

Clallam County Sheriff's Citizen Advisory Committee

Meeting Minutes

January 23, 2025

I. Call to order

- i. Alan Barnard called to order the regular meeting of the Citizen Advisory Committee at 1707 hours on January 23, 2025 in the Board of County Commissioners meeting room.

II. Roll call

- i. The following members were present: Alan Barnard, Steven Blakeman, Charles Meyer, Walter Morton, Brooke Nelson, and Lourene O'Brien.
- ii. The following staff members were present: Sheriff King, Undersheriff Shore, Chief Bundy, Detective Parker and Kari Cincotto.
- iii. There was a quorum established for this meeting.

III. Approval of minutes from last meeting

- i. Minutes from the October 3, 2024 meeting were unanimously approved with no changes.

IV. Sheriff King

a. Independent Investigation Team (IIT)

- i. The IIT is activated when there is an officer-involved shooting.
- ii. The IIT provides the Prosecuting Attorney's Office with facts, circumstances and weekly statements to the press.
- iii. CCSCAC members are a part of the IIT as well as all law enforcement agencies.
- iv. No member of the officer-involved agency may participate in the investigation.

1. Questions:

Meyer: Asked if the IIT will always be handled by Kitsap County.

King: It would be a blended team. The Commissioners choose the people (non-law enforcement). For example, if deadly force was used in Kitsap County, Kitsap County would be firewalled from the investigation and other agencies would investigate.

Meyer: Would I be involved with an incident in Forks?

King: Forks has not signed up, so they are exempt. Clallam County may respond. This would not be a conflict. Tribes are also exempt because they have not signed up. If you think there may be a conflict, then it's your duty to state such.

Blakeman: Mentioned that the Governor's office was supposed to set up a group to support IIT's known as the Office of Independent Investigations (OII).

King: OII went live in December 2024 and has responded to one (1) officer-involved shooting so far. They are not ready yet for non-death, bodily harm incidents. They will not respond to all incidents but instead will choose which incidents they will respond to.

- v. Sheriff King selects Detective Parker to the IIT and therefore the CCSCAC must decide to select Detective Parker to the IIT as well.
- vi. Sheriff King introduces Detective Parker.

V. Detective Seth Parker

a. Biography and Background

- i. Discusses background in law enforcement in Colorado.
- ii. Delivers Power-Point presentation.

1. Questions:

Barnard: Asked what training experience has prepared Detective Parker for the IIT.

Parker: I worked for the CRT team dealing with officer-involved shootings in Colorado.

Barnard: Asked what specific case Detective Parker was involved in that prepared him for the IIT.

Parker: It was one of the officer-involved shootings in Colorado. I processed the scene and conducted interviews. It was complex. I showed every detail for our community and the officer involved.

2. Meyer: Moves for approval of Detective Parker to the IIT.

Nelson: Second's the Motion for approval.

CCSCAC members: unanimously vote for approval of Detective Parker to join the IIT.

Barnard: Confirms the motion carries.

VI. Sheriff King

a. Accreditation

- i. This will be the fifth re-accreditation for operations and the fourth re-accreditation for our jail.
- ii. Clallam County jail was the first accredited jail in Washington state.

b. Emergency Management

i. Status of Joint Public Safety Facility (JPSF)

- 1. Undersheriff Shore and I spend 4-6 hours per week on this topic.
- 2. The initial cost estimate to build the JPSF was \$30 million.
- 3. The last cost estimate received was \$20.6 million.
- 4. Our goal is \$20 million. We continue to work to achieve this goal.
- 5. 4th Quarter is the grant deadline. The architects need to be ready prior to this deadline.

c. Animal Solutions Advisory Committee

- i. The number of stray and dangerous dogs has increased.
- ii. It's challenging for deputies to not have a place to take dangerous animals.
- iii. Undersheriff Shore shared that Dr. Linda Allen, Chair of A.S.A.C. holds spay/neuter and vaccine/microchip clinics every month at no cost.

d. Jail

- i. HCA Medicaid Transformation Project continues.
- ii. The State is reviewing our process, and we anticipate hearing back from them in February.
- iii. Our re-entry program is known as, "Cohort One."
- iv. 90% of our jail population has a mental health disorder and 80% have a drug problem. Outside medical providers will treat inmates and be re-imbursed by Medicaid.
- v. Brooke Nelson shares concerns about incarcerated people and the circle of recidivism to which Sheriff King responds that outside medical providers will assist inmates with treatment and the treatment will be reimbursed by Medicaid. Chief Bundy adds that our jail helps inmates who may be experiencing withdrawal systems.

e. Animal Control Deputy

- i. Animal control is part of the limited commission union. This union is currently in the process of creating a contract for the Animal Control deputy. Once the contract is complete, recruiting may begin for a new animal control deputy.

VII. Sheriff Personnel Changes

a. New Assignment

- i. Sergeant Shaun Minks to Administrative Sergeant – Effective 2/25/25

b. Promotions

- i. Deputy Steffen Estep to Patrol Sergeant – Effective 3/1/25

c. New Personnel

- i. Jail Control Room Technician, Melissa Clark – Hired 2/18/25
- ii. Patrol Deputy, Jeffrey Erskine – Hired 3/1/25

d. Resignations

- i. Corrections Deputy, Brayden Hagerty– Effective 2/19/25
- ii. Corrections Deputy, Victoria Landgren – Effective 2/4/25

e. Retirements

- i. Patrol Deputy, Jim Dixon – Effective 3/31/25

VIII. Upcoming Events

- a. Kids Fest – March 29, 2025
- b. Annual Awards Banquet – April 12, 2025
- c. Law Enforcement Memorial Day – May 9, 2025
- d. Canoe Journeys – July 30, 2025 – August 5, 2025

IX. Roundtable

Morton – States that he appreciates being here and the information presented today was good and the slide show was informative.

Blakeman – Inquires about the extent of human trafficking occurring in Clallam County to which King responds that he believes it is low due to the low level of prostitution and states that the west end has more undocumented people who are often labor trafficked.

Blakeman – Inquires about the name of the deputy that the Christian school security presented to which Bundy responds, Sergeant Minks.

Blakeman – States that 4PA spoke highly of the Sheriff's Office to which King responded that he donates monthly to 4PA because he likes their vision.

Meyer – Requests the context, location, and contact person for the Sequim recruiting event to which Shore responds, Sequim PD is setting up the event, all law enforcement agencies are involved, it will be held at Carrie Blake Park and Tiffany Banning is the contact.

Meyer – Requests the point of contact for the drone program in the event of a disaster, so that he may pass it along to Fire District 3 and requests a copy of the drone program's documented policies and procedures to which Bundy responds that she oversees the drone program, and a copy of the policies and procedures was previously provided.

Meyer – Inquires if the drone program has a certificate of authorization to fly beyond the visual line of sight to which Bundy answers no, we do not fly out of sight.

Barnard – Announces that Monday (1/27/25) recruiting for the Bike Patrol Team begins and explains that Bike Patrol volunteers support events on the trail and carry first aid kits.

King – Announces that the Tribal Canoe Journeys event will be 7/30/25 – 8/5/25 at the Extreme Sports Park (ESP). Last year, twelve thousand (12,000) people were in attendance, so the Bike Patrol team will be needed to which Barnard responds that three (3) to five (5) Bike Patrol volunteers will attend.

X. Comments from the Public – No public in attendance.

XI. Next meeting scheduled for March 27, 2025

XII. Adjourn