



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES
February 18, 2026 at 12:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Meeting location:

Peninsula Housing Authority Board Room
727 E 8th Street
Port Angeles, WA 98362

and/or via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 12:00 pm by Commissioner Webster.

ROLL CALL

Present: Commissioners Webster, Robinson, Cunningham, Mayfield, Ryan, Turner and Teal.
Executive Director Sarah Martinez; Deputy Director, Annette Crawford; Legal Counsel, Heidi Greenwood;
Annie O'Rourke Dir. Acquisition & Development and Exec. Administrative Assistant Leayne Trubell.
Absent: Commissioner Tinker

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

None

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez January timesheet, January Regular Meeting Minutes, January Check Registers through Public Plaza. Moved to approval by Commissioner Turner, seconded by Commissioner Teal. Voice vote, approved. January Check Register Section 8. Moved to approval by Commissioner Turner, seconded by Commissioner Mayfield, Commissioner Webster, abstained. Voice vote, approved. January Check Register Outpost. Moved to approval by Commissioner Turner seconded by Commissioner Teal. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

The March meeting will include the election of officers; Cheri Tinker has officially resigned her position as Commissioner, the County will be advertising the position in the month of March; two more resolutions associated with funding for Eklund will be presented today; HCV program is being funded at the same level as last year; representatives from Brawner will be at March meeting to give an update on the next phase of Mt Angeles View; request to update Exec Dir employment agreement contract to align with the fiscal year going forward. CBA negotiations will start at the end of the month, current agreement expires June 30, 2026. Information for the April, meeting will be sent out as soon as everyone's availability has been confirmed.

REPORTS FROM COMMISSIONERS

Commissioner Mayfield: Nothing to report

Commissioner Robinson: Organizations connected to housing have been able to present to Port Angeles City Council. Habitat for Humanity presented 2/17/26, an opportunity to share what's working and not working. The Four-plex for Veterans, currently has two units sold. We are looking for 2 more tenants, please forward any names. Will be starting a single-family home next to four-plex lot. Governors' staff will be in Sequim to visit Habitat housing funded by CHPS funds.

Commissioner Ryan: Opportunity Zone 2.0 in the Big Beautiful Bill, informational webinars are available. Jefferson Co is working with Clallam Co to apply for designation.

Commissioner Teal: Will be speaking at the city library about what the city has done with DASH about increasing accessibility

Commissioner Tinker: Absent

Commissioner Webster: Paperwork has been submitted for Emergency shelter, hope to close by the end of March and start construction.

Commissioner Cunningham: Nothing to report

Commissioner Turner: Nothing to report

OLD BUSINESS

None

NEW BUSINESS

Resolution #PHA-2026-03; Moved to approval by Commissioner Turner: seconded by commissioner Mayfield. Voice vote, approved.

Resolution #PHA-2026-04; Moved to approval by Commissioner Mayfield; seconded by Commissioner Cunningham. Voice vote approved.

Authorize the Chair to sign the contract amendment aligning Executive Director current contract with fiscal year. Moved to approval by Commissioner Teal; seconded by Commissioner Mary Jean Ryan Voice Vote, approved.

EXECUTIVE SESSION

None

Adjournment: The meeting adjourned at 12:42 pm

Next Annual Meeting:

Wednesday, March 18, 2026, at 12:00 P.M.
Peninsula Housing Authority Shold Room
727 E 8th Street
Port Angeles, WA 98362
and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>

Secretary
Seal:



Margaret Webster

Board Chair