

AUG 19 2025



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of August 11-15, 2025

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, August 11, 2025. Present were Commissioners French, Johnson and Ozias and Administrator Mielke.

Items of discussion per the agenda published August 7 were:

- Calendar/Correspondence
- Resolution appointing Lindsey Sehmel to the Heritage Advisory Board
- Pre-application questionnaire with Department of Agriculture for the 2025-2027 WSDA Fairs Capital Program Grant
- Agreement with Washington State Administrative Office of the Courts for the Blake decision
- Agreement amendment 3 with the Department of Veterans Affairs for Veterans Service Officer
- Clallam Conservation District briefing and request to call for a hearing to be held on Tuesday, September 2, 2025 at 10:30 a.m. regarding a Resolution approving a system of rates and charges on parcels within the Clallam Conservation District providing revenues to the district for Conservation Services and Programs
- Discussion and next steps regarding energy audit and preliminary findings
- Board of Natural Resources Election Ballot discussion and next step
- Notice the Preliminary 2026 Clallam County Budget will be available September 2, 2025
- Agreement with City of Forks for Opportunity Fund Program
- Agreement with Port of Port Angeles for Opportunity Fund Program
- Agreement with Composite Recycling Technology Center for Opportunity Fund Program
- Discussion on proposed budget revisions to be considered on August 26
- Discussion of proposed supplemental appropriations to be considered on August 26
- Discussion of proposed debatable emergencies to be considered on August 26

The meeting concluded at 12:23 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, August 12, 2025. Also present were Commissioners Johnson and Ozias and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMOm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on District III Commissioner, item 4c, Coffee with Colleen
- Jeff Tozzer, Sequim, commented on item 1f, Marine Resources Committee, letter of support

CONSENT AGENDA

- 1a Approval of minutes for the week of August 4
- 1b Call for hearing to be held on Tuesday, August 26, 2025 regarding an Ordinance amending CCC Chapter 5.100 Consolidated Fee Schedule for the Clerk of the Superior Court 115-A
- 1c Call for hearing to be held on Tuesday, August 26, 2025 at 10:30 a.m. regarding amending an Ordinance repealing and replacing Chapter 27.08 of the Clallam County Code, Open Space
- 1d Notice the Preliminary 2026 Clallam County Budget will be available September 2, 2025
- 1e Resolution related to appointments and designations for Washington Risk Pool
- 1f Letter of support to Northwest Straits Commission on the Department of Ecology 2026 supplemental Northwest Straits Commission NWSC budget request
- 1g Board of Natural Resources Election Ballot discussion and next step

ACTION TAKEN: CMOm to approve, CRJs, mc

REPORTS AND PRESENTATIONS

- CMO reported on 3 Crabs Road, letter of engagement with Jamestown Tribal Council, trust lands transfer, Washington State Association of Counties Board Retreat, Counties Leadership Conference, Clallam County Fair August 14-17, 2025, Flaura's Acres
- CMF reported on appearing virtually, Comprehensive Plan, West End Business Association Meeting
- CRJ reported on American Legion, Vietnam traveling wall coming to Port Townsend, Veteran programs, Olympic Area Agency on Aging, Clallam County Fair

CONTRACTS AND AGREEMENTS

2a Agreement with Department of Commerce for homelessness assistance

ACTION TAKEN: CMOm to approve, CMFs, mc

2b Memorandum of understanding with North Olympic Healthcare Network to facilitate the medical and behavioral services for juvenile and adult individuals

ACTION TAKEN: CMOm to approve, CMFs, mc

2c Agreement with Washington Initiative for Supported Employment to provide training and technical assistance to Washington State County Services for Working Age Adult Policy

ACTION TAKEN: CMOm to approve, CMFs, mc

2d Agreement with Port Angeles School District for developmental disabilities transition program services

ACTION TAKEN: CMOm to approve, CMFs, mc

2e Agreement amendment 5 with Department of Health for Recreational Shellfish/Biotxin Programs

ACTION TAKEN: CMOm to approve, CMFs, mc

ADMINISTRATION

3a Resolution authorizing a change in the customer service hours for the Assessor's Office

ACTION TAKEN: CMOm to adopt as modified, CMFs, mc

BUDGET

4a Notice that the following budget revisions will be considered for adoption on August 26:

Health & Human Services-Foundational Public Health Services – Funding is being reallocated from unanticipated Foundational Public Health Services projects to the Health and Human Services Operations budget to purchase IT equipment, including 20 laptops, cases, and docking stations (1 of 2)/\$21,000

NonDepartmental - Shifting building security costs to fund leave payouts that are pacing higher than expected due to employee retirements and terminations not anticipated during budget preparation/\$160,000

ACTION TAKEN: CMOm to issue notice, CMFs, mc

4b Notice that the following supplemental appropriations will be considered for adoption on August 26:

Health & Human Services-Operations – Funding is being transferred from unanticipated Foundational Public Health Services projects to the Health and Human Services operations budget to purchase IT equipment, including 20 laptops, cases, and docking stations (2 of 2)/\$21,000

Health & Human Services-Environmental Health – The Department of Health Consolidated Contract #5 is adding funds to the shellfish grant budget. The added funds will be used to cover travel to collection sites & laboratory sample processing costs/\$5,000

ACTION TAKEN: CMOm to issue notice, CMFs, mc

4c Resolution calling for a hearing to be held August 26 at 10:30 a.m. to consider adopting the following debatable emergencies:

NonDepartmental-Federal Forest Replacement – Clallam County has \$156,807 in federal Title III funds under the Secure Rural Schools Act, but only \$39,000 was to be expended in 2025. More funding is

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needed to support Title III projects already approved by the Commissioners through the County's Revenue Advisory Committee/\$117,807

Public Works-Broadband Infrastructure Capital Project – Additional working capital from the General Fund & remaining committed local match funding from American Rescue Plan Act fund needed for current construction phase of project (1 of 3)/\$500,000

NonDepartmental-American Rescue Plan Act - Additional working capital from the remaining committed local match funding from American Rescue Plan Act fund needed for current construction phase of the Broadband Infrastructure project (2 of 3)/\$203,612

General Fund Reserves - Additional working capital from the General Fund needed for current construction phase of the Broadband Infrastructure project (3 of 3)/\$296,388

ACTION TAKEN: CMOM to adopt, CMFs, mc

PUBLIC COMMENT

- Eric Fehrmann, Sequim, commented on Assessor's Office closure
- Ed Bowen, Clallam Bay, commented on the District III Commissioner
- Jake Seeger, District III, commented on revenue reports, Amazon, revenue sources, juvenile services
- John Worthington, Sequim, commented on Lincoln High School, Washington State University representatives, nonprofits, Zoom program, forests, taxes, Bureau of Indian Affairs, Tribes
- Kenneth Reandeau, Port Angeles, commented on the Assessor's Office closure
- Denise Lapio, Sequim, commented on Commissioner French, Vietnam traveling wall in Port Townsend on September 9, 2025, Charter Review Commission, Board of Commissioners committee and board service, taxes
- Ed Telenick, Sequim, commented on energy audit, solar panels, Clallam Conservation District rates and charges request, taxes, said he was leaving the county due to fees, levy and taxes
- Jeff Tozzer, Sequim, commented on Charter Review Commission, town hall meetings, Assessor's Office, poet laureate, taxes, Clallam Conservation District rates and charges

Meeting concluded at 11:11 a.m. and continued to an executive session to be held on Wednesday, August 13, 2025 at 8 a.m. regarding collective bargaining.

EXECUTIVE SESSION – August 13, 2025 at 8 a.m.

The Board convened in open session at 8 a.m., on Wednesday, August 13, 2025 to discuss collective bargaining. Present were Commissioners Ozias, French and Johnson, Administrator Mielke, Finance Department Turner and Lane, Sheriff's Office King, and Human Resources Dennler.

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review The performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

ACTION TAKEN: CRJm to executive session for 1 hour, CMOs, mc

The Board recessed into executive session at 8 a.m.

The Board convened in open session at 9 a.m. and CRJ noted that the session needed to be extended for 30 minutes.

The Board recessed into executive session at 9 a.m.

The Board convened in open session at 9:30 a.m. and the BOCC requested to extend the executive session for 30 minutes

The Board recessed into executive session at 9:30 a.m.

The Board convened in open session at 9:35 a.m. and CRJ noted no action will be taken

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The meeting concluded at 9:35 a.m. and continued to Monday, August 18, 2025 at 9 a.m.

The Board of Commissioners attended a WSAC Virtual Update, KSQM Radio Show, Coffee with Colleen during the week of August 11, 2025.

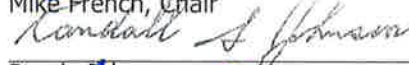
PASSED AND ADOPTED this 19th day of August 2025

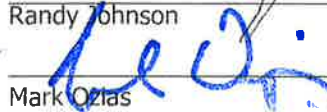
ATTEST:


Loni Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mike French, Chair


Randy Johnson


Mark Ozias

