



PENINSULA HOUSING AUTHORITY
Serving Clallam and Jefferson Counties

**Board of Commissioners
REGULAR MEETING AGENDA**

Wednesday, December 17, 2025, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

Physical Meeting Location:

Peninsula Housing Authority Board Room
727 E 8th Street
Port Angeles, WA 98362

OR

Virtually at Zoom link below

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting – December 2025

Time: December Wednesday 17, 2025, 12:00 PM Pacific Time (US and Canada)

<https://us02web.zoom.us/j/88640840899?pwd=PlpGaLgs5mbqF7bFx2avjVbQOQFDO3.1>

Meeting ID: 886 4084 0899

Passcode: 196750

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/u/kwnQCl5GW>

CALL TO ORDER AND ROLL CALL:

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:

REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:

CONSENT AGENDA:

Approve Executive Director Sarah Martinez November Timesheet (Pages 3)

Approve November Regular Meeting Minutes (Pages 4-5)

Approve November Check Registers through Public Plaza Operating –

	Start Check #	Ending Check #	<u>Include</u> ACH	TOTAL
Homestead Apartments	13699	13710		\$16,005.80
Peninsula Apartments	5132	5150		\$29,501.71
Wildwood Terrace Apartments	5244	5260		\$27,691.19
Local Fund (Cost Center)	32113	32178	Yes	\$153,190.53
Shop Funds				\$0.00

Self Help 523				\$0.00
502 Self Help Construction Loans				\$0.00
Burke Place Apartments	2887	2895		\$15,028.22
Catholic Housing Services	3178	3188		\$17,462.65
Sea Ridge (MAV) - Operating	1762	1777		\$31,838.62
Public Plaza - Operating	1944	1969		\$106,368.41
TOTAL				\$397,087.13

Approve November Section 8 Check Registers –

	Start Check #	Ending Check #	Include ACH	TOTAL
Section 8 Vouchers	974021	974095	Yes	\$634,368.92
TOTAL				\$634,368.92

Approve November Outpost Check Registers –

	Start Check #	Ending Check #	Include ACH	TOTAL
The Outpost	859	861		\$2,576.98
TOTAL				\$2,576.98

DIRECTOR'S REPORT (Page 6)

REPORTS FROM COMMISSIONERS

OLD BUSINESS

NEW BUSINESS

Resolution PHA-2025-24; Update to Schedule of Charges (Schedule K)(Page 7-13)

EXECUTIVE SESSION

ADJOURN

Next Regular Meeting:

Wednesday, January 21, 2026, at 12:00 P.M.

Peninsula Housing Authority Board Room

727 E 8th Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>