



Clallam County Homelessness Task Force

Minutes for October 7, 2025 2:30 – 4:00 pm

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E. 4th Street, Port Angeles, WA 98362

Members Present: Christy Smith – United Way of Clallam County, John DeBoer – Homeless/Formerly Homeless, Johnny Ankrom – WorkSource, Sharon Maggard – Serenity House, Sandra Allen – Mental Health/Substance Use Provider, Loni Greninger – Tribal Representative, Sarah McBride – Domestic Violence/Sexual Assault Provider, and Beverly Lee – Service providers on the West End

Members Absent: Amy Miller – City of Port Angeles, Dan Butler – City of Sequim, Abby Bohman – Faith Community, Joseph Mocerì – Homeless/Formerly Homeless, Joyce Stuart – At-Large, Iliana Jones – Advocate for Youth Issues, Paul Cunningham – Healthcare Provider, Caleb Anderson – Business Community, Joe Soha – City of Forks, Debbi Tesch – Peninsula Housing Authority, Cheri Tinker – Advocate for Veteran's Issues, Charlie Commeree – Law and Justice System, and Viola Ware – OlyCAP

General Attendance: Christine Dunn, Jenny Oppelt, Dana Ward, Bruce Emery, Timothy Dalton, and Jennifer Pelikan

1. Welcome and Introductions

- The meeting was called to order at 2:36 p.m.

2. Agenda

- No quorum to vote.

3. Minutes for 08/05/2025

- No quorum to vote.

4. Public Comment

- No public comment.

5. Old Business

- Position Vacancies
 - WA State Department of Social and Health Services representative
 - Tribal Government representatives from Lower Elwha Klallam Tribe, Quileute Tribe, and Makah Tribe
- Continuation of tiny shelter discussion
 - Christine provided a brief reintroduction to the tiny shelter discussion. Bruce Emery, Director of Department of Community Development (DCD) joined the discussion and discussed challenges around defining and permitting proposed small housing units. Stick-built structures are permitted by Clallam County under building codes, while prefab units fall under L&I authority. Because new prototype housing types are emerging, close coordination with L&I is needed to determine how

prefab units can be certified and permitted. Key issues include sanitation, cooking facilities, life-safety requirements, and whether these units are temporary or effectively permanent. The County's comprehensive plan requires emergency housing and shelter, but practical implementation depends on regulatory clarity. Bruce recommended developing a prototype or concept plan, then meeting with DCD, Environmental Health, and L&I to determine minimum standards, foundation requirements, and whether the project would be classified as transitional housing or shelter, each of which has different regulatory implications. Group discussion followed.

6. New Business

- Removal of two inactive task force members
 - Joseph Mocerri – Homeless/Formerly Homeless representative
 - Abby Bohman – Faith Community representative

No quorum to vote.

- Supplemental document recording fee update
 - Christine provided an update that the subcommittee met and they did come up with some funding recommendations. A total of \$445,167 has been allocated from Washington Commerce. The subcommittee is recommending to fully fund all agencies with current contracts. No quorum to vote.
- Large homeless families/separate families protocol – Sharon Maggard
 - Serenity House had two big families needing a place to live and how the community can come up with a solution for these large families needing an emergency place to live. Discussion followed.

7. Future Agenda Items

- 5-year plan addendum
- Food Bank presentation on Food Security
- Salvation Army discussion
- Colleen McAleer presentation on prevailing wage
- Therapeutic Courts presentation
- Benchmarks from current agencies for 5-year plan

8. Updates & Announcements

- Sandra Allen said that Peninsula Behavioral Health has applied for funding through Disability Rights Washington to purchase two homes to house individuals.
- Jennifer from Sarge's Veterans Support gave an update on the Veterans Standdown.

9. Public Comment – *Please limit comments to three minutes*

10. Adjournment

- Meeting adjourned at 3:40 p.m.

Next Meeting: December 2, 2025

Homelessness Task Force Members: Sandra Allen, Beverly Lee, Dan Butler, Amy Miller, Paul Cunningham, John DeBoer, Joe Soha, Joyce Stuart, Joseph Moceris, Loni Greninger, Iliana Jones, Johnny Ankrom, Sharon Maggard, Viola Ware, Caleb Anderson, Abby Bohman, Jenny Oppelt, Charlie Commeree, Christy Smith, Debbi Tesch, and Cheri Tinker

2025 – 2027 Homeless Program Funding

RFP Summaries and Recommendations

Homeless Housing and Assistance Funds (2163):

Proposals: \$720,000.00 was available for the 2025-2027 cycle (\$360,000 per year) for homeless housing and assistance in Clallam County.

Affordable Housing Funds (2060):

Proposals: \$130,000.00 was available for the 2025-2027 cycle (\$65,000 per year) for affordable housing in Clallam County.

Clallam County Health and Human Services received 12 proposals. Of these, 9 were for Homeless Housing and Assistance (2163) funding and 3 were for Affordable Housing (2060) funding.

The total funds requested for Homeless Housing and Assistance Funds: **\$1,613,559.66**

The total funds requested for Affordable Housing Funds: **\$237,652.00**

The following members volunteered to participate on the proposal review committee. Each member has no financial interests in any entity eligible to submit a proposal.

RFP Proposal Review Committee Members:

John DeBoer – board member representing homeless or formerly homeless individuals

Laurel Shriner – board member alternate representing United Way

Amy Miller – board member representing the City of Port Angeles

Loni Greninger – board member representing Jamestown S’Klallam Tribe

Facilitators (not scoring proposals):

Jenny Oppelt

Christine Dunn

Clallam County Health & Human Services created an online folder where all proposals, agency audits or financial records, and scoring forms were uploaded. A copy of the RFP and a link to RCW 82.14.460 were also provided. The process followed was similar to previously used proposal selection processes. On March 25th and 27th, 2025, the review committee assembled virtually via Zoom where all 12 bidders provided a short presentation of their proposal and answered questions posed by the review committee members. The information provided helped clarify elements of the proposals which ultimately helped in the final rating (i.e., recommended for funding/not recommended for funding/funded at a different rate than proposed) of the proposal.

The Review Committee discussed scores and information provided by agencies at intervals throughout the interview process and again in more detail at the end of the second day. Due to the large amount of funds requested compared to funds available, the review committee members utilized several factors to assist in the decision-making process. This included connection to funding priorities, availability of other funding sources, community need, and previous program performance were considered. These factors in conjunction with the proposal score were utilized to make funding recommendations.

UPDATE:

The Review Committee reconvened on September 3, 2025, to provide recommendations regarding the use of supplemental Document Recording Fee (DRF) funds received from the Washington State Department of Commerce. A total of \$445,167.00 in supplemental DRF funding has been received for SFY 2025–2026 only.

These funds will be used to enhance the originally approved funding amounts for SFY 2025–2026. Additionally, where applicable, the supplemental DRF funds will be applied first—prior to the use of local dollars—toward the originally funded amounts, thereby preserving local funding.

Before the subcommittee reconvened, CCHHS contacted each funded agency to identify their current funding shortfall for SFY 2025–2026. That information was then shared with the subcommittee.

Proposals and Recommendations: Homeless Housing and Assistance Funding (2163):

Agency	Title of Proposal	Description	Funds Request	Funds Recommended	Supplemental Funds	Total
Trinity United Methodist Church	Safe Parking Program	Program will offer space for 3-5 households. Target population; women, women with children and transgender women living in their cars.	2025-26 \$68,780 2026-27 \$69,110 Total: \$137,890	2025-26 \$50,000 2026-27 \$50,000 Total: \$100,000	2025-26 \$18,780 2026-27 \$0.00	2025-26 \$68,780 2026-27 \$50,000 Total: \$118,780
Olympic Peninsula Community Clinic	Mobile App Creation – Home-sharing Linkage	Mobile application development, outreach and training for a home-sharing app specific to Clallam County.	2025-26 \$25,020 2026-27 \$25,013 Total: \$50,033	2025-26 \$0.00 2026-27 \$0.00 Total: \$0.00		
Serenity House of Clallam County	Serenity House Shelter Aides Funding	This funding is for 10 shelter aides required to provide: security, safety, cleaning/janitorial, service referral and coordination, and program reporting in Homeless Management Information System.	2025-26 \$397,321 2026-27 \$409,240.63 Total: \$806,561.63	2025-26 \$138,000 2026-27 \$138,000 Total: \$276,000	2025-26 \$70,000 2026-27 \$0.00	2025-26 \$208,000 2026-27 \$138,000 Total: \$346,000

The Answer for Youth (TAFY)	Starfleet Operations	TAFY's STAR program provides free housing for 6 months for males who come directly from inpatient drug/alcohol treatment or jail/prison that allows them to remain sober and a productive member of society.	2025-26 \$17,458 2026-27 \$17,458 Total: \$34,916	2025-26 \$12,000 2026-27 \$12,000 Total: \$24,000	2025-26 \$5,458 2026-27 \$0.00	2025-26 \$17,458 2026-27 \$12,000 Total: \$29,458
The Answer for Youth (TAFY)	Bridging the Gap 12	This proposal is to provide operational funding that supports The Answer For Youth (TAFY). Support includes: mortgage, utilities, insurance, L&I, property taxes, storage, and technology	2025-26 \$48,142 2026-27 \$48,143 Total: \$96,285	2025-26 \$30,000 2026-27 \$30,000 Total: \$60,000	2025-26 \$18,142 2026-27 \$0.00	2025-26 \$48,142 2026-27 30,000 Total: \$78,142
Forks Abuse DBA Mariposa House	West End Hope	Provides services, including emergency shelter, to those who have experienced domestic violence, sexual assault and victims of other crimes.	2025-26 \$48,723.60 2026-27 \$50,974.43 Total: \$99,698.03	2025-26 \$30,000 2026-27 \$30,000 Total: \$60,000	2025-26 \$18,723.60 2026-27 \$0.00	2025-26 \$48,723.60 2026-27 \$30,000 Total: \$78,723.60
Boys & Girls Clubs of the Olympic Peninsula	Teen Homelessness Prevention and Resources	Program focus on workforce readiness, academic achievement, college preparation, and essential life skills.	2025-26 \$73,366 2026-27 \$69,866	2025-26 \$30,000 2026-27 \$30,000	2025-26 \$43,366 2026-27 \$0.00	2025-26 \$73,366 2026-27 \$30,000

			Total: \$143,232	Total: \$60,000		Total: \$103,366
Sarge's Veteran Support	Sarge's Veteran Support Case Manager	Funding for Case Manager position at "Sarge's Place". The Case Manager works with the clients daily, assessing their needs, aiding with medical, mental health, and dental appointments. Connects Veterans to community resources as required by their specific needs. Case Manager also aids Veterans within our County with referrals and connectivity to aid them from becoming homeless.	2025-26 \$40,000 2026-27 \$40,000 Total: \$80,000	2025-26 \$20,000 2026-27 \$20,000 Total: \$40,000	2025-26 \$20,000 2026-27 \$0.00	2025-26 \$40,000 2026-27 \$20,000 Total: \$60,000
Healthy Families of Clallam County	Safely Home	Support services to include a 1.0 FTE housing navigator to assist individuals and families utilizing HFCC's services and low barrier domestic violence shelter find safe permanent housing in Clallam County.	2025-26 \$72,677 2026-27 \$72,677 Total: \$145,354	2025-26 \$50,000 2026-27 \$50,000 Total: \$100,000	2025-26 \$22,677 2026-27 \$0.00	2025-26 \$72,677 2026-27 \$50,000 Total: \$122,677
TOTAL			\$1,593,969.66	\$720,000.00	\$217,146.60	\$937,146.60

Proposals and Recommendations: Affordable Housing Funding (2060):

Agency	Title of Proposal	Description	Funds Request	Funds Recommended	Supplemental Funds	Total
Healthy Families of Clallam County	Healthy Families Emergency Shelter	Proposal seeks funding to cover 65% of the rental costs for six emergency shelter units that provide temporary housing for women, men and their children fleeing intimate partner violence.	2025-26 \$44,031	2025-26 \$32,104.65	2025-26 \$11,926.35	2025-26 \$44,031
			2026-27 \$44,031	2026-27 \$32,104.65	2026-27 \$0.00	2026-27 \$32,104.65
			Total: \$88,062	Total: \$64,209.30		Total: \$76,135.65
Sarge's Veteran Support	Sarge's Veteran Support Kitchen Remodel & Utilities	Kitchen remodel for Sarge's Place Shelter in Forks. Utilities offset for Sarge's Place shelter, Hobucket House, Camp Sol Duc, and Sarge's Place apartments.	2025-26 \$79,590	2025-26 \$30,790.70	2025-26 \$34,209.00	2025-26 \$64,999.70
			2026-27 \$20,000	2026-27 \$20,000	2026-27 \$0.00	2026-27 \$20,000
			Total: \$99,590	Total: \$50,790.70		Total: \$84,999.70
Peninsula Housing Authority	Eklund at Gales	Proposal is for assistance with architectural fees for the construction of Eklund at Gales, a 24-unit apartment building located in Clallam County.	2025-26 \$50,000	2025-26 \$15,000	2025-26 \$35,000	2025-26 \$50,000
			2026-27 \$0	2026-27 \$0	2026-27 \$0.00	2026-27 \$0.00
			Total: \$50,000	Total: \$15,000		Total: \$50,000
TOTAL			\$237,652.00	\$130,000.00	\$81,135.35	\$211,135.35