



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, October 17, 2023 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of October 9

Approval of vouchers 

- 1b. Approval of payroll for the period ending September 30

Approval of payroll 

- 1c. Approval of minutes for the week of October 9

Approval of minutes 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with Washington Traffic Safety Commission for Click it or Ticket and Distracted Driving Campaign programs

Agreement 

- 2b. Agreement with Washington Traffic Safety Commission for Target Zero Manager grant

Agreement 

BIDS AND AWARDS

- 3a. Bid award ? Lighthouse Pump Station Replacement Project ? Tapani, Inc.

Bid award letter 

ADMINISTRATION

- 4a. Notice to call for bids to be received no later than Tuesday, November 14, 2023 at 10 a.m. regarding the Courthouse Security project

Notice of call for bids 

- 4b. Call for hearing to be held on Tuesday, October 31, 2023 at 10:30 a.m. regarding an Ordinance amending Clallam County Code Chapter 5.40 Opportunity Fund Program

Call for hearing 

BUDGET

- 5a. Notice that the following budget revisions will be adopted by Resolution on October 31:
Information Technology ? Capital ? Reallocation of funds for actual project costs/\$69,447
Sheriff ? VRF Boating Program ? The purchase price of the new patrol vessel was updated after last year?s budget projections occurred, leading to a shortage on the capital line for the vessel cost/\$3,450
Sheriff ? Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of
September 2023/\$19,497

Budget revisions 

- 5b. Notice that the following budget reductions will be adopted by Resolution on October 31:
HR-Employee Health Care Benefit ? Updated guidance from WA State Auditor?s Office is that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (1 of 3)/\$48,450

Budget reductions 

- 5c. Notice that the following supplemental appropriations will be adopted by Resolution on October 31:
HHS - Foundational Public Health Services - Department of Health Consolidated Contract #14 is adding Foundational Public Health Services funding for Environmental Health, HHS operations, and unanticipated projects pending program planning (1 of 3)/\$428,500
HHS - Environmental Health - Department of Health Consolidated Contract #14 is adding Foundational Public Health Services funding for increases to salaries and benefits, overtime costs for the records scanning project, and food safety program position (2 of 3)/\$198,801
HHS - Operations - Department of Health Consolidated Contract #14 is adding funding for the WIC, Immunizations, MCH and FPHS programs for increases to salaries and benefits, and also overtime costs for the records scanning project (3 of 3)/\$206,946
Public Works - Solid Waste - Reimbursement from the Department of Ecology LSWFFA grant and the City of Port Angeles Enterprise Fund for the final scope of work and amount of WSU service efforts for the 2023 Waste Reduction Plan/\$10,000
Auditor - 2022 Primary Election revenue budgeted in 2022 was not received until 2023/\$104,000
Sheriff - Operations - Reimbursement for overtime shifts worked in support of our Operation

Stonegarden Grants FY19 and FY20/\$62,136

Sheriff - Jail Medical - Reimbursement for expenditures to Peninsula Behavioral Health as they are the provider filling in inmate evaluations as needed/\$6,100

Supplemental appropriations

- 5d. Resolution calling for a hearing to be held October 31 at 10:30 a.m. for the following debatable emergencies:

HR - Employee Health Care Benefit - Updated guidance from WA State Auditor's Office that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (2 of 3)/\$78,450

Human Resources - Updated guidance from WA State Auditor's Office that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (3 of 3)/\$78,450

HR - Risk Management - Additional funding to address approved reclassifications as well as unanticipated increase in insurance premium costs that were not allocated or anticipated in the current budget/\$269,590

HR - Workers Compensation Claims - Additional funding to address approved position reclassification, unanticipated workers compensation claim costs, and unknown yet-to-be incurred charges for the remainder of 2023/\$203,600

Parks and Facilities - REET 2 - Funding to cover unforeseen construction issues such as removal of kiosk, replacement of curb and gutter at drive through, soft spot repair in driveway, and installation of a catch basin/\$60,200

Sheriff - Emergency Services - Additional funding to cover adjusted salary cost of Emergency Management Coordinators/\$5,400

Sheriff - Animal Control - Additional funding to cover adjusted salary cost of Animal Control Deputy/\$4,500

Sheriff - Jail Medical - Additional funding for Doctor salaries, inmate medicine, and inmate medical which covers outside provider services/\$50,000

Auditor - Unforeseen expense due to new requirement from K & H Printers to order envelopes for the 2024 February Special Election and the 2024 March Presidential Primary/\$28,000

Budget emergencies

HEARING(S) ? Beginning at 10:30 a.m.

- H1. Ordinance amending Clallam County Code, Chapter 5.28 Assessment Levied for Noxious Weed Control

Ordinance

Item H1 additional document - submitted after agenda posted on 10-12-23 

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners October 16 - 20:

Monday, October 16:
9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

1:00 p.m. Budget Meetings

Tuesday, October 17:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

1:00 p.m. Board of Health Meeting

Wednesday, October 18:

8:00 a.m. Budget meetings

Thursday, October 19:

9:00 a.m. Budget meetings

Friday, October 20:

8:00 a.m. Budget meetings

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
OCT 17 2023

Date of report: October 11, 2023

General	\$312,907.61
Other	\$559,313.75
Credit Card	\$61,936.82
Total	\$934,158.18

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

TODD MIELKE (County Administrator)

Weekly Expenditures

October 9 - 13, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	2,987.46			
00100.221	Auditor	37,251.67			
00100.241/291	Commissioners (BOCC)	36,246.36			
19914.291	BOCC - Veterans Relief		2,303.40		
19925.291	BOCC - Hotel/Motel		75,833.33		
19961.291	BOCC - American Rescue Plan Act		42,608.75		
00100.331-334	Dept. of Community Develop't (DCD)	5,717.78			
30301.331	DCD - Lower Dungeness Floodplain		178.37		
00100.871	District Court I	1,033.50			
00100.881	District Court II	135.84			
11301.511	Health & Human Services (HHS)		9,535.93		
00100.511	HHS - Environmental Health	2,461.17			
00100.513	HHS - Admin	620.34			
11322.511	HHS - Homeless Task Force		16,433.61		
11323.511	HHS - Chem Dep/Mental Hlth		38,813.99		
11324.511	HHS - Affordable Housing		4,616.26		
00100.461	Human Resources (HR)	8,906.44			
50401.461	HR - Risk Management		5,718.16		30.48
50501.461	HR - Workers Compensation		6,259.26		
00100.411	Information Technology (IT)	59,052.66			
00100.851	Juvenile Services	5,229.17			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		3,069.78		
00100.911/912	Parks Fair Facilities (PFF)	24,212.95			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		18,022.26		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		1,980.00		
30501.911	PFF - Capital Projects		66,870.97		
00100.841-843	Prosecuting Attorney	27,058.26			
	Public Works (PW)				
10101.611	PW - Roads		211,980.20		
41401.611	PW - Clallam/Seki Sewer		2,505.97		
42401.611	PW - Carlsborg Sewer		460.08		
43401.611	PW - Bullman Beach Water System		713.45		
50301.611	PW - ER&R (Equip't Rental & Revolving)		44,351.39		
00100.811-815,817	Sheriff	31,497.76		7.96	
00100.816	Sheriff - Jail Medical	53,297.31			
11003.811	Sheriff - Boating Safety		764.92		
11008.811	Sheriff - OPNET Drug		4,762.57		
11065.811	Sheriff - OPSCAN Operations		1,054.10		
11080.811	Sheriff - Inmate Commissary		56.42		4.97
00100.861	Superior Court	588.86			
00100.891	Superior Court Clerk	531.61			
00100.231	Treasurer	643.62			
12201.231	Treasurer - O&M (Operation & Maintenance)		385.13		
00100.931	WSU Extension	15,426.89			
Total		312,899.65	559,278.30	7.96	35.45

VISA Current Charges:	61,936.82
Statement Date:	10/06/23

Report Reconciliation		Totals			
Total	872,177.95	General Fund	312,907.61		
Final Check Lists	872,177.95	Non-GF	559,313.75		
Difference	-	VISA Charges	61,936.82		
		Grand Total	934,158.18	Use Tax	43.41

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
10/17/2023	CARDIAC LIFE PRODUCTS INC	144369	tsulleng	346.34	30.48	346.34
10/17/2023	CHARM-TEX	0339182-IN	jkoon	90.48	7.96	90.48
10/17/2023	SWANSONS SERVICES CORP.	1763507	jkoon	56.42	4.97	56.42
Totals:				493.24	43.41	493.24



U.S. BANK
P.O. BOX 6343
FARGO ND 58125-6343



000000078 03 SP 106481855019544 P
CLALLAM COUNTY

223 E 4TH ST
SUITE 1
PORT ANGELES WA 98362-3000

ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 10-06-2023
AMOUNT DUE \$54,280.67
NEW BALANCE \$54,280.67
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

\$

Please make check payable to
U.S. BANK

U.S. BANK
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

[REDACTED] 005428067 005428067

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
CLALLAM COUNTY [REDACTED]	Previous Balance	Purchases And Other + Charges +	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New Balance
Company Total	\$57,412.40	\$61,936.82	\$0.00	\$0.00	\$0.00	\$2,082.92	\$62,985.63	\$54,280.67

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000360	CLALLAM COUNTY ER&R	2023.286E	10/5/2023	VEHICLE RENTAL FOR SEPT	1,381.00	1,381.00
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129186	10/5/2023	CONTRACT OVERAGE CANO	133.13	
			1129187	10/5/2023	CONTRACT OVERAGE CANO	88.37	221.50
10/17/2023	0001641	VERIZON WIRELESS	9945171806	10/5/2023	DATA FOR MOBILE APPRAISA	1,096.18	1,096.18
10/17/2023	0021386	STAPLES ADVANTAGE	8071634565	10/5/2023	ENVELOPES/OFFICE SUPPLII	256.97	
			8071560467	10/5/2023	WIRELESS MOUSE REPLACE	31.81	288.78
Sub total for U S BANK:							2,987.46

0.*
2,987.46+
37,251.67+
154,688.44+
5,896.15+
1,033.50+
135.84+
72,481.30+
19,338.85+
1,545.01+
6,760.28+
59,052.66+
5,229.17+
3,069.78+
109,876.90+
27,058.26+
44,351.39+
206,429.20+
3,679.50+
33,923.77+
4,212.00+
53,297.31+
588.86+
531.61+
1,028.75+
2,303.40+
15,426.89+
872,177.95*+

apChkLst
10/11/2023 8:03:30AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000593		FORKS, CITY OF	20230925	9/25/2023	LOCKED FORKS BALLOT DR	60.00	60.00
10/17/2023 0001632		U S POSTMASTER	QBRM 197-002	10/2/2023	POSTAGE FOR QBRM 197-00	3,000.00	3,000.00
10/17/2023 0019068		K & H PRINTERS INC	064850	9/25/2023	ENVELOPES & SECREECY S	19,910.20	
			064873	9/28/2023	INSERTS FOR NOVEMBER 20	14,161.47	34,071.67
10/17/2023 0022246		CLALLAM BAY-SEKIU LIONS	C9-19-23	9/19/2023	LOCKED CLALLAM BAY & SE	120.00	120.00
Sub total for U S BANK:							37,251.67

apChkLst
10/11/2023 8:18:29AM

Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000331	CLALLAM COUNTY AUDITOR	Filing 9/19/23	10/5/2023	OPEN SPACE TAXATION AGR	205.50	
			Filing 9/19/2023	10/5/2023	OPEN SPACE TAXATION AGR	205.50	
			Filing 9/22/2023	10/5/2023	OPEN SPACE TAXATION AGR	205.50	616.50
10/17/2023	0000382	CODE PUBLISHING COMPANY	GC0012077	10/5/2023	MUNICIPAL CODE, WEB UPD,	1,482.95	1,482.95
10/17/2023	0000753	PENINSULA HOUSING AUTH	SH52308312023	10/5/2023	AUGUST PAYMENT PER CON	28,585.69	28,585.69
10/17/2023	0001083	OLYMPIC PEN VISITOR BURE	2408	10/5/2023	SEPTEMBER 2023 SERVICES	62,500.00	
			2412	10/5/2023	STRATEGIC PLAN SEPTEMBE	13,333.33	75,833.33
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129195	10/5/2023	MAINTENANCE & USAGE - 10	153.20	
			1129194	10/5/2023	MAINTENANCE & USAGE - 91	0.36	153.56
10/17/2023	0001632	U S POSTMASTER	BRM Dep 10/202	10/5/2023	USPS BUSINESS RETURN M/	4,000.00	
			Jury 10/05/2023	10/5/2023	1,000 SUMMONS @ .493	493.00	4,493.00
10/17/2023	0001716	DEPT OF ENTERPRISE SVCS	731127727	10/5/2023	BUSINESS CARD - ANGI KLAH	37.35	37.35
10/17/2023	0002534	STATE AUDITOR'S OFFICE	L156454	10/5/2023	ANNUAL AUDIT FEE	29,463.00	29,463.00
10/17/2023	0015513	OLYMPIC PENINSULA COMM	MLARPA OPCC 8/2	10/5/2023	ARPA - HHS MEDICAL RESPIT	14,023.06	14,023.06
Sub total for U S BANK:							154,688.44

apChkLst
10/11/2023 8:23:53AM

Final Check List
CLALLAM COUNTY

DCD

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000196		BILLS PLUMBING & SANIKAN	IS3663926	10/5/2023	G145 TASK 1 SANIKAN SERVI	160.00	160.00
10/17/2023 0001179		PACIFIC OFFICE EQUIPMENT	1129931	9/29/2023	BD #12212 SEPTEMBER 2023	374.86	
			1129199	9/29/2023	LRP #10336 SEPTEMBER 202	202.91	
			1129200	9/29/2023	ADMIN #10293 SEPTEMBER 2	174.45	
			1129198	9/22/2023	CE #10051 SEPTEMBER 2023	17.41	769.63
10/17/2023 0001540		SWAIN'S GENERAL STORE IN	317721	9/14/2023	BUILDING DEPT. OP SUPPLIE	96.96	
			317615	9/12/2023	STREAMKEEPERS SUPPLIES	23.57	
			317614	9/12/2023	REFUND ON INVOICE 316621	-90.48	30.05
10/17/2023 0001641		VERIZON WIRELESS	9945257775	9/24/2023	CELL G157 \$106.06 SEPT. 202	389.77	389.77
10/17/2023 0003762		IN GRAPHIC DETAIL LLC	231005	9/28/2023	G145 TASK 1 BANNER	535.58	535.58
10/17/2023 0004428		LEAR, CATHY	LEAR 10-3-2023	10/3/2023	G157 SEPT MILEAGE 9/21-26/	72.31	72.31
10/17/2023 0028699		SOUND PUBLISHING INC	8114461	9/30/2023	PLANNING ADVERTISING	594.73	594.73
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L3316644444001	9/15/2023	ADMIN OFFICE SUPPLY	82.68	
			333638908001	9/20/2023	ADMIN OFFICE SUPPLY	70.77	
			333638143001	9/20/2023	ADMIN OPERATING SUPPLY	13.03	
			333638906001	9/20/2023	ADMIN OFFICE SUPPLY	2.60	169.08
10/17/2023 0049081		REANDEAU, ROBERT	REF 9-11-23	9/28/2023	REFUND ECL23-16	800.00	800.00
10/17/2023 0049089		OLYMPIC OUTPOST LLC	REF 9-14-23	10/4/2023	REFUND CUP2023-10	2,375.00	2,375.00
Sub total for U S BANK:							5,896.15

apChkLst
10/11/2023 8:31:11AM

Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000359	CLALLAM COUNTY PUBLIC W	2023.290E	10/2/2023	RORY MACDONALD CAR REN	262.14	262.14
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129181	9/29/2023	POE - CANON/IRA15IFZ, BLAC	129.15	
			1129180	9/29/2023	POE - CANON/IR1435, BLACK	69.81	
			1129183	9/29/2023	POE - CANON/IMAGERUNNEI	61.09	260.05
10/17/2023	0001641	VERIZON WIRELESS	9945257780	9/24/2023	MENTAL HEALTH CELL PHON	104.62	104.62
10/17/2023	0003410	LEMAY MOBILE SHREDDING	4811773S185	10/1/2023	LEMAY SHREDDING	14.84	14.84
10/17/2023	0020961	REED MACS	1437	9/25/2023	REEDMACS - ALPHA LABELS	217.26	217.26
10/17/2023	0021386	STAPLES ADVANTAGE	3548152251	9/23/2023	STAPLES - DC1 CALENDARS,	68.48	68.48
10/17/2023	0041215	WILLIAMS, MARRISSA	mwill2023	10/4/2023	MENTAL HEALTH COURT OB	106.11	106.11
Sub total for U S BANK:							1,033.50

apChkLst
10/11/2023 8:39:40AM

Final Check List
CLALLAM COUNTY

District Court II

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0003410		LEMAY MOBILE SHREDDING	4811761s185	10/17/2023	SEPTEMBER SHRED BIN TIP	15.84	15.84
10/17/2023 0019100		PLUMLEY, WILLIAM L	671491	10/17/2023	SPANISH INTERPRETER RUIZ	120.00	120.00
Sub total for U S BANK:							135.84

HH S

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000360		CLALLAM COUNTY ER&R	2023.282E	9/25/2023	ONSITE - MONTHLY VEHICLE	1,368.00	1,368.00
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L330630520001	9/18/2023	WATER LAB - OFFICE SUPPL	132.00	
			330832472001	9/18/2023	ONSITE - OFFICE SUPPLIES	88.67	
			330630522001	9/18/2023	WATER LAB - OFFICE SUPPL	44.60	
			330625871001	9/18/2023	WATER LAB - OFFICE SUPPL	41.32	
			330838387001	9/18/2023	WATER QUALITY - OFFICE SI	32.09	338.68
10/17/2023 0033217		RADIO PACIFIC, INC	23090140	9/30/2023	ONSITE - KONP RADIO SPOT	425.00	425.00
10/17/2023 0001641		VERIZON WIRELESS	9943148164-2	8/28/2023	WQ - K KOWAL CELL PHONE	329.49	329.49
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L330870599001	9/16/2023	HADM - PAPER FOLDER	559.77	
			330844372001	9/18/2023	HADM - BATTERIES, PAPER, I	60.57	620.34
10/17/2023 0000296		CENTURYLINK	657040548	9/24/2023	HOPS - FORKS OFFICE 1-800	8.01	8.01
10/17/2023 0048729		CLEVINGER, WILLIAM	HRHC 11-2023-\	10/2/2023	HOPS - 1/2 LEASE PAYMENT I	1,750.00	1,750.00
10/17/2023 0000546		EXPRESS SERVICES, INC	29630869	9/13/2023	HOPS - EXTRA HELP	1,279.20	1,279.20
10/17/2023 0000593		FORKS, CITY OF	CF 10-01-23	10/1/2023	HOPS - FORKS OFFICE UTILI'	74.85	74.85
10/17/2023 0029280		GRAY, JOHN	HRHC 11-2023-\	10/2/2023	HOPS - 1/2 LEAVE PAYMENT I	1,750.00	1,750.00
10/17/2023 0048759		MAXWELL, ADRIENNE	3	9/29/2023	HOPS - WIC DIETICIAN	2,190.00	2,190.00
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L332289046001	9/14/2023	HOPS - KEYBOARDS	443.97	
			332283270001	9/15/2023	HOPS - MOUSE, KEYBOARDS	384.58	
			330426735001	9/18/2023	HOPS - PAPER, TAPE, CALCU	213.08	
			332289048001	9/14/2023	HOPS - MOUSE PADS	151.45	
			330501017001	9/19/2023	HOPS - CALENDARS	77.08	1,270.16
10/17/2023 0001300		PUBLIC UTILITY DISTRICT	20704 9-26-23	9/26/2023	HOPS - FORKS OFFICE UTILI'	91.39	91.39
10/17/2023 0001433		SERENITY HOUSE OF CLALLA	SH11-2023	10/2/2023	HOPS - SEQUIM WIC RENT -	250.00	250.00
10/17/2023 0001641		VERIZON WIRELESS	9943148164	8/28/2023	HOPS - J OPPELT CELL PHON	774.50	774.50
10/17/2023 0033201		WESTSIDE PIZZA	WP 09-29-23	9/29/2023	HOPS - HRHC SUPPORT GRC	97.82	97.82
10/17/2023 0000396		CONCERNED CITIZENS	11322-21-CC 6-2	9/28/2023	HTF - A FOOT FORWARD-SNI	4,055.22	4,055.22
10/17/2023 0000938		LUTHERAN COMMUNITY SER	11322-21-LCSN\	10/3/2023	HTF - HEALTHY FAMILIES - M.	8,611.02	8,611.02
10/17/2023 0032029		NORTH OLYMPIC REGIONAL,	11322-23-NORV	9/22/2023	HTF - SARGE'S PLACE - AUG	3,767.37	3,767.37
10/17/2023 0000365		CLALLAM COUNTY SUPERIO	FOCCSCA 9-27-23	9/27/2023	CD/MH - DRUG COURT - AUG	25,094.62	25,094.62
10/17/2023 0001252		PORT ANGELES, CITY OF	11323-22-23-PAI	9/26/2023	CD/MH - COMMUNITY PARAM	8,493.12	8,493.12
10/17/2023 0001763		WEST END OUTREACH	11323-22-23-WE	8/8/2023	CD/MH - LOW INCOME BEHA'	2,698.75	
			11323-22-23-WE	8/8/2023	CD/MH - LOW INCOME BEHA'	2,527.50	5,226.25
10/17/2023 0000723		HEALTHY FAMILIES OF CLALL	11324-23-HFCC	9/22/2023	AH - EMERGENCY SHELTER -	3,030.00	3,030.00
10/17/2023 0032029		NORTH OLYMPIC REGIONAL,	11324-23-NORV	9/22/2023	AH - UTILITIES & REMODELIN	1,586.26	1,586.26

Sub total for U S BANK: 72,481.30

apChkLst
10/11/2023 9:05:35AM

Final Check List
CLALLAM COUNTY

HR

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000289	CDW GOVERNMENT, INC.	KP15670	10/4/2023	INV KP15670	537.29	537.29
10/17/2023	0000546	EXPRESS SERVICES, INC	29706063	10/4/2023	INV 29706063	608.69	608.69
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1128696	10/4/2023	INV 1128696	347.52	347.52
10/17/2023	0001641	VERIZON WIRELESS	9945171805	10/4/2023	INV 9945171805	302.16	302.16
10/17/2023	0001716	DEPT OF ENTERPRISE SVCS	731127384	10/4/2023	INV 731127384	194.01	194.01
10/17/2023	0001734	WA ST PATROL	I2401362	10/4/2023	INV L2401362	198.00	198.00
10/17/2023	0004929	KLEIN, VIRGINIA	VOL DRIV REC	10/4/2023	VOL DRIV REC REIM VK	15.45	15.45
10/17/2023	0030587	B&H PHOTO VIDEO	216850290	10/4/2023	INV 216850290	303.11	303.11
10/17/2023	0034245	CASTLE BRANCH INC	0900188	10/4/2023	0900186	945.75	945.75
10/17/2023	0035753	LOOMIS ARMORED US, LLC	13326438	10/4/2023	INV 13326438	1,021.90	1,021.90
10/17/2023	0039634	CARDIAC LIFE PRODUCTS IN	144369	10/4/2023	INV 144369	346.34	346.34
10/17/2023	0044157	HELMSMAN MANAGEMENT S	151320	10/4/2023	INV 151320	5,558.63	5,558.63
10/17/2023	0045292	BATES, JERRY	00070	10/4/2023	INV 00070	1,900.00	1,900.00
10/17/2023	0048434	SOUTH SOUND POLYGRAPH	23083	10/4/2023	INV 23083	300.00	300.00
10/17/2023	0048860	MULTNOMAH GROUP	20230987	10/4/2023	INV 20230987	6,200.00	6,200.00
10/17/2023	0048906	DR PANZA LLC	1115	10/4/2023	INV 1115	560.00	560.00
Sub total for U S BANK:							19,338.85

apChkLst
10/11/2023 8:58:36AM

Final Check List
CLALLAM COUNTY

HR LEDFF

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	10/17/2023	0000522	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 DE	164.90	164.90
	10/17/2023	0002036	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 DL	164.90	164.90
	10/17/2023	0002038	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 DR	164.90	164.90
	10/17/2023	0002042	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 RC	339.55	339.55
	10/17/2023	0002047	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 RS	148.50	148.50
	10/17/2023	0022748	LEOFF SEP 23 I	10/4/2023	LEOFF SEP 23 FD	562.26	562.26
Sub total for U S BANK:							1,545.01

apChkLst
10/11/2023 12:19:34PM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0016373	WESTERN CONFERENCE OF,PENSEP23		10/7/2023	TEAMSTERS PENSION TRUS	6,760.28	6,760.28
Sub total for U S BANK:							6,760.28

apChkLst
10/11/2023 9:15:44AM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000674		GOVCONNECTION, INC.	74523602	10/17/2023	IT20230824 - VM WARE RENE	57,180.88	57,180.88
10/17/2023 0004211		CENTURYLINK	206T222202-10C	10/17/2023	COURTHOUSE T-1 (#2)	490.14	
			206T313735-10C	10/17/2023	COURTHOUSE T-1	490.14	
			3604574863-10C	10/17/2023	JUVIE FAX LINES (3)	295.79	
			3605651032-10C	10/17/2023	MODEM POOL	134.20	
			3606832263-10C	10/17/2023	SEQUIM SHERIFF #2	101.40	
			3604574397-10C	10/17/2023	JUVIE COURTROOM FAX	66.82	
			3606832192-10C	10/17/2023	SEQUIM SHERIFF #1	64.14	
			3604576843-10C	10/17/2023	JUVIE PHONE SWITCH	63.38	
			3604570323-10C	10/17/2023	PA SHOP PHONE SWITCH	63.38	
			206T414008-10C	10/17/2023	SHERIFF COURTHOUSE LINE	56.84	
			206T413216-10C	10/17/2023	JUVIE COURT	41.17	
			206T415684-10C	10/17/2023	ALARMS	4.38	1,871.78
Sub total for U S BANK:							59,052.66

apChkLst
10/11/2023 9:38:34AM

Final Check List
CLALLAM COUNTY

Juv Svcs

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0001262		PORT OF PORT ANGELES	188923	10/1/2023	BUILDING/OFFICE RENTAL-L/	2,945.54	2,945.54
10/17/2023 0001509		CORDANT HEALTH SOLUTION	TC-1645009302	9/30/2023	PRO SVCS-DIV	40.79	40.79
10/17/2023 0001579		TIME KEEPING SYSTEMS, INC	385285	9/28/2023	SUBSCRIPTIONS	395.00	395.00
10/17/2023 0001734		WA ST PATROL	I2401307	10/2/2023	PRO SVCS-FINGERPRINTS	132.00	132.00
10/17/2023 0001736		WA SUP OF PUBLIC INSTRU	C34673	9/29/2023	DET FOOD	96.80	96.80
10/17/2023 0003697		GOWDY, JEFF	092823JG	9/28/2023	TRVL TRNG - REIMB J GOWD	191.75	191.75
10/17/2023 0017787		DAIRY FRESH FARMS INC	8122327618	10/3/2023	DET FOOD	97.00	97.00
10/17/2023 0041147		AMERIGAS PROPANE LP	3155404774	9/28/2023	UTILITIES	856.54	856.54
10/17/2023 0041537		MCKESSON MEDICAL-SURGI	K21165178	9/29/2023	MED SUPPLIES	118.05	
			21145047	9/25/2023	MED SUPPLIES	72.26	190.31
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L330408628001	9/14/2023	OFFICE SUPPLIES	233.90	
			330491975001	9/14/2023	OFFICE SUPPLIES	49.54	283.44
Sub total for U S BANK:							5,229.17

apChkLst
10/11/2023 10:02:47AM

Final Check List
CLALLAM COUNTY

Nox Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000360		CLALLAM COUNTY ER&R	2023.277E	9/15/2023	AUGUST BILL FOR VEHICLE /	280.24	280.24
10/17/2023 0001410		SCUBA SUPPLIES	92723	9/27/2023	CONDUCT AND OVERSEE MI	2,584.00	2,584.00
10/17/2023 0001540		SWAIN'S GENERAL STORE IN	318413	10/2/2023	FIELD SUPPLIES; RDS = \$67.	67.11	67.11
10/17/2023 0001641		VERIZON WIRELESS	9945257777	9/24/2023	PHONE BILL; RDS = \$53.03; F	138.43	138.43
Sub total for U S BANK:							3,069.78

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000034		AIR FLO HEATING CO	98309312-3	10/5/2023	2009FAC VAV SYST INSTALL C	3,915.99	3,915.99
10/17/2023 0000084		ANGELES COMMUNICATIONS	34674	10/5/2023	OFC RELOCT FINC MOVE WI	903.04	903.04
10/17/2023 0000087		ANGELES ELECTRIC INC	20476	10/5/2023	2303FG TROUBLESHOOT PO	1,273.09	
			20415	10/5/2023	FG FIRST AID BLD ELECTRIC	1,186.30	2,459.39
10/17/2023 0000091		ANGELES MILLWORK & LUMB	340500	10/5/2023	FG DECK SCREWS PLYWOOD	94.37	
			340784	10/5/2023	JV DRILL BITS	24.46	
			340471	10/5/2023	FWB ANTIFREEZE	13.03	131.86
10/17/2023 0000172		BAXTER A/P OFFICE	100162	10/5/2023	FG PARTS FOR ANNOUNCER	76.01	
			99453	10/5/2023	CH BRAKE CLEAN	46.35	122.36
10/17/2023 0000289		CDW GOVERNMENT, INC.	KP19671-1	10/5/2023	OFC RELOCT FINC SAMSUNG	454.17	454.17
10/17/2023 0000359		CLALLAM COUNTY PUBLIC W	2023.280e	10/5/2023	FG BUCKET TRUCK RENTAL	1,305.60	
			2023.266e	10/5/2023	FG DRA SC GAS & DIESEL AL	291.19	1,596.79
10/17/2023 0000374		CLEANTECH CARPET CARE	542	10/5/2023	2007FAC 1ST FLR SCRUBB V	2,995.00	
			541	10/5/2023	2007FAC CH FLOOR SCRUBB	2,795.00	
			543	10/5/2023	2007FAC FG KITCH HOUSE C	450.00	6,240.00
10/17/2023 0000403		COPY CAT GRAPHICS & SIGN	988	10/5/2023	OFC SPC RECONFIG SIGNS	304.08	304.08
10/17/2023 0000427		CRESCENT WATER ASSOCIA	1507 9/23	10/5/2023	SC SEPT WATER	884.00	884.00
10/17/2023 0000427		CRESCENT WATER ASSOCIA	1459 9/23	10/5/2023	SC SEPT WATER	55.00	55.00
10/17/2023 0000561		FERGUSON ENTERPRISES IN	1902687	10/5/2023	CH STL NIP UNION	133.38	133.38
10/17/2023 0000659		GLASS SERVICES CO., INC	54001	10/5/2023	CH INSULATED GLASS FOR T	3,187.70	3,187.70
10/17/2023 0000677		GRAINGER INC	9838332238	10/5/2023	JAIL BASEBOARD HTR THERI	175.98	
			9834100423	10/5/2023	CH CONCRETE REPAIR COM	175.76	
			9835069544	10/5/2023	CH FILTER CARTRIDGE	166.79	
			9823513735	10/5/2023	FG SEALANT FOR STAGE	36.43	
			9844959792	10/5/2023	CH CONSTRUCTION ADHESI	25.44	580.40
10/17/2023 0000714		HARTNAGEL BLDG SUPPLY IN	857968	10/5/2023	DRA COMPOUND	32.11	32.11
10/17/2023 0000725		HEARTLINE, THE	a19558	10/5/2023	2302UP RHN HLL STRM DMG	2,010.62	2,010.62
10/17/2023 0001179		PACIFIC OFFICE EQUIPMENT	1129202	10/5/2023	FG COPIER SERV	90.85	90.85
10/17/2023 0001252		PORT ANGELES, CITY OF	48731-101384 8	10/5/2023	VET AUG UTIL & GARBAGE	440.84	440.84

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0001253	PORT ANGELES SOLID WAST	1158956	10/5/2023	2302UP RH STRM DMG DUMF	331.71	
			1156916	10/5/2023	2302UP RH STRM DMG DUMF	248.29	
			1156459	10/5/2023	2302UP RH STRM DMG DUMF	244.41	
			1156737	10/5/2023	2302UP RH STRM DMG DUMF	236.66	
			1155127	10/5/2023	2302UP RH STRM DMG DUMF	207.56	
			1156173	10/5/2023	2302UP RH STRM DMG DUMF	201.74	
			1155455	10/5/2023	2302UP RH STRM DMG DUMF	182.34	
			1154935	10/5/2023	2302UP RH STRM DMG DUMF	159.06	
			1157889	10/5/2023	2302UP RH STRM DMG DUMF	137.73	
			1158359	10/5/2023	2302UP RH STRM DMG DUMF	118.33	
			1156957	10/5/2023	JV DUMP FEE	12.29	2,080.12
10/17/2023	0001258	PORT ANGELES POWER EQU	5127447	10/5/2023	CDJ EQUIP REPAIR	51.31	
			98022032	10/5/2023	CDJ MIX OIL	35.83	87.14
10/17/2023	0001300	PUBLIC UTILITY DISTRICT	75463 9/23	10/5/2023	SC SEPT ELECT	757.10	
			13572 9/23	10/5/2023	SC SEPT ELECT	384.05	
			22650 9/23	10/5/2023	CB SEPT ELECT & WATER	328.24	
			13575 9/23	10/5/2023	SC SEPT ELECT	238.66	
			13573 9/23	10/5/2023	SC SEPT ELECT	150.77	
			57419 9/23	10/5/2023	DL SEPT ELECT	100.09	
			13571 9/23	10/5/2023	SC UNMETERED LIGHT	20.92	
			126922	10/5/2023	LKPLSNT UNMETERED LIGH	14.09	
			54219 9/23	10/5/2023	WLKPLSNT UNMETERED LIG	14.09	2,008.01
10/17/2023	0001378	RUDELL AUTO MALL	99234	10/5/2023	CH KEY CUT & PROGRAM	224.81	224.81
10/17/2023	0001540	SWAIN'S GENERAL STORE IN	318420	10/5/2023	2301CH RSTR JV BLD CORD	133.38	
			318449	10/5/2023	3RD ST KEY CHAIN COIL	29.15	162.53
10/17/2023	0001641	VERIZON WIRELESS	9945171803	10/5/2023	JV CH ADM FG CELLPHONES	311.81	311.81
10/17/2023	0001730	WASHINGTON STATE FAIRS AWSFA	10/23	10/5/2023	FG 2023 FR CNVNTN IOFFRIE	1,017.00	1,017.00
10/17/2023	0001767	WEST WASTE & RECYCLING	295558	10/5/2023	CDJ CB LKPLSNT GARBAGE	428.86	428.86
10/17/2023	0001917	LAZY J TREE FARM	ccp93023	10/5/2023	RH YARD WASTE DISPOSAL	40.00	40.00
10/17/2023	0026957	LEITZ FARMS INC	77779	10/5/2023	2302UP RH STRM DMG LAWN	162.89	162.89
10/17/2023	0027917	COMMERCIAL REPAIR	597317	10/5/2023	2301CH RSTR JV BLD COMPF	4,263.40	4,263.40
10/17/2023	0033438	AHBL INC	140814	10/5/2023	1710CH LANDSCP PRJ BIDDI	1,980.00	1,980.00
10/17/2023	0034682	WASHINGTON STATE UNIVER	144020823	10/5/2023	FG 2023 FAIR ANIMAL TESTIN	213.50	213.50
10/17/2023	0035592	CAMPLIFE INC	16901325	10/5/2023	DRA SC ONLINE RES SYST	939.50	939.50
10/17/2023	0036323	BUCK'S NORTHWEST LANDS	13069	10/5/2023	CH LANDSCAPE	1,131.52	1,131.52

Bank : apbank U S BANK		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0041147		AMERIGAS PROPANE LP	3155737214	10/5/2023	FG PROPANE	168.92	
			3155547415	10/5/2023	CDJ PROPANE	59.07	227.99
10/17/2023 0041295		C & C TIMBER INC	4145	10/5/2023	DRA 156 BUNDLES FIREWOC	741.00	741.00
10/17/2023 0041605		HOME DEPOT PRO	767096571	10/5/2023	2301CH RSTR JV LED LIGHTS	2,196.40	
			766864268	10/5/2023	CH BATHTISSUE M/F TWL LIN	1,322.18	
			767815202	10/5/2023	CH HND TWL MULTI FOLD TC	1,103.52	
			764437430	10/5/2023	FG BATH TISSUE	453.48	
			766646566	10/5/2023	CH HI PRO STRIPPING PAD	269.39	
			766646558	10/5/2023	FG WASP HORNET KILLER	126.77	
			767095563	10/5/2023	CH DIFFUSER	117.97	
			767581739	10/5/2023	CH 26W CFL	73.64	5,663.35
10/17/2023 0046683		ODP BUSINESS SOLUTIONS	L3313066392001	10/5/2023	FG LGL FILE PAPER	47.74	
			326079085001	10/5/2023	FG COLORED PAPER BADGE	34.08	
			331306805001	10/5/2023	FG LEGAL PAD	14.46	
			326116377001	10/5/2023	FG BLACK ON WHITE TAPE	14.35	
			326116375001	10/5/2023	FG 6" CABLE TIES	9.78	
			320841096001	10/5/2023	FG CLIPBOARD	8.05	128.46
10/17/2023 0047701		OAC SERVICES INC	146366	10/5/2023	2006FAC EOC RELCT PRF SE	27,703.96	
			145790	10/5/2023	2006FAC EOC RELCT PROFE	22,992.95	
			145252	10/5/2023	2006FAC EOC RELCT PROFE	4,038.13	
			145498	10/5/2023	2006FAC EOC RELCT PROFE	3,038.00	
			145949	10/5/2023	2006FAC EOC RELCT PRFSN	1,617.00	
			146750	10/5/2023	2006FAC EOC RELCT PFNL S	392.00	59,782.04
10/17/2023 0049082		BRADY BRADSHAW LLC -, AR 128		10/5/2023	FG SC JAIL SMPK CDJ SEPTI	4,740.39	4,740.39
Sub total for U S BANK:							109,876.90

Prosecutor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000546	EXPRESS SERVICES, INC	29630882	10/5/2023	EXPRESS SERVICES	420.94	420.94
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129230	10/5/2023	POE CONTRACT	235.82	
			1129229	10/5/2023	POE CONTRACT	191.41	
			1129231	10/5/2023	POE CONTRACT	134.42	
			1129232	10/5/2023	POE CONTRACT	40.20	601.85
10/17/2023	0001252	PORT ANGELES, CITY OF	74359-155474 11	10/5/2023	74359-155474 CITY OF PA	226.99	226.99
10/17/2023	0001641	VERIZON WIRELESS	9945171804	10/5/2023	VERIZON	972.89	972.89
10/17/2023	0004037	HARPER RIDGEVIEW CHAPEL	01890	10/5/2023	HARPER RIDGEVIEW CORON	5,440.00	5,440.00
10/17/2023	0026122	KIESEL, ERIC L, MD, PHD	KIESEL	10/5/23	10/5/2023 CORONER/AUTOPSY	12,600.00	12,600.00
10/17/2023	0045696	THURSTON COUNTY CORON	CCC-10012023	10/5/2023	CORONER	2,150.00	2,150.00
10/17/2023	0045735	PACIFIC NW FORENSIC PATH	2023-CO-243	10/5/2023	AUTOPSY	2,100.00	
			2023-CO-247	10/5/2023	AUTOPSY / CORONER	2,100.00	4,200.00
10/17/2023	0047168	MILLETT, NATHAN	MILLETT	10/5/23	10/5/2023 TRAINING REIMBURSEMENT	445.59	445.59
Sub total for U S BANK:							27,058.26

apChkLst
10/11/2023 10:35:30AM

Final Check List
CLALLAM COUNTY

Public Works ER+R Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000091	ANGELES MILLWORK & LUMB	340787	10/4/2023	Link Chain - PA 242	14.02	14.02
10/17/2023	0000099	A-1 AUTO PARTS	1453809	9/28/2023	Bushing and Fittings - PA 200	23.26	23.26
10/17/2023	0000332	CLALLAM CO AUDITORS TAX	.09/23-SUT 5030	9/30/2023	ER&R - Sales and Use Tax 904	311.87	311.87
10/17/2023	0000354	CLALLAM COUNTY SEWER DI	2023.005CBS	10/2/2023	20,21,23 Q4 and 23 Q3 Rent - (	1,800.00	1,800.00
10/17/2023	0000677	GRAINGER INC	9836591082	9/13/2023	Mop Bucket Set - PA	167.03	167.03
10/17/2023	0000772	INDUSTRIAL HYDRAULICS IN	A345238	9/29/2023	Fittings, Covers - LC Stores	737.84	737.84
10/17/2023	0000821	JOHN DEERE AG & TURF CO	F117468919	4/25/2023	Tractor Purchase - PA MP5	25,459.38	25,459.38
10/17/2023	0000848	PAPE KENWORTH NORTHWE	14181315	9/20/2023	Fuel Filter - LC 208	466.42	466.42
10/17/2023	0001036	MURREYS OLYMPIC DISPOS	A7812320S112	10/1/2023	Garbage Services - SQ	208.41	208.41
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129253	9/29/2023	Billable Copies - Engineering 62	108.80	
			1129255	9/29/2023	Billable Copies - ER&R	16.35	125.15
10/17/2023	0001255	PRICE FORD LINCOLN MERCI	5050618	9/26/2023	Exhaust Manifold - PA S327	934.61	
			5050557	9/21/2023	Fuel Pump ASY - PA 109	410.83	
			5050600	9/25/2023	Sensors, Gaskets, Manifold - P	325.00	
			5050591	9/23/2023	Window Moulding, Pillar - PA S	172.66	
			5050558	9/21/2023	Srews, Springs - PA S354	42.40	1,885.50
10/17/2023	0001300	PUBLIC UTILITY DISTRICT	9896-092623	9/26/2023	Electric Utility Chrg- 160 Grant	493.23	493.23
10/17/2023	0001378	RUDELL AUTO MALL	188710	9/25/2023	Sensor - PA 103	71.70	71.70
10/17/2023	0001405	LES SCHWAB TIRE CENTERS	38100550598	9/12/2023	LT265/70R Tires - SQ 137	1,387.81	
			38000811625	7/25/2023	235/55R Tires - PA 60	1,122.40	2,510.21
10/17/2023	0001426	SEQUIM, CITY OF	1295.0 1001202	10/1/2023	Utility Charges (Water & Sewer	234.64	234.64
10/17/2023	0001551	TACOMA SCREW PRODUCTS	100236065-00	9/26/2023	Flap Discs - SQ	173.76	
			100236070-00	9/26/2023	Flap Discs - SQ	173.76	
			140092082-00EF	9/27/2023	Degreaser - PA	159.66	
			140088758-00	8/28/2023	Drill Bits - PA	61.02	568.20
10/17/2023	0001762	WEST END MOTORS INC	1032	9/25/2023	Repairs - LC 109	1,976.52	1,976.52
10/17/2023	0001767	WEST WASTE & RECYCLING	0000297922	9/30/2023	Sanican, 410 Frontier St - CB	120.00	
			0000295396	9/30/2023	Garbage Collection, 51 Bedrock	72.00	
			0000295397	9/30/2023	Garbage Collection, 410 Frontie	36.00	228.00
10/17/2023	0001781	WHITEHEADS AUTO PARTS IN	268591	9/26/2023	Filters - LC Stores	130.47	
			268589	9/26/2023	Antenna, CB Radio - LC 203	98.27	
			268616	9/26/2023	Oil Filters - LC Stores	87.53	316.27
10/17/2023	0004211	CENTURYLINK	4295169B/09232	9/23/2023	Phone services - ER&R 169B P	41.17	41.17
10/17/2023	0005032	OWEN EQUIPMENT COMPAN	'00112340	9/26/2023	Pivots and Washers - PA 417	718.21	718.21

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0017663	ARAMARK UNIFORM SVCS IN	5120329067	10/3/2023	Laundry Services - PA	38.15	
			5120330831	10/5/2023	Laundry Services - SQ	16.34	
			5120330818	10/5/2023	Laundry Services - WE	16.30	70.79
10/17/2023	0022435	RACE STREET AUTO PARTS	647974-23	9/27/2023	BRake Pads, Rotors - PA 180	768.93	
			648428-23	10/2/2023	Filter,Pump,Housing,Thermosta	691.62	
			648600-23	10/3/2023	Max Life - PA Stores	456.92	
			648764-23	10/4/2023	Track Bar, Joint, Stabilizer - PA	436.33	
			648426-23	10/2/2023	Wheel Charger - WE	325.31	
			648060-23	9/28/2023	Whipe Blades - PA Stores	242.73	
			648842-23	10/4/2023	Brake Pads, Rotors, Spark Plug	236.41	
			648137-23	9/28/2023	Filters - PA Stores	227.39	
			648467-23	10/2/2023	Parking Brakes, Wheel Seal - F	148.84	
			647790-23	9/26/2023	Assorted Filters - PA Stores	147.27	
			645454-23	9/6/2023	Washer Fluid, Wipers, Filters - I	137.44	
			648050-23	9/28/2023	U Joint - PA 200	98.51	
			648627-23	10/3/2023	Valve Cover Gasket - PA 108	90.00	
			648780-23	10/4/2023	Filters and Wipers - PA 101	79.43	
			648807-23	10/4/2023	Filters and Wipers - PA CDP2	74.07	
			647988-23	9/27/2023	Heater Relay Air Intake - PA 180	63.16	
			648006-23	9/27/2023	Heater RElay Air Intake - PA 180	63.16	
			648141-23	9/28/2023	Air Filters - PA Stores	49.37	
			647791-23	9/26/2023	Hydrlc Fluid, Air Filter - PA Store	46.21	
			648782-23	10/4/2023	Miniatures - PA 101	9.69	4,392.79
10/17/2023	0029108	WA ST DEPT OF LICENSING	0014086DD 23Q	10/3/2023	2023 Dyed Diesel Tax Q3	25.16	25.16
10/17/2023	0036098	O'REILLY AUTO PARTS	2750-456943	10/3/2023	Fuel Injector - PA 108	475.30	
			2750-456102	9/28/2023	Ceramic Pads - PA S350	38.04	513.34
10/17/2023	0037478	KENT D BRUCE CO, LLC	14498	9/22/2023	Strobe Tubes - PA 552	215.05	215.05
10/17/2023	0043469	PETROCARD	0495424-IN	8/16/2023	5w20 - PA	777.23	777.23
Sub total for U S BANK:							44,351.39

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000099	A-1 AUTO PARTS	00011451711	9/13/2023	MAINTENANCE SUPPLIES-SC	136.07	136.07
10/17/2023	0000172	BAXTER A/P OFFICE	15663-54362	10/4/2023	MAINTENANCE SUPPLIES	668.47	668.47
10/17/2023	0000332	CLALLAM CO AUDITORS TAX	.09/23-SUT 1010	9/30/2023	9/2023 SALES AND USE TAX	88.57	88.57
10/17/2023	0000360	CLALLAM COUNTY ER&R	2023.294E	10/2/2023	RENTAL RADIO EQUIPMENT	1,362.00	1,362.00
10/17/2023	0000363	CLALLAM COUNTY SHERIFF	2023Q4TRAFFP	10/2/2023	2023 Q4 TRAFFIC POLICING	125,000.00	125,000.00
10/17/2023	0000546	EXPRESS SERVICES, INC	29630864-10101	9/13/2023	EXPRESS EMPLOYMENT 9/04	2,364.70	2,364.70
10/17/2023	0000594	DECKER CITY HARDWARE, TI	793259-092523	9/25/2023	MAINTENANCE SUPPLIES-LC	49.74	
			792534-092123	9/21/2023	MAINTENANCE SUPPLIES-LC	48.76	98.50
10/17/2023	0000885	LAKESIDE INDUSTRIES, INC	248070	9/23/2023	LAKESIDE OLY PEN ASPHALT	51,744.66	51,744.66
10/17/2023	0001043	NATIONAL BARRICADE CO., L	310557	9/20/2023	MAINTENANCE SUPPLIES	2,096.33	2,096.33
10/17/2023	0001258	PORT ANGELES POWER EQU	98022068	9/26/2023	MAINTENANCE SUPPLIES-TR	18.45	18.45
10/17/2023	0001540	SWAIN'S GENERAL STORE IN	318508	10/4/2023	SUPPLIES FOR ENGINEERS	184.68	184.68
10/17/2023	0001551	TACOMA SCREW PRODUCTS	140092082-00	9/27/2023	MAINTENANCE SUPPLIES- P/	159.65	
			140088978-00	8/28/2023	MAINTENANCE SUPPLIES-PA	66.77	226.42
10/17/2023	0001586	TRAFFIC SAFETY SUPPLY COIN	V063764	10/3/2023	TRAFFIC SAFETY SUPPLIES	1,275.30	1,275.30
10/17/2023	0001641	VERIZON WIRELESS	9945078470	10/5/2023	VERIZON ROADS 9/2023	506.94	506.94
10/17/2023	0001740	WSU EXTENSION OF CLALLA	JOAUGUST.23	10/2/2023	08/2023 OAKES WEED MANA	8,070.28	8,070.28
10/17/2023	0004211	CENTURYLINK	6835282090823	9/8/2023	CENTURY LINK 360-683-5282	128.24	128.24
10/17/2023	0017663	ARAMARK UNIFORM SVCS IN	5120329068	10/3/2023	LAUNDREY SERVICE-PA	16.32	
			5120330817	10/5/2023	LAUNDREY SERVICE-LC	16.30	
			5120330832	10/5/2023	LAUNDREY SERVICE-SQ	16.30	48.92
10/17/2023	0022435	RACE STREET AUTO PARTS	648427-100223	10/2/2023	MAINTENANCE SUPPLIES-SC	153.76	
			647023	9/20/2023	MAINTENANCE SUPPLIES- SC	147.92	
			648749-100423	10/4/2023	MAINTENANCE SUPPLIES-PA	39.12	340.80
10/17/2023	0023391	COUNTY ROAD ADMIN BOAR	I332143	7/20/2023	LICENSE TO ACCESS EVENT	464.28	464.28
10/17/2023	0038943	SIX ROBBLEES INC	23P6044	9/28/2023	MAINTENANCE SUPPLIES-PA	4,609.79	4,609.79
10/17/2023	0043469	PETROCARD	C288164	9/30/2023	FUEL CONSUMED -LC	29.00	29.00
10/17/2023	0049038	SCHOLD, DANIEL	SCHOLD100423	10/4/2023	REFUND- SCHOLD	125.00	125.00
10/17/2023	0049082	BRADY BRADSHAW LLC -, AR	124	9/17/2023	PUMP AND CLEAN DEER PAR	2,280.60	
			125	9/14/2023	PUMP AND CLEAN DEER PAR	2,280.60	
			126	9/17/2023	PUMP AND CLEAN DEER PAR	2,280.60	6,841.80
Sub total for U S BANK:							206,429.20

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000047		ALLFORM WELDING	29579	9/25/2023	MAINTENANCE SUPPLIES- W	97.74	97.74
10/17/2023 0000332		CLALLAM CO AUDITORS TAX	09/23-SUT 4140	9/30/2023	9/2023 SALES AND USE TAX	322.70	322.70
10/17/2023 0000677		GRAINGER INC	9842500705	9/18/2023	MAINTENANCE SUPPLIES- W	21.42	
			9844024126	9/19/2023	MAINTENANCE SUPPLIES- W	16.33	37.75
10/17/2023 0001300		PUBLIC UTILITY DISTRICT	23007-092523	9/25/2023	08/17-09/19 176 FRONT ST	857.31	
			23193-092723	9/27/2023	08/17-09/19 HWY 112 ACROSS	270.84	
			22991-092523	9/25/2023	08/17-09/19 HWY 112 15180 PI	213.53	
			23040-092523	9/25/2023	08/17-09/19 FRONT STREET	167.38	
			23221-092523	9/25/2023	08/17-09/19 12901 HWY 112	155.85	1,664.91
10/17/2023 0038547		TROJAN TECHNOLOGIES	200/16167	9/28/2023	MAINTENANCE SUPPLIES- W	316.57	316.57
10/17/2023 0001641		VERIZON WIRELESS	9945078470-414	9/22/2023	VERIZON 360-809-9461	66.30	66.30
10/17/2023 0000332		CLALLAM CO AUDITORS TAX	09/23-SUT 4240	9/30/2023	9/2023 SALES AND USE TAX	203.48	203.48
10/17/2023 0001300		PUBLIC UTILITY DISTRICT	119586-092623	9/26/2023	08/17-09/20 1453 W WASHING	103.53	103.53
10/17/2023 0001641		VERIZON WIRELESS	9945194942	9/23/2023	VERIZON CARLSBORG 09/20/	153.07	153.07
10/17/2023 0000546		EXPRESS SERVICES, INC	29630864-43401	9/13/2023	EXPRESS BULLMAN BEACH	632.42	632.42
10/17/2023 0001300		PUBLIC UTILITY DISTRICT	24561-092523	9/23/2023	08/18-9/22 BULLMAN BEACH	81.03	81.03
Sub total for U S BANK:							3,679.50

apChkLst
10/11/2023 11:40:32AM

Final Check List
CLALLAM COUNTY

Sheniff (1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202309	9/30/2023	DATABASE INTERFACE MON	54.40	54.40
10/17/2023	0000306	CHARM-TEX	0339182-IN	9/28/2023	SLIP ON SHOES FOR INMATE	90.48	90.48
10/17/2023	0000628	GALLS LLC	025777475	9/26/2023	UNIFORM - WESSEL	152.30	
			025723962	9/20/2023	UNIFORM - NEWHOUSE	49.04	
			025695062	9/18/2023	UNIFORM - WAKNITZ	16.27	217.61
10/17/2023	0000890	LANGUAGE LINE SERVICES, I	11112530	9/30/2023	INTERPRETER FEES	39.39	39.39
10/17/2023	0001140	OLYMPIC PRINTERS INC	33179	9/27/2023	CCEM BUSINESS CARDS (CC	212.16	212.16
10/17/2023	0001179	PACIFIC OFFICE EQUIPMENT	1129783	9/29/2023	MAINTENANCE AGREEMENT	486.67	
			1129794	9/29/2023	MAINTENANCE AGREEMENT	220.57	
			1129795	9/29/2023	MAINTENANCE AGREEMENT	163.97	
			1129789	9/29/2023	MAINTENANCE AGREEMENT	71.02	
			1129782	9/29/2023	MAINTENANCE AGREEMENT	68.11	
			1129791	9/29/2023	MAINTENANCE AGREEMENT	50.11	
			1129785	9/29/2023	MAINTENANCE AGREEMENT	39.16	
			1129792	9/29/2023	MAINTENANCE AGREEMENT	37.63	
			1129790	9/29/2023	MAINTENANCE AGREEMENT	30.87	
			1129787	9/29/2023	MAINTENANCE AGREEMENT	29.37	
			1129788	9/29/2023	MAINTENANCE AGREEMENT	24.33	
			1129793	9/29/2023	MAINTENANCE AGREEMENT	7.89	
			1129784	9/29/2023	MAINTENANCE AGREEMENT	5.71	
			1129786	9/29/2023	MAINTENANCE AGREEMENT	0.03	1,235.44
10/17/2023	0001300	PUBLIC UTILITY DISTRICT	115366-Oct23	9/26/2023	UTILITIES - EDWARDS ROAD	251.80	251.80
10/17/2023	0001540	SWAIN'S GENERAL STORE IN	317311	9/5/2023	EMERGENCY MANAGEMENT	52.09	52.09
10/17/2023	0001543	SWANSONS SERVICES CORP	1763507	9/21/2023	INDIGENT PACKS	56.42	56.42
10/17/2023	0001641	VERIZON WIRELESS	9944544520	9/15/2023	CELL PHONE SERVICE	4,303.72	4,303.72
10/17/2023	0001641	VERIZON WIRELESS	9945171802	9/23/2023	CELL PHONE SERVICE	634.85	634.85
10/17/2023	0001716	DEPT OF ENTERPRISE SVCS	731123663	5/8/2023	INFRACTION TICKET BOOKS	802.46	
			731124594	6/9/2023	CITATION TICKET BOOKS	34.93	837.39
10/17/2023	0001734	WA ST PATROL	12401737	10/2/2023	BACKGROUND CHECKS	715.50	715.50
10/17/2023	0001767	WEST WASTE & RECYCLING	0000295561	9/30/2023	GARBAGE DISPOSAL - SLIP F	72.00	72.00

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0004211	CENTURYLINK	206-T30-9144-O	9/23/2023	DATA CONNECTION	467.66	
			206-T01-0387-O	9/16/2023	DATA CONNECTION	336.06	
			206-Z14-0050-O	9/14/2023	TELEPHONE SERVICE	69.11	
			360-457-9044-O	9/14/2023	TELEPHONE SERVICE	66.82	
			360-457-2911-O	9/14/2023	TELEPHONE SERVICE	66.82	
			206-T31-9138-O	9/23/2023	DATA CONNECTION	55.20	1,061.67
10/17/2023	0021386	STAPLES ADVANTAGE	3548152232	9/23/2023	OFFICE SUPPLIES	498.77	498.77
10/17/2023	0037772	T MOBILE USA INC	9546477641	9/28/2023	TIMING ADVANCE	25.00	25.00
10/17/2023	0040427	NORPOINT GROUP LLC	1331 NPG	10/6/2023	CL CO COURTHOUSE & JUV	9,900.00	9,900.00
10/17/2023	0041605	HOME DEPOT PRO	763939691	9/6/2023	JAIL AND KITCHEN SUPPLIES	548.35	
			763678448	9/5/2023	JAIL SUPPLIES	220.86	769.21
10/17/2023	0043469	PETROCARD	C288165	9/30/2023	FUEL FOR OPNET, BOATING	1,524.86	1,524.86
10/17/2023	0043498	FIRST RESPONDER OUTFIT	202307SU231	7/27/2023	UNIFORM - WATERHOUSE,J	552.70	
			202308SU213	8/22/2023	UNIFORM - SAMPSON	552.70	
			202309SU044	9/12/2023	UNIFORM - BRAZIER	552.70	1,658.10
10/17/2023	0044691	VERIZON CONNECT FLEET U	610000052137	10/2/2023	VEHICLE TRACKING SUBSCR	99.88	99.88
10/17/2023	0046669	SCHNEIDER ELECTRIC BUILD	955135	5/31/2023	MAINTENANCE ON CAMERAS	5,581.44	5,581.44
10/17/2023	0046683	ODP BUSINESS SOLUTIONS	1331468355001	9/14/2023	OFFICE SUPPLIES - JAIL	81.30	81.30
10/17/2023	0047517	GREGOIRE, KATHI	100123	10/1/2023	MILEAGE FOR CHAPLAIN VIS	98.77	98.77
10/17/2023	0049080	CALLYO 2009 CORP	#R18419	11/1/2023	CALLYO STANDARD FOR 12 M	3,851.52	3,851.52
Sub total for U S BANK:							33,923.77

apChkLst
10/11/2023 11:44:06AM

Final Check List
CLALLAM COUNTY

Sheriff (2)

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
10/17/2023	0001697	WA ST CRIMINAL JUSTICE	201138365	7/12/2023	TUITION FOR LE ACADEMY -	4,212.00	4,212.00
Sub total for U S BANK:							4,212.00

apChkLst
10/11/2023 11:26:24AM

Final Check List
CLALLAM COUNTY

Sheriff Jail Med Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000815		JIM'S PHARMACY	011042-9.25.23	9/25/2023	INMATE MEDICINE	4,384.02	4,384.02
10/17/2023 0001136		OLYMPIC MEDICAL CENTER	OMC-10.5.23	10/5/2023	INMATE MEDICAL	188.22	188.22
10/17/2023 0001254		PORT ANGELES FIRE DEPAR	115-2023-000029	10/5/2023	INMATE MEDICAL	175.03	175.03
10/17/2023 0024978		CORRECTIONAL HEALTHCARE	INVO110639	10/2/2023	NURSING CONTRACT	48,063.97	48,063.97
10/17/2023 0041537		MCKESSON MEDICAL-SURGI	21140505	9/25/2023	INMATE MEDICINE	43.48	
			21146944	9/25/2023	INMATE MEDICINE	22.13	
			21164821	9/29/2023	INMATE MEDICINE	6.27	71.88
10/17/2023 0048022		SOUND INPATIENT PHYSICIAN	ZB7BHU6	10/5/2023	INMATE MEDICAL	86.08	
			ZB7BHU4	10/5/2023	INMATE MEDICAL	83.94	
			ZB6ZAIK	10/5/2023	INMATE MEDICAL	53.70	
			ZB6O7NR	10/5/2023	INMATE MEDICAL	53.70	
			ZB5X558	10/5/2023	INMATE MEDICAL	46.90	
			ZB7BHU5	10/5/2023	INMATE MEDICAL	34.49	
			ZB6TQWR	10/5/2023	INMATE MEDICAL	27.69	
			ZB6DV7D	10/5/2023	INMATE MEDICAL	27.69	414.19
Sub total for U S BANK:							53,297.31

apChkLst
10/11/2023 12:56:34PM

Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0020849	U S BANK	85861	10/5/2023	9/17/23-RESIDENCE INN HOT	293.22	
			114-3227634-87	10/5/2023	9/22/23-AMAZON, SUPPLIES F	129.45	
			9923605	10/5/2023	9/14/23-MASTERPARK, ICWA/	99.54	
			9942764101	10/5/2023	AUGUST 2023 - VERIZON CEI	50.28	
			9942764101DC	10/5/2023	AUGUST 2023 - VERIZON CEI	50.28	
			114-7325770-34	10/5/2023	9/22/23-AMAZON, SUPPLIES F	34.96	
			0067982610970	10/5/2023	9/24/23-DELTA AIRLINES BAG	30.00	
			0274405760969	10/5/2023	9/29/23-ALASKA AIRLINES BA	30.00	
			27646080077	10/5/2023	SEPTEMBER 2023 - MONTHL	15.84	
			9483212 CREDI	10/5/2023	9/18/23-TULALIP RESORT CA	-144.71	588.86
Sub total for U S BANK:							588.86

apChkLst
10/11/2023 11:58:53AM

Final Check List
CLALLAM COUNTY

Clerk

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0001179		PACIFIC OFFICE EQUIPMENT	1128792	10/5/2023	CLERK'S OFFICE SUPPLIES/1	298.09	
			1129192	10/5/2023	CLERK'S OFFICE CONTRACT	96.81	
			1129193	10/5/2023	CLERK'S OFFICE CONTRACT	93.36	488.26
10/17/2023 0033199		LEMAY MOBILE SHREDDING	4811774S185	10/5/2023	CLERK'S OFFICE SHREDDING	15.84	15.84
10/17/2023 0048343		CASAD, BERRIT	BCASADJUVSE	10/5/2023	CLERK TRAVEL FOR JUVENIL	27.51	27.51
Sub total for U S BANK:							531.61

apChkLst
10/11/2023 12:11:37PM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023	0041157	WHITE, JENNIFER	0923WFOAWHI	10/4/2023	WFOA CONFERENCE	643.62	
			0923WACOWHI	10/4/2023	WACO CONFERENCE	255.63	899.25
10/17/2023	0046608	GORR, JEANETTE	0923WACOGOF	10/4/2023	WACO CONFERENCE	129.50	129.50
Sub total for U S BANK:							1,028.75

apChkLst
10/04/2023 3:46:10PM

Final Check List
CLALLAM COUNTY

Veterans Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/4/2023	0001300	PUBLIC UTILITY DISTRICT	WD6825 10/4/23	10/4/2023	UTILITIES	375.06	
			SM1085 10/4/23	10/4/2023	UTILITIES	278.34	653.40
10/4/2023	0020849	U S BANK	BC8765 10/4/23	10/4/2023	FOOD	150.00	
			FC1973 10/4/23	10/4/2023	FOOD	150.00	
			PJ0264 10/4/23	10/4/2023	FOOD	150.00	
			VK5992 10/4/23	10/4/2023	FUEL	150.00	
			DD4175 10/4/23	10/4/2023	FOOD	100.00	
			RM1064 10/4/23	10/4/2023	FOOD	100.00	
			SD0379 10/4/23	10/4/2023	FOOD	100.00	
			TM2565 10/4/23	10/4/2023	FOOD	100.00	
			UA6931 10/3/23	10/4/2023	FOOD	100.00	1,100.00
10/4/2023	0046491	MEYER, DON	ZT0109 10/4/23	10/4/2023	RENT	550.00	550.00
Sub total for U S BANK:							2,303.40

apChkLst
10/11/2023 12:28:10PM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
10/17/2023 0000360		CLALLAM COUNTY ER&R	2023.287E	10/17/2023	CLALLAM COUNTY PUBLIC W	608.76	608.76
10/17/2023 0000546		EXPRESS SERVICES, INC	29630870	10/17/2023	EXPRESS SERVICES SEPT 20	1,935.23	1,935.23
10/17/2023 0001179		PACIFIC OFFICE EQUIPMENT	1127576	10/17/2023	POE	429.38	429.38
10/17/2023 0001641		VERIZON WIRELESS	9942764100	10/17/2023	VERIZON CELL PHONE SERV	452.52	452.52
10/17/2023 0004048		NOXIOUS WEED BOARD	7.1-9.15.23	10/17/2023	NOXIOUS WEEDS INTERGRA	10,051.00	10,051.00
10/17/2023 0045254		SLEDGEHAMMER MARKETIN	28&29	10/17/2023	SLEDGEHAMMER MARKETIN	1,950.00	1,950.00
Sub total for U S BANK:							15,426.89



16
OCT 17 2023

OCT 17 2023

Payroll Ending: 9/30/2023

Gross Earnings:	\$1,645,016.35
Benefits Paid:	\$853,638.07
Total Expenditures:	\$2,498,654.42

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 10th DAY OF October 2023


SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

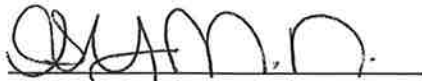
(County Administrator)

COPY

COPY

Payroll and Benefits Paid for 3 Payrolls: October 10, 2023					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: September 2023					
General Fund	00100	727,950.39	273,445.72	124	1,001,396.11
Sheriff: Boating Safety/VRF	11003/04	4,183.38	696.02	2	4,879.40
Sheriff: OPNET	11008	5,376.10	2,281.84	1	7,657.94
HHS	11301	26,368.96	10,319.13	7	36,688.09
HHS-Homeless Task Force	11322	2,412.63	1,138.15	1	3,550.78
Chem Depend/Mental Health	11323	2,412.64	1,138.15	1	3,550.79
HHS-Dev Disabilities	11331	5,875.36	2,413.81	1	8,289.17
Law Library	11401	416.26	36.32	1	452.58
Noxious Weed Control	13001	2,382.59	389.13	1	2,771.72
HR Risk Management	50401	3,605.41	445.95	2	4,051.36
MONTHLY TOTALS		780,983.72	292,304.22		1,073,287.94
SEMI-MONTHLY: 9/16-30/2023					
General Fund	00100	630,178.07	398,916.11	208	1,029,094.18
HHS	11301	21,996.21	14,420.78	12	36,416.99
Prosecutor-Local Crime Victim	11701	5,007.22	3,446.22	2	8,453.44
Auditor-Doc Preservation	12401	603.15	458.37	1	1,061.52
Noxious Weed Control	13001	2,814.50	1,870.85	1	4,685.35
Veterans Relief	19914	4,108.18	3,343.82	2	7,452.00
Affordable Housing Sales Tax	19951	4,348.15	2,085.19	1	6,433.34
HR-Risk Management	50401	13,166.35	7,233.18	4	20,399.53
HR-Worker's Compensation	50501	1,744.56	854.38	2	2,598.94
Wellness Benefit/Transit Passes	50601		93.00	2	93.00
SM TOTALS		683,966.39	432,721.90		1,116,688.29
ROADS: 9/16-30/2023 TOTALS					
PW - Roads	10101	135,579.44	98,460.84	60	234,040.28
PW - Flood Control	10135	4,053.59	2,305.09	4	6,358.68
PW - Solid Waste	40201	877.34	463.20	2	1,340.54
Clallam Bay/Sekiu Sewer	41401	17,796.98	11,915.76	16	29,712.74
PW - Carlsborg Sewer M&O	42401	670.63	411.43	7	1,082.06
ER&R	50301	21,088.26	15,055.63	12	36,143.89
ROADS TOTALS		180,066.24	128,611.95		308,678.19
TOTALS		\$1,645,016.35	\$853,638.07		\$2,498,654.42

Prepared by:


Sherry Price, Deputy Auditor

COPY

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 1

Fund Worked : 00100
Emps : 124

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	544,277.41	13,760.45	v	VACATION	45,284.30	1,206.14
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	37,481.51	389.50	s	SICK	30,911.93	807.01
h	HOLIDAY	22,338.65	559.58	o15s	OVERTIME X 1.5 - SHERIFF DEPT	14,982.98	232.25
fh	FLOATING HOLIDAY	12,022.71	299.50	o15j	OVERTIME x 1.5 - JUV DETENTION	6,599.19	163.33
accred	ACCREDITATION PAY	2,017.51		bsba	BS/BA EDUCATION INCENTIVE	1,424.66	
aute	AUTO ALLOWANCE ELECTED	1,360.00		aaas	AA/AS EDUCATION INCENTIVE	1,182.06	
oth	OVERTIME X 1.5 - HOURLY	978.33	71.00	detpay	DETECTIVE PAY	881.41	
oc2	ON CALL NON-SHIFT DAY	712.44	6.00	cu	COMP USED	691.08	24.25
swa	SICK - WA PART-TIME	684.76	34.00	auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
vp	VACATION PAYOFF	577.09	26.38	flxu	FLEX TIME USED (NO RUN BAL)	532.62	11.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	377.24	183.50	fl	FUNERAL LEAVE	288.76	8.00
oh15	OVERTIME HOLIDAY X 1.5	285.16	6.00	phsm	PHONE STIPEND SMART PHONE	280.00	
ohjd	OT HOLIDAY - JUV DETENTION	264.79	6.00	oc1	ON CALL SHIFT DAY	193.31	5.00
swapt	SICK PAYOFF - TERMINATION 10%	173.79	10.17	retr	RETRO PAY	125.19	
aspj	ACTING SUPERVISOR PAY JUVENILE	104.31	86.33	asp	SHERIFF ACTING SUPERVISOR PAY	101.37	61.50
wep	WEST END PAY	100.00		phns	PHONE STIPEND	20.00	
aspcs	SHERIFF ACTING SUPERVISOR PAY	15.83	8.00				
				Totals:		727,950.39	17,964.89

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	68,729.65	socsec	SOCIAL SECURITY	43,100.99
pers2	PERS 2 RETIREMENT	24,200.33	401a	401A DEFERRED COMPENSATION	15,863.27
leoff2	LEOFF 2 RETIREMENT	13,285.21	icm457	ICMA DEFERRED COMP	11,503.83
medpre	HEALTH INSURANCE PRE TAX	11,226.96	medtx	MEDICARE TAX	10,088.42
psers	PSERS RETIREMENT	6,900.45	h457	MASSMUTUAL 457	6,090.08
pers3	PERS 3 RETIREMENT	4,157.63	fmlatx	WA Paid Family & Medical Leave	4,106.26
wacare	WA Long-Term Care	3,240.21	udteam	UNION DUES - TEAMSTERS	2,493.36
n457	NATIONWIDE 457	2,351.87	l&i	L&I - SELF INSURED	1,153.27
h457rt	ROTH-EMPOWER 457	1,000.00	aflpre	AFLAC PRE TAX	972.27
genpre	SUN LIFE PRE TAX	839.90	ltdshr	LTD - SHERIFF	654.18
udmp	UNION DUES - 1619 MP	617.50	udpd	UNION DUES - 1619 D	544.27
dshs	DSHS CHILD SUPPORT	500.00	udps	UNION DUES - 1619 S	499.15
hr125	HEALTH REIMBURSEMENT	477.58	leofcu	LEOFF RETIREMENT CATCH UP	458.17
colaft	COLONIAL LIFE INS. POST TAX	431.42	udcd	UNION DUES - 1619 CD C	370.50
udlc	UNION DUES - 1619 LC	370.50	aflaft	AFLAC POST TAX	274.91
rth457	ROTH-ICMA DEFERRED COMP	242.55	udcs	UNION DUES - 1619 CS	185.25
uw	UNITED WAY	135.00	colpre	COLONIAL LIFE INS. PRE TAX	85.83

Page: 1

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 124

Deduction Code and Description		Amount
wsatf	1619CD WSATF DUES	60.00
shrfnd	SHERIFF EMPLOYEE FUND	24.82

Deduction Code and Description		Amount
shrfcf	SHERIFF COFFEE FUND	47.09
garufe	GARNISHMENT FEE	1.00
Totals:		237,283.68

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	126,284.58
pers2	PERS 2 RETIREMENT	33,796.67
401a	401A DEFERRED COMPENSATION	11,883.70
medtx	MEDICARE TAX	10,088.42
vebahr	HRA VEBA	6,226.56
fmlatx	WA Paid Family & Medical Leave	1,537.40
leofcu	LEOFF RETIREMENT CATCH UP	285.75
perscu	PERS RETIREMENT CATCH UP	-0.18

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	43,100.99
l&i	L&I - SELF INSURED	14,768.82
psers	PSERS RETIREMENT	10,150.75
leoff2	LEOFF 2 RETIREMENT	8,285.74
pers3	PERS 3 RETIREMENT	5,467.54
unemp	UNEMPLOYMENT	1,286.98
genpre	SUN LIFE PRE TAX	282.00
Totals:		273,445.72

Gross Earnings by Fund:	727,950.39	17,964.89
Total Fund Deductions:	237,283.68	
Fund Net:	490,666.71	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 3

Fund Worked : 11003
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
o15s	OVERTIME X 1.5 - SHERIFF DEPT	4,183.38	62.00				
				Totals:		4,183.38	62.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	497.48	leoff2	LEOFF 2 RETIREMENT	356.84		
socsec	SOCIAL SECURITY	256.65	401a	401A DEFERRED COMPENSATION	75.10		
medtx	MEDICARE TAX	60.02	h457	MASSMUTUAL 457	38.57		
hr125	HEALTH REIMBURSEMENT	27.42	fmlatx	WA Paid Family & Medical Leave	24.36		
icm457	ICMA DEFERRED COMP	22.28	ltdshr	LTD - SHERIFF	16.47		
udps	UNION DUES - 1619 S	13.60	udpd	UNION DUES - 1619 D	13.57		
wacare	WA Long-Term Care	12.79	l&i	L&I - SELF INSURED	4.66		
shrfcf	SHERIFF COFFEE FUND	0.91	shrfrnd	SHERIFF EMPLOYEE FUND	0.18		
			Totals:		1,420.90		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
socsec	SOCIAL SECURITY	256.65	leoff2	LEOFF 2 RETIREMENT	222.55		
l&i	L&I - SELF INSURED	139.31	medtx	MEDICARE TAX	60.02		
fmlatx	WA Paid Family & Medical Leave	9.12	unemp	UNEMPLOYMENT	8.37		
			Totals:		696.02		
			Gross Earnings by Fund:		4,183.38		62.00
			Total Fund Deductions:		1,420.90		
			Fund Net:		2,762.48		

Page: 3

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 4

Fund Worked : 11008
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,705.04	148.50	h	HOLIDAY		253.47	8.00
fh	FLOATING HOLIDAY		253.47	8.00	s	SICK		110.89	3.50
accred	ACCREDITATION PAY		53.23						
					Totals:			5,376.10	168.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		406.04	pers2	PERS 2 RETIREMENT		341.92		
socsec	SOCIAL SECURITY		326.40	medpre	HEALTH INSURANCE PRE TAX		111.60		
medtx	MEDICARE TAX		76.34	udlc	UNION DUES - 1619 LC		61.75		
fmlatx	WA Paid Family & Medical Leave		31.29	wacare	WA Long-Term Care		31.18		
l&i	L&I - SELF INSURED		11.75	shrfrnd	SHERIFF EMPLOYEE FUND		5.00		
				Totals:			1,403.27		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,325.00	pers2	PERS 2 RETIREMENT		512.34		
socsec	SOCIAL SECURITY		326.40	medtx	MEDICARE TAX		76.34		
l&i	L&I - SELF INSURED		19.29	fmlatx	WA Paid Family & Medical Leave		11.72		
unemp	UNEMPLOYMENT		10.75						
				Totals:			2,281.84		
				Gross Earnings by Fund:			5,376.10	168.00	
				Total Fund Deductions:			1,403.27		
				Fund Net:			3,972.83		

Page: 4

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 5

Fund Worked : 11301
Emps : 7

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		20,947.54	512.20	sc15	HHS SCANNING PROJ OT X 1.5		2,890.81	62.50
s	SICK		697.15	23.00	h	HOLIDAY		604.25	20.80
v	VACATION		540.32	17.00	cu	COMP USED		459.26	16.00
fh	FLOATING HOLIDAY		229.63	8.00					
					Totals:			26,368.96	659.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,379.05	socsec	SOCIAL SECURITY		1,597.84		
pers2	PERS 2 RETIREMENT		1,258.99	h457	MASSMUTUAL 457		682.36		
icm457	ICMA DEFERRED COMP		672.23	medpre	HEALTH INSURANCE PRE TAX		581.96		
medtx	MEDICARE TAX		373.69	401a	401A DEFERRED COMPENSATION		232.79		
udteam	UNION DUES - TEAMSTERS		226.64	pers3	PERS 3 RETIREMENT		201.92		
fmlatx	WA Paid Family & Medical Leave		153.50	wacare	WA Long-Term Care		152.95		
udmp	UNION DUES - 1619 MP		61.75	l&i	L&I - SELF INSURED		52.61		
aflpre	AFLAC PRE TAX		13.23	rth457	ROTH-ICMA DEFERRED COMP		7.73		
colpre	COLONIAL LIFE INS. PRE TAX		2.29	aflaft	AFLAC POST TAX		0.90		
				Totals:			8,652.43		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		5,150.00	pers2	PERS 2 RETIREMENT		1,886.49		
socsec	SOCIAL SECURITY		1,597.84	401a	401A DEFERRED COMPENSATION		418.86		
pers3	PERS 3 RETIREMENT		384.85	medtx	MEDICARE TAX		373.69		
l&i	L&I - SELF INSURED		372.18	fmlatx	WA Paid Family & Medical Leave		57.47		
unemp	UNEMPLOYMENT		52.75	vebahr	HRA VEBA		25.00		
				Totals:			10,319.13		
				Gross Earnings by Fund:			26,368.96	659.50	
				Total Fund Deductions:			8,652.43		
				Fund Net:			17,716.53		

Page: 5

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 6

Fund Worked : 11322
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,095.98	69.50	s	SICK		165.86	5.50
h	HOLIDAY		120.63	4.00	v	VACATION		30.16	1.00
					Totals:			2,412.63	80.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		214.37	pers2	PERS 2 RETIREMENT		153.45		
socsec	SOCIAL SECURITY		144.56	icm457	ICMA DEFERRED COMP		96.51		
medpre	HEALTH INSURANCE PRE TAX		81.15	udteam	UNION DUES - TEAMSTERS		34.01		
medtx	MEDICARE TAX		33.80	fmlatx	WA Paid Family & Medical Leave		14.05		
l&i	L&I - SELF INSURED		5.51	Totals:			777.41		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		662.50	pers2	PERS 2 RETIREMENT		229.93		
socsec	SOCIAL SECURITY		144.56	401a	401A DEFERRED COMPENSATION		48.25		
medtx	MEDICARE TAX		33.80	l&i	L&I - SELF INSURED		9.03		
fmlatx	WA Paid Family & Medical Leave		5.26	unemp	UNEMPLOYMENT		4.82		
				Totals:			1,138.15		
				Gross Earnings by Fund:			2,412.63		80.00
				Total Fund Deductions:			777.41		
				Fund Net:			1,635.22		

Page: 6

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 7

Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,095.98	69.50	s	SICK		165.87	5.50
h	HOLIDAY		120.63	4.00	v	VACATION		30.16	1.00
					Totals:			2,412.64	80.00
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		214.37				153.44		
socsec	SOCIAL SECURITY		144.54				96.50		
medpre	HEALTH INSURANCE PRE TAX		81.15				33.99		
medtx	MEDICARE TAX		33.81				14.04		
l&i	L&I - SELF INSURED		5.49						
				Totals:			777.33		
Benefit Code and Description			Amount				Amount		
medpre	HEALTH INSURANCE PRE TAX		662.50				229.92		
socsec	SOCIAL SECURITY		144.54				48.26		
medtx	MEDICARE TAX		33.81				9.03		
fmlatx	WA Paid Family & Medical Leave		5.26				4.83		
				Totals:			1,138.15		
				Gross Earnings by Fund:			2,412.64	80.00	
				Total Fund Deductions:			777.33		
				Fund Net:			1,635.31		

Page: 7

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 8

Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,315.80	152.00	v	VACATION		279.78	8.00
h	HOLIDAY		279.78	8.00					
					Totals:			5,875.36	168.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		563.07	h457	MASSMUTUAL 457		500.00		
pers2	PERS 2 RETIREMENT		373.67	socsec	SOCIAL SECURITY		350.18		
medpre	HEALTH INSURANCE PRE TAX		227.30	medtx	MEDICARE TAX		81.90		
udteam	UNION DUES - TEAMSTERS		79.00	fmlatx	WA Paid Family & Medical Leave		34.20		
wacare	WA Long-Term Care		34.08	l&i	L&I - SELF INSURED		12.02		
				Totals:			2,255.42		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,260.00	pers2	PERS 2 RETIREMENT		559.92		
socsec	SOCIAL SECURITY		350.18	401a	401A DEFERRED COMPENSATION		117.51		
medtx	MEDICARE TAX		81.90	l&i	L&I - SELF INSURED		19.75		
fmlatx	WA Paid Family & Medical Leave		12.80	unemp	UNEMPLOYMENT		11.75		
				Totals:			2,413.81		
				Gross Earnings by Fund:			5,875.36		168.00
				Total Fund Deductions:			2,255.42		
				Fund Net:			3,619.94		

Page: 8

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 9

Fund Worked : 11401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		416.26	21.00					
					Totals:			416.26	21.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		25.81		medtx	MEDICARE TAX		6.04	
fmlatx	WA Paid Family & Medical Leave		2.42		wacare	WA Long-Term Care		2.41	
I&I	L&I - SELF INSURED		1.66						
					Totals:			38.34	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		25.81		medtx	MEDICARE TAX		6.04	
I&I	L&I - SELF INSURED		2.73		fmlatx	WA Paid Family & Medical Leave		0.91	
unemp	UNEMPLOYMENT		0.83						
					Totals:			36.32	
					Gross Earnings by Fund:			416.26	21.00
					Total Fund Deductions:			38.34	
					Fund Net:			377.92	

Page: 9

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 10

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			2,347.55	134.00	OVERTIME X 1.5 - HOURLY			35.04	4.00
					Totals:			2,382.59	138.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
SOCIAL SECURITY			147.72	FEDERAL WITHHOLDING TAX			129.08		
MEDICARE TAX			34.55	WA Paid Family & Medical Leave			13.87		
WA Long-Term Care			13.82	L&I - SELF INSURED			10.60		
					Totals:			349.64	
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
L&I - SELF INSURED			196.90	SOCIAL SECURITY			147.72		
MEDICARE TAX			34.55	WA Paid Family & Medical Leave			5.19		
UNEMPLOYMENT			4.77						
					Totals:			389.13	
Gross Earnings by Fund:								2,382.59	138.00
Total Fund Deductions:								349.64	
Fund Net:								2,032.95	

Page: 10

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 11

Fund Worked : 50401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,605.41	109.50					
					Totals:			3,605.41	109.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		237.21		socsec	SOCIAL SECURITY		223.53	
medtx	MEDICARE TAX		52.28		fmlatx	WA Paid Family & Medical Leave		20.99	
wacare	WA Long-Term Care		14.98		l&i	L&I - SELF INSURED		8.66	
					Totals:			557.65	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		223.53		l&i	L&I - SELF INSURED		155.07	
medtx	MEDICARE TAX		52.28		fmlatx	WA Paid Family & Medical Leave		7.86	
unemp	UNEMPLOYMENT		7.21						
					Totals:			445.95	
					Gross Earnings by Fund:			3,605.41	109.50
					Total Fund Deductions:			557.65	
					Fund Net:			3,047.76	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 12

Fund Worked : 65101
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		8,575.21	200.00					
					Totals:			8,575.21	200.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fd1457	DRS 457 DEFERRED COMP FIRE 1		700.00		leoff2	LEOFF 2 RETIREMENT		629.11	
fedtx	FEDERAL WITHHOLDING TAX		540.87		medtx	MEDICARE TAX		124.34	
socsec	SOCIAL SECURITY		74.40		l&i1	L&I - FIRE 1		69.36	
fmlf1	WA Paid Family & Medical Leave		49.92		wacfd1	WA Long-Term Care		49.74	
					Totals:			2,237.74	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leoff2	LEOFF 2 RETIREMENT		392.36		medtx	MEDICARE TAX		124.34	
socsec	SOCIAL SECURITY		74.40						
					Totals:			591.10	
					Gross Earnings by Fund:			8,575.21	200.00
					Total Fund Deductions:			2,237.74	
					Fund Net:			6,337.47	

Page: 12

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 13

Fund Worked : 65151
Emps : 11

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,535.90	210.00					
					Totals:			10,535.90	210.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		1,021.67		socsec	SOCIAL SECURITY		653.24	
medtx	MEDICARE TAX		152.79		fmlf5	WA Paid Family & Medical Leave		61.34	
wacfd5	WA Long-Term Care		61.11						
					Totals:			1,950.15	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		653.24		medtx	MEDICARE TAX		152.79	
					Totals:			806.03	
					Gross Earnings by Fund:			10,535.90	210.00
					Total Fund Deductions:			1,950.15	
					Fund Net:			8,585.75	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 14

Fund Worked : 65161
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	267.58	17.00				
				Totals:		267.58	17.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
socsec	SOCIAL SECURITY	16.59	medtx	MEDICARE TAX	3.88		
fmlf6	WA Paid Family & Medical Leave	1.56	wacfd6	WA Long-Term Care	1.55		
				Totals:	23.58		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
socsec	SOCIAL SECURITY	16.59	medtx	MEDICARE TAX	3.88		
				Totals:	20.47		
						Gross Earnings by Fund:	
						267.58	17.00
						Total Fund Deductions:	
						23.58	
						Fund Net:	
						244.00	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 15

Fund Worked : 65171
Emps : 13

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		14,671.92	304.33	bhu	BENEFIT HOURS USED - TAX DIST		454.80	8.00
					Totals:			15,126.72	312.33
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		1,066.42		leof#4	LEOFF 2 RETIREMENT FIRE 4		814.68	
socsec	SOCIAL SECURITY		345.70		medtx	MEDICARE TAX		219.36	
fmlf4	WA Paid Family & Medical Leave		88.05		wacfd4	WA Long-Term Care		87.75	
l&if4	L&I - FIRE 4		77.43						
					Totals:			2,699.39	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leof#4	LEOFF 2 RETIREMENT FIRE 4		508.10		socsec	SOCIAL SECURITY		345.70	
medtx	MEDICARE TAX		219.36						
					Totals:			1,073.16	
					Gross Earnings by Fund:			15,126.72	312.33
					Total Fund Deductions:			2,699.39	
					Fund Net:			12,427.33	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 16

Fund Worked : 67101
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,943.00	262.50	ott	OVERTIME - TAXING DIST		1,949.25	56.50
					Totals:			7,892.25	319.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		739.86		socsec	SOCIAL SECURITY		489.32	
pers2	PERS 2 RETIREMENT		369.72		medtx	MEDICARE TAX		114.44	
l&iagn	L&I - AGNEW		91.03		wacagn	WA Long-Term Care		45.78	
					Totals:			1,850.15	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		554.00		socsec	SOCIAL SECURITY		489.32	
medtx	MEDICARE TAX		114.44		fmlagn	WA Paid Family & Medical Leave		45.94	
					Totals:			1,203.70	
					Gross Earnings by Fund:			7,892.25	319.00
					Total Fund Deductions:			1,850.15	
					Fund Net:			6,042.10	

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 17

Fund Worked : 67121
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,685.00	73.00					
					Totals:			2,685.00	73.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		166.48		medtx	MEDICARE TAX		38.93	
fmlcn	WA Paid Family & Medical Leave		15.63		waccln	WA Long-Term Care		15.58	
					Totals:			236.62	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		166.48		medtx	MEDICARE TAX		38.93	
					Totals:			205.41	
					Gross Earnings by Fund:			2,685.00	73.00
					Total Fund Deductions:			236.62	
					Fund Net:			2,448.38	

Page: 17

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 18

Fund Worked : 67141
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,452.00	308.00					
					Totals:			7,452.00	308.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		594.89	socsec	SOCIAL SECURITY		462.02		
pers2h	PERS 2 RETIREMENT - HIGHLAND		303.75	dshshi	DSHS CHILD SUPPORT (HIGHLAND)		125.00		
medtx	MEDICARE TAX		108.05	l&ihig	L&I - HIGHLAND IRRIGATION		89.44		
fmlhig	WA Paid Family & Medical Leave		43.38	wachig	WA Long-Term Care		43.22		
				Totals:			1,769.75		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		462.02	pers2h	PERS 2 RETIREMENT - HIGHLAND		455.15		
medtx	MEDICARE TAX		108.05						
				Totals:			1,025.22		
				Gross Earnings by Fund:			7,452.00		308.00
				Total Fund Deductions:			1,769.75		
				Fund Net:			5,682.25		

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 19

Fund Worked : 67701
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,849.00	340.00					
					Totals:			7,849.00	340.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		486.64		medtx	MEDICARE TAX		113.81	
fedtx	FEDERAL WITHHOLDING TAX		97.08		fmlbld	WA Paid Family & Medical Leave		45.69	
wacbl	WA Long-Term Care		45.53						
					Totals:			788.75	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		486.64		medtx	MEDICARE TAX		113.81	
					Totals:			600.45	
					Gross Earnings by Fund:			7,849.00	340.00
					Total Fund Deductions:			788.75	
					Fund Net:			7,060.25	

Page: 19

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 20

Fund Worked : 67731
Emps : 9

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
r	REGULAR	34,413.24	1,076.50	sevr	SEVERANCE PAY	7,791.33		
bhu	BENEFIT HOURS USED - TAX DIST	4,656.17	157.50	ott	OVERTIME - TAXING DIST	1,123.54	25.00	
						Totals:	47,984.28	1,259.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	4,166.75		socsec	SOCIAL SECURITY	2,975.03		
pers2s	PERS 2 RETIREMENT - SUNLAND	2,472.33		medtx	MEDICARE TAX	695.78		
medsun	HEALTH INSURANCE SUNLAND	376.64		fm1sun	WA Paid Family & Medical Leave	279.31		
wacsun	WA Long-Term Care	278.32		l&isun	L&I - SUNLAND	214.30		
						Totals:	11,458.46	
Benefit Code and Description		Amount		Benefit Code and Description		Amount		
medsun	HEALTH INSURANCE SUNLAND	9,743.60		pers2s	PERS 2 RETIREMENT - SUNLAND	3,704.60		
socsec	SOCIAL SECURITY	2,975.03		medtx	MEDICARE TAX	695.78		
						Totals:	17,119.01	
						Gross Earnings by Fund:	47,984.28	1,259.00
						Total Fund Deductions:	11,458.46	
						Fund Net:	36,525.82	

Page: 20

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 21

Fund Worked : - Totals -
Emps : 187

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	678,199.82	17,767.98	v	VACATION	46,164.72	1,233.14
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	37,481.51	389.50	s	SICK	32,051.70	844.51
h	HOLIDAY	23,717.41	604.38	o15s	OVERTIME X 1.5 - SHERIFF DEPT	19,166.36	294.25
fh	FLOATING HOLIDAY	12,505.81	315.50	sevr	SEVERANCE PAY	7,791.33	
o15j	OVERTIME x 1.5 - JUV DETENTION	6,599.19	163.33	bhu	BENEFIT HOURS USED - TAX DIST	5,110.97	165.50
ott	OVERTIME - TAXING DIST	3,072.79	81.50	sc15	HHS SCANNING PROJ OT X 1.5	2,890.81	62.50
accred	ACCREDITATION PAY	2,070.74		bsba	BS/BA EDUCATION INCENTIVE	1,424.66	
aute	AUTO ALLOWANCE ELECTED	1,360.00		aaas	AA/AS EDUCATION INCENTIVE	1,182.06	
cu	COMP USED	1,150.34	40.25	oth	OVERTIME X 1.5 - HOURLY	1,013.37	75.00
detpay	DETECTIVE PAY	881.41		oc2	ON CALL NON-SHIFT DAY	712.44	6.00
swa	SICK - WA PART-TIME	684.76	34.00	auto	AUTO ALLOWANCE CONTRACTUAL	680.00	
vp	VACATION PAYOFF	577.09	26.38	fixu	FLEX TIME USED (NO RUN BAL)	532.62	11.00
aspd	SHERIFF ACTING SUP PAY DEPUTY	377.24	183.50	fl	FUNERAL LEAVE	288.76	8.00
oh15	OVERTIME HOLIDAY X 1.5	285.16	6.00	phsm	PHONE STIPEND SMART PHONE	280.00	
ohjd	OT HOLIDAY - JUV DETENTION	264.79	6.00	oc1	ON CALL SHIFT DAY	193.31	5.00
swapt	SICK PAYOFF - TERMINATION 10%	173.79	10.17	retr	RETRO PAY	125.19	
aspi	ACTING SUPERVISOR PAY JUVENILE	104.31	86.33	asp	SHERIFF ACTING SUPERVISOR PAY	101.37	61.50
wep	WEST END PAY	100.00		phns	PHONE STIPEND	20.00	
aspcs	SHERIFF ACTING SUPERVISOR PAY	15.83	8.00				
				Totals:		889,351.66	22,489.22

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	81,597.86	socsec	SOCIAL SECURITY	51,987.64
pers2	PERS 2 RETIREMENT	26,851.52	401a	401A DEFERRED COMPENSATION	16,171.16
leoff2	LEOFF 2 RETIREMENT	14,271.16	medtx	MEDICARE TAX	12,412.23
icm457	ICMA DEFERRED COMP	12,391.35	medpre	HEALTH INSURANCE PRE TAX	12,310.12
h457	MASSMUTUAL 457	7,311.01	psers	PSERS RETIREMENT	6,900.45
fmlatx	WA Paid Family & Medical Leave	4,414.98	pers3	PERS 3 RETIREMENT	4,359.55
wacare	WA Long-Term Care	3,502.42	udteam	UNION DUES - TEAMSTERS	2,867.00
pers2s	PERS 2 RETIREMENT - SUNLAND	2,472.33	n457	NATIONWIDE 457	2,351.87
l&i	L&I - SELF INSURED	1,266.23	h457rt	ROTH-EMPOWER 457	1,000.00
afipre	AFLAC PRE TAX	985.50	genpre	SUN LIFE PRE TAX	839.90
leoff#4	LEOFF 2 RETIREMENT FIRE 4	814.68	fd1457	DRS 457 DEFERRED COMP FIRE 1	700.00
udmp	UNION DUES - 1619 MP	679.25	ltdshr	LTD - SHERIFF	670.65
udpd	UNION DUES - 1619 D	557.84	udps	UNION DUES - 1619 S	512.75
hr125	HEALTH REIMBURSEMENT	505.00	dshs	DSHS CHILD SUPPORT	500.00
leofcu	LEOFF RETIREMENT CATCH UP	458.17	udlc	UNION DUES - 1619 LC	432.25

Page: 21

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 22

Fund Worked : - Totals -
Emps : 187

Deduction Code and Description		Amount
colaft	COLONIAL LIFE INS. POST TAX	431.42
udcd	UNION DUES - 1619 CD C	370.50
fmlsun	WA Paid Family & Medical Leave	279.31
aflaft	AFLAC POST TAX	275.81
l&isun	L&I - SUNLAND	214.30
uw	UNITED WAY	135.00
l&iagn	L&I - AGNEW	91.03
colpre	COLONIAL LIFE INS. PRE TAX	88.12
wacfd4	WA Long-Term Care	87.75
l&i1	L&I - FIRE 1	69.36
wacfd5	WA Long-Term Care	61.11
fmlf1	WA Paid Family & Medical Leave	49.92
shrfc	SHERIFF COFFEE FUND	48.00
fmlbld	WA Paid Family & Medical Leave	45.69
fmlhig	WA Paid Family & Medical Leave	43.38
shrfnd	SHERIFF EMPLOYEE FUND	30.00
waccln	WA Long-Term Care	15.58
wacfd6	WA Long-Term Care	1.55

Deduction Code and Description		Amount
medsun	HEALTH INSURANCE SUNLAND	376.64
pers2h	PERS 2 RETIREMENT - HIGHLAND	303.75
wacsun	WA Long-Term Care	278.32
rth457	ROTH-ICMA DEFERRED COMP	250.28
udcs	UNION DUES - 1619 CS	185.25
dshshi	DSHS CHILD SUPPORT (HIGHLAND)	125.00
l&ihig	L&I - HIGHLAND IRRIGATION	89.44
fmlf4	WA Paid Family & Medical Leave	88.05
l&if4	L&I - FIRE 4	77.43
fmlf5	WA Paid Family & Medical Leave	61.34
wsatf	1619CD WSATF DUES	60.00
wacfd1	WA Long-Term Care	49.74
wacagn	WA Long-Term Care	45.78
wacblid	WA Long-Term Care	45.53
wachig	WA Long-Term Care	43.22
fmlcln	WA Paid Family & Medical Leave	15.63
fmlf6	WA Paid Family & Medical Leave	1.56
garnfe	GARNISHMENT FEE	1.00

Totals: 276,530.66

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	135,344.58
pers2	PERS 2 RETIREMENT	37,769.27
401a	401A DEFERRED COMPENSATION	12,516.58
psers	PSERS RETIREMENT	10,150.75
leoff2	LEOFF 2 RETIREMENT	8,900.65
pers3	PERS 3 RETIREMENT	5,852.39
fmlatx	WA Paid Family & Medical Leave	1,652.99
leoff#4	LEOFF 2 RETIREMENT FIRE 4	508.10
leofcu	LEOFF RETIREMENT CATCH UP	285.75
fmlagn	WA Paid Family & Medical Leave	45.94

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	51,987.64
l&i	L&I - SELF INSURED	15,692.11
medtx	MEDICARE TAX	12,412.23
medsun	HEALTH INSURANCE SUNLAND	9,743.60
vebahr	HRA VEB	6,251.56
pers2s	PERS 2 RETIREMENT - SUNLAND	3,704.60
unemp	UNEMPLOYMENT	1,393.06
pers2h	PERS 2 RETIREMENT - HIGHLAND	455.15
genpre	SUN LIFE PRE TAX	282.00
perscu	PERS RETIREMENT CATCH UP	-0.18

Totals: 314,948.77

Grand Total Gross Earnings: 889,351.66 22,489.22

Grand Total Deductions: 276,530.66

Grand Total Net: 612,821.00

Page: 22

pyLDFnd
10/05/2023 1:02:12PM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/01/2023 to 09/30/2023-1 Cycle m

Page: 23

Fund Worked : - Totals -
Emps : 187

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 1

Fund Worked : 00100
Emps : 208

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	520,120.78	14,769.48	v	VACATION	36,413.76	1,048.83
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	19,621.52	249.25	s	SICK	18,368.02	540.83
fh	FLOATING HOLIDAY	8,985.06	295.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT	8,014.32	137.88
sc15	HHS SCANNING PROJ OT X 1.5	4,221.41	95.00	adml	ADMINISTRATIVE LEAVE PAID	3,013.00	80.00
cu	COMP USED	2,780.12	89.36	accred	ACCREDITATION PAY	1,146.42	
o15j	OVERTIME x 1.5 - JUV DETENTION	1,140.82	29.75	stby	STANDBY PAY	1,038.83	27.00
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		aute	AUTO ALLOWANCE ELECTED	680.00	
fl	FUNERAL LEAVE	676.38	24.00	bsba	BS/BA EDUCATION INCENTIVE	462.60	
oth	OVERTIME X 1.5 - HOURLY	382.54	26.75	jd	JURY DUTY	286.78	8.00
cp	COMP TIME PAID - COUNTY	283.68	10.13	o20m	OT X 2.0 - CORR MANDATORY/SHRF	260.60	4.00
uapr	URINE ANALYSIS PREMIUM	216.34		phsm	PHONE STIPEND SMART PHONE	200.00	
fto	FTO PREMIUM	197.00	100.00	asp	SHERIFF ACTING SUPERVISOR PAY	153.74	94.00
h	HOLIDAY	111.32	3.69	aaas	AA/AS EDUCATION INCENTIVE	107.64	
detpay	DETECTIVE PAY	100.92		oc2	ON CALL NON-SHIFT DAY	96.19	1.00
phns	PHONE STIPEND	50.00		aspj	ACTING SUPERVISOR PAY JUVENILE	28.28	24.00
				Totals:		630,178.07	17,658.20

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	49,702.70	socsec	SOCIAL SECURITY	36,543.00
medpre	HEALTH INSURANCE PRE TAX	33,830.29	pers2	PERS 2 RETIREMENT	27,952.11
401a	401A DEFERRED COMPENSATION	13,698.83	icm457	ICMA DEFERRED COMP	10,208.57
medtx	MEDICARE TAX	8,546.48	leoff2	LEOFF 2 RETIREMENT	5,982.91
psers	PSERS RETIREMENT	4,365.71	fmlatx	WA Paid Family & Medical Leave	3,641.80
udteam	UNION DUES - TEAMSTERS	3,226.70	wacare	WA Long-Term Care	3,136.01
pers3	PERS 3 RETIREMENT	3,132.19	rth457	ROTH-ICMA DEFERRED COMP	2,376.95
genpre	SUN LIFE PRE TAX	1,881.64	aflpre	AFLAC PRE TAX	1,742.59
n457	NATIONWIDE 457	1,487.50	l&i	L&I - SELF INSURED	1,200.43
h457	MASSMUTUAL 457	1,185.19	hr125	HEALTH REIMBURSEMENT	908.33
dc125	DEPENDENT CARE	833.32	ltdshr	LTD - SHERIFF	760.07
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00	dshs	DSHS CHILD SUPPORT	724.88
udpd	UNION DUES - 1619 D	594.08	udmp	UNION DUES - 1619 MP	401.44
pers1	PERS 1 RETIREMENT	381.90	udlc	UNION DUES - 1619 LC	367.01
udcd	UNION DUES - 1619 CD C	308.80	colaft	COLONIAL LIFE INS. POST TAX	279.25
aflaft	AFLAC POST TAX	255.53	leofcu	LEOFF RETIREMENT CATCH UP	152.91
uw	UNITED WAY	85.00	colpre	COLONIAL LIFE INS. PRE TAX	74.31
trnspp	TRANSIT PASS PREMIUM	73.50	udtint	TEAMSTERS INIT FEE or ADJ	50.00
udps	UNION DUES - 1619 S	36.63	udcs	UNION DUES - 1619 CS	30.88

Page: 1

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 208

Deduction Code and Description		Amount
trnspr	TRANSIT PASS REGULAR	19.50
shrfcf	SHERIFF COFFEE FUND	10.00

Deduction Code and Description		Amount
shrfnd	SHERIFF EMPLOYEE FUND	10.80
gamfe	GARNISHMENT FEE	1.50
Totals:		220,951.24

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	261,562.05
socsec	SOCIAL SECURITY	36,543.00
l&i	L&I - SELF INSURED	10,786.18
medtx	MEDICARE TAX	8,546.48
pers3	PERS 3 RETIREMENT	4,436.48
fmlatx	WA Paid Family & Medical Leave	1,363.54
genpre	SUN LIFE PRE TAX	637.79
leofcu	LEOFF RETIREMENT CATCH UP	94.96

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	41,191.18
401a	401A DEFERRED COMPENSATION	11,833.19
vebahr	HRA VEDA	9,965.51
psers	PSERS RETIREMENT	6,422.06
leoff2	LEOFF 2 RETIREMENT	3,731.44
unemp	UNEMPLOYMENT	1,195.22
pers1	PERS 1 RETIREMENT	606.58
perscu	PERS RETIREMENT CATCH UP	0.45
Totals:		398,916.11

Gross Earnings by Fund:	630,178.07	17,658.20
Total Fund Deductions:	220,951.24	
Fund Net:	409,226.83	

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 12

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	18,583.14	644.00	sc15	HHS SCANNING PROJ OT X 1.5	2,690.03	62.25
s	SICK	549.78	21.00	v	VACATION	173.26	7.00
Totals:						21,996.21	734.25

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,718.78
fedtx	FEDERAL WITHHOLDING TAX	1,316.08
401a	401A DEFERRED COMPENSATION	678.63
udteam	UNION DUES - TEAMSTERS	222.80
aflpre	AFLAC PRE TAX	128.87
rth457	ROTH-ICMA DEFERRED COMP	111.91
l&i	L&I - SELF INSURED	56.64
hr125	HEALTH REIMBURSEMENT	50.00
h457	MASSMUTUAL 457	20.10

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	1,398.96
socsec	SOCIAL SECURITY	1,246.14
medtx	MEDICARE TAX	291.45
icm457	ICMA DEFERRED COMP	147.19
fmlatx	WA Paid Family & Medical Leave	128.04
wacare	WA Long-Term Care	111.35
udtint	TEAMSTERS INIT FEE or ADJ	50.00
aflaft	AFLAC POST TAX	36.40
Totals:		7,713.34

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	10,080.00
socsec	SOCIAL SECURITY	1,246.14
medtx	MEDICARE TAX	291.45
fmlatx	WA Paid Family & Medical Leave	47.93

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	2,096.24
401a	401A DEFERRED COMPENSATION	327.34
l&i	L&I - SELF INSURED	287.67
unemp	UNEMPLOYMENT	44.01
Totals:		14,420.78

Gross Earnings by Fund:	21,996.21	734.25
Total Fund Deductions:	7,713.34	
Fund Net:	14,282.87	

Page: 3

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,575.46	83.00	v	VACATION		1,683.79	56.00
s	SICK		724.21	24.00	oth	OVERTIME X 1.5 - HOURLY		23.76	1.50
					Totals:			5,007.22	164.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		318.46	socsec	SOCIAL SECURITY		296.36		
fedtx	FEDERAL WITHHOLDING TAX		271.97	medpre	HEALTH INSURANCE PRE TAX		227.30		
401a	401A DEFERRED COMPENSATION		129.11	medtx	MEDICARE TAX		69.31		
udteam	UNION DUES - TEAMSTERS		68.50	fmlatx	WA Paid Family & Medical Leave		29.15		
wacare	WA Long-Term Care		29.04	l&i	L&I - SELF INSURED		6.57		
				Totals:			1,445.77		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,520.00	pers2	PERS 2 RETIREMENT		477.19		
socsec	SOCIAL SECURITY		296.36	medtx	MEDICARE TAX		69.31		
401a	401A DEFERRED COMPENSATION		51.65	fmlatx	WA Paid Family & Medical Leave		10.91		
l&i	L&I - SELF INSURED		10.78	unemp	UNEMPLOYMENT		10.02		
				Totals:			3,446.22		
				Gross Earnings by Fund:			5,007.22		164.50
				Total Fund Deductions:			1,445.77		
				Fund Net:			3,561.45		

Page: 4

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 5

Fund Worked : 12401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		595.61	19.75	cu	COMP USED		7.54	0.25
					Totals:			603.15	20.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		38.36		fedtx	FEDERAL WITHHOLDING TAX		37.87	
socsec	SOCIAL SECURITY		35.42		medpre	HEALTH INSURANCE PRE TAX		31.83	
icm457	ICMA DEFERRED COMP		25.00		udteam	UNION DUES - TEAMSTERS		8.50	
medtx	MEDICARE TAX		8.29		fmlatx	WA Paid Family & Medical Leave		3.51	
wacare	WA Long-Term Care		3.50		l&i	L&I - SELF INSURED		1.60	
					Totals:			193.88	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		340.00		pers2	PERS 2 RETIREMENT		57.47	
socsec	SOCIAL SECURITY		35.42		401a	401A DEFERRED COMPENSATION		12.06	
medtx	MEDICARE TAX		8.29		l&i	L&I - SELF INSURED		2.62	
fmlatx	WA Paid Family & Medical Leave		1.31		unemp	UNEMPLOYMENT		1.20	
					Totals:			458.37	
					Gross Earnings by Fund:			603.15	20.00
					Total Fund Deductions:			193.88	
					Fund Net:			409.27	

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 6

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,814.50	85.50					
					Totals:			2,814.50	85.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		201.60	fedtx	FEDERAL WITHHOLDING TAX		196.76		
pers2	PERS 2 RETIREMENT		179.00	socsec	SOCIAL SECURITY		162.00		
401a	401A DEFERRED COMPENSATION		140.73	medtx	MEDICARE TAX		37.89		
udmp	UNION DUES - 1619 MP		30.88	fm-latx	WA Paid Family & Medical Leave		16.38		
wacare	WA Long-Term Care		16.32	l&i	L&I - SELF INSURED		6.33		
				Totals:			987.89		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,235.00	pers2	PERS 2 RETIREMENT		268.22		
socsec	SOCIAL SECURITY		162.00	l&i	L&I - SELF INSURED		74.69		
401a	401A DEFERRED COMPENSATION		56.29	medtx	MEDICARE TAX		37.89		
vebahr	HRA VEBA		25.00	fm-latx	WA Paid Family & Medical Leave		6.13		
unemp	UNEMPLOYMENT		5.63						
				Totals:			1,870.85		
				Gross Earnings by Fund:			2,814.50		85.50
				Total Fund Deductions:			987.89		
				Fund Net:			1,826.61		

Page: 6

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 7

Fund Worked : 19914
Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	4,108.18	144.00				
				Totals:		4,108.18	144.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
pers2	PERS 2 RETIREMENT	261.28		socsec	SOCIAL SECURITY	254.71	
fedtx	FEDERAL WITHHOLDING TAX	242.35		401a	401A DEFERRED COMPENSATION	164.81	
udteam	UNION DUES - TEAMSTERS	65.00		medtx	MEDICARE TAX	59.57	
fmlatx	WA Paid Family & Medical Leave	23.92		wacare	WA Long-Term Care	23.83	
l&i	L&I - SELF INSURED	11.39					
				Totals:		1,106.86	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
medpre	HEALTH INSURANCE PRE TAX	2,520.00		pers2	PERS 2 RETIREMENT	391.51	
socsec	SOCIAL SECURITY	254.71		401a	401A DEFERRED COMPENSATION	82.16	
medtx	MEDICARE TAX	59.57		l&i	L&I - SELF INSURED	18.70	
fmlatx	WA Paid Family & Medical Leave	8.95		unemp	UNEMPLOYMENT	8.22	
				Totals:		3,343.82	
				Gross Earnings by Fund:		4,108.18	144.00
				Total Fund Deductions:		1,106.86	
				Fund Net:		3,001.32	

Page: 7

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 8

Fund Worked : 19951
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,969.29	76.00	fl	FUNERAL LEAVE		208.86	4.00
auto	AUTO ALLOWANCE CONTRACTUAL		170.00						
					Totals:			4,348.15	80.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		500.85	medpre	HEALTH INSURANCE PRE TAX		301.60		
pers2	PERS 2 RETIREMENT		265.73	socsec	SOCIAL SECURITY		247.37		
401a	401A DEFERRED COMPENSATION		208.91	medtx	MEDICARE TAX		57.85		
genpre	SUN LIFE PRE TAX		56.76	fmlatx	WA Paid Family & Medical Leave		25.31		
wacare	WA Long-Term Care		25.22	l&i	L&I - SELF INSURED		6.33		
				Totals:			1,695.93		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,135.00	pers2	PERS 2 RETIREMENT		398.18		
socsec	SOCIAL SECURITY		247.37	vebahr	HRA VEBA		125.00		
401a	401A DEFERRED COMPENSATION		83.56	medtx	MEDICARE TAX		57.85		
l&i	L&I - SELF INSURED		10.39	genpre	SUN LIFE PRE TAX		10.00		
fmlatx	WA Paid Family & Medical Leave		9.48	unemp	UNEMPLOYMENT		8.36		
				Totals:			2,085.19		
				Gross Earnings by Fund:			4,348.15		80.00
				Total Fund Deductions:			1,695.93		
				Fund Net:			2,652.22		

Page: 8

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 9

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,316.25	217.13	s	SICK		1,422.80	37.75
v	VACATION		1,257.30	16.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
					Totals:			13,166.35	270.88

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,536.99
h457	MASSMUTUAL 457	624.20
pers2	PERS 2 RETIREMENT	401.76
medtx	MEDICARE TAX	187.40
genpre	SUN LIFE PRE TAX	163.14
fmlatx	WA Paid Family & Medical Leave	76.64
l&i	L&I - SELF INSURED	20.51
shrfnd	SHERIFF EMPLOYEE FUND	1.00

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	801.30
medpre	HEALTH INSURANCE PRE TAX	509.85
aflpre	AFLAC PRE TAX	222.32
icm457	ICMA DEFERRED COMP	164.21
401a	401A DEFERRED COMPENSATION	155.33
wacare	WA Long-Term Care	76.37
shrfcf	SHERIFF COFFEE FUND	5.00
Totals:		4,946.02

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,857.50
h457	MASSMUTUAL 457	636.55
401a	401A DEFERRED COMPENSATION	460.31
medtx	MEDICARE TAX	187.40
genpre	SUN LIFE PRE TAX	65.50
unemp	UNEMPLOYMENT	25.99

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	801.30
pers2	PERS 2 RETIREMENT	602.01
vebahr	HRA VEBa	406.25
l&i	L&I - SELF INSURED	161.67
fmlatx	WA Paid Family & Medical Leave	28.70
Totals:		7,233.18

Gross Earnings by Fund:	13,166.35	270.88
Total Fund Deductions:	4,946.02	
Fund Net:	8,220.33	

Page: 9

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 10

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,605.53	30.28	v	VACATION		119.17	1.20
s	SICK		19.86	0.20					
					Totals:			1,744.56	31.68
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		189.96	icm457	ICMA DEFERRED COMP		161.29		
401a	401A DEFERRED COMPENSATION		113.70	pers2	PERS 2 RETIREMENT		109.90		
socsec	SOCIAL SECURITY		103.43	medpre	HEALTH INSURANCE PRE TAX		61.39		
medtx	MEDICARE TAX		24.18	genpre	SUN LIFE PRE TAX		19.99		
fmlatx	WA Paid Family & Medical Leave		10.15	wacare	WA Long-Term Care		5.62		
l&i	L&I - SELF INSURED		2.21	shrfnd	SHERIFF EMPLOYEE FUND		0.20		
				Totals:			802.02		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		441.01	pers2	PERS 2 RETIREMENT		166.25		
socsec	SOCIAL SECURITY		103.43	401a	401A DEFERRED COMPENSATION		58.13		
vebahr	HRA VEBA		43.75	medtx	MEDICARE TAX		24.18		
genpre	SUN LIFE PRE TAX		6.71	fmlatx	WA Paid Family & Medical Leave		3.80		
l&i	L&I - SELF INSURED		3.63	unemp	UNEMPLOYMENT		3.49		
				Totals:			854.38		
				Gross Earnings by Fund:			1,744.56	31.68	
				Total Fund Deductions:			802.02		
				Fund Net:			942.54		

Page: 10

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Fund Worked : 50601
Emps : 2

Benefit Code and Description		Amount
trnspp	TRANSIT PASS PREMIUM	73.50

Benefit Code and Description		Amount
trnspr	TRANSIT PASS REGULAR	19.50
Totals:		93.00

Gross Earnings by Fund: 0.00
Total Fund Deductions:
Fund Net:

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 12

Fund Worked : - Totals -
Emps : 226

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	564,688.74	16,069.14	v	VACATION	39,647.28	1,129.03
s	SICK	21,084.67	623.78	o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	19,621.52	249.25
fh	FLOATING HOLIDAY	8,985.06	295.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT	8,014.32	137.88
sc15	HHS SCANNING PROJ OT X 1.5	6,911.44	157.25	adml	ADMINISTRATIVE LEAVE PAID	3,013.00	80.00
cu	COMP USED	2,787.66	89.61	auto	AUTO ALLOWANCE CONTRACTUAL	1,360.00	
accred	ACCREDITATION FAY	1,146.42		o15j	OVERTIME x 1.5 - JUV DETENTION	1,140.82	29.75
stby	STANDBY PAY	1,038.83	27.00	fl	FUNERAL LEAVE	885.24	28.00
aute	AUTO ALLOWANCE ELECTED	680.00		bsba	BS/BA EDUCATION INCENTIVE	462.60	
oth	OVERTIME X 1.5 - HOURLY	406.30	28.25	jd	JURY DUTY	286.78	8.00
cp	COMP TIME PAID - COUNTY	283.68	10.13	o20m	OT X 2.0 - CORR MANDATORY/SHRF	260.60	4.00
uapr	URINE ANALYSIS PREMIUM	216.34		phsm	PHONE STIPEND SMART PHONE	200.00	
fto	FTO PREMIUM	197.00	100.00	asp	SHERIFF ACTING SUPERVISOR PAY	153.74	94.00
h	HOLIDAY	111.32	3.69	aaas	AA/AS EDUCATION INCENTIVE	107.64	
detpay	DETECTIVE PAY	100.92		oc2	ON CALL NON-SHIFT DAY	96.19	1.00
phns	PHONE STIPEND	50.00		aspj	ACTING SUPERVISOR PAY JUVENILE	28.28	24.00
				Totals:		683,966.39	19,189.01

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	53,995.53	socsec	SOCIAL SECURITY	39,689.73
medpre	HEALTH INSURANCE PRE TAX	36,882.64	pers2	PERS 2 RETIREMENT	30,925.56
401a	401A DEFERRED COMPENSATION	15,290.05	icm457	ICMA DEFERRED COMP	10,706.26
medtx	MEDICARE TAX	9,282.42	leoff2	LEOFF 2 RETIREMENT	5,982.91
psers	PSERS RETIREMENT	4,365.71	fmlatx	WA Paid Family & Medical Leave	3,954.90
udteam	UNION DUES - TEAMSTERS	3,591.50	wacare	WA Long-Term Care	3,427.26
pers3	PERS 3 RETIREMENT	3,132.19	rth457	ROTH-ICMA DEFERRED COMP	2,488.86
genpre	SUN LIFE PRE TAX	2,121.53	aflpre	AFLAC PRE TAX	2,093.78
h457	MASSMUTUAL 457	1,829.49	n457	NATIONWIDE 457	1,487.50
l&i	L&I - SELF INSURED	1,312.01	hr125	HEALTH REIMBURSEMENT	958.33
dc125	DEPENDENT CARE	833.32	ltdshr	LTD - SHERIFF	760.07
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00	dshs	DSHS CHILD SUPPORT	724.88
udpd	UNION DUES - 1619 D	594.08	udmp	UNION DUES - 1619 MP	432.32
pers1	PERS 1 RETIREMENT	381.90	udlc	UNION DUES - 1619 LC	367.01
udcd	UNION DUES - 1619 CD C	308.80	aflaft	AFLAC POST TAX	291.93
colaft	COLONIAL LIFE INS. POST TAX	279.25	leofcu	LEOFF RETIREMENT CATCH UP	152.91
udtint	TEAMSTERS INIT FEE or ADJ	100.00	uw	UNITED WAY	85.00
colpre	COLONIAL LIFE INS. PRE TAX	74.31	trnspp	TRANSIT PASS PREMIUM	73.50
udps	UNION DUES - 1619 S	36.63	udcs	UNION DUES - 1619 CS	30.88

Page: 12

pyLDFnd
10/05/2023 9:56:22AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle sc

Page: 13

Fund Worked : - Totals -
Emps : 226

Deduction Code and Description		Amount
trnspr	TRANSIT PASS REGULAR	19.50
shrfnd	SHERIFF EMPLOYEE FUND	12.00

Deduction Code and Description		Amount
shrfcf	SHERIFF COFFEE FUND	15.00
garnfe	GARNISHMENT FEE	1.50
Totals:		239,842.95

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	283,690.56
socsec	SOCIAL SECURITY	39,689.73
l&i	L&I - SELF INSURED	11,356.33
medtx	MEDICARE TAX	9,282.42
pers3	PERS 3 RETIREMENT	4,436.48
fmlatx	WA Paid Family & Medical Leave	1,480.75
genpre	SUN LIFE PRE TAX	720.00
pers1	PERS 1 RETIREMENT	606.58
trnspp	TRANSIT PASS PREMIUM	73.50
perscu	PERS RETIREMENT CATCH UP	0.45

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	45,648.25
401a	401A DEFERRED COMPENSATION	12,964.69
vebahr	HRA VEBA	10,565.51
psers	PSERS RETIREMENT	6,422.06
leoff2	LEOFF 2 RETIREMENT	3,731.44
unemp	UNEMPLOYMENT	1,302.14
h457	MASSMUTUAL 457	636.55
leofcu	LEOFF RETIREMENT CATCH UP	94.96
trnspr	TRANSIT PASS REGULAR	19.50

Totals: 432,721.90

Grand Total Gross Earnings: 683,966.39 19,189.01

Grand Total Deductions: 239,842.95

Grand Total Net: 444,123.44

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 1

Fund Worked : 10101
Emps : 60

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	115,620.83	3,612.25	s	SICK	8,159.35	261.00
v	VACATION	6,209.12	187.50	cu	COMP USED	2,781.57	99.00
o15r	OVERTIME X 1.5 - ROADS DEPT	1,252.51	28.50	fh	FLOATING HOLIDAY	583.14	21.50
retr	RETRO PAY	576.38		phns	PHONE STIPEND	530.00	
auto	AUTO ALLOWANCE CONTRACTUAL	340.00		c15r	COMP EARNED X 1.5 ROADS	-473.46	-12.50
				Totals:		135,579.44	4,197.25

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	9,705.83	medpre	HEALTH INSURANCE PRE TAX	8,435.16
pers2	PERS 2 RETIREMENT	8,209.83	socsec	SOCIAL SECURITY	7,874.83
icm457	ICMA DEFERRED COMP	2,585.82	401a	401A DEFERRED COMPENSATION	2,085.25
medtx	MEDICARE TAX	1,841.67	udteam	UNION DUES - TEAMSTERS	1,482.24
fmlatx	WA Paid Family & Medical Leave	789.20	wacare	WA Long-Term Care	679.24
c13gar	CHAPTER 13 GARNISHMENT	538.00	h457	MASSMUTUAL 457	465.17
l&i	L&I - SELF INSURED	294.70	pers3	PERS 3 RETIREMENT	285.92
udmp	UNION DUES - 1619 MP	174.72	genpre	SUN LIFE PRE TAX	87.41
aflaft	AFLAC POST TAX	73.74	hr125	HEALTH REIMBURSEMENT	65.23
aflpre	AFLAC PRE TAX	60.57	uw	UNITED WAY	44.00
garnfe	GARNISHMENT FEE	0.50	Totals:		45,779.03

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	67,635.68	pers2	PERS 2 RETIREMENT	12,297.50
socsec	SOCIAL SECURITY	7,874.83	l&i	L&I - SELF INSURED	4,570.61
401a	401A DEFERRED COMPENSATION	2,613.58	medtx	MEDICARE TAX	1,841.67
pers3	PERS 3 RETIREMENT	540.27	vebahr	HRA VEBA	450.00
fmlatx	WA Paid Family & Medical Leave	295.48	unemp	UNEMPLOYMENT	269.60
genpre	SUN LIFE PRE TAX	71.84	perscu	PERS RETIREMENT CATCH UP	-0.22
			Totals:		98,460.84

Gross Earnings by Fund: 135,579.44 4,197.25
Total Fund Deductions: 45,779.03
Fund Net: 89,800.41

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 2

Fund Worked : 10135
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,053.59	95.50					
					Totals:			4,053.59	95.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
401a	401A DEFERRED COMPENSATION		324.29	fedtx	FEDERAL WITHHOLDING TAX		285.95		
socsec	SOCIAL SECURITY		235.91	medpre	HEALTH INSURANCE PRE TAX		229.62		
pers2	PERS 2 RETIREMENT		211.22	medtx	MEDICARE TAX		55.18		
pers3	PERS 3 RETIREMENT		34.90	udmp	UNION DUES - 1619 MP		31.07		
fmlatx	WA Paid Family & Medical Leave		23.61	wacare	WA Long-Term Care		23.51		
icm457	ICMA DEFERRED COMP		21.33	hr125	HEALTH REIMBURSEMENT		12.24		
genpre	SUN LIFE PRE TAX		8.80	l&i	L&I - SELF INSURED		7.43		
h457	MASSMUTUAL 457		7.25	uw	UNITED WAY		3.85		
afipre	AFLAC PRE TAX		0.27						
				Totals:			1,516.43		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,465.34	pers2	PERS 2 RETIREMENT		316.91		
socsec	SOCIAL SECURITY		235.91	401a	401A DEFERRED COMPENSATION		89.57		
pers3	PERS 3 RETIREMENT		69.40	medtx	MEDICARE TAX		55.18		
vebahr	HRA VEBA		25.00	l&i	L&I - SELF INSURED		23.61		
fmlatx	WA Paid Family & Medical Leave		8.83	unemp	UNEMPLOYMENT		8.11		
genpre	SUN LIFE PRE TAX		7.23						
				Totals:			2,305.09		
				Gross Earnings by Fund:			4,053.59		95.50
				Total Fund Deductions:			1,516.43		
				Fund Net:			2,537.16		

Page: 2

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 3

Fund Worked : 40201
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		877.34	18.75					
					Totals:			877.34	18.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		60.96	socsec	SOCIAL SECURITY		51.32		
medpre	HEALTH INSURANCE PRE TAX		45.23	pers2	PERS 2 RETIREMENT		45.11		
401a	401A DEFERRED COMPENSATION		21.28	medtx	MEDICARE TAX		12.01		
pers3	PERS 3 RETIREMENT		8.05	udmp	UNION DUES - 1619 MP		6.08		
fmlatx	WA Paid Family & Medical Leave		5.10	wacare	WA Long-Term Care		5.09		
icm457	ICMA DEFERRED COMP		4.83	hr125	HEALTH REIMBURSEMENT		2.82		
genpre	SUN LIFE PRE TAX		1.74	l&i	L&I - SELF INSURED		1.46		
uw	UNITED WAY		0.83						
				Totals:			271.91		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		287.18	pers2	PERS 2 RETIREMENT		67.60		
socsec	SOCIAL SECURITY		51.32	401a	401A DEFERRED COMPENSATION		19.23		
pers3	PERS 3 RETIREMENT		16.02	medtx	MEDICARE TAX		12.01		
l&i	L&I - SELF INSURED		4.75	fmlatx	WA Paid Family & Medical Leave		1.91		
unemp	UNEMPLOYMENT		1.75	genpre	SUN LIFE PRE TAX		1.43		
				Totals:			463.20		
				Gross Earnings by Fund:			877.34		18.75
				Total Fund Deductions:			271.91		
				Fund Net:			605.43		

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 4

Fund Worked : 41401
Emps : 16

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		16,712.40	481.25	o15r	OVERTIME X 1.5 - ROADS DEPT		354.28	6.50
fh	FLOATING HOLIDAY		309.63	8.00	v	VACATION		191.40	4.25
s	SICK		189.27	8.00	phns	PHONE STIPEND		40.00	
					Totals:			17,796.98	508.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,117.13	fedtx	FEDERAL WITHHOLDING TAX		1,101.84		
socsec	SOCIAL SECURITY		1,061.22	medpre	HEALTH INSURANCE PRE TAX		672.77		
medtx	MEDICARE TAX		248.19	401a	401A DEFERRED COMPENSATION		224.20		
udteam	UNION DUES - TEAMSTERS		193.94	icm457	ICMA DEFERRED COMP		133.51		
fmlatx	WA Paid Family & Medical Leave		103.59	wacare	WA Long-Term Care		103.25		
h457	MASSMUTUAL 457		90.02	l&i	L&I - SELF INSURED		37.30		
udmp	UNION DUES - 1619 MP		22.94	pers3	PERS 3 RETIREMENT		8.05		
genpre	SUN LIFE PRE TAX		5.53	hr125	HEALTH REIMBURSEMENT		2.83		
uw	UNITED WAY		2.56	aflpre	AFLAC PRE TAX		1.92		
				Totals:			5,130.79		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		7,934.55	pers2	PERS 2 RETIREMENT		1,676.25		
socsec	SOCIAL SECURITY		1,061.22	l&i	L&I - SELF INSURED		601.84		
401a	401A DEFERRED COMPENSATION		298.81	medtx	MEDICARE TAX		248.19		
fmlatx	WA Paid Family & Medical Leave		38.81	unemp	UNEMPLOYMENT		35.52		
pers3	PERS 3 RETIREMENT		16.02	genpre	SUN LIFE PRE TAX		4.55		
				Totals:			11,915.76		
				Gross Earnings by Fund:			17,796.98	508.00	
				Total Fund Deductions:			5,130.79		
				Fund Net:			12,666.19		

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 5

Fund Worked : 42401
Emps : 7

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		670.63	17.25					
					Totals:			670.63	17.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		48.23	socsec	SOCIAL SECURITY		39.86		
pers2	PERS 2 RETIREMENT		35.44	medpre	HEALTH INSURANCE PRE TAX		24.30		
401a	401A DEFERRED COMPENSATION		16.18	medtx	MEDICARE TAX		9.33		
icm457	ICMA DEFERRED COMP		7.76	pers3	PERS 3 RETIREMENT		5.37		
udteam	UNION DUES - TEAMSTERS		3.95	fmlatx	WA Paid Family & Medical Leave		3.91		
wacare	WA Long-Term Care		3.88	udmp	UNION DUES - 1619 MP		2.41		
hr125	HEALTH REIMBURSEMENT		1.88	l&i	L&I - SELF INSURED		1.20		
genpre	SUN LIFE PRE TAX		1.16	uw	UNITED WAY		1.04		
aflaft	AFLAC POST TAX		0.80	aflpre	AFLAC PRE TAX		0.55		
				Totals:			207.25		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		271.35	pers2	PERS 2 RETIREMENT		53.23		
socsec	SOCIAL SECURITY		39.86	401a	401A DEFERRED COMPENSATION		14.54		
pers3	PERS 3 RETIREMENT		10.68	medtx	MEDICARE TAX		9.33		
l&i	L&I - SELF INSURED		8.68	fmlatx	WA Paid Family & Medical Leave		1.47		
unemp	UNEMPLOYMENT		1.34	genpre	SUN LIFE PRE TAX		0.95		
				Totals:			411.43		
				Gross Earnings by Fund:			670.63	17.25	
				Total Fund Deductions:			207.25		
				Fund Net:			463.38		

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 6

Fund Worked : 50301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		19,816.62	633.00	s	SICK		1,033.22	32.00
tlss	TOOL STIPEND		150.00		phns	PHONE STIPEND		60.00	
cu	COMP USED		28.42	1.00					
					Totals:			21,088.26	666.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,688.52	pers2	PERS 2 RETIREMENT		1,326.93		
socsec	SOCIAL SECURITY		1,201.93	fedtx	FEDERAL WITHHOLDING TAX		1,033.67		
401a	401A DEFERRED COMPENSATION		302.84	medtx	MEDICARE TAX		281.11		
udteam	UNION DUES - TEAMSTERS		235.87	icm457	ICMA DEFERRED COMP		216.63		
fmlatx	WA Paid Family & Medical Leave		122.76	wacare	WA Long-Term Care		122.31		
dshs	DSHS CHILD SUPPORT		102.00	l&i	L&I - SELF INSURED		49.70		
udmp	UNION DUES - 1619 MP		40.70	aflpre	AFLAC PRE TAX		14.11		
uw	UNITED WAY		12.72	garnfe	GARNISHMENT FEE		0.50		
				Totals:			6,752.30		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		10,550.90	pers2	PERS 2 RETIREMENT		1,989.71		
socsec	SOCIAL SECURITY		1,201.93	l&i	L&I - SELF INSURED		570.36		
401a	401A DEFERRED COMPENSATION		373.88	medtx	MEDICARE TAX		281.11		
fmlatx	WA Paid Family & Medical Leave		45.97	unemp	UNEMPLOYMENT		41.77		
				Totals:			15,055.63		
				Gross Earnings by Fund:			21,088.26	666.00	
				Total Fund Deductions:			6,752.30		
				Fund Net:			14,335.96		

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 7

Fund Worked : - Totals -
Emps : 68

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		157,751.41	4,858.00	s	SICK		9,381.84	301.00
v	VACATION		6,400.52	191.75	cu	COMP USED		2,809.99	100.00
o15r	OVERTIME X 1.5 - ROADS DEPT		1,606.79	35.00	fh	FLOATING HOLIDAY		892.77	29.50
phns	PHONE STIPEND		630.00		retr	RETRO PAY		576.38	
auto	AUTO ALLOWANCE CONTRACTUAL		340.00		tlss	TOOL STIPEND		150.00	
c15r	COMP EARNED X 1.5 ROADS		-473.46	-12.50					
					Totals:			180,066.24	5,502.75

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	12,236.48
pers2	PERS 2 RETIREMENT	10,945.66
401a	401A DEFERRED COMPENSATION	2,974.04
medtx	MEDICARE TAX	2,447.49
fmlatx	WA Paid Family & Medical Leave	1,048.17
h457	MASSMUTUAL 457	562.44
l&i	L&I - SELF INSURED	391.79
udmp	UNION DUES - 1619 MP	277.92
dshs	DSHS CHILD SUPPORT	102.00
aflpre	AFLAC PRE TAX	77.42
uw	UNITED WAY	65.00

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	11,095.60
socsec	SOCIAL SECURITY	10,465.07
icm457	ICMA DEFERRED COMP	2,969.88
udteam	UNION DUES - TEAMSTERS	1,916.00
wacare	WA Long-Term Care	937.28
c13gar	CHAPTER 13 GARNISHMENT	538.00
pers3	PERS 3 RETIREMENT	342.29
genpre	SUN LIFE PRE TAX	104.64
hr125	HEALTH REIMBURSEMENT	85.00
aflaft	AFLAC POST TAX	74.54
garnfe	GARNISHMENT FEE	1.00
Totals:		59,657.71

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	88,145.00
socsec	SOCIAL SECURITY	10,465.07
401a	401A DEFERRED COMPENSATION	3,409.61
pers3	PERS 3 RETIREMENT	652.39
fmlatx	WA Paid Family & Medical Leave	392.47
genpre	SUN LIFE PRE TAX	86.00

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	16,401.20
l&i	L&I - SELF INSURED	5,779.85
medtx	MEDICARE TAX	2,447.49
vebahr	HRA VEB	475.00
unemp	UNEMPLOYMENT	358.09
perscu	PERS RETIREMENT CATCH UP	-0.22
Totals:		128,611.95

Grand Total Gross Earnings: 180,066.24 5,502.75

Grand Total Deductions: 59,657.71

Grand Total Net: 120,408.53

Page: 7

pyLDFnd
10/03/2023 9:58:39AM
Check Date: 10/10/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
09/16/2023 to 09/30/2023-1 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 68



OCT 17 2023

BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of October 9-13, 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, October 9, 2023. Present were Commissioners Ozias, Johnson and French, and Administrator Mielke.

Items of discussion per the agenda published October 5 were:

- Calendar/Correspondence
- Discussion with Department of Transportation regarding Highway 101 Projects
- Notice to call for bids to be received no later than Tuesday, November 14, 2023 at 10 a.m. regarding the Courthouse Security project
- Agreement with Washington Traffic Safety Commission for Click it or Ticket and Distracted Driving Campaign programs
- Agreement with Washington Traffic Safety Commission for Target Zero Manager grant
- Agreement with Washington State Department of Military / Federal Emergency Management Agency for 2022 FEMA disaster grant funding
- Request to hire a half-time employee to help assist with the Marine Resources Committee operations
- Pre-application questionnaire and letter of support with Department of Commerce for Climate Planning Grant
- WA Conservation Action – New Opportunities to Protect Carbon-Dense Forests
- APEX Accelerator update
- Briefing and call for hearing to be held on Tuesday, October 31, 2023 at 10:30 a.m. regarding an Ordinance amending Clallam County Code Chapter 5.40 Opportunity Fund Program
- Administrator and Chief Financial Officer submit recommended 2024 Budget for review

Meeting concluded at 12:49 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, October 10, 2023. Also present were Commissioners Johnson and French and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMFm to adopt the agenda as presented, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on Department of Transportation update and WA Conservation Action
- Ed Telenick, Sequim, commented on item 4a
- Brian Grad, Sequim, commented on Power Plan – Elwha River
- Heath Heikkila, Oregon, commented on timber harvest

CONSENT AGENDA

- 1a Approval of vouchers for the week of October 2
- 1b Approval of minutes for the week of October 2
- 1c Letter of support to the Washington State Department of Commerce for the Law Enforcement Pursuit Technology Grant Program

ACTION TAKEN: CMFm to adopt the consent agenda as presented, CMOs, mc

REPORTS AND PRESENTATIONS

- CMF commented on department staff meetings, Washington State Association of Counties Federal Issues Committee Meeting, Recompete

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of October 9-13, 2023
Page 2

CONTRACTS AND AGREEMENTS

2a Agreement amendment 14 with Department of Health for Foundational Public Health Services, Maternal and Child Health Block Grant, Immunizations, and WIC Nutrition Program

ACTION TAKEN: CMFm to approve, CMOs, mc

2b Agreement amendment 1 with Department of Ecology for Clallam Bay/Seki Sewer Improvements

ACTION TAKEN: CMFm to approve, CMOs, mc

HEARING(S)

H1 Proposed Ordinance repealing and replacing Astound Broadband Wave Franchise

- Mark Lane, Finance Department, provided a staff report

ACTION TAKEN: CMFm to open the public hearing, CMOs, mc

- The following signed up to speak:
 - Brian Grad, Sequim
 - Ed Bowen, Clallam Bay
 - Elizabeth Clark, Port Angeles
- The following sent in written testimony: James Bettcher (see attached)

ACTION TAKEN: CMFm to close the public hearing and adopt, CMOs, mc

BIDS AND AWARDS

3a Bid opening – Lighthouse Pump Station Replacement Project

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Van Ness Construction	\$251,654.97
Rognlin's, Inc.	\$239,426.08
ICI Interwest Construction, Inc.	\$245,353.46
Tapani, Inc.	\$183,179.19

ACTION TAKEN: CMOM to forward the Proposals to the Public Works/Road Department for review and recommendation to the Board of Commissioners, CMFs, mc

ADMINISTRATION

4a Request for waiver of bid/RFP/quote requirement with Air Flo Heating Company for the purchase of heat pumps and wall units for the Harm Reduction Health Center

ACTION TAKEN: CMFm to approve, CMOs, mc

PUBLIC WORKS

5a Call for hearing to be held Tuesday, November 7, 2023 at 10:30 a.m. regarding adopting the Six-Year 2024-2029 Transportation Improvement Program TIP

ACTION TAKEN: CMOM to issue notice, CMFs, mc

PUBLIC COMMENT

- Tim Wheeler, Sequim, commented on Power Plan – Elwha River
- Ed Bowen, Clallam Bay, commented budget meetings, TIP
- Ed Telenick, Sequim, commented on Finance Department, budget, Harm Reduction Center, Sheriff's Department
- Ellen Menshew, Port Angeles, commented on Power Plant and TCB 23 - Elwha River
- Jeff Tozzer, Sequim, commented on Dungeness Levee Project – Towne Road
- Lisa Dekker, Port Angeles, commented on Power Plant and TCB 23 - Elwha River
- Heath Heikkila, Oregon, commented on Power Plant and TCB 23 - Elwha River
- Kenneth Reandeau, Port Angeles, commented on Highway 112 (see attached)

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of October 9-13, 2023
Page 3

Meeting concluded at 11:30 a.m. and continued to 9 a.m., Monday, October 16, 2023.

The Board of Commissioners attended WSAC Virtual Update, Budget Meetings, Coffee with Colleen, Port Angeles Chamber Budget Show during the week of October 9.

PASSED AND ADOPTED this 17th day of October 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMF Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CRJ Commissioner Mike French

m moved
mc motion carried
s seconded

DRAFT

From:
Sent:
To:
Subject:

noreply@civicplus.com
Sunday, October 8, 2023 2:38 PM
Gores, Loni
Online Form Submission #2375 for Contact the Clerk of the Board

10/10/23
James Bettcher

Contact the Clerk of the Board

First Name	James
Last Name	Bettcher
Email	zoombag68@yahoo.com
Phone	360-670-5994
Subject	Astound Broadband Franchise
Comments	Astound is totally unacceptable for a TV cable provider for Clallam County. Rates have continued a rapid increase and because we are too far from Seattle to receive free OTA broadcasts we have no other choice (except satellite) for even the most basic service. We want only the most basic service, no add-ons. Only the Seattle local stations. We have TV's in 3 rooms. Our bill includes a Package Savings credit of \$5 (internet from OlyPen) and a "Customer Loyalty Credit" of \$10. Our bill just went from \$85.75 to \$102.52. Without the "credits" the bill would be nearly \$120 (fees increase as a percentage of charges) for the most basic service. The cost increases in the last 10 years have far exceeded inflation. We pay this only because there is no competition. As part of our monthly cost we are forced to pay \$41.82 for digital boxes that we must rent even though our TV's can receive digital signals. A separate digital box is required for each TV. The required Astound digital converter is required so they can sell us services we do not want. We should be able to receive service without paying for something that is truly not required for reception of a TV signal over a cable. If we wanted something more than what the county considers basic service then a a decoder box or whatever would seem to be fair. Basic service should not depend on a piece of equipment that is truly not required for modern TV's. There

have to be other ways to provide premium services without requiring everyone who doesn't want anything but basic TV to rent a box. Not so long ago that was the case and service over the same lines was much less expensive. Then TV signals switched to digital and we had to rent, could not purchase, a box for each TV in the house even though there was no technical reason for modern TV's to accept the digital signal.

If we lived within range of local TV stations we would not have a need for a cable. It is hard to accept that free over the air programming has to cost over \$100 / month to provide over an established cable system. Most residents of the Clallam County are priced out of this basic service.

Unless there is a roll back on prices we will be joining the majority of households in the county who have already dropped "Astound Broadband"s service.

Please Note

This form is not for emergencies. If you have an emergency, please phone 911.

Email not displaying correctly? [View it in your browser.](#)

From:
Sent:
To:
Subject:

noreply@civicplus.com
Tuesday, October 10, 2023 11:20 AM
Gores, Loni
Online Form Submission #2408 for Contact the Clerk of the Board

Kenneth Reandeau
10/10/23

Contact the Clerk of the Board

First Name	Kenneth
Last Name	Reandeau
Email	kreandeau@gmail.com
Phone	3609283824
Subject	HWY 112
Comments	This highways condition is perilous at best. If it is proposed to be used for the only access to the west prepare for the worse.

Please Note

This form is not for emergencies. If you have an emergency, please phone 911.

Email not displaying correctly? [View it in your browser.](#)



29
OCT 17 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 10/9/23

REGULAR AGENDA ☒ **Meeting Date:** 10/17/23

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 811-23-11 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: Renewal of grant funding from Washington Traffic Safety Commission for up to \$15,000 over the period of 10/1/23 – 9/30/24. This funding is for reimbursement of overtime shifts spent on emphasis patrols in support of statewide programs such as "Click it or Ticket" and distracted driving campaigns.

Budgetary impact: Historically these patrols have not totaled large amounts of expenditures or corresponding reimbursement revenue, but we can add it via supplemental if it appears its needed.

Recommended action: Board approval

County Official signature & print name: Brian King, Sheriff

Handwritten signature of Brian King, Sheriff.

Name of Employee/Stakeholder attending meeting: Elizabeth Waknitz

Relevant Departments: Sheriff

Date submitted: 10/4/23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



INTERAGENCY AGREEMENT

BETWEEN THE

Washington Traffic Safety Commission

AND

Clallam County Sheriff's Office

THIS AGREEMENT is made and entered into by and between the Washington Traffic Safety Commission, hereinafter referred to as "WTSC," and **Clallam County Sheriff's Office**, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the authority provided to WTSC in RCW 43.59 and RCW 39.34, terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree as follows:

1. PURPOSE OF THE AGREEMENT:

The purpose of this Agreement is to provide funding, provided by the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) and allowed under the Assistance Listings Catalog of Federal Domestic Assistance (CFDA) number 20.600 for traffic safety grant project **2024-HVE-5112-Region 1 Target Zero Task Force**, specifically to provide funding for the law enforcement agencies in WTSC Region **1** to conduct straight time or overtime enforcement activities (traffic safety emphasis patrols) as outlined in the Statement of Work (SOW), in support of Target Zero priorities. The Target Zero Manager (TQM) and/or the Law Enforcement Liaison (LEL) shall coordinate the SOW with the SUB-RECIPIENT with the goal of reducing traffic crashes.

Grant **2024-HVE-5112-Region 1 Target Zero Task Force** was awarded to the WTSC Region **1** to support collaborative efforts to conduct HVE activities. By signing this agreement, the SUB-RECIPIENT can seek reimbursement for straight time or overtime for approved law enforcement activity expenses incurred as a participant in the region's HVE grant.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence upon the date of execution by both parties, but not earlier than October 1, 2023, and remain in effect until September 30, 2024 unless terminated sooner, as provided herein.

3. SCOPE OF WORK

3.1.1 Problem ID and/or Opportunity

The main causes of serious injury and fatality collisions on Washington's roadways are driver impairment through drug and/or alcohol use, speeding, occupant restraint mis/nonuse, and distraction. Fatalities have increased almost 40 percent since 2019. Despite a very high seat belt use rate (greater than 90% for many years in a row), the number of unrestrained fatalities

and serious injuries have increased to the highest number since before 2010. Since 2019, unrestrained fatalities have increased over 40 percent. Motorcyclists also represent a high number of injured and killed because of unsafe and poorly trained riders and the challenges vehicle drivers face in observing motorcycles on the road.

Washington has seen a drastic decrease in proactive enforcement of traffic laws. This decrease is due to a myriad of factors, include the COVID-19 pandemic, political actions to update laws that reduce an officer's ability to stop drivers,

This project will fund locally coordinated enforcement mobilizations to address impaired driving, distracted driving, seat belt safety, speeding, and motorcycle safety. Funding and events will be organized by local Target Zero Managers (TZMs) & the statewide Law Enforcement Liaison networks and their local Target Zero Task Force. These patrols will also be coordinated with the Washington State Patrol (WSP). Target Zero Managers will establish or strengthen relationships with key WSP district personnel to improve interagency coordination.

3.1.2 Project Purpose and Strategies

This project will fund High Visibility Enforcement (HVE) and Traffic Safety Enforcement Program (TSEP) patrols to prevent impaired driving, distracted driving, seat belt use, speeding, and motorcycle safety.

High Visibility Enforcement (HVE) and Traffic Safety Enforcement Program (TSEP) patrols are designed to create deterrence by increasing the expectation of a citation/fine/arrest. Officers may also remove high risk (impaired) drivers when encountered. So together, this countermeasure works by preventing dangerous driving behaviors and stopping those who still decide to engage in those behaviors.

Funding and events will be organized by local TZMs, LELs, and their local Target Zero Task Force. Task forces will use local data and professional judgement to determine enforcement priorities for their jurisdictions and will schedule and plan enforcement and outreach activities. Regional participation in the following National Campaigns is mandatory:

- Impaired driving enforcement during the Holiday DUI campaign (December 2023).
- Distracted driving enforcement during the Distracted Driving campaign (April 2024)
- Seat belt enforcement during the Click It or Ticket campaign (May 2024).
- Impaired driving enforcement during the Summer DUI campaign (August 2024).

These patrols will also be coordinated with the Washington State Patrol (WSP). Target Zero Managers will establish or strengthen relationships with key WSP district personnel to improve interagency coordination with the WSP.

3.1.3 Requirements for National Mobilizations and Traffic Safety Enforcement Program (TSEP)

1. HVE events will be data informed; based on crash data, anecdotal evidence, and the professional judgement of task force members. WTSC strongly believes in the expertise of local officers to understand the highest priority areas in their communities to focus their efforts.
2. The SUB-RECIPIENT will ensure that all officers participating in these patrols are BAC certified and have received and passed the SFST refresher training.
3. SUB-RECIPIENT will ensure all officers participating in Impaired Driving patrols have also received Advanced Roadside Impaired Driving Enforcement (ARIDE) training.
4. SUB-RECIPIENT shall ensure all participating personnel will use the WEMS system provided by the WTSC to record all activities in digital activity logs conducted by their commissioned officers pursuant to the HVE events. Participating officers will fill out all applicable fields of the digital activity log and use the comments field to provide details on irregularities, challenges or other details that would help explain what was encountered during their shift. SUB-RECIPIENT will also ensure all supervisors and fiscal staff have the ability to review and edit those activity logs.

5. Activity conducted outside of the quarterly task force operational plans will not be reimbursed.

3.1.4 Project Intent and Best Practice

1. SUB-RECIPIENT is encouraged to help their Region Task Force fulfill the requirement to participate in the four mandatory National Campaigns. (Holiday DUI campaign in December 2023, Distracted Driving campaign in April 2024, Click It or Ticket campaign in May 2024, and Summer DUI campaign in August 2024).

NOTE: Agencies must participate in speed or impaired driving enforcement under this agreement to be eligible to receive funding under the WASPC equipment grant.

2. SUB-RECIPIENT is strongly encouraged to participate in their task force to plan and execute enforcement events.
3. Regional task force will be submitting quarterly operational plans and SUB-RECIPIENT is encouraged to participate to the fullest extent possible. Quarterly operational plans are due October 15, December 15, March 15, and June 15.
4. WTSC encourages participating officers to prioritize violations that directly contribute to the injury and death of road users, such as impaired driving, speeding, distracted driving, non-restraint, etc.
5. SUB-RECIPIENT should promote patrol events through all earned, owned and, if funded, paid media that is available so that the public is made aware of the event before, during, and after the enforcement takes place. It is best practice to translate messages as needed and invite local media involvement in the effort to reach communities in which HVE will occur.
6. SUB-RECIPIENT should strive to actively enforce traffic safety laws focused on collision causing behaviors in priority areas throughout the year outside of HVE events.
7. When participating in motorcycle patrols SUB-RECIPIENT should focus on the illegal and unsafe driving actions of all motor vehicles interacting with motorcycles. This includes speeding, failure to yield to a motorcycle, following too closely to a motorcycle, distracted driving, etc.
8. When participating in motorcycle patrols SUB-RECIPIENT should ensure that enforcement will focus on the illegal and unsafe driving actions of motorcycles that are known to cause serious and fatal crashes. This includes impaired driving, speeding, and following too closely.
9. Performance will be monitored by the regional TSM, LEL, and Task Force, as well as WTSC. WTSC reserves the right to designate specific officers as ineligible for cost reimbursement. This will occur if an officer is determined to not have not met the purpose/intent of this grant in multiple emphasis patrols.
10. Funds can be used to support the mentoring of officers in traffic enforcement. This can be focused on impaired driving, or general traffic enforcement.

For DUI mentorship, WTSC has found it to be best practice to include a mix of instruction and practical experience. The mentor should be a DRE when possible, or a highly effective DUI emphasis patrol officer with a minimum of ARIDE training. Mentor/mentee activities will be pre-approved by the TSM or LEL after the mentee submits their interest.

11. Community outreach/collaboration: Funds can be used to pay for traffic safety focused community outreach and collaboration activities. The operational approach for regional community outreach and collaboration activities should be developed at the Task Force level and be approved by the WTSC. WTSC recommends that these activities include an opportunity for the audience to provide feedback on local traffic safety priorities and activities, which ideally will influence the region's plan for traffic safety programming.

In order to receive funding from this grant, agencies must participate with the regional traffic safety task force/coalition in the planning efforts for these activities.

WTSC also encourages all law enforcement agencies in Washington to utilize WTSC's data analysis resources, such as interactive dashboards and data from a statewide attitudinal survey, as well their regional Target Zero Manager to identify priorities for engaging with the community.

WTSC will provide tools for documenting community collaboration activities, such as the WEMS activity log.

3.1.5 NATIONAL AND STATE-WIDE MOBILIZATIONS

Not all agencies are required to participate in all of these, however the region has committed to participate as a region in all of these. Dates are tentative and may change when NHTSA publishes their FFY2024 mobilization calendar.

Mobilization	Dates
Holiday DUI	December 13, 2023 – January 1, 2024
U Drive. U Text. U Pay.	April 1 – 14, 2024
Click It or Ticket	May 13 – June 2, 2024
It's a Fine Line (optional if funded)	July 5 – 21, 2024
DUI Drive Sober or Get Pulled Over	August 12 – September 4, 2024

3.2 PROJECT GOALS

Prevent traffic crashes to reduce traffic related deaths and serious injuries through active, visible, consistent, and targeted traffic law enforcement, law enforcement training, and community outreach. Law enforcement can have a profound effect on traffic safety and this project aims to increase participation to accomplish that.

3.3 COMPENSATION

3.3.1 The Compensation for the straight time or overtime work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the SOW will not exceed dollar total from amounts listed below. Payment for satisfactory performance shall not exceed this amount unless the WTSC and SUB-RECIPIENT mutually agree to a higher amount in a written Amendment to this Agreement executed by both the WTSC and SUB-RECIPIENT. Comp-time is not considered overtime and will not be approved for payment. All law enforcement agencies who are active members of the Region's traffic safety task force with a fully executed grant agreement are eligible to participate in this grant.

3.3.2 WTSC will reimburse for personnel straight time or overtime expenses at 150 percent of the officer's normal salary rate plus SUB-RECIPIENT's contributions to employee benefits, limited to the following:

- FICA
- Medicare
- Any portion of L&I that is paid by the employer (SUB-RECIPIENT)
- Retirement contributions paid by the employer (SUB-RECIPIENT) can be included if the contribution is based on a percentage of their hours worked.

Health insurance, or any other benefits not listed above, are not eligible for reimbursement.

The SUB-RECIPIENT will provide law enforcement officers with appropriate equipment (e.g., vehicles, radars, portable breath testers, etc.) to participate in the emphasis patrols.

3.3.3 Funding alterations are permitted as follows: Upon agreement by the regional TZM and all other parties impacted by a proposed budget alteration, the budget category amounts may be increased or decreased without amending this

agreement, so long as the total grant award amount does not increase. HVE grant funds should be managed collaboratively by the SUB-RECIPIENT and the TZM.

These alterations must be requested through email communication between the regional TZM and assigned WTSC Program Manager. This communication shall include details of the requested budget modifications and a description of why these changes are needed. The TZM will also send an updated quarterly Operations Plan to the WASPC representative monitoring the project if the budget modification will result in changes to the previously submitted plan.

- 3.3.4 These funds, designated for salaries and benefits, are intended to pay for the hourly straight time or overtime costs and proportional amounts of fringe benefits of commissioned staff pursuing the activities described in the statement of work. These funds may not be used for any other purpose for example any work required to maintain a law enforcement commission including recertification trainings like firearm qualification. This agreement is expressly designated to fund salaries and benefits. By signing this agreement, SUB-RECIPIENT agrees to supply all necessary equipment and vehicles needed to accomplish the work in the scope of work. WTSC is not responsible for any equipment that is lost, stolen, or destroyed in the execution of the scope of work.
- 3.3.5 Dispatch: WTSC will reimburse communications officers/dispatch personnel for work on this project providing SUB-RECIPIENT has received prior approval from their region's TZM. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.
- 3.3.6 Transport Officers: WTSC will reimburse transport officers for their work on this project providing SUB-RECIPIENT has received approval from their regions TZM. The TZM will work with the regional LEL to determine if need is warranted for the type of HVE activity. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.
- 3.3.7 The law enforcement agency involved will not schedule individual officer overtime shifts for longer than eight hours. WTSC understands there may be instances when more than eight hours are billed due to DUI processing or other reasons and an explanation should be provided on the WEMS Officer Activity Log.
- 3.3.8 The law enforcement agency involved will ensure that any reserve officer for whom reimbursement is claimed has exceeded his/her normal weekly working hours when participating in an emphasis patrol and is authorized to be paid at the amount requested. Reserve officers may only be paid at the normal hourly rate and not at the 150 percent overtime rate.

3.4 PROJECT COSTS

The WTSC has awarded **\$15,000.00** to the WTSC Region **1** Traffic Safety Task Force for the purpose of conducting coordinated HVE enforcement and community outreach/collaboration activities. The funding must be used for traffic safety purposes in the areas of impaired driving, distracted driving, occupant restraint use, speeding, and motorcycle safety. See the project in WEMS for an updated distribution of funding by specific emphasis area.

By signing this agreement, the SUB-RECIPIENT can seek reimbursement for approved straight time or overtime expenses incurred as a participant in this grant. Funds are expressly designated for staffing activities and may not be used for other expenses that may be incurred, such as vehicle damage, supply replacement, etc. All activity must be coordinated by the region's traffic safety task force and TZM to be eligible for reimbursement.

APPLICABLE STATE AND FEDERAL TERMS AND CONDITIONS:

4. ACTIVITY REPORTS

The SUB-RECIPIENT agrees to have all personnel who work HVE patrols submit a WEMS Officer Activity Log within 24 hours of the end of all shifts worked. These same logs will be associated with invoices as detailed in the "BILLING PROCEDURE" section. Use of the Officer Activity Log in the WTSC's online grant management system, WEMS, is required. Supervisor review and accuracy certification will also be done in WEMS.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties in the form of a written request to amend this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the Parties. Changes to the budget, SUB-RECIPIENT'S Primary Contact, and WTSC Program Manager can be made through email communication and signatures are not required.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 32 through 40.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

All invoices for reimbursement of HVE activities will be done using the WTSC's grant management system, WEMS. WEMS Officer Activity logs will be attached to invoices, directly linking the cost of the activity to the invoice. Because the activity, approval, and invoicing are all done within WEMS, no back up documentation is required in most cases.

Once submitted by the SUB-RECIPIENT, invoices are routed to the regional TZM for review and approval. The TZM will submit all approved invoices to the WTSC via WEMS within 10 days of receipt.

Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of such properly documented invoices acceptable to WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, 2024, **must be received by WTSC no later than August 10, 2024**. All invoices for goods received or services performed between July 1, 2024 and September 30, 2024, **must be received by WTSC no later than November 15, 2024**.

11. CONFIDENTIALITY / SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for federal financial assistance for this Agreement. The WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

14.3 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action or proceedings shall be brought in the superior court situated in Thurston County, Washington.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, reported to WTSC, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WTSC, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against WTSC, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WTSC, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WTSC, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB- RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT agrees that its obligations under this Section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents in the performance of this agreement. For this purpose, the SUB-RECIPIENT, **by mutual negotiation**, hereby waives with respect to WTSC only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions chapter 51.12 RCW.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of the WTSC, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal

auditors, the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30-day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15- day period, this Agreement may be terminated at the end of that period by written notice of the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement, without cause or reason, with 30 days written notice to the other party. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub- contractors.

31. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

APPLICABLE CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS (23 CFR PART 1300 APPENDIX A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1200.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, civil judgement, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by WTSC.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary

Exclusion

- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for

lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1200.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 33.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the SUB-RECIPIENT's workplace, and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB- RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 34.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 34.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 34.1.3. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION (Title VI, 42 U.S.C. § 2000d et seq.)

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal statutes and implementing regulations relating to nondiscrimination ("Federal

Nondiscrimination Authorities"). These include but are not limited to:

37.1.1.1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252

37.1.1.2. 49 CFR part 21

37.1.1.3. 28 CFR section 50.3

37.1.1.4. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970

37.1.1.5. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.)

37.1.1.6. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.)

37.1.1.7. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.)

37.1.1.8. The Civil Rights Restoration Act of 1987

37.1.1.9. Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189)

37.1.1.10. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations

37.1.1.11. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency

37.1.1.12. Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities through the Federal Government

37.1.1.13. Executive Order 13988, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To keep and permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA in a timely, complete, and accurate way. Additionally, the SUB-RECIPIENT must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUB-RECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA".

37.1.6. To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub- contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

41. CERTIFICATION ON CONFLICT OF INTEREST

41.1. No employee, officer or agent of the SUB-RECIPIENT who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward.

41.2. Based on this policy:

41.2.1. The SUB-RECIPIENT shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents. The code or standards shall provide that the SUB-RECIPIENT's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub-awardees, including contractors or parties to subcontracts and establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulation.

41.2.2. The SUB-RECIPIENT shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

41.3. No SUB-RECIPIENT, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities.

41.3.1. The SUB-RECIPIENT shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to WTSC. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.

42. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the parties for all communications, notices, and reimbursements regarding this Agreement:

The Contact for the SUB-RECIPIENT is:	The Target Zero Manager for Region 1 is:	The Contact for WTSC is:
Elizabeth Waknitz Clallam County Sheriff's Office elizabeth.waknitz@clallamcountywa.gov	Josh Ley Clallam County Sheriff's Office joshua.ley@clallamcountywa.gov	Jerry Noviello WTSC Program Manager jnoviello@wtsc.wa.gov 360-725-9897

AUTHORITY TO SIGN

The undersigned acknowledge that they are authorized to execute this Agreement and bind their respective agencies or entities to the obligations set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

SUB-RECIPIENT:

Signature

Mark Ozias

Printed Name

Chair of the Board, Clallam County Commissioners

Title

Date



Approved as to Form
Deputy Prosecutor

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Printed Name

Title

Date



26

AGENDA ITEM SUMMARY

OCT 17 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 10/9/23**

REGULAR AGENDA ☒ **Meeting Date: 10/17/23**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing

Contract/Agreement/MOU - Contract # 811-23-12

☐ Resolution

☐ Proclamation

☐ Budget Item

☐ Draft Ordinance

☐ Final Ordinance

☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary: Renewal of grant funding providing partial salary and benefits of a "Target Zero Manager." The grant period is from signature through 9/30/26, with up to \$60,539 available annually for a project period total of \$181,617. The Target Zero Manager for our region helps develop, implement, and coordinate traffic safety improvements and programs in Clallam and Jefferson counties.

Budgetary impact: Target Zero Manager's position and reimbursement revenue is already established in the budget

Recommended action: Board approval

County Official signature & print name: Brian King, Sheriff

A handwritten signature in black ink, appearing to read "Brian King", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Elizabeth Waknitz

Relevant Departments: Sheriff

Date submitted: 10/4/23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting -- Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



INTERAGENCY AGREEMENT

BETWEEN THE

Washington Traffic Safety Commission

AND

Clallam County Sheriff's Office

THIS AGREEMENT is made and entered into by and between the Washington Traffic Safety Commission, hereinafter referred to as "WTSC," and Clallam County Sheriff's Office, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the authority provided to WTSC in RCW 43.59 and RCW 39.34, terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree as follows:

1. PURPOSE OF THE AGREEMENT:

The purpose of this Agreement is to provide funding, provided by the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) and allowed under the Assistance Listing/Catalog of Federal Domestic Assistance (CFDA) #20.600, for traffic safety grant project 2024-Sub-grants-5090-Region 1 Target Zero Manager.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence upon the date of execution by both parties or October 01, 2023, whichever is later, and remain in effect until September 30, 2026, unless terminated sooner, as provided herein.

3. STATEMENT OF WORK

The SUB-RECIPIENT shall carry out the provisions of the traffic safety project described here as the Statement of Work (SOW). If the SUB-RECIPIENT is unable to fulfill the SOW in any manner on this project, the SUB-RECIPIENT must contact the WTSC program manager immediately and discuss a

potential amendment. All Federal and State regulations will apply.

3.1 SCOPE OF WORK

3.1.1 Problem ID and/or Opportunity

Communities, especially rural communities, have limited resources to address traffic safety concerns. Washington's diversity calls for a customized approach to reaching Target Zero. This diversity from community to community creates a need for community-level approaches to traffic safety improvements.

- Diversity in people – ethnicity, language, political beliefs, socio-economic status, etc.
- Diversity in roads – rural vs. urban differences in roads include roadway design, safety features, and options available for roadway improvements
- Diversity in resource availability – capacity to make traffic safety improvements varies greatly from community to community

3.1.2 Project Purpose and Strategies

Factors that drive local traffic safety priorities and efforts may not match the priorities of Target Zero at the state level. This project provides resources that support traffic safety at a local level, based on the needs of specific communities, so that:

- Local communities can implement strategies to increase traffic safety.
- Local leaders recognize the importance of traffic safety.
- Community members feel empowered and take ownership to solve traffic safety problems identified in their community.

Target Zero Managers (TZMs) guide local Target Zero task forces around many counties and tribal reservations in the state. These task forces are ideally composed of engineering, enforcement, education, and emergency medical services (EMS) experts, as well as other community agencies and organizations with an interest in traffic safety. The TZMs and task forces coordinate local traffic safety efforts and resources by tracking data, trends, and issues in their area. They develop and provide a variety of traffic safety programs, services, and public outreach throughout their communities by working with local partners.

This project employs the following strategies from Target Zero 2019:

- IMP.2.1 Continue statewide High Visibility Enforcement (HVE) and media campaigns to reduce impaired driving. (P, CTW).
- IMP.2.9 Support local integrated and dedicated DUI enforcement. (R, CTW).
- DIS.1.1 Conduct statewide distracted driving High Visibility Enforcement (HVE). (R, CTW).
- DIS.1.3 Develop educational tools for law enforcement on how to identify drivers violating Washington's

distracted driving laws. Make these materials available for patrol briefings prior to distracted driving HVE campaigns. (U).

- DIS.1.4 Conduct statewide road education campaigns focused on the dangers of driving distracted. The campaigns should address the diversity of the project/enforcement area in the appropriate cultural context. (U).
- SPE.1.2 Conduct High Visibility Enforcement efforts at locations where speeding-related crashes are more prevalent. (P, NCHRP).
- UVO.1.3 Identify population groups with lower-than-average restraint use rates and implement communications, outreach, and enforcement campaigns directed at groups/areas where restraint use is lowest, particularly rural areas. (R, CTW).
- UVO.1.6 Host car seat awareness and instruction classes, especially in diverse community locations with populations that have lower than average proper car seat use. Target child transport agencies, hospitals, childcare centers, schools, etc. Collaborate with Target Zero Manager, SafeKids Coalition, or local Child Passenger Safety Team. (R, CTW).
- YDI.1.4 Provide local Target Zero Task Forces with information and materials about GDL for teens, parents, law enforcement, and driver education programs. (R, WTSC).

3.2 PROJECT GOALS

- 1) Goal 1-1. Establish and maintain coalition(s) of traffic safety stakeholders.
- 2) Goal 1-2. Identify, recruit, and engage new stakeholders across the region in traffic safety efforts.
- 3) Goal 1-3. Raise awareness among and seek input from community members and organizations across the region through attending meetings/conferences and delivering presentations to foster engagement with traffic safety efforts.
- 4) Goal 1-4. Develop expertise in improving traffic safety.
- 5) Goal 1-5. Report on progress and activities through in person meetings, virtual meetings, and written reports.
- 6) Goal 2-1. Complete a traffic safety assessment.
- 7) Goal 3-1. Establish shared priorities for traffic safety in the assigned county/region.
- 8) Goal 4-1. Select strategies/countermeasures and develop logic models and implementation plans.
- 9) Goal 5-1: Pilot test communications.
- 10) Goal 6-1: Execute the implementation plan(s) and guide the conversations created.
- 11) Goal 7-1. Assess execution of implementation plans and coalition member satisfaction and engagement.

3.2.1 The objectives, measures and timelines listed in Appendix A will be reviewed at least annually by the designated contacts of the SUB-RECIPIENT and WTSC, and may be updated pursuant to clause 6 of this AGREEMENT. For the purposes of this section only, the parties' DESIGNATED CONTACTS, as

listed in clause 42, are authorized to execute these amendments to Appendix A.

3.3. COMPENSATION

3.3.1 The cost of accomplishing the work described in the SOW will not exceed \$181,617.00, for the entire period of performance, as allocated to each year of this agreement in Section 3.4 PROJECT COSTS. Unspent contract funds from each year do NOT carry over into subsequent years and each year's budget is independent of the others.

3.3.2 Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount in a written Amendment to this Agreement executed by both parties.

3.3.3 After the first year, continuation is subject to funding availability, agreement on future objectives and measures, and satisfactory progress toward completion of agreed upon goals (as determined by WTSC), as set forth in the SOW.

3.3.4 If the SUB-RECIPIENT intends to charge indirect costs, an Indirect Cost Rate must be established in accordance with WTSC policies, and an approved cost allocation plan may be required to be submitted to the WTSC before any performance is conducted under this Agreement. Indirect cost rates are subject to change based on updated Indirect Rate Letters from a cognizant federal agency or approved cost allocation plans. If the indirect rate increases, the budget will be modified by deducting the amount of the indirect rate increase from other budget categories so that the total budget does not increase. The total budget may not increase without an amendment to this agreement executed by both parties.

3.3.5 WTSC will only reimburse the SUB-RECIPIENT for travel related expenses for travel defined in the scope of work and budget or for which approval was expressly granted. The SUB-RECIPIENT must submit a travel authorization form (A-40) to request approval for any travel not defined in the SOW and for all travel outside of the continental United States.

3.3.6 WTSC will reimburse travel related expenses consistent with the written travel policies of the SUB-RECIPIENT. If no written policy exists, state travel rates and policies (SAAM Chapter 10) apply. If WTSC makes travel arrangements on behalf of the SUB-RECIPIENT, state travel policies must also be followed. Washington State Administrative & Accounting Manual (SAAM) Chapter 10 can be obtained at this website: <https://www.ofm.wa.gov/sites/default/files/public/legacy/policy/10.htm>. If for any reason, this information is not available at this website, contact the WTSC office at 360-725-9860 to obtain a copy. If following state travel policies, the SUB-RECIPIENT must provide appropriate documentation (receipts) to support reimbursement requests, including the A-40 Travel Authorization form if required.

3.3.7. Any equipment that will be purchased under this agreement with a purchase price over \$5,000 must be pre-approved by NHTSA prior to purchase. Pre-approval must also be gained if funding from this

agreement is used to purchase a portion of an item with a purchase price of \$5,000 or higher. Approval for these purchases will be facilitated by WTSC. WTSC will notify the SUB-RECIPIENT when approval has been gained or denied. Failure to receive pre-approval will preclude reimbursement. SUB-RECIPIENT will provide WTSC with purchase price, quote, manufacturer, description of its use in the project, and documentation showing that it is made in America. Any equipment purchased with NHTSA funds, must be used exclusively for traffic safety purposes or the cost must be pro-rated.

3.3.8. All equipment must be inventoried by the SUB-RECIPIENT. The SUB-RECIPIENT agrees to maintain the equipment, continue to use it for project purposes, and report on its status to WTSC each year when requested.

3.3.9. Equipment is defined as any asset with a useful life greater than one year AND a unit cost of \$5,000 or greater, and small and attractive assets. Small and attractive assets are the following if they a unit cost of \$300 or more:

- Laptops and Notebook Computers
- Tablets and Smart phones

Small and attractive assets also include the following if they have a unit cost of \$1000 or more:

- Optical Devices, Binoculars, Telescopes, Infrared Viewers, and Rangefinders
- Cameras and Photographic Projection Equipment
- Desktop Computers (PCs)
- Television Sets, DVD Players, Blu-ray Players and Video Cameras (home type)

3.4 PROJECT COSTS

The costs for the work under the SOW to be provided by the SUB-RECIPIENT are as follows:

Year 1: \$60,539.00

Year 2: \$60,539.00

Year 3: \$60,539.00

APPLICABLE STATE AND FEDERAL TERMS AND CONDITIONS:

4. ACTIVITY REPORTS

The SUB-RECIPIENT will submit progress reports on the activity of this project in the form provided by the WTSC using the WTSC Enterprise Management System (WEMS) Progress Reporting process or other alternate means pre-approved by WTSC. The SUB-RECIPIENT will include copies of publications, training reports, advertising, social media posts, meeting agendas, and any statistical data generated in project execution in the reports. The final report will be submitted to WTSC within 30 days of termination of this Agreement. WTSC reserves the right to delay the processing of invoices until activity reports are received and approved.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties in the form of a written Amendment to this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the parties.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 32 through 41.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

The SUB-RECIPIENT shall submit monthly invoices for reimbursement to WTSC with supporting documentation as WTSC shall require. All invoices for reimbursement shall be submitted through the

WEMS invoicing process, or via alternate method if approved by WTSC. Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of such properly documented invoices acceptable to WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, must be received by WTSC no later than August 10 of the same calendar year. All invoices for goods received or services performed between July 1 and September 30, must be received by WTSC no later than November 10 of the same calendar year. WTSC reserves the right to delay the processing of invoices until activity reports required by Section 4 of this agreement, are received and approved.

11. CONFIDENTIALITY / SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for federal financial assistance for this Agreement. The WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

14.3 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action or proceedings shall be brought in the superior court situated in Thurston County, Washington.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, reported to WTSC, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WTSC, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against WTSC, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WTSC, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WTSC, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT agrees that its obligations under this Section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents in the performance of

this agreement. For this purpose, the SUB-RECIPIENT, **by mutual negotiation**, hereby waives with respect to WTSC only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions chapter 51.12 RCW.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of the WTSC, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal auditors, the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party

will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to

protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30 day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15-day period, this Agreement may be terminated at the end of that period by written notice of the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement, without cause or reason, with 30 days written notice to the other party. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub-contractors.

31. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

APPLICABLE CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS (23 CFR PART 1300 APPENDIX A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials

are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1200.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, civil judgement, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by WTSC.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1200.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4,

debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 33.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the SUB-RECIPIENT'S workplace, and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB-RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed

upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 34.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 34.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 34.1.4. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION (Title VI, 42 U.S.C. § 2000d et seq.)

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

37.1.1.1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252

37.1.1.2. 49 CFR part 21

37.1.1.3. 28 CFR section 50.3

37.1.1.4. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970

37.1.1.5. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.)

37.1.1.6. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.)

37.1.1.7. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.)

37.1.1.8. The Civil Rights Restoration Act of 1987

37.1.1.9. Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189)

37.1.1.10. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations

37.1.1.11. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency

37.1.1.12. Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities through the Federal Government

37.1.1.13. Executive Order 13988, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To keep and permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA in a timely, complete, and accurate way. Additionally, the SUB-RECIPIENT must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUB-RECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA".

37.1.6 To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub-contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g.,

"grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

41. CERTIFICATION ON CONFLICT OF INTEREST

41.1. No employee, officer or agent of the SUB-RECIPIENT who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward.

41.2. Based on this policy:

41.2.1. The SUB-RECIPIENT shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents. The code or standards shall provide that the SUB-RECIPIENT's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub-awardees, including contractors or parties to subcontracts and establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulation.

41.2.2. The SUB-RECIPIENT shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

41.3. No SUB-RECIPIENT, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities.

41.3.1. The SUB-RECIPIENT shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to WTSC. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.

42. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the parties for all communications, notices, and reimbursements regarding this Agreement:

The Contact for the SUB-RECIPIENT is:	The Contact for WTSC is:
Elizabeth Waknitz elizabeth.waknitz@clallamcountywa.gov 360-417-2393	Mandie Dell mdell@wtsc.wa.gov 360-725-9860 ext.

43. AUTHORITY TO SIGN

The undersigned acknowledge that they are authorized to execute this Agreement and bind their respective agencies or entities to the obligations set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Clallam County

Signature

Printed Name

Title

Date



Approved as to Form
Deputy Prosecutor

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Printed Name

Title

Date

APPENDIX A

Project Costs

Year 1

BUDGET CATEGORY	DESCRIPTION	DIRECT AMOUNT	Indirect Cost Rate	Indirect Amount	Total Budget
Employee salaries and benefits		\$45,000.00	34.53%	\$15,539.00	\$60,539.00
Travel		\$0.00	0%	\$0.00	\$0.00
Contract Services		\$0.00	0%	\$0.00	\$0.00
Goods and Services		\$0.00	0%	\$0.00	\$0.00
Equipment		\$0.00	0%	\$0.00	\$0.00
TOTAL		\$45,000.00		\$15,539.00	\$60,539.00

Year 2

BUDGET CATEGORY	DESCRIPTION	DIRECT AMOUNT	Indirect Cost Rate	Indirect Amount	Total Budget
Employee salaries and benefits		\$45,000.00	34.53%	\$15,539.00	\$60,539.00
Travel		\$0.00	0%	\$0.00	\$0.00
Contract Services		\$0.00	0%	\$0.00	\$0.00
Goods and Services		\$0.00	0%	\$0.00	\$0.00
Equipment		\$0.00	0%	\$0.00	\$0.00
TOTAL		\$45,000.00		\$15,539.00	\$60,539.00

Year 3

BUDGET CATEGORY	DESCRIPTION	DIRECT AMOUNT	Indirect Cost Rate	Indirect Amount	Total Budget
Employee salaries and benefits		\$45,000.00	34.53%	\$15,539.00	\$60,539.00
Travel		\$0.00	0%	\$0.00	\$0.00
Contract Services		\$0.00	0%	\$0.00	\$0.00
Goods and Services		\$0.00	0%	\$0.00	\$0.00
Equipment		\$0.00	0%	\$0.00	\$0.00
TOTAL		\$45,000.00		\$15,539.00	\$60,539.00

Funding for this contract will be divided into three periods (FFY2024, FFY2025, and FFY2026). Funds do not carry forward into the following period. The SUB-RECIPIENT's proposed hourly rate should consider all expected expenses related to travel within Clallam and Jefferson Counties. The funding for this agreement comes from both federal (75%) and state (25%) funds.

The SUB-RECIPIENT has requested to charge an indirect rate as documented in their current federal indirect cost rate agreement. The current indirect rate of 34.53% is set to expire on December 31, 2023. In the event of an indirect rate increase after 2023, the increased percentage will be absorbed into the existing total annual budget amount. The SUB-RECIPIENT will provide WTSC with a copy of any updated indirect cost rate agreements that are issued during the period of performance of this agreement.

Hourly rate is inclusive of salary and benefits and will be billed based on actual hours worked (10 hours per week estimated, but may fluctuate within reason). Hourly rate will increase yearly based on agency's negotiated COLA rate of 2.5%.

*FFY2024 hourly rate: \$71.20 up to a maximum of \$60,539 including current documented indirect rate.

*FFY2025 hourly rate: \$72.98 up to a maximum of \$60,539 including current documented indirect rate.

*FFY2025 hourly rate: \$74.81 up to a maximum of \$60,539 including current documented indirect rate.

Attendance and participation in relevant national or state conferences and other relevant training and workgroup opportunities must be pre-approved by the WTSC. Travel expenses related to events located outside Clallam and Jefferson Counties will be reimbursed separately from the total contract amount listed here, unless agreed upon by both the WTSC and the SUB-RECIPIENT.

Important Notes:

1. Indirect cost rates are subject to change based on updated Indirect Rate Letters from a cognizant federal agency or approved cost allocation plans. If the indirect rate increases, the budget will be modified by deducting the amount of the indirect rate increase from other budget categories so that the total budget does not increase.
2. The total annual budget may not increase without a written amendment to this agreement executed by both parties.
3. Adjustments between budget categories within the same year can be made upon mutual agreement of the contact for WTSC and the contact for the SUB-RECIPIENT.

Objectives and Measures

Goal 1 - Goal 1-1. Establish and maintain coalition(s) of traffic safety stakeholders.

Objective	Objective Details	Completion Date
Objective 1. Identify existing coalitions that are willing to address traffic safety.	Identify coalitions throughout the region. Determine if any specifically address traffic safety, and if not, would be willing to address traffic safety as a subgroup.	12/31/2023
Objective 2. Prioritize and select a coalition to engage in the 7-step process.	Prioritize a coalition based on their willingness and capacity to address traffic safety. This coalition will serve as the primary coalition engaged in the 7-step process.	12/31/2023
Objective 3. Determine coalition purpose.	Establish a purpose statement aimed at improving traffic safety. If a purpose statement related to traffic safety has already been established, review the statement to determine if it aligns with the group.	03/31/2024
Objective 4. Establish regular meeting schedule.	Determine a regular meeting schedule, no less frequently than bi-monthly (every other month) meetings.	03/31/2024

Objective 5. Identify the value members bring and receive from the coalition.	Engage in the value exchange mapping process with the coalition. This exercise reveals the value coalition members contribute to the coalition and what they hope to receive as a result in participating in the coalition.	03/31/2024
Objective 6. Build the capacity of the coalition members to address traffic safety.	Ensure coalition members have the knowledge and skills necessary to improve traffic safety. Capacity building opportunities might include traffic safety concerns (including WTSC dashboards), safe system approach, disparities in traffic safety, traffic safety culture, social ecology, 7-step process, role of coalitions.	09/30/2024
Objective 7. Maintain engagement among coalition members and other stakeholders.	Regularly engage and seek input from coalition members as well as stakeholders who are unable to attend coalition meetings or are outside of the area of focus. This may include one-on-one meetings, phone calls, informational list-servs, etc.	09/30/2024

Measure	Reporting Frequency	Type	Target
Number of coalition meetings.	Quarterly	Process	4
Number of coalition capacity building opportunities.	Quarterly	Process	4

Goal 2 - Goal 1-2. Identify, recruit, and engage new stakeholders across the region in traffic safety efforts.

Objective	Objective Details	Completion Date
Objective 1. Brainstorm potential stakeholders by sector, demographics, and level of the social ecology.	First, determine which sectors, demographics, and level of the social ecology should be prioritized in your recruitment process. Next, identify stakeholders, by name, that fit within those categories.	12/31/2023

Objective 2. Prioritize stakeholders to recruit and those to keep informed.	Stakeholders will engage at varying levels and your investment in keeping them engaged will also vary. Determine which stakeholders you will fully engage and those that you will keep informed based on their level of interest and assets.	03/31/2024
Objective 3. Recruit new stakeholders.	Recruit the stakeholders identified. Be clear about what you are asking of or offering each individual. Describe the coalition's purpose and inquire about their interest and needs.	03/31/2024

Measure	Reporting Frequency	Type	Target
Number of stakeholders recruited.	Annual	Process	10

Goal 3 - Goal 1-3. Raise awareness among and seek input from community members and organizations across the region through attending meetings/conferences and delivering presentations to foster engagement with traffic safety efforts.

Objective	Objective Details	Completion Date
Objective 1. Deliver at least four (4) presentations to community members.	Create and deliver at least four (4) presentations to raise awareness among the public about traffic safety issues. These presentations should include two-way communication and listening to participants' input and feedback. These might be within the area of focus or within the larger region.	09/30/2024
Objective 2. Deliver at least four (4) presentations to key organizations (e.g., school, healthcare providers).	Create and deliver at least four (4) presentations to organizations that play a role in improving traffic safety. Examples include schools, healthcare organizations, law enforcement agencies, planning organizations, etc. Information might include raising awareness of traffic safety issues and how that organization can contribute to improving traffic	09/30/2024

Objective 3. Represent WTSC at local, state, or national meetings/conferences and act as an ambassador advancing the WTSC priorities.	safety. These presentations should include two-way communication and listening to participants' input and feedback. These might be within the area of focus or within the larger region.	
	Attending local, state, and national meetings/conferences provides opportunities to grow skills and knowledge as well as represent the WTSC to advocate for traffic safety and WTSC priorities.	09/30/2024

Measure	Reporting Frequency	Type	Target
Number of presentations to community members.	Annual	Process	4
Number of presentations to key organizations.	Annual	Process	4

Goal 4 - Goal 1-4. Develop expertise in improving traffic safety.

Objective	Objective Details	Completion Date
Objective 1. Attend training events required by WTSC.	The WTSC will provide training and skill building opportunities to increase the capacity to address traffic safety related issues. Attendance at these events is required.	09/30/2024
Objective 2. Seek out training opportunities to build knowledge, skills, and abilities.	Attendance and participation in relevant national or state conferences and other relevant training and workgroup opportunities is encouraged. Requests for reimbursement for training or events must be pre-approved by the WTSC.	09/30/2024

Goal 5 - Goal 1-5. Report on progress and activities through in person meetings, virtual meetings, and written reports.

Objective	Objective Details	Completion Date
Objective 1. Submit current Stakeholder Summary Tool.	Complete the Stakeholder Summary Tool describing coalition activity, stakeholder engagement, and presentations delivered.	12/31/2023
Objective 2. Submit current Stakeholder Summary Tool.	Complete the Stakeholder Summary Tool describing coalition activity, stakeholder engagement, and presentations delivered.	03/31/2024
Objective 3. Submit current Stakeholder Summary Tool.	Complete the Stakeholder Summary Tool describing coalition activity, stakeholder engagement, and presentations delivered.	06/30/2024
Objective 4. Submit current Stakeholder Summary Tool.	Complete the Stakeholder Summary Tool describing coalition activity, stakeholder engagement, and presentations delivered.	09/30/2024
Objective 5. Submit other required reports when due, including updating WEMS each month.	Complete all reports required by the WTSC, including updating appropriate objectives each month and quarterly and final reports.	09/30/2024

Goal 6 - Goal 2-1. Complete a traffic safety assessment.

Objective	Objective Details	Completion Date
Objective 1. Complete the data review portion of the traffic safety assessment tool.	Using WTSC dashboards and other resources, capture local traffic safety data including those related to cultural factors (shared values and beliefs), behaviors, prevalence, and consequences in the traffic safety assessment tool.	06/30/2024
Objective 2. Identify specific communities and populations overrepresented in the data.	Using the WTSC dashboards, other resources, and the input of coalition members and focus populations (including under-represented populations), identify communities and	06/30/2024

	populations experiencing more negative outcomes related to traffic safety. Add this to the traffic safety assessment tool.	
Objective 3. Identify the current portfolio of strategies/countermeasures taking place to improve traffic safety.	With the coalition, identify current strategies/countermeasures taking place to improve traffic safety within the area of focus. Once completed, map these strategies.	06/30/2024
Objective 4. Submit the traffic safety assessment tool.	Submit the completed traffic safety assessment tool highlighting local traffic safety data as well as current strategies/countermeasures taking place within the area of focus.	09/30/2024

Goal 7 - Goal 3-1. Establish shared priorities for traffic safety in the assigned county/region.

Objective	Objective Details	Completion Date
Objective 1. Complete a prioritization process to determine priority traffic safety issues.	Identify which traffic safety issue(s) you will address by engaging the coalition in a process using the Prioritization Tool.	09/30/2024
Objective 2. Submit the Prioritization Summary.	Submit the completed Prioritization Summary.	09/30/2024

Goal 8 - Goal 4-1. Select strategies/countermeasures and develop logic models and implementation plans.

Objective	Objective Details	Completion Date
	Review and develop shared understanding of the logic models for each required	

Objective 1. Develop shared understanding with coalition and relevant stakeholders of the logic models for each required strategies/countermeasures.	strategy/countermeasure. Understanding how a strategy/countermeasure achieves outcomes (represented in a logic model) is critical to improving implementation. These required strategies may be updated each year of this three year agreement. They will be uploaded to the WEMS project file. TZMs are required to implement these strategies within their region each year.	09/30/2024
Objective 2. Complete implementation plan(s) for required strategies/countermeasures with coalition and relevant stakeholders.	Review implementation plans provided by WTSC with coalition and stakeholders. Identify opportunities to ensure and/or improve effectiveness during implementation. Identify who is completing each task and the appropriate timelines.	09/30/2024
Objective 3. Identify potential strategies/countermeasures to change the behaviors identified within traffic safety priority area(s).	Identify and review possible resources (e.g., Countermeasures that Work, WTSC's Strategic Highway Safety Plan, resources from partners, research) and identify potential strategies/countermeasures to change priority traffic safety behaviors. This may include working with the appropriate WTSC Program Manager(s).	09/30/2024
Objective 4. Review potential strategies/countermeasures with coalition and stakeholders to assess feasibility and viability.	For each strategy/countermeasure identified, discuss with coalition members and stakeholders its feasibility (can the strategy/countermeasure be implemented successfully) and viability (will it last). Understanding feasibility and viability can inform which strategy/countermeasure to implement.	09/30/2024
Objective 5. Select one or more strategies/countermeasures.	Based on feasibility, viability, and other relevant considerations, select one or more strategies/countermeasures to implement.	09/30/2024
Objective 6. Develop logic models for each strategy/countermeasure selected.	For each strategy/countermeasure selected, develop a logic model describing how that strategy/countermeasure will achieve desired outcomes. Developing a shared understanding	09/30/2024

	about how a strategy/countermeasure results in desired outcomes is critical to successful implementation as it may have to be adapted.	
Objective 7. Develop an implementation plan for each strategy/countermeasure and secure necessary resources.	For each strategy/countermeasure selected, develop a plan detailing how that strategy/countermeasure will be implemented (funding, tasks, lead staff, timelines, etc.).	09/30/2024
Objective 8. Update the portfolio of strategies/countermeasures to reflect new and/or revised strategies.	Revise the portfolio map created in Goal 2-1, Objective 3 based on new strategies/countermeasures selected and remove those that are no longer taking place.	09/30/2024
Objective 9. Submit Implementation Plan Summary Tool.	Submit the completed Implementation Plan Summary Tool including logic models for each strategy/countermeasure and their associated implementation plan(s).	09/30/2024

Measure	Reporting Frequency	Type	Target
Number of implementation plans developed.	Annual	Process	1

Goal 9 - Goal 5-1: Pilot test communications.

Objective	Objective Details	Completion Date
Objective 1. Pilot test all communications developed.	With a small subset of the focus population (including key stakeholders), pilot test all public communications developed by the TZM. This may include materials for High Visibility Enforcement campaigns, community education pieces, media campaigns, etc.	09/30/2024
Objective 2. Submit summary of pilot testing each quarter.	Each quarter, submit a copy of the pilot testing summary with your quarterly report.	09/30/2024

Reporting

Measure	Frequency	Type	Target
Number of communication pieces pilot tested.	Quarterly	Process	4

Goal 10 - Goal 6-1: Execute the implementation plan(s) and guide the conversations created.

Objective	Objective Details	Completion Date
Objective 1. Execute implementation plans and track progress.	Execute the implementation plan for each strategy/countermeasure. Track progress on the plan as the strategy is implemented. Document whether the strategy/countermeasure is being implemented according to plan and/or if changes were necessary.	09/30/2024
Objective 2. Guide conversations created during implementation	Conversations often arise as strategies/countermeasures are implemented. These conversations may occur among those implementing the strategy, key stakeholders, and the focus audience. Be in a position (you and/or coalition members) to guide the conversations and answer questions that arise.	09/30/2024

Measure	Reporting Frequency	Type	Target
Number of strategies/countermeasures being implemented.	Quarterly	Process	3

Goal 11 - Goal 7-1. Assess execution of implementation plans and coalition member satisfaction and engagement.

Objective	Objective Details	Completion Date
-----------	-------------------	-----------------

Objective 1. Assess execution of the implementation plan.	Respond to the reflection questions on the bottom of the Implementation Plan individually and with those involved in implementing the strategies/countermeasures. Revise implementation plans if necessary.	09/30/2024
Objective 2. Assess coalition functioning with the coalition survey.	Gather feedback from members on aspects of coalition functioning such as planning and implementation, leadership, engagement, communication, etc.	09/30/2024
Objective 3. Submit updated Implementation Plan and Coalition Survey Summary Tool.	Summarize the findings from the survey on the Coalition Survey Summary Tool and submit it along with the updated Implementation Plan.	09/30/2024

Measure	Reporting Frequency	Type	Target
Number of respondents to coalition survey.	Annual	Process	10



3a
OCT 17 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 10/17/2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | ☐ Budget Item |
| ☐ Resolution | ☐ Proclamation | ☒ Other Bid Award |
| ☐ Draft Ordinance | ☐ Final Ordinance | |
- Documents exempt from public disclosure attached: ☐

Executive summary:

The Public Works Department recommends the BOCC award the contract for the repair & replacement of the Lighthouse pump station in Clallam Bay, located on the corner of Frontier and Salmon Street.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This item is included in the 2023 budget for the Clallam Bay/Seki Sewer (41401)

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Commissioners review, approve & authorize the Chair to sign the letter awarding the contract to Tapani, Inc, of Battle Ground, WA at their bid price of \$183,170.19 and also authorize the Chair to sign the contract documents once they are received back from the contractor will all relevant paperwork.

County Official signature & print name: Jason O'Dell Jason O'Dell, P.E.

Name of Employee/Stakeholder attending meeting: Bonnie Laubach & Jason O'Dell

Relevant Departments: Public Works

Date submitted: 10/11/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

2023 Agenda IS Lighthouse Pump Station Replacement Award
Revised: 3-04-2019



Clallam County Public Works Department

223 E. Fourth St., Suite 6
Port Angeles, WA 98362-3000

360-417-2379 Fax: 360-417-2513 E-mail: web_roads@co.clallam.wa.us

October 11, 2023

Honorable Board of Clallam County Commissioners
Clallam County Courthouse
223 E. Fourth St., Suite 4
Port Angeles, WA 98362

Re: Bid Award – Lighthouse Pump Station Replacement Project

Commissioners:

Yesterday, October 10, 2023, the Board of Commissioners opened bids for the Lighthouse Pump Station Replacement Project. The lowest responsible bidder for this project was Tapani, Inc. of Battle Ground, Washington. A bid tabulation sheet is attached showing the results of that bid opening.

We recommend the award of this contract to Tapani, Inc. at their total bid price of \$183,170.19, including tax. We also recommend that you authorize execution of the contracts by the Chair of the Board once the Contractor has approved and signed the contracts and returned them with the required proof of insurance and U.B.I. certification.

Thank you for your consideration regarding this matter.

Sincerely,

A handwritten signature in blue ink that reads "Jason O'Dell".

Jason O'Dell, P.E.
Acting County Engineer

() APPROVED
() DISAPPROVED

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Date: _____

BID TABULATION SHEET - " Lighthouse Pump Station Repair/Replacement CIP #6 & #8 " - BID OPENING " October 10, 2023 "

				Tapani, Inc. 1705 S.E. 9th Ave. Battle Ground, WA 98604 360-687-1148		Rognlin's 321 W. State St. Aberdeen, WA 98520 360-532-5220		Interwest Const., Inc. 170 Business Park Loop Sequim, WA 98382 360-757-7574		VanNess Const., Inc. 131 Hays St. Hadlock-Irondale, WA 98339 360-301-6494		ENGINEER'S ESTIMATE	
ITEM NO.	APR QTY	UNIT	DESCRIPTION	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL
1	1	LS	MOBILIZATION	\$ 14,000.00	\$ 14,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	\$22,328.62	\$22,328.62	\$18,000.00	\$18,000.00
2	1	LS	SPCC PLAN	\$ 850.00	\$ 850.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$2,024.00	\$2,024.00	\$1,200.00	\$1,200.00
3	1	EST	EROSION/ WATER POLLUTION CONTROL	\$ 3,000.00	\$ 3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4	1	LS	PROJECT TEMPORARY TRAFFIC CONTROL	\$ 6,500.00	\$ 6,500.00	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$7,245.00	\$7,245.00	\$15,000.00	\$15,000.00
5	1	LS	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	\$ 12,250.00	\$ 12,250.00	\$14,000.00	\$14,000.00	\$6,000.00	\$6,000.00	\$19,860.50	\$19,860.50	\$12,000.00	\$12,000.00
6	1	LS	SUBMERSIBLE PUMPS INSTALLATION (COUNTY SUPPLIED)	\$ 6,000.00	\$ 6,000.00	\$9,000.00	\$9,000.00	\$32,000.00	\$32,000.00	\$10,177.50	\$10,177.50	\$12,000.00	\$12,000.00
7	550	SF	SHORING OR EXTRA EXCAVATION CLASS B INCL. HAUL	\$ 1.00	\$ 550.00	\$4.00	\$2,200.00	\$4.00	\$2,200.00	\$4.29	\$2,359.50	\$2.50	\$1,375.00
8	15	CY	UNSUITABLE FOUNDATION EXCAVATION INCL. HAUL	\$ 115.00	\$ 1,725.00	\$100.00	\$1,500.00	\$150.00	\$2,250.00	\$160.62	\$2,409.30	\$35.00	\$525.00
9	15	CY	SELECT BORROW FOR UNSUITABLE FOUNDATION EXCAV. INCL. HAUL	\$ 125.00	\$ 1,875.00	\$32.00	\$480.00	\$90.00	\$1,350.00	\$165.79	\$2,486.85	\$45.00	\$675.00
10	32	CY	CRUSHED SURFACING BASE COURSE INCL. HAUL	\$ 155.00	\$ 4,960.00	\$40.00	\$1,280.00	\$165.00	\$5,280.00	\$169.63	\$5,428.16	\$65.00	\$2,080.00
11	86	CY	STRUCTURE EXCAVATION CLASS B INCLUDING HAUL	\$ 55.00	\$ 4,730.00	\$6.00	\$516.00	\$29.00	\$2,494.00	\$53.22	\$4,576.92	\$35.00	\$3,010.00
12	1	LS	WET WELL VAULT HATCH DOOR ASSEMBLY	\$ 2,200.00	\$ 2,200.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$16,065.50	\$16,065.50	\$5,000.00	\$5,000.00
13	1	LS	DUCTILE IRON FORCE MAIN 4 IN. DIAM.	\$ 36,000.00	\$ 36,000.00	\$55,000.00	\$55,000.00	\$36,000.00	\$36,000.00	\$46,172.50	\$46,172.50	\$30,000.00	\$30,000.00
14	1	EST	PUMP BYPASS SYSTEM	\$ 30,000.00	\$ 30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
15	15	TN	HMA CLASS 1/2 PG 64-22	\$ 480.00	\$ 7,200.00	\$900.00	\$13,500.00	\$900.00	\$13,500.00	\$1,088.67	\$16,330.05	\$350.00	\$5,250.00
16	16	HRS	LABOR FOR ROAD SIDE CLEANUP	\$ 130.00	\$ 2,080.00	\$85.00	\$1,360.00	\$85.00	\$1,360.00	\$178.25	\$2,852.00	\$100.00	\$1,600.00
17	8	HRS	MACHINERY FOR ROAD SIDE CLEANUP	\$ 150.00	\$ 1,200.00	\$250.00	\$2,000.00	\$170.00	\$1,360.00	\$143.75	\$1,150.00	\$150.00	\$1,200.00
18	1	EST	MINOR CHANGES	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00

BID TABULATION SHEET - " Lighthouse Pump Station Repair/Replacement CIP #6 & #8 " - BID OPENING " October 10, 2023 "

				Tapani, Inc. 1705 S.E. 9th Ave. Battle Ground, WA 98604 360-687-1148		Rognlin's 321 W. State St. Aberdeen, WA 98520 360-532-5220		Interwest Const., Inc. 170 Business Park Loop Sequim, WA 98382 360-757-7574		VanNess Const., Inc. 131 Hays St. Hadlock-Irondale, WA 98339 360-301-6494		ENGINEER'S ESTIMATE	
ITEM NO.	APR QTY	UNIT	DESCRIPTION	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL	UNIT BID	UNIT TOTAL
19	1	LS	PUMP MOTOR CONTROL AND ELECTRICAL	\$ 6,350.00	\$ 6,350.00	\$9,000.00	\$9,000.00	\$11,000.00	\$11,000.00	\$9,625.50	\$9,625.50	\$4,000.00	\$4,000.00
20	65	SY	SOIL RESIDUAL HERBICIDE	\$3.00	\$ 195.00	\$2.00	\$130.00	\$2.00	\$130.00	\$2.65	\$172.25	\$1.00	\$65.00
21	1	LS	VALVE VAULT INSTALLATION (COUNTY SUPPLIED)	\$12,000.00	\$ 12,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$12,644.25	\$12,644.25	\$9,000.00	\$9,000.00
			SALES TAX (8.6%)		\$14,505.19		\$18,960.08		\$19,429.46		\$19,944.12		\$14,618.28
			BID TOTAL		\$183,170.19		\$239,426.08		\$245,353.46		\$251,852.52		\$184,598.28

** Van Ness Construction had 6 items that didn't extend out accurately. Therefore, their bid was actually almost \$200 higher than read at the Commissioners' meeting.



49
OCT 17 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 10/9/23

REGULAR AGENDA ☒ **Meeting Date:** 10/17/23

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Notice of Invitation to Bid |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Sheriff's Office, on behalf of the county, is seeking bids from companies to provide courthouse security services. While the initial contracts for this purpose were awarded in an expedited process due to emergency staffing levels that needed a timely solution, the continuation of these services requires formal bidding. The current security contract will expire December 31, 2023, so we are seeking bids for service starting January 1, 2024.

Budgetary impact: To be decided once bids reveal projected costs.

Recommended action: Board approval

County Official signature & print name: Brian King, Sheriff 

Name of Employee/Stakeholder attending meeting: Don Wenzl

Relevant Departments: Sheriff

Date submitted: 10/4/23

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

NOTICE OF INVITATION TO BID

SEALED BIDS will be received by the Board of Clallam County Commissioners at 223 East 4th Street, Room 150, Port Angeles, Washington until 10 a.m. Tuesday, **November 14, 2023**, at which time they will be publicly opened and read aloud for:

Security services for the Clallam County Courthouse and the Clallam County Juvenile and Family Center contract.

Complete drawings and specifications may be obtained from **the Clallam County website**. All bidding and related questions should be directed to Chief Corrections Deputy Don Wenzl at (360) 417-2356.

The sealed bids must be clearly marked on the outside of the envelope, "Bid Proposal – Courthouse Security." Address bid proposal to: Board of Clallam County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Bid documents received late by the Commissioners' Office, delivered to other offices, received by facsimile, email, or other means will not be considered. Late bids will be returned unopened.

Clallam County hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Clallam County will determine the lowest responsible bidder in accordance with the terms of Clallam County Code Section 3.12.070 and reserves the right to reject any or all bids and to waive minor informalities in the process or to accept the bid, which in its estimation best serves the interests of Clallam County.

APPROVED this _____ day of _____ 2023

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Loni Gores, Clerk of the Board

Mark Ozias, Chair

Publish: First: 10/31/2023; Second: 11/08/2023

Bill: Clallam County Sheriff's Office

INFORMATION PACKET

Request for Bids for Security Services at the Clallam County Courthouse and Clallam County Juvenile and Family Center

PROJECT SCOPE:

Clallam County, located in the state of Washington, invites qualified armed security service providers to submit bids for the provision of comprehensive armed security services at the Clallam County Courthouse and Clallam County Juvenile and Family Facility. We seek a professional, experienced, and reliable security service provider to ensure the safety and security of all courthouse personnel, visitors, and assets.

The selected security service provider will need to provide services during business hours to the following facilities:

- Clallam County Courthouse at 223 E. 4th Street, Port Angeles, WA 98362
 - Two armed security personnel, eight (8) hours per day, 5 days a week, Monday-Friday except for recognized holidays.
- Clallam County Juvenile and Family Center at 1912 W. 18th Street, Port Angeles, WA 98363
 - One armed security personnel, ten (10) hours per week, on a schedule to be determined and flexible based on that court schedule each week.

BACKGROUND:

The Clallam County Courthouse is a vital institution within our community, serving as a hub for various legal and administrative activities. Ensuring the safety and security of all individuals and property within the courthouse is of paramount importance. The selected security service provider will play a crucial role in safeguarding the facility and its occupants.

MINIMUM QUALIFICATIONS:

Interested security service providers must meet the following qualifications and criteria:

1. ****Licensed and Certified****: The security service provider must possess all necessary licenses and certifications required by state and local regulations to operate as a security service provider in Clallam County.
2. ****Trained Personnel****: All armed security personnel assigned to the Clallam County Courthouse must be well-trained, including but not limited to, knowledge of firearms, emergency response procedures, conflict resolution, and first aid/CPR.
3. ****Background Checks****: The security service provider must conduct thorough background checks on all security personnel, including criminal background checks and reference checks.
4. ****Insurance****: The provider must have adequate liability insurance coverage to indemnify Clallam County against any unforeseen incidents.

SCOPE OF WORK:

The selected security service provider will be responsible for the following duties and tasks at two county facilities.

1. **Access Control:** Monitor and control access to the courthouse, courtrooms, and BOCC public meetings, ensuring that only authorized personnel and visitors enter the premises.

2. **Surveillance:** Maintain surveillance of key areas within the courthouse, courtrooms, BOCC meeting areas, and county offices during business hours using state-of-the-art security equipment. Access to the camera system may be granted to authorized personnel during these hours.

3. **Emergency Response:** Collaborate with county staff to assist in the implementation of the current emergency response plans outlined in the county's policy. This includes assisting in drills and providing immediate assistance during emergencies according to established procedures.

4. **Patrols:** Conduct regular patrols throughout the courthouse to deter criminal activity and maintain a visible security presence.

5. **Public Screening:** Screen citizens for prohibited items and ensure they comply with courthouse rules and regulations. Please be advised that in the near future, Clallam County Courthouse will be implementing a single-point entry system as part of our ongoing security enhancements. The selected security service provider will be responsible for the management of this crucial component. This will include overseeing public screening, access control, and monitoring of the single-point entry, ensuring its seamless integration into the courthouse's overall security infrastructure. The provider should be prepared to collaborate closely with the county during the implementation phase and adapt security protocols accordingly.

6. **Report Generation:** Maintain accurate incident reports, daily activity logs, and other necessary documentation. Reports should be submitted at least weekly to the Chief Corrections Deputy in the Clallam County Sheriff's Office.

7. **Collaboration:** Collaborate with local law enforcement agencies, Courtroom Commissioners and Judges, and emergency services when required.

CONTRACT DURATION:

The contract for security services will have an initial term of a minimum of six months, which could be extended up to eighteen months.

For inquiries or to request additional information, please contact Chief Corrections Deputy Don Wenzl at Don.Wenzl@ClallamCountyWA.gov or (360) 417-2356.

4b
OCT 17 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 10-9-23

REGULAR AGENDA ☒ Meeting Date: 10-17-23

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary:

RCW 82.14.370 Sales and Use tax for public facilities in rural counties received an update in 2023. The update adds additional allowable use of the funds to "Provide affordable workforce housing infrastructure or facilities". The change to CCC 5.40 Opportunity Fund Program will reflect this update.
Review Ordinance and request a call for hearing to be held Tuesday, October 31, 2023 at 10:30 a.m.

This Ordinance has been reviewed, revised, and approved by the Prosecuting Attorney's Office.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review Ordinance and request a call for hearing to be held Tuesday, October 31, 2023 at 10:30 a.m.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Finance Department, and Dee Boughton – Prosecuting Attorney's Office

Relevant Departments: Board of Commissioners, Finance Department, and Prosecuting Attorney's Office

Date submitted: October 2, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

An ordinance amending Clallam County Code
|Chapter 5.40 Opportunity Fund Program

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday October 31, 2023 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider the ordinance listed above. All proposed ordinances are available on the County website <https://wa-clallamcounty.civicplus.com/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: Clallam County Code Chapter 5.40 Opportunity Fund Program

SUMMARY OF PROPOSED CHANGES:

Clallam County Code Chapter 5.40 Opportunity Fund Program

A full copy of the proposed changes can be found on the County website:

<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Publish: October 20, 2023

Bill: Board of Commissioners Office

Loni Gores, MMC, Clerk of the Board

Ordinance _____

An ordinance amending Chapter 5.40 of the Clallam County Code,
Opportunity Fund Program

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.40.041, Use of proceeds, is amended to read as follows:

(1) Moneys received from this tax shall only be used by Clallam County for the following purposes:

(a) The financing of public facilities serving economic development purposes in accordance with Washington statutes. The public facility must be listed as an item in the officially adopted Clallam County overall capital facilities plan, or the economic development section of Clallam County's comprehensive plan, or the comprehensive plan of a city or town located within Clallam County; or provide affordable workforce housing infrastructure or facilities. "Affordable workforce housing infrastructure or facilities" means housing infrastructure or facilities that a qualifying provider uses for housing for a single person, family, or unrelated persons living together whose income is no more than 120 percent of the median income, adjusted for housing size, for the county where the housing is located. Nothing in this section shall be deemed to require that a qualified provider is permitted to, or is required to, consider the source of a tenant's, or prospective tenant's, source of income in determining eligibility in contravention of RCW 59.18.255.

(b) To finance the compensation of personnel in "economic development offices" as that term is defined in State law.

(2) For the purposes of this section, "public facilities" means bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroad, electricity, natural gas, buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, and port facilities in the State of Washington.

(3) For purposes of this section, "economic development purposes" means those purposes which facilitate the creation or retention of businesses and jobs in Clallam County. Economic development purposes may be accomplished through construction of public facilities that have direct

(4) For purposes of this section "Qualifying provider" means a nonprofit entity as defined in RCW 84.36.560, a nonprofit entity or qualified cooperative association as defined in RCW 84.36.049, a housing authority created under RCW 35.82.030 or 35.82.300, a public corporation established under RCW 35.21.660 or 35.21.730, or a county or municipal corporation.

job creation or by construction of public facilities, such as infrastructure, that create an environment for business development and job creation.

(5) Costs for administration of the Opportunity Fund shall be charged to the fund in accordance with the County's administrative policies and cost allocation plan.

ADOPTED this 31st day of October 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

59
OCT 17 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 10-16-23

REGULAR AGENDA ☒ Meeting Date: 10-17-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on October 31, 2023.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Revisions 10-17-23
Revised: 3-04-2019



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on October 31, 2023 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Information Technology – Capital – Reallocation of funds for actual project costs/\$69,447
Sheriff – VRF Boating Program – The purchase price of the new patrol vessel was updated after last year's budget projections occurred, leading to a shortage on the capital line for the vessel cost/\$3,450
Sheriff – Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of September 2023/\$19,497

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: October 17, 2023

Mark Ozias, Chair

Publish: October 21

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

SEP 05 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 9/5/2023
08/23/2023

Budget Hearing/Meeting Date: 09/26/2023

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30701.411 ✓	Budget Name	Information Technology - Capital
--------------------------	-------------	-------------	----------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30701.411 ✓	Information Tech ✓	59418.64.1210 ✓	Network Device Replacement Project	21,700
30701.411 ✓	Information Tech ✓	59418.64.1340 ✓	Wireless Network	20,800
30701.411 ✓	Information Tech ✓	59418.64.3205 ✓	Cisco Functional License Renewal	26,643
30701.411 ✓	Information Tech ✓	59418.64.1290 ✓	Bladeserver Hardware to Replace	304
Total				69,447 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30701.411 ✓	Information Tech ✓	59418.64.3175 ✓	Phone System Upgrade/Replacement	35,643
30701.411 ✓	Information Tech ✓	59418.64.3210 ✓	Cisco Network Switch Replacement	6,500
30701.411 ✓	Information Tech ✓	59418.64.3220 ✓	Tyler Permit Planning System	27,000
30701.411 ✓	Information Tech ✓	59418.64.3190 ✓	Uninterruptible Power Supply Upgrade	304
Total				69,447 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of funds for actual project costs.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

110

SEP 07 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 09/07/23

Budget Hearing/Meeting Date: 10/31/23

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11004.811 ✓	Budget Name	Sheriff - VRF Boating Program ✓
---------------------------------	-------------	--------------------	---------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF ✓ Boating Program	52123.10.0500 ✓	Overtime	3,450
Total				3,450 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF ✓ Boating Program	59421.64.0841 ✓	Vessel and Equipment	3,450
Total				3,450 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The purchase price of our new patrol vessel was updated after last year's budget projections occurred, leading to a shortage of \$3,450 on the capital line for the vessel cost. We would like to transfer these funds from our overtime line, since due to staffing shortages we will underspend that line.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

OCT 04 2023

CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23



- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.815 ✓	Budget Name	Sheriff – Jail ✓
--------------------------	-------------	-------------	------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff - Jail ✓	52360.10.0010 ✓	Regular Time	19,497 ✓
Total				19,497 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.815 ✓	Sheriff - Jail ✓	52360.41.1030 ✓	Personnel Services	19,497 ✓
Total				19,497 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Contracted costs for Norpoint Services to provide Courthouse security for the month of Sept 2023 total \$19,497. These costs are not budgeted, so we need to transfer budget from our staff salary lines into the professional services line. The staff salary lines have extra budget based on open positions that we are currently in the process of filling.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

126

50
OCT 17 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 10-16-23

REGULAR AGENDA ☒ Meeting Date: 10-17-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioners will consider adopting by Resolution the attached budget reduction on October 31, 2023.

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget reductions.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Reductions 10-17-23
Revised: 3-04-2019



NOTICE OF BUDGET REDUCTION

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget reduction shown below on October 31, 2023 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

HR-Employee Health Care Benefit – Updated guidance from WA State Auditor's Office is that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (1 of 3)/\$48,450

A copy of the budget change form may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: October 17, 2023

Mark Ozias, Chair

Publish: October 21, 2023

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

OCT 03 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 10/03/2023 Budget Hearing/Meeting Date: 10/31/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X ✓ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50601.461 ✓	Budget Name	HR – Employee Health Care Benefit ✓
---------------------------------	-------------	--------------------	-------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50601.461 ✓	HR – Employee Health Care Benefit ✓	39717.00.0000 ✓	Transfer from General Fund Reserve	19,000 ✓
50601.461 ✓	HR – Employee Health Care Benefit ✓	39717.00.0010 ✓	Transfer from Public Works	4,450 ✓
50601.461 ✓	HR – Employee Health Care Benefit	51731.20.0080 ✓	Wellness Program Payments	20,000 ✓
50601.461 ✓	HR – Employee Health Care Benefit	51731.20.0085 ✓	Bus Pass Program	5,000 ✓
Total				48,450 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50601.461	HR – Employee Health Care Benefit	50800.00.0000 ✓	Ending Fund Balance	48,450
Total				48,450 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Updated guidance from the WA State Auditor's Office is that the 50601.461- HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to 00100.461 Human Resources in the General Fund. Once this process has been completed, the 50601.461 – HR Employee Health Care fund will be closed. (1 of 3)

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

SL

OCT 17 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ Meeting Date: 10/16/23

REGULAR AGENDA ☒ Meeting Date: 10/17/23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on October 31, 2023.
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on October 31, 2023 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

HHS – Foundational Public Health Services - Department of Health Consolidated Contract #14 is adding Foundational Public Health Services funding for Environmental Health, HHS operations, and unanticipated projects pending program planning (1 of 3)/\$428,500

HHS – Environmental Health - Department of Health Consolidated Contract #14 is adding Foundational Public Health Services funding for increases to salaries and benefits, overtime costs for the records scanning project, and food safety program position (2 of 3)/\$198,801

HHS – Operations - Department of Health Consolidated Contract #14 is adding funding for the WIC, Immunizations, MCH and FPHS programs for increases to salaries and benefits, and also overtime costs for the records scanning project (3 of 3)/\$206,946

Public Works – Solid Waste – Reimbursement from the Department of Ecology LSWFFA grant and the City of Port Angeles Enterprise Fund for the final scope of work and amount of WSU service efforts for the 2023 Waste Reduction Plan/\$10,000

Auditor – 2022 Primary Election revenue budgeted in 2022 was not received until 2023/\$104,000

Sheriff – Operations – Reimbursement for overtime shifts worked in support of our Operation Stonegarden Grants FY19 and FY20/\$62,136

Sheriff – Jail Medical – Reimbursement for expenditures to Peninsula Behavioral Health as they are the provider filling in inmate evaluations as needed/\$6,100

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: October 17, 2022

Mark Ozias, Chair

Publish: October 21
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

SEP 21 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 9-19-23 Budget Hearing/Meeting Date: 10/31/23 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11341.511 ✓	Budget Name	HHS – FPHS – Foundational Public Health Services
--------------------------	-------------	-------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS - FPHS	33604.25.0000	~~HHS~~ - Foundational Public Health Services	428,500
Total				428,500 ✓

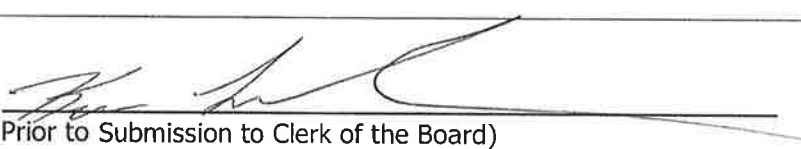
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11341.511 ✓	HHS – FPHS	56210.41.5050 ✓	Environmental Health	198,801
11341.511 ✓	HHS – FPHS	56210.41.5075 ✓	Interfund: HHS Operations	172,272
11341.511 ✓	HHS – FPHS	56210.49.0230 ✓	Unanticipated Projects	57,427
Total				428,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #14 is adding FPHS funding. The Environmental Health fund is being allocated \$198,801 and the HHS operations fund is being allocated \$172,272. An additional \$57,427 will be placed in unanticipated projects pending program planning. (183)

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



112

SEP 21 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 9-19-23 Budget Hearing/Meeting Date: 10/31/23

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS – Environmental Health ✓
--------------------------	-------------	-------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	34620.00.0215 ✓	FPHS Administration	198,801
Total				198,801 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	56252.10.0500 ✓	Overtime	16,410
00100.511	HHS – Env Health	56253.10.0500 ✓	Overtime	6,913
00100.511	HHS – Env Health	56256.10.0500 ✓	Overtime	24,903
00100.511	HHS – Env Health	56260.10.0500 ✓	Overtime	12,047
00100.511	HHS – Env Health	56256.10.0010 ✓	Regular Time	84,457
00100.511	HHS – Env Health	56259.10.0010 ✓	Regular Time	5,000
00100.511	HHS – Env Health	56252.10.0010 ✓	Regular Time	5,000
00100.511	HHS – Env Health	56256.20.0020 ✓	Benefits	44,071
Total				198,801 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #14 is adding FPHS funding. The funding is eligible to compensate for the increases to salaries and benefits that resulted from the pay study and for overtime costs for the records scanning project. Funding is also being added for the FPHS food safety program position. (2 of 3)

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

117

SEP 21 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 9-19-23

Budget Hearing/Meeting Date: 10/31/23 ✓

☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511	Budget Name	HHS Operations
--------------------------	-----------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Ops	33310.55.0010 ✓	WIC	3,000
11301.511	HHS Ops	33310.57.0010 ✓	WIC Farmer's Market	598
11301.511	HHS Ops	33393.26.0030 ✓	Immunizations VFC Ops	6,160
11301.511	HHS Ops	33393.99.0000 ✓	MCH Block Grant	24,916
11301.511	HHS Ops	34620.00.0214 ✓	FPHS Administration Interfund	172,272
Total				206,946 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511	HHS Ops	56210.43.0020 ✓	Travel Training	3,000
11301.511	HHS Ops	56210.31.0020 ✓	Operating Supplies	598
11301.511	HHS Ops	56210.10.0010 ✓	Regular Time	45,237
11301.511	HHS Ops	56210.10.0500 ✓	Overtime	58,000
11301.511	HHS Ops	56210.41.0020 ✓	Professional Services	41,365
11301.511	HHS Ops	56210.45.0010 ✓	Building Office Rental	58,746
Total				206,946 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Department of Health Consolidated Contract #14 is adding funding for the WIC, Immunizations, MCH, and FPHs programs. The funding is eligible to compensate for the increases to salaries and benefits that resulted from the pay study and departmental reorganization which allows funding is being added to the regular time lines to pay for those cost increases for the employees working in those programs. Also, FPHS funding is being added to overtime line to pay for the cost of the records scanning project. (3083)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

118

OCT 09 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 09.19.23

Budget Hearing/Meeting Date: 10.31.23 ✓

☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	40201.611 ✓	Budget Name	PW – Solid Waste ✓
---------------------------------	-------------	--------------------	--------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
40201.611 ✓	PW – Solid Waste ✓	33403.10.0033 ✓	DOE – MTCOA	\$7,500
40201.611 ✓	PW – Solid Waste ✓	34370.00.0010 ✓	Intergovernmental City of PA	\$2,500
Total				\$10,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
40201.611 ✓	PW – Solid Waste ✓	53710.41.7777 ✓	PW Other Services and Charges	\$10,000
Total				\$10,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The final scope of work and amount of WSU service efforts for the 2023 Waste Reduction Plan were unknown when the 2023 budget was prepared. 75% of this value will be reimbursed by the Dept of Ecology LSWFFA grant, the remaining 25% will be reimbursed by the City of Port Angeles Enterprise Fund.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

OCT 03 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 10/3/2023
9/22/2023

Budget Hearing/Meeting Date: 10/31/2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	34145.00.0000 ✓	Election Services	104,000
Total				104,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	104,000
Total				104,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2022 Primary Election revenue budgeted in 2022 was not received until 2023.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

119

OCT 04 2023

CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23 ✓



- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811 ✓	Budget Name	Sheriff's Office - Operations
--------------------------	-------------	-------------	-------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811 ✓	Sheriff's Office - Operations	34210.00.0000 ✓	Law Enforcement Services	62,136
Total				62,136 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
~~00100.811 ✓~~	~~Sheriff's Office - Operations~~	~~52122.10.0500 ✓~~	~~Overtime~~	62,136
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	62,136
Total				62,136 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reimbursement for overtime shifts worked in support of our Operation Stonegarden Grants FY19 and FY20.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

124

OCT 04 2023

CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23 ✓



- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.816 ✓	Budget Name	Sheriff – Jail Medical ✓
--------------------------	-------------	-------------	--------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816 ✓	Sheriff – Jail Medical ✓	34630.00.0025 ✓	Mental Health Services	6,100
Total				6,100 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816 ✓	Sheriff - Jail Medical ✓	52360.41.0020 ✓	Professional Services	6,100
Total				6,100 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Our jail's Mental Health Professional salary is reimbursed by the Health & Human Services Behavioral Health tax, which includes substitute service needed during her absences. The Professional Services line needs to be reimbursed for these expenditures to Peninsula Behavioral Health, as they are the provider filling in inmate evaluations as needed.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

127



sd

AGENDA ITEM SUMMARY

OCT 17 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☒ **Meeting Date: 10/16/23**

REGULAR AGENDA ☒ **Meeting Date: 10/17/23**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on October 31, 2023

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

HR – Employee Health Care Benefit – Updated guidance from WA State Auditor’s Office that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (2 of 3)/\$78,450

Human Resources - Updated guidance from WA State Auditor’s Office that HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to Human Resources in the General Fund, and once completed, the HR Employee Health Care fund will be closed (3 of 3)/\$78,450

HR – Risk Management – Additional funding to address approved reclassifications as well as unanticipated increase in insurance premium costs that were not allocated or anticipated in the current budget/\$269,590

HR – Workers Compensation Claims – Additional funding to address approved position reclassification, unanticipated workers compensation claim costs, and unknown yet-to-be incurred charges for the remainder of 2023/\$203,600

Parks and Facilities – REET 2 – Funding to cover unforeseen construction issues such as removal of kiosk, replacement of curb and gutter at drive through, soft spot repair in driveway, and installation of a catch basin/\$60,200

Sheriff – Emergency Services – Additional funding to cover adjusted salary cost of Emergency Management Coordinators/\$5,400

Sheriff – Animal Control – Additional funding to cover adjusted salary cost of Animal Control Deputy/\$4,500

Sheriff – Jail Medical – Additional funding for Doctor salaries, inmate medicine, and inmate medical which covers outside provider services/\$50,000

Auditor – Unforeseen expense due to new requirement from K & H Printers to order envelopes for the 2024 February Special Election and the 2024 March Presidential Primary/\$28,000

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held October 31, 2023 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 17th day of October 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: October 21, 2023

Bill: Commissioners

c: Budget Director

Treasurer

Department(s)

OCT 03 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 9/12/2023 Budget Hearing/Meeting Date: 10/31/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50601.461 ✓	Budget Name	HR – Employee Health Care Benefit ✓
---------------------------------	-------------	--------------------	-------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50601.461 ✓	HR – Employee Health Care Benefit ✓	50800.00.0000 ✓	Ending Fund Balance	78,450
Total				78,450 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50601.461 ✓	HR – Employee Health Care Benefit ✓	59714.00.0045 ✓	Transfer to Human Resources	78,450
Total				78,450 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Updated guidance from the WA State Auditor's Office is that the 50601.461- HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to 00100.461 Human Resources in the General Fund. Once this process has been completed, the 50601.461 – HR Employee Health Care fund will be closed. (2 of 3)

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

SEP 21 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 9/12/2023

Budget Hearing/Meeting Date: 10/31/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.461 ✓	Budget Name	Human Resources ✓
---------------------------------	-------------	--------------------	-------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.461 ✓	Human Resources ✓	39714.00.0045 ✓	Transfer from Employee Health Care	78,450
Total				78,450 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.461 ✓	Human Resources	51731.20.0080 ✓	Wellness Program Payments	20,000
00100.461 ✓	Human Resources	51731.20.0085 ✓	Bus Pass Program	5,000
00100.293 ✓	General Fund ✓ Reserves	50800.00.0000 ✓	Ending Fund Balance	53,450
Total				78,450 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Updated guidance from the WA State Auditor's Office is that the 50601.461- HR Employee Health Care fund is not a true Internal Services Fund and should be in the General Fund as part of payroll. All 2023 revenue and expenses will be moved to 00100.461 Human Resources in the General Fund. Once this process has been completed, the 50601.461 – HR Employee Health Care fund will be closed. (3 of 3)

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

OCT 03 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/6/2023

Budget Hearing/Meeting Date: 10/31/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50401.461 ✓	Budget Name	HR – Risk Management ✓
---------------------------------	-------------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	50800.00.0000 ✓	Ending Fund Balance	\$269,590
Total				\$269,590 ✓

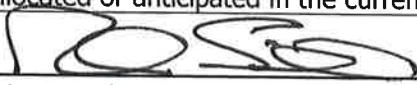
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Mgmt ✓	51960.10.0010	Regular Time	\$ 2,700
50401.461 ✓	HR – Risk Mgmt ✓	51960.20.0020	Benefits	\$ 900
50401.461 ✓	HR – Risk Mgmt ✓	51960.46.0054	WAC Risk Pool – Property	\$ 83,995
50401.461 ✓	HR – Risk Mgmt ✓	51960.46.0052	WAC Risk Pool – Liability	\$181,995
Total				\$269,590 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Requesting additional funding to address approved reclassifications as well as an unanticipated increase in insurance premium costs that were not allocated or anticipated in the current budget.

County Official Approval: 

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

121

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

OCT 03 2023



Date Submitted: 10/6/2023

Budget Hearing/Meeting Date: 10/31/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50501.461 ✓	Budget Name	HR – Workers Compensation Claims ✓
--------------------------	-------------	-------------	------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR – Workers Compensation ✓	50800.00.0000 ✓	Ending Fund Balance	\$203,600
Total				\$203,600

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50501.461 ✓	HR – Workers Compensation ✓	51768.10.0010 ✓	Regular Time	\$ 2,700
50501.461 ✓	HR – Workers Compensation ✓	51768.20.0020 ✓	Benefits	\$ 900
50501.461 ✓	HR-Workers Compensation ✓	51768.41.1003 ✓	Medical Payments	\$200,000
Total				\$203,600

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Requesting additional funding to address approved position reclassification, unanticipated workers compensation claim costs, and unknown yet-to-be incurred charges for the remainder of 2023.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

122

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

OCT 04 2023



Date Submitted: October 3, 2023

Budget Hearing/Meeting Date: October 31, 2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	30201.911. ✓	Budget Name	Parks and Facilities – REET 2 ✓
--------------------------	--------------	-------------	---------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30201.911. ✓	Parks and Facilities – REET 2 ✓	50800.00.0000 ✓	Ending Fund Balance	\$ 60,200
Total				\$ 60,200 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
30201.911. ✓	Parks and Facilities – REET 2 ✓	59435.63.1725 ✓	Courthouse Landscape Irrigation Sidewalk	\$ 60,200
Total				\$ 60,200 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

This increase is to cover unforeseen construction issues, such as removal of the kiosk to prepare for future single point entry, replacement of curb and gutter at drive through not in the original construction specifications. Additionally, the unforeseen yet needed repair soft spot in driveway and installation of a catch basin at the edge of the sidewalk were not part of the original contract.

County Official Approval: Rock M. C. [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

120

OCT 04 2023

CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23 ✓



- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff – Emergency Services ✓
---------------------------------	-------------	--------------------	--------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves	50800.00.0000 ✓	Ending Fund Balance	5,400
Total				5,400 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services	52510.10.0010 ✓	Regular Time	5,400
Total				5,400 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Salary reviews were conducted and approved by Human Resources earlier this year, with changes in effect starting July 1, 2023. Additional funding of \$5,400 is requested to cover the adjusted salary cost of our Emergency Management Coordinators.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signatures and initials]
123

OCT 04 2023

CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23



- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.813 ✓	Budget Name	Sheriff – Animal Control ✓
---------------------------------	-------------	--------------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	4,500
Total				4,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.813 ✓	Sheriff – Animal Control ✓	55430.10.0010 ✓	Regular Time	4,500
Total				4,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Salary reviews were conducted and approved by Human Resources earlier this year, with changes in effect starting July 1, 2023. Additional funding of \$4,500 is requested to cover the adjusted salary cost of our Animal Control Deputy.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

125

OCT 04 2023



CLALLAM COUNTY BUDGET CHANGE FORM

10/4/2023

Date Submitted: 9/29/23

Budget Hearing/Meeting Date: 10/31/23 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.816	Budget Name	Sheriff – Jail Medical
---------------------------------	-----------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves	50800.00.0000 ✓	Ending fund Balance	50,000
Total				50,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816	Sheriff - Jail Medical	52360.10.0010 ✓	Regular Time	15,000
		52360.31.0086 ✓	Inmate Medicine	28,000
		52360.41.0086 ✓	Inmate Medical	7,000
Total				50,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

We are seeing increased rates of compromised health amongst our inmate population. On average each inmate requires more medications, more lab work or outside provider visits, and more consultation with our staff doctors than was previously necessary. None of this care is optional and has cost more than anticipated, so we are requesting budget increases across the lines for Doctor salaries, inmate medicine, and inmate medical, which covers outside provider services.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

128

CLALLAM COUNTY BUDGET CHANGE FORM OCT 09 2023



Date Submitted: 10/9/2023 Budget Hearing/Meeting Date: 10/31/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- xx✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending fund balance	28,000
Total				28,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.49.0030 ✓	Printing and Binding	28,000
Total				28,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unforeseen expense due to new requirement from K & H Printers to order envelopes for the 2024 February Special Election and the 2024 March Presidential Primary in 2023 in the amount of \$28,000.
The major portion of these expenses will be billed to the participating jurisdictions after the elections take place in 2024.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)




129



H1
OCT 17 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Noxious Weeds

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 10-17-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☒ Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Ordinance | ☒ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clallam County Noxious Weed Control Board is recommending that the Board of County Commissioners raise the weed assessment rate to fund a full-time noxious weed inspection program. The proposed rate is \$3.60 per parcel and \$0.31 per acre for nonforested parcels, with forested parcels paying 1/10th the nonforested rate. The ordinance has been reviewed and approved by the Prosecuting Attorney's office.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
If adopted, the assessment collected would increase from \$88,825 to \$213,180. Budget impact will be included in the 2024 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Hold a public hearing and adopt ordinance.

County Official signature & print name:  Christina St. John, Coordinator

Name of Employee/Stakeholder attending meeting: Christina St John, Noxious Weeds

Relevant Departments: Board of Commissioners, Treasurer Office, Assessor's Office, Finance Department

Date submitted: 10-9-23

* Work Session Meeting - Submit 1 single sided/not stapled copy 10-17 Weed assessment ordinance public hearing
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Ordinance _____

An ordinance amending Chapter 5.28 of the Clallam County Code,
Assessment Levied for Noxious Weed Control

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.28.030, Rate is amended to read as follows:

An assessment for the Clallam County noxious weed control program of ~~\$1.50~~ \$3.60 per parcel and ~~\$0.13~~ \$0.31 per acre on all property not classified as forest land shall be imposed annually. Under RCW 17.10.240, forest lands may be subject to an annual noxious weed assessment that does not exceed one-tenth of the weighted average of the per acre and per parcel rate levied on other lands that are subject to the weed assessment. Property classified as forest land, as defined in RCW 84.33.035, which is used solely for the planting, growing or harvesting of trees and which is typified, except for a single five (5) year period following clear-cut logging, by canopies so dense as to prohibit the growth of an understory shall be assessed at the rate of ~~\$0.15~~ \$0.36 per parcel and ~~\$0.013~~ \$0.031 per acre.

Section 5.28.060, Effective date is amended to read as follows:

This assessment herein levied shall take effect as of January 1, ~~2000~~ 2024.

ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

HL on 10/17/23
submitted 10/15/23

Proposed increase to the Clallam County weed assessment

What is the weed assessment?

The state gives counties two options for funding a weed board. One is out of the county's general fund; the other is through a property assessment. The Board of Clallam Commissioners approved the collection of an assessment for weed control beginning in 2000. The current assessment rate increase, put in place in 2000, is \$1.50 per parcel and \$0.13 per acre for non-forested lands within the county. Forestlands that are used solely for the planting, growing and harvesting of trees pay 1/10th of the non-forested assessment rate (RCW 17.10.240).

Why do we need an increase in the weed assessment now?

The Clallam County Noxious Weed Control Board is proposing an assessment rate increase. Several factors contribute to the need for this increase.

- Inflation: The value of the dollar has increased 77% since the current assessment rate was set in 2000. Operating expenses have increased with inflation while our revenue has not.
- Noxious weeds affect everyone: Noxious weeds are invasive plants harmful to the economy and the environment. These plants spread rapidly and are extremely aggressive and difficult to control.

Noxious weeds pose public health hazards, decrease agricultural productivity, reduce wildlife habitat, lowers property values and reduces our enjoyment of recreational areas. Currently our program does not have enough funding to work with landowners to stop the spread and ensure the control of noxious weeds.



Giant hogweed, a class A noxious weed, contains oils that cause skin to be sensitive to UV radiation, resulting in severe burns that can last years.



Poison hemlock, a class B designate noxious weed required for control, is poisonous to humans, livestock, pets and wildlife.

- Program mandates and level of service expected: The Noxious Weed Control Program is required to work with landowners who have noxious weeds on their property and ensure that noxious weeds are controlled. To meet this requirement and the public's expectation of service, we added a full-time weed inspector in 2019. With no corresponding increase in the weed assessment, the weed inspector primarily performed contract and grant work, rather than working with the public. An increase in funding would allow the weed inspector to work with the public year-round.
- Prevention is cheaper than control: Detecting noxious weed infestations early and treating them before they get established is the cheapest and most effective way to control noxious weeds. New weeds are continuously being discovered in Clallam County. Weeds spread exponentially and if ignored, will continue to

invade new areas, become larger issues for the community and are more costly to control. We do not have adequate funding to identify noxious weed infestations and work with the public to treat them. Without an assessment increase, the program will need to significantly reduce the amount of education and outreach it performs with the public.

What is the proposed weed assessment rate increase?

The Clallam County Noxious Weed Control Board has proposed an assessment rate of \$3.60 per parcel and \$0.31 per acre for non-forested lands. Forestlands pay 1/10th of the non-forested assessment rate. We estimate that our assessment revenue will increase from \$88,825 to \$213,130 per year.

What will the program use the increased funding for?

We will use the increased assessment revenue to fund a full-time weed inspection program that will work with the public to identify noxious weeds on private and public lands and ensure that noxious weed laws are complied with. Here are some of the new and increased services we plan on offering:

- More one-on-one time with landowners teaching them how to identify and control weeds
- More time to survey for new sites and increased follow-ups on sites with known weed populations
- Assist with treatments of rare noxious weeds
- More outreach with schools and community groups
- Increased volunteer events
- Update website to provide more information to the public on weed identification and control



Common tansy, a class B designate noxious weed, is toxic to livestock and wildlife and is quickly spreading throughout the county.

If you have any further questions, please contact the Christina St John, coordinator for Clallam County Noxious Weed Control Board, at 360-417-2442 or christina.stjohn@clallamcountywa.gov.