



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of September 20 - 24, 2021

1b
9/28/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, September 20, 2021. Present were Commissioners Ozias (video), Johnson, and Peach (video) and Administrator Sill.

Items of discussion per the agenda published September 16 were:

- Calendar/Correspondence
- Agreement with Konica Minolta Business Solutions U.S.A., Inc. for professional services, license user fees and maintenance for the implementation of an eFile Portal
- Agreement with Thurston County for pathology and associated services for death investigations
- Agreement with Dr. Eric L. Kiesel for autopsy services
- Agreement with Concerned Citizens to provide adult developmental disability services
- Agreement with Morningside to provide adult developmental disability services
- Agreement with Pierce, Jones and Associates to provide adult developmental disability services
- Agreement amendment 4 with Western Federal Lands Highway Division for closing out the East Beach Road Improvement project
- Discussion and update on American Rescue Plan Act funding and allocations for affordable housing/homelessness support
- Resolution authorizing an expenditure from the Hotel/Motel Tax Fund for an approved 2021 Lodging Tax Funding Applications
- Revised Agreement with New Hope Food Bank for American Rescue Plan Act funds

Meeting adjourned at 10:32 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias (video) called the meeting to order at 10 a.m., Tuesday, September 21, 2021. Also present were Commissioners Johnson (video) and Peach (video), and Administrator Sill (video).

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT FOR AGENDA ITEMS

- Rene Renninger, Carlsborg, commented on COVID-19 mandates
- Dave LaRoux, Sequim, commented on Sequim Valley Airport

CONSENT AGENDA

- 1a Approval of vouchers for the week of September 13
- 1b Approval of payroll for the period ending August 31
- 1c Approval of minutes for the week of September 13

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CBPs, mc

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REPORTS AND PRESENTATIONS

- CBP commented on Life Boat Committee, Colleen McAleer, Citizen of the Year Awards
- CRJ commented on Timber Caucus, Olympic Area Agency on Aging
- CMO commented on Washington State Association of Counties Round Table – House Bill 1152, Washington State Association of Counties Board Meeting

CONTRACTS AND AGREEMENTS

2a Agreement with Konica Minolta Business Solutions U.S.A., Inc. for professional services, license user fees and maintenance for the implementation of an eFile Portal

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement amendment 1 with Anchor QEA, LLC for the Dungeness Off-Channel Reservoir Project

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Agreement with Washington State Administrative Office of the Courts for the support of the CASA/Volunteer Guardian Ad Litem Program

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Request for proposals to be received no later than 3 p.m., Monday, October 18, 2021 for Developmental Disability Proposal 2022

ACTION TAKEN: CRJm to issue notice, CBPs, mc

ADMINISTRATION

4a Letter to Gov Domain Registration requesting domain name change

ACTION TAKEN: CRJm to approve, CBPs, mc

4b Resolution authorizing an expenditure from the Hotel/Motel Tax Fund for an approved 2021 Lodging Tax Funding Application

ACTION TAKEN: CRJm to adopt, CBPs, mc

HEARING(S)

H1 Ordinance adding a new section within Title 27 Environment, of the Clallam County Code, Adopting Stormwater Management

- Brittany Port, AHBL, Inc. presented a report (see attached)

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- CMO noted no one signed up to speak
- The following sent in written testimony: Ed Telenick (see attached)

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

PUBLIC COMMENT

- Dave LeRoux, Sequim, commented on Sequim Valley Airport
- Andy Sallee, Sequim, commented on Sequim Valley Airport (see attached)
- Ken Brown, Sequim, commented on Sequim Valley Airport

Meeting concluded at 11:21 a.m. and continued to 9 a.m., Monday, September 27.

There are no Zoom chat logs for the week of September 20.

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The Board of Commissioners attended WSAC Virtual Assembly, Board of Health Meeting, KONP and a COVID-19 Briefing during the week of September 20

PASSED AND ADOPTED this twenty-eighth day of September 2021

ATTEST:


Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

Hearing Presentation and Comments

Clallam County Stormwater Regulations

Clallam County Board of County Commissioners

September 21, 2021

Presented by AHBL, Inc.

HI
9/21/21
Hearing
Presentation
by
Brittany Port

Stormwater Ordinance

27.14.050 Stormwater Management Manual and Review Thresholds

- Outside of the UPAUGA
 - Residential development (excluding residential driveways) on less than 1 acre:

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements (MR)
< 400 sq. ft. of new plus replaced hard surface OR <7,000 sq. ft. land disturbing activity	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
Between 400 and 5,000 sq. ft. of new plus replaced hard surface OR between 7,000 and 10,000 sq. ft. land disturbing activity	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5
≥5,000 sq. ft. of new plus replaced Hard Surface OR ≥10,000 sq. ft. land disturbing activity	Yes	Ecology's 2019 Stormwater Manual	MRs 1-9 ¹ ; Engineered Plan required.

Stormwater Ordinance

27.14.050 Stormwater Management Manual and Review Thresholds

- ▶ Outside of the UPAUGA
 - ▶ Residential development (excluding residential driveways) on 1 acre or more:

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements
<400 sq. ft. of new plus replaced hard surface OR <7,000 sq. ft. land disturbing activity OR <1.5 acres of veg to lawn conversion, OR <5 acres of veg to pasture	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
Between 400 to 3,000 sq. ft. of new plus replaced hard surface (requiring a building permit)	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5, Optional Flow Control determined by County Engineer ³
Between 3,000 and 7,000 sq. ft. of new plus replaced hard surface OR between 7,000 and 12,000 sq. ft. land disturbing activity OR between 1.5 and 2 acres of veg to lawn conversion, OR between 5 and 7.5 acres of veg to pasture	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5
≥7,000 sq. feet new plus replaced Hard Surface OR ≥12,000 sq. ft. land disturbing activity, OR ≥2 acres of veg to lawn conversion, OR ≥7.5 acres of veg to pasture conversion	Yes	Ecology's 2019 Stormwater Manual	MRs 1-9 ⁴ Engineered Plan required.

Stormwater Ordinance

- Outside of the UPAUGA
 - All non-residential development (including commercial, industrial and multifamily):

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements
≤ 2,000 sq. ft. of new plus replaced hard surface OR ≤ 7,000 sq. ft. land disturbing activity	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
≥ 2,000 sq. ft. of new plus replaced hard surface OR ≥ 7,000 sq. ft. land disturbing activity	Yes	Ecology's 2019 Stormwater Manual	Per Manual. Engineered Plan required

Stormwater Ordinance

27.14.070 Construction Stormwater Best Management Practices

- ▶ All land development activities will be required to employ construction stormwater best management practices.
- ▶ Within the UPAUGA:
 - ▶ For projects that meet or exceed the thresholds within the Ecology Manual, a Construction Stormwater Pollution Prevention Plan (SWPPP) is required to be submitted consistent with the requirements in the Ecology Manual
 - ▶ Projects that fall below the thresholds must consider all Construction SWPPP elements and develop controls for all Construction SWPPP elements that pertain to the project site.

Stormwater Ordinance

27.14.070 Construction Stormwater Best Management Practices

► Outside the UPAUGA:

- For projects that require a Drainage Permit, a Construction SWPPP is required consistent with the applicable manual (Ecology Manual or Small Project Drainage Manual)
- For projects that do not require a Drainage Permit, the County may take enforcement actions if the land development results in significant erosion, discharge of sediment or other pollutants into receiving waters, or causes harm to infrastructure or neighboring properties.

Ecology Manual

- ▶ Depending on how savvy the applicant is, will likely require a civil engineer to comply with
- ▶ Where the Ecology Manual applies, generally the following is a continuum of the most affordable to least affordable ways of managing stormwater
 - ▶ Dispersion
 - ▶ Infiltration
 - ▶ Bioretention/Raingarden
 - ▶ Permeable Pavement

Small Project Drainage Manual

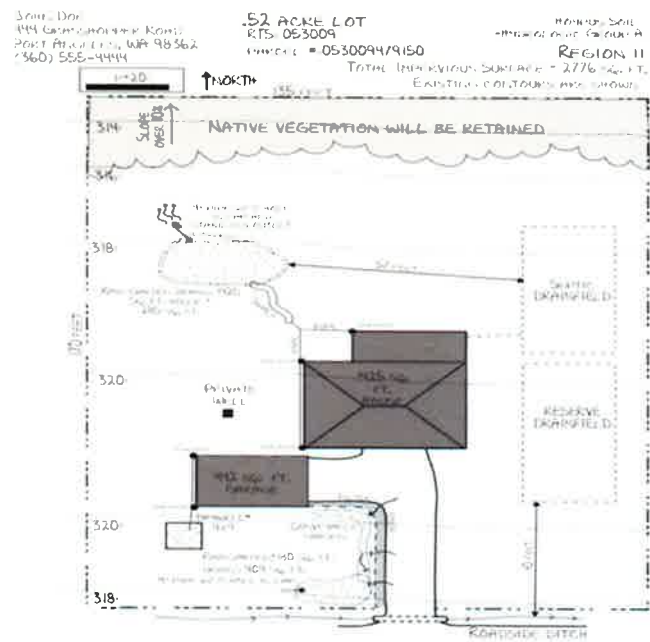
- ▶ Developed with the intent that a homeowner can complete a plan without an engineer
- ▶ Focused on single family residential projects to mitigate impacts of new hard surfaces.
- ▶ Addresses traditional stormwater management practices that can be completed without a specialty contractor
 - ▶ More advanced BMPs may be utilized in accordance with the design parameters in the Ecology Manual
 - ▶ Rainwater harvesting
 - ▶ Vegetated roof
 - ▶ Permeable pavement

Small Project Drainage Manual

► Organization

▶ Developing a Drainage Plan

- ▶ Example Drainage Plan that can be used to develop their own drainage plan
- ▶ Goal is to mitigate the impact of increased stormwater runoff volumes and peak flow rates.
 - ▶ Promote infiltration and dispersion



Small Project Drainage Manual



Raingarden



Infiltration trench



Drywell



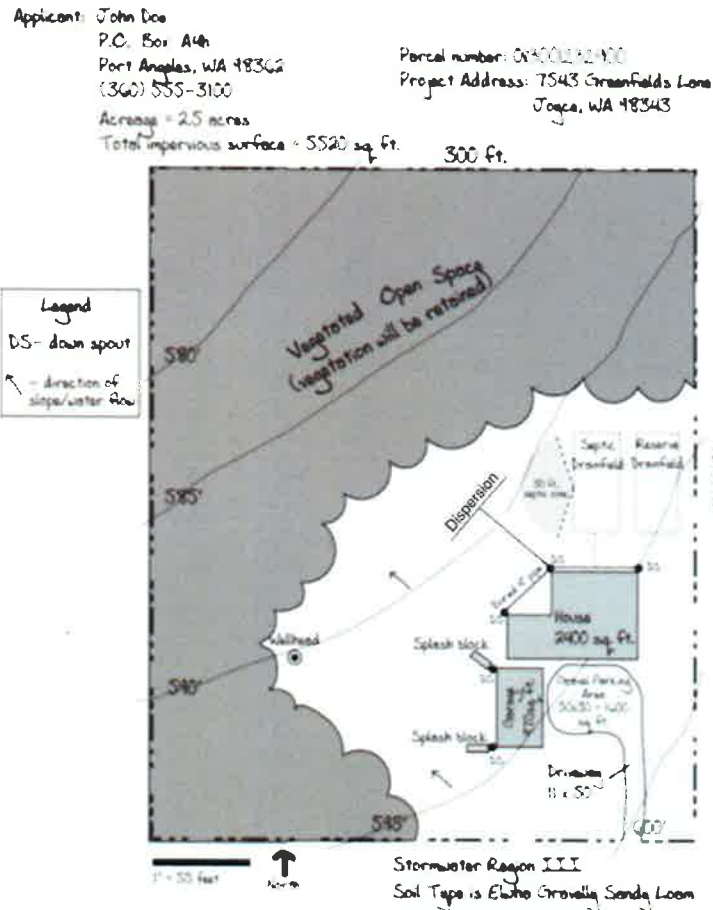
Downspout Dispersion

- ▶ Featured BMPs - constructible with readily available materials
 - ▶ Infiltration Trenches
 - ▶ Dispersion
 - ▶ Drywells
 - ▶ Raingardens
 - ▶ Other BMPs possible, but the focus is on BMPs that an “average” project would be able to utilize

Costs

- ▶ Example: Full Dispersion on a Large Lot Drainage Plan
- ▶ Site Acreage: 2.5 acres
- ▶ Impervious Surface: 5,520sf
- ▶ BMP(s): Downspout Dispersion
- ▶ Estimated Cost*:
 - ▶ 175 LF Pipe = \$2962.75
 - ▶ Splashblocks = \$10
 - ▶ Rental mini exc. = \$560
 - ▶ Total = **\$3532.75**
 - ▶ Does not include labor and requires a dispersion easement with a recording cost of \$140.50

*These costs are approximate and may vary depending on where the products are sourced.



Questions?

- ▶ Brittany Port, AICP - bport@ahbl.com



Halencak, Morgann

H1
9/21/21

From: Gores, Alanna
Sent: Tuesday, September 21, 2021 3:59 PM
To: Halencak, Morgann
Subject: FW: Public comment on stormwater management

Hearing
Comment
Ed Telenick

Please attach to the minutes for the stormwater hearing on 9-21.

*Loni Gores
Clerk of the Board
Commissioners Office
223 East 4th Street, Suite 4
Port Angeles, WA 98362
Phone: 360-417-2256*

From: Ed telenick [mailto:e.telenick@hotmail.com]
Sent: Monday, September 20, 2021 9:15 AM
To: Gores, Alanna
Subject: Public comment on stormwater management

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

I would like to voice my concerns regarding the proposed Clallam County stormwater management issue that is being discussed tomorrow.

While I fully support increased protections for the environment, the results of this endeavor are likely going to create another level of bureaucracy and expense to both the homeowner and taxpayers without an effective outcome.

New ordinances mean absolutely nothing unless there is an effective mechanism for enforcing the rules that are adopted.

The County struggles with enforcing its own existing codes so it makes no sense to add additional burdens to that department.

The fundamental question of why there is no Code Enforcement should be addressed BEFORE heaping on more new rules that will never be enforced.

Thanks for taking time to consider my concerns,

Ed Telenick

Public Comment

Andy Sallee

Public
Comment

9/21/21

Halencak, Morgann

From: Andy Sallee <sequimairport@gmail.com>
Sent: Monday, September 20, 2021 8:50 PM
To: Halencak, Morgann; Ozias, Mark
Subject: Fwd: Comments for 9-22 Commissioners Meeting Regarding Sequim Valley Airport
Attachments: Sequim Valley Airport Sewer and Water Request.pdf; Fire Department Letter For Water.docx; DART Sequim Valley Airport Support Letter.docx; Drill - Airport.docx; Airport Community Contributions .pdf; Vital Infrastructure Comprehensive Emergency Management Plan Including Sequim Valley Airport.png; Partners.png; PUD Water and Sewer Map Sequim Valley Airport.JPG

*** EXTERNAL EMAIL *** This message was sent from outside our County network.

----- Forwarded message -----

From: **Andy Sallee** <sequimairport@gmail.com>
Date: Mon, Sep 20, 2021 at 8:30 PM
Subject: Comments for 9-22 Commissioners Meeting Regarding Sequim Valley Airport
To: <agores@co.clallam.wa.us>

Attached is a letter for the 9-21-21 Commissioners Meeting requesting assistance obtaining Carlsborg Sewer and PUD Water with supporting data.



PUD Water Request

9-21-2021

To: Clallam County Commissioners

This letter is a formal request for assistance in obtaining a sewer hook-up from the Carlsborg Sewer System and water from PUD to Sequim Valley Airport.

Sequim Valley Airport is vital during a major emergency. In the event of a large earthquake, the Airport would be a primary distribution center for food and supplies for Eastern Clallam County. This necessitates a proper sewer and water system and is mutually beneficial for the Airport and County.

The Airport allows DART, Civil Air Patrol, US Coast Guard, and US Army to train on site. The Airport allows lifesaving air ambulance flights and could possibly be used for firefighting operations in the event of a large forest fire on residential, DNR, US Forest Service and National Park Lands.

We have had discussions with the County and PUD for a few years now. As you can see, Sequim Valley Airport is a big asset to the community in many ways including, transportation, air ambulance, events, emergency management and much more.

Mary Ellen Winborn and other County officials have expressed a willingness to assist us but it appears that this has to go through the Washington State Department of Commerce.

We are asking the County Commissioners to write a letter to the Washington State Department of Commerce asking them to allow the Airport to connect to the Carlsborg Sewer System and a second letter to the Clallam County PUD expressing the same for PUD Water

The current sewer and water facilities at the airport are inadequate for a regional emergency where the Airport is used as a staging location. We believe Carlsborg Sewer and PUD Water to be the best solution and a win / win scenario for all parties.

There is a convenient hook-up location which can be accessed by a 1300' sewer line which can easily be installed on currently vacant land along the Olympic Discovery Trail Right of Way to Airport owned property.

Your assistance would be much appreciated.

Andy Sallee

Andy Sallee

Airport Manager and Sequim Valley Airport Inc. President

PO Box 101, Carlsborg, WA 98324

sequimairport@gmail.com

360-670-3083



Clallam County Fire District 3

323 N Fifth Ave., Sequim, Washington 98382
360-683-4242, Fax: 360-683-6834
www.ccf3.org

G. Michael Gawley
Steven K. Chinn
Bill Miano
Commissioners

Ben J. Andrews, Fire Chief

10/13/2020

PUD #1 of Clallam County
Tom Martin, Superintendent
104 Hooker Road
Sequim, WA 98382

Letter of support for Sequim Airport

Mr. Martin,

This letter is in support of the request for PUD water access that has been made by the Sequim Airport and surrounding areas.

On September 4th we had a significant fire which consumed a harvester and a couple of acres of field. This was a reminder of how far water is from the airport and what it takes to get water to any portion of the property.

The Sequim Airport has made significant strides in improving their facilities and infrastructure; a dedicated water system would certainly add to those improvements. As the PUD grows and adds new customers, I ask that you please continue to consider the Sequim Airport's requests for water.

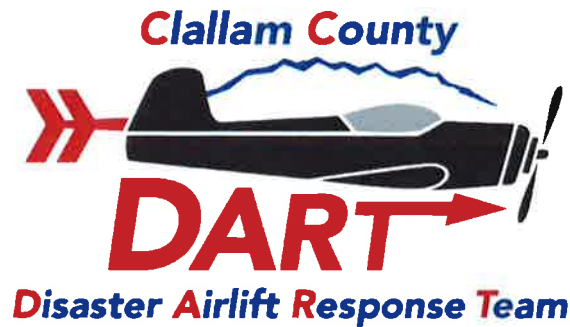
As you know, hydrants make a huge difference in Fire District Operations when fighting fire and protecting property. Consideration of this water access would not only benefit the Sequim Airport, it would benefit the Fire District and citizens in the surrounding areas.

If you have any questions, please contact me directly at (360) 683-4242. Ext. 114

Respectfully,

Dan Orr, Assistant Chief
Clallam County Fire District 3

Cc: Andy Sallee



January 20, 2021

To Whom It May Concern,

I am Chairman and Founder of the Clallam County Disaster Airlift Response Team. This DART is the first in the State of Washington and the only fully developed DART in this State. We have been the inspiration for many other counties and organizations in Washington to develop other local or regional DART's. The life saving value of this concept has been recognized by Washington State and incorporated into their logistical disaster response plans and our DART is annexed into the Clallam County Emergency Plan as well. It is a fully volunteer organization with pilots using their own aircraft at their own expense and assisted by ground trained volunteers to provide a wide variety of disaster relief missions both major as well as lesser events such as food and PPE delivery around the County as has been done recently throughout Western Washington.

In a Cascadia level earthquake scenario, it is likely that most if not all bridges throughout the County will be rendered impassable creating 21 micro islands cut off to vehicular traffic. Volunteer aircraft will be the primary early means of delivering personnel, medical supplies, food, water and damage assessment to these outlying areas of our County. To do this, landing and staging areas are critical to this overall mission.

Sequim Valley Airport is particularly crucial as it is the only paved airstrip in the eastern portion of our County and is elevated from tsunami concerns and flooding. This location will be the hub of pickup and delivery of all types aircraft cargo as well as evacuation of casualties. This facility will be called upon to operate for weeks or months in the aftermath of a large event. It will thus need dependable electric service, water and facilities to house workers, materials and aircraft.

Bottom line is that for this facility to further develop support facilities that will be crucial to support disaster response activities in the event of a largescale response, adequate water and power from PUD

is essential. This is both to support emergency operations, but also to allow the airport to further develop for a wide variety of aviation uses deriving profit over the years to support its' continued existence and growth.

For all concerned, I urge you to take this potential lifesaving mission for this airport into account by allowing it to develop and prosper to be viable and available into the future as a critical part of our disaster response in Clallam County.

Respectfully,

Alan Barnard, Chairman

Clallam County Disaster Airlift Response Team

Air Station/SFO Mishap Drill

Date: 04.30.21

Time: 0930L – 1400L.

Mishap Crew:

- LT Tim Early
- LT Casey Fall
- FM (undetermined)

Communications:

- CTAF – 122.7

Drill Goals:

1. Test JHOC lost communications protocol.
2. Validate D13 briefing tree.
3. Actuate National Command Center.
4. Test salvage capability and inventory trailer.
5. Validate Mishap Response Plan and Permanent Mishap Board's execution.
6. Team with local EMS to build relationships and improve response methods.
7. Inventory and implement mishap response kits.
8. Train PA Members on mishap process, evidence gathering, and site security to increase unit acumen.

Mishap Scenario: Alternator

Failure that leads to a fire and degradation of the primary hydraulic lines and forward left servo. Upon executing the Land/Ditch Emergency Procedure, the mishap crew experiences a hard landing at Sequim Valley Airport (W28).

Participants:

Coast Guard:

- Aircrew and helicopter
- Support staff
- Investigative team
- Salvage team

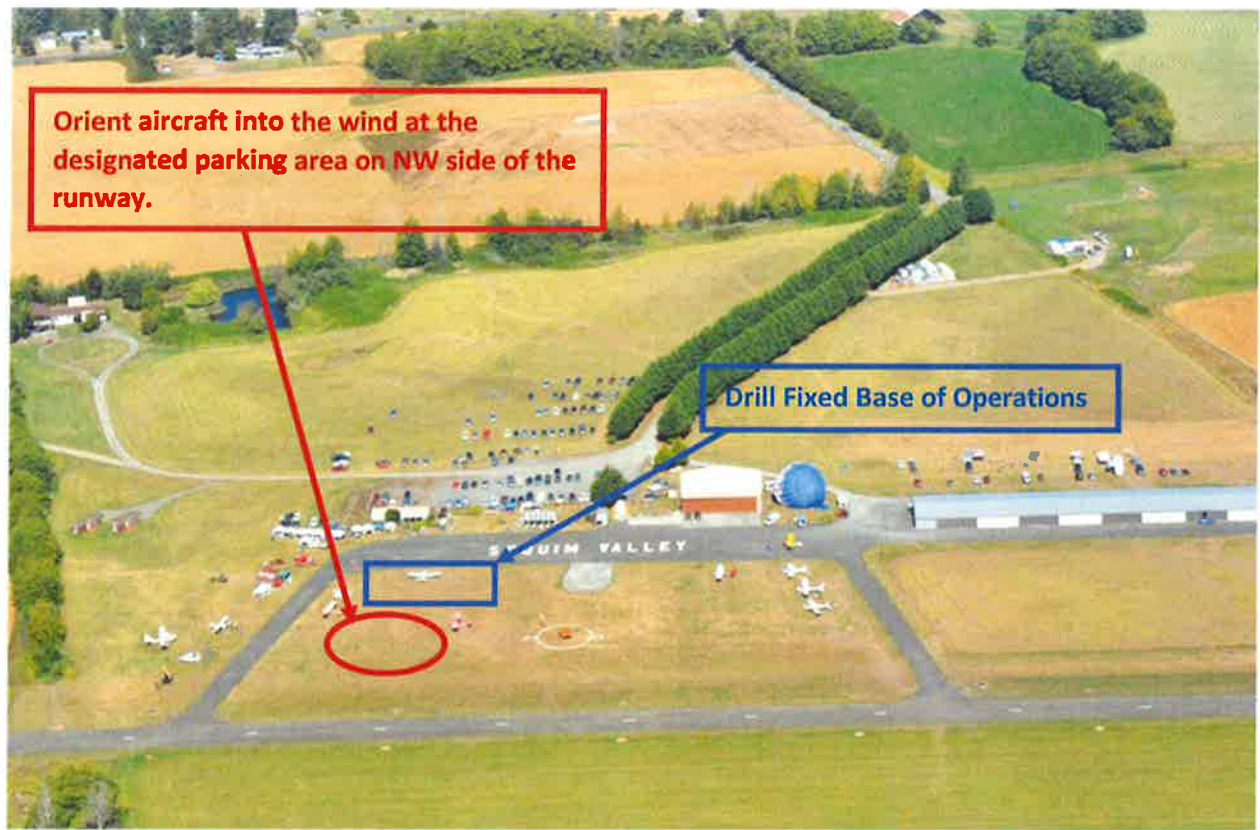
Other:

- Clallam County Fire District 3
- Port Angeles Police
- Washington State Patrol

Timeline:

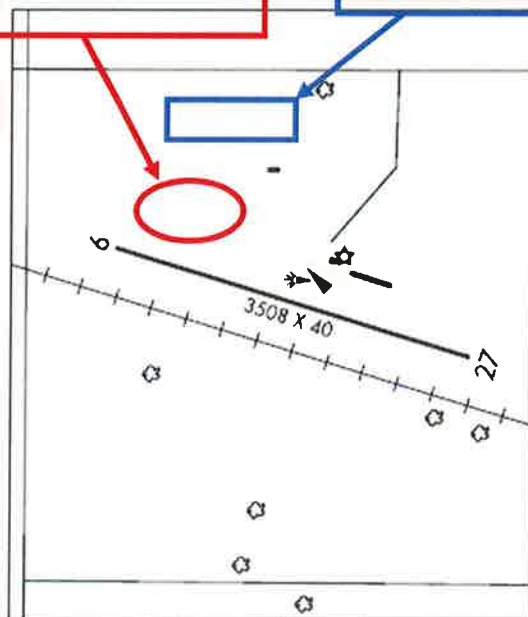
Time	Action
0830	Support staff arrives at W28.
0845	Support staff sets up FBO for shelter/refreshments (reference diagram included).
0915	MH65E departs AirSta Port Angeles.
0930	Helicopter lands at W28, positions NW of the runway on the grass and shutdown.
0935	Aircrew starts simulated drill
0940	Support staff sets out simulated FOD objects around helicopter (all items will be accounted for).
1000-1030	EMS arrives on scene. Support staff and aircrew dialogue with local responders.
1035	Flight Safety team arrives and starts investigative process.
1045	Security team arrives and starts salvage process.
1100-1230	Training of other members on scene.
1300	Morale day commences.
1400	Secure from drill.
1415	Helicopter departs.
1430	Support staff secures FBO and FOD from airport.

Primary/Secondary Location:



Aircraft parking for drill.

Drill Fixed Base of Operations



Contacts:

1. Mishap Board Lead – CDR Scott Austin – 813.765.1925
2. Flight Safety Officer – Sam Hill – 850.748.3269
3. Ops Officer – Darin Coleman – 970.201.4991
4. Port Angeles OOD – 360.417.5800
5. Port Angeles SDO – 360.809.4200
6. On site pilot – LT Tim Early – 513.260.8673
7. On site logistics – LCDR Dave Janney – 515.298.9442.

Tertiary Location:

Aircraft parking for drill.

Drill Fixed Base of Operations



Overview: This is a full scale drill for a simulated aircraft crash. The intent is to validate the mishap response plan, test salvage procedures, provide mishap response training, and implement security protocol. The drill is weather dependent and will proceed as follows:

Primary: *(If weather is good)*

- Fly aircraft to W28
- Mishap response at W28
- Salvage at W28
- Morale support & Morale day at W28
- Max personnel & participation at W28.

Tertiary – *(Below training minimums)*

- Tow aircraft to approach end of Runway 08
- Mishap response to on-site location
- Salvage response to on-site location
- Morale support on runway for salvage/refreshments
- Morale day in hangar.

Secondary – *(Above training mins, but heavy rain)*

- Fly aircraft to W28
- Mishap response at W28
- Salvage at W28
- Minimal morale support to W28 for refreshments/shelter
- Morale day in AirSta Hangar.

SEQUIM VALLEY AIRPORT PROVIDES:



Sequim Valley Airport is a private corporation but also a public use airport that has served Clallam County for the last 34 years and will continue to serve the public in the future. This airport would cost the County or City millions to build and operate. The airport does not receive any local funding but is a facility that benefits the public in so many ways including:

Government Related Airport Users:

- DART training and disaster food distribution location
- USCG and US Army training
- US Border Patrol
- Sheriff Department
- Fire Department training
- Forest fire fighting operations
- Civil Air Patrol

Other Airport Users:

- Local and out of town pilots
- Farmland preservation and beautiful home sites in partnership with Discovery Trail Farm Airpark
- Various ambulance and air ambulance medivac companies
- Blood transportation companies
- Animal rescue flights
- Angel Flights
- Air cargo
- Air taxi service
- Flight instruction, aviation education and hot air balloon flights
- Aviation fuel buyers
- Experimental Aircraft Association
- People attending events such as Olympic Peninsula Air Affaire and weather webcam for travelers

On January 30 2018, the Board of Clallam County Commissioners approved the Disaster Airlift Response Plan (DARP/DART) annexation into the Comprehensive Emergency Management Plan.

More about DART: <http://www.sequimgazette.com/news/pilots-catastrophe-training-turns-into-food-drive/>

www.sequimvalleyairport.com

www.olympicpeninsulaairaffaire.com