



Clallam County Developmental Disabilities Advisory Committee

Minutes for December 9, 2025 · 3:00 – 5:00 p.m.

Clallam County Courthouse

Board of Commissioners Meeting Room 160

223 E 4th Street · Port Angeles, WA 98362

1. Call to Order

Laura Johns called the meeting to order at 3:03 p.m.

2. Welcome and Introductions

Members Present: Tony Andrus, Pamela Bumgardner, Pamela Hicks, Laura Johns, Christine Motokane and Bobbie Stoneman

Members Excused: Glen Chipman

Members Absent: Terry Barrett and Skye Eastman

Audience: Shelby Bell, Stacia Gerdts, Lucinda Heidel, Linda Middleton, Karen Pierce, Chelsea Rider, Carina Robinson, Michelle Simmons, Nicole Sklors and Misty Ziegler

County Staff: Jennifer Charles, Kelley Lawrence, Jenny Oppelt and Mike French

3. Request for Modifications/Approval of Agenda

ACTION TAKEN: Tony motioned; Pamela H seconded. Motion passed to approve the agenda, with the removal of Action Item 7. a. Approval of the 2026–2027 Developmental Disabilities Request for Proposals (RFP) Funding Recommendations.

4. Approval of Draft Meeting Minutes for October 14, 2025

ACTION TAKEN: Tony motioned; Pamela B. seconded. Motion passed to approve the minutes from October 14, 2025, without any changes.

5. Public Comment for Agenda Items

Pamela H. provided public comment.

6. Announcements

- a. Jasmine Grenot has decided to conclude her service as a DDAC Member. We want to thank her for the time and effort she devoted to our committee.
- b. Clallam County Developmental Disabilities provided a Project SAFER presentation to an interested group from Port Townsend which was led by their Developmental Disabilities County Coordinator along with their Sheriff, Fire Chief and numerous other individuals. It was a very positive meeting and they are interested in bringing Project SAFER to their community.

- c. Clallam County Developmental Disabilities has been contacted by the Sheriff's Department from Mason County who has, also, requested we provide a presentation about Project SAFER for them as they consider bringing Project SAFER to their community.
- d. REMINDER: Our Project SAFER Form is now LIVE and available for completion to all who are interested in participating either online or in person at our Health and Human Services ~ Public Health Department located at 111 E 3rd Street on the First Floor. Project SAFER created an informational form for individuals who experience intellectual and developmental disabilities that could be immediately accessed during an encounter with a First Responder. This form will provide valuable information in approaching someone that experiences an intellectual and developmental disability. Individuals may share as little or as much information as they wish to share on the form. It will be securely housed at the Sheriff's Department and be dispatched to all First Responders during an encounter. Available at: www.clallamcountywa.gov/ProjectSAFER

7. Spotlight on Employment &/or Community Inclusion

- a. Pierce Jones

Karen Pierce provided an update on two individuals.

8. Community Partner Update

- a. Concerned Citizens: Fun Activities and Community Events

Linda Middleton provided an update on their Fun Activities and Community Events contract with Clallam County and the activities provided to members in Forks, Port Angeles, and Sequim.

9. County Reports/Updates – Kelley Lawrence

- a. Outcome Report: October 2025 – Kelley Lawrence
 - Individual Supported Employment ("ISE")
 - Community Inclusion ("CI")
 - County Transition Program
- b. Meeting with QVSD Special Ed Director, Hilary Norbistrath and Classroom Teacher, Shelly Martin; Guadalupe Silva will be Classroom Teacher beginning January 2026
- c. Clallam County Transition Council Update: Clallam County Transition Council Mixer on December 4th at Studio Bob
- d. Clallam County Developmental Disabilities has been invited by the University of Washington's ECHO IDD Resources Program to give a presentation about our Transition Program

- e. Clallam County Resource Guide: Currently being revised/updated
- f. Clallam County Developmental Disabilities website: Currently being revised/updated

10. State Agency Reports

- a. Developmental Disability Community Services (DDCS) NEW NAME (formerly Developmental Disabilities Administration (DDA) – Carina Robinson, DDCS/Region 3/A

Carina let everyone know that DDCS and Peninsula College Co-Op Hub will be at the Forks Library together to gather resources on Tuesday's in 2026. Originally DDCS was there on Monday's and Peninsula College was there on Tuesday's.

- b. Department of Vocational Rehabilitation (DVR) – Lucinda Heidel M.Ed., BCBA, LBA; Vocational Rehabilitation Supervisor

Lucinda provided an update that DVR has closed all its categories as of December 8, 2025 which means no new participants but to encourage people to continue to apply and be placed on the waitlist.

11. Future Agenda Items

No future agenda items provided.

12. Public Comment

No public comments.

13. Adjournment

The meeting was adjourned at 4:13 p.m.

Next Meeting: February 10, 2026 · 3:00–5:00 p.m.

Developmental Disabilities Advisory Committee Members: Laura Gillis Johns, Jonathan (Tony) Andrus, Teresa Barrett, Pamela Bumgardner, Glen Chipman, Skye Eastman, Pamela Hicks, Christine Motokane and Bobbie Stoneman