



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of October 11-15, 2021

1c
10/19/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, October 11, 2021. Present were Commissioners Ozias, Johnson and Peach, and Administrator Sill.

Items of discussion per the agenda published October 7 were:

- Calendar/Correspondence
- Pre-application questionnaire, Letter of Submittal and Exhibit A – Certificate and Assurances Form for State of Washington Department of Commerce for less-than-lethal equipment
- Agreement amendment 23 with Washington State Department of Health for COVID Services, Opioid Prevention Services, Women / Infant / Children Program Services, Maternal Child Health Services, Emergency Preparedness and Onsite Services
- Agreement with Port Angeles School District for Transition Program Training
- Agreement with Quillayute Valley School District for Transition Program Training
- Agreement with Sequim School District for Transition Program Training
- Pre-application questionnaire with Department of Ecology for Pollution Identification and Correction Project
- Agreement with Washington State Department of Transportation to use their State Material Lab Engineering and/or Testing Services
- Briefing and next steps on an Ordinance amending Clallam County Code Title 33 Zoning, and adding a new section adopting standards for Recreational Vehicles, Park Models, and Camping
- Agreement amendment 1 with Washington State Recreation and Conservation Office for North Olympic Lead Entity for salmon
- Discussion and next steps for public participation for the Shoreline Mater Program (SMP)
- Resolution appointing Russ Mellon to the Board of Equalization
- Resolution appointing James Mraz to the Trails Advisory Committee
- Pre-application questionnaire with Washington State Broadband Office for Broadband Projects
- Discussion and Notice of hearing to be held Tuesday, November 2, 2021 at 10:30 a.m. for a new Clallam County Policy 959 -- ADA Accommodation Policy
- Discussion of proposed budget reduction to be considered on October 26
- Discussion of proposed supplemental appropriations to be considered on October 26
- Discussion of proposed budget emergencies to be considered on October 26
- Administrator and Chief Financial Officer submits recommended 2022 Budget for review

Meeting adjourned at 1:03 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, October 12, 2021. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

CONSENT AGENDA

- 1a Approval of vouchers for the week of October 4
- 1b Approval of minutes for the week of October 4
- 1c Letter of support for Clallam Transit System Bus and Bus Facilities Program application
- 1d Proclamation recognizing Resilience Awareness Month in Clallam County

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of October 11 – 15, 2021
Page 2

REPORTS AND PRESENTATIONS

- CMO read the Proclamation recognizing Resilience Awareness Month in Clallam County.
 - Minnie Whalen, United Way, commented on the Proclamation.
- CBP commented on Board of Natural Resources, Department of Natural Resources.
- CRJ commented on Trust Lands, Economic Development Council, American Rescue Plan Act.
- CMO commented on Economic Development Council, American Rescue Plan Act, Olympic Area Agency on Aging, Social Justice Building dedication.

CONTRACTS AND AGREEMENTS

2a Agreement with County of San Juan for detention holds and services

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Kitsap Public Health District for Youth Marijuana Prevention and Education AND Commercial Tobacco Prevention Programs

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Agreement with Washington State Health and Human Services for Developmental Disabilities Services

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

3a Resolution appointing Walter Morton to the Sheriff's Citizens Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3b Letter of Submittal and Exhibit A – Certificate and Assurances Form for State of Washington Department of Commerce for less-than-lethal equipment

ACTION TAKEN: CRJm to approve letter of submittal and exhibit A – Certificate and Assurances Form, CBPs, mc

BUDGET

4a Notice that the following budget reductions will be adopted by Resolution on October 26:

Department of Community Development – Environmental Quality – Budget reduction due to funds from USFWS grant for McDonald Creek Barrier Removal will be used in the fall of 2022/(\$40,000)

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4b Notice that the following supplemental appropriations will be adopted by Resolution on October 26:

Sheriff – Operations

- Receipt of State funding from FY2021-2022 Registered Sex Offender Address and Residency Verification Program that will be spent in FY2021. The remainder will be received and spent in FY2022/\$17,029

- Reimbursement from FY19 Operation Stonegarden Grants for patrol overtime and patrol mileage for June-September 2021/\$39,478

Health and Human Services – Operations - Adds funding from contract with Kitsap County to provide tobacco and marijuana prevention services/\$27,381

Clerk

- Adds funding for costs related to the implementation of an eFile Portal for Superior Court filings with the Clerk to be reimbursed by Administrative Office of the Courts CARES Act funds/\$28,820

- Adds funding for reimbursement of Criminal Legal Financial Obligations as a result of the Supreme Court State v Blake decision/\$75,000

Juvenile Services – Adds funding from Community Prevention Wellness Initiative (CWPI) for direct and environmental substance use disorder prevention services for youth/\$51,252

ACTION TAKEN: CRJm to issue notice, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of October 11 – 15, 2021
Page 3

- 4c Resolution calling for a hearing to be held October 26 at 10:30 a.m. for the following debatable emergencies:

Non Departmental – Hotel/Motel Tax – Additional funding for the Olympic Peninsula Visitor Bureau per resolution 74, 2021 to be used toward their 2021 fall marketing campaign/\$50,000

General Fund Reserves – Transfer of funding from General Fund Reserves to Sheriff – Operation Stonegarden to provide working capital to allow for timely payment to vendors (1 of 2)/\$50,000
Sheriff – Operation Stonegarden – Transfer of funding from General Fund Reserves to Sheriff – Operation Stonegarden to provide working capital to allow for timely payment to vendors (2 of 2)/\$50,000

Parks and Facilities

- Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in September, 2021 expected to be reimbursed through FEMA/\$11,229
- Additional funding for emergency infrastructure repairs to Salt Creek Recreation Area Park Manger Residence/\$18,300

Prosecuting Attorney – Coroner – Additional funds due to cost increases for expenses related to services provided by contract funeral homes, pathologists and other partner agencies/\$40,000

Treasurer – Additional funding for salary and benefits of new position of Fiscal Specialist II for October through December/\$18,000

Public Works – Roads – Additional funding to pay for four employees' departure vacation and sick pay-outs/\$34,500

Public Works – Clallam Bay-Seki Sewer – Additional funding for overtime of Senior Wastewater Treatment Operator for June 2 through August 16, 2021/\$24,000

Public Works – Solid Waste – Additional funding for equipment rent and risk insurance payments not budgeted for 2021/\$14,000

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on budget process.
- Clark Hallam, Joyce, commented on virtual meetings.
- Carey Seefeld, Joyce, commented on virtual meetings.

Meeting concluded at 11:05 a.m., and continued to 9 a.m., Monday, October 18.

There are no Zoom chat logs for the week of October 11.

The Board of Commissioners attended WSAC Virtual COVID update, Budget Meetings, KNOP Radio Show, KSQM Radio Show and a COVID-19 Briefing during the week of September 6.

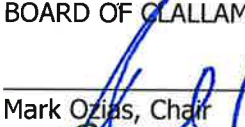
PASSED AND ADOPTED this nineteenth day of October 2021 ..

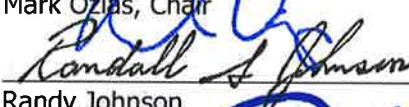
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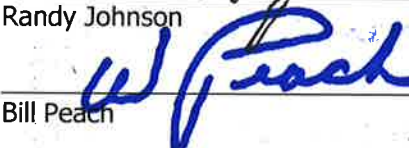

Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach