

Clallam Bay/Sekiu Sewer Advisory Committee

April 17, 2024, 3pm Meeting Minutes

Clallam Bay Fire Hall, Clallam Bay, WA

Abbreviations: Clallam County Public Works (CCPW), Wastewater Treatment Plant (WWTP)
Board of County Commissioners (BOCC)

A. ROLL CALL:

Meeting called to order at 3:05pm

Members:

Adele Kelly

Glenn Teeter

John Robinson

Brian Adler (3:25pm)

Ron Garcelon, CCPW Utility Program Mgr.

Kim Malakoff, CCPW WWTP Operator

Cole Dustin, CCPW WWTP Operator

Tyler Ahlgren, public

Mike French (Clallam County
Commissioner)

Staff/Interested Parties:

B. REQUESTS FOR ADDITIONS TO AGENDA: New Staff hire Wastewater Treatment Plant
Operator In-Training: Conditional Job Offer Made

C. PUBLIC COMMENT – PLEASE LIMIT COMMENTS TO 3 MINUTES: None

D. FOR THE GOOD OF THE ORDER:

Approval of minutes:

August 2023: Motion- Adele, 2nd- Glenn, Motion Passed

October 2023: Motion- Glenn, 2nd- Adele, Motion Passed

F. CONTINUING BUSINESS ITEMS

1. I/I Project update: Downtown Portion completed, nearly all of design work for remaining
I/I projects has been completed.

Downtown Sekiu challenges included: poor fill and sloughing trenches, storm water facilities
interfering with sewer installation, section of old waterline interfering with sewer installation,
paving costs. New funding is necessary to complete all of the I/I projects identified in
Comprehensive Sewer Plan.

2. Lighthouse Pump Station Completed

3. Value Planning: Meeting planned with Department of Corrections to discuss long term
facilities plan for Sekiu/Clallam Bay

G. NEW BUSINESS ITEMS

- Discussion on user rates to cover Operation and Maintenance of the sewer systems.
- Discussion regarding liens and collections, discussion regarding possibly reducing
penalty fee percentage in next ordinance update.
- Discussion regarding outside water usage. Some municipalities charge for all water
usage.

H. PUBLIC COMMENT – PLEASE LIMIT COMMENTS TO 3 MINUTES:

- None

I. NEXT MEETING / FUTURE AGENDA ITEMS DISCUSSION

- July 17, 2024

J. ADJOURNMENT – Meeting Adjourned @ 4:04 pm