



# Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7  
Port Angeles, WA 98362

July 16, 2025

**To: Clallam County Fair Advisory Board**

The regular monthly meeting of the Clallam County Fair Advisory Board will be held **Wednesday, July 23, 2025 at 6:00 p.m.** at the Clallam County Courthouse, 223 E. Fourth Street, Room 160, in the Board of Commissioners Board Room.

**\*\*\*Attention\*\*\***

Fair Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use Webinar ID: **881 0699 0452** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit [www.zoom.com](http://www.zoom.com) and use Webinar ID: **881 0699 0452** and passcode: **12345**.

This meeting can be viewed on a live stream at this link:  
<https://clallamcountywa.gov/meetings>

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at [Melissa.Earley@clallamcountywa.gov](mailto:Melissa.Earley@clallamcountywa.gov)

## **REGULAR MEETING AGENDA**

- A. Call to Order, Pledge of Allegiance, Land Acknowledgement
- B. Determination of Quorum
- C. Request for Modification/Approval of Minutes
- D. Public Comment on Agenda Items – Please limit comments to 3 minutes
- E. Committee Reports
  - 1. Junior Livestock Auction
  - 2. 4-H/WSU Extension
  - 3. Rodeo – Olympic Peninsula Rodeo Association
- F. Special Committee Reports
  - 1. Superintendents' Handbook

Direct: 360-565-2659  
Main Office: 360-417-2291  
[Melissa.Earley@clallamcountywa.gov](mailto:Melissa.Earley@clallamcountywa.gov)

2. Fairgrounds Master Plan
  3. Fair Budget
  4. Fair Ribbons and Trophies
  5. Bylaw Committee
- G. Unfinished Business
1. Master Fee Schedule Adjustments- 2026
- H. New Business
1. 2025-2027 WSDA Capital Improvement Grant Application
    - a. Rodeo Arena Renovations
  2. American VS Danish Judging Systems- Fine Arts, etc.
- I. Staff Reports
1. Art Barn Superintendent Update
  2. Antique Tractor Exhibition Update
  3. County Fair Biosecurity
  4. Volunteer Applications Update
  5. FAB T-shirts Update
  6. 2026 Fair Budget Expense Adjustments
    - a. Superintendent and Judges \*
    - b. Premiums \*
    - c. Ribbons and Trophies

\* Requires Fair Master Plan Amendment
  7. America's 250<sup>th</sup> Clallam County Fair Kick Off
- J. Other Items
1. Royalty
- K. Public Comments on Non-Agenda Items – Please limit comments to 3 minutes.
- L. Adjournment

**Crawford, Donald**

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**From:** AGR MI Fairs <fairs@agr.wa.gov>  
**Sent:** Tuesday, July 8, 2025 11:34 AM  
**To:** AGR MI Fairs  
**Cc:** Mosley-Gonzales, Hannah (AGR)  
**Subject:** 2025-2027 WSDA Capital Improvement Grant Application  
**Attachments:** 5543-ApplicationForCapitalImprovementGrantFunds.pdf; Capital Improvement Grants Q and A FINAL.pdf; Capital Grant Application Cover Memo FINAL.pdf; Grant Agreement Template FINAL.pdf; LNI Prevailing Wage AA Portal Step-by-Step Instructions 2025.pdf

Dear Fair Partners,

I hope this message finds you well and that your fair season is going smoothly- whether you're deep in the planning stages or already wrapping up a successful event.

The Washington State Legislature, via the state building construction account, provided grant funds of up to \$9 million to be distributed to Washington State fairs for health or safety improvements on fairgrounds. This enables us to provide capital funding to local governments and nonprofit organizations to support capital projects that make health or safety improvements to agricultural fairgrounds or fair facilities. Projects will need to be completed by May 31, 2027.

I'm reaching out to share the **2025-2027 Capital Improvement Grant Application**, which is now available to fill out (attached and located on the fairs website [HERE](#)). Please review the application process found on page two of the form. Applications and supporting documentation are to be **submitted by email in PDF format to fairs@agr.wa.gov no later than 5:00 PM PST on September 29, 2025**. If you are a county fair, please make sure you have the approval from county commissioners or the public works director to submit the application. If you are an area fair or community fair, please ensure you have approval from your fair board or fair foundation.

The following documents attached to this email:

- 2025-2027 Capital Improvement Grant Application
- Updated Grant Q&A Document
- Capital Grant Application Cover Memo
- Updated Grant Agreement Template
- Labor & Industries (LNI) Awarding Agency Portal Step-by-Step Instructions: Awarding Agencies

Please review the **updated Q&A document** for important clarifications regarding eligibility, allowable expenses, and the application process. In addition, I've included the **updated Grant Agreement Template** for your review. Please be sure to review the terms and conditions carefully- or have the appropriate individuals in your organization do so- to ensure your fair can comply with all requirements if awarded funding.

After the application submission deadline, grant applications will be screened and prioritized by Washington State fairs commissioners. You will be notified if additional information is needed. Once the fairs commissioners have completed their review, they will make recommendations to the director of the Washington State Department of Agriculture and the director will make the final decision regarding grant awards.

**Grant applications are due to WSDA no later than 5:00 PM PST on September 29, 2025.** Grant awards will not exceed \$250,000 and will be paid out as a reimbursement upon receiving properly completed invoices and submission of supporting documents. If you submit more than one grant application, prioritize your requests (#1 being the most important, etc.). If your project is chosen for funding, WSDA will work with you on entering into a

grant agreement that documents the conditions of the grant award. **Please note:** most projects will require consultation with the Department of Archaeology and Historic Preservation and affected tribes.

As always, please don't hesitate to reach out if you have any questions or need assistance during the application process. I am here to help. I strongly suggest attending **WSDA 25-27 Capital Grant Session Overview at 10:00 AM on Tuesday, July 15<sup>th</sup>, 2025** for further information regarding this new biennium's grant process. The link to the Teams Meeting is below.

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**Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 248 933 787 443 8

Passcode: PC7YV6As

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**Dial in by phone**

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For organizers: [Meeting options](#) [Reset dial-in PIN](#)

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Thank you for your continued dedication to your fairgrounds and the communities you serve.

**Anne Norman** | Fairs Program Administrator

Washington State Department of Agriculture

PO Box 42560 | 1111 Washington Street SE | Olympia, WA 98504-2560

Office: (360) 902-2043 | Cell: (564) 669-0264 | [agr.wa.gov](http://agr.wa.gov)





STATE OF WASHINGTON

DEPARTMENT OF AGRICULTURE

P.O. Box 42560 • Olympia, Washington 98504-2560 • (360) 902-1800

DATE: July 8, 2025

TO: Washington State Agricultural Fairs

FROM: Anne Norman, Fairs Program Administrator ([fairs@agr.wa.gov](mailto:fairs@agr.wa.gov))

RE: Grant Applications for Capital Improvement Grant Funds

The Washington State Legislature, via the state building construction account, provided grant funds of up to \$9 million to be distributed to Washington State fairs for health or safety improvements on fairgrounds. This enables us to provide capital funding to local governments and nonprofit organizations to support capital projects that make health or safety improvements to agricultural fairgrounds or fair facilities. Projects will need to be completed by May 31, 2027.

Attached, you will find a grant application form, including the eligibility requirements, to submit a grant application to the Washington State Department of Agriculture (WSDA). Applications are also accessible online at: <https://agr.wa.gov/washington-agriculture/agricultural-fairs/forms>. Please review the applications process found on page two of the form. Applications and supporting documentation are to be **submitted by email in PDF format to [fairs@agr.wa.gov](mailto:fairs@agr.wa.gov) no later than 5:00 PM PST September 29, 2025.**

If you are a county fair, please make sure you have approval from county commissioners or the public works director to submit the application. If you are an area fair or a community fair, please ensure you have approval from your fair board or fair foundation.

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**Please note:** Most projects will require consultation with the Department of Archaeology and Historic Preservation and affected tribes.

If you have questions, please contact me at (360) 902-2043 or at [fairs@agr.wa.gov](mailto:fairs@agr.wa.gov).

Attachments

**Crawford, Donald**

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**From:** AGR MI Fairs <fairs@agr.wa.gov>  
**Sent:** Wednesday, July 9, 2025 7:46 AM  
**To:** Crawford, Donald  
**Subject:** FW: American VS Danish Judging Systems

Hi Don,

Below is a response from one of my commissioners on the matter. I usually go to him for his advice or thoughts on these types of things. I hope this helps!

**Anne Norman** | Fairs Program Administrator  
 Washington State Department of Agriculture  
 PO Box 42560 | 1111 Washington Street SE | Olympia, WA 98504-2560  
 Office: (360) 902-2043 | Cell: (564) 669-0264 | [agr.wa.gov](http://agr.wa.gov)



**From:** Paul Nimmo <fltcoat@comcast.net>  
**Sent:** Tuesday, July 8, 2025 8:00 PM  
**To:** AGR MI Fairs <fairs@agr.wa.gov>  
**Subject:** Re: American VS Danish Judging Systems

External Email

I have to admit, tradition can be great but when I hear “that’s the way it has always been done”, that usually tells me no one has a good argument to not change....

However, not uncommon, youth programs like 4-h and FFA are almost always danish, being that they want to recognize the accomplishments to a standard versus a 1-2-3 mentality. Open class, in the days of fierce competition , American judging was favored, they wanted to know that Mrs Smiths apple pie was better than Mrs Jones who was better than Mrs Green, but Miss Browns apple pie was better than all.

I have mentioned to a few fairs that have also struggled with this question that it is possible to have the best of both worlds. You can do Danish but then have a best in class winner from each class or department (however) it is formatted. That way, you will see far more “blues” awarded which makes people feel good and could actually encourage more people to participate. Some people stop entering g because they get the attitude that I can never win.

That is just some of my thoughts on that topic. A fair will go through a lot more blues and may need to revisit premium points because of that, but I think it can be a win win scenario. But there are many against change.

Sent from my iPhone

On Jul 8, 2025, at 11:30 AM, AGR MI Fairs <fairs@agr.wa.gov> wrote:

Hi!

I have a random question. Don Crawford from Clallam County called me and asked the difference between American and Danish judging systems. Specifically, because those who enter in photography get riled up when they are competing against others and being ranked against others (American judging system). He was looking into the Danish system where they evaluate each entry against a predefined standard and was wondering if he should pose that to the fair board, but he doesn't want to ruffle any more feathers as "this is the way it's always been". Do you know what judging system Pierce County uses for photography?

Hope I am making sense!

**Anne Norman** | Fairs Program Administrator  
Washington State Department of Agriculture  
PO Box 42560 | 1111 Washington Street SE | Olympia, WA 98504-2560  
Office: (360) 902-2043 | Cell: (564) 669-0264 | [agr.wa.gov](http://agr.wa.gov)  
<image001.jpg>

<image002.png>

<image003.png>

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**Crawford, Donald**

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**From:** josh borte <mrhorsepower56@hotmail.com>  
**Sent:** Tuesday, July 15, 2025 7:00 AM  
**To:** Crawford, Donald  
**Cc:** Greer, Melanie Rose; Bronson, Angie  
**Subject:** Re: County Fair Antique Equipment Exhibition- UPDATE 7.9.2025

After meeting and discussing with the core group of my exhibitors and have decided to take a break from showing this year

Get [Outlook for Android](#)

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**From:** Crawford, Donald <Donald.Crawford@clallamcountywa.gov>  
**Sent:** Wednesday, July 9, 2025 8:37:36 AM  
**To:** mrhorsepower56@hotmail.com <mrhorsepower56@hotmail.com>  
**Cc:** Greer, Melanie Rose <Melanie.Greer@WSU.edu>; Bronson, Angie <angela.bronson@clallamcountywa.gov>  
**Subject:** FW: County Fair Antique Equipment Exhibition- UPDATE 7.9.2025

Good morning, Josh!

I hope you have decided on the Tractor and Antique Equipment Exhibition plan. There are only 36 days until the fair, and your exhibition is popular with many fairgoers. Please reach out to me as soon as you can.

Kindest Regards,

**R. Donald Crawford, CGM**

*Director*

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell

**Crawford, Donald**

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**From:** Crawford, Donald  
**Sent:** Thursday, July 10, 2025 5:03 PM  
**To:** Cara Cristion; Christine Paulsen; Cindy Kelly; Greer, Melanie Rose; Julie Mowbray; Kari Martinez-Bailey; Katie Sirguy; LaDona Wilson; Mady, Mindy; meadowmuffinfarm@outlook.com; megan@bekkevarfarm.com; Teresa Beckstrom; Tina Cozzolino  
**Cc:** drlumberjill@hotmail.com; Bronson, Angie  
**Subject:** Pre-Season Update: Washington State Departments of Agriculture and Health- Clallam County Fair Biosecurity and Zoonotic Disease Control

Good afternoon!

While I am certain most of the individuals on this email have seen the links below, please accept this in the spirit of support and concern.

**2025 Fair Season Update**

Drs. Lipton and Turner, representing the WSDOH and WSDA, respectively, presented an update on recommendations and tips for fair organizers and staff at the end of June. Topics included biosecurity, regulations, and available resources. I've attached a PDF copy of each of those presentations below for you to look over.

[Fair meeting 6.25.25 WSDOH DR.LIPTON](#)

[Fair meeting 6.25.25 WSDA DR.TURNER](#)

<https://doh.wa.gov/you-and-your-family/illness-and-disease-z/animal-transmitted-diseases/zoonotic-disease-rules-and-guidelines/animal-venue-operator-requirements>

<https://agr.wa.gov/departments/animals-livestock-and-pets/animal-health/fairs-and-exhibitions>

If you have further questions or concerns, please reach out to our office contact for fairs and exhibitions:

Dr. Zac Turner, Field Veterinarian

[zachary.turner@agr.wa.gov](mailto:zachary.turner@agr.wa.gov)

**R. Donald Crawford, CGM**  
*Director*

Clallam County  
Parks, Fair, & Facilities Department  
223 East Fourth Street, Suite 7  
Port Angeles, WA 98362-3000  
360.797.8283 cell



# America's 250<sup>th</sup> Clallam County Fair 2025 Kick Off

Vern Frykholm- *"George Washington Speaks,"* a portrayal

<https://georgewashingtonspeaks.com/>

8/14-17/25 v.2 schedule

## Thursday, August 14<sup>th</sup>

**10:00 am-** Sunny Farm Stage, Opening Ceremonies

3-4-minute presentation and America's 250<sup>th</sup> introduction

**10:40 am to 11:20 am-** Sunny Farm Stage

*"George Washington Speaks,"* a portrayal

### Break

**12:30 pm to 2:30 pm-** Historical Society Booths 199-201

*"George Washington Speaks,"* a portrayal- vignettes & strolling

## Friday, August 15<sup>th</sup>

**2:30 pm to 5:30 pm-** Historical Society Booths 199-201

*"George Washington Speaks,"* a portrayal- vignettes & strolling

### Break

**6:00 pm to 6:15 pm-** Grand Stands & Arena, Rodeo Opening Ceremonies

2-3-minute presentation and America's 250<sup>th</sup> introduction

## Saturday, August 16<sup>th</sup>

**10:00 am to 10:55 am-** Historical Society Booths 199-201

*"George Washington Speaks,"* a portrayal- vignettes & strolling

**11:00 am to 11:15 am-** Grand Stands & Arena, Pro Logging Show Opening Ceremonies

2-3-minute presentation and America's 250<sup>th</sup> introduction

### Break

**12:00 pm to 2:00 pm-** Historical Society Booths 199-201

*"George Washington Speaks,"* a portrayal- vignettes & strolling

## Sunday, August 17<sup>th</sup>

**12:30 pm to 3:30 pm-** Historical Society Booths 199-201

*"George Washington Speaks,"* a portrayal- vignettes & strolling

### Break

**4:00 pm to 4:15 pm-** Grand Stands & Arena, Demolition Derby Opening Ceremonies

2-3-minute presentation and America's 250<sup>th</sup> introduction

## General Notes

- Vern Frykholm- "*George Washington Speaks*," a portrayal- will receive 8 day passes for supporting staff as well as personal and support staff access to the fair hospitality house.
- Vern Frykholm, "*George Washington Speaks*," a portrayal, will coordinate with the North Olympic History Center to provide space for vignettes and advocacy activities, including *tables, stand-ups, and materials to hand out about George Washington Speaks, our non-profit.*
- Vern Frykholm- "*George Washington Speaks*," a portrayal, is welcome to receive donations, but will not sell merchandise without proper licenses and permits.