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BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of February 23-27, 2026

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Tuesday, February 23, 2026. Present were Commissioners Ozias and Johnson and Administrator Mielke. Commissioner French was excused.

Items of discussion per the agenda published February 19 were:

- Calendar/Correspondence
 - Discussion regarding appointment of a full-time Coroner
 - Agreement with Cyclomedia Technology, Inc. for Street-Smart imagery tool
 - Pre-application questionnaire with Port of Port Angeles for the Port Authority Community Partner Program – Clallam County Fair Logging Show Production
 - Agreement amendment 2 with Sarge's Veteran Support for Case Manager to revise record-retention requirements
 - Agreement amendment 2 with Sarge's Veteran Support for kitchen remodel and utilities program to revise record-retention requirements
 - Agreement amendment 2 Healthy Families of Clallam County for the Emergency Shelter Program to revise record-retention requirements
 - Agreement amendment 2 Healthy Families of Clallam County for the Safely Home Program to revise record-retention requirements
 - Agreement amendment 2 with Serenity House of Clallam County for Shelter Aides Program to revise record-retention requirements
 - Agreement amendment 2 with The Answer for Youth TAFY for Bridging the Gap 12 Program to revise record-retention requirements
 - Agreement amendment 2 with The Answer for Youth TAFY for Starfleet Operations Program to revise record-retention requirements
 - Agreement amendment 2 with The Boys and Girls Clubs of the Olympic Peninsula for Teen Homelessness Prevention and Resources Program to revise record-retention requirements
 - Agreement amendment 2 with Peninsula Housing Authority for Eklund at Gales Project to revise record-retention requirements
 - Agreement amendment 2 with Trinity United Methodist Church for Safe Parking Program to revise record-retention requirements
 - Agreement amendment 2 with Forks Abuse Program dba Mariposa House for the West End Hope Program to revise record-retention requirements
 - Agreement amendment 2 with Tyler Technologies, Inc. for Onsite Septic System Database support
 - Agreement amendment 1 with Puget Sound Partnership for Onsite Septic Management Plan
 - Pre-application questionnaire and approval of certification and assurances form for a new hot water boiler to satisfy the WA Clean Building Performance Standard requirements
 - Open County position review
 - Letter of support for City of Sequim for the US 101-Sindars Interchange Project
 - Easement agreement with Greene Properties, LLC for temporary easement E. Lake Pleasant Road
 - Call for request for proposals/qualifications to be received no later than Tuesday, March 24, 2026 at 10:30 a.m. for geotechnical assessment for McDonald Creek Fish Passage and Irrigation Project

The meeting concluded at 10:40 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10 a.m., Tuesday, February 24, 2026. Also present were Commissioner Ozias and Administrator Mielke. Commissioner French was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMOm to adopt the agenda as presented, CRJs, mc

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PUBLIC COMMENT

- John Worthington, Sequim, commented on item 2c
- Ed Bowen, Clallam Bay, commented on District III Commissioner absence, items 1e, 1f and 3b, Coffee with Colleen
- Denise Lapio, Sequim, commented on item 1c

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a Approval of vouchers for the week of February 16

The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9949818-9950064	\$635,060.03
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$635,060.03

1b Approval of minutes for the week of February 16

1c Resolution appointing various members to the Fair Advisory Board

1d Approval of the annual certification of the Road Levy and Estimated Revenue Produced form

1e Resolution declaring Clallam County surplus property – Real Estate

1f Letter of support for City of Sequim for the US 101-Sindars Interchange Project

1g Approval of certification and assurances form for a new hot water boiler to satisfy the WA Clean Building Performance Standard requirements

ACTION TAKEN: CMOm to approve the consent agenda as presented, CRJs, mc

REPORTS AND PRESENTATIONS

- CMO reported on the National Association of Counties Conference update

CONTRACTS AND AGREEMENTS

2a Agreement with Department of Social and Health Services for client service programs

ACTION TAKEN: CMOm to approve, CRJs, mc

2b Agreement with Health Care Authority for Medicaid administrative claiming

ACTION TAKEN: CMOm to approve, CRJs, mc

2c Agreement and Resolution with Department of Ecology for Clallam Bay / Sekiu Sewer System Inflow Infiltration Pipe Replacement Project

ACTION TAKEN: CMOm to approve, CRJs, mc

BUDGET

3a Resolution for consideration to adopt the following supplemental appropriations:

Health & Human Services-Environmental Health

- Department of Health Consolidated Contract Amendment #9 adds a \$218,392 two-year pollution identification and correction (PIC) grant, funding professional services for Tyler software consultants, with additional funds to be added later/\$47,877
- Environmental Health received a Puget Sound Partnership (PSP) grant to fund onsite septic projects and support implementation of the Tyler Health module for managing septic inspections/\$94,292

Public Works-Roads – Lodging Tax award from the City of Forks for the Calawah to Sitkum Sol Duc Road segment of the Olympic Discovery Trail/\$44,000

Sheriff-Emergency Services - Wildfire defense plan costs were mostly incurred and reimbursed in 2025, but final expenses and some reimbursements will occur in 2026/\$38,685

Sheriff-Jail - The fingerprint machine was purchased in 2025, with reimbursement through the NCHIP Grant received in 2026/\$19,497

Sheriff-Operations - A quarterly payment for 2025 Jamestown Contract Policing services was received in 2026, requiring an increase to the 2026 revenue line to properly record the payment/\$75,000

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Sheriff-Nine-One-One Enhanced - A new E911 dispatch equipment grant requires increasing both revenue and expenditure lines to account for the additional funds/\$178,289

Noxious Weed Control - Unused funds from last year's WA Department of Agriculture knotweed grant, due to staff shortages, will be used for seasonal staff and vehicle rental before the grant expires in June 2027/\$8,200

ACTION TAKEN: CMOM to adopt, CRJs, mc

HEARING(S) – Beginning at 10:30 a.m.

4a Consideration of resolution adopting the following debatable emergencies:

Coroner – Funding needed to purchase equipment such as gurneys & a loading deck to convert van for decedent transport/\$10,000

Sheriff-Animal Control - A two-day spay and neuter clinic is planned for late February to help address pet overpopulation. The event, organized by Center Valley Animal Rescue and Spay to Save, is requesting \$4,925 in county funding for supplies, facility rental, and volunteer meals/\$4,925

Parks & Facilities-Real Estate Excise Tax (REET) – The Parks Fair & Facilities Department is requesting an additional \$80,000 to cover cost overruns for the Courthouse/Juvenile TRANE Upgrade project beyond the 2026 budget allocation/\$80,000

Parks & Facilities-Capital Projects - The Parks Fair & Facilities Department requests 2025 budget funds be carried over to 2026 to complete the Courthouse Security/Safety Assessment project, delayed due to procurement issues/\$73,757

- Mark Lane, Chief Financial Officer, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- CRJ noted no one signed up to provide testimony

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

PUBLIC COMMENT

- Denise Lapio, Sequim, commented on National Angel Family Day, State of the Union address
- Jenson, Port Angeles, commented on the Harm Reduction Center
- John Worthington, Sequim, commented on Harm Reduction Center
- Karin Cummins, Sequim, commented on Noise Ordinance, National Association of Counties Conference, Commissioner Ozias
- Jake Seegers, District III, commented on the RV Ordinance
- Sammi, Port Angeles, commented on Public Health Department, Health Officer, Harm Reduction Center
- Joe Schimdt, Joyce, commented on item 1e
- Jessi Loerch, Port Angeles, commented on Health Officer, Harm Reduction Center
- Sara Kincaid, Sequim, commented people taking over public spaces, stealing, gated community, Harm Reduction Center
- Jeff Tozzer, Sequim, commented on Harm Reduction Center, Health Officer
- Clark, Joyce, commented on public comment, EMT, Harm Reduction Center, addiction, housing
- George Peterson, Sequim, commented Harm Reduction Center, addiction, Health Officer
- Dawn Andres, Port Angeles, commented on Harm Reduction Center
- Jake Seegers, District III, Commented on Harm Reduction Center
- Eric Fehrmann, Sequim, commented on Harm Reduction Center, book
- Carrie, Joyce, commented on Harm Reduction Center, housing

FINAL ITEM – Commissioner Forum

(This Session will be held on the 4th Tuesday of each month when BOCC concludes its other agenda items. The Session will be held for 45 minutes or until there are no further questions. Regardless of the start time, this session will end no later than 11:45 a.m.)

5a Commissioner Forum

- Ed Bowen, asked a question regarding sustainable harvest calculation, Elwha project calculations (see attached)
- Mark Curtis, asked a question regarding housing, urban growth areas
- George Peterson, asked a question regarding RV Ordinance

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- Clark, asked a question regarding building, codes
- Dawn Andres, asked a question regarding the RV Ordinance
- Bruce Emery, Department of Community Development provided a presentation on the RV Ordinance (see attached)
- Clerk, Joyce, commented on the RV Ordinance
- Jake Seegers, District III, commented on the RV Ordinance
- Karin Cummins, Sequim, commented on the RV Ordinance
- Carrie, Joyce, commented on RV Ordinance

The meeting concluded at 12:27 p.m. and continued until Monday, March 2, 2026 at 9 a.m.

The Board of Commissioners attended a William Shore Memorial Pool District Meeting, Coffee with Colleen, Executive Session and WSAC Legislative Update during the week of February 23, 2026.

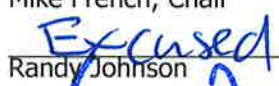
PASSED AND ADOPTED this 3rd day of March 2026

ATTEST:


Loni Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mike French, Chair

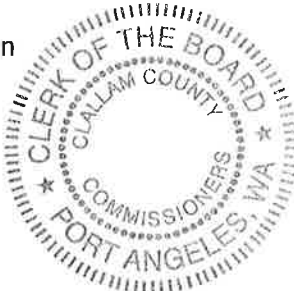

Randy Johnson


Mark Ozias

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

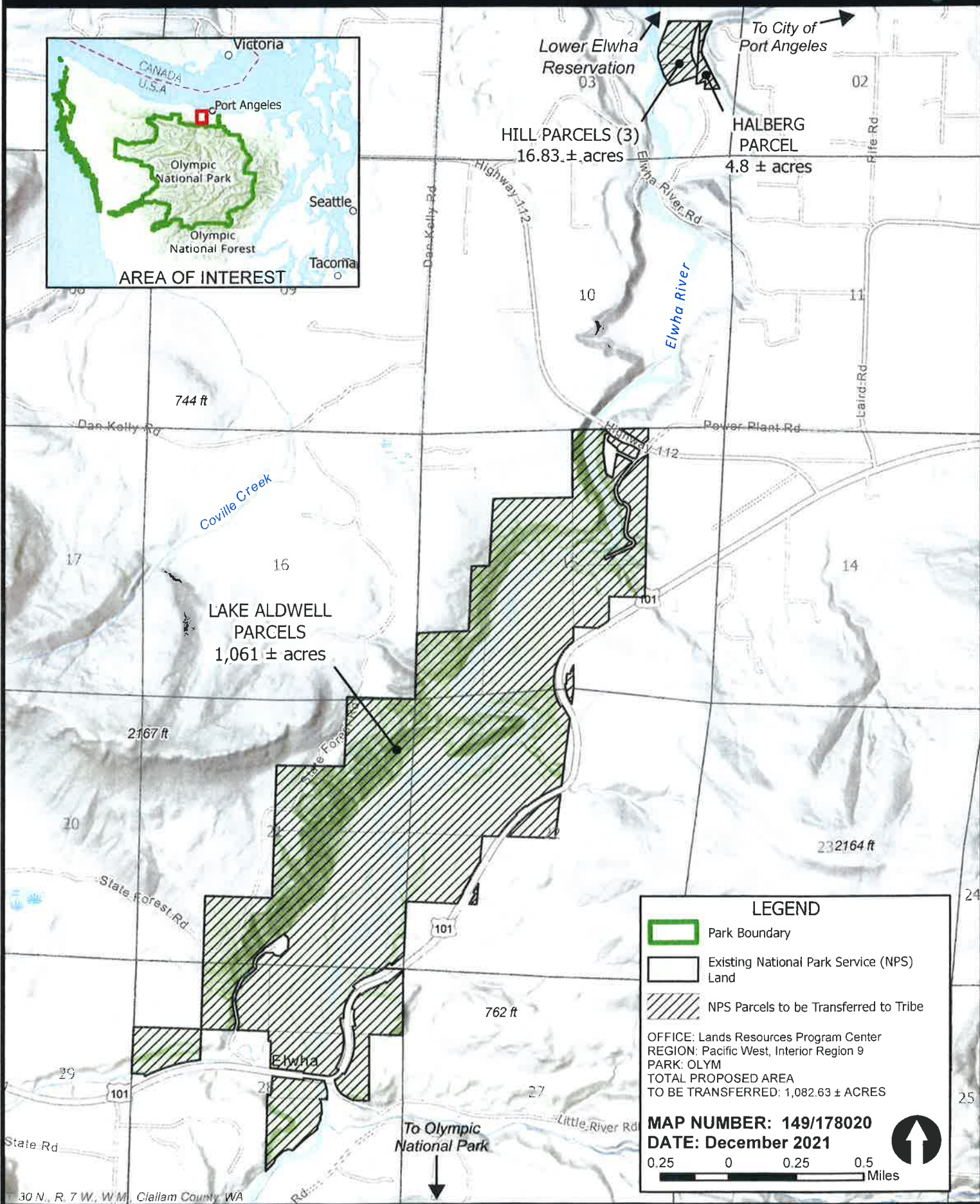
m moved
mc motion carried
s seconded



Olympic National Park

Proposed Transfer of Elwha Lands

National Park Service
U.S. Department of the Interior



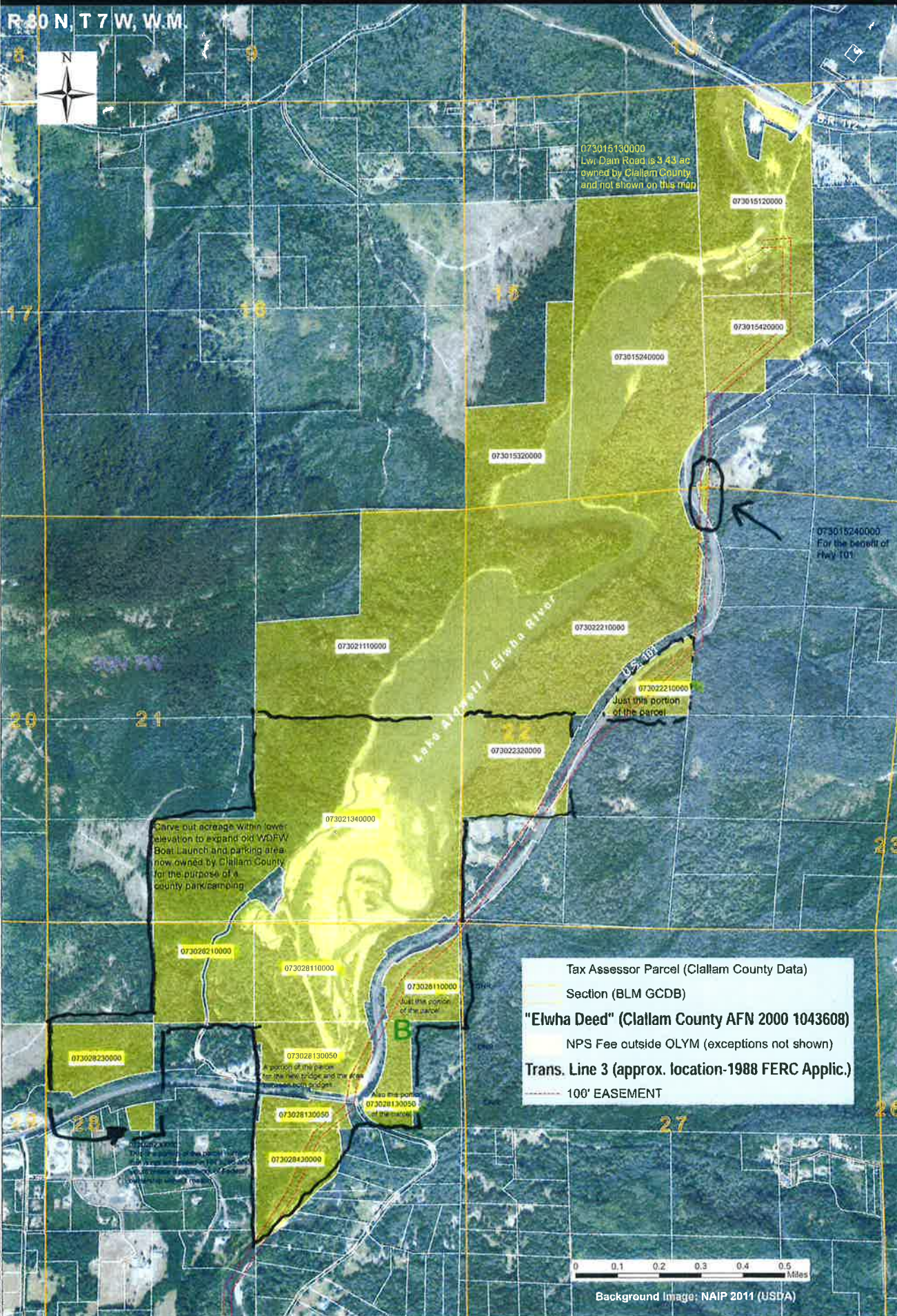
Olympic National Park
Elwha Lands Transfer - Lake Aldwell Parcels

DRAFT 1/24/2013

National Park Service
U.S. Department of the Interior



R 30 N, T 7 W, W.M.



Tax Assessor Parcel (Clallam County Data)

Section (BLM GCDB)

"Elwha Deed" (Clallam County AFN 2000 1043608)

NPS Fee outside OLYM (exceptions not shown)

Trans. Line 3 (approx. location-1988 FERC Applic.)

100' EASEMENT

0 0.1 0.2 0.3 0.4 0.5 Miles

Background Image: NAIP 2011 (USDA)



CLALLAM COUNTY
Department of Community Development
County Courthouse
223 E. 4th St., Suite 5
Port Angeles, WA 98362-3015
Phone: (360) 417-2323
Fax: (360) 417-2443
bruce.emery@clallamcountywa.gov

Bruce Emery
RV Ordinance
2-24-26

Memorandum

Date: February 20, 2026

To: Public

From: Bruce Emery, DCD Director

Re: RV Occupancy Regulations, Current and Proposed

The following Table compares existing and proposed regulations for long-term (> 30 days) occupancy of recreational vehicles in Clallam County:

RV Use Regulations, Current & Proposed		
RV Use Standards (long-term occupancy)		
Issue	Current Regulation	Proposed Regulation
Definition of RV Park	Two or more RVs	2 or more occupied RVs, 2nd RV may be occupied with CUP
RVs allowed on-site	One	Two. Others stored out of sight
Duration of occupancy	With a house, 90 days. Code is silent on vacant property.	Indefinite
Must be licensed & in working order	Required	Required
Power source other than generator	Code is silent	Required
Approved sewage disposal & water	Required	Required
Placed outside structural setback	Code is silent	Required
Placed outside critical areas/buffers	Required	Required
Placed outside of easements & R/W	Required	Required
Vacation Rental Standards		
Issue	Current Regulation	Proposed Regulation
Structure type	Stick-built or manufactured home	Same, but Also allows Park Model RVs as STRs

The proposed changes in the RV Use Ordinance, while affecting several chapters of the Zoning Code and Building and Construction Code, the difference between existing and proposed regulations are not that substantial. As noted in the preceding table, there are two areas where the proposed regulation adds additional restrictions, including:

- Requiring an approved power source other than a generator, and
- Requiring RVs be placed outside of structural setbacks from property lines.

In contrast, there are four areas in which the proposed Ordinance would allow an expansion of use over existing regulations:

- Allowing the presence of a second RV,
- Allowing occupancy of the 2nd RV through issuance of a conditional use permit,
- Allowing additional RVs on the property if stored out of sight, and
- Removal of the 90-day occupancy restriction for properties with a house.

The proposed Ordinance also allows the expansion of the types of structures that can be used for vacation rentals to include Park Model RVs.

What's Next. The Scope of the original Ordinance was broad, including six Chapters of the County Code. To simplify the project, it is being divided into three separate Ordinance proposals:

- Incorporate accessory dwelling unit changes (except regarding RV occupancy) into the Zoning Text Amendment required as part of the County's Comprehensive Plan Update,
- Use of Park Models as vacation rentals to be processed separately as its own ordinance update, and
- Remand the RV use component to the Planning Commission for simplification and consideration of changes as directed by the BOCC.

Please note that the proposed Ordinance is not intended to regulate or otherwise impact the normal recreational use of an RV, of impact occupancy or other use elements for RVs located within an approved or grandfathered RV Park.

For more information, please contact the Planning Division office at 360-417-2420, or email me at bruce.emery@clallamcountywa.gov. Thank you for your interest in this matter.

Sincerely,



Bruce Emery, Director
Clallam County DCD