



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, September 21, 2021 – 9:00 a.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners also strongly encourages public comments to be submitted in writing if possible.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of September 13

Approval of vouchers 

- 1b. Approval of payroll for the period ending August 31

Approval of payroll 

- 1c. Approval of minutes for the week of September 13

Approval of minutes 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with Konica Minolta Business Solutions U.S.A., Inc. for professional services, license user fees and maintenance for the implementation of an eFile Portal

Agreement 

- 2b. Agreement amendment 1 with Anchor QEA, LLC for the Dungeness Off-Channel Reservoir Project

Agreement amendment 

- 2c. Agreement with Washington State Administrative Office of the Courts for the support of the CASA/Volunteer Guardian Ad Litem Program

Agreement 

BIDS AND AWARDS

- 3a. Request for proposals to be received no later than 3 p.m., Monday, October 18, 2021 for Developmental Disability Proposal 2022

Request for proposals 

ADMINISTRATION

- 4a. Letter to Gov Domain Registration requesting domain name change

Letter 

- 4b. Resolution authorizing an expenditure from the Hotel/Motel Tax Fund for an approved 2021 Lodging Tax Funding Application

Resolution 

HEARING(S) – Beginning at 10:30 a.m.

- H1. Ordinance adding a new section within Title 27 Environment, of the Clallam County Code, Adopting Stormwater Management

Ordinance 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners September 20 - 24:

Monday, September 20:

9:00 a.m. Work Session
12:00 p.m. WSAC General Assembly - House Bill 1152

Tuesday, September 21:

10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) - See Agenda
1:30 p.m. Board of Health Meeting

Wednesday, September 22:

1:00 p.m. KONP

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



Date of report: September 15, 2021

General	\$502,915.56
Other	\$349,341.33
Total	\$852,256.89

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS 10 DAY OF NOVEMBER 2021.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

Sept. 13 - 17, 2021

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	985.98			
00100.221	Auditor	668.81			
12401.221	Auditor - Document Preservation		3.86		
00100.241/291	Commissioners (BOCC)	407,749.40			
19961.291	BOCC - American Rescue Plan Act		1,215.00		
19991.291	BOCC - Emergency Communications		130,280.35		
00100.331-334	Dept. of Community Develop't (DCD)	4,709.95		15.40	
30301.331	DCD - Lower Dungeness Floodplain		422.18		
00100.871	District Court I	1,593.16			
00100.881	District Court II	1,135.09			
11301.511	Health & Human Services (HHS)		25,532.41		
00100.511	HHS - Environmental Health	3,624.67			
00100.411	Information Technology (IT)	3,356.08			
00100.851	Juvenile Services	11,657.79		16.13	
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		101.66		
00100.911/912	Parks Fair Facilities (PFF)	25,286.96			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		531.01		
30501.911	PFF - Capital Projects		12,941.10		
00100.841-843	Prosecuting Attorney	1,675.14			
	Public Works (PW)				
10101.611	PW - Roads		127,910.82		
41401.611	PW - Clallam/Seki Sewer		5,307.74		
42401.611	PW - Carlsborg Sewer		12,713.34		
43401.611	PW - Bullman Beach Water System		245.20		
50301.611	PW - ER&R (Equip't Rental & Revolving)		16,565.73		
00100.811-815,817	Sheriff	9,005.92		42.72	
00100.816	Sheriff - Jail Medical	31,025.53			
11008.811	Sheriff - OPNET Drug		560.80		
11065.811	Sheriff - OPSCAN Operations		116.92		
11068.811	Sheriff - Stonegarden		1,914.06		
11070.811	Sheriff - 24/7 Sobriety		5,964.43		
11080.811	Sheriff - Inmate Commissary		594.10		7.65
00100.231	Treasurer	246.32			
12201.231	Treasurer - O&M (Operation & Maintenance)		204.50		
12231.231	Treasurer - REET Electronic Technology		6,208.47		
00100.931	WSU Extension	120.51			
Total		502,841.31	349,333.68	74.25	7.65

Report Reconciliation		Totals			
Total	852,174.99	General Fund	502,915.56		
Final Check Lists	852,174.99	Other	349,341.33		
Difference	-	Total	852,256.89	Use Tax	81.90

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
9/7/2021	CHARM-TEX	0259263-IN	dputnam6	179.88	15.83	179.88
9/7/2021	CHARM-TEX	0259264-IN	dputnam6	3.44	0.30	3.44
9/9/2021	CHARM-TEX	0258868-IN	jkoon	485.40	42.72	485.40
9/9/2021	SWANSONS SERVICES CORP.	1488234	jkoon	54.00	4.75	54.00
9/9/2021	SWANSONS SERVICES CORP.	1490377	jkoon	33.00	2.90	33.00
9/9/2021	U S BANK	HELMET 8-9-21	lkennedy	175.00	15.40	175.00
Totals:				930.72	81.90	930.72

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086134	9/9/2021	CONTRACT OVERAGE CANO	124.54	
			1086133	9/9/2021	CONTRACT OVERAGE CANO	117.08	241.62
9/21/2021	0001641	VERIZON WIRELESS	9886947928	9/9/2021	DATA FOR APPRAISAL COLLE	241.09	241.09
9/21/2021	0020849	U S BANK	USB 9-9-2021	9/9/2021	MCKISSOCK APPRAISAL COL	450.95	450.95
9/21/2021	0021386	STAPLES ADVANTAGE	8063318646	9/9/2021	OFFICE SUPPLIES	52.32	52.32
Sub total for U S BANK:							985.98

0 * *

852,174.99 *

6,659.29 +

120.51 +

31,025.53 +

18,156.23 +

18,266.28 +

121,296.66 +

16,565.73 +

1,675.14 +

37,175.07 +

101.66 +

11,657.79 +

3,356.08 +

8,198.16 +

29,157.08 +

1,135.09 +

1,593.16 +

5,132.13 +

539,244.75 +

672.67 +

985.98 +

0 * *

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1085692	8/20/2021	RECORDING TONER CARTRI	296.31
			1086135	8/31/2021	CONTRACT COPIER 10785-09	146.29	
			1086137	8/31/2021	CONTRACT COPIER 11455-02	41.26	
			1086136	8/31/2021	CONTRACT COPIER 10931-08	23.28	507.14
9/21/2021	0001445	SIGN STORE, THE	8-31-21	8/31/2021	INTALLING AND TAKING DOWN	136.00	136.00
9/21/2021	0003410	LEMAY MOBILE SHREDDING	4714531	9/1/2021	DOCUMENT SHREDDING	3.86	3.86
9/21/2021	0042590	KLAHN, ANGI	112-6567336-66	8/25/2021	REIMBURSED FOR TONER C	25.67	25.67
Sub total for U S BANK:							672.67

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000368	CLALLAM PUBLIC DEFENDER	Pub Def 10/2021	9/9/2021	4TH QUARTER PAYMENT PEF	391,523.10	391,523.10
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086140	9/9/2021	MAINTENANCE & USAGE - 91	24.44	24.44
9/21/2021	0001252	PORT ANGELES, CITY OF	E911 August 202	9/9/2021	EMERGENCY COMMUNICATI	130,280.35	130,280.35
9/21/2021	0001273	PREVENTION WORKS	8/26/2021	9/9/2021	ARPA - CHILD CARE PROVIDE	1,215.00	1,215.00
9/21/2021	0001632	U S POSTMASTER	Jury 9/09/2021	9/9/2021	1,000 SUMMONS @ .46	460.00	460.00
9/21/2021	0020849	U S BANK	CL 8/09/2021	9/9/2021	CHELSEA LIERLY GRANT WR	455.00	
			amazon 8/18/202	9/9/2021	FACE MASKS	113.04	
			amazon 8/06/202	9/9/2021	FILE FOLDERS	41.32	
			Pen Awards 8/31	9/9/2021	RANDY PIEPER 41 YRS	19.58	
			amazon 8/19/202	9/9/2021	CREDITI - RETURNED FILE FC	-59.54	569.40
9/21/2021	0028699	SOUND PUBLISHING INC	8035782	9/9/2021	BUDGET MEETINGS, BUDGE	628.54	628.54
9/21/2021	0034029	GOES, ALANNA	LG 8/28/2021 -3	9/9/2021	CLEANING WIPES	11.96	11.96
9/21/2021	0034826	HALENCAR, MORGANN	MH 8/29/2021	9/9/2021	CLEANING WIPES	11.96	11.96
9/21/2021	0036677	SOUND LAW CENTER	2637	9/9/2021	CUP2021-00001	2,250.00	2,250.00
9/21/2021	0044946	DOTEN, MARK	203928	9/9/2021	REIMBURSED RELOCATION E	3,070.00	
			209878	9/9/2021	REIMBURSED RELOCATION E	3,070.00	
			195904	9/9/2021	REIMBURSED RELOCATION E	3,065.00	
			205268	9/9/2021	REIMBURSED RELOCATION E	3,065.00	12,270.00
Sub total for U S BANK:							539,244.75

Final Check List
CLALLAM COUNTY

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000196	BILLS PLUMBING & SANIKAN	IS3609694	8/28/2021	G145 TASK 3 PROFESSIONAL	145.00	145.00
9/21/2021	0000360	CLALLAM COUNTY ER&R	2021.224E	9/7/2021	AUGUST 2021 VEHICLE REN	192.00	192.00
9/21/2021	0000546	EXPRESS SERVICES, INC	25884015	8/18/2021	BURKHARDT 8-15-21 6 HOUR	225.30	
			25923323	8/25/2021	BURKHARDT 8-22-21 5 HOUR	187.75	413.05
9/21/2021	0001113	OFFICE DEPOT, INC	190441953001	8/25/2021	CE OFFICE SUPPLIES	72.53	
			181791375001	7/14/2021	OFFICE SUPPLIES	69.25	141.78
9/21/2021	0001140	OLYMPIC PRINTERS INC	28599	8/25/2021	G133 OUTREACH	77.25	77.25
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086144	8/31/2021	#8631 AUGUST 2021	309.16	
			1086147	8/31/2021	#10293 AUGUST 2021	250.86	
			1086146	8/31/2021	#10336 AUGUST 2021	90.82	
			1086145	8/31/2021	#10051 AUGUST 2021	17.41	668.25
9/21/2021	0001540	SWAIN'S GENERAL STORE IN	290383	8/20/2021	G146 TASK 3 OPERATING SU	120.44	
			290630	8/27/2021	BD OPERATING SUPPLY	30.54	150.98
9/21/2021	0001641	VERIZON WIRELESS	9887029301	8/24/2021	G146 TASK 1: \$105.80 CE: \$	157.96	
			9886855252	8/22/2021	INSPECTOR AUGUST 2021	26.58	
			9886855251	8/22/2021	INSPECTOR AUGUST 2021	24.19	
			9886855253	8/22/2021	LRP AUGUST 2021	22.27	231.00
9/21/2021	0001716	DEPT OF ENTERPRISE SVCS	731108922	9/1/2021	CE OPERATING SUPPLY	93.57	93.57
9/21/2021	0004428	LEAR, CATHY	LEAR 2021-08 M	8/31/2021	G146 TASK 1 MILEAGE	120.96	120.96
9/21/2021	0020749	ANGELES SERVICE CENTER	REF 3-26-21	8/25/2021	REFUND BPT2021-00283	358.00	358.00
9/21/2021	0020849	U S BANK	HELMET 8-9-21	8/9/2021	ADMIN OPERATING SUPPLIE	175.00	175.00
9/21/2021	0021923	FIRST RACE CAR WASH	AUGUST 2021	8/31/2021	BD PROFESSIONAL SERVICE	13.00	13.00
9/21/2021	0026025	KAWAL, LARA	2021-08 AUGUS	8/31/2021	G133 WORKSITE 4 AUGUST 2	2,029.95	2,029.95
9/21/2021	0026563	PARADIS, REBECCA	PARADIS JULY-	8/26/2021	G145 \$186.26 - G146 TASK 1:	266.90	
			PARADIS 8-16-2	7/16/2021	G145 TASK 4 SIGNAGE	5.44	272.34
9/21/2021	0045703	LYON, CARRIE	REF 8-26-21	8/26/2021	REFUND BPT2021-794	50.00	50.00
Sub total for U S BANK:							5,132.13

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086127	8/31/2021	CANON/IMAGERUNNER ADV	185.38	
			1086130	8/31/2021	CANON/IMAGERUNNER - BLA	68.70	
			1086128	8/31/2021	CANON/IR1435 - BLACK TONE	31.11	
			1086129	8/31/2021	CANON/IR1435 - BLACK TONE	0.09	285.28
9/21/2021	0002298	JOHN D BLACK, PLLC	22316	8/24/2021	COURT APPOINTED ATTORN	245.00	
			22311	8/24/2021	COURT APPOINTED ATTORN	245.00	
			22314	8/24/2021	COURT APPOINTED ATTORN	210.00	
			22310	8/24/2021	COURT APPOINTED ATTORN	210.00	
			22318	8/24/2021	COURT APPOINTED ATTORN	140.00	
			22308	8/24/2021	COURT APPOINTED ATTORN	105.00	
			22313	8/24/2021	COURT APPOINTED ATTORN	70.00	
			22312	8/24/2021	COURT APPOINTED ATTORN	70.00	1,295.00
9/21/2021	0003410	LEMAY MOBILE SHREDDING	4714538	9/1/2021	LEMAY - SHREDDING	12.88	12.88
Sub total for U S BANK:							1,593.16

apChkLst
09/14/2021 2:15:59PM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086132	9/8/2021	MAINTENANCE AGREEMENT	55.43	
			1086131	9/8/2021	MAINTENANCE AGREEMENT	27.13	82.56
9/21/2021	0001641	VERIZON WIRELESS	9887029302	9/8/2021	PROBATION OFFICER CELL A	54.32	54.32
9/21/2021	0002298	JOHN D BLACK, PLLC	22301	9/8/2021	CONFLICT COUNSEL HAGMA	210.00	210.00
9/21/2021	0042284	LUNDBERG, JAMES	082034	9/8/2021	JANITORIAL SERVICES - JUL	68.45	
			082035	9/8/2021	JANITORIAL SERVICES - AUG	54.76	123.21
9/21/2021	0045706	ST MARIE LAW PLLC	1	9/8/2021	CONFLICT COUNSEL, WRIGH	665.00	665.00
Sub total for U S BANK:							1,135.09

Final Check List
CLALLAM COUNTY

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000363	CLALLAM COUNTY SHERIFF	SD082021	9/7/2021	HOPS-SCD MEALS 8/2021	11,200.00	11,200.00
9/21/2021	0000546	EXPRESS SERVICES, INC	25923333	8/25/2021	HOPS-TEMP PERSONNEL, PH	1,270.32	1,270.32
9/21/2021	0000593	FORKS, CITY OF	3801.090121	9/1/2021	HOPS-FORKS WATER/SEWEI	64.44	64.44
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086149	8/31/2021	HOPS-PH 1ST FL WORK ROC	99.49	
			1086191	8/31/2021	HOPS-COPY COUNT, HHS VI	63.42	
			1086190	8/31/2021	HOPS-COPY COUNT-HHS AD	42.58	
			1086188	8/31/2021	HOPS-COPY COUNT, FORKS	7.72	
			1086189	8/31/2021	HOPS-COPY COUNT, HHS DII	5.64	218.85
9/21/2021	0001324	RH FAMILY LLC	FR 10-21	9/2/2021	HOPS-FORKS HEALTH DEPT	800.00	
			FR 09-21	9/2/2021	HOPS-FORKS HEALTH DEPT	800.00	1,600.00
9/21/2021	0001433	SERENITY HOUSE OF CLALLA	SHO821	9/3/2021	HOPS-SEQUIM WIC RENT 08	250.00	
			SHO921	9/3/2021	HOPS-RENTAL FOR SEQUIM	200.00	450.00
9/21/2021	0001508	STERICYCLE, INC	3005682222	8/23/2021	HOPS-NEEDLE COLLECTION	118.63	118.63
9/21/2021	0001659	VWR INTERNATIONAL LLC	8805868749	8/25/2021	HOPS-PH GLOVES	38.14	38.14
9/21/2021	0001767	WEST WASTE & RECYCLING	0000224185	8/31/2021	HOPS-FORKS TRASH 8/1-8/3	38.09	38.09
9/21/2021	0033217	RADIO PACIFIC, INC	12332-1	8/31/2021	HOPS-RADIO COVID ADS	2,016.00	
			12351-1	8/15/2021	HOPS-WEBSITE COVID BAN	400.00	2,416.00
9/21/2021	0040427	NORPOINT GROUP LLC	1200 NPG	9/5/2021	HOPS-SDC SECURITY	2,010.00	2,010.00
9/21/2021	0042963	KENOYER, HELEN	Mileage083121	8/31/2021	HOPS-TRAVEL TO FORKS	126.34	126.34
9/21/2021	0043521	LOLA'S CAFE LLC	919070	9/7/2021	HOPS-SERENITY HOUSE ME	3,481.60	3,481.60
9/21/2021	0045709	STORY CRANE PRODUCTION	8252021	8/25/2021	HOPS-PH COVID VIDEOS	2,500.00	2,500.00
9/21/2021	0000335	CLALLAM COUNTY DEPT OF, PIC 2021 08		8/31/2021	WQ-AUGUST 2021 PIC	848.16	848.16
9/21/2021	0000700	HACH COMPANY	12611717	2/5/2021	WLAB-LAB SUPPLIES	329.31	329.31
9/21/2021	0000769	IDEXX DISTRIBUTION INC	3091058645	8/25/2021	WLAB-LAB SUPPLIES	2,022.20	2,022.20
9/21/2021	0000870	KONP RADIO 1450	11759-12	8/31/2021	OSS-AUGUST 2021 RADIO AC	425.00	425.00
Sub total for U S BANK:							29,157.08

apChkLst
09/14/2021 2:54:49PM

Final Check List
CLALLAM COUNTY

HR - Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/21/2021	0016373	WESTERN CONFERENCE OF,PEN	AUG21	9/10/2021 TEAMSTERS PENSION TRUS	8,198.16	8,198.16
Sub total for U S BANK:							8,198.16

apChkLst
09/14/2021 3:07:54PM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0001641	VERIZON WIRELESS	9887029300	9/9/2021	IT CELL AND DATA PLANS	794.19	794.19
9/21/2021	0001706	CONSOLIDATED TECHNOLOG	2021080313	9/9/2021	IGN PORTION	1,194.56	1,194.56
9/21/2021	0003410	LEMAY MOBILE SHREDDING	4714537	9/9/2021	IT SHREDDING SVC	16.95	16.95
9/21/2021	0023718	AT&T	03060240160011	9/9/2021	WEST-END TOLL FREE LINE	27.12	27.12
9/21/2021	0045293	LUMEN	242201446	9/9/2021	TRUNK 1	1,323.26	1,323.26
Sub total for U S BANK:							3,356.08

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000306	CHARM-TEX	0259263-IN	8/27/2021	DET SUPPLIES	179.88	
			0259264-IN	8/27/2021	DET SUPPLIES	3.44	183.32
9/21/2021	0001113	OFFICE DEPOT, INC	190563795001	8/26/2021	OFFICE SUPPLIES	22.85	22.85
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086374	8/31/2021	EQUIP-REPAIR/MAINT	203.86	
			1086375	8/31/2021	EQUIP-REPAIR/MAINT	178.67	
			1086373	8/31/2021	EQUIP-REPAIR/MAINT	47.00	
			1086377	8/31/2021	EQUIP-REPAIR/MAINT	8.13	
			1086376	8/31/2021	EQUIP-REPAIR/MAINT	3.11	440.77
9/21/2021	0001252	PORT ANGELES, CITY OF	82821PA	8/28/2021	UTILITIES-CITY OF PA	5,474.13	5,474.13
9/21/2021	0001262	PORT OF PORT ANGELES	173152	9/1/2021	BUILDING/OFFICE RENTAL-L/	2,572.86	2,572.86
9/21/2021	0001734	WA ST PATROL	122001106	9/1/2021	PRO SVCS-FINGERPRINTS	33.00	33.00
9/21/2021	0004392	LAWRENCE, MARY	83121ML	8/31/2021	CAP VOL-MILEAGE	39.20	39.20
9/21/2021	0017787	DAIRY FRESH FARMS INC	8082125104	9/8/2021	DET FOOD	21.90	
			8082124418	9/1/2021	DET FOOD	13.74	35.64
9/21/2021	0022041	THOMAS SHERRY, M.S.	4376	8/31/2021	PRO SVCS-SSODA	300.00	
			4378	8/31/2021	PRO SVCS-SSODA	200.00	
			4379	8/31/2021	PRO SVCS-SSODA	200.00	
			4377	8/31/2021	PRO SVCS-SSODA	200.00	900.00
9/21/2021	0039632	COLE, MILTON	73121MC	8/1/2021	CAP VOL-MILEAGE	77.06	
			83121MC	9/1/2021	CAP VOL-MILEAGE	16.80	93.86
9/21/2021	0041147	AMERIGAS PROPANE LP	3126170960	8/31/2021	UTILITIES	1,507.27	1,507.27
9/21/2021	0041605	HOME DEPOT PRO	636627663	8/23/2021	DET SUPPLIES	232.81	232.81
9/21/2021	0041818	GRAUL, ROBERT	83121RG	9/1/2021	CAP VOL-MILEAGE	39.20	39.20
9/21/2021	0044908	MANNING, JAN	78921JM	9/2/2021	CAP VOL-MILEAGE	82.88	82.88
Sub total for U S BANK:							11,657.79

apChkLst
09/14/2021 3:47:27PM

Final Check List
CLALLAM COUNTY

Nox Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/21/2021	0020849 U S BANK	Web1897457474	9/8/2021	WATER KEY AND SWIVEL	101.66	101.66
Sub total for U S BANK:							101.66

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000091	ANGELES MILLWORKS & LUM	295401	9/9/2021	FG ELECTRICAL SUPPLIES	25.20	25.20
9/21/2021	0000094	ANGELES PLUMBING INC	34061	9/9/2021	SC WATER LEAK REPAIR RES	601.87	601.87
9/21/2021	0000196	BILLS PLUMBING & SANIKAN	Is36096560	9/9/2021	SC SANIKANS	300.00	
			s3609930	9/9/2021	FWB SANIKAN	100.00	
			s3609690	9/9/2021	RDG SANIKAN	95.00	
			s3609650	9/9/2021	RH SANIKAN	95.00	
			s3609636	9/9/2021	SC SANIKAN SANITIZER REF	48.96	638.96
9/21/2021	0000332	CLALLAM CO AUDITORS TAX	PFF Excise Aug	9/9/2021	PFF AUGUST 2021 EXCISE TA	8,161.90	8,161.90
9/21/2021	0000546	EXPRESS SERVICES, INC	25952342	9/9/2021	CH SC WK END 8/29/21 COVII	3,729.06	3,729.06
9/21/2021	0000555	FASTENAL COMPANY	wapor84670	9/9/2021	SC SCREWS, NAILS, BOND S	113.43	113.43
9/21/2021	0000677	GRAINGER INC	9038916111	9/9/2021	2102FAC JUV 2TB SURVEILLA	189.05	
			9041456030	9/9/2021	2112UP SAFETY SIGNS	30.16	219.21
9/21/2021	0001036	MURREYS OLYMPIC DISPOS	A6747841	9/9/2021	SC AUG GARBAGE	2,491.74	
			6747826	9/9/2021	DRAUG GARBAGE	1,536.68	
			6749234	9/9/2021	SC AUG RECYCLE	480.37	
			6748635	9/9/2021	CH AUG RECYCLE	416.53	
			6749235	9/9/2021	DRAUG RECYCLE	218.35	
			6748725	9/9/2021	CH AUG RECYCLE	87.34	
			6748688	9/9/2021	VET CNTR AUG RECYCLE	33.03	5,264.04
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086148	9/9/2021	FG COPIER SERVICE	21.31	21.31
9/21/2021	0001252	PORT ANGELES, CITY OF	023103	9/9/2021	2103UP RH DUMP FEES	25.22	
			022540	9/9/2021	SMPK DUMP FEE	10.00	35.22
9/21/2021	0001300	PUBLIC UTILITY DISTRICT	22216 8/21	9/9/2021	CDJ AUG ELECT	226.54	
			22650 8/21	9/9/2021	CB AUG ELECT & WATER	223.73	
			25840 8/21	9/9/2021	DRAUG ELECT	192.84	
			25839 8/21	9/9/2021	DRAUG ELECT	183.72	
			25837 8/21	9/9/2021	DRAUG ELECT	174.00	
			57419 8/21	9/9/2021	DL AUG ELECT	91.15	
			13424 8/21	9/9/2021	FWB AUG ELECT	55.10	
			25838 8/21	9/9/2021	DRAUG ELECT	48.45	
			54219 8/21	9/9/2021	LK PLSNT PICNIC LOOP UNM	13.78	
			126922 8/21	9/9/2021	LKPLSNT UNMETERED LIGH	13.78	1,223.09
9/21/2021	0001769	WESTERN DETENTION PROD	20212050	9/9/2021	2008FAC JAIL LOCK REPLAC	531.01	531.01
9/21/2021	0024827	DIAMOND ROOFING ENTERPI	5825	9/9/2021	2111UP FG KITCHEN RE-ROC	12,696.67	12,696.67

Final Check List
CLALLAM COUNTY

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0030590	OLYMPIC PARTY & CUSTODIA	15803	9/9/2021	SC COVID PUMICE SCOUR S	30.82	30.82
9/21/2021	0035842	CLALLAM CO PARKS CREDIT	Aug 2021	9/9/2021	DRA SC AUG 2021 CC FEES	866.62	866.62
9/21/2021	0036323	BUCK'S NORTHWEST LANDS	12684	9/9/2021	CH LANDSCAPE MAINTENAN	544.00	544.00
9/21/2021	0041605	HOME DEPOT PRO	636340648	9/9/2021	SC COVID HANDSOAP, BATH	911.85	
			634391445	9/9/2021	JUV CVOID HAND SOAP GLO	553.49	
			637192576	9/9/2021	CH COVID PAPERTOWELS H/	466.80	
			639127901	9/9/2021	CH COVID HANDSOAP, DETE	344.32	
			639127893	9/9/2021	CH COVID PULSE RED CAP M	87.70	2,364.16
9/21/2021	0041765	CALL LUKE LLC	6003021	9/9/2021	3RD ST PERIMETER PEST SF	108.50	108.50
Sub total for U S BANK:							37,175.07

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	9/21/2021	0001113	OFFICE DEPOT, INC	180020484001	9/9/2021	OFFICE DEPOT	253.54	
				190572475001	9/9/2021	OFFICE DEPOT	66.10	
				189501464001	9/9/2021	OFFICE DEPOT	58.69	
				180252230001	9/9/2021	OFFICE DEPOT	12.14	
				189500453001	9/9/2021	OFFICE DEPOT	12.08	
				189501465001	9/9/2021	OFFICE DEPOT	6.07	408.62
9/21/2021	0001149	OLYMPIC STATIONERS INC	96571	9/9/2021	CONFORMED STAMP	31.88	31.88	
9/21/2021	0001641	VERIZON WIRELESS	9886947926	9/9/2021	CORONER CELL PHONES	954.64	954.64	
9/21/2021	0045165	FREEMAN COURT SVCS LLC	1048	9/9/2021	PERSONAL SERVICE	65.00		
			1049	9/9/2021	PERSONAL SERVICE	65.00		
			1046	9/9/2021	PERSONAL SERVICE	50.00		
			1047	9/9/2021	PERSONAL SERVICE	50.00		
			1050	9/9/2021	PERSONAL SERVICE	50.00		280.00
Sub total for U S BANK:							1,675.14	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000056	ALPINE PRODUCTS INC	TM-204563	8/31/2021	XHD-455 Extra heavy duty tip -	574.96	574.96
9/21/2021	0000091	ANGELES MILLWORKS & LUM	295598	9/7/2021	Propane - PA 830	17.88	17.88
9/21/2021	0000592	FORKS AUTO ELECTRIC	758724	9/1/2021	Batteries - LC 203, 207	976.17	
			758718	8/30/2021	MT65 battery - LC 178	149.68	1,125.85
9/21/2021	0000786	INTERSTATE BATTERY SYSTE	22068246	9/7/2021	Batteries - PA Stores	291.48	291.48
9/21/2021	0000810	JERRYS SMALL ENGINES	50922	8/30/2021	Rewind spring, starter rope - LC	19.75	19.75
9/21/2021	0000848	PAPE KENWORTH NORTHWE	10789737	8/19/2021	Air filters - PA Stores	127.71	
			10789613	8/19/2021	SB3030pkc \$ piggyback - LC S	96.11	
			10771843	8/10/2021	Separator-fuel, filters - PA 451	58.03	
			10769439	8/9/2021	Separator-fuel, filters - PA 451	27.60	
			10795891	8/24/2021	Air filter - PA 451	11.79	
			10799849	8/26/2021	Return: Air filter - PA 451	-11.79	309.45
9/21/2021	0001036	MURREYS OLYMPIC DISPOS	A6747852	9/1/2021	Garbage service - SQ	192.08	192.08
9/21/2021	0001255	PRICE FORD LINCOLN MERC	I5040097	9/7/2021	Kits, TPMS sensor - PA S345	260.21	260.21
9/21/2021	0001300	PUBLIC UTILITY DISTRICT	22716/09022021	9/2/2021	Utility charges - CB	83.84	83.84
9/21/2021	0001405	LES SCHWAB TIRE CENTERS	38000671697	8/12/2021	Tire, 235/80R-17/10 120/117R -	1,719.88	
			38100451163	8/30/2021	Tire, 255/70R-22.5/16 M-122 - I	463.79	
			38000675395	8/31/2021	Tires, P205/75R-15 97S - PA C	418.56	2,602.23
9/21/2021	0001720	WA ST DEPT OF REVENUE	07/21SUT-50301	7/31/2021	Sales & Use Tax - 50301	252.86	252.86
9/21/2021	0001781	WHITEHEADS AUTO PARTS	IN204922	8/26/2021	Blower motor resistor - LC 173	45.49	
			202638	8/2/2021	Inc n Stp Trn TI - LC 904	38.73	
			205214	8/30/2021	Blwr mtr hi temp cn - LC 173	28.81	
			204888	8/26/2021	Blister pack capsules - LC 855	15.36	128.39
9/21/2021	0002237	ASSOCIATED PETROLEUM, IN	378593-IN	9/1/2021	Diesel & Unleaded fuel purchas	9,782.30	9,782.30
9/21/2021	0017663	ARAMARK UNIFORM SVCS	IN512000136322	9/2/2021	Laundry services - LC	16.28	16.28
9/21/2021	0020849	U S BANK	6048-9012473 E	8/11/2021	HDepot:Clips,downspts,gutters-	413.88	
			7330-1072749	9/1/2021	Tacoma Sp: Speedometer rebu	225.50	
			6048-4013102 E	8/16/2021	HDepot: 12 st. thn bk, roof edge	137.72	
			6048-03242332	9/1/2021	H.Freight: 1/6 HP utility pump -	65.27	
			7330-3664227	8/17/2021	AMZN: Chicology blinds - PA 2C	43.38	
			6048-4536253 E	8/12/2021	RVGuard: 6-30P/6-5P plugs - P	22.42	908.17
Sub total for U S BANK:							16,565.73

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000039	ALBINA FUEL	0288362-IN	8/24/2021	FOG SEAL - PA, SQ	14,110.55	14,110.55
9/21/2021	0000056	ALPINE PRODUCTS INC	TM-204503	8/27/2021	MAINTENANCE SUPPLIES - A	61,790.00	61,790.00
9/21/2021	0000172	BAXTER A/P OFFICE	15663-5532	9/1/2021	DECAL REPLACEMENT PROJ	216.78	216.78
9/21/2021	0000196	BILLS PLUMBING & SANIKAN	IS3609581	9/1/2021	09/21~10/21 ODT SANIKANS	295.00	
			S3609557	9/1/2021	09/21~10/21 ELWHA KIOSK S/	255.00	550.00
9/21/2021	0000403	COPY CAT GRAPHICS INC	15972	9/7/2021	DECAL REPLACEMENT PROJ	1,119.72	1,119.72
9/21/2021	0000546	EXPRESS SERVICES, INC	25952341-10101	8/31/2021	08/23/21~08/29/21 ROADS	4,322.67	4,322.67
9/21/2021	0000810	JERRYS SMALL ENGINES	50867	8/26/2021	MAINTENANCE SUPPLIES - L	238.70	238.70
9/21/2021	0000885	LAKESIDE INDUSTRIES, INC	172402	8/31/2021	EZ STREET ASPHALT - LC	848.57	
			172401	8/31/2021	CSS TACK - LC	812.74	
			172403	8/31/2021	EZ STREET ASPHALT - PA	357.80	
			172404	8/31/2021	EZ STREET ASPHALT - SQ	212.49	2,231.60
9/21/2021	0001300	PUBLIC UTILITY DISTRICT	30702-090321	9/3/2021	08/01/21~08/31/21 66 LOWER	50.46	50.46
9/21/2021	0001361	RICHMOND 2-WAY RADIO	1567	9/8/2021	RADIO REPAIR - SURVEY CRI	296.21	296.21
9/21/2021	0001540	SWAIN'S GENERAL STORE IN	290712	8/30/2021	MAINTENANCE SUPPLIES - P	47.74	
			290477	8/23/2021	FIELD SUPPLIES - SURVEY	35.81	
			290709	8/30/2021	MAINTENANCE SUPPLIES - P	10.12	93.67
9/21/2021	0001551	TACOMA SCREW PRODUCTS	140017367-00	8/31/2021	MAINTENANCE SUPPLIES - C	240.05	240.05
9/21/2021	0001635	UTILITIES UNDERGROUND LC	1080246	8/31/2021	08/21 EXCAVATION NOTIFICA	233.49	233.49
9/21/2021	0016373	WESTERN CONFERENCE OF	08/21TEAMPEN	8/31/2021	08/21 TEAMSTER PENSION -	542.50	542.50
9/21/2021	0017663	ARAMARK UNIFORM SVCS IN	512000136342	9/2/2021	LAUNDRY SERVICE - SQ	16.28	
			512000136321	9/2/2021	LAUNDRY SERVICE - LC	16.27	32.55

Final Check List
CLALLAM COUNTY

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/21/2021	0020849	U S BANK				
			7330-69024606	8/7/2021	NORTHERN TOOL - LC MAINT	2,799.74	
			6048-4649830-1	8/11/2021	AMAZON - LC MAINT SUPPLIE	1,080.60	
			3953-0791-09/21	8/6/2021	CENTURYLINK - 300510791	330.22	
			6048-2382609	8/10/2021	AMAZON - LC MAINT SUPPLIE	321.33	
			3953-2631288	9/2/2021	WCI*OLYMPICDISPOSAL - DP	260.04	
			6048-7885045	8/19/2021	AMAZON - DPRA SUPPLIES	257.10	
			6048-9012473-R	8/11/2021	HOME DEPOT - LC MAINT SU	235.94	
			7330-3269834	8/31/2021	AMAZON - DECAL PROJECT	126.72	
			7330-8261854	8/31/2021	AMAZON - DECAL PROJECT	126.72	
			3953-1356-09/21	8/6/2021	CENTURYLINK - 300561356	125.78	
			6048-1605386	8/17/2021	BOLT DEPOT - LC MAINT SUF	84.81	
			7330-5881868	9/4/2021	AMAZON - PA MAINT SUPPLIE	72.33	
			0328-5021123	8/5/2021	HOME DEPOT - SQ MAINT SL	63.71	
			6048-752229	8/23/2021	HOME DEPOT - LC MAINT SU	52.53	
			6048-4649830-2	8/11/2021	AMAZON - LC MAINT SUPPLIE	52.05	
			0328-8012525	8/12/2021	HOME DEPOT - SQ MAINT SL	49.70	
			0328-2513409	8/18/2021	HOME DEPOT - SQ MAINT SL	48.80	
			6048-4013102-R	8/16/2021	HOME DEPOT - LC MAINT SU	42.21	
			6048-7664246	8/10/2021	AMAZON - LC MAINT SUPPLIE	39.00	
			6048-6522358	8/24/2021	HOME DEPOT - LC MAINT SU	19.41	
			7330-0005010CI	7/20/2021	AMAZON - ENGR SUPPLIES	-86.79	6,101.95
	9/21/2021	0022839	NORTH OLYMPIC SALMON CC12042	6/30/2021	JOHNSON CREEK CULVERT	22,184.76	22,184.76
	9/21/2021	0045161	WASHINGTON FARMLAND TR101-21-014	8/17/2021	LAND PURCHASE AGREEME	6,941.00	6,941.00
Sub total for U S BANK:							121,296.66

apChkLst
09/15/2021 8:41:06AM

Final Check List
CLALLAM COUNTY

Public Works (3)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000361	CLALLAM COUNTY ROAD DEF	2021.058R	8/20/2021	07/16/21~08/15/21 EMPLOYEE	2,524.03	2,524.03
9/21/2021	0000546	EXPRESS SERVICES, INC	25952341-41401	8/31/2021	08/23/21~08/29/21 WWTP	532.58	532.58
9/21/2021	0001300	PUBLIC UTILITY DISTRICT	22718-090221	9/2/2021	07/29/21~08/31/21 410 FRONT	737.95	
			22602-090221	9/2/2021	07/29/21~08/31/21 BOGACHIE	209.10	947.05
9/21/2021	0020849	U S BANK	3953-6958624	9/1/2021	AMAZON - CELL PHONE FOR	638.41	
			3953-1116-09/21	8/6/2021	CENTURYLINK - 300561116	240.14	878.55
9/21/2021	0001720	WA ST DEPT OF REVENUE	08/21SUT-41401	8/31/2021	08/21 SALES & USE TAX	425.53	425.53
9/21/2021	0000361	CLALLAM COUNTY ROAD DEF	2021.059R	8/20/2021	07/16/21~08/15/21 EMPLOYEE	68.22	68.22
9/21/2021	0001426	SEQUIM, CITY OF	4405.0.0821 US	8/31/2021	08/01/21~08/31/21 SEWER US	7,054.80	
			C21-08	8/31/2021	08/21 MONTHLY MAINTENANCE	3,315.75	
			4405.0.0821 BS	8/31/2021	08/21 REGIONAL SEWER BAS	2,045.00	12,415.55
9/21/2021	0001720	WA ST DEPT OF REVENUE	08/21SUT-42401	8/31/2021	08/21 SALES & USE TAX	229.57	229.57
9/21/2021	0000546	EXPRESS SERVICES, INC	25952341-43401	8/31/2021	08/23/21~08/29/21 BBWA	245.20	245.20
Sub total for U S BANK:							18,266.28

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202108	8/31/2021	DATABASE INTERFACE FEE	54.40	54.40
9/21/2021	0000091	ANGELES MILLWORKS & LUM	295807	9/9/2021	SHOP SAFETY BOARDS	21.38	21.38
9/21/2021	0000268	WAVE BUSINESS	1032293-Sep21	9/1/2021	CABLE - INMATES 9/1/21 - 9/3	333.62	333.62
9/21/2021	0000268	WAVE BUSINESS	1032290-Sep21	9/1/2021	CABLE - CCSO & JAIL 9/1/21	286.32	286.32
9/21/2021	0000268	WAVE BUSINESS	1240306-Sep21	9/1/2021	INTERNET SERVICE - EDWAF	122.30	122.30
9/21/2021	0000306	CHARM-TEX	0258868-IN	8/24/2021	INMATE CLOTHING	485.40	485.40
9/21/2021	0000334	CLALLAM COUNTY COMMISS	090321	9/3/2021	INDIRECT PAYMENT - OPERA	1,445.20	1,445.20
9/21/2021	0000363	CLALLAM COUNTY SHERIFF	21-010	9/1/2021	REIMBURSE CORR BUDGET	5,964.43	5,964.43
9/21/2021	0000546	EXPRESS SERVICES, INC	25952347	8/31/2021	CALL CENTER REPRESENTA	894.00	894.00
9/21/2021	0000608	FRANZ FAMILY BAKERIES	117101000549	8/12/2021	FOOD	189.82	
			117101000503	8/2/2021	FOOD	183.60	
			117101000586	8/19/2021	FOOD	175.52	
			117101000537	8/9/2021	FOOD	169.30	
			117101000571	8/16/2021	FOOD	169.30	
			117101000606	8/23/2021	FOOD	159.35	
			117101000624	8/26/2021	FOOD	158.28	
			117101000518	8/5/2021	FOOD	155.00	
			117101000645	8/30/2021	FOOD	86.40	1,446.57
9/21/2021	0000918	LINCOLN STREET STATION	Account1-Sep21	8/31/2021	SHIPPING CHARGES	142.17	142.17
9/21/2021	0001148	OLYMPIC SPRINGS INC	341581	8/17/2021	WATER	155.69	
			341817	8/31/2021	WATER	155.69	
			341083	8/3/2021	WATER	147.04	
			341935	8/31/2021	WATER COOLER RENT	43.30	501.72

Final Check List
CLALLAM COUNTY

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086688	8/31/2021	MAINTENANCE AGREEMENT	446.32	
			1086690	8/31/2021	MAINTENANCE AGREEMENT	285.34	
			1086692	8/31/2021	MAINTENANCE AGREEMENT	199.18	
			1085250	8/6/2021	TONER CARTRIDGE	100.10	
			1086698	8/31/2021	MAINTENANCE AGREEMENT	98.09	
			1086689	8/31/2021	MAINTENANCE AGREEMENT	96.31	
			1086691	8/31/2021	MAINTENANCE AGREEMENT	72.47	
			1086686	8/31/2021	MAINTENANCE AGREEMENT	68.82	
			1086694	8/31/2021	MAINTENANCE AGREEMENT	29.30	
			1086687	8/31/2021	MAINTENANCE AGREEMENT	27.20	
			1086697	8/31/2021	MAINTENANCE AGREEMENT	22.50	
			1086699	8/31/2021	MAINTENANCE AGREEMENT	20.58	
			1086696	8/31/2021	MAINTENANCE AGREEMENT	10.66	
			1086693	8/31/2021	MAINTENANCE AGREEMENT	10.56	1,487.43
9/21/2021	0001298	PUBLIC UTILITY DISTRICT NO 14741000-Sep2		9/3/2021	UTILITIES - OPSCAN TOWER	95.54	95.54
9/21/2021	0001300	PUBLIC UTILITY DISTRICT	22794-Sep21	9/2/2021	FRONTIER ST #1 7/29/21 - 8/2	161.78	
			96237-Sep21	9/2/2021	FRONTIER ST #2 7/29/21 - 8/2	49.25	
			65837-Sep21	9/1/2021	MORSE CREEK HOOKUP 7/2	47.25	258.28
9/21/2021	0001543	SWANSONS SERVICES CORP	1488234	8/19/2021	INDIGENT PACKS	54.00	
			1490377	8/26/2021	INDIGENT PACKS	33.00	87.00
9/21/2021	0001641	VERIZON WIRELESS	9886947924	8/23/2021	CELL PHONE SERVICE	672.34	672.34
9/21/2021	0003410	LEMAY MOBILE SHREDDING	4714540	9/1/2021	SHREDDING	51.52	
			4714534	9/1/2021	SHREDDING	12.88	64.40
9/21/2021	0004361	USA TODAY	0015690450	8/29/2021	INMATE NEWSPAPERS	75.00	75.00
9/21/2021	0017787	DAIRY FRESH FARMS INC	8082123010	8/18/2021	FOOD	279.34	
			8082121612	8/4/2021	FOOD	253.38	
			8082122308	8/11/2021	FOOD	233.93	
			8082123709	8/25/2021	FOOD	144.84	911.49
9/21/2021	0021923	FIRST RACE CAR WASH	083121	8/31/2021	CAR WASHES	122.50	122.50
9/21/2021	0024610	WAPRO	3027	9/8/2021	REGISTRATION FOR VIRTUAL	65.00	
			2967	9/8/2021	REGISTRATION FOR VIRTUAL	65.00	130.00
9/21/2021	0037042	OFFICE DEPOT	190431786001	8/31/2021	OFFICE SUPPLIES	157.80	
			191522943001	8/26/2021	OFFICE SUPPLIES	99.61	257.41

Final Check List
CLALLAM COUNTY

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	9/21/2021	0041605	HOME DEPOT PRO	637738378	8/27/2021	JAIL & KITCHEN SUPPLIES	772.48
				637738386	8/27/2021	JAIL SUPPLIES	170.16
				636073363	8/19/2021	JAIL SUPPLIES	42.82
	9/21/2021	0042877	WATSON, EMMA JANE	082721	8/27/2021	PUZZLE BOOKS & PAPERBAC	98.48
	9/21/2021	0043469	PETROCARD	C796563	8/31/2021	FUEL FOR OPNET, STONEGA	913.39
	9/21/2021	0044152	LEAAID ACQUISITION COMPA	1108942-IN	8/30/2021	RMA REPAIR	300.00
Sub total for U S BANK:							18,156.23

apChkLst
09/15/2021 8:52:01AM

Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000815	JIM'S PHARMACY	Jims 9.27.21	9/9/2021	INMATE MEDICINE	145.48	145.48
9/21/2021	0001136	OLYMPIC MEDICAL CENTER	OMC 9.9.21	9/9/2021	INMATE MEDICAL	3,117.72	3,117.72
9/21/2021	0004826	OLYMPIC MEDICAL PHYSICIAN	71227580580	9/9/2021	INMATE MEDICAL	101.54	
			71227548340	9/9/2021	INMATE MEDICAL	69.51	
			71227548330	9/9/2021	INMATE MEDICAL	41.00	
			71227569870	9/9/2021	INMATE MEDICAL	24.21	236.26
9/21/2021	0024978	CORRECTIONAL HEALTHCARE	INV0084666	9/1/2021	NURSING CONTRACT	27,432.70	27,432.70
9/21/2021	0039487	ALBERTSONS LLC	2108CCJMP010	9/2/2021	INMATE MEDICINE	93.37	93.37
Sub total for U S BANK:							31,025.53

apChkLst
09/15/2021 9:21:03AM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9/21/2021	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202108	9/8/2021	MONTHLY SUBSCRIPTION FE	115.43	115.43
9/21/2021	0000331	CLALLAM COUNTY AUDITOR	21-134333	9/9/2021	CURRENT USE REMOVAL RE	204.50	204.50
9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT	1086183	9/8/2021	MONTHLY CONTRACT FEE	130.89	130.89
9/21/2021	0029534	HARRIS GOVERN	TAMN00000715	9/9/2021	QUARTERLY PACS MAINTEN	6,208.47	6,208.47
Sub total for U S BANK:							6,659.29

apChkLst
09/15/2021 9:26:36AM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	9/21/2021	0001179	PACIFIC OFFICE EQUIPMENT 1086198	9/9/2021	POE AUGUST 2021 MONTHLY	120.51	120.51
Sub total for U S BANK:							120.51



1b
9/21/21

Payroll Ending: 8/31/2021

Gross Earnings:	\$1,651,133.39
Benefits Paid:	\$804,720.99
Total Expenditures:	\$2,455,854.38

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 9th DAY OF September 2021

A handwritten signature in cursive script that reads "Sandra L. Williams".

SANDRA L. WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: September 10, 2021					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: August 2021					
General Fund	00100	795,242.19	289,997.73	156	1,085,239.92
Sheriff: Boating Safety/VRF	11003/04	285.15	45.74	1	330.89
Sheriff: OPNET	11008	5,104.39	2,167.74	1	7,272.13
HHS	11301	17,496.71	8,223.77	5	25,720.48
HHS-Dev Disabilities	11331	8,540.40	3,849.15	2	12,389.55
Law Library	11401	570.70	49.83	1	620.53
Auditor-Doc Preservation	12401	1,208.60	106.31	1	1,314.91
Noxious Weed Control	13001	6,061.83	2,599.96	1	8,661.79
DCD Lwr Dungeness Floodplain	30301	6,919.56	2,870.53	2	9,790.09
HR Risk Management	50401	7,365.99	672.34	5	8,038.33
Wellness Benefit/Transit Passes	50601	102.00		1	102.00
MONTHLY TOTALS		848,897.52	310,583.10		1,159,480.62
SEMI-MONTHLY: 8/16-31/2021					
General Fund	00100	548,317.77	337,765.65	193	886,083.42
HHS	11301	22,086.57	15,120.75	10	37,207.32
HHS-Homeless Task Force	11322	918.52	759.96	1	1,678.48
Chem Depend/Mental Health	11323	918.53	759.93	1	1,678.46
Prosecutor-Local Crime Victim	11701	2,487.61	1,673.77	1	4,161.38
Treasurer- O&M	12201	1,291.54	954.50	1	2,246.04
Auditor-Doc Preservation	12401	2,151.57	1,594.48	2	3,746.05
Noxious Weed Control	13001	1,981.90	1,597.73	1	3,579.63
Veterans Relief	19914	4,437.64	3,241.77	2	7,679.41
DCD Lwr Dungeness Floodplain	30301	576.98	375.68	1	952.66
HR-Risk Management	50401	12,050.40	6,620.59	4	18,670.99
HR-Worker's Compensation	50501	1,517.74	782.03	2	2,299.77
Wellness Benefit/Transit Passes	50601	1,911.78		11	1,911.78
SM TOTALS		600,648.55	371,246.84		971,895.39
ROADS: 8/16-31/2021 TOTALS					
PW - Roads	10101	164,451.46	101,596.13	62	266,047.59
PW - Flood Control	10135	3,150.41	1,726.02	2	4,876.43
PW - Solid Waste	40201	911.92	485.53	2	1,397.45
Clallam Bay/Seki Sewer	41401	12,239.77	6,181.22	9	18,420.99
PW - Carlsborg Sewer M&O	42401	1,509.27	859.65	6	2,368.92
ER&R	50301	19,324.49	12,042.50	12	31,366.99
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		201,587.32	122,891.05		324,478.37
TOTALS		\$1,651,133.39	\$804,720.99		\$2,455,854.38

Prepared by:


Angi Klahn, Deputy Auditor

COPY

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 156

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		597,259.17	17,053.80	v	VACATION		66,883.95	1,816.75
o15s	OVERTIME X 1.5 - SHERIFF DEPT		33,785.48	589.75	fh	FLOATING HOLIDAY		29,687.87	879.25
s	SICK		27,951.62	928.00	covid	covid SICK		13,101.61	386.00
vp	VACATION PAYOFF		3,728.03	141.72	o15j	OVERTIME x 1.5 - JUV DETENTION		3,538.88	93.00
cu	COMP USED		2,704.24	67.50	hazpay	HAZARD PAY		2,546.56	
accred	ACCREDITATION PAY		2,265.65		bsba	BS/BA EDUCATION INCENTIVE		1,531.80	
fl	FUNERAL LEAVE		1,485.47	37.60	aute	AUTO ALLOWANCE ELECTED		1,360.00	
oth	OVERTIME X 1.5 - HOURLY		1,254.22	111.00	detpay	DETECTIVE PAY		1,252.70	
aaas	AA/AS EDUCATION INCENTIVE		1,238.25		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
phsm	PHONE STIPEND SMART PHONE		560.00		spr15	SICK PAYOFF RETIREMENT 15%		431.15	122.00
aspd	SHERIFF ACTING SUP PAY DEPUTY		427.60	221.00	swa	SICK - WA PART-TIME		344.18	16.00
flxu	FLEX TIME USED (NO RUN BAL)		219.84	5.00	asp	SHERIFF ACTING SUPERVISOR PAY		177.23	109.00
oc1	ON CALL SHIFT DAY		171.60	6.00	aspj	ACTING SUPERVISOR PAY JUVENILE		104.02	84.00
wep	WEST END PAY		100.00		swapt	SICK PAYOFF - TERMINATION 10%		71.07	4.72
phns	PHONE STIPEND		40.00						
					Totals:			795,242.19	22,672.09

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	76,305.77
pers2	PERS 2 RETIREMENT	22,281.06
401a	401A DEFERRED COMPENSATION	14,984.61
medpre	HEALTH INSURANCE PRE TAX	14,072.97
psers	PSERS RETIREMENT	6,660.00
pers3	PERS 3 RETIREMENT	3,986.37
udteam	UNION DUES - TEAMSTERS	2,598.50
n457	NATIONWIDE 457	1,891.33
ltdshr	LTD - SHERIFF	1,121.57
udpd	UNION DUES - 1619 D	849.00
genpre	SUN LIFE PRE TAX	690.68
udmp	UNION DUES - 1619 MP	532.09
udps	UNION DUES - 1619 S	486.01
pers1	PERS 1 RETIREMENT	342.22
n457rt	ROTH-NATIONWIDE 457	300.00
dc125	DEPENDENT CARE	154.16
colaft	COLONIAL LIFE INS. POST TAX	145.35
wsatf	1619CD WSATF DUES	60.00
shrnd	SHERIFF EMPLOYEE FUND	26.97

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	47,176.34
leoff2	LEOFF 2 RETIREMENT	15,043.97
icm457	ICMA DEFERRED COMP	14,216.14
medtx	MEDICARE TAX	11,033.16
h457	MASSMUTUAL 457	6,276.73
rth457	ROTH-ICMA DEFERRED COMP	3,000.00
fmlatx	WA Paid Family & Medical Leave	1,960.06
aflpre	AFLAC PRE TAX	1,185.37
l&i	L&I - SELF INSURED	923.71
gatlaw	GORDON, AYLWORTH & TAMI, PC	803.25
udcd	UNION DUES - 1619 CD C	582.50
hr125	HEALTH REIMBURSEMENT	507.00
udlc	UNION DUES - 1619 LC	459.65
aflaft	AFLAC POST TAX	305.85
udcs	UNION DUES - 1619 CS	233.00
uw	UNITED WAY	150.00
colpre	COLONIAL LIFE INS. PRE TAX	88.12
shrctf	SHERIFF COFFEE FUND	45.84
garnfe	GARNISHMENT FEE	10.00

Page: 1

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 156

<u>Deduction Code and Description</u>	<u>Amount</u>
leofcu LEOFF RETIREMENT CATCH UP	-2.67

<u>Benefit Code and Description</u>	<u>Amount</u>
medpre HEALTH INSURANCE PRE TAX	137,767.89
pers2 PERS 2 RETIREMENT	35,919.25
medtx MEDICARE TAX	11,034.61
l&i L&I - SELF INSURED	9,350.47
vebahr HRA VEBA	6,335.27
fmlatx WA Paid Family & Medical Leave	1,135.09
pers1 PERS 1 RETIREMENT	584.63
leofcu LEOFF RETIREMENT CATCH UP	-1.33

<u>Deduction Code and Description</u>	<u>Amount</u>
Totals:	251,486.68

<u>Benefit Code and Description</u>	<u>Amount</u>
socsec SOCIAL SECURITY	47,182.55
401a 401A DEFERRED COMPENSATION	13,741.30
psers PSERS RETIREMENT	10,645.77
leoff2 LEOFF 2 RETIREMENT	9,347.34
pers3 PERS 3 RETIREMENT	5,887.57
unemp UNEMPLOYMENT	722.32
genpre SUN LIFE PRE TAX	345.00
Totals:	289,997.73

Gross Earnings by Fund:	795,242.19	22,672.09
Total Fund Deductions:	251,486.68	
Fund Net:	543,755.51	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 3

Fund Worked : 11003
Emps : 1

Earnings Code & Description			Earnings Code & Description		
	Amount	Hours		Amount	Hours
o15s OVERTIME X 1.5 - SHERIFF DEPT	285.15	4.00			
			Totals:	285.15	4.00
Deduction Code and Description			Deduction Code and Description		
	Amount			Amount	
fedtx FEDERAL WITHHOLDING TAX	35.02		leoff2 LEOFF 2 RETIREMENT	24.32	
socsec SOCIAL SECURITY	17.56		h457 MASSMUTUAL 457	14.45	
medtx MEDICARE TAX	4.11		udps UNION DUES - 1619 S	2.24	
ltdshr LTD - SHERIFF	1.90		fmlatx WA Paid Family & Medical Leave	0.72	
l&i L&I - SELF INSURED	0.27		shrfcf SHERIFF COFFEE FUND	0.16	
shrfdn SHERIFF EMPLOYEE FUND	0.03				
			Totals:	100.78	
Benefit Code and Description			Benefit Code and Description		
	Amount			Amount	
socsec SOCIAL SECURITY	17.56		leoff2 LEOFF 2 RETIREMENT	15.11	
l&i L&I - SELF INSURED	8.25		medtx MEDICARE TAX	4.11	
fmlatx WA Paid Family & Medical Leave	0.42		unemp UNEMPLOYMENT	0.29	
			Totals:	45.74	
			Gross Earnings by Fund:	285.15	4.00
			Total Fund Deductions:	100.78	
			Fund Net:	184.37	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 4

Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,766.70	166.00	v	VACATION		229.72	8.00
s	SICK		57.43	2.00	accred	ACCREDITATION PAY		50.54	
					Totals:			5,104.39	176.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		403.21	pers2	PERS 2 RETIREMENT		324.64		
socsec	SOCIAL SECURITY		308.62	medpre	HEALTH INSURANCE PRE TAX		126.60		
medtx	MEDICARE TAX		72.18	udlc	UNION DUES - 1619 LC		58.25		
fmlatx	WA Paid Family & Medical Leave		12.93	l&i	L&I - SELF INSURED		8.57		
shrfnd	SHERIFF EMPLOYEE FUND		5.00	Totals:			1,320.00		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,225.00	pers2	PERS 2 RETIREMENT		523.20		
socsec	SOCIAL SECURITY		308.62	medtx	MEDICARE TAX		72.18		
l&i	L&I - SELF INSURED		26.15	fmlatx	WA Paid Family & Medical Leave		7.49		
unemp	UNEMPLOYMENT		5.10	Totals:			2,167.74		
				Gross Earnings by Fund:			5,104.39		176.00
				Total Fund Deductions:			1,320.00		
				Fund Net:			3,784.39		

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 5

Fund Worked : 11301
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		16,210.84	616.00	v	VACATION		725.48	28.00
s	SICK		469.84	18.00	cu	COMP USED		72.44	3.00
oth	OVERTIME X 1.5 - HOURLY		18.11	1.50					
					Totals:			17,496.71	666.50

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,448.27
pers2	PERS 2 RETIREMENT	818.61
medpre	HEALTH INSURANCE PRE TAX	730.40
udteam	UNION DUES - TEAMSTERS	228.00
fmlatx	WA Paid Family & Medical Leave	44.32

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	1,039.52
icm457	ICMA DEFERRED COMP	798.28
medtx	MEDICARE TAX	243.11
pers3	PERS 3 RETIREMENT	113.56
l&i	L&I - SELF INSURED	32.63
Totals:		5,496.70

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	4,840.00
socsec	SOCIAL SECURITY	1,039.52
medtx	MEDICARE TAX	243.11
l&i	L&I - SELF INSURED	204.10
unemp	UNEMPLOYMENT	17.50

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,319.30
401a	401A DEFERRED COMPENSATION	301.78
pers3	PERS 3 RETIREMENT	232.80
fmlatx	WA Paid Family & Medical Leave	25.66
Totals:		8,223.77

Gross Earnings by Fund:	17,496.71	666.50
Total Fund Deductions:	5,496.70	
Fund Net:	12,000.01	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 6

Fund Worked : 11331
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	8,518.87	283.25	v VACATION	21.53	0.75
			Totals:	8,540.40	284.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	696.06
h457 MASSMUTUAL 457	500.00
dc125 DEPENDENT CARE	312.50
icm457 ICMA DEFERRED COMP	187.50
medtx MEDICARE TAX	114.87
l&i L&I - SELF INSURED	14.62

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	543.17
socsec SOCIAL SECURITY	491.16
medpre HEALTH INSURANCE PRE TAX	305.80
udteam UNION DUES - TEAMSTERS	118.75
fmlatx WA Paid Family & Medical Leave	21.63
Totals:	3,306.06

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,131.25
socsec SOCIAL SECURITY	491.16
medtx MEDICARE TAX	114.87
fmlatx WA Paid Family & Medical Leave	12.52

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	875.39
401a 401A DEFERRED COMPENSATION	170.82
l&i L&I - SELF INSURED	44.61
unemp UNEMPLOYMENT	8.53
Totals:	3,849.15

Gross Earnings by Fund:	8,540.40	284.00
Total Fund Deductions:	3,306.06	
Fund Net:	5,234.34	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 7

Fund Worked : 11401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		570.70	30.25					
					Totals:			570.70	30.25
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		35.38		fedtx	FEDERAL WITHHOLDING TAX		24.15	
medtx	MEDICARE TAX		8.28		l&i	L&I - SELF INSURED		1.56	
fmlatx	WA Paid Family & Medical Leave		1.45						
					Totals:			70.82	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		35.38		medtx	MEDICARE TAX		8.28	
l&i	L&I - SELF INSURED		4.76		fmlatx	WA Paid Family & Medical Leave		0.84	
unemp	UNEMPLOYMENT		0.57						
					Totals:			49.83	
					Gross Earnings by Fund:			570.70	30.25
					Total Fund Deductions:			70.82	
					Fund Net:			499.88	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 8

Fund Worked : 12401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,208.60	69.00					
					Totals:			1,208.60	69.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		74.93		medtx	MEDICARE TAX		17.53	
fedtx	FEDERAL WITHHOLDING TAX		16.28		l&i	L&I - SELF INSURED		3.56	
fmlatx	WA Paid Family & Medical Leave		3.06						
					Totals:			115.36	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		74.93		medtx	MEDICARE TAX		17.53	
l&i	L&I - SELF INSURED		10.87		fmlatx	WA Paid Family & Medical Leave		1.77	
unemp	UNEMPLOYMENT		1.21						
					Totals:			106.31	
					Gross Earnings by Fund:			1,208.60	69.00
					Total Fund Deductions:			115.36	
					Fund Net:			1,093.24	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 9

Fund Worked : 13001
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	6,061.83	183.00

Earnings Code & Description	Amount	Hours
Totals:	6,061.83	183.00

Deduction Code and Description	Amount
icm457 ICMA DEFERRED COMP	2,000.00
pers2 PERS 2 RETIREMENT	385.53
401a 401A DEFERRED COMPENSATION	303.09
medpre HEALTH INSURANCE PRE TAX	81.60
fmlatx WA Paid Family & Medical Leave	15.36

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	638.91
socsec SOCIAL SECURITY	370.77
medtx MEDICARE TAX	86.71
udmp UNION DUES - 1619 MP	58.25
l&i L&I - SELF INSURED	8.26
Totals:	3,948.48

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,270.00
socsec SOCIAL SECURITY	370.77
l&i L&I - SELF INSURED	89.95
vebahr HRA VEBA	25.00
unemp UNEMPLOYMENT	6.06

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	621.34
401a 401A DEFERRED COMPENSATION	121.24
medtx MEDICARE TAX	86.71
fmlatx WA Paid Family & Medical Leave	8.89
Totals:	2,599.96

Gross Earnings by Fund:	6,061.83	183.00
Total Fund Deductions:	3,948.48	
Fund Net:	2,113.35	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 10

Fund Worked : 30301
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	6,790.27	190.20

Earnings Code & Description	Amount	Hours
fl FUNERAL LEAVE	129.29	3.40
Totals:	6,919.56	193.60

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	534.70
pers3 PERS 3 RETIREMENT	284.38
h457 MASSMUTUAL 457	148.75
medtx MEDICARE TAX	97.25
pers2 PERS 2 RETIREMENT	78.36
icm457 ICMA DEFERRED COMP	24.64
udteam UNION DUES - TEAMSTERS	15.75

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	415.84
401a 401A DEFERRED COMPENSATION	284.38
medpre HEALTH INSURANCE PRE TAX	127.51
hr125 HEALTH REIMBURSEMENT	85.00
udmp UNION DUES - 1619 MP	49.52
fmlatx WA Paid Family & Medical Leave	17.53
l&i L&I - SELF INSURED	9.36
Totals:	2,172.97

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,369.50
socsec SOCIAL SECURITY	415.84
pers2 PERS 2 RETIREMENT	126.29
medtx MEDICARE TAX	97.25
fmlatx WA Paid Family & Medical Leave	10.16

Benefit Code and Description	Amount
pers3 PERS 3 RETIREMENT	582.96
401a 401A DEFERRED COMPENSATION	138.39
l&i L&I - SELF INSURED	101.97
vebahr HRA VEBA	21.25
unemp UNEMPLOYMENT	6.92
Totals:	2,870.53

Gross Earnings by Fund:	6,919.56	193.60
Total Fund Deductions:	2,172.97	
Fund Net:	4,746.59	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 11

Fund Worked : 50401
Emps : 5

Earnings Code & Description	Amount	Hours
r REGULAR	7,365.99	275.95

Earnings Code & Description	Amount	Hours
Totals:	7,365.99	275.95

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	577.47
medtx MEDICARE TAX	106.79
l&i L&I - SELF INSURED	14.24

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	456.70
fmlatx WA Paid Family & Medical Leave	18.65
Totals:	1,173.85

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	456.70
l&i L&I - SELF INSURED	90.65
unemp UNEMPLOYMENT	7.38

Benefit Code and Description	Amount
medtx MEDICARE TAX	106.79
fmlatx WA Paid Family & Medical Leave	10.82
Totals:	672.34

Gross Earnings by Fund:	7,365.99	275.95
Total Fund Deductions:	1,173.85	
Fund Net:	6,192.14	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 12

Fund Worked : 50601
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
well	WELLNESS INCENTIVE	102.00	170.00				
				Totals:		102.00	170.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	7.36	pers2	PERS 2 RETIREMENT	6.39		
socsec	SOCIAL SECURITY	6.21	401a	401A DEFERRED COMPENSATION	5.02		
n457	NATIONWIDE 457	2.29	medpre	HEALTH INSURANCE PRE TAX	1.78		
medtx	MEDICARE TAX	1.45	udmp	UNION DUES - 1619 MP	0.89		
colaft	COLONIAL LIFE INS. POST TAX	0.33	fmlatx	WA Paid Family & Medical Leave	0.26		
l&i	L&I - SELF INSURED	0.13					
				Totals:		32.11	
				Gross Earnings by Fund:		102.00	170.00
				Total Fund Deductions:		32.11	
				Fund Net:		69.89	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 13

Fund Worked : 65101
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	6,808.23	186.00	bhu BENEFIT HOURS USED - TAX DIST	537.78	14.00
			Totals:	7,346.01	200.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	524.26		fedtx FEDERAL WITHHOLDING TAX	471.44	
fd1457 DRS 457 DEFERRED COMP FIRE 1	400.00		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40		l&i1 L&I - FIRE 1	64.92	
fmlf1 WA Paid Family & Medical Leave	18.61		Totals:	1,660.15	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	325.74		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40		Totals:	506.66	
			Gross Earnings by Fund:	7,346.01	200.00
			Total Fund Deductions:	1,660.15	
			Fund Net:	5,685.86	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 14

Fund Worked : 65151
Emps : 11

Earnings Code & Description	Amount	Hours
r REGULAR	6,320.01	132.00

Earnings Code & Description	Amount	Hours
Totals:	6,320.01	132.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	391.84
medtx MEDICARE TAX	91.65

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	331.68
fmlf5 WA Paid Family & Medical Leave	16.01
Totals:	831.18

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	391.84

Benefit Code and Description	Amount
medtx MEDICARE TAX	91.65
Totals:	483.49

Gross Earnings by Fund:	6,320.01	132.00
Total Fund Deductions:	831.18	
Fund Net:	5,488.83	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 15

Fund Worked : 65161
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	253.26	18.50			
			Totals:	253.26	18.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
socsec SOCIAL SECURITY	15.70		medtx MEDICARE TAX	3.67	
fmlf6 WA Paid Family & Medical Leave	0.64				
			Totals:	20.01	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	15.70		medtx MEDICARE TAX	3.67	
			Totals:	19.37	
			Gross Earnings by Fund:	253.26	18.50
			Total Fund Deductions:	20.01	
			Fund Net:	233.25	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 16

Fund Worked : 65171
Emps : 12

Earnings Code & Description	Amount	Hours
r REGULAR	12,600.16	297.08

Earnings Code & Description	Amount	Hours
Totals:	12,600.16	297.08

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	837.90
socsec SOCIAL SECURITY	269.81
l&i4 L&I - FIRE 4	76.37

Deduction Code and Description	Amount
leof#4 LEOFF 2 RETIREMENT FIRE 4	703.61
medtx MEDICARE TAX	182.74
fmlf4 WA Paid Family & Medical Leave	31.90
Totals:	2,102.33

Benefit Code and Description	Amount
leof#4 LEOFF 2 RETIREMENT FIRE 4	437.18
medtx MEDICARE TAX	182.74

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	269.81
Totals:	889.73

Gross Earnings by Fund:	12,600.16	297.08
Total Fund Deductions:	2,102.33	
Fund Net:	10,497.83	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 17

Fund Worked : 67101
Emps : 3

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	5,929.80	280.50	ott OVERTIME - TAXING DIST	1,551.00	47.00
			Totals:	7,480.80	327.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	737.17		socsec SOCIAL SECURITY	463.81	
pers2 PERS 2 RETIREMENT	343.50		medtx MEDICARE TAX	108.48	
l&iagn L&I - AGNEW	85.11		Totals:	1,738.07	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
pers2 PERS 2 RETIREMENT	553.60		socsec SOCIAL SECURITY	463.81	
medtx MEDICARE TAX	108.48		fmlagn WA Paid Family & Medical Leave	18.95	
			Totals:	1,144.84	
			Gross Earnings by Fund:	7,480.80	327.50
			Total Fund Deductions:	1,738.07	
			Fund Net:	5,742.73	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 18

Fund Worked : 67121
Emps : 3

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	2,150.00	60.00			
			Totals:	2,150.00	60.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
socsec SOCIAL SECURITY	133.30		medtx MEDICARE TAX	31.18	
fmlcln WA Paid Family & Medical Leave	5.45				
			Totals:	169.93	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
socsec SOCIAL SECURITY	133.30		medtx MEDICARE TAX	31.18	
			Totals:	164.48	
			Gross Earnings by Fund:	2,150.00	60.00
			Total Fund Deductions:	169.93	
			Fund Net:	1,980.07	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 19

Fund Worked : 67141
Emps : 4

Earnings Code & Description	Amount	Hours
r REGULAR	4,410.08	207.00

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	273.43
fedtx FEDERAL WITHHOLDING TAX	123.26
l&ihig L&I - HIGHLAND IRRIGATION	51.66

Benefit Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	363.88
medtx MEDICARE TAX	63.95

Earnings Code & Description	Amount	Hours
Totals:	4,410.08	207.00

Deduction Code and Description	Amount
pers2h PERS 2 RETIREMENT - HIGHLAND	225.79
medtx MEDICARE TAX	63.95
fmlhig WA Paid Family & Medical Leave	11.17
Totals:	749.26

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	273.43
Totals:	701.26

Gross Earnings by Fund:	4,410.08	207.00
Total Fund Deductions:	749.26	
Fund Net:	3,660.82	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 20

Fund Worked : 67701
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,698.00	315.50					
					Totals:			7,698.00	315.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		477.29		fedtx	FEDERAL WITHHOLDING TAX		279.92	
medtx	MEDICARE TAX		111.62		fmlbld	WA Paid Family & Medical Leave		19.50	
					Totals:			888.33	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		477.29		medtx	MEDICARE TAX		111.62	
					Totals:			588.91	
					Gross Earnings by Fund:			7,698.00	315.50
					Total Fund Deductions:			888.33	
					Fund Net:			6,809.67	

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 21

Fund Worked : 67731
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		34,206.69	1,206.50	bhu	BENEFIT HOURS USED - TAX DIST		1,868.77	65.25
ott	OVERTIME - TAXING DIST		520.20	13.50					
					Totals:			36,595.66	1,285.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,545.64	socsec	SOCIAL SECURITY		2,209.95		
pers2s	PERS 2 RETIREMENT - SUNLAND		2,195.06	medtx	MEDICARE TAX		516.87		
medsun	HEALTH INSURANCE SUNLAND		333.45	l&isun	L&I - SUNLAND		262.61		
fmlsun	WA Paid Family & Medical Leave		90.31						
				Totals:			8,153.89		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medsun	HEALTH INSURANCE SUNLAND		9,164.73	pers2s	PERS 2 RETIREMENT - SUNLAND		3,537.62		
socsec	SOCIAL SECURITY		2,209.95	medtx	MEDICARE TAX		516.87		
				Totals:			15,429.17		
				Gross Earnings by Fund:			36,595.66		1,285.25
				Total Fund Deductions:			8,153.89		
				Fund Net:			28,441.77		

Fund Worked : - Totals -
Emps : 222

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		729,129.20	21,570.53	v	VACATION		67,860.68	1,853.50
o15s	OVERTIME X 1.5 - SHERIFF DEPT		34,070.63	593.75	fh	FLOATING HOLIDAY		29,687.87	879.25
s	SICK		28,478.89	948.00	covid	SICK		13,101.61	386.00
vp	VACATION PAYOFF		3,728.03	141.72	o15j	OVERTIME x 1.5 - JUV DETENTION		3,538.88	93.00
cu	COMP USED		2,776.68	70.50	hazpay	HAZARD PAY		2,546.56	
bhu	BENEFIT HOURS USED - TAX DIST		2,406.55	79.25	accred	ACCREDITATION PAY		2,316.19	
ott	OVERTIME - TAXING DIST		2,071.20	60.50	fl	FUNERAL LEAVE		1,614.76	41.00
bsba	BS/BA EDUCATION INCENTIVE		1,531.80		aute	AUTO ALLOWANCE ELECTED		1,360.00	
oth	OVERTIME X 1.5 - HOURLY		1,272.33	112.50	detpay	DETECTIVE PAY		1,252.70	
aaas	AA/AS EDUCATION INCENTIVE		1,238.25		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
phsm	PHONE STIPEND SMART PHONE		560.00		spr15	SICK PAYOFF RETIREMENT 15%		431.15	122.00
aspd	SHERIFF ACTING SUP PAY DEPUTY		427.60	221.00	swa	SICK - WA PART-TIME		344.18	16.00
flxu	FLEX TIME USED (NO RUN BAL)		219.84	5.00	asp	SHERIFF ACTING SUPERVISOR PAY		177.23	109.00
oc1	ON CALL SHIFT DAY		171.60	6.00	aspj	ACTING SUPERVISOR PAY JUVENILE		104.02	84.00
well	WELLNESS INCENTIVE		102.00	170.00	wep	WEST END PAY		100.00	
swapt	SICK PAYOFF - TERMINATION 10%		71.07	4.72	phns	PHONE STIPEND		40.00	
								Totals:	
								933,751.50	27,567.22

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	86,014.21	socsec	SOCIAL SECURITY	54,702.56
pers2	PERS 2 RETIREMENT	24,781.26	icm457	ICMA DEFERRED COMP	17,226.56
leoff2	LEOFF 2 RETIREMENT	15,592.55	401a	401A DEFERRED COMPENSATION	15,577.10
medpre	HEALTH INSURANCE PRE TAX	15,446.66	medtx	MEDICARE TAX	13,002.12
h457	MASSMUTUAL 457	6,939.93	psers	PSERS RETIREMENT	6,660.00
pers3	PERS 3 RETIREMENT	4,384.31	rth457	ROTH-ICMA DEFERRED COMP	3,000.00
udteam	UNION DUES - TEAMSTERS	2,961.00	pers2s	PERS 2 RETIREMENT - SUNLAND	2,195.06
fmlatx	WA Paid Family & Medical Leave	2,095.97	n457	NATIONWIDE 457	1,893.62
aflpre	AFLAC PRE TAX	1,185.37	ltdshr	LTD - SHERIFF	1,123.47
l&i	L&I - SELF INSURED	1,016.91	udpd	UNION DUES - 1619 D	849.00
gatlaw	GORDON, AYLWORTH & TAMI, PC	803.25	leoff#4	LEOFF 2 RETIREMENT FIRE 4	703.61
genpre	SUN LIFE PRE TAX	690.68	udmp	UNION DUES - 1619 MP	640.75
hr125	HEALTH REIMBURSEMENT	592.00	udcd	UNION DUES - 1619 CD C	582.50
udlc	UNION DUES - 1619 LC	517.90	udps	UNION DUES - 1619 S	488.25
dc125	DEPENDENT CARE	466.66	fd1457	DRS 457 DEFERRED COMP FIRE 1	400.00
pers1	PERS 1 RETIREMENT	342.22	medsun	HEALTH INSURANCE SUNLAND	333.45
aflaft	AFLAC POST TAX	305.85	n457rt	ROTH-NATIONWIDE 457	300.00
l&isun	L&I - SUNLAND	262.61	udcs	UNION DUES - 1619 CS	233.00

pyLDFnd
09/08/2021 2:01:00PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/01/2021 to 08/31/2021-1 Cycle m

Page: 23

Fund Worked : - Totals -
Emps : 222

Deduction Code and Description		Amount
pers2h	PERS 2 RETIREMENT - HIGHLAND	225.79
colaft	COLONIAL LIFE INS. POST TAX	145.68
colpre	COLONIAL LIFE INS. PRE TAX	88.12
l&i4	L&I - FIRE 4	76.37
wsatf	1619CD WSATF DUES	60.00
shrfcf	SHERIFF COFFEE FUND	46.00
fmlf4	WA Paid Family & Medical Leave	31.90
fmlf1	WA Paid Family & Medical Leave	18.61
fmlhig	WA Paid Family & Medical Leave	11.17
fmlcln	WA Paid Family & Medical Leave	5.45
leofcu	LEOFF RETIREMENT CATCH UP	-2.67

Deduction Code and Description		Amount
uw	UNITED WAY	150.00
fmlsun	WA Paid Family & Medical Leave	90.31
l&iagn	L&I - AGNEW	85.11
l&i1	L&I - FIRE 1	64.92
l&ihig	L&I - HIGHLAND IRRIGATION	51.66
shrfnd	SHERIFF EMPLOYEE FUND	32.00
fmlbld	WA Paid Family & Medical Leave	19.50
fmlf5	WA Paid Family & Medical Leave	16.01
garufe	GARNISHMENT FEE	10.00
fmlf6	WA Paid Family & Medical Leave	0.64

Totals: 285,536.96

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	148,603.64
pers2	PERS 2 RETIREMENT	39,938.37
medtx	MEDICARE TAX	13,002.12
l&i	L&I - SELF INSURED	9,931.78
medsun	HEALTH INSURANCE SUNLAND	9,164.73
vebahr	HRA VEBA	6,381.52
fmlatx	WA Paid Family & Medical Leave	1,213.66
pers1	PERS 1 RETIREMENT	584.63
pers2h	PERS 2 RETIREMENT - HIGHLAND	363.88
fmlagn	WA Paid Family & Medical Leave	18.95

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	54,702.56
401a	401A DEFERRED COMPENSATION	14,473.53
psers	PSERS RETIREMENT	10,645.77
leoff2	LEOFF 2 RETIREMENT	9,688.19
pers3	PERS 3 RETIREMENT	6,703.33
pers2s	PERS 2 RETIREMENT - SUNLAND	3,537.62
unemp	UNEMPLOYMENT	775.88
leoff#4	LEOFF 2 RETIREMENT FIRE 4	437.18
genpre	SUN LIFE PRE TAX	345.00
leofcu	LEOFF RETIREMENT CATCH UP	-1.33

Totals: 330,511.01

Grand Total Gross Earnings: 933,751.50 27,567.22

Grand Total Deductions: 285,536.96

Grand Total Net: 648,214.54

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Semi-Monthly

Page: 1

Fund Worked : 00100
Emps : 193

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		442,711.04	15,222.85	v	VACATION		38,135.78	1,235.48
fh	FLOATING HOLIDAY		24,229.09	788.25	s	SICK		15,485.94	543.00
o15s	OVERTIME X 1.5 - SHERIFF DEPT		14,998.58	322.88	covid	covid SICK		4,137.79	134.20
o15j	OVERTIME x 1.5 - JUV DETENTION		1,373.89	36.00	accrd	ACCREDITATION PAY		1,055.21	
hazpay	HAZARD PAY		922.03		cu	COMP USED		830.60	23.74
aute	AUTO ALLOWANCE ELECTED		680.00		auto	AUTO ALLOWANCE CONTRACTUAL		680.00	
bsba	BS/BA EDUCATION INCENTIVE		664.12		oth	OVERTIME X 1.5 - HOURLY		529.25	37.75
fl	FUNERAL LEAVE		516.67	18.00	phsm	PHONE STIPEND SMART PHONE		280.00	
uapr	URINE ANALYSIS PREMIUM		248.00		aaas	AA/AS EDUCATION INCENTIVE		224.85	
aspj	ACTING SUPERVISOR PAY JUVENILE		152.40	120.00	extr	EXTRA PAY BEYOND SALARY		131.22	
jd	JURY DUTY		99.01	4.00	asp	SHERIFF ACTING SUPERVISOR PAY		98.25	68.00
stby	STANDBY PAY		61.04	2.00	aspd	SHERIFF ACTING SUP PAY DEPUTY		53.01	30.00
phns	PHONE STIPEND		20.00						
					Totals:			548,317.77	18,586.15

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	44,292.53	socsec	SOCIAL SECURITY	31,455.05
medpre	HEALTH INSURANCE PRE TAX	31,384.55	pers2	PERS 2 RETIREMENT	22,875.12
401a	401A DEFERRED COMPENSATION	10,698.01	icm457	ICMA DEFERRED COMP	7,556.01
medtx	MEDICARE TAX	7,356.48	leoff2	LEOFF 2 RETIREMENT	4,799.99
psers	PSERS RETIREMENT	4,139.41	pers3	PERS 3 RETIREMENT	3,113.22
udteam	UNION DUES - TEAMSTERS	2,690.69	afipre	AFLAC PRE TAX	2,223.82
fmlabx	WA Paid Family & Medical Leave	1,378.54	h457	MASSMUTUAL 457	1,344.54
genpre	SUN LIFE PRE TAX	1,012.14	dshs	DSHS CHILD SUPPORT	962.38
dc125	DEPENDENT CARE	844.95	l&i	L&I - SELF INSURED	781.37
ltdshr	LTD - SHERIFF	764.23	n457	NATIONWIDE 457	711.41
rth457	ROTH-ICMA DEFERRED COMP	652.35	hr125	HEALTH REIMBURSEMENT	574.17
a&aco	AUDIT & ADJUSTMENT CO INC	464.73	udpd	UNION DUES - 1619 D	457.81
udcd	UNION DUES - 1619 CD C	433.67	pers1	PERS 1 RETIREMENT	403.05
afiaft	AFLAC POST TAX	370.24	udmp	UNION DUES - 1619 MP	349.56
udlc	UNION DUES - 1619 LC	287.67	uw	UNITED WAY	264.16
colaft	COLONIAL LIFE INS. POST TAX	209.44	udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80	udps	UNION DUES - 1619 S	34.35
shrctf	SHERIFF COFFEE FUND	25.00	shrctf	SHERIFF EMPLOYEE FUND	16.80
wsatf	1619CD WSATF DUES	10.00	garnfe	GARNISHMENT FEE	1.50
			Totals:		185,135.74

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 193

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	221,025.92
socsec SOCIAL SECURITY	31,561.92
vebahr HRA VEBA	8,370.42
psers PSERS RETIREMENT	6,655.87
pers3 PERS 3 RETIREMENT	4,819.04
fmlatx WA Paid Family & Medical Leave	801.01
unemp UNEMPLOYMENT	511.99

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	36,976.52
401a 401A DEFERRED COMPENSATION	9,906.86
medtx MEDICARE TAX	7,381.47
l&i L&I - SELF INSURED	5,679.51
leoff2 LEOFF 2 RETIREMENT	2,995.76
pers1 PERS 1 RETIREMENT	688.54
genpre SUN LIFE PRE TAX	390.82

Totals: 337,765.65

Gross Earnings by Fund: 548,317.77 18,586.15

Total Fund Deductions: 185,135.74

Fund Net: 363,182.03

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 10

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		17,731.25	726.00	v	VACATION		1,989.38	85.45
s	SICK		1,251.94	51.80	fh	FLOATING HOLIDAY		892.19	34.50
oth	OVERTIME X 1.5 - HOURLY		221.81	17.50					
					Totals:			22,086.57	915.25

Deduction Code and Description			Amount	Deduction Code and Description			Amount
pers2	PERS 2 RETIREMENT		1,305.13	socsec	SOCIAL SECURITY		1,292.13
icm457	ICMA DEFERRED COMP		1,270.60	fedtx	FEDERAL WITHHOLDING TAX		1,236.16
medpre	HEALTH INSURANCE PRE TAX		1,020.34	401a	401A DEFERRED COMPENSATION		748.19
medtx	MEDICARE TAX		302.20	udteam	UNION DUES - TEAMSTERS		182.11
pers3	PERS 3 RETIREMENT		149.79	aflpre	AFLAC PRE TAX		145.20
aflaft	AFLAC POST TAX		82.36	hr125	HEALTH REIMBURSEMENT		79.99
udmp	UNION DUES - 1619 MP		58.26	fmlatx	WA Paid Family & Medical Leave		55.97
l&i	L&I - SELF INSURED		35.14				
				Totals:			7,963.57

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		10,494.01	pers2	PERS 2 RETIREMENT		2,110.34
socsec	SOCIAL SECURITY		1,296.25	401a	401A DEFERRED COMPENSATION		428.41
medtx	MEDICARE TAX		303.16	l&i	L&I - SELF INSURED		230.46
pers3	PERS 3 RETIREMENT		153.52	vebahr	HRA VEBA		50.00
fmlatx	WA Paid Family & Medical Leave		32.50	unemp	UNEMPLOYMENT		22.10
				Totals:			15,120.75
				Gross Earnings by Fund:			22,086.57
				Total Fund Deductions:			7,963.57
				Fund Net:			14,123.00

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 4

Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		688.89	24.00	fh	FLOATING HOLIDAY		175.09	6.10
v	VACATION		54.54	1.90					
					Totals:			918.52	32.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		116.31	pers2	PERS 2 RETIREMENT		58.43		
socsec	SOCIAL SECURITY		49.74	fedtx	FEDERAL WITHHOLDING TAX		28.29		
401a	401A DEFERRED COMPENSATION		27.56	udteam	UNION DUES - TEAMSTERS		16.26		
medtx	MEDICARE TAX		11.64	fmlatx	WA Paid Family & Medical Leave		2.32		
l&i	L&I - SELF INSURED		1.24						
				Totals:			311.79		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		580.00	pers2	PERS 2 RETIREMENT		94.15		
socsec	SOCIAL SECURITY		49.74	401a	401A DEFERRED COMPENSATION		18.37		
medtx	MEDICARE TAX		11.64	l&i	L&I - SELF INSURED		3.78		
fmlatx	WA Paid Family & Medical Leave		1.35	unemp	UNEMPLOYMENT		0.93		
				Totals:			759.96		
				Gross Earnings by Fund:			918.52	32.00	
				Total Fund Deductions:			311.79		
				Fund Net:			606.73		

Page: 4

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 5

Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		688.89	24.00	fh	FLOATING HOLIDAY		175.10	6.10
v	VACATION		54.54	1.90					
					Totals:			918.53	32.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		116.29	pers2	PERS 2 RETIREMENT		58.41		
socsec	SOCIAL SECURITY		49.74	fedtx	FEDERAL WITHHOLDING TAX		28.29		
401a	401A DEFERRED COMPENSATION		27.55	udteam	UNION DUES - TEAMSTERS		16.24		
medtx	MEDICARE TAX		11.63	fmlatx	WA Paid Family & Medical Leave		2.33		
l&i	L&I - SELF INSURED		1.24						
				Totals:			311.72		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		580.00	pers2	PERS 2 RETIREMENT		94.15		
socsec	SOCIAL SECURITY		49.74	401a	401A DEFERRED COMPENSATION		18.37		
medtx	MEDICARE TAX		11.63	l&i	L&I - SELF INSURED		3.78		
fmlatx	WA Paid Family & Medical Leave		1.35	unemp	UNEMPLOYMENT		0.91		
				Totals:			759.93		
				Gross Earnings by Fund:			918.53	32.00	
				Total Fund Deductions:			311.72		
				Fund Net:			606.81		

Page: 5

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 6

Fund Worked : 11701
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	2,027.50	70.50	fh FLOATING HOLIDAY	460.11	16.00
			Totals:	2,487.61	86.50
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	232.33		pers2 PERS 2 RETIREMENT	158.21	
socsec SOCIAL SECURITY	154.23		401a 401A DEFERRED COMPENSATION	124.38	
medtx MEDICARE TAX	36.07		udmp UNION DUES - 1619 MP	29.13	
fmlatx WA Paid Family & Medical Leave	6.30		l&i L&I - SELF INSURED	4.13	
			Totals:	744.78	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	1,135.00		pers2 PERS 2 RETIREMENT	254.98	
socsec SOCIAL SECURITY	154.23		401a 401A DEFERRED COMPENSATION	49.75	
medtx MEDICARE TAX	36.07		vebahr HRA VEBA	25.00	
l&i L&I - SELF INSURED	12.60		fmlatx WA Paid Family & Medical Leave	3.65	
unemp UNEMPLOYMENT	2.49				
			Totals:	1,673.77	
			Gross Earnings by Fund:	2,487.61	86.50
			Total Fund Deductions:	744.78	
			Fund Net:	1,742.83	

Page: 6

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 7

Fund Worked : 12201
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,177.18	52.50	v	VACATION		107.63	4.80
cu	COMP USED		6.73	0.30					
					Totals:			1,291.54	57.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		139.57	pers2	PERS 2 RETIREMENT		82.14		
fedtx	FEDERAL WITHHOLDING TAX		77.17	socsec	SOCIAL SECURITY		71.42		
401a	401A DEFERRED COMPENSATION		38.75	medtx	MEDICARE TAX		16.70		
udteam	UNION DUES - TEAMSTERS		15.00	fmlatx	WA Paid Family & Medical Leave		3.27		
l&i	L&I - SELF INSURED		2.96						
				Totals:			446.98		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		696.00	pers2	PERS 2 RETIREMENT		132.38		
socsec	SOCIAL SECURITY		71.42	401a	401A DEFERRED COMPENSATION		25.82		
medtx	MEDICARE TAX		16.70	l&i	L&I - SELF INSURED		9.00		
fmlatx	WA Paid Family & Medical Leave		1.89	unemp	UNEMPLOYMENT		1.29		
				Totals:			954.50		
				Gross Earnings by Fund:			1,291.54	57.60	
				Total Fund Deductions:			446.98		
				Fund Net:			844.56		

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 8

Fund Worked : 12401
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,900.41	87.25	v VACATION	229.63	8.00
s SICK	21.53	0.75			
			Totals:	2,151.57	96.00

Deduction Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	216.35
401a 401A DEFERRED COMPENSATION	146.26
pers3 PERS 3 RETIREMENT	124.33
pers2 PERS 2 RETIREMENT	43.81
udteam UNION DUES - TEAMSTERS	25.37
fmlatx WA Paid Family & Medical Leave	5.45

Deduction Code and Description	Amount
aflpre AFLAC PRE TAX	162.82
fedtx FEDERAL WITHHOLDING TAX	131.53
socsec SOCIAL SECURITY	109.88
medtx MEDICARE TAX	25.70
icm457 ICMA DEFERRED COMP	25.00
l&i L&I - SELF INSURED	4.52
Totals:	1,021.02

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,176.26
socsec SOCIAL SECURITY	109.88
401a 401A DEFERRED COMPENSATION	43.03
l&i L&I - SELF INSURED	13.77
unemp UNEMPLOYMENT	2.15

Benefit Code and Description	Amount
pers3 PERS 3 RETIREMENT	149.92
pers2 PERS 2 RETIREMENT	70.62
medtx MEDICARE TAX	25.70
fmlatx WA Paid Family & Medical Leave	3.15
Totals:	1,594.48

Gross Earnings by Fund:	2,151.57	96.00
Total Fund Deductions:	1,021.02	
Fund Net:	1,130.55	

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 9

Fund Worked : 13001
Emps : 1

Earnings Code & Description	Amount	Hours
r REGULAR	1,981.90	100.00

Earnings Code & Description	Amount	Hours
Totals:	1,981.90	100.00

Deduction Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	232.60
socsec SOCIAL SECURITY	108.46
fedtx FEDERAL WITHHOLDING TAX	30.96
udteam UNION DUES - TEAMSTERS	22.50
fmlatx WA Paid Family & Medical Leave	5.02

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	126.05
401a 401A DEFERRED COMPENSATION	59.46
medtx MEDICARE TAX	25.37
l&i L&I - SELF INSURED	5.16
Totals:	615.58

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,160.00
socsec SOCIAL SECURITY	108.46
401a 401A DEFERRED COMPENSATION	39.64
fmlatx WA Paid Family & Medical Leave	2.91

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	203.15
l&i L&I - SELF INSURED	56.22
medtx MEDICARE TAX	25.37
unemp UNEMPLOYMENT	1.98
Totals:	1,597.73

Gross Earnings by Fund:	1,981.90	100.00
Total Fund Deductions:	615.58	
Fund Net:	1,366.32	

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 10

Fund Worked : 19914
Emps : 2

Earnings Code & Description	Amount	Hours
r REGULAR	4,437.64	181.00

Earnings Code & Description	Amount	Hours
Totals:	4,437.64	181.00

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	282.24
fedtx FEDERAL WITHHOLDING TAX	193.15
medtx MEDICARE TAX	64.35
udteam UNION DUES - TEAMSTERS	26.00
l&i L&I - SELF INSURED	9.08

Deduction Code and Description	Amount
socsec SOCIAL SECURITY	275.14
401a 401A DEFERRED COMPENSATION	177.75
udmp UNION DUES - 1619 MP	29.13
fmlatx WA Paid Family & Medical Leave	11.24
Totals:	1,068.08

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,295.00
socsec SOCIAL SECURITY	275.14
medtx MEDICARE TAX	64.35
vebahr HRA VEBA	25.00
unemp UNEMPLOYMENT	4.44

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	454.86
401a 401A DEFERRED COMPENSATION	88.75
l&i L&I - SELF INSURED	27.72
fmlatx WA Paid Family & Medical Leave	6.51
Totals:	3,241.77

Gross Earnings by Fund:	4,437.64	181.00
Total Fund Deductions:	1,068.08	
Fund Net:	3,369.56	

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 11

Fund Worked : 30301
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		519.89	17.30	fh	FLOATING HOLIDAY		48.07	1.60
v	VACATION		9.02	0.30					
					Totals:			576.98	19.20
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
icm457	ICMA DEFERRED COMP		60.00	fedtx	FEDERAL WITHHOLDING TAX		47.39		
pers2	PERS 2 RETIREMENT		36.70	medpre	HEALTH INSURANCE PRE TAX		36.33		
socsec	SOCIAL SECURITY		32.45	401a	401A DEFERRED COMPENSATION		17.31		
afipre	AFLAC PRE TAX		10.40	medtx	MEDICARE TAX		7.59		
genpre	SUN LIFE PRE TAX		6.87	fmlatx	WA Paid Family & Medical Leave		1.46		
l&i	L&I - SELF INSURED		0.82						
				Totals:			257.32		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		234.01	pers2	PERS 2 RETIREMENT		59.15		
socsec	SOCIAL SECURITY		32.45	vebahr	HRA VEBA		25.00		
401a	401A DEFERRED COMPENSATION		11.54	medtx	MEDICARE TAX		7.59		
l&i	L&I - SELF INSURED		2.52	genpre	SUN LIFE PRE TAX		2.00		
fmlatx	WA Paid Family & Medical Leave		0.84	unemp	UNEMPLOYMENT		0.58		
				Totals:			375.68		
				Gross Earnings by Fund:			576.98		19.20
				Total Fund Deductions:			257.32		
				Fund Net:			319.66		

Page: 11

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 12

Fund Worked : 50401
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	8,229.03	248.56	v	VACATION	2,434.24	48.00
fh	FLOATING HOLIDAY	1,217.13	24.00	auto	AUTO ALLOWANCE CONTRACTUAL	170.00	
Totals:						12,050.40	320.56

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,256.97
socsec	SOCIAL SECURITY	733.19
pers2	PERS 2 RETIREMENT	370.74
medtx	MEDICARE TAX	171.48
401a	401A DEFERRED COMPENSATION	140.73
fmlatx	WA Paid Family & Medical Leave	30.53
l&i	L&I - SELF INSURED	13.42
shrfnd	SHERIFF EMPLOYEE FUND	1.00

Deduction Code and Description		Amount
h457	MASSMUTUAL 457	1,012.21
medpre	HEALTH INSURANCE PRE TAX	543.60
aflpre	AFLAC PRE TAX	222.32
icm457	ICMA DEFERRED COMP	162.72
genpre	SUN LIFE PRE TAX	95.62
uw	UNITED WAY	20.00
shrfcf	SHERIFF COFFEE FUND	5.00
Totals:		4,779.53

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,532.50
h457	MASSMUTUAL 457	620.25
vebahr	HRA VEBA	406.25
medtx	MEDICARE TAX	171.48
genpre	SUN LIFE PRE TAX	65.50
unemp	UNEMPLOYMENT	11.89

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	733.19
pers2	PERS 2 RETIREMENT	597.50
401a	401A DEFERRED COMPENSATION	358.63
l&i	L&I - SELF INSURED	105.71
fmlatx	WA Paid Family & Medical Leave	17.69
Totals:		6,620.59

Gross Earnings by Fund:	12,050.40	320.56
Total Fund Deductions:	4,779.53	
Fund Net:	7,270.87	

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 13

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,409.78	42.06	covid	covid SICK		57.58	0.80
s	SICK		50.38	0.70					
					Totals:			1,517.74	43.56
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		139.26	icm457	ICMA DEFERRED COMP		112.31		
401a	401A DEFERRED COMPENSATION		102.49	pers2	PERS 2 RETIREMENT		95.36		
socsec	SOCIAL SECURITY		89.54	medpre	HEALTH INSURANCE PRE TAX		66.49		
medtx	MEDICARE TAX		20.94	genpre	SUN LIFE PRE TAX		12.07		
fmlatx	WA Paid Family & Medical Leave		3.85	l&i	L&I - SELF INSURED		1.43		
shrfrnd	SHERIFF EMPLOYEE FUND		0.20						
					Totals:		643.94		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		406.00	pers2	PERS 2 RETIREMENT		155.56		
socsec	SOCIAL SECURITY		89.54	401a	401A DEFERRED COMPENSATION		51.41		
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		20.94		
genpre	SUN LIFE PRE TAX		6.68	l&i	L&I - SELF INSURED		4.41		
fmlatx	WA Paid Family & Medical Leave		2.22	unemp	UNEMPLOYMENT		1.52		
					Totals:		782.03		
					Gross Earnings by Fund:		1,517.74		43.56
					Total Fund Deductions:		643.94		
					Fund Net:		873.80		

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 14

Fund Worked : 50601
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
well	WELLNESS INCENTIVE		1,911.78	6,336.48					
					Totals:			1,911.78	6,336.48
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		140.24		socsec	SOCIAL SECURITY		110.99	
medpre	HEALTH INSURANCE PRE TAX		94.47		pers2	PERS 2 RETIREMENT		73.85	
401a	401A DEFERRED COMPENSATION		44.23		medtx	MEDICARE TAX		25.95	
psers	PSERS RETIREMENT		24.53		icm457	ICMA DEFERRED COMP		24.01	
leoff2	LEOFF 2 RETIREMENT		21.47		dc125	DEPENDENT CARE		21.05	
udteam	UNION DUES - TEAMSTERS		9.33		fmlatx	WA Paid Family & Medical Leave		4.87	
ltdshr	LTD - SHERIFF		4.46		udcd	UNION DUES - 1619 CD C		3.28	
l&i	L&I - SELF INSURED		2.82		udpd	UNION DUES - 1619 D		2.13	
aflpre	AFLAC PRE TAX		1.94		h457	MASSMUTUAL 457		1.71	
udps	UNION DUES - 1619 S		0.53						
					Totals:			611.86	
					Gross Earnings by Fund:			1,911.78	6,336.48
					Total Fund Deductions:			611.86	
					Fund Net:			1,299.92	

Fund Worked : - Totals -
Emps : 209

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	483,503.40	16,796.02	v	VACATION	43,014.76	1,385.83
fh	FLOATING HOLIDAY	27,196.78	876.55	s	SICK	16,809.79	596.25
o15s	OVERTIME X 1.5 - SHERIFF DEPT	14,998.58	322.88	covid	covid SICK	4,195.37	135.00
well	WELLNESS INCENTIVE	1,911.78	6,336.48	o15j	OVERTIME x 1.5 - JUV DETENTION	1,373.89	36.00
accr	ACCREDITATION PAY	1,055.21		hazpay	HAZARD PAY	922.03	
auto	AUTO ALLOWANCE CONTRACTUAL	850.00		cu	COMP USED	837.33	24.04
oth	OVERTIME X 1.5 - HOURLY	751.06	55.25	aute	AUTO ALLOWANCE ELECTED	680.00	
bsba	BS/BA EDUCATION INCENTIVE	664.12		fl	FUNERAL LEAVE	516.67	18.00
phsm	PHONE STIPEND SMART PHONE	280.00		uapr	URINE ANALYSIS PREMIUM	248.00	
aaas	AA/AS EDUCATION INCENTIVE	224.85		aspi	ACTING SUPERVISOR PAY JUVENILE	152.40	120.00
extr	EXTRA PAY BEYOND SALARY	131.22		jd	JURY DUTY	99.01	4.00
asp	SHERIFF ACTING SUPERVISOR PAY	98.25	68.00	stby	STANDBY PAY	61.04	2.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	53.01	30.00	phns	PHONE STIPEND	20.00	
				Totals:		600,648.55	26,806.30

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	47,834.27	socsec	SOCIAL SECURITY	34,531.96
medpre	HEALTH INSURANCE PRE TAX	33,966.90	pers2	PERS 2 RETIREMENT	25,566.19
401a	401A DEFERRED COMPENSATION	12,352.67	icm457	ICMA DEFERRED COMP	9,210.65
medtx	MEDICARE TAX	8,076.10	leoff2	LEOFF 2 RETIREMENT	4,821.46
psers	PSERS RETIREMENT	4,163.94	pers3	PERS 3 RETIREMENT	3,387.34
udteam	UNION DUES - TEAMSTERS	3,003.50	aflpre	AFLAC PRE TAX	2,766.50
h457	MASSMUTUAL 457	2,358.46	fmlatx	WA Paid Family & Medical Leave	1,511.15
genpre	SUN LIFE PRE TAX	1,126.70	dshs	DSHS CHILD SUPPORT	962.38
dc125	DEPENDENT CARE	866.00	l&i	L&I - SELF INSURED	863.33
ltdshr	LTD - SHERIFF	768.69	n457	NATIONWIDE 457	711.41
hr125	HEALTH REIMBURSEMENT	654.16	rth457	ROTH-ICMA DEFERRED COMP	652.35
udmp	UNION DUES - 1619 MP	466.08	a&aco	AUDIT & ADJUSTMENT CO INC	464.73
udpd	UNION DUES - 1619 D	459.94	aflaft	AFLAC POST TAX	452.60
udcd	UNION DUES - 1619 CD C	436.95	pers1	PERS 1 RETIREMENT	403.05
udlc	UNION DUES - 1619 LC	287.67	uw	UNITED WAY	284.16
colaft	COLONIAL LIFE INS. POST TAX	209.44	udtint	TEAMSTERS INIT FEE or ADJ	100.00
colpre	COLONIAL LIFE INS. PRE TAX	96.80	udps	UNION DUES - 1619 S	34.88
shrfcf	SHERIFF COFFEE FUND	30.00	shrfnd	SHERIFF EMPLOYEE FUND	18.00
wsatf	1619CD WSATF DUES	10.00	garnfe	GARNISHMENT FEE	1.50
			Totals:		203,911.91

pyLDFnd
09/07/2021 3:57:02PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle sc

Page: 16

Fund Worked : - Totals -
Emps : 209

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	243,314.70
socsec SOCIAL SECURITY	34,531.96
vebahr HRA VEB	8,945.42
psers PSERS RETIREMENT	6,655.87
pers3 PERS 3 RETIREMENT	5,122.48
fmlatx WA Paid Family & Medical Leave	875.07
h457 MASSMUTUAL 457	620.25
genpre SUN LIFE PRE TAX	465.00

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	41,203.36
401a 401A DEFERRED COMPENSATION	11,040.58
medtx MEDICARE TAX	8,076.10
l&i L&I - SELF INSURED	6,149.48
leoff2 LEOFF 2 RETIREMENT	2,995.76
pers1 PERS 1 RETIREMENT	688.54
unemp UNEMPLOYMENT	562.27

Totals: 371,246.84

Grand Total Gross Earnings: 600,648.55 26,806.30

Grand Total Deductions: 203,911.91

Grand Total Net: 396,736.64

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Roads

Page: 1

Fund Worked : 10101
Emps : 62

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		118,541.85	3,916.50	v	VACATION		18,762.20	583.65
covid	covid SICK		11,151.77	434.00	s	SICK		7,881.85	274.00
o15r	OVERTIME X 1.5 - ROADS DEPT		2,959.94	69.00	cu	COMP USED		1,776.07	68.09
dont	DONATED TIME USED		1,543.49	52.76	fh	FLOATING HOLIDAY		1,403.89	62.00
phns	PHONE STIPEND		690.00		fl	FUNERAL LEAVE		215.23	10.00
cpr	COMP TIME PAID - PW ROADS		190.92	8.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
c15r	COMP EARNED X 1.5 ROADS		-835.75	-21.00					
					Totals:		164,451.46	5,457.00	

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	14,616.49
socsec	SOCIAL SECURITY	9,657.85
icm457	ICMA DEFERRED COMP	2,936.20
401a	401A DEFERRED COMPENSATION	1,665.00
h457	MASSMUTUAL 457	915.65
aflpre	AFLAC PRE TAX	521.38
fmlatx	WA Paid Family & Medical Leave	416.63
udmp	UNION DUES - 1619 MP	218.69
hr125	HEALTH REIMBURSEMENT	123.23
dshs	DSHS CHILD SUPPORT	67.35
uw	UNITED WAY	44.33
genpre	SUN LIFE PRE TAX	31.94
garnfe	GARNISHMENT FEE	3.87

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	9,690.04
medpre	HEALTH INSURANCE PRE TAX	8,097.05
medtx	MEDICARE TAX	2,258.66
udteam	UNION DUES - TEAMSTERS	1,475.20
c13gar	CHAPTER 13 GARNISHMENT	538.00
pers3	PERS 3 RETIREMENT	486.44
n457	NATIONWIDE 457	250.00
l&i	L&I - SELF INSURED	210.34
aflaft	AFLAC POST TAX	115.33
udtint	TEAMSTERS INIT FEE or ADJ	50.00
colpre	COLONIAL LIFE INS. PRE TAX	34.51
gatlaw	GORDON, AYLWORTH & TAMI, PC	7.40
perscu	PERS RETIREMENT CATCH UP	2.95
Totals:		54,434.53

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	66,411.31
socsec	SOCIAL SECURITY	9,657.85
l&i	L&I - SELF INSURED	2,835.25
pers3	PERS 3 RETIREMENT	996.36
fmlatx	WA Paid Family & Medical Leave	241.25
genpre	SUN LIFE PRE TAX	39.13

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	15,613.59
401a	401A DEFERRED COMPENSATION	3,023.81
medtx	MEDICARE TAX	2,258.66
vebahr	HRA VEBA	350.00
unemp	UNEMPLOYMENT	163.78
perscu	PERS RETIREMENT CATCH UP	5.14
Totals:		101,596.13

Page: 1

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 2

Fund Worked : 10101
Emps : 62

Gross Earnings by Fund:	164,451.46	5,457.00
Total Fund Deductions:	54,434.53	
Fund Net:	110,016.93	

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 3

Fund Worked : 10135
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,150.41	80.00					
					Totals:			3,150.41	80.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		272.05	pers2	PERS 2 RETIREMENT		200.35		
socsec	SOCIAL SECURITY		189.33	401a	401A DEFERRED COMPENSATION		156.73		
medpre	HEALTH INSURANCE PRE TAX		96.56	medtx	MEDICARE TAX		44.29		
udmp	UNION DUES - 1619 MP		24.27	fmlatx	WA Paid Family & Medical Leave		7.98		
l&i	L&I - SELF INSURED		3.44	icm457	ICMA DEFERRED COMP		0.31		
aflpre	AFLAC PRE TAX		0.23	uw	UNITED WAY		0.21		
				Totals:			995.75		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,028.65	pers2	PERS 2 RETIREMENT		322.92		
socsec	SOCIAL SECURITY		189.33	401a	401A DEFERRED COMPENSATION		63.01		
l&i	L&I - SELF INSURED		45.05	medtx	MEDICARE TAX		44.29		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		4.62		
unemp	UNEMPLOYMENT		3.15						
				Totals:			1,726.02		
				Gross Earnings by Fund:			3,150.41		80.00
				Total Fund Deductions:			995.75		
				Fund Net:			2,154.66		

Page: 3

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 4

Fund Worked : 40201
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			911.92	27.00					
					Totals:			911.92	27.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		57.94	medpre	HEALTH INSURANCE PRE TAX		55.28		
socsec	SOCIAL SECURITY		53.04	fedtx	FEDERAL WITHHOLDING TAX		43.57		
udmp	UNION DUES - 1619 MP		15.62	medtx	MEDICARE TAX		12.41		
fmlatx	WA Paid Family & Medical Leave		2.31	icm457	ICMA DEFERRED COMP		1.56		
l&i	L&I - SELF INSURED		1.16	aflpre	AFLAC PRE TAX		1.14		
uw	UNITED WAY		1.03						
				Totals:			245.06		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		319.22	pers2	PERS 2 RETIREMENT		93.47		
socsec	SOCIAL SECURITY		53.04	medtx	MEDICARE TAX		12.41		
l&i	L&I - SELF INSURED		3.56	401a	401A DEFERRED COMPENSATION		1.58		
fmlatx	WA Paid Family & Medical Leave		1.34	unemp	UNEMPLOYMENT		0.91		
				Totals:			485.53		
				Gross Earnings by Fund:			911.92		27.00
				Total Fund Deductions:			245.06		
				Fund Net:			666.86		

Page: 4

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 5

Fund Worked : 41401
Emps : 9

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	9,295.84	277.00	o15r	OVERTIME X 1.5 - ROADS DEPT	2,903.93	53.25
phns	PHONE STIPEND	40.00					
Totals:						12,239.77	330.25

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,172.37
socsec	SOCIAL SECURITY	723.54
medtx	MEDICARE TAX	169.24
401a	401A DEFERRED COMPENSATION	101.60
udtint	TEAMSTERS INIT FEE or ADJ	50.00
fmlatx	WA Paid Family & Medical Leave	31.01
aflpre	AFLAC PRE TAX	17.34
uw	UNITED WAY	4.52
genpre	SUN LIFE PRE TAX	1.40

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	774.87
medpre	HEALTH INSURANCE PRE TAX	552.33
udteam	UNION DUES - TEAMSTERS	122.55
icm457	ICMA DEFERRED COMP	80.85
h457	MASSMUTUAL 457	33.13
udmp	UNION DUES - 1619 MP	21.95
l&i	L&I - SELF INSURED	16.00
aflaft	AFLAC POST TAX	1.85
Totals:		3,874.55

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,649.13
socsec	SOCIAL SECURITY	723.54
medtx	MEDICARE TAX	169.24
fmlatx	WA Paid Family & Medical Leave	17.95
genpre	SUN LIFE PRE TAX	1.72

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,250.49
l&i	L&I - SELF INSURED	228.97
401a	401A DEFERRED COMPENSATION	127.97
unemp	UNEMPLOYMENT	12.21
Totals:		6,181.22

Gross Earnings by Fund:	12,239.77	330.25
Total Fund Deductions:	3,874.55	
Fund Net:	8,365.22	

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 6

Fund Worked : 42401
Emps : 6

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,509.27	45.00			
			Totals:	1,509.27	45.00

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	124.24
socsec SOCIAL SECURITY	89.34
401a 401A DEFERRED COMPENSATION	29.52
aflpre AFLAC PRE TAX	20.76
h457 MASSMUTUAL 457	9.99
udteam UNION DUES - TEAMSTERS	7.10
fmlatx WA Paid Family & Medical Leave	3.83
l&i L&I - SELF INSURED	1.99

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	94.82
medpre HEALTH INSURANCE PRE TAX	47.44
medtx MEDICARE TAX	20.89
icm457 ICMA DEFERRED COMP	13.57
udmp UNION DUES - 1619 MP	8.22
uw UNITED WAY	4.83
aflaft AFLAC POST TAX	3.64
genpre SUN LIFE PRE TAX	1.75
Totals:	481.93

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	545.45
socsec SOCIAL SECURITY	89.34
medtx MEDICARE TAX	20.89
fmlatx WA Paid Family & Medical Leave	2.22
unemp UNEMPLOYMENT	1.51

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	154.70
401a 401A DEFERRED COMPENSATION	27.50
l&i L&I - SELF INSURED	15.89
genpre SUN LIFE PRE TAX	2.15
Totals:	859.65

Gross Earnings by Fund:	1,509.27	45.00
Total Fund Deductions:	481.93	
Fund Net:	1,027.34	

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 7

Fund Worked : 50301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		19,074.49	666.00	tlss	TOOL STIPEND		150.00	
phns	PHONE STIPEND		100.00						
					Totals:			19,324.49	666.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,433.09	medpre	HEALTH INSURANCE PRE TAX		1,367.34		
socsec	SOCIAL SECURITY		1,108.21	pers2	PERS 2 RETIREMENT		1,053.85		
dshs	DSHS CHILD SUPPORT		342.65	icm457	ICMA DEFERRED COMP		302.98		
medtx	MEDICARE TAX		259.19	udteam	UNION DUES - TEAMSTERS		181.15		
pers3	PERS 3 RETIREMENT		125.08	401a	401A DEFERRED COMPENSATION		110.99		
fmlatx	WA Paid Family & Medical Leave		48.96	hr125	HEALTH REIMBURSEMENT		39.27		
gatlaw	GORDON, AYLWORTH & TAMI, PC		37.63	afipre	AFLAC PRE TAX		34.55		
udmp	UNION DUES - 1619 MP		31.68	l&i	L&I - SELF INSURED		30.57		
garnfe	GARNISHMENT FEE		17.13	uw	UNITED WAY		10.08		
colpre	COLONIAL LIFE INS. PRE TAX		9.05						
				Totals:			6,543.45		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		7,911.24	pers2	PERS 2 RETIREMENT		1,697.90		
socsec	SOCIAL SECURITY		1,108.21	l&i	L&I - SELF INSURED		431.08		
401a	401A DEFERRED COMPENSATION		330.20	medtx	MEDICARE TAX		259.19		
pers3	PERS 3 RETIREMENT		257.23	fmlatx	WA Paid Family & Medical Leave		28.35		
unemp	UNEMPLOYMENT		19.10						
				Totals:			12,042.50		
				Gross Earnings by Fund:			19,324.49	666.00	
				Total Fund Deductions:			6,543.45		
				Fund Net:			12,781.04		

Page: 7

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 66

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	152,483.78	5,011.50	v	VACATION	18,762.20	583.65
covid	covid SICK	11,151.77	434.00	s	SICK	7,881.85	274.00
o15r	OVERTIME X 1.5 - ROADS DEPT	5,863.87	122.25	cu	COMP USED	1,776.07	68.09
dont	DONATED TIME USED	1,543.49	52.76	fh	FLOATING HOLIDAY	1,403.89	62.00
phns	PHONE STIPEND	830.00		fl	FUNERAL LEAVE	215.23	10.00
cpr	COMP TIME PAID - PW ROADS	190.92	8.00	auto	AUTO ALLOWANCE CONTRACTUAL	170.00	
tlss	TOOL STIPEND	150.00		c15r	COMP EARNED X 1.5 ROADS	-835.75	-21.00
				Totals:		201,587.32	6,605.25

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	17,661.81
socsec	SOCIAL SECURITY	11,821.31
icm457	ICMA DEFERRED COMP	3,335.47
401a	401A DEFERRED COMPENSATION	2,063.84
h457	MASSMUTUAL 457	958.77
aflpre	AFLAC PRE TAX	595.40
fmlatx	WA Paid Family & Medical Leave	510.72
udmp	UNION DUES - 1619 MP	320.43
n457	NATIONWIDE 457	250.00
aflaft	AFLAC POST TAX	120.82
uw	UNITED WAY	65.00
colpre	COLONIAL LIFE INS. PRE TAX	43.56
garnfe	GARNISHMENT FEE	21.00

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	11,871.87
medpre	HEALTH INSURANCE PRE TAX	10,216.00
medtx	MEDICARE TAX	2,764.68
udteam	UNION DUES - TEAMSTERS	1,786.00
pers3	PERS 3 RETIREMENT	611.52
c13gar	CHAPTER 13 GARNISHMENT	538.00
dshs	DSHS CHILD SUPPORT	410.00
l&i	L&I - SELF INSURED	263.50
hr125	HEALTH REIMBURSEMENT	162.50
udtint	TEAMSTERS INIT FEE or ADJ	100.00
gatlaw	GORDON, AYLWORTH & TAMI, PC	45.03
genpre	SUN LIFE PRE TAX	35.09
perscu	PERS RETIREMENT CATCH UP	2.95
Totals:		66,575.27

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	79,865.00
socsec	SOCIAL SECURITY	11,821.31
l&i	L&I - SELF INSURED	3,559.80
pers3	PERS 3 RETIREMENT	1,253.59
fmlatx	WA Paid Family & Medical Leave	295.73
genpre	SUN LIFE PRE TAX	43.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	19,133.07
401a	401A DEFERRED COMPENSATION	3,574.07
medtx	MEDICARE TAX	2,764.68
vebahr	HRA VEBA	375.00
unemp	UNEMPLOYMENT	200.66
perscu	PERS RETIREMENT CATCH UP	5.14
Totals:		122,891.05

Page: 8

pyLDFnd
09/03/2021 1:37:28PM
Check Date: 09/10/2021

Labor Distribution Totals By Fund
CLALLAM COUNTY
08/16/2021 to 08/31/2021-1 Cycle s

Page: 9

Fund Worked : - Totals -
Emps : 66

Grand Total Gross Earnings:	201,587.32	6,605.25
Grand Total Deductions:	66,575.27	
Grand Total Net:	135,012.05	



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of September 13 - 17, 2021

1C
9/21/21

EXECUTIVE SESSION

The Executive Session was cancelled due to conflict and will be rescheduled at a later date per Elizabeth Stanley Chief Deputy Prosecuting Attorney.

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, September 13, 2021. Present were Commissioners Ozias, Johnson, and Peach and Deputy Administrator Reyes. Administrator Sill was excused.

Items of discussion per the agenda published September 9 were:

- Calendar/Correspondence
- Agreement with Washington State Administrative Office of the Courts for the support of the CASA/Volunteer Guardian Ad Litem Program
- Letter to Gov Domain Registration requesting domain name change
- Agreement with Tyler Technologies for Permit Planning Software
- Request for proposals to be received no later than 3 p.m., Monday, October 18, 2021 for Developmental Disability Proposal 2022
- Agreement amendment 1 with Anchor QEA, LLC for the Dungeness Off-Channel Reservoir Project
- Review and notice of hearing to be held Tuesday, September 28, 2021 at 10:30 a.m. for a new Clallam County Policy 958 – Greenhouse Gas Reduction Policy
- Discussion and next steps for Board of County Commissioner meeting safety
- Discussion of proposed supplemental appropriations to be considered on September 28
- Discussion of proposed budget emergencies to be considered on September 28

Meeting concluded at 11:59 p.m. and continued to continued work session commencing at 1 p.m.

Continued Work Session

The continued work session convened at 1 p.m., Monday, September 13, 2021. Present were Commissioners Ozias, Johnson and Peach and Deputy Administrator Reyes. Administrator Sill was excused.

- Discussion – Code Enforcement

Meeting adjourned at 2:41 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, September 14, 2021. Also present were Commissioners Johnson and Peach, and Deputy Administrator Reyes. Administrator Sill was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CRJm to consolidate the public comment period to the first 10 minute period of the meeting, CBPs, mc

ACTION TAKEN: CRJm to adopt the agenda as modified, CBPs, mc

PUBLIC COMMENT FOR AGENDA ITEMS

- Anthony Baker, Sequim, commented on COVID-19 mandates
- Mark Johnson, Port Angeles, commented on COVID-19 mandates
- Jessie Farmer, Port Angeles, commented on COVID-19 mandates
- Dalton Varvell, Sequim, commented on COVID-19 mandates
- Ed Bowen, Clallam Bay, commented on September 13 Work Session item 3 and agenda item 3a
- Rene Renninger, Carlsborg, commented on COVID-19 mandates (see attached)

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of September 13 – 17, 2021
Page 2

Board recessed at 10:28 and reconvened at 11:15 a.m.

Board recessed at 11:17 a.m. and reconvened at 11:28 a.m.

CONSENT AGENDA

1a Approval of vouchers for the week of September 6

1b Approval of minutes for the week of September 6

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CBPs, mc

REPORTS AND PRESENTATIONS

- CBP commented on oath to uphold laws, House Bill 1152, Board of Health
- CRJ commented on Dream Playground, Trust Lands, Coastal Caucus
- CMO commented on Towne Road, Washington Association of Counties Board Meeting, Olympic Coast National Marine Sanctuary Advisory Committee

CONTRACTS AND AGREEMENTS

2a Agreement with Washington State Department of Agriculture for funding to control invasive knotweed species within the riparian corridors of Clallam and Jefferson Counties

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Washington State Recreation and Conservation Office for Olympic Discovery Trial – Forks to La Push Project

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Agreement with Tyler Technologies for Permit Planning Software

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

3a Notice of hearing to be held Tuesday, September 28, 2021 at 10:30 a.m. for a new Clallam County Policy 958 – Greenhouse Gas Reduction Policy

ACTION TAKEN: CRJm to issue notice, CBPs, mc

BUDGET

4a Notice that the following supplemental appropriations will be adopted by Resolution on September 28:

Sheriff – OPNET Drug

- Additional funding from Department of Commerce Multi-Jurisdictional Drug-Gang Task Force Program for the Narcotics Task Force Program/\$84,022
- Additional funding from the sale of forfeited vehicles and firearms will pay Washington State Treasurer 10% of two vehicles and remainder to be used to purchase two replacement vehicles/\$45,773

Sheriff – Operations - Adds funding from reimbursement from FY18 & FY19 Operation Stonegarden Grant for patrol overtime, grant coordinator salary and benefits and patrol mileage related to grant activities for January through June 2021/\$52,592

Superior Court – Additional funding for Uniform Guardianship Act Minor Guardianship program/\$111,745

ACTION TAKEN: CRJm to issue notice, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of September 13 – 17, 2021
Page 3

4b Resolution calling for a hearing to be held September 28 at 10:30 a.m. for the following debatable emergencies:

Non Departmental - Additional funding for contract with CBG Communication for professional services for renegotiation and technical review work for the WAVE cable franchise renewal/\$40,000
Parks and Facilities

- Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in August, 2021 expected to be reimbursed through FEMA/\$12,631
- Additional funding for wages for temporary custodian hired through Express Personnel for June through November 2021/\$22,150
- Additional funding for the purchase and installation of Supply Fan 1 to the HVAC system in the courthouse and a replacement hot water heater in the Jail/\$39,000

Sheriff – Jail Medical – Additional funding for expenses related to COVID-19 for inmate testing expenditures incurred April - August, 2021/\$31,500

Sheriff – OPNET Drug – Additional funding to purchase two replacement vehicles for OPNET use/\$4,500

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

5a Notice of call for bids to be received no later than 10 a.m. Tuesday, September 28, 2021 for 2021 Countywide Overlay Project and signing of cover sheet

ACTION TAKEN: CRJm to issue notice, CBPs, mc

Meeting concluded at 11:44 a.m. and continued to 9 a.m., Monday, September 20.

There are no Zoom chat logs for the week of September 13.

The Board of Commissioners attended WSAC Virtual COVID update, Clallam Transit Meeting, Timber County Caucus and a COVID-19 Briefing during the week of September 13

PASSED AND ADOPTED this twenty-first day of September 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

Last week I presented you with an update of scientific evidence concerning vaccines & the spread of Covid.

To reiterate, the most highly vaccinated countries in the world also have the highest breakout rates among fully vaccinated persons. (86% in Israel & 77% of in Iceland) This tell us vaccinated persons are not protected from contracting Covid. These so called vaccines:

Do not prevent infection or re-infection

Do not prevent hospitalization

Do not prevent transmission

(Dr Ryan Cole's) Autopsies of vaccinated subjects show the spike protein is invading every organ system & crossing the blood-brain barrier. Micro-clots & inflammation occur throughout the body. His Lab experiments reveal when the spike protein is injected into mice ***without the presence of the virus it exhibits symptoms identical to Covid!***

(Dr Luc Montagnier) A Nobel Laureate virologist declares the vaccine itself is creating variants!

(The European Medicines Agency) There is a rise in Multisystem Inflammatory Syndrome & cancer markers in vaccinated subjects. And yet the media withholds this information from us. **Evidence concludes this is a dangerous untested injection & no one should be coerced to take it!**

The main points here are:

- 1) The mandate in Clallam County to segregate unvaccinated persons as well as require all citizens to display a 'vaccine passport' to enter eating establishments has NO BASIS IN REAL SCIENCE.
- 2) Unvaccinated persons are not the enemy! The unvaccinated are being targeted as a political scapegoat to keep people from seeing what is really going on. **The vaccine itself is causing illness, creating variants & spreading the virus! No gov't body should coerce anyone to take this toxic injection!**
- 3) This mandate unjustly discriminates against we the people, impairing our ability to enjoy our lawful lives & penalizing our businesses with over-reaching restrictions.

What are our options:

- 1) Place a moratorium on the mandate which requires passports to enter eating establishments, and violates the rights of unvaccinated people in our community.
- 2) Look at options that are working around the country and the world. ie

A, Monoclonal antibody therapy in outreach locations to take the pressure off our hospital system. Look into it.

B. The use of time tested medications ie ivermectin & Hydroxychloroquine. In India the gov't issued ivermectin to the adult population & dropped the outbreak of Covid & the death rate by 80%. Research it! Even the WHO lists Ivermectin as one of the safest medications in use for the past 30-40 years.

C. Investigate why there's such a hard push to vaccinate the population with an untested experimental injection that has never been approved for human use when there are other options available.

D. Look up Dr Peter McCullough's, (most published cardiologist) work effectively applying early treatment for Covid patients & condemning the strategy to delay treatment.

CONCLUSION:

I appeal to you once again Gentlemen, to deter from this UNCONSTITUTIONAL, IMMORAL, & UNSCIENTIFIC mandate now in place in Clallam County.

We the people will not be stopped until this mandate is stricken down. If no action is taken, and we the people are forced to take lawful action, every single public servant who remains complicit in the unconstitutional rollout of this mandate will be name individually in any such action that may be required.

Is this what we want? NO. Our first priority is to work with you and public health officials to protect the safety of all citizens while protecting our inalienable rights guaranteed by the constitutions of both Washington State and the United States of America.

I urge you to act now to discern the best path forward in serving all the people of Clallam County.

Sincere regards,

E Renee Renninger

2a
9/21/21



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Clerk

WORK SESSION ☒ Meeting Date 9/20/2021

REGULAR AGENDA ☒ Meeting Date: 9/21/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- ☐ Call for Hearing ☒ Contract/Agreement/MOU - Contract # 891,21,001
- ☐ Resolution ☐ Proclamation ☐ Budget Item
- ☐ Draft Ordinance ☐ Final Ordinance ☒ Other Clerk E-Filing Module

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clerk of the Superior Court is seeking to implement an E-Filing module to add to our existing OnBase Document Management Software to allow a new avenue of access to the Court.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Budget change will be necessary for professional services, license, user fees and maintenance for this project. CARES funding has been pre-approved through AOC under approval No. CARES341.

Recommended action: Approval of SOW attached for the Clerk's E-filing Module. Supplemental Appropriation is in the process and will be approved 10-26-21.

County Official signature & print name: N. Botnen N. Botnen

Name of Employee/Stakeholder attending meeting: Nikki Botnen

Relevant Departments: Clerk

Date submitted: 8/25/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**KONICA MINOLTA**

891,21,001 2a
Statement of Work 9/21/21

Company Name	Proposed Solution	Document Date
Clallam County, WA	eFile Portal Implementation	8/12/2021
Account Manager	Sales Engineer	Expiration Date
Catherine Bedrossian	Greg Kover	9/27/2021

Distribution List

Name	Organization	Position	Email
Nikki Botnen	Clallam County	Superior Court Clerk	nbotnen@co.clallam.wa.us
Catherine Bedrossian	Konica Minolta	Account Manager	cbedrossian@kmbs.konicaminolta.us
Ken Hubbard	Konica Minolta	ECM Sales Director	khubbard@kmbs.konicaminolta.us
Keith Thomson	Konica Minolta	Professional Services Director	keith.thomson@kmbs.konicaminolta.us

Questions regarding this SOW should be directed to:

Catherine Bedrossian

cbedrossian@kmbs.konicaminolta.us

(310) 383-4212

Introduction

This is a Statement of Work (SOW) that outlines the professional services and software licensing required for implementation of the proposed solution described below. The items outlined here are based on the current understanding of requirements at the time of this document's creation. If it is determined that Clallam County would like to proceed with the project as defined in the SOW, Konica Minolta Business Solutions U.S.A., Inc. (Konica Minolta) will begin assigning resources and commence with project engagement.

Overview

This project includes the addition of a web portal that will be made available to external parties for the purpose of electronically filing case related documents. The initial phase includes the configuration of a portal and layout which will allow the external parties to have self-service access to password retrievals and changes to limit the administrative overhead for internal staff.

The process of receiving documents and validating the provided and required details in order for staff to Reject or Accept the eFiled document using a new workflow process that will provide options for the users to process incoming documents. Automated notifications will provide feedback to external eFilers on the status of the submission.

This process will use the External Access Client ("EAC") module for OnBase which will incur a variable billing on a 30 day cycle based on active users for the period. Only the accounts with activity will trigger the monthly charge per account of \$4.00; as an example if there are 20 accounts logged into for the period it would incur a charge of \$80.00.

Scope

Create three (3) new User Groups:

- EAC Admin - Users will be capable of making configuration changes for the external users
- eFiler Accounts - Users able to connect to the system for upload and download options, contributor access
- eFile Reviewers - Internal staff user group for access to efile Review workflow process and queues

One new Unity Form used to provide staff with pre-defined rejection reasons and allows for further customizations to the subject and message bodies using a new internal autofill process. The process will allow staff to select a reason for the rejection which will populate an additional field on the form that may be further customized if needed.

The screenshot shows a web form with the following elements:

- eFile Rejection Reason ***: A dropdown menu.
- eFile Rejection Description ***: A large text area for detailed notes.
- eFiler Organization**: A text input field.
- Recipient Email Addresses**: A text input field.
- Add**: A button next to the email address field.

The values selected and submitted from this form will be used in the generation of an automated email message. The message will not be saved in OnBase.

Example reasons include;

- Wrong Case Number
- Wrong County
- Wrong Court

Each defined reason will also have a default description used in the body of the email message. Users with administrative permissions may make changes to these as needed:

The screenshot shows a dialog box titled "AutoFill Keyword Set Add" with the following content:

Keywords	
SC - eFile Rejection Reason	DOCKET FULL/CLOSED/CANCELLED
SC - eFile Rejection Description	This case has been closed or the docke

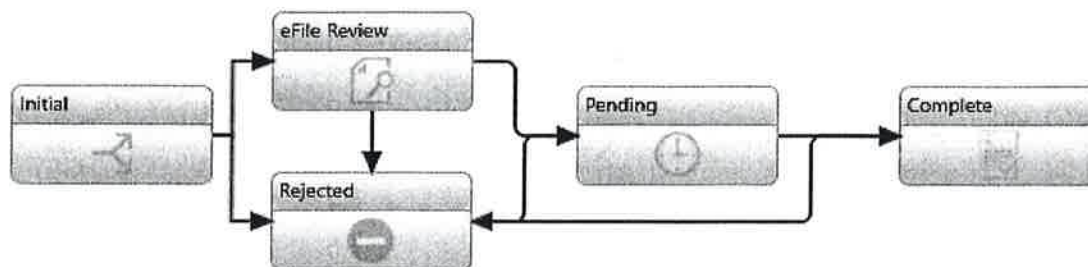
Buttons: Add, Exit

One new Query;

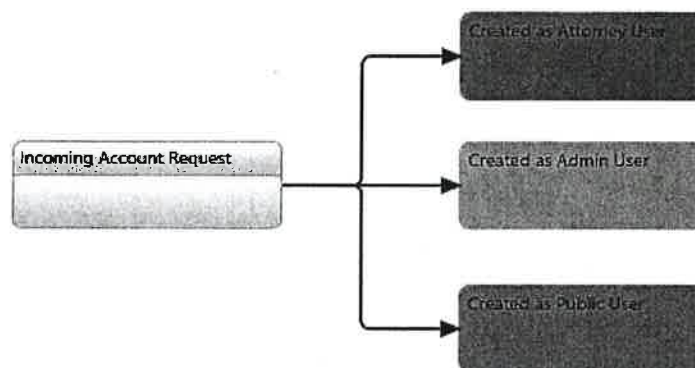
- eFiled document search displayed on the portal main view ;
 - Limited to documents uploaded by the current user within the last 30-60 days

Two new Workflow Processes:

- eFile Review/Index and File (Accept, Reject, provide reasons for rejections)



- EAC Account Management to be a manual process initially, later phases may look to automate the account creation tasks.



One new StatusView Layout to Include up to four 'Portlets';

- Instruction Panel - Includes configurable text, formatted as HTML for instructional content
- Custom Query - displays documents uploaded by the user within the last 60 days
- Upload - Limited to a Pre-acceptance eFile Case Document
- Announcements (Envelopes) - Provides a option to provide document access to external users of the system by creating a new document and sharing in an envelope

eFile Portal

Portal Instructions

Instructions

Documents for you may be placed in Envelopes and made available to the users that login.
 Upload a document in PDF or TIF format for Clerk to File to Case:
 * Case Number and Case Type are required
 * Case Title should be provided for validation of case details
 * Please allow time to validate and file document to case

Once the document has been accepted you will receive an email with the conformed copy attached.

Your Envelopes

DOCUMENT NAME	ENVELOPE
Office Closure Days	eFiler Notifications

Items: 1

Upload Court Document (Case Number Required)

File Path

☐ Queue for Full-Page OCR

SC - eFileID

SC - Case Number

(XX-9-99999-XX)

SC - Case Type:

SC - Verified

SC - Error Flag

SC - eFile Organization

SC - eFiler Name

Your Documents Filed Within 60 Days

SC - eFILEID	SC - CASE NUMBER	SC - CASE TITLE	SC - CASE TYPE	SC - ERROR FL
	21-1-00263-03		CRIMINAL	NONE

Konica Minolta's Responsibilities Include

- Create and configure a new eFile Document Type
- Install and configure the External Access Client ("EAC")
 - Three (3) Queue Workflow process for authorizing users
- Configure a new StatusView layout with the Four portlets configured
 - HTML Editor - Used to include basic instructions to users of the system and can be tailored with verbiage provided by the County.
 - Document Upload - Allows users to upload case related documents with a guided approach that will limit the Document Description based on the selected Case Type.
 - Document Query - Used to display the documents uploaded within the last 30 or 60 days, users may change date range and search for documents available to them.
 - Envelopes - May be used to provide informational documents to users of the system
- Create and configure a new Workflow for document intake process;
 - Four (4) queue workflow to allow staff to evaluate submitted data and document(s)
 - Verify format, content and indexing values
 - Accept or reject submitted documents with reason and notification
 - Provide notifications via custom template on acceptance, to include the conformed copy to the submitter
- Provide Clerk staff training on acceptance and rejection process
- Provide internal staff training on the new process for eFiled document validation, rejection or acceptance

Client's Responsibilities Include

- Assign a software or system administrator to participate for the duration of the project
- Provide user access for discovery, user acceptance testing and training sessions
- Provide support services for network related configuration tasks associated with the new web portal configuration

Assumptions

- The existing SSL certificate will suffice for encrypting the data
- Email notifications will not be stored in OnBase
- No integration for automated billing system
- Konica Minolta will use remote support tools for the configuration and testing during this project
- Konica Minolta and client will work together to unit test the developed solution in the respective environments
- Konica Minolta and client will work together to define the development and implementation schedule, tasks and resource planning
- All development will be performed on the test system and migrated to the production system upon UAT Sign Off

Implementation Plan

A project rollout plan will be proposed and finalized as a part of the project engagement. The key dates below are provided as a high level timeline for your project.

Key Dates

The key dates listed below are preliminary, and mutually agreed upon by Clallam County and Konica Minolta. These dates are subject to change, but any changes would be discussed, reviewed, and approved by Konica Minolta and Clallam County

Description	Date
Contract Execution	9/23/2021
Purchase Order Delivery (if necessary)	9/27/2021
Project Kickoff	Project kickoff will be schedule 2-3 weeks after contract execution
Target Go-Live	12/15/2021

Customer Acknowledgement: _____(Initial)

Schedule

Once this SOW has been executed and a Purchase Order received, the Implementation Process identified above will be initiated with development of a formal project plan and schedule. This should take one to two weeks, and a formal plan will be cooperatively developed as a part of the project initiation phase, depending on resource availability. It is very important for both organizations to understand that starts and stops in the Implementation Process are very costly. Working together to develop a workable plan that will ensure a smooth process is critical to the overall success of the project.

Licensing Requirements

The following software licensing is required to meet the needs of the proposed solution.

Product / Module Name	Product Code	License Fee	Qty	Extended Price
External Access Client (Per portal)	EACIP11	2,000.00	1	\$2,000.00
External Access Client Contribute User *	EACIP11-CO	\$4.00	TBD	\$0.00
Software Licenses				\$2,000.00
Annual Maintenance Total				\$400.00
Total Software and First Year Maintenance				\$2,400.00

*Monthly billings will be sent out based on active accounts for each period, fee noted here for reference only and not due on project start.

Professional Services Fee Schedule

Konica Minolta's fee schedule includes the work items as described in this Statement of Work:

Professional Services	Milestone Payment
Project Kick-off Meeting	\$6,405.00
Completion of Training and User Acceptance Testing	\$12,810.00
Solution Go-Live Acceptance	\$6,405.00
Professional Services Cost*	\$25,620.00

* Konica Minolta recommends that clients maintain a 15% budget reserve for additional features and functionality that may be requested by the project team. These funds are not represented or accounted for in this proposal and will be accessed through change control.

Customer Acknowledgement: _____ (Initial)

Project Payment Milestones

Konica Minolta's payment milestones are defined as:

Milestone	Acceptance Criteria
Project Kick-off Meeting	KMBS will conduct a project kickoff meeting including appropriate Clallam County and KMBS personnel Acceptance Criteria: Conclusion of the project kickoff meeting
Completion of User Acceptance Testing	At the completion of User Acceptance Testing, KMBS will migrate the solution configuration to the production environment. Acceptance Criteria: Signed UAT Acceptance Document
Solution Go-Live Acceptance	The KMBS project team will support the solution for 3 days after the solution is deployed in production. Acceptance Criteria: Signed Project Acceptance Document to be executed 3 days following solution production deployment

Payment Terms

Payments for specific Tasks and Deliverables shall be made upon acceptance of the Milestones included in this SOW and are due net 30 from the date of invoice.

Change Management Process

Clallam County or Konica Minolta may request a change to the scope of the Professional Services to be rendered in a Scope of Work. If such a change is requested by either party, Konica Minolta will inform Clallam County in writing if such change would result in a change in fees or other costs to Clallam County or a change in the implementation schedule for the Professional Services, as well as any other material impact such change could reasonably be expected to have on the Professional Services.

Travel and Expense Policy

This project is intended to be fully executed remotely. If travel becomes a requirement then Clallam County will reimburse Konica Minolta for all reasonable expenses incurred in connection with the performance of the services in this scope of work for travel expenses (such as airfare, car rental, lodging, mileage reimbursement, tolls, parking and meals). All travel time will be subject to a travel charge. Travel charges will be applied based on the standard hourly rate. The client will be invoiced for one-half of the total travel time to and from the client location for each on-site visit.

Statement of Confidentiality

This document contains information that is privileged, confidential and subject to copyright – it is tendered for the exclusive use of Clallam County and its employees only. No portion of this document, including any and all the supporting materials submitted within the document, or in addendum to it, may be transmitted to third parties or reproduced without prior written approval by Konica Minolta.

Validity

This document shall remain valid until 9/27/2021. Konica Minolta reserves the right to make changes in specifications and other information contained in this document without prior notice.

Acceptance

CLIENT: Clallam County

PROPOSED SOLUTION: eFile Portal

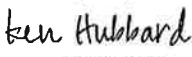
This SOW is entered into as of the date indicated by the last signing party below by and between Konica Minolta and Clallam County. This SOW is an addendum to the parties' Master Services and Sales Agreement ("MSA") and is governed by the terms of the MSA. In the event of any conflict between the MSA and this SOW, this SOW shall control but only with respect to this particular SOW.

By signing below, the authorized representative(s) from Clallam County acknowledge that they have read, agreed to and accepted this SOW and agree that it is provided for the purpose of providing an estimate for professional services related to discovery and gap analysis and is subject to change.

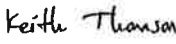
Clallam County Approval

Approver	Signature	Date Signed
----------	-----------	-------------

Konica Minolta Business Solutions U.S.A., Inc. Approval

Ken Hubbard	DocuSigned by:  A1C716FE64F049D...	8/28/2021
-------------	---	-----------

ECM Sales Director	Signature	Date Signed
--------------------	-----------	-------------

Keith Thomson	DocuSigned by:  E094DAD982C34BD...	8/28/2021
---------------	---	-----------

Professional Services Director	Signature	Date Signed
--------------------------------	-----------	-------------



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
9/21/21

Department: Public Works

WORK SESSION ☒ **Meeting Date: 9-13-21**

REGULAR AGENDA ☒ **Meeting Date: 9-21-21**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 304-21-0001A | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other : |

Documents exempt from public disclosure attached: ☐

Executive summary:

This is an amendment to the contract with Anchor QEA for 30% design of the Dungeness Off-channel Reservoir project that the BOCC authorized on July 13, 2021. This amendment includes two additional tasks to support the Reservoir project. The first task completes the Phase 2 ESA performed in June 2021. The Phase 2 ESA was conducted to evaluate the potential contaminants at the "Old Sequim Dump" in the southern part of the larger DNR parcel. In one of the borings, low levels of potential petroleum contamination were detected. According to Anchor QEA, the measurements were biased high by the presence of naturally occurring organic matter. Follow-up testing with a larger sample volume that can be obtained from a well is needed to rule out the presence of groundwater contamination and verify the actions and costs that will be required to close out the environmental issues at the Old Sequim Dump. The second task supports water quality evaluations related to overland flow and irrigation water that could potentially be stored in the Reservoir. The main part of this second task in this amendment is to prepare a Quality Assurance Project Plan (QAPP) that describes the purpose, location of sampling sites, sampling methods, analytical methods, and interpretive criteria for monitoring the water quality of overland flow and irrigation water as inputs to the Reservoir. The QAPP is a requirement of the project's funding from Ecology.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

There is no budgetary impact at this time. Payments for the amendment tasks to 30% design will be reimbursed by the County's Ecology Streamflow Restoration grants.

* Work Session Meeting - Submit 1 single sided/not stapled copy Design Amendment Agenda Item Summary (9-8-21).docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please sign the amendment.

County Official signature & print name: 

Name of Employee/Stakeholder attending meeting: Joe Donisi for Carol L. Creasey

Relevant Departments: Public Works and Parks, Fair & Facilities

Date submitted: 9-8-21

* Work Session Meeting - Submit 1 single sided/not stapled copy

Design Amendment Agenda Item Summary (9-8-21).docx

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



**PERSONAL SERVICES AGREEMENT
AMENDMENT NO. 1**

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Anchor QEA, LLC
Address: 1201 Third Avenue, Suite 2600
Seattle, Washington 98101
Phone No: 206-287-9130

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on the 13th day of July 2021.

This Agreement is comprised of:

☒ Attachment A – Scope of Work

☒ Attachment B – Compensation

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 7th day of September 2021 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the 31st day of January 2022.

IN WITNESS WHEREOF, the parties have executed this Amendment on this ___th day of September 2021.

CONTRACTOR

CLALLAM COUNTY BOARD OF COMMISSIONERS

David Rice
Anchor QEA, LLC

Mark Ozias, Chair

Print name: David Rice

Title: Member, LLC

Date: September 7, 2021

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY.

SCOPE OF WORK

This scope of work includes additional work to be completed to support the Dungeness Off-Channel Reservoir Project – Phase 1: Preliminary Design. This PSA amendment includes two separate tasks. As described below, the first task (A1-1) supports cleanup work and property acquisition issues related to the “Old Sequim Dump” located on the southern portion of the property. The second task (A1-2) supports water quality evaluations related to overland flow inputs and irrigation water associated with the project.

Task A1-1: Monitoring Well Installation and Groundwater Quality Monitoring

Under a separate agreement, Anchor QEA completed Phase 1 Environmental Site Assessment (ESA) and a Phase 2 ESA to evaluate environment conditions at the “Old Sequim Dump” located on the southern portion of the property. That work confirmed the presence of landfill debris and limited soil contamination requiring cleanup under the Model Toxics Control Act (MTCA) regulations. The costs to complete that work will be considered as part of property purchase negotiations with the Washington Department of Natural Resources (DNR).

During the Phase 2 ESA three temporary borings were used to sample groundwater. Groundwater quality at two of the three borings was clean. In the third boring low levels of potential petroleum contamination were detected, but the measurements were biased high by the presence of naturally occurring organic matter. Follow-up testing using a groundwater monitoring well is required to rule out the presence of groundwater contamination and verify the actions and costs that will be required to close out the environmental issues at the Old Sequim Dump.

Under Task A1-1, Anchor QEA and our subcontractors will complete the following activities:

- Call a private utility location company to confirm that there are no utilities at the planned drilling location
- Drill a soil boring with roto-sonic drilling methods adjacent to previous boring SB-3
- Install a flush-mount monitoring well across the first water-bearing zone
- Develop the well
- Sample the well for petroleum hydrocarbons (WTPH-d extended, analysis to be conducted both with and without silica gel cleanup) and total and dissolved heavy metals
- Integrate the data in a revision to the Phase 2 ESA previously prepared by Anchor QEA
- Update the cost estimate for the Old Sequim Dump based on updated findings of the Phase 2 ESA
- Dispose of drill cuttings generated during installation of the well

The well installation will be conducted by Holt Drilling during the September geotechnical investigation being performed for the project, with oversight by Shannon & Wilson. Anchor QEA will conduct the development of the well, groundwater sampling, reporting and cuttings disposal.

All on-site work will be performed in accordance with the land use license agreement between DNR and the County.

Task A1-2: Preparation of a QAPP for Surface Water Quality Monitoring

In support of the reservoir development project, Clallam County is conducting a more detailed surface water quality monitoring program. That program will help inform what existing water quality is in overland flows that are to be potentially stored in the reservoir and in the existing irrigation flows in the ditches located to the north and south of the proposed reservoir. This information will help inform the design of the reservoir and can be shared with project stakeholders with an interest in irrigation and reservoir water quality management.

Under Task A1-2, Anchor QEA will develop a Quality Assurance Project Plan (QAPP) that will describe the purpose, locations, sampling methods, analytical methods and interpretive criteria for monitoring of overland flow and irrigation ditch water. Seven to ten sampling locations are currently contemplated:

- Overland Flow: Overland flow inputs will be collected from the existing Highland District irrigation canal near the intersection of Happy Valley Road and Sporseen Road; this is the expected location of high-water overland flow diversion into the reservoir
- Irrigation Ditch Water: Existing irrigation ditch water will be collected within the existing Highland District, Sequim Prairie Tri Association, and Dungeness Irrigation District irrigation ditches

downstream of the proposed reservoir, at the Highland Irrigation District point of diversion, and directly north of the proposed reservoir to document baseline water quality prior to reservoir construction. Other anticipated testing locations are to be located at ditch crossings of county roads (for example, at West Secor Road, East Silberhorn Road and West Hendrickson Road). The final number and location of testing locations will be determined in coordination with the County.

The overland flow sampling is intended for implementation during the wet season (i.e., between November and May). The irrigation ditch water baseline sampling is intended for implementation during the irrigation season (typically April 15 through September 15) and during the time when maximum allocation water is available (November 16 through July 14). The QAPP will be sufficiently detailed for implementation by others.

Monitoring parameters and methods proposed for inclusion in the QAPP include the following:

- Field parameters:
 - pH
 - Turbidity
 - Temperature
- General parameters:
 - Total suspended solids
 - Total organic carbon
- Nutrients:
 - Organic nitrogen
 - Ammonia nitrogen
 - Nitrate/nitrite nitrogen
 - Total phosphorus (total and dissolved)
- Naturally occurring metals
 - Iron (total and dissolved)
 - Manganese (total and dissolved)
 - Arsenic (total and dissolved)
- Overland flow indicator parameters
 - Petroleum (WTPH-d extended with silica gel cleanup)
 - Copper (total and dissolved)
 - Zinc (total and dissolved)
- Bacteriological Testing
 - E-coli

The QAPP will include rationale for parameter selection as well as detailed sampling and analysis methodology. The QAPP will be provided as a draft for County review. The QAPP will be finalized after receipt and incorporation of County and WA Dep't. of Ecology comments on the draft.

COMPENSATION

1. ☐ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of _____ (\$X,XXX) for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

☒ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

<i>Name/Position</i>	<i>Hourly Rate</i>
Principal Scientist	\$307
Senior Manager	\$257
Manager	\$216
Senior Staff	\$169
Staff 3	\$139
Staff 2	\$119
Staff 1	\$109
Senior CAD Designer	\$150
CAD Designer	\$150
Project Coordinator/Technical Editor	\$146
Project Coordinator (Admin)	\$80
Technician	\$74

Payments for completed tasks shall be made no more frequently than ☒ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) _____.

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) _____.

In no event shall Contractor be compensated in excess of **thirty-two thousand six hundred and eight dollars (\$32,608— see Table 1)** for the completed work set forth in Attachment "A."

2. AND

☐ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers, and the like.

OR

☒ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers, and computer. Reimbursement for airfare, mileage, meals and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):

Table 1.**2021 Clallam County LABOR BUDGET ESTIMATING FORM**

09/03/21

Clallam County

PSA Amendment 1

Clallam County - Dungeness Reservoir

PSA Amendment 1

D. Rice

Task 1 A1-1: Well Installation, Sampling & Reporting

Task 2 A1-2: Water Quality Testing QAPP

Task 3

Labor Categories	Billing Rate	Task 1	Task 2		Total Hours	Total Dollars
Principal	\$ 307	1	4		5	\$ 1,535
Senior Manager	\$ 257	1	1		2	\$ 514
Manager	\$ 216	0	0		0	\$ -
Senior Staff	\$ 169	32	40		72	\$ 12,168
Staff 3	\$ 139	12	0		12	\$ 1,668
Staff 2	\$ 119	0	10		10	\$ 1,190
Staff 1	\$ 109	0	0		0	\$ -
Senior CAD Designer	\$ 150	0	0		0	\$ -
CAD Designer	\$ 150	0	0		0	\$ -
Project Coordinator/Technical Editor	\$ 146	1	4		5	\$ 730
Project Coordinator (Admin)	\$ 80	4	0		4	\$ 320
Technician	\$ 74	0	0		0	\$ -
Total Hours		51	59		110	
Total Labor		\$ 8,106	\$ 10,019			\$ 18,125
Subconsultants						
Holt Services		\$ 6,294	\$ -			\$ 6,294
Laboratory		\$ 500	\$ -			\$ 500
APS (utility locates)		\$ 150	\$ -			\$ 150
Shannon & Wilson		\$ 4,707	\$ -			\$ 4,707
Cuttings Disposal		\$ 1,200	\$ -			\$ 1,200
Total Cost		\$ 12,851	\$ -			\$ 12,851
Markup	8.0%	\$ 932	\$ -			\$ 932
Internal Reimbursables (no markup)						
CAD/GIS/Computer Modeling (\$/hr)	\$10.00	\$ -	\$ -			\$ -
Copies (\$/copy)	\$0.10	\$ -	\$ -			\$ -
Anchor truck (\$/day)	\$150	\$ 300	\$ -			\$ 300
Faxes (\$/fax)	\$1.00	\$ -	\$ -			\$ -
Total Cost		\$ 300	\$ -			\$ 300
Markup (External Expenses Only)	8.0%	\$ -	\$ -			\$ -
Field Equipment and Supplies Summary (PPE, PID, GPS, Sampling Kits, Shipping)						
		\$ 400	\$ -			\$ 400
TOTAL COSTS		\$ 22,589	\$ 10,019			\$ 32,608



2c
9/21/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **Juvenile Services**

WORK SESSION ☒ Meeting Date: **09/13/2021**

REGULAR AGENDA ☒ Meeting Date: **09/21/2021**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 851.21.006 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Contract renewal with Administrative Office of the Courts (AOC) for Court Appointed Special Advocate services (CASA). The program and volunteers must comply with the statutory requirements contained in RCW 13.34.100-107

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Resulting revenue has already been figured into the budget. No action needed.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review and sign.

County Official signature & print name:

Jody Jacobsen Jody Jacobsen

Name of Employee/Stakeholder attending meeting:

Jody Jacobsen & Cindy Hawn

Relevant Departments:

CASA, CAP Kimberly Burns & Valerie Brooks

Date submitted: 09/01/2021

* Work Session/Reg. Meeting - Submit 2 single sided/not stapled copies, AIS for each, 3 originals (2 stapled) + AIS

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 5/24/2019

2c
9/21/21

INTERAGENCY AGREEMENT IAA22126
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
CLALLAM COUNTY JUVENILE COURT
FOR THE
SUPPORT OF THE CASA/VOLUNTEER GUARDIAN AD LITEM PROGRAM

THIS AGREEMENT is made and entered into by and between the Washington State Administrative Office of the Courts (AOC), and Clallam County Juvenile Court (COURT).

IT IS THE PURPOSE OF THIS AGREEMENT for the COURT to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad litem as defined by RCW 13.34.030(11) in dependency matters or to reduce the average caseload of volunteers to recommended standards.

Funds received by the COURT under this Agreement may only be used to supplement, not supplant, any other local, state or federal funds received by the COURT.

STATEMENT OF WORK

The COURT shall furnish the necessary personnel, equipment, material and/or service(s) and otherwise do all things necessary for or incidental to the performance of managing a CASA/volunteer guardian ad litem program as defined in RCW 13.34.030(12) to serve juvenile dependency cases. The COURT will ensure that the program and volunteers comply with the statutory requirements contained in RCW 13.34.100 -107. The COURT will submit reports to AOC detailing information about the number of children served and the number of volunteers.

The CASA/Volunteer GAL Bi-Annual Report to the Administrative Office of the Courts shall be **submitted electronically**. The required form for bi-annual reporting, which is incorporated in this agreement, is located on the Inside Courts website under 'Court Resources> Court Management' and **choose the "CASA Bi-Annual Report to AOC"**.

Reporting schedule:

Period	Report Due
07/01/21 - 12/31/21	01/31/22
01/01/22 - 06/30/22	07/31/22

Failure to submit a report by the due date may adversely affect state funding of the CASA/Volunteer GAL program.

If you have questions, please contact the AOC Program Manager Sondra Hahn at Sondra.Hahn@courts.wa.gov or (360) 705-5276

PERIOD OF PERFORMANCE

The execution of this Agreement shall constitute a ratification of an earlier verbal agreement between the parties that is now set forth in writing. Accordingly, the beginning date of performance under this Agreement is July 1, 2021 regardless of the date of execution and it shall end on June 30, 2022, except for any remaining obligations of the COURT as may exist or if terminated sooner as provided in this Agreement.

PAYMENT

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have determined that the cost of accomplishing the work herein will not exceed **\$60,400**. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount in writing, except as governed by the REVENUE SHARING section of this Agreement. The COURT shall maintain sufficient backup documentation of direct costs under this Agreement. Costs will be reimbursed pursuant to CASA/Volunteer GAL Program Cost Guidelines (Exhibit A).

Allocated administrative court costs must be applied at a rate that is set forth and supported by documented internal administrative rate plan that has been approved by the designated authority at the Superior Court and is readily accessible for review by AOC or the State Auditor.

BILLING PROCEDURE

The COURT will submit properly-completed Washington State form A-19 via email to AOC Financial Services at MSDFinancialServices@courts.wa.gov or to:

AOC Financial Services
PO Box 41172
Olympia, Washington 98504-1172

Payment to the COURT for approved and completed work will be made by warrant or account transfer by AOC within 30 days of receipt of both properly-completed invoices and the detailed information outlined in the CASA Monthly Detail Report (see Exhibit B attached and incorporated into this agreement). Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 30 days after the expiration date or the end of the fiscal year, whichever is earlier.

REVENUE SHARING

AOC, in its sole discretion and upon notice, may reallocate funding among state funded CASA/Volunteer GAL programs. If it appears the COURT may not expend the maximum contract amount, AOC may reduce the maximum contract amount. AOC may increase the maximum contract amount if additional funds become available through this revenue sharing program.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration of the Agreement and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first

giving notice to the furnishing party and giving it a reasonable opportunity to respond. EXCEPT THAT, Bi-Annual Reports will be distributed to the Washington Association of Child Advocate Programs. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

BACKGROUND CHECKS

The **COURT** shall:

- Ensure a criminal background check has been completed for all employees, CASAs /Volunteer GALs, and subcontractors who have access to children, prior to any access under this agreement pursuant to RCW 13.34.100(3);
- Based on the results from the criminal background check, determine each employee, CASA/Volunteer GAL, and subcontractor is suitable for access to children;

The **AOC** will:

- Reimburse for CASA/Volunteer GAL criminal background checks.

RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by AOC. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, video and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement by providing written notice of such termination to the other party specifying the effective date thereof, at least five (5) business days prior to such date. If this contract is so terminated, the AOC shall be liable only for payment for work completed and accepted prior to the effective date of termination.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties; however, nothing herein prohibits either party from seeking judicial relief.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Statement of work; and
- c. Any other provisions of the Agreement, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, the AOC may terminate the Agreement under the "Termination for Convenience" clause, without the five (5) business day notice requirement, subject to renegotiation under those new funding limitations and conditions. AOC, at its discretion, may also elect to amend the Agreement to reflect a budget reduction without terminating the contract if all parties agree to the amendment.

Each party agrees that a facsimile (FAX) or scanned transmission of any original document shall have the same effect as the original. Any signature required on an original shall be completed and sent to the other party, as applicable, when a scanned or facsimile copy has been signed. The parties agree that signed facsimile or scanned copies of documents shall be given full effect as if an original.

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement:

AGREED:

Clallam County Juvenile Court

Signature _____ Date _____

Name _____

Title

Approved as to form only by:

Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
9/21/24

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** 9/13/21

REGULAR AGENDA ☒ **Meeting Date:** 9/21/21

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other RFP Release Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County Health and Human Services is submitting to the BOCC an RFP for Developmental Disabilities that are responsive to the priorities listed in the RFP. Date of release for the RFP is scheduled to be September 22, 2021. The funding period will be January 1, 2022 through December 31, 2023. A total of \$200,000 will be available for this funding cycle.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Funding for the selected proposals is in the HHS 2022 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Release the RFP notice for publication.

County Official signature & print name:  KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kelley Lawrence

Relevant Departments: Health & Human Services

Date submitted: 9/7/21

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary - 2022 RFP DD for January 1, 2022 - December 31, 2023

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

REQUEST FOR PROPOSALS/QUALIFICATIONS

Clallam County is soliciting proposals from interested parties for integrated services and programs that support individuals with intellectual and developmental disabilities throughout Clallam County for the period January 1, 2022 through December 31, 2023.

Sealed proposals must be clearly marked on the outside of the envelope **“Developmental Disability Proposal 2022”**. Mailing address for proposal is: Board of Clallam County Commissioners · 223 E 4th Street, Suite 4 · Port Angeles, WA 98362, or hand-delivered (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID) to 223 E 4th Street, Room 150 (County Commissioner’s Office) · Port Angeles, WA. **Proposals MUST be received by 3:00 p.m., Monday · October 18, 2021**, whether by mail or by hand deliver. Submittals made in an incorrect format will not be considered. Proposals will be opened publicly and acknowledged at the Board of Clallam County Commissioners’ Meeting on Tuesday · October 19, 2021.

An RFP application and information packet is available on the Clallam County website at www.clallam.net/HHS or a hardcopy may be obtained Monday through Friday, 9:00am – 4:00pm, in the Health and Human Services Department, 111 E 3rd Street (upper floor), Port Angeles, WA (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID). Telephone 360.417.2407 or email klawrence@co.clallam.wa.us for packets.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS _____ day of _____, 2021

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Loni Gores, Clerk of the Board

Mark Ozias, Chair

c: Department

Publish: September 26 and October 3, 2021

Bill: Health and Human Services



Clallam County
Health & Human Services
Developmental Disabilities

2022 Request for Proposals

January 1, 2022 – December 31, 2023

DEADLINE: OCTOBER 18, 2021

CLALLAM COUNTY
Health and Human Services
Developmental Disabilities
2022 REQUEST FOR PROPOSALS (RFP)
County Millage Funds

TABLE OF CONTENTS

2022 REQUEST FOR PROPOSALS (RFP)	2
REQUEST FOR PROPOSALS (RFP) TIMELINE	8
I. APPLICANT ELIGIBILITY	9
II. AVAILABLE FUNDING.....	9
III. PERIOD OF PERFORMANCE.....	9
IV. PROGRAM AND POLICY GOALS	10
V. PROGRAM EVALUATION	11
VI. EVIDENCE-BASED PROGRAMS	11
VII. MINIMAL TECHNICAL REQUIREMENTS.....	12
VIII. GRANT PROPOSALS	13
IX. REVIEW AND SELECTION CRITERIA	17
X. CONTRACT TERMS AND CONDITIONS AND INSURANCE REQUIREMENTS...	19
XI. ATTACHMENTS	33
• ATTACHMENT A – 2022-2023 GRANT SUMMARY	34
• ATTACHMENT B – NARRATIVE AND BUDGET	35
• ATTACHMENT C – EVALUATION	38

CLALLAM COUNTY
Health and Human Services
Developmental Disabilities
2022 REQUEST FOR PROPOSALS (RFP)
County Millage Funds

The Clallam County Health and Human Services Department ~ Developmental Disabilities Program is requesting proposals for integrated services and programs that support individuals with intellectual and developmental disabilities with designated millage funds per RCW 71.20.110. Millage funds are a dedicated portion of the property tax that is required to be expended on developmental disability services.

Clallam County will ensure that individuals receiving services and supports have full access to the benefits of engaging in the community and are able to receive services and programs in the most integrated setting. Individuals with intellectual and developmental disabilities and their families should have opportunities for natural interactions and participation in all aspects of community life.

Clallam County day services and programs will adhere and support the values of State and Federal standards of Home and Community Based Settings (HCBS) requirements of 42 CFR 441.530 (a) (1) including that:

- The setting is integrated in the greater community and supports individuals to have full access to the greater community;
- Ensures the individual receives services in the community to the same degree of access as individuals not receiving Medicaid HCBS;
- The setting facilitates individual choice regarding services and supports and who provides them.

Additionally, Clallam County, also, aligns with the Developmental Disability Administration (DDA/DSHS) in support of the principles of:

“The Developmental Disability Administration Guiding Values”

Inclusion

Inclusion is being present and participating in the community using common resources and doing activities with other citizens. Living in a community means experiencing diversity. We want to live, work, learn, relax and recreate in places that offer us opportunities to meet and participate in community life.

Status and Contribution

Status is being valued and well regarded by others. Positive recognition is important to all of us, and can be influenced by where we work and live; go to school; our role as a community member; managing daily activities; personal appearance and style; having and managing money; what we bring to others; making purchases; personal relationships and pursuits; and more.

Contribution is about recognizing and developing interests and skills, and having the opportunity to contribute these in the community. Through contributing, we experience a sense of belonging and pride in ourselves. We are recognized by others for making a positive difference. Contribution leads to the experience of reciprocity (give and take), belonging and being well regarded by others. We feel valued and equal.

Relationships

Relationships offer a sense of belonging, continuity, and intimacy, and give meaning to life. Connection to others provides support and opens doors to new opportunities and experiences. Growth and stability both happen when we have a variety of relationships with family, friends, peers, coworkers, and community members.

Power and Choice

Power is having the ability to direct or influence our own lives. Information and experiences are basic to making choices. Choice is the opportunity to make decisions that are right for ourselves, and include the opportunity to succeed or fail.

Health and Safety

We believe the right to make choices and take risks is equally important to health and safety. Having information, experience and skills, giving to others, being in relationships and a sense of belonging all enhance and are integral to our safety and well-being. By improving all of these aspects of our lives, we become safer and healthier. A balance can and must be found. This allows each of us our own full and meaningful life with good health, needed safety, and the learning and self-worth which comes from making and living with our own decisions. We can find ways to have independence and choices while staying healthy and safe.

Competence

Competence is being capable of doing what we **need** to do, and what we **want** to do. We can show our competence in many ways. We may be partly or fully self-reliant. We may have the capacity to receive and direct assistance from others. We recognize that our abilities can vary and change based on the task, and that our capabilities change throughout the span of our lives. We believe everyone should be given opportunities to be as independent, self-reliant, and self-directing as possible. We know that different cultures have different ideas about competence and independence – these should be recognized and respected.

Contract for services will be effective January 1, 2022 – December 31, 2023 (24-month period).

Priorities for this RFP were identified from surveys conducted from stakeholders in the Fall of 2020 by our Clallam County Developmental Disability Program which assessed the current knowledge of services and supports in Clallam County as well as the level of inclusion and quality of life individuals who experience intellectual and developmental disabilities encounter in our community:

The purpose of these surveys was to provide guidance to the Clallam County Developmental Disability Program, Developmental Disability Advisory Committee (DDAC) and the Developmental Disabilities Administration (DDA) in order to address barriers and gaps in local service delivery in regards to individuals who experience intellectual and developmental disabilities.

Priorities identified from these surveys selected for this cycle of funding:

- Parent Support Services
- Early Intervention Services
- Training and Education for Individuals with Intellectual and Developmental Disabilities and/or their families and/or informal supports

A total of \$200,000 is available for integrated services and programs that support individuals with intellectual and developmental disabilities to be delivered between January 1, 2022 and December 31, 2023.

Your proposal/application must have one category selected. Only one category can be selected for each application. You can submit more than one application if you are proposing multiple projects.

PROPOSAL DEADLINE: MONDAY · OCTOBER 18, 2021 BY 3:00 P.M.

PROPOSALS MUST BE RECEIVED IN THE CLALLAM COUNTY BOARD OF COMMISSIONERS' OFFICE NO LATER THAN 3:00 P.M. ON MONDAY, OCTOBER 18, 2021, WHETHER HAND DELIVERED (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID) OR BY U.S. MAIL. NO LATE PROPOSALS WILL BE ACCEPTED.

EACH PROPOSAL MUST BE:

- 1. IN A SEPARATE ENVELOPE**
- 2. THREE RING HOLE PUNCHED**
- 3. ONE (1) ORIGINAL
AND**
- 4. EIGHT (8) COPIES**
- 5. THE OUTSIDE OF THE ENVELOPE SHALL BE MARKED
"Developmental Disability Proposal 2022"**
- 6. AN ELECTRONIC PDF VERSION OF THE PROPOSAL MUST BE
SENT TO KELLEY LAWRENCE AT: klawrence@co.clallam.wa.us**

A Mandatory Virtual Interview with the RFP Review Committee will be held the week of October 28th – November 3rd, 2021 (Date & Time TBD). Bidders will be contacted to schedule a Virtual Interview.

BACKGROUND OF MILLAGE FUNDS

In order to provide additional funds for the coordination and provision of community services for persons with developmental disabilities the county governing authority of each county in the state must budget and levy annually a tax in a sum equal to the amount which would be raised by a levy of two and one-half cents per thousand dollars of assessed value against the taxable property in the county to be used for community services for individuals with developmental disabilities.

SCOPE OF WORK

Proposals for Millage Funds must address one of the three priority areas of service and be an integrated program or service that supports individuals with intellectual and developmental disabilities.

- **Parent Support Services**
- **Early Intervention Services**
- **Training and Education for Individuals with Intellectual and Developmental Disabilities and/or their families and/or informal supports**

This Request for Proposal is available on the Internet at <http://www.clallam.net/HHS> or by contacting Kelley Lawrence at: Clallam County Health & Human Services; Phone: 360.417.2407; Email: klawrence@co.clallam.wa.us. The Clallam County Health and Human Services Department reserves the right to make unilateral modifications to this RFP to address changes on the state and/or local level.

REQUEST FOR PROPOSAL (RFP) TIMELINE
Clallam County
Developmental Disabilities
Millage Funds

Date	Activity
September 2, 2021	DDAC Approval of Priorities
September 13, 2021	RFP to BOCC Work Session for discussion
September 21, 2021	RFP to BOCC Regular Meeting for Approval
September 22, 2021	RFP Released and Posted (http://www.clallam.net/HHS) Advertised in Legal Newspaper 9/26 and 10/3 (required)
October 18, 2021	Proposals due to BOCC by 3:00 p.m.
October 19, 2021	Proposals opened and accepted at BOCC Regular Meeting and given to HHS Staff
October 28 - November 3, 2021 (Date to be decided)	<u>MANDATORY</u> Virtual Interviews with RFP Review Committee - Rating sheets completed/finalized - Preliminary recommendations made
November 4, 2021	RFP Review Committee makes final recommendations for funding to full DDAC for approval
November 15, 2021	BOCC Work Session for funding recommendations
November 23, 2021	BOCC acts on recommendations at BOCC Regular Meeting
November 23 - 30, 2021	Contracts are created and sent to County Prosecutor for approval (if required)
December 1 - 6, 2021	Contracts to Providers
December 13, 2021	Contracts returned to HHS with signatures
December 21, 2021	BOCC Regular Meeting for contract final approval and BOCC signature
December 22 - 30, 2021	Final contracts mailed out with billing forms
January 1, 2022	Services begin

Note – All dates are subject to change – Updated August 2021

I. APPLICANT ELIGIBILITY

This RFP is seeking interested providers, both public and private, with applicable licensure (if required), experience and an integrated infrastructure to provide integrated services and programs that support individuals who experience intellectual and developmental disabilities within Clallam County.

Any entity submitting a proposal must be able to meet the county liability insurance requirements through the duration of the project. (See "Insurance" section).

II. AVAILABLE FUNDING

Up to \$200,000 TOTAL for all projects for a 24-month period beginning January 1, 2022 and ending December 31, 2023.

III. PERIOD OF PERFORMANCE

Funding under this grant program is allocated for a 24-month fund cycle. The period of performance for services solicited under this RFP begins January 1, 2022 and ends December 31, 2023. Unspent funds in one funding cycle will not carryover to future fund cycles. Funding is not an assurance or guarantee of ongoing operational funding. Proposers are cautioned not to assume a commitment to future funding based on the receipt of funds in prior years. The funding process is competitive and funding recommendations are made based on the relative merits of all proposals received in each yearly cycle.

IV. PROGRAM AND POLICY GOALS

Services/Programs will be provided in an inclusive environment/setting to support the integration and participation of individuals with intellectual and developmental disabilities in the community.

Services shall not duplicate a service paid by other funding sources (cannot supplant).

- **Supplanting** - Means to “replace” or “take the place of.” Existing funds for a project and its activities may not be displaced by Millage funds and reallocated for other organizational expenses.

Services shall be for an individual with a developmental or intellectual disability as defined by Washington State in RCW 71A.10.020.

- **“Developmental Disability”** means a disability attributable to intellectual disability, cerebral palsy, epilepsy, autism, or another neurological or other condition of an individual found to be closely related to an intellectual disability or to require treatment similar to that required for individuals with intellectual disabilities, which disability originates before the individual attains age eighteen, which has continued or can be expected to continue indefinitely, and which constitutes a substantial limitation to the individual.

Individuals shall not be required to pay fees for services and/or activities that are paid with millage funds.

V. PROGRAM EVALUATION

Organizations/Providers must participate in a program evaluation for funded services. Grantees must have performance measures developed for each proposal. The emphasis should be on capturing data at regular intervals that can be used to determine whether funded services met expectations of the proposed project. Evaluation efforts must include standardized data collection and reporting processes that show outcomes of services provided.

See below for following types of information:

- Quantity of services (outputs) ***required***
- Level of change occurring among participants (outcomes) ***required***
- Various demographics **“required”**
- Return-on-investment or cost-benefit (system savings) ***highly recommended***
- Other measures (to be identified by Clallam County HHS and/or Provider). Agreed upon measures will be identified in the provider contract.

VI. EVIDENCE-BASED PROGRAMS

The Board of Clallam County Commissioners' are committed to supporting programs and organizations that use Evidence-Based Programs (EBP) that have been accepted as a best practice. Promising, Best Practice and Innovative Programs will be considered for funding, but, must include a robust evaluation process. Preference will be given to evidence-based programs that maintain fidelity.

VII.MINIMAL TECHNICAL REQUIREMENTS

All responses to this Request for Proposals (RFP) must be complete and meet the following minimum technical requirements to be further reviewed. All proposals shall be on plain white paper (8.5 x 11 inches) using 12 font with 1 inch margins and stapled once in the upper left corner. Pages should be numbered, including all attachments. Pages may be double sided. Binder clips may be used to keep pages together. Also, an electronic PDF version of the proposal must be sent to: Kelley Lawrence at klawrence@co.clallam.wa.us.

The original (1) proposal and eight (8) additional copies, including all supporting material, must be three-hole punched, sealed in an envelope or box and submitted to:

MAILING ADDRESS:

Clallam County Board of Commissioners
Attn: HHS/DD Millage Funds
223 E 4th Street, Suite 4
Port Angeles, WA 98362

PHYSICAL ADDRESS:

Clallam County Board of Commissioners
Clallam County Courthouse
Attn: HHS/DD Millage Funds
223 E 4th Street, Room 150
Port Angeles, WA 98362

Please clearly mark the mailing address on the box or envelope.

Proposals must be received by 3:00 p.m. on Monday · October 18, 2021 at the physical address (in accordance with current public health standards and in compliance with the Washington Ready Plan and to reduce the spread of COVID). Proposals not received by the deadline will not be considered for review. If a proposal is mailed to a location or office that is not designated for receipt of the proposal and, as a result, the designated office does not receive the proposal by the deadline, the proposal will be considered late and ineligible for review.

VIII. GRANT PROPOSALS

All grant proposals will be screened and rated based on the following information.

Instructions for Completing the Grant Proposal Project Narrative:

Using Attachment B: Narrative Template and Budget for Grant Proposals please provide the following information. The Narrative is limited up to 10 pages (excluding attachments).

Narrative Information

1. Organizational Capacity

20 Points

A. Organizational Governance and Financial Audit

Provide a description of your internal governance and leadership structure. Provide a description of your basic managerial and fiscal structure including program management, accounting and internal controls. Summarize the results of your Agency's (or your unit of financial independence) most recent audit/or administrative inspection. Include description of any disallowed costs, questioned costs and administrative findings. Explain your plan or response to any findings.

B. History of Project Management

Provide evidence and examples of similar projects implemented and managed which demonstrates the ability of the organization to successfully implement and manage publicly funded projects in a timely manner, within budget, and consistent with funding requirements.

C. Staffing Capacity

- Provide a complete list of staff positions for the project, including the Project Director and other key personnel, showing the role of each and their level of effort and qualifications. Discuss how key staffs have demonstrated experience with and understand the service needs of individuals who experience intellectual and developmental disabilities (IDD).

2. Community Needs and Benefit

20 Points

A. Needs and Target Population

What do you identify as the community need? How do you quantify and measure the need? The statement of need should include a clearly established plan of service. What is the target population you intend to serve and what is that populations' unmet need or gap in services you propose to address? How many people in Clallam County are in need of the service you propose and how many individuals within this target population will you serve during the grant period?

B. Outreach

Describe your outreach plan for your target population and how it ensures that eligible persons learn about and have access to your program.

C. Link between Community Need and Gaps in Service

Describe how the identified need is consistent with meeting Community Need and Gaps in Service in Clallam County.

3. Project Description

40 Points

A. Project Description

Describe your project. Include what services you will provide, when you will provide them and where services will be delivered. Provide a timeline for implementation.

B. Evaluation

Describe your plan for program evaluation, including data collection, management and analysis. Use the Evaluation Worksheet (**Attachment C**) to describe: 1) Goals; 2) Activities and; 3) Objectives. Objectives must be measurable and include both outputs and outcomes. One output should be the number of individuals served. Outcomes are benefits or changes for program participants and may relate to behavior, skills, knowledge, attitude, values, conditions, or other attributes.

C. Evidence-Based, Promising, Best, or Innovative Practices

What evidence-based, promising, best or innovative practice(s) will you use to serve your target population? Preference will be given to evidence-based programs that demonstrate fidelity.

Promising and best practices will be considered for funding, but, must include a robust evaluation process.

D. Community Inclusion and Integration

Describe how your services or project will provide inclusion for participants in the community and how you intend to integrate with other programs in the community. What kind of impact will the project have?

4. Project Budget

20 Points

A. Budget Narrative

Provide a narrative justification of the items included in your proposed budget and a description of existing resources and other support you expect to receive for the proposed project. Provide clear evidence that the project scope will not supplant current project funding, and confirm that other funding sources are exhausted prior to the utilization of these funds.

B. Project Budget

Funding under this grant program is allocated for a 24-month period. Initial funding is not an assurance or guarantee of ongoing operational funding. Submit a complete budget of the project including any in-kind match.

Copy of your most recent financial audit. Include any responses to any findings, etc.

IX. REVIEW AND SELECTION CRITERIA

The Clallam County Developmental Disabilities Advisory Committee will convene a review committee and evaluate eligible proposals and make recommendations to the Clallam County Board of Commissioners. Only individuals who do not have a conflict of interest will participate on the RFP Review Committee.

Grant Proposals will be evaluated as per section VIII. The RFP Review Committee will convene to develop written questions they have regarding each proposal. Proposers will be notified of the date and time to appear before the committee for a question and answer session. Proposers will give a 5-10 minute summary of their proposed project and then have time to address the questions from the committee. The sessions are used to further the evaluation process and clarify questions raised by the written proposals. Be prepared to respond to questions about the proposal related to project design, budget and community integration. Please bring the persons within the organization that can provide a response to these questions.

All applicants will be notified in writing of the acceptance or rejection of their proposals. If a proposal is not selected for funding, the organization may resubmit a proposal at the next grant cycle.

1. Important factors include:

- A. The degree the proposal addresses gaps in services.
- B. Effectiveness of proposed services demonstrated by strategies to obtain realistic projected measurable outcomes.
- C. Proposal cost versus services provided.
- D. Efficacy of program design and the degree to which the agency demonstrates an understanding of the program/project requested by the RFP.
- E. Compliance of proposal with the requirements contained within the RFP.

- F. Evidence of successful collaboration with other organizations in the community that provide similar or complementary services that will assist in making the project a success.

In evaluating each proposal, the County reserves the right to consider past County contract performance if the provider has had a contract for services in the past.

2. Unacceptable Proposals

Some examples of what would constitute an unacceptable proposal are those which meet at least one of the following criteria:

- A. Does not address all the requirements of the particular project.
- B. Demonstrates that the applicant does not understand the requirements of the RFP or the project.
- C. Contains inappropriate or unreasonable costs.
- D. Does not meet the deadline for submittal.
- E. Does not meet the prescribed number of copies for submittal.
- F. Does not provide an integrated setting for service or program

X. CONTRACT TERMS AND CONDITIONS AND INSURANCE REQUIREMENTS

GENERAL CONDITIONS

1. Scope of Contractor's Services. The Contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Attachment A during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. Accounting and Payment for Contractor Services. Payment to the Contractor for services rendered under this Agreement shall be as set forth in Attachment B. Unless specifically stated in Attachment B, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

The County shall compensate the Contractor through the County voucher system for the Contractor's service pursuant to the fee schedule set forth in Attachment B.

3. Delegation and Subcontracting. Contractor's services are deemed personal and no portion of this contract may be delegated or subcontracted to any other individual, firm or entity without the express and prior written approval of the County Project Manager.
4. Independent Contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer/employee or master/servant.

The Contractor acknowledges that the entire compensation for this Agreement is specified in Attachment B and the Contractor is not entitled to any county benefits including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental or other insurance benefits, or any other rights or privileges afforded to Clallam County employees. The Contractor represents that it maintains a separate place of business, serves clients other than the County, will report all income and expense accrued under this contract with the Internal Revenue Service on a business tax schedule, and has a tax account with the State of Washington Department of Revenue for payment of all sales and use and Business and Occupation taxes collected by the State of Washington.

In the event that either the state or federal government determines that an employer/employee or master/servant relationship exists rather than an independent contractor relationship such that Clallam County is deemed responsible for federal withholding, social security contributions, workers compensation and the like, the Contractor agrees to reimburse Clallam County for any payments made or required to be made by Clallam County. Should any payments be due to the Contractor pursuant to this Agreement, the Contractor agrees that reimbursement may be made by deducting from such future payments a pro rata share of the amount to be reimbursed.

Notwithstanding any determination by the state or federal government that an employer/employee or master/servant relationship exists, the Contractor, its officers, employees and agents, shall not be entitled to any benefits that Clallam County provides to its employees.

5. No Guarantee of Employment. The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
6. Regulations and Requirements. This Agreement shall be subject to all federal, state, and local laws, rules, and regulations.
7. Right to Review. This contract is subject to review by any federal or state auditor. The County shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County Project Manager. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials that the County deems pertinent to the Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination, and shall make them available for such review, within Clallam County, State of Washington, upon request, during reasonable business hours.

8. Modifications. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
9. Termination for Default. If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall not be entitled to receive any further payments under the contract. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

10. Termination for Public Convenience. The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.
11. Termination Due to Insufficient Funds. If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate

this contract upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.

12. Termination Procedure. The following provisions apply in the event that this Agreement is terminated:

- A. The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
- B. The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
- C. If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.

13. Defense and Indemnity Agreement.

- A. The Contractor agrees to hold harmless, indemnify and defend the County, its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, loss, expenses, damages and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property (including loss of use thereof) or business (including economic loss), caused by or arising out of the Contractor's acts, errors or omissions in the performance of the Contract. Provided, however, that the Contractor's obligation under this provision will not extend to injury, sickness, disability, death or damage caused by or arising out of the sole negligence of the County, its officers, officials, employees or agents.
- B. With regard to any claim against the County, its officers, officials, employees and agents by any employee of the Contractor, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section will not be limited in any way by any limitation on the amount or type of

damages, compensation or benefits payable by or for the Contractor or subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. It is clearly agreed and understood by the parties to the Contract that the Contractor expressly waives any immunity the Contractor might have had under such laws. By executing the Contract, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties as is required by RCW 4.24.115, and that the provisions of this Section will be incorporated, as relevant, into any contract the Contractor makes with any subcontractor or agent performing work under the Contract.

- C. The Contractor's obligations under these provisions include, but are not limited to, investigating, adjusting, and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the Contractor, the Contractor's employees, agents or subcontractors.

- 14. Industrial Insurance Waiver. With respect to the performance of this Agreement and as to claims against the County, its appointed and elected officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. Along with the other provisions of this Agreement, this waiver is mutually negotiated by the parties to this Agreement.
- 15. Venue and Choice of Law. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action shall be in the courts of the State of Washington in and for the County of Clallam. This Agreement shall be governed by the law of the State of Washington.
- 16. Withholding Payment. In the event the County Project Manager determines that the Contractor has failed to perform any obligation under this Agreement within the times set forth in this Agreement,

then the County may withhold from amounts otherwise due and payable to Contractor the amount determined by the County as necessary to cure the default, until the County Project Manager determines that such failure to perform has been cured.

Withholding under this clause shall not be deemed a breach entitling Contractor to termination or damages, provided that the County promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than ten (10) days after it determines to withhold amounts otherwise due. A determination of the County Project Manager set forth in a notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provision of the Disputes clause of this Agreement. The County may act in accordance with any determination of the County Project Manager which has become conclusive under this clause, without prejudice to any other remedy under the Agreement, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount paid or incurred from amounts due or to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to the Contractor by reason of good faith withholding by the County under this clause.

17. Rights and Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.
18. Contractor Commitments, Warranties and Representations. Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.

19. Patent/Copyright Infringement. Contractor will defend, indemnify and save harmless County, its appointed and elected officers, agents and employees from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of the Contractor's alleged infringement on any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County, its appointed and elected officers, agents and employees in any action. Such defense and payments are conditioned upon the following:

- A. That Contractor shall be notified promptly in writing by County of any notice of such claim.
- B. Contractor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement, is made, provided no reduction in performance or loss results to the County.

20. Disputes:

- A. General. Differences between the Contractor and the County, arising under and by virtue of the contract documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Project Manager shall be final and conclusive 30 days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Administrator a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Project Manager are in error.

In connection with any appeal under this clause, the Contractor and County shall have the opportunity to submit written materials and argument and to offer documentary evidence in support of the appeal. Oral argument and live testimony will not be permitted. The decision of the County Administrator for the determination of such appeals shall be final and conclusive. Reviews of the appellate determination shall be brought in the

Superior Court of Clallam County within 15 days of mailing of the written appellate determination. Pending final decision of the dispute, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

B. Notice of Potential Claims. The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Project Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

C. Detailed Claim. The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership of Items Produced. All writings, programs, data, art work, music, maps, charts, tables, illustrations, records or other written, graphic, analog or digital materials prepared by the Contractor and/or its consultants or subcontractors, in connection with the performance of this Agreement shall be the sole and absolute property of the County and constitute "work made for hire" as that phrase is used in federal and/or state intellectual property laws and Contractor and/or its agents shall have no ownership or use rights in the work.

22. Recovery of Payments to Contractor. The right of the Contractor to retain monies paid to it is contingent upon satisfactory performance of this Agreement, including the satisfactory completion of the project described in the Scope of Work (Attachment A). In the event that the Contractor fails, for any reason, to perform obligations required of it by this Agreement, the Contractor may, at the County Project Manager's sole discretion, be required to repay to the County all monies disbursed to the Contractor for those parts of the project that are rendered worthless in the opinion of the County Project Manager by such failure to perform.

Interest shall accrue at the rate of 12 percent (12%) per annum from the time the County Project Manager demands repayment of funds.

23. Project Approval. The extent and character of all work and services to be performed under this Agreement by the Contractor shall be subject to the review and approval of the County Project Manager. For purposes of this Agreement, the County Project Manager is:

Name: Kelley Lawrence

Title: Clallam County Developmental Disabilities Coordinator

Address: 111 E 3rd Street · Port Angeles, WA 98362

Telephone: 360-417-2407

E-mail: klawrence@co.clallam.wa.us

In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the County Project Manager as to the extent and character of the work to be done shall govern subject to the Contractor's right to appeal that decision as provided herein.

24. Non-Discrimination. The Contractor shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
25. Subcontractors. In the event that the Contractor employs the use of any subcontractors, the contract between the Contractor and the subcontractor shall provide that the subcontractor is bound by the terms of this Agreement between the County and the Contractor. The Contractor shall insure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.

26. No Third Party Beneficiaries. This agreement is intended for the benefit of only the County and Contractor. This agreement does not confer any benefits, rights, or privileges upon any third party.
27. Standard of Care. The Contractor shall perform its duties hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession as the Contractor currently practicing under similar circumstances. The Contractor shall, without additional compensation, correct those services not meeting such a standard.
28. Time is of the Essence. Time is of the essence in the performance of this contract unless a more specific time period is set forth in either the Special Terms and Conditions or Scope of Work.
29. Notice. Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, any notices shall be given by the Contractor to the County Project Manager. Notice to the Contractor for all purposes under this Agreement shall be given to the person executing the Agreement on behalf of the Contractor at the address identified on the signature page.
30. Severability. If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.
31. Precedence. In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:
- A. Applicable federal, state, and local statutes, ordinances, and regulations;
 - B. Scope of Work (Attachment A) and Compensation (Attachment B);
 - C. Special Terms and Conditions (Attachment D); and
 - D. General Conditions (Attachment C).

32. Waiver. Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed by the parties hereto.
33. Attorney Fees. In the event that litigation must be brought to enforce the terms of this agreement, the prevailing party shall be entitled to be paid reasonable attorney fees.
34. Construction. This agreement has been mutually reviewed and negotiated by the parties and should be given a fair and reasonable interpretation and should not be construed less favorably against either party.
35. Survival. Without being exclusive, Paragraphs 4, 7, 13-19, 21-22 and 31-35 of these General Conditions shall survive any termination, expiration, or determination of invalidity of this Agreement in whole or in part. Any other Paragraphs of this Agreement which, by their sense and context, are intended to survive shall also survive.
36. Entire Agreement. This written contract represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.

SPECIAL TERMS AND CONDITIONS

- ☒ 1. Reporting. The Contractor shall submit written progress reports to the County Project Manager as set forth below:

☒ With each request for payment.

☐ Monthly.

☒ Quarterly.

☐ Semi-annually.

☐ Annually.

☐ Project completion.

☐ Other (specify):

Progress reports shall include, at a minimum, the following: Each monthly invoice will include all backup for expenses that are being reimbursed. A county billing form will be provided.

Quarterly reports will be required with narrative and measurable outcomes that were accepted in the RFP agreement.

Reports shall include any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.

- ☒ 2. Insurance. The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

☒ **COMMERCIAL GENERAL LIABILITY:**

Bodily injury, including death	\$1,000,000 per occurrence
	\$2,000,000 aggregate
Property damage	\$1,000,000 per occurrence
	\$2,000,000 aggregate

☒ **ERRORS AND OMISSIONS or PROFESSIONAL
LIABILITY with an Extended Reporting Period**

Endorsement (two year tail)	\$2,000,000 per occurrence
-----------------------------	-------------------------------

☒ **WORKERS COMPENSATION:** Statutory amount

IF USING VEHICLES FOR SERVICES BEING CONTRACTED:

☒ **AUTOMOBILE:** coverage on owned, non-owned, rented and
hired vehicles

Bodily injury, liability, including death	\$1,000,000 per occurrence
	\$2,000,000 aggregate
Property damage liability	\$1,000,000 per occurrence
	\$2,000,000 aggregate

☒ **BUSINESS AUTOMOBILE LIABILITY:** \$1,000,000
per occurrence

If the Errors and Omissions or Professional Liability insurance
obtained is an occurrence policy as opposed to a claims-made

policy, the Extended Reporting Period Endorsement is not required.

Any such policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement shall be primary over any third party liability coverage provided to Clallam County by and through its membership in the Washington Counties Risk Pool or WCRP. The third party liability coverage provided by the WCRP to Clallam County shall be non-contributory with respect to any policy of insurance the Contractor is required to obtain and maintain pursuant to this Agreement. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within 20 days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

If the proof of insurance or certificate of coverage indicating the County is an "additional insured" to a policy obtained by the Consultant in order to comply with this agreement refers to an endorsement (by number, abbreviation or name) but does not provide the full text of that endorsement, then it shall be the obligation of the Consultant to obtain the full text of that endorsement and forward that full text to the County within 30 days of the execution of this Agreement.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify, and hold harmless shall apply to any liability beyond the scope of insurance coverage.

- ☐ 3. Liquidated Damages. For delays in timely completion of the work to be done or missed milestones of the work in progress, the Contractor shall be assessed Dollars (\$) per day as liquidated damages and not as a penalty because the County finds it impractical to calculate the actual cost of delays. Liquidated damages will not be assessed for any days for which an extension of time has been granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire project.

☐ 4. Other (specify):

XI. ATTACHMENTS

ATTACHMENT A – Grant Summary

ATTACHMENT B – Narrative and Budget

ATTACHMENT C – Evaluation

**GRANT SUMMARY
CLALLAM COUNTY HHS – DEVELOPMENTAL DISABILITIES
MILLAGE FUND RFP**

Organization Name: _____

Proposal Title: _____

Check One: ☐ Parent Support Services ☐ Early Intervention Services
☐ Training and Education for Individuals with Intellectual and
Developmental Disabilities and/or their families and/or informal supports

Proposal Summary:

Requested Funds Amount: \$ _____

Matching/In-kind Funds Amount: \$ _____

Street Address:

City:

State:

Zip:

Primary Contact:

Phone:

E-Mail:

Non-Profit Status: 501C3 of the Internal Revenue Code? ☐ Yes ☐ No

Federal Tax ID Number: _____

- If incorporated, attach a list of the members of the Board of Directors, including names and addresses.
- If not incorporated (sole proprietor or partnership), attach a list of the names and addresses of the principals.

Signature, Title

Date

**NARRATIVE AND BUDGET
CLALLAM COUNTY HHS – DEVELOPMENTAL DISABILITIES
MILLAGE FUND RFP**

**All Proposals will be screened and rated based on the following Narrative information using the template below.
The Narrative is limited up to 10 pages.**

1. Organizational Capacity

- A. Organizational Governance (attach most recent financial audit)
- B. History of Project Management
- C. Staffing Capacity

2. Community Needs and Benefit

- A. Needs – Gaps in Services and Target Population
- B. Outreach Plan

3. Project Description

- A. Project Description (Who, What, Where, When)
- B. Evaluation
 - Goals
 - Activities
 - Objectives

- Output
- Outcome

C. Is your project an evidence-based or Promising Practices (explain)

D. Community Inclusion and Integration (explain)

4. Project Financial Feasibility

A. Budget Narrative

(See Next Page for Budget Worksheet)

BUDGET WORKSHEET

	Budget Form	Total Amount	Total Amount Requested
a.	Personnel (Name/Position/Hourly Rate)		
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Personnel	\$	\$
b.	Benefits (explain)		
		\$	\$
		\$	\$
	Total Benefits	\$	\$
c.	Direct Expenses (explain)		
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Direct Expenses	\$	\$
d.	Other Expenses (explain)		
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Other Expenses	\$	\$
e.	10% of Salaries Only	\$	\$
f.	In-Kind	\$	
	TOTAL REQUEST	\$	\$

**EVALUATION
CLALLAM COUNTY HHS – DEVELOPMENTAL DISABILITIES
MILLAGE FUND RFP**

INSTRUCTIONS:

Evaluation is the collection of information about a program in a systematic and defined manner to demonstrate success, identify areas for improvement and lessons learned. Every program has at least one end goal and might have several – one or more activities are required to make progress toward meeting the goal. Progress is measured with one or more objectives that might cover an output (number of something) or outcome (change over time) due to the program.

DEFINITIONS:

Goal:	A broad statement or a desired, longer-term, outcome of a program. A program can have one or multiple goals. Each goal has a one or more related specific objectives that, if met, will collectively achieve the stated goal.
Activity:	Work performed to produce specific outputs and outcomes.
Objective:	A statement of a desired program result (specific, measurable, achievable, realistic, and time-bound).
Output:	Results of program activities; the direct products or deliverables of program activities; such as number of: sessions completed, people served, materials distributed.
Outcome:	Effect of a program (change) - can be in: participant satisfaction; knowledge, attitude, skill; practice or behavior; overall problem; or a measure of return-on-investment or cost-benefit. Identify any measures that are “fidelity” measures for an evidence based practice.

EVALUATION WORKSHEET

GOAL	ACTIVITY	OBJECTIVE	OUTPUT	OUTCOME



4a
9/21/21

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **INFORMATION TECHNOLOGY**

WORK SESSION ☒ Meeting Date: **09/13/2021**

REGULAR AGENDA ☒ Meeting Date: **09/21/21**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

LETTER FROM COMMISSIONERS REQUESTING DOMAIN NAME OF CLALLAM COUNTY BE CHANGED.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

RECOMMEND SIGNATURE BY BOCC MEMBER

County Official signature & print name: _____

MARK DOTEN, IT DIRECTOR

Name of Employee/Stakeholder attending meeting: _____

MARK DOTEN, IT DIRECTOR

Relevant Departments: ALL CLALLAM COUNTY DEPARTMENTS

Date submitted: 9/08/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Clallam County Commissioners

223 East 4th Street, Suite 4

Port Angeles, Washington 98362-3000

Tel: 360-417-2233

Fax: 360-417-2493

September 8, 2021

Gov Domain Registration

c/o Verisign, Inc.

12061 Bluemont Way

Reston, Virginia 20190

To the .gov Program:

As Chair of the Board of County Commissioners for Clallam County, Washington, I request that responsibility for the domain name ClallamCountyWA.gov be delegated to my municipality.

The Clallam County local government delivers services to the citizens of Clallam County.

In order to obtain and maintain ClallamCountyWA.gov Clallam County will meet the general and specific requirements for federal agencies, found at <https://home.dotgov.gov/registration/requirements>.

The following will be listed as contacts for ClallamCountyWA.gov, which Clallam County will keep up to date in the .gov registrar.

Administrative contact

Mark Doten

Director of Information Technology

223 E 4th St Ste 13, Port Angeles, WA 98362

360.417.2345

mdoten@co.clallam.wa.us

Billing contact

Tess Teel

Administrative Specialist

223 E 4th St Ste 13, Port Angeles, WA 98362

360.417.2349

tteel@co.clallam.wa.us

Technical contact

Greg Helwick

Network Services Manager

223 E 4th St Ste 13, Port Angeles, WA 98362

360.417.2598

ghelwick@co.clallam.wa.us

Security contact [[recommended](#)]
helpdesk@co.clallam.wa.us

I understand that if I wish to retire ClallamCountyWA.gov, I must submit a written request to [registrar@dotgov.gov](#).

Sincerely,

Mark Ozias
Chair, Board of County Commissioners



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

46
9/21/21

Department: BOCC

WORK SESSION ☒ **Meeting Date: 9-20-21**

REGULAR AGENDA ☒ **Meeting Date: 9-21-21**

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

The Lodging Tax Advisory Committee announced an opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas.

The Lodging Tax Advisory Committee met on September 10, 2021 to review an application and make a recommendation to the Board of Commissioners.

Approve and sign resolution authorizing an expenditure from the Hotel/Motel Tax Fund for the approved 2021 Lodging Tax Funding applications.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Hotel/Motel Tax fund:

Olympic Peninsula Visitor Bureau (OPVB)/\$50,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution authorizing expenditure from the Hotel/Motel Tax Fund for the approved 2021 Lodging Tax Funding applications.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners, Finance – Mark Lane, Budget Director – Debi Cook, Treasurer's Office, Auditor's Office

Date submitted: September 10, 2021

Lodging Tax application approval 2021 9-21-21.docx

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



RESOLUTION _____, 2021

AUTHORIZING AN EXPENDITURE FROM THE HOTEL/MOTEL TAX FUND
FOR AN APPROVED 2021 LODGING TAX FUNDING APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects Hotel/Motel Tax pursuant to RCW 67.28.
2. State statute requires an advisory committee to review all proposed expenditures from the Hotel/Motel Tax Fund and make recommendations to the Board of Commissioners.
3. The Lodging Tax Committee received a proposals from Olympic Peninsula Visitor Bureau (OPVB).
4. The Lodging Tax Advisory Committee met on September 10, 2021 to review applications and make a recommendation to the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Lodging Tax Advisory Committee.
2. Authorizes a one-time expenditure from the Hotel/Motel Tax Fund to be allocated as follows:

Olympic Peninsula Visitor Bureau (OPVB)/\$50,000

PASSED AND ADOPTED this twenty-first day of September 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

File A22.169
F32.19

Finance Office – Lane/Cook
Treasurer's Office
Assessor's Office

HI 9/21/21



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Community Development (DCD)

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 9-21-21**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☒ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The County is under a settlement agreement with the WA State Department of Ecology to adopt a stormwater ordinance and meet other requirements by around October 9, 2021.

On August 18, 2021 the Planning Commission recommended 7-0 for approval of the Clallam County Stormwater Ordinance. On September 1, 2021, the BOCC scheduled a public hearing to consider the adoption of the Clallam County Stormwater Ordinance for 10:30 a.m. on September 21, 2021.

The draft Stormwater Ordinance and referenced documents were attached for the September 1, 2021 BOCC call for hearing meeting. These documents are also available on Clallam County website under Current Issues- Hearing for Adoption of Stormwater Ordinance scheduled for 9-21-21.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☒ **None**

Recommended action: Consideration of public comments and final adoption of the Clallam County Stormwater Ordinance.

County Official signature & print name:

Mary Ellen Winborn

Name of Employee/Stakeholder attending meeting: Greg Ballard, Senior Planner

Relevant Departments: Clallam County DCD

Date submitted: September 14, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Ordinance _____

An ordinance adding a new section within Title 27 Environment, of the Clallam County Code, adopting Stormwater Management

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 1. Section 27.14.010, Purpose, is created to read as follows:

This Chapter is intended to address comprehensive stormwater management in unincorporated Clallam County for new development and redevelopment through the use of construction and post-construction best management practices. As part of implementing comprehensive stormwater management in Clallam County, this Chapter adopts a stormwater manual with minimum requirements for stormwater management. This chapter shall also address illicit non-stormwater discharges and illegal connections to public stormwater drainage systems in an effort to control and reduce the presence of stormwater pollutants. Specifically, this Chapter has been created for the following purposes:

(1) General Purposes

(a) To promote the public health, safety, and general welfare of the citizens and protect public and private resources of Clallam County without preventing the reasonable use, development, and maintenance of land.

(b) To protect critical areas from deterioration or destruction as required under the state's Growth Management Act and Shoreline Management Act.

(c) To implement the provisions of the April 9, 2020 Settlement Agreement between the WA State Department of Ecology and Clallam County.

This included not requiring Clallam County to obtain a National Pollutant Discharge Elimination System (NPDES) and State Waste Discharge General Permit, modified stormwater thresholds outside of the Unincorporated Port Angeles Urban Growth Area (UPAUGA), and other requirements.

(d) To provide landowners (outside of the Unincorporated Port Angeles Urban Growth Area (UPAUGA)) a cost effective, simple, non-custom engineered option for small residential projects through the use of the Small Project Drainage Manual.

(e) To have the quality and quantity of stormwater, after land development activity occurs, be the same or better than the pre-development conditions.

(2) Development Purposes

(a) To ensure prompt development, restoration, and replanting and effective erosion control of property during and after land clearing, filling and grading.

(b) To promote land development practices that minimize disturbance to existing vegetation and soils.

(c) To manage and mitigate the effects of urbanization on stormwater drainage throughout the urban areas within unincorporated Clallam County through planning, appropriate engineering practices and proper maintenance.

(d) To manage all surface water runoff and diversions that may contribute to flooding and the pollution of surface waters.

(e) To prevent siltation in Clallam County's streams, lakes, storm sewer systems, and public roadside improvements.

(f) To protect adjacent and downstream public or private properties from damage.

(g) To reduce the risk of slides and the creation of unstable building sites.

(h) To promote low impact development site planning and building practices that provide for managing surface water runoff on-site and are consistent with Clallam County's natural topography, vegetation cover, and hydrology.

(i) To allow the use of simple technologies whenever appropriate and realistic, but require the use of more sophisticated techniques when necessary to ensure the adequacy of stormwater controls.

(3) Environmental Purposes

(a) To preserve, protect, replace, or enhance the natural qualities of lands, watercourses, and aquatic resources.

(b) To preserve and protect priority fish and wildlife habitats.

(c) To prevent water quality degradation and the sedimentation of creeks, streams, ponds, lakes, wetlands, marine waters, and other water bodies; and preserve and enhance beneficial uses.

Section 2. Section 27.14.020, Applicability, is created to read as follows

All Land Development Activity occurring within unincorporated Clallam County shall be subject to the provisions of this Chapter unless specifically exempted under this Chapter. No approval of any required Drainage Permit shall be made by Clallam County prior to the Applicant's satisfying the submittal requirements as set forth in this Chapter and the Land Development Activity being in compliance with all applicable federal, state and Clallam County regulations, including the provisions of this Chapter.

Section 3. Section 27.14.030, Exemptions, is created to read as follows:

(1) The following Land Development Activities are exempt from the requirements of this Chapter (for all of the unincorporated areas within Clallam County):

(a) Forest practices regulated under Title 222 WAC, except for Class IV-General forest practices that are conversions from timberland to other uses.

(b) Commercial agriculture practices involving working the land for production, except the conversion from timberland to agriculture and the construction of impervious surfaces are not exempt.

(c) Construction of drilling sites, waste management pits, and access roads, as well as construction of transportation and treatment infrastructure such as pipelines, natural gas treatment plants, natural gas pipeline compressor stations, and crude oil pumping stations.

(d) Pavement maintenance practices consisting of any of the following: pothole and square cut patching, overlaying existing asphalt or concrete pavement with asphalt or concrete without expanding the area coverage, shoulder grading, reshaping/regrading drainage systems, crack sealing, resurfacing with in-kind material without expanding the road prism, pavement preservation activities that do not expand the road prism, and vegetation maintenance. The following pavement maintenance practices are not categorically exempt, and are subject to the Minimum Requirements that are triggered when the thresholds identified for new or redevelopment projects are met per I-3.3 Applicability of the Minimum Requirements of the Department of Ecology's 2019 Stormwater Management Manual for Western Washington ("Ecology's 2019 Stormwater Manual").

(i) Removing and replacing an asphalt or concrete pavement to base course or lower, or repairing the pavement base: These are considered replaced hard surfaces.

(ii) Extending the pavement edge without increasing the size of the road prism, or paving graveled shoulders: These are considered new hard surfaces.

(iii) Resurfacing by upgrading from dirt to gravel, a bituminous surface treatment (“chip seal”), asphalt, or concrete; upgrading from gravel to chip seal, asphalt, or concrete; or upgrading from chip seal to asphalt or concrete: These are considered new impervious surfaces.

(e) Underground utility projects that replace the ground surface with in-kind material or materials with similar runoff characteristics are only subject to Volume I-3.4.2 MR2 Construction Stormwater Pollution Prevention Plan of the Department of Ecology’s 2019 Stormwater Manual.

(2) With the exception of the UPAUGA, land development activity within the unincorporated Clallam County shall be subject to the following additional exemptions:

(a) Land clearing, grading, filling, sandbagging, diking, ditching, or similar work during or after periods of extreme weather or other emergency conditions which have created situations such as toxic releases, flooding, or high fire danger that present an immediate danger to life or property.

(b) Digging of individual graves in a permitted graveyard.

(c) Routine landscape maintenance of existing landscaped areas on developed lots, including pruning, weeding, planting annuals, and other activities associated with maintaining an already established landscape or thinning of limbs of individual trees to provide for a view corridor consistent with Chapter 27.12.

(d) Routine drainage maintenance of existing, constructed stormwater drainage facilities located outside of a protected area, including, but not limited to, detention/retention ponds, wet ponds, sediment ponds, constructed drainage swales, water quality treatment facilities, such as filtration systems, and regional storm facilities that are necessary to preserve the water quality treatment and flow control functions of the facility. This exemption does not apply to any expansion and/or modification to already excavated and constructed stormwater drainage facilities.

(e) Construction, expansion or repair of detached accessory buildings four hundred (400) square feet or less in size not located within two hundred (200) feet of a wetland, aquatic habitat, conservation area, landslide hazard area an erosion hazard area or within frequently flooded area pursuant to Chapter 27.12.

(f) The construction or installation of minor street improvements exempt from SEPA per WAC 197-11-800(2)(d) that are conducted in compliance with the Regional Road Maintenance ESA Program and designed in accordance with the Highway Runoff Manual.

Section 4. Section 27.14.040, Definitions, is created to read as follows:

Clallam County adopts the definitions contained within the Glossary of Ecology’s 2019 Stormwater Management Manual for Western Washington, unless otherwise altered below.

(1) The terms “single residential,” “duplex,” “townhome,” “accessory building,” and “multi-family residential” mean the definition of such terms contained in the County’s current Building Code, CCC Title 21.

(2) “Best Management Practice(s)” or “BMPs” means the schedule of activities, prohibitions of practices, maintenance procedures, and structural and/or managerial practices approved by the Washington State Department of Ecology that, when used singly or in combination, prevent or reduce the release of pollutants and other adverse impacts to waters of Washington State.

(3) “Clallam County Small Project Drainage Manual” means the manual adopted by Clallam County to be used for small-scale residential projects that meet the requirements for a small project drainage plan review.

(4) “Clearing” means the destruction and removal of vegetation by manual, mechanical, or chemical methods resulting in exposed soils. This does not include mowing, landscape maintenance or pruning consistent with accepted horticultural and arboricultural practices, which does not impair the health or survival of trees and associated vegetation.

(5) “Critical Areas” means any of those areas of Clallam County which meet the definition of geologically hazardous areas; wetlands; streams; flood hazard areas; fish and wildlife conservation areas; and areas with a critical recharging effect on aquifers used for potable water and are regulated under Title 27 of the Clallam County Code.

(6) “Drainage Permit” means the written permission by the County Engineer, or their designee to the permittee/applicant to proceed with the act of land development activities, whether new development or redevelopment, within the requirements and procedures contained in this Chapter. The Drainage Permit shall include the associated approved site plan, any required stormwater site plans consistent with Minimum Technical Requirements set forth herein, any required construction stormwater pollution prevention plan consistent with the Minimum Technical Requirements set forth herein, and any conditions of approval as well as the permit form itself.

(7) “Hard Surface” means an impervious surface, a permeable pavement, or a vegetated roof. An impervious surface is a surface that blocks the natural infiltration of surface water. Common hard surfaces include structures, asphalt pavement, cement concrete, and compacted gravel. Permeable pavements and green roofs shall be considered hard surfaces for minimum requirement thresholds but modelled depending on the characteristics of the design.

(8) “Impervious surface” means a hard surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development and causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Impervious surfaces include, but are not limited to, rooftops, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, other surfaces which similarly prevent the natural infiltration of stormwater.

(9) “Land Development Activity” means New Development and Redevelopment and land disturbing activity as those terms are defined herein.

(10) “Land Disturbing Activity” means any activity that results in a movement of earth or any change in the existing soil cover (both vegetative and non-vegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to clearing, grading, grubbing, filling, excavation, demolition, controlled burning, and site preparation. Compaction that is associated with stabilization of structures and/or road construction shall also be considered land disturbing activity. Vegetative maintenance practices (as defined herein) are not considered land disturbing activity.

(11) “Low impact development (LID)” means a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design

(12) “New Development” means any land disturbing activities, including but not limited to clearing, grading, grubbing, filling, excavation and demolition; Class IV General Forest Practices that are conversions from timber land to other uses; reclamation of mineral extraction; reclamation of sand and gravel extraction; structural development, including construction, installation or expansion of a building or other structure; creation of hard surfaces; and any subdivision, short subdivision and binding site plans, as defined and applied in RCW 58.17 and any Land Division as defined herein. Projects meeting the definition herein of Redevelopment shall not be considered New Development.

(13) “Pollutant” means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations; floatables, pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

(14) “Project” means any proposed action to alter or develop a site.

(15) “Project Site” means that portion of a property, properties, or right of way subject to land disturbing activities, new hard surfaces, or replaced hard surfaces.

(16) “Redevelopment” means development of a site that is already substantially developed (i.e., has 35% or more existing hard surface coverage) through the creation or addition of hard surfaces; the expansion of a building footprint or addition or replacement of a structure; structural development including construction, installation or expansion of a building or other structure; subdivision, short subdivision and binding site plans, as defined and applied in Chapter 58.17 RCW; replacement of hard surface that is not part of a routine maintenance activity; and other land disturbing activities including but not limited to clearing, grading, grubbing, filling, excavation and demolition.

(17) “Replaced hard surface” means, for structures, the removal and replacement of hard surfaces down to the foundation. For other hard surfaces, the removal down to bare soil or base course and replacement.

(18) “Site” means the area defined by the legal boundaries of a parcel or parcels of land that is (are) subject to new development or redevelopment. For road projects, the length of the project site and the right-of-way boundaries define the site.

(19) “Stormwater Drainage System” means facilities by which stormwater is collected and/or conveyed, including but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and man-made or altered drainage channels, reservoirs, and other drainage structures.

(20) “Stormwater facility” means a constructed component of a stormwater drainage system, designed or constructed to perform a particular function, or multiple functions. Stormwater facilities include, but are not limited to, pipes, swales, ditches, culverts, street gutters, detention ponds,

retention ponds, constructed wetlands, infiltration devices, catch basins, oil/water separators, and biofiltration swales.

(21) “Vegetative Maintenance” means lawn maintenance, brush and tree pruning, and other normal land maintenance activities involving cutting, removal, or planting of vegetation by manual, mechanical, or chemical methods, such as gardening.

(22) “Watercourse” means any, natural or artificial (i.e. manmade) waterway area, whether perennial or intermittent, which flows in a definite direction and course or is used for the holding, delay or storage of waters, which functions at any time to convey or store storm water runoff. Watercourses include, but are not limited to, a creek, stream, river, or any constructed waterway, channel, canal, ditch, irrigation ditch or road ditch.

Section 5. Section 27.14.050, Stormwater Management Manual and Review Thresholds, is created to read as follows:

(1) Based on parcel size, nature of development, amount of land disturbing activity, plat requirements, or potential to significantly impact receiving waters, infrastructure, county roads, or adjoining properties, the County Engineer, or their designee may require an engineered drainage, erosion and sediment control plan regardless of the thresholds found below. The purpose of the engineered drainage, erosion, and sediment control plan is to ensure that the plan will work and also to receive an installed as designed letter from the Engineer.

(2) The Department of Community Development (DCD) Administrator or her designee will require land disturbing activity within the jurisdiction of Critical Areas to submit a drainage permit, unless both of the following conditions apply: (1) the DCD Administrator or her designee determines the project will not affect the Critical Area, and (2) the project falls below the thresholds found in Chapter 27.14.060. These Critical Area requirements are currently in effect, and the only modifications to these requirements are that land development activity will be subject to the 2019 SWMMWW instead of the 1992 SWMMWW.

(3) Stormwater Management Manual within the unincorporated County urban growth area (UGA) around the City of Port Angeles, also known as the unincorporated Port Angeles UGA or UPAUGA. Within the UPAUGA, Clallam County adopts Ecology’s 2019 Stormwater Management Manual for Western Washington (“Ecology’s 2019 Stormwater Manual”) in its entirety (with no modifications).

(4) Stormwater Management Manual within unincorporated Clallam County outside the UPAUGA. Outside of the UPAUGA, Ecology’s 2019 Stormwater Manual’s minimum requirements contained in Volume I, Section 3.4, are modified as provided in the table below. For certain proposed Land Development Activities, Clallam County adopts and applies the Clallam County Small Project Drainage Manual as provided in the table below. The County may require the use of Ecology’s 2019 Stormwater Manual if conditions are not met under the Small Project Drainage Manual or the project requires an engineer under state law

(5) Stormwater Management Requirements for New Development and Redevelopment Within Unincorporated Clallam County Outside of the UPAUGA

Table 27.14.050(5)(A)

Residential driveways that meet BMPs below would not be counted in hard surface calculations for residential development¹

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements (MR)
N/A	N	Subject to BMPs 5.11 and 5.12 of the 2019 Ecology Manual or Section 3.4 of the Clallam County Small Project Drainage Manual	N/A

Table 27.14.050(5)(B)

Residential Development¹ on less than 1 acre

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements (MR)
< 400 sq. ft. of new plus replaced hard surface OR <7,000 sq. ft. land disturbing activity	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
Between 400 and 5,000 sq. ft. of new plus replaced hard surface OR between 7,000 and 10,000 sq. ft. land disturbing activity	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5
≥5,000 sq. ft. of new plus replaced Hard Surface OR ≥10,000 sq. ft. land disturbing activity	Yes	Ecology's 2019 Stormwater Manual	MRs 1-9 ⁴ ; Engineered Plan required.

Table 27.14.050(5)(C)

Residential Development¹ on 1 acre or more

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements
<400 sq. ft. of new plus replaced hard surface OR <7,000 sq. ft. land disturbing activity OR <1.5 acres of veg to lawn conversion, OR <5 acres of veg to pasture	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
Between 400 to 3,000 sq. ft. of new plus replaced hard surface (requiring a building permit)	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5, Optional Flow Control determined by County Engineer ³
Between 3,000 and 7,000 sq. ft. of new plus replaced hard surface OR between 7,000 and 12,000 sq. ft. land disturbing activity OR between 1.5 and 2 acres of veg to lawn conversion, OR between 5 and 7.5 acres of veg to pasture	Yes	Clallam County Small Project Drainage Manual ²	MRs 1-5
≥7,000 sq. feet new plus replaced Hard Surface OR ≥12,000 sq. ft. land disturbing activity, OR ≥2 acres of veg to lawn conversion, OR ≥7.5 acres of veg to pasture conversion	Yes	Ecology's 2019 Stormwater Manual	MRs 1-9 ⁴ Engineered Plan required.

Table 27.14.050(5)(D)

All non-residential development¹, including commercial, industrial, and multifamily.

Thresholds (Hard surface/Land disturbance)	Drainage Permit required –Y/N?	Applicable Stormwater Manual	Minimum Requirements
≤ 2,000 sq. ft. of new plus replaced hard surface OR ≤ 7,000 sq. ft. land disturbing activity	No, but Construction Stormwater Best Management Practices are always required	N/A	MR 2
≥ 2,000 sq. ft. of new plus replaced hard surface OR ≥ 7,000 sq. ft. land disturbing activity	Yes	Ecology's 2019 Stormwater Manual	Per Manual. Engineered Plan required

Footnotes

- ¹ Residential Development is the construction of a single family dwelling, duplex, townhome, accessory structures to such dwelling. Residential driveways meeting BMPs in Table 27.14.050(1) above are would not counted in hard surface calculations for residential development.
- ² Applicants may elect to use the 2019 Ecology Stormwater Manual instead of the Clallam County Small Project Drainage Manual if they choose. If utilizing the 2019 Ecology Stormwater Manual, a civil or geotechnical engineer may be required to sign stormwater plans.
- ³ For land development activity that would not require flow controls or meet full dispersion (BMP T5.30) requirements per the 2019 SMMWW, the County Engineer will determine optional flow control requirements through the Small Project Drainage Manual.
- ⁴ MR3 and MR8 are usually N/A; MR9 only applies if a stormwater facility is installed.

Section 6. Section 27.14.060, Drainage Permit, is created to read as follows:

(1) Drainage Permit is required inside the UPAUGA before any of the following land disturbing activity occurs:

(a) The DCD Administrator or her designee may require submission of a Drainage Permit for any land disturbing activity within the jurisdictions of Critical Areas Ordinance.

(b) Land disturbance of 7,000 sq. feet or more.

(c) Projects that result in 2,000 sq. feet or more of new plus replaced hard surfaces.

(2) A Drainage Permit is required outside the UPAUGA before any of the following land disturbing activity occurs:

(a) The DCD Administrator or her designee may require submission of a Drainage Permit for any land disturbing activity within the jurisdictions of the Critical Areas Ordinance.

(b) Land disturbance of 7,000 sq. feet or more for construction of multi-family, commercial or industrial.

(c) Land disturbance of 10,000 sq. feet or more for single residential, duplex, townhome, or accessory building to such dwelling, on <1 acre. This does not include hard surfaces created for residential driveways that meet BMPs.

(d) Land disturbance of 12,000 sq. feet or more for single residential, duplex, townhome, or accessory building to such dwelling, on 1 acre or more. This does not include hard surfaces created for residential driveways that meet BMPs.

(e) Single residential, duplex, townhome, or accessory building to such dwelling projects requiring a building permit that result in 400 sq. feet or more new plus replaced hard surfaces. This not including hard surfaces created for residential driveways that meet BMPs.

(f) All other projects (e.g., commercial, industrial, multifamily) that result in 2,000 sq. feet or more of new plus replaced hard surfaces.

(3) An application for a Drainage Permit shall be submitted to the County Engineer, or their designee on a form provided by the County. All Drainage Permits shall include Construction BMP's and Construction Stormwater Pollution Prevention Plans (SWPPP).

(4) Unless otherwise specified by the Clallam County Small Project Drainage Manual, all applicants for a Drainage Permit shall provide the following basic plan exhibits. The basic plan exhibits shall contain all information as set forth in the official submittal checklist provided by the County Engineer, or their designee.

(a) Site Topographical Map

(b) General Stormwater Site Plan

(c) Construction Stormwater Pollution Prevention Plan (SWPPP)

(d) Vicinity Topographical Map

(5) All plans prepared in connection with this Chapter shall be submitted for review and approval by the County Engineer, or their designee. Prior to the issuance of the Drainage Permit, the Applicant must submit final stormwater site plans.

(6) A Drainage Permit shall be issued by the County Engineer, or their designee only after the applicant demonstrates compliance with the requirements of this Chapter and the payment of the applicable permit fees for plan review, inspection, and related expenses as specified in Section 27.14.130, Fees.

(7) The approved Drainage Permit under this ordinance will be available on the Clallam County On-Line Permit System. Any modifications of the approved Drainage Permit will require prior approval by the County Engineer, or their designee.

(8) Any permit granted under this Chapter shall expire one (1) year from the date of issuance. With approval of the County Engineer, or their designee, a permit issued under this Chapter may be extended for one 12-month period.

(9) The decision by the County Engineer or their designee to deny a Drainage Permit is appealable to the Clallam County Hearing Examiner using the procedures for denial of a Type I permit as defined under CCC Title 26.

Section 7. Section 27.14.070, Construction Stormwater Best Management Practices Requirements for Land Development Activities not requiring a Drainage Permit, is created to read as follows:

All Persons or entities engaging in Land Development Activities which do not require a Drainage Permit pursuant to Section 27.14.060 shall prevent (1) erosion and discharge of sediment and other pollutants into receiving waters and (2) harmful impacts to infrastructure or neighboring properties. Land Development Activities which do not require a Drainage Permit, but that cause significant erosion, discharge of sediment, or other pollutants into receiving waters, or harmful impacts to infrastructure or neighboring properties will be required to rectify impacts and shall be subject to Enforcement Actions found in Section 27.14.120 below. This may include requiring a Drainage Permit, Construction BMP's, and Construction Stormwater Pollution Prevention Plan (SWPPP).

Section 8. Section 27.14.080, Adjustment and Exceptions/Variations, is created to read as follows:

(1) The County Engineer, or their designee may grant an adjustment to the application of the Stormwater Management Manual and its minimum requirements prior to permit approval and construction consistent with the criteria in Ecology's 2019 Stormwater Manual, Volume I, Section 3.6.1 (Adjustments to the MRs).

(2) The County Engineer, or their designee may grant an exception/variance from this Chapter or the application of the Stormwater Management Manual and its minimum requirements prior to permit approval and construction when consistent with the criteria in Ecology's 2019 Stormwater Manual, Volume I, Section 3.6.2 (Exceptions/Variations). The applicant bears the burden to demonstrate the required criteria for an exception/variance. The County Engineer, or their designee shall retain records, including the written findings of fact, of all exceptions from the minimum requirements.

(3) A request for an adjustment or exception shall adequately describe the justification for relief and is processed as a Type III decision under Clallam County Code (CCC) Chapter 26.10.

Section 9. Section 27.14.090, Manufactured Treatment Devices (MTDs), is created to read as follows:

Clallam County accepts stormwater treatment BMPs identified in Ecology's 2019 Stormwater Manual for use. Additionally, designers may use manufactured treatment devices approved through the Technology Assessment Protocol – Ecology (TAPE) with a General Use Level Designation (GULD).

Section 10. Section 27.14.100, Easements, Deeds and Covenants, is created to read as follows:

(1) Drainage easements shall be required where stormwater conveyance, storage, or treatment facilities identified in development plans are not located in public rights-of-way, and where access to stormwater facilities is required. Drainage easements shall be granted to the persons responsible for providing ongoing maintenance of the drainage systems. Drainage easements through structures are not allowed. Easements shall be of a width and location sufficient to allow access for equipment that would normally perform maintenance activities.

(2) Stormwater and conveyance facilities that are to be maintained by Clallam County, together with maintenance access roads to the facilities, shall be located in public right-of-way, in separate tracts dedicated to Clallam County, or corresponding to drainage easements granted to Clallam County.

(3) The approved Drainage Permit under this ordinance will be available on the Clallam County On-Line Permit System. This shall include the identification of flow controls (i.e. drywells, dispersion trenches, rain gardens, etc.) and Low Impact Development BMPs (full dispersion through natural vegetation) on the approved drainage permit site plan, along with the landowner's responsibility for operation and maintenance of these permanent stormwater BMPs. Any modifications of the approved Drainage Permit will require prior approval by the County Engineer, or their designee.

(4) Any flow control and runoff treatment BMPs for which the applicant identifies the operation and maintenance to be the responsibility of a private party must have a declaration of covenant and grant of easement which shall be recorded on the title of the parcel.

Section 11. Section 27.14.110, Illicit Discharges and Connections, is created to read as follows:

(1) Illicit Discharges Prohibited. No person may throw, drain, or otherwise discharge, cause or allow others under their control to throw, drain, or otherwise discharge into the storm drain system, or into a watercourse within unincorporated Clallam County, any materials other than stormwater.

(2) Allowable Discharges. The following types of discharges are not illicit discharges for the purpose of this Chapter unless the County Engineer, or their designee determines that the type of discharge, whether singularly or in combination with others, is causing or is likely to cause pollution of surface water or groundwater:

- (a) Diverted stream flows.
- (b) Rising groundwaters.
- (c) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20).
- (d) Uncontaminated pumped groundwater.
- (e) Foundation drains.
- (f) Air conditioning condensation.

- (g) Irrigation water from agricultural sources that is commingled with urban stormwater.
- (h) Springs.
- (i) Uncontaminated water from crawl space pumps.
- (j) Footing drains.
- (k) Flows from riparian habitats and wetlands.
- (l) Non-stormwater discharges authorized by another NPDES or state waste discharge permit.
- (m) Discharges from emergency firefighting activities.

(3) Conditionally Allowed Discharges. The following types of discharges are not illicit discharges for the purposes of this Chapter if they meet the stated conditions, unless the County Engineer, or their designee determines that the type of discharge, whether singularly or in combination with others, is causing or is likely to cause pollution of surface water or groundwater:

(a) Potable water, including water from water line flushing, hyperchlorinated water line flushing, fire hydrant system flushing, and pipeline hydrostatic test water. Planned discharges must be dechlorinated to a concentration of 0.1 ppm or less, pH-adjusted, if necessary and in volumes and velocities controlled to prevent re-suspension of sediments in the stormwater system.

(b) Lawn watering and other irrigation runoff are permitted but must be minimized.

(c) Dechlorinated swimming pool, spa and hot tub discharges to surface waters. These discharges must be dechlorinated to a concentration of 0.1 ppm or less, pH-adjusted and re-oxygenated, if necessary and in volumes and velocities controlled to prevent resuspension of sediments in the stormwater system. Discharges must be thermally controlled to prevent an increase in temperature of the receiving water. Swimming pool cleaning wastewater and filter backwash shall not be discharged to the stormwater system.

(d) Street and sidewalk wash water, water to control dust and routine external building wash down that does not use detergents are permitted if the amount of street wash and dust control water is minimized. At active construction sites, street sweeping must be performed prior to washing the street.

(e) Other non-stormwater discharges. The discharges must be in compliance with the requirements of a stormwater pollution prevention plan (SWPPP) reviewed and approved by the County which addresses control of such discharges by applying all known, available and reasonable methods of prevention, control and treatment (AKART) to prevent pollutants from entering surface or groundwater.

(4) Illicit Connections

(a) No person may use the stormwater system, directly or indirectly, to dispose of any solid or liquid matter other than stormwater.

(b) No person may make, use, or allow the continued existence of any connection to the stormwater system that could result in an illicit discharge.

(c) Connections to the stormwater system from the interiors of structures are prohibited.

(d) Sewer connections to the stormwater system or to any watercourse are prohibited.

(e) Connections to the stormwater system for any purpose other than to convey stormwater or groundwater are prohibited and must be eliminated.

Section 12. Section 27.14.120, Enforcement, is created to read as follows:

(1) The County Engineer, or their designee, is authorized to carry out inspection and enforcement actions pursuant to Clallam County Code (CCC) Chapter 33.59, Enforcement, and CCC Title 20, Code Compliance.

(2) If inspection or enforcement investigations by the County Engineer or their designee determines that new land development activity results in significant impacts to receiving water, infrastructure, county roads, or adjoining properties, then a Drainage Permit may be required to rectify the impacts regardless of the thresholds found in Section 27.14.050 above. Failure to comply with the voluntary compliance provisions outline above to obtain and implement the required Drainage Permit will be subject to enforcement actions found below.

(3) Any person who fails to comply with the standards contained within this Chapter and/or any person who fails to comply with a final written order may be assessed a civil penalty as follows:

(a) The County Engineer, or their designee, may assess the violator a civil penalty not to exceed \$1,000 for each violation.

(b) Each violation or each day of continued unlawful activity shall constitute a separate violation. Each day that a person fails to comply with the terms of a final written order shall constitute a separate violation.

Section 13. Section 27.14.130, Fees, is created to read as follows:

The schedule of all fees associated with complying with this Chapter shall be those established pursuant to CCC Chapter 5.100. If Drainage Permit work is done in violation of this Chapter or the work is not done in accordance with an approved permit, a fee, not less than twice the applicable permit fee, covering investigation of any violation and inspection and plan checking of work required to correct the violation shall be charged to the violator to cover all actual costs. Such additional fee being in addition to any other of the remedies specified herein under Section 27.14.120, Enforcement.

Section 14. Section 27.14.140, Security, is created to read as follows:

The County Engineer, or their designee may require as a condition to the granting of a Drainage Permit, that the applicant furnish security in the form of a bond, cash escrow account, an irrevocable letter of credit or other security acceptable to the County in its sole discretion, in an amount determined by the County Engineer, or their designee to be sufficient to complete the restoration and replanting of the property in accordance with the terms of the Drainage Permit and within the duration thereof. The security shall be in an amount equal to the estimated cost of such restoration and replanting and with surety and conditions satisfactory to the County Engineer, or their designee.

Section 15. Section 27.14.150, Authority, is created to read as follows:

The Clallam County Engineer, or their designee, shall administer and enforce compliance with all terms in this Chapter. The Clallam County Engineer, or their designee may adopt and amend administrative policies and procedures for the purposes of implementing and enforcing the provisions of this Chapter. All such administrative policies and procedures shall be available to the public at the Public Works Department.

Section 16. Section 27.14.160, Compliance with Other Laws, is created to read as follows:

Approvals and permits granted under this Chapter and any policies and procedures promulgated hereunder do not constitute waivers of the requirements of any other laws or regulations nor do they indicate compliance with any other laws or regulations. Compliance is still required with all applicable federal, state, or local laws and regulations. In the event of any conflict between this Chapter and any other Chapter of the Clallam County Code, the provisions of this Chapter shall prevail.

Section 17. Section 27.14.170, Effectiveness/No Retroactivity, is created to read as follows:

- (1) This Chapter shall become effective on [October __, 2021]
- (2) This Chapter shall be prospective in operation only.
- (3) The provisions of this Chapter shall not apply to existing Land Disturbing Activity for which all previously required permits were obtained prior to the effective date.
- (4) The provisions of this Chapter shall not apply to a project or development not yet constructed provided that an appropriate residential or commercial building permit has been obtained and the permit bears a date prior to the effective date of this Chapter.

ADOPTED this _____ day of _____ 20

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach