

**Due to technical difficulties the
Law Library meeting on September 3, 2025
did not record. Review the minutes for
September 3, 2025 for meeting details.**



SPECIAL MEETING AGENDA

CLALLAM COUNTY LAW LIBRARY BOARD

Board of Commissioners Small Conference Room

223 East 4th Street, Room 150

Port Angeles, Washington

September 3, 2025 – 12 p.m.

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: May 14, 2025

BUSINESS ITEMS

- Resources update
- IT Departments update
- Law Library launch update

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – TBD

ADJOURNMENT



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of May 14, 2025

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., May 14, 2025. Also present were Commissioner Mike French and Katie Krueger. Jesse Medlong and Shauna Rogers were excused. Guest Erin Shield, North Olympic Library System (NOLS) was also in attendance.

REVIEW AND APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- January 30, 2025

ACTION TAKEN: French moved to approve the minutes as presented, Basden seconded, mc

BUSINESS ITEMS

• Resources update

Judge Basden reported that he, Administrator Mielke and Paige Hren, LexisNexis met and discussed specific resource titles to include in the LexisNexis Digital Law Library subscription. Hren briefed the Board of the LexisNexis and Washington State Bar Titles quote. Board members held discussion.

ACTION TAKEN: Basden moved accept the LexisNexis and Washington State Bar Titles as the titles that would be included under the contract being executed with LexisNexis, French seconded, mc

• Memorandum of Agreement update

Administrator Mielke reported that the MOA was approved by the Board of Commissioners and North Olympic Library System on March 4, 2025. He noted that the county is waiting on an invoice from NOLS for the \$5,000 administration fee.

• IT Department update

Erin Shield, NOLS updated that all equipment has been received. NOLS has created an in-house portal page that will lock down to specific resources. The portal page will include the LexisNexis Plus, LexisNexis Digital Law Library and free resources. NOLS needs the link information about the database so they can connect to the LexisNexis subscriptions. Shield noted that this is a specialized computer so there is a 1-hour limit available and if there is no one else waiting citizens can extend 1 additional hour. NOLS plans to do a 1-week soft launch once everything is in place. Board members held discussion.

NEXT MEETING DATES – September 3, 2025, at 12 p.m.

ADJOURNMENT - Meeting concluded at 12:48 p.m.