



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES OF NOVEMBER 12, 2025

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., November 12, 2025. Present were Commissioner Mike French, Jesse Medlong, Shauna Rogers and Katie Krueger. Guest Erin Shield, North Olympic Library System (NOLS) and Todd Mielke, County Administrator, were also in attendance.

REVIEW AND APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- September 3, 2025

ACTION TAKEN: Commissioner French moved to approve the minutes as presented, Medlong seconded, mc

BUSINESS ITEMS

• Law Library launch update

Administrator Mielke commented that NOLS is still having issues getting the program launched. Sheild updated that there is a pop-up screen that asks folks to agree to the terms and conditions for LexisNexis+ but the screen is in dark mode. Having it in dark mode wording and background are difficult to read for those who need to accept the terms and conditions. Sheild has contacted LexisNexis+ to see if this issue can be fixed and at this time there has not been a fix to the issue by the LexisNexis+ Support Team.

Judge Basden asked if we were paying for the program at this time. Gores commented that the County is paying for the program and she has been in contact with LexisNexis regarding this and has not received a response.

Law Library Members held discussions and brainstormed next steps. It was decided to contact other Counties who have the same system to see if they have the same issues with the terms and agreements and see how they solved the problem. Also, contact the Prosecuting Attorney's office to have them review the agreement with Clallam County and LexisNexis.

• Annual report update

Administrator Mielke reported RCW 27.24.040 requires Law Libraries to issue an annual report. Administrator Mielke presented a report which included Law Library yearly activities, condition of the trust, report on property received and its use, collection and book status, financial report, and memorandum of agreement with North Olympic Library System. Law Library Members held discussion.

ACTION TAKEN: French moved to approve the Law Library Annual Report with a few minor formatting edits, Medlong seconded, mc

NEXT MEETING DATES – January 14 ,2026 at 12 p.m.

ADJOURNMENT - Meeting concluded at 12:32 p.m.