



SPECIAL MEETING AGENDA

CLALLAM COUNTY LAW LIBRARY BOARD

Board of Commissioners Small Conference Room

223 East 4th Street, Room 150

Port Angeles, Washington

November 12, 2025 – 12 p.m.

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: September 3, 2025

BUSINESS ITEMS

- Law Library launch update
- Annual report update

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – TBD

ADJOURNMENT

Law Library

Draft minutes

September 3, 2025



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES OF SEPTEMBER 3, 2025

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12:05 p.m., September 3, 2025. Due to technical difficulties the meeting wasn't recorded. Present were Commissioner Mike French, Jesse Medlong, Shauna Rogers and Katie Krueger. Guest Erin Shield, North Olympic Library System (NOLS) and Todd Mielke, County Administrator, were also in attendance.

REVIEW AND APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- May 14, 2025

ACTION TAKEN: French moved to approve the minutes as presented, Medlong seconded, mc

BUSINESS ITEMS

- **Resources update**

Administrator Mielke updated that all the books have been disposed and the Law Library location in the basement has been closed. Computer equipment has been purchased and North Olympic Library System (NOLS) has started installing in the Port Angeles and Forks Library branches. A contract was entered into with LexisNexis for the Law Library online database.

- **IT Departments update**

- **Law Library launch update**

Erin Shields, NOLS updated that the computer equipment install process has started. The Library ran into a few issues with installing the LexisNexis Law Library database. NOLS feels the installation and Law Library launch will be completed before the end of September.

NEXT MEETING DATES – November 12, 2025, at 12 p.m. in the BOCC Small Conference Room 150

ADJOURNMENT - Meeting concluded at 12:42 p.m.

Law Library

Draft Annual Report

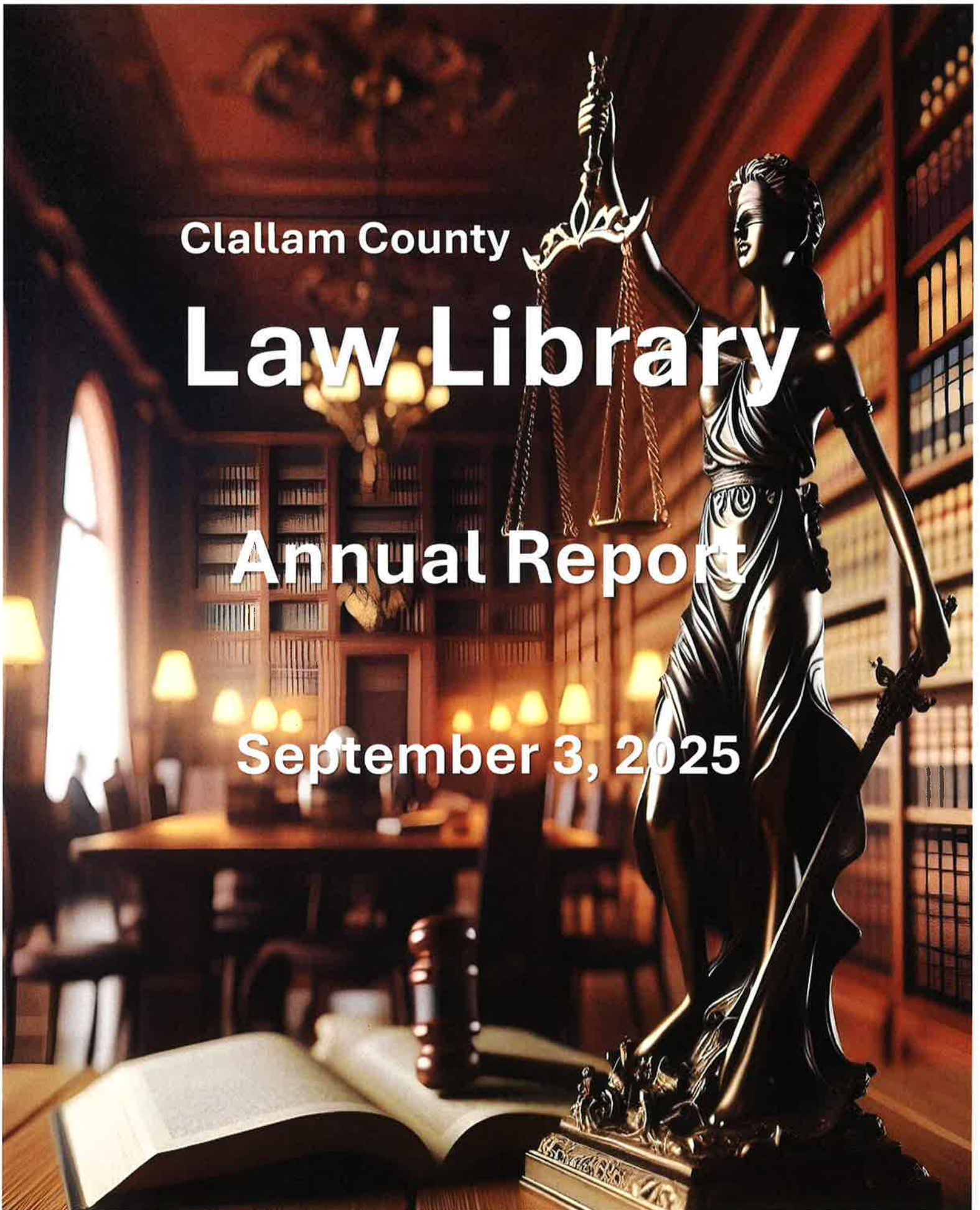
DRAFT

Clallam County

Law Library

Annual Report

September 3, 2025



This annual report is for the period of September 2024 through August of 2025.

Pertaining to the annual report of the Clallam County Law Library Board, RCW 27.24.040 states:

County Law Libraries: Annual Report

The board of law library trustees shall, on or before the first Monday in September of each year, make a report to the county legislative authority of their county giving the condition of their trust, with a full statement of all property received and how used, the number of books and other publications on hand, the number added by purchase, gift or otherwise during the preceding year, the number lost or missing, and such other information as may be of public interest, together with a financial report showing all receipts and disbursements of money.

The Clallam County Law Library Board of Directors (Board) is made up of five members consisting of:

Brent Basden (Chair), Superior Court Judge
Mike French, County Commissioner
Katie Krueger, Attorney
Jesse Mediong, Attorney
Shauna Rogers, Clallam-Jefferson County Pro Bono Lawyers

Staff support to the Board is provided by Loni Gores, Clerk of the Board for the Clallam Board of County Commissioners. County Administrator Todd Mielke provides additional support when needed.

Activity Report

During 2024, the Board decided to re-assess whether they were optimizing the availability of the library on behalf of the citizens of Clallam County and consistent with the laws of the State of Washington. In a previous assessment, they determined the library collection historically had consisted primarily of a collection of hard-backed books that had grown substantially, requiring significant physical space and had been creating structural problems to the building due to weight. It was also noted that many of the materials in the collection were out of date and replacing older versions of these publications with newer editions would be cost prohibitive.

This resulted in previous action to reduce the size of the collection – books were put into storage, the library was moved to a more confined space in the basement of the Courthouse with a floor capable of handling the weight of the books of a smaller collection, and efforts were made to pursue a digital option to allow for expanded access to current legal resources in addition to the books that were maintained as

part of the library. The subscription service was through Lexis for two dedicated computer terminals to provide access to their Lexis Advance software to access a variety of legal resources. This software subscription was a product used often by law firms.

In the most recent assessment of the Law Library operations, the Board wanted to dispose of outdated materials, found a continuing challenge to update bound legal resources, and more importantly, recognized the library operated under limited hours of 10:00am to noon on Wednesdays and by appointment only.

The Board decided it would seek to optimize and modernize by converting the Clallam County Law Library into a “digital” law library utilizing subscriptions to legal resources and links to free legal resources. The Board also desired not just to fulfill the statutory requirements of having a law library, but to also increase access to authoritative legal resources to attorneys and residents of Clallam County by having these legal resources available for more time each week. They directed staff to look at the hours of other county law libraries and potential partnerships with county library districts.

Staff reached out to both the King and Pierce County Law Libraries. The Pierce County Law Library had partnered with the Pierce County Library District to provide legal resources – both bound and digital, at a few of their library branches. Access to those legal resources was aligned with the operating hours of the library branches, and similar access in Clallam County would greatly increase the availability of legal resources over the current offering.

Prior to pursuing a partnership with the local library district, the Board wanted to confirm whether a county law library could be physically located outside a County Courthouse (the Pierce County Law Library has a location within the Pierce County Courthouse plus satellite locations at three Pierce County Library District locations). This issue was reviewed by the Clallam County Civil Attorney’s Office within the Prosecutor’s Office and it was determined that case law supported having the physical location of a law library at a location other than a Courthouse building.

Staff reached out to both Noah Glaude, Executive Director, and Erin Shield, Technical Service Manager, of the North Olympic Library System (NOLS) to determine if there would be an interest in a strategic partnership. The parties agreed to pursue the creation of “legal resource centers” at the Port Angeles and Forks branches utilizing Lexis digital subscriptions by locating the Law Library at these two branches. NOLS is a natural organization where people seek resources, and by making legal resources available during the hours that NOLS is open to the public at both its primary location in Port Angeles and at the west end of the County in Forks would greatly expand the presence of the Law Library.

Over several months, staff from both the County and NOLS met to work through details. A Memorandum Of Agreement (MOA) was executed (document attached) defining the roles of the Parties. Under the Agreement, the County would provide computer hardware for a terminal at both branches, pay for all subscriptions for digital legal resources through Lexis, and pay NOLS an “administrative” fee of \$5,000

annually as the frontline host of the digital legal resources. NOLS would provide physical space for the two terminals at the two branches, provide some staff support for users of the system, and provide access to attorneys and the public during their normal business hours.

In addition to executing the MOA, staff from the County and NOLS had several meetings with representatives from Lexis. Since Lexis was phasing out its Lexis Advantage product and replacing it

with Lexis+, a new contract was signed with Lexis to provide Lexis+ at the two dedicated terminals at the NOLS branches. The Lexis+ subscription provides access to a wide array of legal resources and users must utilize one of the dedicated terminals at either the Port Angeles or Forks branches to access this information. In addition to Lexis+, the subscription includes "Washington Enhanced plus full Federal" packages and includes the Annotated Revised Code of Washington. The subscription cost for both terminals is \$5,124 annually and increases by five percent each year. In addition to the Lexis+ subscription for the two dedicated terminals, at the direction of the Board, staff from the County and NOLS met several times with representatives from Lexis to pursue a subscription for the LexisNexis Digital Library. Access to this subscription service is open to NOLS users from both within one of the branches (on any computer terminal, not just the two dedicated terminals) and for online users accessing the materials through the NOLS website. Working with Judge Basden, additional materials were added to the Digital Library collection to include materials contemplated to be useful legal resources for citizens of the region – materials covering such topics as divorce, landlord/tenant issues, probate, wills, etc. Staff worked with Lexis staff to develop the landing page used by NOLS to assist users in navigating the Digital Library collection and to demonstrate the administrative features of the subscription.

From the recommendation of the Board to eliminate out-of-date materials and transition to a fully digital library, the Board of County Commissioners declared all hard-backed books as surplus and an effort was undertaken to offer the collection to County departments and to the public. Remaining books were disposed of at a cost of \$4,250.39.

Staff from both the County and NOLS are continuing to make refinements to the implementation of this joint venture. The dedicated terminals are in place at both the Port Angeles and Forks branches of NOLS. For the Digital Library landing page, there is a list of links to free legal resources generated through suggestions from the Board and NOLS staff. As input is received from users, we will continue to make adjustments to make use of the system more user friendly.

As more time passes, staff from the County and NOLS will become more familiar with the administrative tools associated with the subscriptions to track overall utilization, and popularity of certain legal resources within the offerings. This information will be provided to the Board and from that information, adjustments to the overall offerings within Lexis+ and LexisNexis Digital Library can be made.

Currently, County and NOLS staff have encountered technical challenges in developing functionality of the landing page for the digital law library, and are working with Lexis technical staff to address those issues.

Condition of Trust

The Clallam County Law Library continues to experience a modest level of revenues relative to a county of its size, and the amount has been sufficient to provide access to legal resources for attorneys and citizens within Clallam County.

As stated in the Activity Report section of this document, the Law Library Board has pursued a strategy that greatly enhances the availability of legal resources by partnering with the NOLS to provide physical space and access during normal business hours.

Report on Property Received and its use

Clallam County replaced the two computer terminals (computer, keyboard, mouse, monitor) that were housed in the basement Law Library. These two new terminals were delivered to NOLS to be placed at both the Port Angeles and Forks library branches. They will remain the property of Clallam County, and the County is responsible to replace any equipment that fails.

In addition to the computer terminals, the Clallam County Law Library has upgraded its subscription from Lexis Advantage, which was discontinued, to Lexis+. It is a cloud-based software system that will be accessed through the two computer terminals placed at the library branches. Finally, the Clallam County Law Library has subscribed to a new cloud-based software system called Lexis Digital Law Library that will provide access to legal resources to any patron of NOLS.

Collection/Book Status

(# on hand, added, lost, or reduced)

As referenced in the Activity Report, the entire collection of hard-backed books has been disposed of by declaring the collection as surplus and giving the books to any government agency, nonprofit, or citizen expressing an interest in the materials. It notes repeating that much of the collection was outdated and newer editions were available. Any books left were disposed of at a cost of \$4,250.39.

Financial Report (attached)

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**MEMORANDUM OF AGREEMENT
BETWEEN
CLALLAM COUNTY ("COUNTY" - Representing the Clallam County Law Library)
AND
North Olympic Library System (NOLS)**

This Memorandum of Agreement ("MOA") is made and entered into by CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "COUNTY") and the NORTH OLYMPIC LIBRARY SYSTEM (hereinafter called "NOLS"). The primary parties responsible are Noah Glaude, Executive Director of NOLS, and Todd Mielke, County Administrator on behalf of Clallam County and the Clallam County Law Library Board.

I. PURPOSE & SCOPE

This MOA outlines the commitments from both organizations to make available to the public Law Library resources in the form of "Legal Resource Center(s)" at locations operated by NOLS. The goal of this Agreement is to provide Clallam County residents with authoritative legal resources at multiple locations throughout the County during typical library operating hours, increase the legal literacy of Clallam County residents, and develop strong partnerships with information providers to serve our community.

II. ROLES & RESPONSIBILITIES

The COUNTY and NOLS will work collaboratively on all aspects of this project, including which locations to utilize, space allocations, collections, technology, launch, and ongoing evaluation.

The COUNTY will provide to NOLS the following items and resources:

1. Subscriptions to online legal resources, paid by the COUNTY, for access at each of the agreed upon library locations. It is the intent of the COUNTY to provide access to legal research materials through computer terminals located at specific library locations, plus access to digital legal library materials to be made available through the library's system (for both in-person and online patrons if possible).
2. Computer equipment necessary to access online legal resources at each of the agreed upon library locations.
3. A non-voting position on the Clallam County Law Library Board to provide input on the appropriate online legal subscriptions and collection materials recommended to optimize the purpose and scope of this Agreement.
4. IT support to repair and replace any computer equipment utilized in providing the described online access to legal resources.
5. An annual "administrative fee" of \$5,000 to provide financial resources to NOLS to support the operation of Legal Resource Center(s) through NOLS.
6. The Clallam County Law Library Board shall routinely review and recommend additional digital legal resources to be made part of the legal resources available through NOLS and shall be responsible for all purchase costs with such additional resources.

NOLS will provide the following items and resources:

1. Physical space necessary to host computer terminals and related equipment to access online legal resource subscription(s) – both paid and at no cost – approved by the Clallam County Law Library Board. Additionally, NOLS would provide access to printers connected to these terminals consistent with how printing access is allowed by NOLS patrons through any similar online access terminal(s).
2. Review and make recommendations to the Law Library Board of any no-cost digital legal resources and/or database links to be made available to NOLS patrons as part of the Legal Resource Center(s).
3. Initial IT support to provide general diagnostic information to the Clallam County IT Department when County-provided computer equipment is not functioning properly. The County IT Department will then be responsible for repairing or replacing damaged equipment. This is to reduce the amount of travel necessary to outlying branches of NOLS (i.e. Forks or Sequim).
4. NOLS will not sell any equipment or legal collection paid for by Clallam County without the prior written approval of Clallam County.

III. GENERAL TERMS AND CONDITIONS

1. **Term of MOA:** Clallam County and NOLS agree that this MOA commences on March 4, 2025, or the date on which both parties sign as provided in Signatures below, whichever date is later, and ends when the MOA is terminated pursuant to the terms contained herein.
2. **Termination:** Clallam County or NOLS may terminate this MOA by providing written notice to the other party. Termination shall be effective 30 days from provision of such notice. Upon termination, all provisions contained herein end, and no expectation is made of both party's roles and responsibilities. Any monies due to either party up to the termination's date of effect shall be satisfied within 30 days. All equipment paid for by Clallam County will be made available for return to the County no later than 30 days after the date of termination.
3. **Indemnification and Hold Harmless:** The COUNTY shall protect, defend, indemnify, and hold NOLS, its officers, directors, trustees, employees, agents and representatives (collectively, the "NOLS Indemnitees") harmless from, and shall protect and defend, at its own expense, the NOLS Indemnitees from any claim or liability arising out of or related to the COUNTY's execution of, performance of, or failure to perform this contract; provided, however, that if such claim or liability is caused by or the result of the concurrent negligence of the COUNTY, its agents, employees, and/or officers and NOLS Indemnitees, this paragraph shall be valid and enforceable only to the extent of negligence of the COUNTY, its agents, employees, and/or officers; and provided further, that nothing in this paragraph shall require the COUNTY to indemnify, hold harmless, or defend the NOLS Indemnitees from any claims or liabilities caused by or resulting from the sole negligence of the NOLS Indemnitees.

4. **Non-Discrimination:** NOLS shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
5. **Entire Agreement:** This written Agreement represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.
6. **Renewal:** Upon termination of this MOA, NOLS and the COUNTY may elect to agree mutually to renew the purpose of the relationship through subsequent MOAs. Such MOAs may have any and all different provisions contained therein as compared to this MOA, and shall replace and supersede all provisions contained herein.

IV. SIGNATURES:

[See Next Page]

SIGNATURES:

On behalf of Clallam County

APPROVED this 4th day of march 2021 5th

BOARD OF CLALLAM COUNTY COMMISSIONERS



Mike French, Chair

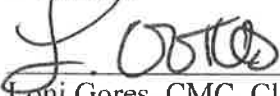


Randy Johnson

Excused

Mark Ozias

ATTEST:



Loni Gores, CMC, Clerk of the Board



Approved as to Form, Clallam County
Deputy Prosecuting Attorney



On behalf of NOLS



Noah Glaude, Executive Director

2-4-2025

Date

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10/31/2025 8:34AM
Periods: 1 through 12

Revenue Status Report

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CLALLAM COUNTY
1/1/2024 through 12/31/2024

11401 Law Library

821 Law Library

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
821.34122.01.0000 Antiharassment Filing	10.00	0.00	0.00	10.00	0.00
821.34122.03.0000 Civil Filing	330.00	284.36	284.36	45.64	86.17
821.34122.06.0000 Civil Costs and Adjustments	3,320.00	3,194.85	3,194.85	125.15	96.23
821.34122.08.0000 Antiharassment Filing after 7/09	10.00	0.00	0.00	10.00	0.00
821.34122.09.0000 Civil Filing after 7/09	10.00	0.00	0.00	10.00	0.00
821.34122.10.0000 Counter Cross 3rd Filing after 7/09	10.00	0.00	0.00	10.00	0.00
821.34122.11.0000 AHF 7/1/11	250.00	343.73	343.73	-93.73	137.49
821.34122.12.0000 Civil Filing CVF 7/1/11	6,500.00	7,848.81	7,848.81	-1,348.81	120.75
821.34123.08.0000 Facilitator Fee	10.00	0.00	0.00	10.00	0.00
821.34123.09.0000 Juvenile Emancipation	10.00	17.00	17.00	-7.00	170.00
821.34123.11.0000 Anti-Harassment Filing	440.00	765.00	765.00	-325.00	173.86
821.34123.26.0000 Civil/Prob/Domestic Filing after 7/09	10.00	0.00	0.00	10.00	0.00
821.34123.32.0000 Civil/Probate/Domestic Filings 7/1/11	9,000.00	9,571.00	9,571.00	-571.00	106.34
821.34123.36.0000 Domestic Filings 7/1/11	10.00	0.00	0.00	10.00	0.00
821.34123.38.0000 Appellate Filing Fee APF 7/1/11	50.00	68.70	68.70	-18.70	137.40
821.34123.40.0000 Counter, Cross, 3rd Party Claims 7/1/11	120.00	51.00	51.00	69.00	42.50
821.34123.42.0000 Unlawful Detainer Filings 7/1/11	550.00	272.00	272.00	278.00	49.45
821.34123.44.0000 Unlawful Detention Combo after 7/11	1,150.00	1,343.00	1,343.00	-193.00	116.78
821.34123.48.0000 Case Type 3,5 Facilitator Filings 7/1/11	1,350.00	1,241.00	1,241.00	109.00	91.93
821.34123.52.0000 Domestic Facility Filing Fee	3,200.00	2,714.23	2,714.23	485.77	84.82
821.34181.00.0000 Copy Fees	50.00	0.00	0.00	50.00	0.00
821.34198.01.0000 County Crime Victim Program	100.00	0.00	0.00	100.00	0.00

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Revenue Status Report

CLALLAM COUNTY
1/1/2024 through 12/31/2024

11401 Law Library

821 Law Library

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
821.34650.01.0000 Domestic Facilitator Filings 7/1/11	10.00	0.00	0.00	10.00	0.00
821.36700.00.0000 Contributions and Donations	1,000.00	0.00	0.00	1,000.00	0.00
821.39718.00.0100 Transfer from General Fund Reserves	16,877.00	16,877.00	16,877.00	0.00	100.00
Total Law Library	44,377.00	44,591.68	44,591.68	-214.68	100.48
 Grand Total	 44,377.00	 44,591.68	 44,591.68	 -214.68	 100.48

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Periods: 1 through 10

Revenue Status Report

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CLALLAM COUNTY
1/1/2025 through 10/31/2025

11401 Law Library

821 Law Library

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
821.34122.03.0000 Civil Filing	330.00	275.10	275.10	54.90	83.36
821.34122.06.0000 Civil Costs and Adjustments	3,000.00	3,414.77	3,414.77	-414.77	113.83
821.34122.11.0000 AHF 7/1/11	250.00	303.63	303.63	-53.63	121.45
821.34122.12.0000 Civil Filing CVF 7/1/11	6,500.00	7,935.55	7,935.55	-1,435.55	122.09
821.34123.09.0000 Juvenile Emancipation	10.00	34.00	34.00	-24.00	340.00
821.34123.11.0000 Anti-Harassment Filing	650.00	340.00	340.00	310.00	52.31
821.34123.32.0000 Civil/Probate/Domestic Filings 7/1/11	9,000.00	7,973.00	7,973.00	1,027.00	88.59
821.34123.38.0000 Appellate Filing Fee APF 7/1/11	50.00	84.96	84.96	-34.96	169.92
821.34123.40.0000 Counter, Cross, 3rd Party Claims 7/1/11	100.00	34.00	34.00	66.00	34.00
821.34123.42.0000 Unlawful Detainer Filings 7/1/11	250.00	306.00	306.00	-56.00	122.40
821.34123.44.0000 Unlawful Detention Combo after 7/11	1,150.00	799.00	799.00	351.00	69.48
821.34123.48.0000 Case Type 3,5 Facilitator Filings 7/1/11	1,350.00	1,096.78	1,096.78	253.22	81.24
821.34123.52.0000 Domestic Facility Filing Fee	3,000.00	2,091.00	2,091.00	909.00	69.70
821.36991.00.0010 Other Miscellaneous Revenue	0.00	851.46	851.46	-851.46	0.00
Total Law Library	25,640.00	25,539.25	25,539.25	100.75	99.61
 Grand Total	 25,640.00	 25,539.25	 25,539.25	 100.75	 99.61

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Periods: 1 through 12

Expenditure Status Report

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CLALLAM COUNTY
1/1/2024 through 12/31/2024

11401 Law Library

821 Law Library

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
57220 Library Services						
57220.10 Salaries and Wages						
57220.10.0600 Extra Help	7,920.00	5,979.57	5,979.57	0.00	1,940.43	75.50
Total Salaries and Wages	7,920.00	5,979.57	5,979.57	0.00	1,940.43	75.50
57220.20 Personnel Benefits						
57220.20.0020 Benefits	689.00	531.56	531.56	0.00	157.44	77.15
Total Personnel Benefits	689.00	531.56	531.56	0.00	157.44	77.15
57220.30 Supplies						
57220.31.0015 Books	3,004.00	2,537.17	2,537.17	0.00	466.83	84.46
57220.31.0020 Operating Supplies	455.00	148.27	148.27	0.00	306.73	32.59
Total Supplies	3,459.00	2,685.44	2,685.44	0.00	773.56	77.64
57220.40 Other Services and Charges						
57220.42.0010 Telephone	560.00	0.00	0.00	0.00	560.00	0.00
57220.48.0040 Equipment - Repair and Maintenance	700.00	0.00	0.00	0.00	700.00	0.00
57220.49.0030 Printing and Binding	1,000.00	0.00	0.00	0.00	1,000.00	0.00
57220.49.0041 Subscriptions	9,800.00	4,872.00	4,872.00	0.00	4,928.00	49.71
57220.49.0090 Miscellaneous	0.00	3,050.39	3,050.39	0.00	-3,050.39	0.00
Total Other Services and Charges	12,060.00	7,922.39	7,922.39	0.00	4,137.61	65.69
57220.90 Interfund Payments for Services						
57220.99.0010 Indirect Cost Charges	22,309.00	22,309.00	22,309.00	0.00	0.00	100.00
Total Interfund Payments for Services	22,309.00	22,309.00	22,309.00	0.00	0.00	100.00
Total Law Library	46,437.00	39,427.96	39,427.96	0.00	7,009.04	84.91
Grand Total	46,437.00	39,427.96	39,427.96	0.00	7,009.04	84.91

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Expenditure Status Report

CLALLAM COUNTY
1/1/2024 through 12/31/2024

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10/31/2025 8:35AM
Periods: 1 through 10

Expenditure Status Report

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CLALLAM COUNTY
1/1/2025 through 10/31/2025

11401 Law Library

821 Law Library

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
51270 Law Library						
51270.10 Salaries and Wages						
51270.10.0600 Extra Help	695.00	0.00	0.00	0.00	695.00	0.00
Total Salaries and Wages	695.00	0.00	0.00	0.00	695.00	0.00
51270.20 Personnel Benefits						
51270.20.0020 Benefits	59.00	0.00	0.00	0.00	59.00	0.00
Total Personnel Benefits	59.00	0.00	0.00	0.00	59.00	0.00
Total Law Library	754.00	0.00	0.00	0.00	754.00	0.00
57220 Library Services						
57220.10 Salaries and Wages						
57220.10.0600 Extra Help	0.00	387.17	387.17	0.00	-387.17	0.00
Total Salaries and Wages	0.00	387.17	387.17	0.00	-387.17	0.00
57220.20 Personnel Benefits						
57220.20.0020 Benefits	0.00	33.66	33.66	0.00	-33.66	0.00
Total Personnel Benefits	0.00	33.66	33.66	0.00	-33.66	0.00
57220.30 Supplies						
57220.31.0015 Books	254.00	0.00	0.00	0.00	254.00	0.00
57220.31.0020 Operating Supplies	455.00	321.39	321.39	0.00	133.61	70.64
57220.35.5500 Information Technology Equipment	2,750.00	2,755.71	2,755.71	0.00	-5.71	100.21
Total Supplies	3,459.00	3,077.10	3,077.10	0.00	381.90	88.96
57220.40 Other Services and Charges						
57220.41.0578 North Olympic Library System	5,000.00	0.00	0.00	0.00	5,000.00	0.00

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Expenditure Status Report

CLALLAM COUNTY
 1/1/2025 through 10/31/2025

11401 Law Library

821 Law Library

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
57220.42.0010 Telephone	560.00	0.00	0.00	0.00	560.00	0.00
57220.48.0040 Equipment - Repair and Maintenance	700.00	0.00	0.00	0.00	700.00	0.00
57220.49.0030 Printing and Binding	1,000.00	0.00	0.00	0.00	1,000.00	0.00
57220.49.0041 Subscriptions	9,800.00	15,183.00	15,183.00	0.00	-5,383.00	154.93
57220.49.0090 Miscellaneous	0.00	214.75	214.75	0.00	-214.75	0.00
Total Other Services and Charges	17,060.00	15,397.75	15,397.75	0.00	1,662.25	90.26
57220.90 Interfund Payments for Services						
Total Interfund Payments for Services	0.00	0.00	0.00	0.00	0.00	0.00
Total Library Services	20,519.00	18,895.68	18,895.68	0.00	1,623.32	92.09
Total Law Library	21,273.00	18,895.68	18,895.68	0.00	2,377.32	88.82
Grand Total	21,273.00	18,895.68	18,895.68	0.00	2,377.32	88.82