



SPECIAL MEETING AGENDA

BOARD of CLALLAM COUNTY COMMISSIONERS

223 East 4th Street, Room 160

Port Angeles, Washington

August 4, 2025 – 1 p.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR APPROVAL OF AGENDA

PUBLIC COMMENT FOR AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)

BUSINESS ITEM

- Approval of a Resolution regarding a Levy Lid Lift and authorize staff to prepare the related ballot title, explanatory statement, and any other documents required by the Auditor's Elections Department to place on the November 4, 2025, General Election ballot

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



**PUBLIC NOTICE – SPECIAL MEETING
CLALLAM COUNTY BOARD OF COMMISSIONERS**

PUBLIC NOTICE

Pursuant to RCW 42.30.080, the Board of Commissioners will be holding a special meeting at 1 p.m. on Monday, August 4, 2025 in the Commissioner's Board Room, 223 East 4th Street, Port Angeles, Room 160.

- The purpose of this meeting is to request Approval of a Resolution regarding a Levy Lid Lift and authorize staff to prepare the related ballot title, explanatory statement, and any other documents required by the Auditor's Elections Department to place on the November 4, 2025, General Election ballot

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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Board of County Commissioners

Special Meeting ☒ Date: August 4, 2025 – 1 p.m.

Item summary:

- | | | |
|--|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other – Special Meeting - Resolution |

Documents exempt from public disclosure attached: ☐

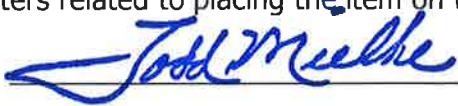
Executive summary:

The Board of County Commissioners (BOCC) held a public hearing on Wednesday, July 30, 2025, for the purpose of considering a proposal to consider a levy lid increase of the County-General property tax assessment. The Draft proposal was for a multi-year, permanent levy lid lift to \$1.05, and to use the final year as the basis for calculating future levy assessments. The BOCC held a public meeting and as a result of the hearing, instructed staff to edit the resolution and bring it back to the BOCC for their consideration at a Special Meeting to be held Monday, August 4, 2025, at 1:00pm. The edited resolution is to include a one-year, permanent levy lid lift to \$0.95. In addition to the resolution, staff is instructed to prepare the related ballot title, explanatory statement, and any other documents required by the Auditor to place the item on the November 4, 2025, General Election ballot. Staff will work with the Civil Legal Department and the Washington State Department of Revenue to prepare the appropriate ballot language and present it at the meeting.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
No impact to 2025 GF Budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve resolution placing the proposal on the November 4, 2025, General Election ballot. Authorize the County Administrator to executive all matters related to placing the item on the ballot.

County Official signature & print name:  Todd Mielke

Name of Employee/Stakeholder attending meeting: Todd Mielke, Finance Department

Relevant Departments: BOCC, Finance, Assessor, (indirect impact to all departments)

Date submitted: July 30, 2025

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Levy Lid Lift Resolution 8-4-25
Revised: 3-04-2019



Document was submitted after the
agenda and packet were posted on
8/4/25 @ 12:35pm

RESOLUTION _____, 2025

RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY

(GENERAL – SINGLE YEAR – PERMANENT)

DRAFT

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CLALLAM COUNTY, WASHINGTON, RELATING TO THE COUNTY-GENERAL REGULAR PROPERTY TAXES; PROVIDING FOR THE SUBMISSION TO THE QUALIFIED VOTERS OF CLALLAM COUNTY AT AN ELECTION TO BE HELD ON NOVEMBER 4, 2025, IN CONJUNCTION WITH THE STATE GENERAL ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION RESTORING THE COUNTY – GENERAL PROPERTY TAX LEVY RATE TO \$0.95 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION; SETTING FORTH THE TEXT OF THE BALLOT PROPOSITION; UTILIZING THE 2026 LEVY AMOUNT TO CALCULATE SUBSEQUENT YEAR LEVY LIMITS; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO.

BACKGROUND: The Board of County Commissioners of Clallam County finds that county government exists to provide basic governmental functions and programs in the form of criminal justice, public safety, public health, land use, parks, and other services as required under the Constitution and laws of the State of Washington, and which promote safety, health, and the quality of life for its citizens.

THE BOARD OF CLALLAM COUNTY COMMISSIONERS further finds as follows:

1. WHEREAS, providing essential county services necessitates the continued expenditure of revenues for personnel, operations and equipment at a level that cannot be sustained by the County's sales tax collections combined with regular tax revenue levied at the current rate of \$0.7598 per \$1,000 of assessed valuation of taxable property within the County as limited by the statutory rate established by RCW 84.55;
2. WHEREAS, the County experiences annual cost increases affecting its operations that reflect and, in some cases, exceed standard inflationary indices and consistently exceed the statutory 101% (1 percent over the previous year's collection) limitation on tax levy increases;
3. WHEREAS, counties in Washington State are authorized to levy up to \$1.80 per \$1,000.00 of assessed valuation of taxable property and Clallam County's current levy rate is less than half that amount, while other local taxing districts seek to levy at their maximum allowable rate;
4. WHEREAS, the County's levy rate in 2015, ten years ago, was \$1.44345 per \$1,000 of assessed valuation of taxable property and has reduced each year since then;
5. WHEREAS, the County sought to avoid going to the voters in 2024 and 2025 for a general tax increase, and instead reduced expenditures in 2024 and then again with a subsequent 7% reduction across-the-board in departmental spending for 2025;
6. WHEREAS, the County is seeking to move away from a one-year planning horizon through the adoption of its annual budget and instead extend the planning horizon to 3-5 years, anticipating revenues and expenditures to be more strategic in how to best provide services, pursue critical initiatives, and implement updated technologies;
7. Clallam County is charged with providing certain services under the Constitution and laws

of Washington State, specifically programs addressing criminal justice, public safety, public health, land use, parks, and other services which promote safety, health, and the quality of life for its citizens. To provide these services, it is necessary for the County to hire and retain personnel, and provide them with the necessary equipment and facilities to perform essential services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. To provide the revenue adequate to pay the costs of essential public services as described in paragraph (1) and to maintain adequate reserve funds sufficient to assure the continuation of such services, the County shall, in accordance with RCW 84.55.050, levy beginning in 2025 and collect beginning in 2026, pursuant to RCW 84.52.043, a general tax on taxable property within the County for County-General purposes, at a rate of \$0.95 per \$1,000.00 of assessed valuation subject to otherwise applicable statutory limits.
2. The dollar amount levied in 2025 for collection in 2026 shall be used for the purposes of computing the limitations on levies in subsequent years under chapter 84.55 RCW.
3. There shall be submitted to the qualified voters of the County for their ratification or rejection, at an election on November 4, 2025, in conjunction with the state general election to be held on the same date, the question of whether or not the County-General property tax levy of Clallam County should be increased to \$0.95 per \$1,000.00 of true and assessed valuation in 2025 and to use the dollar amount of such levy in 2026 for the purpose of computing limitations for the County-General levy in subsequent years. The Clallam County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition in the form of a ballot title in substantially the following form:

Name of Jurisdiction: Clallam County
Proposition #: Proposition No. _____
Short Title: Single Year, Permanent Levy Lid Lift

CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
CLALLAM COUNTY, WASHINGTON
PROPOSITION NO. _____

LEVY LID LIFT FOR COUNTY ESSENTIAL PUBLIC SERVICES

The Board of County Commissions of Clallam County adopted Resolution No. 2025-_____, concerning a proposition to maintain and adequately fund County operations. If approved, this proposition would provide additional funding to continue services which promote safety, health, and the quality of life for citizens in such areas as criminal justice, public safety, public health, land use, and parks. It authorizes a maximum regular County-General property levy rate for collection in 2026 of \$0.95 per \$1,000 of assessed value. The 2026 levy amount will be used for the purpose of computing the limitations for levies in subsequent years.

Should this proposition be:

Approved

☐

Rejected

☐

4. The Auditor of Clallam County, as ex-officio Supervisor of Elections, is hereby requested to call such an election, and to submit the following proposition at such election, in the form of a ballot title substantially as provided.
5. The Board of County Commissioners hereby assigns to the County Administrator or designee the task of appointing members to a committee to prepare arguments advocating for voters' approval of the proposition and to a committee to prepare arguments advocating for voter's rejection of the proposition.
6. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board of County Commissioners hereby designates the County Administrator and the County Prosecutor as the individuals to whom the County Auditor shall provide such notice.
7. The County Administrator is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution.
8. The County Administrator is hereby authorized and directed, no later than August 5, 2025, to provide to the County Auditor a certified copy of this resolution and the proper County officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the November 4, 2025 election.
9. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.
10. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.
11. This resolution shall take effect and be in force immediately upon its passage.

PASSED AND ADOPTED this ____ day of _____ 2025

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mark Ozias

DRAFT

Election Date:
Name of Jurisdiction Submitting Measure:
Contact Name:
Daytime Contact Phone Number:

November 4, 2025
Clallam County
Todd Mielke, County Administrator
(360) 477-1501

CLALLAM COUNTY

PROPOSITION NO. ??

BALLOT ISSUE EXPLANATORY STATEMENT

(200 word limit)

Clallam County is charged with providing certain services under the Constitution and laws of Washington State, specifically programs addressing criminal justice, public safety, public health, land use, parks, and other services which promote safety, health, and the quality of life for its citizens. While the maximum allowed levy rate is \$1.80 per \$1,000 for the County-General property tax levy, Clallam County's current rate is less than half that amount at \$0.7598. If approved by the voters, the proposition will authorize the County to adjust its levy rate to \$0.95 per \$1,000 of assessed valuation in 2025 for collection in 2026. The 2026 levy amount will be used for the purpose of computing the limitations for levies in subsequent years. The Board of County Commissioners has determined this proposition is necessary to maintain essential county services in light of rising costs. Approval of this measure will allow the County to maintain the level of services it provides to its citizens.

Prepared by:

Dee Boughton
Chief Civil Attorney
Clallam County Prosecutor's Office
[Address]
[Phone]

Pro & Con Committee Advertisement

Clallam County is preparing to adopt Resolution No. 2025-???? Providing for the submission to the voters on November 4, 2025, General Election, a proposition authorizing the County to adjust its County-General 2025 regular property tax levy to \$1.05 per \$1,000.00 of assessed valuation for collection in 2026 and to establish a CPI based growth factor for the following five years. The County is accepting names of people interested in participating in voter pamphlet statement pro and con committees. The committees will write either the "for" or the "against" statements that will appear in county voters' pamphlets next to the proposition. Citizens interested in participating, please call 360.477-1501 or e-mail todd.mielke@clallamcountywa.gov. Interested parties shall submit their name, voter registration address, telephone number, email address, and the measure for which they wish to write a statement for. The appointments must be submitted to the County by ????, 2025.

DRAFT

Levy Lid Lift Business Item

Clallam County
Board of County Commissioners
August 4, 2025



3-Year GF Budget Projection

(From 3-year Revenue & Expenditure Projections Presentation on 7/29)

2026 Projection	2027 Projection	2028 Projection
-3,877,800	-6,664,462	-8,217,652

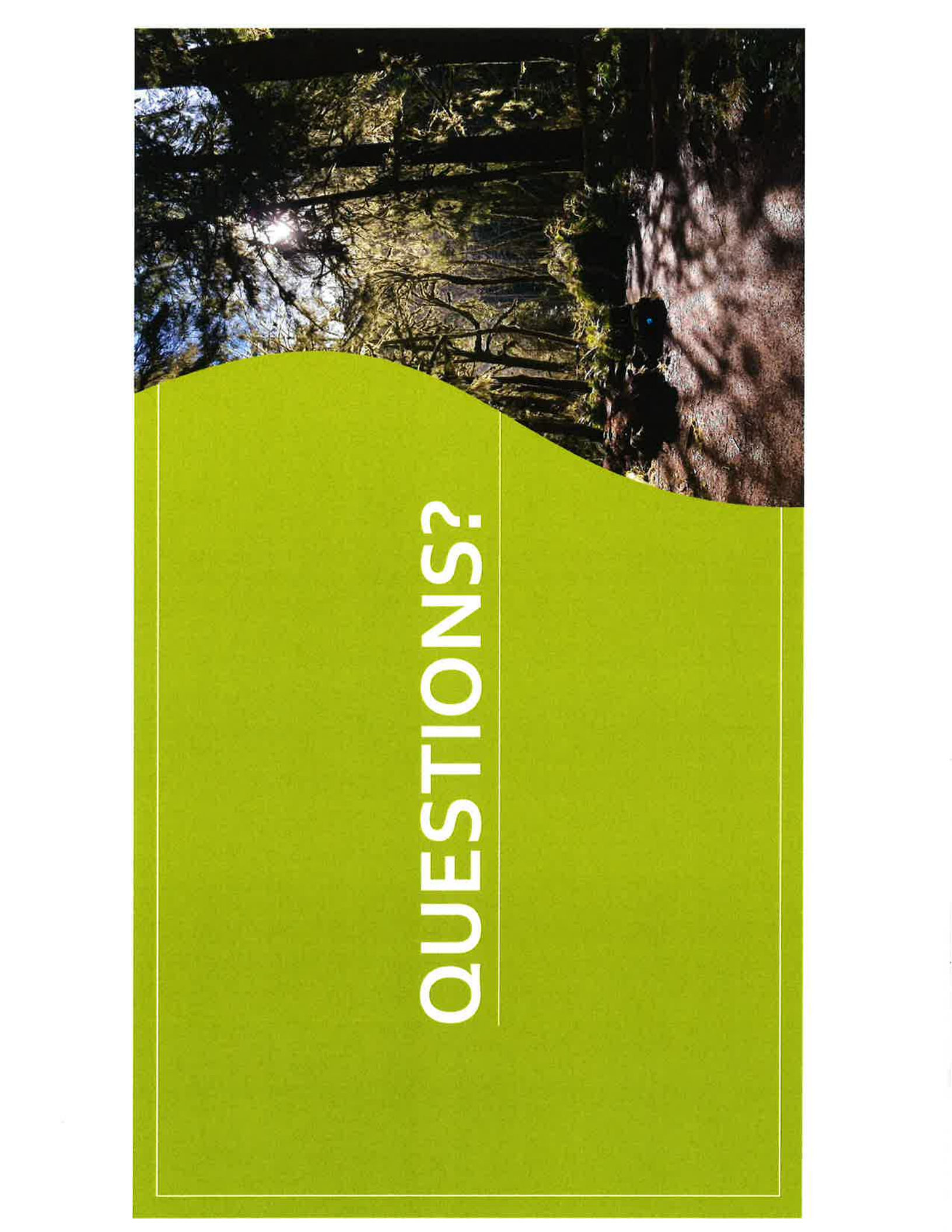
Budget Implications (5 Scenarios)	2026 Projection	2027 Projection	2028 Projection
Projected Funding Gap* *Does not include \$3.9M Capital/\$1.22M Operating Requests	-3,877,800	-6,664,462	-8,218,652
New Criminal Justice 1/10 (effective 7/1/26)	\$1,071,473	\$2,196,519	\$2,251,432
Levy Lid Lift to \$1.05 (1/1/26) No escalator	\$5,498,657	\$5,597,434	\$5,697,136
Levy Lid Lift to \$0.95 (1/1/26)	\$3,752,968	\$3,820,385	\$3,888,434
Levy Lid Lift to \$0.95 Annual CPI escalator (3% assumption)	\$3,752,968	\$4,152,067	\$4,570,299
Levy Lid Lift to \$0.95 (1/1/26) No escalator, New Criminal Justice 1/10 th (1/1/27)	\$3,752,968	\$6,016,904	\$6,139,866

Estimated Impact -- \$1.05 Levy Lid Lift

	Current Rate	\$0.30 (\$1.05)	Annual Increase	Monthly Increase
\$200,000	\$152	\$210	\$58	\$5
\$300,000	\$228	\$315	\$87	\$7
\$400,000	\$304	\$420	\$116	\$10
\$500,000	\$380	\$525	\$145	\$12
\$600,000	\$456	\$630	\$174	\$15
\$700,000	\$532	\$735	\$203	\$17
\$800,000	\$608	\$840	\$232	\$19

Estimated Impact - \$0.95 Levy Lid Lift

	Current Rate	\$0.20 (\$0.95)	Annual Increase	Monthly Increase
\$200,000	\$152	\$190	\$38	\$3
\$300,000	\$228	\$285	\$57	\$5
\$400,000	\$304	\$380	\$76	\$6
\$500,000	\$380	\$475	\$95	\$8
\$600,000	\$456	\$570	\$114	\$10
\$700,000	\$532	\$665	\$133	\$11
\$800,000	\$608	\$760	\$152	\$13

A photograph of a forest scene with tall trees and sunlight filtering through the canopy. The bottom half of the image is covered by a solid green overlay with a white curved border at the top.

QUESTIONS?