



REGULAR MEETING AGENDA
CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
223 East 4th Street, Room 160
Port Angeles, Washington
December 9, 2025 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ON AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of December 1
The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9946977-9947041	\$3,309,743.48
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$3,309,743.48

- 1b Approval of minutes for the week of December 1
- 1c Resolution reappointing James Mraz to the Trails Advisory Committee
- 1d Resolution closing the Juvenile & Family Services Petty Cash Fund
- 1e Letter of support for Makah Tribe's Hoko Hatchery Water Diversion and Intake Structure Upgrade Project
- 1f Resolution reallocating emergency housing/shelter needs to the City of Sequim, as part of the periodic updated of the Comprehensive Plan RCW 36.70A
- 1g Approve the 2025-2027 Homeless Program Funding recommendations

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment with Public Works for 2025 Lodging Tax Funding
- 2b Agreement amendment 1 with Department of Transportation for Dungeness National Wildlife Refuge Access Improvements Project
- 2c Agreement amendment 1 with Department of Transportation for the Clallam Slough Bridge Replacement Project

BUDGET

- 3a Resolution for consideration to adopt the following budget reductions:
Multiple Funds – 2024 Shared services cost allocation true up/\$24,239
- 3b Resolution for consideration to adopt the following budget revisions:
Parks & Facilities-Capital Projects – Actual Clallam Bay Park Beach Ramp project costs exceeded the amount budgeted/\$1,769
HHS-Environmental Health
 - The HHS Environmental Health budget is being adjusted to fund septic-system–related projects, including materials for public meetings, a countywide mailing on inspection requirements, and rain and safety gear for field staff/\$17,100
 - The HHS Environmental Health budget is being adjusted to fund a capital purchase of a venting unit for the water lab to safely process chemical-based samples/\$9,500
 - The HHS Environmental Health budget is being adjusted to fund about \$7,000 in pending homeowner septic system incentive applications/\$7,000
- 3c Resolution for consideration to adopt the following supplemental appropriations:
Superior Court – Superior Court amended its contract with Salish Behavioral Associated Health Services Organization to receive an additional \$3,000 in CJTA funds (Criminal Justice Treatment Account) for therapeutic court improvements from July–December 2025/\$3,000

HEARING(S) – Beginning at 10:30 a.m.

- 4a Consideration of resolution adopting the following debatable emergencies:
Law Library – Additional funding needed as online subscription costs were higher than anticipated following transition of Law Library resources to fully online/\$5,000
Sheriff-Animal Control – Earlier this year, 8 llamas with babies and 89 poultry

were seized in a neglect case, and their care costs exceeded the Sheriff's Animal Control budget/\$13,665

Sheriff-Operations – The aging livescan fingerprint system used for background checks and registrations is failing and no longer supported, so capital funding is needed for a one-time replacement of the hardware and software/\$8,000

General Fund Reserves

- 2024 Shared services cost allocation true up/\$24,239
- 2024 Shared services cost allocation true up/- \$413,697

Multiple Funds – 2024 Shared services cost allocation true up/\$413,697

Superior Court-Dispute Resolution – Additional funding is requested due to higher than anticipated costs/\$3,500

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners Meetings are held in the BOCC Board Room 160 unless indicated otherwise	
<u>Monday, December 8:</u>	
9:00 a.m.	Work Session
12:00 p.m.	WSAC Virtual Update (Virtually with WSAC)
<u>Tuesday, December 9:</u>	
10:00 a.m.	Board Meeting
10:30 a.m.	Hearing(s) – See Agenda
<u>Wednesday, December 10:</u>	
8:00 a.m.	Coffee with Colleen (Virtually with EDC)
<u>Thursday, December 11:</u>	
1:00 p.m.	KONP Radio Show (Live on KONP Radio 101.7 FM)
<u>Friday, December 12:</u>	
4:00 p.m.	KSQM Radio Show (Live on KSQM Radio 91.5 FM)
INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:	
• Members of the public wishing to address the Board on general items may do so during the designated times on the agenda. • Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address. • The Chair may limit the comment period to 3 minutes for each speaker subject to Board	

concurrence.

- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.