



Clallam County Health and Human Services

111 E 3rd Street • Port Angeles, WA 98362 • Phone: 360-417-2377

Developmental Disabilities Advisory Committee (DDAC) M I N U T E S

Tuesday • April 8, 2025

3:00 p.m. to 5:00 p.m.

223 E 4th Street, Room 160

Port Angeles, Washington

1. CALL TO ORDER: Introductions

Tony Andrus called the meeting to order at 3:01 p.m.

Members Present: Tony Andrus, Terry Barrett, Glen Chipman, Skye Eastman, Pamela Hicks and Christine Motokane

Members Absent: Pamela Bumgardner, Jasmine Grenot and Bobbie Stoneman

Members Excused: Laura Johns

Audience: Megan Addison, Shelby Bell, Mike French, Stacia Gerdtz, Tracey House, Randi Jones, Brad Larson, Leaha Miller, Helen Motokane, Maureen O'Hare, Chelsea Rider, Carina Robinson, Michelle Simmons, Raandi Simpson-Goss, Nicole Sklors and Misty Ziegler

County Staff: Jennifer Charles, Kelley Lawrence and Jenny Oppelt

2. AGENDA: Approval and Additions

ACTION TAKEN: Pamela Hicks motioned; Tony seconded. Motion passed to approve the agenda without any additions.

3. MINUTES: Approval of Draft Meeting Minutes from December 10, 2024 and February 11, 2025

ACTION TAKEN: Pamela Hicks motioned; Tony seconded. Motion passed to approve the minutes from December 10, 2024, without any changes.

ACTION TAKEN: Pamela Hicks motioned; Tony seconded. Motion passed to approve the minutes from February 11, 2025, without any changes.

4. PUBLIC COMMENTS: Please limit comments to 3 minutes (10 minutes total)

No public comments.

5. ANNOUNCEMENTS:

- a. Clallam County Board of Commissioners announced on February 25, 2025, its participation and proclamation of Developmental Disabilities Awareness Month. The purpose of Developmental Disabilities Awareness Month is to raise awareness and foster inclusion of people who experience intellectual and developmental disabilities in all areas of community life, as well as an awareness that people who experience intellectual and developmental disabilities continue to face barriers in fully connecting with the community in which they live. Developmental Disabilities Awareness Month highlights three main areas of our daily life: education, employment and community living.

- b. The development of the 2026-2027 Clallam County Developmental Disabilities Biennial Community Plan was the sole focus of the February 11, 2025, Developmental Disabilities Advisory Committee (DDAC) meeting.
- c. A sub-committee of the DDAC will utilize the information from the 2026-2027 Clallam County Developmental Disabilities Biennial Community Plan in developing the priorities for funding for the upcoming "Request for Proposal" (RFP).
- d. Our upcoming RFP process will be conducted in the Fall/Winter of 2025 and contracts awarded will begin in January 2026 and will run through December 2027.
- e. New Supported Employment Video from DDA: [Supported Employment services](#)
- f. New Community Inclusion Video from DDA: [Community Inclusion services](#)

6. ACTION ITEMS

No action items.

7. SPOTLIGHT ON EMPLOYMENT & COMMUNITY INCLUSION:

- a. Concerned Citizens (Maximum of 5 minutes)
Misty Ziegler shared a YouTube video of a current client's employment.

8. CLALLAM COUNTY ~ DEVELOPMENTAL DISABILITIES COMMUNITY PARTNER UPDATE:

- a. First Step "Supported Parenting Program" (Maximum of 5 minutes)
First Step will reschedule to a later meeting date.

9. COUNTY REPORTS / UPDATES:

- a. Outcome Report: February 2025 - Kelley Lawrence provided the following "3" reports and information:
 - 1. Individual Supported Employment ("ISE")
 - 2. Community Inclusion ("CI")
 - 3. County Transition Program

10. STATE AGENCY REPORTS:

- a. Developmental Disability Administration (DDA) - Carina Robinson, DDA/Region 3/A
Carina gave an update on DDA. They are fully staffed. Carina let the group know that DSHS is currently being reconstructed and more information will be available at the next meeting. Carina discussed Project SAFER, an event happening on August 14th at the Clallam County Fair.
- b. Department of Vocational Rehabilitation (DVR) – Lucinda Heidel M.Ed., BCBA, LBA;
Vocational Rehabilitation Supervisor
Tracey House provided a brief update on working with students on pre-employment transition services. There will be several workshops beginning in the summer for students.

11. FUTURE AGENDA ITEMS

No future agenda items were discussed.

12. PUBLIC COMMENTS: Please limit comments to three minutes (10 minutes total)

Randi Jones from Pierce Jones & Associates provided details on their upcoming Emergency Preparedness Class.

Shelby Bell provided information about the Parent to Parent Resource Fairs in the Clallam County School Districts.

Christine Motokane shared information on her two books she has published and her book signing she had at Barnes and Noble.

13. ADJOURNMENT

Tony adjourned the meeting at approximately 3:53 p.m.

NEXT MEETING: Tuesday · June 10, 2025 · 3:00 p.m. to 5:00 p.m.