



REGULAR MEETING AGENDA CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS 223 East 4th Street, Room 160 Port Angeles, Washington November 10, 2025 AT 11:00 AM
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Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ON AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of November 3
The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9945763-9945904	\$2,309,784.44
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$2,309,784.44

- 1b Approval of minutes for the week of November 3
- 1c Notice to call for hearing to be held on Tuesday, November 25, 2025, at 10:30 a.m. regarding Resolutions on proposed Levies for the General Purpose Property Tax, the Road Fund Property Tax and Conservation Futures Property Tax
- 1d Proclamation Recognizing November 11 as Veterans Day

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Memorandum of understanding with North Olympic Healthcare Network to

facilitate medical and behavioral health services of juvenile and adult individuals while in County custody

BIDS AND AWARDS

- 3a Bid opening – Joint Public Safety Facility
- 3b Request for proposal opening – Joint Public Safety Facility Administration Services

PUBLIC WORKS

- 4a Approval of public sewer easement with Carlsborg Village LLC for property located at West Runnion and Carlsborg Roads – Parcel B of Survey 62/35 – Parcel 043015-430000

COMMUNITY DEVELOPMENT

- 5a Approval of a Resolution authorizing submission of performance bond in lieu of improvement costs for the final land division requirement associated with the Carlsborg Village Phase I LDV2024-00008 **and** approval of the final mylar of Carlsborg Village East

BUDGET

- 6a Notice that the following budget reductions will be considered for adoption on November 25:
Juvenile Services –
 - Funding for the Truancy, At-Risk Youth, and Child in Need of Services program (Chapter 13.32A RCW) was reduced statewide due to Washington’s budget deficit/\$20,025
 - The budget reduction reflects the end of the HHS HCA CPWI (Health & Human Services Health Care Authority Community Prevention & Wellness Initiative) contract on June 30, 2025, and the resulting loss of revenue and services from July through December 2025/\$31,432
- 6b Notice that the following budget revisions will be considered for adoption on November 25:
Health & Human Services-Environmental Health – The HHS Environmental Health budget is being adjusted to fund homeowner septic system repair incentives, with about \$8,000 in current applications and an additional \$7,000 expected. This supports the onsite septic system program that assists with inspections, pumping, and minor repairs/\$15,000
Prosecuting Attorney - Funds initially for staff salaries and benefits will be

redirected to cover contracted attorney services for the civil division/\$50,000

- 6c Notice that the following supplemental appropriations will be considered for adoption on November 25:
- Parks & Facilities-Capital Projects – Recreation and Conservation Office (RCO) grant funding received to offset costs expended for the restroom repair project at Salt Creek Recreation Area/\$22,217
 - Sheriff-Animal Control – County code requires owners of dangerous dogs to cover all confinement and control costs; if the county pays the humane society for holding a seized dog, the owner must reimburse the county/\$3,000
 - Sheriff-Nine-One-One Enhanced – Additional state grant revenue for PenCom dispatcher training requires increasing both the revenue and corresponding expenditure lines/\$29,000
 - Sheriff-Search & Rescue - The Commissioners approved \$10,350 in Title III funds, based on the Revenue Advisory Committee's recommendations, to help Search & Rescue buy new equipment—including radios, battery-powered chainsaws, and metal detectors—to improve search efficiency and enhance team safety/\$10,350
- 6d Resolution calling for a hearing to be held November 25 at 10:30 a.m. to consider adopting the following debatable emergencies:
- Sheriff-Operations – Increased budget necessary for implementation of recently ratified Patrol Deputies labor contract/\$263,517
 - District Court II – Funding needed due to unexpected increase in demand for interpreter services/8,000
 - Assessor – Repair to fleet vehicle due to a deer jumping the guardrail and into the vehicle while traveling around Lake Crescent/\$4,786
 - Hearing Examiner – Funding is needed due to an increase in Planning cases involving multiple permits and/or critical areas/\$20,000
 - Auditor - Remaining HAVA 3 election security grant funds (\$9,037.47) will be used for replacement ballot box banner flags, GPS sensors for ballot transport, and election night security services/\$6,689
 - NonDepartmental-Emergency Communication Tax – Additional funding needed to fulfill contractual payment obligations to the City of Port Angeles/\$105,320

HEARING(S) – Beginning at 11:30 a.m.

- 7a Ordinance amending and adding Title 33 Zoning: Amending Chapter 33.03 Definitions, 33.50 Accessory Housing, 33.51 Vacation Rentals, and 33/40 General Requirements and adding Chapter 33.58 Recreational Vehicles AND Title 21 Building and Construction: Amending 21.06 Park Model Placement

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners Meetings are held in the BOCC Board Room 160 unless indicated otherwise	
<u>Monday, November 10:</u>	
8:00 a.m.	Work Session
11:00 a.m.	Board Meeting
11:30 a.m.	Hearing(s) – See Agenda
12:00 p.m.	WSAC Virtual Update (Virtually with WSAC)
1:00 p.m.	Department of Natural Resources Joint Meeting
2:00 p.m.	Revenue Advisory Committee Meeting
<u>Tuesday, November 11:</u>	
Courthouse closed – Veteran’s Day observed	
10:30 a.m.	Veteran’s Day Ceremony (304 E Park Ave, PA High School Auditorium)
<u>Wednesday, November 12:</u>	
8:00 a.m.	Coffee with Colleen (Virtually with EDC)
<u>Thursday, November 13:</u>	
10:00 a.m.	Budget Meeting
<u>Friday, November 14:</u>	
9:00 a.m.	Finance Committee Meeting
4:00 p.m.	KSQM Radio Show (Live on KSQM Radio 91.50 FM)
INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER’S MEETING: • Members of the public wishing to address the Board on general items may do so during the designated times on the agenda. • Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address. • The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence. • Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker’s rostrum and any individual making comments shall first state their name and address for the official record. • General comments, applause, booing from members of the audience are inappropriate and may result in removal.	
These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one. Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.	

Copies of public documents from Board meetings are available by contacting the Public Records Department.