



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362

May 29, 2025

To: Clallam County Park Board

A regular meeting of the Clallam County Park and Recreation Advisory Board will be held in the Board of Commissioners Meeting Room in the Main Courthouse Building on **Tuesday, June 3, 2025, at 5:30 p.m.**

*****Attention*****

Park and Recreation Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use Webinar ID: **835 9170 1271** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use Webinar ID: **835 9170 1271** and passcode: **12345**

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at Melissa.Earley@clallamcountywa.gov

REGULAR MEETING AGENDA

- A. Call to Order
- B. Roll Call
- C. Determination of Quorum
- D. Disposition of Minutes
 - 1. May 6, 2025 Regular Meeting
 - 2. May 15, 2025 Special Meeting - Tour
- E. Correspondence Received
 - 1. Mr. Phillip Martin – Dungeness Trails County Park
 - 2. Mr. Glen Chipman – Parks Advisory Board Application
- F. Public Comment on Agenda Items – Please limit comments to 3 minutes.

Direct: 360-565-2659
Main Office: 360-417-2291
Melissa.Earley@clallamcountywa.gov

G. Unfinished Business

1. 2027-2037 Parks Master Plan Professional Services Agreement
2. Park Advisory Board Appointment
3. Upcoming Park Advisory Board Re-appointments

H. Committee Reports

1. 2026 Parks Master Fee Schedule – Parks Advisory Board Recommendations
2. Parks Advisory Board Schedule of Standard Events - Review
3. Bylaws Committee – Proposed Bylaws and County Code Amendments

I. Staff Reports

1. 2027-2037 Parks Master Plan Professional Services Agreement
2. 2027 Parks Master Plan Survey Update
3. Grant Update
 - a. LTAC Clallam Bay Ramp
 - b. RCO Salt Creek Recreation Area Restroom Repair
4. New Parks Advisory Board Member Orientation Packet
 - a. Relevant County Codes, Administrative Policies, Procedures
 - b. Parks Advisory Board Annual Schedule of Standard Events

J. New Business

1. 2025 Parks Master Plan Amendment Recommendation

K. Board Member Comments

L. Public Comments on Non-Agenda Items – Please limit comments to 3 minutes.

M. Adjournment

EI

Earley, Melissa

From: Philip Martin <philipsmartin47@gmail.com>
Sent: Monday, May 12, 2025 9:27 AM
To: Crawford, Donald
Subject: Re: Dungeness Trails County Park
Attachments: River Road cleanup.png

Thanks for the reply. I am happy to hear that plans are underway for improvements. I know where the former dump site was. I go down there, usually to the locatonnorth of Happy Valley, almost every day with our dog, now 15 and showing it. A few years back my wife and I went down there and did some cleanup of litter, etc. See pic.

Phil

On Mon, May 12, 2025 at 8:49 AM Crawford, Donald <Donald.Crawford@clallamcountywa.gov> wrote:

Good morning, Mr. Martin,

Thank you for your inquiry about the property status on River Rd. The road department is positioned to commence the clean-up of a former dumpsite on the property. The Parks, Fair, & Facilities Department (PFF) is actively working towards the formal designation of the property as a county park. Additionally, PFF has commenced the inclusion of the site into both the current parks master plan and the Master Plan Update scheduled for adoption in 2027. These actions will allow PFF to formally budget significant capital improvements, such as those you have identified.

A lot of volunteer effort continues onsite to maintain the trails, etc. PFF is working on the 2026 budget for some interim activities to address parking, traffic safety, and public accommodations. I am delighted to discuss your concerns with you at your convenience. I'm looking forward to working together as we fully include this property in the county parks system.

Have a fantastic day,

R. Donald Crawford, CGM

Director

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell



From: Gores, Loni <loni.gores@clallamcountywa.gov>

Sent: Monday, May 12, 2025 7:56 AM

To: noreply@civicplus.com; philipmartin47@gmail.com

Cc: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>; Ozias, Mark <mark.ozias@clallamcountywa.gov>;
Donisi, Joe <joe.donisi@clallamcountywa.gov>

Subject: RE: Online Form Submission #7210 for Contact the Clerk of the Board

Philip Martin,

Your email has been received and forwarded to the Parks, Fair and Facilities Department and Road Department for response.

"My email address has changed! The new format is **Loni.Gores@clallamcountywa.gov** Please update my contact card as your earliest convenience, Thank you!"

Loni Gores

Clerk of the Board

Commissioners Office

223 East 4th Street, Suite 4

Port Angeles, WA 98362

Phone: 360-417-2256

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Friday, May 9, 2025 1:16 PM

To: Gores, Loni <loni.gores@clallamcountywa.gov>

Subject: Online Form Submission #7210 for Contact the Clerk of the Board

Contact the Clerk of the Board

First Name	PHILIP
Last Name	MARTIN
Email	philipsmartin47@gmail.com
Phone	3605829445
Subject	Dungeness Trails County Park
Comments	In the past year or two, the county purchased the former DNR land on both sides of River Road near Happy Valley Road, motivated by the anticipated Off-Channel Reservoir. Since the acquisition, the county has done absolutely with the land. That area is quite heavily used by hikers, bikers, birders, horse-riders, dog-walkers, etc. It would be great to see some improvements, such as expanded parking (for 10-12 cars?) at the

parking area north of HVR, and maintenance of the parking area under the power lines to fill potholes, etc. Garbage cans would be great, especially at the southern parking area which has a lot of litter. I have some pictures, but it would be much better if Mark Ozias could swing by there sometime and take a look. I would be happy to chat with him more by email or phone if he could contact me.

Please Note

This form is not for emergencies. If you have an emergency, please phone 911.

Email not displaying correctly? [View it in your browser.](#)



Earley, Melissa

From: Crawford, Donald
Sent: Wednesday, May 28, 2025 10:32 AM
To: Glen Chipman
Cc: Mielke, Todd; Gores, Loni; French, Mike; Johnson, Randy; Ozias, Mark; Gores, Loni; Earley, Melissa; McFarlen, Rick
Subject: RE: Park Board app

Good morning, Glen,

I want to take a moment to express our gratitude for your willingness to apply and for engaging with the unique dynamics of the County Parks Advisory Board. We truly understand and respect your decision to step back from further consideration, and we hope you might still be open to collaborating with county staff on the important accessibility and trail enhancement initiatives. Your contributions to the Developmental Disabilities Advisory Board are invaluable, and we sincerely hope that you continue to find joy and fulfillment in that role.

Warmest regards,

R. Donald Crawford, CGM

Director

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell





From: Glen Chipman <gcchipman@gmail.com>

Sent: Wednesday, May 28, 2025 9:35 AM

To: Gordash, Alexander <alexander.gordash@clallamcountywa.gov>

Cc: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>; Ozias, Mark <mark.ozias@clallamcountywa.gov>; Johnson, Randy <randy.johnson@clallamcountywa.gov>; French, Mike <Mike.French@clallamcountywa.gov>

Subject: Re: Park Board app

To whom it may concern:

The application process for any job or role is a two way street. It gives the 'employer' the opportunity to see if a candidate is a good fit for the organization and for the candidate to see if the organization is a good fit for her/his time and commitment. I have viewed the last couple of meetings of Parks Advisory Board and find that it is not a good fit for me at this time. In 35 years of working in local government, I provided staff support to and participated on a number of boards, committees and teams. I also have years of experience coaching and playing on dozens of sports teams. That perspective gives me a quick understanding of the dynamics at play in a board or committee and whether or not it is a winning team or a struggling team. I won't get into what I witnessed, but it did not take long to see this is a team I do not want to participate with.

I do have a long history of recreation and not just as coach. For those interested in my current activities and a big reason for relocating my family to Clallam County, I invite you to check out our blogsite (link below).

Having spent many hours and days in my life in city and county parks around the state and in other states, I find that Clallam County is truly blessed with a solid set of parks and I applaud the County Commissioners, the Parks Board and staff for providing those parks for the public. During the 2008 recession, many counties in the state had to cut well back or eliminate many of their facilities and parks turning them over to private entities or closing them. Hopefully, that does not happen here with the current financial forecasts. During down economic times, people need recreational opportunities even more to maintain a healthy life.

I appreciate the efforts made to review my application. I do, however hereby, officially withdraw my application for consideration for the Parks Advisory Board.

Blogsite: <https://t-chairadventures.blogspot.com/p/about-t-chair.html>

Thanks again,

Glen Chipman,



RESOLUTION 47, 2025

APPOINTING A MEMBER TO THE
PARK AND RECREATION ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Park and Recreation Advisory Board.
2. A press release was issued during the month of March 2025 soliciting applications from interested citizens. Several applications were received.
3. On May 5, 2025 the Parks, Fair and Facilities Director forwarded the applications and recommendations to the Clerk of the Board for review by the Board of Commissioners.
4. The Board of Commissioners each individually reviewed applications and requested to discuss recommendations at work session on Monday, May 19, 2025.
5. The Board of Commissioners recommended at the work session on Monday, May 19, 2025 to appoint Glen Chipman and Raymond Colby to the Parks and Recreation Advisory Board.
6. At the BOCC Regular Meeting on May 27, 2025 the Board of Commissioners recommended pulling the appointment of Glen Chipman to allow additional time for the Park and Recreation Advisory Board to interview and make a recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Raymond Colby** is appointed to the Park and Recreation Advisory Board for a term ending June 30, 2027.

PASSED AND ADOPTED this 27th day of May 2025

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Gores

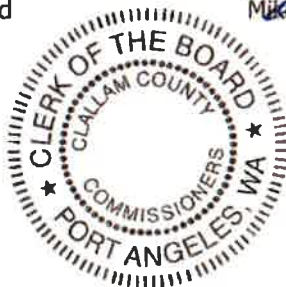
Randy Johnson

Mike French, Chair

ATTEST:

Loni Gores, MMC, Clerk of the Board

c: A22.170
Appointee
Parks



Clallam County Parks Advisory Board **Annual Schedule of Standard Activities** (v5) January 28, 2025

Month	Activity PARKS ADVISORY BOARD	Activity PARK STAFF (pre- or post- PAB mtgs.)
January	Confirm capital budgets- Parks Capital, REET & REET II, Parks Capital Improvement Fund	Present capital budget reports for review
	Review current capital project timelines- by quarter	
	Review current grant project timelines- by quarter	
February	Review & recommend Master Plan amendments	Present staff-recommended Master Plan amendments
	Review, amend & adopt the annual activities calendar	Present draft recommended annual activities calendar
March	Schedule PAB Field Trips	Schedule PAB Field Trips
	Adopt Parks Master Plan amendments (after public review)	Administer Master Plan amendment for BOCC adoption
April	Review the Parks Master Plan capital projects and make recommendations for 5-year Capital Plan	Present Master Plan capital projects for 5-year Capital Plan review
	Update 5-year Capital Plan & make priority recommendations	Prepare updated 5-year Capital Plans priority recommendations
May	Field Trip	Field Trip
	Review & recommend annual capital priorities	Submit revised 5-year Capital Plan to County Administrator & Finance
June	Field Trip	Field Trip
	Review staff-recommended Master Fee Schedule	Present staff-recommended Master Fee Schedule
	Recommend Master Fee Schedule update	Submit annual Master Fee Schedule recommendations to County Administrator/Finance
	Recommend annual capital budget priorities	Submit annual capital budget recommended priorities to County Administrator/Finance

H2

July	Agenda open for catch-up or issue resolution or new proposals	Administer Master Fee Schedule for BOCC adoption
August	Agenda open for follow-up (or cancel meeting)	
September	Review staff reports on season highlights	Submits annual budget including capital priority recommendations to the County Administrator / Finance
		Prepare end-of-season staff reports for review
October	Review County Administrator/Finance approved 5-year Capital Plan and annual capital budget priority recommendations	Present preliminary DRAFT capital budgets & annual recommendation (<i>for PAB review only, no action</i>)
	Attend BOCC Draft Budget Submittal Meeting (optional)	
November	Annual PAB Elections- Chair & Vice-Chair	*Schedule Special December PAB Meeting- first Thursday in December (avoid conflict with BOCC budget hearings)
	*Schedule Special December PAB Meeting- first Thursday in December (avoid conflict with BOCC budget hearings)	Present any capital budget priority changes as appropriate
	Confirm capital budget submittal priorities	
December	Year in review – Prepare annual accomplishments report	Contribute to annual activity/accomplishments report
	Attend BOCC Budget Adoption Hearings first Tuesday	

*December “Special” PAB Meeting on the first Thursday, 530 PM BOCC Board Room, to avoid conflict with BOCC annual budget hearings

SECTION 4
BY-LAWS AND BOARD OPERATIONS

Section 4.01
OFFICERS

The officers of the Board shall be a chairperson and vice-chairperson. The vice chairperson shall serve in the absence of the chairperson. In the absence of both the chairperson and vice chairperson, the members present at such meeting shall elect a temporary chairman. The Staff Support person designated by the Department shall be the Administrative Specialist and serve as Clerk of the Board.

The terms of office for chairperson and vice chairperson shall be for one year from January 1 through December 31; for chairperson pro tempore only for the meeting at which he/she is appointed.

The chairperson is the chief executive of the Board. He/she has all the powers and duties usually incident to such office and is responsible to appoint committees and to conduct the business of the Board between regular meetings. The chairperson shall retain full right and responsibility of partaking in all deliberations and voting for good and sufficient reason. However, he/she does not have the right of casting an additional deciding vote. Nominations for officers shall be made orally at the regular November Board meeting, or as soon thereafter as feasible. Election shall be by majority vote between Quorum Board Members.

Section 4.02
MEETINGS

Regular meeting of the Board shall be held at a place and time determined by majority vote of the Board or as determined by the Department when room availability dictates a change of venue.

In the event of the lack of a quorum at a regular or recessed meeting, the chairperson or vice-chairperson or chairperson pro tempore, in that order, shall adjourn the meeting to another day, and it shall be a standing order that absentee members be advised of the determination to hold such recessed meetings.

Special meeting may be called:

1. By action of the Board at a regular or recessed meeting to another day.
2. By order of the chairperson or, in his/her absence, by the vice-chairperson
3. By the written request of three or more members of the Board.
4. By request of the Director.

Written, Electronic or Telephone notice for special meeting shall be provided to members of the

Board.

**Section 4.03
MINUTES AND RECORDS**

Minutes of all official meetings shall be kept and made part of a permanent public record. The Clerk of the Board is responsible for recording the meeting minutes and filing completed minutes properly.

The official minutes of the Board approved by motion shall be kept in a safe place in the Park Office and shall be made available to any citizen desiring to examine them during the hours when the office is open or made available as part of a public information request. Approved minutes shall be placed on the parks website for public viewing as another convenience, after they are approved by quorum vote at the regular scheduled board meeting.

Not later than ~~three (3)~~ ten (10) days prior to the meeting of the Board, each member shall receive a complete copy of the minutes of the previous meeting, including copies of any motions referred to therein.

**Section 4.04
MOTIONS**

Motions considered by the Board shall constitute a part of the minutes of the meeting at which such motion was considered, provided that the text of any such motion may be considered as being contained in the minutes when such minutes make a proper identifying reference to such motion.

All motions shall be clearly identified by nature of subject matter and by date, so as to be clearly identifiable by reference.

**Section 4.05
QUORUM VOTING**

A majority of the entire membership constitutes a quorum for the conduct of regular business (attendance of four members).

Voting is by "ayes" and "nays" except where the members may require a ballot or roll call vote.

Members shall disqualify themselves from voting on any matter which may involve a conflict with their business interests; and may abstain from voting for good and sufficient reasons which shall be announced to the meeting upon call of any member. This is an advisory board, so conflict of interest shall be considered based on the advisory role. At any meeting where there is less than a quorum, the members present shall have authority to establish a date for an adjourned meeting. By-laws may be amended by vote of two-thirds of the membership (five

members).

**Section 4.06
AGENDA AND STAFF REPORTS**

A copy of the agenda for every meeting of the Board shall be provided each member not less than three (3) days prior to the date of the meeting at which such agenda is to be considered.

The Director shall prepare the agenda. Board members may submit agenda items to the Director up to 10 days prior to meeting for consideration and inclusion on the agenda.

Members of the public may request an item be placed on a Board agenda and this request will be presented to the Board for consideration of placement on the next regular meeting agenda. If the Board approves, staff will add the item to the next meeting's agenda.

**Section 4.07
PUBLIC INPUT MEETINGS**

Public input meetings held by the Board are at the discretion of the Board. Since this is an advisory board, any legal public hearings required by law must be conducted by the BOCC. The Board may hold the public input meeting if they feel the input shall be beneficial to the actionable issue.

A public input meeting before the Board which, for any reason cannot be completed at the time and place originally advertised may be recessed to a later date and the announcement at such recessed meeting and the time and place of such recessed meeting shall constitute a sufficient notice to all parties concerned.

**Section 4.08
VISITOR PARTICIPATION AT BOARD MEETINGS**

The Board meets and acts as a public advisory body and citizens are welcome to attend Board meetings. Individuals or groups wishing to be heard may follow these procedures:

1. Correspondence or public input on agenda items may be presented to the Board under that item on the agenda.
2. Visitors may comment on non-agenda items under that agenda item. Those wishing to comment should stand and identify themselves and comments should be directed to the Board as a whole. Time may be limited by the chairperson.

**Section 4.09
COMMITTEES**

From time to time the Board may establish standing or advisory committees for the purpose of assisting the Board in carrying out its responsibilities as well as obtaining the broadest possible community involvement and representation.

Section 4.10 REMOVAL OF BOARD MEMBERS

The Board may by a majority vote of its members submit a recommendation of removal to the BOCC for any Board member who misses three consecutive meetings not due to sickness or health or who misses 50% or more of the Board meetings in a calendar year.

Section 4.11 ORDER OF BUSINESS

- A. Call to order
- B. Roll call
- C. Determination of quorum
- D. Disposition of minutes
- ~~D.~~ E. Approval of agenda
- ~~E.~~ F. Public comments on agenda items
- ~~F.~~ G. Correspondence received on agenda items
- G. H. Unfinished business
- ~~H.~~ I. Committee reports
- ~~I.~~ J. New business
- ~~J.~~ K. Staff reports
- ~~K.~~ L. Public comments on non-agenda items
- M. Board member comments
- ~~L.~~ N. Draft agenda items for next meeting
- ~~M.~~ O. Adjournment

Section 5 BOARD MEMBER RELATIONS

An Effective Board Member Should:

1. Be concerned with the importance of parks and recreational activities.
2. Be willing and able to devote time and energy to Board endeavors.
3. Be willing and able to make decisions in a group setting and be loyal to the democratic process and accept the will of the majority.
4. Be able to understand how groups function and be an open-minded listener treating others fairly and ethically.
5. Be able to weather criticism yet maintain firm convictions.
6. Be willing to take sides on controversy and be courageous when at the point of conflict.

Board Members Relationship as an Individual:

1. Subordinate their personal interests for the good of the Board.

2. Accept and support majority decisions of the Board.
3. Identify problems but suspend judgment until facts are available.
4. Look creatively for alternate solutions to problems.
5. Express their opinions and let others express theirs openly.
6. Dedicate quality time to board meetings and departmental tasks.

Board Members Relationship with the Director:

1. Work as a team with the Director to promote park and recreation facilities and programs throughout the county.
2. Call upon the Director for information, direction or to bring up an issue or concern.

SECTION 6 ORGANIZATIONAL CHART

SECTION 6.01 PURPOSE

To provide an overview of the chain of command within the park system.

Section 6.02 POLICY

The Director shall have available to the public an organizational chart which shall be updated as conditions change. The chart shall reflect the organization as it exists.

Section 6.03 ORGANIZATIONAL CHART

INSERT EXISTING ORG-CHART FOR 2025

CLALLAM COUNTY
PARKS, FAIR & FACILITIES DEPARTMENT
ORGANIZATIONAL CHART
JUNE/ANNUARY 2020/5

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SECTION 7 BOARD GOALS AND OBJECTIVES

Section 7.01 CONCEPTS OF RECREATION

Section 7.01.010

CONCEPTS OF PUBLIC INTEREST IN RECREATION

Resolved: That in order to lay the foundation for a sound public recreation plan for Clallam County, the Board hereby adopts the following concepts of public interest in recreation:

1. In order to be and to remain a useful healthy member of society, every individual needs some form of recreation. Among the ways which recreational needs may be satisfied are the following:
 - a. Through opportunities for out-of-doors living, camping, hiking, fishing, boating, nature study, safe recreational shooting, and the like.
 - b. Participation in unsupervised or supervised play, recreation, fitness, and sports activities.
 - c. Through special opportunities for recreation for persons with special needs. County parks, to the extent possible, will be made accessible to persons with disabilities with the intent of meeting the provisions of the American Disabilities Act (ADA). It is understood that in some circumstances meeting ADA requirements will not be possible.
 - d. By membership and participation in social clubs, or interest groups.
 - e. By utilizing craft or art skills, hobbies or games requiring skill.
 - f. Through participation in various cultural activities or performing arts.

Every county resident has need of some or all of these kinds of recreational opportunities at various times and in varying amounts.

2. In order to provide every citizen of the County with the opportunity to satisfy his/her recreational needs, public agencies such as the County should supply those facilities and services which are impossible or difficult for most individuals or small groups of people to provide for themselves, in terms of:
 - a. A nearly equal variety of alternative choices in the use of leisure time
 - b. Easily accessible and usable open space waterfront, beach access areas, and park and recreation facilities.
 - c. Special facilities such as play areas, swimming facilities, boat launches, hiking trails, recreational facilities, sports fields, fitness facilities, shooting ranges, golf courses, and the like.
 - d. Services, primarily leadership.

Section 7.01.020 GENERAL PURPOSES

The purpose of the Board is to ~~maximize~~optimize park and recreational opportunities and thereby improve the quality of life for all residents of the County.

Section 7.02
BOARD GOALS AND OBJECTIVES

1. To adopt, support and communicate the philosophy that recreation means any activity, voluntarily engaged in, which contributes to the ~~well-being~~ refreshment, enjoyment, education or entertainment of the individual and which contributes to a sense of self-worth.
2. To provide a variety of recreation opportunities for all citizens regardless of age, sex, race, or economic status.
3. To maintain awareness of environmental concerns in the development and use of public lands and in the implementation of programs.
4. To develop and maintain a statement of goals and objectives which is understood by the members of the Board, advisory councils, and staff and communicated to the community and governmental leaders. The statement should be ever changing and a reflection of the community's highest ideals.
5. To establish and maintain written policies, practices and procedures that enable ~~maximum~~ optimal opportunity for use and enjoyment of services.
6. To be responsive to the park and recreational needs and desires of individuals and groups; and to actively seek citizen input in the operation of the Board. To create awareness through involvement.
7. To attempt to acquire and preserve in the public domain unique geographical areas.
8. To create and maintain facilities aesthetically pleasing and provide open space for human needs.
9. To conduct and communicate Board business in a responsible manner.
10. To foster innovation by encouraging the Board, advisory councils and staff to search for new and more effective ways of improving the board's operation.
11. To keep abreast of trends and changes that affects the level of service and utilizes that information to increase contributions to the quality of life.
12. To develop and maintain effective leadership at the appointed, professional and volunteer levels.
13. To maintain an awareness of the political process and to participate in the development of legislation and/or other governmental regulations which affect the Board's ability to meet its service responsibilities.
14. To support and participate in professional and governmental organizations which are in the interest of parks and recreation.
15. To coordinate, cooperate, assist, support and otherwise interact with private and public entities so as to ~~maximize~~ optimize recreational opportunities in Clallam County.
16. To take full and prompt advantage of potential economies and to aggressively seek new ways to finance operating expenses.

- [County Code](#) [Title 23, Parks](#)

Chapter 23.01 PARKS BOARD

Sections:

- [23.01.010 Creation of Park and Recreation Advisory Board.](#)
- [23.01.020 Terms of members.](#)
- [23.01.030 Powers of Board.](#)
- [23.01.040 Removal of members.](#)
- [23.01.050 Supervision.](#)

SOURCE: ADOPTED:

Ord. B, 1946 04/25/46

AMENDED SOURCE: ADOPTED:

Ord. [149](#) 09/22/81

Ord. [405](#) 12/04/90

23.01.010 Creation of Park and Recreation Advisory Board.

There is hereby created a Park and Recreation Advisory Board of Clallam County, Washington, to assist the County in the delivery of park and recreation services to its residents and visitors. Such Board shall consist of seven (7) members, who shall be appointed by the Board of County Commissioners to serve without compensation.

23.01.020 Terms of members.

For the ~~seven (7)~~ appointive positions on the County Park and Recreation Board the ~~initial existing~~ terms shall be adjusted to allow no more than three (3) seats to vacate in the same year. two (2) years for two (2) positions, four (4) years for two (2) positions, and six (6) years for the remaining positions plus the period in each instance to the next following June 30th [three years]. ~~When a board member resigns, or their term ends or they are asked to vacate, the remaining unfulfilled part of their term, if any, shall be served by the next selected, newly appointed member. That new member may be asked to resubmit their application for reconsideration at the end of their partial fill-in term, at the discretion of the Board, the staff or the BOCC.~~

[Insert from County Administrative Manual (Issue Date: 1/14/2003) Boards and Committees Policy 952 – BOARDS AND COMMITTEES Policy and Procedure the following section:]

The term of appointment for the County Park and Recreation Advisory Board shall be approximately three years with term limits by set by resolution. Terms will be set to expire at year end. To preserve continuity, terms may be set for varying lengths so that vacancies occur in staggered years. Terms may be adjusted as necessary to maintain staggered expiration dates.

New language to add in quotes below:

“Three (3) months in advance of the term end of each County Park and Recreation Advisory Board member, the Parks Director will prepare and submit to the County media list a Press Release announcing board member recruitment, adhering to all county policies and procedures and posting the announcement on the Parks web page and social media, refreshing them every two (2) weeks, as appropriate.

A submission due date for applicants will be set in consultation with staff and the board, and included in all announcements. The recruitment length of time will vary according to the situation, ideally allowing at least 90 days to advertise and seek candidates.

When a member resigns prior to their term end, the Parks Director will initiate recruitment steps, no more than fourteen (14) days after the Board member’s resignation date. Until the submittal deadline, the Parks Director will monitor the number of applicants, advising the board of applicant numbers. The Park Board may establish a subcommittee to review the applications, interview each candidate, check references and make a recommendation to the PAB and a vote will be made by the full PAB to the BOCC. Alternatively, the Board may act “en banc” (as a whole), using a thorough process, when subcommittee review is not deemed necessary or practical.”

23.01.030 Powers of Board.

The County Park and Recreation Advisory Board shall:

- (1) Elect its officers, including a chairman, vice chairman and secretary, and such other officers as it may determine it requires.
- (2) Hold public meetings as deemed necessary and keep written records.
- (3) Advise and assist the Director of Parks and Recreation and the County in the promulgation of reasonable rules and regulations deemed necessary for operation of County parks and other recreational facilities and recommend to the Board of County Commissioners adoption of any rules and regulations requiring enforcement by legal process.

- (4) Advise and assist the Director of Parks and Recreation and the County in developing and recommending policies and procedures for department operations.
- (5) Advise and assist the Director of Parks and Recreation and the County in developing park and recreation goals and objectives and short and long-range comprehensive plans.
- (6) Assist the Director of Parks and Recreation and the County in their relations with other County-wide organizations and individuals concerning promotion of County park and recreation facilities and services.
- (7) When a new Director of Parks and Recreation is hired, have a Board member involved in the selection process who shall participate in the review of applications and the interviews of the candidates including but not limited to participation in the review of applicants, interviews of candidates, and the recommendation to the County.

23.01.040 Removal of members.

Any appointed County Park and Recreation Advisory Board member may be removed by a majority vote of the Board of County Commissioners for cause. Vacancies on the County Park and Recreation Advisory Board shall be filled by appointment made by the Board of County Commissioners for the unexpired portions of the terms vacated.

23.01.050 Supervision.

The County Park and Recreation Advisory Board shall operate under the direction and supervision of the Board of County Commissioners through its administrator and Director of Parks and Recreation.

**Clallam County
Comprehensive Park and
Recreation
Master Plan 2025
(Excerpts)**

2025 PMP

Red lined pages of

Amendments only

included in this packet



CLALLAM COUNTY

**COMPREHENSIVE
PARK AND RECREATION
MASTER PLAN**

2023~~5~~-2026

**223 E. Fourth St., Suite 7
Port Angeles, WA 98362-3000**

(360) 417-2291

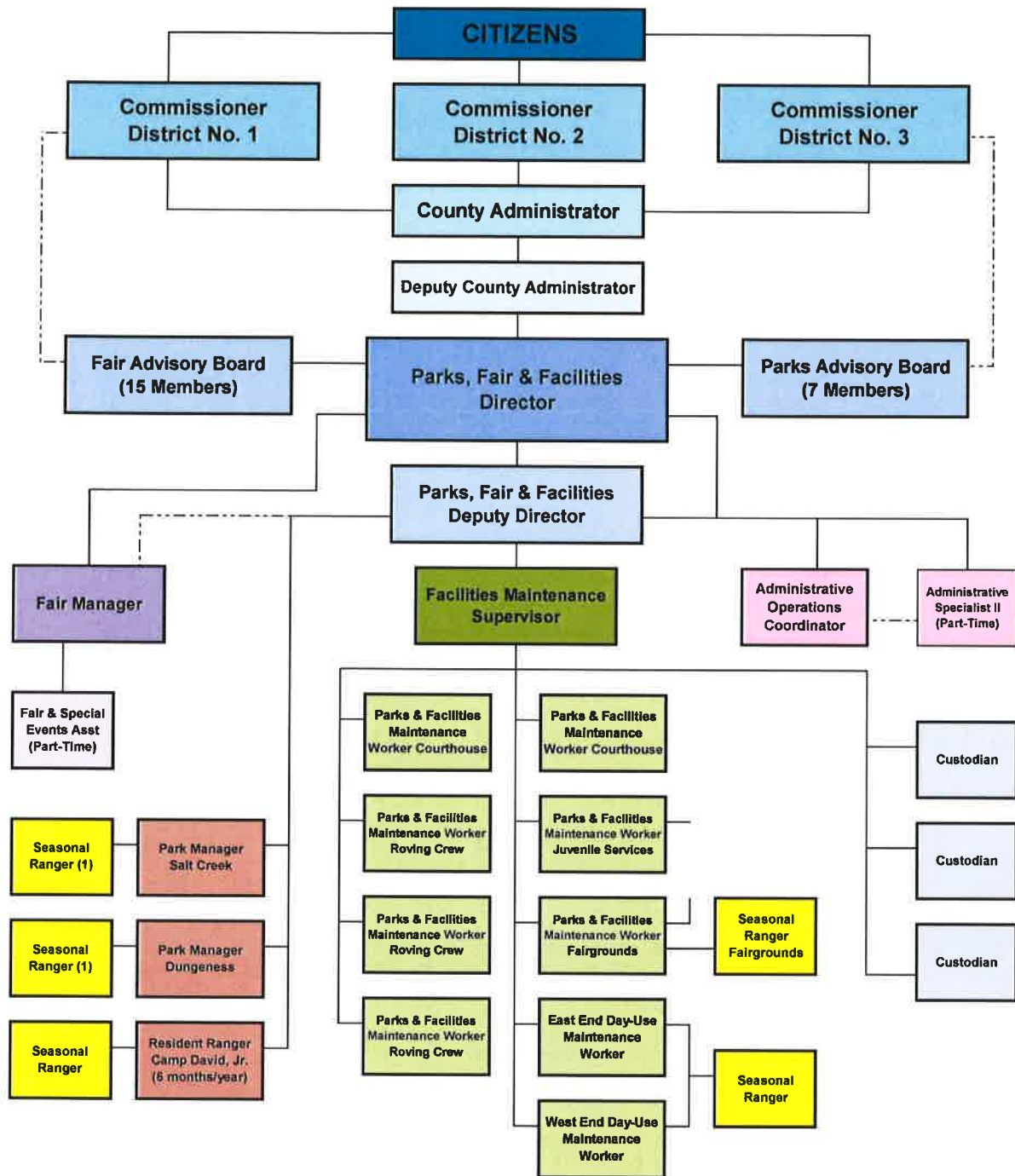
**Prepared by the Parks, Fair, and Facilities Department
for:**

**Clallam County Parks and Recreation Board
Clallam County Board of Commissioners**

Adopted

Chapter V ACTION PROGRAM

- Action Plan
- Park Acquisition Priorities
- Development Priorities
- Acquisition Program List
- 2023~~5~~-2026 Development and Capital Improvement Plan in Existing Parks
- Clallam County Code 33.07.070 – Parks and Recreation Zone (PR)
- Clallam County Administrative Policies #461, #462, and #463
- Abandoned Railroad to Trail Statement of Support



CLALLAM COUNTY PARKS, FAIR & FACILITIES DEPARTMENT ORGANIZATIONAL CHART 2025

"While it is recognized that there will be an overlapping of municipal, county, state, and federal responsibility for providing recreational facilities and services, it is nevertheless desirable to define the County's responsibility as clearly as possible."

"Generally, the role of the County should be to acquire, develop and maintain recreation facilities and programs that will serve the needs of communities larger than the local neighborhood or municipality but less than multi-County, Statewide, or national in scope. Where there is no other unit of local government to provide neighborhood facilities and programs, the County should provide such facilities and programs by whatever method each county may determine most appropriate. This may include, but is not limited to, utilizing county service districts and other methods by which those benefited will pay the cost of, wherever appropriate, entering into intergovernmental contracts or agreements with other local units of government for the joint use of personnel and joint administration of park and recreation facilities and programs."

PUBLIC INPUT PROCESS

1. This plan was prepared by the Clallam County Parks, Fair & Facilities staff, and a sub-committee of the Clallam County Parks & Recreation Advisory Board (Parks Board) with review and input from the Parks Board as a whole.
2. The Parks Board discussed the draft plan at open public meetings held in ~~January~~ June 2023.
3. At its ~~March~~ July 2023 meeting, the Parks Board approved the proposed plan and recommended it to the Board of Clallam County Commissioners (BOCC) for its approval.
4. The BOCC advertised a public hearing to accept public input on the plan and held the hearing on _____ 2023. TBD
5. After this hearing, the plan was adopted by the BOCC.
6. The Clallam County Planning Commission reviews the plan.
7. Both the Parks Board and BOCC accept input through various methods, including surveys, Facebook, phone calls, emails, fee envelope comments, Parks Board meetings, BOCC public meetings, and specific topic public input meetings. More information is available near the end of Chapter IV, under Methodology.
8. The Parks Board amends this plan periodically at their advertised public meetings and passes on their recommendations to the BOCC for their consideration.
9. In 2015, the Parks Board and Department provided a Community Interest and Opinion Survey for the public to comment on various aspects of the County Park system. The results demonstrate the public's direction and support of the Department's efforts to improve, expand, and maintain the park properties and facilities within the County.

Chapter III

THE SUPPLY

CLALLAM COUNTY PARK MAP

CLALLAM COUNTY PARK SITE PLANS AND FACILITY DESCRIPTIONS

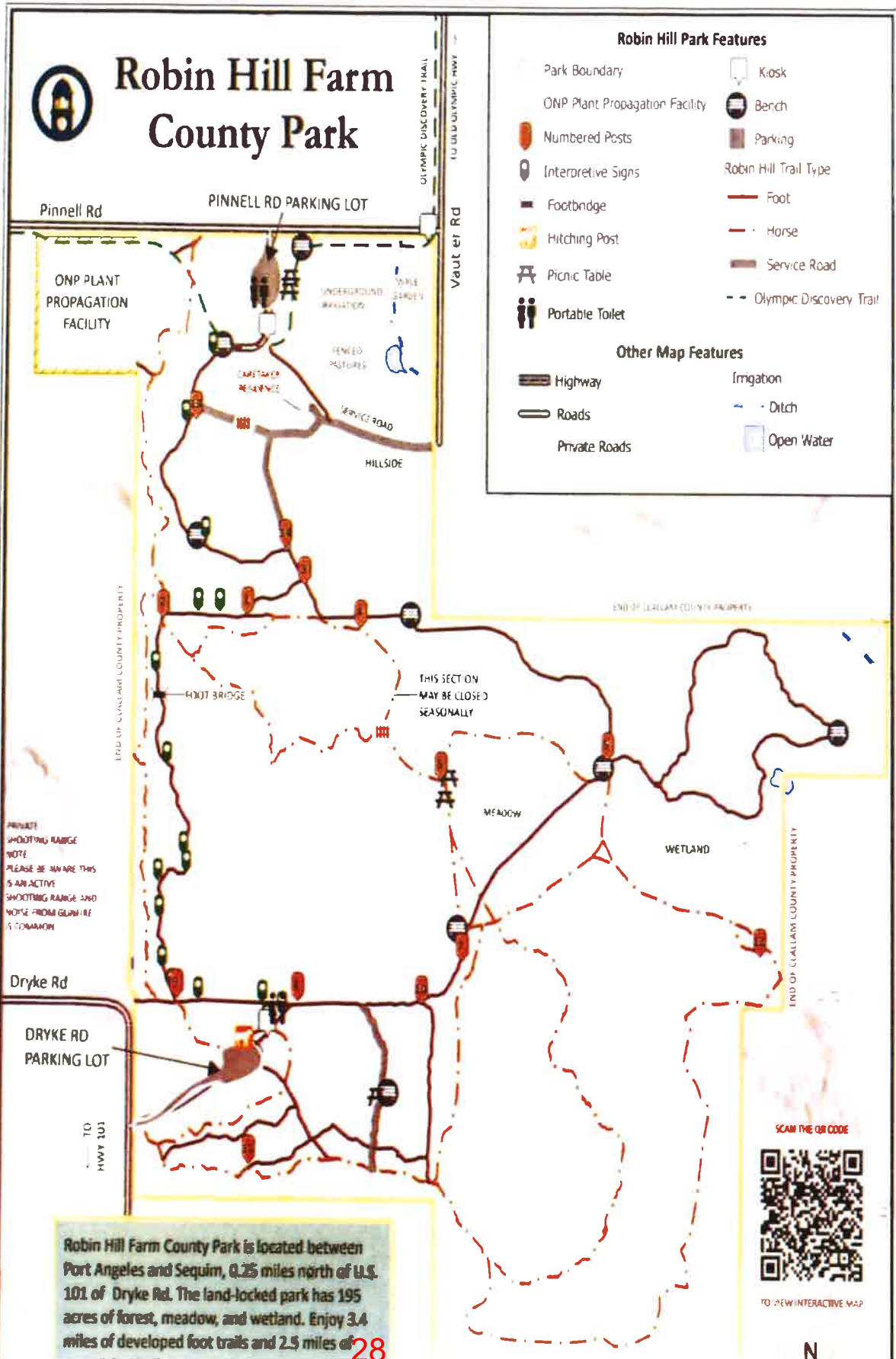
- PANORAMA VISTA COUNTY PARK
- RAIN SHADOW DISC GOLF COURSE
- MARLYN NELSON COUNTY PARK AT PORT WILLIAMS
- DUNGENESS LANDING COUNTY PARK
- CLINE SPIT COUNTY PARK
- DUNGENESS RECREATION AREA
- MARY LUKES WHEELER COUNTY PARK
- THREE WATERS COUNTY PARK
- ROBIN HILL FARM COUNTY PARK
- AGNEW SOCCER FIELDS
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- EAGLE POINT PROPERTY
- CAMP DAVID JR.
- PILLAR POINT COUNTY PARK
- CLALLAM BAY SPIT COUNTY PARK
- CLALLAM BAY WEST COUNTY PARK
- LAKE PLEASANT COUNTY PARK
- FRED ORR BALL FIELDS
- QUILLAYUTE RIVER COUNTY PARK
- DUNGENESS TRAILS COUNTY PARK

CLALLAM COUNTY PARKS AND PARK LAND ACREAGE ESTIMATES

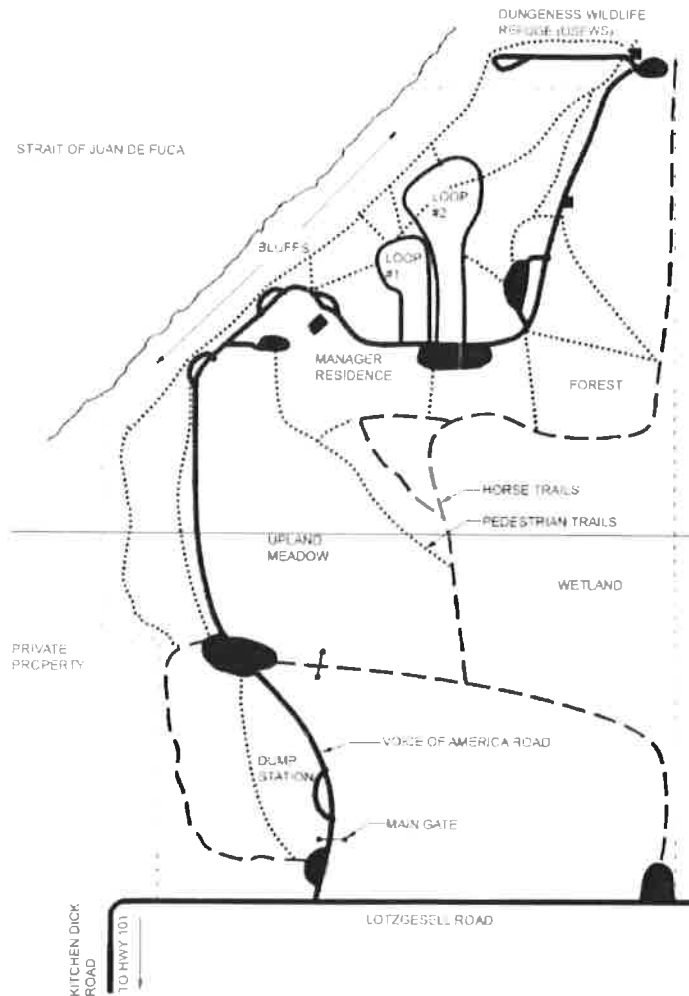
PUBLIC BEACHES AND BEACH ACCESS IN CLALLAM COUNTY



Robin Hill Farm County Park



Robin Hill Farm County Park is located between Port Angeles and Sequim, 0.25 miles north of U.S. 101 of Dryke Rd. The land-locked park has 195 acres of forest, meadow, and wetland. Enjoy 3.4 miles of developed foot trails and 2.5 miles of



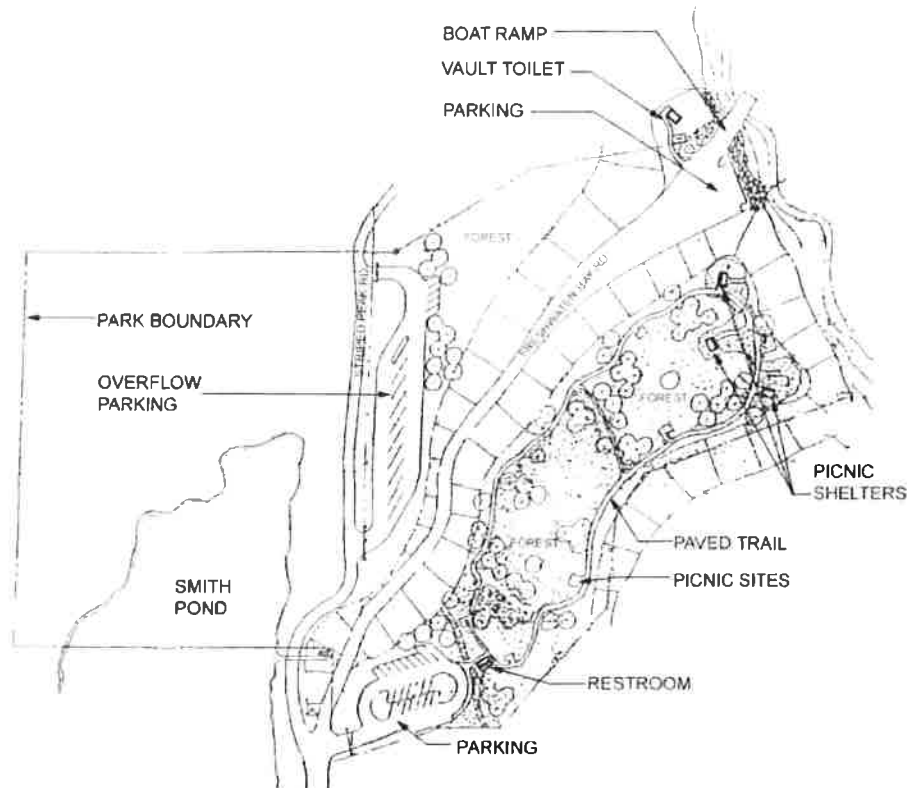
DUNGENESS RECREATION AREA SITE PLAN

6. DUNGENESS RECREATION AREA is a 216-acre park and was acquired from the Federal General Services Administration in 1959 for \$7,550.00 as surplus federal property. The G.S.A. required that the county use the property as a park and recreation area for twenty years. The twenty-year restriction was up in 1979, giving clear title to the property to Clallam County. The county park also serves as the trailhead for the Dungeness Spit National Wildlife Refuge, a seven-mile-long sand spit. The DRA master plan was completed in 2009 and approved by the County Commissioners in 2011. Improvements to the park include adding utility hook-ups to one camping loop, moving a portion of the road away from the bluff, moving the manager's residence, and building a visitor contact station.

Park facilities include 66 campsites in two camp loops with full self-service restrooms with showers in each loop, a one-mile-long trail with picnic sites, a pocket picnic area, a group picnic area with shelter, equestrian trails, a restroom that serves the Dungeness Wildlife Refuge. The Dungeness Recreation Area is located on the Strait of Juan de Fuca, fifteen miles east of Port Angeles off Highway 10 and three miles north on Kitchen Dick Lane. This park area is one of the major tourist attractions in eastern Clallam County and is therefore considered a regional park with a national draw. Park users enjoy camping, water view and upland trails, horseback riding, hunting, beachcombing, picnicking, bird watching, and other outdoor recreation activities. e. It is one of the premier parks in Clallam County.

FRESHWATER BAY

STRAIT OF JUAN DE FUCA



FRESHWATER BAY SITE PLAN

12. FRESHWATER BAY County Park was initially purchased from Chester Smith for \$15.00 in 1949 and consisted of a forty-foot road right-of-way and a 50' x 200' rectangular piece of property at the terminus, which provided access to 1,000 lineal feet of tidelands purchased from Olympic Frontier Club for \$1.00 in 1946. Initially, the park served as a car-top boating access area. Over the years, this was further developed into a concrete launch ramp day use site.

In 1983, an additional 16.5 acres of property surrounding the original right-of-way was purchased by Clallam County from Richard White for \$156,000. (An I.A.C. matching grant reimbursed the County 50% of the purchase price from P.L. 215 funds.) An additional easement for access to upper parcel #1 was obtained from Ray Green in 1985. Another 450 lineal feet of tidelands running west was purchased in 1988.

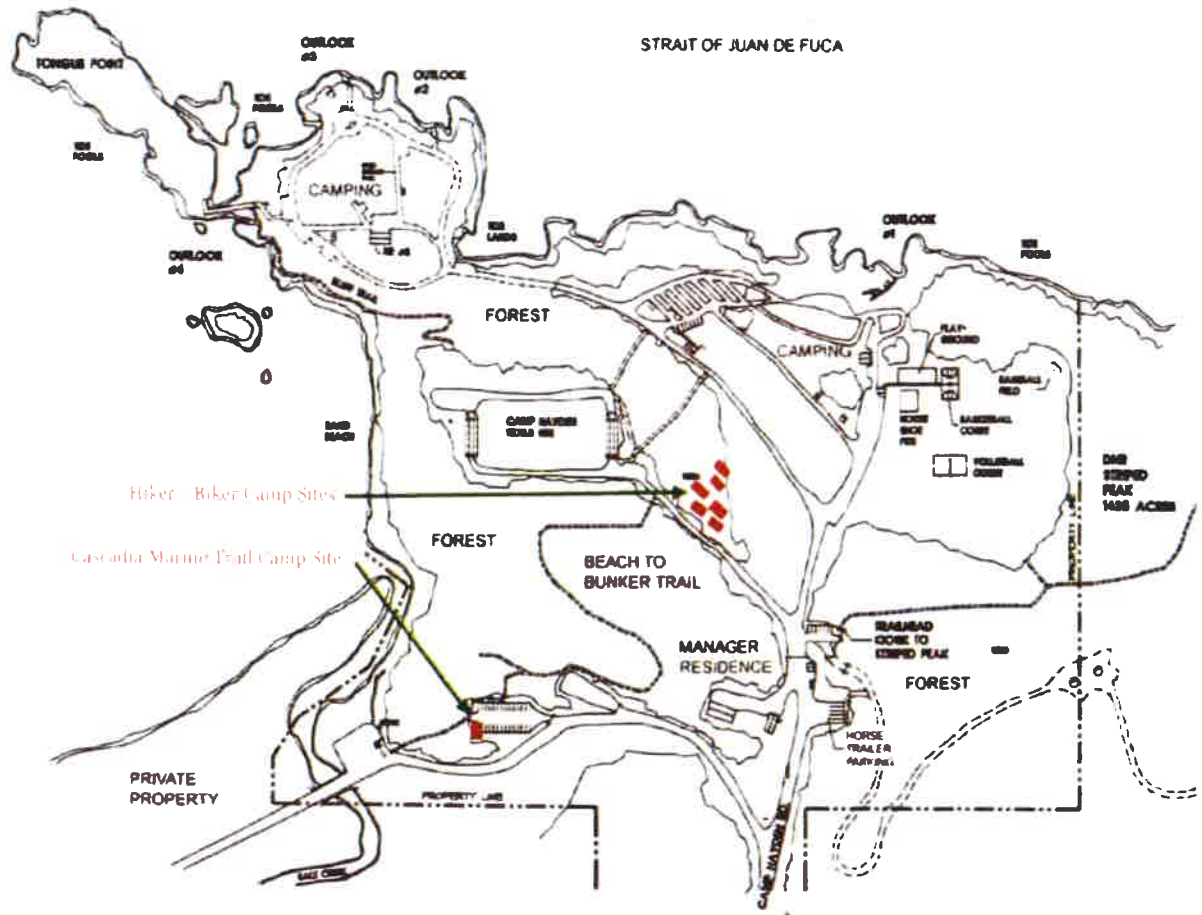
In 1984, the State R.C.O. (then I.A.C.) approved a development grant which paid for 50% of the development of a new five-acre day-use picnic area, a new concrete launch ramp, a new access road with drainage system improvements, a restroom, an overflow boat/trailer parking area, boundary fencing signage, three picnic shelters, five picnic sites, concrete trail and the significant or enhancements to the park.

Today, park facilities include a concrete launch ramp, an oiled parking lot for fifty car/trailer vehicles, vault-toilets porta-potty to serve beach users, an overflow boat/trailer parking lot for twenty cars, a 28-foot wide access road with 30-inch culvert for drainage, a five-acre cedar fern natural picnic area with five concrete picnic sites, three 3,275 sq. ft. picnic shelters, a 3/4 mile concrete walkway, fulfill-service room, 2-1/2 acre pond, natural forest area (undeveloped) and access to 1,450 feet of county tidelands.

Park users enjoy fishing, boating (small boats 17' or smaller), beachcombing, hiking, birdwatching, picnicking, and scenic water view parking.

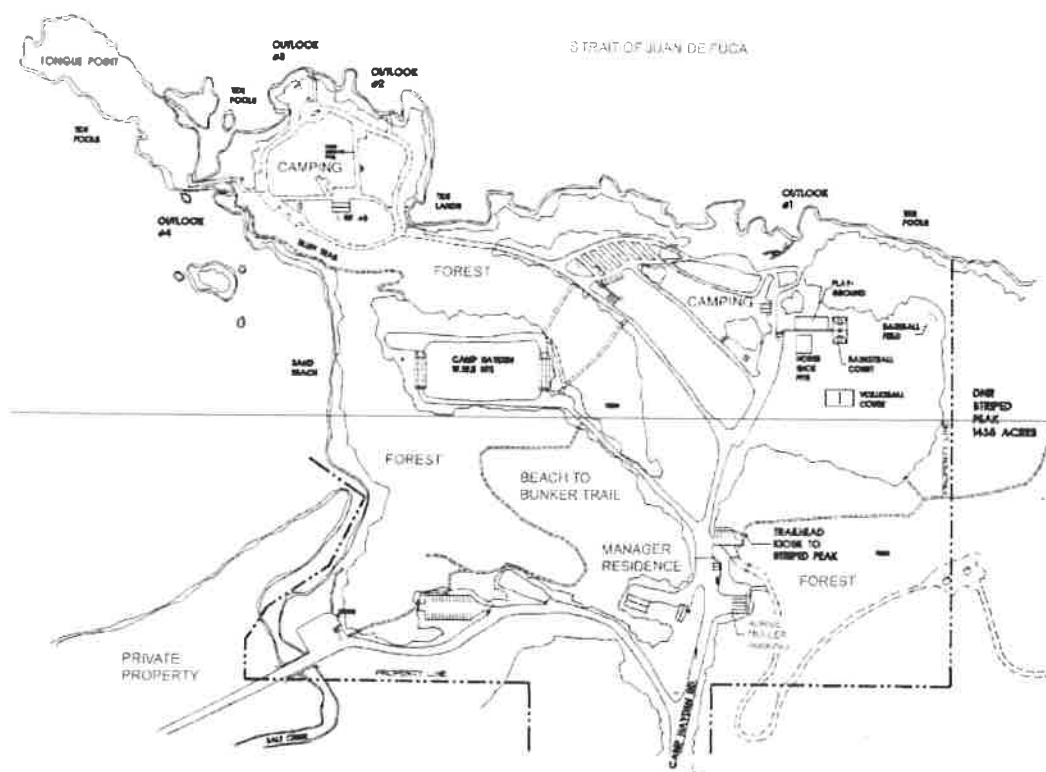
The park is located on the Strait of Juan de Fuca, ten miles west of Port Angeles off State Highway 112 and three miles north on Freshwater Bay Road.

SALT CREEK RECREATION AREA



SALT CREEK SITE PLAN

Figure



SALT CREEK SITE PLAN

13. SALT CREEK RECREATION AREA was purchased from the Federal General Service Administration after it was surplus at the end of World War II. The site was used during the War as a harbor defense military base called Camp Hayden. The park consists of 196 acres.

Tidelands from the approximate outer line of Salt Creek edge of the island were given to the county by Walter and Ida Shibig in 1960. The county purchased 193 acres of land in 1958-59 for \$24,881. An additional three-acre piece of land was donated to the park by the Taggart family in 1973. The tidelands from Tongue Point east to the entrance of Freshwater Bay (Beach 419) are owned by the D.N.R. and are managed by the county under an agreement with the D.N.R.

Park facilities include upland forests, rocky bluffs, a rocky tide pool beach area, sand beach access, and panoramic views of the Strait of Juan de Fuca and Crescent Bay. The remnants of World War II Camp Hayden are preserved on the site – two concrete bunkers housed 16-inch cannons and several sittings. The park has 929 campsites (39 of which are paved, with electrical and water hookups), 6 hiker/biker sites, 1 marine site, two full-service restrooms, hiking trails, five beach access walkways with interpretive signs, a large playground, a picnic area, a group picnic shelter, a dump station, sandlot baseball field, horseshoe court, basketball court, volleyball court, and a marine life sanctuary. The park also serves as a hiking trail access to D.N.R. trails which access the Striped Peak Recreation Area. The campground is open year-round with showers and firewood available.

Park users' favorite activities are camping, picnicking, large group picnics, day use of playground areas, beach walking, hiking, scuba diving, whale watching inside Crescent Bay, and swimming in the river. Schools hold cross country meets. Many colleges and other schools visit the park to study and observe the marine life in the Marine Sanctuary tidepools.

Salt Creek Recreation Area is a regional park that draws visitors from all areas of the northwest, the United States, and around the world, and it is another of Clallam County's premier park areas.

The park is thirteen miles west of Port Angeles, off State Highway 112, and three miles north on Camp Hayden Road on the Strait of Juan de Fuca.

EAGLE POINT PROPERTY

Legal Description: Range 9 West; Township 30 North; Section 30
.49A in GOVT LOT 25 and SHLD and .59A in GOVT LOT 26
and SHLDS
Parcel: 093030340000

Acreage: Uplands: 1.2 acres
Tidelands: Shoreline on Lake Crescent
Total: 1.2 acres

Date Acquired:

Deed Stipulations: None

Funding: Donation from Lake Crescent Properties LLC, the Gund Family.

Funding Stipulations: N/A

Structures on Site: Highway sign None

Comments:

The property is located on the south shore of Lake Crescent between U.S. Highway 101 and the shoreline. A pullout large enough for 3 to 4 vehicles adjacent to the parcel. No development is expected to take place on the site.

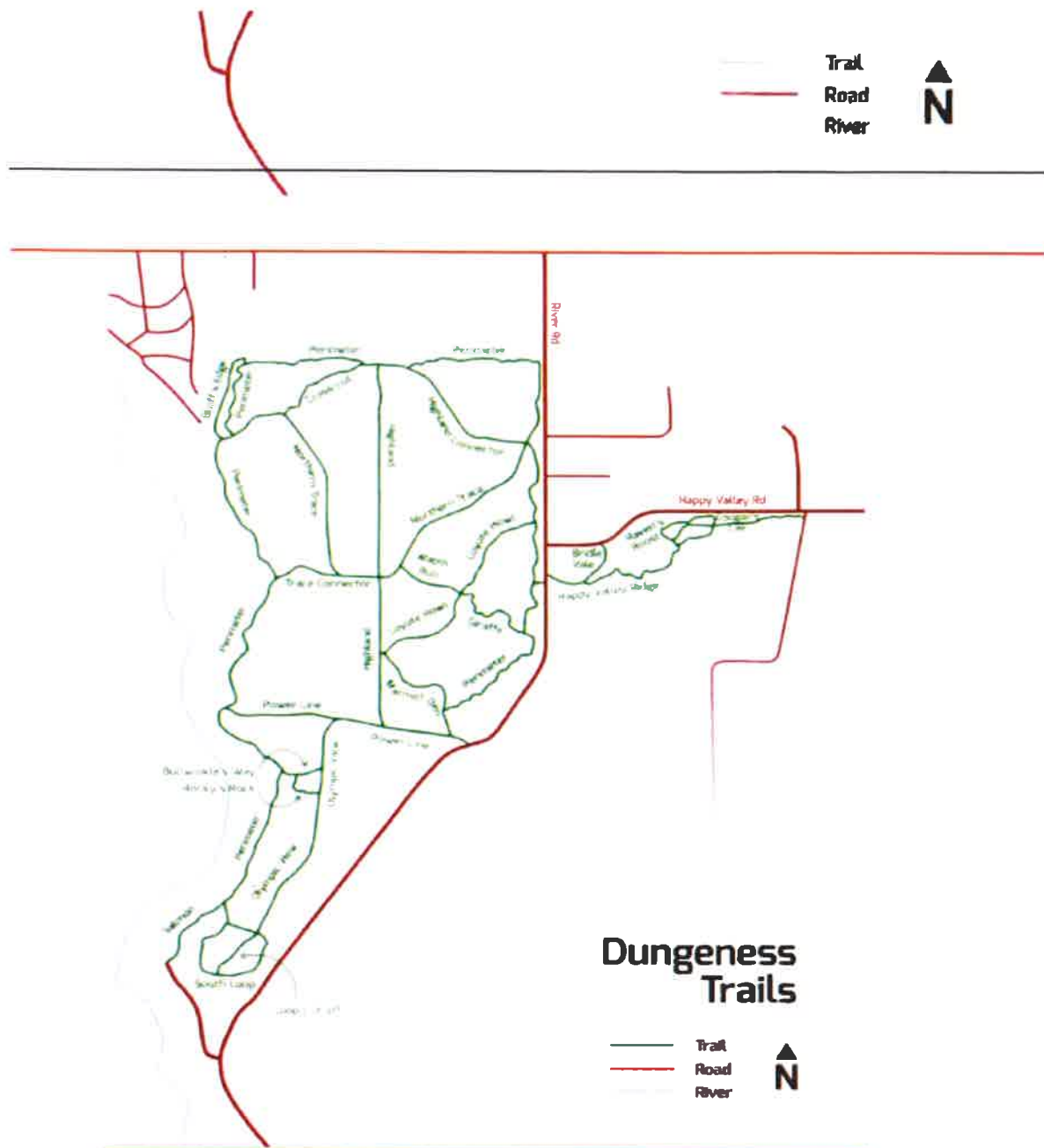
CLALLAM BAY SPIT

Legal Description:	Range 12 West; Township 32 North; Section 20 Parcels: 123220410020, 123220510000 Parcel 410020 is all unplatted portions of Lot 5 lying between the First Division of Kellogg Land Company's Plat and the river. Parcel 510000 is Lots 1 through 5 in Block 1 of the First Division of Kellogg Land Company's Plat of Clallam.		
Acreage	Uplands: Parcel 410020:	3.58 acres	
	Parcel 510000:	0.57 acres	
	Tidelands:	0 acres.	
total:		4.15 acres	
Date Acquired:	November 19, 1984		
Deed Stipulations:	None		
Funding:	\$179,000.00 Total acquisition and development cost of the project (Property cost \$75,000) (1984), \$89,500 WA State IAC from Outdoor Recreation Account of State General Fund \$89,500 WA State IAC from LWCF		
Funding Stipulations:	LWCF – The property must be used for public outdoor recreation, should the state (RCO) consent to a change in the use, land of at least equal fair market value, usefulness, and location for public recreational purposes must be substituted.		
Structures on Site:	Restroom, Dumpster Enclosure, Footbridge, Kiosks, Picnic Shelter, Entry Sign		
Miscellaneous Info:	County Property west of the park was obtained on June 19, 1950, for the park, and recreational purposes		
Parcel Nos.:	123220220060 & 123220220065 Total price: \$34.29 County Property east of the park as the right-of-way for beach access		
	Parcel No: 123221510600 Former County Road right-of-way for Clallam Plat		

Comments:

Clallam County Commissioners Resolution 14, June 19, 1950, deemed the property suitable and desirable for recreational and park purposes. Washington State Parks annually paid the County \$7,500 to maintain the park, restroom, playground, and trails through a Cooperative Agreement that expired in 2011 and was not renewed. In 2012, LTAC approved lodging tax funds for \$7,500 annually to offset the park's maintenance costs.

In 2001, winter storms and storm surges washed away much of the embankment bridge embankment at the north end; additional damage was done, making it impossible to access the beach from the bridge. In 2008, the State Parks and the County worked together to provide seasonal access by installing a gangway on the bridge's north end.



7. **DUNGENESS TRAILS COUNTY PARK** is a new 395.5-acre park with a multi-use non-motorized trail network of between 10 and 15 miles. The Park is partially developed for use by mountain bikers, walkers, runners, hikers, and horseback riders. It was obtained from the Washington State Department of Natural Resources (DNR) in 2024 with funding provided by a Washington State Department of Ecology Stream Restoration Program Grant.

While approximately 300 acres will remain available for selected recreation and conservation purposes,

Roughly 100 acres are tentatively designated for the development of an off-channel reservoir to store water during winter and spring, when flows are plentiful, and save this water for later in the year when river flows are low.

That will provide opportunities for aquifer recharge and ensure the sustainability of agriculture in the Dungeness Valley - all providing climate resiliency for people, farms, and fish. <https://www.clallamcountywa.gov/188/Dungeness-Off-Channel-Reservoir-Project>

Both the park and the off-channel reservoir developments are ongoing and are several years from completion, however, due to the continued efforts of volunteer groups, the park is available to the public.

DUNGENESS TRAILS COUNTY PARK

<u>Legal Description</u>	<u>The South Half of the Northwest Quarter and the West Half of Section 36, Township 30 North, Range 4 West, W.M., Clallam County, Washington</u>
	<u>Parcels: 043036130000 (76.60 acres)</u>
	<u>043036210000 (318.90 acres)</u>
	<u>River Road, Sequim, 98382</u>
<u>Acreage</u>	<u>Uplands: 395</u>
	<u>5 acres Tidelands 0</u>
	<u>Total 395.5 acres</u>
<u>Date Acquired</u>	<u>October 22, 2024</u>
<u>Deed Stipulations</u>	<u>There are conditions and covenants that the County is held to in perpetuity.</u>
<u>Funding</u>	<u>Acquisition cost \$1,240,100.00, paid to the Washington Department of Natural Resources (DNR)</u>
	<u>Washington State Department of Ecology-Stream Flow Restoration Program Grant</u>
	<u>Funding Stipulations: The County's ongoing obligation for the project is perpetual.</u>
	<u>Structures on Site: Entry Sign, Trail Signage, Wood Kiosk, Entry Gates</u>

Comments:

The Final Deed of Right, dated August 20, 2024, contains detailed information on permitted and prohibited activities and uses. This information will be vital to compliant development and programming.

CLALLAM COUNTY PARKS AND PARK LAND LAND ACREAGE ESTIMATES

	PARK NAME	ACREAGE	COMMENTS
1.	Panorama Vista	1.00	
2.	Rain Shadow Disc Golf Course	40.00	
3.	Marlyn Nelson County Park	1.22	
4.	Dungeness Landing	19.63	Includes 14 acres of tidelands
5.	Cline Spit	1.00	
6.	Dungeness Recreation Area	216.00	
7.	Mary Lukes Wheeler	9.92	River meanders
8.	Three Waters	8.25	River meanders
9.	Robin Hill Farm	196.65	156.65 acres plus 40 from DNR
10.	Agnew Soccer Fields	7.46	
11.	Verne Samuelson Trail	1.50	Easements estimated
12.	Freshwater Bay	20.07	1 acre donated, 19.07 purchased
13.	Salt Creek Recreation Area	196.00	193 acres from GSA, three from Taggart
14.	Eagle Point Property	1.21	Donated on Lake Crescent shoreline
15.	Camp David, Jr.	8.75	Conditional deed
16.	Pillar Point	6.83	Conditional deed
17.	Clallam Bay Spit	4.15	4.15 acres County, 33 State
18.	Clallam Bay West	8.64	
19.	Lake Pleasant	1.60	
20.	Fred Orr Ball Fields	7.92	
21.	Quillayute River	10.55	Plus, road easement to the river
22.	<u>Dungeness Trails</u>	<u>3.95</u>	
	Estimated Total Acres	<u>768.351,163.</u>	
		<u>35</u>	
 <u>Undeveloped and Unplanned</u>			
232.	Bogachiel Property	6.00	Land-locked acres on the river
234.	Clallam Bay	0.58	Across Hwy. 112 from Clallam Bay West
254.	Jamestown Tidelands	2.41	Tidelands only
	Estimated Total Acres	777.34	

Chapter IV

NEEDS AND DEMANDS

ADA ACCESSIBILITY SURVEY AND REPORT

- OBJECTIVE
- PLANNING PROCESS
- ACTION PLAN
- PRIORITY RANKINGS
- PARK LANDS
 - PANORAMA VISTA COUNTY PARK
 - RAINSHADOW DISC GOLF PARK
 - MARLYN NELSON COUNTY PARK AT PORT WILLIAMS
 - DUNGENESS LANDING COUNTY PARK
 - CLINE SPIT COUNTY PARK
 - DUNGENESS RECREATION AREA
 - MARY LUKES WHEELER COUNTY PARK
 - THREE WATERS COUNTY PARK
 - ROBIN HILL FARM COUNTY PARK
 - AGNEW SOCCER FIELDS
 - VERNE SAMUELSON TRAIL
 - FRESHWATER BAY COUNTY PARK
 - SALT CREEK RECREATION AREA
 - EAGLE POINT PROPERTY
 - CAMP DAVID JR.
 - PILLAR POINT COUNTY PARK
 - CLALLAM BAY SPIT COUNTY PARK
 - CLALLAM BAY WEST COUNTY PARK
 - LAKE PLEASANT COUNTY PARK
 - FRED ORR BALL FIELDS
 - QUILLAYUTE RIVER COUNTY PARK
 - DUNGENEISS TRAILS COUNTY PARK
- SUMMARY

A.D.A. ACCESSIBILITY SURVEY AND REPORT

ORIGINALLY DEVELOPED IN 1993 BY:

CLALLAM COUNTY PARK BOARD

Gary Colley, Chair

Jane Hughes

Lloyd Pearson

Mike Reichner

Bill Riedel

Les Sandison

Jack Waud

Craig Jacobs, Director

With Special Thanks to:

Marvin Applebaum

John Brentlinger

Ken Hays

Susan Heiny

Carolyn Lindley

Bill Maier

Curt Self

Mike Smithson

Steve Tharinger

Updated November 2015

by

Clallam County Parks, Fair, and Facilities Department

and

2015 CLALLAM COUNTY PARK BOARD

Marge Upham, Chair

Peter Craig, Vice Chair

Hugh Haffner

Roger Hoffman

Jerry Royal

Robert Strohmeyer

James Whitney

Joel G. Winborn, Director

Updated ~~January~~ July 202~~3~~5
by
Clallam County Parks, Fair, and Facilities Department
and
202~~3~~5 CLALLAM COUNTY PARK BOARD

Diane Chung
Peter Craig, Chair

~~Pete Davis~~

Don Crawford, Director

Roger Hoffman, Vice Chair
~~Bill Hughes~~

Candace Kathol
~~Marge Upham~~ Anna Plager

Melissa Early, Admin Operations Coordinator
~~IV~~

A.D.A. ACCESSIBILITY SURVEY AND REPORT

OBJECTIVE

To identify those facilities within the Clallam County Parks that meet and allow reasonable access and to prepare a plan to bring the facilities that limit access up to good accessibility standards.

PLANNING PROCESS

In 1993, the Park Board divided into small survey groups, each using various volunteers to assist them in studying park facility accessibility. Some took individuals who used wheelchairs with them, while some used wheelchairs themselves. Other community members were included as part of the survey group, such as an architect, occupational therapist, lawyer, State Park Administrator, State Park Manager, etc.

Survey forms were completed by each group and turned in to the director, who compiled the information and developed the comprehensive list of improvements needed and estimated costs.

The Park Board then set priorities for the projects. Some projects have been completed, substantially improving access to many sites. The U.S. Access Board first published accessibility guidelines for playground design in 2000, and guidelines for other recreation facilities such as barrier-free trails, swimming pools, fitness centers, sports

PARKLANDS

PANORAMA VISTA COUNTY PARK

	1.	Not a feasible, accessible site. Low use area. Steep grade to beach stairway.
	2.	Identify this as <u>not</u> accessible in the brochure.

RAINSHADOW DISC GOLF PROPERTY

	1.	Not a feasible, accessible site due to varying topography issues.
--	----	---

MARLYN NELSON COUNTY PARK AT PORT WILLIAMS

	1.	All previously documented ADA improvements for this park have been completed.
--	----	---

DUNGENESS LANDING COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.	
--	----	---	--

CLINE SPIT COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.
--	----	---

DUNGENESS RECREATION AREA

	1.	DRA Master Plan improvements include ADA accessibility to new visitor contact stations, picnic sites, and campsites.	
X	2.	Add an accessible restroom to camp loop #1 (completed in 2007)	
X	3.	Add signage to the information board more effortless registration procedure (completed in 2010)	
Mod	4.	Add accessible parking space with viewpoint #2 parking area; the parking lot will need to be expanded	\$10,000
Mod	5.	Build two accessible picnic sites along the bluff trail	4,000
Low	6.	Build one accessible site in each of loops 1 and 2	15,000
High	7.	Build an accessible parking space next to the picnic shelter and pour ramping walkway to the shelter	3,000
High	8.	<u>Replace trail opportunities lost to erosion</u>	
High	9.	<u>Upgrade campground showers</u>	

MARY LUKES WHEELER COUNTY PARK

	1.	All previously documented ADA improvements for this park have been completed.	
--	----	---	--

THREE WATERS COUNTY PARK

Low	1.	Develop ADA parking space	\$75,000
-----	----	---------------------------	----------

ROBIN HILL FARM COUNTY PARK

X	1.	ADA parking spaces at the Dryke Road parking area	
X	2.	ADA parking spaces at the Pinnell Road parking area	
X	3.	ADA-accessible picnic area adjacent to the Pinnell Road parking area	
X	4.	Hard-packed gravel/soil trail for wheelchair access; some trail lengths have too steep of a grade to qualify for ADA access	
Low	5.	Develop ADA accessible Restroom at Dryke Road	\$150,000
Mod	6.	Develop ADA accessible Restroom at Pinnell Road	150,000

AGNEW SOCCER FIELDS

Mod	1.	Upgrade restroom to meet ADA standards	\$25,000
Mod	2.	Develop accessible parking spaces to meet ADA standards	60,000
Mod	3.	Construct sidewalk from pedestrian entrance gate to picnic shelter and restrooms	5,000

VERNE SAMUELSON TRAIL

	1.	Due to the terrain, it is impossible to accomplish ADA accessibility for the trail.	
--	----	---	--

FRESHWATER BAY COUNTY PARK

High	1.	Add a 1'x5' concrete strip on the west side of poles on front of restrooms	\$250
Mod	2.	Extend picnic tabletops 18" - 24" over one end when boards are replaced	300
High	3.	Add ADA signage to the restroom and main picnic area sign	100
High	4.	<u>Remove & replace out of order vault, replace with CXT restroom.</u>	<u>\$120,000</u>

High	10	Install Cascadia Marine Trails Campsite	\$10,000
------	----	---	----------

EAGLE POINT PROPERTY

	1.	Not an accessible site due to the decision not to develop the site.	
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CAMP DAVID JR.

Mod	1.	Build a concrete approach to Crazy House	\$1,000
Mod	2.	Build a concrete ramp approach to the Big Dipper (restroom)	2,500
Mod	3.	Pave trails from Lodge to Crazy House	7,500
X	4.	Build a concrete ramp on the 1:12 slope to the upper portion of the Staff Duplex	
Low	5.	Remodel the Staff Duplex toilet and shower to be accessible. The restrooms need to be bigger and are too small to meet standards.	5,000
X	6.	Remodel the entrance to the lower portion of the Staff Duplex with an accessible ramp.	
X	7.	Build a ramp to the Log Cabin for access (completed in 2008)	
High	8	Paint the lodge	\$50,000

PILLAR POINT COUNTY PARK

X	1.	Improve grade and pour concrete walk to the vault toilets	
Low	2.	Develop a beach picnic site (accessible) with shelter and extended tables	8,000
X	3.	Signage and brochure	

CLALLAM BAY SPIT COUNTY PARK

X	1.	Designate and sign parking space by the restroom	
X	2.	Build an accessible walk gate by the restroom	
X	3.	Mounting height of mirrors - install one lever faucet on each side.	
X	4.	Construct an accessible picnic site close to the parking lot with a walk.	
Low	5.	Access to the river for fishing	\$5,000

CLALLAM BAY WEST COUNTY PARK

Low	1.	Develop ADA parking areas	\$50,000
Low	2.	Develop ADA vault toilet	22,000

LAKE PLEASANT COUNTY PARK

Low	1.	Construct pathways for wheelchair travel along the waterfront.	\$5,000
X	2.	Signage and brochure when accessible projects are complete	
X	3.	<u>Remove and replace existing playground</u>	<u>\$120,000</u>

FRED ORR BALL FIELDS

X	1.	The Forks Lions Club manages this site.	
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QUILLAYUTE RIVER COUNTY PARK

X	1	Sign accessible parking space	
X	2	Install accessible vault toilet	

Dungeness Trails

<u>High</u>	<u>1</u>	<u>Wayfinding, regulatory & pedestrian signage</u>	<u>\$60,000</u>
<u>Med</u>	<u>2</u>	<u>Develop two primary parking lots off the shoulder</u>	<u>\$208,000</u>
<u>Low</u>	<u>3</u>	<u>Equipment & vehicle capitalization</u>	<u>\$92,000</u>

SUMMARY

1. The following is a financial summary of the project by Park Area and Priority.

<u>PARK AREA</u>	<u>HIGH PRIORITY</u>	<u>MODERATE PRIORITY</u>	<u>LOW PRIORITY</u>
Panorama Vista County Park	--	--	--
Rainshadow Disc Golf Park	--	--	--
Marlyn Nelson County Park at Port Williams	--	--	--
Dungeness Landing County Park	--	--	--
Cline Spit County Park	--	--	--
Dungeness Recreation Area	\$3,000	\$14,000	\$15,000
Mary Lukes Wheeler County Park	--	--	--
Three Waters County Park	--	--	75,000
Robin Hill Farm County Park	--	150,000	150,000
Agnew Soccer Fields	--	90,000	--
Verne Samuelson Trail	--	--	--
Freshwater Bay County Park	350	300	--
Salt Creek Recreation Area	1,650	3,300	2,000
Eagle Point Property	--	--	--
Camp David Jr.	--	11,000	5,000
Pillar Point County Park	--	--	8,000
Clallam Bay Spit County Park	--	--	5,000
Clallam Bay West County Park	--	--	72,000
Lake Pleasant County Park	--	--	5,000
Fred Orr Ball Fields	--	--	--
Quillayute River County Park	--	--	--
Total Estimate	\$5,000	\$268,600	\$337,000

2. Methods of funding projects:
- Park staff labor and park fund budget
 - County Capital/REET Funds
 - State and federal grants when, and if, available
 - Volunteer projects – local service clubs and organizations
 - Monetary donations

Chapter V

THE ACTION PROGRAM

ACTION PLAN

- FUNDING SOURCES

PARK ACQUISITION PRIORITIES

ACQUISITION PROGRAM LIST

- WATER ACCESS
- EXPANDING EXISTING COUNTY PARKS
- RECREATIONAL NEEDS
- HABITAT CONSERVATION NEEDS

PROPOSED TIDELAND AND UPLAND ACQUISITION MAPS

DEVELOPMENT PRIORITIES

2023 - 2025⁶ DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS

CLALLAM COUNTY CODE 33.07.070 – PARKS AND RECREATION ZONE (PR)

DEVELOPMENT PRIORITIES

1. Development of existing parks to meet the needs of our local Clallam County citizens and future citizens.
2. Upgrade facilities to make them safer, more aesthetic, and more useable by recreational users.
3. Development of new facilities at newly acquired sites.
4. Development of existing parks to meet the needs of visitors to Clallam County.

20235 – 2026

DEVELOPMENT AND CAPITAL IMPROVEMENT PLAN IN EXISTING PARKS

The following is the Park Board's recommendation for future development to improve the County Park system. The proposed projects have been prioritized for each park

(marked high, moderate, and low). Below is a list of projects the Parks Board feels will be appropriate when funding becomes available.

<u>Complete</u>	<u>Park and Project</u>	<u>Est. 2023</u>	<u>Est. 2023</u>
	<u>Panorama Vista</u>		\$5,700
	1. Install drainage system, west side of trail. (High)	\$5,200	
	<u>Marlyn Nelson County Park at Port Williams</u>		\$570,000
	1. Replace boat ramp. (Low)	\$520,000	
	<u>Wheeler Park</u>		
	<u>Three Waters Park</u>		\$170,000
	1. Develop parking lot, trail, and signage for river access. (High)	\$156,000	
	<u>Dungeness Recreation Area</u> (per BOCC approved DRA Master Plan-2011)		\$2,575,000
	1. Phase One: <u>Shower upgrades</u> (High)	<u>\$35,000</u>	
	1.2. <u>Phase Two</u> (High) Establish new trails; Construct traffic circle and parking at contact station; Vegetation management; Improve camp loops	\$1,300,000	
	2.3. <u>Phase ThreeTwo</u> : (High) Construct contact station; Upgrade water line; improve group camp	\$850,000	
	3.4. <u>Phase ThreeFour</u> : (Moderate): Relocate road; Relocate manager's residence; Improve day use facilities; possibly construct yurt and bicycle camping areas	\$425,000	
	<u>Robin Hill Farm</u>		\$996,000
	1. Restroom at Dryke Road lot (High)	\$250,000	
	2. Restroom at Pinnell Road lot (Moderate)	\$250,000	
	3. Construct picnic sites. (Low)	\$100,000	
	4. Develop park host site (utilities and pad). (Low)	\$66,000	
	5. Develop bicycle campground (Moderate)	\$330,000	
	<u>Freshwater Bay</u>		
	1. <u>Remove/replace leaking vault</u> (High) <u>No projects.</u>	<u>\$140,000</u>	
	<u>Salt Creek</u>		\$1,261,000
	1. Campground renovation, sites 50-92 (Low)	\$423,000	
	2. Construct new trail system to adjacent DNR lands and around perimeter of park to connect beach to camp and day use areas, and all tidepool access sites. (Moderate)	\$54,000	
	3. Construct second picnic shelter facility. (Moderate)	\$323,000	
	4. Construct new restroom drain field for day use activities (Moderate)	\$461,000	
	4.5. <u>Install new Cascadia Marine Trail campsite</u>	<u>\$10,000</u>	

<u>Complete</u>	<u>Park and Project</u>	<u>Est. 2023</u>	<u>Est. 2023</u>
	Pillar Point No projects.		
	<u>Clallam Bay</u>		\$ 22,000
	1. Add overhead lighting at restroom and parking lot area. (High)		
	<u>Lake Pleasant</u>		\$80,000
	1. Remove and replace existing playground (High/Low)	\$120,000	
	<u>Camp David, Jr.</u>		\$36,000
	1. Construct chipseal road to beach (High)		
	1-2. Paint the lodge	\$50,000	
	<u>Dungeness Landing (RCO)</u>		\$ 166,000
	1. Develop Park host site (Low)	\$36,000	
	2. Replace pilings (High)		
	<u>Rainshadow Disc Golf Park</u>	\$130,000	
	1. No Projects		
	<u>Clallam Bay West</u>		\$ 120,000
	1. Install ADA vault toilet (Low)		
	<u>Dungeness Trails Parks</u>		
	1. Wayfinding, regulatory & pedestrian signage (High)	\$60,000	
	2. Develop two primary parking lots off the shoulder (Med)	\$208,000	
	3. M & O – Equipment & vehicle capitalization (Low)	\$92,000	
GRAND TOTAL			\$6,001,700

Note: Projects have been given a priority rating of either High, Moderate, or Low. The Board also qualifies this with the understanding that some projects may be grouped in order to apply for grant funding or to take advantage of economies for construction packages and be taken out of order.