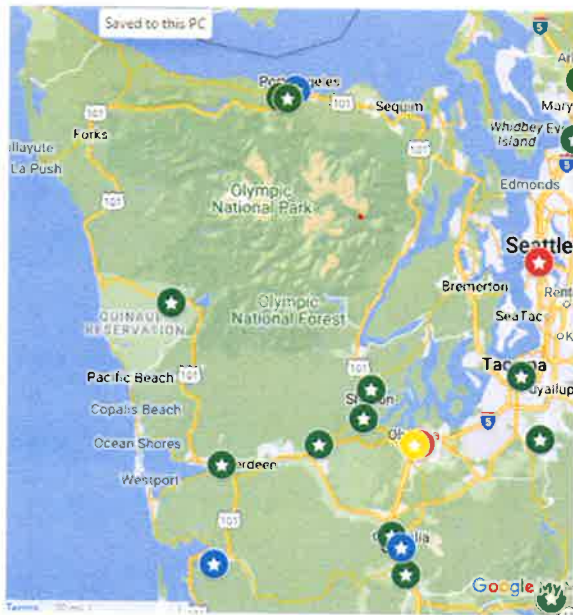
Clallam



Clallam County	Total	National Forest	National Parks and Other Federal	State, County & Local Govt	Private
Average age of forest	117.9	121.1	233.4	58.1	31.5
Acres	1,034,606	195,734	300,526	161,746	376,599
Number of standing dead trees	34,592,032	9,719,335	15,442,202	5,454,262	3,976,233
Number of live trees	517,306,227	115,508,324	156,612,470	69,417,444	175,767,989

Source: County Carbon Charts – Washington Forest Protection Association (wfpa.org)

CLALLAM COUNTY, OLYMPIC PEN.



FOREST SECTOR JOBS:

- Clallam - 1,700+
- Jefferson - 650
- Grays Harbor - 4,100+
- Mason - 950+
- Kitsap - 700+
- Pierce 12,400+



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

8

AUG 28 2023

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 8-28-23 at 11am

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – update only |

Documents exempt from public disclosure attached: ☐

Executive summary:

SharonAnn Hamilton – Small Business Development Center will provide a Small Business Development Center update for Clallam County January 1 through June 30, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Update only.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, SharonAnn Hamilton – Small Business Development Center

Relevant Departments: Board of Commissioners

Date submitted: 8-17-23

* Work Session Meeting - Submit 1 single sided/not stapled copy

Small Business Development Center update 8-28-23

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



Clallam County Report January 1 through June 30, 2023

sharonann.hamilton@wsbdc.org

Clallam County SBDC Report

We are grateful to Clallam County for helping to sponsor opportunities for our small business owners and hopefuls to improve.

Our advising and resources offer sustainable pathways from low income into thriving enterprises.

We offer hope for a better future.

It's an honor to serve.

Clallam County SBDC Report

- Spoke at Sequim Chamber of Commerce
- Spoke at Port Angeles Business Association
- Offered a one-day POP-up open door meeting at Port Angeles and six business owners visited
- Promoted and attended two Center for Inclusive Entrepreneurship Events
- Initiated a monthly event including EDC, CIE and SBDC called CollabX to exchange resources and ideas
- Met several local bankers and business owners door-to-door
- Forks Outreach – met with City Attorney, Rod Fleck, Chamber of Commerce, VFW Sarge's Place

Clallam County SBDC Report

Line No	Data Elements	Current Value	Cumulative to Date
1.	CASE TOTALS (Clients)	0	0
2.	Number of Clients Counseled	44	66
3.	Number of New Clients	16	38
4.	Company Status	0	0
5.	Pre-venture/Nascent	17	25
6.	Startups	9	16
7.	In Business	18	25
8.	CASE TOTALS (Total Hours)	0	0
9.	All Prep + Contact Client Hours	255	408
10.	New Client Hours	118	250

Clallam County SBDC Report

11.	CASE TOTALS (Impacts)	0	0
12.	Capital Infusion	26,209	47,530
13.	Number Businesses Created	4	8
14.	Jobs Created	3	9
15.	Jobs Saved/Retained	0	0
16.	Jobs Supported (In Business)	59	84

Clallam County SBDC Report

17.	DEMOGRAPHICS (Type of Business, # of Clients)	0	0
18.	Accommodation and Food Services	5	8
19.	Agriculture, Forestry, Fishing and Hunting	7	10
20.	Arts and Entertainment	1	4
21.	Construction	2	2
22.	Educational Services	0	1
23.	Finance and Insurance	1	1
24.	Healthcare and Social Assistance	2	2
25.	Management of Companies and Enterprises	0	0

Clallam County SBDC Report

26.	Manufacturing	1	3
27.	Professional/Technical Services	8	10
28.	Real Estate, Rental and Leasing	0	0
29.	Research and Development	0	0
30.	Retail	5	7
31.	Service	6	11
32.	Technology Services	0	0
33.	Transportation and Warehousing	0	0
34.	Wholesale	0	0
35.	No Response	6	7

Clallam County SBDC Report

36.	DEMOGRAPHICS (Business Ownership Gender)	0	0
37.	Male	12	17
38.	Female	17	27
39.	Male/Female	3	4
40.	No Response	12	18

Clallam County SBDC Report

41.	DEMOGRAPHICS (Ethnic Background - Race)	0	0
42.	American Indian or Alaskan Native	7	9
43.	Asian	1	3
44.	Black or African American	1	1
45.	Native Hawaiian or Pacific Islander	0	0
46.	Multiracial	0	3
47.	White	29	39
48.	No Response	6	11

Clallam County SBDC Report

49.	DEMOGRAPHICS (Ethnicity)	0	0
50.	Hispanic	3	6
51.	Non-Hispanic	32	47
52.	No Response	9	13
53.	DEMOGRAPHICS (Business Ownership Vet. Status)	0	0
54.	Veteran	1	2
55.	Service-Disabled Veteran	0	0
56.	Non-veteran	24	38
57.	No Response	19	26

Clallam County SBDC Report

58.	COUNSELING ACTIVITY (Areas of Counseling, # of Sessions)	0	0
59.	Business Accounting/Budget	1	3
60.	Business Plan	12	15
61.	Buy/Sell Business	2	4
62.	Cash Flow Management	2	3
63.	COVID-19 Related	1	3
64.	Financing/Capital	8	11
65.	Human Resources/Employee Mg't	1	2

Clallam County SBDC Report

66.	International Trade	1	1
67.	Managing a Business	6	13
68.	Marketing/Sales	5	6
69.	Start-up Assistance	25	39
70.	No Response	1	1
71.	Other	44	66

Clallam County SBDC Report

New Client Says:

“My SBDC advisor, SharonAnn Hamilton, has basically helped me to start my own business from the ground up. She has guided me through all the steps of setting up my business and advised me about marketing, finances, budgeting, insurance, and licensing. Her ideas and insight have been invaluable in helping me create a business and marketing plan, and with her encouragement, my business has gone from a good idea to a functioning sole proprietorship, slowly ramping up developing clients. I am so grateful for this service provided by the SBDC”

Washington SBDC Locations

Find the Nearest Advisor: <https://wsbdc.org/contact-an-advisor/washington@wsbdc.org> or 833-4WA-SBDC





Department: Finance

WORK SESSION ☒ **Meeting Date: 08/28/2023**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

**JULY 2023 REVIEW OF FINANCIAL RESULTS AND REVISED PROJECTION FOR 2023--
EXECUTIVE SUMMARY:**

July 2023 YTD General Fund Results

The July YTD General Fund Financial Review compared to the same period in 2022 is attached along with comparison to the original budget for 2023 and a revised annual projection for 2023.

YTD July 2023 General Fund Revenue totaled \$30,100k as compared to \$24,643k in 2022, representing an increase of \$5,457k. Excluding YTD COVID related reimbursements of \$86k in 2023 and \$63k in 2022, YTD non-COVID revenues increased of \$5,435k or 22.1% from prior year. YTD expenditures in July were \$28,816k (which includes \$0k of COVID-related costs) as compared to \$27,073k in 2022 (which includes \$84k of COVID-related costs) for an overall increase of \$1,743k, and a non-COVID increase of \$1,827k or 6.8%. Excluding COVID-related revenues/expenditures, the General Fund generated an operating surplus of \$1,198, as compared to a deficit of \$2,410k in July 2022, an increase of \$3,608k. Including COVID-related activity, the General Fund generated an operating surplus for YTD July 2023 of \$1,284k. The General Fund finished July with an ending Fund Balance reserve of \$12,932k, or \$263k higher than prior year.

Please refer to the attached schedule that provides further detail of the major factors that make up these changes and performance to budget.

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** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary How Did We Do--July 2023
Revised: 3-04-2021

REVENUES

Revenues overall (excluding COVID reimbursements) were at 56.2% of the 2023 budget for July YTD, ahead of last year’s 52.6%. Year-over-year increases were seen in several categories, with the exception of Taxes and Other Financing Sources.

Taxes YTD thru July were up \$306k or 2.2% over prior year, but continue to lag as % budget in July, coming in at 56.9% as compared to last year's 57.6%, which was driven mainly due to the audit-related increase of \$200k in January 2022. Otherwise, sales taxes growth continued to moderate in 2023 compared to the higher-than-normal growth seen in 2022, growing at a more modest 0.4% in July YTD which is lower than the 3% growth we expected for this year, however we are still pacing up year-to-date +3.81% YTD compared to last year when removing the audit-related 2022 sales taxes collected early last year.

Licensing & Permits were up for July YTD (at 63.8% of budget vs. 60.8% in prior year), mainly as a result of higher franchise revenues due to a timing difference, as offset by a decline in building permit revenue which is down 16.8% to prior year.

Intergovernmental Revenue stood at 65.8% of budget (vs. 58.7% in 2022), due mainly to a reclassification of DNR Timber Revenues from Other Financing Sources to Intergovernmental Revenue as dictated by the State Auditor’s Office, as well as higher PUD Privilege taxes and increased grant revenues received so far in 2023.

Charges for Goods & Services stood at 51.6% of budget (as compared to 45% in prior year) and were up \$605k to prior year mainly due to timing of payments received under our court services interagency agreements and by higher pacing Department of Correction jail bed revenues (up \$45.3k or 103% to prior year), higher election services revenues, jail medical reimbursements, and HHS FPHS administration revenues received to-date, as offset by a 5.2% or \$11k decline in building plan revenues YTD thru July.

Fines & Penalties were pacing ahead of budget compared to prior year (50.6% vs. 50.4%) due to a 17.9% increase and a slight decrease of 0.21% respectively in District Court 1 and District Court 2 infraction revenue to last year as partially offset by a 50.2% decrease in Treasurer Penalties on Delinquent Property Taxes.

Misc Revenue is pacing well ahead of last year relative to budget vs. last year (67.5% vs. 55.8%) due mainly to higher investment interest income budgeted due to a significant resurgence seen in interest rate yields seen since the latter half of 2022, and a 12.34% increase in camping fee reservations YTD relative to last year.

Non Revenues YTD is pacing ahead of prior year (32.8% vs. 3.1%).

Other Financing Sources is now pacing at 0% YTD in July vs. 31.8% last year, consisting of DNR Timber Revenues that, due to guidance from the State Auditor’s Office, are now reported as Intergovernmental Revenues.

COVID/FEMA reimbursement revenue of \$86k has been received thus far in 2023, as compared to \$63k rec'd at this time last year.

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Agenda Item Summary How Did We Do--July 2023
Revised: 3-04-2021

EXPENDITURES

Expenditures (excluding COVID) for July 2023 YTD came in at 52.5% of our annual budget, pacing in line with last year's 52.2%. All expenditure categories except for Transfers Out and Debt Service Leases are pacing at or above their pacing to budget in comparison with prior year. The year-over-year \$1,827k increase in non-COVID expenditures was mainly due to increases in **(1)** Payroll (up \$1,044k or 8.8%) driven by the step/COLA increases, additional pay resulting from last year's renewal of County collective bargaining agreements, position salary studies & reclassifications, and staffing changes, **(2)** a \$1,389k decrease in Transfers Out due to lower or delayed transfers made to Dungeness Off Channel Reservoir (\$404k), Parks & Facilities Capital Projects (\$1,020k), Law Library (\$8.7k), Solid Waste (\$6k), and HHS (\$530k) as offset by higher Transfers Out relating to Veteran’s Relief (\$75k) and Local Crime Witness (\$5k), IT Capital Fund (\$202k), Clallam Bay/Sekiu Sewer (\$140k), and Flood Control (\$26k), **(3)** a \$275k budgeted increase in Payment to the Risk Management Fund for higher risk pool insurance costs, and **(4)** increases in Services and Supplies costs of \$119k and \$969k, respectively, with the increase in Services mainly due to increased jail medical, indigent defense, and Norpoint professional services, higher repairs & maintenance costs, travel, and utilities, as mostly offset by decreases in other areas.

2023 PROJECTION—GENERAL FUND

Turning to the forecast, revenue and expenditure forecasted for 2023 have been updated from our budget and last forecast, with notable changes made to our Licenses & Permits, Goods & Services, Fines & Penalties, Miscellaneous, and Transfers In revenue streams, and Transfers Out on the expenditure side. These changes are outlined in more detail as follows:

PROJECTED REVENUES-- General Fund total revenues are projected to total \$51,428k, a decrease of \$2,092k from the 2023 budget and a \$338k decrease from our last forecast provided. This is reflective of several changes made as follows:

Taxes--are now projected to exceed budget by \$223k, mainly in sales taxes. While sales tax growth has slowed considerably during much of 2022 to low single-digit growth and we continue to see month-to-month variations so far in 2023 that make inference of trends difficult, we’re now projecting a 4% growth in sales tax revenue for the rest of this year. This growth rate is reflective of the 3.81% year-to-date growth we’ve experienced thus far after adjusting for a one-time audit adjustment received in 2022, and is in-line with projected retail sales forecasts published by the WA State Economic and Revenue Forecast Council. All non-sales tax revenues are forecasted to be consistent with or slightly above the 2023 budget at this time.

License & Permits-- projected to come in under budget by \$125k or -12.3% mainly due to projected softness in building permit revenues.

Intergovernmental-- currently projected to exceed budget by \$716k mainly due to the reclassification of DNR Timber revenues by the State Auditor’s Office, higher PUD Privilege Taxes received, as partially offset by PILT and Criminal Justice revenues coming in lower than expected.

Goods & Services -- are now expected to miss budget by \$502k due to projected budget misses across multiple areas, including auditor filing and passports fees (\$74k), DCD building plan revenues (\$75k), Jail Department of Corrections (\$110k), Jail Chain-gang Services to Roads (\$200k) due to

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Agenda Item Summary How Did We Do--July 2023

Revised: 3-04-2021

continued jail staffing challenges, and HHS Environmental Health on-site program fees (\$118k), as offset by \$68k in higher election services revenue due to spill over of some prior year revenues.

Fines & Penalties-- are now forecasted to underperform budget by \$104k or -13.5% based on a reduction in Treasurer’s Penalties on Delinquent Property Taxes, as partially offset by 17.8% increase and a 0.21% decrease respectively seen in DC1 and DC2 infraction fines & penalties observed thus far this year.

Miscellaneous Revenue-- is now projected to exceed budget by \$683k based on higher investment interest income yields being earned than budgeted due to higher interest rate increase actions by the Federal Reserve, resulting in investment rates of over 5% being earned with the WA State LGIP investment pool.

Timber Revenues-- are now included in Intergovernmental Revenue after the State Auditor’s dictated reclassification of the funding.

Non Revenues—are projected to come in at or near budget.

Transfers In are now projected to be \$2,333k lower than budget due to the land site purchase of the Dungeness Off Channel Reservoir now being expected to be funded via interagency transfer of the purchase price between DNR and the granting agency (no longer needed to be fronted by the General Fund), as well as a deferral to 2024 of \$683k (of the original \$4.683k budgeted) Transfer In from the Lower Dungeness Floodplains project that will still need working capital to finish out the project in 2024.

PROJECTED EXPENDITURES-- General fund expenditures (including COVID/FEMA-related costs) are projected to total \$50,400k, a \$4,446k reduction from our budget driven by savings forecasted primarily in Payroll, Benefits, Supplies, Services, and Transfers Out as described below:

Payroll and Benefits--of this projected underspend to budget, approximately \$2,384k is related to projected underspend in payroll and benefits based on the multi-year trend where due to turnover, retirements, delays in filling open positions, and other dark-time, we have historically underspent our budgeted payroll costs by 4-5% annually. This amount of projected savings in payroll and benefits compares favorably with the \$2,065k placeholder estimated savings discussed during the presentation of our 2023 budget.

Supplies & Services--based on trends, non-COVID Supplies and Services are projected to come in \$2k and \$446k below budget respectively. These estimated underspends are partly due to the trend-based savings observed thus far this year.

Transfers Out are now forecasted \$1,650k lower than budget due again to the land site purchase of the Dungeness Off Channel Reservoir now being expected to be funded via interagency transfer of the purchase price between DNR and the granting agency (with the cost no longer needing to be fronted by the General Fund).

All other cost categories are forecasted at or near their 2023 budget amounts at this time.

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Agenda Item Summary How Did We Do--July 2023
Revised: 3-04-2021

NET DEFICIT OF REVENUES TO EXPENDITURES--Based on these revenue and expenditure assumptions, I am projecting a General Fund operating surplus (excluding COVID related revenues/costs) of \$942k for 2023, which is \$2,368k better than our 2023 budgeted deficit of (\$1,426k). When including a COVID-related surplus of \$86k, our overall General Fund surplus for 2023 is expected to total \$1,028k, as compared to a budgeted deficit of (\$1,326k).

PROJECTED ENDING FUND BALANCE--\$12,676k, or 25.1% of forecasted non-COVID expenditures, as compared to \$10,322k budgeted based on final 2023 results.

Risk Factors NOT Currently Reflected in this Forecast:

- **Continued Risk of Recession**—it remains unclear when or if an economic recession will materialize later this year as a result of the continued actions to combat inflation being taken by the Federal Reserve, the softening of certain sectors’ economic outlook (real estate and other interest-rate sensitive industries, high tech, etc), and the ongoing impact of geopolitical events (Ukraine war, etc). While certain industries have already begun reducing their labor forces (high tech for example), employment levels remain strong at this time as does consumer confidence. As many banks and economists are reducing the likelihood of recession occurring this year to potentially 2024, we will continue monitoring economic conditions and their impact on our revenue streams closely during the 2nd half of the year and heading into the 2024 budget cycle.
- **Further Worsening of Certain Revenue Streams of the General Fund**—while every effort has been taken to help identify those revenue streams which based on known factors or trend are projected to fall short of our revenue budgets within the General Fund, risk of further revenue shortfalls from our revised projections always remains a risk, particularly as it relates to economy-driven revenue streams such as sales taxes, the still-evolving impact of legislative policy or judicial ruling changes (indigent defense fines and penalties, reduction in state-provided funding for General Fund supported programs, etc.), and grant revenues which could be delayed due to grant reimbursement processing delays at the granting agency due to staff shortages.
- **Inflationary and Supply Chain Impacts on Capital Projects and Operating Expenditures Remain a Risk**—while showing some signs of abating, overall inflation remains at elevated levels. While I believe there is budgetary capacity remaining in our 2023 General Fund budget to absorb much of these inflation-impacted cost increases, delays in completing projects on time due to internal and external labor and materials availability constraints remain a risk. While too preliminary to know at this point until more planned projects go out for bid, higher than budgeted costs for completing certain capital projects are also a risk. In addition, certain grant-funded projects—notably the Joint Public Safety Facility project, Dungeness Off Channel Reservoir project, Clallam Bay Sekiu Sewer system and pump station refurbishment projects, and the Joyce Broadband project—may experience higher-than-expected bids for certain construction and planning phases of the project due to inflationary, supply chain, and constrained contractor capacity that may lead to project costs exceeding the grant funding available, resulting in changes in scope of the project, implementation of other measures, which may potentially create the need to allocate other County funding to close the funding gaps in these projects. As several of our planned capital projects rely on funding from many fund sources, including the General Fund, higher costs

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Agenda Item Summary How Did We Do--July 2023

Revised: 3-04-2021

could require an increase in the funding needed to be transferred from these funds to complete these projects.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
This is an informational presentation that by itself has no specific budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?) None

County Official signature & print name:  Mark Lane

Name of Employee/Stakeholder attending meeting: Mark Lane

Relevant Departments: Finance

Date submitted:
August 23, 2023

Clallam County General Fund Results
July 2023

REVENUE--July 2023 YTD Revenue totaled \$30,100k as compared to \$24,643k in 2022, representing an increase of \$5,457k or 22.1%. July 2023 YTD Revenues came in at 56.2% of our annual revenue budget, ahead of 52.6% in 2022. Year-over-year increases were seen in several categories, with the exception of Taxes and Other Financing. Taxes YTD slightly lagged as % budget in July, coming in at 56.9% as compared to last year's 57.6%, which was driven mainly due to higher sales tax revenues in January 2022 due to a \$200k Sales Tax audit adjustment received. As a result, sales taxes increased by .4% in July YTD, and when removing the large audit adjustment in January 2022, there was actually growth of 3.81% year over year, which is in line with the 3% growth we budgeted for this year. Licensing & Permits are up for July (at 63.8% of budget vs. 60.8% in prior year), mainly as a result of decline in building permit revenues which are down 16.8% to prior year as offset by higher Franchise revenues due to a timing difference. YTD Intergovernmental Revenue stood at 65.8% of budget (vs. 58.7% in 2022), mainly due to an accounting change dictated by the State Auditor's Office regarding DNR Timber revenues. Charges for Goods & Services are pacing up at 51.6% of budget (as compared to 45% in prior year) and up \$605k to prior year mainly due to timing of payments received under our court services interagency agreements, higher election services revenues due to spill over of prior year elections revenues, higher HHS FPHS Administrative revenues, and by higher pacing Department of Correction jail bed revenues (up \$45.3k or 103% to prior year), lower Roads Payments for Jail Chaingang Services due to Jail staffing shortages, and a 5.2% or \$11k decline in building plan revenues YTD thru July. Fines & Penalties were pacing slightly ahead of budget compared to prior year (50.6% vs. 50.4%) and down 7.3% compared to prior year due to a reduction of 50.2% in Treasurer Penalties on Delinquent Property Taxes as partially offset by an increase in District Court 1 & 2 infraction revenues (DC 1 up 17.9% and DC 2 down slightly 0.21%). Misc Revenue is pacing ahead of last year relative to budget vs. last year (67.5% vs. 55.8%) due to higher investment interest income budgeted due to a resurgence seen in interest rate yields seen in the 2nd half of 2022, growing 313.92% over prior year in total. \$86k of COVID/FEMA reimbursement revenue has been received thus far in 2023, as compared to \$63k rec'd by this time last year.

EXPENDITURES--for YTD July 2023 totaled \$28,816k (including \$0k of COVID related costs) as compared to \$27,073k (including \$84k of COVID costs) in 2022 for an increase of \$1,743k including COVID costs, and an increase of \$1,827k or 6.8% excluding COVID costs). Expenditures (excluding COVID) for July 2023 YTD came in at 52.5% of our annual budget, slightly higher than last year's of 52.2%. All expenditure categories except Transfers Out and Debt Service-Leases are pacing at or above their pacings to budget in comparison with prior year. The year-over-year \$1,827k increase in non-COVID expenditures was mainly due to increases in (1) Payroll (up \$1,044k or 8.8%) and Benefits (up \$551k or 10.6%) driven by the step/COLA increases, additional pay resulting from last year's renewal of County collective bargaining agreements, and staffing changes, (2) increases in Supplies and Services costs of \$119k and \$969k, respectively, with the increase in Services mainly due to higher Jail-Medical (\$214.4k), higher Indigent Defense Professional Services (\$244.4k), and Sheriff Personnel Services (\$132.6k), higher Repairs & Maintenance costs (\$185k due mainly to timing of Office365 and other software renewal costs), and Travel (\$42.8k), as offset by a decreases in Communication (\$1.3k) costs, and decreases due mainly to timing of Transfers Out (\$1,389k).

OPERATING SURPLUS/(DEFICIT) AND ENDING RESERVES--For July 2023 YTD, the General Fund generated an operating surplus between revenue and expenditures (excluding COVID/CAREs) of \$1,198k, a \$3,608k increase from last year's YTD operating deficit of \$2,410k. The General Fund finished July 2023 with an ending fund balance reserve of \$12,932k, which is \$263k higher than at this time last year.

2023 FORECAST--Turning to the forecast, revenue and expenditure forecasted for 2023 have been updated from our last forecast as follows:

PROJECTED REVENUE--General Fund total revenues are projected to total \$51,428k, a decrease of \$2,092k from the 2023 budget. Tax revenue is now projected to exceed budget by \$223k. While sales tax growth had slowed considerably during much of 2022 to low single-digit growth, and the end of the year delivered unexpected double-digit growth, we've increased our forecast to 4% growth for the remainder of 2023. All other non-sales tax revenues are forecasted to be consistent with or slightly above the 2023 budget at this time. Licenses & Permits are now projected to come in \$125k under budget, or down -12.3% to budget, mainly due to projected softness in building permit revenues. Intergovernmental is expected to exceed budget by \$716k mainly due to the State Auditor's reclassification of DNR Timber revenues, PILT and Criminal Justice revenues coming in lower than expected, as offset by higher PUD Privilege Taxes. Goods & Services forecasted to fall short of budget by \$502k, due to projected budget misses across multiple areas, including auditor filing and passport revenues (\$74k), DCD building plan revenues (\$75k), Jail Dept of Corrections (\$110k), Jail Chaingang Services to Roads (\$200k), and HHS Environmental Health on-site program fees (\$118k), as offset by \$68k in higher election services revenue. Fines & Penalties revenue is now forecasted to underperform budget by \$104k or -13.5% due to drastic reductions in Treasurer Delinquent Tax Penalty revenues, as offset by improved DC1 and DC2 fines & penalties observed thus far this year. Misc Revenue is now projected to exceed budget by \$683k based on trends relating principally to higher investment interest income yields being earned than budgeted. Other Financing Sources are now projected to come in under budget by \$634k due to the DNR Timber Revenues reclassification. Transfers In are projected to come in \$2,333k lower to budget based on the purchase of the land site for the Dungeness Off-Channel Reservoir now expected to be funded via interagency transfer of the purchase price between DNR and the granting agency (this decrease is offset by a corresponding decrease in Transfers Out to the Dungeness Reservoir fund) and a revised deferral of \$683k transfer in from the Lower Dungeness Floodplains project that will still need cash flow to finish out the project in 2024.

PROJECTED EXPENDITURES/OPERATING SURPLUS/(DEFICIT) & ENDING FUND BALANCE--2023 Expenditures are projected to total \$50,400k, underspending to our budget by \$4,446k, and lower than our prior forecast by \$341k, driven by savings forecasted primarily in Payroll and Benefits, and lower Transfers Out to the Dungeness Reservoir fund (\$1,650k). Payroll and Benefits costs are expected to come in approx \$2,348k below budget, mainly due to historic underspend to our personnel budgets due to unbudgeted darktime in our staffing levels as discussed previously, as well as higher than normal staff position openings in the areas of Jail, Juvenile Services, and other areas. Supplies and Services are projected to come in \$2k and \$446k under budget, respectively, based on trend spendings. Transfers Out are projected to be \$1,650k lower than budgeted due to the Dungeness Reservoir site acquisition costs expected to be funded directly through an interagency transfer of funds between DNR and the project's grant funding agency (i.e. no County funds required to fund the purchase). The General Fund is now projected to end 2023 with a net operating surplus of \$1,028k as compared to the budgeted deficit of (\$1,326k), leaving an expected ending reserve balance for the General Fund of \$12,676k, which is \$2,354k higher than originally budgeted, and \$3k higher than the adjusted original budget.

July 2023 YTD--vs Annual Budget (rounded to thousands)

				2023	2022
				% of Annual	
				Budget	% of Annual Budget
	2023 YTD Actual	2023 Original Budget	Budget Remaining	Achieved YTD	Achieved YTD
REVENUES:					
Taxes	14,183	24,918	10,735	56.9%	57.6%
Licenses & Permits	645	1,012	367	63.8%	60.8%
Intergovernmental Revenues	4,953	7,527	2,574	65.8%	58.7%
Charges for Goods & Services	4,326	8,382	4,057	51.6%	45.0%
Fines & Penalties	389	770	381	50.6%	50.4%
Misc Revenue (Interest Inc, Camping Fees, etc)	2,477	3,672	1,195	67.5%	55.8%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	1	5	3	32.8%	3.1%
Other Financing Sources (Timber Sales, other)	0	636	636	0.0%	37.8%
Transfers In	3,040	6,498	3,458	46.8%	16.8%
Total Revenue--Excluding CARES/FEMA	30,015	53,420	23,405	56.2%	52.8%
Total Revenue--CARES/FEMA	86	100	14	85.7%	21.1%
Total Revenue	30,100	53,520	23,420	56.2%	52.6%

				2023	2022
				% of Annual	
				Budget	% of Annual Budget
	2023 YTD Actual	2023 Original Budget	Budget Remaining	Achieved YTD	Achieved YTD
EXPENDITURES:					
Payroll	14,023	26,168	12,145	53.6%	52.7%
Benefits	5,749	10,999	5,250	52.3%	51.9%
Supplies	796	1,453	658	54.7%	44.5%
Services	5,138	8,637	3,499	59.5%	54.8%
Capital	264	892	628	29.6%	23.1%
Transfers Out	1,129	4,924	3,795	22.9%	40.5%
Payment to Risk Pool	1,642	1,642	0	100.0%	100.0%
Debt Service--Leases	77	131	54	58.9%	--
Total Expenditures--excluding COVID	28,816	54,846	26,030	52.5%	52.2%
Total Expenditures--COVID	0	0	0	--	--
Total Expenditures	28,816	54,846	26,030	52.5%	52.4%
Net Operating Surplus (Deficit)--Excluding COVID	1,198	-1,426			
Net Operating Surplus (Deficit)--COVID	86	100			
Net Operating Surplus (Deficit)	1,284	-1,326			
Fund Balance	12,932	10,322	2,610		

July 2023 YTD--vs Prior Year YTD (rounded to thousands)

	2023 YTD Actual	2022 YTD Actual	Variance--\$	Variance--%
REVENUES:				
Taxes	14,183	13,877	306	2.2%
Licenses & Permits	645	642	3	0.5%
Intergovernmental Revenues	4,953	4,234	719	17.0%
Charges for Goods & Services	4,326	3,721	605	16.2%
Fines & Penalties	389	420	-30	-7.3%
Misc Revenue (Interest Inc, Camping Fees, etc)	2,477	994	1,483	149.2%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	1	2	-1	-39.3%
Other Financing Sources (Timber Sales, other)	0	280	-280	-100.0%
Transfers In	3,040	410	2,630	641.3%
Total Revenue--Excluding CARES/FEMA	30,015	24,580	5,435	22.1%
Total Revenue--CARES/FEMA	86	63	22	35.1%
Total Revenue	30,100	24,643	5,457	22.1%
EXPENDITURES:				
Payroll	14,023	12,979	1,044	8.0%
Payroll--COVID	0	0	0	0.0%
Benefits	5,749	5,198	551	10.6%
Benefits--COVID	0	0	0	0.0%
Supplies	796	676	119	17.6%
Supplies--COVID	0	1	-1	-100.0%
Services	5,138	4,168	969	23.3%
Services--COVID	0	83	-83	-100.0%
Capital	264	84	180	214.8%
Capital--COVID	0	0	0	0.0%
Transfer Out --COVID	0	0	0	0.0%
Transfers Out	1,129	2,518	-1,389	-55.2%
Payment to Risk Pool	1,642	1,366	275	20.2%
Debt Service--Leases	77	0	77	0.0%
Total Expenditures--excluding COVID	28,816	26,989	1,827	6.8%
Total Expenditures--COVID	0	84	-84	-100.0%
Total Expenditures	28,816	27,073	1,743	6.4%
Net Operating Surplus (Deficit)--Excluding COVID	1,198	-2,410	3,608	-149.7%
Net Operating Surplus (Deficit)--COVID	86	-20	106	-526.2%
Net Operating Surplus (Deficit)	1,284	-2,430	3,714	-152.8%
Fund Balance	12,932	12,668	263	

Major Revenue Differences between YTD 2023 and 2022 (rounded to thousands)

Tax--Juvenile Justice sales tax	38
Tax--Property tax	214
Tax--Leasehold tax	6
Tax--Sales taxes (other than Juvenile Justice)	21
Licensing & Permits--Franchise Fees	87
Licensing & Permits--Building Permits (down 16.8%)	-82
Intergovernmental--PILT, Criminal Justice, Other Excise Taxes (\$46k increase in PUD Privilege Tax, as offset by minor decreases in other types)	382
Intergovernmental--Timber revenue (moved from Other Financing Sources per SAO)	240
Intergovernmental--Grants	97
Intergovernmental--COVID/FEMA Reimbursements	22
Goods & Services--Election Services Revenue	68
Goods & Services--Voter Registration Fees	4
Goods & Services--Interagency Services--Court Consolidation pymt timing, Roads & Other Policing Agreements timing/reduction, State Dpt Corrections (up \$45.3k or 103%)	32
Goods & Services--Jail Medical Reimbursement (timing)	23
Goods & Services--Building Plan Check Revenues (down 5.2% to prior year)	-11
Goods & Services--E-911 Data Processing (timing)	10
Goods & Services--HHS Environmental Health FPHS Administration (timing)	289
Goods & Services-- Indigent Defense (timing)	12
Goods & Services--Family Therapeutic & Drug Courts pymts from CD/MH	73
Goods & Services--Fair Revenues	-2
Goods & Services--WSU Environmental Services	22
Fines and Penalties (down 7.3% primarily due to drop in Property Tax Penalties, as offset by DC 1 up 17.92% and DC 2 down only slightly 0.21%)	-30
Miscellaneous--Investment & Delinquent tax interest	1,199
Miscellaneous--HHS Environmental Health Operating Assessments (new in 2023)	162
Miscellaneous--Parks' Camping Revenues	64
Non-Revenue	-1
Transfers In (LDFFP Transfer)	2,630
Everything else (rounded to thousands)	-64
Total Revenue Increase/(Decrease) over Prior Year	5,457

** The 'everything else' number of \$146k relates mainly to higher Timber Excise Taxes of \$28.9k, a timing difference in PA Professional Services for Roads of \$44.9k, higher Juvie revenues of \$123k, as offset by DC1 and DC2 revenues, as well as some minor differences elsewhere.

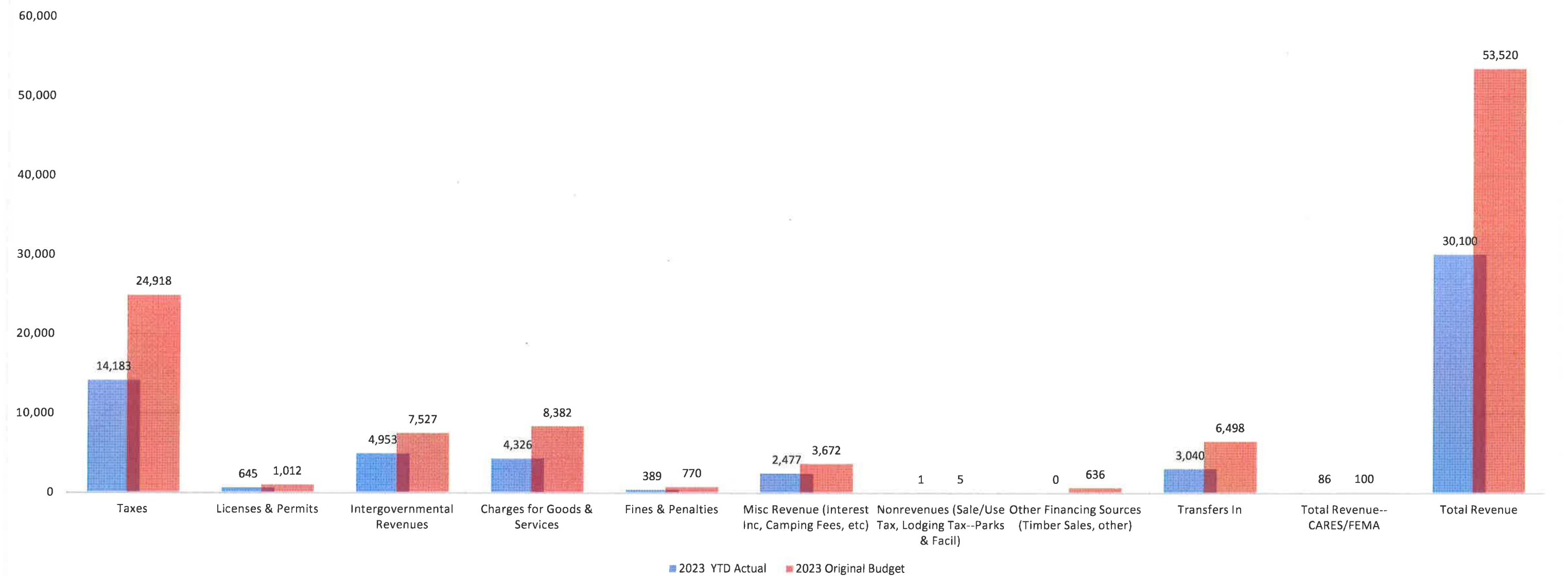
Major Expense Differences between YTD 2023 and YTD 2022 (rounded to thousands)

Payroll/Benefits--prior year estimated impact of retirements and newly elected officials that led to conversion of payouts of accrued leave balances or partial conversion of leave balances to VEBA payments.	23
Payroll--increase due to changes in personnel, step/COLA increases, effect of new collective bargaining agreements enacted in July 2021 & 2022, and a sizeable number of salary study & reclassifications pay adjustments done YTD in 2023, and other non-retirement factors	1,021
Benefits--due to changes in benefit costs following collective bargaining increases in Jan 2023 and July 2021 & 2022, as offset by personnel changes	551
Services (increase mainly in higher Professional Services [\$593k - mainly due to increased Jail Medical costs \$214.4k, higher Indigent Defense \$244.4k (CPD renewal & shifting of responsibilities from Courts to ID), Sheriff Personnel Services (Norpoint) of \$132.6k, and increases in other areas, as offset by decreases in PFF Personnel Services \$75k, and decreases in other areas]. Also due to increases in Repairs & Maintenance [\$185k - mainly due to the timing and increases in IT/GIS hardware/software costs, including Office365, of \$229.9k], and Travel [\$42.8k])	887
Risk Management Assessment for Insurance Pool	275
Transfers (YOY increases in transfers to Flood Control \$26k, IT Capital Fund \$202k, CB/SK Sewer \$140k, and Veteran's Relief \$75k, and Local Crime Victim Comp of \$5k, less decreases in timing of transfers to Dungeness Off-Channel Reservoir of \$404k, Capital Projects of \$1,020k, Law Library of \$8.7k, Solid Waste \$6k, and HHS \$405k)	-1,389
Decrease in COVID Related Costs Incurred by the General Fund (no FEMA funded costs incurred by the General Fund in 2023)	-84
Net Other Expenditure Changes (mainly due to higher and timing of budgeted Capital (\$181k), Debt Service Lease Costs (\$77k), and Supplies costs (\$118k).	459
Total Expenditure Increase/(Decrease) over Prior Year	1,743

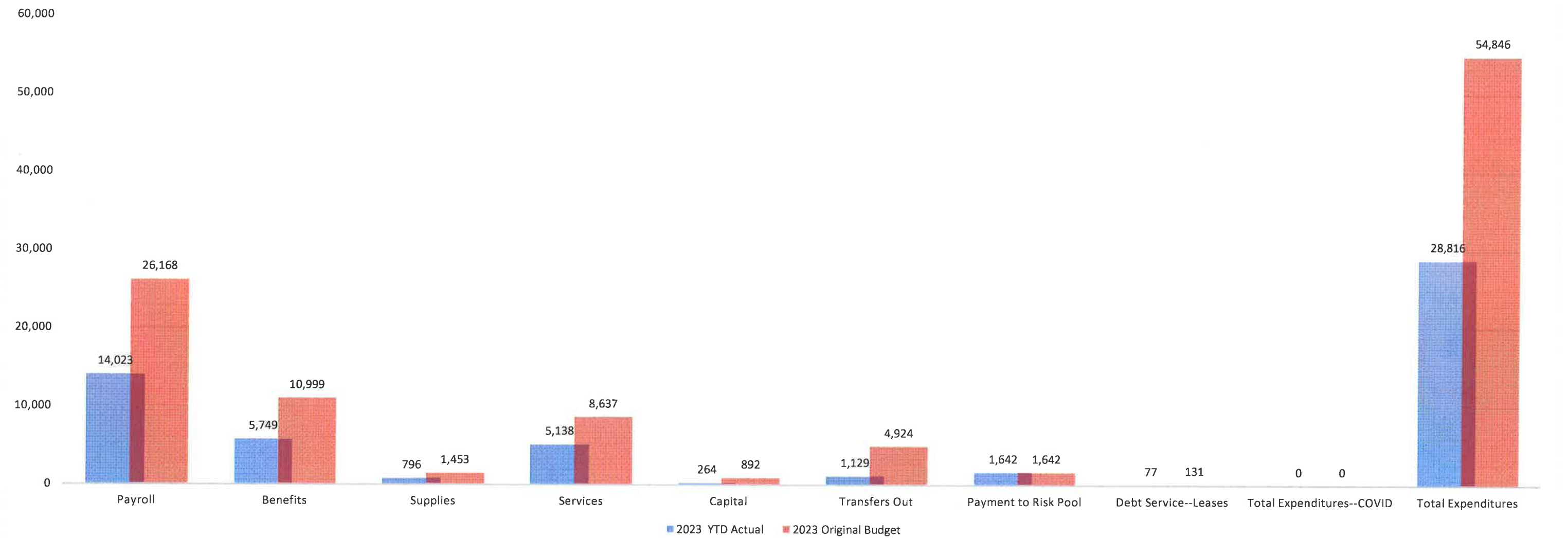
July 2023 Full Year Projection vs Annual Budget (rounded to thousands)

	2023 YTD Actual Projected	2023 Original Budget	Over/(Under) Budget
REVENUES:			
Taxes	25,141	24,918	223
Licenses & Permits	887	1,012	-125
Intergovernmental Revenues	8,243	7,527	716
Charges for Goods & Services	7,880	8,382	-502
Fines & Penalties	666	770	-104
Misc Revenue (Interest Inc, Camping Fees, etc)	4,355	3,672	683
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	3	5	-2
Other Financing Sources (Timber Sales, other)	2	636	-634
Transfers In	4,165	6,498	-2,333
Intergovernmental--CARES/FEMA Reimbursements	86	100	-14
Total Revenue--Excluding CARES/FEMA	51,342	53,420	-2,078
Total Revenue--CARES/FEMA	86	100	-14
Total Revenue	51,428	53,520	-2,092
EXPENDITURES:			
Payroll	24,711	26,168	-1,457
Payroll--COVID	0	0	0
Benefits	10,108	10,999	-891
Benefits--COVID	0	0	0
Supplies	1,451	1,453	-2
Supplies--COVID	0	0	0
Services	8,191	8,637	-446
Services--COVID	0	0	0
Capital	892	892	0
Capital--COVID	0	0	0
Transfer Out --COVID	0	0	0
Transfers Out	3,274	4,924	-1,650
Payment to Risk Pool	1,642	1,642	0
Debt Service--Leases	131	131	0
Total Expenditures--excluding COVID	50,400	54,846	-4,446
Total Expenditures--COVID	0	0	0
Total Expenditures	50,400	54,846	-4,446
Net Operating Surplus (Deficit)--Excluding COVID	942	-1,426	2,368
Net Operating Surplus (Deficit)--COVID	86	100	-14
Net Operating Surplus (Deficit)	1,028	-1,326	2,354
Fund Balance	12,676	10,322	2,354

2023 Revenues Actuals vs. Budget (in 000's)



2023 Expenditures Actuals vs. Budget (in 000's)



Revenues (in 000's)

