



## **CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of May 14, 2025**

### **MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD**

Chair Judge Brent Basden called the special meeting to order at 12 p.m., May 14, 2025. Also present were Commissioner Mike French and Katie Krueger. Jesse Medlong and Shauna Rogers were excused. Guest Erin Shield, North Olympic Library System (NOLS) was also in attendance.

### **REVIEW AND APPROVAL OF AGENDA**

No objection

### **APPROVAL OF MINUTES**

- January 30, 2025

**ACTION TAKEN:** French moved to approve the minutes as presented, Basden seconded, mc

### **BUSINESS ITEMS**

#### **• Resources update**

Judge Basden reported that he, Administrator Mielke and Paige Hren, LexisNexis met and discussed specific resource titles to include in the LexisNexis Digital Law Library subscription. Hren briefed the Board of the LexisNexis and Washington State Bar Titles quote. Board members held discussion.

**ACTION TAKEN:** Basden moved accept the LexisNexis and Washington State Bar Titles as the titles that would be included under the contract being executed with LexisNexis, French seconded, mc

#### **• Memorandum of Agreement update**

Administrator Mielke reported that the MOA was approved by the Board of Commissioners and North Olympic Library System on March 4, 2025. He noted that the county is waiting on an invoice from NOLS for the \$5,000 administration fee.

#### **• IT Department update**

Erin Shield, NOLS updated that all equipment has been received. NOLS has created an in-house portal page that will lock down to specific resources. The portal page will include the LexisNexis Plus, LexisNexis Digital Law Library and free resources. NOLS needs the link information about the database so they can connect to the LexisNexis subscriptions. Shield noted that this is a specialized computer so there is a 1-hour limit available and if there is no one else waiting citizens can extend 1 additional hour. NOLS plans to do a 1-week soft launch once everything is in place. Board members held discussion.

**NEXT MEETING DATES** – September 3, 2025, at 12 p.m.

**ADJOURNMENT** - Meeting concluded at 12:48 p.m.