



MEETING AGENDA

CLALLAM COUNTY HERITAGE ADVISORY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
April 6, 2026 – 4:30 p.m.**

Heritage Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 873 4384 8004 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/87343848004> and use meeting ID: 873 4384 8004 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER/ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: March 2, 2026

BUSINESS ITEMS

- Discussion of funding/grant allocation and resumption of rubric
- Discussion of courthouse tour and history presentation on June 1
- Discussion of time capsule project

ITEMS FOR THE GOOD OF THE ORDER

- Discussion about Pacific Trail preservation

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE

ADJOURNMENT

HAB Meeting

Draft Minutes

March 2, 2026



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES OF MARCH 2, 2026

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Paula Hunt called the meeting to order at 4:30 p.m., Monday, February 2, 2026. Also present were Bryon Monohon, Mike Doherty, Frank Maybury and Derrick Eberle. Nancy Messmer and Lindsey Sehmel were excused. Loni Gores, Clerk of the Board, was present.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: approved as presented

APPROVAL OF MINUTES

- February 2, 2026

Doherty noted that there is gender correction needed under the Eberle introduction.

ACTION TAKEN: Doherty moved to approve as modified, Eberle seconded, motion carried

BUSINESS ITEMS

- Strategic Plan**

Heritage Advisory Board Members discussed future opportunities for the HAB. Hunt will follow-up with the Board of Commissioners, Clallam County IT and Facilities Departments regarding America 250 Historical Tours and time capsule.

- Field Trip**

Heritage Advisory Board Members discussed field trips. Doherty stated that the west end tour was a little long a few years back and would need to be shortened up.

GOOD OF THE ORDER

- Hunt mentioned the Board of Commissioners (BOCC) received a request from the North Olympic History Center (NOHC) to reconsider the funding request that the HAB denied. BOCC discussed at their March 2, 2026 work session and recommended approving the funding request. The Clerk will forward a Resolution to the BOCC for approval on March 10, 2026.

NEXT MEETING DATES: April 6, 2026 at 4:30 p.m.

ADJOURNMENT: The meeting adjourned at 5:51 p.m.

HAB Meeting

Grant funding rubric

Clallam County Heritage Grant request - application rubric - 2023

Reviewer:

Please assign score for each project based on the number of points for each category below

Points		15pts 15pts 15pts 15pts 10pts 15pts 15pts 15pts 5pts 105										
	Question			3A	3B	3C	3D	3E	3F	4	4	
	Project number											
	Project Name		* Type		Promotes heritage preservation and history	Historic significance	Urgency of need	Public benefit	Documentation Measurableout comes	Capacity to complete project	Budget definition	Matching cash and contributions
			3 - collections management									
			2 capital improvements									
			2- capital improvements									
			3 collections management									

HAB Meeting

Courthouse Tour



CLALLAM COUNTY
Human Resources | Risk Management
223 E. 4th St., Suite 16
Port Angeles, WA 98362-3015
Phone: (360) 417-2402
Fax: (360) 417-2550

Bonnie Dennler, Human Resources Director | Risk Manager

WAIVER OF LIABILITY AND ASSUMPTION OF RISK

(To be completed and signed prior to participation in a tour or activity)

Release and Assumption of Risk

In consideration of being permitted to observe or participate in tours, operations, or functions of Clallam County facilities, the undersigned Participant acknowledges and accepts the inherent risks associated with such activities. I hereby voluntarily assume all risks of injury, illness, death, or property damage that may arise from my participation. I release and hold harmless Clallam County, its elected officials, officers, employees, agents, representatives, and assigns from any and all liability, claims, or causes of action arising out of my participation, whether caused by negligence or otherwise.

Description of Activities and Risks

Tours and activities may include, but are not limited to:

- Walking on uneven surfaces or stairs
- Viewing facility areas (including the clock tower and other restricted-access spaces)
- Job shadowing County employees
- Other similar guided activities

Potential hazards may include, but are not limited to: slips, trips, falls, or other unforeseen incidents. I expressly acknowledge these risks and accept personal responsibility for any resulting outcomes.

Governing Law

This waiver shall be governed by the laws of the State of Washington, with venue in Clallam County. If any provision is found unenforceable, the remaining terms shall remain in full force and effect.

Acknowledgment

I understand and acknowledge that:

- Participation is voluntary.
- By signing this document, I am waiving certain legal rights against Clallam County.
- I have read and fully understand the terms of this waiver.

Participant Information

Printed Name: _____

Signature: _____

Date: _____

Street Address / P.O. Box: _____

City, State, Zip Code: _____

Telephone Number: _____

Parent/Guardian Consent (Required if Participant is under 18)

I, the undersigned parent/guardian, have read and fully understand this waiver. I consent to my minor child's participation in the activities described above, and I agree to the terms on their behalf.

Minor's Printed Name: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____

Emergency Contact Information

Name: _____

Relation to Participant: _____

Telephone Number: _____

HAB Meeting

Time Capsule

SESQUICENTENNIAL
TIME CAPSULE



CLALLAM COUNTY

"SECOND NATIONAL CITY"

JUNE
1862

1882

2012

JUNE
2062

BY: [illegible] AND [illegible] 1991
QUESTIONS: [illegible]







BLIEMEISTER'S WOODWORKS

172 VALLEY CENTER PLACE

SEQUIM, WA. 98382

Phone (360) 683-9181

FAX (360) 683-9251

E-mail info@bliemeisters.com

March 11, 2026

Clallam County Courthouse

Re: Time Capsule

Job is quoted as the following:

Material is select clear Eastern Cherry.

Time capsule is 31.5 inches tall, 29.5 inches wide and 18 inches deep. There is a 4 inch solid toe and corner moulding applied. There is a 22 inch by 15 inch hardwood name plate with a 3 step edge detail included. Font on slab front by others. Finish is natural in satin conversion varnish.

Job Quote:

\$1450.00

Prices include field measuring, fabrication, delivery and installation.

Not Included: Removal of existing cabinets and countertops, plumbing services including disconnect and reconnect of sinks and faucets. Electrical services. Sales tax not included.

Quote is good for 30 days.

Thank you for the opportunity to quote your project, please call with any questions.

Sincerely,

Jason A. Doig, President

Bliemeisters Wood Works

HERITAGE TIME CAPSULE PRESERVATION KIT



Heritage Preservation Kit ▾

QUANTITY

1

TOTAL

\$159.00

ADD TO CART

The Library of Congress and the Smithsonian Museum contain some of the most treasured artifacts in world history. They make every accommodation possible to ensure the artifacts are preserved to "Museum Quality", including temperature control, humidity control, air purification, light inhibition, and physical protections.

Although the artifacts in your Heritage Time Capsule will not include the Constitution, the first American flag, or a fine piece of art, there are some things that can be used which will dramatically improve the level of preservation for the items in your Heritage Time Capsule.

PRESERVATION KIT CONTENTS:

- (30) Permanent Bond, Letter size paper, Buffered
- (1) Archival Marking pencil
- (4) 4.5"x 6.5" Polyester L-seal envelopes
- (4) 8"x10" Polyester L-seal envelope
- (5) 5 3/8"x7 3/8" Micro Chamber Envelope
- (5) 8.5"x10.5" Micro Chamber Envelope
- (3) 9"x12" Foam Pouches
- (4) 6"x8" Reseal able Static Pouch
- (2) 14"x24" 6mil Reclosable Bag
- (1) 14"x14" 6mil Reclosable Bag
- (2) Desiccant Pack



Customer photo - carrying the 6x24 time capsule



 [Email a friend](#)

5x22 Time Capsule Mrs Stainless Bundled Package Best

★★★★★ 1 Review(s) [Write a Review!](#) *

On sale: ~~\$136.99~~ **\$112.97**

Time Capsule: All you need First Quality 5.5" x 22" Mrs Future Bundled First Quality with preservation kit, sealant, more

[Questions about this item? Ask here.](#)

Part Number: FL-08658

Availability: Ships promptly!

CHOOSE OPTIONS

Desiccant Add-Ons

None 

Humidity Indicator

None 

Quantity 1  

 [Add to Cart](#)

STAINLESS STEEL TIME CAPSULE - MEDIUM

PRICE \$1,189.00



Custom Logo [+\$139.00] ▼

Custom Logo Choose File: No file chosen

Laser Etching Choose File: No file chosen

QUANTITY

1

TOTAL

\$1,328.00

ADD TO CART

The mid-sized Heritage Time Capsule Stainless Steel Series Rectangle is a beautiful Capsule that can be displayed or buried in the ground. This is a standalone unit (no vault required).

PRODUCT DETAILS:

- Material: Stainless Steel
- Seal: Foam gasket, seamless
- Size: 20 x 16 x 10 inches

FEATURES:

- Easy to seal
- Watertight
- Clean appearance, refined lines

ADVANTAGES:

- Stable material withstands large temperature fluctuations (-40F to 250F)
- Brushed steel finish, clean appearance
- Excellent strength and impact characteristics
- Can be buried with no additional enclosure

Logo Clearance Dimensions: 12" x 18"

STAINLESS STEEL TIME CAPSULES

Size	Small	Medium	Large	X-Large
Item #:	SR1001	SR2001	SR3001	SR4001
Volume:	8.5 ft ³	1.8 ft ³	5.1 ft ³	17 ft ³
Exterior Dimensions:	19.7 x 11.8 x 7.9"	19.7 x 15.7 x 9.8"	31.5 x 23.6 x 11.6"	47.2 x 39.4 x 15.7"
Interior Dimensions:	15.3 x 11.6 x 7.7"	19.5 x 15.5 x 9.6"	31.3 x 23.4 x 11.6"	47 x 39.2 x 15.5"
Weight	12 lbs	22 lbs	44 lbs	108 lbs

COMPOSITE RECTANGLE TIME CAPSULE - MEDIUM



PRICE \$719.00

Custom Logo [+ \$139.00] ▼

Custom Logo Choose File No file chosen

QUANTITY

1

TOTAL
\$858.00

ADD TO CART

Tough and sturdy, the medium Heritage Time Capsule Composite Rectangle is a beautiful, weatherproof Capsule that can be displayed or buried in the ground. This is a standalone unit (no vault required).

PRODUCT DETAILS:

- Material: Composite
- Seal: Integrated seamless foam gasket
- Size: 19.8 x 18.2 x 10.3 inches

FEATURES:

- Easy to seal
- Watertight
- Lightweight
- Clean appearance, refined lines

ADVANTAGES:

- Stable material withstands large temperature fluctuations (-40F to 250F)
- High chemical resistance (acids and alkalis)
- Excellent strength and impact characteristics
- Can be buried with no additional enclosure

Logo Clearance Dimensions: 16.5" x 14.5"



COMPOSITE RECTANGLE TIME CAPSULES

Size	Small	Medium	Large
Item #:	CR1001	CR2001	CR3001
Volume:	0.58 ft ³	1.79 ft ³	5.9 ft ³
Exterior Dimensions:	15.5 x 13.9 x 6.3	19.8 x 18.2 x 10.3	33.4 x 26.3 x 12.0
Interior Dimensions:	14.7 x 12.7 x 5.3	18.6 x 16.6 x 9.3	30.5 x 25.5 x 11.3