



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of September 29 – October 3, 2025

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, September 29, 2025. Present were Commissioners Ozias, Johnson and French and Administrator Mielke.

Items of discussion per the agenda published September 24 were:

- Calendar/Correspondence
- Discussion with Department of Transportation regarding Highway 101 Projects
- Agreement with Department of Children, Youth, and Families to provide detention based services
- Briefing and call for bids to be received no later than October 29, 2025 at 2 p.m. for the Joint Public Safety Facility Project

Meeting concluded at 9:34 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, September 30, 2025. Also present were Commissioner Ozias and Administrator Mielke. Commissioner Johnson was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMOm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Jake Seegers, Port Angeles commented on item 1a, money for SWAG items for Sheriff's Department
- Ed Bowen, Clallam Bay commented on agenda item 1i call for bids for Joint Public Safety Facility, virtual attendance with Commissioners, Coffee with Colleen
- Kenneth Reandeau, Port Angeles commented on agenda item
- Jeff Tozzer, Sequim commented on agenda item 1d, Jamestown Tribe Dungeness River
- Karin Cummins, Sequim commented agenda item 1h

CONSENT AGENDA

1a Approval of vouchers for the week of September 22

The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9944088-9944221	\$653,877.31
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$653,877.31

1b Approval of payroll for a period ending September 15

The following voucher/warrants/electronic payments are approved for payment:

Payroll	Total
Warrant Numbers	
180398 – 180710, 9944190	\$724,312.08
Electronic Payment Date	
9/25/2025 – 9/26/2025	\$624,715.72
Total Payroll:	\$1,349,027.80

1c Approval of minutes for the week of September 22

1d Resolution to Adopt the Multi -Jurisdictional Hazard Mitigation Plan Update 2024

1e Approval of funds to complete an Opiate Gaps Report

1f Proclamation Recognizing October 2025 as Disability Employment Awareness Month

1g Proclamation Recognizing October 2025 as Resilience Awareness Month

1h Proclamation Recognizing October 5-11, 2025 as Fire Prevention Week

1i Call for bids to be received no later than October 29, 2025 at 2 p.m. for the Joint Public Safety Facility Project

ACTION TAKEN: CMOm to approve, CMFs, mc

REPORTS AND PRESENTATIONS

- CMF Recognized October 2025 as Disability Employment Awareness Month
 - Kelley Lawrence, Health and Human Services, attended the meeting to receive the Proclamation
- CMF Recognized Resilience Awareness Month in Clallam County
 - Minnie Whalen and Melanie Greer, Clallam Resilience Project, attended the meeting to receive the Proclamation
- CMF Recognized October 5-11, 2025 as Fire Prevention Week
 - Jake Patterson, Chief Clallam Fire District 2, attended the meeting to receive the Proclamation
 - Chris Turner, Battalion Chief Clallam Fire 3, attended the meeting to receive the Proclamation
- CMO reported on Dungeness Reservoir work group, Highline irrigation project
- CMF reported on HHS staff, Sewer Advisory Committee rates recommendation

CONTRACTS AND AGREEMENTS

2a Agreement with Clallam County Deputy Sheriffs Guild for Patrol Deputies

ACTION TAKEN: CMOm to approve, CMFs, mc

2b Agreement Amendment 6 with Department of Health for Consolidated Contract

ACTION TAKEN: CMOm to approve, CMFs, mc

2c Agreement Amendment 7 with Department of Health for Consolidated Contract

ACTION TAKEN: CMOm to approve, CMFs, mc

2d Contract and a request for Waiver of Bid/RFP Requirements for continuation of Reassurance Solutions, LLC for a XK300 Medical Sensor, Monitor Critical Vital Signs

ACTION TAKEN: CMOm to approve, CMFs, mc

2e Agreement with the Department of Children, Youth & Families for Evidence Based Expansion-Coordinated Services

ACTION TAKEN: CMOm to approve, CMFs, mc

2f Agreement with Department of Commerce for Secure Crisis Residential Center

ACTION TAKEN: CMOm to approve, CMFs, mc

2g Agreement with Department of Commerce for Ancillary Therapeutic Services

ACTION TAKEN: CMOm to approve, CMFs, mc

BUDGET

3a Resolution for consideration to adopt the following budget revisions:

Health & Human Services-Environmental Health – This is to reallocate unused salary funds from a vacant position to support homeowner incentives and operating supplies for septic system repairs and community education/\$20,510

ACTION TAKEN: CMOm to adopt, CMFs, mc

3b Resolution for consideration to adopt the following supplemental appropriations:

Juvenile Services – The budget line is being moved back to Juvenile Services, as Criminal Justice Treatment Account (CJTA) funds are still needed there to support drug court case management provided by juvenile probation counselors/\$35,000

Health & Human Services-Homeless Task Force – This adds 2025 Department of Commerce funding to the budget to offset recording fee losses and provide additional support to Serenity House through the Consolidated Homeless Grant (CHG)/\$475,541

Superior Court – This funding agreement from the WA State Administrative Office of the Courts (AOC) provides reimbursement for contracted armed security officers under the Rural Court Security program/\$39,000

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Auditor - This budget request covers expenses for a February 2025 election that was not confirmed during the budgeting process. Revenues will be recognized once participating jurisdictions are billed/\$59,956

Community Development-Environmental Quality – Environmental Quality received funding from North Olympic Development Council (NODC) to support North Olympic Peninsula Lead Entity for Salmon (NOPE) and Marine Resource Committee (MRC) Sanikan services from Oct 2025 to Sep 2027. They will pay \$9,000 upfront from their budget and be reimbursed by NODC after invoicing/\$9,000

ACTION TAKEN: CMOM to adopt, CMFs, mc

HEARING(S)

4a Consideration of resolution adopting the following debatable emergencies:

Human Resources – Funding needed due to increased legal service costs for bargaining agreement negotiations and higher-than-expected LEOFF 1 (Law Enforcement and Fire Fighters 1) retirement plan disability payments/\$135,000

Parks & Facilities-Real Estate Excise Tax (REET) - Funding is needed to purchase property next to the Joint Public Safety Facility for right-of-way access and future County use/\$625,000

General Fund Reserves – Transfer to Clallam Bay-Seki Sewer is due to unexpected overtime from staffing changes, a staff member's long-term sick leave, and costs from the theft of a treatment plant vehicle and tools (1 of 2)/\$82,531

Public Works-Clallam Bay-Seki Sewer – The additional expenses are due to unexpected overtime from staffing changes, a staff member's long-term sick leave, and costs from the theft of a treatment plant vehicle and tools (2 of 2)/\$82,531

Sheriff-Jail – Due to successful hiring of Corrections Deputies, unused jail salary funds are no longer available to cover courthouse security costs. Until staff training is complete and they can resume security duties, funding is needed to cover contracted security for the rest of 2025/\$112,000

- Mark Lane, CFO, provided a staff report

ACTION TAKEN: CMOM to open the public hearing, CMFs, mc

- The following provided testimony:
 - Kenneth Reandeau, Port Angeles commented on Agenda Item 1i
 - Ed Bowen, Clallam Bay commented on Agenda Item 2a debatable emergency expenses for Bargaining Agreement and General Funds Reserves
 - Teresa Miller, Sequim commented on Agenda Item 4a debatable emergency-Claim for a stolen vehicle
 - Jake Seegers, Port Angeles commented on Agenda Item 4a right-of-way access
 - Jeff Tozzer, Sequim, commented on Agenda Item 4a REET monies

ACTION TAKEN: CMOM to close the public hearing and adopt, CMFs, mc

PUBLIC COMMENT

- Mark Curtis, Sequim commented on agenda Item 4a debatable emergencies
- Sarah Kincaid, Sequim commented on rhetoric and hate in the community
- Teresa Miller, Sequim commented Department of Commerce, local indigenous funding and agenda item 2d Juvenile monitoring equipment
- Ed Bowen, Clallam Bay commented on agenda item 4a debatable emergencies and presentation by Washington State Department of Transportation (WSDOT) on the Commissioners Work Session September 29
- Jake Seegers, Port Angeles commented on Health and Human Services compiling data to favorably provide funding, WSDOT routes for White Creek and Peabody Creek
- John Worthington, Sequim commented on Pierce, Jones and Associates from last week's discussion, disability services, WADOT presentation
- Kenneth Reandeau, Port Angeles commented on Federal shutdown, pro-gun rhetoric talk, health care
- Karin Cummins, Sequim commented agenda item 1h Fire Prevention Week, excessive taxes
- Denise Lapiro, Sequim commented on Clallam Conservation District presentation requesting additional monies

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- Jeff Tozzer, Sequim commented on agenda item 3b budget North Olympic Development Council, Jamestown Tribe
- Mark Klinka, Sequim commented thank you to Commissioner French refusal for conflict of interest

Meeting concluded at 11:33 a.m. and continued to 9 a.m., Monday, October 6, 2025.

The Board of Commissioners attended a WSAC Virtual Update, Coffee with Colleen, and Housing Solutions Committee Meeting during the week of September 29, 2025.

PASSED AND ADOPTED this 14th day of October 2025

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

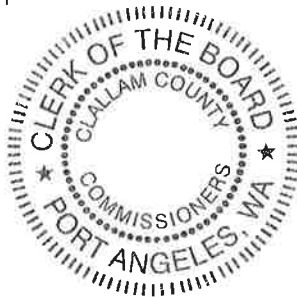
ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded



Jake Seeger's
Public comment
9/30/25

Clallam County Opioid Surveillance Dashboard

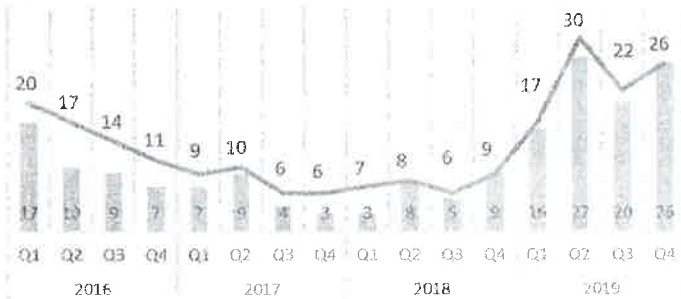
Version 6, Edition 1, April 2020



The purpose of this Dashboard is to share current, relevant data to inform practice decisions and interventions. The Dashboard will be updated with new indicators and data as available. The contents are organized in five sections: Adverse Outcomes, Treatment, Risk Reduction, Prescribing Practices, and Perceptions & Prevalence.

Adverse Outcomes

Opioid Overdose Reports to Clallam County Public Health¹



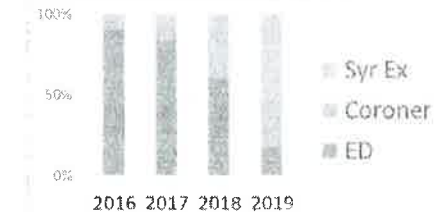
	2017	2018	2019
# overdose reports	31	30	95
Heroin-involved	74%	83%	94%
Fatal overdose	23%	7%	4%

Location of Overdose: **

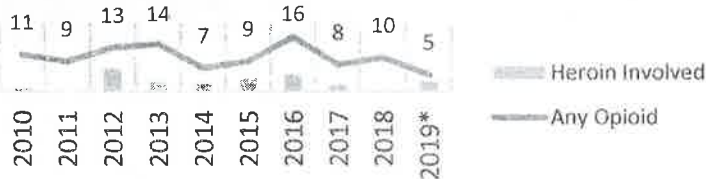
	2017	2018	2019
Port Angeles	63%	73%	78%
Sequim	6%	13%	11%
West End	32%	13%	12%

**As a percentage of total overdoses reported

OMC ED, Forks ED and Clallam County Coroner began reporting all opioid-related overdose events to CCHHS in December 2015. In 2019, 74% of all reports were through the syringe exchange program. The source of information reported to CCHHS is on the bar graph to the right.

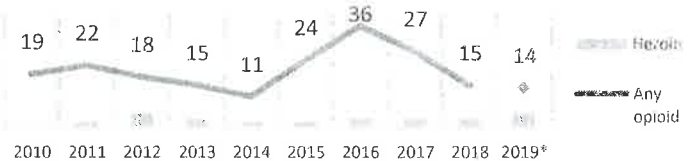


Opioid Related Deaths²



*Preliminary Quarterly Data Q1-Q4 2019; interpret with caution. Death data are as reported on the death certificate and from post-mortem toxicology results. Geographic death occurrences only.

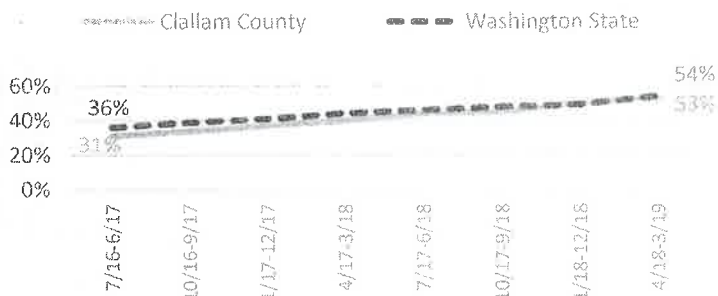
Opioid Overdose Hospitalizations³



*Preliminary Quarterly Data Q1-Q2 2019. Inpatient hospitalization data are based on discharge diagnoses (primary and contributing causes) and include overdoses.

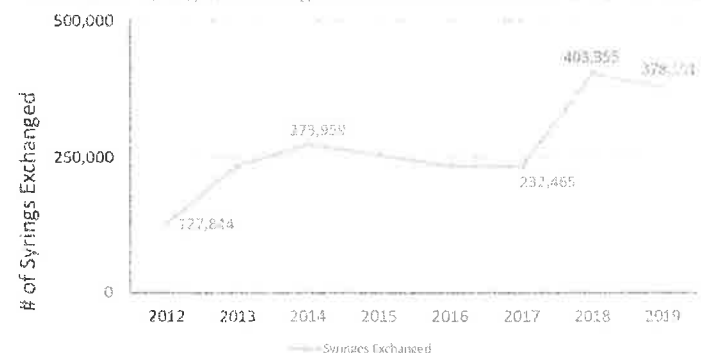
Treatment

Percent (%) of Medicaid Beneficiaries (18+) with an Opioid Use Treatment Need Identified within the Past Two Years with at Least One Treatment⁴



Risk Reduction

Number of Syringes Exchanged at Clallam Health and Human Services⁵



Source: (1) Clallam County Health and Human Services (2) WA State Department of Health, Center for Health Statistics, Death Certificate data, Restricted access in CHAT. (3) WA State Dept of Health, counts: Drug Overdose Quarterly Reporting dashboard; by residence: Comprehensive Hospital Abstract Reporting System, Restricted access in CHAT. (4) Healthier Washington, Opioid Use Disorder Treatment Dashboard. All state data based on pharmacy claims. (5) Clallam Health and Human Services

9/30/25 PROVIDED BY JAKE SEEGER'S

BOCC Mail Correspondences Received from other Jurisdictions

SEP 22 2025

1...2...3...A...



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Northwest Regional Office

911 Northeast 11th Avenue

Portland, Oregon 97232

IN REPLY REFER TO:
Division of Realty

September 17, 2025

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

The Honorable W. Ron Allen
Jamestown S'Klallam Tribe
1033 Old Blyn Hwy
Sequim, Washington 98382-7670

Dear Chairman Allen:

This is the decision of the Bureau of Indian Affairs ("BIA"), Northwest Regional Director, on the Jamestown S'Klallam Tribe ("Tribe") contiguous land-into-trust application for the property more fully identified below, known as "Blyn Basin VIII" ("Property" or "Land") consisting of 0.92 acre, more or less, located in Clallam County, State of Washington. The proposed acquisition for the property: undeveloped land that hosts a section of the Olympic Discovery Trail and to consolidate land ownership. The application is not for gaming purposes. For the reasons set forth below, I approve the Jamestown S'Klallam Tribe's request to acquire the Property into trust.

Application Information

By Tribal Resolution Number 42-2024 dated July 17, 2024, the Tribe requested that the United States acquire 0.92 acre, in trust for the use and benefit of the Tribe and its membership. The Tribe presently owns the property in fee status.

The Tribe acquired the Property from Genevieve M. Dean, Surviving Trustee under Trust dated November 8, 1990, by Fulfillment Statutory Warranty Deed dated October 14, 1996, and recorded the purchase on October 23, 2001 in Clallam County, Washington under document number 2001 1072398. The document was re-recorded on May 10, 2016 under document number 2016 1334321, to amend the legal description to include the Property referenced in Exhibit B, which was previously omitted from the original deed.

Location/ Land Description:

According to the fee-to-trust application and review of the location map, the Property is contiguous to Tribal Trust Property. The property is described as follows:

That portion of Government Lot 5, lying East of the Westerly Margin of the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company and Southerly of the Southerly Boundary of Tract conveyed to Elmer C. Reyes et ux by Deed recorded April 23, 1932 under Auditor's File No. 147401, and Southerly of the Northerly Boundary of Tract conveyed by Deed recorded September 17, 1990 under Auditor's File No. 640365, in Section 1, Township 29 North, Range 3 West, W.M., Clallam County, Washington.

Situate in Clallam County, State of Washington.

A Land Description Examination and Validation ("LDEV") Request was submitted on December 6, 2024 and reviewed by GIS Strike Team POC, Marlon Dick, and certified by BIA OTS Liaison, Trisha Johnson, on December 19, 2024. The LDEV received a concur, low risk and stated the following:

The Land description is tract of land being a portion of Government Lot 5. Lying East of Westerly Margin of former Railroad company. And Southerly of Southerly boundary conveyed under Deed recorded April 23, 1932 under Auditor's File 147401. Applicant parcel being contiguous to Trust land along Southern boundary. Said description being a portion of Government Lot 5. In Section 01, Township 29 North, Range 03 West, Willamette Meridian, Clallam County, Washington. The description closes within an acceptable amount and conforms to the PLSS according to the documents provided. The Land description is deemed acceptable for the stated purpose.

The GIS acreage was calculated to be within 5% of the 0.920 TAAMS acres. It is deemed acceptable of (*sic-for*) stated purpose.

Based on most recent available satellite imagery theres (*sic-there*) does not appear to be any unauthorized encroachment or encumbrances.

The description is a portion of that of the initial acquisition deed. It is also observed that No-Change-in-use to applicant parcel.

I find that the Tribe has fulfilled the requirements of 25 CFR § 151.8 governing requests for approval of acquisition because Tribal Resolution Number 42-2024 dated July 17, 2024, sets out the identity of the parties, a description of the land, and other information showing the acquisition comes within 25 CFR Part 151.

REGULATORY REQUIREMENTS, 25 CFR Part 151 (2024)

This decision of the BIA Northwest Regional Director is discretionary. This application was submitted after the Bureau of Indian Affairs issued the revised 25 CFR Part 151 regulations for fee-to-trust acquisitions, effective on January 11, 2024 ("2024 Regulations"). Therefore, this decision is issued pursuant to the revised 25 CFR Part 151 regulations.

§ 151.3 – Land Acquisition Policy

Section 151.3 of Title 25 of the *Code of Federal Regulations* sets forth the Department's land acquisition policy. I find that the acquisition is consistent with the policy because of the following:

1. The land is located contiguous to Tribal Trust Property.
2. The Tribe already owns the land, as evidenced by the Fulfillment Statutory Warranty Deed and the title evidence. The Office of the Solicitor, Pacific Northwest Region, reviewed the title evidence and provided Preliminary Title Opinion BIA-00100838 dated April 24, 2025, and found the title to be vested in the United States of America in Trust for the Tribe; and
3. The acquisition further tribal interests by consolidating land ownership—contiguous to Tribal Trust Property.

25 CFR § 151.3(b) (1)-(3).

§ 151.10 (a)(1) - Statutory Authority

Section 5 of the Indian Reorganization Act of 1934 (IRA) (Section 5) authorizes the Secretary to acquire land in trust for "Indians," which includes all persons of Indian descent who are members of "any recognized Indian tribe now under federal jurisdiction." In 2009, the United States Supreme Court (Supreme Court) in *Carcieri v. Salazar* construed the term "now" to refer to the year of the IRA's enactment, 1934; However, the Supreme Court did not interpret the phrase "under federal jurisdiction." In 2014, the Department's Solicitor provided guidance on the phrase "under federal jurisdiction" by issuing Solicitor Opinion M-37029 (Sol. Op. M-37029). Multiple federal court decisions hold that the Department's interpretation is memorialized in Sol. Op. M-37029 is reasonable.

The Tribe was under federal jurisdiction in 1934. The Tribe's predecessor was a party to the 1855 Treaty of Point No Point with the United States. The Tribe received benefits and annuities pursuant to that treaty, and the federal government continued to provide services and benefits to the Tribe up to, and after, 1934. During the implementation of the IRA, the federal

government endeavored to organize the Tribe and acquire land for it. It was determined that the Tribe was eligible for the benefits of the IRA.

On February 10, 1981, the Tribe was officially recognized as a federally recognized Indian tribe, thereby confirming its continued existence and oversight by the federal government. 45 *Fed. Reg.* 81890 (Dec. 12, 1980). The federal acknowledgment of the Tribe through the process set forth in 25 C.F.R. Part 83 in 1981 further confirms that the Tribe was under federal jurisdiction in 1934 and has existed continuously and autonomously since at least 1855.

Finally, the Tribe's continuing relationship to the United States was also confirmed when the Tribe intervened in *United States v. Washington* and established its continuing right to exercise treaty fishing activities reserved to it under the 1855 Treaty of Point No Point.

For purposes of the "under federal jurisdiction" analysis, the United States understood that the Tribe was under the federal jurisdiction and supervision of the United States in 1934, and that the adult residents of the Reservation met the IRA's definition of "Indian." That understanding was re-affirmed when the Tribe was acknowledged by the United States in 1981 and was also confirmed when the Tribe intervened in *United States v. Washington*.

§ 151.10 (a)(3) - The purposes for which the land will be used

The Tribe's proposed/current purposes of the acquisition are undeveloped land that hosts a section of the Olympic Discovery Trail and consolidate land ownership—the Property is contiguous to Tribal Trust Property.

According to the Tribe's fee-to-trust application, the Tribe does not have any plans to develop the property.

§ 151.10(a)(4) - BIA's ability to discharge additional responsibilities

The programs at the Puget Sound Agency and Northwest Regional Office can handle the additional responsibilities that come with acquiring this land into trust. The principal programs affected will be Realty, the Division of Environmental, and the Land Titles and Records Office.

Based on the above facts, I find that the additional 0.92 acre will not unduly burden the BIA staff. Therefore, I also find that the BIA is equipped to discharge the additional responsibilities associated with bringing this land into trust status.

§ 151.10(b) – Great Weight

The Secretary shall give great weight to acquiring land that serves specific tribal interests. This acquisition furthers tribal interests by consolidating land ownership—property is contiguous to Tribal Trust Property. I find that this interest weighs in favor of the acquisition of the Property in trust for the Tribe.

25 CFR § 151.10(b) (4).

§ 151.10(c) – Tribal Interests

I find that the acquisition will further Tribal interests by consolidating land ownership. Any adverse impacts to local governments' regulatory jurisdiction, real property taxes, and special assessments will be minimal; therefore, the application should be approved.

§ 151.10 (d) – Impacts on regulatory, real property taxes, and special assessments

A Notice of Application was sent to the State of Washington, Governor's Office of Indian Affairs ("State"), Clallam County Commissioners ("County"), and the City of Sequim ("City") on April 28, 2025. The notice provided 30 days for a written response. The County received its Notice on May 2, 2025; the State received its Notice on May 4, 2025; and the City received its Notice on May 5, 2025.

There were no written comments to rebut the presumption of minimal adverse impacts to regulatory jurisdiction, real property taxes and special assessments. Therefore, I find that the Tribal community will benefit from the acquisition.

§ 151.14 – Title Review

A Request for Preliminary Title Opinion was submitted to the Office of the Solicitor, Pacific Northwest Region, and a Preliminary Title Opinion BIA-00100838 dated April 24, 2025, which stated items 1, 2, 6 and 7 of the Special Exceptions in Schedule B Part II of the preliminary title evidence must be satisfactorily eliminated or addressed.

Special Exceptions 1 and 2 in Schedule B Part II of the preliminary title evidence except from coverage taxes. Prior to finalizing this conveyance, any taxes and fees must be paid in full.

Special Exceptions 6 and 7 includes a mineral reservation and the Tribe should submit a resolution stating that the Tribe acknowledge these items and that they will not interfere with the Tribe's intended use of the Property.

By Tribal Resolution Number 28-2025 dated May 30, 2025, the Tribe addressed Special Exceptions 6 and 7.

§ 151.15 – Review of Environmental Conditions

The Secretary shall comply with the requirements of the National Environmental Policy Act (NEPA), applicable Council on Environmental Quality regulations, and Department of Interior regulations and guidance (59 IAM 5 dated January 10, 2025) regarding Hazardous Substances Determinations. An Exception Checklist for BIA Categorical Exclusions dated May 16, 2025, indicates that an Environmental Assessment is not required because the tribe stated that no development, physical alteration, or change of land use after acquisition is planned or known. Therefore, approval of this acquisition falls under 516 DM 10.5 (I) and is categorically excluded. Should future development occur, compliance with NEPA will be required if federal funding or a federal decision is involved.

Historic/Endangered Species Compliance

Since the Tribe has no plans for further development of this property, I anticipate no impact to any historic or archaeological resources or to any threatened or endangered species that may exist on the property. Should future development occur, compliance with laws governing historic properties and endangered species, if applicable, will be required.

Phase I Environmental Site Assessment

Kristen Burgess, EP, LG, of ESA Associates, Inc. (ESAAI), completed a Phase I Environmental Site Assessment on July 8, 2024, for fee-to-trust application purposes. The consultant found no known or suspected Recognized Environmental Conditions (RECs), historical RECs, controlled RECs, Business Environmental Risks (BERs), or other evidence of environmental liability at this property.

Phase I ESA Validity

An ESA must be completed prior to taking title to the subject property. The ESA report cover date does not generally represent the completion date of individual components, which must be completed/updated within 180 days of taking title (earliest date from table below; December 14, 2024).

ESA Component Dates

Component	#1: Owner Representative Interviews	#2: Environ. Liens Search	#3: Environmental Records Review	#4: Visual Site Inspection	#5: EP Declaration
Date Completed	7/5/2024	6/22/2024	6/17/2024	6/27/2024	7/8/2024
180-day Expiration	1/1/2025	12/19/2024	12/14/2024	12/24/2024	1/4/2025
Expired?	Yes	Yes	Yes	Yes	Yes

The ESA, which must be completed prior to taking title to the subject property, will expire on 7/8/2025. However, 59 IAM 5 allows use of an ESA report for 18-30 months under certain conditions, which does appear to apply to this property based on the following:

59 IAM 5; Section 1.7 C iii:

In certain situations, BIA may decide not to seek AAI landowner liability protections and instead, use the conclusions of a Phase I ESA that has not been updated pursuant to the AAI regulations to make the acquisition decision for up to 18 months when:

- The property is rural and/or residential in nature consisting of single family residences of one-to-four dwelling units, including accessory land, buildings, or improvements incidental to such dwellings which are exclusively for residential use and there are no commercial business operations that produce, store, or include uses related to petroleum products, hazardous substances, or any product that could produce environmental harm if released on the land, in groundwater, or in surrounding bodies of water.
- When the Phase I ESA does not identify RECs.
- The applicant proposes no change in land use or construction.

Based on information in ESAA's Phase I ESA report, no further fee-to-trust related environmental review is required for this parcel.

Summary:

Brian J. Haug, BIA Northwest Regional Environmental Scientist reviewed/approved the Phase I ESA on May 14, 2025. Mr. Haug stated: "The Phase I ESA and supporting documents fulfill the requirements of DOI's 602 DM ²¹, 52 IAM 12-H, 59 IAM 5², NEPA, ASTM E1527 Standard Practice, 25 CFR §151, 40 CFR § 312, and the property is suitable for acquisition."

Decision

The proposed uses and purposes of the property are non-gaming, and not in conflict with existing land use. In view of the foregoing, all applicable legal requirements have been satisfied, and I hereby approve the Tribe's fee-to-trust application for Blyn Basin VIII.

¹ U.S. Department of the Interior, Departmental Manual, Part 602, Land Acquisition, Exchange, and Disposal, Chapter 2, Real Property Pre-Acquisition Environmental Site Assessments (11/12/2024).

² Indian Affairs Manual, Environmental & Cultural Resources Management, Part 59, Chapter 5, Pre-Acquisition Environmental Site Assessments; (1/10/2025).

Appeal Rights

This decision may be appealed by any person or entity who is adversely affected by the decision of the Regional Director. A Notice of Appeal shall be in writing, signed by the appellant or by his attorney of record or other qualified representative as provided by 43 CFR 1.3, and filed with the Interior Board of Indian Appeals, Office of Hearings and Appeals, U.S. Department of the Interior, 801 North Quincy Street, Arlington, Virginia 22203, within 30 days after receipt by the appellant of the decision from which the appeal is taken.³ A copy of the Notice of Appeal shall simultaneously be filed with the Assistant Secretary—Indian Affairs. As required by § 4.333 of this part, the Notice of Appeal sent to the Board shall certify that a copy has been sent to the Assistant Secretary—Indian Affairs. A Notice of Appeal not timely filed shall be dismissed for lack of jurisdiction.

A Notice of Appeal shall include:

- (1) A full identification of the case;
- (2) A statement of the reasons for the appeal and of the relief sought; and
- (3) The names and addresses of all additional interested parties, Indian tribes, tribal corporations, or groups having rights or privileges which may be affected by a change in the decision, whether or not they participated as interested parties in the earlier proceedings.

In accordance with 25 CFR 2.20(c) a notice of appeal shall not be effective for 20 days from receipt by the Board, during which time the Assistant Secretary—Indian Affairs may decide to review the appeal. If the Assistant Secretary-Indian Affairs properly notifies the Board that he has decided to review the appeal, any documents concerning the case filed with the Board shall be transmitted to the Assistant Secretary-Indian Affairs.

When the appellant is an Indian or Indian tribe not represented by counsel, the official who issued the decision appealed shall, upon request of the appellant, render such assistance as is appropriate in the preparation of the appeal.

At any time during the pendency of an appeal, an appropriate bond may be required to protect the interest of any Indian, Indian tribe, or other parties involved. *See* 43 CFR § 4.332

Service of Notice of Appeal

On or before the date of filing of the notice of appeal the appellant shall serve a copy of the notice upon each known interested party, upon the official of the Bureau of Indian Affairs from whose decision the appeal is taken, and upon the Assistant Secretary—Indian Affairs. The notice of appeal filed with the Board shall certify that service was made as required by this section and shall show the names and addresses of all parties served.

³ The regulations governing appeals to the Board from decisions of BIA officials are contained in 43 CFR §§ 4.310, 4.332-4.333.

The notice of appeal will be considered to have been served upon the date of personal service or mailing or electronic transmission in accordance with § 4.310(f). *See* 43 CFR § 4.333.

Sincerely,

KURT
FREDENBERG

Digitally signed by KURT
FREDENBERG
Date: 2025.09.17 09:10:51
-07'00'

Kurt Fredenberg
Acting Northwest Regional Director

cc: Leo P. Gaten
Governmental Policy Advisor
Jamestown S'Klallam Tribe

Distribution List of Notice of Decision

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Clallam County Assessor's Department

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Pam Rushton, Assessor
Lorrie Kuss, Chief Deputy Assessor
Daniel Childress, Chief Appraiser

MEMORANDUM

TO: Board of Clallam County Commissioners
FROM: Lorrie Kuss, Chief Deputy Assessor
DATE: 9/22/2025
SUBJECT: Workload Report – Resolution 2025-063

Pursuant to Resolution 2025-063, the Assessor's Office was granted reduced public service hours from August 1, 2025, through October 1, 2025, in order to address significant operational backlogs caused by the elimination of the administrative position previously responsible for processing Senior Citizen and Disabled Person Exemptions and serving as the first point of contact for public inquiries.

Senior Exemption Applications

- **Average productivity:** Approximately **8 applications processed daily** during the adjusted hours.
- **Backlog at start of period:** At least **350 applications pending review**.
- **Progress:** Staff continue to reduce the backlog, though incoming applications are ongoing and prevent full resolution within the current staffing structure.

Senior Exemption Audits

- **Mandated workload:** Nearly **500 current-year applicants** require audit under state law.
- **Status:** Due to staffing reductions, we have been **unable to begin the 2025 audit cycle**, which places compliance at risk and delays the verification of exemption eligibility.

Other Mandated Work

- The office must complete the **2024 Agriculture Current Use Audit**.
- Preparations are also required for **Open Space Audits beginning in 2025**.
- These obligations are currently delayed due to staff being reassigned to manage the Senior exemption backlog.

Personal Property Assessment Roll

- Our **Personal Property Specialist, has been on medical leave.**
- With her absence, combined with overall short staffing and the additional workload from exemption processing, the office has been **unable to finalize the Personal Property Assessment Roll** in a timely manner.
- This further underscores the strain on staff resources and the cumulative impact of vacancies and added duties.

Process Improvement Efforts

- The office is actively **exploring automation and technology solutions** to streamline exemption processing, audits, and personal property functions.
- These efforts require **time, planning, and resources** before they can meaningfully reduce workload pressures.

Impact of Reduced Hours

- Modified hours have provided uninterrupted time for staff to concentrate on application processing.
- However, the loss of the dedicated administrative position, coupled with staff medical leave, continues to hinder progress and jeopardize the timely completion of mandated audits and assessment rolls.

Summary

- **8 applications processed daily** under current conditions.
- **350+ Senior exemption applications** were pending at the outset.
- **~500 audits not yet started for 2025.**
- **Personal Property Assessment Roll not finalized** due to staff medical leave and workload demands.
- **Additional mandated audits (Agriculture Current Use, Open Space) remain at risk.**

Without restoration of staff resources, the Assessor's Office will remain unable to meet statutory requirements and provide timely service to Clallam County taxpayers.



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8/19/25

RESOLUTION 63, 2025

AUTHORIZING A CHANGE IN CUSTOMER SERVICE HOURS FOR THE
DEPARTMENT OF THE ASSESSOR

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. "All county and precinct offices shall be kept open for the transaction of business during such days and hours as the board of county commissioners shall by resolution prescribe (RCW 36.16.100)."
2. County Policy 430, County Facilities Business Hours, requires prior approval by the Administrator or the Board of County Commissioners for any change in hours.
3. The Assessor's department is facing significant operational challenges due to backlogs and resource constraints, primarily caused by budget cuts to an administrative position responsible for processing Senior Citizen and Disabled exemptions. This position also previously served as the first point of contact for counter and phone inquiries.
4. A severe backlog of Senior Citizen exemption applications must be reviewed and processed.
5. The office is mandated to audit approximately 350 existing applicants this year and lacks sufficient time or staff to do so.
6. The Assessor's department must also complete the 2024 Agriculture Current Use Audit and must prepare for code changes that will initiate an Open Space Audit in 2025.
7. To address these challenges, staff is requesting uninterrupted time to redistribute workloads stemming from the most recent Senior audit and new exemption applications to restore the prompt service our citizens of Clallam County have come to expect.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A temporary change in customer service hours for the Assessor's Department is hereby in effect as of August 1, 2025 through October 1, 2025.

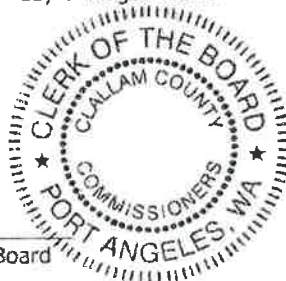
Office hours are Monday through Thursday: Open to the public and phones from 8:00 AM to 3:00 PM. Friday: Closed to the public and phones.

2. The Assessor's Office will provide workload data relevant to their described backlog(s) covering at least the previous two months, for initial review by the BOCC no later than September 1, 2025.
3. The Assessor's Office will provide updated workload data relevant to their described backlog(s), and any additional information the Assessor believes relevant, to the BOCC no later than September 22, 2025.
4. The Assessor will continue to work with Human Resources to explore opportunities for departmental reorganization, consistent with any recommendations of Union representatives.

PASSED AND ADOPTED this 19th day of August 2025

ATTEST:

Loni Gores, MMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Elias