



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, September 20, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Modification 

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of September 12

Approval of vouchers 

1b. Approval of payroll for the period ending August 31

Approval of payroll 

1c. Approval of minutes for the week of September 12

Approval of minutes 

1d. Letter to Washington State Department of Transportation regarding Hood Canal Bridge Closures

Letter 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with United State Department of Agriculture (USDA), Forest Service, Olympic National Forest for noxious weed control

Agreement 

- 2b. Agreement with Eagleview Technology Corporation for high resolution imagery.

Agreement 

- 2c. Agreement with Port Angeles School District for Transition Program Training

Agreement 

- 2d. Agreement with Olympic Community Health for a pilot project to use the services of a Substance Use Disorder Professional at the Syringe Services Program

Agreement 

- 2e. Memorandum of Understanding with Clallam County PUD No. 1 for Carlsborg Water Supply.

Memorandum of understanding. 

ADMINISTRATION

- 3a. Postponed: Request to approve Sheriff's Office regarding hiring and retention incentives

Request to approve 

Modification - postpone item 3a - added 9-19-22 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners September 19 - 23:

Monday, September 19:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

5:00 p.m. Peninsula College President Reception

Tuesday, September 20:

10:00 a.m. Board Meeting

1:30 p.m. Board of Health Meeting

Wednesday, September 21:

8:00 a.m. Coffee with Colleen

10:00 a.m. Clallam Transit Meeting

6:00 p.m. Department of Natural Resources Land Exchange Public Hearing

Saturday, September 24:

5:30 p.m. Olympic Peninsula Humane Society Fundraising Event

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

MEMORANDUM

LONI GORES
Clerk of the Board

September 20, 2022



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been postponed on the September 20, 2022 regular agenda:

ADMINISTRATION

3a Request to approve Sheriff's Office regarding hiring and retention incentives



1a
9/20/22

Date of report: September 14, 2022

General	\$161,115.65
Other	\$191,137.30
Total	\$352,252.95

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

September 12 - 16, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	4,034.87			
00100.221	Auditor	4,050.02			
12401.221	Auditor - Document Preservation		4.21		
00100.241/291	Commissioners (BOCC)	2,151.99			
19914.291	BOCC - Veterans Relief		2,992.26		
19961.291	BOCC - American Rescue Plan Act		3,740.26		
00100.331-334	Dept. of Community Develop't (DCD)	5,981.86			
30301.331	DCD - Lower Dungeness Floodplain		106.16		
00100.871	District Court I - Jury	677.53			
00100.881	District Court II	224.78			
11301.511	Health & Human Services (HHS)		5,938.59		
00100.511	HHS - Environmental Health	1,414.56			
11322.511	HHS - Homeless Task Force		6,668.49		
11323.511	HHS - Chem Dep/Mental Hlth		30,324.92		
11324.511	HHS - Affordable Housing		741.74		
00100.461	Human Resources (HR)	385.75			
50401.461	HR - Risk Management		2,771.61		
50501.461	HR - Workers Compensation		200.00		
00100.411	Information Technology (IT)	8,921.10			
30701.411	IT - Capital Projects		1,028.61		
00100.851	Juvenile Services	12,033.33			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		96.04		
00100.911/912	Parks Fair Facilities (PFF)	35,309.13			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		64,546.07		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		3,182.55		
30501.911	PFF - Capital Projects		5,367.40		
00100.841-843	Prosecuting Attorney	31,612.80		32.87	
	Public Works (PW)				
10101.611	PW - Roads		28,906.15		
41401.611	PW - Clallam/Seki Sewer		9,217.56		
42401.611	PW - Carlsborg Sewer		6,942.69		
50301.611	PW - ER&R (Equip't Rental & Revolving)		13,712.43		
00100.811-815,817	Sheriff	33,165.24		523.96	
00100.816	Sheriff - Jail Medical	7,081.96			
11003.811	Sheriff - Boating Safety		1,008.03		
11004.811	Sheriff - VRF Boating Program		689.10		
11008.811	Sheriff - OPNET Drug		1,530.49		
11065.811	Sheriff - OPSCAN Operations		64.64		
11080.811	Sheriff - Inmate Commissary		922.04		26.26
00100.861	Superior Court	5,748.90			
00100.891	Superior Court Clerk	289.52			
00100.231	Treasurer	7,475.48			
12201.231	Treasurer - O&M (Operation & Maintenance)		409.00		
Total		160,558.82	191,111.04	556.83	26.26

Report Reconciliation		Totals			
Total	351,669.86	General Fund	161,115.65		
Final Check Lists	351,669.86	Other	191,137.30		
Difference	-	Total	352,252.95	Use Tax	583.09

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
9/8/2022	CHARM-TEX	0294579-IN	jkoon	2,303.76	202.73	2,303.76
9/8/2022	CHARM-TEX	0294691-IN	jkoon	977.76	86.04	977.76
9/8/2022	CHARM-TEX	0295035-IN	jkoon	418.80	36.85	418.80
9/8/2022	ENDUR ID INC	20-19216	jkoon	2,253.87	198.34	2,253.87
9/8/2022	SWANSONS SERVICES CORP.	1629413	jkoon	250.00	22.00	250.00
9/8/2022	SWANSONS SERVICES CORP.	1630483	jkoon	48.42	4.26	48.42
9/20/2022	U S BANK	21288	tpavlak	373.46	32.87	373.46
Totals:				6,626.07	583.09	6,626.07

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000023	ADVANCED TRAVEL	AT RUTH 102	9/8/2022	ADVANCE TRAVEL FOR RUTH	276.00	276.00
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107733	9/8/2022	CONTRACT OVERAGE CANO	173.35	
			1107734	9/8/2022	CONTRACT OVERAGE CANO	115.43	288.78
9/20/2022	0001211	PENINSULA DAILY NEWS	PDN 8/22	9/8/2022	PDN SUBSCRIPTION 13 WEE	46.80	46.80
9/20/2022	0001641	VERIZON WIRELESS	9914201661	9/8/2022	DATA FOR MOBILE DEVICES ,	1,096.69	1,096.69
9/20/2022	0017931	RAEMER, RUTH	AT RUTH REIME	9/8/2022	ADVANCE TRAVEL REIMBURS	17.25	17.25
9/20/2022	0020849	U S BANK	USB 9-2022	9/8/2022	REGISTRATIONS FOR PAM AI	2,295.28	2,295.28
9/20/2022	0033199	LEMAY MOBILE SHREDDING	4761108S185	9/8/2022	DOCUMENT DESTRUCTION	14.07	14.07
Sub total for U S BANK:							4,034.87

0.*
351,669.86*+
898.29+
1,964.41+
7,884.48+
289.52+
5,748.90+
7,081.96+
37,379.54+
16,160.25+
22,348.45+
13,712.43+
31,612.80+
106,438.90+
96.04+
12,033.33+
9,949.71+
8,523.95+
3,357.36+
45,088.30+
224.78+
677.53+
6,088.02+
6,021.81+
4,054.23+
4,034.87+
0.*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0001140	OLYMPIC PRINTERS INC	30767	8/25/2022	#10 WINDOW ENVELOPES FC	2,267.39	2,267.39
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107735	8/31/2022	CONTRACT COPIER 10774-10	66.11	
				1107736	8/31/2022	CONTRACT COPIER 10931-09	43.84	
				1107737	8/31/2022	CONTRACT COPIER 11455-03	29.33	
				1107738	8/31/2022	CONTRACT COPIER 11687-01	24.47	163.75
9/20/2022	0001641	VERIZON WIRELESS	9914287967	8/24/2022	MIFI FOR KIOSKS	175.08	175.08	
9/20/2022	0003410	LEMAY MOBILE SHREDDING	4760719S185	9/1/2022	DOCUMENT SHREDDING	4.21	4.21	
9/20/2022	0020849	U S BANK	21144523	8/18/2022	STORAGE TUBS FOR BALLO	823.19		
			64554439	8/24/2022	TOMI ELLIOTT CONFERENCE	175.00		
			2052141382	8/17/2022	DEPOSIT SLIPS	32.48	1,030.67	
9/20/2022	0022246	CLALLAM BAY-SEKIU LIONS	C8/2/22	8/31/2022	CLOSING CLALLAM BAY AND	120.00	120.00	
9/20/2022	0029415	JOHNSON, SUSAN	Johnson 7/31/22	7/31/2022	DROP BOX PICK UP EAST EN	20.25	20.25	
9/20/2022	0041361	CAIN, DANIEL	Cain 8/11/2022	8/11/2022	AUDIT OF WEST END DROP I	108.88		
			Cain 8/11/22	8/11/2022	AUDIT OF EAST END DROP B	20.25		
			Cain 8/2/22	8/2/2022	CLOSING SQ DROP BOX ON	6.25	135.38	
9/20/2022	0044625	DARLING, DELORES	Darling 8/2/22	8/2/2022	FINAL AUDIT OF EAST END D	17.38	17.38	
9/20/2022	0046683	ODP BUSINESS SOLUTIONS,	2578714187001	8/31/2022	DESKTOP PRINTING CALCUL	120.12	120.12	
Sub total for U S BANK:							4,054.23	

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Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT 1107741	9/7/2022	MAINTENANCE & USAGE - 91	30.05	30.05	
	9/20/2022	0001716	DEPT OF ENTERPRISE SVCS 73116702	9/7/2022	BUSINESS CARDS	417.94	417.94	
	9/20/2022	0020849	U S BANK	CMO 8/17/2022	9/7/2022	CMO WSAC REGISTRATION	425.00	
			CRJ 8/23/2022	9/7/2022	CRJ WSAC REGISTRATION	425.00		
			CBP 8/23/2022	9/7/2022	CBP WSAC REGISTRATION	425.00		
			Walmart 8/22/20	9/7/2022	POP-UP NOTES, PAPER	63.02		
			LG 8/30/2022	9/7/2022	LONI GORES TRAINING	60.00	1,398.02	
	9/20/2022	0028699	SOUND PUBLISHING INC 8075767	9/7/2022	COUNTY CODE, BUDGET CH.	435.54	435.54	
	9/20/2022	0046411	WEST OLYMPIC PENINSULA, 100	9/7/2022	SERVICES PER CONTRACT 1	3,740.26	3,740.26	
Sub total for U S BANK:							6,021.81	

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Final Check List
CLALLAM COUNTY

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Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000546	EXPRESS SERVICES, INC	27722752	8/24/2022	CE BURKHARDT 8-14-22 6 HF	225.30	225.30
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1106992	8/11/2022	#12212 APRIL MAY JUNE JUL	1,234.10	
			1106993	8/1/2022	#12212 AUGUST 2022	353.60	
			1107746	8/31/2022	#10293 AUGUST 2022	296.01	
			1107745	8/31/2022	#10336 AUGUST 2022	225.07	
			1107744	8/31/2022	#10051 AUGUST 2022	26.65	2,135.43
9/20/2022	0001540	SWAIN'S GENERAL STORE IN	302890	8/23/2022	BLDG OPERATING SUPPLIES	64.66	
			302726	8/18/2022	CE OPERATING SUPPLY	29.91	
			302721	8/18/2022	CE OPERATING SUPPLY	18.66	113.23
9/20/2022	0001641	VERIZON WIRELESS	9914287965	8/24/2022	G146 \$106.16 7/25-8/24/22	261.32	
			9914105530	8/22/2022	INSPECTOR AUGUST 2022	26.80	
			9914105529	8/22/2022	INSPECTOR AUGUST 2022	24.42	
			9914105531	9/7/2022	LRP AUGUST 2022	22.23	334.77
9/20/2022	0005290	EVERWARM HEARTH & HOMEREF	3-31-22	9/6/2022	REFUND BPT 2022-374	125.00	125.00
9/20/2022	0020849	U S BANK	DAVENPORT 8-	8/24/2022	LRP BUSINESS TRAVEL	600.54	
			AMZN 9-1-22	9/1/2022	CE OPERATING SUPPLY	82.67	
			AMZN 8-31-22	8/31/2022	CE OPERATING SUPPLIES	39.15	
			AMZN 9-5-22	9/5/2022	ADMIN OPERATING SUPPLY	30.43	752.79
9/20/2022	0021923	FIRST RACE CAR WASH	AUGUST 2022	8/31/2022	AUGUST 2022 CC DCD	43.00	43.00
9/20/2022	0046683	ODP BUSINESS SOLUTIONS,	1261868942001	8/26/2022	ADMIN OFFICE SUPPLIES	83.50	83.50
9/20/2022	0047171	NEC CONSTRUCTION MANAG	2022-185	9/1/2022	G133 AUGUST 2022	2,275.00	2,275.00
Sub total for U S BANK:							6,088.02

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Final Check List
CLALLAM COUNTY

District Court I Jury Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0034224	TAYLOR, LESLIE	DIST122765095	9/1/2022	JURY PAYMENT	19.38	19.38
9/20/2022	0041077	MILLER, DAVID	DIST122744005	9/1/2022	JURY PAYMENT	11.25	11.25
9/20/2022	0041090	UNDERDAHL, PERRY	DIST122727815	9/1/2022	JURY PAYMENT	40.00	40.00
9/20/2022	0047239	JANSSEN, BARBARA	DIST122762630	9/1/2022	JURY PAYMENT	14.38	14.38
9/20/2022	0047240	ADDLEMAN, CAROLYNN	DIST122737388	9/1/2022	JURY PAYMENT	26.25	26.25
9/20/2022	0047241	LA GRONE, CHARLOTTE	DIST122737579	9/1/2022	JURY PAYMENT	10.63	10.63
9/20/2022	0047242	MORRISON, MICHAEL	DIST122754006	9/1/2022	JURY PAYMENT	45.00	45.00
9/20/2022	0047243	MOSLEY, MARIE ELIZABETH	DIST122728556	9/1/2022	JURY PAYMENT	13.75	13.75
9/20/2022	0047244	PHILLIPS, LINDA	DIST122740187	9/1/2022	JURY PAYMENT	55.00	55.00
9/20/2022	0047245	SHORTESS, SHARON	DIST122761901	9/1/2022	JURY PAYMENT	11.88	11.88
9/20/2022	0047246	SMITH, SHARENE	DIST122761144	9/1/2022	JURY PAYMENT	15.00	15.00
9/20/2022	0047247	ULLRICH, DAVID	DIST122765310	9/1/2022	JURY PAYMENT	55.00	55.00
9/20/2022	0047248	ALEXANDER, ROSE	DIST122750189	9/1/2022	JURY PAYMENT	26.25	26.25
9/20/2022	0047249	WEBB, SHERI	DIST122723168	9/1/2022	JURY PAYMENT	42.50	42.50
9/20/2022	0047250	ANDERBERG, ARTHUR	DIST122728845	9/1/2022	JURY PAYMENT	33.13	33.13
9/20/2022	0047251	BURGER, PETER	DIST122757545	9/1/2022	JURY PAYMENT	43.75	43.75
9/20/2022	0047252	DESCAMPS, LENI	DIST122720111	9/1/2022	JURY PAYMENT	16.25	16.25
9/20/2022	0047253	DOW, LINDA	DIST122754204	9/1/2022	JURY PAYMENT	55.00	55.00
9/20/2022	0047254	DUNLAP, KAYLEE	DIST122763356	9/1/2022	JURY PAYMENT	27.50	27.50
9/20/2022	0047255	FREDERICKSON, CLARA	DIST122754426	9/1/2022	JURY PAYMENT	95.00	95.00
9/20/2022	0047256	GORDON, MARIE	DIST122728820	9/1/2022	JURY PAYMENT	20.63	20.63
Sub total for U S BANK:							677.53

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Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0000890	LANGUAGE LINE SERVICES, I	10619346	9/6/2022	INTERPRETOR SERVICES - V	20.87	20.87
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107732	9/6/2022	CANON IRA400 SERVICE COI	92.94	
			1107731	9/6/2022	CANON IR1025 SERVICE COI	27.15	120.09	
	9/20/2022	0001641	VERIZON WIRELESS	9914287966	9/6/2022	PROBATION CELL AUGUST	54.51	54.51
	9/20/2022	0002526	FREEMAN, MELISSA	1742606	9/6/2022	MONITOR RISER	29.31	29.31
Sub total for U S BANK:							224.78	

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Final Check List
CLALLAM COUNTY

HHHS

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000700	HACH COMPANY	13212388	8/24/2022	WLAB-LAB SUPPLIES	248.54	248.54
9/20/2022	0000870	KONP RADIO 1450	12519-7	8/31/2022	OSS-AUGUST RADIO ADS	425.00	425.00
9/20/2022	0001617	UNIVERSITY OF WASHINGTO	OTS2658	8/31/2022	WQ-WATER TESTING	401.78	401.78
9/20/2022	0001641	VERIZON WIRELESS	9914140494	9/1/2022	OSS-JANINE REED CELL PHC	159.24	159.24
9/20/2022	0023815	VREELAND, ROBERT	MILEAGE-7/22	9/6/2022	FOOD-JULY BUSINESS MILEA	90.00	
			MILEAGE-8/22	9/1/2022	FOOD-AUGUST BUSINESS M	90.00	180.00
9/20/2022	0022148	CENTURYLINK BUSINESS SE	305200755	8/24/2022	HOPS - FORKS OFFICE 1-800	8.31	8.31
9/20/2022	0000546	EXPRESS SERVICES, INC	27722761	8/24/2022	HOPS - EXTRA HELP EMPLOY	1,471.08	1,471.08
9/20/2022	0000593	FORKS, CITY OF	CF 9-1-22	9/1/2022	HOPS - FORKS OFFICE UTILIT	67.98	67.98
9/20/2022	0000825	JOHNSON, ANN	AJ BT 8-31-22	8/31/2022	HOPS - BUSINESS MILEAGE	232.50	232.50
9/20/2022	0001012	MOODY, TINA	TM BT 8-26-22	8/26/2022	HOPS - BUSINESS MILEAGE	57.50	57.50
9/20/2022	0001063	NELSON, RUBY	RN BT 8-18-22	8/18/2022	HOPS - BUSINESS MILEAGE	57.50	57.50
9/20/2022	0001324	RH FAMILY LLC	FR 06-2022	9/6/2022	HOPS - FORKS OFFICE RENT	800.00	
			FR 07-2022	9/6/2022	HOPS - FORKS OFFICE RENT	800.00	
			FR 08-2022	9/6/2022	HOPS - FORKS OFFICE RENT	800.00	
			FR 09-2022	9/6/2022	HOPS - FORKS OFFICE RENT	800.00	3,200.00
9/20/2022	0001433	SERENITY HOUSE OF CLALLA	SH06-08-2022	9/6/2022	HOPS - SEQUIM WIC RENT -	650.00	650.00
9/20/2022	0001508	STERICYCLE, INC	3006142139	8/22/2022	HOPS - SYRINGE DISPOSAL	155.63	155.63
9/20/2022	0001767	WEST WASTE & RECYCLING	0000257732	8/31/2022	HOPS - GARBAGE COLLECTI	38.09	38.09
9/20/2022	0000591	FORKS ABUSE PROGRAM	11322-21-FAP 7-	8/25/2022	HTF - WEST END HOPE - JUL	3,308.49	3,308.49
9/20/2022	0032029	NORTH OLYMPIC REGIONAL,	11322-21-NORV	8/9/2022	HTF - SARGE'S PLACE - JULY	3,360.00	3,360.00
9/20/2022	0000937	LUTHERAN COMMUNITY SER	113232223LCSN	8/12/2022	CD/MH - HEALTHY FAMILIES -	2,293.17	
			113232223LCSN	8/12/2022	CD/MH - CHILD CHECK - JUNI	285.18	2,578.35
9/20/2022	0030719	REFLECTIONS COUNSELING,	113232223RCSC	8/18/2022	CD/MH - CRISIS INTERVENTI	10,300.12	10,300.12
9/20/2022	0022463	SEQUIM HIGH SCHOOL	11323-22-23-SH	8/17/2022	CD/MH - EDUCATION AND EA	9,540.00	
			11323-22-23-SH	8/31/2022	CD/MH - EDUCATION AND EA	6,640.00	16,180.00
9/20/2022	0046310	TRANSFORMATIONS BY OLYM	11323-22-23-TO	8/5/2022	CD/MH - DARE TO DREAM AN	1,266.45	1,266.45
9/20/2022	0032029	NORTH OLYMPIC REGIONAL,	11324-21-NORV	8/9/2022	AH - SARGE'S PLACE AND CA	741.74	741.74
Sub total for U S BANK:							45,088.30

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0000546	EXPRESS SERVICES, INC	27796233	9/8/2022	INVOICE 27796233	147.56	147.56
	9/20/2022	0000640	GELLOR INSURANCE INC	#100}	9/8/2022	SURETY BOND - KELLY GONZ	124.08	124.08
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107776	9/8/2022	INVOICE 1107776	321.93	
				1107775	9/8/2022	INVOICE 1107775	54.05	375.98
	9/20/2022	0001734	WA ST PATROL	I23000711	9/8/2022	INVOICE L23000711	110.00	110.00
	9/20/2022	0020849	U S BANK	40T1K8	9/8/2022	WCRP RICH SILL	244.72	
				40T1K9	9/8/2022	WCRP TOM REYES	244.72	
				WAPRO KG OC	9/8/2022	WAPRO KELLY G	200.00	
				67225454	9/8/2022	INVOICE 57225454	162.82	
				114-3377773-07	9/8/2022	114-3377773-0740264	76.68	
				PRA DEEP DIVE	9/8/2022	PRA DEEP DIVE KG	40.00	
				4866933-QRAD/	9/8/2022	PRE EMPLOYMENT JG	35.00	
				WA3DOL000336	9/8/2022	NOTARY RENEWAL KELLY G	30.00	
				278840960	9/8/2022	278840960	19.95	
				278840961	9/8/2022	278840961	19.95	
				276503504	9/8/2022	276503504	14.95	
				276550723	9/8/2022	276550723	14.95	
				PRAETORIAN R	9/8/2022	REFUND ON PRAETORIAN	-99.00	1,004.74
	9/20/2022	0045459	COASTAL HEALTH	845	9/8/2022	INVOICE 845	1,595.00	1,595.00
Sub total for U S BANK:								3,357.36

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Final Check List
CLALLAM COUNTY

HR Payroll

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/20/2022	0016373	WESTERN CONFERENCE OF,PENAUG22	9/8/2022	TEAMSTERS PENSION TRUS	8,523.95	8,523.95
Sub total for U S BANK:							8,523.95

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Final Check List
CLALLAM COUNTY

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000084	ANGELES COMMUNICATIONS	34265	9/7/2022	IT20220907A - PHONE EXTEN	163.20	163.20
9/20/2022	0000546	EXPRESS SERVICES, INC	27722879	9/7/2022	GIS20220907 - S. LUNDSTED	753.35	753.35
9/20/2022	0000663	GLOBAL KNOWLEDGE TRNG	22220888	9/7/2022	IT20220705 - M.RIGGAN TRAI	4,250.00	4,250.00
9/20/2022	0000674	GOVCONNECTION, INC.	72994948	9/7/2022	BOCC20220630 - BOCC CONF	1,028.61	1,028.61
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107742	9/7/2022	TAG 9312 - BOCC COPY COU	657.01	
			1107743	9/7/2022	TAG 8510 IT COPY COUNTS	129.03	786.04
9/20/2022	0001641	VERIZON WIRELESS	9909635373-IT	9/7/2022	JUVI20220718 - NETWORK CI	1,547.18	
			9914287964	9/7/2022	IT DEPT CELL PHN & DATA PL	1,416.17	
			9914287968	9/7/2022	CREDIT MEMO	-46.28	2,917.07
9/20/2022	0003410	LEMAY MOBILE SHREDDING	4760724S185	9/7/2022	IT SHREDDING SVCS	26.00	26.00
9/20/2022	0023718	AT&T	0306024016001	9/7/2022	WESTEND TOLL FREE LINE	25.44	25.44
Sub total for U S BANK:							9,949.71

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000023	ADVANCED TRAVEL	72322AT	8/31/2022	ADV TRVL-REIMB R. MONTGO	658.31	658.31
9/20/2022	0000628	GALLS LLC	022010021	8/30/2022	SMALL TOOL & MINOR EQUIP	46.48	46.48
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107993	8/31/2022	EQUIP-REPAIR/MAINT	203.93	
			1107992	8/31/2022	EQUIP-REPAIR/MAINT	176.83	
			1107996	8/31/2022	EQUIP-REPAIR/MAINT	34.61	
			1107995	8/31/2022	EQUIP-REPAIR/MAINT	5.15	
			1107994	8/31/2022	EQUIP-REPAIR/MAINT	2.80	423.32
9/20/2022	0001252	PORT ANGELES, CITY OF	83122PA	8/31/2022	UTILITIES-CITY OF PA	5,727.28	5,727.28
9/20/2022	0001262	PORT OF PORT ANGELES	180664	9/1/2022	BUILDING/OFFICE RENTAL-L	2,770.97	2,770.97
9/20/2022	0001509	CORDANT HEALTH SOLUTIONS	TC-1645008312	8/31/2022	PRO SVCS-DIV	203.65	203.65
9/20/2022	0001723	WSDOT/WA ST FERRIES	*RK396332	8/31/2022	TRAVEL/BUSINESS	60.30	60.30
9/20/2022	0004392	LAWRENCE, MARY	83122ML	8/31/2022	CAP VOL-MILEAGE	18.13	18.13
9/20/2022	0017787	DAIRY FRESH FARMS INC	8182224404	9/1/2022	DET FOOD	44.92	44.92
9/20/2022	0021923	FIRST RACE CAR WASH	5631113	8/17/2022	EQUIP-REPAIR/MAINT	15.50	15.50
9/20/2022	0022041	THOMAS SHERRY, M.S.	4639	8/31/2022	PRO SVCS-SSODA	300.00	
			4637	8/31/2022	PRO SVCS-SSODA	300.00	
			4636	8/31/2022	PRO SVCS-SSODA	300.00	
			4640	8/31/2022	PRO SVCS-SSODA	300.00	
			4632	8/31/2022	PRO SVCS-SSODA	200.00	
			4633	8/31/2022	PRO SVCS-SSODA	200.00	1,600.00
9/20/2022	0028699	SOUND PUBLISHING INC	PDN960932	8/13/2022	ADVERTISING-LEGAL NOTICI	240.16	240.16
9/20/2022	0041605	HOME DEPOT PRO	702968777	8/22/2022	DET SUPPLIES	59.40	59.40
9/20/2022	0045746	MONTGOMERY, RACHEL	031499	8/31/2022	OP SUPPLIES	59.83	59.83
9/20/2022	0046683	ODP BUSINESS SOLUTIONS,	259986555001	8/30/2022	OFFICE SUPPLIES	105.08	105.08
Sub total for U S BANK:							12,033.33

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Final Check List
CLALLAM COUNTY

Nox Weeds

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0001641	VERIZON WIRELESS	9914287969	8/24/2022	PHONE BILL; RDS = \$42.70	85.40	85.40
	9/20/2022	0046816	ST JOHN, CHRISTINA	STJOHN2022 9	9/6/2022	STAKES; FS = \$10.64	10.64	10.64
Sub total for U S BANK:							96.04	

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Final Check List
CLALLAM COUNTY

Parks Fair Facilities

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/20/2022	0000087	ANGELES ELECTRIC INC 18927	9/8/2022	2212UP JAIL WATER HEATER	5,367.40	
			18888	9/8/2022	FG POWER FOR GRANDSTAI	1,472.92	6,840.32
	9/20/2022	0000090	ANGELES MACHINE WORKS 176417	9/8/2022	JAIL MFG STEEL PLATE	381.01	
			76379	9/8/2022	JAIL MFG KICK PLATES STAIN	204.54	
			76405	9/8/2022	VET MFG ALUMINUM STAND	143.62	
			76483	9/8/2022	SMPK REMOVE LOVEJOY RE	60.38	789.55
	9/20/2022	0000091	ANGELES MILLWORK & LUMB315857	9/8/2022	FG GARDEN HOSE & NOZZLE	58.06	
			315869	9/8/2022	FG BOLTS SPLIT RING WAX F	56.29	
			316739	9/8/2022	SMPK MULTITESTER BATTEF	43.41	
			316744	9/8/2022	JUV NITROGEN 255	29.51	
			316403	9/8/2022	JUV CONNECTOR FOR IRRIG	12.16	
			317170	9/8/2022	SC FASTENERS	10.31	
			316747	9/8/2022	JUV NITROGEN 255 CANISTE	-0.96	208.78
	9/20/2022	0000427	CRESCENT WATER ASSOCIA1507 8/22	9/8/2022	SC AUG WATER	1,077.93	1,077.93
	9/20/2022	0000427	CRESCENT WATER ASSOCIA1459 8/22	9/8/2022	FWB AUG WATER	50.00	50.00
	9/20/2022	0000561	FERGUSON ENTERPRISES IN0708500-1	9/8/2022	CH DISTR BX	297.91	
			0807251	9/8/2022	CH PVC TEE ADPT PLUG	63.56	
			0807091	9/8/2022	CH PVC & CEMENT	58.87	420.34
	9/20/2022	0000594	DECKER CITY HARDWARE, TI727592	9/8/2022	SMPK PLAS WELDER	8.57	8.57
	9/20/2022	0000677	GRAINGER INC 9428831813	9/8/2022	JAIL FUSE	139.59	139.59
	9/20/2022	0001036	MURREYS OLYMPIC DISPOS7271864s112	9/8/2022	SC AUG GARBAGE	2,491.74	
			7271849s112	9/8/2022	DRA AUG GARBAGE	1,536.68	
			7273191s112	9/8/2022	SC AUG RECYCLE	528.44	
			7272623s112	9/8/2022	CH AUG GARBAGE	458.18	
			7273192s112	9/8/2022	DRA AUG RECYCLE	336.28	
			7272712s112	9/8/2022	CH AUG RECYCLE	96.08	
			7272676s112	9/8/2022	VET AUG GARBAGE	36.33	5,483.73
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT 1107774	9/8/2022	ADM COPIER SERV	212.66	212.66

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/20/2022	0001252	PORT ANGELES, CITY OF	60387-153008 8/	9/8/2022	FG AUG UTIL	1,502.14	
				60387-152998 8/	9/8/2022	FG AUG UTIL	588.66	
				60387-154442 8/	9/8/2022	FG AUG UTIL	519.67	
				60387-154282 8/	9/8/2022	FG AUG UTIL	499.57	
				60387-153004 8/	9/8/2022	FG AUG UTIL	386.42	
				60387-153006 8/	9/8/2022	FG AUG UTIL	359.00	
				60387-154714 8/	9/8/2022	FG AUG UTIL	278.55	
				60387-152668 8/	9/8/2022	FG AUG UTIL	225.76	
				60327-152976 8/	9/8/2022	CIB AUG UTIL	218.43	
				60387-159546 8/	9/8/2022	FG AUG UTIL	154.66	
				60387-158232 8/	9/8/2022	FG AUG UTIL	73.45	
				60387-153000 8/	9/8/2022	FG AUG UTIL	63.27	4,869.58
9/20/2022	0001253	PORT ANGELES SOLID WAST	1067450	9/8/2022	CB DUMP FEE	36.86		
			1068605	9/8/2022	CH DUMP FEE	19.40		
			1068900	9/8/2022	JUV DUMP FEE	13.82		
			1065529	9/8/2022	CH DUMP FEE	6.14		
			1069351	9/8/2022	JUV DUMP FEE	5.63		81.85
9/20/2022	0001258	PORT ANGELES POWER EQU	97992618	9/8/2022	CDJ HANDLE BAR & LOOP	124.75		
			97998062	9/8/2022	SMPK SLEEVE FOR WEEDEA	7.59		132.34
9/20/2022	0001300	PUBLIC UTILITY DISTRICT	75463 8/22	9/8/2022	SC AUG ELECT	828.43		
			13572 8/22	9/8/2022	SC AUG ELECT	295.65		
			22650 8/22	9/8/2022	CB AUG ELECT & WATER	291.49		
			13575 8/22	9/8/2022	SC AUG ELECT	217.41		
			13573 8/22	9/8/2022	SC AUG ELECT	163.06		
			57419 8/22	9/8/2022	DL AUG ELECT	94.80		
			13571 8/22	9/8/2022	SC UNMETERED LIGHT	20.89		
			126922 8/22	9/8/2022	LKPLST UNMETERED LIGHT	14.06		
			54219 8/22	9/8/2022	W LKPLSNT UNMETERED LIC	14.06		1,939.85
9/20/2022	0001331	RAINBOW SWEEPERS INC	44210	9/8/2022	2010PR FGREPAIR TO PARKII	4,107.20		4,107.20
9/20/2022	0001405	LES SCHWAB TIRE CENTERS	38000746023	9/8/2022	FG TIRE TUBES	470.81		
			38000747753	9/8/2022	FG TIRE TUBES	470.81		
			38000746024	9/8/2022	FG LINKS TREAD, LAWN & G/	160.62		1,102.24
9/20/2022	0001420	SECURITY SERVICES NW INC	124157	9/8/2022	3RD ST NIGHT PATROL SECL	1,250.00		1,250.00
9/20/2022	0001472	SOLMAR WATER SYSTEM, INC	RH 8/22	9/8/2022	RH JULY AUG WATER	79.07		79.07

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0001576	THURMAN SUPPLY	819500	9/8/2022	FG FLANGE RINGS BOLT SET	82.18	
			820125	9/8/2022	CH RUBBER FLEX COUP PVC	23.11	
			821485	9/8/2022	CH RUBBER FLEX COUPLING	11.67	
			821342	9/8/2022	CDJ TUBE COUPLING	11.29	
			821559	9/8/2022	SMPK HOSE	9.88	138.13
9/20/2022	0001641	VERIZON WIRELESS	9914201658	9/8/2022	ADM CH JUV FG SMART PHO	312.70	312.70
9/20/2022	0001767	WEST WASTE & RECYCLING	257813	9/8/2022	CDJ CB LKPLSNT AUG GARB.	428.86	428.86
9/20/2022	0001773	WESTERN STATE DESIGN INC	20222229	9/8/2022	2008FAC JAIL LOCK REPAIR/F	4,578.84	4,578.84
9/20/2022	0002241	KNIGHT FIRE PROTECTION, I	175111	9/8/2022	SC ANL SERV 5 FIRE EXTING	52.57	52.57
9/20/2022	0002286	RODDA PAINT CO., INC	44171866	9/8/2022	FG TRAFFIC MARKER PAINT	118.40	118.40
9/20/2022	0004322	ANDGAR CORPORATION	16683	9/8/2022	2203FAC JUV REPLC SF1 COI	23,916.42	23,916.42
9/20/2022	0026936	SITKUM TREE SERVICE	827	9/8/2022	SC TREE REMOVAL	5,000.00	5,000.00
9/20/2022	0026957	LEITZ FARMS INC	50555	9/8/2022	FG POSTS FOR FAIR BANNEI	20.61	20.61
9/20/2022	0032999	PLATT	3d94256	9/8/2022	FG BALLAST COVER & CLIPS	324.12	
			3d22316	9/8/2022	CH CAT5E	108.53	
			3d22329	9/8/2022	JUV CABLE TIE	19.01	451.66
9/20/2022	0034689	RESPONSE TECHNOLOGIES	linv459	9/8/2022	CH 5 DURESS BUTTONS	720.27	720.27
9/20/2022	0035592	CAMPLIFE INC	13895439	9/8/2022	DRA SC ONLINE RESERV SYS	1,387.50	1,387.50
9/20/2022	0036323	BUCK'S NORTHWEST LANDS	2854	9/8/2022	1710CH LANDSCAPE CLEANI	2,584.15	
			2855	9/8/2022	1710CH LANDSCAPE MAINT	598.40	3,182.55
9/20/2022	0037116	ASSAABLOY ENTRANCE SYS	SEI 1549041	9/8/2022	CH SLIDER DOORS REPAIR	1,075.93	1,075.93
9/20/2022	0037398	ACCURATE ELECTRIC UNLIMI	17673	9/8/2022	2204JUV DOOR CONTROLS -	4,091.97	4,091.97
9/20/2022	0041295	C & C TIMBER INC	11924	9/8/2022	DRA 240 BUNDLES FIREWOC	1,015.20	1,015.20
9/20/2022	0041379	NEUDORFER ENGINEERS INC	2022-0760	9/8/2022	2009FAC REPLC CH VAV AIR :	9,475.00	9,475.00
9/20/2022	0041605	HOME DEPOT PRO	704403732	9/8/2022	CH BATH TISSUE PAPER TOV	850.18	
			704701713	9/8/2022	JAIL UPPER BODY ASSY FOR	527.41	
			702968736	9/8/2022	CH HAND SOAP	370.68	
			704701705	9/8/2022	CH TOILET SEAT COVERS	84.86	1,833.13
9/20/2022	0041765	CALL LUKE LLC	2608	9/8/2022	CH OUTSIDE PERIMETER TR	483.07	
			2590	9/8/2022	FG WASP CONTROL MOLE B.	315.52	
			2623	9/8/2022	3RD ST RODENT SERVICE	121.63	
			2607	9/8/2022	3RD ST OUTSIDE PERIMETE	108.80	1,029.02
9/20/2022	0044095	STRAIT WATER MANAGEMEN	2022018	9/8/2022	CDJ CHLORINE INJECTION P.	179.90	179.90
9/20/2022	0044755	HERMANSON COMPANY LLP	8030213	9/8/2022	2203FAC HVAC REPAIR	1,157.41	1,157.41
9/20/2022	0045750	JUSTICE SYSTEMS CORPOR	2022-05060709	9/8/2022	2011FAC JAIL CONTROL BOA	17,219.23	17,219.23

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Final Check List
CLALLAM COUNTY

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	9/20/2022	0047167	ADVENTURES NW PUBLISHIN3445	9/8/2022	DRA SC ADVERT AUTUMN 20:	260.00	260.00
Sub total for U S BANK:							106,438.90

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/20/2022	0000333	CLALLAM COUNTY SUPERIOR	9/8/2022	SUPERIOR COURT CLERK	2.01	2.01
	9/20/2022	0000546	EXPRESS SERVICES, INC	9/8/2022	EXPRESS SERVICES	1,070.57	
			27764072	9/8/2022	EXPRESS SERVICES	617.25	1,687.82
	9/20/2022	0001641	VERIZON WIRELESS	9/8/2022	VERIZON	997.02	997.02
	9/20/2022	0020849	U S BANK	9/8/2022	WESTLAW	3,501.99	
			50117571	9/8/2022	REGISTRATION FEE	849.00	
			846699358	9/8/2022	WESTLAW	430.08	
			846864621	9/8/2022	WESTLAW	430.08	
			21288	9/8/2022	CORONER SUPPLIES	373.46	
			0702638	9/8/2022	OFFICE SUPPLIES	340.84	
			1000026156	9/8/2022	CORONER SUPPLIES	281.16	
			STANLEY9/8/22	9/8/2022	REGISTRATION FEE	200.00	
			9579452	9/8/2022	OFFICE SUPPLIES	65.22	
			SEA107861	9/8/2022	CERTIFICATION OF DOCUME	28.50	
			1578143	9/8/2022	LEMAY SHREDDING	28.14	
			1578114	9/8/2022	LEMAY SHREDDING	14.07	
			1579669	9/8/2022	LEMAY SHREDDING	4.21	6,546.75
	9/20/2022	0041230	LEGAL FILES SOFTWARE INC	9/8/2022	LEGAL FILES	21,600.00	21,600.00
	9/20/2022	0045813	THE TENINO INDEPENDENT	9/8/2022	FAMILY SUPPORT PUBLICATI	563.64	563.64
	9/20/2022	0047260	SOUTHLAND MEDICAL LLC	9/8/2022	CORONER SUPPLIES	215.56	215.56
Sub total for U S BANK:							31,612.80

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000087	ANGELES ELECTRIC INC	18890	8/22/2022	Compressor circuit repair - SQ	163.27	163.27
9/20/2022	0000099	A-1 AUTO PARTS	1398460	9/6/2022	Fitting hoses, clamps - SQ 20-E	6.27	6.27
9/20/2022	0000172	BAXTER A/P OFFICE	15663-29996 E	9/7/2022	Soft buff fin & pol pads - LC 90	18.10	18.10
9/20/2022	0000332	CLALLAM CO AUDITORS TAX	08/22SUT-50301	8/31/2022	08/22 SALES AND USE TAX - t	8.79	8.79
9/20/2022	0000377	PACWEST MACHINERY LLC	20357431	8/31/2022	Hose assy 8x20, 6x17,8 - PA 1C	298.79	298.79
9/20/2022	0000555	FASTENAL COMPANY	WAPOR89556	8/22/2022	Degreaser, batteries, WhtKnitP	1,474.76	
			WAPOR89622	8/25/2022	BrakeCleaner - SQ	268.55	
			WAPOR89619	8/25/2022	Gloss black paint - PA	58.69	1,802.00
9/20/2022	0000848	PAPE KENWORTH NORTHWE	11438473	8/30/2022	Oval amber side - PA 203	27.02	27.02
9/20/2022	0001036	MURREYS OLYMPIC DISPOS	7271875S112	9/1/2022	Garbage service - SQ	201.54	201.54
9/20/2022	0001064	NELSON TRUCK EQUIPMENT	734201	7/6/2022	Slide out cargo tray - PA 103	1,254.63	1,254.63
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107803	8/31/2022	Billable copies - Admin. 6553	227.60	
			1107802	8/31/2022	Billable copies - Engineering 62	197.84	
			1107804	8/31/2022	Billable copies - ER&R	35.33	460.77
9/20/2022	0001187	PAPE MACHINERY INC	13861775	9/1/2022	Deflector - PA 456	150.11	150.11
9/20/2022	0001255	PRICE FORD LINCOLN MERCI	5044969	9/8/2022	Socket Asy - PA S324	410.83	
			5044945	9/7/2022	Element Asy-Air clean - PA 116	69.04	
			5044993	9/9/2022	Hinge, glass - PA 111	68.61	
			5044952	9/7/2022	Bolt - PA 111	16.94	565.42
9/20/2022	0001300	PUBLIC UTILITY DISTRICT	22716/090122	9/1/2022	Elect. utility chg, 384 Frontier-C	89.28	89.28
9/20/2022	0001405	LES SCHWAB TIRE CENTERS	38000745774	8/17/2022	Tires 235/55R-17, wh/spin/bal -	1,043.18	
			38000746667	8/22/2022	AL3 thrust alignment - PA S315	119.45	1,162.63
9/20/2022	0001551	TACOMA SCREW PRODUCTS	140051765-00	8/30/2022	Hvy. duty step reamer 3 pc set	237.84	
			140050691-01	9/1/2022	Hvy. duty step reamer 3 pc set	237.62	475.46
9/20/2022	0001586	TRAFFIC SAFETY SUPPLY CO	INV052275	8/31/2022	School speed limits signs -PS S	1,126.11	1,126.11
9/20/2022	0001767	WEST WASTE & RECYCLING	260042	8/31/2022	Sanican, 410 Frontier - CB	120.00	120.00
9/20/2022	0001781	WHITEHEADS AUTO PARTS	IN234769	8/25/2022	Oil & fuel filters - LC Stores	207.20	
			234176	8/18/2022	Gladhand - LC Stores	37.92	245.12
9/20/2022	0017663	ARAMARK UNIFORM SVCS	IN5120078215	9/6/2022	Laundry services - PA	30.91	
			5120075525	9/1/2022	Laundry services - WE	17.17	
			5120075570	9/1/2022	Laundry services - SQ	16.34	
			5120080101	9/8/2022	Laundry services - SQ	16.34	
			5120074113	8/30/2022	Laundry services - PA	16.32	
			5120080060	9/8/2022	Laundry services - WE	16.29	113.37

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
9/20/2022	0020849	U S BANK	9221-7241817-2	8/29/2022	Amzn: Pro Vise - SQ 20-B100	671.14		
			1968-IN0211306	8/15/2022	Western ST Cat: Seal kit rotor -	598.80		
			1968957199584	8/22/2022	Hatton: Gasket kit, valves,seals	572.24		
			1968-IN2116015	8/17/2022	Western ST Cat: Seal kit rotor -	529.43		
			1968-1340221	8/9/2022	Amzn: NW Pump 3/4" gas nozz	209.21		
			1968-0345039	8/18/2022	Amzn: A.Airless: ignition transf-	169.60		
			9221-4733063	8/8/2022	Amzn: Mingle:Hi pres.washer h	139.00		
			1968-7104200	8/9/2022	Amzn: DBroth: Digital LED cloc	121.84		
			9221-0413060	8/4/2022	Amzn: Deltran- battery charger	108.59		
			7844-8377808	8/29/2022	Amzn/Kukuppo: sensor switche	106.17		
			7844-5237036	8/29/2022	Amzn: Waterproof caulk/seal -L	103.50		
			9221-5484264	8/17/2022	Amzn/Tool Barn: Washer hose-	97.73		
			9221-6912210	8/15/2022	Amzn/Anzio: Red LED br. strob	52.10		
			9221-5434653	8/17/2022	Amzn/partsam:Tail/indicator lite	44.95		
			1968-8322600	8/16/2022	Amzn: Wheels+/20018 TPMS s	43.41		
			9221-3836210	8/15/2022	Amzn: OnlineLED: Tail lite brkts	29.86		
			1968-2396237	8/15/2022	Amzn: webtron: ss fits-PA Store	20.68		
			9221-7241817-1	8/29/2022	Amzn/JCL Prod: Vise Jaws - SC	18.41	3,636.66	
9/20/2022	0022435	RACE STREET AUTO PARTS	599791	8/31/2022	Mlatfbox - PA A57	265.45		
			600021	9/1/2022	Mlatfboxes - PA 60	265.45		
			600575	9/7/2022	Belt tensioner, idler pulleys - PA	206.22		
			599812	8/31/2022	Splash guards, Blue M. polish -	90.80		
			600427	9/6/2022	Oil & air filters - PA Stores	90.76		
			600772	9/8/2022	Oil, air filters; snuow20 - PA 20-	73.19		
			598638	8/23/2022	Air filters - PA Stores	68.79		
			600875	9/8/2022	Windshield wipers - PA 157	54.36		
			600529-2	9/6/2022	Serpentine belt - PA CG7	53.99		
			599691	8/30/2022	Air filters - PA Stores	50.68		
			599967	9/1/2022	Bearings, seals - PA 1650	36.84		
			600673	9/7/2022	Oil Filters - PA Stores	29.00	1,285.53	
9/20/2022	0038262	WILDER AUTO CENTER	5107902	9/1/2022	Sensor unit-tire pre - PA DP197	376.49	376.49	
9/20/2022	0042561	ALL BATTERY SALES & SERVI	22072877	9/6/2022	Battery MT-51R - PA Stores	125.07	125.07	
Sub total for U S BANK:							13,712.43	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000039	ALBINA FUEL	0295750-DM2	8/14/2022	CHIP SEAL DEMURRAGE - PA	816.00	
			0295746-DM2	8/14/2022	CHIP SEAL DEMURRAGE - SC	544.00	
			0295747-DM2	8/14/2022	CHIP SEAL DEMURRAGE - SC	326.40	
			0295749-DM2	8/14/2022	CHIP SEAL DEMURRAGE - SC	326.40	
			0295751-DM2	8/14/2022	CHIP SEAL DEMURRAGE - PA	163.20	
			0295748-DM2	8/14/2022	CHIP SEAL DEMURRAGE - SC	54.40	2,230.40
9/20/2022	0000172	BAXTER A/P OFFICE	15663-29996 R	9/7/2022	MAINTENANCE SUPPLIES - L	18.11	18.11
9/20/2022	0000196	BILLS PLUMBING & SANIKAN	IS3654357	9/15/2022	09/22~10/22 SQ SHOP SANIKAN	100.00	100.00
9/20/2022	0000332	CLALLAM CO AUDITORS TAX	08/22SUT-10101	8/31/2022	08/22 SALES AND USE TAX	28.16	28.16
9/20/2022	0000335	CLALLAM COUNTY DEPT OF	PW 2022 09 07	9/7/2022	SHR2022-00013 PERMIT	150.00	150.00
9/20/2022	0000546	EXPRESS SERVICES, INC	27764047-10101	8/31/2022	08/22/22~08/28/22 ROADS	5,166.22	5,166.22
9/20/2022	0000555	FASTENAL COMPANY	WAPOR89516	8/18/2022	MAINTENANCE SUPPLIES - S	400.46	400.46
9/20/2022	0000709	HARBOR SAW & SUPPLY	721617	9/8/2022	MAINTENANCE SUPPLIES - P	126.19	126.19
9/20/2022	0000885	LAKESIDE INDUSTRIES, INC	209093	8/31/2022	HMA COMMERCIAL - PA	7,273.06	7,273.06
9/20/2022	0000918	LINCOLN STREET STATION	206729	9/7/2022	KUCIPEK TO WA STATE PARK	16.38	16.38
9/20/2022	0001036	MURREYS OLYMPIC DISPOSAL	7274306S112	8/31/2022	08/22 ELWHA DAM KIOSK GAL	255.02	255.02
9/20/2022	0001635	UTILITIES UNDERGROUND LC	2080249	8/31/2022	08/22 EXCAVATION NOTIFICA	196.08	196.08
9/20/2022	0016373	WESTERN CONFERENCE OF	08/22TEAMPEN	8/31/2022	08/22 TEAMSTER PENSION (E	754.10	754.10
9/20/2022	0017663	ARAMARK UNIFORM SVCS IN	5120078219	9/6/2022	LAUNDRY SERVICE - PA	16.32	
			5120080059	9/8/2022	LAUNDRY SERVICE - LC	16.30	
			5120075524	9/1/2022	LAUNDRY SERVICE - LC	16.29	
			5120075567	9/1/2022	LAUNDRY SERVICE - SQ	16.29	
			5120080100	9/8/2022	LAUNDRY SERVICE - SQ	16.29	81.49
9/20/2022	0020813	AMERICAN HIGHWAY PRODU	31624	8/26/2022	FIELD SUPPLIES - SURVEY	476.13	476.13

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0020849	U S BANK	9221-RANEY	8/23/2022	RANEY'S INC - SQ MAINT SUI	1,060.63	
			9221-7626164	8/18/2022	HOME DEPOT - SQ MAINT SL	385.65	
			3953-0791-09/22	8/6/2022	CENTURYLINK - 300510791	343.08	
			3953-23898131	9/6/2022	WCI*OLYMPIC - DPRA GARBA	260.04	
			7844-7074619	8/19/2022	AMAZON - DPRA SUPPLIES	228.45	
			3953-1356-09/22	8/6/2022	CENTURYLINK - 300561356	128.88	
			9221-HOMEDEF	8/24/2022	HOME DEPOT - SQ MAINT SL	108.87	
			9221-2514033	8/23/2022	HOME DEPOT - SQ MAINT SL	104.45	
			9221-0524404	8/25/2022	HOME DEPOT - SQ MAINT SL	99.03	
			1968-22ET6766	9/1/2022	EARTEC - PA MAINT SUPPLIE	97.92	
			3953-0520244	8/15/2022	AMAZON - OFFICE SUPPLIES	86.87	
			3953-7084268	8/31/2022	AMAZON - OFFICE SUPPLIES	86.87	
			9221-101169	8/11/2022	SQ VALLEY AIRPORT - SQ MA	83.17	
			9221-6024759	8/9/2022	HOME DEPOT - SQ MAINT SL	71.11	
			3953-0566649	8/10/2022	AMAZON - OFFICE SUPPLIES	59.64	
			9221-4525106	8/31/2022	HOME DEPOT - SQ MAINT SL	54.22	
			3953-6721820	8/31/2022	AMAZON - OFFICE SUPPLIES	49.95	
			1968-9412236	8/9/2022	AMAZON - PA MAINT SUPPLIE	36.97	
			9221-8120771	8/17/2022	HOME DEPOT - SQ MAINT SL	36.94	
			3953-PRIME-09/2	9/5/2022	AMAZON PRIME - 09/22 SHIP	16.31	
			7844-2247456	8/8/2022	AMAZON - FAC MAINTENANC	11.24	
			3953-4054622	8/29/2022	AMAZON - OFFICE SUPPLIES	9.35	
			3953-0976255	8/10/2022	AMAZON - OFFICE SUPPLIES	5.81	3,425.45
9/20/2022	0022470	COOKE, JAMES M	COOKE5010001	8/26/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
9/20/2022	0023234	ZUMAR INDUSTRIES	40818	8/11/2022	MAINTENANCE SUPPLIES - S	1,068.88	1,068.88
9/20/2022	0030069	GOOD2GO!	286912695	8/10/2022	TACOMA NARROWS - #161	7.25	7.25
9/20/2022	0030969	CAMPBELL, ADAM	CAMPBELL0614	9/1/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
9/20/2022	0036337	NORTHWEST AUTOMOTIVE	S00730994	9/1/2022	MAINTENANCE SUPPLIES - P	75.07	75.07
9/20/2022	0041046	MORRIS, TIM	MORRIS111783	9/2/2022	CDL PHYSICAL REIMBURSEM	150.00	150.00
Sub total for U S BANK:							22,348.45

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9/20/2022	0000332	CLALLAM CO AUDITORS TAX	08/22SUT-42401	8/31/2022	08/22 SALES AND USE TAX	143.46	143.46
9/20/2022	0001426	SEQUIM, CITY OF	C22-08	8/31/2022	08/22 MAINTENANCE	3,444.28	
			4405.0.0822 BS	8/31/2022	08/22 REGIONAL SEWER BAS	2,312.00	
			4405.0.0822 US	8/31/2022	08/22 REGIONAL SEWER US/	859.43	6,615.71
9/20/2022	0020849	U S BANK	7844-98243	8/29/2022	BLUE-WHITE - CLS SUPPLIES	183.52	183.52
9/20/2022	0000074	AM TEST, INC.	129184	8/31/2022	TESTING SERVICES - WWTP	460.00	
			129185	8/31/2022	TESTING SERVICES - WWTP	460.00	
			129186	8/31/2022	TESTING SERVICES - WWTP	460.00	
			129187	8/31/2022	TESTING SERVICES - WWTP	230.00	1,610.00
9/20/2022	0000332	CLALLAM CO AUDITORS TAX	08/22SUT-41401	8/31/2022	08/22 SALES AND USE TAX	935.52	935.52
9/20/2022	0000594	DECKER CITY HARDWARE, TI	729055	9/1/2022	MAINTENANCE SUPPLIES - V	227.51	227.51
9/20/2022	0000546	EXPRESS SERVICES, INC	27764047-41401	8/31/2022	08/22/22~08/28/22 WWTP	495.72	495.72
9/20/2022	0001300	PUBLIC UTILITY DISTRICT	22718-090122	9/1/2022	07/27/22~08/30/22 410 FRONT	955.67	
			22602-090122	9/1/2022	07/27/22~08/30/22 BOGACHIE	213.80	1,169.47
9/20/2022	0020849	U S BANK	7844-3044034-4	8/13/2022	HEARTSMART - WWTP FIRST	378.63	
			3953-1116-09/22	8/6/2022	CENTURYLINK - 300561116	243.71	622.34
9/20/2022	0001632	U S POSTMASTER	PO243 2022-202	9/7/2022	PO BOX 243 98362 RENEWA	108.00	108.00
9/20/2022	0045452	WILSON ENGINEERING LLC	17149	7/25/2022	CLALLAM BAY SEWER VALUE	2,584.00	2,584.00
9/20/2022	0020614	WOOD HAWK, INC	1990	9/1/2022	WASTE TRANSFER SERVICE	1,465.00	1,465.00
Sub total for U S BANK:							16,160.25

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9/20/2022	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202208	8/31/2022	DATABASE INTERFACE FEE	54.40	54.40
9/20/2022	0000091	ANGELES MILLWORK & LUMB	316916	9/2/2022	SANDPAPER FOR ARES PRO.	19.56	19.56
9/20/2022	0000159	BOB BARKER CO INC	#INV1804017	8/22/2022	FEMININE NECESSITIES	237.07	
			#CM1001592412	7/6/2022	CREDIT MEMO DUE TO QUO	-118.13	118.94
9/20/2022	0000179	BEERS, RICHARD B	Oct 2022	9/8/2022	RENTAL AGREEMENT	525.00	525.00
9/20/2022	0000268	WAVE BUSINESS	1032293-02-Sep	9/1/2022	INMATES CABLE TV 09/01/22	333.62	
			1032290-02-Sep	9/1/2022	ADMIN & JAIL 09/01/22 - 09/3	286.32	
			1240306-01-Sep	9/1/2022	SAR & OPNET INTERNET 09	129.27	749.21
9/20/2022	0000306	CHARM-TEX	0294579-IN	8/25/2022	INMATE CLOTHING	2,303.76	
			0294691-IN	8/29/2022	BLANKETS & SANDALS	977.76	
			0295035-IN	8/30/2022	COTTON BATH TOWELS FOR	418.80	3,700.32
9/20/2022	0000360	CLALLAM COUNTY ER&R	2022.056R	8/29/2022	LABOR & EQUIPMENT TO INS	689.10	689.10
9/20/2022	0000593	FORKS, CITY OF	2375	9/2/2022	PRISONER BOARD BILL	10,010.00	10,010.00
9/20/2022	0000628	GALLS LLC	021897180	8/16/2022	UNIFORM - ROMAN	222.14	
			021874958	8/12/2022	DUTY GEAR - ROMAN	128.33	
			021625917	7/13/2022	UNIFORM - LIM	90.20	
			021456329	6/21/2022	DUTY GEAR - LIM	31.50	
			021477536	6/23/2022	DUTY GEAR - LIM	19.53	
			021874970	8/12/2022	DUTY GEAR - ROMAN	19.53	511.23
9/20/2022	0000890	LANGUAGE LINE SERVICES, I	10594190	7/31/2022	INTERPRETER FEES - MAND.	49.29	49.29
9/20/2022	0001148	OLYMPIC SPRINGS INC	351157	8/23/2022	WATER	126.59	
			350849	8/9/2022	WATER	116.85	
			351387	8/31/2022	WATER COOLER RENTAL	43.30	286.74

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1108321	8/31/2022	MAINTENANCE AGREEMENT	852.57	
			1108318	8/31/2022	MAINTENANCE AGREEMENT	584.23	
			1108319	8/31/2022	MAINTENANCE AGREEMENT	341.81	
			1106806	8/4/2022	CHAIR FOR THE LADIES LOC	107.71	
			1108327	8/31/2022	MAINTENANCE AGREEMENT	78.21	
			1107531	8/30/2022	TONER CARTRIDGE	67.60	
			1108323	8/31/2022	MAINTENANCE AGREEMENT	37.31	
			1108320	8/31/2022	MAINTENANCE AGREEMENT	33.09	
			1107363	8/24/2022	GROMMET	29.44	
			1108316	8/31/2022	MAINTENANCE AGREEMENT	27.20	
			1108317	8/31/2022	MAINTENANCE AGREEMENT	27.20	
			1108326	8/31/2022	MAINTENANCE AGREEMENT	24.71	
			1108325	8/31/2022	MAINTENANCE AGREEMENT	23.26	
			1108329	8/31/2022	MAINTENANCE AGREEMENT	17.28	
			1108328	8/31/2022	MAINTENANCE AGREEMENT	12.99	
			1108322	8/31/2022	MAINTENANCE AGREEMENT	6.79	2,271.40
9/20/2022	0001300	PUBLIC UTILITY DISTRICT	22794-Sep22	9/1/2022	FRONTIER ST #1 07/27/22 - C	140.32	
			96237-Sep22	9/1/2022	FRONTIER ST #2 07/27/22 - C	52.16	
			65837-Sep22	9/1/2022	MORSE CREEK HOOKUP 8/1	50.31	242.79
9/20/2022	0001426	SEQUIM, CITY OF	Oct 2022	9/8/2022	LEASE AGREEMENT	1,100.00	1,100.00
9/20/2022	0001543	SWANSONS SERVICES CORP	1629413	9/1/2022	INDIGENT PACKS	250.00	
			1630483	8/25/2022	INDIGENT PACKS	48.42	298.42
9/20/2022	0001734	WA ST PATROL	123001248	9/7/2022	BACKGROUND CHECKS	821.50	821.50
9/20/2022	0001767	WEST WASTE & RECYCLING	0000257817	8/31/2022	GARBAGE DISPOSAL - SLIP F	72.00	72.00
9/20/2022	0003410	LEMAY MOBILE SHREDDING	4760727S 185	9/1/2022	SHREDDING	42.21	
			4760721S 185	9/1/2022	SHREDDING	14.07	56.28
9/20/2022	0020862	GERMAN, NANCY	Oct 2022	9/8/2022	LEASE AGREEMENT	2,274.43	2,274.43
9/20/2022	0021923	FIRST RACE CAR WASH	083122	8/31/2022	CAR WASHES	266.00	266.00
9/20/2022	0024610	WAPRO	5396	8/25/2022	2022 FALL CONFERENCE MEI	200.00	
			5373	8/25/2022	2022 FALL CONFERENCE MEI	200.00	
			5375	8/25/2022	2022 FALL CONFERENCE MEI	200.00	600.00
9/20/2022	0024819	QUILEUTE TRIBE	Oct 2022	9/8/2022	LEASE AGREEMENT	1,200.00	1,200.00
9/20/2022	0025829	BARNARD, MICHAELLE	9862	8/30/2022	OIL FOR BIKE PATROL BIKE	9.30	9.30
9/20/2022	0032392	D&C LOCK AND KEY	685	8/24/2022	SERVICE CALL - NEW PUSH I	901.38	901.38
9/20/2022	0037247	HAIR BY NICOLE	090622	9/6/2022	INMATE HAIRCUTS	290.00	290.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0040427	NORPOINT GROUP LLC	1262 NPG	9/2/2022	CLALLAM COUNTY COURT H	4,400.00	4,400.00
9/20/2022	0040672	ENDUR ID INC	20-19216	8/23/2022	WRISTBANDS - 300 NATURAL	2,253.87	2,253.87
9/20/2022	0041605	HOME DEPOT PRO	703472282	8/24/2022	JAIL & KITCHEN SUPPLIES	977.44	
			703219295	8/23/2022	JAIL SUPPLIES	337.50	
			703956052	8/26/2022	JAIL SUPPLIES	271.53	
			703472290	8/24/2022	JAIL SUPPLIES	268.95	
			703472308	8/24/2022	KITCHEN SUPPLIES	155.58	
			703804997	8/26/2022	JAIL SUPPLIES	112.67	
			700490907	8/8/2022	CREDIT MEMO	-97.16	
			700490931	8/8/2022	CREDIT MEMO	-145.74	
			700490923	8/8/2022	CREDIT MEMO	-242.23	
			700490915	8/8/2022	CREDIT MEMO	-242.90	1,395.64
9/20/2022	0041804	FILEONQ INC	10147	9/1/2022	PROPERTY & EVIDENCE MOI	540.74	540.74
9/20/2022	0042874	BAGLEY CREEK OUTFITTERS	19906	9/8/2022	EMBROIDERY ON POLO SHIF	276.28	276.28
9/20/2022	0043469	PETROCARD	C984533	8/31/2022	FUEL FOR OPNET, ADMIN, B	1,085.47	1,085.47
9/20/2022	0044691	VERIZON CONNECT FLEET U	370000030673	9/1/2022	VEHICLE TRACKING SUBSC	99.88	99.88
9/20/2022	0046683	ODP BUSINESS SOLUTIONS,	1262815206001	8/22/2022	OFFICE SUPPLIES	210.37	210.37
Sub total for U S BANK:							37,379.54

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0004826	OLYMPIC MEDICAL PHYSICIAN	71230034000	9/1/2022	INMATE MEDICAL	79.94	
			71230024270	9/1/2022	INMATE MEDICAL	79.94	
			71230024250	9/1/2022	INMATE MEDICAL	74.25	
			71230024260	9/1/2022	INMATE MEDICAL	4.49	238.62
9/20/2022	0017535	COST LESS SENIOR SERVICE	18765 Aug2022	9/1/2022	INMATE MEDICINE	6,298.38	6,298.38
9/20/2022	0041537	MCKESSON MEDICAL-SURGI	19765386	8/30/2022	CLINIC SUPPLIES	227.39	
			19750298	8/26/2022	CLINIC SUPPLIES	102.31	
			19759838	8/29/2022	CLINIC SUPPLIES	78.15	
			19762919	8/30/2022	CLINIC SUPPLIES	56.28	
			19770459	8/31/2022	CLINIC SUPPLIES	55.01	
			19771369	8/31/2022	CLINIC SUPPLIES	25.82	544.96
Sub total for U S BANK:							7,081.96

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Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/20/2022	0000716	HAYDEN, JOHN F	8/31/2022	JULY 2022 - NADCP DRUG CC	2,793.20	2,793.20
	9/20/2022	0034260	HAYDEN, SUZANNE M	8/31/2022	JULY 2022 - NADCP DRUG CC	2,955.70	2,955.70
Sub total for U S BANK:							5,748.90

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Final Check List
CLALLAM COUNTY

Clerk

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT 1107740	9/7/2022	CLERK'S OFFICE CONTRACT	96.24	
			1107739	9/7/2022	CLERK'S OFFICE CONTRACT	46.90	143.14
	9/20/2022	0003410	LEMAY MOBILE SHREDDING 4760726S185	9/7/2022	CLERK'S OFFICE SHRED ACC	28.14	28.14
	9/20/2022	0020849	U S BANK USBANK SEPT	9/7/2022	DEPOSIT - LODGING FOR 202	118.24	118.24
Sub total for U S BANK:							289.52

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Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/20/2022	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202208	9/8/2022	MONTHLY SUBSCRIPTION FE	115.43	115.43
9/20/2022	0000331	CLALLAM COUNTY AUDITOR	22-147232	9/8/2022	DFL REMOVAL RECORDING 2	204.50	
			22-147233	9/8/2022	DFL REMOVAL RECORDING 2	204.50	409.00
9/20/2022	0001140	OLYMPIC PRINTERS INC	30747	9/8/2022	OFFICE SUPPLIES	377.54	377.54
9/20/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107782	9/8/2022	CANON COPIER MAINT CONT	158.36	158.36
9/20/2022	0029534	HARRIS GOVERN	TAMN00002022	9/8/2022	4TH QTR SOFTWARE SUPPC	6,824.15	6,824.15
Sub total for U S BANK:							7,884.48

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Final Check List
CLALLAM COUNTY

Veterans (1) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/7/2022	0001179	PACIFIC OFFICE EQUIPMENT	POE 9/7/22	9/7/2022	VET CENTER PRINTER	48.38	48.38
9/7/2022	0001300	PUBLIC UTILITY DISTRICT	KG7898 9/7/22	9/7/2022	UTILITIES	166.03	166.03
9/7/2022	0020849	U S BANK	BA4739 9/7/22 S	9/7/2022	FUEL	150.00	
			KK5856 9/7/22 S	9/7/2022	FOOD	150.00	
			MC2576 9/7/22 S	9/7/2022	FUEL	150.00	
			MB8950 9/7/22 V	9/7/2022	FOOD	150.00	
			SR6054 9/7/22 V	9/7/2022	FOOD	150.00	
			WG6056 9/7/22	9/7/2022	FOOD	150.00	
			RM1064 9/7/22 S	9/7/2022	FUEL	100.00	
			TM2565 9/7/22 S	9/7/2022	FOOD	100.00	1,100.00
9/7/2022	0041943	SOLOMAN, LYNELL	SF3028 9/7/22	9/7/2022	RENT	650.00	650.00
					Sub total for U S BANK:		1,964.41

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Final Check List
CLALLAM COUNTY

Veterans (2) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/13/2022	0020849	U S BANK	TRAVEL 9/7/22	9/7/2022	COUNTY CC TRAVEL EXPREI	662.29	662.29
9/13/2022	0045619	DOUGLAS, LEVI	DL 9/7/22	9/7/2022	TRAVEL EXPENSE	118.00	118.00
9/13/2022	0047236	OSUNA-PERCHERT, CHRIS	OPC 9/7/22	9/7/2022	TRAVEL EXPENSE	118.00	118.00
Sub total for U S BANK:							898.29



15
9/20/22

Payroll Ending: 8/31/2022

Gross Earnings:	\$1,735,438.68
Benefits Paid:	\$830,624.13
Total Expenditures:	\$2,566,062.81

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 8th DAY OF September 2022

A handwritten signature in cursive script that reads "Sandra L. Williams".
SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: September 9, 2022					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: August 2022					
General Fund	00100	798,196.14	277,527.32	167	1,075,723.46
Sheriff: Boating Safety/VRF	11003/04	2,864.42	424.15	6	3,288.57
Sheriff: OPNET	11008	7,550.57	2,460.71	2	10,011.28
HHS	11301	14,213.03	6,484.90	4	20,697.93
HHS-Homeless Task Force	11322	2,726.77	1,193.23	1	3,920.00
Chem Depend/Mental Health	11323	2,726.78	1,193.22	1	3,920.00
HHS-Dev Disabilities	11331	5,976.09	2,428.13	1	8,404.22
Law Library	11401	618.83	53.99	1	672.82
Auditor-Doc Preservation	12401	1,238.85	108.24	1	1,347.09
Noxious Weed Control	13001	24,839.58	4,138.99	1	28,978.57
HR Risk Management	50401	5,950.71	549.31	4	6,500.02
Wellness Benefit/Transit Passes	50601	371.53			371.53
MONTHLY TOTALS		867,273.30	296,562.19		1,163,835.49
SEMI-MONTHLY: 8/16-31/2022					
General Fund	00100	606,085.20	369,935.81	201	976,021.01
Sheriff: Boating Safety/VRF	11003/1100	941.92	137.32	2	1,079.24
HHS	11301	25,566.15	17,430.56	10	42,996.71
Prosecutor-Local Crime Victim	11701	4,981.30	3,402.55	2	8,383.85
Treasurer- O&M	12201	1,357.05	1,007.83	1	2,364.88
Auditor-Doc Preservation	12401	2,242.81	1,663.86	2	3,906.67
Noxious Weed Control	13001	2,549.80	1,755.27	1	4,305.07
Veterans Relief	19914	4,662.17	3,386.39	2	8,048.56
American Rescue Plan Act	19961	4,893.82	2,442.59	1	7,336.41
HR-Risk Management	50401	12,651.83	6,981.48	4	19,633.31
HR-Worker's Compensation	50501	1,594.58	817.02	2	2,411.60
Wellness Benefit/Transit Passes	50601	1,528.69			1,528.69
SM TOTALS		669,055.32	408,960.68		1,078,016.00
ROADS: 8/16-31/2022 TOTALS					
PW - Roads	10101	163,172.62	103,686.71	61	266,859.33
PW - Flood Control	10135	4,073.90	2,207.55	2	6,281.45
PW - Solid Waste	40201	637.16	332.70	2	969.86
Clallam Bay/Sekiu Sewer	41401	8,353.25	4,882.22	7	13,235.47
PW - Carlsborg Sewer M&O	42401	884.05	530.80	7	1,414.85
ER&R	50301	21,989.08	13,461.28	13	35,450.36
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		199,110.06	125,101.26		324,211.32
TOTALS		\$1,735,438.68	\$830,624.13		\$2,566,062.81

Prepared by:

Angi Klahn
Angi Klahn, Deputy Auditor

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09/07/2022 12:45:48PM
Check Date: 09/09/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 167

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		637,931.77	18,587.75	v	VACATION		58,395.88	1,472.82
o15s	OVERTIME X 1.5 - SHERIFF DEPT		29,146.86	495.15	s	SICK		26,809.59	733.82
fh	FLOATING HOLIDAY		16,819.08	467.30	covid	covid SICK		5,829.78	148.00
oth	OVERTIME X 1.5 - HOURLY		4,306.99	472.00	o15j	OVERTIME x 1.5 - JUV DETENTION		4,059.83	95.25
hazpay	HAZARD PAY		2,414.11		accred	ACCREDITATION PAY		2,308.35	
cu	COMP USED		1,836.54	50.25	bsba	BS/BA EDUCATION INCENTIVE		1,515.41	
aute	AUTO ALLOWANCE ELECTED		1,360.00		aaas	AA/AS EDUCATION INCENTIVE		1,257.48	
detpay	DETECTIVE PAY		1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
swa	SICK - WA PART-TIME		810.88	37.50	aspj	ACTING SUPERVISOR PAY JUVENILE		325.84	240.00
phsm	PHONE STIPEND SMART PHONE		280.00		oc2	ON CALL NON-SHIFT DAY		277.03	3.00
flxu	FLEX TIME USED (NO RUN BAL)		106.36	2.50	wep	WEST END PAY		100.00	
swapt	SICK PAYOFF - TERMINATION 10%		81.46	5.44	aspd	SHERIFF ACTING SUP PAY DEPUTY		71.25	36.00
phns	PHONE STIPEND		30.00		asp	SHERIFF ACTING SUPERVISOR PAY		20.49	12.00
oc1	ON CALL SHIFT DAY								
					Totals:			798,196.14	22,858.78

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		73,096.74	socsec	SOCIAL SECURITY		47,619.66
pers2	PERS 2 RETIREMENT		23,182.01	401a	401A DEFERRED COMPENSATION		15,213.16
leoff2	LEOFF 2 RETIREMENT		14,534.14	medtx	MEDICARE TAX		11,136.94
icm457	ICMA DEFERRED COMP		10,724.94	medpre	HEALTH INSURANCE PRE TAX		10,328.47
h457	MASSMUTUAL 457		6,626.26	psers	PSERS RETIREMENT		6,113.89
pers3	PERS 3 RETIREMENT		4,789.94	fmlatx	WA Paid Family & Medical Leave		3,432.40
n457	NATIONWIDE 457		2,945.89	udteam	UNION DUES - TEAMSTERS		2,406.00
l&i	L&I - SELF INSURED		979.25	aflpre	AFLAC PRE TAX		935.38
udpd	UNION DUES - 1619 D		863.85	ltdshr	LTD - SHERIFF		791.22
genpre	SUN LIFE PRE TAX		727.53	udmp	UNION DUES - 1619 MP		602.00
hr125	HEALTH REIMBURSEMENT		492.86	udps	UNION DUES - 1619 S		488.58
udcd	UNION DUES - 1619 CD C		419.76	udlc	UNION DUES - 1619 LC		361.20
n457rt	ROTH-NATIONWIDE 457		300.00	aflaft	AFLAC POST TAX		275.81
udcs	UNION DUES - 1619 CS		240.80	dshs	DSHS CHILD SUPPORT		200.00
uw	UNITED WAY		160.00	colaft	COLONIAL LIFE INS. POST TAX		145.68
udtint	TEAMSTERS INIT FEE or ADJ		100.00	colpre	COLONIAL LIFE INS. PRE TAX		88.12
wsatf	1619CD WSATF DUES		60.00	shrfcf	SHERIFF COFFEE FUND		45.04
shrfd	SHERIFF EMPLOYEE FUND		25.80	garnfe	GARNISHMENT FEE		1.00
				Totals:			240,454.32

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Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 167

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	127,440.84
pers2 PERS 2 RETIREMENT	34,882.36
medtx MEDICARE TAX	11,139.42
l&i L&I - SELF INSURED	9,101.07
pers3 PERS 3 RETIREMENT	7,069.92
fmlatx WA Paid Family & Medical Leave	1,255.71
genpre SUN LIFE PRE TAX	358.00

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	47,630.26
401a 401A DEFERRED COMPENSATION	13,003.33
psers PSERS RETIREMENT	9,790.15
leoff2 LEOFF 2 RETIREMENT	9,030.60
vebahr HRA VEBA	6,096.57
unemp UNEMPLOYMENT	729.09

Totals: 277,527.32

Gross Earnings by Fund: 798,196.14 22,858.78

Total Fund Deductions: 240,454.32

Fund Net: 557,741.82

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Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

Page: 3

Fund Worked : 11003
Emps : 5

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	2,279.85	35.00			
			Totals:	2,279.85	35.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	224.33		leoff2 LEOFF 2 RETIREMENT	194.46	
socsec SOCIAL SECURITY	140.24		h457 MASSMUTUAL 457	45.45	
medtx MEDICARE TAX	32.80		401a 401A DEFERRED COMPENSATION	29.20	
ltdshr LTD - SHERIFF	10.88		fmlatx WA Paid Family & Medical Leave	10.02	
udps UNION DUES - 1619 S	9.02		udpd UNION DUES - 1619 D	8.55	
hr125 HEALTH REIMBURSEMENT	7.14		icm457 ICMA DEFERRED COMP	6.11	
n457 NATIONWIDE 457	2.52		l&i L&I - SELF INSURED	2.01	
shrfcf SHERIFF COFFEE FUND	0.66		shrfnd SHERIFF EMPLOYEE FUND	0.14	
			Totals:	723.53	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	140.24		leoff2 LEOFF 2 RETIREMENT	120.84	
l&i L&I - SELF INSURED	36.32		medtx MEDICARE TAX	32.80	
fmlatx WA Paid Family & Medical Leave	3.66		unemp UNEMPLOYMENT	2.27	
			Totals:	336.13	
			Gross Earnings by Fund:	2,279.85	35.00
			Total Fund Deductions:	723.53	
			Fund Net:	1,556.32	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

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Fund Worked : 11004
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	584.57	8.00			
			Totals:	584.57	8.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	75.02		leoff2 LEOFF 2 RETIREMENT	49.86	
socsec SOCIAL SECURITY	36.08		h457 MASSMUTUAL 457	26.96	
medtx MEDICARE TAX	8.44		udps UNION DUES - 1619 S	4.30	
ltdshr LTD - SHERIFF	2.68		fmlatx WA Paid Family & Medical Leave	2.57	
l&i L&I - SELF INSURED	0.50		shrfcf SHERIFF COFFEE FUND	0.30	
shrfnd SHERIFF EMPLOYEE FUND	0.06				
			Totals:	206.77	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	36.08		leoff2 LEOFF 2 RETIREMENT	30.98	
l&i L&I - SELF INSURED	10.99		medtx MEDICARE TAX	8.44	
fmlatx WA Paid Family & Medical Leave	0.94		unemp UNEMPLOYMENT	0.59	
			Totals:	88.02	
			Gross Earnings by Fund:	584.57	8.00
			Total Fund Deductions:	206.77	
			Fund Net:	377.80	

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Check Date: 09/09/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

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Fund Worked : 11008
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	6,525.14	220.00	v VACATION	706.38	24.00
s SICK	264.89	9.00	accrd ACCREDITATION PAY	54.16	
			Totals:	7,550.57	253.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	678.64		socsec SOCIAL SECURITY	462.55	
pers2 PERS 2 RETIREMENT	347.88		medtx MEDICARE TAX	108.18	
medpre HEALTH INSURANCE PRE TAX	90.10		udlc UNION DUES - 1619 LC	60.20	
fmlatx WA Paid Family & Medical Leave	33.17		l&i L&I - SELF INSURED	11.35	
shrfnd SHERIFF EMPLOYEE FUND	10.00		shrfcf SHERIFF COFFEE FUND	5.00	
			Totals:	1,807.07	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	1,275.00		pers2 PERS 2 RETIREMENT	560.65	
socsec SOCIAL SECURITY	462.55		medtx MEDICARE TAX	108.18	
l&i L&I - SELF INSURED	34.65		fmlatx WA Paid Family & Medical Leave	12.13	
unemp UNEMPLOYMENT	7.55				
			Totals:	2,460.71	
			Gross Earnings by Fund:	7,550.57	253.00
			Total Fund Deductions:	1,807.07	
			Fund Net:	5,743.50	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

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Fund Worked : 11301
Emps : 4

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	13,204.86	464.60	s SICK	423.55	16.00
v VACATION	395.69	14.00	fh FLOATING HOLIDAY	188.93	6.40
			Totals:	14,213.03	501.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	1,146.49		socsec SOCIAL SECURITY	851.68	
icm457 ICMA DEFERRED COMP	683.37		pers2 PERS 2 RETIREMENT	577.94	
medpre HEALTH INSURANCE PRE TAX	476.26		medtx MEDICARE TAX	199.18	
udteam UNION DUES - TEAMSTERS	179.03		pers3 PERS 3 RETIREMENT	126.09	
fmlatx WA Paid Family & Medical Leave	62.44		l&i L&I - SELF INSURED	23.68	
			Totals:	4,326.16	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	3,765.00		pers2 PERS 2 RETIREMENT	951.01	
socsec SOCIAL SECURITY	863.89		pers3 PERS 3 RETIREMENT	258.48	
401a 401A DEFERRED COMPENSATION	236.00		medtx MEDICARE TAX	202.04	
l&i L&I - SELF INSURED	171.11		fmlatx WA Paid Family & Medical Leave	23.16	
unemp UNEMPLOYMENT	14.21				
			Totals:	6,484.90	
			Gross Earnings by Fund:	14,213.03	501.00
			Total Fund Deductions:	4,326.16	
			Fund Net:	9,886.87	

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Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2022 to 08/31/2022-1 Cycle m

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Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,066.61	72.00	fh	FLOATING HOLIDAY		344.43	12.00
v	VACATION		315.73	11.00					
					Totals:			2,726.77	95.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		299.87	pers2	PERS 2 RETIREMENT		173.43		
socsec	SOCIAL SECURITY		164.72	icm457	ICMA DEFERRED COMP		109.07		
medpre	HEALTH INSURANCE PRE TAX		69.90	medtx	MEDICARE TAX		38.53		
udteam	UNION DUES - TEAMSTERS		32.50	fmlatx	WA Paid Family & Medical Leave		11.98		
l&i	L&I - SELF INSURED		3.72						
				Totals:			903.72		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		637.50	pers2	PERS 2 RETIREMENT		279.49		
socsec	SOCIAL SECURITY		164.72	401a	401A DEFERRED COMPENSATION		54.54		
medtx	MEDICARE TAX		38.53	l&i	L&I - SELF INSURED		11.34		
fmlatx	WA Paid Family & Medical Leave		4.38	unemp	UNEMPLOYMENT		2.73		
				Totals:			1,193.23		
				Gross Earnings by Fund:			2,726.77		95.00
				Total Fund Deductions:			903.72		
				Fund Net:			1,823.05		

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Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,066.62	72.00	fh	FLOATING HOLIDAY		344.43	12.00
v	VACATION		315.73	11.00					
					Totals:			2,726.78	95.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		299.86	pers2	PERS 2 RETIREMENT		173.42		
socsec	SOCIAL SECURITY		164.73	icm457	ICMA DEFERRED COMP		109.07		
medpre	HEALTH INSURANCE PRE TAX		69.90	medtx	MEDICARE TAX		38.52		
udteam	UNION DUES - TEAMSTERS		32.50	fmlatx	WA Paid Family & Medical Leave		11.98		
l&i	L&I - SELF INSURED		3.71						
				Totals:			903.69		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		637.50	pers2	PERS 2 RETIREMENT		279.50		
socsec	SOCIAL SECURITY		164.73	401a	401A DEFERRED COMPENSATION		54.53		
medtx	MEDICARE TAX		38.52	l&i	L&I - SELF INSURED		11.34		
fmlatx	WA Paid Family & Medical Leave		4.38	unemp	UNEMPLOYMENT		2.72		
				Totals:			1,193.22		
				Gross Earnings by Fund:			2,726.78		95.00
				Total Fund Deductions:			903.69		
				Fund Net:			1,823.09		

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Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,976.09	184.00					
					Totals:			5,976.09	184.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		631.07		h457	MASSMUTUAL 457		500.00	
pers2	PERS 2 RETIREMENT		380.08		socsec	SOCIAL SECURITY		357.82	
medpre	HEALTH INSURANCE PRE TAX		204.80		medtx	MEDICARE TAX		83.68	
udteam	UNION DUES - TEAMSTERS		73.00		fmlatx	WA Paid Family & Medical Leave		26.25	
l&i	L&I - SELF INSURED		9.49						
					Totals:			2,266.19	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,210.00		pers2	PERS 2 RETIREMENT		612.55	
socsec	SOCIAL SECURITY		357.82		401a	401A DEFERRED COMPENSATION		119.52	
medtx	MEDICARE TAX		83.68		l&i	L&I - SELF INSURED		28.98	
fmlatx	WA Paid Family & Medical Leave		9.60		unemp	UNEMPLOYMENT		5.98	
					Totals:			2,428.13	
					Gross Earnings by Fund:			5,976.09	184.00
					Total Fund Deductions:			2,266.19	
					Fund Net:			3,709.90	

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Fund Worked : 11401
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	618.83	32.00

Earnings Code & Description	Amount	Hours
Totals:	618.83	32.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	38.37
medtx MEDICARE TAX	8.97
l&i L&I - SELF INSURED	1.65

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	25.63
fmlatx WA Paid Family & Medical Leave	2.72
Totals:	77.34

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	38.37
l&i L&I - SELF INSURED	5.04
unemp UNEMPLOYMENT	0.62

Benefit Code and Description	Amount
medtx MEDICARE TAX	8.97
fmlatx WA Paid Family & Medical Leave	0.99
Totals:	53.99

Gross Earnings by Fund:	618.83	32.00
Total Fund Deductions:	77.34	
Fund Net:	541.49	

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Fund Worked : 12401
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,167.03	65.00	swa SICK - WA PART-TIME	71.82	4.00
			Totals:	1,238.85	69.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
socsec SOCIAL SECURITY	76.81		medtx MEDICARE TAX	17.96	
fedtx FEDERAL WITHHOLDING TAX	15.97		fmlatx WA Paid Family & Medical Leave	5.44	
l&i L&I - SELF INSURED	3.35		Totals:	119.53	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	76.81		medtx MEDICARE TAX	17.96	
l&i L&I - SELF INSURED	10.24		fmlatx WA Paid Family & Medical Leave	1.99	
unemp UNEMPLOYMENT	1.24		Totals:	108.24	
			Gross Earnings by Fund:	1,238.85	69.00
			Total Fund Deductions:	119.53	
			Fund Net:	1,119.32	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
vp	VACATION PAYOFF		10,102.12	281.82	spr	SICK PAYOFF RETIREMENT 20%		8,524.08	1,189.02
r	REGULAR		3,270.20	100.00	v	VACATION		2,092.93	64.00
s	SICK		654.04	20.00	fh	FLOATING HOLIDAY		196.21	6.00
					Totals:			24,839.58	1,660.84
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		5,716.90	icm457	ICMA DEFERRED COMP		2,000.00		
socsec	SOCIAL SECURITY		1,537.26	pers2	PERS 2 RETIREMENT		395.17		
medtx	MEDICARE TAX		359.52	401a	401A DEFERRED COMPENSATION		310.67		
fmlatx	WA Paid Family & Medical Leave		109.13	udmp	UNION DUES - 1619 MP		60.20		
medpre	HEALTH INSURANCE PRE TAX		45.10	l&i	L&I - SELF INSURED		8.26		
				Totals:			10,542.21		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		1,537.26	medpre	HEALTH INSURANCE PRE TAX		1,320.00		
pers2	PERS 2 RETIREMENT		636.87	medtx	MEDICARE TAX		359.52		
401a	401A DEFERRED COMPENSATION		124.27	l&i	L&I - SELF INSURED		89.95		
fmlatx	WA Paid Family & Medical Leave		39.91	vebahr	HRA VEBA		25.00		
unemp	UNEMPLOYMENT		6.21						
				Totals:			4,138.99		
				Gross Earnings by Fund:			24,839.58		1,660.84
				Total Fund Deductions:			10,542.21		
				Fund Net:			14,297.37		

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Fund Worked : 50401
Emps : 4

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
REGULAR	5,849.80	200.25	swa SICK - WA PART-TIME	100.91	4.50
			Totals:	5,950.71	204.75
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	505.71		socsec SOCIAL SECURITY	368.94	
medtx MEDICARE TAX	86.29		fmlatx WA Paid Family & Medical Leave	26.15	
l&i L&I - SELF INSURED	10.33		Totals:	997.42	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	368.94		medtx MEDICARE TAX	86.29	
l&i L&I - SELF INSURED	78.57		fmlatx WA Paid Family & Medical Leave	9.56	
unemp UNEMPLOYMENT	5.95		Totals:	549.31	
			Gross Earnings by Fund:	5,950.71	204.75
			Total Fund Deductions:	997.42	
			Fund Net:	4,953.29	

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Fund Worked : 50601
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
well	WELLNESS INCENTIVE	371.53	679.14					
						Totals:	371.53	679.14
Deduction Code and Description		Amount		Deduction Code and Description		Amount		
socsec	SOCIAL SECURITY	22.81		fedtx	FEDERAL WITHHOLDING TAX	22.41		
pers2	PERS 2 RETIREMENT	12.15		psers	PSERS RETIREMENT	10.85		
icm457	ICMA DEFERRED COMP	6.45		medtx	MEDICARE TAX	5.34		
medpre	HEALTH INSURANCE PRE TAX	3.73		udteam	UNION DUES - TEAMSTERS	2.97		
udcd	UNION DUES - 1619 CD C	1.64		fmlatx	WA Paid Family & Medical Leave	1.63		
l&i	L&I - SELF INSURED	0.52						
						Totals:	90.50	
						Gross Earnings by Fund:	371.53	679.14
						Total Fund Deductions:	90.50	
						Fund Net:	281.03	

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Fund Worked : 65101
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	7,346.01	200.00			
			Totals:	7,346.01	200.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	524.26		fedtx FEDERAL WITHHOLDING TAX	462.36	
fd1457 DRS 457 DEFERRED COMP FIRE 1	400.00		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40		l&i1 L&I - FIRE 1	66.85	
fmlf1 WA Paid Family & Medical Leave	32.27				
			Totals:	1,666.66	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	325.74		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40				
			Totals:	506.66	
			Gross Earnings by Fund:	7,346.01	200.00
			Total Fund Deductions:	1,666.66	
			Fund Net:	5,679.35	

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Fund Worked : 65151
Emps : 12

Earnings Code & Description	Amount	Hours
r REGULAR	7,565.60	178.00

Earnings Code & Description	Amount	Hours
Totals:	7,565.60	178.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	608.80
medtx MEDICARE TAX	109.71

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	469.08
fmlf5 WA Paid Family & Medical Leave	33.24
Totals:	1,220.83

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	469.08

Benefit Code and Description	Amount
medtx MEDICARE TAX	109.71
Totals:	578.79

Gross Earnings by Fund:	7,565.60	178.00
Total Fund Deductions:	1,220.83	
Fund Net:	6,344.77	

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Fund Worked : 65161
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		249.23	17.20					
					Totals:			249.23	17.20
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		15.45		medtx	MEDICARE TAX		3.61	
fmlf6	WA Paid Family & Medical Leave		1.10						
					Totals:			20.16	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		15.45		medtx	MEDICARE TAX		3.61	
					Totals:			19.06	
								Gross Earnings by Fund:	
								249.23	17.20
								Total Fund Deductions:	
								20.16	
								Fund Net:	
								229.07	

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Fund Worked : 65171
Emps : 13

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	13,362.85	323.00	bhu	BENEFIT HOURS USED - TAX DIST	367.65	8.00
				Totals:	13,730.50	331.00	
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	920.08	leof#4	LEOFF 2 RETIREMENT FIRE 4	721.30		
socsec	SOCIAL SECURITY	327.03	medtx	MEDICARE TAX	199.11		
l&if4	L&I - FIRE 4	80.93	fmlf4	WA Paid Family & Medical Leave	60.33		
				Totals:	2,308.78		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
leof#4	LEOFF 2 RETIREMENT FIRE 4	448.17	socsec	SOCIAL SECURITY	327.03		
medtx	MEDICARE TAX	199.11					
				Totals:	974.31		
				Gross Earnings by Fund:	13,730.50	331.00	
				Total Fund Deductions:	2,308.78		
				Fund Net:	11,421.72		

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Fund Worked : 67101
Emps : 3

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	5,002.80	230.00	ott OVERTIME - TAXING DIST	1,500.75	43.50
			Totals:	6,503.55	273.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	735.99		socsec SOCIAL SECURITY	403.22	
pers2 PERS 2 RETIREMENT	364.60		medtx MEDICARE TAX	94.31	
l&iagn L&I - AGNEW	74.65		Totals:	1,672.77	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2 PERS 2 RETIREMENT	587.61		socsec SOCIAL SECURITY	403.22	
medtx MEDICARE TAX	94.31		fmlagn WA Paid Family & Medical Leave	28.58	
			Totals:	1,113.72	
			Gross Earnings by Fund:	6,503.55	273.50
			Total Fund Deductions:	1,672.77	
			Fund Net:	4,830.78	

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Fund Worked : 67121
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,150.00	65.00					
					Totals:			2,150.00	65.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec SOCIAL SECURITY			133.30		medtx MEDICARE TAX			31.18	
fmlcln WA Paid Family & Medical Leave			9.45						
					Totals:			173.93	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec SOCIAL SECURITY			133.30		medtx MEDICARE TAX			31.18	
					Totals:			164.48	
					Gross Earnings by Fund:			2,150.00	65.00
					Total Fund Deductions:			173.93	
					Fund Net:			1,976.07	

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Fund Worked : 67141
Emps : 3

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	5,516.80	220.00			
			Totals:	5,516.80	220.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
socsec SOCIAL SECURITY	342.04		pers2h PERS 2 RETIREMENT - HIGHLAND	279.64	
fedtx FEDERAL WITHHOLDING TAX	200.81		medtx MEDICARE TAX	79.99	
l&ihig L&I - HIGHLAND IRRIGATION	60.51		fmlhig WA Paid Family & Medical Leave	24.24	
			Totals:	987.23	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2h PERS 2 RETIREMENT - HIGHLAND	450.67		socsec SOCIAL SECURITY	342.04	
medtx MEDICARE TAX	79.99				
			Totals:	872.70	
			Gross Earnings by Fund:	5,516.80	220.00
			Total Fund Deductions:	987.23	
			Fund Net:	4,529.57	

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Fund Worked : 67701
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,996.00	341.00					
					Totals:			7,996.00	341.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		495.76		fedtx	FEDERAL WITHHOLDING TAX		306.58	
medtx	MEDICARE TAX		115.94		fmlbld	WA Paid Family & Medical Leave		35.13	
					Totals:			953.41	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		495.76		medtx	MEDICARE TAX		115.94	
					Totals:			611.70	
					Gross Earnings by Fund:			7,996.00	341.00
					Total Fund Deductions:			953.41	
					Fund Net:			7,042.59	

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Fund Worked : 67731
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		36,872.27	1,251.75	bhu	BENEFIT HOURS USED - TAX DIST		2,820.22	95.25
ott	OVERTIME - TAXING DIST		516.42	13.25					
					Totals:			40,208.91	1,360.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,694.83	socsec	SOCIAL SECURITY		2,492.96		
pers2s	PERS 2 RETIREMENT - SUNLAND		2,490.90	medtx	MEDICARE TAX		583.03		
medsun	HEALTH INSURANCE SUNLAND		395.88	l&isun	L&I - SUNLAND		232.23		
fmlsun	WA Paid Family & Medical Leave		176.65						
				Totals:			9,066.48		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medsun	HEALTH INSURANCE SUNLAND		10,364.25	pers2s	PERS 2 RETIREMENT - SUNLAND		4,014.41		
socsec	SOCIAL SECURITY		2,492.96	medtx	MEDICARE TAX		583.03		
				Totals:			17,454.65		
				Gross Earnings by Fund:			40,208.91		1,360.25
				Total Fund Deductions:			9,066.48		
				Fund Net:			31,142.43		

Fund Worked : - Totals -
Emps : 233

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	764,738.51	22,823.55	v	VACATION	62,222.34	1,596.82
o15s	OVERTIME X 1.5 - SHERIFF DEPT	32,011.28	538.15	s	SICK	28,152.07	778.82
fh	FLOATING HOLIDAY	17,893.08	503.70	vp	VACATION PAYOFF	10,102.12	281.82
spr	SICK PAYOFF RETIREMENT 20%	8,524.08	1,189.02	covid	covid SICK	5,829.78	148.00
oth	OVERTIME X 1.5 - HOURLY	4,306.99	472.00	o15j	OVERTIME x 1.5 - JUV DETENTION	4,059.83	95.25
bhu	BENEFIT HOURS USED - TAX DIST	3,187.87	103.25	hazpay	HAZARD PAY	2,414.11	
accred	ACCREDITATION PAY	2,362.51		ott	OVERTIME - TAXING DIST	2,017.17	56.75
cu	COMP USED	1,836.54	50.25	bsba	BS/BA EDUCATION INCENTIVE	1,515.41	
aute	AUTO ALLOWANCE ELECTED	1,360.00		aaas	AA/AS EDUCATION INCENTIVE	1,257.48	
detpay	DETECTIVE PAY	1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00	
swa	SICK - WA PART-TIME	983.61	46.00	well	WELLNESS INCENTIVE	371.53	679.14
aspi	ACTING SUPERVISOR PAY JUVENILE	325.84	240.00	phsm	PHONE STIPEND SMART PHONE	280.00	
oc2	ON CALL NON-SHIFT DAY	277.03	3.00	fixu	FLEX TIME USED (NO RUN BAL)	106.36	2.50
wep	WEST END PAY	100.00		swapt	SICK PAYOFF - TERMINATION 10%	81.46	5.44
aspi	SHERIFF ACTING SUP PAY DEPUTY	71.25	36.00	phns	PHONE STIPEND	30.00	
asp	SHERIFF ACTING SUPERVISOR PAY	20.49	12.00	oc1	ON CALL SHIFT DAY		
				Totals:		958,539.90	29,661.46

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Emps : 233

Deduction Code and Description		Amount
colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&iagn	L&I - AGNEW	74.65
l&ihig	L&I - HIGHLAND IRRIGATION	60.51
wsatf	1619CD WSATF DUES	60.00
shrfnd	SHERIFF EMPLOYEE FUND	36.00
fmlf5	WA Paid Family & Medical Leave	33.24
fmlhig	WA Paid Family & Medical Leave	24.24
fmlf6	WA Paid Family & Medical Leave	1.10

Deduction Code and Description		Amount
udtint	TEAMSTERS INIT FEE or ADJ	100.00
l&if4	L&I - FIRE 4	80.93
l&i1	L&I - FIRE 1	66.85
fmlf4	WA Paid Family & Medical Leave	60.33
shrfcf	SHERIFF COFFEE FUND	51.00
fmlbld	WA Paid Family & Medical Leave	35.13
fmlf1	WA Paid Family & Medical Leave	32.27
fmlcln	WA Paid Family & Medical Leave	9.45
garnfe	GARNISHMENT FEE	1.00
Totals:		281,488.70

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	136,285.84
pers2	PERS 2 RETIREMENT	38,790.04
medtx	MEDICARE TAX	13,447.75
psers	PSERS RETIREMENT	9,790.15
leoff2	LEOFF 2 RETIREMENT	9,508.16
vebahr	HRA VEBA	6,121.57
fmlatx	WA Paid Family & Medical Leave	1,366.41
pers2h	PERS 2 RETIREMENT - HIGHLAND	450.67
genpre	SUN LIFE PRE TAX	358.00

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	56,594.91
401a	401A DEFERRED COMPENSATION	13,592.19
medsun	HEALTH INSURANCE SUNLAND	10,364.25
l&i	L&I - SELF INSURED	9,589.60
pers3	PERS 3 RETIREMENT	7,328.40
pers2s	PERS 2 RETIREMENT - SUNLAND	4,014.41
unemp	UNEMPLOYMENT	779.16
leoff#4	LEOFF 2 RETIREMENT FIRE 4	448.17
fmlagn	WA Paid Family & Medical Leave	28.58
Totals:		318,858.26

Grand Total Gross Earnings:	958,539.90	29,661.46
Grand Total Deductions:	281,488.70	
Grand Total Net:	677,051.20	

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Fund Worked : 00100
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Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	516,581.58	16,866.81	v	VACATION	33,593.56	1,054.47
o15s	OVERTIME X 1.5 - SHERIFF DEPT	16,020.39	325.05	s	SICK	9,962.59	338.00
fh	FLOATING HOLIDAY	9,802.34	314.00	covid	covid SICK	6,105.92	198.50
oth	OVERTIME X 1.5 - HOURLY	3,758.79	293.00	cu	COMP USED	3,335.44	116.63
hazpay	HAZARD PAY	1,233.10		accred	ACCREDITATION PAY	1,024.62	
auto	AUTO ALLOWANCE CONTRACTUAL	850.00		fl	FUNERAL LEAVE	694.44	24.00
aute	AUTO ALLOWANCE ELECTED	680.00		bsba	BS/BA EDUCATION INCENTIVE	594.18	
mil	MILITARY LEAVE	404.42	13.00	fto	FTO PREMIUM	368.18	206.00
phsm	PHONE STIPEND SMART PHONE	240.00		uapr	URINE ANALYSIS PREMIUM	191.00	
asp	SHERIFF ACTING SUPERVISOR PAY	128.60	80.00	aaas	AA/AS EDUCATION INCENTIVE	113.26	
detpay	DETECTIVE PAY	97.00		o15j	OVERTIME x 1.5 - JUV DETENTION	85.37	2.50
adml	ADMINISTRATIVE LEAVE PAID	78.48	3.50	oc1	ON CALL SHIFT DAY	63.94	2.00
aspj	ACTING SUPERVISOR PAY JUVENILE	48.00	36.00	phns	PHONE STIPEND	30.00	
				Totals:		606,085.20	19,873.46

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	49,572.51	socsec	SOCIAL SECURITY	35,172.38
medpre	HEALTH INSURANCE PRE TAX	29,046.08	pers2	PERS 2 RETIREMENT	26,776.16
401a	401A DEFERRED COMPENSATION	11,859.55	medtx	MEDICARE TAX	8,225.90
icm457	ICMA DEFERRED COMP	8,148.18	leoff2	LEOFF 2 RETIREMENT	4,904.39
psers	PSERS RETIREMENT	3,724.13	pers3	PERS 3 RETIREMENT	3,179.96
h457	MASSMUTUAL 457	3,137.45	udteam	UNION DUES - TEAMSTERS	3,008.60
fmlatx	WA Paid Family & Medical Leave	2,644.17	aflpre	AFLAC PRE TAX	1,984.04
genpre	SUN LIFE PRE TAX	1,382.15	n457	NATIONWIDE 457	989.24
l&i	L&I - SELF INSURED	848.50	dc125	DEPENDENT CARE	821.20
dshs	DSHS CHILD SUPPORT	762.38	hr125	HEALTH REIMBURSEMENT	725.83
rth457	ROTH-ICMA DEFERRED COMP	665.07	ltdshr	LTD - SHERIFF	615.91
udpd	UNION DUES - 1619 D	464.39	pers1	PERS 1 RETIREMENT	424.27
evggar	EVERGREEN FIN GARNISHMENT	361.49	udmp	UNION DUES - 1619 MP	361.20
udcd	UNION DUES - 1619 CD C	358.44	aflaft	AFLAC POST TAX	295.16
udlc	UNION DUES - 1619 LC	293.11	colaft	COLONIAL LIFE INS. POST TAX	267.51
colpre	COLONIAL LIFE INS. PRE TAX	96.80	uw	UNITED WAY	84.00
udps	UNION DUES - 1619 S	35.85	udcs	UNION DUES - 1619 CS	30.10
shrfcf	SHERIFF COFFEE FUND	18.88	shrfnd	SHERIFF EMPLOYEE FUND	16.19
garnfe	GARNISHMENT FEE	1.00			
			Totals:		201,302.17

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Fund Worked : 00100
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Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	240,865.70
socsec SOCIAL SECURITY	35,250.96
vebahr HRA VEBA	9,019.92
l&i L&I - SELF INSURED	6,045.57
pers3 PERS 3 RETIREMENT	4,974.45
fmlatx WA Paid Family & Medical Leave	969.27
unemp UNEMPLOYMENT	569.40

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	43,242.50
401a 401A DEFERRED COMPENSATION	10,477.05
medtx MEDICARE TAX	8,244.27
psers PSERS RETIREMENT	5,972.83
leoff2 LEOFF 2 RETIREMENT	3,047.29
pers1 PERS 1 RETIREMENT	724.79
genpre SUN LIFE PRE TAX	531.81

Totals: 369,935.81

Gross Earnings by Fund: 606,085.20 19,873.46

Total Fund Deductions: 201,302.17

Fund Net: 404,783.03

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Fund Worked : 11003
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	554.07	10.00			
			Totals:	554.07	10.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	78.10		leoff2 LEOFF 2 RETIREMENT	47.26	
socsec SOCIAL SECURITY	33.99		401a 401A DEFERRED COMPENSATION	12.43	
medtx MEDICARE TAX	7.95		ltdshr LTD - SHERIFF	5.90	
udpd UNION DUES - 1619 D	4.80		fmlatx WA Paid Family & Medical Leave	2.44	
shrfcf SHERIFF COFFEE FUND	0.66		l&i L&I - SELF INSURED	0.55	
shrfnd SHERIFF EMPLOYEE FUND	0.13				
			Totals:	194.21	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	33.99		leoff2 LEOFF 2 RETIREMENT	29.37	
l&i L&I - SELF INSURED	8.03		medtx MEDICARE TAX	7.95	
fmlatx WA Paid Family & Medical Leave	0.89		unemp UNEMPLOYMENT	0.55	
			Totals:	80.78	
			Gross Earnings by Fund:	554.07	10.00
			Total Fund Deductions:	194.21	
			Fund Net:	359.86	

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Labor Distribution Totals By Fund
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Fund Worked : 11004
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	387.85	7.00			
			Totals:	387.85	7.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	54.67		leoff2 LEOFF 2 RETIREMENT	33.08	
socsec SOCIAL SECURITY	23.79		401a 401A DEFERRED COMPENSATION	8.70	
medtx MEDICARE TAX	5.56		ltdshr LTD - SHERIFF	4.13	
udpd UNION DUES - 1619 D	3.36		fmlatx WA Paid Family & Medical Leave	1.70	
shrfcf SHERIFF COFFEE FUND	0.46		l&i L&I - SELF INSURED	0.38	
shrfnd SHERIFF EMPLOYEE FUND	0.09				
			Totals:	135.92	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	23.79		leoff2 LEOFF 2 RETIREMENT	20.56	
l&i L&I - SELF INSURED	5.62		medtx MEDICARE TAX	5.56	
fmlatx WA Paid Family & Medical Leave	0.62		unemp UNEMPLOYMENT	0.39	
			Totals:	56.54	
			Gross Earnings by Fund:	387.85	7.00
			Total Fund Deductions:	135.92	
			Fund Net:	251.93	

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Fund Worked : 11301
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		21,890.67	779.75	v	VACATION		2,153.33	68.00
s	SICK		839.26	38.25	cu	COMP USED		487.38	18.50
fh	FLOATING HOLIDAY		154.70	8.00	oth	OVERTIME X 1.5 - HOURLY		40.81	2.50
					Totals:			25,566.15	915.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,866.67	medpre	HEALTH INSURANCE PRE TAX		1,693.80		
pers2	PERS 2 RETIREMENT		1,626.01	socsec	SOCIAL SECURITY		1,468.56		
401a	401A DEFERRED COMPENSATION		684.18	icm457	ICMA DEFERRED COMP		624.20		
medtx	MEDICARE TAX		343.46	rth457	ROTH-ICMA DEFERRED COMP		304.17		
udteam	UNION DUES - TEAMSTERS		236.00	aflpre	AFLAC PRE TAX		117.91		
fmlatx	WA Paid Family & Medical Leave		112.32	aflaft	AFLAC POST TAX		68.40		
hr125	HEALTH REIMBURSEMENT		68.00	udmp	UNION DUES - 1619 MP		60.20		
l&i	L&I - SELF INSURED		40.51	Totals:			9,314.39		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		12,150.00	pers2	PERS 2 RETIREMENT		2,620.53		
socsec	SOCIAL SECURITY		1,468.56	401a	401A DEFERRED COMPENSATION		444.96		
medtx	MEDICARE TAX		343.46	l&i	L&I - SELF INSURED		286.40		
vebahr	HRA VEBA		50.00	fmlatx	WA Paid Family & Medical Leave		41.07		
unemp	UNEMPLOYMENT		25.58	Totals:			17,430.56		
				Gross Earnings by Fund:			25,566.15		915.00
				Total Fund Deductions:			9,314.39		
				Fund Net:			16,251.76		

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Fund Worked : 11701
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,515.29	199.00	s SICK	466.01	20.00
			Totals:	4,981.30	219.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	320.98
socsec SOCIAL SECURITY	297.67
401a 401A DEFERRED COMPENSATION	122.17
udmp UNION DUES - 1619 MP	58.24
l&i L&I - SELF INSURED	7.99

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	305.98
medpre HEALTH INSURANCE PRE TAX	180.10
medtx MEDICARE TAX	69.62
fmlatx WA Paid Family & Medical Leave	21.88
Totals:	1,384.63

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,370.00
socsec SOCIAL SECURITY	308.96
401a 401A DEFERRED COMPENSATION	52.27
l&i L&I - SELF INSURED	25.20
unemp UNEMPLOYMENT	4.98

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	510.58
medtx MEDICARE TAX	72.26
vebahr HRA VEBA	50.00
fmlatx WA Paid Family & Medical Leave	8.30
Totals:	3,402.55

Gross Earnings by Fund:	4,981.30	219.00
Total Fund Deductions:	1,384.63	
Fund Net:	3,596.67	

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Labor Distribution Totals By Fund
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Fund Worked : 12201
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Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,229.83	52.20	v VACATION	127.22	5.40
			Totals:	1,357.05	57.60
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	98.33		pers2 PERS 2 RETIREMENT	86.31	
socsec SOCIAL SECURITY	84.14		401a 401A DEFERRED COMPENSATION	40.71	
medtx MEDICARE TAX	19.69		udteam UNION DUES - TEAMSTERS	15.90	
fmlatx WA Paid Family & Medical Leave	5.97		l&i L&I - SELF INSURED	2.69	
			Totals:	353.74	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	726.00		pers2 PERS 2 RETIREMENT	139.10	
socsec SOCIAL SECURITY	84.14		401a 401A DEFERRED COMPENSATION	27.15	
medtx MEDICARE TAX	19.69		l&i L&I - SELF INSURED	8.22	
fmlatx WA Paid Family & Medical Leave	2.17		unemp UNEMPLOYMENT	1.36	
			Totals:	1,007.83	
			Gross Earnings by Fund:	1,357.05	57.60
			Total Fund Deductions:	353.74	
			Fund Net:	1,003.31	

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Fund Worked : 12401
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,761.68	78.00	v VACATION	481.13	18.00
			Totals:	2,242.81	96.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	188.56		afipre AFLAC PRE TAX	162.83	
401a 401A DEFERRED COMPENSATION	153.67		fedtx FEDERAL WITHHOLDING TAX	141.20	
pers3 PERS 3 RETIREMENT	130.62		socsec SOCIAL SECURITY	117.27	
pers2 PERS 2 RETIREMENT	44.92		medtx MEDICARE TAX	27.43	
udteam UNION DUES - TEAMSTERS	26.26		icm457 ICMA DEFERRED COMP	25.00	
fmlatx WA Paid Family & Medical Leave	9.85		l&i L&I - SELF INSURED	4.04	
			Totals:	1,031.65	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	1,226.26		pers3 PERS 3 RETIREMENT	157.50	
socsec SOCIAL SECURITY	117.27		pers2 PERS 2 RETIREMENT	72.38	
401a 401A DEFERRED COMPENSATION	44.86		medtx MEDICARE TAX	27.43	
l&i L&I - SELF INSURED	12.31		fmlatx WA Paid Family & Medical Leave	3.61	
unemp UNEMPLOYMENT	2.24				
			Totals:	1,663.86	
			Gross Earnings by Fund:	2,242.81	96.00
			Total Fund Deductions:	1,031.65	
			Fund Net:	1,211.16	

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Fund Worked : 13001
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	2,549.80	100.00			
			Totals:	2,549.80	100.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	180.10		fedtx FEDERAL WITHHOLDING TAX	176.29	
pers2 PERS 2 RETIREMENT	162.17		socsec SOCIAL SECURITY	146.92	
401a 401A DEFERRED COMPENSATION	127.49		medtx MEDICARE TAX	34.36	
udmp UNION DUES - 1619 MP	30.10		fmlatx WA Paid Family & Medical Leave	11.20	
l&i L&I - SELF INSURED	4.13				
			Totals:	872.76	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	1,185.00		pers2 PERS 2 RETIREMENT	261.36	
socsec SOCIAL SECURITY	146.92		401a 401A DEFERRED COMPENSATION	51.00	
l&i L&I - SELF INSURED	44.98		medtx MEDICARE TAX	34.36	
vebahr HRA VEBA	25.00		fmlatx WA Paid Family & Medical Leave	4.10	
unemp UNEMPLOYMENT	2.55				
			Totals:	1,755.27	
			Gross Earnings by Fund:	2,549.80	100.00
			Total Fund Deductions:	872.76	
			Fund Net:	1,677.04	

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Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,829.72	152.00	v	VACATION		639.27	24.00
s	SICK		193.18	8.00					
					Totals:			4,662.17	184.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		298.20	pers2	PERS 2 RETIREMENT		296.52		
socsec	SOCIAL SECURITY		289.06	401a	401A DEFERRED COMPENSATION		186.75		
medtx	MEDICARE TAX		67.60	udmp	UNION DUES - 1619 MP		30.10		
udteam	UNION DUES - TEAMSTERS		27.00	fmlatx	WA Paid Family & Medical Leave		20.48		
l&i	L&I - SELF INSURED		8.67						
				Totals:			1,224.38		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,395.00	pers2	PERS 2 RETIREMENT		477.87		
socsec	SOCIAL SECURITY		289.06	401a	401A DEFERRED COMPENSATION		93.24		
medtx	MEDICARE TAX		67.60	l&i	L&I - SELF INSURED		26.46		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		7.50		
unemp	UNEMPLOYMENT		4.66						
				Totals:			3,386.39		
				Gross Earnings by Fund:			4,662.17		184.00
				Total Fund Deductions:			1,224.38		
				Fund Net:			3,437.79		

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Fund Worked : 19961
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Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,845.37	102.50	hazpay HAZARD PAY	48.45	
			Totals:	4,893.82	102.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	664.31		pers2 PERS 2 RETIREMENT	311.25	
socsec SOCIAL SECURITY	290.72		medpre HEALTH INSURANCE PRE TAX	204.80	
medtx MEDICARE TAX	67.99		fmlatx WA Paid Family & Medical Leave	21.50	
l&i L&I - SELF INSURED	4.13		Totals:	1,564.70	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	1,210.00		pers2 PERS 2 RETIREMENT	501.62	
socsec SOCIAL SECURITY	290.72		vebahr HRA VEBA	250.00	
401a 401A DEFERRED COMPENSATION	96.91		medtx MEDICARE TAX	67.99	
l&i L&I - SELF INSURED	12.60		fmlatx WA Paid Family & Medical Leave	7.86	
unemp UNEMPLOYMENT	4.89		Totals:	2,442.59	
			Gross Earnings by Fund:	4,893.82	102.50
			Total Fund Deductions:	1,564.70	
			Fund Net:	3,329.12	

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Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		9,654.56	260.06	covid	covid SICK		1,589.34	24.00
v	VACATION		1,192.55	34.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
s	SICK		45.38	1.50					
					Totals:			12,651.83	319.56
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,268.94	h457	MASSMUTUAL 457		1,064.54		
socsec	SOCIAL SECURITY		775.15	medpre	HEALTH INSURANCE PRE TAX		461.48		
pers2	PERS 2 RETIREMENT		389.52	afipre	AFLAC PRE TAX		222.32		
medtx	MEDICARE TAX		181.29	icm457	ICMA DEFERRED COMP		164.95		
401a	401A DEFERRED COMPENSATION		147.85	genpre	SUN LIFE PRE TAX		133.87		
fmlatx	WA Paid Family & Medical Leave		55.59	l&i	L&I - SELF INSURED		13.42		
shrfcf	SHERIFF COFFEE FUND		5.00	shrfnd	SHERIFF EMPLOYEE FUND		1.00		
					Totals:		4,884.92		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		3,695.00	socsec	SOCIAL SECURITY		775.15		
h457	MASSMUTUAL 457		651.65	pers2	PERS 2 RETIREMENT		627.74		
401a	401A DEFERRED COMPENSATION		440.37	vebahr	HRA VEBA		406.25		
medtx	MEDICARE TAX		181.29	l&i	L&I - SELF INSURED		105.71		
genpre	SUN LIFE PRE TAX		65.50	fmlatx	WA Paid Family & Medical Leave		20.33		
unemp	UNEMPLOYMENT		12.49						
					Totals:		6,981.48		
					Gross Earnings by Fund:		12,651.83		319.56
					Total Fund Deductions:		4,884.92		
					Fund Net:		7,766.91		

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Fund Worked : 50501
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,594.58	40.96			
			Totals:	1,594.58	40.96
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	151.72		icm457 ICMA DEFERRED COMP	112.42	
401a 401A DEFERRED COMPENSATION	107.81		pers2 PERS 2 RETIREMENT	100.24	
socsec SOCIAL SECURITY	94.86		medpre HEALTH INSURANCE PRE TAX	53.84	
medtx MEDICARE TAX	22.19		genpre SUN LIFE PRE TAX	15.78	
fmlatx WA Paid Family & Medical Leave	7.01		l&i L&I - SELF INSURED	1.43	
shrfnd SHERIFF EMPLOYEE FUND	0.20				
			Totals:	667.50	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	423.50		pers2 PERS 2 RETIREMENT	163.44	
socsec SOCIAL SECURITY	94.86		401a 401A DEFERRED COMPENSATION	54.01	
vebahr HRA VEBA	43.75		medtx MEDICARE TAX	22.19	
genpre SUN LIFE PRE TAX	6.69		l&i L&I - SELF INSURED	4.41	
fmlatx WA Paid Family & Medical Leave	2.57		unemp UNEMPLOYMENT	1.60	
			Totals:	817.02	
			Gross Earnings by Fund:	1,594.58	40.96
			Total Fund Deductions:	667.50	
			Fund Net:	927.08	

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Fund Worked : 50601
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Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
well WELLNESS INCENTIVE	1,528.69	3,796.24			
			Totals:	1,528.69	3,796.24

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	127.15	socsec SOCIAL SECURITY	89.87
pers2 PERS 2 RETIREMENT	67.36	medpre HEALTH INSURANCE PRE TAX	57.28
401a 401A DEFERRED COMPENSATION	46.03	medtx MEDICARE TAX	21.01
pers3 PERS 3 RETIREMENT	14.52	psers PSERS RETIREMENT	12.47
dc125 DEPENDENT CARE	11.46	rth457 ROTH-ICMA DEFERRED COMP	10.00
icm457 ICMA DEFERRED COMP	9.74	n457 NATIONWIDE 457	8.26
fmlatx WA Paid Family & Medical Leave	6.73	afpre AFLAC PRE TAX	5.68
genpre SUN LIFE PRE TAX	5.43	udteam UNION DUES - TEAMSTERS	2.74
udlc UNION DUES - 1619 LC	2.36	l&i L&I - SELF INSURED	2.02
udmp UNION DUES - 1619 MP	1.96	udcd UNION DUES - 1619 CD C	1.23
uw UNITED WAY	1.00	shrfnd SHERIFF EMPLOYEE FUND	0.39
aflaft AFLAC POST TAX	0.37		
		Totals:	505.06
		Gross Earnings by Fund:	1,528.69 3,796.24
		Total Fund Deductions:	505.06
		Fund Net:	1,023.63

Fund Worked : - Totals -
Emps : 220

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	568,453.08	18,631.28	v VACATION	38,187.06	1,203.87
o15s OVERTIME X 1.5 - SHERIFF DEPT	16,962.31	342.05	s SICK	11,506.42	405.75
fh FLOATING HOLIDAY	9,957.04	322.00	covid covid SICK	7,695.26	222.50
cu COMP USED	3,822.82	135.13	oth OVERTIME X 1.5 - HOURLY	3,799.60	295.50
well WELLNESS INCENTIVE	1,528.69	3,796.24	hazpay HAZARD PAY	1,281.55	
accred ACCREDITATION PAY	1,024.62		auto AUTO ALLOWANCE CONTRACTUAL	1,020.00	
fl FUNERAL LEAVE	694.44	24.00	aute AUTO ALLOWANCE ELECTED	680.00	
bsba BS/BA EDUCATION INCENTIVE	594.18		mil MILITARY LEAVE	404.42	13.00
fto FTO PREMIUM	368.18	206.00	phsm PHONE STIPEND SMART PHONE	240.00	
uapr URINE ANALYSIS PREMIUM	191.00		asp SHERIFF ACTING SUPERVISOR PAY	128.60	80.00
aaas AA/AS EDUCATION INCENTIVE	113.26		detpay DETECTIVE PAY	97.00	
o15j OVERTIME x 1.5 - JUV DETENTION	85.37	2.50	adml ADMINISTRATIVE LEAVE PAID	78.48	3.50
oc1 ON CALL SHIFT DAY	63.94	2.00	aspj ACTING SUPERVISOR PAY JUVENILE	48.00	36.00
phns PHONE STIPEND	30.00				
			Totals:	669,055.32	25,721.32

Deduction Code and Description	Amount	Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	54,819.07	socsec SOCIAL SECURITY	38,884.38
medpre HEALTH INSURANCE PRE TAX	32,066.04	pers2 PERS 2 RETIREMENT	30,166.44
401a 401A DEFERRED COMPENSATION	13,497.34	medtx MEDICARE TAX	9,094.05
icm457 ICMA DEFERRED COMP	9,084.49	leoff2 LEOFF 2 RETIREMENT	4,984.73
h457 MASSMUTUAL 457	4,201.99	psers PSERS RETIREMENT	3,736.60
pers3 PERS 3 RETIREMENT	3,325.10	udteam UNION DUES - TEAMSTERS	3,316.50
fmlatx WA Paid Family & Medical Leave	2,920.84	aflpre AFLAC PRE TAX	2,492.78
genpre SUN LIFE PRE TAX	1,537.23	n457 NATIONWIDE 457	997.50
rth457 ROTH-ICMA DEFERRED COMP	979.24	l&i L&I - SELF INSURED	938.46
dc125 DEPENDENT CARE	832.66	hr125 HEALTH REIMBURSEMENT	793.83
dshs DSHS CHILD SUPPORT	762.38	ltdshr LTD - SHERIFF	625.94
udmp UNION DUES - 1619 MP	541.80	udpd UNION DUES - 1619 D	472.55
pers1 PERS 1 RETIREMENT	424.27	aflaft AFLAC POST TAX	363.93
evggar EVERGREEN FIN GARNISHMENT	361.49	udcd UNION DUES - 1619 CD C	359.67
udlc UNION DUES - 1619 LC	295.47	colaft COLONIAL LIFE INS. POST TAX	267.51
colpre COLONIAL LIFE INS. PRE TAX	96.80	uw UNITED WAY	85.00
udps UNION DUES - 1619 S	35.85	udcs UNION DUES - 1619 CS	30.10
shrfcf SHERIFF COFFEE FUND	25.00	shrfnd SHERIFF EMPLOYEE FUND	18.00
garnfe GARNISHMENT FEE	1.00		

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Fund Worked : - Totals -
Emps : 220

Totals: 223,436.03

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	266,246.46
socsec SOCIAL SECURITY	38,884.38
vebahr HRA VEBA	9,869.92
l&i L&I - SELF INSURED	6,585.51
pers3 PERS 3 RETIREMENT	5,131.95
fmlatx WA Paid Family & Medical Leave	1,068.29
h457 MASSMUTUAL 457	651.65
genpre SUN LIFE PRE TAX	604.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	48,617.12
401a 401A DEFERRED COMPENSATION	11,781.82
medtx MEDICARE TAX	9,094.05
psers PSERS RETIREMENT	5,972.83
leoff2 LEOFF 2 RETIREMENT	3,097.22
pers1 PERS 1 RETIREMENT	724.79
unemp UNEMPLOYMENT	630.69

Totals: 408,960.68

Grand Total Gross Earnings: 669,055.32 25,721.32

Grand Total Deductions: 223,436.03

Grand Total Net: 445,619.29

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Fund Worked : 10101
Emps : 61

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	136,283.11	4,529.25	v	VACATION	12,393.96	387.25
s	SICK	6,960.18	223.75	o15r	OVERTIME X 1.5 - ROADS DEPT	5,345.79	130.00
fh	FLOATING HOLIDAY	2,117.59	59.25	cu	COMP USED	1,037.33	38.50
phns	PHONE STIPEND	590.00		cpr	COMP TIME PAID - PW ROADS	70.28	2.75
c15r	COMP EARNED X 1.5 ROADS	-1,625.62	-40.00				
				Totals:		163,172.62	5,330.75

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	14,738.41	pers2	PERS 2 RETIREMENT	9,759.19
socsec	SOCIAL SECURITY	9,723.70	medpre	HEALTH INSURANCE PRE TAX	6,782.79
icm457	ICMA DEFERRED COMP	3,141.03	medtx	MEDICARE TAX	2,274.10
401a	401A DEFERRED COMPENSATION	2,053.50	udteam	UNION DUES - TEAMSTERS	1,604.37
h457	MASSMUTUAL 457	754.95	fmlatx	WA Paid Family & Medical Leave	719.89
c13gar	CHAPTER 13 GARNISHMENT	538.00	pers3	PERS 3 RETIREMENT	493.56
dshs	DSHS CHILD SUPPORT	262.00	l&i	L&I - SELF INSURED	246.97
n457	NATIONWIDE 457	242.21	aflpre	AFLAC PRE TAX	210.90
udmp	UNION DUES - 1619 MP	161.49	hr125	HEALTH REIMBURSEMENT	85.63
aflaft	AFLAC POST TAX	73.69	uw	UNITED WAY	41.76
colpre	COLONIAL LIFE INS. PRE TAX	33.61	garnfe	GARNISHMENT FEE	1.00
perscu	PERS RETIREMENT CATCH UP	0.27			
			Totals:		53,943.02

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	68,006.95	pers2	PERS 2 RETIREMENT	15,654.25
socsec	SOCIAL SECURITY	9,683.06	l&i	L&I - SELF INSURED	3,454.38
401a	401A DEFERRED COMPENSATION	3,012.66	medtx	MEDICARE TAX	2,264.60
pers3	PERS 3 RETIREMENT	1,010.47	fmlatx	WA Paid Family & Medical Leave	262.20
vebahr	HRA VEBA	175.00	unemp	UNEMPLOYMENT	162.67
perscu	PERS RETIREMENT CATCH UP	0.47			
			Totals:		103,686.71

Gross Earnings by Fund: 163,172.62 5,330.75
Total Fund Deductions: 53,943.02
Fund Net: 109,229.60

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Fund Worked : 10135
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,286.82	80.00	v	VACATION		621.38	15.00
s	SICK		165.70	4.00					
					Totals:			4,073.90	99.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		358.70	pers2	PERS 2 RETIREMENT		259.03		
socsec	SOCIAL SECURITY		247.53	401a	401A DEFERRED COMPENSATION		198.84		
medpre	HEALTH INSURANCE PRE TAX		80.10	medtx	MEDICARE TAX		57.89		
udmp	UNION DUES - 1619 MP		31.03	fmlatx	WA Paid Family & Medical Leave		17.90		
l&i	L&I - SELF INSURED		4.26	icm457	ICMA DEFERRED COMP		1.92		
afipre	AFLAC PRE TAX		1.37	uw	UNITED WAY		1.23		
				Totals:			1,259.80		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,322.03	pers2	PERS 2 RETIREMENT		417.57		
socsec	SOCIAL SECURITY		247.53	401a	401A DEFERRED COMPENSATION		81.48		
medtx	MEDICARE TAX		57.89	l&i	L&I - SELF INSURED		45.42		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		6.55		
unemp	UNEMPLOYMENT		4.08						
				Totals:			2,207.55		
				Gross Earnings by Fund:			4,073.90		99.00
				Total Fund Deductions:			1,259.80		
				Fund Net:			2,814.10		

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Fund Worked : 40201
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	637.16	15.00			
			Totals:	637.16	15.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	47.12		socsec SOCIAL SECURITY	38.20	
pers3 PERS 3 RETIREMENT	30.76		icm457 ICMA DEFERRED COMP	18.78	
hr125 HEALTH REIMBURSEMENT	14.37		medtx MEDICARE TAX	8.93	
medpre HEALTH INSURANCE PRE TAX	6.48		udmp UNION DUES - 1619 MP	4.48	
uw UNITED WAY	3.80		fmlatx WA Paid Family & Medical Leave	2.80	
pers2 PERS 2 RETIREMENT	1.02		l&i L&I - SELF INSURED	0.61	
afipre AFLAC PRE TAX	0.23				
			Totals:	177.58	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	197.58		pers3 PERS 3 RETIREMENT	63.65	
socsec SOCIAL SECURITY	38.20		401a 401A DEFERRED COMPENSATION	12.74	
medtx MEDICARE TAX	8.93		l&i L&I - SELF INSURED	8.27	
pers2 PERS 2 RETIREMENT	1.66		fmlatx WA Paid Family & Medical Leave	1.03	
unemp UNEMPLOYMENT	0.64				
			Totals:	332.70	
			Gross Earnings by Fund:	637.16	15.00
			Total Fund Deductions:	177.58	
			Fund Net:	459.58	

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Fund Worked : 41401
Emps : 7

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	7,027.67	212.00	v	VACATION	736.36	19.50
o15r	OVERTIME X 1.5 - ROADS DEPT	549.22	12.00	phns	PHONE STIPEND	40.00	
				Totals:		8,353.25	243.50

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	646.07
socsec	SOCIAL SECURITY	493.67
medtx	MEDICARE TAX	115.46
icm457	ICMA DEFERRED COMP	80.07
fmlatx	WA Paid Family & Medical Leave	36.71
n457	NATIONWIDE 457	7.79
afipre	AFLAC PRE TAX	3.08
udmp	UNION DUES - 1619 MP	2.09

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	528.36
medpre	HEALTH INSURANCE PRE TAX	387.62
udteam	UNION DUES - TEAMSTERS	90.91
401a	401A DEFERRED COMPENSATION	65.51
l&i	L&I - SELF INSURED	11.31
h457	MASSMUTUAL 457	3.26
uw	UNITED WAY	2.78
Totals:		2,474.69

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,125.28
socsec	SOCIAL SECURITY	493.67
medtx	MEDICARE TAX	115.46
fmlatx	WA Paid Family & Medical Leave	13.42

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	852.11
l&i	L&I - SELF INSURED	168.15
401a	401A DEFERRED COMPENSATION	105.82
unemp	UNEMPLOYMENT	8.31
Totals:		4,882.22

Gross Earnings by Fund:	8,353.25	243.50
Total Fund Deductions:	2,474.69	
Fund Net:	5,878.56	

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Fund Worked : 42401
Emps : 7

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		884.05	27.00					
					Totals:			884.05	27.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		82.13	pers2	PERS 2 RETIREMENT		55.96		
socsec	SOCIAL SECURITY		53.06	401a	401A DEFERRED COMPENSATION		35.93		
medpre	HEALTH INSURANCE PRE TAX		26.67	medtx	MEDICARE TAX		12.42		
icm457	ICMA DEFERRED COMP		10.15	udteam	UNION DUES - TEAMSTERS		8.88		
h457	MASSMUTUAL 457		3.91	fmlatx	WA Paid Family & Medical Leave		3.90		
afipre	AFLAC PRE TAX		1.60	uw	UNITED WAY		1.44		
l&i	L&I - SELF INSURED		1.17	udmp	UNION DUES - 1619 MP		1.08		
aflaft	AFLAC POST TAX		0.85						
				Totals:			299.15		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		342.93	pers2	PERS 2 RETIREMENT		90.63		
socsec	SOCIAL SECURITY		53.06	401a	401A DEFERRED COMPENSATION		17.69		
medtx	MEDICARE TAX		12.42	l&i	L&I - SELF INSURED		11.77		
fmlatx	WA Paid Family & Medical Leave		1.42	unemp	UNEMPLOYMENT		0.88		
				Totals:			530.80		
				Gross Earnings by Fund:			884.05		27.00
				Total Fund Deductions:			299.15		
				Fund Net:			584.90		

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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		19,439.65	659.00	v	VACATION		1,400.62	48.00
o15r	OVERTIME X 1.5 - ROADS DEPT		598.32	13.00	s	SICK		330.49	10.50
tlss	TOOL STIPEND		120.00		phns	PHONE STIPEND		100.00	
					Totals:			21,989.08	730.50
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,640.53	socsec	SOCIAL SECURITY		1,241.70		
medpre	HEALTH INSURANCE PRE TAX		1,211.64	pers2	PERS 2 RETIREMENT		1,183.85		
icm457	ICMA DEFERRED COMP		331.42	medtx	MEDICARE TAX		290.40		
udteam	UNION DUES - TEAMSTERS		193.34	pers3	PERS 3 RETIREMENT		121.88		
401a	401A DEFERRED COMPENSATION		116.40	dshs	DSHS CHILD SUPPORT		102.00		
fmlatx	WA Paid Family & Medical Leave		93.52	aflpre	AFLAC PRE TAX		41.22		
udmp	UNION DUES - 1619 MP		40.63	l&i	L&I - SELF INSURED		32.32		
uw	UNITED WAY		13.99	colpre	COLONIAL LIFE INS. PRE TAX		9.95		
garnfe	GARNISHMENT FEE		0.50						
				Totals:			6,665.29		
Benefit Code and Description			Amount				Amount		
medpre	HEALTH INSURANCE PRE TAX		8,870.23	pers2	PERS 2 RETIREMENT		1,980.74		
socsec	SOCIAL SECURITY		1,282.34	401a	401A DEFERRED COMPENSATION		372.68		
l&i	L&I - SELF INSURED		347.66	medtx	MEDICARE TAX		299.90		
pers3	PERS 3 RETIREMENT		250.59	fmlatx	WA Paid Family & Medical Leave		35.34		
unemp	UNEMPLOYMENT		21.80						
				Totals:			13,461.28		
				Gross Earnings by Fund:			21,989.08		
				Total Fund Deductions:			6,665.29		
				Fund Net:			15,323.79		

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Fund Worked : - Totals -
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Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		167,558.46	5,522.25	v	VACATION		15,152.32	469.75
s	SICK		7,456.37	238.25	o15r	OVERTIME X 1.5 - ROADS DEPT		6,493.33	155.00
fh	FLOATING HOLIDAY		2,117.59	59.25	cu	COMP USED		1,037.33	38.50
phns	PHONE STIPEND		730.00		tlss	TOOL STIPEND		120.00	
cpr	COMP TIME PAID - PW ROADS		70.28	2.75	c15r	COMP EARNED X 1.5 ROADS		-1,625.62	-40.00
					Totals:			199,110.06	6,445.75

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		17,512.96	socsec	SOCIAL SECURITY		11,797.86
pers2	PERS 2 RETIREMENT		11,787.41	medpre	HEALTH INSURANCE PRE TAX		8,495.30
icm457	ICMA DEFERRED COMP		3,583.37	medtx	MEDICARE TAX		2,759.20
401a	401A DEFERRED COMPENSATION		2,470.18	udteam	UNION DUES - TEAMSTERS		1,897.50
fmlatx	WA Paid Family & Medical Leave		874.72	h457	MASSMUTUAL 457		762.12
pers3	PERS 3 RETIREMENT		646.20	c13gar	CHAPTER 13 GARNISHMENT		538.00
dshs	DSHS CHILD SUPPORT		364.00	l&i	L&I - SELF INSURED		296.64
aflpre	AFLAC PRE TAX		258.40	n457	NATIONWIDE 457		250.00
udmp	UNION DUES - 1619 MP		240.80	hr125	HEALTH REIMBURSEMENT		100.00
aflaft	AFLAC POST TAX		74.54	uw	UNITED WAY		65.00
colpre	COLONIAL LIFE INS. PRE TAX		43.56	garnfe	GARNISHMENT FEE		1.50
perscu	PERS RETIREMENT CATCH UP		0.27	Totals:			64,819.53

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		81,865.00	pers2	PERS 2 RETIREMENT		18,996.96
socsec	SOCIAL SECURITY		11,797.86	l&i	L&I - SELF INSURED		4,035.65
401a	401A DEFERRED COMPENSATION		3,603.07	medtx	MEDICARE TAX		2,759.20
pers3	PERS 3 RETIREMENT		1,324.71	fmlatx	WA Paid Family & Medical Leave		319.96
vebahr	HRA VEBA		200.00	unemp	UNEMPLOYMENT		198.38
perscu	PERS RETIREMENT CATCH UP		0.47	Totals:			125,101.26

Grand Total Gross Earnings:	199,110.06	6,445.75
Grand Total Deductions:	64,819.53	
Grand Total Net:	134,290.53	

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pyLDFnd
09/06/2022 8:30:30AM
Check Date: 09/09/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2022 to 08/31/2022-1 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 65



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of September 12 – 16, 2022

LC
9/20/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, September 12, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published September 8 were:

- Calendar/Correspondence
- Agreement with United State Department of Agriculture (USDA), Forest Service, Olympic National Forest for noxious weed control
- Pre-application questionnaire with Washington State Tourism for Tourism Sustainability Grant
- Pre-application questionnaire with Washington State Recreation and Conservation Office for Planning for Recreation Access Grant
- Agreement with Eagleview Technology Corporation for high resolution imagery
- Agreement with Port Angeles School District for Transition Program Training
- Agreement with Olympic Community Health for a pilot project to use the services of a Substance Use Disorder Professional at the Syringe Services Program
- Discussion with Sheriff's Office regarding hiring and retention incentives
- Rural Arterial Program Final Prospectus for Edgewood Drive
- Housing Solutions Committee discussion regarding Doglio Consulting Services
- Clallam Conservation District update
- Discussion on proposed budget revisions to be considered on September 27
- Discussion of proposed supplemental appropriations to be considered on September 27
- Discussion of proposed budget emergencies to be considered on September 27
- Resolution for election to receive Secure Rural Schools and Community Self Determination Funding and allocation of Title I, Title II and Title III Funds

Meeting concluded at 12:33 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, September 13, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- John Graham, Sequim, increase the election monitoring with adding video
- Kenneth Reandeau, Port Angeles, questioned where the previous speaker resides
- Ed Bowen, Clallam Bay, Pillar Point Parks campground, grants, item 4d, Dry Creek and Edgewood Roads Project

CONSENT AGENDA

1a Approval of vouchers for the week of September 5

1b Approval of minutes for the week of September 5

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CBP commented on Tails Advisory Committee Meeting, speeding on trails, Board of Natural Resources Meeting, Carbon Project
- CRJ commented on Lodging Tax Advisory Committee Meeting, Strategic Tourism Plan,
- CMO comment on Energy Summit, Budget Road Shows,

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of September 12 – 16, 2022
Page 2

CONTRACTS AND AGREEMENTS

2a Agreement governing the allocation of funds paid by the settling opioid distributors in Washington State

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Clallam County Young Men's Christian Association Inc. YMCA for American Rescue Plan Act Funds ARPA COVID

ACTION TAKEN: CRJm to approve, CBPs, mc, CRJ abstained

ADMINISTRATION

3a Resolution appointing Adele Kelly to the Clallam Bay/Sekiu Sewer Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

4a Notice that the following budget revisions will be adopted by Resolution on September 27:

NonDept – American Rescue Plan Act – Reallocation of ARPA funding for newly approved projects/\$800,000

Public Works – Roads – Reallocation of county road project construction expenditures to the correct BARS lines/\$1,500,000

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4b Notice that the following supplemental appropriations will be adopted by Resolution on September 27:

HHS Operations – Funds from the Olympic Community of Health for a pilot project to use the services of a Substance Use Disorder Professional at the Syringe Services Program/\$35,000

HHS – Administration – Additional funding from the Chemical Dependency Mental Health fund for administrative costs/\$19,653

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4c Resolution calling for a hearing to be held September 27 at 10:30 a.m. for the following debatable emergencies:

Public Works – Bullman Beach Water System – Unanticipated payroll and material costs and expenditures/\$25,000

Public Works – Equipment Rental and Revolving – Additional funds for the rising cost in diesel and unleaded fuel/\$225,802

ACTION TAKEN: CRJm to adopt, CBPs, mc

4d Resolution for election to receive Secure Rural Schools and Community Self Determination Funding and allocation of Title I, Title II, and Title III Funds

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

5a Recreation trail easement with Department of Natural Resources for Olympic Discovery Trail from Forks to LaPush

ACTION TAKEN: CRJm to approve, CBPs, mc

5b Rural Arterial Program Final Prospectus for Edgewood Drive

ACTION TAKEN: CRJm to approve, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on timberlands, budget
- Vonda French, Port Angeles, commented on Olympic Discovery Trail, party representatives

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of September 12 – 16, 2022
Page 3

Meeting concluded at 10:51 a.m. and continued to 9 a.m., Monday, September 19, 2022.

There are no Zoom chat logs for the week of September 12.

The Board of Commissioners attended a WSAC Virtual update, Joint Meeting with the Clallam County PUD, Coffee with Colleen, Port Angeles Chamber – Budget Show, Timber County Caucus Meeting, United Way Champagne and Cupcakes Campaign Fundraising Event and the Pacific Northwest Forests Educational Event during the week of September 12.

PASSED AND ADOPTED this 20th day of September 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

ld
9/20/22

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 9-20-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Letter to DOT |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Board of Clallam County Commissioners letter expressing concerns to Washington State Department of Transportation regarding Hood Canal Bridge Closures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval of a letter to Washington State Department of Transportation.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 9-8-22

* Work Session Meeting - Submit 1 single sided/not stapled copy Washington State Department of Transportation Hood Canal Bridge 9-20-22

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

September 20, 2022

Mr. Steve Roark
Regional Administrator, Olympic Region
Washington State Department of Transportation
7407 – 31st Ave NE
Lacey, WA 98516

Dear Mr. Roark,

As the Olympic Peninsula looks ahead to the many road-related projects scheduled to occur over the next few years we reach out today to encourage the Department to carefully consider the timing and impact each project will have on the residents of our county who rely on our fragile "Highway 101" connection to the rest of the world. This means both for residents who must regularly travel off-peninsula for health care or employment and for visitors who come from across the county and around the world to enjoy Olympic National Park and the many festivals and events that help to fuel our economy.

We write specifically to request your consideration for the four planned weekend closures to the Hood Canal Bridge as part of the 2023 Center Lock Rehabilitation Project. We support the Olympic Peninsula Tourism Commission's request that the closures NOT occur on any of the five following weekends:

- June 2-4, 2023 (North Olympic Discovery Marathon)
- July 21-23 (Sequim Lavender Weekend)
- August 29-September 1 (THING Concert/Event)
- September 8-10 (Wooden Boat Festival)
- September 21-24 (Port Townsend Film Festival)

Thank you very much for your consideration and assistance in planning. We deeply appreciate WSDOT's commitment to our region and look forward to the completion of the many important projects you have scheduled. We know that there are a wide range of factors that require consideration when scheduling these complex projects!

Please do share the Hood Canal Bridge closure dates as soon as you have determined the schedule; the sooner we know, the sooner we can begin to plan for accommodations and work-arounds.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
9/20/22

Department: Extension/Noxious Weed Control

WORK SESSION ☒ **Meeting Date:** 9-12-22

REGULAR AGENDA ☐ **Meeting Date:** 9-20-22

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 13001-381-22-001 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A modification to increase funding under a current USFS agreement.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Budget impact has been included in the 2022 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve.

County Official signature & print name: 

Name of Employee/Stakeholder attending meeting: Christina St. John

Relevant Departments: Noxious Weed Control Board

Date submitted: 8-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



FS Agreement No. 22-PA-11060900-012
Cooperator Agreement No. _____

PARTICIPATING AGREEMENT
Between The
CLALLAM, COUNTY OF
And The
USDA, FOREST SERVICE
OLYMPIC NATIONAL FOREST

This PARTICIPATING AGREEMENT is hereby entered into by and between the Clallam, County of, hereinafter referred to as “the County,” and the United States Department of Agriculture (USDA), Forest Service, Olympic National Forest, hereinafter referred to as the “U.S. Forest Service,” under the authority: Wyden Amendment (Public Law 105-277, Section 323 as amended by Public Law 109-54, Section 434, and permanently authorized by Public Law 111-11, Section 3001).

Background: Invasive plants are becoming a threat to natural systems, including degrading terrestrial and aquatic habitats.

The goal of this project is to stop the spread of noxious weed species, reduce existing populations, and prevent the introduction of additional exotic plants throughout Clallam and Jefferson Counties to improve ecosystem function. The objective is to coordinate and standardize weed management efforts across jurisdictional boundaries in multiple watersheds to more effectively minimize the negative impacts of noxious weeds on watershed functions, wildlife and aquatic habitats, human and animal health, and recreational activities.

Although activated at the same time, Clallam County Weed Board gained a distinct advantage in terms of viability and stability by the passage of an assessment to fund its weed control program. Jefferson badly struggled to keep a viable presence from a very small general fund. Because Clallam and Jefferson are close neighbors, and weeds travel between the two counties readily, Clallam and Jefferson County Weed boards share personnel and thus shore up Jefferson County through a series of joint agreements. This is the approach they have successfully taken for the past 15 years.

This project is a continuation of a program for noxious weed control in Clallam and Jefferson Counties and adjacent federal lands. Clallam County takes the lead in project management. This project includes activities to survey, identify and control noxious weeds, coordinate actions and communicate between local and Federal jurisdictions, and citizen education and public engagement.

Title: Noxious Weed Inventory and Treatment

I. PURPOSE:



The purpose of this agreement is to document the cooperation between the parties to recognize that certain undesirable plants pose a threat to the natural environmental and economic health of the County and Forest by the displacement of native plant species, and the degradation of livestock forage, wildlife and fish habitat, and recreation values in accordance with the following provisions and the hereby incorporated Operating and Financial Plan, attached as Exhibit A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The U.S. Forest Service and the County both have the responsibility for controlling undesirable plants in watersheds under their jurisdiction. Since undesirable plants originate from both private and public lands, and since infestations often occur on adjacent jurisdictions, it is in the interest of both parties under this agreement to work together in a cost-effective manner to locate and treat infestations and prevent their spread.

Educational programs will increase public awareness of noxious and invasive plants, and the problems they create by directing the programs at members of the community who work in the Forest, live near it, or recreate in it. Additionally, weed prevention signs and posters would be placed at public gathering points, such as trailheads and campgrounds.

In consideration of the above premises, the parties agree as follows:

III. THE COUNTY SHALL:

- A. LEGAL AUTHORITY. The County shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. Meet prior to June 1st of each year with the U.S. Forest Service for the purpose of identifying and agreeing to specific projects that will be jointly performed and/or funded during that year. The Project Work List will be developed and mutually agreed upon by the project contacts before June 1st.

Perform the following activities for the entire period of this agreement, regardless as to whether any projects are cost-shared in a particular year:

- I. Conduct or supervise the survey, treatment and disposal (as appropriate) of noxious weeds on Federal lands, and those lands that impact Federal lands, by serving as a vector and seed source for the spread of noxious weeds.
 - a. Provide inventory and site location data in an electronic format following U.S. Forest Service protocol, and accomplishment forms for treatment projects.
 - b. Provide copies of County Safety and Herbicide Spill Plan.



2. Attend planning meetings and coordinate with the U.S. Forest Service Invasive Plant Coordinator on the development of a detailed project list for the current year by June 1st of each year.
3. Control and eradicate noxious weeds in a manner consistent with U.S. Forest Service policy and applicable environmental rules and documents.
4. Monitor known weed infestations and report to the U.S. Forest Service on locations.
5. Work cooperatively with local weed boards, private landowners, and U.S. Forest Service personnel to control noxious weeds across jurisdictional boundaries.
6. Raise public awareness of noxious weeds and their impacts through a focused educational program.
7. Provide progress reports with invoices for reimbursement and a year-end report that documents the work that has been carried out, overall program effectiveness and recommendations for treatment sites in the next year.
8. Provide bi-monthly communication on invasive plant accomplishments to the U.S. Forest Service Invasive Plant Coordinator during the inventory and treatment season (June 1-September 30).

IV. THE U.S. FOREST SERVICE SHALL:

- A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the County for the U.S. Forest Service's share of actual expenses incurred, not to exceed **\$10,000.00**, as shown in the Financial Plan. In order to approve a Request for Reimbursement, the U.S. Forest Service shall review such requests to ensure payments for reimbursement are in compliance and otherwise consistent with the terms of the agreement. The U.S. Forest Service shall make payment upon receipt of the County's annual invoice. Each invoice from the County shall display the total project costs for the billing period, separated by U.S. Forest Service and the County's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display the County's full match towards the project, as shown in the financial plan, and be submitted no later than 120 days from the expiration date.

Each invoice must include, at a minimum:

1. The County's name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Invoice date.
4. Performance dates of the work completed (start & end).



5. Total invoice amount for the billing period, separated by the U.S. Forest Service and The Countyshare with in-kind contributions displayed as a separate line item.
6. Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
7. Cumulative amount of U.S. Forest Service payments to date.
8. Statement that the invoice is a request for payment by "reimbursement".
9. If using SF-270, a signature is required.
10. Invoice Number, if applicable.

The invoice must be forwarded to:

EMAIL: SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to: Cheryl Bartlett at Email: cheryl.bartlett@usda.gov

- B. Perform the following activities for the entire period of this agreement, regardless as to whether any projects are cost-shared in a particular year:
1. Initiate modifications, including a tracking number and Financial Plan, which will provide specifics for individual work projects and once executed, become an attachment to this Agreement.
 2. Designate a Program Manager to coordinate U.S. Forest Service activities and facilitate communication between the parties.
 3. Designate a qualified U.S. Forest Service representative to communicate availability of Washington Conservation Corps crews, provide technical guidance and conduct field inspections.
 4. When applicable, through the use of existing agreements, provide a Washington Conservation Corps crews to assist with control efforts at selected noxious weed sites, when requested and funded by Clallam and Jefferson Counties.
 5. Provide a U.S. Forest Service crew to control and eradicate selected noxious weed sites, when requested and available.



6. Provide National Environmental Policy Act (NEPA) requirements for the project, as needed, on National Forest sites.
7. Provide Visitor Information Sites suitable for posting or distributing noxious weed education and awareness information.
8. Maintain a noxious weed Geographic Information System (GIS) data layer of inventory, treatment and monitoring activities.
9. Provide updated inventory and site location database forms that follow U.S. Forest Service protocol.
10. Provide a U.S. Forest Service radio to the County for communications and safety.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Project Contact	Cooperator Financial Contact
Christina St John Coordinator, Clallam Noxious Weed Control Program 223 E Fourth St, Suite 15 Port Angeles, WA 98362 Telephone: 360-417-2442 FAX: 360-417-2414 Christina.stjohn@clallamcountywa.gov	Christina St John Coordinator, Clallam Noxious Weed Control Program 223 E Fourth St, Suite 15 Port Angeles, WA 98362 Telephone: 360-417-2442 FAX: 360-417-2414 Christina.stjohn@clallamcountywa.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Cheryl Bartlett, Forest Botanist Olympic National Forest 1835 Black Lake Blvd, SW, Suite A Olympia, WA 98512 Telephone: 360-956-2435 Email: cheryl.bartlett@usda.gov	Cynthia Moscoso Lead Grants Management Specialist Region 6 Grants and Agreements Email: cynthia.moscoso@usda.gov



- B. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or the County are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To the County, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or the County from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. ENDORSEMENT. Any of the County's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of the County's products or activities.
- E. USE OF U.S. FOREST SERVICE INSIGNIA. In order for the County to use the U.S. Forest Service Insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service to the Office of Communications Assistant Director, Visual Information and Publishing Services, prior to use of the insignia. The U.S. Forest Service will notify the County when permission is granted.
- F. FEDERAL TORT CLAIMS ACT. The United States, acting by and through the Forest Service, hereby agrees to bear any and all liabilities of any kind related to the exercise of the Forest Service's rights under the Federal Tort Claims Act (FTCA), 28 U.S.C. 2671 et. seq., or any other applicable act wherein Congress specifically waived sovereign immunity of the United States.
- G. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS. The County agree(s) that any of the County's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the County has hereby willingly agreed to assume these responsibilities.

Further, the County shall provide any necessary training to the County's employees, volunteers, and program participants to ensure that such personnel are capable of



performing tasks to be completed. The County shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.

- H. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- I. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- J. ELIGIBLE WORKERS. The County shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). The County shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- K. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). The County shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- L. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting

The County shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.

2. Accounting Records



The County shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

The County shall maintain effective control over and accountability for all U.S. Forest Service funds, real property, and personal property assets. The County shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the agreement and used solely for authorized purposes.

4. Source Documentation

The County shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills, payrolls, contract and contract documents. These documents must be made available to the U.S. Forest Service upon request.

M. INDIRECT COST RATES- PARTNERSHIP. Indirect costs are approved for reimbursement or as a cost-share requirement and have an effective period applicable to the term of this agreement.

1. If the County has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 10 percent of modified total direct costs (MTDC). MTDC is defined as all salaries and wages, fringe benefits, materials and supplies, services, travel, and contracts up to the first \$25,000 of each contract.
2. For rates greater than 10 percent and less than 25 percent, the County shall maintain documentation to support the rate. Documentation may include, but is not limited to, accounting records, audit results, cost allocation plan, letter of indirect cost rate approval from an independent accounting firm, or other Federal agency approved rate notice applicable to agreements.
3. For a rate greater than 25 percent, the U.S. Forest Service may require that the County request a federally approved rate from the County's cognizant audit agency no later than 3 months after the effective date of the agreement. The County will be reimbursed for indirect costs or allowed to cost-share at the rate reflected in the agreement until the rate is formalized in the negotiated indirect cost rate (NICRA) at which time, reimbursements for prior indirect costs or cost-sharing may be subject to adjustment.
4. Failure to provide adequate documentation supporting the indirect cost rate, if requested, could result in disallowed costs and repayment to the U.S. Forest Service.



- N. OVERPAYMENT. Any funds paid to the County in excess of the amount entitled under the terms and conditions of this agreement constitute a debt to the Federal Government. The following must also be considered as a debt or debts owed by the County to the U.S. Forest Service:

- Any interest or other investment income earned on advances of agreement funds; or
- Any royalties or other special classes of program income which, under the provisions of the agreement, are required to be returned;

If this debt is not paid according to the terms of the bill for collection issued for the overpayment, the U.S. Forest Service may reduce the debt by:

1. Making an administrative offset against other requests for reimbursement.
2. Withholding advance payments otherwise due to the County.
3. Taking other action permitted by statute (31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B).

Except as otherwise provided by law, the U.S. Forest Service may charge interest on an overdue debt.

- O. AGREEMENT CLOSE-OUT. Within 120 days after expiration or notice of termination The County shall close out the agreement.

Any unobligated balance of cash advanced to the County must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 7CFR3016.21/2CFR 215.22.

Within a maximum of 120 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by the County.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- P. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.



- Reason(s) for delay if established goals were not met.
- Additional pertinent information.

The County shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted either with the County's final payment request, or separately, but not later than 120 days from the expiration date of the agreement.

- Q. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. The County shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. The County shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service, Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

- R. FREEDOM OF INFORMATION ACT (FOIA). Public access to grant or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).

- S. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.



- T. FUNDING EQUIPMENT. Federal funding under this agreement is not available for reimbursement of the County's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year.
- U. CONTRACT REQUIREMENTS. Any contract under this agreement must be awarded following the County's established procurement procedures, to ensure free and open competition, and avoid any conflict of interest (or appearance of conflict). The County shall maintain cost and price analysis documentation for potential U.S. Forest Service review. The County is/are encouraged to utilize small businesses, minority-owned firms, and women's business enterprises.
- V. GOVERNMENT-FURNISHED PROPERTY. The County may only use U.S. Forest Service property furnished under this agreement for performing tasks assigned in this agreement. The County shall not modify, cannibalize, or make alterations to U.S. Forest Service property. A separate document, Form AD-107, must be completed to document the loan of U.S. Forest Service property. The U.S. Forest Service shall retain title to all U.S. Forest Service-furnished property. Title to U.S. Forest Service property must not be affected by its incorporation into or attachment to any property not owned by the U.S. Forest Service, nor must the property become a fixture or lose its identity as personal property by being attached to any real property.

Liability for Government Property.

1. Unless otherwise provided for in the agreement, the County shall not be liable for loss, damage, destruction, or theft to the Government property furnished or acquired under this contract, except when any one of the following applies:
 - a. The risk is covered by insurance or the County is/are otherwise reimbursed (to the extent of such insurance or reimbursement).
 - b. The loss, damage, destruction, or theft is the result of willful misconduct or lack of good faith on the part of the County's managerial personnel. The County's managerial personnel, in this provision, means the County's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of all or substantially all of the County's business; all or substantially all of the County's operation at any one plant or separate location; or a separate and complete major industrial operation.
2. The County shall take all reasonable actions necessary to protect the Government property from further loss, damage, destruction, or theft. The County shall separate the damaged and undamaged Government property, place all the affected Government property in the best possible order, and take such other action as the Property Administrator directs.
3. The County shall do nothing to prejudice the Government's rights to recover against third parties for any loss, damage, destruction, or theft of Government property.



4. Upon the request of the Grants Management Specialist, the County shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of agreements of assignment in favor of the Government in obtaining recovery.

- W. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. The County shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- X. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. The County shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800) 877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer.

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

- Y. REMEDIES FOR COMPLIANCE RELATED ISSUES. If the County materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:
1. Temporarily withhold cash payments pending correction of the deficiency by the County or more severe enforcement action by the U.S. Forest Service;
 2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate the current agreement for the County's program;



4. Withhold further awards for the program, or
5. Take other remedies that may be legally available, including debarment procedures under 2 CFR part 417.

Z. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:

1. When the U.S. Forest Service and the County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
2. By 30 days written notification by the County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement will not accomplish the purposes for which the agreement was made, the U.S. Forest Service may terminate the agreement in its entirety.

Upon termination of an agreement, the County shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to the County for the U.S. Forest Service share of obligations that cannot be cancelled and were properly incurred by the County up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

- AA. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- BB. DEBARMENT AND SUSPENSION. The County shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should the County or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- CC. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:



- (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
- (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
- (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
- (d) If the Government determines that the recipient is not in compliance with this award provision, it:
 - (1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - (2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

DD. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

EE. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **November 30, 2023** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

FF. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In Witness Whereof, the parties hereto have executed this agreement as of the last date written below.



MARK OZIAS, Chair
Clallam County Board of Commissioners

Date

KELLY D. LAWRENCE, Forest Supervisor
U.S. Forest Service, Olympic National Forest

Date

The authority and format of this agreement (22-PA-11060900-012) have been reviewed and approved for signature.

CYNTHIA MOSCOSO Digitally signed by CYNTHIA MOSCOSO
Date: 2022.08.16 15:38:14 -07'00'

CYNTHIA L. MOSCOSO
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: A

USFS Agreement No.: 22-PA-11060900-012

Mod. No.:

Cooperator Agreement No.:

Agreements Financial Plan (Short Form)**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$3,520.00	\$7,580.00	\$1,953.00	\$150.00	\$13,203.00
Travel	\$0.00	\$675.00	\$270.00	\$0.00	\$945.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$183.82	\$600.00	\$0.00	\$783.82
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$3,520.00	\$8,438.82	\$2,823.00	\$150.00	\$14,931.82
Coop Indirect Costs		\$1,561.18	\$522.26		\$2,083.44
FS Overhead Costs	\$457.60				\$457.60
Total	\$3,977.60	\$10,000.00	\$3,345.26	\$150.00	\$17,472.85
Total Project Value:					\$17,472.85

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 80.00%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 20.00%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Invasive Plant Program Coordinator	\$352.00	10.00	\$3,520.00

Non-Standard Calculation

Total Salaries/Labor	\$3,520.00
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Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00

Non-Standard Calculation

Total Travel	\$0.00
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Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00

Non-Standard Calculation

Total Equipment	\$0.00
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Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00

Non-Standard Calculation

Total Supplies/Materials	\$0.00
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Subtotal Direct Costs

\$3,520.00

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs	Total
13.00%	\$3,520.00	\$457.60
Total FS Overhead Costs		\$457.60

TOTAL COST

\$3,977.60

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor				
Standard Calculation				
Job Description	Cost/Day	# of Days		Total
Noxious Weed Control				
Board (NWCB) Coordinator	\$386.00	10.00		\$3,860.00
Field Technician	\$155.00	24.00		\$3,720.00
Non-Standard Calculation				
Total Salaries/Labor				\$7,580.00

Travel				
Standard Calculation				
Travel Expense	Cost/day	# days		Total
County Owned Vehicle insurance, gas, repairs)	\$45.00	15.00		\$675.00
Non-Standard Calculation				
Total Travel				\$675.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials	# of Items	Cost/Item		Total
Herbicide and equipment, equipment repair, PPEs	1.00	\$183.82		\$183.82
Total Supplies/Materials				\$183.82

Subtotal Direct Costs	\$8,438.82
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Cooperator Indirect Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
18.50%	\$8,438.82			\$1,561.18
Total Coop. Indirect Costs				\$1,561.18
TOTAL COST		\$10,000.00		

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Noxious Weed Control Board (NWCB) Coordinator		\$386.00	3.00		\$1,158.00
Weed Specialist		\$265.00	3.00		\$795.00
Non-Standard Calculation					
Total Salaries/Labor					\$1,953.00

Travel					
Standard Calculation					
Travel Expense		Cost/day	# of days		Total
County Owned Vehicle (fuel, depreciation, insurance, repair, maintenance)		\$45.00	6.00		\$270.00
Non-Standard Calculation					
Total Travel					\$270.00

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Herbicide and applicators, small tools, repairs, PPE		1.00	\$600.00		\$600.00
Non-Standard Calculation					
Total Supplies/Materials					\$600.00

Subtotal Direct Costs	\$2,823.00
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Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
18.50%	\$2,823.00				\$522.26
Total Coop. Indirect Costs					\$522.26
TOTAL COST		\$3,345.26			

WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Salaries/Labor				
Standard Calculation				
Job Description		Cost/Meeting*	# of Meetings	Total
Clallam County Volunteer Board				
Members: *Meetings are 2 hours; five				
Board Memebbers attend each meeting.		\$150.00	1.00	\$150.00
Non-Standard Calculation				
Total Salaries/Labor				\$150.00

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
Non-Standard Calculation				
Total Travel				\$0.00

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Non-Standard Calculation				
Total Equipment				\$0.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
Non-Standard Calculation				
Total Supplies/Materials				\$0.00

Subtotal Direct Costs	\$150.00
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TOTAL COST	\$150.00
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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
9/20/22

Department: Assessor's Department

WORK SESSION ☒ **Meeting Date:** 09/12/2022

REGULAR AGENDA ☒ **Meeting Date:** 09/20/2022

Required originals approved and attached? ☒

Will be provided on: 09/12/2022

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 211.2022.2 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This is the 6 year contract with Eagleview to do our Aerial Image acquisition every two years, this purchase was approved last year and the fly over fees will be billed in two yearly installments.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Our 2022 Budget line item 00100.211.51424.41.161 High resolution imagery \$76,000 for 1/2 of the first shipment of imagery.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Recommend approval and signature by the Board.

County Official signature & print name:  Pamela Rushton

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Pam Rushton
– Assessor's Office

Relevant Departments: Assessor's office

Date submitted: 9-6-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**COOPERATIVE PURCHASING AGREEMENT BETWEEN
EAGLEVIEW TECHNOLOGY CORPORATION AND ITS AFFILIATES (“EAGLEVIEW”) AND
CLALLAM COUNTY, WA (“CUSTOMER”)**

1. Purpose: The purpose of this Cooperative Purchasing Agreement (“Agreement”) is to allow Customer to purchase, and for EagleView to provide, Aerial Image Acquisition and SaaS Solution. Pursuant to Section 10.1 of the Contract for Aerial Image Acquisition and SaaS Solution between King County and EagleView executed on April 27, 2019 (Contract #6081864, herein referred to as the “King County Contract”), the parties agree to the terms and conditions contained in the King County Contract, unless specified in this Agreement. The King County Contract is attached hereto and is hereby incorporated into this Agreement by reference. In the event of any conflict between this Agreement and the King County Contract, this Agreement shall control.
2. The following sections of the King County Contract are hereby modified for the purpose of this Agreement:
 - a. The list of Contract Documents on page 1, Exhibit 1 (Scope of Work), Exhibit 2 (Price), Exhibit 4 (Certificate(s) of Insurance and Policy Endorsement) and Appendix C are deleted in their entirety. Section A: Product Descriptions, Prices and Payment Terms, Appendix 1: Photogrammetric Product Specifications, and the Map attached to this Agreement describe the deliverables to be provided under this Agreement on an estimated biennial frequency.
 - b. Section 1: Definitions is amended as follows: The term “County” shall be amended to delete the words “King County.” The section as revised reads “County: Clallam County and its officers, employees, agents, contractors, and subcontractors.” The term “Final Acceptance” shall be amended to delete the words “King County.” The section as revised reads: “Final Acceptance: The point when Clallam County acknowledges that the Contractor has performed the entire Work in accordance with the Contract.”
 - c. Section 2.9: Contractor Name or Tax Structure Change is deleted and replaced with the following:

If at any time during the Contract term the Contractor experiences a change in its name or federal tax status either through acquisition, novation, assignment, re-organization or some other change that affects its Taxpayer Identification Number (TIN) or Tax Reporting Name, it shall notify Clallam County immediately upon the information becoming publicly available. This notification shall be sent by the Contractor to Clallam County via email along with:

 - A. Any official announcements from the firm’s representative(s) regarding the changes;
 - B. A new W-9;
 - C. A current statement, listing of unfilled orders and electronic versions of all outstanding invoices and credit memos at the time of the change shall be provided to the buyer as soon as possible.

Any delay on the part of the Contractor to provide these items to the buyer may result in the delay of payment and orders.
 - d. The first sentence of Section 2.10: Payment Procedures; Prompt Payment of Subcontractors is deleted and replaced with the following: “The Contractor shall furnish invoices to Clallam County, Attn: Pamela Rushton, County Assessor, 223 E 4th St, Port Angeles, WA 98362-3000”
 - e. Section 2.16: Notices shall be deleted and replaced with the following:

All notices under this Agreement shall be in writing and shall be sent to the following respective addresses:

CUSTOMER NOTICE ADDRESS	EAGLEVIEW NOTICE ADDRESS
223 E 4th St	25 Methodist Hill Drive
Port Angeles, WA 98362-3000	Rochester, NY 14623
Attn: Pamela Rushton, County Assessor	Attn: Legal Department
Phone: 360-417-2228 Fax:	Phone: (585) 486-0093

Either party may change their respective notice address by giving written notice of such change to the other party at the other party’s then-current notice address. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid certified or registered United States mail, return receipt requested. Notice shall be deemed given when actually received or when delivery is refused.

- f. The last sentence of Section 6.2: Ownership of County Data is deleted and replaced with the following: “Contractor will conspicuously mark all such archival storage media as Clallam County’s property (when possible).”

3. The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded.
4. Unless specified in this Agreement, all terms and conditions contained in the King County Contract remain in full force and effect and bind the parties to this Agreement.
5. This Agreement may be executed in two or more counterparts, each of which shall be constitute an original and all of which shall constitute one of the same Agreement. This shall become effective upon execution by duly authorized officers of Customer and EagleView and receipt by EagleView of such fully executed document, such date of receipt by EagleView being the "Effective Date."

PARTIES:

CUSTOMER	EAGLEVIEW
CLALLAM COUNTY, WA	EAGLEVIEW TECHNOLOGY CORPORATION
	a Delaware corporation
SIGNATURE:	SIGNATURE:
NAME:	NAME:
TITLE:	TITLE:
DATE:	EXECUTION DATE:
	DATE OF RECEIPT (EFFECTIVE DATE):

Approved as to form only by:

Elizabeth Stanley

Clallam County Prosecuting Attorney

SECTION A

PRODUCT DESCRIPTIONS, PRICES AND PAYMENT TERMS

ORDER #

C25306172

SHIP TO

Clallam County, WA
 Chad Theismann, GIS Manager
 223 East 4th St
 Port Angeles, WA 98362
 (360) 417-2260
 ctheismann@co.clallam.wa.us

CUSTOMER ID	SALES REP	FREQUENCY OF PROJECT
A118194	dwalt	Biennial

FIRST PROJECT

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT ¹
190	Reveal Essentials+ Property	Provides high resolution ortho and oblique imagery at a Property level. Deliverables include measurable oblique and ortho imagery at a property resolutions. Color balanced orthomosaic imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Leaf:</i> <i>Leaf Off:</i> Less than 30% leaf cover	\$ 400.00	\$ 360.00 (10% - Long Term Incentive Discount)	\$ 68,400.00
841	Reveal Essentials+ Community	Provides ortho and oblique imagery at a Community level. Deliverables include measurable oblique and ortho imagery at a community resolutions. Color balanced orthomosaic imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Leaf:</i> <i>Leaf Off:</i> Less than 30% leaf cover	\$ 70.00		\$ 58,870.00
41,000	Building Outline Creation; Digital Parcel File Provided	Building outlines are created from the most-nadir single-frame orthogonal image in a specified, Pictometry imagery source. Pictometry delivers digital building outlines and their attributes in shapefile and geodatabase formats. Coverage includes only locations specified in a single, customer-provided digital parcel shapefile. Parcels in the specified locations must be generally contiguous. All Pictometry imagery to be used must be licensed or owned by the customer. Final invoiced amount will be adjusted for the actual quantity of records in the parcel file used for production. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Data Source – Base:</i> Pictometry Imagery <i>Data Source Year – Base:</i> 2022 <i>Data Source – Comparison:</i> N/A <i>Data Source Year – Comparison:</i> N/A <i>Deck Identification:</i> Marked with a Point <i>Regional Status Report Requested:</i>	\$ 0.39	\$ 0.25 (35.897%)	\$ 10,250.00

		<i>Modified Technical Specifications:</i> <i>Parameter Changes</i> Prior to commencement of production, Customer may make changes to these product parameters by providing Pictometry with written authorization (email being acceptable).			
1	Pictometry Connect View - CA	Pictometry Connect View - CA (Custom Access) provides visualization-only access to the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web application or server based integration. Requires a customer-provided web application or server based application. With respect to imagery available through this product to third parties or the Public, Pictometry reserves the right to reduce the resolution of the imagery available. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Web Visualization Offering Terms and Conditions Product Parameters: <i>Admin User Name:</i> Chad Theismann <i>Admin User Email:</i> ctheismann@co.clallam.wa.us	\$ 750.00	\$ 0.00 (100%)	\$ 0.00
1	CONNECT ImageService CA	Connect Image Service - CA (Custom Access) provides access via a secure web mapping service to existing orthomosaics available within Customer's Connect account. This service allows use by Customer each calendar month of a total number of image request transactions equal to the product resulting from multiplying (a) the number of concurrent users authorized to use the Connect Image Service pursuant to this Agreement, by (b) 1500 (such product being the "Monthly Image Request Limit"). To the extent use of the Connect Image Service pursuant to this Agreement results in a total number of image request transactions in excess of the Monthly Image Request Limit, Pictometry may review the usage with Customer, increase the price for Customer's Connect Image Service with Customer's consent or, in Pictometry's discretion, suspend further access by Customer to the Connect Image Service. This offering is provided solely for internal use within Customer's organization. Customer must maintain an active paid Pictometry Connect account in order to utilize the Connect Image Service. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 2,000.00	\$ 0.00 (100%)	\$ 0.00
1	Pictometry Connect - CA - 50	Pictometry Connect - CA - 50 (Custom Access) provides up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web-based, server-based or desktop integration. The default deployment is through web-based Pictometry Connect. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement Product Parameters: <i>Admin User Name:</i> Chad Theismann <i>Admin User Email:</i> ctheismann@co.clallam.wa.us	\$ 2,200.00	\$ 0.00 (100%)	\$ 0.00
2	CONNECT Gov 50 Package	CONNECT Gov 50 Package provides Customer with access to and use of Pictometry Connect - CA - 50, Pictometry Connect View - CA, and CONNECT ImageService CA as described elsewhere in this Agreement.	\$ 3,500.00	\$ 0.00 (100%)	\$ 0.00

		Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement			
1,031	Reveal Orthomosaic - Combined	This product represents a single orthomosaic, combining tiles of multiple resolutions with the best-available resolution preferred Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use PRODUCT PARAMETERS: LEAF: Leaf Off: Less than 30% leaf cover	\$ 0.00		\$ 0.00
1	ChangeFinder - Project Fee	This is a flat fee per project. One project set-up fee is required for each Change Detection, Change Detection and Building Outlines, or Building Outline line item in the order. Applicable Terms and Conditions: Order Form	\$ 1,000.00	\$ 0.00 (100%)	\$ 0.00
1	Oblique Imagery Bundle w/Two(2) Yrs of EFS Maint & Support	Includes digital copy of the Licensed Documentation for the License Software, two (2) End User Training Sessions, one (1) Advanced User Technical Training, one (1) Administration / IT Training Session, ten (10) hours of telephone support, one copy of Pictometry Electronic Field Study (EFS) software, latest version, on the storage media specified herein, and access to download updated versions of the EFS Licensed Software for a period of two years from the initial date of shipment of the EFS software, along with a copy of the updated documentation. Applicable Terms and Conditions: Software License Agreement	\$ 0.00		\$ 0.00
1	RapidAccess - Disaster Response Program	RapidAccess - Disaster Response Program is an emergency response program offering flights after an emergency or disaster. Refer to the attached detailed description of the Disaster Response Program. Applicable Terms and Conditions: Order Form	\$ 0.00		\$ 0.00
1	Pictometry Connect - EarlyAccess	Pictometry Connect - EarlyAccess provides authorized users the ability to login and access the imagery, as specified elsewhere in this agreement, immediately following its preliminary processing and quality control checks and prior to its final processing. Early Access imagery will become available in CONNECT Explorer incrementally as it is processed and it will remain available until final, fully processed imagery is made available through other means. This offering requires an active Pictometry CONNECT account and the current purchase of access to an imagery product. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 10,000.00	\$ 0.00 (100%)	\$ 0.00
SUBTOTAL					\$137,520.00

SECOND PROJECT

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT ¹
190	Reveal Essentials+ Property	Provides high resolution ortho and oblique imagery at a Property level. Deliverables include measurable oblique and ortho imagery at a property resolutions. Color balanced orthomosaic imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: Leaf:	\$ 400.00	\$ 360.00 (10% - Long Term Incentive Discount)	\$ 68,400.00

841	Reveal Essentials+ Community	Leaf Off: Less than 30% leaf cover Provides ortho and oblique imagery at a Community level. Deliverables include measurable oblique and ortho imagery at a community resolutions. Color balanced orthomosaic imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Leaf:</i> Leaf Off: Less than 30% leaf cover	\$ 70.00		\$ 58,870.00
41,000	ChangeFinder - Change Detection; Digital Parcel File Provided	Existing building outlines from a specified older imagery source are updated and classified relative to the most-nadir single-frame orthogonal image in a specified, newer Pictometry imagery source. Pictometry delivers updated digital building outlines from the newer imagery source and their classification attributes in shapefile and geodatabase formats. Coverage includes only locations specified in a single, customer-provided digital parcel shapefile. Parcels in the specified locations must be generally contiguous. All Pictometry imagery to be used must be licensed or owned by the customer. Final invoiced amount will be adjusted for the actual quantity of records in the parcel file used for production. Use of older non-Pictometry-sourced building outline data requires acceptance in advance. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Data Source – Base:</i> Pictometry Outlines <i>Data Source Year – Base:</i> 2022 <i>Data Source – Comparison:</i> Pictometry Imagery <i>Data Source Year – Comparison:</i> 2024 <i>Deck Identification:</i> Marked with a Point <i>Regional Status Report Requested:</i> <i>Modified Technical Specifications:</i> <i>Parameter Changes</i> Prior to commencement of production, Customer may make changes to these product parameters by providing Pictometry with written authorization (email being acceptable).	\$ 0.41		\$ 16,810.00
2	CONNECT Gov 50 Package	CONNECT Gov 50 Package provides Customer with access to and use of Pictometry Connect - CA - 50, Pictometry Connect View - CA, and CONNECT ImageService CA as described elsewhere in this Agreement. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement	\$ 3,500.00		\$ 7,000.00
1	FutureView Adv Training	Full conference registration to advanced training designed to maximize deployment. Includes hotel room for up to three nights, event registration, and round-trip airfare up to \$500. Customer will be provided with discount code to complete FutureView registration. (Air Travel Restrictions - 30 day advance purchase for airfare, per person round trip airfare at standard coach class rates through Pictometry's travel provider only.) Must be redeemed within three years of agreement execution date. Applicable Terms and Conditions: Order Form	\$ 2,499.00		\$ 2,499.00

1	ChangeFinder - Project Fee	This is a flat fee per project. One project set-up fee is required for each Change Detection, Change Detection and Building Outlines, or Building Outline line item in the order. Applicable Terms and Conditions: Order Form	\$ 1,000.00		\$ 1,000.00
1,031	Reveal Orthomosaic - Combined	This product represents a single orthomosaic, combining tiles of multiple resolutions with the best-available resolution preferred Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use PRODUCT PARAMETERS: LEAF: Leaf Off: Less than 30% leaf cover	\$ 0.00		\$ 0.00
1	Pictometry Connect - CA - 50	Pictometry Connect - CA - 50 (Custom Access) provides up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web-based, server-based or desktop integration. The default deployment is through web-based Pictometry Connect. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement Product Parameters: Admin User Name: Chad Theismann Admin User Email: ctheismann@co.clallam.wa.us	\$ 2,200.00	\$ 0.00 (100%)	\$ 0.00
1	Oblique Imagery Bundle w/Two(2) Yrs of EFS Maint & Support	Includes digital copy of the Licensed Documentation for the License Software, two (2) End User Training Sessions, one (1) Advanced User Technical Training, one (1) Administration / IT Training Session, ten (10) hours of telephone support, one copy of Pictometry Electronic Field Study (EFS) software, latest version, on the storage media specified herein, and access to download updated versions of the EFS Licensed Software for a period of two years from the initial date of shipment of the EFS software, along with a copy of the updated documentation. Applicable Terms and Conditions: Software License Agreement	\$ 0.00		\$ 0.00
1	RapidAccess - Disaster Response Program	RapidAccess - Disaster Response Program is an emergency response program offering flights after an emergency or disaster. Refer to the attached detailed description of the Disaster Response Program. Applicable Terms and Conditions: Order Form	\$ 0.00		\$ 0.00
1	Pictometry Connect - EarlyAccess	Pictometry Connect - EarlyAccess provides authorized users the ability to login and access the imagery, as specified elsewhere in this agreement, immediately following its preliminary processing and quality control checks and prior to its final processing. Early Access imagery will become available in CONNECT Explorer incrementally as it is processed and it will remain available until final, fully processed imagery is made available through other means. This offering requires an active Pictometry CONNECT account and the current purchase of access to an imagery product. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 10,000.00	\$ 0.00 (100%)	\$ 0.00
1	Pictometry CONNECTAssessment	Pictometry CONNECTAssessment allows a user the ability to log in and access Pictometry ChangeFinder data and Pictometry-hosted imagery libraries, which have been licensed to the Customer and specified elsewhere in this	\$ 5,000.00	\$ 0.00 (100%)	\$ 0.00

		Agreement, via a web-based application. The number of concurrent authorized users is specified in Customer's existing Connect agreement. Access runs concurrent with last activation (and scheduled expiration) of the Customer's existing Connect account. This offering requires an active Pictometry CONNECT account. Applicable Terms and Conditions: Online Services General Terms and Conditions			
1	Pictometry Connect View - CA	Pictometry Connect View - CA (Custom Access) provides visualization-only access to the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web application or server based integration. Requires a customer-provided web application or server based application. With respect to imagery available through this product to third parties or the Public, Pictometry reserves the right to reduce the resolution of the imagery available. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Web Visualization Offering Terms and Conditions Product Parameters: <i>Admin User Name:</i> Chad Theismann <i>Admin User Email:</i> ctheismann@co.clallam.wa.us	\$ 750.00	\$ 0.00 (100%)	\$ 0.00
1	CONNECT ImageService CA	Connect Image Service - CA (Custom Access) provides access via a secure web mapping service to existing orthomosaics available within Customer's Connect account. This service allows use by Customer each calendar month of a total number of image request transactions equal to the product resulting from multiplying (a) the number of concurrent users authorized to use the Connect Image Service pursuant to this Agreement, by (b) 1500 (such product being the "Monthly Image Request Limit"). To the extent use of the Connect Image Service pursuant to this Agreement results in a total number of image request transactions in excess of the Monthly Image Request Limit, Pictometry may review the usage with Customer, increase the price for Customer's Connect Image Service with Customer's consent or, in Pictometry's discretion, suspend further access by Customer to the Connect Image Service. This offering is provided solely for internal use within Customer's organization. Customer must maintain an active paid Pictometry Connect account in order to utilize the Connect Image Service. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 2,000.00	\$ 0.00 (100%)	\$ 0.00
SUBTOTAL					\$154,579.00

THIRD PROJECT

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT ¹
190	Reveal Essentials+ Property	Provides high resolution ortho and oblique imagery at a Property level. Deliverables include measurable oblique and ortho imagery at a property resolutions. Color balanced orthomosaic imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Leaf:</i> Leaf Off: Less than 30% leaf cover	\$ 400.00	\$ 360.00 (10% - Long Term Incentive Discount)	\$ 68,400.00
841	Reveal Essentials+ Community	Provides ortho and oblique imagery at a Community level. Deliverables include measurable oblique and ortho imagery at a community resolutions. Color balanced orthomosaic	\$ 70.00		\$ 58,870.00

		imagery is generated by a fully automated photogrammetric process and delivered digitally in various formats with the associated metadata. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Leaf:</i> Leaf Off: Less than 30% leaf cover			
41,000	ChangeFinder - Change Detection; Digital Parcel File Provided	Existing building outlines from a specified older imagery source are updated and classified relative to the most-nadir single-frame orthogonal image in a specified, newer Pictometry imagery source. Pictometry delivers updated digital building outlines from the newer imagery source and their classification attributes in shapefile and geodatabase formats. Coverage includes only locations specified in a single, customer-provided digital parcel shapefile. Parcels in the specified locations must be generally contiguous. All Pictometry imagery to be used must be licensed or owned by the customer. Final invoiced amount will be adjusted for the actual quantity of records in the parcel file used for production. Use of older non-Pictometry-sourced building outline data requires acceptance in advance. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use Product Parameters: <i>Data Source – Base:</i> Pictometry Outlines <i>Data Source Year – Base:</i> 2024 <i>Data Source – Comparison:</i> Pictometry Imagery <i>Data Source Year – Comparison:</i> 2026 <i>Deck Identification:</i> Marked with a Point <i>Regional Status Report Requested:</i> <i>Modified Technical Specifications:</i> <i>Parameter Changes</i> Prior to commencement of production, Customer may make changes to these product parameters by providing Pictometry with written authorization (email being acceptable).	\$ 0.41		\$ 16,810.00
2	CONNECT Gov 50 Package	CONNECT Gov 50 Package provides Customer with access to and use of Pictometry Connect - CA - 50, Pictometry Connect View - CA, and CONNECT ImageService CA as described elsewhere in this Agreement. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement	\$ 3,500.00		\$ 7,000.00
1	FutureView Adv Training	Full conference registration to advanced training designed to maximize deployment. Includes hotel room for up to three nights, event registration, and round-trip airfare up to \$500. Customer will be provided with discount code to complete FutureView registration. (Air Travel Restrictions - 30 day advance purchase for airfare, per person round trip airfare at standard coach class rates through Pictometry's travel provider only.) Must be redeemed within three years of agreement execution date. Applicable Terms and Conditions: Order Form	\$ 2,499.00		\$ 2,499.00
1	ChangeFinder - Project Fee	This is a flat fee per project. One project set-up fee is required for each Change Detection, Change Detection and	\$ 1,000.00		\$ 1,000.00

		Building Outlines, or Building Outline line item in the order. Applicable Terms and Conditions: Order Form			
1	Pictometry Connect - CA - 50	Pictometry Connect - CA - 50 (Custom Access) provides up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web-based, server-based or desktop integration. The default deployment is through web-based Pictometry Connect. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement Product Parameters: Admin User Name: Chad Theismann Admin User Email: ctheismann@co.clallam.wa.us	\$ 2,200.00	\$ 0.00 (100%)	\$ 0.00
1	CONNECT ImageService CA	Connect Image Service - CA (Custom Access) provides access via a secure web mapping service to existing orthomosaics available within Customer's Connect account. This service allows use by Customer each calendar month of a total number of image request transactions equal to the product resulting from multiplying (a) the number of concurrent users authorized to use the Connect Image Service pursuant to this Agreement, by (b) 1500 (such product being the "Monthly Image Request Limit"). To the extent use of the Connect Image Service pursuant to this Agreement results in a total number of image request transactions in excess of the Monthly Image Request Limit, Pictometry may review the usage with Customer, increase the price for Customer's Connect Image Service with Customer's consent or, in Pictometry's discretion, suspend further access by Customer to the Connect Image Service. This offering is provided solely for internal use within Customer's organization. Customer must maintain an active paid Pictometry Connect account in order to utilize the Connect Image Service. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 2,000.00	\$ 0.00 (100%)	\$ 0.00
1	Pictometry Connect View - CA	Pictometry Connect View - CA (Custom Access) provides visualization-only access to the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web application or server based integration. Requires a customer-provided web application or server based application. With respect to imagery available through this product to third parties or the Public, Pictometry reserves the right to reduce the resolution of the imagery available. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Web Visualization Offering Terms and Conditions Product Parameters: Admin User Name: Chad Theismann Admin User Email: ctheismann@co.clallam.wa.us	\$ 750.00	\$ 0.00 (100%)	\$ 0.00
1	Pictometry CONNECTAssessment	Pictometry CONNECTAssessment allows a user the ability to log in and access Pictometry ChangeFinder data and Pictometry-hosted imagery libraries, which have been licensed to the Customer and specified elsewhere in this Agreement, via a web-based application. The number of concurrent authorized users is specified in Customer's existing Connect agreement. Access runs concurrent with last activation (and scheduled expiration) of the Customer's existing Connect account. This offering requires an active Pictometry CONNECT account.	\$ 5,000.00	\$ 0.00 (100%)	\$ 0.00

		Applicable Terms and Conditions: Online Services General Terms and Conditions			
1	Pictometry Connect - EarlyAccess	Pictometry Connect - EarlyAccess provides authorized users the ability to login and access the imagery, as specified elsewhere in this agreement, immediately following its preliminary processing and quality control checks and prior to its final processing. Early Access imagery will become available in CONNECT Explorer incrementally as it is processed and it will remain available until final, fully processed imagery is made available through other means. This offering requires an active Pictometry CONNECT account and the current purchase of access to an imagery product. Applicable Terms and Conditions: Online Services General Terms and Conditions	\$ 10,000.00	\$ 0.00 (100%)	\$ 0.00
1	RapidAccess - Disaster Response Program	RapidAccess - Disaster Response Program is an emergency response program offering flights after an emergency or disaster. Refer to the attached detailed description of the Disaster Response Program. Applicable Terms and Conditions: Order Form	\$ 0.00		\$ 0.00
1	Oblique Imagery Bundle w/Two(2) Yrs of EFS Maint & Support	Includes digital copy of the Licensed Documentation for the License Software, two (2) End User Training Sessions, one (1) Advanced User Technical Training, one (1) Administration / IT Training Session, ten (10) hours of telephone support, one copy of Pictometry Electronic Field Study (EFS) software, latest version, on the storage media specified herein, and access to download updated versions of the EFS Licensed Software for a period of two years from the initial date of shipment of the EFS software, along with a copy of the updated documentation. Applicable Terms and Conditions: Software License Agreement	\$ 0.00		\$ 0.00
1,031	Reveal Orthomosaic - Combined	This product represents a single orthomosaic, combining tiles of multiple resolutions with the best-available resolution preferred Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use PRODUCT PARAMETERS: LEAF: Leaf Off: Less than 30% leaf cover	\$ 0.00		\$ 0.00
SUBTOTAL					\$154,579.00

Thank you for choosing Pictometry as your service provider.	TOTAL	\$ 446,678.00
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¹Amount per product = ((1-Discount %) * Qty * List Price)

STANDARD ORTHO MOSAIC PRODUCTS

Pictometry standard ortho mosaic products are produced through automated mosaicking processes that incorporate digital elevation data with individual Pictometry ortho frames to create large-area mosaics on an extremely cost-effective basis. Because these products are produced through automated processes, rather than more expensive manual review and hand-touched corrective processes, there may be inherent artifacts in some of the resulting mosaics. While Pictometry works to minimize such artifacts, the Pictometry standard ortho mosaic products are provided on an 'AS IS' basis with respect to visible cutlines along mosaic seams resulting from the following types of artifacts:

- i. Disconnects in non-elevated surfaces generally caused by inaccurate elevation data;
- ii. Disconnects in elevated surfaces (e.g., roadways, bridges, etc.) generally caused by elevated surfaces not being represented in the elevation data;
- iii. Building intersect and clipping generally caused by buildings not being represented in the elevation data;
- iv. Seasonal variations caused by images taken at different times during a season, or during different seasons;
- v. Ground illumination variations caused by images taken under different illumination (e.g., sunny, high overcast, morning light, afternoon light, etc.) within one flight day or during different flight days;
- vi. Single GSD color variations caused by illumination differences or multiple-aircraft/camera captures;
- vii. Mixed GSD color variations caused by adjacent areas being flown at different ground sample distances (GSDs); and
- viii. Water body color variations caused by multiple individual frames being used to create a mosaic across a body of water (e.g., lakes, ponds, rivers, etc.).

Other Pictometry products may be available that are less prone to such artifacts than the Pictometry standard ortho mosaic products.

Geofences:**FIRST PROJECT**

For the Pictometry Connect - CA - 50, Pictometry Connect View - CA, CONNECT ImageService CA product(s) in this project, the following geofences apply:
WA Clallam (Primary)

SECOND PROJECT

For the Pictometry Connect - CA - 50, Pictometry Connect View - CA, CONNECT ImageService CA product(s) in this project, the following geofences apply:
WA Clallam (Primary)

THIRD PROJECT

For the Pictometry Connect - CA - 50, Pictometry Connect View - CA, CONNECT ImageService CA product(s) in this project, the following geofences apply:
WA Clallam (Primary)

FEES; PAYMENT TERMS

All amounts due to Pictometry pursuant to this Agreement ("Fees") are expressed in United States dollars and do not include any duties, taxes (including, without limitation, any sales, use, ad valorem or withholding, value added or other taxes) or handling fees, all of which are in addition to the amounts shown above and, to the extent applicable to purchases by Customer, shall be paid by Customer to Pictometry without reducing any amount owed to Pictometry unless documents satisfactory to Pictometry evidencing exemption from such taxes is provided to Pictometry prior to billing. To the extent any amounts properly invoiced pursuant to this Agreement are not paid within thirty (30) days following the invoice due date, such unpaid amounts shall accrue, and Customer shall pay, interest at the rate of 1.5% per month (or at the maximum rate allowed by law, if less). In addition, Customer shall pay Pictometry all costs Pictometry incurs in collecting past due amounts due under this Agreement including, but not limited to, attorneys' fees and court costs.

FIRST PROJECT

Due upon final shipment of imagery	\$68,760.00
Due at First Anniversary of Shipment of Imagery	\$68,760.00
Total Payments	\$137,520.00

SECOND PROJECT

Due upon final shipment of imagery	\$77,289.50
Due at First Anniversary of Shipment of Imagery	\$77,289.50
Total Payments	\$154,579.00

THIRD PROJECT

Due upon final shipment of imagery	\$77,289.50
Due at First Anniversary of Shipment of Imagery	\$77,289.50
Total Payments	\$154,579.00

RapidAccess—Disaster Response Program ("DRP")

Customer is eligible for DRP described below from the Effective Date through the second anniversary of the initial Project delivery. Following payment to Pictometry of amounts due with respect to each subsequent Project, Customer will be eligible for the then-current DRP for a period of two years from delivery of such subsequent Project. Customer must be in good-standing with Pictometry to maintain eligibility for DRP.

A. Disaster Coverage Imagery at No Additional Charge – Pictometry will, upon request of Customer and at no additional charge, provide standard quality imagery of up to 200 square miles of affected areas (as determined by Pictometry) upon the occurrence of any of the following events during any period Customer is eligible for DRP:

- ☐ **Hurricane:** areas affected by hurricanes of Category 2 and higher.
- ☐ **Tornado:** areas affected by tornados rated EF4 and higher.
- ☐ **Terrorist:** areas affected by damage from terrorist attack.

☐ **Earthquake:** areas affected by damage to critical infrastructure resulting from earthquakes measured at 6.0 or higher on the Richter scale.

☐ **Tsunami:** areas affected by damage to critical infrastructure resulting from tsunamis.

B. Discounted Rate – Coverage for areas affected by the events set forth above exceeding 200 square miles will be, subject to Pictometry resource availability, offered to Customer at the then current DRP rates. Also, coverage for areas affected by hurricanes below Category II, tornadoes below EF4 or earthquakes rated below 6.0 on the Richter scale will be, subject to Pictometry resource availability, offered to Customer at the then current DRP rates.

C. Online Services – Use of Pictometry Connect Explorer™ – Pictometry’s DRP includes the use of Connect Explorer for a term of ninety days from the date of delivery of the DRP imagery. Customer shall have access to the DRP imagery for as long as they maintain an active Connect account.

APPENDIX 1

DELIVERABLE PRODUCT SPECIFICATIONS

Essentials+ Community deliverables

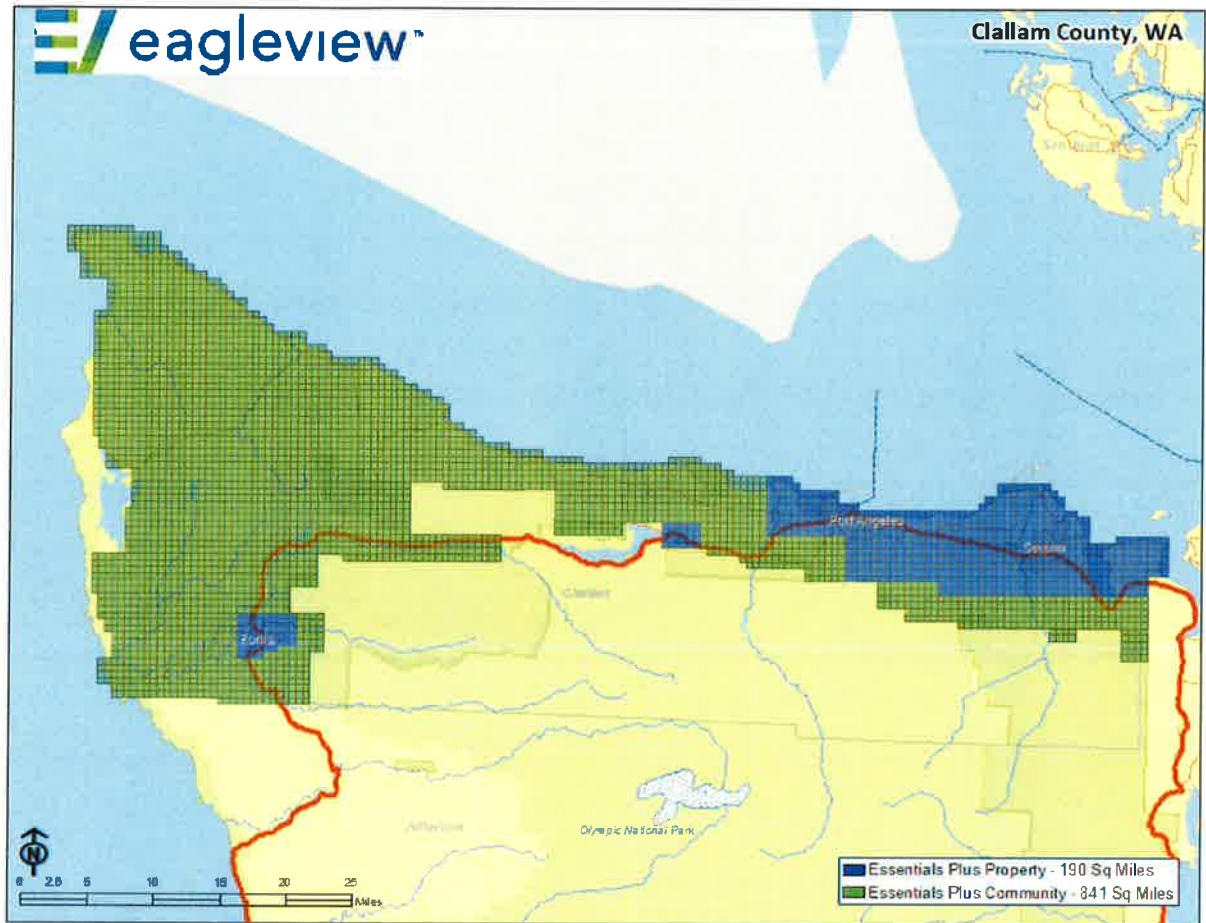
Product	Essentials+ Community
Orthomosaic Specifications	• Typical Positional Horizontal Accuracy: 1m at a 95% confidence level • Fully automated photogrammetric orthomosaic. Imagery may contain seamlines • Project-wide color and contrast balancing
Oblique Imagery	Nominal 9in GSD oblique imagery or better: • Where available fully automated photogrammetric mosaiced imagery. Imagery may contain seamlines
Metadata and Reporting	Metadata: • Metadata generated that meets FGDC Standards upon request • Shapefile(s) with discrete deliverable boundaries and directional metadata
Orthomosaic Deliverable Format (Online)	Resolution: • Nominal 9in GSD Access Methods: • Available via web-based viewer (Connect) - Contracted separately • Also available via WMS/WMTS (Image Service) - Contracted separately
Orthomosaic Deliverable Format (Physical)	Resolution: • Nominal 9in GSD Projection/Coordinate System: • Customer Selectable Datum: • Customer Selectable File Format: • Mosaic Tiles ○ Available as JPEG, GeoTIFF, JPEG2000, PNG, ECW, MrSID (All versions) with world file ○ Includes separate Pictometry Map Image (PMI) trailer file • Project-Wide Mosaic ○ Available in ECW, MrSID (All versions) format
Oblique Imagery Deliverable Format	Access methods: • Available via web-based viewer (Connect) - Contracted separately
Delivery Timeline	• Best efforts to make ortho and oblique imagery available online and/or ready for physical delivery within 30 days of capture completion

Essentials+ Property deliverables

Product	Essentials+ Property
Ortho frame imagery	• Nominal 2in GSD ortho imagery, Imagery as good as 1.2in and no worse than 3in
Orthomosaic Specifications	• Orthomosaic Resolution 2in or 3in GSD (Best Available provided) • Typical Positional Horizontal Accuracy: 1m at a 95% confidence level • Fully automated photogrammetric orthomosaic. Imagery may contain seamlines • Project-wide color and contrast balancing
Oblique Imagery	Nominal 2.6in GSD oblique imagery ranging from 1.7in to 3.5in GSD:

	Where available fully automated photogrammetric mosaiced imagery. Imagery may contain seamlines
Metadata and Reporting	Metadata: - Metadata generated that meets FGDC Standards upon request - Shapefile(s) with discrete deliverable boundaries and directional metadata
Orthomosaic Deliverable Format (Online)	Resolution: 2in or 3in GSD (Best Available Provided) Access Methods: - Available via web-based viewer (Connect) - Contracted separately - Also available via WMS/WMTS (Image Service) - Contracted separately
Orthomosaic Deliverable Format (Physical)	Resolution: 2in or 3in GSD (Best Available Provided) Projection/Coordinate System: - Customer Selectable Datum: - Customer Selectable File Format: - Mosaic Tiles - Available as JPEG, GeoTIFF, JPEG2000, PNG, ECW, MrSID (All versions) with world file - Includes separate Pictometry Map Image (PMI) trailer file - Project-Wide Mosaic - Available in ECW, MrSID (All versions) format
Oblique Imagery & Frame Imagery Deliverable Format	Access methods: Available via web-based viewer (Connect) - Contracted separately
Delivery Timeline	- Best efforts to make frame imagery available online within 20 days of capture complete - Best efforts to make ortho and oblique imagery available online and/or ready for physical delivery within 30 days of capture completion

MAP



Contract 6081864

Eagleview Imagery and SaaS



Department of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-263-9400 TTY Relay: 711

THIS CONTRACT #6081864 ("Contract") is entered into by **KING COUNTY**, Washington, a home rule charter county and a political subdivision of the State of Washington (the "County"), and Eagleview Technology Corporation (the "Contractor"), whose address is 25 Methodist Hill Dr. Rochester, NY 14623. The County is undertaking certain activities related to aerial imagery acquisition and SaaS services and, the County desires to engage the Contractor to provide Work in connection with such undertakings of the County,

NOW, THEREFORE, in consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties covenant and do mutually agree as follows:

I. CONTRACT DOCUMENTS

The Contractor shall provide all Work described in this Contract, which consists of the following documents and Proposer responses to attachments, each of which are made a part hereof by this reference:

Contract, which consists of this page, the Terms and Conditions, and the following:

- ☐ Scope of Work Exhibit 1
- ☐ Price Exhibit 2
- ☐ Service Level Agreement Exhibit 3
- ☐ Certificate(s) of Insurance and Policy Endorsement..... Exhibit 4
- ☐ Authorized Subdivision User Agreement Exhibit 5

II. ORDER OF PRECEDENCE

In the event of a conflict, the following order of precedence shall apply:

1. Contract Amendment(s)
2. Contract, with its Exhibits as noted above
3. Request for Proposal (if applicable - as modified by any addenda)
4. Best and Final Offer
5. Contractor's Proposal (if applicable)

III. CONTRACT TERM

This Contract shall be effective when countersigned by King County and shall expire six (6) years after the County signs the Contract, unless extended or terminated earlier pursuant to the terms and conditions of this Contract. The Warranty Period begins at Final Acceptance and continues for a period of twelve (12) months. Upon Final Acceptance or commencement of payment, whichever is earlier, the Service Level Agreement begins and continues unless terminated as described in this Contract. The maximum term for this Contract, consisting of the initial term plus extensions, is 10 years. Any Software License provided under this Contract shall be perpetual.

IV. ACKNOWLEDGEMENT, MERGER, AND AUTHORITY

The parties acknowledge that they have consulted with their respective attorneys and have had the opportunity to review this Contract. Therefore, the parties expressly agree that this

Contract shall be given full force and effect according to each and all of its express terms and provisions and the rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Contract.

This Contract constitutes the entire agreement and understanding between the parties hereto and supersedes any and all prior agreements and understandings, oral or written, relating to the subject matter hereof. Any terms or conditions in Contractor's purchase order or any other document issued by Contractor are void and of no force and effect.

The parties executing this Contract have authority to sign and bind its represented party to this Contract.

Eagleview Technology Corporation

Matt Quilter

Brian R. Brockmann

DocuSigned By:

Matt Quilter

60850E109CEFA0A...

Corporate Vice President

Date
Accepted: 4/17/2019

KING COUNTY

Tanya Hannah

DocuSigned By:

TA

929AF9FCB511480...

Chief Information Officer

Date
Accepted: 4/27/2019

Approved as to form only:
King County Prosecuting Attorney

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TERMS AND CONDITIONS

SECTION 1 DEFINITIONS

Words and terms shall be given their ordinary and usual meanings. Where used in the Contract Documents, the following words and terms shall have the meanings indicated. The meanings shall be applicable to the singular, plural, masculine, feminine and neuter of the words and terms.

Acceptance or Accepted: Written documentation of the County's determination that the Contractor's Work has been completed in accordance with the Contract.

Authorized Subdivision: means, any political unit or subdivision located totally or substantially within County boundaries that County authorizes to have access to the Imagery, Software and Services.

Authorized System: means a workstation or server that meets each of the following criteria (i) owned or leased by County or an Authorized Subdivision, (ii) located within and only accessible from facilities that are owned or leased by County or an Authorized Subdivision, and (iii) under the control of and may only be used by County or Authorized Subdivisions.

Authorized User: means any County employee or Authorized Subdivisions that is authorized by County to have access to the Imagery, Software and Services through an Authorized System.

Buyer: Individual designated by the County to conduct the Contract solicitation process, draft and negotiate Contracts, resolves contractual issues and supports the Project Manager during Contract performance.

Contract Amendment: A written change to the Contract modifying, deleting or adding to the terms or Scope of Work, signed by both parties, with or without notice to the sureties.

Contract or Contract Documents: The writings and drawings embodying the legally binding obligations between the County and the Contractor for completion of the Work under the Contract as set forth on Page 1 of this document.

Contractor: The individual, association, partnership, firm, company, corporation, or combination thereof, including joint ventures, contracting with the County for the performance of Services or Work under the Contract.

County: King County and its officers, employees, agents, contractors, and subcontractors.

County Data: Data provided by the County to Contractor.

Data: Any information created or provided under this Contract, including imagery.

Data Breach: Any unauthorized access, modification or destruction of County Data.

Day: Calendar day.

Documentation: Technical publications and/or documentation relating to the use of the Software or SaaS to be Provided and delivered by Contractor under this Contract, such as reference manuals, training manuals, user manuals, maintenance manuals, installation, systems administration and technical guides designed to instruct the County on the features, uses, and functions of the Software or SaaS.

Effective Date: The date the Contract is signed by the County.

Enhancement: Technical or functional additions to the Software or SaaS to improve Software or SaaS functionality and/or operations. Enhancements are delivered with new releases of the Software or SaaS.

Error: An unanticipated Software or SaaS problem resulting in program behavior not following the Software's logical design and/or the Contract.

Final Acceptance: The point when King County acknowledges that the Contractor has performed the entire Work in accordance with the Contract.

Imagery: Photos of the earth's surface in the form of Oblique Images, Orthogonal Images, Nadir Images and Lidar Images.

Nadir Images: Imagery, with a nadir aspect, collected in tandem with directional imagery, as part of an Oblique imagery collection.

Measurable Amount of Work: For purposes of payment of a living wage, Measurable Amount of Work means a definitive allocation of an employee's time that can be attributed to work performed on a specific matter, but that is not less than a total of one hour in any one week period.

Object Code: A set of instruction codes that is understood by a computer at the lowest hardware level. Object code is usually produced by a compiler that reads some higher level computer language source instructions and translates them into equivalent machine language instructions.

Oblique Images: Non-orthogonal imagery obtained by a cameras oriented to cardinal directions at an angle approximately 45 degrees off orthogonal.

Online Services: The images, including all associated metadata and data layers included in, provided with, or derived from those images, made available to County via a web-based solution.

Orthogonal Images: Imagery collected straight down, and acquired in a manner where it can be processed to create an ortho-rectified mosaic.

Pre-Existing Materials: means any work product produced by either Contractor or County prior to rendering Services under this Contract. Pre-Existing Materials can include, but are not limited to, reports, training materials, images and software code.

Person: Includes individuals, associations, firms, companies, corporations, partnerships, and joint ventures.

Project Manager: The individual designated by the County to manage the project on a daily basis and who may represent the County for Contract administration. This Contract may be part of a larger County project.

Project Participant: means any employee or contractor of persons or entities performing services for County or an Authorized Subdivision that has been identified by written notice to Contractor prior to being granted access to the Work and, unless Contractor expressly waives such requirement for any individual, has entered into a written agreement with Contractor authorizing such access. This term does not include the public in general.

Provide: Furnish without additional charge.

RCW: The Revised Code of Washington.

SaaS: Software as a service as described in the Contract.

Scope of Work (SOW): An Exhibit to the Contract consisting of written descriptions of the Services, Software or SaaS to be performed or Provided or the technical requirements to be fulfilled under this Contract.

Services: The furnishing of labor, time or effort by a Contractor, including project management, reports, flights, re-flights, image acquisition, image upload and storage in the Online Services, and Software Maintenance or support.

Software: All or any portion of the then commercially available version(s) of the computer Software programs and Enhancements thereto, including Source Code, data, localized versions of the computer Software programs and Enhancements thereto, including Source Code and Documentation licensed and delivered by Contractor to the County

Source Code: A collection of computer instructions written using a human-readable programming language. Source Code must be translated to machine language using a compiler to specify the actions to be performed by a computer.

Subcontractor: The individual, association, partnership, firm, company, corporation, or joint venture entering into an agreement with the Contractor to perform any portion of the Work covered by this Contract.

Update: All published revisions to the Documentation and copies of the new release of the Software, which are not designated by Contractor as new products.

Upgrade: Subsequent releases of the Software or SaaS and Documentation that generally have a new major version number, i.e. version 6.3 to version 7.0 or minor releases, such as 6.3 to 6.4.

Malware: Malicious Software code that is intentionally and specifically constructed for the purpose of destroying, interrupting or otherwise adversely impacting other code or data in a computer, such as replicating itself or another program many times without any useful purpose.

Work: Everything to be Provided and done for the fulfillment of the Contract and shall include all Imagery, Software, SaaS, hardware and Services specified under this Contract, including Contract Amendments and settlements.

SECTION 2 GENERAL PROVISIONS

2.1 Administration

The Contractor shall be responsible for performing the Work. The County is not a party to defining the division of Work between the Contractor and its Subcontractors, if any.

The Contractor represents that it has or shall obtain all personnel, materials and equipment required to perform the Work under this Contract.

2.2 Acceptance Testing

The County may give iterative acceptances as the Work is accomplished either by phase or milestone. The Contractor will give the County "notice of completion" of Work related to a specific milestone following the Contractor's completion of all such Work in accordance with the payment schedule and delivery requirements in the Contract.

- A. **Acceptance Process.** Upon completion of either the phase or milestone, the Contractor will notify the County and the Acceptance process will commence. Acceptance shall be based on conformance with the phase or milestone requirements set forth in the Contract. After notice by Contractor of completion of the phase or milestone, County will issue a written notice of phase or milestone Acceptance or provide Contractor with a notification of rejection, which will include documentation of the specific grounds for the rejection, outlining items not in compliance with the deliverable guidelines.
- B. **Correction of Deficiencies Process.** If the work of the phase or milestone is rejected, Contractor will have ten (10) Days to correct items documented in the County's notification of rejection. Following the delivery of Contractors' notice that the work has been corrected, the Acceptance test will start again and the County will either issue a written notice of Acceptance or provide Contractor with a notification of rejection, which will include documentation of the specific grounds for the rejection, outlining work not in compliance with the phase or milestone. The project schedule will be adjusted accordingly in the event that a dispute regarding the method or accuracy of the correction causes a delay. If the work fails to comply with the phase or milestone after Contractor's second attempt to correct the work and no clear plan can be agreed upon between the County Project Manager and the Contractor's Project Manager, the County will determine the appropriate corrective action(s), up to and, including declaring a material breach of Contract.

2.3 Final Acceptance Testing

The County shall begin the Final Acceptance testing as follows:

- A. The parties shall agree on the start date for the Acceptance test.
- B. The Acceptance test shall include ninety (90) Days of continuous operation of the Work without material defect in accordance with the Contract in the County's fully implemented production environment.

- C. If the County Accepts the Work, the County will send a notice of Final Acceptance to the Contractor.
- D. If the County determines that the Work is not Acceptable, the County shall notify the Contractor, describing the deficiencies.
- E. The Contractor shall either Provide a detailed, written plan to achieve Final Acceptance or to make corrections or replacements within a mutually agreed upon time period. The parties shall mutually agree on a start date for beginning another Acceptance test.
- F. Another ninety (90) Day successful operation period shall follow any corrections or replacements to the Work. Two (2) or more ninety (90) Day operation Acceptance test periods can occur if mutually agreed to by the parties.
- G. If the County Accepts the Work following a second or subsequent Acceptance test, the County will send a notice of Final Acceptance to the Contractor.
- H. If the Contractor does not correct or replace the unacceptable Work, the County may declare a material breach of Contract.

2.4 Warranty

A. No Waiver of Warranties and Contract Rights

Conducting of tests and inspections, review of Scope of Work or plans, payment for Work, or Acceptance or Final Acceptance of the Work by the County shall not constitute a waiver of any rights under this Contract or in law. The termination of this Contract shall in no way relieve the Contractor from its warranty/guarantee responsibility.

B. Warranty Term

The Contractor warrants that the Work performed under this Contract shall be free from defects in material and workmanship, and shall conform to all requirements of this Contract, for a period of twelve (12) months from date of Final Acceptance of such Work by the County. Any Work corrected shall be subject to this paragraph to the same extent as the Work initially Provided.

C. Warranty Applicable to Third Party Suppliers, Vendors, Distributors and Subcontractors

The Contractor shall ensure that the warranty requirements of this Contract are enforceable through and against the Contractor's suppliers, vendors, distributors and Subcontractors. The Contractor is responsible for liability and expense caused by any inconsistencies or differences between the warranties extended to the County by the Contractor and those extended to the Contractor by its suppliers, vendors, distributors and Subcontractors. Such inconsistency or difference shall not excuse the Contractor's full compliance with its obligations under this Contract. The Contractor shall cooperate with the County in facilitating warranty related Work by such suppliers, vendors, distributors and Subcontractors.

2.5 Express Warranties for Service and SaaS

- A. Contractor warrants that during the Contract term, the Service and SaaS Provided hereunder shall be free from compromised image quality and significant programming Errors and when used in accordance with this Contract shall operate and conform to the Scope of Work, performance capabilities, functions and other descriptions and standards as identified in this Contract and all supplemental information Provided by Contractor.
- B. Contractor warrants that the general Service and SaaS Provided hereunder is free of known vulnerabilities and that, during the Contract term, Contractor will ensure that the general Service and SaaS remains free of known vulnerabilities through a program of active vulnerability management.
- C. Contractor warrants that it has full power and authority to license or sublicense the Imagery, Data, Software and or SaaS, and any applicable third party software, to the County without the consent of any other Person.
- D. Contractor warrants that neither the Images, Data, SaaS nor Software infringe upon or misappropriate any third party's intellectual property or other proprietary rights.
- E. Contractor warrants that the Services shall in all material respects conform to the requirements of this Contract. Contractor warrants that the SaaS solution and or Software will be available and accessible in accordance with the Service Level Agreement (Exhibit 3).
- F. Contractor warrants that qualified professional personnel with in-depth knowledge shall perform the Services in a timely and professional manner; and that the Services shall conform to the standards generally observed in the industry for similar Services.
- G. Contractor warrants that the Imagery, Services, Software and or SaaS, the License to the County to use the Imagery, Services, Software and or SaaS, instructions for use of the Services, Software and or SaaS, Documentation and the performance by Contractor of the Services, Software and or SaaS, shall be in compliance with all applicable laws, rules and regulations.
- H. Contractor warrants the tapes, CDs, DVDs or other media delivered to the County to be free of defects in materials and workmanship under normal use for sixty (60) Days from the date of receipt by the County.
- I. Contractor warrants that the Data, Software and or SaaS Provided is free from intentional Viruses, disabling code or other intentional programming defects. Prohibited intentional programming defects include, but are not limited to, features such as "backdoor", "backdoor shut down mechanisms", "time bombs", "automatic unauthorized connection to outside systems" (phone home), programming that responds to or Provides information to outside systems' "pinging", and features that can "retire", "shut down", "cripple" or "stop" the Service. Contractor further warrants that neither the

Software and or SaaS alone or through Contract with the Contractor is capable of electronic self-help that may deprive the County of the use of the licensed Service.

- J. Contractor warrants that future maintenance of Software and or SaaS releases shall not degrade the Software and or SaaS, cause a breach of any other warranty or require the County to purchase new or additional hardware or Software and or SaaS for continued operation of the Software and or SaaS.
- K. The Contractor warrants functionality as described in the Scope of Work.
- L. Contractor shall be responsible for Providing and implementing a Software and or SaaS system that is successfully integrated into the existing system environment of the County and meets the functional requirements as specified in this Contract.
- M. The Express Warranties Set Forth In This Section Are In Lieu Of All Other Warranties, Express Or Implied, Including But Not Limited To The Implied Warranties Of Merchantability And Fitness For A Particular Purpose.

2.6 Warranty Remedies

- A. If at any time during the twelve (12) month period immediately following Final Acceptance of any Work covered by this Contract, Contractor or the County discovers one or more material defects or Errors in the Work or any other aspect in which the Work materially fails to meet the provisions of the warranty requirements herein Contractor shall, at its own expense and within thirty (30) Days of notification of the defect by the County, correct the defect, Error or nonconformity by, among other things, making additions, modifications or adjustments to the Work as may be necessary to keep the Software, Services or SaaS in operating order in conformity with the warranties herein. Any Work corrected shall be subject to this subsection to the same extent as the Work initially Provided.
- B. During the sixty (60) Day media warranty period, the County may return defective media to Contractor and it shall be replaced without charge to the County.
- C. In order to qualify for remedial action under these warranties, the County shall report a warranty failure to the Contractor in writing within thirteen (13) months from the date of Final Acceptance. The Contractor shall not be responsible for remedial action under this warranty to the extent the failure to meet the warranty is caused by modification to the product(s) by the County or anyone other than the Contractor or its Subcontractors, unless under Contractor's or its Subcontractor's direction.
- D. The County shall give written notice of any defect to the Contractor. If the Contractor has not corrected the defect within thirty (30) Days after receiving the written notice, the County, in its sole discretion, may correct the defect itself. In the case of an emergency where the County believes delay could cause serious injury, loss or damage, the County may waive the written notice and correct the defect. In either case, the County shall charge-back the cost for such warranty repair to the Contractor.

- E. The Contractor is responsible for all costs of repair or replacement in order to restore the Work to the applicable Contract requirements or Scope of Work, including shipping charges, for Work found defective within the warranty period, regardless of who actually corrects the defect.

2.7 Defective Work

Prior to the County's use of the Work, Software and/or SaaS, when and as often as the County determines that the Work, furnished under the Contract is not fully and completely in accordance with any requirement of the Contract, it may give notice and description of such non-compliance to the Contractor. Within ten (10) Days of receiving such notification, the Contractor shall correct items documented in the County's notification or supply the County with a detailed, written plan which indicates the time and methods needed to bring the Work in compliance with the Contract. The County may reject or accept this plan at its discretion. If the County rejects the plan the Contractor may be determined to be in material default of the Contract. This procedure to remedy defects is not intended to limit or preclude any other remedies available to the County by law, including those available under the Uniform Commercial Code, Title 62A RCW.

2.8 Liquidated Damages

In the Contract a definite and certain length of time shall be fixed for the performance of the Contract. Should the delivery not be completed on or before the time stipulated, it is mutually agreed by and between the Contractor and the County that:

The County reserves the right to terminate the Contract for failure to perform with or without assessment of liquidated damages. At the County's sole discretion, the County may consider and/or accept an alternative to the assessment of liquidated damages proposed by the Contractor. If the County accepts such an alternative it does not waive the right to later reject the alternative and impose liquidated damages from the date of rejection.

Should the Contractor be obstructed or delayed in completing delivery in whole or in part for any of the following reasons, the County shall waive its right to liquidated damages and the time of completion shall be extended for such period as may be agreed upon in good faith by the County and Contractor:

- a) by any default, act or omission of the County;
- b) any permitted events noted in the SOW;
- c) any of the following, as determined by the County: inclement weather for the region, or snow cover,;
- d) events outside the sole control of Contractor;
- e) restrictions or delays caused by Air Traffic Control;

- e) force majeure event (as such term is defined in Section 10.3); or
- f), by the inability to obtain materials, equipment or labor due to Federal Government restrictions.

Shall there be insufficient time to grant such extensions prior to completion date of the Contract, the County shall, at the time of acceptance of the Work, waive liquidated damages which may have accrued for failure to complete the work on time, as described above, after hearing evidence as to the reasons for such delay and making a finding as to the cause of same. If the County waives such liquidated damages, then the County is available to pursue all remedies pursuant to this Contract and by law.

The Contractor authorizes the County to deduct such liquidated damages from the amount due, or to become due, under the Contract. The Contractor further agrees that any such deduction shall not in any degree release the Contractor from further obligation and liabilities in regard to the fulfillment of the entire Contract.

2.9 Contractor Name or Tax Structure Change

If at any time during the Contract term the Contractor experiences a change in its name or federal tax status either through acquisition, novation, assignment, re-organization or some other change that affects its Taxpayer Identification Number (TIN) or Tax Reporting Name, it shall notify King County immediately upon the information becoming publicly available. This notification shall be sent by the Contractor to the current King County buyer via email along with:

- A. Any official announcements from the firm's representative(s) regarding the changes;
- B. A new King County W-9, located at:
<https://www.kingcounty.gov/~media/depts/finance/procurement/forms/KC-W9.ashx?la=en>. Instructions for completing the document can be found at:
https://www.kingcounty.gov/~media/depts/finance/procurement/forms/KC-W9_Instructions_for_Business.ashx?la=en
- C. A current statement, listing of unfilled orders and electronic versions of all outstanding invoices and credit memos at the time of the change shall be provided to the buyer as soon as possible.

Any delay on the part of the Contractor to provide these items to the buyer may result in the delay of payment and orders. The County may create a new contract number to replace the existing one. All future orders and Contract Amendments will reference the new contract number.

2.10 Payment Procedures; Prompt Payment of Subcontractors

For Work Accepted by the County the Contractor shall furnish invoices to King County, 201 S Jackson St. STE 225, Seattle, WA 98104. All invoices shall contain the following information:

- B. Invoice date;

- C. Purchase order number
- D. Ship to address/location
- E. Remit address
- F. Item number(s)
- G. Description of supplies or services
- H. Quantities
- I. Unit prices
- J. Subtotal and totals amount
- K. Discount terms or amount, if applicable
- L. Applicable sales tax with correct tax rate based on destination

For each item invoiced, provide the complete description of the products, services, phases or milestones Accepted, hours worked and Contract hourly rates, or authorized fees.

The County will not be bound by prices contained in an invoice that are higher than those in Exhibit 2, or if not used as part of this Contract, then the current price list for this Contract approved by the County. Within thirty (30) Days after receipt of an invoice, the County shall pay the Contractor for Accepted Work, upon acceptance of payment Contractor waives any claims for the Work covered by the invoice.

If the Contractor is registered with the State of Washington it shall add all applicable State sales or use taxes to each invoice and upon receipt of the payment promptly remit appropriate amounts to the State of Washington, or the County will make payment directly to the State.

The Contractor agrees to pay each Subcontractor under this Contract for satisfactory performance of its Subcontract within ten (10) Days from the receipt of each payment the Contractor receives from the County.

2.11 Pricing

Prices shall remain firm for the duration of the Contract. The Contractor may request a price change(s) in writing delivered to the County.

The Contractor shall provide documentation satisfactory to the County in support of its request, such as changes to the Producers Price Index for the commodity, the Consumer Price Index for the Seattle-Tacoma-Bremerton area, or a manufacturer's published notification of price change(s). The County reserves the right, in its sole discretion, to grant the request as submitted, engage the Contractor in a discussion about modifications to the request, or deny the request in its entirety. Any change in pricing granted by the County shall be affected through a Contract Amendment instituting the price adjustment and establishing an effective date.

2.12 Shipping Charges

All prices shall include freight FOB to the designated delivery point. The County shall reject requests for additional compensation for freight charges.

2.13 Contract Amendment

All changes to the Contract shall be made in writing through a Contract Amendment. No oral statement or other conduct by the County shall change or modify the Contract. The County may perform an analysis of cost, price or schedule to determine the reasonableness of the proposed change to the Contract.

2.14 Changed Requirements

New federal, state and county laws, regulations, ordinances, policies and administrative practices may be established after the date this Contract is established and may apply to this Contract. To achieve compliance with changing requirements, the Contractor agrees to accept all changed requirements that apply to this Contract and require Subcontractors to comply with revised requirements as well. Changed requirements shall be implemented through Section 2.13, Contract Amendment.

2.15 Taxes, Licenses, and Certificate Requirements

If, for any reason, the Contractor's required licenses or certificates are terminated, suspended, revoked or in any manner modified from their status at the time this Contract becomes effective, the Contractor shall notify the County immediately of such condition in writing. The Contractor and Subcontractor(s) shall maintain and be liable for payment of all applicable taxes (except sales/use taxes), fees, licenses permits and costs as may be required by applicable federal, state or local laws and regulations as may be required to provide the Work under this Contract.

2.16 Notices

Unless otherwise specified in the Contract, all notices or documentation required or provided pursuant to this Contract shall be in writing and shall be deemed duly given when received at the addresses first set forth below via certified or registered first class mail, return receipt requested, personal delivery or electronic mail. However, if any of the following occur: "notice to cure" a default, Contractor communication in connection with an alleged default, or notice of termination, such notice or communication shall only be delivered personally, or by certified or registered first class mail, return receipt requested.

KING COUNTY	CONTRACTOR
King County GIS Center	EagleView Technologies, Inc.
George Horning	25 Methodist Hill Drive
KCGIS Center Manager	Rochester, New York 14623
201 S Jackson St, Suite 225	Attn: General Counsel
Seattle, WA 98104	

206-477-4401	
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SECTION 3 LEGAL RELATIONS; INDEMNITY and INSURANCE

3.1 Independent Status of Contractor

In the performance of this Contract, the parties shall be acting in their individual, corporate or governmental capacities and not as agents, employees, partners, joint ventures, or associates of one another. The parties intend that an independent contractor relationship shall be created by this Contract. The Contractor shall be responsible for all federal and/or state tax, industrial insurance, wages, benefits, or other compensation by or on behalf of the Contractor and its employees. The Contractor shall not make any claim of right, privilege or benefit which would accrue to an employee under chapter 41.06 RCW or Title 51 RCW.

3.2 Indemnification and Hold Harmless

- A. To the maximum extent permitted by law and except to the extent caused by the sole negligence of the County, the Contractor shall indemnify and hold harmless the County, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature arising out of, in connection with, or incident to the goods and/or Services Provided by or on behalf of the Contractor. In addition, the Contractor shall assume the defense of the County and its officers and employees in all legal or claim proceedings arising out of, in connection with, or incidental to such goods and/or Services: shall pay all defense expenses, including reasonable attorney's fees, expert fees and costs incurred by the County on account of such litigation or claims. This indemnification obligation shall include, but is not limited to, all claims against the County by an employee or former employee of the Contractor or its Subcontractors, and the Contractor, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Worker's Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim. In the event that the County incurs any judgment, award and/or cost including attorney's fees arising from the provisions of this section, or to enforce the provisions of this section, any such judgment, award, fees, expenses and costs shall be recoverable from the Contractor. In the event of litigation between the parties to enforce the rights under this section, reasonable attorney fees shall be allowed to the substantially prevailing party.
- B. If there is a breach of the warranty in Section 2.5 Subsections C and D, then Contractor, at its option and expense, shall either defend or settle any action and hold the County harmless against proceedings or damages of any kind or description based on a third party's claim of patent, trademark, service mark, copyright or trade secret infringement related to use of the Images, Data, Software and or SaaS, asserted against the County by such third party provided: (i) all of the County's use of the Imagery, Data, Software and or SaaS was in accordance with this Contract; (ii) the claim, cause of action or infringement was not caused by the County modifying or combining the Imagery, Data, Software and or SaaS with or into other products, applications, Imagery or data not approved by Contractor; (iii) you give Contractor

prompt notice of such claim; and (iv) you give Contractor the right to control and direct the investigation, defense and settlement of such claim. The County, at Contractor's expense, shall reasonably cooperate with Contractor in connection with the foregoing.

C. Limit of Liability

To the extent caused by any third party service provider not engaged by Contractor for work pursuant to this Agreement, or to the extent caused by the negligent acts and omissions of the County, Contractor shall not be liable for any loss, injury, claim, liability, or damage of any kind resulting in any way from (a) any errors in or omissions from the Online Services, (b) the unavailability or interruption of the Online Services or any features thereof, (c) your use of the Online Services, (d) the loss or corruption of any data or equipment in connection with the Online Services, (e) the content, accuracy, or completeness of the Online Services, all regardless of whether you received assistance in the use of the Online Services from Contractor (f) any delay or failure in performance beyond the reasonable control of a Contractor, or (g) any content retrieved from the Internet even if retrieved or linked to from within the Online Services.

- D. TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, EXCEPT FOR INJURIES TO PERSONS, DAMAGE TO PROPERTY, ANY EXPOSURE OF CONFIDENTIAL INFORMATION, LOSS OF DATA, OR INFRINGEMENT OF INTELLECTUAL PROPERTY UNDER NO CIRCUMSTANCES WILL THE AGGREGATE LIABILITY OF EITHER PARTY TO THE OTHER PARTY IN CONNECTION WITH ANY CLAIM ARISING OUT OF OR RELATING TO THE ONLINE SERVICES OR THIS CONTRACT EXCEED TWICE THE AMOUNT PAID UNDER THIS CONTRACT OR \$2 MILLION, WHICHEVER IS GREATER.**
- E. TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, NEITHER PARTY WILL BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES) IN ANY WAY DUE TO, RESULTING FROM, OR ARISING IN CONNECTION WITH THE ONLINE SERVICES, OR THE FAILURE OF ANY COVERED PARTY TO PERFORM ITS OBLIGATIONS. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO A PARTY'S INDEMNITY OBLIGATIONS OR THE COUNTY'S INFRINGEMENT OF INTELLECTUAL PROPERTY OR MISAPPROPRIATION OF PROPRIETARY DATA BELONGING TO CONTRACTOR OR ITS THIRD PARTY SUPPLIERS.**

3.3 Evidence and Cancellation of Insurance

- A. Prior to execution of the Contract, the Contractor shall file with the County evidence of insurance and endorsements from the insurer(s) certifying to the coverage of all insurance required herein. All evidence of insurance shall be certified by a properly authorized officer, agent, general agent or qualified representative of the insurer(s) and shall certify the name of the insured, the type and amount of insurance, the location**

and operations to which the insurance applies, the expiration date, and that the County shall receive notice at least forty-five (45) Days prior to the effective date of any cancellation, lapse or material change in the policy.

- B. In the event of a loss, the Contractor shall, upon request of the County, deliver to the County all such policies of insurance, which may be reasonably redacted to protect proprietary information, and all endorsements and riders, and the receipts for payment of premiums thereon.
- C. Failure to Provide such insurance in a timeframe acceptable to the County shall enable the County to suspend or terminate the Contractor's Work hereunder in accordance with Contract provisions regarding "Termination for Convenience/Default/Non-appropriation." Suspension or termination of this Contract shall not relieve the Contractor from its insurance obligations hereunder.

3.4 Insurance Requirements

- A. The Contractor shall maintain the minimum insurance set forth below. By requiring such minimum insurance, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Contractor under this Contract. The Contractor shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage.
- B. Nothing contained within these insurance requirements shall be deemed to limit the Scope, application and/or limits of the coverage afforded, which coverage shall apply to each insured to the full extent provided by the terms and conditions of the policy(s). Nothing contained in this provision shall affect and/or alter the application of any other provision contained within this Contract.
- C. For all coverages:
 - 1. Each insurance policy shall be written on an "occurrence" form; excepting insurance for professional liability/errors and omissions. Professional liability/errors and omissions when required, may be acceptable on a "claims made" form.
 - 2. If coverage is approved and purchased on a "Claims Made" basis, the Contractor warrants continuation of coverage, either through policy renewals or the purchase of an extended discovery period, if such extended coverage is available, for not less than three (3) year from the date of completion of the Work which is the subject of this Contract.
- D. Minimum Scope of Insurance
Coverage shall be at least as broad as:
 - 1. General Liability: Insurance Services Office form number (CG 00 01 current edition) covering COMMERCIAL GENERAL LIABILITY.

2. **Automobile Liability:** Insurance Service form number (CA 00 01 current edition) covering BUSINESS AUTO COVERAGE, symbol 1 "any auto"; or the combination of symbols 2, 8 and 9.
3. **Professional Liability:** Professional Liability, Errors and Omissions coverage. In the event that services pursuant to this Contract either directly or indirectly involve or require professional Services, Professional Liability, Errors and Omissions coverage shall be Provided.
4. **Workers' Compensation:** Workers' Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, as well as any similar coverage required for this Work by applicable federal or "Other States" State Law.
5. **Employers Liability or "Stop Gap":** The protection Provided by the Workers Compensation Policy Part 2 (Employers Liability) or, in states with monopolistic state funds, the protection provided by the "Stop Gap" endorsement to the General Liability policy.
6. **Cyber Liability or Technology Errors and Omissions:** Coverage shall include loss resulting from data security/privacy breach, cyber extortion, unauthorized access, denial of service attacks, introduction of virus and malicious code, dissemination or destruction of electronic data, business interruptions, privacy law violations, disclosure of non-public, personal or confidential information, identity fraud, loss of income due to system crashes, and acts by rogue employees. Coverage shall include notification and other expenses incurred in remedying a privacy breach as well as costs to investigate and restore data.

3.5 Minimum Limits of Insurance

The Contractor shall maintain limits no less than, for:

- A. **General Liability:** \$5,000,000.00 limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$5,000,000 aggregate limit.
- B. **Professional Liability, Errors and Omissions:** \$2,000,000.00 per Claim and \$2,000,000.00 in the Aggregate.
- C. **Workers' Compensation:** Statutory requirements of the state of residency.
- D. **Employers Liability Stop Gap:** \$1,000,000.00.
- E. **Cyber Liability or Technology Errors and Omissions:** \$2,000,000.00 per Claim and \$2,000,000.00 in the Aggregate
- F. **Excess Aircraft Liability (Non-owned Aircraft):** Aircraft Liability for bodily injury, death, property damage, contractual, and passenger liability with minimum limits in accordance with the following schedule:

Maximum Gross Take-off Weight:	Minimum Requirement (each Occurrence):
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10,001-15,000 lbs.	\$10,000,000
5,000 – 10,000 lbs.	\$5,000,0000
Under 5,000 lbs.	\$1,000,000

For the use of drones, contractors can either provide this coverage as a separate policy or as an endorsement to the Aviation Liability coverage:

Drone Aviation Liability Coverage. \$2,000,000 per occurrence and to include in-flight operations, bodily injury, property damage, and personal injury (aggregate) coverage. Coverage shall include invasion of privacy and trespass.

3.6 Deductibles and Self-Insured Retentions

The deductible and/or self-insured retention of the policies shall not limit or apply to the Contractor's liability to the County and shall be the sole responsibility of the Contractor.

A. Other Insurance Provisions

The insurance policies required in this Contract are to contain, or be endorsed to contain the following provisions:

1. Liability Policies (except Workers' Compensation and Professional Liability):
 - a. The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor in connection with this Contract. Use the above exact language on the Endorsement Form. (CG 20 10 current edition or its equivalent).
 - b. To the extent of the Contractor's negligence, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and agents. Any insurance and/or self-insurance maintained by the County, its officers, officials, employees or agents shall not contribute with the insurance or benefit the Contractor in any way.
 - c. The Contractor's insurance shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

3.7 Acceptability of Insurers

Unless otherwise approved by the County:

Insurance is to be placed with insurers with a Bests' rating of no less than A:VIII, or, if not rated with Bests', with minimum surpluses the equivalent of Bests' surplus size VIII.

If at any time one of the foregoing policies shall fail to meet the above stated requirements, the Contractor shall, upon notice to that effect from the County, promptly obtain a new

policy, and shall submit the same to the County, with the appropriate certificates and endorsements, for approval.

3.8 Subcontractors

The Contractor shall include all Subcontractors as insureds under its policies, or shall furnish separate certificates of insurance and policy endorsements for each Subcontractor..

3.9 Work Site Safety

The Contractor shall have the "right to control" and bear the sole responsibility for the job site conditions, and job site safety. The Contractor shall comply with all applicable federal, state and local safety regulations governing the job site, employees and Subcontractors. The Contractor shall be responsible for the Subcontractor's compliance with these provisions.

3.10 Endorsements

Additional Insured Endorsement shall be included with the certificate of insurance, "CG 2010 current edition" or its equivalent is required. **The County requires this Endorsement to complete the Contract.**

SECTION 4 CONFLICTS of INTEREST and NON-COMPETITIVE PRACTICES

4.1 Conflicts of Interest and Non-Competitive Practices

- A. Conflict of Interest - By entering into this Contract to perform Work, the Contractor represents that it has no direct or indirect pecuniary or proprietary interest, and that it shall not acquire any such interest, that conflicts in any manner or degree with the Work required to be performed under this Contract. The Contractor shall not employ any Person or agent having any conflict of interest. In the event that the Contractor or its agents, employees or officers hereafter acquires such a conflict of interest, it shall immediately disclose such conflict to the County. The County shall require that the Contractor take immediate action to eliminate the conflict.
- B. Contingent Fees and Gratuities - By entering into this Contract to perform Work, the Contractor represents that:
 - 1. No Persons except as designated by Contractor shall be employed or retained to solicit or secure this Contract with an agreement or understanding that a commission, percentage, brokerage, or contingent fee would be paid.
 - 2. No gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Contractor or any of its officers, agents, employees or representatives, to any official, member or employee of the County or other governmental agency with a view toward securing this Contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of this Contract.
 - 3. Any Person having an existing contract with the County or seeking to obtain a contract who willfully attempts to secure preferential treatment in his or her dealings with the County by offering any valuable consideration, thing or promise, in any form to any County official or employee shall have his or her current contracts with the County canceled and shall not be able to bid on any other County contracts for a period of two (2) years.
- C. Disclosure of Current and Former County Employees - To avoid any actual or potential conflict of interest or unethical conduct:
 - 1. County employees or former County employees are prohibited from assisting with the preparation of proposals or contracting with, influencing, advocating, advising or consulting with a third party, including Contractor, while employed by the County or within one (1) year after leaving County employment if he/she participated in determining the Work to be done or processes to be followed while a County employee.
 - 2. Contractor shall identify at the time of offer current or former County employees involved in the preparation of proposals or the anticipated performance of Work if awarded the Contract. Failure to identify current or former County employees involved in this Contract may result in termination of this Contract.

3. After Contract award, the Contractor is responsible for notifying the County's Project Manager of current or former County employees who may become involved in the Contract any time during the term of the Contract.

SECTION 5 RECORDS and AUDITS

5.1 Retention of Records, Audit Access and Proof of Compliance with Contract

A. Retention of Records

The Contractor and its Subcontractors shall maintain books, records and documents of its performance under this Contract in accordance with generally accepted accounting principles. The Contractor shall retain for six (6) years after the date of final payment under the Contract all financial information, data and records for all Work.

B. Audit Access

The Contractor shall provide access to its facilities, including those of any Subcontractors, to the County, the state and/or federal agencies or officials at all reasonable times in order to monitor and evaluate the Work provided under this Contract. The County shall give reasonable notice to the Contractor of the date on which the audit shall begin.

5.2 Audit Exception

As may be required by law, the Contractor agrees to be financially responsible for and will repay the County all documentable costs incurred by the County following an audit exception that occurs due to the negligence, intentional act and/or failure for any reason to comply with any material terms of this Contract by the Contractor, its officers, employees, agents, and/or representatives. This duty to be financially responsible shall survive the expiration or termination of this Contract

5.3 Federal Funding Audit

If the Contractor expended a total of \$500,000 or more in federal awards during its fiscal year, and is a non-profit organization, and is, under this Contract, carrying out or administering a program or portion of a program, it shall have an independent audit conducted in accordance with Office of Management and Budget OMB Circular A-133 , which shall comply with the requirements of Generally Accepted Auditing Standards (GAAS) (generally accepted auditing standards), Government Accountability Office's, GAO's Government Audit Standards and OMB Circular A-133, as amended and as applicable. Contractors expending federal awards from more than one source shall be responsible for determining if the combined financial awards are equal to or greater than \$500,000. The Contractor shall provide one copy of the audit report to each County division providing federal awards to the Contractor no later than nine (9) months subsequent to the end of the Contractor's fiscal year.

5.4 Public Records Requests

This Contract shall be considered a public document and will be available for inspection and copying by the public in accordance with the Public Records Act, chapter 42.56 RCW (the "Act").

If the Contractor considers any portion of any record provided to the County under this Contract, whether in electronic or hard copy form, to be protected under law, the Contractor shall clearly identify each such portion with words such as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET." If a request is made for disclosure of such portion, the County will determine whether the material should be made available under the Act. If the County determines that the material is subject to disclosure, the County will notify the Contractor of the request and allow the Contractor ten (10) business days to take whatever action it deems necessary to protect its interests. If the Contractor fails or neglects to take such action within said period, the County will release the portions of record(s) deemed by the County to be subject to disclosure. The County shall not be liable to the Contractor for inadvertently releasing records pursuant to a disclosure request not clearly identified by the Contractor as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET."

SECTION 6 INTELLECTUAL PROPERTY

6.1 Patents, Copyrights and Rights in Subject Data

Any patentable result or materials suitable for copyright arising out of this Contract shall be owned and retained by the Contractor, unless otherwise noted in this Contract.

Non-Imagery Data: Planned flight lines, raw airborne GPS/POS data, reference station data (RINEX), Inpho aerial triangulation files (PRJ/CNT/STA/XML/XPF), initial mosaic seamlines, ground survey report signed and sealed by appropriately licensed professional with coordinates and photos for all new (i.e., exclusive of any ground control provided by the County) ground control points used to control or validate the AT bundle adjustment, DEM used in orthorectification process.

Ownership: All Orthogonal Imagery and Non-Imagery Data delivered by Contractor hereunder shall be dually owned by Contractor and County. As such, County is, among other things, free to use, reproduce and redistribute copies of the Orthogonal Imagery and Non-Imagery Data so delivered in any manner without any accounting to Contractor and Contractor is free to use, reproduce and redistribute copies of the Orthogonal Imagery and Non-Imagery Data in any manner without any accounting to County.

The Contractor shall ensure that the substance of the foregoing subsections is included in each subcontract for the Work under this Contract.

6.2 Ownership of County Data

Contractor acknowledges that it has no property interest in, and may assert no lien on or right to withhold from the County, any data it receives from, receives addressed to, or stores on behalf of, the County. All records, data and files stored by the Contractor as archives of the County's data, including the media on which they are stored, are the exclusive property of the County, and Contractor may assert no lien on or right to any of the same. Contractor will conspicuously mark all such archival storage media as King County's property (when possible).

6.3 Nondisclosure of Data

Data provided by the County either before or after Contract award shall only be used for its intended purpose. Contractors and Subcontractors shall not utilize nor distribute the County data in any form without the prior express written approval of the County.

6.4 Non-Disclosure Obligation

While performing the Work under this Contract, the Contractor and Subcontractor may encounter personal information, licensed technology, drawings, schematics, manuals, data, sealed court records, and other materials described as "Confidential", "Proprietary" or "Business Secret". The Contractor shall not disclose or publish the information and material

received or used in performance of this Contract. This obligation is perpetual. The Contract imposes no obligation upon the Contractor with respect to confidential information which the Contractor can establish that: a) was in the possession of, or was rightfully known by the Contractor without an obligation to maintain its confidentiality prior to receipt from the County or a third party; b) is or becomes generally known to the public without violation of this Contract; c) is obtained by the Contractor in good faith from a third party having the right to disclose it without an obligation of confidentiality; or, d) is independently developed by the Contractor without the participation of individuals who have had access to the County's or the third party's confidential information. If the County is required by law to disclose confidential information the County shall notify the Contractor of such requirement prior to disclosure.

SECTION 7 NONDISCRIMINATION AND PAYMENT OF A LIVING WAGE

7.1 Nondiscrimination and Equal Employment Opportunity

A. Nondiscrimination in Employment

During performance of this Contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of the employee or applicant's sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

B. Equal Employment Opportunity Efforts

The Contractor will undertake, and require all Subcontractors to undertake equal employment opportunity efforts to ensure that applicants and employees are treated, without regard to their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age. Equal employment opportunity efforts shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Contractor agrees to post, and to require Subcontractors to post in conspicuous places available to employees and applicants for employment notices setting forth this nondiscrimination clause. In accordance with KCC 12.16.010.J, "equal employment opportunity efforts" shall mean active efforts to ensure equal opportunity in employment that is free from all forms of discrimination.

Ref: KCC 12.16.020.

C. Equal Benefits to Employees with Domestic Partners

In accordance with King County Ordinance 14823, as a condition of award of a contract valued at \$25,000 or more, the Contractor agrees that it shall not discriminate in the provision of employee benefits between employees with spouses and employees with domestic partners during the performance of this Contract. Absent authorization for delayed or alternative compliance, failure to comply with this provision shall be considered a material breach of this Contract, and may subject the Contractor to administrative sanctions and remedies for breach.

When the contract is valued at \$25,000 or more, by signing the Contract/Bid Submittal the Contractor is indicating compliance with this requirement or with the terms of an authorization for delayed or alternative compliance.

D. Nondiscrimination in Subcontracting Practices

During the term of this Contract, the Contractor shall not create barriers to open and fair opportunities to participate in County contracts or to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. In considering offers from and doing business with subcontractors and

suppliers, the Contractor shall not discriminate against any person because of their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

E. Compliance with Laws and Regulations

The Contractor and all Subcontractors shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit discrimination. These laws include, but are not limited to, chapter 49.60 RCW, Titles VI and VII of the Civil Rights Act of 1964, the American with Disabilities Act, and the Restoration Act of 1987. KCC chapters 12.16, 12.17 and 12.18 are incorporated herein by reference and the requirements in these code sections shall specifically apply to this Contract. The Contractor and all Subcontractors shall further comply fully with any equal opportunity requirements set forth in any federal regulations, statutes or rules included or referenced in the contract documents.

F. Small Contractors and Suppliers Policy.

Policy. It is King County policy that Small Contractors and Suppliers (SCS) have equitable opportunities to participate in the performance of goods and services contracts issued by King County, and that contractors and subcontractors shall afford equal opportunity in employment while providing supplies and services for and to King County.

Inquiries and Information Regarding King County Certified SCS Firms. Direct inquiries on how to apply for SCS certification, or obtain a list of King County Certified Firms to the King County Business Development and Contract Compliance (BDCC) office by telephone at 206-263-9734. Information about becoming a King County Certified SCS Firm, as well as a Directory of King County Certified Firms is available at: <http://www.kingcounty.gov/bdcc>.

Definitions. The following definitions shall apply throughout this Section.

1. "Administrator" means the Director of Finance.
2. "Certified SCS Firm" means a business that has applied for participation in King County's Contracting Opportunities Program, and has been certified as an SCS by the King County BDCC office.
3. "Small Contractor or Supplier" or "(SCS)" means that a business and the person or persons who own and control it are in a financial condition, which puts the business at a substantial disadvantage in attempting to compete for public contracts. The relevant financial condition for eligibility under the Contracting Opportunities Program is based on a dollar ceiling for standard business classifications that is set at fifty percent (50%) of the Federal Small Business Administration (SBA) small business size standards using the North American

Industrial Classification System (NAICS), and an Owners' Personal Net Worth less than \$750,000.

G. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended (Section 504) and the American with Disabilities Act of 1990 as amended (ADA)

Pursuant to Title II of the ADA, and Section 504, King County must not discriminate against people with disabilities in providing services, programs or activities even if those services, programs or activities are carried out by contractors. The Contractor agrees that it shall provide all programs, services, and activities to County employees or members of the public under this Contract in the same manner as King county is obligated to under Title II of the ADA, and Section 504 and shall not deny participation of the benefits of such services, programs, or activities to people with disabilities on the basis of such disability. Failure to comply with this Section 7.1.G shall be a material breach of, and grounds for the immediate termination of, this Contract.

The Contractor agrees to provide to persons with disabilities access to programs, activities and services provided under the Contract, as required by the disability access laws as defined by KCC 12.16.

The Contractor shall not discriminate against persons with disabilities in providing the Work. In any subcontracts for the programs, activities and services under their Contract, the Contractor shall include the requirement that the Subcontractor provide to persons with disabilities access to programs, activities and services provided under the Contract, as required by the disability access laws as defined by KCC 12.16; that the Subcontractor shall not discriminate against persons with disabilities in providing the Work under the Contract; and that the Subcontractor shall provide that the County is a third party beneficiary to that required provision.

H. Required Submittals During Work

The Contractor shall collect, enter, submit and update the submittals listed below for itself, its Subcontractors and any sub tier Subcontractors and suppliers to BDCC using the Contracts and Apprenticeship Report Tracking Services (CARTS) online reporting website located at <http://www.kingcounty.gov/bdcc>. Report forms are available on the website. Assistance may be obtained by contacting BDCC staff at 206-263-9734.

1. Subcontractor List. The Contractor shall create and maintain a master list of all Subcontractors on this Contract, the Contractor shall continually maintain the Subcontractors and Suppliers.
2. Contractor Payments. The Contractor shall enter and submit the amount received from the County for itself and the amounts paid by the Contractor to all Subcontractors, including Certified SCS Firms. Entries shall be entered in CARTS on a monthly basis.
3. Final Affidavits of Amounts Paid. Upon completion of the Work and as a condition precedent to final payment, the Contractor shall upload a Final Affidavit of

Amounts Paid electronically using CARTS. Identify amounts paid to each firm that performed Work on this Contract.

I. Sanctions for Violations

Any violation of the mandatory requirements of the provisions of this Section shall be a material breach of Contract, for which the Contractor may be subject to damages, withholding payment and any other sanctions provided for by Contract and by applicable law.

7.2 Requirements of King County Living Wage Ordinance

In accordance with King County Ordinance 17909, as a condition of award for contracts for services with an initial or amended value of \$100,000 or more, the Contractor agrees that it shall pay and require all Subcontractors to pay a living wage as described in the ordinance, to employees for each hour the employee performs a Measurable Amount of Work on this Contract.

The requirements of the ordinance, including payment schedules, are detailed at <http://www.kingcounty.gov/operations/procurement/Resources/ordinance-17909.aspx>.

Violations of this requirement may result in disqualification of the Contractor from bidding on or being awarded a County contract for up to two years; contractual remedies including, but not limited to, liquidated damages and/or termination of the Contract; remedial action as set forth in public rule; and other civil remedies and sanctions allowed by law.

SECTION 8 CLAIMS AND APPEALS; DISPUTE RESOLUTION

8.1 Claims and Appeals

The Contractor shall address claims for additional time or compensation under the Contract in writing to the Buyer and Project Manager within ten (10) Days of the date in which the Contractor knows or should know of the basis for the claim. Claims shall be accompanied by supporting documentation and citation to applicable provisions in the Contract documents. The County reserves the right to request additional documentation necessary to adequately review the claim. No claim by the Contractor shall be allowed if asserted after final payment under this Contract. The Buyer and Project Manager shall ordinarily respond to the Contractor in writing with a decision issued jointly, but absent such written response, the claim shall be deemed denied upon the tenth (10th) Day following receipt by the Buyer and Project Manager of the claim, or requested additional documentation, whichever is later.

In the event the Contractor disagrees with the determination of the Buyer and Project Manager, the Contractor shall, within five (5) Days of the date of such determination, appeal the determination in writing to the Procurement and Contract Services Section Manager. Such written notice of appeal shall include all information necessary to substantiate the appeal. The Procurement and Contract Services Section Manager shall review the appeal and make a determination in writing, which shall be final. Appeal to the Procurement and Contract Services Section Manager on claims for additional time or compensation shall be a condition precedent to litigation.

At all times, the Contractor shall proceed diligently with the performance of the Contract and in accordance with the direction of the Buyer or Project Manager. Failure to comply precisely with the time deadlines under this Section 8.1 as to any claim and appeal shall operate as a waiver and release of that claim and appeal and an acknowledgment of prejudice to the County.

8.2 Mediation and Arbitration

If a dispute arises out of or relates to this Contract, or the breach thereof, including any Contractor claim, that is not resolved through the required claims and appeal process set forth in Section 8.1, the parties may, upon mutual agreement, endeavor to settle the dispute in an amicable manner by mediation or other agreed form of alternative dispute resolution process prior to commencing litigation. Pending resolution of the dispute, Contractor shall continue to perform and provide the Services according to County instructions so long as the County continues to make payment for accepted work.

8.3 Applicable Law and Forum

This Contract shall be governed by and construed according to the laws of the State of Washington. Any claim or suit between the parties arising out of this Contract may only be filed and prosecuted in King County Superior Court or U.S. District for the Western District of Washington, in Seattle.

SECTION 9 TERMINATION

9.1 Termination for Convenience/Default/Non-Appropriation

A. Termination for Convenience

This Contract may be terminated by the County without cause, in whole or in part, upon providing the Contractor ten (10) Days' advance written notice of the termination. If the Contract is terminated pursuant to this Section 9.1.A, the County will be liable only for payment in accordance with the terms of this Contract for Work performed and Accepted prior to the effective date of termination.

B. County Termination for Default

If the Contractor does not perform the Work, or the Contractor fails to perform in the manner called for in the Contract, or if the Contractor fails to comply with any material provisions of the Contract, the County may terminate this Contract, in whole or in part, for default as follows:

1. A "notice to cure" shall be served on the Contractor by certified or registered first class mail in accordance with Section 2.16. The Contractor shall have ten (10) Days from the date of receipt to cure the default or, at the County's discretion, provide the County with a detailed written plan for review and acceptance, which indicates the time and methods needed to bring the Work into compliance and cure the default.
2. If the Contractor has not cured the default or the plan to cure the default is not acceptable to the County, the County may terminate the Contract by serving a "notice of termination" in accordance with Section 2.16 setting forth the manner in which the Contractor is in default and the effective date of termination.
3. The Contractor shall only be paid for Work performed and Accepted less any damages to the County caused by or arising from such default. All termination payment requests are subject to an analysis of cost or price by the County to verify compliance with the Contract, applicable laws and regulations.
4. The termination of this Contract shall in no way relieve the Contractor from any of its obligations under this Contract nor limit the rights and remedies of the County hereunder in any manner.

C. Contractor's Right to Suspension or Discontinue for Default

If the County fails to pay an approved invoice for Accepted Work due under this Contract within sixty (60) Days after the Contractor has notified the County that it has failed to pay such amount by the due date therefor, and that failure continues for thirty (30) Days after receiving written notice from Contractor specifying in reasonable detail the nature of that failure, at Contractor's option, Contractor may, in the event of delinquent payment pursuant to this provision, suspend the SaaS upon five (5) Business Day's prior written notice to the County, and Contractor shall have no liability to the County for such suspension. For an abundance of clarity, this provision shall not apply if the Parties are in dispute over the Work provided by the Contractor.

D. Termination for Non-Appropriation

1. If expected or actual funding is withdrawn, reduced or limited in any way prior to Final Acceptance and/or Completion of the Project, the County may, upon written notice to the Contractor, terminate this Contract in whole or in part for lack of appropriation. Such termination shall be in addition to the County's rights to terminate for convenience or default. In the event of termination under this section the following shall apply:
 - a. Subject to subsection b., the County will be liable only for payment in accordance with the terms of this Contract for Work performed prior to the effective date of termination;
 - b. Payment, if any, associated with such termination shall not exceed the appropriation for the biennium in which termination occurs; and
 - c. The Contractor shall be released from any obligation to provide further Work under the Contract affected by the termination.
2. Notwithstanding subsection 1., funding of this Contract beyond the current biennium is conditional upon the appropriation by the County Council of sufficient funds to support the Work described in this Contract. Otherwise, the Contract shall terminate on December 31 of the current biennium.

SECTION 10 MISCELLANEOUS

10.1 Other Public Agency Orders

Other federal, state, county and local entities may utilize the terms and conditions established by this Contract if agreeable to all parties. The County does not accept any responsibility or involvement in the purchase orders or contracts issued by other public agencies.

10.2 Assignment

Neither party shall assign any interest, obligation or benefit under or in this Contract or transfer any interest in the same, whether by assignment or novation, without prior written consent of the other party. If assignment is approved, this Contract shall be binding upon and inure to the benefit of the successors of the assigning party. This provision shall not prevent Contractor from pledging any proceeds from this Contract as security to a lender so long as King County Policy FIN 10-1-1 (AP), Section 7.2 is followed. If an assignment is approved, it shall be effective upon the posting of all required bonds, securities and the like by the assignee and the written agreement by assignee to assume and be responsible for the obligations and liabilities of the Contract, known and unknown, and applicable law.

10.3 Force Majeure

The term "force majeure" shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, terrorism, fire, accidents, shutdowns for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Contract. If any party is rendered unable, wholly or in part, by a force majeure event to perform or comply with any obligation or condition of this Contract, upon giving notice and reasonably full particulars to the other party, such obligation or condition shall be suspended only for the time and to the extent commercially practicable to restore normal operations. In the event the Contractor ceases to be excused pursuant to this provision, then the County shall be entitled to exercise any remedies otherwise provided for in this Contract, including termination for default.

10.4 Recycled Products Policy

Contractors able to supply products containing recycled and environmentally preferable materials that meet performance requirements are encouraged to offer them in bids and proposals.

The Contractor shall use recycled paper for all printed and photocopied documents related to the submission of this solicitation and fulfillment of the Contract and shall, whenever practicable, use both sides of the paper. Ref: KCC Chapter 10.16 Recycled Product Procurement Policy & King County Executive Policy CON 7-1-2 (AP).

10.5 HIPAA – Protecting Patient Privacy

The Work under this Contract may require compliance with "The Health Insurance Portability and Accountability Act of 1996" (HIPAA).

10.6 No Third Party Beneficiary

This Contract is for the sole and exclusive benefit of the County and the Contractor and shall not create a contractual relationship with, or cause of action in favor of, any third party.

10.7 Severability

Whenever possible, each provision of this Contract shall be interpreted to be effective and valid under applicable law. If any provision is found to be invalid, illegal or unenforceable, then such provision or portion thereof shall be modified to the extent necessary to render it legal, valid and enforceable and have the intent and economic effect as close as possible to the invalid, illegal and unenforceable provision.

10.8 Non-Waiver of Breach

No action or failure to act by the County shall constitute a waiver of any right or duty afforded to the County under the Contract; nor shall any such action or failure to act by the County constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the County in writing.

10.9 Background Checks

Contractor warrants and represents that each and every Contractor employee can meet the following requirements: (a) No convictions within the past ten (10) years for crimes involving computers, moral turpitude, including fraud, perjury, dishonesty; and (b) No adverse employment actions within the past ten (10) years regarding dishonesty or the use or misuse of computers.

Contractor personnel needing access to secure areas, records, or systems may be required to complete a security/background check by the County. The County may require Contractor's employees, agents, consultants or Subcontractors to complete a brief questionnaire and complete fingerprinting as part of the investigation process. The required background check will review and evaluate driving records, criminal records, employment histories, military records, personal and employment references and related information. Contractor staff failing the background check may, at the sole discretion of the County, be restricted from working within secured areas or with County systems in any capacity. The Contractor will assign alternative staff who have passed the background check to meet the requirements of the Contract.

SECTION 11 SPECIFIC SaaS CONTRACTUAL TERMS AND CONDITIONS

11.1 Oblique Imagery and Software License

Subject to the terms and conditions set forth in this Contract, including payment of the license fees by County to Contractor, Contractor hereby grants to County and Authorized Subdivision a non-exclusive, non-transferable worldwide license to use the Oblique Imagery, Images, SaaS and Software as well as any Documentation and training materials during the term of this Contract as follows: (i) install on Authorized Systems, (ii) permit access and user through Authorized Systems by Authorized Users for performance of public responsibilities of the County or Authorized Subdivisions, (iii) Project Participants under the supervision of Authorized Users for performance of tasks or preparation of materials solely for fulfilling public responsibilities of the County or Authorized Subdivisions and (iv) for individual members of the public, but only through Authorized Users and solely for the purpose of making hard copies or jpg copies of images of individual properties or structures (but not bulk orders of multiple properties or structures) to the individual members of the public requesting them.

11.2 Online Services License

Subject to the terms and conditions set forth in this Contract, including payment of the license fees by County to Contractor, Contractor hereby grants to County and Authorized Subdivision a nonexclusive, nontransferable, limited right to access and use the Online Services solely for your internal business purposes and not for resale or redistribution.

11.3 RESTRICITIONS ON LICENSES

- A. You may not reproduce, distribute or make derivative works of the Oblique Imagery, Software in any medium, except as expressly permitted in this Contract.
- B. You may not offer any part of the Oblique Imagery, Software or Online Services for commercial resale or commercial redistribution in any medium.
- C. You may not exploit the goodwill of Contractor, including its trademarks, service marks, or logos, without the express written consent of Contractor.
- D. You may not remove, alter or obscure copyright notices or other notices contained in the Oblique Imagery, Software and Online Services.
- E. All right, title, and interest (including all copyrights, trademarks and other intellectual property rights) in all media belong to Contractor or its third party suppliers.
- F. Authorized User Compliance. Authorized Users shall be required to execute an Authorized User Agreement and agree to the terms and conditions of this Contract.
- G. Authorized Subdivision Compliance. Authorized Subdivisions shall be required to execute an Authorized User Agreement, which will stipulate that they must agree to the terms and conditions of this Contract.
- H. Project Participants. Each notice to Contractor identifying a potential Project Participant shall include a detailed description of the scope and nature of the Project Participants' planned work and the intended use of the Oblique Imagery and Software

in such work. Pictometry retains the right to restrict or revoke access to Project Participant.

- I. You may not make the Oblique Imagery, Software or Online Services available to any other party except as provided elsewhere in this Contract.
- J. You may not copy the images contained within the Online Services or portions thereof onto any computer or storage device or media for the purpose of creating or maintaining one or more databases of that content for use in substitution for subsequent access to the content through the Online Services. For an abundance of clarity, should this Contract terminate or expire, the County will still have a perpetual right to view the Imagery stored in the database.
- K. You may not use the Online Services to compete with any businesses of Contractor.
- L. You may not use information included in the Online Services to determine an individual consumer's eligibility for (a) credit or insurance for personal, family, or household purposes; (b) employment; or (c) a government license or benefit. The term "consumer" is defined in the United States Fair Credit Reporting Act at 15 USC §1681.
- M. You may not access the Online Services via mechanical, programmatic, robotic, scripted or any other automated means.

11.4 Disclaimers for Online Services

- A. The Online Services provided are for visualization purposes and County and Authorized Subdivision purposes only, are not authoritative or definitive, and do not constitute professional engineering or surveying services.
- B. The Online Services are not to be relied upon to precisely locate or determine property boundaries and should not be used in lieu of a professional survey where the accuracy of measurements, distance, height, angle, area and volume, may have significant consequences.
- C. All measurements and reports generated by the Online Services are based upon second order visualization and measurement data that do not provide authoritative or definitive measurement results suitable for professional engineering or surveying purposes.
- D. Contour information obtained from the Online Services is generated from undersampled elevation data, is provided for informational purposes only, and is not suitable for use as the basis for hydrographic computations, estimations or analyses.
- E. While the Online Services may be considered useful supplements for life critical applications, they are not designed or maintained to support such applications and Contractor and its third party suppliers of the Online Services hereby disclaim all liability for damages claims and expenses arising from such use.
- F. Your reliance on the Online Services should only be undertaken after an independent review of their accuracy, completeness, efficacy, timeliness and adequacy for your intended purpose.
- G. Contractor and each third party supplier of any portion of the Online Services assume no responsibility for any consequences resulting from the use of the Online Services.
- H. Contractor and each third party supplier of any portion of the Online Services hereby disclaim all liability for damages, claims and expenses arising from or in any way related to the accuracy or availability of the Online Services.

11.5 Business Continuity

In the event that Contractor's infrastructure or data becomes lost, damaged or destroyed, Contractor shall immediately, and not longer than one (1) business day, implement the Contractor's Business Continuity Plan, as set forth in Exhibit 5, in order to continue to provide the SaaS. Contractor's obligation to reimburse the County's costs related to lost, damaged or destroyed data shall be determined by the County.

The plan, at a minimum, shall include the services of a third party recovery provider for which the County shall be the first in the order of recovery among Contractor's customers. The third party recovery provider shall provide and assist Contractor in its operations, system management and technical support.

The Contractor shall include in its Business Continuity Plan a service offering, a distributed IT infrastructure and a mirrored critical system, Contractor will assist the County in providing such a system within one (1) Day of the County's notification.

In the event that the SaaS is interrupted, the Data may be accessed and retrieved within two (2) hours at any point in time. Additionally, Contractor shall store a backup of Data in an off-site "hardened" facility no less than daily, maintaining the security of Data, the security requirements of which are described herein.

11.6 Enhancements, Upgrades, Replacements and New Versions of SaaS

- A. The Contractor agrees to Provide to the County, at no cost, prior to, and during installation and implementation of the system any Software/firmware Enhancements, Upgrades and replacements which the Contractor initiates or generates that are within the scope of the products licensed and that are made available at no charge to other Contractor customers.
- B. During the term of this Contract, the Contractor shall notify the County of the availability of newer versions of the SaaS and within thirty (30) Days Provide the County with this new version. The Contractor shall Provide any Updated Documentation in the form of new revision manuals or changed pages to current manuals consistent with the original Documentation supplied and reflecting the changes included in the new version of the SaaS as they are made available. The Contractor shall also Provide installation instructions, procedures and any installation program required by the Enhancement, Upgrade, Replacement or new versions of the SaaS.
- C. During the Contract term, Contractor shall not delete a feature or functionality in its SaaS to the County unless the Contractor provides sixty (60) Days advance notice and the County provides written consent to the deleted feature or functionality. Should there be a replacement feature or functionality, the County shall have the sole discretion whether to accept such replacement. The replacement shall be at no additional cost to the County.

11.7 Contractor's Use of Customer Data

Contractor may use the Customer Data strictly as necessary to carry out its obligations under this Contract, and for no other purpose other than the following:

May observe and report back to the County on County's usage of the SaaS, and make recommendations for improved usage of the SaaS.

11.8 Disposition of Data; Back-up Data

County retains the right to use the SaaS to access and retrieve County content and data stored on Contractor's infrastructure at its sole discretion.

Contractor shall back up Data once in each 24-hour period.

11.9 Infrastructure and Security

Contractor shall take technical and organizational measures to keep Data secure and to protect it against accidental loss or unlawful destruction, alteration, disclosure or access; and must deal with the Data only in accordance with County's instructions.

At a minimum, Contractor shall be responsible for establishing and maintaining an information security program that is designed to:

- A. Protect against anticipated threats or hazards to the confidentiality, availability or integrity of the Data;
- B. Protect against unauthorized access, use, modification and/or destruction of the Data;
- C. Ensure the proper deletion of Data, when appropriate and authorized;
- D. Ensure that all Contractor's Subcontractors, if any, comply with the foregoing.

Prior to implementation of the SaaS, Contractor will review the security controls protecting the SaaS with King County's Information Security and Privacy Officer to ensure that said controls meet necessary requirements to ensure the appropriate levels of confidentiality, integrity and availability of the data are based on the County's sensitivity classification of the data and allow the County to implement additional controls if necessary.

11.10 Location of Data

Contractor warrants and represents that it shall store and process County data and content only in the continental United States and that at no time will county data traverse the borders of the continental United States in an unencrypted manner.

11.11 Data Center Audit and Certification

EagleView will comply with any IT Security or Cybersecurity audit or assessment requirement imposed by law considering whether or not EagleView is processing or accessing any Personally Identifiable Information (or other data that must be kept secure and confidential by law).

At its own expense, the County may have the right to confirm Contractor's infrastructure and security practices via an onsite inspection upon mutual agreement at least once a year. In lieu of an on-site audit and upon the County's request, Contractor shall complete an audit questionnaire regarding Contractor's information security program.

11.12 Data Breaches

Contractor shall report, orally and in writing, to the County the Data Breach, including any reasonable belief that a Data Breach has occurred. Contractor shall make the oral report to County immediately upon discovery of the Data Breach, but in no event more than two (2) business days after Contractor reasonably believes there has been such disclosure of the Data Breach. Within five (5) business days Contractor must provide a written report detailing the following, to the extent known, (i) the nature of the Data Breach, (ii) the County covered data or content, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what Contractor has done or shall do to mitigate any deleterious effect of the Data Breach, and (v) what corrective action Contractor has taken or shall take to prevent future similar Data Breaches. Contractor shall provide such other information as reasonably requested by the County.

Notwithstanding any other provisions in this Contract, Contractor shall be liable for all damages, fines and corrective action arising from the Data Breach of such information caused by Contractor's breach of its data security or confidentiality provisions hereunder.

11.13 Services Provided by a Subcontractor

Prior to the use of any subcontractor for SaaS under this Contract, Contractor shall notify the County of the subcontractor(s) that will be involved in providing any of the SaaS to the County and obtain the County's written consent.

In the event that Contractor terminates its agreement with the subcontractor, Contractor shall first allow the County to assume all of the rights and obligations of Contractor under the agreement and to transfer the agreement to the County, provided there shall be no changes in the services requirement. Contractor shall provide the County with advance written notice of its intent to terminate the agreement and at least thirty (30) Days to respond and indicate whether the County wishes to assume the rights and obligations under the agreement.

11.14 Importation of Data

Within one (1) Day of notification of termination of this Contract, the Contractor shall provide the County with complete, secure and dedicated data and content files suitable for importation into commercially available database software (e.g. MS-SQL), such as XML format, including all schema and transformation definitions and/or delimited text files with documented, detailed schema definitions along with attachments in their native format. These files will be comprised of Data contained in the Contractor's system. The structure of the relational database will be specific to the Data and will not be representative of the proprietary Contractor database.

11.15 Termination Assistance Services

During the ninety (90) Day period prior to, and or following the expiration or termination of this Contract, in whole or in part, Contractor agrees to provide reasonable termination assistance services at no additional cost to the County, which may include:

- A. Developing a plan for the orderly transition of the terminated or expired SaaS from Contractor to the successor.
- B. Providing reasonable training to County staff or the successor in the performance of the SaaS then being performed by Contractor;
- C. Using its best efforts to assist and make available to County any third-party services then being used by Contractor in connection with the SaaS; and
- D. Such other activities upon which the parties may agree.

END OF TERMS AND CONDITIONS

Exhibit 3 Scope of Work

1.1 DEFINITIONS

Contractor	The Contractor that performs the acquisition flights and processes the collected imagery into final deliverables
Aero Triangulation (AT)	Process using the Project's processed imagery, survey control, and airborne GPS data with specialized software to create a block adjustment solution
Airborne GPS	Global Position Satellite hardware and software used in aircraft for determining the aircraft's position in space
API	Application Programming Interface
ArcGIS (Desktop)	Suite of GIS software, manufactured by Esri that provides a suite of applications, including ArcMap, ArcPro and ArcCatalog. Supported ArcGIS versions currently include 10.3 through 10.6 for ArcMap/ArcCatalog and 2.01-2.2.3 for ArcPro.
ArcMap, ArcPro	ArcGIS application that is used for viewing and mapping spatial data, and which functionality can be enhanced with Extensions such as an Oblique image library viewer.
ASPRS	American Society for Photogrammetry and Remote Sensing
Business Day(s)	Workday of a calendar week, including only Monday through Friday
CAD	Computer Aided Dispatch
CSDGM	Content Standard for Digital Geospatial Metadata – Documentation used to construct metadata
DAT – Data Acceptance Testing	Includes a range of defined workflows to perform Quality Assessment and Quality Control (QA / QC) evaluation of processes and deliverables
DAT Contractor	The Contractor that receives, and performs detailed QA/QC review of deliverables from the Contractor.
Day(s)	Calendar day, including all weekdays, weekend days and holidays.
DEM - Digital Elevation Model	A representation of the earth's surface in a format useable for orthorectification of imagery
EMS	Emergency Management Services
Esri	GIS software firm that produces a broad platform of GIS tools and applications, specifically ArcGIS (ArcMap, ArcCatalog and ArcPro)
Extension (ArcGIS Extension)	A software extension or add-in that can be used to configure ArcMap and ArcPro to integrate a data library of Oblique and Nadir imagery
FAA	Federal Aviation Administration
false color, near infrared imagery	Orthorectified imagery that contains one or more bands of data representing sensor information from the near infrared portion of the spectrum in addition to the normal 3 bands found in natural color imagery (Red, Green, and Blue).
FGDC	Federal Geographic Data Committee
FTP	File Transfer Protocol
GCP	Ground Control Points
GPS	Global Positioning System

GSD	Ground Sample Distance – The distance between pixel centers as measured on the ground
Go-Live	The part of deployment when all testing has been completed and Solution is considered to be in production
IMU	Inertial Measurement Unit
LAS/LAZ	Binary multipoint data format (and compressed version) used for storing large lidar point clouds
nadir (aspect)	The point vertically beneath the camera center at the time of exposure
Nadir (imagery)	Imagery, with aspect directly above the center of the image, collected in tandem with directional imagery, as part of an Oblique imagery collection
Oblique (imagery)	Non-orthogonal imagery obtained by a cameras oriented to cardinal directions at an angle approximately 45 degrees off orthogonal
Orthogonal (imagery)	Imagery collected straight down, and acquired in a manner where it can be processed to create an Orthorectified mosaic (Orthomosaic)
Orthorectified imagery	Digital image that has the properties of an orthographic projection. It is developed from a perspective aerial photography by differential rectification to remove image displacements caused by camera tilt and terrain relief.
Orthomosaic	The seamless collection of final Orthorectified imagery that is tiled for delivery
PDT	Pacific Daylight Time
Photogrammetric	Refers to extracting map information from photography that is collected in a stereo geometry
Project Area	Project Area refers to the area set forth in Table 1.1 and Appendix A
Project Plan	A report created using Microsoft Project (or comparable software) including, but not limited to, tasks, deliverables, schedule, task dependencies, identification of resource requirements, status reports and critical events
PSAP	Public Safety Answering Point
QA/QC	Quality Assurance / Quality Control. Processes and methodologies used in Data Acceptance Testing to determine whether products or processes meet stated standards
Resolution	The final resampled pixel size of final Orthorectified imagery, expressed either in inches or feet
RGB	Red, Green, Blue – the 3 bands comprising natural color imagery
SaaS	Software as a Service
Shapefile	An open source format, developed by Esri, for storing spatial and attribute data
Solution	The Extension (add-in) and SaaS integration providing all required functionality for
SOW	Scope of Work

SECTION 2 OBJECTIVE AND OVERVIEW

2.1 SERVICES

Provide digital aerial data and SaaS services for the King County region in Washington State.

2.2 2019 Digital Oblique and Orthogonal Aerial Imagery and Software (Project)

King County requires current Oblique and Orthogonal, natural color aerial imagery products with high spatial precision and accuracy that meet color and tonal standards for use in standard basemap mapping and cartographic applications, as well as use via a Contractor-provided Esri desktop GIS Extension and SaaS Solution. King County intends to apply the imagery products to their current GIS, E911, and other web mapping systems and to use them for CAD and preliminary engineering design applications.

An optional product requests a separate dataset of false color (near infrared) Orthorectified imagery, obtained simultaneously with the natural color Orthogonal imagery.

2.3 Primary Quality Assurance/Quality Control (QA/QC) for this Project shall be performed by the Contractor (and any subcontractors).

2.4 BACKGROUND

- A. King County government (County) employs approximately 14,000 employees supporting numerous lines of business across multiple departments. These departments provide regional services to all residents of the County, including those living in cities. These services include the courts and related legal services, public health services, county jail, records, elections, property tax appraisals and regional parks and trails. In addition, the County provides sewage disposal, and public transit services, including operation of the King County International Airport (Boeing Field). In unincorporated communities, the County provides a range of services: land-use regulation, building permits, police protection, road maintenance and local parks. Other local services, such as fire, water, library and hospital districts, are provided to unincorporated communities independent of County government.
- B. King County (County) is a multi-purpose government with approximately 14,000 employees. Located in western Washington and covering 2,134 square miles, the County is nearly twice as large as the average county in the United States. With more than two million people, it also ranks as the 13th most populous county in the nation.
- C. King County provides regional services to all residents of the county, including people who live in cities. These Services include courts and related legal services, public health services, county jail, records and elections, property tax appraisals and regional parks and facilities, including the King County International Airport (Boeing Field). King County government is also responsible for public transit and sewage disposal.
- D. King County provides sub-regional services in many suburban cities, such as animal control. In unincorporated communities, King County provides local services as well as the regional and sub-regional services already listed. Local services provided to citizens in unincorporated areas include land-use regulation, building permits, police protection, roads, and local parks. Additional local services in unincorporated

communities are provided by fire, water, library and hospital districts which operate independently of County government.

- E. For more information about King County, please visit the website:
<http://www.KingCounty.gov>.

2.5 PURPOSE

The Contractor shall provide an integrated package of current, digital aerial imagery and related deliverables and software that provide:

- A. Oblique (side-look) imagery
 - 1. 3-band, RGB, natural color imagery collected simultaneously with Orthogonal imagery
 - 2. Georeferenced to the ground surface to display appropriately with Nadir image
 - 3. Acquired for the resolution, area of interest and acquisition timeframes indicated in Table 1.1
 - 4. Include Oblique views for 4 directions (N,S,E,W) in the Low Resolution area
 - 5. Include Oblique views for 4 directions (N,S,E,W) in the High Resolution area
 - 6. Include a Nadir view in addition to the Oblique views
 - 7. Viewable with Contractor-provided Extension that works within ArcGIS Desktop software, which shall always be available in a version of ArcMap and ArcPro that is supported by Esri. The imagery shall also be viewable with a Contractor-provided browser-based SaaS Solution.
 - 8. Seamless coverage across the entire Project Area
- B. Orthogonal (top-down) imagery
 - 1. 3-band, RGB, natural color imagery collected simultaneously with the Oblique imagery
 - 2. Georectified to current ground surface within accuracies stated in Table 2.1
 - 3. Acquired for the resolution areas of interest and acquisition timeframes indicated in Table 1.1
 - 4. Which shall always be available in a version of ArcMap and ArcPro that is supported by Esri, independent of the Contractor-provided Extension and browser-based SaaS Solution.
 - 5. Provided as a tiled, seamless Orthomosaic across the entire Project Area
 - 6. Provide a 4th near infrared band, if optional deliverable is requested
- C. The Contractor shall provide services and resources to deliver both required Oblique/Nadir imagery and required Orthogonal, Orthorectified imagery, as well as optional Orthogonal, Orthorectified color infrared deliverable.

- D. Digital deliverables shall be delivered via portable media to allow the County to have a local network copy of all Oblique and Orthogonal imagery, and all supporting data and documentation.

2.6 PROJECT AREA and ACQUISITION and DELIVERY TIMEFRAMES

The Project Area is estimated at approximately 2,748 square miles, and includes all of King County and some border areas with Snohomish and Pierce Counties. The approximate square miles of each resolution requested is shown in Table 1.1.

The Contractor shall provide new imagery and other deliverables described in this SOW every other year, within the terms of the Contract. For example, if the Contract for services is awarded for six (6) years, then aerial flights would occur first in 2019 (as indicated in Table 1.1), followed by subsequent acquisitions in 2021 and 2023.

Table 1.1: Project Area, and Acquisition and Delivery Timeframes

Resolution	Approximate Square Miles	Description of Area	Acquisition Window	Online Access to draft preliminary imagery	When Final Deliverables are due
High Resolution (3 inch)	1,543.5	Western King County and Vashon Island, plus US Highway 2 Skykomish area), and I-90 Alpentel area. Includes Puget Sound	Start April 15, inclusive, and complete no later than May 30, inclusive, unless permitted by the County	+30 continuous Days from capture	Late 3rdquarter
Low Resolution (9 inch)	1,204.5	All areas in eastern King County, outside the urban growth area, except for two high resolution outliers	Start August 1, inclusive, and complete no later than August 30, inclusive, unless permitted by the County	+30 continuous Days from capture	Late 4 th quarter
TOTAL	2,748				

A map showing the Project Area is found in Appendix A. Factors may require small (less than 15%) adjustments to the Project Area. Orthogonal and Oblique imagery, and related deliverables shall be collected/produced for the full extent of the Project Area as provided, with no additional buffer applied.

2.7 PROJECT MANAGEMENT

A. Site Visit

The County may visit the Contractor site to inspect work in progress and to verify that procedures and equipment are being used in compliance with the Contract specifications and requirements. The Contractor agrees to allow access to its production facilities for periodic visits by the County or its representatives or agents. These visits may be unannounced and/or may be made upon short notice.

B. Project Management

1. Contractor shall assign a Project Manager to the Project. Contractor represents and warrants that the Project Manager shall be fully qualified to perform the tasks required of that position under this RFP. The Project Manager shall be responsible for acting as Contractor authorized representative not inconsistent with the provisions herein. The Project Manager shall be able to make binding decisions and approve amendments on behalf of the Contractor.
2. The Contractor shall create a Project Plan utilizing Microsoft Project (or comparable software) including, but not limited to, tasks, deliverables, schedule, task dependencies, and identification of resource requirements, status reports and critical events. The Project Plan shall also include Baseline Start/Finish dates, Actual Start/Finish dates and Durations. The Project Plan shall not change as a result of time required by Contractor to correct defects unless otherwise agreed beforehand in writing by the County. A final, detailed Project Plan shall be delivered to the County as early as possible, but no later than when the Notice-To-Proceed is to be issued, or fourteen (14) Days before the scheduled start of acquisition, whichever comes first.
3. Updates to the Project Plan shall be provided weekly and otherwise as necessary throughout the Project to accurately reflect the status of activities, tasks, events and projected schedule. Unless otherwise specifically agreed to in writing, the County's agreement on a change to the Project Plan shall not relieve the Contractor of liability for liquidated damages and other damages arising from failures to perform its obligations.
4. Regular written status reports shall be provided to the County weekly via email. The status reports shall include at a minimum:
 - a. Key activities performed during the reporting period
 - b. Key activities planned for the reporting period that did not occur and why they did not occur
 - c. Key activities planned for the next report period, including any dependencies on County staff
 - d. Status on scope, schedule and budget

- e. Major risks and issues affecting the project and activities underway to mitigate risks and issues
 - f. Decisions made during the reporting period
 - g. Pending decisions yet to be made during the reporting period and activities underway to gain resolution
- C. Project Close-Out
 - 1. The Contractor shall organize and return all remaining Project materials to the County, and meet to resolve any outstanding issues.
 - 2. The Contractor shall submit its final invoice(s) and deliver a brief summary of the Project.
 - 3. The County shall complete all final product reviews and process final payment to the Contractor.

2.8 ACQUISITION CYCLE DELIVERABLES

A. Camera Certification Report

A report detailing camera specifications and sensor calibration certification shall be provided to the County by the Contractor as early as possible, but no later than when the Notice-To-Proceed is to be issued, or fourteen (14) Days before the scheduled start of acquisition, whichever comes first.

B. FLIGHT PLANNING

- 1. The Contractor shall commit the equivalent of at least five (5) aircraft and cameras beginning on the scheduled start of acquisition. All aircraft and cameras will be fully and continuously deployed, unless safety and spacing issues prevent full deployment. These aircraft will remain on station, committed to this Project, unless, by amendment to this agreement of the Contractor and the County, this commitment is modified. All aircraft used will deploy the PentaView Camera System. The Contractor has estimated 45 Days of collection for the High Resolution area and 29 Days of collection for the Low Resolution area. If weather or other situations prevent or slow collection, the Contractor shall deploy additional assets to bring the acquisition rate back in line with these estimates. The Contractor shall not acquire imagery beyond the defined Acquisition Window in Table 1.1, unless permitted by the County in writing. The Contractor shall not reduce any commitment of assets until each resolution area is completed in its entirety, unless an exception is provided by the County in writing. .
 - a. The Contractor shall be responsible for applying for, and obtaining, any required permits for access, overflight, or intrusion into, restricted or otherwise limited ground access and/or airspace, which may be included in the requirements of this Contract. The Contractor should meet with or contact the FAA at SeaTac International Airport to review the flight plan no less than forty-five (45) Days prior to the scheduled start of imagery

acquisition. A report will be sent to the County no later than ten (10) continuous Days following the meeting or contact with the FAA.

2. Flight lines must run in a north/south direction, unless the Contractor and the County agree in writing to any modifications to this requirement. There shall be no breaks within individual flight lines, unless resolution boundaries are crossed. Where breaks within a flight line are necessary, the entire flight line composed of the resulting segments shall produce the same results as if the flight line had been continuous. Where breaks occur, each start or end of a flight line break shall hold sufficient coverage to ensure adequate, complete and gapless photogrammetric coverage, including any necessary parallax or collimation corrections to be applied in post processing.
3. Each exposure in the flight plan (including any re-flights) must be uniquely identified by flight line number and exposure number in a format mutually agreed upon in writing by the County and the Contractor.
4. The Contractor shall prepare a digital flight plan showing the planned flight lines that meet all specifications for flight line density, overlap, orientation, and infill areas, if any. The flight plan shall be delivered to the County in shapefile format no later than fourteen (14) Days prior to the scheduled start of imagery acquisition.
5. The Contractor shall make every attempt to minimize temporal displacement between flight lines. For any given exposure, Oblique and Orthogonal imagery shall be collected simultaneously from the same sensor platform.
6. The flight plan shall be adequate to acquire imagery over the entire Project Area as provided to the Contractor. There shall be no gaps within a resolution area or between resolution areas, as stated in the description of adequate, complete and gapless coverage above.
7. The Project Area is complete as provided, and requires no additional buffer to be applied by the Contractor.
8. Imagery for all water areas (i.e., Puget Sound, large lakes) within the Project Area shall be seamless and consistent across the extent of the water feature.

C. Survey and Ground Control

1. Contractor shall develop a survey control plan, under the direction of a licensed Professional Land Surveyor working for the Contractor that shall meet or exceed the accuracy requirements of the Project as defined in Table 2.1. The Contractor shall review control that exists within the Project area, and recommend the amount and distribution of horizontal and vertical ground control necessary to meet Table 2.1 requirements.
2. It is the Contractor's responsibility to verify both the existence and suitability of existing ground control. The Contractor shall then determine which of the existing control monuments can be utilized as ground control, select locations for

additional ground control that shall be needed (if any), and establish additional control points. The Contractor shall also determine the need for, and utilize post-flight, photo-identifiable ground control point(s) (GCP) if these are required to meet the specifications of the Project.

3. Survey control requiring premarks shall be provided by the Contractor in a shapefile or spreadsheet along with the flight plan data and delivered to the County no later than fourteen (14) Days prior to the scheduled start of imagery acquisition. If any GCP targets are set but not surveyed prior to the flight, or if any post-flight photo-identifiable points are used, the control report shall be updated with these additional control records. For photo-identifiable points the accompanying location description shall be sufficient to positively identify the designated point.

D. Re-Flights

1. The Contractor, at no additional cost to County, shall re-fly and re-acquire aerial data that County or the DAT Contractor finds unacceptable or otherwise not in compliance with the Project specifications and requirements. The re-flight must overlap the accepted imagery by at least two (2) photo frames.
2. Any re-flights must be clearly identified in the final report of airborne GPS centers.

E. Imagery Review

1. Within one (1) week of the completion of each Day of flying/acquisition, the Contractor is to process and quality check the imagery, and report the results to the County. This report is to be generated contemporaneously with acquisition of the imagery, and the format must be mutually agreed upon by the County and the Contractor.
1. The report shall include:
 - a. Names and contact information of individuals responsible for processing and review of the imagery;
 - b. Summary of the raw pixel GSD;
 - c. Equipment and procedures used in evaluating imagery, geometry and quality;
 - d. Description of re-flights needed, if any;
 - e. A shapefile showing the final airborne GPS photo centers or polygon shapefile of image footprint, with the date and time of each exposure.
 - f. Percent of acquisition completion.
 - g. Forensic forecast weather report, any causes for delay.
 - h. Ground conditions, such as snow, fog, haze, smoke.

F. Acceptance Criteria

1. All Project deliverables shall be evaluated by the Contractor, using the acceptance criteria defined in Appendix C. Deliverables shall not be delivered to the DAT Contractor by the Contractor for evaluation until the Contractor provides the County written confirmation that it has passed all its internal quality control and quality assessment procedures. Review status (acceptance/rejection) of deliverables shall be provided to the Contractor by the County in writing.
- G. Providing Deliverables
1. All imagery and supporting deliverables shall be provided on Contractor-supplied portable media. FTP transfer may be used if agreed upon by the County in writing. The portable media shall be returned to the Contractor once the data is retrieved.
- H. Reference Areas
1. The Project requires that the Contractor conduct limited reference tests using collected data with both Oblique and Orthogonal imagery to demonstrate the quality that shall be achieved throughout the Project Area.
 2. Two (2) or three (3) test areas per resolution area - where suitable DEM data exists and the extent represents at least two (2) tiles and contains multiple images - shall be chosen by mutual agreement between Contractor, the DAT Contractor and the County.
 3. In addition to meeting all acceptance criteria in Appendix C, the Contractor and the DAT Contractor the County shall review the test deliverables and jointly agree upon the overall visual quality – brightness, contrast, color saturation, etc. These samples shall become the Project visual quality control reference products. If quality control issues arise during final deliverable review, these reference products shall be used as the Project standard.
- I. Mapping Accuracy Standards

All deliverables shall meet or exceed these horizontal and vertical accuracy standards.

1. Table 2.1 Mapping Accuracy Standards

Ortho Horizontal Accuracy Specifications (based on 2014 ASPRS Standards)					
Ortho Pixel Size (ft)- Resolution	Horizontal Accuracy Class RMSE _x , RMSE _y (ft)	Horizontal RMSE _r (ft)	Horizontal Accuracy at 95% CL (ft)	Recommended # of Horizontal Checkpoints	Maximum Seamline Mismatch (ft)
	(X)	(< 1.414*X)	(< 2.448*X)		(< 2*X)
0.25	0.50	0.707	1.224	75	1
0.75	2.00	2.828	4.896	65	4

AT Accuracy Specifications					
Ortho Pixel Size	Horizontal Accuracy Class	Vertical Accuracy Class	Non-Veg Vertical Absolute	AT Accuracy for Orthos and 2D Data	AT Accuracy for 3D Data

(ft) - Resolution	RMSE _x RMSE _y (ft)	RMSE _z (ft)	Accuracy for 3D Deliveries at 95% CL (ft)	RMSE _x , RMSE _y	RMSE _z	RMSE _x , RMSE _y	RMSE _z
		(Z)	(<1.96*Z)	(ft)	(ft)	(ft)	(ft)
0.25	0.50	0.50	0.98	0.25	0.50	0.25	0.25
0.75	2.00	2.00	3.92	1.00	2.00	1.00	1.00

J. Analytical Triangulation/Aerial Triangulation (AT)

1. Based on the geometry of the resolution area and the execution of the flight plan, the Contractor shall devise a logical and efficient block adjustment plan that shall be submitted to the County for review and approval.
2. The Contractor shall use the processed imagery, survey control, airborne GPS (photo center positions) and state-of-the-art software solutions to complete the AT task.
3. The Contractor must follow industry-standard AT procedures and utilize equipment that shall achieve the AT accuracy required to meet or exceed the accuracy standards stated Table 2.1.
4. A complete digital version of the AT result files, in industry-standard format, shall be provided by the Contractor for review and acceptance. Any preliminary AT results shall be reworked as necessary to reach acceptance on a final AT product.
5. A brief narrative report shall be provided by the Contractor describing the AT process and the results, as well as descriptions of equipment, procedures, and computer programs used. The report should list root-mean square error (RMSE) summaries, all control(s) used with an explanation of the control used in the AT, and specifically the incidence of errant, discarded, or anomalous network points, and the resolution of these issues.
6. Orthorectification shall not proceed until the AT is accepted as meeting all requirements necessary for production of high-quality, high-accuracy Orthorectified imagery.

K. DEM Update, Reporting and Acceptance

1. Selected, best existing DEM from previous projects and updates was provided to the Contractor for review, during the Proposal process. Besides updates performed as part of the County's 2015 imagery project, new lidar was collected for the majority of the High-Resolution area and some portions of the Low-Resolution area in 2016 and 2017. There will be some areas that may rely on older, lower-quality control, particularly portions of eastern King County. In addition, some areas slated for 3 inch resolution for this Project include areas from the 2015 project that were updated to support only 6 inch resolution rectification. All available DEM, in its entirety, shall be provided by the County to the Contractor at the beginning of the contract.

2. All existing DEM shall be reviewed, edited and updated by the Contractor. Sufficiently dense and accurate mass points, spot points and 3D break lines shall be edited and/or added to accurately represent the shape of the ground and to meet the required orthorectification accuracies standards defined in Table 2.1.
3. Bridges and other elevated structures must be accurately represented, undistorted and approximately true to their real position within the tolerances of required accuracies. However, the ground surface adjacent to the elevated structure shall hold a higher precedence.
4. All updates and modifications to the existing DEM shall be attributed or otherwise flagged in order to identify what features and areas have been updated.
5. The Contractor shall provide updated DEM as a deliverable in LAS/LAZ format for DEM points and in 3D shapefile (vertices populated with the elevation value) for additional break lines. Metadata should be created/updated, as necessary, to document the DEM and any updates.
6. Production of Orthorectified imagery shall not proceed until all DEM data has been delivered and accepted by the DAT Contractor review as sufficiently representing the shape of the ground and shall meet the required orthorectification accuracies.

L. Data Acceptance

1. When necessary, the Contractor may coordinate directly with the DAT Contractor in order to enhance communication and more efficiently resolve issues. The County must be, at minimum, included as a cc in all communications, including definition of any issues and any subsequent resolutions.
2. Acceptance Criteria: All Project deliverables shall be evaluated by the DAT Contractor, using the acceptance criteria defined in Appendix C. Deliverables shall not be delivered to the County by the Contractor for evaluation until the Contractor provides the County written confirmation that it has passed all its internal quality control and quality assessment procedures. Review status (acceptance/rejection) of deliverables shall be provided by the County in writing.
3. All parties shall agree on process and documentation for tracking and acceptance.
4. Conditionally approved or rejected data shall be returned to the Contractor for subsequent review and correction. The Contractor shall correct all identified errors, review the remaining data for errors, and report to the DAT Contractor all error corrections made, based on the review - within thirty (30) continuous Days. Performance controls and remedies for repeated DAT results shall be included in the Contract.

2.9 SaaS Image Viewer Solution

A. Current Technology Environment at King County

It is expected that the Solution shall comply with the following technology environment at King County:

Current Technology Environment at King County	
Supported server operating systems	Microsoft Windows Server 2012 R2 and 2016. 2016 preferred.
Supported database management systems	Microsoft SQL Server 2014 and 2016. 2016 preferred.
Supported desktop operating systems	Windows 10
Supported mobile operating systems	iOS 10.3.3 or later (e.g., iPad mobile applications)
Preferred server hardware vendors	Cisco, Hewlett-Packard
Supported productivity suites	Microsoft Office 2013 and 2016. 2016 preferred.
Private Cloud environment	Cisco UCS, NetApp
Virtualization environment	Hyper-V
Email	Microsoft Exchange Online
Antivirus	McAfee
Internet browser	Internet Explorer 11
Backup software	EMC NetWorker and Veeam
Other utility software (installed on servers)	• McAfee ePolicy Orchestrator and McAfee endpoint protection modules • Solarwinds ORION monitoring and alerting • Microsoft SCCM 2012 (ConfigMgr 1706) • Microsoft Operations Manager • HP Systems Insight Manager
Network protocol	TCP/IP
Data exchange	NIEM compliant

B. Configuration

1. The Contractor shall be responsible for configuring the Solution to meet the requirements of the Contract. The County staff shall be included in the configuration process to facilitate knowledge transfer.
2. The Contractor shall ensure that work is not performed on out-of-scope features, functions or tasks unless the County grants authorization in writing.
3. The Contractor shall provide documentation for Solution configurations, including Solution diagrams, integration diagrams and data schema documents. Documentation shall also include each configuration completed as specified in the requirements. All of which shall be delivered to the County in an electronic format. Solution configuration includes, but is not limited to:
 - a. Solution option implementation
 - b. Screen designed and implemented

- c. Dashboard designed and implemented
- d. Field and label designed and implemented
- e. APIs and all extension implementation
- f. Roles assigned and implemented
- g. Business rule and workflow design and implementation
- h. Event and notification features created and implemented
- i. Documentation/template creation and implementation
- j. Reports development and implementation

C. Interface Design

1. The Contractor shall provide a detailed interface design document for each interface. The County requires that interfaces and data exchanges be fully functional at Go-Live. The interface design documents shall include design information such as, but not limited to:
 - a. Summary of Solution configuration required for the interface
 - b. Metadata definition including the data fields and record layouts required by the interface
 - c. Communication method
 - d. Interface testing – the testing that shall be done to ensure the Interface is complete

D. Testing

The Contractor shall be responsible for developing an overall test plan that is acceptable to the County, including the following testing types:

1. Performance Testing– involves verifying that user typical actions take a “reasonable” amount of time.
2. Load Testing – done to identify peak load conditions.
3. User Acceptance Testing.

Testing shall demonstrate functionality that are stated in Attachment C that will meet the acceptance criteria in Appendix C.

- E. The test plan shall be tailored to the County’s configuration of the Solution, taking into account workflows, data, templates, reporting, and interfaces.
- F. The test plan shall be submitted to the County no later than thirty (30) continuous Days after the Contract effective date.
- G. The Contractor shall be responsible for execution of the test plan with the County’s input and acceptance.

1. Test plan shall include testing of all functionality listed in Attachment C, meeting the acceptance criteria in Appendix C, and includes performance and load testing.
- H. The County shall lead and perform User Acceptance Testing (UAT) after the Contractor completes its final system testing and confirms that the applicable deliverable meets all applicable specifications. UAT shall start after all components of the Solution have been completed in accordance with the County requirements and Contract.
- I. The County shall conduct a security/penetration test and may require participation by the Contractor to resolve issues found during the testing.
- J. The County shall conduct performance and load testing. Load testing is done to identify the peak load conditions at which the Solution fails. The Contractor shall resolve any issues that are found during the County's performance and load testing.

The Contractor and the County shall track defects found during testing.

K. Deployment/Go-Live

The Contractor shall provide the support staff needed for a successful Go-Live. The Contractor shall track the status of all Go-Live issues until the issue has been resolved and accepted by the County. The number of Days for Go-Live Support may be reduced based on the Go-Live status and mutual agreement between the County and Contractor.

It is expected that the Contractor's technical support staff shall be available by phone and email during normal business hours during Go-Live and post Go-Live.

L. Documentation and Training

1. Required Documentation

- a. End User: Detailed description of the purpose of every software component including options and step-by-step instructions on how the functionality is to be used
- b. Advanced User/Developer: Detailed explanation of interfaces, objects, object fields and methods, APIs, code or similar components needed by developers for the customization and integration of applications with the Oblique imagery technology.
- c. System Administration and Support Staff: Configuration instructions, architectural design, common problems and solutions of the Oblique imagery library and software, detailed instructions on how to configure the integration of the Oblique imagery with other products.

2. Required Training

- a. End User: Training should include, but not be limited to, an overview of products and detailed instructions on how to use them.

- b. Advanced User/Developer: Training should include, but not be limited to, advanced analysis tools, integration of imagery Solution with the ArcGIS environment, including programmatic customizations, etc.
- c. System Administration and Support Staff: Training should include, but not be limited to infrastructure design including hardware and software components that are required.

M. **System Support:**

The Contractor shall provide technical support for the delivered products for the duration of the Contract. Primary level of support shall be email and telephone support, with web-based support as an alternative, but not a substitute.

Exhibit B – Price

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Totals
Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Image Delivery	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$ 379,185	\$3,791,850
SaaS Deployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total General Price	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	<u>\$379,185</u>	\$3,791,850

- Note: Acquisition years are Year 1, 3, 5, 7 and 9. Payment for each acquisition is split evenly between the acquisition year and the subsequent year.
- Note: The costs reflect the cost of the Project when the final deliverable false color orthogonal imagery is NOT optioned. If optioned for any given acquisition year, the Image Delivery cost would be \$ 426,806 for the acquisition year and \$ 426,806 for the subsequent year of the Initial Term, with the Totals adjusted accordingly. In the event false color orthogonal imagery is optioned after the Initial Term of six (6) years, the parties agree to mutually agree on the price for Image Delivery.
- The above payments shall constitute the full compensation due to the Contractor for the Work and all Services, including licenses, under the Contract. Contractor may send an invoice for such payment upon the County's written approval that all images have passed the quality assurance processes and the images are uploaded into SaaS and are ready for use.

SOFTWARE	SOFTWARE - Comments, Assumptions, and Definitions
Licenses (named user accounts) to access online imagery libraries: Up to 125	50 CONCURRENT SEAT/250 NAMED USER ACCOUNT INCLUDED FOR TWO YEARS AT \$0, RENEWED EVERY TWO YEARS AT NO COST WITH SUBSEQUENT IMAGING PROJECT. OTHERWISE, \$2,200 PER YEAR BEGINNING WITH THIRD YEAR.
Licenses (named user accounts) to access online imagery libraries: 126 to 250	100 CONCURRENT SEAT/500 NAMED USER ACCOUNT INCLUDED FOR TWO YEARS AT \$0, RENEWED EVERY TWO YEARS AT NO COST WITH SUBSEQUENT IMAGING PROJECT. OTHERWISE, \$3,300 PER YEAR BEGINNING WITH THIRD YEAR.

Exhibit B – Price

Licenses (named user accounts) to access online imagery libraries: Additional blocks of 50	250 CONCURRENT SEAT/1,000 NAMED USER ACCOUNT INCLUDED FOR TWO YEARS AT \$0, RENEWED EVERY TWO YEARS AT NO COST WITH SUBSEQUENT IMAGING PROJECT. OTHERWISE, \$6,750 PER YEAR BEGINNING WITH THIRD YEAR.
Support and Maintenance fees	INCLUDED

Exhibit 3 Service Level Agreement

To Contract # 6081864

I. SERVICES AVAILABILITY

Subject to the terms of the Contract, the Services will be available for SaaS, Storage, and Network Services by Contractor 99.99% of the time, 24x7x365 ("**Services Availability**"). Contractor will monitor the Services three hundred sixty-five (365) days per year, seven (7) days per week and twenty-four (24) hours per day.

Scheduled Downtime. Contractor shall provide at least seven (7) day advance notice to the County of any anticipated Scheduled Downtime Periods for routine system maintenance to the Services. "Scheduled Downtime" means any scheduled Services unavailability as communicated to the County, which may include without limitation scheduled maintenance, upgrades of hardware or software, or upgrades to increase storage capacity. Scheduled Downtime is not included in the calculation of availability of the Services described above. Scheduled downtime should not occur during business hours, as defined by each agency to meet its business needs. Business hours will generally refer to Monday – Friday, 5:30 a.m.- 5:30 p.m. Pacific Standard Time (PST), unless otherwise specified by the agency to support agencies that are 24/7/365 operations.

Outage. An Outage is defined as a period of time during which the Services fail to provide or perform its primary function to all or a large group of users, including being not available to King County, or it has been affected by a non-recoverable error, or the response time is so slow that it is not practical for the Services to be used. An Outage could also mean that Services contracted for between the Contractor and King County that are unavailable or not performing within acceptable performance thresholds as determined by the County.

An Outage is considered resolved at the time that Contractor has finished investigating the problem and the County has provided written acceptance that the Services are operational again.

The length of the Outage is determined and calculated on a per-occurrence basis, commencing upon the Contractor's initial awareness of an Outage and ending when the Service has been restored.

II. PROCESS FOR REPORTING AN OUTAGE

When the County believes that an Outage has occurred, County will make reasonable efforts to open a service request reporting such Outage to Contractor no later than the next business day after the County becomes aware that an Outage occurred, and the County will report the nature and time of the believed Outage to Contractor.

For the avoidance of any doubt, the County will be able to report its belief that an Outage may have occurred to Contractor twenty-four (24) hours per day, seven (7) days per week, three

hundred sixty-five (365) days per year via the Contractor contacts specified in the Contractor's Escalation Contact Information below.

III. BEGINNING OF MEASUREMENT

The Parties will begin to measure Services Availability upon "**County Use**" of the Services as deemed by the County. County Use will be defined as the general availability of the Services to the County.

IV. ASSIGNMENT OF SEVERITY LEVEL AND RESOLUTION PROCESS

For purposes of this Exhibit 5a, "**Severity Level**" will be defined as the service impact category assigned by the County to any significant loss of SaaS Services capability ("**Incident**") that is not within allowed maintenance window, Exclusions or Disclaimed Problems or is outside of County's Span of Control. Severity Levels shall be determined by the County and will be categorized from Severity Level 1 through Severity Level 4. The Parties will follow the procedures set forth below for Severity Level 1 through Severity Level 4 Incidents:

- a. County contacts Contractor using means of communication designated by Contractor;
- b. Contractor engages County in first level support response, requesting a status and information concerning the Incident;
- c. A support ticket is originated based on the initial Severity Level assessment– a ticket number is given to County contact;
- d. Preliminary troubleshooting and resolution are handled by a Contractor service specialist;
- e. Contractor applications analyst or applicable operations personnel are contacted (if necessary);
- f. If immediate resolution is not available, County contact is kept updated as problem investigation and resolution takes place. County contact can expect at least daily updates during normal Support hours for Severity 1 issues.
- g. If the Incident is a direct application issue, the Incident is escalated to Contractor's Application Engineering team; and
- h. Calls are returned to County within guidelines specified in table below, including updates as to current status.

Listed below are the Severity Levels and corresponding guidelines for the Services.

Severity Level	Guidelines for Incident Levels	Follow-Up With County
Severity Level 1	County will be deemed to have experienced a Severity Level 1 Incident if County experiences the following conditions caused by items within Contractor's span of control: An unplanned fifty percent (50%) to complete loss of SaaS Services capability attributable to the Services. An Incident will begin either when the loss of capability for the Services begins or when the situation becomes known to Contractor or is either automatically or manually reported to Contractor, whichever occurs earlier, and will continue until such time as the Services are restored as determined by the County.	Contractor will contact the County within fifteen (15) minutes of notification of a Severity Level 1 Incident by County. Thereafter, updates will be provided promptly after new information about the Incident is available. Once the Incident is resolved, it will be followed by a post-mortem report detailing issues that caused the Incident. This report will be issued within five (5) days of resolution.
Severity Level 2	County will be deemed to have experienced a Severity Level 2 Incident if County experiences the following conditions caused by items within Contractor's span of control: • An unplanned Incident causing a twenty-five percent (25%) to fifty percent (50%) loss of SaaS Services by the Services; or • Recent modifications to the system cause the Services to operate in a way that is materially different from those described in the either the Contract or in the Documentation.	Contractor will use commercially reasonable efforts to make first contact with County within fifteen (15) minutes of notification of a Severity Level 2 Incident by County. Thereafter, updates will be provided promptly, but no later than three (3) business days after new information about the Incident is available. Once the Incident is resolved, it will be followed by a post-mortem report detailing issues that caused the Incident. This report will be issued within six (6) days of resolution.
Severity Level 3	County will be deemed to have experienced a Severity Level 3 Incident if County experiences the following conditions due to items within Contractor's Span of Control: • An unplanned incident causing up to a twenty-five percent (25%) loss of SaaS Services by the Services; or • Recent modifications to the system cause the Services to operate in a way that is materially different from those described in the Contract or in the	Contractor will use commercially reasonable efforts to make first contact with County within fifteen (15) minutes of notification of a Severity Level 3 Incident by County. Thereafter, updates will be provided promptly after new information about the Incident is available. Once the Incident is resolved, it will be followed by a post-mortem

Severity Level	Guidelines for Incident Levels	Follow-Up With County
	Documentation for non-essential features.	report detailing issues that caused the Incident. This report will be issued within seven (7) days of resolution.
Severity Level 4	Severity Level 4 Incidents are issues that do not affect the operation of the Services and are comprised of "informational" messages (e.g. scheduled maintenance).	For Severity Level 4 Incidents, Contractor will use commercially reasonable efforts to make first contact with County seventy-two (72) hours prior to maintenance. Activity will be followed by a post-mortem report detailing the accomplishments.

V. EXCLUSIONS

Contractor's support obligations pursuant to this Exhibit 5a do not include training for County in the use, management or administration of the Services, the client implementation or any other products or services or management of County's day-to-day operational issues such as: (i) software and system configuration, (ii) monitoring and maintaining its hardware, network and third party software; and (iii) performing necessary backups.

In addition, Contractor shall not be obligated to fix any problem with the Services under any of the following circumstances:

- County has used the Services other than for the purposes allowed in this Contract;
- County has altered, damaged or modified the Services or incorporated it into other software, in a manner not approved by Contractor; or
- The problem was caused by County's or a third party's software or equipment other than as specified in this Contract or the Documentation.

The Parties may enter into a Contract Amendment authorizing Contractor to provide additional services at an agreed upon price.

VI. DISCLAIMED PROBLEMS

"Disclaimed Problems" shall mean any Service interruptions, degradation or problems that are the result of:

- Scheduled service maintenance, updating, alteration, or implementation of which County has been provided seven (7) calendar days of advance notification and has been approved by the County;
- The failure of power or equipment at the premises of County or End User

VII. ESCALATION CONTACT INFORMATION

County acknowledges and agrees that the 1st Level Escalation is always the first point of contact for reporting Incidents. The Contractor staff answering that line will escalate issues internally as appropriate.

Severity 3+ Notification/Escalation Contact Information

Contact Person	Contractor Contact Information
1st escalation contact:	Phone: (855) 337-1526 Email: customersupport@eagleview.com
2nd escalation contact: Dustin Walters	Phone: (541) 325-3781 Email: dustin.walters@eagleview.com
3rd escalation contact: Doug Tonnemacher	Phone: (515) 229-7016 Mobile: (515) 229-7016 Email: doug.tonnemacher@eagleview.com

Severity 1, 2 Notification/Escalation Contact Information

Contact Person	Contractor Contact Information
1st escalation contact:	Phone: (855) 337-1526 Email: customersupport@eagleview.com
2nd escalation contact: Dustin Walters	Phone: (541) 325-3781 Email: dustin.walters@eagleview.com
3rd escalation contact: Doug Tonnemacher	Phone: (515) 229-7016 Email: doug.tonnemacher@eagleview.com

VIII. REMEDY

This Performance Requirement and Service Level Agreement shall not preclude the County from declaring a material breach and seeking all available remedies by law or by Contract.



CERTIFICATE OF LIABILITY INSURANCE

6/20/2019

DATE (MM/DD/YYYY)

4/2/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Insurance Brokers, LLC CA License #OF15767 Three Embarcadero Center, Suite 600 San Francisco CA 94111 (415) 568-4000	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Great Northern Insurance Company	20303
		INSURER B: Federal Insurance Company	20281
		INSURER C: Chubb Indemnity Insurance Company	12777
		INSURER D: Columbia Casualty Company	31127
		INSURER E: Old Republic Insurance Company	24147
		INSURER F:	

COVERAGES EAGTE01 CERTIFICATE NUMBER: 12539427 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y	N	3589-3989	6/20/2018	6/20/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	N	N	9947-34-77	6/20/2018	6/20/2019	COMBINED SINGLE LIMIT (Ea accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	N	N	7984-89-38	6/20/2018	6/20/2019	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7175-05-10	6/20/2018	6/20/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Non-Owned Aircraft Liab.	N	N	AVC00416601 (NOAL)	6/20/2018	6/20/2019	\$10M per claim/\$10M per agg
D	Tech E&O/Cyber	N	N	596672378 (PL)	6/20/2018	6/20/2019	\$50K med. pmt ea person \$5M per claim/\$5M per agg.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.
 Coverage: Unmanned Aircraft Liability (Drone); Policy Number: 9000973; Carrier: Global Aerospace, Inc.; Limits: \$10M per occ The County, its officers, officials, employees and agents are an Additional Insured with respect to liability arising out of the operations of the insured and to the extent provided by the policy language or endorsement issued or approved by the insurance carrier.

CERTIFICATE HOLDER

CANCELLATION See Attachment

12539427

King County, Washington
 900 King County Administration Building
 500 Fourth Avenue
 Seattle WA 98104

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



Authorized Subdivision Information:

Name: _____

Address: _____

Email: _____

Phone: _____

Pictometry Licensed Projects: _____

This Pictometry Authorized Subdivision Agreement (this “Agreement”) is entered into by and between Pictometry International Corp., a Delaware corporation, with offices at 25 Methodist hill Drive, Rochester, New York 14623 (“Pictometry”) and the Authorized Subdivision identified above (“**Authorized Subdivision**”)

Whereas, Pictometry and King County, WA (the “County”) entered into an agreement dated _____ (the “County Agreement”) providing the County licensed access to and use of certain Pictometry products identified above (“Pictometry Licensed Products”) and the County has requested that Pictometry authorize Authorized Subdivision to have access to and use of the Pictometry Licensed Products, pursuant to the County Agreement.

Now therefore, Pictometry and Authorized Subdivision hereby agree as follows:

1. This Agreement shall continue in effect until the earlier to occur of (a) expiration or termination of the County Agreement, (b) the County withdraws its authorization allowing Authorized Subdivision access to and use of the Pictometry Licensed Products (c) breach by the County of the County Agreement, or (d) breach of this Agreement by Authorized Subdivision;
2. Authorized Subdivision agrees to be bound by the terms and conditions set forth in the County Agreement, which is made part of this Agreement;
3. Authorized Subdivision is hereby authorized to access and use the Pictometry Licensed Products in accordance with the terms of this Agreement;
4. Pictometry shall have no obligations to provide the Pictometry Licensed Products to Authorized Subdivision;
5. Authorized Subdivision may not assign or otherwise transfer its rights or delegate its duties under this Agreement; and
6. All notices under this Agreement shall be in writing and shall be sent to the respective addresses set forth above. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid



certified or registered United States Mail, return receipt requested. Notice shall be deemed given when actually received or when delivered is refused.

This Agreement shall become effective upon execution by duly authorized officers of Authorized Subdivision and Pictometry and receipt by Pictometry of such fully executed document, such date of receipt by Pictometry being the "Effective Date."

Authorized Subdivision

Signature: _____
Name: _____
Title: _____
Date: _____

Pictometry International Corp.

Signature: _____
Name: _____
Title: _____
Date: _____

Certificate Of Completion

Envelope Id: 2AB72735FB3F466B8CF2350896E2D9C7

Status: Completed

Subject: Please DocuSign: Eagleview Contract Signature.pdf

Source Envelope:

Document Pages: 70

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Sylvia Sammons

AutoNav: Enabled

401 5th Ave

Envelopeld Stamping: Enabled

Suite 600

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Seattle, WA 98104

SSammons@kingcounty.gov

IP Address: 146.129.164.200

Record Tracking

Status: Original

Holder: Sylvia Sammons

Location: DocuSign

4/16/2019 10:31:43 AM

SSammons@kingcounty.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: King County Metro

Location: DocuSign

Signer Events

Matt Quilter

matt.quilter@eagleview.com

EagleView Technology Corp.

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Matt Quilter
33850E109CEF40A

Signature Adoption: Pre-selected Style

Using IP Address: 174.216.17.184

Signed using mobile

Timestamp

Sent: 4/17/2019 1:48:49 PM

Viewed: 4/17/2019 3:22:22 PM

Signed: 4/17/2019 3:22:34 PM

Electronic Record and Signature Disclosure:

Accepted: 4/17/2019 3:22:22 PM

ID: c4ba8ec0-cdde-468d-b022-18a3d56a1704

Tanya Hannah

tanya.hannah@kingcounty.gov

Chief Information Officer

King County

Security Level: Email, Account Authentication
(None)

DocuSigned by:
Tanya Hannah
020AF0FCB611400

Signature Adoption: Drawn on Device

Using IP Address: 67.171.24.40

Sent: 4/23/2019 3:26:55 PM

Viewed: 4/27/2019 8:49:25 PM

Signed: 4/27/2019 8:49:37 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Rhonda Mendel

Rhonda.Mendel@kingcounty.gov

Confidential Secretary

King County

Security Level: Email, Account Authentication
(None)

Sent: 4/23/2019 3:26:54 PM

Completed: 4/27/2019 8:49:40 PM

Freeform Signing

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Certified Delivery Events

Status

Timestamp

Certified Delivery Events

Eric Black
eric.black@eagleview.com
Security Level: Email, Account Authentication
(None)

Status**VIEWED**

Using IP Address: 204.90.84.6

Timestamp

Sent: 4/16/2019 2:09:39 PM
Viewed: 4/16/2019 2:14:30 PM

Electronic Record and Signature Disclosure:

Accepted: 4/16/2019 2:14:30 PM
ID: c2d87070-4ca1-4d11-9d46-6106545229ff

Carbon Copy Events

Brian R. Brockmann
brian.brockmann@eagleview.com
Corporate Vice President
Security Level: Email, Account Authentication
(None)

Status**COPIED****Timestamp**

Sent: 4/17/2019 1:48:51 PM
Viewed: 4/17/2019 3:04:45 PM

Electronic Record and Signature Disclosure:

Accepted: 4/16/2019 2:44:51 PM
ID: 455a4b17-e897-4ff8-aef7-887335f66724

George Horning
George.Horning@kingcounty.gov
Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/27/2019 8:49:39 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Anh Nguyen
Anh.Nguyen@kingcounty.gov
Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/27/2019 8:49:40 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Notary Events**Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	4/27/2019 8:49:40 PM
Certified Delivered	Security Checked	4/27/2019 8:49:40 PM
Completed	Security Checked	4/27/2019 8:49:40 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO King County ITD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO King County ITD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bob.johnson@kingcounty.gov

To advise Carahsoft OBO King County ITD of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at bob.johnson@kingcounty.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO King County ITD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to bob.johnson@kingcounty.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO King County ITD

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to bob.johnson@kingcounty.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies
----------------------------	---------------------------

****** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO King County ITD as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO King County ITD during the course of my relationship with you.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2C
9/20/22

Department: Health & Human Services

WORK SESSION ☒ **Meeting Date:** September 12, 2022

REGULAR AGENDA ☒ **Meeting Date:** September 20, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11331-21-PASD 2 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The attached Interagency Agreement is between Clallam County Health and Human Services and Port Angeles School District for provision of Transition Program Training for students who experience intellectual and developmental disabilities. The Agreement is effective September 1, 2022 to August 31, 2023 for a maximum consideration of \$55,200.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Funds are in the HHS budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve and sign.

County Official signature & print name:  KEVIN L. PICCOLLO

Name of Employee/Stakeholder attending meeting: Kelley Lawrence

Relevant Departments: HHS

Date submitted: August 29, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

INTERAGENCY AGREEMENT

Between

CLALLAM COUNTY

And

PORT ANGELES SCHOOL DISTRICT

This Agreement is entered into between Clallam County Department of Health and Human Services, hereinafter referred to as "**the County**" and Port Angeles School District hereinafter referred to as "**the District**" in consideration of the mutual benefits, terms, and conditions hereinafter specified.

Section 1. Purpose

Clallam County Department of Health and Human Services, through this Agreement will contract with Port Angeles School District to perform as described in **Attachment A**.

Section 2. Term

This Agreement shall commence on September 1, 2022 and will terminate on August 31, 2023.

Section 3. Scope of Work

The District agrees to participate in the services, identified on **Attachment A**.

- A. The District supports the County's Developmental Disabilities program goals and objectives.
- B. The County shall provide monthly progress reports from Vocational Provider Vendors as detailed in **Attachment A**.

Section 4. Compensation

The County shall be paid by the District for completed work under this Agreement as follows:

- A. Payment for Transition Services as outlined in **Attachment B** shall not exceed \$55,200.00 without an express written amendment signed by both parties to this agreement. In the event that expected or actual funding from any funding source is withdrawn, reduced, or limited in any way after the effective date of this agreement, this contract may be renegotiated or terminated as provided herein.
- B. County shall bill and the District will pay for Transition Services for a maximum consideration of \$55,200.00.

- C. The Vocational Provider Vendors may submit invoices to the County for Transition services completed by August 31, 2023. The County will review such invoices, and upon reasonable approval thereof, payment will be made to the vendor in the amount approved. Payment will not be unreasonably withheld and the Vendor will be given a reasonable opportunity to correct any work reasonably determined by the County to be defective. Invoices for services will be submitted on a monthly basis, due by the 10th of the month following delivery of services.
- D. The County will make final payment of any balance due the Vendor promptly upon its ascertainment and verification after the completion of the services under this Agreement and its reasonable acceptance by the County. Payment will not be unreasonably withheld and the vendor will be given a reasonable opportunity to correct any work reasonably determined by the County to be defective.
- E. The County, District and Vendor records and accounts pertaining to this agreement are to be kept available for inspection by representatives of the County and state for a period of six (6) years after final payments. Copies shall be made available upon request.
- F. Each invoice submitted by the Vendor to the County for Vendor provided services in fulfillment of this contract shall reflect the number of hours utilized in fulfilling the obligations of the Vendor under this contract and shall also include detailed expenses related to fulfillment of this contract as described in Attachment A, Section County, Item 7F.

Section 5. Compliance with Laws

The District, County and Vendor shall, in participating in the services contemplated by this agreement, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations, applicable to the services to be rendered under this Agreement.

Section 6. Indemnification

Each party agrees to defend and indemnify the other party and its elected and appointed officials, officers, and employees against all claims, losses, damages, suits and expenses, including reasonable attorneys' fees and costs, to the extent they arise out of, or result from, the negligence or willful misconduct of the indemnitor or its elected or appointed officials, officers, and employees in the performance of this Agreement. The indemnitor's duty to defend and indemnify extends to claims by the elected or appointed officials, officers, employees or agents of the indemnitor or of any contractor or subcontractor of indemnitor. The indemnitor waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington solely for the purposes of this provision and

acknowledges that this waiver was mutually negotiated. This provision shall survive the expiration or termination of this Agreement.

Section 7. Insurance

The District shall obtain and keep in force during the terms of the Agreement, or as otherwise required.

- A. Commercial Automobile Liability Insurance providing bodily injury and property damage liability coverage for all owned and non owned vehicles assigned to or used in the performance of the work for a combined single limit of not less than \$1,000,000 each occurrence.
- B. District shall provide proof of insurance to the County, in care of, Kelley Lawrence, Clallam County Coordinator for Developmental Disabilities 111 E 3rd Street · Port Angeles, WA 98362, prior to commencing services.
- C. The District shall participate in the Worker's Compensation and Employer's Liability Insurance Program as may be required by the State of Washington.
- D. Each party certifies that it is self-insured, is a member of a risk pool, or maintains insurance of not less than \$1,000,000.00 of combined single limit coverage. The County shall pay for losses for which it is found liable. The District shall pay for losses for which it is found liable.

Section 8. Independence

The District and the County agree that all parties are independent with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither party shall be entitled to any benefits accorded employees by virtue of the services provided under this agreement. Neither party shall be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to employee of the other party's employees.

Section 9. Reporting

The Vocational Provider Vendor will provide a report to the County for payment for services provided. This report will be submitted with the appropriate invoice.

Section 10. Termination

A. Termination for Convenience

Either party may terminate this Agreement for convenience, including because of a change in available funding, by providing at least 30 days' advance written notice to the other party.

B. Termination for Default

In the event of a default by either party under this Agreement, the nondefaulting party may give written notice to the defaulting party that it intends to terminate this Agreement if the default is not cured within 30 days of the date of the notice or such longer period of time as may be reasonable under the circumstances. If the default is not cured within that time, the nondefaulting party may then notify the defaulting party in writing that this Agreement is terminated. In the event of such termination, the nondefaulting party shall have all rights and remedies available to it under general law.

C. General Termination Provision

Whenever this Agreement is terminated in accordance with this Section 11, the District shall be entitled to payment for training completed. An equitable adjustment in the contract price for partially completed items of training will be made, but such adjustment shall not include provision for loss of deleted or uncompleted training.

Section 11. Modification

This Agreement may be modified at any time by written agreement of all parties.

Section 12. Integrated Agreement

This Agreement together with Attachments or addenda represents the entire and integrated agreement between the County and the District and supersedes all prior negotiations, representations, or agreements written or oral, between the parties. This Agreement may be amended only by written instrument signed by both County and District.

Section 13. Notice

Whenever a notice is required or permitted to be given under this Agreement, it shall be provided as follows:

If to the County:

Clallam County Department of Health and Human Services
111 E. 3rd Street
Port Angeles, WA 98362
Attention: Kelley Lawrence, Clallam County Coordinator for Developmental Disabilities

If to the District:

Port Angeles School District
216 E 4th Street
Port Angeles, WA 98362
Attention: Dr. Rachel Summers, Interim Director of Special Services

Either party may change its address for notice by providing written notice to the other party.

Approved this _____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

Mark Ozias, Chair

ATTEST:

Clerk of the Board

Approved this 25 day of August, 2022

Rachel Summers

Dr. Rachel Summers
Interim Director of Special Services
Port Angeles School District

Approved as to form only by:

Elizabeth Stanley
Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

ATTACHMENT "A"
(SCOPE OF WORK)

The County will provide Transition planning services that focus on providing vocational training and/or supported employment opportunities to eligible District students between the ages of eighteen and twenty-one, with a specific focus on the last two years of school.

Transition Services

District

The District will be responsible for the overall coordination of activities for eligible Port Angeles School District students including Individualized Education Programs (IEP's) and Transition Services. The District will be responsible to provide:

1. A list that identifies all students who should receive transition planning services.
 - A. Student has accessed the District's on and off campus and community vocational opportunities.
 - B. Student's DDD eligibility is confirmed.
 - C. Student is between the ages of 16-21, with a priority of those students in their final two years of high school.
 - D. Student and family have completed a Person Centered Plan (PCP) and/or has a clearly articulated Post School Outcome goal as noted on IEP.
 - E. Student has applied for services with the Division of Vocational Rehabilitation (DVR).
 - F. Through the IEP* process, the student and parent are presented the Transition Services option and Written Responsibilities/Commitment to the Program. **IEP potential team members may include the student, parent, CCDD Representative, DDD Case Manager, School IEP Case Manager, DVR Counselor, Vocational Teacher(s), Transition Specialist and/or LSS Administrator.*
 - G. A Transition Service Level Request for each student for the school year from September 1st until June 30th each year. A separate request will be initiated prior to June 30th each year for all students approved for extended school year services by their IEP Team.
2. Team Meeting and notification to the student's chosen vocational provider.
 - A. IEP Case Manager will assume continued responsibility for setting up meetings. **IEP team members may include those outlined above in section 1, item f, in addition to the identified vocational provider.*
 - B. IEP Case Manager will have available all vocational materials and data (PCP, FVE, student portfolio, current IEP, current reevaluation).
 - C. Ensure that a County-supported Vendor has been selected and student/family has selected the Vocational Provider they would like to work with.
 - D. Contractual services formally begin.
 - E. IEP Case Manager will document and notify County of extended school year approvals prior to June 30th of each contract year to assure funding for services during July and August of that school year.

3. Collaborative staff that will identify each student's Transition planning services needs in writing.
 - A. Including identified activities, steps for implementation, student/staff involved and projected timelines.
 - B. Discuss and determine roles of participants.

County

The County will be responsible for the coordination of selected Vocational Services from Vendors as indicated by the Port Angeles School District for eligible students. The County will be responsible to provide:

1. A point of contact for the District.
2. Training to the District staff on Clallam County Developmental Disabilities adult services.
3. Resource materials.
4. Vendor Selection services to student and family to assist in their informed choice of a Vocational Provider. These services include:
 - Orientation to Vendor Selection services and the available array of services and providers in Clallam County who are willing to work with the Port Angeles School District.
 - Planning assistance for interview process.
 - Logistical supports for interviews.
 - De-briefing supports.
 - Written notice is provided to student/family, Port Angeles School District, Clallam County Health & Human Services and Vocational Provider regarding the selection of the Vocational Provider.
5. Benefit Analysis services when requested.
6. Match Port Angeles School District funding with Clallam County Millage Funds
7. Qualified Vocational Providers who will:
 - A. Collaborate with District staff and keep them informed of activities, progress and timelines as outlined in the IEP;
 - B. Effectively communicate with the student's family and their case manager, informing them of activities, progress and timelines as outlined in the IEP;
 - C. Develop individualized vocational services plan when needed;
 - D. Develop individualized budget to implement the vocational services plan and submit to District Administrator and County staff;
 - E. Work closely with District staff for purposes of transportation needs. Qualified Vocational Providers may only transport students in the private vehicles of staff according to their contract agreement with the County; and

F. Provide monthly written progress reports according to County format to Clallam County Health & Human Services which include:

- 1.) Direct service hours to the student.**
- 2.) Hours of service on behalf of the student including but not limited to scheduling transportation, name and date employer(s) contacted (initial and follow-up) and job development.**
- 3.) Student's wages earned.**
- 4.) Hours worked.**
- 5.) Progress on work skills and behaviors as identified and outlined on IEP.**

ATTACHMENT "B"
(COMPENSATION)

1. Supplemental Billing Procedures

- A. The County shall bill the District monthly for each authorized student. Transition planning services reimbursement rates are as follows:

Vendor Selection Services

- 1.) Clallam County will provide these services at no cost to the Port Angeles School District.

Employment Services

- 1.) Standard rates:

- Maximum of 20 hours per month of support provided to individual student.
- \$30.00 per hour of support provided to individual student; maximum of \$600.00/month per student.

- 2.) Individualized rates will be pre-authorized by the District in writing.

Benefit Analysis Services

- 1.) Standard Rate: \$35.00 per hour per student

Maximum of 2 hours. Additional hours pre-authorized by the District in writing.

- B. The County will provide student monthly written progress reports according to County specified format with each invoice.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2d
9/20/22

Department: Clallam County Health and Human Services

WORK SESSION ☒ Meeting Date: September 12, 2022

REGULAR AGENDA ☒ Meeting Date: September 20, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract #11301-22-OCH | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Health and Human Services has been awarded the Olympic Community of Health (OCH) Expanding the Olympic Community of Health Table grant in the amount of \$35,000.00 beginning July 24, 2022. This grant will be utilized to provide funding for a subcontract with Olympic Peninsula Community Clinic (OPCC) as a pilot to provide a WADOH credentialed Substance Use Disorder Professional (SUDP) to Clallam County Health and Human Services' Syringe Service Program (SSP) to initiate substance use treatment assessments and link participants with available treatment services.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Budget forms attached.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please approve and sign.

County Official signature & print name:  Jennifer Oppelt

Name of Employee/Stakeholder attending meeting: Jenny Oppelt

Relevant Departments: Health and Human Services

Date submitted: September 7, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Services Contract

Grantee Legal Name: Clallam County Health & Human Services

Grant ID: Expanding the Table

Dear Board of County Commissioners:

It is my pleasure to inform you that Olympic Community of Health (hereinafter "OCH") has authorized a grant to Clallam County Health & Human Services ("Grantee") in the amount of \$35,000 (Thirty-Five Thousand Dollars) (the "Grant"), [payable in installments as set forth below,] subject to Grantee's acceptance of, compliance with or the making of, as the case may be, the terms, conditions, agreements, warranties, representations, and other provisions set forth in this agreement (this "Agreement").

The Grant shall be used for the purpose of meaningfully engaging with additional organizations and Tribes across the Olympic region on projects including tackling stigma of substance use disorder (SUD), addressing the health-serving workforce crisis, community-clinical linkages, addressing social determinants of health, and more. Projects will focus primarily on Medicaid beneficiaries.

Grantee and OCH acknowledge, agree, and consent to the following terms, conditions, agreements, warranties, representations, and other provisions, which either relate to or are attached to the Grant:

1. **Term.** The term of this Agreement will commence as of the date the last party executes this Agreement as set forth on the signature page hereto (the "Effective Date") and will expire three months after the completion of the final milestone or report described in Exhibit B, unless terminated earlier as provided herein (the "Term"). Notwithstanding the foregoing, Grantee shall adhere to the Grant spending timeline set forth in Exhibit A.
2. **Payment of Grant Funds.** Until the earliest of such time as the Grant has been paid in full, the end of the Term, or the termination of this Agreement pursuant to Section 7 of this Agreement, and provided Grantee is in full compliance with the terms of this Agreement, OCH shall pay Grantee the Grant in installment payments (each an "Installment Payment" and collectively, the "Installment Payments") in accordance with Exhibit B. Notwithstanding the foregoing, all Installment Payments pursuant to this Agreement will be contingent on Grantee's full compliance with the budget and milestones/deliverables set forth in Exhibits A and B, attached hereto and incorporated herein, in a manner satisfactory to OCH. OCH shall not be obligated to make any Installment Payment if OCH determines in its sole discretion that Grantee is not in full compliance with the terms

of this Agreement, including Exhibits A and B. If OCH does not make an Installment Payment because Grantee is not in full compliance with the terms of this Agreement, including, but not limited to, full compliance with Exhibits A and B, OCH shall not later be obligated to make such Installment Payment, even if Grantee subsequently cures such breach or becomes fully compliant with the Agreement, including, but not limited to, Exhibits A and B.

3. ***Representations, Warranties, and Covenants.*** Grantee makes the following representations, warranties, and covenants:

- a. **Generally.** Grantee is a governmental unit, duly formed, validly existing, and in good standing in the state of its formation or incorporation with all governmental power, authority, and permits necessary to carry on its activities, including the Purpose of the Grant. The execution and performance of this Agreement have been duly authorized by all necessary action on the part of Grantee.
- b. **Qualifying Grantee Status.** Grantee is currently, and at all times during the Term will be, a Qualifying Grantee. For purposes of this Agreement, a “Qualifying Grantee” is an organization which at all times meets the following criteria of the Internal Revenue Code of 1986 (as amended, including any corresponding provisions of predecessor or successor federal tax laws, “Code”):
 - (i) it is a charitable organization described in Code Section 501(c)(3), a governmental unit defined in Code Section 170(c)(1), or an integral part of or an instrumentality of a governmental unit defined in Code Section 170(c)(1);
 - (ii) it is not a “private foundation” within the meaning of Code Section 509(a);
 - (iii) it is not a Type III Supporting Organization within the meaning of Code Section 509(a)(3); and
 - (iv) it is an organization pursuant to which the acceptance of the provisions of this Agreement or of the Grant will not adversely affect Grantee’s status under subsections (i) – (iii) above.

Grantee is not aware of any threat or challenge to its status as a Qualifying Grantee. Furthermore, if Grantee is a publicly supported charity within the meaning of Code Section 170(b)(1)(A)(iv) or (vi) or Section 509(a)(2), Grantee represents that the Grant will not cause Grantee to lose its status as a publicly supported charity.

- c. **Grant Fund Restrictions.** The Purpose of the Grant is charitable, educational, and/or scientific as such purposes are generally defined by those authorities interpreting the provisions of Code Section 501(c)(3), and the Grant (and all income and gains earned thereon) will only be used for such charitable, educational, and/or scientific purposes and will not be used to carry on propaganda, influence legislation, fund any political campaign, influence the outcome of any election, carry on any voter registration drives, or violate any applicable local, state, federal, or foreign law. Further, the Grant is not earmarked for influencing legislation within the meaning of Code Section 4945(e), and there has been no agreement, written or oral, to that effect between OCH and Grantee. Grantee agrees that the Grant (and all income or

gains earned thereon) shall be used solely for the Purpose and to complete the deliverables in Exhibit B, unless approved otherwise by prior written consent of OCH.

- d. **Lobbying Activity.** The parties acknowledge that OCH will not direct nor control Grantee's interactions with any government officials or employees. Grantee agrees that it will advise OCH if it or any of its agents engage in activity that could give rise to any disclosure of the Grant or OCH under federal, state, or local lobbying disclosure rules and/or campaign finance laws.
 - e. **Compliance with the Law.** Grantee complies with, and will continue to comply with, all applicable local, state, federal, and foreign laws, statutes, rules, and regulations, as amended from time to time.
 - f. **Restriction on Referral Fees.** Grantee will ensure that any contract that Grantee is a party to or that Grantee enters into in connection with this Grant will include prohibitions on the payment of referral fees, commissions or similar arrangements to any person or entity whatsoever.
 - g. **Subgrantees.** If budgeted for, Grantee may select subgrantees of its choice to assist Grantee in furtherance of the Purpose and as set forth in Exhibit A and B. Grantee confirms that OCH has not required either in writing or orally that Grantee select any specific subgrantee, and Grantee shall retain full discretion and control over the selection of subgrantees. Grantee is responsible for ensuring that all subgrantees use Grant funds solely in a manner that is consistent with this Agreement.
 - h. **Accurate Information.** All information relating to the Grant heretofore provided to OCH by Grantee or to be provided to OCH by Grantee during the Term has been, and for the duration of the Term (and for so long as any obligations pursuant to Sections 5 and 6 of this Agreement remain outstanding) will at all times continue to be true, accurate and complete in all material respects.
4. **Intellectual Property.** Grantee grants OCH a non-exclusive, non-commercial, perpetual, worldwide, transferable, royalty-free license (the "*License*") to:
- (i) any and all work product, source code, computer programs, applications, writings, other works of authorship, copyrights, inventions, designs, utility models, patents, trademarks, and trade secrets;
 - (ii) applications or derivatives of or related to any of the foregoing; and
 - (iii) any other intellectual property rights;

that (a) arise or result from Grantee's direct or indirect use of the Grant; or (b) are created by or for Grantee in furtherance of the Purpose (collectively, the "*Grant- Related Intellectual Property*"). The License includes at least the following rights: (i) to make or have made, use, import, or provide any service, product, method, or apparatus, covered by the Grant-Related Intellectual Property; (ii) to reproduce, prepare derivative works of, make

improvements to, perform, display, and distribute any work, process, or service, covered by the Grant-Related Intellectual Property; and (iii) a limited right to sublicense the Grant-Related Intellectual Property to third-parties either for use by any such third party solely to support OCH's non-commercial use of the Grant-Related Intellectual Property, or for non-commercial use by any such third party.

5. **Records.** Grantee will maintain and preserve, as applicable: (i) accurate and complete records of receipts and expenditures made from Grant funds and (ii) all back-up files, papers, software code, instructions, specifications, materials, and documentation relating to, comprising, constituting, and/or necessary for the use of the Grant-Related Intellectual Property during the period covered by Grantee's reporting obligations specified in Section 6 of this Agreement and for at least three (3) years thereafter. During the Term, and for three (3) years thereafter, upon the request of OCH, Grantee shall make such records available for inspection by OCH and its representatives during normal business hours, and Grantee shall cooperate and assist OCH with OCH's review of such records. In the event of termination of this Agreement, OCH may, in writing, request that Grantee provide OCH with such records or access to such records, and Grantee will provide all such materials to OCH or access to such materials within ten (10) business days of OCH's written request.

6. **Reporting and Information.**

- a. **IRS Information.** Grantee will immediately provide OCH with (i) a copy of Grantee's current, valid determination letter from the Internal Revenue Service recognizing Grantee's status as a Qualifying Grantee; and (ii) upon request by OCH, copies of Grantee's financial statements and Forms 990, as applicable, with respect to Grantee's fiscal years occurring during the Term.
- b. **Reporting.** Grantee will promptly provide OCH with the grant reports (each a "*Grant Report*" and collectively, the "*Grant Reports*") described in Exhibit B. Each Grant Report will utilize the applicable template provided by OCH and will include the following:
- (i) a confirmation that the Grant funds have been spent exclusively toward the Purpose/deliverables in accordance with the budget and scope of work and have not been used to carry on propaganda, influence legislation, fund any political campaign, influence the outcome of any election, carry on any voter registration drives, violate any applicable local, state, federal, or foreign law, or used to undertake any activities for a non-charitable purpose;
 - (ii) a full, detailed accounting of expenditures of Grant funds during the relevant period as delineated in Exhibit A;
 - (iii) a narrative of what was accomplished by the use of such funds during the reporting period (including a description of progress made in fulfilling the Purpose/deliverables of the Grant) as well as any supporting documentation; and
 - (iv) a confirmation of Grantee's compliance with the terms of this Agreement. Grantee shall also inform OCH of any material change in its

operating budget and expenses. Grantee also agrees to provide OCH with a copy of all materials developed or published using the Grant. Moreover, the Grant Reports shall include any other information requested by OCH reasonably in advance of the due date of the relevant Grant Report.

- c. **Unspent Funds.** If the Grant funds are not fully expended by Grantee in accordance with the Budget as set forth in Exhibit A, Grantee will disclose this in the Grant Reports, and OCH will make a determination about such funds upon receipt of such information, including whether Grantee shall be required to return unspent funds to OCH. Grantee may not reallocate any unspent funds and may not spend or retain unspent funds after the Budget end date without prior written approval from OCH.
 - d. **Required Notifications.** Grantee will (i) immediately furnish OCH with any information concerning a threatened, proposed, or actual change in Grantee's status as a Qualifying Grantee, and (ii) provide OCH prompt written notice (1) if any of the events in Section 7 of this Agreement occurs, (2) of each and every event which, at the giving of notice or lapse of time, could reasonably be expected to constitute an event described in Section 7 of this Agreement, and (3) if any civil or criminal complaint, demand, claim, investigation, or adversarial proceeding is asserted or threatened against Grantee, any other entity engaged in the Purpose, or any of their respective employees, contractors, or subgrantees.
7. **Termination.** This Agreement may be terminated by OCH if any of the following has occurred, it being understood and agreed that the determination of whether any such condition or event has occurred will be made by OCH in its sole discretion:
- a. Any of the warranties or representations made by Grantee in this Agreement is or becomes untrue in any respect;
 - b. Grantee uses any portion of the Grant for any purpose other than the Purpose without the prior written consent of OCH;
 - c. The Internal Revenue Service makes a determination, preliminary or otherwise, that the Grant does not constitute a qualifying distribution by OCH within the meaning of Code Section 4942(g)(1)(A) or (B);
 - d. Grantee, or any representative thereof, has materially misrepresented to OCH its activities or financial condition;
 - e. Grantee fails to comply with any of the provisions of this Agreement including, but not limited to, the Budget and Milestones/Deliverables in Exhibits A and B, respectively;
 - f. The Grant or its Purpose does not contribute to the accomplishment of Grantee's charitable mission as originally anticipated.

The effective date of OCH's termination of this Agreement (the "*Termination Effective Date*") shall be the earlier of (a) the date notice is given by OCH to Grantee of the termination, and (b) if so elected by OCH, the date on which the event triggering the right of termination occurred. The delay in, or failure of, OCH to exercise its right to terminate at any time shall not be a waiver of such right, either with respect to the cause giving rise

thereto or any other cause for termination, and the payment by OCH of any portion of the Grant after notice of an event giving rise to a right to terminate shall not be a waiver of the right to terminate or any rights of OCH upon termination, and in no event will such delay, failure or payment give rise to any argument for novation, ratification, estoppel, laches, or any other equitable or legal defense if OCH later elects to exercise its right of termination.

8. ***Payment Obligation; Return of Funds.*** In the event that OCH terminates this Agreement pursuant to the terms hereunder:
- a. Any remaining payment obligation of OCH to Grantee shall be null and void as of the Termination Effective Date;
 - b. If OCH terminates this Agreement pursuant to any provision hereunder other than Section 7(a) or 7(e) of this Agreement, Grantee shall promptly return to OCH any amounts of the Grant previously paid to Grantee which have not yet been expended as of the Termination Effective Date or which were not used for the Purpose and/or deliverables provided in this Agreement. In the case of a termination pursuant to any such provision, Grant funds irrevocably committed to pay to a third party in furtherance of the Purpose under a non-cancellable agreement may be retained and paid to the third party in fulfillment of obligations under such agreement upon approval of OCH; however, such non-cancellable agreements should be avoided whenever reasonably possible; and
 - c. If OCH terminates this Agreement pursuant to either Section 7(a) or 7(e) of this Agreement, Grantee shall promptly return to OCH an amount equal to the amount of the Grant previously paid to Grantee.
9. ***Insurance.*** Grantee must provide insurance coverage as set out in this section. The intent of the required insurance is to protect OCH should there be any claims, suits, actions, costs, damages or expenses arising from any negligent or intentional act or omission of Grantee or grantee's subcontractor, or agents of either, while performing under the terms of this Agreement. Grantee must provide insurance coverage that is maintained in full force and effect during the term of this Agreement. The Grantee must provide proof of the following:
- d. Commercial general liability insurance: Provide a Commercial General Liability Insurance Policy, including contractual liability, in adequate quantity to protect against legal liability arising out of contract activity but no less than \$1 million per occurrence/\$2 million general aggregate. Additionally, Grantee is responsible for ensuring that any Subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.
 - e. Professional liability errors and omissions insurance: Provide a policy with coverage of not less than \$1 million per claim/\$2 million general aggregate.
 - f. Business automobile liability insurance: In the event that services delivered pursuant to this Agreement involve the use of vehicles, either owned, hired, or non-owned by the Grantee, automobile liability insurance is required covering the risks

of bodily injury (including death) and property damage, including coverage for contractual liability. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

All policies must be primary to any other valid and collectable insurance. In the event of cancellation, non-renewal, revocation or other termination of any insurance coverage required by this Agreement, Grantee must provide written notice of such to OCH within one (1) Business Day of Grantee's receipt of such notice. Failure to buy and maintain the required insurance may, at OCH's sole option, result in this Agreement's termination.

10. Indemnity; Liability. Grantee shall indemnify, defend and hold harmless OCH, and their officers, directors, founders, managers, employees, and agents and each of their affiliates (collectively, the "*Indemnified Parties*"), from and against, any liability, damage, loss or expense (including reasonable attorneys' fees and expenses of litigation) incurred or imposed upon the Indemnified Parties in connection with any claims, suits, actions, demands or judgments, arising out of or related to (a) any act or omission of Grantee, its employees or agents in applying for or accepting the Grant; (b) the expending of Grant funds furnished pursuant to this Agreement; or (c) the carrying out of any programs or projects funded by the Grant. OCH shall not be liable for any losses, damages, claims or other liabilities arising out of Grantee's activities. It is expressly understood that OCH, by making the Grant and entering into this Agreement, has no obligation to provide other or additional support to Grantee.

11. Grant Publicity. Grantee may include the name and logo of OCH in a general list of Grantee's supporters without prior permission, provided that Grantee treats OCH in the same manner that it treats its other similarly situated donors and supporters and provided further that Grantee complies with the terms of OCH's trademark usage guidelines as provided by OCH from time to time. Grantee may disclose the Grant as required by IRS requirements such as disclosure in Grantee's Form 990 and as otherwise required by law or regulation, provided that Grantee provides OCH with at least three (3) business days' advance notice of any such disclosure and agrees to cooperate with OCH to revise such disclosure as reasonably requested by OCH.

Except as otherwise set forth above, if Grantee desires to use the name or logo of the name of OCH, or link to OCH, directly or indirectly (*i.e.*, speaking events, press interviews, press release, professional or trade publication, website, advertisement, or other public document or announcement), Grantee shall obtain **prior written consent** from OCH for such use, reference, or link. Grantee shall seek such consent at least three (3) business days in advance of Grantee's proposed publicity, and shall provide the Grant ID, content to be approved, as well as the timing and outreach strategy. Grantee shall send all such information to admin@olympicch.org and shall designate a Grantee point of contact with email address and telephone number for such request and future requests.

Notwithstanding the foregoing, the parties recognize that this Section does not affect Grantee's rights to publish any materials or research funded with this Grant or to release public statements or information about activities or research funded with this Grant to the extent such materials, research, statements, or information do not mention the

Grant, this Agreement, and/or OCH.

- 12. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Washington, and shall be performable and enforceable in Jefferson County, Washington. The sole and exclusive jurisdiction for any dispute arising under or related to this Agreement shall be in the state district courts of Jefferson County, Washington, and Grantee irrevocably submits in advance to personal jurisdiction in the state superior courts of Jefferson County, Washington. EACH PARTY TO THIS AGREEMENT HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT.
- 13. Entire Agreement.** This Agreement supersedes any prior oral or written understanding or communications between the parties or any representative thereof and constitutes the entire agreement of the parties with respect to the subject matter hereto. This Agreement may not be amended or modified, nor any of its provisions waived, except in a written document (which may include electronic mail) signed by an authorized representative of Grantee and OCH Grants Manager or other authorized representative. All exhibits hereto constitute part of this Agreement and are expressly incorporated herein.
- 14. Waiver.** Any waiver of any kind by either party of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach. Either party's delay or omission in exercising any right, power, or remedy pursuant to a breach or default by the other party shall not impair any right, power, or remedy which that party may have.
- 15. Severability.** If any provision of this Agreement becomes or is declared by a court of competent jurisdiction to be illegal, unenforceable, or void, such provision shall be ineffective only to the extent of such illegality or unenforceability. The remainder of this Agreement shall remain in full force and effect, and the parties shall amend or otherwise modify this Agreement to replace the affected provision or portion thereof with an effective and valid provision that gives effect to the intent of the parties to the maximum extent possible.
- 16. Assignment.** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective permitted successors, assigns, heirs and legatees; *provided, however,* Grantee cannot assign, or otherwise transfer, its rights or delegate any of its obligations, without the prior written consent of OCH, which consent OCH may withhold, condition or delay in its sole discretion.
- 17. No Third Party Rights.** Except for the Indemnified Parties as set forth in Section 10 of this Agreement, it is the explicit intention of the parties that no person or entity other than the parties is or shall be entitled to bring any action to enforce any provision of this Agreement and that the covenants and agreements set forth herein shall be solely for the benefit of and enforceable only by the parties or their respective successors and assigns as permitted hereunder.
- 18. Remedies.** The rights and remedies provided in this Agreement are cumulative in nature and shall be in addition to any such other rights and remedies available at law or in equity.

Grantee acknowledges and agrees that there can be no adequate remedy at law for any breach by Grantee of this Agreement, that any such breach may result in irreparable harm to OCH for which monetary damages would be inadequate to compensate OCH, and that OCH shall have the right, in addition to any other rights available under applicable law, to obtain injunctive relief to restrain any breach or threatened breach of, or otherwise to specifically enforce, any covenant or obligation of Grantee under this Agreement, without the necessity of posting any bond or security.

- 19. Independent Parties.** This Agreement shall not be deemed to create any relationship of agency, partnership, or joint venture between the parties hereto. Grantee acknowledges and agrees that it will conduct all activities funded by the Grant in its own name and that Grantee's employees and agents are not, and will not hold themselves out to be, agents or representatives of OCH for any purpose.
- 20. Survival.** The provisions of Sections 4, 5, 6, 8, 9, and 10, 11 shall survive any expiration or termination of this Agreement, and each party shall remain obligated under any other provisions that expressly or by their nature survive any expiration or termination of this Agreement.
- 21. Multiple Counterparts.** This Agreement may be signed in multiple counterparts, which may be signed by the parties separately, but together shall constitute a single agreement.
- 22. Grantee and Grantor Contract Managers.** Grantee's Contract Manager will have prime responsibility and final authority for the work performed provided under this Contract and be the principal point of contact for OCH Contract Manager for all business matters, performance matters, and administrative activities. OCH's Contract Manager is responsible for monitoring the Grantee's performance and will be the contact person for all communications regarding Contract performance and deliverables. OCH Contract Manager has the authority to reject any services that OCH Contract Manager reasonably determines do not comply with the terms of the Contract. The contact information provided below may be changed by written notice of the change (email acceptable) to the other party.

GRANTEE CONTRACT MANAGER INFORMATION

Name: Jennifer Oppelt
Address: 111 E. 3rd Street Port Angeles, WA 98362
Phone: 360.417.2431
Email: jennifer.oppelt@clallamcountywa.gov

OCH CONTRACT MANAGER INFORMATION

Name: Miranda Burger
Title: Program Manager
Address: PO Box 641, Port Townsend, WA 98368
Phone: 360.633.9579
Email: miranda@olympicch.org

We look forward to our Grant assisting your organization in accomplishing its mission and charitable goals.

Sincerely,

Olympic Community of Health

By: _____

Name: Celeste Schoenthaler

Title: Executive Director

Date: _____

ACCEPTED AND AGREED: Clallam County
Health & Human Services

By: _____

Name: _____

Title: _____

Date: _____

**EXHIBIT A
BUDGET**

1. Commencement Date [CHECK ONE]

☐ All Grant spending will commence on the Effective Date; **OR**

☒ OCH acknowledges that Grantee began work related to the Purpose on July 24, 2022. Accordingly, Grant funds may be used for costs that were incurred between July 24, 2022 and the Effective Date so long as the terms below were complied with.

- 2. Use of Grant Funds.** The Grant will be used exclusively for and directly related to the Purpose/deliverables and in strict compliance with the terms of this Agreement. Grantee is not required to provide accounting or invoices to OCH.

EXHIBIT B
MILESTONES, REPORTING, AND PAYMENT SCHEDULE

Project Report Requirements

All milestones and reports will be completed by Grantee as soon as practicable and in no event later than the deadlines specified below, unless Grantee has received OCH's prior written consent to amend these deadlines. Project reports shall provide the following:

1. a narrative of what was accomplished by the use of such funds during the reporting period (including a description of progress made in fulfilling the Purpose of the Grant and deliverables completed) as well as any supporting documentation.
2. a confirmation that the Grant funds have been spent exclusively toward the purpose/deliverables in accordance with the budget and scope of work and have not been used to carry on propaganda, influence legislation, fund any political campaign, influence the outcome of any election, carry on any voter registration drives, violate any applicable local, state, federal, or foreign law, or used to undertake any activities for a non-charitable purpose;
3. a confirmation of Grantee's compliance with the terms of this Agreement. Grantee also agrees to provide OCH with a copy of all materials developed or published using the Grant. Moreover, the Grant Reports shall include any other information requested by OCH reasonably in advance of the due date of the relevant Grant Report.

Payment Schedule

Provided Grantee has timely submitted the relevant documentation (*e.g.*, Grant Report, analysis plan, etc.) evidencing its completion of the corresponding milestones, deliverables or reports as described above, and is otherwise in full compliance with the terms of this Agreement, including, but not limited to, Exhibits A and B, OCH shall pay Grantee the Grant in accordance with the table below.

Installment Payments	Amount	Expected Date
1.	\$17,500	2 weeks following the not yet scheduled site visit with OCH program staff (approx. September/October 2022).
2.	\$17,500	2 weeks following Grantee submission of a written progress report (approx. January 2023)
TOTAL: \$35,000		

EXHIBIT C SCOPE OF WORK

1. **Join an action collaborative.** These cross-region workgroups launched in March of 2022 and are working to create action plans for the next four years of collaborative work. OCH staff will provide an orientation to catch new members up on work-to-date. Choose one or more groups from this schedule.

2. **Advance one, two, or three projects.** Choose from a menu of options and join partners across the region in tackling various collaborative health issues.

Option 1:	Reduce stigma of substance use disorder
Option 2:	Address the health-serving workforce crisis (projects can address recruitment, retention, engagement, and/or development)
Option 3:	Collaborate with at least one local organization or Tribe to enhance community-clinical linkages through care coordination or other strategies that address the social determinants of health.

Project Description from Grantee Application:

Clallam County Health and Human Services (CCHHS) would like to reduce the stigma of substance use by improving timely access to substance use treatment for participants of our Syringe Services Program (SSP) and enabling continuous support throughout the treatment journey. We have an existing contract with OPCC's REDisCOVERY program for establishing linkages to care for overdose survivors. We are in the process of expanding this contract to include placement of REDisCOVERY's SUDP in the SSP during operating hours. The SUDP is already employed by REDisCOVERY. The next step is securing funding to pay REDisCOVERY for the SUDP hours worked in the SSP. As soon as funding is secured and the contract is finalized, the SUDP will adjust their schedule to attend SSP during operating hours. Our SSP program has been referring clients to treatment services since its inception, however we have historically been challenged by tracking the success of participants in accessing and completing treatment services. With an on-site SUDP we will be able to track both initiation and retention. In the first year we hope to see 25% of our SSP participants initiate treatment and 15% of our SSP participants complete treatment.

3. **Participate in a site visit.** In the Fall of 2022, connect in-person or via zoom with OCH staff to share about your progress-to-date.

4. **Written progress report.** In January of 2023, submit a written report to OCH outlining progress, successes, and challenges. (Template to be provided by OCH).



Date Submitted: 8/11/22 Budget Hearing/Meeting Date:

Revised: J:\Users\Pvt\dcraab\Ky-dc\2022\Budget Supplemental OCH 35,000 for SUD Pilet.docx



22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☒ **Meeting Date: September 19, 2022**

REGULAR AGENDA ☐ **Meeting Date: 9/20/22.**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

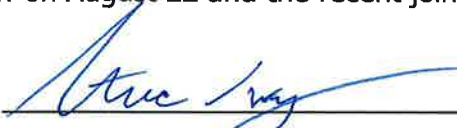
Attached is a Draft Memorandum of Understanding between Clallam County and the Clallam County Public Utility District (PUD) No. 1 regarding Carlsborg Water Supply. A first review of this draft was presented to the Board on August 22, 2022. The Board held a joint work session with the PUD Commissioners on September 12, 2022 that included discussion on the Draft MOU, pending water right for the Carlsborg UGA, and related issues.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Not Applicable.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The Board indicated support to move forward consideration of the Draft MOU at the September 12 joint meeting with the PUD Commissioner's. The Department supports moving forward with a MOU with the PUD. The Department will work with the Board to address any questions or potential desired revisions identified since the initial MOU review on August 22 and the recent joint meeting held with the PUD Commissioners.

County Official signature & print name:  Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray

Relevant Departments: Public Works

Date submitted: September 14, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**Draft Clallam County and Public Utility District Memorandum of Understanding
Regarding Carlsborg Water Supply
--For Discussion Purposes Only**

This Memorandum of Understanding ("MOU") is entered by Clallam County ("County") and Public Utility District No. 1 of Clallam County ("District"), each a "Party" and together the "Parties" to this MOU.

RECITALS

WHEREAS, the County adopted (Resolution 47, 2005) the Elwha-Dungeness Watershed (WRIA 18) Plan which was also approved by the other initiating governments—City of Port Angeles, Elwha Klallam Tribe, Jamestown S' Klallam Tribe, and Agnew Irrigation District (largest water purveyor) to guide the management of water resources.

WHEREAS, the 2005 Elwha-Dungeness Watershed Management Plan encourages new water demand to be served by existing Group A Public Water Systems such as the District's Carlsborg Water System.

WHEREAS, the District's mission is to provide reliable, efficient, safe and low cost utility services in a financially and environmentally responsible manner.

WHEREAS, the District owns and operates a Group A water system that was founded and developed to serve local utility districts ("LUD") initiated in the vicinity of Carlsborg, and the District holds three water rights that together authorize withdrawal and use of 468.5 acre feet from three wells and that are currently dedicated to serving the District's existing customers and commitments in its approved retail service area adopted in the District's Water System Plan.

WHEREAS, the District's primary existing Carlsborg production well (LUD #10 Well) is exhibiting rising nitrate contamination levels that are expected to reach the maximum contaminant level allowed within the next four to six years (2026-2028).

WHEREAS, the County formerly designated the Carlsborg Urban Growth Area (UGA) in 2000 under its comprehensive plan pursuant to the Washington State Growth Management Act (GMA), RCW 36.70A, to encourage new development in an area already characterized by urban growth where public facilities and services such as water supply are and can be provided in an efficient manner.

WHEREAS, the GMA supports the provision of adequate public facilities within the Carlsborg UGA such as public water service from a Group A public water system because such services are usually necessary to support urban densities (WAC 365-196-320).

WHEREAS, there are areas of the Carlsborg UGA where Group A public water system service is currently not available from the District or other existing providers.

WHEREAS, the County's Comprehensive Plan supports the District to be the public water purveyor within the Carlsborg UGA and also for the District's water system to be extended throughout the UGA as expeditiously as possible (CCC 31.03.350 (1d) (4)).

WHEREAS, the District's Water System Plan establishes both a "service area" and "retail service area" boundary for the Carlsborg Water System a map of which is attached as Exhibit A.

WHEREAS, the Carlsborg Water System "retail service area" includes the current District LUDs in the Carlsborg area, including parts of the Carlsborg UGA, where the District currently provides water service and has a duty to provide new service connections as set forth in RCW 43.20.260.

WHEREAS, the Carlsborg Water System "service area" (Exhibit A) outside of the "retail service area" is where future water service is planned by the District and includes areas within the Carlsborg UGA currently not within the District's retail service area and also not served by other Group A public water system providers.

WHEREAS, in order to serve the residential and commercial growth that the County has planned to accommodate in the Carlsborg UGA, the District's Carlsborg water system requires additional water right authorizations, new infrastructure including new water production wells, land to site new wells, water storage and pumping facilities, water treatment facilities, and water conveyance and distribution pipes and facilities.

WHEREAS, in 2006, the District filed water right permit application no. G2-30364 (the "2006 Water Right Application") requesting 215 acre feet per year annual quantity and 510 gallons per minute for instantaneous quantity for the anticipated development in the Carlsborg UGA related to County plans to provide sewer service in the UGA.

WHEREAS, effective January 2, 2013, the Department of Ecology ("Ecology") adopted the Water Resources Management Program for the Dungeness Portion of the Elwha-Dungeness Water Resource Inventory Area (WRIA) 18 ("Dungeness Instream Water Rule"), Chapter 173-518 WAC, that establishes instream flows and closures for identified streams, establishes a water exchange to offer mitigation "credits" for sale, and requires mitigation of all new water uses that would deplete any regulated stream.

WHEREAS, on March 19, 2013, the District and the County entered into the Interlocal Agreement for the Carlsborg Wastewater System that provides in Section 4.5 for "in the event the County proceeds with the Sequim Alternative" (i.e., send wastewater to Sequim for treatment) "and water-use mitigation costs to future water customers in the UGA are thereby adversely affected, the County will purchase or otherwise procure for the District additional water rights to supply water for full buildout of the Carlsborg UGA that is outside of the

District's current local utility district water service areas within the UGA, in a quantity sufficient to offset any adverse effects."

WHEREAS, in January 2015, Ecology approved the Carlsborg Sewer Facilities Plan (Clallam County, December 2014) for the "Sequim Alternative," and subsequently the County constructed the sewer system to convey Carlsborg UGA wastewater to the City of Sequim for treatment.

WHEREAS, the County contracted with a consulting firm to provide technical and project assistance to support the District's efforts to obtain Ecology's approval of the District's 2006 water right application, including drilling a new well (the "Carlsborg Very Deep Well") and development of a mitigation plan for new water uses as required under the Dungeness Instream Water Rule.

WHEREAS, Ecology has provided comments to the Parties on the 2006 Water Right Application, including that: (a) when the existing water right permit (G2-27681) was issued, the District's stated its intent to serve growth both inside and outside the Carlsborg UGA over an approximate 15 square-mile regional service area; and (b) the need to address long-term regional water supply coordination plans for the Carlsborg water system together with a plan and schedule for implementation that demonstrates how the District will develop and use the requested additional water supplies within the next 20 years, in addition to water previously allocated under Water Right No. G2-27681, to achieve regional and watershed planning goals.

WHEREAS, Ecology also commented that more than 80% of the District's water right allocations to date remain undeveloped.

WHEREAS, the 2005 Elwha-Dungeness Watershed Management Plan has a desired condition and outcome to be water supply strategies that assure public water service will be available to meet buildout potential in the timeframes required, and a recommendation that recognizing projected buildout and new growth within and beyond current service areas, Group A systems should make application to Ecology for water rights needed to serve that growth with water use efficiency, take steps to extend service areas to serve that growth where feasible and cost-effective, and initiate capital facility planning to support these steps.

WHEREAS, the Parties acknowledge that 2006 Water Right Application cannot yield sufficient water resources for full buildout of the Carlsborg UGA, that uncertainty exists regarding the outcome of the 2006 Water Right Application and the quantity that may be approved, and that continuing cooperative efforts by the Parties will be necessary.

WHEREAS, state approval of the District's 2006 Water Right Application together with existing water rights will support over 80% of the estimated full buildout of the Carlsborg UGA providing sufficient water rights to serve the projected UGA growth 20-years and beyond.

WHEREAS, state approval to increase the 2006 Water Right Application from 215 acre per year to 261 acre feet per year combined with existing water right will support full buildout (100%) of the Carlsborg UGA.

WHEREAS, in their comments, Ecology has expressed interest in preventing the proliferation of individual wells and small water systems where public water service is feasible.

WHEREAS, providing water service to the entire 15-square mile service area originally envisioned under the 1992 water right (G2-72681) is not feasible due to a number of considerations such as distance and high costs to extend water supply infrastructure over a large rural area; low density, rural development pattern that is characteristic of the majority of the area; and insufficient water rights to serve existing and future development in such a large area.

WHEREAS, the 15-square mile regional service area under the District's existing 1992 water right has also experienced significant changes in land use and water management including County establishment of the Carlsborg UGA in 2000, County lowering of rural densities outside the UGA, adoption of the Dungeness Instream Water Rule in 2013, establishment of the Dungeness Water Exchange in 2013 to implement the Rule, and District adoption/updates to its Water System Plan (last update 2017).

WHEREAS, to address Ecology comments regarding the proliferation of individual wells and small water systems where public water service is available, the District has identified a proposed expanded Carlsborg Water Service Area (Map Exhibit B) in the region around the Carlsborg UGA and existing LUDs that includes areas where the District has received landowner requests for water service and is adjacent to or in reasonable proximity of current or planned water supply infrastructure where extension of such water service may be feasible.

WHEREAS, expanding the District's retail service area to the remainder of the Carlsborg UGA not served by an existing Group A Public Water System and other areas within the original 15-square mile regional service area will help to reduce the proliferation of individual wells and further perfect the District's existing water rights.

WHEREAS, the District and County believe that shifting production from the shallower, Carlsborg LUD #10 Well (Aquifer 2) to the Carlsborg Very Deep Well (also known as the Van Lan Well, which is screened in Aquifer 4) will reduce impacts to surface waters from groundwater withdrawals and generate the potential for mitigation under the Dungeness Instream Rule that can support the District's expansion of the retail service area in the Carlsborg Region, including into the remainder of the Carlsborg UGA not served by an existing Group A Public Water System and to the rural lands immediately outside (within about 0.5 miles) of the existing service areas, to the extent of the amount of mitigation that Ecology approves.

WHEREAS, in an effort to address rising nitrate levels in water sources from the existing Carlsborg LUD #10 well, the District has developed a proposed project—the Carlsborg Blending Treatment Facility System Facility Project (the "Project")—to blend water from the Carlsborg

Very Deep Well drilled by the County in 2019 with water drawn from the LUD #10 Well, thereby reducing the level of nitrate contaminants to a safe level and improving the overall water quality provided to the District's Carlsborg Water System.

WHEREAS, the District and the County wish to facilitate the District's ability to extend its retail service area through the installation of a new well site, transmission lines, storage/blending facilities, pump stations and related infrastructure to connect the Carlsborg Very Deep Well water supply to the existing Carlsborg Water System.

WHEREAS, the legal pre-requisites for the District to extend its retail service area, and if necessary, revise its 2017 Service Area Expansion Policy include, but are not limited to, the District submitting a draft Water System Plan Amendment to the Department of Health ("DOH"), DOH reviewing and commenting on the draft, the District defining the SEPA process and schedule, Ecology preparing a report of examination ("ROE") on the 2006 water right application and mitigation plan, Ecology posting a draft ROE for public review, Ecology issuing the final ROE and approval of the mitigation plan, the District selecting a project alternative and adopting the Final Water System Plan, and DOH approving the Water System Plan.

WHEREAS, the Dungeness Water Exchange is the water supplier for rural areas in WRIA 18 that are not possible to be served in a timely and reasonable manner by the District, and the Parties agree that the District cannot serve all such rural areas and should plan to identify a Carlsborg regional service area.

WHEREAS, the County and District seek to work cooperatively to achieve shared goals and objectives related to the growth expected in the Carlsborg Region and efforts to plan for and serve that growing population.

WHEREAS, the County and District also seek to work cooperatively to help each other achieve shared and individual goals and interests related to providing public water service and reducing the proliferation of individual wells and small water systems in the Carlsborg UGA and also the expanded rural area identified by the District outside of the UGA and current LUDs.

WHEREAS, to facilitate that cooperative effort, the County and District benefit from documenting their individual and collective interests, objectives and goals in this MOU so that it can serve as the basis for a future Interlocal Agreement that identifies and further specifies roles and responsibilities regarding efforts to provide service of safe drinking water to the existing and future residents in the Carlsborg Region.

NOW, THEREFORE, in consideration of the mutual undertakings and interests contained herein, inclusive of the recitals above, and of the benefits to be realized by each party and in order to realize the benefits to the general public from agreement between the parties, it is agreed by and among the County and District as follows:

INTERESTS

1. Shared Goals. The District and the County share the following goals with respect to land use and water system planning to accommodate the needs of existing development and projected growth in the Carlsborg Region:

- Provide safe drinking water to the customers of the existing and future Carlsborg Water System.
- Expand the District's retail service area to the remainder of the Carlsborg Region that is not currently served by an existing Group A Public Water System.
- Provide predictability of water service to developers within the entire UGA.
- Appropriate and develop sufficient water for full buildout of the Carlsborg UGA, to be supplied by a Group A water system to support affordable housing, economic development, and other development in the existing UGA.
- Prevent permanent reductions in Dungeness River flows or small streams due to new appropriations of water.
- Reduce proliferation of private exempt wells in the Carlsborg Region and preserve the resources of the Dungeness Water Exchange for rural areas.
- Install water transmission lines and other related infrastructure needed to bring water from the Carlsborg Very Deep Well to the Carlsborg UGA.
- Have in place a Blending Treatment System, which uses clean water from the new Carlsborg Very Deep Well to abate nitrate contamination of drinking water supplies from the LUD 10 Well, by 2026.

2. District Interests. The County recognizes the following District interests related to its operations and planning within the Carlsborg Region and agrees to explore ways to protect or advance them through a subsequent Interlocal Agreement:

- Provide safe drinking water to Carlsborg Water System customers.
- Preserve and maintain water availability for the historical LUD areas of the District's existing service area.
- Preserve the existing 2013 Interlocal Agreement with Clallam County.
- Limit expansion of District's existing retail service area throughout the Carlsborg Region to the available amount of Ecology-approved mitigation.
- Plan for expanding the District's retail service area to meet water needs for the full

buildout of the Carlsborg Region, including but not limited to:

- the District's existing Local Utility Districts of the Carlsborg Water System,
 - the District's proposed consolidation of the Van-Lan Water System,
 - the County's existing Carlsborg Urban Growth Area,
 - the Sequim Valley Airport,
 - a regional area extending approximately 0.5 miles from the ends of the existing Carlsborg Water System distribution system (see Exhibit B) to reduce proliferation of individual wells and small water systems in areas where many landowners have expressed interest or requested District water service.
- Generate additional revenue from new customers to pay for the operation, maintenance and future needed improvements to the Carlsborg Water System.
 - Meet the requirements of the 2013 Dungeness River Water Management and Instream flow Rule.
 - Receive grant funding to offset costs of the Blending Treatment System.

3. County Interests. The District recognizes the following County interests related to its planning for growth within the Carlsborg UGA and agrees to explore ways to protect or advance them through a subsequent Interlocal Agreement:

- Expand retail water service in 2022 to the entire Carlsborg UGA not currently served by a Group A Public Water System.
- Continue to support the District in procuring additional water rights for the District for full buildout of the Carlsborg UGA including obtaining approval of the related Mitigation Plan.
- Support the District's Water System Plan Updates that prioritizes water availability and water supply infrastructure improvement in the Carlsborg UGA.
- Develop opportunities for affordable housing and promote opportunities for higher density residential development and new business growth within the Carlsborg UGA as envisioned under the County's comprehensive plan that are currently limited by lack of access to public water supply in a timely manner.
- Promote water use in the Carlsborg UGA that protects instream flows in the Dungeness Valley.
- Meet requirements of GMA to ensure adequate and reliable public water supplies for the Carlsborg UGA.
- Minimize cost of procuring a water right for the full buildout of the Carlsborg UGA.

4. Mutual Interests. The District and the County share the following mutual interests and seek to advance or protect them through action steps:

- Provide safe drinking water to the Carlsborg Region by installing a blending treatment system to reduce the level of nitrate contaminants to a safe level.
- Plan for serving water needs for the full buildout of the Carlsborg Region while meeting the requirements of the 2013 Dungeness River Water Management and Instream flow Rule.
- Develop opportunities for affordable housing and new business growth in a timely manner.
- Plan for serving water needs of the Sequim Valley Airport, an essential public facility, to address emergency use and other water needs.
- Meet requirements of GMA to ensure adequate and reliable water supplies for growth in the Carlsborg Region.
- Continue joint meetings with Ecology to obtain written approval of the District's 2006 water right application and related Mitigation Plan.
- Satisfy Ecology's requirements for addressing public interest associated with original intent and regional projected use of the District's 1992 water right and with achieving regional and watershed planning goals.
- Develop partnerships, support, and address concerns of key stakeholders such as the Jamestown S'Klallam Tribe, Dungeness Water Exchange, Dungeness River Management Team, Carlsborg UGA landowners and developers, Washington Department of Fish and Wildlife of the District's 2006 water right application.
- Continue consensus to obtain Ecology approval of the proposed mitigation plan prepared by Robinson Noble for the Parties that applies new scientific data acquired from drilling of the Carlsborg Very Deep Well that demonstrates the potential to reduce significantly the impacts on surface water flows by shifting production from the existing, much shallower LUD 10 Well (located in Aquifer 2) to the Carlsborg Very Deep Well (located in Aquifer 4).
- Integrate the operation of the blending treatment system into the water right mitigation plan such that continued perfection of the existing LUD 10 Well water right and shifting of production to the Carlsborg Very Deep Well would allow new water uses to be served by the Carlsborg Very Deep Well without impairment of senior water rights and instream flows.
- Reduce the impact of transference of the cost of the blending treatment system (e.g. surcharge or assessment) to Carlsborg UGA landowners and to increase incentives for development.

- Complete the legal pre-requisites that are necessary for the District to expand its retail water service area to include the entire UGA and expand its service area to include the entire Carlsborg Region.
- Upon Ecology approval of the Mitigation Plan and DOH approval of the District's Water System Plan amendment, update County and District Policies that may be needed to further address regional water supply coordination needs.

5. Interlocal Agreement. The County and District will seek to negotiate in good faith an interlocal agreement that seeks to meet and advance their individual and mutual goals and protect and advance their mutual and individual interests.

6. Statement of goals and interests only. The foregoing is a statement of various individual and/or mutual interests and goals to further discussions and negotiations. Nothing in this document is to be construed as a statement of facts asserted by one party, to be relied upon by the other party. Nothing in this document is to be construed as "consent", "assent" or an agreement of any type that is binding or enforceable in any way including reliance.

[Add signature block]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

39
9/20/22

Department: Human Resources/Sheriff's

WORK SESSION ☒ Meeting Date: 9/19/2022

REGULAR AGENDA ☒ Meeting Date: 9/20/2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Continued Discussion |

Documents exempt from public disclosure attached: ☐

Executive summary: This is a continued discussion from the 9/12/22 worksession to recognize the importance of having a competitive stance in the law enforcement labor market. In order to attract new patrol and corrections deputies the Sheriff's Office would like to continue discussion about hiring incentives for entry and lateral hires. In addition, they would also like to discuss a retention incentive to retain our current staff.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
To be discussed.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The Sheriff's Office recommends approval by the Board to move forward with the implementation of the incentives.

County Official signature & print name: Tom Reyes *Bill Brewster*

Name of Employee/Stakeholder attending meeting: Tom Reyes, CCSO Command Staff

Relevant Departments: Human Resources Sheriff's Office.

Date submitted: 9/14/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary - Continued Incentive Discussion

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Union Request for Use of ARPA Funds

The AFSCME 1619 CD (corrections deputies) and 1619 CS (corrections sergeants) bargaining groups requested to meet to discuss concerns related to retention and recruiting efforts as well as the use of ARPA funds to help in these areas. In addition, of significant concern to the members was the excessive use of mandatory overtime assigned by management to fill vacant shift positions because of staffing shortages (8.5 positions down). The union expressed a desire to open the current labor contract to address these issues. It was my position that, at this time, the County would not be opening the current labor contract. Furthermore, I explained that at the decision/approval of the Board, language could be drafted outside the labor agreement using an MOU to address all, some, or none of these areas. The following came from this meeting with a clear understanding that expenditures of ARPA funds is 100% under the control of the BOCC. Note – The Clallam County Sheriff's Office command staff participated in this discussion.

Protection Language Recommended - At the discretion of the County, the following shall apply until such time as the County decides to end it. The Union agrees to the following:

- a. This language is outside existing labor contract language;
- b. This agreement, or any portion of it, ends at the discretion of the County;
- c. Past practice rules do not apply to any portion of this language;
- d. Ending this language, or any portion of it, is not subject to the bargaining process.

Ideas Brought Forward as Follows:

Referral Bonus "Bird Dog Bonus" - \$2,500 will be paid to any county employee who recruits a person for the position of Clallam County Sheriff's Office Corrections Deputy. The recruit must successfully complete the entire probation period (to include academy) for the referring employee to receive this bonus. In addition, the employee receiving this bonus must be a current Clallam County employee at the time such bonus is paid. The following applies:

- a. The incentive will only be paid once per recruit;
- b. The existing employee's referral must be "personal", i.e. not the result of paid outreach or recruiting efforts;
- c. The hired recruit confirms that the employee claiming to have made the referral was in fact responsible for the recruiting. If more than one employee claims to have successfully recruited the same candidate, the incoming candidate will designate which employee(s) recruited the candidate and the incentive bonus will be paid to a single designated employee or the \$2,500 incentive will be split among multiple designees;
- d. The incentive will be paid on the referring employee's regular paycheck (subject to payroll taxes) within 30 days of the referred candidate completing his/her probation period;
- e. This bonus does not apply if the candidate is a current employee of the Clallam County Sheriff's Office.

Retention Bonus - Effective October 1st, 2022, each employee who is currently employed as a Clallam County Corrections Deputy or a Clallam County Corrections Sergeant will be eligible during a one-week (7 days) period to apply for a one-time, non-precedent setting retention payment of eight thousand five-hundred dollars (\$8,500), which is subject to payroll taxes. Receipt of the payment is conditioned on the

employee signing an agreement to repay a prorated portion of the payment in the event the employee's employment ends prior to three years from date of signature. This incentive ends at Midnight October 7th, 2022. It is the responsibility of the employee to ensure that the provided retention document is signed and returned to their supervisor before Midnight on October 7th. There is no exception to this requirement.

Signing Bonus:

- a. \$25,000 for a qualified lateral (qualified meaning having a CJTC qualified meaning having a CJTC corrections officer certification or eligible for the CJTC corrections officer equivalency academy).
- b. \$10,000 for entry level hires
- c. Three (3) year commitment required for either A or B – Three (3) equal payments to be made with the 1st payment occurring after completion of probation, the 2nd payment upon completion of 2 years of service and the 3rd payment upon completion of the 3rd year of service. Applicant is responsible for applicable employee taxes.

This agreement, or any portion of it, would only apply to corrections sergeants and corrections deputies.

Union Request for Use of ARPA Funds

The AFSCME 1619 D (patrol deputies) and 1619 S (patrol sergeants) bargaining groups requested to meet to discuss concerns related to retention and recruiting efforts as well as the use of ARPA funds to help in these areas. Currently, patrol is down one (1) position. There was a strong desire expressed by the union to open the current labor contract to address these issues as well as to discuss current inflation levels far exceeding the yearly COLA adjustment agreed to in bargaining. It was my position that, at this time, the County would not be opening the current labor contract. Furthermore, I explained that at the decision/approval of the Board, language could be drafted outside the labor agreement using an MOU to address all, some, or none of these areas. The following came from this meeting with a clear understanding that expenditures of ARPA funds is 100% under the control of the BOCC. Note – The Clallam County Sheriff's Office command staff participated in this discussion.

Protection Language Recommended - At the discretion of the County, the following shall apply until such time as the County decides to end it. The Union agrees to the following:

- a. This language is outside existing labor contract language;
- b. This agreement, or any portion of it, ends at the discretion of the County;
- c. Past practice rules do not apply to any portion of this language;
- d. Ending this language, or any portion of it, is not subject to the bargaining process.

Ideas Brought Forward as Follows:

Referral Bonus "Bird Dog Bonus" - \$2,500 will be paid to any county employee who recruits a person for the position of Clallam County Sheriff's Office Patrol Deputy. The recruit must successfully complete the entire probation period (to include academy) for the referring employee to receive this bonus. In addition, the employee receiving this bonus must be a current Clallam County employee at the time such bonus is paid. The following applies:

- a. The incentive will only be paid once per recruit;
- b. The existing employee's referral must be "personal", i.e. not the result of paid outreach or recruiting efforts;
- c. The hired recruit confirms that the employee claiming to have made the referral was in fact responsible for recruiting the candidate. If more than one employee claims to have successfully recruited the same candidate, the incoming candidate will designate which employee(s) recruited the candidate and the incentive bonus will be paid to a single designated employee or the \$2,500 incentive will be split among multiple designees;
- d. The incentive will be paid on the referring employee's regular paycheck (subject to payroll taxes) within 30 days of the referred candidate completing his/her probation period;
- e. This bonus does not apply if the candidate is a current employee of the Clallam County Sheriff's Office.

Retention Bonus - Effective October 1st, 2022, each employee who is currently employed as a Clallam County Patrol Deputy or Clallam County Patrol Sergeant will be eligible during a one-week (7 day) period to apply for a one-time, non-precedent setting, retention payment of ten thousand dollars (10,000.00), which is subject to payroll taxes. Receipt of the payment is conditioned on the employee signing an agreement to repay a prorated portion of the payment in the event the employee's employment ends

prior to three years from date of signature. This incentive ends at Midnight October 7th, 2022. It is the responsibility of the employee to ensure that the provided retention document is signed and returned to their supervisor before Midnight on October 7th. There is no exception to this requirement.

Signing Bonus:

- a. \$25,000 for a qualified lateral (qualified meaning having a CJTC peace officer certification or eligible for CJTC peace officer equivalency academy).
- b. \$10,000 for entry level hires
- c. Three (3) year commitment required for either A or B – Three (3) equal payments to be made with the 1st payment occurring after completion of probation, the 2nd payment upon completion of 2 years of service and the 3rd payment upon completion of the 3rd year of service. Applicant is responsible for applicable employee taxes.

This agreement, or any portion of it, would only apply to patrol sergeants and patrol deputies.

MEMORANDUM

LONI GORES
Clerk of the Board

September 20, 2022



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been postponed on the September 20, 2022 regular agenda:

ADMINISTRATION

3a Request to approve Sheriff's Office regarding hiring and retention incentives